

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **OCTOBER 25, 2016**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM THE CITY OF EAST LANSING REGARDING A PUBLIC HEARING TO CONSIDER P.A. 328 PERSONAL PROPERTY TAX ABATEMENT – **PATRIOT SOLAR GARDEN** EAST LANSING, LLC.
 2. A LETTER FROM THE CITY OF LANSING REGARDING A PUBLIC HEARING FOR THE ESTABLISHMENT OF AN OBSOLETE PROPERTY REHABILITATION DISTRICT FOR PROPERTY LOCATED AT **221 WEST SAGINAW STREET**, LANSING, MICHIGAN
 3. A LETTER FROM THE CITY OF LANSING REGARDING A PUBLIC HEARING FOR APPROVAL OF AN OBSOLETE PROPERTY REHABILITATION CERTIFICATE FOR PROPERTY LOCATED AT **221 WEST SAGINAW STREET**, LANSING, MICHIGAN
 4. A LETTER FROM THE CITY OF LANSING REGARDING A PUBLIC HEARING FOR THE ESTABLISHMENT OF AN OBSOLETE PROPERTY REHABILITATION DISTRICT FOR PROPERTIES LOCATED AT **1141 & 1149 SOUTH WASHINGTON AVENUE**, LANSING, MICHIGAN
 5. A LETTER FROM THE CITY OF LANSING REGARDING A PUBLIC HEARING FOR APPROVAL OF AN OBSOLETE PROPERTY REHABILITATION CERTIFICATE FOR PROPERTY LOCATED AT **1141 SOUTH WASHINGTON AVENUE**, LANSING, MICHIGAN
 6. A LETTER FROM THE CITY OF LANSING REGARDING A PUBLIC HEARING FOR APPROVAL OF AN OBSOLETE PROPERTY REHABILITATION CERTIFICATE FOR PROPERTY LOCATED AT **1149 SOUTH WASHINGTON AVENUE**, LANSING, MICHIGAN
- VIII. LIMITED PUBLIC COMMENT

- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 - 7. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING [NEIL WEST](#) FOR HIS YEARS OF SERVICE AS SUPERVISOR OF LEROY TOWNSHIP
 - 8. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING [GERALD E. ALCHIN](#) FOR HIS YEARS OF SERVICE AS LEROY TOWNSHIP TRUSTEE
 - 9. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT OF [SILVERSTONE ESTATES](#)
 - 10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE [UPS REPLACEMENT](#) BID FROM HI-TECH SYSTEM SERVICE, INC.
 - 11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PURCHASE OF TRAINING FROM [SECURITY MENTOR](#)
 - 12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE PURCHASE OF 2016/2017 SEASONAL REQUIREMENT OF LIQUID [DE-ICER](#) CORROSION INHIBITED SOLUTION FOR THE INGHAM COUNTY ROAD DEPARTMENT
 - 13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PURCHASE OF NEW [FIRE ALARM COMMUNICATION PANEL](#) AND MONITORING SERVICE FOR THE INGHAM COUNTY ROAD DEPARTMENT
 - 14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ACCEPTANCE OF A DONATION FROM AND TO ENTER INTO A CONTRACT WITH THE [LANSING LIONS CLUB](#) FOR THE ADDITION OF A WATERFALL TO THE LIONS CLUB SENSORY GARDEN AT POTTER PARK ZOO
 - 15. FINANCE COMMITTEE – RESOLUTION AUTHORIZING [THIRD QUARTER ADJUSTMENTS](#) TO THE 2016 INGHAM COUNTY BUDGET
 - 16. FINANCE COMMITTEE – RESOLUTION HONORING [MACDONALD BROADCASTING](#) FOR PROVIDING THE INGHAM ACADEMY THANKSGIVING LUNCHEON
 - 17. HUMAN SERVICES COMMITTEE – RESOLUTION TO APPOINT [DR. PATRICK HANSMA](#) AS A DEPUTY MEDICAL EXAMINER FOR INGHAM COUNTY
 - 18. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO REORGANIZE AND EXPAND INGHAM COUNTY [ANIMAL CONTROL STAFF](#)

19. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ALLOW THE INGHAM COUNTY SHERIFF’S OFFICE TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF LANSING AND CITY OF EAST LANSING FOR THE 2016 LOCAL [JAG GRANT](#)
20. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO A CONTRACT WITH WEST SHORE SERVICES INC. FOR THE PURPOSE OF ADDING AND UPGRADING [OUTDOOR WARNING SIRENS](#) IN INGHAM COUNTY
21. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING TERMINATION OF THE SUPPORT AND MAINTENANCE AGREEMENT WITH [ADVANCED PUBLIC SAFETY, INC.](#)
22. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO PURCHASE FROM [LEXISNEXIS E-CITATION PROGRAMMING](#), MICHIGAN UD-10 CRASH REPORTING AND DIAGRAMMING AND A ONE YEAR E-CITATION ANNUAL MAINTENANCE PROGRAM
23. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING PURCHASE OF EQUIPMENT AND SERVICES FOR AN ADDITIONAL [WORKSTATION](#) IN THE INGHAM COUNTY 9-1-1 CENTER

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

OCTOBER 25, 2016 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.
October 25, 2016

CALL TO ORDER

Chairperson Hope called the October 25, 2016 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Anthony, Bahar-Cook, Banas, Celentino, Crenshaw, Hope, Maiville, McGrain, Nolan, Tennis, and Tsernoglou

Members Absent at Roll Call: Commissioners Case-Naeyaert, Koenig (arrived at 6:32 p.m.), and Schafer

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Hope asked Deb Fett, Innovation and Technology Director, to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Hope asked those present to remain standing for a moment of silence or meditation.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the October 10, 2016 meeting. Commissioner Anthony supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Case-Naeyaert, Schafer, and Koenig.

ADDITIONS TO THE AGENDA

Chairperson Hope stated that without objection the Resolution to Enter into a Settlement Agreement to Resolve Pending Litigation and to Authorize the Signing of Documents to Settle Pending Litigation would be added as Agenda Item No. 30. She further stated that Agenda Item No. 2 would be pulled completely from the agenda.

Commissioner Koenig arrived at 6:32 p.m.

PUBLIC HEARING FOR THE 2017 INGHAM COUNTY BUDGET

Chairperson Hope stated that the public hearing for the 2017 Ingham County Budget was now open.

Chairperson Hope stated that the public hearing for the 2017 Ingham County Budget was now closed.

OCTOBER 25, 2016 REGULAR MEETING

RECOMMENDATION FROM FOIA APPEALS COMMITTEE REGARDING LANSING STATE JOURNAL'S APPEAL OF DECISION TO DELAY RELEASE OF DOCUMENTS IN FREEDOM OF INFORMATION ACT REQUEST TO THE INGHAM COUNTY SHERIFF'S OFFICE (REFERENCE NO. W001497-080216)

Commissioner Maiville presented the recommendation.

Commissioner Celentino thanked the members of the FOIA Appeals Committee and stated that having the late communication material earlier would have been more helpful to the Committee.

Commissioner Banas stated that she had read the Attorney General's letter and that it had not changed her position on the matter.

Commissioner Bahar-Cook asked that the others who sat on the Committee would speak on the matter.

Commissioner Koenig stated that she did not find the reason to withhold the documents to be convincing.

Commissioner Crenshaw stated that during the meeting he had reservations in moving forward with this.

Commissioner Nolan thanked Becky Bennett, Board Coordinator, for the idea to have a FOIA Appeals Committee. She further thanked Commissioners Banas, Crenshaw, Koenig, and the FOIA Appeals Committee Chairperson Maiville for their work on the matter.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. BAHAR-COOK, TO UPHOLD THE COMMITTEE'S RECOMMENDATION.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Case-Naeyaert and Schafer.

PETITIONS AND COMMUNICATIONS

A LETTER FROM JOHN CZARNECKI THANKING THE COMMISSIONERS FOR THE PRIVILEGE OF SERVING ON THE INGHAM COUNTY PARKS COMMISSION.

Chairperson Hope stated the letter would be accepted and placed on file.

A LETTER FROM MATTHEW SCHNEIDER, CHIEF LEGAL COUNSEL, REGARDING THE FREEDOM OF INFORMATION ACT REQUESTS RELATED TO PEOPLE V STUART DUNNINGS, III.

Chairperson Hope stated the letter would be accepted and placed on file.

LIMITED PUBLIC COMMENT

Andy Schor, State Representative, addressed the Board to thank Commissioners Bahar-Cook and Tsernoglou for their service.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

OCTOBER 25, 2016 REGULAR MEETING

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items except Agenda Item No. 3, 15, 21, and 29. Commissioner Crenshaw supported the motion.

Commissioner Crenshaw stated that Agenda Item No. 29 would need to be pulled for substitute language.

Chairperson Hope stated that Agenda Item No. 2 would be pulled from the Agenda.

The motion carried unanimously. Absent: Commissioners Case-Naeyaert and Schafer.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Case-Naeyaert and Schafer.

Items voted on separately are so noted in the minutes.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING DEER HUNTING AT PROPERTY LOCATED WITHIN THE
INGHAM COUNTY FARM, 3860 DOBIE ROAD, OKEMOS**

RESOLUTION # 16 – 432

WHEREAS, overpopulation of white tailed deer negatively impacts natural communities and associated wildlife which requires management of the deer herd; and

WHEREAS, the Michigan Department of Natural Resources has provided research data that supports the appropriate management of deer; and

WHEREAS, the over-population of white tailed deer in Meridian Township has resulted in an increase in deer-car accidents, destruction of natural and residentially planted vegetation and concern over potential health risks to the community; and

WHEREAS, Meridian Township has conducted successful deer hunts within their properties and surrounding properties; and

WHEREAS, Meridian Township wishes to partner with Ingham County to conduct a deer hunting program within the boundaries of the Ingham County Farm located at 3860 Dobie Road, Okemos.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the hunting of white tailed deer within the 56 huntable acres of land, as determined by the State of Michigan requirements, within the boundaries of the Ingham County Farm located at 3860 Dobie Road during the 2016 Archery Deer Season.

BE IT FURTHER RESOLVED, that hunters must meet all requirements of the Meridian Township deer hunting program and may only use crossbows, guns will not be permitted.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville

Nays: Tsernoglou **Absent:** None **Approved 10/18/2016**

Commissioner Nolan moved to approve the resolution. Commissioner Tennis supported the motion.

Commissioner Tsernoglou stated that she would vote against the agenda item.

THE MOTION CARRIED. **Yeas:** Hope, Anthony, Banas, Bahar-Cook, Celentino, Crenshaw, Maiville, McGrain, Nolan, and Tennis. **Nay:** Tsernoglou. **Absent:** Commissioners Case-Naeyaert and Schafer.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 16 – 433

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated October 4, 2016 as submitted.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None **Absent:** None **Approved 10/18/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

INGHAM COUNTY ROAD DEPARTMENT

DATE: October 4, 2016

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2016-608	MR. ROOTER PLUMBING	STORM	BRECKINRIDGE DR & HEMMINGWAY	MERIDIAN	33
2016-609	COMCAST	CABLE / UG	HOLLOWAY DR & HOLT RD	DELHI	24
2016-610	ZAYO GROUP	CABLE/ UG	CHESTER RD & GRAND RIVER	LANSING	11
2016-611	DELHI TOWNSHIP	MISCELLANEOUS	AURELIUS RD & NORTH ST	DELHI	14
2016-612	INGHAM CO DRAIN COMM	STORM	NEWTON RD & FRESNO LN	MERIDIAN	4
2016-613	CONSUMERS ENERGY	ELECTRIC	HULETT RD & JOLLY RD	MERIDIAN	5
2016-614	COMCAST	CABLE / OH	HOLT RD & WASHINGTON AVE	DELHI	20
2016-615	COMCAST	CABLE / UG	SHOALS DR & STARBOARD DR	MERIDIAN	26
2016-616	COMCAST	CABLE / UH	UNIVERSITY PARK DR	ALAIEDON	4
2016-620	COMCAST	CABLE / UG	WAVERLY RD & ALAMO DR	DELHI	7
2016-621	COMCAST	CABLE / UG	BISHOP RD & M-99	DELHI	7
2016-622	CONSUMERS ENERGY	GAS	MARSH RD & FRANKLIN ST	MERIDIAN	22
2016-625	AT & T	CABLE / UG	WOODLAKE DR & JOLLY RD	ALAIEDON	4
2016-626	COMCAST	CABLE / UG	HULETT RD & OKMOES RD	MERIDIAN	20
2016-627	MERIDIAN TOWNSHIP	WATERMAIN	SUMMERGATE LN & JOLLY RD	MERIDIAN	34
2016-628	MERIDIAN TOWNSHIP	WATERMAIN	HASLETT RD& GREEN RD	MERIDIAN	12
2016-629	AT &T	CABLE / UG	OKEMOS RD & HASLETT RD	MERIDIAN	9, 10
2016-634	ACD.NET	CABLE / UG	HAMILTON RD & DOBIE RD	MERIDIAN	22
2016-635	MASON PUBLIC SCHOOLS	CABLE / UG	COLUMBIA RD & COLLEGE RD	VEVAY	6
2016-645	GOETRAN COMSULTANTS	BORE	COLUMBIA RD & WAVERLY RD	AURELIUS	7

MANAGING DIRECTOR: _____

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 5**

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING GENERIC SERVICE CREDIT PURCHASE FOR
COUNTY EMPLOYEE: JOHN JASON WAUGH**

RESOLUTION # 16 – 434

WHEREAS, pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees' Retirement System (MERS); and

WHEREAS, the Resolution further provides that the cost for generic service credit "must be totally borne by the employee"; and

WHEREAS, the purchased generic service credit is not creditable for MERS retirement benefits until the minimum years of credited service for "F" benefit is reached; and

WHEREAS, John Jason Waugh has completed the MERS application and received the cost estimate to purchase six (6) months under the County's plan; and

WHEREAS, by Board of Commissioners approval under the standing Resolution, and by the employee's payment to MERS, Mr. Waugh will purchase six (6) months generic service.

THEREFORE BE IT RESOLVED, that upon the request of County employee John Jason Waugh, the Board of Commissioners hereby approves the purchase of six (6) months generic service under County Resolution #02-101.

BE IT FURTHER RESOLVED, that the Chair of the Board is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None **Absent:** None **Approved 10/18/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE CONTRACT FOR COURTVIEW SERVER UPGRADE

RESOLUTION # 16 – 435

WHEREAS, Ingham County currently utilizes CourtView Software as our criminal justice application; and

WHEREAS, the current server operating system is beyond end-of-life and support will soon end on this version; and

WHEREAS, IT requests assistance from CourtView to ensure proper operation of the critical software during and after the upgrade; and

WHEREAS, the contract amount proposed by CourtView is \$13,209.00; and

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for support from CourtView in the amount not to exceed \$13,209.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's LOFT Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None **Absent:** None **Approved 10/18/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 7**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RENEWAL OF PACC/PAAM LICENSING AND SUPPORT

RESOLUTION # 16 – 436

WHEREAS, Ingham County Prosecutor’s Office relies on our PAAC/PAMM system; and

WHEREAS, the software has been in use for many years; and

WHEREAS, the renewal for licensing and support will be \$22,174.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of licensing and support from PACC/PAAM in an amount not to exceed \$22,174.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology’s LOFT Fund #63625820-932050.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None **Absent:** None **Approved 10/18/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A SUB-RECIPIENT AGREEMENT WITH
MICHIGAN STATE UNIVERSITY FOR
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY GRANT FUNDED
USE OF DE-VULCANIZED RUBBER MODIFIED CHIP-SEALING MIXTURE
ON COUNTY ROADS LOCATIONS TO BE DETERMINED
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 16 – 437

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has made available grant funding in the amount of \$300,000 in state Fiscal Year 2016-17 for implementation and use of de-vulcanized rubber (DVR) modified chip-sealing material, which incorporates ground, de-vulcanized, post-market vehicle tire rubber into the chip-seal emulsion (oil) in order to improve the chip-seal's performance and longevity, and to help foster a market for used vehicle tires, which have been a solid waste disposal problem; and

WHEREAS, the road department's normal 2017 chip-seal budget will constitute the required local match for the MDEQ DVR grant, and no other unplanned costs are to be incurred for using the DVR chip-sealer; and

WHEREAS, Michigan State University (MSU) has entered into an agreement with MDEQ to research and develop the DVR modified chip-sealing material and to be the prime recipient of the MDEQ grant funds, and in turn MSU wishes to subcontract with the County on behalf of the Road Department to implement field trial of the DVR modified chip-sealing material and to pass through the related MDEQ grant funding intended for this purpose in the amount of up to \$300,000, dependent on final quantity placed; and

WHEREAS, Road Department staff has worked with MSU research staff and has reviewed and understands MSU's research findings that the DVR modified chip-sealing material is expected to provide enhanced performance and longevity to the chip-sealing material, and recommends therefore that the County enter into the requested subcontract with MSU to allow the placement of the DVR modified chip-sealing research test strips on various county Ingham County primary roads to be determined as part of the normal 2017 chip-sealing maintenance program and to receive the MDEQ grant funds intended for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a subcontract with Michigan State University for the placement of the DVR modified chip-sealing research test strips on various county Ingham County primary roads to be determined as part of the normal 2017 chip-sealing maintenance program and to receive the MDEQ grant funds intended for this purpose in the amount of up to \$300,000, dependent on final DVR modified chip-seal quantity placed.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.

OCTOBER 25, 2016 REGULAR MEETING

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None **Absent:** None **Approved 10/18/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOMMENDING ACCEPTANCE OF A \$3,800 MONETARY GIFT
FROM THE POTTER PARK ZOO DOCENT ASSOCIATION FOR A
NEW BARRED OWL ENCLOSURE**

RESOLUTION # 16 – 438

WHEREAS, the Potter Park Zoo Docent Association collects member dues annually and sells crafts to raise funds; and

WHEREAS, the Potter Park Zoo Docent Association votes at monthly meetings on the organization(s) they would like to donate a portion of those funds to; and

WHEREAS, the Potter Park Zoo Docent Association voted to donate \$3,800 of these funds to the Potter Park Zoo for the specific purpose of building a new Barred Owl enclosure; and

WHEREAS, a new Barred Owl enclosure is needed to improve the housing of the current Barred Owl; and

WHEREAS, the Barred Owl enclosure will be built in the North American section of the Zoo aligning with the current Zoo Master Plan; and

WHEREAS, \$3800 will cover the cost of the exhibit in its entirety based on a quote from the Ingham County Facilities Department; and

WHEREAS, the exhibit will be constructed by the Facilities Department utilizing in-house labor.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the donation of \$3,800 from the Potter Park Zoo Docent Association to be used for building a new Barred Owl enclosure at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners would like to thank the Potter Park Zoo Docent Association for this generous gift.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None **Absent:** None **Approved 10/18/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS PROPERTY

RESOLUTION # 16 – 439

WHEREAS, the Purchasing Department has determined that the County has a number of surplus items that have exceeded their useful life and/or are no longer useful for County operations; and

WHEREAS, the surplus items will be auctioned off through a sealed competitive, publically advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the Director of Purchasing has reviewed the surplus items before placement on the surplus property list, and County departments will be allowed to view surplus items for usefulness before the public auction.

THEREFORE BE IT RESOLVED, that the Ingham County Purchasing Department is authorized to place in an auction those surplus items in the attached listing which have no further use or value to the County of Ingham.

BE IT FURTHER RESOLVED, that any items not sold at the auction may be disposed of by the Purchasing Director in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of surplus items will be deposited in the General Fund 10130101 673000 or appropriate account.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None **Absent:** None **Approved 10/18/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

2016 SURPLUS LISTING

Attachment "A"

2002 Chevrolet Tahoe	Dept: SO	Color: White
Vin: 1GNEC13Z02J323112		Mileage: 130,606±
Addl. Info: Driver's floor rotted out		

2008 Chevy Impala	Dept: SO	Color: White
VIN: 2G1WS583589256130		Mileage: 131, 673±
Addl. Info: None		

2011 Chevy Express	Dept: SO	Color: White
VIN: 1GAZGZFG2B1175190		Mileage: 176,350±
Addl. Info: None		

2009 Chevrolet Impala	Dept: SO	Color: White
VIN: 2G1WS57M891314645		Mileage: 120,048±
Addl. Info: None		

2007 Pontiac Grand Prix	Dept: SO	Color: Black
VIN: 2G2WP552871131287		Mileage: 120,439±
Addl. Info: None		

2006 Chevrolet Tahoe	Dept: PPZ	Color: White
VIN: 1GNEC13Z96R147717		Mileage: 147,883±
Addl. Info: None		

1996 Ford F-350	Dept: Road	Color: Orange
VIN: 1FDJF37HXTEB57022		Mileage: 195,000±
Addl. Info: Omaha Dump Box, runs rough, exhaust leak, drives ok, dump box works		

2005 Ford Taurus	Dept: SO	Color: Silver
VIN: 1FAFP53U65A163079		Mileage: 95,928±
Addl. Info: Cracked wind shield, dings small dents no known mechanical issues.		

2008 Chevy Impala	Dept: SO	Color: White
VIN: 2G1WS583781273185		Mileage: 99,283±
Addl. Info: Door dings, loud exhaust		

2005 Chevy Tahoe	Dept: Facilities	Color White
VIN: 1GNEC13235R182820		Mileage: Unknown
Addl. Info: Engine Light On/Rear Door And Hatch Need Attention		
2009 Chevy Van	Dept: Fair	Color: White
VIN: 1GAHG39K591181827		Mileage: Unknown
Addl. info: Bad Battery, 1 side door in-operable, cracked windshield		

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1998 Chevy ½ Ton Pick-up	Dept: Road	Color: Orange
VIN: 1GCEC14WOWZ241840		Mileage: Unknown
Addl. Info: Right side upper control arm mount is broken, fuel leak near fuel tank (broken fuel line), Road pulled the fuel pump relay, does not run.		
2004 Ford F250	Dept: Parks	Color: Blue
VIN: 1FTNF20L14ED65323		Mileage: Unknown
Addl. Info: No emblem, tail light rusty runs - drivable no seat belts		
2011 Chevy Impala	Dept: SO	Color: White
VIN: 2G1WD5EMOB1283278		Mileage: Unknown
Addl. Info: Totaled, Roll over crash – parts only		
2005 Pontiac Grand Prix	Dept: SO	Color: Silver
VIN: 2G2WP542151320961		Mileage: Unknown
Addl. Info: Right front smashed, Good Engine & Transmission, New Exhaust, New Brakes		
2014 Chevy Tahoe	Dept: SO	Color: White
VIN: 1GNLC2E02ER139131		Mileage: Unknown
Addl. Info: None		
2014 Chevy Express Van	Dept: SO	Color: White
VIN: 1GAZGZFGX31116716		Mileage: 53,000±
Addl. Info: Totaled – Parts only		
2008 Chevy Impala	Dept: PPZ	Color: White/White
VIN: 2G1WS5830892577475		Mileage: Unknown
Addl. Info: Mileage cannot be seen as car will not start. Nevertheless, it is over 100k		
2002± Chevy Van 3500	Dept: Parks	Color: Blue
VIN: 1GAHG39R121344781		Mileage: Unknown
Addl. Info: None		
2002 Chevrolet Tahoe	Dept: SO	Color: White
Vin: 1GNEC13Z02J323112		Mileage: 130,606±
Addl. Info: Driver’s floor rotted out		

Road:

Warning Light Equipment, Three (3) Stihl Chainsaws And Misc Parts, Heavy Duty Rubber Hose, Fire Hose And Misc Fittings, Tractor Side Covers, Steps And Misc., Cat Grader Teeth And John Deere Scarfire Teeth, Three (3) Stihl Power Pruners, One (1) Complete Stihl Power Pruner And Misc. Parts

Two (2) Stihl Pull Saws, Two (2) Husquarna Pull Saws, Cross Walk Lights (14 Sets), One (1)

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New Tractor Tire W/Rim – Size 16.9-30, One (1) New Tractor Tire W/O Rim – Size 16.9-30, One (1) Used Tractor Tire W/Rim - Size 16.9-30, One (1) Used Tire W/Rim, One (1) Used Tire W/Rim,

One (1) Used 3 Rib Tractor Tire W/Rim – Size – 7.5 0-16, Misc. Wire (12 Wire, 6 Wire, Power Cable) And Fiverglass Pullbox, Fire Safe (Bottom Drawer Doesn't Lock), Wooden Bookcases

Parks:

2- Paddle Boats

Sheriff's Office:

Ink cartridges and drum kits: 2- IVR 83098 (HP LASERJET 4/4M/4+/4M+/5/5M/5N/5Se), 1- C3903A:CPT (HP LASERJET 5P/5MP/6P/6MP), 7- BROTHER TN350 (DCP 720; FAX 2820/2920/2910; HL 2040/2070N; MFC 7220/7225N/7420/7820N), 2- BROTHER DR350 (DRUM KIT FOR ABOVE TN350), 1- BROTHER DR360 (HL 2140/2170W/2150W; MFC 7440N/7840W), 1- BROTHER TN110BK (HL 4040CN/4040CDN/4050CDN/4070CDW; DCP 9040CN/9042CDN/9045CDN; MFC 9440CN/9450CDN/9840CDW).

Miscellaneous office furniture: 4 file cabinets, wood desk and side piece, 5 bulletin boards, vhs holder, 3 section metal shelf, 9 metal shelves, 5 student desks and 6 metal shelves.

Parks: 4 chairs, golf bag, mini frig, Miller generator/welder (welder does not work), 2007 Dewalt Power washer (engine may or may not work), Honda power washer (Pump not working), ExMark Zero turn mower (parts only), 2004 Meteor snow blower attachment (not used in 7± years), John Deere Zero Turn mower lift, Two- Little Wonder Blowers (parts), Air Compressor (bad throttle), Kifco Water Reel (not functional), Artic Cat Snowmobile (parts only/no engine), Speed air compressor (bad throttle), Trail Warrior wood splitter (parts only), Olathe Overseer (rusty), John Deere Flair Mower (working condition unknown), Woods rear mount mower (gearbox not working).

1996 Ford F-350	Dept: Road	Color: Orange
VIN: 1FDJF37HXTEB57023		Mileage: 195,000±
Addl. Info: Omaha Dump Box, runs rough, only runs on rear fuel tank, dump box works		

2006 Chevrolet, Silverado Extended Cab 1500 (1/2 ton) 4 x 4	Dept: A/C	Color: White
VIN# 1GCEK19T26E143045		Mileage: 155,210±
Had to jump start, ABS light on, brakes squeak/squeal , topper (animal carrier) poor to bad condition, no tailgate, large dent on passenger side of truck bed		

2008 GMC Sierra Extended Cab 2500 HD ¾ Ton 4 X 4	Dept: A/C	Color: White
VIN# 1GTHK29K88E184597		Mileage: 143,613
Had to jump start, engine light on, tailgate in bed		

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2007 GMC Sierra Extended Cab 2500 HD ¾ Ton	Dept: A/C	Color: White
VIN: 1GTHK29U27E102153		Mileage: 114,155±
Had to tow – runs but will stall when put in gear, engine light on, topper (animal carrier) poor condition, no tailgate, trailer hitch receiver		

2004 Chevrolet Silverado	Department: A/C	Color: White
VIN# 1GCEK14T24E324229		Mileage: 150,785±
Had to jump start, doesn't want to stay running in gear, engine light on (flashing light), no tailgate, trailer hitch receiver		

2002 CHEVY VAN 3500 EXPRESS	Department: Parks	BLUE
VIN# 1GAHG39R721246115		Mileage: 120,000±
Bad front wheel bearing		

2006 Dodge Charger	Dept: SO	Color: Gray
VIN# 2B3KA43R86H479300		MILEAGE: 126,398
Hole in bottom of front bumper cover, bad battery, possible electrical issues		

1997 Gulf Stream 30' Travel Trailer	Dept: A/C	Color: White / Blue stripes
Model No. CV30FKD / Serial No. 51-33608		
A/C, Stove, Fridge, Sink, Bathroom – not sure of operating condition, Couch – turns into sleeper, Dining table – turns into sleeper, Closet, One Bedroom, Not sure of condition of mechanicals		

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**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2017

RESOLUTION # 16 – 440

WHEREAS, Public Act 152 of 2011 places limits on public employer's contributions toward their employee's health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps); and

WHEREAS, all requirements of the act can be waived with a 2/3 vote of the governing body; and

WHEREAS, in 2017, the County will be continue with the current plan for self-insuring a portion of the health insurance cost; and

WHEREAS, the uncertainty associated with the savings from this change makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements and therefore the County administration is recommending that this requirement of Public Act 152 be waived for 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby elects to waive all requirements of Public Act 152 of 2011 for 2017 yet attempt to meet all of the requirements of the act.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None **Absent:** None **Approved 10/18/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO TRANSFER ADDITIONAL FUNDING TO THE MUNICIPAL EMPLOYEES
RETIREMENT SYSTEM (MERS) FOR THE JUDGE AND LIBRARY DIVISIONS**

RESOLUTION # 16 – 441

WHEREAS, an annual valuation of the County's pension contribution and unfunded liability is calculated each year by the MERS's actuaries; and

WHEREAS, the vast majority of the costs for the division for the former employees of the Library and the division for the Judges are due to unfunded accrued liabilities rather than the cost of current employees; and

WHEREAS, this requires a large annual contribution for these divisions which is increasing at a much faster rate than the other County divisions; and

WHEREAS, the Financial Service Department has prepared a calculation regarding the return on investment of contributing the total liability for these divisions; and

WHEREAS, an additional contribution to fully fund these two divisions of \$1,850,000 would save the General Fund \$405,000 annually which is a return on investment of 4.5 years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the transfer from the General Fund of an additional \$1,850,000 to the Municipal Employee Retirement System to fully fund the Library and Judges divisions and that this transfer will be made by December 31, 2016.

BE IT FURTHER RESOLVED, that the 2016 General Fund budget is amended to use an additional \$1,850,000 of fund balance and to increase pension costs by \$1,850,000.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Hope, Maiville
Nays: None **Absent:** None **Approved 10/18/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

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**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A DEBT FINANCING POLICY

RESOLUTION # 16 – 442

WHEREAS, the Ingham County Board of Commissioners will be asked to consider projects in the future that will require debt financing which includes general obligation bonds, special assessment bonds, revenue bonds, temporary notes, lease/purchase agreements, and other County obligations permitted to be issued or incurred under Michigan law; and

WHEREAS, Ingham County is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning in order to enhance creditworthiness and prudent financial management; and

WHEREAS, evidence of a commitment to capital planning would be demonstrated through adoption and periodic adjustment of the County's Capital Improvement Plan (CIP) identifying the benefits, costs and method of funding each capital improvement planned for the succeeding five years; and

WHEREAS, adoption of a debt financing policy and a commitment to adhere to its provisions will help to assure the financial stability of Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Debt Financing Policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this financial policy.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Tsernoglou, Maiville
Nays: None **Absent:** Hope **Approved 9/20/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

Financial
Policy No. 409

Debt Financing Policy

Approved: DRAFT
Resolution No. AUGUST 16, 2016

The Debt Financing Policy sets forth comprehensive guidelines for the financing of capital expenditures. Objectives of the policy are as follows:

1. The County shall obtain financing only when necessary.
2. The process for identifying the timing and amount of debt or other financing shall be as efficient as possible.
3. That the most favorable interest rate and other related costs shall be obtained.
4. When appropriate, future financial flexibility shall be maintained.

Debt financing, which includes general obligation bonds, special assessment bonds, revenue bonds, temporary notes, lease/purchase agreements, and other County obligations permitted to be issued or incurred under Michigan law, shall only be used to purchase capital assets that cannot be acquired from either available current revenues or fund balances. The useful life of the asset or project shall exceed the payout schedule of any debt the County assumes.

To enhance creditworthiness and prudent financial management, the County is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning. Evidence of this commitment to capital planning will be demonstrated through adoption and periodic adjustment of the County's Capital Improvement Plan (CIP) identifying the benefits, costs and method of funding each capital improvement planned for the succeeding five years.

A. Definitions. Terms and phrases used in this policy shall have meanings as follows:

Advance Refunding refers to bonds sold to refinance outstanding bonds 90 or more days prior to their maturities and prior to call dates established in the bond indenture of the outstanding bonds.

Arbitrage refers to the rebate or penalty amount due to the Internal Revenue Service where funds received from the issuance of tax-exempt debt have been invested and excess interest earnings have occurred, or where tax-exempt bond proceeds are not spent for their intended purposes within the times permitted by federal regulation. As used in this policy, 'excess interest earnings' means interest earned at a rate in excess of the arbitrage permitted yield on any individual bond issue.

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Building Authority Bonds are bonds issued by the Ingham County Building Authority that are secured by lease revenues paid to the Building Authority by the governmental entity for which the bonds were issued. The Building Authority is authorized to finance, build and/or operate facilities that serve a public purpose when asked to do so by the County or another governmental entity. The requesting government enters into a lease agreement with the Building Authority for the right to occupy the facility, and the lease payments are equal to the annual debt service and operating costs of the Building Authority. Building Authority bonds are revenue bonds because they are secured solely by the lease agreement. Building Authority leases executed by the County are general obligations of the County because they are backed by the full faith and credit of the County.

Current Refunding means Bonds sold to refinance outstanding bonds prior to their maturities but after or shortly before call dates established in the bond indenture of the outstanding bonds. A current refunding can take place no earlier than three months before the 'call' and any time after the call. Payment of the outstanding bonds must occur within 90 days of selling the current refunding bonds.

Derivatives means securities the value of which depends on or is derived from one or more separate indices of asset values. Derivative products issued by local governments may include floaters / inverse floaters, collateralized mortgage obligations (CMOs), forwards, futures, and options.

General Obligation Bonds means bonds backed by the full faith and credit of the County. Bondholders have the power to compel the County to levy property taxes to repay the bonds if necessary.

Lease/Purchase Agreements occur when the County enters into a lease agreement with another party (typically a third-party vendor) to lease an asset over a defined period of time at a prearranged annual payment. Lease payments are made primarily from operating fund revenues. The legislative body appropriates annual lease payments unless it chooses not to appropriate under the Michigan cash basis law. If lease payments are not appropriated, ownership of the leased property reverts to the lessor. At the conclusion of the lease term, the County receives unencumbered ownership of the property.

Revenue Bonds are bonds secured by revenues generated by the facility from dedicated user fees, or by one or more non-ad valorem revenue sources. Planning for such issues generally is more complex because future costs and revenues directly affect each other. Credit enhancements (e.g., insurance or letter of credit) may be needed because of the limited source of debt service payments that may be available in outlying years.

Special Assessment Bond refers to bonds issued to develop facilities and basic infrastructure for the benefit of properties within the assessment district. Assessments are levied on properties benefited by the project. The issuer's recourse for nonpayment is foreclosure and the remaining debt becomes the County's direct obligation, repaid from property taxes.

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Temporary Notes are notes are issued to provide temporary financing, to be repaid by long-term financing. This type of bridge financing has a maximum maturity of four years under Michigan law.

B. Responsibility for Policy

1. Primary responsibility for developing debt financing recommendations rests with the Controller / Administrator. In developing such recommendations, the Controller / Administrator shall be assisted by the Financial Services Director and the Budget Director, the three of whom shall comprise the Debt Management Committee. The responsibilities of this Committee shall be to:
 - a. meet at least semi-annually to consider the need for debt financing and assess progress on the current Capital Improvement Program and any other program/improvement deemed necessary;
 - b. meet at least semi-annually to test adherence to this policy statement and to review applicable debt ratios serving as benchmarks;
 - c. review changes in federal and state legislation that affect the County's ability to issue debt and report such findings to the Finance Committee as appropriate;
 - d. review annually the provisions of resolutions authorizing issuance of general obligation bonds of the County;
 - e. review semi-annually the opportunities for refinancing current debts; and
 - f. review annually the services provided by the County's financial advisor, bond counsel, paying agents and other debt financing service providers.

2. Prior to each meeting, the Budget Director shall prepare a written report on the financial status of the County's current Capital Improvement Program. The report shall be based in part on information collected from department heads for the County and shall include a projection of near term financing needs compared to available resources, an analysis of the impact of contemplated financings on the property tax rate and user charges, and a final financing recommendation. In developing financing recommendations, the Debt Management Committee shall consider:
 - a. the length of time proceeds of obligations are expected to remain on hand and their related carrying costs;
 - b. the options for interim financing including short term and inter-fund borrowing, taking into consideration federal and state reimbursements;
 - c. the effect of proposed actions on the tax rate and user charges;

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- d. trends in bond markets;
- e. trends in interest rates; and,
- f. other factors as deemed appropriate.

C. Use of Debt Financing

1. Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The County will use debt financing only for one-time capital improvement projects and unusual equipment purchases, and only under the following circumstances:
 - a. When the project is included in the County's Capital Improvement Program; or
 - b. When the project involves acquisition of equipment that cannot be purchased outright without causing an unacceptable spike in the property tax rate; or
 - c. When the project is the result of growth-related activities within the community that require unanticipated and unplanned infrastructure or capital improvements by the County; and
 - d. When the useful life of a project, or the projected service life of the equipment, will be equal to or exceed the term of the financing; and
 - e. When there are designated revenues sufficient to service a debt, whether from project revenues, other specified and reserved resources, or infrastructure cost sharing revenues.
2. The following criteria will be used to evaluate pay-as-you-go versus debt financing in funding capital improvements:
 - a. Factors which favor pay-as-you-go financing include circumstances where:
 - i. The project can be adequately funded from available current revenues and fund balances;
 - ii. The project can be completed in an acceptable timeframe given the available revenues;
 - iii. Additional debt levels could adversely affect the County's credit rating or repayment sources; or

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- iv. Market conditions are unstable or suggest difficulties in marketing a debt.
-
- b. Factors which favor long-term debt financing include circumstances where:
 - i. Revenues available for debt issues are considered sufficient and reliable so that long-term financing can be marketed with an appropriate credit rating, which can be maintained;
 - ii. Market conditions present favorable interest rates and demand for County debt financing;
 - iii. A project is immediately required to meet or relieve capacity needs and existing undesignated cash reserves are insufficient to pay project costs; or
 - iv. The life of the project or asset financed is five years or longer.

D. Maximum Amounts of Debt Financing

- 1. The County will not engage in debt financing unless the proposed obligation, when combined with all existing debts, will result in debt ratios throughout the life of the proposed obligation that are less than at least three of the following benchmarks.
 - a. Per capita direct debt will not exceed \$500.
 - b. Per capita direct, overlapping and underlying debt will not exceed \$3,000.
 - c. Direct debt as a percentage of estimated assessed valuation will not exceed 10%¹.
 - d. Direct, overlapping and underlying debt as a percentage of estimated full market value will not exceed 15%.
 - e. Annual debt service will not exceed 20% of budgeted expenditures
- 2. The computation of these ratios will use the following variables.
 - a. Per capita measures will be based on the most recent annual estimate of County population reported by the United State Census Bureau for the year in question.
 - b. Direct debt will be the total of all then outstanding General Obligation, special assessment, and Building Authority bonded debt plus all authorized but unissued bonded debt plus the amount of debt financing being proposed.

¹ Constitution of Michigan, Article VII, Section 11

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- c. Direct, overlapping and underlying debt will be the total of direct debt plus all General Obligation bonded debt and Building Authority debt of each city, township, school district, and special purpose governmental district located within

Ingham County as of the most recent December 31, but will exclude bonds backed solely by a dedicated non-ad valorem revenue, industrial revenue bonds and mortgage revenue bonds.

- d. Estimated full market value will be the total appraised value of all real and personal property located within Ingham County for the year in question as estimated by the Ingham County Equalization Department.
- e. Annual debt service will be the total principal and interest payments due on direct debt in the year in question plus the estimated maximum annual principal and interest payment on the proposed long term obligation.
- f. Budgeted expenditure will be the total original adopted budget of the General Fund and debt service fund for the year in question.

E. Structure and Term of Debt Financing

1. General. County debt will be structured to achieve the lowest possible net interest cost to the County given market conditions, the urgency of the capital project, and the nature and type of any security provided. County debt will be structured in ways that will not compromise the future flexibility to fund projects. Moreover, to the extent possible, the County will design the repayment of its overall debt issues so as to rapidly recapture its credit capacity for future use. As a benchmark, the County shall strive to repay at least 30% of the principal amount of its bonded debt within five years and at least 60% within ten years.
2. General Obligation and Building Authority Revenue Bonds. The County shall use an objective analytical approach to determine whether it can afford to issue new bonds for county facilities beyond what it retires each year (see Section E.5, Assumption of Additional Debts, below). Generally, this process will compare a variety of measures of debt benchmarks relative to key demographic data of the County.

The decision on whether or not to assume new general obligation or Building Authority bonds shall, in part, be based on the following considerations:

- a. Costs and benefits
- b. Current conditions of the municipal bond market
- c. The County's ability to assume new general obligation bonds

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3. Revenue Bonds. The County may issue bonds secured solely by dedicated non ad-valorem revenue streams if doing so will yield clearly identifiable advantages. For the County to issue revenue bonds, a primary objective will be to minimize risk through the use of adequate coverage requirements while remaining in compliance with overall debt management policy objectives. The County will adhere and where necessary take actions to ensure compliance with all outstanding revenue bond covenants.
4. Special Assessment Bonds. The County shall maintain a watchful attitude over the issuance of special assessment bonds for benefit district improvements. While the County's share of any benefit district project may fluctuate, the County will not pay more than 50% of any proposed costs related to a benefit district. Further, it will be the responsibility of the Debt Management Committee to analyze each special assessment bond issue for indications that future special assessments will equal or exceed the annual principal and interest payments of such bonds. A report on the findings of the Debt Management Committee will be submitted to the Finance Committee prior to consideration of any special assessment bond issue by the Board of Commissioners.
5. Assumption of Additional Debts. The County shall not assume more debt than it retires each year without conducting an objective analysis of the community's ability to assume and support additional debt service payments and of the probable impact of the additional debt on the County's bond ratings.
6. Asset Life. The County will consider debt financing for the acquisition, replacement, or expansion of physical assets (including land) only if a capital project has a useful life longer than the term of the bond issue supporting it. Debt will be used only to finance capital projects and equipment, except in case of unforeseen emergencies. Debt will not be issued for periods exceeding the useful life or average useful lives of the project or projects to be financed.
7. Length of Debts. County debts will be amortized for the shortest period consistent with a fair allocation of costs to current and future beneficiaries or users, and in keeping with other related provisions of this policy. The County normally shall issue bonds with a maximum life of 20 years or fewer for general obligation bonds, Building Authority bonds, and revenue bonds, and 15 years or fewer for special assessment bonds. Unless specific compelling reasons exist, there shall be no "balloon" bond repayment schedules which consist of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal repayment starting no later than the second fiscal year after the bond issue.
8. Call Provisions. Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the County. Unless specific compelling reasons exist all bonds shall be callable only at par.
9. Debt Structuring. At a minimum, the County will seek to amortize general obligation bonds with level principal and interest costs over the life of the issue. Pushing higher

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costs to future years in order to reduce short-term budget liabilities will be considered only when natural disasters or extraordinary or unanticipated external factors make the short-term cost of general obligation bonds prohibitive.

10. Variable Rate Debts. The County may choose to issue bonds that pay a rate of interest that varies according to predetermined formula or results from a periodic remarketing of

the securities, consistent with state law and covenants of preexisting bonds, and depending on market conditions.

11. Derivatives. The County will not participate in the issuance and sale of derivative instruments.

F. Debt Administration and Financing

1. Financing Proposals. Any capital financing proposal of a County department, agency, or utility involving the pledge or other extension of the County's credit through sale of bonds, execution of loans or leases, or otherwise involving directly or indirectly the lending or pledging of the County's credit, shall be referred to the Controller/Administrator for review before such pledge is considered by the Board of Commissioners.
2. Bond Fund. All payment of general obligation bonds and special assessment bonds shall be from the County's Bond and Interest Fund. The fund balance in the Bond and Interest Fund will be maintained at a level equal to or greater than the total principal and interest payable from that Fund for the upcoming debt service payment. Furthermore, the fund balance will be managed to eliminate or minimize arbitrage rebate liability.
3. Bond Counsel. The County will utilize external bond counsel for all debt issues. All debts issued by the County will include a written opinion by Bond Counsel affirming that the County is authorized to issue the debt, stating that the County has met all Federal and State constitutional and statutory requirements necessary for issuance, and determining the federal income tax status of the debt.
4. Underwriter's Counsel. County payments for Underwriters Counsel will be authorized for negotiated sales by the Controller/Administrator on a case-by-case basis depending on the nature and complexity of the transaction and the needs expressed by the underwriters.
5. Financial Advisor. The County will retain an external financial advisor selected for a term of up to three years through a competitive process administered by the Controller/Administrator. Utilization of the financial advisor for each debt issuance will be at the discretion of the Controller/Administrator, Treasurer, and/or Drain Commissioner on a case-by-case basis. For each County bond sale the financial advisor will provide the

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County with information on pricing and underwriting fees for comparable sales by other issuers.

6. Temporary Notes. Use of short-term borrowing, such as temporary notes, will be undertaken only if the transaction costs plus interest on a debt are less than the cost of internal financing, or available cash or reserves are insufficient to meet both project needs and current obligations. This standard does not apply to Delinquent Tax Anticipation Notes (DTANs).
7. Credit Enhancements. Credit enhancement (letters of credit, bond insurance, etc.) may be used if the costs of such enhancements will reduce the net debt service payments on the bonds or provide other significant financial benefits to the County.
8. Lease/Purchase Agreements. The use of lease/purchase agreements in the acquisition of vehicles, equipment and other capital assets shall be considered carefully relative to any other financing option or a “pay-as-you-go” basis. The lifetime cost of a lease typically will be higher than other financing options or cash purchases. Nevertheless, lease/purchase agreements may be used by the County as funding options for capital acquisitions if operational or cash-flow considerations preclude the use of other financing techniques.
9. Competitive Sale of Debts. The County, as a matter of policy, shall seek to issue its general or revenue bond obligations in a competitive sale unless it is determined by the Controller/Administrator that such a sale method will not produce the best results for the County. In such instances where the County, through a competitive bidding for its bonds, deems the bids received as unsatisfactory or does not receive bids, it may, at the election of the Controller/Administrator, enter into negotiation for sale of the bonds.
10. Negotiated Sale of Debts. Where a negotiated sale process is determined to be in the best interests of the County, the County will use a competitive process to select its investment banking team.

G. Refunding of Debts

Periodic reviews of all outstanding debts will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints) if and when there is a net economic benefit of the refunding or the refunding is essential in order to modernize covenants essential to operations and management. County staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debts. As a general rule, current refunding will be undertaken only if the present value savings of a particular refunding will exceed 3% of the refunded principal. As a general rule, advance refunding will be undertaken only if the present value savings of a particular refunding will exceed 4% of the refunded principal. Refunding issues that produce a net present value savings of less than targeted amounts may be considered on a case-by-case

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basis. Refunding issues with negative savings will not be considered unless a compelling public policy objective is served by the refunding.

H. Conduit Financings

The County may sponsor conduit financings in the form of Revenue Bonds for those activities (i.e., economic development, housing, health facilities, etc.) that have a general public purpose and are consistent with the County's overall service and policy objectives as determined by the Board of Commissioners. All conduit financings must insulate the County completely from any

credit risk or exposure and must first be approved by the Economic Development Director and Controller/Administrator before being submitted to the Building Authority, Economic Development Commission and/or Board of County Commissioners for consideration.

I. Arbitrage Liability Management

It is the County's policy to minimize the cost of arbitrage rebate and yield restriction while strictly complying with the law.

1. General. Federal arbitrage legislation is intended to discourage entities from issuing tax-exempt obligations unnecessarily. In compliance with the spirit of this legislation, the County will not issue obligations except for identifiable projects with very good prospects of timely initiation. Temporary notes and subsequent long-term bonds will be issued timely as project contracts are awarded so that debt issues will be spent quickly.
2. Responsibility. Because of the complexity of arbitrage rebate regulations and the severity of non-compliance penalties, the advice of Bond Counsel and other qualified experts will be sought whenever questions about arbitrage rebate regulations arise.

J. Credit Ratings

1. Rating Agency Relationships. The Controller/Administrator shall be responsible for maintaining relationships with the rating agencies that currently assign ratings to the County's various debts. This effort shall include providing periodic updates on the County's general financial condition along with coordinating meetings and presentations in conjunction with a new debt issuance.
2. Use of Rating Agencies. The Controller/Administrator shall be responsible for determining whether or not a rating shall be requested on a particular financing and which of the major rating agencies shall be asked to provide such a rating.
3. Minimum Long-Term Rating Requirements. The County's minimum rating requirement for its direct, long-term, debt obligations is a rating of "AA" or higher. If a given debt cannot meet this requirement based on its underlying credit strength, then credit

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enhancement may be sought to ensure that the minimum rating is achieved. If credit enhancement is unavailable or is determined by the Controller/Administrator to be uneconomical, then the obligations may be issued without a rating.

4. Rating Agency Presentations. Full disclosure of operations and open lines of communication shall be provided to rating agencies used by the County. The staff of the Financial Services Department, with assistance of the County's Financial Advisor, shall prepare the necessary materials and presentation to the rating agencies.
5. Financial Disclosure. The County is committed to full and complete primary and secondary financial disclosure, and to cooperating fully with rating agencies, institutional

and individual investors, County departments and agencies, other levels of government, and the general public to share clear, understandable, and accurate financial information. The County is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.

Official statements accompanying debt issues, Comprehensive Annual Financial Reports, and continuous disclosure statements will meet (at a minimum), the standards articulated by the Government Accounting Standards Board (GASB), the National Federation of Municipal Analysts, the Securities and Exchange Commission (SEC), and Generally Accepted Accounting Principles (GAAP). The Controller/Administrator shall be responsible for ongoing disclosure to established national information repositories and for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies.

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Current Statistics (2016)

<u>Description</u>	<u>Value</u>
Current debt	\$ 7,067,988
Current overlapping debt	\$ 509,463,950
Assessed value	\$ 8,348,398,957
Budgeted expenditures	\$ 81,868,642
General fund debt service	\$ 3,278,492

Draft Policy Limitations

<u>Section</u>	<u>Policy Statement</u>	<u>Current</u>	<u>Policy Limit</u>
D.1.a	Per capita direct debt will not exceed \$500	\$24.84	\$ 142,291,000
D.1.b	Per capita direct, overlapping and underlying debt will not exceed \$3,000	\$1,790.22	\$ 853,746,000
D.1.c	Direct debt as a percentage of estimated assessed valuation will not exceed 10%	0.08%	\$ 834,839,896
D.1.d	Direct, overlapping and underlying debt as a percentage of estimated full market value will not exceed 15%	6.10%	\$ 1,252,259,844
D.1.e	Annual debt service will not exceed 20% of budgeted expenditures	4.00%	\$ 16,373,728

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**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 14**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND A POLICY ON COST INCREASES FOR SERVICE RELATED
CONTRACTS IN INGHAM COUNTY**

RESOLUTION # 16 – 443

WHEREAS, since property tax values began decreasing in 2010, Ingham County has made substantial and necessary reductions in its services to its citizens and cuts in its work force due to the continuing decline of the economic conditions in this county and state; and

WHEREAS, the County has implemented hiring delays, hiring freezes, travel prohibitions, and employee furlough days without pay and other drastic cost savings measures in order to bring its expenditures in line with its declining revenues; and

WHEREAS, due to these cost containment measures, and the ability to draw down on available fund balances, further service reductions were not necessary as part of the budget processes in the budgets since 2014; and

WHEREAS, although economic conditions have been improving, costs of doing business, particularly in the area of pension and other legacy costs, are increasing at a higher rate than county revenues from property taxes and state and federal sources; and

WHEREAS, Resolution 10-357 adopted a policy on cost increases for service related contracts in Ingham County for 2010, 2011 and 2012, which was extended through 2013 by Resolution 12-369, and through 2016 by Resolution 13-439; and

WHEREAS, Ingham County desires to continue providing guidelines for service related contracts for vendors doing business with Ingham County that reflect the current economic climate.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners extends the following policy on cost increases for service related contracts in Ingham County:

- In general, annual cost increases should not exceed the Consumer Price Index's Annual Inflation rate or 1%, whichever is greater.
- Proposed contracts with vendor cost increases that exceed the Consumer Price Index's Annual Inflation rate or 1%, whichever is greater, will receive extra scrutiny and be identified by staff as they are reviewed by the appropriate Liaison and Finance Committees of the Ingham County Board of Commissioners.
- County Staff will make this policy known to all vendors as they negotiate proposed new and renewal contracts.

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- This policy will be reviewed and evaluated by the Finance Committee during the last quarter of 2019.

BE IT FURTHER RESOLVED, that if price adjustments are requested pursuant to the terms of the contract, the vendor must notify the County ninety (90) days prior to the current term's expiration date.

BE IT FURTHER RESOLVED, that prior to commencement of subsequent renewal terms, the County may entertain a request for escalation in accordance with the current Consumer Price Index or 1% at the time of the request.

BE IT FURTHER RESOLVED, that for purposes of this section, "Consumer Price Index" shall mean the Consumer Price Index-All Urban Consumers-United States Average-All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics.

BE IT FURTHER RESOLVED, that the County reserves the right to accept or reject the request for a price increase. If the price increase is approved, the price will remain firm for one (1) year from the date of the increase.

BE IT FURTHER RESOLVED, that all Invitation to Bids and Request for Proposals issued for services shall contain language referencing this policy.

BE IT FURTHER RESOLVED, that this policy will remain in effect through December 31, 2019.

BE IT FURTHER RESOLVED, that copies of this resolution will be forwarded to all Ingham County Department Heads and Elected Officials.

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw

Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

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**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 15**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

INGHAM COUNTY 2017 GENERAL APPROPRIATIONS RESOLUTION

RESOLUTION # 16 – 444

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2017 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners' resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees' recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution; and

WHEREAS, \$3.2 million of the General Fund balance is committed for unfunded retiree health insurance liabilities.

THEREFORE BE IT RESOLVED, that the 2017 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 14, 2016 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2016 tax year/2017 budget year for a total county levy of 10.0742 mills, including authorized levies for General Fund operations and special purpose millages:

2016/17 Millage Summary

<u>Purpose</u>	<u>Millage</u>
General Operations	6.3512
General Operations – Indigent Veterans Support	.0330

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Special Purpose - Emergency Telephone Services	.8500
Special Purpose - County-wide Transportation	.6000
Special Purpose - Juvenile Justice	.6000
Special Purpose - Potter Park Zoo and Potter Park	.4100
Special Purpose – Farmland/Open Space Preservation	.1400
Special Purpose – Health Care Services	.3500
Special Purpose – Trails and Parks	.5000
Special Purpose – Animal Shelter	.2400

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2016/2017 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-State Health Network, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2016/2017 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County's Purchasing Procedures, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the County's Purchasing Procedures.

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BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: Friend of the Court Services Fund (215), County Health Fund (221), Community Corrections Fund (267), Community Development Block Grant Fund (287), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), Family Division – Child Care Fund (292), Prosecuting Attorney Cooperative Reimbursement Grant Fund (298), and Community Health Center Network Fund (511), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff's Office is authorized to sell at fair-market value any used Ingham County Patrol Vehicles to the Ingham Intermediate School District for its Law Enforcement Program.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the

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Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller's Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2017 budget of funds not spent in 2016 for a specific project must be received by the Budget Office no later than March 15, 2017, otherwise the request for reappropriation will not be considered.

BE IT FURTHER RESOLVED, that \$1.6 million of the General Fund balance currently committed for unfunded retiree health insurance liabilities be uncommitted as of December 31, 2016 so that it can be spent in 2017 for this purpose.

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw

Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Commissioner Bahar-Cook moved to approve the resolution. Commissioner Koenig supported the motion.

Commissioner Maiville asked if it would be possible to pull the Health Care Services millage as a separate vote.

Commissioner Tennis stated that splitting a resolution was allowed.

Chairperson Hope stated that the Health Care Services millage piece of the motion would be voted on separately from the rest of the motion.

Commissioner Crenshaw explained that after the Sheriff's Office budget was passed at the last Law & Courts Committee meeting they received a letter from the Michigan Department of Corrections (MDOC) to cancel a contract. He further stated the reasons from the MDOC regarding why the contract was cancelled and stated his concerns regarding the resolution.

Discussion.

Commissioner Crenshaw requested that the Controller's Office provide a recommendation regarding the MDOC issue by December 13th, 2016.

THE MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE. Absent: Commissioners Case-Naeyaert and Schafer.

Chairperson Hope called for a Roll Call Vote regarding the Health Services Millage piece of the motion.

THE MOTION CARRIED BY ROLL CALL VOTE. **Yeas:** Hope, Anthony, Banas, Bahar-Cook, Celentino, Crenshaw, McGrain, Nolan, Tennis, and Tsernoglou. **Nay:** Maiville. **Absent:** Case-Naeyaert and Schafer.

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**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 16**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT FOR
BEHAVIORAL HEALTH SERVICES BETWEEN THE INGHAM COUNTY
HEALTH DEPARTMENT AND THE COMMUNITY MENTAL HEALTH AUTHORITY OF
CLINTON, EATON AND INGHAM COUNTIES**

RESOLUTION # 16 – 445

WHEREAS, the Ingham County Health Department (ICHD) and the Community Mental Health Authority of Clinton, Eaton and Ingham (CMH-CEI) have a longstanding partnership and contractual agreement for the provision of behavioral health services; and

WHEREAS, Ingham County Health Department (ICHD) and the Community Mental Health Authority of Clinton, Eaton and Ingham (CMHA-CEI) currently contract for 4.0 FTE Mental Health Therapists and consulting psychiatric evaluation services at a cost of up to \$350,000 annually; and

WHEREAS, Resolution #11-185 authorized this agreement which became effective March 1, 2011; it was amended and extended through January 31, 2017 by Resolutions #15-350 and #16-147. Collaboration between ICHD and CMHA-CEI allows each organization to provide services within its area of expertise and has proven to be highly effective for recruiting and hiring difficult to fill Masters Social Worker (MSW) positions; and

WHEREAS, ICHD seeks to add the services of a part time Behavioral Health Supervisor to the agreement; and

WHEREAS, ICHD also wishes to change the requirement for acceptable minimum level of training to include Limited Licensed Medical Social Workers, as fully licensed Medical Social Workers are in short supply and have resulted in unfilled positions for extended periods of time; and

WHEREAS, ICHD wishes to make all portions of this agreement automatically renewable on an annual basis to match the terms of the original agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of an amendment to the agreement for Behavioral Health Services between Ingham County, on behalf of ICHD and CMH-CEI.

BE IT FURTHER RESOLVED, that ICHD desires to contract with CMH-CEI for one new 0.5 FTE Behavioral Health Supervisor position (with an annual cost of \$71,711).

BE IT FURTHER RESOLVED, that ICHD desires to modify the minimum level of training to include Limited Licensed Medical Social Workers.

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BE IT FURTHER RESOLVED, that all amendments to the agreement will automatically renew on an annual basis to match the terms of the original agreement.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: McGrain, Tennis, Koenig, Nolan, Hope

Nays: None **Absent:** Banas, Case Naeyaert **Approved 10/17/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw

Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A FY 2017 SUBCONTRACT WITH
REFUGEE DEVELOPMENT CENTER**

RESOLUTION # 16 – 446

WHEREAS, the Ingham County Health Department (ICHD) has received \$20,000 in grant funds for the Childhood Lead Poisoning Prevention Program (CLPPP) as part of the Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS); and

WHEREAS, the CLPPP brings education and assistance into the homes of families where children have elevated blood lead levels as reported by the state, as well as home visits which include education, provision of lead safe cleaning supplies, assistance in identifying and mitigating lead hazards, and assistance in applying for lead safe home grants; and

WHEREAS, ICHD subcontracted with the Refugee Development Center (RDC) to provide these services in FY 2016; and

WHEREAS, RDC is a nonprofit organization that provides education, support, and orientation to refugees in the Lansing area who in many cases is already in contact with families who are referred to CLPPP; and

WHEREAS, ICHD wishes to continue subcontracting with RDC for these services in FY 2017, in an amount not to exceed \$9,600; and

WHEREAS, the Health Officer recommends approval of a subcontract for CLPPP with RDC for the period of October 1, 2016 through September 30, 2017 in an amount not to exceed \$9,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with RDC for the period of October 1, 2016 through September 30, 2017 in an amount not to exceed \$9,600.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Tennis, Koenig, Nolan, Hope

Nays: None **Absent:** Banas, Case Naeyaert **Approved 10/17/2016**

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FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw

Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A MICHIGAN AGRICULTURE ENVIRONMENTAL
ASSURANCE PROGRAM (MAEAP) CLEAN SWEEP PROGRAM AGREEMENT WITH THE
MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT (MDARD)**

RESOLUTION # 16 – 447

WHEREAS, the Environmental Health Division of the Ingham County Health Department (ICHHD) operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham county residents free of charge; and

WHEREAS, annually, the Michigan Department of Agriculture and Rural Development (MDARD) contracts with ICHHD under the Clean Sweep agreement to provide funding to cover the cost of disposal of pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHHD with up to \$14,000 in funding for FY 2017 for the disposal of pesticides and herbicides; and

WHEREAS, the term of the agreement shall be October 1, 2016 through September 30, 2017; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a MAEAP Clean Sweep Program agreement with MDARD for up to \$14,000 for the period of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an MAEAP Clean Sweep Program agreement with MDARD for up to \$14,000 for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Tennis, Koenig, Nolan, Hope
Nays: None **Absent:** Banas, Case Naeyaert **Approved 10/17/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

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**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT CHILD AND ADOLESCENT HEALTH CENTER PROGRAM
FUNDING FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
THROUGH THE MICHIGAN PRIMARY CARE ASSOCIATION**

RESOLUTION # 16 – 448

WHEREAS, in Resolution #11-235, #12-199, #13-049, #14-358, and #15-412, the Ingham County Board of Commissioners authorized the Ingham County Health Department (ICHD) to accept Child and Adolescent Health Center (CAHC) Program Funding from the Michigan Department of Health and Human Services (MDHHS), as administered through the Michigan Primary Care Association (MPCA), for the period of October 1, 2011 through September 30, 2016; and

WHEREAS, the purpose of this agreement is to provide funds to ICHD to promote the health of children, adolescents and their families by providing important primary, preventative, and early intervention health care services; and

WHEREAS, the CAHC's provide primary care, preventative care, comprehensive health assessment, vision and hearing screening, medication, immunization, treatment of acute illness, co-management of chronic illness, health education and mental health care; and

WHEREAS, CAHC program funding supports continued operations of ICHD's school-based/school-linked health centers; and

WHEREAS, the CAHC program funding award for the term of October 1, 2016 through September 30, 2017 is as follows: Eastern \$195,000, Sexton \$195,000 and Willow \$250,000; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the acceptance of this award and supports any budget adjustments necessary as part of this agreement; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with MPCA for acceptance of the CAHC program funding in the amount of \$640,000 for the term of October 1, 2016 through September 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the agreement with MPCA for the acceptance of \$640,000 in CAHC program funding for the period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

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BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: McGrain, Tennis, Koenig, Nolan, Hope
Nays: None **Absent:** Banas, Case Naeyaert **Approved 10/17/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

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**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT BETWEEN THE
INGHAM COUNTY HEALTH DEPARTMENT AND THE EDWARD W. SPARROW HOSPITAL
ASSOCIATION FOR PHYSICIAN AND MEDICAL DIRECTION SERVICES FOR
WOMEN'S HEALTH**

RESOLUTION # 16 – 449

WHEREAS, the Ingham County Health Department (ICHD) and the Edward W. Sparrow Hospital Association for Physician and Medical Direction Services (Sparrow) have a longstanding partnership and contractual agreement for the provision of physician services and part-time medical direction; and

WHEREAS, ICHD and Sparrow currently contract for 0.6 FTE physician services in addition to part-time medical direction to provide prenatal and gynecologic services, and provide oversight to mid-level provider staff; and

WHEREAS, Resolution #13-139 authorized this agreement which became effective April 1, 2014 through March 31, 2014; it was amended and extended through September 30, 2016 by Resolutions #14-089 and #16-082; and

WHEREAS, ICHD seeks to extend the terms of the current agreement from October 1, 2016 through March 31, 2017; and

WHEREAS, ICHD seeks to add the services of up to 820 hours of mid-level provider (Nurse Practitioner or Physician Assistant) services to this extended agreement to address a short-term critical provider shortage and ensure the sustainability of the services provided and our ability to meet our projected visit and revenue goals as presented in the FY 2017 budget; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of an amendment to the agreement for physician and part time medical direction services between Ingham County, on behalf of ICHD, and Sparrow, to extend the existing terms from October 1, 2016 through March 31, 2017.

BE IT FURTHER RESOLVED, ICHD also desires to add to the amended contract with Sparrow additional mid-level provider services, up to 820 hours at \$55.00 per hour, for total agreement amount not to exceed \$70,100.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

OCTOBER 25, 2016 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: McGrain, Tennis, Koenig, Nolan, Hope

Nays: None **Absent:** Banas, Case Naeyaert **Approved 10/17/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw

Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 21**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING THE 2015/2016 INGHAM ACADEMY
BASKETBALL TEAM**

RESOLUTION # 16 – 450

WHEREAS, the Ingham Academy, a day treatment program, provides educational support to court adjudicated youth who have been unsuccessful in their home school; and

WHEREAS, the Ingham Academy uses athletics as one part of its comprehensive approach to improving students likelihood of academic and social success; and

WHEREAS, the Ingham Academy partners with Michigan State University's Youth Advancement Through Athletics (YATA) to incorporate mentoring, structured leisure activities, community service and introduces students to career opportunities; and

WHEREAS, the Ingham Academy Basketball Team is a member of the Michigan Alternative Athletic Association (MAAA) whose purpose is to promote athletic and intellectual activities among students from Alternative, Residential and Secondary Schools that will foster productive, healthy members and future leaders in the State of Michigan; and

WHEREAS, the Michigan Alternative Athletic Association hosts a state tournament at the end of each basketball season; and

WHEREAS, the Ingham Academy Basketball Team, coached by Redel Hartley, was State Runner Up in the 2015/2016 MAAA tournament.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners honors the 2015/2016 Ingham Academy Basketball Team as Runner Up in the 2015/2016 MAAA State of Michigan Tournament.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners recognizes the efforts put forth by the Michigan State University's Youth Advancement through Athletics in this accomplishment.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville

Nays: None **Absent:** Anthony **Approved 10/13/2016**

Commissioner Crenshaw moved to approve the resolution. Commissioner Anthony supported the motion.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Case-Naeyaert and Schafer.

Commissioner Crenshaw presented the 2015/2016 Ingham Academy Panther Basketball Team.

OCTOBER 25, 2016 REGULAR MEETING

Redel Hartley, Ingham Academy Basketball Coach, thanked the Board and several staff members for their support.

Dustin Whitford, Ingham Academy Basketball Player, stated he felt it was an honor to be present and that, had he not graduated, he would have been on the team again this year.

Commissioner Crenshaw presented the resolution to the team.

Commissioner Bahar-Cook offered her congratulations to the team. She thanked several commissioners for their efforts with the Academy.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 22**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A CONTRACT WITH THE STATE OF MICHIGAN, MAKING
INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY
REGION 1 AND ACCEPT THE FY2016 HOMELAND SECURITY GRANT PROGRAM FUNDS**

RESOLUTION # 16 – 451

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2016 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total amount of grant funds available to Ingham County agencies is \$53,488 from the State Homeland Security Program (SHSP) and \$17,829 from the Law Enforcement Terrorism Prevention Program (LETPP) for a total of \$71,317; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, the total Grant Award for Michigan Homeland Security Region 1 for FY2016 is \$1,018,829; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan, to be the fiduciary agent for the FY2016 Department of Homeland Security, Homeland Security Grant Program, and the acceptance \$1,018,829 for the time period of September 1, 2016 to August 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

OCTOBER 25, 2016 REGULAR MEETING

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 10/13/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 23**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A
GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S STATE COURT
ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP)
AND ENTER INTO SUBCONTRACTS**

RESOLUTION # 16 – 452

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, continuation of the Sobriety Court will require continuing to employ two probation officers to provide staffing for the program; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO - Michigan Drug Court Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of a State Court Administrators Office grant including the SCAO-MDCGP grant in the amount of \$135,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$276,907.40 to include SCAO/MDCGP grant funds in the amount of \$135,000, Ingham County In-Kind matching funds of \$141,907.40 with no local hard cash matching funds, and future possible donations from the Ingham County Sobriety Court Foundation, all of which are required to continue the Sobriety Court Program.

BE IT FURTHER RESOLVED, grant-funded Sobriety Court program direct service subcontracts for the following services in the following amounts:

OCTOBER 25, 2016 REGULAR MEETING

1. Substance Abuse Testing with Alcohol and Drug Administrative Monitoring (ADAM) – not to exceed \$12,288
2. Evaluation and Counseling services with Cognitive Consultants – not to exceed \$65,577

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2016 and 2017 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 10/13/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (SCAO-MMHCGP), CONTINUE A PROBATION OFFICER POSITION, AND ENTER INTO SUBCONTRACTS

RESOLUTION # 16 – 453

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55th District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55th District Court and CMHA-CEI have received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of \$380,000 to continue a Mental Health Court at the 55th District Court; and

WHEREAS, continuation of the Mental Health Court will require continuing to employ a probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Mental Health Grant Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State Court Administrative Office - Michigan Mental Health Court Grant Program for a total budget not to exceed \$448,301.40 to include SCAO/MMHCGP grant funds in the amount of \$380,000, Ingham County In-Kind matching funds not to exceed \$48,660.40 with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contributions not to exceed \$19,641 for the time period of October 1, 2016 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE Grant-funded Probation Officer, an ICEA Court Professional, Grade 7, contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, grant funded Mental Health Court program direct service subcontracts for the following services in the following amounts:

OCTOBER 25, 2016 REGULAR MEETING

1. Electronic Monitoring Services with Sentinel Offender Services and/or Judicial Services Group – not to exceed a total of \$1,500
2. Substance Use Testing with Alcohol and Drug Administrative Monitoring (ADAM) and/or Phoenix Recovery & Testing – not to exceed a total of \$39,898.60
3. Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties: not to exceed \$257,063 (\$237,422 grant funding + \$19,641 CMHA-CEI Local In-Kind Contributions)

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2016 and 2017 55th District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 10/13/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING PURCHASING SCHEDULING SOFTWARE/SERVICES
FOR THE 911 CENTER**

RESOLUTION # 16 – 454

WHEREAS, the Ingham County Board of Commissioners operates the 911 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County 9-1-1 staff members from both the Supervisory and Non-supervisory units have requested that the 9-1-1 Center purchase an automated scheduling system to improve and reduce errors in scheduling procedures; and

WHEREAS, the Ingham County 9-1-1 Joint Leadership Team has also recommended a move to an automated scheduling system; and

WHEREAS, the 9-1-1 Director has obtained a quote from Informer Systems for their Schedule Express program that includes initial configuration, training, support and upgrades with a current annual cost of \$8,035.20; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 911 Emergency Telephone Dispatch Services 911 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of \$8,035.20 from the 911 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the purchase of the Schedule Express Software and Services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 10/13/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 26**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ESTABLISH ADDITIONAL SPECIAL PART TIME ON CALL 911 CENTRAL
DISPATCH CENTER BACKGROUND INVESTIGATOR POSITIONS**

RESOLUTION # 16 – 455

WHEREAS, that the Ingham County Board of Commissioners has established the Ingham County 911 Central Dispatch Center; and

WHEREAS, the current staffing level requires the hiring of a large number of new employees to fill currently open positions as well as future positions that become available; and

WHEREAS, the 911 Center requires a law enforcement level background investigation be completed on each new employee, and currently has three special part time 9-1-1 Central Dispatch Background Investigator positions, established under resolution #12-437; and

WHEREAS, the 911 Centers three (3) special part time 9-1-1 Central Dispatch Background Investigators are not always available for various reasons or the number of background investigations each investigator is assigned lengthens the background processing of applicants; and

WHEREAS, there is not a continuous need for a full time staff member to fill the needs of 911 Background investigator, but the application process would benefit from additional investigators to complete the background investigations reducing the processing time of our applicants; and

WHEREAS, the addition of special part time 9-1-1 Background Investigators would not result in any additional cost to complete the background investigations; and

WHEREAS, there are many current or retired police officers that can perform these investigations as they are needed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes up to an additional three (3) special part time 911 Central Dispatch Background Investigator positions.

BE IT FURTHER RESOLVED, that the rate of compensation will continue at a rate of \$25.00 per hour for the position.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 10/13/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 27**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH VAN BELKUM TO UPGRADE THE
NICE 911 RECORDER SYSTEM FOR THE INGHAM COUNTY 911 CENTER**

RESOLUTION # 16 – 456

WHEREAS, the Ingham County Board of Commissioners has established a 911 Emergency Telephone Dispatch Services Fund for Management and System Improvements to the County emergency 911 dispatch system; and

WHEREAS, the Lansing and East Lansing 911 Centers identified the need to replace the malfunctioning 911 Recorder Systems with a NextGen 911 technology recorder authorized and approved under Resolution #11-125 in April of 2011; and

WHEREAS, the Van Belkum/NICE 911 Recorder System needs to be upgraded with new hardware and software; and

WHEREAS, the Van Belkum/NICE 911 Recorder System solution was originally installed within the Lansing 911 Center initially and then migrated to the new Ingham County Consolidated 911 Center; and

WHEREAS, the Ingham County Board of Commissioners has approved funding for an upgrade as a capital improvement project within the 9-1-1 Center's 2016 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract/purchase order be issued with Van Belkum for the purchase and installation of a NICE 9-1-1 Recorder System upgrade at a cost of \$ 27,295.00, with a Project Contingency fund of \$705.00 for a total project cost not to exceed \$28,000, from the 9-1-1 2016 budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 10/13/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 28**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH AT&T FOR TELEPHONE SERVICES
FOR THE INGHAM COUNTY 9-1-1 CENTER**

RESOLUTION # 16 – 457

WHEREAS, the Ingham County Board of Commissioners has established a 9 -1-1 Emergency Telephone Dispatch Services Fund for Management and System Improvements to the County emergency 9-1-1 dispatch system; and

WHEREAS, Ingham County 9-1-1 Central Dispatch Center began operations as a consolidated center in June of 2012, with a contract in place for telephone services through AT&T for both Emergency and Non-Emergent phone lines; and

WHEREAS, the contract with AT&T expired June of 2016 for all Non-Emergent lines; and

WHEREAS, the 9-1-1 Center receives non-emergent calls for all of our police agencies every day, which requires us to continue the contract with AT&T to provide the phone service for our phone lines; and

WHEREAS, the AT&T Services are no longer available under the MI deal purchasing contract, a new contractual agreement is needed to continue the phone service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with AT&T for the 9-1-1 Center phone services at a total cost not to exceed \$18,000 annually or \$ 36,000 over the time period of November 1, 2016 through October 31, 2018 from the 9-1-1 Center budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville

Nays: None **Absent:** Anthony **Approved 10/13/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw

Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Adopted as part of a consent agenda.

OCTOBER 25, 2016 REGULAR MEETING

**ADOPTED - OCTOBER 25, 2016
AGENDA ITEM NO. 29**

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY
SCHOOL OF PSYCHIATRY TO PROVIDE PSYCHIATRIC SERVICES FOR INMATES AT THE
INGHAM COUNTY JAIL**

RESOLUTION # 16 – 458

WHEREAS, effective May 27, 2016 there will no longer be psychiatric assessments and treatment plans offered by the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) at the Ingham County Jail; and

WHEREAS, the Ingham County Jail recognizes the need to appropriately address the psychiatric needs of all inmates in the interest of maintaining inmate and staff safety, and in protecting inmates' Eighth Amendment rights against cruel and unusual punishment; and

WHEREAS, the United State Supreme Court has ruled on numerous occasions that the failure to provide appropriate mental health and medical care may constitute a violation of the Eighth Amendment (*Estelle v Gamble*, 429 U.S. 97 (1976) (deliberate indifference to prisoners' serious medical needs constitutes cruel and unusual punishment); see, e.g., *Hunt v Uphoff*, 199 F.3d 1220 (10th Cir. 1999) (prison officials violated Eighth Amendment by providing such inadequate medical treatment for inmate's diabetes and hypertension that inmate consequently suffered heart attack); *LaFaut v Smith*, 834 F.2d 389 (4th Cir. 1987) (prison officials violated Eighth Amendment by failing to provide disabled inmate with needed physical therapy and adequate access to facilities); *Madrid v Gomez*, 889 F. Supp. 1146, 1265-66 (N.D. Ca. 1995) (continued confinement of mentally ill inmates in the facility's security housing unit violated the Eighth Amendment); and

WHEREAS, the 55th District Court and the Michigan State University Department of Psychiatry have already developed a successful and mutually beneficial relationship in the evolution of the 55th District Court Mental Health Court; and

WHEREAS, the Michigan State University Department of Psychiatry currently assigns one senior-level resident psychiatrist to provide psychiatric services to the 55th District Court Mental Health Court for up to twelve hours weekly and contracts the services of one attending psychiatrist to supervise the resident psychiatrist or provide psychiatric services in the absence of a resident, for up to four hours weekly at the rate of \$140 an hour; and

WHEREAS, the Michigan State University Department of Psychiatry has agreed to extend this arrangement to contract with the Ingham County Jail to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of \$140 an hour; and

OCTOBER 25, 2016 REGULAR MEETING

WHEREAS, the Health Services Millage funding has been identified to fund this contract to the extent the services are Health Services Millage eligible; and

WHEREAS, certain inmates of the Ingham County jail are eligible for services funded by the Health Services Millage as Ingham County residents that have no access to private or third party paid services, and are ineligible for Medicaid by virtue of their status as inmates, and have income of less than \$28,000 annually; and

WHEREAS, for those inmates who are not health services millage eligible, up to \$16,000 previously allocated through Resolution #16-270 for telephone psychiatric services at the Jail is available.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the Michigan State University Department of Psychiatry to assign one senior-level resident psychiatrist to provide psychiatric services to any inmate at the Ingham County Jail for up to eight hours weekly and contract the services of one attending psychiatrist to supervise the resident psychiatrist, or provide psychiatric services to any inmate at the Ingham County Jail in the absence of a resident, for up to eight hours weekly at the rate of \$140 an hour for a total budget not to exceed \$58,240 with up to \$58,240 from the Health Services Millage and up to \$16,000 from the Health Department Budget for the time period of November 1, 2016 through October 31, 2017.

BE IT FURTHER RESOLVED, Resolution #16-270 and the contract previously authorized is hereby rescinded, and an amount not to exceed \$16,000 previously allocated through that resolution is authorized for use under this contract when inmates needing psychiatric services are not health services millage eligible.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Health Services Millage shall be used to fund eligible services, and the Controller/Administrator is directed to make the necessary adjustments to the 2016 and 2017 Sheriff's Office and Health Department budgets.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 10/13/2016**

HUMAN SERVICES: Yeas: McGrain, Tennis, Koenig, Nolan, Hope
Nays: None **Absent:** Banas, Case Naeyaert **Approved 10/17/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw
Nays: None **Absent:** Anthony, Schafer, Case Naeyaert **Approved 10/19/2016**

Commissioner Crenshaw moved to approve the resolution. Commissioner McGrain supported the motion.

Commissioner Crenshaw explained the amendments to the resolution. He further stated that this resolution would rescind Resolution # 16-270.

Commissioner Nolan stated that she was not familiar with Telephone Psychiatric Services at the Jail and asked for clarification.

OCTOBER 25, 2016 REGULAR MEETING

John Neilsen, Chief Deputy Controller, stated that the purpose of this was that some inmates would not be eligible for services under the millage language so an additional source was needed and there were discussions with Community Mental Health to use services from Michigan State University.

Commissioner Crenshaw stated that it was his understanding that the \$16,000 would also include in-person services.

Commissioner Koenig asked why this was presented to the Board this way and the reason for its urgency.

Mr. Neilsen stated that the final agreement was not worked out until after it went through the Finance Committee. He further stated that the projected start date was November 1, 2016 which was the reason for the urgency in an effort to avoid a lapse in services.

THE MOTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Commissioners Case-Naeyaert and Schafer.

OCTOBER 25, 2016 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to appoint Alexander Rusek to the unexpired term on the Equal Opportunity Committee and to appoint Beth Cooley, Tamara Warren, and Christie Poitra to the expired terms on the Equal Opportunity Committee.

Commissioner Anthony supported the motion.

The motion carried unanimously. Absent: Commissioners Case-Naeyaert and Schafer.

Commissioner Crenshaw moved to waive the two term limit and reappoint Amie Ostrander to the Fair Board.

Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioners Case-Naeyaert and Schafer.

Commissioner Crenshaw moved to appoint Darling Garcia to the Housing Commission.

Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Case-Naeyaert and Schafer.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Bahar-Cook stated that she would like to apologize for a quote in an article from Todd Heywood.

Commissioner Banas stated that she would like to congratulate the Ingham Academy Basketball Team on a job well done.

Commissioner Crenshaw stated that Judge Allen held his 41st Sobriety Court Graduation recently and stated that this graduation brought the total number of graduates to 512 individuals. He announced that the Sobriety Court Foundation would be holding its annual Breakfast at 7:30 a.m., Friday, October 28 at the Lansing Country Club.

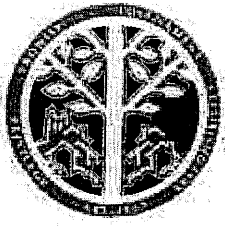
CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of \$21,610,575.51. Commissioner Anthony supported the motion.

The motion carried unanimously. Absent: Commissioners Case-Naeyaert and Schafer.

ADJOURNMENT

The meeting was adjourned at 7:12 p.m.



CITY OF EAST LANSING

The Home of Michigan State University

AGENDA ITEM #

October 31, 2016

RECEIVED
NOV 02 2016

Ms. Kara Hope, Chairperson
Ingham County Board of Commissioners
P. O. Box 319
Mason, MI 48854

RE: P.A. 328 Personal Property Tax Abatement – Patriot Solar Garden East Lansing, LLC.

Dear Ms. Hope:

The City of East Lansing has scheduled a public hearing for **Wednesday, November 9, 2016** to consider a Personal Property tax exemption for Patriot Solar Garden East Lansing, LLC. on Burcham Park, 2701 Burcham Drive in the City of East Lansing. Per the requirements of Public Act 328 of 1998, as amended, each taxing jurisdiction affected must be notified. The official public notice is enclosed and provides additional details on time and location.

410 Abbott Road
East Lansing, MI 48823

(517) 337-1731
Fax (517) 337-1559
www.cityofeastlansing.com

The proposed \$900,000 solar energy project would create a community solar project consisting of at least 1,000 solar panels. The project area would include approximately two acres in the 23.9 acre public park. The exemption has been requested for 10 to 25 years and has an initial estimated annual value of approximately \$21,000 and depreciating to approximately \$8,500 annually after 10 years, and has a total ten year value of approximately \$132,000.

The East Lansing City Council welcomes your comments on the proposed tax exemption.

If you have any questions, please contact me at 319-6887 or lmullin@cityofeastlansing.com.

Sincerely,

Lori Mullins

Lori Mullins
Community and Economic Development Administrator

Enclosure

NOTICE OF PUBLIC HEARING

The City of East Lansing in the Counties of Clinton and Ingham

Please take notice that a Public Hearing shall be held before the Council of the City of East Lansing on Wednesday, November 9, 2016 at 7:00 p.m. at the City Hall Council Chambers, Courtroom 2, 101 Linden Street, East Lansing, to consider an application for exemption of new personal property tax for Patriot Solar Garden East Lansing, LLC. on Burcham Park, 2701 Burcham Drive in the City of East Lansing, Michigan, pursuant to Public Act 328, 1998, as amended, of the Public Acts of the State of Michigan.

The proposed facilities will be located at 2701 Burcham Drive, East Lansing.

The City of East Lansing will provide reasonable accommodations, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at this meeting, upon notice to the City of East Lansing, prior to the meeting. Individuals with disabilities requiring reasonable accommodations or services should write or call the City Manager's Office, 410 Abbot Road, East Lansing, MI 48823 (517) 319-6920, TDD 1-800-649-3777.

Marie E. Wicks
City Clerk

Dated: October 31, 2016
East Lansing, MI 48823

RECEIVED
NOV 02 2016



Virg Bernero, Mayor

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on **Monday, November 14, 2016** at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the establishment of an Obsolete Property Rehabilitation District (the "District"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 221 West Saginaw Street, Lansing, Michigan, legally described as follows:

LOT 8 & N 1 R LOT 7 BLOCK 63 ORIG PLAT, 33-01-01-16-127-001.

Creation of this District will enable the owner or potentially the developer of property within the District to apply for an Obsolete Property Rehabilitation Exemption Certificate which would result in the abatement of certain property taxes. Further information regarding this issue may be obtained from Karl Dorshimer, Lansing Economic Area Partnership (LEAP), 1000 S. Washington Ave., Suite 201, Lansing, MI 48910, 517-702-3387.

RECEIVED
NOV 02 2016

AGENDA ITEM # 3



Virg Bernero, Mayor

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on **Monday, November 14, 2016** at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, City Assessor, other interested persons and ad valorem taxing units to appear and be heard on the approval of an Obsolete Property Rehabilitation Certificate (the "Certificate"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 221 West Saginaw Street, Lansing, Michigan, but more particularly described as follows:

LOT 8 & N 1 R LOT 7 BLOCK 63 ORIG PLAT, 33-01-01-16-127-001, and

Approval of this Certificate will provide the owner or potentially the developer of property an abatement of certain property taxes for the improvements to the property noted above. Further information regarding this issue may be obtained from Karl Dorshimer, Lansing Economic Area Partnership (LEAP), 1000 S. Washington Ave., Suite 201, Lansing, MI 48910, 517-702-3387.

RECEIVED
NOV 02 2016

AGENDA ITEM # 4



Virg Bernero, Mayor

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on **Monday, November 14, 2016** at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the establishment of an Obsolete Property Rehabilitation District (the "District"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for properties located at 1141 & 1149 South Washington Avenue, Lansing, Michigan, legally described as follows:

The South 21.8 feet of the West 83 feet of Lot 29 of Sparrow's Subdivision of Block 200 of the original plat of City of Lansing, Ingham County, Michigan – Parcel Number: 33-01-01-21-257-095, and, the North 2 rods of the West 83 feet of Lot 30, Sparrow's Subdivision of Block 200, Original Plat of City of Lansing, according to the recorded plat thereof, of record in Liber 2 of Plats, Page 42, Ingham County, Michigan – Parcel Number: 33-01-01-21-257-076 and the West 17.5 feet of the East 65.5 feet of Lots 29 and 30, Sparrow's Subdivision of Block 200 of the original plat of City of Lansing, according to the recorded plat thereof, of record in Liber 2 of Plats, Page 42, Ingham County, Michigan – Parcel Number: 33-01-01-21-257-100

Creation of this District will enable the owner or potentially the developer of property within the District to apply for an Obsolete Property Rehabilitation Exemption Certificate which would result in the abatement of certain property taxes. Further information regarding this issue may be obtained from Karl Dorshimer, Lansing Economic Area Partnership (LEAP), 1000 S. Washington Ave., Suite 201, Lansing, MI 48910, 517-702-3387.

RECEIVED
NOV 02 2016

AGENDA ITEM # 5



Virg Bernero, Mayor

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on **Monday, November 14, 2016** at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, City Assessor, other interested persons and ad valorem taxing units to appear and be heard on the approval of an Obsolete Property Rehabilitation Certificate (the "Certificate"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 1141 South Washington Avenue, Lansing, Michigan, but more particularly described as follows:

The North 2 rods of the West 83 feet of Lot 30, Sparrow's Subdivision of Block 200, Original Plat of City of Lansing, according to the recorded plat thereof, of record in Liber 2 of Plats, Page 42, Ingham County, Michigan – Parcel Number: 33-01-01-21-257-076, and

Approval of this Certificate will provide the owner or potentially the developer of property an abatement of certain property taxes for the improvements to the property noted above. Further information regarding this issue may be obtained from Karl Dorshimer, Lansing Economic Area Partnership (LEAP), 1000 S. Washington Ave., Suite 201, Lansing, MI 48910, 517-702-3387.

RECEIVED

NOV 02 2016

AGENDA ITEM # 6



Virg Bernero, Mayor

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on **Monday, November 14, 2016** at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, City Assessor, other interested persons and ad valorem taxing units to appear and be heard on the approval of an Obsolete Property Rehabilitation Certificate (the "Certificate"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 1149 South Washington Avenue, Lansing, Michigan, but more particularly described as follows:

The South 21.8 feet of the West 83 feet of Lot 29 of Sparrow's Subdivision of Block 200 of the original plat of City of Lansing, Ingham County, Michigan -- Parcel Number: 33-01-01-21-257-095, and

Approval of this Certificate will provide the owner or potentially the developer of property an abatement of certain property taxes for the improvements to the property noted above. Further information regarding this issue may be obtained from Karl Dorshimer, Lansing Economic Area Partnership (LEAP), 1000 S. Washington Ave., Suite 201, Lansing, MI 48910, 517-702-3387.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING NEIL WEST FOR HIS YEARS OF SERVICE AS
SUPERVISOR OF LEROY TOWNSHIP**

RESOLUTION # 16 –

WHEREAS, Neil R. West served as the Supervisor of Leroy Township from 1966 through 2016; and

WHEREAS, from 1967 through 1969, Neil represented Leroy Township as a member of the Ingham County Board of Supervisors; and

WHEREAS, from 1963 through 1966, Neil served as Treasurer of Leroy Township; and

WHEREAS, in addition to working for the Township, he was actively involved with the Michigan Townships Association for decades, serving as Chairperson for the Ingham County Chapter of the Michigan Townships Association before he was first elected to the Board of Directors in 1983; and

WHEREAS, Neil rose through Michigan Township Association's leadership positions of Secretary, Treasurer, Second and First Vice Presidents before becoming President in 1998, something he knew was a once-in-a-lifetime experience that not many people experience; and

WHEREAS, he also served as Chairperson of the Ingham County Assessor's Organization, as well as a member of the Boundary Commission and the Building Committee for the Leroy Township Library; and

WHEREAS, under Neil's leadership, Leroy Township built two Township Offices, one of which included the Fire Hall; and

WHEREAS, Neil served on the N.I.E.S.A. Board and is currently serving on the Township Park Committee; and

WHEREAS, after serving 50 years as Supervisor of Leroy Township, Neil West is retiring from his position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Neil R. West for his lifelong dedication to serving the residents of Ingham County as Township Supervisor, particularly those in Leroy Township.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation and best wishes to Neil West.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville
Nays: None **Absent:** Tsernoglou **Approved 11/01/2016**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING GERALD E. ALCHIN FOR HIS YEARS OF SERVICE
AS LEROY TOWNSHIP TRUSTEE**

RESOLUTION # 16 –

WHEREAS, Gerald E. Alchin served as a Trustee for Leroy Township from 1988-2016; and

WHEREAS, as a Trustee, Gerald served on the Township Planning Commission, the Board of Appeals and the Leroy Township Library Building Committee; and

WHEREAS, Gerald also represented the Township as a member of the Michigan Townships Association; and

WHEREAS, prior to being elected to serve the residents as a Leroy Township Trustee, Gerald served as a member of the Webberville School Board for many years; and

WHEREAS, after 28 years of dedicated service, Gerald is retiring from his position as Trustee for Leroy Township.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Gerald E. Alchin for his many years of service to the residents of Ingham County as a Township Trustee, particularly those in Leroy Township.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation and best wishes to Gerald.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville

Nays: None **Absent:** Tsernoglou **Approved 11/01/2016**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT OF
SILVERSTONE ESTATES**

RESOLUTION # 16 –

WHEREAS, much of the process by which land divisions and plats are developed follows state statute. The platting process essentially starts with development of a Preliminary Plat that shows the overall configuration, how it fits into the lands that surround it, public utilities serving the lots, and the phases of construction planned to complete its development; and

WHEREAS, the proposed Silverstone Estates plat is a 25 unit single-family development located on 25.52 acres, on the east side of Powell Road, about ½ mile north of Grand River Avenue. The development is part of the Northwest and Southwest ¼ of Section 23, Meridian Township, Ingham County, Michigan; and

WHEREAS, Preliminary Plan approvals are only valid for a two year period, per state statute; and

WHEREAS, approval of the Silverstone Estates Preliminary Plat has been requested by the proprietor, Mayberry Homes.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Silverstone Estates Preliminary Plat for a period of two years, in accordance with state statute.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville
Nays: None **Absent:** Tsernoglou **Approved 11/01/2016**

DATE	REVISIONS
11-11-18	REV 1 REVISION POWER ROAD CROSS SECTION

ENGINEER'S SEAL AND SIGNATURE

REGISTERED PROFESSIONAL ENGINEER
 STATE OF MICHIGAN
 EX. NO. 33-2892

OWNER'S NAME AND ADDRESS
 SILVERSTONE ESTATES
 14000 GRAND RIVER AVENUE
 TOWN OF MERIDIAN, MI 48854

PROJECT NAME AND ADDRESS
 SILVERSTONE ESTATES
 14000 GRAND RIVER AVENUE
 TOWN OF MERIDIAN, MI 48854

DATE OF PRELIMINARY PLAN
 SEPTEMBER 23, 2018

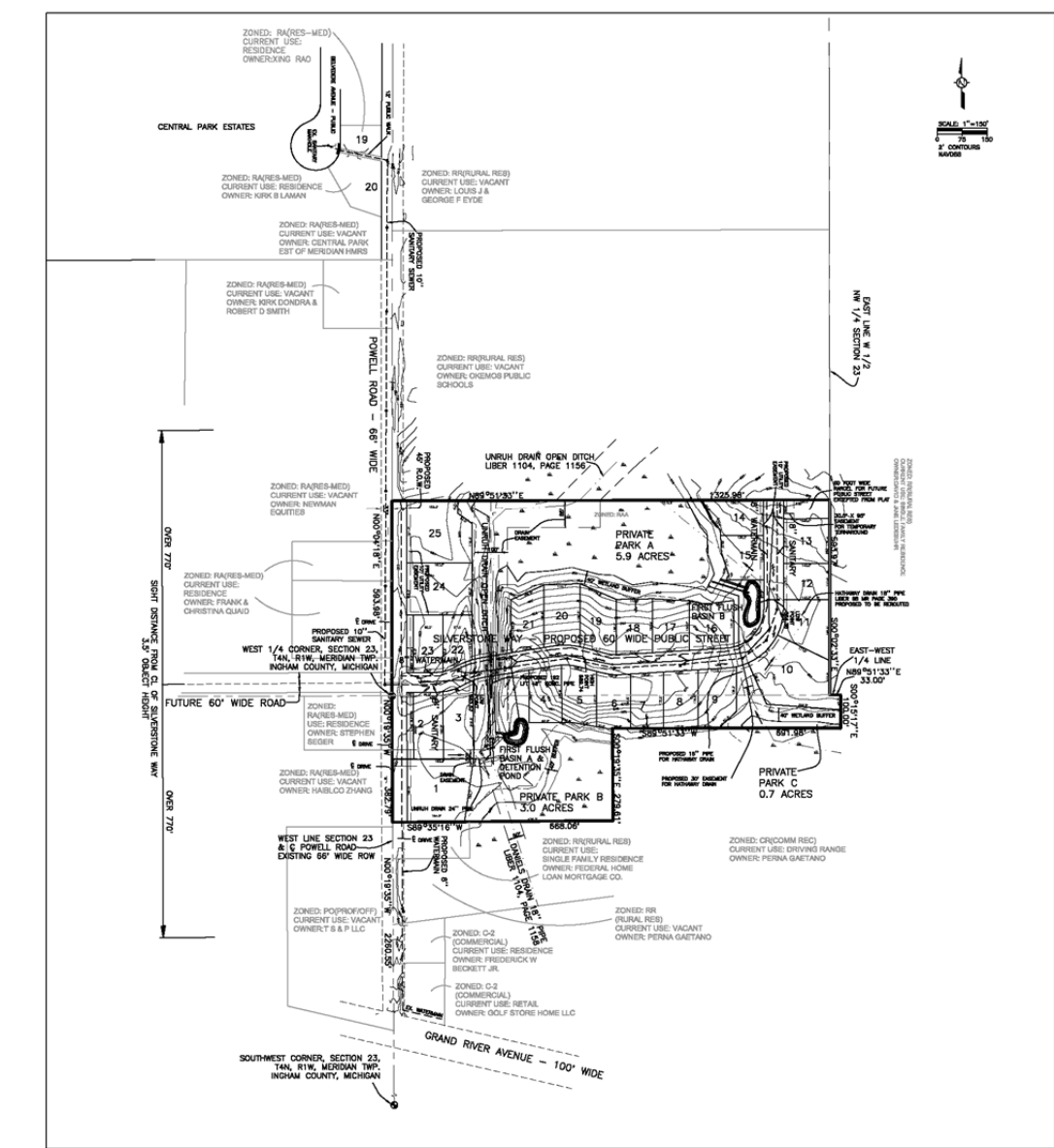
DATE OF FINAL PLAN
 OCTOBER 12, 2018

DATE OF SUBDIVISION
 SEPTEMBER 23, 2018

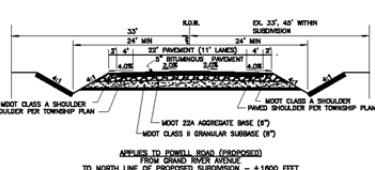
DATE OF SHEET
 SEPTEMBER 23, 2018

DATE OF SHEET
 SEPTEMBER 23, 2018

DATE OF SHEET
 SEPTEMBER 23, 2018



- NOTES:
1. THE SITE IS NOT AFFECTED BY THE 100-YEAR FLOODPLAIN ELEVATION AS SHOWN ON FEMA FLOOD INSURANCE RATE MAP
 2. LAND PROPOSED FOR SUBDIVISION IS ZONED RAA
 3. 25 LOTS PROPOSED

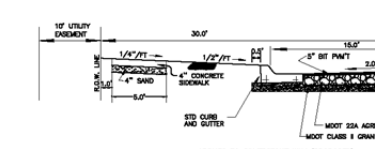


PROPOSED SUBDIVISION NAME: SILVERSTONE ESTATES

LEGAL DESCRIPTION OF PROPERTY PROPOSED FOR THE SUBDIVISION:
 A parcel of land in the Northwest 1/4 and Southeast 1/4 of Section 23, T4N, R1W, Meridian Township, Ingham County, Michigan; the surveyed boundary of said parcel being described as BEGINNING at the West 1/4 Corner of Section 23, T4N, R1W, Michigan Meridian; thence N02°04'18"E, along the West section line, 593.88 feet; thence N88°51'33"E, 1325.88 feet; thence S00°02'33"E, along the East line of the West 1/2 of the Northwest 1/4 of Section 23, 503.97 feet to the East-West 1/4 line; thence N88°51'33"E, along said East-West 1/4 line, 33.00 feet; thence S00°12'17"E, 100.00 feet; thence S88°51'33"W, 691.58 feet; thence S00°19'35"E, 279.81 feet; thence S88°30'16"W, 688.06 feet; thence N00°19'35"W, along the West section line, 382.79 feet to the point of beginning; said parcel contains 23.52 acres.

LAND PROPOSED FOR SUBDIVISION IS ZONED RAA

LEGEND	
PROPOSED SANITARY	---
PROPOSED WATERMAIN	---
EXISTING ACN LINE	---
EXISTING OVERHEAD WIRES	---
EXISTING GAS MAIN	---
PROPOSED OPEN MANHOLE	○
PROPOSED STORM SEWER	---
OVERLAND FLOW DIRECTION	→
WETLAND	Wavy lines



LOCATION MAP

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE UPS REPLACEMENT BID FROM
HI-TECH SYSTEM SERVICE, INC.**

RESOLUTION # 16 –

WHEREAS, the Uninterruptable Power Supplies (UPSs) are a critical component to the Ingham County network and are located throughout the Ingham County infrastructure; and

WHEREAS, they provide power to all computers and equipment on the Ingham County infrastructure in the case of a power failure; and

WHEREAS, the devices have been in place for numerous years and are starting to have alarms; and

WHEREAS, ITD utilized the RFP process to obtain bids from multiple vendors and recommend selecting Hi-Tech System Service, Inc. for our UPS replacement needs; and

WHEREAS, the replacement devices with shipping cost will be \$46,338.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the UPS replacement from Hi-Tech System Services, Inc. in the amount not to exceed \$46,338.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville

Nays: None **Absent:** Tsernoglou **Approved 11/01/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert

Nays: None **Absent:** None **Approved 11/02/2016**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF TRAINING FROM SECURITY MENTOR

RESOLUTION # 16 –

WHEREAS, Ingham County has been using Security Mentor since 2014 to provide online security training to Ingham County staff; and

WHEREAS, ongoing security training is important to ensure our entrusted data is safe and our systems secure; and

WHEREAS, a subscription for a year of training will be \$7,067.00 and available to Ingham County staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from Security Mentor in the amount not to exceed \$7,067.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology's Development and Training Fund #63695800-960080.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville

Nays: None **Absent:** Tsernoglou **Approved 11/01/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert

Nays: None **Absent:** None **Approved 11/02/2016**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE PURCHASE OF
2016/2017 SEASONAL REQUIREMENT OF LIQUID DE-ICER CORROSION INHIBITED
SOLUTION FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 16 –

WHEREAS, the Road Department annually purchases approximately 12,000 gallons of liquid de-icing solution for use in winter maintenance operations; and

WHEREAS, the Road Department's adopted 2016 and requested 2017 budgets include uncontrollable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, bids for liquid de-icing solution were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #185-16, and it is their recommendation, with the concurrence of Road Department staff, to award this bid and purchase liquid de-icing solution on an as-needed, unit price basis from Northern Michigan Dust Control.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bid, and authorizes the purchase of liquid de-icing solution on an as-needed, unit price basis from Northern Michigan Dust Control for the bid unit price of \$0.78/gallon.

BE IT FURTHER RESOLVED, that the Road Department and the Purchasing Department are hereby authorized to execute purchase orders consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville

Nays: None **Absent:** Tsernoglou **Approved 11/01/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert

Nays: None **Absent:** None **Approved 11/02/2016**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE PURCHASE OF
NEW FIRE ALARM COMMUNICATION PANEL AND MONITORING SERVICE
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 16 –

WHEREAS, the Road Department's Mason Complex has a fire alarm system which per fire code must be monitored at all times by an alarm service and which must have two independent means of communication with the monitoring center; and

WHEREAS, the current older fire alarm system had two conventional phone lines, which have been replaced by the county voice over internet system having only one line from the road department to the county server, and thus a separate cell phone line must also be set up which requires a new fire alarm communication panel component; and

WHEREAS, in addition to needing a new fire alarm communication panel, a prior contract for fire alarm monitoring service has expired; and

WHEREAS, the fire alarm communication panels are proprietary to the monitoring service and thus the communication panel and monitoring service must be purchased together from one vendor; and

WHEREAS, bids were therefore requested and received for a new fire alarm communication panel and related monitoring service per bid packet 191-16 summarized on the attached Purchasing Department bid summary; and

WHEREAS, Boynton Fire Safety Service of Lansing, which currently provides other fire system maintenance and inspection services for the road department, provided the most economical overall combination of new panel and monitoring service at \$8,194.44 for the communication panel and \$540.00 per year for four years for the monitoring service with the first year included in the \$8,194.44 cost for the communication panel; and

WHEREAS, the Road and Purchasing Departments thus recommend approval of a purchasing order and/or contract with Boynton Fire Safety Service of Lansing to purchase their fire alarm communication panel and annual fire alarm monitoring service as described above; and

WHEREAS, the 2016 county road fund budget has sufficient funds to cover the recommended Boynton communications panel purchase and remaining 2016 fire alarm monitoring, and alarm monitoring always has been, and will be funded in the 2017 and future budgets.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid for bid packet 191-16 and authorizes the purchase of one new fire alarm communication panel at \$8,194.44 and fire alarm monitoring service at \$540.00 per year for four years with the first year included in the \$8,194.44 cost for

the communication panel from Boynton Fire Safety Service of Lansing, MI for the Road Department's Mason Complex.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Purchasing Department to issue any Purchase Orders and/or the Board Chairperson to sign any necessary agreement approved as to form by the County Attorney that are consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville

Nays: None **Absent:** Tsernoglou **Approved 11/01/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert

Nays: None **Absent:** None **Approved 11/02/2016**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ACCEPTANCE OF A DONATION FROM AND TO ENTER INTO A CONTRACT WITH THE LANSING LIONS CLUB FOR THE ADDITION OF A WATERFALL TO THE LIONS CLUB SENSORY GARDEN AT POTTER PARK ZOO

RESOLUTION # 16 –

WHEREAS, the Lansing Lions Club installed and has maintained a sensory garden on the South East corner of the zoo attached to the Wings Down Under interactive exhibit for many years; and

WHEREAS, the Lansing Lions Club has planned to include a waterfall in the sensory garden along the main zoo path by the Wings Down Under entrance; and

WHEREAS, the Lansing Lions Club has raised the necessary funds for the specific purpose of building a waterfall in the sensory garden at Potter Park Zoo which will enhance the experience of zoo visitors; and

WHEREAS, the Lansing Lions Club will supply all materials and labor to complete the installation of the waterfall; and

WHEREAS, the Lansing Lions Club will provide for the future maintenance of the waterfall including associated maintenance costs; and

WHEREAS, neither Potter Park Zoo nor Ingham County will bear any costs associated with the construction, maintenance or liability of the waterfall.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accept the donation of a completed waterfall from the Lansing Lions Club to enhance the sensory garden at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes to thank the Lansing Lions Club for their generous donation to Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign a contract and any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville
Nays: None **Absent:** Tsernoglou **Approved 11/01/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None **Absent:** None **Approved 11/02/2016**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THIRD QUARTER ADJUSTMENTS TO THE
2016 INGHAM COUNTY BUDGET**

RESOLUTION # 16 –

WHEREAS, the Board of Commissioners adopted the 2016 Budget on October 27, 2015 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2016 BUDGET 10/15/16</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$80,977,181	\$181,127	\$81,158,308
201	Road	26,445,881	3,100,000	29,545,881
245	Public Improvements	1,216,306	8,517	1,224,823
664	Mach. & Equip. Revolving	1,390,217	13,924	1,404,141

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None **Absent:** None **Approved 11/02/2016**

GENERAL FUND REVENUES

	2016 Budget – <u>10/15/16</u>	Proposed <u>Changes</u>	2016 Proposed <u>Budget</u>
Tax Revenues			
County Property Tax	44,782,645		44,782,645
Property Tax Adjustments	(150,000)		(150,000)
Delinquent Real Property Tax	15,000		15,000
Unpaid Personal Property Tax	(10,000)		(10,000)
Industrial Facility Tax	300,000		300,000
Trailer Fee Tax	15,000		15,000
Intergovernmental Transfers			
State Revenue Sharing	6,088,744		6,088,744
Convention/Tourism Tax - Liquor	1,395,224		1,395,224
Court Equity Fund	1,490,000		1,490,000
Use of Fund Balance	3,278,068		3,278,068
Department Generated Revenue			
Animal Control	710,636		710,636
Circuit Court - Family Division	1,016,625		1,016,625
Circuit Court - Friend of the Court	562,000		562,000
Circuit Crt - General Trial	2,467,390		2,467,390
Controller	3,170		3,170
Cooperative Extension	2,500		2,500
County Clerk	632,210		632,210
District Court	2,674,448		2,674,448
Drain Commissioner/Drain Tax	394,758		394,758
Economic Development	56,640		56,640
Elections	66,550	181,127	247,677
Emergency Operations	53,582		53,582

Equalization /Tax Mapping	10,100		10,100
Facilities	172,957		172,957
Financial Services	89,673		89,673
Health Department	120,000		120,000
Human Resources	42,368		42,368
Probate Court	277,178		277,178
Prosecuting Attorney	602,452		602,452
Register of Deeds	2,036,729		2,036,729
Remonumentation Grant	87,454		87,454
Sheriff	6,007,197		6,007,197
Treasurer	5,222,133		5,222,133
Tri-County Regional Planning	63,921		63,921
Veteran Affairs	399,829		399,829
Total General Fund Revenues	80,977,181	181,127	81,158,308

GENERAL FUND EXPENDITURES

	2016 Budget - <u>10/15/16</u>	Proposed <u>Changes</u>	2016 Proposed <u>Budget</u>
Board of Commissioners	556,179		556,179
Circuit Court - General Trial	8,613,169		8,613,169
District Court	3,175,311		3,175,311
Circuit Court - Friend of the Court	1,594,800		1,594,800
Jury Board	1,199		1,199
Probate Court	1,485,465		1,485,465
Circuit Court - Family Division	5,489,400		5,489,400
Jury Selection	134,467		134,467
Elections	357,857	181,127	538,984
Financial Services	771,089	2,500	773,589
County Attorney	445,143		445,143

County Clerk	954,350		954,350
Controller	937,239	(2,500)	934,739
Equalization/Tax Services	729,444		729,444
Human Resources	748,469		748,469
Prosecuting Attorney	6,371,869		6,371,869
Purchasing	217,271		217,271
Facilities	2,078,574		2,078,574
Register of Deeds	751,832		751,832
Remonumentation Grant	87,454		87,454
Treasurer	540,495		540,495
Drain Commissioner	964,065		964,065
Economic Development	131,524		131,524
Community Agencies	220,000		220,000
Ingham Conservation District	8,190		8,190
Equal Opportunity Committee	500		500
Women's Commission	500		500
Historical Commission	500		500
Tri-County Regional Planning	113,053		113,053
Jail Maintenance	215,600		215,600
Sheriff	20,361,228		20,361,228
Tri-County Metro Squad	75,000		75,000
Community Corrections	154,896		154,896
Animal Control	1,740,197		1,740,197
Homeland Sec./Emergency Ops.	204,115		204,115
Board of Public Works	300		300
Drain Tax at Large	430,000		430,000
Health Department	5,302,865		5,302,865
Community Health Centers	2,892,486		2,892,486

Jail Medical	1,921,190		1,921,190
Medical Examiner	359,075		359,075
Substance Abuse	701,927		701,927
Community Mental Health	1,897,161		1,897,161
Department of Human Services	1,974,769		1,974,769
Tri-County Aging	78,512		78,512
Veterans Affairs	551,795		551,795
Cooperative Extension	444,081		444,081
Library Legacy Costs	133,236		133,236
Parks and Recreation	1,566,141		1,566,141
Contingency Reserves	245,450		245,450
Legal Aid	20,000		20,000
2-1-1 Project	45,750		45,750
Community Coalition for Youth	27,000		27,000
Capital Improvements	2,154,999		2,154,999
Total General Fund Expenditures	80,977,181	181,127	81,158,308

General Fund Revenues

Elections Increase elections reimbursement revenue from local school districts \$38,655 and State of Michigan \$142,472. Elections expenses are increased by the same amount.

General Fund Expenditures

Elections Increase elections expenses \$181,127. Elections reimbursement revenue is increased by the same amount.

Financial Services Transfer \$2,500 from Controller Temporary Salaries to Financial Services Temporary Salaries to pay for temporary employee working on financial software issues.

Controller Transfer \$2,500 from Controller Temporary Salaries to Financial Services Temporary Salaries to pay for temporary employee working on financial software issues.

Veterans Affairs Transfer \$949 from supplies to temporary salaries to pay for extra coverage provided by replacement transportation officer.

Non-General Fund Adjustments

Road Department (F201)	Recognize \$1.6 million Enbridge settlement funds. Increase use of previous year's fund balance \$1.5 million. Adjust expenses as follows: increase temporary salaries - \$85,000, increase overtime - \$250,000, decrease diesel fuel - \$200,000, decrease unleaded fuel - \$40,000, increase salt - \$150,000, increase contract services/primary, non-federal aid - \$2.05 million, increase asphalt and tack \$415,000, increase culverts - \$75,000, increase State contract services - \$315,000. (Net increase to fund - \$3.1 million)
Public Improvements (F245)	Increase use of Public Improvements fund balance for emergency replacement of Sheriff's Office card access system (\$8,517).
Mach./Equip. Revolving (F664)	Increase CIP upgrade funds for replacement PC (\$839) and laptop in Clerk's Office (\$1,484), copier for Road Department (\$3,914), PC in Controller's Office (\$908), 6 PCS for Sheriff's Office (\$5,449), and laptop for Parks (\$1,330).

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING MACDONALD BROADCASTING FOR PROVIDING
THE INGHAM ACADEMY THANKSGIVING LUNCHEON**

RESOLUTION # 16 –

WHEREAS, the Ingham Academy, a day-treatment program, provides educational support to court adjudicated youth who have been unsuccessful in their home school; and

WHEREAS, over 97% of the Ingham Academy student population are on free or reduced lunch; and

WHEREAS, the Ingham Academy hosts a Thanksgiving luncheon each year for students and staff so that all students have at least one traditional Thanksgiving meal; and

WHEREAS, MacDonald Broadcasting and WQHH Power 96.5 have collaborated with the Ingham Academy since 2010 to host a Thanksgiving luncheon, providing cooked turkeys and having their radio personalities and staff serve the meal; and

WHEREAS, the radio personalities and staff at WQHH Power 96.5 provide entertainment for the students at the annual event; and

WHEREAS, the Ingham Academy students and staff look forward to the event each year.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners and the Ingham Academy staff recognizes Ken “Mac” MacDonald, Jr., President and Owner of MacDonald Broadcasting, Cindy Tuck, General Manager of WQHH Power 96.5 and WQHH Power 96.5 radio personalities for their commitment to provide each student at the Ingham Academy with a Thanksgiving meal.

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None **Absent:** None **Approved 11/02/2016**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPOINT DR. PATRICK HANSMA
AS A DEPUTY MEDICAL EXAMINER FOR INGHAM COUNTY**

RESOLUTION # 16 –

WHEREAS, Section 52.201a of the Michigan Compiled Laws authorizes the Ingham County Board of Commissioners to appoint Deputy Medical Examiners who meet the required qualifications, who are licensed physicians in the State of Michigan, and who have been approved by the Chief Medical Examiner; and

WHEREAS, Ingham County's Chief Medical Examiner has formally requested the appointment of Patrick Hansma, M.D. as a Deputy Medical Examiner for Ingham County; and

WHEREAS, Ingham County's Chief Medical Examiner has verified that Dr. Patrick Hansma meets the required qualifications and is licensed to practice medicine in the State of Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners confirms the appointment of Dr. Patrick Hansma as a Deputy Medical Examiner for Ingham County, effective immediately.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 11/07/2016

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REORGANIZE AND EXPAND
INGHAM COUNTY ANIMAL CONTROL STAFF**

RESOLUTION # 16 –

WHEREAS, the citizens of Ingham County approved the millage to construct and operate a new facility and enhance department operations; and

WHEREAS, the Ingham County Animal Control Department will receive funds generated by the Animal Control millage beginning in 2017; and

WHEREAS, ICAC employees and the Capital City Labor Program (CCLP) and United Auto Workers (UAW) agree that the proposed reorganization would benefit ICAC operations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a reorganization to create a new Customer Service and Community Outreach Manager Position and to delete one Redemption Clerk/Dispatcher Position.

BE IT FURTHER RESOLVED, the reorganization will change the job title “Office Coordinator” to “Office Lead” and change the job title “Redemption Clerk/Dispatcher” to “Animal Shelter Clerk.”

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments and change of job titles to the Position Allocation List for the Ingham County Animal Control 2017 budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Banas, Maiville

Nays: Schafer **Absent:** Anthony **Approved 10/13/2016**

COUNTY SERVICES: Yeas: Nolan, Koenig, Celentino, Bahar-Cook, Hope, Maiville

Nays: None **Absent:** Tsernoglou **Approved 11/01/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Case Naeyaert

Nays: Schafer **Absent:** None **Approved 11/02/2016**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ALLOW THE INGHAM COUNTY SHERIFF'S OFFICE TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF LANSING AND CITY OF EAST LANSING FOR THE 2016 LOCAL JAG GRANT

RESOLUTION # 16 –

WHEREAS, the City of Lansing Police Department, City of East Lansing Police Department, and the Ingham County Sheriff's Office was allocated \$95,990.00 for the 2016 Local JAG grant from the Department of Justice; and

WHEREAS, the City of Lansing is the fiduciary of this grant; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$0.00 for 2016 due to a lack of violent crime data for 2015; and

WHEREAS, part of the application process to receive this funding from the 2016 Local JAG grant, the Ingham County Sheriff's Office must enter into a Interlocal agreement with the City of Lansing and East Lansing, allowing for disbursement of allocated funds to both government police agencies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into the Inter-local agreement between Ingham County, the City of Lansing and the City of East Lansing to accept the \$95,990.00 allocated portion of the 2016 Local JAG grant for the time period of July 1, 2016 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Lansing Police Department will voluntarily allocate, from their portion of the 2016 Local JAG grant \$4,000.00 to the Ingham County Sheriff's Office to be used for technology upgrades.

BE IT FURTHER RESOLVED, that the Ingham County Controller is authorized to make the necessary adjustments to the 2016-2019 Sheriff's Office budgets consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and Sheriff to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None **Absent:** None **Approved 10/27/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None **Absent:** None **Approved 11/02/2016**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A CONTRACT WITH WEST SHORE SERVICES INC. FOR THE PURPOSE OF ADDING AND UPGRADING OUTDOOR WARNING SIRENS IN INGHAM COUNTY

RESOLUTION # 16 –

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2015 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the Local Planning Team has determined that the need for emergency alert and warning sirens is a funding priority; and

WHEREAS, the grant funding will be used to purchase one siren for Onondaga Township in Ingham County; and

WHEREAS, this project serves to upgrade the emergency alert and warning siren system in Ingham County that has been completed in phases; and

WHEREAS, the siren system is controlled jointly with the City of Lansing and the Ingham County 911 Center serves as the primary activation point with backups at the Ingham County Emergency Operations Center and City of Lansing Emergency Operations Center; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is \$28,000.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a contract with Westshore Services Inc. and to utilize \$28,000 from the FY2015 Homeland Security Grant Funding to upgrade and purchase one outdoor warning siren.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None **Absent:** None **Approved 10/27/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None **Absent:** None **Approved 11/02/2016**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING TERMINATION OF THE SUPPORT AND MAINTENANCE
AGREEMENT WITH ADVANCED PUBLIC SAFETY, INC.**

RESOLUTION # 16 –

WHEREAS, the Ingham County Board of Commissioners passed a resolution to allow the Ingham County Sheriff's Office to enter into an agreement with Advanced Public Safety, Inc. for the Sheriff's Office and 55th District Court's electronic ticket writing annual maintenance fees for 2016; and

WHEREAS, the Sheriff no longer desires to utilize Advanced Public Safety Inc.'s maintenance program for 2017; and

WHEREAS, the agreement automatically renews on January 1st of each year unless either party provides prior written notice that it desires to terminate the agreement; and

WHEREAS, the Support and Maintenance Agreement entered into between the County and Advanced Public Safety, Inc. under Section 5.2.2 requires no less than thirty (30) days written notice prior to the renewal term on January 1, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller to send immediate notice to Advanced Public Safety, Inc. pursuant to Section 5.2.2 of the Support and Maintenance Agreement that the County is terminating the agreement effective 11:59 p.m. on December 31, 2016.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None **Absent:** None **Approved 10/27/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None **Absent:** None **Approved 11/02/2016**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PURCHASE FROM LEXISNEXIS E-CITATION PROGRAMMING,
MICHIGAN UD-10 CRASH REPORTING AND DIAGRAMMING AND
A ONE YEAR E-CITATION ANNUAL MAINTENANCE PROGRAM**

RESOLUTION # 16 –

WHEREAS, the Ingham County Sheriff's Office has had for several years used APS (Advanced Public Safety) for our patrol cars and District Court E-Citation programming; and

WHEREAS, the last two years issues occurred with our E-Citation programming that APS has failed to fix; and

WHEREAS, LexisNexis purchased the company Iyetek which several Mid-Michigan Police agencies use for their E-Citation programming; and

WHEREAS, changing to LexisNexis E-Citation programming includes, at no extra cost, Michigan UD-10 Crash Reporting and diagramming free with purchase of their E-Citation program; and

WHEREAS, currently with APS E-Citation programming, there is no Michigan UD-10 Crash reporting or diagramming program, and deputies on crash scenes have to use the current Tri-Tech E-crash reporting program that does not meet the new 2016 Michigan State Police Accident Report requirements; and

WHEREAS, the above free Michigan UD-10 Crash reporting system with LexisNexis does meet those Michigan State Police requirements.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with LexisNexis to purchase their E –Citation program which includes the Michigan UD-10 Crash reporting and diagramming program, and one year maintenance contract at a cost not to exceed \$25,328.70 from the 2017 Sheriff's Office Capital Improvement funds.

BE IT FURTHER RESOLVED, that the Ingham County Controller is authorized to make the necessary budget adjustments to the 2017 Sheriff's Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None **Absent:** None **Approved 10/27/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None **Absent:** None **Approved 11/02/2016**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING PURCHASE OF EQUIPMENT AND SERVICES FOR AN
ADDITIONAL WORKSTATION IN THE INGHAM COUNTY 9-1-1 CENTER**

RESOLUTION # 16 –

WHEREAS, Ingham County 9-1-1 Central Dispatch Center requested and was approved for a CIP project in its 2016 budget to add an additional workstation to the call center; and

WHEREAS, the addition of this station will relocate work duties for staff and allow for shift supervisors to work more closely with dispatch staff; and

WHEREAS, the quotes for equipment and services have been received from vendors and totals \$42,509.08 for this project; and

WHEREAS, the 9-1-1 Department is asking for a \$2,490.92 contingency for any unseen circumstances that may arise during installation; and

WHEREAS, the vendors for this project are sole source, GSA, or under contract with Ingham County to provide services on the various systems.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a new 9-1-1 workstation and related installation services for a total project cost not to exceed \$45,000.00, which includes \$42,509.08 for equipment and services and \$2,490.92 for contingency from the 9-1-1 Center CIP 2016 budget.

BE IT FURTHER RESOLVED, that the following vendors and amounts are approved for equipment and services for this project:

Russ Bassett, for workstation equipment and installation - \$24,157.20
Carousel Industries, for relocation of existing phone equipment- \$1,670.00
Harris Radio, for relocation of existing radio equipment- \$1,608.00
FD Hayes, for electrical and cabling - \$13,800.00
CDW, for workstation computer monitors- \$1,273.88

BE IT FURTHER RESOLVED, that the Ingham County Controller is authorized to make the necessary budget adjustments to the 2016 9-1-1 Center budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract or purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Celentino, Tsernoglou, Anthony, Banas, Schafer, Maiville
Nays: None **Absent:** None **Approved 10/27/2016**

FINANCE: Yeas: Bahar-Cook, Tennis, McGrain, Crenshaw, Anthony, Schafer, Case Naeyaert
Nays: None **Absent:** None **Approved 11/02/2016**