

AGENDA

Potter Park Zoo Board

1301 S. Pennsylvania Avenue ~ Lansing, MI 48912
Telephone: 517.342.2776; Fax: 517.316.3894

The packet is available on-line by going to www.ingham.org, choosing the "Monthly Calendar" and click on Wednesday, January 10, 2018.

Wednesday, January 10, 2018
at 5:45 PM

POTTER PARK ZOO BOARD MEETING
Potter Park Zoo, Education Building, Coral Reef Room
1301 S. Pennsylvania Ave., Lansing, Michigan

1. **Call to Order**
2. **Approval of Minutes**
Minutes of November 8, 2017 will be considered
3. **Limited Public Comment** – *Limited to 3 minutes with no discussion*
4. **Late Items/Deletions/Consent Items**
5. **DIRECTOR AND FINANCIAL REPORTS**
 - A. December Financial Reports
 - B. Zoo Director's Report – Cindy Wagner
 - i. December Attendance
 - C. Zoo Society Report – Amy Morris/Aaron Davis
6. **NEW BUSINESS**
 - A. Presentation on the PMP Workshop – Sarah Pechtel
 - B. Point of Sale System Discussion - Cindy Wagner
 - C. Animal Hospital Discussion – Cindy Wagner
 - C. Selection of Board Chair and Vice Chair for 2018
 - D. Approval 2018 Calendar Dates
7. **OLD BUSINESS**
 - A. Subcommittees:
 - i. Strategy Subcommittee – Mary Leys
 - ii. External Relations Subcommittee – Cheryl Bergman
 - iii. Financial Sustainability Subcommittee – Kyle Binkley
8. **Board Comments**
9. **Limited Public Comment** - *Limited to 3 minutes with no discussion*
10. **Informational Items**
 - A. Thank You Letters – Upon Request
11. **Upcoming Meeting**
 - A. Zoo Board Meeting on **February 7, 2018** at **5:45 PM** at the Potter Park Zoo, Education Building
12. **Adjournment**

Official minutes are stored and available for inspection at the address noted at the top of this agenda. The Potter Park Zoo will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days' notice to the Potter Park Zoo. Individuals with disabilities requiring auxiliary aids or services should contact Potter Park Zoo by writing to the Potter Park Zoo, 1301 S. Pennsylvania Ave., Lansing, MI 48912 or by calling 517.342.2776.

**“DRAFT” MINUTES OF THE MEETING
INGHAM COUNTY POTTER PARK ZOO
BOARD
1301 S. Pennsylvania Avenue, Lansing, MI
November 8, 2017**

The Ingham County Potter Park Zoo Board held a regularly scheduled meeting at the Potter Park Zoo, 1301 S. Pennsylvania Ave., Education Bldg./Coral Reef Room, Lansing, Michigan

BOARD MEMBERS

PRESENT: Chair John Groen, Commissioner Nolan, Mary Leys, Vice Chair Kyle Binkley, Rick Kibbey, Cheryl Bergman, Aaron Davis, & Dr. Snider

ABSENT: Commissioner Koenig & Jennifer Flood

ALSO PRESENT: Cindy Wagner, Zoo Director; Teresa Masseur, Recording Secretary; Amy Morris, Executive Director of PPZS; Delphine Brezee, Accountant; Cagney McDermott & Liz Jagenow, Zookeepers

CALL TO ORDER Chair Groen called the regular meeting of the Ingham County Zoo Board to order at 5:54 PM

MINUTES: Moved by Commissioner Nolan to approve and supported by Mr. Kibbey to approve the September 6, 2017 minutes of the regular meeting as written. Yes-8; No-0; **MOTION CARRIED.**

LIMITED PUBLIC COMMENT

None

LATE ITEMS/DELETIONS/CONSENT ITEMS

None

DIRECTORS AND FINANCIAL REPORTS**Financial Report**

Mrs. Brezee talked about the October Balance Sheet. She stated there is total cash of \$1,368,022 and the total assets are \$1,477,063. Mrs. Brezee moved onto the October Actual Report and talked about the revenue, personnel services, controllable expenditures, total change in fund balance, and the fund balance after the tax allocation.

Chair Groen asked if the budgeted concessions will be made up during the Wonderland of Lights.

Mrs. Wagner said there will be a little in concessions, but more in gift shop. We will be closer, but we are not sure how close as this is our first year. She also said all spending is on track. She believes there will be \$150,000 left at the end of the year for the fund balance, if we don't have any unforeseen issues.

Zoo Director's Report

Mrs. Wagner talked about her director's report. There are some fun conservation things going on like the Director of Action for Cheetahs in Kenya came to the zoo and gave a presentation. There's a brown bag lunch presentation with Benson (he is a Maasai from rural Kenya) of the Mara Hyena Project which was led by Dr. Kay Holekamp. Mr. Davidek went to the Aquarium and Zoo Facilities Association Annual Conference which was held at the John Ball Zoo this year. She stated we did a staff survey and there were 37 out of 41 full time employees that responded from the zoo and zoo society. The overall results were good. The first program for "Zoo in Your Neighborhood" will be held at the Eaton County Public Library on November 11th. Recruitment has begun for the winter 2018 docent class. We will be hosting a workshop for the Michigan DNR Salmon in the Classroom Project in March. Penn 4 People completed painting the bridge on Pennsylvania Ave. near the zoo entrance. The black rhinos were introduced starting Tuesday, October 24th and bred on Sunday, October 29th which was the last day of Boo at the Zoo. We've acquired 0.2 Patagonian cavy, 2.2 Alpacas, 0.2 Giant chinchilla rabbits, 0.0.1 Screech owl, and will be receiving 2.0 ponies.

October Attendance and Parking Report

Mrs. Wagner said he numbers are up this year and will keep looking at how to bring more people in next year.

Society Report

Mrs. Morris said the Society is off budget by \$87,000 and the largest deviations were due to a \$26,000 reduction in the EISD revenue, the budget estimate for utilities being \$9,000 low, and the budget estimate for credit cards fee expenses was around \$9,000 low. Some of this budget deviation will be offset by incoming revenue. There is another grant coming in for \$16,000 that wasn't budgeted and around \$25,000 in private events that have been invoiced and not paid. The Society Board will be going through each department to better understand the reasons for the deviations.

Mr. Davis said the Society's fundraising efforts are a work in progress and that historically there has not been much of a framework for this. There was a meeting with the Society Board on the 2nd and it was all about fundraising. It was a good meeting and they are making progress.

Mrs. Morris said they now have an events sponsorship packet and will be working on sponsors for events. They are moving in the right direction.

The new website is up and running and is getting much traffic. It is a much cleaner and more organized website and is mobile friendly.

NEW BUSINESS

Presentation of the Old World Monkey TAG Workshop – Liz Jagenow and Cagney McDermott

Ms. Jagenow and Ms. McDermott attended the Old World Monkey TAG Workshop. There were basically three major points; aggression, parent rearing, and hand rearing primates. It is normal for there to be aggression within the primate species even in well-established troops. There needs to be limits as to how far the aggression will go among the group, but sometimes introductions ending too soon is not good for the animal. They said ending it sooner, sometimes has a negative affect and the animal will have to endure it again or maybe even worse. This concept can be applied to other species as well and is not just specific with primates. Having a good understanding of what's normal behavior and how far you can let them go while doing introductions is important. There are some diabetic primates and it is more common in females. One of the main reasons is the typical fruit in the wild has less sugar than the fruit that is bought at the store. A lot of zoos will not hand rear primates. They need the social cues from the primate group. They talked about the TAG's, Taxon Advisory Group, which is who you ask if you have any questions about signage, field studies, and exhibit design.

OLD BUSINESS

Sub-Committee Updates

Master Plan Sub-committee

Mrs. Leys stated that Mrs. Wagner has been working on a five year action plan of all the different projects and prioritizes by the urgency and the cost and she will roll that out soon. She has talked to all the departments on what they need, what it will cost and what year it would need to be finished. There are three projects that are being talked about now; the hospital, new lion exhibit, and the African mammal exhibit. We are discussing hiring a consultant to come in and give an estimated cost. They won't do blueprints yet, but will do some renderings that could be used for fundraising. Once, there are numbers proposed to the projects, it might help to decide if they would combine them or do them separately. The idea of where the lion exhibit would go would be behind the rhino exhibit.

Chair Groen also would like to add the next step, which is the final revision to the Master Plan would be reviewed by this group in February and then a final copy in March and then the implementing in April.

Mrs. Wagner talked about how they went through the Master Plan page by page and noted how things have changed since then. There are a lot of the species that have changed. There are animal management meetings with flow charts on how we make decisions and also an ICP to talk about the 2018 collection plan.

Discussion ensued.

Finance Sustainability Sub-committee

Mr. Kyle Binkley stated they met and talked about prepping for the budget overview in February. Mrs. Wagner is presenting to the staff a similar budget presentation that can also be used for the board. They talked about diversifying some of the funding and how other zoos have multiple ways of funding and how PPZ funding is primarily through the millage. Mrs. Wagner and Mrs. Morris will look at other zoos that have low millage and look at the other ways they bring in money.

Discussion ensued.

External Relations Sub-committee

Cheryl Bergman stated they just met on Monday and in September. They talked about the meeting with the Dean at MSU Vet School and it was expressed there are no funds available for the PPZ Animal Hospital. They talked about getting the RFP for the renderings, so we have something to show when approaching donors. Also, talked about getting companies like pharmaceutical and nutritional companies for fundraising. In order to do the fundraising right, it takes about six months to get everything on paper and everyone is being cautious which is good. She thinks things are looking good.

Discussion ensued.

BOARD COMMENTS

Chair Groen asked since there is a new mayor, what is our plan on engaging with the new administration.

Mrs. Morris said it's on the list of people that we want to connect with and he has been a big supporter of the zoo in the past.

LIMITED PUBLIC COMMENT

None

ADJOURNMENT

Being no further business, the meeting was adjourned at 7:42 PM.

Teresa Masseau
Recording Secretary

POTTER PARK



Zoo Director Report January 10, 2018

AZA

Work is continuing on the AZA progress report due on February 2, 2018 as a condition of our accreditation. The focus of the report needs to be progress made on the action plan for the zoo master plan.

I will be attending the AZA Director's conference January 29 – February 2, 2018 in Monterey, CA.

Meeko, the male moose, is featured as November in the 2018 AZA calendar thanks to Kaiti Chritz and her excellent photography. This is the first time Potter Park Zoo has had an animal featured in the calendar.

Staff

The first all staff meeting for the year will be held on January 10, 2018. Karlene Belyea will be conducting a 90-minute training for each of the all staff meetings in 2018. This first session will cover the DISC workplace model, helping us learn about our own style and learn how to recognize the styles of others. This will also help us gain insight on how others interpret our behavior and learn how to adapt to other communication styles.

Conservation

All staff had the opportunity to vote for the species they wanted represented on the 2018 conservation bookmarks. The species chosen are giant anteater, moose, otter, massasauga and tiger.

Planning has begun for the 2018 Frog Watch season. Zoo staff will hold several training sessions in early spring for this AZA citizen science program. This is the 6th year for Frog Watch at Potter Park Zoo.

Safety

Current animal escape procedures are being evaluated and we are discussing clarifications that need to be made to the protocols. Updated protocols are also being written for all areas of the zoo that seasonal employees work in. The information provided will be more detailed to alleviate confusion in emergency situations. We will continue to strive to maintain the safest conditions as possible at the zoo.

Rick Parker will be attending an Outcome Engenuity Just Culture certification course at the Denver Zoo in March. This course is designed to provide the training needed to bring a culture of safety to your institution by improving investigations, reducing adverse events, and fostering a culture of curiosity, shared learning, and accountability. This course is unique as it is the first time Outcome Engenuity has tailored a Just Culture course for the zoo and aquarium field. Rick will be working to improve our Risk Management Plan with the information learned at the course.

An inventory is being completed on all alarms codes for the four buildings using an alarm system; gift shop, pavilion 2, welcome center and clinic. Any codes not in use will be deleted to ensure only the necessary assigned codes are in the system.

A fire drill was held the last week of December. We will continue to conduct and document monthly drills in 2018.

Education

The Zoo in Your Neighborhood grant funded project started delivering programming to underserved community partners in November and will continue through June.

FALCONERS wrapped up 2017 with a special sensory friendly Wonderland of Lights event. We are working on securing funding to continue the program through 2018 (and beyond).

Zookambi 2018 is in the planning stages.

We are currently recruiting qualified candidates for the 2018 docent class. A joint volunteer/docent recruitment event will take place January 20.

Over 5,000 education volunteer hours were donated by the docents January – October 2017.

The ERESA Animal Science class just received updated laptops.

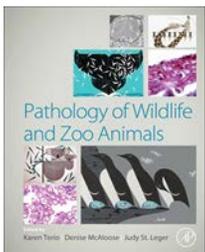
Events

Wonderland of Lights had a very successful year even with the recent blast of arctic temperatures. There were 13,473 attendees in 2017, which is an increase of 5,500 from 2016, and 258 from 2015.

Please see individual department head 4th quarter updates for further information on animal health, maintenance, guest services, communications and animal care.

Department of Animal Health 4th Quarter Board report – Dr. Sally Nofs

Dr. Nofs has co-authored a book chapter with Dr. Dalen Agnew at MSUCVM in a brand new Book coming out in 2018! The topic is the pathology of animals in some of the more unusual animal families including, you guessed it, the Xenarthra (anteater, sloth and armadillo family).



Book chapter: Co-author w Dalen Agnew: Pathology of Wildlife and Zoo Animals. (2018). Chapter 23 Xenarthra (Anteaters, sloths, armadillos); Erinacoemorpha (hedgehogs, moonrats); Some Afrotheria (aardvarks, hyrax, elephant shrews, golden moles, tenrecs), and Phloidota (pangolins). Volume 1. St. Louis (MO): Elsevier; 2018 (pending)

Along with other key animal staff, Dr. Nofs was on hand for every moment of the introductions of the black rhino Doppsee and Phineas in case medical expertise was required. The animal behavior aspect was fascinating. All staff shared in the excitement of having a successful black rhino mating occur for the first time ever at Potter Park Zoo.

Due to the great training by keeper staff, Wayne the Giant anteater was able to get his Canine distemper vaccination series rather effortlessly while stationed in place with avocado. (Giant anteaters can die from canine distemper. Little Rock zoo lost 3 several years ago from the disease carried by raccoons on grounds).

Dr. Nofs attended the Midwest Regional Zoo Veterinary meeting held at Toledo Zoo. Dr. Colmery, our consulting veterinary dentist, gave a wonderful presentation regarding zoo veterinary dentistry.

Sept 20 Dr. Nofs hosted and taught a session of MSU Fisheries and Wildlife course 'Principles of Fish & Wildlife Disease' at Potter Park Zoo. She discussed many topics related to the course and also shared career advice on working in the conservation field. She was most excited to enlighten them on the importance of AZA zoos & aquariums in the future of conservation.

Research:

Keepers finished up video tape collection for the rhino introduction portion of the CREW study. Staff continues to collect daily feces and urine samples as part of a half million dollar rhino reproduction grant thru IMLS awarded to CREW at the Cincinnati zoo.

Dr. Nofs, with the essential help of the vet tech and rhino crew, has our own project also in collaboration with CREW. The aim of this study is improve upon rhino urine sample quality and quantity by ultrafiltration and to validate the resulting samples in an LH enzyme immunoassay (EIA). Once validated, we will seek to describe urinary LH changes during ovulatory and anovulatory estrous cycles and determine if changes in the periovulatory period can be used to time estrus/ovulation in this species. Great news! Preliminary findings indicate this research may actually add a new method for following black rhino reproductive cycles that was previously unknown. We are planning on running another round of samples then on to publication if all goes well.

Conservation:

Several keepers once again went north to Wellston, MI to assist in field work with the American Marten project. This project is run by Dr. Paul Keenlance at Grand Valley State University. It is a wonderful, high quality wildlife biology and conservation project which we are thrilled to be a part of! This year Snowshoe hare were also part of the project in addition to American Marten.

Mary Wykstra from Action for Cheetahs in Kenya gave a well-attended evening talk on Oct. 18. We hope to continue to host interesting conservation speakers.

Dr. Patrick Rusz from Michigan Wildlife Conservancy met with Dr. Nofs and Dennis Laidler to discuss conservation opportunities in our home state and nearby Bath, Mi.

Animal Care 4th Quarter Board Report – Sarah Pechtel **Staff:**

- Finalizing work rules for the 10 hour day schedule with the county's HR department and the UAW
- We have an open keeper aide position that is in the process of being filled.
- The posting for seasonal animal staff should be up soon. Training will take place the first two weeks of May, with a planned opening May 12.

Trainings & Conferences:

- September 2017 - AZA Annual Conference in Indianapolis – took part in the accreditation hearing as well as a leadership course
- November 2017 - I attended the AZA Population Management 1 course in St Louis, MO. This course is required for anyone taking on a Species Survival Plan (SSP) studbook. The studbook for my candidate program – Blanding’s Turtle - must be published by December 2018.
- December 2017 – four zoo keepers participated in pine marten fieldwork in the Huron-Manistee national forest
- Staff have begun applying for 2018 conferences and workshops. Currently we have keepers planning to attend: Animal Behavior Management Alliance, Otter Keeper Workshop (bi-annual workshop), and Amphibian Management school (waitlist)

Animals:

- Binturong – introductions have begun – currently we have seen little evidence that she is coming into estrus
- Rhino Breeding – we won’t know if our female is pregnant for another few weeks. If not, we plan on introducing them again in March/April (weather dependent)
- Mandrill – we have confirmed that our female mandrill, Susannah, is diabetic and keeper staff have been working closely with Dr Sally to treat her. Kudos to our two keepers who attended the Old World Primate TAG meeting and learned about diabetes in African primates – the information they learned was instrumental in Susannah’s diagnosis
- Education Animals:
 - 0.0.1 screech owl was received from Wildside Rehab and is through quarantine and training for education program use has begun
- Snow leopard: we are continuing to monitor her health and are currently performing monthly blood draws to watch her kidney values.
- Shipments:
 - Incoming: black rat snakes (1.0 - Abilene Zoo, 2.0 - Detroit Zoo), 0.0.5 dart frogs (Seneca Park Zoo), 0.0.2 emerald tree boa (Prospect Park Zoo), 0.2 grey kangaroo (Gladys Porter Zoo), 0.2 Magellanic penguins (Sea World – SD)
 - Outgoing: lesser Madagascar tenrec hedgehog (Adventure Aquarium), 0.1 Magellanic penguin (Jacksonville Zoo), 0.1 spiny turtle (Knoxville Zoo), 1.0 tree shrew (National Zoo), 0.1 tree shrew (Virginia Zoo)

Exhibits:

- Madagascar hognose exhibit should be completed in the next few weeks and the animal will be on exhibit
- Arctic fox exhibit perimeter is being modified – the off exhibit yard will be completely covered

Maintenance 4th Quarter board report – Tom Davidek

- Currently have two seasonal workers, one weekends only and one 5 days weekly
- Worked on leaf cleanup weather permitting

- All snow removal equipment prepped for snow removal season
- Snow removal as needed
- Worked with Consumers energy on new gas line installation
- Replaced bubbler in the moose pond to help keep ice from forming near the viewing deck
- Winterized seasonal water lines, drinking fountains and irrigation systems
- Assisted with Boo at the Zoo
- Continued to work with volunteer groups

Communications Fourth Quarter Board Report- Kaiti Chritz

We have seen great success in communications in the past five months. Potter Park Zoo has over 60,000 fans now on social media platforms, and reached over 1.3 million people on Facebook alone. The new website is up and there has been a great increase in online memberships this quarter. We believe the new website helped generate this increase. Weekly team newsletters are keeping all staff at the zoo in contact with each other with 14 sent in 2017, and will continue to send weekly updates through 2018.

Other highlights include:

- Potter Park Zoo Amazon Wishlist being featured on CNN Money
- Photo of Meeko the Alaskan Moose being selected as a winner for the 2018 AZA calendar
- Photo of Little Girl the snow leopard being selected for the cover of the 2018 Lansing/East Lansing phone book

Education Programs 4th Quarter 2017

| October-17 | Programs | Participants |
|-----------------------------------|-----------|--------------|
| Encounters | 6 | 299 |
| Tours | 0 | 0 |
| Outreach (Presentation) | 0 | 0 |
| Outreach (Station) | 2 | 475 |
| Overnights | 0 | 0 |
| Scout Program | 0 | 0 |
| Extended Learning | 0 | 0 |
| Birthdays | 0 | 0 |
| BIG Zoo Lesson | 8 | 200 |
| Other (Private Event, conf., etc) | 1 | 25 |
| FALCONERS | 1 | 145 |
| Zoo in Your Neighborhood | 0 | 0 |
| Totals | 18 | 1144 |
| November-17 | Programs | Participants |
| Encounters | 2 | 242 |
| Tours | 0 | 0 |
| Outreach (Presentation) | 3 | 100 |
| Outreach (Station) | 0 | 0 |
| Overnights | 0 | 0 |
| Scout Program | 0 | 0 |
| Extended Learning | 0 | 0 |
| Birthdays | 2 | 50 |
| BIG Zoo Lesson | 7 | 150 |
| Other (private event, conf., etc) | 1 | 100 |
| FALCONERS | 1 | 33 |
| Zoo in Your Neighborhood | 2 | 104 |
| Totals | 18 | 779 |
| December-17 | Programs | Participants |
| Encounters | 0 | 0 |
| Tours | 0 | 0 |
| Outreach (Presentation) | 2 | 111 |
| Outreach (Station) | 0 | 0 |
| Overnights | 0 | 0 |
| GS Program | 0 | 0 |
| Extended Learning | 0 | 0 |
| Birthdays | 0 | 0 |
| BIG Zoo Lesson | 8 | 199 |
| Other (private event, conf., etc) | 3 | 900 |
| FALCONERS | 1 | 100 |
| Zoo in Your Neighborhood | 3 | 187 |
| Totals | 13 | 1497 |
| QUARTERLY TOTALS | 49 | 3420 |
| Quarter Summary | | |
| Encounters | 8 | 541 |
| Tours | 0 | 0 |
| Outreach (Presentation) | 5 | 211 |
| Outreach (Station) | 2 | 475 |
| Overnights | 0 | 0 |
| GS Program | 0 | 0 |
| Extended Learning | 0 | 0 |
| Birthdays | 2 | 50 |
| BIG Zoo Lesson | 23 | 549 |
| Other (private event, conf., etc) | 5 | 1025 |
| FALCONERS | 3 | 278 |
| Zoo in Your Neighborhood | 5 | 291 |
| 4th Quarter Totals | 53 | 3420 |

**POTTER PARK ZOO
MONTHLY ATTENDANCE REPORT
FOR MONTH AND YTD ENDING DECEMBER 2017**

| <u>ADMISSION TYPE</u> | <u>CURRENT MONTH</u> | | | <u>YEAR-TO-DATE</u> | | |
|-----------------------------|-----------------------|-----------------------|---------------------------------------|-----------------------|-----------------------|---------------------------------------|
| | <u>2017 COUNT</u> | <u>2016 COUNT</u> | <u>BETTER (WORSE) THAN PY</u> | <u>2017 COUNT</u> | <u>2016 COUNT</u> | <u>BETTER (WORSE) THAN PY</u> |
| CHILDREN | 12 | 5 | 7 | 22,937 | 24,700 | (1,763) |
| CHILDREN-UNDER 3 | 46 | 48 | (2) | 13,832 | 12,883 | 949 |
| CHILDREN-OFF-SEASON | 128 | 490 | (362) | 2,972 | 3,364 | (392) |
| ADULT RESIDENT | 1 | - | 1 | 26,027 | 26,633 | (606) |
| ADULT NON-RESIDENT | 11 | 4 | 7 | 20,805 | 18,797 | 2,008 |
| ADULT OFF-SEASON | 405 | 828 | (423) | 7,659 | 7,352 | 307 |
| SENIOR RESIDENT | - | - | - | 2,539 | 2,717 | (178) |
| SENIOR NON-RESIDENT | 2 | - | 2 | 2,882 | 2,589 | 293 |
| GROUPS | - | - | - | 12,678 | 14,015 | (1,337) |
| TOTAL | 605 | 1,375 | (770) | 112,331 | 113,050 | (719) |
| SPECIAL EVENTS-PPZS | - | - | - | 15,097 | - | 15,097 |
| SPECIAL EVENTS-COUNTY | - | - | - | 250 | - | 250 |
| RECIPROCAL ZOO MEMBERS 100% | 132 | 160 | (28) | 18,316 | 18,004 | 312 |
| RECIPROCAL ZOO MEMBERS 50% | 51 | 16 | 35 | 6,176 | 6,139 | 37 |
| MONDAY PROGRAM | 39 | 35 | 4 | 7,493 | 4,670 | 2,823 |
| OTHER | 2 | - | 2 | 1,659 | 396 | 1,263 |
| | 224 | 211 | 13 | 48,991 | 29,209 | 19,782 |
| GRAND TOTAL | 829 | 1,586 | (757) | 161,322 | 142,259 | 19,063 |

| <u>ADMISSION TYPE</u> | <u>DESCRIPTION</u> |
|-----------------------------|--|
| CHILDREN | All Children, any county ages 3-16 (\$4) |
| CHILDREN-UNDER 3 | All Children, any county under age 3 (Free) |
| CHILDREN-OFF-SEASON | All Children, any county ages 3-16 Nov. 1- March 31 (\$2) |
| ADULT RESIDENT | Adult of Ingham county April 1 - Oct. 31 (\$6) |
| ADULT NON-RESIDENT | Adult Out of Ingham County April 1 -Oct. 31 (\$11) |
| ADULT OFF-SEASON | All Adults, Any County Nov. 1 - March 31 (\$3) |
| SENIOR RESIDENT | Discount for Ingham seniors ages 60+ April 1 - Oct. 31 (\$5) |
| SENIOR NON-RESIDENT | Discount for Out of County seniors ages 60+ April 1 - Oct. 31 (\$10) |
| SPECIAL EVENTS-PPZS | |
| SPECIAL EVENTS-COUNTY | |
| RECIPROCAL ZOO MEMBERS 100% | Zoo Members (Free) |
| RECIPROCAL ZOO MEMBERS 50% | Reciprocal Zoo memberships (Price Varies) |
| GROUPS | 20 or more guests paying together (\$1 off per person) |
| MONDAY PROGRAM | Ingham Co. Residents free 9-12:00 PM on non-holiday Monday's |
| OTHER | Any Coupon related attendee |



NOTICE

REGULAR MEETINGS OF THE POTTER PARK ZOO BOARD

FOR 2018

The Potter Park Zoo Board shall conduct meetings the second Wednesday of each month. Meetings commence at 5:45 pm and are held at the Potter Park Zoo, 1301 S. Pennsylvania Ave., Education Bldg./Coral Reef Room, Lansing, Michigan

- January 10, 2018
- February 7, 2018
- March 14, 2018
- April 11, 2018
- May 9, 2018
- June 13, 2018
- July 18, 2018*
- August 22, 2018*
- September 19, 2018*
- October 17, 2018*
- November 14, 2018
- December 12, 2018

*Dates have been changed to match the BOC Schedule.

In the event of a special meeting, rescheduled meeting or cancellation of a regularly scheduled meeting, a notice of same will be posted at the office of Potter Park Zoo, 1301 S. Pennsylvania Ave., Lansing, Michigan, at least 18 hours prior to the time of the meeting or canceled meeting.

The Ingham County Parks Department will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, or individuals with disabilities at the meeting, upon five (5) working days' notice to the Ingham County Parks Department. Individuals with disabilities requiring auxiliary aids or services should contact the Ingham County Parks Department in writing or by calling the Ingham County Parks Office, P.O. Box 178, Mason, MI 48854 ~ Phone: (517)676-2233.

A QUORUM OF POTTER PARK ZOO BOARD MEMBERS MAY BE IN ATTENDANCE AT THIS MEETING