

CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

FINANCE COMMITTEE
MARK GREBNER, CHAIR
THOMAS MORGAN
TODD TENNIS
RYAN SEBOLT
MARK POLSDOFER
GABRIELLE LAWRENCE
MYLES JOHNSON
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, APRIL 3, 2024 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/89160266022>.

Agenda

Call to Order

Approval of the [March 20, 2024](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Community Mental Health Authority – Resolution to Authorize a Contract with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and [Treatment Services](#) at the Ingham County Jail
2. Sheriff's Office – Resolution to Authorize a Renewal of a Three-Year Contract Agreement with the Michigan State Police and Saginaw County for Participation in the Statewide [Records Management](#) System
3. Elder Services Millage
 - a. Resolution to Authorize a Contract with [Williamston Area Senior Center](#) for the Purchase of a New Facility
 - b. Resolution to Authorize a Contract with [Stockbridge Area Senior Center](#) for Operating Expenses
4. Parks Department
 - a. Resolution to Authorize Contracts for Trails and Parks Millage Round 8 [Applications](#)
 - b. Resolution to Authorize Line Item Transfers for [City of Lansing](#) Trails and Parks Millage Projects
 - c. Resolution to Authorize Line Item Transfers for [Meridian Township](#) Trails and Parks Millage Projects
5. Health Department
 - a. Resolution to Authorize a New Pharmacy Services Agreement with [Meijer, Inc.](#) to Reflect Changes in Wholesaler and Third-Party Administrator Relationships within the 340B Drug Discount Program
 - b. Resolution to Authorize an Agreement with [Family Fare LLC](#) for Participation in the 340B Drug Discount Program
 - c. Resolution to Authorize an Agreement with [Walmart, Inc.](#) for Participation in the 340B Drug Discount Program

6. Clerk's Office – Resolution to Film 2024 County Clerk [Public Service Announcements](#)
7. Innovation & Technology Department
 - a. Resolution to Approve the Continuation of Dark Fiber from [Zayo Group](#)
 - b. Resolution to Approve the Renewal of Virtual Meeting Software from [CDWG](#)
8. Facilities Department
 - a. Resolution to Authorize a Service Agreement with [Accurate Controls Inc.](#), at the Ingham County Justice Complex
 - b. Resolution to Authorize a Service Agreement with [Trane U.S. Inc.](#), for the Chillers and Roof Top Units at Multiple County Facilities
9. Road Department
 - a. Resolution to Authorize Agreements with Alaiedon, Ingham, Leroy, and Wheatfield Townships for the 2024 [Local Road Program](#)
 - b. Resolution to Authorize Agreements with the City of Leslie, City of Mason, and the City of Williamston for the 2024 [Pavement Marking Program](#)
 - c. Resolution to Authorize a Bituminous Pavement Agreement with [Okemos Grand Reserve, LLC](#) for Extending the Paved Limits of Powell Road
 - d. Resolution to Authorize an Addition to the Road Department 2024 Capital Improvement Projects to Purchase an [Excavator](#)
10. Equalization/Tax Mapping – Resolution to Adopt the 2024 County Equalization Report as Submitted with the Accompanying Statements (*To be Distributed at Meeting*)

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE
March 20, 2024
Draft Minutes

Members Present: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, and Maiville.

Members Absent: None.

Others Present: Michael Townsend, Gregg Todd, Claudia Kerbawy, Richard Kerbawy, Steve Kwasnik, Sage Casselman, Anika Ried and others.

The meeting was called to order by Chairperson Grebner at 6:01 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/89160266022>.

Approval of the March 6, 2024 Minutes

CHAIRPERSON GREBNER STATED, WITHOUT OBJECTION, THE MINUTES OF THE MARCH 6, 2024 FINANCE COMMITTEE MEETING WERE APPROVED AS SUBMITTED.

Additions to the Agenda

13. Controller/Administrator Office

- b. Resolution to Approve the Transfer of the Procurement and Management of Engineering and Construction Services for the Lake Lansing Water Level Control Structure Project to the Ingham County Road Department

Substitute

12. Health Department

- a. Resolution to Authorize Continued Physician Services for a 0.1 FTE Infectious Disease Physician from Michigan State University College of Osteopathic

Michael Townsend, Finance Director, stated Agenda Item 12a stated that it had gone to the County Services Committee, when it had not. Townsend further recommended that information should be removed from the resolution.

Chairperson Grebner stated they would pretend that any information regarding the County Services Committee on the resolution was struck on the blue sheet.

Limited Public Comment

Claudia Kerbawy, Lake Lansing Property Owners Association (LLPOA) President, provided a statement that was included in the minutes as Attachment A.

Steve Kwasnik, Assistant Prosecutor and Ingham County Employees' Association Local 13 of the Prosecutors President, stated the Board of Commissioners would be seeing a lot more of them as the bargaining process began, as it did every three years. Kwasnik further stated unlike past times, they were at a crisis point with the Prosecutor's Office.

Kwasnik stated that since the last three-year contract the union had negotiated, 12 Assistant Prosecutors had left the office to pursue positions in neighboring counties, Federal Government, or the Attorney General's Office, which had left them in a crisis situation. Kwasnik further stated they were leaving for more compensation and that they had excellent management and support from John Dewane, Ingham County Prosecuting Attorney, and from Nicole Matusko, Chief Assistant Prosecutor.

Kwasnik stated they were supported 100% and that it was not an issue of management or workload, but rather that other folks were paying a lot more than Ingham County could, around \$10,000 to \$12,000 more. Kwasnik stated there was a young prosecutor who had been an attorney for five years and with the Prosecutor's Office for only three or four of those years, yet that young prosecutor had seniority over about 60% of the office.

Kwasnik stated there was a large volume of cases in Ingham County and that Kwasnik specifically worked with the Juvenile Court System which were on the rise and that, in their 19 years, they had seen more juvenile cases that were gun-related and serious crimes. Kwasnik further provided an example of a juvenile case they had worked on and the rising occurrences of car thefts with Kia or Hyundai vehicles.

Kwasnik further stated that crime was rampant and they needed experienced prosecutors who understood the work and were passionate about it. Kwasnik further stated that individuals were not drawn to prosecution for financial gain, but passion, yet they were still losing passionate people to other counties who could compensate at a higher rate, which meant they were at a crisis point.

Kwasnik introduced Sage Casselman, Assistant Prosecuting Attorney, to provide further perspective on the issue.

Casselman stated they had worked in Calhoun County for four years before coming to Ingham County. Casselman further stated they were born and raised in Lansing and grew up in the housing projects as well as on food stamps and other public assistance.

Casselman stated their family had been involved in the justice system and they had personally felt the effect of crime and that it was important to them to pursue their career. Casselman further stated that they had a Social Work Degree in Child Welfare and they had to take a pay cut when they came to work for Ingham County.

Casselman stated they came to work for Ingham County because the County cared about victims and pursuing cases that could be difficult because they would prevent further violence. Casselman further stated they currently handled adult sexual assault cases, it was hard to get experienced prosecutors in their office, and that they were considered an experienced prosecutor in Ingham County due to the crisis.

Casselman further stated that people would not continue to take pay cuts to work for the County, regardless of how great management was or how good their policies were. Casselman further stated that the Public Defender's Office had more money, funding sources and resources, including paralegals.

Casselman stated their workload was very high and very intense and explained they had the victim of a case they were on call them recently who had just woken from a coma after attempting suicide following an assault. Casselman further stated that they had many cases like that which were complicated and required experience.

Casselman stated that Ingham County should not be like Calhoun County where, after only three years, they had one of the highest seniorities, because they did not have incentives to keep people, and that it was important for the entire community at large to have higher compensation, from child welfare cases to murder cases, as it was all a cycle. Casselman stated they thought it was very important for prosecutors to be properly compensated.

Commissioner Lawrence asked if they had paralegals.

Casselman stated they had support staff, but they had to file and draft everything on their own and that being a prosecutor was probably one of the hardest legal jobs one could do. Casselman further stated that they had worked in a Public Defender's Office, private practice, and personal injury as an intern, but prosecuting was a hard job and they did not have the same supports.

Commissioner Lawrence asked if they were completing pleadings or filling out a State Court Administrative Office forms themselves.

Casselman stated confirmation and that they were drafting their own pleadings, but did have some staff for discovery and other clerical work who were fabulous, they just needed more funding.

Commissioner Lawrence asked how many certified paralegals they had in their office.

Kwasnik stated they did not have any paralegals, but their support staff issued subpoenas, prepped files, and they dealt with a discovery unit that put things out electronically, however, they did not have any legal support.

Casselman stated they would coordinate their entire witness schedule, contact and interview all witnesses, prepare them, and draft pleadings all on their own. Casselman further stated that was different than what they were going up against and that the justice system needed to be equal for both defendants and victims.

Lawrence asked if Casselman was comfortable sharing the pay cut they took from Calhoun County to Ingham County.

Casselman stated it was about \$5,000.

Commissioner Lawrence asked if they came to Ingham County at a similar level or step.

Casselman stated they believed so, but they had friend who left a position in Calhoun County and they had convinced that friend to take a pay cut in order to come to Ingham County. Casselman further stated the pay level was just too low be competitive.

Richard Kerbawy, Lake Lansing Resident, stated they were a former Ingham County Assistant Prosecuting Attorney.

Discussion.

R. Kerbawy stated they wanted to support the work of the prosecuting attorneys and they had the perspective of working in the court system, as well as private practice, and realized justice was a two-way street. R. Kerbawy further stated they understood justice and equality talked in terms of both sides being equally represented by well trained and skilled attorneys who could litigate and argue their cases on behalf of their clients, regardless of if they were a prosecutor or defender and they encouraged that the Prosecutor's Office be given that increase.

R. Kerbawy stated, in regards to the Lake Lansing project, that there was an acknowledgement of information regarding taxation on the Lake during the 1978 dredging project. R. Kerbawy further stated, in 1978, the Lansing State Journal reported that there was a 2.6-million-dollar project known as the Lake Lansing Dredging Project and they were now talking about spending \$1.5 million to repair a dam that was as wide as the table they were sitting at.

R. Kerbawy stated at the time, the Lake Lansing residents contributed \$475,000 of the \$2.6 million project. R. Kerbawy further stated percentage-wise and amount-wise, when they extrapolated into 2024 dollars, they had no idea what that would be, but they thought it had to be well over one million dollars toward what would have been, at that point, a \$4 million project.

R. Kerbawy stated they were willing to contribute, they just ask there be an aggressive effort to seek other funding from other sources on behalf of the project. R. Kerbawy further stated it did not necessarily have to be from the County, as there were other resources that were available.

Chairperson Grebner stated, in regard to the Prosecutor's salary question, that it was true that Ingham County historically underpaid their prosecutors and the County had more prosecutors per capita than comparable counties and so they had always come out at about the same place by having more badly paid prosecutors. Chairperson Grebner further stated the question was, what would they do moving forward, to which they stated it would be a decision for the budget process.

Chairperson Grebner stated it was true they did not have much staff, but they were fascinated they were pointing to the Public Defender's Office and saying they were not as well equipped as the defendants and never thought they would get to the point where the Public Defender's Office was regarded as a goal.

Discussion.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. TENNIS, TO APPROVE A
CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Animal Control and Shelter and Treasurer's Office – Resolution to Authorize a Contract with WebTecs, Inc. for Dog Licensing Software
2. Treasurer's Office – Resolution to Authorize an Investment Advisory Agreement between the Ingham County Treasurer and Robinson Capital Management, LLC
3. Sheriff's Office – Resolution to Authorize a Service Agreement with TargetSolutions Learning, LLC for Vector Check-It
4. Prosecuting Attorney's Office
 - a. Resolution to Authorize an Agreement between the Michigan Department of Treasury and the Ingham County Prosecutor's Office for the FY 2024 High Crime Community Support Grant
 - b. Resolution to Authorize an Agreement between the Michigan State Police and Ingham County for the 2024-2026 MSP SAKI Grant and Authorize Subcontracts with the Jackson County Prosecutor's Office and/or Blackman-Leoni Department of Public Safety for a Jackson County Investigator
5. Circuit Court – Resolution to Approve Friend of the Court Hearing Room Technology
6. Office of the Public Defender – Resolution to Authorize the Addition of One Paralegal Position within the Office of the Public Defender
7. 9-1-1 Dispatch Center – Resolution to Authorize Renewal of Software Support Agreement with Central Square Technologies for the Computer Aided Dispatch System
8. Financial Services Office – Resolution to Approve an Agreement with Maner Costerisan for Accounting Services
9. Innovation & Technology Department
 - a. Resolution to Approve Reporting Software for Phone System by ISI Telemanagement Solutions
 - b. Resolution to Approve the Renewal of the VMWare Support Agreement from CDWG
10. Facilities Department
 - a. Resolution to Authorize an Amendment to the Agreement with Boling Janitorial Services, Inc.
 - b. Resolution to Authorize an Agreement with Smart Homes Smart Offices for Technology Upgrades to Conference Room A at the Human Services Building
 - c. Resolution to Authorize a Custodial - Special Part-Time Position for the Facilities Department

- d. Resolution to Authorize an Amendment to the Elevator Maintenance Agreement with Elevator Service Inc., to Include the 30th Circuit Court Annex Building
 - e. Resolution to Authorize an Agreement with Smart Homes Smart Offices for Technology in the Facilities Office Conference Area
 - f. Resolution to Authorize an Agreement with Hedrick Associates to Replace the Liebert Units in the Server Room
 - g. Resolution to Authorize a Purchase Order to MacAllister Machinery Company Inc., for the Purchase of a Scissor Lift
 - h. Resolution to Authorize an Agreement with Redguard Fire & Security, Inc., for Monitoring, Warranty, and Inspection Services for the Fire Panel at the Veterans Memorial Courthouse and Grady Porter Building
11. Road Department
- a. Resolution of Support for the Local Bridge Program Funding Applications for Fiscal Year 2027
 - b. Resolution to Authorize a Second-Party Agreement with the Michigan Department of Transportation for a Federal Funded Project on Dietz Road Over the Red Cedar River
 - c. Resolution to Authorize a Second-Party Agreement with the Michigan Department of Transportation for Federal and State Funded Projects on Hoxie Road Over Wolf Creek and Waldo Road Over Deer Creek Drain
 - d. Resolution to Authorize a Purchase Order for Reflective Sign Faces, Complete Signs, Aluminum Sheet Sign Panels and Signposts
12. Health Department
- a. Resolution to Authorize Continued Physician Services for a 0.1 FTE Infectious Disease Physician from Michigan State University College of Osteopathic Medicine for Ryan White Program Services
 - b. Resolution to Authorize Sub-Agreements for the Region 7 Perinatal Quality Collaborative
 - c. Resolution to Authorize Converting Position #601127 from a 0.5 FTE Health Program Assistant Position to a 1.0 FTE Community Health Representative III Position
13. Controller/Administrator Office
- a. Resolution to Approve an Agreement with eX2 for Broadband Middle Mile Design Services

Commissioner Polsdofer stated there were a few items in Agenda Item No. 11 that referenced the Michigan Department of Transportation and disclosed that it was his day job, however those decisions had no direct effect on him in any way.

Chairperson Grebner stated that as Chairperson, it was within their power to modify effective procedures and that during the course of discussing a Consent Agenda it was a great time to make disclosures so they did not have to take Items out separately.

Discussion.

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

13. Controller/Administrator Office

- a. Resolution to Approve the Transfer of the Procurement and Management of Engineering and Construction Services for the Lake Lansing Water Level Control Structure Project to the Ingham County Road Department

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Commissioner Johnson left at 6:21 p.m.

Commissioner Maiville stated he pulled the item to see if there was anything they would like to add or discuss in light of the letter Chairperson Grebner received prior to the meeting.

Chairperson Grebner stated they had a few minor things to tuck in without damaging anything and that they had announced at the March 6, 2024 County Services Committee Meetings a bunch of things they thought were principles the Board of Commissioners ought to adopt as they moved forward. Chairperson Grebner further stated that nobody had disagreed with them, though not everyone had agreed either.

Chairperson Grebner stated their first point was that they decided they would move forward with the project through the Road Department, which was like an accommodation for those involved in the project more personally because they preferred a contracting agency. Chairperson Grebner further stated they did not want to do it, and would be happy to just lose it, and that the Road Department did not want it either, but they would do it as an accommodation to the people on the lake.

Chairperson Grebner stated their second point was, in general, people had talked about ways to improve procedure, but everything could not be done first and they had to start somewhere and move forward. Chairperson Grebner further stated they should not hold up the process for the establishment of a Lake Board because then the whole process became indeterminate because they would not know where they were.

Chairperson Grebner stated that they started someplace, but it was the wrong place to start and that was tough, but they would just go ahead from there. Chairperson Grebner further stated that people were upset that the resolution was a Late Agenda Item, but stated that if it were not a late item, it would not have been on the Agenda at all and it would have been many weeks down the road before they were setting up a Lake Board, getting opinions from the County Attorneys, and finding out there were many ways to do it.

Chairperson Grebner reiterated that they would not do anything first other than get moving. Chairperson Grebner further stated the County was willing to participate in the cost of the project and asserted that it was always their policy to do that, and though they had been proven their memory was wrong about some things, they believed they were the only person around who would remember how they did it in the past.

Commissioner Johnson returned at 6:25 p.m.

Chairperson Grebner stated they had always said, and gotten away with, that assertion that the County would participate as if they were ordinary property owners on Lake Lansing. Chairperson Grebner further stated the County had a large piece of property and they were willing to contribute, but could not be forced to contribute because they were a public body had the ability to absent themselves from payment.

Chairperson Grebner stated the County had cooperated whenever there had been an assessment or appropriation for work, particularly weed control, on the basis of their proportion of Lake Front property. Chairperson Grebner further stated the two parks, in effect, contributed and on one hand, it was generous, but on the other hand there were people who thought they ought to contribute a lot more because they had the parks.

Chairperson Grebner stated that they would get money in proportion to the County's couple thousand square feet. Chairperson Grebner further stated they were entirely in favor of establishing a Lake Board and did not know why it was dissolved in the first place as there were continuing needs for appropriations regarding Lake Lansing and there would be needs in the future.

Chairperson Grebner stated that every time they did this, they discovered there was no legal entity out there to work with and asked again, why they did not have a Lake Board. Chairperson Grebner further stated that someone ought to set up a Lake Board, but the general principle they wished to articulate was they would not hold the project up for the establishment of a Lake Board because it would turn out there were a lot of options regarding who would be represented on the Lake Board.

Chairperson Grebner stated that if they held up the project, they would argue about the Lake Board as a way of arguing about how much people would pay. Chairperson Grebner further stated they thought the Board of Commissioners would decide the Assessment Roll and it would be roughly what they already said and the Lake Board would be set up over the next year or so and Chairperson Grebner would try to prevent it from being dissolved, at least until 2036.

Chairperson Grebner stated the Lake Board would then be there the next time something needed to be done, such as maintaining the Lake Level Control Structure or controlling the weeds. Chairperson Grebner further stated their fifth point was that the Assessment Roll should be based on the impact on property values of Lake Lansing.

Chairperson Grebner stated if the lake were like a bathtub and it was drained, it would no longer be a lake but a large wetland with little ponds and it would have a detrimental effect on many

individuals' properties who were currently lakefront property owners, but would become wetland front property owners, which was not the same thing. Chairperson Grebner further stated that as far as they were concerned, as they were trying to develop an Assessment Roll and to assign a benefit, it should have been in proportion to the impact because they were, in effect, creating an amenity that had a positive impact on property values.

Chairperson Grebner stated they were taxing those very properties a percentage to recover the cost of having built that amenity, and it would not get significantly charged off against people who only had theoretical connections to it. Chairperson Grebner further stated that, if an individual did not have real estate that was benefited by the existence of the lake, then they should not be looking to them for taxes for it.

Chairperson Grebner stated that Ingham County did not have taxable property, however they would pretend they did and pretend that in effect their property was more valuable, or would be if it were saleable, and would pay in proportion to the impact on that Ingham County property in the form of the two parks, instead of having a large wetland. Chairperson Grebner further stated that as far as they knew, nobody on the Board of Commissioners disagreed, though out in the audience they believed some did.

Chairperson Grebner proposed to amend the resolution as follows:

BE IT FURTHER RESOLVED, that a Lake Lansing Water Level Control Structure project fund will be established utilizing \$1,500,000 in non-restricted fund balance reserves, of which, all eligible project expenditures shall be reimbursed through project assessments, or grants or appropriations received.

Chairperson Grebner declared that it was considered a friendly amendment.

Chairperson Grebner asked the County Controller's Office to put together a memo that included legal opinions regarding the establishment of a Lake Board.

Chairperson Grebner stated that as far as they were concerned, if the Lake Board happened to be created while the project was still ongoing, then they were completely in favor of the Lake Board getting all the advice it wanted. Chairperson Grebner stated they it would not necessarily have a legal connection, but did not think anyone was trying to take control of the process and make decisions, rather just hoping someone else would do all the work.

Chairperson Grebner stated that if it happened that there was a Lake Board established in time to be of use and it happened the members of the Lake Board wanted to discuss concrete, pipes, coats and such, then that would be wonderful. Chairperson Grebner stated they were in favor of a Lake Board being involved, but not in favor that the process be tied to the creation of a Lake Board because it waylaid madness.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, PASSED UNANIMOUSLY.

Announcements

None.

Public Comment

C. Kerbawy stated that they believed the process was that the LLPOA would put forth three names to the group. C. Kerbawy further stated they appreciated that the Finance Committee took care of the other grants or appropriations portion of the resolution and that they would be looking at what it would take to create a Lake Board.

C. Kerbawy thanked the Finance Committee for hearing their concerns and being responsive.

Discussion.

Adjournment

The meeting was adjourned at 6:34 p.m.

Attachment A: Statement from Claudia Kerbawy

March 20, 2024

To: Commissioner Ryan Sebolt, Chairperson, County Board of Commissioners
Commissioner Mark Grebner, Chairperson, County Finance Committee
Commissioner Thomas Morgan, Vice Chairperson, County Finance Committee
Commissioner Mark Poldsdofer
Commissioner Todd Tennis
Commissioner Myles Johnson
Commissioner Gabrielle Lawrence
Commissioner Randy Maiville

From: Claudia Kerbawy, President, Lake Lansing Property Owners Association

Regarding: late agenda RESOLUTION TO APPROVE THE TRANSFER OF THE PROCUREMENT AND MANAGEMENT OF ENGINEERING AND CONSTRUCTION SERVICES FOR THE LAKE LANSING WATER LEVEL CONTROL STRUCTURE PROJECT TO THE INGHAM COUNTY ROAD DEPARTMENT

Thank you for your service to Ingham County. We appreciate this opportunity to work together on the decisions being made about the repairs to the Lake Lansing Water Control System. Last night a late agenda resolution to reassign responsibilities for the project to the Road Department was taken up and approved by the County Services Committee. We support this decision although we did not get a chance to review that resolution and have some key concerns that we would like to address.

- We want the county to create a Lake Improvement Board for Lake Lansing, similar to the one created in 1969 for the extensive Lake Lansing Restoration Project. This board could establish the Special Assessment District and rolls and manage and advise on other aspects of the Water Level Control Structure repair project.
- We want a reasonable cost and cost contained remedy that effectively addresses the deficiencies identified in the December 2022 inspection report, is protective of the Lake Lansing and downstream environment, resources and property, and can be easily and safely operated and maintained. Key in this is the provision of an owner's representative engineer as a part of the design and construction projects.
- We want fair distribution of project costs among all who benefit from Lake Lansing being the gem it is for the multi-county capital regional area.

To address those concerns, the Lake Lansing Property Owners Association asks that the following recommended changes be incorporated into the RESOLUTION TO APPROVE THE TRANSFER OF THE PROCUREMENT AND MANAGEMENT OF ENGINEERING AND CONSTRUCTION SERVICES FOR THE LAKE LANSING WATER LEVEL CONTROL STRUCTURE PROJECT TO THE INGHAM COUNTY ROAD DEPARTMENT being considered by the County Finances Committee tonight.

1. Delete "and the development of the project assessment plan" from the 5th Whereas clause.
2. Add the following Whereas clause after the current 5th Whereas clause:
"WHEREAS, the Board of Commissioners and the Lake Lansing Property Owners Association are interested in exploring options for creating a Lake Improvement Board to develop the assessment plan, and"
3. Add the following Whereas clause after the current 6th Whereas clause:
"WHEREAS, the Lake Lansing Property Owners Association has requested that an Owners Representative Engineering Firm be included in the contracting for design and construction of the Lake Lansing Water Level Control Structure Project, and"
4. Delete "and the development of the project assessment plan" from the 1st BE IT FURTHER RESOLVED.
5. Add the following resolution after the 1st BE IT FURTHER RESOLVED:
"BE IT FURTHER RESOLVED, that the Board of Commissioners will consider options for creation of a Lake Improvement Board for Lake Lansing to develop the project assessment plan among other possible duties."
6. Add the following after "all eligible project expenditures" in the last BE IT FURTHER RESOLVED:
"not covered by other sources of funding such as appropriations or grants" to then read:
"BE IT FURTHER RESOLVED, that a Lake Lansing Water Level Control Structure project fund will be established utilizing \$1,500,000 in non-restricted fund balance reserves, of which, all eligible project expenditures not covered by other sources of funding such as appropriations or grants shall be reimbursed through project assessments."

We look forward to working with you and the Road Department as this project progresses.

Cc:

Senator Sam Singh

Representative Penelope Tsernoglou

Drain Commissioner Pat Lindemann

Deputy Drain Comm. Paul Pratt

Commissioner Simar Pawar

Commissioner Robert Pena

Commissioner Irene Cahill

Commissioner Chris Trubac

Commissioner Victor Celentino

Commissioner Karla Ruest

Commissioner Monica Schafer

Comptroller Gregg Todd

APRIL 3, 2024 FINANCE AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Controller's Office recommends approval of the following resolutions:

1. **Community Mental Health Authority** – *Resolution to Authorize a Contract with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and Treatment Services at the Ingham County Jail*

This resolution authorizes the 2024 contract with CMH for the Correctional Assessment and Treatment Services (CATS) at the Ingham County Jail. This contract, funded through Justice Millage funds, is in the amount of \$815,130 and includes funding for three full-time mental health therapists, one full-time nurse case manager, one full-time mental health secretary, a full-time program manager, and a peer recovery coach.

See memo for details.

2. **Sheriff's Office** – *Resolution to Authorize a Renewal of a Three-Year Contract Agreement with the Michigan State Police and Saginaw County for Participation in the Statewide Records Management System*

This resolution authorizes a three-year contract renewal with MSP and Saginaw County for participation in the Statewide Records Management System (SRMS). SRMS provides Law Enforcement with the tools and information needed, which includes the following:

- A records management system for the recording of any police contact with individuals within the Ingham County jurisdiction.
- A Jail management system for tracking incarcerated individuals through the criminal justice system.
- Ability to receive and share information from other Michigan agencies within the Statewide Records Management platform.

Funding for the three-year \$102,350 cost is available in the IT Equipment-Maintenance Loft budget.

See memo for details.

- 3a. **Elder Services Millage** - *Resolution to Authorize a Contract with Williamston Area Senior Center for the Purchase of a New Facility*

This resolution authorizes a contract with the Williamston Area Senior Center in an amount not to exceed \$750,000 from the fund balance of the Elder Services Millage to support the Williamston Area Senior Center's purchase and renovation of a new facility.

- 3b. **Elder Services Millage** - *Resolution to Authorize a Contract with Stockbridge Area Senior Center*

This resolution authorizes a contract with Stockbridge Area Senior Center not to exceed \$87,464 from the fund balance of the Elder Services Millage to stabilize the core expenditures of the new Stockbridge Area Senior Center—a) the personnel costs of a small part-time staff and, b) the essential non-personnel costs—the legal, health, safety, and best practice requirements for operating the Center.

4a. Parks Department - Resolution to Authorize Contracts for Trails and Parks Millage Round 8 Applications

This resolution authorizes 18 contracts for Trails and Parks Millage projects, totaling over \$9.8 million. The resolution also contains a spending plan, with funds to be distributed beginning in 2028, assuming renewal of the millage in 2026.

4b. Parks Department - Resolution to Authorize Line Item Transfers for City of Lansing Trails and Parks Millage Projects

This resolution authorizes line item transfers and contract extensions for several Trails and Parks Millage projects in the City of Lansing. The resolution also authorizes a transfer of funds to a new, previously unapproved project. As this is outside the County's typical process for approving new Trails and Parks Millage contracts, it is recommended that the County develop a policy for dealing with such requests when they arise in the future.

4c. Parks Department - Resolution to Authorize Line Item Transfers for Meridian Township Trails and Parks Millage Projects

This resolution authorizes line item transfers and contract extensions for several Trails and Parks Millage projects in Meridian Township.

5a. Health Department - Resolution to Authorize a New Pharmacy Services Agreement with Meijer, Inc. to Reflect Changes in Wholesaler and Third-Party Administrator Relationships within the 340B Drug Discount Program

This resolution authorizes entering into a new Pharmacy Services Agreement with Meijer, Inc to reflect changes in wholesaler and third-party administrator relationships within the 340B discount program, effective upon approval. There is no direct financial impact with this resolution.

5b. Health Department - Resolution to Authorize an Agreement with Family Fare LLC for Participation in the 340B Drug Discount Program

This resolution authorizes an agreement with Family Fare, LLC for its participation in the CHC's 340B drug discount program, effective upon approval. This agreement will generate approximately \$450,000 in annual savings.

5c. Health Department - Resolution to Authorize an Agreement with Walmart, Inc. for Participation in the 340B Drug Discount Program

This resolution authorizes entering into a Pharmacy Services Agreement with Walmart, Inc. for its participation in the CHC's 340B drug discount program, effective upon approval. This agreement will generate approximately \$325,000 in annual savings.

6. Clerk's Office – Resolution to Film 2024 County Clerk Public Service Announcements

This resolution authorizes an agreement with Unodeuce Multimedia to provide filing, editing and video production services for the County Clerk to film public service announcements relating to the election law

changes set forth in Proposal 2 of 2022. Although Unodeuce was the high bidder, they are local, and the Clerk has worked with them before and trusts their ability to provide a superior product.

Funding is available in the Clerk's 2024 budget.

See memo for details.

7a. Innovation and Technology Department – Resolution to Approve the Continuation of Dark Fiber from Zayo Group

This resolution approves the extended use of a data circuit robust enough to support the many IT systems that the Public Defender's Office will need at their current location until they move to a new location.

Funding for the \$1,600/month cost to Zayo Group will be supported through the MIDC grant for the Public Defender's Office.

See memo for details.

7b. Innovation and Technology Department – Resolution to Approve the Renewal of Virtual Meeting Software from CDWG

This resolution approves a new contract with CDWG for the County's Zoom account. A contract with CDWG was previously approved through the passage of Resolution #23-570, but an increase in the annual cost requires new approval.

Funding for the additional \$5,048 is available in the IT network fund.

See memo for details.

8a. Facilities Department – Resolution to Authorize a Service Agreement with Accurate Controls Inc., at the Ingham County Justice Complex

This resolution authorizes a service agreement with Accurate Controls Inc., for maintenance of the Ingham County Justice Complex's electronic security system for a three-year term of \$56,508.18.

Funding is available in the Facilities Department's building maintenance budget.

See memo for details.

8b. Facilities Department – Resolution to Authorize a Service Agreement with Trane U.S. Inc., for the Chillers and Roof Top Units at Multiple County Facilities

This resolution authorizes a service agreement with Trane U.S. Inc, for a three-year term to service rooftop chillers on various County buildings. Funding for the \$78,896 agreement is available in the Facilities Department maintenance contractual budget.

See memo for details.

9a. Road Department – Resolution to Authorize Agreements with Alaiedon, Ingham, Leroy, and Wheatfield Townships for the 2024 Local Road Program

This resolution authorizes agreements with Alaiedon, Ingham, Leroy, and Wheatfield Townships for the 2024 Local Road Program. Total match from the Road Department is \$151,075, which is available in the 2024 Road Fund Budget.

See memo for details.

9b. Road Department – Resolution to Authorize Agreements with the City of Leslie, City of Mason, and the City of Williamston for the 2024 Pavement Marking Program

This resolution authorizes agreements with the Cities of Leslie, Mason, and Williamston for the 2024 Pavement Marking Program in the following amounts:

City of Leslie:	\$3,149.20
City of Mason:	\$5,146.56
City of Williamston:	\$2,815.00

See memo for details.

9c. Road Department – Resolution to Authorize a Bituminous Pavement Agreement with Okemos Grand Reserve, LLC for Extending the Paved Limits of Powell Road

This resolution authorizes an agreement with Okemos Grand Reserve, LLC to extend the paved limits of Powell Road by an additional 730' within two years for their new development. Okemos Grand Reserve, LLC has provided an escrow deposit in the amount of \$130,478.82 to guarantee the completion of the Powell Road paving.

See memo for details.

9d. Road Department – Resolution to Authorize an Addition to the Road Department 2024 Capital Improvement Projects to Purchase an Excavator

This resolution adds the purchase of an excavator to the Road Department's 2024 CIP. Funding for the \$264,289.09 purchase of the excavator will come from the agreement with Consumer's Energy, with will contribute \$6mil in funding over two years for the Road Department to remove abandoned gas lines from under County roads.

See memo for details.

10. Equalization/Tax Mapping – Resolution to Adopt the 2024 County Equalization Report as Submitted with the Accompanying Statements (To be Distributed at Meeting)

This resolution adopts the 2024 County Equalization Report as submitted by Equalization Director.

Agenda Item 1

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Gregg Todd, Controller
DATE: March 19, 2024
SUBJECT: Resolution to Authorize a Contract with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and Treatment Services at the Ingham County Jail

For the meeting agenda of March 28

BACKGROUND

On August 7, 2018, Ingham County voters approved the Justice Millage. In addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons.”

Beginning in January 2019, the Board of Commissioners has allocated funding to Community Mental Health (CMH) for Correctional Assessment and Treatment Services (CATS). This resolution would approve a contract to continue current services into the 2024 calendar year.

The contract will include funding for three full time mental health therapists, one full time nurse case manager, one full time mental health secretary, a full time program manager and a peer recovery coach.

ALTERNATIVES

There are many beneficial services and programs that could qualify under the millage language to treat substance addictions, mental illness, and reduce recidivism. CMH has been allocated Justice Millage funding for CATS programming at the Jail since 2019.

FINANCIAL IMPACT

Continuation of the current services provided by this contract will total \$815,130 in 2024, to be paid from proceeds of the Justice Millage.

OTHER CONSIDERATIONS

A total of \$6,565,738 is budgeted in Justice Millage programming funds, including, in addition to this contract, funding for Community Based Programs, Ingham County Sheriff’s Office/Jail Programming, two Corrections Deputies to assist in facilitating inmate programming and a portion of the Inmate Programming Coordinator, the Ingham County Health Department Pathways to Care Program, a Pretrial Services Clerk and a Pretrial Services Investigator.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON, AND INGHAM COUNTIES FOR CORRECTIONAL ASSESSMENT AND TREATMENT SERVICES AT THE INGHAM COUNTY JAIL

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, in addition to providing funding for a new Justice Complex, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the 2024 Budget includes \$815,130 to contract with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and Treatment Services at the Ingham County Jail; and

WHEREAS, these services will include three full-time mental health therapists, one full-time nurse case manager, one full-time mental health secretary, a full-time program manager, and a peer recovery coach.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$815,130 with the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and Treatment Services at the Ingham County Jail for the period of January 1, 2024 through December 31, 2024.

BE IT FURTHER RESOLVED, that funds for this contract will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

Agenda Item 2

TO: Board of Commissioners Law & Courts Committee and Finance Committee

FROM: Sergeant Steven Pirochta 5382

DATE: March 14, 2024

SUBJECT: Renewal of the Statewide Records Management (SRMS) Contract
For the meeting agenda of March 28, 2024

BACKGROUND

Law Enforcement requires the use of a Records Management System to maintain records of a multitude of documents and records relating to the Law Enforcement Services provided. The Ingham County Sheriff's Office has maintained an ongoing contract with the Michigan State Police since 2017 for the use of the Statewide Records Management System (SRMS). This system provides Law Enforcement and Correctional staff with the necessary platform to successfully discharge the duties required while maintaining accurate records of these duties. The Statewide Records Management System provides Law Enforcement with the tools and information needed, which includes the following.

- A records management system for the recording of any police contact with individuals within the Ingham County jurisdiction.
- A Jail management system for tracking incarcerated individuals through the criminal justice system.
- Ability to receive and share information from other Michigan agencies within the Statewide Records Management platform.

ALTERNATIVES

Alternative Records Management Systems have not been researched, as this is a renewal of a previously approved contract between the Ingham County Sheriff's Office and the Michigan State Police.

FINANCIAL IMPACT

This request will be funded through the Ingham County IT Equipment-Maintenance Loft account #636-25820-932050, in the amount of \$34,250 per year for the duration of the three-year contract. The total amount of the contract will be \$102,350.

STRATEGIC PLANNING IMPACT

This resolution will provide the Ingham County Sheriff's Office with a necessary Records Management Platform to continue to serve the Community it represents.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution for the renewal of the contract between the Ingham County Sheriff's Office and the Michigan State Police for use of the Statewide Records Management System (SRMS) for a period of 3-years.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A RENEWAL OF A THREE-YEAR CONTRACT AGREEMENT WITH THE MICHIGAN STATE POLICE AND SAGINAW COUNTY FOR PARTICIPATION IN THE STATEWIDE RECORDS MANAGEMENT SYSTEM

WHEREAS, the Ingham County Sheriff's Office wishes to renew the three-year contract agreement with the Michigan State Police (MSP) for the Statewide Records Management System (SRMS); and

WHEREAS, the Ingham County Sheriff's Office initially contracted with the MSP for the Statewide Records Management System in 2017 and renewed in 2020; and

WHEREAS, the SRMS allows for data exchange between all public safety agencies within the State of Michigan who decided to participate; and

WHEREAS, the SRMS incorporates a Jail Records Management System for all jail records as well; and

WHEREAS, Saginaw County is providing remote access to Saginaw County's Information Systems and Services (SCISS) Department for the Records Management System for the Ingham County Sheriff's Office to utilize SRMS which encompasses a Jail Records Management System; and

WHEREAS, the user cost for each sworn officer utilizing SRMS for Law Enforcement Purposes is \$200.00 per year, currently, the total number of sworn officers who will be utilizing the SRMS System for Law Enforcement Purposes is 63 officers; and

WHEREAS, the cost for Jail Records Management is based on the Ingham County Correctional Facilities structural bed count at a cost of \$50.00 per structural bed which currently is a count of 429 structural beds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into a contract with the Michigan State Police and Saginaw County for the Statewide Records Management System for the period of October 1, 2023 through September 30, 2026 for an annual contract cost not to exceed \$34,250 (64 users x \$200.00 = \$12,800 plus 429 structural beds x \$50.00 = \$21,450 for a total of \$34,250), funds for this purpose will come from the IT Equipment-Maintenance Loft account, #636-25820-932050.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: March 19, 2024

SUBJECT: Resolution to Authorize a Contract with Williamston Area Senior Center

BACKGROUND

This resolution authorizes a contract with Williamston Area Senior Center for the purchase of a new facility. Further details are included in the attached proposal.

ALTERNATIVES

Williamston Area Senior Center could seek other sources of funding to purchase the new facility, however they may lose out on their preferred location. Additionally, the facility they are currently occupying is not ideal for seniors.

FINANCIAL IMPACT

The contract will not exceed \$750,000 which will come from the Fund Balance of the Elder Services Millage.

OTHER CONSIDERATIONS

Currently Ingham County contracts with Tri-County Office on Aging for the Elder Services Millage. There is not a formal process in place to consider other requests, and the Board of Commissioners may consider establishing such a process.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

November 1, 2023

Ingham County Board of Commissioners
341 S. Jefferson St.
Mason, MI 48854

Dear Ingham County Board of Commissioners,

The Williamston Area Senior Center (WASC) would like to be considered for funding to help with the purchase of a new building for the northeast Ingham County region that we support. Our commitment to provide critical services to the seniors in our region is limited due to the size of our current facility.

Our vision for the future is to repurpose and renovate the Merindorf Meats building in Williamston, located at 500 Williamston Ctr. Rd, Williamston, MI 48895. The main building is 8544 sq. ft., it sits on 7.159 acres of land, and it also has a 1200 sq. ft. storage building.

This proposed building and land would allow us to expand the critical services we provide; in addition, we could reach a greater potential number of the 60 and older seniors living in the surrounding Townships and City of Williamston that we currently support.

Brief History

The WASC was first established in 1992 as a community center for seniors and has been an important staple in the community for over 30 years. Our seniors live independently and come for the daily services and activities we provide. A good share of our seniors have families that are spread across the State and Country, making the WASC vital to their day-to-day living. They come to the WASC to play cards, do puzzles, socialize, have a balanced lunch, and participate in our daily activities, whether that is a craft, exercise, author visit, or a speaker specializing in many of the critical services that are offered in the surrounding Williamston area.

Additional Background

The WASC provides educational, exercise, enrichment, health, and social programs. We serve as a resource for individuals and families needing assistance with medical, housing, and social services. We collaborate with other community agencies, local government, non-profits, and trained professionals to meet the growing needs of our senior population.

The WASC provides these critical services to the greater Williamston area including the City of Williamston, Wheatfield Township, Leroy Township, Locke Township, Williamstown Township, and the Villages of Webberville, and Dansville. The WASC provides opportunities for seniors 60 and older to connect with one another, build friendships, participate in activities, enjoy a balanced meal, and have access to those critical services we provide. Our aging community demographically is made up of over 35% of seniors 60 and older. The 2023 voter registration data shows that there are 5,483 seniors 60 and older living in the Williamston surrounding area. We cannot serve as many of these seniors as we would like due to our limited space. In this new facility we would be able to support a greater number of seniors 60 and older.

We face many challenges in our current facility; our lease expires in July 2025, we currently don't have to pay rent, just our phone bill, but when the lease expires, we may have to pay \$1 per square foot. The main area where we host activities doesn't have enough space (main area is 1400 ft) for our current membership, let alone the expected growth of our membership. The maximum capacity is roughly 55 members, which we have in

attendance regularly. Without a new facility, there is a good chance in two years we may not be able to continue providing services to the seniors in our community.

There are also several safety issues due to the age of the building. First, the parking lot is a disaster. The landlord does not maintain it and it is unsafe with potholes literally everywhere, making it hard for the seniors to maneuver. The handrail coming up to the entrance is not finished. The entrance doors are not handicap accessible, neither are the bathrooms. We are on the 3rd floor of the building with only one elevator for the seniors to use and earlier this year we had problems with the elevator being out of service. A good share of the seniors are not able to walk up the stairs, which means they are turned away. This is also an issue if we have a fire, tornado, or have to call 911 in an emergency as the elevator cannot be used. See attached letter from the NIESA Chief, Michael Yanz.

We are also in the process of evolving our Senior Center name to be more inclusive of the areas that we support, which is 24% of the geographical area of Ingham County. Some names under consideration: Northeast Ingham Senior Center, Seniors of Northeast Ingham County, East Ingham Senior Center, or Ingham Regional Senior Center.

Support

The WASC created a Building Fund account at the Huntington Bank, Williamston several years ago and has encouraged members to donate specifically to that fund when choosing to donate. The fund currently has \$20,997.95.

We have the support of the City of Williamston, Leroy Township, and Wheatfield Township. They provide support through a millage of .25 that covers operational expenses. In addition, in 2024 we will have Williamstown Township and Locke Township adding our millage to their ballots, again to help with operational expenses. Support letters for a new facility from the Townships and City are attached.

We also have the support of the Williamston Area Senior Benefit Fund, who has earmarked up to \$100,000 for new facility furnishings, appliances, and equipment.

We are a dining site with Tri-County Office on Aging and provide TCOA meals Tuesday, Wednesday, and Thursday. Again, due to the limitation of our maximum capacity, we are limited as to how many seniors we can serve meals.

CATA rural services have added us to their route and support our seniors through low-cost transportation.

Overview of the need

With more and more baby boomers entering the senior age, the need for a Senior Center that meets their critical needs is imperative.

This proposed property, with outdoor space, allows us to reach some of the younger seniors that we can't reach today because our current space limits the actual activities that we can offer. For instance, given the outdoor space, we envision we could have pickle ball courts, a new pastime for the younger seniors, and offer more recreational activities. Given the outdoor space our seniors could partner with local daycare facilities to teach the children how to grow a garden. And we could have a pavilion for our monthly outdoor picnics during warm weather. We have a huge need to be able to provide a variety of services simultaneously in different rooms; cards, exercise, presentations, lunch, and those services that require privacy behind a closed door are critical.

The WASC has over 50 local area volunteers that help us provide critical services to enhance and support our seniors.

We strongly believe this would not only benefit the WASC seniors but be an asset for the entire northeast Ingham County community.

Proposed Budget

\$1,180,000	Purchase cost of the Merindorf main building, 7.159 acres of land, and 1200 sq. ft. storage building.
\$256,320	Estimate for renovation costs based on \$30 per sq. ft. on the Merindorf main building.
\$1,436,320	Total Proposed Budget

The WASC is seeking funding to implement our vision to increase our ability to offer and expand critical services to a greater number of seniors 60 and older in our community by having a facility that would allow us to service the northeast Ingham County region.

If you have any questions, please don't hesitate to contact us directly. Thank you so much for your time and consideration.

Sincerely,

Julie Rudd

Julie Rudd
Williamston Area Senior Center, Executive Director
Office: 517-655-5173
Cell: 517-410-9433
Email: wascdirector01@gmail.com

Ann Lemmen

Ann Lemmen
Williamston Area Senior Center, Board of Directors, President
Cell: 517-290-3078
Email: lemmenah@gmail.com

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH WILLIAMSTON AREA SENIOR CENTER
FOR THE PURCHASE OF A NEW FACILITY**

WHEREAS, the Williamston Area Senior Center (WASC) has been a vital resource for seniors in the northeast Ingham County region for over three decades, providing essential services and activities to individuals aged 60 and older; and

WHEREAS, the current facility's limitations, including space constraints, safety concerns, and accessibility issues, hinder the WASC's ability to meet the increasing demands of the senior population it serves; and

WHEREAS, the proposed repurposing and renovation of the Merindorf Meats building, located at 500 Williamston Ctr. Rd, Williamston, MI 48895, presents an opportunity for the WASC to expand its critical services, accommodate a larger membership, and address longstanding infrastructure challenges; and

WHEREAS, the acquisition of the Merindorf Meats building and land, along with necessary renovations, requires financial support beyond the resources currently available to the WASC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with the Williamston Area Senior Center in an amount not to exceed \$750,000 from the fund balance of the Elder Services Millage to support the Williamston Area Senior Center's purchase and renovation of the proposed facility.

BE IT FURTHER RESOLVED, that the Williamston Area Senior Center shall provide regular progress reports to the Ingham County Board of Commissioners, including updates on expenditures, timelines, and any unforeseen challenges encountered during the process.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution, after review and approval as to form by the County Attorney.

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: March 21, 2024

SUBJECT: Resolution to Authorize a Contract with Stockbridge Area Senior Center

BACKGROUND

This resolution authorizes a contract with Stockbridge Area Senior Center to stabilize the core expenditures of the new Stockbridge Area Senior Center—a) the personnel costs of a small part-time staff and, b) the essential non-personnel costs—the legal, health, safety, and best practice requirements for operating the Center. Further details are included in the attached proposal.

ALTERNATIVES

Stockbridge Area Senior Center could seek other sources of funding to support operations.

FINANCIAL IMPACT

The contract will not exceed \$87,464 which will come from the Fund Balance of the Elder Services Millage.

<u>POSITION</u>	<u>HRS/WK</u>	<u>RATE/HR</u>	<u>BENEFITS</u>	<u>AMOUNT/YR.</u>
<u>PERSONNEL</u>				
1. DIRECTOR	36	\$20/hr.	@25%	\$34,560
		(\$720/wk.; \$2,880/mo.);	\$8,640	\$43,200
2. MEAL/SITE COORDINATOR	20 hrs./wk.	(10 hrs.@) \$18/hr.;	None	
		\$180/wk.; \$720/mo.;		\$ 8,640
		(10 hrs. @ \$3/hr. paid by TCOA.)	None	
3. BOOKKEEPER	15 hrs./mo.	\$20	None	\$ 3,600
4. ADMIN. ASSISTANT	16/wk.	\$18		
		\$288/wk.; \$1,152/mo.;	None	\$13,824
<u>NON-PERSONNEL</u>				
5. ANNUAL AUDIT				\$ 5,000
6. HEALTH DEPT LICENSING				\$ 700
7. UTILITIES				\$ 5,000
8. INSURANCE				\$ 1,500
9. FIDUCIARY STIPEND until SASC'S own 501c3 status is approved				\$ 6,000
<u>TOTAL</u>				\$87,464

OTHER CONSIDERATIONS

Currently Ingham County contracts with Tri-County Office on Aging for the Elder Services Millage. There is not a formal process in place to consider other requests, and the Board of Commissioners may consider establishing such a process.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Agenda Item 3b

To: Becky Bennett for Members of the Ingham County Board of Commissioners
Cc: Jared Cypher
Date: September 6, 2023
Subject: Request for Funding
From: Stockbridge Area Senior Center Board of Directors
Heather Armstrong, President of the Board

Attached, please find a two-page request for funding, a brief background of the Stockbridge Area Senior Center, the achievements thus far, a statement of the funding requested and how it will be used and one addendum.

We are happy to respond to any questions you may have about this request.

Please feel free to contact:
Heather Armstrong-President
Stockbridge Area Senior Center Board of Directors
Stockbridge Village Clerk
Heather.Armstrong109@gmail.com
c 734-260-1579

Virginia Rezmierski, Ph.D.
Retired Professor, School Public Policy, University of Michigan
Volunteer-Community Organizer and Facilitator
Board Member-Stockbridge Area Senior Center Board of Directors
ver@umich.edu
734-971-6221

REQUEST

The Stockbridge Area Senior Center (SASC) Board of Directors requests funding from the 2023 distribution of the Ingham County Elder Persons Services Millage to support the Center’s work, planning, coordinating, evaluating, and providing activities and services to persons over the age of 60 years in the Stockbridge Service Area. The proposal also requests that the Stockbridge Area Senior Center be approved to receive similar funding as part of the annual distribution of the Ingham County Elder Persons Services Millage in future years.

This request is made specifically to stabilize the core expenditures of the new Stockbridge Area Senior Center—a) the personnel costs of a small part-time staff and, b) the essential non-personnel costs—the legal, health, safety, and best practice requirements for operating the Center. Program costs for classes, speakers, social events, daily exercise, arts and craft activities, musical events, games, information services, and recreational activities will be supported through membership fees, corporate and individual donations, community in-kind contributions, volunteer leadership and support, and annual fundraisers.

The Board is committed to growing volunteer leadership, community awareness and support, and SASC membership rather than building a large professional staff. It is also committed to operating at a high professional standard using evidence-based evaluation and goal-based programming for its operations towards financial sustainability. Its primary goal is to provide senior persons access to free or low-cost activities and services to meet social, mental, nutritional, educational and health needs of area seniors.

BACKGROUND

In 2019 a Stockbridge community team (FOCL)-Faith and Other Community Leaders, was formed to identify needed priority services to make Stockbridge a healthier community. Four priorities were identified, among them, “Providing Access to Services and Activities for Seniors.” The Stockbridge service area is larger than the Stockbridge Village. It includes a population of approximately 18,000 residents, (latest US Census.) Within that area are approximately 3,500-5,000 seniors over 60 years of age. Given the location (rural), the population-density (low), the poverty level (approximately 24%), and the size of this aging population (5,000) the services that a senior center provides are enormously important to the mental and physical wellness of the residents. Additionally, in 2021 the US Human Resource and Services Administration (HRSA) designated this area, “mental health and medically underserved.” In 2020, M. Owen-then director of the Tri-County Agency on Aging, indicated that only 184 people in this area received special senior services from the agency beyond “Meals-On-Wheels”. She stated the need for, and desire for, the agency to serve many more seniors in this rural area.

The Stockbridge Area Senior Center (SASC) was established in 2021 through the cooperation of the Stockbridge Township-providing space and renovation of a building, the Chelsea Senior Center-acting as fiduciary agent, and the Michigan Health Endowment Fund-through a generous two-year grant for staffing and equipping the Center. The Center opened to members in 2022. SASC provides much needed, perhaps even critical, services to residents of six Michigan townships—Stockbridge, White Oak, Bunkerhill, Henrietta, Waterloo, and Unadilla. These townships are within 5-9 miles of the SASC and are the rural extensions and intersection of low population-density and low-income areas of the Ingham, Jackson, Livingston, and Washtenaw counties. Being in 4 counties, the area is often overlooked during funding allocations.

CURRENT STATUS AND ACHIEVEMENTS

Getting a Senior Center started is one goal. However, creating the financial foundation for a sustainable organization is even more important. With help from the Chelsea Senior Center administrators and others, the SASC has survived its start-up bumps and the COVID pandemic and is now on the path to being its own 501c3 and a tremendous and thriving asset to the Stockbridge Service Area and community. The SASC has:

- 1) surpassed its first-year membership goal of 50. As of July, 2023 membership was nearing 120;
- 2) identified and worked out its first-year leadership issues and survived COVID's effects on programs. With help, the SASC Board members have learned how to best serve the organization, leadership has grown, and the distinction between administration and Board leadership has been clarified;
- 3) established and is adhering to a sound organizational structure-supporting programs, budget, and strategic planning; By-Laws, policies, procedures, and an employee handbook have been adopted and are guiding Center operations and personnel.
- 4) surpassed first year projected goals for programs and services. There are now weekly exercise and arts classes and monthly musical and educational events though, as yet, the Center is only open 9:00-2:00 three days and 1 evening per week; Wellness testing is also provided.
- 5) addressed its need for programming space. Stockbridge Township generously renovated and leased space for the program—recently leasing even more activity space as the program grows.

It is amazing what has been accomplished through collaboration, partnership, and hard work in such a short and tumultuous time. The Board is applying to the Board of Commissioners for funding from the Ingham County Elder Persons Service Millage to help the SASC continue to thrive, serve the growing number of area seniors, respond to demand for more days per week of programs, and obtain financial stability and sustainability.

REQUEST

The growing and successful SASC needs to continue to build its capacity to serve this area's senior population and be self-sustainable. The SASC Board requests funding in the amount of \$87,464 to stabilize the core expenditures of the Center—essential personnel and non-personnel costs to operate the Center. The request is delineated below.

POSITION	HRS/WK	RATE/HR	BENEFITS	AMOUNT/YR.
<u>PERSONNEL</u>				
1. DIRECTOR	36	\$20/hr.	@25%	\$34,560
		(\$720/wk.; \$2,880/mo.);	\$8,640	\$43,200
2. MEAL/SITE COORDINATOR	20 hrs./wk. (10 hrs.@)	\$18/hr.;	None	\$ 8,640
		\$180/wk.; \$720/mo.;		
		(10 hrs. @ \$3/hr. paid by TCOA.)	None	
3. BOOKKEEPER	15 hrs./mo.	\$20	None	\$ 3,600
4. ADMIN. ASSISTANT	16/wk.	\$18		
		\$288/wk.; \$1,152/mo.;	None	\$13,824
<u>NON-PERSONNEL</u>				
5. ANNUAL AUDIT				\$ 5,000
6. HEALTH DEPT LICENSING				\$ 700
7. UTILITIES				\$ 5,000
8. INSURANCE				\$ 1,500
9. FIDUCIARY STIPEND until SASC'S own 501c3 status is approved				\$ 6,000
TOTAL				\$87,464

ADDENDUM

Isolation, loneliness, lack of transportation, and poverty all affect the mental and physical health of seniors.

“Loneliness is a common source of distress, suffering and impaired quality of life for adults older than 60 and is a predictor of functional decline and death according to a 2012 study. According to the same study, health outcomes in older adults may be improved by promoting social engagement and helping maintain interpersonal relationships.” (2010 AARP Research Survey)

The need for socialization, exercise, intellectual stimulation, information, friends, fun, nutritious meals, transportation, and human interaction is essential and cannot be underestimated for the wellness of this population. One SASC member wrote:

“I feel like I’ve found a new family. I feel loved and appreciated. It’s fun doing the classes. It’s fun having lunch with others. It’s just plain fun! I never feel old here.”

SASC has identified five critical short and long-term goals, yet to be met, that will help establish additional capacity—capacity to put the SASC on stable financial grounds and to distribute the workload so as to not burn-out the current Board and Program Leadership personnel. They are:

- 1) DEVELOP ANNUAL DONATIONS AND GIFTS (financial): Establish a robust list of committed Center supporters. Work is underway to solicit legacy donations, annual corporate and private financial commitments, and inclusion in local millage. This goal requires tireless communication and solicitations for the SASC to gain a steady and growing stream of financial support.
- 2) BUILD THE CAPACITY OF OTHER SERVICE ORGANIZATIONS TO PARTNER (in-kind): Identify a network of service organizations willing to provide collaborative services to the SASC and establish those partnerships in clearly articulated agreements.
- 3) SECURE FINANCIAL COMMITMENTS FROM TOWNSHIPS: Establish financial annual commitments from the 6 townships. Whereas Stockbridge Township has already demonstrated tremendous commitment to the SASC, the other townships in this service area have yet to commit their financial support. As the number of SASC memberships from these townships grow, an articulated financial support agreement will be obtained.
- 4) ENSURE TRANSPORTATION SERVICES: Establish and grow collaborations for critically needed transportation resources. At the present time services are spotty and unreliable. More robust services are very important in this rural area to help individual members keep health appointments and to extend Center programs.
- 5) AGGRESSIVELY INCREASE ADVERTISING AND PROMOTION: Create and implement a strategic plan for promotion of SASC’s services, programs, and events. Information is spreading rapidly regarding the benefits of membership in the Center. Memberships surpassed 100 in less than one year since SASC opened. Outreach is critical to attract new members in this low population density service area. To be effective and reach self-sustainability, SASC will engage community partners and members in this work.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH STOCKBRIDGE AREA SENIOR CENTER
FOR OPERATING EXPENSES**

WHEREAS, in 2019, a Stockbridge community team known as FOCL (Faith and Other Community Leaders) was formed to identify priority services aimed at enhancing the overall health and well-being of the Stockbridge community; and

WHEREAS, among the identified priorities was the crucial need for "Providing Access to Services and Activities for Seniors," recognizing the significance of catering to the senior population within the Stockbridge service area; and

WHEREAS, the Stockbridge service area encompasses a population of approximately 18,000 residents, as per the latest US Census data, with an estimated 3,500-5,000 seniors aged over 60 years, thus emphasizing the substantial need for services tailored to the aging demographic; and

WHEREAS, the rural nature of the Stockbridge service area, coupled with its low population density, a poverty level of approximately 24%, and a significant aging population, highlights the critical importance of services provided by a senior center in promoting the mental and physical wellness of its residents; and

WHEREAS, in 2021, the US Human Resource and Services Administration (HRSA) designated this area as "mental health and medically underserved," further underscoring the necessity for accessible and comprehensive services for the senior population; and

WHEREAS, in 2020, M. Owen, then-director of the Tri-County Agency on Aging, highlighted that only 184 individuals in this area received specialized senior services beyond "Meals-On-Wheels," indicating a significant gap in service provision and a pressing need for expanded support for seniors in this rural region; and

WHEREAS, the establishment of the Stockbridge Area Senior Center (SASC) in 2021, through the collaborative efforts of Stockbridge Township, the Chelsea Senior Center, and the Michigan Health Endowment Fund, marked a significant milestone in addressing the needs of seniors within the community; and

WHEREAS, the SASC, since its inception in 2022, has been providing essential and critical services to residents of six Michigan townships, namely Stockbridge, White Oak, Bunkerhill, Henrietta, Waterloo, and Unadilla, which serve as rural extensions intersecting low population-density and low-income areas across Ingham, Jackson, Livingston, and Washtenaw counties; and

WHEREAS, despite its regional significance and vital role in serving a diverse and underserved population, the Stockbridge Area Senior Center often faces challenges in securing adequate funding and resources due to its location spanning multiple counties and being overlooked during traditional funding allocations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one-year contract, effective upon execution not to exceed \$87,464 to stabilize the core expenditures of the Stockbridge Area Senior Center and ensure the continued operation and sustainability of the Center, as follows:

<u>POSITION</u>	<u>HRS/WK</u>	<u>RATE/HR</u>	<u>BENEFITS</u>	<u>AMOUNT/YR.</u>
<u>PERSONNEL</u>				
1. DIRECTOR	36	\$20/hr.	@25%	\$34,560
		(\$720/wk.; \$2,880/mo.);	\$8,640	\$43,200
2. MEAL/SITE COORDINATOR	20 hrs./wk. (10 hrs.@)	\$18/hr.;	None	
		\$180/wk.; \$720/mo.;		\$ 8,640
		(10 hrs. @ \$3/hr. paid by TCOA.)	None	
3. BOOKKEEPER	15 hrs./mo.	\$20	None	\$ 3,600
4. ADMIN. ASSISTANT	16/wk.	\$18		
		\$288/wk.; \$1,152/mo.;	None	\$13,824
<u>NON-PERSONNEL</u>				
5. ANNUAL AUDIT				\$ 5,000
6. HEALTH DEPT LICENSING				\$ 700
7. UTILITIES				\$ 5,000
8. INSURANCE				\$ 1,500
9. FIDUCIARY STIPEND until SASC'S own 501c3 status is approved				\$ 6,000
<u>TOTAL</u>				\$87,464

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution, after review and approval as to form by the County Attorney.

Agenda Item 4a

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: March 19, 2024
SUBJECT: Ingham County Trails and Park Millage Eighth Round Applications
 For the meeting agenda of April 1, 2024 Human Services and April 3, 2024 Finance

BACKGROUND

Board of Commissioners Resolution #22-608 approved an eighth round of applications and approved the scoring/ranking criteria for the Trails and Parks Program Millage Application. Following the directives of the Board of Commissioners, the Park Commission reviewed the 18 applications that were received from Aurelius Township (1), Village of Dansville (1), City of East Lansing (1), Ingham County (6), City of Lansing/FLRT (1), City of Lansing (2), City of Leslie (1), Meridian Township (1), Multi-jurisdictional (Meridian Township, Williamston Township, City of Williamston) (1), Vevay Township (2), and City of Williamston (1) as summarized below:

Community	Number of applications submitted Round 8	Round 8 Grant Request Amount	Amount of Millage Funds Community Received to Date	% Amount of Millage Received to Date	Total # of Projects awarded Millage Funds	# of Open Projects	# of Closed Projects
Aurelius Township	1	\$199,600	\$27,109.50	6.00%	2	0	2
Village of Dansville	1	\$978,200	\$13,500.00	3.00%	1	1	0
City of East Lansing	1	\$259,500	\$3,557,569.00	7.97%	10	3	7
Ingham County	6	\$3,262,400	\$7,727,839.71	17.32%	14	13	1
City of Lansing/FLRT	1	\$20,000	\$105,000.00	0.24%	5	0	5
City of Lansing	2	\$445,000	\$17,157,215.91	38.46%	36	12	24
City of Leslie	1	\$900,000	\$804,396.00	1.14%	3	2	1
Meridian Township	1	\$1,080,000	\$6,547,000.00	14.68%	17	7	10
Meridian Twp, Williamstown Twp, City of Williamston	1	\$500,000	\$0.00	0.00%	0	0	0
Vevay Township	2	\$1,410,000	\$81,500.00	0.18%	1	1	0
City of Williamston	1	\$800,000	\$264,577.06	0.59%	2	1	1
Totals	18	\$9,854,700	\$36,285,707.18		91	40	51

The Park Commission scored and ranked these applications based off of the approved scoring criteria, site visits and consultant viability reports. The viability reports are included in Exhibit A and the Park Commission’s

scoring is included in Exhibit B, the Parks Department Recommendation Round 8 Distribute Funds included in Exhibit C.

Board of Commissioner Resolution #19-092 states the role of the Park Commission is to receive, evaluate, and rate all proposals, and to forward them for consideration to the Board of Commissioners, in which they will fill out Table A.

FINANCIAL IMPACT

Consideration of the current financial status of the millage, the total requested amount for Round 8 applications is \$9,854,700 and due to the limited pool of dollars left for the life of the millage through 2026, the eighth and final round in this millage cycle for millage applications for communities is expected to be held prior to the next renewal in 2026 contingent on the millage renewing. The application forms and scoring criteria will be reviewed and approved by the Board of Commissioners prior to the eighth round.

Below is the millage status:

Total Millage Collected (2015-2023)	\$33,824,250.17
Total Millage Estimated to Collect (2024-2026)	<u>\$14,506,348.73</u>
TOTAL REVENUE (2015-2026)	\$48,330,598.90
Total Expenditures to Date	\$31,165,893.65
Total Committed Funds to Date	<u>\$20,181,292.05</u>
TOTAL EXPENDITURES / COMMITTED FUNDS	\$51,347,185.70

ALTERNATIVES

Table A in the resolution has two columns that the Board of Commissioners can adjust if they choose by editing the columns labeled “Fund (Yes or No),” “Grant Award Amount” and “Strengths and Weaknesses.”

STRATEGIC PLANNING IMPACT

N/A

OTHER CONSIDERATIONS

The Ingham County Park Commission received, evaluated, and rated all proposals as shown in Exhibit B which was supported with the passage of a motion at their March 11, 2024 meeting.

RECOMMENDATION

The Park Commission suggests adopting the proposed strategy and spending plan for the remaining duration of the millage cycle. To await the next millage renewal in 2026, the funds will be distributed in 2028 as outlined in Exhibit C.

The Park Commission understands their role to receive, evaluate, and rate all proposals. The Board of Commissioners will update Table A in the resolution, “Grant Award Amount,” “Fund (Yes or No)” & “Strengths & Weakness”. Based on the information presented, I respectfully recommend approval of the attached resolution.

Table A:

Applicant	Project	Amount Requested	Grant Award Amount	Fund (Yes or No)	Strengths & Weaknesses
Aurelius Township	Glenna Droscha Community Park (trail extension)	\$199,600			
Village of Dansville	Dansville Park Redevelopment	\$978,200			
City of East Lansing	Northern Tier Trail Extension to Coolidge Road	\$259,500			
Ingham County	Grand River Water Trail (Old English Inn Bridge)	\$250,000			
Ingham County	Lake Lansing Park North - Maintenance Barn	\$302,400			
Ingham County	Lake Lansing Park North - Playground	\$600,000			
Ingham County	Burchfield Park - Playground	\$575,000			
Ingham County	Hawk Island Park, Splash Pad Renovation	\$1,500,000			
Ingham County	Feasibility Study - LLS Carousel Bldg & Trike Track	\$35,000			
City of Lansing/FLRT	Trail Ambassador Coordinator	\$20,000			
City of Lansing	Area Rivers Stewardship	\$45,000			
City of Lansing	River Trail Bridge Relocation (Elm St/Red Cedar River)	\$400,000			
City of Leslie	Trail Continuation Project from 2024	\$900,000			
Meridian Township	Eastern Third Regional Trail, Phase I	\$1,080,000			
Meridian Twp, Williamstown Twp, City of Williamston	Red Cedar River Multi-Jurisdictional Clearing Project	\$500,000			
Vevay Township	Community Park Improvements	\$240,000			
Vevay Township	Hayhoe Trail Extension and Trailhead	\$1,170,000			
City of Williamston	Honor for All Memorial Trail	\$800,000			

Exhibit A: Viability Reports

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

COMMUNITY	APPLICATION	GRANT AMOUNT REQUESTED	LOCAL MATCH	% Local Match	SOURCE OF LOCAL MATCH	TOTAL PROJECT COST	TYPE OF PROJECT	
Aurelius Township	Glenna Droscha Community Park (trail extension)	\$199,600.00	\$32,000.00	13.82%	Twp General Fund	\$231,600.00	Trail	New
Village of Dansville	Dansville Park Redevelopment	\$978,200.00	\$4,900.00	0.50%	DNR Grant?	\$983,100.00	Other	New
City of East Lansing	Northern Tier Trail Extension to Coolidge Road	\$259,500.00	\$590,000.00	69.45%	DNR grant; Donations	\$849,500.00	Trail	New
Ingham County	Grand River Water Trail (Old English Inn Bridge)	\$250,000.00	\$0.00	0.00%		\$250,000.00	Blueway	Rehab/Repair
Ingham County	Lake Lansing Park North - Maintenance Barn	\$302,400.00	\$0.00	0.00%		\$302,400.00	Other	New
Ingham County	Lake Lansing Park North - Playground	\$600,000.00	\$0.00	0.00%		\$600,000.00	Other	Rehab/Repair
Ingham County	Burchfield Park - Playground	\$575,000.00	\$0.00	0.00%		\$575,000.00	Other	Rehab/Repair
Ingham County	Hawk Island Park, Splash Pad Renovation	\$1,500,000.00	\$500,000.00	25.00%	LWCF 2024/25	\$2,000,000.00	Other	Rehab/Repair
Ingham County	Feasibility Study - LLS Carousel Building and Trike Track	\$35,000.00	\$0.00	0.00%		\$35,000.00	Planning & Eng.	N/A
City of Lansing/FLRT	Trail Ambassador Coordinator	\$20,000.00	\$7,500.00	27.27%	FLRT	\$27,500.00	Other	N/A
City of Lansing	Area Rivers Stewardship	\$45,000.00	\$0.00	0.00%	None	\$45,000.00	Blueway	Rehab/Repair
City of Lansing	River Trail Bridge Relocation (Elm St/Red Cedar River)	\$400,000.00	\$117,600.00	22.72%	Lansing Park Millage, others	\$517,600.00	Bridge	Rehab/Repair
City of Leslie	Trail Continuation Project from 2024	\$900,000.00	\$100,000.00	10.00%	City of Leslie	\$1,000,000.00	Trail	New
Meridian Township	Eastern Third Regional Trail, Phase I	\$1,080,000.00	\$120,000.00	10.00%	Meridian Twp; In-kind	\$1,200,000.00	Trail	New
Meridian Twp, Williamstown Twp, City of Williamston	Red Cedar River Multi-Jurisdictional Clearing Project	\$500,000.00	\$50,000.00	9.09%	Meridian Twp	\$550,000.00	Blueway	New
Vevay Township	Community Park Improvements	\$240,000.00	\$50,000.00	17.24%	Township, DNR grant	\$290,000.00	Other	Rehab/Repair
Vevay Township	Hayhoe Trail Extension and Trailhead	\$1,170,000.00	\$30,000.00	2.50%	Township, DNR grant?	\$1,200,000.00	Trail	New
City of Williamston	Honor for All Memorial Trail	\$800,000.00	\$400,000.00	33.33%	In kind, DNR grants?	\$1,200,000.00	Trail	New
TOTAL		\$9,854,700.00	\$2,002,000.00	16.88%		\$11,856,700.00		

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Glenna Droscha Community Park (trail extension) PRIORITY: N/A
 COMMUNITY: Aurelius Township (if multiple projects)
 Application Status: Submitted 5/1/23, Revised 9/26/23
 TYPE of Application: TRAIL NEW
 Contribute < 5% of millage revenue? Yes REVIEWER: Tanya Moore, Spicer Group
 Site Visit Date: 8/10/2023 DATE: 10/13/2023

% / Amount of Millage Received to Date:	%:	0.06%
	\$ Amount:	\$27,109.50

# of Projects awarded Millage Funds:	Total #:	2
	# of Open Projects:	0
	# of Closed Projects:	2
Amount of Local Match tied to all past T&P grants received:		\$27,109.50
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		0
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		\$0.00

PROJECT FUNDING SOURCES:

Millage Funds Requested: \$199,600.00
 Applicant Funds/Match: \$32,000.00
 Total Project Cost: \$231,600.00

BREAKDOWN OF COSTS:

Construction Cost: \$128,000.00
 Design Eng: \$0.00
 Construction Eng: \$0.00
 Other Costs: \$65,000.00
 Contingency: \$38,600.00 30.16%
 TOTAL: \$231,600.00

% Match: 13.82%
 Match Source: Township General Fund

PROJECT DETAILS:

- Project includes 1/2 mile of paved trail and paved parking near the new trail
- Township has a bid quote for the work from Tomco Asphalt, Inc.; quote includes excavation, 6" sand base, 6" ag base, base, 3" asphalt (2 lifts of 1.5"), site restoration
- Estimate year of construction is 2024.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:	0.25 mile	10-feet	Asphalt
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? NO
 Meets ADA Standard? YES
 Is the Project Viable? YES

COMMENTS / CONCERNS:

- Application states 1/2 mile of paved trail, but measurements on Google Earth measures a 1/4 mile loop
- Width of the trail is not stated, but based on the measurement of 15,000 SF on the Tomco quote, and the GE measurement of 0.25 miles, less approximately 2,800 SF for the parking, the width of the trail would equate to approximately 9-feet wide.

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Dansville Park Redevelopment **PRIORITY:** N/A
COMMUNITY: Village of Dansville *(if multiple projects)*
Application Status: Submitted 5/1/23
TYPE of Application: OTHER NEW
Contribute < 5% of millage revenue? Yes **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/10/2023 **DATE:** 10/13/2023, 11/15/23, 12/4/23

% / Amount of Millage Received to Date:	%:	<u>0.03%</u>
	\$ Amount:	<u>\$13,500.00</u>

# of Projects awarded Millage Funds:	Total #:	<u>1</u>
	# of Open Projects:	<u>1</u>
	# of Closed Projects:	<u>0</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$1,500.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>0</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$0.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested:	<u>\$978,200.00</u>	BREAKDOWN OF COSTS:	
Applicant Funds/Match:	<u>\$4,900.00</u>	Construction Cost:	<u>\$710,300.00</u>
Total Project Cost:	<u>\$983,100.00</u>	Design Eng:	<u>\$0.00</u>
		Construction Eng:	<u>\$70,200.00</u>
% Match: <u>0.50%</u>		Other Costs:	<u>\$6,000.00</u>
Match Source: <u>DNR grant (2024 submittal) - \$ (???)</u>		Contingency:	<u>\$196,600.00 27.68%</u>
<u>In-Kind (Village) - Demo - \$4,900</u>		TOTAL:	<u>\$983,100.00</u>

PROJECT DETAILS:

- Project includes basketball courts, pickleball courts, playground, perimeter trail (6-ft wide) and sidewalks, rain garden and other plantings, interpretive signs, picnic tables, grills, and benches
- Retained LAP as prime professional.
- Project support from DDA, Dansville schools, Dansville Ladybugs, Steve Schmidt Memorial Scholarship org.
- Park is adjacent to elementary school, more parking at school (supported by school)

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:	<u>0.25 mile</u>	<u>8-feet</u>	<u>Asphalt/Conc?</u>
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? NO
Meets ADA Standard? YES
Is the Project Viable? YES

COMMENTS / CONCERNS:

- Detailed estimate not provided for verification of cost. Estimate received---need to revise application to match.
- Detailed estimate does not match request amount in application.
- Will the perimeter trail be asphalt or concrete? ~~At 6-foot wide, it is difficult for a contractor to pave asphalt due to lack of proper equipment for that width typically it is preferred to be no less than 8 feet wide with asphalt.~~
- What is the estimate year of construction? 2024
- ~~Wayfinding included should remove this from the scope of work the County will include this in their next round.~~
- Application refers to DNR grant, however this amount is not reflected in the local match amount.

2/15/2024



**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Northern Tier Trail Extension to Coolidge Road **PRIORITY:** N/A
COMMUNITY: City of East Lansing *(if multiple projects)*
Application Status: Submitted 5/1/23, Revised 9/25/23
TYPE of Application: TRAIL NEW
Contribute < 5% of millage revenue? No **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/14/2023 **DATE:** 10/14/2023, 11/15/23

% / Amount of Millage Received to Date:	%:	8.39%
	\$ Amount:	\$3,557,569.00

# of Projects awarded Millage Funds:	Total #:	10
	# of Open Projects:	4
	# of Closed Projects:	6
Amount of Local Match tied to all past T&P grants received:		\$300,000.00
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		1
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		\$300,000.00

PROJECT FUNDING SOURCES:

Millage Funds Requested:	\$259,500.00	BREAKDOWN OF COSTS:	
Applicant Funds/Match:	\$590,000.00	Construction Cost:	\$612,200.00
Total Project Cost:	\$849,500.00	Design Eng:	\$47,200.00
		Construction Eng:	\$47,200.00
% Match: 69.45%		Other Costs:	\$17,000.00
Match Source: DNR Trust Fund (awarded 2022) (\$300,000)		Contingency:	\$125,900.00 20.57%
Donations (committed) (\$290,000)		TOTAL:	\$849,500.00

PROJECT DETAILS:

- Project includes 4,000 LF of new trail, with varying surfaces (asphalt, boardwalk, crushed limestone), interpretive signs, benches, and a set of trash/recycling bins.
- 1,300 LF in Ingham County, remaining amount in Clinton County
- Retained LAP as prime professional.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:	4500 LF	10-feet	Asphalt/stone
Bridge Length:			
Boardwalk:	1300 LF		

Meets AASHTO Standard? YES
Meets ADA Standard? YES
Is the Project Viable? YES

COMMENTS / CONCERNS:

- Correspondence received from Jon Davenport not supporting the project (adjacent resident)---how is public comment (negative feedback) being addressed?
- The application mentions there will be boardwalk, however it is not listed in the detailed estimate.
- The application mentions there will be crushed stone surface, however it is not listed in the detailed estimate.
- The MI Wetlands Viewer shows wetlands on site. How will the design address the trail through the wetlands?
- What is the estimate year of construction? 2025

2/15/2024

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**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Grand River Water Trail - remove Old English Inn Bridge **PRIORITY:** 1
COMMUNITY: Ingham County *(if multiple projects)*
Application Status: Submitted 5/1/23
TYPE of Application: BLUEWAY REHAB/REPAIR
Contribute < 5% of millage revenue? N/A **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/30/2023 **DATE:** 10/14/2023

% / Amount of Millage Received to Date:	%:	<u>18.35%</u>
	\$ Amount:	<u>\$7,782,323.17</u>

# of Projects awarded Millage Funds:	Total #:	<u>14</u>
	# of Open Projects:	<u>14</u>
	# of Closed Projects:	<u>0</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$5,813,000.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>10</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$5,683,400.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested:	<u>\$250,000.00</u>	BREAKDOWN OF COSTS:	
Applicant Funds/Match:	<u>\$0.00</u>	Construction Cost:	<u>\$187,900.00</u>
Total Project Cost:	<u>\$250,000.00</u>	Design Eng:	<u>\$5,700.00</u>
		Construction Eng:	<u>\$9,400.00</u>
% Match: <u>0.0%</u>		Other Costs:	<u>\$10,900.00</u>
Match Source: <u>N/A</u>		Contingency:	<u>\$36,100.00 19.21%</u>
		TOTAL:	<u>\$250,000.00</u>

PROJECT DETAILS:

- Project includes complete removal of the Old English Inn Bridge structure and two middle piers.
- The bridge is estimated to be over 100 years old and is in very poor shape; it creates a safety hazard for paddlers.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:			
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? N/A
Meets ADA Standard? N/A
Is the Project Viable? YES

COMMENTS / CONCERNS:

- The County will need to gain permission (possible temporary access easement) from the adjacent land owners.
Preliminary conversations have been had with property owners on both sides of the river and they seem in favor of the bridge removal.



**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Lake Lansing Park North - Maintenance Barn **PRIORITY:** 2
COMMUNITY: Ingham County *(if multiple projects)*
Application Status: Submitted 5/1/23
TYPE of Application: OTHER NEW
Contribute < 5% of millage revenue? N/A **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/14/2023 **DATE:** 10/14/2023

% / Amount of Millage Received to Date:	%:	<u>18.35%</u>
	\$ Amount:	<u>\$7,782,323.17</u>

# of Projects awarded Millage Funds:	Total #:	<u>14</u>
	# of Open Projects:	<u>14</u>
	# of Closed Projects:	<u>0</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$5,813,000.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>10</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$5,683,400.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested: \$302,400.00
Applicant Funds/Match: \$0.00
Total Project Cost: \$302,400.00

% Match: 0.0%
Match Source: N/A

BREAKDOWN OF COSTS:

Construction Cost: \$256,400.00
Design Eng: \$0.00
Construction Eng: \$0.00
Other Costs: \$6,500.00
Contingency: \$39,500.00 15.41%
TOTAL: \$302,400.00

PROJECT DETAILS:

- Project includes a new maintenance barn at Lake Lansing Park North.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:			
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? N/A
Meets ADA Standard? N/A
Is the Project Viable? YES

COMMENTS / CONCERNS:

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Lake Lansing Park North Playground **PRIORITY:** 3
COMMUNITY: Ingham County *(if multiple projects)*
Application Status: Submitted 5/1/23, Revised 8/9/23
TYPE of Application: OTHER REHAB/REPAIR
Contribute < 5% of millage revenue? N/A **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/14/2023 **DATE:** 10/14/2023

% / Amount of Millage Received to Date:	%:	<u>18.35%</u>
	\$ Amount:	<u>\$7,782,323.17</u>

# of Projects awarded Millage Funds:	Total #:	<u>14</u>
	# of Open Projects:	<u>14</u>
	# of Closed Projects:	<u>0</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$5,813,000.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>10</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$5,683,400.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested:	<u>\$600,000.00</u>	BREAKDOWN OF COSTS:	
Applicant Funds/Match:	<u>\$0.00</u>	Construction Cost:	<u>\$478,020.00</u>
Total Project Cost:	<u>\$600,000.00</u>	Design Eng:	<u>\$47,700.00</u>
		Construction Eng:	<u>\$17,500.00</u>
% Match: 0.0%		Other Costs:	<u>\$0.00</u>
Match Source: N/A		Contingency:	<u>\$56,780.00 11.88%</u>
		TOTAL:	<u>\$600,000.00</u>

PROJECT DETAILS:

- Project includes replacement of the playground equipment, and new park entrance signs at Lake Lansing Parks.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:			
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? N/A
Meets ADA Standard? N/A
Is the Project Viable? YES

COMMENTS / CONCERNS:

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Burchfield Park Playground **PRIORITY:** 4
COMMUNITY: Ingham County *(if multiple projects)*
Application Status: Submitted 5/1/23, Revised 8/9/23
TYPE of Application: OTHER REHAB/REPAIR
Contribute < 5% of millage revenue? N/A **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/14/2023 **DATE:** 10/14/2023

% / Amount of Millage Received to Date:	%:	<u>18.35%</u>
	\$ Amount:	<u>\$7,782,323.17</u>

# of Projects awarded Millage Funds:	Total #:	<u>14</u>
	# of Open Projects:	<u>14</u>
	# of Closed Projects:	<u>0</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$5,813,000.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>10</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$5,683,400.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested: \$575,000.00
Applicant Funds/Match: \$0.00
Total Project Cost: \$575,000.00

% Match: 0.0%
Match Source: N/A

BREAKDOWN OF COSTS:

Construction Cost: \$453,045.00
Design Eng: \$47,700.00
Construction Eng: \$17,500.00
Other Costs: \$0.00
Contingency: \$56,755.00 12.53%
TOTAL: \$575,000.00

PROJECT DETAILS:

- Project includes replacement of the playground equipment, and new park entrance signs at Burchfield Park.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:			
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? N/A
Meets ADA Standard? N/A
Is the Project Viable? YES

COMMENTS / CONCERNS:

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Hawk Island Park - Splash Pad Renovation **PRIORITY:** 5
COMMUNITY: Ingham County *(if multiple projects)*
Application Status: Submitted 5/1/23
TYPE of Application: OTHER REHAB/REPAIR
Contribute < 5% of millage revenue? N/A **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/14/2023 **DATE:** 10/14/2023, 11/15/23

% / Amount of Millage Received to Date:	%:	<u>18.35%</u>
	\$ Amount:	<u>\$7,782,323.17</u>

# of Projects awarded Millage Funds:	Total #:	<u>14</u>
	# of Open Projects:	<u>14</u>
	# of Closed Projects:	<u>0</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$5,813,000.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>10</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$5,683,400.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested: \$1,500,000.00
Applicant Funds/Match: \$500,000.00
Total Project Cost: \$2,000,000.00

BREAKDOWN OF COSTS:

Construction Cost: \$1,576,040.00
Design Eng: \$130,400.00
Construction Eng: \$130,400.00
Other Costs: \$5,000.00
Contingency: \$158,160.00 10.04%
TOTAL: \$2,000,000.00

% Match: 25.0%
Match Source: LWCF Grant (yet to be applied for, est. 2025)

PROJECT DETAILS:

- Project includes renovation and expansion of the existing splash pad.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:			
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? N/A
Meets ADA Standard? N/A
Is the Project Viable? YES

COMMENTS / CONCERNS:

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Lake Lansing Park South - Feasibility Study (Carousel Bldg) **PRIORITY:** 6
COMMUNITY: Ingham County *(if multiple projects)*
Application Status: Submitted 5/1/23
TYPE of Application: PLAN/ENG REHAB/REPAIR
Contribute < 5% of millage revenue? N/A **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/14/2023 **DATE:** 10/14/2023, 11/15/23

% / Amount of Millage Received to Date:	%:	<u>18.35%</u>
	\$ Amount:	<u>\$7,782,323.17</u>

# of Projects awarded Millage Funds:	Total #:	<u>14</u>
	# of Open Projects:	<u>14</u>
	# of Closed Projects:	<u>0</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$5,813,000.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>10</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$5,683,400.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested: \$35,000.00
Applicant Funds/Match: \$0.00
Total Project Cost: \$35,000.00

% Match: 0.0%
Match Source: N/A

BREAKDOWN OF COSTS:

Construction Cost: \$0.00
Design Eng: \$35,000.00
Construction Eng: \$0.00
Other Costs: \$0.00
Contingency: \$0.00 #DIV/0!
TOTAL: \$35,000.00

PROJECT DETAILS:

- Project includes a feasibility study for the Carousel Building and the Trike Track.

<u>Total Trail Dimensions:</u>	<u>LENGTH</u>	<u>WIDTH</u>	<u>SURFACE TYPE</u>
Paved Trail Length:			
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? N/A
Meets ADA Standard? N/A
Is the Project Viable? YES

COMMENTS / CONCERNS:

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Trail Ambassador Coordinator **PRIORITY:** 1
COMMUNITY: City of Lansing / FLRT *(if multiple projects)*
Application Status: Submitted 5/1/23
TYPE of Application: OTHER
Contribute < 5% of millage revenue? N/A **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/14/2023 **DATE:** 10/14/2023

% / Amount of Millage Received to Date:	%:	<u>0.25%</u>
	\$ Amount:	<u>\$105,000.00</u>

# of Projects awarded Millage Funds:	Total #:	<u>5</u>
	# of Open Projects:	<u>0</u>
	# of Closed Projects:	<u>5</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$30,000.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>0</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$0.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested: \$20,000.00
Applicant Funds/Match: \$7,500.00
Total Project Cost: \$27,500.00

BREAKDOWN OF COSTS:

Construction Cost: \$0.00
Design Eng: \$0.00
Construction Eng: \$0.00
Other Costs: \$27,500.00
Contingency: \$0.00 #DIV/0!
TOTAL: \$27,500.00

% Match: 27.27%
Match Source: N/A

PROJECT DETAILS:

- Project includes funding for the Trails Ambassador Coordinator.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:			
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? N/A
Meets ADA Standard? N/A
Is the Project Viable? YES

COMMENTS / CONCERNS:

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Area Rivers Stewardship **PRIORITY:** 1
COMMUNITY: City of Lansing *(if multiple projects)*
Application Status: Submitted 5/1/23
TYPE of Application: BLUEWAY REHAB/REPAIR
Contribute < 5% of millage revenue? No **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/14/2023 **DATE:** 10/14/2023, 11/15/23

% / Amount of Millage Received to Date:	%:	<u>36.74%</u>
	\$ Amount:	<u>\$15,582,890.00</u>

# of Projects awarded Millage Funds:	Total #:	<u>36</u>
	# of Open Projects:	<u>14</u>
	# of Closed Projects:	<u>22</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$6,378,572.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>7</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$3,793,973.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested:	<u>\$45,000.00</u>	BREAKDOWN OF COSTS:	
Applicant Funds/Match:	<u>\$0.00</u>	Construction Cost:	<u>\$29,300.00</u>
Total Project Cost:	<u>\$45,000.00</u>	Design Eng:	<u>\$0.00</u>
		Construction Eng:	<u>\$0.00</u>
% Match:	<u>0.0%</u>	Other Costs:	<u>\$6,700.00</u>
Match Source:	<u>N/A</u>	Contingency:	<u>\$9,000.00 30.72%</u>
		TOTAL:	<u>\$45,000.00</u>

PROJECT DETAILS:

- Project includes equipment for waterways stewardship (river clean-up and maintenance).
 - Partner with Michigan Waterways Stewards (Lansing based).

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:			
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? N/A
Meets ADA Standard? N/A
Is the Project Viable? YES

COMMENTS / CONCERNS:

- City has a draft agreement (in City attorney's office). City would own equipment, but would contract with MI Waterway Stewards for maintenance.



**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: River Trail Bridge Relocation (Elm St/Red Cedar River) **PRIORITY:** 2
COMMUNITY: City of Lansing *(if multiple projects)*
Application Status: Submitted 5/1/23, REVISED 11/9/23
TYPE of Application: BRIDGE REHAB/REPAIR
Contribute < 5% of millage revenue? No **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/14/2023 **DATE:** 10/14/2023, rev 11/10/23, 11/15/23

% / Amount of Millage Received to Date:	%:	<u>36.74%</u>
	\$ Amount:	<u>\$15,582,890.00</u>

# of Projects awarded Millage Funds:	Total #:	<u>36</u>
	# of Open Projects:	<u>14</u>
	# of Closed Projects:	<u>22</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$6,378,572.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>7</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$3,793,973.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested:	<u>\$400,000.00</u>	BREAKDOWN OF COSTS:	
Applicant Funds/Match:	<u>\$117,600.00</u>	Construction Cost:	<u>\$375,000.00</u>
Total Project Cost:	<u>\$517,600.00</u>	Design Eng:	<u>\$18,800.00</u>
		Construction Eng:	<u>\$37,500.00</u>
% Match: <u>22.72%</u>		Other Costs:	<u>\$0.00</u>
Match Source: <u>Lansing Park Millage (\$117,600)</u>		Contingency:	<u>\$86,300.00 23.01%</u>
<u>MDOT Local Bridge FY26 (submit 4/1/2024)</u>		TOTAL:	<u>\$517,600.00</u>

PROJECT DETAILS:

- Project includes rehabilitation of the bridge (CL-12) under Elm Street in conjunction with the reconstruction of the Elm road bridge---bridge will be eliminated and be at grade beneath the bridge structure. The cost includes removal of the existing bridge, railing, and new trail pavement.
 - Estimated year of construction is 2026/2027.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:			
Bridge Length:	<u>245</u>	<u>10</u>	<u>conc/asphalt</u>
Boardwalk:			

Meets AASHTO Standard? N/A
Meets ADA Standard? N/A
Is the Project Viable? YES

COMMENTS / CONCERNS:

- MDOT Local Bridge Program funding will be submitted in April 2024, with award announcements in Dec 2024--- will these funds be applied to the local match? \$5.1 million for vehicle bridge

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Trail Continuation Project from 2024 **PRIORITY:** N/A
COMMUNITY: City of Leslie *(if multiple projects)*
Application Status: Submitted 5/1/23, REVISED 11/7/23
TYPE of Application: TRAIL NEW
Contribute < 5% of millage revenue? Yes **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/10/2023 **DATE:** 10/14/2023, rev 11/10/23

% / Amount of Millage Received to Date:	%:	<u>1.90%</u>
	\$ Amount:	<u>\$804,396.00</u>

# of Projects awarded Millage Funds:	Total #:	<u>3</u>
	# of Open Projects:	<u>2</u>
	# of Closed Projects:	<u>1</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$0.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>0</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$0.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested:	<u>\$900,000.00</u>	BREAKDOWN OF COSTS:	
Applicant Funds/Match:	<u>\$100,000.00</u>	Construction Cost:	<u>\$742,998.65</u>
Total Project Cost:	<u>\$1,000,000.00</u>	Design Eng:	<u>\$41,361.14</u>
		Construction Eng:	<u>\$42,057.39</u>
% Match: <u>10.00%</u>		Other Costs:	<u>\$23,000.00</u>
Match Source: <u>City of Leslie</u>		Contingency:	<u>\$150,582.82</u> <u>20.27%</u>
		TOTAL:	<u>\$1,000,000.00</u>

PROJECT DETAILS:

- Project includes new 10-ft wide paved trail, a bridge, solar lighting, benches, trash bins, and signage.
- Route will connect Leslie Township Hall/Park with the City of Leslie, and schools (in conjunction with previously funded projects by the Ingham County Trails and Parks Millage.
- Estimated construction will take place in late 2024 and early 2025.
- Communication from the Drain Commission office confirms their will be no direct impact to the County Drains.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:	<u>2900 LF</u>	<u>10-feet</u>	<u>Asphalt</u>
Bridge Length:	<u>35 LF</u>	<u>??</u>	
Boardwalk:			

Meets AASHTO Standard? YES
Meets ADA Standard? YES
Is the Project Viable? YES

COMMENTS / CONCERNS:

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Eastern Third Regional Trail, Phase 1 PRIORITY: 1
 COMMUNITY: Meridian Township (if multiple projects)
 Application Status: Submitted 5/1/23, Revised 8/22/23
 TYPE of Application: TRAIL NEW
 Contribute < 5% of millage revenue? No REVIEWER: Tanya Moore, Spicer Group
 Site Visit Date: 8/22/2023 DATE: 10/15/2023, 11/15/23

% / Amount of Millage Received to Date:	%:	13.79%
	\$ Amount:	\$5,847,000.00

# of Projects awarded Millage Funds:	Total #:	17
	# of Open Projects:	7
	# of Closed Projects:	10
Amount of Local Match tied to all past T&P grants received:		\$3,738,000.00
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		3
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		\$2,300,000.00

PROJECT FUNDING SOURCES:

Millage Funds Requested: \$1,080,000.00
 Applicant Funds/Match: \$120,000.00
 Total Project Cost: \$1,200,000.00

% Match: 10.00%
 Match Source: Township (\$90,000)
 Township In-Kind Engineering (\$30,000)

BREAKDOWN OF COSTS:

Construction Cost: \$970,000.00
 Design Eng: \$0.00
 Construction Eng: \$8,000.00
 Other Costs: \$22,000.00
 Contingency: \$200,000.00 20.62%
 TOTAL: \$1,200,000.00

PROJECT DETAILS:

- Project includes new 10-ft wide paved trail (extension of the Hartrick-Okemos Trail) in Consumers Energy ROW.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:	5,700 LF	10-feet	Asphalt
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? YES
 Meets ADA Standard? YES
 Is the Project Viable? YES

COMMENTS / CONCERNS:

- Route will require a lease with Consumers Energy.
- Drain Commission & Road Department were sent notice of the project--any feedback?
- Clarify the path will have a crosswalk at Cliffdale--plans show it ending at sidewalks on either side of the road.
- Clarify how the path will terminate at Tihart Road. ADA ramps-Cliffdale,Tihart; zebra crossing at Cliffdale.
- What is the estimated year of construction? 2025/26
- Consider Trailhead at Tihart for future phase.

2/15/2024

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**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Red Cedar River Clearing (Multi-Jurisdictional) **PRIORITY:** 2
(if multiple projects)

COMMUNITY: Meridian Township (primary), Williamstown Twp & City of Williamston

Application Status: Submitted 5/1/23, Revised 9/27/23

TYPE of Application: BLUEWAY NEW

Contribute < 5% of millage revenue? No **REVIEWER:** Tanya Moore, Spicer Group

Site Visit Date: 8/22/2023 **DATE:** 10/15/2023, 11/15/23

% / Amount of Millage Received to Date:	%:	<u>13.79%</u>
	\$ Amount:	<u>\$5,847,000.00</u>

# of Projects awarded Millage Funds:	Total #:	<u>17</u>
	# of Open Projects:	<u>7</u>
	# of Closed Projects:	<u>10</u>
Amount of Local Match tied to all past T&P grants received:		<u>\$3,738,000.00</u>
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		<u>3</u>
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		<u>\$2,300,000.00</u>

PROJECT FUNDING SOURCES:

Millage Funds Requested:	<u>\$500,000.00</u>	BREAKDOWN OF COSTS:	
Applicant Funds/Match:	<u>\$50,000.00</u>	Construction Cost:	<u>\$180,000.00</u>
Total Project Cost:	<u>\$550,000.00</u>	Design Eng:	<u>\$0.00</u>
		Construction Eng:	<u>\$20,000.00</u>
% Match: <u>9.09%</u>		Other Costs:	<u>\$310,000.00</u>
Match Source: <u>Meridian Township (\$50,000)</u>		Contingency:	<u>\$40,000.00 22.22%</u>
		TOTAL:	<u>\$550,000.00</u>

PROJECT DETAILS:

- Project includes funding to upkeep 18-miles of water trail open and navigable from McCormick Park in Williamston to Hagadorn/Grand River Ave. in Meridian Twp, for a period of up to 3 years using a cooperative effort of local volunteers and licensed contractors.

- \$180,000 or the request will include site amenities such as accessible docks, trash containers, etc. An EZ Dock structure is proposed to be placed at Harris Nature Center and at Wonch Park.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:			
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? N/A

Meets ADA Standard? YES

Is the Project Viable? YES

COMMENTS / CONCERNS:

Goal is to submit for DNR Water Trail Designation

2/15/2024

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**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Community Park Improvements PRIORITY: 1
 COMMUNITY: Vevay Township (if multiple projects)
 Application Status: Submitted 5/1/23, Revised 8/31/23
 TYPE of Application: OTHER REHAB/REPAIR
 Contribute < 5% of millage revenue? Yes REVIEWER: Tanya Moore, Spicer Group
 Site Visit Date: 8/10/2023 DATE: 10/15/2023, 11/15/23, 12/4/23

% / Amount of Millage Received to Date:	%:	0.19%
	\$ Amount:	\$81,500.00

# of Projects awarded Millage Funds:	Total #:	1
	# of Open Projects:	1
	# of Closed Projects:	0
Amount of Local Match tied to all past T&P grants received:		\$3,000.00
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		0
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		\$0.00

PROJECT FUNDING SOURCES:

Millage Funds Requested:	\$240,000.00	BREAKDOWN OF COSTS:	
Applicant Funds/Match:	\$50,000.00	Construction Cost:	\$215,000.00
Total Project Cost:	\$290,000.00	Design Eng:	\$0.00
		Construction Eng:	\$30,000.00
% Match: <u>17.24%</u>		Other Costs:	\$2,000.00
Match Source: <u>Township (\$50,000)</u>		Contingency:	\$43,000.00 20.00%
<u>Rec Passport Grant (Dec 2023?) \$150,000</u>		TOTAL:	\$290,000.00

PROJECT DETAILS:

- Project includes a perimeter path around the park, updated/expanded playground, ~~a new restroom~~, ADA parking spaces, ~~and ADA companion seating at the bleachers~~, ~~electrical upgrades at the pavilion~~, ~~rain garden(s)~~, and benches, ~~shade structure near the playground~~, ~~interpretive signs~~, ~~trash bins~~, and ~~a drinking fountain~~.
- Retained LAP as prime professional.
- Estimated year of construction is 2025.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:	2,400 LF	8-ft	Asphalt/Conc
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? NO
 Meets ADA Standard? YES
 Is the Project Viable? YES

COMMENTS / CONCERNS:

- Application refers to \$150,000 from the DDA, and a DNR Recreation Passport grant applied for in 2023 for \$200,000---the application does not reflect these funds in the local match. For phase 1 only
- ~~Wayfinding included~~ ~~should remove this from the scope of work~~ ~~the County will include this in their next round.~~
- Project in 4 phases, 1=\$290,000, 2=\$290,000, 3=\$550,000, 4=255,000---total cost of request includes all 4 phases.
- Project was amended to only include Phase 1 - \$290,000.
- ~~Detailed estimate provided totals 1,377,100.56~~ ~~did this estimate get flip flopped with trail estimate?~~

2/15/2024

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**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Hayhoe Trail Extension and Trailhead **PRIORITY:** 2
COMMUNITY: Vevay Township *(if multiple projects)*
Application Status: Submitted 5/1/23, Revised 8/31/23
TYPE of Application: TRAIL NEW
Contribute < 5% of millage revenue? Yes **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/10/2023 **DATE:** 10/15/2023, 11/15/23, 12/4/23

% / Amount of Millage Received to Date:	%:	0.19%
	\$ Amount:	\$81,500.00

# of Projects awarded Millage Funds:	Total #:	1
	# of Open Projects:	1
	# of Closed Projects:	0
Amount of Local Match tied to all past T&P grants received:		\$3,000.00
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):		0
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):		\$0.00

PROJECT FUNDING SOURCES:

Millage Funds Requested:	\$1,170,000.00	BREAKDOWN OF COSTS:	
Applicant Funds/Match:	\$30,000.00	Construction Cost:	\$795,000.00
Total Project Cost:	\$1,200,000.00	Design Eng:	\$0.00
% Match: 2.50%		Construction Eng:	\$118,500.00
Match Source: Township (\$30,000)		Other Costs:	\$127,500.00
DNR (20247)		Contingency:	\$159,000.00 20.00%
		TOTAL:	\$1,200,000.00

PROJECT DETAILS:

- Project includes new trail along Eden Road from Kipp Road to the Township Hall, a trailhead parking lot, sidewalks a drinking fountain, bike parking, bike repair station, seating, information kiosk and signage.
- Proposed trail connects to the regional Hayhoe Trail in the City of Mason.
- Retained LAP as prime professional.
- Correspondence on the design in the road ROW has been received by the Road Department. Signal-traffic study
- Estimated year of construction is 2025.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:	0.8 miles	8-ft	Asphalt/Conc
Bridge Length:			
Boardwalk:			

Meets AASHTO Standard? NO
Meets ADA Standard? YES
Is the Project Viable? YES

COMMENTS / CONCERNS:

- Application refers to a DNR grant in 2024 the application does not reflect these funds in the local match.
- Cost breakdown doesn't add up correctly on the budget page of the application.
- Wayfinding included should remove this from the scope of work the County will include this in their next round.
- Detailed estimate provided totals 1,203,563.20 did this estimate get flip flopped with park estimate?

**PROJECT EVALUATION AND VIABILITY REPORT
TRAILS AND PARKS MILLAGE REVIEW
2023 - ROUND 8**

PROJECT: Honor for All Memorial Trail **PRIORITY:** 1
COMMUNITY: City of Williamston *(if multiple projects)*
Application Status: Submitted 5/1/23, Revised 8/31/23
TYPE of Application: TRAIL NEW
Contribute < 5% of millage revenue? Yes **REVIEWER:** Tanya Moore, Spicer Group
Site Visit Date: 8/22/2023 **DATE:** 10/15/2023, 11/15/23, 12/4/23

% / Amount of Millage Received to Date:	%: 0.62%
	\$ Amount: \$264,577.06

# of Projects awarded Millage Funds:	Total #: 2
	# of Open Projects: 1
	# of Closed Projects: 1
Amount of Local Match tied to all past T&P grants received:	\$0.00
# of Projects tied to Other Grant(s) (DNR, MDOT, etc.):	0
Amount of Projects Grants received/applied for (DNR, MDOT, etc.):	\$0.00

PROJECT FUNDING SOURCES:

Millage Funds Requested: \$800,000.00
Applicant Funds/Match: \$400,000.00
Total Project Cost: \$1,200,000.00

% Match: 33.33%
Match Source: In-Kind, Oper & Engineers-earthwork, \$100,000
DNR Grants - \$300,000 (apply in 2024)

BREAKDOWN OF COSTS:

Construction Cost: \$828,000.00
Design Eng: \$103,200.00
Construction Eng: \$103,200.00
Other Costs: \$0.00
Contingency: \$165,600.00 20.00%
TOTAL: \$1,200,000.00

PROJECT DETAILS:

- Project includes new paved trail with some boardwalk, benches, a fishing dock, parking lot, and retaining wall.
- Provides a connection to the elementary school and downtown Williamston and City's looped trail system.
- Retained LAP as prime professional.

Total Trail Dimensions:	LENGTH	WIDTH	SURFACE TYPE
Paved Trail Length:	0.5 miles	10-ft	Asphalt/Conc
Bridge Length:			
Boardwalk:	(2)-20 LF each	14-ft	Wood?

Meets AASHTO Standard? YES
Meets ADA Standard? YES
Is the Project Viable? YES

COMMENTS / CONCERNS:

- Application refers to DNR grants in 2024---the application does not reflect these funds in the local match.
- What is the width of the boardwalks? 14-ft
- Is there a formal agreement (i.e. easement) with the Eagles for use of the property? Have easement on adjacent.
- A detailed estimate was not provided with the application. Provided.
- What is the estimated year of construction? 2026
- ~~Wayfinding included~~ should remove this from the scope of work --- the County will include this in their next round.
- Ex bridge over the river is 7-ft wide---recent bridge inspection by County should consider improvements. future
- Resolution says, "up to \$1,000,000"; request is for \$1,109,600---need clarification. Amended request, see above.

Exhibit B – Park Commission Rating

**PROJECT SCORING SUMMARY - ALPHA ORDER
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Applicant	Project	Project Type		Match	Local Match Amount	Community Priority	Score	Amount Requested	\$\$ Cumulative
Aurelius Township	Glenna Droscha Community Park (trail extension)	TRAIL	NEW	13.82%	\$32,000.00	1	28.17	\$199,600.00	\$199,600.00
Village of Dansville	Dansville Park Redevelopment	OTHER	NEW	0.50%	\$4,900.00	1	30.00	\$978,200.00	\$1,177,800.00
City of East Lansing	Northern Tier Trail Extension to Coolidge Road	TRAIL	NEW	69.45%	\$590,000.00	1	38.83	\$259,500.00	\$1,437,300.00
Ingham County	Grand River Water Trail (Old English Inn Bridge)	BLUEWAY	REHAB/REPAIR	0.00%	\$0.00	1	33.83	\$250,000.00	\$1,687,300.00
Ingham County	Lake Lansing Park North - Maintenance Barn	OTHER	NEW	0.00%	\$0.00	2	17.17	\$302,400.00	\$1,989,700.00
Ingham County	Lake Lansing Park North - Playground	OTHER	REHAB/REPAIR	0.00%	\$0.00	3	17.17	\$600,000.00	\$2,589,700.00
Ingham County	Burchfield Park - Playground	OTHER	REHAB/REPAIR	0.00%	\$0.00	4	17.17	\$575,000.00	\$3,164,700.00
Ingham County	Hawk Island Park - Splash Pad Renovation	OTHER	REHAB/REPAIR	25.00%	\$500,000.00	5	22.17	\$1,500,000.00	\$4,699,700.00
Ingham County	Feasibility Study - LLS Carousel Bldg & Trike Track	OTHER	REHAB/REPAIR	0.00%	\$0.00	6	15.50	\$35,000.00	\$3,199,700.00
City of Lansing / FLRT	Trail Ambassador Coordinator	OTHER	N/A	27.27%	\$7,500.00	1	34.50	\$20,000.00	\$4,719,700.00
City of Lansing	Area Rivers Stewardship	BLUEWAY	REHAB/REPAIR	0.00%	\$0.00	1	32.83	\$45,000.00	\$4,764,700.00
City of Lansing	River Trail Bridge Relocation (Elm St/Red Cedar River)	TRAIL	REHAB/REPAIR	22.72%	\$117,600.00	2	39.50	\$400,000.00	\$5,164,700.00
City of Leslie	Trail Continuation Project from 2024	TRAIL	NEW	10.00%	\$100,000.00	1	40.00	\$900,000.00	\$6,064,700.00
Meridian Township	Eastern Third Regional Trail, Phase I	TRAIL	NEW	10.00%	\$120,000.00	1	31.17	\$1,080,000.00	\$7,144,700.00
Meridian Twp, Williamston Twp, City of Williamston	Red Cedar River Multi-jurisdictional Clearing Project	BLUEWAY	NEW	9.09%	\$50,000.00	2	41.50	\$500,000.00	\$7,644,700.00
Vevay Township	Community Park Improvements	OTHER	REHAB/REPAIR	17.24%	\$50,000.00	1	29.83	\$240,000.00	\$7,884,700.00
Vevay Township	Hayhoe Trail Extension and Trailhead	TRAIL	NEW	2.50%	\$30,000.00	2	44.00	\$1,170,000.00	\$9,054,700.00
City of Williamston	Honor for All Memorial Trail	TRAIL	NEW	33.33%	\$400,000.00	1	38.17	\$800,000.00	\$9,854,700.00
				TOTALS:	\$2,002,000.00			\$9,854,700.00	
					16.88%			83.12%	
							Max. Score =	50.00	

**PROJECT SCORING SUMMARY - SCORING ORDER
TRAILS AND PARKS MILLAGE GRANT APPLICATION
2023 ROUND (Round 8)**

Applicant	Project	Project Type		Match	Local Match Amount	Community Priority	Score	Amount Requested	\$\$ Cumulative
Vevay Township	Hayhoe Trail Extension and Trailhead	TRAIL	NEW	2.50%	\$30,000.00	2	44.00	\$1,170,000.00	\$1,170,000.00
Meridian Twp, Williamston Twp, City of Williamston	Red Cedar River Multi-jurisdictional Clearing Project	BLUEWAY	NEW	9.09%	\$50,000.00	2	41.50	\$500,000.00	\$1,670,000.00
City of Leslie	Trail Continuation Project from 2024	TRAIL	NEW	10.00%	\$100,000.00	1	40.00	\$900,000.00	\$2,570,000.00
City of Lansing	River Trail Bridge Relocation (Elm St/Red Cedar River)	TRAIL	REHAB/REPAIR	22.72%	\$117,600.00	2	39.50	\$400,000.00	\$2,970,000.00
City of East Lansing	Northern Tier Trail Extension to Coolidge Road	TRAIL	NEW	69.45%	\$590,000.00	1	38.83	\$259,500.00	\$3,229,500.00
City of Williamston	Honor for All Memorial Trail	TRAIL	NEW	33.33%	\$400,000.00	1	38.17	\$800,000.00	\$4,029,500.00
City of Lansing / FLRT	Trail Ambassador Coordinator	OTHER	N/A	27.27%	\$7,500.00	1	34.50	\$20,000.00	\$4,049,500.00
Ingham County	Grand River Water Trail (Old English Inn Bridge)	BLUEWAY	REHAB/REPAIR	0.00%	\$0.00	1	33.83	\$250,000.00	\$4,299,500.00
City of Lansing	Area Rivers Stewardship	BLUEWAY	REHAB/REPAIR	0.00%	\$0.00	1	32.83	\$45,000.00	\$4,344,500.00
Meridian Township	Eastern Third Regional Trail, Phase I	TRAIL	NEW	10.00%	\$120,000.00	1	31.17	\$1,080,000.00	\$5,424,500.00
Village of Dansville	Dansville Park Redevelopment	OTHER	NEW	0.50%	\$4,900.00	1	30.00	\$978,200.00	\$6,402,700.00
Vevay Township	Community Park Improvements	OTHER	REHAB/REPAIR	17.24%	\$50,000.00	1	29.83	\$240,000.00	\$6,642,700.00
Aurelius Township	Glenna Droscha Community Park (trail extension)	TRAIL	NEW	13.82%	\$32,000.00	1	28.17	\$199,600.00	\$6,842,300.00
Ingham County	Hawk Island Park - Splash Pad Renovation	OTHER	REHAB/REPAIR	25.00%	\$500,000.00	5	22.17	\$1,500,000.00	\$8,342,300.00
Ingham County	Lake Lansing Park North - Maintenance Barn	OTHER	NEW	0.00%	\$0.00	2	17.17	\$302,400.00	\$8,644,700.00
Ingham County	Lake Lansing Park North - Playground	OTHER	REHAB/REPAIR	0.00%	\$0.00	3	17.17	\$600,000.00	\$9,244,700.00
Ingham County	Burchfield Park - Playground	OTHER	REHAB/REPAIR	0.00%	\$0.00	4	17.17	\$575,000.00	\$9,819,700.00
Ingham County	Feasibility Study - LLS Carousel Bldg & Trike Track	OTHER	REHAB/REPAIR	0.00%	\$0.00	6	15.50	\$35,000.00	\$9,854,700.00

TOTALS: \$2,002,000.00

\$9,854,700.00

*** Refer to project scoring sheets to see optional scoring for this project.*

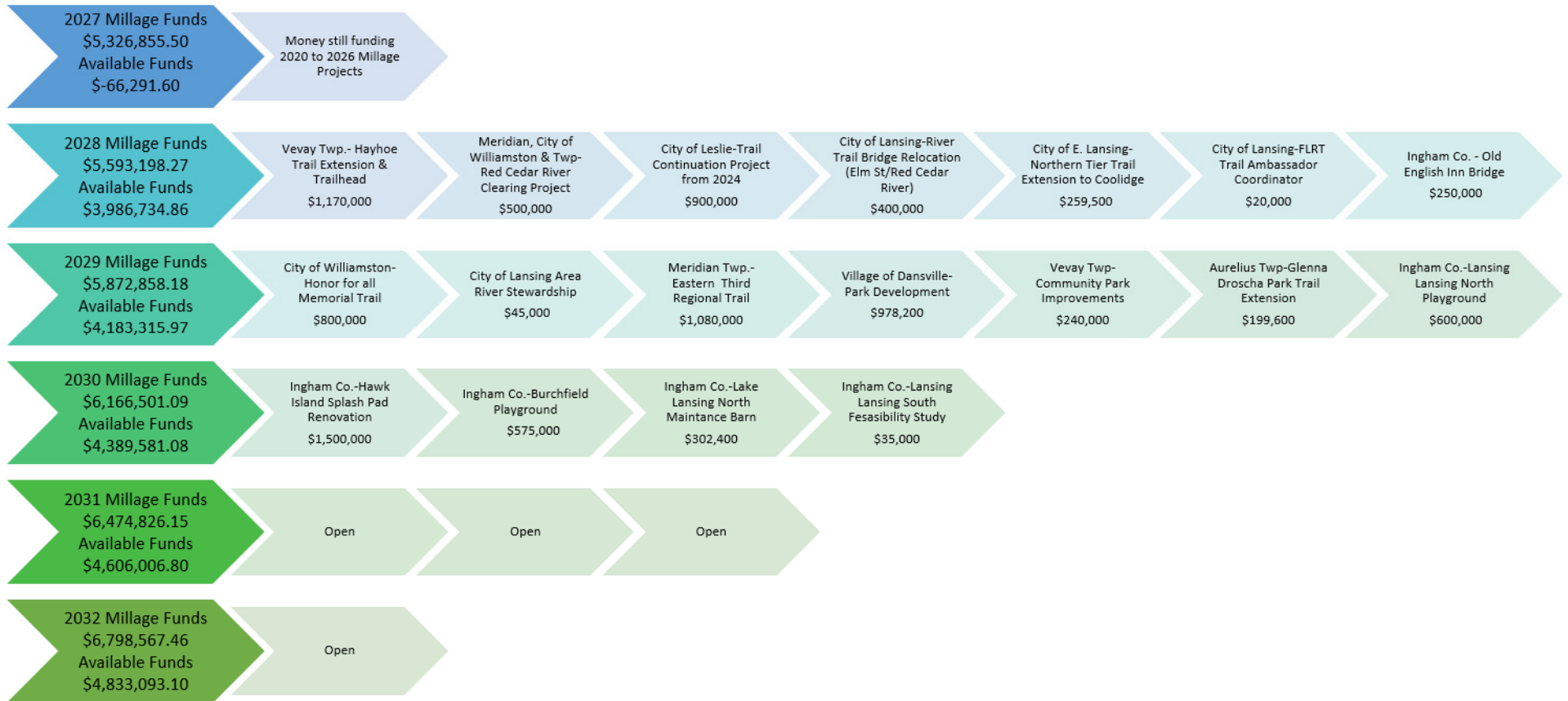
16.88%

83.12%

Max. Score = 50.00

Exhibit C –Round 8 Millage & Distribute Funds

Chart showing example of how Round 8 money will be funded from 2026 to 2032, after the Trails & Parks Millage is renewed in 2026. First available funds in 2028.



Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR TRAILS AND PARKS
MILLAGE ROUND 8 APPLICATIONS**

WHEREAS, Board of Commissioners Resolution #22-608 approved an eighth round of applications and approved the scoring/ranking criteria for the Trails and Parks Program Millage Application; and

WHEREAS, following the directives of the Board of Commissioners, the Park Commission reviewed the 18 applications that were received from Aurelius Township (1), Village of Dansville (1), City of East Lansing (1), Ingham County (6), City of Lansing (3), City of Leslie (1), Meridian Township (1), Multi-jurisdictional (Meridian Township, Williamston Township, City of Williamston) (1), Vevay Township (2), and City of Williamston (1); and

WHEREAS, the role of the Park Commission, as outlined in Board of Commissioner Resolution #19-092, is to receive, evaluate, and rate all proposals, forwarding them, along with primary strengths and weaknesses (see Table A) for each proposal, for consideration to the Board of Commissioners; and

WHEREAS, due to the financial impact of \$9,854,700 from the Trails and Parks Millage Fund Balance for Round 8 applications the Parks Commission and Park Director proposals to distribute funds out in 2028 contingent upon millage renewal, aligning with the current financial status of the millage; and

WHEREAS, in Table A of this resolution, allowing the Board of Commissioners to adjust columns labeled "Fund (Yes or No)", "Grant Award Amount" and "Strengths and Weaknesses"; and

WHEREAS, the Park Commission recommends adopting the proposed strategy and spending plan for the Round 8 Millage, with funds distributed in 2028, contingent upon millage renewal in 2026, as outlined in Exhibit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into contracts with the following entities designated within the below Table A, specifically the columns labeled "Fund (Yes or No)" and "Grant Award Amount," and "Strengths & Weaknesses" as indicated in the resolution.

BE IT FURTHER RESOLVED, the Board of Commissioners approves the proposed strategy and spending plan for the Round 8 Millage, with funds distributed in 2028 as outlined in Exhibit A.

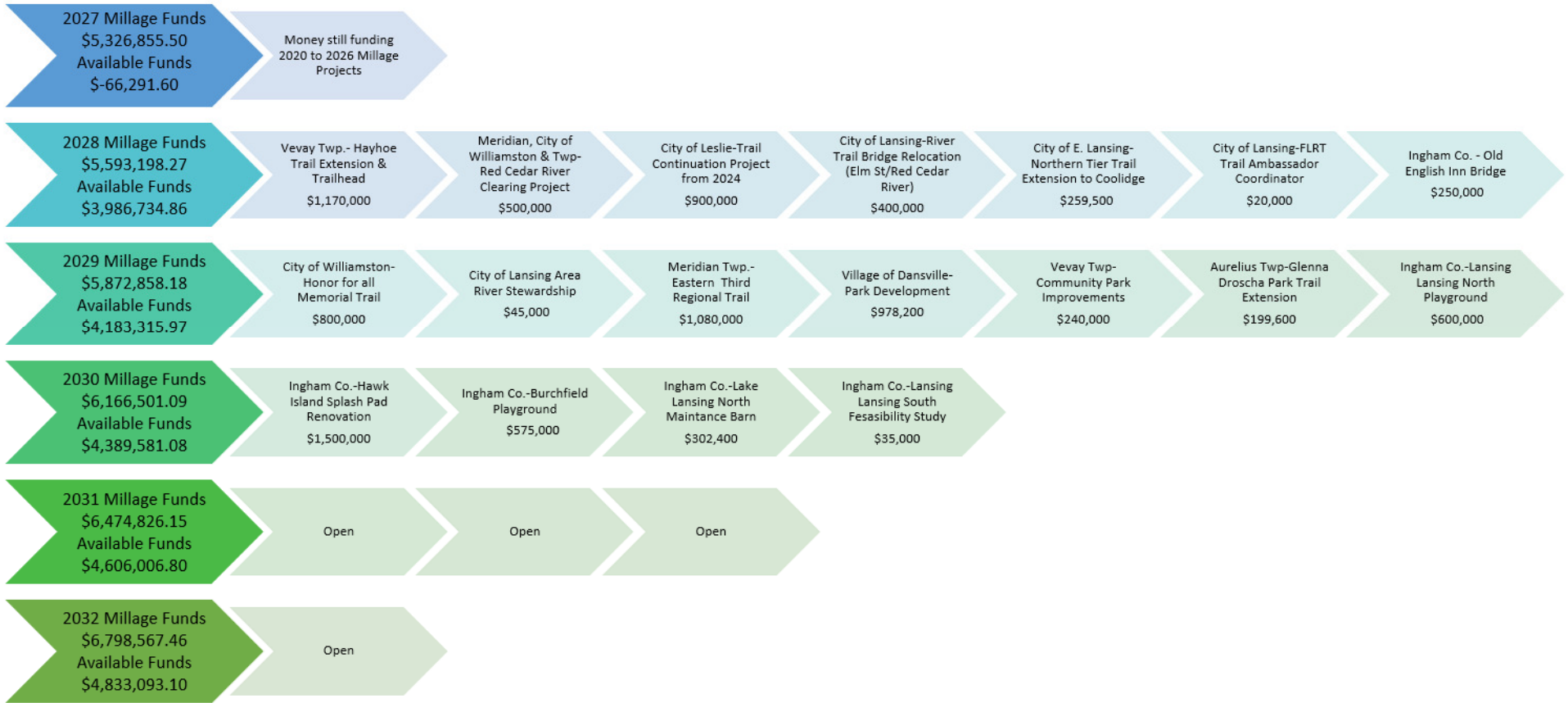
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Table A:

Applicant	Project	Amount Requested	Grant Award Amount	Fund (Yes or No)	Strengths & Weaknesses
Aurelius Township	Glenna Droscha Community Park (trail extension)	\$199,600			
Village of Dansville	Dansville Park Redevelopment	\$978,200			
City of East Lansing	Northern Tier Trail Extension to Coolidge Road	\$259,500			
Ingham County	Grand River Water Trail (Old English Inn Bridge)	\$250,000			
Ingham County	Lake Lansing Park North - Maintenance Barn	\$302,400			
Ingham County	Lake Lansing Park North - Playground	\$600,000			
Ingham County	Burchfield Park - Playground	\$575,000			
Ingham County	Hawk Island Park, Splash Pad Renovation	\$1,500,000			
Ingham County	Feasibility Study - LLS Carousel Bldg & Trike Track	\$35,000			
City of Lansing/FLRT	Trail Ambassador Coordinator	\$20,000			
City of Lansing	Area Rivers Stewardship	\$45,000			
City of Lansing	River Trail Bridge Relocation (Elm St/Red Cedar River)	\$400,000			
City of Leslie	Trail Continuation Project from 2024	\$900,000			
Meridian Township	Eastern Third Regional Trail, Phase I	\$1,080,000			
Meridian Twp, Williamstown Twp, City of Williamston	Red Cedar River Multi-Jurisdictional Clearing Project	\$500,000			
Vevay Township	Community Park Improvements	\$240,000			
Vevay Township	Hayhoe Trail Extension and Trailhead	\$1,170,000			
City of Williamston	Honor for All Memorial Trail	\$800,000			

Exhibit A –Round 8 Distribute Funds

Chart showing example of how Round 8 money will be funded from 2026 to 2032, after the Trails & Parks Millage is renewed in 2026. First available funds in 2028.



Agenda Item 4b

TO: Board of Commissioners Human Services & Finance Committees
FROM: Natalie Trotter, Trails & Parks Millage Coordinator
DATE: March 19, 2024
SUBJECT: Resolution Authorizing Funds Transfers for City of Lansing Millage Projects
 For the meeting agenda of April 1, 2024 Human Services and April 3, 2024 Finance

BACKGROUND

The Ingham County Board of Commissioners, through Resolutions #17-109, #18-110, #20-028, #20-456, & #22-521, had previously authorized contracts with City of Lansing for funding various projects. Specifically,

Contract Title	Project #	Current Contract Amount	Amount Reallocated	Total Revised Contract Amount
Fenner Pathway Extension	TR041	\$455,250	\$173,935.75 from TR028	\$629,185.75
US 127 Pathways/Bear Lake Pathway Resolution #22-521	TR028/TR071	\$1,453,066	Reallocate \$173,935.75 to TR041 & \$283,067.99 to Corporate Research Park Pathway	\$996,062.26
Corp. Research Park Pathway	Never approved Millage project		\$283,067.99 from TR028	\$283,067.99

the projects involved are TR041, TR028/TR071 and Corporate Research Park Pathway. However, it has been identified that TR041 & Corporate Research Park Pathway are over budget, necessitating the reallocation of funds from TR028/TR071 to cover the overages:

The City of Lansing millage projects TR040, TR072, TR073, TR075, TR076, TR077 & TR109 have expired or about to expire and need contract extension:

These Project listed below only extending date of Project			
Contract Title	Project #	Expired Date	Date to extended project
21-LTE-RC Bridge	TR040	12/31/2023	12/31/24
Bridge 26	TR072	12/31/2023	12/31/24
Bridge 25	TR073	12/31/2023	12/31/24
Bridge 12	TR075	12/31/2023	12/31/24
Bridge 11	TR076	12/31/2023	12/31/24
Bridge 28	TR077	12/31/2023	12/31/24
River Trail, Overband & Crack Sealing	TR109	8/26/2024	12/31/24

ALTERNATIVES

The considered this request at their March 11, 2024 meeting and recommended this approach. The alternative would be not authorizing the allocations.

FINANCIAL IMPACT

No financial impact to the millage, money is being reallocated between projects.

STRATEGIC PLANNING IMPACT

N/A

OTHER CONSIDERATIONS

Ingham County Parks Commission supports this resolution at the March 11, 2024 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution authorizing line item transfers for City of Lansing projects.

Brett Kaschinske
Director



Parks and Recreation Department
200 N. Foster Avenue
Lansing, Michigan 48911
PH: 517.483.4277
TDD: 517.483.4473
www.lansingmi.gov/parks

January 31, 2024

Mr. Ryan Sebolt, Chairperson
Board of Commissioners
P. O. Box 391
Mason, MI 48854

Mr. Timothy Morgan, Director
Ingham County Parks
P.O. Box 178
Mason, MI 48854

Dear Chairperson and Mr. Morgan:

In 2018 the City of Lansing was approved for grant funding in the amount of \$455,250 as the county millage contribution toward the Fenner Pathway Extension (TR041) total projected project cost of \$910,500.

ENG Engineering has provided an updated construction cost estimate for the pathway with an estimated construction cost of \$988,942 and engineering cost of \$95,493.75 for a total of \$1,084,435.75. Based on this information it is estimated the City of Lansing will require additional funds in the amount of \$173,935.75 for this project.

Please be advised this project will go out to bid soon, and once the bids are received and the project is completed, final costs could exceed the estimated additional amount of \$173,935.75.

The City of Lansing received funding in the amount of \$1,453,066 total from the county for the Bear Lake Pathway (TR071) and the phase 2 portion, US127 Pathway. Currently these projects are under budget leaving remaining county funds with the City of Lansing in the amount \$530,635.09.

This City had applied for a grant in 2022 for the Corporate Research Park Pathway with millage funding request of \$1,267,000. This project was proposed as a 2.6-mile trail beginning at Forest Road just east of US-127 and heading south parallel to US-127, east to Technology Boulevard to Collins Road and transition to a sidewalk and bike lane toward Dunckel Road.

Since the submission of the 2022 grant the project has been altered to reduce the length of the path by approximately 25%, eliminating a crossing, concrete no longer required with the reduced length, and relocation of utilities. The city has also obtained an easement for the pathway from Michigan State University, eliminating the need for land acquisition.

Mr. Ryan Sebolt, Chairperson
Mr. Timothy Morgan, Director

Page 2

January 31, 2024

With the proposed changes ENG Engineering has provided an updated construction cost estimate for Corporate Research Park Pathway. The estimated construction cost is \$503,719.70 and an engineering cost of \$79,348.29 for a total project cost of \$583,067.99. The city has received \$300,000 from the Michigan Department of Natural Resources Trust Fund toward the development of this pathway.

The City of Lansing is asking to use the remaining funds from the Bear Lake Pathway and US127 Pathway projects (\$530,635.09) to fund the additional required amount of \$173,935.75 for the Fenner Pathway and \$283,067.99 required for the Corporate Research Park Pathway for a total county request in the amount of \$457,003.74.

If I may be of further assistance or answer any questions you may have, feel free to contact me at 517.483.4042 or brett.kaschinske@lansingmi.gov.

Sincerely,



Brett Kaschinske, Director
Department of Parks and Recreation

Cc: Natalie Trotter, Ingham County
Tanya Moore, Spicer Group

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE LINE ITEM TRANSFERS
FOR CITY OF LANSING TRAILS AND PARKS MILLAGE PROJECTS**

WHEREAS, through Resolution #17-109, # 20-028, #20-456, and #22-521 the Ingham County Board of Commissioners authorized entering into contracts with City of Lansing to fund the below projects; and

WHEREAS, the City of Lansing millage project TR041 has exceeded its initial funds; and

WHEREAS, the Fenner Pathway Extension project, initially approved for \$455,250 in grant funding, now faces an estimated additional cost of \$173,935.75 due to updated construction and engineering estimates; and

WHEREAS, the Corporate Research Park Pathway project was not chosen for funding in Round 7; however, surplus funds have become available from the Fenner Pathway Extension; and

WHEREAS, upon the recommendation from the Park Commission, it is proposed to allocate these excess funds towards supporting the previously unfunded application.; and

WHEREAS, the City of Lansing has received funding totaling \$1,453,066 from the county for the Bear Lake Pathway (TR071) and the US127 Pathway, leaving a surplus of \$530,635.09 in county funds; and

WHEREAS, the City of Lansing has proposed utilizing the remaining funds from the Bear Lake Pathway and US127 Pathway projects to cover the shortfalls in both the Fenner Pathway Extension and Corporate Research Park Pathway projects.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreements, listed below, with the City of Lansing:

Contract Title	Project #	Current Contract Amount	Amount Reallocated	Total Revised Contract Amount
Fenner Pathway Extension	TR041	\$455,250	\$173,935.75 from TR028	\$629,185.75
US 127 Pathways/Bear Lake Pathway Resolution #22-521	TR028/TR071	\$1,453,066	Reallocate \$173,935.75 to TR041 & \$283,067.99 to Corporate Research Park Pathway	\$996,062.26
Corp. Research Park Pathway	Never approved Millage project		\$283,067.99 from TR028	\$283,067.99

BE IT FURTHER RESOLVED, that the City of Lansing requests approval to allocate the remaining county funds of \$530,635.09 to cover the additional required amount of \$173,935.75 for the Fenner Pathway Extension and \$283,067.99 for the Corporate Research Park Pathway, totaling \$457,003.74.

BE IT FURTHER RESOLVED, that the City of Lansing millage projects have expired or about to expire and need contract extension.

These Project listed below only extending date of Project			
Contract Title	Project #	Expired Date	Date to extended project
21-LTE-RC Bridge	TR040	12/31/2023	12/31/24
Bridge 26	TR072	12/31/2023	12/31/24
Bridge 25	TR073	12/31/2023	12/31/24
Bridge 12	TR075	12/31/2023	12/31/24
Bridge 11	TR076	12/31/2023	12/31/24
Bridge 28	TR077	12/31/2023	12/31/24
River Trail, Overband & Crack Sealing	TR109	8/26/2024	12/31/24

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 4c

TO: Board of Commissioners Human Services & Finance Committees
FROM: Tim Morgan, Parks Director
DATE: March 19, 2024
SUBJECT: Resolution Authorizing Line Item Transfers for Meridian Township Projects
 For the meeting agenda of April 1, 2024 Human Services and April 3, 2024 Finance

BACKGROUND

The Ingham County Board of Commissioners, through Resolutions #16-238, #18-422, #19-215, and #20-456, had previously authorized contracts with Meridian Township for funding various projects. Specifically, the projects involved are TR002, TR031, TR049, TR068, and TR092 see table below and Exhibit A:

Contract Title	Project #	Current Contract Amount	New Amount Authorized	Total Revised Contract Amount
Trail Rehab	TR002	\$171,000	\$51,612.79 from TR049	\$222,612.79
MSU to Lake Lansing Trail, Phase I	TR031	\$1,650,000	\$65,461.49 from TR049	\$1,715,461.49
Okemos Rd Ped Boardwalk	TR049	\$1,077,000	Reallocate \$51,612.79 to TR002, \$4,810.11 to TR068 & \$65,461.49 to TR031	\$955,115.61
MSU to Lake Lansing Connector, Phase 2b	TR068	\$125,000	\$4,810.11 from TR049 & \$65,189.89 from TR092	\$195,000
MSU to Lake Lansing Connector, Phase 3, Shaw St.	TR092	\$288,000	Reallocate \$65,189.89 to TR068	\$222,810.11

The following Meridian Township contracts need to be extended:

These Project listed below only extending date of Project			
Contract Title	Project #	Expired Date	Date to extended project
Trail Rehab	TR002	12/31/21	12/31/24
MSU to Lake Lansing Trail, Phase I	TR031	12/31/23	12/31/24
Okemos Rd Ped Boardwalk	TR049	7/24/20	12/31/24
MSU to Lake Lansing, Phase 2	TR054	7/1/24	12/31/24
MSU to Lake Lansing Connector, Phase 2b	TR068	12/23/22	12/31/24
East Lansing NTT Connection	TR080	10/23/22	12/31/26
MSU to Lake Lansing Connector, Phase 3, Shaw St.	TR092	3/1/23	12/31/25
Regional Trail Map	TR093	2/5/23	12/31/25
MSU to LL Connector Trail, Phase III	TR102	7/28/24	12/31/26

Some discrepancies in the fund amounts requested for Projects TR002 and TR049 in Resolution #19-215, as noted in the email sent on November 18, 2019. For Project TR002, the fund amount initially requested as \$53,000 should be corrected to \$51,000. This adjustment is necessary due to Project TR025 having only \$51,000 available for transfer. Regarding Project TR049, the initially requested fund amount of \$111,000 in should be corrected to \$102,000. This correction is essential as Project TR026 had only \$102,000 available for transfer (Exhibit B).

ALTERNATIVES

The Park Commission considered this request at their March 11, 2024 meeting and recommended this approach. The alternative would be not authorizing the allocations.

FINANCIAL IMPACT

No financial impact to the millage, money is being relocated between projects.

STRATEGIC PLANNING IMPACT

N/A

OTHER CONSIDERATIONS

Ingham County Parks Commission supports this resolution at the March 11, 2024 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the resolution authorizing line item transfers for Meridian Township projects.

Exhibit A: Letter from Meridian Twp.



Meridian Township
5151 Marsh Road
Okemos, MI 48864

P 517.853.4000
F 517.853.4096

Township Board:

Patricia Herring
Jackson
Township Supervisor

Deborah Guthrie
Township Clerk

Phil Deschaine
Township Treasurer

Scott Hendrickson
Township Trustee

Kathy Ann Sundland
Township Trustee

Peter Trezise
Township Trustee

Marna Wilson
Township Trustee

Frank L. Walsh
Township Manager

3/1/2024

Ms. Natalie Trotter
Trails & Parks Millage Coordinator
Ingham County Parks Department
121 E. Maple St.
P.O. Box 178
Mason, MI 48854

Dear Ms. Trotter:

Subject: Meridian Township Millage Reallocation Request

Please accept this letter of explanation as an addendum to our Millage reallocation request spreadsheet.

In accordance with the attached spreadsheet, the amount and reasoning behind the reallocation for each project is detailed below.

TR002 – Meridian Township Trail Rehabilitation

Current Agreement: \$171,000

Final Cost: \$222,612.79

Adjustment: \$51,612.79 from TR049

The final trail overlay paving quantities were greater than estimated. Additionally, due to the paving raising the grade of the trail, restoration was necessary along the sides of the trails.

TR031 – MSU to Lake Lansing Connector Trail, Phase I

Current Agreement: \$1,650,000 (ICP)

Final Cost (ICP): \$1,715,461.49

Adjustment: \$65,461.49 from TR049

The Township is requesting this reallocation for the following reasons. Since August 22, 2023, when we were asked to formally request the \$700,000 increase from the County for TR031, we have incurred some additional costs that we were not anticipating due to construction delays and final modifications to the trail design during construction.

The construction delays were primarily caused by delays in permitting with EGLE for setting the bridge. This caused us to incur more construction inspection hours than anticipated. Secondly, we had to shift the trail in two sections due to utility conflicts with existing Consumers Energy guy wires that could not be resolved through alternative means.

TR068 – MSU to Lake Lansing Connector Trail, Phase IIb

Award Amount: \$125,000

Final Estimate: \$195,000

Adjustment: \$65,189.89 from TR092 & \$4,810.11 from TR049

Initial estimates for concrete and retaining wall items were low. Additional concrete trail replacement required due to cracked and broken conditions. Additional retaining wall necessary for user safety.

TR049 – Okemos Road Pedestrian Boardwalk

Current Agreement: \$1,077,000

Final Cost: \$955,115.61

Adjustment: \$51,612.79 to TR002; \$4,810.11 to TR068; \$65,461.49 to TR031

Thankfully the total boardwalk quantities came in lower than anticipated. Additionally, the boardwalk foundation (pilings) did not need to go as deep as expected, and were thus cheaper than the initial estimate.

TR092 – MSU to Lake Lansing Connector Trail, Phase III – Shaw Street

Current Agreement: \$288,000

Final Cost: \$222,810.11

Adjustment: \$65,189.89 to TR068

Thankfully the concrete prices came in significantly lower than expected.

If there are any questions about our request or the work thus far completed, please feel free to reach out to me.

Sincerely,

Dan Opsommer

Deputy Township Manager

Director of Public Works & Engineering

opsommer@meridian.mi.us

W 517.853.4440 | F 517.853.4095

5151 Marsh Road | Okemos, MI 48864

meridian.mi.us

Providing a safe and welcoming, sustainable, prime community.



A PRIME COMMUNITY
meridian.mi.us

Exhibit B-E-mail from 2019

Wallace, Nicole

From: Buzzard, Melissa
Sent: Monday, November 18, 2019 3:57 PM
To: Nyal Nunn
Cc: Younes Ishraidi; Wallace, Nicole
Subject: Meridian Township Re-allocation Information

Hi Nyal,

Thanks so much for chatting and helping us straighten things out this afternoon. So, just to keep things straight, Resolution 19-215 adopted May 14, 2019 extended 10 Meridian projects to Dec. 31, 2019 as well as reallocated funds between projects due to some coming under budget, etc.

Meridian requested that the remainder of funds for TR025 be transferred to TR002 in the sum of \$53,000. Our balance for TR025 was \$51,000 due to the County paying out 25% of the original project in 2017 in the amount of \$17,000. This leaves \$2,000 in the hands of Meridian Township to be transferred to TR002.

Meridian requested the remainder of funds for TR026 be transferred to TR049 in the amount of \$111,000. Our balance was \$102,000 due to the County paying out 25% of the original project in 2017 in the amount of \$34,000. This leaves \$9,000 in the hands of Meridian Township to be transferred to TR049.

The County will be generating a short form to lengthen the contract of TR002.

Please let me know if you have any questions.

Best,

Melissa Buzzard

Trails & Parks Millage Program Coordinator
Ingham Co. Parks Department
121 E. Maple St.
P.O. Box 178
Mason, MI 48854
Office #: 517-244-7195
Cell #: 517-525-7114

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE LINE ITEM TRANSFERS
FOR MERIDIAN TOWNSHIP TRAILS AND PARKS MILLAGE PROJECTS**

WHEREAS, through Resolution #16-238, #18-422, \$19-215, and #20-456 the Ingham County Board of Commissioners authorized entering into contracts with Meridian Township to fund the below projects; and

WHEREAS, the Meridian Township millage projects TR002, TR031, and TR092 are exceeding their budget and reallocating funds from TR049 and TR092 to cover the overage; and

WHEREAS, the Meridian Township millage projects TR002, TR031, TR049, TR054, TR068, TR080, TR092, TR093, and TR102 have expired or about to expire; and

WHEREAS, the Meridian Township millage projects TR025, TR002, TR026, and TR049 need contract adjustments from Resolution #19-215 due to insignificant funds in fund transfers.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreements, listed below, with Meridian Township:

Contract Title	Project #	Current Contract Amount	New Amount Authorized	Total Revised Contract Amount
Trail Rehab	TR002	\$171,000	\$51,612.79 from TR049	\$222,612.79
MSU to Lake Lansing Trail, Phase I	TR031	\$1,650,000	\$65,461.49 from TR049	\$1,715,461.49
Okemos Rd Ped Boardwalk	TR049	\$1,077,000	Reallocate \$51,612.79 to TR002, \$4,810.11 to TR068 & \$65,461.49 to TR031	\$955,115.61
MSU to Lake Lansing Connector, Phase 2b	TR068	\$125,000	\$4,810.11 from TR049 & \$65,189.89 from TR092	\$195,000
MSU to Lake Lansing Connector, Phase 3, Shaw St.	TR092	\$288,000	Reallocate \$65,189.89 to TR068	\$222,810.11

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension for Agreements TR002, TR031, TR049, TR054, TR068, TR080, TR092, TR093, and TR102 need to be extended to complete these projects see table below:

These Project listed below only extending date of Project			
Contract Title	Project #	Expired Date	Date to extended project
Trail Rehab	TR002	12/31/21	12/31/24
MSU to Lake Lansing Trail, Phase I	TR031	12/31/23	12/31/24
Okemos Rd Ped Boardwalk	TR049	7/24/20	12/31/24
MSU to Lake Lansing, Phase 2	TR054	7/1/24	12/31/24
MSU to Lake Lansing Connector, Phase 2b	TR068	12/23/22	12/31/24
East Lansing NTT Connection	TR080	10/23/22	12/31/26
MSU to Lake Lansing Connector, Phase 3, Shaw St.	TR092	3/1/23	12/31/25
Regional Trail Map	TR093	2/5/23	12/31/25
MSU to LL Connector Trail, Phase III	TR102	7/28/24	12/31/26

BE IT FURTHER RESOLVED, that for Project TR002, the fund amount initially requested as \$53,000 should be corrected to \$51,000.

BE IT FURTHER RESOLVED, that for Project TR049, the fund amount initially requested as \$111,000 should be corrected to \$102,000, which is necessary due to Project TR026 having only \$102,000 available for transfer.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 5a

TO: Board of Commissioner's Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: March 13, 2024

SUBJECT: Authorization for a new Pharmacy Services Agreement with Meijer, Inc. to Reflect Changes in Wholesaler and Third-Party Administrator Relationships within the 340B Discount Program

For the Meeting Agendas of April 1, and April 3, 2024

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into a new Pharmacy Services Agreement with Meijer, Inc. to reflect changes in wholesaler and third-party administrator relationships within the 340B discount program, effective upon approval. Meijer has transitioned its wholesaler from McKesson to Amerisource Bergen. In addition, Meijer has transitioned its third-party administrator relationship from Macrohelix to Verity V-HUB. Per resolution #23-420, all ICHD's CHC-based pharmaceutical scripts generated through Meijer, Inc., will be processed by RxStrategies. The 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use. Public Law 102-585 – Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act, limits the amount that manufactures may charge covered entities. The program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy, or via contract arrangement with a retail pharmacy. ICHD's CHCs currently participate in the 340B program only for the purchase of drugs administered as part of a patient visit.

ALTERNATIVES

If we do not enter this new agreement, Meijer will terminate the existing Pharmacy Services Agreement.

FINANCIAL IMPACT

There is no additional cost for entering a new Pharmacy Services Agreement.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering into a new Pharmacy Services Agreement with Meijer, Inc to reflect changes in wholesaler and third-party administrator relationships within the 340B discount program, effective upon approval.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A NEW PHARMACY SERVICES AGREEMENT WITH MEIJER, INC. TO REFLECT CHANGES IN WHOLESALER AND THIRD-PARTY ADMINISTRATOR RELATIONSHIPS WITHIN THE 340B DRUG DISCOUNT PROGRAM

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter a new Pharmacy Services Agreement with Meijer, Inc. to reflect changes in wholesaler and third-party administrator relationships within the 340B discount program, effective upon approval; and

WHEREAS, Meijer has transitioned its wholesaler from McKesson to Amerisource Bergen; and

WHEREAS, in addition, Meijer has transitioned its third-party administrator relationship from Macrohelix to Verity V-HUB; and

WHEREAS, per Resolution #23-420, all ICHD's CHC-based pharmaceutical scripts generated through Meijer, Inc., will be processed by RxStrategies; and

WHEREAS, the 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use; and

WHEREAS, Public Law 102-585 – Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act, limits the amount that manufactures may charge covered entities; and

WHEREAS, the 340B program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy, or via contract arrangement with a retail pharmacy; and

WHEREAS, ICHD's CHCs currently participate in the 340B program only for the purchase of drugs administered as part of a patient visit; and

WHEREAS, there is no additional cost to enter a new Pharmacy Services Agreement; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize a new Pharmacy Services Agreement with Meijer, Inc. to reflect changes in wholesaler and third-party administrator relationships within the 340B discount program effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a new Pharmacy Services Agreement with Meijer, Inc. to reflect changes in wholesaler and third-party administrator relationships within the 340B discount program effective upon approval.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 5b

TO: Board of Commissioner's Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: March 13, 2024
SUBJECT: Authorization for an Agreement with Family Fare, LLC for Participation in the 340B Drug Discount Program

For the Meeting Agendas of April 1 and April 3, 2024

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into an agreement with Family Fare, LLC for its participation in the ICHC's 340B drug discount program, effective upon approval. The 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use. Public Law 102-585 – Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act, limits the amount that manufactures may charge covered entities. The 340B program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy, or via contract arrangement with a retail pharmacy. ICHD's CHCs currently participate in the program only for the purchase of drugs administered as part of a patient visit.

ALTERNATIVES

If we do not enter this agreement, we will not be able to realize savings associated with patients utilizing Family Fare, LLC without a contract in place.

FINANCIAL IMPACT

There is no cost to participate in this agreement. This agreement will generate \$450,000 in annual savings, based upon the volume of existing patients who presently receive prescription medications from Family Fare, LLC.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize an agreement with Family Fare, LLC for its participation in the CHC's 340B drug discount program, effective upon approval.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH FAMILY FARE LLC FOR PARTICIPATION IN THE 340B DRUG DISCOUNT PROGRAM

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Family Fare, LLC for its participation in the CHC's 340B drug discount program, effective upon approval; and

WHEREAS, the 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use; and

WHEREAS, Public Law 102-585 – Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act, limits the amount that manufactures may charge covered entities; and

WHEREAS, the 340B program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy, or via contract arrangement with a retail pharmacy; and

WHEREAS, ICHD's CHCs currently participate in the 340B program only for the purchase of drugs administered as part of a patient visit; and

WHEREAS, there is no cost to participate in this agreement; and

WHEREAS, this agreement will generate \$450,000 in annual savings, based on the volume of existing patients who presently receive prescription medications from Family Fare, LLC; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize an agreement with Family Fare, LLC for its participation in the 340B drug discount program, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Family Fare, LLC for its participation in the 340B drug discount program, effective upon approval.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

Agenda Item 5c

TO: Board of Commissioner's Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: March 13, 2024

SUBJECT: Resolution to Authorize a Pharmacy Services Agreement with Walmart, Inc. for Participation in the 340B Drug Discount Program

For the Meeting Agendas of April 1, and April 3, 2024

BACKGROUND

Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into a Pharmacy Services Agreement with Walmart, Inc. for its participation in the CHC's 340B drug discount program, effective upon approval. The 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use. Public Law 102-585 – Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act, limits the amount that manufactures may charge covered entities. The 340B program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy, or via contract arrangement with a retail pharmacy. ICHD's CHCs currently participate in the 340B program only for the purchase of drugs administered as part of a patient visit.

ALTERNATIVES

If we do not enter this agreement, we will not be able to realize savings associated with patients utilizing Walmart, Inc. without a contract in place.

FINANCIAL IMPACT

There is no cost to participate in this agreement. This agreement will generate \$325,000 in annual savings, based upon the volume of existing patients who presently receive prescription medications from Walmart Pharmacy.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering into a Pharmacy Services Agreement with Walmart, Inc. for its participation in the CHC's 340B drug discount program, effective upon approval.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH WALMART, INC. FOR PARTICIPATION IN THE 340B DRUG DISCOUNT PROGRAM

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into a Pharmacy Services Agreement with Walmart, Inc. for its participation in the CHC's 340B drug discount program, effective upon approval; and

WHEREAS, the 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use; and

WHEREAS, Public Law 102-585 – Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act, limits the amount that manufactures may charge covered entities; and

WHEREAS, the 340B program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy or via contract arrangement with a retail pharmacy; and

WHEREAS, ICHHD's CHCs currently participate in the 340B program only for the purchase of drugs administered as part of a patient visit; and

WHEREAS, there is no cost to participate in this agreement; and

WHEREAS, this agreement will generate \$325,000 in annual savings, based upon the volume of existing patients who presently receive prescription medications from Walmart, Inc.; and

WHEREAS, that the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize a Pharmacy Services Agreement with Walmart, Inc. for its participation in the 340B drug discount program, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Pharmacy Services Agreement with Walmart, Inc. for its participation in the 340B drug discount program, effective upon approval.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Ingham County Board of Commissioners
FROM: Chief Deputy County Clerk Scott Hendrickson
DATE: March 14, 2024
SUBJECT: Resolution to Film 2024 County Clerk Public Service Announcements

BACKGROUND

Election Law is ever changing and there are many new provisions in state statute relating to ballot initiatives that have been passed in recent years on the subject of voting. These materially impact the way voters are able to vote and how they interact with their local clerk and their County Clerk’s office.

Because these changes can be confusing and there are very few centralized options as to where voters can receive information on these changes, Clerk Byrum is seeking to film and distribute several Public Service Announcements regarding these changes and other facets of the Clerk’s office that have changed recently. An example of another topic will be the Clerk’s new Self-Service system, which allows customers to request records through an online portal.

Due to the size of the expenditure, quotations were solicited by the Clerk’s Office for this work. A summary of those quotations is below:

Bidder	Quoted Cost	Address	Ingham County
Sleekfire	\$ 8,600	117 E. Walker St. St Johns, MI 48879	N
Good Fruit	\$ 7,500	2501 Coolidge Rd. Ste 302 East Lansing, MI 48823	Y
Unodeuce Multimedia	\$ 14,300	PO Box 10105 Lansing, MI 48901	Y
Overneath Creative	\$ 14,795	4000 Portage St. GL2 Kalamazoo, MI 49001	N

Clerk Byrum prefers to use Ingham County vendors when possible, which narrows the possible respondents to Good Fruit and Unodeuce Multimedia. Of these two vendors, Clerk Byrum has contracted with both in the past and the work product from Unodeuce Multimedia is superior in the Clerk’s experience. Given that history and that the bid came in within the Clerk’s budget of \$15,000, Clerk Byrum recommends selecting Unodeuce Multimedia, and has indicated as such in her resolution accompanying this memo.

FINANCIAL IMPACT

Clerk Byrum included a \$15,000 budgetary line item for 2024 for this PSA project through line item 10121500 901000 that was approved by the Board of Commissioners in the 2024 County Budget.

ALTERNATIVE

The Board could choose not to pass this resolution and Clerk Byrum would not have the opportunity to inform the voting public of the changes in election law in the aforementioned way.

RECOMMENDATIONS

I respectfully recommend approval of the attached resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO FILM 2024 COUNTY CLERK PUBLIC SERVICE ANNOUNCEMENTS

WHEREAS, the County Clerk is constantly seeking out new ways for her Office to provide additional information and offerings to the public; and

WHEREAS, as a result of the passage of Proposal 2 of 2022, and the enabling legislation passed by the Legislature in 2023, election law in Michigan has seen numerous changes over the last several years; and

WHEREAS, this new legislation changed the way voters can vote in our elections, offering new and varied options including nine days of early voting before every state and federal election; and

WHEREAS, as an election official, the County Clerk feels an obligation to disseminate information to the public regarding their new options; and

WHEREAS, more people are getting their information from videos and social media than ever before; and

WHEREAS, the County Clerk has had a positive experience disseminating information to the public through the use of video Public Service Announcements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves selecting Unodeuce Multimedia to provide filming, editing and video production services and authorizes Clerk Byrum to enter into a contract with Unodeuce Multimedia for an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that this agreement shall be funded by the Ingham County Clerk's Advertising line item (101-21500-901000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget required as a result of this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 7a

TO: Board of Commissioners County Services & Finance Committees
FROM: Deb Fett, Chief Information Officer
DATE: March 19, 2024
SUBJECT: Resolution - Dark fiber extension for Office of the Public Defender
For the meeting agendas of April 2nd, 3rd, and 9th, 2024

BACKGROUND

The Ingham County Office of the Public Defender will be moving in the future to a different building, but until that happens, they will continue to lease their current building at 320 North Washington Square in Lansing. In order to continue to access Ingham County's data network, they will need to extend the use of a data circuit robust enough to support the many IT systems that they will use which includes telephones, networked PCs, surveillance cameras, and a cloud based public defender records system.

ALTERNATIVES

The line could be allowed to revert to list pricing which would greatly increase the cost.

FINANCIAL IMPACT

Funds for this project are provided via the MIDC grant for the Public Defender's office. The recurring monthly costs of approximately \$1,600 per month will be paid out of the Public Defender's Telephone fund #26028200-921050.

STRATEGIC PLANNING IMPACT

This resolution supports Goal D – Information Technology, specifically Strategy 2 – Annually budget for countywide IT projects including updates to existing software applications.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval to enter into an agreement with Zayo Group to continue monthly service for up to one year in the amount not to exceed \$21,000.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE CONTINUATION OF DARK FIBER FROM ZAYO GROUP

WHEREAS, Ingham County's Public Defender's office is moving to a new location; and

WHEREAS, there continues to be a need for data network connectivity back to the County's network while still in the current location; and

WHEREAS, a dark fiber solution is currently in place and meets all data connectivity needs while providing the best price for performance; and

WHEREAS, the Michigan Indigent Defense Commission (MIDC) grant for the Public Defender's office provides the funds necessary to satisfy this need.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the continuation of dark fiber services from Zayo Group for up to one year in an amount not to exceed \$21,000.

BE IT FURTHER RESOLVED, that the recurring monthly fees will be paid from the Public Defender's Telephone fund (26028200-921050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners County Services & Finance Committees
FROM: Deb Fett, Chief Information Officer
DATE: March 21, 2024
SUBJECT: Virtual Meeting Software License Renewals
For the meeting agendas of April 2nd, 3rd, and 9th, 2024

BACKGROUND

In 2020, Ingham County required software to conduct virtual meetings. Reflecting State recommendations and best practices, software was licensed to allow these meetings take place virtually. These licenses expire in April, 2024.

The renewal for the licenses is on the preapproved contract Resolution #23-570, but the price came in above our preapproved amount. This Resolution is to approve the new price which came in at an additional \$5,056.00 due to increased license counts above the usual increase.

ALTERNATIVES

Until we are able to discontinue virtual meetings or switch over to a different platform, we will need to continue with this software package.

FINANCIAL IMPACT

The funding for this support renewal is budgeted and will come from the County’s Innovation and Technology Department’s Network Fund #636-25810-932030. This was quoted under the State of Michigan MiDeal Contract.

STRATEGIC PLANNING IMPACT

This resolution supports Goal D – Information Technology, specifically Strategy 2 – Annually budget for countywide IT projects including updates to existing software applications.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval to renew via purchase order the remote software from CDW-G in the amount not to exceed \$20,600.00.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF VIRTUAL MEETING SOFTWARE
FROM CDWG**

WHEREAS, Ingham County has continued need of software to conduct meetings virtually; and

WHEREAS, the application chosen to conduct said meetings has been working well; and

WHEREAS, the current licensing and support on this software expires in April, 2024; and

WHEREAS, Resolution #23-570 approved a contract with CDWG for virtual meeting software in the amount of \$15,544 for 2024; and

WHEREAS, this contract price was set prior to a finalized estimate from CDWG, which is an additional \$5,056 over the estimated amount in Resolution #23-570; and

WHEREAS, this expenditure has been planned for and budgeted and will continue to address Ingham County's need to conduct meetings virtually.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of virtual meeting software for one year from CDWG in the amount not to exceed \$20,600.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8a

TO: Board of Commissioners, County Services & Finance Committees

FROM: Glenn Canning, Facilities Director

DATE: March 19, 2024

RE: Resolution to Authorize a Service Agreement with Accurate Controls Inc., at the Ingham County Justice Complex

For the meeting agendas of: April 2 & 3

BACKGROUND

The Ingham County Justice Complex has an electronic security system software that controls the cameras and doors in the facility. Routine maintenance of the system is critical to the operations of the building and in the event of a system failure, having a service agreement will help alleviate higher costs to fix the issue. Accurate Controls, Inc., submitted a proposal of \$56,508.18 for a three-year term that will cover 24/7 technical assistance by phone, an annual service visit and up to eight hours of programming.

ALTERNATIVES

The alternative would be to not approve leaving the potential for the system to fail costing more to fix any issues and affect the safety of those within the building.

FINANCIAL IMPACT

Funds are available in building maintenance line item #101-23303-931000.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a service agreement with Accurate Controls Inc., for the electronic security system at the Ingham County Justice Complex.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT WITH ACCURATE CONTROLS INC.,
AT THE INGHAM COUNTY JUSTICE COMPLEX**

WHEREAS, the Ingham County Justice Complex has an electronic security system software that controls the cameras and doors in the facility; and

WHEREAS, routine maintenance of the system is critical to the operations of the building and in the event of a system failure, having a service agreement will help alleviate higher costs to fix the issue; and

WHEREAS, the Facilities Department and Ingham County Sheriff's Office recommends an agreement with Accurate Controls Inc., for a service agreement at the Ingham County Justice Complex for an amount of \$56,508.18 for a three-year term; and

WHEREAS, funds are available in the building maintenance line item #101-23303-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Accurate Controls Inc., 420 E. Oshkosh St., Ripon, WI 54971, for the three-year term service agreement at the Ingham County Justice Complex for an amount not to exceed \$56,508.18.

BE IT FURTHER RESOLVED, that funding for the service agreement is available in the Facilities Department building maintenance line item #101-23303-931000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8b

TO: Board of Commissioners, County Services & Finance Committees

FROM: Glenn Canning, Facilities Director

DATE: March 19, 2024

RE: Resolution to Authorize a Service Agreement with Trane U.S. Inc., for the Chillers and Roof Top Units at Multiple County Facilities

For the meeting agendas of: April 2 & 3

BACKGROUND

The chillers and roof top units at the Human Services Building, Potter Park Zoo, Youth Center, Animal Control and Hilliard Building are in need of routine maintenance to ensure the units stay operational and keep building temperatures comfortable for staff and public. With having a service agreement any unit failure will have a savings of 12 to 18 percent compared to run-to-fail.

Trane, who is on the Omnia co-operative agreement therefore three quotes are not required per the Ingham County Purchasing Policy, submitted a proposal of \$78,896 for a three-year term to cover six chillers and three roof top units.

ALTERNATIVES

The alternative would be to not approve leaving the potential for the units to completely fail when it is needed to keep the building temperatures comfortable and costing more to make the repairs.

FINANCIAL IMPACT

Funds are available in building maintenance contractual line items.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a service agreement with Trane U.S. Inc., for the chillers and roof top units at multiple County facilities.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT WITH TRANE U.S. INC.,
FOR THE CHILLERS AND ROOF TOP UNITS AT MULTIPLE COUNTY FACILITIES**

WHEREAS, the chillers and roof top units at the Human Services Building, Potter Park Zoo, Youth Center, Animal Control and Hilliard Building are in need of routine maintenance to ensure the units stay operational and keep building temperature comfortable for staff and public; and

WHEREAS, with having a service agreement, any unit failure will have a savings of 12 to 18 percent as compared to run-to-fail; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the Omnia co-operative agreement contract do not require three quotes; and

WHEREAS, Trane U.S. Inc., is on the Omnia co-operative agreement contract; and

WHEREAS, the Facilities Department recommends a service agreement with Trane U.S. Inc., for the chillers and roof top units at multiple County facilities for \$78,896 for a three-year term; and

WHEREAS, funds are available in the maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a service agreement with Trane U.S. Inc., 3350 Pine Tree Road, Lansing, Michigan 48911, for the chillers and roof top units at multiple County facilities for an amount not to exceed \$78,896 for a three-year term.

BE IT FURTHER RESOLVED, that funding for the service agreement is available in the Facilities Department maintenance contractual line item budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 9a

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Kelly R. Jones, Managing Director
Road Department

DATE: March 19, 2024

SUBJECT: Proposed Resolution to Authorize Agreements with Alaiedon, Ingham, Leroy, and Wheatfield Townships for the 2024 Local Road Program

For the Meeting Agendas of April 2, 3 and 9

BACKGROUND

As provided in Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as the township, millage or special assessment district. In Ingham County, only Lansing and Meridian Townships have a millage for road improvements.

Each year, a portion of the Road Department’s budget is allocated toward the shared 50% match with each township for road work occurring on local roads within their boundaries. The annual allocation of funding from the Road Department to each of the 16 townships is called the “Local Road Program” and is based on the local road miles and population within each township. The Road Department coordinates with each township to determine the priority of road projects included in the annual program. Project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township.

Most of the projects included in the Local Road Program can be performed by the Road Department. As the Road Department only charges for materials and vendor expenses, this further increases the value of the Local Road Program funding. However, certain projects require a higher level of service than what the Road Department is able to provide, necessitating the use of outside contractors.

Alaiedon Township, Ingham Township, Leroy Township, and Wheatfield Township have coordinated with the Road Department to schedule work for the 2024 construction season. The attached table provides details regarding the 2024 funding allocations available from the Road Department, the project scope, the estimated project cost, the funding responsibility for the township and the funding responsibility of the Road Department.

Several other discussions are in progress with the townships, so additional resolutions will be requested in the future as priorities and budgets are determined.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The Road Department match contribution for the Local Road Program in the amount of \$151,075 for these four townships is included in the adopted 2024 Road Fund Budget. The work listed in the attached table is proposed to be done by the Road Department for Alaiedon Township, Ingham Township, Leroy Township, and Wheatfield Township. Any project costs exceeding the capped match amounts from the Road Department will be each township's financial responsibility.

OTHER CONSIDERATIONS

This is the third group of Local Road Program agreements. Others will be forthcoming as townships continue discussions with the Road Department.

RECOMMENDATION

Based on the information provided, the Road Department respectfully requests the following resolution be approved to authorize Local Road Program Agreements with Alaiedon, Ingham, Leroy, and Wheatfield Townships.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH ALAIEDON, INGHAM, LEROY, AND WHEATFIELD TOWNSHIPS FOR THE 2024 LOCAL ROAD PROGRAM

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Alaiedon Township, Ingham Township, Leroy Township, and Wheatfield Township have coordinated with the Road Department to schedule work for the 2024 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2024 construction season; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$151,075 combined for these four townships is included in the adopted 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Alaiedon Township, Ingham Township, Leroy Township, and Wheatfield Township for the 2024 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table with the combined total of all said matches not to exceed the sum of \$151,075.

BE IT FURTHER RESOLVED, that the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

2024 Local Road Program (LRP)

Township	Match Balance Thru 2023	2024 ICRD Match Allocation	Total 2024 Match Available	Proposed 2024 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Alaiedon	\$0.00	\$45,000.00	\$45,000.00	Chip seal and fog seal on Stillman Rd (Dobie Rd to Meridian Rd), Dobie Rd (Sandhill Rd to Stillman Rd), Lamb Rd (Hagadorn Rd to Okemos Rd), and Harper Rd (College Rd to Okemos Rd).	\$166,678.99	\$121,678.99	\$45,000.00
Ingham	\$0.00	\$33,300.00	\$33,300.00	Gravel Reshaping on Osborne Rd (M-36 to Swan Rd).	\$66,600.00	\$33,300.00	\$33,300.00
Leroy	\$0.00	\$45,000.00	\$45,000.00	HMA Overlays on House Rd (Frost Rd to Dennis Rd), Van Orden Rd (Alchin Rd to Wallace Rd), and Meech Rd (Noble Rd to Holt Rd in coordination with Wheatfield Township).	\$386,219.00	\$341,219.00	\$45,000.00
Wheatfield	\$0.00	\$33,300.00	\$33,300.00	HMA overlay on Meech Rd (Noble Rd to Holt Rd in coordination with Leroy Township).	\$55,550.00	\$27,775.00	\$27,775.00

Agenda Item 9b

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Kelly R. Jones, Managing Director
Road Department

DATE: March 19, 2024

SUBJECT: Proposed Resolution to Authorize Agreements with the City of Leslie, City of Mason, and the City of Williamston for the 2024 Pavement Marking Program

For the meeting agendas on April 2, 3 and 9

BACKGROUND

This memo contains a recommendation for the Board of Commissioners to approve individual agreements with the City of Leslie, City of Mason, and the City of Williamston for the 2024 Waterborne Pavement Marking Program.

The Road Department annually solicits bids from experienced and qualified vendors for the purpose of entering into a contract to provide pavement markings for the countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program. The scope of work for the Waterborne Pavement Marking Program consists of installing retro-reflective white and yellow longitudinal pavement markings to define roadway lane lines. The scope of work for the Cold Plastic Pavement Marking Program consists of installing retro-reflective white cold plastic pavement markings such as text, arrows, school symbols, crosswalks and stop bars.

In 2022, the Road Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #36-22. The bids were reviewed by the Purchasing and Road Departments, and both Departments were in agreement that the bidders' proposals met all necessary qualifications, specifications, and requirements. Per Board Resolution #22-167, an agreement was authorized with Michigan Pavement Markings, LLC. Per Board Resolution #23-567, the agreement was extended at the same unit prices for the 2024 season.

Annually, the Road Department invites the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville to participate in the pavement marking program, for which they pay for the work performed on the roads within their jurisdiction. The estimated 2024 pavement marking costs for the City of Leslie, City of Mason, and the City of Williamston are as follows, based on actual bid prices obtained from Bid Packet #36-22:

City of Leslie:	\$3,149.20
City of Mason:	\$5,146.56
City of Williamston:	\$2,815.00

ALTERNATIVES

The cities and villages can enter individual agreements with their own pavement marking contractors, but their unit prices would be much higher than those received through the Road Department contract. Historically, the Road Department has offered this option to all of the cities and villages within Ingham County, but only Leslie, Mason, Williamston, and Webberville have participated in the program. This year there are also ongoing discussions with the City of East Lansing to be included in the 2024 pavement marking program.

FINANCIAL IMPACT

There is no financial impact to the Road Department, as each of the agencies are invoiced actual costs for work performed within their jurisdiction through the countywide Pavement Marking Program.

OTHER CONSIDERATIONS

This is the first group of Pavement Marking agreements in 2024. Others will be forthcoming as the Village of Webberville and the City of East Lansing continue discussions with the Road Department.

RECOMMENDATION

Based on the information provided, I respectfully recommend approval of the attached resolution to enter into agreements with the City of Leslie, City of Mason, and the City of Williamston for the 2024 Pavement Marking Program.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS
WITH THE CITY OF LESLIE, CITY OF MASON, AND THE
CITY OF WILLIAMSTON
FOR THE 2024 PAVEMENT MARKING PROGRAM**

WHEREAS, the Road Department annually solicits bids from experienced and qualified vendors for the purpose of entering into a contract to provide pavement markings for the countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program; and

WHEREAS, in 2022, the Purchasing Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #36-22; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #22-167 authorizing an agreement with Michigan Pavement Markings, LLC for the 2022 pavement marking program; and

WHEREAS, the agreement for the 2022 pavement marking program contained a provision to extend the contract, at the same unit prices as the original agreement, provided both parties agree; and

WHEREAS, Michigan Pavement Markings, LLC agreed to the agreement extension for the 2024 pavement marking program, holding their prices at the original unit prices contained in the 2022 agreement; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #23-567 authorizing an extension of the agreement for the 2024 pavement marking program; and

WHEREAS, the Road Department annually invites the City of Leslie, City of Mason, and the City of Williamston to participate in the Pavement Marking Program as an economical solution to place pavement markings on roads within their jurisdiction; and

WHEREAS, the estimated 2024 pavement marking costs for the City of Leslie, City of Mason, and the City of Williamston are as follows, based on actual bid prices obtained from Bid Packet #36-22:

City of Leslie:	\$3,149.20
City of Mason:	\$5,146.56
City of Williamston:	\$2,815.00; and

WHEREAS, the Road Department will invoice the City of Leslie, City of Mason, and the City of Williamston for all costs for work performed on the roads within their jurisdictions, at no additional cost to the Road Department budget; and

WHEREAS, the County on behalf of the Road Department, will enter into individual agreements with the City of Leslie, City of Mason, and the City of Williamston.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into individual agreements with the City of Leslie for an estimated cost of \$3,149.20, the City of Mason for an estimated cost of \$5,146.56, and the City of Williamston for an estimated cost of \$2,815.00 for the 2024 Pavement Marking Program and at no additional cost to the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 9c

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Neal Galehouse, Director of Engineering
Road Department

DATE: March 19, 2024

SUBJECT: Proposed Resolution to Authorize a Bituminous Pavement Agreement with Okemos Grand Reserve, LLC for Extending Paved Limits of Powell Road

For the Meeting Agendas of April 2, 3 and 9

BACKGROUND

The Grand Reserve is a proposed residential development located north of Grand River Avenue, east of Central Park Drive, and west of Powell Road, in Section 22 of Meridian Township. Powell Road is paved from Grand River Avenue to the north a distance of approximately 1,575 feet. The majority of Powell Road adjacent to the development is a gravel road. Meridian Township has required that the proprietor (Okemos Grand Reserve, LLC) extend the paved portion of Powell Road from its current limits approximately 730 feet to the northernmost limit of the Grand Reserve development (Parcel #33-02-02-22-276-009), subject to the approval of the Road Department.

The Road Department has reviewed the site plan and finds it to be in accordance with Road Department design standards. Therefore, the Road Department recommends extending the paving limits of Powell Road approximately 730 feet to the north.

The proprietor has provided an escrow deposit in the amount of \$130,478.82 to guarantee that they will extend Powell Road to the northernmost limits of the Grand Reserve development at their expense within the next two years.

ALTERNATIVES

If a bituminous pavement agreement is not authorized, the gravel portion of Powell Road adjacent to the development will remain a gravel road.

FINANCIAL IMPACT

The bituminous pavement agreement will ensure the extension of the paved portion of Powell Road is fully completed within 2 years at the proprietor's cost.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Based on the information provided, I respectfully recommend approval of the attached resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A BITUMINOUS PAVEMENT AGREEMENT WITH OKEMOS GRAND RESERVE, LLC FOR EXTENDING THE PAVED LIMITS OF POWELL ROAD

WHEREAS, a new residential development known as Grand Reserve has been proposed for construction on a 33-acre site north of Grand River Avenue, east of Central Park Drive, and west of Powell Road, in Section 22 of Meridian Township, Ingham County, Michigan; and

WHEREAS, Powell Road is currently paved from Grand River Avenue to approximately 1,575 feet north of Grand River Avenue, while the portion of Powell Road north of that location is currently a gravel road; and

WHEREAS, Meridian Township passed a resolution on December 13, 2022 to approve Special Use Permit #22-091 which required the proprietor to extend the paved portion of Powell Road from its current limits approximately 730 feet to the northernmost limit of the Grand Reserve development, subject to the approval of the Road Department; and

WHEREAS, the Road Department has reviewed the Grand Reserve site plan and finds it to be in accordance with design standards; and

WHEREAS, the Road Department recommends extending the paved portion of Powell Road approximately 730 feet to the northernmost limits of Parcel #33-02-02-22-276-009 at the full expense of the proprietor; and

WHEREAS, the proprietor, Okemos Grand Reserve, LLC has provided an escrow deposit in the amount of \$130,478.82 to guarantee the completion of the Powell Road paving to the northernmost limits of Parcel #33-02-02-22-276-009 as part of the development; and

WHEREAS, the bituminous pavement agreement shall define the requirements of Okemos Grand Reserve, LLC to extend the paved portion of Powell Road within the next two years as part of the Grand Reserve development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a bituminous pavement agreement with Okemos Grand Reserve, LLC, located at 2502 Lake Lansing Road, Suite C, Lansing, MI 48912 to extend the paved portion of Powell Road from its present location to the northernmost limits of Parcel #33-02-02-22-276-009 as part of the Grand Reserve development within two years from the adoption date of this resolution.

BE IT FURTHER RESOLVED, that Okemos Grand Reserve, LLC has provided an escrow deposit in the amount of \$130,478.82 to guarantee the completion of the Powell Road paving.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Agenda Item 9d

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Kelly R. Jones, Managing Director
Road Department

DATE: March 21, 2024

SUBJECT: Proposed Resolution to Authorize an Addition to the Road Department 2024 Capital Improvement Projects to Purchase an Excavator

For the Meeting Agendas of April 2, 3 and 9

BACKGROUND

Consumer's Energy is in the process of a multi-year project to upgrade their pipeline crossing through Ingham County. As a result of project negotiations, Consumers Energy provided over \$3,000,000 to make improvements to the local roads impacted by construction operations for their work occurring in 2023-2024 (Phase 1). This contribution also included costs for Road Department staff to remove the abandoned gas mains crossing under various roads at the completion of the Phase 1 project.

Consumer's Energy is planning to start Phase 2 (2024-2025) of their project in Ingham County. Again, Consumer's Energy will be contributing over \$3,000,000 to repair local roads impacted and for the Road Department to remove abandoned gas mains under various roads in 2025. This revenue will be reflected in the proposed 2025 Road Fund budget.

When the negotiations took place in 2023 for work to occur in 2024, the expectation was that the Road Department would rent an excavator for the summer to perform the work associated with removing abandoned gas mains and reconstructing the impacted roadways. Now that negotiations are taking place for the same work to occur in 2025, the Road Department realized a significant percentage of the total cost to purchase an excavator would be paid in rental fees over two summers. By purchasing the excavator instead of renting for two summers, the Road Department will be able to perform large projects in-house instead of having to rent an excavator or hire a contractor to perform the work, ultimately saving on project costs.

ALTERNATIVES

Rent an excavator on a project by project basis, but this is a costlier option for the Road Department starting in year 3.

FINANCIAL IMPACT

No additional funds are required, as Consumer's Energy provided unrestricted funds as a condition of the work they are performing within Ingham County for their multi-year pipeline upgrade project.

The expected life cycle of an excavator is 7,000-10,000 hours, equating to approximately 35 years of benefit to the Road Department.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Based on the information provided, I respectfully recommend approval of the attached resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ADDITION TO THE ROAD DEPARTMENT
2024 CAPITAL IMPROVEMENT PROJECTS TO PURCHASE AN EXCAVATOR**

WHEREAS, Consumer's Energy contributed over \$3,000,000 in unrestricted funds for impacts resulting from Phase 1 of their pipeline upgrade work occurring within Ingham County; and

WHEREAS, the funding was provided to the Road Department to repair impacted local roads and to remove abandoned gas mains under county roads at the completion of the Phase 1 work, which included renting an excavator in 2024; and

WHEREAS, Consumer's Energy plans to commence Phase 2 of their pipeline upgrade project and will be contributing funds to the Road Department to perform the same work described above at the completion of Phase 2 in 2025; and

WHEREAS, the cost to rent an excavator for two summers would be comparable to the purchase of a new excavator; and

WHEREAS, the purchase of a new excavator was not included by the Road Department as a Capital Improvement Project for the 2024 Budget; and

WHEREAS, the Consumer's Energy funds are unrestricted and can be redirected towards the purchase of an excavator, at no additional cost to the Road Department, enabling the Road Department to perform large projects without the future need to rent an excavator or hire a contractor to perform the work; and

WHEREAS, the Road Department requests the purchase of an excavator be added as a Capital Improvement Project within the 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an addition to the Ingham County Road Department 2024 Capital Improvement Project budget, in the amount of \$264,289.09, for the purchase of an excavator with funds provided by Consumer's Energy.