

CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON
CHRIS TRUBAC

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

FINANCE COMMITTEE
MARK GREBNER, CHAIR
THOMAS MORGAN
TODD TENNIS
RYAN SEBOLT
MARK POLSDOFER
GABRIELLE LAWRENCE
MYLES JOHNSON
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, APRIL 24, 2024 AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING AND VIRTUALLY AT <https://ingham.zoom.us/j/89160266022>.

Agenda

Call to Order

Approval of the [April 3, 2024](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office – Resolution to Authorize the Purchase of a [2024 Ford Explorer](#) for the Ingham County Sheriff's Office
2. Probate Court
Resolution to Authorize Upgrade to [Courtroom Audio Processor](#) and Other Courtroom Technology in the Probate Court
3. Treasurer - 1st Quarter [Financial Report](#)
4. Drain Commissioner – Resolution Consenting to the [Relinquishment of the Unruh Drain](#) to Meridian Charter Township
5. Community Corrections Advisory Board – Resolution to Authorize the Submission of a Grant Application and to Contract with the [Michigan Department of Corrections](#) for Ingham County/City of Lansing Community Corrections and Program Subcontracts for FY 2024-2025
6. Homeland Security and Emergency Management
 - a. Resolution to Request the Governor to Authorize a Grant from the State Disaster Contingency Funds for the [August 2023 Storms](#)
 - b. Resolution to Authorize a One-Year Agreement with [Perimeter Inc.](#)
7. Innovation & Technology Department – Resolution to Approve the Renewal of [Court Recording](#) Software from For The Record
8. Purchasing Department
 - a. Resolution to Authorize Amendment #2 to the Agreement with [Michigan Fair Contracting](#) Center for Prevailing Wage Compliance Monitoring
 - b. Resolution to Approve the Disposal of [County-Owned Surplus](#)
9. Facilities Department
 - a. Resolution to Authorize a Two-Year Agreement Extension with Granger Waste Services Inc., for [Waste Management](#) at Several County Facilities

- b. Resolution to Authorize an Agreement with [Laux Construction](#) to Convert a Storage Room to a Hearing Room for the Friend of the Court at the Grady Porter Building
- c. Resolution to Authorize a Purchase Order to [Knight Watch Inc.](#) for Swipe Card Access to the Pre-Trial Services Space Addition at the Grady Porter Building
- d. Resolution to Authorize a Purchase Order to [EC America Inc.](#), for the Project Management Software
- e. Resolution to Authorize an Agreement with [Steve Youdes Clock Repair](#) for the Work to the Clocks in the Clock Tower at the Historical Mason Courthouse
- f. Resolution to Authorize an Agreement with [Knight Watch Inc.](#) for the Security Cameras at the Ingham County Youth Center
- g. Resolution to Authorize an Agreement with [Fishbeck for Consulting Services](#) to Conduct a Feasibility Study for the Ingham County Youth Center

10. Road Department

- a. Resolution to Authorize a Purchase Order for [Roof Replacement](#) at the Road Department Sign Shop
- b. Resolution to Authorize Agreements with the City of East Lansing and Village of Webberville for the [2024 Pavement Marking Program](#)
- c. Resolution to Authorize Agreements with [Leslie and Vevay Townships](#) for the 2024 Local Road Program
- d. Resolution to Authorize [Engineering Consultant Services Agreements](#) for As-Needed Construction Inspection and Supervision Services for the 2024-2025 Construction Seasons

11. Fairgrounds

- a. Resolution to Authorize a Contract with [M Gustafson, LLC](#) for Excavation at the Ingham County Fairgrounds
- b. Resolution to Authorize an Agreement with [Reith-Riley Construction Company, Inc.](#) for Asphalt Replacement at the Ingham County Fairgrounds

12. Health Department

- a. Resolution to Authorize an Amendment to the Collaborative Agreement with the United Way of [South Central Michigan](#)
- b. Resolution to Authorize an Agreement with [Davenport University](#) for Excel Trainings
- c. Resolution to Authorize an Agreement with the Corporation for National and Community Services for FY24-25 [AmeriCorps Vista](#) Grant Funding
- d. Resolution to Authorize the Purchase of a Wheelchair Accessible [Chrysler Voyager Van](#) with Hoekstra Transportation
- e. Resolution to Authorize an Agreement with [MSU Institute for Health Policy](#)
- f. Resolution to Authorize an Agreement with the [New Citizens Press Community](#) Action Network for the Region 7 Perinatal Quality Collaborative
- g. Resolution to Authorize an Agreement with [UnoDeuce Multimedia](#) for the Region 7 Perinatal Quality Collaborative
- h. Resolution to Authorize Amendment #2 to the 2023 – 2024 [Emerging Threats Master Agreement](#) with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Master Agreement
- i. Resolution to Accept the Michigan Department of Health and Human Services' FY 2025 Child and [Adolescent Health Center](#) Construction Funds to Finance the Construction of Ingham County Health Department's East Lansing Community Health Center

13. Elder Services Millage – Resolution to Submit to the Electorate a [Special Millage Renewal Question](#) for Elder Persons

14. Health Services Millage – Resolution to Submit to the [Electorate a Special Millage](#) for Continuing Health Services for Low-Income Families and Adults Living in Ingham County
15. Controller’s Office
 - a. Resolution to Authorize an Extension to the Intergovernmental Contract with [Mid-State Health Network](#)
 - b. Resolution to Approve Additional Funding Authorization for the [Ingham County Justice Complex](#)

Announcements
Public Comment
Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

FINANCE COMMITTEE

April 3, 2024

Draft Minutes

Members Present: Grebner, Morgan, Tennis (Arrived at 6:02 p.m.), Sebolt, Polsdofer, Lawrence, Johnson, and Maiville.

Members Absent: None.

Others Present: Commissioner Schafer, Michael Townsend, Dawn Harris, Julie Rudd, Dan Opsommer, Natalie Trotter, Tim Morgan, Brett Kaschinske, Jane Reagan, Anne McKinney, Anika Ried and others.

The meeting was called to order by Chairperson Grebner at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual Public participation was offered via Zoom at <https://ingham.zoom.us/j/89160266022>.

Approval of the March 20, 2024 Minutes

CHAIRPERSON GREBNER STATED, WITHOUT OBJECTION, THE MINUTES OF THE MARCH 20, 2024 FINANCE COMMITTEE MEETING WERE APPROVED AS WRITTEN. Absent: Commissioner Tennis.

Additions to the Agenda

Additional Materials Provided

10. Equalization/Tax Mapping – Resolution to Adopt the 2024 County Equalization Report as Submitted with the Accompanying Statements (To be Distributed at Meeting)

Limited Public Comment

Julie Rudd, Williamston Area Senior Center (WASC) Director, provided a statement that was included in the minutes as Attachment A.

Commissioner Tennis arrived at 6:02 p.m.

Dawn Harris, WASC staff member and Locke Township resident, provided a statement that was included in the minutes as Attachment B.

Commissioner Schafer stated she was at both the Human Services and County Services Committee meetings that week and had seen a few issues that still needed her attention. Commissioner Schafer further stated when it came down to it, they provided the little bits, but they had a huge population that needed the services.

Commissioner Schafer stated she sat in on a Williamstown Township meeting a few years ago and Rudd, at that time, had stated WASC wanted the Millage on the ballot. Commissioner Schafer further stated she asked how they would expand services to include the 60 to 70 year olds, and until they could, they did not see them expanding.

Commissioner Schafer stated they had to be able to expand the services, as the area had a growing population and the price was not that much. Commissioner Schafer further stated WASC reduced what they were asking for to \$750,000 and were actively searching for every penny they could find.

Commissioner Schafer stated she had seen individuals in the community who had the financial ability to step up to help bridge the void and she had seen the community come together and they needed to be able to include more people. Commissioner Schafer further stated WASC was asking for the Board of Commissioners help on this as their population paid into the Elder Services Millage, they were not asking for more than their fair share, and they had a local Millage that would support the facility's ongoing use.

Commissioner Schafer stated WASC would not be coming back in a year and they just needed support while starting out.

Dan Opsommer, Meridian Township Deputy Manager and Public Works Director, stated they had spoken with a few of the Commissioners about undertaking efforts for a Senior Center, which they had been doing since 2022. Opsommer further stated that was when they learned the Meridian Township Senior Center would be demolished in 2024 or 2025 when the Chippewa Middle School was demolished to make way for the new combined middle school.

Opsommer stated they had a long standing agreement with Okemos Public Schools that they would provide the facility and the Township would operate the Senior Center that would be housed in that facility. Opsommer further stated that unfortunately, Okemos Public Schools Bond did not include funding to construct a new Senior Center.

Opsommer stated they had created a task force and had been working to secure funds, perform site evaluations, and design and construct a new Senior Center. Opsommer further stated their task force had evaluated seven properties and were currently down to two options, one being a renovation and the other being new construction.

Opsommer stated they had not ruled out either possibility and that they had been successful in securing a State Grant which would provide up to 33% of the necessary funds. Opsommer further stated, with Meridian Township being a township of 44,000 residents, they had outgrown their existing Senior Center as well.

Opsommer stated that Frank Walsh, Meridian Township Manager, had spoken with Gregg Todd, Controller, about the project the day prior. Opsommer further stated their intent was to apply for funding from the County and their total budget was between \$15 million and \$20 million.

Opsommer stated they intended to send over a letter with additional information.

Chairperson Grebner asked what the square footage of the new facility would be.

Opsommer stated it would be around \$600 per square foot, totaling \$15 to \$20 million, but they were not on the task force and could not be sure. Opsommer further stated that it would be around 20,000 to 25,000 square feet.

Discussion.

Anne McKinney, WASC Events and Activity Coordinator, stated that the WASC was at a crossroads and the Board of Commissioners' support of the proposal was crucial. McKinney further stated the current space did not allow for growth in membership and as the senior population continued to grow, it was already underserved.

McKinney stated the attendance for large events was limited due to the small size of their current center. McKinney stated their current space did not have appropriate separated areas for various activities and provided examples.

McKinney stated they were limited in space, layout, and safety and that their ten-year lease was almost up. McKinney further stated the proposed site allowed growth of critical services and membership and provided examples of services they could have in a confidential setting if they had more space.

McKinney stated they had been a teacher for 31 years and started at the WASC last fall. McKinney further stated they were amazed by the many similarities between the Senior Center and the school and that they both deserved a space.

Jane Reagan, Williamston resident, urged the Commissioners to please support the proposal to fund WASC as the Human Services Committee had done so they could expand critical services.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. POLSDOFER, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. Community Mental Health Authority – Resolution to Authorize a Contract with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties for Correctional Assessment and Treatment Services at the Ingham County Jail
2. Sheriff's Office – Resolution to Authorize a Renewal of a Three-Year Contract Agreement with the Michigan State Police and Saginaw County for Participation in the Statewide Records Management System
4. Parks Department
 - a. Resolution to Authorize Contracts for Trails and Parks Millage Round 8 Applications
 - c. Resolution to Authorize Line Item Transfers for Meridian Township Trails and Parks Millage Projects
5. Health Department
 - a. Resolution to Authorize a New Pharmacy Services Agreement with Meijer, Inc. to Reflect Changes in Wholesaler and Third-Party Administrator Relationships within the 340B Drug Discount Program
 - b. Resolution to Authorize an Agreement with Family Fare LLC for Participation in the 340B Drug Discount Program
 - c. Resolution to Authorize an Agreement with Walmart, Inc. for Participation in the 340B Drug Discount Program
6. Clerk's Office – Resolution to Film 2024 County Clerk Public Service Announcements
7. Innovation & Technology Department
 - a. Resolution to Approve the Continuation of Dark Fiber from Zayo Group
 - b. Resolution to Approve the Renewal of Virtual Meeting Software from CDWG
8. Facilities Department
 - a. Resolution to Authorize a Service Agreement with Accurate Controls Inc., at the Ingham County Justice Complex
 - b. Resolution to Authorize a Service Agreement with Trane U.S. Inc., for the Chillers and Roof Top Units at Multiple County Facilities

9. Road Department

- a. Resolution to Authorize Agreements with Alaiedon, Ingham, Leroy, and Wheatfield Townships for the 2024 Local Road Program
- b. Resolution to Authorize Agreements with the City of Leslie, City of Mason, and the City of Williamston for the 2024 Pavement Marking Program
- c. Resolution to Authorize a Bituminous Pavement Agreement with Okemos Grand Reserve, LLC for Extending the Paved Limits of Powell Road
- d. Resolution to Authorize an Addition to the Road Department 2024 Capital Improvement Projects to Purchase an Excavator

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

10. Equalization/Tax Mapping – Resolution to Adopt the 2024 County Equalization Report as Submitted with the Accompanying Statements (To be Distributed at Meeting)

MOVED MY COMM. MAIVILLE, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Rosemary Anger, Equalization Director, provided an overview of the 2024 County Equalization Report.

Discussion ensued regarding the 2024 County Equalization Report.

Commissioner Lawrence stated there was no Lansing City Manager in the report and that the position was vacant.

Anger stated they would correct the report.

THE MOTION CARRIED UNANIMOUSLY.

3. Elder Services Millage

- a. Resolution to Authorize a Contract with Williamston Area Senior Center for the Purchase of a New Facility

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Commissioner Lawrence asked where the current WASC was located.

Rudd explained the precise location of the WASC.

Commissioner Lawrence asked what the rest of the building WASC was in was used for.

Rudd explained the building had mixed use.

Commissioner Lawrence asked if they paid rent.

Rudd stated they did not and their ten-year lease stipulated they only had to pay the phone bill. Rudd further stated they were running the WASC on memorials and donations for years but would have to pay one dollar per month, per square foot after the end of their current lease.

Rudd stated WASC's space was the only one in the building that had not been renovated. Rudd further stated that their current space did not meet code and, though they had an elevator that usually worked, it was mostly handicap inaccessible.

Commissioner Lawrence asked if the landlord paid for the renovations to the rest of the building and if they planned to renovate the current WASC space.

Rudd stated they were told the landlord had paid for the renovations but would not put another dime into the building.

Commissioner Lawrence asked how many annual users they currently had.

Rudd stated they put out a newsletter that went to about 435 people but it was hard to say exactly how many users they had as they could not fit many people in their space.

Commissioner Lawrence asked how many members they had.

Rudd stated they had 135 current members and members did not quit coming because they did not want to, they quit coming because they passed away.

Commissioner Lawrence asked what the membership dues were.

Rudd stated they were \$12 a year.

Commissioner Lawrence asked how membership was limited.

Rudd stated membership was not limited and they had individuals come from all over.

Commissioner Lawrence asked what the capacity of their current space was.

Rudd stated they once had 62 people in the space and was very full.

Commissioner Lawrence asked what the capacity of the new space would be.

Rudd stated they were not exactly sure but that it would likely be able to double or triple their current membership capacity. Rudd stated that was something a Fire Department could provide.

Chairperson Grebner stated it would depend on the renovations that were completed in the space.

Rudd provided an overview of the proposed renovations to the new location.

Commissioner Lawrence asked about the difference between the original ask of \$1.4 million and the current ask of \$750,000.

Rudd stated they had worked with Jared Cypher, Deputy Controller, back in February of 2024 and they were aware there was only around one million dollars available and knew the Stockbridge Area Senior Center was

looking for \$87,000. Rudd further stated they had a background in financial budgeting and forecasting, so they dropped the amount they were asking for to \$750,000 and were looking for the rest of the funding elsewhere.

Commissioner Lawrence asked if Rudd had the rest of the funds needed and if they did not, what they would do if the Board of Commissioners approved the \$750,000.

Rudd stated they did not and would start fundraising.

Todd clarified there would be contingencies to account for that situation.

Chairperson Grebner stated WASC would not get the money unless they secured the necessary funds to do it.

Commissioner Lawrence asked if someone could define what a critical service was.

Rudd stated there was no exact definition and everyone would define critical services differently. Rudd further stated they would define everything WASC provided as a critical service.

Chairperson Grebner stated they could define critical services as a phrase used to put on ballots to get proposals to pass. Chairperson Grebner further stated it was all the content the original author had in mind when the language was composed.

Commissioner Lawrence asked how many Senior Centers were in Ingham County.

Todd stated there were officially four dedicated Senior Centers and other unofficial places for seniors, like dining sites and community centers.

Discussion ensued regarding other locations that serviced Ingham County seniors.

Commissioner Lawrence asked what the current Fund Balance was for the Elder Services Millage.

Todd provided further information on the Millage and Fund Balance. Todd further stated the Fund Balance was currently about \$1.1 million and if they approved both the WASC proposal and the Stockbridge Area Senior Center proposal, they would have about \$293,000 left.

Commissioner Lawrence asked when the Fund Balance would be replenished.

Michael Townsend, Budgeting Director, stated it would be replenished in 2024.

Commissioner Lawrence asked if the Fund Balance would be a similar amount once it was replenished.

Todd stated the Tri County Office on Aging (TCOA) did spend their contract and at that point they did not think there was any commitment to provide additional housing funds and, if the Millage passed, they would want to look at establishing a process moving forward.

Commissioner Lawrence asked how often the Fund Balance was replenished.

Todd stated it was replenished annually and was up for renewal on the August Primary Election.

Commissioner Lawrence asked what the Elder Services Millage was spent on.

Todd stated a majority of the funds went to the TCOA and some went to housing.

Discussion.

Commissioner Lawrence asked, aside from the requests they were currently considering, if there were any outstanding.

Todd stated there were none outstanding.

Commissioner Lawrence asked, if they approved the request, what would happen to Meridian Township.

Todd stated they did not yet have a request from Meridian Township and it depended on how they planned to fit all the requests with the amount given to the TCOA. Todd further stated it depended on how they prioritized the requests and maybe the TCOA would not get the full amount.

Commissioner Lawrence asked if WASC had considered any other locations.

Rudd stated they had been looking for the past seven years and explained the location of another property they had looked at.

Commissioner Sebolt stated a part of the reason they had a Fund Balance was because the TCOA was slow to start at the beginning of the Millage and they now used most of the Fund Balance, so they would likely not have a large Fund Balance again.

Todd confirmed they would not carry a seven digit Fund Balance again.

Chairperson Grebner stated when the process started, the taxes would come in and the contract eventually got signed, but they would still end up with some money going into capital.

Commissioner Sebolt stated in order to have a grant program and give to the Senior Centers, they would have to cut existing things from the Millage.

Chairperson Grebner stated there was no substantial amount of money in the pot for the long-term and the Fund Balance was a residue from the beginning.

Commissioner Sebolt stated the \$1.1 million in Fund Balance was a one-time thing.

Chairperson Grebner confirmed.

Commissioner Tennis stated they had historical perspective on the Elder Services Millage, and when it first came before the Board of Commissioners, it was primarily from senior advocacy groups and the TCOA to deal with backlog of senior service needs. Commissioner Tennis further stated the Millage funded services that were primarily provided by the TCOA and so they agreed that was where a majority of the funds would go.

Commissioner Tennis stated that it did not have to be that way and there was latitude for the Board of Commissioners to change that formula, much like they carved out \$200,000 a year for the Probate Court positions, they could also carve out funding for something like the Senior Centers and still give a majority to the TCOA. Commissioner Tennis further stated they discussed it at the Human Services Committee meeting and overall thought the Millage language would stay the same and they could fine-tune the process from there.

Commissioner Tennis stated the process would not be a first come first serve basis and they could have municipalities present their ideas and ask for funding.

Commissioner Morgan stated they also remembered the original proposal and stated the language was not crafted to pass but rather deliberately written to cover emergent services. Commissioner Morgan further stated that in 2023, the TCOA had to roll back the availability of Meals on Wheels and had to find a way to expand them back to seven days a week.

Chairperson Grebner clarified they were trying to say the Board of Commissioners was not touching a chord with any legally precise meaning and they were making sure it covered the basis the same way it did with “adjacent trails” in the Trails and Parks Millage. Commissioner Grebner further clarified that “adjacent” in that sense had meant all their parks and so critical services turned out to mean all services.

Discussion.

Commissioner Morgan asked if they expected to see prices increase.

Todd stated they were unsure.

Discussion ensued regarding increasing prices.

Chairperson Grebner stated that Wheatfield Township, Leroy Township, part of Locke Township, and the City of Williamston levied their own Millage at .35 mills and asked if anywhere else in the County levied something comparable.

Rudd stated that most Senior Centers fell under the Parks and Recreation Departments.

Chairperson Grebner stated they had a specific Millage for their Townships and City. Chairperson Grebner further explained the math behind the Millage and asked if any other jurisdictions in the County did that.

Rudd stated they did not believe so and also stated they knew a few community members that would make sure they got the remaining funds to acquire the buildings if the resolution passed.

Chairperson Grebner stated that the small geographic population of Ingham County levied a Millage of .25 mills specifically for senior services that nobody else in the County did. Chairperson Grebner stated that other municipalities likely relied on services from the TCOA or local budgets.

Commissioner Tennis stated that Delhi Township did levy .9 mills for Parks and Recreation.

Commissioner Maiville stated the Delhi Township Senior Center was the gold standard and they had creatively done it through their Downtown Development Authority (DDA).

Discussion.

Chairperson Grebner asked if the TCOA had an opinion on the matter or if their Board saw it as a rival.

Todd stated the TCOA did not have an opinion as far as they knew.

Commissioner Schafer stated she sat on the TCOA Board and it had not yet been brought up in any meetings. Commissioner Schafer further stated that expanding TCOA services had hit hard during COVID-19 and in

those three townships and the City of Williamston, only 96 people that were surveyed said they utilized TCOA services, which was presented in the 2023 Annual Report at a prior Human Services Committee meeting.

Commissioner Schafer stated that the services offered in Lansing were just too far away for residents to get to and utilize.

Rudd stated they were working with Andrea Radel, TCOA Executive Director, to create a partnership and more Senior Centers going forward.

Chairperson Grebner stated they did not have any notion or grumbling from the TCOA on it, so they were not players at that point.

Discussion.

Chairperson Grebner stated, as the area made up about 10% of Ingham County, they did not actually get out what they paid into the Elder Services Millage and it was just a one-time cost to get them set up and they would run the programs themselves from that point. Chairperson Grebner stated they did not care if they were great or needed services, if the TCOA did not see them as a rival and the WASC was the organization that would provide the services in that area.

Chairperson Grebner stated the City of Williamston was nicely centered, plus they were able to get a Millage on the ballot and approved, so they thought they ought to pat them on the back and say “you go, that’s great.” Chairperson Grebner stated it was not that different from Stockbridge or the Northeast Ingham Emergency Service Authority (NIESA), the Public Service Answering Point (PSAP), and Rural Transit.

Chairperson Grebner stated, unless they had a proposal to provide services from some other direction or if they believed the seniors in the part of the County were unimportant, they did not understand how they were in a position to say no. Chairperson Grebner stated the proposal was almost like a natural solution.

Commissioner Morgan asked what they would say to other communities that asked for funding.

Chairperson Grebner stated they would ask them how much money they were putting into it.

Opsommer stated Meridian Township would likely levy a Millage for capital outlay and that they already had a Millage for operations, and it was like a community services Millage that funded various operations.

Chairperson Grebner stated they would expect Meridian Township to participate in the same way the NIESA area participated.

Commissioner Morgan asked if that meant they would pull \$750,000 from existing services.

Chairperson Grebner stated it depended on exactly what they needed. Chairperson Grebner further stated they supported services for people and it was nice local municipalities put their own money in and cooperated, so they were sure they could do that for Meridian Township as well.

Chairperson Grebner stated Ingham County cooperated in many ways with Meridian Township and at that point they had not cooperated with the WASC at all. Chairperson Grebner further stated they were amazed the City of Williamston and the three Townships were able to levy .25 mills on top of the .3 being levied by Ingham County for the Elder Services Millage.

Commissioner Sebolt stated it sounded like Meridian Township was already doing what they were being asked by the County and asked where they proposed to get \$750,000 for them.

Chairperson Grebner stated that Meridian Township had not yet asked and they would wait for that.

Commissioner Sebolt stated they would ask soon, as would other jurisdictions, and asked what they would cut from the Millage to fund them.

Chairperson Grebner stated that other municipalities were receiving services from the TCOA.

Commissioner Sebolt stated the WASC was receiving TCOA meals according to memos they received.

Rudd clarified they were paying for meals themselves and did not receive anything from the TCOA other than a few partnerships.

Chairperson Grebner stated they would look at the issue as it arose and they were unsure what the County was providing the WASC from the Elder Services Millage if they were not receiving anything from the TCOA. Chairperson Grebner stated they were sympathetic to the idea, much like Williamstown Township and its Police Millage.

THE MOTION CARRIED. Yeas: Grebner, Tennis, Polsdofer, Lawrence, Johnson, Maiville.

Nays: Morgan, Sebolt. **Absent:** None.

3. Elder Services Millage

- b. Resolution to Authorize a Contract with Stockbridge Area Senior Center for Operating Expenses

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION.

Commissioner Tennis stated the proposal from the Stockbridge Area Senior Center (SASC) was operational and they would support it this time but would likely not support it if it came back in the future, as it was something the local jurisdiction should pay for.

Commissioner Maiville stated the situation was different and it was a newly established Senior Center after the COVID-19 Pandemic which was located in an old pole barn fire station. Commissioner Maiville further stated it was a one-time request as they were growing and trying to work with various townships for funding.

Commissioner Maiville stated it was serving the Village of Stockbridge, White Oak Township, Bunker Hill Township and Stockbridge Township. Commissioner Maiville further stated it was in a very unique location as it was only two miles from Livingston, Jackson and Washtenaw Counties so they were overlooked quite a bit.

Commissioner Maiville pointed out that the Stockbridge area was currently leveraging services from other counties and townships, as they got their transportation services out of Chelsea, which was located in Washtenaw County. Commissioner Maiville further provided other examples of how the Stockbridge area was overlooked.

Commissioner Maiville stated this was a one-time ask for operating costs as they expanded, and they were currently up to 170 members compared to the 120 or 130 they had the year before. Commissioner Maiville

further stated his own corner of the County was a little underserved and people in Onondaga and Aurelius Townships went to the Eaton Rapids Senior Center, so there was sharing of services among the counties.

Commissioner Lawrence asked if Commissioner Maiville had been to the SASC and if he knew the condition of the space.

Commissioner Maiville stated he had been to SASC, and it was something they were working on. Commissioner Maiville further stated the office space of the old firehouse was used as their meeting area and the equipment area was used for their more physical activities.

Commissioner Maiville stated that the parking lot, which needed a lot of work, was also something they were focused on.

Commissioner Lawrence asked if SASC had a plan to continue funding.

Commissioner Maiville stated they were working on it and that Stockbridge Township had stepped up to help.

Commissioner Lawrence asked about the involvement of a community team in 2019 called Faith and Other Community Leaders (FOCL) and asked if it was a Faith-based organization.

Commissioner Maiville stated they were unsure.

Commissioner Lawrence stated they would like to support the proposal but wanted to hear more from someone from the SASC directly.

Discussion.

Commissioner Sebolt stated they had some concern about the fact that the Millage language was written to provide services specifically to Ingham County residents, and it would be nearly impossible to make sure they only funded Ingham County residents at the SASC. Commissioner Sebolt further stated they got very frustrated because Ingham County residents continued to be very generous in funding for services and the neighboring counties always benefited from the services Ingham County funded.

Commissioner Sebolt stated they understood it was a one-time situation and that Stockbridge was often forgotten. Commissioner Sebolt further asked if any of the neighboring counties had offered to pitch in.

Commissioner Maiville stated Virginia Rezmierski, SASC Representative, was actively pulling resources out of Washtenaw County to help support the proposal.

Commissioner Grebner stated that it would likely not pose a technical issue, but the long-term operational base had to be a Millage placed on the ballot by those townships because almost 60% of their populations were in the neighboring counties.

Commissioner Maiville stated that underserved areas still paid County Millages and the County had been actively working on a trailhead one mile outside of Ingham County for the Lake to Lake trail. Commissioner Maiville further asked at what point they would deny the proposal based on location and that the Stockbridge area was often overlooked.

Discussion.

Commissioner Morgan left at 7:14 p.m.

Commissioner Lawrence stated they felt they were being generous and it was the least Ingham County could do and wanted to hear more from SASC.

Discussion.

Commissioner Johnson asked for clarification on the Elder Services Millage.

Chairperson Grebner provided clarification.

Commissioner Morgan returned at 7:16 p.m.

Commissioner Maiville asked if it was possible to have the SASC answer their questions before the April 9, 2024 Board of Commissioners meeting rather than tabling the resolution.

Chairperson Grebner stated there was currently no motion to table the resolution and encouraged Commissioners to establish questions for the SASC so staff could place them and get answers.

THE MOTION CARRIED. Yeas: Grebner, Morgan, Tennis, Polsdofer, Lawrence, Johnson, and Maiville. **Nays:** Sebolt. **Absent:** None.

4. Parks Department

- b. Resolution to Authorize Line Item Transfers for City of Lansing Trails and Parks Millage Projects

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. MORGAN, TO APPROVE THE RESOLUTION.

Commissioner Maiville stated their heartache was that the resolution funded a project that was not approved.

Tim Morgan, Parks Department Director, clarified the money to fund the Corporate Research Park Pathway was applied for during Round Seven along with multiple other projects and in that round, they were able to fund additional projects and also fund even more projects with \$50 million from the American Rescue Plan Act (ARPA). Morgan further clarified they were able to fund all but two of the projects from Round Seven, including one of two trail projects from the City of Leslie.

Morgan stated the City of Lansing did not reapply in Round Eight for the Corporate Research Park Pathway project that did not get funded in Round Seven, but the City of Leslie did reapply for their project. Morgan further stated they were not sure why the City of Lansing did not reapply, but the project was vetted and applied for, just low scoring in Round Seven.

Brett Kaschinske, City of Lansing Parks Director, stated they were all connected pathways, just under different names. Kaschinske further stated with all the construction happening on US-127, they knew those trails were becoming very important as non-motorized pathways.

Kaschinske stated they were looking to fund the Fenner Pathway project with the Bear Lake surplus, which was approved, and combine it with the Corporate Research Park Pathway. Kaschinske further stated that, since applying for the Corporate Research Park Pathway project, they had reduced the scope and distance by 25% and received \$300,000 from the Department of Natural Resources (DNR) Trust Fund money for both projects.

Kaschinske stated the original cost estimate for the project was \$1.2 million, and it had been scaled back.

Morgan stated the approval of the proposal would add a contract they did not currently have and the Board of Commissioners would have provided 25% of the funding up front, as that was present practice. Morgan further stated it would be moving money that was already there.

Commissioner Sebolt asked if it was money over what was already allocated.

Morgan stated they did not want to confuse the issue but the reason staff recommended Round Eight being put out to the future was because they had 114 projects totaling \$42 million and 54 projects were still open. Morgan further stated they were presently overextended by about \$3 million which was why they recommended looking at moving them out.

Morgan stated it would be a new contract and if there was a cost overrun, Kaschinske could come back and that projects could run under, but they could also run over. Morgan further stated they wanted the Commissioners to be informed fully and that their staff was happy with the outcome.

Commissioner Sebolt asked if that meant the project was spending neutral.

Todd confirmed.

Commissioner Sebolt stated they were still a little confused how a project that did not get reapplied for, and maybe it had come in over budget between rounds. Commissioner Sebolt asked if that was true and why it was not a part of Round Eight.

Kaschinske stated they were unsure what would be available for Round Eight and they had other priorities that were smaller grants, but in their discussions for Round Eight and their timelines for the DNR Trust Fund grant process, they did not push it through for Round Eight.

Commissioner Sebolt stated it sounded like the City of Leslie got back in line for their additional project and felt like the City of Lansing skipped the line, and they often came in over budget.

Discussion.

Kaschinske stated that everything in the proposal was based on an Engineer's estimates and they were currently out for bid on it, but wanted to bring it to the Board of Commissioners, as it was a situation last time. Kaschinske further stated they had 32 bridges in their system and many of those projects were on the trail bridges as they were much harder to obtain cost estimates for than flat surfaces.

Commissioner Maiville asked if they potentially had the project out for bid and, if approved, how soon they would be executing the project to avoid potential cost overruns.

Kaschinske stated they hoped to start construction in 2024.

Commissioner Morgan stated that the charge to the tax payers was to build and fix trails and the less the County dragged their feet, the cheaper it would end up being. Commissioner Morgan stated the project's very nature meant they needed to be quick on their feet and understanding with folks for forgetting parts of the process or the process changed because of the nature of how construction was right now.

Commissioner Morgan clarified that people overwhelmingly said to spend the money to build and fix trails, so that was what they should be doing instead of overly worrying about processes.

Chairperson Grebner stated the processes that were set up for the Trails and Parks Millage were fundamentally flawed and they were all living with those results now, and they did not know where to begin fixing them. Chairperson Grebner further stated the County had improved them, but it was not how they would run the railroad.

THE MOTION CARRIED UNANIMOUSLY.

Announcements

None.

Public Comment

Rudd thanked the Finance Committee for their time.

Morgan thanked the staff and the Board of Commissioners for coming up with policies that allowed them to be with their wife and helped her get well.

Adjournment

The meeting was adjourned at 7:31 p.m.

Attachment A: Statement from Julie Rudd:

I'm Julie Rudd, the Director of the Williamston Area Senior Center.

I thought I'd give a quick overview for you.

This whole process actually started almost a year ago, we went to Tri-County Office on Aging to ask if it was possible to get funding from the Elder Services Millage to buy a building of our own for a Senior Center. Hence the Attorney/Client Privilege letter that was just recently released. And in that letter, it states, that yes, it can be as long as the building expands on critical services to seniors.

I was asked to write up a proposal, which I did and submitted it in July. At that point it became clear that there wasn't a process in place for Senior Centers to request funding from the millage.

In addition, at that time, we didn't have a building in mind that we would renovate, or a piece of property to build on. So, I took a step back, until the end of September when the Williamston Merindorf building closed, and a week later it went up for sale.

I contacted the broker to take a look at it and get the information. Now, we've been looking for a building of our own for 7 years, our lease expires next July 2025. When we first started looking, we went to tour the Meridian Senior Center. I loved how it was 8000+ square feet, it had a couple of offices, a room for private/confidential conversations, an activity room, a storage room, and the kitchen had a door to the outside so that TCOA could deliver their meals without walking through the main area. It's been our vision of what we'd like ever since.

I re-submitted my proposal Nov. 7th, for 1.4 million, to purchase the building which is for sale for 1.1 million and then have additional funds for renovations. I then presented the proposal Dec. 4th and have continued to provide updates regularly to the Human Services Committee.

Key points in the proposal:

The WASC provides critical services to the seniors in the greater Williamston area, which makes up about 24% of Ingham County.

We support the City of Williamston, Leroy Twp, Locke Twp, Wheatfield Twp, Williamstown Twp, the Villages of Webberville, and Dansville.

The 2023 Voter registration data shows that there are 5,483 seniors 60 and older in the Williamston surrounding area. Our community demographically is made up of over 35% seniors 60 and older.

We have a building account that has \$64,000 in it. A .25 millage that covers operational expenses. The Williamston Senior Benefit Fund has earmarked up to \$100,000 to purchase facility furnishings, appliances, and equipment.

I have a local realtor, who is volunteering his time to represent us in the purchase of the building.

I have reached out to Julie Brixie, Elissa Slotkin, Debbie Stabenow, as well as Senator Singh, and Senator Anthony for additional funding.

Thank you.

Attachment B: Statement from Dawn Harris:

Hi

My name is Dawn Harris. I live in Locke Township

My husband and I are very active at the Williamston Area Senior Center. My husband is a former board member, past vice president and president of the board. I am a paid employee of the senior center on Mondays and volunteer at the senior center the other days they are open. In addition, my husband and I also run the concession stand during the summer at the Williamston Concerts in the park for the Senior Center and proceeds are used to support programming and activities at the senior center. I think you can see we are pretty passionate about the senior center and what it means to our community.

Just to provide a little history about the senior center. It started as a grassroots effort by a group of seniors who started meeting and providing lunches in the basement of a church over 30 years ago. There were no employees it was just a volunteer-based organization that was led by a board. Over time it grew and moved into what was the community center in Williamston. Through frugal spending, membership dues, and monetary donations received from members and the community they were able to hire a part-time director and operate the senior center three days a week with the meals being provided by Tri-County on Aging and paid for by our seniors.

The senior center has grown to what it is today operating 4 days a week with (4 part-time staff). We offer more critical services beyond the lunches such as fitness classes, life enrichment activities and events, mental health services provided through socialization and engagement, medical services, provided by a volunteer nurse who comes in twice a month for blood pressure checks, medical consultations and massage therapy, tax preparation, etc. We also provided resources and connections to our seniors who may need help getting medical supplies through a program in our community called Kennedy's closet where they can get bath chairs, walkers, wheelchairs and other assistive devices that they may need on a temporary or permanent basis. We also have made connections for seniors with an auxiliary of our local rotary group who have built wheelchair ramps, moved furniture, completed minor house repairs, yard maintenance, etc. In keeping with the grassroots efforts that started our senior center many years ago, we do not charge for these critical services because of the financial and volunteer support we receive in our community.

Our senior center is growing and as our senior population in our corner of Ingham County continues to grow, we will need the space to provide all the above services and more. We simply cannot do it in the space that we have. Northeast Ingham County which is comprised of Williamston, Leroy Township which includes the Village of Webberville, Wheatfield, Williamstown and Locke, have invested in our seniors by supporting the elder service millage at .29, the public transportation for elderly and disabled millage at .59 and our own local senior millage at .25. We also have a building fund that our community has been contributing to as a further sign of their commitment and our ability to provide some matching funds. Our community is vested, as you have just heard through our community volunteers, community organizations and monetary investments. We are now coming to you Ingham County Commissioners to invest in these residents too, our seniors, with funding that will help us purchase a space that will allow us to continue to provide and expand these critical services and grow our senior center.

**APRIL 24, 2024 FINANCE AGENDA
STAFF REVIEW SUMMARY**

RESOLUTION ACTION ITEMS:

The Controller's Office recommends approval of the following resolutions:

1. Sheriff's Office – Resolution to Authorize the Purchase of a 2024 Ford Explorer for the Ingham County Sheriff's Office

This resolution authorizes the purchase of a 2024 Ford Explorer through the insurance proceeds of two recently totaled vehicles (deer strikes) along with funding from the Contingency Fund.

Total vehicle purchase price with emergency equipment is \$59,666.97 with \$31,000 from insurance and \$28,666.97 from the Contingency Fund.

See memo for details.

2. Probate Court – Resolution to Authorize Upgrade to Courtroom Audio Processor and Other Courtroom Technology in the Probate Court

This resolution authorizes an agreement with Smart Home/Smart Office to Probate Court for courtroom technology. These upgrades will allow for a clearer and more accurate record of proceedings as well as increase the performance of other technology in the courtroom.

Funding is available in CIP projects for courtroom updates and court recording systems.

See memo for details.

4. Drain Commissioner – Resolution Consenting to the Relinquishment of the Unruh Drain to Meridian Charter Township

This resolution consents to the relinquishment of the Unruh Drain to Meridian Charter Township per the request of the Township Board and the approval of the Drainage Board. This is allowed through the Drain Code when there is no outstanding indebtedness or contract liability of its drainage district.

See memo for details.

5. Community Corrections Advisory Board – Resolution to Authorize the Submission of a Grant Application and to Contract with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections and Program Subcontracts for FY 2024-2025

This resolution authorizes the 2024-2025 Community Corrections Plans and Services grant application in the amount of \$465,094, which includes:

- Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$27,250.
- Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$40,000.
- TRI-CAP for the cost of Opioid Specific Program services not to exceed \$30,000.
- CEI-CMH for the cost of Relapse Prevention and Recovery services not to exceed \$71,918.
- Northwest Initiative - ARRO for the cost of CHOICES program services not to exceed \$40,000.
- Judicial Services Group. Ltd. for the cost of electronic monitoring services for Pretrial defendants not to exceed \$9,317.
- Full-time Pretrial Services Investigator, ICEA Pro 06 not to exceed \$142,609 including fringe benefits.
- CCAB Administration in an amount not to exceed \$104,000.

See memo for details.

6a. Homeland Security and Emergency Management – Resolution to Request the Governor to Authorize a Grant from the State Disaster Contingency Funds for the August 2023 Storms

This resolution authorizes a grant request in the amount of \$874,065.92 to Governor Whitmer from the State Disaster Contingency Fund for reimbursement of costs associated with the August 2023 F4 tornado. See memo for details.

6b. Homeland Security and Emergency Management – Resolution to Authorize a One-Year Agreement with Perimeter Inc.

This resolution authorizes a one-year agreement with Perimeter Inc., which is an innovative all-hazards collaboration software mapping solution to address effective life safety strategies during a disaster response and recovery, planned events, and day-to-day operations.

Funding for the one year, \$5,000 expenditure is available in the Emergency Management – Special Projects and Sheriff’s Office – Field Services accounts.

See memo for details.

7. Innovation and Technology Department – Resolution to Approve the Renewal of Court Recording Software from For The Record

This resolution approves the renewal of court recording software from For The Record for a one year, not to exceed amount of \$6,450. Funding is available in the IT Department’s Network Fund.

See memo for details.

8a. Purchasing Department – Resolution to Authorize Amendment #2 to the Agreement with Michigan Fair Contracting Center for Prevailing Wage Compliance Monitoring

This resolution approves Amendment #2 to the agreement with Michigan Fair Contracting Center for prevailing wage compliance monitoring through December 31, 2028. The five-year, not to exceed cost of \$37,500 will be paid through the Purchasing Department’s contractual services budget.

See memo for details.

8b. Purchasing Department – Resolution to Approve the Disposal of County-Owned Surplus

This resolution approves the disposal of County surplus through GOVDEAL.com. The list of surplus items is available in the resolution attachment. Funds received will go into the County’s General Fund.

See memo for details.

9a. Facilities Department – Resolution to Authorize a Two-Year Agreement Extension with Granger Waste Services Inc., for Waste Management at Several County Facilities

This resolution authorizes a two-year extension to our current agreement with Granger Waste Services Inc., for waste management at various County facilities. The extension will include a 1% increase and funding is available in the Facilities Department’s trash removal and maintenance budgets.

See memo for details.

9b. Facilities Department – Resolution to Authorize an Agreement with Laux Construction to Convert a Storage Room to a Hearing Room for the Friend of the Court at the Grady Porter Building

This resolution authorizes an agreement with Laux Construction to convert a storage room at Grady Porter into a hearing room for the Friend of the Court for a not to exceed amount of \$13,980. This would reduce scheduling conflicts with the existing hearing rooms.

Funding is available in the FOC operating budget and a CIP. There is a 66% reimbursement from the Office of Child Support under the Federal Cooperative Reimbursement Program, so the County's cost after reimbursement will not exceed \$4,753.20.

See memo for details.

9c. Facilities Department – Resolution to Authorize a Purchase Order to Knight Watch Inc. for Swipe Card Access to the Pre-Trial Services Space Addition at the Grady Porter Building

This resolution authorizes a purchase order to Knight Watch Inc., to provide and install swipe access cards for the Pre-Trial Services space addition at Grady Porter. Funding for the \$7,155.19 PO is available in the 2022 CIP General Fund.

See memo for details.

9d. Facilities Department – Resolution to Authorize a Purchase Order to EC America Inc., for the Project Management Software

This resolution authorizes a PO to EC America Inc., for the extension of project management software for the Facilities Department for a one-year cost of \$12,660.28. Community Mental Health also utilizes the software and, through an existing MOU, will reimburse the County for 50% of the cost of the PO. Funding is available in the Facilities Department's maintenance contractual fund.

See memo for details.

9e. Facilities Department – Resolution to Authorize an Agreement with Steve Youdes Clock Repair for the Work to the Clocks in the Clock Tower at the Historical Mason Courthouse

This resolution authorizes an agreement with Steve Youdes Clock Repair for the replacement and repair of the four clock faces in the Historic Mason Courthouse clock tower as part of the Courthouse project. The not to exceed cost of \$16,378.75 is available in the Courthouse bond project contingency.

See memo for details.

9f. Facilities Department – Resolution to Authorize an Agreement with Knight Watch Inc. for the Security Cameras at the Ingham County Youth Center

This resolution authorizes an agreement with Knight Watch Inc., for additional security cameras at the Youth Center. Funding for the \$65,488.46 project is available in the Juvenile Justice Millage fund balance.

See memo for details.

9g. Facilities Department – Resolution to Authorize an Agreement with Fishbeck for Consulting Services to Conduct a Feasibility Study for the Ingham County Youth Center

This resolution authorizes an agreement with Fishbeck for a feasibility study of the Ingham Academy site to determine if it is feasible to relocate the Youth Center there. If not, we will need to begin looking for alternative locations.

Funding for the \$49,800 expenditure is available in the 2024 CIP.

See memo for details.

10a. Road Department – Resolution to Authorize a Purchase Order for Roof Replacement at the Road Department Sign Shop

This resolution authorizes an agreement with KJP Roofing and Sheet Metal for the replacement of the Sign Shop roof at the Road Department. The current roof has outlived its useful life.

Funding for the \$278,892 agreement, plus \$13.50 per square foot for of any additional required metal decking replacement, is available in the Road Department’s 2024 budget.

See memo for details.

10b. Road Department – Resolution to Authorize Agreements with the City of East Lansing and Village of Webberville for the 2024 Pavement Marking Program

This resolution authorizes agreements with City of East Lansing and Village of Webberville for the 2024 Pavement Marking Program. East Lansing will reimburse the Road Department \$190,572 and Webberville will reimburse the Road Department \$1,202 for these services.

See memo for details.

10c. Road Department – Resolution to Authorize Agreements with Leslie and Vevay Townships for the 2024 Local Road Program

This resolution authorizes agreements with Leslie and Vevay Townships for the 2024 Local Road Program. Leslie Township’s agreement will be in the amount of \$51,892.73 and Vevay Township’s will be \$55,000.

See memo for details.

10d. Road Department – Resolution to Authorize Engineering Consultant Services Agreements for As-Needed Construction Inspection and Supervision Services for the 2024-2025 Construction Seasons

This resolution authorizes engineering consultant services on an as-needed basis for construction inspection and supervision services during the 2024-25 construction seasons. Road Department staffing is not adequate to perform all of these duties. The selected consultants are:

C2AE, 106 West Allegan Street, Suite 500, Lansing, MI 48933
Colliers Engineering & Design, 7050 W Saginaw Hwy, Ste 200, Lansing, MI 48917
Spalding DeDecker Associates, 313 N. Capitol Ave, Suite 100, Lansing, MI 48933

See memo for details.

11a. Fairgrounds - Resolution to Authorize a Contract with M Gustafson, LLC for Excavation at the Ingham County Fairgrounds

This resolution is to authorize an agreement with M Gustafson, LLC for excavation services at the Ingham County Fairgrounds at a cost not to exceed \$25,280 in year one, \$26,544 in year two, and \$27,871 in year three

for the Main Arena; \$215 an hour per machine in year one, \$225 an hour per machine in year two, and \$235 per machine in year three for the week of Fair; and \$195 per hour per machine in year one, \$205 per hour per machine in year two, and \$215 per hour per machine in year three for as needed excavation at the Fairgrounds. Funding for this contract is included in the Fair budget.

11b. Fairgrounds - Resolution to Authorize an Agreement with Reith-Riley Construction Company, Inc. for Asphalt Replacement at the Ingham County Fairgrounds

This resolution authorizes entering into an agreement with Reith-Riley Construction Company, Inc., for asphalt replacement at the Ingham County Fairgrounds for a grand total not to exceed \$130,699, plus an \$8,000 contingency. Funding for this contract is included in the Fair budget.

12a. Health Department - Resolution to Authorize an Amendment to the Collaborative Agreement with the United Way of South Central Michigan

This resolution amends Resolution #23-336 to extend the collaborative agreement with United Way of South Central Michigan effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$34,088. The Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety. Data from the Capital Area BRFS is essential to the Healthy! Capital Counties Community Health Assessment (CHA) done in collaboration with two neighboring health departments and the three local hospitals in the region. Funding for this contract is included in the Health Department budget.

12b. Health Department - Resolution to Authorize an Agreement with Davenport University for Excel Trainings

This resolution authorizes an agreement with Davenport University to conduct two Excel trainings (Excel for Everyone: Level 1 Essentials and Level 2 Intermediate) for approximately 25 staff within the Maternal and Child Health Division, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$6,500. Funding for this contract is included in the Health Department budget.

12c. Health Department - Resolution to Authorize an Agreement with the Corporation for National and Community Services for FY24-25 AmeriCorps Vista Grant Funding

This resolution authorizes an agreement with the Corporation for National and Community Services (CNCS) for a year of funding in support of the AmeriCorps VISTA Project effective August 25, 2024 through August 23, 2025 in an amount not to exceed \$31,000. ICHD was the recipient of grant funds for the AmeriCorps VISTA Program funding cycle in the 2023-2024 FY, which was authorized through Resolution #23-271. CNCS has provided Ingham County an eleventh year of funding for the 2024-2025 FY to support up to fourteen (14) AmeriCorps VISTA members who will perform National Service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems.

12d. Health Department - Resolution to Authorize the Purchase of a Wheelchair Accessible Chrysler Voyager Van with Hoekstra Transportation

This resolution authorizes an agreement with Hoekstra Transportation for purchasing a Chrysler Voyager with wheelchair accessibility, effective April 30, 2024 in an amount not to exceed \$64,090.88. Funding for this purchase is provided through the Ryan White 340B program.

12e. Health Department - Resolution to Authorize an Agreement with MSU Institute for Health Policy

This resolution a contract with MSU Institute for Health Policy (IHP) in an amount not to exceed \$10,000 effective April 10, 2024 through August 31, 2024. This agreement will provide ICHD with technical assistance and consultation in performance management. Through Performance Management consultation, ICHD can align employees, resources, and systems to meet strategic objectives, establish a set of metrics and targets, define performance measurements, and provide ongoing feedback while evaluating results. Grant funding will cover the cost of this agreement.

12f. Health Department - Resolution to Authorize an Agreement with the New Citizens Press Community Action Network for the Region 7 Perinatal Quality Collaborative

This resolution authorizes an agreement with The New Citizens Press Community Action Network, Inc. to support community-led efforts in improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$24,999. Funding for this contract is included in the Health Department budget.

12g. Health Department - Resolution to Authorize an Agreement with UnoDeuce Multimedia for the Region 7 Perinatal Quality Collaborative

This resolution authorizes an agreement with UnoDeuce Multimedia to carry out a full service video storytelling project on pregnancy and paid parental leave to support community-led efforts for improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$9,600. Funding for this agreement is included in the Health Department budget.

12h. Health Department - Resolution to Authorize Amendment #2 to the 2023 – 2024 Emerging Threats Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services Under the Master Agreement

This resolution will increase the 2023-2024 amended grant agreement from \$1,570,045 to \$1,642,851, an increase of \$72,806. The revised resolution makes the following specific changes to the budget:

COVID Workforce Development: increasing from \$110,000 to \$182,806 for a total increase of \$72,806.

12i. Health Department - Resolution to Accept the Michigan Department of Health and Human Services' FY 2025 Child and Adolescent Health Center Construction Funds to Finance the Construction of Ingham County Health Department's East Lansing Community Health Center

This resolution accepts a \$250,000 funding award from the Michigan Department of Health and Human Services' (MDHHS) Child and Adolescent Health Center (CAHC) program, effective June 1, 2024 through September 30, 2025. These funds will be used to finance the construction of the East Lansing CHC within East Lansing High School. The total cost of the project is unknown. At this time, the Controller's Office has not been provided with a complete budget for the construction of this new health center.

13. Elder Services Millage – Resolution to Submit to the Electorate a Special Millage Renewal Question for Elder Persons

This resolution authorizes a 4-year renewal of the Elder Services Millage at a rate of 0.3 mills.

14. Health Services Millage – Resolution to Submit to the Electorate a Special Millage for Continuing Health Services for Low Income Families and Adults Living In Ingham County

This resolution authorizes a 4-year reauthorization of the Health Services Millage.

15a. Controller's Office – Resolution to Authorize an Extension to the Intergovernmental Contract with Mid-State Health Network

This resolution authorizes an extension to the inter-local agreement be entered into with MSHN for the establishment of a substance use disorder policy board that includes a provision for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County for a three-year time period beginning when the agreement is fully executed.

15b. Controller's Office – Resolution to Approve Additional Funding Authorization for the Ingham County Justice Complex

This resolution authorizes an additional \$622,705 from the Justice Millage fund balance (\$3,216,632 2023 year-end balance) to complete the work at the Justice Complex. Additional work yet to be done is:

- Sanitary auger balance (structure over auger, pavement, etc.) \$376,051
- Projected remaining costs from the City of Mason \$114,000

- Misc. project additions (parking lot enhancement, technology expansion, etc.) \$132,654
- TOTAL \$622,705

See memo for details.

PRESENTATION/DISCUSSION/OTHER ITEM:

3. Treasurer - 1st Quarter Financial Report

TO: Board of Commissioners Law & Courts and Finance Committees

FROM: Captain Andrew Daenzer

DATE: March 21, 2024

SUBJECT: Purchase a 2024 Ford Explorer

BACKGROUND

The Sheriff's Office maintains a fleet of patrol vehicles for emergency and non-emergency response, traffic enforcement, and transports.

Michigan Municipal Risk Management Authority determined Vehicle 2, VIN 1FM5K8AB1LGA83203, a fully marked 2020 Ford Explorer was a total loss after a deer crash on February 1, 2024. Michigan Municipal Risk Management Authority determined Vehicle 8, VIN 1FAHP2MK8FG151826, a fully marked 2015 Ford Taurus was a total loss after a deer crash on February 2, 2024.

Ingham County Financial Services advised the county was paid \$31,000 for the insurance settlement for both vehicles.

The Ingham County Sheriff's Office would like to purchase one new 2024 Ford Explorer to replace Vehicle 2 and Vehicle 8.

ALTERNATIVES

Vehicles 2 and 8 would be replaced out of the annual vehicle order. A high-mileage, older vehicle would not be replaced. If this becomes a standard practice, the fleet will age over time.

FINANCIAL IMPACT

The cost of a 2024 Ford Explorer including adding the necessary equipment is \$59,666.97.

The county was reimbursed \$31,000 by Michigan Municipal Risk Management Authority. The remaining \$28,666.97 would need to be paid out of county contingency funds.

The vehicle will be purchased from Lunghamer Ford (previously Signature Ford) in Owosso for \$43,325. The emergency equipment and installation will be purchased from Mid-Michigan Emergency Equipment for \$16,341.97.

STRATEGIC PLANNING IMPACT

The purchase of the 2024 Ford Explorer will help to ensure deputies have a full, modern fleet which is necessary for proper call response, the safety of deputies, those needing transport, and the public.

OTHER CONSIDERATIONS

The Sheriff's Office is only requesting to replace one of the two totaled vehicles.

RECOMMENDATION

Based on the information contained herein, I respectfully recommend the approval of the purchasing and equipping a 2024 Ford Explorer.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF A 2024 FORD EXPLORER

WHEREAS, the Ingham County Sheriff's Office has a fleet of patrol vehicles used for calls for service, traffic enforcement, transportation, and service to the community; and

WHEREAS, Michigan Municipal Risk Management Authority determined Vehicle 2, VIN 1FM5K8AB1LGA83203, a fully marked 2020 Ford Explorer was a total loss after it crashed on February 1, 2024; and

WHEREAS, Michigan Municipal Risk Management Authority determined Vehicle 8, VIN 1FAHP2MK8FG151826, a fully marked 2015 Ford Taurus was a total loss after it crashed on February 2, 2024; and

WHEREAS, Michigan Municipal Risk Management Authority paid Ingham County \$31,000 as the insurance settlement for Vehicles 2 and 8; and

WHEREAS, the Ingham County Sheriff's Office would like to purchase and equip a 2024 Ford Explorer for \$59,666.97 to replace these vehicles with one new vehicle; and

WHEREAS, the vehicle will be purchased from Lunghamer Ford (previously Signature Ford), 1960 E. Main St. Owosso, MI 48867, for \$43,325 and the emergency equipment and installation will be purchased for Mid-Michigan Emergency Equipment, 6426 Savanna Way, Holt, MI 48842 for \$16,341.97; and

WHEREAS, the purchase of the vehicle is necessary to maintain a modern vehicle fleet; and

WHEREAS, the remaining amount of \$28,666.97 shall be deducted from county contingency funds #10194100-969220.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a 2024 Ford Explorer in an amount not to exceed \$43,325 from Lunghamer Ford and the equipping of the vehicle in an amount not to exceed \$16,341.97 from Mid-Michigan Emergency Equipment.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary adjustments to the 2024 Sheriff's Office budget consistent with this resolution.

TO: Law & Courts and Finance Committees
FROM: Krissy Brokenshire, Probate Court's Project Manager
DATE: March 21, 2024
SUBJECT: Courtroom 1 Audio Processor and Other Courtroom Technology Upgrades
For the meeting agendas of Law and Courts Committee April 18, 2024 and Finance Committee April 24, 2024

BACKGROUND

Each courtroom at the Veterans Memorial Courthouse is equipped with a series of interconnected hardware and software systems allowing the Courts to accommodate Americans with Disabilities Act (ADA) requests, keep a record of proceedings and increase access to court proceedings. Smart Home/Smart Office has been the vendor for installing and servicing courtroom technology for the past several years. This vendor is part of the MiDeal Extended Purchasing Program.

Aging and failing technology has caused numerous problems for Judges and court staff including inconsistent or incomplete recordings and audio lapses which have been ongoing for nearly two years. This instability has resulted in delayed hearings, adjournments, and complete relocation to another courtroom.

The attached resolution requests authorization to install and configure new audio processors for Courtroom 1. By upgrading these systems, the courtroom technology will perform faster with more stability. It will allow for a clearer and more accurate record of proceedings as well as increase the performance of other technology in the courtroom.

In addition to upgrading the audio processors in Courtroom 1, Smart Homes / Smart Office will be adding additional microphones for the Plaintiff and Defendant tables, witness box, and podium to facilitate clearing recordings. They will provide new cameras, replace the outdated hearing assist system, and update aging connections.

ALTERNATIVES

Technology in Courtroom 1 is currently lagging because the audio processors have not been upgraded, several speakers are not functional, and the recording equipment connections are faulty. It is possible for the court to continue with the current technology, but the lagging software and other continuing recording issues will continue to cause delays during proceedings.

FINANCIAL IMPACT

The Probate Court has an approved Capital Improvement Project to upgrade courtroom technology. Funds are available in 664-14899-979000 for courtroom updates and 664-14899-978000 for updates to court recording system.

STRATEGIC PLANNING IMPACT

Provide fair and efficient judicial processing.

OTHER CONSIDERATIONS

None

RECOMMENDATION

Authorize the upgrade of audio processors and other technology in Courtroom 1.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE UPGRADE TO COURTROOM AUDIO PROCESSOR AND
OTHER COURTROOM TECHNOLOGY IN THE PROBATE COURT**

WHEREAS, like the Circuit Court, the Probate Court has an interconnected system of courtroom technology reliant on compatible hardware and software; and

WHEREAS, Smart Home/Smart Office is the current vendor servicing courtrooms at the Veterans Memorial Courthouse; and

WHEREAS, Smart Home/Smart Office is on the MiDeal Extended Purchasing Program for Conference Room/Training Room Audio Visual Equipment and Installation, Contract #190000001422 expiring on August 31, 2024; and

WHEREAS, Smart Home/Smart Office has submitted a proposal to upgrade the audio processor in Courtroom 1 to improve the functionality of recording technology; and

WHEREAS, Smart Home/Smart Office, in their scope of work, will provide four (4) cameras, add 10 new microphones and mixer, a new wireless microphone, a new assistive listening system and transmitters, among other items; and

WHEREAS, the technology is vital to efficient court processing and preserving a clear record of proceedings; and

WHEREAS, Capital Improvement Project funds are available to support the project: 664-14899-979000 (courtroom updates) and 664-14899-97800 (court recording upgrades).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with Smart Home/Smart Office for the work identified in their scope of work in an amount not to exceed \$30,923.09 to be paid from line items 664-14899-979000 and 664-14899-97800.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**INGHAM COUNTY
POOLED CASH AND INVESTMENTS
3/31/2024**

| | PURCHASE DATE | MATURITY | INTEREST RATE | BALANCE AS OF MARCH 31, 2024 |
|---|---------------|------------|---------------|------------------------------|
| OPERATING BANK ACCOUNTS INCLUDING SWEEPS | | | | 7,314,839.24 |
| CERTIFICATES OF DEPOSIT | | | | |
| LAFCU | 1/5/2024 | 12/5/2025 | 5.37 | 1,000,000.00 |
| LAFCU | 12/27/2022 | 12/27/2025 | 4.66 | 1,000,000.00 |
| MSUFCU | 1/5/2022 | 1/5/2026 | 1.25 | 1,000,000.00 |
| MSUFCU | 7/1/2022 | 7/1/2024 | 1.74 | 1,000,000.00 |
| MSUFCU | 7/2/2020 | 7/2/2024 | 1.25 | 1,000,000.00 |
| MSUFCU | 3/30/2023 | 3/30/2024 | 4.13 | 1,000,000.00 |
| MSUFCU | 6/9/2023 | 6/9/2024 | 5.03 | 1,000,000.00 |
| MSUFCU | 6/9/2023 | 12/9/2024 | 4.87 | 1,000,000.00 |
| MSUFCU | 6/9/2023 | 6/9/2025 | 4.55 | 500,000.00 |
| CASE CREDIT UNION | 10/11/2023 | 10/10/2024 | 3.80 | 1,000,000.00 |
| CASE CREDIT UNION | 10/10/2022 | 10/10/2024 | 3.50 | 1,000,000.00 |
| CHOICE ONE BANK | 11/14/2023 | 11/13/2024 | 5.00 | 1,000,000.00 |
| CIBC | 8/18/2023 | 8/19/2024 | 5.40 | 1,000,000.00 |
| CIBC | 9/19/2023 | 9/19/2024 | 5.40 | 1,500,000.00 |
| COMMERCIAL BANK | 11/5/2023 | 8/7/2024 | 4.50 | 500,000.00 |
| CONSUMERS CREDIT UNION | 4/11/2023 | 4/11/2024 | 4.75 | 500,000.00 |
| HIGHPOINT COMMUNITY BANK | 3/17/2023 | 6/17/2024 | 4.38 | 250,000.00 |
| HORIZON BANK | 8/22/2023 | 8/22/2024 | 5.01 | 1,000,000.00 |
| INDEPENDENT BANK | 6/25/2024 | 6/25/2024 | 4.85 | 2,000,000.00 |
| FNB BANK | 9/8/2022 | 6/8/2024 | 2.43 | 1,000,000.00 |
| TOTAL CERTIFICATES OF DEPOSIT | | | | 19,250,000.00 |
| CDARS | | | | |
| FLAGSTAR BANK | 2/15/2024 | 8/15/2024 | 3.40 | 1,046,325.50 |
| FLAGSTAR BANK | 2/15/2024 | 2/13/2025 | 5.19 | 2,035,030.49 |
| FLAGSTAR BANK | 2/15/2024 | 5/16/2024 | 2.70 | 2,092,610.05 |
| FLAGSTAR BANK | 2/15/2024 | 8/15/2024 | 4.85 | 2,066,013.89 |
| FNB BANK | 3/21/2024 | 3/20/2025 | 4.25 | 1,001,281.57 |
| TOTAL CDARS | | | | 8,241,261.50 |
| RESERVE AND SAVINGS | | | | |
| LAFCU | | | 0.20 | 309,188.96 |
| MSUFCU | | | 3.00 | 746,853.14 |
| DART | | | 1.86 | 50,573.87 |
| DART SWEEP | | | 1.65 | 1,968,832.77 |
| CASE CREDIT UNION | | | 1.56 | 123,481.55 |
| SMALL ACCOUNTS | | | | 61.29 |
| MICHIGAN CLASS | | | 5.40 | 51,097,724.98 |
| TOTAL RESERVE AND SAVINGS | | | | 54,296,716.56 |

| | PURCHASE DATE | MATURITY | INTEREST RATE | BALANCE AS OF MARCH 31, 2024 |
|---|---------------|------------|---------------|------------------------------|
| FEDERAL AGENCY COUPON SECURITIES | | | | |
| Federal Farm Credit Bank | 9/2/2020 | 8/25/2025 | 0.61 | 1,000,000.00 |
| Federal Farm Credit Bank | 11/19/2020 | 11/24/2025 | 0.60 | 2,000,000.00 |
| Federal Home Loan Mort Corp | 9/2/2020 | 3/17/2025 | 0.50 | 1,000,000.00 |
| Federal Home Loan Mort Corp | 9/10/2020 | 6/24/2024 | 0.41 | 1,000,000.00 |
| Federal Home Loan Mort Corp | 9/14/2020 | 9/30/2025 | 0.60 | 1,000,000.00 |
| Federal Home Loan Bank | 11/19/2020 | 12/1/2027 | 0.90 | 2,000,000.00 |
| Federal Home Loan Mort Corp | 10/8/2020 | 10/28/2026 | 0.75 | 1,000,000.00 |
| Federal Home Loan Mort Corp | 11/19/2020 | 5/28/2026 | 0.65 | 1,000,000.00 |
| Federal Home Loan Bank | 1/27/2021 | 1/29/2027 | 0.80 | 1,000,000.00 |
| Federal Home Loan Bank | 1/28/2021 | 11/17/2028 | 1.00 | 1,000,000.00 |
| Federal Home Loan Bank | 2/17/2021 | 2/22/2030 | 1.43 | 1,000,000.00 |
| Federal Home Loan Bank | 2/25/2021 | 9/17/2026 | 1.00 | 1,000,000.00 |
| Federal Home Loan Bank | 2/25/2021 | 3/3/2028 | 1.34 | 1,000,000.00 |
| Federal Home Loan Bank | 3/8/2021 | 3/30/2028 | 1.50 | 833,333.33 |
| Federal Home Loan Bank | 3/12/2021 | 3/29/2029 | 1.00 | 2,000,000.00 |
| Federal Home Loan Bank | 4/15/2021 | 7/15/2024 | 0.45 | 1,000,000.00 |
| Federal Home Loan Bank | 6/15/2021 | 6/15/2027 | 1.25 | 500,000.00 |
| Federal Home Loan Bank | 6/29/2021 | 7/20/2026 | 1.13 | 3,000,000.00 |
| Federal Home Loan Bank | 6/29/2021 | 1/22/2025 | 0.38 | 3,000,000.00 |
| Federal Home Loan Bank | 7/23/2021 | 8/19/2026 | 0.50 | 5,000,000.00 |
| Federal Home Loan Bank | 7/23/2021 | 8/23/2024 | 0.52 | 5,000,000.00 |
| Federal Home Loan Bank | 10/27/2021 | 11/18/2025 | 1.20 | 2,000,000.00 |
| Federal Home Loan Bank | 10/27/2021 | 11/23/2026 | 1.50 | 2,000,000.00 |
| Federal Home Loan Bank | 10/27/2021 | 11/22/2024 | 1.00 | 2,000,000.00 |
| Federal Home Loan Bank | 1/11/2022 | 1/27/2025 | 0.70 | 2,000,000.00 |
| Federal Home Loan Bank | 2/15/2022 | 3/8/2027 | 2.17 | 2,000,000.00 |
| Federal Home Loan Bank | 3/26/2022 | 3/28/2025 | 2.30 | 2,000,000.00 |
| Federal Farm Credit Bank | 3/30/2020 | 3/30/2027 | 1.55 | 2,000,000.00 |
| Federal Farm Credit Bank | 5/19/2022 | 12/9/2024 | 3.00 | 2,000,000.00 |
| Federal Farm Credit Bank | 5/26/2022 | 6/1/2027 | 3.45 | 2,000,000.00 |
| Federal Home Loan Mort Corp | 7/11/2022 | 7/11/2024 | 3.50 | 1,250,000.00 |
| Federal Home Loan Bank | 7/28/2022 | 7/28/2025 | 4.00 | 2,000,000.00 |
| Federal Home Loan Bank | 8/8/2022 | 8/8/2024 | 4.00 | 2,000,000.00 |
| Federal Home Loan Mort Corp | 7/29/2022 | 7/26/2024 | 3.65 | 2,000,000.00 |
| Federal Home Loan Mort Corp | 9/30/2022 | 9/30/2024 | 4.50 | 2,000,000.00 |
| Federal Home Loan Bank | 10/6/2022 | 10/6/2026 | 5.00 | 2,000,000.00 |
| Federal Home Loan Bank | 4/5/2023 | 4/5/2024 | 5.00 | 2,000,000.00 |
| TOTAL FED AGENCY COUPON SECURITIES | | | | 66,583,333.33 |

| | PURCHASE DATE | MATURITY | INTEREST RATE | BALANCE AS OF MARCH 31, 2024 |
|--|---------------|-----------|---------------|------------------------------|
| US TREASURY NOTES | | | | |
| US Treasury Note | 3/30/2023 | 4/30/2024 | 2.00 | 1,963,718.84 |
| US Treasury Note | 9/19/2023 | 8/31/2024 | 3.25 | 2,948,422.78 |
| US Treasury Note | 9/19/2023 | 9/15/2024 | 0.38 | 2,859,548.28 |
| US Treasury Note | 9/19/2023 | 7/31/2024 | 3.00 | 2,954,483.76 |
| US Treasury Note | 9/19/2023 | 6/30/2024 | 3.00 | 2,967,807.79 |
| US Treasury Note | 9/19/2023 | 5/31/2024 | 2.50 | 2,967,188.32 |
| US Treasury Note | 10/16/2023 | 8/31/2025 | 5.00 | 2,009,537.09 |
| US TREASURY NOTES | | | | 18,670,706.86 |
| MUNICIPAL BONDS | | | | |
| Houghton-Portage Twp Schs | 6/21/2016 | 5/1/2025 | 2.70 | 201,666.00 |
| Ionia School District | 3/22/2017 | 5/1/2025 | 2.20 | 235,884.12 |
| State of Michigan GO Sch Ln | 10/11/2022 | 5/15/2027 | 3.20 | 1,757,295.56 |
| TOTAL MUNICIPAL BONDS | | | | 2,194,845.68 |
| TOTAL POOLED INVESTMENTS | | | | 169,236,863.93 |
| TOTAL POOLED CASH AND INVESTMENTS | | | | 176,551,703.17 |



Alan Fox, Ingham County Treasurer

To: County Services Committee and Finance Committee

From: Patrick E. Lindemann, Ingham County Drain Commissioner

Re: Resolution Consenting to the Relinquishment of Okemos (Chapter 20) Drain to Meridian Charter Township

Date: April 11, 2024

For the reasons set forth below, I am requesting that the Ingham County Board of Commissioners consent to the relinquishment of the Unruh (Chapter 20) Drain to the Charter Township of Meridian.

On April 2, 2024, Meridian Charter Township Board passed a resolution requesting that the Unruh Drain Drainage Board relinquish jurisdiction and control of the Unruh (Chapter 20) Drain to the Township located wholly within their jurisdiction. Attached is the information that was presented to the Meridian Charter Township Board and a copy of the Meridian Township resolution. Included in this information presented to the Meridian Charter Township Board is a memorandum from the Deputy Township Manager that explains that the Township no longer wishes to use Chapter 20 drains to attract businesses. Accordingly, it has formally requested relinquishment of the Unruh (Chapter 20) Drain.

Section 478 of the Michigan Drain Code, MCL 280.478 authorizes a Drainage Board to relinquish jurisdiction and control over a Chapter 20 Drain if a Township requests or consents to the relinquishment of jurisdiction and control. If such a relinquishment is authorized by the Drainage Board, Section 478 provides that each public corporation that has paid a part of the cost of that drain must consent to the relinquishment. With respect to this Drain, the only public corporations that have paid for costs are the Township and Ingham County.

On April 9, 2014, the Unruh (Chapter 20) Drain Drainage Board (“Drainage Board”) passed a resolution accepting the Township’s request and relinquishing the jurisdiction and control of the Drain to the Township. Now that the Drainage Board has formally relinquished the Drain, I am requesting that the County of Ingham, which, again, is the only other public corporation that has historically paid for maintenance of this Chapter 20 Drain, provide its consent for this action to become effective. The request for County of Ingham approval will be presented to the County Services Committee on April 23, 2024, and the Finance Committee on April 24, 2024.

Thank you for consideration of my request. Deputy Drain Commissioner Carla Clos will be in attendance at your April 23, 2024 and April 24, 2024 Committee meetings to answer any questions you might have regarding my request.

It is an honor and a privilege to serve the citizens, municipalities, and businesses of Ingham County.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CONSENTING TO THE RELINQUISHMENT OF THE UNRUH DRAIN TO
MERIDIAN CHARTER TOWNSHIP**

WHEREAS, the Unruh Drain (the “Drain”) and Unruh Drain Drainage District (the “Drainage District”) was established on or about December 16, 1969, in accordance with the provisions of Chapter 20 of the Michigan Drain Code of 1956, 1956 P.A. 40, as amended, MCL 280.461 *et seq.*, (the “Drain Code”) and is under the jurisdiction of the Unruh Drain Drainage Board (“Drainage Board”); and

WHEREAS, the Drain is wholly located in the Charter Township of Meridian (the “Township”) as further described by the route and course description set forth in **Exhibit A**; and

WHEREAS, pursuant to Section 478 of the Drain Code, MCL 280.478, the Drainage Board for the Drain may relinquish jurisdiction and control over all or any part of a drain or drain project at any time when there is no outstanding indebtedness or contract liability of its drainage district, to the township in which all or the part of the drain or drain project is wholly located, if the township requests or consents to the relinquishment of jurisdiction and control by resolution duly adopted by its governing body; and

WHEREAS, Section 478(5) of the Drain Code, MCL 280.478(5), further provides that the relinquishment and turnover of the Drain does not become effective until consented to by resolution of each public corporation that has paid a part of the cost of the drain; and

WHEREAS, on April 2, 2024, the Board of Trustees for Meridian Charter Township adopted a resolution approving the relinquishment of jurisdiction and control of the Drain from the Drainage Board to the Township, and said resolution was transmitted to the Drainage Board; and

WHEREAS, on April 9, 2024, the Drainage Board adopted a resolution approving the relinquishment of jurisdiction and control of the Drain to the Township; and

WHEREAS, pursuant to Section 478(5) of the Drain Code, MCL 280.478, the County, which is a public corporation that has been assessed and paid a part of the cost of the Drain, consents to the relinquishment of jurisdiction and control of the Drain and Drainage District from the Drainage Board to the Township.

THEREFORE BE IT RESOLVED, that the County, pursuant to Section 478 of the Drain Code, MCL 280.478, hereby consents to the relinquishment of jurisdiction and control of the Unruh Drain and the Unruh Drain Drainage District as set forth in **Exhibit A** from the Unruh Drain Drainage Board to the Charter Township of Meridian.

BE IT FURTHER RESOLVED, that any resolutions and parts of resolutions are, to the extent of any conflict with this resolution, are rescinded to the extent of the conflict.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

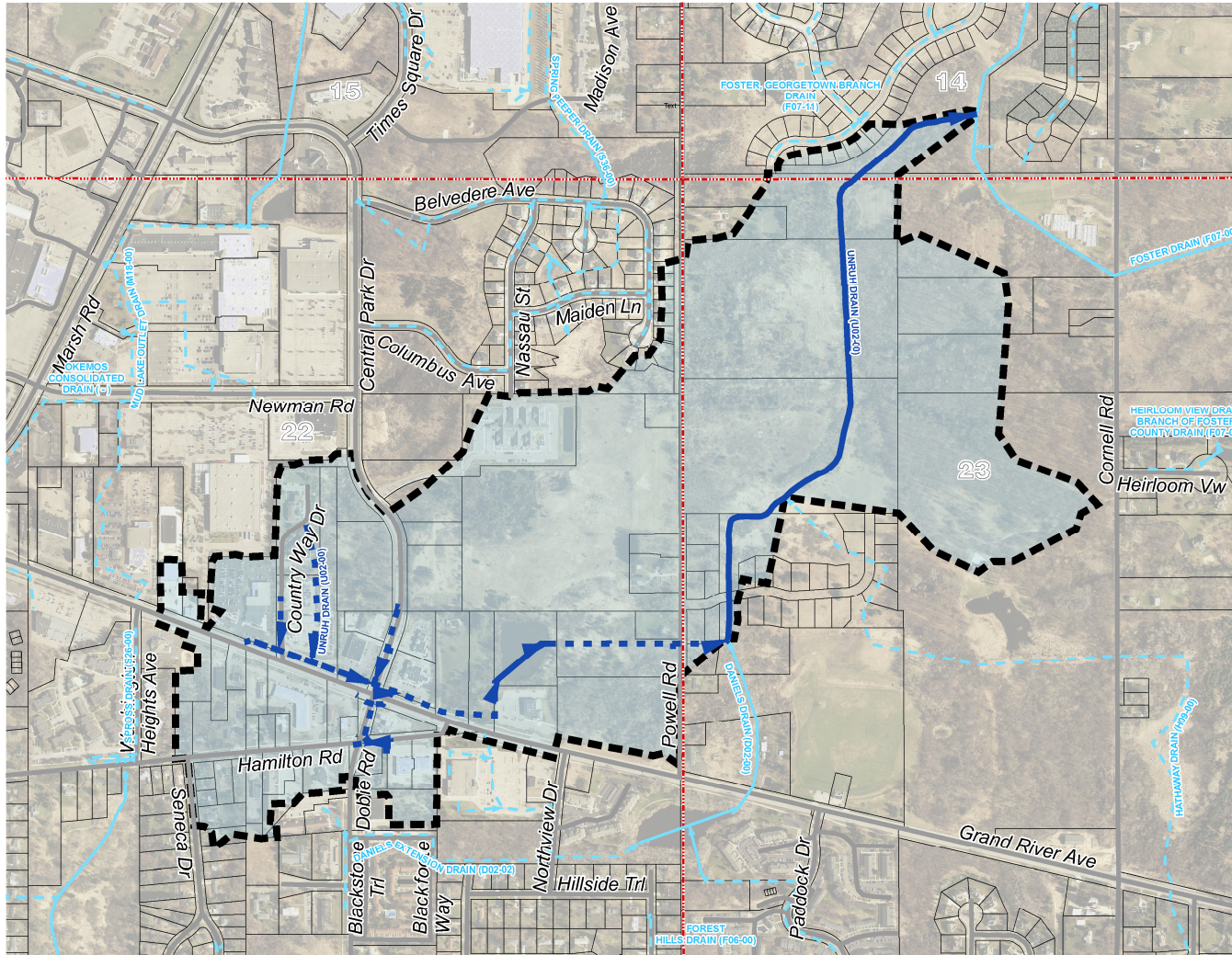
EXHIBIT A

UNRUH DRAIN

PLEASE REFER TO THE FOLLOWING PAGE

DRAINAGE SERVICE AREA MAP AND PRELIMINARY DRAINAGE DISTRICT OF UNRUH DRAIN

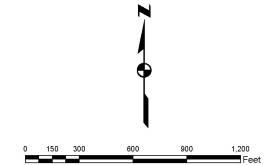
**SECTIONS 14, 22 AND 23
MERIDIAN CHARTER TOWNSHIP- T4N, R1W, INGHAM COUNTY, MICHIGAN**



Document Path: D:\County GIS\Ingham County\WAD\Unruh District Map.mxd

Legend

- DRAIN CENTERLINE
- ▶ OPEN DRAIN
- ENCLOSED DRAIN
- SECTION BOUNDARIES
- ROADS
- RAILROADS
- PROPOSED DRAINAGE DISTRICT
- PARCELS
- MUNICIPAL BOUNDARIES



APPROXIMATE TOWNSHIP ACREAGE BREAKDOWN:
MERIDIAN CHARTER TOWNSHIP: 243.7 AC - 100%

APPROXIMATE PARCEL BREAKDOWN:
MERIDIAN CHARTER TOWNSHIP: 116 PARCELS

| DRAIN DATA | |
|-----------------|---------------------------|
| OPEN DRAIN: | 4,490.0 FT |
| ENCLOSED DRAIN: | 6,685.0 FT |
| TOTAL LENGTH: | 11,175.0 FT 2.12 MILES |

NOTE:
DRAIN LENGTH BASED ON THE
TOTAL LENGTH OF DRAIN AS
PROPOSED ON THIS MAP.



CAUTION!!
THE INFORMATION ON THIS MAP IS FOR GENERAL INFORMATION ONLY. IT IS NOT A SUBSTITUTE FOR A PROFESSIONAL ENGINEER'S DESIGN. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR VERIFYING THE ACCURACY OF THE INFORMATION SHOWN ON THIS MAP.



CLIENT
PATRICK E. LINDEMANN
INGHAM COUNTY
DRAIN
COMMISSIONER
787 BURL AVENUE
MOUNTAIN VIEW, MI 49756

PROJECT TITLE
UNRUH DRAIN
SECTIONS 14, 22 & 23
MERIDIAN CHARTER TOWNSHIP
INGHAM COUNTY, MI

| REVISIONS | DATE |
|---------------------|---------|
| DRAFT | 3/26/24 |
| DATELS SERVICE AREA | 3/28/24 |
| | |
| | |
| | |
| | |

ORIGINAL ISSUE DATE
MARCH 26, 2024

DRAWING TITLE
DRAINAGE SERVICE AREA & PRELIMINARY DRAINAGE DISTRICT MAP

| | |
|-------------|------------|
| PEA JOB NO. | 22-0005-02 |
| PM | RAH |
| DN | RAH |
| DES | RAH |

DRAWING NUMBER:
1 OF 1

PRELIMINARY



To: Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works and Engineering**

Date: April 2, 2024

Re: Unruh Drain Conversion – Chapter 20 to Chapter 3/4

Chapter 20 of the Michigan Drain Code was established to help Township’s construct the drain infrastructure that was necessary to attract development.

The Township no longer has a need to utilize Chapter 20 of the Michigan Drain Code attract development. Tonight is the beginning of a process we will undertake to convert our seven Chapter 20 Drains to Chapter 3/4 Drains.

We are starting with the Unruh Drain as the Ingham County Drain Commissioner’s Office (ICDC) would like to perform some maintenance work on this drain later this year.

There are some maintenance costs that have not been assessed that will need to be assessed as part of this process, which total \$24,814.16. These maintenance costs date back to December 1, 2018, which is the date of the last maintenance assessment for the Unruh Drain. The Township will be required to pay our share of the maintenance assessments based on the historical percentages for the Unruh Drain, which are:

| | |
|---------------------------------------|--------|
| Meridian Township | 78.99% |
| Michigan Department of Transportation | 10.31% |
| Ingham County Road Department | 10.70% |

Therefore, the Township will be assessed \$19,600.71.

The ICDC would like to issue bonds to fund future maintenance work on the Unruh Drain later this year. Based on our discussion with the ICDC, they will likely bond for \$225,000-\$400,000. To avoid the Township paying for 78.99% of this upcoming maintenance when the Township does not receive benefit proportionate to that assessment percentage by way of attracting new development, we will convert the drain to a Chapter 3/4. The Township will still be required to pay an at-large assessment; however, our percentage of the maintenance work is far less on a Chapter 3/4 drain. I look forward to discussing this in greater depth with the Board at your April 2, 2024 meeting.

The following motion has been prepared for the Board’s consideration:

“MOVE TO ADOPT THE RESOLUTION APPROVING RELINQUISHMENT OF UNRUH DRAIN AND AUTHORIZE THE SUPERVISOR AND CLERK TO SIGN THE EMERGENCY MAINTENANCE AGREEMENT.”

Memo to Township Board

April 2, 2024

Re: Unruh Drain Conversion – Chapter 20 to Chapter 3/4

Attachments:

1. Resolution Approving Relinquishment of Unruh Drain
2. Operation & Maintenance Agreement to be Executed by the Township Supervisor and Clerk
3. Ledger of outstanding maintenance costs that have not been assessed

CHARTER TOWNSHIP OF MERIDIAN

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the municipal building at 5151 Marsh Road, Okemos, MI 48864 in said Township on the 2nd day of April 2024 at 6 p.m., local time.

PRESENT: Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee Trezise, Trustee Wilson

ABSENT: Supervisor Jackson, Trustee Sundland

The following resolution was offered for adoption by Treasurer Deschaine, and supported by Clerk Guthrie.

RESOLUTION APPROVING THE RELINQUISHMENT OF THE UNRUH DRAIN TO TOWNSHIP

WHEREAS, the Unruh Drain (the “Drain”) and Unruh Drain Drainage District (“Drainage District”) was established on or about December 16, 1969 in accordance with the provisions of Chapter 20 of the Michigan Drain Code of 1956, 1956 P.A. 40, as amended, MCL 280.461 et seq., (the “Drain Code”) and is under the jurisdiction of the Unruh Drain Drainage Board (“Drainage Board”); and

WHEREAS the Drain is located is located in the Charter Township of Meridian (“Township”) as further described by the route and course description set forth in **Exhibit A**; and

WHEREAS, pursuant to Section 478 of the Drain Code, MCL 280.478, the Drainage Board for the Drain may relinquish jurisdiction and control over all or any part of a drain or drain project at any time when there is no outstanding indebtedness or contract liability of its drainage district, to the township in which all or the part of the drain or drain project is wholly located, if the township requests or consents to the relinquishment of jurisdiction and control by resolution duly adopted by its governing body; and

WHEREAS, all outstanding indebtedness or contract liability of the Drainage District; and

WHEREAS, pursuant to Section 478 of the Drain Code, MCL 280.478, the Township desires and consents to the relinquishment jurisdiction and control of the Drain and Drainage District from Drainage Board to the Township; and

WHEREAS, to ensure continued and proper maintenance of the Unruh Drain following the approval and relinquishment of the Unruh Drain to the Township by the Drainage Board, the Township and the Ingham County Drain Commissioner have agreed to enter into an agreement according to the terms and conditions, as set forth in **Exhibit B**.

NOW THEREFORE BE IT RESOLVED, pursuant to Section 478 of the Drain Code, MCL 280.478, the Township hereby consents to the relinquishment of jurisdiction and control of the Unruh Drain as set forth in **Exhibit A** from the Drainage Board to the Township.

BE IT FURTHER RESOLVED, the Township accepts for assignment from the Drainage Board to the Township all drain easements, including drainage structures and related appurtenances located therein.

BE IT FURTHER RESOLVED, the Township approves and authorizes the Supervisor and Clerk to execute an Emergency Maintenance Agreement with the Ingham County Drain Commissioner in substantial form attached as **Exhibit B** in connection with the continued maintenance of the Unruh Drain effective upon the relinquishment of jurisdiction of the Unruh Drain by the Unruh Drain Drainage Board.

BE IT FURTHER RESOLVED, all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

ADOPTED: YEAS: ^{Supervisor Pro Tem Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustees Trezise, Wilson} _____

NAYS: ^{NONE} _____

The foregoing Resolution was declared and adopted on the date.

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 2nd day of April, 2024.



Deborah Guthrie, Clerk
Meridian Charter Township

EXHIBIT A

UNRUH DRAIN

PLEASE REFER TO THE FOLLOWING PAGE

EXHIBIT B

EMERGENCY MAINTENANCE AGREEMENT

UNRUH DRAIN

This **Agreement** (“Agreement”) is made and entered into on this ____ day of _____ 2024, by and between the **Ingham County Drain Commissioner** (the “Drain Commissioner”), whose address is 707 Buhl St, Mason, MI 48854, and the **Meridian Charter Township** (hereinafter, the “Township”), 5151 Marsh Road, Okemos, Michigan 48864. In this Agreement, the Drain Commissioner and Township may be referred individually as “Party”, or collectively as “Parties”.

Recitals:

WHEREAS, the Unruh Drain and Unruh Drain Drainage District was originally established in accordance with the provisions of Chapter 20 of the Michigan Drain Code of 1956, 1956 P.A. 40, as amended, MCL 280.461 et seq., (the “Drain Code”); and

WHEREAS, in accordance with Section 478 of the Drain Code, MCL 280.478, the Township has requested Drainage Board for the Unruh Drain to relinquish jurisdiction and control over the drain, and for the Township to assume jurisdiction; and

WHEREAS, on Tuesday, April 2, 2024, the Township adopted a resolution authorizing the filing of a petition for the location, establishment, and construction of the former Unruh Drain; and

WHEREAS, to ensure the continued maintenance of the former Unruh Drain until such time that said drain is established as a county drain pursuant to the Drain Code, the Township has requested, and the Drain Commissioner has agreed to perform any necessary emergency maintenance the Unruh Drain on behalf of the Township; and

WHEREAS, the purpose of this Agreement is to establish terms and condition between the Township and Drain Commissioner in connection with the continued maintenance of the Unruh Drain.

NOW THEREFORE, in consideration of these premises and mutual promises, representation and agreements set forth in this Agreement, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties mutually agree as follows:

1. Authority and Purpose. Pursuant to the Urban Cooperation Act of 1967, as amended (MCL 124.501 et seq.), Section 431 of the Michigan Drain Code (MCL 280.431) and any other applicable laws of the State of Michigan, the Township and the Drain Commissioner enter into this Agreement to establish terms and conditions for purpose of the maintenance of the former Unruh Drain (the “Drain”). Each Party agrees to take all actions reasonably necessary to effectuate the objectives set forth in this Agreement.

2. Emergency Maintenance of Drain. The Drain Commissioner agrees to perform any necessary emergency maintenance on the Drain on behalf of, and after written notice is provided to the Township and in accordance with the Drain Commissioner's standards, practices and specifications associated with the maintenance of county drains under his jurisdiction. The Township hereby grants a license to the Drain Commissioner, its employees and to access, to occupy and use all Drain easements for the purpose of maintaining the Drain. The diagram showing the Drain and related structures is attached as **Exhibit A**.

3. Termination. This Agreement shall automatically terminate at such time that this Drain is established pursuant to the Drain Code. In the event that the proposed establishment of this Drain does not take place, then either Party may terminate this Agreement upon 180 days' written notice to the other Party.

4. Governing Law. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. The language of all parts of this Agreement is intended to and, in all cases, shall be construed as a whole according to its fair meaning, and not construed strictly for or against any party. As used in this Agreement, the singular or plural number, possessive or non-possessive shall be deemed to include the other whenever the context so suggests or requires.

5. Reservation of Rights; Governmental Function. This Agreement does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. In addition, the Parties maintain that the obligations set forth in this Agreement will be in the exercise or discharge of a governmental function. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.

6. Severability. If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of the Agreement, or the application of the provision of persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable, provided the invalid provision does not substantially alter the Agreement or make execution impractical.

7. Binding Agreement; Assignment; and Amendments. This Agreement will be binding upon and for the benefit of the Parties hereto and their respective successors and assigns, subject to any assignment requiring the prior written consent of the non-assigning Party by an amendment to this Agreement signed by both Parties, and the assignor binding the assignee to the terms and provisions of this Agreement.

8. Captions. The section headings or titles and/or all section numbers contained in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

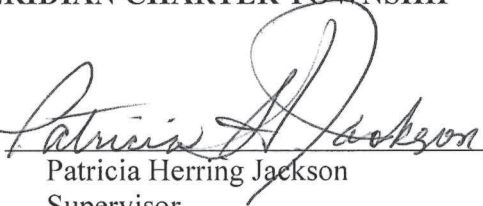
9. Recitals. The recitals shall be considered an integral part of the Agreement.


10. Execution. The Parties signing this Agreement on behalf of each Party are, by said signatures, affirming that they are authorized to enter into this Agreement for and on behalf of the respective Parties to this Agreement.

INGHAM COUNTY COMMISSIONER

By: _____
Patrick E. Lindemann
Ingham County Drain Commissioner

MERIDIAN CHARTER TOWNSHIP

By:  _____
Patricia Herring Jackson
Its: Supervisor

By:  _____
Deborah Guthrie
Its: Clerk

Ingham County Drain Commissioner

Pat Lindemann

Drain Ledger

| Date | Created | U02-00 | Explanation | UNRUH DRAIN | Order No | Notes | 801 | 802 | Receivable | Payable | 999 | Balance |
|----------|----------|--------|--|-------------|----------|--|----------|-----|------------|----------|----------|------------|
| 12/11/18 | | | SETUP ASSESSMENT RECEIVABLE 2018 | | D-ASMT | 2018 ASSMT REC AT LARGE | 0.00 | | 0.00 | 2,966.57 | 0.00 | (1,719.60) |
| 12/13/18 | | | LEGAL | | D41919 | DICKINSON WRIGHT PLLC | (87.50) | | 0.00 | 0.00 | (87.50) | (1,807.10) |
| 12/17/18 | | | 2018 AT LARGE ASSESSMENT MDOT | | D181208 | 2018 AT LARGE ASSESSMENT MDOT | 300.46 | | (300.46) | 0.00 | 0.00 | (1,807.10) |
| 12/26/18 | 12/28/18 | | 2018 Z14-00 SPREAD | | D181224 | 2018 Z14-00 SPREAD D41238 | (425.00) | | 0.00 | 0.00 | (425.00) | (2,232.10) |
| 12/28/18 | 1/16/19 | | COUNTY COMM PER DIEM | | D1812B5 | MARK GREBNER | (50.00) | | 0.00 | 0.00 | (50.00) | (2,282.10) |
| 12/28/18 | 3/18/19 | | COUNTY COMM PER DIEM | | D1812B5 | CAROL KOENIG | (25.00) | | 0.00 | 0.00 | (25.00) | (2,307.10) |
| 12/28/18 | 3/16/19 | | COUNTY COMM PER DIEM PAYROLL EXPENSES | | D1812B5 | MARK GREBNER | (6.80) | | 0.00 | 0.00 | (6.80) | (2,313.90) |
| 12/28/18 | 3/16/19 | | COUNTY COMM PER DIEM PAYROLL EXPENSES | | D1812B5 | CAROL KOENIG | (3.40) | | 0.00 | 0.00 | (3.40) | (2,317.30) |
| 12/31/18 | 1/31/19 | | ADMINISTRATIVE FEE | | D181263 | ADMIN FEE 2018 | (750.00) | | 0.00 | 0.00 | (750.00) | (3,067.30) |
| 12/31/18 | 1/25/19 | | F801 INT. INCOME ALLOC DEC2018 | | D181290 | F801 INT. INCOME ALLOC DEC2018 | 6.33 | | 0.00 | 0.00 | 6.33 | (3,060.97) |
| 12/31/18 | | | INSPECTION - 12/2018 | | D181276 | ICDC | (176.86) | | 0.00 | 0.00 | (176.86) | (3,237.83) |
| 1/14/19 | | | 2018 AT LARGE MERIDIAN TWP 19-002 | | D190121 | 2018 AT LARGE MERIDIAN TWP 19-002 | 2,348.04 | | (2,348.04) | 0.00 | 0.00 | (3,237.83) |
| 1/31/19 | 2/27/19 | | F801 INT. INCOME ALLOC JAN 2019 | | D190173 | F801 INT INCOME ALLOC JAN 2019 | 14.01 | | 0.00 | 0.00 | 14.01 | (3,223.82) |
| 3/25/19 | 3/28/19 | | 2018 AT LARGE RECEIPT COUNTY AND ROAD COMMISSION | | D190342 | 2018 AT LARGE RECEIPT COUNTY AND ROAD COMMISSION | 318.07 | | (318.07) | 0.00 | 0.00 | (3,223.82) |
| 3/31/19 | 4/24/19 | | INSPECTION - 3/2019 | | D190351 | ICDC | (108.76) | | 0.00 | 0.00 | (108.76) | (3,332.58) |
| 4/18/19 | 4/18/19 | | FEB 2019 INTEREST INCOME ALLOCATION | | D190431 | INTEREST INCOME PER MUNIS | 10.13 | | 0.00 | 0.00 | 10.13 | (3,322.45) |
| 4/25/19 | 4/25/19 | | MARCH 2019 INTEREST INCOME ALLOCATION | | D190435 | INTEREST INCOME PER MUNIS | 12.89 | | 0.00 | 0.00 | 12.89 | (3,309.56) |
| 4/30/19 | 5/24/19 | | APRIL 2019 INTEREST INCOME ALLOCATION | | D190444 | INTEREST INCOME PER MUNIS | 24.42 | | 0.00 | 0.00 | 24.42 | (3,285.14) |
| 4/30/19 | 5/28/19 | | INSPECTION - 4/2019 | | D190445 | ICDC | (205.71) | | 0.00 | 0.00 | (205.71) | (3,490.85) |
| 6/24/19 | 6/24/19 | | ADMINISTRATIVE FEE | | D190625 | ADMIN FEE 2019 | (750.00) | | 0.00 | 0.00 | (750.00) | (4,240.85) |
| 6/24/19 | 6/24/19 | | MAY 2019 INTEREST INCOME ALLOCATION | | D190619 | INTEREST INCOME PER MUNIS | 20.96 | | 0.00 | 0.00 | 20.96 | (4,219.89) |
| 6/30/19 | 7/25/19 | | JUNE 2019 INTEREST INCOME ALLOCATION | | D190653 | INTEREST INCOME PER MUNIS | 17.01 | | 0.00 | 0.00 | 17.01 | (4,202.88) |
| 7/9/19 | 7/9/19 | | DN18-5 DUE 7/9/19 INTEREST PMT | | D190701 | HASTINGS BANK | (140.37) | | 0.00 | 0.00 | (140.37) | (4,343.25) |

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***Note: Receivables are assessments due to us (-) or prepaid (+) / Payables are usually note proceeds to be paid

Ingham County Drain Commissioner

Pat Lindemann

Drain Ledger

| U02-00 UNRUH DRAIN | | 801 | | 802 | | Receivable | | Payable | | 999 | | Balance | |
|--------------------|---|----------|---------------------------|-------------|------|------------|-------------|----------|------------|-----|--|---------|--|
| Date | Explanation | Order No | Notes | 801 | 802 | Receivable | Payable | 999 | Balance | | | | |
| 7/9/19 | DN18-5 DUE 7/9/19 PRINCIPAL PMT | D190701 | HASTINGS BANK | (5,300.00) | 0.00 | 0.00 | (5,300.00) | 0.00 | (4,343.25) | | | | |
| 7/9/19 | Z14-00 ENGINEERING ALLOCATION FOR LSG V190774 | D190712 | LSG | (18.75) | 0.00 | 0.00 | 0.00 | (18.75) | (4,362.00) | | | | |
| 7/31/19 | INSPECTION - 7/2019 | D190735 | ICDC | (695.56) | 0.00 | 0.00 | 0.00 | (695.56) | (5,057.56) | | | | |
| 7/31/19 | JULY 2019 INTEREST INCOME ALLOCATION | D190740 | INTEREST INCOME PER MUNIS | 19.91 | 0.00 | 0.00 | 0.00 | 19.91 | (5,037.65) | | | | |
| 8/23/19 | DN18-7 DUE 8/23/19 INTEREST PMT | D190815 | HASTINGS BANK | (349.50) | 0.00 | 0.00 | 0.00 | (349.50) | (5,387.15) | | | | |
| 8/23/19 | DN18-7 DUE 8/23/19 PRINCIPAL PMT | D190815 | HASTINGS BANK | (13,400.00) | 0.00 | 0.00 | (13,400.00) | 0.00 | (5,387.15) | | | | |
| 8/23/19 | DN19-15 PROCEEDS DUE 09/22/2020 | D190816 | HIGHPOINT COMMUNITY BANK | 3,422.00 | 0.00 | 0.00 | 3,422.00 | 0.00 | (5,387.15) | | | | |
| 8/26/19 | ADMINISTRATIVE | V191115 | ROBERT W BAIRD | (10.83) | 0.00 | 0.00 | 0.00 | (10.83) | (5,397.98) | | | | |
| 8/31/19 | INSPECTION - 8/2019 | D190833 | ICDC | (235.66) | 0.00 | 0.00 | 0.00 | (235.66) | (5,633.64) | | | | |
| 9/30/19 | INSPECTION - 9/2019 | D190820 | ICDC | (325.10) | 0.00 | 0.00 | 0.00 | (325.10) | (5,958.74) | | | | |
| 10/29/19 | LEGAL | V191410 | DICKINSON WRIGHT PLLC | (25.37) | 0.00 | 0.00 | 0.00 | (25.37) | (5,984.11) | | | | |
| 10/31/19 | ADMIN | D191016 | ICDC BILLING | (38.50) | 0.00 | 0.00 | 0.00 | (38.50) | (6,022.61) | | | | |
| 1/31/20 | ENGINEERING 01/2020 | D200176 | ICDC BILLING | (57.75) | 0.00 | 0.00 | 0.00 | (57.75) | (6,080.36) | | | | |
| 1/31/20 | INSPECTION - 1/2020 | D200181 | ICDC | (142.14) | 0.00 | 0.00 | 0.00 | (142.14) | (6,222.50) | | | | |
| 3/31/20 | INSPECTION - 3/2020 | D200337 | ICDC | (129.08) | 0.00 | 0.00 | 0.00 | (129.08) | (6,351.58) | | | | |
| 4/30/20 | ENGINEERING 4 - 2020 | D200418 | ICDC BILLING | (96.25) | 0.00 | 0.00 | 0.00 | (96.25) | (6,447.83) | | | | |
| 5/31/20 | INSPECTION 5-2020 | D200520 | ICDC | (200.24) | 0.00 | 0.00 | 0.00 | (200.24) | (6,648.07) | | | | |
| 7/15/20 | NOTE PROCEEDS DN20-4 MAINTENANCE NOTE | D200717 | HIGHPOINT COMMUNITY BANK | 1,400.00 | 0.00 | 0.00 | 1,400.00 | 0.00 | (6,648.07) | | | | |
| 7/15/20 | PAYMENT MAINTENANCE DN18-10 | D200716 | HASTINGS BANK | (1,290.00) | 0.00 | 0.00 | (1,290.00) | 0.00 | (6,648.07) | | | | |
| 7/15/20 | PAYMENT MAINTENANCE DN18-10 | D200716 | HASTINGS BANK | (494.50) | 0.00 | 0.00 | 0.00 | (494.50) | (7,142.57) | | | | |
| 7/21/20 | ADMINISTRATIVE | V200836 | ROBERT W BAIRD & CO. | (34.72) | 0.00 | 0.00 | 0.00 | (34.72) | (7,177.29) | | | | |
| 7/21/20 | LEGAL | V200849 | DICKINSON WRIGHT PLLC | (121.88) | 0.00 | 0.00 | 0.00 | (121.88) | (7,299.17) | | | | |
| 7/21/20 | LEGAL | V200850 | DICKINSON WRIGHT PLLC | (5.95) | 0.00 | 0.00 | 0.00 | (5.95) | (7,305.12) | | | | |
| 7/31/20 | INSPECTION - 7/2020 | D200729 | ICDC | (338.80) | 0.00 | 0.00 | 0.00 | (338.80) | (7,643.92) | | | | |
| 8/26/20 | LEGAL | V201020 | DICKINSON WRIGHT | (152.78) | 0.00 | 0.00 | 0.00 | (152.78) | (7,796.70) | | | | |

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***Note: Receivables are assessments due to us (-) or prepaid (+) / Payables are usually note proceeds to be paid

Ingham County Drain Commissioner
 Pat Lindemann
 Drain Ledger

| U02-00 UNRUH DRAIN | | | | | | | | | | | | | | | |
|--------------------|-------------------------------------|----------|--------------------------|------------|-----|------------|------------|----------|-------------|--|--|--|--|--|--|
| Date Created | Explanation | Order No | Notes | 801 | 802 | Receivable | Payable | 999 | Balance | | | | | | |
| 9/22/20 | DN19-15 MAINTENANCE NOTE PAYOFF | D200913 | HIGHPOINT BANK | (3,422.00) | | 0.00 | (3,422.00) | 0.00 | (7,796.70) | | | | | | |
| 9/22/20 | DN19-15 MAINTENANCE NOTE PAYOFF | D200913 | HIGHPOINT BANK | (88.54) | | 0.00 | 0.00 | (88.54) | (7,885.24) | | | | | | |
| 9/22/20 | DN20-7 MAINTENANCE NOTE PROCEEDS | D200914 | HIGHPOINT BANK | 3,515.00 | | 0.00 | 3,515.00 | 0.00 | (7,885.24) | | | | | | |
| 9/30/20 | INSPECTION - 9/2020 | D200924 | ICDC | (207.71) | | 0.00 | 0.00 | (207.71) | (8,092.95) | | | | | | |
| 10/13/20 | LEGAL | V201235 | ROBERT W BAIRD | (8.49) | | 0.00 | 0.00 | (8.49) | (8,101.44) | | | | | | |
| 10/31/20 | INSPECTION - 10/2020 | D201029 | ICDC | (540.19) | | 0.00 | 0.00 | (540.19) | (8,641.63) | | | | | | |
| 10/31/20 | INSPECTION - 10/2020 | D201029 | ICDC | (102.96) | | 0.00 | 0.00 | (102.96) | (8,744.59) | | | | | | |
| 11/10/20 | LEGAL | V201494 | DICKINSON WRIGHT PLLC | (37.33) | | 0.00 | 0.00 | (37.33) | (8,781.92) | | | | | | |
| 11/30/20 | ADMINISTRATIVE - 11/2020 | D201148 | ICDC | (210.38) | | 0.00 | 0.00 | (210.38) | (8,992.30) | | | | | | |
| 12/31/20 | ADMINISTRATIVE FEE | D201250 | ADMIN FEE 2020 | (750.00) | | 0.00 | 0.00 | (750.00) | (9,742.30) | | | | | | |
| 1/31/21 | MAINTENANCE - 1/2021 | D210154 | ICDC | (298.36) | | 0.00 | 0.00 | (298.36) | (10,040.66) | | | | | | |
| 2/28/21 | ADMINISTRATION - 2-2021 | D210264 | ICDC BILLING 2-2021 | (55.00) | | 0.00 | 0.00 | (55.00) | (10,095.66) | | | | | | |
| 2/28/21 | INSPECTION - 2/2021 | D210257 | ICDC | (206.38) | | 0.00 | 0.00 | (206.38) | (10,302.04) | | | | | | |
| 3/31/21 | INSPECTION - 3/2021 | D210348 | ICDC | (753.96) | | 0.00 | 0.00 | (753.96) | (11,056.00) | | | | | | |
| 3/31/21 | INSPECTION - 3/2021 | D210348 | ICDC | (210.38) | | 0.00 | 0.00 | (210.38) | (11,266.38) | | | | | | |
| 7/31/21 | INSPECTION - 7/2021 | D210723 | ICDC | (168.32) | | 0.00 | 0.00 | (168.32) | (11,434.70) | | | | | | |
| 8/13/21 | INTEREST EXPENSE | D210802 | HIGHPOINT BANK | (18.73) | | 0.00 | 0.00 | (18.73) | (11,453.43) | | | | | | |
| 8/31/21 | INSPECTION - 8/2021 | D210813 | ICDC | (173.54) | | 0.00 | 0.00 | (173.54) | (11,626.97) | | | | | | |
| 9/29/21 | LEGAL | V211269 | DICKINSON WRIGHT | (13.26) | | 0.00 | 0.00 | (13.26) | (11,640.23) | | | | | | |
| 9/30/21 | INSPECTION - 9/2021 | D210927 | ICDC | (117.74) | | 0.00 | 0.00 | (117.74) | (11,757.97) | | | | | | |
| 9/30/21 | MAINTENANCE - 9/2021 | D210927 | ICDC | (204.38) | | 0.00 | 0.00 | (204.38) | (11,962.35) | | | | | | |
| 11/12/21 | DN20-4 MAINT NOTE DUE 11/12/2021 | D211107 | HIGHPOINT COMMUNITY BANK | (1,400.00) | | 0.00 | (1,400.00) | 0.00 | (11,962.35) | | | | | | |
| 11/12/21 | DN20-4 NOTE INTEREST DUE 11/12/2021 | D211107 | HIGHPOINT COMMUNITY BANK | (4.78) | | 0.00 | 0.00 | (4.78) | (11,967.13) | | | | | | |
| 11/12/21 | DN20-7 MAINT NOTE DUE 11/12/2021 | D211109 | HIGHPOINT COMMUNITY BANK | (3,515.00) | | 0.00 | (3,515.00) | 0.00 | (11,967.13) | | | | | | |
| 11/12/21 | DN20-7 NOTE INTEREST DUE 11/12/2021 | D211109 | HIGHPOINT COMMUNITY BANK | (58.45) | | 0.00 | 0.00 | (58.45) | (12,025.58) | | | | | | |

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**Note: Receivables are assessments due to us (-) or prepaid (+) / Payables are usually note proceeds to be paid.

Ingham County Drain Commissioner
Pat Lindemann
 Drain Ledger

U02-00 UNRUH DRAIN

| Date | Explanation | Order No | Notes | 801 | 802 | Receivable | Payable | 999 | Balance |
|----------|--|----------|--------------------------|------------|------|------------|----------|------------|-------------|
| 11/12/21 | DN21-14 MAINT NOTE PROCEEDS DUE 5/12/2023 | D211106 | HIGHPOINT COMMUNITY BANK | 5,040.00 | 0.00 | 0.00 | 5,040.00 | 0.00 | (12,025.58) |
| 11/15/21 | COST OF ISSUANCE | V211682 | ROBERT W BAIRD | (8.96) | 0.00 | 0.00 | 0.00 | (8.96) | (12,034.54) |
| 11/15/21 | LEGAL | V211550 | CLARK HILL | (70.00) | 0.00 | 0.00 | 0.00 | (70.00) | (12,104.54) |
| 11/19/21 | LEGAL | V211692 | DICKINSON WRIGHT PLLC | (7.37) | 0.00 | 0.00 | 0.00 | (7.37) | (12,111.91) |
| 11/30/21 | INSPECTION - 11/2021 | D211118 | ICDC | (204.38) | 0.00 | 0.00 | 0.00 | (204.38) | (12,316.29) |
| 12/15/21 | LEGAL | V211814 | CLARK HILL | (350.00) | 0.00 | 0.00 | 0.00 | (350.00) | (12,666.29) |
| 12/27/21 | LEGAL | V211783 | DICKINSON WRIGHT | (30.47) | 0.00 | 0.00 | 0.00 | (30.47) | (12,696.76) |
| 12/31/21 | ADMINISTRATIVE FEE | D211250 | ADMIN FEE 2021 | (750.00) | 0.00 | 0.00 | 0.00 | (750.00) | (13,446.76) |
| 12/31/21 | COUNTY COMM PER DIEM | D220137 | MARK GREBNER | (25.00) | 0.00 | 0.00 | 0.00 | (25.00) | (13,471.76) |
| 12/31/21 | COUNTY COMM PER DIEM | D220137 | PAYROLL EXPENSES | (4.70) | 0.00 | 0.00 | 0.00 | (4.70) | (13,476.46) |
| 12/31/21 | Z14-00 ENGINEERING ALLOCATION FOR V200373 | D211253 | SPICER | (1,059.25) | 0.00 | 0.00 | 0.00 | (1,059.25) | (14,535.71) |
| 1/24/22 | LEGAL | V212000 | CLARK HILL | (525.00) | 0.00 | 0.00 | 0.00 | (525.00) | (15,060.71) |
| 2/11/22 | LEGAL | V220113 | CLARK HILL | (140.00) | 0.00 | 0.00 | 0.00 | (140.00) | (15,200.71) |
| 2/28/22 | ADMIN | D220256 | ICDC BILLING | (57.75) | 0.00 | 0.00 | 0.00 | (57.75) | (15,258.46) |
| 2/28/22 | ADMINISTRATIVE - 2/2022 | D220257 | ICDC | (264.80) | 0.00 | 0.00 | 0.00 | (264.80) | (15,523.26) |
| 2/28/22 | INSPECTION - 2/2022 | D220257 | ICDC | (172.38) | 0.00 | 0.00 | 0.00 | (172.38) | (15,695.64) |
| 3/17/22 | LEGAL | V220234 | CLARK HILL | (140.00) | 0.00 | 0.00 | 0.00 | (140.00) | (15,835.64) |
| 3/31/22 | INSPECTION - 3/2022 | D220356 | ICDC | (373.34) | 0.00 | 0.00 | 0.00 | (373.34) | (16,208.98) |
| 3/31/22 | INSPECTION - 3/2022 | D220356 | ICDC | (739.07) | 0.00 | 0.00 | 0.00 | (739.07) | (16,948.05) |
| 4/19/22 | ENGINEERING | V220567 | PEA GROUP | (2,290.00) | 0.00 | 0.00 | 0.00 | (2,290.00) | (19,238.05) |
| 4/27/22 | TITLE SEARCH | V220604 | CHIRCO TITLE AGENCY | (275.00) | 0.00 | 0.00 | 0.00 | (275.00) | (19,513.05) |
| 4/27/22 | TITLE SEARCH | V220605 | CHIRCO TITLE AGENCY | (275.00) | 0.00 | 0.00 | 0.00 | (275.00) | (19,788.05) |
| 4/27/22 | TITLE SEARCH | V220606 | CHIRCO TITLE AGENCY | (275.00) | 0.00 | 0.00 | 0.00 | (275.00) | (20,063.05) |
| 4/27/22 | TITLE SEARCH | V220607 | CHIRCO TITLE AGENCY | (275.00) | 0.00 | 0.00 | 0.00 | (275.00) | (20,338.05) |
| 4/27/22 | TITLE SEARCH | V220608 | CHIRCO TITLE AGENCY | (275.00) | 0.00 | 0.00 | 0.00 | (275.00) | (20,613.05) |

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**Note: Receivables are assessments due to us (-) or prepaid (+) / Payables are usually note proceeds to be paid.

Ingham County Drain Commissioner

Pat Lindemann

Drain Ledger

U02-00 UNRUH DRAIN

| Date | Explanation | Order No | Notes | 801 | 802 | Receivable | Payable | 999 | Balance |
|----------|----------------------|----------|---------------------|------------|------|------------|---------|------------|-------------|
| 4/27/22 | TITLE SEARCH | V220609 | CHIRCO TITLE AGENCY | (275.00) | 0.00 | 0.00 | 0.00 | (275.00) | (20,888.05) |
| 4/27/22 | TITLE SEARCH | V220610 | CHIRCO TITLE AGENCY | (275.00) | 0.00 | 0.00 | 0.00 | (275.00) | (21,163.05) |
| 4/27/22 | TITLE SEARCH | V220611 | CHIRCO TITLE AGENCY | (275.00) | 0.00 | 0.00 | 0.00 | (275.00) | (21,438.05) |
| 4/28/22 | LEGAL | V220632 | CLARK HILL | (3,045.00) | 0.00 | 0.00 | 0.00 | (3,045.00) | (24,483.05) |
| 4/30/22 | INSPECTION - 4/2022 | D220416 | ICDC | (178.88) | 0.00 | 0.00 | 0.00 | (178.88) | (24,661.93) |
| 5/10/22 | ENGINEERING | V220746 | PEA GROUP | (1,091.25) | 0.00 | 0.00 | 0.00 | (1,091.25) | (25,753.18) |
| 5/31/22 | INSPECTION - 5/2022 | D220520 | ICDC | (182.25) | 0.00 | 0.00 | 0.00 | (182.25) | (25,935.43) |
| 6/3/22 | LEGAL | V220841 | CLARK HILL | (70.00) | 0.00 | 0.00 | 0.00 | (70.00) | (26,005.43) |
| 6/19/22 | LEGAL | V221039 | CLARK HILL | (700.00) | 0.00 | 0.00 | 0.00 | (700.00) | (26,705.43) |
| 6/30/22 | INSPECTION - 6/2022 | D220621 | ICDC | (210.38) | 0.00 | 0.00 | 0.00 | (210.38) | (26,915.81) |
| 6/30/22 | MAINTENANCE - 6/2022 | D220621 | ICDC | (665.48) | 0.00 | 0.00 | 0.00 | (665.48) | (27,581.29) |
| 7/31/22 | INSPECTION - 7/2022 | D220728 | ICDC | (129.88) | 0.00 | 0.00 | 0.00 | (129.88) | (27,711.17) |
| 8/10/22 | ENGINEERING | V221465 | PEA GROUP | (465.00) | 0.00 | 0.00 | 0.00 | (465.00) | (28,176.17) |
| 8/31/22 | INSPECTION - 8/2022 | D220834 | ICDC | (242.14) | 0.00 | 0.00 | 0.00 | (242.14) | (28,418.31) |
| 9/15/22 | LEGAL | V221736 | CLARK HILL | (315.00) | 0.00 | 0.00 | 0.00 | (315.00) | (28,733.31) |
| 9/30/22 | INSPECTION - 9/2022 | D220925 | ICDC | (363.91) | 0.00 | 0.00 | 0.00 | (363.91) | (29,097.22) |
| 9/30/22 | INSPECTION - 9/2022 | D220925 | ICDC | (407.70) | 0.00 | 0.00 | 0.00 | (407.70) | (29,504.92) |
| 10/31/22 | INSPECTION - 10/2022 | D221009 | ICDC | (378.28) | 0.00 | 0.00 | 0.00 | (378.28) | (29,883.20) |
| 12/31/22 | ADMINISTRATIVE FEE | D221270 | ADMIN FEE 2022 | (750.00) | 0.00 | 0.00 | 0.00 | (750.00) | (30,633.20) |
| 12/31/22 | INSPECTION - 12/2022 | D221225 | ICDC | (210.38) | 0.00 | 0.00 | 0.00 | (210.38) | (30,843.58) |
| 1/12/23 | ENGINEERING | V222442 | PEA GROUP | (301.25) | 0.00 | 0.00 | 0.00 | (301.25) | (31,144.83) |
| 1/31/23 | INSPECTION - 1/2023 | D230157 | ICDC | (179.44) | 0.00 | 0.00 | 0.00 | (179.44) | (31,324.27) |
| 2/28/23 | INSPECTION - 2/2023 | D230260 | ICDC | (202.91) | 0.00 | 0.00 | 0.00 | (202.91) | (31,527.18) |
| 4/10/23 | ENGINEERING | V230359 | PEA GROUP | (3,962.50) | 0.00 | 0.00 | 0.00 | (3,962.50) | (35,489.68) |
| 4/10/23 | ENGINEERING | V230359 | PEA GROUP | (612.50) | 0.00 | 0.00 | 0.00 | (612.50) | (36,102.18) |
| 4/24/23 | LEGAL SERVICES | V230482 | CLARK HILL | (78.00) | 0.00 | 0.00 | 0.00 | (78.00) | (36,180.18) |

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Ingham County Drain Commissioner

Pat Lindemann

Drain Ledger

| Date Created | Explanation | U02-00 | UNRUH DRAIN | Order No | Notes | 801 | 802 | Receivable | Payable | 999 | Balance |
|--------------|---|--------|-------------|----------|------------------|------------|-----|------------|------------|------------|-------------|
| 4/30/23 | INSPECTION - 4/2023 | | | D230427 | ICDC | (493.56) | | 0.00 | 0.00 | (493.56) | (36,673.74) |
| 5/11/23 | ENGINEERING | | | V230635 | PEA GROUP | (2,887.50) | | 0.00 | 0.00 | (2,887.50) | (39,561.24) |
| 5/12/23 | COST OF ISSUANCE | | | V230645 | BAIRD | (13.48) | | 0.00 | 0.00 | (13.48) | (39,574.72) |
| 5/12/23 | DN21-14 MAINTENANCE NOTE PAYOFF | | | D230508 | HIGHPOINT BANK | (5,040.00) | | 0.00 | (5,040.00) | 0.00 | (39,574.72) |
| 5/12/23 | DN21-14 MAINTENANCE NOTE PAYOFF | | | D230508 | HIGHPOINT BANK | (64.26) | | 0.00 | 0.00 | (64.26) | (39,638.98) |
| 5/12/23 | DN23-3 MAINTENANCE NOTE PROCEEDS DUE NOV 12, 2024 | | | D230505 | MERCANTILE BANK | 5,200.00 | | 0.00 | 5,200.00 | 0.00 | (39,638.98) |
| 5/31/23 | INSPECTION - 5/2023 | | | D230527 | ICDC | (316.44) | | 0.00 | 0.00 | (316.44) | (39,955.42) |
| 6/14/23 | LEGAL SERVICES | | | V230743 | DICKINSON WRIGHT | (31.11) | | 0.00 | 0.00 | (31.11) | (39,986.53) |
| 9/30/23 | INSPECTION - 9/2023 | | | D230936 | ICDC | (1,073.46) | | 0.00 | 0.00 | (1,073.46) | (41,059.99) |
| 9/30/23 | INSPECTION - 9/2023 | | | D230936 | ICDC | (176.44) | | 0.00 | 0.00 | (176.44) | (41,236.43) |
| 10/25/23 | LEGAL SERVICES | | | V231662 | CLARK HILL | (105.00) | | 0.00 | 0.00 | (105.00) | (41,341.43) |
| 11/17/23 | COST OF ISSUANCE | | | V231704 | BAIRD | 0.00 | | 0.00 | 0.00 | 0.00 | (41,341.43) |
| 11/20/23 | LEGAL SERVICES | | | V231888 | CLARK HILL | (1,877.00) | | 0.00 | 0.00 | (1,877.00) | (43,218.43) |
| 12/1/23 | COST OF ISSUANCE | | | V231988 | DICKINSON WRIGHT | 0.00 | | 0.00 | 0.00 | 0.00 | (43,218.43) |
| 12/15/23 | ENGINEERING | | | V232122 | PEA GROUP | (1,117.50) | | 0.00 | 0.00 | (1,117.50) | (44,335.93) |
| 12/21/23 | LEGAL SERVICES | | | V232027 | CLARK HILL | (595.00) | | 0.00 | 0.00 | (595.00) | (44,930.93) |
| 12/31/23 | ADMINISTRATIVE FEE | | | D231254 | ADMIN FEE 2023 | (750.00) | | 0.00 | 0.00 | (750.00) | (45,680.93) |
| 12/31/23 | INSPECTION - 12/2023 | | | D231247 | ICDC | (290.08) | | 0.00 | 0.00 | (290.08) | (45,971.01) |
| 1/26/24 | LEGAL | | | V232240 | CLARK HILL | (144.00) | | 0.00 | 0.00 | (144.00) | (46,115.01) |
| 2/5/24 | ENGINEERING | | | V232320 | PEA GROUP | (2,490.00) | | 0.00 | 0.00 | (2,490.00) | (48,605.01) |
| 2/23/24 | LEGAL SERVICES | | | V240115 | CLARK HILL | (4,680.00) | | 0.00 | 0.00 | (4,680.00) | (53,285.01) |
| 3/20/24 | LEGAL | | | V240322 | CLARK HILL | (1,213.50) | | 0.00 | 0.00 | (1,213.50) | (54,498.51) |
| 3/25/24 | ENGINEERING | | | V240301 | PEA GROUP | (262.50) | | 0.00 | 0.00 | (262.50) | (54,761.01) |
| 3/25/24 | ENGINEERING | | | V240305 | PEA GROUP | (1,044.50) | | 0.00 | 0.00 | (1,044.50) | (55,805.51) |
| 3/26/24 | MOVE FROM D02-00 TO U02-00 | | | D240336 | V221339 | (70.00) | | 0.00 | 0.00 | (70.00) | (55,875.51) |

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Ingham County Drain Commissioner

Pat Lindemann
Drain Ledger

| Date | Created | U02-00 | Explanation | Order No | Notes | 801 | 802 | Receivable | Payable | 999 | Balance |
|---------|---------|--------|--|----------|---------|----------|------|------------|---------|----------|-------------|
| 3/26/24 | 3/26/24 | | MOVE FROM U02-00 TO Z08-06 | D240336 | V231662 | 105.00 | 0.00 | 0.00 | 0.00 | 105.00 | (55,770.51) |
| 3/26/24 | 3/26/24 | | MOVE FROM U02-00 TO Z08-06 | D240336 | V231888 | 1,877.00 | 0.00 | 0.00 | 0.00 | 1,877.00 | (53,893.51) |
| 3/26/24 | 3/26/24 | | MOVE FROM U02-00 TO Z08-06 | D240336 | V232027 | 595.00 | 0.00 | 0.00 | 0.00 | 595.00 | (53,298.51) |
| 3/26/24 | 3/26/24 | | MOVE FROM U02-00 TO Z08-06 | D240336 | V232240 | 144.00 | 0.00 | 0.00 | 0.00 | 144.00 | (53,154.51) |
| 3/26/24 | 3/26/24 | | MOVE FROM U02-00 TO Z08-06 AND Z02-06 | D240336 | V240115 | 4,680.00 | 0.00 | 0.00 | 0.00 | 4,680.00 | (48,474.51) |
| 3/26/24 | 3/26/24 | | MOVE PART OF INVOICE FROM U02-00 TO D240336 D-22181 AND Z05-00 | D240336 | V230359 | 3,962.50 | 0.00 | 0.00 | 0.00 | 3,962.50 | (44,512.01) |
| 3/26/24 | 3/26/24 | | MOVE PART OF INVOICE FROM U02-00 TO D240336 D-22181 AND Z05-00 | D240336 | V230359 | 262.50 | 0.00 | 0.00 | 0.00 | 262.50 | (44,249.51) |
| 3/26/24 | 3/26/24 | | MOVE PART OF INVOICE FROM U02-00 TO D240336 D-22181 AND Z05-00 | D240336 | V230635 | 2,537.50 | 0.00 | 0.00 | 0.00 | 2,537.50 | (41,712.01) |
| 3/26/24 | 3/26/24 | | MOVE PART OF INVOICE FROM U02-00 TO D240336 D-22181 AND Z05-00 | D240336 | V232122 | 942.50 | 0.00 | 0.00 | 0.00 | 942.50 | (40,769.51) |
| 3/26/24 | 3/26/24 | | MOVE PART OF INVOICE FROM U02-00 TO D240336 Z08-06 AND D-22181 | D240336 | V232320 | 2,140.00 | 0.00 | 0.00 | 0.00 | 2,140.00 | (38,629.51) |
| 3/26/24 | 3/26/24 | | MOVE TO F639 D-22181 | D240336 | V230482 | 78.00 | 0.00 | 0.00 | 0.00 | 78.00 | (38,551.51) |
| 3/26/24 | 3/26/24 | | MOVE TO F639 D-22181 | D240336 | V222442 | 301.25 | 0.00 | 0.00 | 0.00 | 301.25 | (38,250.26) |
| 3/26/24 | 3/26/24 | | RECORD PART OF INVOICE IN U02-00 | D240336 | V231039 | (350.00) | 0.00 | 0.00 | 0.00 | (350.00) | (38,600.26) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240340 | V200373 | 1,059.25 | 0.00 | 0.00 | 0.00 | 1,059.25 | (37,541.01) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240341 | D151281 | 1,072.19 | 0.00 | 0.00 | 0.00 | 1,072.19 | (36,468.82) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240341 | D151281 | 711.03 | 0.00 | 0.00 | 0.00 | 711.03 | (35,757.79) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240341 | D151281 | 0.08 | 0.00 | 0.00 | 0.00 | 0.08 | (35,757.71) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240341 | D151281 | 216.56 | 0.00 | 0.00 | 0.00 | 216.56 | (35,541.15) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240341 | D151281 | 682.00 | 0.00 | 0.00 | 0.00 | 682.00 | (34,859.15) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240341 | D161252 | 281.19 | 0.00 | 0.00 | 0.00 | 281.19 | (34,577.96) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240341 | D161253 | 3,171.33 | 0.00 | 0.00 | 0.00 | 3,171.33 | (31,406.63) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240341 | D1612E1 | 794.53 | 0.00 | 0.00 | 0.00 | 794.53 | (30,612.10) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240341 | D1612D9 | 110.95 | 0.00 | 0.00 | 0.00 | 110.95 | (30,501.15) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | D240341 | D38850 | 538.33 | 0.00 | 0.00 | 0.00 | 538.33 | (29,962.82) |

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Ingham County Drain Commissioner

Pat Lindemann

Drain Ledger

| Date | Created | U02-00 | Explanation | UNRUH DRAIN | Order No | Notes | 801 | 802 | Receivable | Payable | 999 | Balance |
|------------------------|---------|--------|----------------------------|-------------|----------|---------|--------------------|-------------|-------------|-----------------|--------------------|--------------------|
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | | D240341 | D170702 | 458.66 | 0.00 | 0.00 | 0.00 | 458.66 | (29,504.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-00 | | D240341 | D170703 | 1,246.25 | 0.00 | 0.00 | 0.00 | 1,246.25 | (28,257.91) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240339 | V190774 | 18.75 | 0.00 | 0.00 | 0.00 | 18.75 | (28,239.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240339 | V220604 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 | (27,964.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240339 | V220605 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 | (27,689.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240339 | V220606 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 | (27,414.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240339 | V220607 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 | (27,139.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240339 | V220608 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 | (26,864.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240339 | V220609 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 | (26,589.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240339 | V220610 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 | (26,314.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240339 | V220611 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 | (26,039.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240341 | V211550 | 70.00 | 0.00 | 0.00 | 0.00 | 70.00 | (25,969.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240341 | V211814 | 350.00 | 0.00 | 0.00 | 0.00 | 350.00 | (25,619.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240341 | V212000 | 525.00 | 0.00 | 0.00 | 0.00 | 525.00 | (25,094.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240341 | V220113 | 140.00 | 0.00 | 0.00 | 0.00 | 140.00 | (24,954.16) |
| 3/27/24 | 3/27/24 | | MOVE FROM U02-00 TO Z08-06 | | D240341 | V220234 | 140.00 | 0.00 | 0.00 | 0.00 | 140.00 | (24,814.16) |
| Ending Balance: | | | | | | | (19,614.16) | 0.00 | 0.00 | 5,200.00 | (24,814.16) | (24,814.16) |
| Grand Total: | | | | | | | (19,614.16) | 0.00 | 0.00 | 5,200.00 | (24,814.16) | (24,814.16) |

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TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Ryan Watts, CCAB Manager
DATE: March 27, 2024
SUBJECT: Resolution Authorizing Submission of Community Corrections State Grant Application and Entering MDOC Contract and Program Subcontracts for FY 2024-2025
For the meeting agendas of April 18 and April 24, 2024

BACKGROUND

Community Corrections submits an annual grant application for all PA511 MDOC-OCC State-funded, community-based programs for eligible adult felony and misdemeanor probationers supervised by Circuit Court Probation and partial administrative costs. The funding request for FY2024-2025 includes CHOICES programming, Relapse Prevention and Recovery treatment groups for men and women, a full-time Pretrial Services Investigator and Electronic Monitoring services for indigent pretrial defendants, MRT Cognitive Change groups for men and women, Domestic Violence Intervention groups, and Opioid Specific Program services.

ALTERNATIVES

Without these funds, programming will only be available on a client pay basis which will limit or preclude access to much needed treatment and services.

FINANCIAL IMPACT

The FY 2024-2025 Application request will provide funding in the amount of \$465,094, covering partial administration costs and all PA511 funded treatment and service programs for eligible adult felony and misdemeanor probationers supervised by Circuit Court Probation.

STRATEGIC PLANNING IMPACT

This resolution supports Board of Commissioners long term objectives of supporting public safety and providing appropriate evidence-based sanctions for adult offenders, by providing access to evidence-based community-based program alternatives to incarceration and reducing recidivism by effectively addressing barriers to offender success.

OTHER CONSIDERATIONS

The FY 2024-2025 Community Corrections Comprehensive Plan and annual Application are designed to result in the efficient use of State and local corrections resources. This saves jail beds and improves successful outcomes for participants, enabling them to become productive members of the community who are able to take responsibility for themselves and their families, as well as meet their court ordered obligations.

RECOMMENDATION

Based on the information presented, the CCAB respectfully recommends approval of the attached resolution to support Community Corrections administration and programming for FY 2024-2025.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE SUBMISSION OF A GRANT APPLICATION AND TO CONTRACT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS AND PROGRAM SUBCONTRACTS FOR FY 2024-2025

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan in 1991; and

WHEREAS, the Community Corrections Advisory Board (CCAB) approved the Funding Application and Plan for FY 2024-2025; and

WHEREAS, the FY 2024-2025 Application provides for the following CCAB Plans and Service programming: Relapse Prevention and Recovery (\$71,918) to be provided by Clinton, Eaton, and Ingham Community Mental Health Authority (CEI-CMH); Moral Recognition Therapy (MRT) Cognitive Change Groups (\$27,250) to be provided by Prevention and Training Services; Domestic Violence Intervention Groups (\$40,000) to be provided by Prevention and Training Services; Opioid Specific Program services (\$30,000) to be provided by Tri-County Community Adjudication Program (TRI-CAP); CHOICES programming (\$40,000) to be provided by Northwest Initiative — Advocacy Resources Re-entry Outreach (ARRO); and Electronic Monitoring Services for Pretrial defendants (\$9,317) to be provided by Judicial Services Group, Ltd., for a subcontracted program total of \$218,485 for the time period of October 1, 2024 through September 30, 2025; and

WHEREAS, the FY 2024-2025 Application also provides funding for a full-time Pretrial Services Investigator (\$142,609) to enhance the community supervision capacity of 30th Circuit Court Pretrial Services and for CCAB Administration in the amount of \$104,000 for a Plans and Services total of \$465,094 for the time period of October 1, 2024 through September 30, 2025; and

WHEREAS, pursuant to the FY 2024-2025 Application, the County may enter into subcontracts for the purpose of implementing Plans and Services programs and services identified in the Community Corrections Plan and Application; and

WHEREAS, the Subcontractors for Plans and Services programming are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of the Grant Application and, upon State approval, entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections for FY 2024-2025 in the amount of \$465,094 in CCAB Plans and Services and Administration funds for the time period of October 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts for CCAB Plans and Services programming from October 1, 2024 through September 30, 2025 with Prevention and Training Services for the cost of MRT Change Groups for a cost not to exceed \$27,250; with Prevention and Training Services for the cost of Domestic Violence Intervention Groups for a cost not to exceed \$40,000; with TRI-CAP for the cost of Opioid Specific Program services not to exceed \$30,000; with CEI-CMH for the cost of Relapse Prevention and Recovery services not to exceed \$71,918; with Northwest

Initiative - ARRO for the cost of CHOICES program services not to exceed \$40,000; and with Judicial Services Group. Ltd. for the cost of electronic monitoring services for Pretrial defendants not to exceed \$9,317.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the increased CCAB Plans and Services funding of a full-time Pretrial Services Investigator position at the ICEA Pro 06 salary grade not to exceed \$142,609 including fringe benefits.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes CCAB Plan and Services funding in an amount not to exceed \$104,000 for CCAB Administration.

BE IT FURTHER RESOLVED, that entering into the subcontracts and maintaining the Pretrial Services Investigator position are contingent upon entering into the Agreement with the State.

BE IT FURTHER RESOLVED, that the subcontracts and Pretrial Services Investigator position are contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

TO: Board of Commissioners: Law & Courts Committee and Finance Committee

FROM: Sergeant Robert Boerkoel, Ingham County Emergency Management

DATE: April 9, 2024

SUBJECT: Resolution to request the Governor to Authorize a Grant from the State Disaster Contingency Funds for the August 2023 storms.

For the meeting agendas of *April 18, 2024* and *April 24, 2024*

BACKGROUND

This resolution is to request expense reimbursement from the State of Michigan’s State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended for the August 24, 2023 tornado and storms. Under Section 19, Ingham County may apply to receive up to \$1 million in expense reimbursement as a means to offset eligible expenses incurred while responding to the storm. The storm comprised of an EF-4 tornado touching down along the I-96 corridor through the Williamston and Webberville communities resulting in a fatality and several injuries. Additionally, the area sustained severe damage to residences, structures and county drains from wind, trees, and other debris. As a result of the storm, multiple county departments incurred additional expenses above and beyond their normal operating budget expenses.

As part of the application process, the Ingham County Board of Commissioners must approve the attached resolution to certify Ingham County sustained severe losses from the storm and authorize the application to the State Disaster Contingency Fund.

ALTERNATIVES

A state request to the Federal Emergency Management Agency (FEMA) for Federal Disaster Assistance related to this storm was denied by FEMA. Without a resolution and application, Ingham County will not be considered for reimbursement for any storm-related expenses from the State Disaster Contingency Fund.

FINANCIAL IMPACT

Ingham County may be reimbursed for incurred expenses up to \$1 million dollars, dependent upon application approval and availability of funds in the State Disaster Contingency Fund.

STRATEGIC PLANNING IMPACT

This resolution fits with Ingham County’s strategic plan as it helps to recover expenses incurred during an unplanned event with a significant financial impact across multiple county departments. Recovering expenses ensures that other county services are not disrupted or discontinued due to a financial strain.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to apply to the State Disaster Contingency Fund for storm expense recovery.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REQUEST THE GOVERNOR TO AUTHORIZE A GRANT FROM THE STATE
DISASTER CONTINGENCY FUNDS FOR THE AUGUST 2023 STORMS**

WHEREAS, the County of Ingham, Michigan is a political subdivision within the State of Michigan with an official Emergency Operations plan in compliance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended; and

WHEREAS, the County of Ingham sustained severe losses of major proportions brought on by the August 24, 2023 tornado and severe storms resulting in the following conditions: numerous vehicles and semi-trucks being overturned along I-96 resulting in injuries and a fatality, damaged structures and residences, severe damage to trees and power lines, and heavy deposits of debris obstructing many roadways and county drains; and

WHEREAS, the County of Ingham certifies that the County Emergency Operations Plan was implemented at the onset of the disaster on August 24, 2023 at approximately 2100 hours and all applicable disaster relief forces identified therein were exhausted; and

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and placed an unreasonably great financial burden on the County of Ingham totaling an estimated \$874,065.92.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners requests the Governor authorize a grant to the County of Ingham from the State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended.

BE IT FURTHER RESOLVED, that Emergency Manager Sergeant Robert Boerkoel is authorized to execute for and on behalf of the County of Ingham the application for financial assistance and to provide to the State any information required for that purpose.

TO: Board of Commissioners: Law & Courts Committee and Finance Committee
FROM: Sergeant Robert Boerkoel, Ingham County Emergency Management
DATE: April 9, 2024
SUBJECT: Resolution to enter into a one-year agreement with Perimeter Inc.

For the meeting agendas of *April 18, 2024* and *April 24, 2024*

BACKGROUND

This resolution is to enter into a one-year agreement with Perimeter Inc. for the Perimeter Platform and mapping software. Perimeter Platform is an innovative all-hazards collaboration software solution and mapping tool for use with emergent situations and times of disaster, planned events, and day-to-day operations. During times of disaster or emergency, the tool gives Emergency Management and First Responders the ability to visually track critical life safety information in real time, such as evacuation routes, flooding hazards, road closures, etc., in turn, achieving higher levels of situational awareness critical to managing an effective response. The software also allows for similar information to be shared with the public in real time, without the need to continually post, updated maps or changes in information to public notification platforms as is current practice. The tool aims to yield a higher level of community transparency through effectively empowering residents to make informed, timely decisions in times of disaster or emergency and everyday operations.

ALTERNATIVES

The Perimeter Inc. is a sole source vendor of the Perimeter Platform software with no other known similar software tools available.

FINANCIAL IMPACT

The Perimeter Platform pricing for our population size is \$50,000. Perimeter Inc. has obtained eligibility from Verizon for their Climate Resilience Prize match funds program, a 50% cost match program, reducing the cost to \$25,000. Additionally, Ingham County qualifies for the Early Adopter Incentive for an additional \$20,000. The total financial cost to Ingham County is \$5,000.

STRATEGIC PLANNING IMPACT

This technology fits with Ingham County’s strategic plan as it leverages the real time data of first responders in the field into one concise application to obtain better situational awareness and yield a more effective, swift response during potentially significant life safety, emergencies, or disasters. Additionally, the platform provides a simple, reliable tool to relay important life safety information to Ingham County residents and visitors, empowering them with up-to-date information, and increasing transparency during times of disaster or emergency.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution authorize a one-year agreement with Perimeter Platform.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A ONE-YEAR AGREEMENT WITH PERIMETER INC.

WHEREAS, the Ingham County Office of Emergency Management is tasked with coordinating an effective response during times of disaster and emergent situations and planned events; and

WHEREAS, leveraging innovative technology serves as a force multiplier to enhance and optimize the effectiveness of a response and recovery; and

WHEREAS, Perimeter Inc. offers an innovative all-hazards collaboration software mapping solution to address effective life safety strategies during a disaster response and recovery, planned events, and day-to-day operations; and

WHEREAS, the Perimeter Platform enhances Emergency Management, Incident Command and First Responder situational awareness to lead an effective response while mapping critical real-time information that can be provided to residents and visitors in Ingham County; and

WHEREAS, Perimeter Inc. is a sole source vendor for the Perimeter Platform with no other known similar software vendors; and

WHEREAS, the total expenditure for this proposal is \$5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one-year agreement with Perimeter Platform for \$5,000 utilizing funding from the Emergency Management - Special Projects and Ingham County Sheriff's Office - Field Services accounts.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners County Services & Finance Committees
FROM: Deb Fett, Chief Information Officer
DATE: April 9, 2024
SUBJECT: Court Recording Software License Renewals
For the meeting agendas of April 23rd, 24th, and 30th, 2024

BACKGROUND

In the past, Ingham County has used a legacy version of Court recording software that was licensed perpetually and paid support on that software at various times during the year in smaller amounts by different departments. This led to disparity between the versions in each courtroom and a very messy support process. By changing everyone to the same version with a subscription support model and a coordinated renewal timeframe through Innovation and Technology, it has ensured that we have support when needed and can apply fixes to all courtrooms at once. It has, however, made the single outlay require a resolution for approval. The current year of support expires May 15th, 2024.

ALTERNATIVES

This is a single source vendor and there are no reasonable alternatives. It was approved last year by the Purchasing Director as such.

FINANCIAL IMPACT

The funding for this support renewal is budgeted and will come from the County’s Innovation and Technology Department’s Network Fund #636-25810-932030.

STRATEGIC PLANNING IMPACT

This resolution supports Goal D – Information Technology, specifically Strategy 2 – Annually budget for countywide IT projects including updates to existing software applications.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval to renew via purchase order the remote software from For The Record in the amount not to exceed \$6,450.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF COURT RECORDING SOFTWARE FROM FOR THE RECORD

WHEREAS, Ingham County uses court recording software that requires annual support; and

WHEREAS, the application chosen to conduct said meetings has been working well; and

WHEREAS, the current support on this software expires May 15, 2024; and

WHEREAS, this expenditure has been planned for and budgeted and will continue to address Ingham County's need to preserve a record of court proceedings.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of court recording software for one year from For The Record in the amount not to exceed \$6,450.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Network Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners County Services and Finance Committees
FROM: Julie Buckmaster, Purchasing Interim Director
DATE: April 9, 2024
SUBJECT: Proposed Amendment #2 to Michigan Fair Contracting Center (Consultant) agreement for prevailing wage compliance monitoring services.

BACKGROUND

The County’s Prevailing Wage Policy was adopted in 1992 requiring contractors (and their subcontractors) entering into a construction contract with the County, valued at \$10,000 or more, to pay their employees a wage not less than the prevailing wages and fringe benefits pursuant to the Federal Davis-Bacon Act. On March 24, 2023, Governor Whitmer signed House Bill 4007 into law, restoring prevailing wage requirements for public projects sponsored or financed by the State. The law became effective on February 13, 2024.

The Ingham County Purchasing Department retains the services of the Consultant on an “as-needed” basis and is authorized by the Purchasing Department to perform prevailing wage compliance oversight and audits to comply with Ingham County’s prevailing wage policy and state law.

The Consultant performs on-site interviews, certified payroll review, and resolves any issues if a contractor is non-compliant. Larger projects require several site visits to capture all contractors and sub-contractors as the different trades are on site.

Pursuant to Resolution #17-487, an agreement was entered into with the Consultant for the term covering February 15, 2018 (date fully signed by both parties) to December 31, 2022, at a compensation rate of \$100.00 per hour of service. The agreement, pursuant to an Authorization Form for contracts under \$5,000, was executed in November 2022, then extended to December 31, 2028, and the Consultant’s compensation increased to \$150.00 per hour, with a not to exceed cap of \$5,000 that has been exhausted.

ALTERNATIVES

None. The Purchasing Department does not have the staffing or expertise to perform the audit.

FINANCIAL IMPACT

The Purchasing Department recommends modifying Amendment #1 for the period of January 1, 2024 through December 31, 2028 to increase the spending cap from \$5,000 (which at Consultant’s \$150.00 per hour fee averages 6.66 hours annually) to a not-to-exceed amount of \$37,500 (which at the Consultant’s \$150.00 hourly fee would cover an average of 50 hours annually). Expenditures associated with Amendment #2 to the Prevailing Wage Compliance Monitoring Agreement shall be paid from the Purchasing Department’s contractual line item #101-23302-818000.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Respectfully recommend approval.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE AGREEMENT WITH MICHIGAN FAIR CONTRACTING CENTER FOR PREVAILING WAGE COMPLIANCE MONITORING

WHEREAS, the County's Prevailing Wage Policy was adopted in 1992 requiring contractors (and their subcontractors) entering into a construction contract with the County valued at \$10,000 or more, to pay their employees a wage not less than the prevailing wages and fringe benefits pursuant to the Federal Davis-Bacon Act; and

WHEREAS, an agent specializing in monitoring prevailing wage compliance is needed to assist the Purchasing Department to ensure that construction contractors and their subcontractors comply with the County's Prevailing Wage Policy; and

WHEREAS, pursuant to Resolution #17-487, an agreement for Prevailing Wage Compliance Monitoring was entered into with Michigan Fair Contracting Center (MFCC) for a five year term with a \$100.00 per hour fee for monitoring services; and

WHEREAS, the term of the Prevailing Wage Compliance Monitoring Agreement, which expired on December 31, 2022, was extended in Amendment #1, which was approved pursuant to the County's procedure for authorizing contracts of \$5,000 or less, to December 31, 2028 with an increased monitoring services fee of \$150.00 per hour, effective January 1, 2023, up to, but not to exceed, \$5,000 for the entire extended term; and

WHEREAS, construction projects over \$10,000 differ in size and scope and it can be difficult to plan the annual hours of monitoring required overall, and larger or more complex projects may take multiple years to complete; and

WHEREAS, some years the need for MFCC services may be less than the anticipated annual number of hours resulting in less draw down from the not-to-exceed cost with the savings to be available for use in other years when the number of hours of service required are more than the anticipated annual number of hours; and

WHEREAS, the Purchasing Department recommends modifying the Agreement's Amendment #1 for the period of January 1, 2024 through December 31, 2028 with a not-to-exceed total sum of \$37,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the Prevailing Wage Compliance Monitoring Services Agreement with MFCC authorized in Resolution #17-487, as amended by Amendment #1, to acknowledge the increase in MFCC's hourly fee to \$150.00 per hour and to set a total not to exceed amount of \$37,500 during the period covering January 1, 2024 to December 31, 2028 for prevailing wage monitoring services provided during that period.

BE IT FURTHER RESOLVED, expenditures authorized by this resolution shall be paid from the Purchasing Department's contractual line item #101-23302-818000.

BE IT FURTHER RESOLVED, that the hourly rate for monitoring services shall remain \$150.00 per hour during the extended term of the agreement.

BE IT FURTHER RESOLVED, that increases in the hourly rate, if any, are authorized provided however, that the increase is in compliance with the County's Policy on Cost Increases for Service Related Contracts.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

To: County Services Committee
 Finance Committee

From: Julie Buckmaster, Purchasing Interim Director

Date: April 9, 2024

Subject: Disposal of Surplus Vehicles and Goods

For the meeting agendas of April 23 and April 24

BACKGROUND

This is a resolution authorizing the Purchasing Department to dispose of surplus vehicles and goods which have been replaced or have exceeded their useful life, and therefore are no longer needed. The auction will eliminate the need to store surplus vehicles and goods, and it will also generate revenue for the general fund and the original funding source, such as grant funds.

Surplus items are publically advertised online through GOVDEALS.COM. Interested bidders can place bids on items and awards are made to the highest responsive bidder.

If a bidder does not claim the item(s) awarded, the award then goes to the next highest responsive bidder. The Purchasing Department, at its discretion, can ban a bidder from bidding again if the bidder is in default of payment.

Vehicles and items to be auctioned are identified in Attachment "A".

ALTERNATIVES

The County could elect to contract with another auctioneer to dispose of the surplus; however, the Purchasing Department has been satisfied with the services that GOVDEALS.COM has provided.

FINANCIAL IMPACT

Bidder payment is received by GOVDEALS.COM and then the proceeds are forwarded to the Purchasing Department, and subsequently deposited in the General Fund or appropriate account. There is no cost to the County since the bidder pays a 12.5% premium on the winning bid amount.

OTHER CONSIDERATIONS

Contracting with another auctioneer would take time and resources the Purchasing Department currently lacks. Auction items would remain in storage, revenues would be delayed, and vehicles would lose their value with time.

RECOMMENDATION

Respectfully recommend approval.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS

WHEREAS, the Purchasing Department has determined that the County has a number of surplus vehicles and goods that have exceeded their useful life and/or are no longer useful for County operations; and

WHEREAS, the surplus vehicles and goods will be auctioned through GOVDEALS.COM in a competitive, publically advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the Interim Purchasing Director has reviewed the surplus items before placement on the surplus property list.

THEREFORE BE IT RESOLVED, that the Ingham County Interim Purchasing Director is authorized to place in an auction those surplus vehicles and items in the attached listing which have no further use or value to the County of Ingham.

BE IT FURTHER RESOLVED, that any vehicle or item not sold at the auction may be disposed of by the Purchasing Department in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of surplus items will be deposited in the General Fund 10130101 673000 or appropriate account.

Attachment "A"

| Asset ID | Description | VIN/Serial | Miles/Hours | Make | Year | Category | Long Description |
|----------|------------------------------------|-----------------|-------------|----------------|------|-----------------------|---|
| 415 | Ingersoll Rand Air Compressor | 7013193 | | Ingersoll Rand | 2007 | Compressors | 2007 Ingersoll Rand Air Compressor, Model 2475 80 Gallon, 240V. Serial #7013193. Needs an air pressure switch. Not sure if any other repairs are needed. No other details and/or information available, sold as-is. |
| 416 | Speedaire Air Dryer for Compressor | H025A1151606038 | | Speedaire | | Compression Equipment | Speedaire Air Dryer for compressor. Model #3YA51, unknown year. Unknown condition. No other details and/or information available, sold as-is. |
| 417 | Pallet Rack Wire Shelving | | | | | Factory Support | Pallet rack wire shelving. Miscellaneous shelf pieces. No count on how many of each piece there is. Unsure of how many complete units can be made. Measurements are approximately 10' tall x 10' long x 40" wide. No other details and/or information available, sold as-is. |
| 418 | Metal Shelving Units | | | | | Factory Support | Metal shelving units with wood shelves. Miscellaneous shelf pieces. Measurements are approximately 7' tall x 6' long x 3' wide. No count on how many of each piece there is. Unsure how many complete units can be made. No other details and/or information available, sold as-is. |
| 419 | Exmark Zero Turn Mower | 797582 | | Exmark | 2008 | Mowing Equipment | 2008 Exmark Laser Z 60" Zero Turn Mower with 25HP gas engine. Runs and mows. No other details and/or information available, sold as-is. |
| 420 | Used Cemline Concrete Saw | | | | | Road/Highway/Bridges | 1986 Used Cemline Concrete Saw. Saw needs a carburetor. Very poor condition has rust. Non-working condition. Pickup Location Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 421 | 1991 Used Air-Flo Sander Insert | | | | | Metal, Scrap | 1991 Air-Flo Sander Insert. Steel frame, very rusty and has not been used since 2008. Floor is rotted through and is scrap. STAND NOT INCLUDED. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 422 | 1991 Used Air-Flo Sander Insert | | | | | Metal, Scrap | 1991 Air-Flo Sander Insert. Steel frame, very rusty and has not been used since 2015. Floor is rotted through and is scrap. STAND NOT INCLUDED. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |

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|-----|---|--|-------------|------------|--|-------------------------------------|--|
| 423 | Blaw Knox RW-38 Shoulder Machine | | 1,900 Hours | | | Industrial Equipment | Blaw Knox RW-38 Shoulder Machine. Road Widener, Very Poor Condition. Very rusty and bad axle. Started when parked a few months back, unknown if it will start now. SCRAP. |
| 424 | Loader Tires - 20.5R25 & 15.5R25 - USED | | | | | Other Scrap | Loader Tires - 20.5R25 & 15.5R25. Used - Various sizes. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 425 | Used 8' Aluminum Truck Topper | | | | | Vehicle Equipment | Used 8' Aluminum Truck Topper. Decent Shape. Dents on top. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 426 | Used Drill Press | | | | | Metal, Scrap | Used Heavy Duty Stand Up Drill Press. Very poor condition. Unknown if it operates. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 427 | Used Stihl Chainsaws - Various | | | | | Agricultural and Forestry Equipment | Used Stihl Chainsaws - Various models. Old, Poor condition and missing components. No longer running condition. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 428 | Used Stihl & other Pole Saws - Various | | | | | Agricultural and Forestry Equipment | Used Stihl & Other various Pole Saws. Old, poor condition & missing components. Non-working condition. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 429 | Used Viking Vanair Air Compressor | | | | | Compressors | Used Viking Vanair Air Compressor. Old and Non-working condition. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 430 | Pamco Snowmobile Trailer | | | Pamco | | Trailers | 1972 Pamco Snowmobile Trailer, 8'x6" single axle tilt trailer. Taillights are broken, tires need repair. No paperwork or title, winning bidder responsible for obtaining through Secretary of State. Buyer will need to pick-up with a trailer. No other details and/or information available, sold as-is. |
| 431 | Two (2) Disc Golf Baskets | | | Disc Craft | | Fitness and Recreation | Two (2) Disc Craft Chainstar Disc Golf baskets. Both are in operable shape. No other details and/or information available, sold as-is. Pick-up Location: Lake Lansing South Park 1621 Pike St. Haslett, MI 48840 |

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| 432 | Coleman Portable Generator | 92641766 | | Coleman | | Power Generation | Coleman 6 HP Powermate 3750 portable generator. Unknown condition, unsure of any repairs are needed. It has not been used in years. No other details and/or information is available, sold as-is. Pick-up Location: Lake Lansing South Park 1621 Pike St. Haslett, MI 48840 |
| 434 | Skid Pier for Launching Boats | | | | | Marine | Skid pier for launching boats. Approximately 40' long x 5' wide. There is a metal accessible ramp that attaches to the land (not measured in the dock dimensions). Balance off, one of the skid legs needs to be repaired/replaced. No other details and/or information available, sold as-is. Pick-up Location: Lake Lansing South Park 1621 Pike St. Haslett, MI 48840 |
| 435 | Snow-Cone Maker | | | Echols | | Commercial Food Service | Echols Ice Shaver, Snow-Cone Maker. Powers on, unknown if any repairs are needed or if it still works correctly. No other details and/or information available, sold as-is. Pick-up Location: Lake Lansing South Park 1621 Pike St. Haslett, MI 48840 |
| 436 | Yard Machine Garden Tiller | 1E134K40491 | | Yard Machine by MTD | | Home and Garden | Yard Machines by MTD garden tiller with 5 HP Honda motor. Unknown condition and/or if operational, has not been used in years. No other details and/or information available, sold as-is. Pick-up Location: Lake Lansing South Park 1621 Pike St. Haslett, MI 48840 |
| 437 | 2008 Chevrolet Trailblazer | 1GNDT13S582238882 | 155,000 Miles | Chevrolet | 2008 | SUV | 2008 Chevrolet Trailblazer SPORT UTILITY 4-DR, 4.2L I6 DOHC 24V. Fair Condition, Ran when parked. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 438 | 2010 Chevrolet Impala | 2G1WD5EM6A1241955 | 155,000 Miles | Chevrolet | 2010 | Automobiles | 2010 Chevrolet Impala SEDAN 4-DR, 3.9L V6 OHV 16V FFV. Fair Condition. Ran when parked but hasn't been driven in two years. Will need to be jump started. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 439 | 2007 GMC Sierra Classic 2500HD | 1GTHK29U27E102153 | 185,000 Miles | GMC | 2007 | Trucks, Light Duty | 2007 GMC Sierra Classic 2500HD EXTENDED CAB PICKUP 4-DR, 6.0L V8 OHV 16V. Very Poor Condition, Very Rusty. Unknown is it runs. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 440 | Used Tree Spade Root Ball Baskets | | | | | Metal, Scrap | Used Tree Spade Root Ball Baskets. Approximately 10. Age Unknown and Condition Unknown. Scrap Metal. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |

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|-----|---------------------------------|-------------------|---------------|------------|------|---------------------|---|
| 441 | 2008 Chevrolet Silverado 3500HD | 1GCHC33K18F161748 | 250,000 Miles | Chevrolet | 2008 | Trucks, Light Duty | 2008 Chevrolet Silverado 3500HD CREW CAB PICKUP 4-DR, 6.0L V8 OHV 16V. Very Poor Condition, Very Rusty. Truck Bed rusted out. Unknown if it runs. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 442 | Used Aluminum Toolbox | | | | | Metal, Scrap | Used Aluminum Toolbox. Very Rusty and has holes in bottom. Missing shocks, latches, and hardware. Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 443 | Used Sight Levels - 2 | | | | | General Merchandise | Used David White Sight Levels. Non-Working. Very Old, condition unknown Pickup Location: Ingham County Road Department 301 Bush Street Mason, MI 48854 |
| 444 | 2009 GMC Sierra 3500HD | 1GDJC74K39E152110 | 38,980 Miles | GMC | 2009 | Trucks, Light Duty | 2009 GMC Sierra 3500HD REGULAR CAB PICKUP 2-DR, 6.0L V8 OHV 16V. Starts and is drivable. Bed is heavily rusted, hydraulic bed lift inoperable. Unknown if any other repairs are needed. No other details and/or information available, sold as-is. Pickup Location: Hawk Island Park 1601 E Cavanaugh Rd. Lansing, MI 48910 |
| 445 | 1993 Trail King | 1TKC02420PM053961 | | Trail King | 1993 | Trailers | 1993 Trail King LP40. Heavy rust and scattered rust holes. Bad deck boards, air brakes unhooked. No other details and/or information available, sold as-is. Pickup Locations: Ingham County Drain Commission 707 Buhl St. Mason, MI 48854 |
| 446 | 2013 Ford F-150 | 1FTEX1EMXDKD10640 | 272,612 Miles | Ford | 2013 | Trucks, Light Duty | 2013 Ford F-150 EXTENDED CAB PICKUP 4-DR, 3.7L V6 DOHC 24V. Starts, runs, and is drivable. Feels like possible transmission slip, unknown if any other repairs are needed. Body has scattered rust, scratches, and dents. No other details and/or information available, sold as-is. Pickup Location: Ingham County Drain Commission 707 Buhl St. Mason. MI 48854 |
| 447 | 2006 Ford F-150 | 1FTRX14W96FB55773 | 167,456 Miles | Ford | 2006 | Trucks, Light Duty | 2006 Ford F-150 EXTENDED CAB PICKUP 4-DR, 4.6L V8 SOHC 16V, 4WD. Runs and is drivable. Front end frame is rusted through. Unknown if any repairs are needed. Scattered rust, dents, and scratches. No other details and/or information available, sold as-is. Pickup Location: Ingham County Drain Commission 707 Buhl St. Mason, MI 48854 |

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| 448 | 2005 Ford F-150 | 1FTRX14W15FB58634 | 161,151 Miles | Ford | 2005 | Trucks, Light Duty | 2005 Ford F-150 EXTENDED CAB PICKUP 4-DR, 4.6L V8 SOHC 16V, 4WD. Runs and drivable. Front end frame is rusted almost through. Unknown if any other repairs are needed. Scattered rust, scratches, and dents. No other details and/or information available, sold as-is. Pickup Location: Ingham County Drain Commission 707 Buhl St. Mason, MI 48854 |
| 449 | 2005 Ford F-150 | 1FTRX14W35FB58635 | 222,705 Miles | Ford | 2005 | Trucks, Light Duty | 2005 Ford F-150 EXTENDED CAB PICKUP 4-DR, 4.6L V8 SOHC 16V 4WD. Does not run, broken valve. Unknown if any other repairs are needed. Scattered rust, dents, and scratches. No other details and/or information available, sold as-is. Pickup Location: Ingham County Drain Commission 707 Buhl St. Mason, MI 48854 |
| 450 | 2006 Ford F-150 | 1FTRX14W06FB55774 | 143,477 Miles | Ford | 2006 | Trucks, Light Duty | 2006 Ford F-150 EXTENDED CAB PICKUP 4-DR, 4.6L V8 SOHC 16V, 4WD. Runs and drivable, unknown if any repairs are needed. Heavy rust on frame. Scattered rust, scratches, and dents. Toolbox in bed included, toolbox has some rust. No other details and/or information available, sold as-is. Pickup Location: Ingham County Drain Commission 707 Buhl St. Mason, MI 48854 |
| 451 | 1995 Ford LNT8000F VACTOR 2112-C | 1FDZXW82E7SVA77768 | | Ford | 1995 | Specialized Vehicles | 1995 Ford LNT8000F TANDEM, 8.3L L6 DIESEL, Vactor Model 2112-c. Vehicle is in poor condition, has been parked for 14 years. Does not run right now, dead battery. Engine condition is unknown. Vactor body is inoperable with multiple rust holes. There are at least 4 flat tires. Unknown what other repairs would be needed. Most likely for parts only. Will have to be towed/trailer. No other details and/or information available, sold as-is. Pickup Location: Ingham County Drain Commission 707 Buhl St. Mason, MI 48854 |
| 452 | (22) Burgundy Chairs | | | | | Furniture | 22 Burgundy cloth waiting room chairs. Normal wear and tear from usage. No other details and/or information available, sold as-is. Pickup Location: Forest Community Health Center 2316 S. Cedar St. Lansing, MI 48910 |
| 453 | (21) Assorted Chairs | | | | | Furniture | 21 Waiting room chairs, assorted fabrics, and colors. Normal wear and tear from usage. No other details and/or information available, sold as-is. Pickup Location: Ingham County Health Department 5303 S. Cedar St. Lansing, MI 48911 |

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|-----|------------------------|-------------------|--|--------------------|------|-------------------------------|--|
| 454 | (32) Plastic Chairs | | | | | Furniture | 32 Plastic/metal waiting room chairs, burgundy. Normal wear and tear from usage. No other details and/or information available, sold as-is. Pickup Location: Ingham County Health Department 5303 S. Cedar St. Lansing, MI 48911 |
| 455 | 2001 Dodge Ram 2500 | 3B7KF26Z21M284755 | | Dodge | 2001 | Trucks, Light Duty | 2001 Dodge Ram 2500 REGULAR CAB PICKUP 2-DR, 5.9L V8 OHV 16V, 4WD. Transmission needs repair, issue unknown. Starts with a boost; however, the engine does need work. Has not been used in over a year. No other details and/or information available, sold as-is. Pickup Location: Ingham County Fairgrounds 700 E. Ash St. Mason, MI 48854 |
| 456 | 2008 Ford Econoline | 1FBSS31LX8DA72006 | | Ford | 2008 | Motor Vehicles | 2008 Ford Econoline BUS, 5.4L V8 SOHC 16V. Does not run, engine needs repair. Specific repair(s) needed unknown. No other details and/or information available, sold as-is. Pickup Location: Ingham County Fairgrounds 700 E. Ash St. Mason, MI |
| 457 | E-Z-GO Golf Cart | | | E-Z-GO | | Golf Carts | E-Z-GO Golf Cart, model MPT 1000. Needs batteries. Unknown if it runs and what other repairs are needed. No other details and/or information available, sold as-is. Pickup Location: Ingham County Fairgrounds 700 E. Ash St. Mason, MI 48854 |
| 458 | Toro Wheel Horse Mower | | | Toro | | Parks and Grounds Maintenance | Toro Wheel Horse mower with Sweepster attachment. Needs steering repaired, exact repair needed unknown. No other details and/or information available, sold as-is. Pickup Location: Ingham County Fairgrounds 700 |
| 459 | Vehicle Lift | | | N/A | | Vehicle Equipment | Vehicle lift, unknown brand, year, or model. Does not function properly, needs an undetermined amount of repairs to be functional. No other details and/or information available, sold as-is. |
| 460 | (3) 17 Foot Canoes | VARIOUS | | Grunman/Michicraft | | Boats, Marine Vessels | (3) 17 foot canoes, 2 Grunmans (MC9528K8 & MC9527KP) and 1 Michicraft (MC9507KP). Canoes are usable; however, they do have patch welds, scratches, dents, and cracks. Bow of Grunman MC9527KP bent. No other details and/or information available, sold as-is. Pickup Location: Burchfield Park 881 Grovenburg Rd. Holt, MI 48842 |

| | | | | | | | |
|-----|--|-------------------|--------------|---------------------|------|-------------------------------|---|
| 461 | (23) Discraft Steel Disc Golf Baskets | | | Discraft | 2011 | Sporting Equipment | 23 Discraft Galvanized Steel Disc Golf Baskets. No other details and/or information available, sold as-is. Pickup Location: Burchfield Park 881 Grovenburg Rd. Holt, MI 48842 |
| 462 | (3) Kayaks | MULTIPLE | | Old Town/Perception | | Boats, Marine Vessels | 3 Kayaks, (2) 10ft and (1) 9.5ft. The 10 foot kayaks are Old Town Vapors (serial #'s XTG56125I011 & XTC55930I011), and the 9.5 foot is a Perception (serial #WEMYVB25D515). Kayaks are usable; however, they have plastic patch welds, scratches, cracks, and missing hardware. No other details and/or information available, sold as-is. Pickup Location: Burchfield Park 881 |
| 463 | Matracks Litefoot Ultra Ride Side by Side UTV Tracks | | | Matracks | | All-Terrain Vehicles | Matracks Litefoot Ultra Ride Side by Side UTV Tracks. Tracks were only used one season on a Gator side by side UTV for snow grooming trails. Complete set of 4 in very good condition. Exact model unknown. There are pictures with measurements. No other details and/or information available, sold as-is. Pickup Location: Burchfield Park 881 Grovenburg Rd. |
| 464 | Toro Walk Behind Paint Striper | 260000178 | | Toro | 2006 | Parks and Grounds Maintenance | 2006 Toro Walk Behind Paint Striper with 4 cycle Kawasaki engine. Needs repair, condition is unknown, and unknown if it works or not. No other details and/or information available, sold as-is. Pickup Location: Hawk Island Park 1601 E |
| 465 | 2009 GMC Sierra 3500HD | 1GDJC74K39E152110 | 38,980 Miles | GMC | 2009 | Trucks, Light Duty | 2009 GMC Sierra 3500HD REGULAR CAB PICKUP 2-DR, 6.0L V8 OHV 16V, 2WD. Runs and drivable. Bed heavily rusted, has various dents, scratches, and dings. No other details and/or information available, sold as-is. Pickup Location: Hawk Island Park 1601 E Cavanaugh |

TO: Board of Commissioners, County Services & Finance Committees

FROM: Glenn Canning, Facilities Director

DATE: April 9, 2024

RE: Resolution Authorizing a Two-Year Agreement Extension with Granger Waste Services Inc. for Waste Management Services at Several County Facilities

For the meeting agendas of: April 23 & 24

BACKGROUND

The contract with Granger Waste Services Inc., expires on April 30, 2024. The Facilities Department would like to utilize the two-year option to extend the agreement for the full two years. Granger Waste Services Inc., has agreed to the terms in the agreement and will increase the current rates by 1% under the same terms and conditions stipulated in the current agreement.

ALTERNATIVES

The alternative would be to put this out for bid risking higher prices.

FINANCIAL IMPACT

Funds are available in the appropriate 921030 trash removal line items and 931100 maintenance contractual line items.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement extension for two years with Granger Waste Services Inc., for a 1% rate increase for the waste management services at several county facilities.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A TWO-YEAR AGREEMENT EXTENSION WITH GRANGER WASTE SERVICES INC. FOR WASTE MANAGEMENT AT SEVERAL COUNTY FACILITIES

WHEREAS, the agreement with Granger Waste Services Inc., expires on April 30, 2024; and

WHEREAS, Granger Waste Services Inc. has agreed to the 1% rate increase allowed per our current agreement; and

WHEREAS, the Facilities Department recommends extending the current agreement for two additional years with Granger Waste Services Inc., with a 1% rate increase; and

WHEREAS, funds are available in the appropriate 921030 trash removal line items and 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement extension with Granger Waste Services Inc. 16980 Wood Road, Lansing, MI 48908, for continued waste management services at several County facilities with a 1% rate increase for a two-year term through April 30, 2026.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services & Finance Committees
FROM: Glenn Canning, Facilities Director
DATE: April 10, 2024
RE: Resolution to Authorize an Agreement with Laux Construction to Convert a Storage Room to a Hearing Room for the Friend of the Court at the Grady Porter Building

For the meeting agendas of: April 23 & 24

BACKGROUND

The Friend of the Court (FOC) would like to turn a storage room into a hearing room to reduce scheduling conflicts and to allow for timely hearings.

Laux Construction submitted a proposal of \$13,980 to remodel the space into a hearing room.

Laux Construction is on the MiDeals co-operative agreement and per the Ingham County Purchasing Policy three quotes are not required.

ALTERNATIVES

The alternative would be to not approve the remodel, further delaying the hearings.

FINANCIAL IMPACT

Funds are available in line items 215-14200-818000 the FOC operating budget for \$10,330 and approved CIP 664-13099-735100 \$3,650.

There is a 66% reimbursement from Office of Child Support under the Federal Cooperative Reimbursement Program. The County's cost after reimbursement will not exceed \$4,753.20.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Laux Construction to remodel the storage room into a hearing room for FOC at the Grady Porter Building.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LAUX CONSTRUCTION TO CONVERT
A STORAGE ROOM TO A HEARING ROOM FOR THE FRIEND OF THE COURT AT THE
GRADY PORTER BUILDING**

WHEREAS, the Friend of the Court (FOC) would like to turn a storage room into a hearing room to reduce scheduling conflicts and to allow for timely hearings; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals co-operative agreement contract do not require three quotes; and

WHEREAS, Laux Construction is on the MiDeals co-operative agreement contract; and

WHEREAS, the Facilities Department recommends entering into an agreement with Laux Construction to convert a storage room to a hearing room for FOC at the Grady Porter Building for an amount not to exceed \$13,980; and

WHEREAS, funds are available in the FOC operating budget line item #215-14200-818000 and approved CIP line item #664-13099-735100; and

WHEREAS, there is a 66% reimbursement from the Office of Child Support under the Federal Cooperative Reimbursement Program, therefore the County's cost, after reimbursement, will not exceed \$4,753.20.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Laux Construction, 1018 Hogsback Road, Mason, MI 48854, to convert a storage room to a hearing room for the Friend of the Court at the Grady Porter Building for an amount not to exceed \$13,980.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services & Finance Committees
FROM: Glenn Canning, Facilities Director
DATE: April 10, 2024
RE: Resolution to Authorize a Purchase Order to Knight Watch Inc. for Swipe Card Access to the Pre-trial Services Space Addition at the Grady Porter Building

For the meeting agendas of: April 23 & 24

BACKGROUND

Pre-trial Services located at the Grady Porter Building expanded their office space to accommodate staff which requires secure access to the area and to ensure controlled access to information and equipment.

Knight Watch Inc., submitted the proposal of \$7,155.19 to furnish, install all components, and program the equipment. Knight Watch Inc. is proprietary for our card access system as they hold our license for the system.

ALTERNATIVES

The alternative would be to not approve causing the staff to need to use physical keys to open the door allowing for the potential of leaving the door unsecured.

FINANCIAL IMPACT

Funds are available in the approve 2022 CIP line item #245-13099-976000-22F20.

| Project | Beginning Balance | Current Balance | Requested Amount | Remaining Balance |
|------------------------|-------------------|-----------------|------------------|-------------------|
| 245-13099-976000-22F20 | \$65,569 | \$65,569 | \$7,155.19 | \$58,413.81 |
| General Fund | | | | |

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a purchase order to Knight Watch Inc., for the parts and installation of card swipe access for Pre-trial Services expanded space at the Grady Porter Building.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO KNIGHT WATCH INC. FOR SWIPE CARD ACCESS TO THE PRE-TRIAL SERVICES SPACE ADDITION AT THE GRADY PORTER BUILDING

WHEREAS, Pre-trial Services located at the Grady Porter Building expanded their office space to accommodate staff, which requires secure access to the area and to ensure controlled access to information and equipment; and

WHEREAS, Knight Watch Inc. is proprietary for the card access system for the Grady Porter Building, as they hold our license; and

WHEREAS, the Facilities Department recommends a purchase order to Knight Watch Inc. to furnish, install, and program equipment for swipe card access to the Pre-trial Services space addition at the Grady Porter Building for an amount not to exceed \$7,155.19; and

WHEREAS, funds are available in the approved 2022 CIP General Fund Line item #245-13099-976000-22F20, which has a balance of \$65,569.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Knight Watch Inc., 3005 Business One Drive, Kalamazoo, Michigan 49048, to furnish, install, and program the equipment for the swipe card access for an amount not to exceed \$7,155.19.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services & Finance Committees
FROM: Glenn Canning, Facilities Director
DATE: April 10, 2024
RE: Resolution to Authorize a Purchase Order to EC America Inc. for the Renewal of Project Management Software

For the meeting agendas of: April 23 & 24

BACKGROUND

The project management software is due for renewal. The software allows our department to streamline projects and consolidate the workflow process.

Community Mental Health will also use the software under Ingham County’s license and will reimburse the County 50% of the total cost per the Memo of Understanding.

EC America Inc., submitted a proposal of \$12,660.28 for the project management software for one-year.

ALTERNATIVES

The alternative would be to not approve risking higher prices to rebuild a new program to accommodate the needs of the department.

FINANCIAL IMPACT

Funds are available in the maintenance contractual line items 931100, with 50% reimbursement from Community Mental Health, bringing the County’s cost to \$6,330.14.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a purchase order to EC America for the project management software.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO EC AMERICA INC. FOR THE
PROJECT MANAGEMENT SOFTWARE**

WHEREAS, the project management software is due for renewal; and

WHEREAS, the software allows the Facilities Department to streamline projects and consolidate the workflow process; and

WHEREAS, Community Mental Health will also use the software under Ingham County's license and will reimburse the County 50% of the total cost per the Memo of Understanding; and

WHEREAS, the Facilities Department recommends a purchase order to EC America Inc. for the project management software for one-year for an amount not to exceed \$12,660.28; and

WHEREAS, funds are available in the maintenance contractual line items 931100, with 50% reimbursement from Community Mental Health, bringing the County's cost to \$6,330.14.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to EC America Inc., 8444 Westpark Drive Suite 200, Mc Lean, VA 22102, for the one-year project management software renewal for an amount not to exceed \$12,660.28 with 50% reimbursement from Community Mental Health per the Memo of Understanding.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services & Finance Committees
FROM: Glenn Canning, Facilities Director
DATE: April 10, 2024
RE: Resolution to Authorize an Agreement with Steve Youdes Clock Repair for the Work to the Clocks in the Clock Tower of the Historical Mason Courthouse

For the meeting agendas of: April 23 & 24

BACKGROUND

The clock tower of the Historical Mason Courthouse is currently being restored and as part of the project will need the four clock faces and mechanical mechanisms repaired and replaced.

Steve Youdes Clock Repair is the only vendor who has worked on the clocks and the mechanical components in the clock tower for the last twenty years. Steve Youdes Clock Repair submitted the proposal of \$16,378.75 for all parts and labor.

ALTERNATIVES

The alternative would be to not approve, and thus having to put this portion of the project out for bid, delaying the project.

FINANCIAL IMPACT

Funds are available in the bond project fund contingency.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Steve Youdes Clock Repair to repair and replace the clock faces and mechanical mechanisms of the clocks in the clock tower at the Historical Mason Courthouse.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH STEVE YOUDES CLOCK REPAIR FOR THE WORK TO THE CLOCKS IN THE CLOCK TOWER AT THE HISTORICAL MASON COURTHOUSE

WHEREAS, the clock tower of the Historical Mason Courthouse is currently being restored and as part of the project will need the four clock faces and mechanical mechanisms repaired and replaced; and

WHEREAS, Steve Youdes Clock Repair is the only vendor who has worked on the clocks and the mechanical components in the clock tower for the last twenty years; and

WHEREAS, the Facilities Department recommends an agreement with Steve Youdes Clock Repair for the work to the clocks in the clock tower at the Historical Mason Courthouse for an amount not exceed \$16,378.75; and

WHEREAS, funds are available in the bond project's contingency funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Steve Youdes Clock Repair, 5570 Houston Road, Eaton Rapids, MI 48827, for the work to the clocks in the clock tower of the Historical Mason Courthouse for an amount not to exceed \$16,378.75.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services & Finance Committees
FROM: Glenn Canning, Facilities Director
DATE: April 10, 2024
RE: Resolution to Authorize an Agreement with Knight Watch Inc. for the Security Cameras at the Ingham County Youth Center

For the meeting agendas of: April 23 & 24

BACKGROUND

The Ingham County Youth Center needs more cameras due to blind spots because of the lack of cameras. The cameras are needed both inside and outside for security and safety of the detainees, staff, and residents of Ingham County.

Knight Watch Inc., submitted a proposal of \$65,488.46 to furnish and install the cameras and hardware.

ALTERNATIVES

The alternative would be to not approve leaving the possibility of detainees escaping, incidents, and altercations without being noticed due to current blind spots.

FINANCIAL IMPACT

Funds are available in the Juvenile Justice Millage Fund line item #264-66400-978000.

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Knight Watch Inc., to furnish and install cameras and hardware at the Ingham County Youth Center.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH KNIGHT WATCH INC. FOR THE SECURITY CAMERAS AT THE INGHAM COUNTY YOUTH CENTER

WHEREAS, the Ingham County Youth Center needs more cameras due to blind spots because of the lack of cameras; and

WHEREAS, cameras are needed both inside and outside for security and safety of the detainees, staff, and residents of Ingham County; and

WHEREAS, the Facilities Department recommends entering into an agreement with Knight Watch Inc. to furnish and install the cameras and hardware at the Ingham County Youth Center for an amount not to exceed \$65,488.46; and

WHEREAS, funds are available in the Juvenile Justice Millage Fund line item #264-66400-978000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Knight Watch Inc., 3005 Business One Drive, Kalamazoo, Michigan 49048, to furnish and install cameras at the Ingham County Youth Center for an amount not to exceed \$65,488.46.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, Law & Courts, County Services & Finance Committees

FROM: Glenn Canning, Facilities Director

DATE: April 10, 2024

RE: Resolution to Authorize an Agreement with Fishbeck for Consulting Services to Conduct a Feasibility Study for the Ingham County Youth Center

For the meeting agendas of: April 18, 23 & 24

BACKGROUND

The Ingham County Youth Center was built in 1986 and is a 24-bed juvenile detention facility. The building is deteriorating and no longer meets the needs of the community.

Per the Ingham County Local Preference Policy, a local vendor can reduce their proposal to match the lowest non-local proposal if it is within 10%. Fishbeck, a local vendor matched the lowest non-local submitted proposal of \$49,800 for the consulting services to conduct a feasibility study for the Ingham County Youth Center.

ALTERNATIVES

The alternative would be to not approve, further delaying the needs of the community to be met.

FINANCIAL IMPACT

Funds are available in approve 2024 CIP line item #264-66400-976000-24F12.

| Project | Beginning Balance | Current Balance | Requested Amount | Remaining Amount |
|-------------------------------|-------------------|-----------------|------------------|------------------|
| 264-66400-976000-24F12 | \$750,000 | \$750,000 | \$49,800 | \$700,200 |
| Juvenile Justice Mileage Fund | | | | |

OTHER CONSIDERATIONS

There are no other considerations that we are aware of at this time.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support an agreement with Fishbeck for consultation services to conduct a feasibility study of the Ingham County Youth Center.

TO: Glenn Canning, Facilities Director
FROM: Gregg Todd, Controller
DATE: April 3, 2024
RE: Memorandum of Performance for RFP No. 6-24 Professional Consulting Services to Conduct a Feasibility Study for the Ingham County Youth Center

Per your request, the Purchasing Department sought bids from experienced and qualified consulting firms for the purpose of entering into a contract to conduct a feasibility study for the Ingham County Youth Center.

The scope of services, includes, but is not limited to, developing estimates for construction and relocation costs, identifying site and environmental conditions, staffing or operational costs, reviewing existing plans, standards, and operations in comparison to future models; plus, evaluating current visitor population, parking, staffing, equipment, and storage. In addition, determining overall positive and negative issues, examining trends, and anticipating changes in legislation, procedures, funding, and technology while working with staff and stakeholders from the County to determine the feasibility of relocating the operations of and constructing a new Center. The consultant will deliver a comprehensive document that includes, but is not limited to, recommendations of their findings, costs, and timelines.

The Purchasing Department can confirm the following:

| Function | Overall Number of Vendors | Number of Local Vendors |
|----------------------------|---------------------------|-------------------------|
| Vendors invited to propose | 120 | 47 |
| Vendors responding | 4 | 2 |

A summary of the vendors' costs is located on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If further assistance is required, please contact jbuckmaster@ingham.org or by phone at 517-676-7222.

SUMMARY OF VENDORS' COSTS

| Vendor Name | Local Preference | Base Costs | Reimbursable Expenses NTE | Grand Total NTE | Total Meetings Anticipated |
|-------------------------------|-------------------|-------------|---------------------------|-----------------|--|
| DiClemente Siegel Design Inc. | No, Southfield MI | \$49,800.00 | None | \$49,800.00 | DSD anticipates an initial kick off meeting, two (2) meeting with operating administration, a meeting facilities, a 30% and 60% virtual presentation meeting, three (3) progress virtual touch points and final review meeting (along with field visits to the present facility and proposed site. |
| Fishbeck | Yes, Lansing MI | \$53,500.00 | \$200.00 | \$53,700.00 | Currently we anticipate five (5) owner-architect meetings to conduct the feasibility study. Our work process is highly collaborative, as such during our kickoff meeting we will review the work plan and further refine the meeting cadence. |
| DLZ | Yes, Lansing MI | \$62,000.00 | \$2,000.00 | \$64,000.00 | Up to four (4) meetings with applicable project stakeholders in person. Up to eight (8) additional meetings conducted via video conference |
| Abonmarche Byce | No, Kalamazoo MI | \$49,500.00 | \$7,000.00 | \$56,500.00 | Eight (8) meetings from Initial kick-off to presentation of the study |

The Local Purchasing Preference Policy Resolution #05-044, as amended by Resolution #10-359 allows for a registered local vendor who submits a responsive proposal within 10% of the lowest responsive proposal the opportunity to reduce its proposal to meet the lowest responsive proposal, and upon doing so shall be considered to be the lowest responsive proposal.

Fishbeck, a local register vendor, has agreed to match the lowest responsive proposal; therefore, is considered the lowest responsive bidder.

Introduced by the Law & Courts, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH FISHBECK FOR CONSULTING SERVICES TO CONDUCT A FEASIBILITY STUDY FOR THE INGHAM COUNTY YOUTH CENTER

WHEREAS, the Ingham County Youth Center was built in 1986 and is a 24-bed juvenile detention facility; and

WHEREAS, the building is deteriorating and no longer meets the needs of the community; and

WHEREAS, the Purchasing Department solicited proposals from qualified vendors; and

WHEREAS, per the Ingham County Local Preference Policy, a local vendor can reduce their proposal to match the lowest non-local proposal if it is within 10%; and

WHEREAS, Fishbeck, a local vendor, reduced their proposal to the lowest non-local bid of \$49,800; and

WHEREAS, the Facilities Department recommends entering into an agreement with Fishbeck for consulting services to conduct a feasibility study at an existing County property for the Ingham County Youth Center; and

WHEREAS, funds are available in the approved 2024 CIP Juvenile Justice Millage Fund Line item #264-66400-976000-24F12, which has a balance of \$750,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Fishbeck Inc., 5913 Executive Drive, Suite 100, Lansing, MI 48911, for consulting services to conduct a feasibility study for the Ingham County Youth Center at an existing County property for an amount not to exceed \$49,800.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services Committee, and Finance Committee

FROM: Kelly R. Jones, Managing Director
Road Department

DATE: April 9, 2024

SUBJECT: Resolution to Authorize a Purchase Order for Roof Replacement at the Road Department Sign Shop

For the Meeting Agendas of April 23, 24, and 30

BACKGROUND

The Road Department's Sign Shop has a deteriorating roof that has received many repairs, including warranty repairs, but is still not providing sufficient protection from the elements, and is therefore in need of replacement.

The purpose of this memorandum is to request approval to execute a purchase order with KJP Roofing and Sheet Metal for furnishing and installing a new roof at the Road Department Sign Shop.

Bids for furnishing and installing a new roof at the Road Department Sign Shop were solicited and evaluated by the Purchasing Department for Request for Proposal #37-24 as shown per the Memorandum of Performance. The Purchasing Department and the Road Department are in concurrence to enter into an agreement with KJP Roofing and Sheet Metal, for the bid amount as shown below:

Total cost of furnishing and installing new roof according to RFP: \$278,892
Metal Deck Unit Prices (if additional decking is discovered to be needed during installation): \$13.50 per square foot

ALTERNATIVES

N/A

FINANCIAL IMPACT

The roof replacement costs are included in the 2024 Road Fund Budget.

RECOMMENDATION

Based on the information provided, I respectfully recommend approval of the attached resolution.

TO: Kelly Jones, Director, Road Department
FROM: Gregg Todd, Controller
DATE: March 25, 2024
RE: Memorandum of Performance for RFP No. 37-24 Roof Replacement at the Ingham County Road Department Sign Shop

Per your request, the Purchasing Department sought proposals from qualified and experienced roofers and general contractors to enter into a contract for the purpose of furnishing and installing a new roof (16,304± SF) at the Ingham County Road Department's Sign Shop Garage.

The scope of work includes, but is not limited to, removal of existing roofing and insulation, and providing new adhered single-ply black ethylene propylene diene monomer (EPDM) roofing over insulation system, new coping, flashings, raising exhaust fans in conformance with current building standards and codes.

The Purchasing Department can confirm the following:

| Function | Overall Number of Vendors | Number of Local Vendors |
|----------------------------|---------------------------|-------------------------|
| Vendors invited to propose | 135 | 30 |
| Vendors responding | 7 | 0 |

A summary of the vendors' costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

SUMMARY OF VENDORS' COSTS

| Vendor Name | Local Preference | Total Bid Total Cost for Furnishing and Installing the New Roof According to RFP, Specifications and Drawings | Metal Decking Unit Prices | Substitution |
|---------------------------------------|--|--|---------------------------------|--|
| Superior Services RSH | No, Lansing MI (Clinton County) | \$322,139.00 | \$20/sq. foot | Bidding 60 mil Duro-Tuff PVC by Duro-Last in lieu of EPDM |
| Hoekstra Roofing Company | No, Kalamazoo MI | \$401,400.00 | \$17/sq. foot | |
| Division 7 Building Contractors | No, Kalamazoo MI | \$303,600.00 | \$13/sq. foot | |
| Mid Michigan Roofing | No, Saginaw MI | \$284,786.00 | \$15/sq. foot | |
| McDonald Commercial Roofing | No, Jackson MI | \$344,308.00 | \$9.50/sq. foot | |
| Thomas Brown and Sons Roofing Company | Unresponsive - Local Purchasing Preference form not included | | | |
| KJP Roofing and Sheet Metal | No, Chesterfield MI | \$278,892.00 | \$13.50/sq. foot - Red Oxide | |

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR ROOF REPLACEMENT
AT THE ROAD DEPARTMENT SIGN SHOP**

WHEREAS, the Road Department Sign Shop has a deteriorating roof that has received many repairs, including warranty repairs, but is still not providing sufficient protection from the elements, and is therefore in need of replacement; and

WHEREAS, the Purchasing Department recently released Request for Proposal #37-24 and received bid proposals for the purpose of furnishing and installing a new roof on the Sign Shop; and

WHEREAS, bids for furnishing and installing a new roof on the Sign Shop were solicited and evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of Road Department staff, to execute a purchase order with KJP Roofing and Sheet Metal; and

WHEREAS, the Road Department 2024 budget includes sufficient funds to cover the costs associated with furnishing and installing a new roof at the Sign Shop.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the lowest qualified bid of \$278,892, plus the cost of any additional required metal decking replacement at \$13.50 per square foot, and authorizes an agreement with KJP Roofing and Sheet Metal located at 46958 N. Gratiot, Suite 174, Chesterfield, MI 48051 to remove the existing Road Department Sign Shop roof and install a new roof compliant with current building codes and the Request for Proposal #37-24, with funds to be taken from the 2024 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute a purchase order with KJP Roofing and Sheet Metal for the purpose of furnishing and installing a new roof at the Sign Shop, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Kelly R. Jones, Managing Director
Road Department

DATE: April 4, 2024

SUBJECT: Proposed Resolution to Authorize Agreements with the City of East Lansing and Village of Webberville for the 2024 Pavement Marking Program

For the meeting agendas of April 23, 24, and 30

BACKGROUND

This memo contains a recommendation for the Board of Commissioners to approve individual agreements with the City of East Lansing and Village of Webberville for the 2024 Pavement Marking Program.

The Road Department annually solicits bids from experienced and qualified vendors for the purpose of entering into a contract to provide pavement markings for the countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program. The scope of work for the Waterborne Pavement Marking Program consists of installing retro-reflective white and yellow longitudinal pavement markings to define roadway lane lines. The scope of work for the Cold Plastic Pavement Marking Program consists of installing retro-reflective white cold plastic pavement markings such as text, arrows, school symbols, crosswalks and stop bars.

In 2022, the Road Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #36-22. The bids were reviewed by the Purchasing and Road Departments, and both Departments were in agreement that the bidders' proposals met all necessary qualifications, specifications, and requirements. Per Resolution #22-167, an agreement was authorized with Michigan Pavement Markings, LLC for the 2022 season. Per Resolution #22-594, the agreement was extended for the 2023 season at the same unit prices as the original agreement. Per Resolution #23-567, the agreement was extended a second time, holding the same 2022 unit prices for the 2024 season.

Annually, the Road Department invites the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville to participate in the pavement marking program, for which they pay for the work performed on the roads within their jurisdiction. This year the City of East Lansing was also invited to participate in the pavement marking program. The estimated 2024 pavement marking costs for the City East Lansing and Village of Webberville are as follows, based on actual bid prices obtained from Bid Packet #36-22:

| | |
|-------------------------|-----------|
| City of East Lansing: | \$190,572 |
| Village of Webberville: | \$1,202 |

ALTERNATIVES

The cities and villages can enter individual agreements with their own pavement marking contractors, but their unit prices would be much higher than those received through the Road Department contract. Historically, the Road Department has offered this option to all of the cities and villages within Ingham County, but only Leslie, Mason, Williamston, and Webberville have participated in the program. This year there have also been discussions with the City of East Lansing to be included in the 2024 pavement marking program.

FINANCIAL IMPACT

There is no financial impact to the Road Department, as each of the agencies are invoiced actual costs for work performed within their jurisdiction through the countywide Pavement Marking Program.

OTHER CONSIDERATIONS

This is the second group of Pavement Marking agreements in 2024.

RECOMMENDATION

Based on the information provided, I respectfully recommend approval of the attached resolution to enter into agreements with the City of East Lansing and Village of Webberville for the 2024 Pavement Marking Program.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS
WITH THE CITY OF EAST LANSING AND VILLAGE OF WEBBERVILLE
FOR THE 2024 PAVEMENT MARKING PROGRAM**

WHEREAS, the Road Department annually solicits bids from experienced and qualified vendors for the purpose of entering into a contract to provide pavement markings for the countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program; and

WHEREAS, in 2022, the Purchasing Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #36-22; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #22-167 authorizing an agreement with Michigan Pavement Markings, LLC for the 2022 pavement marking program; and

WHEREAS, the agreement for the 2022 pavement marking program contained a provision to extend the contract, at the same unit prices as the original agreement, provided both parties agree; and

WHEREAS, Michigan Pavement Markings, LLC agreed to extend the agreements for the 2023 and 2024 pavement marking programs, holding their prices at the original unit prices contained in the 2022 agreement; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolutions #22-594 and #23-567 authorizing extensions of the agreement for the 2023 and 2024 pavement marking program; and

WHEREAS, the Road Department annually invites the City of Leslie, City of Mason, the City of Williamston, and the Village of Webberville to participate in the Pavement Marking Program as an economical solution to place pavement markings on roads within their jurisdiction, and this year the City of East Lansing was invited to participate as well; and

WHEREAS, the estimated 2024 pavement marking costs for the City of East Lansing and Village of Webberville are as follows, based on actual bid prices obtained from Bid Packet #36-22:

| | |
|-------------------------|--------------|
| City of East Lansing: | \$190,572 |
| Village of Webberville: | \$1,202; and |

WHEREAS, the Road Department will invoice the City of East Lansing and Village of Webberville for all costs for work performed on the roads within their jurisdictions, at no additional cost to the Road Department budget; and

WHEREAS, the County on behalf of the Road Department, will enter into individual agreements with the City of East Lansing and Village of Webberville.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into individual agreements with the City of East Lansing for an estimated cost of \$190,572 and the Village of Webberville for an estimated cost of \$1,202 for the 2024 Pavement Marking Program and at no additional cost to the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Kelly R. Jones, Managing Director
Road Department

DATE: April 9, 2024

SUBJECT: Proposed Resolution to Authorize Agreements with Leslie and Vevay Townships for the 2024 Local Road Program

For the Meeting Agendas of April 23, 23, and 30

BACKGROUND

As provided in Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as the township, millage, or special assessment district. In Ingham County, only Lansing and Meridian Townships have a millage for road improvements.

Each year, a portion of the Road Department’s budget is allocated toward the shared 50% match with each township for road work occurring on local roads within their boundaries. The annual allocation of funding from the Road Department to each of the 16 townships is called the “Local Road Program” and is based on the local road miles and population within each township. The Road Department coordinates with each township to determine the priority of road projects included in the annual program. Project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township.

Most of the projects included in the Local Road Program can be performed by the Road Department. As the Road Department only charges for materials and vendor expenses, this further increases the value of the Local Road Program funding. However, certain projects require a higher level of service than what the Road Department is able to provide, necessitating the use of outside contractors.

Leslie Township and Vevay Township have coordinated with the Road Department to schedule work for the 2024 construction season. The attached table provides details regarding the 2024 funding allocations available from the Road Department, the project scope, the estimated project cost, the funding responsibility for the township, and the funding responsibility of the Road Department.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The Road Department match contribution for the Local Road Program in the amount of \$106,892.73 for these two townships is included in the adopted 2024 Road Fund Budget. The work listed in the attached table is proposed to be done by the Road Department for Leslie Township and Vevay Township. Any project costs exceeding the capped match amounts from the Road Department will be each township’s financial responsibility.

OTHER CONSIDERATIONS

N/A

RECOMMENDATION

Based on the information provided, the Road Department respectfully requests the following resolution be approved to authorize Local Road Program Agreements with Leslie and Vevay Townships.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH LESLIE AND VEVAY TOWNSHIPS FOR THE 2024 LOCAL ROAD PROGRAM

WHEREAS, per Act 51 of 1951, as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Leslie Township and Vevay Township have coordinated with the Road Department to schedule work for the 2024 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2024 construction season; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$106,892.73 combined for these two townships is included in the adopted 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Leslie Township and Vevay Township for the 2024 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table with the combined total of all said matches not to exceed the sum of \$106,892.73 (\$51,892.73 for Leslie Township and \$55,000 for Vevay Township).

BE IT FURTHER RESOLVED, that the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

2024 Local Road Program (LRP)

| Township | Match Balance Thru 2023 | 2024 ICRD Match Allocation | Total 2024 Match Available | Proposed 2024 Local Road Projects | Estimated Total LRP Cost | Estimated Township Cost | ICRD LRP Contribution |
|----------|-------------------------|----------------------------|----------------------------|--|--------------------------|-------------------------|-----------------------|
| Leslie | \$1,892.73 | \$50,000.00 | \$51,892.73 | HMA overlay on Plains Rd (Eden Rd to Hawley Rd in coordination with Vevay Township) | \$110,110.00 | \$58,217.27 | \$51,892.73 |
| Vevay | \$0.00 | \$55,000.00 | \$55,000.00 | HMA overlay on Plains Rd (Eden Rd to Hawley Rd in coordination with Leslie Township) | \$110,110.00 | \$55,110.00 | \$55,000.00 |

TO: Board of Commissioners, County Services Committee and Finance Committee

FROM: Neal Galehouse, Director of Engineering
Road Department

DATE: April 9, 2024

SUBJECT: Proposed Resolution to Authorize Engineering Consultant Services Agreements for As-Needed Construction Inspection & Supervision Services for the 2024-2025 Construction Seasons For the meeting agendas of April 23, 24, and 30

BACKGROUND

Ingham County Road Department (ICRD) staffing is such that many times during the construction season, we don't have the staff, the equipment, or the expertise to perform all required inspection and supervision for our construction projects. As a result, we must rely on consultants to supplement ICRD staff. Generally, the inspection and supervision services include full-time or part-time staffing to perform field or office technician services normally associated with the inspection and supervision of ICRD federal-aid road and/or bridge construction projects.

The Purchasing Department solicited proposals (RFP #89-24) from Michigan Department of Transportation prequalified and experienced construction inspection firms to provide the services on an as-needed basis and received three proposals. ICRD staff reviewed the proposals for adherence to county purchasing requirements, experience, expertise, proposed unit prices, and overall value to the county. Based on the review and our typical construction inspection and supervision needs, ICRD recommends that all of the following respondents be retained to provide the requested services:

C2AE, 106 West Allegan Street, Suite 500, Lansing, MI 48933
Colliers Engineering & Design, 7050 W Saginaw Hwy, Ste 200, Lansing, MI 48917
Spalding DeDecker Associates, 313 N. Capitol Ave, Suite 100, Lansing, MI 48933

ALTERNATIVES

None, unless staffing levels are increased in the future.

FINANCIAL IMPACT

The cost to hire consultants to perform as-needed construction inspection and supervision services are included in the 2024 Road Fund Budget and will be included in the budget for future years. When retaining the required services, ICRD staff will strive to retain the lowest cost consultant whenever possible.

RECOMMENDATION

Based on the information provided, I respectfully recommend approval of the attached resolution to enter into service contracts with all three consultants.

TO: Kelly Jones, Managing Director of Road Department, Road Department
FROM: Gregg Todd, Controller
DATE: March 14, 2024
RE: Memorandum of performance for RFP No. 89-24: 2024-2025 As-Needed Construction Inspection and Supervision Services

Per your request, the Purchasing Department sought proposals from MDOT prequalified and experienced engineering firms for the purpose of entering into a contract to provide 2024 and 2025 as-needed construction inspection and supervision services.

The scope of work includes, but is not limited to, inspection and supervision services on an as-needed full-time or part-time staffing to perform field and/or office construction technician services normally associated with the inspection and supervision of federal-aid road and/or bridge construction projects within the public road rights-of-way.

The Purchasing Department can confirm the following:

| Function | Overall Number of Vendors | Number of Local Vendors |
|----------------------------|---------------------------|-------------------------|
| Vendors invited to propose | 120 | 39 |
| Vendors responding | 4 | 3 |

A summary of the vendors' costs is on the next page.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

SUMMARY OF VENDORS' COST

| Vendor: C2AE | | Local: Yes, Lansing MI |
|--|---------------------------------------|-------------------------------|
| Employee Classification | 2024 Hourly Rate | 2025 Hourly Rate |
| Project Manager | \$216.34 | \$218.50 |
| Bridge Resident Project Rep | \$165.80 | \$167.46 |
| Construction Admin. | \$133.25 - \$137.98 | \$134.68 - \$139.36 |
| Resident Project Rep. | \$104.48 | \$105.53 |
| Resident Project Rep. | \$132.41 | \$133.74 |
| Mileage | Billed at Federal Rate | Billed at Federal Rate |
| Nuclear Density Gage | \$50 When Required | \$50 When Required |
| Material Testing Fees | Billed at actual cost plus 10% markup | |
| Overtime rates (over 40 hours per week) will be billed at 1.5 times their hourly billing rate. | | |

| Vendor: Colliers Engineering & Design | | Local: No, Lansing (Eaton County) MI |
|--|-----------------------|---|
| Employee Classification | 2024-2025 Hourly Rate | |
| Project Manager | \$210.00 | |
| Project Engineer | \$145.00 | |
| Office Technician | \$145.00 | |
| Senior Technician | \$115.00 | |
| Technician | \$95.00 | |
| Intern | \$70.00 | |
| Clerical | \$90.00 | |

SUMMARY OF VENDORS' COST (continued)

| Vendor: SME | | Local: Yes, Lansing MI |
|--|-----------------------|-------------------------------|
| Employee Classification | 2024-2025 Hourly Rate | 2024-2025 Weekly Rate |
| Tech III Lead Inspector | \$108.00 | \$5,130.00 |
| Tech IV Office Technician | \$130.00 | \$2,600.00 |
| Project Engineer | \$175.00 | \$3,500.00 |
| Tech IV Senior Inspector | \$130.00 | \$6,175.00 |
| Tech II Inspector | \$98.00 | \$4,655.00 |
| Overtime rate (Standard Rate x 1.5) will be applied to field work in excess of 8 hours per day | | |

| Vendor: Spalding DeDecker Associates, Inc | | Local: Yes, Lansing MI |
|---|-----------------------|-------------------------------|
| Employee Classification | 2024-2025 Hourly Rate | 2024-2025 Weekly Rate |
| Construction Tech 3 | \$111.00 | \$4,440.00 |
| Construction Technician 2 | \$99.00 | \$3,960.00 |
| Construction Technician 1 | \$85.00 | \$3,400.00 |
| Bridge Inspector | \$115.00 | \$4,600.00 |
| Project Engineer/Project Manager | \$170.00 | n/a |
| Contract Administrator | \$125.00 | \$5,000.00 |
| Rates outlined above are applicable for services up to 40 hours per week. Hours beyond 40 per week will be billed at 1.25 times the hourly rate outlined above. | | |

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ENGINEERING CONSULTANT SERVICES AGREEMENTS FOR AS-NEEDED CONSTRUCTION INSPECTION AND SUPERVISION SERVICES FOR THE 2024-2025 CONSTRUCTION SEASONS

WHEREAS, Road Department staffing is such that many times during the construction season there is insufficient staff, equipment, or expertise to perform all project-related inspection and supervision required for road and/or bridge projects; and

WHEREAS, the Purchasing Department solicited proposals (RFP #89-24) from Michigan Department of Transportation prequalified and experienced construction inspection firms to provide services on an as-needed basis throughout 2024 and 2025, receiving four proposals; and

WHEREAS, Road Department staff reviewed the proposals for adherence to County purchasing requirements, experience, expertise, proposed labor rates, and overall value to the County; and

WHEREAS, when retaining services for a specific project, the Road Department will strive to retain the most cost-effective consultant who is able to provide the experience and expertise necessary for the specific project under contract; and

WHEREAS, the County, on behalf of the Road Department, will enter into an agreement with the selected consultants, which ensures requirements and responsibilities are defined; and

WHEREAS, the costs for these services have been included in the Road Fund Budget; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a contract with the following consultants to provide the requested, as-needed construction inspection and supervision services:

C2AE, 106 West Allegan Street, Suite 500, Lansing, MI 48933
Colliers Engineering & Design, 7050 W Saginaw Hwy, Ste 200, Lansing, MI 48917
Spalding DeDecker Associates, 313 N. Capitol Ave, Suite 100, Lansing, MI 48933

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering consultant services agreement with C2AE, 106 West Allegan Street, Suite 500, Lansing, MI 48933; Colliers Engineering & Design, 7050 W Saginaw Hwy, Ste 200, Lansing, MI 48917; and Spalding DeDecker Associates, 313 N. Capitol Ave, Suite 100, Lansing, MI 48933 to provide the as-needed construction inspection and supervision services for the 2024 and 2025 road construction seasons at rates not to exceed those stated in their proposals to RFP #89-24.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Lindsey McKeever, Fairgrounds Events Director
DATE: April 9, 2024
SUBJECT: Resolution to authorize a contract with M Gustafson, LLC for excavation services at the Ingham County Fairgrounds

BACKGROUND

The Fairgrounds hosts over 30 horse shows and six days of grandstand attractions annually, which require excavation services and various other projects that may require excavation. The Purchasing Department sought excavating companies to provide services at the Fairgrounds. The Fair Board and the Fairgrounds Events Director recommends a contract be awarded to M Gustafson, LLC who was the lowest and most responsive bidder.

The cost to build the horse-riding arena inside the Main Arena is \$25,280 in year one, \$26,544 in year two, and \$27,871 in year three for excavation services on the Fairgrounds for the Main Arena during the off season.

The cost for excavation required during the week of Fair is \$215 an hour per machine in year one, \$225 an hour per machine in year two, and \$235 per machine in year three.

The cost of as-needed excavation which may be required periodically throughout the year is \$195 per hour per machine in year one, \$205 per hour per machine in year two, and \$215 per hour per machine in year three.

ALTERNATIVES

The Fair Board could choose a more expensive respondent.

FINANCIAL IMPACT

The expenses associated with this contract have been budgeted and approved in the operational budget for the Fair.

STRATEGIC PLANNING IMPACT

This resolution supports the long-term objective of providing recreational opportunities.

OTHER CONSIDERATIONS

There are not other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

TO: Lindsey McKeever, Fairgrounds Event Director
FROM: Gregg Todd, Controller
DATE: April 1, 2024
RE: Memorandum of Performance for RFP No. 73-24 Excavation and Dirt Moving Services for the Ingham County Fairgrounds

Per your request, the Purchasing Department sought proposals from experienced and qualified excavators for the purpose of providing excavation and dirt moving services at the Ingham County Fairgrounds events for a period of three (3) years with an option to renew the contract for an additional two-year period.

The scope of work as administered by the Fairgrounds Event Director includes, but is not limited to, installing and removing horse arena footing/dirt annually in the Main Arena, constructing and supporting annual grandstand events (motocross jumps, tractor pulls, and demolition derby track), and general excavation at the Ingham County Fair.

The Purchasing Department can confirm the following:

| Function | Overall Number of Vendors | Number of Local Vendors |
|--------------------------------------|---------------------------|-------------------------|
| Vendors invited to propose | 48 | 13 |
| Vendors responding | 2 | 1 |
| Vendors unresponsive – missing forms | 2 | 0 |

A summary of the vendors' costs is located on the next page.

A preconstruction meeting is required prior to commencement of work when construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

| | | | | | |
|---|--------|--|----------------------------|------------------------|---|
| Vendor Name: | | Warner Excavation | Xact Excavating LLC | M Gustafson LLC | Risner Building & Excavating LLC |
| Timestamp: | | 3/21/2024 @ 9:07 AM | 3/31/2024 @ 6:24 PM | 3/31/2024 @ 7:44 PM | 4/1/2024 @ 9:59 AM |
| Local Preference: | | | No, Olivet MI | Yes, Mason MI | |
| MAIN ARENA COST | | | | | |
| Annual Grandstand Events & Fair Week | Year 1 | Non responsive - incomplete no forms | \$ 34,000.00 | \$ 25,280.00 | Non responsive - incomplete no forms |
| | Year 2 | | \$ 36,000.00 | \$ 26,544.00 | |
| | Year 3 | | \$ 38,000.00 | \$ 27,871.00 | |
| Main Arena | | Rate/Hour | Rate/Hour | Rate/Hour | Rate/Hour |
| Additional As-Needed Excavation and Dirt Moving Services | Year 1 | See Hourly Rates Below | | \$ 195.00 | |
| Additional As-Needed Excavation and Dirt Moving Services | Year 2 | | | \$ 205.00 | |
| Additional As-Needed Excavation and Dirt Moving Services | Year 3 | | | \$ 215.00 | |
| Excavation and Dirt Moving Services During Fair Week | Year 1 | | | \$215.00 / machine | |
| Excavation and Dirt Moving Services During Fair Week | Year 2 | | | \$225.00 / machine | |
| Excavation and Dirt Moving Services During Fair Week | Year 3 | | | \$235.00 / machine | |
| GENERAL EXCAVATION | | | | | |
| | | | Rate/Hour | Rate/Hour | Rate/Hour |
| Auger | Year 1 | | \$ 185.00 | \$ 175.00 | |
| | Year 2 | | \$ 190.00 | \$ 183.00 | |
| | Year 3 | | \$ 195.00 | \$ 192.00 | |
| Backhoe | Year 1 | | \$ 210.00 | \$ 175.00 | |
| | Year 2 | | \$ 220.00 | \$ 183.00 | |
| | Year 3 | | \$ 230.00 | \$ 192.00 | |
| Bulldozer | Year 1 | | \$ 250.00 | \$ 175.00 | |
| | Year 2 | | \$ 265.00 | \$ 183.00 | |
| | Year 3 | | \$ 275.00 | \$ 192.00 | |
| Compactor | Year 1 | | \$ 195.00 | \$ 200.00 | |
| | Year 2 | | \$ 200.00 | \$ 210.00 | |
| | Year 3 | | \$ 205.00 | \$ 220.00 | |
| Excavator | Year 1 | | \$ 225.00 | \$ 200.00 | |
| | Year 2 | | \$ 240.00 | \$ 210.00 | |
| | Year 3 | | \$ 250.00 | \$ 220.00 | |
| Grader | Year 1 | | \$ 320.00 | N/A | |
| | Year 2 | | \$ 335.00 | N/A | |
| | Year 3 | | \$ 350.00 | N/A | |
| Loader | Year 1 | | \$ 250.00 | \$ 175.00 | |
| | Year 2 | | \$ 265.00 | \$ 183.00 | |
| | Year 3 | | \$ 275.00 | \$ 192.00 | |
| Mini-Excavator | Year 1 | | \$ 145.00 | \$ 150.00 | |
| | Year 2 | | \$ 150.00 | \$ 157.00 | |
| | Year 3 | | \$ 160.00 | \$ 164.00 | |
| Skid Steer | Year 1 | | \$ 150.00 | \$ 175.00 | |
| | Year 2 | | \$ 155.00 | \$ 183.00 | |
| | Year 3 | | \$ 165.00 | \$ 192.00 | |
| Trencher | Year 1 | | \$ 130.00 | \$ 175.00 | |
| | Year 2 | | \$ 136.00 | \$ 183.00 | |
| | Year 3 | | \$ 140.00 | \$ 192.00 | |
| Tractor | Year 1 | | \$ 155.00 | \$ 125.00 | |
| | Year 2 | | \$ 165.00 | \$ 131.00 | |
| | Year 3 | | \$ 170.00 | \$ 138.00 | |
| Labor - Min. Charge 4 hours | Year 1 | | \$ 70.00 | | |
| | Year 2 | | \$ 73.00 | | |
| | Year 3 | | \$ 75.00 | | |
| Telehandler - Min. Charge 4 Hours | Year 1 | | \$ 200.00 | | |
| | Year 2 | | \$ 210.00 | | |
| | Year 3 | | \$ 220.00 | | |
| Dump Truck | Year 1 | | | \$ 205.00 | |
| | Year 2 | | | \$ 215.00 | |
| | Year 3 | | | \$ 225.00 | |
| Hydro Excavator | Year 1 | | | \$ 300.00 | |
| | Year 2 | | | \$ 315.00 | |
| | Year 3 | | | \$ 331.00 | |

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH M GUSTAFSON, LLC FOR EXCAVATION
AT THE INGHAM COUNTY FAIRGROUNDS**

WHEREAS, the Ingham County Fair hosts over 30 horse shows and hosts six days of grandstand events annually; and

WHEREAS, the excavation services required to execute the preparation of the facilities to host said events in a safe and professional manner is one of a highly skilled nature; and

WHEREAS, the Purchasing Department solicited bids with bid packet 73-24; and

WHEREAS, after careful review of bids, the Fair Board and Fairgrounds Events Director and Purchasing Department recommends the contract be awarded to M Gustafson, LLC who submitted the most qualified bid in the amount of \$25,280 in year one, \$26,544 in year two, and \$27,871 in year three for excavation services on the Fairgrounds for the Main Arena during the off season; and

WHEREAS, excavation is required during the week of Fair at a cost of \$215 an hour per machine in year one, \$225 an hour per machine in year two, and \$235 per machine in year three; and

WHEREAS excavation may be required periodically throughout the year at the Fairgrounds for various projects at a cost of \$195 per hour per machine in year one, \$205 per hour per machine in year two, and \$215 per hour per machine in year three; and

WHEREAS, the funds for this contract are included in the Ingham County Fairgrounds operational budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a contract for three years, with an additional two-year extension option, to M Gustafson, LLC for excavation services at the Ingham County Fairgrounds at a cost not to exceed \$25,280 in year one, \$26,544 in year two, and \$27,871 in year three for the Main Arena; \$215 an hour per machine in year one, \$225 an hour per machine in year two, and \$235 per machine in year three for the week of Fair; and \$195 per hour per machine in year one, \$205 per hour per machine in year two, and \$215 per hour per machine in year three for as needed excavation at the Fairgrounds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees

FROM: Lindsey McKeever, Fairgrounds Events Director

DATE: April 9, 2024

SUBJECT: Resolution to authorize an agreement with Reith-Riley Construction Company, INC. for asphalt replacement at the Ingham County Fairgrounds

BACKGROUND

The asphalt surrounding the Main Arena at the Ingham County Fairgrounds is damaged beyond repair and needs to be replaced. Wolverine Engineers and Surveyors provided the scope of work and estimated project budget for this project. Reith-Riley Construction Company, INC. replied with the lowest and most responsive bid proposal.

ALTERNATIVES

There are no alternatives. This project must be completed because the asphalt is creating dangerous walking paths.

FINANCIAL IMPACT

The project is budgeted within the CIP/Hotel Motel funding for the Fair and will cost no more than \$130,699 plus an \$8,000 contingency budget for unforeseen circumstances.

STRATEGIC PLANNING

This resolution supports the long term objective of providing recreational opportunities.

OTHER CONSIDERATIONS

No other considerations at this time.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

TO: Lindsey McKeever,
 FROM: Gregg Todd, Controller
 DATE: April 1, 2024
 RE: Memorandum of Performance for RFP No. 98-24 Asphalt Paving Improvements at the Ingham County Fairgrounds

Per your request, the Purchasing Department sought proposals from qualified and experienced vendors to enter into a contract for asphalt improvements at the Ingham County Fairgrounds, according to the specifications and scope of work prepared by the County’s Consultant, Wolverine Engineers & Surveyors.

This project consists of all pulverizing, excavation, removal of excess material, filling, compaction and other sub base preparation; earth excavation; installation of excess pulverized material base course in the earth excavation area; together with placement of hot mix asphalt leveling and hot mix asphalt wearing course, on designated roadways and parking lots within the Ingham County Fairgrounds; including necessary signing and traffic control, cleanup and restoration, and all material, labor, supervision, equipment, and any other miscellaneous items that are normally associated with the described work items.

The Purchasing Department can confirm the following:

| Function | Overall Number of Vendors | Number of Local Vendors |
|--------------------------------------|---------------------------|-------------------------|
| Vendors invited to propose | 55 | 11 |
| Vendors responding | 4 | 3 |
| Vendors unresponsive – missing forms | 1 | 1 |

A summary of the vendors’ costs is located on the next page.

A preconstruction meeting will be required prior to commencement of work since the construction cost exceeds \$10,000. Please make sure the Purchasing Department is invited and able to attend the preconstruction meeting to ensure that all contractors comply with the Prevailing Wage Policy and proper bonding.

You are now ready to complete the final steps in the process: 1) evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare and submit a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

SUMMARY OF VENDORS' COSTS

| Vendor Name | Local Preference | Bid Bond | Proposed Cost | Time Stamp |
|-----------------------------|------------------------------------|----------|---------------|----------------------|
| Rieth Riley | Yes, Mason MI | Yes | \$ 130,699.00 | 4/1/2024 @ 10:26 AM |
| American Asphalt | Yes, Lansing MI | Yes | \$ 157,495.00 | 4/1/2024 @ 10:16 AM |
| Leavitt & Starck | No, Lansing MI (Clinton County) | Yes | \$ 175,764.75 | 4/1/2024 @ 8:08 AM |
| McKearney Asphalt & Sealing | Yes, Lansing MI | Yes | \$ 233,702.50 | 3/29/2024 @ 12:09 PM |
| TomCo Asphalt | Unresponsive - Missing Forms | | | |

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REITH-RILEY CONSTRUCTION COMPANY, INC. FOR ASPHALT REPLACEMENT AT THE INGHAM COUNTY FAIRGROUNDS

WHEREAS, the asphalt surface on the north and west side of the Main Arena is structurally failing and beyond repair; and

WHEREAS, the Purchasing Department sought bids to replace the existing asphalt; and

WHEREAS, it is the recommendation of the consultant Wolverine Engineers & Surveyors Inc, the Purchasing Department, Fair Board, and Fairgrounds Events Director to enter into an agreement with Reith-Riley Construction Company, Inc., a local vendor, who submitted the lowest responsive and responsible proposal of \$130,699 for the asphalt replacement at the Ingham County Fairgrounds; and

WHEREAS, the Fairgrounds Events Director is requesting a contingency of \$8,000 for any unforeseen circumstances; and

WHEREAS, funds are available in the Hotel/Motel Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Reith-Riley Construction Company, Inc., for the asphalt replacement at the Ingham County Fairgrounds for a grand total not to exceed \$130,699, plus an \$8,000 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 12a

TO: Board of Commissioner's Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: April 2, 2024
SUBJECT: Authorization to Amend the Collaborative Agreement with the United Way of South Central Michigan
For the meeting agendas of April 22 and April 24, 2024

BACKGROUND

Ingham County Health Department wishes to amend Resolution #23-336 to extend the collaborative agreement with United Way of South Central Michigan effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$34,088. The Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety. Data from the Capital Area BRFS is essential to the Healthy! Capital Counties Community Health Assessment (CHA) done in collaboration with two neighboring health departments and the three local hospitals in the region.

The collaborative agreement was originally authorized through Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405, #17-325, #18-028, #19-196, #20-355, #21-458, #22-354, and #23-336. Collaborative activities have continued since the agreement's inception. Under this agreement, United Way has supported administration of the Capital Area BRFS. This resolution will authorize an amendment to the agreement with United Way and enable data collection to continue. This amendment extends the agreement effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$34,088.

ALTERNATIVES

If the contract is not extended the Capital Area BRFS data collection will not continue.

FINANCIAL IMPACT

ICHD will provide Capital Area United Way up to \$34,088 under the extended agreement. These funds are included in ICHD's 2024 budget.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend the collaborative agreement with the United Way of South Central Michigan by extending the agreement through September 30, 2024 in an amount not to exceed \$34,088.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE COLLABORATIVE AGREEMENT
WITH THE UNITED WAY OF SOUTH CENTRAL MICHIGAN**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #23-336 by extending the collaborative agreement with United Way of South Central Michigan effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$34,088; and

WHEREAS, the Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity and physical activity, and neighborhood safety; and

WHEREAS, data from the Capital Area BRFS is essential to the Healthy! Capital Counties Community Health Assessment (CHA) done in collaboration with two neighboring health departments and the three local hospitals in the region; and

WHEREAS, the collaborative agreement was originally authorized through Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405, #17-325, #18-028, #19-196, #20-355, #21-458, #22-354, and #23-336; and

WHEREAS, collaborative activities have continued since the agreement's inception; and

WHEREAS, under this agreement, United Way has supported administration of the Capital Area BRFS; and

WHEREAS, this resolution will authorize an extension to the agreement with United Way and enable data collection to continue; and

WHEREAS, this amendment will extend the agreement through September 30, 2024; and

WHEREAS, these funds are included in ICHD's 2024 budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an amendment to Resolution #23-336 with United Way of South Central Michigan to extend the agreement through September 30, 2024 in an amount not to exceed \$34,088.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #23-336 with United Way of South Central Michigan to extend the agreement through September 30, 2024 in an amount not to exceed \$34,088.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Board of Commissioner's Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: March 22, 2024
SUBJECT: Authorization for an Agreement with Davenport University for Excel Trainings
For the Meeting Agendas of April 22 and April 24, 2024

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into an agreement with Davenport University to conduct two Excel trainings (Excel for Everyone: Level 1 Essentials and Level 2 Intermediate) for approximately 25 staff within the Maternal and Child Health Division, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$6,500. This training is needed to increase the skill set of our staff which will benefit the Maternal and Child Health community that we serve, as well as train a large number of new staff who were not previously exposed to this type of training.

ALTERNATIVES

Choosing not to enter into this agreement would forfeit the opportunity to provide additional training for critical documentation for ICHD's Maternal and Child Health Division.

FINANCIAL IMPACT

All costs associated with this agreement have been included in the FY23-24 General Operating budget.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with Davenport University to conduct two Excel trainings (Excel for Everyone: Level 1 Essentials and Level 2 Intermediate) for approximately 25 employees within the Maternal and Child Health Division, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$6,500.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DAVENPORT UNIVERSITY FOR EXCEL TRAININGS

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Davenport University to conduct two Excel trainings (Excel for Everyone: Level 1 Essentials and Level 2 Intermediate) for approximately 25 staff of the Maternal and Child Health Division, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$6,500; and

WHEREAS, this training is needed to increase the skill set of our staff which will benefit the Maternal and Child Health Community that we serve, as well as train new staff who were not previously exposed to this type of training; and

WHEREAS, all costs associated with this agreement have been included in the FY23-24 General Operating budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with Davenport University to conduct two Excel trainings for approximately 25 employees, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$6,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Davenport University to conduct two Excel trainings for approximately 25 employees, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$6,500.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

TO: Board of Commissioner’s Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: March 28, 2024
SUBJECT: Authorization for the FY24-25 AmeriCorps Vista Grant Funding
For the meeting agendas of April 22, and April 24, 2024

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with the Corporation for National and Community Services (CNCS) for a year of funding in support of the AmeriCorps VISTA Project effective August 25, 2024 through August 23, 2025 in an amount not to exceed \$31,000. ICHHD was the recipient of grant funds for the AmeriCorps VISTA Program funding cycle in the 2023-2024 FY, which was authorized through Resolution #23-271. CNCS has provided Ingham County an eleventh year of funding for the 2024-2025 FY to support up to Fourteen (14) AmeriCorps VISTA members who will perform National Service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems.

ALTERNATIVES

Choosing not to accept this funding would forfeit the AmeriCorps Vista Community efforts to eliminate and poverty-related human, social and environmental problems within Ingham County.

FINANCIAL IMPACT

The grant award is included in ICHHD’s operating budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize entering into an agreement with the CNCS to accept FY24-25 grant funding to support the AmeriCorps VISTA Project, effective August 25, 2024 through August 23, 2025, in an amount not to exceed \$31,000.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICES FOR FY24-25 AMERICORPS VISTA GRANT FUNDING

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Corporation for National and Community Services (CNCS) for a year of funding to support of the AmeriCorps VISTA Project effective August 25, 2024 through August 23, 2025 in an amount not to exceed \$31,000; and

WHEREAS, ICHD was the recipient of grant funds for the AmeriCorps VISTA Program tenth funding cycle in the 2023-2024 FY, which was authorized through Resolution #23-271; and

WHEREAS, CNCS has provided Ingham County an eleventh year of funding for the 2024-2025 FY to support up to fourteen (14) AmeriCorps VISTA members who will perform National Service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems; and

WHEREAS, this funding is effective August 25, 2024 through August 23, 2025 in an amount not to exceed \$31,000; and

WHEREAS, the grant award is included in ICHD's operating budget; and

WHEREAS, out of a total of 14 FTE AmeriCorps VISTA members, 13 FTE will be placed in host sites selected through an application process and a 1.0 FTE AmeriCorps VISTA Leader will be placed with the ICHD AmeriCorps VISTA program; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with CNCS to accept FY24-25 grant funding to support the AmeriCorps VISTA Project, effective August 25, 2024 through August 23, 2025 in an amount not to exceed \$31,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with CNCS to accept FY24-25 grant funding to support the AmeriCorps VISTA Project, effective August 25, 2024 through August 23, 2025 in an amount not to exceed \$31,000.

BE IT FURTHER RESOLVED, that the Medical Health Officer, or her designee, is authorized to submit the AmeriCorps Vista 2024-2025 budget electronically through the CNCS E-Grants system, and tentatively electronically approve the Memorandum of Agreement (MOA), and any e-Grants system updates or amendments.

BE IT FURTHER RESOLVED, that after approval as to form by the County Attorney, the MOA is final.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Ingham County Board of Commissioner’s Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: March 15, 2024

SUBJECT: Authorization to Purchase a Wheelchair Accessible Chrysler Voyager from Hoekstra Transportation

For the Meeting Agendas of April 22, and April 24, 2024

BACKGROUND

Ingham County Health Department’s (ICHD), Community Health Centers (CHCs) wish to purchase an MiDeal motor vehicle, Chrysler Voyager with wheelchair accessibility from Hoekstra Transportation, effective April 30, 2024 in an amount totaling \$64,090.88. This agreement to purchase a Chrysler Voyager will improve transportation issues for Ryan White patients due to social and economic issues. The previously purchased van currently being used does not meet the compliance requirements of having wheelchair accessibility or a ramp for wheelchair access. MiDeal is the State of Michigan’s extended purchasing program which allows nonprofit organizations to benefit directly from the reduced cost of goods and services and indirectly eliminates the bidding process.

ALTERNATIVES.

Choosing not to purchase this van will result in continued transportation issues for patients within the Ryan White program.

FINANCIAL IMPACT

The total amount of this purchase will not exceed \$64,090.88. The funding for this purchase will be covered by the Ryan White 340B reimbursement for Part B, Part C, and Part D.

STRATEGIC PLANNING IMPACT

This resolution supports the goal of promoting accessible healthcare services, specifically the Service to Residents section of the Action Plan – Increase the scope and access to high quality, equitable, safe, patient-centered primary and specialized care at the Ingham Community Health Centers.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize an agreement with Hoekstra Transportation for purchasing a Chrysler Voyager with wheelchair accessibility, effective April 30, 2024 in an amount not to exceed \$64,090.88.

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF A WHEELCHAIR ACCESSIBLE
CHRYSLER VOYAGER VAN WITH HOEKSTRA TRANSPORTATION**

WHEREAS, Ingham County Health Department's (ICHHD), Community Health Centers (CHCs) wish to purchase an MiDeal motor vehicle, Chrysler Voyager van with wheelchair accessibility from Hoekstra Transportation, effective April 30, 2024 in an amount totaling \$64,090.88; and

WHEREAS, this agreement to purchase the Chrysler Voyager will improve transportation issues for Ryan White patients due to social and economic issues; and

WHEREAS, the previously purchased van currently being used does not meet the compliance requirements of having wheelchair accessibility or a ramp for wheelchair access; and

WHEREAS, MiDeal is the State of Michigan's extended purchasing program which allows nonprofit organizations to benefit directly from the reduced cost of goods and services and indirectly eliminates the bidding process; and

WHEREAS, the amount of this agreement will not exceed \$64,090.88 and the funding will be covered by the Ryan White 340B reimbursement from Part B, Part C, and Part D; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize purchasing a wheelchair accessible van with Hoekstra Transportation, effective April 30, 2024 in an amount not to exceed \$64,090.88.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchasing a wheelchair accessible van with Hoekstra Transportation, effective April 30, 2024 in an amount not to exceed \$64,090.88.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioner's Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: April 2, 2024
SUBJECT: Resolution to enter into contract with MSU Institute for Health Policy
For the meeting agendas of April 22 and April 24, 2024

BACKGROUND

Ingham County Health Department (ICHD) wishes to enter into a contract with MSU Institute for Health Policy (IHP) in an amount not to exceed \$10,000 effective April 10, 2024 through August 31, 2024. This agreement will provide ICHD with technical assistance and consultation in performance management. Through Performance Management consultation, ICHD can align employees, resources, and systems to meet strategic objectives, establish a set of metrics and targets, define performance measurements, and provide ongoing feedback while evaluating results.

ALTERNATIVES

Three prospective vendors were invited to informally bid on the project, but only IHP did so. There are no alternatives.

FINANCIAL IMPACT

The contract will be fully paid from a grant ICHD received from MPHI is support of technical assistance for performance management and accepted through Resolution #24-123.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into an agreement with Institute for Health Policy in an amount not to exceed \$10,000 effective April 10, 2024 through August 31, 2024.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MSU INSTITUTE FOR HEALTH POLICY

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with MSU Institute for Health Policy (IHP) in an amount not to exceed \$10,000 effective April 10, 2024 through August 31, 2024; and

WHEREAS, MSU IHP will provide technical assistance and consultation in performance management; and

WHEREAS, through Performance Management consultation, ICHHD can align employees, resources, and systems to meet strategic objectives, establish a set of metrics and targets, define performance measurements, and provide ongoing feedback while evaluating results; and

WHEREAS, these funds will be fully paid from a grant ICHHD received from the Michigan Public Health Institute (MPHI) to support technical assistance for performance management and was accepted through Resolution #24-123; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with MSU IHP effective April 10, 2024 through August 31, 2024, in an amount not to exceed \$10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MSU Institute for Health Policy (IHP) effective April 10, 2024 through August 31, 2024, in an amount not to exceed \$10,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement on behalf of the county upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: March 22, 2024
SUBJECT: Authorization for an Agreement with The New Citizens Press Community Action Network for the Region 7 Perinatal Quality Collaborative
For the Meeting Agendas of April 22 and April 24, 2024

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with The New Citizens Press Community Action Network, Inc. in an amount not to exceed \$24,999 to enable this organization to carry out a project to support community-led efforts for improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024. ICHHD has partnered with Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative. This regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties. In order to fund this collaborative work, MDHHS has given ICHHD funds through the FY 23-24 Comprehensive Agreement authorized through Resolution #23-339.

ALTERNATIVES

Choosing not to enter into this agreement could result in a gap in critical services provided through this funding.

FINANCIAL IMPACT

All costs associated with this agreement have been included in the FY23-24 General Operating budget.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with The New Citizens Press Community Action Network, Inc. to support community-led efforts in improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$24,999.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE NEW CITIZENS PRESS
COMMUNITY ACTION NETWORK FOR THE REGION 7 PERINATAL QUALITY
COLLABORATIVE**

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with The New Citizens Press Community Action Network, Inc. in an amount not to exceed \$24,999 to enable this organization to carry out a project to support community-led efforts for improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024; and

WHEREAS, ICHHD has partnered with the MDHHS to be the fiduciary for the Region 7 Perinatal Quality Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, in order to fund this collaborative work, MDHHS has given ICHHD funds through the FY 23-24 Comprehensive Agreement authorized through Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Board of Commissioners authorize an agreement with The New Citizens Press Community Action Network, Inc. in an amount not to exceed \$24,999 to enable this organization to carry out a project to support community-led efforts for improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with The New Citizens Press Community Action Network, Inc. in an amount not to exceed \$24,999 to enable this organization to carry out a project to support community-led efforts for improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

TO: Board of Commissioner’s Human Services and Finance Committees
FROM: Adenike Shoyinka, MD MPH, Medical Health Officer
DATE: March 22, 2024
SUBJECT: Authorization for an Agreement with UnoDeuce for the Region 7 Perinatal Quality Collaborative
For the Meeting Agendas of April 22 and April 24, 2024

BACKGROUND

Ingham County Health Department (ICHHD) wishes to enter into an agreement with UnoDeuce Multimedia in an amount not to exceed \$9,600 to enable ICHHD to produce a full service video storytelling project on pregnancy and paid parental leave, in order to support community-led efforts for improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024. ICHHD has partnered with Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative. This regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties. In order to fund this collaborative work, MDHHS has given ICHHD funds through the FY 23-24 Comprehensive Agreement authorized through Resolution #23-339.

ALTERNATIVES

Choosing not to enter into this agreement could result in a gap in critical services provided through this funding.

FINANCIAL IMPACT

All costs associated with this agreement have been included in the FY23-24 General Operating budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with UnoDeuce Multimedia to carry out a full service video storytelling project on pregnancy and paid parental leave to support community-led efforts for improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$9,600.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH UNODEUCE MULTIMEDIA FOR THE REGION 7 PERINATAL QUALITY COLLABORATIVE

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with UnoDeuce Multimedia to enable ICHD to produce a full service video storytelling project on pregnancy and paid parental leave to support community-led efforts for improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$9,600; and

WHEREAS, ICHD has partnered with Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, in order to fund this collaborative work, MDHHS has given ICHD funds through the FY 23-24 Comprehensive Agreement authorized through Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with UnoDeuce Multimedia to enable ICHD to produce a full service video storytelling project on pregnancy and paid parental leave to support community-led efforts for improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$9,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with UnoDeuce Multimedia to enable ICHD to produce a full service video storytelling project on pregnancy and paid parental leave to support community-led efforts for improving disparate birthing outcomes and ensuring healthy births, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$9,600.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

Agenda Item 12h

TO: Board of Commissioner's Human Services and Finance Committees

FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer

DATE: March 13, 2024

SUBJECT: Authorization for Amendment #2 to the 2023-2024 Emerging Threats Master Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Comprehensive Agreement.

For the Meeting Agendas of April 22 and April 24, 2024

BACKGROUND

The responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan. Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health. MDHHS and Ingham County entered into a 2023 – 2024 Emerging Threats Agreement authorized through Resolution #23-338. MDHHS has proposed Amendment #2 to adjust grant funding levels and clarify agreement procedures effective October 1, 2023 through June 30, 2024 in an amount not to exceed \$72,806.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The financial impact of this amendment will increase the 2023-2024 amended grant agreement from \$1,570,045 to \$1,642,851, an increase of \$72,806. The revised resolution makes the following specific changes to the budget:

COVID Workforce Development: increasing from \$110,000 to \$182,806 for a total increase of \$72,806.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support this agreement with MDHHS effective October 1, 2023 through June 30, 2024.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2023 – 2024 EMERGING THREATS MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County has entered into a 2023 – 2024 Emerging Threats Agreement authorized through Resolution #23-338; and

WHEREAS, MDHHS has proposed Amendment #2 to adjust grant funding levels and clarify agreement procedures effective October 1, 2023 through June 30, 2024 in an amount not to exceed \$72,806; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize Amendment #2 with MDHHS for the delivery of Emerging Threat Services under the Comprehensive Agreement Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised 2023-2024 Emerging Threats Agreement with MDHHS for the delivery of Emerging Threats Services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the total amount of the Emerging Threats Comprehensive Agreement shall increase from \$110,000 to \$182,806, for a total increase of \$72,806.

BE IT FURTHER RESOLVED, that the increase in funds consists of the following specific changes to the budget:

COVID Workforce Development: increasing from \$110,000 to \$182,806 for a total increase of \$72,806.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2024 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Adenike Shoyinka, or her designee, is authorized to submit the 2023-2024 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Adenike Shoyinka, MD, MPH, Medical Health Officer
DATE: April 5, 2024
SUBJECT: Authorization to Accept Michigan Department of Health and Human Services' FY 2025 Child and Adolescent Health Center Construction Funds to Finance the Construction of the East Lansing Community Health Center

For the meeting agendas of April 22 and April 24, 2024

BACKGROUND

Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to accept a \$250,000 funding award from the Michigan Department of Health and Human Services' (MDHHS) Child and Adolescent Health Center (CAHC) program, effective June 1, 2024 through September 30, 2025. These funds will be used to finance the construction of the East Lansing CHC within East Lansing High School. ICHD's school-based CHC serves the critical need of providing primary health care services for Ingham County teens including physicals, vision and hearing screening, chronic disease management, immunizations, and more.

ALTERNATIVES

If we do not accept these funds, we will not be able to finance the construction of the East Lansing CHC.

FINANCIAL IMPACT

MDHHS' CAHC construction funding award is effective June 1, 2024 through September 30, 2025 for an amount not to exceed \$250,000.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Ingham County Board of Commissioners authorize accepting a \$250,000 funding award from MDHHS Child and Adolescent Health Center (CAHC) program, effective June 1, 2024 through September 30, 2025.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES' FY 2025 CHILD AND ADOLESCENT HEALTH CENTER CONSTRUCTION FUNDS TO FINANCE THE CONSTRUCTION OF INGHAM COUNTY HEALTH DEPARTMENT'S EAST LANSING COMMUNITY HEALTH CENTER

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to accept a \$250,000 funding award from the Michigan Department of Health and Human Services' (MDHHS) Child and Adolescent Health Center (CAHC) program, effective June 1, 2024 through September 30, 2025; and

WHEREAS, the funds will be used to finance the construction of the East Lansing CHC within East Lansing High School; and

WHEREAS, ICHD's school-based CHC serves the critical need of providing primary health care services for Ingham County teens including physicals, vision and hearing screening, chronic disease management, immunizations and more; and

WHEREAS, MDHHS' CAHC construction funding award will be effective June 1, 2024 through September 30, 2025 for an amount not to exceed \$250,000; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting a \$250,000 funding award from the MDHHS' CAHC program to finance the construction of the East Lansing CHC, effective June 1, 2024 through September 30, 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting a \$250,000 funding award from the MDHHS' CAHC program to finance the construction of the East Lansing CHC effective June 1, 2024 through September 30, 2025.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: April 9, 2024
SUBJECT: Elder Services Millage Renewal
For the meeting agendas of April 15 and April 17

BACKGROUND

This resolution authorizes a renewal of the Elder Services Millage. Currently Ingham County contracts with Tri-County Office on Aging (TCOA) for the Elder Services Millage. Services provided include:

- Nutrition Services
- Chore Services
- Crisis Services
- Non-Covered Medical Services
- Information Assistance/Community Resource Navigator
- In-Home Services
- Legal Services/Nursing Home Ombudsman
- Healthy Aging/Wellness

ALTERNATIVES

If the millage is not renewed, a corresponding reduction in services provided by TCOA may occur.

FINANCIAL IMPACT

The authorized rate of 0.3 mills will generate approximately \$2.8 million in 2025. Each 0.1 mill generates just in excess of \$900,000.

OTHER CONSIDERATIONS

Millage fund balance is currently used to support two positions in the Probate Court, and \$500,000 allocated to the housing rehabilitation programs. There are two pending fund balance requests from Williamston Area Senior Center and Stockbridge Area Senior Center.

There is not a formal process in place to consider other requests, and the Board of Commissioners may consider establishing such a process.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE RENEWAL QUESTION FOR ELDER PERSONS

WHEREAS, the Board of Commissioners desires to continue to provide funding to eliminate wait lists and expanding critical services such as in-home care, meals on wheels and crisis services to support the growing population of persons age sixty (60) and older residing in Ingham County; and

WHEREAS, the millage funds were approved by the electorate to fund services for elder persons in 2020, and the current authorized millage rate of (.30) of one (1) mill expired December 31, 2023; and

WHEREAS, the current millage is needed to continue to provide the same level of necessary services; and

WHEREAS, the Board of Commissioners seeks to have the voters of Ingham County determine whether or not they desire to raise funds at the same level as approved by the electorate in 2020 for a period of six (4) years to continue to eliminate wait lists and expanding critical services such as in-home care, meals on wheels and crisis services to support the growing population of persons age sixty (60) and older residing in Ingham County.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Ingham County at the election to be held on August 6, 2024.

INGHAM COUNTY ELDER PERSONS MILLAGE RENEWAL QUESTION

For the purpose of renewing funding at the same millage level previously approved by the voters in 2020 authorizing funding to eliminate wait lists and expanding critical services such as in-home care, meals on wheels and crisis services to support the growing population of persons age sixty (60) and older residing in Ingham County, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan be increased by up to 30/100 (0.3000) of one (1) mill, \$0.30 per thousand dollars of state taxable valuation, be continued and renewed for a period of four (4) years (2024-2027) inclusive? If approved and levied in full, this Millage will raise an estimated \$2,839,435 in the first calendar year of the levy, based on state taxable valuation.

YES [] NO []

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposal to be stated on the August 6, 2024 ballot and to be prepared and distributed in the manner required by law.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: April 14, 2024
SUBJECT: Health Services Millage
For the meeting agendas of April 22 and April 24

Authorization for the Health Services Millage is expiring, and the Board of Commissioners may choose to renew/reauthorize the millage. The information below is intended to assist with the discussion.

Current Ballot Language

INGHAM COUNTY HEALTH SERVICES MILLAGE

For the purpose of reauthorizing funding for providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services and essential care such as preventive testing and treatment for cancer, diabetes, heart disease and other serious illnesses, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan be increased by up to 63/100 (0.6300) of one (1) mill, \$0.63 per thousand dollars of state taxable valuation, for a period of four (4) years (2020-2023) inclusive? If approved and levied in full, this Millage will raise an estimated \$4,840,219 in the first calendar year of the levy, based on state taxable valuation.

YES [] NO []

The millage is used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.

The proposed ballot language included in the resolution is intended to give the Board of Commissioners more flexibility in the use of the millage funds and removes reference to those who are not eligible for Medicaid and do not have medical insurance.

Election Dates & Deadlines

August 6 Primary: Deadline May 14
November 5 General: Deadline August 13

Financial Impact

The current authorized rate of 0.63 mills would generate approximately \$5.5 million in 2024. The millage has a significant fund balance (approx. \$7.3 million) and has not been levied since 2022. Each 0.1 mill generates just in excess of \$900,000.

There are two current 2024 contracts:
Ingham Health Plan Corporation: \$2,188,156
Community Mental Health: \$1,614,924

Amount spent in 2023 contracts:

Ingham Health Plan Corporation: \$1,465,109.75

Community Mental Health: \$527,479.97

Millage Eligible Residents Served

Ingham Health Plan membership: 1,657 as of January 31

Community Mental Health individuals served in 2023: 408.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE FOR CONTINUING HEALTH SERVICES FOR LOW-INCOME FAMILIES AND ADULTS LIVING IN INGHAM COUNTY

WHEREAS, the Board of Commissioners desires to continue to provide funding for healthcare services for low-income, uninsured families and adults residing in Ingham County; and

WHEREAS, the millage funds were approved by the electorate to provide funding for healthcare services for low-income, uninsured families and adults residing in Ingham County in 2012, 2014 and 2020, and the current authorized Millage expired December 31, 2023; and

WHEREAS, health services for low income families and adults are of substantial benefit to the citizens of Ingham County; and

WHEREAS, a millage of 0.6300 of one (1) mill is needed to continue to provide for this program; and

WHEREAS, the Board of Commissioners seeks to have the voters of Ingham County determine whether or not they desire to raise funds at a millage rate of 0.6300 of one (1) mill for a period of four (4) years to continue to support funding for healthcare services for low income families and adults residing in Ingham County.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate at the election to be held on August 6, 2024.

INGHAM COUNTY BASIC HEALTH SERVICES MILLAGE

For the purpose of reauthorizing funding for providing basic health care and mental health services to lower-income Ingham County residents, including to help pay for access to doctor visits, generic medications, mental health visits and essential care such as preventive testing and treatment for cancer, diabetes, heart disease and other serious illnesses, as well as to support community mental health services for at-risk populations, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan be increased by up to 63/100 (0.6300) of one (1) mill, \$0.63 per thousand dollars of state taxable valuation, for a period of four (4) years (2024-2027) inclusive? If approved and levied in full, this Millage will raise an estimated \$5,500,000 in the first calendar year of the levy, based on state taxable valuation.

YES [] NO []

BE IT FURTHER RESOLVED, that the millage would be used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the August 6, 2024 ballot and to be prepared and distributed in the manner required by law.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: April 12, 2024
SUBJECT: Resolution to Authorize an Extension to the Inter-Local Agreement with Mid State Health Network (MSHN)
For the meeting agendas of April 22 and April 24

BACKGROUND

This resolution authorizes an extension to the inter-local agreement with MSHN for the establishment of a substance use disorder policy board that includes a provision for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County for a three-year time period beginning when the agreement is fully executed.

MSHN is the Medicaid Managed Care Organization for mental health, developmental disability, and substance use disorder services (what are often called behavioral health services) covering for the tri-county community and eighteen other counties in the center of state. MSHN and CMH are jointly responsible for assuring that services are available within the tri-county community for Medicaid enrollees with Serious and Persistent Mental Illness, Serious Emotional Disturbances, Developmental Disabilities, and Substance Use Disorders.

ALTERNATIVES

The County could choose to retain all liquor tax revenues; however, they would have to be utilized for property tax relief.

FINANCIAL IMPACT

The agreement includes a provision for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County. This is approximately \$993,000 annually.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an extension to the inter-local agreement with the Mid State Health Network.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EXTENSION TO THE INTERGOVERNMENTAL CONTRACT WITH MID-STATE HEALTH NETWORK

WHEREAS, under 2012 PA 500 and 2012 PA 501, the coordination of the provision of substance use disorder services will be transferred, no later than October 1, 2014, from existing coordinating agencies to community mental health entities designated by the Michigan Department of Health and Human Services (MDHHS) to represent a region of community mental health authorities, community mental health organizations, community mental health services programs or county community mental health agencies, as defined under MCL 300.1100a(22); and

WHEREAS, the Mid-State Health Network (MSHN) represents twelve (12) community mental health organizations in Region 5 and qualifies as an MDHHS-designated community mental health entity to coordinate the provision of substance use disorder services in Region 5; and

WHEREAS, MSHN, as an MDHHS-designated community mental health entity, is required, under MCL 330.1287(5) to establish a substance use disorder oversight policy board (SUD Policy Board) through a contractual agreement, under appropriate law, between MSHN and each of the Counties in Region 5; and

WHEREAS, through Resolution #14-386, an inter-local agreement was authorized and then extended by Resolution #19-265, and this resolution authorizes another extension of that agreement.

THEREFORE BE IT RESOLVED, that an extension to the inter-local agreement be entered into with MSHN for the establishment of a substance use disorder policy board that includes a provision for the distribution of liquor tax funds in an amount not to exceed one-half of liquor tax revenues received by Ingham County for a three-year time period beginning when the agreement is fully executed.

BE IT FURTHER RESOLVED, MSHN will provide Ingham County with substance abuse services and accounting and audit reports consistent with the requirements of the Michigan Department of Treasury, demonstrating its use of funds received from Ingham County from liquor tax revenues, which use shall be in accordance with the requirements of MCL 211.24(e).

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Law & Courts and Finance Committees
FROM: Gregg Todd, Controller
DATE: April 10, 2024
SUBJECT: **Resolution to Approve Additional Funding Authorization for the Ingham County Justice Complex**
For the meeting agendas of April 18 and 24, 2024

BACKGROUND

The Ingham County Justice Complex project has an approved budget of \$81,810,315, which includes the additional \$2,810,315 approved from the Justice Millage fund balance through the passage of Resolution #23-185. The expenses associated with #23-185 included:

- Sanitary auger system to reduce solids/trash going into municipal system \$1,150,000
- Allowances for abatement/unstable soils in Package 6 \$499,000
- Misc. project additions (maintenance pole bar, technology, shooting range, etc.) \$661,315
- Contingency \$500,000
- TOTAL \$2,810,315

During the early design phase of the sanitary auger system, the City of Mason experienced a failure of the equipment in their lift station near the Justice Complex. They determined the cause to be the trash from the new jail. An ordinance violation was issued to the County, and a temporary solution to capture and remove trash was implemented immediately. This “temporary” solution ended up being in place longer than expected due to the production timeline of the auger, and with the cost of repairs and maintenance of the City’s lift station the following costs were incurred:

- City of Mason Sewer Ordinance Violation temporary remediation \$530,114
- City of Mason Invoices for lift station repairs and maintenance \$360,371
- TOTAL \$890,000

Due the unexpected costs outlined above, the following are projected costs remaining to be committed, which will require additional funding authorization:

- Sanitary auger balance (structure over auger, pavement, etc.) \$376,051
- Projected remaining costs from the City of Mason \$114,000
- Misc. project additions (parking lot enhancement, technology expansion, etc.) \$132,654
- TOTAL \$622,705

Tom Shanley, Kramer Management Project Director, will be in attendance to discuss in further detail the project overages.

FINANCIAL IMPACT

2023 year-end fund balance in the Justice Millage is \$3,216,632, so funds are available.

RECOMMENDATION

Respectfully recommend the approval the resolution.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE ADDITIONAL FUNDING AUTHORIZATION FOR THE INGHAM COUNTY JUSTICE COMPLEX

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage to build a new Ingham County Justice Complex (ICJC); and

WHEREAS, Resolution #18-391 authorized the construction of the ICJC with a projected cost to construct, equip, and finance (fees and borrowing costs) in an amount not to exceed of \$101,673,278; and

WHEREAS, Resolution #23-185 approved an additional \$2,810,215 in Justice Millage fund balance to bring the total project cost to \$81,810,315; and

WHEREAS, the ICJC is currently projected to exceed the \$81,993,020 budget by \$622,705 due to costs incurred as a result of the unforeseen failure of the city lift station during the design and construction of a permanent sanitary auger solution and non-budgeted project additions; and

WHEREAS, there is funding available in the Justice Millage, which has a 2023 year-end fund balance of \$3,216,632 to cover the \$622,705 projected overage.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Building Authority to utilize an amount not to exceed of \$622,705 from the existing Justice Millage fund balance to complete the ICJC project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.