



## ***ANIMAL CONTROL SHELTER ADVISORY BOARD***

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THE INGHAM COUNTY ANIMAL CONTROL SHELTER ADVISORY BOARD WILL MEET ON MONDAY, MARCH 28, 2016 AT 6:30 PM IN CONFERENCE ROOM C OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order  
Approval of Minutes  
Additions to the Agenda  
Limited Public Comment

1. Call to order
2. Approval of minutes
3. Election of officers
4. NACA report implementation progress
5. New after hours access/drop off at shelter for law enforcement officers
6. Temperament testing consultant
7. January and February statistics

Announcements  
Public Comment  
Adjournment

**IF YOU WILL NOT BE AT THE MEETING, PLEASE CONTACT THE  
BOARD OF COMMISSIONERS' OFFICE AT (517) 676-7200**

INGHAM COUNTY ANIMAL CONTROL SHELTER ADVISORY BOARD  
January 25<sup>th</sup>, 2016

Draft Minutes

Members present: Dr. Maria Iliopoulou, Tom Hess, Katlyn Turner, Diane Galbraith, Director John Dinon, Commissioner Kara Hope, Commissioner Todd Tennis (Commissioners arrived at 6:48)

Also present: Karen Richardson (Lansing), Rebecca Hall (Lansing), Barb Hulliber (ELPD), Commissioner Carol Koenig, Commissioner Teri Banas, others

**Call to Order**

Vice Chair Tom Hess called the meeting to order at 6:33 p.m. in Conference Room C of the Human Services Building, 5303 South Cedar Street, Lansing.

Katlyn T- Acting secretary for the meeting.

Approval of Minutes

Moved by T. Hess, supported by K. Turner, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

**Additions to the Agenda**

None.

**Limited Public Comment**

None.

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1. Election of Officers/ Status of Filling Advisory Board Vacancies

Election of new officers and filling vacancies discussed. Election has been postponed until vacancies are filled. Final composition of members is in the process of being discussed and approved.

2. Directors Report including 4<sup>th</sup> quarter numbers

a. Director Dinon presented his report, including final statistic of no animals being euthanized due to space.

b. There is an upcoming meeting with local shelters and rescues, further networking time to collaborate with other organizations

c. Dr. Maria I- Included suggestion of implementing a different behavior testing model. Director Dinon is process of looking for behavior testing training. Former model that ASPCA (Safer Testing) has discontinued certification process. In the meantime, the current modified safer test will still be used.

d. Low current census, will be reaching out to other local rescues to fill vacancies for adoption events.

3. NACO Report and Discussion

Director Dinon gave his priority list on what is being addressed

a. Creating official policies and standard operating procedures (Euthanasia policy discussed, see notes below)

b. Delegating management into a flat management system

c. IT- making sure the shelter soft wear is used to its fullest potential. New “air cards” were discussed for the officers on-road Toughbook’s to increase workability and soft wear connection in the field.

- d. More staff, and new facility. Current discussion of a new jail may include plans for a replacement shelter, currently under review with the county.

#### 4. General review of the Euthanasia Policy Draft

- a. Specify animals as “owned by shelter” –Tom T.
- b. Label the type of training/certification that guides the temperament testing –Kate T
  - i. Director Dinon intends on that being in the SOP
- c. Too much “grey area” in the wording, specifically the word “impractical” – Tom T
  - i. Director Dinon voiced concerns on making promises the shelter can’t keep by narrowing the language too much. Commissioner \_\_\_\_ suggested using the Board of Commissioners as a final voice to take responsibility in extenuating circumstances.
- d. Narrow down the public animal health concern language, possibly include the reference of it being terminal illness – Dr Maria I, Kate T.

#### 5. Discussion on after hours drop off and collaboration with local law enforcement (public discussion included from ELPD officer Barb H.)

- a. Per Director Dinon, still working on reaching out to local law enforcement for afterhours animal storage at their facilities
- b. Maintenance is currently brainstorm options for setting up a heated drop off, current options not fiscally optional.
- c. Possible help from sheriff’s office for afterhours drop off for the public. May be able to have Sheriff’s office staff escort public to the drop off area.

#### 6. Streamlining of Lost & Found animals process

- a. Major cross sections where animals were found now posted on website
- b. Additional social media sites are being created to assist returning animals to their owners. “Peannie Weenie” specifically mentioned, Barb H (ELPD) as an administrator for it. Public comments include hope that the multiple social media sites will be able to collaborate in the future.
- c. Request made to include an afterhours phone message on shelter line to give callers instructions on how to proceed looking for a lost pet.

#### 7. MDARD Hold Times

- a. MDARD’s listing of hold times has been reviewed, and is considered non-enforceable unless the animal is being sold for research, which is not current shelter practice  
. The next form of regulation is through State property law, which is a 6 month holding period (unreasonable for animal holding). However, Ingham County Ordinance supersedes that and the 4 day (w/o proof of ownership/7 day (with proof of ownership) ruling still applies.
  - b. “Days” has been defined as week days the shelter is open (Tues-Fri)

### **Announcements**

Director Dinon announced upcoming adoption event scheduled for the shelter on Jan 30<sup>th</sup> at LaFontaine Ford.

### **Public Comment**

Rebecca H and Karen R-

- a. Concerns were brought up about how large seizure cases are handled and how animals can be relocated instead of all going to the shelter.
  - i. Per Director Dinon, it depends on if the animals have been signed over to the shelter by the owner, and if not, what a judge orders

b. Request to have TNR/TSR information available at mobile adoptions.

Adjourned at 8:05 p.m.