

CHAIRPERSON
MARK GREBNER

VICE-CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM
DON VICKERS

FINANCE COMMITTEE
ANDY SCHOR, CHAIR
PENELOPE TSEBNOGLOU
DEB NOLAN
REBECCA BAHAR-COOK
BRIAN McGRAIN
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, OCTOBER 19, 2011 AT 5:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [October 5, 2011 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Health Department
 - a. Resolution to Authorize an Agreement with the Tri County Planning Commission to Work on the [Complete Streets Initiative](#)
 - b. Resolution to Authorize Service Contracts with Licensed [Dentists](#) for 2012
 - c. Resolution to Authorize a Professional Services Agreement with [Dentists](#) for Services at the Jail
 - d. Resolution to Amend the Fee for Special Transitory [Food Unit License](#) Renewals
 - e. Resolution to Appoint [Dr. Joyce DeJong](#) to the Position of Chief Medical Examiner and to Amend the Existing Agreement with Sparrow Hospital for Medical Examiner Services
 - f. Resolution to Implement the Patient Centered Medical Home [Model of Care](#)
2. Financial Services - Resolution to Accept the Recommendation of the Ingham County [Health Care Coalition](#) for Employee Benefits for 2012 and Authorizing Letters of Agreement with Bargaining Units
3. Parks Department - Resolution Authorizing an Increase in [Admission Rates](#) for the Potter Park Zoo
4. Controller/Administrator's Office
 - a. Ingham County [2012 General Appropriations](#) Resolution
 - b. Facilities [Line Item Transfer](#) Request - HSB Lighting Conversion
5. Board of Commissioners - Resolution Appointing the Ingham County [Health Officer](#)

6. Treasurer
 - a. Resolution to Transfer All Unsold **Tax Reverted Properties** Rejected by Local Units to the Ingham County Land Bank Fast Track Authority
 - b. Approval of a Settlement Agreement - Closed Session (*Materials to be Distributed Under Separate Cover*)

7. Board Referral - Resolution from **Bay County** Board of Commissioners Opposing Personal Property Tax Repeal

Announcements
Public Comment
Adjournment

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DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

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FINANCE COMMITTEE
October 5, 2011
Minutes

Members Present: Andy Schor, Penelope Tsernoglou, Deb Nolan, Brian McGrain, Steve Dougan, and Board Chairperson Grebner

Members Absent: Rebecca Bahar-Cook

Others Present: Teri Morton, Eric Schertzing, Doug Stover, Maureen Winslow, Dean Sienko, Stuart Dunnings, Willis Bennett, Carol Read, and others.

The meeting was called to order by Vice-Chairperson Tsernoglou at 5:34 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the September 14, 2011 and September 21, 2011 Minutes

The September 14, 2011 Minutes were approved as submitted.

The September 21, 2011 Minutes were amended as follows:

Item 5, Page 4, Second Paragraph:

Mr. Johnston stated they have not had to come to the County in the past because they have been able to fund the program with their own endeavors. He explained the Housing Commission philosophy that if administration can be added from ~~other~~ communities **outside of Ingham County** without expanding the staff it alleviates the burden of coming back to ~~the~~ **Ingham** County for money.

Item 5, Page 4, Seventh Paragraph:

There was a discussion of ~~other~~ Communities **outside of Ingham County** and their grant funding.

Additions to the Agenda

- 6a. Substitute - Resolution Rescinding Resolution #11-256 and Authorizing an Amended 2011-2012 AmeriCorps Grant
- 6b. Substitute - Resolution to Authorize Signers of Forms 855A and 855B
- 6e. Substitute - Resolution to Authorize Agreements with the Great Lakes Health Information Exchange
- 7d. Pulled - Resolution Authorizing an Increase in Admission Rates for the Potter Park Zoo
9. Late - Resolution Honoring Ted Staton, City Manager for the City of East Lansing

Limited Public Comment

None.

Comm. Mc Grain disclosed that his employer does work with the Power of We, Asset Independence Coalition.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Prosecuting Attorney's Office - Resolution Authorizing a Lease for the Use of Office Space at the Grady Porter Building for the Children's Assessment Center
3. Treasurer
 - a. Resolution to Provide Funding for Low Income Tax Preparation
 - b. Resolution to Provide United Way 211 with Funding for Tax Foreclosure Prevention Efforts
4. Equalization/Tax Mapping - Resolution to Approve the 2011 Apportionment Report (*Report to be Distributed at the Meeting*)
5. Circuit Court/Family Division
 - a. Resolution Authorizing the Ingham County Circuit Court's Family Division to Accept an Art Mural for Display in the Veterans Memorial Courthouse/Grady Porter Building
 - b. Resolution Authorizing Acceptance of a Michigan Drug Court Grant for the Ingham County Family Dependency Treatment Court
6. Health Department
 - a. Resolution Rescinding Resolution #11-256 and Authorizing an Amended 2011-2012 AmeriCorps Grant
 - b. Resolution to Authorize Signers of Forms 855A and 855B
 - c. Resolution to Enter into a Michigan Groundwater Stewardship Program (MGSP) Clean Sweep Program Agreement with the Michigan Department of Agriculture
 - d. Resolution to Adopt the Explanation of Fee Schedule Establishment and Schedule of Discounts Rationale Policy
 - e. Resolution to Authorize Agreements with the Great Lakes Health Information Exchange
 - f. Resolution to Authorize a Lead Abatement Subcontract with Environmental Testing & Consulting, Inc.
 - g. Resolution to Authorize a Client Services Agreement with the Michigan Department of Human Services for Refugee Medical Assessment Services
 - h. Resolution to Authorize Acceptance of the Affordable Care Act Grants for School Based Health Centers Capital Program
 - i. Resolution to Authorize Acceptance of the Service Area Competition Grant Award from the U.S. Department of Health and Human Services

- j. Resolution Authorizing a Grantee Agreement Between the City of Lansing and Ingham County Public Health Department for Lead Hazard Reduction Services

7. Parks Department

- a. Resolution Establishing User Fees for the Hawk Island Snow Board Hill and Combination Snow Board/Snow Tubing Hill User Fees
- b. Resolution Authorizing the Acceptance of a \$944.35 Risk Avoidance Program (RAP) Grant Award for Parks and Recreation Alert Frisbees from the Michigan Municipal Risk Management Association (MMRMA)
- c. Resolution Authorizing the Acceptance of a \$1,000 Risk Avoidance Program (RAP) Grant Award for a Break Away Snow Fence from the Michigan Municipal Risk Management Association (MMRMA)

9. Resolution Honoring Ted Staton, City Manager for the City of East Lansing

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor and Comm. Bahar-Cook

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor and Comm. Bahar-Cook

2. Sheriff's Office - Resolution to Extend Two Current Service Agreements at the Ingham County Sheriff's Office with Canteen Services

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO EXTEND TWO CURRENT SERVICE AGREEMENTS AT THE INGHAM COUNTY SHERIFF'S OFFICE WITH CANTEEN SERVICES.

Comm. McGrain asked if the escalation is typical of other vendors, and suggested opening the bidding when the contract expires. Ms. Morton stated she did not have the answer to the escalation, and explained the purpose of this resolution is to have the two contracts expire at the same time. Board Chairperson Grebner stated it was his opinion that the commission was not unreasonable.

Comm. Dougan asked if the proceeds are designated for a specific purpose. Ms. Morton stated the proceeds are used to benefit the inmates and used mostly for jail equipment (example: Ice machine for the jail kitchen and televisions). She stated it is not money that goes in the General Fund or used for say, the Circuit Court.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor and Comm. Bahar-Cook

8. Controller/Administrator's Office

- a. Third Quarter 2011 Budget Adjustments and Contingency Fund Update – Resolution Authorizing Adjustments to the 2011 Ingham County Budget

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2011 INGHAM COUNTY BUDGET.

Comm. Dougan asked why the Circuit Court revenues are significantly lower than estimated, and are the Circuit Court attorney fees principally indigent clients. Ms. Morton answered the attorney fees are all indigent clients. She explained they have reduced the rates paid to the attorneys, however, the number of cases have grown. She noted due to the increase in the case load it was considered in the 2012 Budget. Comm. Tsernoglou asked if more indigent clients were asking for attorneys. Ms. Morton answered yes. Ms. Morton further explained that the revenues are lower because many things add up she gave the examples of decreasing probation fees, lack of reimbursement for attorney fees from indigent clients, and ordinance fines are down. There was a discussion of fees and collections.

Comm. Grebner stated that traffic at the 55th District is down. He noted the decline in indigent client attorney fees, and the possibility it may be driven by a change in the case load but the likelihood is that it is driven by Court policy. He suggested getting the Circuit Court to come in and discuss the policy, fees and case load.

(Comm. Schor arrived at 5:51 p.m.)

Comm. Dougan asked that the Circuit Court communicate what practices have changed, if any, in regard to attorney's assigned to indigents clients. Comm. Tsernoglou suggested finding out how many people are assigned an attorney.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO SUSPEND THE BOARD RULES TO ALLOW COMM. SCHOR TO VOTE ON THE MINUTES AND CONSENT AGENDA

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

Comm. Schor voted yes to approve the minutes and the consent agenda.

- b. Resolution to Establish the Position of Ingham County 911 Central Dispatch Director within the Controller's Office

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO ESTABLISH THE POSITION OF INGHAM COUNTY 911 CENTRAL DISPATCH DIRECTOR WITHIN THE CONTROLLER'S OFFICE.

Comm. Dougan stated he does not have a problem with the position, but wanted to make sure that there was not an overlap in retirement benefits. Comm. Grebner suggested moving away from defined benefit plans. Ms. Morton explained the County is working toward a hybrid retirement plan. There was a discussion of salaries and retirement plans.

Ms. Morton will talk with Ms. Lannoye regarding overlapping retirement benefits.

Comm. Grebner stated that it is good policy to have the Director and the 911 staff established as a branch of the County Controller's Office. There was a discussion of general unit of government, elected officials and independent boards.

Comm. Grebner asked how the 911 Advisory Committee fits into the merger. Comm. Nolan stated they would make recommendations. Comm. Dougan stated it could take time for the Committee to become acclimated to the change.

Comm. Dougan suggested the general contractor put a sign on the 911 construction site so the community will know what is being built.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

Announcements

Comm. Schor stated that he is considering making an amendment on the Board Floor to Item 3a; "The Resolution to Provide Funding for Low Income Tax Preparation". He explained his concern that Ingham County money should be used for Ingham County residents, and would like the resolution to clearly identify that is where the money will be used.

Comm. Grebner updated the Committee on the discussion at the County Services meeting regarding the Zoo fees.

Public Comment

None.

The meeting adjourned at approximately 6:14 p.m.

Respectfully submitted,

Julie Buckmaster

**OCTOBER 19, 2011 FINANCE AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller's Office is recommending approval of the following resolutions:

1(a). *Health Department - Resolution to Authorize an Agreement with the Tri County Regional Planning Commission to Work on the Complete Streets Initiative*

This resolution utilizes \$20,250 funding through the 2012 CPBC agreement to authorize a contract in the amount of \$6,750 with the Tri-County Regional Planning Commission (TCRPC) to provide technical assistance to Delhi Township, Meridian Township, and the City of Leslie in development of their Complete Streets ordinances. The resolution also authorizes subcontracts with the three municipalities in the amount of \$4,500 each in order to get Complete Streets ordinances in place in those communities.

1(b). *Health Department - Resolution to Authorize Service Contracts with Licensed Dentists for 2012*

This resolution authorizes dental service contracts with dentists for 2012. There is \$159,120 in the Fiscal Year 2012 budget for contractual dentists for oral health services at Healthy Smiles Dental Center. This is the same budgeted amount as 2011. If approved, this resolution would increase the hourly rate for these contractual dentists from \$53.07 per hour to \$54.66 per hour for the period January 1, through December 31, 2012. Even though the budgeted amount for these services remains the same as in the prior fiscal year, the hourly rate is a 3% increase, in conflict with Board of Commissioners' Resolution #10-357 which states that annual cost increases should not exceed 1% per year.

1(c). *Health Department - Resolution to Authorize a Professional Services Agreement with Dentists for Services at the Jail*

This resolution authorizes professional services agreements with dentists to serve jail inmates for the period of January 1 through December 31, 2012. The 2012 budget includes \$24,487 to purchase the services of dentists to serve jail inmates. The proposed rate of compensation is \$70 per hour, a continuation of 2009, 2010 and 2011 rates.

1(d). *Health Department - Resolution to Amend the Fee for Renewing the Licenses of Special Transitory Food Units*

This resolution amends resolution #11-165 (Resolution Updating Various Fees for County Services) to set the 2012 special transitory food unit (STFU) renewal fee at \$106, as mandated by the State of Michigan. Resolution #11-165 set the fee at \$101. All other fees set forth in the original resolution remain unchanged.

1(e). *Health Department - Resolution to Appoint Dr. Joyce DeJong to the Position of Chief Medical Examiner and to Amend the Existing Agreement with Sparrow Hospital for Medical Examiner Services*

This resolution amends the Medical Examiner Services Agreement with Sparrow Hospital. The amendments to the existing Medical Examiner Services Agreement will: appoint Dr. Joyce DeJong, D.O. as Chief Medical Examiner for Ingham County, remove any price adjustments based on the number of autopsies performed and instead price adjust the contract based on the number of investigations conducted, require Sparrow's participation in both Elder Death and Child Death review teams, and increase the compensation to Sparrow from \$320,000 to \$355,000 annually. The increased cost will be covered from existing funds in the Health Department's 2012 budget.

2. *Financial Services - Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2012 and Authorizing Letters of Understanding with Bargaining Units*

A slightly different version of this resolution went through the Committee process a few weeks ago. On September 26, 2011, we were notified by PHP that our 2012 health insurance premiums would need to be modified to include the recently enacted 1% state tax on all insurance claims. Due to this change, we removed the resolution authorizing the 2012 rates from your Board Agenda.

Since that time, we have found that the increase in our employee's contribution levels has resulted in a change to the benefits as required under the Federal Health Reform Act. The Act requires that all preventive medical services be provided with no co-pays. We believed our plan was under a grandfather provision which allows us to delay implementation of these provisions until 2014. We have been advised that we are no longer eligible for this grandfathered status. This results in a small increase (.09%) in our premium rates for 2012. Since this amount is due to the employee's contribution increase, we are strongly recommending that the County absorb this portion of the rate increase.

In addition, the 1% tax increase has been included in the revised rates and communicated to the Health Care Coalition who has shared them with their employee groups. Even with both of these changes, we believe we still will be in compliance with the 80/20% State requirement.

3. *Parks - Resolution Authorizing an Increase in Admission Rates for the Potter Park Zoo*

This resolution was on the last County Services agenda, but was pulled because there was no one available from the Parks/Zoo to answer questions. The resolution would increase the following Zoo admission rates: resident adults from \$4 to \$6; non-resident adults from \$10 to 12; children from \$2 to \$3. The resolution would also change the definition of children over 3 from 3-16 years of age to 3-12 years of age. The fees would be effective on January 1, 2012 and would generate approximately \$90,000 per year.

4(a). *Controller – Ingham County 2012 General Appropriations Resolution*

This resolution will adopt the 2012 operating and capital budgets and millage rates as recommended by the Finance Committee at its budget hearing held on September 14, 2011.

4(b). Controller - *Facilities Line Item Transfer Request—Human Services Building (HSB)*

The transfer request requires the approval of the County Services and Finance Committees. The request would transfer \$24,800 within the HSB Fund budget from the building repair and maintenance account to the lighting project account. Total project cost to convert the outside lighting is \$39,800. The conversion would lower the annual lighting costs by \$13,235.

5. Board of Commissioners - *Resolution Appointing the Ingham County Health Officer*

This Resolution appoints Renee Canady to the permanent full-time position of Ingham County Health Officer, at the salary level of MCF18 Step 4 (\$120,715) with all the duties and responsibilities inherent in that position, effective November 1, 2011.

6(a). Treasurer - *Resolution to Transfer all Unsold Tax Reverted Properties Rejected by Local Units to the Ingham County Land Bank Fast Track Authority*

This is an annual resolution that authorizes the transfer of unsold tax reverted properties to the Land Bank.

6(b). Treasurer - *Approval of a Settlement Agreement*

The Treasurer and our County Attorney are requesting a closed session to discuss the terms of a settlement agreement between certain internet companies and a number of counties regarding failure to pay hotel/motel taxes.

The Controller's Office is not recommending approval of the following resolution:

1(f). Health Department - *Resolution to Implement the Patient Centered Medical Home Model of Care*

Approval of this resolution in its current form is not recommended. This resolution authorizes the creation of three positions to pursue Patient Centered Medical Home (PCMH) status, which the Health Department attempts to define in the attached memorandum. The total cost of the three new positions is \$236,801. The Health Department is proposing to fund these positions from five sources that should have been a part of the budget process, given we are less than a month into their 2012 fiscal year. During the budget process, the Health Department stated at their budget hearing that they were uncomfortable with the increase of \$300,000 that was budgeted in their Medicaid revenue line item. Therefore, based on this issue raised by the Health Department, the first \$300,000 of any new revenue should be used to offset that concern. Additionally, if this revenue had been brought forth during the budget process, it could have been utilized to offset General Fund costs and/or restore one of the 13 positions that were eliminated.

The five revenue sources that the Health Department proposes to utilize are as follows:

- (1) The ICHD CHCN submitted three applications to participate in a three year demonstration to evaluate the effect of PCMH in improving care, promoting health, and reducing the cost of care provided to Medicare beneficiaries served by federally qualified health centers (FQHCs). This will provide \$65,880 per year over three years, and is funding specifically intended for the purpose of implementing PCMH status.

- (2) As an FQHC, the ICHD CHCN will also receive \$35,000 in supplemental funding for PCMH recognition through HRSA. This is a one time appropriation.
- (3) Physicians Health Plan's (PHP) Triple Aim Incentive Program is estimated by the Health Department to generate \$100,000 this year. PHP is paying this incentive to providers for meeting specific benchmarks. At this time no payments have been received from PHP. At the time of this review, no documentation has been presented to verify that this is a dependable revenue stream.
- (4) The Health Department intends to utilize "meaningful use" reimbursement meant for the implementation of Electronic Health Record (EHR). Health Department providers are eligible for this reimbursement, including nurses, and physicians. In total, this is expected to generate \$403,750 in the first year and \$161,500 each year for five years thereafter. At this time only the physicians' portion - \$127,500 - is available to allocate in the first year and \$51,000 for years two through six. However, it will be necessary to utilize over \$100,000 of these funds for additional, unplanned purchases related to EHR implementation, making it unavailable for use in funding new positions. The nurses are currently not willing to give up their reimbursements.
- (5) The Health Department intends to qualify for the Federal Tort Claims Act (FTCA) which would provide immunity to providers after completing a qualification process, thereby saving \$75,000 per year in malpractice insurance. Before these savings can legitimately be considered as an option to fund the new positions, it is recommended that written confirmation that malpractice insurance is no longer needed be obtained from Michigan Municipal Risk Management Authority (MMRMA) legal staff and the County Attorney.

The only revenue sources that the Controller's Office is comfortable recommending for use in funding the new positions are the demonstration funding of \$65,880 per year for three years, and the one time appropriation of \$35,000. The Controller's Office recommends the approval of one position, to be treated as grant funded. The Health Department has 155.62 FTEs assigned to the Community Health Centers in the 2012 budget. As we deal with difficult budget times and other departments have been asked to do more with less, the remaining duties should be assigned to existing staff if achieving PCMH status is a priority.

OTHER ITEM:

7. Board Referral - Resolution from Bay County Board of Commissioners Opposing Personal Property Tax Repeal

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko, M.D. Health Officer

Date: September 27, 2011

Subject: Recommendation to authorize an agreement with the Tri-County Planning Commission for work on the Complete Streets Initiative

This is a recommendation to authorize an agreement with the Tri-County Planning Commission for work on the Complete Streets Initiative. Complete Streets is funded through the Comprehensive Planning and Budgeting Agreement with the State of Michigan. The Board of Commissioners authorized the 2011-2012 Agreement in Resolution #11-283.

Ingham County will receive a total of \$20,250 toward Complete Streets. The Complete Streets project is aimed at making roadways safer for pedestrians and cyclists. Under the current project the County would subcontract with the Tri-County Planning Commission (TCRPC) and with Delhi and Meridian townships and the City of Leslie in order to get Complete Streets ordinances in place in those communities. TCRPC will provide technical assistance to the municipalities in development of their Complete Streets ordinances. The municipalities use the funds to develop their plans. This includes holding community forums, printing costs and staff time, among other things. The ultimate goal is to develop and adopt a Complete Streets ordinance for each of the municipalities. This is a model that has already worked well in our work with Lansing and Lansing Township, among other places.

I recommend that the Board of Commissioners adopt the attached resolution.

c: John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT
WITH THE TRI COUNTY REGIONAL PLANNING COMMISSION
TO WORK ON THE COMPLETE STREETS INITIATIVE**

WHEREAS, the MDCH and Ingham County have entered into a 2011-2012 Agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process as authorized by Resolution #11-283 and

WHEREAS, the CPBC Agreement for 2011-2012 will contain \$20,250 for a Complete Streets Initiative to make roadways safer for pedestrians and cyclists; and

WHEREAS, the current effort will extend Complete Streets ordinances to Delhi and Meridian townships and the City of Leslie; and

WHEREAS, the Tri-County Regional Planning Commission has provided technical expertise on the development of such ordinances throughout the Complete Streets process; and

WHEREAS, the Health Department wishes to engage these local governments and the Tri-County Regional Planning Commission to work on the current project.

THEREFORE BE IT RESOLVED, that subcontracts of \$4,500 are authorized with Delhi and Meridian townships and the City of Leslie.

BE IT FURTHER RESOLVED, that an agreement for \$6,750 is authorized with Tri-County Regional Planning Commission for planning services.

BE IT FURTHER RESOLVED, that the term of these four subcontracts shall be for the period October 1, 2011 through January 30, 2012.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean G. Sienko, M.D., M.S., Health Officer/Medical Director

DATE: October 3, 2011

SUBJECT: Recommendation to Authorize 2012 Contracts with Dentists

This is a recommendation to authorize dental service contracts with dentists for 2012. There is \$159,120 in the Fiscal Year 2012 budget for contractual dentists for oral health services at Healthy Smiles Dental Center. This is the same budgeted amount as 2011.

For the Ingham County Health Department's Community Health Center Network (ICHD CHCN) to maintain high quality dental care for its pediatric and adult dental populations and to maintain revenue projections resulting from dental services it is critical to recruit and retain contractual dentists. In order to competitively secure contractual dentists it is important that the ICHD CHCN pay a competitive rate. It continues to be a major challenge to recruit and retain qualified dentists. ICHD's 2011 hourly rate of \$53.07 for contractual dentists was far below what other Federally Qualified Health Centers (FQHCs) in the state were paying contractual dentists. In fact, Michigan Primary Care Association's Bi-Annual Health Center Salary Survey indicates the mid-range salary of a dentist is \$86,285-\$117,500. The Ingham County Health Department's 2011 Managerial Salary for a dentist was \$78,756-\$94,530, or \$54.90 and \$65.90 per hour.

Therefore, I recommend a 3% increase in the hourly rate from \$53.07 to \$54.66 for the period January 1, through December 31, 2012, for the contractual dentists. Even with a 3% rate increase, the contracts will not exceed the budgeted amount of \$159,120 for calendar year 2012.

The attached resolution will authorize contracts with licensed dentists at the rate of \$54.66 per hour. The Department will manage contractual hours to stay within the total budgeted amount for contractual dentists. The County Attorney will prepare contracts that require the dentist to maintain professional liability insurance consistent with County policies. I recommend that the Board authorize the contracts.

Attachment

c: Debra Brinson, w/attachment
John Jacobs, w/attachment
Barbara Mastin, w/attachment
Jayson Welter, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SERVICE CONTRACTS
WITH LICENSED DENTISTS FOR 2012**

WHEREAS, Ingham County's Community Health Center Network (CHCN) operates two dental health centers and uses a mix of employed and contracted dentists to provide services; and

WHEREAS, the Health Department's 2012 Budget includes \$159,120 to pay for contractual dentists; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize contracts with dentists at the rate of \$54.66 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes dental services contracts with licensed dentists for the period January 1, 2012 through December 31, 2012.

BE IT FURTHER RESOLVED, that the dentists shall be paid at the rate of \$54.66 per hour, with total expenditures not to exceed \$159,120 during the agreement period.

BE IT FURTHER RESOLVED, that the County Attorney is authorized to prepare service contracts for licensed dentists recommended by the Health Department and that the County Board Chairperson is authorized to sign such contracts.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean G. Sienko, M.D., M.S., Health Officer

DATE: October 6, 2011

RE: Dental Services at the Ingham County Jail

Ingham County provides on-site dental services to inmates of the jail by using contractual dentists. This is an essential health care service, which we are obligated to provide. I recommend that the Board authorize professional services agreements with dentists to serve jail inmates for the period of January 1 through December 31, 2012.

The Department's 2012 budget includes \$24,487 to purchase the services of dentists to serve jail inmates. The proposed rate of compensation is \$70 per hour, which is a continuation of 2009, 2010 and 2011 rates. This hourly pay rate has remained the same as this dentist operates without a dental assistant.

Attachment

c: Debra Brinson, w/attachment
John Jacobs, w/attachment
Barbara Mastin, w/attachment
Jayson Welter, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH
DENTISTS FOR SERVICES AT THE JAIL**

WHEREAS, Ingham County provides dental services to individuals incarcerated within the Ingham County Jail;
and

WHEREAS, the Health Department coordinates medical and dental services provided to Jail inmates; and

WHEREAS, the Health Department utilizes professional services agreements to obtain the professional services
of dentists to serve Jail inmates; and

WHEREAS, the Health Department's 2012 Budget includes \$24,487 for the purpose of contracting with
dentists; and

WHEREAS, the pay rate for contracting with dentists has remained the same since 2009; and

WHEREAS, the Health Officer has recommended that 2012 professional services contracts be authorized with
dentists to serve Jail inmates.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes professional
services agreements with dentists to serve individuals incarcerated at the Ingham County Jail.

BE IT FURTHER RESOLVED, that the agreements shall compensate dentists at the rate of \$70 per hour for
services provided in 2012.

BE IT FURTHER RESOLVED, that the period of the professional services agreements shall be January 1, 2012
through December 31, 2012.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is
authorized to sign professional services agreements authorized by this resolution after review by the County
Attorney.

MEMORANDUM

TO: Human Service Committee
Finance Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: October 6, 2011

RE: Recommendation to Amend the Fee for Renewing the Licenses of Special Transitory Food Units

The Board of Commissioners established a fee schedule for County services in Resolution #11-165. Included in the schedule was the fee for renewal of the licenses of special transitory food units (STFU).

The State of Michigan has recently updated fees required under the food service sanitation program and in so doing set the STFU renewal fee at \$106. We are obligated to use the fees prescribed under this program.

The attached resolution amends resolution #11-165 and sets the STFU renewal fee at \$106. I request that the Board adopt the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE FEE FOR
SPECIAL TRANSITORY FOOD UNIT LICENSE RENEWALS**

WHEREAS, the Board of Commissioners establishes fees for services provided by the Health Department under the authority of the Public Health Code; and

WHEREAS, the Board of Commissioners established the schedule of fees for County services, including those provided by the Health Department, in Resolution #11-165; and

WHEREAS, the schedule established a fee for renewing the license of a special transitory food unit (STFU) of \$101 effective October 1, 2011; and

WHEREAS, the State of Michigan has mandated that the fee for STFU license renewals shall be \$106; and

WHEREAS, the Health Officer has recommended that the fee charged by Ingham County should be equal to the State mandated fee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #11-165 by establishing the STFU license renewal fee at \$106.

BE IT FURTHER RESOLVED, that all other fees as set in Resolution #11-165 will remain unchanged.

BE IT FURTHER RESOLVED, that this fee shall be effective for all STFU license renewals made after October 1, 2011.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean G. Sienko, M.D., Health Officer/Chief Medical Examiner

DATE: October 7, 2011

RE: Amendments to the Medical Examiner Services Agreement

In Resolution #10-406, the Board of Commissioners authorized a Medical Examiner Services Agreement with the Sparrow Hospital with the term the agreement of March 1, 2011 through February 29, 2015. Among other specifications, the agreement appointed a number of Sparrow Forensics physicians to serve as Deputy Medical Examiners, established a contract price of \$320,000 for the services, and based the contract price on a projected 160 autopsies per year. The contract provided that if the number of autopsies exceeded 176 (110% of the projection), the County was to reimburse Sparrow \$1,700 for each additional autopsy above 176.

The experience over the past seven months has demonstrated that Sparrow is likely to exceed 176 autopsies annually; therefore I engaged Sparrow officials to find another way to construct this agreement.

Sparrow officials informed me that the Ingham agreement was the only one written, among many with other Michigan counties, that was price-adjusted based on the number of autopsies performed. They recommended that we remove the price adjustment for autopsies and instead price-adjust based on the number of investigations conducted. Sparrow officials estimate that they are likely to investigate nearly 700 cases this year for Ingham County.

The amendments to the existing Medical Examiner Services Agreement will: appoint Dr. Joyce DeJong, D.O. as Chief Medical Examiner for Ingham County, remove any price adjustments based on the number of autopsies performed and instead price adjust the contract based on the number of investigations conducted, require Sparrow's participation in both Elder Death and Child Death review teams, and increase the compensation to Sparrow from \$320,000 to \$355,000 annually.

These amendments will appoint a highly qualified physician to serve as Ingham County's Chief Medical Examiner upon my retirement, stabilize further the county's financial obligation to support medical examiner services, and assure the continuation of support for important services such as Child and Elder Death Review Teams. The increased cost for these services is still below the county's expenditures under the previous system.

I recommend the Board adopt the resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPOINT DR. JOYCE DEJONG TO THE POSITION
OF CHIEF MEDICAL EXAMINER AND TO AMEND THE EXISTING AGREEMENT WITH
SPARROW HOSPITAL FOR MEDICAL EXAMINER SERVICES**

WHEREAS, P.A. 1953, No. 181, requires that Michigan counties appoint a Medical Examiner who “. . . shall make investigations as to the cause and manner of death in cases of all persons who die suddenly, unexpectedly, violently, as a result of any suspicious circumstances, while imprisoned in a county or city jail, or persons without medical attendance 48 hours prior to the time of death; or as the result of an abortion . . .”; and

WHEREAS, the current medical examiner, Dean Sienko, M.D., is retiring effective October 31, 2011; and

WHEREAS, a system for determining the cause and manner of death also requires professional forensic pathology services including staff to receive and follow up on death reports, physicians to provide medical oversight of the process, and pathologists to conduct autopsies, when necessary; and

WHEREAS, In Resolution #10-406, Ingham County entered into an agreement with Sparrow Hospital for Medical Examiner Services; and

WHEREAS, Dr. Joyce DeJong, Medical Director of Sparrow Forensic Pathology Services serves competently as Medical Examiner of Allegan and Kalamazoo Counties; and

WHEREAS, Ingham County desires to amend certain terms and conditions of its current Medical Examiner Services Agreement with Sparrow Hospital.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints Dr. Joyce DeJong to the position of Chief Medical Examiner.

BE IT FURTHER RESOLVED, that the term of her appointment shall be for the period November 1, 2011 through February 28, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Medical Examiner Services Agreement with Sparrow Hospital for forensic pathology services.

BE IT FURTHER RESOLVED, that the term of the Agreement shall remain March 1, 2011 through February 28, 2015.

BE IT FURTHER RESOLVED, that Ingham County will reimburse Sparrow Hospital up to \$355,000 per year for this service based upon 715 deaths investigated per year, with the increased cost associated with this amendment to come from the Health Department’s existing 2012 general fund budget.

BE IT FURTHER RESOLVED, if Sparrow Hospital investigates more than 787 deaths for any calendar year, the annual amount paid to Sparrow for the following year will be adjusted to 110% of the pre-established rate.

BE IT FURTHER RESOLVED, that if Sparrow Hospital investigates less than 644 deaths, the annual amount paid to Sparrow for the following year will be adjusted to 90% of the pre-established rate.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Amended Agreement after review by the County Attorney.

Agenda Item 1f

TO: Board of Commissioners

FROM: Jared Cypher, Assistant Deputy Controller

DATE: October 12, 2011

RE: Resolution to Implement the Patient Centered Medical Home Model of Care

Approval of this resolution in its current form is not recommended. This resolution authorizes the creation of three positions to pursue Patient Centered Medical Home (PCMH) status, which the Health Department attempts to define in the attached memorandum. The total cost of the three new positions is \$236,801. The Health Department is proposing to fund these positions from five sources that should have been a part of the budget process, given we are less than a month into their 2012 fiscal year. During the budget process, the Health Department stated at their budget hearing that they were uncomfortable with the increase of \$300,000 that was budgeted in their Medicaid revenue line item. Therefore, based on this issue raised by the Health Department, the first \$300,000 of any new revenue should be used to offset that concern. Additionally, if this revenue had been brought forth during the budget process, it could have been utilized to offset General Fund costs and/or restore one of the 13 positions that were eliminated.

The five revenue sources that the Health Department proposes to utilize are as follows:

- (6) The ICHD CHCN submitted three applications to participate in a three year demonstration to evaluate the effect of PCMH in improving care, promoting health, and reducing the cost of care provided to Medicare beneficiaries served by federally qualified health centers (FQHCs). This will provide \$65,880 per year over three years, and is funding specifically intended for the purpose of implementing PCMH status.
- (7) As an FQHC, the ICHD CHCN will also receive \$35,000 in supplemental funding for PCMH recognition through HRSA. This is a one time appropriation.
- (8) Physicians Health Plan's (PHP) Triple Aim Incentive Program is estimated by the Health Department to generate \$100,000 this year. PHP is paying this incentive to providers for meeting specific benchmarks. At this time no payments have been received from PHP. At the time of this review, no documentation has been presented to verify that this is a dependable revenue stream.
- (9) The Health Department intends to utilize "meaningful use" reimbursement meant for the implementation of Electronic Health Record (EHR). Health Department providers are eligible for this reimbursement, including nurses, and physicians. In total, this is expected to generate \$403,750 in the first year and \$161,500 each year for five years thereafter. At this time only the physicians' portion - \$127,500 is available to allocate in the first year and \$51,000 for years two through six. However, it will be necessary to utilize over \$100,000 of these funds for additional, unplanned purchases related to EHR implementation, making it unavailable for use in funding new positions. The nurses are currently not willing to give up their reimbursements.
- (10) The Health Department intends to qualify for the Federal Tort Claims Act (FTCA) which would provide immunity to providers after completing a qualification process, thereby saving \$75,000 per year in malpractice insurance. Before these savings can legitimately be considered as an option to fund the new positions, it is recommended that written confirmation that malpractice insurance is no longer needed be obtained from Michigan Municipal Risk Management Authority (MMRMA) legal staff and the County Attorney.

The only revenue sources that I am comfortable recommending for use in funding the new positions are the demonstration funding of \$65,880 per year for three years, and the one time appropriation of \$35,000. I recommend the approval of one position, to be treated as grant funded. The Health Department has 155.62 FTE assigned to the Community Health Centers in the 2012 budget. As we deal with difficult budget times and other departments have been asked to do more with less, the remaining duties should be assigned to existing staff if achieving PCMH status is a priority.

MEMORANDUM

To: Human Services Committee
Finance Committee
County Services Committee

From: Dean Sienko, M.D., M.S., Health Officer

Date: October 5, 2011

Subject: Resolution to Implement the Patient Centered Medical Home Model of Care

As the healthcare system transitions to outcome based payments, payors have already begun to create outcome based fee structures, which providers are highly incentivized to adopt. This is a strategic opportunity for the Ingham County Health Department Community Health Center Network (ICHD CHCN). The highest incentive payments will result from achieving Patient Centered Medical Home (PCMH) status. It is the intent of the ICHD CHCN to maximize our eligibility for incentive payments, increase revenues and ultimately become self sustaining.

While we are in the midst of this payor transition of reimbursement, the ICHD CHCN is required to implement electronic health records (EHR) by March 31, 2012. As we have implemented our EHR system, we have become eligible for Meaningful Use incentive payments. The quality reporting structure and outcome measures are required by Meaningful Use are very similar to the quality reporting structure and outcome measures of the PCMH program as well as our required Uniform Data System (UDS) reporting to the Health Resources and Services Administration (HRSA). Additionally, the quality structure required by all of these programs is also required to allow the ICHD CHCN to qualify for Federal Tort Claims Act (FTCA) protection. However, FTCA protection will also require ICHD CHCN to implement a rigorous credentialing and privileging policy.

All of these programs interact in symbiotic relationships but have their own nuances that require a substantial amount of staff resources to support the revenue that they create.

Patient Centered Medical Home and Payor Incentives

The Patient Centered Medical Home (PCMH) certification provides for a standardized reimbursement structure, which takes into account administrative and operational structures in conjunction with outcomes. PCMH recognition has multiple levels. As a health center achieves higher levels of certification, reimbursement also increases. Qualification as a PCMH is extensive with different levels of certification in which it can take years to achieve the highest level of certification. (See Attachment 1) As a Federally Qualified Health Center (FQHC), the ICHD CHCN is strongly encouraged by the Health Resources and Services Administration (HRSA) to achieve PCMH recognition. If PCMH recognition is not achieved, the ICHD CHCN may lose its ability to receive enhanced reimbursement in the future. The Centers for Medicare and Medicaid Services (CMS), in collaboration with the Health Resources and Services Administration (HRSA) is conducting a three year Demonstration to evaluate the effect of the advanced primary care practice model, commonly referred to as PCMH, in improving care, promoting health, and reducing the cost of care provided to Medicare beneficiaries served by federally qualified health centers (FQHCs). The ICHD CHCN submitted three applications for its eligible health centers (Sparrow, St. Lawrence and Cedar Community Health Center) to participate. The Demonstration will provide an estimated \$65,880 for three years to help the ICHD CHCN achieve PCMH recognition. As an FQHC, the ICHD CHCN will also receive \$35,000 in supplemental funding for PCMH recognition through HRSA.

While we are working towards PCMH recognition, payors have begun to reward providers who are ready to meet some outcome measures but are not yet PCMH certified. Physicians Health Plan's (PHP) Triple Aim Incentive Program will generate an estimated \$100,000 this year. PHP and other payors are now paying performance based incentives to providers for meeting payor specific benchmarks. ICHD CHCN has met with PHP as the first payor to provide significant incentives. ICHD CHCN has strategized how to maximize these incentives going forward and hopes to work with Health Plan of Michigan, Health Advantage, McLaren, Omnicare, Molina, Blu-Caid and Blue Cross Blue Shield to further investigate incentives through these payors. Payor incentives will continue to increase each year for the foreseeable future until all payors use the PCMH standardized outcome payment schedule.

Meaningful Use

On February 17, 2009 the American Recovery and Reinvestment Act of 2009 (ARRA) was signed into law. The Health Information Technology for Economic and Clinical Health Act, (HITECH), a provision within ARRA, gave CMS the authority to offer financial incentives to eligible physicians for the adoption and "Meaningful Use" of Health and Human Services (HHS)-certified EHR technologies.

The CMS definition of "Meaningful Use" is intended to work within the existing framework of Medicare and Medicaid law while promoting improvement in the quality, efficiency, and safety of healthcare through the use of certified information technologies. CMS's proposed implementation of Meaningful Use introduces increasingly stringent qualification criteria in 3 distinct stages over time. There are two Meaningful Use reimbursement methods, Medicare and Medicaid. ICHD providers qualify for the Medicaid reimbursement which is more advantageous at \$63,750 per provider over six years. ICHD will receive \$21,250 per provider the first year EHR is implemented and \$8500 per provider for an additional five years thereafter. Based on the currently employed eligible providers, this will create \$403,750 the first year and \$161,500 each year for five years thereafter. (See Attachment 2) However, the payments in years two through six are contingent on providers meeting the Meaningful Use measurements and not all providers may meet Meaningful Use measurements each year. Additionally, we have to negotiate the Meaningful Use delegation into the nurse practitioner contracts. Therefore, at this time only \$127,500 is available to allocate in the first year and \$51,000 for years two through six. Significant staff support will be required to ensure that the measures are collected in the EHR and are being recorded and reported correctly. The meaningful use measures are very similar, and in many cases, overlap with PCMH outcome measures. Additionally, PCMH cannot be achieved without an EHR system. As such, coordinated efforts between these two programs are essential for efficiency and to ensure the program requirements of each are met.

Federal Tort Claims Act

ICHD CHCN pays approximately \$75,000 per year in malpractice insurance. As an FQHC, ICHD CHCN qualifies for the Federal Tort Claims Act (FTCA). FTCA provides immunity to providers after the organization completes the qualification process. The qualification process is multi-faceted and includes quality, operational, credentialing and privileging processes in addition to a site visit by federal auditors. The initial process can take as long as a year to complete. Once FTCA status is achieved, the process of credentialing and privileging is ongoing as well as yearly update applications are required. Again, the FTCA overlaps with the PCMH and Meaningful Use programs in quality and operations processes that must be in place for compliance. However, ICHD CHCN must create and implement a comprehensive credentialing and privileging process, for which, we currently lack the expertise and staff resources.

The revenue from all of these sources is essential to health center operations. In order to maximize the revenue, the ICHD CHCN must create three new positions to carryout the essential and core functions. These positions are budgeted at Step 5 and include:

1. Billing and Customer Services Coordinator (ICEA PRO 8) – 1.0 FTE - \$94,254.00 – new payor requirements dictate that all employed and contractual providers go through a rigorous credentialing process annually. This process requires a substantial amount of work pulling data to maximize enhanced reimbursement. This person will be the credentialing and enrollment coordinator and will ensure the ICHD CHCN receives maximized reimbursement. This position will also be responsible for managing the enrollment of providers into payor systems. As providers are enrolled, the patient panels managed by this staff person will be key to ensuring that payor incentives are received. Additionally, this position will be responsible for coordinating the credentialing and privileging process that is vital for the FTCA protection.
2. Health Information Systems Specialist (ICEA PRO 8) -1.0 FTE - \$94,254.00 – this person will provide one-on-one direct support to primary care providers within each health center on the NextGen Electronic Health Records System. The position will also pull specific reports related to Meaningful Use and PCMH reporting using specific software including SQL, Crystal, NextGen, etc. This position is required to effectively implement and progressively maintain strict Electronic Health Record standards. This person will ensure that the ICHD CHCN achieves PCMH recognition by making sure that payor requirements are met in order to receive maximized incentive payments.
3. Quality Assurance Nurse (MNA Grade 3) - .50 FTE - \$48,293.00 – this person will work on the ICHD CHCN's Quality Assurance Plans. This position is integral to achieving PCMH recognition, tracking Meaningful Use outcome measures and implementing quality processes which meet the requirements of the FTCA.

These positions total \$236,801 per year and will be paid with revenue from Meaningful Use, PCMH, payor incentives and savings from malpractice insurance that will no longer be needed. Ongoing, Meaningful Use payments, PCMH and payor incentives will fund the cost for the next five years at which time Meaningful Use payments will end while PCMH and payor incentives will continue to increase. The funding opportunities will generate more than enough to support the requested positions.

The ICHD CHCN Board of Directors, as the Board of Commissioners co-applicant Board, has approved the creation of these three new positions.

I recommend that the Board of Commissioners approve the creation of these three positions.

cc: Debra Brinson, M.P.A., Deputy Health Officer, w/attachment
John Jacobs, C.P.A., Chief Financial Officer, w/attachment
Barbara Mastin, M.A., Chief Operating Officer, w/attachment
Carolyn Redman, Project Specialist, w/ attachment
Jayson Welter, J.D., Director of Policy, Programs and Compliance, w/attachment

Introduced by the Human Services County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO IMPLEMENT THE PATIENT CENTERED MEDICAL HOME
MODEL OF CARE**

WHEREAS, as the healthcare system begins to transition to outcome based payments, payors have already begun to create outcome based fee structures, which providers are highly incentivized to adopt; and

WHEREAS, the Patient Centered Medical Home (PCMH) certification provides for a standardized reimbursement structure, which takes into account administrative and operational structures in conjunction with outcomes; and

WHEREAS, PCMH recognition has multiple levels; and

WHEREAS, as a health center achieves higher levels of certification, reimbursement also increases; and

WHEREAS, as a Federally Qualified Health Center (FQHC), the Ingham County Health Department Community Health Center Network (ICHD CHCN) is strongly encouraged by the Health Resources and Services Administration (HRSA) to achieve PCMH recognition; and

WHEREAS, the ICHD CHCN will apply for Federal Tort Claims Act (FTCA) protection which will relieve malpractice insurance cost estimated to be \$75,000 per year; and

WHEREAS, the FTCA requires credentialing, privileging, operation and quality processes that coordinate with the PCMH model; and

WHEREAS, in order to reach PCMH recognition, the ICHD CHCN must create three new positions to carryout the essential and core functions of a PCMH; and

WHEREAS, these positions are budgeted at Step 5 and include:

1. Billing and Customer Services Coordinator (ICEA PRO 8) – 1.0 FTE - \$94,254.00
2. Health Information Systems Specialist (ICEA PRO 8) – 1.0 FTE - \$94,254.00
3. Quality Assurance Nurse (MNA Grade 3) - .50 FTE - \$48,293.00; and

WHEREAS, these positions total \$236,801 per year and will be paid for conservatively with revenue from the following four sources, including: the Centers for Medicaid and Medicare Demonstration project, which will provide an estimated \$65,880 for three years; the Medicare and Medicaid Electronic Health Record (EHR) Incentive Program, of which we are allocating \$127,500; the Health Resources and Services Administration, which will provide \$35,000 in supplemental funding for PCMH recognition, and the Physicians Health Plan's (PHP) Triple Aim Incentive Program, which will generate an estimated \$100,000; and

WHEREAS, the ICHD CHCN has strategized how to maximize these incentives going forward and hopes to work with Health Plan of Michigan, Health Advantage, McLaren, Omnicare, Molina, Blu-Caid and Blue Cross Blue Shield to further investigate incentives through these payors; and

WHEREAS, payor incentives will continue from year to year and will be an ongoing revenue source; and

WHEREAS, these four opportunities will generate \$328,380, more than enough to cover the cost of these three positions; and

WHEREAS, the ICHD CHCN Board of Directors, as the Board of Commissioners co-applicant Board, has approved the creation of these three new positions; and

WHEREAS, the Health Officer recommends that the Board of Commissioners approve the creation of these three positions.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the creation of the following positions:

1. Billing and Customer Services Coordinator (ICEA Pro 8) -1.0 FTE - \$94,254.00
2. Health Information Systems Specialist (ICEA Pro 9) -1.0 FTE - \$94,254.00
3. Quality Assurance Nurse (MNA Grade 3) - .50 FTE - \$48,293.00.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the acceptance of the Centers for Medicaid and Medicare Demonstration Advance Primary Care Project, which will provide an estimated \$65,880 for three years.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the acceptance of an estimated \$127,500 for FY 2012 from the Medicare and Medicaid Electronic Health Record (EHR) Incentive Program.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Resources and Services Administration supplemental funding, which will provide \$35,000 for PCMH recognition.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the acceptance of funds through the Physicians Health Plan's (PHP) Triple Aim Incentive Program, which will generate an estimated \$100,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, and the Purchasing Department is authorized to issue any necessary purchase orders or purchase items needed.

INGHAM COUNTY
Financial Services Department

Jill Rhode, Director

P.O. Box 319 ● Mason, MI. 48854 ● Phone: (517) 676-7328 ● Fax: (517) 676-7337

TO: Ingham County Board of Commissioner
FROM: Jill Rhode, Director of Financial Services
RE: 2012 Health Insurance Rates
DATE: October 11, 2011

On September 26th, we were notified by PHP that our 2012 health insurance premiums would need to be modified to include the 1% State tax recently authorized. Due to this change, we removed the resolution authorizing the 2012 rates from your agenda.

Since that time, we have found that the increase in our employee's contribution levels has resulted in a change to the benefits as required under the Federal Health Reform Act. The Act requires that all preventive medical services be provided with no co-pays. We believed our plan was under a grandfather provision which allows us to delay implementation of these provisions until 2014. We have been advised that we are no longer eligible for this grandfathered status. This results in a small increase (.09%) in our premium rates for 2012. Since this amount is due to the employee's contribution increase, we are strongly recommend that the County absorb this portion of the rate increase.

In addition, the 1% tax increase has been included in the revised rates and communicated to the Health Care Coalition who has shared them with their employee groups.

Even with both of these changes, we believe we still will be in compliance with the 80/20% State requirement.

Attached are the 2012 rates for active employees along with the resolution. The resolution authorizes the following:

- Acceptance of the 2012 insurance rates and authorization to approve letters of understanding with our unions and change the Managerial/Confidential agreement
- Authorize the County to pay the portion of the premium due to the loss of the grandfather status
- Waive the dollar caps under Public Act 152 and comply with the 80/20% requirements

If you have any questions or wish to discuss, please let me know.

Agenda Item 2

2012 Health Care Rates Active Employees

REVISED RATES	PRELIMINARY					
	2011 Employee	2011 County	2011 Total	2012 Employee	2012 County	2012 Total
High						
Single	109.50	461.87	571.37	123.95	488.78	612.73
2 Person	273.91	1,011.68	1,285.59	306.96	1,071.68	1,378.64
Family	357.31	1,185.40	1,542.71	397.55	1,256.82	1,654.37
			-			
Standard			-			
			-			
Single	52.64	426.58	479.22	63.63	450.01	513.64
2 Person	145.97	932.27	1,078.24	171.24	984.43	1,155.67
Family	203.79	1,090.10	1,293.89	234.68	1,152.13	1,386.81
			-			
Base			-			
			-			
Single	-	351.01	351.01			373.99
2 Person	-	789.77	789.77			841.47
Family	-	947.72	947.72			1,009.76
			-			
COPS Trust			-			
			-			
Single	115.34	467.72	583.06	140.68	500.10	640.78
2 Person	234.76	972.54	1,207.30	287.14	1,039.68	1,326.82
Family	296.36	1,124.44	1,420.80	358.40	1,203.05	1,561.45

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2012 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS

WHEREAS, the Ingham County Health Care Coalition investigated various plan designs and options for the County's health care plan for 2012; and

WHEREAS, after finishing its review the Health Care Coalition does not recommend making any benefit or health insurance provider changes for 2012; and

WHEREAS, the benchmark used to determine the employee's contribution rate is recommended to be increased 2% from the amount used in 2011 in accordance with historical practice; and

WHEREAS, the change in the employee contribution level changed the requirements under Federal Health Reform Act resulting in the County no longer being eligible for grandfather status; and

WHEREAS, Governor Snyder recently signed into law Public Act 152 of 2011, which places limits on public employer's contributions towards their employee's health benefits; and

WHEREAS, based on the 2012 health insurance options recommended by the Health Care Coalition, the County will not be in compliance with the dollar caps established in Section 3 of Public Act 152 of 2011; and

WHEREAS, Section 4 of Public Act 152 of 2011 authorizes a public entity, by a majority vote of their board, to alternatively comply with the Act using a statutory percentage limit; and

WHEREAS, Section 4 requires that an employer's share of the costs for medical benefits shall not exceed 80% of the total medical benefit plan coverage costs; and

WHEREAS, based on current enrollment and the provider rates presented to the Health Care Coalition, Ingham County would be in compliance with Section 4 of PA 152 in 2012; and

WHEREAS, in the event the County is projected to exceed the 80% employer cost limitation provided in Section 4 of Public Act 152 of 2011, the County Controller shall notify the Health Care Coalition; and

WHEREAS, it is the intent of the Board of Commissioners that the County make continued progress to comply with all sections of Public Act 152.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner approves the Letters of Understandings regarding the recommendations of the Health Care Coalition for 2012 health insurance options.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the said letters on behalf of the County, contingent upon final approval of the bargaining units.

BE IT FURTHER RESOLVED that the County will provide the recommended health insurance benefits to the Managerial and Confidential Employees effective January 1, 2012.

BE IT FURTHER RESOLVED, that the Managerial/Confidential Personnel Manual shall be updated to incorporate the revised Health Insurance Plan.

BE IT FURTHER RESOLVED, that the County will pay the portion of the premium which results from the change in the grandfather status.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby elects to comply with Section 4 of Public Act 152 of 2011 for the 2012 medical benefit plan coverage year instead of the requirements of Section 3 in that same Act.

BE IT FURTHER RESOLVED, that the County Controller/Administrator shall ensure that the employer's share of the medical benefit plan premiums for each individual elected county official does not exceed 80%.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the appropriate documents after review by the County Attorney.

INGHAM COUNTY PARKS DEPARTMENT

121 E. Maple Street, P.O. Box 178, Mason, MI 48854
(517) 676-2233; Fax (517) 244-7190

MEMO

DATE: September 22, 2011
TO: County Services and Finance Committees
FROM: Willis Bennett, Director
RE: Resolution Authorizing an Increase in Admission Rates for the Potter Park Zoo

Potter Park Zoo staff has researched zoo admission fees, using other zoos for comparison purposes and the fee changes noted below will continue to put the Potter Park Zoo in a favorable position relative to Detroit Zoo, Binder Park Zoo, and John Ball Zoo entry fees. It is anticipated the fee changes attached will provide an estimated \$90,000 in funding for the Potter Park Zoo and are deemed necessary to provide adequate funding for the Potter Park Zoo operations in order to offset rising costs and decreased millage amounts being collected.

As proposed, in 2012, this resolution will change the children's ages for admission will from 3-16 to 3-12 years of age as is common at other zoos. The Resident Adult, Non-Resident Adult, and Children (ages 3-12) admission rates will also increase in the proposed fee structure.

The Zoo Board and the Parks & Recreation Commission supported this increase in fees with the passage of resolutions at their September meetings.

Potter Park Zoo Admission Fee Schedule

	Current Fee	2012 Proposed Fee
PARKING FEES		
Resident	\$3	Same
Non-Resident	\$5	Same
Resident Annual	\$30	Same
Non-Resident Annual	\$40	Same
School Bus	Free	Same
ADMISSION FEES		
Resident Adult	\$4	\$6
Non-Resident Adult	\$10	\$12
Resident Senior	\$3	Same
Non-Resident Senior	\$8	Same
Children (ages 3-16) changes to (ages 3-12)	\$2 (Age 3-16)	\$3 (Age 3-12)
Children under 3	Free	Same
Resident – Mondays	\$1 off	Same
Annual Free Day	1 st Saturday of October	Same
All schools in the Ingham County School District, (ICSD), non-profit Ingham County Schools on classroom field trips and non-profit pre-schools	Free	Same
Non Education Group Rates – 20 or more individuals – group payment required		
Resident Adults	\$3	Same
Resident Seniors	\$2	Same
Children (ages 3-16)	\$1	Same
Non-Resident Adults	\$9	Same
Non Resident Seniors	\$7	Same
Self Guided School Field Trip – pre-pay three weeks in advance		
Resident Adults	\$3	Same
Resident Seniors	\$2	Same
Children (ages 3-16)	\$1	Same
Non-Resident Adults	\$9	Same
Non Resident Seniors	\$7	Same
November – February <i>* with the exception of the Wonderland of Lights event</i>	Free	Same

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN INCREASE
IN ADMISSION RATES FOR THE POTTER PARK ZOO**

WHEREAS, Potter Park Zoo staff has researched zoo admission fees, using other zoos for comparison purposes and the fee changes noted below will continue to put the Potter Park Zoo in a favorable position relative to Detroit Zoo, Binder Park Zoo, and John Ball Zoo entry fees; and

WHEREAS, it is anticipated that the fee changes will provide an estimated \$90,000 in funding for the Potter Park Zoo and are deemed necessary to provide adequate funding for the Potter Park Zoo operations in order to offset rising costs and decreased millage amounts being collected; and

WHEREAS, the children’s ages for admission will change from 3-16 to 3-12 years of age, as is common at other zoos and the Resident Adult, Non-Resident Adult, and Children (ages 3-12) admission rates will increase in the proposed fee structure.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approves adoption of the following fee structure for admission to the Potter Park Zoo, effective January 1, 2012.

	Current Fee	2012 Adopted Fee
PARKING FEES		
Resident	\$3	Same
Non-Resident	\$5	Same
Resident Annual	\$30	Same
Non-Resident Annual	\$40	Same
School Bus	Free	Same
ADMISSION FEES		
Resident Adult	\$4	\$6
Non-Resident Adult	\$10	\$12
Resident Senior	\$3	Same
Non-Resident Senior	\$8	Same
Children (ages 3-16) changes to (ages 3-12)	\$2 (Age 3-16)	\$3 (Age 3-12)
Children under 3	Free	Same
Resident – Mondays	\$1 off	Same
Annual Free Day	1 st Saturday of October	Same
All schools in the Ingham County School District, (ICSD), non-profit Ingham County Schools on classroom field trips and non-profit pre-schools	Free	Same
Non Education Group Rates – 20 or more individuals – group payment required		
Resident Adults	\$3	Same
Resident Seniors	\$2	Same
Children (ages 3-16)	\$1	Same
Non-Resident Adults	\$9	Same
Non Resident Seniors	\$7	Same
Self Guided School Field Trip – pre-pay three weeks in advance		
Resident Adults	\$3	Same
Resident Seniors	\$2	Same
Children (ages 3-16)	\$1	Same
Non-Resident Adults	\$9	Same
Non Resident Seniors	\$7	Same
November – February <i>* with the exception of the Wonderland of Lights event</i>	Free	Same

Agenda Item 4a

TO: Finance Committee
FROM: Mary A. Lannoye, Controller/Administrator
RE: 2012 Appropriations Resolution
DATE: October 7, 2011

Attached is the 2012 Appropriations Resolution, which will adopt the 2012 operating and capital budgets and millage rates as recommended by the Finance Committee at its budget hearing held on September 14, 2011. The details of this budget can be found in the “2012 Ingham County Budget as Recommended by the Finance Committee” that is scheduled to be distributed at the October 11 Board of Commissioners meeting.

A public hearing on the 2012 Budget will be held at the Board of Commissioners meeting on Tuesday, October 25, 2011. A notice of public hearing will appear in the City Pulse on Wednesday, October 12, 2011.

Please feel free to contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

INGHAM COUNTY 2012 GENERAL APPROPRIATIONS RESOLUTION

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2012 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners' resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees' recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution.

THEREFORE BE IT RESOLVED, that the 2012 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 14, 2011 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2011 tax year/2012 budget year for a total county levy of 9.5463 mills, including authorized levies for General Fund operations, special purpose, and Airport Authority millage:

2011/12 Millage Summary

<u>Purpose</u>	<u>Millage</u>
General Operations	6.3512
General Operations – Indigent Veterans Support	.0230
Special Purpose - Emergency Telephone Services	.8431
Special Purpose - County-wide Transportation	.4800
Special Purpose - Juvenile Justice	.6000
Special Purpose - Potter Park Zoo and Potter Park	.4100
Special Purpose – Farmland/Open Space Preservation	.1400
Trust & Agency - Capital Region Airport Authority	.6990

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2011/2012 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-South Substance Abuse Commission, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2011/2012 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County's Purchasing Procedures, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the County's Purchasing Procedures.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that position #601210 in the Health Department be reclassified from a Clinic Assistant II (UAW/TOPS Grade E, salary range \$32,692 to \$38,940) to a Clinic Assistant I (UAW/TOPS Grade D, salary range \$30,681 to \$36,525), effective upon passage of this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is extending the hiring freeze and eight week hiring delay on all permanent positions for Ingham County through December 31, 2012.

BE IT FURTHER RESOLVED, that the hiring freeze and delay will be in effect through December 31, 2012 for all funds, including those with a fiscal year ending September 30.

BE IT FURTHER RESOLVED, that the hiring freeze and delay will be effective for all departments, unless a position is funded primarily from non-General Fund sources and is exempted by the Controller/Administrator.

BE IT FURTHER RESOLVED, that Department Heads who believe it is necessary to fill a position to maintain vital county services can make a formal request to the County Services Committee.

BE IT FURTHER RESOLVED, that temporary employees, or members of a different bargaining unit if prohibited by a labor contract, will not be substituted to perform daily functions of any bargaining unit positions that are affected by the hiring freeze and delay.

BE IF FURTHER RESOLVED, that the two new positions created during the 2012 budget process are not subject to the hiring freeze and delay when being filled for the first time.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that the 2012 Ingham County Budget includes a 1% savings in personnel costs associated with employee bargaining concessions, totaling \$800,000 (\$480,000 in the general fund).

BE IT FURTHER RESOLVED, that this above referenced amount in no way represents the only cost cutting proposals that may be pursued by management as part of the collective bargaining negotiations for the 2012-2014 contract period.

BE IT FURTHER RESOVLED, that the Controller is directed to re-evaluate the amount of the Parks Director's time allocated to the Potter Park Zoo budget as part of the 2013 budget process.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Community Corrections Fund (267), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division - Child Care Fund (292), and Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that funding for the current number of court reporters is contingent upon the Court's continuation of its policy to utilize an electronic means of capturing the record in the courtroom of one or more judges when the next reporter leaves the system consistent with the letter of agreement signed on May 10, 1992 between the Board of Commissioners, the Court, and the ICEA, provided however, that the electronic equipment will be operated by a court employee other than the Judge, as stated by the Circuit Court in its Policy and Procedure Manual (Section 6, Number 06.01.01, approved September 10, 2002).

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller's Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2012 budget of funds not spent in 2011 for a specific project must be received by the Budget Office no later than March 15, 2012, otherwise the request for reappropriation will not be considered.

MEMORANDUM

October 5, 2011

TO: County Services and Finance Committees

FROM: Teri Morton, Budget Director

RE: Facilities Line Item Transfer Request – HSB Lighting Conversion

Please see attached line item transfer request for your approval. The Facilities Department would like to transfer \$24,800 from the Human Services Building Fund (F631) building repair and maintenance line item to the Human Services Building lighting project. The current budget in the lighting project is \$15,000. This transfer will bring the total project budget up to \$39,800. Lighting conversion would be performed by the County's electrician in various areas of the Human Services Building. The projected annual savings after completion of this project would be \$13,235. Please see attached memo from Facilities Director Rick Terrill for additional information. Please note that approximately 15% of the operating cost of the Human Services Building is paid for by the general fund, with the remainder paid by building rental charges.

Because of the dollar amount (more than \$5,000 and less than \$25,000), this transfer request requires approval by the County Services and Finance Committees. Your approval of this transfer request is recommended.

cc: Rick Terrill

LINE ITEM TRANSFER REQUEST

Department	Facilities	Date October 5, 2011		
		Contact Rick Terrill		
Reason for Transfer (explain fully)	Please see attached memo			
	From	Amount	To	Amount
Acct	63123304-931000 (building repair & maint)	\$24,800.00	Acct 63123304-931000-1FC04 (HSB Lighting Project)	\$24,800.00
Acct			Acct	
Acct			Acct	
Acct			Acct	
Acct			Acct	
	Total	\$24,800.00	Total	\$24,800.00
BUDGET OFFICE VERIFICATION BELOW THIS LINE				

Transfer Action Required	5			
Description	Transfers over \$5,000 but less than \$25,000			
Budget Office	TM	Date	10/5/11	
Input Done	TM	Date	10/5/11	
Controller	MAL	Date	10/5/11	
Human Svcs Comm		Date		
Law & Courts Comm		Date		
Admin Svcs Comm		Date		
Finance Comm		Date		
Board Comm		Date		
Resolution #		Date		

Memorandum

To: Teri Morton, Budget Director
From: Rick Terrill, Facilities Director
Date: October 5, 2011
Re: Line Item Transfer

The Facilities Department would like to request a line item transfer to allow appropriate funds to be available for use, on an exterior lighting conversion project at the Human Services Building. This project would be performed in-house, by our electrician, at a projected cost of \$38,798.68. The areas affected by this project would be the parking lot, wall packs, roadway, ballards and entry lighting. The projected annual savings, after completing this project, would be \$13,235.00.

We are requesting a line item transfer of \$24,800.00 from account #63123304-931000 which has a revised budget of \$70,000.00 into account #63123304-931000 1FC04 which is a 2011 approved, ballard lighting, CIP Project.

Thank you for your time and consideration.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPOINTING THE INGHAM COUNTY HEALTH OFFICER

WHEREAS, Dean Sienko is retiring from his position as the Ingham County Health Officer; and

WHEREAS, it is necessary for the Ingham County Health Department to have a Health Officer, to act as the administrative head of the Health Department, and to carry out the Health Department's delegated functions to protect the public health and prevent disease; and

WHEREAS, pursuant to MCL 333.2428(1), the Board of Commissioners has the responsibility to appoint a new Health Officer to succeed Dean Sienko; and

WHEREAS, the Ingham County Board of Commissioners conducted a search process for a qualified Health Officer; and

WHEREAS, the Health Officer Selection Committee recommends the appointment of Renee Canady as the Health Officer for the Ingham County Health Department; and

WHEREAS, Renee Canady's credentials and references have been checked and verified.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the Health Officer Selection Committee's recommendation, and appoints Renee Canady to the permanent full-time position of Ingham County Health Officer, at the salary level of MCF18 Step 4 (\$120,715) with all the duties and responsibilities inherent in that position, effective November 1, 2011.

BE IT FURTHER RESOLVED, that a copy of this Resolution, together with Dr. Canady's curriculum vitae, shall be forwarded to the Michigan Department of Community Health (Local Health Services).



Eric Schertzing
Ingham County Treasurer

John C. Schlinker
Chief Deputy Treasurer

Courthouse
P.O. Box 215
Mason, MI 48854-0215
(517) 676-7220
eschertzing@ingham.org

September 30, 2011

TO: Finance and County Services Liaison Committees

FROM: Eric Schertzing

RE: Resolution to Transfer All Unsold Tax Reverted Properties Rejected by Local Units to the Ingham County Land Bank Fast Track Authority

Attached for your consideration is a proposed resolution to request Ingham County to transfer all unsold tax reverted properties which have been rejected by local units of government to the Ingham County Land Bank Fast Track Authority.

Under Public Act 123 of 1999, MCL 211.78m (7), "If property not previously sold is not transferred to the city, village, or township in which the property is located under subsection (6), the foreclosing governmental unit shall retain possession of that property."

The Ingham County Land Bank Fast Track Authority was established to assist in the strategic disposition of tax reverted property and local units are encouraged to object so the parcels stay with the County for disposition by the Land Bank.

Thank you for your consideration of this resolution. Please contact me if you have any questions.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO TRANSFER ALL UNSOLD TAX REVERTED PROPERTIES REJECTED BY LOCAL UNITS TO THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY

WHEREAS, the Land Bank Fast Track Act, 2003 PA 258, being MCL 124.751 *et seq.*, (“the Act”) establishes the State Land Bank Fast Track Authority; and

WHEREAS, the Ingham County Treasurer, with the Ingham County Board of Commissioners’ approval, has entered into an intergovernmental agreement with the State Land Bank Fast Track Authority under the Act to form an Ingham County Land Bank Fast Track Authority; and

WHEREAS, tax reverted property not previously sold by the Ingham County Treasurer, acting as the foreclosing governmental unit (FGU), shall be transferred to the city, village, or township in which the property is located, except those parcels of property to which the city, village or township has objected to in accordance with 1999 PA 123, MCL 211.78M(6); and

WHEREAS, parcels rejected by a city, village or township become the property of Ingham County; and

WHEREAS, the Land Bank was established to assist in the strategic disposition of tax reverted property; and

WHEREAS, local units are encouraged to object so the parcels stay with the County for disposition by the Land Bank.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes the Controller/Administrator to take appropriate action to transfer all rejected property to the Land Bank.

BE IT FURTHER RESOLVED, that this Resolution shall be renewed annually.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

No. 2011-176

BAY COUNTY BOARD OF COMMISSIONERS

09/13/11

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, It is possible that Governor Snyder and the Legislature will repeal the personal property tax; and

WHEREAS, It is projected that Bay County's loss in personal property tax revenue will be \$2,458,717.96 and local municipality losses in Bay County will total \$1,886,836.89 collectively; and

WHEREAS, This loss of revenue will be devastating for Bay County and all municipalities and schools who are already struggling to deal with constantly increasing revenue losses which have resulted in employee reduction and reduced services; and

WHEREAS, If the personal property tax is repealed the replacement revenue should be constitutionally guaranteed; and

WHEREAS, The loss of the personal property tax should not require raising taxes and burdening already tax burdened citizens but the State could instead earmark in the Constitution \$1.2 billion in existing revenue to make up the lost funds; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners urges the Governor and Legislature to seriously consider the impact of the loss of personal property tax revenue on local governments and schools and to consider revenue replacement options including constitutionally guaranteeing replacement revenue to minimize the impact from the loss of the personal property tax; Be It Further

RESOLVED That a copy of this resolution be forwarded to Governor Snyder, our area Legislators, the Michigan Association of Counties and 82 Michigan counties.

DONALD J. TILLEY, CHAIR
AND BOARD

Personal Property Tax Revenue Loss

MOVED BY COMM. Krygier

SUPPORTED BY COMM. Ryder

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Joe Davis	✓			Tom Ryder	✓		
Brandon Krause	✓			Ernie Krygier	✓			Christopher Rupp	✓		
Vaughn J. Beglck	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:
 ROLL CALL: YEAS 9 NAYS 0 EXCUSED 0
 VOICE: YEAS 9 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED ✓ DEFEATED WITHDRAWN
 AMENDED CORRECTED REFERRED

RECEIVED
SEP 27 2011