

INGHAM COUNTY MEDICAL CARE
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETING MINUTES
Friday, December 15, 2023,

Chairman Matthew Wilczek called the DHS Boarding Meeting to order at 8:30 a.m. at the Ingham County Medical Care Facility, Rehabilitation Conference Room.

Those present:

DEPARTMENT

Matt Wilczek, Chairman

Chad Hannahs, ICDHHS Director, Children's Services via TEAMS.

Teri Banas - Member

Sualyn Holbrook, ICDHHS Director, ESA Administration

Marla Ekola - Member

Richelle Wilcox, Executive Secretary, Children's Services

Leslie Shanlian – Chief Executive Officer

Those Absent:

Christina Clemmons, Executive Secretary, ESA Administration

Rebecca Meszaros, Community Resource Coordinator

The Department portion of the meeting was called to order at 8:30 a.m. by Matt Wilczek. Introduction of new board member Marla Ekola.

Public Comment:

None.

Minutes of the November 17, 2023 Regular Session

Motion: Matt Wilczek approved the November minutes. Motion carried.

2024 Meeting Schedule

Motion: Matt Wilczek approved the 2024 schedule. Motion carried.

Children Services Director's Report

Chad Hannahs informed the Board of Child Welfare events during the month at Ingham County DHHS and presented statistical information regarding child welfare.

Cash Services Director's Report

Sualyn Holbrook informed the Board of Cash Assistance events during the month at Ingham County DHHS and presented statistical information regarding cash services.

Financials

Chad Hannahs presented financials for November 2023

Sualyn Holbrook presented financials for November 2023.

PROPOSED MINUTES

Contracts

No contracts.

Department portion of the meeting recessed at 9:25 am. Second half to reconvene at 9:30 am.

Those present:

Matthew Wilczek, Chairman

Leslie Shanlian, Chief Executive Officer

Teri Banas, Member

Marla Ekola, Member

Guests: Gretchen Wagner, Traci Ruiz, Scott Moles

Public Comment

Scott Moles

- Expressed concerns about availability of financials. He was directed to the DHHS Website and the County Board of Commissioner's website.

Gretchen Wagner

- Expressed concerns about resident's water consumption and the feedback form that she had submitted.

Traci Ruiz

- Requested introduction of new board members. Commented on previously reported concerns. New concerns regarding lab issues.

Minutes of December 2023, Regular Sessions

- Rebecca Krismer ADON presented on Culture and Retention. Retention for 2022-2023 increased company wide by 33.9%. Rebecca also explained Peer-to-Peer interviews and their purpose in improving the hiring process.
- Leslie Shanlian provided an update on the moving of residents off the North Unit and onto Westridge, as well as other renovation updates and right sizing the center to a likely budgeted census of 160.
- Leslie Shanlian updated the Board on our strategic planning meeting and stated the goals will be shared at the next meeting.
- Leslie addressed Regulatory Compliance, and that the facility was in compliance at the time of the meeting.
- Leslie explained the PACE partnership to the newest board member.
- Leslie advised the board of the upcoming change in pharmacy providers that will result in improved customer service and overall cost savings.
- Shirley Masters will be the interim CFO until further notice and has been connected with facility for three years. Shirley will attend the board meetings going forward.

At 10:05am Matt Wilczek motions to go to a closed session for 30 minutes, to discuss Board roles/responsibilities and potential litigation, then reconvene.

Reconvened at 10:50am for public comment.

Motion to adjourn at 10:57 am, by Chairman Matt Wilczek. Motion carried.

Next scheduled meeting is January 26, 2024.

PROPOSED MINUTES