

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
DERRELL SLAUGHTER

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

FINANCE COMMITTEE
MARK GREBNER, CHAIR
TODD TENNIS
BRYAN CRENSHAW
MARK POLSDOFER
EMILY STIVERS
RANDY SCHAFFER
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, JUNE 2, 2021 AT 6:00 P.M.
THE MEETING WILL BE HELD VIRTUALLY AT <https://ingham.zoom.us/j/85392846579>.

Agenda

Call to Order

Approval of the [May 19, 2021](#) Minutes

Additions to the Agenda

Limited Public Comment

1. 55th District Court – Resolution to Approve the Appointment of [Mark Blumer Magistrate](#) of the 55th District Court
2. Animal Control and Shelter – Resolution to Authorize a [Memorandum of Understanding](#) between Ingham County Landbank Fast Track Authority and the Ingham County Animal Control and Shelter
3. Capital Area Community Services – Resolution to Authorize a Contract with Capital Area Community Services ([CACCS](#)) Utilizing American Rescue Plan Act of 2021 Funds for Direct Assistance Programming for Ingham County Residents
4. Community Agencies – Resolution Approving Criteria for Evaluating [2022 Applications](#) for Community Agency Funding
5. Fair Office – Resolution to [Amend Resolution #21-198](#) to Authorize a Contract with Xact Excavating at the Ingham County Fairgrounds
6. Health Department
 - a. Resolution to Authorize an Agreement with [Maxim Healthcare Staffing Services](#)
 - b. Resolution to Authorize Extended Cooperative Operational Agreement with the Ingham Community [Health Center Board](#) of Directors
 - c. Resolution to Authorize an Agreement with [Health Consulting Strategies, Inc.](#)
 - d. Resolution to Authorize an Agreement with Hope Network Medication Assisted Treatment ([MAT](#)) Services
7. Facilities Department
 - a. Resolution to Authorize a Purchase Order to [Seelye Group](#) for the Replacement of Courtroom 6 Judge’s Suite Carpet at the Veterans Memorial Courthouse
 - b. Resolution to Authorize an Agreement with [Trane U.S. Inc.](#) for the Domestic Hot Water Boiler Upgrade at the Ingham County Youth Center

8. Road Department
 - a. Resolution to Authorize a Contract with [Michigan Paving & Materials Company](#) for Items I (Option B), II, and III of Bid Packet #30-21 for Various 2021 Primary Road Resurfacing Projects
 - b. Resolution to Approve [Local Road Agreements](#) with Alaiedon, Bunker Hill, Leroy, Leslie, Locke, Meridian, Vevay, and Williamstown Townships
9. Human Resources – Resolution to Approve the Recommendation of the Health Care Committee to Add [Aflac Group Insurance](#) Products as a Benefit Option
10. Board of Commissioners
 - a. Settlement Agreement Pursuant to MCL 15.268(h) (*Closed Session*)
 - b. Pending Litigation Pursuant to MCL 15.268(h) (*Closed Session*)

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE
May 19, 2021
Draft Minutes

The meeting was called to order by Chairperson Grebner at 6:00 p.m. virtually via Zoom in accordance with Public Act 228 of 2020 regarding the Open Meetings Act and State of Emergency declared by the Board of Commissioners for Ingham County. A roll call attendance and the present location of the Committee members was taken for the record.

Members Present: Grebner (Ingham County, Michigan), Crenshaw (Ingham County, Michigan), Polsdofer (Ingham County, Michigan), Stivers (Ingham County, Michigan), Schafer (Ingham County, Michigan), and Maiville (Ingham County, Michigan).

Members Absent: Tennis

Others Present: Sara Lurie, Timothy Morgan, Barb Bidigare, Mike Cheltenham, Morgan Cole, Bill Conklin, Heidi Williams, Michael Townsend, Teri Morton, Liz Noel, and others.

Approval of May 5, 2021 Minutes

CHAIRPERSON GREBNER STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE MAY 5, 2021 FINANCE COMMITTEE MEETING WERE APPROVED AS WRITTEN.
Absent: Commissioner Tennis.

Additions to the Agenda

Substitute –

1. Sheriff's Office
 - a. Resolution to Authorize a Contract for Psychological Services with Dr. Richard Janka for Pre-Employment Screening of Applicants and Additional Psychological Services as Needed with the Ingham County Sheriff's Office

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. SCHAFFER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Sheriff's Office
 - a. Resolution to Authorize a Contract for Psychological Services with Dr. Richard Janka for Pre-Employment Screening of Applicants and Additional Psychological Services as Needed with the Ingham County Sheriff's Office

- b. Resolution to Purchase Body Scanner Technology from Tek-84, Inc. for Usage in the Ingham County Correctional Facility
 - c. Resolution to Authorize a Contract to Purchase and Train a Replacement Canine Dog
- 2. Homeland Security and Emergency Management – Resolution to Authorize an Equipment Purchase Agreement with W.S. Darley & Company to Purchase a DJI Mavic 2 Enterprise Advanced Drone Package
- 3. Probate Court – Resolution to Authorize Agreements to Provide Statutorily Required Guardianship Reviews
- 4. Prosecuting Attorney’s Office – Resolution to Authorize Acceptance of a Grant Amendment with the Michigan State Police and the Ingham County Prosecutor’s Office
- 5. Community Corrections – Resolution to Authorize Submission of a Grant Application and to Contract with the Michigan Department of Corrections for Ingham County/ City of Lansing Community Corrections and Program Subcontracts for FY 2021-2022
- 6. Animal Control and Shelter – Resolution to Convert the Part-Time Animal Behaviorist/Enrichment Coordinator Position to Full-Time and Accept a Grant in the Amount of \$17,500 from Petco Love for the Ingham County Animal Control and Shelter
- 7. Community Mental Health – Resolution to Authorize an Agreement with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) Utilizing American Rescue Plan Act of 2021 Funds to Develop a Community Outreach, Navigation, and Prevention Team Targeting Youth Aged Birth to 21
- 8. Capital Area Housing Partnership – Resolution to Authorize a Contract with Capital Area Housing Partnership (CAHP) for an American Rescue Plan Funded Emergency Mortgage and Utility Assistance Program
- 9. Health Department
 - a. Resolution to Authorize an Amendment to Resolution #21-037
 - b. Resolution to Authorize Amendment #4 to the 2020 – 2021 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Master Agreement
 - c. Resolution to Authorize an Agreement with LHD Academy of Science
- 10. Parks Department – Resolution to Authorize the Ingham County Parks Department to Accept Donations
- 11. Facilities Department
 - a. Resolution to Authorize a Purchase Order to John E Green for the Print Shop Humidification System Replacement at the Hilliard Building

- b. Resolution to Authorize an Agreement with Roof Connect to Replace the Roof Over the State of Michigan's Storage Area and Facilities Grounds Garage at the Human Services Building
12. Road Department – Resolution to Authorize an Agreement with Michigan Department of Environment, Great Lakes & Energy (EGLE) for a 2021 Scrap Tire Market Development Grant
13. Board Referrals
- a. Resolution B2104213 from the Berrien County Board of Commissioners Calling Upon State Leaders to Restore County Revenue Sharing Fund
 - b. Notice of Public Hearing from the City of Lansing Regarding the Approval of Brownfield Plan #75 Amendment #2 – Capital City Market and 637 E. Michigan Ave. Brownfield Redevelopment Project

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

Chairperson Grebner stated the Board Referrals were received by the Committee.

Announcements

Chairperson Grebner stated he would like to ask the Board of Commissioners Director to conduct a confidential survey of the Finance Committee members and Department Heads to see if everyone was vaccinated. He further stated that the Centers for Disease Control and Prevention (CDC) and State of Michigan both no longer bar them from meeting in-person, so he would like to know if that would be an option.

Commissioner Crenshaw stated he was currently having conversations with the Controller/Administrator on this issue. He further stated he would not ask the Board of Commissioners Director to conduct a confidential survey, but instead let him and the Controller discuss the issue and make a recommendation to the Board of Commissioners.

Discussion.

Commissioner Maiville stated that he and Commissioner Schafer were on the Montgomery Drain Board and they had the pleasure of taking a tour of the location. He further stated that it was a nice addition to the area, especially with the trails and connections, and there would be an application for Trails and Parks Millage funding next year to add a trail up the East side of Frandor.

Commissioner Maiville stated the Montgomery Drain had a very nice layout and was a nice addition to Lansing, though the project was not cheap.

Commissioner Schafer stated he echoed Commissioner Maiville's comments about the Montgomery Drain project, and also wanted to note that this was almost an engineering marvel, as he had never seen drain work and waterfalls and rain gardens to this magnitude. He further stated that while serving on the Board of Commissioners, it was a highlight to see this project develop.

Commissioner Schafer stated that there was a tremendous number of drains in his district, so he was extremely impressed with this project. He further stated that he hoped this project went forward, including using some Trails and Parks Millage money for trails in the area, as it affected many jurisdictions and it was important to remember that this was all one County.

Discussion.

Public Comment

Sara Lurie, Community Mental Health-CEI CEO, stated she wanted to say hello to the Committee and thank them for their support of the Resolution to Authorize an Agreement with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMH) Utilizing American Rescue Plan Act of 2021 Funds to Develop a Community Outreach, Navigation, and Prevention Team Targeting Youth Aged Birth to 21. She further stated that if the resolution was approved, CMH would get to work immediately on this, as it was needed now more than ever given the effects of the pandemic.

Adjournment

The meeting was adjourned at 6:10 p.m.

**JUNE 2, 2021 FINANCE AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller’s Office recommends approval of the following resolutions:

1. **55th District Court** – *Resolution Approving the Appointment of Mark Blumer Magistrate of the 55th District Court*

This resolution will approve the appointment of Mark E. Blumer as a per diem magistrate for the 55th District Court. When the Court’s full-time magistrate is utilizing leave or attending a training program, the day-to-day duties of the magistrate must still be performed. Mr. Blumer will be paid a per diem rate of \$30/hour. Funds for this expense are included in the budget.

See memo for details.

2. **Animal Control** – *Resolution to Authorize a Memorandum of Understanding Between Ingham County Landbank Fast Track Authority and the Ingham County Animal Control and Shelter*

This resolution will authorize a Memorandum of Understanding between the Ingham County Land Bank Fast Track Authority (Authority) and Ingham County Animal Control and Shelter (ICACS) for the time period April 19, 2021 through April 30, 2022 for lawn care and snow removal at the Community Outreach Center. The Authority will charge \$20.00 per mowing with an average of 15 mowing per year and snow removal services are \$45.00 per removal. Funds for this expense are included in the ICACS budget.

See memo for details.

3. **Capital Area Community Services** – *Resolution to Authorize a Contract with Capital Area Community Services (CACS) Utilizing American Rescue Plan Act of 2021 Funds for Direct Assistance Programming for Ingham County Residents*

This resolution authorizes a contract with CACS to utilize up to \$5,000,000 of the First Tranche Amount for the Ingham County Mortgage and Utility Assistance program. Direct assistance programming in the amount of \$5,000,000 will be delivered through CACS as follows:

Direct client assistance: \$3,600,000

Financial literacy and foreclosure assistance: \$300,000

Mental health and other medical assistance: \$300,000

Supporting Other Nonprofits, Community Organizations, Neighborhood Groups: \$300,000

Administrative Costs/Operational Costs: \$500,000

4. **Community Agencies** – *Resolution Approving Criteria for Evaluating 2022 Applications for Community Agency Funding*

This resolution authorizes the 2022 community agency funding process with priority given to those proposals that directly contribute to addressing the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter.

5. **Fair Office** – *Resolution to Amend Resolution #21-198 to Authorize a Contract with Xact Excavating at the Ingham County Fairgrounds*

This resolution amends Resolution #21-198 to reflect the accurate price points for excavation services at the Ingham County Fairgrounds. The total cost of the contract should not change and adequate funding for these services is included in the 2021 budget.

6a. **Health Department** - *Resolution to Authorize an Agreement with Maxim Healthcare Staffing Services*

This resolution authorizes an agreement with Maxim Healthcare Staffing Services effective July 1, 2021 through June 30, 2022 for an amount not to exceed \$102,960. Maxim Healthcare Staffing Services will provide Ingham County Jail with temporary healthcare and non-clinical personnel for supplemental staffing services to fill medication passer and nurse vacancies. Funds for this agreement are available through attrition savings in 2021 and will be budgeted accordingly in 2022.

6b. **Health Department** - *Resolution to Authorize Extended Cooperative Operational Agreement with the Ingham Community Health Center Board of Directors*

This resolution authorizes the extension of the Cooperative Operational Agreement for three years, effective July 1, 2021 through June 30, 2024.

6c. **Health Department** - *Resolution to Authorize an Agreement with Health Consulting Strategies, Inc.*

This resolution authorizes an agreement with Health Consulting Strategies (HCS) effective July 1, 2021 through November 30, 2021. HCS will provide support to ICHC's BOD planning efforts for years 2021 – 2024. The cost of securing HCS's services is approximately \$20,000, which will be covered by using a portion of HRSA funding authorized through Resolution #21-240.

6d. **Health Department** - *Resolution to Authorize an Agreement with Hope Network Medication Assisted Treatment (MAT) Services*

This resolution authorizes a service agreement with Hope Network for Medication Assisted Treatment (MAT) Services for a .40 FTE physician who will provide MAT services at its New Hope and Birch CHCs effective February 1, 2021 through January 1, 2023. Funding for this agreement in an amount not to exceed \$95,400 will come from American Rescue Plan Act Funds from Health Resources and Services Administration (HRSA).

7a. **Facilities Department** – *Resolution to Authorize a Purchase Order to Seelye Group for the Replacement of Courtroom 6 Judge's Suite Carpet at the Veterans Memorial Courthouse*

This resolution authorizes a purchase order with Seelye Group for carpet replacement in the Courtroom 6 Judge's Suite via the MiDeals contract. Total project of \$8,799.56 (includes \$800 contingency) to be funded through the General Fund 2020 CIP line item #245-26710-976000-20F06.

See memo for details.

7b. Facilities Department – Resolution to Authorize an Agreement with Trane U.S. Inc. for the Domestic Hot Water Boiler Upgrade at the Ingham County Youth Center

The boiler that provides domestic hot water at the Youth Center is failing and causing safety concerns. This resolution authorizes an agreement with Trane U.S. Inc. for the conversion of the existing boiler to also provide domestic hot water. Trane is a member of the Omnia co-operative contract and therefore does not require three quotes. Total project cost is \$60,000 including a \$5,078 contingency.

A budget transfer of \$15,000 from the Juvenile Justice Millage is requested as the 2021 CIP Youth Center Hot Water Heater line item has \$45,000 available.

See memo for details.

8a. Road Department – Resolution to Authorize a Contract with Michigan Paving & Materials Company for Items I (Option B), II, and III of Bid Packet #30-21 for Various 2021 Primary Road Resurfacing Projects

This resolution authorizes a contract with Michigan Paving & Materials Company for various county road projects including:

Item I (Option B): Low Bid--\$ 1,352,192.91
Cold milling and crumb rubber modified asphalt (Option B) resurfacing of:
Lake Lansing Road, Wood Street to West Road

Item II: Low Bid--\$ 1,051,634.51
Cold milling and resurfacing of:
Hagadorn Road, Briarcliff Drive to Red Cedar River

Item III: Low Bid--\$ 272,687.76
Cold milling and resurfacing of:
Hungerford Street, St. Joseph Street to Michigan Avenue

Funding for these projects is through the 2021 Road Fund Budget and a \$450,000 EGLE grant.

See memo for details.

8b. Road Department – Resolution to Approve Local Road Agreements with Alaiedon, Bunker Hill, Leroy, Leslie, Locke, Meridian, Vevay, and Williamstown Townships

This resolution authorizes Local Road Agreements with the townships listed in the resolution. As provided in Act 51 of 1951 as amended, the cost of larger improvements on local roads are typically shared with the townships. Each year a portion of the County Road Fund budget is allocated toward match with each township for local road work based on local road miles and population in each township.

The total Road Department match is included in the 2021 Road Fund budget.

See memo for details.

9. Human Resources – *Resolution to Approve the Recommendation of the Health Care Committee to Add Aflac Group Insurance Products as a Benefit Option*

This resolution, supported by the Ingham County Health Care Coalition, adds Aflac Group insurance products, which is an enhancement to the current individual products, offered. This will provide employees more flexibility such as group ratings for products, and certain benefit enhancements, like removal of caps and limits on the cancer policy. Employees would also have the option of greater online interaction with a smart app for their phone.

See memo for details.

PRESENTATION/DISCUSSION/OTHER ITEM:

10a. Board of Commissioners – *Settlement Agreement Pursuant to MCL 15.268(h) (Closed Session)*

10b. Board of Commissioners – *Pending Litigation Pursuant to MCL 15.268(h) (Closed Session)*

Agenda Item 1

TO: Law & Courts Committee
Finance Committee

RE: Appointment of Per Diem Magistrate – Mark E. Blumer

DATE: 5/11/2021

Michigan law authorizes the appointment of a magistrate in the district court. A magistrate serves as a quasi-judicial officer, and the magistrate's authority is expressly set forth by statute. A magistrate assists the court by performing day-to-day judicial functions, such as conducting arraignments, setting bail, issuing arrest warrants, and presiding over civil infraction matters. The delegation of these duties from a judge allows the judge to spend more time presiding over cases of a more serious nature.

When the court's full-time magistrate is utilizing leave or attending a training program, the day-to-day duties of the magistrate must still be performed. The absence of the magistrate creates a hardship for the court and the people we serve.

The 55th District Court respectfully requests that the Ingham County Board of Commissioners adopt the resolution appointing Mark E. Blumer as a per diem magistrate for the district court. Mr. Blumer previously served as Magistrate for this court from 2014 – 2020. Mr. Blumer will be paid a per diem rate of \$30/hour. The court is not requesting any additional funding to pay the per diem rate.

Respectfully,

Michael J. Dillon
55th District Court Administrator

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE APPOINTMENT OF MARK BLUMER MAGISTRATE
OF THE 55TH DISTRICT COURT**

WHEREAS, Michigan Compiled Law 600.8501 authorizes the judges of district court to appoint a magistrate to carry out duties as set forth by statute; and

WHEREAS, Michigan Compiled Law 600.8501 also requires that the appointment of a magistrate to the district court be approved by the county board of commissioners prior to the magistrate taking office; and

WHEREAS, the 55th District Court has funds within its existing budget to pay for a per diem magistrate when the full time magistrate is absent because of leave or training; and

WHEREAS, the 55th District Court wants to ensure that there is no interruption of service to the community when the full-time magistrate is absent; and

WHEREAS, Mark Blumer previously served as magistrate for the 55th District Court between 2014 and 2020; and

WHEREAS, the 55th District Court intends to appoint Mark Blumer as a per diem magistrate and the appointment is contingent upon the approval the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approve the appointment of Mark Blumer as a per diem magistrate for the 55th District Court.

Agenda Item 2

TO: Board of Commissioners Finance and Law & Courts Committees
FROM: Heidi Williams, Director, Ingham County Animal Control & Shelter
DATE: May 6, 2021
SUBJECT: Lawn care and snow removal MOU for ICACS Outreach Center
For the meeting agendas of June 2, 2021 and June 10, 2021

BACKGROUND

ICACS operates a Community Outreach Center located at 826 West Saginaw Street in Lansing. The center is operated by volunteers and interns. Traditionally, lawn care and snow removal has been done by volunteers, however, these volunteers are ageing and I am concerned about their welfare and the potential for injury in performing these tasks. The Ingham County Land Bank Fast Track Authority is able to provide lawn care and snow removal for the Outreach Center. Mowing fees are \$20 per mowing with an average of 15 mowing's per year and snow removal services are \$45 per removal.

ALTERNATIVES

If we continue with the current arrangement, we rely on volunteers to mow the lawn and clear the snow. I am very concerned with the risk of injury to these volunteers, particularly because of their ages and physical limitations.

FINANCIAL IMPACT

The financial impact is nominal, being under \$1,000 per year for these services. This money will be paid for out of the existing ICACS budget.

STRATEGIC PLANNING IMPACT

This resolution supports the Ingham County Strategic Plan by providing quality and efficient services all while practicing fiscal responsibility.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the MOU between the Ingham County Land Bank Fast Track Authority and the Ingham County Animal Control and Shelter.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN
INGHAM COUNTY LANDBANK FAST TRACK AUTHORITY AND THE INGHAM COUNTY
ANIMAL CONTROL AND SHELTER**

WHEREAS, Ingham County Animal Control and Shelter operates a Community Outreach Center located at 826 West Saginaw Street in the City of Lansing; and

WHEREAS, there is a need for lawn care and snow removal at this property; and

WHEREAS, the Ingham County Land Bank Fast Track Authority is able to provide these services at a nominal cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a Memorandum of Understanding between the Ingham County Land Bank Fast Track Authority and Ingham County Animal Control and Shelter for the time period of April 19, 2021 through April 30, 2022, as detailed below:

1. The Land Bank will manage all lawn mowing for summer 2021, which includes mowing and trimming, starting the week of April 19, 2021.
2. The cost for lawn mowing is \$20 per each mowing, with an average of 15 mowings for the year.
3. The Land Bank will manage all snow removal for winter 2021-2022 (November 2021 through April 2022), which includes driveway plowing and sidewalk clearing.
4. The cost of snow removal is \$45 per each removal.
5. The Animal Control will reimburse the Land Bank for actual expenses incurred in relation to this Memorandum of Understanding.
6. The Land Bank will maintain accurate and detailed records for all work performed, and submit documentation to Animal Control on an as needed basis.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3

TO: Board of Commissioners Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: May 17, 2021

SUBJECT: Resolution to Authorize a Contract with Capital Area Community Services (CACS) Utilizing American Rescue Plan Act of 2021 Funds for Direct Assistance Programming for Ingham County Residents

For the meeting agendas of June 2 and June 7

BACKGROUND

Capital Area Community Services, Inc. (CACS) proposes to collaborate with Ingham County to provide relief and assistance to individuals and families impacted by COVID.

ALTERNATIVES

Ingham County could run this program in-house, but for a program of this size staffing resources would be strained.

FINANCIAL IMPACT

Direct assistance programming in the amount of \$5,000,000 will be delivered through CACS as follows:

Direct client assistance: \$3,600,000

Financial literacy and foreclosure assistance: \$300,000

Mental health and other medical assistance: \$300,000

Supporting Other Nonprofits, Community Organizations, Neighborhood Groups: \$300,000

Administrative Costs/Operational Costs: \$500,000

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives of meeting basic needs and promoting accessibility to health care.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH CAPITAL AREA COMMUNITY SERVICES (CACS) UTILIZING AMERICAN RESCUE PLAN ACT OF 2021 FUNDS FOR DIRECT ASSISTANCE PROGRAMMING FOR INGHAM COUNTY RESIDENTS

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Title IX, Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County is projected to receive \$56,710,344 in American Rescue Plan funds in two separate tranches of \$28,355,172, the First Tranche Amount to be received within 60 days of bill enactment and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Board of Commissioners desires to utilize the First Tranche Amount to swiftly and effectively provide aid to those Ingham County residents and businesses most affected by COVID-19; and

WHEREAS, CACS has submitted a proposal to utilize up to \$5,000,000 of Ingham County’s allocation of funding from the American Rescue Plan Act of 2021 for direct assistance programming for Ingham County residents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with CACS to utilize up to \$5,000,000 of the First Tranche Amount for the Ingham County Mortgage and Utility Assistance program as detailed in the attached proposal.

BE IT FURTHER RESOLVED, that the Controller's Office work with CACS to develop any additional contract parameters, reporting requirements, and to ensure the program is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Proposed Collaboration Project between Ingham County and CACS, Inc. to Provide Assistance to Ingham County Residents

Capital Area Community Services, Inc., proposes to collaborate with Ingham County to provide relief and assistance to individuals and families impacted by COVID. (\$5 million)

Services Would Be Provided in the Following Areas:

Direct-Client Assistance (\$3.6 million)

CACS would provide assistance to individuals and families who have been impacted by COVID. Services we would assist with would include, but are not limited to:

- Major plumbing repair (water access/elimination and water quality)
- Home repairs related to health and safety (roofs and items not covered by Weatherization)
- Assistance with auto repair, auto insurance
- Assistance with food and prescriptions
- Assistance with work related and training expenses such as uniforms, laptop/hotspot, credential certification, driver's license/CDL, training or educational classes, etc.
- Assistance with hearing aids, dental work and eye care. These services are not covered under Medicare.
- Assistance with mobility issues for clients that are not able to get around, i.e., scooters or any device that helps with mobility
- Assistance with securing electronic devices such as iPads, internet services, hot spots, smart phones, etc. so people can access those entities outside their home
- Security deposit assistance for those being displaced
- Food delivery service for senior citizens who lack transportation (i.e., Meijer Home Delivery)
- Transportation services to get clients to appointments (cab, bus, mileage)
- Snow/grass removal for those who can do it and may be facing local fines
- Home safety kits (batteries, flash lights, smoke detector, fire extinguisher, masks)
- Assistance with major water or plumbing repairs
- Assistance with minor home improvements
- Any other types of needs not covered by existing COVID funding but are essential for local households to survive the financial difficulties they face due to the pandemic.

Financial Literacy and Foreclosure Assistance (\$300,000)

CACS would hire additional staff to assist residents with foreclosure-related issues. Financial counseling and providing case management are services staff would be providing. We would establish a partnership with the local Legal Services office, MSU Law Clinic, and/or private attorneys who would take on legal cases in instances where clients would need representation.

Mental Health and Other Medical Assistance (\$300,000)

CACS would look to Ingham County to identify and work with other organizations to provide counseling and mental-health services to those impacted by COVID. Options for service could include both virtual and in-person assistance.

Supporting Other Nonprofits, Community Organizations, Neighborhood Groups (\$300,000)

CACS would work closely with other entities in the community who are supporting those impacted by COVID in their communities. In all likelihood, there are entities providing food, water, transportation, and chore services to individuals and families. In some instances, said organizations may not have the capacity to seek out COVID-related funding or have the operational or administrative capacity. CACS would set up a program to re-grant funds to these organizations.

For example, there is one Ingham County agency, South Lansing Urban Gardens/part of the South Lansing Community Development Association, that provides produce for CACS to distribute to food clients. They may have a need with assistance with financial or equipment needs.

At this point, we anticipate that rental and utility assistance will likely be covered through the COVID Emergency Rental Assistance (CERA) funds with \$27 million coming into the Ingham County area for these two types of needs. We are waiting to see how that process will be implemented.

Administrative Costs/Operational Costs (\$500,000)

CACS will charge an Administrative/Indirect Cost Rate to cover operational expenses associated with operating this program. Any additional staff positions directly charged to this program are doing work directly associated with this effort.

Agenda Item 4

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: May 18, 2021
SUBJECT: Resolution Approving Criteria for Evaluating 2022 Community Agency Funding Applications
For the meeting agendas of June 2 and June 7

BACKGROUND

This resolution establishes the criteria by which each agency's application will be evaluated for the 2022 Community Agency funding process.

If the resolution is approved as presented, the Controller/Administrator's Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator's Office with priority given to proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

The recommendations made by the Controller/Administrator's Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

ALTERNATIVES

One alternative would be to have no criteria, and accept applications for a variety of different types of initiatives. Another alternative is for the Board of Commissioners to go back to the old way of awarding funding, which was to have agencies come to the Human Services Committee and make presentations on Community Agency night.

FINANCIAL IMPACT

This resolution has no direct financial impact.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of meeting basic needs.

OTHER CONSIDERATIONS

The community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$300,000 annually.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution approving criteria for evaluating 2022 community agency funding applications.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CRITERIA FOR EVALUATING 2022 APPLICATIONS
FOR COMMUNITY AGENCY FUNDING**

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applications requesting funding, with total requests of approximately \$300,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long-term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 2022 community agency funding process, with priority given to those proposals that directly contribute to addressing the County's overarching long-term objective of "Meeting Basic Needs", such as food, clothing, and shelter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, that no agency shall receive more than 10% of the total available funding for community agencies in FY 2022.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2022.

Agenda Item 5

TO: Board of Commissioners Human Services and Finance Committees
FROM: Lindsey McKeever, Fairgrounds Events Director
DATE: May 14, 2021
SUBJECT: Resolution to amend Resolution #21-198 to authorize a contract with Xact Excavating for excavating services at the Ingham County Fairgrounds

BACKGROUND

Resolution #21-198 needs to be amended to reflect the accurate price points for excavation services at the Ingham County Fairgrounds. The Fairgrounds hosts over 30 horse shows and six days of grandstand attractions annually which require excavation services. The Purchasing Department sought proposals for qualified excavating companies to provide services at the Fairgrounds. The Fair Board recommends moving forward with Xact Excavating. Xact Excavating will charge \$3,000 to move the dirt into the Main Arena for horse shows and \$2,000 to move the dirt out of the arena in year 1, \$3,125 to move the dirt into the arena and \$2,125 out of the arena in year two and \$3,250 to move the dirt into the arena and \$2,250 to move the dirt out of the arena in year three. Additionally, the costs associated with specific equipment are listed below.

Bull Dozer	\$125/hour
Dump truck	\$95/hour
End Loader	\$125/hour
Excavator	\$150/hour
Skid Steer	\$100/hour
Semi	\$110/hour

The prices offered by Xact Excavating are significantly cheaper than the previous contractor and the savings to the Fairgrounds will likely be \$10,000 per year.

ALTERNATIVES

The Fairgrounds could choose a respondent who was more expensive than Xact Excavating.

FINANCIAL IMPACT

The expenses associated with this contract have been budgeted and approved in the 2021 operation budget.

STRATEGIC PLANNING IMPACT

This resolution supports the long term objective providing recreational opportunities.

OTHER CONSIDERATIONS

There are no other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to allow the Fair to impose fees for special events.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #21-198 TO AUTHORIZE A CONTRACT WITH XACT EXCAVATING AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, the Ingham County Fair hosts over thirty horse shows and hosts six days of grandstand events annually; and

WHEREAS, the excavation services required to execute the preparation of the facilities to host said events in a safe and professional manner is one of a highly skilled nature; and

WHEREAS, Resolution #21-198 authorized a contract with Xact Excavating for excavation services at the Ingham County Fairgrounds; and

WHEREAS, because the pricing included in Resolution #21-198 was incorrect, the resolution needs to be amended.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to Resolution #21-198 awarding a contract for three years, effective July 1, 2021, with an additional two-year extension option to Xact Excavating, 22333 T Drive N Olivet, Michigan 49076 for excavation services at the Ingham County Fairgrounds.

BE IT FURTHER RESOLVED, that the pricing for fair week shall be:

Bull Dozer	\$125/hour
Dump truck	\$95/hour
End Loader	\$125/hour
Excavator	\$150/hour
Skid Steer	\$100/hour
Semi	\$110/hour

BE IT FURTHER RESOLVED, that the off-season pricing shall be \$3,000 to move the dirt into the Main Arena for horse shows and \$2,000 to move the dirt out of the arena in year 1, \$3,125 to move the dirt into the arena and \$2,125 out of the arena in year two, and \$3,250 to move the dirt into the arena and \$2,250 to move the dirt out of the arena in year three.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 12, 2021
SUBJECT: Authorization to Authorize an Agreement with Maxim Healthcare Staffing Services
For the Meeting Agendas of June 2, 2021 and June 7, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter an agreement with Maxim Healthcare Staffing Services effective July 1, 2021 through June 30, 2022 for an amount not to exceed \$102,960. Maxim Healthcare Staffing Services will provide Ingham County Jail with temporary healthcare and non-clinical personnel for supplemental staffing services to fill medication passer and nurse vacancies.

ALTERNATIVES

ICHD could opt not to partner with Maxim Healthcare Services which would result in further delays in filling vacant medication passer and nurse positions.

FINANCIAL IMPACT

The cost of a 12-month contract with Maxim will be \$102,960 for on-site services. The costs for this contract will be covered by vacant positions in the FY '21 Budget and will be budgeted accordingly in FY '22.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with Maxim Healthcare Staffing Services effective July 1, 2021 through June 30, 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
MAXIM HEALTHCARE STAFFING SERVICES**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Maxim Healthcare Staffing Services for supplemental staffing effective July 1, 2021 through June 30, 2022; and

WHEREAS, Maxim Healthcare Staffing Services will provide Ingham County Jail with temporary healthcare and non-clinical personnel for supplemental staffing to fill medication passer and nurse vacancies; and

WHEREAS, the cost for this service is \$102,960 and will be effective July 1, 2021 through June 30, 2022; and

WHEREAS, the cost for a 12-month contract with Maxim of \$102,960 will be covered by vacant positions in the FY21 budget and will be budgeted accordingly in FY22; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement with Maxim Healthcare for supplemental staffing services, effective July 1, 2021 through June 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with Maxim Healthcare for temporary healthcare and non-clinical personnel for supplemental staffing to fill medication passer and nurse vacancies at a cost not to exceed \$102,960 effective July 1, 2021 through June 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 10, 2021
SUBJECT: Resolution to Amend Resolution #20-241 to Extend the Cooperative Agreement with the Ingham Community Health Centers Board of Directors

For the Meeting Agendas of June 2, 2021 and June 7, 2021

BACKGROUND

Ingham County Health Department (ICHD) wishes to extend the Cooperative Agreement with the Ingham Community Health Center (ICHC) Board of Directors for three years effective July 1, 2021 through June 30, 2024. Through Resolution #19-318, the Cooperative Operational Agreement between the Ingham County Board of Commissioners and the ICHC Board of Directors was extended through June 30, 2021. As a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), ICHD is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board of which the majority are being served by the center, and who as a group demographically represent the population receiving health care from the center. As a public entity, ICHD fulfills this requirement with a co-applicant board, the ICHC Board of Directors. When two boards exist, each board's responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood. ICHD fulfills the requirement through a Cooperative Operational Agreement with the ICHC Board of Directors. The ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings;
- Reach approval of the health center grant application and budget;
- Oversee selection, performance evaluation, and any dismissal of the CHC Executive Director;
- Select services to be provided and health center hours of operations;
- Measure and evaluate the organization's progress in meeting its annual and long-term program and financial goals, develop plans for the long-range viability of the organization by engaging in strategic planning, review the organization's mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance;
- Establish general policies for the health center

In order to maintain compliance as a HRSA grantee, an updated agreement must be established. The current Cooperative Operational Agreement ends June 30, 2021. The ICHC Board of Directors must have established Bylaws in order to ensure compliance with federal statute and program requirements as stipulated by Section 330 of the Public Health Services Act, which are included as an attachment to the Cooperative Operational Agreement. The Bylaws of the ICHC Board of Directors, when revised, must also be approved and adopted by the Ingham County Board of Commissioners. The ICHC Board of Directors recommends that the terms of the Cooperative Operational Agreement be extended for a term of three years.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

If the Cooperative Operational Agreement is not extended and expires, HRSA may disqualify ICHD as a Health Care Program Grantee. The financial impact of disqualification from the Health Center Program is a loss of at least \$2.2 million dollars annually.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes the extension of the Cooperative Operational Agreement for three years, effective July 1, 2021 through June 30, 2024.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE EXTENDED COOPERATIVE OPERATIONAL AGREEMENT
WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS**

WHEREAS, Ingham County Health Department (ICHD) wishes to extend the Cooperative Agreement with the Ingham Community Health Center (ICHC) Board of Directors for three years effective July 1, 2021 through June 30, 2024; and

WHEREAS, through Resolution #20-241, the Cooperative Operational Agreement between the Ingham County Board of Commissioners and the ICHC Board of Directors was extended through June 30, 2021; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), ICHD is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board of which the majority are being served by the center, and who, as a group, demographically represent the population receiving health care from the center; and

WHEREAS, as a public entity, ICHD fulfills this requirement with a co-applicant board, the ICHC Board of Directors; and

WHEREAS, when two boards exist, each board's responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood; and

WHEREAS, ICHD fulfills the requirement through a Cooperative Operational Agreement with the ICHC Board of Directors; and

WHEREAS, the ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings;
- Reach approval of the health center grant application and budget;
- Oversee selection, performance evaluation, and any dismissal of the Health Center Executive Director;
- Select services to be provided and health center hours of operations;
- Measure and evaluate the organization's progress in meeting its annual and long-term program and financial goals, develop plans for the long-range viability of the organization by engaging in strategic planning, review the organization's mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance;
- Establish general policies for the health center; and

WHEREAS, the current Cooperative Operational Agreement ends June 30, 2021; and

WHEREAS, the ICHC Board of Directors must have established Bylaws in order to ensure compliance with federal statute and program requirements as stipulated by Section 330 of the Public Health Services Act; and

WHEREAS, in order to maintain compliance as a HRSA grantee, the ICHC Board of Directors recommends that the terms of the current Cooperative Operational Agreement be extended for the term of three years; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the extension of the Cooperative Operational Agreement for three years, effective July 1, 2021 through June 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the extension of the Cooperative Operational Agreement with ICHC Board of Directors for three years, effective July 1, 2021 through June 30, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the extension of the bylaws developed by the ICHC Board of Directors.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 25, 2021
SUBJECT: Resolution to Authorize an Agreement with Health Consulting Strategies, Inc.
For the Meeting Agendas of June 2, 2021 and June 7, 2021

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with Health Consulting Strategies (HCS) effective July 1, 2021 through November 30, 2021. ICHHD’s Ingham Community Health Center (ICHC) Board of Directors (BOD) is seeking to obtain the services of Health Consulting Strategies, Inc. (HCS) to provide support to ICHC’s BOD planning efforts for years 2021 – 2024. As a Health Center Program Grantee of the U.S. Department of Health and Human Services’ Health Resources and Services Administration (HRSA), ICHC’s BODs are required to develop a community needs assessments that inform three-year strategic plans. HCS will assist the ICHC BOD by: 1.) completing a community needs assessment; and 2.) providing “facilitation” support to the strategic planning process. The ICHC BOD is seeking to begin its planning efforts on July 1, 2021 and will conclude this work by November 30, 2021.

ALTERNATIVES

Without a community needs assessment and a three-year strategic plan in place, ICHC will be out of compliance with HRSA program requirements.

FINANCIAL IMPACT

The cost of securing HCS’s services is approximately \$20,000 which will be covered by using a portion of HRSA funding authorized through Resolution #21-240.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorizes entering an agreement with HCS effective July 1, 2021 through November 30, 2021.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
HEALTH CONSULTING STRATEGIES, INC.**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Health Consulting Strategies (HCS) effective July 1, 2021 through November 30, 2021; and

WHEREAS, Ingham Community Health Center (CHC) Board of Directors (BOD) is seeking to obtain the services of HCS to provide support to ICHC's BODs planning efforts for years 2021 – 2024; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), ICHD's CHCs are required to develop a community needs assessments that inform three-year strategic plans; and

WHEREAS, HCS will assist ICHC's BOD by: 1.) completing a community needs assessment and 2.) providing "facilitation" support to ICHC's strategic planning process; and

WHEREAS, the ICHC's BOD is seeking to begin its planning efforts on July 1, 2021 and conclude this work by November 30, 2021; and

WHEREAS, the cost of securing HCS's services is approximately \$20,000, which will be covered by using a portion of HRSA funding authorized through Resolution #21-240; and

WHEREAS, the Health Officer and the ICHC's BOD recommend authorizing an agreement with HCS in an amount not to exceed \$20,000 effective July 1, 2021 through November 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with HCS in an amount not to exceed \$20,000 effective July 1, 2021 through November 30, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: May 24, 2021
SUBJECT: Authorization to Enter into an Agreement with Hope Network for Medication Assisted Treatment (MAT) Services

For the meeting agendas of June 2, 2021 and June 7, 2021

BACKGROUND

Ingham County Health Department's (ICHD), Community Health Centers (CHCs) wish to enter into a service agreement with Hope Network for Medication Assisted Treatment (MAT) Services for a .40 FTE physician to provide MAT services at New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023. This agreement was previously authorized through Resolution #21-040. Resolution #21-240 authorized ICHD's CHCs to accept the American Rescue Plan Act Funds from Health Resources and Services Administration (HRSA), effective April 1, 2021 through March 31, 2023. A portion of that funding will be used to fund the service agreement with Hope Network for a .40 FTE physician to provide MAT services for an amount not to exceed \$95,400.

ALTERNATIVES

The alternative would be to discontinue these MAT services, as the CHCs do not employ any trained providers able to deliver MAT services.

FINANCIAL IMPACT

ICHD's CHCs will be using a portion of the funding authorized by Resolution #21-240 to continue to fund a service agreement with Hope Network for a .40 FTE physician to provide MAT services for an amount not to exceed \$95,400.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize a service agreement with Hope Network for Medication Assisted Treatment (MAT) Services for a .40 FTE physician who will provide MAT services at its New Hope and Birch CHCs effective February 1, 2021 through January 1, 2023.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HOPE NETWORK
MEDICATION ASSISTED TREATMENT (MAT) SERVICES**

WHEREAS, Ingham County Health Department's (ICHD's), Community Health Centers (CHCs) wish to enter into a service agreement with Hope Network for a .40 FTE physician to provide MAT services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023; and

WHEREAS, this agreement was previously authorized through Resolution #21-040; and

WHEREAS, Resolution #21-240 authorized ICHD's CHCs to accept the American Rescue Plan Act Funds from HRSA, effective April 1, 2021 through March 31, 2023; and

WHEREAS, a portion of that funding will be used to fund the service agreement with Hope Network for a .40 FTE physician to provide MAT services for an amount not to exceed \$95,400; and

WHEREAS, the CHC Board and the Health Officer recommends entering into a service agreement with Hope Network for a .40 FTE physician to provide MAT services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a service agreement with Hope Network in an amount not to exceed \$95,400 for a .40 FTE physician to provide MAT Services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

Agenda Item 7a

TO: Board of Commissioners, County Services & Finance Committees
FROM: Rick Terrill, Facilities Director
DATE: May 18, 2021
RE: Resolution to Authorize a Purchase Order to Seelye Group for the Replacement of Courtroom 6 Judge's Suite Carpet at the Veterans Memorial Courthouse

For the meeting agendas of: June 1 & 2

BACKGROUND

The carpet within Courtroom 6 Judge's Suite is original to the building, has outlived its useful life and needs to be replaced. Seelye Group, who is on the MiDeals contract and therefore does not require three quotes per the Ingham County Purchasing Policy, submitted a proposal of \$7,999.56 for the carpet replacement. We are requesting a contingency of \$800.00 for any uncovered conditions.

ALTERNATIVES

The alternative would be to not go forward with the project, which will cost more later as the costs are going to increase in the near future per the vendor.

FINANCIAL IMPACT

Funds are available in the approved 2020 CIP line item # 245-26710-976000-20F06.

Projects	Beginning Balance	Current Balance	Requested Amount	Remaining Balance
245-26710-976000-20F06	\$78,000.00	\$48,579.56	\$8,799.56	\$39,780.00
General Fund				

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a purchase order to Seelye Group for the replacement of Courtroom 6 Judge's suite carpet.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO SEELYE GROUP
FOR THE REPLACEMENT OF COURTROOM 6 JUDGE'S SUITE CARPET AT THE
VETERANS MEMORIAL COURTHOUSE**

WHEREAS, the carpet within the Courtroom 6 Judge's Suite is original to the building, has outlived its useful life, and needs to be replaced; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals contract do not require three quotes; and

WHEREAS, Seelye Group is on the MiDeals contract; and

WHEREAS, it is the recommendation of the Facilities Department to send a purchase order to Seelye Group who submitted a proposal of \$7,999.56 for the replacement of the carpet in that Courtroom 6 Judge's Suite at the Veterans Memorial Courthouse; and

WHEREAS, the Facilities Department is requesting a contingency of \$800.00 for any uncovered conditions; and

WHEREAS, funds are available within the approved General Fund CIP line item # 245-26710-976000-20F06.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Seelye Group, 1411 Lake Lansing Road, Suite 200, Lansing, Michigan 48912, for the replacement of the Courtroom 6 Judge's Suite carpet at the Veterans Memorial Courthouse for an amount not to exceed \$8,799.56.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services & Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: May 18, 2021

RE: Resolution to Authorize an Agreement with Trane U.S Inc. for the Domestic Hot Water Boiler Upgrade at the Ingham Country Youth Center

For the meeting agendas of: June 1 & 2

BACKGROUND

The boiler that provides domestic hot water at the Youth Center is failing and causing safety concerns. The new boilers that are used to heat the building can also be used to provide the domestic hot water with additional equipment to convert the current boiler system, which makes it capable of also heating the domestic hot water. Trane U.S. Inc., who is on the Omnia co-operative contract and therefore does not require three quotes per the Ingham County Purchasing Policy, submitted a proposal of \$54,362. We are also requesting a contingency of \$5,078.00 for any unforeseen issues. There is also a City of Lansing plan review fee of \$560. The grand total for this project is \$60,000.

ALTERNATIVES

The alternative would be to forego the modifications and put in a commercial hot water heater that would be a short-term fix and would not be able to keep up with demand.

FINANCIAL IMPACT

Funds within the approved 2021 CIP line item #245-66299-978000-21F06 has a balance of \$45,000 and falls short by \$15,000. We are requesting a transfer of funds from the Juvenile Justice Millage to cover the \$15,000 shortfall.

Project	Beginning Balance	Current Balance	Requested Amount	Remaining Balance
Juvenile Justice Millage			\$15,000.00	
245-66299-978000-20F06	\$45,000.00	\$45,000.00	\$45,000.00	\$0.00
General Fund				

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Trane U.S. Inc., for the domestic hot water boiler upgrade.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE U.S. INC. FOR THE DOMESTIC HOT WATER BOILER UPGRADE AT THE INGHAM COUNTY YOUTH CENTER

WHEREAS, the boiler that provides domestic hot water at the Youth Center is failing and causing safety concerns; and

WHEREAS, the new boilers that are used to heat the building can be converted with additional equipment to provide the domestic hot water; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the Omnia contract do not require three quotes; and

WHEREAS, Trane U.S. Inc. is on the Omnia contract; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Trane U.S. Inc., who submitted a proposal of \$54,362 for the boiler upgrades at the Ingham County Youth Center; and

WHEREAS, the Facilities Department is requesting a contingency of \$5,078 for any unforeseen issues; and

WHEREAS, the approved 2021 CIP Youth Center Hot Water Heater line item #245-66299-978000-21F06 funding falls short by \$15,000, including contingency; and

WHEREAS, the Facilities Department is requesting a transfer of \$15,000 from the Juvenile Justice Millage to cover the shortfall.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Trane U.S. Inc., 3350 Pine Tree Road, Lansing, Michigan 48911, for the domestic hot water upgrade at the Ingham Country Youth Center for an amount not to exceed \$60,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8a

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Kelly R. Jones, County Highway Engineer & Director of Engineering
Road Department

DATE: May 18, 2021

RE: Proposed Resolution to Authorize a Contract with Michigan Paving & Materials Company for Items I (Option B), II and III of Bid Packet #30-21 for Various 2021 Primary Road Resurfacing Projects

For the June 8 BOC meeting cycle

BACKGROUND

The Road Department has determined that pavement cold milling, asphalt resurfacing and other repairs are needed on the various county primary roads listed below due to normal deterioration over time.

The Road Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #30-21, Items I, II, and III. The bids were reviewed by the Purchasing Department and Road Department, both of which were in agreement that the low bidders' proposals met all necessary qualifications, specifications, and requirements.

Michigan Paving & Materials Company submitted the lowest responsive and responsible bid for Items I, II and III as follows:

Item I: Lake Lansing Road – Wood Street to West Road (Lansing Township)

Base Bid = \$742,189.91
Option A Bid = \$392,196.00
Option B Bid = \$610,003.00
Total Base + Option A Bid = \$1,134,385.91
Total Base + Option B Bid = \$1,352,192.91

The scope of work includes cold milling and HMA resurfacing, along with traffic signal reconstruction, intermittent curb and gutter replacement, ADA sidewalk ramp upgrades, and concrete pavement joint repairs, including slope restoration and pavement markings.

Option A includes the use of standard HMA pavement. Option B includes the use of crumb rubber modified HMA pavement, in lieu of standard HMA pavement. The Road Department received a Scrap Tire Market Development Grant in the amount of \$450,000 from the Michigan Department of Environment, Great Lakes & Energy (EGLE) to include crumb rubber modified asphalt in the project, which uses recycled vehicle tires in the asphalt paving mixture.

Upon review of the alternate bids for Item I, the Road Department selected Option B as the preferred alternative. When taking the grant funding into account, Option B was the more economical option and continues the Road Department's support of crumb rubber modified asphalt research and development throughout the county.

Item II: Hagadorn Road – Briarcliff Drive to Red Cedar River (Meridian Township)

Low Bid = \$1,051,634.51

The scope of work includes cold milling and HMA resurfacing, along with left turn lane construction, traffic signal modification, intermittent curb and gutter replacement, and ADA sidewalk ramp upgrades, including slope restoration and pavement markings.

Item III: Hungerford Street – St. Joseph Street to Michigan Avenue (Lansing Township)

Low Bid = \$272,687.76

The scope of work includes cold milling and HMA resurfacing.

ALTERNATIVES

The Road Department could select Option A for Item I, instead of the preferred Option B. This would result in the Road Department forfeiting the EGLE grant, which requires the use of crumb rubber modified asphalt.

FINANCIAL IMPACT

The EGLE grant for use of crumb rubber modified asphalt is \$450,000 of which \$390,000 is dedicated to the construction portion of the project and \$60,000 is dedicated to the research portion of the project. The anticipated financial impact of Item I (Option B) to the Road Department is \$962,192.91.

Items II and III are the full financial responsibility of the Road Department.

Additionally, due to the nature of construction, a 10% contingency is being requested for all three projects, equating to \$135,219.29 for Item I (Option B), \$105,163.45 for Item II and \$27,268.78 for Item III.

All three of these projects, including contingencies, have been included in the 2021 Road Fund Budget.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

I respectfully recommend the Board of Commissioners adopt the attached resolution to authorize a contract with Michigan Paving & Materials Company for Item I (Option B), Item II and Item III of Bid Packet 30-21, plus a 10% contingency for all three projects.

Agenda Item 8a

TO: Bill Conklin, Managing Director, Road Department
Kelly Jones, Director of Engineering/County Highway Engineer,
Road Department

FROM: James Hudgins, Director of Purchasing

DATE: May 4, 2021

RE: Memorandum of Performance for RFP No. 30-21: 2021 Primary Road Program

Per your request, the Purchasing Department sought proposals from Michigan Department of Transportation, MDOT, pre-qualified contractors for the purpose of entering into a contract for the 2021 Primary Road Program.

The scope of work includes, but is not limited to, furnishing necessary equipment, tools, special apparatus needed for construction, materials for the work, and labor to perform all work according to the Michigan Department of Transportation 2012 Standard Specifications for Construction.

- Item 1: Lake Lansing Road – Wood Street to West Road.
Cold Milling and HMA resurfacing, along with traffic signal reconstruction, intermittent curb and gutter replacement, ADA sidewalk ramp upgrades, and concrete pavement joint repairs, including slope restoration and pavement markings.
- Item 2: Hagadorn Road – Briarcliff Drive to Red Cedar River.
Cold Milling and HMA resurfacing, along with left turn lane construction, traffic signal modification, intermittent curb and gutter replacement, and ADA sidewalk ramp upgrades, including slope restoration and pavement markings.
- Item 3: Hungerford Street – St. Joseph Street to Michigan Avenue. Cold milling and HMA resurfacing.

In accordance with Resolution #13–119, the Local Purchasing Preference Policy was not applied in this solicitation as I have determined that the application of the Local Purchasing Preference Policy would preclude the County from obtaining a sufficient number of competitive proposals.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	15	3

A summary of the vendors’ costs is located on the third page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	ITEM 1 Base Bid Lake Lansing Road – Wood Street to West Road	ITEM 1 Option A Standard HMA Mixture	ITEM 1 Option B Modified HMA Mixture	ITEM 1 Grand Total (Standard) Base + Option A	ITEM 1 Grand Total (Modified) Base + Option B	ITEM 2 Project Total Hagadorn Road – Briarcliff Drive to Red Cedar River	ITEM 3 Project Total Hungerford Street – St. Joseph Street to Michigan Avenue
Nashville Construction Company	Unresponsive – after review and evaluation it was determined that Nashville did not acknowledge the addendum.						
Rieth Riley Construction Co.	\$1,274,907.67	\$621,000.00	No bid	\$1,895,907.67	-	\$1,138,582.63	\$300,687.12
Michigan Paving & Materials	\$742,189.91	\$392,196.00	\$610,003.00	\$1,134,385.91	\$1,352,192.91	\$1,051,634.51	\$272,687.76

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH MICHIGAN PAVING & MATERIALS COMPANY FOR ITEMS I (OPTION B), II, AND III OF BID PACKET #30-21 FOR VARIOUS 2021 PRIMARY ROAD RESURFACING PROJECTS

WHEREAS, the Road Department has determined that pavement cold milling, asphalt resurfacing, and repairs are needed on the various county primary roads listed below, due to normal deterioration over time; and

WHEREAS, the cost for the primary road projects listed below is budgeted in the 2021 Road Fund Budget; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #30-21, Items I, II, and III; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidders' proposals met all necessary qualifications, specifications, and requirements; and

WHEREAS, Michigan Paving & Materials Company, of Lansing, MI, submitted the lowest responsive and responsible bid for Items I (Option B), II, and III as follows:

Item I (Option B): Low Bid--\$ 1,352,192.91
Cold milling and crumb rubber modified asphalt (Option B) resurfacing of:
Lake Lansing Road, Wood Street to West Road

Item II: Low Bid--\$ 1,051,634.51
Cold milling and resurfacing of:
Hagadorn Road, Briarcliff Drive to Red Cedar River

Item III: Low Bid--\$ 272,687.76
Cold milling and resurfacing of:
Hungerford Street, St. Joseph Street to Michigan Avenue; and

WHEREAS, a contingency is being requested in the amount of 10% of the low bid costs for Items I (Option B), II and III in Bid Packet #30-21, totaling \$135,219.29 for Item I (Option B), \$105,163.45 for Item II and \$27,268.78 for Item III, as may be needed for any additional work deemed necessary by Road Department staff during construction.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Michigan Paving & Materials Company at the low bid costs plus a 10% contingency for a contract total of \$1,487,412.20 for Item I (Option B), \$1,156,797.96 for Item II and \$299,956.54 for Item III, all of which include the cold milling, resurfacing, and related work as specified in the Ingham County Road Department's Bid Packet #30-21.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8b

To: County Services & Finance Committees

From: William Conklin, Managing Director
Ingham County Road Department

Date: May 18, 2021

RE: Resolutions for 2021 Local Road Program Agreements with Alaiedon, Bunker Hill, Leroy, Leslie, Locke, Meridian, Vevay, and Williamstown Townships.

BACKGROUND

As provided in Act 51 of 1951 as amended, the cost of larger improvements on local roads are typically shared with the Townships. Each year a portion of the County Road Fund budget is allocated toward match with each Township for local road work based on local road miles and population in each Township. The resulting annual program is known as the Local Road Program. The Road Department works with each Township wishing to participate in the program each year to determine what local road projects are most needed and desired.

To further improve the local roads and share the 2015 state road funding increase, on projects performed by Road Department crews, which is most routine maintenance paving and chip-sealing projects on rural roads, the Road Department does not charge the Townships for Road Department labor, and provides each township an average of 4 miles of chip-sealing or one mile of paving per year on their respective local roads with no charge.

CURRENT ISSUE

Attached is a proposed resolution for authorizing 2021 Local Road Program Agreements with the referenced Townships to perform and share costs for local road improvements in the respective Townships. The resolution includes a table of the proposed road improvements and funding.

FINANCIAL IMPACT

The total of the Road Department match indicated in the resolution is included in the adopted 2021 Road Fund budget. The work listed in the table is proposed to be done by Road Department crews or, in Meridian Township, per contracts previously let by Meridian Township, which, having passed a large millage for its local roads, manages its own local road program. The estimated costs of work to be done by Road Department crews are for materials only as, again, the Road Department does not charge the townships for Road Department labor.

RECOMMENDATION

Approval of the attached resolution is therefore recommended.
This is the first group of local road projects expected for 2021. A similar resolution will be submitted later for the remaining Townships who wish to participate this year after these remaining townships decide on their 2021 projects and match budgets.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENTS WITH
ALAIEDON, BUNKER HILL, LEROY, LESLIE, LOCKE, MERIDIAN, VEVAY,
AND WILLIAMSTOWN TOWNSHIPS**

WHEREAS, 2021 Local Road Program Agreements are proposed for the following townships with details of the proposed road improvement and funding provided in the table below: Alaiedon, Bunker Hill, Leroy, Leslie, Locke, Meridian, Vevay, and Williamstown Townships; and

WHEREAS, the Road Department has worked with each township to determine what local road projects are most needed and desired; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken by Road Department crews or in Meridian Township per construction contracts previously let by Meridian Township, to contribute Road Department labor without charge on the projects performed by Road Department crews and to pay for portions of the cost of said improvements from the County Road Fund as indicated for each township in the table below; and

WHEREAS, total Road Department funding match amount indicated in the table below is included in the adopted 2021 Road Department budget; and

WHEREAS, in the event the final cost of any of the projects is more than the estimates provided in the table below, for any final costs less than twice the maximum Road Department match amount set forth in the table below, the additional cost will be split evenly between the respective township and the Road Department, and for any final costs greater than the twice the maximum Road Department match amount set forth in the table below, the additional cost will be paid entirely by the respective township; and

WHEREAS, in the event the final cost of any of the projects is less than the estimates provided in the table below, for any final cost amount greater than twice the maximum Road Department match amount set forth in the table below, the savings will first accrue to the township, and then for any final costs below twice the maximum Road Department match amount set forth in the table below, the savings will be split evenly between the respective township and the Road Department; and

WHEREAS, the respective townships are willing to pay the respective township's portion of the cost of said improvements as shown in the table below and as further detailed above, provided, however, that the respective township excess payments will not exceed 10 percent (10%) of the township contribution amounts established in the respective Agreements, unless the respective township agrees otherwise, or may reduce the scope of described road improvement projects per the respective township's available budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into 2021 Local Road Program Agreements with the following townships with details of the proposed road improvement and funding provided in the table below: Alaiedon, Bunker Hill, Leroy, Leslie, Locke, Meridian, Vevay, and Williamstown Townships.

BE IT FURTHER RESOLVED, that the Road Department is authorized to contribute match funds to the respective township projects per the amounts shown in the table below and/or as may be necessary for any final project costs differing from estimates as provided above.

BE IT FURTHER RESOLVED, that the Road Department shall invoice each Township as provided above and in the table below for their respective contributions.

BE IT FURTHER RESOLVED, that the Road Department shall cause the improvements identified in the table below to be performed by Road Department crews without charge to the respective projects for Road Department staff labor or per contracts previously let and authorized as indicated in the table below during the construction season of the 2021 calendar year subject to final approval by, or as modified by, each Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

2021 Local Road Program Match Amounts, Projects & Estimated CostsA1:AL15A1:AL12A1:AL15A1:ALA1:AL15

Township	Prior Match Remaining	2021 Road dept. Match	Total 2021 Match Available	Proposed 2021 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	Road dept. Contribution
Alaiedon	\$13,355.08	\$45,000.00	\$58,355.08	Every Road, full length, Howell to Jolly Roads, 6 miles; Button Road, Every to Meridian Roads, 1 mile; Darling Road, Hagadorn to Holt Roads, .75 mile; Asphalt spot & wedge maintenance paving and chip seal. 5 miles of above chip-seal not charged to local road program.	\$171,000.00	\$112,645.00	\$58,355.08
Bunkerhill	\$14,986.62	\$33,300.00	\$48,286.62	Under-seal chip-sealing and asphalt wedging and maintenance paving where necessary on following roads as budget permits: Holland, Friermuth – Parman Roads; DeCamp, Haynes – Friermuth Roads; Friermuth, Fitchburg - DeCamp Roads; Lienhart, Catholic Church - Ewers Roads; Murray Road, Catholic Church Road - Township line. 4 miles miles of above chip-sealing not charged to local road program.	\$96,573.24	\$48,286.62	\$48,286.62
Leroy	\$33,300.00	\$33,300.00	\$66,600.00	Asphalt wedging and maintenance paving where necessary to extent of budget on both Frost and Noble Roads, Meech Road - M-52; Wallace Road, I-96 - Huschke Road; Huschke Road, Gramer - Wallace Roads. Chip-seal 5.5 miles of above and/or other recently paved local roads not charged to local road program.	\$166,600.00	\$100,000.00	\$66,600.00
Leslie	\$36,977.87	\$36,000.00	\$72,977.87	Asphalt maintenance paving as necessary on Cooper Road, Fitchburg - Kinneville Roads and Scofield Road, Wright Rd - east Township line. Above roads will be chip-sealed in the future, not included in current cost estimate.	\$145,955.74	\$72,977.87	\$72,977.87
Locke	\$8,300.00	\$33,300.00	\$41,600.00	Asphalt maintenance paving as necessary on Bell Oak Road, Morrice - Herrington & Harris to Dietz Roads, 2 separate miles, and on any additional roads nessary as possible up to available budget. Chip-seal 4 miles of above and/or other recently paved local road not charged to local road program.	\$111,600.00	\$70,000.00	\$41,600.00
Meridian	\$0.00	\$172,500.00	\$172,500.00	ICRD match transfer to Township who is managing their own local road program.	\$3,000,000.00	\$2,827,500.00	\$172,500.00
Vevay	\$41,488.72	\$45,000.00	\$86,488.72	Asphalt maintenace paving to extent of budget on Ives Road, Rolfe Road - M-36, 2.5 miles.	\$100,000.00	\$50,000.00	\$50,000.00
Williamstown	\$45,000.00	\$45,000.00	\$90,000.00	Germany Rd., Zimmer to Williamstons Roads, 1.5 mile, asphalt wedging and chip-seal. Burkley Rd., Grand River (M-43) to township boundary, 1.1 mile, full asphalt cap. Beeman Rd., Sherwood Rd to Williamston city limit, 1.9 miles, full asphalt cap. Lounsbury Rd., Haslett to Milton Roads, 2.2 miles, asphalt wedging and chip-seal. Shoemith Rd, Twp line to Shoeman Rd, .75 mile, and Gulick Rd, Shoeman to Zimmer Roads, 1.5 miles--crack-fill and chip-seal.	\$350,000.00	\$260,000.00	\$90,000.00

Agenda Item 9

TO: Board of Commissioners County Services and Finance Committees
FROM: Sue Graham, Human Resources Director
DATE: May 18, 2021
SUBJECT: Resolution Approving the Recommendation of the Health Care Committee to Add
Aflac Group Insurance Products as a Benefit Option
For the meeting agendas of June 1 and June 2

BACKGROUND

Aflac currently offers Ingham County employees voluntary participation in individual insurance products. Aflac has recently developed group insurance products. If Ingham County employees have access to the group insurance products, several benefits would result: less paperwork for employees, who would then be able to utilize BSwift for Aflac products during open enrollment, group ratings for products, and certain benefit enhancements, such as removal of caps and limits on the cancer policy. Employees would also have the option of greater online interaction with a smart app for their phone. Employees would continue to have the choice to participate in Aflac individual insurance products (individually billed to their home address). After discussion during their May 18, 2021 meeting, the Ingham County Health Care Coalition recommends that the Ingham County Board of Commissioners approve the addition of Aflac group insurance products as a benefit option beginning with Plan Year 2022.

ALTERNATIVES

If approval is not granted, Ingham County employees will be unable to enjoy the benefits of voluntary participation in Aflac group insurance products and will need to continue to manually enroll in Aflac individual insurance products.

FINANCIAL IMPACT

As the expense of Aflac insurance products is paid by participating employees, there is no cost to Ingham County.

STRATEGIC PLAN CONSIDERATIONS

Enhanced benefit offerings contribute positively to attracting and retaining exceptional employees who value public service (Goal F, Strategy 1).

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution approving the recommendation of the Health Care Committee to add Aflac group insurance products as a benefit option.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RECOMMENDATION OF THE HEALTH CARE COMMITTEE
TO ADD AFLAC GROUP INSURANCE PRODUCTS AS A BENEFIT OPTION**

WHEREAS, Aflac currently offers Ingham County employees voluntary participation in individual insurance products; and

WHEREAS, Aflac has recently developed group insurance products; and

WHEREAS, if Ingham County employees have access to the group insurance products, several benefits would result: less paperwork for employees, who would then be able to utilize BSwift for Aflac products during open enrollment, group ratings for products, and certain benefit enhancements, such as removal of caps and limits on the cancer policy, and employees would also have the option of greater online interaction with a smart app for their phone, and employees would continue to have the choice to participate in Aflac individual insurance products (individually billed to their home address); and

WHEREAS, the Ingham County Health Care Coalition recommends that the Ingham County Board of Commissioners approve the addition of Aflac group insurance products as a benefit option beginning with Plan Year 2022.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners approves the addition of Aflac group insurance products as a benefit option beginning with Plan Year 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.