

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES OF [October 14, 2014](#)
- VI. ADDITIONS TO THE AGENDA
- VII. PUBLIC HEARING FOR THE 2015 INGHAM COUNTY BUDGET
- VIII. HISTORICAL COMMISSION PRESENTATION OF THE HERITAGE AWARD
- IX. PETITIONS AND COMMUNICATIONS
  1. A LETTER FROM THE UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES OFFICE OF [INSPECTOR GENERAL](#) REGARDING THE REVIEW OF THE AUDIT REPORT FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013
  2. A LETTER FROM ANTHONY M. SNYDER REGARDING HIS RESIGNATION FROM THE [EQUAL OPPORTUNITY COMMITTEE](#)
- X. LIMITED PUBLIC COMMENT
- XI. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- XII. CONSIDERATION OF CONSENT AGENDA
- XIII. COMMITTEE REPORTS AND RESOLUTIONS
  3. COUNTY SERVICES COMMITTEE – RESOLUTION AWARDED NICOLE MARTIN THE 2014 INGHAM COUNTY WOMEN’S COMMISSION [LUCILE E. BELEN AWARD](#)

4. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE [SPECIAL AND ROUTINE PERMITS](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
5. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING AN APPOINTMENT TO THE [HISTORICAL COMMISSION](#)
6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION ACCEPTING A GRANT OF EASEMENT OVER PROPERTY OWNED BY THE [CITY OF LANSING](#) AND LOCATED IN THE CITY OF LANSING
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING A CONTRACT WITH THE [WESTSIDE YMCA](#) TO PROVIDE BEGINNER SNOWBOARDING LESSONS AT THE HAWK ISLAND SNOWPARK
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AMENDING USER FEES FOR THE [HAWK ISLAND SNOWPARK](#)
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A FUND TRANSFER TO THE POTTER PARK [ZOOLOGICAL SOCIETY](#) FOR 2015 MARKETING
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING REIMBURSEMENT TO THE POTTER PARK [ZOOLOGICAL SOCIETY](#) FOR ADMINISTRATIVE SUPPORT
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A TRANSFER OF FUNDS AND AUTHORIZATION FOR THE POTTER [PARK ZOOLOGICAL SOCIETY](#) TO PROVIDE THE MANAGEMENT OF SEASONAL WORKERS
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A [CHANGE OF FEES](#) FOR THE CHARITABLE EVENTS AT POTTER PARK ZOO
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$300.00 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR BODY WORN CAMERAS FOR [PUBLIC SAFETY PERSONNEL](#) AT POTTER PARK ZOO FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$250.00 [RISK AVOIDANCE](#)

PROGRAM (RAP) GRANT AWARD FOR A GRILL GUARD FOR THE PATROL CAR AT POTTER PARK ZOO FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)

15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO WAIVE THE [PUBLIC ACT 152 HEALTH CARE](#) REQUIREMENTS FOR 2015
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2015 AND AUTHORIZING [LETTERS OF AGREEMENT](#) WITH BARGAINING UNITS
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPOINTING [TIMOTHY MORGAN](#) AS INGHAM COUNTY PARKS DIRECTOR
18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ADOPT AN ORDINANCE AMENDING THE INGHAM COUNTY ORDINANCE TO PROVIDE FOR THE IMPOSITION AND COLLECTION OF EXCISE TAX ON PERSONS ENGAGED IN THE BUSINESS OF PROVIDING ROOMS FOR TRANSIENT GUESTS, TO PROVIDE FOR COLLECTION OF UNPAID DELINQUENT TAXES IN THE SAME MANNER AS [DELINQUENT SPECIAL ASSESSMENTS](#)
19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN STATE UNIVERSITY REMOTE SENSING AND [GEOSPATIAL INFORMATION SYSTEMS](#) TO CONDUCT MAPPING SERVICES FOR THE FARMLAND SELECTION CRITERIA OF THE FOSP BOARD
20. FINANCE COMMITTEE – INGHAM COUNTY 2015 GENERAL [APPROPRIATIONS](#) RESOLUTION
21. FINANCE COMMITTEE – RESOLUTION AUTHORIZING ADJUSTMENTS TO THE [2014 INGHAM COUNTY BUDGET](#)
22. HUMAN SERVICES COMMITTEE – RESOLUTION MAKING AN APPOINTMENT TO THE [YOUTH COMMISSION](#)
23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE INTERGOVERNMENTAL TRANSFER OF INGHAM COUNTY FUNDS TO SUPPORT [DSH PAYMENTS](#) TO SPARROW HEALTH SYSTEM AND/OR MCLAREN GREATER LANSING

24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [DENTAL SERVICES AGREEMENTS](#) WITH LICENSED DENTISTS FOR 2015
25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE 2014 – 2015 SCHEDULE A ADDENDUM TO THE [BLUE CROSS BLUE SHIELD](#) ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO INGHAM COUNTY JAIL INMATES
26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN CONSUMERS FOR HEALTH CARE TO SERVE AS A [LOCAL COMMUNITY NAVIGATOR](#) FOR INGHAM COUNTY AND SURROUNDING COMMUNITIES
27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPOINT [DR. MICHAEL MARKEY, M.D.](#), TO THE POSITION OF CHIEF MEDICAL EXAMINER FOR INGHAM COUNTY
28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LANSING-MASON AMBULANCE FOR [MEDICAL EXAMINER TRANSPORTS](#)
29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ADOPT AMENDMENTS TO THE INGHAM COMMUNITY HEALTH CENTER BOARD [BYLAWS](#)
30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AMENDMENT #5 TO THE 2013-2014 COMPREHENSIVE AGREEMENT WITH THE [MICHIGAN DEPARTMENT OF COMMUNITY HEALTH](#)
31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [2014-2015 AGREEMENT](#) WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT
32. LAW & COURTS AND HUMAN SERVICES COMMITTEES – RESOLUTION RECOGNIZING AND SUPPORTING THE VETERANS [HISTORY PROJECT](#)
33. LAW & COURTS COMMITTEE – RESOLUTION HONORING [CONNIE COPELAND](#) OF THE 30TH CIRCUIT COURT CLERK’S OFFICE
34. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION

AUTHORIZING A TRANSFER FROM THE GENERAL FUND TO THE JUVENILE JUSTICE MILLAGE FUND TO ACCURATELY REFLECT REVENUE **OFFSETTING CHILD CARE** FUND EXPENSES

35. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO PURCHASE RADIOS AND AN **INTERACTIVE SMARTBOARD** FOR THE EMERGENCY OPERATIONS CENTER OF INGHAM COUNTY
36. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO A CONTRACT WITH THE STATE OF MICHIGAN MAKING INGHAM COUNTY THE **FIDUCIARY AGENT** FOR MICHIGAN HOMELAND SECURITY REGION 1 AND ACCEPTING THE FY2014 HOMELAND SECURITY GRANT PROGRAM FUNDS
37. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE INGHAM COUNTY **55TH DISTRICT COURT** TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT’S STATE COURT ADMINISTRATIVE OFFICE-MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP) AND ENTER INTO SUBCONTRACTS
38. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE-MICHIGAN **MENTAL HEALTH COURT GRANT PROGRAM** (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION, AND ENTER INTO SUBCONTRACTS
39. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A PURCHASE ORDER TO MYERS PLUMBING & HEATING, INC. TO INSTALL AN **AIR CONDITIONING UNIT** IN THE SHERIFF’S OFFICE COMMAND CONFERENCE ROOM

- XIV. SPECIAL ORDERS OF THE DAY
- XV. PUBLIC COMMENT
- XVI. COMMISSIONER ANNOUNCEMENTS
- XVII. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVIII. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)

OCTOBER 14, 2014 STATUTORY MEETING

Board of Commissioners Room – Courthouse  
Mason – 6:30 p.m.  
October 14, 2014

**CALL TO ORDER:**

Chairperson Celentino called the October 14, 2014 Statutory Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Celentino, Crenshaw, Holman, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, Tsernoglou, and Vickers.

Members Absent: None.

A quorum was present.

**PLEDGE OF ALLEGIANCE:**

Chairperson Celentino asked Andrew Seltz, Animal Control Director, to lead the Board in the Pledge of Allegiance.

**MEDITATION:**

Chairperson Celentino asked those present to remain standing for a moment of silence or prayer.

**APPROVAL OF MINUTES OF SEPTEMBER 23, 2014:**

Commissioner Crenshaw moved to approve the minutes of the September 23, 2014 meeting. Commissioner Maiville seconded the motion.

The motion carried unanimously.

Chairperson Celentino stated that at the dollar amount stated in the motion for the consideration and allowance of claims at the September 23, 2014 meeting was incorrect.

Commissioner McGrain moved to amend and approve the September 23, 2014 consideration and allowance of claims in the amount of \$18,626,851.79. Commissioner Schafer seconded the motion.

The motion carried unanimously.

**ADDITIONS TO THE AGENDA:**

Chairperson Celentino stated that, without objection, the following resolution would be removed from the agenda and referred back to the Human Services committee:

Agenda Item No. 18 – Resolution to Authorize the Intergovernmental Transfer of Ingham County Funds to Support DSH Payments to Sparrow Health System and/or McLaren Greater Lansing

**PETITIONS AND COMMUNICATIONS:**

A notice of public hearing from the City of Lansing regarding the establishment of an Obsolete Property Rehabilitation Exemption Certificate. Referred to Finance Committee.

A notice of public hearing from the City of Lansing regarding the establishment of an Obsolete Property Rehabilitation Exemption District. Referred to Finance Committee.

A notice of public hearing from the City of Lansing regarding the creation of Industrial District IDD-1-14 for Cameron Tool Corporation. Referred to Finance Committee.

A notice of public hearing from the City of Lansing regarding the application of Cameron Tool Corporation for an Industrial Facilities Exemption Certificate (IFT-3-14). Referred to Finance Committee.

A letter from the City of East Lansing regarding the amended Brownfield Redevelopment Authority Plan #18 – Trowbridge Plaza and notice of public hearing on the adoption of amendment to TIF Plan #18 for the Trowbridge Village Brownfield Plan. Referred to County Services Committee.

An email correspondence from Amanda Ellis regarding her resignation from the Women’s Commission. Accepted and placed on file.

A notice of public hearing from the Charter Township of Meridian regarding the introduction of proposed amendments to the Goals and Objectives Section of the 2005 Master Plan. Referred to County Services.

A resolution passed by the Washtenaw County Board of Commissioners that has called on the State of Michigan to provide adequate road funding and asking for additional local road funding options. Referred to County Services.

**LIMITED PUBLIC COMMENT:**

Zoe Steinfield presented on a petition to add gender identity, gender expression, and sexual orientation as protected classes to the Elliott-Larsen Civil Rights Act. Ms. Steinfield stated that this petition was known as, “Local Electeds Against Discrimination” (LEAD). She further stated that she was a transgender woman and presented on how it had affected her life and her opportunities. Ms. Steinfield stated that she had supportive parents. She further stated that she found an internship at Michigan State University’s (MSU) Lesbian, Bisexual, Gay, Transgender Resource Center. Ms. Steinfield stated that she now was an employee of the Center. She further stated that she had experienced discrimination from doctors and previous employers.

Commissioner Bahar-Cook introduced Andrew Seltz, the new Animal Control Director. She presented on Mr. Seltz’s background and resume. Commissioner Bahar-Cook stated that Mr. Seltz served in the United States Army.

Mr. Seltz thanked the Board of Commissioners. He stated that he felt an electricity at Animal Control. Mr. Seltz further stated that it would be a challenge, but he looked forward to working with everyone.

**CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS:**



OCTOBER 14, 2014 STATUTORY MEETING

None.

**CONSIDERATION OF CONSENT AGENDA:**

Commissioner Maiville moved to adopt a consent agenda consisting of all action items remaining on the agenda except Agenda Item No. 9, 10, 13, 15, and 16. Commissioner Crenshaw seconded the motion.

The motion carried unanimously.

The items on the consent agenda were adopted by unanimous roll call vote. Items voted on separately are so noted in the minutes.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING THE JULIAN SAMORA RESEARCH INSTITUTE AT  
MICHIGAN STATE UNIVERSITY ON THE EVENT OF THEIR 25<sup>TH</sup> ANNIVERSARY**

**RESOLUTION # 14 - 402**

WHEREAS, Michigan State University continues to advance knowledge and transform lives through innovative academic programs, research, and outreach, and is recognized as a leader in international research and engagement; and

WHEREAS, Michigan State University recognized the value of Chicano and Latino-based research by establishing the Midwest's Premier Latino Research facility 25 years ago in 1989; and

WHEREAS, Michigan State University officials named the research facility for the late Dr. Julian Samora — a pioneering sociologist who studied and promoted research on Latino populations across the nation and — primarily — in the Midwest, a former Michigan State University faculty member, and a co-founder of the Southwest Council of La Raza (the precursor of the National Council of La Raza); and

WHEREAS, the Julian Samora Research Institute at Michigan State University remains committed to the generation, transmission, and application of knowledge as it continues integrating Latinos across all state, regional, and national institutions; and

WHEREAS, the Julian Samora Research Institute continues to provide innovative, meaningful, balanced, and enlightening research regarding Latinos — the nation's largest, fastest growing, but least-studied ethnic minority group — and their cultural, historical, political, and economic inclusion in regional affairs; and

WHEREAS, the Institute has current research/outreach initiatives targeting the needs of the Hispanic community in the areas of economic development, education, and families and neighborhoods; and

WHEREAS, the Julian Samora Research Institute continues — as it has during the past 25 years — its scholastic legacy of research, service, and academia by embracing and preserving Latinos' contributions throughout the Midwest, particularly in mid-Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the 25 years of investment, achievement, and longstanding commitment of Michigan State University to the Julian Samora Research Institute and the Samora Research Institute's dedication to the people of the Midwest, the State of Michigan, and the County of Ingham.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Maiville  
**Nays:** None     **Absent:** Celentino     **Approved 10/7/14**

OCTOBER 14, 2014 STATUTORY MEETING

Adopted as part of the consent agenda.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING DIANA ROUSE**

**RESOLUTION # 14 - 403**

WHEREAS, Diana Rouse began her career with the Lansing School District forty years ago as a fifth grade teacher at Gier Park Elementary School; and

WHEREAS, within five years she was appointed Principal at Gier Park, the youngest woman to hold that position; and

WHEREAS, during her tenure as Principal, she extended her leadership skills into the community; and

WHEREAS, she was and is always cognizant of the needs of her students and their families making herself available to her students, staff and families as she developed a relationship of trust and open communication; and

WHEREAS, Diana was then appointed to the central administration team as Director of Elementary Education where she supervised and assisted all of the elementary school principals and staff; and

WHEREAS, since that time she has held many district leadership roles: Director of Student Services, K-12 Area Director, and is currently the Assistant Superintendent; and

WHEREAS, during her career, Diana has chaired and served on many district committees and task forces, she has been the Chief Negotiator for Labor Contracts and Hearing Officer for Student Discipline cases; and

WHEREAS, after completing more than forty two years of service with the Lansing School District, Diana will be retiring from her position as Assistant Superintendent.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Diana Rouse for her many years of service with the Lansing School District.

BE IT FURTHER RESOLVED, that the Board appreciations the contributions she has made and the meaningful impact she has had on the lives of the students, staff and the Lansing Community.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Maiville  
**Nays:** None     **Absent:** Celentino     **Approved 10/7/14**

Adopted as part of the consent agenda.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING DEER HUNTING AT PROPERTY LOCATED WITHIN  
THE INGHAM COUNTY FARM, 3860 DOBIE ROAD, OKEMOS**

**RESOLUTION # 14 - 404**

WHEREAS, overpopulation of white tailed deer negatively impacts natural communities and associated wildlife which requires management of the deer herd; and

WHEREAS, the Michigan Department of Natural Resources has provided research data that supports the appropriate management of deer; and

WHEREAS, the over-population of white tailed deer in Meridian Township has resulted in an increase in deer-car accidents, destruction of natural and residentially planted vegetation and concern over potential health risks to the community; and

WHEREAS, Meridian Township has conducted successful deer hunts within their properties and surrounding properties; and

WHEREAS, Meridian Township wishes to partner with the Ingham County to conduct a deer hunting program within the boundaries of the Ingham County Farm located at 3860 Dobie Road, Okemos.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the hunting of white tailed deer within the 56 huntable acres of land, as determined by the State of Michigan requirements, within the boundaries of the Ingham County Farm located at 3860 Dobie Road during the 2014 Archery Deer Season.

BE IT FURTHER RESOLVED, that hunters must meet all requirements of the Meridian Township deer hunting program and may only use crossbows, guns will not be permitted.

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Nolan, Koenig, Maiville

**Nays:** Tsernoglou    **Absent:** Celentino    **Approved 10/7/14**

Commissioner Holman moved the resolution. Commissioner Koenig seconded the motion.

Commissioner Holman stated that tough questions were asked at the last County Services Committee meeting that showed how difficult this discussion was.

Commissioner Tsernoglou stated that she opposed this resolution. She further stated that she had requested a detailed report last year that should have explained the scope of the problem, included expert testimony, and

OCTOBER 14, 2014 STATUTORY MEETING

evaluated whether our plan would be effective. Commissioner Tsernoglou stated that none of her questions were answered.

The motion carried. **Yeas:** Anthony, Bahar-Cook, Celentino, Crenshaw, Holman, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, and Vickers **Nay:** Tsernoglou **Absent:** None

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING DEER HUNTING AT LAKE LANSING PARK-NORTH**

**RESOLUTION # 14 - 405**

WHEREAS, overpopulation of white tailed deer negatively impacts natural communities and associated wildlife which requires management of the deer herd; and

WHEREAS, the Michigan Department of Natural Resources has provided research data that supports the appropriate management of deer; and

WHEREAS, the deer herd within Meridian Township and specifically in Lake Lansing Park-North, is causing damage to plant life within park property and surrounding private lands; and

WHEREAS, deer/car accidents in the Lake Lansing area has increased over the last five years; and

WHEREAS, the Michigan Department of Natural Resources states that an abundance of deer in a given area may lead to deer in poor physical condition and susceptible to disease and starvation; and

WHEREAS, Meridian Township has conducted successful deer hunts within their properties and surrounding properties; and

WHEREAS, Meridian Township wishes to partner with the Ingham County Parks Department to conduct a deer hunting program within the boundaries of Lake Lansing Park-North; and

WHEREAS, by working cooperatively with Meridian Township, resources can be shared to successfully complete the project; and

WHEREAS, the Parks & Recreation Commission supported this deer hunt with the passage of a resolution at the September 22, 2014 meeting.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the hunting of white tailed deer within the boundaries of Lake Lansing Park-North during the 2014 Archery Deer Season.

BE IT FURTHER RESOLVED, hunters must meet all requirements of the Meridian Township deer hunting program and may only use crossbows, guns will not be permitted.

BE IT FURTHER RESOLVED, staff is directed to continue to collect information regarding the deer herd in Meridian Township and that the Parks Commission will assess the data prior to approving future hunts.

OCTOBER 14, 2014 STATUTORY MEETING

**COUNTY SERVICES: Yeas:** Holman, Crenshaw, Nolan, Koenig, Maiville  
**Nays:** Tsernoglou **Absent:** Celentino **Approved 10/7/14**

Commissioner Holman moved the resolution. Commissioner Tennis seconded the motion.

Commissioner Holman stated that this resolution was similar to Agenda Item No. 9 and it involved the County's Lake Lansing Park-North.

The motion carried. **Yeas:** Anthony, Bahar-Cook, Celentino, Crenshaw, Holman, Hope, Koenig, Maiville, McGrain, Nolan, Schafer, Tennis, and Vickers **Nay:** Tsernoglou **Absent:** None



Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS FOR THE INGHAM  
COUNTY ROAD DEPARTMENT**

**RESOLUTION # 14 - 406**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated September 25, 2014 as submitted.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Maiville  
**Nays:** None     **Absent:** Celentino     **Approved 10/7/14**

Adopted as part of the consent agenda.

OCTOBER 14, 2014 STATUTORY MEETING

**INGHAM COUNTY ROAD DEPARTMENT**

DATE: September 25, 2014

LIST OF CURRENT PERMITS ISSUED

| <b>R/W PERMIT#</b> | <b>R/W APPLICANT /CONTRACTOR</b>  | <b>R/W WORK</b>                | <b>R/W LOCATION</b>                       | <b>R/W CITY/TWP.</b> | <b>R/W SECTION</b> |
|--------------------|-----------------------------------|--------------------------------|---|----------------------|--------------------|
| 2014-516           | MERIDIAN TOWNSHIP                 | TREE REMOVAL                   | NEWTON RD & LAKE LANSING RD               | MERIDIAN             | 4                  |
| 2014-517           | COMCAST                           | CABLE / OH                     | PINE TREE RD & JOLLY RD                   | DELHI                | 2                  |
| 2014-518           | CONSUMERS ENERGY                  | GAS                            | WILLOUGHBY RD & AURELIUS RD               | DELHI                | 14                 |
| 2014-519           | CONSUMERS ENERGY                  | GAS                            | WOODSIDE DR & CLIFFDALE DR                | MERIDIAN             | 11                 |
| 2014-520           | MERIDIAN TOWNSHIP                 | ROAD CLSURE /<br>SPECIAL EVENT | VARIOUS                                   | MERIDIAN             |                    |
| 2014-528           | CONSUMERS ENERGY                  | GAS                            | SANDHILL RD & OKEMOS RD                   | ALAIEDON             | 4                  |
| 2014-529           | US SIGNAL COMPANY                 | CABLE / UG                     | HAGADORN RD & EYDE PKWY                   | MERIDIAN             | 20                 |
| 2014-531           | CONSUMERS ENERGY                  | GAS                            | CEDAR ST & HOGSBACK RD                    | ALAIEDON             | 31                 |
| 2014-532           | BRIAN ROSS                        | LAND DIVISION                  | OLD PLANK RD                              | ONONDAGA             | 34                 |
| 2014-533           | LANSING BOARD OF WATER &<br>LIGHT | CABLE / UG                     | WILLOW ST BET WAVERLY RD &<br>MITCHELL RD | LANSING              | 7                  |
| 2014-535           | DOUG HINNERMAN                    | TREE REMOVAL                   | HAGADORN RD & BENNETT RD                  | MERIDIAN             | 29                 |
| 2014-538           | AT & T                            | CABLE / UG                     | KIPP RD & HULL RD                         | VEVAY                | 17                 |
| 2014-544           | MERIDIAN CHARTER TOWNSHIP         | SPECIAL EVENT                  | VARIOUS                                   | MERIDIAN             |                    |
| 2014-545           | AT & T                            | CABLE / UG                     | FOX HOLLOW DR & OKEMOS RD                 | MERIDIAN             | 33                 |
| 2014-546           | CONSUMERS ENERGY                  | GAS                            | COLUMBIA RD & EDGAR RD                    | AURELIUS             | 2                  |
| 2014-547           | CONSUMERS ENERGY                  | GAS                            | SKYLINE DR & LAKE LANSING RD              | MERIDIAN             | 5                  |
| 2014-554           | DELHI TOWNSHIP                    | SPECIAL EVENT                  | VARIOUS                                   | DELHI                |                    |
| 2014-555           | BISHOP LAND SERVICE               | SEISMIC                        | VARIOUS                                   | VEVAY                |                    |
| 2014-556           | CONSUMERS ENERGY                  | GAS                            | COLUMBIA RD & IVES RD                     | VEVAY                | 3                  |
| 2014-557           | CONSUMERS ENERGY                  | GAS                            | QUAIL ST & MILENZ ST                      | MERIDIAN             | 2                  |
| 2014-558           | CONSUMERS ENERGY                  | GAS                            | JOLLY RD BET VAN ATTA RD &<br>MERIDIAN RD | MERIDIAN             | 36                 |
| 2014-559           | FRONTIER                          | CABLE / UG                     | IOSCO RD BET BROGAN RD &<br>KANE RD       | WHITE OAK            | 13                 |
| 2014-562           | WIDOPENWEST                       | CABLE / UG                     | GALE RD & FERRIS RD                       | ONONDAGA             | 5,7,8              |
| 2014-563           | COMCAST                           | CABLE / OH                     | PARK LAKE RD & GRAND RIVER                | MERIDIAN             | 17                 |
| 2014-564           | CN RAILROAD                       | DETOUR                         | VARIOUS                                   | MERIDIAN             |                    |

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE TRANSFER OF TWO (2) PARCELS  
OF LAND TO MERIDIAN TOWNSHIP**

**RESOLUTION # 14 - 407**

WHEREAS, Parks Department staff identified two small parcels of land owned by Ingham County that lie within two Meridian Township parks; and

WHEREAS, Meridian Township has requested that the properties be transferred from the County to the Township; and

WHEREAS, the properties have been appropriately maintained by the Township; and

WHEREAS, Park staff recommends that the parcels be transferred to the Township to continue to be used as a public park.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the two parcels identified be transferred to Meridian Township and that any agreement shall contain a restriction which limits the use of the Premises for public park purposes in perpetuity.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Maiville

**Nays:** None    **Absent:** Celentino    **Approved 10/7/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer

**Nays:** None    **Absent:** Vickers    **Approved 10/8/14**

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO  
FOWLER DRAIN DRAINAGE DISTRICT 2014 BONDS**

**RESOLUTION # 14 - 408**

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on October 14, 2014, at 6:30 p.m., local time.

**PRESENT:** Commissioners Sarah Anthony, Rebecca Bahar-Cook, Victor Celentino, Bryan Crenshaw, Dianne Holman, Kara Hope, Carol Koenig, Randy Maiville, Brian McGrain, Deb Nolan, Randy Schafer, Todd Tennis, Penelope Tsernoglou and Don Vickers.

**ABSENT:** None.

The following resolution was offered by Commissioner Holman and supported by Commissioner Maiville:

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the making of certain intra-county drain improvements referred to as the Fowler Drain Maintenance and Improvement Project (the “Project”), which is being undertaken by the Fowler Drain Drainage District (the “Drainage District”) in a Special Assessment District (the “Special Assessment District”) established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District’s bonds (the “Bonds”) in an amount not to exceed \$750,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds will reduce the cost of financing the Project and will be a benefit to the people of the County.

**NOW, THEREFORE, IT IS RESOLVED** as follows:

OCTOBER 14, 2014 STATUTORY MEETING

The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed \$750,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

The Chairperson of the Board, the Controller/Administrator, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to give any approvals necessary therefor.

Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners Sarah Anthony, Rebecca Bahar-Cook, Victor Celentino, Bryan Crenshaw, Dianne Holman, Kara Hope, Carol Koenig, Randy Maiville, Brian McGrain, Deb Nolan, Randy Schafer, Todd Tennis, Penelope Tsernoglou and Don Vickers.

NAYS: None.

ABSTAIN: None.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Maiville  
**Nays:** None **Absent:** Celentino **Approved 10/7/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None **Absent:** Vickers **Approved 10/8/14**

RESOLUTION DECLARED ADOPTED.

OCTOBER 14, 2014 STATUTORY MEETING

Barb Byrum, Clerk  
County of Ingham

OCTOBER 14, 2014 STATUTORY MEETING

STATE OF MICHIGAN    )  
                                  ) SS  
COUNTY OF INGHAM    )

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on October 14, 2014, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 14<sup>th</sup> day of October, 2014.

\_\_\_\_\_  
Barb Byrum, Clerk  
County of Ingham

Commissioner Holman moved the resolution. Commissioner Maiville seconded the motion.

Commissioner Holman stated that this resolution would pledge full faith and credit to Fowler Drain Drainage District 2014 bonds in an amount not to exceed \$750,000.

The motion was carried by an unanimous roll call vote.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING A UNITED AUTO WORKERS LETTER OF UNDERSTANDING  
WITH REGARD TO ON-CALL DRAIN OFFICE EMPLOYEES**

**RESOLUTION # 14 - 409**

WHEREAS, an agreement was reached between representatives of Ingham County and the United Auto Workers (UAW) for the Technical, Office, Paraprofessional and Service (TOPS) employees unit for the period January 1, 2012 through December 31, 2014; and

WHEREAS, the parties wish to amend the Agreement; and

WHEREAS, the Human Resources Department and the Drain Commissioner's Office have discussed with the United Auto Workers the changes to on-call for classifications within the Drain Commissioner's Office and have prepared the attached Letter of Understanding between Ingham County and the United Auto Workers – Technical, Office, Paraprofessional and Service unit; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the County Services and Finance Committees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding with respect to On-Call Drain Office employees between Ingham County and the United Auto Workers.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Maiville

**Nays:** None     **Absent:** Celentino     **Approved 10/7/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer

**Nays:** None     **Absent:** Vickers     **Approved 10/8/14**

Adopted as part of the consent agenda.



**LETTER OF UNDERSTANDING**

**On-Call Drain Office Employees**

WHEREAS, the COUNTY OF INGHAM, a municipal body corporate of the State of Michigan (hereinafter referred to as the "Employer") and the UNITED AUTO WORKERS (hereinafter referred to as the "Union") have agreed to a collective bargaining agreement for the Technical, Office, Paraprofessional and Service (TOPS) employees unit from January 1, 2012, through December 31, 2014; and

WHEREAS, the Parties wish to supplement the contract regarding on-call time for Drain Office Employees, only.

NOW, THEREFORE, IT IS HEREBY AGREED by the Parties as follows:

1. Standby/On-Call lists will be established annually for all non-probationary, full-time employees within the Drain Maintenance Supervisor, Drain Maintenance Lead Worker, and Drain Maintenance Worker positions. Upon entering this Letter of Understanding, there will be established two (2) separate Standby/On-Call lists, one (1) being for the Drain Maintenance Supervisor and Drain Maintenance Lead Worker classifications; and the second for the Drain Maintenance Worker classification. Employees within these classifications will sign up for such lists annually, provided however, list no.1 must have one (1) employee sign up in each on-call slot and list no. 2 must have two (2) employees sign up in each on-call slot. If less than the prescribed number of employees sign up for the Standby/On-Call, additional employee(s) will be added by the Employer based on the employee with least amount of overtime worked from employees in the eligible classifications so there is the prescribed minimum number of employees on each on-call list.
2. Each list will be arranged by seniority, beginning with the person with the highest seniority in the first position on each list and descending from there. Employees on each list will select a week for Standby/On-Call assignment from the initial weeks available. Thereafter, Standby/On-Call assignments will rotate by week for on-call duty, with the order initially selected repeating itself. However, by mutual agreement of employees involved and with the manager's approval, the employees may exchange their on-call day(s) with another employee from the list
3. Each standby/on-call week assignment will run for seven (7) consecutive days.
4. In the event that an employee assigned to Standby/On-Call has called into work as sick, then the Employer shall attempt to fill that Standby/On-Call assignment from volunteers. If the assignment remains unfilled, the least senior eligible employee on the list will be assigned the Standby/On-Call. In the event that an employee assigned to Standby/On-Call is anticipated to be off work for a pay period or more, or if an employee on the list leaves County employment, the Employer will first seek volunteers to fill that employee's Standby/On-Call assignments from those eligible employees. If the assignments remain unfilled, eligible employee will be assigned to the Standby/On-Call assignments on a rotating basis.

OCTOBER 14, 2014 STATUTORY MEETING

5. Employees who are on Standby/On-Call shall carry a cell phone or other communication device issued by the Employer, shall remain within its range, and be able to return to the Building within one (1) hour after being called in to work.

6. Drain Office employees on Standby/On-Call for each week shall be paid for Standby/On-Call time at the rate of twenty dollars (\$20.00) for each weekday and twenty-five dollars (\$25.00) for each weekend day, for a weekly total of one hundred fifty dollars (\$150.00).

7. Employees on the Standby/On-Call lists shall also be entitled to a minimum of three (3) hours pay at the rate of time and one half, instead of two (2) hours pay, if called in to work per the Parties' labor contract's callback provision (Article 11, Section 5). This shall be in addition to Standby/On-Call pay.

8. All the other terms and condition specified in the parties' collective bargaining agreement shall remain in full force and effect, except as stated above.

This Letter of Understanding shall be reviewed by both parties on, at least, an annual basis to ensure that it meets the needs of both parties. Any modification of this Agreement must be in writing and signed by the parties hereto.

**COUNTY OF INGHAM**

**UNITED AUTO WORKERS**

\_\_\_\_\_  
Victor Celentino, Chairperson  
Board of Commissioners

\_\_\_\_\_  
Sally Auer, Chairperson

\_\_\_\_\_  
Barb Byrum, County Clerk

\_\_\_\_\_  
Scott Dedic, International Representative

\_\_\_\_\_  
Patrick E. Lindemann, Drain Commissioner

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2014 APPORTIONMENT REPORT**

**RESOLUTION # 14 - 410**

WHEREAS, State Law requires that the Board of Commissioners approve on or before October 31<sup>st</sup> of each year the annual Apportionment Report stating millages to be apportioned and spread on taxable valuations of real and personal property within the county.

THEREFORE BE IT RESOLVED that the attached statement of taxable valuations and millages apportioned to the various units in Ingham County for the year 2014 is hereby approved.

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None    **Absent:** Vickers    **Approved 10/8/14**

Commissioner Koenig moved the resolution. Commissioner Vickers seconded the motion.

The motion was carried by an unanimous roll call vote.

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING SUSAN MCINTOSH MCPHAIL**

**RESOLUTION # 14 - 411**

WHEREAS, Susan McIntosh McPhail began her career with the Ingham County Health Department in September 1977 as an Environmental Health Assistant in the Division of Environmental Health; and

WHEREAS, in July 1978, Susan became the Health Department's first female sanitarian, a Sanitarian I, and later left the department to be a stay-at-home mom; and

WHEREAS, in April 1985, Susan was re-hired as a Sanitarian I in a time share position; and

WHEREAS, in November 1988, her position was reclassified to a Sanitarian II; and

WHEREAS, in 1990, Susan co-developed the Environmental Health Plan Review Program to evaluate blueprints and specifications for food establishments prior to construction; and

WHEREAS, in May 1994, Susan was appointed to the State of Michigan Board of Sanitarians, a position she held for two years; and

WHEREAS, In May 2001, she earned her Master's Degree in Epidemiology from Michigan State University; and

WHEREAS, in February 2002, Susan was appointed as the Bioterrorism Public Health Preparedness Coordinator of the Ingham County Health Department, the first in the state; and

WHEREAS, Susan has helped develop and coordinate numerous preparedness exercises, including the June 2003 tri-county Strategic National Stockpile exercise at the MSU Breslin Center, one of the largest exercises of its kind, the ComEx04 community-wide terrorism exercise in November 2004, the D1RE Play2 regional bioterrorism exercise in July 2006, and the Pan Ready full-scale exercise in June 2008; and

WHEREAS, in April 2009, Susan assisted in coordinating the Health Department's response to the 2009-2010 H1N1 pandemic, including bringing together numerous community partners, ICHD staff, and volunteers in order to establish vaccination clinics throughout Ingham County; and

WHEREAS, Susan has served as a board member on various committees and workgroups, including the Retired Senior Volunteer Program (RSVP) Board since 2007, the District 1 Regional Medical Response Coalition (D1RMRC) as a Planning Board member, and the Michigan Food Service Sanitation Standards Committee; and

WHEREAS, Susan has exemplified commitment to community partnership, fellowship, dedication, and loyalty to the Health Department; and

OCTOBER 14, 2014 STATUTORY MEETING

WHEREAS, through her years of dedication and hard work, she has always worked to promote the health and wellbeing of those who reside in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Susan McIntosh McPhail for her 31 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None      **Absent:** None      **Approved 10/6/14**

Commissioner Nolan moved the resolution. Commissioner Koenig seconded the motion.

The motion carried unanimously.

Commissioner Nolan introduced Susan McIntosh McPhail to the Board of Commissioners. Commissioner Nolan stated that Ms. McPhail was the County's first female Sanitarian and later became the Bioterrorism Public Health Preparedness Coordinator in 2002. Commissioner Nolan further stated that Ms. McPhail provided 31 years of service to the County. Commissioner Nolan thanked Ms. McPhail for her service.

Ms. McPhail stated that she had been a county resident since she went to MSU. She further stated that the County had been great to her as an employee and resident.

Chairperson Celentino thanked Ms. McPhail for her years of service.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH THE  
MICHIGAN DEPARTMENT OF HUMAN SERVICES - MICHIGAN REHABILITATION SERVICES**

**RESOLUTION # 14 - 412**

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County was identified as an appropriate pass through entity to help maintain this agreement, and the agreement was authorized through Resolutions #08-265, #11-364, #12-372 and #13-442; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed \$370,370 (\$100,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon Ingham County's local match portion (\$100,000) being provided by Peckham, Inc., and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

OCTOBER 14, 2014 STATUTORY MEETING

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None      **Absent:** None      **Approved 10/6/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None      **Absent:** Vickers      **Approved 10/8/14**

Adopted as part of the consent agenda.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FUNDING FROM THE UNITED STATES DEPARTMENT OF  
HEALTH AND HUMAN SERVICES, DIVISION OF HEALTH RESOURCES AND SERVICES  
ADMINISTRATION TO SUPPORT THE HEALTHY START GRANT**

**RESOLUTION # 14 - 413**

WHEREAS, a community's infant mortality rate is often used as an indicator of overall health and well-being; and

WHEREAS, the infant mortality rate among Medicaid-eligible women residing in Ingham County is 16.5 deaths per 1,000 live births for African American infants, while the White infant mortality rate is 4.7 deaths per 1,000 live births; and

WHEREAS, in Resolution #12-285, the Board of Commissioners accepted a grant in the amount of \$965,000 and authorized an agreement with the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) for the Healthy Start grant for the period of June 1, 2012 through May 31, 2014; and

WHEREAS, Healthy Start is a national initiative focusing on eliminating disparities in perinatal health by reducing the rates of infant mortality and improving perinatal outcomes to areas with high annual rates of infant mortality; and

WHEREAS, in Resolution #14-319 the Board of Commissioners authorized an amendment to the Healthy Start Grant agreement with HRSA which included additional funding up to \$132,500 and extended the grant period through August 31, 2014; and

WHEREAS, the Health Department has now been awarded funding by the United States Department of HHS, Division of HRSA to continue and expand its Healthy Start Program for the period of September 1, 2014 through May 31, 2019 in the amount of \$3,532,933; and

WHEREAS, year one funding (September 1, 2014 through May 31, 2015) totals \$532,933 and years two through five (June 1, 2015 through September 31, 2019) support the project at \$750,000 annually; and

WHEREAS, the Health Department will continue to work towards achieving the goals of the Healthy Start program: (1) to reduce the overall incidence of infant mortality and African American infant mortality disparity in Ingham County; (2) to integrate a life-course perspective to improve the ability of the perinatal system to respond to and care for women before, during, and after pregnancy; and (3) to build and expand community capacity to change adverse and unjust social conditions, including structural racism, that contribute to infant mortality disparities; and



OCTOBER 14, 2014 STATUTORY MEETING

WHEREAS, the following positions are established in the Health Department for the duration of the grant:

- Healthy Start Project Coordinator (1.0 FTE, ICEA/PRO9)
- Healthy Start Health Educator (1.0 FTE, ICEA/PRO7)
- Perinatal Systems Nurse (.75 FTE, PHN/4)
- Fatherhood Facilitator (1.0 FTE, ICEAPRO/5)
- Community Health Workers (3.0 FTE; UAW/D)

WHEREAS, the Health Department will subcontract with the Michigan Public Health Institute in the amount up to \$60,000 to provide a comprehensive evaluation of ICHD's Healthy Start initiative; and

WHEREAS, the Health Department will subcontract with the Lansing Housing Commission (LHC) in the amount up to \$10,000 to provide meeting space and pay facilities costs. The LHC will also provide stipends in the amount of \$200 per month for three Peer Advisors, residents of each of three LHC sites; and

WHEREAS, the Peer Advisors will recruit program participants and disseminate information about Health Education groups, infant mortality disparities, and provide community resources to Healthy Start participants; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners accept the grant award in the amount of up to \$3,532,933 from the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) for the period of September 1, 2014 through May 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the U.S. Department of Health and Human Services (HHS), Division of Health Resources and Services Administration (HRSA) in the amount of \$3,532,933 for the period of September 1, 2014 through May 31, 2019 to implement the Healthy Start grant.

BE IT FURTHER RESOLVED, the following positions are established in the Health Department for the duration of the grant: Healthy Start Project Coordinator, 1.0 FTE (ICEA/PRO9); Healthy Start Health Educator, 1.0 FTE (ICEA/PRO/ 7); Perinatal Systems Nurse, 1.0 FTE (PHN 4); Fatherhood Facilitator 1.0 FTE, (ICEA/PRO/ 5); and Community Health Workers 3.0 FTE, (UAW D).

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to subcontract with the Michigan Public Health Institute in the amount up to \$60,000 per year for the period of September 1, 2014 through May 31, 2019.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Health Department to subcontract with the Lansing Housing Commission in the amount up to \$10,000 per year for the period of September 1, 2014 through May 31, 2019.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary adjustments to the Health Department's budget consistent with this resolution.

OCTOBER 14, 2014 STATUTORY MEETING

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement and the subcontracts after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None      **Absent:** None      **Approved 10/6/14**

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Maiville  
**Nays:** None      **Absent:** Celentino      **Approved 10/7/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None      **Absent:** Vickers      **Approved 10/8/14**

Adopted as part of the consent agenda.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT AN EXPANDED SERVICES AWARD FROM  
THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH RESOURCES  
AND SERVICES ADMINISTRATION**

**RESOLUTION # 14 - 414**

WHEREAS, the Ingham Community Health Centers receive Health Center Clusters Program funds, as established through Section 330 of the Public Health Service Act, for the operation of its Federally Qualified Health Centers; and

WHEREAS, The U.S. Department of Health and Human Services Health Resources and Services Administration requested the Health Department to apply for Health Center Expanded Services supplemental funds to support increased access to preventive and primary health care services, including oral health, behavioral health, pharmacy, and/or vision services at existing Health Center Cluster Program grantee sites; and

WHEREAS, the Health Department responded with a proposal to expand its existing scope of services to new medically underserved and linguistically isolated refugee and immigrant patients through enhanced interpretive services, expanded health education for refugee and linguistically isolated patients and communities, and improved universal signage and way finding throughout Ingham Community Health Centers; and

WHEREAS, the Health Department also proposed to add to its scope of services by providing behavioral health and substance abuse prevention, assessment and referral services focused on the particular needs of the vulnerable populations the Health Centers serve, including refugees, homeless, childbearing women and children; and

WHEREAS, the U.S. Department of Health and Human Services Health Resources and Services Administration has awarded \$251,655 of Health Center Expanded Services supplemental funds to the Health Department for the period of September 1, 2014 through August 31, 2015 for the proposed expanded services activities; and

WHEREAS, the award includes funds to establish a 1.0 FTE Program Specialist (ICEA PRO/5) and 1.0 FTE Medical Social Worker (ICEA PRO/7) to support the proposed project activities; and

WHEREAS, the award includes \$40,000 for a subcontract agreement with St. Vincent Catholic Charities Refugee Services for interpreter services, including interpreter oversight and administration; and

WHEREAS, the Ingham Community Health Center Board supports the acceptance of this award; and

OCTOBER 14, 2014 STATUTORY MEETING

WHEREAS, the Health Officer recommends that the Board of Commissioners accept an award in the amount of \$251,655 in Health Center Expanded Services supplemental funds from through the U.S. Department of Health and Human Services Health Resources and Services Administration.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of an award in the amount of \$251,655 in Health Center Expanded Services supplemental funds from through the U.S. Department of Health and Human Services Health Resources and Services Administration for the period of September 1, 2014 through August 31, 2015.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the establishment of 1.0 FTE Program Specialist (ICEA PRO/5) and 1.0 FTE Medical Social Worker (ICEA PRO/7) to support the proposed project activities.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract agreement with St. Vincent Catholic Charities Refugee Services in the amount of \$40,000 for the term of September 1, 2014 through August 31, 2015 for interpreter services, including interpreter oversight and administration.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None      **Absent:** None      **Approved 10/6/14**

**COUNTY SERVICES: Yeas:** Holman, Tsernoglou, Crenshaw, Nolan, Koenig, Maiville  
**Nays:** None      **Absent:** Celentino      **Approved 10/7/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None      **Absent:** Vickers      **Approved 10/8/14**

Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND THE LEASE AGREEMENT FOR THE HEALTHY SMILES DENTAL CENTER LOCATED AT 2815 S. PENNSYLVANIA AVE., SUITE 203, LANSING, MICHIGAN**

**RESOLUTION # 14 - 415**

WHEREAS, Ingham County has occupied space at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan since January 1, 2001, to house the Healthy Smiles Dental Health Center; and

WHEREAS, the current lease expires on December 31, 2014; and

WHEREAS, the annual rent and utility cost for the base term of the current agreement is \$13.11/square foot-\$2,533.51 and \$418.88 for utilities per month; and

WHEREAS, the Health Department has notified Vlahakis Commercial Property Management, LLC that it is exercising the option to extend a lease agreement for a one-year period; and

WHEREAS, Vlahakis has proposed a 1% rental rate increase and conditions that are reasonable and competitive; and

WHEREAS, Vlahakis and the Health Department have agreed to add a bi-lateral early termination clause to the lease agreement terms; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the proposed rental rate and terms of the lease agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an extension to the lease agreement for the Healthy Smiles Dental Center for 2,319 square feet of space located at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan 48910.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an extension to the lease agreement for the Healthy Smiles Dental Center located at 2815 S. Pennsylvania Ave., Suite 203, Lansing, Michigan 48910.

BE IT FURTHER RESOLVED, that the period of the lease agreement shall be January 1, 2015 through December 31, 2015.

BE IT FURTHER RESOLVED, that a bi-lateral early termination clause be added to the lease agreement to give the County (Tenant) or Vlahakis Commercial Property Management, LLC (Landlord), the option to terminate this lease with a 60-day written notice.

OCTOBER 14, 2014 STATUTORY MEETING

BE IT FURTHER RESOLVED, that the annual rent and utility cost shall be \$13.24/square foot- \$2,558.63 and \$434.81 for utilities per month.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None      **Absent:** None      **Approved 10/6/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None      **Absent:** Vickers      **Approved 10/8/14**

Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A SERVICE ANALYSIS AGREEMENT  
WITH MAXIMUS CONSULTING SERVICES, INC.**

**RESOLUTION # 14 - 416**

WHEREAS, the Health Officer has determined that a Cost of Service Analysis for services provided by the Ingham County Health Department is necessary; and

WHEREAS, the Environmental Health Services and Family Planning Services have been identified as the areas for the cost analysis; and

WHEREAS, after discussions with representatives from MAXIMUS Consulting Services, Inc., it was determined that they could provide the needed analysis; and

WHEREAS, the Scope of Services includes an analysis of cost to provide each service; and

WHEREAS, costs will include the direct costs of each service plus an allocation of County wide overhead, Health Department Administration, and unit administration; and

WHEREAS, employee work effort will be analyzed and representatives of Environmental Health and Family Planning will complete questionnaires designed to capture direct time and material estimates associated with each service area; and

WHEREAS, MAXIMUS Consulting, Inc., will provide a report which will identify the full per unit cost of each service; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MAXIMUS Consulting, Inc. to provide a cost of service analysis provided by the Health Department's Environmental Health Services and Family Planning Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MAXIMUS Consulting, Inc. for the period of October 1, 2014 through September 30, 2015 to provide a cost of service analysis provided by the Health Department's Environmental Health Services and Family Planning Services in the amount of up to \$20,800.

BE IT FURTHER RESOLVED, costs for this analysis were included in the Health Department's 2015 budget.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary adjustments to the Health Department's budget consistent with this resolution.

OCTOBER 14, 2014 STATUTORY MEETING

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None      **Absent:** None      **Approved 10/6/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None      **Absent:** Vickers      **Approved 10/8/14**

Adopted as part of the consent agenda.



Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE NATIONAL ASSOCIATION OF  
COUNTY AND CITY HEALTH OFFICIALS (NACCHO)  
TO CONTINUE WORK FOR THE “BUILDING NETWORKS” INITIATIVE**

**RESOLUTION # 14 - 417**

WHEREAS, health equity – which is the elimination of the root causes of health disparity—is one of the core values for the Ingham County Health Department; and

WHEREAS, since 2011 representatives of the Health Department have been building relationships with local, state, and national organizations about promising ways to align the health equity work of public health practitioners and community organizers; and

WHEREAS, organizers and public health personnel from eight counties in Michigan have worked together to create a new network called “Michigan Power to Thrive”; and

WHEREAS, in Resolutions #13-285, #14-168, and #14-269 the Board of Commissioners authorized agreements between the Health Department and the National Association of County and City Health Officials (NACCHO) which accepted funding to coordinate the “Building Networks” activity in Michigan; and

WHEREAS, NACCHO would like to enter into a second agreement with the Ingham County Health Department to continue coordinating the building of the Michigan “Power to Thrive Network” for an amount of \$62,300; and

WHEREAS, funds received through these agreements are to be used to subcontract with other departments and organizations to carry out any of the following activities: 1) develop new community organizing groups to work with local departments, technical assistance; 2) provide technical assistance to local health departments and organizers working collaboratively in Michigan; and 3) educate and familiarize health department personnel with the tools, methods, and strategies used by organizers to achieve policy victories that improve health equity in communities; 4) provide networking/summit events to help resolve barriers that restrict or inhibit strong working relationships between community organizers and local health departments; 5) coordinate community dialogues that use the documentary series *The Raising of America* to develop a regional or statewide issue campaign for health equity; and 6) develop a dialogue-based workshop that integrates health equity and social justice principles with community organizing strategies; and

WHEREAS, departments and organizations working in the participating Michigan counties (Calhoun, Genesee, Ingham, Kalamazoo, Kent, Saginaw, Washtenaw, and Wayne) have met to determine the most effective way to apply these funds and the preferred entity to serve as the subcontractor in each county; and

OCTOBER 14, 2014 STATUTORY MEETING

WHEREAS, the Michigan Public Health Institute and GAMALIEL of Michigan are key partners in Michigan Power to Thrive and have demonstrated the capacity to assist in achieving the goals of Michigan Power to Thrive; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with the National Association of County and City Health Officials (NACCHO) for an amount of \$62,300 to continue work for the Building Networks Initiative (“Michigan Power to Thrive”).

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with the National Association of County and City Health Officials (NACCHO) for an amount of \$62,300 to continue work for the Building Networks Initiative (“Michigan Power to Thrive”) for the period of September 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontracts for the period of September 1, 2014 through September 30, 2015 not to exceed \$4,000 each to local health departments and partnering community organizing groups in Calhoun, Genesee, Ingham, Kalamazoo, Kent, Saginaw, Washtenaw, and Wayne Counties.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract for the period of September 1, 2014 through September 30, 2015 not to exceed \$10,000 to the Michigan Public Health Institute for the delivery of two or two half-day summit meetings for members of the Michigan Power to Thrive Network.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract for the period of September 1, 2014 through September 30, 2015 not to exceed \$10,000 to GAMALIEL of Michigan to 1) assist in building and sustaining the Michigan Power to Thrive network’s effort to promote “Health in All Policies”; 2) develop new organizing entities in Michigan Power to Thrive counties where they currently do not exist; and 3) provide training and technical assistance to organizers and public health personnel participating in the network.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreements after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Nolan, Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None      **Absent:** None      **Approved 10/6/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None      **Absent:** Vickers      **Approved 10/8/14**

Adopted as part of the consent agenda.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND THE CURRENT  
DELHI TOWNSHIP POLICE SERVICES AGREEMENT  
FROM JANUARY 1, 2015 THROUGH DECEMBER 31, 2018**

**RESOLUTION # 14 - 418**

WHEREAS, the Ingham County Sheriff's Office/Delhi Township Police Services Agreement expires in 2014; and

WHEREAS, the Ingham County Sheriff's Office has worked with the Budget Office and the Controller/Administrator's Office to establish budget figures for a new contract with Delhi Township for the years 2015, 2016, 2017 and 2018; and

WHEREAS, officials from the Ingham County Sheriff's Office and Controller/Administrator's Office have met with officials from Delhi Township and have agreed upon the services and costs to be provided.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a four-year contract extension for Police Services from January 1, 2015 through December 31, 2018 between Ingham County, the Ingham County Sheriff's Office, and Delhi Township for the annual contractual amounts as indicated by the attached budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to incorporate the attached expenses and revenues into the Ingham County Sheriff's Office 2015 - 2018 Budgets.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any and all agreements consistent with this Resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer  
**Nays:** None      **Absent:** Maiville      **Approved 10/2/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None      **Absent:** Vickers      **Approved 10/8/14**

Adopted as part of the consent agenda.

SEPTEMBER 23, 2014 REGULAR MEETING

|                       | <b>2015</b>      | <b>2016</b>      | <b>2017</b>      | <b>2018</b>      |
|-----------------------|------------------|------------------|------------------|------------------|
| PERSONNEL SERVICES    | 2,261,159        | 2,322,683        | 2,392,122        | 2,466,616        |
| TOTAL SUPPLIES        | 65,550           | 67,500           | 69,850           | 71,400           |
| PROFESSIONAL SERVICES | 46,500           | 47,880           | 49,301           | 50,765           |
| OTHER EXPENSES        | 18,500           | 19,250           | 20,000           | 20,750           |
| CAPITAL OUTLAY        | 107,400          | 110,000          | 112,600          | 115,200          |
| <b>TOTAL BUDGET</b>   | <b>2,499,109</b> | <b>2,567,313</b> | <b>2,643,873</b> | <b>2,724,731</b> |

**SUPPLY BUDGET**

|                        | <b>2015</b>   | <b>2016</b>   | <b>2017</b>   | <b>2018</b>   |
|------------------------|---------------|---------------|---------------|---------------|
| SUPPLIES               | 20,200        | 20,700        | 21,200        | 21,700        |
| UNIFORMS & ACCESSORIES | 7,350         | 7,800         | 8,250         | 8,700         |
| GAS & OIL              | 38,000        | 39,000        | 40,400        | 41,000        |
| <b>TOTAL</b>           | <b>65,550</b> | <b>67,500</b> | <b>69,850</b> | <b>71,400</b> |

**PROFESSIONAL SERVICES**

|                 | <b>2015</b>   | <b>2016</b>   | <b>2017</b>   | <b>2018</b>   |
|-----------------|---------------|---------------|---------------|---------------|
| MEMBERSHIPS     | 500           | 500           | 500           | 500           |
| COURIER SERVICE | 1,200         | 1,236         | 1,273         | 1,311         |
| DATA PROCESSING | 40,000        | 41,200        | 42,436        | 43,709        |
| TELEPHONE       | 4,800         | 4,944         | 5,092         | 5,245         |
| <b>TOTAL</b>    | <b>46,500</b> | <b>47,880</b> | <b>49,301</b> | <b>50,765</b> |

**MISCELLANEOUS**

|                  | <b>2015</b>   | <b>2016</b>   | <b>2017</b>   | <b>2018</b>   |
|------------------|---------------|---------------|---------------|---------------|
| EQUIPMENT REPAIR | 3,000         | 3,250         | 3,500         | 3,750         |
| VEHICLE REPAIR   | 15,500        | 16,000        | 16,500        | 17,000        |
| <b>TOTAL</b>     | <b>18,500</b> | <b>19,250</b> | <b>20,000</b> | <b>20,750</b> |

**CAPITAL OUTLAY**

|                  | <b>2015</b>    | <b>2016</b>    | <b>2017</b>    | <b>2018</b>    |
|------------------|----------------|----------------|----------------|----------------|
| MACHINERY/CARS   | 102,500        | 105,000        | 107,500        | 110,000        |
| TELEPHONE SYSTEM | 4,900          | 5,000          | 5,100          | 5,200          |
| <b>TOTAL</b>     | <b>107,400</b> | <b>110,000</b> | <b>112,600</b> | <b>115,200</b> |

SEPTEMBER 23, 2014 REGULAR MEETING

| <b>SUMMARY</b>                     | <b>2015</b>      | <b>2016</b>      | <b>2017</b>      | <b>2018</b>      |
|------------------------------------|------------------|------------------|------------------|------------------|
| 1 LIEUTENANT                       | 158,632          | 163,981          | 169,304          | 174,847          |
| 2 SERGEANTS                        | 318,970          | 330,494          | 340,286          | 352,362          |
| 2 DETECTIVES                       | 193,208          | 198,285          | 203,548          | 209,006          |
| 14 DEPUTIES*                       | 1,292,959        | 1,324,043        | 1,364,033        | 1,405,813        |
| 1 CLERK                            | 68,588           | 71,143           | 73,742           | 76,477           |
| 1 HALF-TIME CLERK                  | 28,731           | 29,558           | 30,358           | 31,187           |
| 1151 HOURS SEASONAL PARKS DEPUTIES | 22,929           | 23,219           | 23,451           | 23,685           |
| SUBTOTAL                           | 2,084,017        | 2,140,722        | 2,204,721        | 2,273,379        |
| X .085 ADMIN FEE                   | 177,141          | 181,961          | 187,401          | 193,237          |
| SUBTOTAL                           | <b>2,261,159</b> | <b>2,322,683</b> | <b>2,392,122</b> | <b>2,466,616</b> |

\*DEPUTY ALLOCATIONS ARE:

- 1 Community Police
- 1 Metro Narcotics
- 1 Business Police
- 1 School Resource Officer
- 10 Public Safety

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A REDUCED CONTRACT FOR INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS PROGRAMMING WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS FOR PRETRIAL DEFENDANT ELECTRONIC MONITORING SERVICES WITH SENTINEL, INC. FOR THESE SERVICES FOR FY 2014-2015**

**RESOLUTION # 14 - 419**

WHEREAS, the State Community Corrections Advisory Board, the Ingham County Board of Commissioners, and the City of Lansing approved the original Ingham County/City of Lansing Community Corrections Comprehensive Plan; and

WHEREAS, the FY 2014-2015 Funding Application submitted to the Michigan Department of Corrections for Community Corrections programming requested \$26,337 for Sentinel, Inc. electronic monitoring services for Pretrial defendants; and

WHEREAS, the actual amount awarded by the Michigan Department of Corrections for Pretrial defendant electronic monitoring services was \$6,203 less than requested for a total of \$20,134 for the time period of October 1, 2014 through September 30, 2015; and

WHEREAS, the Subcontractor, Sentinel, Inc., is willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an Agreement with the Michigan Department of Corrections for Ingham County/City of Lansing Community Corrections FY 2014-2015 programming for Pretrial defendant electronic monitoring services to be provided by Sentinel, Inc. not to exceed the amount of \$20,134 for the time period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that entering into this subcontract is contingent upon entering into the agreement with the State.

BE IT FURTHER RESOLVED, that this subcontract is contingent throughout the subcontract period on the availability of grant funds from the State of Michigan for these purposes.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts\subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer  
**Nays:** None      **Absent:** Maiville      **Approved 10/2/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer

SEPTEMBER 23, 2014 REGULAR MEETING

**Nays:** None      **Absent:** Vickers      **Approved 10/8/14**

Adopted as part of the consent agenda.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A TIME EXTENSION FOR THE SAFE HAVEN SUPERVISED  
VISITATION AND SAFE EXCHANGE GRANT PROGRAM AND SUBCONTRACTS**

**RESOLUTION # 14 - 420**

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #08-286, which authorized accepting a three-year “Safe Haven” Supervised Visitation and Exchange Center grant for the time period October 1, 2008 through September 30, 2011, from the Office on Violence Against Women, U.S. Department of Justice; and Resolutions #09-399, #12-020 and #14-243 amending Resolution #08-286 and authorizing an extension of the grant through September 30, 2014; and

WHEREAS, the Ingham County Board of Commissioners Resolutions #08-286, #09-399, #12-020 and #14-243 authorized a subcontract with End Violent Encounters, Inc. (EVE, Inc.) for \$114,941, to provide for a Project Coordinator for the time period October 1, 2008 through September 30, 2014; and

WHEREAS, the Ingham County Board of Commissioners Resolutions #08-286, #09-399, #12-020 and #14-243 authorized a subcontract with Michigan State University Chance at Childhood Program for \$116,511, to provide the Program Director, monitors, interns, staff and supervision of staff, interns, and volunteers for the time period October 1, 2008 through September 30, 2014; and

WHEREAS, implementation of the grant has extended beyond the term of the grant, and the Office on Violence Against Women, U.S. Department of Justice has granted an extension of the grant until March 31, 2015.

THEREFORE BE IT RESOLVED, that Resolutions #08-286, #09-399, #12-020 and #14-243 are amended to authorize an extension of the subcontract with Michigan State University, Chance at Childhood Program, for an amount not to exceed \$116,511, until March 31, 2015.

BE IT FURTHER RESOLVED, that Resolutions #08-286, #09-399, #12-020 and #14-243 are amended to authorize an extension of the subcontract with End Violent Encounters, Inc. (EVE, Inc.), for an amount not to exceed \$114,941, until March 31, 2015.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes an extension of the grant until March 31, 2015, as approved by the Office on Violence Against Women, U.S. Department of Justice.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the Circuit Court Family Division, Friend of the Court FY 2015 budget in accordance with this Resolution.



SEPTEMBER 23, 2014 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/grant documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer  
**Nays:** None      **Absent:** Maiville      **Approved 10/2/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None      **Absent:** Vickers      **Approved 10/8/14**

Adopted as part of the consent agenda.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LEASE EXTENSION AGREEMENT FOR THE  
FRIEND OF THE COURT SAFE HAVEN GRANT PROGRAM**

**RESOLUTION # 14 - 421**

WHEREAS, the Office on Violence Against Women, U.S. Department of Justice has awarded to Ingham County a \$350,745 “Safe Haven” grant, for purposes of providing supervised visitation and safe visitation exchange services; and

WHEREAS, the Office on Violence Against Women, U.S. Department of Justice award approved by the Board of Commissioners (Resolutions #08-286, #09-399, #12-020 and #14-243) was extended until March 31, 2015 by the Office on Violence Against Women; and

WHEREAS, the grant from the Office on Violence Against Women, U.S. Department of Justice requires obtaining office space for a supervised visitation center; and

WHEREAS, the Safe Haven Grant Consulting Committee identified space, and the Office on Violence Against Women, U.S. Department of Justice, approved the space recommended by the consulting committee at 5656 South Cedar Street (known as the Cedar Pointe Building) in Lansing; and

WHEREAS, by prior Resolutions (#12-021 and #13-423), the Ingham County Board of Commissioners authorized the initial lease agreement and subsequent extension to September 30, 2014 with JWW Company, LLC (n/k/a Cedar IV LLC) for 2,087 square feet of rental space at the building known as Cedar Pointe; and  
WHEREAS, the terms of the current lease are due to expire on September 30, 2014; and

WHEREAS, the Landlord, CEDAR IV, LLC has agreed to extend the lease for the term of up to six months on a month-to-month basis, commencing October 1, 2014 through March 31, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease amendment extension to the agreement with JWW Company, LLC (n/k/a Cedar IV LLC) at 5656 South Cedar Street, Lansing, Michigan in the building known as Cedar Pointe.

BE IT FURTHER RESOLVED, that the terms of the lease amendment extension shall be on a month-to-month basis from October 1, 2014 through March 31, 2015 at the current rate of \$13.00 per square foot (\$2,260.92 per month).

BE IT FURTHER RESOLVED, that during the six month period commencing October 1, 2014 through March 31, 2015, either party will be eligible to vacate the premises, or request the premises to be vacated, with at least 30 days advance notice.

SEPTEMBER 23, 2014 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the Circuit Court Family Division, Friend of the Court FY 2015 budget in accordance with this Resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/grant documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer  
**Nays:** None      **Absent:** Maiville **Approved 10/2/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None      **Absent:** Vickers **Approved 10/8/14**

Adopted as part of the consent agenda.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING 2015 AGREEMENTS  
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

**RESOLUTION # 14 - 422**

WHEREAS, a Juvenile Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006 and 2012 for the purpose of funding an increase to Ingham County’s capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #14-323 reserving a pool of Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2015 Juvenile Justice Community Agency Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2015 through December 31, 2015 for each Community Agency listed below in accordance with the dollar amounts allocated in the 2015 Budget as stated below, and for the services to Ingham County residents previously approved by the Judiciary Committee:

- Child and Family Charities – Nexus Program \$ 37,287
  - Child and Family Charities – Teen Court \$ 23,902
  - Resolution Services Center of Central Michigan – Restorative Justice \$ 20,811
  - Small Talk Children’s Assessment Center – Sexual Trauma Recovery \$ 18,000
- \$100,000

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the necessary contracts and/or documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Crenshaw, Celentino, Tsernoglou, Schafer  
**Nays:** None **Absent:** Maiville **Approved 10/2/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer  
**Nays:** None **Absent:** Vickers **Approved 10/8/14**

Adopted as part of the consent agenda.

**SPECIAL ORDERS OF THE DAY:**

None.

**PUBLIC COMMENT:**

None.

**COMMISSIONER ANNOUNCEMENTS:**

Commissioner Bahar-Cook announced that Becky Bennett, Board Coordinator, was handing out copies of the LEAD petition that Ms. Steinfield presented on during Limited Public Comment. Commissioner Bahar-Cook further announced that Ms. Steinfield had remained in the audience so commissioners could complete the petition and hand deliver it to her.

Commissioner Crenshaw announced and invited the commissioners to attend a meeting facilitated by Action of Greater Lansing at Cristo Rey Church, 201 West Miller Road in Lansing on Thursday, October 16 at 6:30 p.m. He stated that the topics of discussion included, health access, education access, housing equity, civil rights, and accessibility.

Commissioner Crenshaw thanked the Power of We Consortium and Commissioner Anthony for facilitating the Community Summit last Saturday. He stated that this would likely become an annual event.

Commissioner Crenshaw stated that he attended an event put on by Michigan's Children and some students from Ingham Academy were in attendance. He further stated that students had prepared impressive questions that were posed to candidates who were running for seats in the Michigan Senate and House of Representatives.

Commissioner McGrain thanked Ms. Steinfield for bringing the LEAD petition to the attention of the Board of Commissioners. He stated that he did sign the petition. Commissioner McGrain further stated that as an out, gay man, he was humbled to live in such an accepting and diverse community. Commissioner McGrain stated that the work we do inside the county impacts what occurs outside as well. He encouraged all the commissioners so sign the LEAD petition.

Commissioner McGrain announced that Tri-County Regional Planning was facilitating the Ultimate Land Use Tour on Friday, October 17. He further announced that the Tour was a five-hour bus tour around the tri-county area that would begin and end at Commissioner's Holman's place of business.

Commissioner McGrain announced that the CATALYST: Capital Region Prosperity Summit was scheduled for Tuesday, October 21 at the Lansing Center.

Commissioner Bahar-Cook announced that Andy Schor, State Representative, was recently honored by Michigan Works with the Legislator of the Year Award.

**CONSIDERATION AND ALLOWANCE OF THE CLAIMS:**

Commissioner Anthony moved to approve payment of the claims submitted by the County Clerk and Financial Services Department in the amount of \$4,639,716.66. Commissioner McGrain seconded the motion.

SEPTEMBER 23, 2014 REGULAR MEETING

The motion carried unanimously.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at approximately 6:55 p.m.



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
**OFFICE OF INSPECTOR GENERAL**

AGENDA ITEM # \_\_\_\_\_



OFFICE OF AUDIT SERVICES  
NATIONAL EXTERNAL AUDIT REVIEW CENTER  
1100 WALNUT STREET, SUITE 850  
KANSAS CITY, MO 64106

OCT 10 2014

RECEIVED

OCT 14 2014

Report Number: A-05-15-25907

BOARD OF COMMISSIONERS  
INGHAM COUNTY MICHIGAN  
121 EAST MAPLE STREET  
P.O. BOX 319  
MASON, MICHIGAN 48854

Dear Board Members:

We have completed our initial review of the audit report on the County for the period January 1, 2013, through December 31, 2013. The report was received by the Federal Audit Clearinghouse on August 14, 2014, (identification number 148721). Based on our initial review, we believe the audit, performed by PLANTE AND MORAN PLLC, Certified Public Accountants, met Federal audit requirements.

Please refer to Attachment A, where we have summarized the findings and recommendations and identified the Federal department responsible for resolution. Other Federal departments will notify you with respect to resolution of their findings. Final determinations with respect to actions to be taken on Department of Health and Human Services (HHS) recommendations will be made by the HHS resolution agency identified on Attachment A. Please respond to the following HHS resolution official at the address below within 30 days from the date of this letter:

**HHS RESOLUTION OFFICIAL**

Division of Financial Integrity  
Attn: Audit Resolution  
Office of Federal Assistance Management  
Health Resources and Services Administration  
Parklawn Building, Room 13C-05  
5600 Fishers Lane  
Rockville, MD 20857

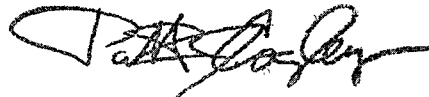
Your written response may consist of: (1) any comments or additional information that you believe may have a bearing on the final determination of actions to be taken with respect to the HHS recommendations, (2) an update of comments submitted with the report or (3) confirmation that your previous comments and corrective action plan, for the recommendations summarized in

Attachment A, remain unchanged. The above report number should be referenced in all correspondence relating to this report. All correspondence, including requests for additional time to prepare your response, should be submitted to the HHS resolution official address. Please do not send your comments or requests to the National External Audit Review Center.

In accordance with the principles of the Freedom of Information Act (Public Law No. 90-23), reports issued on the Department's grantees and contractors are made available, if requested, to members of the press and general public to the extent that information contained therein is not subject to exemptions in the Act which the Department chooses to exercise. (See 45 CFR Part 5 Section 5.21 of the Department's Public Information Regulations.)

If you have any questions, please contact our office at (800) 732-0679.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick J. Cogley". The signature is fluid and cursive, with a large initial "P" and "C".

Patrick J. Cogley  
Regional Inspector General for Audit Services

Enclosure



| <i>Recommendation Codes</i>                      | <i>Page</i> | <i>Amount</i> | <i>Resolution Agency</i> | <i>Recommendations</i>  |
|--|-------------|---------------|--------------------------|---|
| <u>Federal Awards – Supplemental Information</u> |             |               |                          |   |
| 205901100  | 3, 12       | N/A           | HHS/HRSA                 | 2013-001. Bank Reconciliations. This is a material weakness. We recommend procedures be implemented to ensure bank balances are properly reconciled to the general ledger in a timely manner.   |
|  | 12-14       | N/A           | DOT                      | 2013-002.   |
| 299901100  | 3, 14-15    | N/A           | HHS/HRSA                 | 2013-003. Account Reconciliations. This is a material weakness. We recommend procedures be implemented to ensure general ledger accounts are properly reconciled and adjusting entries are accurately posted in a timely manner.  |
| 299928100  | 3, 15-16    | N/A           | HHS/HRSA                 | 2013-004. Segregation of Duties. This is a material weakness. We recommend procedures be developed and implemented to ensure accounting duties are adequately segregated.   |
|  | 17          | N/A           | Footnote A               | 2013-005. New Accounting Standards.   |
| 209922100  | 18          | N/A           | HHS/HRSA                 | 2013-006. Financial Reporting. We recommend procedures be implemented to ensure 1) adjusting journal entries are properly recorded in a timely manner and 2) the financial statements are properly prepared.  |
|  | 19          | N/A           | HUD                      | 2013-007.   |
| 211922100  | 20-21       | N/A           | HHS/HRSA                 | 2013-008. Income Documentation. We recommend procedures be strengthened to ensure income documentation information is accurately entered into the computer system.  |
| #  | #           | #             | #                        | Footnote A: This finding and related recommendation has not been identified for formal Federal resolution by HHS. Appropriate corrective action should be taken by the County, as recommended by the auditors. This action could involve necessary financial adjustments to Federal program accounts and reports. |

RECEIVED  
OCT 15 2014

AGENDA ITEM # 2

ANTHONY M. SNYDER  
1014 Durant St. – Lansing, MI 48915  
517-643-2102 – tonsnyder77@ gmail.com

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October 14, 2014

Ms. Becky Bennett  
Ingham County Board of Commissioner's Office  
P.O. Box 319  
Mason, MI 48854

**RE: Resignation from the Equal Opportunity Commission**

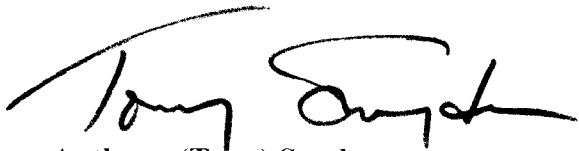
Dear Ms. Bennett,

Please accept this letter as my official resignation, effective immediately, from the Ingham County Equal Opportunity Commission. While it has been an honor and a privilege to serve on this Board, I regret to inform you that I will no longer be a resident of Ingham County as my family has relocated outside of said county.

Therefore, I must express my sincerest appreciation for the fine work this Board has undertaken during my time (and the fond memories made) with Mr. Parsons, Commissioner Anthony and Chairwoman Isom-Morris. They are pillars of the community and individuals who give their talents willingly to make the lives of Ingham County residents even more rewarding.

Thank you again for the opportunity to serve on the Equal Opportunity Commission; it has been a pure pleasure.

Very Truly Yours,



Anthony (Tony) Snyder  
Board Member

CC: Commissioner Sarah Anthony  
Travis Parsons, HR Director  
Tiyah Isom-Morris, Chair

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AWARDING NICOLE MARTIN  
THE 2014 INGHAM COUNTY WOMEN'S COMMISSION LUCILE E. BELEN AWARD**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Women's Commission presents the 2014 Lucile E. Belen Award to Nicole Martin; and

WHEREAS, Nicole was nominated for her indomitable work ethic while serving her community; and

WHEREAS, her current job assignment is working with the Michigan Youth Opportunities Initiative (MYOI), which serves young people that have aged out of foster care but are still eligible for support from DHS; and

WHEREAS, Nicole, as MYOI coordinator, has shown unreserved dedication in helping these youth and preparing them to live independently; and

WHEREAS, she has organized a Community Resource Board which engages area organizations, educational institutions, and businesses in support of the youth and MYOI activities, and which serves as a model for others both in Michigan and in other states; and

WHEREAS, Nicole has demonstrated a kind, giving and nurturing demeanor while volunteering when and where needed, working weekends and evenings always thinking about what she and the MYOI Board can do; and

WHEREAS, the Ingham County Women's Commission created the Lucile E. Belen Award to help recognize women from Ingham County who do extraordinary things; and

WHEREAS, women strengthen our community every day in various ways and go unnoticed; and

WHEREAS, this award creates an opportunity to shine a spotlight on those who have had a positive impact in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners and the Ingham County Women's Commission applaud Nicole Martin for her outstanding community service, kindness, and tireless efforts on behalf of the youth of Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners and the Women's Commission offer their best wishes to Nicole Martin for good health and happiness and the best of luck in all of her future endeavors.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None     **Absent:** Holman, Crenshaw, Nolan     **Approved 10/21/14**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION # 14 -**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 9, 2014 as submitted.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None      **Absent:** Holman, Crenshaw, Nolan      **Approved 10/21/14**

**INGHAM COUNTY ROAD DEPARTMENT**

DATE: October 9, 2014

LIST OF CURRENT PERMITS ISSUED

| <u>R/W PERMIT#</u> | <u>R/W APPLICANT /CONTRACTOR</u> | <u>R/W WORK</u>                   | <u>R/W LOCATION</u>                               | <u>R/W CITY/TWP.</u> | <u>R/W SECTION</u> |
|--------------------|----------------------------------|-----------------------------------|---|----------------------|--------------------|
| 2014-564           | CN RAILROAD                      | DETOUR                            | HASLETT RD & CARLTON ST                           | MERIDIAN             | 10, 11             |
| 2014-565           | VILLAGE OF WEBBERVILLE           | ROAD CLOSURE /<br>SPECIAL EVENT   | VARIOUS   | LEROY                |                    |
| 2014-566           | HOWARD GREEN                     | WALKWAY<br>CONSTRUCTION/<br>DRIVE | HASLETT RD BET MARSH RD &<br>OKEMOS RD            | MERIDIAN             | 9                  |
| 2014-573           | POLLUTION CONTROL SERVICES       | STORM                             | MARSH RD & HASLETT RD                             | MERIDIAN             | 10                 |
| 2014-574           | AT & T                           | CABLE / UG                        | WILLOUGHBY RD & PINE TREE RD                      | DELHI                | 14                 |
| 2014-576           | VEVAY TOWNSHIP                   | ROAD CLOSURE /<br>SPECIAL EVENT   | DEXTER TR BET HAWLEY RD &<br>DIAMOND RD           | VEVAY                | 24                 |
| 2014-584           | AT & T                           | FIBER / UG                        | SHOEMAN RD & BARRY RD                             | WILLIAMSTOWN         | 4                  |
| 2014-585           | CONSUMERS ENERGY                 | GAS                               | LAKE LANSING RD BET MARSH RD<br>& HARVEY DR       | MERIDIAN             | 10                 |
| 2014-589           | CONSUMERS ENERGY                 | GAS                               | MARSH RD & TIMES SQUARE DR                        | MERIDIAN             | 15                 |
| 2014-591           | ACD.NET                          | CABLE / UG                        | MARSH RD & TIMES SQUARE DR                        | MERIDIAN             | 15                 |
| 2014-592           | MERIDIAN TOWNSHIP                | SPECIAL EVENT                     | HULETT RD BET BENNETT RD &<br>JOLLY RD            | MERIDIAN             | 32                 |
| 2014-593           | AT & T                           | CABLE / UG                        | LAKE LANSING RD & PREYDE<br>BLVD                  | LANSING              | 2                  |
| 2014-594           | COMCAST                          | CABLE / UG                        | HANNAH BLVD & ESOTREIC WAY                        | MERIDIAN             | 20                 |
| 2014-595           | CONSUMERS ENERGY                 | GAS                               | VAN ATTA RD BET HASLETT RD &<br>PIPER RD          | MERIDIAN             | 12                 |
| 2014-596           | CONSUMERS ENERGY                 | GAS                               | MERIDIAN RD & SHERWOOD RD                         | MERIDIAN             | 24                 |
| 2014-600           | KRIS COOK                        | LAND DIVISION                     | DEXTER TR BET SEVEN GABLES<br>RD & WILLIAMSTON RD | INGHAM               | 27                 |
| 2014-597           | POLLUTION CONTROL SERVICES       | SANITARY                          | MICHIGAN AVE BET WAVERLY RD<br>& CLARE ST         | LANSING              | 18                 |
|                    |                                  |                                   |   |                      |                    |
|                    |                                  |                                   |   |                      |                    |

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION MAKING AN APPOINTMENT TO THE HISTORICAL COMMISSION**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Historical Commission has several vacancies; and

WHEREAS, the County Services Committee interviewed those interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Jacob McCormick, 5203 Witherspoon Way, Holt, 48842

to the Historical Commission for a term expiring December 31, 2016.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None      **Absent:** Holman, Crenshaw, Nolan      **Approved 10/21/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ACCEPTING A GRANT OF EASEMENT OVER PROPERTY OWNED BY  
THE CITY OF LANSING AND LOCATED IN THE CITY OF LANSING**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Parks Department operates the Snowpark at Hawk Island County Park; and

WHEREAS, for user safety and enjoyment, additional area is needed at the end of the tubing runs outside of County property; and

WHEREAS, the City of Lansing is willing to provide an easement for a small section of Scott Woods Park for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an easement agreement with the City of Lansing, for the nominal consideration of \$1.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the payment of \$50.00 to the City of Lansing for the fees associated with the City's Act 33 Review Application.

BE IT FURTHER RESOLVED, that the Chair of the Ingham County Board of Commissioners and County Clerk are authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None **Absent:** Holman, Crenshaw, Nolan **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING A CONTRACT WITH THE WESTSIDE YMCA TO  
PROVIDE BEGINNER SNOWBOARDING LESSONS AT THE HAWK ISLAND SNOWPARK**

**RESOLUTION # 14 -**

WHEREAS, it is the desire of Park staff to continue to provide good customer service and training for beginner snowboarders at the Hawk Island Snowpark; and

WHEREAS, it has been determined the Hawk Island Snowpark would benefit from the expertise and involvement of the Westside YMCA; and

WHEREAS, the Westside YMCA has agreed to provide and compensate an appropriate instructor, as well as promote and operate beginner snowboarding lessons at the Hawk Island Snowpark; and

WHEREAS, the Westside YMCA has also agreed to promote and encourage use of other Ingham County Parks winter activities including tubing at the Hawk Island Snowpark; and

WHEREAS, a user fee of \$70 will be charged by the YMCA, including \$40 per student paid to the Parks Department for payment of one (1) annual parking pass and the Snowpark user fee.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the Westside YMCA to provide beginner snowboarding lessons at the Hawk Island Snowpark.

BE IT FURTHER RESOLVED, the term of the Agreement would be for the 2014/2015 winter season terminating on April 30, 2015, with a one year option to renew based upon staff review and recommendation to the Parks & Recreation Commission and Board of Commissioners.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville  
**Nays:** None **Absent:** Holman, Crenshaw, Nolan **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 10/22/14**



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AMENDING USER FEES FOR THE HAWK ISLAND SNOWPARK**

**RESOLUTION # 14 -**

WHEREAS, user fees were developed for the Hawk Island Snowpark and approved by the Ingham County Board of Commissioners in Resolutions #12-366 and #13-375; and

WHEREAS, snowboarding, outside of preapproved, organized classes, will no longer be offered at the Hawk Island Snowpark, making the associated user fees unnecessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners rescinds the fees for daily and season passes for snowboarding at the Hawk Island Snowpark.

BE IT FURTHER RESOLVED, user fees for the tubing hill will remain unchanged.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None **Absent:** Holman, Crenshaw, Nolan **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A FUND TRANSFER  
TO THE POTTER PARK ZOOLOGICAL SOCIETY FOR 2015 MARKETING**

**RESOLUTION # 14 -**

WHEREAS, the electorate of Ingham County overwhelmingly approved the millage renewal proposal in November of 2010 to fund the operation and improvement of Potter Park and the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society is a private, 501c(3) nonprofit, fundraising organization that raises funds to support the Zoo; and

WHEREAS, in that capacity the Zoological Society supports: Marketing, Educational Programming, the Docent Association, the Teen Zookeeper Program, Special Events and the Zookambi Summer Camp; and

WHEREAS, the Zoological Society operates on a \$1,800,000 budget, all of which is spent on supporting the Potter Park Zoo through educational programming, special events, operating costs, and capital improvements; and

WHEREAS, the Ingham County Board of Commissioners approved the transfer of \$60,000 from the proceeds of the Potter Park Zoo Millage to the Potter Park Zoological Society for 2014 marketing purposes; and

WHEREAS, the Potter Park Zoological Society has proposed at least \$15,000 for advertising within the 2015 Society budget for a total of \$75,000 to be spent on advertising and marketing.

THEREFORE BE IT RESOLVED, the Board of Commissioners approves a transfer of \$60,000 from the proceeds of the Potter Park Zoo Millage to be used by the Potter Park Zoological Society for the 2015 marketing of the Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville  
**Nays:** None    **Absent:** Holman, Crenshaw, Nolan    **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None    **Absent:** None    **Approved 10/22/14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO THE POTTER PARK  
ZOOLOGICAL SOCIETY FOR ADMINISTRATIVE SUPPORT**

**RESOLUTION # 14 -**

WHEREAS, it is the desire of the Potter Park Zoo Board and the Zoo Management Team to continue to move toward an equitable and successful and seamless public/private partnership with Potter Park Zoological Society; and

WHEREAS, these two entities incur joint administrative and financial services expenses in the comprehensive management of the zoo; and

WHEREAS, the combined budget of the two entities is \$5.2 million; and

WHEREAS, the Potter Park Zoological Society individual budget is \$1.8 million or 33.9% of the total; and

WHEREAS, the Potter Park Zoo millage budget is \$3.5 million or 66.1% of the total; and

WHEREAS, the Potter Park Zoological Society has assumed the responsibility of the majority of the administrative and financial services expense totaling \$231,375.00 for FY 2014; and

WHEREAS, applying the above percentages to the administrative and financial services budget expenses for 2014 yields an allocation of \$78,475 (33.9%) to Potter Park Zoological Society and \$152,900 (66.1%) to Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society currently receives compensation from the County in the amount of \$50,881.

THEREFORE BE IT RESOLVED, that the Zoo Board authorizes the transfer \$102,020 from Potter Park Zoo to Potter Park Zoological Society to provide equity between the two entities.

BE IT FURTHER RESOLVED, that the transfer of funds for the year 2014 in the amount of \$102,020 be made from fund balance line item #258-69200-818000-698010 from the Potter Park Zoo Millage to the Potter Park Zoological Society as a one-time transfer.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville  
**Nays:** None    **Absent:** Holman, Crenshaw, Nolan    **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None    **Absent:** None    **Approved 10/22/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A TRANSFER OF FUNDS AND AUTHORIZATION  
FOR THE POTTER PARK ZOOLOGICAL SOCIETY TO PROVIDE THE  
MANAGEMENT OF SEASONAL WORKERS**

**RESOLUTION # 14 -**

WHEREAS, it is the continuing desire of the Potter Park Zoo Board and the Zoo Management Team to work towards a successful private/public relationship with the Potter Park Zoological Society; and

WHEREAS, the Zoo Management Team wishes to continue to provide excellent customer service and be able to improve upon existing standards and proceed in a financially prudent manner; and

WHEREAS, the Zoo Management Team recommends that combining resources in the key customer service areas, by having all seasonal staff be hired, trained, supervised and paid by the Potter Park Zoological Society, will allow the Zoo to provide the most effective and consistent customer service; and

WHEREAS, the Zoo Management Team has identified funding within the 2015 approved Potter Park Zoo budget, which will provide for adequate staff as determined by the Zoo Director, as well as additional funds that can be transferred to other line items within the budget; and

WHEREAS, the Board of Commissioners Resolution #14-02 was approved for the transfer of funds to the Potter Park Zoo Society for the year of 2014.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Potter Park Zoological Society to provide the management of the seasonal employees at the Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the transfer of funds for the year 2015 in the amount of \$141,000 from the Potter Park Zoo Millage to the Potter Park Zoo Society from the following line items:

- \$47,874 from admissions seasonal wages, line item #258-69200-705000-32000
- \$31,700 from seedeater seasonal, line item #258-69200-705000-31300
- \$24,000 from animal/care seasonal, line item #258-69200-705000-31000
- \$14,000 from parking seasonal, line item #258-69300-705000-35000
- \$23,426 from grounds & maintenance seasonal, line #258-69200-705000-30000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget

adjustments consistent with this resolution.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None      **Absent:** Holman, Crenshaw, Nolan      **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None      **Absent:** None      **Approved 10/22/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CHANGE OF FEES FOR THE  
CHARITABLE EVENTS AT POTTER PARK ZOO**

**RESOLUTION # 14 -**

WHEREAS, the Potter Park Zoo wishes to establish a change of fees for charitable events which would cover the operational expenses of the zoo during these events; and

WHEREAS, the Potter Park Zoo has become an independent department within Ingham County and in the past has always mirrored the Parks Department fees; and

WHEREAS, the Potter Park Zoo charges for the use of the Pavilion rental only and entry fees to the zoo were waived; and

WHEREAS, the pavilion rental fees that are currently being charged will remain unchanged.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Potter Park Zoo charitable events fees to be charged a rate of \$4.00 per participant for admission to the Zoo.

BE IT FURTHER RESOLVED, the charitable event fees will become effective upon approval of the Board of Commissioners.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None **Absent:** Holman, Crenshaw, Nolan **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$300.00 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR BODY WORN CAMERAS FOR PUBLIC SAFETY PERSONNEL AT POTTER PARK ZOO FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)**

**RESOLUTION # 14 -**

WHEREAS, the Potter Park Zoo participated in a grant opportunity with MMRMA; and

WHEREAS, MMRMA provides financial assistance for the purchase of materials relating to providing a safer and more efficient facility; and

WHEREAS, the grant funds will reimburse Potter Park Zoo for 50% of the cost for Body Worn Cameras at Potter Park Zoo; and

WHEREAS, use of these cameras will aid in proper documentation, accountability, and safety.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance grant funds from MMRMA in the amount of \$300.00 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program (RAP).

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None **Absent:** Holman, Crenshaw, Nolan **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**



Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$250.00 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR A GRILL GUARD FOR THE PATROL CAR AT POTTER PARK ZOO FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)**

**RESOLUTION # 14 -**

WHEREAS, the Potter Park Zoo participated in a grant opportunity with MMRMA; and

WHEREAS, MMRMA provides financial assistance for the purchase of materials relating to providing a safer and more efficient facility; and

WHEREAS, the grant funds will reimburse Potter Park Zoo for 50% of the cost of a grill guard for a patrol vehicle at Potter Park Zoo; and

WHEREAS, installation of the grill guard will aid in the prevention of damage to the vehicle while adding additional lighting.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of the grant funds from MMRMA in the amount of \$250.00 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program (RAP).

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None      **Absent:** Holman, Crenshaw, Nolan      **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None      **Absent:** None      **Approved 10/22/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2015**

**RESOLUTION # 14 -**

WHEREAS, Public Act 152 of 2011 (MCL 15.563) places limits on public employer's contributions toward their employee's health benefits and requires that the employer cost be no more than 80% of the cost; and

WHEREAS, Section 8 of the Act (MCL 15.568) permits a local unit of government to exempt itself from provisions employer contribution limitations for the next succeeding year by a 2/3 vote of its governing body; and

WHEREAS, in 2015, the County will be self-insuring a portion of the health insurance cost which is anticipated to save money; and

WHEREAS, the uncertainty associated with the savings from this change makes it very difficult to determine if the County will be in compliance with the 80% requirement and therefore the County administration is recommending that this requirement of Public Act 152 be waived for 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby elects to waive all requirements of Public Act 152 of 2011 for 2015, yet attempt to meet all of the requirements of the act.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None     **Absent:** Holman, Crenshaw, Nolan     **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None     **Absent:** None     **Approved 10/22/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2015 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Health Care Coalition investigated various plan designs and options for the County's health care plan for 2015; and

WHEREAS, after finishing its review the Health Care Coalition does not recommend changing the insurance provider for 2015 but the group does recommend implementing a Health Reimbursement Arrangement (HRA), purchasing higher deductible plan (\$5,000 for individual and \$10,000 for family plan) for some or all of the employee groups; and

WHEREAS, the Health Care Coalition also recommends that the County purchase additional services from Cadillac Insurance Center Benefit Consulting Group (CICBCG) which will further reduce health insurance rates, including Medtipster for pharmacy generic drugs, Telodoc for 24/7 physician access and a cost transparency program which compares the cost of medical services, consistent with the Agreement between CICBCG and Ingham County authorized by Resolution 14-069; and

WHEREAS, the estimated annual cost of providing the HRA and supplemental services totals \$400,000 and overall savings of this comprehensive approach to healthcare management is estimated to be \$1.4 million; and

WHEREAS, employee participation rate will ultimately impact total savings realized through implementation of this comprehensive healthcare management program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner approves the Letters of Understandings regarding the recommendations of the Health Care Coalition for 2015 health insurance options including the implementation of the HRA plan.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to sign the said Letters of Understanding on behalf of Ingham County, contingent upon final approval of the bargaining units.

BE IT FURTHER RESOLVED, that the County will provide the recommended health insurance benefits to the Managerial and Confidential Employees effective January 1, 2015, and that the Managerial/Confidential Personnel Manual shall be amended as necessary to incorporate provisions of the comprehensive healthcare management program.

BE IT FURTHER RESOLVED, that once the total annual savings for the comprehensive healthcare management program is determined, 50 percent of any net savings in health care costs will be dedicated to reducing employee premium cost share beginning in 2016, applied to all employee groups that agree to implement the comprehensive healthcare management program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a supplemental agreement with CICBCG to provide services associated with the comprehensive healthcare management program, consistent with the program description and costs authorized by Resolution #14-069.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the appropriate documents on behalf of Ingham County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville  
**Nays:** None    **Absent:** Holman, Crenshaw, Nolan    **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None    **Absent:** None    **Approved 10/22/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING TIMOTHY MORGAN AS  
INGHAM COUNTY PARKS DIRECTOR**

**RESOLUTION # 14 -**

WHEREAS, the position of Parks Director was posted and advertised in accordance with Ingham County hiring procedures; and

WHEREAS, applicants were reviewed and screened and interviews were held by the Parks Director Search Committee; and

WHEREAS, the Parks Director Search Committee is recommending the selection of Timothy Morgan as Parks Director for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the recommendation of the Parks Director Search Committee and appoints Timothy Morgan as Ingham County Parks Director.

BE IT FURTHER RESOLVED, that Timothy Morgan will be placed on the current salary schedule for the Parks Director at MCF-13, Step 1 (\$73,099) and will assume all duties and responsibilities inherent in that position effective December 1, 2014.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None **Absent:** Holman, Crenshaw, Nolan **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT AN ORDINANCE AMENDING THE INGHAM COUNTY ORDINANCE TO PROVIDE FOR THE IMPOSITION AND COLLECTION OF EXCISE TAX ON PERSONS ENGAGED IN THE BUSINESS OF PROVIDING ROOMS FOR TRANSIENT GUESTS, TO PROVIDE FOR COLLECTION OF UNPAID DELINQUENT TAXES IN THE SAME MANNER AS DELINQUENT SPECIAL ASSESSMENTS**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests was adopted by the Board of Commissioners on May 13, 1975, and was subsequently amended on November 13, 1990, and October 8, 1991; and

WHEREAS, the enabling statute, 1974 PA 263, MCL 141.861 *et seq.*, was recently amended by the Michigan Legislature, to enhance the County's ability to collect unpaid delinquent taxes due under the Ordinance; and

WHEREAS, under 2014 PA 284 (eff. September 23, 2014), being MCL 141.864(e), if the tax imposed under the Ordinance remains unpaid for more than 90 days, the County Treasurer may collect the tax in the same manner as a delinquent special assessment, along with any associated interest, fees, and costs, under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the Third Amendment to the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, as amended, attached and incorporated by reference as Exhibit 1 to this Resolution, expressly providing for the collection by the County Treasurer of unpaid delinquent taxes due under the Ordinance in the same manner as a delinquent special assessment, along with any associated interest, fees, and costs, under the General Property Tax Act, 1893 PA 206.

BE IT FURTHER RESOLVED, that the Third Amendment to the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, as amended, will be published in hard copy and on the County's internet website.

BE IT FURTHER RESOLVED, that the amended Ordinance shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None      **Absent:** Holman, Crenshaw, Nolan      **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None    **Absent:** None    **Approved 10/22/14**

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**THIRD AMENDMENT TO ORDINANCE TO PROVIDE FOR THE IMPOSITION  
AND COLLECTION OF EXCISE TAX ON PERSONS ENGAGED IN THE  
BUSINESS OF PROVIDING ROOMS FOR TRANSIENT GUESTS**

**THE PEOPLE OF THE COUNTY OF INGHAM, MICHIGAN, DO ORDAIN:**

**Section 1. Amendment.** Article IV, entitled TAX, of the Ingham County Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests, as amended, is amended by the addition of a new Section 4.6, to read as follows:

“Section 4.6. DELINQUENT UNPAID TAX. If the tax imposed under this Ordinance remains unpaid for more than 90 days after the due date, the County Treasurer may collect the tax in the same manner as a delinquent special assessment, along with any associated interest, fees, and costs, under the General Property Tax Act, 1893 PA 206, MCL 211.1 to 211.155.”

**Section 2. Repeal.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed

**Section 3. Savings Clause.** This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

**Section 4. Effective Date.** This Third Amendment to Ordinance to Provide for the Imposition and Collection of Excise Tax on Persons Engaged in the Business of Providing Rooms for Transient Guests shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.

I, Barb Byrum, Ingham County Clerk, certify that this Ordinance was adopted by the Ingham County Board of Commissioners and published in a newspaper of general circulation in the County on \_\_\_\_\_, 2014.

\_\_\_\_\_  
Barb Byrum, Ingham County Clerk

Ingham County Board of Commissioners

\_\_\_\_\_  
Victor Celentino, Chairperson



Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH MICHIGAN STATE UNIVERSITY REMOTE SENSING AND GEOSPATIAL INFORMATION SYSTEMS TO CONDUCT MAPPING SERVICES FOR THE FARMLAND SELECTION CRITERIA OF THE FOSP BOARD**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland Preservation Program; and

WHEREAS, the voters of Ingham County approved a millage for Farmland and Open Space Preservation in August 2008; and

WHEREAS, the Selection Criteria approved for ranking applications to the FOSP Program requires numerous data sets, such as soils, parcel size, geographic location, proximity to other protected properties, to calculate an objective score; and

WHEREAS, the FOSP Board contracted with MSU RS & GIS to complete Open Space Modeling on applications in 2013; and

WHEREAS, the cost of this service is a not to exceed amount of \$8,930.00 and the contractor will only bill for hours worked on the project; and

WHEREAS, the FOSP Board has money in the budget to cover this expense.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a three month contract with Michigan State University Remote Sensing and Geospatial Information Systems in an amount not to exceed \$8,930.00 for the purpose of data collection and preparation, geospatial modeling, and the development of land use cover maps for farmland applications.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Tsernoglou, Koenig, Celentino, Maiville

**Nays:** None      **Absent:** Holman, Crenshaw, Nolan      **Approved 10/21/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None      **Absent:** None      **Approved 10/22/14**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**INGHAM COUNTY 2015 GENERAL APPROPRIATIONS RESOLUTION**

**RESOLUTION # 14 -**

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2015 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners' resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees' recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution.

THEREFORE BE IT RESOLVED, that the 2015 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 10, 2014 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2014 tax year/2015 budget year for a total county levy of 10.1963 mills, including authorized levies for General Fund operations, special purpose, and Airport Authority millage:

2014/15 Millage Summary

| <u>Purpose</u>                                 | <u>Millage</u> |
|--|----------------|
| General Operations                             | 6.3512         |
| General Operations – Indigent Veterans Support | .0330          |
| Special Purpose - Emergency Telephone Services | .8431          |

|  |       |
|--|-------|
| Special Purpose - County-wide Transportation       | .4800 |
| Special Purpose - County-wide Transportation       | .1200 |
| Special Purpose - Juvenile Justice                 | .6000 |
| Special Purpose - Potter Park Zoo and Potter Park  | .4100 |
| Special Purpose – Farmland/Open Space Preservation | .1400 |
| Special Purpose – Health Care Services             | .5200 |
| Trust & Agency - Capital Region Airport Authority  | .6990 |

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2014/2015 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-State Health Network, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2014/2015 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County's Purchasing Procedures, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the County's Purchasing Procedures.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Community Corrections Fund (267), Community Development Block Grant Fund (287), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division – Child Care Fund (292), Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), and Community Health Center Network Fund (511), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff's Office is authorized to sell at fair-market value any used Ingham County Patrol Vehicles to the Ingham Intermediate School District for its Law Enforcement Program.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller's Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2015 budget of funds not spent in 2014 for a specific project must be received by the Budget Office no later than March 16, 2015, otherwise the request for reappropriation will not be considered.

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None    **Absent:** None    **Approved 10/22/14**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2014 INGHAM COUNTY BUDGET**

**RESOLUTION # 14 -**

WHEREAS, the Board of Commissioners adopted the 2014 Budget on October 22, 2013 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

| <u>FUND</u> | <u>DESCRIPTION</u>           | <u>2014 BUDGET</u><br><u>10/1/14</u> | <u>PROPOSED</u><br><u>CHANGES</u> | <u>PROPOSED</u><br><u>BUDGET</u> |
|-------------|------------------------------|--------------------------------------|-----------------------------------|----------------------------------|
| 101         | General Fund                 | \$76,913,158                         | \$40,956                          | \$76,954,114                     |
| 201         | Road Department              | 22,856,316                           | (500,000)                         | 22,356,316                       |
| 208         | Parks                        | 1,797,733                            | 0                                 | 1,797,733                        |
| 215         | Friend of the Court          | 5,279,102                            | 750                               | 5,279,852                        |
| 221         | Health                       | 20,456,622                           | (470,000)                         | 19,986,622                       |
| 245         | Public Improvements          | 1,489,457                            | 5,800                             | 1,495,257                        |
| 631         | Building Authority Operating | 4,703,684                            | 0                                 | 4,703,684                        |
| 636         | Innovation & Technology      | 4,228,025                            | 3,797                             | 4,231,822                        |
| 664         | Mach. & Equip. Revolving     | 828,084                              | 4,094                             | 832,178                          |

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**

## GENERAL FUND REVENUES

|                                     | 2014 Budget –<br><u>10/1/14</u> | Proposed<br><u>Changes</u> | 2014 Proposed<br><u>Budget</u> |
|-------------------------------------|---------------------------------|----------------------------|--------------------------------|
| <b>Tax Revenues</b>                 |                                 |                            |                                |
| County Property Tax                 | 40,965,476                      | 1,000,000                  | 41,965,476                     |
| Property Tax Adjustments            | (450,000)                       | 200,000                    | (250,000)                      |
| Delinquent Real Property Tax        | 15,000                          |                            | 15,000                         |
| Unpaid Personal Property Tax        | (10,000)                        |                            | (10,000)                       |
| Industrial Facility Tax             | 350,000                         |                            | 350,000                        |
| Trailer Fee Tax                     | 15,000                          |                            | 15,000                         |
| <b>Intergovernmental Transfers</b>  |                                 |                            |                                |
| State Revenue Sharing               | 4,867,967                       |                            | 4,867,967                      |
| Convention/Tourism Tax - Liquor     | 2,199,176                       | 291,912                    | 2,491,088                      |
| Court Equity Fund                   | 1,485,000                       |                            | 1,485,000                      |
| Use of Fund Balance                 | 4,079,445                       | (810,956)                  | 3,268,489                      |
| <b>Department Generated Revenue</b> |                                 |                            |                                |
| Animal Control                      | 778,564                         |                            | 778,564                        |
| Circuit Court - Family Division     | 1,065,165                       |                            | 1,065,165                      |
| Circuit Court - Friend of the Court | 580,750                         |                            | 580,750                        |
| Circuit Crt - General Trial         | 2,171,741                       | (90,000)                   | 2,081,741                      |
| Controller                          | 3,170                           |                            | 3,170                          |
| Cooperative Extension               | 2,500                           |                            | 2,500                          |
| County Clerk                        | 631,110                         |                            | 631,110                        |
| District Court                      | 2,702,571                       | (200,000)                  | 2,502,571                      |
| Drain Commissioner/Drain Tax        | 352,058                         |                            | 352,058                        |
| Economic Development                | 52,184                          |                            | 52,184                         |
| Elections                           | 65,550                          |                            | 65,550                         |
| Emergency Operations                | 115,582                         |                            | 115,582                        |



|                                    |                   |               |                   |
|------------------------------------|-------------------|---------------|-------------------|
| Equalization /Tax Mapping          | 10,100            |               | 10,100            |
| Facilities                         | 182,180           |               | 182,180           |
| Financial Services                 | 48,052            |               | 48,052            |
| Health Department                  | 120,000           |               | 120,000           |
| Human Resources                    | 80,822            |               | 80,822            |
| Probate Court                      | 277,178           |               | 277,178           |
| Prosecuting Attorney               | 605,983           |               | 605,983           |
| Register of Deeds                  | 2,036,729         | (150,000)     | 1,886,729         |
| Remonumentation Grant              | 107,551           |               | 107,551           |
| Sheriff                            | 6,602,013         | (200,000)     | 6,402,013         |
| Treasurer                          | 4,377,465         |               | 4,377,465         |
| Tri-County Regional Planning       | 62,976            |               | 62,976            |
| Veteran Affairs                    | 364,100           |               | 364,100           |
| <b>Total General Fund Revenues</b> | <b>76,913,158</b> | <b>40,956</b> | <b>76,954,114</b> |

#### GENERAL FUND EXPENDITURES

|                                     | 2014 Budget -<br><u>10/1/14</u> | Proposed<br><u>Changes</u> | 2014 Proposed<br><u>Budget</u> |
|-------------------------------------|---------------------------------|----------------------------|--------------------------------|
| Board of Commissioners              | 599,761                         |                            | 599,761                        |
| One-time Wage Supplement            | 83,950                          |                            | 83,950                         |
| Circuit Court - General Trial       | 8,066,541                       | 65,000                     | 8,131,541                      |
| District Court                      | 2,848,814                       |                            | 2,848,814                      |
| Circuit Court - Friend of the Court | 1,334,522                       |                            | 1,334,522                      |
| Jury Board                          | 1,146                           |                            | 1,146                          |
| Probate Court                       | 1,480,296                       |                            | 1,480,296                      |
| Circuit Court - Family Division     | 4,914,887                       |                            | 4,914,887                      |
| Jury Selection                      | 101,191                         |                            | 101,191                        |
| Elections                           | 360,915                         |                            | 360,915                        |
| Financial Services                  | 732,874                         |                            | 732,874                        |

|                              |            |           |            |
|------------------------------|------------|-----------|------------|
| County Attorney              | 416,352    |           | 416,352    |
| County Clerk                 | 615,681    |           | 615,681    |
| Controller                   | 811,056    |           | 811,056    |
| Equalization/Tax Services    | 681,655    |           | 681,655    |
| Human Resources              | 629,901    |           | 629,901    |
| Prosecuting Attorney         | 6,063,657  |           | 6,063,657  |
| Purchasing                   | 207,307    |           | 207,307    |
| Facilities                   | 1,941,685  |           | 1,941,685  |
| Register of Deeds            | 505,548    |           | 505,548    |
| Remonumentation Grant        | 107,551    |           | 107,551    |
| Treasurer                    | 548,408    |           | 548,408    |
| Drain Commissioner           | 907,336    |           | 907,336    |
| Economic Development         | 122,031    |           | 122,031    |
| Community Agencies           | 204,000    |           | 204,000    |
| Ingham Conservation District | 7,895      |           | 7,895      |
| Equal Opportunity Committee  | 500        |           | 500        |
| Women's Commission           | 500        |           | 500        |
| Historical Commission        | 500        |           | 500        |
| Tri-County Regional Planning | 113,682    |           | 113,682    |
| Jail Maintenance             | 217,750    |           | 217,750    |
| Sheriff                      | 19,127,881 | 300,000   | 19,427,881 |
| Tri-County Metro Squad       | 25,000     |           | 25,000     |
| Community Corrections        | 97,215     |           | 97,215     |
| Animal Control               | 1,487,493  |           | 1,487,493  |
| Homeland Sec./Emergency Ops. | 249,002    | 10,000    | 259,002    |
| Board of Public Works        | 300        |           | 300        |
| Drain Tax at Large           | 432,000    |           | 432,000    |
| Health Department            | 4,409,972  | (670,000) | 3,739,972  |

|  |                   |               |                   |
|--|-------------------|---------------|-------------------|
| Community Health Centers                             | 4,266,868         |               | 4,266,868         |
| Jail Medical   | 1,893,587         |               | 1,893,587         |
| Medical Examiner                                     | 336,155           |               | 336,155           |
| Substance Abuse                                      | 1,103,903         | 145,956       | 1,249,859         |
| Community Mental Health                              | 1,751,631         |               | 1,751,631         |
| Department of Human Services                         | 1,774,863         |               | 1,774,863         |
| Tri-County Aging                                     | 76,225            |               | 76,225            |
| Veterans Affairs                                     | 499,554           |               | 499,554           |
| Cooperative Extension                                | 474,127           |               | 474,127           |
| Library Legacy Costs                                 | 80,148            |               | 80,148            |
| Parks and Recreation                                 | 1,439,577         |               | 1,439,577         |
| Contingency Reserves                                 | 216,412           | (10,000)      | 206,412           |
| Legal Aid  | 20,000            |               | 20,000            |
| 2-1-1 Project  | 45,750            |               | 45,750            |
| Community Coalition for Youth                        | 27,000            |               | 27,000            |
| Capital Improvements                                 | 2,450,603         |               | 2,450,603         |
| Workers Comp Costs (to be spread across departments) | 0                 | 200,000       | 200,000           |
| <b>Total General Fund Expenditures</b>               | <b>76,913,158</b> | <b>40,956</b> | <b>76,954,114</b> |

### **General Fund Revenues**

|                        |   |
|------------------------|---|
| Circuit Court          | Decrease budget \$90,000 due to Court of Claims no longer falling under the Thirtieth Circuit Court's jurisdiction. |
| District Court         | Decrease revenue budget \$200,000 to reflect current projections.   |
| Register of Deeds      | Decrease revenue budget \$150,000 to reflect current projections.   |
| Current Year Prop. Tax | Increase budget \$1,000,000 due to unanticipated increase in 2014 taxable value.                                    |
| Prior Year Prop. Tax   | Increase budget \$200,000 due to a decrease in tax roll adjustments.  |

|                        |  |
|------------------------|--|
| Liquor Tax/Subs. Abuse | Increase liquor tax revenue projection \$291,912 per Michigan Department of Treasury estimate. Funds to be distributed 50% to substance abuse and 50% to the general fund. |
| Sheriff                | Decrease state prisoner housing revenue \$200,000 due to a decline in state prisoners being housed at the Jail.  |
| Use of Fund Balance    | Decrease budgeted use of fund balance \$810,956 due to a net decrease in expenses and a net increase in revenues.  |

**General Fund Expenditures**

|                         |   |
|-------------------------|---|
| Circuit Court           | Increase attorney fees budget \$65,000 to reflect increase in use of appointed attorneys.   |
| Sheriff                 | Increase corrections overtime \$300,000 due to increased use of overtime primarily due to position vacancies.   |
| Homeland Scrty/Em. Ops. | Increase budget \$10,000 for second year of participation in the U.S. Geological Survey Enhanced Flood Warning System.  |
| Health Department       | Decrease general fund appropriation \$670,000 to Health Fund due to projected revenue surplus (\$200,000), salary attrition (\$100,000), and various expenditure surpluses (\$370,000). |
| Substance Abuse         | Increase county's appropriation to substance abuse \$145,956. This is equal to 50% of the projected increase in liquor tax revenue.   |
| Contingency             | Decrease contingency \$10,000 for second year of participation in the U.S. Geological Survey Enhanced Flood Warning System.   |
| All Departments         | Increase workers compensation budgets \$200,000 due to increase in workers compensation claims.   |

**Non-General Fund Adjustments**

|                        |  |
|------------------------|--|
| Road Department (F201) | Transfer \$1,186,000 from asphalt and tack to the following areas; temporary salaries (\$20,000), overtime (\$163,000), salt (\$170,000), culverts (\$10,000), gravel/dust control (\$50,000), cold patch (\$23,000), Kinawa Road Project (\$250,000), and add \$500,000 to fund balance, to be used in 2015 budget. |
| Parks (F208)           | Transfer funds from permanent wages and fringes to equipment repair and maintenance. (\$7,919) Two employees are on leave without pay, requiring equipment to be sent out for repair in their absence.   |

|                                    |  |
|------------------------------------|--|
| Friend of the Court<br>(F215)      | Increase Access & Visitation Grant from \$4,750 to \$5,500 per Contract Amendment with State Court Administrative Office.  |
| Health Fund<br>(F221)              | Adjust budget to reflect current projections as follows; increase non-general fund revenue \$200,000, decrease wage and fringe costs \$100,000, decrease other expenses \$370,000, and decrease transfer in from general fund \$670,000.       |
| Public Improvements<br>(F245)      | Increase budget for replacement pump at Hawk Island (\$5,800). This was approved as an emergency purchase in April.  |
| Bldg Authority Operating<br>(F631) | Transfer funds from Human Services Parking Lot project budget to cover the cost of a water heater for Tri-County Office on Aging. (\$27,900) The water heater purchase was approved as an emergency purchase in July.                          |
| MIS<br>(F636)                      | Increase budget to purchase two laptops and monitors. (\$3,797)  |
| Mach./Equip. Revolving<br>(F664)   | Increase CIP upgrade funds to purchase the following replacement equipment: one CPU for Parks (\$724), two CPUs for the Treasurer's Office (\$1,447), one CPU and monitor for Animal Control (\$853) and one printer for Facilities (\$1,070). |

**2014 CONTINGENCY**

|   |                  |
|---|------------------|
| Adopted Contingency Amount                                      | \$350,000        |
| R14-039: District Court Enforcement/Court Officer Pilot Project | (25,406)         |
| R14-135: Probate Court Temporary Employee                       | (10,460)         |
| R14-163: 1 <sup>st</sup> Quarter Adjustment                     | (8,722)          |
| R14-274: Life O'Riley Former Resident Assistance                | (40,000)         |
| R14-338: Jail Audio System                                      | (24,000)         |
| R14-348: Bank Reconciliations                                   | (25,000)         |
| Proposed: 2014 3 <sup>rd</sup> Quarter Adjustment               | (10,000)         |
| <b>Current Contingency Amount</b>                               | <b>\$206,412</b> |

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION MAKING AN APPOINTMENT TO THE YOUTH COMMISSION**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Youth Commission has several vacancies; and

WHEREAS, the Human Services Committee interviewed those interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointments to the Youth Commission:

Samantha Bird, 2675 Maritime Drive, Lansing, 48911  
Hunter LaVigne, 2355 Kirkland Ridge Drive, Holt, 48842  
Jentre Powell, 4186 Woodworth, Holt, 48842,  
Cheyann Scutt, 3265 Woods Road, Leslie, 49251  
Lillian Speers, 1951 Elm Street, Holt, 48842

to terms expiring August 31, 2017

Beth Rosenbaum, 1919 Cromwell Street, Holt, 48842  
Branden Bolte, 6045 Winterset Drive, Lansing, 48911  
Yolanda Marti, 3735 Foxpointe, Lansing, 48911

to terms expiring August 31, 2016.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None **Absent:** Nolan **Approved 10/20/14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INTERGOVERNMENTAL TRANSFER OF INGHAM COUNTY FUNDS TO SUPPORT DSH PAYMENTS TO SPARROW HEALTH SYSTEM AND/OR MCLAREN GREATER LANSING**

**RESOLUTION # 14 -**

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, the Federal government has approved Michigan's Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which created an "Indigent Care Agreements Pool" for hospitals qualifying for Medicaid Disproportionate Share ("DSH") payments to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital has an Indigent Care Agreement with a local health care entity, such as Ingham Health Plan Corporation; and (b) the Indigent Care Agreement stipulates that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs; and

WHEREAS, Ingham Health Plan Corporation will enter into an Indigent Care Agreement with Sparrow Health System and/or McLaren Greater Lansing, requiring Ingham Health Plan Corporation to directly or indirectly operate a program of arranging and paying for health care to low-income individuals with special needs who are not covered under other public or private health care programs and who are unable to pay for such services; and

WHEREAS, both the Federal government and the State of Michigan participate in the financing of the Indigent Care Agreements Pool, with the Federal government matching the State's portion pursuant to the Federal medical assistance percentage formula; and

WHEREAS, certain intergovernmental transfers of public funds from Ingham County may be made to the State of Michigan to be used as the State's share in claiming the Federal match.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County Treasurer and the County Controller/Administrator to implement intergovernmental transfers of up to \$350,000 from the Health Care Services millage to the State of Michigan for the purpose of contributing to Disproportionate Share Hospital payments made through the Indigent Care Agreements Pool to Sparrow Health System and/or McLaren Greater Lansing.

BE IT FURTHER RESOLVED, that the intergovernmental transfers are authorized once the following conditions are in place:

- Sparrow Health System and/or McLaren Greater Lansing have signed Indigent Care Agreement(s) with the Ingham Health Plan Corporation for the time period of October 1, 2014 through September 30, 2015.



- The State has indicated via the Michigan Department of Community Health website or another mechanism that Sparrow Health System and/or McLaren Greater Lansing Center are eligible to receive Indigent Care Agreement-based DSH payments in the amount that would be supported by the Ingham County intergovernmental transfer.
- Funds shall be used for the purpose of providing access to basic health care services to Ingham County residents whose individual income is less than \$28,000, and who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance.
- Ingham Health Plan and Ingham County have signed an agreement that requires the Ingham Health Plan to submit data to Ingham County that includes, but is not limited to, Ingham Health Plan expenditures and enrollment for the prior quarter.

BE IT FURTHER RESOLVED, that this Resolution shall be effective October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, in the event sufficient Health Care Millage funds will not be available for the first quarterly transfer authorized by this resolution, the difference will be advanced from the General Fund and then reimbursed by the millage.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None **Absent:** Nolan **Approved 10/20/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 10/22/14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE DENTAL SERVICES AGREEMENTS  
WITH LICENSED DENTISTS FOR 2015**

**RESOLUTION # 14 -**

WHEREAS, Ingham County's Ingham Community Health Centers operates two dental health centers and uses a mix of employed and contracted dentists to provide dental services; and

WHEREAS, the Health Department's 2015 Budget includes \$161,773 for contractual dentists; and

WHEREAS, the Ingham Community Health Center Board of Directors supports dental services contracts with licensed dentists; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize dental services contracts with licensed dentists for the period of January 1, 2015 through December 31, 2015, at the rate of \$57.43 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes dental services contracts with licensed dentists for the period of January 1, 2015 through December 31, 2015.

BE IT FURTHER RESOLVED, that the dentists shall be paid at the rate of \$57.43 per hour, with total expenditures not to exceed \$161,773.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None **Absent:** Nolan **Approved 10/20/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE 2014 – 2015 SCHEDULE A ADDENDUM TO THE  
BLUE CROSS BLUE SHIELD ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES  
TO INGHAM COUNTY JAIL INMATES**

**RESOLUTION # 14 -**

WHEREAS, Ingham County and Blue Cross Blue Shield (BCBS) of Michigan entered into an agreement in 1996 wherein BCBS of Michigan would pay the claims of health care services provided to inmates of the Ingham County Jail; and

WHEREAS, that agreement is updated by executing a Schedule A attachment; and

WHEREAS, the current agreement was authorized in Resolution #13-454 for the period of December 1, 2013 through November 30, 2014; and

WHEREAS, BCBS of Michigan has proposed a 2014 – 2015 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, BCBS has removed the cap and floor for the Additional Administration Compensation fee as a percent of total paid claims in the 2014-2105 Schedule A Addendum; and

WHEREAS, there are no other changes to the proposed 2014 – 2015 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the 2014 - 2015 Schedule A Addendum to the BCBSM Administrative Services Agreement for inmates of the Ingham County Jail.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the attached Schedule A Addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan for paying claims for health care services provided to inmates of the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Schedule A Addendum shall be effective December 1, 2014 through November 30, 2015.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None    **Absent:** Nolan    **Approved 10/20/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None    **Absent:** None    **Approved 10/22/14**

SCHEDULE A - Renewal Term Dec 2014 to Nov 2015)  
Administrative Services Contract (ASC)

1. Group Name: Ingham County Inmates  
 2. Group Number/Cluster: 007004013  
 3. Contract Effective Date: December 1, 2007  
 4. ASC Funding Arrangement: Monthly Wire  
 5. Line(s) of Business:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Facility<br><input type="checkbox"/> Facility Foreign<br><input type="checkbox"/> Facility Domestic<br><input checked="" type="checkbox"/> Physician<br><input type="checkbox"/> Master Medical | <input checked="" type="checkbox"/> Prescription Drugs<br><input type="checkbox"/> Dental<br><input type="checkbox"/> Vision<br><input type="checkbox"/> Hearing |
|---|--|

\*Domestic Facility Code(s):

6. Administrative Fees:

|   | Percent of<br>Paid Claims | Monthly<br>Contracts |
|---|---------------------------|----------------------|
| A. Administrative Fee   | 11.00%                    | 575                  |
| B. Additional Agent Fee   |                           |                      |
| <b>TOTAL</b>  | <b>11.00%</b>             |                      |
| C. Additional Administrative Compensation:<br>Nine percent (9%) of the BCBSM discounts on Michigan hospital claims. |                           |                      |

7. Stop-loss Coverage(s):

- A. Stop-loss Coverage Purchased  
 Standard  Specific Only  
 Specific and Aggregate  Aggregate Only  
 None
- B. Coverage Lines of Business  
 Facility  Master Medical  
      Facility Foreign Payment  Prescription Drugs  
      Facility Domestic Charge  All Lines of Business (Aggregate Only)  
 Physician
- C. Attachment Point(s) (per contract)      Specific: N/A Aggregate: N/A

|                            | Cost Per<br>Contract | Monthly<br>Contracts | Monthly<br>Premium |
|----------------------------|----------------------|----------------------|--------------------|
| D. Total Stop-loss Premium | N/A                  | N/A                  | N/A                |

Blue Cross Blue Shield of Michigan is an independent licensee of the Blue Cross and Blue Shield Association.

Ingham County Inmates Group 007004013

8. Late Payment Charges/Interest:

- |   |     |
|---|-----|
| A. Weekly Late Payment Charge                         | 2%  |
| B. Yearly Statutory Interest Charge (Simple Interest) | 12% |
| C. Provider Contractual Interest                      |     |

- |                  |              |          |                     |
|------------------|--------------|----------|---------------------|
| 9 BCBSM Account: | 1840-09397-3 | Comerica | 0720-00096          |
|                  | Wire Number  | Bank     | American Bank Assoc |

10 In the event the Schedule A in the form as submitted to Group by BCBSM ("this Schedule A") is not

signed by Group and delivered to BCBSM on or before the 15th day after the Renewal Date, Group's administrative fee shall increase by \$2 per contract per month during the Term until the first day of the month following BCBSM's receipt of this Schedule A as signed by Group. Notwithstanding the foregoing, Group's total increase in its administrative fee shall not exceed \$10,000 per month.

- 11 BCBSM will charge an additional administrative fee of \$4.00 per contract per month if an ASC customer obtains stop-loss coverage from a third-party stop-loss vendor.
- 12 Your rate does not include taxes or assessments under consideration by federal and state governments that, if enacted, would be added to your bill.

BCBSM:

BY: \_\_\_\_\_  
(Signature)

NAME: \_\_\_\_\_  
(Print)

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
(Signature)

NAME: \_\_\_\_\_  
(Print)

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

THE GROUP:

BY: \_\_\_\_\_  
(Signature)

NAME: \_\_\_\_\_  
(Print)

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
(Signature)

NAME: \_\_\_\_\_  
(Print)

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Blue Cross Blue Shield of Michigan is an independent licensee of the Blue Cross and Blue Shield Association.

Ingham County Inmates

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN CONSUMERS  
FOR HEALTH CARE TO SERVE AS A LOCAL COMMUNITY NAVIGATOR FOR  
INGHAM COUNTY AND SURROUNDING COMMUNITIES**

**RESOLUTION # 14 -**

WHEREAS, Michigan Consumers for Healthcare (MCH) coalition has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions; and

WHEREAS, The coalition will be Michigan's only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard-to-reach populations everywhere; and

WHEREAS, In Resolution #13-456, an agreement was authorized between the Health Department and MCH for navigation services; and

WHEREAS, MCH would like to contract with the Health Department for the second year to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organization; and

WHEREAS, MCH will provide \$20,000 in compensation to the Health Department to support staff members to provide outreach, education, and enrollment both through the Marketplace and the Healthy Michigan program. Registration and Enrollment staff will be certified as Navigators and available to assist local consumers in understanding their enrollment options; and

WHEREAS, the Health Department will contract with Adams Outdoor Marketing Services for an amount up to \$5,000 for outdoor and print marketing; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with Michigan Consumers for Healthcare for the period of October 1, 2014 to September 30, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Consumers for Healthcare to provide the Health Department up to \$20,000 for Navigation Services in Ingham County.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2014 to September 30, 2015.

BE IT FURTHER RESOLVED, that a contract agreement is authorized with Adams Outdoor Marketing Services for an amount up to \$5,000 for outdoor and print marketing.

BE IT FURTHER RESOLVED, that these funds were not anticipated in the 2015 Budget and the Controller is authorized to adjust the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreements after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None **Absent:** Nolan **Approved 10/20/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**



Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPOINT DR. MICHAEL MARKEY, M.D., TO THE POSITION  
OF CHIEF MEDICAL EXAMINER FOR INGHAM COUNTY**

**RESOLUTION # 14 -**

WHEREAS, P.A. 1953, No. 181, requires that Michigan counties appoint a Medical Examiner who “. . . shall make investigations as to the cause and manner of death in cases of all persons who die suddenly, unexpectedly, violently, as a result of any suspicious circumstances, while imprisoned in a county or city jail, or persons without medical attendance 48 hours prior to the time of death; or as the result of an abortion . . .”; and

WHEREAS, the current medical examiner, Dr. Joyce deJong, has resigned her position as Chief Medical Examiner for Ingham County effective November 1, 2014; and

WHEREAS, a system for determining the cause and manner of death also requires professional forensic pathology services including staff to receive and follow up on death reports, physicians to provide medical oversight of the process, and pathologists to conduct autopsies, when necessary; and

WHEREAS, In Resolution #10-406, Ingham County entered into an agreement with Sparrow Hospital for Medical Examiner Services; and

WHEREAS, Dr. Michael Markey, M.D., currently serves as Medical Examiner for Eaton, Ionia, Isabella, Montcalm and Shiawassee Counties; and

WHEREAS, that Dr. Markey is a board-certified forensic pathologist licensed to practice medicine in the State of Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints Dr. Michael Markey, M.D. to the position of Chief Medical Examiner.

BE IT FURTHER RESOLVED, that the term of his appointment shall be for the period November 1, 2014 through February 28, 2015.

BE IT FURTHER RESOLVED, that all other terms and conditions in Medical Examiner Services Agreement with Sparrow Hospital for forensic pathology services remain unchanged.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None **Absent:** Nolan **Approved 10/20/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
LANSING-MASON AMBULANCE FOR MEDICAL EXAMINER TRANSPORTS**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Board of Commissioners has the responsibility to appoint the Ingham County Medical Examiner and support investigations as to the cause and manner of unexpected deaths; and

WHEREAS, these investigations often involve the transport of a body from the scene of death to the county morgue; and

WHEREAS, Ingham County has contracted with Lansing-Mason Ambulance Service for the past 14 years; and

WHEREAS, Ingham County Purchasing Department issued an RFP in 2009 for this service as requested by the Chief Medical Examiner; and

WHEREAS, the current agreement authorized in Resolution #09-232 expired on September 30, 2014; and

WHEREAS, the Health Officer recommends that Ingham County authorize an agreement with Lansing-Mason Ambulance Service for the period October 1, 2014 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement for the period October 1, 2014 through September 30, 2018 with the Lansing-Mason Ambulance Services, 4148 Legion Drive, Mason, Michigan 48854, for body transports authorized by the Medical Examiner's Office.

BE IT FURTHER RESOLVED, the compensation per body transport shall be set at:

2014-15 - \$85.00  
2015-16 - \$90.00  
2016-17 - \$95.00  
2017-18 - \$100.00

BE IT FURTHER RESOLVED, that the Board Chairperson be authorized to sign the agreement after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None **Absent:** Nolan **Approved 10/20/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 10/22/14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT AMENDMENTS TO  
THE INGHAM COMMUNITY HEALTH CENTER BOARD BYLAWS**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Health Department's Community Health Services operates a network of community health centers (Ingham Community Health Centers), which provides primary health care services to more than 20,000 medically underserved individuals annually; and

WHEREAS, the Health Department operates ten health centers that are designated through the Centers of Medicare and Medicaid Services as Federally Qualified Health Centers (FQHC); and

WHEREAS, Congress has enacted preferential payment policy for FQHCs that helps ensure adequate reimbursement for care provided to Medicare and Medicaid beneficiaries, thus allowing federal and other grant funds to be used to provide care to the uninsured; and

WHEREAS, the FQHC program as established through Section 330 of the Public Health Services Act requires a governing board with a majority of members who are patients of the health center; and

WHEREAS, the U.S. Department of Health and Human Services has provided guidance that this governance requirement can be filled by a public entity FQHC through a co-applicant Community Health Center Board and a Board of Commissioners; and

WHEREAS, the Community Health Center Board must have established Bylaws in order to ensure compliance with federal statute and programmatic requirements as stipulated by Section 330 of the Public Health Services Act; and

WHEREAS, the proposed amendments to the Bylaws have received legal review by a County Attorney; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Ingham Community Health Center Board's amended Bylaws as presented.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the Bylaws changes as developed by the Ingham Community Health Center Board of Directors.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None **Absent:** Nolan **Approved 10/20/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**

**September 23, 2014**

**INGHAM COMMUNITY HEALTH CENTER BOARD  
BYLAWS**

## **Ingham Community Health Center Board of Directors**

### **Article I – Name**

The name of this Board shall be the Ingham Community Health Center Board of Directors hereinafter “Community Health Center Board.”

### **Article II – Purpose**

The Community Health Center Board will assist the Ingham County Board of Commissioners, hereinafter “Board of Commissioners” and the Ingham County Health Department, hereinafter “Health Department,” a department of Ingham County pursuant to MCL 333.2413, to implement health services for Ingham County residents throughout a network of Community Health Centers operated by the Health Department. These services represent a significant effort by the County to assure that low-income Ingham County residents have adequate access to categorical public health programs and services, including family planning, sexually transmitted infection prevention, diagnosis, and treatment, breast and cervical cancer control, WIC, and immunizations. The Community Health Center Board, Board of Commissioners, and the Health Department shall be particularly committed to meeting the health care needs of at-risk populations, including women during the child-bearing years, children, minorities, and other underserved populations.

The Community Health Center Board shall participate in the planning of and serve as a co-applicant for a grant application to the U.S. Department of Health and Human Services, Health Resources and Services Administration, Federal Bureau of Primary Health Care, under Section 330 of the Public Health Services Act for operation of a Federally Qualified Health Center and for operation of a Federally Qualified Health Center Look-Alike Entity. The Community Health Center Board shall monitor the Health Department’s implementation of the grant.

### **Article III – Mission and Objectives**

#### **A. Mission**

Our mission is to attain the highest level of community wellness by empowering people to improve their health and well-being.

#### **B. Objectives**

1. To arrange for the provision of comprehensive primary care services to residents of the medically underserved areas of Ingham County, and surrounding areas.
2. To increase the accessibility of primary care services, inclusive of medical and dental (oral) services, to uninsured/underinsured population groups which experience a shortage of primary care.
3. To assure that the Community Health Centers provide high quality primary care services.
4. To develop an integrated primary care program with other community health resources, including ongoing public health services.
5. To support the Ingham County objective of assuring that all County residents have access to an organized system of health care.
6. To support Ingham County in its efforts to make categorical public health services (such as family planning, sexually transmitted infection prevention, diagnosis, and treatment, breast and cervical cancer control, WIC, and immunizations) available to the general population and especially to at-risk populations, including women in childbearing years, children, minorities, and other underserved populations.

### **Article IV – Authority of Board of Commissioners**

The Board of Commissioners is elected and operates under provisions of Article VII of the 1963 Michigan Constitution and Public Act 156 of 1851, MCL 46.1 et. seq. The Board of Commissioners has the responsibility

to represent the County and for the care and management of the business of the County. MCL 46.11. The Board of Commissioners has the authority to establish rules and regulations in reference to the management of the interest and business concerns of the County as the Community Health Center Board considers necessary and proper in all matters not especially provided for by law. MCL 46.11(m). Pursuant to the statute, the Board of Commissioners is required to provide for a County Health Department to serve the needs of the community. MCL 333.2413.

The Board of Commissioners, acting on behalf of Ingham County, shall serve as the public entity applicant, together with the Community Health Center Board as co-applicant, for grants under Section 330 of the Public Health Services Act.

## **Article V – Size and Composition**

### **A. Size**

The Community Health Center Board shall consist of no less than thirteen (13) and no more than seventeen (17) members to maintain appropriate representation for the complexity of the Community Health Centers.

### **B. Composition**

1. A majority of the Community Health Center Board members shall be individuals who are or will be served by the Community Health Centers and who, as a group, represent the individuals being served or to be served in terms of demographic factors, such as race, ethnicity and gender, and geographic factors.
2. No more than one-half of the remaining members of the Community Health Center Board shall be individuals who derive more than ten percent (10%) of their annual income from the health care industry.
3. The remaining Community Health Center Board members shall be representatives of the community in which the catchment area is located and shall be selected for their expertise in community affairs, local government, finance and banking, legal affairs, trade unions, and other commercial and industrial concerns or social service agencies within the community. Geographic factors also to be considered.
4. No less than one (1), but no more than two (2), Community Health Center Board members shall be Board of Commissioners' members.
5. No Community Health Center Board member shall be an employee of the Community Health Center or the spouse, child, parent, brother or sister by blood or marriage of such an employee.
6. Conflicts of interest, as defined by Michigan law, or the appearance of conflicts of interest, shall be prohibited and shall be reviewed annually.
7. The Executive Director shall provide logistical and managerial assistance to the Community Health Center Board.

## **Article VI – Membership and Terms of Office**

### **A. Community Health Center Board Appointments**

On an as-needed basis, the Community Health Center Board shall recommend nominations for each vacant seat on the Community Health Center board for consideration and appointment. The Community Health Center Board shall solicit nominations from the community serviced by the Community Health Centers, community organizations, and health organizations. The Board of Commissioners shall make appointments from the slate of nominees recommended by the Community Health Center Board. The Community Health Center Board and the Board of Commissioners will use their best efforts to maintain the same ratio of consumer members, provider members, and consumers-at-large as set out in Article V above.

## **B. Terms of Office**

Members shall be appointed for terms of two (2) years and shall serve until his/her successor is appointed and qualified. Members will serve no more than three (3) consecutive full terms of office.

## **C. Removal**

Any member of the Community Health Center Board may be removed for just cause upon 2/3 vote of the Community Health Center Board after notice and an opportunity to be heard. Just cause includes but is not limited to unexcused absence from three consecutive Community Health Center Board meetings, or the failure to attend 75% of the regular meetings in any calendar year. An unexcused absence is defined as an absence of which designated staff was not notified in advance of the meeting.

## **D. Vacancies and Resignations**

Any vacancies occurring on the Community Health Center Board shall be filled in the same manner as Community Health Center Board appointments are made. In the process of filling vacancies, the Community Health Board shall maintain the Community Health Center Board's composition of consumer members, provider members, and consumers-at-large and maintain the minimum number of members requirement. Any Community Health Center Board member appointed to fill a vacancy shall be appointed for the unexpired term of his/her predecessor in office.

All resignations must be submitted to the Community Health Center Board Chairperson thirty (30) days prior to the effective date, if possible, in accordance with the established Submission of Resignation policy set forth by the Community Health Center Board.

## **E. Composition**

Members of the Community Health Center Board shall serve without compensation for membership. Members will be provided with a gas or bus card of a designated amount to cover transportation to and from monthly committee and monthly Community Health Center Board meetings. Requirements to receive this transportation assistance will follow the established Expense Reimbursement policy. Members may be reimbursed for reasonable expenses, such as transportation or parking for attendance at trainings, actually incurred related to their service on the Community Health Center Board. Authorization is required before expenses are incurred.

## **Article VII – Meetings and Voting**

### **A. Annual Meeting**

The annual meeting of the Community Health Center Board shall be held in October at a place to be decided by the Community Health Center Board.

### **B. Regular and Special Meetings**

Regular meetings of the Community Health Center Board shall be held monthly at a time and place to be decided by the Community Health Center Board. All regular meetings of the Community Health Center Board shall be conducted according to the Michigan Open Meetings Act (P.A. 267 of 1976.) The agenda of each meeting will be distributed to the members no later than two (2) business days prior to each meeting. The agenda may be modified by a majority vote of the members present at the meeting.

Special meetings may be called by the Chairperson or by four (4) members of the Community Health Center Board, at such a time and place as may be deemed necessary. All special meetings shall be conducted in accordance with the Michigan Open Meetings Act (P.A. 267 of 1976.)

### **C. Notice of Special Meetings**

Community Health Center Board members shall be notified of the time, place, and purpose of all special meetings of the Community Health Center Board at least two (2) days prior by facsimile, correspondence or hand delivery in person. Notices of special meetings of the Community Health Center Board shall specify the business to be transacted at the special meeting and no other business except that specified shall be considered at the special meeting.

### **D. Quorum**

A majority (51%) of the Community Health Center Board members appointed and serving shall constitute a quorum for the transaction of business. Committee meetings shall hold different requirements as actions are recommendations to the full Community Health Center Board as set forth in the Guidelines for Ingham County Advisory Boards and Commissions.

### **E. Voting**

All questions shall be decided by majority vote of the Community Health Center Board members present and voting except as may be provided by statute or these Bylaws.

## **Article VIII – Officers and Staff Assistance**

### **A. Officers**

The officers of the Community Health Center Board shall be the Chairperson, Vice-Chairperson, and Secretary.

### **B. Election and Terms of Office**

The officers shall be elected by the Community Health Center Board during the annual meeting and shall take office immediately thereafter. Terms of office shall be for one (1) year or until their successors are elected. Officers shall be elected at the first meeting of the Community Health Center Board and shall serve until the first annual meeting thereafter.

### **C. Removal**

Any officer elected by the Community Health Center Board may be removed by the Community Health Center Board with two-thirds majority vote after notice and an opportunity to be heard.

### **D. Vacancy**

The unexpired term of an officer not completing his or her term shall be filled by a majority vote of the Community Health Center Board at the next regular meeting after the vacancy or at a special meeting called for that purpose. A majority vote of the total Community Health Center Board membership shall be necessary to elect an officer.

### **E. Chairperson**

The Chairperson shall be elected by a majority of the Community Health Center Board membership and shall preside at all meetings of the Community Health Center Board.

### **F. Vice-Chairperson**

The Vice-Chairperson shall perform the duties of the Chairperson in the absence of the Chairperson and shall perform such other duties as from time to time may be assigned by the Community Health Center Board.



### **G. Secretary**

The Secretary shall keep the minutes of all meetings of the Community Health Center Board. The Secretary shall give notices of all meetings of the Community Health Center Board in accordance with the provisions of these Bylaws or as required by statute or resolution. The Secretary shall perform other duties as assigned by the Community Health Center Board.

### **H. Executive Director**

The Executive Director shall be primarily responsible for the management and operation of the Community Health Centers. The Community Health Center Board shall have the authority to suspend, remove, appoint, and/or reappoint a person to the position of Executive Director with concurrence of the Ingham County Health Officer in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Community Health Center Board, upon committee recommendation, shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Federal Bureau of Primary Health Care Program expectations and Ingham County personnel policies.

### **I. Staff Assistance**

The Executive Director shall ensure that secretarial assistance for purposes of recording, distributing, and storing minutes in accordance with the Meeting Minutes Guideline policy is provided. Also, Community Health Center or Ingham County staff assistance, if appropriate, shall be provided to the Community Health Center Board and committee meetings and to the Chairperson in the performance of his/her Community Health Center Board authorized duties, as reasonably requested.

## **Article IX – Committees**

### **A. Ad-Hoc Committees**

The Community Health Center Board may establish ad-hoc committees as it deems necessary to carry out the purpose and objectives of the Community Health Center. The Chairperson, with the consent of a majority of Community Health Center Board members, shall assign Community Health Center Board members to these committees. Non-Community Health Center Board members may also serve on ad-hoc committees. Ad-hoc committees shall be advisory in nature. An annual ad-hoc committee may be established for the purpose of the annual Executive Director evaluation.

### **B. Standing Committees**

The Chairperson of the Community Health Center Board shall, from among Community Health Center Board members, assign with the concurrence of a majority of Community Health Center Board members, the following standing committees:

1. A Finance Committee, composed of no less than four (4) and no more than 49% of all Community Health Center Board members, shall develop the recommended Community Health Center network budget. The budget must be jointly approved by the Community Health Center Board and the Board of Commissioners. The Community Health Center Board in collaboration with the Board of Commissioners must approve any major change in the budget.
2. A Planning and Development Committee, composed of no less than four (4) and no more than 49% of all Community Health Center Board members, shall be responsible for developing the goals and objectives of the Community Health Center network, for monitoring and evaluating their implementation and process, and for reviewing the Community Health Center Board's Bylaws. Additionally, this committee will monitor local, state, and federal issues regularly informing the

Community Health Center Board of these issues. An annual Community Health Center Board work plan will be established, reviewed, and modified as needed annually.

3. A Quality and Access Committee, composed of no less than four (4) and no more than 49% of all Community Health Center Board members, shall be responsible for establishing all Community Health Center policies and procedures, except for personnel and fiscal policies and procedures (retained by the Board of Commissioners.) This committee recommends the approval of the annual quality assurance/quality improvement plan to the full Community Health Center Board, and monitors the plan's implementation and results.
4. A Membership and Advocacy Committee, composed of no less than four (4) and no more than 49% of all Community Health Center Board members, shall be responsible for the recruitment of new Community Health Center Board members in accordance with established Community Health Center Board policies. This committee shall also be responsible for the training and orientation of new Community Health Center Board members. This committee shall also be assigned with preparing a roster of nominees for election of officers at the annual meeting.

The functions of the standing committees are advisory in nature. Any action or decision must be approved by the Community Health Center Board. No committee or individual member may decide any matter or action without specific Community Health Center Board approval. The Executive Director, or designee, shall be a non-voting member of all committees. In accordance with program requirements, committees shall meet as needed to accomplish monthly guidelines as presented in the annual work plan.

### **C. General Committee Procedures**

1. *Term:* Each standing committee shall be appointed at the annual meeting of the Community Health Center Board and shall serve for one year. Committee chairpersons shall also serve for one year. Committee reassignments may be completed as necessary throughout the term.
2. *Meeting Procedure:* Every meeting of a standing committee of the Community Health Center Board shall be called by its Chairperson or by a majority (51% or more) of committee members. At the first meeting of a standing committee, a regular meeting schedule shall be established. In the event that a special meeting is necessary, committee members shall be notified of the time, place, and purpose of the special committee meeting at least two (2) business days prior by facsimile, correspondence or hand delivery in person. A quorum for the conduct of committee business shall require the presence of a majority of committee members. All committee meetings of the Community Health Center Board shall be conducted in accordance with the Michigan Open Meetings Act (P.A. 267 of 1976.)
3. *Membership:* Only Community Health Center Board members may be assigned to standing committees of the Community Health Center Board. The Community Health Center Board may request that non-Community Health Center Board members attend Community Health Center Board meetings to provide assistance or information.
4. *Voting:* When a committee meets and votes on an issue, only members of that committee may vote. Community Health Center Board members who are present and who are not members of the committee may not vote. Community health Center Board committees are advisory in nature and all actions shall be forwarded for review and action to the full Community Health Center Board.

## **Article X – Responsibilities of the Community Health Center Board**

### **A. Personnel Policies and Procedures**

The Community Health Center Board, through its Cooperative Operational Agreement, shall be bound by the Ingham County personnel policies and procedures, including all collective bargaining agreements negotiated between Ingham County and the legal representatives of employees. These agreements and policies include selection and dismissal procedures, performance appraisal procedures, salary and

benefit scales, employee grievance procedures, and equal opportunity and non-discrimination practices as established by the Board of Commissioners.

## **B. Executive Director**

The Community Health Center Board shall have the authority to suspend, remove, appoint, and/or reappoint a person to the position of Executive Director with concurrence of the Ingham County Health Officer in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Executive Director shall be an employee of Ingham County.

The Community Health Center Board, upon committee recommendation, shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Federal Bureau of Primary Health Care Program expectations and Ingham County personnel policies.

## **C. Financial Management**

The Community Health Center Board shall annually review the budget prepared by the Health Department for the operation of the Community Health Centers, after review and recommendation by the Community Health Center Board Finance Committee. The Community Health Center Board shall advise the Board of Commissioners regarding this budget. The Community Health Center Board shall review and approve the annual Section 330 grant budget and recommend this budget to the Board of Commissioners after review and recommendation by the Community Health Center Finance Committee, at the time set forth in Article IX B.1. The Community Health Center Board and the Board of Commissioners shall jointly approve the annual Section 330 grant budget submitted to the Federal Bureau of Primary Health Care. The Community Health Center Board shall review and approve any budget requirements to maintain the Federally Qualified Health Center Look-Alike status and recommend such budget to the Board of Commissioners, after review and recommendation by the Community Health Center Board Finance Committee.

The Community Health Center Board shall review management reports to support the Health Department and the Board of Commissioners in the operation of the Community Health Centers. The Community Health Center Board shall provide assurance to the Federal Bureau of Primary Care that the Community Health Centers shall operate within the adopted budget. As set forth in Michigan law, the Community Health Center Board shall recommend to the Board of Commissioners a fee schedule for the services provided through the Community Health Centers and shall recommend to the Board of Commissioners policies for discounting fees (i.e. sliding fee scale) based on patient/family income.

Audits, as required by law for the 330 grant agreement and for Federally Qualified Health Center Look-Alike entities, shall be performed by an independent auditor. The audits may be performed in conjunction with other Ingham County audits.

## **D. Evaluate Community Health Center Activities**

The Community Health Center Board shall evaluate utilization patterns, productivity, patient satisfaction, achievement of project objectives of the Community Health Centers, and shall review patient complaints.

## **E. Compliance with Laws**

The Community Health Center Board shall assure that the Community Health Centers are operated in compliance with applicable Federal, State, and local laws and regulations.

**F. Health Care Policy**

The Community Health Center Board shall work with the Board of Commissioners to establish policies for health care delivery, including those dealing with the scope, availability and types of services, location and hours of services, and quality of care audit procedures. The recommended policies will assist the Health Department and the Board of Commissioners to implement the objectives set out in Article III of these Bylaws.

**G. Grants**

The Community Health Center Board shall work with the Health Department and the Board of Commissioners to identify and make application for grant opportunities.

**H. Administrative Assistance**

The Executive Director shall provide the administrative assistance necessary to fulfill the Community Health Center Board’s responsibilities.

**I. Conflict of Interest**

No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by Federal funds, if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee officer or agent or any member of his or her immediate family, his or her partner of an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the firm selected for an award. The officers, employees, and agents or the recipient shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to sub-agreements. However, recipients may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct shall provide for disciplinary actions to be applied for violations of such standards by officers, employers or agents of the recipients.

**Article XI – Fiscal Year**

The fiscal year of the Community Health Center Board shall be from October 1 through September 30

**Article XII - Order of Business**

The order of business of the Community Health Center Board at its regular and annual meetings, unless changed by a majority vote of its members, shall be as follows:

Regular Meeting:

- I. Call to order and roll call
- II. Approval of agenda
- III. Public comment
- IV. Consent agenda
  - Minutes
  - Committee action items
  - Written reports
    - Executive Director
    - Medical Director
    - Dental Director
- V. Old business
- VI. New business

- VII. Public comment
- VIII. Adjournment

Annual Meeting:

- I. Call to order and roll call
- II. Approval of agenda
- III. Public comment
- IV. Consent agenda
  - Minutes
  - Committee action items
  - Written reports
    - Executive Director
    - Medical Director
    - Dental Director
- V. Chairpersons annual report
- VI. Election of Community health Center Board Officers
- VII. Old business
- VIII. New business
- IX. Public comment
- X. Adjournment

**Article XIII – Amendments**

These Bylaws may be amended at a regular meeting of the Community Health Center Board by a two-thirds (2/3) vote of the entire membership of the Community Health Center Board, only after the proposed change has been presented and discussed at a previous regular meeting. Amendments to the Bylaws do not become effective until ratified by the Board of Commissioners, and signed and dated by the Community Health Center Board Chairperson, Executive Director for the Ingham Community Health Centers, and the Board of Commissioners’ Chairperson.

**Article XIV – Proxy**

An absent Community Health Center Board member shall not be allowed to vote by proxy.

**Article XV – Parliamentary Authority**

The Parliamentary Authority of the Community Health Center Board shall be the *Mason’s Manual of Legislative Procedure*.

**Conclusion**

To the extent that any of the Community Health Center Board Bylaws are contrary to the statutory requirements or Board of Commissioner’s authorization, they shall be of no force or effect.

\_\_\_\_\_

Community Health Center Board Chairperson

\_\_\_\_\_

Date

\_\_\_\_\_

Ingham County Board of Commissioner’s Chairperson

\_\_\_\_\_

Date

\_\_\_\_\_

Executive Director of Ingham Community Health Centers

\_\_\_\_\_

Date

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #5  
TO THE 2013-2014 COMPREHENSIVE AGREEMENT WITH  
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

**RESOLUTION # 14 -**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2013-2014 Agreement authorized in Resolution #13-384, Amendment #1 in Resolution #14-058, Amendment #2 in Resolution #14-225; and Amendments #3 & #4 in Resolution #14-268; and

WHEREAS, the MDCH has proposed Amendment # 5 to the current agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #5 to the 2013-2014 Comprehensive Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from \$5,264,540 to \$5,341,240, an increase of \$76,700.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

TB Control - an increase of \$1,700 to \$27,968

Breast & Cervical Cancer Control Program (BCCCP) - an increase of \$75,000 to \$346,600

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to submit Amendment #5 of the 2013-2014 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2014 Budget in order to implement this resolution.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers

**Nays:** None    **Absent:** Nolan    **Approved 10/20/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None    **Absent:** None    **Approved 10/22/14**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A 2014-2015 AGREEMENT WITH  
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR  
THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER  
THE COMPREHENSIVE AGREEMENT**

**RESOLUTION # 14 -**

WHEREAS, the responsibility for protecting the public health is a shared responsibility between the State and county governments in Michigan; and

WHEREAS, the Michigan Department of Community Health and Ingham County have historically entered into contracts to clarify the role and responsibility of each party in protecting the public's health; and

WHEREAS, the Michigan Department of Community Health is in the process of establishing tentative grant funding levels for 2014-2015; and

WHEREAS, the Michigan Department of Community Health has proposed a 2014-2015 Agreement for the delivery of public health services under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relationships; and

WHEREAS, the Health Officer recommends that the 2014-2015 Comprehensive Agreement be authorized and executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2014-2015 Agreement with the Michigan Department of Community Health for the delivery of public health services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the Agreement shall be October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the scope of services included in this Agreement shall include Essential Local Public Health Services, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that approximately \$4.7 million of state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County's contribution to expenditures associated with the Agreement and budget shall not exceed levels appropriated in the County's 2015 Budget for these purposes.



BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontracts for the period October 1, 2014 through September 30, 2015 with specialty physicians, laboratories, and health care institutions and other service providers necessary to implement the Breast and Cervical Cancer Control Program in Clinton, Gratiot, Ingham, Ionia, Jackson, Livingston and Washtenaw Counties, which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract for the period October 1, 2014 through September 30, 2015 with the Nurse Family Partnership Program to provide technical support, training and materials specific to the Nurse Family Partnership model which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract agreement with the Ingham Health Plan Corporation to be the Maternal Infant Early Childhood Home Visiting (MIECHV) HUB for Ingham County, in the amount of \$50,000 for the period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that service contracts are authorized with the providers named below to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medicaid Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision of Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County and Medicaid Administration (Federal Share). The braided service contracts shall be authorized up to the amounts identified below for the period October 1, 2014 through September 30, 2015:

- Allen Neighborhood Center \$115,487
- NorthWest Initiative \$115,487
- Carefree Medical Clinic \$10,800
- Capital Area Community Services \$4,000
- South Side Community Coalition \$103,086
- Child Abuse Prevention Services \$52,250
- Catholic Charities St. Vincent Home \$128,250
- Cristo Rey \$61,750
- Family and Community Development Services \$126,190
- Greater Lansing African American Health Institute \$77,904

BE IT FURTHER RESOLVED, that the Health Officer, Linda Vail, MPA, is authorized to submit the 2014-2015 Comprehensive Agreement grant documents electronically through the Mi-E Grants system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2015 Budget as necessary upon its adoption in order to implement this Resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts and lease agreements associated with the Comprehensive Agreement after review by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None **Absent:** Nolan **Approved 10/20/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 10/22/14**

Introduced by the Law & Courts and Human Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING AND SUPPORTING  
THE VETERANS HISTORY PROJECT**

**RESOLUTION # 14 -**

WHEREAS, the Veterans History Project (VHP) of the Library of Congress American Folklife Center is primarily an oral history program that collects and preserves the firsthand interviews of America's wartime veterans; and

WHEREAS, members of the Michigan Association of Professional Court Reporters have offered their services in transcribing the interviews of veterans for the Veterans History Project; and

WHEREAS, Melinda Dexter, an officer of the Michigan Association of Professional Court Reporters and court reporter for the Ingham County Circuit Court, presented a proposal to Ingham County Circuit Court Administration to host a Veterans History Project at the Ingham County Veterans Memorial Courthouse; and

WHEREAS, representatives of the Michigan Association of Professional Court Reporters, Ingham County Department of Veterans Affairs, and Ingham County Circuit Court have met and planned a Veterans History Project event to be held at the Veterans Memorial Courthouse on November 7, 2014; and

WHEREAS, the event will begin with a presentation and reception honoring the veterans and will be followed by the interviews and the capturing of the veterans stories through professional court reporter transcription; and

WHEREAS, it is important to acknowledge and honor the brave service of our country's veterans by preserving the stories of their wartime experiences.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes and supports the importance of Veterans History Project in preserving our veterans' stories by granting authorization to host the November 7, 2014, event to be held at the Veterans Memorial Courthouse.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville  
**Nays:** None **Absent:** Crenshaw, Schafer **Approved 10/16/14**

**HUMAN SERVICES: Yeas:** Tennis, Holman, McGrain, Hope, Anthony, Vickers  
**Nays:** None **Absent:** Nolan **Approved 10/20/14**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING CONNIE COPELAND  
OF THE 30TH CIRCUIT COURT CLERK'S OFFICE**

**RESOLUTION # 14 -**

WHEREAS, Connie Copeland has served Ingham County and its residents as a Deputy Juvenile Register III in the 30th Circuit Court Clerk's Office for 37 years; and

WHEREAS, throughout her career, Connie Copeland has been a dedicated employee and well respected by the Court, judges, attorneys, litigants and their families, and most of all, her peers; and

WHEREAS, during her career Connie Copeland moved the lives of countless juveniles forward with her tireless dedication to her work; and

WHEREAS, during her career Connie Copeland maintained the professional atmosphere of the 30th Circuit Court Clerk's Office while simultaneously keeping that same atmosphere light and jovial; and

WHEREAS, during her career, Connie Copeland supplied an irreplaceable wealth of institutional knowledge that has helped guide the 30th Circuit Court Clerk's Office over her years of service; and

WHEREAS, during her career Connie Copeland showed a dedication that was unmatched over her years of service; and

WHEREAS, after 37 years of dedicated service to Ingham County and its residents Connie Copeland is retiring on November 6, 2014.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby honors Connie Copeland for her years of dedicated service to Ingham County and its residents and wishes her continued success in all of her future endeavors.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville  
**Nays:** None    **Absent:** Crenshaw, Schafer    **Approved 10/16/14**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A TRANSFER FROM THE GENERAL FUND TO THE  
JUVENILE JUSTICE MILLAGE FUND TO ACCURATELY REFLECT  
REVENUE OFFSETTING CHILD CARE FUND EXPENSES**

**RESOLUTION # 14 -**

WHEREAS, within the Child Care Fund, some expenses, primarily placement costs, are offset by reimbursements from parents, the Friend of the Court, governmental benefits, as well as collections fees; and

WHEREAS, once these revenues are deducted from the Child Care Fund, remaining costs are allocated 50% between the State of Michigan and the county's local match; and

WHEREAS, since passage of the juvenile justice millage, the local match for placements has been provided primarily by millage funds; and

WHEREAS, accounting within the Child Care Fund was not changed to reflect this shift in matching funds when the millage passed, resulting in these reimbursements being credited against general fund match; and

WHEREAS, this discrepancy has been corrected beginning with the 2014 budget through a change in revenue accounts; and

WHEREAS, going back to collections beginning with budget year 2012 (the most recent renewal of the millage), this would have resulted in an additional transfer of \$110,157 from the general fund, thereby leaving an additional \$110,157 within the juvenile justice millage fund.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a transfer of \$110,157 from the unreserved fund balance in the general fund to the juvenile justice millage fund.

BE IT FURTHER RESOLVED, that the Controller's Office is authorized to make any necessary budget adjustments consistent with this resolution.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville

**Nays:** None **Absent:** Crenshaw, Schafer **Approved 10/16/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None **Absent:** None **Approved 10/22/14**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PURCHASE RADIOS AND AN INTERACTIVE SMARTBOARD FOR THE  
EMERGENCY OPERATIONS CENTER OF INGHAM COUNTY**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has previously applied for and approved to receive pass through grant funds from the FY2013 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the following technology requests have been submitted and approved by the Michigan State Police Emergency Management and Homeland Security Division; and

WHEREAS, the purchase of this technology equipment will enhance the operational efficiency and capabilities of the Ingham County Emergency Operations Center.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the purchase of the following technology equipment using Homeland Security grant funding:

- Two (2) Portable Radios for Emergency Operations Center Staff - \$3,917.29
- Interactive Smartboard for the Emergency Operations Center - \$7,289.00

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary subcontract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville

**Nays:** None    **Absent:** Crenshaw, Schafer    **Approved 10/16/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None    **Absent:** None    **Approved 10/22/14**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A CONTRACT WITH THE STATE OF MICHIGAN MAKING  
INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY  
REGION 1 AND ACCEPTING THE FY2014 HOMELAND SECURITY GRANT PROGRAM FUNDS**

**RESOLUTION # 14 -**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2014 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is \$53,267 from the State Homeland Security Program (SHSP) and \$17,755 from the Law Enforcement Terrorism Prevention Program (LETPP) for a total of \$71,022; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, there are a number of projects benefiting Ingham County agencies presently approved or pending approval by the State of Michigan; and

WHEREAS, the total grant award for Michigan Homeland Security Region 1 for FY2014 is \$1,003,010; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan to be the fiduciary agent for the FY2014 Department of Homeland Security - Homeland Security Grant Program and the acceptance \$1,003,010 for the time period of September 1, 2014 to May 31, 2016.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville  
**Nays:** None    **Absent:** Crenshaw, Schafer    **Approved 10/16/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None    **Absent:** None    **Approved 10/22/14**



Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT  
TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S STATE COURT  
ADMINISTRATIVE OFFICE-MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP)  
AND ENTER INTO SUBCONTRACTS**

**RESOLUTION # 14 -**

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, capacity of the program has grown past its original stated capacity of 70 offenders; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of Sobriety Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrators Office grant including the SCAO-MDCGP grant in the amount of \$135,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for their generous donation to the 55th District Court Sobriety Court Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$272,348 to include SCAO-MDCGP grant funds in the amount of \$135,000, Ingham County in-kind matching funds of \$137,123 with no local hard cash matching funds, and \$225 from the Ingham County Sobriety Court Foundation, all of which are required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, grant-funded Sobriety Court Program direct service subcontracts are authorized for the following services in the following amounts:

- Substance Abuse Testing – Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$12,288

- Cognitive Consultants – not to exceed \$74,355

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2014 and 2015 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville

**Nays:** None    **Absent:** Crenshaw, Schafer    **Approved 10/16/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers

**Nays:** None    **Absent:** None    **Approved 10/22/14**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE-MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION, AND ENTER INTO SUBCONTRACTS**

**RESOLUTION # 14 -**

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55<sup>th</sup> District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety, and more efficient public sector spending; and

WHEREAS, the 55<sup>th</sup> District Court and CMH-CEI have received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of \$275,000 to implement a Mental Health Court at the 55<sup>th</sup> District Court; and

WHEREAS, implementation of the Mental Health Court will require hiring an additional probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Mental Health Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract with the State Court Administrative Office - Michigan Mental Health Court Grant Program for a total budget not to exceed \$341,379.75 to include SCAO/MMHCGP grant funds in the amount of \$275,000, Ingham County in-kind matching funds not to exceed \$66,379.75 with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties in-kind matching funds not to exceed \$25,464 for the time period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE grant-funded Probation Officer, an ICEA Court Professional, Grade 7, contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, grant funded Mental Health Court program direct service subcontracts are authorized for the following services in the following amounts:

- Substance Abuse Testing – Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$21,876.31
- Mental Health Services– Community Mental Health Authority of Clinton, Eaton, and Ingham Counties: not to exceed \$183,149

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2014 and 2015 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville  
**Nays:** None    **Absent:** Crenshaw, Schafer    **Approved 10/16/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None    **Absent:** None    **Approved 10/22/14**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A PURCHASE ORDER TO MYERS PLUMBING & HEATING, INC.  
TO INSTALL AN AIR CONDITIONING UNIT IN THE SHERIFF'S OFFICE COMMAND  
CONFERENCE ROOM**

**RESOLUTION # 14 -**

WHEREAS, the Sheriff's Office command conference room does not currently have an air conditioning unit;  
and

WHEREAS, working conditions are not always favorable when meetings are held in the conference room and  
there is no cool, circulating air; and

WHEREAS, Myers Plumbing and Heating, Inc., who submitted the lowest quote, was chosen and have the  
recommendation of the Facilities Department; and

WHEREAS, the Facilities Department is confident that Myers Plumbing and Heating, Inc. will provide the  
quality of service needed to complete this project successfully; and

WHEREAS, the funds for this project are available within CIP Line Item 245-31199-976000-4FC06 which has  
a balance of \$12,000.00 for Sheriff's Office air conditioner replacement.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a purchase  
order to Myers Plumbing & Heating, Inc. of 16825 Industrial Parkway Lansing, Michigan 48906, to provide  
materials and labor to install an air conditioning unit in the Sheriff's Office command conference room for a not  
to exceed cost of \$5,365.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson  
to sign any necessary documents that are consistent with this resolution and approved as to form by the County  
Attorney.

**LAW & COURTS: Yeas:** Bahar-Cook, Hope, Celentino, Tsernoglou, Maiville  
**Nays:** None **Absent:** Crenshaw, Schafer **Approved 10/16/14**

**FINANCE: Yeas:** Koenig, Anthony, Tennis, McGrain, Bahar-Cook, Schafer, Vickers  
**Nays:** None **Absent:** None **Approved 10/22/14**