

CHAIRPERSON  
BRYAN CRENSHAW

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
ROBIN NAEYAERT

COUNTY SERVICES COMMITTEE  
RYAN SEBOLT, CHAIR  
EMILY STIVERS  
MARK GREBNER  
VICTOR CELENTINO  
ROBERT PEÑA  
RANDY MAIVILLE  
ROBIN NAEYAERT

**INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, AUGUST 30, 2022 AT 6:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/87805478336>.

Agenda

Call to Order  
Approval of the [August 16, 2022 Minutes](#)  
Additions to the Agenda  
Limited Public Comment

	Budget Book <u>Section-Page</u>
1. <u>Budget Hearings</u>	
a. Advisory Boards.....	3-1
i. Equal Opportunity Committee	
ii. Historical Commission	
iii. Women’s Commission	
b. Board of Commissioners.....	3-6
c. Controller .....	3-11
d. County Attorney.....	3-18
e. County Clerk .....	3-21
f. Drain Commissioner.....	3-37
g. Economic Development.....	3-50
h. Equalization .....	3-55
i. Facilities.....	3-59
j. Farmland and Open Space Preservation Millage.....	3-73
k. Financial Services .....	3-76
l. Hotel/Motel.....	3-81
m. Human Resources .....	3-83
n. Innovation and Technology .....	3-88
o. Purchasing.....	3-93
p. Register of Deeds.....	3-99
q. Road Department .....	3-108
r. Treasurer.....	3-114
s. Tri-County Regional Planning .....	3-131
t. Ingham Conservation District	
2. <u>Final Ranking</u>	

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO  
MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

COUNTY SERVICES COMMITTEE  
August 16, 2022  
Draft Minutes

Members Present: Sebolt, Peña, Stivers, Grebner (Arrived at 6:32 p.m.), Maiville, and Celentino

Members Absent: Naeyaert

Others Present: Brenda Gray, Tori Meyer, Brian Cenci, Tim Inman, Paul Pratt, Becky Bennett, Gregg Todd, Kylie Rhoades and others.

The meeting was called to order by Chairperson Sebolt at 6:30 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/87805478336>.

Approval of the July 19, 2022 Minutes

CHAIRPERSON SEBOLT STATED, WITHOUT OBJECTION, THE MINUTES OF THE JULY 19, 2022 COUNTY SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN.  
Absent: Commissioners Naeyaert and Grebner.

Additions to the Agenda

13. Housing Trust Fund – Resolution to Approve \$2,000,000 from the Housing Trust Fund for Ingham County Land Bank Matching Funds for Row House Construction

Substitute –

11. Human Resources Department
  - b. Resolution Certifying Representatives for the MERS 2022 Retirement Conference

Limited Public Comment

None.

Commissioner Grebner arrived at 6:32 p.m.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. STIVERS, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Veterans Affairs Office
  - a. Resolution to Accept the 2023 County Veteran Service Fund Grant
  - b. Resolution to Authorize the Ingham County Department of Veterans Affairs to Accept the 2023 County Veteran Service Fund Grant on Behalf of Clinton County

3. Public Defenders Office – Resolution to Authorize a Grant between the State of Michigan, Michigan Indigent Defense Commission (MIDC), Department of Licensing and Regulatory Affairs, and Ingham County to Provide Funding to Assist the County in Complying with the Compliance Plan and Cost Analysis Approved by MIDC and Creating One New Grant Funded Position
4. Health Department
  - a. Resolution to Amend the Status of Position #601541 (CHW– Forest) from Part-Time to Full-Time
  - b. Resolution to Authorize the Creation of a Grant-Term Limited Mobile Health Unit Coordinator Position
  - c. Resolution to Authorize a New 1.0 FTE Workforce Development Coordinator Position for Ingham County Health Department
6. Innovation and Technology Department – Notice of Emergency Purchase Order to Obtain Replacement Uninterruptible Power Supply for Grady Porter Building Data Closet
7. Potter Park Zoo – Notice of Emergency Purchase Order for Penguin Exhibit Chiller Repair
8. Animal Control and Shelter – Resolution to Create a Second Lead Animal Care Specialist
9. Facilities Department
  - a. Notice of Emergency Purchase Order for 30<sup>th</sup> Circuit Court Annex Building Access Card Swipes
  - b. Notice of Emergency Purchase Order for 30<sup>th</sup> Circuit Court Annex Building Metal Detector
  - c. Notice of Emergency Purchase Order for 30<sup>th</sup> Circuit Court Annex Building Parking Lot Safety Fence
  - d. Resolution to Authorize an Agreement Extension with Teachout Security for Unarmed Security Guard Services at Multiple Ingham County Facilities and to Rescind Resolution #22-254
10. Road Department
  - a. Notice of Emergency Purchase Order with T.H. Eifert
  - b. Resolution to Authorize a Contract for Propane Supplied and Delivered to the Ingham County Road Department
  - c. Resolution to Authorize a Contract for Liquid De-Icing Corrosion Inhibited Solution
  - d. Resolution to Authorize a Contract for Dust Control Solutions and Services
11. Human Resources Department
  - b. Resolution Certifying Representatives for the MERS 2022 Retirement Conference
13. Housing Trust Fund – Resolution to Approve \$2,000,000 from the Housing Trust Fund for Ingham County Land Bank Matching Funds for Row House Construction

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Naeyaert

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Naeyaert

11. Human Resources Department

- a. Resolution to Approve a Letter of Understanding with the ICEA County Professionals Unit and Michigan Nurses Association Unit Regarding Jail Medical Nurses

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. STIVERS, TO APPROVE THE RESOLUTION.

Chairperson Sebolt stated that he would like to disclose for the record that the Michigan Nurses Association was affiliated with AFL-CIO, which was his daytime employer.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Naeyaert.

5. Financial Services Department – Resolution to Approve the Reorganization of the Financial Services Department (*Discussion*)

Tori Meyer, Financial Services Director, stated that the Financial Services Department had not had any positions reviewed or graded in a long time. She further stated that it had been difficult to hire new accounting staff, and believed that the positions needed to be evaluated to attract quality employees.

Commissioner Celentino asked for clarification if any position fell under union collective bargaining.

Ms. Meyer stated that all positions, with the exception of payroll, were part of the ICEA Professional Union. She further stated that the payroll position was under the Managerial Confidential unit.

Commissioner Celentino asked if the unions had provided approval.

Ms. Meyer stated that the union did sign off.

**Chairperson Sebolt requested that the approval email from the bargaining units be included in the next packet.**

2. Drain Commissioner – Resolution to Allocate \$1,000,000 in American Rescue Plan Funds to the Montgomery Drain Maintenance and Improvement Project

This agenda item was voted on and discussed with Agenda Item No. 12.

12. Controller's Office – Resolution Defining the Terms of the Montgomery Drain American Rescue Plan Act Funding Allocation

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. PEÑA, TO APPROVE AGENDA ITEM NOS. 2 AND 12.

Paul Pratt, Deputy Drain Commissioner, stated he was accompanied by Tim Inman, Spicer Group, and Brian Cenci, GEI Consultant. He further stated that he had not looked at the Controller's resolution until that day.

Mr. Pratt stated that he had reviewed the information with Pat Lindemann, Drain Commissioner, who expressed that he was not opposed to any of it. He further stated that Mr. Lindemann was concerned with individuals trying to redesign the drain he was responsible for.

Commissioner Grebner stated that one million dollars worth of trails had been taken off, he further asked for clarification on who took the bids.

Mr. Pratt stated that the City of Lansing would take the bids and not the Parks Department.

Commissioner Grebner asked for clarification on the amount of funds on hand.

Gregg Todd, Ingham County Controller, stated that from his understanding the Drain Commission did not have any remaining funds on hand. He further stated that the funds had been held for future maintenance on the project.

Mr. Todd stated that any funds outside of what was approved would have to be raised through assessments.

Mr. Pratt stated that funds could come from State or Federal funding as well. He further stated that they had focused on Division 6 as it was believed to be most doable quickly.

Mr. Pratt stated that it did not make sense not to do it, and that the project would not get any cheaper. He further stated that if the Board of Commissioners wanted to wait, then the Drain Commission could live with that decision.

Commissioner Grebner stated that he assumed that the Drain Commission would not be able to proceed due to the requirement that the plumbing would work by the time the one million dollars was spent.

Mr. Pratt stated that some of the system was complete.

Mr. Inman stated that the system was at partial capacity, and that they were in the process of testing some components. He further stated that it was at half capacity without the remaining components installed.

Mr. Pratt stated that the remaining money on hand would pay for the rest of Division 5b and 5a.

Mr. Inman stated that the rest of the two million dollars had been set aside for future maintenance costs and had nothing to do with Division 5a or 5b. He further stated that the funds were considered to be already spent.

Mr. Cenci stated that the one million dollars would go to the construction and completion of Division 12.

Mr. Todd stated that Division 12 was phase two of Ranney Park. He further stated that it was his understanding that the completion of phase two was needed and included the head wall where the water is pumped.

Mr. Todd stated that the one million dollars for the Michigan Avenue improvements do not do anything until the water flowed.

Mr. Cenci stated that the one million dollars was split between Division 6 and \$400,000 was for restoration work in Division 7.

Mr. Inman stated that it was important to know that the system could operate at less than full capacity with the work that was being completed. He further stated that there was one component in Ranney Park that needed to be built to allow the system to operate at its designed flow.

Mr. Inman stated that the system would be more expensive to operate if it was not performing at its intended capacity.

Commissioner Grebner stated that they referred to the operational capacity as present tense.

Mr. Inman stated that at the conclusion of the current contracts, the system would run at half capacity. He further stated that the Division 5 contracts would conclude in the next few weeks.

Commissioner Grebner stated that what they meant was a “Bill Clinton verb tense.” He further asked for clarification on what level of capacity the system would be operating at with the one million dollar contribution.

Mr. Inman stated that a portion of the one million dollars would include work at the Division 6 work at Michigan Avenue. He further stated that the Division 12 component was the lion’s share of the capacity.

Commissioner Grebner confirmed that the one million dollars would include the Division 12 component.

Mr. Pratt stated that it might just all have to sit until the Drain Commission is able to come up with the three million dollars.

Commissioner Grebner asked for clarification on if the landscaping was included in Division 12.

Chairperson Sebolt stated that the Controller did have the landscaping noted as Division 10 in the breakdown.

Commissioner Grebner stated that the one million dollars with the addition of the three million dollars that was needed for matching did not include landscaping.

Mr. Cenci confirmed that it did not include landscaping.

Commissioner Grebner stated that while he wanted the landscaping, he would just like to see the project completed. He further stated that he wanted to ensure that the money provided was tied to getting things done.

Commissioner Peña stated that in the spirit of disclosure his basement has had standing water for several days. He further stated that he wanted to speak up for the residents of Frandor Hills, as he knew of a few that had spent upwards of \$15,000 to \$20,000 for dry wells.

Commissioner Celentino asked for clarification if the funds offset any of the municipal costs.

Mr. Pratt stated that it did not reduce their cost. He further stated that it might reduce the additional cost that they might end up paying.

Commissioner Celentino asked for clarification if the funds offset what the residents paid for.

Mr. Cenci stated that it did not offset any of the current costs.

Mr. Pratt stated that the project had been hit by the COVID-19 Pandemic and what had began as a 36 million dollar project is no longer. He further stated that the Drain Commission would just have to figure it out.

Commissioner Maiville stated that the Frandor Hills neighborhood had been sold on the idea that they would end up with new streets. He further asked if the plans still included such work.

Mr. Cenci stated that it was intended to be completed as part of the remaining work. He further stated that the Frandor Hills work had been delayed by the City of Lansing due to cost.

Mr. Cenci stated that it had come in at approximately 2.1 million dollars.

Commissioner Maiville asked if there was still hesitation from the City of Lansing.

Mr. Cenci stated that the city had been pushing the Drain Commission to rebid the project for next year.

Mr. Inman stated that they had initially delayed the project as they needed to manage their side of the cost increase.



Mr. Pratt stated that the Drain Commission was completing the project one million dollars at a time.

Chairperson Sebolt stated that it had been mentioned that the COVID-19 Pandemic had increased costs. He further stated that the 40% increase of costs seemed like a high percentage even with the consideration of inflation.

Mr. Pratt stated that the increase was roughly one third. He further stated that the construction bids have increased.

Mr. Inman stated that construction bids had increased statewide. He further stated that the increases were situational and he has seen other clients experience similar increases.

Chairperson Sebolt asked if they had trimmed the project down as they saw the increases.

Mr. Pratt confirmed that they had cut back what had been bid, and reconfigured things.

Mr. Inman stated that when the increases first impacted the bids, they had received several that came in at one million dollars over what had been anticipated. He further stated that they had made the decision not to include capacity improvements.

Mr. Inman stated that it was unusual for a drain petition not to bring a system up today's standard. He further stated that they had daylighted portions of the drain instead of including culverts.

Mr. Inman stated that Michigan Department of Transportation (MDOT) had stepped up and participated at a significantly higher level.

Chairperson Sebolt asked for clarification on what full capacity rate would be.

Mr. Cenci stated that it was a treatment capacity.

Mr. Inman stated that it was a pumping rate of 4,000 gallons per minute. He further stated that the system would be running at half capacity until all of the final features were in place.

Mr. Cenci stated that at full capacity, it removed 96% of pollutants.

Commissioner Grebner stated that it would be tragic news to the residents of Frandor Hills to be handed an assessment for the completed work.

Mr. Cenci stated that it all depended on how the city decided to handle it.

Commissioner Grebner stated that the City of Lansing would be given a bill at some point for the work completed in Frandor Hills.

Mr. Cenci stated that the City had delayed it to figure things out on their end without a special assessment.

Mr. Pratt stated that he would be surprised if they set up a special assessment.

Commissioners Grebner asked if there were other areas that would require additional funding.

Mr. Pratt stated that he did not know for sure, but that it was always a possibility. He further stated that it could occur in East Lansing.

Mr. Inman stated that most of the other Divisions were distributed throughout the service area of the drain.

Mr. Prat stated that the Drain Commission had promised East Lansing that they would be able to bring in additional area of the city in and expand the service area. He further stated that the Drain Commission had agreed to set up the pipes at the edge of the current district, which had originally been included in the 36 million dollar bid.

Commissioner Grebner stated that the connection to the boundary could not be more than \$1,000 per foot.

Mr. Cenci stated that most of the connection ended at Ranney Park.

Commissioner Grebner asked what the total possible bill for East Lansing would be.

Mr. Pratt stated that it would include Coolidge, Grand River, and Saginaw Road, and would include serious pipes and dealing with utilities. He further stated that East Lansing would have to pay for their additional acreage.

Mr. Inman stated that they would look to get relief from the Michigan Department of Transportation (MDOT) as a lot of that included MDOT road right-of-way.

Mr. Pratt stated that he did not want to get into much detail, but that was the only example that could be pointed towards a specific jurisdiction.

Commissioner Peña stated that from experience, standard roadway projects run about 5% and when consultants were involved it ran between 15 to 20%. He further stated that the bill included moving parts such as fuel, pavement and labor.

Commissioner Peña stated that the specific roadway included specific earth movement and paving which was very complex. He further stated that he knew that there was concern for the 40% increase, but he knew that in Detroit and Grand Rapids it was common to see 25% increases for roadway projects.

Chairperson Sebolt stated that Agenda Item No. 2 would be a blanket one million dollars. He further stated that Agenda Item No. 12 was one million dollars with strings attached to ensure that it went to the project as the Board of Commissioners see fit.

Commissioner Stivers asked if the items could be passed together.

Chairperson Sebolt stated that it could be interpreted as the Drain Commission receiving two million dollars.

COMMISSIONER GREBNER REQUESTED A DIVISION OF THE QUESTION.

Chairperson Sebolt stated that the question had been divided.

COMMISSIONER GREBNER MOVED TO TABLE AGENDA ITEM NO. 2.

THE MOTION FAILED DUE TO LACK OF SUPPORT.

Commissioner Celentino asked for clarification if the Drain Commissioner's plans would be altered if the County Services Committee passed Agenda Item No. 12.

Mr. Todd stated that it was his understanding that it would require the Drain Commission to fund and construct Division 12 in order to receive the one million dollars from the County.

Commissioner Stivers stated that she believed that they did not need to divide the question. She further stated that she did not believe that there was any doubt as one resolution was for the one million dollars and the other was for the strings attached.

Commissioner Stivers stated that if Agenda Item No. 12 was passed then the strings would be passed without the money.

Chairperson Sebolt stated that he read the therefore be it resolved statement in the resolution for Agenda Item No. 12 as the Board of Commissioners releasing the one million dollars.

Commissioner Stivers stated that she did not believe that it had been the intent of the Controller.

Mr. Todd stated that he had assumed that Agenda Item No. 2 would pass. He further stated that it could be amended to clearly state that the Board of Commissioners approved the one million dollars along with the conditions.

Chairperson Sebolt stated that it would make more sense to have one resolution instead of two.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. GREBNER, TO AMEND AGENDA ITEM NO. 12 AS FOLLOWS:

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves **\$1,000,000 in ARPA funding for the Montgomery Drain** with the following terms ~~as a~~ **and** conditions of the ~~\$1,000,000 in ARPA funding for the Montgomery Drain~~:

This was considered a friendly amendment.

Discussion.

Commissioner Stivers stated that if Agenda Item No. 2 was not passed, then the additional information and background of the Montgomery Drain and why it was needed would be lost in the public record. She further stated that she was in favor of amending Agenda Item No. 12 to make it clear that it did not approve the money, and pass Agenda Item No. 2 as well.

Discussion.

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. STIVERS, TO TABLE AGENDA ITEM NO. 2.

Commissioner Grebner stated that some language in the Whereas clauses of the resolution for Agenda Item No. 2 would be added to the resolution for Agenda Item No. 12

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Naeyaert.

Commissioner Grebner stated that he would like to point out that Ingham County had simultaneously embarked on a 70 million dollar project that was within 1% of its budget and on schedule.

Discussion.

THE MOTION TO APPROVE AGENDA ITEM NO. 12, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioner Naeyaert.

### Announcements

Commissioner Peña stated that he wanted to share that Alfreda Schmidt was in the hospital.

Commissioner Grebner stated that he would have supported the Housing Trust Fund resolution, as they addressed his concerns. He further stated that they were very sincere and did the best that they could do.

Chairperson Sebolt stated that the Housing Trust Fund looked at the item several times. He further stated that he had worked with the Treasurer and the Land Bank Office to review the material and appreciated the hard work that went into it.

Chairperson Sebolt stated that the Tri-County Regional Planning Commission had completed their survey and concluded that the area was 17,000 housing units short. He further stated that it

was estimated that in the next 25 years the area would be between 18,000 to 30,000 housing units short.

Chairperson Sebolt stated that it was a national problem, and further stressed that Ingham County was behind in affordable housing. He further stated he hoped the neighboring counties would also take action on the housing shortage in the area.

Commissioner Grebner stated that the Government should just not build housing, but he was in favor of Government intervention and spending. He further stated that the Government did a great job at building, but did a poor job at managing costs.

#### Public Comment

None.

#### Adjournment

The meeting was adjourned at 7:24 p.m.