

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
CAROL KOENIG

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

COUNTY SERVICES COMMITTEE
RYAN SEBOLT, CHAIR
VICTOR CELENTINO
MARK GREBNER
CAROL KOENIG
EMILY STIVERS
RANDY MAIVILLE
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, OCTOBER 20, 2020 AT 6:30 P.M. THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/83621332967> AND/OR IN PERSON IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [October 6, 2020 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Equal Opportunity Committee – Interviews
2. Purchasing Department – Resolution to Approve the Disposal of County-Owned [Surplus Property](#)
3. Equalization Department – Resolution to Extend for a Period of 12 Months the Contract with [Michigan Equalization Services](#)
4. Facilities Department
 - a. Resolution to Authorize an Agreement with [Davenport Masonry Inc.](#) for the Hilliard Building Exterior Renovations
 - b. Resolution to Authorize a Purchase Order Issued to [Vidcom Solutions Inc.](#) for a Card Reader, Door Release Button and Handicap Door Openers at the TCOA Office in the Human Services Building
5. Road Department
 - a. Resolution to Authorize the Extension of Resolution #19-449 for Single Tungsten Carbide Insert [Blades](#)
 - b. Resolution to Approve the Special and Routine [Permits](#) for the Ingham County Road Department
6. Human Resources Department
 - a. Resolution to Waive the Public Act 152 [Health Care Requirements](#) for 2021
 - b. Resolution to Accept the Recommendation of the Ingham County [Health Care Coalition](#) for Employee Benefits for 2021 and Authorizing Letters of Agreement with Bargaining Units
 - c. Attorney-Client Privileged Legal Opinion from Corporation Counsel Discussion as Permitted by MCL 15.268(h) (*Closed Session*)

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR
VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE
October 6, 2020
Draft Minutes

Members Present: Sebolt, Celentino, Grebner (arrived at 6:31 p.m.), Koenig, Stivers, Maiville, and Naeyaert.

Members Absent: None.

Others Present: Gregg Todd, Becky Bennett, Sue Graham, Terri Thornberry, Deb Fett, Alan Fox, Aimee Eisen, Diamond Daion Moore, Hope O'Dell, Kelly Jones, Bill Conklin, Richard Terrill, and Michael Tanis.

The meeting was called to order by Chairperson Sebolt at 6:30 p.m. virtually via Zoom in accordance with the Governor's Executive Order 2020-154 regarding the Open Meetings Act.

Approval of the September 15, 2020 Minutes

CHAIRPERSON SEBOLT STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE SEPTEMBER 15, 2020 COUNTY SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Grebner.

Additions to the Agenda

Late –

9. County Services Committee – Resolution Authorizing the Release of Attorney/Client Privileged Communication

Commissioner Grebner arrived at 6:31 p.m.

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. STIVERS, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Circuit Court – Notice of Additional Emergency Purchase Orders for Jury Trials
2. Innovation & Technology Department
 - a. Resolution to Approve the Renewal of Multi-Factor Authentication Solution
 - b. Resolution to Approve the Purchase of Support Hours from Sentinel Technologies
3. Facilities Department – Resolution to Authorize a Purchase Order to Horn Heating & Cooling for the Replacement Air Conditioning System for the Drain Vault

4. Road Department
 - a. Resolution to Authorize Re-Approval of the Preliminary Plat of Brookstone Estates Subdivision
 - b. Resolution to Authorize Re-Approval of the Preliminary Plat of Meadow Ridge (Phases 7-10) Subdivision

6. Public Defenders Office – Resolution to Authorize a Grant Between the State of Michigan, Michigan Indigent Defense Commission (MIDC), Department of Licensing and Regulatory Affairs (LARA) and Ingham County to Provide Funding to Assist the County in Complying with the Compliance Plan and Cost Analysis Approved by MIDC and Resolution #17-445 and Creating Three New Grant Funded Positions

7. Controller’s Office – Resolution to Adopt an Ordinance Amending the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, to Provide for Collection of Unpaid Delinquent Taxes in the Same Manner as Delinquent Special Assessments

8. Human Resources Department
 - a. Resolution to Approve Generic Service Credit Purchase for County Employee: Janice Dooley

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

5. 9-1-1 Dispatch Center – Resolution to Authorize a Staff Services Manager/Night Shift at the 9-1-1 Center

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTION.

Commissioner Celentino asked if the proposed resolution was a reorganization of the 9-1-1 Center that should go through the process.

Gregg Todd, County Controller, stated that Resolution #17-386 had eliminated the 9-1-1 Deputy Director position and created the Systems and Staff Services Manager positions. He further stated that the proposed resolution added a position for the night shift Staff Services Manager position, so it was not a reorganization.

Discussion.

THE MOTION CARRIED UNANIMOUSLY.

9. County Services Committee – Resolution Authorizing the Release of Attorney/Client Privileged Communication

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. STIVERS, TO APPROVE THE RESOLUTION.

Commissioner Grebner asked if the County had a policy of releasing an attorney/client privileged communication whenever an interested person asked, or if it was an unusual occurrence.

Becky Bennett, Board of Commissioners Director, stated that there was a procedure in the Board of Commissioners rules that for an attorney/client privileged communication to be released, it must be approved through the County Services Committee.

Discussion.

Commissioner Grebner stated that he was aware of the Board of Commissioners rules. He further stated that he suggested the development of a practice in which whenever a person wanted one to be released, it would be a routine procedure.

Commissioner Koenig stated that she did not support the idea of the release of an attorney/client privileged communication to be automatic because the Board of Commissioners then could publish a communication they did not intend to release.

THE MOTION CARRIED UNANIMOUSLY.

8. Human Resources Department

- b. Discussion of Collective Bargaining Pursuant to MCL 15.268(c) (*Closed Session*)

MOVED BY COMM. STIVERS, SUPPORTED BY COMM. NAEYAERT, AT 6:41 P.M., TO MOVE THE MEETING INTO CLOSED SESSION FOR DISCUSSION OF COLLECTIVE BARGAINING PURSUANT TO MCL 15.268(C).

THE MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

CHAIRPERSON SEBOLT STATED THAT, WITHOUT OBJECTION, THE COMMITTEE WOULD RETURN TO OPEN SESSION AT 6:50 P.M.

Announcements

Commissioner Grebner asked, in terms of the recent Michigan Supreme Court decision, if it had invalidated the authorization for which public bodies could meet virtually.

Chairperson Sebolt stated that his understanding of the Supreme Court's decision was that unless the ruling was given immediate effect, the ruling had a 21-day grace period until it went into

effect. He further stated that since the Supreme Court had not given the ruling immediate effect, the Board of Commissioners was currently in that 21-day grace period.

Chairperson Sebolt stated that it would now be dependent upon an act of the Michigan Legislature to allow public bodies to meet virtually after the 21-day grace period, or the Michigan Legislature could pass a resolution to continue the State of Emergency.

Commissioner Celentino asked if there was legislation that was pending to allow public bodies to meet virtually.

Commissioner Naeyaert stated that she thought there was pending legislative action.

Chairperson Sebolt stated that he was aware of current legislation that had made it partway through the legislative process that would make the Open Meetings Act of 1976 more expansive to allow public bodies to meet virtually. He further stated that he hoped that the Michigan Legislature would meet, but they had declined to meet the previous two days.

Discussion.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:56 p.m.

**OCTOBER 6, 2020 COUNTY SERVICES AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller recommends approval of the following resolutions:

2a. *Purchasing Department – Resolution to Approve the Disposal of County-Owned Property*

This is a resolution authorizing a publically advertised auction conducted for disposing of vehicles and items that have been replaced or are no longer needed due to age and/or poor mechanical condition online through GovDeals.

Vehicles/Goods include:

- 2003 Ford F-350 – 237,000 miles
- 2005 GMC Express – 246,047 miles
- 2005 Ford E-250 – unknown miles
- 2006 Chevy Trailblazer – with unknown miles
- 2006 Ford F-350 Super Duty – 152,000 miles
- 2006 Chevy Trailblazer – 94,265 miles
- 2007 Chevy Impala – 114,9623 miles
- 11 Row Boats
- 7 Peddle Boats
- Electric Range
-

See memo for details

3. *Equalization Department – Resolution to Extend for a Period of 12 Months the Contract with Michigan Equalization Services*

This resolution will extend the contractual commercial and/or industrial appraisal services for the Ingham County Equalization Equalization/Tax Mapping Department by Michigan Equalization Services for period of 12 months.

4a. *Facilities Department – Resolution to Authorize an Agreement with Davenport Masonry Inc. for the Hilliard Building Exterior Renovations*

This resolution will authorize entering into an agreement with Davenport Masonry, Inc. for repairs to the deteriorating front terrace at the Hilliard Building. Water is currently leaking through the cracks and infiltrating to the lower level where files are stored. The scope of work includes, but is not limited to, furnishing all labor, materials, equipment and supervision to demolish, haul and dispose of brick masonry, concrete and waterproofing materials, as well as, perform concrete repair, reinforcement, cast-in-place, concrete patching, membrane waterproofing and joint sealing in accordance with drawings and specifications set forth by the consultant.

Six bids were received and Davenport Masonry Inc. who fell within the local preference policy lowered their proposal and matched the lowest responsive and responsible proposal of \$155,000.00 in which they have agreed to hold until the spring of 2021. Funding will come from a transfer from the Mason Courthouse Clock tower project (Public Improvement Fund) line item #245-90212-976000-8F02 of \$111,100.00. The remaining funds of \$55,900.00 are available in the approved 2019 CIP Hilliard Building Terrace project line item #245-90210-

976000-9F16 (Public Improvements Fund). Facilities is requesting a contingency of \$12,000.00 for any uncovered conditions. For a grand total not to exceed \$167,000.00.

See memo for details.

4b. Facilities Department – Resolution to Authorize a Purchase Order Issued to Vidcom Solutions Inc. for a Card Reader, Door Release Button and Handicap Door Openers at the TCOA Office in the Human Services Building.

This resolution will authorize the purchase order to Vidcom Solutions, Inc. for a card reader and door release button at the TCOA Office in the Human Services Building to ensure the safety of staff and social distancing guidelines are being followed. To remain ADA compliant, the automatic door operators will also need to be upgraded. Vidcom Solutions Inc., through the federal GSA Contract submitted a proposal for \$7,327.96.

Funds are available within the 2020 CIP line item # 631-23304-976000-20F29, which has a balance of \$5,500.00. TCOA has agreed to reimburse \$2,758.55 of the project. We are also requesting a contingency of \$750 for any unforeseen circumstances.

See memo for details

5a. Road Department – Resolution to Authorize the Extension of Resolution #19-449 for Single Tungsten Carbide Insert Blades

Resolution to extend Resolution #19-449 for purchasing single tungsten carbide inserted grader blades supplied and delivered to the ICRD, for a one-year period, beginning from date of the purchase order execution. The Road Department periodically needs to replace the cutting edges on the underbody blade for winter and gravel road maintenance.

Bids from qualified and experienced vendors were received for the purpose of supplying and delivering tungsten insert grader blades to the Road Department. Bids were solicited and evaluated by the Ingham County Purchasing Department per ITB #228-19 and it is their recommendation, with the concurrence of Road Department staff, to extend Resolution #19-449 with the lowest qualified bidders that could meet the specifications of bid proposal request. Chemung Supply Corp. PO Box 527, Elmira, NY 14902 for Tungsten inserted grader blades @ \$148.00 per each grader blade.

See memo for details.

5b. Road Department – Resolution to Approve the Special and Routine Permits for the Ingham County Road Department

This resolution approves Road Department special and routine permits. No memo as this is considered a routine administrative function.

6a. Human Resources Department – Resolution to Waive the Public Act 152 Health Care Requirements for 2021

This resolution will exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2021 as permitted by MCL 15.568. The Public Act 152 of 2011 places limits on public employers' contributions toward their employees' health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard

caps). The requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year.

Commencing January 1, 2021, the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost. As the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements, we are recommending the exemption.

See memo for details.

6b. *Human Resources Department – Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2021 and Authorizing Letters of Agreement with Bargaining Units*

This resolution would accept the recommendation of the Ingham County Health Care Coalition including:

- Premium rates should be calculated with the same methodology as for 2020 premium rates and be established as shown on the calculation sheet (see memo)
- 50% of the net savings from 2019 and 2020 should be used to fund an employer contribution to employee health savings accounts (HSAs) in the amount of \$700 single/\$1,400 2-Person/Full Family coverage (prorated on a quarterly basis for new hires) for employees enrolled in the base health insurance option.
- health insurance waiver rates should remain the same as 2020 rates as follows:
 - Full Family = \$249.66
 - 2-Person = \$222.22
 - Single = \$131.22

See memo for details.

Agenda Item 2

TO: County Services and Finance Committees
FROM: Jim Hudgins, Director of Purchasing
DATE: October 5, 2020
SUBJECT: Disposal of Surplus Vehicles and Items

This is a resolution authorizing a publically advertised auction conducted for disposing of vehicles and items that have been replaced or are no longer needed due to age and/or poor mechanical condition.

GovDeals will solicit online bids for the surplus items and the award will be made to the highest responsive bidder. Proceeds are collected by GovDeals and then transferred to the Purchasing Department where they are deposited in the General Fund or appropriate account. The winning bidder pays a 12.5% premium on top of sale price for all sold assets.

Vehicles and items to be auctioned are identified in Attachment A.

I respectfully request approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS PROPERTY

WHEREAS, the Purchasing Department has determined that the County has a number of surplus vehicles and items that have exceeded their useful life and/or are no longer needed for County operations; and

WHEREAS, the surplus vehicles and items will be auctioned off through GOVDEALS.COM a competitive, publically advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the Director of Purchasing has reviewed the surplus items before placement on the surplus property list and County departments will be allowed to view surplus items for usefulness before the public auction.

THEREFORE BE IT RESOLVED, that the Ingham County Purchasing Department is authorized to place in an auction those surplus vehicles in the attached listing which have no further use or value to the County of Ingham.

BE IT FURTHER RESOLVED, that any vehicle or item not sold at the auction may be disposed of by the Purchasing Director in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of surplus items will be deposited in the General Fund 10130101 673000 or appropriate account.

2020 SURPLUS LISTING

Attachment "A"

Vehicles

YEAR/MAKE/ MODEL	COLOR	VIN	DEFICIENCIES	MILES ±	DEPT.
2006 Chevy Trailblazer	Maroon	1GNDS135692279841	Bad paint/rust, mice chewed wiring, won't start	Unknown	PPZ
2006 Ford F-350 Super Duty 4x4	Green	1FTWW31X6EA78903	Scattered rust, dents, scratches. Interior stains and tears in seats. Starts, runs and drives but issue with shifting. White smoke out of exhaust.	152,000	Drain
2003 Ford F-350 4x4	Green	1FTSF31PX3ED28232	Body is rusted with scattered dents and scratches. Batteries are weak. Interior rips and stains in seats. Driver's side, front break caliber is stuck. Motor has had extensive repairs but is smoking under rapids acceleration and requires deceleration to shift	237,000	Drain
2006 Chevy Trailblazer	Maroon	1GNDS13S962279841	Does not run/must tow. Rust.	94,265	PPZ
2005 Ford E-250	Silver	1FTNE24185HA67946	Rear axle is bad, rust, dead battery	Unknown	PPZ
2005 GMC Express	White	1GAHG39U951237229	Poor condition, several large dents, rust, seat missing, hauled animals and related material, brakes need service	146,047	AC/PPZ
2007 Chevy Impala	White	2G1WS58R079403022	Poor condition, does not run/must tow, dents and rust	114,963	SO/Road

Goods

11 Row Boats (Parks) | 7 Peddle Boats (Parks) | Electric Range/Oven (Parks)

Agenda Item 3

TO: County Services Committee
Finance Committee
Ingham County Board of Commissioners

FROM: William E. Fowler, Director
Equalization/Tax Mapping Department

RE: **RESOLUTION TO EXTEND FOR A PERIOD OF 12 MONTHS THE
CONTRACT WITH MICHIGAN EQUALIZATION SERVICES**

Attached please find the resolution approving and authorizing the extension for period of 12 months the contractual commercial and/or industrial appraisal services for the Ingham County Equalization Equalization/Tax Mapping Department by Michigan Equalization Services.

Respectfully,

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND FOR A PERIOD OF 12 MONTHS THE CONTRACT WITH
MICHIGAN EQUALIZATION SERVICES**

WHEREAS, on January 26, 2016, the honorable members of the Ingham County Board of Commissioners adopted Resolution #16-013 authorizing the contractual commercial and industrial appraisal services of Michigan Equalization Services; and

WHEREAS, the contractual services authorized by Resolution #16-013 were for a term that ended on September 30, 2020; and

WHEREAS, Michigan Equalization Services has met all requirements for the contracted appraisal services as provided to and for the Ingham County Equalization/Tax Mapping Department; and

WHEREAS, the contracting for commercial and/or industrial appraisals has been included in the Ingham County Equalization/Tax Mapping Department's 2020 budget and recommended 2021 budget; and

WHEREAS, it is the recommendation of the Ingham County Equalization/Tax Mapping Department that an extension for a period not to exceed 12 months and an expenditure not to exceed \$90,000.00 be awarded to Michigan Equalization Services for the continuation of commercial and/or industrial appraisal services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, through the Ingham County Equalization/Tax Mapping Department authorizes the entering into a 12 month contract extension with Michigan Equalization Services in the amount not to exceed \$90,000.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary documents on behalf of Ingham County after approval as to form by the County attorney.

Agenda Item 4a

TO: Board of Commissioners, County Services & Finance Committees
FROM: Rick Terrill, Facilities Director
DATE: October 6, 2020
RE: Resolution Authorizing an Agreement with Davenport Masonry Inc. for the Hilliard Building Exterior Renovations

For the meeting agendas of: October 20 & 21

BACKGROUND

The front terrace of the Hilliard Building has deteriorated and water is leaking in through the cracks infiltrating the lower level where files are stored. This will include replacement of damaged bricks and tuck pointing the front elevation of the terrace. Davenport Masonry Inc. who fell within the local preference policy lowered their proposal and matched the lowest responsive and responsible proposal of \$155,000.00 in which they have agreed to hold until the spring of 2021.

ALTERNATIVES

The alternative would be to not go forward with this project, causing more water damage to the file room in the lower level.

FINANCIAL IMPACT

A line item transfer will come from the Mason Courthouse Clock tower project (Public Improvement Fund) line item #245-90212-976000-8F02 of \$111,100.00. The remaining funds of \$55,900.00 are available in the approved 2019 CIP Hilliard Building Terrace project line item #245-90210-976000-9F16 (Public Improvements Fund). We are requesting a contingency of \$12,000.00 for any uncovered conditions for a grand total not to exceed \$167,000.00.

Project	Beginning Allocation	Current Balance	Requested Amount	Remaining Balance
245-90212-976000-8F02	\$168,714.00	\$168,714.00	\$111,100.00	\$57,614.00
Public Improvements Fund				
245-90210-976000-9F16	\$80,000.00	\$72,015.00	\$55,900.00	\$16,115.00
Public Improvements Fund				

OTHER CONSIDERATIONS

Other considerations would be to bid this project out again next year running the risk of prices going up.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Davenport Masonry Inc. for the Hilliard Building exterior renovations.

Agenda Item 4a

TO: Rick Terrill, Facilities Director

FROM: James Hudgins, Director of Purchasing

DATE: August 5, 2020

RE: Memorandum of Performance for RFP No. 29-20 Exterior Renovations to the Hilliard Building Plaza

Per your request, the Purchasing Department sought proposals from qualified and experienced contractors to enter into a contract for the purpose of making exterior renovations to the Hilliard Building Plaza in Mason, Michigan. The consultant on this project is WGI Michigan Inc.

The scope of work includes, but is not limited to, furnishing all labor, materials, equipment and supervision to demolish, haul and dispose of brick masonry, concrete and waterproofing materials, as well as, perform concrete repair, reinforcement, cast-in-place, concrete patching, membrane waterproofing and joint sealing in accordance with drawings and specifications set forth by the consultant.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	44	11
Vendors attending pre-bid/proposal meeting	10	4
Vendors responding	6	3

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process. If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDOR'S COSTS.

Vendor Name	Local Pref	Base Bid	Alternate #1	Alternate #2	Alternate #3
Cusack's Masonry Restoration	No, Hubbardston, MI	\$155,000.00	\$32.00	\$3.00	\$1,200.00
Davenport Masonry, Restoration & Preservation	Yes, Holt MI	\$162,495.00	\$34.00	\$5.00	\$12,000.00
Bornor Restoration Inc.	Yes, Lansing MI	\$226,963.00	\$35.00	\$2.00	\$12,585.00
Pullman Services	No, Trenton MI	\$230,000.00	\$40.00	\$3.00	\$12,585.00
Moore Trosper Construction Company	Yes, Holt MI	\$244,800.00	\$40.00	\$3.50	\$15,585.00
RAM Construction Services	No, Kentwood, MI	\$254,853.00	\$48.00	\$0.75	\$7,525.00

Base Bid: Total Cost for Making Exterior Renovations According to the RFP & Project Documents

Alternate #1: Tuck-pointing - \$/SF

Alternate #2: Power Wash & Seal Upper Plaza - \$/SF

Alternate #3: *Credit* for Removing the Painting of the Fence & handrails from the Base Bid – Lump Sum

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DAVENPORT MASONRY INC.
FOR THE HILLIARD BUILDING EXTERIOR RENOVATIONS**

WHEREAS, the front terrace of the Hilliard Building is in need of exterior renovations; and

WHEREAS, water is infiltrating the lower level of the Hilliard Building due to cracks in the masonry; and

WHEREAS it is the recommendation of the Facilities Department to enter into an agreement with Davenport Masonry Inc., who fell within the local preference policy and matched the lowest responsive and responsible proposal of \$155,000.00 for the Hilliard Building exterior renovations; and

WHEREAS, the Facilities Department is requesting a contingency of \$12,000.00 for any uncovered conditions; and

WHEREAS, funds for this project will require a line item transfer from the Mason Clock Tower project (Public Improvements Fund) line item #245-90212-976000-8F02 of \$111,100.00; and

WHEREAS, the remaining \$55,900.00 for this project will come from the Hilliard Building Terrace project line item #245-90210-976000-9F16.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize entering into an agreement with Davenport Masonry Inc., 1445 Edgar Road, Holt, MI 48842, for the Hilliard Building exterior renovations for an amount not to exceed \$167,000.00, which includes a \$12,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4b

TO: Board of Commissioners, County Services & Finance Committees
FROM: Rick Terrill, Facilities Director
DATE: October 6, 2020
RE: Resolution Authorizing a Purchase Order Issued to Vidcom Solutions, Inc. for a Card Reader, Door Release Button and Handicap Door Openers at the TCOA Offices in the Human Services Building

For the meeting agendas of: October 20 & 21

BACKGROUND

The TCOA Office in the Human Services Building needs to have the exterior doors secured limiting the number of individuals in the space for safety and social distancing purposes. A card reader and door release button would be installed to ensure the safety of staff and social distancing guidelines are being followed. To remain ADA compliant, the automatic door operators will also need to be upgraded. Vidcom Solutions Inc., through the federal GSA Contract submitted a proposal for \$7,327.96.

ALTERNATIVES

The alternative would be to not go forward with the project.

FINANCIAL IMPACT

Funds are available within the 2020 CIP line item # 631-23304-976000-20F29 which has a balance of \$5,500.00. TCOA has agreed to reimburse \$2,758.55 of the project. We are also requesting a contingency of \$750 for any unforeseen circumstances.

Project	Beginning Allocation	Current Balance	Requested Amount	Remaining Balance
631-23304-976000-20F29	\$5,500.00	\$5,500.00	\$5,319.41	\$180.00
General Fund/HSB Operating				

OTHER CONSIDERATIONS

Other considerations would be to postpone the project until a later date.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a purchase order for a card reader and handicap door openers at the TCOA Office in the Human Services Building.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER ISSUED TO VIDCOM SOLUTIONS INC.
FOR A CARD READER, DOOR RELEASE BUTTON AND HANDICAP DOOR OPENERS
AT THE TCOA OFFICE IN THE HUMAN SERVICES BUILDING**

WHEREAS, for safety and social distancing purposes the TCOA office needs a card reader and door release button; and

WHEREAS, in compliance with the ADA, the automatic door opener will need to be upgraded; and

WHEREAS, Vidcom Solutions is on the federal GSA contract, therefore three quotes were not required; and

WHEREAS, it is the recommendation of the Facilities Department to have a purchase order issued to Vidcom Solutions, Inc., for a card reader, door release button and handicap door opener for a total cost of \$7,327.96; and

WHEREAS, the Facilities Department is requesting a \$750.00 contingency for any unforeseen circumstances; and

WHEREAS, TCOA has agreed to reimburse the County \$2,758.55; and

WHEREAS, funds are available in the 2020 CIP line item #631-23304-976000-20F29; and

WHEREAS, the Facilities Department respectfully requests that the Controller/Administrator be authorized to make the necessary budget amendments.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes issuing a purchase order to Vidcom Solutions, Inc., 15559 South Old US-27, Lansing, MI 48906, for a card reader, door release button and handicap door openers for a cost not to exceed \$7,329.96.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

To: Ingham County Board of Commissioners
From: Tom Gamez Jr., Director of Operations, ICRD
Date: October 1, 2020
Re: Extension of Resolution #19-449, Single tungsten carbide inserted blades.

BACKGROUND

The purpose of this correspondence is to support the attached resolution, to extend the current Resolution #19-449 for purchasing single tungsten carbide inserted grader blades supplied and delivered to the ICRD, for a one-year period, beginning from date of the purchase order execution.

The Road Department periodically needs to replace the cutting edges on the underbody blade for winter and gravel road maintenance.

ALTERNATIVES

The Road Department has been using tungsten insert grader blades for road maintenance in all seasons for over 20 years. ICRD snowplow trucks must have these components to operate efficiently for winter maintenance services.

FINANCIAL IMPACT

The Road Department's adopted 2020 budget includes controllable expenditures, funds for this and other equipment purchases.

Bids from qualified and experienced vendors were received for the purpose of supplying and delivering tungsten insert grader blades to the Road Department. Bids were solicited and evaluated by the Ingham County Purchasing Department per ITB #228-19 and it is their recommendation, with the concurrence of Road Department staff, to extend Resolution #19-449 with the lowest qualified bidders that could meet the specifications of bid proposal request.

Chemung Supply Corp. PO Box 527, Elmira, NY 14902 for Tungsten inserted grader blades @ \$148.00 per each grader blade.

OTHER CONSIDERATIONS

The where no local vendors to submit their quotes for the requested blades supplies. The ICRD only needs to purchase grader blades for this winter season. ICRD has a sufficient supply of Wing plow shoes and will not be purchasing any Wing plow shoes this winter.

RECOMMENDATION

Therefore, approval of the attached resolution is recommended, to authorize the purchase of the required supply of single tungsten carbide inserted grader as needed from Chemung Supply Corp.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF
SINGLE TUNGSTEN CARBIDE INSERTED GRADER BLADES, WING PLOW BLADES AND
WING PLOW SHOES**

RESOLUTION # 19 - 449

WHEREAS, the Road Department periodically needs to replace the cutting edges of the underbody plows, side wing plows and wing plow shoes for winter and gravel road maintenance; and

WHEREAS, the Purchasing Department recently released bid packet #228-19 and received sealed, competitive bid proposals for single tungsten carbide inserted underbody grader blades, heat treated wing plow blades and wing plow shoes for a 1 year period, beginning from date of Purchase order execution; and

WHEREAS, bids for single tungsten carbide inserted grader blades, wing plow blades and wing plow shoes were solicited and evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of the Road Department staff, to award the agreement to the lowest qualified bidders of each product, that could meet the bid proposal specifications; and

WHEREAS, the Road Department's adopted 2020 budget includes controllable expenditures, funds for this and other equipment purchases; and

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the bids, and authorizes the purchase of the Road Department required supply of tungsten inserted grader blades, wing plow blades and wing plow shoes from:

Chemung Supply Corp. PO Box 527, Elmira, NY 14902 for Tungsten insert grader blades @ \$148.00 per each grader blade.

Heights Machinery Inc. 8434 East M-72 Williamsburg, Mi. 49690 for Heat-treated wing plow blades @ \$79.52 per each wing plow blade.

Shults Equipment LLC. 1532 S. State Road Ithaca, Mi. 48847 for Wing plow shoes @ \$135.00 per each Wing plow shoe.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with all three listed suppliers and purchase tungsten carbide insert grader blades, Heat treaded wing plow blades and wing plow shoes as needed and budgeted.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 11/05/2019**

FINANCE: Yeas: Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** None **Approved 11/06/2019**



2420 Corning Road
Elmira, NY 14903

ChemungSupply.com
EvolutionEdges.com

P: 607-733-5506
F: 607-732-5379

October 1, 2020

Bobbie Mayes

Purchasing Agent

Ingham County Road Depae4rtment

301 Bush Street

Mason, MI 48854

Please be advised that Chemung Supply Corporation is willing to extend our pricing on the grader blades into the 2020 season at \$148.00 each.

We look forward to be being of service to the County.

Thank you,


James Hilgendorf

Manger

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE EXTENSION OF RESOLUTION #19-449 FOR
SINGLE TUNGSTEN CARBIDE INSERT BLADES**

WHEREAS, the Ingham County Road Department (ICRD) periodically needs to replace the cutting edges of the underbody plow blades for winter and gravel road maintenance; and

WHEREAS, the Purchasing Department released bid packet #228-19 and received sealed, competitive bid proposals for single tungsten carbide insert grader blades for a 1 year; and

WHEREAS, bids for single tungsten carbide insert grader and junior wing plow blades were solicited and evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of the ICRD, to extend the current Purchase Order with to the lowest qualified bidder Chemung Supply Corp. PO Box 527, Elmira, NY 14902; and

WHEREAS, the ICRD's 2021 budget shall include funds for this expense in controllable expenditures and other equipment purchases.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the extension of the bid, and authorizes the Purchasing Dept. to process purchases with Chemung Supply Corp. PO Box 527, Elmira, NY 14902 for the required supply of tungsten insert grader blades.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 6, 2020, as submitted.

INGHAM COUNTY ROAD DEPARTMENT

DATE: JUNE 2, 2020

LIST OF CURRENT PERMITS ISSUED

ROW PERMIT#	APPLICANT/ CONTRACTOR	WORK	LOCATION	CITY/ TWP
2020-234	CONSUMERS	EMERGENCY – GAS	PONTCHARTRAIN DR	MERIDIAN
2020-238	CONSUMERS	EMERGENCY – GAS	MOHAWK RD	MERIDIAN
2020-239	CONSUMERS	EMERGENCY – GAS	COLUMBIA ST	MERIDIAN
2020-252	MDOT/SPRTN BARRIC	DETOUR	FERNWOOD AVE	LANSING
2020-277	TOP NOTCH TREE	TREE REMOVAL	NEW SALEM AVE	MERIDIAN
2020-271	DELHI TWP/BARNHART	EMERG – ROAD CUT	HOLT RD	DELHI
2020-158	CONSUMERS	TRAFFIC SIGNAL	JOLLY RD/COLLEGE RD	DELHI
2020-237	CONSUMERS	EMERGENCY – GAS	MAGNOLIA AVE	LANSING
2020-218	COMCAST	CABLE UG – BORE	HARPER RD	DELHI
2020-267	CONSUMERS	EMERGENCY – GAS	OKEMOS RD	MERIDIAN
2020-268	CONSUMERS	EMERGENCY – GAS	SPRINGFIELD LN	LANSING
2020-270	CONSUMERS	EMERGENCY – GAS	RIDGELINE DR	LANSING
2020-269	CONSUMERS	EMERGENCY – GAS	DONNA DR	WILLIAMSTOWN
2020-226	CONSUMERS	GAS, ROAD CUT	BRYNFORD AVE	LANSING
2020-559	CONSUMERS	EMERGENCY – GAS	RIDGELINE DR	LANSING
2020-261	ZAYO	CABLE – OH, UG	HASLETT RD	MERIDIAN
2020-281	SPRING VALLEY	DEVELOPMENT	HOLLOWAY DR	DELHI
2020-298	CONSUMERS	TRAFFIC SIGNAL	LAKE LANSING RD	MERIDIAN
2020-313	CONSUMERS	ELEC – OH	BARNES RD	AURELIUS
2020-314	DELHI TWP/J. RANCK ELEC	TRAFFIC SIGNAL	CEDAR ST	DELHI
2020-312	CONSUMERS	GAS	GUNN RD	DELHI

2020-311	CONSUMERS	GAS	ADELPHA AVE	DELHI
2020-350	MERIDIAN TOWNSHIP	EMERGENCY-WATERMAIN	JOLLY RD	MERIDIAN
2020-352	MERIDIAN TOWNSHIP	EMERGENCY-WATERMAIN	LK. LANSING RD	MERIDIAN
2020-353	MERIDIAN TOWNSHIP	EMERGENCY-WATERMAIN	RUTHERFORD AVE	MERIDIAN
2020-354	MERIDIAN TOWNSHIP	EMERGENCY WATER SERVICE	SENECA DR	MERIDIAN
2020-355	MERIDIAN TOWNSHIP	WATERMAIN	LAKE DR	MERIDIAN
2020-356	MERIDIAN TOWNSHIP	EMERGENCY-WATERMAIN	MARTINUS ST	MERIDIAN
2020-359	CONSUMERS	ELECTRIC-OH	MARSH RD	MERIDIAN
2020-293	CONSUMERS	ELECTRIC-OH	CURTICE RD	AURELIUS
2020-158	CONSUMERS	TRAFFIC SIGNAL	JOLLY RD	DELHI
2020-209	CONSUMERS	GAS	HOLBROOK DR	DELHI
2020-208	CONSUMERS	GAS-ELECTRIC	PARK LN	DELHI
2020-310	CONSUMERS	ELECTRIC	ONONDAGA RD	ONONDAGA
2020-307	FRONTIER	CABLE-UG	MOECHEL RD	STOCKBRIDGE
2020-348	LBWL	WATERMAIN	WAVERLY	LANSING
2020-376	COMCAST	CABLE – OH,UG	CEDAR ST	DELHI
2020-380	COMCAST	CABLE – OH	FOREST HILLS	MERIDIAN
2020-283	LBWL	WATERMAIN	DEVELOPMENT DR	DELHI
2020-375	CONSUMERS	GAS	CHURCHILL RD	LESLIE
2020-387	CONSUMERS	GAS, LANE CLOSURE	BON AIR RD	LANSING
2020-366	CONSUMERS	GAS	AURELIUS RD	AURELIUS
2020-378	COMCAST	CABLE – OH	GROVENBURG RD	DELHI
2020-381	COMCAST	CABLE – UG, BORE	MARSH RD	MERIDIAN
2020-379	COMCAST	CABLE – UG, BORE	CEDAR PARK DR	DELHI
2020-357	ZAYO	CABLE – UG	OKEMOS RD	MERIDIAN
2020-213	ZAYO	CABLE – OH,UG	MARSH RD	MERIDIAN
2020-253	ZAYO	CABLE – OH	LAKE LANSING RD	LANSING

2020-386	BETTY JASON	LAND DIVISION	DEXTER TRAIL	STOCKBRIDGE
2020-397	ICDC	DRAIN PROJECT	MCCUE RD	DELHI
2020-396	CONSUMERS	ELEC – OH	STONE RD	ONONDAGA
2020-382	ACD.NET	CABLE – UG	LAKE LANSING RD	LANSING
2020-425	BILL KREJCIK	LAND DIVISION	COLLEGE RD	AURELIUS
2020-419	CONSUMERS	GAS	COLEMAN RD	MERIDIAN
2020-459	ZAYO	CABLE – OH,UG	LAKE LANSING RD	LANSING
2020-455	ICDC	DRAIN PROJECT	GRAMER RD	LEROY
2020-458	ZAYO	CABLE – OH,UG	HAGADORN RD	MERIDIAN
2020-485	CONSUMERS	GAS	ASHTON LN	VEVAY
2020-445	CONSUMERS	GAS, ELECTRIC –OH, LANE CLOSURE, BORE	GRAND RIVER AVE	MERIDIAN
2020-478	FRONTIER	CABLE - UG, BORE	HOWELL RD	WHITE OAK
2020-470	FRONTIER	CABLE - UG, BORE	OAKLEY RD	STOCKBRIDGE
2020-471	FRONTIER	CABLE – UG, BORE	DIETZ RD	WHITE OAK
2020-468	FRONTIER	CABLE – UG, BORE	DIETZ RD	LEROY
2020-462	FRONTER	CABLE – UG	FREIERMUTH RD	BUNKER HILL
2020-481	FRONTIER	CABLE – UG, BORE	BOWMAN RD	LEROY
2020-475	FRONTIER	CABLE – UG, BORE	THURLBY RD	AURELIUS
2020-480	FRONTIER	CABLE – UG, BORE	ELM RD	LEROY
2020-482	FRONTIER	CABLE – UG, BORE	FITCHBURG RD	BUNKER HILL
2020-446	WIL RU FARMS	LAND DIVISION	MOYER RD	WILLIAMSTOWN
2020-461	COMCAST	CABLE – UG	MONROE ST	DELHI
2020-413	CONSUMERS	ELEC – UG	MONROE ST	DELHI
2020-428	GARY AUNGST	LAND DIVISION	EPLEY RD	WILLIAMSTOWN
2020-410	CONSUMERS	EMERGENCY – GAS	CROMWELL RD	DELHI
2020-515	CONSUMERS	ELEC - OH	AURELIUS RD	ONONDAGA
2020-516	CONSUMERS	ELEC – OH	AURELIUS RD	AURELIUS
2020-517	CONSUMERS	CABLE – OH	GOULD RD	ONONDAGA
2020-393	INTEREK PSI	SOIL BORINGS	OKEMOS RD	MERIDIAN

2020-392	CONSUMERS	TRAFF SIGNAL/ICRD	WAVERLY RD	DELHI
2020-409	CONSUMERS	ELEC – OH	FITCHBURG RD	BUNKER HILL
2020-412	CONSUMERS	ELEC – OH	REYNOLDS RD	MERIDIAN
2020-408	CONSUMERS	ELEC – OH	JOLLY RD	MERIDIAN
2020 – 508	CONSUMERS	GAS, LANE CLOSURE	PARK LN	DELHI
2020 – 509	CONSUMERS	GAS, LANE CLOSURE, BORE	HERITAGE AVE	MERIDIAN
2020 – 505	CONSUMERS	GAS, BORE, LANE CLOSURE	RIDGE ST	MERIDIAN
2020 – 491	CONSUMERS	GAS, BORE, LANE CLOSURE	BEAUMONT RD	MERIDIAN
2020 – 511	CONSUMERS	GAS, LANE CLOSURE	CHERRY HILL DR	MERIDIAN
2020 – 507	CONSUMERS	GAS, LANE CLOSURE, BORE	WARDCLIFF DR	MERIDIAN
2020 – 502	CONSUMERS	GAS, BORE, LANE CLOSURE	HASLETT RD	MERIDIAN
2020 – 489	CONSUMERS	ELECTRIC – OH, LANE CLOSURE, GAS	ROTTERDAM RD	DELHI
2020 – 492	CONSUMERS	GAS, LANE CLOSURE, BORE	LAMB RD	ALAIEDON
2020 – 490	CONSUMERS	GAS, LANE CLOSURE	OAK BARK TRAIL	WILLIAMSTOWN
2020 – 488	CONSUMERS	GAS	CHURCHILL RD	LESLIE
2020 – 392	CONSUMERS	ICRD PROJECT, TRAFFIC SIGNAL, ELECTRIC – OH, LANE CLOSURE	WAVERLY RD	DELHI
2020 – 408	CONSUMERS	ELECTRIC – OH	JOLLY RD	MERIDIAN
2020 – 503	FRONTIER	CABLE – UG, BORE	LOUNSBURY RD	WILLIAMSTOWN
2020 – 504	FRONTIER	CABLE – UG, BORE	IOSCO RD	WHITE OAK
2020 – 484	FRONTIER	CABLE – UG	KANE RD	LEROY
2020 – 464	FRONTIER	CABLE – UG	ELM RD	LEROY
2020 – 463	FRONTIER	CABLE – UG	FROST RD	LEROY
2020 – 483	FRONTIER	CABLE – UG, BORE	GRAMER RD	LEROY
2020-513	ZAYO	ELECTRIC – UG, LANE	LEGION DR	ALAIEDON

		CLOSURE, BORE		
2020-535	ZAYO	CABLE – OH, UG	TIMES SQUARE DR	MERIDIAN
2020-493	COMCAST	CABLE – OH, UG	TOWNER RD	MERIDIAN
2020-652	AFFINITY 8/LD CLARK	WATERMAIN – ROAD CUT – BORE	OKEMOS RD	ALAIEDON
2020-578	CONSUMERS	EMERGENCY – GAS	MERIDIAN RD	WILLIAMSTOWN
2020-589	CHRIS PETERSBURG	LAND DIVISION	MERIDIAN RD	WHEATFIELD
2020-601	INSITUFORM	SANITARY TWP PROJ	VARIOUS	DELHI
2020-596	CONSUMERS	EMERG – GAS	CEDAR ST	DELHI
2020-597	CONSUMERS	EMERG – GAS	PARK LN	DELHI
2020-598	CONSUMERS	EMERG – GAS	SHERWOOD	WILLIAMSTOWN
2020-587	CONSUMERS	GAS	WAVERLY RD	LANSING
2020-588	GERALD NEIL	LAND DIVISION	HARRIS RD	LOCKE
2020-617	CONSUMERS	GAS	BENNETT RD	MERIDIAN
2020-615	LBWL	EMERG – WATEMAIN	AURELIUS RD	DELHI
2020-530	CONSUMERS	GAS – ROAD CUT	WAVERLY HILLS	LANSING
2020-616	CONSUMERS	GAS, BORE	MANITOU DR	MERIDIAN

TO: Board of Commissioners County Services and Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: October 6, 2020
SUBJECT: Resolution to Waive the Public Act 152 Health Care Requirements for 2021
For the agendas of October 20 and October 21

BACKGROUND

Public Act 152 of 2011 places limits on public employers' contributions toward their employees' health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps). The requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year.

Commencing January 1, 2021, the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost. As the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements, the County administration is recommending that Ingham County Board of Commissioners exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2021 as permitted by MCL 15.568.

ALTERNATIVES

The Board of Commissioners may elect to waive or not waive the Public Act 152 health care requirements for 2021.

FINANCIAL IMPACT

The financial impact will vary dependent upon actual experience during 2021.

STRATEGIC PLAN CONSIDERATIONS

The reclassification recommendations are in furtherance of the following strategic goal(s) and task(s) included in the Strategic Plan:

Goal F. Human Resources and Staffing: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service. Strategy 1: Attract and retain employees who value public service.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached Resolution to Waive the Public Act 152 Health Care Requirements for 2021.

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2021

WHEREAS, Public Act 152 of 2011 places limits on public employers' contributions toward their employees' health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps); and

WHEREAS, the requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year; and

WHEREAS, commencing January 1, 2021, the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost; and

WHEREAS, the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements and therefore the County administration is recommending that Ingham County Board of Commissioners exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2021 as permitted by MCL 15.568.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby exempts Ingham County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2021 as permitted by MCL 15-568.

TO: Board of Commissioners County Services and Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 30, 2020
SUBJECT: Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2021 and Authorizing Letters of Agreement with Bargaining Units

For the meeting agendas of October 20 and October 21

BACKGROUND

On October 28, 2014 the Board of Commissioners approved Resolution #14-436 which resolved, in part, to dedicate 50% of any net savings in health care costs to reduction of the employee premium cost share, applied to all employee groups that agree to implement a comprehensive healthcare management program.

The Ingham County Health Care Coalition has investigated options for the County’s 2021 health care plan and has agreed to changes in the premium sharing agreement for 2021. It has also been determined by the Health Care Coalition that 50% of the net savings from 2019 and 2020 should be used to fund an employer contribution to employee health savings accounts (HSAs) in the amount of \$700 single/\$1,400 2-Person/Full Family coverage (prorated on a quarterly basis for new hires) for employees enrolled in the base health insurance option.

It has also been determined by the Health Care Coalition that the premium rates should be calculated with the same methodology as for 2020 premium rates and be established as shown on the attached calculation sheet and that the health insurance waiver rates should remain the same as 2020 rates as follows:

Full Family	=	\$249.66
2-Person	=	\$222.22
Single	=	\$131.22

ALTERNATIVES

The Board of Commissioners may elect to approve or not approve the Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2021 and Authorizing Letters of Agreement with Bargaining Units.

FINANCIAL IMPACT

The financial impact will vary dependent upon actual experience during 2021 based upon employee election of benefits.

STRATEGIC PLAN CONSIDERATIONS

The reclassification recommendations are in furtherance of the following strategic goal(s) and task(s) included in the Strategic Plan:

Goal F. Human Resources and Staffing: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service. Strategy 1: Attract and retain employees who value public service.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2021 and Authorizing Letters of Agreement with Bargaining Units.

2021 RATES ACTIVE EMPLOYEES

Benefit Plan	Employee Monthly	Employee Per Pay	Employer Monthly	TOTAL
<u>PHP BASE</u>				
Single FT, TQ, PT, ST	\$0.00	\$0.00	\$560.31	\$560.31
2 Person FT, TQ	\$0.00	\$0.00	\$1,344.74	\$1,344.74
Family FT	\$0.00	\$0.00	\$1,680.90	\$1,680.90
Family TQ	\$336.16	\$168.08	\$1,344.74	\$1,680.90
2 Person PT, ST	\$752.40	\$376.20	\$592.34	\$1,344.74
Family PT, ST	\$1,088.56	\$544.28	\$592.34	\$1,680.90
<u>PHP STANDARD</u>				
Single FT, TQ, PT, ST	\$94.26	\$47.13	\$628.40	\$722.66
2 Person FT, TQ	\$301.63	\$150.82	\$1,508.15	\$1,809.78
Family FT	\$377.03	\$188.52	\$1,885.17	\$2,262.20
Family TQ	\$377.02	\$188.51	\$1,508.15	\$1,885.17
2 Person PT, ST	\$879.75	\$439.88	\$628.40	\$1,508.15
Family PT, ST	\$1,256.77	\$628.39	\$628.40	\$1,885.17
<u>PHP HIGH</u>				
Single FT, TQ, PT, ST	\$217.06	\$108.53	\$723.54	\$940.60
2 Person FT, TQ	\$520.95	\$260.48	\$1,736.50	\$2,257.45
Family FT	\$651.18	\$325.59	\$2,170.61	\$2,821.79
Family TQ	\$434.11	\$217.06	\$1,736.50	\$2,170.61
2 Person PT, ST	\$1,012.96	\$506.48	\$723.54	\$1,736.50
Family PT, ST	\$1,447.07	\$723.54	\$723.54	\$2,170.61
FT= Full Time TQ= 3/4 Time PT= Part Time ST= Shared Time				
<u>WAIVER:</u>				
Single	\$131.22			
Two Person	\$222.22			
Family	\$249.66			

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2021 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

WHEREAS, the Ingham County Health Care Coalition investigated options for the County’s health care plan and has agreed to changes in the premium sharing agreement for 2021; and

WHEREAS, on October 28, 2014 the Board of Commissioners approved Resolution #14-436 which resolved, in part, to dedicate 50% of any net savings in health care costs to reduction of the employee premium cost share, applied to all employee groups that agree to implement the comprehensive healthcare management program; and

WHEREAS, it was determined by the Health Care Coalition that 50% of the net savings from 2019 and 2020 should be used to fund an employer contribution to employee health savings accounts (HSAs) in the amount of \$700 single/\$1,400 or full-family coverage (prorated on a quarterly basis for new hires) for employees enrolled in the base health insurance option; and

WHEREAS, it was determined by the Health Care Coalition that the premium rates should be calculated and established as shown on the attached calculation sheet; and

WHEREAS, it was also determined by the Health Care Coalition that the health insurance waiver rates should remain the same as 2020 rates as follows:

Full Family	=	\$249.66
2-Person	=	\$222.22
Single	=	\$131.22

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the recommendations of the Health Care Coalition and authorizes the use of up to 50% of the net savings from 2019 and 2020 to fund an employer contribution to employee health savings accounts in the amount of \$700 single/\$1,400 two-person or full-family coverage (prorated on a quarterly basis for new hires) for employees enrolled in the base health insurance option.

BE IT FURTHER RESOLVED, that funds remaining of the 50% net savings from 2019 and 2020 after distribution to health savings accounts shall be held in reserve for future employee premium cost share reduction initiatives as recommended by the Ingham County Health Care Coalition.

BE IT FURTHER RESOLVED that, beginning on January 1, 2021 the health insurance waiver rates for all eligible employees shall remain the same as 2020 rates as follows:

Full Family	=	\$249.66
2-Person	=	\$222.22
Single	=	\$131.22

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the applicable bargaining unit letters of agreement and any other appropriate documents after review and approval as to form by the County Attorney.