

CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

FINANCE COMMITTEE
THOMAS MORGAN, CHAIR
MARK GREBNER
TODD TENNIS
RYAN SEBOLT
MARK POLSDOFER
ROBERT PEÑA
MYLES JOHNSON
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, APRIL 5, 2023 AT 6:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/89160266022>.

Agenda

Call to Order

Approval of the [March 22, 2023](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Drain Commissioner – Resolution to Authorize an Agreement for the Replacement of the [Red Cedar Manor Drain](#) in the Meridian Road at M-43 Signal Project
2. Homeland Security and Emergency Management
 - a. Resolution to Authorize an Equipment Purchase Agreement with [Empire Drone Company, LLC](#) to Purchase a Drone LRAD Speaker and Searchlight Payload Equipment
 - b. Resolution to Authorize an Equipment Purchase Agreement with [Unmanned Vehicle Technologies](#) to Purchase a Drone Night Vision Camera
 - c. Resolution to Authorize a Contract with [Four Star Strategies, LLC](#) to Provide School Active Violence Prevention and Response Training
 - d. Resolution to Authorize a Contract with [Ascenttra Inc.](#) to Provide Advanced Exercise Design Emergency Management Training
3. Parks Department
 - a. Resolution to Authorize a Contract with [Anderson – Fischer & Associates, Inc.](#) for Improvements to the Parking Lot at McNamara Canoe Landing
 - b. Resolution to Authorize the Transfer of Funds between [Millage CIP Items](#) and to Allocate Additional Funds for the Purchase of Approved 2023 CIP Items 23P06 and 23P08
 - c. Resolution to Authorize a Contract with [KJP Roofing](#) and Sheet Metal for Reroofing Services at Burchfield County Park
4. Health Department – Resolution to Authorize an Agreement with [IdenTrust Inc.](#)
5. Purchasing Department
 - a. Resolution to Authorize an Agreement with [Extend Your Reach, Inc.](#) for Countywide Full-Service Mailing Services
 - b. Resolution to Approve the Disposal of [County-Owned Surplus](#)

6. Facilities Department – Resolution to Authorize a Purchase Order to [Seelye Group Ltd.](#), to Replace the Carpet in Courtroom 8 and Judge’s Suite at the Veterans Memorial Courthouse
7. Road Department
 - a. Resolution to Authorize Agreements with Aurelius, Leslie, Locke, Onondaga, Wheatfield, and Williamstown Townships for the [2023 Local Road Program](#)
 - b. Resolution to Authorize a Second-Party Agreement with the Michigan Department of Transportation and a Third-Party Agreement with the [City of East Lansing](#) for the Lake Lansing Road Project from Abbot Road to Hagadorn Road
 - c. Resolution to Authorize As-Needed [Electrical Services](#) for the Ingham County Road Department
 - d. Resolution to Authorize As-Needed [HVAC Services](#) for the Ingham County Road Department
 - e. Resolution to Authorize a Contract for 2023-2025 As-Needed [Real Estate Services](#)
 - f. Resolution to Authorize a Second Party Agreement with the Michigan Department of Transportation and a Third-Party Agreement with [Delhi Township](#) for a Federally Funded Project on Cedar Street from Holbrook Drive to College Road
8. Equalization/Tax Mapping – Resolution to Adopt the 2023 County [Equalization Report](#) as Submitted with the Accompanying Statements
9. Controller/Administrator
 - a. Resolution Authorizing Entry of Participation Agreements in Partial Settlement of the National Prescription [Opiate Litigation](#) and Entry of State Local Government Intrastate Agreement Concerning Allocation of Settlement Proceeds
 - b. Resolution to Approve an Agreement with [Maner Costerisan](#) for Accounting Services

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO
MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE

March 22, 2023

Draft Minutes

Members Present: Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, and Maiville.

Members Absent: Tennis.

Others Present: Alan Fox, Michael Townsend, Tim Morgan, Kaitlyn Hetfield, and others.

The meeting was called to order by Chairperson Morgan at 6:30 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/89160266022>.

Approval of the March 8, 2023 Minutes

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE MARCH 8, 2023 FINANCE COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

Additions to the Agenda

10. Investment Update from Alan Fox Ingham County Treasurer

Limited Public Comment

None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. JOHNSON, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Sheriff's Office – Resolution to Authorize the Purchase of a 2023 Ford Explorer for the Sheriff's Office
2. Treasurer's Office – Resolution to Approve an Additional \$1,000,000 in Housing Trust Fund Funds and up to \$500,000 from the Elder Services Millage Fund Balance to Eligible Expenses that Expand and Streamline the Homeowner Rehabilitation Program Administered by Capital Area Housing Partnership and Capital Area Community Services
4. Human Resources Department – Resolution to Authorize and Approve a Reclassification of One Medical Director in the Health Department to the Position of Medical Health Officer

5. Health Department
 - a. Resolution to Accept FY2023 Child and Adolescent Health Center Planning Funds
 - b. Resolution to Authorize an Agreement with Cameron Leadership Consulting, LLC
 - c. Resolution to Authorize an Agreement with TCB Consulting, LLC
6. Fairgrounds
 - a. Resolution to Authorize a Contract with Du-All Cleaning Inc. for Cleaning Services at the Ingham County Fairgrounds
 - b. Resolution to Authorize a Contract with Noise New Media, LLC for Advertising Services for the Ingham County Fairgrounds
7. Facilities Department – Resolution to Authorize an Agreement with Red Guard Fire and Security to Replace the Fire Panel at the Hilliard Building
8. Road Department
 - a. Resolution to Authorize Agreements with Meridian and Vevay Townships for the 2023 Local Road Program
 - b. Resolution of Support for the Local Bridge Program Funding Applications for Fiscal Year 2026
 - c. Resolution to Amend an Engineering Design Services Contract with Bergmann for the Lake Lansing Road Project from Abbot Road to Hagadorn Road
9. Controller/Administrator's Office – Resolution to Approve an Agreement with the PEA Group for Montgomery Drain Engineering Review

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

3. Parks Department – Resolution to Authorize an Application for a Michigan Natural Resources Trust Fund Grant for Burchfield – Riverbend Natural Area

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. SEBOLT, TO APPROVE THE RESOLUTION.

Commissioner Grebner asked Tim Morgan, Ingham County Parks Department Director, how much money was currently unspent.

Mr. Morgan stated there was \$9,422,581.16 unspent and was fully loaded for this year's millage.

Commissioner Grebner stated it was no longer a major fund. He further stated when something like this came up, Ingham County should never think of ourselves as being cash-short.

Commissioner Grebner stated the reason not to spend money from the Trails Millage is either because it would be inappropriate or a waste of money. He further stated nobody should ever say that it could not be afforded if it was worth doing, but there was not money to do it, because there was always more funding available in the account than what would really be needed.

Chairperson Morgan stated there was always money in the banana stand.

Commissioner Grebner stated there was always money available so far.

Commissioner Peña stated on March 22, 2023, the Parks Department staff at the City of Lansing had acknowledged the award received by Ingham County and Mr. Morgan for the Dirt School at Burchfield Park. He further congratulated and thanked Mr. Morgan for the work that he and his staff had done and continued to do.

Commissioner Johnson asked when the \$9,422,581.16 of unspent funds would be spent.

Mr. Morgan stated the Parks Department had allocated all of this millage and there were three-year contracts that normally get extended. He further stated the money had been allocated for through resolutions but would take time to be spent.

Commissioner Grebner stated the problem was not that there was not a method to allocate the funds, but the problem was that the funds would go out slower than the planning. He further stated that generally Ingham County should be over-allocated to ensure the County would not end up with funds not being used during a time where there was almost 8% inflation and losing its value.

Commissioner Grebner asked what Mr. Morgan thought the low point in the next 12 months would be with the millage funds.

Mr. Morgan stated he could provide that information to the Finance Committee.

Commissioner Grebner stated he would appreciate that. He further stated he did not want to get to the point where the amount was zero and would like to continue to push projects forward.

Commissioner Grebner stated ultimately the funds were all allocated and would be spent, but Ingham County had found the money would get allocated and would not get spent because things would go wrong and the funding then would get spent a year or two later, or would get returned. He further stated that going below ground level would be a real mistake and exhaust the funds.

Commissioner Sebolt made a point of order, as he stated none of Commissioner Grebner's comments were germane to the actual subject of the resolution.

Chairperson Morgan stated he would allow it since it was coming from the Trails Millage Fund.

Commissioner Sebolt stated disagreement.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis.

10. Investment Update from Alan Fox Ingham County Treasurer

Alan Fox, Ingham County Treasurer, stated he did not have the Quarterly Report as the quarter had not quite ended yet. He further stated he felt there were things to talk about regarding the current banking crisis.

Treasurer Fox stated he did not feel that two or three banks constituted a banking crisis, but some news outlets felt it was.

Treasurer Fox stated he wanted to discuss it as there were implications to Ingham County. He further stated the County had plenty of cash that was well invested, no cash flow problems, no liquidity problems, no problems with value of what the County had, and the County was not a bank.

Treasurer Fox stated those that Ingham County had contracts with would not suddenly demand that millions and millions of dollars be taken out. He further stated there was a predictable cash flow out than a bank that would have depositors taking money out.

Treasurer Fox stated Ingham County had a problem on paper with investments that were held in Federal Agency Paper, like Federal Home Loan Bank Board Bonds and T-Notes.

Treasurer Fox stated in a rising interest rate environment for the last year, as soon as a bond was bought, the market value decreased because the next series of bonds have higher interest rates by nature. He further stated in an environment where interest rates had gone from practically zero to what it was now was a really good deal, but could not be sold.

Treasurer Fox stated the County was not in the business of selling bonds. He further stated he believed he had stated in a meeting previously that the County had never had to sell a bond prior to maturity, but Eric Schertzing, former Ingham County Treasurer, may have sold a single bond prior to maturity once.

Treasurer Fox stated this was important because when the County was audited at the annual audit, the auditors insisted Ingham County show the value of investment at market value. He further stated, for the purpose of the audit, the General Fund Balance would always be lower than what was really going on, which for most years would not be very much.

Treasurer Fox stated for the 2023 audit, it would be in the order of \$5 to \$5.5 million, which would be noticeable amounts and may cause worry. He further stated he assumed the auditors understood and would not wave red flags but would be more noticeable.

Treasurer Fox stated it would have no impact on anything in the County and would presumably be an opportunity for someone who did not know any of this to be concerned or raise issues that might not exist. He further stated the worst thing that could be done would be to not talk about it and have it show up on an audit for the first time.

Treasurer Fox stated he did not want anyone to be blindsided or surprised and have questions. He further stated that was the reason he wanted to present to the Finance Committee.

Commissioner Grebner asked if there would be a Deficit Correction Plan.

Treasurer Fox stated he did not believe they would.

Gregg Todd, Ingham County Controller, confirmed. He further stated they had looked at spreading the \$5.5 million across all accounts, but that would have created a deficit in certain Enterprise Accounts that would have to be fixed, so it was done in just the General Fund Account.

Treasurer Fox stated historically it had always been done in the General Fund Account but, in 2022, it was \$500,000 and was not talked about. He further stated it was a routine bookkeeping sort of thing but \$5.5 million was an order of magnitude.

Commissioner Grebner asked if some of this was attributed to the Road Commission or Road Department.

Treasurer Fox stated income from pooled investments was distributed to each of the funds monthly and in proportion to their balances at some point during that month. He further stated that was done formulaically by Financial Services.

Treasurer Fox stated that would distribute actual interest income and, on occasion, actual appreciation of investments when they were sold below book value. He further stated he would call attention to those when he provided the quarterly report in about one month.

Treasurer Fox stated the three T-Bonds had been invested in below market value and almost no interest was paid on them. He further stated they were very short term so the appreciation over the six to nine months was worth it.

Commissioner Grebner asked if the Road Department would be allocated some of the paper loss.

Treasurer Fox reiterated Mr. Todd's statement. He further stated consideration had been given to spreading it across other funds, but instead of causing a disruption to just the General Fund, it would have caused disruption to a number of other funds and was not worth the effort as it had no practical effect.

Commissioner Grebner stated that when interest rates were declining, Ingham County showed themselves with a \$2 to \$4 million profit, which did not exist either.

Treasurer Fox stated confirmation. He further stated it was rare to have this degree of increase change all in one direction.

Treasurer Fox stated, in the depths of the pandemic when the County was not earning anything, Reserve Cash was earning five basis points. He further stated the Reserve Cash was only earning that because the bylaws stated at least five basis points would be earned.

Treasurer Fox stated finding a Home Loan Bank Board Bond for 60 basis points for five years was a great deal that former Treasurer Schertzing had taken advantage of in the past. He further stated when he became Treasurer, his first thought was to wait three months before doing any investing, but could not pass the opportunity to take advantage of the 2.5%.

Treasurer Fox stated this was an interesting piece of the Silicon Valley collapse, as they had to sell bonds that had long maturities. He further stated the closer it came to the maturity date, the higher the value was because if an individual purchased something on the secondary market, they could get a better return.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:49 p.m.

APRIL 5, 2023 FINANCE AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Controller's Office recommends approval of the following resolutions:

1. Drain Commissioner – Resolution to Authorize an Agreement for the Replacement of the Red Cedar Manor Drain in the Meridian Road at M-43 Signal Project

This resolution authorizes an agreement with the Ingham County Drain Commissioner to replace a portion of the Red Cedar Manor Drain storm sewer as part of the Meridian Road at M-43 Signal Project. The signal project was approved via Resolution #22-554, and the costs associated with the replacement of the drain were inclusive in the project.

See memo for details.

2a. Homeland Security and Emergency Management – Resolution to Authorize an Equipment Purchase Agreement with Empire Drone Company, LLC to Purchase a Drone LRAD Speaker and Searchlight Payload Equipment

This resolution authorizes the purchase drone payroll equipment, specifically a CZI MP140 Long Range Acoustical Device (LRAD) speaker and CZI GL300 High Power Search light. Both payloads serve to upgrade and expand the capabilities of our drone fleet to include: a) better night search capabilities for missing or endangered children, persons with disabilities, elderly individuals with dementia, dangerous wanted persons etc. b) an effective communication platform that can be used for applications such crisis negotiation, large crowd notifications such as at the Ingham County Fair, the Okemos School 'swatting' call, and civil unrest, or for tactical responses.

The \$11,500 contract price is available through the 2020 Homeland Security Grant Program.

See memo for details.

2b. Homeland Security and Emergency Management – Resolution to Authorize an Equipment Purchase Agreement with Unmanned Vehicle Technologies to Purchase a Drone Night Vision Camera

This resolution authorizes the purchase drone payroll equipment, specifically a DJI Zenmuse H20N Night Vision camera. The payload serves to upgrade and expand the capabilities of our drone team to include better night search capabilities for missing or endangered children, persons with disabilities, elderly individuals with dementia, dangerous wanted persons, and for tactical responses.

The \$9,239 contract price is available through the 2020 Homeland Security Grant Program.

See memo for details.

2c. Homeland Security and Emergency Management – Resolution to Authorize a Contract with Four Star Strategies, LLC to Provide School Active Violence Prevention and Response Training

This resolution approves a contract with Four Star Strategies, LLC to host School Active Violence prevention and response training. The target audience for this training involves Police, Fire, EMS, Dispatchers, School Administrators and staff, and Board of Commissioner leadership.

The \$17,750 contract price is available through the 2020 Homeland Security Grant Program.

See memo for details.

2d. Homeland Security and Emergency Management – Resolution to Authorize a Contract with Ascenntra Inc. to Provide Advanced Exercise Design Emergency Management Training

This resolution authorizes a contract with Ascenttra, Inc. to host their three-day Advanced Exercise Design course at Ingham County in the summer of 2023. The course seeks develop advanced skills and techniques to design realistic training exercises that more effectively test our preparedness, resources, and capabilities while identifying strengths and potential gaps.

The \$15,195 contract price is available through the 2021 Homeland Security Grant Program.

See memo for details.

3a. Parks Department - Resolution to Authorize a Contract with Anderson – Fischer & Associates, Inc. for Improvements to the Parking Lot at McNamara Canoe Landing

This resolution authorizes a contract with Anderson – Fischer & Associates, Inc. for resurfacing and expansion of an existing parking lot and access drive, earth-work, a bioretention swale, asphalt-paved parking, and planting and seeding. There is \$102,839 available for this project in the Trails and Parks Millage line item 228-62800-967000-TR081 previously approved by Resolution #20-028. An additional \$196,086 is needed from the Trails and Parks Millage Fund Balance.

3b. Parks Department- Resolution to Authorize the Transfer of Funds between Millage CIP Items and to Allocate Additional Funds for the Purchase of Approved 2023 CIP Items 23P06 and 23P08

This resolution authorizes various transfers of funds among items approved from the Trails & Parks millage to complete the purchase of a trail brush mower and a ski trail groomer for Burchfield Park. A total of \$14,405.39 will be transferred from projects that came in lower than the budgeted cost, and an additional \$4,983.22 will be transferred from the Trails & Parks millage fund balance.

3c. Parks Department- Resolution to Authorize a Contract with KJP Roofing and Sheet Metal for Reroofing Services at Burchfield County Park

This resolution authorizes a contract with KJP Roofing and Sheet Metal to provide reroofing services for various buildings at Burchfield County Park, at a total not to exceed \$43,500. Funding is included in the Parks Department budget for this project.

4. Health Department - Resolution to Authorize an Agreement with IdenTrust Inc.

This resolution renews an agreement with IdenTrust Inc. for the purchase of digital certificates in an amount not to exceed \$5,614.50 effective June 1, 2023 through May 31, 2024. IdenTrust Inc. digital certificates allow for provider identity proofing and electronic prescribing of controlled substances (EPCS) with Mobile Two-Factor Authentication. Funds are included in the budget for this agreement.

5a. Purchasing Department – Resolution to Authorize an Agreement with Extend Your Reach, Inc. for Countywide Full-Service Mailing Services

This resolution authorizes an agreement with Extend Your Reach, Inc. for County-wide, full-service mailing services. We have utilized Extend Your Reach, Inc., since 2017 and are happy with their services.

Funding will be provided through each departments' supply line funds.

See memo for details.

5b. Purchasing Department – Resolution to Approve the Disposal of County-Owned Surplus

This resolution approves the disposal of County-owned surplus property that has outlasted its useful life. The property will be posted on GovDeals.com, an online auction site. Proceeds will be deposited in the General Fund.

See memo for details.

6. Facilities Department – Resolution to Authorize a Purchase Order to Seelye Group Ltd., to Replace the Carpet in Courtroom 8 and Judge's Suite at the Veterans Memorial Courthouse

This resolution approves a PO with Seelye Group, Ltd., for the replacement of the carpet in Courtroom 8 and the Judge's suite at the VMC. The existing carpet is worn, stained, discolored, past its useful life, and has stretched creating wrinkles that could pose a tripping hazard.

Seelye Group, Ltd., is on the MiDeals contract and their proposal of \$42,732.44 with an additional \$3,000 for any unforeseen issues, will be split between the 2022 CIP and 2019 CIP.

See memo for details.

7a. Road Department – Resolution to Authorize Agreements with Aurelius, Leslie, Locke, Onondaga, Wheatfield, and Williamstown Townships for the 2023 Local Road Program

This resolution authorizes the 2023 Local Road Program agreements with Aurelius, Leslie, Locke, Onondaga, Wheatfield, and Williamstown Townships.

A portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries.

See memo for details.

7b. **Road Department – Resolution to Authorize a Second-Party Agreement with the Michigan Department of Transportation and a Third-Party Agreement with the City of East Lansing for the Lake Lansing Road Project from Abbot Road to Hagadorn Road**

This resolution authorizes an agreement with the Michigan Department of Transportation (MDOT) (second-party agreement) to define the Road Department’s responsibilities and obligations for the federal funding requirements on the Lake Lansing Road Project and an agreement with East Lansing (third-party agreement) to define the funding contributions from East Lansing (Trails and Parks millage and City funds). The Road Department is requesting a 20% contingency due to unexpected construction expenses. Funding breakdown is as follows:

Transportation Alternatives Program (TAP) (capped):	\$ 200,000
TAP Road Department Participation:	\$ 50,000
Highway Safety Improvement Program (HSIP) (capped):	\$ 600,000
HSIP Road Department Participation:	\$ 330,000
Ingham County Trails and Parks Millage (capped):	\$ 350,000
City of East Lansing (Accessibility):	\$ 30,000
City of East Lansing (Statue):	<u>\$ 11,568</u>
Total Estimated Project Cost:	\$1,571,568

See memo for details.

7c. **Road Department – Resolution to Authorize As-Needed Electrical Services for the Ingham County Road Department**

This resolution authorizes agreements with FD Hayes Electric Company and Mid-Michigan Electrical Solutions for the purpose of furnishing and providing as-needed electrical services at the Ingham County Road Department locations.

FD Hayes and Mid-Michigan were the only two bidders, and will be selected, per job, based on estimated project cost, local preference, availability of personnel and materials, and knowledge of the system to be serviced.

Funding is available in the 2023 Road Department budget.

See memo for details.

7d. **Road Department – Resolution to Authorize As-Needed HVAC Services for the Ingham County Road Department**

This resolution authorizes agreements with Lyon Mechanical, Trane Technologies and Limbach Company LLC for as-needed HVAC services for Road Department facilities. All three companies bid on the proposal and will be selected per job based on estimated project cost, local preference, availability of personnel and materials, and knowledge of the system to be serviced.

Funding is available in the 2023 Road Department budget.

See memo for details.

7e. Road Department – Resolution to Authorize a Contract for 2023-2025 As-Needed Real Estate Services

This resolution authorizes three-year contracts for as-needed real estate services due to MDOT's requirement that a waiver valuation report be completed for temporary grading easements, permanent easements, or property acquisitions that are uncomplicated and have an estimated value of \$10,000 or less. If the acquisition has an estimated value of more than \$10,000, or is complicated at any value, an appraisal must be completed. A complicated appraisal includes, but is not limited to, an acquisition that damages the use of the remainder of the parcel. The appraisal must be completed by a licensed appraisal consultant who is prequalified by the Michigan Department of Transportation.

Nine proposals were submitted for the RFP with the Road Department recommending the following:

A. Van Stensel & Son, LLC, 5250 Northland Drive, NE, Suite E, Grand Rapids, MI 49525
Carlson Appraisal Company, 1710 Nottingham Road, Lansing, MI 48911

See memo for details.

7f. Road Department – Resolution to Authorize A Second Party Agreement with the Michigan Department of Transportation and a Third-Party Agreement with Delhi Township for a Federally Funded Project on Cedar Street from Holbrook Drive to College Road

This resolution authorizes an agreement with the Michigan Department of Transportation (MDOT) (second-party agreement) to define the Road Department's responsibilities and obligations for the federal funding requirements. A third-party agreement between Ingham County and Delhi Township is required to define construction and construction engineering responsibilities and obligations related to the non-motorized portion of the project.

The scope of work for the road reconstruction project includes a 4-to-3 lane conversion, concrete pavement recycling, earthwork, asphalt paving, traffic signal replacement, storm sewer installation, and pavement markings. The Road Department has coordinated this reconstruction project with a Delhi Township project that received funding through the Ingham County Trails and Parks Millage to construct a non-motorized trail from the Holbrook Road roundabout to College Road.

Funding is as follows:

Highway Infrastructure Program (HIP) COVID (capped):	\$1,831,780
HIP COVID Road Department 0% Match:	\$ 0
Surface Transportation Program (STP) Urban Flex (capped):	\$ 508,800
STP Urban Flex Road Department 20% Match:	\$ 127,200
Surface Transportation Program (STP) Urban:	\$3,749,296
STP Urban Road Department 20% Match:	\$ 937,324
Advance Construction (AC) Surface Transportation Program (STP) Urban:	\$ 480,000
AC STP Urban Road Department 20% Match:	\$ 120,000
Ingham County Trails and Parks Millage/Delhi Township:	<u>\$1,814,400</u>
Total Estimated Project Cost (+20%):	\$9,568,800

See memo for details.

8. **Equalization/Tax Mapping – Resolution to Adopt the 2023 County Equalization Report as Submitted with the Accompanying Statements (Report to be Distributed at the Meeting)**

This resolution approves and adopts the 2023 Ingham County Equalization Report and accompanying statements.

9a. **Controller's Office – Resolution Authorizing Entry of Participation Agreements in Partial Settlement of the National Prescription Opiate Litigation and Entry of State Local Government Intrastate Agreement Concerning Allocation of Settlement Proceeds**

This resolution authorizes the execution of Participation Agreements for: (1) the Master Settlement Agreement with Teva Pharmaceuticals Industries Ltd.; (2) the Master Settlement Agreement with Allergan Finance, LLC; (3) the Master Settlement Agreement with CVS Health Corp. and CVS Pharmacy, Inc.; and (4) the Master Settlement Agreement with Walmart, Inc. It also authorizes the execution of a new Michigan State-Subdivision Agreement for Allocation of Allergan, Teva, CVS, and Walmart Settlement Agreements.

For all of the settlements collectively, the projected total recovery is \$4,256,727.89.

9b. **Controller's Office – Resolution to Approve an Agreement with Maner Costerisan for Accounting Services**

This resolution approves the agreement with Maner Costerisan to provide us up to six months of accounting services at a not to exceed cost of \$75,000. Funding to come through the Contingency Fund.

See memo for details.

Agenda Item 1

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Patrick E. Lindemann, Ingham County Drain Commissioner

DATE: March 21, 2023

SUBJECT: Proposed Resolution to Authorize an Agreement for the Replacement of the Red Cedar Manor Drain in the Meridian Road at M-43 Signal Project

For the Meeting Agendas of April 4 and 5

BACKGROUND

The Ingham County Road Department (ICRD) and the Michigan Department of Transportation (MDOT) have coordinated a joint project at the intersection of Meridian Road and M-43 (Grand River Avenue) in Meridian Charter Township to install a traffic signal and to widen the north leg of Meridian Road. The Board of Commissioners approved the associated MDOT Contract #22-5492 via Resolution #22-554.

As part of this joint project, it is necessary to replace a portion of the Red Cedar Manor Drain storm sewer along Meridian Road which is under the jurisdiction of the Ingham County Drain Commissioner (ICDC). The ICRD will be responsible for all work and costs associated with the replacement of the storm sewer detailed in the as-bid construction plans and specifications. Once the project is complete, the Red Cedar Manor Drain Drainage District will be responsible for the operation and maintenance of this replaced portion of the Red Cedar Manor Drain. Therefore, it is necessary for an agreement to be authorized to define the roles and responsibilities of the ICRD and the ICDC. The agreement requires final review and approval as to form by the County Attorney.

ALTERNATIVES

N/A

FINANCIAL IMPACT

Federal funding and local Road Department funds will cover the costs for the replacement of the storm sewer. The funding responsibilities for this project were previously defined and approved per Resolution #22-554.

Future costs associated with the operation and maintenance of the Red Cedar Manor Drain will be the responsibility of the Red Cedar Manor Drain Drainage District.

RECOMMENDATION

Based on the information provided, I respectfully recommend and request approval of the attached resolution to authorize an agreement for the replacement of the Red Cedar Manor Drain located within the limits of the Meridian Road at M-43 Signal Project.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR THE REPLACEMENT OF THE
RED CEDAR MANOR DRAIN IN THE MERIDIAN ROAD AT M-43 SIGNAL PROJECT**

WHEREAS, the Road Department received federal Highway Safety Improvement Program (HSIP) funding for the north segment of Meridian Road at M-43 (Grand River Avenue) in Section 25 of Meridian Charter Township; and

WHEREAS, the Road Department coordinated this intersection widening project with a Michigan Department of Transportation (MDOT) project to install a traffic signal at the same intersection; and

WHEREAS, upon the authorization of Resolution #22-554, the County on behalf of the Road Department, entered into Contract #22-5492 with MDOT for the Meridian Road at M-43 Signal Project; and

WHEREAS, the Ingham County Drain Commissioner, on behalf of the Red Cedar Manor Drain Drainage District, has jurisdiction over a storm sewer within the Meridian Road right-of-way located near the intersection with M-43; and

WHEREAS, as part of the Meridian Road at M-43 Signal Project, it is necessary to replace a portion of the Red Cedar Manor Drain storm sewer; and

WHEREAS, the County has agreed, pursuant to MDOT Contract #22-5492, that the Road Department and MDOT shall share all costs associated with the project in accordance with the as-bid plans and specifications prepared jointly by the Road Department and MDOT's consultant, OHM, and in accordance with the Rules of the Ingham County Drain Commissioner, 2005 Edition, as amended; and

WHEREAS, upon completion of the Meridian Road at M-43 Signal Project, the Red Cedar Manor Drain Drainage District will be responsible for all future costs associated with the operation and maintenance of the Red Cedar Manor Drain; and

WHEREAS, the County on behalf of the Road Department, must enter into an agreement with the Ingham County Drain Commissioner on behalf of the Red Cedar Manor Drain Drainage District, to define roles and responsibilities for the replacement of the storm sewer included in the Meridian Road at M-43 Signal Project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Red Cedar Manor Drain Drainage District by and through the Ingham County Drain Commissioner to replace the portion of the storm sewer for the Red Cedar Manor Drain included in the Meridian Road at M-43 Signal Project, located in Section 25 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners: Finance Committee

FROM: Sergeant Bob Boerkoel, Office of Emergency Management

DATE: March 20, 2023

SUBJECT: Resolution to authorize an Equipment Purchase agreement with Empire Drone Company, LLC to purchase a drone LRAD Speaker and Searchlight payload equipment.

For the meeting agendas of *March 30, 2023* and *April 5, 2023*

BACKGROUND

This Resolution is for the approval to utilize previously accepted Region 1 FY2020 Homeland Security Grant Program (HSGP) Funding to purchase drone payload equipment for our existing drone fleet. Specifically, the payload equipment includes a CZI MP140 Long Range Acoustical Device (LRAD) speaker and CZI GL300 High Power Search light. Both payloads serve to upgrade and expand the capabilities of our drone fleet to include: a) better night search capabilities for missing or endangered children, persons with disabilities, elderly individuals with dementia, dangerous wanted persons etc. b) an effective communication platform that can be used for applications such crisis negotiation, large crowd notifications such as at the Ingham County Fair, the Okemos School ‘swatting’ call, and civil unrest, or for tactical responses.

ALTERNATIVES

Both payloads are the latest advanced technology specifically compatible with our M300 drone.

FINANCIAL IMPACT

The Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal using FY2020 HSGP grant funds. The FY2020 HSGP grant funds were previously accepted by the Board of Commissioners via Resolution 20-530.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as equipment purchased will expand and improve upon the functions and capabilities of our existing drone program to better serve our communities and keep them safe; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it utilizes available grant monies previously awarded to Ingham County Emergency Management.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to allow the Ingham County Sheriff’s Office to enter into a purchase agreement with Empire Drones for a CZI MP140 Speaker and CZI GL300 Search light payload accessories.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH
EMPIRE DRONE COMPANY, LLC TO PURCHASE A DRONE LRAD SPEAKER AND
SEARCHLIGHT PAYLOAD EQUIPMENT**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2020 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously accepted the FY20 HSGP grant funds via Resolution 20-530; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the Ingham County Sheriff's Office and Office of Emergency Management maintain an existing drone program; and

WHEREAS, advancements in technology offer payload accessories CZI MP140 Long Range Acoustical Device (LRAD) and CZI GL300 High Power Searchlight that are both compatible with our existing M300 drone; and

WHEREAS, both payload accessories upgrade and expand the function and capabilities of our drone fleet in a multitude of potentially life-saving applications; and

WHEREAS, Empire Drone Company, LLC provided the most competitive pricing for both payload accessories after a solicitation of multiple quotations; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is \$11,500.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a CZI GL300 Searchlight and CZI MP140 LRAD Speaker drone payload accessories in the amount of \$11,500.00 from Empire Drone Company, LLC utilizing funding from the FY2020 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners: Finance Committee

FROM: Sergeant Bob Boerkoel, Office of Emergency Management

DATE: March 20, 2023

SUBJECT: Resolution to authorize an Equipment Purchase agreement with Unmanned Vehicle Technologies to purchase a drone Night Vision camera.

For the meeting agendas of *March 30, 2023* and *April 5, 2023*

BACKGROUND

This Resolution is for the approval to utilize previously accepted Region 1 FY2020 Homeland Security Grant Program (HSGP) Funding to purchase drone payload equipment for our existing drone fleet. Specifically, the payload equipment includes a DJI Zenmuse H20N Night Vision camera. The payload serves to upgrade and expand the capabilities of our drone team to include better night search capabilities for missing or endangered children, persons with disabilities, elderly individuals with dementia, dangerous wanted persons, and for tactical responses.

ALTERNATIVES

This payload delivers the latest night vision technology compatible with our M300 drone.

FINANCIAL IMPACT

The Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal using FY2020 HSGP grant funds. The FY2020 HSGP grant funds were previously accepted by the Board of Commissioners via Resolution 20-530.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as equipment purchased will expand and improve upon the functions and capabilities of our existing drone program to better serve our communities and keep them safe; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it utilizes available grant monies previously awarded to Ingham County Emergency Management.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to allow the Ingham County Sheriff's Office to enter into a purchase agreement with Unmanned Vehicle Technologies for a DJI Zenmuse H20N Night Vision camera.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH
UNMANNED VEHICLE TECHNOLOGIES TO PURCHASE A DRONE NIGHT VISION CAMERA**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2020 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously accepted the FY20 HSGP grant funds via Resolution 20-530; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the Ingham County Sheriff's Office and Office of Emergency Management maintain an existing drone program; and

WHEREAS, advancements in technology offer a DJI Zenmuse H20N Night Vision camera; and

WHEREAS, the night vision camera will upgrade and expand the function and capabilities of our drone fleet in a multitude of potentially life-saving applications; and

WHEREAS, Unmanned Vehicle Technologies is a registered vendor and provided competitive pricing for the camera after a solicitation of multiple quotations; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is \$9,239.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a DJI Zenmuse H20N Night Vision camera in the amount of \$9,239.00 from Unmanned Vehicle Technologies utilizing funding from the FY2020 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners: Finance Committee

FROM: Sergeant Bob Boerkoel, Office of Emergency Management

DATE: March 20, 2023

SUBJECT: Resolution to authorize a contract with Four Star Strategies, LLC to provide School Active Violence prevention and response training.

For the meeting agendas of *March 30, 2023* and *April 5, 2023*

BACKGROUND

This Resolution is for the approval to utilize previously accepted Region 1 FY2020 Homeland Security Grant Program (HSGP) Funding to contract with Four Star Strategies, LLC to host School Active Violence prevention and response training. Specifically, Ingham County Emergency Management seeks to host retired Coral Springs Police Chief Tony Pustizzi to present three sessions of “The Parkland Massacre through a Police Chief’s Eyes.” Chief Pustizzi presents the events occurring at Marjory Stoneman Douglas High School in Parkland, FL and the lessons learned from that incident. The target audience for this training involves Police, Fire, EMS, Dispatchers, School Administrators and staff, and Board of Commissioner leadership.

ALTERNATIVES

N/A.

FINANCIAL IMPACT

The Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal using FY2020 HSGP grant funds. The FY2020 HSGP grant funds were previously accepted by the Board of Commissioners via Resolution 20-530.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as school violence prevention training keeps our schools and communities safer by providing information, resources, and tactics to our first responders and school staff; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it utilizes available grant monies previously awarded to Ingham County Emergency Management.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of contracting with Four Star Strategies, LLC to deliver three sessions of School Violence prevention training for our schools and first responder communities.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH FOUR STAR STRATEGIES, LLC TO PROVIDE SCHOOL ACTIVE VIOLENCE PREVENTION AND RESPONSE TRAINING

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2020 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously accepted the FY20 HSGP grant funds via Resolution 20-530; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, retired Coral Springs Police Chief Tony Pustizzi, owner of Four Star Strategies, LLC provides School Active Violence prevention and response training; and

WHEREAS, Chief Pustizzi delivers a unique perspective with lessons learned on the Marjory Stoneman Douglas High School mass shooting incident in Parkland, Florida entitled “The Parkland Massacre Through a Police Chief’s Eyes”; and

WHEREAS, Ingham County Emergency Management seeks to host three sessions of this training for Ingham County and surrounding first responders, school staff, and dispatchers; and

WHEREAS, expenses related to this training include speaker fees, speaker travel expenses, and refreshments as allowed under the HSGP grant guidelines; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is up to \$17,750.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Four Star Strategies, LLC for three sessions of “The Parkland Massacre Through a Police Chief’s Eyes” and associated expenses of up to \$17,750.00, utilizing funding from the FY2020 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners: Finance Committee

FROM: Sergeant Bob Boerkoel, Office of Emergency Management

DATE: March 20, 2023

SUBJECT: Resolution to authorize a contract with Ascenttra Inc. to provide Advanced Exercise Design Emergency Management training.

For the meeting agendas of *March 30, 2023* and *April 5, 2023*

BACKGROUND

This Resolution is for the approval to utilize previously accepted Region 1 FY2021 Homeland Security Grant Program (HSGP) Funding to contract with Ascenttra Inc. to host their three day Advanced Exercise Design course at Ingham County in the summer of 2023. The course seeks develop advanced skills and techniques to design realistic training exercises that more effectively test our preparedness, resources, and capabilities while identifying strengths and potential gaps. Highly effective training exercises help communities remain prepared for and mitigate against future disasters and emergencies. The target audience for this training involves emergency managers, planners, and exercise designers.

ALTERNATIVES

N/A.

FINANCIAL IMPACT

The Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal using FY2021 HSGP grant funds. The FY2021 HSGP grant funds were previously accepted by the Board of Commissioners via Resolution 21-645.

STRATEGIC PLANNING IMPACT

This project fits with the Ingham County Goals of: (A) Service to Residents - provide easy access to quality, cost effective services that promote well-being and quality of life for the residents of Ingham County as effective training scenarios allow emergency managers and government leadership to accurately assess resource and capability effectiveness and gaps in our efforts to mitigate, respond to, and recover from disasters and emergencies; (C) Finance – Maintain and enhance County fiscal health to ensure delivery of services as it utilizes available grant monies previously awarded to Ingham County Emergency Management.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of contracting with Ascenttra to deliver Advanced Exercise Design training hosted by Ingham County Emergency Management.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH ASCENTTRA INC. TO PROVIDE
ADVANCED EXERCISE DESIGN EMERGENCY MANAGEMENT TRAINING**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2021 Homeland Security Grant Program (HSGP); and

WHEREAS, the Ingham County Board of Commissioners previously accepted the FY21 HSGP grant funds via Resolution 20-645; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, Ascenttra Inc. provides exercise development and training to develop skills in the area of Emergency Management and Emergency Preparedness; and

WHEREAS, Ascenttra Inc. offers a three day Advanced Exercise Design course to develop the skills and practices of Emergency Management professionals who design training exercises for their jurisdictions; and

WHEREAS, Ingham County Emergency Management seeks to host Ascenttra Inc.'s Advance Exercise Design course for Ingham County and surrounding Emergency Management professionals; and

WHEREAS, expenses related to this training include instructor fees and travel expenses, lunches, and refreshments as allowed under the HSGP grant guidelines; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is up to \$15,195.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Ascenttra Inc. for their Advanced Exercise Design course and associated hosting expenses of up to \$15,195.00, utilizing funding from the FY2021 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: March 21, 2023
SUBJECT: Contract with Anderson – Fischer & Associates, Inc.
For the meeting agenda of April 3, 2023 Human Services and April 5, 2023 Finance

BACKGROUND

The Parks Department solicited quotes from qualified and experienced contractors for making improvements to the parking lot at McNamara Canoe Landing. This project is funded by the Ingham County's Trails and Parks Millage. The work includes, but is not limited to, construction that includes resurfacing and expansion of an existing parking lot and access drive, earth-work, a bioretention swale, asphalt-paved parking, and planting and seeding.

After careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Anderson – Fischer & Associates, Inc.

ALTERNATIVES

To not do the project.

FINANCIAL IMPACT

There is \$102,839 available for this project in the Trails and Parks Millage line item 228-62800-967000-TR081 previously approved by Resolution #20-028. An additional \$196,086 is needed from the Trails and Parks Millage Fund Balance.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - Maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their March 13, 2023 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County enter into a contract with Anderson – Fischer & Associates, Inc.

Agenda Item 3a

TO: Timothy Morgan, Director, Parks Department

FROM: James Hudgins, Director of Purchasing

DATE: February 27, 2023

RE: Memorandum of Performance for RFP No. 5-23 Improvements to the Parking Lot at McNamara Canoe Landing

Per your request, the Purchasing Department sought proposals from qualified and experienced contractors for making improvements to the parking lot at McNamara Canoe Landing. This project is funded by the Ingham County's Trails and Parks Millage.

The scope of work includes, but is not limited to, construction that includes resurfacing and expansion of an existing parking lot and access drive, earth-work, a bioretention swale, asphalt-paved parking, planting and seeding.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	57	11
Vendors attending pre-bid/proposal meeting	11	5
Vendors responding	3	1

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Base Bid	Alt 1 (LSUM)	Alt 2 (LSUM)	Alt 3 (EA)	Total Base Bid
			Replaces asphalt paving at the standard parking stalls with gravel paving as described on Sheet C7 of the construction drawings	Remove asphalt of existing entry drive, recompact existing base material in place and pave with new 1" 36A, 2" 13A Asphalt. (Replaces mill and resurface of entry drive in base bid)	Provide and install 57 (fifty-seven) 6' length precast concrete wheelstops	+ Alternate 2 & 3
Anderson- Fischer & Assoc.	Yes, Mason MI	\$260,710.00	(\$11,120.00)	\$4,200.00	\$6,840.00	\$271,750.00
Central Excavating	No, Westphalia MI	\$261,491.00	(\$22,510.00)	\$4,600.00	\$6,042.00	\$272,133.00
Verlinde Construction	No, Charlotte MI	\$247,095.20	(\$18,800.00)	\$4,350.00	\$21,375.00	\$272,820.20



LAP + CREATIVE
Landscape Architects and Planners.

809 Center St, Suite 1 | Lansing, MI 48906 | info@lapinc.net | (ph) 517-485-5500 | (fax) 517-485-5576

March 1, 2023

Mr. Timothy Morgan, Director
Ingham County Parks
121 E. Maple Street, Suite 102
Mason, MI 48854

(P) 517-676-2233
TMorgan@ingham.org

RE: Recommendation Project #21001.02 McNamara Landing Parking Lot Improvements

Dear Mr. Morgan,

Bids were opened on Thursday, February 23, 2022, at 11:00am.

Three companies submitted bids for the project. The low bid was from Verlinde Construction in the amount of \$247,095.20. The two other bids received were from Anderson-Fischer & Associates Inc. (\$260,710.00) and Central Excavating (\$261,491.00).

Of the three bidders, Anderson-Fischer & Associates Inc. is the only business which qualifies for the 10% local purchasing preference policy. When the 10% local preference is factored, Anderson-Fisher & Associates is the lowest qualified bidder.

We have reviewed the bids and found the costs provided to be reasonable and in conformance to the contract documents. The unit costs were comparable between bidders and to recent bids LAP has received on comparable projects. We believe the contractor's bid to be complete and accurate.

Three bid alternates were also identified in the proposal. It is LAPs understanding that the County is considering the acceptance of Alternates #2 and #3. If Alternatives #2 and #3 are accepted it would still result in Anderson-Fischer being the lowest bidder.

LAP has worked with Anderson-Fischer on several projects in the past with favorable results and we are confident in their ability to perform the work.

It is our recommendation that the project be awarded to **Anderson-Fischer & Associates Inc.** in the amount of **\$260,710.00** for the base bid project or **\$271,750.00** if Ingham County Parks decides to accept Alternates #2 and #3.

If you have any questions about the information above, please contact our office.

Sincerely,

Robert Ford,
Landscape Architect

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH ANDERSON – FISCHER & ASSOCIATES, INC. FOR IMPROVEMENTS TO THE PARKING LOT AT MCNAMARA CANOE LANDING

WHEREAS, the parking lot at McNamara Canoe Landing is in need of repair; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for reconstructing and repairing portions of the parking lot at McNamara Canoe Landing; and

WHEREAS, the Evaluation Committee recommends that a contract be awarded to Anderson – Fischer & Associates, Inc.; and

WHEREAS, \$102,839 is available for this project in the Trails and Parks Millage line item 228-62800-967000-TR081 previously approved by Resolution #20-028; and

WHEREAS, an additional \$196,086 is needed from the Trails and Parks Millage Fund Balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Anderson – Fischer & Associates, Inc. for a base bid of \$260,710, plus alternate 2 and alternate 3 for a total base bid of \$271,750 and a contingency of \$27,175 for a total not to exceed \$298,925.

BE IT FURTHER RESOLVED, that \$102,839 will come from the Trails and Parks Millage line item 228-62800-967000-TR081 previously approved by Resolution #20-028.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$196,086 from the Trails and Parks Millage fund balance into line item 228-62800-967000-TR081.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: March 21, 2023
SUBJECT: Additional Funds/Transfer of Funds between Millage CIP Items
For the meeting agenda of April 3, 2023 Human Services and April 5, 2023 Finance

BACKGROUND

The Ingham County Board of Commissioners approved seven CIP items for FY23 from the Trails and Parks Millage, account 228-75999-978000. Five of the CIP items came in at a lower cost than budgeted, while two CIP items came back at a higher cost than budgeted. The Ingham County Parks Department is requesting remaining funds from the five CIP items that came in below budget, be transferred to CIP item 23P06, a trail brush mower, and CIP item 23P08, a cross country ski trail groomer; and an additional sum of \$4,983.22 is being requested from the Trails and Parks Millage to cover the remaining cost of CIP item 23P08, cross country ski groomer.

ALTERNATIVES

Leave the funding as is and not purchase all the approved five CIP items.

FINANCIAL IMPACT

The financial impact from this request will be an additional \$4,983.22 from the Trails and Parks Millage Fund balance.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) - Maintain and improve existing parkland, facilities and features, 1(g) - Work to improve accessibility for visitors of all ages and abilities and 1(h) - Enhance existing trails and blueways, and develop new multi-use trails and blueways, that connect parks with recreational, residential, cultural and business centers throughout Ingham County.

OTHER CONSIDERATIONS

The Park Commission approved this approach at their March 13, 2023 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS BETWEEN MILLAGE
CIP ITEMS AND TO ALLOCATE ADDITIONAL FUNDS FOR PURCHASE OF
APPROVED 2023 CIP ITEMS 23P06 AND 23P08**

WHEREAS, the Ingham County Board of Commissioners approved seven CIP items for FY23 from the Trails and Parks Millage, account 228-75999-978000; and

WHEREAS, five of the CIP items came in at a lower cost than budgeted, while two CIP items came back at a higher cost than budgeted; and

WHEREAS, the Ingham County Parks Department is requesting remaining funds from the five CIP items that came in below budget, be transferred to CIP item 23P06, a trail brush mower, and CIP item 23P08, a cross country ski trail groomer; and

WHEREAS, an additional sum of \$4,983.22 is being requested from the Trails and Parks Millage to cover the remaining cost of \$978.22 for CIP item 23P06, a trail brush mower, and \$4,005 for CIP item 23P08, a cross country ski groomer.

Project Number	Description	2023 Beginning Balance	2023 Actual	Available Balance
23P04	Lake Lansing Salt Spreader	7,000	4,435.56	2,564.44
23P05	Burchfield and Lake Lansing 3-Point Mount Leaf Blowers (2)	18,000	13,725	4,275
23P06	Burchfield Brush Mower	16,000	31,383.61	(15,383.61)
23P07	Lake Lansing Leaf Vacuum & Truck Enclosure	46,000	38,434.05	7,565.95
23P08	Burchfield Snow Groomer	8,000	12,005	(4,005)
			Remaining Total	-\$4,983.22

THEREFORE BE IT RESOLVED, that the Controller/Administrator is authorized to transfer:

- \$2,564.44 from 228-75999-978000-23P04 to 228-75999-978000-23P06
- \$4,275 from 228-75999-978000-23P05 to 228-75999-978000-23P06
- \$7,565.95 from 228-75999-978000-23P07 to 228-75999-978000-23P06
- \$978.22 from the Trails and Parks Millage fund balance to 228-75999-978000-23P06
- \$4,005 from the Trails and Parks Millage fund balance into line item 228-75999-978000-23P08.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: March 21, 2023
SUBJECT: Contract with KJP Roofing and Sheet Metal
For the meeting agenda of April 3, 2023 Human Services and April 5, 2023 Finance

BACKGROUND

The Parks Department owns and maintains the buildings at Burchfield County Park. The Purchasing Department solicited proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of providing reroofing services for various buildings at Burchfield County Park.

ALTERNATIVES

The Parks Department owns and maintains the buildings at Burchfield County Park that is in need of roof replacement. Failure to address these needs could result in damage to the building and contents within.

FINANCIAL IMPACT

The bids were evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of Parks Department staff, to award the contract to KJP Roofing and Sheet Metal for the base bid and alternate #1 bid in the amount of \$40,000, and a contingency not to exceed \$3,500 for a total not to exceed \$43,500.

There are funds in the line items below:

Line Item Project #	Current Balance	Requested Amount	Remaining Balance
208-75200- 976000- 22P02	\$9,700	\$9,700	\$0.00
228-75999- 976000- 20P21	\$33,866	\$33,800	\$66.00

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) of the Action Plan - Maintain and improve existing parkland, facilities, and features.

OTHER CONSIDERATIONS

The Ingham County Park Commission will review this resolution at their April 10, 2023 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorizing Ingham County enter into a contract with KJP Roofing and Sheet Metal.

Agenda Item 3c

TO: Timothy Morgan, Director, Parks Department

FROM: James Hudgins, Director of Purchasing

DATE: February 15, 2023

RE: Memorandum of Performance for RFP No. 41-23 Roof Replacements at Burchfield Park

Per your request, the Purchasing Department sought proposals from qualified and experienced contractors to enter into a contract for the purpose of providing reroofing services for various buildings at Burchfield Park.

The scope of work includes, but is not limited to, providing all labor, roofing materials according to specifications and necessary permits for the purpose of preparing the roof for the metal roof installation, notably disposing of existing roofing materials, repairing roofing boards as necessary, installing synthetic underlayment on entire roof deck, installing flashing where needed, installing new metal roofing, removing the old drip edge and installing new drip edge on the building eaves and rakes to match new roof color. In addition ensuring final clean-up of the site is completed, repairing or replacing all damage to turf, trees, or park facilities and sweep area for nails and other construction materials.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	75	15
Vendors responding	2	0

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Base Bid	Alternate #1	Total Bid	Option	What gauge of metal roofing are you quoting
			Consists of the Entrance Booth and the Gas Storage Shed		+/-	
KJP Roofing and Sheet Metal	No, Chesterfield, MI	\$32,650.00	\$7,350.00	\$40,000.00	-\$19,000 for asphalt shingles	26 G
C & I Building Maintenance	No, Sparta MI	\$49,399.00	\$10,604.00	\$60,003.00	+\$75.00 for 4x8 sheet - wood decking replacement	26 G

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH KJP ROOFING AND SHEET METAL
FOR REROOFING SERVICES AT BURCHFIELD COUNTY PARK**

WHEREAS, the Ingham County Parks Department owns and maintains the buildings at Burchfield County Park; and

WHEREAS, the Ingham County Parks Department has a roof replacement plan in place to ensure routine replacement of building roofs; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of providing reroofing surfaces for various buildings at Burchfield County Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to KJP Roofing and Sheet Metal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with KJP Roofing and Sheet Metal for the base bid and alternate #1 bid in the amount of \$40,000 for providing reroofing services for various buildings at Burchfield County Park, and a contingency not to exceed \$3,500 to cover any unforeseen circumstances for a total not to exceed \$43,500.

BE IT FURTHER RESOLVED, that there is \$9,700 available in line item 208-75200-976000-22P02.

BE IT FURTHER RESOLVED, that there is \$33,800 available in line item 228-75999-976000-20P21.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 4

TO: Board of Commissioners Human Services and Finance Committees
FROM: Dr. Adenike Shoyinka, MD MPH, Medical Health Officer
DATE: February 28, 2023
SUBJECT: Authorization to Renew an Agreement with IdenTrust Inc.

For the meeting agendas of April 4, 2023 and April 5, 2023

BACKGROUND

Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to renew an agreement with IdenTrust Inc. for the purchase of digital certificates in an amount not to exceed \$5,614.50 effective June 1, 2023 through May 31, 2024. IdenTrust Inc. digital certificates allow for provider identify proofing and electronic prescribing of controlled substances (EPCS) with Mobile Two-Factor Authentication. Michigan House Bill 4217 (HB-4217) in compliance with Drug Enforcement Administration Federal Register (DEA FR) Doc No: 2011-26738, requires that beginning October 1, 2021, a prescriber or his or her agent shall electronically transmit a prescription including a prescription for controlled substances, directly to a pharmacy of the patient's choice. IdenTrust Inc.'s digital certificates are secure, affordable, and compatible for use with NextGen, and meet state and federal requirements of providing the most secure electronic transmission of a prescription. The current agreement is set to expire on May 31, 2023.

ALTERNATIVES

Not renewing this agreement could result in the inability to conduct electronic prescribing in accordance with state and federal requirements.

FINANCIAL IMPACT

The cost of this agreement shall not exceed \$5,614.50, and will be covered by the FY 23' and FY 24' CHC operating budgets.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize renewing an agreement with IdenTrust, Inc. for an amount not to exceed \$5,614.50, effective June 1, 2023 through May 31, 2024.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH IDENTRUST INC.

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to renew an agreement with IdenTrust Inc. for the purchase of digital certificates in an amount not to exceed \$5,614.50, effective June 1, 2023 through May 31, 2024; and

WHEREAS, IdenTrust Inc. digital certificates allow for provider identity proofing and electronic prescribing of controlled substances (EPCS) with Mobile Two-Factor Authentication; and

WHEREAS, Michigan House Bill 4217 (HB-4217) in compliance with Drug Enforcement Administration Federal Register (DEA FR) Doc No: 2011-26738, requires that beginning October 1, 2021, a prescriber or his or her agent shall electronically transmit a prescription, including a prescription for controlled substances directly to a pharmacy of the patient's choice; and

WHEREAS, IdenTrust Inc.'s digital certificates are secure, affordable, and compatible for use with NextGen and meet state and federal requirements of providing the most secure electronic transmission of a prescription; and

WHEREAS, the current agreement is set to expire on May 31, 2023; and

WHEREAS, the cost of this agreement shall not exceed \$5,614.50, and will be covered by the FY 2023 and FY 2024 CHC operating budgets; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing an agreement with IdenTrust Inc. for an amount not to exceed \$5,614.50, effective June 1, 2023 through May 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing an agreement with IdenTrust Inc. for an amount not to exceed \$5,614.50, effective June 1, 2023 through May 31, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

To: County Services Committee
Finance Committee

From: Jim Hudgins, Director of Purchasing

Date: March 15, 2023

Subject: Authorization to Enter Into an Agreement for Full-Service Mailing Services with Extend Your Reach, Inc.

BACKGROUND

Many departments have a need to have a firm specializing in mailing services pick up, meter, and deliver their daily First Class mail to the U.S. Postal Service (USPS). Extend Your Reach, Inc. has been providing these services for the past number of years. (The Board authorized a five-year agreement with Extend Your Reach, Inc. in 2017). This resolution seeks authorization to continue using Extend Your Reach, Inc. for mailing services.

ALTERNATIVES

There are other mailing service providers, but they do not offer pick-up services. For example, the State of Michigan has a mailing program on the MiDeal Extended Purchasing Program; however, pick-up services from County facilities and individual departments is not a service offered.

FINANCIAL IMPACT

Departments using Extend Your Reach, Inc. will use their respective supply lines xxx-xxxxx-726010 to pay for the mailing services under this agreement.

The mailing fees include the following:

Daily Pick Up	\$10.00/facility or special request \$10.00/department
USPS Equipment Delivery	No charge when delivered at same time as mail pickup
Metering for Letters	\$0.05/piece
Metering for Flats	\$0.30/piece
Metering for parcels	\$0.35/piece
Metering for Certified	\$3.00/piece
Reject Processing for Letters	No charge
Reject Processing for Flats	No charge
Monthly Accounting	\$10.00/department or special request \$10/department sub-items
Postage for Letters	Prevailing USPS presorted rate (currently \$0.546/ letter piece)

Fees are subject to change if the USPS changes its commercial postal rates or changes the current classes of mail or the pricing of current classes of mail.

OTHER CONSIDERATIONS

Extend Your Reach, Inc. is a local registered vendor and has previously worked with the County. Some departments may opt to using postage meters or purchasing stamps in lieu of using Extend Your Reach, Inc. for their mailing needs. Extend Your Reach, Inc. will assign an account executive and customer service representative to the County's account to ensure that service standards are maintained.

RECOMMENDATION

Based on the information presented, I respectfully request authorizing entering into a three-year service agreement with Extend Your Reach, Inc.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EXTEND YOUR REACH, INC.
FOR COUNTYWIDE FULL-SERVICE MAILING SERVICES**

WHEREAS, many departments require a firm specializing in mailing services to do the metering, presorting, and delivering of their First Class envelopes, flats, and certified mail to the United States Postal Service (USPS); and

WHEREAS, often times departments and offices must mail large quantities of materials and it is cost effective and efficient to use a service to presort and to mail these materials; and

WHEREAS, Extend Your Reach, Inc., a local vendor and current provider, submitted a proposal to continue providing full-service mailing services, which include pick-up, sorting, bar coding, delivery to the USPS, and other ancillary services; and

WHEREAS, the Director of Purchasing recommends that the Board of Commissioners authorize an agreement with Extend Your Reach, Inc. for full-service mailing services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a three-year agreement with Extend Your Reach, Inc., 4908 Contec Drive, Lansing, Michigan 48910, for mail related services, based on the Extend Your Reach's proposal dated March 14, 2023.

BE IT FURTHER RESOLVED, expenditures associated with this agreement shall be paid from departments' respective supply lines, xxx-xxxxx-726010.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

To: County Services Committee
Finance Committee

From: Jim Hudgins, Director of Purchasing

Date: March 16, 2023

Subject: Disposal of Surplus Vehicles and Goods

BACKGROUND

This is a resolution authorizing the Purchasing Department to dispose of surplus vehicles and goods which have been replaced or have exceeded their useful life, and therefore are no longer needed.

Surplus items are publically advertised online through GOVDEALS.COM. Interested bidders can place bids on items, and awards are made to the highest responsive bidder.

If a bidder does not claim the item(s) awarded, the award then goes to the next highest responsive bidder. The Purchasing Department, at its discretion, can ban a bidder from bidding again if the bidder is in default of payment.

ALTERNATIVES

The County could elect to contract with another auctioneer to dispose of the surplus; however, the Purchasing Department has been satisfied with the services that GOVDEALS.COM has provided.

FINANCIAL IMPACT

Bidder payment is received by GOVDEALS.COM and then the proceeds are forwarded to the Purchasing Department, and subsequently deposited in the General Fund or appropriate account. There is no cost to the County since the bidder pays a 12.5% premium on the winning bid amount.

OTHER CONSIDERATIONS

Vehicles and items to be auctioned are identified in Attachment A.

RECOMMENDATION

Based on the information presented, I respectfully request approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS

WHEREAS, the Purchasing Department has determined that the County has a number of surplus vehicles and goods that have exceeded their useful life and/or are no longer useful for County operations; and

WHEREAS, the surplus vehicles and goods will be auctioned off through GOVDEALS.COM in a competitive, publically advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the Director of Purchasing has reviewed the surplus items before placement on the surplus property list.

THEREFORE BE IT RESOLVED, that the Ingham County Purchasing Department is authorized to place in an auction those surplus vehicles and items in the attached listing which have no further use or value to the County of Ingham.

BE IT FURTHER RESOLVED, that any vehicle or item not sold at the auction may be disposed of by the Director of Purchasing in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of surplus items will be deposited in the General Fund 10130101 673000 or appropriate account.

Attachment A

ASSET ID	Description	VIN/Serial	Miles/Hours	Make	Year	Category	Long Description
247	AGFA CR 30-X Radiograph Digitizer	39212	6,000 Hours	AGFA Healthcare	2011	Medical Equipment	AGFA CR 30-X Radiography digitizer with monitor, 2 large, 2 medium, and 2 dental radiograph plates. Machine is functional; however, it does not come with the computer or software.
248	2015 Ford Explorer	1FM5K8AR5FGC51944	192,089 Miles	Ford	2015	SUV	2015 Ford Explorer SPORT UTILITY 4-DR, 3.7L V6 DOHC 24V. Blue exterior with black interior. Vehicle runs but needs several repairs: water pump, wheel bearing(s), front control arm bushing, sway link, wheel alignment, and the ac/heat does not work. Driver side seat has holes and the center console is torn out. No other details or information available. Sold as-is.
249	Assorted Screws and Nails		0	Various		Tools, All Type	(5) Senco #6 by 1 ¼ 32mm Drywall to Wood Screws. #2 Phillips head, coarse thread, bugle head, sharp point, gray phosphate finish. 1,000 auto feed screws per container. (25) Everflow PTFE Thread Seal Tape, ½ by 520". White, 5 packs of 5 (10) Hautmec PTFE Thread Seal Tape, ½ by 520". (1) Master Wire Supply 34g 250' Stainless 316L Wire. (5) Qualihome Nail and Brads Assortment. 550 assorted pieces. (5) Stuhad 400pcs Assorted Nails. (5) T.K. Excellent Interior Construction Screw Assortment. 465pcs, #2 Philips head, yellow zinc. (5) 377 Feet Natural Jute Twine No other information or details available. Items are new, never been used. Items have been in storage for approximately 2 years in a climate-controlled environment. Sold As-Is.
250	Assorted Craft Supplies		0	Various		Arts, Crafts, a	(10) Cans of Gorilla Heavy Duty Spray Adhesive. Unopened and unused. Cans have been in storage for approximately 2 years in a climate-controlled environment. (5) Livingo 2 Pack 8" Titanium Non-Stick Scissors. New in package(s) (1) Dowell 22-30 AWG Wire Stripper, cutter, & multi-function hand tool. New in package. All items sold as-is.

251	Black & Decker 4-Tool Combo Kit		0	Black & Decker		Tools, All Type	Black and Decker 4-Tool Combo Kit (Part #BD4KITCDCRL). Includes 1 LDX120 Drill Driver, 1 BDCCS20 Circular Saw, BDCR20 Reciprocating Saw, and BDCF20 LED Light. Also includes (2) 20V batteries, (1) battery charger, (1) Circular Saw Blade and (1) Reciprocating Saw Blade. New in box, they have been in storage for approximately 2 years in a climate-controlled environment. Sold as-is.
252	Black & Decker 4-Tool Combo Kit		0	Black & Decker		Tools, All Type	Black and Decker 4-Tool Combo Kit (Part #BD4KITCDCRL). Includes 1 LDX120 Drill Driver, 1 BDCCS20 Circular Saw, BDCR20 Reciprocating Saw, and BDCF20 LED Light. Also includes (2) 20V batteries, (1) battery charger, (1) Circular Saw Blade and (1) Reciprocating Saw Blade. New in box, they have been in storage for approximately 2 years in a climate-controlled environment. Sold as-is.
253	Shelf Brackets		0	Jorohiker & My Rustic		Tools, All Type	(3) 20 pack of Jorohiker 12" x 10" metal shelf brackets with 130 pack 3x20mm screws. Shelf brackets can hold up to 130 lbs per pair. New, never used. Box opened to take picture(s) of contents. No other details and/or information available. Sold As-Is. (4) 4 Pack of My Rustic 10-inch L Brackets for Shelves- Heavy Duty Industrial Forged Steel Iron Rustic Floating Shelf Bracket. New, never used. Box opened to take picture(s) of contents. No other details and/or information available. Sold As-Is.
254	Letton 60 Piece Tool Set		0	Letton		Tools, All Type	Letton Power Tools Combo Kit Tool Set with 60 pcs accessories. Comes in plastic case with 16.8V cordless drill. Also included in kit: Screws and Anchors 16MM & 20MM Spade Drill Bits 9 Metric ¼" Drive Sockets (5MM-13MM) 6 Drill Bits 11 Different Sizes of the Most Commonly Used Screw Driver Bits Needle Nose Pliers, Saw, Claw Hammer, 6-inch Adjustable Wrench, Precision Screwdriver set, Hex Key Set, Digital Voltage Tester Pen, Tape Measure, 2 Batteries, and level. New and unused, been in climate-controlled storage for approximately 2 years. Sold as-is.
255	Letton 60 Piece Tool Set		0	Letton/Jar-Owl		Tools, All Type	Letton Power Tools Combo Kit Tool Set with 60 pcs accessories. Comes in plastic case with 16.8V cordless drill. Also included in kit: Screws and Anchors 16MM & 20MM Spade Drill Bits 9 Metric ¼" Drive Sockets (5MM-13MM) 6 Drill Bits 11 Different Sizes of the Most Commonly Used Screw Driver Bits Needle Nose Pliers, Saw, Claw Hammer, 6-inch Adjustable Wrench, Precision Screwdriver set, Hex Key Set, Digital Voltage Tester Pen, Tape Measure, 2 Batteries, and level. New and unused, been in climate-controlled storage for approximately 2 years. Sold as-is.

256	Letton 60 Piece Tool Set		0	Letton/Jar-Owl		Tools, All Type	Letton Power Tools Combo Kit Tool Set with 60 pcs accessories. Comes in plastic case with 16.8V cordless drill. Also included in kit: Screws and Anchors 16MM & 20MM Spade Drill Bits 9 Metric ¼" Drive Sockets (5MM-13MM) 6 Drill Bits 11 Different Sizes of the Most Commonly Used Screw Driver Bits Needle Nose Pliers, Saw, Claw Hammer, 6-inch Adjustable Wrench, Precision Screwdriver set, Hex Key Set, Digital Voltage Tester Pen, Tape Measure, 2 Batteries, and level. New and unused, been in climate-controlled storage for approximately 2 years. Sold as-is.
257	Letton 60 Piece Tool Set		0	Letton/Jar-Owl		Tools, All Type	Letton Power Tools Combo Kit Tool Set with 60 pcs accessories. Comes in plastic case with 16.8V cordless drill. Also included in kit: Screws and Anchors 16MM & 20MM Spade Drill Bits 9 Metric ¼" Drive Sockets (5MM-13MM) 6 Drill Bits 11 Different Sizes of the Most Commonly Used Screw Driver Bits Needle Nose Pliers, Saw, Claw Hammer, 6-inch Adjustable Wrench, Precision Screwdriver set, Hex Key Set, Digital Voltage Tester Pen, Tape Measure, 2 Batteries, and level. New and unused, been in climate-controlled storage for approximately 2 years. Sold as-is.
258	Letton 60 Piece Tool Set		0	Letton/Jar-Owl		Tools, All Type	Letton Power Tools Combo Kit Tool Set with 60 pcs accessories. Comes in plastic case with 16.8V cordless drill. Also included in kit: Screws and Anchors 16MM & 20MM Spade Drill Bits 9 Metric ¼" Drive Sockets (5MM-13MM) 6 Drill Bits 11 Different Sizes of the Most Commonly Used Screw Driver Bits Needle Nose Pliers, Saw, Claw Hammer, 6-inch Adjustable Wrench, Precision Screwdriver set, Hex Key Set, Digital Voltage Tester Pen, Tape Measure, 2 Batteries, and level. New and unused, been in climate-controlled storage for approximately 2 years. Sold as-is.
259	Letton 60 Piece Tool Set		0	Letton/Jar-Owl		Tools, All Type	Letton Power Tools Combo Kit Tool Set with 60 pcs accessories. Comes in plastic case with 16.8V cordless drill. Also included in kit: Screws and Anchors 16MM & 20MM Spade Drill Bits 9 Metric ¼" Drive Sockets (5MM-13MM) 6 Drill Bits 11 Different Sizes of the Most Commonly Used Screw Driver Bits Needle Nose Pliers, Saw, Claw Hammer, 6-inch Adjustable Wrench, Precision Screwdriver set, Hex Key Set, Digital Voltage Tester Pen, Tape Measure, 2 Batteries, and level. New and unused, been in climate-controlled storage for approximately 2 years. Sold as-is.

260	Plywood Panels		0	Various		Arts, Crafts, a	Woodpecker Crafts: Box of 12 1/4" X 12" X 24" Baltic Birch B/BB Plywood. New, never used. Sold as-is. Wood & Shop 1 sheet of Fir AB Marine Plywood 3/4" X 24" X 48". Not treated against rot and decay like pressure- treated plywood. High strength, stable fir veneer. The panel is sanded 2 sides Fir. Its exposure durability rating is exterior and the glue used is a water- resistant structural adhesive. Panel width and length may vary up to 1/8". New, never used. Sold as-is. Alexandria Moulding 3/4" X 24" X 48" Plywood Panel. Part number PY003-PY048C. New, never used. Sold as-is.
261	Construction Stapler and Staples		0	Senco		Tools, All Type	(1) Senco 3L0003N SNS41 Air powered 16-Guage Construction Stapler. Drives 7/16 inch-crown staples from 1-2 inches in length. Operating pressure is 80-120 psi. New, never used. Sold as-is. (5) Senco N15BAB 16-Guage by 7/16-inch Crown by 1-1/4 inch Electro Galvanized Staples (10,000 per box). New, never used. Sold as-is.
262	Construction Stapler and Staples		0	Senco		Tools, All Type	(1) Senco 3L0003N SNS41 Air powered 16-Guage Construction Stapler. Drives 7/16 inch-crown staples from 1-2 inches in length. Operating pressure is 80-120 psi. New, never used. Sold as-is. (5) Senco N15BAB 16-Guage by 7/16-inch Crown by 1-1/4 inch Electro Galvanized Staples (10,000 per box). New, never used. Sold as-is.
263	2020 Load Trail	4ZEUT1627L1203517	0 Hours	Load Trail	2020	Trailers	2020 Load Trail 83 x 16 Trailer. Tandem Axle Angle Frame. GVWR 7000 lbs. Trailer was purchased in 202 and never used. Trailer has been sitting outside for a minimum of 2 years. Sold as-is.
264	(3) MacSports All Terrain Wagon		0	MacSports		Outdoor Living	Lot of (3) three MacSports All Terrain Collapsible Folding Wagon. Heavy duty steel frame allows loads up to 150 pounds; durable 600 denier polyester fabric. Telescoping handle adjusts up to 34 inches. New, never used. Sold as-is. This auction is for (3) three wagons.
265	(2) MacSports All Terrain Wagon		0	MacSports		Outdoor Living	Lot of (2) two MacSports All Terrain Collapsible Folding Wagon. Heavy duty steel frame allows loads up to 150 pounds; durable 600 denier polyester fabric. Telescoping handle adjusts up to 34 inches. New, never used. Sold as-is. This auction is for (2) two wagons.
266	(2) MacSports All Terrain Wagon		0	MacSports		Outdoor Living	Lot of (2) two MacSports All Terrain Collapsible Folding Wagon. Heavy duty steel frame allows loads up to 150 pounds; durable 600 denier polyester fabric. Telescoping handle adjusts up to 34 inches. New, never used. Sold as-is. This auction is for (2) two wagons.
267	(2) MacSports All Terrain Wagon		0	MacSports		Outdoor Living	Lot of (2) two MacSports All Terrain Collapsible Folding Wagon. Heavy duty steel frame allows loads up to 150 pounds; durable 600 denier polyester fabric. Telescoping handle adjusts up to 34 inches. New, never used. Sold as-is. This auction is for (2) two wagons.

268	(2) MacSports All Terrain Wagon		0	MacSports		Outdoor Living	Lot of (2) two MacSports All Terrain Collapsible Folding Wagon. Heavy duty steel frame allows loads up to 150 pounds; durable 600 denier polyester fabric. Telescoping handle adjusts up to 34 inches. New, never used. Sold as-is. This auction is for (2) two wagons.
269	Kamelleo Mobile White Board		0	Kamelleo		Educational	Kamelleo 70x36 Mobile White Board. 360-degree rotation, sturdy frame construction, double-sided magnetic surface.
270	Workpro 177 Piece Household Tool Kit		0	Workpro		Tools, All Type	Workpro 12V Cordless Drill and Home Tool Kit, 177 Pieces Combo Kit with 14-inch Tool Bag. *****Manufacturer Description***** Multi-Functional Drill Driver - 3-in-1 Tool lets you choose between drive, drill, or hammer drill making it more versatile. The 18-torque setting is specifically designed for preventing screws from stripping and keeping the motor from being overworked or burnt up. The drill also features two variable speed switches: 0-400RPM and 0-1500rpm. Maximum size of Keyless Chuck: 3/8" Fast Charging Battery - 12V 2000mAh large-capacity Lithium-ion battery will last longer than old power sources and provide plenty of power for heavy jobs and around the house projects. Ultra-fast charger only takes 1-hour for a full charge and an excellent temperature management system keeps the batteries cool Hand Tools Kit - It contains tools needed for most small repairs and basic DIY projects around the house. Forged needle nose pliers, slip joint pliers and a claw hammer are made of high-quality durable steel. 2pc magnetic CRV screwdrivers (PH2X4" & 1/4*4") can also help you complete the work. 8PCs CRV Allen keys ranges from 1/16" to 1/4". There are also a 10ft tape measure and a retractable box cutter which comes with 10pc extra sk5 blades 14 Storage Tool Bag - Made from 600D polyester fabric, which provides unmatched durability and reliability. The tool bag features an open wide mouth with an internal metal frame and top double-pull zipper for easy organization and access. It boasts 6 sturdy internal pockets, and 4 external pockets (one is super big) as well as a large interior space that affords you retrieval of any tools. Size: 14 * 9 * 6-1/2 Inch

271	Workpro 177 Piece Household Tool Kit		0	Workpro		Tools, All Type	<p>Workpro 12V Cordless Drill and Home Tool Kit, 177 Pieces Combo Kit with 14-inch Tool Bag. *****Manufacturer Description***** Multi-Functional Drill Driver - 3-in-1 Tool lets you choose between drive, drill, or hammer drill making it more versatile. The 18-torque setting is specifically designed for preventing screws from stripping and keeping the motor from being overworked or burnt up. The drill also features two variable speed switches: 0-400RPM and 0-1500rpm. Maximum size of Keyless Chuck: 3/8" Fast Charging Battery - 12V 2000mAh large-capacity Lithium-ion battery will last longer than old power sources and provide plenty of power for heavy jobs and around the house projects. Ultra-fast charger only takes 1-hour for a full charge and an excellent temperature management system keeps the batteries cool</p> <p>Hand Tools Kit - It contains tools needed for most small repairs and basic DIY projects around the house. Forged needle nose pliers, slip joint pliers and a claw hammer are made of high-quality durable steel. 2pc magnetic CRV screwdrivers (PH2X4" & 1/4*4") can also help you complete the work. 8PCs CRV Allen keys ranges from 1/16" to 1/4". There are also a 10ft tape measure and a retractable box cutter which comes with 10pc extra sk5 blades 14" Storage Tool Bag - Made from 600D polyester fabric, which provides unmatched durability and reliability. The tool bag features an open wide mouth with an internal metal frame and top double-pull zipper for easy organization and access. It boasts 6 sturdy internal pockets, and 4 external pockets (one is super big) as well as a large interior space that affords you retrieval of any tools. Size: 14 * 9 * 6-1/2 Inch</p>
-----	--------------------------------------	--	---	---------	--	-----------------	--

272	Workpro 177 Piece Household Tool Kit		0	Workpro	Tools, All Type	<p>Workpro 12V Cordless Drill and Home Tool Kit, 177 Pieces Combo Kit with 14-inch Tool Bag. *****Manufacturer Description***** Multi-Functional Drill Driver - 3-in-1 Tool lets you choose between drive, drill, or hammer drill making it more versatile. The 18-torque setting is specifically designed for preventing screws from stripping and keeping the motor from being overworked or burnt up. The drill also features two variable speed switches: 0-400RPM and 0-1500rpm. Maximum size of Keyless Chuck: 3/8" Fast Charging Battery - 12V 2000mAh large-capacity Lithium-ion battery will last longer than old power sources and provide plenty of power for heavy jobs and around the house projects. Ultra-fast charger only takes 1-hour for a full charge and an excellent temperature management system keeps the batteries cool</p> <p>Hand Tools Kit - It contains tools needed for most small repairs and basic DIY projects around the house. Forged needle nose pliers, slip joint pliers and a claw hammer are made of high-quality durable steel. 2pc magnetic CRV screwdrivers (PH2X4" & 1/4*4") can also help you complete the work. 8PCs CRV Allen keys ranges from 1/16" to 1/4". There are also a 10ft tape measure and a retractable box cutter which comes with 10pc extra sk5 blades 14" Storage Tool Bag - Made from 600D polyester fabric, which provides unmatched durability and reliability. The tool bag features an open wide mouth with an internal metal frame and top double-pull zipper for easy organization and access. It boasts 6 sturdy internal pockets, and 4 external pockets (one is super big) as well as a large interior space that affords you retrieval of any tools. Size: 14 * 9 * 6-1/2 Inch</p>
-----	--------------------------------------	--	---	---------	-----------------	--

273	Workpro 177 Piece Household Tool Kit		0	Workpro		Tools, All Type	<p>Workpro 12V Cordless Drill and Home Tool Kit, 177 Pieces Combo Kit with 14-inch Tool Bag. *****Manufacturer Description***** Multi-Functional Drill Driver - 3-in-1 Tool lets you choose between drive, drill, or hammer drill making it more versatile. The 18-torque setting is specifically designed for preventing screws from stripping and keeping the motor from being overworked or burnt up. The drill also features two variable speed switches: 0-400RPM and 0-1500rpm. Maximum size of Keyless Chuck: 3/8" Fast Charging Battery - 12V 2000mAh large-capacity Lithium-ion battery will last longer than old power sources and provide plenty of power for heavy jobs and around the house projects. Ultra-fast charger only takes 1-hour for a full charge and an excellent temperature management system keeps the batteries cool</p> <p>Hand Tools Kit - It contains tools needed for most small repairs and basic DIY projects around the house. Forged needle nose pliers, slip joint pliers and a claw hammer are made of high-quality durable steel. 2pc magnetic CRV screwdrivers (PH2X4" & 1/4*4") can also help you complete the work. 8PCs CRV Allen keys ranges from 1/16" to 1/4". There are also a 10ft tape measure and a retractable box cutter which comes with 10pc extra sk5 blades 14" Storage Tool Bag - Made from 600D polyester fabric, which provides unmatched durability and reliability. The tool bag features an open wide mouth with an internal metal frame and top double-pull zipper for easy organization and access. It boasts 6 sturdy internal pockets, and 4 external pockets (one is super big) as well as a large interior space that affords you retrieval of any tools. Size: 14 * 9 * 6-1/2 Inch</p>
-----	--------------------------------------	--	---	---------	--	-----------------	--

274	Workpro 177 Piece Household Tool Kit		0	Workpro		Tools, All Type	Workpro 12V Cordless Drill and Home Tool Kit, 177 Pieces Combo Kit with 14-inch Tool Bag. *****Manufacturer Description***** Multi-Functional Drill Driver - 3-in-1 Tool lets you choose between drive, drill, or hammer drill making it more versatile. The 18-torque setting is specifically designed for preventing screws from stripping and keeping the motor from being overworked or burnt up. The drill also features two variable speed switches: 0-400RPM and 0-1500rpm. Maximum size of Keyless Chuck: 3/8" Fast Charging Battery - 12V 2000mAh large-capacity Lithium-ion battery will last longer than old power sources and provide plenty of power for heavy jobs and around the house projects. Ultra-fast charger only takes 1-hour for a full charge and an excellent temperature management system keeps the batteries cool Hand Tools Kit - It contains tools needed for most small repairs and basic DIY projects around the house. Forged needle nose pliers, slip joint pliers and a claw hammer are made of high-quality durable steel. 2pc magnetic CRV screwdrivers (PH2X4" & 1/4*4") can also help you complete the work. 8PCs CRV Allen keys ranges from 1/16" to 1/4". There are also a 10ft tape measure and a retractable box cutter which comes with 10pc extra sk5 blades 14" Storage Tool Bag - Made from 600D polyester fabric, which provides unmatched durability and reliability. The tool bag features an open wide mouth with an internal metal frame and top double-pull zipper for easy organization and access. It boasts 6 sturdy internal pockets, and 4 external pockets (one is super big) as well as a large interior space that affords you retrieval of any tools. Size: 14 * 9 * 6-1/2 Inch
275	(5) Paddle Wheeler Pedal Boats		0	Paddle Wheeler		Boats, Marine V	Lot of (5) five Paddle Wheeler Pedal Boats. At least (2) two of the boats have holes in the fiberglass. Boats are 10'2" long and 5'2" wide. Each weighs 200+ lbs. Boats are sold as-is. Note: Not all (5) five boats are pictured. No other information and/or details available. MC #'s for this set: 0766DZ, 8690RY, 6017TD, 5792TD, and 5678SN.
276	(6) Paddle Wheeler Pedal Boats		0	Paddle Wheeler		Boats, Marine V	Lot of (6) six Paddle Wheeler Pedal Boats. Unknown if any of the (6) six boats need any repairs. Each boat measures 10'2" long and 5'2" wide. Each boat weighs 200+ lbs. MC #'s: 6919RY, 6019TD, 6020TD, 3542SL, 8408RY, and 5679SN. Note: Not all boats are pictured; however, they are all the same model. No additional details and/or information available. Sold as-is.

277	(3) Mobility Scooters		0	Various		Medical Equipment	Lot of three (3) mobility scooters. one (1) Pride Victory 10, one (1) Invacare Lynx L4, and one (1) Merits Super 700. Scooters have been in storage for approximately 1 year. It is unknown if any of them are operational. No additional details and/or information available. Sold as-is.
278	Kay Park Recreation Corp Pedal Cruiser	KAX08696E515	0	Kay Park Recreation Corp		Boats, Marine V	One (1) blue Kay Park Recreation Corp Pedal Cruiser. Boats have not been used in at least 3 years, unknown if they are still in working condition. No other information and/or details available. Sold as-is.
279	Kay Park Recreation Corp Pedal Cruiser	KAX08715E515	0	Kay Park Recreation Corp		Boats, Marine V	One (1) blue Kay Park Recreation Corp Pedal Cruiser. Boats have not been used in at least 3 years, unknown if they are still in working condition. No other information and/or details available. Sold as-is.
300	Table		0			Furniture	Table 72" x 60" x 29"
349	2003 Dodge Ram 1500	1D7HA16N63J660623	173,410 Miles	Dodge	2003	Trucks, Light D	2003 Dodge Ram 1500 REGULAR CAB PICKUP 2-DR, 4.7L V8 SOHC 16V.
350	1998 Chevrolet C/K 1500	1GCEC14W3WZ243047	208,619 Miles	Chevrolet	1998	Trucks, Light D	1998 Chevrolet C/K 1500 REGULAR CAB PICKUP 2-DR, 4.3L V6 OHV 12V.
351	2008 Caterpillar 928HZ Loader	4NN01388	11,674 Hours		2008	Heavy Equipment	2008 Caterpillar 928HZ Loader. Large Hole in Transmission Housing.
352	1994 Freightliner D112 64SD	1FVX6LBB3RH638176	276,779 Miles	Freightliner	1994	Heavy Equipment	1994 Freightliner D112 64SD Tandem Axle Dump Truck.
353	1985 Dayton 7500 Watt Generator		0	Dayton	1985	Generators	1985 Dayton 7500-Watt portable generator.
354	1981 Allis Chalmers 5020		0	Allis Chalmers	1981	Tractor - Farm	1981 Allis Chalmers 5020 Lawn Tractor.
355	1991 Brush Bandit Brush Chipper	4440	5,186 Hours	Bandit	1991	Vehicle Equipment	1991 Brush Bandit 150 Brush Chipper. Broken Bell Housing.
356	1995 Brush Bandit Brush Chipper		3,978 Hours	Bandit	1995	Vehicle Equipment	1995 Brush Bandit 150 Brush Chipper.
357	Misc. Repair Manuals		0			Books/Manuals	Misc. Repair Manuals. Cedar rapids paver, 1990 Ford Truck. Ford 700 Body Chassis, etc.
358	Robin Air SPX Air Conditioning Recharge Units		0	Robin Air		Vehicle Equipment	Robin Air SPX Air Conditioning Recharging Units. (2)
359	Stihl TS-250 Cutoff Saw		0	Stihl	1991	Vehicle Equipment	Stihl Cut off Saws. (2)

360	1951 Homemade Trailer w/ concrete forms		0			Vehicle Equipment	1951 Homemade Tip 2-Wheel Trailer w. concrete forms.
361	2000 Chevrolet Silverado 1500	1GCEC14W2YE328519	240,411 Miles	Chevrolet	2000	Trucks, Light D	2000 Chevrolet Silverado 1500 REGULAR CAB PICKUP 2-DR, 4.3L V6 OHV 12V.

Agenda Item 6

TO: Board of Commissioners, County Services & Finance Committees

FROM: Glenn Canning, Facilities Director

DATE: March 23, 2023

RE: Resolution to Authorize a Purchase Order to Seelye Group Ltd. To replace the Carpet in Courtroom 8 and Judge's Suite at the Veterans Memorial Courthouse

For the meeting agendas of: April 4 & 5

BACKGROUND

The carpet in Courtroom 8 and Judge's suite has stains, discoloration, stretched and past its useful life. The carpet in the Judge's Suite has stretched causing wrinkles which could pose a tripping hazard. Seelye Group Ltd., who is on the MiDeals contract therefore three quotes are not required per the Ingham County Purchasing Policy, submitted a proposal of \$42,732.44 to replace the carpet. We are requesting a contingency of \$3,000 for any uncovered conditions for total not to exceed amount of \$45,732.44.

ALTERNATIVES

The alternative would be to forego replacing the carpet allowing the carpet to further deteriorate and become a trip hazard for staff and the public.

FINANCIAL IMPACT

Funds are available in the approved 2022 CIP line item #245-26710-976000-22F16 which falls short by \$15,732.44 and we will transfer funds from the 2019 approved CIP line item # 664-13099-735100.

Project	Beginning Balance	Current Balance	Requested Amount	Remaining Amount
245-26710-976000-22F16	\$30,000	\$30,000	\$30,000	\$0
General Fund				
664-13099-735100	\$261,187	\$253,450.46	\$15,732.44	\$237,718.02
Eqpt. Rev. Fund				

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a purchase order to Seelye Group Ltd., to replace the carpet in Courtroom 8 and Judge's suite at the Veterans Memorial Courthouse.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO SEELYE GROUP LTD.,
TO REPLACE THE CARPET IN COURTROOM 8 AND JUDGE'S SUITE AT THE
VETERANS MEMORIAL COURTHOUSE**

WHEREAS, the carpet in Courtroom 8 and Judge's suite is worn, stained, discolored, past its useful life and has stretched creating wrinkles that could pose a tripping hazard; and

WHEREAS, the carpet needs to be replaced; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals contract do not require three quotes; and

WHEREAS, Seelye Group Ltd., is on the MiDeals contract; and

WHEREAS, the Facilities Department recommends a purchase order to Seelye Group Ltd., who submitted a proposal of \$42,732.44 to replace the carpet in Courtroom 8 and Judge's suite at the Veterans Memorial Courthouse; and

WHEREAS, funds are available in the approved 2022 CIP line item #245-26710-976000-22F16 which falls short by \$15,732.44 and the remainder will be a transfer of funds from the 2019 approved CIP line item #664-13099-735100.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Seelye Group Ltd., 1411 Lake Lansing Road, Lansing, Michigan 48912, to replace the carpet in Courtroom 8 and Judge's suite for an amount not to exceed \$45,732.44 which includes a \$3,000 contingency.

BE UT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments to the Circuit Court Capital Improvement line-items.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 7a

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Kelly R. Jones, Managing Director
Road Department

DATE: March 21, 2023

SUBJECT: Proposed Resolution to Authorize Agreements with Aurelius, Leslie, Locke, Onondaga, Wheatfield and Williamstown Townships for the 2023 Local Road Program

For the Meeting Agendas of April 4 and 5

BACKGROUND

As provided in Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as the township, millage or special assessment district. In Ingham County, only Lansing and Meridian Townships have a millage for road improvements.

Each year, a portion of the Road Department's budget is allocated toward the shared 50% match with each township for road work occurring on local roads within their boundaries. The annual allocation of funding from the Road Department to each of the 16 townships is called the "Local Road Program" and is based on the local road miles and population within each township. The Road Department coordinates with each township to determine the priority of road projects included in the annual program. Project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township.

Most of the projects included in the Local Road Program can be performed by the Road Department. As the Road Department only charges for materials and vendor expenses, this further increases the value of the Local Road Program funding. However, certain projects require a higher level of service than what the Road Department is able to provide, necessitating the use of outside contractors.

Aurelius, Leslie, Locke, Onondaga, Wheatfield and Williamstown Townships have coordinated with the Road Department to schedule work for the 2023 construction season. The attached table provides details regarding the 2023 funding allocations available from the Road Department, the project scope, the estimated project cost, the funding responsibility for the township and the funding responsibility of the Road Department.

Several other discussions are in progress with the remaining townships, so additional resolutions will be requested in the future as priorities and budgets are determined.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The Road Department match contribution for the Local Road Program in the amount of \$284,474.34 for these six townships is included in the adopted 2023 Road Fund Budget. The work listed in the attached table is proposed to be done by the Road Department, except for the crush & shape work proposed in Williamstown Township, as it requires specialty equipment. Any project costs exceeding the capped match amounts from the Road Department will be each township's financial responsibility.

OTHER CONSIDERATIONS

This is the second group of Local Road Program agreements. Others will be forthcoming as townships continue discussions with the Road Department.

RECOMMENDATION

Based on the information provided, the Road Department respectfully requests the following resolution be approved to authorize Local Road Program Agreements with Aurelius, Leslie, Locke, Onondaga, Wheatfield and Williamstown Townships.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH AURELIUS, LESLIE, LOCKE,
ONONDAGA, WHEATFIELD AND WILLIAMSTOWN TOWNSHIPS
FOR THE 2023 LOCAL ROAD PROGRAM**

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as a township, millage or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Aurelius, Leslie, Locke, Onondaga, Wheatfield, and Williamstown Townships have coordinated with the Road Department to schedule work for the 2023 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2023 construction season, except for the crush & shape work in Williamstown Township, which will be performed by a specialty contractor; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$284,474.34 combined for these six townships is included in the adopted 2023 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Aurelius, Leslie, Locke, Onondaga, Wheatfield, and Williamstown Townships for the 2023 Local Road Program.

BE IT FURTHER RESOLVED, the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table.

BE IT FURTHER RESOLVED, the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

2023 Local Road Program (LRP)

Township	Match Balance Thru 2022	2023 ICRD Match Allocation	Total 2023 Match Available	Proposed 2023 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Aurelius	\$0.00	\$50,000.00	\$50,000.00	Asphalt and overlay of Barnes Road (Waverly Rd to Onondaga Rd)	\$193,847.50	\$143,847.50	\$50,000.00
Leslie	\$0.00	\$50,000.00	\$50,000.00	Asphalt wedging and overlay of Olds Road from 1000ft east of Jackson Rd to as far as possible east of Dutch Rd, for a budget of \$100,000.	\$100,000.00	\$50,000.00	\$50,000.00
Locke	\$0.00	\$45,000.00	\$45,000.00	Asphalt wedging and overlay of Herrington Road (Royce Rd to Mohrle Rd) and Moyer Road (M-52 to Webberville Rd). It also included four miles of gravel road improvements at locations to be determined by the ICRD.	\$344,328.42	\$299,328.42	\$45,000.00
Onondaga	\$147,511.10	\$45,000.00	\$192,511.10	Asphalt and wedging of Olds Road (Old Plank Rd to Hunt Rd).	\$92,348.67	\$46,174.34	\$46,174.34
Wheatfield	\$0.00	\$33,300.00	\$33,300.00	Asphalt wedging and overlay of Burkley Road (Linn Road to the north Township line) and asphalt pads with a double chipseal on Apple Blossom Lane (Meridian Rd to dead end)	\$108,752.50	\$75,452.50	\$33,300.00
Williamstown	\$0.00	\$60,000.00	\$60,000.00	Asphalt wedging and overlay of Barry Road (Lounsbury Rd to Williamston Rd) and Milton Road (Williamston Rd to the east Township line). Crush & shape and add gravel to Wilgus Road (Williamston Rd to dead end).	\$162,572.30	\$102,572.30	\$60,000.00

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Kelly R. Jones, Managing Director
Road Department

DATE: March 21, 2023

SUBJECT: Proposed Resolution to Authorize a Second Party Agreement with the Michigan Department of Transportation and a Third Party Agreement with the City of East Lansing for the Lake Lansing Road Project from Abbot Road to Hagadorn Road

For the Meeting Agendas of April 4 and 5

BACKGROUND

The Road Department has received federal Transportation Alternatives Program (TAP) funds and Highway Safety Improvement Program (HSIP) funds to resurface Lake Lansing Road from Abbot Road to Hagadorn Road, which includes an intersection realignment along Lake Lansing Road at Towar Avenue/Birch Row Drive. The project is located in Sections 6 and 7 of Meridian Township. The scope of work for the road project includes a 4-to-3 lane conversion, intersection realignment, asphalt pavement cold milling, asphalt pavement recycling, earthwork, asphalt paving, traffic signal replacement, drainage improvements, and pavement markings. The Road Department has coordinated this road project with a City of East Lansing project that received funding through the Ingham County Trails and Parks Millage to make pedestrian safety improvements to the Lake Lansing Road and Towar Avenue/Birch Row Drive intersection. These two projects were packaged together for a Michigan Department of Transportation (MDOT) bid letting on April 7, 2023 and have been designed pursuant to applicable federal, state and local design specifications.

We are to the point where the funds have been obligated for construction and contracts can be executed. The contractual responsibilities are as follows: MDOT will enter into a first party agreement with the Contractor, which basically ensures that all the federal/state construction requirements and responsibilities are defined. A second party agreement between MDOT and Ingham County is required to define the Road Department's responsibilities and obligations for the federal funding. Lastly, a third party agreement between Ingham County and the City of East Lansing is required to define construction and construction engineering responsibilities and obligations related to the pedestrian safety improvement portion of the project.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The TAP funding pays for 80% of the construction costs up to the capped amount of \$200,000. The HSIP funding pays for 80% of construction costs up to the capped amount of \$600,000. The local match for the federal funding and any project costs exceeding the available overall funding are the responsibility of the Road Department.

Per Board Resolution #20-561, the City of East Lansing’s total funding through the Ingham County Trails and Parks Millage for the pedestrian safety improvement portion of this project is \$400,000. Per Board Resolution #22-021, the City of East Lansing committed \$50,000 of the millage funding towards the design engineering costs for the project, leaving a balance of \$350,000 available for eligible construction costs. The City of East Lansing has also committed an additional \$30,000 towards pedestrian accessibility improvements. Separately, the City of East Lansing has requested a statue be erected in Whitehills Park as part of this project, with all costs being the responsibility of the City of East Lansing, outside of the funding contributions listed above.

Per the MDOT Contract, the estimated funding for the project is as follows:

Transportation Alternatives Program (TAP) (capped):	\$ 200,000
TAP Road Department Participation:	\$ 50,000
Highway Safety Improvement Program (HSIP) (capped):	\$ 600,000
HSIP Road Department Participation:	\$ 70,000
Ingham County Trails and Parks Millage (capped):	\$ 350,000
City of East Lansing (Accessibility):	\$ 30,000
City of East Lansing (Statue):	<u>\$ 9,640</u>
Total Estimated Project Cost:	\$1,309,640

Due to the nature of construction and the higher bid results over the past few years, a 20% contingency is being requested for the project, equating to \$1,571,568. Due to the capped funding on this project, the Road Department’s funding participation for this project with a 20% added contingency will increase to from \$120,000 to \$380,000 as shown below. This has been included in the 2023 Road Fund Budget.

Therefore, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

Transportation Alternatives Program (TAP) (capped):	\$ 200,000
TAP Road Department Participation:	\$ 50,000
Highway Safety Improvement Program (HSIP) (capped):	\$ 600,000
HSIP Road Department Participation:	\$ 330,000
Ingham County Trails and Parks Millage (capped):	\$ 350,000
City of East Lansing (Accessibility):	\$ 30,000
City of East Lansing (Statue):	<u>\$ 11,568</u>
Total Estimated Project Cost (+20%):	\$1,571,568

RECOMMENDATION

Based on the information provided, I respectfully recommend approval of the attached resolution to authorize a second party agreement with MDOT as described in Contract 23-5083 with a 20% contingency for the overall project and a third party agreement with the City of East Lansing for the statue and pedestrian safety improvement portions of the project.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SECOND PARTY AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND A
THIRD PARTY AGREEMENT WITH THE CITY OF EAST LANSING FOR THE
LAKE LANSING ROAD PROJECT FROM ABBOT ROAD TO HAGADORN ROAD**

WHEREAS, the Road Department received federal Transportation Alternatives Program (TAP) funds and Highway Safety Improvement Program (HSIP) funds to resurface Lake Lansing Road from Abbot Road to Hagadorn Road, which includes an intersection realignment along Lake Lansing Road at Towar Avenue/Birch Row Drive, located in Sections 6 and 7 of Meridian Township; and

WHEREAS, the City of East Lansing received funding through the Ingham County Trails and Parks Millage to make pedestrian safety improvements to the Lake Lansing Road and Towar Avenue/Birch Row Drive intersection; and

WHEREAS, the Road Department coordinated the road rehabilitation project with the City of East Lansing intersection improvement project in an effort to reduce project costs and limit the overall impact to the community; and

WHEREAS, the two projects were packaged together for a Michigan Department of Transportation (MDOT) bid letting and have been designed pursuant to applicable federal, state and local design specifications; and

WHEREAS, the combined construction project will be undertaken pursuant to an agreement between MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, must enter into an associated second party agreement with MDOT consistent with federal funding requirements and as detailed in MDOT Contract #23-5083; and

WHEREAS, the County on behalf of the Road Department, must enter into a subsequent third-party agreement with the City of East Lansing to define construction and construction engineering responsibilities and obligations related to the statue and pedestrian safety improvement portions of the project; and

WHEREAS, MDOT Contract #23-5083 states the Transportation Alternatives Program (TAP) funding pays for 80% of the construction costs up to the capped amount of \$200,000, with a 20% funding match being the responsibility of the Road Department; and

WHEREAS, MDOT Contract #23-5083 states the Highway Safety Improvement Program (HSIP) funding pays for 80% of construction costs up to the capped amount of \$600,000, with a 20% funding match being the responsibility of the Road Department; and

WHEREAS, per Board Resolution #20-561, the City of East Lansing’s total funding through the Ingham County Trails and Parks Millage for the pedestrian safety improvement portion of this project is \$400,000 and per Board Resolution #22-021, the City of East Lansing committed \$50,000 of the millage funding towards the design engineering costs for the project, leaving a balance of \$350,000 available for eligible construction costs; and

WHEREAS, the City of East Lansing has committed an additional \$30,000 towards pedestrian accessibility improvements for the project; and

WHEREAS, the City of East Lansing has requested a statue be erected in Whitehills Park as part of this project, with all costs being the responsibility of the City of East Lansing, outside of the funding contributions described herein; and

WHEREAS, the estimated construction funding responsibilities for the project are as follows:

Transportation Alternatives Program (TAP) (capped):	\$ 200,000
TAP Road Department Participation:	\$ 50,000
Highway Safety Improvement Program (HSIP) (capped):	\$ 600,000
HSIP Road Department Participation:	\$ 70,000
Ingham County Trails and Parks Millage (capped):	\$ 350,000
City of East Lansing (Accessibility):	\$ 30,000
City of East Lansing (Statue):	<u>\$ 9,640</u>
Total Estimated Project Cost:	\$1,309,640; and

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs for the project to account for unexpected construction expenses; and

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

Transportation Alternatives Program (TAP) (capped):	\$ 200,000
TAP Road Department Participation:	\$ 50,000
Highway Safety Improvement Program (HSIP) (capped):	\$ 600,000
HSIP Road Department Participation:	\$ 330,000
Ingham County Trails and Parks Millage (capped):	\$ 350,000
City of East Lansing (Accessibility):	\$ 30,000
City of East Lansing (Statue):	<u>\$ 11,568</u>
Total Estimated Project Cost (+20%):	\$1,571,568; and

WHEREAS, the Road Department’s local participation costs detailed above have been included in the 2023 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract #23-5083 with the Michigan Department of Transportation to resurface Lake Lansing Road from Abbot Road to Hagadorn Road, which includes an intersection realignment along Lake Lansing Road at Towar Avenue/Birch Row Drive, located in Sections 6 and 7 of Meridian Township, for a total estimated project cost of \$1,309,640 consisting of \$800,000 in federal funding, \$120,000 in Road Department funds, \$350,000 in Ingham County Trails and Parks Millage funding and \$39,640 in City of East Lansing funds.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$1,571,568 of which the Road Department's funding responsibility shall be \$380,000, which has been included in the 2023 Road Fund Budget, and the City of East Lansing's estimated funding responsibility shall be \$41,568.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution related to the Ingham County Trails and Parks Millage.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

TO: County Services and Finance Committees

FROM: Andrew Dunn, Director of Operations ICRD

DATE: March 20, 2023

SUBJECT: As-Needed Electrical Services for the Ingham County Road Department

For the agendas on April 4 and 5

BACKGROUND

The purpose of this memorandum is to request approval to enter into a three (3) year agreement with an option to extend for two (2) additional years, with FD Hayes Electric Company and Mid-Michigan Electrical Solutions for the purpose of furnishing and providing as-needed electrical services at the Ingham County Road Department locations.

Bids for as-needed electrical services were solicited and evaluated by the Ingham County Purchasing Department for Request for Proposal #78-23 as shown per the Memorandum of Performance. The Purchasing Department and the Road Department are in concurrence to enter into agreements with both vendors. Vendors will be selected based on estimated project cost, local preference, availability of personnel and materials, and knowledge of the system to be serviced.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The Road Department budget includes sufficient funds to cover the cost associated with as-needed electrical system maintenance.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

I recommend that the Committees approve the attached resolution to authorize purchase orders with FD Hayes Electric Company and Mid-Michigan Electrical Solutions for the purpose of furnishing and providing as-needed electrical services at the Ingham County Road Department locations.

Agenda Item 7c

TO: Andrew Dunn, Director of Operations, Ingham County Road Department

FROM: James Hudgins, Director of Purchasing

DATE: March 14, 2023

RE: Memorandum of Performance for RFP No. 78-23: 2023-2025 As-Needed Electrical Services for the Ingham County Road Department

Per your request, the Purchasing Department sought proposals from qualified, licensed and experienced contractors to submit proposals for entering into a three (3) year agreement with an option to extend for two (2) additional years, for the purpose of furnishing and providing as-needed electrical services at the Ingham County Road department locations.

The scope of work includes, but is not limited to, providing inspections, removing, and/or relocating electrical services, repairing and/or replacing malfunctioning or nonfunctioning electrical components to ensure services are operational. The contractor shall warranty all services for a minimum of not less than one (1) year from the date of repair.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	40	11
Vendors responding	2	2
Vendor unresponsive – Forms not completed	1	0

A summary of the vendors' costs is located on the next page.

In the event a project costs exceeds \$10,000, a preconstruction meeting will be required prior to commencement of work. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 6-7309.

SUMMARY OF VENDORS' COSTS

Description of Services	Vendor Name FD Hayes Electric Co.			Vendor Name Mid Michigan Electrical Solutions		
	Local Preference: Yes, Lansing MI			Local Preference: Yes, Haslett MI		
	Labor Rate / Hour			Labor Rate / Hour		
	2023	2024	2025	2023	2024	2025
Master Electrician	\$93.50	\$96.75	\$100.00	\$89.00	\$91.00	\$93.00
Journeyman Electrician	\$85.50	\$89.00	\$92.00	\$83.00	\$85.00	\$87.00
Apprentice Electrician	\$66.50	\$70.00	\$73.50	\$65.00	\$67.00	\$69.00
After business hours rate (5 PM - 8 AM)	\$125.00	\$130.00	\$135.00	\$118.00	\$120.00	\$122.00
Emergency Call (within 2 hours of request)	\$155.00	\$160.00	\$165.00	\$140.00	\$144.00	\$148.00
Weekend - SAT	\$125.00	\$130.00	\$135.00	\$118.00	\$120.00	\$122.00
SUN	\$155.00	\$160.00	\$165.00			
Holiday	\$155.00	\$160.00	\$165.00	\$140.00	\$144.00	\$148.00
	Percentage			Percentage		
Material Markup	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
	Cost or Percentage			Cost or Percentage		
Fuel Surcharge	None	None	None	\$35.00	\$40.00	\$45.00

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AS-NEEDED ELECTRICAL SERVICES FOR THE
INGHAM COUNTY ROAD DEPARTMENT**

WHEREAS, the Road Department maintains several buildings that require electrical maintenance and service; and

WHEREAS, the Purchasing Department recently released Request for Proposal #78-23 and received competitive bid proposals for the purpose of furnishing and providing as-needed electrical services at the Ingham County Road Department locations; and

WHEREAS, bids for electrical services were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to execute purchase orders with FD Hayes Electric Company and Mid-Michigan Electric Solutions; and

WHEREAS, the Road Department 2023 budget includes sufficient funds to cover the cost associated with purchasing these services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid and authorizes purchase orders with the following:

FD Hayes Electric Company located at 2301 Beal Ave, Lansing, Michigan 48910

Mid-Michigan Electrical Solutions located at 8390 Old M78 STE C, Haslett, Michigan 48840

for furnishing and providing electrical services on an as-needed basis for a three (3) year period with the option to extend for an addition two (2) years, at the rates detailed in the proposal responses to Request for Proposal #78-23.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with FD Hayes Company and Mid-Michigan Electrical Solutions on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

TO: County Services and Finance Committees

FROM: Andrew Dunn, Director of Operations ICRD

DATE: March 20, 2023

SUBJECT: As-Needed HVAC Services for the Ingham County Road Department

For the agendas on April 4 and 5

BACKGROUND

The purpose of this memorandum is to request approval to enter into a three (3) year agreement with an option to extend for two (2) additional years, with Lyon Mechanical, Trane Technologies, and Limbach Company LLC for the purpose of furnishing and providing as-needed heating, ventilation and air conditioning services at the Ingham County Road Department locations.

Bids for as-needed heating, ventilation and air conditioning services were solicited and evaluated by the Ingham County Purchasing Department for Request for Proposal #79-23 as shown per the Memorandum of Performance. The Purchasing Department and the Road Department are in concurrence to enter into agreements with all vendors. At the time service is needed vendors will be selected based on estimated project cost, local preference, availability of personnel and materials, and knowledge of the system to be serviced.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The Road Department budget includes sufficient funds to cover the cost associated with this agreement.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

I recommend that the Committees approve the attached resolution to authorize purchase orders with Lyon Mechanical, Trane Technologies, and Limbach Company LLC for the purpose of furnishing and providing as-needed heating, ventilation and air conditioning services at the Ingham County Road Department locations.

Agenda Item 7d

TO: Andrew Dunn, Director of Operations, Ingham County Road Department

FROM: James Hudgins, Director of Purchasing

DATE: March 15, 2023

RE: Memorandum of Performance for RFP No. 79-23: 2023-2025 As-Needed HVAC Services for the Ingham County Road Department

Per your request, the Purchasing Department sought proposals from qualified, licensed and experienced contractors to submit proposals for entering into a three (3) year agreement with an option to extend for two (2) additional years, for the purpose of furnishing and providing as-needed heating, ventilation and air conditioning (HVAC) services at the Ingham County Road department locations.

The scope of work includes, but is not limited to, providing inspections, removing and/or relocating heating, ventilation and air conditioning services, repairing and/or replacing malfunctioning or nonfunctioning heating, ventilation and air conditioning (HVAC) components to ensure services are operational. The contractor shall warranty all services for a minimum of not less than one (1) year from the date of repair.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	44	20
Vendors responding	3	2

A summary of the vendors' costs is located on the next page.

In the event a project costs exceeds \$10,000, a preconstruction meeting will be required prior to commencement of work. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Description of Services	Vendor Name Lyon Mechanical			Vendor Name Trane Commercial Systems			Vendor Name Limbach Inc.		
	Local Preference: No, New Hudson MI			Local Preference: Yes, Lansing MI			Local Preference: Yes, Lansing MI		
	Labor Rate / Hour			Labor Rate / Hour			Labor Rate / Hour		
	2023	2024	2025	2023	2024	2025	2023	2024	2025
A/C Technician	\$124.00	\$124.00	\$134.00	\$187.50	2023 costs plus: Anticipate 5% increase and subject to change with inflation/costs	2024 costs plus: Anticipate 5% increase and subject to change with inflation/costs	\$135.00	\$135.00	\$135.00
HVAC Technician	\$124.00	\$124.00	\$134.00	\$187.50			\$135.00	\$135.00	\$135.00
Refrigeration Technician	\$124.00	\$124.00	\$134.00	\$187.50			\$135.00	\$135.00	\$135.00
After business hours rate (5 PM - 8 AM)	\$186.00	\$186.00	\$196.00	\$281.25			\$203.00	\$203.00	\$203.00
Emergency Call (within 2 hours of request)	\$186.00	\$186.00	\$196.00	\$281.25			\$203.00	\$203.00	\$203.00
Weekend	Sat. 7-5: \$186.00	Sat. 7-5: \$186.00	Sta. 8-5: \$196.00	Sat. \$281.25 & Sun. \$375.00			Sat. \$203.00	Sat. \$203.00	Sat. \$203.00
Holiday	\$248.00	\$248.00	\$260.00	\$375.00			Incl. Sun. \$270.00	Incl. Sun. \$270.00	Incl. Sun. \$270.00
Other: Sat. 5 p.m. - 7 a.m. Sun.	\$244.00	\$244.00	\$244.00						
Other: Sunday	\$244.00	\$244.00	\$244.00						
	Percentage			Percentage			Percentage		
Material Markup	5.00%	5.00%	5.00%	25.00%	25.00%	25.00%	15.00%	15.00%	15.00%
	Cost or Percentage			Cost or Percentage			Cost or Percentage		
Fuel Surcharge	7%	7%	7%	None	None	None	\$95.00	\$95.00	\$95.00

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AS-NEEDED HVAC SERVICES FOR THE
INGHAM COUNTY ROAD DEPARTMENT**

WHEREAS, the Road Department maintains several buildings with aging heating, ventilation and air condition systems; and

WHEREAS, the Purchasing Department recently released Request for Proposal #79-23 and received competitive bid proposals for the purpose of furnishing and providing as-needed heating, ventilation and air conditioning system services at the Ingham County Road Department locations; and

WHEREAS, bids for as-needed heating, ventilation and air conditioning system services were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to execute purchase orders with Lyon Mechanical, Trane Technologies, and Limbach Company LLC; and

WHEREAS, the Road Department 2023 budget includes sufficient funds to cover the cost associated with as-needed maintenance and repair purchase orders.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid and authorizes purchase orders with the following:

Lyon Mechanical located at 30100 South Hill Road, New Hudson, Michigan 48165

Trane Technologies located at 3350 Pine Tree Road, Lansing, Michigan 48911

Limbach Company LLC located at 3120 Spanish Oak Drive Lansing, Michigan 48911

for furnishing and providing heating, ventilation and air conditioning system services on an as-needed basis for a three (3) year period with the option to extend for an addition two (2) years, at the rates detailed in the proposal responses to Request for Proposal #79-23.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with Lyon Mechanical, Trane Technologies, and Limbach Company LLC on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Neal Galehouse, Director of Engineering
Road Department

DATE: March 21, 2023

SUBJECT: Proposed Resolution to Authorize a Contract for 2023-2025 As-Needed Real Estate Services
For the Meeting Agendas of April 4, 5 and 11

BACKGROUND

It is sometimes necessary for the Road Department to acquire temporary grading easements, permanent easements, and/or purchase property in advance of construction projects. For construction projects let through the Michigan Department of Transportation, a number of real estate requirements for the Road Department have recently changed.

More specifically, the Michigan Department of Transportation now requires that a waiver valuation report be completed for temporary grading easements, permanent easements, or property acquisitions that are uncomplicated and have an estimated value of \$10,000 or less. There is no minimum value or threshold for this requirement. The person completing the waiver valuation must have sufficient understanding of the local real estate market to be qualified to prepare the waiver valuation. If the acquisition has an estimated value of more than \$10,000, or is complicated at any value, an appraisal must be completed. A complicated appraisal includes, but is not limited to, an acquisition that damages the use of the remainder of the parcel. The appraisal must be completed by a licensed appraisal consultant who is prequalified by the Michigan Department of Transportation. As of 2023, the Michigan Department of Transportation will not allow the waiver valuation report or appraisal to be completed by the Road Department, due to staff not meeting the experience or licensing requirements.

The Purchasing Department solicited proposals (RFP #60-23) to provide as-needed real estate services for 2023-2025. Per the provided Memo of Performance, the Purchasing Department received nine (9) proposals for RFP #60-23. Road Department staff reviewed the proposals for adherence to county purchasing requirements, experience, expertise, proposed fees, and overall value to the county. Based on this review, the Road Department recommends two of the nine respondents be retained to provide as-needed real estate services:

A. Van Stensel & Son, LLC, 5250 Northland Drive, NE, Suite E, Grand Rapids, MI 49525
Carlson Appraisal Company, 1710 Nottingham Road, Lansing, MI 48911

When retaining services for a particular project, the Road Department will strive to retain the most cost-effective consultant who is able to provide the expertise necessary for the specific project under contract.

ALTERNATIVES

N/A

FINANCIAL IMPACT

A. Van Stensel & Son provided a fee proposal as follows:

Labor rate: \$180/hour

Waiver Valuation Report Estimated Cost: \$4,000-\$5,000

Appraisal Cost: \$180/hour

Carlson Appraisal Company provided a fee proposal as follows:

Labor rate: \$100-\$210/hour

Waiver Valuation Report Estimated Cost: \$1,500-\$2,500

The cost of completing the waiver valuation report or appraisal will be part of the preliminary engineering cost for applicable projects and will be included in the 2023-2025 Road Fund Budgets.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

I respectfully recommend the Board of Commissioners adopt the attached resolution and accept the proposals from both A. Van Stensel & Son, LLC and Carlson Appraisal Company for 2023-2025 as-needed real estate services.

Agenda Item 7e

TO: Neal Galehouse, Director of Engineering, Road Department

FROM: James Hudgins, Director of Purchasing

DATE: March 7, 2023

RE: Memorandum of Performance for RFP No. 60-23: 2023-2025 As-Needed Real Estate Services

Per your request, the Purchasing Department sought proposals from qualified, experienced, and licensed real estate professionals and/or firms with an understanding of the Federal Uniform Act for the purpose of entering into a three (3)-year contract with an option to renew for an additional two (2)-year period to provide real estate services on an as-needed basis for the Ingham County Road Department.

Services under this contract include, but are not limited to, performing research, providing analysis and reporting, administrating, negotiating and litigating on behalf of the Ingham County Road Department's various functions involving easements, temporary grading permits, waiver valuation reports in conformance with the Michigan Department of Transportation (MDOT) requirements as well as other unplanned real estate services.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	81	23
Vendors responding	9	4

A summary of the vendors' costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Preference	Description	Hourly Rate/Hour	R-O-W Report & Market Study, Typical Cost:	
A. Van Stensel & Son LLC	No, Grand Rapids MI	Attending Meetings	\$180	\$4,000 - \$5,000	
		Research & Analysis	\$180		
		Administrative Services	\$180		
		Negotiation Services	\$180		
		Litigation Services	\$180		
Vendor Name	Local Preference	Description	Hourly Rate/Hour	Real Estate Consulting Services	Cost (Average Range)
Valbridge Property Advisors The Oetzel-Hartman Group	Yes, Okemos MI	Attending Meetings	\$150	Year 1: \$150/hour	\$2,500 - \$4,500 / report
		Research & Analysis	\$150	Year 2: \$152/hour	Escalation:
		Administrative Services	\$150	Year 3: \$153/hour	Yr. 2 - 1%
		Negotiation Services	\$150		Yr. 3 - 1%
		Litigation Services	\$300		
Vendor Name	Local Preference	Description	Hourly Rate/Hour	Billing Rate/Weekly	Category - Approximate Rate Range
CBRE Valuation Advisory Services	No, Grand Rapids MI	Attending Meetings	-	-	Vacant Land: \$2,500-\$5,000
		Research & Analysis	\$95	\$3,800	Residential: \$3,500-\$5,000
		Sr. Valuation Assoc. Appraiser	\$150	\$6,000	Sm. Commercial \$5,000 - \$7,500
		MAI Designated Appraiser	\$225	\$9,000	Lg. Commercial \$6,000 - \$10,000
		Administrative Services	\$50	\$2,000	Special Purpose \$5,000 - \$10,000
		Negotiation Services	-	-	
		Expert Witness	\$300	\$12,000	
Vendor Name	Local Preference	Description	Fee Range	Escalation Year 2	Escalation Year 3
Peoples Company	No, Marquette MI	Initial Appraisal	\$2,950 to \$3,450	1%	1%
		RE Consulting Services	\$300/Hour	-	-
Vendor Name	Local Preference	Description	Hourly Rate/Hour	Billing Rate/Weekly	
Feasibility Research Group	No, Cleveland OH	Sr. Appraiser	\$175	\$7,000	Weekly fee assumes a 40 hour work week
		Appraiser	\$125	\$5,000	
		Appraisal Trainee	\$65	\$2,600	
		Research	\$45	\$1,800	
		Project Manager	\$45	\$1,800	

SUMMARY OF VENDORS' COSTS (continued)

Vendor Name	Local Preference	Description	Hourly Rate/Hour	Billing Rate/Weekly	Reimbursements
Vertalka & Vertalka Inc.	Yes, Lansing MI	Attending Meetings	Unresponsive - Costs not provided		
		Research & Analysis			
		Administrative Services			
		Negotiation Services			
		Litigation Services			
Vendor Name	Local Preference	Description	Hourly Rate/Hour	Typical Commercial Appraisal Fee	
Integra Realty Resources	No, Birmingham MI	Attending Meetings	\$200	\$3,500 - \$5,000	
		Research & Analysis	\$100		
		Administrative Services	\$50		
		Negotiation Services	N/A		
		Litigation Services	\$350		
Vendor Name	Local Preference	Description	Hourly Rate/Hour	Billing Rate/Weekly	Reimbursements
John V O'Connor Appraisal Services LLC	No, Milford MI	Attending Meetings	\$150	\$6,000	Travel time, \$150/hour
		Research & Analysis	\$150	\$6,000	Weekly rate = 40 hours
		Administrative Services	\$150	\$6,000	
		Negotiation Services	N/A	N/A	
		Litigation Services	\$225	\$9,000	
Vendor Name	Local Preference	Description	Hourly Rate/Hour	Fee Deposit	
Carlson Appraisal Company	Yes, Lansing MI	Attending Meetings	\$100 - \$210	50% for \$2,500+ assignments	
		Other:			
		Market Studies	\$1,500 - \$2,500		
		Appraisals	\$1,500 - \$4,000		
		Appraisal Review	\$1,500 - \$2,500		

Introduced by the County Services Committee and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR
2023-2025 AS-NEEDED REAL ESTATE SERVICES**

WHEREAS, it is sometimes necessary for the Road Department to acquire temporary grading easements, permanent easements, and/or purchase property in advance of construction projects; and

WHEREAS, the Road Department must now provide the Michigan Department of Transportation a waiver valuation report or appraisal for all temporary grading easements, permanent easements, and/or property acquired on construction projects let through the Michigan Department of Transportation; and

WHEREAS, a waiver valuation report must be completed by a person with sufficient understanding of the local real estate market; and

WHEREAS, an appraisal must be completed by a licensed appraisal consultant who is prequalified by the Michigan Department of Transportation; and

WHEREAS, the Purchasing Department solicited proposals (RFP #60-23) from real estate appraisers with the experience and/or prequalification to provide real estate services on an as-needed basis throughout 2023, 2024, and 2025, receiving nine (9) proposals; and

WHEREAS, Road Department staff reviewed the proposals for adherence to county purchasing requirements, experience, expertise, proposed labor rates, and overall value to the county; and

WHEREAS, when retaining services for a specific project, the Road Department will strive to retain the most cost-effective consultant who is able to provide the experience and expertise necessary for the specific project under contract; and

WHEREAS, the County on behalf of the Road Department will enter into an agreement with the selected consultants, which ensures requirements and responsibilities are defined; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a contract with the following consultants to provide the requested as-needed real estate services:

A. Van Stensel & Son, LLC, 5250 Northland Drive, NE, Suite E, Grand Rapids, MI 49525
Carlson Appraisal Company, 1710 Nottingham Road, Lansing, MI 48911

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract with A. Van Stensel & Son, LLC, 5250 Northland Drive, NE, Suite E, Grand Rapids, MI 49525 and Carlson Appraisal Company, 1710 Nottingham Road, Lansing, MI 48911 to provide as-needed real estate services for 2023-2025 at rates not to exceed those stated in their proposals.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Kelly R. Jones, Managing Director
Road Department

DATE: March 20, 2023

SUBJECT: Proposed Resolution to Authorize a Second Party Agreement with the Michigan Department of Transportation and a Third Party Agreement with Delhi Township for a Federally Funded Project on Cedar Street from Holbrook Drive to College Road

For the Meeting Agendas of April 4 and 5

BACKGROUND

The Ingham County Road Department (ICRD) has received federal Highway Infrastructure Program (HIP) COVID funds and Surface Transportation Program (STP) funds to reconstruct Cedar Street from approximately 300ft northwest of Holbrook Drive to approximately 1500ft southeast of College Road in Sections 23, 24, 25 and 36 of Delhi Township. The scope of work for the road reconstruction project includes a 4-to-3 lane conversion, concrete pavement recycling, earthwork, asphalt paving, traffic signal replacement, storm sewer installation, and pavement markings. The ICRD has coordinated this reconstruction project with a Delhi Township project that received funding through the Ingham County Trails and Parks Millage to construct a non-motorized trail from the Holbrook Road roundabout to College Road. These two projects were packaged together for a Michigan Department of Transportation (MDOT) bid letting on April 7, 2023 and have been designed pursuant to applicable federal, state and local design specifications.

We are to the point where the funds have been obligated for construction and contracts can be executed. The contractual responsibilities are as follows: MDOT will enter into a first party agreement with the Contractor, which basically ensures that all the federal/state construction requirements and responsibilities are defined. A second party agreement between MDOT and Ingham County is required to define the Road Department's responsibilities and obligations for the federal funding. Lastly, a third party agreement between Ingham County and Delhi Township is required to define construction and construction engineering responsibilities and obligations related to the non-motorized portion of the project.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The HIP COVID funding pays for 100% of the construction costs up to the capped amount of \$1,831,780. The STP Urban Flex funding pays for 80% of construction costs up to the capped amount of \$508,800. The STP Urban funding pays for 80% of the construction costs and is not capped. The local match for the HIP COVID and STP funding is the responsibility of the Road Department. The total estimated construction cost for the road reconstruction portion of the project is anticipated to cost \$6,462,000 with an estimated Road Department match contribution of \$926,044.

Per Board Resolution #22-353, Delhi Township’s total funding through the Ingham County Trails and Parks Millage for this project is \$3,542,890. Additionally, Delhi Township is contributing \$400,000 in local funds, making the total budget \$3,942,890 to fund all design engineering, construction engineering and construction costs associated with the non-motorized trail project. The estimated construction cost for the non-motorized portion of the project is anticipated to cost \$1,512,000. By combining the non-motorized trail project with the road reconstruction project, it is anticipated that approximately \$2,000,000 in tax payer dollars will be saved.

Per the MDOT Contract, the estimated funding for the project is as follows:

Highway Infrastructure Program (HIP) COVID (capped):	\$1,831,780
HIP COVID Road Department 0% Match:	\$ 0
Surface Transportation Program (STP) Urban Flex (capped):	\$ 508,800
STP Urban Flex Road Department 20% Match:	\$ 127,200
Surface Transportation Program (STP) Urban:	\$2,715,376
STP Urban Road Department 20% Match:	\$ 678,844
Advance Construction (AC) Surface Transportation Program (STP) Urban:	\$ 480,000
AC STP Urban Road Department 20% Match:	\$ 120,000
Ingham County Trails and Parks Millage/Delhi Township:	<u>\$1,512,000</u>
Total Estimated Project Cost:	\$7,974,000

Due to the nature of construction and the higher bid results over the past few years, a 20% contingency is being requested for the road reconstruction portion of the project, equating to \$7,754,400. Due to the capped HIP COVID and STP Urban Flex funding, the local participation for this project with a 20% project contingency will increase to \$1,184,524. This has been included in the 2023 and 2024 Road Fund Budgets.

It is not anticipated the costs for the non-motorized portion of the project will exceed the funding provided through the Ingham County Trails and Parks Millage, as the overall budget for the trail greatly exceeds the currently estimated cost.

Therefore, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

Highway Infrastructure Program (HIP) COVID (capped):	\$1,831,780
HIP COVID Road Department 0% Match:	\$ 0
Surface Transportation Program (STP) Urban Flex (capped):	\$ 508,800
STP Urban Flex Road Department 20% Match:	\$ 127,200
Surface Transportation Program (STP) Urban:	\$3,749,296
STP Urban Road Department 20% Match:	\$ 937,324
Advance Construction (AC) Surface Transportation Program (STP) Urban:	\$ 480,000
AC STP Urban Road Department 20% Match:	\$ 120,000
Ingham County Trails and Parks Millage/Delhi Township:	<u>\$1,814,400</u>
Total Estimated Project Cost (+20%):	\$9,568,800

RECOMMENDATION

Based on the information provided, I respectfully recommend approval of the attached resolution to authorize a second party agreement with MDOT as described in Contract 23-5060 with a 20% contingency for the road reconstruction portion of the project and a third party agreement with Delhi Township for the non-motorized portion of the project.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SECOND PARTY AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND A
THIRD PARTY AGREEMENT WITH DELHI TOWNSHIP
FOR A FEDERALLY FUNDED PROJECT ON
CEDAR STREET FROM HOLBROOK DRIVE TO COLLEGE ROAD**

WHEREAS, the Road Department received federal Highway Infrastructure Program (HIP) COVID funds and Surface Transportation Program (STP) funds to reconstruct Cedar Street from approximately 300ft northwest of Holbrook Drive to approximately 1500ft southeast of College Road in Sections 23, 24, 25 and 36 of Delhi Township; and

WHEREAS, Delhi Township received Ingham County Trails and Parks Millage funds to construct a non-motorized trail along Cedar Street from the Holbrook Road roundabout to College Road; and

WHEREAS, the Road Department coordinated the road reconstruction project with the Delhi Township non-motorized trail project in an effort to reduce project costs and limit the overall impact to the community; and

WHEREAS, the two projects were packaged together for a Michigan Department of Transportation (MDOT) bid letting and have been designed pursuant to applicable federal, state and local design specifications; and

WHEREAS, the combined construction project will be undertaken pursuant to an agreement between MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, must enter into an associated second party agreement with MDOT consistent with federal funding requirements and as detailed in MDOT Contract #23-5060; and

WHEREAS, the County on behalf of the Road Department, must enter into a subsequent third party agreement with Delhi Township to define construction and construction engineering responsibilities and obligations related to the non-motorized portion of the project; and

WHEREAS, MDOT Contract #23-5060 states the Highway Infrastructure Program (HIP) COVID funding pays for 100% of the construction costs up to the capped amount of \$1,831,780; and

WHEREAS, MDOT Contract #23-5060 states the Surface Transportation Program (STP) Urban Flex funding pays for 80% of construction costs up to the capped amount of \$508,800, with a 20% funding match being the responsibility of the Road Department; and

WHEREAS, MDOT Contract #23-5060 states the Surface Transportation Program (STP) Urban funding is not capped and pays for 80% of construction costs, with a 20% funding match being the responsibility of the Road Department; and

WHEREAS, the estimated construction funding responsibilities for the project are as follows:

Highway Infrastructure Program (HIP) COVID (capped):	\$1,831,780
HIP COVID Road Department 0% Match:	\$ 0
Surface Transportation Program (STP) Urban Flex (capped):	\$ 508,800
STP Urban Flex Road Department 20% Match:	\$ 127,200
Surface Transportation Program (STP) Urban:	\$2,715,376
STP Urban Road Department 20% Match:	\$ 678,844
Advance Construction (AC) Surface Transportation Program (STP) Urban:	\$ 480,000
AC STP Urban Road Department 20% Match:	\$ 120,000
Ingham County Trails and Parks Millage/Delhi Township:	<u>\$1,512,000</u>
Total Estimated Project Cost:	\$7,974,000; and

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs for the project to account for unexpected construction costs; and

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

Highway Infrastructure Program (HIP) COVID (capped):	\$1,831,780
HIP COVID Road Department 0% Match:	\$ 0
Surface Transportation Program (STP) Urban Flex (capped):	\$ 508,800
STP Urban Flex Road Department 20% Match:	\$ 127,200
Surface Transportation Program (STP) Urban:	\$3,749,295
STP Urban Road Department 20% Match:	\$ 937,324
Advance Construction (AC) Surface Transportation Program (STP) Urban:	\$ 480,000
AC STP Urban Road Department 20% Match:	\$ 120,000
Ingham County Trails and Parks Millage/Delhi Township:	<u>\$1,814,400</u>
Total Estimated Project Cost (+20%):	\$9,568,800; and

WHEREAS, the Road Department's local participation costs detailed above have been included in the 2023 and 2024 Road Fund Budgets.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract #23-5060 with the Michigan Department of Transportation to reconstruct Cedar Street from approximately 300ft northwest of Holbrook Drive to approximately 1500ft southeast of College Road in Sections 23, 24, 25 and 36 of Delhi Township and to construct a non-motorized trail within the same project limits, for a total estimated project cost of \$7,974,000 consisting of \$5,535,956 in federal funding, \$926,044 in Road Department funds, and \$1,512,000 in Ingham County Trails and Parks Millage funding on behalf of Delhi Township.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$9,568,800 of which the Road Department's funding responsibility shall be \$1,184,524, which has been included in the 2023-2024 Road Fund Budgets.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution related to the Ingham County Trails and Parks Millage.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

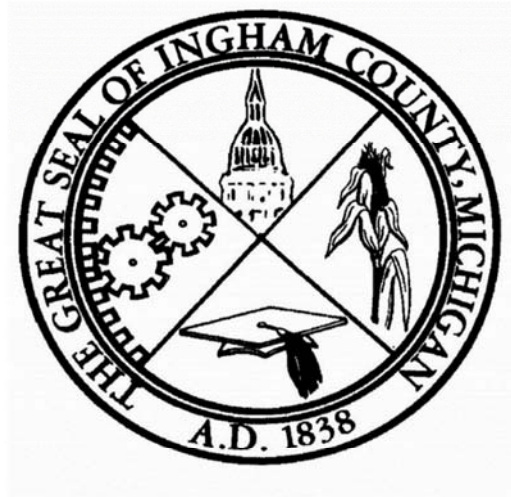
**RESOLUTION TO ADOPT THE 2023 COUNTY EQUALIZATION REPORT
AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS**

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at \$11,692,153,528 and personal property values equalized at \$700,786,373, for a total equalized value of real and personal property at \$12,392,939,901 pursuant to Section 211.34 MCL, 1948, as amended.

**2023
INGHAM COUNTY
EQUALIZATION REPORT**



Adopted:

EQUALIZATION/TAX MAPPING DEPARTMENT STAFF

**William E. Fowler, MMAO, PPE, Director
Mary A. Selover-Rider, MAAO, PPE, Deputy Director
Barbara E. Gray, MCAT, Administrative Secretary
Marcin P. Lubas, MAAO, PPE, Real Property Appraiser
James T. MacKinnon, Tax Mapping/Deputy, GIS Analyst
Christopher Sabatini, Tax Mapping, GIS Technician**

INDEX

Index	i
Acknowledgment	ii
Resolution	iii
Certification	iv
Assessed & Equalized Totals - Real and Personal Property	1
Assessed Valuations by Class - Real Property	2
County Equalized Valuations by Class - Real Property	3
Assessed Valuations by Class - Personal Property	4
County Equalized Valuations by Class - Personal Property	5
Comparison of County Equalized Valuations - Real Property	6
Comparison of County Equalized Valuations -Personal Property	7
Comparison of County Equalized Valuations - Real & Personal Property	8
Percent of Total - Assessed, Equalized & Taxable Valuations	9
Agricultural Real Property County Equalized Valuations by Unit	10
Commercial Real Property County Equalized Valuations by Unit	11
Industrial Real Property County Equalized Valuations by Unit	12
Residential Real Property County Equalized Valuations by Unit	13
Personal Property County Equalized Valuations by Unit	14
Parcel Count and County Equalized Valuation by Class - Real & Personal Property	15
Parcel Count and County Taxable Valuation by Class - Real & Personal Property	16
Ingham County Assessed Value, Equalized Value & Taxable Value Summary - 2022	17

COUNTY OF INGHAM ANALYSIS OF 2023 EQUALIZED VALUATIONS

This report has been prepared through the combined efforts of the staff of the Ingham County Equalization/Tax Mapping Department and with the concurrence of the Ingham County Board of Commissioners. Their cooperation , continued support and guidance is greatly appreciated.



William E. Fowler, MMAO, PPE, Director

This report is available at eq.ingham.org

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2023 COUNTY EQUALIZATION REPORT
AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS**

RESOLUTION #

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at \$11,692,153,528 and personal property values equalized at \$700,786,373, for a total equalized value of real and personal property at \$12,392,939,901 pursuant to Section 211.34 MCL, 1948, as amended.

Certification of Recommended County Equalized Valuations by Equalization Director

This form is issued under the authority of MCL 211.148. Filing is mandatory.

TO: State Tax Commission

FROM: Equalization Director of Ingham County

RE: State Assessor Certification of Preparer of the required Recommended County Equalized Valuations for Ingham County for 2022

The Recommended County Equalized Valuation for the above referenced county and year were prepared under my direct supervision and control in my role as Equalization Director.

I am certified as an assessor at the level required for the county by Michigan Compiled Laws 211.10d and the rules of the State Tax Commission.

The State Tax Commission requires a MMAO State Assessor Certification for this county.


I am certified as a MMAO Certified Assessing Officer by the State Tax Commission.

The following are my total Recommended County Equalized Valuations for each separately equalized class of property in Ingham County:

Agricultural	<u>516,463,770</u>	Timber-Cutover	<u>0</u>
Commercial	<u>3,019,624,888</u>	Developmental	<u>0</u>
Industrial	<u>269,286,872</u>	Total Real Property	<u>11,692,153,528</u>
Residential	<u>7,886,777,998</u>	Personal Property	<u>700,786,373</u>
		Total Real and Personal Property	<u>12,392,939,901</u>

Please mail this form to the address below within fifteen days of submission of the Recommended County Equalized Valuations to the County Board of Commissioners.

Michigan Department of Treasury
Assessment and Certification Division
Local Assessment Review
P.O. Box 30790
Lansing, Michigan 48909

Signature of Equalization Director 	Date March 29, 2023
---	-------------------------------

2023
INGHAM COUNTY
ASSESSED AND EQUALIZED TOTALS

REAL AND PERSONAL PROPERTY

ASSESSMENT JURISDICTION	REAL		PERSONAL		TOTAL REAL & PERSONAL	
	ASSESSED	CEV	ASSESSED	CEV	ASSESSED	CEV
Townships						
Alaiedon	325,617,200	325,617,200	13,833,000	13,833,000	339,450,200	339,450,200
Aurelius	249,682,400	249,682,400	5,312,900	5,312,900	254,995,300	254,995,300
Bunker Hill	115,593,100	115,593,100	29,808,900	29,808,900	145,402,000	145,402,000
Delhi Charter	1,150,880,856	1,150,880,856	52,558,500	52,558,500	1,203,439,356	1,203,439,356
Ingham	139,181,500	139,181,500	5,581,400	5,581,400	144,762,900	144,762,900
Lansing Charter	402,480,900	402,480,900	29,147,300	29,147,300	431,628,200	431,628,200
Leroy	204,061,417	204,061,417	17,502,872	17,502,872	221,564,289	221,564,289
Leslie	141,754,894	141,754,894	25,346,661	25,346,661	167,101,555	167,101,555
Locke	146,933,300	146,933,300	4,969,950	4,969,950	151,903,250	151,903,250
Meridian Charter	2,479,592,466	2,479,592,466	69,501,900	69,501,900	2,549,094,366	2,549,094,366
Onondaga	154,457,300	154,457,300	10,704,700	10,704,700	165,162,000	165,162,000
Stockbridge	216,899,504	216,899,504	119,614,400	119,614,400	336,513,904	336,513,904
Vevay	201,886,975	201,886,975	13,080,350	13,080,350	214,967,325	214,967,325
Wheatfield	142,119,800	142,119,800	2,227,400	2,227,400	144,347,200	144,347,200
White Oak	99,441,500	99,441,500	30,700,900	30,700,900	130,142,400	130,142,400
Williamstown	371,344,234	371,344,234	10,835,200	10,835,200	382,179,434	382,179,434
Township Totals	6,541,927,346	6,541,927,346	440,726,333	440,726,333	6,982,653,679	6,982,653,679
Cities						
East Lansing	1,393,146,500	1,393,146,500	54,483,700	54,483,700	1,447,630,200	1,447,630,200
Lansing	3,200,939,152	3,200,939,152	186,260,500	186,260,500	3,387,199,652	3,387,199,652
Leslie	54,974,200	54,974,200	1,748,900	1,748,900	56,723,100	56,723,100
Mason	328,953,330	328,953,330	11,179,880	11,179,880	340,133,210	340,133,210
Williamston	172,213,000	172,213,000	6,387,060	6,387,060	178,600,060	178,600,060
City Totals	5,150,226,182	5,150,226,182	260,060,040	260,060,040	5,410,286,222	5,410,286,222
County Totals	11,692,153,528	11,692,153,528	700,786,373	700,786,373	12,392,939,901	12,392,939,901

**2023
INGHAM COUNTY
ASSESSED VALUATIONS BY CLASS**

REAL PROPERTY

ASSESSMENT JURISDICTION	AG	COM	IND	RES	DEV	TOTAL REAL ASSESSED
Townships						
Alaiedon	45,239,100	90,189,600	23,482,100	166,706,400	NC	325,617,200
Aurelius	45,011,300	981,900	295,100	203,394,100	NC	249,682,400
Bunker Hill	27,466,750	1,309,000	9,600	86,807,750	NC	115,593,100
Delhi Charter	9,005,400	229,862,400	18,581,500	893,431,556	NC	1,150,880,856
Ingham	28,787,900	2,171,600	NC	108,222,000	NC	139,181,500
Lansing Charter	NC	227,749,500	3,515,800	171,215,600	NC	402,480,900
Leroy	49,820,600	22,589,217	15,537,500	116,114,100	NC	204,061,417
Leslie	40,031,320	1,495,069	191,272	100,037,233	NC	141,754,894
Locke	56,921,700	807,100	1,336,200	87,868,300	NC	146,933,300
Meridian Charter	NC	558,340,200	5,127,900	1,916,124,366	NC	2,479,592,466
Onondaga	35,742,600	1,932,600	785,700	115,996,400	NC	154,457,300
Stockbridge	33,582,100	11,281,500	9,404,500	162,631,404	NC	216,899,504
Vevay	30,842,400	15,569,650	5,417,350	150,057,575	NC	201,886,975
Wheatfield	41,929,300	1,856,500	1,014,300	97,319,700	NC	142,119,800
White Oak	48,531,400	1,719,400	129,900	49,060,800	NC	99,441,500
Williamstown	22,492,800	9,880,200	1,655,300	337,315,934	NC	371,344,234
Township Totals	515,404,670	1,177,735,436	86,484,022	4,762,303,218	-	6,541,927,346
Cities						
East Lansing	NC	581,911,500	530,000	810,705,000	NC	1,393,146,500
Lansing	NC	1,150,139,702	133,679,200	1,917,120,250	NC	3,200,939,152
Leslie	NC	10,150,500	3,770,050	41,053,650	NC	54,974,200
Mason	NC	66,071,350	29,712,600	233,169,380	NC	328,953,330
Williamston	1,059,100	33,616,400	15,111,000	122,426,500	NC	172,213,000
City Totals	1,059,100	1,841,889,452	182,802,850	3,124,474,780	-	5,150,226,182
County Totals	516,463,770	3,019,624,888	269,286,872	7,886,777,998	-	11,692,153,528

NC = None Classed

**2023
INGHAM COUNTY
EQUALIZED VALUATIONS BY CLASS**

REAL PROPERTY

ASSESSMENT JURISDICTION	AG	COM	IND	RES	DEV	TOTAL REAL CEV
Townships						
Alaiedon	45,239,100	90,189,600	23,482,100	166,706,400	NC	325,617,200
Aurelius	45,011,300	981,900	295,100	203,394,100	NC	249,682,400
Bunker Hill	27,466,750	1,309,000	9,600	86,807,750	NC	115,593,100
Delhi Charter	9,005,400	229,862,400	18,581,500	893,431,556	NC	1,150,880,856
Ingham	28,787,900	2,171,600	NC	108,222,000	NC	139,181,500
Lansing Charter	NC	227,749,500	3,515,800	171,215,600	NC	402,480,900
Leroy	49,820,600	22,589,217	15,537,500	116,114,100	0	204,061,417
Leslie	40,031,320	1,495,069	191,272	100,037,233	NC	141,754,894
Locke	56,921,700	807,100	1,336,200	87,868,300	NC	146,933,300
Meridian Charter	NC	558,340,200	5,127,900	1,916,124,366	NC	2,479,592,466
Onondaga	35,742,600	1,932,600	785,700	115,996,400	NC	154,457,300
Stockbridge	33,582,100	11,281,500	9,404,500	162,631,404	NC	216,899,504
Vevay	30,842,400	15,569,650	5,417,350	150,057,575	NC	201,886,975
Wheatfield	41,929,300	1,856,500	1,014,300	97,319,700	NC	142,119,800
White Oak	48,531,400	1,719,400	129,900	49,060,800	NC	99,441,500
Williamstown	22,492,800	9,880,200	1,655,300	337,315,934	NC	371,344,234
Township Totals	515,404,670	1,177,735,436	86,484,022	4,762,303,218	0	6,541,927,346
Cities						
East Lansing	NC	581,911,500	530,000	810,705,000	NC	1,393,146,500
Lansing	NC	1,150,139,702	133,679,200	1,917,120,250	NC	3,200,939,152
Leslie	NC	10,150,500	3,770,050	41,053,650	NC	54,974,200
Mason	NC	66,071,350	29,712,600	233,169,380	NC	328,953,330
Williamston	1,059,100	33,616,400	15,111,000	122,426,500	NC	172,213,000
City Totals		1,841,889,452	182,802,850	3,124,474,780	0	5,150,226,182
County Totals	515,404,670	3,019,624,888	269,286,872	7,886,777,998	0	11,692,153,528

NC = None Classed

2023
INGHAM COUNTY
ASSESSED VALUATIONS BY CLASS

PERSONAL PROPERTY

ASSESSMENT JURISDICTION	COM	IND	RES	UTIL	TOTAL PERSONAL ASSESSED
<u>Townships</u>					
Alaiedon	6,426,000	NC	NC	7,407,000	13,833,000
Aurelius	821,600	NC	NC	4,491,300	5,312,900
Bunker Hill	311,100	NC	NC	29,497,800	29,808,900
Delhi Charter	32,516,600	216,500	NC	19,825,400	52,558,500
Ingham	124,800	NC	NC	5,456,600	5,581,400
Lansing Charter	18,212,100	102,300	NC	10,832,900	29,147,300
Leroy	4,484,224	1,268,187	NC	11,750,461	17,502,872
Leslie	1,574,399	NC	NC	23,772,262	25,346,661
Locke	355,750	NC	NC	4,614,200	4,969,950
Meridian Charter	26,347,000	1,837,800	NC	41,317,100	69,501,900
Onondaga	387,200	7,398,600	NC	2,918,900	10,704,700
Stockbridge	274,200	NC	NC	119,340,200	119,614,400
Vevay	1,534,600	1,070,650	NC	10,475,100	13,080,350
Wheatfield	356,000	NC	NC	1,871,400	2,227,400
White Oak	786,400	NC	NC	29,914,500	30,700,900
Williamstown	1,042,700	202,800	NC	9,589,700	10,835,200
Township Totals	95,554,673	12,096,837	0	333,074,823	440,726,333
<u>Cities</u>					
East Lansing	35,254,000	974,400	NC	18,255,300	54,483,700
Lansing	90,875,400	7,171,400	NC	88,213,700	186,260,500
Leslie	175,000	55,250	NC	1,518,650	1,748,900
Mason	4,830,490	632,330	NC	5,717,060	11,179,880
Williamston	1,614,530	2,075,110	NC	2,697,420	6,387,060
City Totals	132,749,420	10,908,490	0	116,402,130	260,060,040
County Totals	228,304,093	23,005,327	0	449,476,953	700,786,373

NC = None Classed

2023
INGHAM COUNTY
EQUALIZED VALUATIONS BY CLASS

PERSONAL PROPERTY

ASSESSMENT JURISDICTION	COM	IND	RES	UTIL	TOTAL PERSONAL CEV
Townships					
Alaiedon	6,426,000	NC	NC	7,407,000	13,833,000
Aurelius	821,600	NC	NC	4,491,300	5,312,900
Bunker Hill	311,100	NC	NC	29,497,800	29,808,900
Delhi Charter	32,516,600	216,500	NC	19,825,400	52,558,500
Ingham	124,800	NC	NC	5,456,600	5,581,400
Lansing Charter	18,212,100	102,300	NC	10,832,900	29,147,300
Leroy	4,484,224	1,268,187	NC	11,750,461	17,502,872
Leslie	1,574,399	NC	NC	23,772,262	25,346,661
Locke	355,750	NC	NC	4,614,200	4,969,950
Meridian Charter	26,347,000	1,837,800	NC	41,317,100	69,501,900
Onondaga	387,200	7,398,600	NC	2,918,900	10,704,700
Stockbridge	274,200	NC	NC	119,340,200	119,614,400
Vevay	1,534,600	1,070,650	NC	10,475,100	13,080,350
Wheatfield	356,000	NC	NC	1,871,400	2,227,400
White Oak	786,400	NC	NC	29,914,500	30,700,900
Williamstown	1,042,700	202,800	NC	9,589,700	10,835,200
Township Totals	95,554,673	12,096,837	0	333,074,823	440,726,333
Cities					
East Lansing	35,254,000	974,400	NC	18,255,300	54,483,700
Lansing	90,875,400	7,171,400	NC	88,213,700	186,260,500
Leslie	175,000	55,250	NC	1,518,650	1,748,900
Mason	4,830,490	632,330	NC	5,717,060	11,179,880
Williamston	1,614,530	2,075,110	NC	2,697,420	6,387,060
City Totals	132,749,420	10,908,490	0	116,402,130	260,060,040
County Totals	228,304,093	23,005,327	0	449,476,953	700,786,373

NC = None Classed

2023
INGHAM COUNTY
COMPARISON OF EQUALIZED VALUES

REAL PROPERTY

ASSESSMENT JURISDICTION	2022 CEV	2023 CEV	DOLLAR CHANGE 2022-2023	% CHANGE
<u>Townships</u>				
Alaiedon	302,802,800	325,617,200	22,814,400	7.53%
Aurelius	218,856,100	249,682,400	30,826,300	14.09%
Bunker Hill	106,050,400	115,593,100	9,542,700	
Delhi Charter	1,028,860,615	1,150,880,856	122,020,241	11.86%
Ingham	125,741,500	139,181,500	13,440,000	10.69%
Lansing Charter	364,705,200	402,480,900	37,775,700	10.36%
Leroy	187,754,400	204,061,417	16,307,017	8.69%
Leslie	127,020,118	141,754,894	14,734,776	11.60%
Locke	131,018,500	146,933,300	15,914,800	12.15%
Meridian Charter	2,285,275,878	2,479,592,466	194,316,588	8.50%
Onondaga	137,606,300	154,457,300	16,851,000	12.25%
Stockbridge	194,046,900	216,899,504	22,852,604	11.78%
Vevay	185,624,900	201,886,975	16,262,075	8.76%
Wheatfield	128,540,700	142,119,800	13,579,100	10.56%
White Oak	92,638,300	99,441,500	6,803,200	7.34%
Williamstown	339,500,196	371,344,234	31,844,038	9.38%
Township Totals	5,956,042,807	6,541,927,346	585,884,539	9.84%
<u>Cities</u>				
East Lansing	1,260,000,900	1,393,146,500	133,145,600	10.57%
Lansing	2,971,827,443	3,200,939,152	229,111,709	7.71%
Leslie	48,904,550	54,974,200	6,069,650	12.41%
Mason	295,883,020	328,953,330	33,070,310	11.18%
Williamston	155,755,900	172,213,000	16,457,100	10.57%
City Totals	4,732,371,813	5,150,226,182	417,854,369	8.83%
County Totals	10,688,414,620	11,692,153,528	1,003,738,908	9.39%

2023
INGHAM COUNTY
COMPARISON OF EQUALIZED VALUES

PERSONAL PROPERTY

ASSESSMENT JURISDICTION	2022 CEV	2023 CEV	DOLLAR CHANGE 2022-2023	% CHANGE
Townships				
Alaiedon	15,743,200	13,833,000	(1,910,200)	-12.13%
Aurelius	5,373,800	5,312,900	(60,900)	-1.13%
Bunker Hill	20,876,000	29,808,900	8,932,900	42.79%
Delhi Charter	54,792,400	52,558,500	(2,233,900)	-4.08%
Ingham	5,625,900	5,581,400	(44,500)	-0.79%
Lansing Charter	25,879,500	29,147,300	3,267,800	12.63%
Leroy	15,272,138	17,502,872	2,230,734	14.61%
Leslie	25,196,552	25,346,661	150,109	0.60%
Locke	4,434,050	4,969,950	535,900	12.09%
Meridian Charter	70,571,000	69,501,900	(1,069,100)	-1.51%
Onondaga	9,990,300	10,704,700	714,400	7.15%
Stockbridge	126,391,100	119,614,400	(6,776,700)	-5.36%
Vevay	12,707,050	13,080,350	373,300	2.94%
Wheatfield	2,028,300	2,227,400	199,100	9.82%
White Oak	29,931,700	30,700,900	769,200	2.57%
Williamstown	10,346,300	10,835,200	488,900	4.73%
Township Totals	435,159,290	440,726,333	5,567,043	1.28%
Cities				
East Lansing	57,654,500	54,483,700	(3,170,800)	-5.50%
Lansing	164,985,400	186,260,500	21,275,100	12.90%
Leslie	4,368,200	1,748,900	(2,619,300)	-59.96%
Mason	12,548,830	11,179,880	(1,368,950)	-10.91%
Williamston	6,124,150	6,387,060	262,910	4.29%
City Totals	245,681,080	260,060,040	14,378,960	5.85%
County Totals	680,840,370	700,786,373	19,946,003	2.93%

2023
INGHAM COUNTY
COMPARISON OF EQUALIZED VALUES

REAL AND PERSONAL PROPERTY

ASSESSMENT JURISDICTION	2022 CEV	2023 CEV	DOLLAR CHANGE 2022-2023	% CHANGE
<u>Townships</u>				
Alaiedon	318,546,000	339,450,200	20,904,200	6.56%
Aurelius	224,229,900	254,995,300	30,765,400	13.72%
	-			
Bunker Hill	126,926,400	145,402,000	18,475,600	14.56%
Delhi Charter	1,083,653,015	1,203,439,356	119,786,341	11.05%
	-			
Ingham	131,367,400	144,762,900	13,395,500	10.20%
Lansing Charter	390,584,700	431,628,200	41,043,500	10.51%
	-			
Leroy	203,026,538	221,564,289	18,537,751	9.13%
Leslie	152,216,670	167,101,555	14,884,885	9.78%
	-			
Locke	135,452,550	151,903,250	16,450,700	12.14%
Meridian Charter	2,355,846,878	2,549,094,366	193,247,488	8.20%
	-			
Onondaga	147,596,600	165,162,000	17,565,400	11.90%
Stockbridge	320,438,000	336,513,904	16,075,904	5.02%
	-			
Vevay	198,331,950	214,967,325	16,635,375	8.39%
Wheatfield	130,569,000	144,347,200	13,778,200	10.55%
	-			
White Oak	122,570,000	130,142,400	7,572,400	6.18%
Williamstown	349,846,496	382,179,434	32,332,938	9.24%
Township Totals	6,391,202,097	6,982,653,679	591,451,582	9.25%
<u>Cities</u>				
East Lansing	1,317,655,400	1,447,630,200	129,974,800	9.86%
Lansing	3,136,812,843	3,387,199,652	250,386,809	7.98%
	-			
Leslie	53,272,750	56,723,100	3,450,350	6.48%
Mason	308,431,850	340,133,210	31,701,360	10.28%
	-			
Williamston	161,880,050	178,600,060	16,720,010	10.33%
City Totals	4,978,052,893	5,410,286,222	432,233,329	8.68%
County Totals	11,369,254,990	12,392,939,901	1,023,684,911	9.00%

2023
INGHAM COUNTY
% OF TOTAL ASSESSED, EQUALIZED, AND TAXABLE VALUES

REAL AND PERSONAL PROPERTY

ASSESSMENT JURISDICTION	TOTAL ASSESSED	% OF TOTAL ASSESSED	TOTAL CEV	% OF TOTAL CEV	TOTAL TAXABLE	% OF TOTAL TAXABLE
<u>Townships</u>						
Alaiedon	339,450,200	2.74	339,450,200	2.74	259,055,155	2.63
Aurelius	254,995,300	2.06	254,995,300	2.06	184,172,221	1.87
Bunker Hill	145,402,000	1.17	145,402,000	1.17	100,800,761	1.03
Delhi Charter	1,203,439,356	9.71	1,203,439,356	9.71	992,661,005	10.10
Ingham	144,762,900	1.17	144,762,900	1.17	96,036,804	0.98
Lansing Charter	431,628,200	3.48	431,628,200	3.48	360,408,223	3.67
Leroy	221,564,289	1.79	221,564,289	1.79	160,252,236	1.63
Leslie	167,101,555	1.35	167,101,555	1.35	112,858,055	1.15
Locke	151,903,250	1.23	151,903,250	1.23	94,261,964	0.96
Meridian Charter	2,549,094,366	20.57	2,549,094,366	20.57	2,142,121,353	21.79
Onondaga	165,162,000	1.33	165,162,000	1.33	107,297,156	1.09
Stockbridge	336,513,904	2.72	336,513,904	2.72	253,452,075	2.58
Vevay	214,967,325	1.73	214,967,325	1.73	159,594,061	1.62
Wheatfield	144,347,200	1.16	144,347,200	1.16	94,557,029	0.96
White Oak	130,142,400	1.05	130,142,400	1.05	88,900,613	0.90
Williamstown	382,179,434	3.08	382,179,434	3.08	304,182,139	3.09
Township Totals	6,982,653,679	56.34	6,982,653,679	56.34	5,510,610,850	56.05
<u>Cities</u>						
East Lansing	1,447,630,200	11.68	1,447,630,200	11.68	1,181,631,562	12.02
Lansing	3,387,199,652	27.33	3,387,199,652	27.33	2,678,085,933	27.24
Leslie	56,723,100	0.46	56,723,100	0.46	45,746,969	0.47
Mason	340,133,210	2.74	340,133,210	2.74	275,148,643	2.80
Williamston	178,600,060	1.44	178,600,060	1.44	140,919,996	1.43
City Totals	5,410,286,222	43.66	5,410,286,222	43.66	4,321,533,103	43.95
County Totals	12,392,939,901	100.00	12,392,939,901	100.00	9,832,143,953	100.00

**2023
INGHAM COUNTY
101 AGRICULTURAL**

ASSESSMENT JURISDICTION	ASSESSED VALUE	ADDED OR DEDUCTED FOR EQUALIZATION	CEV	FACTOR	% OF TOTAL CEV
<u>Townships</u>					
Alaiedon	45,239,100		45,239,100	1.00000	8.75939
Aurelius	45,011,300		45,011,300	1.00000	8.71529
Bunker Hill	27,466,750		27,466,750	1.00000	5.31823
Delhi Charter	9,005,400		9,005,400	1.00000	1.74367
Ingham	28,787,900		28,787,900	1.00000	5.57404
Lansing Charter	NC		NC		
Leroy	49,820,600		49,820,600	1.00000	9.64648
Leslie	40,031,320		40,031,320	1.00000	7.75104
Locke	56,921,700		56,921,700	1.00000	11.02143
Meridian Charter	NC		NC		
Onondaga	35,742,600		35,742,600	1.00000	6.92064
Stockbridge	33,582,100		33,582,100	1.00000	6.50231
Vevay	30,842,400		30,842,400	1.00000	5.97184
Wheatfield	41,929,300		41,929,300	1.00000	8.11854
White Oak	48,531,400		48,531,400	1.00000	9.39686
Williamstown	22,492,800		22,492,800	1.00000	4.35516
Township Totals	515,404,670	0	515,404,670		99.79493
<u>Cities</u>					
East Lansing	NC		NC		
Lansing	NC		NC		
Leslie	NC		NC		
Mason	NC		NC		
Williamston	1,059,100		1,059,100	1.00000	0.20507
City Totals	1,059,100	0	1,059,100		0.20507
County Totals	516,463,770	0	516,463,770		100.00000

NC = None Classed

**2023
INGHAM COUNTY
201 COMMERCIAL**

ASSESSMENT JURISDICTION	ASSESSED VALUE	ADDED OR DEDUCTED FOR EQUALIZATION	CEV	FACTOR	% OF TOTAL CEV
Townships					
Alaiedon	90,189,600		90,189,600	1.00000	2.98678
Aurelius	981,900		981,900	1.00000	0.03252
Bunker Hill	1,309,000		1,309,000	1.00000	0.04335
Delhi Charter	229,862,400		229,862,400	1.00000	7.61228
Ingham	2,171,600		2,171,600	1.00000	0.07192
Lansing Charter	227,749,500		227,749,500	1.00000	7.54231
Leroy	22,589,217		22,589,217	1.00000	0.74808
Leslie	1,495,069		1,495,069	1.00000	0.04951
Locke	807,100		807,100	1.00000	0.02673
Meridian Charter	558,340,200		558,340,200	1.00000	18.49038
Onondaga	1,932,600		1,932,600	1.00000	0.06400
Stockbridge	11,281,500		11,281,500	1.00000	0.37361
Vevay	15,569,650		15,569,650	1.00000	0.51562
Wheatfield	1,856,500		1,856,500	1.00000	0.06148
White Oak	1,719,400		1,719,400	1.00000	0.05694
Williamstown	9,880,200		9,880,200	1.00000	0.32720
Township Totals	1,177,735,436	0	1,177,735,436		39.00271
Cities					
East Lansing	581,911,500		581,911,500	1.00000	19.27099
Lansing	1,150,139,702		1,150,139,702	1.00000	38.08883
Leslie	10,150,500		10,150,500	1.00000	0.33615
Mason	66,071,350		66,071,350	1.00000	2.18806
Williamston	33,616,400		33,616,400	1.00000	1.11326
City Totals	1,841,889,452	0	1,841,889,452		60.99729
County Totals	3,019,624,888	0	3,019,624,888		100.00000

NC = None Classed

**2023
INGHAM COUNTY
301 INDUSTRIAL**

ASSESSMENT JURISDICTION	ASSESSED VALUE	ADDED OR DEDUCTED FOR EQUALIZATION	CEV	FACTOR	% OF TOTAL CEV
Townships					
Alaiedon	23,482,100		23,482,100	1.00000	8.72011
Aurelius	295,100		295,100	1.00000	0.10959
Bunker Hill	9,600		9,600	1.00000	0.00356
Delhi Charter	18,581,500		18,581,500	1.00000	6.90026
Ingham	NC		NC		
Lansing Charter	3,515,800		3,515,800	1.00000	1.30560
Leroy	15,537,500		15,537,500	1.00000	5.76987
Leslie	191,272		191,272	1.00000	0.07103
Locke	1,336,200		1,336,200	1.00000	0.49620
Meridian Charter	5,127,900		5,127,900	1.00000	1.90425
Onondaga	785,700		785,700	1.00000	0.29177
Stockbridge	9,404,500		9,404,500	1.00000	3.49237
Vevay	5,417,350		5,417,350	1.00000	2.01174
Wheatfield	1,014,300		1,014,300	1.00000	0.37666
White Oak	129,900		129,900	1.00000	0.04824
Williamstown	1,655,300		1,655,300	1.00000	0.61470
Township Totals	86,484,022	0	86,484,022		32.11594
Cities					
East Lansing	530,000		530,000	1.00000	0.19682
Lansing	133,679,200		133,679,200	1.00000	49.64193
Leslie	3,770,050		3,770,050	1.00000	1.40001
Mason	29,712,600		29,712,600	1.00000	11.03381
Williamston	15,111,000		15,111,000	1.00000	5.61149
City Totals	182,802,850	0	182,802,850		67.88406
County Totals	269,286,872	0	269,286,872		100.00000

NC = None Classed

**2023
INGHAM COUNTY
401 RESIDENTIAL**

ASSESSMENT JURISDICTION	ASSESSED VALUE	ADDED OR DEDUCTED FOR EQUALIZATION	CEV	FACTOR	% OF TOTAL CEV
Townships					
Alaiedon	166,706,400		166,706,400	1.00000	2.11375
Aurelius	203,394,100		203,394,100	1.00000	2.57893
Bunker Hill	86,807,750		86,807,750	1.00000	1.10067
Delhi Charter	893,431,556		893,431,556	1.00000	11.32822
Ingham	108,222,000		108,222,000	1.00000	1.37220
Lansing Charter	171,215,600		171,215,600	1.00000	2.17092
Leroy	116,114,100		116,114,100	1.00000	1.47226
Leslie	100,037,233		100,037,233	1.00000	1.26842
Locke	87,868,300		87,868,300	1.00000	1.11412
Meridian Charter	1,916,124,366		1,916,124,366	1.00000	24.29540
Onondaga	115,996,400		115,996,400	1.00000	1.47077
Stockbridge	162,631,404		162,631,404	1.00000	2.06208
Vevay	150,057,575		150,057,575	1.00000	1.90265
Wheatfield	97,319,700		97,319,700	1.00000	1.23396
White Oak	49,060,800		49,060,800	1.00000	0.62206
Williamstown	337,315,934		337,315,934	1.00000	4.27698
Township Totals	4,762,303,218	0	4,762,303,218		60.38338
Cities					
East Lansing	810,705,000		810,705,000	1.00000	10.27929
Lansing	1,917,120,250		1,917,120,250	1.00000	24.30803
Leslie	41,053,650		41,053,650	1.00000	0.52054
Mason	233,169,380		233,169,380	1.00000	2.95646
Williamston	122,426,500		122,426,500	1.00000	1.55230
City Totals	3,124,474,780	0	3,124,474,780		39.61662
County Totals	7,886,777,998	0	7,886,777,998		100.00000

NC = None Classed

**2023
INGHAM COUNTY
PERSONAL PROPERTY**

ASSESSMENT JURISDICTION	ASSESSED VALUE	ADDED OR DEDUCTED FOR EQUALIZATION	CEV	FACTOR	% OF TOTAL CEV
Townships					
Alaiedon	13,833,000		13,833,000	1.00000	1.97393
Aurelius	5,312,900		5,312,900	1.00000	0.75813
Bunker Hill	29,808,900		29,808,900	1.00000	4.25364
Delhi Charter	52,558,500		52,558,500	1.00000	7.49993
Ingham	5,581,400		5,581,400	1.00000	0.79645
Lansing Charter	29,147,300		29,147,300	1.00000	4.15923
Leroy	17,502,872		17,502,872	1.00000	2.49760
Leslie	25,346,661		25,346,661	1.00000	3.61689
Locke	4,969,950		4,969,950	1.00000	0.70920
Meridian Charter	69,501,900		69,501,900	1.00000	9.91770
Onondaga	10,704,700		10,704,700	1.00000	1.52753
Stockbridge	119,614,400		119,614,400	1.00000	17.06860
Vevay	13,080,350		13,080,350	1.00000	1.86652
Wheatfield	2,227,400		2,227,400	1.00000	0.31784
White Oak	30,700,900		30,700,900	1.00000	4.38092
Williamstown	10,835,200		10,835,200	1.00000	1.54615
Township Totals	440,726,333	0	440,726,333		62.89025
Cities					
East Lansing	54,483,700		54,483,700	1.00000	7.77465
Lansing	186,260,500		186,260,500	1.00000	26.57878
Leslie	1,748,900		1,748,900	1.00000	0.24956
Mason	11,179,880		11,179,880	1.00000	1.59533
Williamston	6,387,060		6,387,060	1.00000	0.91141
City Totals	260,060,040	0	260,060,040		37.10975
County Totals	700,786,373	0	700,786,373		100.00000

NC = None Classed

**2023
INGHAM COUNTY
EQUALIZED VALUATIONS BY CLASS**

REAL AND PERSONAL PROPERTY

ASSESSMENT JURISDICTION	REAL					TOTAL REAL	TOTAL PERSONAL	TOTAL CEV
	AG	COM	IND	RES	DEV			
Townships								
Alaiedon	45,239,100	90,189,600	23,482,100	166,706,400	NC	325,617,200	13,833,000	339,450,200
Aurelius	45,011,300	981,900	295,100	203,394,100	NC	249,682,400	5,312,900	254,995,300
Bunker Hill	27,466,750	1,309,000	9,600	86,807,750	NC	115,593,100	29,808,900	145,402,000
Delhi Charter	9,005,400	229,862,400	18,581,500	893,431,556	NC	1,150,880,856	52,558,500	1,203,439,356
Ingham	28,787,900	2,171,600	NC	108,222,000	NC	139,181,500	5,581,400	144,762,900
Lansing Charter	NC	227,749,500	3,515,800	171,215,600	NC	402,480,900	29,147,300	431,628,200
Leroy	49,820,600	22,589,217	15,537,500	116,114,100	0	204,061,417	17,502,872	221,564,289
Leslie	40,031,320	1,495,069	191,272	100,037,233	NC	141,754,894	25,346,661	167,101,555
Locke	56,921,700	807,100	1,336,200	87,868,300	NC	146,933,300	4,969,950	151,903,250
Meridian Charter	NC	558,340,200	5,127,900	1,916,124,366	NC	2,479,592,466	69,501,900	2,549,094,366
Onondaga	35,742,600	1,932,600	785,700	115,996,400	NC	154,457,300	10,704,700	165,162,000
Stockbridge	33,582,100	11,281,500	9,404,500	162,631,404	NC	216,899,504	119,614,400	336,513,904
Vevay	30,842,400	15,569,650	5,417,350	150,057,575	NC	201,886,975	13,080,350	214,967,325
Wheatfield	41,929,300	1,856,500	1,014,300	97,319,700	NC	142,119,800	2,227,400	144,347,200
White Oak	48,531,400	1,719,400	129,900	49,060,800	NC	99,441,500	30,700,900	130,142,400
Williamstown	22,492,800	9,880,200	1,655,300	337,315,934	NC	371,344,234	10,835,200	382,179,434
Township Totals	515,404,670	1,177,735,436	86,484,022	4,762,303,218	0	6,541,927,346	440,726,333	6,982,653,679
Cities								
East Lansing	NC	581,911,500	530,000	810,705,000	NC	1,393,146,500	54,483,700	1,447,630,200
Lansing	NC	1,150,139,702	133,679,200	1,917,120,250	NC	3,200,939,152	186,260,500	3,387,199,652
Leslie	NC	10,150,500	3,770,050	41,053,650	NC	54,974,200	1,748,900	56,723,100
Mason	NC	66,071,350	29,712,600	233,169,380	NC	328,953,330	11,179,880	340,133,210
Williamston	1,059,100	33,616,400	15,111,000	122,426,500	NC	172,213,000	6,387,060	178,600,060
City Totals	1,059,100	1,841,889,452	182,802,850	3,124,474,780	0	5,150,226,182	260,060,040	5,410,286,222
County Totals	516,463,770	3,019,624,888	269,286,872	7,886,777,998	0	11,692,153,528	700,786,373	12,392,939,901

**2023
INGHAM COUNTY
TAXABLE VALUATIONS BY CLASS
REAL AND PERSONAL PROPERTY**

ASSESSMENT JURISDICTION	REAL							
Townships	AG	COM	IND	RES	DEV	TOTAL REAL	TOTAL PERSONAL	TOTAL TAXABLE
Alaiedon	19,940,466	77,387,877	13,053,071	134,840,741	NC	245,222,155	13,833,000	259,055,155
Aurelius	20,107,639	686,987	230,476	157,834,219	NC	178,859,321	5,312,900	184,172,221
Bunker Hill	11,217,518	1,072,358	6,536	58,695,449	NC	70,991,861	29,808,900	100,800,761
Delhi Charter	3,764,116	202,837,353	18,077,255	715,423,781	NC	940,102,505	52,558,500	992,661,005
Ingham	11,551,754	1,787,327	NC	77,116,323	NC	90,455,404	5,581,400	96,036,804
Lansing Charter	NC	199,857,008	2,182,584	129,221,331	NC	331,260,923	29,147,300	360,408,223
Leroy	21,786,066	18,480,201	14,376,590	88,106,507	NC	142,749,364	17,502,872	160,252,236
Leslie	15,724,217	1,196,946	98,658	70,491,573	NC	87,511,394	25,346,661	112,858,055
Locke	26,574,986	657,284	1,194,270	60,865,474	NC	89,292,014	4,969,950	94,261,964
Meridian Charter	NC	462,009,408	4,087,967	1,606,522,078	NC	2,072,619,453	69,501,900	2,142,121,353
Onondaga	13,306,597	1,435,631	569,058	81,281,170	NC	96,592,456	10,704,700	107,297,156
Stockbridge	14,459,314	9,065,725	4,438,397	105,874,239	NC	133,837,675	119,614,400	253,452,075
Vevay	13,642,866	12,418,253	4,790,116	115,662,476	NC	146,513,711	13,080,350	159,594,061
Wheatfield	16,374,737	1,498,339	794,862	73,661,691	NC	92,329,629	2,227,400	94,557,029
White Oak	20,687,793	1,563,676	94,704	35,853,540	NC	58,199,713	30,700,900	88,900,613
Williamstown	12,740,514	8,144,694	1,240,049	271,221,682	NC	293,346,939	10,835,200	304,182,139
Township Totals	221,878,583	1,000,099,067	65,234,593	3,782,672,274	0	5,069,884,517	440,726,333	5,510,610,850
Cities								
East Lansing	NC	478,075,789	273,518	648,798,555	NC	1,127,147,862	54,483,700	1,181,631,562
Lansing	NC	887,922,401	118,330,829	1,485,572,203	NC	2,491,825,433	186,260,500	2,678,085,933
Leslie	NC	8,323,791	3,662,257	32,012,021	NC	43,998,069	1,748,900	45,746,969
Mason	NC	54,360,365	26,791,589	182,816,809	NC	263,968,763	11,179,880	275,148,643
Williamston	501,874	26,709,878	13,226,245	94,094,939	NC	134,532,936	6,387,060	140,919,996
City Totals	501,874	1,455,392,224	162,284,438	2,443,294,527	0	4,061,473,063	260,060,040	4,321,533,103
County Totals	222,380,457	2,455,491,291	227,519,031	6,225,966,801	0	9,131,357,580	700,786,373	9,832,143,953

NC = None Classed

Ingham County Assessed Value, Equalized Value & Taxable Value Summary - 2023

Unit:	Total Real & Personal				
Townships:	Assessed Value	Equalized Value	Taxable Value	TV as a % of EV	Gap
Alaiedon	339,450,200	339,450,200	259,055,155	76.32%	23.68%
Aurelius	254,995,300	254,995,300	184,172,221	72.23%	27.77%
Bunker Hill	145,402,000	145,402,000	100,800,761	69.33%	30.67%
Delhi	1,203,439,356	1,203,439,356	992,661,005	82.49%	17.51%
Ingham	144,762,900	144,762,900	96,036,804	66.34%	33.66%
Lansing	431,628,200	431,628,200	360,408,223	83.50%	16.50%
Leroy	221,564,289	221,564,289	160,252,236	72.33%	27.67%
Leslie	167,101,555	167,101,555	112,858,055	67.54%	32.46%
Locke	151,903,250	151,903,250	94,261,964	62.05%	37.95%
Meridian	2,549,094,366	2,549,094,366	2,142,121,353	84.03%	15.97%
Onondaga	165,162,000	165,162,000	107,297,156	64.96%	35.04%
Stockbridge	336,513,904	336,513,904	253,452,075	75.32%	24.68%
Vevay	214,967,325	214,967,325	159,594,061	74.24%	25.76%
Wheatfield	144,347,200	144,347,200	94,557,029	65.51%	34.49%
White Oak	130,142,400	130,142,400	88,900,613	68.31%	31.69%
Williamstown	382,179,434	382,179,434	304,182,139	79.59%	20.41%
Cities:					
East Lansing	1,447,630,200	1,447,630,200	1,181,631,562	81.63%	18.37%
Lansing	3,387,199,652	3,387,199,652	2,678,085,933	79.06%	20.94%
Leslie	56,723,100	56,723,100	45,746,969	80.65%	19.35%
Mason	340,133,210	340,133,210	275,148,643	80.89%	19.11%
Williamston	178,600,060	178,600,060	140,919,996	78.90%	21.10%
Totals:	12,392,939,901	12,392,939,901	9,832,143,953	79.34%	20.66%

To: Human Services and Finance Committees

From: Jared Cypher, Deputy Controller

Date: March 21, 2023

Subject: Opioid Litigation Settlement Agreements
For the meeting agendas of April 3 and April 5

BACKGROUND

This resolution authorizes the execution of Participation Agreements for: (1) the Master Settlement Agreement with Teva Pharmaceuticals Industries Ltd.; (2) the Master Settlement Agreement with Allergan Finance, LLC; (3) the Master Settlement Agreement with CVS Health Corp. and CVS Pharmacy, Inc.; and (4) the Master Settlement Agreement with Walmart, Inc. It also authorizes the execution of a new Michigan State-Subdivision Agreement for Allocation of Allergan, Teva, CVS, and Walmart Settlement Agreements.

The Ingham County Board of Commissioners authorized litigation against manufacturers and distributors of opioids, and hired the firm of Weitz and Luxenberg to represent the County, in 2018.

ALTERNATIVES

N/A

FINANCIAL IMPACT

For all of the settlements collectively, the projected total recovery is \$4,256,727.89.

OTHER CONSIDERATIONS

The Ingham County Board of Commissioners has established an Opioid Litigation Advisory Panel to develop a process and recommendations for the allocation of settlement funding. The next meeting is April 21, at 10:0 a.m. in the Hilliard Building, Conference Room A.

Previous agreements were approved authorizing settlements with Janssen and opioid distributors. The recovery from those agreements is projected to be just under \$7,400,000 over 18 years.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ENTRY OF PARTICIPATION AGREEMENTS IN
PARTIAL SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION AND
ENTRY OF STATE LOCAL GOVERNMENT INTRASTATE AGREEMENT CONCERNING
ALLOCATION OF SETTLEMENT PROCEEDS**

WHEREAS, Ingham County filed a lawsuit to address the public nuisance that is the Opioid Epidemic, which named, among other companies, the following four Defendants (“Settling Defendants”):

1. Teva Pharmaceuticals Industries Ltd. (a prescription opioids manufacturer);
2. Allergan Finance, LLC (a prescription opioids manufacturer);
3. CVS Health Corp. and CVS Pharmacy, Inc. (a prescription opioids distributor); and
4. Walmart, Inc. (a prescription opioids distributor); and

WHEREAS, the Settling Defendants have negotiated proposed national settlement agreements (“Proposed Settlements”) with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to Ingham County’s lawsuit; and

WHEREAS, the Proposed Settlements contain significant equitable and monetary relief, including:

1. An agreement to pay (a) up to \$3.34 billion over the next 13 years by Teva; (b) up to \$2.02 billion over 7 years by Allergan; (c) \$4.9 billion over the next ten years by CVS; and (d) \$2.74 billion within six years by Walmart. The bulk of each of these payments will be dedicated to funding abatement and prevention strategies associated with the opioid public nuisance;
2. An agreement by Teva and Allergan to abide by strict limitations on their marketing, promotion, sale, and distribution of opioids, including a ban on (a) promotion and lobbying; (b) rewarding or disciplining employees based on volume of opioid sales; and (c) funding or grants to third parties; and
3. An agreement by CVS and Walmart to implement changes in how they handle opioids, including requirements addressing: their compliance structures; pharmacist judgment; diversion prevention; suspicious order monitoring; and reporting on red-flag processes, as well as blocked and potentially problematic prescribers; and

WHEREAS, Ingham County previously executed Participation Agreements for the Distributor and Janssen Settlements, which have conferred and continue to confer valuable benefits; and

WHEREAS, the Proposed Settlements each contain a “default” allocation method where settlement funds that are allocated to a particular state to resolve the claims asserted by state and local governments within that state are allocated as follows:

- 15% of settlement proceeds paid under the Proposed Settlements are allocable to the State;
- 15% of the settlement proceeds are allocable to local governments; and
- 70% of the settlement proceeds are allocable to an opioid abatement fund; and

WHEREAS, the Proposed Settlements enable the state and local governments within a State to negotiate alternative allocation methods to the “default” allocation method referenced above; and

WHEREAS, Ingham County desires to enter into an alternative allocation method which allocates settlement funds on a 50/50 basis to:

1. Participating Local Governments who have elected to participate in the Proposed Settlements; and
2. the State of Michigan; and

WHEREAS, Ingham County previously executed the Michigan State-Subdivision Agreement for Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement, which allocated funds attributed to the State of Michigan in a streamlined and equitable manner.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of Participation Agreements for: (1) the Master Settlement Agreement with Teva Pharmaceuticals Industries Ltd.; (2) the Master Settlement Agreement with Allergan Finance, LLC; (3) the Master Settlement Agreement with CVS Health Corp. and CVS Pharmacy, Inc.; and (4) the Master Settlement Agreement with Walmart, Inc., each of which are listed and available to the public at <https://nationalopioidsettlement.com/>. Specimen copies of the material terms of the participation agreements are attached as Exhibit A to this resolution.

BE IT FURTHER RESOLVED, that the Board of Commissioners also authorizes the execution of a new Michigan State-Subdivision Agreement for Allocation of Allergan, Teva, CVS, and Walmart Settlement Agreements substantially similar to the proposed agreement attached as Exhibit B to this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes execution of a similar state-subdivision agreement to the extent that it provides a substantially similar allocation of settlement or bankruptcy proceeds obtained from opioids litigation with any other entity.

BE IT FURTHER RESOLVED, that, for the avoidance of doubt, the Ingham County Board of Commissioners also authorizes its continued participation in the Distributor Settlement Agreement, the Janssen Settlement Agreement, and the Michigan State-Subdivision Agreement for the Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement, all previously executed.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contract documents consistent with this resolution after review and approval as to form by the County Attorney.

Exhibit K
Subdivision and Special District Settlement Participation Form

Governmental Entity	State:
Authorized Official	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 ("*Teva Settlement*"), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at [website link to national settlement website to be provided].
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's

role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.

8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.

I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT K
Subdivision and Special District Settlement Participation Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at [link to national settlement website page to be provided].
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.

7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would

materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.

I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT K¹

Subdivision Participation and Release Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 2, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at [website link to national settlement website to be provided].
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role

¹ As of December 8, 2022.

as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.

7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.

11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

EXHIBIT K

Subdivision Participation Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 (“Walmart Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com/wp-content/uploads/2023/01/form-of-Master-Stipulation-of-Dismissal.pdf>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.

7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.

I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

MICHIGAN STATE-SUBDIVISION AGREEMENT FOR ALLOCATION OF ALLERGAN, TEVA, CVS, AND WALMART SETTLEMENT AGREEMENTS

The People of the State of Michigan and its communities have been harmed by misfeasance, nonfeasance, and malfeasance committed by certain entities within the pharmaceutical industry. The conduct of such Pharmaceutical Entities has caused, or contributed to the existence of, a public nuisance associated with the opioid public health epidemic.

The State, through its Attorney General, and Litigating Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold the Pharmaceutical Entities accountable for the damage caused by their misfeasance, nonfeasance, and malfeasance by seeking compensation for past damages and imposing the equitable remedy of nuisance abatement. The State and Litigating Local Governments litigated their claims in their proprietary, sovereign, and quasi-sovereign capacities.

To allocate monetary payments received from these Pharmaceutical Entities, the State and Litigating Local Governments agree to the following State-Subdivision Agreement:

I. Definitions

As used in this Memorandum of Understanding (“MOU”):

- A. “Administrative Fund” is 0.3% of the Local Government Share.
- B. “Actual Attorney Fees” are the aggregate contingent fees paid to a Local Litigating Attorney for work performed for a Litigating Local Government for the Settlements and associated litigation, based on a Litigating Local Government’s Actual Total Recovery. This does not include any fee payments for common benefit work as defined by the Settlements.
- C. “Actual Total Recovery” is the aggregated monetary recovery that an individual Litigating Local Government receives, based on that Litigating Local Government’s Final Allocation Percentage and aggregate Local Government Share.
- D. “De minimis-share Local Government” is a Participating Local Government whose Final Allocation Percentage is less than .0083%.

- E. “Final Allocation Percentage” is a Participating Local Government’s Allocation Percentage as modified by the Litigation Adjustment. Attached as Exhibit A is the Final Allocation Percentage for each Local Government.
- F. “Litigating Local Government Attorneys” are the law firms who were retained by the Litigating Local Governments.
- G. “Litigating Local Government Attorney Fee Fund” (“LLGAFF”) is an annually adjusted percentage of the Local Government Share set aside for Projected Attorney Fee installment payments.
- H. “Litigating Local Governments” are the entities indicated as litigating in Exhibit C of this agreement.
- I. “Litigation Adjustment” is an adjustment applied to the Preliminary Allocation Percentage.
- J. “Local Government Share” is the portion of the Settlement Payments payable to Participating Local Governments pursuant to this State-Subdivision Agreement.
- K. “Local Governments” are the entities located within the geographic boundaries of the State of Michigan and identified in the Exhibits that identify the eligible Local Governments of each of the Settlements.
- L. “National Contingency Fee Fund” are the individual Contingency Fee Funds established in the Settlements to compensate Litigating Local Government Attorneys.
- M. “National Fund Administrator” is the Settlement Fund Administrator as defined by the Settlements.
- N. “Neutral Special Master” is an independent mediator selected by the State.
- O. “Opioid Remediation” is the term as defined by the Settlements.
- P. “Participating Local Governments” are the Local Governments who have signed a Participation Agreement for the Settlements.
- Q. “Parties” are the State and the Litigating Local Governments. The singular word “Party” shall mean either the State or Litigating Local Governments.
- R. “Pharmaceutical Entities” are the “Released Entities” as defined by the Settlements.

- S. “Preliminary Allocation Percentage” is the percentage listed for a Participating Local Government in Exhibit B of this agreement.
- T. “Projected Attorney Fees” are the anticipated contingent fees paid to a Litigating Local Government Attorney for work performed for a Litigating Local Government for the Settlements and associated litigation, based on a Litigating Local Government’s Projected Total Recovery. This does not include any fee payments for common benefit work as defined by the Settlements.
- U. “Projected Total Recovery” is the aggregated monetary recovery that an individual Litigating Local Government is projected to receive based on that Litigating Local Government’s Final Allocation Percentage and aggregate Local Government Share.
- V. “Settlements” are the Allergan, Teva, CVS, and Walmart national settlement agreements related to opioids and entered by the State in December 2022.
- W. “Settlement Payments” are scheduled monetary payments received through the Settlements.
- X. “Special Circumstance Fund” is 5% of the Local Government Share.
- Y. “State” is the State of Michigan acting through its Attorney General or her designees.
- Z. “State Share” is the portion of the Settlement Payments payable to the State pursuant to this State-Subdivision Agreement.

II. Terms

1. Participation in Settlements: The Parties agree that to participate in the Settlements, Local Governments must execute a Participation Agreement.
2. Opioid Remediation: All Settlement Payments shall be utilized by Participating Local Governments and the State for Opioid Remediation, except as otherwise allowed by the Settlements. A minimum of 70% of Settlement Payments must be used solely for future Opioid Remediation.

3. Distribution:

Settlement Payments are allocated as follows:

- 50% of Settlement Payments to the Local Government Share
- 50% of Settlement Payments to the State Share

4. Local Government Share Offset: Prior to Participating Local Governments receiving their Final Allocation Percentage of the Local Government Share, amounts will be deducted for the following funds:

- Administrative Fund
- Litigating Local Government Attorney Fee Fund
- Special Circumstance Fund

5. Litigation Adjustment: The Parties recognize that the Litigating Local Governments expended time, resources, and assumed risk in the pursuit of litigation against the Pharmaceutical Entities. In recognition of this commitment and contribution, the Litigating Local Governments are entitled to a Litigation Adjustment of 12%.

6. Accelerated Participation Payments: Prior to the distribution of the State Share, the National Fund Administrator shall allocate the Projected Total Recovery for all De minimis-share Local Governments from the State Share to those De minimis-share Local Governments. This allocation shall be made in the first Settlement Payment. In subsequent Settlement Payments, the National Fund Administrator shall direct distributions of all De minimis-share Local Governments to the State Share.

7. Non-Participant Reallocation: If a non-county Local Government does not participate in the Settlement, then that non-county Local Government's share shall revert to the county(ies) in which it is located. If a county Local Government does not participate in the Settlements, that county's share shall be reallocated to the Participating Local Governments.

8. Litigation Costs: To the extent that Litigating Local Government Attorneys receive cost reimbursement from the National Contingency Fee Fund, then such reimbursed costs shall be deducted from any remaining entitlement to costs as provided under individual retention agreements.

9. Attorney Fees:

- a. Attorney fee payments shall be paid from the LLGAFF, but only in years where Settlement Payments to the Local Government Share are greater than \$0.00.
- b. Projected Attorney Fees shall be calculated as 15% of an individual Litigating Local Government's Projected Total Recovery, as previously agreed upon in the Michigan State-Subdivision for the Distributor and Janssen Settlements. Projected Attorney Fees shall be paid in equal installments over the shorter of: (i) the first seven Settlement Payments; or (ii) the total number of Settlement Payments.
- c. Litigating Local Government Attorneys must apply to the National Contingency Fee Fund and seek the maximum allowable contribution to their fee. To the extent that a Litigating Local Government Attorney applies to the National Attorney Contingency Fee Fund and the National Attorney Contingency Fee Fund does not pay the Projected Attorney Fee annual installment payment, the LLGAFF shall pay the deficiency for that year. If a Litigating Local Government Attorney does not apply to the National Attorney Contingency Fee Fund, the LLGAFF shall not pay any deficiency. A Projected Attorney Fee payment from the LLGAFF may not exceed any restrictions in the Teva, Walmart, CVS, or Allergan Settlement Agreements, respectively, that restrict the amount of settlement funds that may be allocable to non-Opioid Remediation purposes from each of those settlements.
- d. Actual Attorney Fees shall be no greater than 15% of a Litigating Local Government's Actual Total Recovery.
- e. If a Litigating Local Government's Actual Total Recovery is less than the Projected Total Recovery, the Litigating Local Government Attorney shall return the amount received that is greater than 15% of the Litigating Local Government's Actual Total Recovery.
- f. The Parties shall endeavor to reconcile any timing discrepancies between fee payments from the National Contingency Fee Fund and the LLGAFF to assure payment of a 15% Attorney Fee.

10. Special Circumstance Fund: An application to receive additional funding for any local impact of the opioid epidemic that is not captured by a Local Government's Allocation Percentage may be submitted to

the Neutral Special Master for consideration. The Neutral Special Master will decide the additional funding to be paid, if any, to all applicants on an application-by-application basis. Any additional funding allocated under this paragraph shall only be paid from the Special Circumstance Fund. The deadline for initial applications shall be determined by the Michigan Department of Attorney General and reviewed for allocation determination by the Neutral Special Master. The allocation decisions of the Neutral Special Master shall be final and not appealable. Notwithstanding the foregoing, Local Governments may submit applications to revise the Special Circumstance Fund allocation determinations on March 29, 2030 to reflect changes in circumstances, and the Neutral Special Master may prospectively adjust the allocation of the Special Circumstance Fund at that time. Local Governments are limited to one application prior to the initial deadline and one subsequent application on March 29, 2030. Application to the Special Circumstance Fund may not be made with the express purpose of offsetting the Litigation Adjustment. The Neutral Special Master shall be paid solely from the Administrative Fund.

11. Allocation of Remaining Local Government Share: The remainder of the Local Government Share after offsets shall be distributed to Participating Local Governments in accordance with each Participating Local Government's Final Allocation Percentage.
12. Escrow Agent: An Escrow Agent shall be agreed upon by the State and a majority of the Litigating Local Governments to administer the distribution of the Local Government Share and all funds contained within it pursuant to this State-Subdivision Agreement. The Escrow Agent shall be entitled to a reasonable fee for their services, which shall be paid solely from the Administrative Fund. Alternatively, the Parties may explore whether the Escrow Agent's role can be fulfilled by the Settlement Fund Administrator as that term is defined in the Settlements.
13. Reversion to Local Government Share:
 - a. Any amounts remaining in the Administrative Fund shall remain in such fund until all anticipated administrative costs associated with implementation of this agreement have been paid, after which any remaining funds may revert to the Local Government Share for distribution to Participating Local Governments in accordance with their Final Allocation Percentage.

- b. Any amounts remaining in the LLGAFF after paying the Projected Attorney Fee annual installment payment shall revert to the Local Government Share for distribution to Participating Local Governments in accordance with their Final Allocation Percentage. Any amount reverted to the Local Government Share shall be distributed no later than the next Settlement Payment.

III. Other Terms and Conditions

1. Governing Law and Venue: This agreement will be governed by the laws of the State of Michigan. Any and all litigation arising under the agreement, unless otherwise specified in this agreement, will be instituted in either: (a) the Court that enters the Order if the matter deals with a matter covered by the Order and the Court retains jurisdiction; or (b) the appropriate State court in Michigan.
2. Modification: This agreement may only be modified by a written amendment between the appropriate Parties. No promises or agreements made after the execution of this agreement shall be binding unless expressly reduced to writing and signed by the Parties.
3. Execution in Counterparts: This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
4. Assignment: The rights granted in this agreement may not be assigned or transferred by any Party without the prior written approval of the other Party. No Party shall be permitted to delegate its responsibilities or obligations under this agreement without the prior written approval of the other Parties.
5. Additional Documents: The Parties agree to cooperate fully and execute any and all supplementary documents and to take all additional actions which may be reasonably necessary or appropriate to give full force and effect to the basic terms and intent of this agreement.
6. Captions: The captions contained in this agreement are for convenience only and shall in no way define, limit, extend, or describe the scope of this agreement or any part of it.
7. Entire Agreement: This agreement, including any attachments, embodies the entire agreement of the Parties. There are no other provisions, terms, conditions, or obligations. This agreement

supersedes all previous oral or written communications, representations, or agreements on this subject.

8. Construction: The Parties hereto hereby mutually acknowledge and represent that they have been fully advised by their respective legal counsel of their rights and responsibilities under this agreement, that they have read, know, and understand completely the contents hereof, and that they have voluntarily executed the same. The Parties hereto further hereby mutually acknowledge that they have had input into the drafting of this agreement and that, accordingly, in any construction to be made of this agreement, it shall not be construed for or against any Party, but rather shall be given a fair and reasonable interpretation, based on the plain language of the agreement and the expressed intent of the Parties.
9. Capacity to Execute Agreement: The Parties represent and warrant that the individuals signing this agreement on their behalf are duly authorized and fully competent to do so.
10. Effectiveness: This agreement shall become effective on the date on which the last required signature is affixed to this agreement.

Exhibit A - Final Allocation Percentage

Local Government	Final Allocation Percentage
Ada Township	0.0043760292%
Adrian City	0.0339626660%
Alcona County	0.0934630120%
Alger County	0.0879526161%
Algoma Township	0.0017535337%
Allegan County	0.4616561194%
Allen Park City	0.0642202609%
Allendale Charter Township	0.0046474905%
Alpena County	0.3552568075%
Alpine Charter Township	0.0015193823%
Ann Arbor City	0.2767977793%
Antrim County	0.2666726546%
Antwerp Township	0.0007847494%
Arenac County	0.1805504891%
Auburn Hills City	0.0703250556%
Bangor Charter Township	0.0065282392%
Baraga County	0.0830046065%
Barry County	0.2587191476%
Bath Charter Township	0.0321460332%
Battle Creek City	0.2045817057%
Bay City	0.0685863654%
Bay County	1.2330105691%
Bedford Township	0.0246542442%
Benton Charter Township	0.0542117185%
Benzie County	0.1559709002%
Berkley City	0.0214483383%
Berrien County	1.4353012866%
Beverly Hills Village	0.0274893432%
Big Rapids City	0.0146444451%
Birmingham City	0.0616071651%
Bloomfield Charter Township	0.1431441040%
Branch County	0.3823020966%
Brandon Charter Township	0.0178348199%
Brighton Township	0.0006049341%
Brownstown Charter Township	0.0618601336%

Exhibit A - Final Allocation Percentage

Local Government	Final Allocation Percentage
Burton City	0.0198287415%
Byron Township	0.0085803473%
Cadillac City	0.0592857184%
Caledonia Charter Township	0.0027577830%
Calhoun County	1.8505476605%
Cannon Township	0.0033093395%
Canton Charter Township	0.2635381672%
Cascade Charter Township	0.0121186350%
Cass County	0.4127455392%
Charlevoix County	0.2142858041%
Cheboygan County	0.3167238809%
Chesterfield Charter Township	0.1262511644%
Chippewa County	0.2680205692%
Clare County	0.2799817433%
Clawson City	0.0139497332%
Clinton Charter Township	0.6524317943%
Clinton County	0.5402669012%
Coldwater City	0.0077283577%
Commerce Charter Township	0.0198854362%
Comstock Charter Township	0.0084518668%
Cooper Charter Township	0.0009590766%
Crawford County	0.2886253251%
Davison Township	0.0088446355%
Dearborn City	0.2996583319%
Dearborn Heights City	0.1053620175%
Delhi Charter Township	0.0196753105%
Delta Charter Township	0.0405538922%
Delta County	0.2604485158%
Detroit City	7.1316532282%
Dewitt Charter Township	0.0367701778%
Dickinson County	0.2772929170%
East Bay Township	0.0014646767%
East Grand Rapids City	0.0207354059%
East Lansing City	0.1928773141%
Eastpointe City	0.1677249820%
Eaton County	1.0040382409%
Egelston Township	0.0059203305%
Emmet County	0.1813256578%
Emmett Charter Township	0.0081390406%

Exhibit A - Final Allocation Percentage

Local Government	Final Allocation Percentage
Escanaba City	0.0181020848%
Farmington City	0.0220247278%
Farmington Hills City	0.1651189520%
Fenton Charter Township	0.0018526954%
Fenton City	0.0479607189%
Ferndale City	0.0891131349%
Flat Rock City	0.0171781967%
Flint Charter Township	0.0255754903%
Flint City	2.9548125615%
Flushing Charter Township	0.0037431147%
Fort Gratiot Charter Township	0.0094416381%
Fraser City	0.0800906838%
Frenchtown Charter Township	0.0488838534%
Fruitport Charter Township	0.0129270962%
Gaines Township, Kent County	0.0089914131%
Garden City	0.0360229820%
Garfield Charter Township	0.0004066570%
Genesee Charter Township	0.0129462245%
Genesee County	2.0590679068%
Genoa Township	0.0000756167%
Georgetown Charter Township	0.0072026921%
Gladwin County	0.2150307736%
Gogebic County	0.0746722684%
Grand Blanc Charter Township	0.0209833611%
Grand Haven Charter Township	0.0112761850%
Grand Haven City	0.0347728914%
Grand Rapids Charter Township	0.0037568289%
Grand Rapids City	1.3440310108%
Grand Traverse County	0.9233801980%
Grandville City	0.0278015743%
Gratiot County	0.3525172203%
Green Oak Township	0.0321695305%
Grosse Ile Township	0.0214222891%
Grosse Pointe Park City	0.0283111539%
Grosse Pointe Woods City	0.0201749251%
Hamburg Township	0.0339303208%
Hamtramck City	0.1082345398%
Harper Woods City	0.0302106475%
Harrison Charter Township	0.1242049355%

Exhibit A - Final Allocation Percentage

Local Government	Final Allocation Percentage
Hartland Township	0.0002916646%
Hazel Park City	0.0439995757%
Highland Charter Township	0.0175909627%
Highland Park City	0.0233942274%
Hillsdale County	0.4179678350%
Holland Charter Township	0.0174327221%
Holland City	0.0989468652%
Holly Township	0.0024496552%
Houghton County	0.2492720157%
Huron Charter Township	0.0404726923%
Huron County	0.1750661517%
Independence Charter Township	0.0493200938%
Ingham County	2.3910807430%
Inkster City	0.0997567285%
Ionia City	0.0268462855%
Ionia County	0.5494312513%
Iosco County	0.3597973006%
Iron County	0.1234778975%
Iron Mountain City	0.0102890430%
Isabella County	0.6406629239%
Jackson City	0.1975961131%
Jackson County	0.6486601285%
Kalamazoo Charter Township	0.0310860965%
Kalamazoo City	0.2263063196%
Kalamazoo County	2.2227072398%
Kalkaska County	0.0983797692%
Kent County	3.1145250537%
Kentwood City	0.0850489860%
Keweenaw County	0.0040439910%
Lake County	0.0815750848%
Lansing City	0.5944941436%
Lapeer County	0.4730735299%
Leelanau County	0.1385869500%
Lenawee County	0.8823792954%
Lenox Township	0.0066875918%
Leoni Township	0.0054332410%
Lincoln Charter Township	0.0106649534%
Lincoln Park City	0.0949381273%
Livingston County	1.4976536818%

Exhibit A - Final Allocation Percentage

Local Government	Final Allocation Percentage
Livonia City	0.4479740966%
Luce County	0.0715137352%
Lyon Charter Township	0.0036024341%
Mackinac County	0.0543490033%
Macomb County	8.6511046551%
Macomb Township	0.0646503489%
Madison Heights City	0.0862367299%
Manistee County	0.3495468254%
Marion Township, Livingston County	0.0001188263%
Marquette City	0.0187316345%
Marquette County	0.6035274193%
Mason County	0.2785770312%
Mecosta County	0.1984658748%
Melvindale City	0.0310542941%
Menominee County	0.0944228353%
Meridian Charter Township	0.0423078149%
Midland City	0.1806420880%
Midland County	0.3217601862%
Milford Charter Township	0.0038407489%
Missaukee County	0.0599227243%
Monitor Charter Township	0.0026396387%
Monroe Charter Township	0.0071543602%
Monroe City	0.1256002278%
Monroe County	1.7154393930%
Montcalm County	0.6957834128%
Montmorency County	0.0985848161%
Mount Clemens City	0.0300567479%
Mount Morris Charter Township	0.0148781594%
Mount Pleasant City	0.0213788564%
Mundy Charter Township	0.0090106554%
Muskegon Charter Township	0.0215634933%
Muskegon City	0.1044619233%
Muskegon County	1.9100374032%
Muskegon Heights City	0.0299042116%
New Baltimore City	0.0287085237%
Newaygo County	0.5231812721%
Niles City	0.0348555605%
Niles Township	0.0128680285%
Northville Charter Township	0.0937410512%

Exhibit A - Final Allocation Percentage

Local Government	Final Allocation Percentage
Norton Shores City	0.0419374121%
Novi City	0.0875890282%
Oak Park City	0.0620117462%
Oakland Charter Township	0.0163938462%
Oakland County	5.8535727114%
Oceana County	0.2437642147%
Oceola Township	0.0002160479%
Ogemaw County	0.6231253016%
Ontonagon County	0.0564870884%
Orion Charter Township	0.0289580279%
Osceola County	0.2155121864%
Oscoda County	0.0586611524%
Oshtemo Charter Township	0.0074328492%
Otsego County	0.3179205988%
Ottawa County	0.8861345094%
Owosso City	0.0358761118%
Oxford Charter Township	0.0131849087%
Park Township, Ottawa County	0.0041475564%
Pittsfield Charter Township	0.0284820374%
Plainfield Charter Township	0.0087988887%
Plymouth Charter Township	0.0369908346%
Pontiac City	0.3368814739%
Port Huron Charter Township	0.0086247881%
Port Huron City	0.1557098020%
Portage City	0.0586895466%
Presque Isle County	0.1629846795%
Redford Charter Township	0.1266652554%
Riverview City	0.0288390774%
Rochester City	0.0238536559%
Rochester Hills City	0.0403860572%
Romulus City	0.1043054582%
Roscommon County	0.4301836680%
Roseville City	0.2553592802%
Royal Oak City	0.1551263540%
Saginaw Charter Township	0.0413527002%
Saginaw City	0.2574050901%
Saginaw County	1.8052764386%
Sanilac County	0.3884585223%
Sault Ste. Marie City	0.1102861730%

Exhibit A - Final Allocation Percentage

Local Government	Final Allocation Percentage
Schoolcraft County	0.0471801158%
Scio Charter Township	0.0030790141%
Shelby Charter Township	0.3026860745%
Shiawassee County	0.8126041030%
South Lyon City	0.0154738400%
Southfield City	0.2350837642%
Southfield Township	0.0000665064%
Southgate City	0.0530873036%
Spring Lake Township	0.0062120900%
Springfield Charter Township	0.0026713434%
St Clair County	2.2355271010%
St Joseph County	0.2548942158%
St. Clair Shores City	0.2031104044%
Sterling Heights City	1.0536459782%
Sturgis City	0.0358119958%
Summit Township, Jackson County	0.0087972622%
Superior Charter Township	0.0072444420%
Taylor City	0.2249624195%
Texas Charter Township	0.0031110081%
Thomas Township	0.0075956313%
Traverse City	0.0694748751%
Trenton City	0.0287924922%
Troy City	0.1410325234%
Tuscola County	0.4964109876%
Tyrone Township, Livingston County	0.0057576762%
Union Charter Township	0.0000306095%
Van Buren Charter Township	0.0769291491%
Van Buren County	0.4558652989%
Vienna Charter Township, Genesee County	0.0051656581%
Walker City	0.0344878971%
Warren City	1.3154129040%
Washington Township, Macomb County	0.0483326054%
Washtenaw County	2.6615292034%
Waterford Charter Township	0.1306353444%
Wayne City	0.0938477712%
Wayne County	11.4087527346%
West Bloomfield Charter Township	0.1567169672%
Westland City	0.3653116491%
Wexford County	0.3345381450%

Exhibit A - Final Allocation Percentage

Local Government	Final Allocation Percentage
White Lake Charter Township	0.0349824061%
Wixom City	0.0220746076%
Woodhaven City	0.0341752498%
Wyandotte City	0.0583665385%
Wyoming City	0.1526406854%
Ypsilanti Charter Township	0.0345854854%
Ypsilanti City	0.0536952762%
Zeeland Charter Township	0.0036753989%
Blackman Charter Township	0.0000000000%
Detroit Wayne Mental Health Authority	0.0000000000%
Total	100.0000000000%

Exhibit B - Preliminary Allocation Percentage

Local Government	Preliminary Allocation Percentage
Ada Township	0.0073233482%
Adrian City	0.0568370128%
Alcona County	0.0834491179%
Alger County	0.0785291215%
Algoma Township	0.0029345640%
Allegan County	0.7725881935%
Allen Park City	0.1074735355%
Allendale Charter Township	0.0077776425%
Alpena County	0.3171935781%
Alpine Charter Township	0.0025427083%
Ann Arbor City	0.4632250874%
Antrim County	0.2381005845%
Antwerp Township	0.0013132895%
Arenac County	0.1612057938%
Auburn Hills City	0.1176899978%
Bangor Charter Township	0.0109251027%
Baraga County	0.0741112558%
Barry County	0.4329702358%
Bath Charter Township	0.0537968516%
Battle Creek City	0.3423704436%
Bay City	0.1147802745%
Bay County	1.1009022938%
Bedford Township	0.0412592343%
Benton Charter Township	0.0907240950%
Benzie County	0.1392597323%
Berkley City	0.0358941044%
Berrien County	1.2815190059%
Beverly Hills Village	0.0460038135%
Big Rapids City	0.0245076907%
Birmingham City	0.1031004819%
Bloomfield Charter Township	0.2395537286%
Branch County	0.3413411577%
Brandon Charter Township	0.0298468290%
Brighton Township	0.0010123659%
Brownstown Charter Township	0.1035238283%

Exhibit B - Preliminary Allocation Percentage

Local Government	Preliminary Allocation Percentage
Burton City	0.0331836857%
Byron Township	0.0143593354%
Cadillac City	0.0992155073%
Caledonia Charter Township	0.0046151897%
Calhoun County	1.6522746969%
Cannon Township	0.0055382276%
Canton Charter Township	0.2353019350%
Cascade Charter Township	0.0202807109%
Cass County	0.3685228029%
Charlevoix County	0.1913266108%
Cheboygan County	0.2827891794%
Chesterfield Charter Township	0.2112831498%
Chippewa County	0.2393040796%
Clare County	0.4685534972%
Clawson City	0.0233450803%
Clinton Charter Township	0.5825283878%
Clinton County	0.4823811618%
Coldwater City	0.0129335184%
Commerce Charter Township	0.0332785651%
Comstock Charter Township	0.0141443213%
Cooper Charter Township	0.0016050286%
Crawford County	0.2577011831%
Davison Township	0.0148016255%
Dearborn City	0.5014825529%
Dearborn Heights City	0.1763248603%
Delhi Charter Township	0.0329269168%
Delta Charter Township	0.0678675252%
Delta County	0.2325433177%
Detroit City	6.3675475252%
Dewitt Charter Township	0.0615354244%
Dickinson County	0.2475829616%
East Bay Township	0.0024511576%
East Grand Rapids City	0.0347010017%
East Lansing City	0.1722118876%
Eastpointe City	0.2806901834%
Eaton County	0.8964627151%
Egelston Township	0.0099077587%
Emmet County	0.3034511111%
Emmett Charter Township	0.0136208021%

Exhibit B - Preliminary Allocation Percentage

Local Government	Preliminary Allocation Percentage
Escanaba City	0.0161625757%
Farmington City	0.0368587005%
Farmington Hills City	0.2763289545%
Fenton Charter Township	0.0031005125%
Fenton City	0.0802629568%
Ferndale City	0.1491321203%
Flat Rock City	0.0287479606%
Flint Charter Township	0.0428009530%
Flint City	2.6382255013%
Flushing Charter Township	0.0062641566%
Fort Gratiot Charter Township	0.0158007179%
Fraser City	0.1340329179%
Frenchtown Charter Township	0.0818078358%
Fruitport Charter Township	0.0216336824%
Gaines Township, Kent County	0.0150472599%
Garden City	0.0602849815%
Garfield Charter Township	0.0006805464%
Genesee Charter Township	0.0216656939%
Genesee County	1.8384534882%
Genoa Township	0.0001265457%
Georgetown Charter Township	0.0120538094%
Gladwin County	0.3598571100%
Gogebic County	0.1249651212%
Grand Blanc Charter Township	0.0351159584%
Grand Haven Charter Township	0.0188708587%
Grand Haven City	0.0581929367%
Grand Rapids Charter Township	0.0062871075%
Grand Rapids City	1.2000276882%
Grand Traverse County	0.8244466054%
Grandville City	0.0465263367%
Gratiot County	0.3147475181%
Green Oak Township	0.0538361746%
Grosse Ile Township	0.0358505107%
Grosse Pointe Park City	0.0473791255%
Grosse Pointe Woods City	0.0337630289%
Hamburg Township	0.0567828826%
Hamtramck City	0.1811320680%
Harper Woods City	0.0505579556%
Harrison Charter Township	0.1108972638%

Exhibit B - Preliminary Allocation Percentage

Local Government	Preliminary Allocation Percentage
Hartland Township	0.0004881050%
Hazel Park City	0.0736339264%
Highland Charter Township	0.0294387306%
Highland Park City	0.0391505779%
Hillsdale County	0.3731855670%
Holland Charter Township	0.0291739126%
Holland City	0.1655890102%
Holly Township	0.0040995334%
Houghton County	0.2225642997%
Huron Charter Township	0.0361363324%
Huron County	0.2929757372%
Independence Charter Township	0.0825378903%
Ingham County	2.1348935205%
Inkster City	0.1669443281%
Ionia City	0.0449276471%
Ionia County	0.4905636172%
Iosco County	0.3212475898%
Iron County	0.1102481228%
Iron Mountain City	0.0091866455%
Isabella County	0.5720204678%
Jackson City	0.1764251010%
Jackson County	1.0855421077%
Kalamazoo Charter Township	0.0520230321%
Kalamazoo City	0.3787268993%
Kalamazoo County	1.9845600355%
Kalkaska County	0.1646399668%
Kent County	2.7808259408%
Kentwood City	0.1423307082%
Keweenaw County	0.0067676775%
Lake County	0.0728348971%
Lansing City	0.5307983425%
Lapeer County	0.7916953951%
Leelanau County	0.1237383482%
Lenawee County	0.7878386566%
Lenox Township	0.0111917816%
Leoni Township	0.0090926074%
Lincoln Charter Township	0.0178479538%
Lincoln Park City	0.1588803292%
Livingston County	1.3371907873%

Exhibit B - Preliminary Allocation Percentage

Local Government	Preliminary Allocation Percentage
Livonia City	0.3999768720%
Luce County	0.0638515493%
Lyon Charter Township	0.0060287256%
Mackinac County	0.0909538431%
Macomb County	7.7242005849%
Macomb Township	0.1081932941%
Madison Heights City	0.1443184148%
Manistee County	0.3120953798%
Marion Township, Livingston County	0.0001988576%
Marquette City	0.0313476613%
Marquette County	0.5388637672%
Mason County	0.2487294921%
Mecosta County	0.3321355122%
Melvindale City	0.0519698104%
Menominee County	0.1580179806%
Meridian Charter Township	0.0708027402%
Midland City	0.3023071472%
Midland County	0.5384703258%
Milford Charter Township	0.0064275489%
Missaukee County	0.1002815458%
Monitor Charter Township	0.0044174736%
Monroe Charter Township	0.0119729252%
Monroe City	0.2101937979%
Monroe County	1.5316423152%
Montcalm County	0.6212351900%
Montmorency County	0.0880221572%
Mount Clemens City	0.0503004024%
Mount Morris Charter Township	0.0248988150%
Mount Pleasant City	0.0357778255%
Mundy Charter Township	0.0150794621%
Muskegon Charter Township	0.0360868180%
Muskegon City	0.1748185396%
Muskegon County	1.7053905386%
Muskegon Heights City	0.0500451306%
New Baltimore City	0.0480441296%
Newaygo County	0.4671261358%
Niles City	0.0583312847%
Niles Township	0.0215348319%
Northville Charter Township	0.0836973671%

Exhibit B - Preliminary Allocation Percentage

Local Government	Preliminary Allocation Percentage
Norton Shores City	0.0701828658%
Novi City	0.1465815056%
Oak Park City	0.1037775542%
Oakland Charter Township	0.0274353387%
Oakland County	5.2264042066%
Oceana County	0.2176466203%
Oceola Township	0.0003615593%
Ogemaw County	0.5563618764%
Ontonagon County	0.0504349004%
Orion Charter Township	0.0484616785%
Osceola County	0.1924215950%
Oscoda County	0.0981702870%
Oshtemo Charter Township	0.0124389806%
Otsego County	0.2838576775%
Ottawa County	1.4829589190%
Owosso City	0.0600391920%
Oxford Charter Township	0.0220651355%
Park Township, Ottawa County	0.0069409957%
Pittsfield Charter Township	0.0254303905%
Plainfield Charter Township	0.0147250675%
Plymouth Charter Township	0.0619046968%
Pontiac City	0.3007870303%
Port Huron Charter Township	0.0144337077%
Port Huron City	0.2605826060%
Portage City	0.0982178051%
Presque Isle County	0.1455220353%
Redford Charter Township	0.2119761371%
Riverview City	0.0482626131%
Rochester City	0.0399194381%
Rochester Hills City	0.0675866509%
Romulus City	0.0931298734%
Roscommon County	0.3840925607%
Roseville City	0.4273474490%
Royal Oak City	0.2596061973%
Saginaw Charter Township	0.0692043420%
Saginaw City	0.4307711416%
Saginaw County	1.6118539630%
Sanilac County	0.3468379663%
Sault Ste. Marie City	0.0984697973%

Exhibit B - Preliminary Allocation Percentage

Local Government	Preliminary Allocation Percentage
Schoolcraft County	0.0789566063%
Scio Charter Township	0.0051527746%
Shelby Charter Township	0.5065495239%
Shiawassee County	0.7255393777%
South Lyon City	0.0258956950%
Southfield City	0.3934160797%
Southfield Township	0.0001112995%
Southgate City	0.0888423705%
Spring Lake Township	0.0103960225%
Springfield Charter Township	0.0044705319%
St Clair County	1.9960063402%
St Joseph County	0.4265691571%
St. Clair Shores City	0.3399081996%
Sterling Heights City	0.9407553377%
Sturgis City	0.0599318930%
Summit Township, Jackson County	0.0147223455%
Superior Charter Township	0.0121236785%
Taylor City	0.3764778630%
Texas Charter Township	0.0052063171%
Thomas Township	0.0127113988%
Traverse City	0.0620311385%
Trenton City	0.0481846521%
Troy City	0.2360199679%
Tuscola County	0.4432240961%
Tyrone Township, Livingston County	0.0096355544%
Union Charter Township	0.0000512255%
Van Buren Charter Township	0.0686867403%
Van Buren County	0.7628971716%
Vienna Charter Township, Genesee County	0.0086448035%
Walker City	0.0577159947%
Warren City	1.1744758071%
Washington Township, Macomb County	0.0808853142%
Washtenaw County	2.3763653602%
Waterford Charter Township	0.2186201385%
Wayne City	0.0837926529%
Wayne County	10.1863863702%
West Bloomfield Charter Township	0.2622681115%
Westland City	0.3261711153%
Wexford County	0.2986947723%

Exhibit B - Preliminary Allocation Percentage

Local Government	Preliminary Allocation Percentage
White Lake Charter Township	0.0585435626%
Wixom City	0.0369421752%
Woodhaven City	0.0571927749%
Wyandotte City	0.0976772465%
Wyoming City	0.2554463949%
Ypsilanti Charter Township	0.0578793100%
Ypsilanti City	0.0898598214%
Zeeland Charter Township	0.0061508332%
Blackman Charter Township	0.0000000000%
Detroit Wayne Mental Health Authority	0.0000000000%
Total	100.0000000003%

Exhibit C - Litigating Local Governments

Local Government	Litigating Local Government
Ada Township	
Adrian City	
Alcona County	Yes
Alger County	Yes
Algoma Township	
Allegan County	
Allen Park City	
Allendale Charter Township	
Alpena County	Yes
Alpine Charter Township	
Ann Arbor City	
Antrim County	Yes
Antwerp Township	
Arenac County	Yes
Auburn Hills City	
Bangor Charter Township	
Baraga County	Yes
Barry County	
Bath Charter Township	
Battle Creek City	
Bay City	
Bay County	Yes
Bedford Township	
Benton Charter Township	
Benzie County	Yes
Berkley City	
Berrien County	Yes
Beverly Hills Village	
Big Rapids City	
Birmingham City	
Bloomfield Charter Township	
Branch County	Yes
Brandon Charter Township	
Brighton Township	
Brownstown Charter Township	

Exhibit C - Litigating Local Governments

Local Government	Litigating Local Government
Burton City	
Byron Township	
Cadillac City	
Caledonia Charter Township	
Calhoun County	Yes
Cannon Township	
Canton Charter Township	Yes
Cascade Charter Township	
Cass County	Yes
Charlevoix County	Yes
Cheboygan County	Yes
Chesterfield Charter Township	
Chippewa County	Yes
Clare County	
Clawson City	
Clinton Charter Township	Yes
Clinton County	Yes
Coldwater City	
Commerce Charter Township	
Comstock Charter Township	
Cooper Charter Township	
Crawford County	Yes
Davison Township	
Dearborn City	
Dearborn Heights City	
Delhi Charter Township	
Delta Charter Township	
Delta County	Yes
Detroit City	Yes
Dewitt Charter Township	
Dickinson County	Yes
East Bay Township	
East Grand Rapids City	
East Lansing City	Yes
Eastpointe City	
Eaton County	Yes
Egelston Township	
Emmet County	
Emmett Charter Township	

Exhibit C - Litigating Local Governments

Local Government	Litigating Local Government
Escanaba City	Yes
Farmington City	
Farmington Hills City	
Fenton Charter Township	
Fenton City	
Ferndale City	
Flat Rock City	
Flint Charter Township	
Flint City	Yes
Flushing Charter Township	
Fort Gratiot Charter Township	
Fraser City	
Frenchtown Charter Township	
Fruitport Charter Township	
Gaines Township, Kent County	
Garden City	
Garfield Charter Township	
Genesee Charter Township	
Genesee County	Yes
Genoa Township	
Georgetown Charter Township	
Gladwin County	
Gogebic County	
Grand Blanc Charter Township	
Grand Haven Charter Township	
Grand Haven City	
Grand Rapids Charter Township	
Grand Rapids City	Yes
Grand Traverse County	Yes
Grandville City	
Gratiot County	Yes
Green Oak Township	
Grosse Ile Township	
Grosse Pointe Park City	
Grosse Pointe Woods City	
Hamburg Township	
Hamtramck City	
Harper Woods City	
Harrison Charter Township	Yes

Exhibit C - Litigating Local Governments

Local Government	Litigating Local Government
Hartland Township	
Hazel Park City	
Highland Charter Township	
Highland Park City	
Hillsdale County	Yes
Holland Charter Township	
Holland City	
Holly Township	
Houghton County	Yes
Huron Charter Township	Yes
Huron County	
Independence Charter Township	
Ingham County	Yes
Inkster City	
Ionia City	
Ionia County	Yes
Iosco County	Yes
Iron County	Yes
Iron Mountain City	Yes
Isabella County	Yes
Jackson City	Yes
Jackson County	
Kalamazoo Charter Township	
Kalamazoo City	
Kalamazoo County	Yes
Kalkaska County	
Kent County	Yes
Kentwood City	
Keweenaw County	
Lake County	Yes
Lansing City	Yes
Lapeer County	
Leelanau County	Yes
Lenawee County	Yes
Lenox Township	
Leoni Township	
Lincoln Charter Township	
Lincoln Park City	
Livingston County	Yes

Exhibit C - Litigating Local Governments

Local Government	Litigating Local Government
Livonia City	Yes
Luce County	Yes
Lyon Charter Township	
Mackinac County	
Macomb County	Yes
Macomb Township	
Madison Heights City	
Manistee County	Yes
Marion Township, Livingston County	
Marquette City	
Marquette County	Yes
Mason County	Yes
Mecosta County	
Melvindale City	
Menominee County	
Meridian Charter Township	
Midland City	
Midland County	
Milford Charter Township	
Missaukee County	
Monitor Charter Township	
Monroe Charter Township	
Monroe City	
Monroe County	Yes
Montcalm County	Yes
Montmorency County	Yes
Mount Clemens City	
Mount Morris Charter Township	
Mount Pleasant City	
Mundy Charter Township	
Muskegon Charter Township	
Muskegon City	
Muskegon County	Yes
Muskegon Heights City	
New Baltimore City	
Newaygo County	Yes
Niles City	
Niles Township	
Northville Charter Township	Yes

Exhibit C - Litigating Local Governments

Local Government	Litigating Local Government
Norton Shores City	
Novi City	
Oak Park City	
Oakland Charter Township	
Oakland County	Yes
Oceana County	Yes
Oceola Township	
Ogemaw County	Yes
Ontonagon County	Yes
Orion Charter Township	
Osceola County	Yes
Oscoda County	
Oshtemo Charter Township	
Otsego County	Yes
Ottawa County	
Owosso City	
Oxford Charter Township	
Park Township, Ottawa County	
Pittsfield Charter Township	Yes
Plainfield Charter Township	
Plymouth Charter Township	
Pontiac City	Yes
Port Huron Charter Township	
Port Huron City	
Portage City	
Presque Isle County	Yes
Redford Charter Township	
Riverview City	
Rochester City	
Rochester Hills City	
Romulus City	Yes
Roscommon County	Yes
Roseville City	
Royal Oak City	
Saginaw Charter Township	
Saginaw City	
Saginaw County	Yes
Sanilac County	Yes
Sault Ste. Marie City	Yes

Exhibit C - Litigating Local Governments

Local Government	Litigating Local Government
Schoolcraft County	
Scio Charter Township	
Shelby Charter Township	
Shiawassee County	Yes
South Lyon City	
Southfield City	
Southfield Township	
Southgate City	
Spring Lake Township	
Springfield Charter Township	
St Clair County	Yes
St Joseph County	
St. Clair Shores City	
Sterling Heights City	Yes
Sturgis City	
Summit Township, Jackson County	
Superior Charter Township	
Taylor City	
Texas Charter Township	
Thomas Township	
Traverse City	Yes
Trenton City	
Troy City	
Tuscola County	Yes
Tyrone Township, Livingston County	
Union Charter Township	
Van Buren Charter Township	Yes
Van Buren County	
Vienna Charter Township, Genesee County	
Walker City	
Warren City	Yes
Washington Township, Macomb County	
Washtenaw County	Yes
Waterford Charter Township	
Wayne City	Yes
Wayne County	Yes
West Bloomfield Charter Township	
Westland City	Yes
Wexford County	Yes

Exhibit C - Litigating Local Governments

Local Government	Litigating Local Government
White Lake Charter Township	
Wixom City	
Woodhaven City	
Wyandotte City	
Wyoming City	
Ypsilanti Charter Township	
Ypsilanti City	
Zeeland Charter Township	
Blackman Charter Township	
Detroit Wayne Mental Health Authority	Yes
Total	

State of Michigan

By: *Fadwa Hammoud*

Its: Chief Deputy Attorney General

Ingham County

By: _____

Its: _____

WEITZ & LUXENBERG, P.C.

Paul F. Novak
Weitz & Luxenberg, P.C.
3011 West Grand Boulevard, 24th Floor
Detroit, MI 48202
Tel: (313) 800-4170

THE SAM BERNSTEIN LAW FIRM, PLLC

Mark. J. Bernstein
The Sam Bernstein Law Firm, PLLC
31731 Northwestern Highway
Farmington Hills, MI 48334

GREWAL LAW PLLC

David Mittleman (P37490)
Grewal Law PLLC
2290 Science Parkway
Okemos, MI 48864
(517) 393-3000

TO: Board of Commissioners County Services Committee
FROM: Gregg Todd, Controller
DATE: March 24, 2023
SUBJECT: RESOLUTION TO APPROVE AN AGREEMENT WITH MANER COSTERISAN FOR ACCOUNTING SERVICES
For the meeting agendas of April 4 and 5, 2023

BACKGROUND

With Tori Meyer's unexpected separation of service from the County as Director of Financial Services, only a few weeks prior to audit season, we required executive-level accounting services to ensure the County audit is filled in a timely manner. Two firms were interviewed, Plante Moran and Maner Costerisan, with Maner Costerisan being selected to provide us with the services required.

Due to the quick departure of Director Meyer, we issued an emergency PO to get Maner Costerisan started.

This resolution solidifies our agreement with them for up to six months, with an amount not to exceed \$75,000. As part of the April 4 agenda, there will also be a reorganization plan discussion, which includes the combination of Financial Services and the Budget Office into a Department of Finance and Budget. This reorg will result in a new director position at a higher grade than the current position, so I am confident we can fill the position quickly once the reorg is approved, which will limit the time and expense needed for this agreement.

ALTERNATIVES

N/A.

FINANCIAL IMPACT

Funding to be provided through Contingency Fund.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Respectfully recommend that County Services approve the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH MANER COSTERISAN
FOR ACCOUNTING SERVICES**

WHEREAS, the unexpected departure of the Financial Services Director has left the department with a dearth of financial management and oversight; and

WHEREAS, the 2022 audit process begins in early April; and

WHEREAS, to address this urgent need, an emergency purchase order was issued to accounting firm Maner Costerisan; and

WHEREAS, due to the complexity and length of the audit process an agreement for a period not to exceed six months with a fee not to exceed \$75,000 is recommended with Maner Costerisan; and

WHEREAS, funding is available through the Contingency Fund.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves an agreement with Maner Costerisan for accounting services for a period not to exceed six months with a fee not to exceed \$75,000.

BE IT FURTHER RESOLVED, that the agreement will be funded through the Contingency Fund.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.