

INGHAM COUNTY BOARD OF COMMISSIONERS
STATUTORY EQUALIZATION MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
MASON, MICHIGAN

APRIL 24, 2018

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM [APRIL 10, 2018](#)
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM THE [CAPITAL AREA TRANSPORTATION AUTHORITY](#) CONCERNING A RESPONSE TO THE COUNTY’S NOVEMBER 29, 2017 LETTER AND RESOLUTION NO. 17-458
 2. A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING THE AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW [APPLICATION REPORT](#)
 3. AN EMAIL FROM TIM MORGAN, PARKS DIRECTOR, ANNOUNCING THE RESIGNATION OF [SARAH NICHOLLS](#) FROM THE PARK COMMISSION.
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 4. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING [TRAVIS PARSONS](#) ON THE EVENT OF HIS RETIREMENT
 5. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING [VICKY WATSON](#)
 6. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE SPECIAL AND ROUTINE [PERMITS](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT

7. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE FARMLAND AND OPEN SPACE PRESERVATION BOARD’S RECOMMENDED SELECTION CRITERIA AND [APPLICATION CYCLE](#) FOR 2018
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF THE [DELL COMPELLENT](#) SUPPORT AGREEMENT
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PROPOSED 2018 INGHAM COUNTY [BRIDGE FUNDING](#) APPLICATIONS
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF 2018-2021 [SEASONAL REQUIREMENTS](#) OF PROCESSED ROAD GRAVELS, CRUSHED AGGREGATES AND 2NS SAND
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #17-066 [VISITOR INCENTIVE PROGRAMS](#) AT POTTER PARK ZOO
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [FILM POLICY](#) AT POTTER PARK ZOO
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE CAPITAL CITY LABOR PROGRAM, INC – [911 NON-SUPERVISORY](#) UNIT
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE INGHAM COUNTY EMPLOYEES’ ASSOCIATION – PROFESSIONAL COUNTY EMPLOYEES UNIT [RECLASSIFICATION](#) REQUEST
15. FINANCE COMMITTEE – RESOLUTION TO ADOPT THE 2018 COUNTY [EQUALIZATION REPORT](#) AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS
16. FINANCE COMMITTEE – RESOLUTION DESIGNATING COUNTY [REPRESENTATIVES](#) AT STATE TAX COMMISSION HEARINGS
17. FINANCE COMMITTEE – RESOLUTION AUTHORIZING [ADJUSTMENTS](#) TO THE 2018 INGHAM COUNTY BUDGET
18. FINANCE COMMITTEE – RESOLUTION TO ACCEPT THE 2019 – 2023 [STRATEGIC PLAN](#)
19. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING [SARAH NICHOLLS](#)
20. HUMAN SERVICES COMMITTEE – RESOLUTION MAKING [APPOINTMENTS](#) TO THE YOUTH COMMISSION

21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [L. J. TRUMBLE BUILDERS, LLC](#)
22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [ROWE PROFESSIONAL SERVICES COMPANY](#)
23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ADDITIONAL CONTRACTS FOR TRAILS AND PARKS MILLAGE APPLICATIONS FOR [MERIDIAN CHARTER TOWNSHIP](#)
24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A TRAILS AND PARKS MILLAGE FUNDED CONTRACT FOR [DELHI TOWNSHIP](#) FOR ENGINEERING AND PLANNING FOR THE HOLT TO MASON TRAIL
25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION REVISING THE PARKS DEPARTMENT [SHELTER FEE WAIVER](#) POLICY
26. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT DATAWORKS AS A SOLE SOURCE VENDOR AND TO PURCHASE TWO [MOBILE IDENTIFICATION UNITS](#)
27. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PROJECT [CHANGE REQUEST #2](#) FOR THE STATEMENT OF WORK ENTERED INTO WITH IMAGESOFT CORPORATION PURSUANT TO RESOLUTION #16-276 AND AN ANALYSIS BY EQUIVANT OF THE CASE INITIATION AND AUTO DOCKETING PROCESSES
28. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT A BISSELL PET FOUNDATION [EMPTY THE SHELTERS](#) FREE ADOPTION GRANT
29. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO SUBMIT TO THE ELECTORATE A [SPECIAL MILLAGE](#) QUESTION FOR A JUSTICE COMPLEX AND TREATMENT PROGRAMMING

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.
April 10, 2018

CALL TO ORDER

Chairperson Koenig called the April 10, 2018 Statutory Equalization Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Koenig, Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Louney, Maiville, Naeyaert, Nolan, Schafer, Sebolt, and Tennis

Members Absent: None

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Judge Donald Allen, Jr., to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the March 27, 2018 meeting. Commissioner Grebner supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

Chairperson Koenig stated without objection, substitute resolutions would be added for Agenda Item Nos. 14, 22, and 23.

PETITIONS AND COMMUNICATIONS

NOTICE OF RESIGNATION BY ANDREW BREWSTER FROM THE EQUAL OPPORTUNITY COMMITTEE. Chairperson Koenig accepted the notice and placed on file.

DETROIT FREE PRESS FOIA APPEAL (W009364-020818). Chairperson Koenig received the appeal and referred it to the FOIA Appeals Committee.

DETROIT FREE PRESS FOIA APPEAL (W009262-020118) Chairperson Koenig received the appeal and referred it to the FOIA Appeals Committee.

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

LETTER OF RESIGNATION FROM JON VILLASURDA, JR FROM THE COMMUNITY HEALTH CENTER BOARD. Chairperson Koenig accepted the letter and placed it on file

LETTER FROM THE LANSING ECONOMIC DEVELOPMENT CORPORATION ANNOUNCING A PUBLIC HEARING FOR THE APPLICATION OF TECOMET, INC FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE ON APRIL 23, 2018. Chairperson Koenig received the letter and referred it to the Finance Committee.

LETTER OF RESIGNATION FROM TERI BANAS FROM THE TRI-COUNTY REGIONAL PLANNING COMMISSION. Chairperson Koenig accepted the letter and placed it on file.

LIMITED PUBLIC COMMENT

Bob Pena stated he was at the Board of Commissioners meeting on behalf of the Eastside Neighborhood Association. He further stated his gratitude toward Commissioners Sebolt, Anthony, and Louney for attending their Association's meeting.

Mr. Pena stated that Commissioner Louney was very active in helping to clean up the 127 Corridor area last weekend.

PRESENTATION HONORING MARILYN WAUGH

Commissioner Crenshaw stated his appreciation for the work Marilyn Waugh had done for the 55th District Court and presented her with an honorary resolution.

Judge Alan stated his appreciation for the service Ms. Waugh provided to the Court. He further stated that she had been such an important part of the office that she had been honored as employee of the year.

Judge Alan stated that Ms. Waugh was a dedicated employee and an even better friend. He further stated that since her retirement she had continued to return to the Court, especially the people at the Sobriety Court program.

Judge Alan stated that friendships did not make you wealthy but true friendships reveal the wealth within you and Ms. Waugh was priceless.

Commissioner Crenshaw stated that the County and Board of Commissioners thanked Ms. Waugh for her years of service.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Item Nos. # 4 and 27. Commissioner Schafer supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

Items voted on separately are so noted in the minutes.

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING APRIL 10, 2018, AS EQUAL PAY DAY
IN INGHAM COUNTY**

RESOLUTION # 18 – 138

WHEREAS, more than 50 years after the passage of the Equal Pay Act in 1963 and Title VII of the Civil Rights Act in 1964, women continue to suffer the consequences of unequal pay; and

WHEREAS, nationally, median pay for a woman is 80 cents to a man's dollar; in Michigan, women earn 78 cents for every dollar earned by men; over a working lifetime, this wage disparity costs women and their families millions of dollars in lost wages, Social Security benefits, retirement income, savings, borrowing power, and investment income; and

WHEREAS, while Michigan and the federal government have several laws requiring equal pay for equal work, the law still allows for this grave inequality to exist; in 2018, Michigan ranks 32nd in the United States in its male-to-female earnings ratio; and

WHEREAS, Equal Pay Day calls attention to the discrepancy in a year's pay for American women and men: according to the American Association of University Women (AAUW), to earn what their male counterparts earned from January 1, 2017 to December 31, 2017, Asian women must work from January 1, 2017 to February 22, 2018; white women must work from January 1, 2017 to April 17, 2018; black women must work from January 1, 2017 to August 7, 2018 Native American women must work from January 1, 2017 to September 27, 2018; and Latina women must work from January 1, 2017 to November 1, 2018; and

WHEREAS, according to a 2017 Georgetown University study, the gender-based wage gap persists across all types of work and at every education level; men with some college education but no degree earn more than women with an associate's degree, and women with a post-graduate degree earn less than men with just a bachelor's degree; and

WHEREAS, the wage gap affects women's abilities to pay back student loans once their degrees are attained; women are in student debt longer than their male counterparts, and women of color are in debt significantly longer than their white counterparts; and

WHEREAS, if improvements in equal pay continue at their current rate, men and white women in Michigan will finally be paid equally in the year 2086, according to the Institute for Women's Policy Research; and

WHEREAS, fair pay policies can be implemented without undue costs or hardship; fair pay policies would benefit nearly everyone by raising families' incomes and strengthening the financial security of working women, their families, and their communities; and

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

WHEREAS, the Michigan Equal Pay Coalition is leading the Michigan Equal Pay Legislative Day on April 10, 2018, at the Michigan Capitol.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports efforts to educate policymakers and the public about the need for legislation addressing gender- and race-based pay disparities as well as efforts to educate employers about the need to evaluate their own hiring and pay practices to ensure fairness and equality.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby recognizes April 10, 2018, as Equal Pay Day in Ingham County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

Commissioner Nolan moved to approve the resolution. Commissioner Hope supported the motion.

Commissioner Anthony stated that that it was an important issue and wanted to give it the attention it was due.

Commissioner Hope stated that she was happy that the Board continued to support the issue of equal pay for women. She further stated that she was frustrated that the level of education achieved by women did not mean pay equity.

Commissioner Banas stated that this was not just a women's issue, it was also a family issue. She further stated that families suffer when half of the dual income wage earners were not paid fairly.

Commissioner Banas stated that pay was even less equal for women of color and people with disabilities.

Commissioner Sebolt stated that he wanted to note that the equal payday of April 10 was based on an average, but it was a later date for women of color and other groups. He further stated that in the past it had been as late as November for some groups.

The motion carried unanimously.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION OF SUPPORT FOR NET NEUTRALITY PROTECTIONS

RESOLUTION # 18 – 139

WHEREAS, the United States has progressed in developing highly-connected communities, an effort which will accelerate even further as the technological landscape surrounding the internet of things and autonomous vehicles develops; and

WHEREAS, an unrestricted and open Internet forms the backbone of the 21st Century economy; and

WHEREAS, the Ingham County Board of Commissioners recognizes the direct and substantial benefits that broadband connectivity and access to an unrestricted and open Internet have in our communities; and

WHEREAS, local economies, educational institutions, government agencies, and communities, in general, increasingly rely on broadband connectivity and the transformative power of the Internet to drive economic growth, individual and community development, and improve government service and accountability for all our citizens; and

WHEREAS, critical to our communities' reliance on the Internet is the confidence that our use of the Internet is not subject to the whims, discretion, or economic incentives of gatekeeper service providers to control or manipulate the experience of Internet users; and

WHEREAS, paid prioritization schemes developed by broadband providers have a particularly negative impact on middle and working-class families, stifle innovation and threatens businesses and consumers by restricting access to certain types of online content and services to those who cannot afford to pay more.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports proposals that support an unrestricted and open Internet accessible to all local communities that do not preempt state and local government ability to respond to the unique challenges faced in our communities.

BE IT FURTHER RESOLVED that the Board of Commissioners urges legislators at the state and federal level to protect, preserve, and enforce strong Net Neutrality protections in any regulatory framework because anything less will undermine the investment, innovation, and freedom Americans enjoy and expect online and that this resolution be transmitted to such legislators.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

Adopted as part of a consent agenda.

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 6**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE WHITEHILLS LAKES SOUTH SUBDIVISION
TRAFFIC CONTROL ORDERS**

RESOLUTION # 18 – 140

WHEREAS, the Ingham County Road Department is responsible for placing, maintaining, and when conditions warrant, upgrading road intersection control signs and devices based on current traffic volumes, sight distance, topography, and other conditions present at Ingham County public road intersections; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in the Whitehills Lakes South residential subdivision in Sections 4 and 5 of Meridian Township and find that certain intersections therein should be signed or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop northbound traffic on Southridge Drive for eastbound and westbound traffic on Whitehills Lakes Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of a stop sign to stop eastbound traffic on Winterfeld Court for northbound and southbound traffic on Southridge Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

Adopted as part of a consent agenda.

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 7**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE JOLLY OAK ROAD / WATER LILY WAY
TRAFFIC CONTROL ORDER**

RESOLUTION # 18 – 141

WHEREAS, the Ingham County Road Department is responsible for placing, maintaining, and when conditions warrant, upgrading road intersection control signs and devices based on current traffic volumes, sight distance, topography, and other conditions present at Ingham County public road intersections; and

WHEREAS, Road Department engineering staff have reviewed the existing Jolly Oak Road and Water Lily Way intersection in Section 33 of Meridian Township and find that the intersection should be signed or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of stop signs to stop eastbound and westbound traffic on Jolly Oak Road for northbound and southbound traffic on Water Lily Way (previously known as the north - south portion of Jolly Oak Road).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

Adopted as part of a consent agenda.

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 8**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE ROAD DEPARTMENT**

RESOLUTION # 18 – 142

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated March 20, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

Adopted as part of a consent agenda.

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

INGHAM COUNTY ROAD DEPARTMENT

DATE March 20, 2018

LIST OF CURRENT PERMITS ISSUED

[illegible]

MANAGING DIRECTOR: _____

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH
MICHIGAN NURSES ASSOCIATION – NURSE PRACTITIONERS/CLINIC NURSES UNIT**

RESOLUTION # 18 – 143

WHEREAS, an agreement has been reached between representatives of Ingham County and the Michigan Nurses Association – Nurse Practitioners/Clinic Nurses Unit through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Michigan Nurses Association through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

Economic highlights of the tentative agreement include the following:

- Contract Duration: Date of BOC approval thru December 31, 2020
- Salary Schedules (Article 35):
 - Effective upon approval by the Board of Commissioners – 1% wage increase applied to the current 2017 Salary Table. Nurse Practitioners placed on pay parity with Physicians Assistants.
*Eliminate current meaningful use Letter Agreement #4 for Nurse Practitioners
 - 2019 0% wage increase, Reopener - Either party may choose one (1) issue for a re-opener to take effect on or after January 1, 2019
 - 2020 1% wage increase, Reopener – Either party may choose one (1) issue for a re-opener to take effect on or after January 1, 2020
- Hospitalization – Medical Coverage (Article 16):
Incorporate changes as provided by the Health Cost Containment Committee and approved by the Board of Commissioners
- Dental Insurance (Article 37):
Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners
- Vision (Article 41):
Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners
- Sick Leave (Article 20):
 - Section 11. Annual Cash-Out Option. Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed from January 15th to June 15th.
- Holidays (Article 15):
Nurses required to work on designated holidays shall be paid at 1.5 times their regular straight time hourly rate for hours worked.

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING WITH
CAPITOL CITY LABOR PROGRAM, INC. – 911 NON-SUPERVISORY UNIT REGARDING
VACATION LEAVE PAY-OUT**

RESOLUTION # 18 – 144

WHEREAS, representatives of Ingham County and the Capitol City labor Program, Inc. – 911 Non-Supervisory unit (CCLP) are engaged in negotiations for a successor collective bargaining agreement for the period January 1, 2018 through December 31, 2020; and

WHEREAS, the Human Resources Department, 911 Center and Capitol City Labor Program, Inc. discussed the extenuating circumstances regarding the staffing level in the 911 Center and the need to address employees that may exceed the maximum accrual of 320 hours per Article 29, section 29.12; and

WHEREAS, the parties desire to amended the Vacation language through the attached Letter of Understanding and provide the opportunity for a one-time vacation pay-out in 2018; and

WHEREAS, the provisions of the Letter of Understanding have been approved by the County Services and Finance Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Letter of Understanding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

APRIL 10, 2018 STATUTORY EQUALIZATION MEETING

LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF INGHAM
AND
CAPITOL CITY LABOR PROGRAM, INC.-
911 NON-SUPERVISORY UNIT

PAY-OUT OF VACATION LEAVE

WHEREAS, the current collective bargaining agreement between the parties provides in Article 29, VACATION, section 29.12 that vacation leave time not used may only be accumulated to a maximum of three hundred twenty (320); and

WHEREAS, due to the minimum staffing currently existing in the 911 Center, the parties identified a need to offer employees the ability to reduce their vacation accrual; and

WHEREAS, the parties determined the need to have a one-time pay-out of unused Vacation Leave hours.

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The employees with a vacation leave balance of 240 hours or more, as of the pay-period ending March 30, 2018, are eligible for the vacation pay-out.
2. The employees interested in receiving the one-time payment and have a Vacation Leave balance of 240 hours or more shall notify the Employer of their participation in the pay-out plan by April 13, 2018.
3. Employees must have exercised their four (4) week vacation picks to be eligible for the 40 hour vacation pay-out plan.
4. The eligible employees shall receive a payment of forty (40) hours vacation leave from their existing accrual balance as a special pay on May 4, 2018 check date.
5. This Letter of Understanding is intended to be temporary in duration through December 31, 2018, unless extended in writing by mutual agreement of the parties.
6. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstances.

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MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE OF A LIEBERT COOLING UNIT

RESOLUTION # 18 – 145

WHEREAS, the current cooling unit will be 21 years old this year, it is outdated and has lived beyond its means; and

WHEREAS, any repairs needed at this point are very costly; and

WHEREAS, an efficient cooling unit is essential due to the sensitive nature of the equipment stored in the data room; and

WHEREAS, Myers Plumbing and Heating, Inc will provide and install a new Liebert cooling unit for a total cost of \$22,992.00; and

WHEREAS, the Facilities Department is requesting a \$1,500.00 contingency for any unforeseen circumstances that may arise, bringing the total to a not to exceed cost of \$24,492.00; and

WHEREAS, funds for the unit are available in the 2018 approved CIP line item #63123304-931000-8F09.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with Myers Plumbing and Heating, Inc., 16825 Industrial Parkway, Lansing, Michigan 48906, to provide and install a new Liebert cooling unit in the Human Services Building IT data room for a not to exceed total cost of \$24,492.00 which includes the requested \$1,500.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 12**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE FLAVOR BURST COLOR TOUCH PANEL

RESOLUTION # 18 – 146

WHEREAS, Potter Park Zoo operates and manages the zoo restaurant; and

WHEREAS, ice cream was one of the most profitable food items sold at the restaurant in 2017 and the zoo wishes to continue to increase revenue by offering flavor burst ice cream; and

WHEREAS, Taylor Freezer of Michigan, Inc. is the only authorized dealer of Flavor Burst equipment and syrups in Michigan; and

WHEREAS, the cost of the Flavor Burst Color Touch Panel CTP-80SS model is \$7,800.00 and funds are available in zoo account, 258-69200-726010-31500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the purchase of one Flavor Burst Color Touch Panel CTP-80SS from Taylor Freezer of Michigan, Inc. at a cost not to exceed \$7,800.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to sign any necessary purchase documents on behalf of the County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AWARD A CONTRACT FOR MONUMENTATION AND
REMONUMENTATION PROJECT REPRESENTATIVE**

RESOLUTION # 18 – 147

WHEREAS, Acts 345 and 346, P.A. of 1990, states that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Monumentation and Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, as required by Act 345, P.A. 1990 a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County obtain and/or contract with a professional surveyor to oversee the activities of the grant project; and

WHEREAS, Ronnie M. Lester, P.S., was selected in 1992 to be the Ingham County Representative and has since been an integral part of the implementation of the Ingham County Monumentation and Remonumentation Plan.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contract with Ronnie M. Lester, P.S., upon approval of the 2018 Grant Application by the State Monumentation and Remonumentation Commission, for the related services of County Representative as required by Act 345, P.A. 1990. Said contract to be funded by Survey and Remonumentation grant funds authorized under Act 345, P.A. 1990, for the period of one year, January 1, 2018 through December 31, 2018, at a cost not to exceed \$14,420.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD CONTRACTS FOR PEER REVIEW GROUP MEMBERS

RESOLUTION # 18 – 148

WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, the State Survey and Remonumentation Act, Public Act 345 of 1990, specifically MCL 54.269b, requires that Peer Review Group members be appointed by the County Board of Commissioners.

THEREFORE BE IT RESOLVED, that upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners appoints the following individuals as Peer Review Group Members for the 2018 Ingham County Remonumentation Project:

Anthony Bumstead,, 318 W. Lovett #3, Charlotte, MI 48813

Jeffrey K. Autenrieth, P.O. Box 80678, Lansing, MI 48917

David Clifford, P.O. Box 87, Mason, MI 48854

Ronald Enger, P.O. Box 87, Mason, MI 48854

Gilbert Barish, 2300 N. Grand River Avenue, Lansing, MI 48906

David Van Denberghe, 2300 N. Grand River Avenue, Lansing, MI 48906

Donald Bendzinski, 312 North Street, Mason, MI 48854

Brett Dodge, 11553 Sara Ann Drive, Dewitt, Mi48820

to terms expiring December 31, 2018.

BE IT FURTHER RESOLVED, upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contracts the services of the Peer Review Group Members, said contracts to be funded by survey and remonumentation grant funds authorized for 2018 at a cost not to exceed \$525 per Peer Review Group Member at a cost of \$175 per meeting.

MARCH 27, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD CONTRACTS FOR REMONUMENTATION PROJECT SURVEYORS

RESOLUTION # 18 – 149

WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, six qualified surveying firms were selected through a thorough competitive process and have each proposed performing a portion of the monumentation services for 2018; and

WHEREAS, it is the recommendation of the Evaluation Committee, with the concurrence of the Remonumentation Committee, that it is in the County's best interest to authorize contracts with Autenrieth Land Surveys, Bumstead Land Surveys, Enger Surveying and Engineering, Geodetic Design, Inc., Wolverine Engineering and Surveyors, Inc., and All Purpose Surveying Consultants, for services as monumentation surveyors for 2018.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contracts for the services of County Project Surveyors as required by Act 345, P.A., 1990, said contracts to be funded by survey and remonumentation grant funds authorized for 2018:

Autenrieth Land Surveys: \$14,800

Bumstead Land Surveys: \$14,800

Enger Surveying and Engineering: \$14,800

Geodetic Design, Inc.: \$14,800

Wolverine Engineering and Surveyors, Inc.: \$7,440

All Purpose Surveying Consultants: \$7,440

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MARCH 27, 2018 REGULAR MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PROVIDE THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY
WITH CAPACITY BUILDING FUNDING**

RESOLUTION # 18 – 150

WHEREAS, the incidence of tax foreclosure caused by lingering economic turmoil and hardship continues to be significant; and

WHEREAS, in 2005 the County, County Treasurer and the Michigan Land Bank Fast Track Authority entered into an agreement to establish the Ingham County Land Bank; and

WHEREAS, the Land Bank is a significant economic development tool in Ingham County and is the major public responder to the plight of property thrown into tax foreclosure; and

WHEREAS, the elevated incidence of tax forfeiture and foreclosure, while increasing the responsibilities placed upon Treasury and the Land Bank, has also increased the revenue to the County Treasurer's Delinquent Tax Revolving Fund; and

WHEREAS, the Land Bank has significant physical assets, but faces property management and disposition challenges as well as a debt burden from dealing with the high levels of tax foreclosure; and

WHEREAS, the level of County support to the Land Bank will be reassessed in 2022 after the impact of the current pension assumptions changes have been fully realized.

THEREFORE BE IT RESOLVED, that the County Board authorizes, with the concurrence of the County Treasurer, an increase in funding to the Ingham County Land Bank from \$400,000 to \$700,000 for the 2018-2022 fiscal years.

BE IT FURTHER RESOLVED, that the funding will be paid for out of the Delinquent Tax Revolving Fund process for tax years 2015 through 2019 respectively.

BE IT FURTHER RESOLVED, that the Land Bank is restricted to using this additional \$300,000 to pay debt service.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make any necessary budget adjustments consistent with this resolution.

MARCH 27, 2018 REGULAR MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 17**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROVIDE IMPREST CASH FOR FRIENDS OF COURT ACCOUNT

RESOLUTION # 18 – 151

WHEREAS, the provision of efficient banking services within Ingham County Government saves time and money; and

WHEREAS, the Treasurer is presenting this resolution in continuance of the imprest cash policy of the county; and

WHEREAS, the fiscal impact is minimal; and

WHEREAS, bank accounts held by the Friend of the Court (FOC) have fee payment arrangements separate from those of other county accounts because of the availability of state funds to pay portions of those fees; and

WHEREAS, a working balance of \$2,000 in a Friend of the Court account has been determined to cover monthly charges and best maintain the state reimbursement of these bank fees.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Treasurer to provide \$2,000 as an imprest balance to pay for all bank fees charged to all accounts held by the FOC, this amount to be placed in the FOC account ending in 0867.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 18**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING APRIL 5, 2018 AS THE 180TH ANNIVERSARY
OF THE ORGANIZATION OF THE COUNTY OF INGHAM**

RESOLUTION # 18 – 152

WHEREAS, nine counties, known as “Cabinet Counties, were set off and named for President Andrew Jackson and his Cabinet by the Legislative Council of the Territory of Michigan on the 29th of October in 1829; and

WHEREAS, the County of Ingham was designated and named after Samuel D. Ingham, Secretary of the Treasury under President Jackson; and

WHEREAS, the ordinance of 1787, establishing the Northwest Territory, provided that the Territory should be divided into not less than three nor more than five States; and

WHEREAS, the ordinance provided that if a Territory contained a population of 60,000, it should upon application be admitted as a member of the Union, Ohio had been established into a State in 1802, Indiana in 1816 and Illinois in 1818; and

WHEREAS, in 1834 the people of Michigan took the preliminary steps for admission and a census was taken, in January 1835, an act was passed authorizing a convention to be held for the purpose of framing a State constitution; and

WHEREAS, a constitution was framed and adopted by the people in October of 1835, while at the same time a full set of State officers and a Legislature were elected to act under the constitution, Honorable Stevens T. Mason, Secretary and Acting Governor was chosen Governor of the new State of Michigan; and

WHEREAS, a dispute over the boundary between Ohio and Michigan, familiarly known as the “Toledo War” prevented official recognition of Michigan’s statehood by Congress; and

WHEREAS, once the boundary question was settled a bill of admission was finally passed by Congress on January 26, 1837; and

WHEREAS, Ingham County was organized by an act of the Michigan Legislature approved April 5, 1838.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognize April 5, 2018 as the 180th Anniversary of the organization of the County of Ingham.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 19**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING NANCY SHERD

RESOLUTION # 18 – 153

WHEREAS, Nancy started her career in May 2000 with Ingham County Health Department (ICHD) at the Office for Young Children (OYC) as an Early Childhood Consultant; and

WHEREAS, in this position Nancy was responsible for assisting parents to find the best quality child care services for their children, connecting parents to financial resources, and for educating child care providers in required topics to help meet licensing and Great Start to Quality QRIS standards; and

WHEREAS, Nancy's knowledge and experience as a trusted advisor in the community of Early Childhood championed successful learning outcomes for child care providers, fostered partnerships with neighboring counties, and represented the agency through local Great Start Collaboratives; and

WHEREAS, Nancy's passion to assist child care providers to increase quality child care practices in Michigan makes her a strong advocate and change agent for the early childhood field; and

WHEREAS, Nancy has methodically organized the infant toddler cohort for unlicensed subsidized providers and assisted those providers in achieving their goals which led to increased revenue; and

WHEREAS, Nancy has been instrumental in several statewide initiatives linking state licensing consultants with the Great Start to Quality staff for cohesive delivery of supports, while simultaneously acting as a conduit with DHHS; and

WHEREAS, Nancy served as a certified CPR/First Aid instructor while maintaining five offsite lending libraries, served as a Child Development Specialist who observed CDA providers, provided Head Start CLASS observations, and built strong relationships with the child care providers in our service area; and

WHEREAS, Nancy's excellent attention to detail and expertise in the Early Childhood field exemplifies her advocacy of what measures best practices and drives quality for children, making her someone who will be greatly missed by her colleagues; and

WHEREAS, after 18 years of dedicated service to ICHD, Nancy Sherd will retire on March 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Nancy Sherd for her 18 years of dedicated service to the community and for her commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

MARCH 27, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney

Nays: None **Absent:** Koenig, Naeyaert **Approved 04/02/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH COMSOURCE, INC.
FOR RADIOS AT HAWK ISLAND COUNTY PARK**

RESOLUTION # 18 – 154

WHEREAS, Ingham County Park staff utilizes radios at Hawk Island County Park; and

WHEREAS, without radios Rangers and Park Managers would have to make multiple cell phone calls and/or walk or drive for group communication with each other within the park. The radios provide an immediate solution for park staff to communicate; and

WHEREAS, these radios provide group talking that is not possible with cell phones for security, safety, and maintenance; and

WHEREAS, Comsource, Inc.'s cost for radios at Hawk Island County Park will be fixed at a cost of \$3,360 per year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a three-year agreement from June 11, 2018 through June 10, 2021 with an option to renew for two additional years with Comsource, Inc. for radios at Hawk Island County Park for a cost of \$3,360 per year.

BE IT FURTHER RESOLVED, that funds are available in 208-75600-818000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney

Nays: None **Absent:** Koenig, Naeyaert **Approved 04/02/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2017-2018 COMPREHENSIVE
AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

RESOLUTION # 18 – 155

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County Health Department (ICHD), have entered into a 2017-2018 Comprehensive Agreement authorized in Resolution #17-293; and Amendment #1 in Resolution #18-024 and Resolution #18-081; and

WHEREAS, MDHHS has proposed Amendment #2 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2017-2018 Comprehensive Agreement with MDHHS, effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the total amount of the Comprehensive Agreement funding shall increase from \$5,439,244 to \$5,440,644, an increase of \$1,400.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

WISEWOMAN: increase of \$1,400 from \$40,000 to \$41,400

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment #2 of the 2017-2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney

Nays: None **Absent:** Koenig, Naeyaert **Approved 04/02/2018**

MARCH 27, 2018 REGULAR MEETING

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 22**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT
HEALTHY! CAPITAL COUNTIES FUNDS**

RESOLUTION # 18 – 156

WHEREAS, under Internal Revenue Service regulations (IRS Notice 2011-52), not-for-profit hospitals are required to conduct community health needs assessments, write health improvement plans, and partner with local health departments in this work; and

WHEREAS, capital area hospitals and health departments, including the Ingham County Health Department (ICHD), are conducting such a Community Health Assessment (CHA), for a third cycle and will write a Community Health Improvement Plan (CHIP); and

WHEREAS, the participating hospitals are providing financial support for this work and have established the Barry-Eaton District Health Department (BEDHD) as fiduciary for the project; and

WHEREAS, ICHD will play the leading role in conducting the data analysis and writing for the CHA and CHIP; and

WHEREAS, the project participants have agreed to reimburse ICHD \$31,841 for the cost of this work; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes acceptance of \$31,841 from BEDHD in support of the Community Health Assessment team's work on the CHA and CHIP, to be effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of \$31,841 from the BEDHD in support of the Community Health Assessment team's work on the CHA and CHIP, to be effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MARCH 27, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney

Nays: None **Absent:** Koenig, Naeyaert **Approved 04/02/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 23**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY FOR FY 2018**

RESOLUTION # 18 – 157

WHEREAS, the State of Michigan has placed responsibility for environmental regulation and environmental quality in Michigan with the Michigan Department of Environmental Quality (MDEQ); and

WHEREAS, the Michigan Public Health Code places responsibility for environmental protection at the community level with county governments through the network of local health departments; and

WHEREAS, each year MDEQ contracts with the Ingham County Health Department (ICHD) to conduct environmental monitoring and inspections of MDEQ Non-Community programs; and

WHEREAS, MDEQ will reimburse ICHD for expenses related to monitor and inspection services in an amount up to \$31,238.00; and

WHEREAS, that the funding was included in ICHD's 2018 budget; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a FY 2018 agreement with MDEQ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MDEQ for Non-Community Programs for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that MDEQ shall reimburse ICHD up to \$31,238.00 for expenses related to testing and inspection services as follows:

- Non-Community Public Water Supply Program – up to \$23,663
- Drinking Water Long-Term Monitoring – up to \$700
- Public Swimming Pools – up to \$5,300
- Campground Requirements – up to \$225
- Capacity Development & Source Water Assessment – up to \$1,350

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MARCH 27, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney

Nays: None **Absent:** Koenig, Naeyaert **Approved 04/02/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH LICENSED DENTISTS AND HYGIENISTS

RESOLUTION # 18 – 158

WHEREAS, Ingham Community Health Centers (IHC) of the Ingham County Health Department (ICHD) provides dental services through its Forest and Cedar Community Health Center locations; and

WHEREAS, in 2018, one full-time dentist and one full-time hygienist position will be vacant, due to retirements and staff resignations; and

WHEREAS, historically, filling dental and hygienist positions has taken many months and the extended vacancies lead to reductions in capacity to meet patient demand and revenue goals; and

WHEREAS, ICHD's 2018 Budget includes \$172,596 in remaining salary allocations from the vacated positions; and

WHEREAS, contracting services from local licensed dentists and hygienists will enable the ICHD to maintain capacity for service delivery and revenue generation until the time that the permanent positions can be successfully filled; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes dental services contracts with licensed Dentists for the period of January 1, 2018 through December 31, 2018, at the rate of \$64.66 - \$66.14 per hour; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes dental services contracts with licensed Dental Hygienists for the period of January 1, 2018 through December 31, 2018, at the rate of \$30.88 - \$36.63 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes IHC dental services contract agreements for the period of January 1, 2018 through December 31, 2018, which shall be paid at the rate of \$64.66 - \$66.14 per hour for licensed Dentists, and \$30.88 - \$36.63 per hour for licensed Dental Hygienists, for a total amount not to exceed \$172,596.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

MARCH 27, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney

Nays: None **Absent:** Koenig, Naeyaert **Approved 04/02/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH UNIVERSITY OF MICHIGAN-FLINT
FOR IMPLEMENTATION OF THE ENGAGED FATHER PROGRAM**

RESOLUTION # 18 – 159

WHEREAS, the University of Michigan-Flint (UM-Flint) was awarded funds from the Michigan Health Endowment Fund (MHEF) along with Medicaid Match funds to support a project designed to reduce risk factors associated with infant mortality and other negative birth outcomes by significantly improving the provision of services to expectant and new fathers within Michigan; and

WHEREAS, the project includes implementation of the Engaged Father Program at seven Michigan Healthy Start home visitation sites, including Ingham County Health Department (ICHD) Healthy Start; and

WHEREAS, the project will utilize the Engaged Father Program Logic Model to promote infant well-being by providing expectant and new fathers with parent education, support, and access to resources during their transition to parenthood; and

WHEREAS, key outcomes of the Engaged Father Program include increased participation in Healthy Start home visitation, increased knowledge of infant health and infant safe care, and improved infant health outcomes such as reduced infant mortality, infant low birth weight, and infant preterm birth; and

WHEREAS, UM-Flint has requested to subcontract with ICHD for the Engaged Father Program, in an amount not to exceed \$60,000 for the period of April 1, 2018 through September 30, 2019; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed \$60,000 for the period of April 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the UM-Flint for the Engaged Father Program, in an amount not to exceed \$60,000 for the period of April 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents after approval as to form by the County Attorney.

MARCH 27, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney

Nays: None **Absent:** Koenig, Naeyaert **Approved 04/02/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 26**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY
9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING
NATIONAL TELECOMMUNICATORS WEEK APRIL 8-14, 2018**

RESOLUTION # 18 – 160

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened June 27, 2012; and

WHEREAS, Ingham County 9-1-1 Telecommunicators (9-1-1 Dispatchers & Supervisors) daily serve the citizens of Ingham County by answering their emergency calls for police, fire, and emergency medical services and by dispatching the appropriate assistance as quickly as possible; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities and providing them information to ensure their safety; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are professionals who work to improve the emergency response capabilities of these communications through their knowledge and experience; and

WHEREAS, Ingham County 9-1-1 Telecommunicators have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of the injured; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners declares the week of April 8-14, 2018 to be National Telecommunicators Week in Ingham County, in honor of the Ingham County 9-1-1 Telecommunicators for their crucial role in the protection of life and property, for the Public Safety Agencies and the Citizens of Ingham County.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 03/29/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 27**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENDORSE SB 710

RESOLUTION # 18 – 161

WHEREAS, Ingham County Animal Control takes possession of fighting animals in the course of their duties; and

WHEREAS, Michigan law - MCL 750.49 (2) (g) - currently states, "... a person shall not knowingly breed, buy, sell, offer to buy or sell, exchange, import, or export an animal the person knows has been trained or used for fighting as described in subdivisions (a) to (d), or breed, buy, sell, offer to buy or sell, exchange, import, or export the offspring of an animal the person knows has been trained or used for fighting as described in subdivisions (a) to (d)"; and

WHEREAS, SB 710 would amend MCL 750.49 by stating, "This subdivision does not prohibit an animal control agency from owning, adopting, or transferring ownership of an animals for the purpose of adoption of the animal trained or used for fighting, baiting, or shooting as described in subdivision (A)"; and

WHEREAS, SB 710 also establishes procedures for the forfeiture of fighting dogs to the seizing animal control agency 14 days after seizure if the owner fails to post a security deposit or bond for the care of the dogs or fails to appear at the bond hearing provided that the prosecuting attorney has established that there is probable cause to believe that a violation of MCL 750.49 has occurred.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners endorses SB 710 and authorizes County employees to advocate for passage of the bill.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville

Nays: None **Absent:** Banas **Approved 03/29/2018**

Commissioner Crenshaw moved to approve the resolution. Commissioner Sebolt supported the motion.

The resolution was amended as follows:

WHEREAS, SB ~~704~~ **710** would amend MCL 750.49 by stating, "This subdivision does not prohibit an animal control agency from owning, adopting, or transferring ownership of an animals for the purpose of adoption of the animal trained or used for fighting, baiting, or shooting as described in subdivision (A)"; and

This was considered a friendly amendment.

The motion, as amended, carried unanimously.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 28**

Introduced by the Law & Courts and County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR A POLICY FOR THE OPERATION OF
COMPUTER NETWORK, INTERNET ACCESS, AND EMAIL WITH THE DISTRICT COURT**

RESOLUTION # 18 – 162

WHEREAS, Ingham County provides certain information technology services and equipment to the 55th District Court; and

WHEREAS, the State Court Administrative Office (SCAO) has recommended to the courts of Michigan, that when a court is provided any of its communications systems through its funding unit, the court should establish policies and procedures, written in collaboration with the funding unit, for the control and monitoring of the court's information to assure that the information is maintained in a protected and confidential manner; and

WHEREAS, pursuant to MCL 15.232(d) (v), the judiciary is not a "public body" for the purposes of the Michigan Freedom of Information Act and its judicial documents are exempt from FOIA.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign the attached agreement with the District Court upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 03/29/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 04/03/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

JUDGES

HON. DONALD ALLEN, JR.
HON. THOMAS P. BOYD



MICHAEL J. DILLON
COURT ADMINISTRATOR

MARK E. BLUMER
MAGISTRATE

STATE OF MICHIGAN
55TH JUDICIAL DISTRICT COURT
700 BUHL AVENUE • MASON, MICHIGAN 48854
517-676-8400
dc.ingham.org

ADMINISTRATIVE ORDER 2018-03

OWNERSHIP AND CONTROL OF COURT DATA

The State Court Administrative Office (SCAO) has recommended to the courts of Michigan, that when a court is provided any of its communications systems through its funding unit, the court should establish policies and procedures, written in collaboration with the funding unit, for the control and monitoring of the court's information to assure that the information is maintained in a protected and confidential manner.

Ingham County provides certain information technology services and equipment to the Court. The Court has a specific interest in confirming its sole ownership and control of its data and communications where such data and communications are handled or transmitted using the services and equipment provided to the Court by the County;

The purpose of this order is to identify that any data and/or communications created by or on the behalf of the Court using the services and equipment provided to the Court by the County is the sole property of the Court and will be maintained in a confidential manner by the County.

IT IS ORDERED:

The Court and Ingham County, acting through its Information Technology Department, agree and state as follows:

Ownership and Control of Data:

- a. All data generated in all forms, by or resulting from the actions of the Court, its judges, employees, contractors, or volunteers is the property of the Court and the County has no property interests therein.
- b. All data, information, or records generated in or by any communications systems utilized by the judges and employees of the Court are the property of the Court and shall not be disseminated without approval of the Chief Judge or his/her designee.

MARCH 27, 2018 REGULAR MEETING

55th Judicial District Court
Administrative Order 2018-03
Page 2 of 2

- c. The Court will cooperate with operational policies promulgated by the County as the provider of computer network services and Internet access, to the degree they are not in conflict with this agreement or any other policy(s) that the Court may adopt for their efficient and effective operations. Notwithstanding the foregoing, only the Court will have the authority to monitor and review all data, information, or records generated by the judges and employees of the Court. The Court acknowledges that as part of the services provided, the County scans or otherwise checks email communications, including attachments, for computer viruses, bugs, spy-ware and other damaging or potentially damaging programming. This scanning or checking may necessitate the review of communications and attachments but all such review shall be done in a confidential manner and the County shall not make any copies of Court communications outside the normal back-up procedures.
- d. The Chief Judge or his/her designee has the sole authority to authorize appropriate action should any Court employee abuse the use of any County information technology system or violate any standard of operation. However, the Chief Judge or his/her designee will work with the County to minimize any threat to or damage of the County's information technology system. In the event of an emergency or an imminent threat to the County's information technology system, the County may take immediate emergency measures to address the threat or emergency. As soon as practical, the County will inform the Court of the situation and the County and the Court will jointly agree on a long term solution to the threat or emergency.

Handling of Requests for Court Data/Information

- a. Upon receipt of a Freedom of Information Request (FOIA) for court data/information, the County will respond to a FOIA request by stating that the Court is not subject to FOIA and the request will be forwarded to the Court.
- b. If the request received by the County is in the form of a subpoena or court order, the County will inform the Court of the request as soon as possible. If the Court elects to contest the subpoena or court order, in whole or in part, the County will cooperate with the Court in responding to the subpoena or court order.

Effective Date: March 7, 2018

Date: _____

Honorable Thomas P. Boyd
Chief Judge

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 29**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONTINUE CONTRACT WITH DR. JERRY GALLAGHER FOR
PSYCHOLOGICAL SERVICES FOR THE SCREENING OF NEW APPLICANTS WHO ARE GIVEN
CONDITIONAL JOB OFFERS AND FOR POST-TRAUMATIC STRESS REVIEWS FOR DEPUTIES**

RESOLUTION # 18 – 163

WHEREAS, many state and local law enforcement agencies in the Tri-County area and State of Michigan conduct psychological testing for police applicants who are offered conditional job offers as well as assistance for police officers who suffer from potential or actual post-traumatic stress syndrome; and

WHEREAS, Dr. Jerry Gallagher specializes in both pre hiring psychological testing as well as providing post-traumatic stress testing/services for police for over twenty years in the Tri-County area; and

WHEREAS, Dr. Jerry Gallagher has offered his assistance to the Ingham County Sheriff's Office pro bono on several occasions over the last ten+ years, providing assistance to employees with great success, who have experienced situations that potentially could cause post-traumatic stress syndrome or other psychological issue; and

WHEREAS, Dr. Jerry Gallagher has for several years conducted applicant psychological testing for all conditional job offers for police recruits for the Lansing Police Department; and

WHEREAS, the Ingham County Sheriff's Office, for liability concerns, risk management concerns, and the desire to successfully hire applicants for the position of Sheriff Deputy, wish to contract with Dr. Gallagher, to conduct a thorough psychological testing of all applicants who are given a conditional job offer; and

WHEREAS, MMRMA our insurance carrier promotes the use of psychological testing for conditional job offers for Deputy Sheriff; and

WHEREAS, the Ingham County Sheriff's Office, for liability concerns, risk management concerns, and the desire to assist our current employees and future employees, who need assistance due to high stress situations they face every day, the ability to seek assistance with Dr. Gallagher; and

WHEREAS, the contract would not exceed \$12,000.00 which is budgeted for the Sheriff's Office in the 2018 budget (line item # 10130102 818000).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to contract with Dr. Jerry Gallagher for psychological services for the Ingham County Sheriff's Office for screening of new applicants who are given conditional job offers at a rate of \$400 per encounter and at a rate of \$125 per hour for post-traumatic stress reviews for deputies on a as needed basis.

MARCH 27, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that the annual costs for this contract will not exceed \$12,000 per year from May 1, 2018 through December 31, 2020.

BE IT FURTHER RESOLVED, that the funds for this purpose will come from the Contractual Services budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville

Nays: None **Absent:** Banas **Approved 03/29/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 30**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONTINUE RECORDS MANAGEMENT
SOFTWARE SUPPORT FROM TRITECH**

RESOLUTION # 18 – 164

WHEREAS, the Ingham County Sheriff's Office and TriTech Software Systems entered into a software license agreement in January of 2011 for the license and support of certain VisionAIR software applications, and added the VisionAIR Records Management Systems (RMS); and

WHEREAS, the Ingham County Sheriff's Office wishes to continue limited software support with TriTech for their records management system; and

WHEREAS, the limited software support will include assistance in accessing the TriTech RMS database during the agreed time frame; and

WHEREAS, the continued software support agreement time frame would be a period of twelve (12) months beginning January 1, 2018; and

WHEREAS, the Ingham County Sheriff's Office at the end of the twelve months of software support will review the need to continue another period of time of software support with TriTech.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with TriTech for limited software support for the time period of twelve months beginning January 1, 2018 for the cost not to exceed 7,149.20 (1 RMS Server License @ \$6,465.71 and 2 RMS User Licenses for \$683.49 given a grand total of \$7,149.20).

BE IT FURTHER RESOLVED, that the funds for this purpose will come from the IT LOFT Fund.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 03/29/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 31**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #18-063 WHICH AUTHORIZED THE
PURCHASE AND INSTALLATION OF A NEW DISHWASHER FOR THE
INGHAM COUNTY FAMILY CENTER KITCHEN**

RESOLUTION # 18 – 165

WHEREAS, Resolution #18-063 approved a new dishwasher for the Family Center kitchen; and

WHEREAS, this dishwasher was intended for the Youth Center kitchen; and

WHEREAS, the Purchasing Department discovered that Prevailing Wage was not included in the original quote from HPS Food Service Equipment; and

WHEREAS, the requested amended resolution reflects the correct location and price quote; and

WHEREAS, funds for this project are available in the Juvenile Justice Millage line item# 264-66400-978000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #18-063 for HPS Food Service Equipment, 3275 North M-37 Highway, Middleville, Michigan, 49333-0247, to provide and install a new Hobart dishwasher in the Youth Center kitchen, not the Family Center kitchen as Resolution #18-063 states, for a new not to exceed total cost of \$14,248.81, which reflects prevailing wage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller to make any necessary budget adjustments, consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 03/29/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

**ADOPTED - APRIL 10, 2018
AGENDA ITEM NO. 32**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CARDINAL GROUP II TO CONDUCT
ORGANIZATION WIDE TRAINING WITH THE STAFF OF THE
INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER**

RESOLUTION # 18 – 166

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, after more than five years of operations at the consolidated 9-1-1 Center, trust issues, conflict resolution, and clearly defined expectations continue to hamper labor management operations at the 9-1-1 Center; and

WHEREAS, it has been determined it would be advantageous to bring in an independent outside organization to conduct an organization wide training of the staff of the Ingham County 9-1-1 Central Dispatch Center with a proposed outcome to include needed training at all levels which will reinforce the Mission Statement and values of the 9-1-1 Center organization; and

WHEREAS, the organizational training will include the desired state of affairs and a report with recommendations after the concluded training to reevaluate and propose best practices, a path forward and expected results; and

WHEREAS, the Ingham County Controller's Office and Ingham County Central Dispatch Management team are jointly recommending that the Ingham County Board of Commissioners authorize the comprehensive training to be performed by the Cardinal Group to the staff of the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, this training program had been submitted to State 911 Committee (SNC) for certification which it received making this training eligible to be paid for with SNC approved Wireless State training funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with the Cardinal Group to conduct organization wide training of the Ingham County 9-1-1 Central Dispatch Center for a cost not to exceed \$65,500 which should be fully covered by using SNC training funds.

BE IT FURTHER RESOLVED, that incidental costs of up to \$5,000 will be covered from within the 9-1-1 Central Dispatch Center operating budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

MARCH 27, 2018 REGULAR MEETING

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Anthony, Schafer, Maiville
Nays: None **Absent:** Banas **Approved 03/29/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/04/2018**

Adopted as part of a consent agenda.

MARCH 27, 2018 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Chairperson Crenshaw moved to appoint Commissioner Louney to the Tri-County Regional Planning Commission and Joy Gleason to the Fair Board. Commissioner Nolan supported the motion.

The motion carried unanimously.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw thanked Commissioners Celentino and Sebolt for attending the Cesar E. Chavez dinner event, which occurred on March 31, 2018. He further stated that there was a great presentation to Todd Heywood at the event also.

Commissioner Crenshaw stated that this week was the National Telecommunicators Week and the Board of Commissioners adopted a resolution honoring the Ingham County 9-1-1 Central Dispatch Center in a resolution on the consent agenda, but he wanted to highlight that tomorrow at 5:45 p.m., there would be an award for the 9-1-1 teleoperator's employee of the year. He further stated that the Board of Commissioners were invited to the award ceremony.

Commissioner Nolan stated that she had loved her time serving as a Commissioner but was ready to pass the torch on to someone else. She further stated that this was an excellent position and thanked her fellow commissioners for their hard work.

Commissioner Tennis stated that he was flabbergasted and dumbfounded that Commissioner Nolan would not be seeking reelection to the Board of Commissioners. He further stated that it would take work to find a suitable replacement.

Commissioner Tennis stated that it was Crime Victims' Rights Week and there was an event hosted at the Prosecuting Attorney's Office, which he attended. The Prosecuting Attorney's Office, the Sheriff's Office, and the 9-1-1 Center have worked hard to prevent crimes but they had also worked to assist victims in getting the restitution that they deserved.

Commissioner Anthony stated that Lansing School District's Lansing Promise would be having their annual benefit dinner on April 26, 2018 and the entire Board of Commissioners was invited to attend.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of \$3,882,668.22. Commissioner Sebolt supported the motion.

The motion carried unanimously.

RECESS

The meeting was recessed at 6:52 p.m.

**CAPITAL AREA TRANSPORTATION AUTHORITY****Nathan Triplett**, Board Chair • **Bradley T. Funkhouser**, AICP, Chief Executive Officer

April 10, 2018

Ingham County Courthouse
P.O. Box 179
Mason, MI 48854

Ingham County Board of Commissioners:

We are in receipt of your letter and associated resolution No. 17-458, dated November 29, 2017, requesting two voting seats on the Capital Area Transportation Authority (CATA) Board of Directors.

At the Board's direction, CATA staff has been researching the appropriate process to further your request before the Board of Directors takes action. I wanted to get back to you to let you know that we are actively discussing your request and will keep you apprised as our deliberations move forward.

Thank you very much for your continued support of public transit in Ingham County.

Sincerely,

Nathan Triplett
Board Chair
CATA Board of Directors



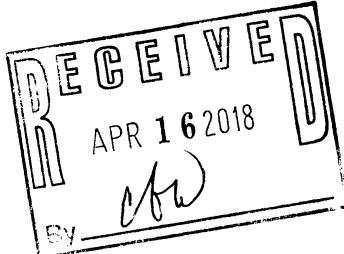


RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



C. HEIDI GRETHNER
DIRECTOR



April 10, 2018

Dear Interested Party:

Pursuant to Act 451, Section 5511, the Michigan Department of Environmental Quality, Air Quality Division's Pending New Source Review Application Report is enclosed. This report lists all of the pending applications submitted for sources within your county.

The Pending New Source Review Applications Report includes the following information: county, city, date received, applicant's name, site address, application permit number, and a brief description of the nature of the source or process.

This report will be sent to you on a monthly basis unless you request that your name be deleted from our mailing list. Please note that this information is updated weekly and is also available on the Internet. A list is available on the Permits to Install Internet page at <http://www.michigan.gov/air>. Click the "Permits" tab, click the link by the second bullet for PTI/NSR permits, and click the sixth bullet under "Application / PTI Information" entitled "Pending PTI Application List." You may obtain information on sources located in neighboring counties by accessing the above list or by contacting me.

Thank you for your interest in this matter.

Sincerely,

Sue Thelen
Permit Section
Air Quality Division
517-284-6804

Enclosure

MDEQ Air Quality Pending Permit to Install Applications

District: Lansing

<u>County</u>	<u>City</u>	<u>SRN</u>	<u>Site Address</u>	<u>Applicant</u>	<u>Permit No.</u>	<u>Received</u>	<u>Application Reason</u>
EATON	GRAND LEDGE	B6202	920 N CLINTON STREET	ETM ENTERPRISES, INC	15-15B	3/28/2018	GEL COAT BOOTH
GRATIOT	ITHACA	P0788	1226 E WASHINGTON ROAD	ZFS ITHACA, LLC	20-17A	9/5/2017	GRAIN PROCESSING FACILITY
INGHAM	EAST LANSING	A1588	4893 DAWN AVENUE	SUPERIOR BRASS & ALUMINUM CASTING	72-06B	3/2/2018	CORE MAKING PROCESS AND FINAL CASTING SHAKEOUT PROCESS
SHIAWASSEE	LAINGSBURG	P0898	9542 BEARD ROAD	PROLIME AG SERVICES, LLC	41-18	2/20/2018	NEW PELLETIZING OPERATION
SHIAWASSEE	OWOSSO	N7289	123 N CHIPMAN STREET	SONOCO PROTECTIVE SOLUTIONS, INC	278-02D	3/29/2018	NEW PRE-EXPANDER

Bennett, Becky

From: Morgan, Timothy
Sent: Wednesday, April 18, 2018 11:23 AM
To: Bennett, Becky
Subject: Park Commission Appointment

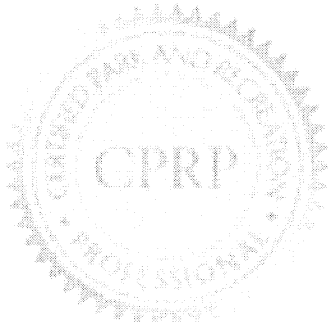
Dear Becky,

I was informed by Park Commissioner Sarah Nicholls that she will be relocating out the Country and has moved out of the County and Country. There is no a vacancy for her position.

Thank you,

Sincerely,

Tim Morgan, CPRP (Certified Parks & Recreation Professional), and
CTA (Certified Tourism Ambassador™)
Director, Ingham County Parks
121 E. Maple St., Suite 102
Mason, Michigan 48854
517-244-7191 (Direct)
517-676-2233 (Park Information)
tmorgan@ingham.org
www.inghamcountyparks.org



Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING TRAVIS PARSONS ON THE
EVENT OF HIS RETIREMENT**

RESOLUTION # 18 –

WHEREAS, Travis Parsons began his career with Ingham County on October 31, 2011 as Human Resources Director; and

WHEREAS, during his years of service to Ingham County, he has provided outstanding leadership and his ability to work well with Commissioners, Judges, elected officials, department heads and employees has played a vital role in the effective, efficient operation of Ingham County government, earning him the respect of county officials, colleagues state-wide and all those around him; and

WHEREAS, as the lead member of the County bargaining team he has helped guide the County through several very challenging negotiation cycles, he focused his attention on insuring that County employees were treated fairly in the face of serious budget challenges; and

WHEREAS, throughout his career Travis worked diligently on numerous human resources projects such as job reclassification requests, department reorganization requests, numerous grievance resolutions, maintenance of more than 35 MERS retirement divisions, preparation and participation in Act 312 binding arbitration hearings, oversight of 19 collective bargaining agreements, maintenance of a job classification and compensation system impacting more than 1,000 employees; and

WHEREAS, Travis consistently applied ethical standards and the techniques in fulfillment of his assigned responsibilities which serve as an example for all Ingham County employees; and

WHEREAS, with 6½ years of dedicated service to the County of Ingham Travis is retiring from his position as Human Resources Director.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Travis Parsons for his dedication and commitment to the County of Ingham and extends its sincere appreciation for the many contributions he has made to the citizens of Ingham County and for always going the extra mile to assist those in need.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends its best wishes to Travis and hopes for continued success in all of his future endeavors.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/17/2018**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING VICKY WATSON

RESOLUTION # 18 –

WHEREAS, Vicky Watson began her employment with the County in 2000 as a temporary employee with Financial Services transferring shortly thereafter to the MIS Department where she became a permanent employee in April of 2001; and

WHEREAS, prior to coming to Ingham County, Vicky had already obtained extensive experience through working in the banking industry for twenty years; and

WHEREAS, throughout her career Vicky has gained the respect of County employees, department heads, and outside agency heads with her solid work ethic, no nonsense manner, and dedication to getting the job done; and

WHEREAS, over the years as the Admin Assistant, Vicky has taken greater responsibility for various aspects of the department including payables, invoicing, payroll, budget tracking, and equipment ordering allowing management to better focus on organization and technical issues; and

WHEREAS, Vicky's unwavering commitment to tracking our computer inventory and ensuring accuracy has been instrumental in ensuring the effective use of County resources; and

WHEREAS, during her career Vicky was an outstanding source of history, knowledge, and determination for her fellow Innovation and Technology Department team as well as other County departments that will be truly missed upon her retirement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby honors Vicky Watson for her steadfastness in ensuring optimal department operations and extends its sincere appreciation for her contributions during her over seventeen years of dedicated service to the Ingham County Innovation and Technology Department.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends to Vicky its best wishes for continued success in all her future endeavors.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/17/2018**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 18 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 3, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/17/2018**

INGHAM COUNTY ROAD DEPARTMENT

DATE: April 3, 2018

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2018-136	CONSUMERS ENERGY	TREE REMOVAL	MERIDIAN RD & JOLLY RD	MERIDIAN	36
2018-140	CONSUMERS ENERGY	ELECTRIC / UG	WILLOUGHBY RD & AURELIUS RD	DELHI	14
2018-141	CONSUMERS ENERGY	ELECTRIC / OH	WILLOUGHBY RD & AURELIUS RD	DELHI	14
2018-142	CONSUMERS ENERGY	GAS / ELECTRIC	SLEEPY HOLLOW LN	MERIDIAN	9
2018-143	CONSUMERS ENERGY	ELECTRIC / OH	GROVENBURG RD & KRANTZ RD	DELHI	19
2018-144	CONSUMERS ENERGY	ELECTRIC / UG	GUNN RD & AUBEN LN	DELHI	21
2018-146	CONSUMERS ENERGY	ELECTRIC / OH	PLAINS RD	AURELIUS	5
2018-147	FRONTIER	CABLE / UG	OAKLEY RD & BUDD RD	STOCKBRIDGE	4
2018-148	CONSUMERS ENERGY	GAS	BONNY VIEW DR & MEMORY LN	DELHI	11
2018-149	CONSUMERS ENERGY	GAS	LAKE LANSING RD & WOOD ST	LANSING	3
2018-150	FRONTIER	CABLE / UG	HEENEY RD & PARMAN RD	STOCKBRIDGE	30
2018-151	FRONTIER	CABLE / UG	FREIERMUTH RD & BAS LINE RD	BUNKER HILL	36
2018-153	WILLIAMSTOWN TOWNSHIP	SPECIAL EVENT	VARIOUS	WILLIAMSTOWN	
2018-154	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2018-155	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2018-156	MERIDIAN TOWNSHIP – WATER	WATERMAIN	WAUSAU RD	MERIDIAN	28
2018-159	CONSUMERS ENERGY	ELECTRIC / OH	CLARK RD & DAKIN RD	INGHAM	28
2018-164	DELHI TOWNSHIP	SANITARY	GROVE ST & BURTON AVE	DELHI	22
2018-165	MERIDIAN TOWNSHIP	SANITARY	DOBIE RD & JOLLY RD	MERIDIAN	34
2018-166	RIETH-RILEY CONSTRUCTION	DETOUR	VARIOUS	VEVAY	
2018-167	AT & T	CABLE / UG	HOLT RD & WIGMAN RD	DELHI	13
2018-168	CONSUMERS ENERGY	GAS	WAUSAU RD & LAGOON DR	MERIDIAN	28
2018-169	CONSUMERS ENERGY	ELECTRIC / GAS	QUAIL ST & MILENZ ST	MERIDIAN	2
2018-170	CONSUMERS ENERGY	GAS	BOYNTON DR & SNOWGLEN LN	LANSING	7
2018-171	INGHAM TOWNSHIP	SPECIAL EVENT	VARIOUS	INGHAM	

MANAGING DIRECTOR: _____

Introduced by the County Services Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS:

**RESOLUTION TO APPROVE FARMLAND AND OPEN SPACE PRESERVATION BOARD'S
RECOMMENDED SELECTION CRITERIA AND APPLICATION CYCLE FOR 2018**

RESOLUTION # 18 –

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and natural land in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Preservation Ordinance in July 2004 and amended it in 2010 (10-99); and

WHEREAS, the Ingham County Farmland and Open Space Preservation Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space Preservation Program; and

WHEREAS, Ingham County voters passed a millage of .14 mills in 2008 to fund purchases of agricultural conservation easements through the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, in the course of implementing the Ordinance, the Ingham County Farmland and Open Space Preservation Board has established Selection Criteria for ranking landowner applications to the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Ordinance requires that the Farmland and Open Space Selection Criteria's be approved by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached 2018 Farmland and Open Space Selection Criteria's developed by the Ingham County Farmland and Open Space Preservation Board as set forth in the Farmland and Open Space Preservation Ordinance passed July 27, 2004.

BE IT FURTHER RESOLVED, the final decision whether to fund a purchase of a given agricultural easement is reserved to the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves The Ingham County Farmland and Open Space Preservation Board hosting a 2018 farmland and open space preservation application cycle.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Celentino, Hope, Maiville, Naeyaert
Nays: Grebner **Absent:** None **Approved 04/17/2018**

Selection Criteria for Farmland Preservation Program

2018 Application Cycle

Tier I Criteria

I.	Agricultural Characteristics	55 points
II.	Development Pressure	43 points
III.	Additional Ag Protection Efforts	35 points
IV.	<u>Other Criteria</u>	<u>10 points</u>
V.	Total Points	153 points

I. AGRICULTURAL CHARACTERISTICS (55 POINTS)

1) Agricultural Productivity – Prime and Unique Soils

Maximum Points: 20

Prime and Unique Soils

Prime under all circumstances

20 points

Prime if adequately drained

15 points

Not prime or unique

0 points

Example: 70% of parcel is prime under all circumstances (0.70 x 20 pts) = 14 points

30% of parcel is prime if adequately drained (0.30 x 15 pts) = 4.5 points

Total points = 18.5 points

2) Size of Parcel (s)

Maximum Points: 15

Points for parcels between 15 and 200 acres are calculated by multiplying 0.1 times the parcel size. Any parcel above 150 acres receives 15 points. Parcels between 15 and 39.99 acres **must** be in specialty crop production. Parcels that are 0-14.99 acres receive 0 points. Parcels less than 40 acres will receive a zero for Size of Parcel, unless there is Additional Agricultural Income, in which case parcels 15 acres or more receive points.

Example: Parcel size is 150 acres: $150 \times 0.1 = 15$

Example: Parcel is 85 acres: $85 \times 0.1 = 8.5$

Example: Parcel is 350 acres: $350 \times 0.1 = 35$; 15 points, the maximum possible

Example: Parcel is 13 acres: (0 points for parcel less than 14.99 acres)

3) Additional Agricultural Income

Maximum Points: 15

Points will be awarded to operations that have “value-added” agriculture either through animal related production or through production of a specialty crop (crops other than corn, wheat, soybeans), or both, with total sales over \$5,000.00 annually.

Example: Parcel is integral to farm operation that produces a specialty crop, which grosses over \$15,000 annually. Total points = 15 points

4) Proximity to Existing Livestock Farms

Maximum Points: 5

A livestock operation for this purpose means a farm with more than 50 animal units (EPA definition: 1000 lbs = 1 unit)

Parcel is contiguous to an existing livestock operation

5 points

Parcel is located between 0.5 miles and 1 mile of an existing livestock operation

3 points

Parcel is located further than 1 mile from an existing livestock operation

0 points

**Contiguous for this section means no other parcel is located between the parcels. Parcels separated only by a road are considered contiguous.*

II. DEVELOPMENT PRESSURE (43 POINTS)

5) Proximity to Existing Public Sanitary Sewer or Water, or Both

Maximum Points: 10

Linear (straight line) distance to existing, usable public sanitary sewer, or water services, or both, will result in the following scoring options:

Less than one-half (1/2) mile from sewer or water	5 points
One-half (1/2) mile or more but less than 1 mile	7 points
One (1) mile or more but less than 2 miles	10 points
Two (2) miles or more but less than 5 miles	5 points
More than 5 miles	0 points

Example: Parcel is located 3 miles from existing sewer lines. Total points = 5 points.

6) Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, Williamston and Leslie

Maximum Points: 25

<i>Distance to Lansing</i>	<i>max points</i>	<i>Distance to Mason, Williamston, Leslie</i>	<i>max points</i>
<i>Farm is up to 1 mile from Lansing Pop</i>	<i>25</i>	<i>Farm is 1 mile, or within city boundary</i>	<i>10</i>
<i>Farm is 1-2 miles from Pop Center</i>	<i>20</i>	<i>Farm is 1-2 Miles from Pop Center</i>	<i>8</i>
<i>Farm is 2-3 miles from Pop Center</i>	<i>15</i>	<i>Farm is 2-3 miles from Pop Center</i>	<i>6</i>
<i>Farm is 3-4 miles from Pop Center</i>	<i>10</i>	<i>Farm is 3-4 miles from Pop Center</i>	<i>4</i>
<i>Farm is 4-5 miles from Pop Center</i>	<i>5</i>	<i>Farm is 4-5 miles from Pop Center</i>	<i>2</i>
<i>More than 5 miles from Pop Center</i>	<i>0</i>	<i>More than 5 miles from Pop Center</i>	<i>0</i>

Example: Farm is located 2 miles from Lansing Designated Population Center Total points = 20

Example: Farm is located 4 miles from City boundary of Mason Total points = 4

7) Road Frontage (paved or gravel)

Maximum Points: 8

Emphasis is placed on parcels with greater linear distance of road frontage, placing the farmland under a greater threat of fragmented development. Frontage can be gravel, paved, or both and must be adjacent to the subject parcel.

Road frontage of 5280 feet (1 mile) or more	8 points
Road frontage of 2640 feet (1/2 mile) to 5279 (just under 1 mile)	6 points
Road frontage of 1320 feet (1/4 mile) to 2639 (just under 1/2 mile)	4 points
Road frontage less than 1/4 mile	0 point

Example: Parcel has 1 mile of road frontage. Total points = 8 points

III. ADDITIONAL AGRICULTURAL PROTECTION EFFORTS **(35 POINTS)**

8) Location to Protected Property

Maximum Points: 20

Parcel is near other private land which has been permanently protected from development through a conservation easement or deed restriction (development rights may have been purchased, transferred or donated). Linear distance is used from nearest farm boundary.

Parcel is adjacent to protected land	20 points
Parcel is not adjacent but within 1/2 mile of protected land	15 points
Parcel is not adjacent but within 1 mile of protected land	10 points
Parcel is not adjacent but within 2 miles of protected land	5 points

Example: Parcel is adjacent to property under a permanent conservation easement = 20 points

Note: Points are awarded regardless of last name of property owner(s). For example if three people with the same last name apply, each receives points for the block. There is no point penalty for block properties that happen to be owned by members of the same family.

9) Block Applications

Maximum Points: 15

Emphasis is placed on applications which consist of two more landowners who create a 150-acre or more block of contiguous farmland. Contiguous blocks of farmland have a greater potential for creating a long-term business environment for agriculture. Parcels included in a block application must be contiguous (touching but may be separated by a road). Each applicant in the block application will receive points for this section.

Two or more landowners apply together to create 1000 or more contiguous acres	15 points
Two or more landowners apply together to create 750 to 999 contiguous acres	10 points
Two or more landowners apply together to create 500 to 749 contiguous acres	8 points
Two or more landowners apply together to create 300 to 499 contiguous acres	6 points
Two or more landowners apply together to create 299 to 150 contiguous acres	5 points
Contiguous acreage of 149 acres or less	0 points

Example: Four landowners, with varying parcel acreage, submit a block-application of about 800 contiguous acres. (Each of the four landowners would receive 10 points for this section).

Note: If a parcel in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided they still wish to participate in the block application.

IV. OTHER CRITERIA (10 POINTS)

10) Additional Agricultural Characteristics

Maximum Points: 5

Additional agricultural characteristics are USDA certified organic farm or Centennial farm.

Parcel has one or more additional agricultural features	5 points
Parcel does not have an additional agricultural feature	0 points

11) Michigan Agricultural Environmental Assurance Program (MAEAP) Maximum Points: 5

Participation in the MAEAP demonstrates a commitment to environmental stewardship above and beyond a conservation plan. The State Agriculture Preservation Board has identified the MAEAP as a priority to providing matching funds. Farms verified under the MAEAP must show *verification* to receive points.

Farm is MAEAP verified	5 points
Farm is not MAEAP verified	0 points

TIER I: TOTAL POINTS POSSIBLE IS 143

Selection Criteria for **Open Space** Land Preservation Program 2018 Application Cycle

Tier I Criteria Sections

Ecological, scenic, geological criteria	78 points
Property size and location criteria	<u>65 points</u>
<i>Maximum Total Points</i>	<i>143 points</i>

I. ECOLOGICAL, SCENIC AND GEOLOGICAL CRITERIA (Maximum 78 POINTS)

1. Potential Conservation Area(s) (from the Greening Mid-Michigan Project) maximum points: 10

- 1. High Potential** 10 points
- 2. Medium Potential** 8 points
- 3. Low Potential** 6 points

Example: parcel fall within a Medium Potential Conservation Area = 8 points

2. Water quality values

1. Riparian land maximum points: 10

Property with a water frontage of 200 linear feet or greater receives 5 points. Points for a property with water frontage of less than 200 linear feet are: $5 \times \text{linear feet of water frontage}/200 = \text{points}$.

Example: parcel has 75 feet of water frontage on the Red Cedar River: $5 \times 75 = 375/200 = 1.875 \text{ points}$

2. Wetlands, including buffer area maximum points: 10

Property that is 100% wetland receives 4 points. Points for a property with less than 100% wetland are: $4 \times \text{percent in wetland} = \text{points}$.

Example: 5 acres of an 40 acre parcel is wetland: $4 \times 12.5/100 (5/40 = 0.125) = 50/100 = 0.5 \text{ points}$

3. Aquifer recharge land maximum points: 10

Property that is qualified by the MSU RS&GIS model as aquifer recharge land will receive points based on the following formula; $\text{Eight} \times \text{percent aquifer recharge land} = \text{points}$.

Example: 10 acres of a 20 acre parcel is aquifer recharge land: $8 \times 50/100 (10/20 = 0.50) = 400/100 = 4 \text{ points}$

3. Habitats

1. Forestland maximum points: 10

Property that is 100% forest land receives 5 points. Points for a property with less than 100% forest land are: $5 \times \text{percent in forest land} = \text{points}$.

Example: 15 acres of a 20 acres parcel is wooded: $5 \times 75/100 (15/20 = 0.75) = 375/100 = 3.75 \text{ points}$

2. Others – grassland, shrub land, etc. maximum points: 10

Property that is 100% in other types of natural habitat receives 3 points. Points for a property with less than 100% in other types of habitat are: $3 \times \text{percent in other types of habitat} = \text{points}$.

Example: 10 acres of a 15 acre parcel is grassland: $3 \times 66/100 (10/15 = 0.66) = 198/100 = 1.98 \text{ points}$

4. Rare species maximum points: 15

1. State and federal threatened and endangered species on the property

Up to 10 points may be given depending on rarity category; the higher the rarity category the more points given.

Example: Parcel has a Copperbelly water snake on the property: =10 points

5. Physically (geologically) significant features maximum points: 3

Up to 3 points may be given. Example: property has a terminal marine.

II. PROPERTY SIZE and LOCATION CRITERIA (Maximum 65 points)

6. Parcel size maximum points: 20

Parcels of 100 acres or greater receives 20 points. Points for a property of less than 100 acres are: $20 \times \text{acreage of parcel}/100 = \text{points}$.

Example: Parcel is 40 acres in size: $20 \times 40 = 1000/100 = 8$ points

1.) Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, Williamston and Leslie
Maximum Points: 20

<i>Distance to Lansing</i> 20 <i>max points</i>	<i>Distance to Mason, Williamston, Leslie</i> points 10 <i>max</i>
Property is up to 1 mile from Lansing Pop 18	Property is 1 mile, or within city boundary 10
Property is 1-2 miles from Pop Center 16	Property is 1-2 Miles from Pop Center 8
Property is 2-3 miles from Pop Center 14	Property is 2-3 miles from Pop Center 6
Property is 3-4 miles from Pop Center 12	Property is 3-4 miles from Pop Center 4
Property is 4-5 miles from Pop Center 10	Property is 4-5 miles from Pop Center 2
More than 5 miles from Pop Center 0	More than 5 miles from Pop Center 0

Example: Property is located 2 miles from Lansing Designated Population Center Total points = 16

Example: Property is located 4 miles from City boundary of Mason Total points = 4

7. Location with respect to other protected property **maximum points: 10**

Permanently protected land is property with a conservation easement or a deed restriction that permanently prohibits development on the property. Linear distance is from nearest land boundaries.

Property is adjacent to protected land 10 points

Property is not adjacent but within 1/2 mile of protected land 8 points

Property is not adjacent but within 1 mile of protected land 6 points

Property is not adjacent but within 2 miles of protected land 4 points

Example: Parcel is within 1 mile of an already protected property = 6 points

8. Road frontage (paved or gravel) **maximum points: 2**

Road frontage of 1320 feet (1/4 mile) or greater receives 2 points. Points for road frontage of less than 1320 feet are: $2 \times \text{feet of road frontage}/1320 = \text{points}$.

Example: Parcel has 500 feet of road frontage: $2 \times 500 = 1000/1320 = 0.76$ points

9. Block applications **maximum points: 3**

Properties applying in a block application must be contiguous (they may be separated by a road). Each applicant in the block application will receive the stated points.

Two or more landowners applying together and submitting 300 or more contiguous acres each receives 3 points. Points for two or more landowners submitting less than 300 acres are: $3 \times \text{number of contiguous acres submitted}/300 = \text{points}$.

Example: Parcel is applying with three other landowners to make a 450 acre block of land: $3 \times 450 = 1350/300 = 4.5$ therefore the points received are 3, the maximum.

Note: If only one property in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided the remaining landowners still wish to participate in the block application.

MAXIMUM TOTAL TIER I POINTS POSSIBLE – 143

Applicants note: Landowners who accept federal, state or local matching funds to protect their open space land may be selected for the program before landowners who do not accept such funds, regardless of their relative ranking based on the above “Selection Criteria for Protection of Open Space Land”.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE
DELL COMPELLENT SUPPORT AGREEMENT**

RESOLUTION # 18 –

WHEREAS, Ingham County currently utilizes a Dell Compellent Storage Area Network for all production based data storage; and

WHEREAS, annual maintenance is required to maintain the system software and hardware in order to assure a high level of redundancy and reliability; and

WHEREAS, the existing maintenance and support contract expires on June 30, 2018; and

WHEREAS, the payment totaling \$264,135.35 for three years of support will provide support from July 1st 2018- June 30th 2021; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the needed software updates and hardware support to maintain reliable operation of our existing Storage Area Network investment.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of support from Avalon Technologies in the amount not to exceed \$264,135.35.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Network Maintenance Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE PROPOSED 2018 INGHAM COUNTY
BRIDGE FUNDING APPLICATIONS**

RESOLUTION # 18 –

WHEREAS, federal and state funding is made available for major bridge reconstruction, rehabilitation, and preventative maintenance projects through the Local Bridge Program; and

WHEREAS, the Local Bridge Program requires an application process where “... a current resolution, signed and dated, from the governing board supporting the project” must be submitted for bridge projects to be considered for funding under this program; and

WHEREAS, the Ingham County Road Department has all Ingham County road bridges inspected by a state certified bridge inspection consultant biennially, or more often, as federally required; and

WHEREAS, the state certified bridge inspection consultant recommends bridge projects for replacement, rehabilitation, and preventative maintenance, which is provided to and evaluated by Road Department staff; and

WHEREAS, Road Department staff concurs with the bridge inspection consultant’s bridge project recommendations and priorities; and

WHEREAS, the Ingham County Road Advisory Board was convened for a meeting on April 4, 2018, among other issues, to consider and advise the Board of Commissioners on projects to be submitted for federal and state Local Bridge Program funding; and

WHEREAS, upon reviewing the county bridge needs and input from Road Department staff, the County Road Advisory Board passed a motion recommending approval for submitting funding applications to address replacement, rehabilitation, and preventative maintenance needs for the following bridges:

1. Replacement of the Dietz Road Bridge over the Red Cedar River, Locke Township
2. Replacement of the Nobel Road Bridge over Deer Creek, Wheatfield Township
3. Rehabilitation of the Waverly Road Bridge over the Grand River, Delhi Township
4. Rehabilitation of the Holt Road Bridge over Doan Creek, Leroy Township
5. Bridge deck preventative maintenance on the following nine Primary Road Bridges:
 - a. College Road Bridge over Sycamore Creek, Alaiedon Township
 - b. Dobie Road Bridge over the Red Cedar River, Meridian Township

- c. Gramer Road Bridge over the Red Cedar River, Leroy Township
- d. Hagadorn Road Bridge over the Red Cedar River, Meridian Township
- e. Howell Road Bridge over Sycamore Creek, Vevay Township
- f. Old Plank Road Bridge over the Grand River, Onondaga Township
- g. Onondaga Road Bridge over the Grand River, Onondaga Township
- h. Waverly Road Bridge over the Grand River (north of Willow St.) Lansing Township
- i. Webberville Road Bridge over the Red Cedar River, Leroy Township

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Road Department staff to submit five applications for the bridges listed above to solicit fiscal year 2021 Local Bridge Program funding.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF 2018-2021 SEASONAL REQUIREMENTS
OF PROCESSED ROAD GRAVELS, CRUSHED AGGREGATES AND 2NS SAND**

RESOLUTION # 18 –

WHEREAS, the Road Department annually purchases 21AA, 22A and 23A processed road gravels, 6A crushed limestone, 6A natural aggregates, and 2NS sand. The different types of aggregates are designed to meet the various needs for winter maintenance, building and repairing of county roads; and

WHEREAS, the Road Department's adopted 2018-2021 budgets shall include controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, a blanket PO shall be processed for 21AA, 22A and 23A processed road gravels, 6A crushed limestone, 6A natural aggregates and 2NS sand from 4 vendors, based on bid unit price, supplier proximity to the work being performed, availability of required material, quality of materials, with preference based on lowest qualifying bid unit price per ton and a quantity not to exceed \$300,000 per a year; and

WHEREAS, bids for 21AA, 22A, 23A processed road gravels, 6A crushed limestone, 6A natural aggregates, and 2NS sand mixtures were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #58-18, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and purchase on an as-needed, unit price per ton basis from 4 responding bidders; Sunrise Aggregate, Searles Construction, Stoneco of Michigan and Carl Schelgel Inc. (pricing included on the bid tab portion of the attached Memo of Performance) and purchase on an as-needed, unit price per ton basis; and

WHEREAS, the decision to where the aggregates will be purchased on any given operation will be based on Road Department staff's judgment as to which supplier is most advantageous for the County. This decision will be based on a combination of bid unit price, supplier proximity to the work being performed, availability of required material, quality of materials, with preference based on lowest qualifying bid unit price per ton.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids for a 3 year agreement with a 2 year renewal option and authorizes the purchase of 21AA, 22A, 23A processed road gravels, 6A crushed limestone, 6A natural aggregates, and 2NS sand on an as-needed, unit price per ton from all four respondents to ITB 58-18.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with all four listed suppliers and purchase aggregate materials as needed and budgeted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #17-066 VISITOR INCENTIVE PROGRAMS
AT POTTER PARK ZOO**

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #17-066 authorizing visitor incentive programs at Potter Park Zoo; and

WHEREAS, Potter Park Zoo wishes to include three additional incentives, Fourth of July, Grandparent's Day, and veteran families included on Veteran's Day; and

WHEREAS, citizens of Ingham County have invested in the operation of Potter Park Zoo through the passing of a .41mil levy; and

WHEREAS, positive visitor experience and incentive for increased attendance are valuable to Potter Park Zoo and beneficial to the community.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approve amending Resolution #17-066 to include the following visitor incentive programs at the Potter Park Zoo.

New Incentives	Fees
Fourth of July (July)	All Military Free Admission
Grandparent's Day (September)	Grandparent's Free Admission
Veteran's Day (November)	Veteran's and <u>Families</u> Free Admission

BE IT FURTHER RESOLVED, all other fees set by Resolution #17-066 will remain the same as adopted by the Board of Commissioners.

Current Incentives	Fees
Ingham County Residents	Ingham County Residents Free Admission 9am-noon on all non-holiday Mondays
Mother's Day (May)	Mothers Free Admission
Father's Day (June)	Fathers Free Admission
Be A Tourist In Your Own Town (June) Greater Lansing Convention and Visitor's Bureau	Free Admission and Parking with Tourist Passport
Zoo Days (July)	Admission \$1.00 Per Person with Voucher

College Day (October)	Free Admission with Valid Student I.D.
Ingham County Residents Free Day (October)	Free Admission
Veteran's Day (November)	Veteran's Free Admission
Registered groups 20+ (April-October)	Admission \$1.00 off Per Person
Ingham County School Groups	Admission \$1.00 Per Child

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A FILM POLICY AT POTTER PARK ZOO

RESOLUTION # 18 –

WHEREAS, Potter Park Zoo (Zoo) is a community-supported institution that is home to nearly 600 animals;
and

WHEREAS, the Zoo provides opportunities for family entertainment, educational programs, special events, and supports global conservation and species survival programs; and

WHEREAS, the zoo grounds also provide a high-quality environment and desirable subject material for personal, amateur, and commercial film and photography; and

WHEREAS, the Zoo wants to encourage film and photography activities but also needs to protect the experience, safety, and rights of guests; the safety of its animals and staff; and the integrity of its environment.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby adopts the attached Potter Park Zoo Film and Photography Policy in its entirety.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/18/2018**



Potter Park Zoo Film and Photography Policy

Mission: Inspiring Conservation of Animals and the Natural World

Requests and Approvals:

Potter Park Zoo is pleased to consider requests to film educational, informational, commercial or entertainment-based programming on premises. All requests must be made in writing to the zoo Communications Manager a minimum of two weeks in advance of the requested shoot. The film/photography waiver must be signed and submitted as well as the appropriate fee as agreed upon prior to beginning the project on zoo grounds.

Written Requests Must Include:

- Company name, contact information and general project description
- Publishing and/or broadcast intentions of zoo-obtained content
- Size of the crew, volume of equipment, vehicles for parking
- Estimated amount of time required, including set-up and take-down
- Proposed animals, areas or activities desired to film
- Proposed zoo staff desired to film/interview along with outline of interview questions
- Necessary assistance from zoo staff (i.e. electrician, curators, keepers, golf carts, security)
- Preferred date and time, as well as an alternative date in case of rain or poor weather conditions
- Proof of valid liability insurance workers compensation coverage for all persons participating

Non-Commercial Photo/Film:

Film and still photography are welcomed for personal non-commercial use. If photos and/or film are for non-commercial purposes, you may come to the Potter Park Zoo as a regular visitor (admission and parking fees will apply; please see our website for current hours and prices, www.potterparkzoo.org) and take your photos and/or film provided all the following apply:

1. Photos and/or film cannot be sold or professionally published.
2. Tripods and Monopods are permitted as long as they do not block visitor pathways.
3. The regular flow of zoo traffic is not disrupted while filming or taking photos.
4. Zoo visitors, staff or the animals are not disrupted in any way.
5. Photos and/or film are taken during regular zoo hours.
6. All people involved will stay behind exhibit barriers utilizing public areas only.
7. No special consideration is provided by Potter Park Zoo (e.g., electrical outlets, golf carts, public safety, etc.).

Commercial Photo/Film:

The following guidelines apply to production companies interested in filming programs about the zoo or its animal collection, documentary filming for educational/informational purposes, or commercial shoots. No photos, audio or video recordings taken at the zoo may be used for commercial purposes without the advance consent of the Zoo Director or designee.

1. Waiver and payment must be submitted prior to arriving on zoo grounds for the shoot.
2. A member of the zoo's staff must accompany film crews/photographers on premises.
3. If animal care staff is required for filming (animal handling, interaction, feeding, oversight, interviews, background info, etc.), an hourly fee may be charged in order to ensure the care and well-being of the animals without interruption.
4. Film crews are encouraged to make a site visit prior to filming to review and agree upon all shooting locations, property access and other needs.
5. Film crews and equipment (to be approved) are permitted in visitor approved areas only, unless prior approval is obtained from the Zoo Director or designee.
6. No drones or Go Pros are allowed in the zoo without prior consent of the Zoo Director or designee.
7. No harm, physical intrusion or disturbances to animals, exhibits or public will be permitted.
8. No outside animal(s) may be brought onto zoo grounds.
9. Visitors must not be denied access to viewing of any exhibit.
11. Tripods and Monopods are permitted as long as they do not block visitor pathways.
13. If sound is to be recorded, the Zoo will attempt to minimize noise but we cannot guarantee a quiet environment.
14. Potter Park Zoo must be credited in the film and/or photo when requested by the Zoo Director or designee.
15. Final copies of film or photos will be provided to the zoo for archival purposes.
16. All photography, filming and recordings must be consistent with the Zoo's mission and must promote the education and conservation goals of the Potter Park Zoo.
17. Normal zoo rules and regulations apply. No balloons or other items that pose a threat to the animals will be permitted.
18. For commercial shoots, a valid certificate of insurance covering all persons participating is required.

The health and safety of animals and visitors is our primary concern. Zookeepers, curators, veterinarians and other Zoo staff may set limitations on a case-by-case basis. As a general rule, most restrictions apply to those areas off public view, and in some cases, in which the health and safety of animals, guests, or staff would be at risk.

Note: The Potter Park Zoo Director or designee reserves the right to grant, deny, or terminate filming on Potter Park Zoo grounds.

Fees, If Applicable:

Site fees apply to shoots deemed commercial by the zoo and are based on length of time needed for the shoot in public areas of the zoo during regular business hours. Because photo sessions and filming require extra staff time and disrupt routine zoo operations, fees are charged to offset these costs and challenges.

Baseline Facility Fee Schedule

Commercial filming/photography \$500.00 location fee for the first hour - \$250 per hour after

Additional fees may apply if an extension of time or zoo staff is required (animal care staff, security, etc.). Facility fees serve as a benchmark. Actual fees may be higher or lower depending upon space and resource requirements to accommodate the shoot and PR value for the zoo.

Animal Care Staff (i.e., keepers)	\$45.00 per hour
Maintenance Staff	\$45.00 per hour
Public Safety Staff	\$35.00 per hour
Curator/Veterinarian	\$80.00 per hour

Note regarding student films: Students with a media assignment are required to have a letter from a school official verifying the applicant's enrollment status and that the shoot is related to course work.

All payments shall be made prior to the beginning of the shoot.

Payment types accepted: Certified or Cashier's Check, Money Order (No Personal Checks), and Credit Card

Make payable to:

Potter Park Zoo

1301 S. Pennsylvania Ave.

Lansing, MI 48917

ATTN: Public Relations Department

**POTTER PARK ZOO
FILM AND PHOTOGRAPHY
ADULT WAIVER AND RELEASE FORM**

IN CONSIDERATION of being permitted to participate in filming or photography at the Potter Park Zoo located at 1301 S. Pennsylvania Ave., Lansing, MI 48912, I (the undersigned participant), INTENDING TO BE LEGALLY BOUND, do hereby, for my heirs, executors, administrators and representatives, ASSUME ALL RISK INHERENT IN MY PARTICIPATION IN FILMING AND PHOTOGRAPHY AT THE POTTER PARK ZOO, and further agree to, and do hereby release, waive, discharge, covenant not to sue, and agree to indemnify the Potter Park Zoo and Zoological Society and Ingham County, its officers, employers, sponsors, volunteers, representatives and agents, of and from any claim in law or equity for injury or damages of any type whatsoever which I may make or incur arising out of my participation in the aforementioned activity, including payment of legal fees or costs incurred by Ingham County in defending any such claim.

In addition, I authorize and grant permission to Ingham County Personnel to secure emergency medical and/or hospital treatment which I may require as a result of my participation of filming or photography.

I HEREBY AGREE THAT I AM FULLY AWARE OF ALL THE INHERENT RISKS AND DANGERS ASSOCIATED WITH FILMING AND PHOTOGRAPHY AND THAT ZOO ANIMALS ARE LIVE ANIMALS WHOSE BEHAVIOR CANNOT BE PREDICTED WITH 100% CERTAINTY REGARDLESS OF THE AMOUNT OF TRAINING PROVIDED BY POTTER PARK ZOO, AND DO HEREBY ASSUME AND ACCEPT ALL SUCH RISKS. I AM NOT AWARE OF ANY CONDITION, PHYSICAL OR OTHERWISE, WHICH COULD BE AGGRAVATED, WORSENERED OR OTHERWISE ADVERSELY AFFECTED BY MY PARTICIPATION IN FILMING AND PHOTOGRAPHY AT THE POTTER PARK ZOO IDENTIFIED ABOVE.

I am signing this Waiver and Release form of my own free will and volition and I acknowledge that I have read this Waiver and Release form and fully understand it and that I am of legal age to execute this Agreement.

Print Participant Name

DOB

Signature of Participant

Date

Print Name of Emergency Contact

Day Phone #

Evening Phone #

Participant's Address, County, and Zip Code

**POTTER PARK ZOO
FILM AND PHOTOGRAPHY
MINOR WAIVER AND RELEASE FORM**

IN CONSIDERATION of allowing the below named MINOR to participate in filming or photography at the Potter Park Zoo located at 1301 S. Pennsylvania Ave., Lansing, MI 48912, the MINOR AND PARENT OR GUARDIAN, INTENDING TO BE LEGALLY BOUND, do hereby, for the MINOR, the MINOR's, heirs, executors, administrators and representatives, ASSUME ALL RISK INHERENT IN THE MINOR'S PARTICIPATION OF FILMING AND PHOTOGRAPHY AT THE POTTER PARK ZOO, and further agree to, and do hereby release, waive, discharge, covenant not to sue, and agree to indemnify the Potter Park Zoo and Zoological Society and Ingham County, its officers, employers, sponsors, volunteers, representatives and agents, of and from any claim in law or equity for injury or damages of any type whatsoever which the MINOR AND PARENT OR GUARDIAN may make or incur arising out of the MINOR's participation in the aforementioned activity, including payment of legal fees or costs incurred by Ingham County in defending any such claim.

In addition, the MINOR AND PARENT OR GUARDIAN authorize and grant permission to Ingham County Personnel to secure emergency medical and/or hospital treatment which the MINOR may require as a result of the MINOR's participation in filming or photography. The Parent/Guardian further recognizes and agrees he/she is executing this WAIVER AND RELEASE FORM on behalf of himself/herself and on behalf of the MINOR.

THIS MINOR AND PARENT OR GUARDIAN HEREBY AGREE THAT HE/SHE IS FULLY AWARE OF ALL THE INHERENT RISKS AND DANGERS ASSOCIATED WITH FILMING AND PHOTOGRAPHY IN THAT ZOO ANIMALS ARE LIVE ANIMALS WHOSE BEHAVIOR CANNOT BE PREDICTED WITH 100% CERTAINTY REGARDLESS OF THE AMOUNT OF TRAINING PROVIDED BY THE ZOO, AND DO HEREBY ASSUME AND ACCEPT ALL SUCH RISKS. HE/SHE IS NOT AWARE OF ANY CONDITION, PHYSICAL OR OTHERWISE, WHICH COULD BE AGGRAVATED, WORSENERD OR OTHERWISE ADVERSELY AFFECTED BY THE MINOR'S PARTICIPATION IN FILMING AND PHOTOGRAPHY AT THE POTTER PARK ZOO IDENTIFIED ABOVE.

I am signing this Waiver and Release form of my own free will and volition and I acknowledge that I have read this Waiver and Release form and fully understand it and that I am of legal age to execute this Agreement and am the Parent or Guardian of the MINOR.

Print Participant Name (Minor)

DOB

Print Name of Parent or Guardian

FATHER/MOTHER/GUARDIAN (Circle One)

Signature of Parent or Guardian

Date

Print Name of Emergency Contact

Day Phone #

Evening Phone #

Participant's Address, County, and Zip Code

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE
CAPITAL CITY LABOR PROGRAM, INC – 911 NON-SUPERVISORY UNIT**

RESOLUTION # 18 –

WHEREAS, an agreement has been reached between representatives of Ingham County and the CCLP – 911 Non-Supervisory Unit through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County and Capital City Labor Program, Inc. through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Economic highlights of the tentative agreement include the following:

- Contract Duration: Date of BOC approval thru December 31, 2020
- Hours and Rates of Pay (Article 20):
 - 20.31 Employees who are on-call shall be compensated as follows:
 - 0600 Monday through 0559 Friday compensated at the rate of \$25/day
 - 0600 Friday through 0559 Monday compensated at the rate of \$30/day
 - For the calendar day of all CBA recognized Holidays compensated at the rate of \$35/day
- Salary Schedule (Article 22):
 - Effective the first full pay period following approval by the BOC – 5% wage increase applied to the current 2017 Salary Table
 - 2019 0% wage increase, Reopener – each party may choose one issue for reopener, to take effect on or after January 1, 2019
 - 2020 0% wage increase, Reopener – each party may choose one issue for reopener, to take effect on or after January 1, 2020
- Sick Leave (Article 31):
 - Annual Cash-Out Option 31.11. Each year the employee may request to be paid for one-half (1/2) of the sick leave credit earned during the prior 12 month period. Effective in 2018, the payment period is changed to June 15th.
- Hospitalization – Medical Coverage (Article 35):
 - Incorporate changes as provided by the Health Cost Containment Committee and approved by the Board of Commissioners
 - Dental Insurance: Incorporate updated language as provided by the Health Cost Containment Committee and approved by the Ingham County Board of Commissioners

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE INGHAM COUNTY EMPLOYEES' ASSOCIATION –
PROFESSIONAL COUNTY EMPLOYEES UNIT RECLASSIFICATION REQUEST**

RESOLUTION # 18 –

WHEREAS, an agreement has been reached between Ingham County and Ingham County Employees' Association – Professional County Employees Unit through December 31, 2020; and

WHEREAS, the Human Resources Department executed the process for reclassification requests from employees in the unit; and

WHEREAS, all reclassification requests were processed in a manner consistent with the collective bargaining agreement; and

WHEREAS, the Human Resources Department and representatives of the ICEA – Professional County Employees Unit completed the review and agreed upon the proposed results.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
229054	Juvenile Justice Coordinator	Move from Grade 3 to Grade 6
229105	Support Investigator	Move from Grade 6 to Grade 7
601102	Breast Feeding Coordinator	Move from Grade 7 to Grade 8

BE IT FURTHER RESOLVED, that the changes will be effective the first pay period following approval by the Board of Commissioners.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2018 COUNTY EQUALIZATION REPORT
AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS**

RESOLUTION # 18 –

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, based on its studies, the Equalization Department has presented to the Equalization Sub-Committee the 2018 Equalization data that equalizes the townships' and cities' valuations, by adding to or deducting from the valuations of the said taxable property in the 16 townships and five cities, an amount which represents the true cash value; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at \$8,351,502,165 and personal property values equalized at \$678,075,893, for a total equalized value of real and personal property at \$9,029,578,058 pursuant to Section 211.34 MCL, 1948, as amended.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DESIGNATING COUNTY REPRESENTATIVES
AT STATE TAX COMMISSION HEARINGS**

RESOLUTION # 18 –

WHEREAS, the State Tax Commission has by statute the responsibility to annually equalize all county equalization reports for the State of Michigan; and

WHEREAS, the State Equalization hearing date and issuance of final order is set for Tuesday, May 29, 2018; and

WHEREAS, under administrative procedures the State Tax Commission requires that each county designate the individuals selected to represent the County at said hearing.

THEREFORE BE IT RESOLVED, that Douglas A. Stover, Equalization Director, and Commissioners Dennis Louney and Randy Schafer, be and hereby are appointed to represent the County of Ingham at the preliminary meeting on Monday, May 14, 2018 and the Annual State Equalization Hearing on Tuesday, May 29, 2018, and any other dates as set by the State Tax Commission, in the matter of the 2018 equalization of assessments for Ingham County.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2018 INGHAM COUNTY BUDGET

RESOLUTION # 18 –

WHEREAS, the Board of Commissioners adopted the 2018 Budget on November 14, 2017 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2018 BUDGET 03/13/18</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$83,290,335	388,959	\$83,679,294
208	Parks	2,295,107	5,000	2,300,107
228	Trails & Parks Millage	282,149	6,676,360	6,958,509
230	Hotel Motel	3,000,000	(180,000)	2,820,000
245	Public Improvements	829,320	470,441	1,299,761
256	Register of Deeds Automation	223,944	1,330	225,274
261	911 Emergency Phone	8,349,157	320,449	8,669,606
561	Fair	1,318,291	(180,000)	1,138,291
631	Building Authority Operating	3,809,265	160,820	3,970,085
636	Innovation & Technology	5,112,643	1,221,807	6,334,450
664	Mach. & Equip. Revolving	905,568	527,434	1,433,002

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

GENERAL FUND REVENUES

	<u>2018 Budget – 03/13/18</u>	<u>Proposed Changes</u>	<u>2018 Proposed Budget</u>
Tax Revenues			
County Property Tax	49,994,805	0	49,994,805
Property Tax Adjustments	(50,000)	0	(50,000)
Delinquent Real Property Tax	0	0	0
Unpaid Personally Property Tax	15,000	0	15,000
IFT/CFT	275,000	0	275,000
Trailer Fee Tax	15,000	0	15,000
Intergovernmental Transfers			
State Revenue Sharing	6,209,651	0	6,209,651
Convention/Tourism Tax - Liquor	1,407,051	0	1,407,051
Court Equity Funding	1,486,000	0	1,486,000
Personal Property Tax Replacement	200,000	550,000	750,000
Use of Fund Balance - Committed	1,400,000	0	1,400,000
Use of Fund Balance - Uncommitted	244,272	(161,041)	83,231
Department Generated Revenue			
Animal Control	1,091,930	0	1,094,930
Circuit Court - Family Division	1,359,749	0	1,359,749
Circuit Court - Friend of the Court	597,000	0	597,000
Circuit Court - General Trial	2,180,032	0	2,180,032
Controller	3,170	0	3,170
Cooperative Extension	2,500	0	2,500
County Clerk	622,210	0	622,210
District Court	2,495,065	0	2,495,065
Drain Commissioner/Drain Tax	445,500	0	445,500
Economic Development	63,037	0	63,037
Elections	75,550	0	75,550
Homeland Security/Emergency Ops	60,135	0	60,135
Equalization /Tax Mapping	10,100	0	10,100
Facilities	0	0	0
Financial Services	39,673	0	39,673
Health Department	120,000	0	120,000
Human Resources	52,649	0	52,649
Probate Court	277,178	0	277,178
Prosecuting Attorney	650,277	0	650,277
Purchasing	179,106	0	179,106
Register of Deeds	2,134,877	0	2,134,877
Remonumentation Grant	85,000	0	85,000
Sheriff	4,753,836	0	4,753,836

Treasurer	4,337,133	0	4,337,133
Tri-County Regional Planning	63,921	0	63,921
Veteran Affairs	393,928	0	393,928
Total General Fund Revenues	83,290,335	388,959	83,679,294

GENERAL FUND EXPENDITURES

	<u>2018 Budget – 03/13/18</u>	<u>Proposed Changes</u>	<u>2018 Proposed Budget</u>
Board of Commissioners	609,930	0	609,930
Employee Concessions	(300,000)	300,000	0
Circuit Court - General Trial	8,552,970	0	8,552,970
District Court	3,312,452	0	3,312,452
Circuit Court - Friend of the Court	1,775,438	0	1,775,438
Jury Board	1,192	0	1,192
Probate Court	1,599,196	0	1,599,196
Circuit Court - Family Division	5,599,121	0	5,599,121
Jury Selection	152,459	(8,750)	143,709
Elections	545,532	0	545,532
Financial Services	739,402	30,400	769,802
County Attorney	467,299	0	467,299
County Clerk	1,007,672	0	1,007,672
Controller	917,802	0	917,802
Equalization/Tax Services	749,902	0	749,902
Human Resources	770,400	0	770,400
Prosecuting Attorney	6,893,262	0	6,893,262
Purchasing	230,294	0	230,294
Facilities	2,121,816	0	2,121,816
Register of Deeds	763,882	0	763,882
Remonumentation Grant	85,000	0	85,000
Treasurer	573,396	0	573,396
Drain Commissioner	1,028,544	0	1,028,544
Economic Development	107,988	41,499	149,487
Community Agencies	215,650	0	215,650
Ingham Conservation District Court	7,954	0	7,954
Equal Opportunity Committee	500	0	500
Women's Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	113,053	0	113,053
Jail Maintenance	212,600	0	212,600
Sheriff	20,258,388	0	20,258,388
Metro Squad	37,500	6,070	43,570

Community Corrections	161,036	0	161,036
Animal Control	2,243,788	0	2,243,788
Emergency Operations	224,758	0	224,758
Board of Public Works	300	0	300
Drain Tax at Large	520,000	0	520,000
Health Department	5,697,042	0	5,697,042
CHC	3,600,156	0	3600,156
Jail Medical	1,669,946	0	1,669,946
Medical Examiner	654,820	0	654,820
Substance Abuse	706,777	0	706,777
Community Mental Health	2,024,693	0	2,024,693
Department of Human Services	2,002,229	0	2,002,229
Tri-County Aging	83,295	0	83,295
Veterans Affairs	574,096	0	574,096
Cooperative Extension	387,676	19,740	407,416
Library Legacy Costs	0	0	0
Parks and Recreation	1,586,857	0	1,586,857
Contingency Reserves	202,921	0	202,921
Legal Aid	20,000	0	20,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	25,000	0	25,000
Capital Improvements	1,707,601	0	1,707,601
Total General Fund Expenditures	83,290,335	388,959	83,679,294

General Fund Revenues

Personal Property Tax Replace	State of Michigan projected increase \$550,000 over budget 2018 amount.
Use of Fund Balance-Uncommitted	Reduction of use of fund balance \$161,041 due to above additional revenue.

General Fund Expenditures

Employee Concessions	Reduction of employee concessions \$300,000 due to additional revenue.
Jury Administration	Reduction of requested budget \$8,750 for software text messaging not needed until 2019 budget.
Economic Development	Additional funds requested for new LEAP contract \$41,499 to perform function.

Financial Services	Additional funds requested for annual audit per resolution #18-048, \$30,400, new contract negotiated to a higher rate than budgeted.
Metro Squad	Additional funds requested \$6,070 due to reduction in Byrne/Jag funding.
Cooperative Extension	Additional funds requested \$19,740 due to miscalculations in preparation of 2018 budget.

Non-General Fund Adjustments

Parks (F208)	Increase budget to recognize \$5,000 income from opening Cross Country Skiing Jan and Feb 2018 and appropriate expense.
Trails & Parks Millage (F228)	Re-appropriate remaining funds for Trails & Parks projects approved by Resolutions 16-257, 16-328 and 17-109 (\$6,435,127). Re-appropriate remaining funds for magic carpet at Hawk Island (\$4,393) per Resolution 16-198. Re-appropriate funds for McNamara accessible boat launch (\$151,200) from CIP 2016, Pump House Building (\$18,267), Stone Chip Road (\$5,581), Restrooms Refurbishment (\$6,707), Gravel/Millings Burchfield & Lake Lansing (\$30,000) from CIP 2017, Burchfield Trails & Wayfinding (\$17,200) from CIP 2017 and R17-286. Millage Coordinator's funds for laptop, GPS, Bike (\$7,885) from R17-312.
Hotel/Motel (F230)	To cancel transfer to Fund 561 for 2018 CIP project (180,000).
Public Improvement (F245)	Re-appropriate funds for Overlook Shelter roof/restrooms (\$147,926), gravel road maintenance Lake Lansing South (\$7,000) and Burchfield (\$7,000) from CIP 2016. Re-appropriate funds for the following capital improvement projects: District Court Public Bath Flooring (\$17,293), and Replace Insulation Rooftop (\$15,000) from CIP 2015, Rooftop Duct Insulation (\$23,160), and Steam Repairs VMC (\$20,000) from CIP 2017, Indoor Firearms Range (\$5,000), Lock Replacement Jail (\$8,156), and Jail Plumbing Repairs (\$8,714) from CIP 2016, Jail Plumbing Study (\$25,000), Jail Roof Repairs (\$33,847), Training Center Roof (\$21,096), Lock Repair Parts (\$14,689) all from CIP 2017, Jail Heat Pumps/Piping (\$45,000), and Replace Jail Water Softener (\$25,000) from CIP 2016, RTU Duct Insulation (\$23,160) from CIP 2017, Floor Women's Health (\$9,900), and Floor Waiting Area Child Health (\$7,000) from CIP 2015, Restore Tile Floors Mason (\$6,500) from CIP 2017.
Register of Deeds Automation (F256)	Re-appropriate \$1,330 for the computer replacements not purchased in 2017.

911 Emergency Phone (F261)	Re-appropriate funds for the following projects; Radio system battery replacement (\$20,000) per 2016 capital budget and Phone System Upgrade to VESTA 911 (\$300,000) from the CIP 2017. Re-appropriate \$449 for 911 computer replacements not purchased in 2017.
Fair (F561)	To cancel 2018 CIP funds for project 2 Portable Shower & Restroom, ADA Compliant Trailers (\$180,000) due to lack of fund balance.
Bldg. Authority Operating (F631)	Re-appropriate funds for the following projects at HSB; Replace Entrance Door (\$13,215) from CIP 2016, New Boilers (\$130,900), Drop Ceiling Public Health (\$10,000) from CIP 2015, and Replace Air Separator (\$6,705) from CIP 2017.
Innovation & Technology (F636)	Re-appropriate remaining funds for the following projects: Probate Court scanning project (\$124,845) approved by 2014 capital budget and Resolution 11-120 and Clerk imaging project (\$236,432) approved by the 2014 – 2017 CIP and Resolution 13-199. Re-appropriate unspent network funds for the following projects budgeted but not completed in 2017; UPS replacement (\$75,000), server replacement hosts (\$50,000), wireless system upgrade (\$180,000), WAN encryption (\$40,000), SAN Components (\$86,000), Network Security (\$110,000) multi-factor authentication (\$53,000), network access control (\$70,000), and web services (\$25,000), Web Site Revamp (\$118,000), Network Security Assessment (\$20,000) and Phone System Upgrade (\$33,530).
Mach./Equip. Revolving (F664)	Re-appropriate Circuit Court's imaging/scanning project (\$293,068), and E-filing software (\$10,000) from CIP 2014, video equipment (\$80,000), courtroom tech replacements (\$10,923), courtview training (\$5,000), and key card holder (\$2,600) from CIP 2014 and 2015, computer, keyboard, monitor (\$2,432) and phonic ear (\$750) from 2017. Re-appropriate Parks' Dump Truck (\$40,000) from CIP 2017. Animal Control's bullet proof vest (\$3,300), toughbooks (\$10,455) from 2016 and 2017 CIP. District Court's Lobby Furniture CIP 2016 (\$2,592) and Two Way Radios CIP 2017 (\$1,750). Re-appropriate funds for computer replacements budgeted but not purchased in 2017 for the following departments; BOC (\$1,697), Circuit Court (\$3,148), Co-op Ext (\$900), District Court (\$6,742), Equalization (\$2,700), Financial Services (\$2,076), FOC (\$900), Health Dept (\$29,276), and Prosecuting Attorney (\$17,126).

Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE 2019 – 2023 STRATEGIC PLAN

RESOLUTION # 18 –

WHEREAS, the Ingham County Board of Commissioners has developed and desires to adopt of a strategic plan that presents the goals and aspirations of County government and all its affiliated departments and agencies; and

WHEREAS, in 2017, the Board of Commissioners, working with elected officials, department heads and budgetary units completed a comprehensive year-long project with the assistance of Management Partners, Inc., a professional strategic planning firm; and

WHEREAS, the Board of Commissioners reviewed the plan in detail, provided feedback and made certain editorial modifications through its standing committees; and

WHEREAS, the Board deemed the plan to be comprehensive, appropriate, aspirational and strategically sound; and

WHEREAS, the Ingham County Board of Commissioners adopted the 2018 - 2022 Ingham County Strategic Plan; and

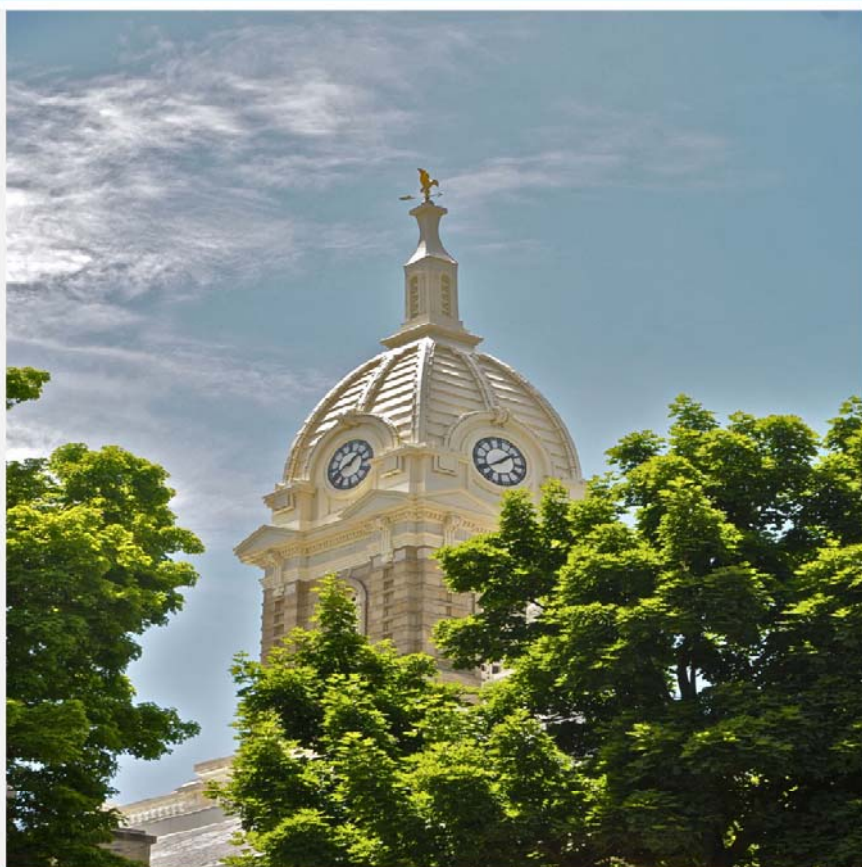
WHEREAS, the Ingham County Strategic Plan should be reviewed and updated, if necessary, on an annual basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby accepts the 2019 – 2023 Ingham County Strategic Plan as presented and modified by the Board membership.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**



Ingham County Strategic Plan



Vision
Mission
Values
Overarching
Priorities
Goals
Strategies
Success
Indicators

February 2017

Prepared for Ingham County, Michigan by Management Partners



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Background



Ingham County is governed by a 14-member Board of Commissioners elected on a partisan basis for terms of two years from single-member districts that are approximately equal in population.

Introduction

Ingham County's Strategic Plan identifies the vision, values, and goals to guide resource allocation and work planning for the years 2018 through 2022. The plan includes strategies and an action plan (separate document) that specifies activities and tasks required to reach for accomplishing the goals. The strategic plan also includes success measures to evaluate the County's progress toward meeting these goals.

Strategic Planning Process and Workshops

The process for creating Ingham County's Strategic Plan began with individual interviews with Commissioners, department heads, and elected officials. Interviewees shared their perspectives on strengths, weaknesses, opportunities and challenges (SWOC) facing the County. A summary of themes, along with data on current socio-economic trends, was provided as background information for a workshop with elected officials and department heads in January 2016. During the workshop the participants identified draft goals and strategies, which were then shared with Commissioners.

A Strategic Planning Workshop for Commissioners was held in March of 2016. The workshop began with a discussion about the County's vision and mission, followed by discussion and prioritization of the values that provide the foundation for how the County does its work. In addition to discussing the Ingham County vision and values, the Commissioners developed goals and strategies. Together these elements comprise the Ingham County Strategic Plan. A subcommittee of Commissioners met in 2016 and early 2017 to refine this document which was subsequently approved by the Board of Commissioners on March 14, 2017.



Vision and Mission



A vision statement is aspirational. It reflects a desired future for the County.

OUR VISION

Ingham County is a welcoming, inclusive, peaceful, engaged, healthy, and just community for all residents.

A mission defines the purpose of the organization, what it stands for and what it will do, and directs the day-to-day actions of leaders, managers and employees.

OUR MISSION

Ingham County will identify and provide high quality, easily accessible services that its residents value. These services will be delivered by an ethical, well-trained workforce comprised of public servants in the most effective, collaborative way possible.



Values



Values guide the actions and behaviors of County leaders and employees in carrying out Ingham County programs, projects and policy development.

OUR VALUES

While providing County services and doing our work we value:

- ❖ *Quality resident services;*
- ❖ *Accountability and fiscal responsibility;*
- ❖ *Diversity, equity and inclusion;*
- ❖ *Honesty, integrity and ethics; and*
- ❖ *Creativity and innovation.*



Goals and Strategies (2018 – 2022)



A goal is a statement of a specific direction and the desired outcome(s).

A strategy is an action to be taken to achieve a goal.

A success indicator is a quantifiable metric or measurement that is used over time to track progress and outcomes of programs. Success indicators are presented in a companion Implementation Action Plan document that is updated yearly as part of the annual budget process.

The Commissioners developed goals and strategies that address six strategic issue areas:

- ❖ Service to Residents
- ❖ Communication
- ❖ Facilities and Infrastructure
- ❖ Information Technology
- ❖ Management, Finance and Governance
- ❖ Human Resources and Staffing

Each of these six goals encompass many aspects and are interrelated. For example, information technology has an impact on service to residents, as does finance, facilities, infrastructure, communication and staffing. These interrelationships will be addressed as implementation proceeds and spelled out in the implementation action plan.



Overarching County Priorities

The Ingham County Board of Commissioners has adopted several long-term priorities that were instrumental in the development of the strategic plan goals and priorities. The long-term objectives are focused on County services that promote and emphasize a healthy and active population, a safe community, a thriving economy and high quality of life, a clean and protected environment, and an innovative approach to government services focused on fairness, equity and social justice.

The overarching long-term objectives for the plan include:

Overarching Long-term Objective	Goal					
	Service to Residents	Communication	Management, Finance and Governance	Information Technology	Facilities and Infrastructure	Human Resources and Staffing
Fostering economic wellbeing	●					
Preventing and controlling disease	●					
Promoting accessible healthcare	●					
Assisting in meeting basic needs	●					
Fostering youth development	●					
Enhancing access to County records		●				
Supporting public safety			●			
Assuring fair and efficient judicial processing			●			
Providing appropriate evidence based sanctions for adult offenders			●			
Providing appropriate evidence based treatment and sanctions for at-risk youth and juveniles			●			
Providing a quality transportation system, including roads					●	
Providing a suitable and ecologically sensitive drainage system					●	
Providing recreational opportunities					●	
Promoting environmental protection, smart growth and conservation					●	



Service to Residents

Goal: Provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County.



Strategies

1. Strive to make facilities and services user-friendly.
2. Connect and collaborate with local government networks to learn about innovations and new cost effective service delivery models.
3. Develop a performance-based measurement system for monitoring and reporting County service delivery and outcomes.
4. Ensure employees provide complete and courteous responses to resident questions and inquiries.
5. Provide opportunities to gather feedback on County services from the public.



Communication



Goal: Improve service by enhancing the quality of external and internal communication.

Strategies

1. Promote key services through the local media.
2. Provide opportunities for residents and service recipients to share their experiences about County services.
3. Consider ways to brand and unify County messaging.
4. Assure ease of access to information on and maintenance of the County Web site.



Management, Finance and Governance



Goal: Maintain and enhance County fiscal health to ensure delivery of services to residents.

Strategies

1. Maintain the County's financial reserves at adequate levels.
2. Continue to monitor adherence to the County's financial reserve policy.
3. Develop options for service levels depending on the County's fiscal health.
4. Periodically review and revise policies and contracting procedures to reflect current best practices.
5. Conduct periodic internal audits to assess departmental compliance with management and financial policies and procedures.
6. Identify long and short-term funding priorities and financing options for capital projects.
7. Identify efficiencies through regional collaboration, consolidation and service sharing that promotes accountability, transparency and controlling costs.
8. Monitor and address unfunded liabilities.



Information Technology

Goal: Enhance and provide the necessary support and equipment to meet the IT needs of each department to make service delivery to the public more efficient and transparent.



Strategies

1. Support well-trained IT managers and staff current with emerging trends and best practices.
2. Annually budget for countywide IT projects including updates to existing software applications.
3. Establish consistent standards for department website design, information postings and monitoring.



Facilities and Infrastructure



Goal: Provide user friendly, accessible facilities and quality infrastructure.

Strategies

1. Review recommendations of the Space Utilization Study for Ingham County.
2. Plan physical space needed for future storage needs.
3. Identify areas for collaboration with other governmental units for facilities, property, and infrastructure upgrades.
4. Consider environmentally-friendly construction strategies.



Human Resources and Staffing



Goal: Attract and retain exceptional employees who reflect the community they serve and who prioritize public service.

Strategies

1. Attract and retain employees who value public service.
2. Regularly solicit employee feedback and suggestions for workflow improvements.
3. Encourage employee creativity and innovation.
4. Support employee and professional development.



Conclusion



This strategic plan includes goals and strategies to accomplish six areas of importance:

- Service to Residents,
- Communication,
- Management and Finance,
- Information Technology,
- Facilities and Infrastructure, and
- Human Resources and Staffing.

The goal areas encompass the overarching priorities articulated by the County Commissioners and guide how services to Ingham County residents and visitors are delivered. For example, information technology has an impact on service to residents, as does finance, facilities and infrastructure and will be further clarified and addressed as implementation proceeds.

An Implementation Action Plan has been developed and provided to the County under separate cover. It describes and sequences the actions required to carry out each of the strategies to accomplish the goals of the Strategic Plan.

Board of Commissioners

Kara Hope
Chairperson

Sarah Anthony
Vice- Chairperson

Randy Maiville
Vice Chairperson Pro Tem

Victor Celentino, District 1

Rebecca Bahar-Cook, District 2 (2016)
Ryan Sebolt, District 2 (2017)

Bryan Crenshaw, District 4

Todd Tennis, District 5

Penelope Tsernoglou, District 8 (2016)
Mark Grebner, District 8 (2017)

Carol Koenig, District 9

Brian McGrain, District 10

Teri Banas, District 11

Deb Nolan, District 12

Randy Schafer, District 13

Robin Case Naeyaert, District 14





Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING SARAH NICHOLLS

RESOLUTION # 18 –

WHEREAS, Sarah Nicholls has served the community for many years; and

WHEREAS, Sarah was appointed by the Ingham County Board of Commissioners to serve on the Ingham County Parks & Recreation Commission in January of 2011; and

WHEREAS, Sarah served as an Ingham County Parks Commission member from 2011 to 2018; and

WHEREAS, Sarah served as the Chair of the Ingham County Parks Commission from 2013 to 2017; and

WHEREAS, Sarah not only brought to the Parks and Recreation Commission her dedication and commitment to serve the public, but also a strong work ethic with a team work philosophy; and

WHEREAS, Sarah was able to bring relevant ideas and insights to the Parks Commission from her previous experiences as Chair of the All University Traffic and Transportation Committee and the Coordinator of the Michigan Tourism Strategic Plan; and

WHEREAS, through her persistence, consideration, and reliability, she has promoted a relationship of respect, understanding, and cooperation between the Ingham County Parks Commission, other local governmental agencies and the community at large; and

WHEREAS, throughout her term as a Parks and Recreation Commission member, Sarah has helped to advance, develop, and implement effective parks policies.

THEREFORE BE IT RESOLVED, that the Board of Commissioners, by adoption of this resolution, recognizes the impact and quality of Sarah Nicholls' work, and expresses its sincere appreciation to her for the services and benefits which have been received by the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends to Sarah Nicholls its best wishes for continued success in all her future endeavors.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert

Nays: None **Absent:** Tennis **Approved 04/16/2018**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE YOUTH COMMISSION

RESOLUTION # 18 –

WHEREAS, several vacancies exist on the Ingham County Youth Commission; and

WHEREAS, the Human Services Committee interviewed applicants interested in serving.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby make the following appointments to the Ingham County Youth Commission:

Na'Kayla Tyese Green-Ruffin, 5711 Piper Avenue, Lansing, 48911

to a term expiring August 31, 2020, and

DaVier Lamar Smith, 5711 Piper Avenue, Lansing, 48911

to a term expiring August 31, 2021.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert

Nays: None **Absent:** Tennis **Approved 04/16/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH L. J. TRUMBLE BUILDERS, LLC

RESOLUTION # 18 –

WHEREAS, Board of Commissioners Resolution #17-105 authorized the acceptance of a Michigan Recreation Passport Grant Project Agreement for the Overlook Shelter accessibility upgrade construction project; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced general contractors for the project; and

WHEREAS, the Evaluation Committee recommends that a contract be awarded to L. J. Trumble Builders, LLC.; and

WHEREAS, Board of Commissioners Resolution #16-099 authorized \$159,500 for the project; and

WHEREAS, the actual cost for the engineering and estimated costs for construction exceed costs estimated in the grant proposal by \$71,421; and

WHEREAS, considering the discrepancy in cost, additional funds need to be appropriated for the project from the Trails and Parks Millage reserve fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with L. J. Trumble Builders, LLC for a cost not to exceed \$205,896 for the Overlook Shelter accessibility upgrade construction project at Burchfield Park.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize an additional \$71,421 from the Trails and Parks Millage reserve fund for the Overlook Shelter Project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
Nays: None **Absent:** Tennis **Approved 04/16/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH
ROWE PROFESSIONAL SERVICES COMPANY**

RESOLUTION # 18 –

WHEREAS, Board of Commissioners Resolution #17-107 authorized the submission of the Michigan Natural Resources Trust Fund grant for the Lake Lansing North Park improvements project; and

WHEREAS, the Purchasing Department solicited proposals from registered architects, professional engineers and/or landscape architects for the purpose of entering into a contract to provide prime professional services for the Lake Lansing North Park improvements project; and

WHEREAS, the project will provide accessibility improvements throughout the park. These improvements will include paved parking spaces, restroom improvements, paved walkways to connect facilities within the park for people of all abilities, native landscaping, replacement of drinking fountains, path widening, and replacement of approximately 800 feet of the entrance drive, etc.; and

WHEREAS, the prime professional will act as the professional of record, completing survey, preparing bid documents, bidding, and assisting the county with part-time construction assistance; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to ROWE Professional Services Company who submitted the most responsive and responsible proposal; and

WHEREAS, the lowest bid was submitted by a non-local vendor (MCSA Group Inc.) for \$28,787. A registered local vendor (ROWE Professional Services Company) submitted a bid that was within 10% of \$28,787. ROWE Professional Services Company qualifies and has agreed to utilize the local preference policy. The Purchasing Department has verified ROWE Professional Services Company can adjust their bid to match the \$28,787 low bid.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to ROWE Professional Services Company in an amount not to exceed \$28,787.

BE IT FURTHER RESOLVED, the term of the contract shall be from the date of execution until July 31, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
Nays: None **Absent:** Tennis **Approved 04/16/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ADDITIONAL CONTRACTS FOR TRAILS AND
PARKS MILLAGE APPLICATIONS FOR MERIDIAN CHARTER TOWNSHIP**

RESOLUTION # 18 –

WHEREAS, Board of Commissioners Resolution #18-110 approved a third round of 18 applications that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, long-term maintenance projects, and small projects; and gave non-recommended communities until March 31, 2018 to increase their match for further recommendation by the board, and

WHEREAS, two communities resubmitted their applications by March 31, 2018, and

WHEREAS, Meridian Township increased their match to 25% (\$325,000) and a total ask of \$975,000 to come from the Trails and Parks Millage Fund.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby approves entering into a contract with Meridian Charter Township for the amount of \$975,000 for the funding years of 2018 and 2019.

BE IT FURTHER RESOLVED, that all work will be completed within three years from the date the contracts are executed since the projects are being funded across multiple years, with a project completion date of 2021.

BE IT FURTHER RESOLVED, that if work is not completed within three years due to delay from awaiting other funding sources that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, granting of millage dollars to municipalities is subject to the acquisition of local or grant match funding awarded when included in the original proposal.

BE IT FURTHER RESOLVED, to require the entity to include signage provided by the Ingham County Parks Department referencing the millage funds during the construction phase and a permanent sign to remain on the site in perpetuity post completion of the project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
Nays: None **Absent:** Tennis **Approved 04/16/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A TRAILS AND PARKS MILLAGE FUNDED
CONTRACT FOR DELHI TOWNSHIP FOR ENGINEERING AND PLANNING
FOR THE HOLT TO MASON TRAIL**

RESOLUTION # 18 –

WHEREAS, Board of Commissioners Resolution #18-110 approved a third round of 18 applications that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, long-term maintenance projects, and small projects; and gave non-recommended communities until March 31, 2018 to increase their match for further recommendation by the board; and

WHEREAS, two communities resubmitted their applications by March 31, 2018; and

WHEREAS, a Mannik and Smith report identified construction of the Holt to Mason trail as the second highest priority new trail in the County; and

WHEREAS, the Board of Commissioners believes the development of the second highest priority trail (Holt to Mason) in the County should be pursued.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an appropriation not to exceed \$40,000 for engineering and design studies for Phase I of the Holt to Mason trail from the Cedar St. roundabout/Esker Landing to College Road.

BE IT FURTHER RESOLVED, staff is directed to use information from the engineering and design studies to work with Delhi Twp. to apply for funding for Phase I of the Holt to Mason trail in the next round of funding applications.

BE IT FURTHER RESOLVED, that if work is not completed within four months that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
Nays: None **Absent:** Tennis **Approved 04/16/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION REVISING THE PARKS DEPARTMENT SHELTER FEE WAIVER POLICY

RESOLUTION # 18 –

WHEREAS, Board of Commissioners Resolution #17-111 authorized guidelines for the waiving of Ingham County Park fees; and

WHEREAS, staff is recommending limiting the number of shelter waivers per group to a limit of three waivers per year.

THEREFORE BE IT RESOLVED, that the following guidelines shall apply to the waiving of Ingham County Park Fees:

- Shelter fees will be waived by the Director of Parks for a limit of three waivers per group per year:
 - Ingham County Schools-whose students are under age 18 (Monday-Friday)
 - Organized Ingham County Youth Groups-whose members are under age 18 (Monday-Friday)
 - Volunteer groups, whose activities benefit the Parks Department
 - Military and Veteran Organizations (Monday-Friday)
 - Public safety organizations from within Ingham County (Monday-Friday)
 - Ingham County Departments (Monday-Friday)
 - Other Park and Recreation Agencies (Monday-Friday)
 - Internal use by the Parks Department (no limit of waivers)

BE IT FURTHER RESOLVED, that the guidelines listed above take effect upon passage of the resolution by the Board of Commissioners.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Louney, Naeyaert
Nays: None **Absent:** Tennis **Approved 04/16/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT DATAWORKS AS A SOLE SOURCE VENDOR AND TO
PURCHASE TWO MOBILE IDENTIFICATION UNITS**

RESOLUTION # 18 –

WHEREAS, the Ingham County Sheriff's Office applied to receive a Medical Marihuana Operation and Oversight Grant from Department of Licensing and Regulatory Affairs Bureau of Professional Licensing; and

WHEREAS, the Ingham County Sheriff's Office was awarded the Medical Marihuana Operation and Oversight Grant; and

WHEREAS, the Ingham County Board of Commissioners approved the Ingham County Sheriff's Office to accept the grant funds in the amount of \$114,055.70; and

WHEREAS, \$7308.00 of the 2018 Medical Marihuana Operation and Oversight Grant is approved to purchase two handheld identification units and associated equipment from DataWorks Mobile ID; and

WHEREAS, DataWorks currently holds the Michigan State Police contract for mobile identification; and

WHEREAS, the Michigan State Police allow agencies to participate in the Mobile-ID application for which DataWorks is the sole provider; and

WHEREAS, DataWorks is the exclusive manufacture of the Evolution device that Ingham County Sheriff's Office has chosen and the only device that can be upgraded to an "all-inclusive" CJIS compliant fingerprint solution and approved by the Michigan State Police; and

WHEREAS, Ingham County Sheriff's Office is requesting that DataWorks be recognized as a sole source vendor for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners recognizes DataWorks as a sole source vendor for Ingham County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the purchase of (2) two hand held identification units and associated equipment from DataWorks with \$7308.00 of approved funding through the Medical Marihuana Operation and Oversight Grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administer to make the necessary budget adjustments in the Ingham County Sheriff's Office 2018 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Schafer, Maiville
Nays: None **Absent:** Banas, Anthony **Approved 04/12/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PROJECT CHANGE REQUEST #2 FOR THE
STATEMENT OF WORK ENTERED INTO WITH IMAGESOFT CORPORATION PURSUANT
TO RESOLUTION #16-276 AND AN ANALYSIS BY EQUIVANT OF THE CASE INITIATION
AND AUTO DOCKETING PROCESSES**

RESOLUTION # 18 –

WHEREAS, the Ingham County Circuit Court entered into a contract with ImageSoft to implement an imaging system for the Ingham County Circuit Court as approved through Resolution #16-276; and

WHEREAS, funding in the amount of \$540,788 was authorized by the Board for a contract with ImageSoft; and

WHEREAS, members of the Ingham County Circuit Court, the Ingham County IT Department, the ImageSoft Corporation, and Equivant (formerly Courtview) have identified high impact risks to the successful completion and implementation of the project as originally planned in the Statement of Work (SOW) #15485, Revision 1.7 dated May 3, 2016; and

WHEREAS, the risks involve capturing case and hearing data through feeds from the case management system to the document management system; identifying, developing and programming integration functionality specific to the Circuit Court for auto docketing and case initiation; and needing supplementary user acceptance testing hours and on-site go-live support hours; and

WHEREAS, ImageSoft has drafted Project Change Request #17275, dated April 3, 2018, which addresses the identified risks by proposing changes in scope to the original SOW described above, including moving from a full, one-time go-live project plan to a two-phase go-live project plan; and

WHEREAS, Project Change Request #17275 will require additional funding in the amount of \$72,825; and

WHEREAS, Equivant has provided Quote INGHM120180329, dated March 29, 2018, for the Analysis of the Case Initiation Processes for the Circuit Court for purposes of evaluating the Court's processes for determining integration needs for auto-docketing and case initiation; and

WHEREAS, Quote INGHM120180329 will require additional funding in the amount of \$14,625; and

WHEREAS, Equivant must complete the Analysis of the Case Initiation Processes to determine how much additional programming and development will be required by Equivant, so the additional funding of \$14,625 will be needed in 2018; and

WHEREAS, because ImageSoft cannot begin Phase II of the project until after Equivant has completed programming and development of the specific integration functionality needed, it is difficult to know if the additional funding of \$72,825 for the change in scope will be needed in 2018 or 2019.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners hereby approves amending the original Statement of Work (SOW) cited above through PCR #17275 dated April 3, 2018; signing the Analysis of the Case Initiation Processes for the Circuit Court to Evaluate the Process to Determine Integration Efforts through Quote INGHM12080329 dated March 29, 2018; and funding both initiatives in the amounts of \$72,825 for ImageSoft and \$14,625 for Equivant.

BE IT FURTHER RESOLVED, that \$87,450 will be transferred from the 2018 contingency account to fund the additional cost, and that any funds unspent in 2018 will be carried over to the 2019 budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/purchase documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Maiville

Nays: Schafer **Absent:** Banas, Anthony **Approved 04/12/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A BISSELL PET FOUNDATION EMPTY THE SHELTERS
FREE ADOPTION GRANT**

RESOLUTION # 18 –

WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive a grant from the BISSELL Pet Foundation; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for no fee animal adoptions finalized on May 5, 2018; and

WHEREAS, the award amount of this grant is dependent on the number of animals adopted on May 5, but is anticipated to not exceed \$5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the BISSELL Pet Foundation for an amount to be determined by the number of adoptions finalized on May 5, 2018, but not to exceed \$5,000 with no match requirement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Schafer, Maiville
Nays: None **Absent:** Banas, Anthony **Approved 04/12/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 04/18/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE QUESTION FOR A JUSTICE COMPLEX AND TREATMENT PROGRAMMING

RESOLUTION # 18 –

WHEREAS, the Board of Commissioners desires to build a new combined justice complex facility to include a new county Jail, Sheriff's department offices and court facilities, and to expand programming for treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons; and

WHEREAS, a millage is necessary to construct, equip, and finance a new Justice Complex and to expand treatment programming; and

WHEREAS, the Board of Commissioners seeks to have the voters of Ingham County determine whether or not they desire to raise funds for the purpose of constructing, equipping, and financing a safer and more efficient Justice Complex to replace existing facilities and to expand treatment programs for arrested persons.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the primary election to be held on August 7, 2018:

JUSTICE MILLAGE QUESTION

For the purpose of constructing, equipping, and financing a new combined justice complex facility and expanding correctional programming, to include a new county jail, Sheriff's department offices, and court facilities, which would replace the existing facilities and will be safer for the public, staff and inmates, and allow for more efficient operations; and including programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan be increased by up to 85/100 (0.8500) of one (1) mill, \$0.85 per thousand dollars of state taxable valuation, for a period of twenty (20) years (2018-2037) inclusive? If approved and levied in full, this Millage will raise an estimated \$6,207,147 in the first calendar year of the levy, based on state taxable valuation.

YES [] NO []

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the August 7, 2018 ballot and to be prepared and distributed in the manner required by law.

BE IT FURTHER RESOLVED, that in order to maximize efficiency, there will be shared common space at the new facility, and scheduling of all shared common space will be performed by the Controller or designee.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville

Nays: None **Absent:** Anthony **Approved 04/12/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer

Nays: None **Absent:** None **Approved 04/18/2018**