

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DISSOLVING THE BOARD OF ROAD COMMISSIONERS AND TRANSFERRING ALL OF ITS POWERS, DUTIES AND FUNCTIONS TO THE INGHAM COUNTY BOARD OF COMMISSIONERS; CREATING A DEPARTMENT OF TRANSPORTATION AND ROADS, AND ADOPTING A 2012 BUDGET FOR THE DEPARTMENT**

**RESOLUTION #12-123**

WHEREAS, on December 13, 2011, the Ingham County Board of Commissioners passed Resolution #11-379 expressing their intent to dissolve the Board of Road Commissioners and create an Ingham County Department of Transportation and Roads; and

WHEREAS, on February 21, 2012, Governor Snyder signed Acts Number 14 and 15 of the Public Acts of 2012; and

WHEREAS Public Acts 14 and 15 authorize a county board of commissioners, with an appointed board of county road commissioners, to transfer the powers duties and functions by majority vote of those elected and serving to the county board of commissioners; and

WHEREAS, Section 8 of Public Act 14 requires that a county board of commissioners conduct at least 2 public hearings on whether to transfer the powers, duties, and functions of the board of county road commissioners before adopting such a resolution; and

WHEREAS, the public hearings were held on March 27, 2012 and April 10, 2012; and

WHEREAS, the Ingham County road system has been under the jurisdiction of the Ingham County Board of Road Commissioners for many years. The modern county road system we enjoy today is a result of decades of effort of the Ingham County Road Commission. However, in recent years, there have been signs that it is time for updating the institution that provides for the roads in the county;

WHEREAS, with the authority now established by Public Acts No. 14 and 15 of the Public Acts of 2012, Ingham County has the opportunity to bring the entire road commission organization under the umbrella of Ingham County government to stabilize the road agency and bring about consistency of operation and policies throughout Ingham County government.

THEREFORE BE IT RESOLVED, pursuant to the authority established in Public Acts No. 14 and 15 of the Public Acts of 2012, the Ingham County Board of Commissioners hereby transfer the powers, duties, and functions provided by law for the Ingham County Board of Road Commissioners to the Ingham County Board of Commissioners effective June 1, 2012.

BE IT FURTHER RESOLVED, that effective June 1, 2012 the Ingham County Board of Road Commissioners is dissolved pursuant to the provisions in Public acts 14 and 15 of the Public Acts of 2012.

BE IF FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby absorbs the functions of the Ingham County Road Commission (ICRC) into County government operations by establishing the Ingham County Department of Transportation and Roads effective June 1, 2012.

**RESOLUTION #12-123**

BE IT FURTHER RESOLVED, that the Ingham County Department of Transportation and Roads will utilize the dollars available to Ingham County under 1951 PA 51, MCL 247.651 to 247.675 or any successor Act for the purposes allowed under 1951 PA 51, MCL 247.651 to 247.675, or any successor Act.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby establishes the Transportation and Road Special Revenue Fund to account for the activity of the Department of Transportation and Roads.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached \$20.69 million line-item budget for the Transportation and Roads Fund for the January 1, 2012 through December 31, 2012 fiscal year, and that County General Fund dollars will not be used to supplement the Transportation and Roads Fund.

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby establishes the attached list of positions with salary ranges and grades levels for the Ingham Department of Transportation and Roads.

BE IT FURTHER RESOLVED, that the County's Position Allocation list is hereby amended to include the attached list of positions.

BE IT FURTHER RESOLVED, that effective June 1, 2012 the Ingham County Board of Commissioners authorizes the transfer of all existing Road Commission employees into these newly established Ingham County positions at the exact same pay and benefit levels that existed prior to the transfer.

BE IT FURTHER RESOLVED, that effective June 1, 2012, the Managing Director of the ICRC will transfer to the new Department of Transportation and Roads and will report to the County Controller.

BE IT FURTHER RESOLVED, that the Director level positions within the new Department of Transportation and Roads will report to the Managing Director and all other reporting relationships will be maintained.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby agrees and confirms that it will recognize through the end of the December 31, 2013 contract term, the three (3) existing collective bargaining agreements, being the agreement with Local #1499 of the American Federation of State, County and Municipal Employees AFL-CIO, Council 25 (Garage and Road Employees Unit), the agreement with Local #512 of the Office and Professional Employees International Union (Office and Professional Employees Unit), and the agreement with Local #512 of the Office and Professional Employees International Union (Supervisory Unit), and recognizes each of these respective unions as the collective bargaining representative for the bargaining units covered by these collective bargaining agreements.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the County Controller to add the Department of Transportation and Roads to our existing liability insurance policy with the Michigan Municipal Risk Management Authority effective June 1, 2012, and to take whatever steps are prudent and necessary to withdraw from the existing ICRC insurance carrier, the Michigan Road Commission Self Insurance Fund.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the increase of the worker compensation insurance specific retention amount from \$400,000 to \$500,000 effective June 1, 2012.

**RESOLUTION #12-123**

BE IT FURTHER RESOLVED, that Board of Commissioners authorizes the County Controller to add the Department of Transportation and Road employees to the County's existing workers compensation self insurance pool effective June 1, 2012, and to take whatever steps are prudent and necessary to withdraw from the ICRC's existing carrier the County Road Association Self Insurance Fund.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby establishes that it will recognize all other existing contractual agreements entered into by the Ingham County Board of Road Commissioners through the end of the individual contract period.

BE IT FURTHER RESOLVED, that the Department of Transportation and Roads is subject to all county policies including but not limited to purchasing, budgeting, human resources, hiring freeze and delay, travel, etc.

BE IT FURTHER RESOLVED, that the transfer of all the powers, duties and functions includes but is not limited to the following assets: property, equipment, furniture, cash and investments.

BE IT FURTHER RESOLVED, that it is the intent of the Ingham Board of Commissioners to maximize funding for transportation priorities by reducing administrative and operational costs, and to insure that transportation dollars are spent on transportation purposes and will not be used for other County operations.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners will comply with Article IX Section 9 of the Michigan Constitution.

**COUNTY SERVICES: Yeas:** Holman, Schor, Grebner, Vickers  
**Nays:** Celentino, De Leon      **Absent:** None      **Approved 4/17/12**

**FINANCE: Yeas:** Grebner, McGrain, Nolan, Bahar-Cook, Dougan  
**Nays:** Tennis      **Absent:** None      **Approved 4/18/12**

**2012 PROPOSED BUDGET - INGHAM COUNTY DEPARTMENT OF TRANSPORTATION AND ROADS**

<u>DESCRIPTION</u>	<u>AMOUNT</u>
FEDERAL AID URBAN STP	3,440,000
MVH FUNDS - ENGINEERING	10,000
MVH FUNDS - PRIMARY ROADS	8,008,399
MVH FUNDS - LOCAL ROADS	2,477,237
MVH FUNDS - URBAN PRIMARY ROADS	1,247,967
MVH FUNDS - URBAN LOCAL ROADS	445,833
OTHER CONTRIBUTIONS	50,000
TOWNSHIP CONTRIBUTIONS	860,000
PERMITS REV - HOLDING ACCOUNT	120,000
OVERHEAD CHARGES	300
SALVAGE SALES	5,000
INTEREST EARNED	6,000
EQUIPMENT RENTAL	2,228,700
CARRY OVER SURPLUS USED	1,189,744
DEPRECIATION CREDITS	568,000
PURCHASE DISCOUNTS	300
<b>TOTAL REVENUE</b>	<b><u>20,657,480</u></b>
SOCIAL SECURITY	316,891
MEDICAL INSURANCE	1,600,000
LIFE INSURANCE	25,000
RETIREMENT	947,305
WORKERS COMPENSATION	90,000
UNEMPLOYMENT	20,000
OTHER BENEFITS	3,000
FRINGES RECOVERED	(5,000)
SALARIES	3,917,359
<b>PERSONNEL SERVICES</b>	<b><u>6,914,555</u></b>
SNOW & ICE CONTROL	871,000
PAVEMENT MARKING	450,000
MEDICAL - INITIAL DRUG TESTS	2,000
MEDICAL - FOLLOW UP DRUG TESTS	500
MARKERS & SIGNS	20,500
CLOTHING	8,100
CONTRACT MEAL REIMBURSEMENT	25
MEETINGS & SCHOOL	1,000
MECHANIC TOOL REIMBURSEMENT	6,000
HAZARD WASTE	4,200
POSTAGE	4,000
OFFICE SUPPLIES	20,300
SUPPLIES - BOARD ITEMS	5,000
ENGINEERS EXPENSE	6,500
PERMIT DEPT SUPPLIES & EXPENSE	1,000
DUES & SUBSCRIPTIONS	40,000
JANITOR SUPPLIES & SERVICES	49,300
SAFETY SUPPLIES	8,800
MISCELLANEOUS SUPPLIES	8,400
EQUIPMENT SUPPLIES	25,200
EQUIPMENT PARTS	250,100
DIESEL FUEL	260,000

<u>DESCRIPTION</u>	<u>AMOUNT</u>
UNLEADED FUEL	120,000
ANTIFREEZE	10,000
OIL & GREASE	17,200
TIRES & TUBES	23,000
BLADES	30,000
HARDWARE	20,400
ASPHALT & TACK	400,000
SMALL ROAD TOOLS	10,800
INVENTORY ADJUSTMENTS - OFFSET	7,500
INVENTORY ADJUSTMENTS - OTHER	100
INV ADJUSTMENTS - EQUIP PARTS	4,000
INV ADJUSTMENTS - ROAD MAINT	2,500
CORE CHARGES	100
FEES/CONTRACTUAL	7,000
CONSULTANT FEES	45,000
CONTRACTUAL SERVICES - ENGINEER	4,402,000
CONTRACTUAL SERVICES - STATE	1,220,000
ATTORNEY FEES	45,000
AUDIT	9,000
TELEPHONE	48,000
TRAVEL RELATED EXPENSES	16,000
TRAINING RELATED EXPENSES	14,000
FREIGHT CHARGE	200
ADVERTISING	6,000
BUILDING EXPENSE	42,000
OFFICE EQUIPMENT	7,000
EQUIPMENT RENTAL - ROAD	378,700
COMPUTER EXPENSES	10,000
DRAIN ASSESSMENT	450,000
VARIOUS MATERIALS - TO BE DISTRIB.	400,000
SIGNS & SIGNALS	310,000
EQUIPMENT RENTAL	1,850,000
<b>CONTROLLABLE EXPENSES</b>	<b><u>11,947,425</u></b>
BONDS	1,500
LIABILITY INSURANCE	219,000
MINI CLAIMS	250
LIGHTS	71,250
HEAT	60,000
WATER	14,000
<b>NON-CONTROLLABLE EXPENSES</b>	<b><u>366,000</u></b>
DEPRECIATION - OFFICE BUILDING	171,000
DEPRECIATION - ROAD EQUIPMENT	350,000
DEPRECIATION - SHOP EQUIPMENT	6,000
DEPRECIATION - ENGINEER EQUIP	8,000
DEPRECIATION - YARD & STORAGE	18,000
DEPRECIATION - OFFICE EQUIPMENT	15,000
CAPITAL OUTLAY - ROAD EQUIPMENT	830,000
CAPITAL OUTLAY - ENGINEER EQUIP	31,500
<b>CAPITAL OUTLAY</b>	<b><u>1,429,500</u></b>
<b>TOTAL EXPENSES</b>	<b><u><u>20,657,480</u></u></b>

**Ingham County Department of Transportation and Roads  
2012 Approved Positions**

Job Classification	Department	Division	Unit	Grade	2012 Pay Range
Managing Director	DTR	Administration	Unrepresented	9	\$86,776 - \$112,144
Director of Engineering	DTR	Engineering	Unrepresented	7	\$71,062 - \$91,840
Design Engineer	DTR	Engineering	Unrepresented	5	\$62,066 - \$80,217
Operations Manager (vacant)	DTR	Operations	Unrepresented	7	\$71,062 - \$91,840
Finance Director - Thru 6/30/12	Financial Services		Unrepresented	5	\$62,066 - \$80,217
Accountant - Additional 1/2 FTE as of 7/1/12	Financial Services		ICEA	7	\$24,924 - \$29,921
Permits/Developer Supervisor	DTR	Permits	OPEIU - SUP	3	\$53,436 - \$69,068
Purchasing Agent	Purchasing		OPEIU - SUP	2	\$50,575 - \$64,558
Equipment Repair Supervisor	DTR	Maintenance	OPEIU - SUP	1	\$46,666 - \$60,333
Eastern Assistant Supervisor	DTR	Eastern Garage	OPEIU - SUP	1	\$46,666 - \$60,333
Metro Assistant Supervisor	DTR	Metro Garage	OPEIU - SUP	1	\$46,666 - \$60,333
Western Assistant Supervisor	DTR	Western Garage	OPEIU - SUP	1	\$46,666 - \$60,333
Senior Engineering Technician	DTR	Engineering	OPEIU	6	\$49,013 - \$65,680
Surveyor	DTR	Engineering	OPEIU	5	\$43,561 - \$58,388
Engineer Technician	DTR	Engineering	OPEIU	5	\$43,561 - \$58,388
Engineer Technician	DTR	Engineering	OPEIU	5	\$43,561 - \$58,388
Signal/Radio Technician	DTR	Sign Shop	OPEIU	5	\$43,561 - \$58,388
Buyer	Purchasing		OPEIU	4	\$38,730 - \$51,892
Engineering/Permits Agent	DTR	Permits	OPEIU	4	\$38,730 - \$51,892
Finance Clerk	Financial Services		OPEIU	3	\$36,026 - \$48,276
Finance Clerk	Financial Services		OPEIU	3	\$36,026 - \$48,276
Public Relations Coordinator	DTR	Administration	OPEIU	2	\$31,328 - \$41,983
Highway Worker 7	DTR	Maintenance	AFSCME	7	\$19.41 - \$21.56
Highway Worker 7	DTR	Maintenance	AFSCME	7	\$19.41 - \$21.56
Highway Worker 7	DTR	Maintenance	AFSCME	7	\$19.41 - \$21.56
Highway Worker 7	DTR	Maintenance	AFSCME	7	\$19.41 - \$21.56
Highway Worker 7	DTR	Maintenance	AFSCME	7	\$19.41 - \$21.56
Highway Worker 6	DTR	Western Garage	AFSCME	6	\$18.12 - \$20.88
Highway Worker 6 - Current Filled as out of class	DTR	Eastern Garage	AFSCME	6	\$18.12 - \$20.88
Highway Worker 6 - Current Filled as out of class	DTR	Metro Garage	AFSCME	6	\$18.12 - \$20.88
Highway Worker 5	DTR	Eastern Garage	AFSCME	5	\$17.95 - \$20.72
Highway Worker 5	DTR	Metro Garage	AFSCME	5	\$17.95 - \$20.72
Highway Worker 5	DTR	Western Garage	AFSCME	5	\$17.95 - \$20.72
Highway Worker 5	DTR	Sign Shop	AFSCME	5B	\$17.95 - \$20.72
Highway Worker 5	DTR	Sign Shop	AFSCME	5B	\$17.95 - \$20.72
Highway Worker 5	DTR	Sign Shop	AFSCME	5B	\$17.95 - \$20.72
Highway Worker 5	DTR	Sign Shop	AFSCME	5B	\$17.95 - \$20.72
Sign & Signal Shop Supervisor (vacant)	DTR	Sign Shop	OPEIU - Sup	3	\$53,436 - \$69,068
Highway Worker 5	DTR	Buildings/Grounds	AFSCME	5C	\$17.95 - \$20.72
Highway Worker 5	DTR	Buildings/Grounds	AFSCME	5C	\$17.95 - \$20.72
Highway Worker 4	DTR	Eastern Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Eastern Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Eastern Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Eastern Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Eastern Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Eastern Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Eastern Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Eastern Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Eastern Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Eastern Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Metro Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Metro Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Metro Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Metro Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Metro Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Metro Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Metro Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Western Garage	AFSCME	4	\$17.82 - \$20.48

**Ingham County Department of Transportation and Roads  
2012 Approved Positions**

Job Classification	Department	Division	Unit	Grade	2012 Pay Range
Highway Worker 4	DTR	Western Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Western Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Western Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Western Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Western Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Western Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Western Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 4	DTR	Western Garage	AFSCME	4	\$17.82 - \$20.48
Highway Worker 3	DTR	Metro Garage	AFSCME	3	\$17.69 - \$20.35
Highway Worker 3	DTR	Metro Garage	AFSCME	3	\$17.69 - \$20.35
Highway Worker 3	DTR	Metro Garage	AFSCME	3	\$17.69 - \$20.35
Highway Worker 3	DTR	Metro Garage	AFSCME	3	\$17.69 - \$20.35
Highway Worker 3	DTR	Metro Garage	AFSCME	3	\$17.69 - \$20.35
Highway Worker 3	DTR	Western Garage	AFSCME	3	\$17.69 - \$20.35
Highway Worker 3	DTR	Western Garage	AFSCME	3	\$17.69 - \$20.35
Highway Worker 3	DTR	Western Garage	AFSCME	3	\$17.69 - \$20.35
Highway Worker 3	DTR	Western Garage	AFSCME	3	\$17.69 - \$20.35
Temporary Seasonal - Thru 9/30/12	Engineering				\$15.00/Hour
Temporary Seasonal - Thru 9/30/12	Engineering				\$15.00/Hour