

CHAIRPERSON
DALE COPEDEGE

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
VINCE DRAGONETTI

COUNTY SERVICES COMMITTEE
DIANNE HOLMAN, CHAIR
ANDY SCHOR
MARK GREBNER
VICTOR CELENTINO
DEBBIE DE LEON
DON VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, MARCH 20, 2012 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [March 6, 2012](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office - Request to Waive the Hiring Freeze and the Hiring Delay for Two Open [Deputy](#) Positions
2. 55th District Court/Sheriff's Office - Resolution to Eliminate a Court Officer Position in the 55th District Court and to Authorize the Ingham County Sheriff's Office to Provide the Court with Two Part-Time Deputies to Serve as [Court Officers](#)
3. Facilities Department - Resolution Authorizing Entering into a Contract with [DLZ Michigan, Inc.](#) to Provide Architectural and Engineering Services for Exterior Repairs at the Ingham County Family Center and the Human Services Building Maintenance Garage
4. Purchasing
 - a. Resolution Authorizing an Agreement with [Comerica, Inc.](#) for the Procurement Card Program
 - b. Resolution Authorizing Renewing a Contract with [Lansing Ice & Fuel Company](#) to Supply Fuel for County-Owned Vehicles and Equipment
5. Health Department - Resolution to Authorize a [Realignment](#) of Health Department Programs and Administrative Structure
6. Board of Commissioners
 - a. Resolution Declaring March 31, 2012 as "[Cesar E. Chavez Day](#)" in Ingham County
 - b. Women's Commission Appointments

7. Controller's Office - Final Approval of the Road Commission Transition Plan (*Materials to be Distributed Under Separate Cover*)

Announcements
Public Comment
Adjournment

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DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE
March 6, 2012
Minutes

Members Present: Dianne Holman, Andy Schor, Mark Grebner, Debbie De Leon, Don Vickers and Board Chairperson Copedge

Members Absent: Victor Celentino

Others Present: Becky Bennett, Mary Lannoye, Travis Parsons, Michelle Rutkowski, Steve Dougan, Rich Estill, Doug Stover, Chuck Gray, Eric Schertzing, Willis Bennett, Sherri Graham, Lynette Long, Jim Hudgins, Scott Davis, Jill Cruth, Keith Rockwood, Joy Barrett, Chuck Barrett, Jeff Vanderschaaf, Leah Brooks, Kay Taylor, Paul Risner, Tom Gamez, James Dravenstatt-Moceri, Amanda York Ellis, Anne Klein Barna, Jennifer Flood, Crystal Wallick, Connie Scarpone and others.

The meeting was called to order by Chairperson Holman at 6:10 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the February 21, 2012 Minutes

The February 21, 2012 Minutes were approved as submitted.

Additions to the Agenda

None.

Limited Public Comment

James Dravenstatt-Moceri, Ingham County Road Commission, provided a handout “Resolution #006-12” to the Committee stating they are working on moving forward in a positive way.

Tom Gamez stated there are still issues to be resolved including the upcoming audit and the need for a Director of Operations.

Paul Risner, Stockbridge Township Supervisor, asked when the Road Commission would be abolished.

(Comm. Grebner arrived at 6:14 pm)

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DE LEON, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

3. Circuit Court
 - a. Request to Waive Hiring Freeze for Vacant Deputy Juvenile Register III
 - b. Request to Waive the Hiring Delay and Freeze for Judge Baird’s Court Officer/Research Clerk Position

4. Animal Control - Request Waive of Hiring Freeze and Delay on a Vacant Animal Control Officer Position

6. Equalization
 - a. Resolution Approving Entering into a Grant with the Michigan Department of Licensing and Regulatory Affairs and Appoint Douglas A. Stover as County Grant Administrator for the 2012 Remonumentation Project
 - b. Resolution to Contract with Ronnie M. Lester as County Representative and Enger Surveying and Engineering for Services as Monumentation Surveyor for the Ingham County Monumentation and Remonumentation Project in 2012

7. Health Department - Resolution to Accept Healthy! Capital Counties Funds and to Authorize a Temporary Part-Time Position

8. Management Information Services - Resolution to Approve the Annual Maintenance Purchase for the Exagrid Backup Appliances from CDW-G

9. Parks Department
 - a. Resolution to Adopt the Ingham County Parks 2012-2016 Facility Master Plan
 - c. Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society for 2012 Marketing
 - d. Resolution Approving a Transfer of Funds and Authorization to Proceed with Replacement of Lighting Within the Coral Reef Exhibit
 - e. Resolution Authorizing a Transfer of Funds to Accommodate the Purchase of Cages for the Discovery Building

10. Controller's Office
 - a. Resolution to Establish the Final Staffing at the Ingham County 911 Central Dispatch Center

11. Board of Commissioners
 - a. Resolution Congratulating Bethel Seventh-Day Adventist Church on the Event of their Public Affairs and Religious Liberty Day

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DE LEON, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

1. Women's Commission - Interviews

The Committee interviewed Amanda York Ellis, Anne Klein Barna, Jennifer Flood, Crystal Wallick, Jill Cruth, Connie Scarpone, and Leah Brooks, for the Women's Commission Advisory Board. Julie Powers was absent from the interview. There are 2 vacancies.

Chairperson Holman informed the applicants a decision will be made at a later time.

2. Treasurer's Office - Resolution Authorizing a Temporary Principal Residence Auditor Assistant

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. SCHOR, TO APPROVE THE RESOLUTION AUTHORIZING A TEMPORARY PRINCIPAL RESIDENCE AUDITOR ASSISTANT.

Comm. Vickers stated he assumes this program will cross references properties in Michigan. Mr. Schertzing stated there is a statewide database.

Comm. De Leon expressed her concern that it does, in fact, pay for itself. Mr. Schertzing explained this has been done for about seven years and when given the attention it needs more money is brought in. Comm. De Leon asked to see the data. Mr. Schertzing stated he will be providing that information at the Finance Committee.

Comm. Dougan asked how people with properties in two states are identified with this audit. Mr. Schertzing stated although they do not have access to other state's databases it is often self incrimination then he provided examples.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

5. Purchasing - Resolution Granting a Permanent Waiver of the Requirements of the Ingham County Living Wage Policy to St. Vincent Catholic Charities

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION GRANTING A PERMANENT WAIVER OF THE REQUIREMENTS OF THE INGHAM COUNTY LIVING WAGE POLICY TO ST. VINCENT CATHOLIC CHARITIES.

Mr. Hudgins noted that in the past the Board of Commissioners approved three separate waivers. He highlighted the letter from Ms. Long, St. Vincent Catholic Charities asking for a permanent waiver and noting the County policy allows a non-profit human service agency to request the waiver.

Comm. De Leon stated that it was the Board of Commissioners understanding in the past the waivers were granted with the intent that St. Vincent Catholic Charities made a promise to work toward the goal of paying the living wage. Comm. De Leon asked what happened to reaching the goal. Ms. Long stated they continue to work toward the goal; however, the market rate of the positions is below the living wage. She described the positions, wages and internal inequity. Comm. Schor summarized St. Vincent's historical views of the policy, goals and their requests for exemption. Comm. Schor stated he is currently opposed to granting a permanent waiver and prefers that St. Vincent's is accountable while working toward the living wage.

Ms. Aldridge explained they are very heavily grant funded and grants do not increase every year although the living wage may increase; therefore, meeting the living wage is difficult. Ms.

Aldridge reminded the Committee this is State pass-thru money to serve refugees at the Health Department. She expressed her concern of ever reaching the living wage based on the current funding and more services provided each year.

Comm. Vickers asked what programs would be cut should St. Vincent be required to pay the living wage. Ms. Long answered Refugee Services. Comm. Vickers asked how many clients are served. Ms. Long stated there were 516 arrivals in 2011 and expects 400 arrivals in 2012. She explained the new arrivals go through the Health Department and this funding pays for interpreters. Comm. Vickers asked for the total number of part-time and full-time employees. Ms. Long estimated 20 to 25 part-time and 209 full-time employees. Comm. Vickers asked if personal donations are down. Ms. Long explained designated donations.

Ms. Long wanted to clarify they do want to pay a fair wage to the employees without jeopardizing the integrity of programs and without laying-off other employees.

Comm. De Leon asked how administration bonuses in addition to the higher salaries are justified. Ms. Long stated there are no bonuses and she has never received a bonus. Comm. De Leon asked if it could be called something else. Ms. Long stated no explaining the pay structure that includes everyone and there is no form of longevity, incentive, goal or merit bonuses from the CEO down. Board Chairperson Copedge asked what is the pay disparity is within the charity and further asking if those with a master's degree are making \$9.00 per hour. Ms. Long explained it depends on their functions and responsibilities some people in administration are not making \$14.42 per hour. Board Chairperson Copedge asked if St. Vincent's pays for a portion of the benefits. Ms. Long answered, yes; there are different plans and premiums. She further explained the retirement benefits.

Comm. Grebner stated that he was opposed to the living wage policy from conception and recognizes that St. Vincent is providing programs at as little cost as possible with money that is passed through from the State. He would like to give them a permanent or at a minimum a partial waiver.

Chairperson Holman expressed her concern that other agencies are treated equally. Comm. De Leon noted St. Vincent is the only agency that requests the waiver. Ms. Lannoye explained who would qualify for the waiver and it would not apply to the community agencies.

Mr. Hudgins explained a couple of years back the Board of Commissioners granted a permanent waiver to Court Ordered Juvenile Placement Programs. Chairperson Holman asked if there is anyone now that would qualify. Comm. De Leon also expressed her concern of other agencies providing similar services. Mr. Hudgins answered he is not aware of any based on the requirements of the policy.

Comm. Vickers expressed his concern of services being eliminated giving the example of Cristo Rey. Comm. Schor stated he does not disagree the service is needed; however, the waiver should not be permanent, grants could change and the conversations should continue.

Comm. De Leon asked how many employees are paid through the County contract. Ms. Long stated 30. Comm. De Leon asked if St. Vincent's employs the interpreters. Ms. Aldridge explained it covers primarily the interpreters and a health coordinator.

Comm. De Leon made note that she generally has a problem with funding positions that are so low they continue to need support from other programs with tax payer dollars.

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. DE LEON, TO AMEND THE RESOLUTION'S THEREFORE BE IT RESOLVED, BY STRIKING THE WORD "PERMANENT" AND ADDING "THROUGH 12-31-2014" AFTER "WAIVER" AS FOLLOWS;

THEREFORE BE IT RESOLVED, that the Board of Commissioners grants a ~~permanent~~ waiver through December 31, 2014 of the requirements of the Ingham County Living Wage Policy to St. Vincent Catholic Charities.

MOTION CARRIED with Comm(s). Grebner and Vickers Voting "no". Absent: Comm. Celentino.

MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Comm. Celentino

9. Parks Department

- b. Resolution Rescinding the County Parks Second Vehicle Annual Parking Pass Fee

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION RESCINDING THE COUNTY PARKS SECOND VEHICLE ANNUAL PARKING PASS FEE.

Mr. Bennett explained after research and discussions with other counties he has not found an efficient and effective way to control the passes and fees. He noted hardship passes are still available. Comm. De Leon asked how this will affect projected revenue. Mr. Bennett stated revenues were not projected.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

- f. Resolution Authorizing Increasing the Vacant Part-Time Zookeeper 400 Position to a Full-Time Position and Approval of a Line Item Transfer

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. SCHOR, TO APPROVE THE RESOLUTION AUTHORIZING INCREASING THE VACANT PART-TIME ZOOKEEPER 400 POSITION TO A FULL-TIME POSITION AND APPROVAL OF A LINE ITEM TRANSFER.

Comm. Vickers asked why this is going to a full-time position. Ms. Graham explained the workload and this is another Zoo Keeper. Mr. Bennett explained by changing to a full-time position it will be saving over-time costs.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

- g. Resolution Approving a Transfer of Funds and Authorization for the Potter Park Zoological Society to Provide Seasonal Workers for Customer Service Related Positions

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION APPROVING A TRANSFER OF FUNDS AND AUTHORIZATION FOR THE POTTER PARK ZOOLOGICAL SOCIETY TO PROVIDE SEASONAL WORKERS FOR CUSTOMER SERVICE RELATED POSITIONS.

Comm. Vickers asked if the seasonal workers will be paid a fair wage. Mr. Bennett stated the nine-month seasonal employees make about \$7.60/hr. Mr. Bennett explained that he and Ms. Graham are working together to make things better and this is an opportunity to have one supervisor for guest services.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

10. Controller's Office

- b. Resolution Setting Public Hearings on the Transfer of Powers, Duties and Functions of the Ingham County Road Commission to the Ingham County Board of Commissioners

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION SETTING PUBLIC HEARINGS ON THE TRANSFER OF POWERS, DUTIES AND FUNCTIONS OF THE INGHAM COUNTY ROAD COMMISSION TO THE INGHAM COUNTY BOARD OF COMMISSIONERS.

Ms. Lannoye stated that by statute two public hearings are required to transfer the powers, duties and functions of the Ingham County Road Commission to the Ingham County Board of Commissioners. This resolution sets the dates with the Full Board Meetings on March 27, 2012 and April 10, 2012. Ms. Lannoye explained that in order to hold the public hearing a plan is not required; however she prefers to have one in place.

The Committee discussed ways to inform the public of the meetings as well as the proposed plan. The Committee asked Ms. Bennett to post the meeting dates and plan on the website.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

- c. Update on the Road Commission Transition (*Materials to be Distributed at Meeting*)

Ms. Lannoye provided the Committee with a packet including a “Proposed Calendar, Memo – Road Commission Transition Plan, Copy of House Bill 5126 and 5125, 2012 PHP Coverage County vs. Road Commission, Organization Chart, and Fact Sheet.”

Ms. Lannoye highlighted the calendar from hearing dates to the effective date of transfer, June 1, 2012 followed by a review of her memo regarding financial/payroll, cash, budget, purchasing, human resources/labor relations, liability insurance, worker’s compensation insurance, collective bargaining agreements, health insurance, retiree health insurance, MERS benefits, transportation planning, and an advisory board.

Chairperson Holman asked what will happen with the Road Commission Audit. Ms. Lannoye asked that the Road Commission accountant stay through the audit. Mr. Conklin stated they will be requesting an extension. Board Chairperson Copedge asked if the liability insurance premiums are known. Ms. Lannoye stated she is waiting for that information noting she knows what they currently pay. The Committee discussed effective dates for collective bargaining and any differences for existing and new employees. The Committee discussed the Tri-County Board membership.

The Committee discussed the Road Commission absorbing various costs in addition to Federal and State restrictions. Comm. Schor stated he would like to see language that states road money will not be used toward other County Departments.

Comm. De Leon thanked the Road Commission Board for moving forward. Mr. Dravenstatt-Mocerri stated that he would have like things to have been better in the past; nevertheless, the Board is moving forward.

11. Board of Commissioners
 - b. Fair Board Appointments

The Committee discussed the appointment process, the majority party caucus, subservient party and respecting each political party’s opinion and input. They further discussed the candidates.

MOVED BY COMM. DE LEON, SUPPORTED BY COMM. GREBNER, TO APPOINT JULIE PINGSTON AND GARY GIERKE TO THE FAIR BOARD.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Celentino

Announcements

Board Chairperson Copedge asked that the Resolution provided by Mr. Dravenstatt-Mocerri, Ingham County Road Commission not be overlooked and read a portion of the resolution, as follows:

“The Board officially designates the Managing Director of the Ingham County Road Commission to serve as our liaison with the Ingham County Controller and her designee(s).

To further clarify our stated position and intent to work cooperatively with the Ingham County Board of Commissioners as we transition, our designated liaison shall be tasked with initiating agreements between the two commissions for the County Controller's office to:

1. Provided financial services to the ICRC by assuming the duties and responsibilities of the ICRC Finance Department.
2. Provide human resource services to the ICRC by assuming ICRC human resources duties and responsibilities.
3. Provide Internet Technology (IT) services to the ICRC by assuming ICRC and contractual IT duties and responsibilities
4. Transition and integrate ICRC IT systems, servers, and all other related paraphernalia moving ICRC from an independent contracted IT system to the more secure Countywide governmental IT system. “

Board Chairperson Copedge also read a letter regarding ethics litigation stating he will keep them informed.

Public Comment

None.

The meeting adjourned at approximately 8:08 p.m.

Respectfully submitted,

Julie Buckmaster

MARCH 20, 2012 COUNTY SERVICES STAFF REVIEW SUMMARY

HIRING FREEZE REQUESTS

The Controller recommends approval of the following hiring freeze requests:

1. Sheriff - Two Deputy Positions

ACTION ITEMS

The Controller recommends approval of the following action items:

2. 55th District Court/Sheriff's Office - *Resolution to Eliminate a Court Officer Position in the 55th District Court and to Authorize the Ingham County Sheriff's Office to Provide the Court with Two Part-time Deputies to Serve as Court Officers.*

This resolution will authorize the elimination of a 55th District Court Enforcement Officer, UAW Grade E position and the creation of two part time Deputies within the Sheriff's Office as authorized by the MAP contract effective March 30, 2012. The current employee at the Court is leaving employment at the end of March. The Court will then use these existing funds to hire two part time Deputies within the Sheriff's Office to provide up to forty four hours per week of security at the Court. At the top of the scale this proposal will save about \$26,000 annually. The UAW has been notified and the Resolution will also authorize a Letter of Understanding to accomplish this. (See attached memo from Mike Dillon for details.)

3. Facilities - *Resolution Authorizing Entering into a Contract with DLZ Michigan, Inc. to Provide Architectural and Engineering Services for Exterior Repairs at the Ingham County Family Center and the Human Services Building Maintenance Garage.*

The resolution authorizes an A&E contract with DLZ in an amount not to exceed \$9,300. DLZ was the low bidder, is a local vendor, and has other relevant experience, and previous experience with the County.

- 4(a). Purchasing - *Resolution to Authorize an Agreement with Comerica, Inc. for the Procurement Card Program.*

The current agreement with Comerica expires on July 31, 2012. The resolution authorizes a 3 year contract extension, with an option for an additional 2 year extension if mutually agreed to by both parties.

- 4(b). Purchasing - *Resolution Authorizing Renewing a Contract with Lansing Ice & Fuel Company to Supply Fuel for County-Owned Vehicles & Equipment.*

The resolution would renew the agreement for an additional 3 years, with an option for an additional 2 years. Lansing Ice & Fuel, a registered and local vendor with the County, will provide County employees with easy access to and the convenience of numerous fueling stations in and around the County and the State. It also backs out all exempt sales tax and provides fuel usage reports by department utilizing a card accounting system. All fuel purchased meets or exceeds the minimum fuel standards established by the State of Michigan. The price charged to the County for all fuel charges is based on Lansing Ice & Fuel's cost on the date of purchase plus a differential (for freight and margin), excluding any exempt taxes. For this contract, Lansing Ice & Fuel has agreed to reduce its cost differential for all types of fuel from \$0.086 to \$0.069 per gallon.

5. Health Department - *Resolution to Authorize a Realignment of Health Department Administrative Structure.*

This resolution will realign the administrative structure of the Health Department. The realignment is the direct result of the separation of the Health Officer and Medical Director responsibilities into distinct positions as required by the appointment of an administrative Health Officer. This structure distributes administrative responsibilities across fewer managers, and utilizes the existing administrative and managerial capacity of the department. The total savings is approximately \$24,836. Please see the attached memorandum for more details.

7. Controller - *Final Approval of the Road Commission Transition Plan.*

Materials to be mailed under separate cover.

OTHER ACTION ITEMS:

6(a). Board of Commissioners - *Resolution Declaring March 31, 2012 as "Cesar E. Chavez Day in Ingham County.*

6(b). Board of Commissioners - *Women's Commission Appointments*

Agenda Item 1

March 8, 2012

County Services Committee
Chairperson Dianne Holman

Dear Chairperson Holman:

The Ingham County Sheriff's Office is requesting a waiver of the 2012 hiring freeze and the hiring delay for two open Deputy Positions.

The Ingham County Sheriff's Office, received two resignation letters, effective March 5 and March 7, 2012. These two Deputy positions were funded for the 2012 Sheriff's budget.

I am requesting a waiver of this committee on the 2012 hiring freeze as well as a waiver for the hiring delay period so we can fill these positions by March 28, 2012.

Sincerely,

Sheriff Gene L. Wriggelsworth
Ingham County Sheriff

Cc: Commissioner Andy Schor
Commissioner Victor Celentino
Commissioner Mark Grebner
Commissioner Vince Dragonetti
Commissioner Don Vickers
Commissioner Debbie DeLeon
Controller Mary Lannoye
Deputy Controller John Neilsen

MEMORANDUM

TO: Law Enforcement Committee
Judiciary Committee
County Services Committee
Finance Committee

SUBJECT: Court Security

RE: Court Officer Position

DATE: 3/8/2012

Effective 3/31/2012, the court will have a vacant court officer position due to the retirement of Officer Bob Rutledge. The pending vacancy required the administration of the court to examine the court's current security measures. Currently, our court officers have limited authority to enforce the general criminal laws and protect public safety.

The court discussed with the Ingham County Sheriff's Office a proposal to have sheriff department personnel (part-time deputies) to provide court officer services for the court. The Court and the Sheriff department were in agreement that a sheriff deputy serving as court officer would significantly enhance security measures in the courthouse. The court would have on the premises a trained law enforcement officer who would be vested with general police powers to effectuate an arrest if the occasion called for it.

In an effort to enhance security measures at the 55th District Court and to cut general fund expenditures for court officer services, this proposal calls for the elimination of one court officer position in the 55th District Court and the creation of part-time deputy sheriff positions in the Ingham County Sheriff Office to serve as court officers for the 55th District Court.

The cost savings associated with this proposal is approximately \$26,167 annually.

MJD3812-688

cc: Honorable Thomas P. Boyd
Honorable Donald Allen Jr.
Mary Lannoye
John Neilsen
Alan Spyke
Travis Parsons

Agenda Item 2

Introduced by Law Enforcement, Judiciary, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ELIMINATE A COURT OFFICER POSITION IN THE 55TH DISTRICT COURT AND TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO PROVIDE THE COURT WITH TWO PART-TIME DEPUTIES TO SERVE AS COURT OFFICERS

WHEREAS, a court officer position in the 55th District Court will become vacant on March 30, 2012; and

WHEREAS, through strategic planning the court has established a goal to enhance security measures at the 55th District Court; and

WHEREAS, court officers of the 55th District Court have limited authority to enforce the general criminal laws and protect public safety; and

WHEREAS, state law prohibits the 55th District Court, or any judicial branch agency, from employing a fully empowered law enforcement officer; and

WHEREAS, being that the 55th District Court is conscious of the current budget situation, the court officer position was analyzed to determine if any cost savings could be realized; and

WHEREAS, through the elimination of the court officer position and employing the services of the Ingham County Sheriff Office to provide court officer services for the court, the court is projected to save \$26,167 annually; and

WHEREAS, the 55th District Court has discussed with officials from the United Auto Workers (UAW) union seeking to gain support, or at least understanding, for the change.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the elimination of one 55th District Court Enforcement Officer, UAW Grade E position and the creation of two part time Deputies within the Sheriffs Office as authorized by the MAP contract effective March 30, 2012.

BE IT FURTHER RESOLVED, that the two Ingham County Sheriff Office part-time deputies will be assigned to the 55th District Court for security purposes for up to 44 hours/week.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary changes to the 55th District Court and Sheriff's Office Position Allocation List and 2012 budgets.

BE IT FURTHER RESOLVED that should the agreement between the 55th District Court and the Ingham County Sheriff Office be terminated, the UAW court officer position will be reinstated in the 55th District Court's budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign a "Letter of Understanding" with the UAW and the Chief Judge of 55th District Court that is consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: County Services, Judiciary and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: March 8, 2012

SUBJECT: **RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH DLZ MICHIGAN, INC. TO PROVIDE ARCHITECTURAL AND ENGINEERING (A&E) SERVICES AT THE INGHAM COUNTY FAMILY CENTER AND THE HUMAN SERVICES BUILDING MAINTENANCE GARAGE**

The resolution before you authorizes awarding a contract to DLZ Michigan, Inc. to provide A&E Services for exterior repairs, at the Ingham County Family Center, and the Human Services Building Maintenance Garage, due to deterioration, and existing condition of the brick veneer.

The Family Center project will be performed for a cost of \$3,720.00 and the Human Services Building Maintenance Garage project will be performed for a cost of \$5,580.00, for a total cost of \$9,300.00.

DLZ Michigan, Inc., who submitted the lowest responsive and responsible bid, were chosen, after going through a competitive bidding process, and have the recommendation of both the Purchasing and Facilities Departments.

Funding for the projects is available in the 2012 CIP Project 264-66400-931000-2FC01, and the 2012 CIP Project 63123304-931000-2FC15.

I recommend approval of this resolution.

MEMORANDUM

TO: County Service and Finance Committees

FROM: Jim Hudgins, Director, Purchasing Department

DATE: March 8, 2012

SUBJECT: Architectural and Engineering Services Proposal Summary for Exterior Repairs to the Family Center and the Human Services Building

Project Description:

Proposals were sought from qualified and experienced architectural and engineering (A/E) firms for the purpose of entering into a contract to provide complete designing, engineering, and construction administration services for exterior renovations to the Ingham County Family Center and the Maintenance Garage at the Human Services Facility.

The Contractor will be responsible for working directly with select members of the Facilities Department to evaluate and make recommendations for the current exterior conditions (e.g. mortar, brick, windows, doors and caulking) of the two facilities. Work will meet all state, local and federal guidelines and standards. The Contractor shall furnish all expertise, labor and resources for complete design and engineering services for the project in accordance with the requirements of the RFP and any subsequent contract.

Proposal Summary:

Vendors contacted: 29 Local: 9
 Vendors responding: 4 Local: 3

Company	Preliminary & Construction Design Cost for Family Center	Preliminary Design Cost for HSB Garage	Total Cost	Local
DLZ	\$3,720	\$5,580	\$9,300	Y – Lansing
Hobbs & Black	\$6,613	\$2,899	\$9,512	Y – Lansing
Spicer Group	\$8,900	\$2,350	\$11,250	Y – Lansing
GAV	\$14,320	\$9,490	\$23,810	N – Farmington Hills

A total of 11 vendors attended the mandatory Pre-proposal meeting.

Local vendors not responding:

- 1) Roger Donaldson, Holt – Due to current project schedules, could not make the mandatory pre-proposal meeting and therefore could not submit a proposal.

Recommendation:

The Evaluation Committee recommends awarding a contract to DLZ Michigan, Inc. in an amount not to exceed \$9,300. In addition to submitting the lowest bid, DLZ is licensed, insured, has other relevant experience working on projects of similar size and scope, and has previous experience working with the County.

Advertisement:

The RFP was advertised in the Lansing State Journal, El Central and posted on the Purchasing Department Web Page.

Introduced by County Services, Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH DLZ MICHIGAN, INC. TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR EXTERIOR REPAIRS AT THE INGHAM COUNTY FAMILY CENTER AND THE HUMAN SERVICES BUILDING MAINTENANCE GARAGE

WHEREAS, the exterior of the Ingham County Family Center (ICFC) and the Human Services Building (HSB) Maintenance Garage are need of repair due to deterioration over time; and

WHEREAS, the ICFC building exterior has experienced a considerable amount of deterioration caused by an attempt to remove graffiti, through sandblasting; and

WHEREAS, the HSB Maintenance Garage brick veneer has sustained a substantial amount of deterioration from salts and moisture; and

WHEREAS, after careful review of bids, the Purchasing and Facilities Departments both concur that a contract be awarded to DLZ Michigan, Inc. who submitted the lowest responsive and responsible bid in the amount of \$9,300.00 (\$3,720.00 for the ICFC and \$5,580.00 for the HSB Maintenance Garage); and

WHEREAS, the funds for this project are available within CIP Line Item 26466400-931000-2FC01, which is for Architectural and Engineering Services at the ICFC and CIP Line Item 63123304-931000-2FC15, which is for Architectural and Engineering Services at the HSB Maintenance Garage.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with DLZ Michigan, Inc., 1425 Keystone Avenue, Lansing, MI. 48911, for Architectural and Engineering Services, for exterior repairs, at the ICFC and the HSB Maintenance Garage, for a total cost of \$9,300.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: County Services and Finance Committees
FROM: James Hudgins, Director of Purchasing
DATE: March 8, 2012
RE: P-card Program Agreement

This is a resolution authorizing an agreement with Comerica, Inc. to provide commercial card services for the County's Procurement Card (P-Card) Program. The Program was established to provide a convenient means with which to make purchases and at the same time reduce the costs associated with initiating and paying for those purchases. The County Financial Services and Purchasing Departments are responsible for managing the program and each department is responsible for managing its cardholder accounts. Employees who have the approval from their supervisor and/or department head, receive the proper training, and agree to the terms and conditions of the program are allowed to use the P-Card program.

The current P-card Agreement with Comerica terminates July 30, 2012, and as such, the County has been in discussions with Comerica regarding a new proposed agreement. Inclusive of this agreement is the creation of a new rebate program called the Revenue Share Program. This program changes the way rebates are calculated; based on the County's current annual spending, which is around \$2M, the County would be eligible for a \$16,000 annual rebate.

Provided that the County's annual spending is greater than \$500,000, there is essentially no cost to the County for this program, as with the previous contract, other than nominal fees for special services like lost cards, graphics set-up, etc.

The P-card Team recommends the approval of the following Resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN AGREEMENT WITH COMERICA, INC. FOR THE
PROCUREMENT CARD PROGRAM**

WHEREAS, the Ingham County Board of Commissioners authorized in Resolution #02-178, for the Purchasing Department to proceed with implementing a Procurement Card Program; and

WHEREAS, the Procurement Card Team was formed including representatives from Budgeting, Financial Services, Human Resources, Management Information Systems, Treasury and the Purchasing Departments; and

WHEREAS, the Ingham County Board of Commissioners authorized in Resolution #09-223, an agreement with Comerica, Inc. from July 31, 2009 to July 30, 2012 to provide commercial card services for the Procurement Card Program at no cost to the County; and

WHEREAS, Comerica has proposed a new agreement which incorporates a new rebate program whereby the County will be eligible for annual rebates; and

WHEREAS, after careful review and consideration of the proposed agreement, the Procurement Card Team recommends entering into a new agreement with Comerica.

THEREFORE BE IT RESOLVED, that Ingham County enters into a three-year agreement with Comerica, Inc. to provide commercial card services for the Procurement Card Program, for the term of July 31, 2012 to June 1, 2015.

BE IT FURTHER RESOLVED, that the agreement shall be extendable if mutually agreed upon by the County and Comerica for a period of not more than two years.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: County Services and Finance Committees

FROM: James Hudgins, Director of Purchasing

DATE: March 8, 2012

RE: Fuel Purchase Program for County Owned Vehicles and Equipment

This is a resolution authorizing renewing a contract with Lansing Ice & Fuel Company for a period of three (3) years with an option to renew the contract for an additional two-year period. Lansing Ice and Fuel Company will provide regular unleaded gasoline and other types of fuel on an as-needed basis for County-owned vehicles and equipment.

Lansing Ice & Fuel, a registered and local vendor with the County, will provide County employees with easy access to and the convenience of numerous fueling stations in and around the County and the state. It also backs out all exempt sales tax and provides fuel usage reports by department utilizing a card accounting system. All fuel purchased meets or exceeds the minimum fuel standards established by the State of Michigan. The price charged to the County for all fuel charges is based on Lansing Ice & Fuel's cost on the date of purchase plus a differential (for freight and margin), excluding any exempt taxes. For this contract, Lansing Ice & Fuel has agreed to reduce its cost differential for all types of fuel from \$0.086 to \$0.069 per gallon.

I recommend approval of the following Resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING RENEWING A CONTRACT WITH LANSING ICE & FUEL COMPANY TO SUPPLY FUEL FOR COUNTY-OWNED VEHICLES AND EQUIPMENT

WHEREAS, the County requires a primary supplier of fuel for County-owned and operated vehicles and equipment at fair and reasonable prices on an as-needed basis; and,

WHEREAS, the current fueling contract with Lansing Ice & Fuel Company expired on December 31, 2012; and,

WHEREAS, the Purchasing Department solicited proposals for the purchase of fuel, and after review and evaluation, recommends entering into contract with the most responsible proposer, Lansing Ice & Fuel Company, a local vendor, to supply fuel for County-owned vehicles and equipment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a fueling contract with Lansing Ice & Fuel Company to supply fuel for County-owned vehicles and equipment for a period of three (3) years with an option to renew the contract for an additional two-year period.

BE IT FURTHER RESOLVED, that the price charged to the County for fuel purchases shall be based on Lansing Ice and Fuel's cost on the date of purchase plus a \$0.069 per gallon differential for all types of fuel purchased; diesel winterization from November 15 to March 1 shall be \$0.02 per gallon.

BE IT FURHTER RESOLVED, that this differential shall be added to Lansing Ice & Fuel's actual invoice cost to determine the County's fuel price, excluding any exempt taxes.

BE IT FURTHER RESOLVED, that the fuel will be purchased utilizing a card accounting system to be provided by Lansing Ice & Fuel.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign the contract documents consistent with this Resolution after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Renée Branch Canady, Ph.D., M.P.A., Health Officer

DATE: March 6, 2012

RE: Resolution to Authorize a Realignment of Health Department Administrative Structure

This memorandum requests approval for a resolution that will realign the administrative structure of the Health Department. The realignment is the direct result of the separation of the Health Officer and Medical Director responsibilities into distinct positions as required by my appointment as administrative Health Officer. Having observed and evaluated the administrative operations of the department over the last four months since my appointment, I now propose a structure which distributes administrative responsibilities across fewer managers, and more effectively utilizes the existing administrative and managerial capacity of the department. As Health Officer, I will also retain additional direct report managerial supervisor in order to take advantage of fiscal opportunities afforded by the retirement of two managers in the department, allowing for greater administrative efficiency as well as important budgetary savings.

This resolution recommends maintaining the current two-Deputy Health Officer administrative structure and realigns managerial positions and roles within the Department. The resolution reassigns duties formerly held by the PHS Director (which will be eliminated) and takes advantage of lessons learned during the interim administrative structure which was established upon my appointment in November, 2011. In addition, the realignment will result in the elimination of a total of five managerial positions, the establishment of one new managerial position, and the reallocation of managerial duties across existing staff.

I believe that this proposal “right-sizes” the administrative work at all levels of the department while maintaining a robust and effective leadership team. We have vetted this plan by all affected unions and the County’s Human Resources Department; both have offered preliminary support. The affected employees are also supportive including those who will accept new and additional responsibilities. Positions proposed for elimination involve vacancies; thus avoiding negative effects to any incumbent employees.

In addition to the \$24,836 in cost savings, the reorganization creates additional provider capacity to serve clients in the Community Health Center Network, which in turn, will generate addition revenue for the department.

I recommend the Board adopt the attached resolution and authorize the recommended staffing and structural adjustments.

c: Deb Brinson, Deputy Health Officer, Community Health Care Services
Travis Parsons, Human Resources Director
Sarah Bryant, President, ICEA Public Health Nurses Unit
Rich Estill, President, ICEA Professional Employees Unit
Kathy Fitton, President, Michigan Nurses Association
Chuck Gray, President, UA

<u>Position #</u>	<u>Current Job Title</u>	<u>Current Pay</u>	<u>Current Annual Cost</u>	<u>New Job Title</u>	<u>New Pay</u>	<u>Proposed Annual Cost</u>	<u>Cost/ (Savings)</u>	<u>Position filled or vacant</u>	
601001	HO/Medical Examiner/Medical Director	MCF C+	242,359	Health Officer	MCF 18	177,643	(64,716)	filled	(3)
601381	DHO, Public Health Services	MCF 17	167,936	DHO, Public Health Services	MCF 15	148,223	(19,713)	vacant	
601042	Prevention Program Coord	ICEA 9	102,925	Prevention Program Coord	ICEA 10	109,725	6,800	filled	
601041	BCCCP Nurse	MNA 2	87,090	BCCCP Charge Nurse	MNA 3	93,564	6,474	filled	
601383	Assistant Deputy Health Officer	MCF 10	108,164	Chief Health Communication Officer	MCF 10	108,164	0	filled	
601135	Public Health Specialist	ICEA 5	78,037	Assistant Deputy Health Officer	MCF 8	93,611	15,575	filled	
new	na	na	0	Deputy Director of Environmental Health	MCF 11	115,366	115,366	vacant	
601333	Sanitarian II	ICEA 8	95,649	San III, Planned Program Supv	ICEA 9	102,925	7,277	vacant	
601324	Demand Program Supervisor	MCF 11	115,366	San III, Demand Program Lead	ICEA 9	102,925	(12,440)	filled	(1)
601335	Community Health Rep IV	UAW F	67,709	Administrative Assistant, EH	UAW G	70,594	2,885	filled	
601044	Community Health Rep II	UAW 8	62,776	Administrative Assistant, BCCP	UAW F	67,709	4,933	filled	
601366	Human Services Grant Coord	MCF 10	108,164	Human Services Grant Coord	ICEA 7	88,709	(19,455)	filled	(1)
new	na	na	0	Medical Director	MCF C	223,918	223,918	filled	
601377	Project Specialist	ICEA 5	78,035	Project Specialist	ICEA 6	83,037	5,002	filled	
601307	Business Analyst	MCF 7	87,106	Health Analyst/Systems Analyst	ICEA 8	95,132	8,026	filled	
601025	PCP/Dep Medical Director	MCF C	223,918	Primary Care Physician	MCF C	223,918	0	vacant	
601004	Director of PHS	MCF 13	129,814	eliminated	na	0	(129,814)	na	
601320	Planned Program Supervisor	MCF 11	115,366	eliminated	na	0	(115,366)	na	
601363	Community Health Rep II	UAW D	62,104	eliminated	0	0	(62,104)	filled	
601052	Sanitarian II (2)	ICEA 8	32,482	eliminated	0	0	(32,482)	filled	
Contract	Sparrow Contract for ME Svcs	na	320,000	increase per R11-335	na	355,000	35,000	na	
Total Cost			2,285,001			2,260,166	(24,836)		

(1) effective upon incumbent retirement on or about 7/1/12

(2) This position is currently partially funded by a State Lead Grant in the amount of \$78,952. Since the grant is being discontinued, the position is proposed for elimination. The net general fund savings from eliminating the position will be \$32,482.

(3) This reflects Dr. Sienko's rate of pay, which was equivalent to a physician plus 5%.

Ingham County Board of Health

Ingham County Board of Commissioners

Community Health Center Board of Directors

Health Officer
Dean Sienko, MD, MS

Assistant Deputy Health Officer
Marcus Cheatham, PhD

Chief Financial Officer
John Jacobs, CPA

Public Health Specialist
Debbie Edokpolo

Deputy Health Officer for Public Health Services
Renee Canady, PhD

Medical Director
Sugandha Lowhim, MD

Medical Director
Jo McGlew, MD

Deputy Health Officer For Community Health Care
Debbie Britson, MPA

Program Specialist
Carolyn Redman

Grants Coordinator
Carolyn Brown

Chief Operating Officer
Barb Maslin

Billing & Collections Manager
Lynn Kiter

Dir. of Policy, Progs, Comp.
Jason Walter

Environmental Health Director
Jim Wilson

Disease Control Supervisor
Ruby Rodgers

Acting Dir. of Public Health Svcs.
Karen Jennings

Community Health Center Supervisors
Cheryl Gildner
Kelly Cline

Adult Health Center

Adult Dental Center

Healthy Smiles Dental Center

Community Health Center Supervisors
Kathy Way
Kelly Cline

Women's Health Center

Child Health Center

Youth Center Medical

Community Health Center Supervisors
Phil Wilkinson
Kelly Cline

St. Lawrence CHC

Sparrow CHC

Well Child CHC

Child & Adolescent Health Coordinator
Jan Kinble
Kelly Cline

Otto CHC

Willow Health Center

Community Health Center Supervisor
Krista Buckland
Correctional Health

Quality & Safety Coordinator
Carol Dembinsky

Health Plan Management Svcs.
Holly Wilson

Registration and Enrollment

Health Information Technology & Policy

Billing

Reporting

Training

Demand Programs
Garry Rowe

Planned Programs

Special Programs
Mark Plavis

Tobacco Control Program

Health Equity & Social Justice
Doak Bloss

Power of We
Peggy Roberts

Environmental Justice
Jessica Yorke

Communicable Disease

Immunizations
Wendy Ridenour

HIV/STI Prevention
Vennisha Smith

Lead Program

TB/ILTI

Emergency Prep.
Sue McIntosh

Office for Young Children
Barb Monroe

Community Health Assessment

BCCCP

PHN and Special Programs
Julie Dingserson

Public Health Nursing

WIC
Doris Goodman

CSHCS
Sharon Morgan

Food Bank
Mary Merindorf

Family Outreach
Lisa Chambers

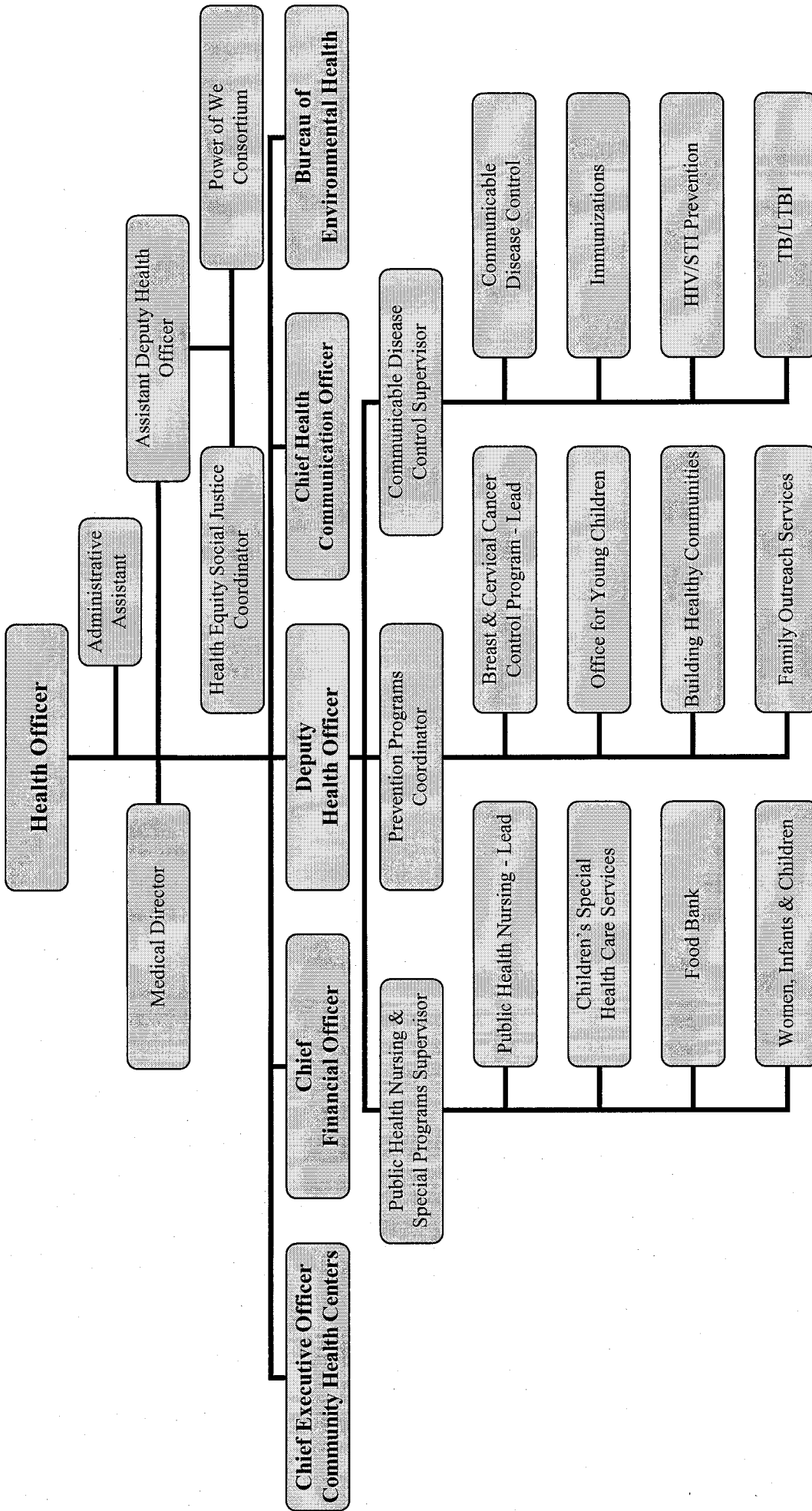
Vision and Hearing

Public Health Advocates

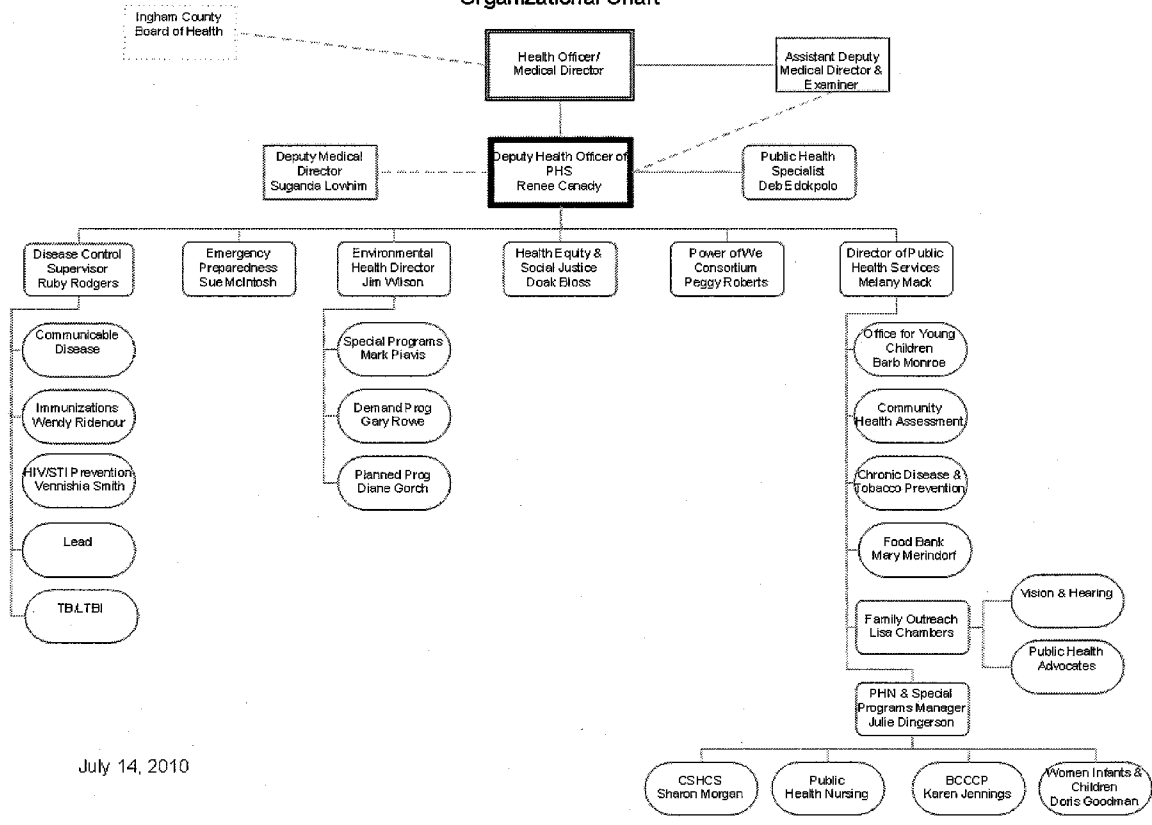
Accounting
Eric Thelen

Central Supply
Ruth Ann McKean

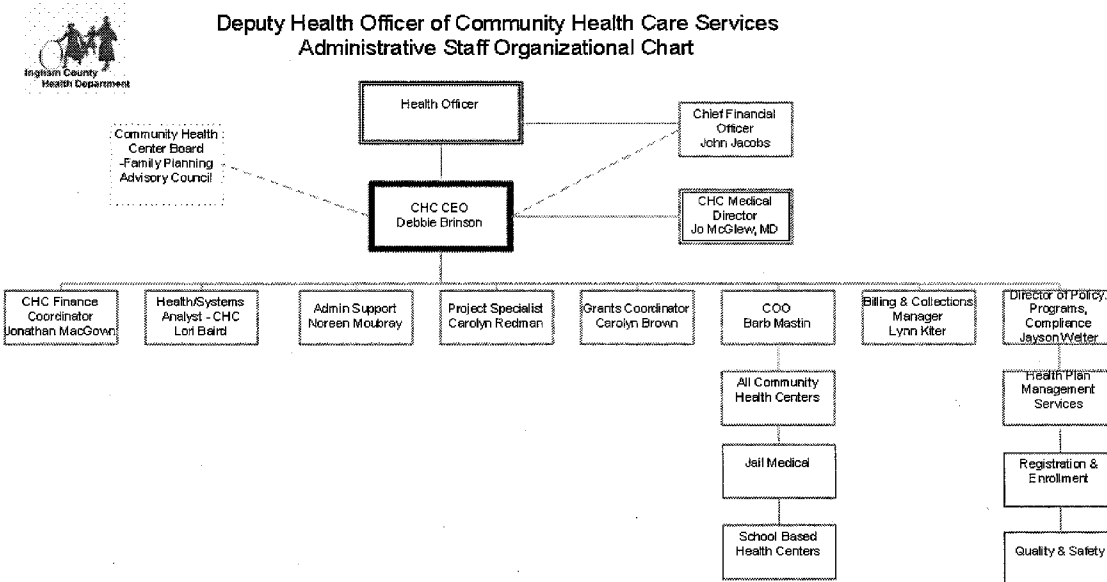
MIS Liaison
Rich Estill



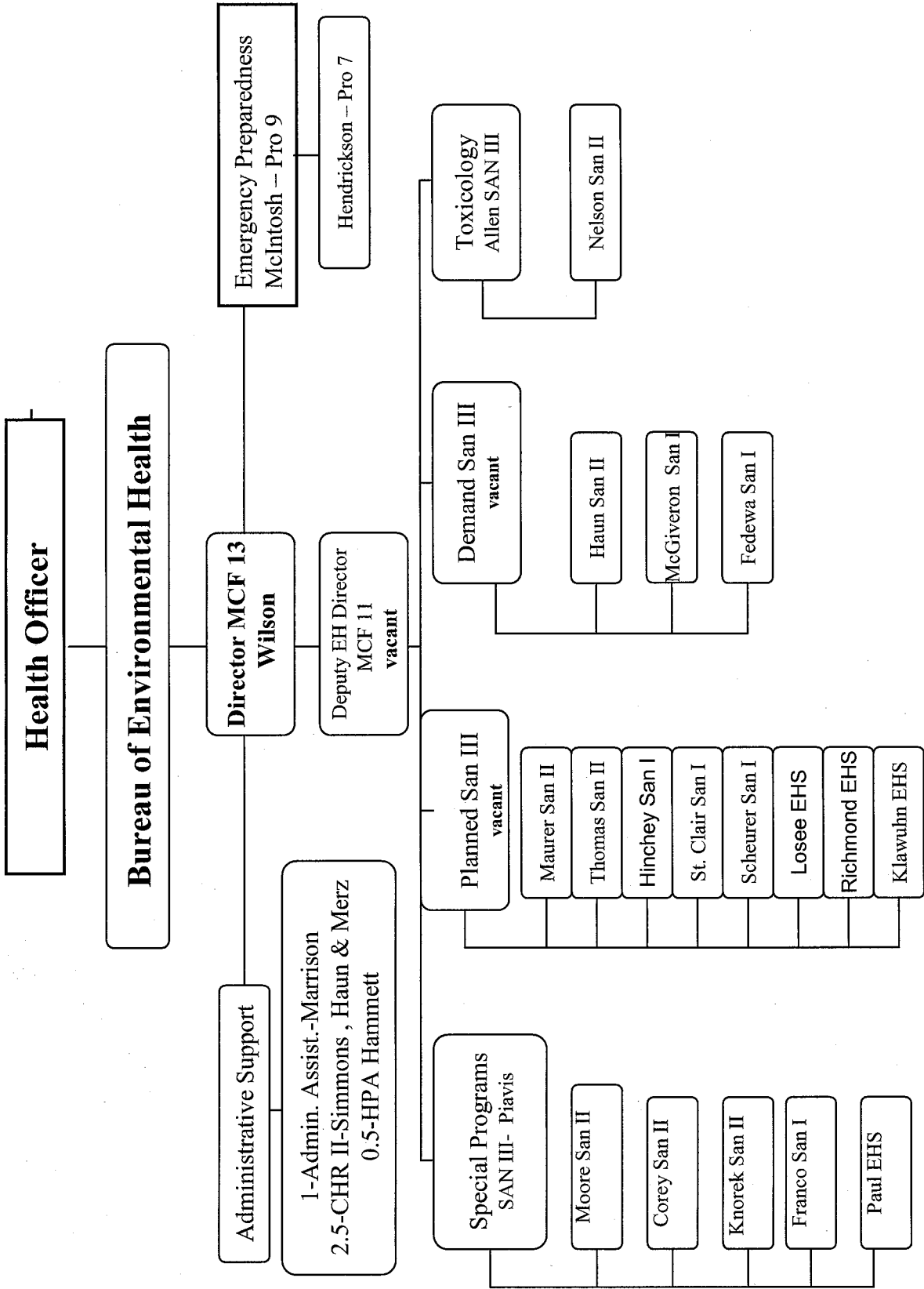
Deputy Health Officer of Public Health Services Organizational Chart



July 14, 2010



March 12, 2012



Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REALIGNMENT OF HEALTH DEPARTMENT PROGRAMS
AND ADMINISTRATIVE STRUCTURE**

WHEREAS, the Board of Commissioners establishes the Plan of Organization for the Health Department, with the concurrence of the Michigan Department of Community Health; and

WHEREAS, Dean G. Sienko, M.D., recently retired as Health Officer and Medical Director; and

WHEREAS, in Resolution #11-336 the Board of Commissioners appointed Renée Branch Canady, Ph.D., as Health Officer; and

WHEREAS, the re-establishment of the Medical Director position was set forth in Resolution #11-337; and

WHEREAS, the Health Officer has reviewed the structure of the Department and has proposed a number of changes in the administrative structure resulting in shifts of administrative services and job functions; and

WHEREAS, the proposed changes will reduce administrative structure through the elimination of managerial positions and realignment of reporting relationships resulting in increased administrative, programmatic and fiscal efficiency; and

WHEREAS, the majority of the proposed adjustments can be implemented by taking advantage of currently vacant positions and retirements at a significant budgetary savings; and

WHEREAS, the proposed recommendations have been evaluated by the Human Resources Department which has concurred with the recommendations that are contained in this resolution; and

WHEREAS, the affected bargaining groups have been consulted and provided documentation regarding the recommendations contained in this resolution; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept the proposed realignment and restructuring of services and authorize the resulting changes in job titles, classifications and establishment of positions; and

WHEREAS, the Health Officer has advised that no additional funds are required and that implementation of the proposed changes result in cost savings.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends the Ingham County Health Department Plan of Organization.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following changes in job titles and reclassification/salary grades:

<u>Position number</u>	<u>Current Grade</u>	<u>Current Grade</u>	<u>Proposed Job Title</u>	<u>Proposed Grade</u>
601001	Health Officer/Medical Examiner/Medical Director	MCF C+	Health Officer	MCF 18
601381	Deputy Health Officer, Public Health Services	MCF 17	Deputy Health Officer, Public Health Services	MCF 15
601044	CHR II	UAW 8	Administrative Assistant BCCCP	UAW F
601042	Prevention Program Coord	ICEA 9	Prevention Program Coord	ICEA 10
601041	BCCCP Nurse	MNA 2	BCCCP Nurse Case Manager	MNA 3
601383	Assistant Deputy Health Officer	MCF 10	Chief Health Communication Officer	MCF 10
601135	Public Health Specialist	PRO 5	Assistant Deputy Health Officer	MCF 8
601333	Sanitarian II	ICEA 8	San III, Planned Program Lead	ICEA 9
601324	Demand Program Supervisor	MCF 11	San III, Demand Program Lead	ICEA 9
601335	CHR IV	UAW F	Administrative Assistant, EH	UAW G
601366	Human Services Grant Coord	MCF 10	Human Services Grant Coord	ICEA 7
601377	Project Specialist	ICEA 5	Project Specialist	ICEA 6
601307	Business Analyst	MCF 7	Health/Systems Analyst/CHC	ICEA 8

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following changes in job titles:

<u>Position / Title</u>	<u>Proposed Title</u>
601402 / Deputy Health Officer, Community Health Services	Chief Executive Officer/Director, Community Health Services
601025 / PCP/Deputy Medical Director	Primary Care Physician

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following positions are established or re-established:

<u>Position / Title</u>	<u>Proposed Grade</u>
Deputy Director, Environmental Health	MCF 11
Medical Director	MCF C

BE IT FURTHER RESOLVED, that the following positions are eliminated:

<u>Position/Title</u>	<u>Grade</u>
601004 / Director Public Health Services	MCF 13
601320 / Manager, Planned Programs	MCF 11

BE IT FURTHER RESOLVED, that due to the loss of the MDCH Lead Grant, positions 601363/Community Health Representative II/UAW D, and 601052/Sanitarian II will be eliminated and the incumbents will be reassigned to vacant positions within the Health Department, with these actions effective no later than December 31 2012. The general fund allocation to this position will be subsumed by savings from the reorganization.

BE IT FURTHER RESOLVED, that all position adjustments be effective upon resolution approval, with the exception of the positions mentioned above and 601324 and 601366, which will take effect July 1, 2012 upon the retirement of the incumbents.

BE IT FURTHER RESOLVED, that the hiring freeze is waived and the positions established can be posted.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DECLARING MARCH 31, 2012 AS “CESAR E. CHAVEZ DAY”
IN INGHAM COUNTY**

WHEREAS, the late Cesar E. Chavez developed and lived by a unique blend of values, philosophy and styles; and

WHEREAS, throughout his youth and into his adulthood, Cesar migrated across the southwest laboring in the fields and vineyards where he was exposed to the hardships and injustices of farm worker life; and

WHEREAS, his life as a community organizer began in 1952 when he joined the Community Service Organization (CSO), a prominent Latino civil rights group, in the late 1950s and early 1960s, he served as the national director; and

WHEREAS, his dream was to create an organization to protect and serve farm workers, whose poverty and disenfranchisement he had shared, in 1962, Cesar resigned from the CSO, and founded what is now known as the United Farm Workers of America; and

WHEREAS, for more than three decades Cesar led the first successful farm workers union in American history serving hundreds of thousands of farm workers; and

WHEREAS, he led successful strikes and boycotts that resulted in the first industry-wide labor contracts and the efforts of his union brought about the passage of the groundbreaking 1975 California Agricultural Labor Relations Act to protect farm workers; and

WHEREAS, on April 23, 1993, Cesar Chavez, a true American hero, died of natural causes in San Luis, Arizona shortly before he was scheduled to appear in Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Cesar E. Chavez, an extraordinary Mexican-American, Labor Leader and role model, and declares March 31, 2012 as “Cesar E. Chavez Day” in Ingham County.