

CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

FINANCE COMMITTEE
CAROL KOENIG, CHAIR
SARAH ANTHONY
TODD TENNIS
BRIAN McGRAIN
REBECCA BAHAR-COOK
RANDY SCHAFFER
DON VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, APRIL 23, 2014 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the [April 9, 2014](#) Minutes
Additions to the Agenda
Limited Public Comment

Please Review and/or Bring your 2015 Strategic Planning Books to the Meeting

1. Sheriff's Office - Resolution to Accept Bob Barker Company and Shaheen Chevrolet Quotes for Purchase of [Vancell Units](#) and Installation for Three Transport Vans
2. Equalization/Tax Mapping
 - a. Resolution to Adopt the 2014 County [Equalization Report](#) as Submitted with the Accompanying Statements
 - b. Resolution Designating [County Representatives](#) at State Tax Commission Hearings
3. Facilities
 - a. Resolution Entering into an Agreement with Safety Systems, Inc. to Install [Alarm](#) Equipment to Monitor for Fire, Intrusion, Boiler and Generator at the New Ingham County Community Health Care Facility
 - b. Memo from Facilities Director Regarding the Replacement of Heat Exchanger [Coil](#) at the Ingham County Jail
 - c. Resolution Entering into a Contract with JH Construction, Inc. for the Removal and Replacement of the [Walkway](#) at the Potter Park Zoo Bird House
4. Health Department
 - a. Resolution to Authorize Amendments to Two [Lease Agreements](#) with Sparrow Health System
 - b. Resolution to Authorize an Amendment to Agreement with Sparrow Hospital for [Medical Examiner Services](#)
5. Ingham Health Plan - Presentation on Use of Health Services Millage Funds

6. Controller/Administrator's Office
 - a. Resolution to Authorize a Contract with [Capital Area United Way](#) to Provide Administrative Oversight and Programming Leadership to the Community Coalition for Youth for 2014
 - b. Resolution Authorizing the Transfer of Funds to the Community Mental Health Authority of Clinton, Eaton and Ingham Counties ([CMH](#)) and a 2014 Contract for Accounting with Respect Thereto
 - c. Resolution Establishing [Priorities](#) to Guide the Development of the 2015 Budget and Activities of County Staff
 - d. Resolution Updating Various [Fees](#) for County Services

7. Board Referrals
 - a. Letter from the [City of Lansing](#) Regarding Notice of Public Hearings for the following: 4000 N. Grand River Ave. Brownfield Redevelopment Plan, General Motors - Industrial Facilities Exemption Certificate Request (IFT-1-14) and General Motors – Application for Exemption of New Personal Property Tax (PPE-01-14)
 - b. Letter from [DeWitt Charter Twp](#) – City of Lansing, Next Michigan Development Corporation Regarding Notice of Public Hearings for the following: Niowave, Inc. – Industrial Facilities Exemption Certificate Request and Niowave, Inc. – Exemption of New Personal Property Request

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE

April 9, 2014

Draft – Minutes

Members Present: Carol Koenig, Sarah Anthony, Rebecca Bahar-Cook, Brian McGrain, Todd Tennis.

Members Absent: Randy Schafer and Don Vickers.

Others Present: Tim Dolehanty, Teri Morton, Travis Parsons, Rick Terrill, Michael Ashton, Bill Conklin, Desiree Kirkland, Jennifer Shuster and others.

The meeting was called to order by Chairperson Koenig at 6:00 p.m. in the Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the March 19, 2014 Minutes

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE MINUTES OF THE MARCH 19, 2014 MEETING AS PRESENTED.

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Vickers.

Additions to the Agenda

Substitutes -

4. Health Department
 - b. Resolution to Authorize an Amendment to the NextGen Agreement for Technical Assistance and Training for HER Systems Upgrades
 - c. Resolution to Authorize Agreements with Midland County Educational Services Agency for Services Associated with the Great Start to Quality Resource Center

Amendment –

8. Road Department
 - i. Resolution Authorizing and Endorsing Submission of a Grant Application Under the MDOT TEDF-A Program for Various Road Improvements Relating to the Expansion of the Jackson National Life Insurance Office in Alaieton Township, Ingham County, Michigan for the Ingham County Road Department

The County Services Committee amended the resolution as follows:

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby endorses the above authorized grant applications-, **contingent on approval by the Meridian Township Board.**

Limited Public Comment

None.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Drain - Resolution Authorizing the Purchase of a Small Excavator from AIS Construction Equipment Corporation for the Drain Commissioner

3. Michigan State University Extension - Resolution Amending the 2014 Agreement with Michigan State University for Extension Services

4. Health Department
 - a. Resolution to Amend Resolution #13-486 to Change the Date for the Elimination of a Position
 - b. Resolution to Authorize an Amendment to the NextGen Agreement for Technical Assistance and Training for EHR and EPM Systems Upgrades
 - c. Resolution to Authorize Agreements with Midland County Educational Services Agency for Services Associated with the Great Start to Quality Resource Center
 - d. Resolution to Authorize an Amendment to the Agreement with the National Association of County and City Health Officials (NACCHO) to Coordinate “Building Networks” Initiative in Michigan

7. Human Resources
 - a. Resolution Authorizing and Clarifying Pension Benefits for Teamsters Local 580 Potter Park Zoo Unit
 - b. Resolution Approving a Collective Bargaining Agreement with Local 512 Office and Professional Employees International Union - Technical Clerical Unit
 - c. Resolution Authorizing the Establishment of a MERS Hybrid Plan for Newly Hired Employees Under Local 512 Office and Professional Employees International Union - Technical Clerical Unit
 - d. Resolution Approving a Collective Bargaining Agreement with Ingham County Employees’ Association - Professional Court Employees
 - e. Resolution Authorizing the Establishment of a MERS Hybrid Plan for Newly Hired Employees Under Ingham County Employees’ Association - Professional Court Employees

8. Road Department
 - a. Resolution Extending Purchase Authorization of the Road Department’s 2013 Countywide Waterborne Pavement Marking & Cold Plastic Common Text & Symbol Pavement Marking Contracts for the 2014 Pavement Marking Program
 - c. Resolution to Authorize the Purchase of Reflective Sign Faces and Complete Signs from Osburn Associates, Inc.
 - d. Resolution Authorizing the Extension of Authorizations to Purchase 2014 Seasonal Requirements of Smooth-Lined Corrugated Polyethylene Pipe & Helically Corrugated Steel Pipe for the Road Department

- e. Resolution Authorizing the Extension of a Contract for Gravel Road Dust Control Service for the Road Department
- f. Resolution to Approve Proposed 2014 Ingham County Bridge Funding Applications for Submission to the Local Bridge Program Manager
- g. Resolution to Authorize an As Needed Construction Inspection Professional Engineering Services Contract with RS Engineering, LLC
- h. Resolution Authorizing and Endorsing Submission of Grant Applications Under both the USDOT TIGER FY 2014 and the MDOT TEDF-A Programs for the Reconstruction of Cedar Street from US-127 to Holbrook Drive in Alaiedon and Delhi Townships, Ingham County, Michigan for the Ingham County Road Department

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Vickers.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Vickers.

- 2. Treasurer - Resolution Authorizing Submission of a Joint Application by Ingham County and the Ingham County Land Bank Fast Track Authority for Housing Resource Funding, Consisting of Community Development Block Grant (CDBG) Dollars Made Available Through the Michigan State Housing Development Authority (MSHDA) for Blight Elimination within Non-Entitlement Areas of Ingham County

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION AUTHORIZING SUBMISSION OF A JOINT APPLICATION BY INGHAM COUNTY AND THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY FOR HOUSING RESOURCE FUNDING, CONSISTING OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DOLLARS MADE AVAILABLE THROUGH THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) FOR BLIGHT ELIMINATION WITHIN NON-ENTITLEMENT AREAS OF INGHAM COUNTY.

Discussion.

Desiree Kirkland, Chief Deputy Treasurer, addressed the Committee regarding the resolution. Ms. Kirkland explained that the grant money would total \$50,000 towards blight elimination in areas of Ingham County.

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Vickers.

- 5. Management Information Systems
 - a. Resolution to Approve the Purchase of NetVault Backup Solution from Avalon Technologies
 - b. Resolution to Approve the Purchase of New Cisco ASA Firewalls from ISI
 - c. Resolution to Approve Entering into an Agreement with Xerox for Managed Print Services

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. ANTHONY, TO APPROVE ALL THREE RESOLUTIONS TO: APPROVE THE PURCHASE OF NETVAULT BACKUP SOLUTION FROM AVALON TECHNOLOGIES; TO APPROVE THE PURCHASE OF NEW CISCO ASA FIREWALLS FROM ISI; AND TO APPROVE ENTERING INTO AN AGREEMENT WITH XEROX FOR MANAGED PRINT SERVICES.

Discussion.

Michael Ashton, MIS Director, addressed the Committee regarding the three resolutions.

Commissioner McGrain inquired about a multi-year IT plan.

Mr. Ashton stated that there is typically a five-year life cycle plan.

Teri Morton, Budget Director, stated that the MIS Department is asked to provide a five-year plan in order to prepare the budget.

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Vickers.

6. Facilities - Resolution Awarding a Contract to Pavement Consultants, Inc. to Provide Professional Asphalt Consulting and Project Management Services for the Parking Lot Replacement Project at the Human Services Building

MOVED BY COMM. ANTHONY, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE RESOLUTION AWARDING A CONTRACT TO PAVEMENT CONSULTANTS, INC. TO PROVIDE PROFESSIONAL ASPHALT CONSULTING AND PROJECT MANAGEMENT SERVICES FOR THE PARKING LOT REPLACEMENT PROJECT AT THE HUMAN SERVICES BUILDING.

Discussion.

Rick Terrill, Facilities Director, addressed the Committee regarding the resolution.

Commissioner McGrain asked if Mr. Terrill was confident in a contract with Pavement Consultants, Inc. considering the big price differential compared to others.

Mr. Terrill stated that he has utilized this company for the past eight years. He also said he is confident and satisfied with the company's quality of work.

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Vickers.

8. Road Department
 - b. Resolution to Execute a Quit Claim Deed between Great Lakes Christian Homes Housing Corporation and the Ingham County Board of Commissioners

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO EXECUTE A QUIT CLAIM DEED BETWEEN GREAT LAKES CHRISTIAN HOMES HOUSING CORPORATION AND THE INGHAM COUNTY BOARD OF COMMISSIONERS.

Discussion.

Commissioner Bahar-Cook stated that she has requested the revenue implications and if anyone else is interested, John Neilsen, Chief Deputy Controller, will have those figures by the Board of Commissioners meeting on April 15.

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Vickers.

- i. Resolution Authorizing and Endorsing Submission of a Grant Application Under the MDOT TEDF-A Program for Various Road Improvements Relating to the Expansion of the Jackson National Life Insurance Office in Alaiedon Township, Ingham County, Michigan for the Ingham County Road Department

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION AUTHORIZING AND ENDORSING SUBMISSION OF A GRANT APPLICATION UNDER THE MDOT TEDF-A PROGRAM FOR VARIOUS ROAD IMPROVEMENTS RELATING TO THE EXPANSION OF THE JACKSON NATIONAL LIFE INSURANCE OFFICE IN ALAIEDON TOWNSHIP, INGHAM COUNTY, MICHIGAN FOR THE INGHAM COUNTY ROAD DEPARTMENT.

Discussion.

Bill Conklin, Managing Director of the Road Department, addressed the Committee regarding the resolution.

Mr. Conklin recommended approving the substitute resolution as amended by the County Services Committee.

Commissioner Bahar-Cook asked if there is any anticipation that the Meridian Township Board will not approve the various road improvements.

Mr. Conklin stated that he assumes the support is 50/50 at this point. He also stated that he plans to attend the Meridian Township Board meeting on April 15.

Chairperson Koenig asked for a time frame for the various road improvements.

Mr. Conklin stated that if approved, the construction will take place over the summer months and that access to businesses will remain open.

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Vickers.

9. Controller/Administrator's Office - First Quarter 2014 Budget Adjustments and Contingency Fund Update

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2014 INGHAM COUNTY BUDGET.

Discussion.

Commissioner McGrain asked for clarification to be provided on the long-term repeated re-appropriations.

MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Schafer and Vickers.

Announcements

Commissioner Bahar-Cook announced that she will be absent for the Board of Commissioners meeting scheduled for April 15.

Public Comment

None.

The meeting was adjourned at approximately 6:29 p.m.

APRIL 23, 2014 FINANCE AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Controller's Office is recommending approval of the following resolutions:

1. *Sheriff's Office - Resolution to Accept a Bob Barker Company and Shaheen Chevrolet Quotes for Purchase of Vancell Units and Installation for (3) Transport Vans*

This resolution would authorize the purchase of (3) Vancell Prisoner Transport Units from Bob Barker Company (\$28,105.38) and the installation of said units by Shaheen Chevrolet (\$4,500.00) for a cost not to exceed \$32,605.38. Funds are available in the existing Sheriff's Office Capital Improvement budget for this purpose. (see attached memo for details)

- 2a. *Equalization/Tax Mapping - Resolution to Adopt the 2014 County Equalization Report as Submitted with the Accompanying Statements*

This resolution will adopt the annual Equalization Report, which is used to levy property taxes for the general fund's 2014 budget year, and the 2015 budget year for the county's other millages. The 2014 equalized values for the 16 townships and five cities in the County will be adopted for real property values at \$6,972,724,396 and personal property values at \$528,218,686, for a total equalized value of real and personal property of \$7,500,943,082.

- 2b. *Equalization/Tax Mapping -Resolution Designating Representatives at State Tax Commission Hearings*

This resolution will designate Douglas A. Stover, Equalization Director, and Commissioners Rebecca Bahar-Cook and Sarah Anthony to represent Ingham County at the State Tax Commission Hearings. The preliminary meeting will be held on Monday, May 12, 2014 and the Annual State Equalization Hearing will be held on Tuesday, May 27, 2014.

- 3a. *Facilities – Resolution Entering into an Agreement with Safety Systems, Inc. to Install Alarm Equipment to Monitor for Fire, Intrusion, Boiler and Generator at the New Ingham County Community Health Care Facility*

This resolution authorizes an agreement with Safety Systems, Inc. to install alarm equipment to monitor for fire, intrusion, boiler and generator at the new Ingham County Community Health Care Facility. An installation cost of \$7,374 is due upon completion as well as an annual cost of \$948 due for a period of one year. After that first year, the agreement will automatically renew on a month to month basis at a yearly cost not to exceed \$948, until terminated by either party upon thirty days' notice. Funds for this agreement are available in the Community Health Center budget.

3c. *Facilities – Resolution Entering into a Contract with JH Construction, Inc. for the Removal and Replacement of the Walkway at the Potter Park Zoo Bird House*

The walkway at the Potter Park Zoo Bird House has deteriorated over time, is beyond repair, and in need of replacement to ensure the safety of guests and employees of the zoo. JH Construction, Inc., a local company, submitted the lowest quote to remove and replace the walkway at a cost not to exceed \$5,910.00. Funding for the project is available within an approved capital budget line item. The Facilities Department seeks approval of the proposal as submitted.

4a. *Health Department - Resolution to Authorize Amendments to Two Lease Agreements with Sparrow Health System*

This resolution authorizes a one-month extension of the lease agreements with Sparrow for the Sparrow and St. Lawrence Community Health Centers. This extension will provide additional flexibility in the timeline for relocation of those health centers to a new facility. All other terms and conditions of the agreement remain unchanged.

4b. *Health Department - Resolution to Authorize an Amendment to Agreement with Sparrow Hospital for Medical Examiner Services*

This resolution extends the agreement with Sparrow Hospital to provide Medical Examiner services through February 28, 2015. The cost for the one year agreement will not exceed \$355,000. All other terms of the agreement shall remain unchanged. The extension of this agreement allows for the time period of the agreement with Sparrow to coincide with the time period of the appointment of Dr. Joyce deJong as Ingham County's Chief Medical Examiner.

6a. *Controller's Office- Resolution to Authorize a Contract with Capital Area United Way to Provide Administrative Oversight and Programming Leadership to the Community Coalition for Youth for 2014*

This resolution authorizes a contract with Capital Area United Way for the period January 1, 2014 through June 30, 2014 in an amount not to exceed \$13,500 as Ingham County's share of funding to provide administrative oversight and programmatic leadership to the Community Coalition for Youth for 2014.

6b. *Controller's Office- Resolution Authorizing the Transfer of Funds to the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMH) and a 2014 Contract for Accounting with Respect Thereto*

This resolution will authorize the transfer of State Liquor tax funds to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH), to use the funds for substance abuse prevention and treatment programs per the terms of the state statute, along with the accounting and auditing requirements. MCL 211.24(e), commonly known as the State Liquor Tax Law, allows Ingham County the option of retaining the entire amount of liquor tax revenue provided that these monies be used to offset property tax revenues by an equal amount, or the option of retaining one-half of the revenues and distributing the other half to the County's

designated coordinating agency for substance abuse prevention and treatment services. The Board of Commissioners chose to keep one-half of the funds for the General Fund budget in 2014, and is now required to give the other half to the designated substance abuse coordinating agency for their use as described above. The expected/budgeted total distribution for 2014 is \$2,199,176 with CMH receiving \$1,099,588 and the County General Fund receiving the other half.

6c. Controller's Office- Resolution Establishing Priorities to Guide the Development of the 2015 Budget and Activities of County Staff

This resolution establishes areas of priority to guide the 2015 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority and departmental perspectives regarding areas of importance for 2015. There are significant changes from last year's resolution. Please see the attached memorandum for details.

OTHER ITEMS:

3b. Facilities – Memo from Facilities Director Regarding the Replacement of Heat Exchanger Coil at the Ingham County Jail

On February 27, 2014, a heat exchanger coil at the Ingham County Jail completely failed and was in need of immediate replacement to avoid a loss of heat. Consistent with Section 10 of the Purchasing Procedures Manual, the Controller determined immediate purchase of a new heat exchanger coil was essential to prevent detrimental impacts on jail employees and inmates. An attached report jointly filed by the Purchasing Director and Facilities Director sets forth the nature of this emergency and the necessity for action. Subsequently, a purchase order was issued to Myers Plumbing and Heating for a total cost of \$21,168.98. Funds for this purchase are available with the Public Improvements Fund (245). No further action is necessary beyond the Finance Committee's receipt of this report.

5. Ingham Health Plan – Presentation on Use of Health Services Millage Funds

Ingham Health Plan (IHP) will be attending the meeting to give a presentation on the use of Health Services Millage funds in 2013.

6d. Controller's Office- Discussion Item - Resolution Updating Various Fees for County Services

When the Board of Commissioners adopted Resolution 02-155, setting various fees for county services, the Controller's Office was directed to annually review the fees and to recommend adjustments. We have completed our review for fiscal year 2015 consistent with this standing directive and offer a few adjustments for your consideration. This information will appear as a discussion item on the current round of committee meetings. We anticipate presentation of a resolution at the next round of meetings to recommend increases to certain fees. A draft version of the resolution is attached for your review and consideration. See the attached spreadsheets for more details.

BOARD REFERRALS:

- 7a. Letter from the City of Lansing Regarding Notice of Public Hearings for the following: 4000 N. Grand River Ave. Brownfield Redevelopment Plan, General Motors - Industrial Facilities Exemption Certificate Request (IFT-1-14) and General Motors – Application for Exemption of New Personal Property Tax (PPE-01-14)

- 7b. Letter from DeWitt Charter Twp – City of Lansing, Next Michigan Development Corporation Regarding Notice of Public Hearings for the following: Niowave, Inc. – Industrial Facilities Exemption Certificate Request and Niowave, Inc. – Exemption of New Personal Property Request

M E M O R A N D U M

TO: Law & Courts Committee
Finance Committee

FROM: Major Joel Maatman

DATE: April 2, 2014

RE: EQUIPMENT PURCHASE – Prisoner Transport Units

This resolution requests permission for the Ingham County Sheriff's Office to purchase equipment and installation of said equipment of approximately \$32,606.00 for departmental transport vans.

This is a one-time purchase of equipment for departmental vehicles that can be transferred to replacement vehicles as they age and are taken out of service.

The equipment will be purchased from Bob Barker Company and installed by Shaheen Chevrolet.

MEMORANDUM

TO: Law & Courts and Finance Committees

FROM: Jim Hudgins, Purchasing Director

DATE: April 11, 2014

SUBJECT: Bid Summary for the Purchase and Installation of Three (3) Prisoner Transportation Systems

Project Description:

Bids were taken for the purchase of three prisoner transportation systems. This type of system permits seating for up to eleven inmates. \$50,000 was approved in the 2014 CIP Budget for this project.

Bid Summary:

Vendors contacted: 3 Local: 0
Vendors responding: 3 Local: 0

Company Name	Total Cost	Local
Bob Barker	\$28,105.38*	No, Charlotte, NC
Interceptor Public Safety Products	\$33,640	No, Forsyth, GA
Canfield Equipment Service, Inc.	\$50,739	No, Warren, MI

*General Services Administration (GSA) Pricing Schedule, contract number GS-07F-9141S.

Recommendation:

Issue a Purchase Order (PO) to Bob Barker in an amount not to exceed \$28,105.38. Additionally, we recommend the authorization of a PO in an amount not to exceed \$4,500 to Shaheen Chevrolet in Lansing for installing the three prisoner transportation systems. Total cost for this project is \$32,605.38. The County has previously purchased from Bob Barker and has been very satisfied.

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT BOB BARKER COMPANY AND SHAHEEN CHEVROLET QUOTES FOR PURCHASE OF VANCELL UNITS AND INSTALLATION FOR THREE TRANSPORT VANS

WHEREAS, the Ingham County Sheriff's Office uses departmental vans to transport county inmates from the jail facility to local detention facilities (Lansing Police Department and East Lansing Police Department); and

WHEREAS, the Ingham County Sheriff's Office additionally picks up and transports inmates to and from various correctional facilities around the state to those facilities and returns them to the jail facility; and

WHEREAS, the Ingham County Sheriff's Office has identified the additional need for enhanced security measures to safely transport said inmates throughout the state with specifically designed prisoner transport units designed by the Bob Barker Company; and

WHEREAS, the Ingham County Sheriff's Office is requesting to purchase three Vancell Prisoner Transport Units from the Bob Barker Company at an approximate cost of \$28,105.38; and

WHEREAS, the Ingham County Sheriff's Office is requesting the installation be completed by Shaheen Chevrolet at an approximate cost of \$4,500.00; and

WHEREAS, the total cost of the new equipment and installation is approximately \$32,605.38, and will outfit three departmental vans used to transport inmates to and from the Ingham County Sheriff's Office in a safer manner.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the purchase of three Vancell Prisoner Transport Units from the Bob Barker Company (\$28,105.38) and the installation of said units by Shaheen Chevrolet (\$4,500.00), at a cost not to exceed \$32,605.38, from the Equipment CIP Account (595301-10-978000) to be completed by December 31, 2014.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the Controller to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary budget adjustments in the Ingham County Sheriff's Office 2014 budget.

Agenda Item 2a and 2b

To: Ingham County Finance Committee
From: Douglas A. Stover
Date: April 10, 2014
Subject: 2014 County Equalization

Attached please find:

- (1) Resolution to Adopt the 2014 County Equalization Report as submitted with the Accompanying Statements; and
- (2) Resolution Designating County Representatives at State Tax Commission Hearings.

The 2014 County Equalization Report will be distributed at the meeting.

RLF/kmc
Enc.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2014 COUNTY EQUALIZATION REPORT AS SUBMITTED
WITH THE ACCOMPANYING STATEMENTS**

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, based on its studies, the Equalization Department has presented to the Equalization Sub-Committee the 2014 Equalization data that equalizes the townships' and cities' valuations, by adding to or deducting from the valuations of the said taxable property in the 16 townships and five cities, an amount which represents the true cash value; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at \$6,972,724,396 and personal property values equalized at \$528,218,686, for a total equalized value of real and personal property at \$7,500,943,082 pursuant to Section 211.34 MCL, 1948, as amended.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DESIGNATING COUNTY REPRESENTATIVES AT
STATE TAX COMMISSION HEARINGS**

WHEREAS, the State Tax Commission has by statute the responsibility to annually equalize all county equalization reports for the State of Michigan; and

WHEREAS, the State Equalization hearing date and issuance of final order is set for Tuesday, May 27, 2014; and

WHEREAS, under administrative procedures the State Tax Commission requires that each county designate the individuals selected to represent the County at said hearing.

THEREFORE BE IT RESOLVED, that Douglas A. Stover, Equalization Director, and Commissioners Rebecca Bahar-Cook and Sarah Anthony, be and hereby are appointed to represent the County of Ingham at the preliminary meeting on Monday, May 12, 2014 and the Annual State Equalization Hearing on Tuesday, May 27, 2014, and any other dates as set by the State Tax Commission, in the matter of the 2014 equalization of assessments for Ingham County.

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Richard Terrill, Facilities Director

DATE: April 8, 2014

SUBJECT: **RESOLUTION ENTERING INTO AN AGREEMENT WITH SAFETY SYSTEMS, INC. TO INSTALL ALARM EQUIPMENT TO MONITOR FOR FIRE, INTRUSION, BOILER AND GENERATOR AT THE NEW INGHAM COUNTY COMMUNITY HEALTH CARE FACILITY**

The resolution before you authorizes entering into an agreement with Safety Systems, Inc. to install alarm equipment to monitor for fire, intrusion, boiler and generator at the new Ingham County Community Health Care Facility.

Ingham County has recently acquired the property formerly known as the McLaren Building and it is in need of monitoring equipment and services. The Purchasing and Facilities Departments both agree that to keep monitoring services consistent with the rest of the county; we should enter into an agreement with Safety Systems, Inc.

An installation cost of \$7,374.00 is due upon completion as well as an annual cost of \$948.00 due for a period of one year.

After that first year, the agreement will automatically renew on a month to month basis at a yearly cost not to exceed \$948.00, until terminated by either party upon thirty days' notice.

Funds are available within the approved CIP Line Item 511-61553-743000-02012.

I recommend approval of this resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ENTERING INTO AN AGREEMENT WITH SAFETY SYSTEMS, INC. TO INSTALL ALARM EQUIPMENT TO MONITOR FOR FIRE, INTRUSION, BOILER AND GENERATOR AT THE NEW INGHAM COUNTY COMMUNITY HEALTH CARE FACILITY

WHEREAS, Ingham County has recently acquired the property formerly known as the McLaren Building to be used for a community health care facility; and

WHEREAS, this building is in need of alarm equipment and fire, intrusion, boiler and generator monitoring services; and

WHEREAS, the Purchasing and Facilities Departments both agree that to keep monitoring services consistent with the rest of the county, we should enter into an agreement with Safety Systems; and

WHEREAS, funds are available within the approved CIP Line Item 511-61553-743000-02012.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into an agreement with Safety Systems, Inc., 2075 Glenn Street, Lansing, Michigan 48906, to provide alarm equipment and fire, intrusion, boiler and generator monitoring services at the new Ingham County Community Health Care Facility.

BE IT FURTHER RESOLVED, an installation cost of \$7,374.00 is due upon completion as well as an annual cost of \$948.00 due for a period of one year.

BE IT FURTHER RESOLVED, upon completion of the initial year, the agreement will automatically renew on a month to month basis at a yearly cost not to exceed \$948.00.

BE IT FURTHER RESOLVED, the agreement may be terminated by either party upon thirty days' notice.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: County Services and Finance Committees
FROM: Rick Terrill, Facilities Director
DATE: April 9, 2014
SUBJECT: Replacement of Heat Exchanger Coil at the Ingham County Jail

This memo is to inform you of an emergency purchase that was made prior to receiving approval from the County Services and Finance Committees.

On February 27, 2014, the heat exchanger coil at the Ingham County Jail completely failed and was in need of immediate replacement to avoid the loss of heat in the Jail. A purchase order has been issued to Myers Plumbing & Heating for a total cost of \$21,168.98.

Funds for this purchase are available in Line Item 245-31199-931000-4FC24 for Jail Heating Repair.

Both the Controller and Facility Director approved this purchase.

MEMORANDUM

TO: County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: April 10, 2014

SUBJECT: **RESOLUTION ENTERING INTO A CONTRACT WITH JH CONSTRUCTION, INC. FOR THE REMOVAL AND REPLACEMENT OF THE WALKWAY AT THE POTTER PARK ZOO BIRD HOUSE**

The resolution before you authorizes awarding a contract to JH Construction, Inc. to remove and replace the walkway at the Potter Park Zoo Bird House for a cost not to exceed \$5,910.00.

The walkway has deteriorated over time, it is beyond repair, and in need of replacement to ensure the safety of guests and employees of the zoo.

JH Construction, Inc., a local company who submitted the lowest quote, has the recommendation of both the Purchasing and Facilities Departments.

Funding for the project is available within the approved CIP Line Item #258-69900-977000-1403Z which has a balance of \$6,000.00 for bird house concrete.

I recommend approval of this resolution.

MEMORANDUM

TO: County Service and Finance Committees
FROM: Jim Hudgins, Purchasing Director
DATE: April 10, 2014
SUBJECT: Bid Summary for Concrete Repair

Project Description:

Bids were sought for concrete sidewalk repair at the Potter Park Zoo Bird House.

Bid Summary:

Vendors contacted: 3 Local: 2
Vendors responding: 3 Local: 2

Company Name	Cost	Local
JH Construction Inc., 1167 S. Aurelius Rd, Mason MI 48854	\$5,910.00	Yes, Mason
Able Concrete Inc, 1305 S. Cedar St, Lansing MI 48910	\$6,930.00	Yes, Lansing
Hanneman & Fineis	\$8,430.00	No, Dewitt

Recommendation:

It is recommended that a purchase order be issued to the low bidder, JH Construction Inc., a local vendor, in an amount not to exceed \$5,910.00. JH is licensed and insured and has previous experience working with the County.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ENTERING INTO A CONTRACT WITH JH CONSTRUCTION, INC.
FOR THE REMOVAL AND REPLACEMENT OF THE WALKWAY
AT THE POTTER PARK ZOO BIRD HOUSE**

WHEREAS, the walkway has deteriorated over time, is beyond repair, and in need of replacement to ensure the safety of guests and employees of the zoo; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments to award a contract to JH Construction, Inc., a local vendor who submitted the lowest quote for the removal and replacement of the walkway at the Potter Park Zoo Bird House, for a not to exceed cost of \$5,910.00; and

WHEREAS, funding for this project is available within the approved CIP Line Item #258-69900-977000-1403Z, which has a balance of \$6,000.000, for bird house concrete.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with JH Construction, Inc., 1167 South Aurelius Road, Mason, Michigan, for the removal and replacement of the walkway at the Potter Park Zoo Bird House for a not to exceed cost of \$5,910.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: April 17, 2014

RE: Resolution to Authorize Amendments to Two Lease Agreements with Sparrow Health System

The Health Department operates its St. Lawrence and Sparrow Community Health Centers in property owned by Sparrow Health System located at Suite 500, 1100 W. Saginaw in Lansing, and Suite 308, 1322 E. Michigan Avenue in Lansing. The period of the leases are September 1, 2013 through August 31, 2014 at the rental rate of \$20.21 per square foot.

The Sparrow and St. Lawrence Health Centers are set to relocate operations to a new site October 1, 2014. Sparrow Health Centers has agreed to extend both lease agreements at the same terms for one month, through September 30, 2014. All other terms of the agreements, including the rental rates, will remain the same.

I recommend that the Ingham County Board of Commissioners authorize the amendments to the lease agreements with Sparrow Health System for the St. Lawrence and Sparrow Health Centers extending the terms through September 30, 2014.

c: John Jacobs, w/attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENTS TO TWO LEASE AGREEMENTS
WITH SPARROW HEALTH SYSTEM**

WHEREAS, the Health Department operates its St. Lawrence and Sparrow Community Health Centers in property owned by Sparrow Health System located at Suite 500, 1100 W. Saginaw in Lansing, and Suite 308, 1322 E. Michigan Avenue in Lansing; and

WHEREAS, the current rental rate at the 1322 E. Michigan Avenue property is \$20.21 and the rental rate at the 1100 W. Saginaw property is \$20.21 per square foot per month; and

WHEREAS, the current terms of the leases are for a period of September 1, 2013 through August 31, 2014; and

WHEREAS, Sparrow Health System has agreed to extend the term of these lease agreements through September 30, 2014 at no rate increase maintaining a rental rate of \$20.21 per square foot per month; and

WHEREAS, the Ingham Community Health Center Board supports amending the Sparrow and St. Lawrence Community Health Center agreements to extend the term of the leases through September 30, 2014; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize an amendment to the lease agreements for the St. Lawrence and Sparrow Health Centers.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the amendments to the leases for the St. Lawrence and Sparrow Community Health Centers in property owned by Sparrow Health System located at Suite 500, 1100 W. Saginaw in Lansing, and Suite 308, 1322 E. Michigan Avenue in Lansing.

BE IT FURTHER RESOLVED, the terms of the lease agreements shall be extended through September 30, 2014.

BE IT FURTHER RESOLVED, the continued rate of the leases will be \$20.21 per square foot per month and all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: April 10, 2014

RE: Resolution to Authorize an Amendment to the Agreement with Sparrow Hospital
for Medical Examiner Services

Under Michigan law, a Medical Examiner is responsible for determining the cause and manner of deaths that meet the definition of a medical examiner case. This process can be complex and expensive. It requires professional staff coverage to receive calls from those reporting a death (e.g. police, hospital emergency room staff), physicians to provide medical oversight of the process and sign death certificates and cremation permits, and pathologists with access to appropriate facilities for autopsies, when necessary.

In Resolution #10-406, the Ingham County Board of Commissioners authorized an agreement with Sparrow Hospital for Medical Examiner Services for the period of March 1, 2011 through February 28, 2014. Upon the retirement of Dr. Dean Sienko, this Agreement was amended in Resolution #11-335 to include the appointment of Dr. Joyce deJong, Medical Director of Sparrow Forensic Pathology Services, as the Chief Medical Examiner for Ingham County for the period of March 1, 2011 through February 28, 2015.

It is my recommendation that the agreement with Sparrow Hospital to provide Medical Examiner services be extended through February 28, 2015. The cost for the one year agreement shall be \$355,000 all other terms of the agreement shall remain unchanged.

Attachment

c: Dr. Joyce deJong, w/attachment
John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO AGREEMENT WITH SPARROW HOSPITAL FOR MEDICAL EXAMINER SERVICES

WHEREAS, P.A. 1953, No. 181, the Medical Examiner “. . . shall make investigations as to the cause and manner of death in cases of all persons who die suddenly, unexpectedly, violently, as a result of any suspicious circumstances, while imprisoned in a county or city jail, or persons without medical attendance 48 hours prior to the time of death; or as the result of an abortion . . .”; and

WHEREAS, a system for determining the cause and manner of death requires professional staff to receive calls from those reporting a death (e.g. police, hospital emergency room staff), physicians to provide medical oversight of the process, and pathologists to conduct autopsies, when necessary; and

WHEREAS, in Resolution #10-406 the Ingham County Board of Commissioners authorized an agreement with Sparrow Hospital for Medical Examiner Services for the period of March 1, 2011 through February 28, 2014; and

WHEREAS, in Resolution #11-335, the Agreement was amended to include the appointment of Dr. Joyce deJong, Medical Director of Sparrow Forensic Pathology Services, as the chief Medical Examiner for Ingham County for the period of March 1, 2011 through February 28, 2015; and

WHEREAS, in the agreement, Ingham County will reimburse Sparrow Hospital a base amount of \$320,000 per year provided that Sparrow Hospital investigated no more than 787 deaths for any 12 month period; and

WHEREAS, the Health Officer recommends that the agreement for Medical Examiner Services be extended through February 28, 2015.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an extension to the Agreement with Sparrow Hospital for Medical Examiner Services.

BE IT FURTHER RESOLVED, that the term of the agreement shall be extended through February 28, 2015.

BE IT FURTHER RESOLVED, that Ingham County will reimburse Sparrow Hospital \$355,000 for this service.

BE IT FURTHER RESOLVED, that all other terms and conditions of the Agreement shall remain unchanged.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Amendment after review by the County Attorney.

MEMORANDUM

TO: Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
RE: Contract with Capital Area United Way for Community Coalition for Youth
DATE: April 15, 2014

This resolution authorizes a contract with Capital Area United Way for the period January 1, 2014 through June 30, 2014 in an amount not to exceed \$13,500 as Ingham County's share of funding to provide administrative oversight and programmatic leadership to the Community Coalition for Youth for 2014.

In consideration of a \$13,500 contract with Ingham County, Capital Area United Way proposes to facilitate the Capital Area Mentoring Partnership's in:

- Developing and adopting universal child safety standards
- Developing and implementing shared outcome measurements
- Develop a capacity building plan for 2014/2015

Capital Area United Way will facilitate a monthly meeting of the Capital Area Mentoring Partnership members. CAMP meetings will be scheduled on a set date and time each month. Monthly meeting will include a pre-determined agenda that will address the three project goals listed above.

The membership of Community Coalition for Youth will identify and prioritize community issues relative to youth, share pertinent data relative to youth and youth services, and foster a collaborative network of services.

On a quarterly basis, Capital Area United Way will report progress toward project goals, outcome measurements and contract funds.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH CAPITAL AREA UNITED WAY TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE COMMUNITY COALITION FOR YOUTH FOR 2014

WHEREAS, the Ingham County/City of Lansing Youth Violence Prevention Coalition was established in 1994 by former Mayor David Hollister and former Ingham County Board of Commissioners Chairperson, Jean McDonald, in response to a dramatic increase in youth violence and delinquency in Ingham County during the 1990's; and

WHEREAS, the coalition, since renamed the Community Coalition for Youth (CCY), is a collaborative effort between Ingham County and the City of Lansing; and

WHEREAS, CCY targets its collective efforts on a number of community-based initiatives focusing on youth violence and delinquency prevention; and

WHEREAS, resolution #02-194, the Ingham County Board of Commissioners recognized that the Ingham County/City of Lansing Youth Violence Prevention Coalition as the appropriate body for advising the Board of Commissioners in the implementation of the comprehensive strategy for preventing and treating delinquency; and

WHEREAS, resolution #02-194 also directed the Ingham County/City of Lansing Youth Violence Prevention Coalition to continue to advise the Ingham County Board of Commissioners regarding policies and programs involving the juvenile justice system; and

WHEREAS, CCY has adopted a comprehensive strategy to advance youth mentoring to close educational opportunity and achievement gaps to increase high school graduation and post-secondary completion rates, prevent and reduce violence and delinquency, and provide opportunities for civic engagement, entrepreneurship, and career and professional development to support the next generation of parents and leaders; and

WHEREAS, the structure to further mentoring for Ingham County youth has been formed by CCY and is called the Capital Area Mentoring Partnership (CAMP); and

WHEREAS, Capital Area United Way (CAUW) has proposed an Annual Plan of Work to provide administrative oversight and programmatic leadership to CCY/CAMP; and

WHEREAS, this will be the second annual contract with CAUW to provide this service, the first being authorized through Resolution #13-10; and

WHEREAS, the Ingham County budget includes \$27,000 as the County's share of funding for CCY in the fiscal year 2014.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract with Capital Area United Way for the period January 1, 2014 through June 30, 2014 in an amount not to exceed \$13,500 as Ingham County's share of funding to provide administrative oversight and programmatic leadership according to the scope of services described in Attachment A.

BE IT FURTHER RESOLVED, the Board Chairperson is authorized to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

Attachment A:

Community Coalition for Youth
Scope of Work
January 2014 – June 2014

1. Plan Year: January 1, 2014 – June 30, 2014

2. Project: Community Coalition of Youth and Capital Area Mentoring Partnership

3. Project Goals:

In consideration of a \$13,500 contract with Ingham County, Capital Area United Way proposes to facilitate the Capital Area Mentoring Partnership's in:

- Developing and adopting universal child safety standards
- Developing and implementing shared outcome measurements
- Develop a capacity building plan for 2014/2015

4. Planned Activities:

Capital Area United Way will facilitate a monthly meeting of the Capital Area Mentoring Partnership members. CAMP meetings will be scheduled on a set date and time each month. Monthly meeting will include a pre-determined agenda that will address the three project goals listed above.

The membership of Community Coalition for Youth will identify and prioritize community issues relative to youth, share pertinent data relative to youth and youth services, and foster a collaborative network of services.

5. Outcome Measurements:

- 80% of the partnership's membership will adopt child safety standards.
- 80% of the partnership's membership will begin utilizing joint outcome measures.

6. Program Evaluation:

On a quarterly basis, Capital Area United Way will report progress toward project goals, outcome measurements and contract funds.

7. Staffing:

Capital Area United Way will be staffed primarily by Carey Ann McLamara, Community Investment Associate. Teresa Kmetz, President of Capital Area United Way, will serve as the primary contact for funders.

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

RE: Agreement with CMH for the Distribution of Liquor Tax Revenue

DATE: April 3, 2014

This resolution will authorize the transfer of State Liquor tax funds to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH), to use the funds for substance abuse prevention and treatment programs per the terms of the state statute, along with the accounting and auditing requirements. MCL 211.24(e), commonly known as the State Liquor Tax Law, allows Ingham County the option of retaining the entire amount of liquor tax revenue provided that these monies be used to offset property tax revenues by an equal amount, or the option of retaining one-half of the revenues and distributing the other half to the County's designated coordinating agency for substance abuse prevention and treatment services. The Board of Commissioners chose to keep one-half of the funds for the General Fund budget in 2014, and is now required to give the other half to the designated substance abuse coordinating agency for their use as described above. The expected/budgeted total distribution for 2014 is \$2,199,176 with CMH receiving \$1,099,588 and the County General Fund receiving the other half.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS TO THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES (CMH) AND A 2014 CONTRACT FOR ACCOUNTING WITH RESPECT THERETO

WHEREAS, MCL 211.24(e), commonly known as the State Liquor Tax Law, allowed Ingham County the option of retaining the entire amount of liquor tax revenue provided that these monies be used to offset property tax revenues by an equal amount, or the option of retaining one-half of the revenues and distributing the other half to the County's designated coordinating agency for substance abuse prevention and treatment; and

WHEREAS, the Ingham County Board of Commissioners, during the 2014 budget process, chose to retain one-half of these liquor tax revenues for the General Fund and is now required to distribute the other one-half of these revenues to the designated coordinating agency, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH), to use said funds for substance abuse prevention and treatment programs in Ingham County; and

WHEREAS, the Statute requires CMH to use said funds for substance abuse prevention and treatment programs in Ingham County; and

WHEREAS, the Department of Treasury has recommended certain accounting and/or auditing procedures to be used with respect thereto.

THEREFORE BE IT RESOLVED, that a contract be entered into with CMH in an amount not to exceed one-half of liquor tax revenues received by Ingham County for the time period of January 1, 2014 through December 31, 2014.

BE IT FURTHER RESOLVED, CMH will provide Ingham County with substance abuse services and accounting and audit reports consistent with the requirements of the Michigan Department of Treasury, demonstrating its use of funds received from Ingham County from liquor tax revenues, which use shall be in accordance with the requirements of MCL 211.24(e).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: Board of Commissioners

FROM: Jared Cypher, Deputy Controller

RE: Priorities Guiding 2015 Activities and Budget

DATE: April 10, 2014

Attached for your consideration is a proposed resolution establishing areas of priority to guide the 2015 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority and departmental perspectives regarding areas of importance for 2015.

There are two resolutions included in your agenda packet. One that includes proposed changes from the 2014 resolution establishing areas of priority that are indicated through bolded and struck-out language. The other is a clean version. There are significant changes from last year's resolution.

Changes include:

- There are now only 5 long-term objectives. All of the old long-term objectives seem to fit within one of the 5 new ones. The new objectives were written to be more outcome based.
- Words such as enhancing, maintaining, supporting, etc. have all been removed from the long term objectives. Those words obligate the County to a specific course of action and as times change, the words must be changed to reflect what is happening.
- There are fewer specific priorities listed for 2015, to keep more focus on what is important and to make things simpler.

As Ingham County moves toward a more outcome based approach to strategic planning, this provides an opportunity for a multitude of measurable tasks developed at the department level, but is not overwhelming in presentation. Second, in measuring tasks, we can relate to three primary questions of performance measure as cited in Chapter 4, Performance Accountability: *How much did we do? How well did we do it? Is anyone better off?* of Mark Friedman's book "Trying Hard Is Not Good Enough."

The adopted resolution will be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2015, and will be used to guide the development of the Controller/Administrator's Recommended Budget. Thank you for your consideration of these priorities as we begin to develop the budget for 2015. Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING PRIORITIES TO GUIDE THE DEVELOPMENT OF THE 2014 2015
BUDGET AND ACTIVITIES OF COUNTY STAFF**

RESOLUTION # 13 – 186

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long-term objectives:

- ~~*Enhancing access to county records~~
- ~~*Providing a quality transportation system network including roads~~
- ~~*Providing a suitable and ecologically sensitive drainage system~~
- ~~*Providing recreational opportunities~~
- ~~*Fostering economic well being~~
- ~~*Promoting environmental protection, smart growth and conservation~~
- ~~*Preventing and controlling disease~~
- ~~*Promoting accessible health care~~
- ~~*Assisting in meeting basic needs~~
- ~~*Fostering youth development~~
- ~~*Supporting public safety~~
- ~~*Assuring judicial processing~~
- ~~*Providing appropriate evidence based sanctions for adult offenders~~
- ~~*Providing appropriate evidence based treatment and sanctions for at risk juveniles; and~~

- **A healthy and active population with access to food and other basic needs, health care, and recreational opportunities**
- **A safe place to work, live, visit, and raise a family**
- **Attract and retain an educated and participating citizenry by providing a high quality of life**
- **Protection of the environment and a thriving economy**
- **Innovative use of technology**

~~WHEREAS, these services are to be delivered in a manner which emphasizes:~~

- ~~* An educated and participating citizenry~~
- ~~* An ongoing capacity for intergovernmental collaboration~~
- ~~* A quality workforce~~
- ~~* Cost effective delivery of county services~~
- ~~* Maximum use of technology~~
- ~~* A commitment to fairness, opportunity and eliminating inequalities; and~~

~~WHEREAS, the Board of Commissioners has identified significant revenue shortfalls including falling property tax assessments, state cuts to revenue sharing, and potential elimination of portions of the personal property tax for 2014; and~~

~~WHEREAS, the Controller/Administrator is projecting approximately a \$3 million budget shortfall for 2014; and~~

WHEREAS, the Board of Commissioners has identified priorities to guide the development of the 2014 2015 Budget and activities of county staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following priority areas to be utilized by the Controller/Administrator's Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for 2014 2015:

1. Current year expenditures should be supported by current year revenues. The Controller/Administrator will develop a multi-year budget projection and a long-range plan to finance the County's legacy costs. These projections will be used to guide the Board's decision as to the appropriate use of the County's reserves in the development of the 2014 2015 Budget.

2. To the extent necessary and appropriate, mandated services currently provided by county government in support of all its long-term objectives should be continued in 2014 2015, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds.

~~3. The Board of Commissioners will be forced to reduce or eliminate service levels primarily in areas of discretionary services, while recognizing that all mandated services will also be considered for budget reductions to the extent possible and necessary in this unprecedented time.~~

4. The Board of Commissioners expects all department offices and courts to consider these priorities in the development of their budgets and activities for 2014 2015.

5. Priority consideration should be given to all of the following long-term objectives:

a. ~~Promoting Accessible Health Care~~ **A healthy and active population with access to food and other basic needs, health care, and recreational opportunities**

1. Continue to maintain and expand access to health care for the uninsured and under-insured through the Ingham Health Plan, the Federally Qualified Health Clinics, and other county operated programs and clinics. Maximize implementation of the 2010 Patient Protection and Affordable Care Act and maximize implementation of the Affordable Care Act and the Ingham County Health Care Millage to benefit the County and enhance the delivery of public health services in Ingham County.

2. Maximize ability to draw down federal funds for health care.

3. Evaluate the Health Department budget to determine the appropriate amount of support that is necessary from the County General Fund in order to continue operations at an acceptable level.

4. ~~Develop a~~ **Implement the** long range plan for the operation and location of the Community Health Centers.

b. ~~Fostering Economic Well Being~~

~~Explore utilizing the County's authority under Public Act 88 of 1913 to provide for the creation of a fund to be used for economic development in Ingham County.~~

c. ~~An Ongoing Capacity for Intergovernmental Collaboration/Cost Effective Delivery of County Services~~

The Ingham County Board of Commissioners will explore efficiencies through regional cooperation, emphasizing consolidation and service sharing, accountability and transparency, and controlling costs.

d. ~~Providing Appropriate Sanctions for Adult Offenders~~ **A safe place to work, live, visit, and raise a family**

Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior, reduce criminal recidivism, and effectively manage corrections resources, including the jail population. These resources will be effectively managed by supporting strategies recommended by the Jail Utilization Coordinating Committee, Community Corrections Advisory Board, and other community partners. In addition the County will increase the use of GPS/tethering equipment, maintain and use a data tracking system that focuses on system volume and trends. Support appropriate use of probation residential services, facilitate screening and treatment of substance abuse, and/or mental disorders, and continue Pre-Trial Services. This enhancement is designed to facilitate the identification of appropriate populations for bond recommendations, risk/needs assessments, recommended conditions of release, supervision of felony defendants released on conditional bonds, and initiation of court action for violation of bond conditions.

e. ~~Provide Appropriate Treatment and Sanctions for at Risk Juveniles~~ **A safe place to work, live, visit, and raise a family**

Continue to maximize use of Juvenile Justice Millage funds to implement the Chinn Study so as to provide the most appropriate community based programming for juvenile offenders and juveniles at risk of adjudication. Implement an independent assessment of the success of the Ingham County Juvenile Justice Programs every 3 years beginning in 2014. Explore the cost benefits of providing a male group home.

f. ~~Supporting Recreational Opportunities~~ **A healthy and active population with access to food and other basic needs, health care, and recreational opportunities**

Provide recreational opportunities throughout Ingham County to the extent possible, guided by the County Parks Master Plan and the Potter Park Master Plan.

~~BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts to prevent environmental hazards to human health.~~

~~BE IT FURTHER RESOLVED, that efforts to expand and increase the use of technology countywide will continue to the extent that efficiencies are created and/or funding is available.~~

~~BE IT FURTHER RESOLVED, that the Ingham Board of Commissioners will explore efficiencies regarding the provision of employee and retiree health care benefits.~~

~~BE IT FURTHER RESOLVED, Ingham County will evaluate the budgetary effect of the potential phase out of the personal property tax.~~

~~BE IT FURTHER RESOLVED, that Ingham County will develop a plan to increase road maintenance services if an increase in operating revenue from the Michigan Transportation Fund is approved.~~

~~BE IT FURTHER RESOLVED, as part of other routine and long range planning processes transportation alternatives (such as mass transit and non-motorized) will be given consideration when allowable.~~

~~BE IT FURTHER RESOLVED, that Ingham County will evaluate the budgetary and overall impact of the indigent defense system pending potential State legislation.~~

~~BE IT FURTHER RESOLVED, that County staff will continue to explore options for reforms and consolidations leading to savings (short-term or long-term) and present these to Commissioners for consideration.~~

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING PRIORITIES TO GUIDE THE DEVELOPMENT OF THE
2015-BUDGET AND ACTIVITIES OF COUNTY STAFF**

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long-term objectives:

- A healthy and active population with access to food and other basic needs, health care, and recreational opportunities
- A safe place to work, live, visit, and raise a family
- Attract and retain an educated and participating citizenry by providing a high quality of life
- Protection of the environment and a thriving economy
- Innovative service delivery and use of technology; and

WHEREAS, the Board of Commissioners has identified priorities to guide the development of the 2015 Budget and activities of county staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following priority areas to be utilized by the Controller/Administrator's Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for 2015:

1. Current year expenditures should be supported by current year revenues. The Controller/Administrator will develop a multi-year budget projection and a long-range plan to finance the County's legacy costs. These projections will be used to guide the Board's decision as to the appropriate use of the County's reserves in the development of the 2015 Budget.
2. To the extent necessary and appropriate, mandated services currently provided by county government in support of all its long-term objectives should be continued in 2015, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds.
4. The Board of Commissioners expects all department offices and courts to consider these priorities in the development of their budgets and activities for 2015.
5. Priority consideration should be given to all of the following long-term objectives:
 - a. A healthy and active population with access to food and other basic needs, health care, and recreational opportunities
 1. Continue to maintain and expand access to health care for the uninsured and under-insured through the Ingham Health Plan, the Federally Qualified Health Clinics, and other county operated programs and clinics. Maximize implementation of the 2010 Patient Protection and Affordable Care Act and maximize implementation of the Affordable Care Act and the Ingham County Health Care Millage to benefit the County and enhance the delivery of public health services in Ingham County.

2. Maximize ability to draw down federal funds for health care.
 3. Evaluate the Health Department budget to determine the appropriate amount of support that is necessary from the County General Fund in order to continue operations at an acceptable level.
 4. Implement the long range plan for the operation and location of the Community Health Centers.
 5. Provide recreational opportunities throughout Ingham County to the extent possible, guided by the County Parks Master Plan and the Potter Park Master Plan.
- b. Innovative service delivery and use of technology
1. The Ingham County Board of Commissioners will explore efficiencies through regional cooperation, emphasizing consolidation and service sharing, accountability and transparency, and controlling costs.
- c. A safe place to work, live, visit, and raise a family
1. Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior, reduce criminal recidivism, and effectively manage corrections resources, including the jail population. These resources will be effectively managed by supporting strategies recommended by the Jail Utilization Coordinating Committee, Community Corrections Advisory Board, and other community partners. In addition the County will increase the use of GPS/tethering equipment, maintain and use a data tracking system that focuses on system volume and trends. Support appropriate use of probation residential services, facilitate screening and treatment of substance abuse, and/or mental disorders, and continue Pre-Trial Services. This enhancement is designed to facilitate the identification of appropriate populations for bond recommendations, risk/needs assessments, recommended conditions of release, supervision of felony defendants released on conditional bonds, and initiation of court action for violation of bond conditions.
 2. Continue to maximize use of Juvenile Justice Millage funds to implement the Chinn Study so as to provide the most appropriate community based programming for juvenile offenders and juveniles at risk of adjudication. Implement an independent assessment of the success of the Ingham County Juvenile Justice Programs every 3 years beginning in 2014. Explore the cost benefits of providing a male group home.

MEMORANDUM

TO: Finance and Liaison Committees

FROM: Timothy J. Dolehanty, Controller

DATE: April 4, 2014

SUBJECT: 2015 Update of County Fees

When the Board of Commissioners adopted Resolution 02-155, setting various fees for county services, the Controller's Office was directed to annually review the fees and to recommend adjustments. We have completed our review for fiscal year 2015 consistent with this standing directive and offer a few adjustments for your consideration. This information will appear as a discussion item on the current round of committee meetings. We anticipate presentation of a resolution at the next round of meetings to recommend increases to certain fees. A draft version of the resolution is attached for your review and consideration.

Attached spreadsheets provide details of recommended fee adjustments to be effective for the Health Department and the Friend of the Court on October 1, 2014, park and zoo winter seasonal fees on November 1, 2014, and for all other departments on January 1, 2015. As noted in the fee schedule, seasonal fees will continue through March 31, 2015.

The first set of spreadsheets offer analysis of proposed fees for 2015. The annual average United States' consumer price index was used to do the calculation. This rate of 1.6% was also used by the State of Michigan for the inflation rate multiplier.

The following information is included for each fee:

1. Location of Service
2. Fee Description
3. The 2014 cost as calculated in last year's fee update process.
4. The 2015 cost, which was calculated by multiplying the 2014 cost by the consumer price index
5. As identified by the Board of Commissioners, the target percent was determined by the percentage of cost to be recovered by the fee for service. The target percent for each fee was initially passed by Resolution 02-155. For other fees added after the passage of Resolution 02-155, in most cases, it was assumed that the fee as passed is charged at the appropriate cost with a target recovery of 100%.

6. The Board adopted a fee schedule for 2014 by way of Resolution 13-208. In September 2013, user fees for the Hawk Island Snow Park (County Services Attachment lines 161-179) were established through Resolution 13-375 at the recommendation of the Parks Department. In October 2013, the HazMat Team Operation Procedures Manual and Cost Recovery Fee Schedule (Law & Courts Attachment lines 55-56) was amended through Resolution 13-418 as recommended by the Sheriff/HazMat Team. Finally, the Rental House (County Services Attachment line 193) fee was reset after approval of Resolution 14-115 in March 2014 upon recommendation of the Parks Department.
7. The 2015 calculated fee is based on the 2015 cost multiplied by the target percent.
8. Although many fees were proposed to remain unchanged in 2015, the initial proposed fees were determined by rounding down the calculated fee to the full dollar amount and, in the case of some larger fees, rounded to the lower \$5 or \$10 increment. In some cases the cost multiplied by the target percent is much greater than the current fee, so only an incremental increase was proposed in anticipation of further upward adjustments over several years. Fees that are proposed to increase are presented in **bold type**.
9. Units. This variable was used to calculate anticipated revenue generated by a proposed fee. Initial information was provided in the Maximus study, and in some cases has been updated by the departments.
10. Department/Controller Recommendation. Department heads agreed with the initial proposed fees in most cases. Where there was disagreement, the department head was asked to provide supporting information such as a memorandum of explanation. In all such cases, the Controller ultimately agreed with recommendations of the department head as follows:
 - a. CS: The Clerk's Office seeks to maintain the 2014 rate for the Marriage Solemnize fee (line 10) in recognition of a significant increase a few years ago. The Clerk would also like to increase the Expedited Services fee (line 9) because of necessary staff time commitment for this service and U.S. Postal Service fees (\$19.99 per parcel).
 - b. CS: The Register of Deeds Office proposed maintaining 2014 rates for all office fees because most were added as new fees about a year ago, many are set by statute, and additional costs associated with fee changes. The Plat Administration fee (line 222) was adjusted on the spreadsheet to reflect the State law and what the Register of Deeds is currently charging.
 - c. CS: The Zoo has not responded as of yet, so we are assuming that all proposed fees are acceptable.
 - d. CS: The Parks Department proposed maintaining 2014 rates for all park fees. The department believes that most fees were increased over the past few years and that another increase would negatively affect usage of park facilities.
 - e. HS: MSU Extension Office reported that the Soil Box Analysis fee (line 7) is now handled statewide by MSU and the County no longer collects revenue from this fee.

- f. HS: The Health Department/Office for Young Children (OYC) staff recommended that the OYC Consultation Request (line 23), the Agency Training Request Base (lines 26 through 29) and Advance Training fees (line 33) should be increased more than originally proposed based on the level of service provided. Also, the department recommends the OYC Agency Training Request Base (lines 24 and 25), Advertised Training (line 30) and Administrator Training fees (line 34) be reduced because the proposed rate might present a barrier to service. The Environmental Health division agreed with all proposed fees. However, the temporary campground inspections fee (line 130) is a new state-required fee set by the Bureau of Environmental Health. Also, Type II Non Community – Sanitary Survey fee (line 133) will be removed and split between Type II Non Community – Non Transient and Type II Non Community – Transient (lines 134 and 135), which is a new state category imposed because non-transient water supply requires more effort than transient.
- g. L&C: The District Court does not recommend any fee increase for 2015.
- h. L&C: The Sheriff's Office agreed with all fee adjustments except the Precious Metal/Gem Dealer fee (line 52). Pursuant to state statute (MCL 445.483 (4)), the fee cannot exceed \$50.00.

- 11. Additional revenue is projected from the department head/Controller recommended increase in fees multiplied by the units.

A summary of proposed fee increases for 2015 is presented in the final spreadsheet. The spreadsheet simply lists the 2014 fee, department head and Controller recommendations, and projected revenue for each fee where an increase was proposed.

Fee increases recommended by the Controller's Office would generate approximately \$196,000 in additional revenue in 2015. Total revenue generated by the listed fees is approximately \$5.7 million, meaning the proposed adjustments would increase the base by about 3.5%.

Please do not hesitate to contact me if you have any questions regarding this information.

Attachments

DRAFT

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES

WHEREAS, the Board of Commissioners set various fees for county services in Resolution 02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the annual average United States’ consumer price index was used as the cost increase factor; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller’s Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller’s recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in Attachments A and B at the rates established effective January 1, 2015 with the exception of the Health Department and Friend of the Court, where new rates will be effective October 1, 2014 and the Park and Zoo winter seasonal fees which will be effective starting November 1, 2014.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions 05-166 and 05-242.

2015 County Fees Analysis County Services Committee			FEES PROPOSED TO CHANGE ARE IN BOLD										
Location of Service	Fee Description	2014 Cost	2015 Cost Increase Factor	2015 Cost	Target Percent	2014 Fee	2015 Calc. Fee	2015 Initial Prop. Fee	Units	Controller/ Department Recommend.	Additional Revenue		
7	Clerk	Certified Copy - 1st Copy		\$20.30	1.60%	\$20.63	100.0%	\$20.00	\$20.63	\$20.00	16,500	\$20.00	\$0
8	Clerk	Certified Copy - Add'l Copies		\$10.15	1.60%	\$10.31	100.0%	\$10.00	\$10.31	\$10.00	20,400	\$10.00	\$0
9	Clerk	Expedited Svc - copies of Vital Records		\$20.30	1.60%	\$20.63	100.0%	\$20.00	\$20.63	\$20.00	248	\$25.00	\$1,240
10	Clerk	Marriage Solemnize		\$50.75	1.60%	\$51.57	100.0%	\$50.00	\$51.57	\$51.00	200	\$50.00	\$0
11	Clerk	Notarization of Documents - County resident (4)		\$5.12	1.60%	\$5.20	100.0%	\$5.00	\$5.20	\$5.00	0	\$5.00	\$0
12	Clerk	Notarization of Documents - non-County resident (4)		\$10.24	1.60%	\$10.40	100.0%	\$10.00	\$10.40	\$10.00	0	\$10.00	\$0
13	Clerk	Marriage Witness Fee (4)		\$15.36	1.60%	\$15.61	100.0%	\$15.00	\$15.61	\$15.00	0	\$15.00	\$0
14	Clerk	Non-Resident Consent to Service of Process (4)		\$2.05	1.60%	\$2.08	100.0%	\$2.00	\$2.08	\$2.00	0	\$2.00	\$0
15	BOC	FOIA Request Copies		\$0.17	1.60%	\$0.17	100.0%	\$0.17	\$0.17	\$0.17	10	\$0.17	\$0
16	Drain Comm.	Photography		\$275.17	1.60%	\$279.57	100.0%	\$275.00	\$279.57	\$275.00	3	\$275.00	\$0
17	Drain Comm.	Topography		\$550.34	1.60%	\$559.15	100.0%	\$550.00	\$559.15	\$555.00	3	\$555.00	\$15
18	Drain Comm.	Floodplain/wetland		\$110.07	1.60%	\$111.83	100.0%	\$110.00	\$111.83	\$110.00	0	\$110.00	\$0
19	Drain Comm.	Preliminary Comm. Site Plan Review (2)		\$1,270.80	1.60%	\$1,291.14	75.0%	\$670.00	\$968.35	\$680.00	20	\$680.00	\$200
20	Drain Comm.	Preliminary Plat Review (2)		\$1,632.78	1.60%	\$1,658.91	75.0%	\$670.00	\$1,244.18	\$680.00	3	\$680.00	\$30
21	Drain Comm.	Plat and Commercial Drainage Review											
22	Drain Comm.	Plat and Commercial Drainage Review - First acre		\$674.13	1.60%	\$684.92	100.0%	\$670.00	\$684.92	\$680.00	20	\$680.00	\$200
23	Drain Comm.	Additional acre		\$77.05	1.60%	\$78.28	100.0%	\$75.00	\$78.28	\$76.00	16	\$76.00	\$16
24	Drain Comm.	Re-submission Admin fee		\$220.14	1.60%	\$223.66	100.0%	\$220.00	\$223.66	\$220.00	0	\$220.00	\$0
25	Drain Comm.	Plat Drain Administration Fee		\$6,848.62	1.60%	\$6,958.19	75.0%	\$2,300.00	\$5,218.64	\$2,400.00	3	\$2,400.00	\$300
26	Drain Comm.	Drain Crossing Permits, Review (Commercial)		\$482.45	1.60%	\$490.17	100.0%	\$480.00	\$490.17	\$490.00	45	\$490.00	\$450
27	Drain Comm.	Drain Crossing Permit - (Residential)		\$127.17	1.60%	\$129.21	100.0%	\$120.00	\$129.21	\$125.00	1	\$125.00	\$5
28	Drain Comm.	Tap in Permit - Residential		\$135.75	1.60%	\$137.92	75.0%	\$100.00	\$103.44	\$100.00	1	\$100.00	\$0
29	Drain Comm.	Tap-in Permit - Commercial		\$529.91	1.60%	\$538.39	75.0%	\$390.00	\$403.79	\$400.00	18	\$400.00	\$180
30	Drain Comm.	Soil Erosion Permit - Commercial-12 mo. Duration - 1/2 acre or less		\$585.15	1.60%	\$594.51	100.0%	\$580.00	\$594.51	\$590.00	0	\$590.00	\$0
31	Drain Comm.	Soil Erosion (12 mo.) - Commercial- each additional acre (3)		\$58.51	1.60%	\$59.45	100.0%	\$58.00	\$59.45	\$59.00	0	\$59.00	\$0
32	Drain Comm.	Soil Erosion Permit - Commercial-9 mo. Duration - 1/2 acre or less (3)		\$513.29	1.60%	\$521.50	100.0%	\$510.00	\$521.50	\$520.00	0	\$520.00	\$0
33	Drain Comm.	Soil Erosion (9 mo.) - Commercial- each add'l acre (3)		\$51.33	1.60%	\$52.15	100.0%	\$51.00	\$52.15	\$52.00	0	\$52.00	\$0
34	Drain Comm.	Soil Erosion Permit - Commercial - 6 mo. Duration - 1/2 acre or less (3)		\$441.43	1.60%	\$448.49	100.0%	\$440.00	\$448.49	\$440.00	0	\$440.00	\$0
35	Drain Comm.	Soil Erosion (6 mo.) - Commercial- each add'l acre (3)		\$44.14	1.60%	\$44.85	100.0%	\$44.00	\$44.85	\$44.00	0	\$44.00	\$0
36	Drain Comm.	Soil Erosion Permit Transfer (3)		\$93.56	1.60%	\$95.05	100.0%	\$90.00	\$95.05	\$90.00	0	\$90.00	\$0
37	Drain Comm.	Soil Erosion Permit Renewal (3)		\$46.78	1.60%	\$47.53	100.0%	1/2 of orig fee	\$47.53	1/2 of orig fee	0	1/2 of orig fee	\$0
38	Drain Comm.	Escrow account-1/2 acre or less		\$550.34	1.60%	\$559.15	100.0%	\$550.00	\$559.15	\$555.00	38	\$555.00	\$190
39	Drain Comm.	Escrow account - 1/2 to 1 acre		\$1,651.02	1.60%	\$1,677.44	100.0%	\$1,650.00	\$1,677.44	\$1,675.00	18	\$1,675.00	\$450
40	Drain Comm.	Escrow account - 1 to 5 acres		\$3,302.04	1.60%	\$3,354.87	100.0%	\$3,300.00	\$3,354.87	\$3,350.00	27	\$3,350.00	\$1,350
41	Drain Comm.	Escrow account - 5 to 10 acres		\$5,503.40	1.60%	\$5,591.45	100.0%	\$5,500.00	\$5,591.45	\$5,590.00	6	\$5,590.00	\$540
42	Drain Comm.	Escrow account - each add'l 10 acres		\$2,751.70	1.60%	\$2,795.73	100.0%	\$2,700.00	\$2,795.73	\$2,795.00	6	\$2,795.00	\$570
43	Drain Comm.	Soil Erosion Permit-Residential-12 mo.		\$253.16	1.60%	\$257.21	100.0%	\$250.00	\$257.21	\$255.00	2	\$255.00	\$10
44	Drain Comm.	Soil Erosion Permit - 9 month duration		\$326.77	1.60%	\$331.99	75.0%	\$240.00	\$249.00	\$245.00	6	\$245.00	\$30
45	Drain Comm.	Soil Erosion Permit - 6 month duration		\$264.94	1.60%	\$269.18	75.0%	\$190.00	\$201.89	\$200.00	106	\$200.00	\$1,060

46	Drain Comm.	Soil Erosion Permit - Renewal	\$132.47	1.60%	\$134.59	75.0%	\$95.00	\$100.94	1/2 of orig fee	47	1/2 of orig fee	\$0
47	Drain Comm.	Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection	\$409.60	1.60%	\$416.15	75.0%	\$300.00	\$312.12	\$310.00	18	\$310.00	\$180
48	Drain Comm.	Residential Minor Disturbance Soil Erosion - Permit/Review/Inspection	\$61.82	1.60%	\$62.81	75.0%	\$45.00	\$47.11	\$45.00	29	\$45.00	\$0
49	Drain Comm.	Violation and Cease&Desist Order	\$289.02	1.60%	\$293.65	100.0%	\$285.00	\$293.65	\$290.00	6	\$290.00	\$30
50	Drain Comm.	Title Search - Drain Assessments	\$5.25	1.60%	\$5.33	100.0%	\$5.00	\$5.33	\$5.00	1,694	\$5.00	\$0
51	Equalization	Pre-2005 Paper Maps/Aerial photos (blueprints)	\$12.48	1.60%	\$12.68	100.0%	\$12.00	\$12.68	\$12.00	100	\$12.00	\$0
52	Equalization	Digitally Produced Paper Maps- Parcel Layer										
53	Equalization	8.5" x 11"	\$6.17	1.60%	\$6.27	100.0%	\$6.00	\$6.27	\$6.00	5	\$6.00	\$0
54	Equalization	11" x 17"	\$12.34	1.60%	\$12.54	100.0%	\$12.00	\$12.54	\$12.00	5	\$12.00	\$0
55	Equalization	17" x 22"	\$18.51	1.60%	\$18.81	100.0%	\$18.00	\$18.81	\$18.00	5	\$18.00	\$0
56	Equalization	22" x 34"	\$24.68	1.60%	\$25.08	100.0%	\$24.00	\$25.08	\$25.00	5	\$25.00	\$5
57	Equalization	28" x 40"	\$30.85	1.60%	\$31.34	100.0%	\$30.00	\$31.34	\$31.00	5	\$31.00	\$5
58	Equalization	34" x 44"	\$37.02	1.60%	\$37.61	100.0%	\$37.00	\$37.61	\$37.00	5	\$37.00	\$0
59	Equalization	Digitally Produced Paper Maps - Parcel layer w/2005 Digital Photo Layer										
60	Equalization	8.5" x 11"	\$12.34	1.60%	\$12.54	100.0%	\$12.00	\$12.54	\$12.00	1,250	\$12.00	\$0
61	Equalization	11" x 17"	\$24.68	1.60%	\$25.08	100.0%	\$24.00	\$25.08	\$25.00	25	\$25.00	\$25
62	Equalization	17" x 22"	\$37.02	1.60%	\$37.61	100.0%	\$37.00	\$37.61	\$37.00	20	\$37.00	\$0
63	Equalization	22" x 34"	\$49.36	1.60%	\$50.15	100.0%	\$49.00	\$50.15	\$50.00	5	\$50.00	\$5
64	Equalization	28" x 40"	\$61.70	1.60%	\$62.69	100.0%	\$61.00	\$62.69	\$62.00	5	\$62.00	\$5
65	Equalization	34" x 44"	\$74.04	1.60%	\$75.23	100.0%	\$74.00	\$75.23	\$75.00	5	\$75.00	\$5
66	Equalization	Custom Maps	\$69.61	1.60%	\$70.73	100.0%	\$69.00	\$70.73	\$70.00	50	\$70.00	\$50
67	Parks	Administrative/Office Fees										
68	Parks	Administrative -Returned Check Fee	\$31.55	1.60%	\$32.05	100.0%	\$30.00	\$32.05	\$32.00	0	\$30.00	\$0
69	Parks	Cancellation Fee (for all park reservations)	\$20.48	1.60%	\$20.81	100.0%	\$20.00	\$20.81	\$20.00	0	\$20.00	\$0
70	Parks	Parking/Vehicle Entrance Fees ****										
71	Parks	Resident Daily	\$4.13	1.60%	\$4.20	75.0%	\$3.00	\$3.15	\$3.00	40,000	\$3.00	\$0
72	Parks	Resident Annual	\$41.32	1.60%	\$41.98	75.0%	\$30.00	\$31.49	\$31.00	4,000	\$30.00	\$0
73	Parks	Non-Resident Daily	\$5.12	1.60%	\$5.20	100.0%	\$5.00	\$5.20	\$5.00	9,000	\$5.00	\$0
74	Parks	Non-Resident Annual	\$41.32	1.60%	\$41.98	100.0%	\$40.00	\$41.98	\$41.00	30	\$40.00	\$0
75	Parks	Shelters										
76	Parks	Winter Sports Building (100 Person Capacity) ****	\$94.65	1.60%	\$96.16	100.0%	\$90.00	\$96.16	\$95.00	0	\$90.00	\$0
77	Parks	Shelters - 60 Person Capacity ****										
78	Parks	Lake Lansing South Lakeview	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$78.00	61	\$75.00	\$0
79	Parks	Lake Lansing North Oak Knoll	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$78.00	41	\$75.00	\$0
80	Parks	Lake Lansing North Sandhill	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$78.00	41	\$75.00	\$0
81	Parks	Hawk Island Kestrel	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$78.00	143	\$75.00	\$0
82	Parks	Hawk Island 1/2 of Peregrine	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$78.00	73	\$75.00	\$0
83	Parks	Burchfield Deer Run	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$78.00	27	\$75.00	\$0
84	Parks	Burchfield Pine Knoll	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$78.00	23	\$75.00	\$0
85	Parks	Burchfield Southridge	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$78.00	38	\$75.00	\$0
86	Parks	Shelters - 120 Person Capacity ****										
87	Parks	Lake Lansing - North - 1/2 of Main	\$102.40	1.60%	\$104.04	100.0%	\$100.00	\$104.04	\$100.00	13	\$100.00	\$0

88	Parks	Hawk Island Peregrine	\$128.00	1.60%	\$130.05	100.0%	\$125.00	\$130.05	\$130.00	47	\$125.00	\$0
89	Parks	Burchfield 1/2 of North Bluff	\$102.40	1.60%	\$104.04	100.0%	\$100.00	\$104.04	\$100.00	15	\$100.00	\$0
90	Parks	Burchfield 1/2 of Woodsong	\$102.40	1.60%	\$104.04	100.0%	\$100.00	\$104.04	\$100.00	8	\$100.00	\$0
91	Parks	Shelters - 150 Person Capacity ****										
92	Parks	Lake Lansing - South - 1/2 of Main	\$102.40	1.60%	\$104.04	100.0%	\$100.00	\$104.04	\$100.00	60	\$100.00	\$0
93	Parks	Shelters - 240 Person Capacity ****										
94	Parks	Lake Lansing - North - Main	\$179.20	1.60%	\$182.07	100.0%	\$175.00	\$182.07	\$180.00	28	\$175.00	\$0
95	Parks	Burchfield - North Bluff	\$179.20	1.60%	\$182.07	100.0%	\$175.00	\$182.07	\$180.00	23	\$175.00	\$0
96	Parks	Burchfield - Woodsong	\$179.20	1.60%	\$182.07	100.0%	\$175.00	\$182.07	\$180.00	19	\$175.00	\$0
97	Parks	Shelters - 300 Person Capacity ****										
98	Parks	Lake Lansing - South - Main	\$179.20	1.60%	\$182.07	100.0%	\$175.00	\$182.07	\$180.00	17	\$175.00	\$0
99	Parks	Burchfield - Overlook	\$179.20	1.60%	\$182.07	100.0%	\$175.00	\$182.07	\$180.00	30	\$175.00	\$0
100	Parks	Shelters - 375 Person Capacity ****										
101	Parks	Hawk Island - Red Tail	\$256.00	1.60%	\$260.10	100.0%	\$250.00	\$260.10	\$260.00	51	\$250.00	\$0
102	Parks	Cabanas - Mini semi permanent shelters/30 p cap.										
103	Parks	Hawk Island (1)	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$75.00	35	\$75.00	\$0
104	Parks	Lake Lansing South (1)	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$75.00	15	\$75.00	\$0
105	Parks	Burchfield (1)	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$75.00	10	\$75.00	\$0
106	Parks	Wedding Gazebo										
107	Parks	Lake Lansing Wedding Gazebo (1)	\$256.00	1.60%	\$260.10	100.0%	\$250.00	\$260.10	\$260.00	5	\$250.00	\$0
108	Parks	Boating Fees ****										
109	Parks	In-Park Canoe/Kayak - per hr	\$6.14	1.60%	\$6.24	100.0%	\$6.00	\$6.24	\$6.00	2,262	\$6.00	\$0
110	Parks	Abandonment Recovery Fee	\$42.07	1.60%	\$42.74	100.0%	\$40.00	\$42.74	\$42.00	0	\$40.00	\$0
111	Parks	Late Fee (arriving 1/2 hour or later after closing)	\$21.03	1.60%	\$21.37	100.0%	\$20.00	\$21.37	\$21.00	0	\$20.00	\$0
112	Parks	Canoe/Kayak Trips - McNamara	\$15.36	1.60%	\$15.61	100.0%	\$15.00	\$15.61	\$15.00	146	\$15.00	\$0
113	Parks	Canoe/Kayak Trips - Bunker Rd	\$22.53	1.60%	\$22.89	100.0%	\$22.00	\$22.89	\$22.00	64	\$22.00	\$0
114	Parks	Canoe/Kayak Trips - Eaton Rapids	\$28.67	1.60%	\$29.13	100.0%	\$28.00	\$29.13	\$29.00	15	\$28.00	\$0
115	Parks	Canoe/Kayak Trips - Transport Fee (Non-ICP Boats and person(s)-grp of 2 or more)	\$5.26	1.60%	\$5.34	100.0%	\$5.00	\$5.34	\$5.00	0	\$5.00	\$0
116	Parks	Pedal Boat --per 1/2 hour (Weekday)	\$5.00	1.60%	\$5.08	100.0%	\$5.00	\$5.08	\$5.00	0	\$5.00	\$0
117	Parks	Pedal Boat--per 1/2 hr (Weekend)	\$6.40	1.60%	\$6.50	100.0%	\$6.00	\$6.50	\$6.00	8,092	\$6.00	\$0
118	Parks	Pedal Boat - Senior (+60) - per 1/2 hr	\$1.16	1.60%	\$1.18	100.0%	\$1.00	\$1.18	\$1.00	0	\$1.00	\$0
119	Parks	Row Boat - 1st hour	\$7.17	1.60%	\$7.28	100.0%	\$7.00	\$7.28	\$7.00	0	\$7.00	\$0
120	Parks	Row Boat - Hourly Thereafter	\$3.07	1.60%	\$3.12	100.0%	\$3.00	\$3.12	\$3.00	0	\$3.00	\$0
121	Parks	Boat Launch - Daily (1)	\$5.12	1.60%	\$5.20	100.0%	\$5.00	\$5.20	\$5.00	2,689	\$5.00	\$0
122	Parks	Boat Launch - Annual (1)	\$51.20	1.60%	\$52.02	100.0%	\$50.00	\$52.02	\$50.00	119	\$50.00	\$0
123	Parks	Ski Rental (Burchfield only) ****										
124	Parks	Moonlight Ski- Adult	\$10.24	1.60%	\$10.40	100.0%	\$10.00	\$10.40	\$10.00	0	\$10.00	\$0
125	Parks	Moonlight Ski - Child (12 & under)	\$3.49	1.60%	\$3.55	100.0%	\$3.00	\$3.55	\$3.00	0	\$3.00	\$0
126	Parks	Cross Country Skiing Adults & Children (12 & under): Weekdays (Burchfield only) ****										
127	Parks	1st hour	\$4.10	1.60%	\$4.16	100.0%	\$4.00	\$4.16	\$4.00	0	\$4.00	\$0
128	Parks	Each additional hour	\$1.02	1.60%	\$1.04	100.0%	\$1.00	\$1.04	\$1.00	0	\$1.00	\$0

129	Parks	Cross Country Skiing Adults: Wknds & Holidays(Burchfield) ****										
130	Parks	1st hour	\$8.19	1.60%	\$8.32	100.0%	\$8.00	\$8.32	\$8.00	0	\$8.00	\$0
131	Parks	Each additional hour	\$3.07	1.60%	\$3.12	100.0%	\$3.00	\$3.12	\$3.00	0	\$3.00	\$0
132	Parks	X-Country Skiing Children(12&under): Wkds& Holidays(Burchfield) ****										
133	Parks	1st hour	\$4.10	1.60%	\$4.16	100.0%	\$4.00	\$4.16	\$4.00	0	\$4.00	\$0
134	Parks	Each additional hour	\$1.02	1.60%	\$1.04	100.0%	\$1.00	\$1.04	\$1.00	0	\$1.00	\$0
135	Parks	Cross Country Ski Rental Fees for separate equipment - Adult or Child ****										
136	Parks	Skis per hour	\$3.07	1.60%	\$3.12	100.0%	\$3.00	\$3.12	\$3.00	0	\$3.00	\$0
137	Parks	Boots per hour	\$3.07	1.60%	\$3.12	100.0%	\$3.00	\$3.12	\$3.00	0	\$3.00	\$0
138	Parks	Poles per hour	\$3.07	1.60%	\$3.12	100.0%	\$3.00	\$3.12	\$3.00	0	\$3.00	\$0
139	Parks	Day Camp ****										
140	Parks	Resident Monday-Friday 9am-4pm	\$94.65	1.60%	\$96.16	100.0%	\$90.00	\$96.16	\$95.00	0	\$90.00	\$0
141	Parks	Non-Resident Monday-Friday 9am-4pm	\$105.16	1.60%	\$106.85	100.0%	\$100.00	\$106.85	\$105.00	0	\$100.00	\$0
142	Parks	Resident Mon-Fri 7:30am-5:30pm	\$126.20	1.60%	\$128.22	100.0%	\$120.00	\$128.22	\$125.00	0	\$120.00	\$0
143	Parks	Non-Resident Mon-Fri 7:30am-5:30pm	\$136.71	1.60%	\$138.90	100.0%	\$130.00	\$138.90	\$135.00	0	\$130.00	\$0
144	Parks	Disc Golf ****										
145	Parks	Day Pass - 12 & Under (with an adult)	\$0.00	1.60%	\$0.00	100.0%	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0
146	Parks	Day Pass (13 and older)	\$4.21	1.60%	\$4.27	100.0%	\$4.00	\$4.27	\$4.00	0	\$4.00	\$0
147	Parks	Season Pass	\$42.07	1.60%	\$42.74	100.0%	\$40.00	\$42.74	\$40.00	0	\$40.00	\$0
148	Parks	Equipment Rental per round of Disc Golf	\$1.05	1.60%	\$1.07	100.0%	\$1.00	\$1.07	\$1.00	0	\$1.00	\$0
149	Parks	Equipment Replacement-lost,damaged,stolen Discs	\$10.52	1.60%	\$10.68	100.0%	\$10.00	\$10.68	\$10.00	0	\$10.00	\$0
150	Parks	Dog Park (12 Month Pass) ****										
151	Parks	Regular Pass	\$31.55	1.60%	\$32.05	100.0%	\$30.00	\$32.05	\$31.00	0	\$30.00	\$0
152	Parks	Student (college ID)	\$15.77	1.60%	\$16.03	100.0%	\$15.00	\$16.03	\$16.00	0	\$15.00	\$0
153	Parks	Senior (+60)	\$15.77	1.60%	\$16.03	100.0%	\$15.00	\$16.03	\$16.00	0	\$15.00	\$0
154	Parks	Veteran	\$15.77	1.60%	\$16.03	100.0%	\$15.00	\$16.03	\$16.00	0	\$15.00	\$0
155	Parks	Owner of Service Animal	\$15.77	1.60%	\$16.03	100.0%	\$15.00	\$16.03	\$16.00	0	\$15.00	\$0
156	Parks	Daily Pass	\$5.26	1.60%	\$5.35	100.0%	\$5.00	\$5.35	\$5.00	0	\$5.00	\$0
157	Parks	Replacement FOB	\$5.26	1.60%	\$5.34	100.0%	\$5.00	\$5.34	\$5.00	0	\$5.00	\$0
158	Parks	Snow Tube Rental -Burchfield ****										
159	Parks	Burchfield - Tube Rental (2 hours)	\$2.10	1.60%	\$2.14	100.0%	\$2.00	\$2.14	\$2.00	1,000	\$2.00	\$0
160	Parks	Hawk Island Snow Park **** Operational Rates (Mon-Fri 4-9 pm Sat-Sun 10am-9pm)										
161	Parks	Adult Pass - Snow Tubing (2 hours) Mon-Fri (5)	\$10.52	1.60%	\$10.68	100.0%	\$10.00	\$10.68	\$10.00	0	\$10.00	\$0
162	Parks	Child Pass - Snow Tubing (12 & under-2 hours) Mon-Fri (5)	\$5.26	1.60%	\$5.34	100.0%	\$5.00	\$5.34	\$5.00	0	\$5.00	\$0
163	Parks	Family Pass - Snow Tubing (2 adults & 2 children-2hrs) Mon-Fri (5)	\$26.29	1.60%	\$26.71	100.0%	\$25.00	\$26.71	\$25.00	0	\$25.00	\$0
164	Parks	Adult Pass - Snow Tubing (2 hours) Sat, Sun and Holidays (5)	\$12.62	1.60%	\$12.82	100.0%	\$12.00	\$12.82	\$12.00	0	\$12.00	\$0
165	Parks	Child Pass - Snow Tubing (12 & under-2 hours) S, S and hol (5)	\$8.41	1.60%	\$8.55	100.0%	\$8.00	\$8.55	\$8.00	0	\$8.00	\$0
166	Parks	Family Pass - Snow Tubing (2 adults & 2 children-2hrs) S, S, hol (5)	\$36.81	1.60%	\$37.40	100.0%	\$35.00	\$37.40	\$35.00	0	\$35.00	\$0
167	Parks	Group Rate (30-100 people, 2 hours)/per person	\$5.26	1.60%	\$5.34	100.0%	\$5.00	\$5.34	\$5.00	0	\$5.00	\$0
168	Parks	Each add'l child for Snow Tubing (5)	\$3.15	1.60%	\$3.21	100.0%	\$5.00	\$3.21	\$5.00	0	\$5.00	\$0
169	Parks	Adult Pass - Snowboarding (open to close) Mon-Fri (5)	\$15.00	1.60%	\$15.24	100.0%	\$15.00	\$15.24	\$15.00	0	\$15.00	\$0
170	Parks	Adult Pass - Snowboarding S,S, Holidays (5)	\$20.00	1.60%	\$20.32	100.0%	\$20.00	\$20.32	\$20.00	0	\$20.00	\$0
171	Parks	Child Pass - Snowboarding -all day (12 & under) Mon-Fri (5)	\$12.00	1.60%	\$12.19	100.0%	\$12.00	\$12.19	\$12.00	0	\$12.00	\$0

172	Parks	Child Pass - Snowboarding (12 & under) S,S, holiday (5)	\$15.00	1.60%	\$15.24	100.0%	\$15.00	\$15.24	\$15.00	0	\$15.00	\$0
173	Parks	Season Pass for Adults ** Resident (5)	\$149.00	1.60%	\$151.38	100.0%	\$149.00	\$151.38	\$149.00	0	\$149.00	\$0
174	Parks	Season Pass-Children 12 & under ** (5)	\$99.00	1.60%	\$100.58	100.0%	\$99.00	\$100.58	\$99.00	0	\$99.00	\$0
175	Parks	Season Pass for Adults ** Non-Resident (5)	\$159.00	1.60%	\$161.54	100.0%	\$159.00	\$161.54	\$159.00	0	\$159.00	\$0
176	Parks	Season Pass-Children 12 & under ** Non-Resident (5)	\$109.00	1.60%	\$110.74	100.0%	\$109.00	\$110.74	\$109.00	0	\$109.00	\$0
177	Parks	Hawk Island Snow Board/Tube **** Non-Operational Rates (Reservation Only)										
178	Parks	Group Rate (1-50 people) 2 hours (normal fee pp + \$50) (5)	\$314.44	1.60%	\$319.47	100.0%	\$299.00	50+	varies	0	varies	\$0
179	Parks	Group Rate (50+ people) 2 hours (normal fee pp + \$100) (5)	\$419.61	1.60%	\$426.32	100.0%	\$399.00	100+	varies	0	varies	\$0
180	Parks	Per additional adult	\$10.00	1.60%	\$10.16	100.0%	\$10.00	\$10.16	\$10.00	0	\$10.00	\$0
181	Parks	Per additional child	\$5.00	1.60%	\$5.08	100.0%	\$5.00	\$5.08	\$5.00	0	\$5.00	\$0
182	Parks	Snow Board & Boot rental	\$15.00	1.60%	\$15.24	100.0%	\$15.00	\$15.24	\$15.00	0	\$15.00	\$0
183	Parks	Board or Boot rental	\$10.00	1.60%	\$10.16	100.0%	\$10.00	\$10.16	\$10.00	0	\$10.00	\$0
184	Parks	Helmet rental	\$5.00	1.60%	\$5.08	100.0%	\$5.00	\$5.08	\$5.00	0	\$5.00	\$0
185	Parks	Test rental	\$5.00	1.60%	\$5.08	100.0%	\$5.00	\$5.08	\$5.00	0	\$5.00	\$0
186	Parks	Utility Vehicle/Golf Cart Rental										
187	Parks	1/2 day = up to 4 hours (1)	\$51.20	1.60%	\$52.02	100.0%	\$50.00	\$52.02	\$50.00	10	\$50.00	\$0
188	Parks	full day = up to 8 hours (1)	\$102.40	1.60%	\$104.04	100.0%	\$100.00	\$104.04	\$100.00	5	\$100.00	\$0
189	Parks	Game Rental (for 4 hours) ****										
190	Parks	Moonwalk	\$281.60	1.60%	\$286.11	100.0%	\$250.00	\$286.11	\$280.00	4	\$250.00	\$0
191	Parks	Dunk Tank	\$230.40	1.60%	\$234.09	100.0%	\$200.00	\$234.09	\$230.00	0	\$200.00	\$0
192	Parks	Giant Slide	\$409.60	1.60%	\$416.15	100.0%	\$350.00	\$416.15	\$410.00	2	\$350.00	\$0
193	Parks	Rental House (6)	\$952.32	1.60%	\$967.56	100.0%	\$930.00	\$967.56	\$800.00	0	\$800.00	\$0
194	Zoo	Parking Fees ****										
195	Zoo	Resident - daily (April - October)	\$5.26	1.60%	\$5.34	75.0%	\$3.00	\$4.01	\$3.00	0	\$3.00	\$0
196	Zoo	Non-Resident daily (April - October)	\$5.26	1.60%	\$5.34	100.0%	\$5.00	\$5.34	\$5.00	0	\$5.00	\$0
197	Zoo	Resident - daily (November - March)	\$5.26	1.60%	\$5.34	25.0%	\$1.00	\$1.34	\$1.00	0	\$1.00	\$0
198	Zoo	Non-Resident daily (November - March)	\$5.26	1.60%	\$5.34	25.0%	\$1.00	\$1.34	\$1.00	0	\$1.00	\$0
199	Zoo	Resident Annual	\$42.07	1.60%	\$42.74	75.0%	\$30.00	\$32.05	\$31.00	0	\$31.00	\$0
200	Zoo	Non-Resident Annual	\$42.07	1.60%	\$42.74	100.0%	\$40.00	\$42.74	\$41.00	0	\$41.00	\$0
201	Zoo	Ingham County (non-profit) School Bus	\$5.26	1.60%	\$5.34	0.0%	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0
202	Zoo	Admission Fees (group rate ****)										
203	Zoo	Resident Adult (April - October)	\$12.62	1.60%	\$12.82	50.0%	\$4.00	\$6.41	\$6.00	0	\$6.00	\$0
204	Zoo	Non-Resident Adult (April - October)	\$12.62	1.60%	\$12.82	100.0%	\$10.00	\$12.82	\$12.00	0	\$12.00	\$0
205	Zoo	Resident Senior (April - October)	\$12.62	1.60%	\$12.82	25.0%	\$3.00	\$3.21	\$3.00	0	\$3.00	\$0
206	Zoo	Non-Resident Senior (April - October)	\$12.62	1.60%	\$12.82	100.0%	\$8.00	\$12.82	\$10.00	0	\$10.00	\$0
207	Zoo	Children (age 3-12) (April - October)	\$12.62	1.60%	\$12.82	25.0%	\$2.00	\$3.21	\$3.00	0	\$3.00	\$0
208	Zoo	Children under 3	\$12.62	1.60%	\$12.82	0.0%	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0
209	Zoo	All Adults(November-March): Res, Non-Res, or Senior	\$12.62	1.60%	\$12.82	25.0%	\$2.00	\$3.21	\$3.00	0	\$3.00	\$0
210	Zoo	Children (age 3-12) (November - March)	\$8.41	1.60%	\$8.55	25.0%	\$1.00	\$2.14	\$2.00	0	\$2.00	\$0
211	Zoo	School in Ingham County School District (non-profit)	\$5.26	1.60%	\$5.34	0.0%	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0
212	Zoo	Shelters - 60 Person Capacity ****										
213	Zoo	Potter Park Penguin Cove	\$76.80	1.60%	\$78.03	100.0%	\$75.00	\$78.03	\$78.00	35	\$78.00	\$105
214	Zoo	Shelters - 80 Person Capacity ****										
215	Zoo	Potter Park Eagle Landing	\$102.40	1.60%	\$104.04	100.0%	\$100.00	\$104.04	\$100.00	37	\$100.00	\$0

216	Zoo	Shelters - 150 Person Capacity ****										
217	Zoo	Lake Lansing - South - 1/2 of Main	\$102.40	1.60%	\$104.04	100.0%	\$100.00	\$104.04	\$100.00	60	\$100.00	\$0
218	Zoo	Potter Park 1/2 of Tiger Den	\$102.40	1.60%	\$104.04	100.0%	\$100.00	\$104.04	\$100.00	27	\$100.00	\$0
219	Zoo	Shelters - 300 Person Capacity ****										
220	Zoo	Potter Park - Tiger Den	\$179.20	1.60%	\$182.07	100.0%	\$175.00	\$182.07	\$180.00	10	\$180.00	\$50
221	RoD	Register of Deeds										
222	RoD	Plat Administration Fee	\$102.40	1.60%	\$104.04	100.0%	\$100.00	\$104.04	\$100.00	10	\$20.00	(\$800)
223	RoD	AVA product print fee per copy	\$1.16	1.60%	\$1.18	100.0%	\$1.10	\$1.18	\$1.15	0	\$1.10	\$0
224	RoD	Tapestry product per search	\$6.26	1.60%	\$6.36	100.0%	\$5.95	\$6.36	\$6.00	0	\$5.95	\$0
225	RoD	Tapestry product print fee per copy	\$1.05	1.60%	\$1.07	100.0%	\$1.00	\$1.07	\$1.00	0	\$1.00	\$0
226	RoD	Laredo product,0-250 minutes,chrq/month	\$52.58	1.60%	\$53.42	100.0%	\$50.00	\$53.42	\$53.00	0	\$50.00	\$0
227	RoD	Laredo Min. Overage for 0-250 min. plan	\$0.21	1.60%	\$0.21	100.0%	\$0.20	\$0.21	\$0.21	0	\$0.20	\$0
228	RoD	Laredo product, 250-1000 mins.-chrq/mo.	\$105.16	1.60%	\$106.85	100.0%	\$100.00	\$106.85	\$105.00	0	\$100.00	\$0
229	RoD	Laredo Min. Ovrq for 250-1000 min. plan	\$0.16	1.60%	\$0.16	100.0%	\$0.15	\$0.16	\$0.16	0	\$0.15	\$0
230	RoD	Laredo product,1001-3000 mins-chrq/mo	\$210.33	1.60%	\$213.69	100.0%	\$200.00	\$213.69	\$210.00	0	\$200.00	\$0
231	RoD	Laredo Min. Ovrq for 1000-3000 min. plan	\$0.13	1.60%	\$0.13	100.0%	\$0.12	\$0.13	\$0.13	0	\$0.12	\$0
232	RoD	Laredo product,Unltd mins-chrq/mo.	\$262.91	1.60%	\$267.12	100.0%	\$250.00	\$267.12	\$260.00	0	\$250.00	\$0
233	Treasurer	NSF Checks	\$31.39	1.60%	\$31.90	100.0%	\$30.00	\$31.90	\$31.00	75	\$31.00	\$75
234	Treasurer	Tax service fee	\$4.10	1.60%	\$4.16	100.0%	\$4.00	\$4.16	\$4.00	100	\$4.00	\$0
TOTALS											\$6,576	

- (1) Fees were added as part of the 2014 fee process as a new fee
- (2) These Fees must be the same as the 1st acre
- (3) The fee for each additional acre is 10% of the original fee
- (4) Fees were recently established per Resolution 13-117
- (5) Fees established per Resolution 13-375
- (6) Fee was lowered to \$800 effective April 1, 2014 per Reso 14-115
- ** This pass includes entry to both the snow tubing and snowboarding hill

**** FEE EXCEPTIONS - Waiver of Fees: all school and non-profit groups Mon-Friday (PB#10-21), Big Brother/Sister (PB#04-25), Special Events (PB#11-53), Annual hardship pass - free to low income(PB#93-78), Waiver of parking fees during Potter Park Zoo Winter Wonderland of Lights (PB#11-42), Free admission to Zoo for County Residents on first Saturday in October (PB#08-16), Free Days at the Park: Lake Lansing Parks-second Monday of June (includes Boat Launch; Burchfield Park-second Monday of July; Hawk Island Park-second Monday of August; ALL PARKS- 3rd Monday of January/Martin Luther King Day (Park Bd Resolution #11-42); DISCOUNTS - All Zoo admission (s) Mondays - \$1 off for Residents; Non Educational Groups of 20 or more individuals (group payment required) OR Self Guided School field trip (pre-pay 3 weeks in advance) - \$1 off each regular priced admission(s).....only during season (April - October), no group discount or parking rates during off season (November - March)

2015 County Fees Analysis		FEES PROPOSED TO CHANGE ARE IN BOLD										
Human Services Committee												
	Location of Service	Fee Description	2014 Cost	2015 Cost Increase Factor	2015 Cost	Target Percent	2014 Fee	2015 Calc. Fee	2015 Initial Prop. Fee	Units	Department Recommend.	Additional Revenue
7	Coop. Ext.	Soil Box Analysis (1)	\$15.59	1.60%	\$15.84	100.0%	\$15.00	\$15.84	\$15.00	300	\$0.00	\$0
8	Comm. Health	GC Prob Tech	\$20.49	1.60%	\$20.82	100.0%	COST	\$20.82	COST	1,000	COST	\$0
9	Comm. Health	Conting Ed. Fee Diseased Control/Imm.	\$14.80	1.60%	\$15.04	100.0%	\$14.00	\$15.04	\$15.00	150	\$15.00	\$150
10	Comm. Health	INS Vaccination Verif Form I-693	\$37.00	1.60%	\$37.59	100.0%	\$37.00	\$37.59	\$37.00	450	\$37.00	\$0
11	Comm. Health	Immuniz Record Copying Fee	\$4.44	1.60%	\$4.51	100.0%	\$4.00	\$4.51	\$4.00	800	\$4.00	\$0
12	Comm. Health	MIHP Tran. Bus/Van	\$34.48	1.60%	\$35.04	100.0%	\$33.68	\$35.04	\$35.04	400	\$35.04	\$544
13	Comm. Health	MIHP - Trans Taxi	\$31.54	1.60%	\$32.04	100.0%	\$30.80	\$32.04	\$32.04	70	\$32.04	\$87
14	Comm. Health	MIHP Trans. Volunteer	\$0.34	1.60%	\$0.35	100.0%	\$0.33	\$0.35	\$0.35	50	\$0.35	\$1
15	Comm. Health	Compreh Envir Investigation	\$296.00	1.60%	\$300.74	100.0%	\$275.00	\$300.74	\$290.00	11	\$290.00	\$165
16	Comm. Health	Assessment of Home	\$125.80	1.60%	\$127.81	100.0%	\$120.00	\$127.81	\$125.00	5	\$125.00	\$25
17	Comm. Health	Immigration Physical Exams	\$195.68	1.60%	\$198.82	100.0%	\$190.00	\$198.82	\$195.00	10	\$195.00	\$50
18	Imm. Clinic	Internat'l Travel Consult	\$60.95	1.60%	\$61.92	100.0%	\$60.00	\$61.92	\$61.00	500	\$61.00	\$500
19	Imm. Clinic	Influenza - Mass Vacc. Clinic	\$29.71	1.60%	\$30.18	75.0%	market price	\$22.64	market price	4,000	market price	\$0
20	Med Examiner	Cremation Permits	\$26.82	1.60%	\$27.25	100.0%	\$26.00	\$27.25	\$27.00	950	\$27.00	\$950
21	Med Examiner	Autopsy Report Copies (family)	\$17.88	1.60%	\$18.17	100.0%	\$17.00	\$18.17	\$18.00	50	\$18.00	\$50
22	Med Examiner	Autopsy Report Copies (others)	\$44.70	1.60%	\$45.42	100.0%	\$44.00	\$45.42	\$45.00	25	\$45.00	\$25
23	OYC	Consultation Request (per hr.)	\$71.42	1.60%	\$72.56	100.0%	\$71.00	\$72.56	\$72.00	10	\$73.00	\$20
24	OYC	Agency Training Request- Base, 1.5 hr.	\$214.26	1.60%	\$217.69	100.0%	\$210.00	\$217.69	\$215.00	9	\$212.00	\$18
25	OYC	Agency Training Request- Base, 2.5 hr.	\$357.09	1.60%	\$362.81	100.0%	\$350.00	\$362.81	\$360.00	11	\$352.00	\$22
26	OYC	Agency Training Request- Base, 3.0 hr.	\$405.01	1.60%	\$411.49	100.0%	\$430.00	\$411.49	\$430.00	10	\$432.00	\$20
27	OYC	Agency Training Request- Base, 5.0 hr.	\$675.00	1.60%	\$685.80	100.0%	\$685.00	\$685.80	\$685.00	8	\$687.00	\$16
28	OYC	Agency Train. Request- Base, 1.5 hr, each add.	\$14.28	1.60%	\$14.51	100.0%	\$14.00	\$14.51	\$14.00	0	\$16.00	\$0
29	OYC	Agency Train. Request- Base, 2.5 hr, each add.	\$21.42	1.60%	\$21.77	100.0%	\$21.00	\$21.77	\$21.00	0	\$23.00	\$0
30	OYC	OYC-Advertised Train.- 1-2 hr./per person (min. 15 attending)	\$28.57	1.60%	\$29.02	100.0%	\$25.00	\$29.02	\$28.00	100	\$27.00	\$200
31	OYC	OYC-Advertised Train.- 2.5-4.5 hr./per person (min. 15 attending)	\$35.71	1.60%	\$36.28	100.0%	\$33.00	\$36.28	\$35.00	700	\$35.00	\$1,400
32	OYC	OYC-Advertised Train.- 5-7 hrs./per person (min. 15 attending).	\$71.42	1.60%	\$72.56	100.0%	\$68.00	\$72.56	\$70.00	120	\$70.00	\$240
33	OYC	OYC - Advanced Training - 10 hrs./per person	\$101.18	1.60%	\$102.80	100.0%	\$108.00	\$102.80	\$108.00	70	\$110.00	\$140
34	OYC	OYC - Administrator Training - 16 hrs./per person	\$184.88	1.60%	\$187.84	100.0%	\$136.00	\$187.84	\$145.00	100	\$138.00	\$200
35	Env. Health	FIXED FOOD SERVICE ESTAB-PROFIT										
36	Env. Health	FSE Initial License incl.2 hrs Plan Rev	\$2,759.65	1.60%	\$2,803.80	50.0%	\$1,320.00	\$1,401.90	\$1,350.00	48	\$1,350.00	\$1,440
37	Env. Health	FSE Restricted License Renewal (w/o PR)	\$1,371.25	1.60%	\$1,393.19	50.0%	\$660.00	\$696.60	\$675.00	0	\$675.00	\$0
38	Env. Health	FSE Initial License (Mobile)	\$971.31	1.60%	\$986.85	50.0%	\$470.00	\$493.42	\$490.00	0	\$490.00	\$0
39	Env. Health	MOBILE UNIT RENEWAL LICENSE (4 hours)	\$474.23	1.60%	\$481.81	50.0%	\$235.00	\$240.91	\$240.00	0	\$240.00	\$0
40	Env. Health	FSE Renewal Lic -At least \$750,000	\$2,285.42	1.60%	\$2,321.99	50.0%	\$1,100.00	\$1,161.00	\$1,150.00	231	\$1,150.00	\$11,550

41	Env. Health	FSE Renewal Lic-At least \$500,000,less than \$750,000	\$1,871.19	1.60%	\$1,901.13	50.0%	\$900.00	\$950.57	\$925.00	77	\$925.00	\$1,925
42	Env. Health	FSE Renewal Lic-At least \$250,000,less than \$500,000	\$1,442.67	1.60%	\$1,465.76	50.0%	\$700.00	\$732.88	\$725.00	124	\$725.00	\$3,100
43	Env. Health	FSE Renewal Lic-Less than \$250,000	\$1,028.44	1.60%	\$1,044.90	50.0%	\$500.00	\$522.45	\$520.00	211	\$520.00	\$4,220
44	Env. Health	FSE Non-profit License Renewal	\$1,028.44	1.60%	\$1,044.90	25.0%	\$250.00	\$261.22	\$260.00	74	\$260.00	\$740
45	Env. Health	Fixed Food Svc Estab Nonprofit - INITIAL License incl. 2 hr plan rev	\$2,841.40	1.60%	\$2,886.87	25.0%	\$675.00	\$721.72	\$700.00	0	\$700.00	\$0
46	Env. Health	Reinstatement of Susp FSE	\$572.41	1.60%	\$581.57	100.0%	\$600.00	\$581.57	\$600.00	0	\$600.00	\$0
47	Env. Health	Surcharge-Fail submit plans/chg own	\$605.64	1.60%	\$615.33	100.0%	\$600.00	\$615.33	\$610.00	0	\$610.00	\$0
48	Env. Health	Critical Follow-up Inspection fee	\$144.27	1.60%	\$146.58	100.0%	\$140.00	\$146.58	\$140.00	105	\$140.00	\$0
49	Env. Health	Special food svc estab surchrq 2nd step of formal hearing	\$528.68	1.60%	\$537.13	100.0%	\$510.00	\$537.13	\$525.00	0	\$525.00	\$0
50	Env. Health	Special food svc estab surchrq 3rd step of formal hearing	\$1,057.35	1.60%	\$1,074.27	100.0%	\$1,020.00	\$1,074.27	\$1,050.00	0	\$1,050.00	\$0
51	Env. Health	Seasonal Renewal License, FSE										
52	Env. Health	FSE Seasonal Renewal -Gross sales exc. \$750,000	\$1,371.25	1.60%	\$1,393.19	50.0%	\$660.00	\$696.60	\$690.00	0	\$690.00	\$0
53	Env. Health	FSE Seasonal renewal- at least \$500,000,less \$750,000	\$1,122.71	1.60%	\$1,140.68	50.0%	\$540.00	\$570.34	\$560.00	1	\$560.00	\$20
54	Env. Health	FSE Seasonal Renewal -at least \$250,000,less \$500,000	\$865.60	1.60%	\$879.45	50.0%	\$420.00	\$439.73	\$430.00	2	\$430.00	\$20
55	Env. Health	FSE Seasonal renewal -less than \$250,000	\$617.06	1.60%	\$626.94	50.0%	\$300.00	\$313.47	\$310.00	8	\$310.00	\$80
56	Env. Health	FSE - DOE Schools Program - Production Kitchen	\$1,029.32	1.60%	\$1,045.79	50.0%	\$530.00	\$522.89	\$530.00	95	\$530.00	\$20
57	Env. Health	FSE - DOE Schools Program - Satellite Kitchen	\$696.53	1.60%	\$707.67	50.0%	\$340.00	\$353.84	\$350.00	21	\$350.00	\$10
58	Env. Health	Change of Ownership of FSE	\$817.04	1.60%	\$830.11	50.0%	\$395.00	\$415.06	\$405.00	38	\$405.00	\$380
59	Env. Health	Initl Lic Fee Exmpt(plan revw only) Govt	\$474.23	1.60%	\$481.81	50.0%	\$230.00	\$240.91	\$235.00	0	\$235.00	\$0
60	Env. Health	FSE - Indigent	\$474.23	1.60%	\$481.82	0.0%	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0
61	Env. Health	late renewal - additional	\$137.75	1.60%	\$139.95	100.0%	\$135.00	\$139.95	\$135.00	52	\$135.00	\$0
62	Env. Health	FOOD VARIANCE REQUEST FEE (BASED ON BEH HOURLY RATE, ESTIMATED TIME TO DELIVER SERVICE - ONE HOUR **	\$118.56	1.60%	\$120.45	100.0%	\$115.00	\$120.45	\$120.00	0	\$120.00	\$0
63	Env. Health	STFU (Special Transitory Food Unit)										
64	Env. Health	Initial STFU license Incl. Plan Review	\$742.76	1.60%	\$754.65	50.0%	\$350.00	\$377.32	\$375.00	8	\$375.00	\$200
65	Env. Health	STFU late inspection request	\$166.95	1.60%	\$169.62	100.0%	\$160.00	\$169.62	\$165.00	3	\$165.00	\$15
66	Env. Health	TEMPORARY LICENSE										
67	Env. Health	Temp. Food Svc Estabmnt- Fee-Exempt	\$0.00	1.60%	\$0.00	50.0%	\$0.00	\$0.00	\$0.00	14	\$0.00	\$0
68	Env. Health	Temp FSE - Non-Profit	\$477.94	1.60%	\$485.59	25.0%	\$115.00	\$121.40	\$120.00	33	\$120.00	\$165
69	Env. Health	Temp Nonprf FSE-Ops Beg Bef Licg (double)	\$951.46	1.60%	\$966.68	25.0%	\$230.00	\$241.67	\$235.00	1	\$235.00	\$5
70	Env. Health	Temp FSE- Preparation Type - For Profit	\$477.94	1.60%	\$485.59	50.0%	\$230.00	\$242.79	\$240.00	50	\$240.00	\$500
71	Env. Health	Temp FSE-Ops Began Before Licg (double)	\$951.46	1.60%	\$966.68	50.0%	\$460.00	\$483.34	\$480.00	1	\$480.00	\$20
72	Env. Health	Temp FSE-each add'l lic.after 2 at 1 loc	\$154.27	1.60%	\$156.73	50.0%	\$75.00	\$78.37	\$78.00	0	\$78.00	\$0
73	Env. Health	Temp Event Inspection Request - Late Fee	\$473.86	1.60%	\$481.44	100.0%	\$460.00	\$481.44	\$480.00	0	\$480.00	\$0
74	Env. Health	VENDING										
75	Env. Health	Vending:1-3 Licensable Mach. in Same Loc.	\$172.49	1.60%	\$175.25	50.0%	\$85.00	\$87.63	\$86.00	74	\$86.00	\$74
76	Env. Health	Vending: 4-6 Licensable Mach. in Same Loc.	\$229.63	1.60%	\$233.30	50.0%	\$110.00	\$116.65	\$115.00	5	\$115.00	\$25
77	Env. Health	Vending: 7-10 Licensable Mach. in Same Loc.	\$302.79	1.60%	\$307.64	50.0%	\$150.00	\$153.82	\$150.00	0	\$150.00	\$0
78	Env. Health	Vending: Larger Loc (Add'l Machine > 10)	\$15.18	1.60%	\$15.42	50.0%	\$7.00	\$7.71	\$7.00	0	\$7.00	\$0
79	Env. Health	Surcharge-Failure to apply for vending license-Fee	\$199.98	1.60%	\$203.18	100.0%	\$195.00	\$203.18	\$200.00	0	\$200.00	\$0
80	Env. Health	POOL										
81	Env. Health	Public Pool Inspection	\$237.11	1.60%	\$240.91	100.0%	\$235.00	\$240.91	\$240.00	130	\$240.00	\$650

82	Env. Health	Each add'l pool at same location	\$118.56	1.60%	\$120.45	100.0%	\$115.00	\$120.45	\$120.00	46	\$120.00	\$230
83	Env. Health	Pool Reinspection (after violation)	\$118.56	1.60%	\$120.45	100.0%	\$115.00	\$120.45	\$120.00	0	\$120.00	\$0
84	Env. Health	LATE POOL PAYMENT FEE - WHEN NO PAYMENT RECEIVED AFTER 30 DAYS INVOICED. (12) -est. time - 1 hour	\$115.78	1.60%	\$117.63	100.0%	\$115.00	\$117.63	\$115.00	20	\$115.00	\$0
85	Env. Health	DHS LICENSING										
86	Env. Health	DHS Licensing Inspection - municipal	\$220.40	1.60%	\$223.92	100.0%	\$220.00	\$223.92	\$220.00	48	\$220.00	\$0
87	Env. Health	DHS Licensing Inspection - well & septic	\$363.66	1.60%	\$369.48	100.0%	\$360.00	\$369.48	\$365.00	37	\$365.00	\$185
88	Env. Health	DHS Licensing - well & septic only	\$143.26	1.60%	\$145.55	100.0%	\$140.00	\$145.55	\$145.00	0	\$145.00	\$0
89	Env. Health	DHS Licensing re-inspection fee hourly rate **	\$121.83	1.60%	\$123.78	100.0%	\$115.00	\$123.78	\$120.00	0	\$120.00	\$0
90	Env. Health	DHS Initial Licensing Plan Review	\$418.76	1.60%	\$425.46	100.0%	\$410.00	\$425.46	\$420.00	0	\$420.00	\$0
91	Env. Health	BODY ART (TATTOO)										
92	Env. Health	Body Art Business Initial License	\$1,775.80	1.60%	\$1,804.21	50.0%	\$600.00	\$902.10	\$700.00	2	\$700.00	\$200
93	Env. Health	Body Art License Renewal	\$948.45	1.60%	\$963.63	50.0%	\$225.00	\$481.81	\$250.00	13	\$250.00	\$325
94	Env. Health	Body Art Lic-late renewal-additional	\$285.68	1.60%	\$290.25	50.0%	\$140.00	\$145.12	\$145.00	2	\$145.00	\$10
95	Env. Health	Body Art w/o initial license/reinstatement of revoked	\$1,189.52	1.60%	\$1,208.55	50.0%	\$590.00	\$604.28	\$600.00	0	\$600.00	\$0
96	Env. Health	Body Art non-compliant with inspection - hourly rate **	\$237.90	1.60%	\$241.71	50.0%	\$115.00	\$120.86	\$120.00	0	\$120.00	\$0
97	Env. Health	Reinstmt of Susp Body Art License (fine)	\$222.48	1.60%	\$226.04	100.0%	\$220.00	\$226.04	\$225.00	0	\$225.00	\$0
98	Env. Health	Body Art Initial License after July 1	\$303.05	1.60%	\$307.90	100.0%	\$300.00	\$307.90	\$305.00	0	\$305.00	\$0
99	Env. Health	Body Art Temp License (1-14 days)	\$110.20	1.60%	\$111.96	100.0%	\$110.00	\$111.96	\$110.00	1	\$110.00	\$0
100	Env. Health	PLAN REVIEW FEE FOR BODY ART (BEH HOURLY RATE, MINIMUM TIME TO DELIVER SERVICE = TWO HOURS) **	\$115.78	1.60%	\$117.63	100.0%	\$115.00	\$117.63	\$120.00	0	\$120.00	\$0
101	Env. Health	DEMAND PROGRAM (per hour)										
102	Env. Health	Sewage Inspection (Only)	\$848.53	1.60%	\$862.11	100.0%	\$825.00	\$862.11	\$850.00	1	\$850.00	\$25
103	Env. Health	Well (Only) Inspection -private	\$607.07	1.60%	\$616.78	100.0%	\$600.00	\$616.78	\$615.00	3	\$615.00	\$45
104	Env. Health	Combined Well & Septic Inspection	\$1,183.10	1.60%	\$1,202.03	100.0%	\$1,150.00	\$1,202.03	\$1,175.00	30	\$1,175.00	\$750
105	Env. Health	Vacant Land Evaluation	\$584.61	1.60%	\$593.96	100.0%	\$580.00	\$593.96	\$590.00	30	\$590.00	\$300
106	Env. Health	On-Site Sewage repair/replace	\$848.53	1.60%	\$862.11	100.0%	\$825.00	\$862.11	\$850.00	95	\$850.00	\$2,375
107	Env. Health	Well Repair	\$355.67	1.60%	\$361.36	100.0%	\$325.00	\$361.36	\$350.00	85	\$350.00	\$2,125
108	Env. Health	Altern On-site Sewage Syst Plan Revw	\$444.01	1.60%	\$451.11	100.0%	\$440.00	\$451.11	\$450.00	75	\$450.00	\$750
109	Env. Health	Subdivision Evaluation of Preliminary Plat	\$374.68	1.60%	\$380.67	100.0%	\$370.00	\$380.67	\$380.00	0	\$380.00	\$0
110	Env. Health	Munic Requ Eval. of Well/Septic-(hourly rate - min. 2 hours for service) **	\$118.56	1.60%	\$120.45	100.0%	\$115.00	\$120.45	\$120.00	13	\$120.00	\$65
111	Env. Health	Septic or Well ownershp trsfr,not installed at time of transfer	\$198.25	1.60%	\$201.43	100.0%	\$195.00	\$201.43	\$200.00	2	\$200.00	\$10
112	Env. Health	Septic tank repair or replacement inspection fee	\$303.99	1.60%	\$308.85	100.0%	\$345.00	\$308.85	\$345.00	22	\$345.00	\$0
113	Env. Health	Irrigation Well/Non-potable well - commercial	\$345.00	1.60%	\$350.52	100.0%	\$345.00	\$350.52	\$350.00	5	\$350.00	\$25
114	Env. Health	Combined Well & Septic Repair	\$1,085.65	1.60%	\$1,103.02	100.0%	\$950.00	\$1,103.02	\$1,000.00	11	\$1,000.00	\$550
115	Env. Health	Septic Installers Certification (2 hr chrg) **	\$115.00	1.60%	\$116.84	100.0%	\$115.00	\$116.84	\$120.00	0	\$120.00	\$0

116	Env. Health	BATHING BEACHES										
117	Env. Health	Bathing Area Operational Permit	\$237.11	1.60%	\$240.91	100.0%	\$235.00	\$240.91	\$240.00	0	\$240.00	\$0
118	Env. Health	Reinstmt of bathing area permit	\$118.56	1.60%	\$120.45	100.0%	\$115.00	\$120.45	\$120.00	0	\$120.00	\$0
119	Env. Health	Sanitary Surv for Prop. Bathg Beach	\$474.23	1.60%	\$481.81	100.0%	\$470.00	\$481.81	\$480.00	0	\$480.00	\$0
120	Env. Health	CAMPGROUNDS										
121	Env. Health	Campground Inspection 0-99 Sites	\$149.90	1.60%	\$152.30	100.0%	\$160.00	\$152.30	\$160.00	3	\$160.00	\$0
122	Env. Health	Campground Inspection 100-199 Sites	\$224.85	1.60%	\$228.45	100.0%	\$240.00	\$228.45	\$240.00	3	\$240.00	\$0
123	Env. Health	Campground Inspection 200+ Sites	\$299.80	1.60%	\$304.60	100.0%	\$320.00	\$304.60	\$320.00	3	\$320.00	\$0
124	Env. Health	Campground 0-99 sites -after July 1 fine for late inspection -150%	\$224.81	1.60%	\$228.40	100.0%	\$240.00	\$228.40	\$240.00	0	\$240.00	\$0
125	Env. Health	Campground 100-199 Sites after July 1 fine for late inspection 150%	\$337.21	1.60%	\$342.60	100.0%	\$360.00	\$342.60	\$360.00	0	\$360.00	\$0
126	Env. Health	Campground 200+ Sites after July 1 fine for late inspection 150%	\$449.61	1.60%	\$456.81	100.0%	\$480.00	\$456.81	\$480.00	0	\$480.00	\$0
127	Env. Health	Campground 0-99 Sites after Sept 1 fine for late inspection 200%	\$299.74	1.60%	\$304.54	100.0%	\$320.00	\$304.54	\$320.00	0	\$320.00	\$0
128	Env. Health	Campground 100-199 Sites after Sept 1 fine for late inspection 200%	\$449.61	1.60%	\$456.81	100.0%	\$480.00	\$456.81	\$480.00	0	\$480.00	\$0
129	Env. Health	Campground 200+ Sites fine for late inspection after Sept 1 -200%	\$599.48	1.60%	\$609.08	100.0%	\$640.00	\$609.08	\$640.00	0	\$640.00	\$0
130	Env. Health	Temporary Campground Inspections***					\$0.00	\$240.00	\$240.00	2	\$240.00	\$480
131	Env. Health	MISC EH PROGRAMS										
132	Env. Health	Collection of water samples for Type II Non-Community Water Sampling per hr **	\$112.05	1.60%	\$113.84	100.0%	\$115.00	\$113.84	\$120.00	0	\$120.00	\$0
133	Env. Health	Type II Non Community - Sanitary Survey	\$470.57	1.60%	\$478.10	100.0%	\$470.00	\$478.10	\$470.00	0	\$0.00	\$0
134	Env. Health	Type II Non Community - Sanitary Survey (non - transient)					\$0.00	\$650.00	\$650.00	4	\$650.00	\$2,600
135	Env. Health	Type II Non Community - Sanitary Survey (Transient)					\$0.00	\$420.00	\$420.00	15	\$420.00	\$6,300
136	Env. Health	Board of Health appeal fee	\$124.92	1.60%	\$126.92	100.0%	\$130.00	\$126.92	\$130.00	0	\$130.00	\$0
137	Env. Health	POINT OF SALE PROGRAM										
138	Env. Health	Point of Sale- appl processing fee	\$208.57	1.60%	\$211.91	100.0%	\$205.00	\$211.91	\$210.00	500	\$210.00	\$2,500
139	Env. Health	Point of Sale- on site evaluation well & waste treatment system by ICHD	\$417.15	1.60%	\$423.82	100.0%	\$405.00	\$423.82	\$415.00	25	\$415.00	\$250
140	Env. Health	Waste Treatment Inspection by ICHD (excludes pumping fees)	\$243.34	1.60%	\$247.23	100.0%	\$240.00	\$247.23	\$245.00	0	\$245.00	\$0
141	Env. Health	Well Inspection by ICHD (includes water samples for bacteria and partial chemicals)	\$173.81	1.60%	\$176.59	100.0%	\$170.00	\$176.59	\$175.00	0	\$175.00	\$0
142	Env. Health	Point of Sale- Extension Evaluations -hourly rate - 2 hours minimum for svc **	\$118.56	1.60%	\$120.45	100.0%	\$115.00	\$120.45	\$120.00	10	\$120.00	\$50
143	Env. Health	Point of Sale- Annl Inspector renwl fee	\$139.05	1.60%	\$141.27	100.0%	\$135.00	\$141.27	\$140.00	16	\$140.00	\$80
144	Env. Health	TOBACCO PROGRAM										
145	Env. Health	License- Tobacco Sales- 1yr.- Retailer-East Lansing	\$286.52	1.60%	\$291.10	100.0%	\$285.00	\$291.10	\$290.00	35	\$290.00	\$175
146	Env. Health	License- Tobacco Sales- 1yr.- Retailer- Non-East Lansing	\$330.42	1.60%	\$335.71	100.0%	\$330.00	\$335.71	\$335.00	230	\$335.00	\$1,150
147	Env. Health	License- Tobacco Sales- 1yr.- Vend. Mach.	\$330.42	1.60%	\$335.71	100.0%	\$330.00	\$335.71	\$335.00	2	\$335.00	\$10
148	Env. Health	Tobacco -Temporary Sampling Permit Fee	\$132.17	1.60%	\$134.28	100.0%	\$130.00	\$134.28	\$130.00	0	\$130.00	\$0

149	Env. Health	Tobacco -Temporary Sampling Permit Fee - Late Notice Fee (Less than 30 days before event)	\$137.75	1.60%	\$139.95	150.0%	\$205.00	\$209.93	\$205.00	0	\$205.00	\$0
150	Env. Health	License- Tobacco Sales- 1yr.- Retailer-East Lansing - Late Fee	\$410.14	1.60%	\$416.71	150.0%	\$450.00	\$625.06	\$480.00	0	\$480.00	\$0
151	Env. Health	License- Tobacco Sales- 1yr.- Retailer- Non-East Lansing - Late Fee	\$494.27	1.60%	\$502.18	150.0%	\$525.00	\$753.27	\$550.00	0	\$550.00	\$0
152	Env. Health	Tobacco Change of Ownership Fee - Non - East Lansing	\$152.49	1.60%	\$154.93	100.0%	\$150.00	\$154.93	\$150.00	0	\$150.00	\$0
153	Env. Health	Tobacco Chge of Ownership Fee-E.Lansing	\$131.46	1.60%	\$133.56	100.0%	\$130.00	\$133.56	\$130.00	0	\$130.00	\$0
154	Env. Health	Tobacco Failure to change ownership	\$189.30	1.60%	\$192.33	100.0%	\$185.00	\$192.33	\$190.00	0	\$190.00	\$0
155	Env. Health	POLLUTION PREVENTION PROGRAM										
156	Env. Health	Cat 1: 0-500 Gal report fee	\$144.64	1.60%	\$146.95	50.0%	\$70.00	\$73.48	\$70.00	141	\$70.00	\$0
157	Env. Health	Cat 2: 501-5000 Gal report fee	\$289.28	1.60%	\$293.91	50.0%	\$140.00	\$146.95	\$145.00	205	\$145.00	\$1,025
158	Env. Health	Cat 3: 5001 Gal report fee	\$433.91	1.60%	\$440.85	50.0%	\$210.00	\$220.42	\$220.00	107	\$220.00	\$1,070
159	Env. Health	Cat 1: 0-500 Gal Inspection fee	\$289.28	1.60%	\$293.91	50.0%	\$140.00	\$146.95	\$145.00	141	\$145.00	\$705
160	Env. Health	Cat 2: 501-5000 Gal Inspection fee	\$462.84	1.60%	\$470.24	50.0%	\$230.00	\$235.12	\$235.00	205	\$235.00	\$1,025
161	Env. Health	Cat 3: 5001 plus Gal Inspection fee	\$694.26	1.60%	\$705.37	50.0%	\$340.00	\$352.68	\$350.00	107	\$350.00	\$1,070
162	Env. Health	Hourly Rate Over Standard Service **	\$118.56	1.60%	\$120.45	100.0%	\$115.00	\$120.45	\$120.00	0	\$120.00	\$0
163	Env. Health	P2 On-Site Consultation (per hour)**	\$118.56	1.60%	\$120.45	100.0%	\$115.00	\$120.45	\$120.00	0	\$120.00	\$0
164	Env. Health	P2 Plan Review - hourly rate - 2 hour min. **	\$118.56	1.60%	\$120.45	100.0%	\$115.00	\$120.45	\$120.00	0	\$120.00	\$0
												\$56,622

* Fee set by the State of Michigan

** The charges for these services average two hours or more, but in order to keep the rate consistent, the Bureau of Environmental Health hourly rate is established by the BOC fee process. The recommended fee for FY2015 is \$120 per hour. However, many of these services are charged at the 2 hour minimum time to deliver the service (\$240 for the service) and \$120 per hour for any additional time as necessary.

***New State of Michigan Requirement. Fee is set by the Bureau of Environmental Health with ICHD.

NOTE: For the Health Department, in many cases, a fee increase is proposed with no additional revenue projected. In these cases, fees are charged to Health Department clients on a sliding schedule based on income. An increase in fees will not necessarily result in an increased cost to clients. The fees are proposed to increase in order to collect increased revenue from third party payers.

(1) This fee is now being handled by MSU. No Revenue to the County any longer.

2015 County Fees Analysis			FEES PROPOSED TO CHANGE ARE IN BOLD									
Law and Courts Committee												
	Location of Service	Fee Description	2014 Cost	2015 Cost Increase Factor	2015 Cost	Target Percent	2014 Fee	2015 Calc. Fee	2015 Initial Prop. Fee	Units	Controller/ Department Recommend.	Additional Revenue
7	Animal Control	Enforcement/Dog License Fees										
8	Animal Control	Sterilized	\$58.89	1.60%	\$59.83	25.0%	\$14.00	\$14.96	\$14.00	15,000	\$14.00	\$0
9	Animal Control	Sterilized - Delinquent	\$189.95	1.60%	\$192.99	25.0%	\$45.00	\$48.25	\$46.00	2,500	\$46.00	\$2,500
10	Animal Control	Sterilized - 3 year License	\$134.32	1.60%	\$136.46	25.0%	\$33.00	\$34.12	\$34.00	3,000	\$34.00	\$3,000
11	Animal Control	Un-Sterilized	\$185.97	1.60%	\$188.94	75.0%	\$65.00	\$141.71	\$70.00	4,000	\$70.00	\$20,000
12	Animal Control	Un-Sterilized - Delinquent	\$371.93	1.60%	\$377.88	75.0%	\$135.00	\$283.41	\$140.00	500	\$140.00	\$2,500
13	Animal Control	Un-Sterilized - 3 year License	\$447.72	1.60%	\$454.88	75.0%	\$150.00	\$341.16	\$155.00	250	\$155.00	\$1,250
14	Animal Control	Boarding Fee-Dangerous Animals	\$90.92	1.60%	\$92.37	100.0%	\$70.00	\$92.37	\$75.00	300	\$75.00	\$1,500
15	Animal Control	Boarding Fee per day-others	\$44.77	1.60%	\$45.49	75.0%	\$30.00	\$34.12	\$33.00	1,900	\$33.00	\$5,700
16	Animal Control	Adoption Fee										
17	Animal Control	Dogs(under six years of age)	\$95.94	1.60%	\$97.48	75.0%	\$71.00	\$73.11	\$72.00	550	\$72.00	\$550
18	Animal Control	Dogs(six years or older)	\$24.80	1.60%	\$25.19	75.0%	\$18.00	\$18.89	\$18.00	100	\$18.00	\$0
19	Animal Control	Puppies(age-four months or less)	\$143.92	1.60%	\$146.22	75.0%	\$110.00	\$109.66	\$110.00	190	\$110.00	\$0
20	Animal Control	Cats(under six years of age)	\$82.65	1.60%	\$83.97	75.0%	\$61.00	\$62.98	\$62.00	450	\$62.00	\$450
21	Animal Control	Cats(six years or older)	\$33.06	1.60%	\$33.59	75.0%	\$24.00	\$25.19	\$25.00	50	\$25.00	\$50
22	Animal Control	Kittens(age-four months or less)	\$66.12	1.60%	\$67.18	75.0%	\$59.00	\$50.38	\$59.00	190	\$59.00	\$0
23	Animal Control	Animal Redemption										
24	Animal Control	Animal Redemption - 1st offense	\$41.33	1.60%	\$41.99	75.0%	\$30.00	\$31.49	\$31.00	350	\$31.00	\$350
25	Animal Control	Animal Redemption - 2nd offense	\$49.59	1.60%	\$50.38	100.0%	\$49.00	\$50.38	\$50.00	50	\$50.00	\$50
26	Animal Control	Animal Redemption - 3rd offense	\$94.97	1.60%	\$96.49	100.0%	\$100.00	\$96.49	\$100.00	20	\$100.00	\$0
27	Animal Control	Animal Redemption - after 3rd offense	\$148.77	1.60%	\$151.15	100.0%	\$150.00	\$151.15	\$150.00	3	\$150.00	\$0
28	Animal Control	Euthanasia Fee	\$176.79	1.60%	\$179.62	100.0%	\$100.00	\$179.62	\$120.00	50	\$120.00	\$1,000
29	Animal Control	Ten Dog Kennel Inspection Fee	\$151.54	1.60%	\$153.96	100.0%	\$150.00	\$153.96	\$150.00	10	\$150.00	\$0
30	Animal Control	Over Ten Dog Kennel Inspection Fee	\$176.79	1.60%	\$179.62	100.0%	\$175.00	\$179.62	\$175.00	10	\$175.00	\$0
31	Animal Control	Owner Surrender	\$44.77	1.60%	\$45.49	100.0%	\$40.00	\$45.49	\$44.00	1,100	\$44.00	\$4,400
32	Animal Control	Owner Pick-up Fee	\$44.77	1.60%	\$45.49	100.0%	\$44.00	\$45.49	\$45.00	40	\$45.00	\$40
33	Animal Control	RABIES DECAP	\$44.77	1.60%	\$45.49	100.0%	\$50.00	\$45.49	\$50.00	20	\$50.00	\$0
34	Animal Control	TRANQ. AT-LARGE FEE	\$44.77	1.60%	\$45.49	100.0%	\$45.00	\$45.49	\$45.00	40	\$45.00	\$0
35	Animal Control	Rabies vaccination on redeemed dogs	\$20.20	1.60%	\$20.53	100.0%	15.00	\$20.53	20.00	350	20.00	\$1,750
36	Animal Control	Bordatella Vaccination-redeemed dogs	\$19.09	1.60%	\$19.39	100.0%	15.00	\$19.39	19.00	490	19.00	\$1,960
37	Animal Control	Spay/neuter deposit-Owners redeeming pet	\$78.87	1.60%	\$80.14	100.0%	78.00	\$80.14	80.00	212	80.00	\$424
38	Pros Atty	Diversion - Initial Interview	\$69.00	1.60%	\$70.11	50.0%	\$33.00	\$35.05	\$34.00	450	\$34.00	\$450
39	Pros Atty	Diversion - Service Fee										
40	Pros Atty	Diversion - Misdemeanor Offender	\$901.55	1.60%	\$915.98	50.0%	\$440.00	\$457.99	\$445.00	488	\$445.00	\$2,440
41	Pros Atty	Diversion - Felony Offender	\$1,622.80	1.60%	\$1,648.76	50.0%	\$780.00	\$824.38	\$795.00	112	\$795.00	\$1,680
42	Pros Atty	Costs-eligible convictions - Guilty Plea	\$142.63	1.60%	\$144.92	75.0%	\$106.00	\$108.69	\$106.00	600	\$106.00	\$0
43	Pros Atty	Costs for eligible convictions - Trial	\$2,282.42	1.60%	\$2,318.94	10.0%	\$220.00	\$231.89	\$225.00	11	\$225.00	\$55
44	Jail	Day Rate (1)	\$52.81	1.60%	\$53.66	100.0%	\$52.81	\$53.66	\$53.66	22,448	\$53.66	\$19,080

45	Sheriff	Accident/Incident Report *	\$4.95	1.60%	\$5.03	100.0%	\$5.00	\$5.03	\$5.00	2,384	\$5.00	\$0
46	Sheriff	OWI arrest resulting in conviction	\$244.24	1.60%	\$248.14	100.0%	Varies by arrest	\$248.14	Varies by arrest	329	Varies by arrest	\$0
47	Sheriff	Fingerprinting and/or Palm Printing	\$15.49	1.60%	\$15.74	100.0%	\$16.00	\$15.74	\$16.00	621	\$16.00	\$0
48	Sheriff	Public Notary Fee for gun permits (2)	\$9.72	1.60%	\$9.88	100.0%	\$10.00	\$9.88	\$10.00	1,354	\$10.00	\$0
49	Sheriff	Costs for Command per hour	\$62.79	1.60%	\$63.80	100.0%	\$62.79	\$63.80	\$63.80		\$63.80	\$0
50	Sheriff	Costs for Deputy per hour	\$56.32	1.60%	\$57.22	100.0%	\$55.00	\$57.22	\$57.22		\$57.22	\$0
51	Sheriff	Pistol Entry database verification (3)	\$0.98	1.60%	\$0.99	100.0%	\$1.00	\$0.99	\$1.00		\$1.00	\$0
52	Sheriff	Cert. of Reg for Precious Metal/Gem Dealer License (6)	\$52.58	1.60%	\$53.42	100.0%	\$50.00	\$53.42	\$52.00	0	\$50.00	\$0
53	Sheriff	Road Bonds per Warrant	\$10.52	1.60%	\$10.68	100.0%	\$10.00	\$10.68	\$10.00	0	\$10.00	\$0
54	Sheriff	False Alarm Fee- third offense	\$42.07	1.60%	\$42.74	100.0%	\$40.00	\$42.74	\$42.00	0	\$42.00	\$0
55	Sheriff/Em Mgt.	Cost Recovery Fee (5) flat rate per indiv.	\$30.00	1.60%	\$30.48	100.0%	\$30.00	\$30.48	\$30.00	0	\$30.00	\$0
56	Sheriff/Em Mgt.	Cost Recov. Fee (5) flat rate per/hr per vehicle	\$250.00	1.60%	\$254.00	100.0%	\$300.00	\$254.00	\$300.00	0	\$300.00	\$0
57	Sheriff	False Alarm Fee-fourth offense & subsequent/each yr	\$105.16	1.60%	\$106.85	100.0%	\$100.00	\$106.85	\$105.00	0	\$105.00	\$0
58	All Courts	Work Release (4)	\$50.96	1.60%	\$51.77	50.0%	\$25.00	\$25.89	\$25.00	5,250	\$25.00	\$0
59	District Court	Civil	\$112.55	1.60%	\$114.35	50.0%	Varies	\$57.17	Varies	5,210	Varies	\$0
60	District Court	Felonies	\$181.48	1.60%	\$184.38	0.0%	\$0.00	\$0.00	\$0.00	684	\$0.00	\$0
61	District Court	Pre-Sentence Reports	\$218.22	1.60%	\$221.71	100.0%	\$100.00	\$221.71	\$125.00	75	\$100.00	\$0
62	District Court	Preliminary Breath Test (PBT)	\$6.43	1.60%	\$6.54	0.0%	\$0.00	\$0.00	\$0.00	1,750	\$0.00	\$0
63	District Court	Probation Oversight (per month)	\$114.92	1.60%	\$116.76	100.0%	\$35.00	\$116.76	\$40.00	5,220	\$35.00	\$0
64	District Court	Traffic/Criminal	Varies	1.60%	\$0.00	100.0%	Varies	\$0.00	Varies	25,615	Varies	\$0
65	District Court	Traffic	\$255.58	1.60%	\$259.67	50.0%	Varies	\$129.83	Varies	1,775	Varies	\$0
66	Circuit Court	Copies	\$3.72	1.60%	\$3.78	25.0%	\$1.00	\$0.94	\$1.00	25,000	\$1.00	\$0
67	Circuit Court	Criminal Histories	\$10.83	1.60%	\$11.00	100.0%	\$10.00	\$11.00	\$10.00	1,000	\$10.00	\$0
68	Circuit Court	Felony Case Costs	\$725.89	1.60%	\$737.51	100.0%	\$635.00	\$737.51	\$650.00	650	\$650.00	\$9,750
69	Circuit Court	Show Cause - Probation	\$457.71	1.60%	\$465.03	100.0%	\$130.00	\$465.03	\$150.00	80	\$150.00	\$1,600
70	Family Division	Delinquency Court Costs	\$399.34	1.60%	\$405.73	100.0%	\$230.00	\$405.73	\$250.00	1,725	\$250.00	\$34,500
71	Family Division	In-Home Detention	\$39.04	1.60%	\$39.67	0.0%	\$0.00	\$0.00	\$0.00	7,000	\$0.00	\$0
72	Family Division	Intensive Probation	\$923.32	1.60%	\$938.09	0.0%	\$0.00	\$0.00	\$0.00	970	\$0.00	\$0
73	Family Division	Regular Probation	\$152.96	1.60%	\$155.41	0.0%	\$0.00	\$0.00	\$0.00	5,292	\$0.00	\$0
74	Family Division	Tether	\$134.35	1.60%	\$136.50	25.0%	\$30.00	\$34.13	\$30.00	2,625	\$30.00	\$0
75	Family Division	Traffic	\$218.78	1.60%	\$222.28	50.0%	ticket fee schedule	\$111.14	ticket fee schedule	1,775	ticket fee schedule	\$0
76	Family Division	Traffic - Fail to Appear	\$102.90	1.60%	\$104.54	25.0%	\$25.00	\$26.14	\$26.00	355	\$26.00	\$355
77	FOC	FOC Bench Warrants	\$660.73	1.60%	\$671.31	100.0%	\$260.00	\$671.31	\$275.00	1,000	\$275.00	\$15,000
	TOTALS											\$132,384

* - \$5.00 per page for first two pages, \$1.00 per additional page after the first two pages (this includes Accident & Incident Reports, Proof of Incarceration, and Background Checks)

(1) The Prisoner Reimbursement to the County Act was increased from a maximum of \$30 per day, to \$60 per day, as currently set forth in MCL 801.83. The reimbursement rate for the contracted beds with the Michigan Department of Corrections is currently set at \$36.00.

	(2) As stated in MCL 55.285, the fee charged for performing a notarial act shall not be more than \$10.00 for an individual transaction or notarial act.	
	(3) As stated in MCL 28.422a, a local police or sheriff may charge up to \$1.00 for the cost of providing, to the owner, a copy of information that was entered in the pistol entry database.	
	(4) Courts ordering work release are encouraged to recognize that the cost of administering work release at the jail has been calculated at \$50.00 per day, but is charged at 50% of that amount, \$25/day, if paid in certain time. Sometimes, the Judge will order a different amount.	
	(5) Fee raised in 2013 per Reso 13-418	
	(6) As stated in in MCL 445.483 (4) the fee cannot exceed \$50.00	

2015 County Fees as Proposed				
County Services Committee				
Location of Service	Fee Description	2014 Fee	Controller/ Department Recommend.	Additional Revenue
Clerk	Expedited Svc - copies of Vital Records	\$20.00	\$25.00	\$1,240
Drain Comm.	Topography	\$550.00	\$555.00	\$15
Drain Comm.	Preliminary Comm. Site Plan Review (2)	\$670.00	\$680.00	\$200
Drain Comm.	Preliminary Plat Review (2)	\$670.00	\$680.00	\$30
Drain Comm.	Plat and Commercial Drainage Review			
Drain Comm.	Plat and Commercial Drainage Review - First acre	\$670.00	\$680.00	\$200
Drain Comm.	Additional acre	\$75.00	\$76.00	\$16
Drain Comm.	Plat Drain Administration Fee	\$2,300.00	\$2,400.00	\$300
Drain Comm.	Drain Crossing Permits, Review (Commercial)	\$480.00	\$490.00	\$450
Drain Comm.	Drain Crossing Permit- (Residential)	\$120.00	\$125.00	\$5
Drain Comm.	Tap-in Permit - Commercial	\$390.00	\$400.00	\$180
Drain Comm.	Soil Erosion Permit - Commercial-12 mo. Duration - 1/2 acre or less	\$580.00	\$590.00	\$0
Drain Comm.	Soil Erosion (12 mo.) - Commercial- each additional acre (3)	\$58.00	\$59.00	\$0
Drain Comm.	Soil Erosion Permit - Commercial -9 mo. Duration - 1/2 acre or less (3)	\$510.00	\$520.00	\$0
Drain Comm.	Soil Erosion (9 mo.) - Commercial- each add'l acre (3)	\$51.00	\$52.00	\$0
Drain Comm.	Escrow account-1/2 acre or less	\$550.00	\$555.00	\$190
Drain Comm.	Escrow account - 1/2 to 1 acre	\$1,650.00	\$1,675.00	\$450
Drain Comm.	Escrow account - 1 to 5 acres	\$3,300.00	\$3,350.00	\$1,350
Drain Comm.	Escrow account - 5 to 10 acres	\$5,500.00	\$5,590.00	\$540
Drain Comm.	Escrow account - each add'l 10 acres	\$2,700.00	\$2,795.00	\$570
Drain Comm.	Soil Erosion Permit-Residential-12 mo.	\$250.00	\$255.00	\$10
Drain Comm.	Soil Erosion Permit - 9 month duration	\$240.00	\$245.00	\$30
Drain Comm.	Soil Erosion Permit - 6 month duration	\$190.00	\$200.00	\$1,060
Drain Comm.	Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection	\$300.00	\$310.00	\$180
Drain Comm.	Violation and Cease&Desist Order	\$285.00	\$290.00	\$30
Equalization	Digitally Produced Paper Maps- Parcel Layer			
Equalization	22" x 34"	\$24.00	\$25.00	\$5
Equalization	28" x 40"	\$30.00	\$31.00	\$5
Equalization	Digitally Produced Paper Maps - Parcel layer w/2005 Digital Photo Layer			
Equalization	11" x 17"	\$24.00	\$25.00	\$25
Equalization	22" x 34"	\$49.00	\$50.00	\$5
Equalization	28" x 40"	\$61.00	\$62.00	\$5
Equalization	34" x 44"	\$74.00	\$75.00	\$5
Equalization	Custom Maps	\$69.00	\$70.00	\$50
Zoo	Resident Annual	\$30.00	\$31.00	\$0
Zoo	Non-Resident Annual	\$40.00	\$41.00	\$0
Zoo	Admission Fees (group rate ****)			
Zoo	Resident Adult (April - October)	\$4.00	\$6.00	\$0
Zoo	Non-Resident Adult (April - October)	\$10.00	\$12.00	\$0
Zoo	Non-Resident Senior (April - October)	\$8.00	\$10.00	\$0
Zoo	Children (age 3-12) (April - October)	\$2.00	\$3.00	\$0
Zoo	All Adults(November-March): Res, Non-Res, or Senior	\$2.00	\$3.00	\$0
Zoo	Children (age 3-12) (November - March)	\$1.00	\$2.00	\$0
Zoo	Shelters - 60 Person Capacity ****			
Zoo	Potter Park Penguin Cove	\$75.00	\$78.00	\$105

RoD	Register of Deeds			
RoD	Plat Administration Fee	\$100.00	\$20.00	(\$800)
Treasurer	NSF Checks	\$30.00	\$31.00	\$75
TOTALS				\$6,576

(2) These Fees must be the same as the 1st acre				
(3) The fee for each additional acre is 10% of the original fee				
**** FEE EXCEPTIONS - <u>Waiver of Fees</u> : all school and non-profit groups Mon-Friday (PB#10-21), Big Brother/Sister (PB#04-25), Special Events (PB#11-53), Annual hardship pass -free to low income(PB#93-78), Waiver of parking fees during Potter Park Zoo Winter Wonderland of Lights (PB#11-42), Free admission to Zoo for County Residents on first Saturday in October				

2015 County Fee Changes as Proposed
Human Services Committee

Location of Service	Fee Description	2014 Fee	Controller/ Department Recommend.	Additional Revenue
Comm. Health	Conting Ed. Fee Diseased Control/Imm.	\$14.00	\$15.00	\$150
Comm. Health	MIHP Tran. Bus/Van	\$33.68	\$35.04	\$544
Comm. Health	MIHP - Trans Taxi	\$30.80	\$32.04	\$87
Comm. Health	MIHP Trans. Volunteer	\$0.33	\$0.35	\$1
Comm. Health	Compreh Envir Investigation	\$275.00	\$290.00	\$165
Comm. Health	Assessment of Home	\$120.00	\$125.00	\$25
Comm. Health	Immigration Physical Exams	\$190.00	\$195.00	\$50
Imm. Clinic	Internat'l Travel Consult	\$60.00	\$61.00	\$500
Med Examiner	Cremation Permits	\$26.00	\$27.00	\$950
Med Examiner	Autopsy Report Copies (family)	\$17.00	\$18.00	\$50
Med Examiner	Autopsy Report Copies (others)	\$44.00	\$45.00	\$25
OYC	Consultation Request (per hr.)	\$71.00	\$73.00	\$20
OYC	Agency Training Request- Base, 1.5 hr.	\$210.00	\$212.00	\$18
OYC	Agency Training Request- Base, 2.5 hr.	\$350.00	\$352.00	\$22
OYC	Agency Training Request- Base, 3.0 hr.	\$430.00	\$432.00	\$20
OYC	Agency Training Request- Base, 5.0 hr.	\$685.00	\$687.00	\$16
OYC	Agency Train. Request- Base, 1.5 hr, each add.	\$14.00	\$16.00	\$0
OYC	Agency Train. Request- Base, 2.5 hr, each add.	\$21.00	\$23.00	\$0
OYC	OYC-Advertised Train.- 1-2 hr./per person (min. 15 attending)	\$25.00	\$27.00	\$200
OYC	OYC-Advertised Train.- 2.5-4.5 hr./per person (min. 15 attending)	\$33.00	\$35.00	\$1,400
OYC	OYC-Advertised Train.- 5-7 hrs./per person (min. 15 attending).	\$68.00	\$70.00	\$240
OYC	OYC - Advanced Training - 10 hrs./per person	\$108.00	\$110.00	\$140
OYC	OYC - Administrator Training - 16 hrs./per person	\$136.00	\$138.00	\$200
Env. Health	FIXED FOOD SERVICE ESTAB-PROFIT			
Env. Health	FSE Initial License incl.2 hrs Plan Rev	\$1,320.00	\$1,350.00	\$1,440
Env. Health	FSE Restricted License Renewal (w/o PR)	\$660.00	\$675.00	\$0
Env. Health	FSE Initial License (Mobile)	\$470.00	\$490.00	\$0
Env. Health	MOBILE UNIT RENEWAL LICENSE (4 hours)	\$235.00	\$240.00	\$0
Env. Health	FSE Renewal Lic -At least \$750,000	\$1,100.00	\$1,150.00	\$11,550
Env. Health	FSE Renewal Lic-At least \$500,000,less than \$750,000	\$900.00	\$925.00	\$1,925
Env. Health	FSE Renewal Lic-At least \$250,000,less than \$500,000	\$700.00	\$725.00	\$3,100
Env. Health	FSE Renewal Lic-Less than \$250,000	\$500.00	\$520.00	\$4,220
Env. Health	FSE Non-profit License Renewal	\$250.00	\$260.00	\$740
Env. Health	Fixed Food Svc Estab Nonprofit - INITIAL License incl. 2 hr plan rev	\$675.00	\$700.00	\$0
Env. Health	Surcharge-Fail submit plans/chg own	\$600.00	\$610.00	\$0
Env. Health	Special food svc estab surchrg 2nd step of formal hearing	\$510.00	\$525.00	\$0
Env. Health	Special food svc estab surchrg 3rd step of formal hearing	\$1,020.00	\$1,050.00	\$0

Env. Health	Seasonal Renewal License, FSE			
Env. Health	FSE Seasonal Renewal -Gross sales exc. \$750,000	\$660.00	\$690.00	\$0
Env. Health	FSE Seasonal renewal- at least \$500,000,less \$750,000	\$540.00	\$560.00	\$20
Env. Health	FSE Seasonal Renewal -at least \$250,000,less \$500,000	\$420.00	\$430.00	\$20
Env. Health	FSE Seasonal renewal -less than \$250,000	\$300.00	\$310.00	\$80
Env. Health	FSE - DOE Schools Program - Satellite Kitchen	\$340.00	\$350.00	\$210
Env. Health	Change of Ownership of FSE	\$395.00	\$405.00	\$380
Env. Health	Initl Lic Fee Exmpt(plan revw only) Govt	\$230.00	\$235.00	\$0
Env. Health	FOOD VARIANCE REQUEST FEE (BASED ON BEH HOURLY RATE, ESTIMATED TIME TO DELIVER SERVICE - ONE HOUR **	\$115.00	\$120.00	\$0
Env. Health	STFU (Special Transitory Food Unit)			
Env. Health	Initial STFU license Incl. Plan Review	\$350.00	\$375.00	\$200
Env. Health	STFU late inspection request	\$160.00	\$165.00	\$15
Env. Health	TEMPORARY LICENSE			
Env. Health	Temp FSE - Non-Profit	\$115.00	\$120.00	\$165
Env. Health	Temp Nonprf FSE-Ops Beg Bef Licg (double)	\$230.00	\$235.00	\$5
Env. Health	Temp FSE- Preparation Type - For Profit	\$230.00	\$240.00	\$500
Env. Health	Temp FSE-Ops Began Before Licg (double)	\$460.00	\$480.00	\$20
Env. Health	Temp FSE-each add'l lic.after 2 at 1 loc	\$75.00	\$78.00	\$0
Env. Health	Temp Event Inspection Request - Late Fee	\$460.00	\$480.00	\$0
Env. Health	VENDING			
Env. Health	Vending:1-3 Licensable Mach. in Same Loc.	\$85.00	\$86.00	\$74
Env. Health	Vending: 4-6 Licensable Mach. in Same Loc.	\$110.00	\$115.00	\$25
Env. Health	Surcharge-Failure to apply for vending license-Fee	\$195.00	\$200.00	\$0
Env. Health	POOL			
Env. Health	Public Pool Inspection	\$235.00	\$240.00	\$650
Env. Health	Each add'l pool at same location	\$115.00	\$120.00	\$230
Env. Health	Pool Reinspection (after violation)	\$115.00	\$120.00	\$0
Env. Health	DHS LICENSING			
Env. Health	DHS Licensing Inspection - well & septic	\$360.00	\$365.00	\$185
Env. Health	DHS Licensing - well & septic only	\$140.00	\$145.00	\$0
Env. Health	DHS Licensing re-inspection fee hourly rate **	\$115.00	\$120.00	\$0
Env. Health	DHS Initial Licensing Plan Review	\$410.00	\$420.00	\$0
Env. Health	BODY ART (TATTOO)			
Env. Health	Body Art Business Initial License	\$600.00	\$700.00	\$200
Env. Health	Body Art License Renewal	\$225.00	\$250.00	\$325
Env. Health	Body Art Lic-late renewal-additional	\$140.00	\$145.00	\$10
Env. Health	Body Art w/o initial license/reinstatement of revoked	\$590.00	\$600.00	\$0
Env. Health	Body Art non-compliant with inspection - hourly rate **	\$115.00	\$120.00	\$0
Env. Health	Reinstmt of Susp Body Art License (fine)	\$220.00	\$225.00	\$0
Env. Health	Body Art Initial License after July 1	\$300.00	\$305.00	\$0
Env. Health	PLAN REVIEW FEE FOR BODY ART (BEH HOURLY RATE, MINIMUM TIME TO DELIVER SERVICE = TWO HOURS) **	\$115.00	\$120.00	\$0

Env. Health	DEMAND PROGRAM (per hour)			
Env. Health	Sewage Inspection (Only)	\$825.00	\$850.00	\$25
Env. Health	Well (Only) Inspection -private	\$600.00	\$615.00	\$45
Env. Health	Combined Well & Septic Inspection	\$1,150.00	\$1,175.00	\$750
Env. Health	Vacant Land Evaluation	\$580.00	\$590.00	\$300
Env. Health	On-Site Sewage repair/replace	\$825.00	\$850.00	\$2,375
Env. Health	Well Repair	\$325.00	\$350.00	\$2,125
Env. Health	Altern On-site Sewage Syst Plan Revw	\$440.00	\$450.00	\$750
Env. Health	Subdivision Evaluation of Preliminary Plat	\$370.00	\$380.00	\$0
Env. Health	Munic Requ Eval. of Well/Septic-(hourly rate - min. 2 hours for service) **	\$115.00	\$120.00	\$65
Env. Health	Septic or Well ownershp trsfr,not installed at time of transfer	\$195.00	\$200.00	\$10
Env. Health	Irrigation Well/Non-potable well - commercial	\$345.00	\$350.00	\$25
Env. Health	Combined Well & Septic Repair	\$950.00	\$1,000.00	\$550
Env. Health	Septic Installers Certification (2 hr chrg) **	\$115.00	\$120.00	\$0
Env. Health	BATHING BEACHES			
Env. Health	Bathing Area Operational Permit	\$235.00	\$240.00	\$0
Env. Health	Reinstmt of bathing area permit	\$115.00	\$120.00	\$0
Env. Health	Sanitary Surv for Prop. Bathg Beach	\$470.00	\$480.00	\$0
Env. Health	CAMPGROUNDS			
Env. Health	Temporary Campground Inspections***	\$0.00	\$240.00	\$480
Env. Health	MISC EH PROGRAMS			
Env. Health	Collection of water samples for Type II Non-Community Water Sampling per hr **	\$115.00	\$120.00	\$0
Env. Health	Type II Non Community - Sanitary Survey (non - transient)	\$0.00	\$650.00	\$2,600
Env. Health	Type II Non Community - Sanitary Survey (Transient)	\$0.00	\$420.00	\$6,300
Env. Health	POINT OF SALE PROGRAM			
Env. Health	Point of Sale- appl processing fee	\$205.00	\$210.00	\$2,500
Env. Health	Point of Sale- on site evaluation well & waste treatment system by ICHD	\$405.00	\$415.00	\$250
Env. Health	Waste Treatment Inspection by ICHD (excludes pumping fees)	\$240.00	\$245.00	\$0
Env. Health	Well Inspection by ICHD (includes water samples for bacteria and partial chemicals)	\$170.00	\$175.00	\$0
Env. Health	Point of Sale- Extension Evaluations -hourly rate - 2 hours minimum for svc **	\$115.00	\$120.00	\$50
Env. Health	Point of Sale- Annl Inspector renwl fee	\$135.00	\$140.00	\$80
Env. Health	TOBACCO PROGRAM			
Env. Health	License- Tobacco Sales- 1yr.- Retailer-East Lansing	\$285.00	\$290.00	\$175
Env. Health	License- Tobacco Sales- 1yr.- Retailer- Non-East Lansing	\$330.00	\$335.00	\$1,150
Env. Health	License- Tobacco Sales- 1yr.- Vend. Mach.	\$330.00	\$335.00	\$10
Env. Health	License- Tobacco Sales- 1yr.- Retailer-East Lansing - Late Fee	\$450.00	\$480.00	\$0
Env. Health	License- Tobacco Sales- 1yr.- Retailer- Non-East Lansing - Late Fee	\$525.00	\$550.00	\$0
Env. Health	Tobacco Failure to change ownership	\$185.00	\$190.00	\$0

Env. Health	POLLUTION PREVENTION PROGRAM			
Env. Health	Cat 2: 501-5000 Gal report fee	\$140.00	\$145.00	\$1,025
Env. Health	Cat 3: 5001 Gal report fee	\$210.00	\$220.00	\$1,070
Env. Health	Cat 1: 0-500 Gal Inspection fee	\$140.00	\$145.00	\$705
Env. Health	Cat 2: 501-5000 Gal Inspection fee	\$230.00	\$235.00	\$1,025
Env. Health	Cat 3: 5001 plus Gal Inspection fee	\$340.00	\$350.00	\$1,070
Env. Health	Hourly Rate Over Standard Service **	\$115.00	\$120.00	\$0
Env. Health	P2 On-Site Consultation (per hour)**	\$115.00	\$120.00	\$0
Env. Health	P2 Plan Review - hourly rate - 2 hour min. **	\$115.00	\$120.00	\$0
				\$56,622

** The charges for these services average two hours or more, but in order to keep the rate consistent, the Bureau of Environmental Health hourly rate is established by the BOC fee process. The recommended fee for FY2015 is \$120 per hour. However, many of these services are charged at the 2 hour minimum time to deliver the service (\$240 for the service) and \$120 per hour for any additional time as necessary.

***New State of Michigan Requirement. Fee is set by the Bureau of Environmental Health with ICHD.

NOTE: For the Health Department, in many cases, a fee increase is proposed with no additional

2015 Proposed Fees to be Changed
Law and Courts Committee

Location of Service	Fee Description	2014 Fee	Controller/ Department Recommend.	Additional Revenue
Animal Control	Sterilized - Delinquent	\$45.00	\$46.00	\$2,500
Animal Control	Sterilized - 3 year License	\$33.00	\$34.00	\$3,000
Animal Control	Un-Sterilized	\$65.00	\$70.00	\$20,000
Animal Control	Un-Sterilized - Delinquent	\$135.00	\$140.00	\$2,500
Animal Control	Un-Sterilized - 3 year License	\$150.00	\$155.00	\$1,250
Animal Control	Boarding Fee-Dangerous Animals	\$70.00	\$75.00	\$1,500
Animal Control	Boarding Fee per day-others	\$30.00	\$33.00	\$5,700
Animal Control	Dogs(under six years of age)	\$71.00	\$72.00	\$550
Animal Control	Cats(under six years of age)	\$61.00	\$62.00	\$450
Animal Control	Cats(six years or older)	\$24.00	\$25.00	\$50
Animal Control	Animal Redemption - 1st offense	\$30.00	\$31.00	\$350
Animal Control	Animal Redemption - 2nd offense	\$49.00	\$50.00	\$50
Animal Control	Euthanasia Fee	\$100.00	\$120.00	\$1,000
Animal Control	Owner Surrender	\$40.00	\$44.00	\$4,400
Animal Control	Owner Pick-up Fee	\$44.00	\$45.00	\$40
Animal Control	Rabies vaccination on redeemed dogs	15.00	20.00	\$1,750
Animal Control	Bordatella Vaccination-redeemed dogs	15.00	19.00	\$1,960
Animal Control	Spay/neuter deposit-Owners redeeming pet	78.00	80.00	\$424
Pros Atty	Diversion - Initial Interview	\$33.00	\$34.00	\$450
Pros Atty	Diversion - Misdemeanor Offender	\$440.00	\$445.00	\$2,440
Pros Atty	Diversion - Felony Offender	\$780.00	\$795.00	\$1,680
Pros Atty	Costs for eligible convictions - Trial	\$220.00	\$225.00	\$55
Jail	Day Rate (1)	\$52.81	\$53.66	\$19,080
Sheriff	Costs for Command per hour	\$62.79	\$63.80	\$0
Sheriff	Costs for Deputy per hour	\$55.00	\$57.22	\$0
Sheriff	False Alarm Fee- third offense	\$40.00	\$42.00	\$0
Sheriff	False Alarm Fee-fourth offense & subsequent/each yr	\$100.00	\$105.00	\$0
Circuit Court	Felony Case Costs	\$635.00	\$650.00	\$9,750
Circuit Court	Show Cause - Probation	\$130.00	\$150.00	\$1,600
Family Division	Delinquency Court Costs	\$230.00	\$250.00	\$34,500
Family Division	Traffic - Fail to Appear	\$25.00	\$26.00	\$355
FOC	FOC Bench Warrants	\$260.00	\$275.00	\$15,000
TOTALS				\$132,384

(1) The Prisoner Reimbursement to the County Act was increased from a maximum of \$30

RECEIVED
MAR 20 2014



**City of Lansing
Notice of Public Hearing**

March 26, 2014

Ms. Becky Bennett, Board Coordinator
Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

Dear Ms. Bennett:

Please find enclosed the following Notices of Public Hearings:

- Resolution #2014-067: 4000 N Grand River Avenue. Brownfield Redevelopment Plan
- Resolution #2014-68: General Motors – Industrial Facilities Exemption Certificate Request (IFT-1-14)
- Resolution #2014-69: General Motors – Application for Exemption of New Personal Property Tax (PPE-01-14)

Please contact me should you have any questions. Thank you!

Regards,

A handwritten signature in black ink, appearing to read "Karl Dorshimer".

Karl Dorshimer
Director of Economic Development

KD/trp
3-26-14

Enclosures

RESOLUTION #2014-067

**BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING
BROWNFIELD PLAN #59
4000 N. GRAND RIVER AVE. BROWNFIELD REDEVELOPMENT PLAN**

WHEREAS, the Lansing Brownfield Redevelopment Authority has prepared and forwarded an approved Brownfield Plan pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 4000 N. Grand River Ave. located in the City of Lansing; and

WHEREAS, prior to Council's action on this request, it is necessary to hold a public hearing on Brownfield Plan #59 to allow for any resident, taxpayer or ad valorem taxing unit the right to appear and be heard;

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on April 21, 2014 at 7:00 p.m. on Brownfield Plan #59 – 4000 N. Grand River Ave. Brownfield Redevelopment Plan under the Brownfield Redevelopment Financing Act, for property more particularly described as:

COM AT A POINT ON N'LY ROW N GRAND RIVER AVE, BEING 50 FT N OF C/L THEREOF & N 68DEG 55MIN W 626.25 FT FROM INT'N E LINE SEC 6, TH N 21DEG 05MIN E 383.56 FT, N 43DEG 09MIN W 198.32 FT, N 68DEG 55MIN W 570.89 FT, S 503.03 FT TO N'LY LINE SAID STREET, SE'LY 570 FT TO BEG; SEC 6, T4N R2W, 33001001060226090;

And that the City Clerk cause notice of such hearing to be published twice in a publication of general circulation, no less than 10 days or more than 40 days prior to the date of the public hearing, and that the City Clerk also cause the legislative body of each taxing unit levying ad valorem taxes on this property, to be notified of Brownfield Plan #59 and the scheduled public hearing.

RESOLUTION #2014-068

**BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the City of Lansing received and filed an application from General Motors LLC requesting an Industrial Facilities Exemption Certificate (IFT-1-14) pursuant to Public Act 198 of 1974, as amended; and

WHEREAS, prior to acting upon this request, it is necessary to hold a public hearing on GM's application for an Industrial Facilities Exemption Certificate (IFT-1-14), to allow for any resident or taxpayer or ad valorem taxing unit the right to appear and be heard;

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on the 7th day of April, 2014 at 7:00 p.m., on the General Motors LLC application for an Industrial Facilities Exemption Certificate (IFT-1-14) located at 920 Townsend Avenue within the boundary more particularly described as:

PARTS SECS 20 & 21, AND ALL LOTS, BLOCKS, PLATS, VACATED STREETS & ALLEYS LYING WITHIN PARCEL DESC AS: COM INTN C/L WILLIAM ST & E LINE M-99, TH E TO W LINE BUTLER ST EXT'D S, N TO SE COR ZUBKUS WAY, N'LY TO S LINE MAIN ST, E TO W LINE WALNUT ST, S TO N LINE WILLIAM ST, E TO W LINE TOWNSEND ST, S TO N LINE ELM ST, E TO W BANK GRAND RIVER, S'LY TO N LINE GTW RR R/W, W'LY TO E LINE M-99, N TO BEG, EXC PARTS USED FOR CITY OR MDOT STREET PURPOSES; SEC 21 T4N R2W,

and that the City Clerk cause to be published in a publication of general circulation giving notice of such hearing, and that the City Clerk also cause the legislative body of each taxing unit levying ad valorem taxes on this property, as well as the owners of real property located within the stated boundary, be notified by certified mail of this application and the scheduled public hearing.

[21973:3:20140324:204942]

RESOLUTION #2014-069

**BY THE COMMITTEE ON DEVELOPMENT AND PLANNING
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING
Setting a Public Hearing for a Personal Property Exemption**

WHEREAS, pursuant to Public Act 328 of 1998, General Motors LLC, has made Application for Exemption of New Personal Property (PPE-01-14) for an area commonly known as Lansing Grand River Assembly – Stamping Plant which is contained within the Lansing Industrial Districts IDD-05-77 and IDD-08-80, established, by the Lansing City Council on May 23, 1977 and December 22, 1980 respectively, pursuant to Public Act 198 of 1974, as amended, and

WHEREAS, prior to acting upon this request, the City desires to hold a public hearing on General Motors LLC's Application for Exemption of New Personal Property (PPE-01-14), to allow for all residents, taxpayers and other interested persons to appear and be heard;

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held in the City Council Chambers of the City of Lansing, 10th Floor, Lansing City Hall, Lansing, Michigan, on April 7, 2014, on the General Motors LLC's. application for New Personal Property Exemption on the following described property:

A PARCEL OF LAND LOCATED IN AND BEING PART OF THE NORTHWEST ¼ OF SECTION 21 AND THE NORTHEAST ¼ OF SECTION 20, T.4N., R.2W., CITY OF LANSING, INGHAM COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 21, THENCE S89°24'37"E 788.14' ALONG THE NORTH LINE OF SAID SECTION 21; THENCE S0°35'23"W 2107.75' TO THE POINT OF BEGINNING; THENCE S89°35'28"E 99.97'; THENCE S0°25'48"W 267.28'; THENCE S89°37'26"E 149.73'; THENCE S0°22'34"W 201.56'; THENCE N89°44'42"W 56.00'; THENCE N84°09'13"W 107.47'; THENCE N89°05'07"W 414.55'; THENCE N0°20'51"E 35.12'; THENCE N89°28'28"W 634.38'; THENCE N76°57'48"W 197.39'; THENCE N0°26'17"E 302.15'; THENCE S89°33'42"E 1154.64'; THENCE N0°26'20"E 73.95'; TO THE POINT OF BEGINNING. CONTAINING 11.0776 ACRES OF LAND; commonly known as the Lansing Grand River Assembly – Stamping Plant, Lansing, Michigan,

and, that the City Clerk cause to be published in a publication of general circulation, giving notice of such hearing, and that the City Clerk also shall notify the Lansing City Assessor and the legislative body of each taxing unit that levies ad valorem property taxes in the eligible local assessing district in which the eligible district is located. Before acting on the resolution, the Lansing City Council shall afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons, including but not

[21975:3:20140324:205129]

RESOLUTION #2014-069

limited to the City Assessor and representatives of the affected taxing units, to appear and be heard on the approval of a New Personal Property Exemption (PPE-01-14).

**DeWitt Charter TWP – City of Lansing
Next Michigan Development Corporation
Notice of Public Hearing**

March 26, 2014

RECEIVED
APR 07 2014

Ms. Becky Bennett, Board Coordinator
Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

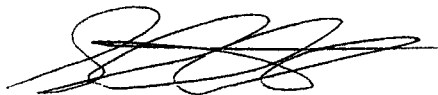
Dear Ms. Bennett:

Please find enclosed the following Notices of Public Hearings:

- Resolution NMDC IFT-01-14: Niowave, Inc. – Industrial Facilities Exemption Certificate Request
- Resolution: NMDC PPE-01-14: Niowave, Inc. – Exemption of New Personal Property Request

Please contact me should you have any questions. Thank you!

Regards,



Steven L. Willobee
Director of Business Development

SLW/trp
4-4-14

Enclosures

DEWITT CHARTER TWP. - CITY OF LANSING
NEXT MICHIGAN DEVELOPMENT CORPORATION
NOTICE OF PUBLIC HEARING

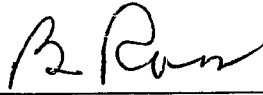
The DeWitt Charter Twp. - City of Lansing Next Michigan Development Corporation will hold a public hearing on Wednesday, April 16, 2014 at 2:30 p.m. in the Community Room of the Capital Region International Airport, 4100 Capital City Boulevard, Lansing, Michigan, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing and the Charter Township of Dewitt, other interested persons and ad valorem taxing units to appear and be heard on the approval of Industrial Facilities Exemption Certificate (NMDC IFT-01-14) requested by the applicant indicated below:

Applicant: Niowave Inc.
Location: 1012 Walnut Street, Lansing, MI
Location of Project: 2450 Port Lansing Road, Lansing, MI

Description of Subject Property: PART OF THE SOUTHEAST 1/4 OF SECTION 31 AND PART OF THE SOUTHWEST 1/4 OF SECTION 32, TOWN 5 NORTH, RANGE 2 WEST, DEWITT TOWNSHIP, CLINTON COUNTY, MICHIGAN, BEING DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 32; THENCE N00°00'26"W, 684.08 FEET TO THE POINT OF BEGINNING OF THE FOLLOWING DESCRIBED LEASE PARCEL AREA; THENCE N89°20'32"W 284.73 FEET; THENCE N00°39'28"E, 72.29 FEET; THENCE N00°52'50"W, 284.86 FEET TO THE SOUTH RIGHT OF WAY OF PORT LANSING ROAD; THENCE 63.33 FEET ALONG A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 400 FEET, A LONG CHORD OF 63.27 FEET AND A CHORD BEARING OF N86°07'22"E AND A DELTA OF 09 DEGREES 04 MINUTES 14 SECONDS; THENCE S89°20'32"E, 225.05 FEET; THENCE S89°20'32"E, 198.07 FEET; THENCE S00°39'28"W, 362.05 FEET; THENCE N89°20'32"W, 193.86 FEET TO THE POINT OF BEGINNING. SAID DESCRIPTION CONTAINING 174,526.59 SQ. FT. (4.00 ACRES), MORE OR LESS.

Industrial Facilities Exemption Certificate (NMDC IFT-01-14) requested by Niowave Inc. will result in the abatement of real property taxes located within the subject property. Further information regarding this application for property tax abatement may be obtained from Mr. Steven Willabee, Lansing Economic Area Partnership, 1000 S. Washington Avenue, Suite 201, Lansing, Michigan, 48910, (517) 388-1947.

Signature: 
Brian Ross, Recording Secretary of the
DeWitt Charter Twp. - City of Lansing
Next Michigan Development Corporation
Date: 3/26/14

RESOLVED BY THE BOARD OF
THE DEWITT CHARTER TWP - CITY OF LANSING
NEXT MICHIGAN DEVELOPMENT CORPORATION

WHEREAS, the DeWitt Charter Twp. - City of Lansing Next Michigan Development Corporation ("Corporation"), acting pursuant to the Agreement for Conditional Transfer of Property #2 pursuant to Public Act 425 of 1984, as executed between the Charter Township of Dewitt and the City of Lansing on November 28, 2011, received and filed an application from Niowave Inc. ("Niowave") requesting an Exemption of New Personal Property (NMDC PPE-01-14) pursuant to Public Act 328 of 1998, as amended; and


WHEREAS, prior to acting upon this request, it is necessary to hold a public hearing on Niowave's application for an Exemption of New Personal Property (NMDC PPE-01-14), to allow for any resident or taxpayer or ad valorem taxing unit the right to appear and be heard;

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held in the Community Room of the Capital Region International Airport, 4100 Capital City Boulevard, Lansing, Michigan, on the 16th day of April, 2014 at 2:30 p.m., on the Niowave application for an Exemption of New Personal Property (NMDC PPE-01-14) located at 2450 Port Lansing Road within the boundary more particularly described as:

PART OF THE SOUTHEAST 1/4 OF SECTION 31 AND PART OF THE SOUTHWEST 1/4 OF SECTION 32, TOWN 5 NORTH, RANGE 2 WEST, DEWITT TOWNSHIP, CLINTON COUNTY, MICHIGAN, BEING DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 32; THENCE N00°00'26"W, 684.08 FEET TO THE POINT OF BEGINNING OF THE FOLLOWING DESCRIBED LEASE PARCEL AREA; THENCE N89°20'32"W 284.73 FEET; THENCE N00°39'28"E, 72.29 FEET; THENCE N00°52'50"W, 284.86 FEET TO THE SOUTH RIGHT OF WAY OF PORT LANSING ROAD; THENCE 63.33 FEET ALONG A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 400 FEET, A LONG CHORD OF 63.27 FEET AND A CHORD BEARING OF N86°07'22"E AND A DELTA OF 09 DEGREES 04 MINUTES 14 SECONDS; THENCE S89°20'32"E, 225.05 FEET; THENCE S89°20'32"E, 198.07 FEET; THENCE S00°39'28"W, 362.05 FEET; THENCE N89°20'32"W, 193.86 FEET TO THE POINT OF BEGINNING. SAID DESCRIPTION CONTAINING 174,526.59 SQ. FT. (4.00 ACRES), MORE OR LESS.

and that the Recording Secretary of the Corporation cause to be published in a publication of general circulation giving notice of such hearing, and that the Recording Secretary of the Corporation also cause the legislative body of each taxing unit levying ad valorem taxes on this property, as well as the owners of real property located within the stated boundary, be notified by certified mail of this application and the scheduled public hearing.

Approved for placement on the DeWitt Charter Twp. - City of Lansing Next Michigan Development Corporation Agenda:

Signature: 
Brian Ross, Recording Secretary of the
DeWitt Charter Twp. - City of Lansing
Next Michigan Development Corporation

Date: 3/26/14