

CHAIRPERSON  
RYAN SEBOLT

VICE-CHAIRPERSON  
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

COUNTY SERVICES COMMITTEE  
VICTOR CELENTINO, CHAIR  
ROBERT PEÑA  
MARK GREBNER  
RYAN SEBOLT  
GABRIELLE LAWRENCE  
RANDY MAIVILLE  
KARLA RUEST

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, DECEMBER 5, 2023 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/87805478336>.

### Agenda

Call to Order

Approval of the [November 21, 2023 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Equal Opportunity Committee – Interviews
2. Treasurer’s Office – Resolution to Set Policy for Certain [Delinquent Tax Payments](#)
3. Drain Commissioner
  - a. Resolution Pledging Full Faith and Credit to [2024 Drainage District Notes](#)
  - b. Resolution Approving Relinquishment of Jurisdiction and Control Over a Portion of the [Bolter Drain](#) to the City of Lansing
4. Health Department – Resolution to Create a Permanent 1.0 FTE [Project Specialist](#) Community Action Network Coordinator
5. Potter Park Zoo – Notice of Emergency Purchase Order for [Water Main Repair](#)
6. Innovation & Technology Department
  - a. Resolution to Approve the Purchase of Additional Multibridge Licenses from [Core Technology](#)
  - b. Resolution to Approve the Acceptance of the State and Local [Cybersecurity Grant](#) Program
  - c. Resolution to Approve Fiber Engineering and Construction from [Western Tel-Com](#)
7. Facilities Department
  - a. Resolution to Authorize an Agreement with [Hedrick Associates](#) for the Maintenance of the Uninterrupted Power Supply at the 9-1-1 Center
  - b. Resolution to Authorize an Agreement with [Boling Janitorial Services, Inc.](#), for the Janitorial Services at Multiple County Locations
8. Road Department – Resolution to Extend an Agreement with [Michigan Pavement Markings, LLC](#) for the 2024 Countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program

9. Human Resources Department – Resolution to Approve UAW TOPS, ICEA Court Professional, Teamsters Local 243 Zoo, and Managerial & Confidential [Reclassification](#) Requests
10. Controller’s Office
  - a. Resolution Authorizing [Adjustments](#) to the 2023 Ingham County Budget
  - b. Resolution Approving Various [Contracts](#) for the 2024 Budget Year
11. Board of Commissioners Office
  - a. Resolution to Amend the [Board Rules](#) to Reschedule a Meeting of the Ingham County Board of Commissioners
  - b. Resolution Granting the Village of Webberville’s Petition for Detachment (Deannexation) of Lands from the [Village of Webberville](#) to Leroy Township
  - c. Resolution Honoring [Dr. Martin Luther King, Jr.](#)

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

COUNTY SERVICES COMMITTEE  
November 21, 2023  
Draft Minutes

Members Present: Sebolt, Peña, Celentino, Grebner, Lawrence, Ruest, and Maiville.

Members Absent: None.

Others Present: Becky Bennett, Gregg Todd, Sue Graham, Madison Hughes, Courtney Johnson, and others.

The meeting was called to order by Chairperson Celentino at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/87805478336>.

Approval of the November 7, 2023 Minutes

CHAIRPERSON CELENTINO STATED, WITHOUT OBJECTION, THE MINUTES OF THE NOVEMBER 7, 2023 COUNTY SERVICES COMMITTEE MEETING WERE APPROVED.

Additions to the Agenda

2b. Health Department – Authorization to Start a Managerial/Confidential Employee Above Step 2.

Substitute –

7a. Controller’s Office – Resolution to Approve a Purchase Agreement for 426 S. Walnut Street, Lansing

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SEBOLT, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Equal Employment Opportunity Committee – Resolution to Adopt the By-Laws of the Ingham County Equal Opportunity Committee
2. Health Department – Notice of Emergency Purchase Order for Urgent Revenue Cycle Management Expertise
3. Innovation & Technology Department
  - a. Resolution to Approve the Renewal of the Hyland OnBase Annual Support
  - b. Resolution to Approve the Invoice for Renewing CourtView Support Services

- c. Resolution to Approve Renewal of PACC/PAAM Licensing and Support
  - d. Resolution to Approve Renewal of Pluralsight Staff Training from CDWG
4. Facilities Department
- a. Resolution to Authorize an Agreement with Trane U.S. Inc., for Upgrading the Temperature Controls and Software at the 9-1-1 Center
  - b. Resolution to Authorize an Agreement with Moore Trosper Construction Co., for the Renovations to the Michigan Department of Health and Human Services Space at the Human Services Building
5. Road Department
- a. Resolution to Authorize a Purchase Order for Helically Corrugated Steel Pipe
  - b. Resolution to Authorize a Purchase Order for Bulk Fuel Delivery
  - c. Resolution to Authorize Contracts for 2024-2025 As-Needed Engineering Design Services
  - d. Resolution to Authorize Contracts for 2024-2025 As-Needed Material Testing and/or Fabrication Inspection Services
6. Human Resources Department
- b. Resolution to Authorize Renewing a Subscription with Governmentjobs.com, Inc. DBA NEOGOV for Human Resources Software
  - c. Resolution to Authorize a Statement of Work Agreement with Compass, a Division of Encompass EAP, for a Cultural Assessment of the Road Department
7. Controller's Office
- a. Resolution to Approve a Purchase Agreement for 426 S. Walnut Street, Lansing
8. Board of Commissioners Office – Request for a Step Increase for Managing Director of Road Department

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

6. Human Resources Department
- a. Resolution to Approve UAW TOPS and Managerial & Confidential Reclassification Requests and an ICEA County Professional Job Title Change

MOVED BY COMM. PEÑA, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Sebolt disclosed that the UAW TOPS was part of an International Union that was affiliated with their employer, the Michigan American Federation of Labor and Congress of Industrial Organizations (AFL-CIO).

THE MOTION TO APPROVE THE RESOLUTION CARRIED UNANIMOUSLY.

7. Controller's Office

b. Report on Montgomery Drain by Third Party Engineer

Commissioner Grebner stated, originally, they were asked for \$1 million dollars from Trails money and \$1 million of COVID-19 money, which was approved. Commissioner Grebner further stated they wanted to pull out a little bit of money to make sure it was being well spent because they had no idea what was really going on there.

Commissioner Grebner further stated that, as it all went on, it became more and more irrelevant and Commissioner Grebner was hoping that the whole thing had been forgotten and that it was never followed up with. Commissioner Grebner further stated that the Gregg Todd, Ingham County Controller, actually followed it up and found a contractor.

Commissioner Grebner stated that less than one percent of what had been contributed had been spent, so it was not a huge fee. Commissioner Grebner further stated that those people did a little independent assessment, and they came back with reassuring words that the whole thing looked like it actually held together and made some sense to them.

Commissioner Grebner stated that they thought it worked out better than they ever had thought. Commissioner Grebner further stated they really appreciated that somebody who had nothing to do with it, was not on payroll and had no vested interest, was able to flip through things, make sense of it, and agree it looked okay.

Commissioner Peña stated they had mentioned earlier in the Fall that gravel trails had been placed in the said Montgomery Drain Project, and they were actually paved now, as Commissioner Grebner could attest and confirm. Commissioner Peña further stated they were very happy the project was moving along and they were very thankful for all of the hard work that the Controller's Office did behind the scenes.

Commissioner Grebner stated that the only other thing they wanted to say was that it appeared they ran out of money again and that they did not have enough money to finish the project. Commissioner Grebner further stated they did not think the Drain Commissioner's Office was going to ask for any more.

Commissioner Grebner stated that there was some stuff that was kind of getting left out at the end, but they had almost enough to finish it.

Todd stated that they had not heard from the Drain Commission on any additional requests. Todd further stated that they would confirm what Commissioner Grebner stated that they had not had additional requests at that time.

### Announcements

Chairperson Celentino stated that Sunday, November 26, 2023, was the Becky Bennett, Board of Commissioners Director's, birthday and further wished Bennett a happy, soon to be, birthday. Chairperson Celentino further stated that Kelly Jones, Road Department Managing Director, was present and it was their birthday.

Chairperson Celentino thanked Jones for spending their birthday at the meeting when everything was on consent.

### Public Comment

None.

### Adjournment

The meeting was adjourned at 6:07 p.m.

**DECEMBER 5, 2023 COUNTY SERVICES AGENDA  
STAFF REVIEW SUMMARY**

**RESOLUTION ACTION ITEMS:**

**The Controller recommends approval of the following resolutions:**

**2. Treasurer's Office – Resolution to Set Policy for Certain Delinquent Tax Payments**

This resolution sets the policy for certain delinquent tax payments for the County Treasurer to use provisions of Section 211.59(3) for the 2023 tax year.

**3a. Drain Commissioner – Resolution Pledging Full Faith and Credit to 2024 Drainage District Notes**

This resolution pledges the full faith and credit of the County behind \$15,000,000 in 2024 Drainage District Notes. While, historically, the full faith and credit of a county has not been required for a drain commissioner to borrow against drain project assessments, recent banking issues have resulted in the lack of lending willingness from banks without the full faith and credit.

See memo for details.

**3b. Drain Commissioner – Resolution Approving Relinquishment of Jurisdiction and Control Over a Portion of the Bolter Drain to the City of Lansing**

This resolution approves the relinquishment and jurisdiction of the portion of the Bolter Drain that lies within in the City of Lansing to the City of Lansing. The City of Lansing has already approved the relinquishment through Resolution 2023-197. The remaining 7,180 feet of Bolter Drain would remain under the jurisdiction of the Drain Commissioner.

See memo for details.

**4. Health Department – Resolution to Create a Permanent 1.0 FTE Project Specialist Community Action Network Coordinator**

This resolution creates a permanent 1.0 FTE Project Specialist Community Action Network (CAN) Coordinator, effective upon approval. The Project Specialist CAN Coordinator role is essential to ICHD's Maternal and Child Health (MCH) Division operations and ensures that our Infant Mortality Coalition is successful and sustainable. This new position will allow health department staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across the county. Creating this new position will allow extra capacity and staffing hours to further develop the Infant Mortality Coalition and will provide coordination for the Fetal Infant Mortality Review program.

The financial impact for creating this permanent 1.0 FTE Project Specialist CAN Coordinator position will be \$115,319. All costs for this agreement will be covered by the Strong Start Healthy Start grant H4924118.

See memo for details.

5. **Potter Park Zoo – Notice of Emergency Purchase Order for Water Main Repair**

This Emergency PO to Myers Plumbing & Heating for \$7,647.50 is to fix an underground broken water line. Funding is available in the Zoo Budget.

See memo for details.

6a. **Innovation & Technology Department – Resolution to Approve the Purchase of Additional Multibrige Licenses from Core Technology Resolution**

This resolution approves the purchase of additional Multibrige licenses from Core Technology. The Sheriff's Office utilizes this software to access critical LEIN data and is currently maxing out the use, causing delays in obtaining valuable information.

Funding for the \$10,400 purchase is available in the IT LOFT Fund.

See memo for details.

6b. **Innovation & Technology Department – Resolution to Approve the Acceptance of the State and Local Cybersecurity Grant Program**

This resolution approves the acceptance of up to \$30,000 in state cybersecurity grant funding with no local match. The funds, if received, would be used for endpoint protection, cyber assessments, and Statewide Incident Response training.

See memo for details.

6c. **Innovation & Technology Department – Resolution to Approve Fiber Engineering and Construction from Western Tel-Com**

This resolution approves an amendment to the agreement with Western Tel-Com via Resolution #23-460 for engineering and construction for fiber broadband. The original approval of \$350,000 did not include the mandatory Davis-Bacon labor requirements, so an additional \$65K is being requested, which brings the total to \$415,000.

Funding is available through ARPA.

See memo for details.

7a. **Facilities Department – Resolution to Authorize an Agreement with Hedrick Associates for the Maintenance of the Uninterrupted Power supply at the 9-1-1 Center**

This resolution authorizes an agreement with Hedrick Associates for the maintenance of the UPS at the 9-1-1 Center. The UPS ensures continuation of equipment operation in the case of a power outage, switching over to generator back-up without an interruption to the power.

Funding is available in the Facilities equipment maintenance budget.

See memo for details.



**7b. Facilities Department – Resolution to Authorize an Agreement with Boling Janitorial Services, Inc., for the Janitorial Services at Multiple County Locations**

This resolution authorizes an agreement with Boling Janitorial Services, Inc. for janitorial services at multiple County facilities. Bids were solicited with six bidders submitting proposals. Boling was the lowest responsible bidder and a local bidder.

Funding for the three year contract of \$2,985,549.52 is available in the Facilities Department maintenance contractual budgets.

See memo for details.

**8. Road Department – Resolution to Extend an Agreement with Michigan Pavement Markings, LLC for the 2024 Countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program**

This resolution approves an extension with Michigan Pavement Markings, LLC for the 2024 countywide pavement marking program. Michigan Pavement Markings, LLC has agreed to extend the 2022 pricing through 2024.

Funding is available in the 2024 Road Fund budget.

See memo for details.

**9. Human Resources – Resolution to Approve UAW TOPS, ICEA Court Professional, Teamsters Local 243 Zoo, and Managerial & Confidential Reclassification Requests**

This resolution approves various UAW TOPS, ICEA Court Professional, Teamsters Local 243 Zoo and MC reclasses.

See memo for details.

**10a. Controller's Office – Resolution Authorizing Adjustments to the 2023 Ingham County Budget**

This resolution authorizes year end budget adjustments to the 2023 GF budget.

See memo for details.

**10b. Controller's Office – Resolution Approving Various Contracts for the 2024 Budget Year**

This resolution approves various, yearly repeating contracts for 2024. The contract amounts were approved in the 2024 budget.

See memo for details.

**11a. Board of Commissioners Office – Resolution to Amend the Board Rules to Reschedule a Meeting of the Ingham County Board of Commissioners**

This resolution changes the February 27, 2024 BoC meeting to February 26, 2024 due to the Michigan Presidential Primary Election.

**11b. Board of Commissioners Office – Resolution Granting the Village of Webberville’s Petition for Detachment (Deannexation) of Lands from the Village of Webberville to Leroy Township**

This resolution grants Webberville’s petition for deannexation of lands back to Leroy Township.

See memo for details.

**11c. Board of Commissioners Office – Resolution Honoring Dr. Martin Luther King, Jr.**

The Resolution name says it all!

**Additional Items:**

**1. Equal Opportunity Committee – Interviews**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO SET POLICY FOR CERTAIN DELINQUENT TAX PAYMENTS**

WHEREAS, the General Property Tax Act (act 206 of 1893) governs procedures for the collection of delinquent property taxes; and

WHEREAS, the Treasurer is presenting this resolution in continuance of prior policy of the County; and

WHEREAS, the fiscal impact is minimal; and

WHEREAS, at Section 211.59 (3) it specifically states that 'For taxes levied before January 1, 1999 and for taxes levied after December 31, 1998, a county board of commissioners, by resolution, may provide all of the following for taxes paid before May 1 in the first year of delinquency for the principal residence of a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person, as those persons are defined in chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if either a claim is made before February 15 for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for that credit to the county treasurer, and if that claimant has not received the credit before March 1: or if a claim was made in the immediately preceding tax year for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, and if that claimant resides at the same principal residence as claimed in the immediately preceding tax year:

- (a) Any interest, fee, or penalty in excess of the interest, fee, or penalty that would have been added if the tax had been paid before February 15 is waived.
- (b) Interest paid under subsection (1), or section 89(1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- (c) The county property tax administration fee is waived.; and

WHEREAS, the utilization of Section 211.59(3), is in the public interest.

THEREFORE BE IT RESOLVED, that the County Treasurer is authorized to use the provisions of Section 211.59(3) for 2024.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to all local taxing authorities in Ingham County.

**TO:** Board Of Commissioners County Services And Finance Committees

**FROM:** Patrick E. Lindemann, Drain Commissioner

**DATE:** November 16, 2023

**SUBJECT:** Full Faith and Credit Resolution in Support of 2024 County Drain Notes  
For the meeting agendas of December 5, 2023 (County Services) and December 6, 2023  
(Finance)

**BACKGROUND**

Ingham County (the “County”) has hundreds of legally established drainage districts under Act 40, Public Acts of Michigan, 1956, as amended (the “Drain Code”). When petitions are filed and a project is found necessary by a board of determination, the drainage district is required to proceed to design, acquire, and construct a project as petitioned (a “Petition Project”). Once construction bids are received by the drainage district for the project, the drainage district often issues a bond for the long term financing of the project. Prior to the issuance of the bonds, however, the drainage districts must expend funds for the design of the Petition Projects and other preliminary expenses. In addition, the Drain Code requires that drainage districts undertake regular inspection, repair, and maintenance of the drains under their jurisdiction (the “Maintenance Projects”).

Section 434 of the Drain Code gives drainage districts the power to borrow funds through the issuance of notes by which the proceeds may be used to pay the preliminary costs of a Petition Project, such as engineering fees, legal expenses, and the costs of acquiring property and easements. These notes would ultimately be paid from the proceeds of bonds issued for the Petition Project. In addition, Section 434 of the Drain Code gives the drainage districts the power to borrow funds to pay the costs of the Maintenance Projects. These notes are ultimately paid from funds raised by the levy of maintenance assessments by the drainage districts against benefitted properties and public corporations in the drainage districts for the maintenance of the drains. Under Section 434, a county board of commissioners, by a two-thirds vote, may pledge the full faith and credit of the County to the payment of the principal of and interest on notes issued for Petition Projects and Maintenance Projects and other legal purposes of the drainage districts (together, the “Projects”). This pledge provides backup security to the holders of the notes.

While in the past it has been common for drainage districts to issue notes without the full faith and credit of the County, the failures of Silicon Valley Bank and Signature Bank in the spring of 2023 have resulted in banks being unwilling to purchase these notes without the full faith and credit of the County being pledged as backup security for the payment of the notes (e.g., a note without the County’s full faith and credit pledge are illiquid should the bank need to sell it in the secondary market). The current situation in the banking sector makes it necessary to obtain the full faith and credit of the County in order for drainage districts to continue to implement Petition Projects and Maintenance Projects.

In order to continue to pay the preliminary costs of the Petition Projects and to implement the Maintenance Projects in 2024, the drainage districts will need to issue notes for these expenses. The Drain Office estimates that the drainage districts will need to issue notes in the approximate amount of \$15,000,000 in 2024. These notes will be paid from the proceeds of bonds (which have historically had the County’s full faith and credit pledged) that will be issued for the permanent financing of the Petition Projects and from special assessments levied for the Maintenance Projects.

By adopting this resolution pledging the County's full faith and credit up to a certain dollar amount for calendar year 2024, it will not be necessary to bring an individual resolution to the Board of Commissioners for each note that is issued throughout the year. The Drain Office will continue to present individual resolutions to the Board of Commissioners for the pledge of full faith and credit to each long term bond issue that is issued for permanent financing of Petition Projects.

### **ALTERNATIVES**

The drainage districts are legally obligated to undertake the Petition Projects and the Maintenance Projects. If the County does not adopt the resolution pledging full faith and credit, the placement agent for the drainage districts reasonably believes that there is a high likelihood that the drainage districts will not be able to find a purchaser for their notes. If that were to happen, the drainage districts would not have the necessary funds to design and construct the Petition Projects and to implement the Maintenance Projects, and this critical work may not be able to proceed, exposing the drainage districts (and possibly the County) to liability and or default. As an alternative to pledging its full faith and credit, Ingham County could loan the funds needed for the Projects to the drainage districts from available funds of the County. This could be accomplished by the County increasing funding for the Revolving Drain Fund (Fund 802). The additional funds added to Fund 802 would be loaned to the drainage districts with interest at a rate determined by the County. This approach was taken by the County previously but is not currently being used by the County. The County could also provide funds to the drainage district by acquiring their notes directly, instead of the drainage districts selling them to a bank. This is authorized by Section 434 of the Drain Code with specifically authorizes drainage districts to borrow money from a public corporation such as the County.

### **FINANCIAL IMPACT**

Based on analysis provided in Other Considerations below, the drainage districts have the ability to issue bonds for the Petition Projects in an amount sufficient to pay the principal of and interest on notes of the drainage districts, and in the event the Petition Projects do not move forward to completion there is significant value in the drainage districts which is sufficient to support the payment of assessments for the drainage districts' notes. Furthermore, the drainage districts also have the legal power to levy special assessments for the inspection, repair, and maintenance of the drains against benefitted properties and public corporations. Therefore, the likelihood the County would have to make payment on the notes as a result of the full faith and credit pledge is remote. In the worst case scenario, were the County to have to make a payment on a note, the payment would likely be recouped by special assessments levied to cover the principal of and interest on the note in a relatively short period of time.

### **STRATEGIC PLANNING IMPACT**

The County's strategic plan calls for the provision of quality roads and drains in the County and these Projects further the goal of providing quality drains.

### **OTHER CONSIDERATIONS**

The Drain Code provides significant powers to drainage districts and counties to assure that funds are available to pay notes issued by drainage districts.

a) The Drain Code provides drainage districts with the power to specially assess the costs of drain projects against benefitted properties and public corporations. Section 275 of the Drain Code further provides the drainage districts with the power to issue bonds for their Petition Projects in anticipation of these special assessments. Notes issued by drainage districts for interim costs of a Petition Project are intended to be paid from the proceeds of bonds issued to provide the permanent financing for the project. Since the drainage districts have broad powers to issue bonds for Petition Projects, there is sufficient power under the Drain Code to issue the bonds needed to pay for the costs of Petition Projects, including the payment of notes for preliminary costs.

- b) In rare circumstances, a Petition Project for which notes have been issued to pay for preliminary expenses does not move forward and bonds are not issued for the Petition Project. In such circumstances, Section 306 of the Drain Code provides the County Board of Commissioners with the power to authorize the drain commissioner to assess the amount of the preliminary expenditures to the drainage district. This power gives the County and the Drain Commissioner the ability to raise the funds needed to pay an interim note in such circumstances.
- c) Section 196 of the Drain Code provides the drain commissioner with the power to levy special assessments for the inspection, repair, and maintenance of the drains under the drain commissioner's jurisdiction. This power provides the source of revenue to the drainage districts to fund the costs of Maintenance Projects, including the payment of the principal of and interest on the notes of the drainage districts.
- d) The County has never made a payment pursuant to a resolution pledging full faith and credit for drainage district debt issued by a drainage district during my 30-year tenure as drain commissioner.**
- e) Based on this analysis, there are significant resources available to support the payment of the notes, leading me to conclude that there is no substantial risk that a significant, long-term payment would be required from the County as a result of its pledge of full faith and credit for these notes.

### **RECOMMENDATIONS**

Based on the information presented, I respectfully recommend approval of the attached Resolution Pledging Full Faith and Credit to 2024 Drainage District Notes.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO  
2024 DRAINAGE DISTRICT NOTES**

**Resolution # \_\_\_\_\_**

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the County on December 12, 2024, at 6:30 p.m., local time.

PRESENT: Commissioners \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Commissioners \_\_\_\_\_

The following resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”) to establish drainage districts in the County of Ingham (the “County”); and

WHEREAS, in certain drainage districts petitions have been filed with the Drain Commissioner for the making of certain improvements to the drains located in the drainage districts (the “Petition Projects”), which are being undertaken by the drainage district having jurisdiction over the drain; and

WHEREAS, the drainage districts are obligated to inspect, repair, and maintain the drains under their jurisdiction (the “Maintenance Projects”); and

WHEREAS, the Petition Projects and the Maintenance Projects (together, the “Projects”) are necessary for the protection of the public health; and

WHEREAS, in order to provide funds to pay preliminary costs of the Petition Projects, to pay all or a portion of the costs of the Maintenance Projects, and to refinance notes previously issued to provide funds to pay costs of the Projects, it is necessary for the drainage districts to issue notes from time to time pursuant to Section 434 of the Act; and

WHEREAS, the principal of and interest on notes issued for Petition Projects will be payable from bonds to be issued by the drainage districts constructing the Petition Projects to provide the permanent financing for the Petition Projects (the “Bonds”); and

WHEREAS, the principal of and interest on notes issued for Maintenance Projects will be payable from special assessments levied against benefitted properties and public corporations for the maintenance of the drains; and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the drainage districts, has analyzed the Petition Projects and informed the County that the drainage districts' ability to issue the Bonds and their ability to levy special assessments for the payment of interim costs of the Petition Projects provide the drainage districts with sufficient powers to raise funds to pay the principal of and interest on notes issued for Petition Projects; and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the drainage districts, has analyzed the Maintenance Projects and informed the County that the drainage districts' ability to levy special assessments for the payment of the costs of the Maintenance Projects provide the drainage districts with sufficient powers to raise funds to pay the principal of and interest on notes issued for Maintenance Projects; and

WHEREAS, the Drain Commissioner deems it advisable and necessary to request that this Ingham County Board of Commissioners (the "Board") adopt a resolution pledging the limited tax full faith and credit of the County on notes that may be issued by drainage districts in calendar year 2024; and

WHEREAS, the Board may, by resolution adopted by a majority vote of two-thirds of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on notes issued pursuant to Section 434 of the Act; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the notes is necessary to enable the drainage districts to continue to design, acquire and construct the Petition Projects and to pay the costs of the Maintenance Projects; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on notes issued in calendar year 2024 in an amount not to exceed \$15,000,000.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on any notes issued by County drainage districts pursuant to Section 434 of the Act in calendar year 2024 in the aggregate principal amount of not to exceed \$15,000,000, and on notes issued thereafter to refinance these notes (the "Notes"). In the event that Bonds are not issued on or before the date on which the principal of and interest on the Notes are due or in the event that moneys are not available to the drainage districts on the date the principal of and interest on Notes are due, the County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Notes when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Notes when due. The ability of the County to levy taxes to pay the principal of and interest on the Notes shall be subject to constitutional and statutory limitations on the taxing power of the County. The Notes may be issued in one or more Note issues.



2. In the event that, pursuant to said pledge of full faith and credit, the County advances County funds to pay any part of the principal of and interest due on a Note, the County shall take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The Chairperson of the Board, the County Controller/Administrator, the County Clerk, the County Treasurer, the County Finance Director, and any other official of the County, or any one or more of them, are authorized and directed to take all actions necessary or desirable for the issuance of the Notes and to execute any documents or certificates necessary to complete the issuance of the Notes, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer's Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates or other documents relating to federal or state securities laws, rules, or regulations and to sign such documents and give any approvals necessary therefor.

4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners \_\_\_\_\_

NAYS: Commissioners \_\_\_\_\_

ABSTAIN: Commissioners \_\_\_\_\_

**COUNTY SERVICES:**

**Yeas:** \_\_\_\_\_

**Nays:** \_\_\_\_\_ **Absent:** \_\_\_\_\_ **Approved:** \_\_\_\_\_

**FINANCE:**

**Yeas:** \_\_\_\_\_

**Nays:** \_\_\_\_\_ **Absent:** \_\_\_\_\_ **Approved:** \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Barb Byrum, Clerk  
County of Ingham

**CERTIFICATION**

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on December 12, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: December 12, 2024

\_\_\_\_\_  
Barb Byrum, Clerk  
County of Ingham

**TO:** Board of Commissioners, County Services Committee and Finance Committee

**FROM:** Patrick E. Lindemann, Ingham County Drain Commissioner

**DATE:** November 16, 2023

**SUBJECT:** Resolution Approving Relinquishment of Jurisdiction and Control Over a Portion of the Bolter Drain to the City of Lansing

For the Committee Meeting Agendas of December 5 and 6

---

**BACKGROUND**

The Bolter Drain was established in 1907 serving portions of Sections 3, 4, 9, 10, 15, and 16 of Delhi Charter Township. Historically, the Bolter Drain was an open ditch that served primarily agricultural and residential property. The character of the Bolter Drain has changed over time with the establishment of the Interstate 96 (“I-96”) corridor and adjacent commercial development, including township lands annexed by the City of Lansing north of I-96 to become the Edgewood Towne Center near Cedar Street and Edgewood Boulevard. As a result, the Bolter Drain has been enclosed and relocated to accommodate expansion of the commercial area in the City of Lansing. Because not all of this was constructed according to the Michigan Drain Code, 1956 P.A. 40, as amended (the “Drain Code”), there have been ongoing jurisdictional and operational questions for the portion of the Bolter Drain within the City of Lansing. These jurisdictional and operational questions have created difficulties for the Ingham County Drain Commissioner (“Drain Commissioner”) in managing the stormwater in this area and have also created difficulties for the City of Lansing in moving forward with proposed development and redevelopment in this important commercial area.

Since about 2006, the Drain Commissioner’s office and the City of Lansing’s Public Service Department have been working on ways to resolve many of these outstanding issues. After much deliberation, the Drain Commissioner and the City of Lansing propose to transfer jurisdiction of the part of the Bolter Drain beginning at the Michigan Department of Transportation right of way line north of I-96 to the City. This will better serve public and private interests, including health, convenience, and welfare, and will ensure effective management of stormwater within the watershed through efficiency and cost savings. If this transfer is approved, the part of the Bolter Drain route and course south of the I-96 right-of-way that will remain under the jurisdiction of the Drain Commissioner is 7,180 feet. The part of the Bolter Drain route and course that would be relinquished is 9,061 feet. If the relinquishment is approved, the lands served by the Bolter Drain remaining under the jurisdiction of the Drain Commissioner would be reduced from 622 acres to 194 acres, approximately. This change to the Drainage District would have to be formalized through a separate process in accordance with the Drain Code.

Section 395 of the Drain Code sets forth the requirements and procedures for transferring jurisdiction of all or a part of a county drain to a municipality. Specifically, the following requirements contained in Section 395 must be met:

- The part of the drain to be relinquished and the area that the part of the drain services is wholly located within the boundaries of the city that is to accept jurisdiction and control of the part of the drain;

- The city approves the relinquishment of the part of the drain;
- The relinquishment is approved by a majority of the members of the county board of commissioners; and
- The Drainage District has no outstanding indebtedness or contract liability. Indebtedness or contract liability that will be paid in full when jurisdiction and control is relinquished is not considered to be outstanding.

The Drain Commissioner is confirming all requirements have been met, with the exception of the Board Commissioners' approval of the relinquishment. The City of Lansing's adopted Resolution #2023-197 requesting relinquishment is included with the attached proposed Resolution for the Board Commissioners.

### **ALTERNATIVES**

Not approve the relinquishment of jurisdiction and control of that portion of the Bolter Drain to the City of Lansing, leaving jurisdiction and control over the entire Bolter Drain system with the Drain Commissioner.

Please note that the Drain Commissioner has a valid petition for improvements to the Bolter Drain found necessary by the statutory Board of Determination and will be obligated, in accordance with the Rules of the Ingham County Drain Commissioner and statutory mandates, to improve the existing portion, including that portion remaining in the City of Lansing.

### **FINANCIAL IMPACT**

If the relinquishment is approved, the cost of the drain improvements of the portion of the Bolter Drain to be relinquished to the City of Lansing would no longer be part of the improvement project and future maintenance; and also no longer an obligation of the at-large corporations (including Ingham County) and property owners within the Drainage District.

### **RECOMMENDATION**

I respectfully recommend and request approval of the attached resolution to authorize the relinquishment of jurisdiction and control of that portion of the Bolter Drain north of the right-of-way of I-96 in the City of Lansing from the Drain Commissioner to the City of Lansing. It is my understanding that a representative of the City of Lansing will join me at your meetings on December 5 and 6.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE RELINQUISHMENT OF JURISDICTION AND CONTROL  
OVER A PORTION OF THE BOLTER DRAIN TO THE CITY OF LANSING**

WHEREAS, the Bolter Drain (the “Drain”) is a county drain originally established on or about November 26, 1907, and is under the jurisdiction of the Ingham County Drain Commissioner (“Drain Commissioner”); and

WHEREAS, the Drain is located in the City of Lansing and the Charter Township of Delhi, as depicted in Exhibit A; and

WHEREAS, the City of Lansing and the Drain Commissioner discussed relinquishing a portion of the Drain within the City of Lansing north of the right-of-way of I-96 that will best serve the operation, maintenance, and jurisdiction over that portion of the Drain; and

WHEREAS, pursuant to Section 395 of the Michigan Drain Code, 1956 P.A. 40, as amended, (the “Drain Code”), the Drain Commissioner may relinquish jurisdiction and control to a municipality of all or any portion of a drain that is wholly located within the municipality where there is no outstanding indebtedness or contract liability of the drainage district, if the municipality approves the relinquishment by a duly adopted resolution by its governing body and a majority of the members of the county board of commissioners approve the relinquishment; and

WHEREAS, on March 13, 2023, the Drain Commissioner issued an Order, attached hereto as Exhibit B, stating his intent to relinquish jurisdiction and control of that portion of the Drain north of the right-of-way of I-96, to the City of Lansing; and

WHEREAS, on August 14, 2023, the City of Lansing adopted Resolution #2023-197, attached hereto as Exhibit C, approving the relinquishment of jurisdiction, and showing that portion of the Drain to be relinquished in the City of Lansing; and

WHEREAS, the Drain Commissioner has confirmed that any outstanding indebtedness on that portion of the Drain in the City of Lansing, if any, will be paid in full when jurisdiction and control is relinquished; and

WHEREAS, the relinquishment will better serve public and private interests, including continued and proper operation, efficiency of administration, cost savings, and maintenance of the Drain, to provide stormwater services for future development, health, convenience, welfare, and effective management of stormwater, and other practical considerations.

THEREFORE BE IT RESOLVED, that pursuant to Section 395 of the Drain Code, MCL 280.395, the Ingham County Board of Commissioners does hereby approve the relinquishment of jurisdiction and control of that portion of the Bolter Drain north of the right-of-way of I-96 in the City of Lansing from the Drain Commissioner to the City of Lansing.

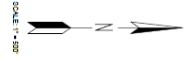
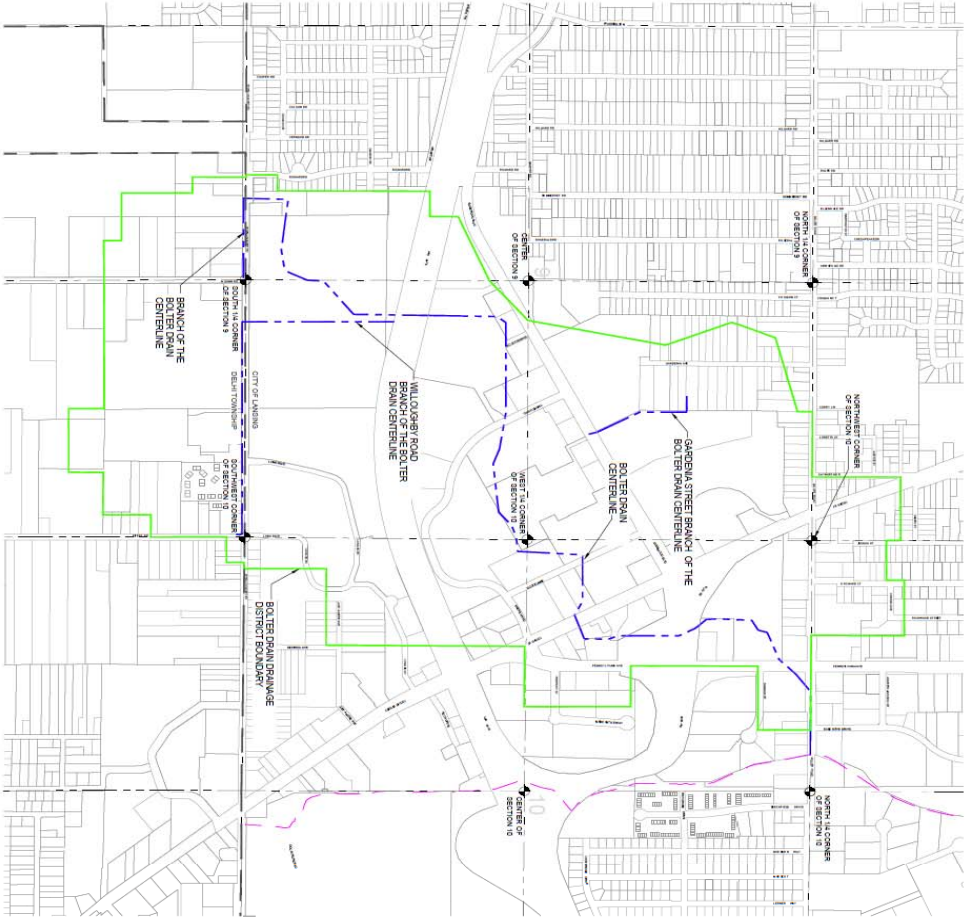
BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

# **EXHIBIT A**

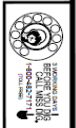
EXHIBIT A



**PATRICK E. LINDEMANN**  
**INGHAM COUNTY DRAIN COMMISSIONER**  
**BOLTER DRAIN**  
 PART OF SECTIONS 9 & 10, T3N, R2W, CITY OF LANSING, INGHAM COUNTY, MICHIGAN  
 PART OF SECTIONS 15 & 16, T3N, R2W, DELHI TOWNSHIP, INGHAM COUNTY, MICHIGAN



- LEGEND**
- SECTION CENTER
  - SECTION NUMBER
  - SECTION LINE
  - ROAD RIGHT OF WAY / PROPOSED LINES
  - CITY OF LANSING COMPONENT LIMITS
  - PAVING/SEWER CENTERLINE
  - BOLTER DRAIN CENTERLINE
  - 1987 BOLTER DRAIN DRAINAGE DISTRICT BOUNDARY (02/22/87)



NO.	REVISIONS	DATE	BY

EXHIBIT A

SHEET NO. 1 OF 1  
 PROJECT NO. 22009

**PATRICK E. LINDEMANN**  
**INGHAM COUNTY DRAIN COMMISSIONER**  
**BOLTER DRAIN ROUTE & COURSE**  
 PART OF SECTIONS 9, 10, T3N, R2W, CITY OF LANSING, INGHAM COUNTY, MICHIGAN  
 PART OF SECTIONS 15 & 16, T3N, R2W, DELHI TOWNSHIP, INGHAM COUNTY, MICHIGAN

**Eng.**  
 Engineering & Surveying  
 www.engdot.com

4863 Grand Oak Drive Suite A108  
 Lansing, MI 48917  
 517.282.1100

18930 Robbins Road Suite 145  
 Grand Haven, MI 49424  
 616.743.7070

2311 East Beltline Avenue, Suite 201  
 Grand Haven, MI 49428  
 616.743.5020



**EXHIBIT B**

STATE OF MICHIGAN  
OFFICE OF THE INGHAM COUNTY DRAIN COMMISSIONER

**In the Matter of:**

**Bolter Drain**

**ORDER STATING INTENT TO RELINQUISH PORTION OF THE BOLTER DRAIN  
AND TRANSFER JURISDICTION AND CONTROL TO THE CITY OF LANSING**

**WHEREAS**, the Bolter Drain (the “Drain”) is a county drain originally established on or about November 26, 1907, in accordance with the provisions of Chapter 4 of the Michigan Drain Code of 1956, 1956 P.A. 40, as amended, MCL 280.71 *et seq.*, (the “Drain Code”) and is under the jurisdiction of the Ingham County Drain Commissioner (“Drain Commissioner”); and,

**WHEREAS**, the Drain is located in the City of Lansing and the Charter Township of Delhi, as further depicted in **Exhibit A**; and,

**WHEREAS**, in order to service and accommodate development, the City of Lansing has constructed storm water management systems and infrastructure within areas that are likewise serviced by the Drain; and,

**WHEREAS**, in order to avoid confusion as to jurisdiction and control, to ensure continued and proper operation, efficiency of administration, and maintenance of the Drain, to provide storm water services for future development, and other practical considerations, the Drain Commissioner desires to relinquish and transfer jurisdiction and control of the portion of the Drain depicted in **Exhibit B** to the City of Lansing; and,

**WHEREAS**, in so doing will better serve public and private interests, including health, convenience, and welfare, and will ensure effective management of stormwater within the watershed through efficiency and cost savings and,

**WHEREAS**, pursuant to Section 395 of the Drain Code, MCL 280.395, the Drain Commissioner may relinquish jurisdiction and control over all or any portion of a drain at any time when there is no outstanding indebtedness or contract liability of its drainage district, to the city in

which all or the portion of the drain is wholly located, if the city approves the relinquishment and accepts jurisdiction and control by a duly adopted resolution by its governing body; and,

**IT IS THEREFORE ORDERED THAT**, it being the intention of the Drain Commissioner to relinquish and transfer jurisdiction and control of the portion of the Bolter Drain depicted in **Exhibit B** to the City of Lansing, the Drain Commissioner shall take all steps necessary to effectuate the same, including assigning all drain easements and/or rights-of-way, including drainage structures and related appurtenances to the City of Lansing, executing all necessary contracts with the City of Lansing, and all other steps proscribed in Section 395 of the Drain Code.

  
Patrick E. Lindemann  
Ingham County Drain Commissioner

Dated: 3-13-23

And filed in the Office of the Ingham County Drain Commissioner

# **EXHIBIT C**

**Resolution #2023-197**  
By the Committee on City Operations  
Resolved by the City Council of the City of Lansing

RESOLUTION APPROVING THE INGHAM COUNTY DRAIN COMMISSIONER'S  
RELINQUISHMENT OF A PORTION OF THE BOLTER DRAIN AND ACCEPTING  
JURISDICTION AND CONTROL

WHEREAS, the Bolter Drain (the "Drain") is a county drain originally established on or about November 26, 1907, in accordance with the provisions of Chapter 4 of the Michigan Drain Code of 1956, 1956 P.A. 40, as amended, MCL 280.71 *et seq.*, (the "Drain Code") and is under the jurisdiction of the Ingham County Drain Commissioner ("Drain Commissioner"); and

WHEREAS, the Drain is located in the City of Lansing and the Charter Township of ^Delhi, as further described by the route and course description set forth in Exhibit A to this Resolution; and

WHEREAS, pursuant to Section 395 of the Drain Code, MCL 280.395, the Drain Commissioner may relinquish jurisdiction and control over all or any portion of a drain at any time when there is no outstanding indebtedness or contract liability of its drainage district, to the city in which all or a portion of the drain is wholly located if the city approves the relinquishment and accepts jurisdiction and control of all or any portion of the drain by a duly adopted resolution by its governing body; and

WHEREAS, on March 13, 2023, the Drain Commissioner issued an Order stating the intent of the Drain Commissioner to relinquish the portion of the Drain described and depicted in Exhibit B and to transfer jurisdiction and control to the City of Lansing; and

WHEREAS, in so doing will better serve public and private interests, including continued and proper operation, efficiency of administration, cost savings, and maintenance of the Drain, to provide storm water services for future development, health, convenience, welfare, and effective management of stormwater within the watershed, and other practical considerations.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 395 of the Drain Code, MCL 280.395, the City of Lansing hereby approves the relinquishment of the portion of the Bolter Drain and accepts jurisdiction and control from the Drain Commissioner to the City of Lansing of that portion of the Bolter Drain described and depicted in Exhibit B.

BE IT FURTHER RESOLVED that the City of Lansing will accept for assignment from the Drain Commissioner to the City of Lansing all drain easements and/or rights-of-way, including drainage structures and related appurtenances.

BE IT FINALLY RESOLVED that the Mayor is authorized to execute all necessary contracts and documents to effectuate the transfer of jurisdiction and control of the portion

of the Bolter Drain and acceptance for assignment from the Drain Commissioner to the City of Lansing all drain easements and/or rights-of-way, including drainage structures and related appurtenances, subject to prior approval as to content and form by the City Attorney.



Chris Swope, CMMC/MMC  
Lansing City Clerk

I hereby certify that the foregoing is true  
and is a complete copy of the action  
adopted by the Lansing City Council.

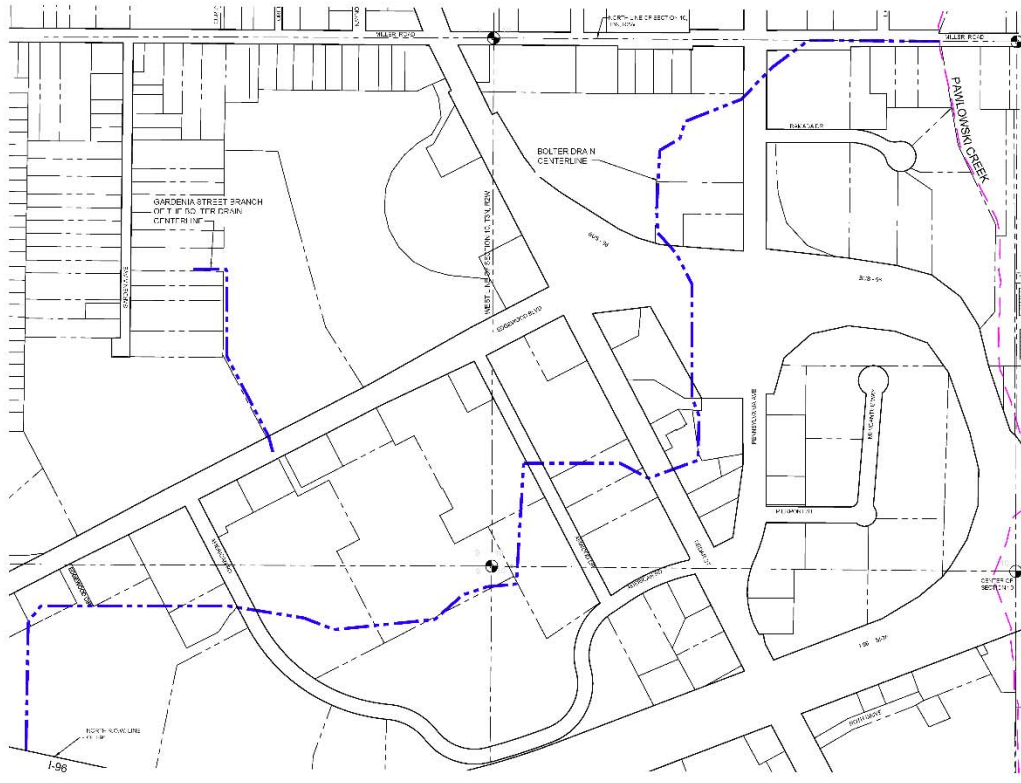


PATRICK E. LINDEMANN  
 INGHAM COUNTY DRAIN COMMISSIONER  
**BOLTER DRAIN**

PART OF SECTIONS 9 & 10, T3N, R2W, CITY OF LANSING, INGHAM COUNTY, MICHIGAN  
 PART OF SECTIONS 15 & 16, T3N, R2W, DELHI TOWNSHIP, INGHAM COUNTY, MICHIGAN



- LEGEND
- SECTION CORNER
  - PARCEL LINE
  - EASEMENT OF RIGHT
  - DATA CORRELATION OVERLAY
  - 10% SLOPE SHADING AREA TO BE FIELD-GAUGED



 <b>Eng.</b> Engineering & Surveying <a href="http://www.engprofs.com">www.engprofs.com</a>	<b>PATRICK E. LINDEMANN</b> INGHAM COUNTY DRAIN COMMISSIONER BOLTER DRAIN ROUTE & COURSE PART OF SECTIONS 9 & 10, T3N, R2W, CITY OF LANSING, INGHAM COUNTY, MICHIGAN PART OF SECTIONS 15 & 16, T3N, R2W, DELHI TOWNSHIP, INGHAM COUNTY, MICHIGAN	PROJECT NO. <b>22009</b>	SHEET NO. <b>1 of 1</b>
--	--	-----------------------------	----------------------------

EXHIBIT B

**Agenda Item 4**

**TO:** Board of Commissioners Human Services, County Services and Finance Committees  
**FROM:** Adenike Shoyinka, MD, MPH, Medical Health Officer  
**DATE:** November 15, 2023  
**SUBJECT:** Authorization to Create a Permanent 1.0 FTE Project Specialist Community Action Network (CAN) Coordinator  
For the Meeting Agendas of December 4, December 5, and December 6, 2023

---

**BACKGROUND**

Ingham County Health Department (ICHHD) wishes to create a permanent 1.0 FTE Project Specialist Community Action Network (CAN) Coordinator, effective upon approval in an amount not to exceed \$115,319. The Project Specialist CAN Coordinator role is essential to ICHHD’s Maternal and Child Health (MCH) Division operations and ensures that our Infant Mortality Coalition is successful and sustainable. This new position will allow health department staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across the county. Creating this new position will allow extra capacity and staffing hours to further develop the Infant Mortality Coalition and will provide coordination for the Fetal Infant Mortality Review program.

**ALTERNATIVES**

Choosing not to create this new position could jeopardize ICHHD’s continuing efforts to ensure best practices and the highest standards of care.

**FINANCIAL IMPACT**

The financial impact for creating this permanent 1.0 FTE Project Specialist CAN Coordinator position will be \$115,319. All costs for this agreement will be covered by the Strong Start Healthy Start grant H4924118.

**FY2023**

**ICEA CO Prof Grade 5/ Step 5  
1 FTE**

<b><u>Salary</u></b>	<b><u>\$60,395</u></b>
Unemployment	302
FICA	4,620
Health Insurance	21,879
Dental Insurance	936
Vision Insurance	134
Retiree Chargeback	3,585
Retiree Trust	2,718
Separation Buyout	1,208
Retirement	18,445
Retirement – hybrid	604
Worker’s Comp	296
Disability	79
Life	120
Total Fringe	<b>54,925</b>



**Total Salaries and Fringe**

**115,319**

**STRATEGIC PLANNING IMPACT**

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

**OTHER CONSIDERATIONS**

There are no other considerations.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize creating a 1.0 FTE Project Specialist CAN Coordinator position, effective upon approval in an amount not to exceed \$115,319.

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CREATE A PERMANENT 1.0 FTE PROJECT SPECIALIST  
COMMUNITY ACTION NETWORK COORDINATOR**

WHEREAS, Ingham County Health Department (ICHD) wishes to create a permanent 1.0 FTE Project Specialist Community Action Network (CAN) Coordinator position, effective upon approval, in an amount not to exceed \$115,319; and

WHEREAS, the Project Specialist CAN Coordinator is an essential role to ICHD's Maternal and Child Health (MCH) Division operations and ensures that our Infant Mortality Coalition is successful and sustainable; and

WHEREAS, this new position will allow ICHD staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across the county; and

WHEREAS, creating this new position will allow extra capacity and staffing hours to further develop the Infant Mortality Coalition, and will provide coordination for the Fetal Infant Mortality Review program; and

WHEREAS, the financial impact for creating this permanent 1.0 FTE Project Specialist CAN Coordinator position will be \$115,319; and

WHEREAS, all costs for this agreement will be covered by the Strong Start Healthy Start grant H4924118; and

WHEREAS, the Medical Health Officer recommends that Ingham County Board of Commissioners authorize creating a 1.0 FTE Project Specialist CAN Coordinator, effective upon approval in an amount not to exceed \$115,319.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creating a 1.0 FTE Project Specialist CAN Coordinator, effective upon approval in an amount not to exceed \$115,319.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.

## Agenda Item 5

**TO:** Board of Commissioners County Services Committee  
**FROM:** Cynthia Wagner, Potter Park Zoo Director  
**DATE:** November 16, 2023  
**SUBJECT:** Notice of Emergency Purchase Order for Water Main Repair  
For the meeting agenda of December 5, 2023

---

### **BACKGROUND**

On October 19, 2023 there was a report of water coming up through the ground near the kangaroo exhibit. Upon further inspection, it was determined that an underground water main had broken.

Myers Plumbing & Heating Inc. was contacted, and they responded to evaluate the damage. They were able to assemble an excavation and plumbing team to complete the repair on October 19, 2023.

Emergency repair of the water line was approved by the Controller's office and the Purchasing Department.

### **ALTERNATIVES**

The repair could not be delayed as water is a requirement for animal health.

### **FINANCIAL IMPACT**

The final cost of the repair was \$7,647.50. Funds to cover the total cost were available in Zoo Budget line item #25869200 931000 30000.

TO: Board of Commissioners, County Services, & Finance Committees  
FROM: Deb Fett, CIO  
DATE: November 16, 2023  
SUBJECT: Additional Multibridge Licenses  
For the meeting agendas of December 5th, 6<sup>th</sup>, and 11th, 2023

---

**BACKGROUND**

Ingham County currently uses Multibridge and Talon software from Core Technology in our Sheriff’s Office and patrol cars. This software has been in use for many years and provides critical access to LEIN data for our officers. This request is to order additional concurrent licenses as many times the application runs out of licenses and users must wait for someone to get out in order to access it. More users have needed access over the years without additional licenses being purchased. This was fine when their use was sporadic and not time critical, but our Sheriff Office deputies are needing more real-time access than before, which has them bumping into others who are using it as well.

**ALTERNATIVES**

We could choose not to add the licenses and continue as we are currently.

**FINANCIAL IMPACT**

The funding for the \$10,400 is budgeted and will come from the County’s Innovation and Technology Department’s LOFT Fund #636-25820-932050.

**STRATEGIC PLANNING IMPACT**

This authorization supports Goal D – Information Technology – Enhance and provide the necessary support and equipment to meet the IT needs of each department to make service delivery to the public more efficient and transparent, specifically Strategy 2 – Annually budget for countywide IT projects including updates to existing software applications.

**OTHER CONSIDERATIONS**

None.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the quote for Multibridge additional licenses from Core Technology in the amount not to exceed \$10,400.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE PURCHASE OF ADDITIONAL MULTIBRIDGE LICENSES  
FROM CORE TECHNOLOGY**

WHEREAS, Core Technology is the company that provides support for the MultiBridge and Talon software used by our Sheriff's Office and patrol cars; and

WHEREAS, the application has limits on the concurrent users that can access the application; and

WHEREAS, this lack of access could potentially hinder law enforcement; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize the purchase of additional Multibridge licenses from Core Technology in the amount not to exceed \$10,400.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's LOFT Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services, & Finance Committees

FROM: Deb Fett, CIO

DATE: November 19, 2023

SUBJECT: Acceptance of State and Local Cybersecurity Grant Program (SLCGP) Funds  
For the meeting agendas of December 5th, 6th, and 12th, 2023

---

**BACKGROUND**

Ingham County has been participating in the planning for the State and Local Cybersecurity Grant Program (SLCGP) with the State of Michigan. As part of that planning, we were required to submit a survey of our interests. Now that the State has compiled those results, they are looking for our consent to receive the grant pass-through funds on our behalf. The amount of those funds is dependent on how many entities participate and what services are requested but have no matching funds requirement. These funds are to be used for endpoint protection, cyber assessments, and Statewide Incident Response training in which we would be able to participate.

**ALTERNATIVES**

Ingham County is not required to accept the funds.

**FINANCIAL IMPACT**

The grant funding amount is yet to be determined but could be up to \$30,000 and would require no funds from Ingham County for this first year.

**STRATEGIC PLANNING IMPACT**

This Resolutions supports Goal D – Information Technology, specifically Strategy 2 – Annually budget for countywide IT projects including updates to existing software applications.

**OTHER CONSIDERATIONS**

None.

**RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached Resolution to accept the allocated SLCGP funds from the State of Michigan when they are released.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE ACCEPTANCE OF THE STATE AND LOCAL  
CYBERSECURITY GRANT PROGRAM**

WHEREAS, Ingham County has participated in the planning for the State and Local Cybersecurity Grant Program; and

WHEREAS, an acceptance form is required to receive funding when it is allocated; and

WHEREAS, the amount of the funding could be up to \$30,000 depending on the number of participants and services requested by each entity; and

WHEREAS, the acceptance of funds does not require matching funds from Ingham County.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize acceptance of the State and Local Cybersecurity Grant in an amount yet to be determined.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents with the resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners, Law & Courts Committee, and Finance Committee

FROM: Deb Fett, CIO

DATE: November 21, 2023

SUBJECT: Fiber Construction Amendment from Western Tel-com  
For the Agendas of December 5th, December 6th, and December 12th

---

**BACKGROUND**

Ingham County is working on strengthening our County network in accordance with the American Rescue Plan (ARP) funding requirements. Innovation & Technology has been working with Western Tel-com (#43137) under the State of Michigan MiDeal contract.

This request is for a change order to Resolution #23-460 which was just approved for engineering and construction for fiber broadband installation in the amount not to exceed \$350,000. In order to use the ARPA funds, or any Federal funds, we must use the guidelines by the US Secretary of Labor pursuant to the “Davis-Bacon Act” regarding prevailing wages. This requirement adds extra cost to the construction that were not included in the previous quote.

**ALTERNATIVES**

We could choose not to install the fiber and leave things as they are.

**FINANCIAL IMPACT**

The funding for the revised \$415,000 total if approved will come from the \$2,000,000 recommended second Traunch ARP funds. MiDeal contract #071B3200106.

**STRATEGIC PLANNING IMPACT**

This authorization supports Goal B – Communication: Improve service by enhancing the quality of external and internal communication as well as Goal D – Information Technology, specifically Strategy 2 – Annually budget for countywide IT projects including updates to existing software applications.

**OTHER CONSIDERATIONS**

None.

**RECOMMENDATION**

Based on the information presented, we respectfully recommend approval of the attached resolution for fiber installation from Western Tel-com in the amount not to exceed \$415,000.



Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE FIBER ENGINEERING AND CONSTRUCTION  
FROM WESTERN TEL-COM**

WHEREAS, Ingham County is working on strengthening our County network in accordance with the American Rescue Plan (ARP) funding requirements; and

WHEREAS, this third round includes engineering and construction for fiber broadband installation to additional Ingham County locations currently served by subpar connections which are directly serving the public; and

WHEREAS, utilizing Federal grant money requires guidelines by the US Secretary of Labor pursuant to the “Davis-Bacon Act” regarding prevailing wages which were not included in the original request; and

WHEREAS, the funds have been recommended to be allocated from the American Rescue Plan funds received in the budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize amending Resolution #23-460 for the purchase of fiber installation from Western Tel-com in the amount not to exceed \$415,000 total.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the American Rescue Plan funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**Agenda Item 7a**

**TO:** Board of Commissioners, County Services & Finance Committees  
**FROM:** Glenn Canning, Facilities Director  
**DATE:** November 16, 2023  
**RE:** Resolution to Authorize an Agreement with Hedrick Associates for the Maintenance of the Uninterrupted Power Supply at the 9-1-1 Center

For the meeting agendas of: December 5 & 6

---

**BACKGROUND**

The uninterrupted power supply (UPS) at the 9-1-1 Center is a critical component to ensure the operations of the equipment in the case of a power outage, switching over to generator back-up without an interruption to the power.

Hedrick Associates who is on the MiDeals co-operative agreement therefore three quotes are not required per the Ingham County Purchasing Policy, submitted a proposal of \$9,657.89.

**ALTERNATIVES**

The alternative would be to not approve leaving the potential for the UPS to fail when a power outage occurs causing the systems at the 9-1-1 Center to go down until the generator comes online.

**FINANCIAL IMPACT**

Funds are available in equipment maintenance line item #261-32500-932000.

**OTHER CONSIDERATIONS**

There are no other considerations that we are aware of at this time.

**RECOMMENDATION**

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a purchase order to Hedrick Associates for the maintenance of the UPS at the 9-1-1 Center.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR THE MAINTENANCE OF THE UNINTERRUPTED POWER SUPPLY AT THE 9-1-1 CENTER**

WHEREAS, the uninterrupted power supply (UPS) at the 9-1-1 Center is a critical component that ensures the operations of the equipment in the case of a power outage, switching over to generator back-up without an interruption to the power; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals contract do not require three quotes; and

WHEREAS, Hedrick Associates, is on the MiDeals contract; and

WHEREAS, the Facilities Department recommends an agreement with Hedrick Associates, who submitted the proposal of \$9,657.89 for the maintenance of the UPS at the 9-1-1 Center; and

WHEREAS, funds are available in the equipment maintenance line item #261-32500-932000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Hedrick Associates, 2360 Industrial Drive NE, Grand Rapids, Michigan 49505, for the maintenance of the uninterrupted power supply at the 9-1-1 Center for an amount not to exceed \$9,657.89.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 7b

**TO:** Board of Commissioners, County Services & Finance Committees

**FROM:** Glenn Canning, Facilities Director

**DATE:** November 17, 2023

**RE:** Resolution to Authorize an Agreement with Boling Janitorial Service, Inc., for the Janitorial Services at Multiple County Locations

For the meeting agendas of: December 5 & 6

---

### **BACKGROUND**

The current agreement for janitorial services has expired. The Purchasing Department put out a request for proposals from qualified, experienced vendors.

Boling Janitorial Service, Inc., a local vendor, submitted the lowest responsive and responsible proposal of \$2,985,549.52 for three years of janitorial services with an optional two (2) year renewal.

### **ALTERNATIVES**

The alternative would be to not approve, continue with the current company and keep paying more.

### **FINANCIAL IMPACT**

Funds are available in maintenance contractual 931100 and 818000 line items.

### **OTHER CONSIDERATIONS**

There are no other considerations that we are aware of at this time.

### **RECOMMENDATION**

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Boling Janitorial Services, Inc., for janitorial services at multiple County locations.

TO: Glenn Canning, Facilities Director  
FROM: James Hudgins, Director of Purchasing  
DATE: September 29, 2023  
RE: Memorandum of Performance for RFP No. #34-23 Janitorial Services

Per your request, the Purchasing Department sought proposals from interested and qualified vendors experienced with cleaning commercial office buildings and medical facilities for the purpose of entering into a three (3)-year agreement to provide janitorial services at various facilities.

The facilities include the Human Services Building (HSB), Veterans Memorial Courthouse (VMC), Grady Porter Building (GPB), Ingham County Family Center (ICFC), Forest Community Health Center (FCHC), 9-1-1 Dispatch Center, New Hope Clinic, Ingham County Road Department (ICRD) (the ICRD has three (3) locations and five (5) buildings), Ingham County Animal Shelter, Ingham County Drain Commission, Allen Street Clinic, and 30th Circuit Court Annex.

The scope of work includes, but is not limited to, maintaining an adequate number of properly-trained and vetted cleaning personnel along with a sufficient and competent number of supervisors in order to provide satisfactory cleaning services at all times. The contractor at their expense will provide the necessary supplies and industrial equipment required to perform the work specified in the request for proposal.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	46	21
Vendors responding	6	2

A summary of the vendors’ costs is located on the next page.

**You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.**

**This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.**

**If I can be of further assistance, please do not hesitate to contact me by e-mail at [jhudgins@ingham.org](mailto:jhudgins@ingham.org) or by phone at 676-7309.**

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Total Cost	Total Cost	Total Cost	Grand Total
		Year #1	Year #2	Year #3	Years 1-3
Boling Janitorial Services, Inc.	Yes, Lansing MI	\$ 965,916.01	\$ 994,893.21	\$ 1,024,740.30	\$ 2,985,549.52
Du-All Cleaning Inc.	No, Sterling Heights MI	\$ 1,093,263.72	\$ 1,115,128.99	\$ 1,137,431.57	\$ 3,345,824.28
CD West Michigan, LLC d/b/a: DetailXPerts	No, Detroit MI	\$ 1,093,628.00	\$ 1,115,500.00	\$ 1,137,811.00	\$ 3,346,939.00
Facilities 360	No, Wayne MI	\$ 1,175,703.00	\$ 1,159,330.00	\$ 1,171,841.00	\$ 3,506,874.00
Romanow Building Services	Yes, Lansing MI	\$ 1,457,544.09	\$ 1,486,248.59	\$ 1,515,814.19	\$ 4,459,606.87
Grand Rapids Building Services, Inc.	No, Grand Rapids MI	\$ 1,689,255.00	\$ 1,689,255.00	\$ 1,689,255.00	\$ 5,067,765.00

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BOLING JANITORIAL SERVICES, INC., FOR THE JANITORIAL SERVICES AT MULTIPLE COUNTY LOCATIONS**

WHEREAS, the current agreement for janitorial services has expired; and

WHEREAS, proposals from qualified vendors were solicited by the Purchasing Department; and

WHEREAS, the Facilities Department recommends an agreement with Boling Janitorial Services, Inc., a local vendor, who submitted the lowest responsive and responsible proposal of \$2,985,549.52 for the janitorial services for multiple county locations; and

WHEREAS, funds for the maintenance contractual 931100 and 818000 line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Boling Janitorial Service, Inc., 450 Lentz Court, Lansing, MI 48917, for janitorial series at multiple County locations for an amount of \$2,985,549.52 for a three-year term with a two-year renewal option.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 8

**TO:** Board of Commissioners, County Services Committee and Finance Committee

**FROM:** Kelly R. Jones, Managing Director  
Road Department

**DATE:** November 16, 2023

**SUBJECT:** Proposed Resolution to Extend an Agreement with Michigan Pavement Markings, LLC for the 2024 Countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program

For the meeting agendas on December 5, 6 and 12

---

### **BACKGROUND**

The Road Department annually solicits bids from experienced and qualified vendors for the purpose of entering into a contract to provide pavement markings for the countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program. The scope of work for the Waterborne Pavement Marking Program consists of installing retro-reflective white and yellow longitudinal pavement markings to define roadway lane lines. The scope of work for the Cold Plastic Pavement Marking Program consists of installing retro-reflective white cold plastic pavement markings such as text, arrows, school symbols, crosswalks, and stop bars.

In 2022, the Road Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet 36-22. The bids were reviewed by the Purchasing and Road Departments, and both Departments agreed that the bidders' proposals met all necessary qualifications, specifications, and requirements. Per Board Resolution #22-167, an agreement was authorized with Michigan Pavement Markings, LLC for the 2022 calendar year and later extended for the 2023 calendar year per Board Resolution #22-594.

The current contract has been requested by Michigan Pavement Markings, LLC to be extended for the 2024 calendar year with prices remaining the same as stated in the original contract for the 2022 pavement marking program. As the vendor has met all of the contract deadlines and completed all of the work expected in the annual program, the Road Department and Purchasing Department are both supportive of the request.

### **ALTERNATIVES**

N/A

### **FINANCIAL IMPACT**

The vendor has agreed to hold pricing as provided in the original bid packet, which was incorporated into the 2022 and 2023 pavement marking agreements. Therefore, the anticipated cost for the unit price contract, using the same quantities as the initial bid packet, and including the same 10% contingency as approved in Resolutions #22-167 and #22-594, would be \$636,857.10. This cost has been included in the 2024 Road Fund Budget.



**RECOMMENDATION**

Based on the information provided, I respectfully recommend approval of the attached resolution to extend the agreement with Michigan Pavement Markings, LLC for the 2024 Countywide Waterborne Pavement Marking Program & the Cold Plastic Common Text & Symbol Pavement Marking Program.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN EXTENSION OF THE AGREEMENT  
WITH MICHIGAN PAVEMENT MARKINGS, LLC FOR THE  
2024 COUNTYWIDE WATERBORNE PAVEMENT MARKING PROGRAM AND THE  
COLD PLASTIC COMMON TEXT & SYMBOL PAVEMENT MARKING PROGRAM**

WHEREAS, the Road Department annually solicits bids from experienced and qualified vendors for the purpose of entering into a contract to provide pavement markings for the countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program; and

WHEREAS, in 2022, the Purchasing Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet 36-22; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #22-167 authorizing an agreement with Michigan Pavement Markings, LLC for the 2022 pavement marking programs; and

WHEREAS, near the conclusion of the 2022 contract term, Michigan Pavement Markings, LLC requested an agreement extension for the 2023 pavement marking programs, offering to hold their prices at the original unit prices contained in the 2022 agreement; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #22-594 authorizing an extension of the agreement with Michigan Pavement Markings, LLC for the 2023 pavement marking programs; and

WHEREAS, the current agreement for the pavement marking programs expires at the end of 2023; and

WHEREAS, the agreement contains a provision to extend the contract for an additional one-year term, at the same unit prices as the original agreement, provided both parties agree; and

WHEREAS, Michigan Pavement Markings, LLC has agreed to the agreement extension for the 2024 programs, holding their prices at the original unit prices contained in the 2022 agreement; and

WHEREAS, the Road Department recommends that the Board of Commissioners extends the agreement with Michigan Pavement Markings, LLC for the 2024 pavement marking programs as described above, maintaining all other terms of the original agreement; and

WHEREAS, these programs are funded by the Road Department and are included in the 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the agreement with Michigan Pavement Markings, LCC of Byron Center, MI for the 2024 Countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program, holding the unit prices at the rates included in the 2022 agreement, as adopted in Resolutions #22-167 and #22-594.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

## Agenda Item 9

**TO:** Board of Commissioners County Services & Finance Committees  
**FROM:** Sue Graham, Human Resources Director  
**DATE:** November 20, 2023  
**SUBJECT:** Resolution to Approve UAW TOPS, ICEA Court Professional, Teamsters Local 243 Zoo, and Managerial & Confidential Reclassification Requests

For the meeting agendas of December 5 and December 6

---

### **BACKGROUND**

The UAW TOPS, ICEA Court Professional, and Teamsters Local 243 Zoo units' collective bargaining agreements and the Managerial & Confidential Employee Personnel Manual are effective January 1, 2022 through December 31, 2024. These documents include a process for employee submission of reclassification requests. The Human Resources Department has executed the approved process for reclassification requests for employees in these groups. Accordingly, it is proposed that the Ingham County Board of Commissioners approve the changes as set forth in the attached resolution.

### **ALTERNATIVES**

None.

### **FINANCIAL IMPACT**

The financial impact associated with the proposed reclassifications is as reflected in the attached resolution.

### **STRATEGIC PLAN CONSIDERATIONS**

Compensation reclassification supports the County's goal of attracting and retaining exceptional employees who are committed to the community.

### **RECOMMENDATION**

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE UAW TOPS, ICEA COURT PROFESSIONAL, TEAMSTERS LOCAL 243 ZOO, AND MANAGERIAL & CONFIDENTIAL RECLASSIFICATION REQUESTS**

WHEREAS, The UAW TOPS, ICEA Court Professional, and Teamsters Local 243 Zoo units’ collective bargaining agreements and the Managerial & Confidential Employee Personnel Manual are effective January 1, 2022 through December 31, 2024; and

WHEREAS, these documents include a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in these groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
142032	Receptionist – FOC	Move from UAW C to UAW D
142057	Account Clerk II – FOC	Move from UAW D to UAW E
142047	Account Clerk III – FOC	Move from UAW E to UAW F
142049	Account Clerk III – FOC	Move from UAW E to UAW F
142063	Account Clerk III – FOC	Move from UAW E to UAW F
301199	Records Clerk – Sheriff’s Office	Move from UAW D to UAW E
301203	Records Clerk – Sheriff’s Office	Move from UAW D to UAW E
301204	Records Clerk – Sheriff’s Office	Move from UAW D to UAW E
301205	Records Clerk – Sheriff’s Office	Move from UAW D to UAW E
301206	Records Clerk – Sheriff’s Office	Move from UAW D to UAW E
301209	Records Clerk – Sheriff’s Office	Move from UAW D to UAW E
301223	Account Clerk – Sherriff’s Office	Move from UAW E to UAW F
142021	Sr. Case Examiner to Senior Enforcement Specialist	Move from Ct. Pro 6 to Ct. Pro 8
142022	Sr. Case Examiner to Sr. Enforcement Specialist	Move from Ct. Pro 6 to Ct. Pro 8
142023	Sr. Case Examiner to Sr. Enforcement Specialist	Move from Ct. Pro 6 to Ct. Pro 8
142070	Sr. Case Examiner to Sr. Enforcement Specialist	Move from Ct. Pro 6 to Ct. Pro 8
692002	Dir. of Animal Health	Move from T243 0139 to T243 0139 Level 2
130040	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
130041	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10

130042	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
130043	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
130044	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
130045	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
130046	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
148015	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
148019	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
233002	Facilities Manager	Move from MC 10 to MC 11
233003	Facilities Manager	Move from MC 10 to MC 11

<u>Position Title</u>	2023	2023	<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
Receptionist – FOC	UAW C: 41,315.71	UAW D: 44,058.77	2,743.06
Account Clerk II – FOC	UAW D: 44,058.77	UAW E: 46,971.90	2,913.13
Account Clerk III – FOC	UAW E: 46,971.90	UAW F: 49,652.19	2,680.29
Account Clerk III – FOC	UAW E: 46,971.90	UAW F: 49,652.19	2,680.29
Account Clerk III – FOC	UAW E: 46,971.90	UAW F: 49,652.19	2,680.29
Records Clerk - SO	UAW D: 44,058.77	UAW E: 46,971.90	2,913.13
Records Clerk - SO	UAW D: 44,058.77	UAW E: 46,971.90	2,913.13
Records Clerk - SO	UAW D: 44,058.77	UAW E: 46,971.90	2,913.13
Records Clerk - SO	UAW D: 44,058.77	UAW E: 46,971.90	2,913.13
Records Clerk - SO	UAW D: 44,058.77	UAW E: 46,971.90	2,913.13
Records Clerk - SO	UAW D: 44,058.77	UAW E: 46,971.90	2,913.13
Records Clerk - SO	UAW D: 44,058.77	UAW E: 46,971.90	2,913.13
Account Clerk – SO	UAW E: 46,971.90	UAW F: 49,652.19	2,680.29
Sr. Enforcement Spec.	Ct. Pro 6: 65,426.81	Ct. Pro 8: 78,103.65	12,676.84
Sr. Enforcement Spec.	Ct. Pro 6: 65,426.81	Ct. Pro 8: 78,103.65	12,676.84
Sr. Enforcement Spec.	Ct. Pro 6: 65,426.81	Ct. Pro 8: 78,103.65	12,676.84
Sr. Enforcement Spec.	Ct. Pro 6: 65,426.81	Ct. Pro 8: 78,103.65	12,676.84
Dir. of Animal Health	T0139: 92,350.49	T0139 L2: 124,960.34	32,609.85
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Facilities Manager	MC 10: 85,484.68	MC 11: 92,321.60	6,836.92

Facilities Manager	MC 10: 85,484.68	MC 11: 92,321.60	6,836.92
TOTAL:			255,213.71

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

**Agenda Item 10a**

TO: Finance and Liaison Committees  
FROM: Michael A. Townsend, Budget Director  
DATE: November 16, 2023  
RE: Fourth Quarter 2023 Budget Adjustments, Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the fourth quarter of fiscal year 2023. The total increase to the General Fund is \$0.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

This resolution authorizes the County Controller, as part of the year end budgeting process, to make any necessary transfers among all budgeted funds, activities, and line items in order to comply with Public Act 621 (Uniform Budgeting & Accounting Act), and to balance the 2023 Budget.

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$42,010. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$351,000.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.





Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2023 INGHAM COUNTY BUDGET**

WHEREAS, the Board of Commissioners adopted the 2023 Budget on October 25, 2022 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2023 Ingham County General Fund budget at \$96,128,364.

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2023 BUDGET 11/13/23</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$96,128,364	0	\$96,128,364

**GENERAL FUND REVENUES**

	<u>2023 Budget –</u> <u>11/13/23</u>	<u>Proposed</u> <u>Changes</u>	<u>2023 Proposed</u> <u>Budget</u>
<b>Tax Revenues</b>			
County Property Tax	60,787,850	0	60,787,850
Property Tax Adjustments	(150,000)	0	(150,000)
IFT/CFT	275,000	0	275,000
Trailer Fee Tax/Other	200,500	0	200,500
<b>Intergovernmental Transfers</b>			
State Revenue Sharing	6,882,844	0	6,882,844
Convention/Tourism Tax - Liquor	1,429,381	0	1,429,381
Cigarette/Marijuana/SPP Tax	2,025,000	0	2,025,000
Court Equity Funding	1,250,000	0	1,250,000
Personal Property Tax Replacement	575,000	0	575,000
Use of Fund Balance – Uncommitted	1,462,899	0	1,462,899
<b>Department Generated Revenue</b>			
Animal Control	1,461,035	0	1,461,035
Circuit Court - Family Division	1,423,064	0	1,423,064
Circuit Court - Friend of the Court	804,104	0	804,104
Circuit Court - General Trial	1,761,751	0	1,761,751
Controller	0	0	0
Cooperative Extension	2,500	0	2,500
County Clerk	925,075	0	925,075
District Court	1,594,948	0	1,594,948
Drain Commissioner/Drain Tax	495,500	0	495,500
Economic Development	46,650	0	46,650
Elections	77,100	0	77,100
Homeland Security/Emergency Ops	56,000	0	56,000
Equalization /Tax Mapping	10,100	0	10,100
Facilities	0	0	0
Financial Services	75,285	0	75,285
Health Department	0	0	0
Human Resources	56,249	0	56,249
Probate Court	432,877	0	432,877
Prosecuting Attorney	826,665	0	826,665
Register of Deeds	2,950,200	0	2,950,200
Remonumentation Grant	85,000	0	85,000
Sheriff	4,814,800	0	4,814,800

Treasurer	2,634,565	0	2,634,565
Tri-County Regional Planning	60,555	0	60,555
Veteran Affairs	795,867	0	795,867
<b>Total General Fund Revenues</b>	<b>96,128,364</b>	<b>0</b>	<b>96,128,364</b>

**GENERAL FUND EXPENDITURES**

	<u>2023 Budget – 11/13/23</u>	<u>Proposed Changes</u>	<u>2023 Proposed Budget</u>
Board of Commissioners	769,635	0	769,635
Circuit Court - General Trial	8,310,439	0	8,310,439
District Court	3,756,421	0	3,756,421
Circuit Court - Friend of the Court	1,992,335	0	1,992,335
Jury Board	1,190	0	1,190
Probate Court	2,281,533	0	2,281,533
Circuit Court - Family Division	6,791,901	0	6,791,901
Jury Selection	192,763	0	192,763
Elections	523,276	0	523,276
Financial Services	1,403,335	0	1,403,335
County Attorney	510,749	0	510,749
County Clerk	1,489,177	0	1,489,177
Controller	1,556,298	0	1,556,298
Equalization/Tax Services	865,556	0	865,556
Human Resources	1,588,705	0	1,588,705
Prosecuting Attorney	9,241,119	0	9,241,119
Public Defender	890,347	0	890,347
Purchasing	402,364	0	402,364
Facilities	2,393,952	0	2,393,952
Register of Deeds	1,083,803	0	1,083,803
Remonumentation Grant	85,000	0	85,000
Treasurer	1,158,716	0	1,158,716
Drain Commissioner	1,293,291	0	1,293,291
Economic Development	105,000	0	105,000
Community Agencies	295,375	0	295,375
Ingham Conservation District Court	10,000	0	10,000
Equal Opportunity Committee	500	0	500
Women’s Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	107,446	0	107,446
Jail Maintenance	256,864	0	256,864
Sheriff	27,581,089	0	27,581,089
Metro Squad	31,057	0	31,057

Community Corrections	110,391	0	110,391
Animal Control	3,131,055	0	3,131,055
Emergency Operations	386,679	0	386,679
Board of Public Works	300	0	300
Drain Tax at Large	856,030	0	856,030
Health Department	7,269,830	0	7,269,830
CHC	4,225,149	0	4,225,149
Jail Medical	0	0	0
Medical Examiner	779,091	0	779,091
Substance Abuse	717,936	0	717,936
Community Mental Health	2,297,035	0	2,297,035
Department of Human Services	1,642,566	0	1,642,566
Tri-County Aging	73,833	0	73,833
Veterans Affairs	1,167,601	0	1,167,601
Cooperative Extension	473,419	0	473,419
Parks and Recreation	1,960,594	0	1,960,594
Contingency Reserves	42,010	0	42,010
Attrition	-4,768,816		-4,768,816
Legal Aid	20,000	0	20,000
Environmental Affairs	169,000	0	169,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	34,375	0	34,375
Capital Improvements	2,066,340	0	2,066,340
American Rescue Funds	-3,500,000	0	-3,500,000
<b>Total General Fund Expenditures</b>	<b>96,128,364</b>	<b>0</b>	<b>96,128,364</b>

**Agenda Item 10b**

DATE: November 17, 2023  
TO: Finance and Liaison Committees  
FROM: Ryan Chesney, Budget Analyst  
RE: Resolution Approving Various Contracts for the 2024 Budget Year

---

This resolution will approve the attached list of contracts for the 2024 budget year. The list consists only of contracts that are included in the 2024 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

The county contract approval process, as amended by Resolution #09-095 provides that any contract over \$5,000 must be approved by the Board of Commissioners. This resolution includes various routine contract renewals in order to reduce the number of separate resolutions needed to approve contracts. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before the passage by the Board of Commissioners and will be brought back before the Board as separate resolutions at a later date.

Based on Resolution #16-443, the Budget Office will be using the Consumer Price Index's Annual Inflation rate or 1%, whichever is greater to determine if the contract falls within the Board of Commissioners' Guidelines. Expenditure contracts with a 2024 increase of 5.1% or less are the only ones included in this resolution.

Please contact me if you have any questions.

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2024 BUDGET YEAR**

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2024 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

COUNTY SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2023 COST	2024 PROJECTED	Proj. Increase over 2023	% Increase over 2023	Funding Source
Board of Commissioners	CAPCOG	Agreement w/Lansing Chamber	01/01/24	12/31/24	\$5,000	\$5,000	\$0	0.00%	General Fund
Financial Services	MGT of America, LLC	Annual Cost Plan (Indirect Costs)	01/01/24	12/31/24	\$ 12,000	\$ 12,000	\$0	0.00%	General Fund
IT	BOSS	Annual Maintenance for Help Desk Software	01/01/24	12/31/24	\$ 14,425	\$ 15,161	\$736	5.10%	Network Fund
IT	Calero Software	Verismart Software Maintenance for Phone System	08/30/23	08/29/24	\$ 2,453	\$ 2,578	\$125	5.10%	Network Fund
IT	DLT	Solarwinds Network Monitoring	03/31/23	03/31/24	\$ 1,904	\$ 2,001	\$97	5.10%	Network Fund
IT	Wavecrest	Web Reporting Software	02/20/23	02/20/24	\$ 9,888	\$ 10,392	\$504	5.10%	Network Fund
IT	CDWG	Backup Software	04/30/23	04/30/24	\$ 20,000	\$ 21,020	\$1,020	5.10%	Network Fund
IT	CDWG	VMWare Renewal	03/31/23	03/31/24	\$ 38,019	\$ 39,958	\$1,939	5.10%	Network Fund
IT	Sentinel	Redsky e911 software support renewal	05/28/23	05/27/24	\$ 3,478	\$ 3,655	\$177	5.10%	Network Fund
IT	CDWG	Network Monitoring Software	10/01/23	09/30/24	\$ 2,902	\$ 3,050	\$148	5.10%	Network Fund
IT	ESRI	Annual Maintenance for ArcView & ArcGIS Server	10/01/23	09/30/24	\$ 4,164	\$ 4,376	\$212	5.10%	Network Fund
IT	Zayo	Dark Fiber & equipment	01/01/23	12/31/24	\$ 6,560	\$ 6,895	\$335	5.10%	Network Fund
IT	Revize	Website Licensing/Support	06/01/23	05/31/24	\$ 10,404	\$ 10,935	\$531	5.10%	Network Fund
IT	KnightWatch	Ocularis Renewal for cameras	01/04/23	01/04/24	\$ 19,018	\$ 19,988	\$970	5.10%	Network Fund
IT	CDWG	Remote Access Software	01/01/24	12/31/24	\$ 18,391	\$ 19,329	\$938	5.10%	Network Fund
IT	CDWG	Multifactor Authentication Software	10/01/23	09/30/24	\$ 55,141	\$ 57,953	\$2,812	5.10%	Network Fund
IT	CDWG	Asset Monitoring Software	05/01/23	04/30/24	\$ 3,355	\$ 3,526	\$171	5.10%	Network Fund
IT	CDWG	Network Security Tool	10/01/23	09/30/24	\$ 2,184	\$ 2,296	\$111	5.10%	Network Fund
IT	CDWG	Zoom	03/31/23	03/31/24	\$ 14,790	\$ 15,544	\$754	5.10%	Network Fund



COUNTY SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2023 COST	2024 PROJECTED	Proj. Increase over 2023	% Increase over 2023	Funding Source
IT	Toshiba	Xmedius Fax Solution	05/01/23	04/30/24	\$ 7,650	\$ 8,040	\$390	5.10%	Network Fund
IT	I.D. Networks	Finger Roll Livescan System	01/01/23	01/01/24	\$ 8,457	\$ 8,888	\$431	5.10%	Network Fund
IT	CDWG	Password Reset Software	01/01/24	12/31/24	\$ 2,601	\$ 2,734	\$133	5.10%	Network Fund

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND THE BOARD RULES TO RESCHEDULE A MEETING OF THE INGHAM COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the meetings of the Ingham County Board of Commissioners are set by the Board Rules; and

WHEREAS, the Board of Commissioners is scheduled to meet on Tuesday, February 27, 2024 which is the date scheduled for Michigan's Presidential Primary Election; and

WHEREAS, the Board of Commissioners would like to reschedule their February 27, 2024 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby reschedules the February 27, 2024 meeting of the Board of Commissioners to Monday, February 26, 2024 at 6:30 pm to be held in the Board of Commissioners' Room, Third Floor, Ingham County Courthouse, Mason.

BE IT FURTHER RESOLVED, that Section I. Board Meetings Time and Place, Subsection A. Regular and Adjourned Regular Meetings, (18) will be amended to reflect the change for the year 2024.

**Agenda Item 11b**

TO: County Services Committee

FROM: Becky Bennett, Director  
Board of Commissioners' Office

RE: Village of Webberville Deannexation

On August 22, 2023, the Webberville Village Council adopted Resolution No. 2023-05, to alter the boundaries of the Village of Webberville, by the detachment (deannexation) of lands from the Village of Webberville Union and the relinquishment to Leroy Township.

The Village of Webberville submitted a Petition signed by the Village President and Village Clerk dated September 21, 2023 to the Ingham County Board of Commissioners to make the requested change in the Village boundaries.

On December 12, 2023, a public hearing will be held before the Board of Commissioners on the Village Council's Petition for a change in boundaries. The attached resolution grants the Village of Webberville's petition for detachment (deannexation) of the lands described below from the Village of Webberville and relinquished to Leroy Township:

The Northeast  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  and Northwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of Section 13, Town 3 North, Range 2 East, Township of Leroy.

Also, that part of the West  $\frac{1}{2}$  of the Southeast  $\frac{1}{4}$  and the East  $\frac{1}{2}$  of the Southwest  $\frac{1}{4}$  of Section 12, Town 3 North, Range 2 East, Township of Leroy, lying South of the Railroad.

Parcel Nos. 33-08-08-100-012 and 33-08-08-376-001, Commonly known as 2516 Gramer Rd., Webberville, MI 48892

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION GRANTING THE VILLAGE OF WEBBERVILLE'S  
PETITION FOR DETACHMENT (DEANNEXATION) OF LANDS FROM  
THE VILLAGE OF WEBBERVILLE TO LEROY TOWNSHIP**

WHEREAS, on August 22, 2023, pursuant to Sec. 6 of Chapter XIV of the General Law Village Act, being MCL 74.6, the Village Council of the Village of Webberville adopted Resolution No. 2023-05, by which the Village Council determined to alter the boundaries of the Village of Webberville, by the detachment (deannexation) of certain described lands from the Village of Webberville Union and the relinquishment of those lands to Leroy Township; and

WHEREAS, the Village Council of the Village of Webberville submitted a Petition signed by the Village President and Village Clerk dated September 21, 2023 to the Ingham County Board of Commissioners to make the requested change in the Village boundaries; and

WHEREAS, the Village's Petition contained a description by metes and bounds of the lands to be detached from the Village, and the reasons for the proposed change, and contained a copy of Village Council Resolution 2023-05; and

WHEREAS, on December 12, 2023, a public hearing was held before the Ingham County Board of Commissioners on the Village Council's Petition for a change in boundaries; and

WHEREAS, notice of the public hearing containing a description of the lands to be detached (deannexed) from the Village was published for three consecutive weeks immediately preceding the public hearing in a newspaper published in the Village.

THEREFORE BE IT RESOLVED, that pursuant to MCL 74.6, the Ingham County Board of Commissioners hereby grants the Village of Webberville's petition for detachment (deannexation) of the following described lands in the State of Michigan, County of Ingham, from the Village of Webberville and relinquished to Leroy Township:

The Northeast  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  and Northwest  $\frac{1}{4}$  of the Northeast  $\frac{1}{4}$  of Section 13, Town 3 North, Range 2 East, Township of Leroy.

Also, that part of the West  $\frac{1}{2}$  of the Southeast  $\frac{1}{4}$  and the East  $\frac{1}{2}$  of the Southwest  $\frac{1}{4}$  of Section 12, Town 3 North, Range 2 East, Township of Leroy, lying South of the Railroad.

Parcel Nos. 33-08-08-100-012 and 33-08-08-376-001, Commonly known as 2516 Gramer Rd., Webberville, MI 48892

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners orders that the above-described lands shall be detached (deannexed) from the Village of Webberville and relinquished into Leroy Township, and the boundaries of the Village of Webberville shall be fixed and shall exist as provided herein.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to deliver a certified copy of this Resolution to the Village Clerk of the Village of Webberville, to the Township Clerk of Leroy Township, and to the Michigan Secretary of State.

Ayes

Nays

Absent

---

Ryan Sebolt, Chairperson  
Ingham County Board of  
Commissioners

---

Barb Byrum  
Ingham County Clerk

Dated: \_\_\_\_\_

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.**

WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era whose lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities; his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are intertwined with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 15th of January, 2024 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.