

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

COUNTY SERVICES COMMITTEE
EMILY STIVERS, CHAIR
VICTOR CELENTINO
MARK GREBNER
RYAN SEBOLT
DERRELL SLAUGHTER
ROBERT PEÑA
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, SEPTEMBER 21, 2021 AT 6:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/87805478336>.

Agenda

Call to Order

Approval of the [August 31, 2021](#) Minutes and June 1, 2021 and July 20, 2021 Closed Session Minutes

Additions to the Agenda

Limited Public Comment

1. Economic Development Corporation Board of Directors – Interviews
2. Lansing Economic Area Partnership – LDFA SmartZone Discussion
3. Circuit Court – Authorization to Grant an Extension of [Special Leave](#)
4. Innovation & Technology Department – Resolution to Approve the Renewal of [Multi-Factor Authentication Solution](#)
5. Purchasing Department – Resolution to Amend the [Purchasing Policy](#) to Require Vendors' Employees Be Fully Vaccinated at or Above Ingham County's Current COVID-19 Vaccination Rates
6. Veteran Affairs Office
 - a. Resolution to Authorize the Ingham County Department of Veteran Affairs to Accept 2022 County [Veteran Service Fund Grant](#) from the Michigan Veterans Affairs Agency on Behalf of Clinton County
 - b. Resolution to Accept the 2022 County [Veteran Service Fund Grant](#) from the Michigan Veterans Affairs Agency
 - c. Resolution to Authorize the Ingham County Department of Veteran Affairs to Apply for the 2022 County [Veteran Service Fund Grant](#) on Behalf of Clinton County
7. 9-1-1 Dispatch Center – Resolution to Extend an Agreement with [CS Holdings LLC](#). to Lease Space for the 9-1-1 Center's Public Safety Radio System Replacement Project

8. Human Resources
 - a. Resolution to Engage [BSwift](#) to Perform Annual Health Insurance Tracking and Reporting
 - b. Resolution to Approve Generic Service Credit Purchase for County Employee: [David Dan Afleje](#)
 - c. Resolution to Accept the Recommendation of the Ingham County [Health Care Coalition](#) for Employee Benefits for 2022 and to Authorize Letters of Agreement with Bargaining Units
 - d. Resolution to Waive the Public Act 152 [Health Care Requirements](#) for 2022
 - e. Resolution to Approve the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan ([TPOAM](#))
 - f. Collective Bargaining Pursuant to MCL 15.268(c) (*Closed Session*)

9. Controller's Office
 - a. Resolution to Authorize an Agreement with [Merit Network, Inc.](#) for Broadband Assessment and Planning Consulting Services Utilizing American Rescue Plan Funds
 - b. Resolution Establishing [COVID-19 Weekly Testing](#) Requirements for Ingham County Employees
 - c. Quarterly Settlement of [Claims Report](#)

10. Board of Commissioners
 - a. Resolution Against [Voter Suppression Efforts](#) in Ingham County, The State of Michigan, and The United States of America
 - b. Resolution Honoring [Craig Whitford](#)

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE
August 31, 2021
Draft Minutes

Members Present: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, and Naeyaert.

Members Absent: None.

Others Present: Jill Bauer, Becky Bennett, Jared Cypher, Teri Morton, Gregg Todd, Michael Townsend, Mary Konieczny, and others

The meeting was called to order by Chairperson Stivers at 6:30 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/j/87805478336>.

Approval of the August 17, 2021 Minutes and the March 2, 2021, April 20, 2021, and May 4, 2021 Closed Session Minutes

CHAIRPERSON STIVERS STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE AUGUST 17, 2021 COUNTY SERVICES COMMITTEE MEETING AS WELL AS THE MARCH 2, 2021, APRIL 20, 2021, AND MAY 4, 2021 CLOSED SESSION MINUTES WERE APPROVED AS WRITTEN.

Additions to the Agenda

1. Budget Hearings
 - t. Ingham Conservation District

Limited Public Comment

None.

1. Budget Hearings

The representatives from each of the following departments/affiliated entities indicated, by written acknowledgement, that they were satisfied with their respective portions of the Controller's Recommended Budget:

- b. Treasurer
- c. Road Department
- d. Register of Deeds
- e. Purchasing
- f. Innovation and Technology
- g. Human Resources
- h. Hotel/Motel
- i. Financial Services

- j. Farmland and Open Space Preservation Millage
- k. Facilities
- l. Equalization
- m. Economic Development
- n. Drain Commissioner
- o. County Clerk
- p. County Attorney
- q. Controller/Administrator
- r. Board of Commissioners
- s. Advisory Boards
 - 1. Women's Commission
 - 2. Historical Commission
 - 3. Equal Opportunity Committee
- t. Ingham Conservation District

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. PEÑA, TO ADOPT THE FOLLOWING ITEMS ON THE CONTROLLER'S RECOMMENDED BUDGET:

- b. Treasurer
- c. Road Department
- d. Register of Deeds
- e. Purchasing
- f. Innovation and Technology
- g. Human Resources
- h. Hotel/Motel
- i. Financial Services
- j. Farmland and Open Space Preservation Millage
- k. Facilities
- l. Equalization
- m. Economic Development
- n. Drain Commissioner
- o. County Clerk
- p. County Attorney
- q. Controller/Administrator
- r. Board of Commissioners
- s. Advisory Boards
 - 1. Women's Commission
 - 2. Historical Commission
 - 3. Equal Opportunity Committee
- t. Ingham Conservation District

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. PEÑA, TO ADD AGENDA ITEM 1a, TRI-COUNTY REGIONAL PLANNING, TO THE LIST OF APPROVED ITEMS ON THE CONTROLLER'S RECOMMENDED BUDGET.

This was considered a friendly amendment.

Discussion ensued regarding the Controller's role in creating the budget and the Committee's appreciation for the work of all staff involved.

THE MOTION TO ADOPT ALL ITEMS ON THE CONTROLLER'S RECOMMENDED BUDGET CARRIED UNANIMOUSLY.

2. Final Ranking

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. SLAUGHTER, TO ADD TO THE TO ADD TO THE Z-LIST \$100,000 TO PROVIDE FUNDING TO THE ENVIRONMENTAL AFFAIRS COMMISSION TO COMPLETE THE ENVIRONMENTAL ENERGY AUDIT.

Commissioner Grebner asked for additional information regarding the Committee's involvement and the procedure for approving the funds.

Gregg Todd, Ingham County Controller, stated the situation was unique in the sense that the Environmental Affairs Commission fell under the purview of the Human Services Committee, however; the energy audit would actually be performed by the Facilities Department which was under the County Services Committee. He further stated he thought it would be pragmatic to ask for support from the County Services Committee.

Discussion ensued regarding the procedural ramifications of the movement.

The motion was amended to be as follows:

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. SLAUGHTER, TO VOTE IN SUPPORT OF THE Z-LIST ITEM THAT WAS APPROVED BY THE HUMAN SERVICES COMMITTEE FOR \$100,000 TO CONDUCT THE ENERGY AUDIT.

This was considered a friendly amendment.

THE MOTION CARRIED UNANIMOUSLY.

Announcements

Commissioner Peña stated the Tri-County area had a strong network of refugee resettlement capabilities due to its diverse population. He further stated St. Vincent Catholic Charities had a need for gently used apartment furnishings that were free of pet hair to provide for an expected influx of Afghan refugees.

Commissioner Sebolt stated the Refugee Development Center of Lansing expected an influx of refugees, and had prepared to assist with the resettlement process.

Commissioner Grebner stated it should be noted when the Board of Commissioners handled a procedural change such as waiving the requirement to attend the budgetary meeting.

Becky Bennett, Board of Commissioners Director, stated she did not anticipate the waiver of this requirement to be a permanent procedural change.

Commissioner Sebolt stated the change was to protect the staff due to the ongoing pandemic.

Commissioner Grebner stated the Board of Commissioners should consider refraining from an in-person attendance requirement at future years' budgetary meetings.

Public Comment

Mr. Todd thanked the Committee for their kind words of thanks, and acknowledged Jill Bauer, Jared Cypher, Teri Morton, and Michael Townsend for their work.

Adjournment

The meeting was adjourned at 6:43 p.m.

**SEPTEMBER 21, 2021 COUNTY SERVICES AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller recommends approval of the following resolutions:

3. Circuit Court – *Authorization to Grant an Extension of Special Leave*

Request for 90-day extension of special leave time for long-time Circuit Court employee.

See memo for details.

4. Innovation & Technology – *Resolution to Approve the Renewal of Multi-Factor Authentication Solution*

This resolution authorizes the renewal of a multi-factor authentication tool to protect the County's resources with Duo Security from CDWG. This project is budgeted and funding for the \$51,214.50 for one year for the licensing will come from the County's Innovation and Technology Department's Network Fund #636-25810-932030.

See memo for details.

6a. Veteran Affairs Office– *Resolution to Authorize the Ingham County Department of Veteran Affairs to Accept 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency on Behalf of Clinton County*

This resolution authorizes Ingham County Department of Veteran Affairs to administer the County Veteran Service Fund Grant for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan. Funds will be used for the purpose of a grant funded UAW E - \$35,919 to \$42,784 Benefits Support Specialist position, and a financial emergency assistance program effective October 1, 2021 to September 30, 2022.

See memo for details.

6b. Veteran Affairs Office – *Resolution to Accept the 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency*

This resolution authorizes Ingham County Department of Veteran Affairs to administer a grant in the amount of \$163,395 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan. Funds will be used for the purpose of adding a grant funded a MC5- \$43,382 to \$52,076 Veteran Benefits Counselor position, technological development and a financial emergency assistance program, effective October 1, 2021 to September 30, 2022.

See memo for details.

6c. Veteran Affairs Office – Resolution to Authorize the Ingham County Department of Veteran Affairs to Apply for the 2022 County Veteran Service Fund Grant on Behalf of Clinton County

This resolution authorizes Ingham County Department of Veteran Affairs to apply and administer a grant application for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2021. Funds will be issued by the State of Michigan.

See memo for details.

7a. 9-1-1 Dispatch Center – Resolution to Extend an Agreement with CS Holdings LLC. to Lease Space for the 9-1-1 Center’s Public Safety Radio System Replacement Project

This resolution will authorize entering into a lease extension agreement with ICS Holdings LLC., for the property located at 4213 Legacy Parkway, Lansing, Michigan for the period of November 1, 2021 through May 31, 2022 for the monthly price of \$3,840. This space was initially leased to provide necessary secure space to store the new Motorola radio equipment and perform mobile radio installations. As the end of the Public Safety Radio System replacement project nears, it has been identified that this space will continue to be needed to continue mobile radio installations and store legacy radio equipment. The lease extension reflects a 3.5% increase in the monthly payment to \$3,840 plus utilities. Funds are available for this within the project budget.

See memo for details.

8a. Human Resources – Resolution to Engage BSwift to Perform Annual Health Insurance Tracking and Reporting

This resolution authorizes the engagement of BSwift to provide annual tracking and reporting requirements for the Affordable Care Act applicable to large employers.

The current cost of this service is a \$495 set up fee, \$4 per employee per year for reporting, and \$1.50 per employee per month for hours tracking, with a total of approximately \$6,100.

See memo for details.

8b. Human Resources – Resolution to Approve Generic Service Credit Purchase for County Employee: David Dan Afleje

This resolution approves the purchase, borne by the employee, of one year of generic service retirement credit from MERS for Mr. Afleje.

See memo for details.

8c. Human Resources – Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2022 and to Authorize Letters of Agreement with Bargaining Units

This resolution approves the recommendation from the Ingham County Health Care Coalition for employee health care benefits for 2022 at the same rates as 2021:

| | | |
|-------------|---|----------|
| Full Family | = | \$249.66 |
| 2-Person | = | \$222.22 |
| Single | = | \$131.22 |

See memo for details.

8d. Human Resources – Resolution to Waive the Public Act 152 Health Care Requirements for 2022

This resolution waives Public Act 152 of 2011 which places limits on public employers' contributions toward their employees' health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps). The requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year.

As the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost, the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance. Therefore, we are recommending that the Board of Commissioners exempt the County from the requirements.

See memo for details.

8e. Human Resources – Resolution to Approve the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM)

This resolution approves our first multi-year contract of 2022!

See memo for details.

9a. Controller's Office – Resolution to Authorize an Agreement with Merit Network, Inc. for Broadband Assessment and Planning Consulting Services Utilizing American Rescue Plan Funds

This resolution authorizes an agreement with Merit Network, Inc. for county-wide broadband assessment and planning services. We are utilizing \$56,000 in ARP funds for this project.

See memo for details

9b. Controller's Office – Resolution Establishing COVID-19 Weekly Testing Requirements for Ingham County Employees

This resolution authorizes a weekly COVID-19 testing policy for county employees that are not vaccinated. We worked closely with our bargaining units on this and the attached policy.

See memo for details.

9c. Controller's Office – Quarterly Settlement of Claims Report

Quarterly settlement of claims report.

10a. Board of Commissioners – Resolution Against Voter Suppression Efforts in Ingham County, The State of Michigan, and The United States of America

10b. Board of Commissioners – Resolution Honoring Craig Whitford

ADDITIONAL ITEMS:

5. **Purchasing Department** – *Resolution Amending the Purchasing Policy to Require Vendors' Employees Be Fully Vaccinated At Or Above Ingham County's Current Covid-19 Vaccination Rates*

The Controller's Office is Switzerland on this one.....

- 8f. **Human Resources** – Collective Bargaining Pursuant to MCL 15.268(c) (*Closed Session*)

Agenda Item 3

TO: Count Services Committee
Ingham County Board of Commissioners

FROM: George M. Strander
Court Administrator, 30th Circuit Court

DATE: August 26, 2021

RE: Ann Baird Special Leave Extension

On behalf of Ann Baird, the 30th Circuit Court respectfully requests a 90-day extension of special leave time allowable under the Managerial and Confidential Employee Personnel Manual. Ms. Baird needs the extension of special leave for medical issues; prior periods of time available under the Family Medical Leave Act (FMLA) and special leave have been exhausted.

Ms. Baird has been a member of the 30th Circuit Court staff for the past 29 years. She has been an exemplary employee, serving the last 16 years as Judicial Assistant for the Honorable Joyce Draganchuk. The authorization and the granting of the leave extension is supported by the 30th Circuit Court and the Human Resources Department.

Agenda Item 4

TO: Board of Commissioners, County Services Committee, and Finance Committee

FROM: Deb Fett, CIO

DATE: 9/07/2021

SUBJECT: Resolution – Multi-Factor Authentication Renewal

For the meetings of September 21st, September 22nd, and September 28th

BACKGROUND

In 2017, ITD implemented a multi-factor authentication tool to protect the County's resources at the most cost-effective price. Duo Security was chosen and continues to be the recommended solution. The product was developed by a Michigan based company and is used by many counties in the state including Washtenaw, Livingston, and Oakland.

In accordance with our purchasing requirements, this solution was put together from the State of Michigan's MiDeal contract. CDWG will be able to provide for our needs going forward under the contract.

ALTERNATIVES

There are a couple of other brands that do provide somewhat similar features but with either a substantial increase in price or are more difficult for the end user to use. These were ruled out as unsuitable to our needs.

FINANCIAL IMPACT

The project is budgeted and funding for the \$51,214.50 for one year for the licensing will come from the County's Innovation and Technology Department's Network Fund #636-25810-932030.

STRATEGIC PLANNING IMPACT

This Resolutions supports Goal D – Information Technology, specifically Strategy 2 – Annually budget for countywide IT projects including updates to existing software applications.

OTHER CONSIDERATIONS

This authentication method is also required for both our LEIN audit and our FOC audit every 3 years.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the renewal of the Duo Security solution from CDWG.

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF MULTI-FACTOR
AUTHENTICATION SOLUTION**

WHEREAS, Ingham County needs TO protect our data and our network from cyber threats; and

WHEREAS, multi-factor authentication will provide a more robust method of securing our data and applications; and

WHEREAS, our chosen application provides a robust, affordable, top-rated authenticated security product; and

WHEREAS, the purchase price of said solution will be \$51,214.50 for one year from CDWG under the State of Michigan MiDeal contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the Duo Security solution in the amount not to exceed \$51,216.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5

TO: County Services Committee

FROM: James C. Hudgins, Jr., Director of Purchasing

DATE: August 18, 2021

SUBJECT: Amending the Purchasing Policy to Require Vendors' Employees Be Fully Vaccinated at or Above Ingham County's Current COVID-19 Vaccination Rates

BACKGROUND

As of August 18, 2021, the Michigan Department of Health and Human Services (MDHHS) reports that 55.76% or 141,676 residents in Ingham County have received two doses of the Pfizer or Moderna vaccine or one dose of the Johnson & Johnson vaccine. MDHHS also sites that 60.18% or 152,195 residents in Ingham County have received at least one or more dose of any vaccine. Given the need to reach herd immunity and to keep our community safe, discussions have surfaced recently regarding not only requiring County employees, but also vendors' employees providing services, to be vaccinated at or more than the County's current published rates.

The Centers for Disease Control and Prevention (CDC) has recently released [updated guidance](#) on the need for urgently increasing COVID-19 vaccination coverage. According to the CDC:

“CDC issued this new guidance due to several concerning developments and newly emerging data signals. First is a reversal in the downward trajectory of cases. In the days leading up to our guidance update, CDC saw a rapid and alarming rise in the COVID case and hospitalization rates around the country. Second, new data began to emerge that the Delta variant was more infectious and was leading to increased transmissibility when compared to other variants, even in vaccinated individuals” (CDC <https://www.cdc.gov/>, August 18, 2021).

The CDC states that the COVID-19 vaccines are highly effective at preventing severe disease and death against the virus, including the Delta variant, and strongly encourages everyone over the age of 12 to get vaccinated. The Pfizer vaccine recently received full FDA approval.

If approved, the attached amended policy would require vendors providing services to the County to self-certify that their employees are vaccinated at or above the rates of Ingham County. In doing so, the County is ensured that it is doing business with responsible vendors who place value on the importance of safety and health in the workplace.

ALTERNATIVES

The Board of Commissioners may elect to not adopt this amendment to the purchasing policy, thereby continuing the current practice of not having vendors' employees comply with the County's COVID-19 vaccination rates.

FINANCIAL IMPACT

The financial impact in enacting this resolution could be significant if the Board elects to have staff actively monitor and enforce this Policy, rather than simply having vendors self-certify their compliance. As such, additional resources, including additional staff and office space for the Purchasing Department, will be needed for monitoring and enforcement efforts for this new Policy; requests for additional funding will need to be addressed and will need to correlate with the implementation of the amended Policy.

Notwithstanding the Board's decision with respect to monitoring and enforcement efforts of the amended Policy, additional time and resources will be needed to update the Purchasing Department's website, forms, and boilerplates, and to effectuate other changes that may be needed to implement this Policy.

OTHER CONSIDERATIONS

Given how passionately most people feel about the issue of vaccinations, it is reasonable to assume that there will be vendors –perhaps even some that are critical to County operations – who choose not to do business with the County.

HB 4471 may limit or prevent the County's ability to enact this Policy.

STRATEGIC PLANNING IMPACT

The proposed resolution supports the Ingham County Board of Commissioners' Strategic Plan's long-term goal of preventing and controlling diseases.

RECOMMENDATION

I respectfully recommend approval of the following resolution.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE PURCHASING POLICY TO REQUIRE VENDORS' EMPLOYEES
BE FULLY VACCINATED AT OR ABOVE INGHAM COUNTY'S CURRENT COVID-19
VACCINATION RATES**

WHEREAS, the COVID-19 pandemic is one of the greatest global challenges in the history of the United States; and

WHEREAS, the pandemic continues to cause worldwide loss of life, increased hospitalizations, and untold suffering and global economic hardship to billions; and

WHEREAS, the cases of the Delta variant of COVID-19 continues to rise worldwide and, in particular, in areas where vaccination rates are low; and

WHEREAS, the development of three (3) safe, effective, and FDA-authorized vaccines have proven to prevent COVID-19 disease; and

WHEREAS, the Pfizer vaccine recently received full FDA approval; and

WHEREAS, the Ingham County Board of Commissioners expects that, as a condition for doing business with the County, all vendors providing services should place value on the importance of health and safety in the workplace and on County property.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves amending the Purchasing Policy to require vendors providing services on County property to have their employees vaccinated with one of the three (3) FDA-authorized COVID-19 vaccines at or above the current vaccination rates of Ingham County.

BE IT FURTHER RESOLVED, that all vendors, as a condition for registering to provide services to the County, shall self-certify to the County regarding their compliance with this Policy.

BE IT FURTHER RESOLVED, that in addition to adoption of this Policy, incentives to vendors should also be explored by the Controller's Office to effectuate the number of vendors' employees who choose to get fully vaccinated.

BE IT FURTHER RESOLVED, that this Policy shall go into effect thirty days upon passage by the Ingham County Board of Commissioners.

BE IT FURTHER RESOLVED, that contracts for services entered into prior to this date shall not be subject to this Policy.

BE IT FURTHER RESOLVED, that if it is discovered that a vendor performing work under a contract for services on County property is in violation of this Policy, that vendor shall be found to have committed a material breach of the contract; furthermore, that vendor shall be given the opportunity to increase its vaccination rates, in order to meet or exceed those of Ingham County, within ten (10) days upon written and certified notification by the Purchasing Department. Vendors who violate this Policy, upon being duly notified and who have not made the appropriate remedies to be in compliance with this Policy, shall be barred from doing business with the County for a period of not less than three (3) years. The vendor may appeal any such decision to the Ingham County Board of Commissioners who shall have the final say in all matters and appeals.

BE IT FURTHER RESOLVED, that the amended Policy shall be incorporated into the County's vendor registration process so that vendors providing services are fully informed as to the County's expectations regarding vendor conduct.

BE IT FURTHER RESOLVED, that the Purchasing Department shall include in all formal solicitations and purchase orders, and legal counsel shall include in all contracts, language requiring compliance with the provisions of the amended policy.

BE IT FURTHER RESOLVED, that this Policy shall be reviewed at such time when the COVID-19 virus and any of its variants have been determined not to be pandemic or to have been eradicated, as determined by the Michigan Department of Health and Human Services and by the Centers for Disease Control and Prevention.

BE IT FURTHER RESOLVED, that upon effective passage of this resolution, the Board directs the Purchasing Department to issue to all County departments and offices and legal counsel a copy of this resolution.

Agenda Item 6a

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Amy Poca, Acting Director

DATE: September 3, 2021.

SUBJECT: RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN VETERANS AFFAIRS AGENCY ON BEHALF OF CLINTON COUNTY

For the meeting agendas of September 20, 2021 and September 22, 2021.

BACKGROUND

This resolution authorizes Ingham County Department of Veteran Affairs to accept the County Veteran Service Fund Grant for FY22 on behalf of Clinton County from The Michigan Veteran Affairs Agency, State of Michigan. Ingham and Clinton County have an established service agreement, and this will be a continuation of that agreement.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veteran Affairs to administer the County Veteran Service Fund Grant for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY22 County Veteran Service Fund Grant for Clinton County.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN
VETERANS AFFAIRS AGENCY ON BEHALF OF CLINTON COUNTY**

WHEREAS, House bill 5536 has passed and The Michigan Veteran Affairs Agency has accepted the Clinton County Application for the 2022 County Veteran Service Fund Grant; and

WHEREAS, grant award will be funded for up to \$83,582 of approved costs during the grant period.

THEREFORE BE IT RESOLVED, that Ingham County will accept the 2022 County Veteran Service Fund Grant on behalf of Clinton County in an amount not to exceed \$83,582.

BE IT FURTHER RESOLVED, that Ingham County Department of Veteran Affairs' 2022 budget line item for Clinton County is increased by \$83,582.

BE IT FURTHER RESOLVED, that the 2022 County Veteran Service Fund Grant for Clinton County will be used for the purpose of a grant funded UAW E - \$35,919 to \$42,784 Benefits Support Specialist position, and a financial emergency assistance program effective October 1, 2021 to September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with the resolution upon approval as to form by the County Attorney.

Agenda Item 6b

TO: Board of Commissioners Human Services, County Services, and Finance Committees

FROM: Amy Poca, Acting Director

DATE: September 3, 2021

SUBJECT: RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN VETERANS AFFAIRS AGENCY

For the meeting agendas of September 20, 2021 and September 22, 2021.

BACKGROUND

This resolution authorizes Ingham County Department of Veteran Affairs to accept the FY22 County Veteran Service Fund Grant from The Michigan Veteran Affairs Agency, State of Michigan.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veteran Affairs to administer a grant in the amount of \$163,395 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing direct services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY22 County Veteran Service Fund Grant for Clinton County.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO ACCEPT 2022 COUNTY VETERAN SERVICE FUND GRANT FROM THE MICHIGAN
VETERANS AFFAIRS AGENCY**

WHEREAS, House bill 5536 has passed and The Michigan Veteran Affairs Agency has accepted the Ingham County Application for the 2022 County Veteran Service Fund Grant; and

WHEREAS, grant award will be funded for up to \$163,395 of approved costs during the grant period; and

WHEREAS, Ingham County will receive a direct payment of \$50,000 and the remaining \$113,395 will be paid on a reimbursement basis.

THEREFORE BE IT RESOLVED, that Ingham County accepts the 2022 County Veteran Service Fund Grant in the amount of \$163,395.

BE IT FURTHER RESOLVED, that the 2022 County Veteran Service Fund Grant will be used for the purpose of adding a grant funded a MC5- \$43,382 to \$52,076 Veteran Benefits Counselor position, technological development and a financial emergency assistance program, effective October 1, 2021 to September 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents with the resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services, County Services and Finance Committees

FROM: Amy Pocan, Acting Director

DATE: September 3, 2021

SUBJECT: RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS TO APPLY FOR THE 2022 COUNTY VETERAN SERVICE FUND GRANT ON BEHALF OF CLINTON COUNTY

For the meeting agendas of September 20, 2021 and September 22, 2021.

BACKGROUND

This resolution authorizes Ingham County Department of Veteran Affairs to apply for the State of Michigan County Veteran Service Fund Grant for FY22 on behalf of Clinton County as part of an already established service agreement.

ALTERNATIVES

None.

FINANCIAL IMPACT

The resolution authorizes Ingham County Department of Veteran Affairs to apply and administer the County Veteran Service Fund Grant for Clinton County in the amount of \$83,582 for the period of October 1, 2021 through September 30, 2022. Funds will be issued by the State of Michigan.

STRATEGIC PLANNING IMPACT

This resolution supports the county's strategic planning by providing services to the veteran population.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the application and administration of the FY22 County Veteran Service Fund Grant for Clinton County.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY DEPARTMENT OF VETERAN AFFAIRS
TO APPLY FOR THE 2022 COUNTY VETERAN SERVICE FUND GRANT ON BEHALF OF
CLINTON COUNTY**

WHEREAS, the Ingham County Department of Veteran Affairs is committed to working diligently to service veterans and is driven by an earnest belief in our mission, fulfilling both individual and organization responsibilities; and

WHEREAS, Clinton County does not have a Veteran Affairs Department to render certain essential services to its residents who are veterans and/or dependents; and

WHEREAS, Ingham County Department of Veterans Affairs is willing to apply and administer the 2022 County Veteran Service Fund Grant for Clinton County; and

WHEREAS, Clinton County desires Ingham County Department of Veteran Affairs to apply and administer the Clinton County 2022 County Veteran Service Fund Grant for the purpose of a Benefits Support Specialist position, remote technology equipment and a financial emergency assistance program in the amount of \$83,582.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Department of Veteran Affairs to apply and administer the 2022 County Veteran Service Fund Grant from the Michigan Veterans Affairs Agency for Clinton County in the amount of \$83,582.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Agenda Item 7

TO: Board of Commissioners Law & Courts, County Services, and Finance Committees

FROM: Barb Davidson, 911 Director

DATE: September 7, 2021

SUBJECT: Extension of an agreement with ICS Holdings to lease space for the 911 Center's Public Safety Radio System replacement project

For meeting agendas of Law & Courts Sept. 16, 2021, County Services Sept. 21, 2021, and Finance Sept. 22, 2021

BACKGROUND

Space was leased at 4213 Legacy Parkway, Lansing Michigan to provide necessary secure space to store new Motorola radio equipment and do mobile radio installations. As we are nearing the end of the Public Safety Radio System replacement project, it has been identified that there will be further need for this space to be able to continue mobile radio installations and store legacy radio equipment.

ALTERNATIVES

After consulting with the Facilities Department and our public safety partners, no other timely alternatives were located that could provide the level of security needed in the timeframe. Additional costs to enhance security at another location could be high and cause delays.

FINANCIAL IMPACT

ICS Holdings LLC is willing to extend the lease to reflect a 3.5% increase to bring the monthly payment to \$3,840 for the term of November 1, 2021 to May 31, 2022. This does not include utilities, which will be paid for separately but from the same fund account.

OTHER CONSIDERATIONS

Security enhancements have already been installed at the property on Legacy Parkway and its location is ideal for our public safety partners in that area to respond.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the extension of the lease of the property located at 4213 Legacy Parkway, Lansing, Michigan from ICS Holdings LLC.

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND AN AGREEMENT WITH ICS HOLDINGS LLC. TO LEASE SPACE FOR THE 9-1-1 CENTER'S PUBLIC SAFETY RADIO SYSTEM REPLACEMENT PROJECT

WHEREAS, space is needed for the Public Safety Radio System Replacement Project to complete mobile radio installations and store legacy radio equipment until sold; and

WHEREAS, property located at 4213 Legacy Parkway, Lansing, Michigan will provide the necessary space to accomplish this type of project; and

WHEREAS, it is the recommendation of both the Facilities Department and 9-1-1 Center to extend our lease agreement with ICS Holdings LLC. for the period of November 1, 2021 through May 31, 2022 for the monthly amount of \$3,840.00 which reflects a 3.5% increase, not including utilities, which will be paid for separately from the same fund account; and

WHEREAS, funds are available in the 9-1-1 Emergency Telephone Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease extension agreement with ICS Holdings LLC., for the property located at 4213 Legacy Parkway, Lansing, Michigan for the period of November 1, 2021 through May 31, 2022 for the monthly price of \$3,840.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners County Services & Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 7, 2021
SUBJECT: Resolution to Approve Engaging BSwift to Perform Annual Health Insurance Tracking and Reporting

For the meeting agendas of September 21 and September 22

BACKGROUND

The Affordable Care Act (ACA) has health insurance related tracking and reporting requirements applicable to large employers (ALE), having at least 50 full-time employees on average each year. Ingham County is an ALE. Two provisions apply to ALEs: the employer shared responsibility provision and the employer information reporting provision for offers of minimum essential coverage. Section 6056 of the Internal Revenue Code requires employers that are ALEs under the employer shared responsibility provisions to file information returns with the IRS about whether they offered health coverage to their full-time employees (and their dependents) and, if so, information about the offer of coverage on Form 1094-C. ALEs must also provide a copy of the information to the employee (Form 1095-C). These tasks currently require the Financial Services Department to dedicate considerable staff resources in the first quarter of each fiscal year to this effort. To enhance efficiencies and reduce the administrative burden of these annual tracking and reporting requirements, it is desirable to engage the services of BSwift to perform these tasks for Ingham County, effective January 1, 2022.

ALTERNATIVES

The Ingham County Board of Commissioners could decline to approve the request. In this case, the administrative burden would continue to be absorbed by the Financial Services Department.

FINANCIAL IMPACT

The current cost of this service is a \$495 set up fee, \$4 per employee per year for reporting, and \$1.50 per employee per month for hours tracking, with a total of approximately \$6100. The total annual cost will fluctuate based upon the total number of employees involved.

STRATEGIC PLAN CONSIDERATIONS

Approval of this request will enhance the goal of using all available resources to improve customer service for all citizens, vendors and employees of Ingham County.

OTHER CONSIDERATIONS

Approval of this request is in compliance with the requirements of the Affordable Care Act, 42 U.S.C. 18001, et seq. and Section 6056 of the Internal Revenue Code.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to approve engaging the services of BSwift to perform health insurance related tracking and reporting requirements applicable to large employers (ALE).

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENGAGE BSWIFT TO PERFORM ANNUAL HEALTH INSURANCE TRACKING AND REPORTING

WHEREAS, the Affordable Care Act (ACA) has health insurance related tracking and reporting requirements applicable to large employers (ALE), having at least 50 full-time employees on average each year; and

WHEREAS, Ingham County is an ALE; and

WHEREAS, two provisions apply to ALEs: the employer shared responsibility provision and the employer information reporting provision for offers of minimum essential coverage; and

WHEREAS, Section 6056 of the Internal Revenue Code requires employers that are ALEs under the employer shared responsibility provisions to file information returns with the IRS about whether they offered health coverage to their full-time employees (and their dependents) and, if so, information about the offer of coverage on Form 1094-C; and

WHEREAS, ALEs must also provide a copy of the information to employees (Form 1095-C); and

WHEREAS, these tasks currently require the Financial Services Department to dedicate considerable staff resources in the first quarter of each fiscal year to this effort; and

WHEREAS, to enhance efficiencies and reduce the administrative burden of these annual tracking and reporting requirements, it is desirable to engage the services of BSwift to perform these tasks for Ingham County, effective January 1, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves engaging BSwift to perform annual health insurance tracking and reporting.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Agenda Item 8b

TO: Board of Commissioners County Services and Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 1, 2021
SUBJECT: Resolution to Approve Generic Service Credit Purchase for County Employee: David Dan Afleje

For the meeting agendas of 9/21 and 9/22

BACKGROUND

Pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees' Retirement System (MERS). David Dan Afleje has completed the MERS application and received the cost estimate to purchase two (2) years, two (2) months under the County's plan.

ALTERNATIVES

The Board of Commissioners may choose not to approve the request.

FINANCIAL IMPACT

Resolution #02-101 provides that the cost for generic service "must be totally borne by the employee."

STRATEGIC PLAN CONSIDERATIONS

N/A

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to approve generic service credit purchase for County employee David Dan Afleje.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE GENERIC SERVICE CREDIT PURCHASE FOR
COUNTY EMPLOYEE: DAVID DAN AFLLEJE**

WHEREAS, pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees' Retirement System (MERS); and

WHEREAS, the Resolution further provides that the cost for generic service "must be totally borne by the employee"; and

WHEREAS, David Dan Afleje has completed the MERS application and received the cost estimate to purchase two (2) years, two (2) months under the County's plan; and

WHEREAS, by Board of Commissioners approval under the standing Resolution, and by the employee's payment to MERS, Mr. Afleje will purchase two (2) years, two (2) months generic service.

THEREFORE BE IT RESOLVED, that upon the request of County employee David Dan Afleje, the Board of Commissioners hereby approves the purchase of two (2) years, two (2) months generic service under County Resolution #02-101.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

TO: Board of Commissioners County Services and Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 3, 2021
SUBJECT: Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2022 and Authorizing Letters of Agreement with Bargaining Units

For the meeting agendas of September 21 and September 22

BACKGROUND

On October 28, 2014 the Board of Commissioners approved Resolution #14-436 which resolved, in part, to dedicate 50 percent of any net savings in health care costs to reduction of the employee premium cost share, applied to all employee groups that agree to implement a comprehensive healthcare management program.

The Ingham County Health Care Coalition has investigated options for the County’s 2022 health care plan and has agreed to changes in the premium sharing agreement for 2022. It has also been determined by the Health Care Coalition that employer contributions to employee health savings accounts (HSAs) in the amount of \$700 single/\$1,400 2-Person/Full Family coverage (prorated on a per pay basis) be made for employees enrolled in the base health insurance option.

It has also been determined by the Health Care Coalition that the premium rates should be calculated with the same methodology as for 2021 premium rates and be established as shown on the attached calculation sheet and that the health insurance waiver rates should remain the same as 2021 rates as follows:

| | | |
|-------------|---|----------|
| Full Family | = | \$249.66 |
| 2-Person | = | \$222.22 |
| Single | = | \$131.22 |

ALTERNATIVES

The Board of Commissioners may elect to approve or not approve the Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2022 and Authorizing Letters of Agreement with Bargaining Units.

FINANCIAL IMPACT

The financial impact will vary dependent upon actual experience during 2022 based upon employee election of benefits.

STRATEGIC PLAN CONSIDERATIONS

The reclassification recommendations are in furtherance of the following strategic goal(s) and task(s) included in the Strategic Plan:

Goal F. Human Resources and Staffing: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service. Strategy 1: Attract and retain employees who value public service.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2022 and Authorizing Letters of Agreement with Bargaining Units.

2022 RATES ACTIVE EMPLOYEES

| Benefit Pla | Employee Monthly | Employee Per Pay | Employer Monthly | TOTAL |
|--|------------------|------------------|------------------|------------|
| <u>PHP BASE</u> | | | | |
| Single FT, T | \$0.00 | \$0.00 | \$594.64 | \$594.64 |
| 2 Person F | \$0.00 | \$0.00 | \$1,427.11 | \$1,427.11 |
| Family FT | \$0.00 | \$0.00 | \$1,783.88 | \$1,783.88 |
| Family TQ | \$356.77 | \$178.39 | \$1,427.11 | \$1,783.88 |
| 2 Person P | \$832.47 | \$416.24 | \$594.64 | \$1,427.11 |
| Family PT, . | \$1,189.24 | \$594.62 | \$594.64 | \$1,783.88 |
| <u>PHP STANDARD</u> | | | | |
| Single FT, T | \$101.32 | \$50.66 | \$675.41 | \$776.73 |
| 2 Person F | \$324.20 | \$162.10 | \$1,621.00 | \$1,945.20 |
| Family FT | \$405.24 | \$202.62 | \$2,026.22 | \$2,431.46 |
| Family TQ | \$405.22 | \$202.61 | \$1,621.00 | \$2,026.22 |
| 2 Person P | \$945.59 | \$472.80 | \$675.41 | \$1,621.00 |
| Family PT, . | \$1,350.81 | \$675.41 | \$675.41 | \$2,026.22 |
| <u>PHP HIGH</u> | | | | |
| Single FT, T | \$228.52 | \$114.26 | \$761.71 | \$990.23 |
| 2 Person F | \$548.44 | \$274.22 | \$1,828.13 | \$2,376.57 |
| Family FT | \$685.54 | \$342.77 | \$2,285.13 | \$2,970.67 |
| Family TQ | \$457.00 | \$228.50 | \$1,828.13 | \$2,285.13 |
| 2 Person P | \$1,066.42 | \$533.21 | \$761.71 | \$1,828.13 |
| Family PT, . | \$1,523.42 | \$761.71 | \$761.71 | \$2,285.13 |
| FT= Full Time TQ= 3/4 Time PT= Part Time ST= Shared Time | | | | |
| <u>WAIVER:</u> | | | | |
| Single | \$131.22 | | | |
| Two Person | \$222.22 | | | |
| Family | \$249.66 | | | |

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2022 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

WHEREAS, the Ingham County Health Care Coalition investigated options for the County's health care plan and has agreed to changes in the premium sharing agreement for 2022; and

WHEREAS, on October 28, 2014 the Board of Commissioners approved Resolution #14-436 which resolved, in part, to dedicate 50 percent of any net savings in health care costs to reduction of the employee premium cost share, applied to all employee groups that agree to implement the comprehensive healthcare management program; and

WHEREAS, the Ingham County Health Care Coalition has investigated options for the County's 2022 health care plan and has agreed to changes in the premium sharing agreement for 2022; and

WHEREAS, it has also been determined by the Health Care Coalition that employer contributions to employee health savings accounts (HSAs) in the amount of \$700 single/\$1,400 2-Person/Full Family coverage (prorated on a per pay basis) be made for employees enrolled in the base health insurance option; and

WHEREAS, it was determined by the Health Care Coalition that the premium rates should be calculated and established as shown on the attached calculation sheet; and

WHEREAS, it was also determined by the Health Care Coalition that the health insurance waiver rates should remain the same as 2021 rates as follows:

| | | |
|-------------|---|----------|
| Full Family | = | \$249.66 |
| 2-Person | = | \$222.22 |
| Single | = | \$131.22 |

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the recommendations of the Health Care Coalition and authorizes employer contributions to employee health savings accounts (HSAs) in the amount of \$700 single/\$1,400 2-Person/Full Family coverage (prorated on a per pay basis) be made for employees enrolled in the base health insurance option.

BE IT FURTHER RESOLVED, that any funds remaining of the 50 percent net savings from 2020 and prior years after distribution to health savings accounts shall be held in reserve for future employee premium cost share reduction initiatives as recommended by the Ingham County Health Care Coalition.

BE IT FURTHER RESOLVED, that beginning on January 1, 2022 the health insurance waiver rates for all eligible employees shall remain the same as 2021 rates as follows:

| | | |
|-------------|---|----------|
| Full Family | = | \$249.66 |
| 2-Person | = | \$222.22 |
| Single | = | \$131.22 |

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the applicable bargaining unit letters of agreement and any other appropriate documents after review and approval as to form by the County Attorney.

TO: Board of Commissioners County Services and Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 3, 2021
SUBJECT: Resolution to Waive the Public Act 152 Health Care Requirements for 2022
For the agendas of September 21 and September 22

BACKGROUND

Public Act 152 of 2011 places limits on public employers' contributions toward their employees' health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps). The requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year.

Commencing January 1, 2022, the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost. As the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements, the County administration is recommending that Ingham County Board of Commissioners exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2022 as permitted by MCL 15.568.

ALTERNATIVES

The Board of Commissioners may elect to waive or not waive the Public Act 152 health care requirements for 2022.

FINANCIAL IMPACT

The financial impact will vary dependent upon actual experience during 2022.

STRATEGIC PLAN CONSIDERATIONS

The recommendation to waive the Public Act 152 Health Care Requirements for 2022 are in furtherance of the following strategic goal(s) and task(s) included in the Strategic Plan:

Goal F. Human Resources and Staffing: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service. Strategy 1: Attract and retain employees who value public service.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached Resolution to Waive the Public Act 152 Health Care Requirements for 2022.

Introduced by the County Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2022

WHEREAS, Public Act 152 of 2011 places limits on public employers' contributions toward their employees' health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps); and

WHEREAS, the requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year; and

WHEREAS, commencing January 1, 2022, the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost; and

WHEREAS, the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements and therefore the County administration is recommending that Ingham County Board of Commissioners exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2022 as permitted by MCL 15.568.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby exempts Ingham County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2022 as permitted by MCL 15-568.

TO: Board of Commissioners County Services & Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: September 1, 2021
SUBJECT: Resolution Approving the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM)

For the meeting agendas of September 21 and September 22

BACKGROUND

A collective bargaining agreement has been reached between representatives of Ingham County and the Technical, Professional and Officeworkers Association of Michigan (TPOAM) for the period January 1, 2022 through December 31, 2024. Regarding wages, the agreement includes an across the board wage increase of 3% effective the first full pay period on or after January 1, 2022; an across the board wage increase of 2% effective the first full pay period on or after January 1, 2023; and an across the board wage increase of 2% effective the first full pay period on or after January 1, 2024. The agreement also provides that employees will receive the Operator wage rate when working four (4) or more hours operating a Class 5 or Class 6 piece of equipment, an increase in the clothing allowance from \$200 to \$300 per year and adds Juneteenth to the holiday schedule beginning in 2022.

ALTERNATIVES

The Board of Commissioners could decline to approve the agreement.

FINANCIAL IMPACT

The approval of the collective bargaining agreement provides a 3% increase to the 2021 wage schedule, a 2% increase to the 2022 wage schedule and a 2% wage increase to the 2023 wage schedule, effective the first full pay period on or after January 1 in each year or ratification by the parties, whichever comes later. The financial impact of the step up pay, clothing allowance and addition of the Juneteenth holiday will be dependent upon utilization of these provisions.

STRATEGIC PLAN CONSIDERATIONS

Improvements to compensation and benefits serve to enhance the ability of Ingham County to attract and retain exceptional candidates who value public service.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to approve the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM).

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH THE TECHNICAL, PROFESSIONAL AND OFFICEWORKERS ASSOCIATION OF MICHIGAN (TPOAM)

WHEREAS, a collective bargaining agreement has been reached between representatives of Ingham County and the Technical, Professional and Officeworkers Association of Michigan (TPOAM) for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes an across the board wage increase of 3% effective the first full pay period on or after January 1, 2022; an across the board wage increase of 2% effective the first full pay period on or after January 1, 2023; and an across the board wage increase of 2% effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also provides that employees will receive the Operator wage rate when working four (4) or more hours operating a Class 5 or Class 6 piece of equipment, an increase in the clothing allowance from \$200 to \$300 per year and adds Juneteenth to the holiday schedule beginning in 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 Collective Bargaining Agreement with the Technical, Professional and Officeworkers Association of Michigan (TPOAM).

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2020 wage reopener, subject to approval as to form by the County Attorney.

TO: County Services & Finance Committees
FROM: Gregg Todd, Controller
DATE: September 7, 2021
RE: Resolution to Authorize an Agreement with Merit Network, Inc. for Broadband Assessment and Planning Consulting Services Utilizing American Rescue Plan Funds

For the meeting agendas of: September 21, 22

BACKGROUND

The American Rescue Plan (ARP) allowable expenses include broadband planning and infrastructure. We have received multiple requests from Ingham County townships/cities for help with broadband funding so as a first step, we are recommending entering into an agreement with Merit Network, Inc. to provide us with services focusing on creating a structured evaluation of the wide range of strategies available to the County for deployment of broadband service and providing the County with the information needed to analyze, select, and implement the best solutions to improve broadband across the entire County.

Six proposals were received with Merit Network, Inc. providing the lowest cost at \$56,000 while also scoring the highest on the evaluation matrix which was reviewed and scored by Deb Fett and myself.

ALTERNATIVES

The alternative would be to not fund the assessment project and allow the townships/cities to determine their own needs.

FINANCIAL IMPACT

Funds are available through the first tranche of the ARP funds.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Respectfully recommend approval of the attached resolution with Merit Network, Inc.

Agenda Item 9a

TO: Gregg Todd, Controller/Administrator
Deb Fett, Chief Information Officer

FROM: James Hudgins, Director of Purchasing

DATE: July 1, 2021

RE: Memorandum of Performance for RFP No. 69-21 - Broadband Assessment and Planning Consulting Services

Per your request, the Purchasing Department sought proposals from qualified and experienced consultants to provide professional broadband assessment and planning consulting services.

The scope of services includes, but is not limited to, researching and evaluating the current and future supply of broadband communications assets, products and services in the County through a range of efforts and methodologies; developing a communication and outreach strategy to engage stakeholders, disseminate information, and provide opportunities for inclusion in the process; and, developing a comprehensive written report that presents alternative methodologies for deploying broadband services throughout the County and addresses the engineering and business parameters of each alternative.

The analysis will consider a wide continuum of business models and engineering options. It will also highlight associated costs, alternative financing methods including other funding sources, as well as risk, timing and service quality considerations.

The Purchasing Department can confirm the following:

| Function | Overall Number of Vendors | Number of Local Vendors |
|----------------------------|---------------------------|-------------------------|
| Vendors invited to propose | 62 | 10 |
| Vendors responding | 6 | 1 |

A summary of the vendors' costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

| Vendor Name | Local Pref | Proposed Cost | Reimbursable | Option |
|-------------------------------------|-----------------------|---------------|--------------|---------------------------------|
| Merit Network Inc. | No, Ann Arbor, MI | \$56,000.00 | Included | - |
| Fujitsu Network Communications Inc. | No, Richardson, TX | \$99,520.00 | Included | - |
| Magellan Advisors LLC | No, Denver, CO | \$156,600.00 | \$5,000.00 | \$18,000.00 Cellular Drive Test |
| Stellar Broadband | Yes, East Lansing, MI | \$175,402.50 | \$1,620.00 | - |
| Connected Michigan LLC | No, Bowling Green, KY | \$179,700.00 | Included | - |
| ECC Technologies Inc. | No, Penfield, NY | \$509,450.00 | See Packet | - |

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MERIT NETWORK, INC. FOR BROADBAND ASSESSMENT AND PLANNING CONSULTING SERVICES UTILIZING AMERICAN RESCUE PLAN FUNDS

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, COVID-19 has identified a pressing need for reliable broadband services to residents and businesses of Ingham County; and

WHEREAS, a thorough assessment of existing broadband in Ingham County is required to determine county-wide broadband needs and planning once those needs are identified; and

WHEREAS, it is the recommendation of the Controller’s Office to enter into an agreement with Merit Network, Inc. which submitted a responsive and responsible proposal of \$56,000 for county-wide broadband assessment and planning services; and

WHEREAS, funding is available through the First Tranche Amount of the American Rescue Plan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Merit Network, Inc., 880 Technology Drive, Suite B, Ann Arbor, Michigan 48854, for broadband assessment and consulting services for the amount of \$56,000.

BE IT FURTHER RESOLVED, that the Controller's Office will ensure the requests are eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners County Services
FROM: Gregg Todd, Controller
DATE: September 14, 2021
SUBJECT: Resolution Establishing COVID-19 Weekly Testing Requirements for Ingham County Employees

For the meeting agendas of September 21 and September 22

BACKGROUND

Per the County Services Committee guidance, the previously submitted vaccination requirement resolution has been reworked and shared with the County's collective bargaining units. The attached resolution is a result of this cooperative approach. COVID-19 testing policy is also attached.

ALTERNATIVES

Take no action on requirements and try to promote vaccinations through other means.

FINANCIAL IMPACT

None

OTHER CONSIDERATIONS

None

RECOMMENDATION

I respectfully recommend approval of the attached resolution

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING COVID-19 WEEKLY TESTING REQUIREMENTS FOR
INGHAM COUNTY EMPLOYEES**

WHEREAS, COVID-19 has claimed the lives of almost 20,000 Michigan residents including 382 Ingham County residents; and

WHEREAS, the highly contagious delta variant of COVID-19 has resulted in a surge of COVID-19 positive cases in Ingham County; and

WHEREAS, the Pfizer COVID-19 vaccine has received full approval from the U.S. Federal Drug Administration (FDA) and the Moderna and Johnson & Johnson vaccines have received emergency use authorization from the FDA; and

WHEREAS, these vaccines are all available to the public free of charge; and

WHEREAS, the Centers for Disease Control and Prevention (CDC) recommends everyone 12 years and older should get a COVID-19 vaccination to help protect against COVID-19; and

WHEREAS, COVID-19 remains a serious threat in Ingham County to unvaccinated individuals; and

WHEREAS, tens of thousands of members of the public necessarily come into face-to-face contact with Ingham County employees each year, in the course of their daily lives; and

WHEREAS, vaccinations remain our best tool in the fight against COVID-19 and in an effort to provide a safe work environment for our employees, requiring weekly testing for County employees that are not fully vaccinated is a prudent and responsible policy action.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners requires all employees who are not fully vaccinated to provide proof of a weekly COVID-19 test.

BE IT FURTHER RESOLVED, that employees will be provided with a secure, web-based portal to document vaccination status.

BE IT FURTHER RESOLVED, that weekly COVID-19 testing for unvaccinated employees will be completed on County time at the County's expense.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners urges the Elected Officials, as co-employers, to implement this same policy and use this process for their respective offices.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners urges the Courts, who are a separate employer from the County, to implement this same policy and adhere to the provisions in Supreme Court Administrative Order 1998-5 as is relates to consistency with the funding unit's (Ingham County) policies.

BE IT FURTHER RESOLVED, that this policy shall not apply to employees that are members of a collective bargaining unit until any bargaining obligations regarding employee COVID-19 testing have been satisfied with the appropriate bargaining agent.

BE IT FURTHER RESOLVED, that the Human Resources Director, and the Controller/Administrator are directed to negotiate with each bargaining unit in good faith, with the understanding that the Board of Commissioners is fully willing to consider and implement reasonable modifications and accommodations requested by such bargaining units.

BE IT FURTHER RESOLVED, that this policy will reviewed every six months by the Controller/Administrator and Ingham County Health Department.

**Approved:
Resolution No.**

21-

A. Purpose and Applicability

The purpose of this policy is to provide a COVID-19 testing framework for unvaccinated employees and is applicable to Ingham County employees. Elected Officials, as co-employers and the Courts, who are separate employers from the County although not required, are encouraged to implement this policy as well to provide consistency across all sectors of Ingham County government.

B. Effective Dates

This policy is in effect from October 15, 2021 until the fully vaccinated rate for Ingham County employees is 90%.

C. Authority and Responsibility

To help prevent the spread of COVID-19, in consultation with the Ingham County Health Department (ICHHD), the Ingham County Board of Commissioners authorizes the County Controller/Administrator, Judges and Elected Officials, or their designees, to appropriately monitor and coordinate actions and implement measures to safeguard the welfare of its employees and residents while maintaining operations in an effective and efficient manner.

As this policy is specific to COVID-19, the Controller/Administrator is responsible for periodically reviewing, and in consultation with the ICHHD, submitting recommended changes to the policy to the County Services Committee for approval.

D. Procedure

VACCINATED EMPLOYEES: Vaccinated employees will utilize a secure web-based portal to document their vaccination status. The portal will require a user name and password and will ask for the following information:

- Full legal name
- Employee number
- Department
- Vaccine brand (select from a drop-down menu)
- Date of vaccination first dose
- Vaccination lot number first dose
- Date of vaccination second dose
- Vaccine lot number second dose
- Date of vaccination third dose (booster)
- Vaccine lot number third dose
- Acknowledgement that information can be verified

Vaccination information will be kept secure and will not be shared. Only authorized personnel will be allowed to access this information. All information in the portal will be deleted within 60 days of final required vaccinations by an employee.

The County reserves the right to verify vaccination status of employees. Employees will be considered to have unvaccinated status until they are fully vaccinated per CDC requirements for the vaccination brand, and have completed logging their vaccination information into the portal.

UNVACCINATED EMPLOYEES: All employees that are not fully vaccinated after October 15, 2021 will be required to have weekly COVID-19 tests. Weekly testing will be administered by LynxDx or other authorized vendor. The testing will be at no cost to the employee and available on County time when LynxDx or another authorized vendor is used. Employees that are not on work shifts during regular testing hours may receive one hour of overtime pay per week to get tested.

Employees that utilize non-County authorized vendors are required to do so on their own time and at their own expense.

Proof of weekly testing is to be submitted to the employee's immediate supervisor within 24 hours of the testing time.

Testing Locations and Times: LynxDx currently provides weekly testing four (4) days a week (Monday – Thursday) at the Human Services Building in Lansing and Friday testing at the Hilliard Building in Mason. Day of week and time of testing will be pre-scheduled to ensure efficiency.

Partially Vaccinated Employees: Employees that begin the vaccination process after October 15, 2021 will still be required to undergo weekly testing until they are considered fully vaccinated based on the vaccination brand's guidance.

Telework/Leave: Employees that are working remotely or are on leave for more than one week are not required to test the week(s) they are not working on-site.

Positive Test Results: LynxDx or other authorized vendor will provide the employee and the Michigan Disease Surveillance System (MDSS) with a positive test result at which time the employee will be required to isolate following ICHD guidelines. MDSS will assign the positive case to the county health department in which the employee resides and the health department will investigate and initiate contact tracing. It is the employee's responsibility to inform their direct supervisor or Human Resources upon receiving positive test results.

Employees that test positive may elect to utilize their paid leave banks while in isolation. Upon approval from their supervisor, the employee may work remotely during their period of isolation if their job duties allow remote work.

E. Compliance

Compliance with this policy is a condition of employment. Any County employee or employee of a participating Elected Official's Office or the Courts, who is not 1) fully vaccinated or 2) is not timely providing proof of weekly testing, will be considered to have voluntarily resigned from their position with Ingham County.

MEMORANDUM

TO: County Services Committee
FROM: Gregg Todd, Controller
DATE: September 8, 2021
SUBJECT: Quarterly Settlement of Claims Report

On June 13, 2017 the Board of Commissioners approved the Settlement of Claims, Litigation and Separation Agreements Policy (Policy No. 222). Section D.3 of the policy requires that “The Controller shall report to the County Services Committee and provide each member of the Board of Commissioners a written quarterly report of the settlements of claims and litigation, and all separation agreements (e.g. department/type/amount) authorized under this Policy during the fiscal year.” This report is intended to satisfy that requirement for the second quarter of 2021.

**2021 Second Quarter
Settlements of Claims, Litigation and Separation Agreements**

| <u>Amount</u> | <u>Department</u> | <u>Type</u> |
|---------------|-------------------|---------------|
| \$ 10,918.48 | County | Comprehensive |
| \$ 22,500.00 | Sheriff | Liability |

Please do not hesitate to contact me if you have any questions.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AGAINST VOTER SUPPRESSION EFFORTS IN INGHAM COUNTY,
THE STATE OF MICHIGAN, AND THE UNITED STATES OF AMERICA**

WHEREAS, the Ingham County Board of Commissioners recognizes the hard-won right of suffrage in the United States of America; and

WHEREAS, the Ingham County Board of Commissioners recognizes that under Article I, Section 1 of the Constitution of Michigan of 1963, that all political power is inherent in the people and that government is instituted for their equal benefit, security and protection; and

WHEREAS, the Ingham County Board of Commissioners recognizes that under Article I, Section 2 of the Constitution of Michigan of 1963, that no person shall be denied the equal protection of the laws; nor shall any person be denied the enjoyment of his civil or political rights or be discriminated against in the exercise thereof because of religion, race, color or national origin; and

WHEREAS, the Ingham County Board of Commissioners is aware of and denounces historical and current efforts to suppress the right of suffrage in the State of Michigan and across the United States of America; and

WHEREAS, the Ingham County Board of Commissioners is aware of and denounces voter intimidation and suppression efforts, such as: discrimination against minority voters; the intimidation of voters at polling locations; the intimidation of election officials at polling locations, vote tabulation locations, and other locations; discriminatory gerrymandering; partisan gerrymandering; excessive purging of voter rolls; reducing the number of polling locations; relocating polling locations; reducing ready access to polling locations; establishing harsh voter registration requirements; requiring the payment of fines or fees as a condition of voting; the disenfranchisement of persons convicted of criminal offenses; making false claims of voter fraud; making false claims regarding the integrity and validity of elections; and other efforts to suppress and deny the right of suffrage to our fellow citizens.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners reaffirms its commitment to protecting the right of suffrage, the right of every citizen to vote freely and secretly and the bedrock principle upon which our society functions.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is committed to ensuring that every eligible voter feels empowered to cast their vote with the confidence that it will be counted.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is committed to ensuring that all elections are free from outside influence, including intimidation and discrimination, and are conducted in a fair and impartial manner.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners strongly urges all elected officials, including the Michigan Secretary of State and all local clerks, to take affirmative steps to protect the

right of suffrage and efforts to suppress that right in Ingham County, the State of Michigan, and the United States of America.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners strongly urges our elected officials to enact legislation, policies, and procedures that will further enhance the right of suffrage, such as legislation, policies, or procedures that will: expand early voting opportunities for in-person and mail-in voters; expand the number of mail-in ballot drop-off locations and mail-in ballot drop box access; generally ease restrictions on mail-in voting; provide greater access to voters with disabilities; restore voting rights to people with past criminal convictions; ease restrictions on voter registration; protect polling place access; ease unnecessary and burdensome voter identification requirements; and affirmatively prohibit and act to prevent intimidation and discrimination against voters.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners strongly urges our elected officials to **not** enact legislation, policies, or procedures that will hinder the right of suffrage, such as legislation, policies, or procedures that will: shorten windows to apply for a mail-in ballot; shorten deadlines to deliver mail-in ballots; make it harder to remain on absentee voter lists; eliminate or limit sending mail-in ballot applications to voters who do not specifically request them; eliminate or limit sending mail-in ballots to voters who do not specifically request them; restrict voters receiving assistance in returning mail-in ballots; limit the number, location, or availability of mail-in ballot drop boxes; impose stricter signature requirements for mail-in ballots; tighten or impose voter identification requirements for mail-in voters; tighten or impose voter identification requirements for in-person voters; expand voter purges or risk faulty voter purges, including purges of voters for the reason that they have not voted in a specified period of time; ban the provision of human necessities for in-person voters, such as food and water, to the extent that such provision is not used to unlawfully influence voters; eliminate election day registration of voters; reduce polling place availability; limit early voting days or hours; and/or support fraudulent or specious claims regarding election integrity or voter fraud.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners strongly condemns any elected official that attempts to or supports enacting legislation, policies, or procedures that will hinder the right of suffrage, such as legislation, policies, or procedures that will: shorten windows to apply for a mail-in ballot; shorten deadlines to deliver mail-in ballots; make it harder to remain on absentee voter lists; eliminate or limit sending mail-in ballot applications to voters who do not specifically request them; eliminate or limit sending mail-in ballots to voters who do not specifically request them; restrict voters receiving assistance in returning mail-in ballots; limit the number, location, or availability of mail-in ballot drop boxes; impose stricter signature requirements for mail-in ballots; tighten or impose voter identification requirements for mail-in voters; tighten or impose voter identification requirements for in-person voters; expand voter purges or risk faulty voter purges, including purges of voters for the reason that they have not voted in a specified period of time; ban the provision of human necessities for in-person voters, such as food and water, to the extent that such provision is not used to unlawfully influence voters; eliminate election day registration of voters; reduce polling place availability; limit early voting days or hours; and/or support fraudulent or specious claims regarding election integrity or voter fraud.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Ingham County Clerk to transmit or cause to be transmitted this Resolution to the President of the United States of America, the United States Senators for the State of Michigan, the United States Representatives for the State of Michigan, all State of Michigan Senators and Representatives, all officials representing the electors of Ingham County, and all other elected County Commissioners, County Executives, and all county and local Clerks that oversee elections, whether elected or appointed, in the State of Michigan.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING CRAIG WHITFORD

WHEREAS, Craig Whitford served as a member of the Ingham County Historical Commission from May of 2002 through December of 2020; and

WHEREAS, as a member of the Historical Commission Craig held the position of Chairperson for many years and also served as Vice-Chairperson; and

WHEREAS, Craig's dedication and vast knowledge of the history of Ingham County brought new life and renewed ideas to the Commission; and

WHEREAS, under Craig's leadership the Historical Commission hosted numerous events such as the Centennial Celebration for the Ingham County Courthouse, the opening of the time capsule located within the cornerstone of the Ingham County Courthouse, the restoration of the Civil War cannon and the horse trough; and

WHEREAS, under Craig's guidance the artifacts maintained by the Historical Commission have been categorized and properly preserved, the display cases in the Courthouse are updated based on historical themes relative to Ingham County and the various municipalities located within the boundaries of the County of Ingham; and

WHEREAS, Craig was very instrumental in the implementation of the Heritage Awards which are awarded annually to Ingham County residents for lifetime service in promoting public awareness and preservation of Ingham County's rich heritage; and

WHEREAS, for his years of service in promoting public awareness and the preservation of Ingham County's rich heritage, Craig was selected as the 2021 recipient of the Heritage Award.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Craig Whitford for nearly 19 years of dedicated service as a member of the Ingham County Historical Commission and for bringing a greater awareness of the history of Ingham County to the forefront.

BE IT FURTHER RESOLVED, that the Board congratulates Craig as the recipient of the 2021 Heritage Award and wishes him continued success in all of his future endeavors.