

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

COUNTY SERVICES COMMITTEE
VICTOR CELENTINO, CHAIR
EMILY STIVERS
MARK GREBNER
RYAN SEBOLT
CAROL KOENIG
RANDY MAIVILLE
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, JANUARY 15, 2019 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [December 4, 2018](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Farmland and Open Preservation Board
 - a. Resolution to Approve the Ranking of the 2019 Farmland and Open Space Preservation Programs [Application Cycle Ranking](#) and Recommendation to Purchase Permanent Conservation Easement Deeds on the Top Ranked Properties
 - b. Resolution to Authorize a Contract with [Sheridan Land Consulting](#) for Consulting Services to the Ingham County Farmland and Open Space Preservation Board
2. Ingham Conservation District – Resolution to Authorize an Agreement with the [Ingham Conservation District](#)
3. Drain Commissioner
 - a. Resolution to Approve Agreement for Work in County Road Right of Way by [Aurelius and Delhi](#) Consolidated Drain Drainage District
 - b. Resolution Pledging Full Faith and Credit to [Cook and Thorburn](#) Drain Drainage District Refunding Bonds
 - c. Resolution Pledging Full Faith and Credit to [Gilbert and West Town](#) Intercounty Drain Drainage District Refunding Bonds
4. Innovation and Technology
 - a. Resolution to Approve the Purchase of an [Encryption Solution](#) from Imagesoft
 - b. Resolution to Approve the Renewal of the AT&T Mobility [Netmotion Software](#) Annual Support
 - c. Resolution to Approve the [UPS Support](#) Contract from CDWG
5. Facilities
 - a. Resolution to Authorize an Agreement with Safety Sysyems Inc. for the Reconfigurations of the [Fire Suppression System](#) in the 3rd Floor ITD's Server Room at the Hilliard Building
 - b. Resolution to Authorize an Agreement with TAB Products Co. LLC. for the [Mobile Filing System](#) at the Hilliard Building and Veterans Memorial Courthouse (VMC)

6. Purchasing Department – [Prevailing Wage and Living Wage](#) Updates (*information item*)
7. Road Department
 - a. Resolution to Approve the [Howell Road and Okemos Road](#) 4-Way Stop Traffic Control Order
 - b. Resolution to Authorize Purchase of Softree Technical Systems, Inc. Design Software and Bentley Systems, Inc. [Graphics Software](#)
 - c. Resolution to Approve the Special and Routine [Permits](#) for the Ingham County Road Department
8. Human Resources
 - a. Request for [90 Day Leave](#) – Sheriff’s Office
 - b. Attorney/Client Communication Discussion (*Closed Session*)
9. Controller’s Office – Quarterly Report of the [Settlements of Claims](#) (*information item*)
10. Board of Commissioners – Resolution Recognizing [Black History/Cultural Diversity](#) Month in Ingham County

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE
December 4 2018
Draft Minutes

Members Present: Nolan, Grebner, Celentino, Naeyaert, and Maiville

Members Absent: Sebolt and Hope.

Others Present: Treasurer Eric Schertzing, David Stoker, Bonnie Toskey, Jodi LeBombard, Deb Fett, Eric Walcott, Tom Muth, Jr., Sue Graham, Becky Bennett, Tim Dolehanty, Tyler A Smith, Lindsey LaForte, and others.

The meeting was called to order by Chairperson Nolan at 6:00 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the November 20, 2018 Open and Closed Session Meeting Minutes

Commissioner Maiville stated that he wished to correct “plumb” on Page 5, Paragraph 2 of the minutes to “plume.”

MOVED BY CHAIRPERSON NOLAN TO APPROVE THE MINUTES, AS CORRECTED, OF THE NOVEMBER 20, 2018 COUNTY SERVICES COMMITTEE OPEN AND CLOSED MEETING.

THE MOTION TO APPROVE THE MINUTES CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

Additions to the Agenda

8. Human Resources
 - g. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Capitol City Labor Program, Inc. 911 Non-Supervisory Unit
 - h. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Capitol City Labor Program, Inc. Animal Control Officers, Veterinarian Technicians and Animal Care Specialists Unit
 - i. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Ingham County Employees Association, County Professionals Unit
 - j. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Ingham County Employees Association, Parks Rangers Unit
 - k. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Ingham County Employees Association, Public Health Nurses Unit
 - l. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the OPEIU Local 459, AFL-CIO, Circuit Court/Family Division Professional Employees Unit

10. Board of Commissioners
 - d. Resolution Honoring Daniel J. Lawton
 - e. Resolution Authorizing the Release of Attorney/Client Privileged Communication
 - f. Resolution Appointing Russel Church as Ingham County Chief Public Defender

11. Animal Control – Resolution to Authorize Job Description Amendment and Reclassification of the Volunteer Assistant to a Volunteer Coordinator at the Ingham County Animal Control and Shelter

Substitutes –

8. Human Resources
 - b. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the Michigan Nurses Association, Nurse Practitioners/Clinic Nurses Unit
 - c. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the UAW TOPS Unit
 - d. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the Command Officers Association of Michigan 911 Supervisors Unit
 - e. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the Ingham County Employees Association Assistant Prosecuting Attorneys Division

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CELENTINO, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Circuit Court – Resolution to Accept the FY 2019 Mental Health Court Operational Grant and Amend Subcontract Amounts Cited in Resolution #18-392

3. Prosecuting Attorney – Resolution to Authorize the Continued Acceptance of Grant Funds for a Detective Currently Employed by Ingham County for the Sexual Assault Kit Initiative

4. Treasurer’s Office – Resolution to Aid Transfer of Unsold Tax Reverted Properties Rejected by Local Units to the Ingham County Land Bank Fast Track Authority

5. Innovation and Technology
 - a. Resolution to Approve the Renewal of the Imagesoft and Onbase Annual Support
 - b. Resolution to Approve the Purchase of Bomgar Software from CDW-G

7. Road Department
 - a. Resolution to Retain As-Needed Signal Modeling and Timing Permit Preparation Services
 - b. Resolution to Approve the Special and Routine Permits for the Ingham County Road Department

8. Human Resources
 - a. Resolution to Approve the Amendment of the CCLP Letter of Understanding Regarding Academy Sponsorship
 - f. Resolution Approving Modifications to the 2019 Managerial and Confidential Employee Personnel Manual

9. Controller's Office
 - a. Resolution Authorizing Adjustments to the 2018 Ingham County Budget

10. Board of Commissioners
 - c. Resolution Honoring Dr. Martin Luther King, Jr.
 - d. Resolution Honoring Daniel J. Lawton
 - e. Resolution Authorizing the Release of Attorney/Client Privileged Communication
 - f. Resolution Appointing Russel Church as Ingham County Chief Public Defender

11. Animal Control – Resolution to Authorize Job Description Amendment and Reclassification of the Volunteer Assistant to a Volunteer Coordinator at the Ingham County Animal Control and Shelter

THE MOTION CARRIED UNANIMOUSLY. ABSENT: COMMISSIONER SEBOLT, COMMISSIONER HOPE. Absent: Commissioners Sebolt and Hope.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

1. Economic Development Corporation – Interviews

Thomas Muth, Jr. interviewed for a position on the Economic Development Corporation Board.

Eric Walcott interviewed for a position on the Economic Development Corporation Board.

Commissioner Grebner asked how many vacancies were available on the Economic Development Corporation Board (EDC).

Chairperson Nolan stated that there were currently two vacancies, and that a third would become open when Mark Polsdofer resigned at the beginning of the year.

MOVED BY COMM. GREBNER, SUPPORTED BY CELENTINO, TO RECOMMEND APPOINTMENT OF THOMAS MUTH, JR. AND ERIC WALCOTT TO THE ECONOMIC DEVELOPMENT CORPORATION BOARD.

Commissioner Grebner stated that he felt Mr. Walcott should be appointed to the MSU Extension vacancy, and Mr. Muth should be appointed to the remaining vacancy. He further stated that apart from one person on the board of the EDC, all board members resided in Lansing, East Lansing, or Meridian Township.

Commissioner Grebner stated that the EDC was originally set up to develop the areas of the County outside of Lansing, East Lansing, and Meridian, each of which has its own EDC. He further stated that anything the EDC wished to do within Lansing, East Lansing, or Meridian would need to be approved by the city or township EDC in order to be implemented.

Commissioner Grebner stated that he would prefer appointing a candidate who was familiar with out-County areas like Stockbridge or Webberville.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

6. Purchasing Department – Prevailing Wage and Living Wage Updates

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. CELENTINO, TO TABLE THE RESOLUTION UNTIL JANUARY 2019.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

8. Human Resources

- b. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the Michigan Nurses Association, Nurse Practitioners/Clinic Nurses Unit
- c. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the UAW TOPS Unit
- d. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the Command Officers Association of Michigan 911 Supervisors Unit
- e. Resolution Approving the Collective Bargaining Agreement Wage Reopener with the Ingham County Employees Association Assistant Prosecuting Attorneys Division
- g. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Capitol City Labor Program, Inc. 911 Non-Supervisory Unit
- h. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Capitol City Labor Program, Inc. Animal Control Officers, Veterinarian Technicians and Animal Care Specialists Unit
- i. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Ingham County Employees Association, County Professionals Unit
- j. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Ingham County Employees Association, Parks Rangers Unit
- k. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the Ingham County Employees Association, Public Health Nurses Unit

1. Resolution Approving the Collective Bargaining Agreement 2019 Wage Reopener for the OPEIU Local 459, AFL-CIO, Circuit Court/Family Division Professional Employees Unit

MOVED COMM. GREBNER, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTIONS.

Commissioner Maiville stated that he wanted to thank the Human Resource Department. He further stated that a lot of the resolutions came late, and he would like to know whether the contracts involved in these resolutions called for 2% raises and sick time donation.

Sue Graham, Human Resources Director, stated that 2% raises were provided for in the bargaining agreements. She further stated that the sick time donation was uniform and universal County policy throughout the bargaining agreements.

Commissioner Celentino asked how many bargaining units had not yet reached an agreement.

Ms. Graham stated that AFSCME was moving to ratify an agreement, and that CCLP Corrections and CCLP Law Enforcement were meeting December 5, 2018. She further stated that the CCLP Supervisors were not awaiting reopener status because they did not have an agreement, and were moving toward a 312 process.

Commissioner Grebner asked how many member the CCLP Supervisors unit had.

Ms. Graham stated that there were not many.

Chairperson Nolan stated that she thought there were perhaps a dozen.

Bonnie Toskey, County Attorney, stated that the CCLP Supervisors included command staff in the Sheriff's department, corrections, and roads. She further stated that the issue of wages for last year was going to a 312 process, and that precluded an agreement for the current year.

Ms. Graham stated that the ICA Court Professionals were in the process of ratifying. She further stated that OPEIU Supervisors and OPEIU Clerical-Technical were meeting with a mediator on December 12, 2018.

Ms. Graham stated that the Teamsters Zoo Supervisory unit will be meeting December 10, 2018, and the UAW Zoo Team received their packet today.

Commissioner Grebner stated that he was under the impression there was only one bargaining unit for command staff at the jail, and that he would not have thought the bargaining unit would come under Act 312.

Ms. Toskey stated that the Sheriff's Office Command Staff were the members of the CCLP Supervisors moving toward Act 312.

Commissioner Grebner stated that he understood that Act 312 arbitration was pending for just a few members of the CCLP union.

Ms. Graham stated that it might be closer to fifteen or twenty individuals.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

9. Controller's Office

b. Resolution to Authorize an Amendment to the Contract for Legal Services

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Grebner stated he would like to ask the Controller to get someone from outside County government to examine the arrangement with Cohl, Stoker & Toskey, PC (CST). He further stated that he felt the Board of Commissioners had been on "auto-pilot" for years, and that perhaps it was difficult for the Board of Commissioners to evaluate the relationship with CST because of the personal, attorney-client relationship between them.

Commissioner Grebner stated that he would like to have a corporate counsel from another county or entity come in and compare the CST arrangement with similar arrangements in other counties. He further stated that there was not anyone else to ask apart from CST themselves, and that the Board of Commissioners seemed to maintain the relationship at least in part because it was the way the Board of Commissioners had always done it.

Commissioner Naeyaert stated that there was nothing wrong with having representation that has been around for a long period of time, and knew the history of County government. She further stated that perhaps the Michigan Municipal League (MML) or Municipal Advisory Commissioner (MAC) could give an analysis.

Tim Dolehanty stated he could give a financial snapshot of the arrangement, and that the County was getting a good deal. He further stated that during one month in the later part of 2016, the County had paid CST approximately \$79 per billed hour.

Mr. Dolehanty stated that \$79 per hour for attorney work was very low.

Commissioner Naeyaert stated that she was not sure there was any way to put a dollar value on the expertise CST brought to its representation.

Chairperson Nolan stated that she was under the impression that CST was charging about \$95/hr on average.

Dave Stoker, County Attorney, stated that he believed CST charged the county about \$120 per hour.

Chairperson Nolan stated that she doubted it would be possible to find an experienced, capable attorney anywhere to represent the County for such a low rate.

Ms. Toskey distributed two handouts with average hours and hourly rates for CST's representation of the County in 2017 and 2018.

Chairperson Nolan thanked Ms. Toskey, and stated that she would have asked for the information if it had not already been provided.

Ms. Toskey stated that the relationship between the County and CST was very unique. She further stated that CST thought and behaved as if they were in-house counsel for the County.

Mr. Stoker stated both he and Ms. Toskey had been in-house counsel for municipalities in the past. He further stated that as in-house counsel, they often had to bring in outside counsel, but that was not the case for CST.

Commissioner Grebner stated that it was worth reconsidering the relationship every 10 or 20 years, just to avoid being on auto-pilot. He further stated that he believed the County could not get a better deal elsewhere, and that he did not think there were any problems with CST's work.

Commissioner Grebner stated that the Board of Commissioners should consider what its legal exposures were. He further stated that he was concerned because there was no objective review.

Commissioner Grebner stated that the relationship with CST was more of a myth than a contractual arrangement. He further stated that in the past, Peter Cohl had been a county attorney, and later became a private attorney representing the County and other clients.

Commissioner Grebner stated that when Mr. Cohl had become a private attorney, there was an unspoken arrangement that the County would get a great deal. Commissioner Grebner further stated that he would never have expected the arrangement to last forty years.

Commissioner Grebner stated that the relationship between the County and CST was semi-informal. Commissioner Grebner further stated that he wanted to know how costs would be handled if there were a lawsuit or judgment against the County.

Commissioner Grebner stated that the County should have someone look at the arrangement from outside, to ensure that due diligence was done. He further stated that he did not want anyone to take the idea as a "shot across the bow," but that the relationship between the County and CST was a close, informal one, and that the Board of Commissioner should prod it in order to make sure the County's needs were being fully met.

Commissioner Grebner stated that he would like to know what the boundaries were between what CST handles, and what other attorneys cover. He further stated that he knew CST did not cover the Drain Commissioner, that the Land Bank was billed separately for CST's representation, and that CST does not do insurance defense for the County unless appointed.

Commissioner Grebner stated that there are parts of County government that CST did not cover. He further stated that as the Board of Commissioners went forward, it should think about whether there was someone available who could provide a big-picture view.

Commissioner Grebner stated that he would not support bringing in MAC, because that organization advises mainly rural counties with different concerns than Ingham County's. He further stated that someone from Oakland, Macomb, Saginaw, or another similar county would be appropriate, and that he could think of several such people.

Chairperson Nolan stated that she had once asked Mr. Cohl why he represented Ingham County for such low compensation, when his work was probably worth double. She further stated that Mr. Cohl had told her he had a soft spot for the County because he had begun his practice working for the County.

Chairperson Nolan stated that the Committee should not "look a gift horse in the mouth." She further stated that she appreciated the ongoing relationship with CST, and its passion for representing the County.

Commissioner Grebner stated that the low rates given by CST probably include paraprofessional time as well as attorney time, and that this might explain why the average was lower than might be expected.

Mr. Stoker stated that CST had not employed any paraprofessionals for the last couple of years.

Chairperson Nolan stated that the figures must then be what they appeared to be.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

10. Board of Commissioners

- a. Resolution Authorizing Commissioner Compensation for 2019 and 2020

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION.

MOVED BY COMM. GREBNER TO AMEND THE RESOLUTION AS FOLLOWS:

~~BE IT FURTHER RESOLVED, that the Board of Commissioners' Chairperson, and Vice-Chairperson as Ex Officio of all Committees, shall be paid a per diem subject to a maximum of 100 per year.~~

This was considered a friendly amendment.

Commissioner Grebner stated that the Board of Commissioners was underpaid, and becoming moreso. He further stated that sometimes compensation kept up with inflation, and sometimes it did not.

Commissioner Grebner stated that he has seen Commissioners stop running for re-election to the Board of Commissioners for vague reasons, but that he believed they had actually stopped running because the compensation was not enough. He further stated that there were not many long-timers on the Board of Commissioners, and that he did not think that was healthy.

Commissioner Grebner stated that he understood that Commissioners might like to be able to tell voters that they voted against salary increases for the Board of Commissioners. He further stated that it might save perhaps \$20,000 to refuse salary increases, but having a Board of Commissioners that did not pay attention on big issues could cost the County \$1 million or more.

Commissioner Grebner stated that he could point to several mistakes the County had made in the past, each of which had cost the County \$1 million. He further stated that at the very least, the Board of Commissioners' compensation should keep up with inflation.

MOVED BY GREBNER, SUPPORTED BY CELENTINO TO AMEND THE RESOLUTION AS FOLLOWS:

BE IT FURTHER RESOLVED, that each Commissioner shall continue to be paid a ~~\$60.00~~**\$75.00** per diem for attending each officially called Standing Committee and Board Meeting of which the Commissioner is a member, including Committee of the Whole and Board Leadership to a maximum of eighty (80) per year, provided, however, that a Commissioner shall not be entitled to a payment for more than two (2) meetings per day; and provided further that Commissioners shall not be eligible for payment for a committee meeting which occurs on the same day as a board meeting.

This was considered a friendly amendment.

Chairperson Nolan stated that she had been on the Board of Commissioners for fourteen years, and that there had been no increase in compensation during that time. She further stated that this was likely because the resolutions to increase salary came around the same time as elections.

Chairperson Nolan stated that she had asked Becky Bennett, Board of Commissioners Director, to move the salary resolution to immediately after the November 6, 2018 election. She further stated that the Board of Commissioners had Ms. Bennett to thank for the resolution currently on the floor.

Commissioner Grebner stated that this resolution was for the 2019 year, not 2020-21.

Chairperson Nolan stated that she had supported the salary increase despite knowing she would not be on the next Board of Commissioners, which would receive the increase.

Commissioner Maiville stated that historically, the practice had been to tie Board of Commissioners salary increases to the salary increases in County union bargaining units.

Ms. Bennett stated that there had been salary increases for the Board of Commissioners in the last fourteen years. She further stated that the Board of Commissioners could never give itself a raise, but only increase salary for the next term's Board of Commissioners.

Commissioner Grebner stated that in 2016, the Board of Commissioners had struck a 1% salary increase, which had been approved for the County bargaining units.

Commissioner Celentino stated that Commissioner Maiville was correct about historical salary increase practices. He further stated that in prior years when the economy had been in worse condition, the Board of Commissioners had set an example by refusing to increase its own pay.

Commissioner Celentino stated that the employees were not getting raises back then, so the Board of Commissioners felt it should not take one, either. He further stated that we was supporting the amendment to increase per diem pay to \$75.

Commissioner Celentino stated that Lansing City Council and East Lansing City Council members each represented about as many people as the Commissioners, but that even the part-time City Council members made over \$20,000. He further stated that the Board of Commissioners was considered part time as well, even while some of the issues could be very time-consuming.

Commissioner Celentino stated that the previous per diem increase had been from \$59 to \$60, without any increase in salary, and that he had supported it at that time. He further stated that he would feel comfortable with a 2% salary increase for 2019.

Commissioner Celentino stated that because he knew a salary increase could not be undone, he felt leery about passing anything affecting 2020, when collective bargaining would be occurring.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. GREBNER, TO AMEND AS FOLLOWS WITH STAFF FILLING IN THE COLUMNS TO REFLECT THAT CHANGE:

WHEREAS, the Board of Commissioners wishes to establish the Commissioners' Compensation for the period of January 1, 2019 through 2020 with a **2** % increase for 2019 and a **0** % increase for 2020.

THEREFORE BE IT RESOLVED, that effective on the date indicated, the salaries for the Ingham County Board of Commissioners shall be as follows:

	Current Compensation	January 1, 2019	January 1, 2020
Board Chair	\$17,425		
Vice Chair, Vice Chair Pro Tem and all Standing Committee Chairs	\$12,704		

Other Commissioners \$11,647

Commissioner Grebner stated that the figures in the table contained in the resolution could be filled in by staff before the December 5, 2018 Finance Committee meeting. He further stated that the Board of Commissioners was different from City Councils, because cities have elected executive officials, and the Board of Commissioners did not have an executive branch partner.

Commissioner Grebner stated that in 1974, Commissioners had been paid about \$6,500 total. He further stated that adjusted for inflation, that figure would be in the mid-\$20,000 range today.

Commissioner Grebner stated that the Board of Commissioners had considered setting compensation two years in advance, but that there were other problems involved with that process. He further stated that saving \$900 per Commissioner out of a \$250 million budget did not mean much.

Commissioner Celentino stated that the 2% increase he proposed had nothing to do with collective bargaining expectations in 2020.

MOVED BY COMM. CELENTINO TO AMEND THE AMENDMENT, AS FOLLOWS:

WHEREAS, the Board of Commissioners wishes to establish the Commissioners' Compensation for the period of January 1, 2019 through 2020 with a 2 % increase. ~~for 2019 and a 0 % increase for 2020.~~

THEREFORE BE IT RESOLVED, that effective on the date indicated, the salaries for the Ingham County Board of Commissioners shall be as follows:

	Current Compensation	January 1, 2019	January 1, 2020
Board Chair	\$17,425		
Vice Chair, Vice Chair Pro Tem and all Standing Committee Chairs	\$12,704		
Other Commissioners	\$11,647		

This was regarded as a friendly amendment.

Commissioner Naeyaert stated that she supported the resolution as amended. She further stated that she could justify the salary by the time and effort the Board of Commissioners put in, and would like to know what other similar County Boards of Commissioners were paid.

Chairperson Nolan stated that she believed that Oakland County paid each Commissioner over \$30,000 per year, and that the Oakland County Board of Commissioners had 23 Commissioners.

Commissioner Naeyaert stated that she agreed with Commissioner Grebner, in that the Board of Commissioners needed to pay a reasonable salary if it wanted to retain Commissioners. She further stated that she supported the resolution as amended.

Commissioner Grebner stated that he would like to add new committees or subcommittees, but that there seemed to be a lack of interest among Commissioners in taking on additional work.

Commissioner Naeyaert stated that she would like to know what constituted a “statutory board,” as referenced in the resolution.

Commissioner Grebner stated that the Drain Board paid its own per diem.

Chairperson Nolan stated that the Parks Commission also paid a per diem.

Ms. Bennett stated that the Fair Board, Community Mental Health, and Parks were statutory boards.

Commissioner Grebner stated that there were relatively few boards that paid per diem, but that some Boards received per diem under state statute.

THE MOTION, TO APPROVE THE RESOLUTION AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Sebolt and Hope.

Chairperson Nolan stated that she had located figures, and that the Macomb County Board of Commissioners were each paid about \$30,000, and that the Oakland County Board of Commissioners were each paid over \$73,000.

10. Board of Commissioners
 - b. Resolution Approving Annual 2019 Compensation for Non-Judicial County-Wide Elected Officials

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Grebner stated that he had inserted the next-to-last “WHEREAS” ten years ago, and that the Committee should take care to note that these were full-time salaries. He further stated that the Board of Commissioners was assuming that these individuals were working full-time hours.

Chairperson Nolan stated that short of a punch card system, there was no way to track the hours worked.

Commissioner Grebner stated that in the future, the Board of Commissioners should consider asking county-wide elected officials about their working hours.

Commissioner Grebner stated that he would like next year's County Services Committee to send out a questionnaire requiring detailed, formal responses. He further stated that compensation should then be set comparable to the Board of Commissioners.

Chairperson Nolan stated that Oakland and Macomb counties set their compensation numbers in proportion to the salary of the Michigan House of Representatives.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Sebolt and Hope.

Announcements

Commissioner Celentino stated that this meeting was the last meeting of the County Services Committee. He further stated that he thanked Chairperson Nolan for her leadership.

Commissioner Celentino stated that Chairperson Nolan had done good job chairing the Committee. He further stated that he wanted to thank Chairperson Nolan and everyone else present.

Commissioner Celentino wish Happy Holidays to all.

Commissioner Naeyaert stated that she also wished to thank Chairperson Nolan. She further stated that this had been her first term on the County Services Committee, and that she had enjoyed participating.

Commissioner Naeyaert thanked Chairperson Nolan for her leadership, the work she had gotten done, her demeanor, and the way she had run meetings.

Commissioner Maiville thanked Chairperson Nolan for her years of service. He further stated that he wished to thank the staff also.

Commissioner Maiville stated that the Treasurer had done a good job in the current year.

Chairperson Nolan thanked everyone present. She further stated that she wished to thank the attorneys for putting in so much time and effort.

Chairperson Nolan stated that she wished to thank County-wide elected officials, staff, and others. She further stated that she wanted to wish all present happy holidays!

Discussion.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:20 p.m.

JANUARY 15, 2019 COUNTY SERVICES AGENDA

STAFF REVIEW SUMMARY

AGENDA ITEMS:

The Controller/Administrator recommends approval of the following resolutions:

- 1a. **Farmland and Open Space Preservation** – *Resolution to Approve the Ranking of the 2019 Farmland and Open Space Preservation Programs Application Cycle Ranking and Recommendation to Purchase Permanent Conservation Easement Deeds on the Top Ranked Properties*

The Farmland and Open Space Preservation Board seeks approval of the 2018 application cycle ranking which establishes a priority for the top applications. The Purchasing Department is responsible for negotiating prices with landowners for the purchase of conservation easements. Consideration of ranked applications will conform to provisions of the Ingham County Purchasing Policy bid process in negotiation of easement values. Future costs associated with proceeding with negotiations on the top scoring farms include property appraisal, survey, title commitment, and insurance costs. Those costs are included in the 2019 budget.

- 1b. **Farmland and Open Space Preservation** – *Resolution to Authorize a Contract with Sheridan Land Consulting for Consulting Services to the Ingham County Farmland and Open Space Preservation Board*

Ingham County has contract with Sheridan Land Consulting for services to the Ingham County Farmland and Open Space Preservation Board since inception of the program. The most recent contract extension, authorized under Resolution 14-019, expired on December 31, 2018. Sheridan Land Consulting submitted a proposal to provide services for the duration of the term of the current Farmland and Open Space Preservation Millage from January 1, 2019 through December 31, 2028. The total annual cost of the contract would not exceed \$75,104 in 2019 with increases annually at a rate consistent with the Consumer Price Index's Annual Inflation rate as authorized in Board of Commissioners Resolution #13-439.

2. **Ingham Conservation District** – *Resolution to Authorize an Agreement with the Ingham Conservation District*

Ingham Conservation District made a budget request to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support. An allocation of \$8,089 is included in the approved 2019 budget for the Conservation District, which seeks approval of a resolution to affirm a contract to allow for fund disbursement.

- 3a. **Drain Commissioner** – *Resolution to Approve Agreement for Work in County Road Right of Way by Aurelius and Delhi Consolidated Drain Drainage District*

The Drain Commissioner requests approval of an agreement to grant license and permission to conduct construction, improvement, and maintenance work in road rights-of-way within the Aurelius and Delhi Consolidated Drain Drainage District. This proposal has been discussed with the Road Department, and the Managing Director concurs with the proposed agreement. The Project involves taking over jurisdiction and consolidating the existing drainage structures in the road rights-of-way, and adjusting the boundary of the Drainage District so that the correct parcels, tracts, and subdivisions of land benefitted by the existing drain structures are included and therefore subject to any future assessments. The project involves maintenance and improvements to the drain.

3b. Drain Commissioner – *Resolution Pledging Full Faith and Credit to Cook and Thornburn Drainage District Refunding Bonds*

The Drain Commissioner has asked that the Board of Commissioners grant full faith and credit of Ingham County to Cook and Thornburn Drainage District Refunding bonds. A pledge of full faith and credit helps to obtain a lower interest rate on the debt, resulting in lower costs for the municipalities and property owners of the drainage district who are liable to pay for the project. This drain project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the project, the Drain Commissioner intends to issue the Drainage District's bonds in an amount not to exceed \$6,240,000. Principal and interest payments on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District.

3c. Drain Commissioner – *Resolution Pledging Full Faith and Credit to Gilbert and West Town Intercounty Drainage District Refunding Bonds*

The Drain Commissioner has asked that the Board of Commissioners grant full faith and credit of Ingham County to Gilbert and West Town Intercounty Drainage District Refunding bonds. A pledge of full faith and credit helps to obtain a lower interest rate on the debt, resulting in lower costs for the municipalities and property owners of the drainage district who are liable to pay for the project. This drain project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the project, the Drain Commissioner intends to issue the Drainage District's bonds in an amount not to exceed \$1,485,000. Principal and interest payments on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District.

4a. Innovation and Technology Department – *Resolution to Approve Purchase of an Encryption Solution from Imagesoft*

OnBase is a comprehensive document imaging and workflow platform heavily utilized by the courts and a few other departments. The platform is key to document management protocols and several new projects will increase efficiency. Data stored on this platform is highly sensitive and demands a more robust encryption effort. The Information and Technology Department recommends approval of a resolution to authorize purchase of an encryption solution from Imagesoft at a total cost not to exceed \$17,575.

4b. Innovation and Technology Department – *Resolution to Approve the Renewal of the AT&T Mobility Netmotion Software Annual Support*

All data obtained through the Law Enforcement Information Network (LEIN) must be kept in a physically secure datacenter and transmitted across a secured or encrypted connection that is compliant with established federal standards. On May 24, 2016 the Board of Commissioners approved Resolution 16-219 to enter into an agreement with AT&T for the NetMotion Mobility Wireless Encrypted VPN client software to comply these requirements. This software allows the Sheriff's Office to use data outside of the physical Mason East complex. The Information and Technology Department recommends approval of a resolution for NetMotion support renewals from AT&T Mobility at a total cost not to exceed \$27,495.

4c. Innovation and Technology Department – *Resolution to Approve the UPS Support Contract from CDWG*

Nationwide Power has worked extensively with Ingham County to provide batteries, capacitors and filters on the uninterruptible power supply (UPS) in both the Mason facility datacenter and the 9-1-1 datacenter. They also provided reliable support services. These UPS devices ensure that systems and networks at our two datacenters remain operational in the event of a power failure. The Information and Technology Department recommends approval of a resolution to authorize a contract for UPS Support provided by Nationwide Power from CDWG at a total cost not to exceed \$22,708.62.

5a. Facilities Department – *Resolution to Authorize an Agreement with Safety Systems Inc. for the Reconfigurations of the Fire Suppression System in the 3rd Floor ITD's Server Room at the Hilliard Building*

In order to properly monitor the main datacenter in Mason, Information and Technology Department personnel need to monitor lights on the devices, temperatures and humidity levels. Ideally, team members should also work in proximity to each other. The Facilities Department determined that work cubicles in server room and the fire suppression system must be reconfigured to accommodate these best practices. The Facilities Department recommends approval of a resolution in support of an agreement with Safety Systems Inc. to reconfigure the fire suppression system in an amount not to exceed \$5,985.

5b. Facilities Department – *Resolution to Authorize an Agreement with TAB Products Co. LLC. for the Mobile Filing System at the Hilliard Building and Veterans Memorial Courthouse*

This resolution would approve an agreement with TAB Products, Co. LLC for the Mobile Filing System at the Hilliard Building and the Veterans Memorial Courthouse (VMC). The current rolling file storage system at these locations that service the Clerk's office and the 30th Circuit Court, has outlived its life expectancy and deteriorated to the point of causing safety concerns. Resolution #18-223 was adopted in May 2018 approving the replacement of this rolling file storage, with funds to exceed \$260,000 allocated from the general fund balance.

This vendor was chosen following Ingham County's Purchasing Department's policies and procedures.

The existing systems will be replaced as follows:

- The Hilliard Building system will be replaced with an electronic mobile filing system, installing a locking system and an intermediate security system for a total cost of \$ 107,382.
- The Veterans Memorial Courthouse system will be retrofitted with an electric system to include installing an intermediate security system for a total cost of \$62,591.

The requested budget also includes a \$15,000 contingency for a total project cost of \$184,973.

6. Purchasing Department – *Prevailing Wage and Living Wage Updates*

County purchasing policies require payment of prevailing wages on all construction contracts that exceed \$10,000 consistent with guidelines promulgated by the United States Secretary of Labor pursuant to the Federal Davis-Bacon Act. The Prevailing Wage Policy requires that the County Controller/Administrator or her/his designee be responsible for monitoring the implementation of and compliance with the provisions of the policy. The Purchasing Department has provided an annual report that details relevant construction projects in 2018.

7a. Road Department – *Resolution to Approve the Howell Road and Okemos Road 4-Way Stop Traffic Control Order*

The Road Department is responsible for placing, maintaining, and when conditions warrant, upgrading road intersection control signs and devices based on traffic volumes, sight distance, topography and other conditions present at public road intersections. In the spirit of this mission, the Department seeks approval of a resolution to approve traffic control orders at the intersection of Howell Road and Okemos Road. After executed traffic control orders are filed with the County Clerk, new traffic stop signs will be added to the intersection for northbound and southbound Okemos Road, resulting in a four-way stop condition at the intersection. The new stop signs will be supplemented with stop ahead advance warning signs, and installation of a (flashing) intersection control beacon. The Road Department recommends approval of a resolution in support of the proposed traffic control order.

7b. Road Department – *Resolution to Authorize Purchase of Softree Technical Systems, Inc. Design Software and Bentley Systems, Inc. Graphics Software*

The Road Department seeks approval of a resolution to authorize purchase of engineering design software and support services from Softree Technical Systems, Inc. and graphics software from Bentley Systems, Inc. The Road Department presently uses two Bentley Systems products to generate digital road and bridge construction plans. The design function is provided by OpenRoads Designer and graphics function is provided by MicroStation. The Department intends to continue using MicroStation, but wishes to replace OpenRoads Designer with Softree Technical Systems, Inc. RoadEng design software. The proposed resolution would authorize purchase of three Softree, RoadEng software licenses at a cost of \$7,120 and renew five existing licenses for use of the Bentley, MicroStation software at a cost of \$5,070.

7c. Road Department – *Resolution to Approve the Special and Routine Permits for the Ingham County Road Department*

The Board of Commissioners periodically approves special and routine permits submitted by the Road Department as necessary. The current list of permits includes 55 projects (see attachment for permit list).

8a. Human Resources – Request for 90 Day Leave – Sheriff's Office

The Sheriff's Office has asked that the County Services Committee extend an approved medical leave for an additional 90 days. Article 31, Section 4 of the Law Enforcement Unit collective bargaining agreement states the following:

Section 4. Special Leave. The Sheriff may authorize an employee to be absent without pay for personal reasons for a period, or periods, not to exceed a total of ten (10) working days in any calendar year. In such instances, the Sheriff will notify the Controller's Office to discontinue payment of salary to the employee during the absence. Upon prior approval of the Human Resources Director, the Sheriff may authorize unpaid special leaves of absence for any period, or periods, not to exceed a total of ninety (90) days in any calendar year, for personal reasons. **Under unusual circumstances, the Administrative Services / Personnel Committee may approve one ninety (90) day extension.** (Emphasis added)

8b. Human Resources – *Attorney/Client Communication Discussion* (Closed Session)

A representative of the County's Corporation Counsel firm, Cohl, Stoker & Toskey, will be present to discuss an attorney/client communication.

9. Controller's Office – *Quarterly Report of the Settlements of Claims* (information item)

Section D.3 of the Settlement of Claims, Litigation and Separation Agreements Policy (Policy No. 222) requires that “The Controller shall report to the County Services Committee and provide each member of the Board of Commissioners a written quarterly report of the settlements of claims and litigation, and all separation agreements (e.g. department/type/amount) authorized under this Policy during the fiscal year.” A memorandum is offered to satisfy that requirement for the fourth quarter of 2018 (October 1 through December 31).

10. Board of Commissioners Office – *Resolution Recognizing Black History/Cultural Diversity Month in Ingham County*

A Resolution is offered to formally recognize the month of February, 2019 as “Black History/Cultural Diversity Month” in Ingham County.

Agenda Item 1a

TO: COUNTY SERVICES AND FINANCE COMMITTEES

DATE: JANUARY 2, 2019

FROM: STACY BYERS, INGHAM COUNTY FARMLAND AND OPEN SPACE
PRESERVATION BOARD

SUBJECT: APPROVAL OF 2019 APPLICATION CYCLE RANKING

This resolution approves the 2018 application cycle ranking and establishes a priority for the top applications. In 2012 the BOC established the Purchasing Department as the designated party responsible for negotiating prices with landowners for the purchase of conservation easements. The 2018 ranked applications will go through the Purchasing Departments' Bid process to negotiate easement values.

There will be future costs associated with proceeding with negotiations on the top scoring farms, including, but not limited to, appraisal, survey, title commitment and insurance costs. Those costs are included in the 2019 budget.

Introduced by County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RANKING OF THE 2019 FARMLAND AND OPEN SPACE PRESERVATION PROGRAMS APPLICATION CYCLE RANKING AND RECOMENDATION TO PURCHASE PERMANENT CONSERVATION EASEMENT DEEDS ON THE TOP RANKED PROPERTIES

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board Preservation Program), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills for the purpose of funding the Farmland and Open Space Board; and

WHEREAS, Resolution #10-100 directs the Farmland and Open Space Board to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Agricultural and Open Space properties in Ingham County; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all farmland open space applications received for the 2018 cycle and wishes to proceed with negotiations on the top ranked properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the 2019 Farmland and Open Space Application Ranking as attached, and approves the FOSP Board to proceed with negotiations on the top ranked properties.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Ingham County FOSP Board 2018 Farmland Application Cyce Score and Rank

Farmland Applicant	Agricultural Productivity	Size of Parcels	Additional Ag Income	Proximity to Livestock Farms	Proximity to Sewer or Water	Proximity to Population Center	Road Frontage	Location to Protected Property	Block Applications	Add Ag Characteristics	MAEAP	Final Applicant Score
Arend Trust_	16.0	15.0	0	3	10	25	8	20	0	5	0	102.0
Beery_1	14.2	10.2	5	5	10	25	0	20	0	5	5	99.4
Powell_1	14.0	15.0	5	5	10	25	8	15	0	0	0	97.0
Osterle 2_2	14.8	15.0	5	3	10	10	8	20	0	0	5	90.8
Laycock Trus	15.5	15.0	0	5	10	20	8	5	6	0	0	84.5
Osterle 1_1	16.2	15.0	5	5	10	10	4	0	8	0	5	78.2
Osterle Trust	10.2	15.0	5	5	5	6	4	15	8	0	5	78.2
Osterle 5_1	14.4	11.9	5	3	7	10	8	5	8	0	5	77.3
Launstein Bo	11.0	15.0	0	5	10	8	8	10	5	5	0	77.0
Chamberlain_	15.7	13.5	0	0	7	10	4	20	5	0	0	75.2
Cheney #2_1	11.1	15.0	0	5	10	10	8	15	0	0	0	74.1
Osterle 6_1	14.2	15.0	5	0	5	10	4	5	8	0	5	71.2
Minnis Trust_	9.5	15.0	0	5	10	20	0	5	6	0	0	70.5
Osterle 4_1	14.4	8.7	5	3	5	10	6	5	8	0	5	70.1
DeForest_1	11.7	15.0	0	0	10	10	8	15	0	0	0	69.7
Balmer_1	14.9	9.2	5	3	5	20	6	0	0	0	5	68.1
Rogers J_2	14.8	15.0	5	0	5	6	4	10	8	0	0	67.8
Haynes #4_1	15.7	8.0	0	5	5	2	6	20	0	5	0	66.7
Launstein FL	10.5	15.0	5	5	10	8	8	0	5	0	0	66.5
Hill_1	15.0	9.2	5	5	5	15	0	0	5	0	5	64.2
Minnis D_1	15.2	11.2	5	5	5	2	4	15	0	0	0	62.3
Bigg_1	9.9	10.3	0	0	7	10	0	20	5	0	0	62.2
Hackworth B	6.1	15.0	0	5	5	4	4	10	8	0	5	62.1
Osterle 2_3	16.2	9.9	5	5	5	4	6	5	0	0	5	61.1
Clark_1	15.3	5.3	5	0	5	10	0	15	5	0	0	60.6
Irwin_1	14.5	7.4	0	0	10	8	0	20	0	0	0	59.9

Applicant	Riparian Land	Wetlands	Rare Species	Parcel Size	Potential Conservation Areas	Road Frontage	Forest Land	Open Land	Aquifer Recharge	Proximity to Designated Population Center	Location to Other Protected Property	Block Score	Applicant Score
Wildenthal Trust	0	1.3	5	15.2	6	1.1	6.1	0.9	0.0	20	10	0	65.6
Vandermeer	10	1.9	10	20.0	6	2.0	5.2	3.2	0.0	0	4	0	62.4
Launstein OS3	10	7.7	10	18.4	6	2.0	4.8	4.1	0.0	0	4	0	66.9
Linn J	10	0.8	5	20.0	6	2.0	1.7	0.7	0.0	15	0	0	61.2
Lewis	10	3.7	5	20.0	8	1.0	5.7	0.3	2.4	0	4	0	60.2
Davis	10	1.5	15	20.0	8	2.0	2.3	0.0	0.2	0	10	0	69.0
Rogers J	10	1.7	15	20.0	8	1.4	4.4	0.0	0.0	0	8	0	68.5
Balmer	10	0.1	5	18.2	6	2.0	1.0	0.0	0.0	15	0	0	57.2
Khoury	0	5.3	0	4.6	6	1.0	3.0	6.9	0.0	20	4	0	51.0
Launstein Boyko_1	10	1.3	10	20.0	6	2.0	1.6	1.5	0.0	0	6	0	58.5
Sheff	10	0.3	5	8.0	8	1.6	3.3	6.5	0.0	0	10	0	52.7
Coppernoll	10	0.2	0	20.0	6	2.0	2.3	0.0	2.3	0	4	0	46.8
Hill	0	3.1	15	18.6	6	1.4	4.5	0.8	0.0	10	0	0	59.4
Harris	0	1.3	5	7.9	6	1.0	3.5	2.6	3.1	10	8	0	48.5
Gruber	0	0.6	5	8.0	0	2.0	0.2	3.4	3.0	20	6	0	48.2
Boring	10	2.0	10	20.0	6	2.0	2.6	0.3	0.0	0	0	0	52.9
Jeffrey	10	1.2	5	16.4	6	1.6	2.4	0.8	0.0	0	0	0	43.4
Waldron	0	0.3	0	20.0	6	2.0	1.0	0.0	1.9	0	4	0	35.2
Wild	10	1.5	0	13.1	6	0.0	3.2	1.3	0.0	0	0	0	35.0
Launstein OS1	0	8.9	10	7.6	6	2.0	3.2	6.0	0.0	0	0	0	43.8
Bergeon and Osterle	0	1.8	0	7.5	6	0.7	7.7	0.0	0.0	5	0	0	28.7
Launstein OS2	0	2.0	10	8.1	6	2.0	2.1	6.8	0.0	0	0	0	37.0
Bergeon	0	1.4	0	15.8	0	2.0	6.3	0.0	0.3	0	0	0	25.7
Launstein Boyko_2	0	1.6	0	10.2	6	0.4	2.0	0.1	0.0	0	4	0	24.3
Nelton Jr.	0	0.2	0	7.3	0	1.5	3.0	4.0	0.0	0	8	0	24.0
McCarthy	0	0.1	10	11.8	6	1.2	4.3	0.0	0.0	0	0	0	33.4
Nack	0	3.7	0	7.3	6	0.5	4.6	1.2	0.0	0	0	0	23.3
Culver	0	1.7	5	2.1	6	0.1	3.4	6.4	0.0	0	0	0	24.7
Benjamin	0	0.3	0	12.7	0	2.0	0.0	0.0	0.0	0	0	0	15.0
Bergeon #2	0	0.0	0	2.9	0	1.3	0.0	0.4	3.9	0	0	0	8.5

TO: Board of Commissioners County Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: December 27, 2018

SUBJECT: Resolution Authorizing a Contract Extension with Sheridan Land Consulting
For the meeting agendas of January 15 and January 16

BACKGROUND

This resolution authorizes a contract extension with Sheridan Land Consulting for technical assistance to the Ingham County Farmland and Open Space Preservation Board for the time period of January 1, 2019 through December 31, 2028.

ALTERNATIVES

None.

FINANCIAL IMPACT

The amount of the contract will not exceed \$75,104 in 2019 with increases annually at a rate consistent with the Consumer Price Index's Annual Inflation rate as authorized in Board of Commissioners Resolution #13-439.

This contract is to be funded solely from Farmland and Open Space Preservation Millage dollars.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long term objective of promoting environmental protection, smart growth and conservation.

OTHER CONSIDERATIONS

The Farmland and Open Space Preservation Millage was renewed for an additional 10 years in November, 2018.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support a contract extension with Sheridan Land Consulting.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH SHERIDAN LAND CONSULTING
FOR CONSULTING SERVICES TO THE INGHAM COUNTY FARMLAND AND
OPEN SPACE PRESERVATION BOARD**

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004 and the Ingham County Open Space Purchase of Development Rights Ordinance in October 2009; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinances authorize the Ingham County Farmland and Open Space Preservation Board to oversee the implementation of the Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Board of Commissioners was under contract with Sheridan Land Consulting for technical assistance for the implementation of the Farmland and Open Space Purchase of Development Rights Ordinance through December 2018; and

WHEREAS, the Farmland and Open Space Preservation Board has recommended approval of the contract with Sheridan Land Consulting to provide technical assistance through December 31, 2028; and

WHEREAS, funding for this contract will be derived from the Farmland and Open Space Preservation Millage dollars.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Sheridan Land Consulting for technical assistance to the Ingham County Farmland and Open Space Preservation Board for the time period of January 1, 2019 through December 31, 2028.

BE IT FURTHER RESOLVED, the amount of the contract shall not exceed \$75,104 in 2019 with increases annually at a rate consistent with the Consumer Price Index's Annual Inflation rate as authorized in Board of Commissioners Resolution #13-439.

BE IT FURTHER RESOLVED, this contract is to be funded solely from Farmland and Open Space Preservation Millage dollars.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 2

TO: Board of Commissioners County Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: December 26, 2018
SUBJECT: Resolution Authorizing an Agreement with the Ingham Conservation District
For the meeting agendas of January 15 and January 16

BACKGROUND

This resolution authorizes a 2019 agreement with the Ingham Conservation District.

ALTERNATIVES

None.

FINANCIAL IMPACT

This agreement will be for an amount not to exceed \$8,089. Funds for this agreement are included in the 2019 budget. Funds will be allocated as follows:

Staff Support - \$5,489
Education and Outreach - \$1,000
Vehicle and Property Maintenance - \$600
Office Support - \$1,000

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long term objective of promoting environmental protection, smart growth and conservation.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support a 2019 agreement with the Ingham Conservation District.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
THE INGHAM CONSERVATION DISTRICT**

WHEREAS, Conservation Districts were established in response to the “Dust Bowl” to improve farming practices and be protective of the environment; and

WHEREAS, the Ingham Conservation District was established in 1946; and

WHEREAS, the role of Conservation Districts has expanded to be protective of all natural resources including soil, water, wildlife, etc.; and

WHEREAS, Ingham Conservation District made a budget request to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support; and

WHEREAS, the 2019 Ingham County budget includes \$8,089 for the Ingham Conservation District.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with the Ingham Conservation District to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support.

BE IT FURTHER RESOLVED, this agreement shall be for the period of January 1, 2019 through December 31, 2019 in an amount not to exceed \$8,089.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Memo to County Services Committee

From: Patrick E. Lindemann, Ingham County Drain Commissioner

Re: Agreement for Work in Road Right of Way by the Aurelius and Delhi Consolidated Drain Drainage District

Date: December 28, 2018

I am requesting that the Ingham County Board of Commissioners, on behalf of the Ingham County Road Department (“ICRD”), approve entering into an agreement to grant a license and permission to the Aurelius and Delhi Consolidated Drain Drainage District (the “Drainage District”) for the purposes of operating, improving, and maintaining the Aurelius and Delhi Consolidated Drain (the “Drain”) in road right of way held by the ICRD. Such action by the Board of Commissioners is customary now as there is no longer a Road Commission. ICRD Managing Director Bill Conklin is in agreement with the attached agreement subject to approval by the County Attorney.

In November, 2016, I received a petition requesting improvements, including the cleaning out, relocating, widening, deepening, straightening, tiling, extending, improving, providing structures, adding lands, adding branches and relief drains, and/or relocating along a highway to the Drain. The petition submitted is intended to address drainage problems and flooding experienced in the Drainage District. On March 8, 2017, the petition was found necessary by a statutory Board of Determination. The project involves maintenance and improvements to the Drain in Aurelius Township and Delhi Charter Township.

Thank you for consideration of my request. I will be in attendance at your January 15, 2019 Committee meeting to answer any questions you might have regarding my request.

It is an honor and a privilege to serve the citizens, municipalities, and businesses of Ingham County.

**AGREEMENT FOR WORK IN ROAD RIGHT OF WAY BY
AURELIUS AND DELHI CONSOLIDATED DRAIN DRAINAGE DISTRICT**

This Agreement is made and entered into on this ____ day of _____, 2019, by and between the Aurelius and Delhi Consolidated Drain Drainage District (the “Drainage District”), a public body corporate, administered by the Ingham County Drain Commissioner (the “Drain Commissioner”) of 707 Buhl St, Mason, MI 48854-0220, and the County of Ingham on behalf of the Ingham County Road Department (hereinafter, the “ICRD”) of 301 Bush Street, P.O. Box 38, Mason, Michigan 48854.

WITNESSETH:

WHEREAS, as a result drainage problems and flooding experienced in the Aurelius and Delhi Consolidated Drain (the “Drain”), a Petition dated November 14, 2016, requesting improvements, including the cleaning out, relocating, widening, deepening, straightening, tiling, extending, providing structures, adding branches and a relief drains, relocating along a highway, adding structures and mechanical devices that will properly purify or improve flow, adding pumping equipment necessary to assist or relieve flow (the “Improvements”) to the Drain was filed with the Drain Commissioner; and,

WHEREAS, an Order of Necessity was entered on March 8, 2017, determining that the Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved and that the Improvements to the Drain are necessary for the protection of the public health in Aurelius Township and Delhi Charter Township; and,

WHEREAS, the Drainage District is developing plans and specifications for the Improvements to the Drain within the Drainage District, and is in the process of securing easements necessary therefore; and,

WHEREAS, the Improvements are intended to relieve drainage problems and flooding, providing cause for the Petition previously filed, in a manner consistent with now-existing federal and state statutes and regulations, and local ordinances; and,

WHEREAS, said Improvements entail work to be performed in the public road rights-of-way under the control and jurisdiction of the ICRD, for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code of 1956, MCL 280.321; and,

WHEREAS, the Drain Commissioner has requested that the ICRD grant such permission to construct the Drain in road rights-of-way under the jurisdiction of the ICRD; and,

WHEREAS, the ICRD and the Drain Commissioner agree to cooperate to assure that drainage from properties and roads is unobstructed and that the roads are left in equal, or better, condition once construction is completed in accordance with the terms of this Agreement.

NOW THEREFORE, it is agreed by and between the parties as follows:

1. The ICRD does hereby grant license and permission to the Drainage District, its assigns and successors in interest, for purposes of constructing, improving and maintaining the Drain, and to allow said Drain to be constructed in and occupy any and all granted road rights-of-way held by the ICRD necessary for the construction, improvement and maintenance of the Drain, subject to and conditioned upon construction to be performed and constructed in the road rights-of-way as permitted by the ICRD and as marked on the map attached hereto as **Exhibit A**.

2. The Drainage District is solely responsible for, and shall maintain, all Drainage Structures installed within the road right-of-way for storm water drainage purposes, as depicted in the attached **Exhibit A**.

3. The term "Drainage Structures" as used herein shall mean all storm sewer pipes, open ditches, tiles, culverts, trench drains, planting material, manholes, catch basins, vegetation and bio-retention areas residing within the Drainage District for drainage and storm water management purposes.

4. The ICRD shall not be obligated in the future to repair and maintain any Drainage Structures that are within the road right-of-way that are also within the drainage route and course that have been installed, improved and/or maintained, arising out of or as a result of this Agreement.

5. The Drainage District shall be responsible, without cost to the ICRD, for repairing any portion of a road or ICRD property located within the road rights-of-way, as depicted on the attached **Exhibit A**, that is damaged during or as a result of construction, repair or maintenance work on the Drain performed by the Drainage District under this Agreement. Such repair shall reasonably restore any damaged portion to the same general condition as it was prior to such damage.

6. Except as specifically set forth herein, this Agreement does not otherwise alter the ICRD's obligations, or rights to governmental immunity as may be provided by law, for road administration, repair and maintenance of roads and road rights-of-way under its control and jurisdiction as provided by law.

7. Except as specifically set forth herein, this Agreement does not otherwise alter the Drainage District's obligations for maintenance and repair of the Drain as provided by law.

8. This Agreement shall not be construed as obligating the ICRD or the Drain Commissioner to expend funds in excess of appropriations or assessments authorized by law or otherwise commit the Drain Commissioner or the ICRD to actions for which they lack statutory authority.

9. For the Improvements to be performed pursuant to this Agreement, and for any future maintenance and/or repair work, the Drain Commissioner, on behalf of the Drainage District, shall obtain any and all necessary permits from the ICRD required to perform said construction, maintenance and/or repair work. Any subsequent changes in the Plans and Specifications during construction for work under the roads or within the road rights-of-way

must first receive a permit amendment. Subsequent to completion of construction, the Drainage District shall provide the ICRD with construction record drawings illustrating all Improvements and their details constructed under the roads and within the public road rights-of-way and identifying the Drainage Structures to be maintained by the Drainage District.

10. This Agreement is entered specific to the construction, improvements and maintenance of the Drain set forth in the above-referenced Plans and Specifications and shall not otherwise be applicable beyond said Drain and Drainage District, and does not otherwise modify existing Drain Commissioner and ICRD authorities or transfer any authority, on to the other. The ICRD and the Drain Commissioner do not waive any claims, positions and/or interpretations that may have with respect to the applicability and/or enforceability of any law, regulation or ordinance.

11. This Agreement incorporate by reference the ICRD Right-of-Way Permit Rules and Regulations as revised on June 8, 2006.

12. This Agreement does not confer or grant an easement or other rights or interests in the roads or road right-of-way to the Drain Commissioner or Drainage District other than as necessary for the construction, maintenance and repair of the Drain, unless otherwise stated herein.

13. This Agreement is not intended to create, nor does it create, any third-party rights, but has been entered into for the sole benefit of the parties hereto.

14. The parties signing this Agreement on behalf of each party are, by said signatures, affirming that they are authorized to enter into this Agreement for and on behalf of the respective parties to this Agreement.

[Signatures and Acknowledgments on following pages]

AURELIUS AND DELHI CONSOLIDATED DRAIN DRAINAGE DISTRICT

By: _____
Patrick E. Lindemann
Ingham County Drain Commissioner

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

The foregoing was acknowledged by me on this ____ day of _____, 2019, by Patrick E. Lindemann, Ingham County Drain Commissioner on behalf of the Aurelius and Delhi Consolidated Drain Drainage District.

_____, Notary Public
State of Michigan, County of Ingham
My commission expires: _____
Acting in the County of : _____

**COUNTY OF INGHAM FOR
INGHAM COUNTY ROAD DEPARTMENT**

By: _____
Print Name: _____
Chairperson, County Board of Commissioners

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

The foregoing was acknowledged by me on this ____ day of _____, 2019, by _____, Chairperson, County Board of Commissioners, on behalf of the Ingham County Road Department.

_____, Notary Public
State of Michigan, County of Ingham
My commission expires: _____
Acting in the County of : _____

APPROVED AS TO FORM
FOR THE COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: _____
Robert D. Townsend

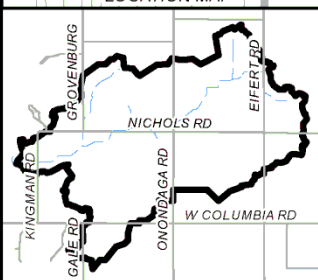
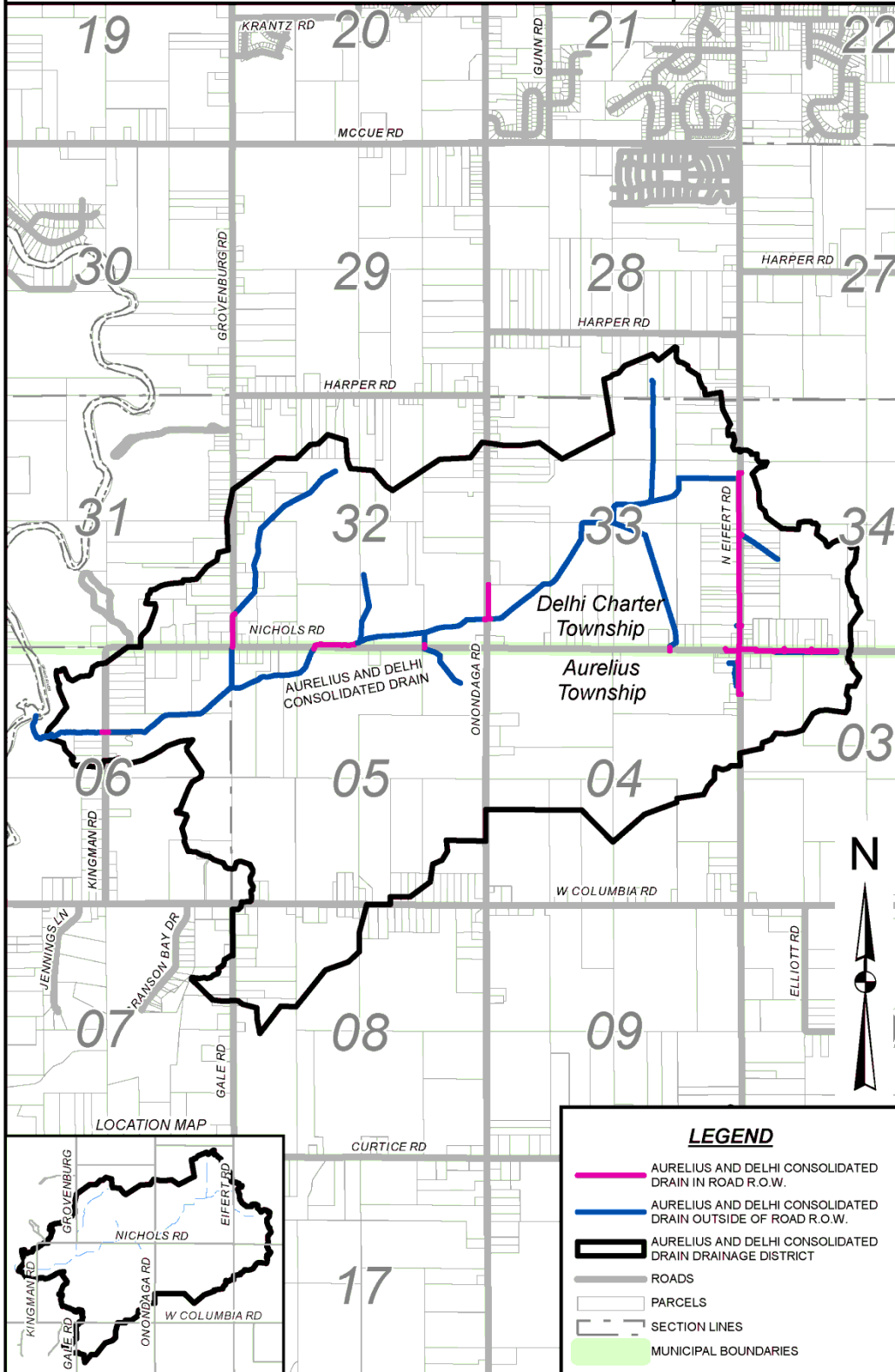
Prepared by and Return to:

Patrick E. Lindemann
Ingham County Drain Commissioner
707 Buhl Avenue
Mason, Michigan 48854-0220

EXHIBIT A

OWNER:
 Ingham County Drain Commissioner
 707 Buhl Ave., P.O. Box 220
 Mason, MI 48854

EXHIBIT A



LEGEND

- AURELIUS AND DELHI CONSOLIDATED DRAIN IN ROAD R.O.W.
- AURELIUS AND DELHI CONSOLIDATED DRAIN OUTSIDE OF ROAD R.O.W.
- AURELIUS AND DELHI CONSOLIDATED DRAIN DRAINAGE DISTRICT
- ROADS
- PARCELS
- SECTION LINES
- MUNICIPAL BOUNDARIES

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AGREEMENT FOR WORK IN COUNTY ROAD RIGHT OF WAY BY AURELIUS AND DELHI CONSOLIDATED DRAIN DRAINAGE DISTRICT

RESOLUTION # _____

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on _____, 2019, at 6:30 p.m., local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner:

WHEREAS, as a result drainage problems and flooding in the Aurelius and Delhi Consolidated Drain Drainage District (“Drainage District”), a Petition dated November 14, 2016, requesting improvements, including the cleaning out, relocating, widening, deepening, straightening, tiling, extending, improving, providing structures, adding lands, adding branches and relief drains, and/or relocating along a highway, (the “Maintenance and Improvements”) to the Aurelius and Delhi Consolidated Drain (the “Drain”) was filed with the Drain Commissioner; and,

WHEREAS, an Order of Necessity was entered on March 8, 2017, determining that the Maintenance and Improvements petitioned therefore are necessary and conducive to the public health, convenience or welfare, and that the Drain should be improved and that the Maintenance and Improvements to the Drain are necessary for the protection of the public health in Aurelius Township and Delhi Charter Township; and,

WHEREAS, the Drainage District is developing plans and specifications for the Maintenance and Improvements to the Drain within the Drainage District, and is in the process of securing easements necessary therefore; and,

WHEREAS, the Maintenance and Improvements are intended to relieve drainage problems and flooding, providing cause for the Petition previously filed, in a manner consistent with now-existing federal and state statutes and regulations, and local ordinances; and,

WHEREAS, said Maintenance and Improvements entail work to be performed in the public road rights-of-way under the control and jurisdiction of the Ingham County Road Department (“ICRD”), for which permission must be obtained from the ICRD pursuant to Section 321 of the Drain Code of 1956, MCL 280.321; and,

WHEREAS, the Drain Commissioner has requested that the ICRD grant such permission to construct the Drain in road rights-of-way under the jurisdiction of the ICRD; and,

WHEREAS, the ICRD and the Drain Commissioner agree to cooperate to assure that drainage from properties and roads is unobstructed and that the roads are left in equal, or better, condition once construction is completed in accordance with the terms of this Agreement to be executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, on behalf of the ICRD approves entering into an agreement with the Ingham County Drain Commissioner, on behalf of the Aurelius and Delhi Consolidated Drain Drainage District, to grant license and permission to said Drainage District, its assigns and successors in interest, for purposes of constructing, improving and maintaining the Drain, and to allow said Drain to be constructed in and occupy any and all granted road rights-of-way held by the ICRD necessary for the construction, improvement and maintenance of the Drain, subject to and conditioned upon construction to be performed and constructed in the roads rights-of-way as permitted by the ICRD.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

COUNTY SERVICES:

Yeas: _____

Nays: _____ **Absent:** _____ **Approved:** _____

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

STATE OF MICHIGAN)
) SS
COUNTY OF INGHAM)

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on _____, 2019, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this ____ day of _____, 2019.

Barb Byrum, Clerk
County of Ingham

Memo to County Services Committee and Finance Committee

From: Patrick E. Lindemann, Ingham County Drain Commissioner

Re: Refunding Bonds for the Cook and Thorburn Drain Drainage District (“Cook and Thorburn”) and the Gilbert and West Town Intercounty Drain Drainage District (“Gilbert”)

January 2, 2019

I am requesting that the Board of Commissioners grant full faith and credit of the County for bonds that will refinance bonds that were issued in 2010 by the Cook and Thorburn drainage district and 2009 by the Gilbert drainage district. The original bonds were issued to finance drain projects constructed by these drainage districts at those times. Bonds are typically not subject to early redemption for 8 to 10 years, and with that mark approaching, it is now possible to refinance those bonds issues through the issuance of refunding bonds by these drainage districts. Due to the low interest rates currently available in the bond market, the registered municipal advisor to the drainage districts, PFM Financial Advisors LLC (“PFM”) is estimating that a refunding may provide significant savings. In the case of Cook and Thorburn’s bonds, the savings is estimated to be 5.00% of the prior bonds, with the net present value savings estimated to be \$291,000. For Gilbert’s bonds the savings is estimated at 3.8% of the prior bonds, with net present value savings of \$51,000.

Savings on both of these refunding bonds is projected to be well above the industry standard for moving forward with the issuance of refunding bonds and PFM is recommending that the drainage districts proceed with these refundings at this time.

The savings that are projected for these refunding bonds is net of issuance costs and is the present value of the savings to the date of issuance. The projections provided by PFM are projections and actual savings will be determined at the time the bonds are sold. If results received by the drainage districts at the time of sale do not produce an acceptable amount of savings, the drainage districts can reject the results and decide not to proceed with the refunding bonds.

The existing bonds already have the County’s full faith and credit pledged to them, so these refunding bond issues will merely replace bonds which already have the County’s existing pledge. It is necessary for the County to extend its full faith and credit pledge in order to obtain the rates that have been projected and to achieve these savings.

Since both the County and the County Department of Roads pay a portion of the assessments for each of these bond issues, the savings achieved through a refunding will lower costs for the County as well as the municipalities and property owners of the drainage district who are liable to pay for the projects.

The municipalities with benefits at-large for the Cook and Thorburn bonds are Aurelius Township, Alaiedon Township, and Delhi Charter Township. For the Gilbert bonds the Ingham County municipalities with benefits at-large are the City of Lansing and Delhi Charter Township.

I plan to attend your Committee meetings on January 15 and January 16, and the Board meeting on January 22, if necessary, to answer questions. Thank you for your consideration of my request.

It is an honor and a privilege to serve the citizens of Ingham County.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
COOK AND THORBURN DRAIN DRAINAGE DISTRICT REFUNDING BONDS**

Resolution # _____

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the County on January __, 2019, at _____ p.m., local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner:

WHEREAS, proceedings have previously been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the "Act"), for the making of certain intra-county drain improvements referred to as the Cook and Thorburn Drain Project (the "Project"), which was undertaken by the Cook and Thorburn Drain Drainage District (the "Drainage District") in a Special Assessment District (the "Special Assessment District") established by the Drainage District; and

WHEREAS, in order to provide funds to pay the costs of the Project, the Drainage District issued its 2010 Drain Bonds (General Obligation Limited Tax) (the "Prior Bonds") in the original aggregate principal amount of \$10,360,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Prior Bonds is payable from assessments made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Ingham County Board of Commissioners (the "Board"), by resolution adopted by a majority of the members of the Board, pledged the full faith and credit of the County for the prompt payment of the principal of and interest on the Prior Bonds pursuant to Section 276 of the Act; and

WHEREAS, the Drainage District has received a savings report from PFM Financial Advisors LLC, that shows that refunding all or a portion of the Prior Bonds may provide a net present value savings with respect to the debt service on the Prior Bonds; and

WHEREAS, the Drainage District intends to issue refunding bonds in the amount of not to exceed \$6,240,000 (the "Refunding Bonds") in order to refund the Prior Bonds; and

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended provides that the Refunding Bonds shall be of the same character as the Prior Bonds and shall be construed to be a continuation of the Prior Bonds; and

WHEREAS, the Board desires to confirm the pledge of the County's full faith and credit to the Refunding Bonds as a continuation of the Prior Bonds; and

WHEREAS, the pledge of the full faith and credit of the County to the Refunding Bonds will provide a net interest cost savings and will be a benefit to the County and the people of the County.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Refunding Bonds in a par amount not to exceed \$6,240,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Refunding Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Refunding Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made as provided in the Act.

3. The Chairperson of the Board, the County Controller/Administrator, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them ("Authorized Officers"), are authorized and directed to take all actions necessary or desirable for the issuance of the Refunding Bonds and to execute any documents or certificates necessary to complete the issuance of the Refunding Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer's Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Refunding Bonds and to sign such documents and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Refunding Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

COUNTY SERVICES:

Yeas: _____

Nays: _____ **Absent:** _____ **Approved:** _____

FINANCE:

Yeas: _____

Nays: _____ **Absent:** _____ **Approved:** _____

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on January _____, 2019, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: January _____, 2019

Barb Byrum, Clerk
County of Ingham

Memo to County Services Committee and Finance Committee

From: Patrick E. Lindemann, Ingham County Drain Commissioner

Re: Refunding Bonds for the Cook and Thorburn Drain Drainage District (“Cook and Thorburn”) and the Gilbert and West Town Intercounty Drain Drainage District (“Gilbert”)

January 2, 2019

I am requesting that the Board of Commissioners grant full faith and credit of the County for bonds that will refinance bonds that were issued in 2010 by the Cook and Thorburn drainage district and 2009 by the Gilbert drainage district. The original bonds were issued to finance drain projects constructed by these drainage districts at those times. Bonds are typically not subject to early redemption for 8 to 10 years, and with that mark approaching, it is now possible to refinance those bonds issues through the issuance of refunding bonds by these drainage districts. Due to the low interest rates currently available in the bond market, the registered municipal advisor to the drainage districts, PFM Financial Advisors LLC (“PFM”) is estimating that a refunding may provide significant savings. In the case of Cook and Thorburn’s bonds, the savings is estimated to be 5.00% of the prior bonds, with the net present value savings estimated to be \$291,000. For Gilbert’s bonds the savings is estimated at 3.8% of the prior bonds, with net present value savings of \$51,000.

Savings on both of these refunding bonds is projected to be well above the industry standard for moving forward with the issuance of refunding bonds and PFM is recommending that the drainage districts proceed with these refundings at this time.

The savings that are projected for these refunding bonds is net of issuance costs and is the present value of the savings to the date of issuance. The projections provided by PFM are projections and actual savings will be determined at the time the bonds are sold. If results received by the drainage districts at the time of sale do not produce an acceptable amount of savings, the drainage districts can reject the results and decide not to proceed with the refunding bonds.

The existing bonds already have the County’s full faith and credit pledged to them, so these refunding bond issues will merely replace bonds which already have the County’s existing pledge. It is necessary for the County to extend its full faith and credit pledge in order to obtain the rates that have been projected and to achieve these savings.

Since both the County and the County Department of Roads pay a portion of the assessments for each of these bond issues, the savings achieved through a refunding will lower costs for the County as well as the municipalities and property owners of the drainage district who are liable to pay for the projects.

The municipalities with benefits at-large for the Cook and Thorburn bonds are Aurelius Township, Alaiedon Township, and Delhi Charter Township. For the Gilbert bonds the Ingham County municipalities with benefits at-large are the City of Lansing and Delhi Charter Township.

I plan to attend your Committee meetings on January 15 and January 16, and the Board meeting on January 22, if necessary, to answer questions. Thank you for your consideration of my request.

It is an honor and a privilege to serve the citizens of Ingham County.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
GILBERT AND WEST TOWN INTERCOUNTY DRAIN DRAINAGE DISTRICT REFUNDING
BONDS**

Resolution # _____

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the County on January __, 2019, at _____ p.m., local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner:

WHEREAS, proceedings have previously been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the "Act"), for the making of certain intercounty drain improvements referred to as the Gilbert and West Town Intercounty Drain Project (the "Project"), which was undertaken by the Gilbert and West Town Intercounty Drain Drainage District (the "Drainage District") in a Special Assessment District (the "Special Assessment District") established by the Drainage District; and

WHEREAS, in order to provide funds to pay the costs of the Project, the Drainage District issued its Drainage District Bonds, Series 2009 (General Obligation Limited Tax) (the "Prior Bonds") in the original aggregate principal amount of \$2,700,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Prior Bonds is payable from assessments made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, ninety-seven percent (97%) of the cost of the Project was apportioned by the Drainage Board for the Drainage District to the County of Ingham (the "County") and three percent (3%) of the cost of the Project was apportioned by the Drainage Board to the County of Eaton; and

WHEREAS, the Ingham County Board of Commissioners (the "Board"), by resolution adopted by a majority of the members of the Board, pledged the full faith and credit of the County, to the extent of special assessments against property and public corporations in the County, for the prompt payment of the principal of and interest on the Prior Bonds pursuant to Section 276 of the Act; and

WHEREAS, the Drainage District has received a savings report from PFM Financial Advisors LLC, that shows that refunding all or a portion of the Prior Bonds may provide a net present value savings with respect to the debt service on the Prior Bonds; and

WHEREAS, the Drainage District intends to issue refunding bonds in the amount of not to exceed \$1,485,000 (the "Refunding Bonds") in order to refund the Prior Bonds; and

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended provides that the Refunding Bonds shall be of the same character as the Prior Bonds and shall be construed to be a continuation of the Prior Bonds; and

WHEREAS, the Board desires to confirm the pledge of the County's full faith and credit to the Refunding Bonds as a continuation of the Prior Bonds; and

WHEREAS, the pledge of the full faith and credit of the County to the Refunding Bonds will provide a net interest cost savings and will be a benefit to the County and the people of the County.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Refunding Bonds to the extent of special assessments against property and public corporations in the County, and the County agrees that in the event that property owners or public corporations in the County shall fail to pay the amount of any such special assessment installment and interest (in anticipation of which the Refunding Bonds are issued) when due, or there is otherwise a shortfall of funds available to pay the principal of and interest on the Refunding Bonds attributable to the percentage of the Project apportioned to the County, then the County will immediately make such advancement from funds of the County and the County Treasurer is directed to immediately make such advancement to the extent necessary. The ability of the County to levy taxes to pay its share of the principal of and interest on the Refunding Bonds shall be subject to constitutional and statutory limitations on the taxing power of the County.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made as provided in the Act.

3. The Chairperson of the Board, the County Controller/Administrator, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them ("Authorized Officers"), are authorized and directed to take all actions necessary or desirable for the issuance of the Refunding Bonds and to execute any documents or certificates necessary to complete the issuance of the Refunding Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer's Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Refunding Bonds and to sign such documents and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Refunding Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

COUNTY SERVICES:

Yeas: _____

Nays: _____ Absent: _____ Approved: _____

FINANCE:

Yeas: _____

Nays: _____ Absent: _____ Approved: _____

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on January _____, 2019, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: January _____, 2019

Barb Byrum, Clerk
County of Ingham

Agenda Item 4a

TO: Board of Commissioners, County Services Committee, and Finance Committee

FROM: Deb Fett, CIO

DATE: 12/21/2018

SUBJECT: Purchase of Encryption Solution for OnBase from ImageSoft

BACKGROUND

OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments. It is key to our document management and several new projects will increase its streamlining of our processes. As this data is critical to our courts and could have sensitive personal identifiable information (PII) or law enforcement information network (LEIN) data in it, cybersecurity best practices dictate that it should have a more robust encryption on it. ITD has worked with ImageSoft to find an effective solution.

ALTERNATIVES

This software was the solution recommended both by Hyland who created and supports OnBase as well as ImageSoft who is our OnBase solution provider. Other solutions are available but are much more complex and costly for no appreciable increase in security.

FINANCIAL IMPACT

The funding for the \$17,569.02 for the software and installation will come from the County's Innovation and Technology Department Imaging Fund #636-25870-932050.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution for an Encryption Solution from ImageSoft in the amount not to exceed \$17,575.00.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE PURCHASE OF AN ENCRYPTION SOLUTION
FROM IMAGESOFT**

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and cybersecurity is a priority for Ingham County; and

WHEREAS, the data in OnBase warrants having increased security by means of encryption; and

WHEREAS, the requested solution amount is in the approved 2019 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of an encryption solution from ImageSoft in the amount not to exceed \$17,575.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners County Services Committee
FROM: Deb Fett, CIO
DATE: 12/21/2018
SUBJECT: Renewal of the AT&T Mobility NetMotion Software Annual Support

BACKGROUND

As part of the requirements to access LEIN, all data obtained through the LEIN system and put into any other electronic system must be kept safe. The data must be secured in a physically secure datacenter and transmitted across a secured or encrypted connection that is FIPS 140-2 compliant. Resolution #16-219 allowed us to purchase this software as a means to secure our dark fiber. This software allows our Sheriff's Office to be able to use the data outside of the Mason East complex.

ALTERNATIVES

None.

FINANCIAL IMPACT

The funding for the \$27,495.00 NetMotion VPN software support for 3 years will come from the County's LOFT fund (Law and Order Fund for Technology), account #63625820-932050.

OTHER CONSIDERATIONS

The LEIN audit has just been completed and having this software installed made the process much easier as there were no questions asked about our encryption.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution for NetMotion support renewals from AT&T Mobility in the amount not to exceed \$27,495.00.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF THE AT&T MOBILITY NETMOTION SOFTWARE ANNUAL SUPPORT

WHEREAS, Ingham County Sheriff's Office requires access to the LEIN/CJIS data system that contains both police and corrections records; and

WHEREAS, access to this system is allowed on meeting certain data security requirements; and

WHEREAS, in order to meet the requirements for this access, the transmission of data must be encrypted to FIPS 140-2 standards; and

WHEREAS, the current licensing subscription agreement will expire on February 26th, 2019; and

WHEREAS, the annual contract amount is in the approved 2019 budget.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes renewal of the contract with AT&T for the NetMotion Mobility VPN Client Software support for an additional 3 years for an amount not to exceed \$27,495.00.

BE IT FURTHER RESOLVED, funds are budgeted for 2016 within account #636-25820-932050.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is authorized to make the necessary adjustments to the appropriate 2016 budgets consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services Committee, and Finance Committee

FROM: Deb Fett, CIO

DATE: 12/19/2018

SUBJECT: Resolution – UPS Support Contract for Datacenters

BACKGROUND

Nationwide Power has worked extensively with Ingham County to provide batteries, capacitors and filters on the uninterruptible power supply (UPS) in both the Mason facility datacenter and the 911 datacenter in the past. They have also provided support services and their performance has been very satisfactory so far. These UPS devices ensure that the systems and networks at our two datacenters will remain operational should a power failure occur and the site need to operate on generator power, while it also provides consistent filtered power.

ALTERNATIVES

It is possible to utilize a time and materials method for service but this would lower our priority and could negatively affect our uptime and service to the departments that rely on our systems.

FINANCIAL IMPACT

The funding for the \$22,708.62 quote for 3 years of support will come from the County’s Innovation and Technology Department’s Network Maintenance Fund #636-25810-932030.

OTHER CONSIDERATIONS

This quote was obtained through CDWG under the State of Michigan MiDeal contract. (#071B6600110)

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached contract for UPS Support provided by Nationwide Power from CDWG.

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE UPS SUPPORT CONTRACT FROM CDWG

WHEREAS, an Uninterruptable Power Supply (UPS) is a critical component to the Ingham County network and are located in both Ingham County Datacenters; and

WHEREAS, this UPS provides power to all computers and equipment in the Ingham County Datacenters in the case of a power failure; and

WHEREAS, Nationwide Power has been maintaining our UPS devices for several years and ITD is very happy with their service; and

WHEREAS, ITD utilized the State of Michigan MiDeal contract to obtain pricing from CDWG for Nationwide Power support; and

WHEREAS, the annual contract amount is in the approved 2019 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contracting with CDWG for 3 years of UPS support provided by Nationwide Power for our datacenters in the amount not to exceed \$22,708.62.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5a

TO: Board of Commissioners, Finance and County Services Committees

FROM: Rick Terrill, Facilities Director

DATE: December 28th, 2018

RE: Resolution for Reconfiguration of the Fire Suppression System in the Server Room of the Hilliard Building.

For the meeting agendas of: January 15th & 16th

BACKGROUND

ITD has a team of network administrators that are responsible for the main datacenter. As such, they need to be able to monitor not only the lights on the devices but also the temperature and humidity. It is also important for them to be a team and work in proximity to each other. By having these offices in close proximity to their main responsibility and each other, it allows both to happen in a cost effective manner. Therefore with the cubicles in place within the server room the fire suppression system must be reconfigured to accommodate the changes for everyone's safety. Only one quote was obtained as two other service providers declined to bid on this project due to it being territorial.

ALTERNATIVES

There are no alternatives for this project.

FINANCIAL IMPACT

Funds for this project are available through ITD's budget with line item # 636-95800-726010.

OTHER CONSIDERATIONS

There are no other considerations for this project.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support an agreement with Safety Systems Inc., in the amount of \$5,985.00 for the reconfiguration of the fire suppression system within the server room on the 3rd floor of the Hilliard Building.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZING AN AGREEMENT WITH SAFETY SYSTEMS INC. FOR THE RECONFIGURATIONS OF THE FIRE SUPPRESSION SYSTEM IN THE 3RD FLOOR ITD'S SERVER ROOM AT THE HILLIARD BUILDING

WHEREAS, the fire suppression system within the server room on the 3rd floor of the Hilliard building needs to be reconfigured for everyone's safety; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Safety Systems Inc. who submitted the only bid of \$5,985.00; and

WHEREAS, funds for this project are available through ITD's budget with line item # 636-95800-726010.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement Safety Systems Inc. 112 Connable Street Jackson, Michigan 49202, for the reconfiguration of the fire suppression system in the server room on the 3rd floor of the Hilliard building for an amount not to exceed \$5,985.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5b

TO: Board of Commissioners, County Services, Finance and Law & Courts Committees

FROM: Rick Terrill, Facilities Director

DATE: December 28th, 2018

RE: Resolution for Agreement with TAB for the Mobile Filing Systems at the Hilliard Building and Veterans Memorial Courthouse

For the meeting agendas of: January 10th, 15th & 16th

BACKGROUND

The rolling file storage system at the Hilliard building and Veterans Memorial Courthouse that service the Clerk's office and the 30th Circuit Court, has outlived their life expectancy and deteriorated to the point of causing safety concerns. Resolution 18-223 was adopted on May 22nd, 2018 for the approval of the replacement of the rolling file storage at both the Hilliard building and the Veterans Memorial Courthouse, for an estimated cost not to exceed \$260,000. Following Ingham County's Purchasing Department's policies and procedures the recommendation is with the registered vendor TAB Products Co. LLC.

ALTERNATIVES

There are no alternatives for this project, repairs are no longer cost effective or realistic from a safety point of view.

FINANCIAL IMPACT

Two locations will receive the mobile filing systems.

1. The Hilliard Building existing system will be replaced with an electronic mobile filing system, installing a locking system and an intermediate security system for a total cost of \$ 107,382.00.
2. The Veterans Memorial Courthouse existing system will be retrofitted with an electric systems to include installing an intermediate security system for a total cost of 62,591.00.

TAB submitted the lowest responsible and responsive proposal for a total of \$169,973.00.

We are also requesting a \$15,000 contingency for any unforeseen issues bringing the total cost to \$184,973.00.

Funds for this project are available through the General Fund with line item # 664-13099-932000-8FC27.

OTHER CONSIDERATIONS

There are no other considerations for this project.

RECOMMENDATION

Based on the information presented, the County Clerk's Office, Chief Judge Garcia, the Purchasing and Facilities Department respectfully recommend approval of the attached resolution to support an agreement with TAB Products Co., LLC, for a total cost of \$184,973.00 which includes a \$15,000.00 contingency.

TO: Rick Terrill, Facilities Director
FROM: James Hudgins, Director of Purchasing
DATE: October 15, 2018
RE: Memorandum of Performance for RFP No. 124-18: Mobile Filing Systems

Per your request, the Purchasing Department sought proposals from qualified and experienced vendors to enter into a contract for the purpose of furnishing, delivering and installing two (2) new turnkey electronic high-density mobile filing systems to be used by both the Ingham County Clerk’s Office and 30th Judicial Circuit Court.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	52	17
Vendors attending pre-proposal meeting	7	0
Vendors responding	4	0

A summary of the vendors’ costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS COSTS:

Vendor Name	TAB PRODUCTS CO.	DETROIT TECHNICAL EQUIPMENT CO.	THE CASPER CORP.	ADVANTAGE BUSINESS SYSTEMS
Local Pref	No - Mayville, WI	No - Auburn Hills, MI	No - Farmington Hills, MI	No - Saginaw, MI
Hilliard - Base Bid	\$96,406.00	\$131,167.00	\$99,114.00	\$109,000.00
Hilliard - Alt. #1: Stationary High-Density Filing System	Alt 1 - \$24,636.00	\$45,843.00	\$37,283.00	\$23,500.00
	Alt 1 - Opt. #2 - \$26,163.00			
Hilliard - Alt. #2: Locking System for the Electronic High-Density Filing System	\$8,226.00	\$570.00	\$99,619.00	\$120,000.00
Hilliard - Alt. #3: Intermediate Security System	\$2,750.00	\$15,897.00	\$93,198.00	\$122,000.00
Hilliard - Alt #4: Advanced Security System	N/A	\$15,926.00	\$108,719.00	\$124,000.00
VMC - Base Bid	N/A	\$199,416.00	\$57,287.00	N/A
VMC - Alt #1 Retrofitting System with Safety Enhancements & converting to Electric	\$59,091.00	N/A	\$57,287.00	N/A
VMC - Alt #2 Intermediate Security System	\$3,500.00	\$9,891.00	\$62,793.00	N/A
VMC - Alt #3: Advanced Security System	N/A	Alt 3 - \$37,020.00	\$73,815.00	N/A
		Alt 3 - Opt. #2 - \$47,149.00		

Introduced by the County Services, Finance and Law & Courts Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TAB PRODUCTS CO. LLC.
FOR THE MOBILE FILING SYSTEM AT THE HILLIARD BUILDING AND
VETERANS MEMORIAL COURTHOUSE (VMC)**

WHEREAS, the rolling filing systems in both locations have outlived their life expectancy and deteriorated to the point of causing safety concerns; and

WHEREAS, it is the recommendation of the County Clerk's Office, Chief Judge Garcia, Purchasing and Facilities Departments to enter into an agreement with TAB Products Co., LLC., a registered vendor who submitted the lowest responsive and responsible proposal of \$169,973.00, to furnish, deliver and install the mobile file systems at the Hilliard Building and Veterans Memorial Courthouse; and

WHEREAS, the Hilliard Building will be furnished and installed with an electric mobile filing system with locks and an intermediate security system for a cost of \$ 107,382.00; and

WHEREAS, the Veterans Memorial Courthouse will be retrofitted with an electric mobile filing system with locks and an intermediate security system for a cost of \$62,591.00; and

WHEREAS, the Facilities Department would like to ask for a \$15,000.00 contingency for any unforeseen circumstances that may arise with this type of project; and

WHEREAS, funds for this project were transferred from the General Fund to the Machinery Equipment and Revolving Fund, as authorized by Resolution #18-223 (line item # 664-413099-932000-8FC27).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with TAB Products Co. LLC. 605 Fourth Street Mayville, Wisconsin 53050, for the furnishing, delivery and installation of the Mobile filing systems at the Hilliard Building and Veterans Memorial Courthouse for an amount not to exceed \$184,973.00 which includes a \$15,000.00 contingency.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 6

TO: County Services Committee

FROM: Jim Hudgins, Purchasing Director

SUBJECT: Prevailing Wage and Living Wage Updates

DATE: November 19, 2018

PREVAILING WAGE

County purchasing policy requires the payment of prevailing wages on all construction contracts exceeding \$10,000 using the guidelines promulgated by the United States Secretary of Labor pursuant to the Federal Davis-Bacon Act. The Prevailing Wage Policy requires that the County Controller/Administrator or her/his designee be responsible for monitoring the implementation of and compliance with the provisions of this policy. The following attachment details construction projects in 2018 requiring compliance with the policy.

The county contracts with Michigan Fair Contracting Center (MFCC) to act as an agent for the county in monitoring prevailing wage compliance on construction contracts. Together with MFCC, the Purchasing Department monitors prevailing wage compliance through reviewing required certified payrolls of contractors and their subcontractors, and through random job site visits. The frequency of monitoring is dependent upon the size and scope of the construction project and whether any violations are discovered which usually require further time and investigation.

Where a contractor is discovered to be in non-compliance with the policy, they are informed by the Purchasing Department that the appropriate restitutions, including any retroactive pay, must be made to their affected employees within the required 30-day time limit. The contractors are also informed that further violations whether on current or future projects will constitute an ineligibility to bid on future county construction contracts for a period of five (5) years.

All solicitations requiring the payment of prevailing wages contain the most current wage determinations, a summary of the policy, and specific instructions to bidders on the submission of certified payrolls to the Purchasing Department. Prevailing wage requirements are also discussed at all pre-bid and pre-construction meetings.

LIVING WAGE

Vendors contracting with the county primarily to perform services are required to pay their employees a living wage if the total expenditure of the contract or the total value of all contracts the vendor has with the county exceeds \$50,000 in a twelve-month calendar; and, the vendor employs five (5) or more employees. In Ingham County, living wage is defined as an hourly wage rate which is equivalent to 125% of the federal poverty level for a family of four, based on 2,000 hours worked annually.

The Living Wage Policy requires the County Controller/Administrator to annually adjust the living wage to incorporate changes in the federal poverty level and to notify the Board of Commissioners and contractors of any change in the amount of the living wage. For 2018, the living wage rate is \$15.69/hour. Twenty percent (20%) of the living wage rate paid by the employer may be deducted if a comprehensive health care benefits package is provided. The living wage rate is based on the U.S. Department of Health and Human Services' federal poverty guidelines for a family of four and changes annually – typically increasing from 2-4%.

Respectfully,

Jim Hudgins

**2018 PREVAILING WAGE CONSTRUCTION PROJECTS
INGHAM COUNTY**

UPDATED: 11/19/2018 2:21 PM

PACKET #	DESCRIPTION OF PROJECT	CONTRACTOR	DEPT.	PROJECT LOCATION	VALUE OF CONTRACT	CONTRACTOR COMPLIANT
2-17	General Contractor for Parking Lot Repaving	Perfitt Excavating Inc.	FA	HSB _ North/South	\$210,816.00	Completed/Compliant
10-17	Courtroom Technology Upgrades	Tef Systems	CC	Circuit Court	\$80,000/CTR	Completed/Compliant
11-17	Construction Manager Services	Clark Construction (various subcontractors)	BA	CMH	\$9,048,000.00	Completed/Compliant
48-17	Uninterruptible Power Supply	Centennial Electric	FA / I.T.	Hilliard Building	\$39,000.00	Completed/Compliant
153-17	Mechanical Improvements	CSM Mechanical	FA	HSB	\$122,000 + \$8,000 contingency	Completed/Compliant
195-17	Kitchen Upgrades	T.H. Eifert	FA	Ingham County Family Center	\$116,000.00	Completed/Compliant
1-18	HSB Upper Level Structural Renovation	LJ Trumble	FA	HSB	\$399,200.00	Completed/Compliant
7-18	Burchfield Park Overlook Pavilion Accessibility Upgrades	LJ Trumble /Consultant: Spicer	Parks	Burchfield Park	\$206,750.00	Carry-over to 5/2019
27-18	Dishwasher Install	HPS (Hobart)	FA	Ingham County Family Center	\$13,674.00	Completed/Compliant
74-18	Cooling System	Myers Plumbing	FA	HSB	\$22,992.00	Completed/Compliant
22-18	Supply & Install Fire Hydrant & Water Main	Scarlett Excavating	FA / BA	9-1-1 /CMH	\$70,000.00	Completed/Compliant (CMH Monitored)
61-18	Security Access - CMH	Tyco	FA / BA	CMH	\$65,989.00	CMH Monitoring (On Going)
66-18	Galaxy Security System	VidCom Solutions	FA	GPB/VMC	\$14,745.00	On-going
78-18	Metal Roof Replacement	LJ Trumble	Parks	Hawk Island	\$72,000.00	On-going
80-18	Animal Shelter -New Construction	Multiple Contractors	AC	Animal Control	\$7.1 Million	Granger is monitoring as CM, and will carry-over to 2019
104-18	Door Replacement for GPB	Lansing Glass Company	FA	GPB	\$10,960.00	On-going
115-18	Local Road Program Items I (Local)	Michigan Paving & Materials Co.	Road	Meridian Township	\$1,610,884.66	On-going
116-18	Primary Road Program	Michigan Paving & Materials Co.	Road	Various Locations	\$3,143,691.62	On-going
117-18	Demolition and Disposal Services	Moore Trosper	Parks	Hawk Island	\$49,740.00	Completed/Compliant

**2018 PREVAILING WAGE CONSTRUCTION PROJECTS
INGHAM COUNTY**

UPDATED: 11/19/2018 2:21 PM

PACKET #	DESCRIPTION OF PROJECT	CONTRACTOR	DEPT.	PROJECT LOCATION	VALUE OF CONTRACT	CONTRACTOR COMPLIANT
118-18	Jail Locking System	Cornerstone Detention Products	FA	Ingham County Jail	\$209,410.00	On-going
122-18	Installation of Asphalt Roof	Bornor Restoration	Parks	Lake Lansing South	\$25,000.00	On-going
140-18	McNamara Landing Canoe Launch	L.J. Trumble	Parks	McNamara Landing	\$197,426.00	Carry-over to 6/2019
160-18	Asphalt Replacement, HSB	American Asphalt	FA	HSB	\$264,46.50	On-going
173-18	Replace DHHS Lobby Flooring	Lansing Tile & Mosaic	FA	HSB	\$22,000.00	On-going
182-18	Overhead Doors	L.J. Trumble	Road	Road	\$33,450.00	On-going
185-18	Access Control Panel VMC	VidCom Solutions	FA	GPB	\$16,455.44	On-going
198-18	Work Stations for 9-1-1, GSA Contract	Russ Basset	911	9/1/2001	\$55,843.00	On-going
220-18	Lake Lansing North Park Improvements	RFP Issued 11/1/18	Parks	LL North	Bids not yet received (Bid Opening 12-4-18)	

Agenda Item 7a

TO: County Services Committee

FROM: Robert Peterson, Director of Engineering
Road Department

DATE: December 11, 2018

SUBJECT: Howell Road and Okemos Road Four (4) Way Stop
Traffic Control Order

The Ingham County Road Department recently performed a rigorous engineering study of the Howell Road and Okemos Road intersection because of increased traffic volumes and a pattern of serious traffic crashes at the intersection. The engineering study was performed, pursuant to Section 2B.07 of the Michigan Manual of Uniform Traffic Control Devices.

The engineering study revealed that the public could benefit from addition of stop signs for northbound and southbound Okemos Road, resulting in a 4-way stop condition at the intersection. The new stop signs would be supplemented with stop ahead advance warning signs, and installation of a (flashing) intersection control beacon.

Installation of traffic control devices to control intersection traffic, stop signs in this case, requires issuance of a Traffic Control Order, pursuant to MCL 257.71, which states:

“Traffic control order” means an order officially establishing the location of traffic control devices and traffic control signals on the highways of this state by the authority having jurisdiction over such highway and filed with the county clerk of the county traversed by such highway. A certified copy thereof shall be prima facie evidence in all courts of the issuance of such order.”

The reason for this memo is to recommend issuance of a traffic control order directing all motorists approaching the Howell Road and Okemos Road intersection to stop prior to entering the intersection and request authorization for the Board Chairperson to sign and date said traffic control order. After a proper traffic control order is filed with the County Clerk, Road Department staff will install the appropriate stop signs, advance warning signs, and intersection control beacon at the intersection.

Approval of the attached resolution is recommended.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE HOWELL ROAD AND OKEMOS ROAD
4-WAY STOP TRAFFIC CONTROL ORDER**

WHEREAS, the Ingham County Road Department recently performed a rigorous engineering study of the Howell Road and Okemos Road intersection because of increased traffic volumes and a pattern of serious traffic crashes at the intersection; and

WHEREAS, the engineering study was performed, pursuant to Section 2B.07 of the Michigan Manual of Uniform Traffic Control Devices; and

WHEREAS, the engineering study revealed that the public could benefit from addition of stop signs for northbound and southbound Okemos Road, resulting in an 4-way stop condition at the intersection; and

WHEREAS, the new stop signs would be supplemented with stop ahead advance warning signs, and installation of a (flashing) intersection control beacon; and

WHEREAS, installation of stop signs to control intersection traffic requires issuance of a Traffic Control Order, pursuant to MCL 257.71.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners approves issuance of a traffic control order directing all motorists approaching the Howell Road and Okemos Road intersection to stop prior to entering the intersection and request authorization for the Board Chairperson to execute and date the traffic control order.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes installation of the appropriate stop signs, advance warning signs, and intersection control beacon at the intersection, per the approved traffic control order.

Agenda Item 7b

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Robert Peterson, Director of Engineering, Road Department

DATE: January 2, 2019

SUBJECT: Authorization to purchase Softree Technical Systems, Inc. design software and Bentley Systems, Inc. graphics software

For the County Services Committee meeting agenda in January 15, 2019
For the Finance Committee meeting agenda in January 16, 2019
For the BOC meeting agenda in January 22, 2019

This is a recommendation for the Board of Commissioners to authorize purchase of engineering design software and support services from Softree Technical Systems, Inc. and graphics software from Bentley Systems, Inc. The Road Department presently uses two Bentley Systems products to generate digital road and bridge construction plans. The design function is provided by OpenRoads Designer and graphics function is provided by MicroStation. We intend to keep using MicroStation for the graphics portion of our work, but want to replace OpenRoads Designer with Softree Technical Systems, Inc. RoadEng design software.

Using sophisticated software, such as RoadEng and MicroStation, is the most efficient way to generate road and bridge plans for the road and bridge construction industry. We have been using the Bentley MicroStation product for about 25 years and started using OpenRoads Designer about 4 years ago. OpenRoads Designer replaced our previous design software called EaglePoint, which stopped supporting our Bentley MicroStation graphics software.

Having struggled with an overly-complicated OpenRoads Designer software for the last four years, along with dealing with Bentley Systems' unfavorable business model, we have decided to make the change to Softree's RoadEng for our design software needs. The Bentley Systems business model allows users to open as many seats of the software as you want, but doesn't warn you that you have more seats open than you paid for. At the end of each quarter they then bill you for the over-use, which has cost us thousands of dollars during FY 2017 and 2018. All of the over-use costs we have incurred are due to the OpenRoads Designer software - not the MicroStation software. Softree's RoadEng design software gives us a less complex, more common sense, but complete design platform without the hidden costs we are experiencing with Bentley's OpenRoads Designer platform.

Along with the change of design software, we also want to increase the number of licensed seats from two to three. The additional seat will be used by a recently added engineer. If we were to stay with Bentley's OpenRoads Designer, the annual cost for three seats would be \$6,630.00 plus the aforementioned quarterly penalties for over-use. We propose to purchase three seats of the RoadEng software for \$7,120.00 instead.

I respectfully recommend that the Board of Commissioners adopt the attached resolution and authorize purchase of three seats of the Softree, RoadEng software for \$7,120.00, per the attached Softree quote, and renew our existing five seats of the Bentley, MicroStation software for \$5,070.00, per the attached Bentley Renewal quote.



QUOTE

215 – 1000 Roosevelt Crescent
 North Vancouver, BC
 V7P 3R4, Canada
 Phone: 1-866-519-6222
 Fax: 1-604-982-2554

Date December 19, 2018
Quotation # JR43431-01
Customer ID Ingham County Road Commission
Currency USD \$

Quotation valid until: January 18, 2019
Account Manager: Jack Rimac

Attn: Mr. Daniel Troia
Ingham County Road Commission
 301 Bush Street
 Mason MI 48854
 USA

Description	Unit Price	Quantity	Discount	AMOUNT
RoadEng Civil Engineer – Perpetual License, First License Security Method: Network Executable	\$ 3,800.00	1	30%	\$ 2,660.00
RoadEng Civil Engineer – Perpetual License, Additional Licenses Security Method: Network Executable	\$ 1,900.00	2	30%	\$ 2,660.00
RoadEng Annual support †	\$ 475.00	3		\$ 1,425.00
Network Security - Server-side Executable	\$ 375.00	1		\$ 375.00
SUB-TOTAL USD \$				\$ 7,120.00
<i>Applicable Taxes:</i>				\$ -
TOTAL USD \$				\$ 7,120.00

† All software includes 3 months of technical support. Optional, yearly support subscription begins at the completion of the 3 included months. Support subscriptions include unlimited software support and access all major and minor software updates.

If you have any questions concerning this quotation, contact:
 Jack Rimac, 1-866-519-6222 ext 103, jrillac@softree.com

THANK YOU FOR YOUR BUSINESS!



Renewal Quote

27 November 2018

Ingham County Road Commission
Robert Peterson
301 Bush Street
MASON MI 48854-1007
USA
Tel No: +1 (517) 676-9722

SELECT Agreement: 10400947
RQ Number: 41152777
Customer ID: 4025146
Expiration Date: 20 January 2019
Pages: 1 / 3

Dear Sir/Madam,

Our records show that your current Bentley SELECT Agreement is due for renewal on 18 February 2019. We are very pleased that you have chosen Bentley as your technology partner and trust you have enjoyed the benefits of the program. We look forward to strengthening our relationship with your organization and continuing to sustain the productivity of your people, software and information.

Subscription Period: 18 February 2019 - 17 February 2020

Billing Frequency: Annual

Payment Terms: Net 30 Days

Annual Renewal Total: **9,490.00****
Currency: **USD**

(Subscriber's Signature)

(Subscriber's Name)

(Title)

(Date)

Please bill against PO # _____

Purchase Order is not required. We will accept Bentley's invoice on the basis of this signed quote.

If you would like us to bill this quote against a Purchase Order, please indicate the purchase order number above and attach a copy with your acceptance of this quote. Any additional or different terms or conditions appearing on your purchase order, even if Bentley acknowledges such terms and conditions, shall not be binding on the parties unless both parties agree in a separate written agreement.

**Prices shown on this quotation are excluding taxes. Applicable taxes will be included on invoices.



Renewal Quote

SELECT Agreement: 10400947
 RQ Number: 41152777
 Customer ID: 4025146
 Expiration Date: 20 January 2019
 Pages: 2 / 3

Bill-to: Ingham County Road Commission
 Robert Peterson
 301 Bush Street
 MASON MI 48854-1007
 USA

Tel No: +1 (517) 676-9722
 Fax No:

Site: 0004025146 Ingham County Road Commission , 301 Bush Street MASON , MI 48854-1007 , USA

Part No	Description	Quantity	Unit Pricing	Discount	Total
1003	MicroStation SELECT Subscription	5	1,014.00		5,070.00
12662	OpenRoads Designer SELECT Subscription	2	2,210.00		4,420.00
Site Total:					9,490.00
Annual Amount Due:					9,490.00
Currency					USD



Renewal Quote

SELECT Agreement: 10400947
RQ Number: 41152777
Customer ID: 4025146
Expiration Date: 20 January 2019
Pages: 3 / 3

By continuing your SELECT subscription, you benefit from a comprehensive program for the support of your Bentley applications. Your Bentley SELECT agreement is our commitment to continue to provide you and your organization with the highest levels of service. SELECT provides you with the flexibility you need to adapt to changing project requirements while keeping expenditures under control. Renewal of Bentley SELECT will ensure continuity of your following benefits:

- CONNECTservices which are now included for every SELECT subscriber
- Flexible Licensing Options, including annual portfolio balancing and pooled licensing
- 24/7/365 Support
- Anytime Software Upgrades

Discover more at connect.bentley.com

In addition, significant new services have been added for SELECT and Enterprise License Subscription (ELS) subscribers. New CONNECTservices include:

- ProjectWise Connection Services: Teams securely create, share, and deliver data and documents and review project status and performance.
- Adaptive Learning Services: Users master use of Bentley applications through personalized, contextual learning delivered in application via CONNECT Advisor.
- Personal Mobility Services: Individuals work any time from any place through Bentley's apps.

This Renewal summary is in accordance with the terms and conditions of your SELECT Agreement.

Please do not hesitate to contact your Bentley representative Tina Morgan or file a Service request here if you have any inquiries or require any assistance.

Sincerely,

Tina Morgan
Tel: +1 (610) 458-5000
Fax:
E-mail: TINAMORGAN@BENTLEY.COM

Export Control:

You acknowledge that these commodities, technology or software are subject to the export control laws, rules, regulations, restrictions and national security controls of the United States and other agencies or authorities based outside of the United States (the "Export Controls").

You must not export, re-export or transfer, whether directly or indirectly, the commodities, technology or software, or any portion thereof, or any system containing such commodities, technology or software or portion thereof, without first complying strictly and fully with all Export Controls that may be imposed on them.

The countries subject to restriction by action of the United States Government or any other governmental agency or authority based outside of the United States, are subject to change, and it is your responsibility to comply with the applicable United States Government requirements, or those of any other governmental agency or authority based outside of the United States, as they may be amended from time to time. For additional information, see <http://www.bis.doc.gov>

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE OF SOFTREE TECHNICAL SYSTEMS, INC.
DESIGN SOFTWARE AND BENTLEY SYSTEMS, INC. GRAPHICS SOFTWARE**

WHEREAS, the Road Department currently uses design and graphics software products to generate road and bridge construction plans and facilitate construction staking for construction; and

WHEREAS, using sophisticated software is the most efficient way to generate road and bridge plans for the road and bridge construction industry; and

WHEREAS, the Road Department is seeking authorization to purchase three new seats of the Softree, RoadEng software for \$7,120.00 and renew our existing five seats of the Bentley, MicroStation software for \$5,070.00; and

WHEREAS, the Road Department, Director of Engineering recommends that the Board of Commissioners authorize purchase of the needed software.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchase of three seats of the Softree, RoadEng software for \$7,120.00, per the attached Softree quote, and renew our existing five seats of the Bentley, MicroStation software for \$5,070.00, per the attached Bentley Renewal quote.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 2, 2019 as submitted.

INGHAM COUNTY ROAD DEPARTMENT

DATE January 2, 2019

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2018-747	CONSUMERS ENERGY	ELECTRIC / OH	THURLBY RD & EIFERT RD	AURELIUS	15
2018-748	COMCAST	CABLE / UG	EIFERT RD & HOLT RD	DELHI	15
2018-749	COMCAST	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-751	CONSUMERS ENERGY	GAS	GRAYFRIARS AVE & DAVLIND DR	DELHI	23
2018-752	CONSUMERS ENERGY	ELECTRIC / UG	ROSELAND AVE & BROOKFIELD DR	MERIDIAN	17
2018-753	WESTSIDE WATER	WATERMAIN	MACON AVE & WAVERLY RD	LANSING	7
2018-754	MERIDIAN TOWNSHIP WATER	WATERMAIN	SHAW ST & LAKE DR	MERIDIAN	10
2018-759	COMCAST	CABLE / UG & OH	WAVERLY RD & PLEASANT RIVER	DELHI	30
2018-760	COMCAST	CABLE / UG & OH	GROVENBURG RD & MCCUE RD	DELHI	20, 29
2018-761	COMCAST	CABLE / UG	HOLT RD & GROVENBURG RD	DELHI	20
2018-762	COMCAST	CABLE / OH	PINE TREE & PINE DELL DR	DELHI	11, 12
2018-763	COMCAST	CABLE / UG	LAKE LANSING & TOWAR AVE	MERIDIAN	6
2018-764	CONSUMERS ENERGY	ELECTRIC / UG	OKEMOS RD & KINAWA DR	MERIDIAN	28
2018-765	CONSUMERS ENERGY	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-766	COMCAST	CABLE / OH	DELL RD & PINE TREE RD	DELHI	11
2018-767	COMCAST	CABLE / UG	HOLT RD & EIFERT RD	DELHI	15
2018-768	DELTA TOWNSHIP UTILITY DEPT	WATERMAIN	WAVERLY RD & SAGINAW ST	LANSING	13
2018-769	DART CONTAINER	MISCELLANEOUS	HOWELL RD & CEDAR ST	ALAIEDON	31
2018-771	CONSUMERS ENERGY	GAS	MERIDIAN RD & M-36	INGHAM	20
2018-772	COMCAST	CABLE / OH	HOLT RD & WAVERLY RD	DELHI	19
2018-773	COMCAST	CABLE / OH & UG	AURELIUS RD & DONCASTER AVE	DELHI	23, 26
2018-774	AT & T	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-775	MSU HORTICULTURE	SANITARY	COLLEGE RD & SANDHILL RD	DELHI	12
2018-776	AUDREY Z. MARTINI	LAND DIVISION	BASE LINE RD & PARMAN RD	STOCKBRIDGE	32
2018-777	COMCAST	CABLE / UG	HARPER RD & AURELIUS RD	DELHI	27
2018-778	COMCAST	CABLE / UG	JO PASS & QUARRY RD	MERIDIAN	16
2018-779	2000 CEDAR, LLC	PUBLIC UTILITIES	BOND AVE & VETERANS DR	DELHI	14
2018-780	AT & T	CABLE / UG	OKEMOS RD & HOWELL RD	ALAIEDON	28, 33
2018-781	FRONTIER	CABLE / UG	SWAN RD & GROGAN RD	WHITE OAK	36
2018-782	GARY MARION	LAND DIVISION	SEARLS RD & HOWELL RD	WHITE OAK	35
2018-783	MERIDIAN TOWNSHIP – WATER	WATERMAIN	LAC DU MONT DR & HASELTT RD	MERIDIAN	9
2018-785	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2018-786	ACD.NET	CABLE / OH	WAVERLY RD & FRANETTE RD	LANSING	6
2018-787	CONSUMERS ENERGY	GAS	FARM LN & MT HOPE	MERIDIAN	30

2018-788	RONALD VIECELLI	LAND DIVISION	GRAMER RD & PARDEE RD	LEROY	1
2018-789	ACD.NET	CABLE / UG	LEGACY PKWY & DUNCKEL RD	DELHI	2
2018-790	DONALD DAMAN	LAND DIVISION	IOSCO RD & MEECH RD	WHITE OAK	7
2018-791	MSU	TREE TRIMMING	HAGADORN RD & SHAW LN	MERIDIAN	20
2018-792	MERIDIAN TOWNSHIP – WATER	MISCELLANEOUS	LAKE DR & MARSH RD	MERIDIAN	10
2018-793	FRONTIER	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-795	COMCAST	CABLE / UG	HOLT RD & NIGHTINGALE DR	DELHI	17, 20
2018-796	LBWL	WATERMAIN	HOLT RD & WIGMAN RD	DELHI	13
2018-800	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2018-804	COMCAST	CABLE / UG	KELLER RD & TIFFANY LN	DELHI	13
2018-805	HAMILTON RD LTD	LAND DIVISION	HOLT RD & BURKLEY RD	WHEATFIELD	21
2018-806	METC	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-807	ITC TRANSMISSION	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-808	LEAVITT & STARCK EXC	SANITARY	GROVENBURG RD & HOLT RD	DELHI	19
2018-810	COMCAST	CABLE / OH	AURELIUS RD & GRAYFRIARS AVE	DELHI	23
2018-813	WESTSIDE WATER	WATERMAIN	ANDRUS AVE & MITCHEL AVE	LANSING	7
2018-811	MERIDIAN TOWNSHIP – WATER	WATERMAIN	PEBBLESTONE DR & BOULEVARD	MERIDIAN	27
2018-812	MERIDIAN TOWNSHIP – WATER	WATERMAIN	MAPLE RIDGE RD & NEMOKE TR	MERIDIAN	15
2019-001	HOMEWORKS TRI-COUNTY ELEC	ANNUAL PERMIT	VARIOUS	VARIOUS	
2019-002	COMCAST	CABLE / UG	MIRABEAU DR & SAGO WAY	MERIDIAN	27
2019-003	FRONTIER	CABLE / UG	GROGAN RD & IOSCO RD	WHITE OAK	13

MANAGING DIRECTOR: _____

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Scott Wriggelsworth
Sheriff

Andrew R. Bouck
Undersheriff

630 North Cedar Street
Mason, MI 48854
(517) 676-2431
FAX (517) 676-8299

Jason Ferguson
Chief Deputy

Darin Southworth
Major

TO: Ingham County Board of Commissioners

FROM: Captain Greg Harris

DATE: 1-8-19

RE: Deputy Cheryl Huhn /90 day FMLA extension

Commissioners,

Deputy Cheryl Huhn has been employed with the Ingham County Sheriff's Office since December 19th, 2005 (13 years). During this time she has been an employee with a solid service record with the County.

In July of 2018, Cheryl's 4 year old son was diagnosed with a deadly condition. This condition required specialized treatment that was out of state. The family has been out of state since September 2018, and remain so to this day.

In October of 2018, Cheryl exhausted her FMLA time and was granted a "10 day special leave" and then was given an additional 90 day FMLA extension by Sheriff Scott Wriggelsworth. That extension will expire 1-29-19.

On behalf of Cheryl Huhn, the Sheriff's Office is asking the Ingham County Board of Commissioners to grant a 90 day leave to allow her to manage her son's out of state health care.

Sincerely,

A handwritten signature in blue ink, appearing to read "Captain Greg Harris".

Captain Greg Harris
Ingham County Sheriff's Office

TO: County Services Committee
FROM: Timothy J. Dolehanty, Controller Administrator
DATE: January 8, 2019
SUBJECT: Quarterly Settlement of Claims Report

On June 13, 2017 the Board of Commissioners approved the Settlement of Claims, Litigation and Separation Agreements Policy (Policy No. 222). Section D.3 of the policy requires that “The Controller shall report to the County Services Committee and provide each member of the Board of Commissioners a written quarterly report of the settlements of claims and litigation, and all separation agreements (e.g. department/type/amount) authorized under this Policy during the fiscal year.” This report is intended to satisfy that requirement for the fourth quarter of 2018 (October 1 through December 31).

**2019 Fourth Quarter
Settlements of Claims, Litigation and Separation Agreements**

<u>Date</u>	<u>Amount</u>	<u>Department</u>	<u>Type</u>
10/08/18	\$ 2,000.00	Health Department	Personal Injury
10/22/18	\$ 0.00	9-1-1 Dispatch Center	Resignation Agreement
11/27/18	\$ 2,754.41	Road Department	Property Damage

Please do not hesitate to contact me if you have any questions.

C: Board of Commissioners

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING BLACK HISTORY/CULTURAL DIVERSITY MONTH
IN INGHAM COUNTY**

WHEREAS, each February “National African American History Month” also known as “Black History Month” is observed to celebrate and honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1915, Dr. Carter Godwin Woodson founded the Association for the Study of Negro Life and History and through that Association, he began pressing for the establishment of Negro History Week as a way to bring national attention to the accomplishments of African Americans; and

WHEREAS, Dr. Woodson's dream became a reality in 1926, he chose the second week of February for the observance because of its proximity to the birthdays of Abraham Lincoln and Frederick Douglass, two individuals whom Dr. Woodson felt had dramatically affected the lives of African Americans; and

WHEREAS, in the early 1970's the event was called Black History Week, and in 1976, the Association succeeded in expanding the observance, which then became Black History Month; and

WHEREAS, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and

WHEREAS, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of February, 2019 as “Black History/Cultural Diversity Month” in Ingham County.