

AGENDA

Ingham County Parks & Recreation Commission
121 E. Maple Street, P.O. Box 178, Mason, MI 48854
Telephone: 517.676.2233; Fax: 517.244.7190

The packet is available on-line by going to www.ingham.org, choosing the "Monthly Calendar," and clicking on Monday, October 19, 2015.

**A MEETING OF THE
PLANNING AND COMMUNITY OUTREACH COMMITTEE
OF THE INGHAM COUNTY PARKS & RECREATION COMMISSION
Will Be Held at
6:00pm
Monday, October 19, 2015
Human Services Building
Conference Room B, Second Floor ~ 5303 S. Cedar, Building #3
Lansing, Michigan**

1. Call to Order
2. Limited Public Comment
3. Late Items / Deletions

4. DISCUSSION ITEMS
 - A. Executive Committee Discussion / Combine Committees or Have Special Meetings if Needed?
 - B. Ralph Monsma Tri-County Regional Planning Commission Position
 - C. Update Lake Lansing Park North Land Donation
 - D. Trails & Parks Millage Task Force/Consultant Update
 - E. Annual Passes – Vehicle Pass or Family Pass?
 - F. Park Commission Agenda Items

5. ACTION ITEMS

6. Limited Public Comment
7. Adjournment

The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks Department. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks Department in writing or by calling the Ingham County Parks Office at P.O. Box 178, Mason, Michigan 48854 ~ Phone: (517) 676-2233.

A QUORUM OF PARK COMMISSION MEMBERS MAY BE IN ATTENDANCE AT THIS MEETING

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The packet is available on-line by going to www.ingham.org, choosing the "Monthly Calendar," and clicking on Monday, October 26, 2015

Monday, October 26, 2015

6:00pm

PARKS & RECREATION COMMISSION MEETING

Human Services Building
Conference Room D&E, Second Floor
5303 S. Cedar Street, Building #3
Lansing, Michigan

**NOTE
CHANGE IN
LOCATION**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**
Minutes of September 28, 2015 regular meeting will be considered
4. **Limited Public Comment** ~ *Limited to 3 minutes with no discussion*
5. **MOTION TO APPROVE THE AGENDA**
Late Items / Changes/ Deletions
6. **ACTION ITEMS**
 - A. Resolution Honoring Ralph Monsma
7. **PRESENTATION OF AWARD TO RALPH MONSMA**
8. **ADMINISTRATIVE REPORTS**
 - A. Director/Administrative Office
 - B. Park Managers
 - C. Band Shell Report
9. **OLD BUSINESS**
 - A. Trails & Parks Millage Task Force/Consultant Update
10. **NEW BUSINESS**
 - A.
11. **REPORTS OF STANDING COMMITTEES**
 - A. Executive Committee - Chair Nicholls – cancelled
 - B. Planning & Community Outreach Committee - Mr. Monsma
 - C. Budget & Personnel Committee - Mr. Czarnecki
 - i. Financial Report

12. ACTION ITEMS

- A. Motion to Direct Staff to Work with the Purchasing Department, Financial Services, Information Technology Department, Potter Park Zoo, and the Treasurer's Department to Issue a Request for Proposal (RFP) for a Revenue Management System

13. Correspondence & Citizen Comment

14. Board/Staff Comments

15. Limited Public Comment ~ Limited to 3 minutes with no discussion

16. Upcoming Meetings

- A. Date: Monday, November 9, 2015; Time: 5:30pm
Executive Committee Meeting
- Date: Monday, November 9, 2015; Time: 6:00pm
Planning & Community Outreach Committee Meeting
- Date: No November Meeting
Budget & Personnel Committee Meeting
- Date: Monday, November 16, 2015; Time: 6:00pm
Parks & Recreation Commission Meeting

17. Informational Items – Distributed at Commission Meeting

- A. County Services, Finance Committee, and Board of Commissioner Meeting Minutes (Items pertaining to the Parks Department)
- B. Newspaper Articles

18. Adjournment

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Ingham County Parks & Recreation Commission will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities a the meeting upon five (5) working days notice to the Ingham County Parks & Recreation Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks & Recreation Commission by writing to the Ingham County Parks Department, P.O. Box 178, Mason, Michigan 48854, or by calling 517.676.2233.

Ingham County Parks & Recreation Commission Members: Chair Sarah Nicholls, Vice-Chair Matt Bennett, John Czarnecki, Kevin Duffy, Cherry Hamrick, County Commissioner Carol Koenig, Ralph Monsma, Paul Pratt, Jonathan Schelke, and County Commissioner Penelope Tsernoglou

Ingham County Park Staff: Director Tim Morgan, Burchfield County Park Assistant Manager I Tim Buckley, Hawk Island County Park Manager II Brian Collins, Hawk Island County Park Assistant Park Manager II Coe Emens III, Financial Coordinator Karen Fraser, Burchfield County Park Manager II Jeff Gehl, Accounting Clerk Raelyn Kateley, Mechanic David Strahle, Executive Assistant Nicole Wallace, Park Ranger I Christopher Wascher, Park Ranger I Mark Wichtoski, and Lake Lansing Park Manager II Pat Witte