

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **FEBRUARY 13, 2018**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM THE STATE 911 COMMITTEE REGARDING **911 SURCHARGES** IN MICHIGAN
 2. A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING ITS PENDING NEW SOURCE REVIEW **APPLICATION REPORT**
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 3. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING AN **APPOINTMENT** TO THE FARMLAND AND OPEN SPACE PRESERVATION BOARD
 4. COUNTY SERVICES COMMITTEE – RESOLUTION OF SUPPORT FOR **AMERICAN AIRLINES** APPLICATION WITH THE U.S DEPARTMENT OF TRANSPORTATION AND FEDERAL AVIATION ADMINISTRATION
 5. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE **PERMITS** FOR THE INGHAM COUNTY ROAD DEPARTMENT
 6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION PLEDGING FULL FAITH AND CREDIT TO **FERLEY CONSOLIDATED DRAIN DRAINAGE DISTRICT BONDS**

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE CONTRACT FOR [E9-1-1 SOFTWARE](#)
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE FINAL PLAT OF [WHITEHILLS LAKES SOUTH NO. 2](#) AND ACCEPTANCE OF PUBLIC ROADS
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [DELHI TOWNSHIP](#) FOR CEDAR STREET RECONSTRUCTION / COMPLETE STREET REDEVELOPMENT HOLT TO AURELIUS ROADS, DELHI TOWNSHIP
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACKNOWLEDGE AWARD AND AUTHORIZE ACCEPTANCE OF [EDUCATIONAL TRAINING VOUCHERS](#)
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A [SOCIAL MEDIA POLICY](#)
12. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT WITH THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON, AND INGHAM COUNTIES ([CMH](#)) FOR MENTAL HEALTH SCREENING SERVICES IN THE INGHAM COUNTY JAIL TO INCLUDE ON CALL PERSONNEL FOR WEEKENDS AND HOLIDAYS
13. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF [SPLASH PAD EQUIPMENT](#) FOR HAWK ISLAND
14. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH MILLER’S AMERICAN RENTALS DBA AMERICAN RENTALS INC. TO PROVIDE [SANITATION SERVICES](#) AT THE INGHAM COUNTY FAIR AND AT VARIOUS INGHAM COUNTY PARKS
15. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ENTER [GREAT START](#) AGREEMENT WITH THE MIDLAND COUNTY EDUCATIONAL SERVICES AGENCY
16. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN [AMENDMENT TO RESOLUTION #17-432](#)
17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTION #18-024](#) TO AUTHORIZE AMENDMENT #1 TO THE 2017-2018 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PHARMACY AGREEMENT WITH [MEIJER, INC.](#)
19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PHARMACY AGREEMENT WITH [WALMART](#)

20. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE OF **REPLACEMENT BATTERIES AND MICROPHONES** FOR SHERIFF PORTABLE RADIOS
21. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH **PJ'S TOWING SERVICE** FOR INGHAM COUNTY SHERIFF'S OFFICE VEHICLES AND SEIZED PROPERTY OR EVIDENCE
22. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO A CURRENT CONTRACT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR **TRANSPORT SERVICES** OF SPECIFIC JUVENILES BY SHERIFF'S DEPUTIES
23. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE OF **OUTDOOR WARNING SIREN** FROM WEST SHORE SERVICES
24. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING CONTINUATION FUNDING FOR JAIL-BASED BREAK OUT PROGRAMMING FROM **WELLNESS, INX**

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

FEBRUARY 13, 2018 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.
February 13, 2018

CALL TO ORDER

Chairperson Koenig called the February 13, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Maiville, Naeyaert, Sebolt, Tennis, and Koenig

Members Absent: Nolan and Schafer

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Dennis Louney to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the January 23, 2018 meeting. Commissioner Tennis supported the motion.

The minutes were amended as follows:

Commissioner Banas stated Commissioner ~~Banas~~ **McGrain** would make a great addition to City Hall and she was looking forward to stronger regionalism across the County because of people like him.

This was considered a friendly amendment.

The motion to approve the minutes, as amended, carried unanimously. Absent: Commissioners Nolan and Schafer

ADDITIONS TO THE AGENDA

Chairperson Anthony indicated that Board rules state resolutions will ordinarily be referred to a committee unless there is a 2/3 vote to allow the resolution to be considered by the Board immediately. She then asked if there was a motion to consider Agenda Item No. 2.

Commissioner Grebner moved to consider the Resolution Making an Appointment to Commissioner District 10. Commissioner Anthony supported the motion.

FEBRUARY 13, 2018 REGULAR MEETING

The motion carried unanimously. Absent: Commissioners Nolan and Schafer

Chairperson Koenig stated that without objection, she would like to refer Agenda Item No. 19, Resolution to Authorize Contracts for Trails and Parks Millage Applications, to the Human Services and Finance Committees.

Commissioner Grebner stated he objected to the referral.

Commissioner Banas moved to refer Agenda Item No. 19 to the Human Services and Finance Committees. Commissioner Sebolt seconded the motion.

Commissioner Grebner asked for a roll call vote on the motion.

The motion carried. **Yeas:** Anthony, Banas, Celentino, Crenshaw, Sebolt, Koenig
Nays: Grebner, Hope, Maiville, Naeyaert, Tennis **Absent:** Nolan, Schafer

Chairperson Koenig stated the resolution would be returned to the Human Services and Finance Committees.

PETITIONS AND COMMUNICATIONS

A LETTER FROM FRANCISCA GARCIA REGARDING HER RESIGNATION FROM THE FAMILY CENTER ADVISORY BOARD. Chairperson Koenig accepted the letter and placed it on file.

A LATE LETTER FROM COMMISSIONER KARA HOPE REGARDING TRAILS FUNDING ISSUES. Chairperson Koenig received the letter and placed it on file.

LIMITED PUBLIC COMMENT

Bob Pena, Lansing resident, invited the Board of Commissioners to the West Michigan Environmental Action Council's Women and the Environment Symposium. He further stated that the events were held around the Grand Rapids area and were spearheaded by women in the area, focusing on issues like heroin addiction, water control, and other policies that affected rural and urban areas.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Item No. 2. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioners Nolan and Schafer

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Nolan and Schafer

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 2**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING AN APPOINTMENT
TO COMMISSIONER DISTRICT 10**

RESOLUTION # 18 – 038

WHEREAS, County Commissioner Brian McGrain resigned as Ingham County Commissioner for District 10 effective January 31, 2018; and

WHEREAS, pursuant to State statute, this Board of Commissioners is required to fill vacancies by appointment within thirty (30) days (MCL 46.412); and

WHEREAS, candidates interested in filling this vacancy were interviewed.

THEREFORE BE IT RESOLVED, that Dennis Louney is hereby appointed as County Commissioner for District 10, to be effective immediately upon taking the required oath of office.

Commissioner Crenshaw moved to approve the resolution. Commissioner Sebolt seconded the motion.

Commissioner Crenshaw introduced the resolution.

The motion carried unanimously. Absent: Commissioners Nolan and Schafer

Chairperson Koenig invited Dennis Louney to the podium to take his oath of office.

County Clerk Barb Byrum delivered the oath of office to Mr. Louney.

Chairperson Koenig invited Commissioner Louney to join the Board of Commissioners at his seat.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT A POLICY TO COORDINATE A REGIONAL MODEL
FOR OFFERING SERVICES**

RESOLUTION # 18 – 039

WHEREAS, county governments are designed to be regional service providers and have a responsibility to ensure the efficient delivery of those services; and

WHEREAS, local units have seen reductions in revenue sharing and increased costs for goods and services provided to residents; and

WHEREAS, some local units of government may decide to not offer certain services because they are seen as nonessential and cost prohibitive; and

WHEREAS, counties as regional governments should seek to reduce instances where services offered by units of government are redundant or overlapping.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following policy in an effort to better coordinate a regional model for offering services to our residents.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

Purpose: To make efficient use of limited resources by positioning Ingham County as a regional service provider for local municipalities and other county governments.

Ingham County Government will make routine inventory of the services it performs and determine which of these services it can perform for other municipal and county governments. These services can include, but are not limited to: administrative, accounting, information/technology, economic development, maintenance, human resources and assessment. Ingham County shall proactively communicate to other units of government the available services with the intent of arranging agreements to provide these services.

The County Controller shall compile annual reports by fiscal year of the service agreements the County has entered into to provide services to other units of government. This report shall be presented to the Board of Commissioners no later than the second Board meeting of the fiscal year for the prior fiscal year. The report will include the total number of service agreements the County is operating, the total revenue these agreements provide to the County, the percentage of agreements renewed from the previous year, and the savings realized by the local government benefiting from the agreement.

A rejected offer or decision not to renew an agreement shall not be considered permanent. In recognition that needs and services change, the County shall revisit previously rejected offers periodically. These partnerships and potential partnerships will be viewed as ongoing relationships to be built and cultivated, and not standalone interactions.

The County shall also seek out areas where local units of government are providing services that the County can enter into agreements with to also provide on behalf of the County. These agreements should be sought in order to avoid redundancy and duplicative efforts.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 18 – 040

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 23, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

INGHAM COUNTY ROAD DEPARTMENT

DATE: January 23, 2018

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2017-775	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2017-776	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2017-777	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2017-778	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2017-779	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-001	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-002	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-003	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-004	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-005	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-006	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-007	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-008	CONSUMERS ENERGY	GAS	SLEEPY HOLLOW & LAKE LANSING	MERIDIAN	9
2018-009	AT & T	CABLE / UG	EDEN RD & KIPP RD	VEVAY	16
2018-010	CONSUMERS ENERGY	LANE CLOSURE	HASLETT RD & MERIDIAN RD	WILLIAMSTOWN	17
2018-011	COMCAST	CASBLE / UG & OH	OKEMOS RD & JOLLY OAK RD	MERIDIAN	33
2018-012	COMCAST	CABLE / UG	PINE TREE RD & PATIENT CARE DR	DELHI	1, 2
2018-013	COMCAST	CABLE / UG	HANNAH BLVD & EYDE PKWY	MERIDIAN	20
2018-014	COMCAST	CABLE / UG	OBSERVATORY LN & VARSITY LN	DELHI	12
2018-015	COMCAST	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-017	AT & T	CABLE / UG	HAGADORN RD & BENNETT RD	MERIDIAN	29
2018-018	WEST SIDE WATER	WATERMAIN	EDGEMONT BLVD & WAVERLY RD	LANSING	18
2018-019	CONSUMERS ENERGY	GAS	KINNNEVILLE RD & GALE RD	ONONDAGA	17
2018-020	MERIDIAN TWP. – WATER	WATERMAIN	BAYONNE AVE & HASLETT RD	MERIDIAN	10
2018-021	MERIDIAN TWP. – WATER	WATERMAIN	TAMARACK DR & SANDLEWOOD	MERIDIAN	33
2018-022	COMCAST	CABLE / UG	DELL RD & DELLRIDGE RD	DELHI	12
2018-023	COMCAST	CABLE / UG	SYLVAN GLEN & DOBIE RD	MERIDIAN	26
2018-024	COMCAST	CABLE / UG	HOLT RD & WASHINGTON AVE	DELHI	20
2018-025	RONALD VIECELLI	LAND DIVISION	GRAMER RD & PARDEE RD	LEROY	1
2018-026	MERIDIAN TOWNSHIP	WATERMAIN	WOODSIDE DR & CLIFFDALE DR	MERIDIAN	11

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2018-027	MERIDIAN TOWNSHIP	WATERMAIN	CHIPPEWA DR & MT HOPE RD	MERIDIAN	21
2018-028	MERIDIAN TOWNSHIP	WATERMAIN	HAMILTON RD & DOBIE RD	MERIDIAN	22
2018-029	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2018-030	FRONTIER	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-031	WEST SIDE WATER	WATERMAIN	DEERFIELD AVE & IONIA ST	LANSING	18
2018-032	WEST SIDE WATER	WATERMAIN	MORRIS AVE & TIMBER DR	LANSING	7
2018-033	CONSUMERS ENERGY	GAS	JACK PINE DR & LINN RD	WHEATFIELD	3
2018-034	MERIDIAN TOWNSHIP	WATERMAIN	ARBOR DR & MERCER DR	MERIDIAN	26
2018-035	MERIDIAN TOWNSHIP	WATERMAIN	BIRCHWOOD DR & OAKWOOD DR	MERIDIAN	27
2018-037	MERIDIAN TOWNSHIP	WATERMAIN	BISCAYNE WAY & CARD ST	MERIDIAN	11
2018-038	MCLEOD USE TELECOMM.	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-040	AT & T	CABLE / UG	DELL RD & AURELIUS RD	DELHI	11
2018-041	WEST SIDE WATER	WATERMAIN	MACON AVE & MITCHEL AVE	LANSING	7
2018-042	ACD.NET	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-043	COMCAST	CABLE / UG	WOODFIELD RD & RIVERWOOD DR	MERIDIAN	28
2018-044	STOCKBRIDGE TOWNSHIP	MISCELLANEOUS	GREEN RD & SHEPPER RD	STOCKBRIDE	36
2018-045	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2018-046	CONSUMERS ENERGY	LANE CLOSURE	OKEMOS RD & KENT ST	MERIDIAN	21
2018-047	CONSUMERS ENERGY	MISCELLANEOUS	IVES RD & M-36	VEVAY	10
2018-050	CONSUMERS ENERGY	ELECTRIC / OH	JOLLY RD & OKEMOS RD	ALAIEDON	4

MANAGING DIRECTOR: _____

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 5**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AN AGREEMENT FOR THE EMPLOYEE ASSISTANCE PROGRAM

RESOLUTION # 18 – 041

WHEREAS, Ingham County has been using Sparrow – CARES for the Employee Assistance Program since 1997; and

WHEREAS, there have been no updates to the original agreement with Ingham County since July 25, 1997; and

WHEREAS, the Sparrow – CARES agreement with the former Ingham County Road Commission had not been updated since April 12, 2012; and

WHEREAS, representatives from Sparrow and Ingham County discussed and updated the agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the updated Employee Assistance Program Agreement with Sparrow - CARES in the amount not to exceed \$36,300.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Employee Benefit Fund #68186000722600.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR JANITORIAL SERVICES AT THE
VOLUNTEERS OF AMERICA (VOA)**

RESOLUTION # 18 – 042

WHEREAS, Clean Investments, Inc. is the vendor who currently provides janitorial services at the VOA, a contract is not in place; and

WHEREAS, Clean Investments, Inc. agreed to provide janitorial services at the VOA, honoring their current pricing of \$1,100.00/month for the agreed upon contract period; and

WHEREAS, the Facilities Department currently maintains a contract with RNA Facilities Management, for janitorial services, at several other locations; and

WHEREAS, the current RNA Facilities Management contract will expire July 31, 2019, at which point a new janitorial services contract will be looked at, combining several county locations, including the VOA; and

WHEREAS, funds are available within line item #511-61510-931100-02095.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Clean Investments, Inc. 1428 Turner Street, Lansing, Michigan, 48906, to provide janitorial services at the Volunteers of America, who agreed to honor their current pricing of \$1,100.00/month for the agreed upon contract period.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL OPTION
WITH GRANGER CONTAINER INC.**

RESOLUTION # 18 – 043

WHEREAS, Ingham County currently has a contract with Granger Container Inc. for waste removal and recycling services; and

WHEREAS, the current contract will expire April 30, 2018; and

WHEREAS, a two year renewal option was included in the contract agreement and the Facilities Department would like to exercise that option; and

WHEREAS, Granger Container Inc. has agreed to hold their current pricing for a two year renewal; and

WHEREAS, if approved, the two year option will expire April 30, 2020 at which time a new waste removal and recycling contract will be looked at; and

WHEREAS, funds are available in the appropriate 921030 trash removal line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the two year renewal option with Granger Container Inc., 3515 Wood Rd., Lansing, Michigan 48906, for continued waste removal and recycling services, at various locations, until April 30, 2020.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

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**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR THE FARMLAND AND OPEN SPACE
PRESERVATION PROGRAM**

RESOLUTION # 18 – 044

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Purchase of development Rights Ordinance in July 2004; and

WHEREAS, appraisals, title searches, baseline reports, and surveys are required due diligence to close conservation easements; and

WHEREAS, the Purchasing Department sought proposals from experienced contractors, and after review and evaluation, the Evaluation Team is recommending that three year contracts be issued with the following contractors, who were determined to be the most qualified candidates.

<u>Awarded Appraisal Firms</u>	<u>Summary Report</u>	<u>Local</u>
Williams & Associates, Inc., DBA Value Midwest	\$2500 - 3,100.00	No
Carlson Appraisal Company	\$2500 - 4,000.00	Yes
Judeh & Associates	\$1,000 - \$5000.00	No

<u>Awarded Survey Firms</u>	<u>Stake Survey</u>	<u>Local</u>
Enger Surveying and Engineering	\$25.00/hour - \$130.00 Dependent on position	Yes
LSG Engineers and Surveyors	\$35.00/hour - \$175.00 Dependent on position	Yes
Wolverine Engineers and Surveyors, Inc.	\$46.00/hour - \$175.00 Dependent on position	Yes

<u>Awarded Title Company's</u>	<u>Title Services</u>	<u>Local</u>
Bell Title Company	\$450.00 preliminary search \$50 for updates	Yes

<u>Awarded Ecological Services Company's</u>	<u>Services Cost</u>	<u>Local</u>
TriTerra	\$800 - \$1200.00 Dependent on Farm Size	Yes

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes three-year contracts with Value Midwest, Carlson Appraisers, Judeh & Associates, Enger Surveying & Engineering Co., Wolverine Engineers and Surveyors, LSG Engineers and Surveyors, Bell Title Co., and Triterra, for the purpose of

FEBRUARY 13, 2018 REGULAR MEETING

conducting professional services on properties approved for purchase through the Ingham County Farmland and Open Space Preservation Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE SUPPORT AGREEMENT FROM ORACLE

RESOLUTION # 18 – 045

WHEREAS, Ingham County had been using HP Enterprise for support on critical computer systems in the case of a failure; and

WHEREAS, HP Enterprise is no longer a reseller of Oracle nor on the State of Michigan or GSA contracts; and

WHEREAS, ITD researched current State of Michigan contract vendors that can be used for our support needs; and

WHEREAS, our current existing support agreement expires on February 20th, 2018 and ITD recommends replacing this agreement with Oracle; and

WHEREAS, our previous annual cost was \$7,827.06 and the new annual cost will be \$7,534.45.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the hardware maintenance from Oracle in the amount not to exceed \$7,540.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR DEVELOPMENT AND
IMPLEMENTATION OF AN ONLINE MAPPING APPLICATION**

RESOLUTION # 18 – 046

WHEREAS, the county's current online property mapping program will soon be obsolete; and

WHEREAS, the county desires to replace the current online property mapping program with a new software application; and

WHEREAS, the Purchasing Department solicited proposals from qualified vendors to develop a new software application; and

WHEREAS, after review of the proposals received, the Director of the Equalization/Tax Mapping department recommends that the Board of Commissioners authorize and execute an Agreement with Michigan State University Remote Sensing & GIS Research and Outreach Services (MSU RS&GIS) for the purpose of developing a software application to replace the county's current online property mapping application – at a cost not to exceed \$11,650.00; and

WHEREAS, the proposal from MSU RS&GIS includes a provision for web-hosting of the new application; and

WHEREAS, the Director of the Equalization/Tax Mapping department recommends that the Agreement with MSU RS&GIS include a provision for MSU RS&GIS to provide web-hosting services for the new online mapping application for a period not to exceed three years at a monthly cost of \$250.00 per month; and

WHEREAS, the monies for the new online property mapping application and web-hosting services are included in the Equalization/Tax Mapping department's 2018 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Agreement with MSU RS&GIS for the purpose of developing and implementing a new online property mapping application at a cost not to exceed \$11,650.00.

BE IT FURTHER RESOLVED, that the Agreement shall include a provision for MSU RS&GIS to provide web-hosting services for a period not to exceed three years at a cost of \$250.00 per month.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

FEBRUARY 13, 2018 REGULAR MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 11**

Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE NEGOTIATIONS TO RECOVER FUNDS

RESOLUTION # 18 – 047

WHEREAS, the Ingham County Board of Commissioners established the Ingham County Land Bank Fast Track Authority through adoption of Resolution 05-181; and

WHEREAS, the Land Bank Program Director and Land Bank Operations Director were employed by Ingham County and the Ingham County Treasurer under terms of a collective bargaining agreement with Ingham County Employees Association (ICEA), and their assignment to the Land Bank was pursuant to an employee lease arrangement; and

WHEREAS, on January 5, 2015, the Land Bank Program Director and Land Bank Operations Director each executed an Employment Agreement, notwithstanding that the terms and conditions of their employment were exclusively set forth in a collective bargaining agreement with ICEA; and

WHEREAS, the Employment Agreements signed by the former Land Bank Executive Director provided for each employee to receive an annual “Supervisory Bonus” of \$12,000, to be paid by the Land Bank in monthly installments of \$1,000; and

WHEREAS, the former Land Bank Executive Director lacked authority to enter into the Employment Agreements on behalf of the Land Bank, or to bind the Land Bank to make supervisory bonus payments; and

WHEREAS, the Employment Agreements were never considered, much less authorized or approved by the Ingham County Land Bank Board of Directors, nor signed by the Board’s Chairman or other authorized agent of the Land Bank; and

WHEREAS, through employment by Ingham County and Ingham County Treasurer, the Land Bank Program Director and Land Bank Operations Director have accrued unpaid vacation time valued at approximately \$3,800 and \$12,500, respectively, to be paid upon retirement or resignation from County employment; and

WHEREAS, the Land Bank may require the employees to repay unauthorized bonus payments.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners directs that the Controller/Administrator coordinate a meeting between the County, Land Bank, each of the employees and their Union for purposes of negotiating an agreement for the return of funds improperly received as an annual “Supervisory Bonus.”

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

FEBRUARY 13, 2018 REGULAR MEETING

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 12**

Introduced by the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PLANTE & MORAN TO PREPARE
AN AUDIT OF INGHAM COUNTY FOR 2017, 2018 AND 2019**

RESOLUTION # 18 – 048

WHEREAS, the Uniform Budgeting and Accounting Act of 1968 compels Ingham County to obtain an annual audit of its financial records, accounts and procedures; and

WHEREAS, the firm Plante & Moran has prepared annual audits for Ingham County since 2013; and

WHEREAS, it is the policy of Plante & Moran to periodically rotate audit team members to assure a continued fresh look at County financial matters; and

WHEREAS, their experience with Ingham County financial matters and knowledge of the County’s internal control structure will allow Plante & Moran to help with the transition of a new Financial Services Director in 2018; and

WHEREAS, Plante & Moran has proposed to complete the required annual audit according to the following fee schedule:

	<u>2017</u>	<u>2018</u>	<u>2019</u>
Financial Statement Audit	\$ 63,900	\$ 65,175	\$ 66,475
Single Audit	32,500	33,150	33,800
Drain Commissioner	8,900	9,075	9,250
Preparation of F-65 Report	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Total	<u>\$ 107,300</u>	<u>\$ 109,400</u>	<u>\$111,525</u>

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract with Plante & Moran to conduct required annual audits of Ingham County financial records, accounts and procedures for the years ending December 31, 2017, December 31, 2018 and December 31, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

FEBRUARY 13, 2018 REGULAR MEETING

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 13**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DIRECTING THE FAIR BOARD TO DEVELOP A PLAN
TO REACH OUT TO URBAN AREAS TO PARTICIPATE
IN THE 2018 INGHAM COUNTY FAIR**

RESOLUTION # 18 – 049

WHEREAS, agriculture is of economic importance to all residents of Ingham County and the Ingham County Fair is a celebration of the contributions of agriculture; and

WHEREAS, the Farm to Table movement has made individuals, particularly those living in urban and suburban settings, more conscious of where and how their food is grown; and

WHEREAS, urban farming has grown in Ingham County and connected city residence with the agricultural economy; and

WHEREAS, farmers markets in our cities have brought fresh food into our cities from various types of farms from across the regions; and

WHEREAS, the Ingham County Fair should be an event that incorporates and celebrates all residents of our County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Ingham County Fair Board to develop a plan to reach out to the urban areas and in particular urban farmers, to participate in the 2018 Ingham County Fair and present this plan to the Human Services Committee.

BE IT FURTHER RESOLVED, that the Fair Board shall report on the success of their efforts to the Human Service Committee within a month of the conclusion of the Fair.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 14**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE STRUCTURAL RENOVATIONS AT THE
HUMAN SERVICES BUILDING**

RESOLUTION # 18 – 050

WHEREAS, the Purchasing Department solicited bids for the renovation of 5,500 square feet of select office and waiting areas on the upper level of the Human Services Building; and

WHEREAS, both the Purchasing and Facilities Departments agree that a contract be awarded to LJ Trumble Builders, LLC, a registered local vendor, who submitted the lowest responsive and responsible bid of \$369,200.00 which includes alternate number one; and

WHEREAS, the Facilities Department is requesting a contingency in the amount of \$30,000.00 for any unforeseen circumstances that may arise during a project of this nature; and

WHEREAS, the renovations will be performed for a total not to exceed cost of \$399,200.00 which includes the requested contingency; and

WHEREAS, funds for this project are available from two sources; and

WHEREAS, \$225,200.00 from the PCMH Grant authorized by R-14-391; and

WHEREAS, the remaining balance of \$174,000 will come from excess funding at September 30, 2017 from the Health Department; and

WHEREAS, renovations will begin once approval is obtained and all contracts are signed; and

WHEREAS, the anticipated completion date is the end of May, 2018.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract agreement with LJ Trumble Builders, LLC, 6850 Aurelius Road, Lansing, Michigan 48911, to perform the renovation of 5,500 square feet of select office and waiting areas on the upper level of the Human Services Building for a not to exceed total cost of \$399,200.00 which includes the requested \$30,000.00 contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

FEBRUARY 13, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 15**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE CONVERSION OF NURSE ASSESSOR POSITION

RESOLUTION # 18 – 051

WHEREAS, ICHD has a 1.0 FTE Nurse Assessor position #601242 which provides health screening services to residents of the Youth Center 12 hours a week, and provides screening and treatment services through ICHD's Communicable Disease Control Division (CD) the other 28 hours; and

WHEREAS, the Family Court provides ICHD with \$65,520 to cover the costs of providing health screening services to Youth Center residents, including staff costs; and

WHEREAS, ICHD currently loses billable revenue for the services provided through CD's Sexually Transmitted Infections (STI) Unit, as Nurse Assessor services are not reimbursable; and

WHEREAS, by converting the Nurse Assessor position to a Nurse Practitioner, ICHD will be able to capture additional revenue for billable services provided through STI; and

WHEREAS, the current 1.0 FTE Nurse Assessor position is budgeted at \$63,207 (MNA, Grade 2). Converting this 1.0 FTE Nurse Assessor position into 1.0 FTE Nurse Practitioner (MNA, Grade 6, max compensation of \$86, 571) will increase the position cost by \$23,364; and

WHEREAS, seventy percent of the additional costs (\$16,364) will be covered by the billable revenue generated by the Nurse Practitioner in STI, and thirty percent of the additional cost (\$7,009) will be accommodated through a budget adjustment so as not to exceed the total amount provided by the Family Court; and

WHEREAS, the Health Officer supports the conversion of 1.0 FTE Nurse Assessor position into 1.0 FTE Nurse Practitioner position effective immediately.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of the 1.0 FTE Nurse Assessor position #601242 into a 1.0 FTE Nurse Practitioner position effective immediately.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

FEBRUARY 13, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 16**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH BIG BROTHERS BIG SISTERS MICHIGAN CAPITAL REGION TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE CAPITAL AREA MENTORING PARTNERSHIP PROGRAM FOR 2018

RESOLUTION # 18 – 052

WHEREAS, the Ingham County/City of Lansing Youth Violence Prevention Coalition since renamed the Community Coalition for Youth (CCY) was established in 1994 by former Mayor David Hollister and former Ingham County Board of Commissioners Chairperson, Jean McDonald, in response to a dramatic increase in youth violence and delinquency in Ingham County during the 1990's; and

WHEREAS, CCY adopted a comprehensive strategy to advance youth mentoring to close educational opportunity and achievement gaps to increase high school graduation and post-secondary completion rates, prevent and reduce violence and delinquency, and provide opportunities for civic engagement, entrepreneurship, and career and professional development to support the next generation of parents and leaders; and

WHEREAS, the structure to further mentoring for Ingham County youth was formed by CCY and is called the Capital Area Mentoring Partnership (CAMP); and

WHEREAS, previously this contract was held by Capital Area United Way (CAUW) and in 2014 was transitioned to Big Brothers Big Sisters Michigan Capital Region; and

WHEREAS, the Ingham County budget included \$25,000 as the County's share of funding for CAMP in the fiscal year 2018.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract with Big Brothers Big Sisters Michigan Capital Region for the period January 1, 2018 through December 31, 2018 in an amount not to exceed \$25,000 as Ingham County's share of funding to provide administrative oversight and programmatic leadership for the CAMP.

BE IT FURTHER RESOLVED, the Board Chairperson is authorized to sign any necessary contract documents on behalf of the county that are consistent with this resolution and approved as to form by the County Attorney.

FEBRUARY 13, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE COMMUNITY MENTAL HEALTH
AUTHORITY OF CLINTON, EATON, AND INGHAM COUNTIES (CMH)
FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES**

RESOLUTION # 18 – 053

WHEREAS, the State of Michigan dramatically reduced State General Fund payments to CMH in fiscal year 2015; and

WHEREAS, the cut eliminated 67% of the State General Fund dollars to the CMH system; and

WHEREAS, these cuts continue to cause ongoing fiscal and service gaps for CMH; and

WHEREAS, in November 2014 the electorate renewed a countywide health services millage level of 52/100 (.52) of one mill for a period of five years (2015-2019) to be used for the purpose of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than \$28,000 and who do not have medical insurance; and

WHEREAS, CMH has submitted a proposal to Ingham County to use Health Services Millage dollars to fund essential services and alleviate the cut in State General Fund dollars; and

WHEREAS, funds from the health services millage are allocated in the County's 2018 budget for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract not to exceed \$1,292,480 with CMH for services provided to Ingham County residents for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, funds for this contract with CMH will come from the Health Services Millage.

BE IT FURTHER RESOLVED, funds will be utilized by CMH for Health Services Millage eligible services as provided in the attached proposal.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

FEBRUARY 13, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties
Proposal for the continued use of Ingham County Health Services Millage to close gaps in
Ingham County's behavioral health care system

FY2018

Summary of proposal: This proposal requests the continuation of Ingham County Health Services Millage funding, to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI), to support a comprehensive package of behavioral healthcare services designed to address of the most pressing behavioral healthcare needs in the Ingham County community.

Context: With ongoing experience with the significant State General Fund reduction (2/3 of the funds formerly provided to CMHA-CEI) and the implementation of the Healthy Michigan Plan, the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) has, at this point, much greater clarity as to the fiscal and service gaps resulting from these changes. This clarity underscores the substantial set of services and persons that are not covered by the Healthy Michigan Plan – costs which must be covered by the scarce State General Fund and local dollars within CMHA-CEI's budget. Many of these costs are related to the provision of services to persons for whom CMHA-CEI is the provider and cost underwriter, but who are not eligible for the Healthy Michigan Plan. This group includes: 1) Individuals enrolled in Medicare and not eligible for Medicaid. 2) Those with "spend down" Medicaid eligibility, which means they become eligible for Medicaid benefits only after meeting the monthly spend-down amount. 3) Those with severe, chronic and urgent mental health treatment needs (crisis stabilization, day program services, residential care, case management) not covered by any other coverage plan.

The services proposed in this document **address longstanding gaps in services and gaps that emerged with the dramatic cut in state General Fund dollars** to this CMH and CMHs across the state.

A. Closing newly emerging gaps in Ingham County's essential behavioral health care services system: These service gaps are the result of the dramatic cut (65%), implemented in April 2014 and expanded in October 2014, in state General Fund dollars to this CMH and CMHs across the state.

The community's free-standing (outside of hospital grounds) 24/7 Psychiatric Crisis Services and Inpatient Pre-Screening Unit: This unit provides around-the-clock access to highly trained behavioral health clinicians who provide: crisis intervention, psychiatric inpatient pre-screening (and funding authorization), short-term stabilization, diversion to appropriate levels of care, housing assistance, and linkages to needed services to adults, children, and adolescents.

The community's Assessment and Referral Team: This unit provides a full bio-psychosocial assessment and a comprehensive behavioral health and ancillary treatment, supports, and referral plan (using person-centered planning methods) for adults who are uninsured.

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The community’s urgent care and intensive home-based treatment program for at-risk children, youth, and their families: This program works to improve the ability of children and youth, with serious emotional disturbance, to function better at home, in school, in the community, and with peers by providing - primarily in the home, school, and workplace of the families enrolled in this program (with some services provided at CMHA-CEI offices) - family and individual psychotherapy, psychiatry, nursing, parenting skills, crisis therapeutic group home, training and coaching, school liaison services, and referral network linkages.

A spectrum of community-based treatment teams for vulnerable populations: These multidisciplinary teams, made up of mental health therapists/casemanagers, psychiatrists, nurses, mental health workers/consumer services specialists, and peer support specialists, provide psychotherapy, psychiatry, nursing, and a range of supports to **adults in a variety of settings with very high levels of mental health needs, those enrolled in a specialized older adult program, and adults with intellectual/developmental disabilities.**

Psychiatric inpatient care for jail inmates: In addition to the jail-based CMHA-CEI has also paid all psychiatric inpatient claims on individuals admitted directly from the jail to psychiatric inpatient facilities. Given that these claims are paid with State General Fund dollars and given the dramatic cut in this CMH’s State General Fund revenues, **CMHA-CEI is without the funds to continue to pay these psychiatric inpatient costs** and others previously funded by State General Fund dollars.

B. Development of low cost safety net services to meet the needs of the unserved:
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Psychiatric care and outpatient therapy for children and adults with moderate mental health needs: This community has long experienced a significant and growing gap in the availability of office-based outpatient psychotherapy for children, adolescents and adults. These services (along with CMHA-CEI’s 24/7 psychiatric crisis services unit) provide the community’s mental health safety net.

Cost of proposed services in FY2018:	\$ 1,292,480
Estimated number of Ingham County residents meeting the millage criteria who will be served:	2,200*

FY 17 Summary of Services:

The table below provides an overview of services, costs, and numbers of Ingham County residents served utilizing Ingham County Millage dollars in FY 17.

Category	Amount	Individuals*
24/7 Psychiatric Crisis Services and Inpatient Screening		
Crisis Intervention	\$ 58,880.44	124
Transportation	\$ 3,844.50	7
Assessment		
Assessments and Treatment Planning	\$ 211,935.83	368

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Category	Amount	Individuals*
Community-Based Mental Health Treatment and Supports		
Assertive Community Treatment (ACT)	\$ 65,946.08	25
Clubhouse Psychosocial Rehabilitation Programs	\$ 23,048.62	13
Nursing Facility Mental Health Monitoring	\$ 10,109.71	17
Peer Directed & Operated Support Services	\$ 11,193.16	37
Targeted Case Management	\$ 148,580.98	222
Therapy (mental health)	\$ 56,302.09	105
Families Forward Children's Services		
Home Based Services	\$ 61,225.79	32
Respite	\$ 15,391.57	10
Family Training	\$ 188.14	1
Wraparound Services	\$ 12,272.74	4
Community Services for Developmentally Disabled		
Community Living Supports	\$ 221,716.17	166
Health Services	\$ 9,965.05	44
Supports Coordination	\$ 3,578.48	5
Personal Care in Licensed Specialized Residential Setting	\$ 55,266.42	118
Skill Building and Assistance	\$ 62,518.57	63
Speech & Language Therapy	\$ 2,028.73	3
Psychiatric and Residential Care		
Medication	\$ 1,675.74	2
Medication Administration	\$ 5,083.08	9
Medication Review	\$ 14,059.80	36
Residential Services	\$ 159,747.02	294
Room and Board	\$ 42,135.16	277
Total (Millage allocation fully billed for \$1,254,835 Oct. 2016-June, 2017)	\$1,256,694**	1,991

*Individuals may be duplicate if receiving services in multiple categories

**Expenses beyond Millage Allocation covered by CMHA-CEI funds during this period.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CLARIFYING DESIGN STANDARDS FOR TRAILS AND PARKS
MILLAGE PROJECTS**

RESOLUTION # 18 – 054

WHEREAS, the Ingham County Trails and Parks Program Application states that the Trails and Parks Millage projects must meet acceptable design standards and is the best design solution as adopted by Board of Commissioners Resolution 17-275; and

WHEREAS, the County will review any deviations from such standards on a case by case basis; and

WHEREAS, applicants must obtain necessary permits for the projects, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc.; and

WHEREAS, at least one case has surfaced where the announced design standards of the Trails and Parks Millage may conflict with the standards and rules of a permitting agency; and

WHEREAS, on reflection, the Parks Commission does not believe that wise administration of the millage money should require the applicant to be caught between the standards of a permitting agency and the general standards demanded by the County for its millage projects.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners adopt the following policy: in cases where a permitting authority disagrees with use of a particular county standard, the terms of the draft permit proposed by the permitting authority will control; but the applicant is required to promptly notify the County Park Commission of the permitting authority's position.

BE IT FURTHER RESOLVED, Parks Department staff are to raise any concerns with the permit in consultations with the applicant and the permitting authority.

BE IT FURTHER RESOLVED, this policy is retroactive for any signed agreements that have not yet been completed and any future agreements.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

FEBRUARY 13, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-356

RESOLUTION # 18 – 055

WHEREAS, Resolution #17-356 authorized an agreement with the City of Lansing (COL) for financial support of multiple services provided by or through the Ingham County Health Department (ICHHD) that benefit Lansing residents; and

WHEREAS, since the initial resolution approving this agreement was passed, COL has adjusted the allocation of the proposed \$50,000 in funding as follows:

1. \$34,000 to support the Day Care Scholarship Program
2. \$7,000 for an Account Clerk in the Office for Young Children which will administer the Day Care Scholarship Program
3. \$9,000 to support the position of a Health Center Nurse; and

WHEREAS, acceptance of the \$50,000 in proposed funding allows ICHHD to maintain services it may otherwise be unable to provide; and

WHEREAS, these funds have been included in the 2017-18 budgets and there is no change to the overall amount of funding being received, only the way it is being allocated; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an amendment to Resolution #17-356 to reflect the updated COL funding allocation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an amendment to Resolution #17-356 to reflect the updated COL funding allocations as follows:

1. \$34,000 to support the Day Care Scholarship Program
2. \$7,000 for an Account Clerk in the Office for Young Children which will administer the Day Care Scholarship Program
3. \$9,000 to support the position of a Health Center Nurse

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

FEBRUARY 13, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACT WITH INSTITUTE FOR CULTURAL AFFAIRS
TO CARRY OUT LEADERSHIP DEVELOPMENT TRAINING**

RESOLUTION # 18 – 056

WHEREAS, Ingham County Health Department's (ICHD's) strategic plan process revealed a need for leadership development among ICHD managers, supervisors and staff; and

WHEREAS, ICHD was accepted in 2017 to the Kresge Foundation: Emerging Leaders in Public Health project (Resolution #17-385), which allows funds to be used for leadership development among ICHD employees; and

WHEREAS, facilitative leadership is one of six core leadership competencies for creating a strong work climate; and

WHEREAS, facilitative leadership is also an essential skill in community partnerships that seek to empower residents, employees and stakeholders in co-creating strategies to address community health concerns; and

WHEREAS, the Institute for Cultural Affairs (ICA) was founded in 1972 and is a global leader in empowering groups to advance economic justice and equity; and

WHEREAS, TOP Methods have been used by public health practitioners in Ingham County since the late 1990s to increase access to healthcare, mobilize neighborhoods which lack opportunities for good health, and guide department decision-making and coalition-building efforts; and

WHEREAS, providing an on-site TOP training for an ICHD group will reduce costs by 50% per person as opposed to sending staff to an offsite training.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners authorize an agreement with the Institute for Cultural Affairs in an amount not to exceed \$9,800 for carrying out TOP Facilitation Method trainings to be conducted between February 20, 2018 and September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

FEBRUARY 13, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig
Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 22**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-265

RESOLUTION # 18 – 057

WHEREAS, Resolution #17-265 authorized an agreement with the City of Lansing’s Human Relations & Community Services Department (HRCS) to engage in multiple local initiatives to provide outreach, facilitate services and address gaps in services for underserved individuals and families; and

WHEREAS, Ingham County Health Department (ICHHD) and COL wish to amend Resolution #17-265 to adjust the contract period to be effective October 1, 2017 through September 30, 2018, as it has taken longer than anticipated to implement the outreach process; and

WHEREAS, all other terms of the agreement will remain the same; and

WHEREAS, the Health Officer recommends that the Board of Commissioners amend Resolution #17-265 to adjust the contract period to be effective October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amend Resolution #17-265 to adjust the contract period to be effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig

Nays: None **Absent:** Naeyaert **Approved 02/05/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 23**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MARILYN WAUGH

RESOLUTION # 18 – 058

WHEREAS, Marilyn Waugh began her career with the 55th District Court in 1999 as a court clerk; and

WHEREAS, she served as Judicial Assistant to the Honorable Donald Allen Jr. from 10/1/2013 until her retirement; and

WHEREAS, her tenure with the county extended beyond 17 years of service; and

WHEREAS, she demonstrated teamwork and a solid work ethic on a daily basis; and

WHEREAS, she maintained a positive, friendly, and cheerful attitude throughout her career; and

WHEREAS, she assisted thousands of people, including litigants, attorneys, witnesses, victims, jurors and court staff with her extensive knowledge of court practices and procedures; and

WHEREAS, Marilyn Waugh retired from the 55th District Court on December 21, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Marilyn Waugh for over 17 years of dedicated service to Ingham County, the 55th District Court and the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Marilyn Waugh the very best in retirement and continued success in her future endeavors.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville

Nays: None **Absent:** Schafer **Approved 02/01/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 24**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RESTORE AN ANIMAL SHELTER CLERK POSITION

RESOLUTION # 18 – 059

WHEREAS, the 2018 County budget included the elimination of an animal shelter clerk position; and

WHEREAS, ICACS requested restoration of this position if the ballot proposal to reestablish tax limitations for the County passed; and

WHEREAS, current staffing levels are inadequate to deliver acceptable customer service to County residents while maintaining a seven day per week open schedule.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the restoration of funding for one animal shelter clerk position (#421014) to the 2018 budget.

BE IT FURTHER RESOLVED, that the 2018 budgeted use of fund balance will be increased by up to \$64,272 to fund position.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the 2018 Ingham County Animal Control budget and Approved Position List.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville
Nays: Nolan **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 25**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A CONTRACT RENEWAL FOR
PRE-EMPLOYMENT TESTING**

RESOLUTION # 18 – 060

WHEREAS, a contract has been in place between Ergometrics and Ingham County for pre-employment testing of 9-1-1 Center applicants, approved by the Board Chairperson on September 18, 2012; and

WHEREAS, the 9-1-1 Central Dispatch Director has determined that the program has been a necessary and valuable part of the 9-1-1 Center's hiring process; and

WHEREAS, the provisions of the contract will continue with no increase in the rates for the period of December 7, 2017 through December 7, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the amended contract between Ergometrics and Ingham County 9-1-1 Central Dispatch for pre-employment testing, effective December 7, 2017 through December 7, 2018 for an annual cost of \$3,600.00 and a fee of \$3.00 per applicant with a \$25.00 minimum.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 02/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 26**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THREE YEAR CONTRACTS WITH VARIOUS
RESIDENTIAL PLACEMENTS**

RESOLUTION # 18 – 061

WHEREAS, on October 10, 2017, the Board of Commissioners passed resolution #17-388 authorizing the Court to enter into three year contracts with various residential placements; and

WHEREAS, in order to meet the needs of youth in our community, the court would like to enter into contracts with additional residential placements; and

WHEREAS, the Court would like to amend the contract per diem amount on resolution #17-388 for Lakeside Academy to \$236.48 but not to exceed \$330.16; and

WHEREAS, a list of additional residential placement facilities and per diems is attached to this resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with the attached list of residential placement facilities for the care and treatment services of Court adjudicated youth not to exceed the per diems listed in the same attachment for the time period of January 1, 2018 through September 30, 2020.

BE IT FURTHER RESOLVED, that the funds for these placements will come from the Juvenile Division's Private Institution line item within the Child Care Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

Ingham County Circuit Court – Juvenile Division
Residential Placements

PLACEMENT NAME	PER DIEM RATES
Abraxas I	\$284.34 to \$348.71 with an education per diem range \$69.09 - \$89.20
Abraxas Academy	Range from \$323.16 to \$369.61 with an education per diem range \$69.09 - \$89.20
Ottawa County Juvenile Detention Center	Range from \$100.00 - \$185.00

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 27**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND ACCEPTANCE OF MICHIGAN DRUG COURT GRANT FOR
THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT**

RESOLUTION # 18 – 062

WHEREAS, on October 10, 2017, the Ingham County Board of Commissioners approved resolution number #17-389, accepting Michigan Drug Court Grant Program funds for the amount of \$150,000, for the Ingham County Family Dependency Treatment Court; and

WHEREAS, Resolution #17-389 authorized the County to enter into agreements with several subcontractors as part of the Michigan Drug Court Grant Program; and

WHEREAS, necessary budget amendments were required as part of the grant, resulting in several changes to the total amounts of contracts with different subcontractors, respectively; and

WHEREAS, the total contract amount with Mid-Michigan Recovery Services decreased from \$25,000 to \$22,000; and

WHEREAS, the total contract amount for House Arrest Services decreased from \$15,000 to \$6,000; and

WHEREAS, the total contract amount for MSU Psychology decreased from \$9,000 to \$7,200; and

WHEREAS, the total contract amount for Alcohol Drug Administrative Monitoring, Inc., decreased from \$1,250 to \$100; and

WHEREAS, the total contract amount for Dr. Norman Miller, MD, JD, PLLC, increased from \$3,600 to \$4,500; and

WHEREAS, the total contract amount for Forensic Fluid increased from \$6,000 to \$8,464.

THEREFORE BE IT RESOLVED, that resolution #17-389 be amended to reflect the following total contract amounts:

- Mid-Michigan Recovery Services total contract amount of \$22,000
- House Arrest Services total contract amount of \$6,000
- MSU Psychology total contract amount of \$7,200
- Alcohol Drug Administrative Monitoring total contract amount of \$100
- Dr. Norman Miller, MD, JD, PLLC total contract amount of \$4,500
- Forensic Fluid total contract amount \$8,464

FEBRUARY 13, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 28**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PROVIDE AND INSTALL A NEW DISHWASHER IN THE
FAMILY CENTER KITCHEN**

RESOLUTION # 18 – 063

WHEREAS, the current dishwasher is extremely outdated and it has far exceeded its life expectancy; and

WHEREAS, it was re-furbished 8 years ago and is now due to be replaced; and

WHEREAS, the Facilities Department is requesting approval for HPS Food Service Equipment to provide and install a new Hobart dishwasher for a not to exceed total cost of \$13,673.81; and

WHEREAS, funds for this project are available in the Juvenile Justice Millage line item #264-66400-978000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes HPS Food Service Equipment, 3275 North M-37 Highway, Middleville, Michigan, 49333-0247, to provide and install a new Hobart dishwasher in the Family Center kitchen, for a not to exceed total cost of \$13,673.81.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments, consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville

Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 29**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONSTRUCTION SERVICES FOR THE
INGHAM COUNTY FAMILY CENTER KITCHEN UPGRADE**

RESOLUTION # 18 – 064

WHEREAS, the entire kitchen is extremely outdated and in need of an upgrade; and

WHEREAS, when the Ingham County Family Center was remodeled, summer programs were not offered. Therefore, it was decided that air conditioning was not necessary; and

WHEREAS, summer programs are now offered with the building being utilized all but one week during the summer; and

WHEREAS, for safety reasons, the increase in use has led to the need for air conditioning; and

WHEREAS, electrical modifications are required to accommodate a new roof top unit; and

WHEREAS, due to the increased use, there is also a need for a garbage disposal; and

WHEREAS, plumbing modifications are required as currently there is no garbage disposal in place; and

WHEREAS, the Facilities Department would like to request a \$4,000.00 contingency for any unforeseen circumstances that may arise; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments that a contract be awarded to T.H. Eifert, a local vendor who submitted the lowest responsive and responsible bid of \$116,000.00; and

WHEREAS, funds for this project are available in the Juvenile Justice Millage (Fund 264) fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with T.H. Eifert, 3302 West St. Joseph, Lansing, Michigan 48917, to provide construction services for the Ingham County Family Center kitchen upgrade project for a not to exceed total cost of \$120,000.00 which includes the requested \$4,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments, consistent with this resolution.

FEBRUARY 13, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 30**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE RENEWAL OF THE 9-1-1 TELEPHONE SYSTEM
SUPPORT AGREEMENT WITH CAROUSEL INDUSTRIES, INC.**

RESOLUTION # 18 – 065

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County installed and is operating a Cassidian/Air Bus 9-1-1 Phone System that is being serviced by Carousel Industries, Inc; and

WHEREAS, Ingham County has obtained a proposal from Carousel Industries, Inc. to continue the system support and maintenance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract with Carousel Industries, Inc. for system maintenance and support for the period of February 1, 2018 through January 31, 2019, to include Carousel Essential Services \$40,994.00, Airbus Value Care Support \$59,050.88, and Fortinet Essential Support \$348.44 for a total cost of \$100,353.30; from the 9-1-1 Emergency Telephone Dispatch Services 2018 budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 31**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE OF SCHEDULING SOFTWARE/SERVICES
FOR THE 9-1-1 CENTER**

RESOLUTION # 18 – 066

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County Board of Commissioners approved under Resolution #16-454 the purchase of software and services with Informer Systems in October of 2016; and

WHEREAS, the Ingham County 9-1-1 has been pleased with the program and services provided by Informer Systems; and

WHEREAS, the yearly contract with Informer Systems for their Schedule Express program includes, training, support and upgrades from December 1, 2017 through November 30, 2018, with a current annual cost of \$8,035.20; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of \$8,035.20 from the 911 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the purchase of the Schedule Express Software and Services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville

Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

**ADOPTED – FEBRUARY 13, 2018
AGENDA ITEM NO. 32**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SOFTWARE SUPPORT AGREEMENT WITH TRITECH
FOR ARCSERVE MAINTENANCE AND SUPPORT**

RESOLUTION # 18 – 067

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the 9-1-1 Center needs to continue to contract with TriTech for the ongoing maintenance and support of the Ingham County 9-1-1 CAD system; and

WHEREAS, the 9-1-1 Director recommends continuing the use of the TriTech CAD system and renewal of the support agreement for ArcServe, a third party program supplied by TriTech, not included in the annual maintenance program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2017 TriTech Support Renewal Agreement between TriTech and Ingham County 9-1-1 Center for the ArcServe program support and maintenance from December 7, 2017 through December 6, 2018 at a cost of \$3,281.20.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville

Nays: None **Absent:** Schafer **Approved 02/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis

Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Adopted as part of a consent agenda.

FEBRUARY 13, 2018 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Chairperson Koenig asked for a motion to appoint Commissioner Louney to the Human Services Committee, Finance Committee, and the Land Bank Board.

Commissioner Naeyaert moved to appoint Commissioner Louney to the Human Services Committee, Finance Committee, and the Land Bank Board. Commissioner Banas supported the motion.

The motion carried unanimously. Absent: Commissioners Nolan and Schafer

Commissioner Crenshaw moved to nominate Therese Enders, Phillip Bergquist, Jennifer Hanna, Sam Inglot, and Elizabeth Hertel to the Community Health Center Board, Andrew Brewster and Heather Turner to the Equal Opportunity Committee, and Jeanine Igl to the Farmland Preservation Board. Commissioner Hope supported the motion.

The motion carried unanimously. Absent: Commissioners Nolan and Schafer

Commissioner Crenshaw moved to appoint Commissioner Sebolt to the Convention Visitors Bureau Board of Directors. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioners Nolan and Schafer

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw congratulated Commissioner Louney on his appointment to the Board of Commissioners. He stated he thought Commissioner Louney would make a great addition to the Board of Commissioners.

Chairperson Koenig stated she agreed with Commissioner Crenshaw, and congratulated Commissioner Louney on his appointment.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of \$6,271,623.12. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Nolan and Schafer

ADJOURNMENT

The meeting was adjourned at 6:42 p.m.



STATE OF MICHIGAN
STATE 911 COMMITTEE
LANSING

RECEIVED

FEB 16 2018

INGHAM COUNTY CLERK

JEFF TROYER
CHAIRRICK SNYDER
GOVERNOR

January 30, 2018

Dear County Coordinator:

The following communication has been sent to your County Clerk in regard to county 911 surcharges.

Under MCL 484.1714(1)(g) the State 911 Committee is required to provide notice to communication providers of the 911 surcharges in Michigan. This includes the counties' 911 operational surcharges and the state 911 fee.

MCL 484.1401b allows a county board of commissioners to assess up to \$0.42 a month by commissioner resolution.

If a county commission determines that it is necessary for the county to enact a local surcharge that is more than \$0.42 per month **and** in excess of the monthly amount that was approved for the county by the Michigan Public Service Commission under U-15489, the voters of the county must approve the increased surcharge.

In order for an increase to be effective beginning July 1, 2018, the county must have a current ballot proposal that has been passed no later than the May 2018 election date. **If the May 2018 date is missed, the next surcharge effective change date is July 2019.** Please refer to your county's legal counsel for details for proper county commission action to place a question on a May 2018 ballot.

*If the county is collecting a 911 surcharge between July 1, 2018, and June 30, 2019, based on a ballot proposal, **at a minimum**, that ballot proposal **must be valid** for at least the entire collection **period between July 1, 2018, and June 30, 2019**, on the statutory due date of May 15, 2018.*

In order to make the proper notice to the communication providers about the counties' 911 surcharges, please follow one of the four options below:

1. Not collecting local surcharge

If the county is **not** going to collect a local 911 operational surcharge between July 1, 2018, and June 30, 2019, please provide a letter to the State 911 Office **no later than 4 p.m., Tuesday, May 15, 2018**, stating that the county will **not** be collecting the local 911 surcharge. Please include a completed Form SNC-500 (attached and available on-line at www.michigan.gov/snc) with the county's letter.

Please use Template A for this option.

2. Continue collecting surcharge with no changes

If the county is going to **continue collection** of its current local 911 surcharge with **no change** in the present amount between July 1, 2018, and June 30, 2019, please provide a letter to the State 911 Office **no later than 4 p.m., Tuesday, May 15, 2018**, stating that the county is going to continue collection of the local 911 surcharge with no change in its present amount. Please include a completed Form SNC-500 (attached and available on-line at www.michigan.gov/snc) with the county's letter.

ASSOCIATION OF PUBLIC SAFETY COMMUNICATIONS OFFICIALS • COMMERCIAL MOBILE RADIO SERVICE • DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS • DEPARTMENT OF STATE POLICE • DEPUTY SHERIFF'S ASSOCIATION • FRATERNAL ORDER OF POLICE • MICHIGAN ASSOCIATION OF AMBULANCE SERVICES • MICHIGAN ASSOCIATION OF CHIEFS OF POLICE • MICHIGAN ASSOCIATION OF COUNTIES • MICHIGAN COMMUNICATIONS DIRECTORS ASSOCIATION • MICHIGAN ASSOCIATION OF FIRE CHIEFS • MICHIGAN PROFESSIONAL FIREFIGHTERS UNION • MICHIGAN PUBLIC SERVICE COMMISSION • MICHIGAN SHERIFFS ASSOCIATION • MICHIGAN STATE POLICE TROOPERS ASSOCIATION • NATIONAL EMERGENCY NUMBER ASSOCIATION • TELECOMMUNICATIONS ASSOCIATION OF MICHIGAN • UPRIVER PUBLIC SAFETY EMERGENCY MEDICAL SERVICES • MEMBERS OF THE GENERAL PUBLIC APPOINTED BY THE GOVERNOR • SPEAKER OF THE HOUSE AND MAJORITY LEADER OF THE SENATE

Please use Template B if collection is by county commissioners' resolution or MPSC U-15489.

Please use Template C if collection is by ballot proposal.

3. Changing surcharge amount

If the county is going to **change** its local 911 surcharge (whether an increase or decrease) under either process set forth in MCL 484.1401b (1)(a) & (b), please do **one of the following** as appropriate:

- a) If the county is going to **change** its surcharge by **county board of commission resolution** to collect **\$0.42 or less per month**, or less than allowed under MPSC U-15489, a notarized or certified copy of the county commissioner's resolution setting the local monthly 911 surcharge **and** a completed Form SNC-500 (attached and available on-line at www.michigan.gov/snc) must be provided. Both documents, the resolution and the completed SNC-500, must be received by the State 911 Office **no later than 4 p.m., Tuesday, May 15, 2018.**
- b) If the county is going to **change** its current surcharge pursuant to **voter approval** to collect **more than \$0.42 per month**, please provide:
 1. A copy of the clerk's certified ballot determination. (That ballot must be valid until at least June 30, 2019).
 2. A notarized or certified copy of the county commissioner's resolution setting the local monthly 911 surcharge.
 3. A letter from the county confirming the 911 surcharge.
Please use Template D for this option.
 4. A completed Form SNC-500 (attached and available on-line at www.michigan.gov/snc).

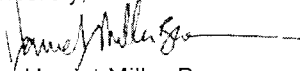
All four documents must be provided and received by the State 911 Office **no later than 4 p.m., Tuesday, May 15, 2018.**

All documents are to be returned by e-mail to: mmpetsc@michigan.gov

Under MCL 484.1401b (7), the above information is due to the State 911 Committee **no later than 4 p.m., Tuesday, May 15, 2018**; however, if it is possible for the county to do so, earlier responses will be accepted and are encouraged. Failure to meet the May 15 deadline may result in the inability of the State 911 Office to notify the communication providers prior to the annual deadline and can adversely affect the collection of your county's local 911 surcharge.

If you have any questions, please do not hesitate to contact me at (517) 243-2075 or by e-mail at miller-brownh@michigan.gov.

Sincerely,



Ms. Harriet Miller-Brown
State 911 Administrator
Enclosures (4)

Template A

[County Letterhead]

[Date]

Please be advised that [County name] is not collecting a local 911 surcharge from July 1, 2018, through June 30, 2019.

[County 911 Coordinator or County Clerk name/signature]

Template B

[County Letterhead]

[Date]

Please be advised that [County name] will continue collection of its local commission-enacted or the U-15489 911 surcharge of [amount] with no change in the amount from July 1, 2018, through June 30, 2019.

[County 911 Coordinator or County Clerk name/signature]

Template C

[County Letterhead]

[Date]

Please be advised that [County name] will continue collection of its ballot-supported 911 surcharge of [amount] with no change in the amount from July 1, 2018, through June 30, 2019.

The current ballot proposal is valid (at a minimum) between July 1, 2018, and June 30, 2019.

[County 911 Coordinator or County Clerk name/signature]

Template D

[County Letterhead]

[Date]

Please be advised it is [County name]'s intention to change the local 911 surcharge by commission resolution to [new amount]. I have included a notarized or certified copy of the County Commissioner's resolution setting the local monthly 911 surcharge. It will be collected from July 1, 2018, through June 30, 2019.

OR

Please be advised it is [County name]'s intention to change the local 911 surcharge as allowed by voter approval to [new amount]. I have included a copy of the Clerk's certified ballot determination and a notarized or certified copy of the County Commissioner's resolution setting the local 911 surcharge. The local surcharge ballot is valid from July 1, 2018, through June 30, 2019. This local surcharge will be collected from July 1, 2018, through June 30, 2019.

[County 911 Coordinator or County Clerk name/signature]

**PUBLIC ACT 379 OF 2008 LOCAL 911 COLLECTION AND REMITTANCE CONTACT INFORMATION
FOR THE JULY 2018-JUNE 2019 COLLECTION PERIOD**

A. County Information

County Name		
Name of Person Completing Form		
Phone Number	E-Mail Address	
Is the county collecting a local surcharge from July 1, 2018, to June 30, 2019? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If "yes" to the above question, what is the monthly amount?	AMOUNT	
If collecting a local surcharge by ballot proposal, the ballot is valid (at a minimum) between (give dates):	Start/End Date:	
Is the county interested in electronic fund transmittal of local surcharge funds? <input type="checkbox"/> Yes <input type="checkbox"/> No		

B. Primary Remittance Information

Primary Remittance Contact Name	
Primary Remittance Contact Address	
Phone Number (Include Area Code)	Fax Number (Include Area Code)
E-Mail Address	

C. Geographical Information

Geographical Contact Name	
Geographical Contact Address	
Phone Number (Include Area Code)	Fax Number (Include Area Code)
E-Mail Address	

D. County 911 Director/Coordinator Information

County 911 Director/Coordinator Contact Name	
County 911 Director/Coordinator Contact Address	
Phone Number (Include Area Code)	Fax Number (Include Area Code)
E-Mail Address	

E. Authorization

County Clerk or County Coordinator Printed Name	Date
County Clerk or County Coordinator Signature – <i>If you are not able to enter an electronic signature or print the form, sign, and scan, typing your name and sending from a matching email will serve the same as a signature.</i>	
AUTHORITY: 2008 PA 379; COMPLIANCE: Voluntary; PENALTY: No Funding	

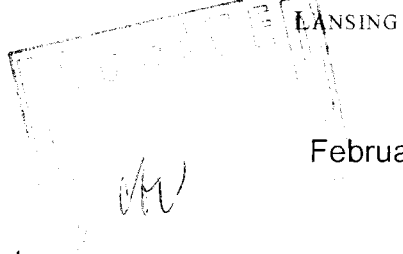
Return to:
mspetsc@michigan.gov

This form must be signed and received at the State 911 Office by
Tuesday, May 15, 2018
This form can be accessed at www.michigan.gov/snc



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY



C. HEIDI GREYER
DIRECTOR

February 13, 2018

Dear Interested Party:

Pursuant to Act 451, Section 5511, the Michigan Department of Environmental Quality, Air Quality Division's Pending New Source Review Application Report is enclosed. This report lists all of the pending applications submitted for sources within your county.

The Pending New Source Review Applications Report includes the following information: county, city, date received, applicant's name, site address, application permit number, and a brief description of the nature of the source or process.

This report will be sent to you on a monthly basis unless you request that your name be deleted from our mailing list. Please note that this information is updated weekly and is also available on the Internet. A list is available on the Permits to Install Internet page at <http://www.michigan.gov/air>. Click the "Permits" tab, click the link by the second bullet for PTI/NSR permits, and click the sixth bullet under "Application / PTI Information" entitled "Pending PTI Application List." You may obtain information on sources located in neighboring counties by accessing the above list or by contacting me.

Thank you for your interest in this matter.

Sincerely,

Sue Thelen
Permit Section
Air Quality Division
517-284-6804

Enclosure

MDEQ Air Quality Pending Permit to Install Applications

District: Lansing

<u>County</u>	<u>City</u>	<u>SRN</u>	<u>Site Address</u>	<u>Applicant</u>	<u>Permit No.</u>	<u>Received</u>	<u>Application Reason</u>
EATON	LANSING	N6950	8175 MILLETT HIGHWAY LANSING DELTA	GENERAL MOTORS, LLC	209-00G	12/26/2017	MODIFICATION TO CLARIFY CONDITIONS
GENESEEE	FLINT	P0539	1331 HILL ROAD	WEBER SAND & GRAVEL, INC	12-18	2/1/2018	PORTABLE SCREENING & CRUSHING FACILITY
GRATIOT	ITHACA	N6496	1300 S COUNTY FARM ROAD	HUTCHINSON AEROSPACE & INDUSTRY	57-05C	11/8/2017	RELOCATE A TURBO SPRAY MACHINE
GRATIOT	ITHACA	P0788	1226 E WASHINGTON ROAD	ZFS ITHACA, LLC	20-17A	9/5/2017	GRAIN PROCESSING FACILITY
INGHAM	LANSING	P0685	4722 N GRAND RIVER AVENUE	TENNECO AUTOMOTIVE OPERATING COMPANY, INC	177-17	11/9/2017	DIESEL GENERATOR ENGINE
LAPEER	BROWN CITY	P0889	7015 ENTERPRISE DRIVE	HOMER CONCRETE PRODUCTS	7-18	1/16/2018	CONCRETE BATCH PLANT
LAPEER	IMLAY CITY	P0755	6942 MUCK ROAD	WEBER SAND & GRAVEL, INC	15-18	2/1/2018	PORTABLE SCREENING & CRUSHING FACILITY
LIVINGSTON	FOWLerville	P0773	895 GARDEN LANE	SPRING ARBOR COATINGS	116-17A	1/29/2018	TWO E-SCOAT LINES
SHIAWASSEE	OWOSSO	N5587	210 S DELANEY ROAD	WOODARD-CM, LLC	270-95C	1/29/2018	CHANGE VOC LIMIT

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING AN APPOINTMENT TO THE
FARMLAND AND OPEN SPACE PRESERVATION BOARD**

RESOLUTION # 18 –

WHEREAS, a vacancy exists on the Farmland and Open Space Preservation Board; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on this Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Wanda Bloomquist, 375 Turner Road, Williamston 48895

as a township representative to the Farmland and Open Space Preservation Board for a term expiring February 8, 2019.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** Nolan **Approved 02/20/2018**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF SUPPORT FOR AMERICAN AIRLINES APPLICATION
WITH THE U.S DEPARTMENT OF TRANSPORTATION AND
FEDERAL AVIATION ADMINISTRATION**

RESOLUTION # 18 –

WHEREAS, American Airlines has filed a petition with the U.S. Department of Transportation and Federal Aviation Administration that would ensure nonstop air service continues between Lansing’s Capital Region International Airport (LAN) and Ronald Reagan Washington National Airport (DCA); and

WHEREAS, the application for an extension, if successful, would allow American – the nation’s largest airline – to continue the Lansing-Washington, D.C. route through October 29, 2019; and

WHEREAS, in the time since American Airlines started service between LAN and DCA, average fares have been reduced by 29% and LAN’s total airport traffic has increased by nearly 21%; and

WHEREAS, the Ingham County Board of Commissioners wishes to join the campaign to help American Airlines gain federal approval to continue the Lansing-Washington, D.C. flight slots.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports the American Airlines application to continue nonstop air service between Capital Region International Airport and Ronald Reagan Washington National Airport through October 29, 2019.

BE IT FURTHER RESOLVED that the Board Chairperson is authorized to compose and sign appropriate documents of support for consideration by the U.S. Department of Transportation and Federal Aviation Administration on behalf of Ingham County.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** Nolan **Approved 02/20/2018**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 18 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated February 6, 2018 as submitted.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** Nolan **Approved 02/20/2018**

INGHAM COUNTY ROAD DEPARTMENT

DATE: February 6, 2018

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2018-051	MERIDIAN TOWNSHIP	WATERMAIN	SOUTHWOOD DR & STILL VALLEY DR	MERIDIAN	8
2018-052	MERIDIAN TOWNSHIP	WATERMAIN	BULD HAVEN CT & WHISTLER DR	MERIDIAN	17
2018-054	WESTSIDE WATER	WATERMAIN	DRYER FARM RD & UPTON RD	LANSING	7
2018-055	CONSUMERS ENERGY	ELECTRIC / UG	WLLD ST & LAKE LANSING RD	LANSING	2
2018-056	CONSUMERS ENERGY	ELECTRIC / UG	BLAKE AVE & DOWNER ST	LANSING	11
2018-057	CONSUMERS ENERGY	ELECTRIC / UG	SENATE DR & BLAKE AVE	LANSING	11
2018-058	CONSUMERS ENERGY	ELECTRIC / UG	MICHIGAN AVE & HUNGERFORD ST	LANSING	18
2018-059	CONSUMERS ENERGY	GAS	GILBERT RD & HORSTMAYER RD	DELHI	7
2018-060	ADRIAN & BLISSFIEDL RR	DETOUR	VARIOUS	VEVAY	
2018-061	MERIDIAN TOWNSHIP	WATERMAIN	NEWTON RD & LAKE LANSING	MERIDIAN	4
2018-062	COMCAST	CABLE / OH	LAKE LANSING & WOOD ST	LANSING	2
2018-063	STOCKBRIDGE TOWNSHIP	MISCELLANEOUS	MILNER RD & M-52	STOCKBRIDGE	10
2018-064	AT & T	CABLE / UG	CENTRAL PARK & OKEMOS RD	MERIDIAN	15
2018-065	MSU – INFRASTRUCTURE	SANITARY	COLLEGE RD & BENNETT RD	LANSING	36
2018-067	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2018-068	COMCAST	CABLE / UG	LONGVIEW DR & GOFLRIDGE DR	MERIDIAN	5
2018-070	PRESTWICK VILLAGE II	LAND DIVISION	CEDAR ST & WILLOUGHBY RD	DELHI	15
2018-071	FRONTIER	CABLE / UG	WEBBERVILLE RD & PARDEE RD	LEROY	2
2018-072	CONSUMERS ENERGY	ELECTRIC / UG	NORTHWIND DR & GRAND RIVER	MERIDIAN	20
2018-073	CONSUMERS ENERGY	ELECTRIC / UG	PARK LAKE & GRAND RIVER	MERIDIAN	17
2018-074	CITY OF LANSING	SANITARY	MICHIGAN AVE & STONER RD	LANSING	18
2018-075	CONSUMERS ENERGY	ELECTRIC / UG	CATHERINE ST & GENESEE ST	LANSING	18
2018-077	TDS	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-078	MCI	ANNUAL PERMIT	VARIOUS	VARIOUS	
2018-079	COMCAST	CABLE / OH & UG	ST JOSEPH ST & BUSINESS CTR	LANSING	19
2018-080	COMCAST	CABLE / UG	JONQUIL LN & KINAWA DR	MERIDIAN	34
2018-081	CONSUMERS ENERGY	GAS	VARIOUS	LANSING	

MANAGING DIRECTOR: _____

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
FERLEY CONSOLIDATED DRAIN DRAINAGE DISTRICT BONDS**

RESOLUTION # 18 –

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on _____, 2018, at _____ p.m., local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner:

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the "Drain Commissioner"), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the "Act"), for the making of certain intra-county drain improvements referred to as the Ferley Consolidated Drain Maintenance and Improvement Project (the "Project"), which is being undertaken by the Ferley Consolidated Drain Drainage District (the "Drainage District") in a Special Assessment District (the "Special Assessment District") established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District's bonds (the "Bonds") in an amount not to exceed \$2,250,000.00 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Ingham County Board of Commissioners (the "Board") may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds will reduce the cost of financing the Project and will be a benefit to the people of the County.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed \$2,250,000.00. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** Nolan **Approved 02/20/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on _____, 2018, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: _____, 2018

Barb Byrum, Clerk
County of Ingham

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE CONTRACT FOR E9-1-1 SOFTWARE

RESOLUTION # 18 –

WHEREAS, Ingham County currently utilizes Cisco for our phone system; and

WHEREAS, the phone system is being updated in order to ensure our system operates at peak efficiency, provides us with the most secure and feature rich experience possible, and complies with the E9-1-1 location requirements; and

WHEREAS, IT is requesting the purchase of software to provide the E9-1-1 location information instead of using our telecom provider; and

WHEREAS, the contract amount proposed by Sentinel Technologies is \$6,739.00 including the first year of support.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for support from Sentinel Technologies in the amount not to exceed \$6,900.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Network Contracted Services Fund (636-25810-818000) and Network Maintenance Fun (636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** Nolan **Approved 02/20/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer

Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE FINAL PLAT OF
WHITEHILLS LAKES SOUTH NO. 2 AND ACCEPTANCE OF PUBLIC ROADS**

RESOLUTION # 18 –

WHEREAS, on April 4, 2006, the former Road Commission, now Board of Ingham County Commissioners approved the Preliminary Plat for the residential subdivision called Whitehills Lakes South. The subdivision is part of the Southwest ¼ of Section 4 and Southeast ¼ of Section 5, Meridian Township, Ingham County, Michigan; and

WHEREAS, Whitehills Lakes South No. 1 (lots 1 through 13) was subsequently built and the roads accepted into the county road system in 2007; and

WHEREAS, the preliminary plat of Whitehills Lakes South No. 2 (lots 14 through 34) was approved August 25, 2015 and its roads constructed in 2017, except for the final course of asphalt, per road department standards; and

WHEREAS, the Whitehills Lakes South No. 2 road construction meets Ingham County Road Department procedures and guidelines and all construction is in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor, Eastbrook Homes has submitted all the required fees, insurance, testing results, certifications, and a \$64,000 Standby Letter of Credit as assurance for the final course of asphalt; and

WHEREAS, the proprietor, Eastbrook Homes is requesting Whitehills Lakes South No. 2 plat acceptance and acceptance of the Whitehills Lakes South No. 2 roadways, Southridge Road, from north of lot 7 to the cul-de-sac and Winterfield Court as public roads.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the Whitehills Lakes South No. 2 plat and authorizes the Board Chairperson to sign the “True Copy” and subsequent final mylar plat document of Whitehills Lakes South No. 2 in accordance with state statute.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to accept the Whitehills Lakes South No. 2 roadways, Southridge Road, from north of lot 7 to the cul-de-sac and Winterfield Court as public roads.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners accepts a \$64,000 Standby Letter of Credit as assurance for the final course of asphalt and authorizes the Board Chairperson to sign the necessary Bituminous Paving Agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** Nolan **Approved 02/20/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DELHI TOWNSHIP FOR
CEDAR STREET RECONSTRUCTION / COMPLETE STREET REDEVELOPMENT
HOLT TO AURELIUS ROADS, DELHI TOWNSHIP**

RESOLUTION # 18 –

WHEREAS, Delhi Township having conducted an extensive public input process desires to revitalize and redevelop its Holt central business district along Cedar Street, Holt to Aurelius Roads; and

WHEREAS, Delhi Township desires to support this redevelopment with reconstruction of Cedar Street, Holt to Aurelius Roads, to include on-street parallel parking, bicycle lanes, mid-block cross-walks, sidewalk reconstruction with Americans with Disability Act (ADA) required upgrades, new public lighting, street trees, other plantings, and other street furnishings and amenities within the affected public road rights of way (ROW), known as the “Realize Cedar Street Project”, hereinafter referred to as the “PROJECT”; and

WHEREAS, Delhi Township, using their personnel and that of their planning and engineering consultants has performed extensive planning, had a traffic impact study of the proposed PROJECT performed, conducted extensive public involvement on the planning and study results, and has had the PROJECT designed by a qualified licensed professional engineer, all at Township expense; and

WHEREAS, Delhi Township now desires to have the PROJECT construct entirely at Township cost, and to satisfy all of the requirements of the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the Road Department; and

WHEREAS, the PROJECT construction will be undertaken under the supervision of a qualified, licensed professional Project Engineer retained by Delhi Township and approved by the Road Department, and pursuant to a contract that will be executed between Delhi Township and a MDOT pre-qualified Contractor per a bid letting to be conducted by Delhi Township; and

WHEREAS, Delhi Township, using Township personnel, has agreed to provide all routine and capital maintenance of the on-street parking bays and all other aspects of the PROJECT outside the travelled way on Cedar Street, Holt to Aurelius Roads, plus provide electricity for the mid-block pedestrian crossing active warning devices and all of the public lighting entirely at Township cost; and

WHEREAS, the Road Department and Delhi Township desire to enter into an agreement to construct and maintain the PROJECT as outlined above.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Delhi Township for the Township to effect the above described road improvements at Township cost as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** Nolan **Approved 02/20/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACKNOWLEDGE AWARD AND AUTHORIZE ACCEPTANCE
OF EDUCATIONAL TRAINING VOUCHERS**

RESOLUTION # 18 –

WHEREAS, Tom Gamez an Ingham County Road Department employee has been awarded educational training vouchers from Michigan Local Technical Assistance Program (LTAP) and Michigan Center for Technology & Training; and

WHEREAS, these vouchers were awarded for winning the “Great Ideas Challenge” that is jointly sponsored by LTAP and Michigan Center for Technology & Training. The Emulsion Tail, a new tool and process designed by Tom Gamez Jr. was awarded 1st place by the Great Ideas Challenge committee; and

WHEREAS, the award and two educational training vouchers from Michigan Local Technical Assistance Program (LTAP) and Michigan Center for Technology & Training has been reviewed by the ICRD, it is recommended to approve Tom Gamez Jr., to receive the award and training vouchers.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes Tom Gamez Jr. Director of Operations, ICRD to receive the award and vouchers pertaining to the Great Idea Challenge, for future ICRD work related training opportunities.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contractual documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** Nolan **Approved 02/20/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer

Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A SOCIAL MEDIA POLICY

RESOLUTION # 18 –

WHEREAS, Ingham County is committed to ensuring that Internet conduct of its departments comports with all applicable laws and does not damage the County's reputation and business interests; and

WHEREAS, the County has a legitimate business interest in monitoring internet activity, regardless of where or when it occurs; and

WHEREAS, a formal social media policy will provide guidelines for maintaining a respectable and ethical work environment and to ensure that County departments are acting in a manner consistent with the County mission; and

WHEREAS, a social media policy will help avoid claims against Ingham County or its personnel for issues like HIPAA violations, invasion of privacy, breach of confidentiality, and defamation or slander.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves the attached Use of Social Media Policy, effective upon ratification of this resolution.

BE IT FURTHER RESOLVED, that this policy shall be applicable to all employees and departments of Ingham County, but shall not apply to social media activities that involve criminal investigation or prosecution activities undertaken by the Sheriff's Office, Prosecuting Attorney's Office and/or the Courts.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** Nolan **Approved 02/20/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Louney, Schafer
Nays: None **Absent:** None **Approved 02/21/2018**

Policy No. ###

Use of Social Media

Approved:
Resolution No. 18-###

A. Purpose.

Ingham County is committed to ensuring that Internet conduct of its departments comports with all applicable laws and does not damage our reputation and business interests. The County has a legitimate business interest in monitoring internet activity, regardless of where or when it occurs. Specific concerns include activity that could violate an individual's privacy, or otherwise adversely affect an individual or vendor we interact with, our reputation, the reputation of others, the trust others place in us, or our working relationship with other organizations.

Ingham County is required under the Health Information Portability and Accountability Act of 1996 (HIPAA) to ensure that any protected health information (PHI) that we create, receive, use, or store is not improperly used or disclosed through any means, including electronic. Ingham County also has a fundamental interest in protecting confidential and proprietary information about the organization as well as our reputation.

The intent of this policy is not to restrict the flow of useful and appropriate information but to minimize the risks, legal and otherwise, to Ingham County and its employees for improper activity and disclosures. The intent of this policy is to help avoid claims against Ingham County or its personnel for issues like HIPAA violations, invasion of privacy, breach of confidentiality, and defamation or slander. This policy is also intended to provide guidelines for maintaining a respectable and ethical work environment and to ensure that County departments are acting in a manner consistent with our mission.

This policy is not intended or designed to prohibit the lawful exercise of employees' rights under applicable federal or state law, including constitutionally protected free speech, whistleblowers reports, or the ability of employees to engage in certain "protected concerted activity" under the Michigan Public Employment Relations Act. This policy will not be applied in any way that might limit such applicable legal rights of Ingham County personnel.

B. Applicability.

This policy is generally applicable to all employees and departments of Ingham County. Portions of this policy are specifically applicable to those employees entrusted with representing Ingham County on Social Media. These provisions shall not apply to social media activities that involve criminal investigation or prosecution activities undertaken by the Sheriff's Office, Prosecuting Attorney's Office or the Courts.

C. Definitions.

1. **Account Manager:** Employee who has been authorized to post Social Media content on behalf of an Ingham County department, including but not limited to Public Information Officers, communications managers, and program leads. This individual needs to file a signed copy of this policy with the Social Media Specialist.
2. **Alternate Account Manager:** Employee who has been authorized to post Social Media content on behalf on an Ingham County department when the Account Manager is unable, no longer an Ingham County employee, or on leave from the County. This individual needs to file a signed copy of this policy with the Social Media Specialist.
3. **Brand Standards:** Refers to the graphic standards and guidelines that govern the use of the Ingham County logo, nameplate, color scheme, and visual identity.
4. **Departments:** Offices and agencies that utilize County-owned computer equipment.
5. **Innovation and Technology (IT) Department:** The department responsible for information management and governance, system maintenance, and security policies.
6. **Mobile Apps:** Technologies that can be downloaded to smartphones and tablets and accessed on the go; provides publishing abilities to account manager who work at a County worksite or offsite.
7. **Social Media:** Websites and applications that enable users to create and share content or to participate in social networking. These include, but are not limited to: Facebook, Instagram, YouTube, Snapchat, Twitter, Reddit, and LinkedIn.
8. **Social Media Action Plan (SMAP):** Official document departments are required to complete before creating new Social Media pages; answers key questions related to the use of Social Media, including target audience, goals, and resources.
9. **Social Media Specialist:** Designated employee(s) from Ingham County responsible for Social Media governance and policy compliance.
10. **Vendor:** Refers to a person or business that provides services under terms specified in a contract.

D. Roles and Responsibilities.

1. The IT department will:
 - a. Maintain a list of approved Social Media applications that departments may utilize.
 - b. Keep repository of and share Board approved standards that are representative of Ingham County's goals and initiatives.
 - c. Evaluate and approve SMAPs.
 - d. Be able to edit or remove inappropriate content from a department's Social Media page as directed by this policy, the Controller/Administrator, the Board, and/or other authority.
 - e. Conduct periodic tests and review of all department Social Media pages to ensure all account logins and passwords are up to date.
 - f. Setup Social Media accounts and settings for departments prior to use by a department.
 - g. Review new types of Social Media for effectiveness, efficiencies, and security.
 - h. Manage the program for documenting account managers, account logins, and passwords for the purpose of emergency management.
 - i. Consider record retention and public record requirements whenever implementing Social Media.

2. Departments will:
 - a. Oversee and manage Social Media pages for their department.
 - b. Designate and train account managers in proper use of Social media as defined in this policy.
 - c. Monitor the access levels of vendors working with the department on Social Media.
 - d. Provide the IT department with up-to-date lists of Social Media pages, account logins, and passwords for the purpose of emergency management.
 - e. Change Social Media passwords every ninety (90) days or immediately if account manager(s) are removed as administrators or leave Ingham County employment.
 - f. Manage record retention of Social Media in conformity with Ingham County and State of Michigan recordkeeping requirements.
 - g. Provide IT with a SMAP for each Social Media application it wishes to utilize.
 - h. Designate an Account Manager and an Alternate Account Manager to be the primary and the back-up manager of all department Social Media pages.
 - i. Perform annual assessments and reviews of the department SMAP and, if necessary, make the appropriate changes.
 - j. Use only County email addresses for official County Social Media pages.

3. Account Managers and Alternate Account Managers will:
 - a. Uphold brand standards and values when representing a department on Social Media.
 - b. Manage Social Media in accordance with the Ingham County Policies and Procedures.
 - c. Work with the IT department to employ best practices for Social Media use.
 - d. Monitor and measure Social Media, analyzing effectiveness and making recommendations to the department for continuous improvement.
 - e. Respond to questions and inquiries within 24 business hours and flag concerns when appropriate.
 - f. If an Account Manager cannot answer a question or inquiry, the Account Manager will direct the constituent to the correct department.
 - g. Read and agree with the terms set forth in this policy. A signed copy needs to be filed by the IT department.

E. Implementation.

1. Ingham County departments that use Social Media shall have a communications strategy that aligns with Ingham County Policies and Procedures. The IT department will provide guidance for departments.
2. Departments must complete a SMAP that identifies all of the following criteria:
 - a. Overall vision (*aspiration of a future state*) for Social Media strategy
 - b. Why a specific Social Media application is the right fit
 - c. Goals (*with specified outcomes*)
 - d. Objectives (*specific steps that will be taken to meet goals*)
 - e. Target audiences
 - f. Customer Service plan – Detail customer service expectations and develop plan to ensure consistency.
 - g. Resources and staff time needed
 - h. Marketing and public outreach
 - i. Last annual review
 - j. Department Head approval
 - k. Identity of an Account Manager
 - l. Identity of an Alternate Account Manager
 - m. What corrective action(s) will be taken upon discovery of an accidental, incorrect, or inappropriate post
3. Departments that already have Social Media accounts and pages must submit a SMAP within ninety (90) days of the approval of this policy by the Board of Commissioners.
4. Once the SMAP is completed, the IT department will evaluate requests for Social Media, and verify account managers.

5. If a department wishes to work with a vendor, agency, partner, stakeholder, and/or other government entity to promote services and engage in public outreach, the department must submit a Resolution for approval to the Board of Commissioners. Authorization forms are not to be used. Only County employees or registered vendors may manage Social Media pages on behalf of Ingham County departments due to security and compliance concerns.

F. Social Media Use.

1. Professional Use
 - a. Only Account Managers may post content to Social Media pages on behalf of a department.
 - b. Account Managers shall not disclose confidential or proprietary information acquired by way of your official position with the County. This restriction applies whether the information is disclosed on professional or personal Social Media accounts, or by any other method.
 - c. Employees shall not use personal Social Media accounts for work purposes. This prohibition is necessary to facilitate compliance with public records laws and protect information on personal accounts from public disclosure. Employees shall direct such activity to work accounts.
 - d. Employees should not work on Social Media after hours without prior approval. This is considered overtime and failure to obtain prior authorization may be cause for corrective action.
2. Personal Use
 - a. Employees may access personal Social Media accounts at work for limited personal communications as long as it does not interfere with work tasks. Please refer to Ingham County's Use of County Resources policy.
 - b. Employees shall not use a County email address when using Social Media accounts in a personal capacity.
 - c. Employees shall not release confidential information including but not limited to employee information, policies, labor relations, court rulings, investigations, or financial information on any personal media account.
 - d. While using County resources, employees shall not engage in any activity not in compliance with federal, state or local laws or Ingham Policies and Procedures.

G. Engaging with the Public.

1. Social media posts made on behalf of Ingham County shall not include any form of profanity, obscenity, or threatening language. Social Media posts shall not violate copyright or trademark restrictions. (*Note: See Section K.*)

It is not appropriate to engage in arguments with members of the public who may be critical of your department. Comments or posts on Social Media sites can typically be seen by anyone and usually cannot be deleted.

Departments shall have an approved procedure to address offensive remarks on Social Media accounts to be included in their SMAP. Questions regarding the content of a comment or post, shall be directed to a manager, department head, or IT.

2. Social Media pages managed by Ingham County departments shall include a terms of use statement, such as, “Ingham County reserves the right to remove posts that include threatening language and those which violate a copyright, trademark, or the Terms of Service of this Social Media site.”
3. Ingham County welcomes dialogue with the public, however comments are subject to public disclosure laws and comments that violate the following will be taken down:
 - a. Potentially libelous comments
 - b. Obscene or explicit language
 - c. Hateful or mean-spirited comments
 - d. Personal attacks, insults, or threatening language
 - e. Plagiarized material or material that violates intellectual property rights
 - f. Private or personal information published without consent
 - g. Commercial promotions or spam
 - h. Comments that are off topic or that link to material that is off topic
 - i. Comments that embed images from external sources

H. Public Records.

1. Content published on Social Media pages that relates to the conduct of government actions shall be retained and managed by departments in compliance with Ingham County records retention and State of Michigan recordkeeping requirements. Departments should set all privacy setting on Social Media pages to public.

Social Media pages shall include a statement illustrating that all content may be subject to public disclosure.

2. Each comment, post, photo, and list of individuals connected to a Social Media networking site under Ingham County control shall be considered as an open record. Social Media accounts used for County business, including personal accounts may be subject to the Freedom of Information Act (MCL 15.231 *et seq.*), even if the work was done on personal time and equipment.

I. Security.

1. Departments must practice appropriate password management. Passwords should always be kept private but Account Managers should also practice the following when considering Social Media passwords:

- a. Passwords must change every ninety (90) days and immediately after the password or Social Media site accessed has been, or is suspected of being, compromised. Passwords must also change immediately if Account Managers are removed as administrators or leave county employment.
- b. Once a password has changed, it is the duty of the Account Manager to immediately report it to IT.
- c. Do not use automated login options on Social Media pages such as the “Keep me logged in” feature. This is to prevent unauthorized access to County Social Media pages should a computer or digital device be compromised or stolen.
- d. Do not use a third-party program such as Last Pass to remember Ingham County Social Media passwords. Passwords shall always be available to the Account Manager, Alternative Account Manager, and IT.
- e. IT shall be contacted if additional security guidance is needed.

J. Social Media Tools.

1. Applications such as HootSuite, which is a desktop application that allows users to manage Social Media accounts such as Facebook, Twitter, and LinkedIn all in one place, called a dashboard, shall not combine professional and personal Social Media pages. This helps prevent accidental posting of personal information from official County Social Media pages.

Employees who use desktop applications such as HootSuite to manage County Social Media pages, shall use an Ingham County email address and a password unique to the application.

2. Account Managers should use different mobile apps for professional and personal use of Social Media.

K. Disciplinary Action.

Employees found to have violated this policy may be subject to disciplinary action up to and including dismissal from employment pursuant to the County’s Policies and Procedures and applicable collective bargaining agreements, and if applicable, may be subject to prosecution under federal or state laws.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON, AND INGHAM COUNTIES (CMH) FOR MENTAL HEALTH SCREENING SERVICES IN THE INGHAM COUNTY JAIL TO INCLUDE ON CALL PERSONNEL FOR WEEKENDS AND HOLIDAYS

RESOLUTION # 18 –

WHEREAS, prior to 2016 CMH provided 1.5 FTE employees Monday-Friday; 8:00 a.m. – 4:30 p.m. to provide mental health screening and referral for individuals who were flagged by Ingham County Jail (ICJ) staff at booking or during incarceration as having possible suicide risk or mental health symptoms; and

WHEREAS, there were no CMH staff available at ICJ from 5:00 p.m. Friday through Monday morning or on holidays, leading to some inmates being held in observation up to 3 days before being seen by a Mental Health professional; and

WHEREAS, without CMH staff available, the deputies at the Ingham County Jail were left with the burden to determine severity; and

WHEREAS, the Ingham County Sherriff's Office and CMH Administration worked to develop a proposal for on call Mental Health services that would be available Friday evening through Monday morning; and holidays; and

WHEREAS, for the first time in 2016 funding was included in the budget for weekend on-call services, and that funding is continued for 2018; and

WHEREAS, in 2017, CMH Administration and the Ingham County Sherriff's Office reviewed current on call services upon the retirement of a long-term CATS employee, which resulted in shifting that position's hours to include Sunday (Sunday through Thursday); and

WHEREAS, a decision was made to utilize the on call funding for a .854 FTE position that would work Saturday for 8 hours and additional hours during the week including holiday coverage and this shifting of employee hours allowed for permanent 8 hours shifts on the weekends; and

WHEREAS, resolution #18-35 authorized an additional appropriation to CMH of \$10,180 from the 2018 contingency fund, for the purpose of increasing a mental health therapist position in the CATS program from the current .854 FTE to 1.0 FTE.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract not to exceed \$40,619 with CMH for mental health screening and referral for individuals at the Ingham County Jail from 5:00 p.m. Friday through Monday morning or on holidays for a time period of January 1, 2018 to December 31, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 02/26/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF SPLASH PAD EQUIPMENT
FOR HAWK ISLAND**

RESOLUTION # 18 –

WHEREAS, the Hawk Island Splash Pad was originally designed and built with all Vortex brand splash pad features and specifications; and

WHEREAS, due to the age of the facility, it has become necessary to replace five of these original features on the splash pad; and

WHEREAS, park staff recommends the splash pad equipment be purchased for Hawk Island from Vortex in the amount of \$22,515.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a Purchase Order to be issued to Vortex to purchase Splash Pad equipment for Hawk Island for a total cost not to exceed \$22,515.

HUMAN SERVICES: The Human Services Committee will meet on 02/26/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MILLER'S AMERICAN RENTALS
DBA AMERICAN RENTALS INC. TO PROVIDE SANITATION SERVICES AT THE
INGHAM COUNTY FAIR AND AT VARIOUS INGHAM COUNTY PARKS**

RESOLUTION # 18 –

WHEREAS, the current contract with Supreme Rental portable restroom services at various Ingham County Parks and the Ingham County Fair will expire on March 31, 2018; and

WHEREAS, a decision was made to put out an RFP for the Parks and Fairgrounds together in order to obtain the most cost effective pricing; and

WHEREAS, the Purchasing Department secured sealed bids; and

WHEREAS, Miller's American Rentals dba. American Rental Inc. had the low bid and in accordance with the the Ingham County Purchasing Policies, the Purchasing Director, the Ingham County Parks Commission, and the Ingham County Fair Board recommends the bid be accepted; and

WHEREAS, the annual cost for the Parks will not exceed \$6,120.00 annually; and

WHEREAS, the annual cost for the Fairgrounds will not exceed \$4,185.00 annually.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into a three year contract effective April 1, 2018 with Ingham County and Miller's American Rentals, dba. American Rentals, Inc. at 4901 W Grand River, Lansing, MI 48906 in an amount not to exceed \$6,120.00/annually for the Ingham County Parks Commission and \$4,185.00/annually the Ingham County Fair Board to provide portable restroom services at various County parks and the Ingham County Fairgrounds.

BE IT FURTHER RESOLVED, the Board of Commissioners approves an option to renew the contract for an additional two year period provided there are no cost increases during the term of the Agreement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 02/26/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer

Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER GREAT START AGREEMENT WITH THE
MIDLAND COUNTY EDUCATIONAL SERVICES AGENCY**

RESOLUTION # 18 –

WHEREAS, since 2009, the Ingham County Health Department's (ICHD) Office for Young Children (OYC) has received funding from the Midland County Educational Services Agency (MCESA) to serve as the Central Resource Center for the Great Start to Quality Program; and

WHEREAS, an agreement has been proposed by MCESA for OYC to continue to provide these services for FY 2018; and

WHEREAS, this agreement includes up to \$235,633 in funding for these services which was anticipated in the ICHD FY 2018 budget; and

WHEREAS, the Health Officer recommends that that the Board of Commissioners authorize an agreement with MCESA for OYC to serve as the Central Resource Center for the Great Start to Quality Program, in an amount not to exceed \$235,633 for the period of October 1, 2017 through March 31, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MCESA for OYC to serve as the Central Resource Center for the Great Start to Quality Program, in an amount not to exceed \$235,633 for the period of October 1, 2017 through March 31, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 02/26/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer

Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #17-432

RESOLUTION # 18 –

WHEREAS, Centers for Medicare and Medicaid Services (CMS) forms 855A and 855B must be completed and filed each time the ICHD establishes, changes, or terminates a health center location or it will lose its ability to obtain enhanced reimbursements through Medicaid and Medicare; and

WHEREAS, the Public Health Services Act enables ICHD Community Health Centers as Federally Qualified Health Centers under section 330e and Federally Qualified Health Center Look-Alikes, to obtain enhanced reimbursement through Medicaid and Medicare; and

WHEREAS, the CMS require that those authorized to sign CMS forms 855A and 855B be named; and

WHEREAS, CMS form 855A indicates that an exact percentage of management control be stated for each health center position; and

WHEREAS, Resolution #17-432, the following positions were authorized to sign CMS forms 855A and 855B with the following percent of management control:

- Anne C. Scott, Interim Deputy Health Officer/Executive Director (40%)
- Linda S. Vail, Health Officer (35%)
- Eric Thelen, Health Department Chief Financial Officer (25%)

WHEREAS, with the appointment of Anne C. Scott as the permanent Deputy Health Officer/Executive Director, resolution #17-432 must be amended to reflect this change.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the following people to sign CMS forms 855A and 855B with the following percent of management control:

- Anne C. Scott, Deputy Health Officer/Executive Director (40%)
- Linda S. Vail, Health Officer (35%)
- Eric Thelen, Health Department Chief Financial Officer (25%)

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 02/26/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer

Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #18-024 TO AUTHORIZE AMENDMENT #1
TO THE 2017-2018 COMPREHENSIVE AGREEMENT WITH THE
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

RESOLUTION # 18 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2017-2018 Comprehensive Agreement authorized in Resolution #17-293; and Amendment # 1 in Resolution 18-024; and

WHEREAS, MDHHS wishes to amend Amendment # 1 passed by Resolution # 18-024 to adjust grant funding levels, in the amount of \$140,000 and clarify agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners amend Resolution 18-024 which authorized Amendment #1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes to amend Resolution 18-024 Amendment #1 to the 2017-2018 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the total amount of Amendment #1 funding increase is \$140,000 (increasing from \$5,299,244 to \$5,439,244).

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

SEAL! Michigan Dental Sealant	\$50,000 – new funding
Tobacco Use Reduction in People with HIV/AIDS	\$90,000 – new funding

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment #1 of the 2017-2018 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

HUMAN SERVICES: The Human Services Committee will meet on 02/26/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer

Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PHARMACY AGREEMENT WITH MEIJER, INC.

RESOLUTION # 18 –

WHEREAS, through Resolution #17-354, Ingham County Health Department (ICHHD) entered an agreement with 340Basics, a company that acts as ICHHD's third party administrator to ensure compliance for contract pharmacy services through the 340B drug purchasing program; and

WHEREAS, as part of that agreement, 340Basics works to broker contract agreements with the pharmacies that fill the greatest number of prescriptions for Ingham Community Health Center (ICHC) patients; and

WHEREAS, ICHHD wishes to enter into a one year agreement with Meijer, Inc. in order to offer lower drug costs to uninsured patients and capture 340B program savings; and

WHEREAS, the terms of the contract pharmacy agreement include a prescription filling fee of \$25.00 per generic qualified dispensed drug and \$28.00 per brand qualified dispensed drug; and

WHEREAS, the total costs of this agreement are offset by the program savings, which are projected at more than \$54,000 annually and the terms of the agreement shall be effective immediately and shall renew annually on an automatic basis; and

WHEREAS, ICHC Board of Directors supports entering an agreement with Meijer, Inc. for contract pharmacy services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICHHD to enter into an agreement with Meijer, Inc. for contract pharmacy services as part of the 340B Program for the term of one year which shall begin immediately upon approval and shall renew annually on an automatic basis.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 02/26/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUHTORIZE A PHARMACY AGREEMENT WITH WALMART

RESOLUTION # 18 –

WHEREAS, through Resolution 17-354, Ingham County Health Department (ICHD) entered an agreement with 340Basics, a company that acts as ICHD's third party administrator to ensure compliance for contract pharmacy services through the 340B drug purchasing program; and

WHEREAS, as part of that agreement, 340Basics works to broker contract pharmacy agreements with pharmacies that fill the greatest number of prescriptions for Ingham Community Health Center (ICHC) patients; and

WHEREAS, ICHD wishes to enter a one year agreement with Walmart in order to offer lower drug costs to uninsured patients and capture 340B program savings; and

WHEREAS, the terms of the contract pharmacy agreement include a \$200.00 a month access fee, and a \$25.00 prescription filling fee. The total costs of this agreement are offset by the program savings, which are projected to net \$4,500.00/month or \$54,000.00 annually; and

WHEREAS, the terms of the agreement shall automatically renew annually; and

WHEREAS, ICHC Board of Directors supports entering an agreement with Walmart for contract pharmacy services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD be to enter into an agreement with Walmart for Contract Pharmacy services as part of the 340B Program for the term of one year to be effective immediately upon approval and to renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 02/26/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE OF REPLACEMENT BATTERIES AND
MICROPHONES FOR SHERIFF PORTABLE RADIOS**

RESOLUTION # 18 –

WHEREAS, areas of poor emergency radio coverage have been identified within the county over the past several months, which continue to jeopardize officer safety and customer service; and

WHEREAS, through ongoing troubleshooting efforts to improve radio communication in all areas serviced by the Ingham County Sheriff's Office and direct communication with Harris Corporation, the current vendor for our radio system, replacement of radio batteries and body worn microphone/speaker have been identified as potential solutions to the problem; and

WHEREAS, the purchase of two hundred (200) replacement batteries and seventy (70) body worn microphones/speakers for their assigned portable radios in addition to other modifications should improve radio communication between the 9-1-1 Center dispatchers and Sheriff employees afield.

THEREFORE BE IT RESOLVED, that the Ingham County Sheriff's Office is authorized to purchase two hundred (200) replacement batteries and seventy (70) body worn microphones/speakers for their assigned portable radios at a cost of up to \$23,746.50, with funding to be transferred from the 2018 contingency account.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH PJ'S TOWING SERVICE
FOR INGHAM COUNTY SHERIFF'S OFFICE VEHICLES AND SEIZED PROPERTY
OR EVIDENCE**

RESOLUTION # 18 –

WHEREAS, the Ingham County Sheriff's Office requires towing and related service for fleet vehicles and for vehicles seized as property or evidence; and

WHEREAS, the Contractor has responded to RFP #6-18 with a proposal to provide the Sheriff's Office with towing and related services that are required for operations; and

WHEREAS, the Contractor agrees to provide towing with the use of a regular or flat-bed truck, tire changes, fuel delivery, accident or off road recovery services, and lock outs; and

WHEREAS, these services will be provided inside or outside Ingham County; and

WHEREAS, the Contractor agrees that these services shall be available and provided on a twenty-four (24) hour basis, seven (7) days a week; and

WHEREAS, the Contractor agrees to provide the services at rates pursuant to the record of bid/proposal cited in RFP #6-18 (01-24-18).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to contract with PJ's Towing for the above cited services involving fleet vehicles of the Sheriff's Office or vehicles seized as property or evidence.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract amendment documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO A CURRENT CONTRACT WITH THE
MICHIGAN DEPARTMENT OF HUMAN SERVICES FOR TRANSPORT SERVICES OF
SPECIFIC JUVENILES BY SHERIFF'S DEPUTIES**

RESOLUTION # 18 –

WHEREAS, the Michigan Department of Human Services seeks to amend a current contract (Resolution 17-297) for transportation of specific juveniles; and

WHEREAS, the purpose of the amendment is to increase the payable amount from \$10,000 to \$30,000 until the current contract expires on September 30th, 2018; and

WHEREAS, the Ingham County Sheriff's Office wishes to continue the service provided to the Michigan Department of Human Services for transportation of specific, in-custody juveniles; and

WHEREAS, the Michigan Department of Human Services shall reimburse Ingham County for the Sheriff Deputies' overtime wages and transportation costs in an amount not to exceed \$30,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Sheriff's Office to continue their participation with the Michigan Department of Human Services for the transportation of specific in-custody juvenile inmates for an amount up to \$30,000 for the duration of the current contract expiring September 30th, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary contract amendment documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE OF OUTDOOR WARNING SIREN
FROM WEST SHORE SERVICES**

RESOLUTION # 18 –

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2016 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the Local Planning Team has determined that the need for emergency alert and warning sirens is a funding priority; and

WHEREAS, the grant funding along with special projects budget funds will be used to purchase one siren for Leroy Township in Ingham County; and

WHEREAS, this project serves to upgrade the emergency alert and warning siren system in Ingham County that has been completed in phases; and

WHEREAS, the siren system is controlled jointly with the City of Lansing, with the Ingham County 9-1-1 Center serving as the primary activation point- with backups at the Ingham County Emergency Operations Center and City of Lansing Emergency Operations Center; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is \$28,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Westshore Services Inc. and utilizes \$20,000 from the FY2016 Homeland Security Grant Funding along with \$8,000 from the Homeland Security Special Projects budget to upgrade and purchase one outdoor warning siren.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING CONTINUATION FUNDING FOR JAIL-BASED
BREAK OUT PROGRAMMING FROM WELLNESS, INX**

RESOLUTION # 18 –

WHEREAS, since 2015, Wellness, InX has provided Break Out Program groups in the jail for male inmates, funded through a cost-reimbursement plan from the Prepaid Inpatient Health Plan (PIHP) (CEI-CMH and Mid-State Health Network); and

WHEREAS, in 2017, Wellness, InX provided 200 sessions and served 216 participants; and

WHEREAS, as of October 1, 2017, Wellness, InX along with CEI-CMH Correctional Assessment and Treatment Services (CATS) were switched to a fee for service model that will not allow reimbursement for participation in both CATS and Break Out; and

WHEREAS, both programs come at problems-in-living from different angles with the same goal in mind – helping clients stay out of jail in the future by making better life choices; and

WHEREAS, offering the classes concurrently immerses clients in change talk and provides opportunities for positive reinforcement of the lessons learned in both treatments; and

WHEREAS, since October 1, 2017, Wellness, InX has borne the burden of the program's cost without reimbursement for services; and

WHEREAS, Wellness, InX is requesting funding of \$200 per session x 2 - 1.5 hour sessions per week x 50 weeks annually for a total not to exceed \$20,800 for the time period of January 1, 2018 through December 31, 2018; and

WHEREAS, without these funds, the Break Out program will no longer be available in the jail and inmate access to this beneficial program will be terminated.

THEREFORE BE IT RESOLVED, that funding to continue Break Out Program Groups provided by Wellness, InX at the Ingham County Jail in an amount not to exceed \$20,800 be provided from the 2018 contingency account for the time period of January 1, 2018 through December 31, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 02/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney, Schafer
Nays: None **Absent:** Koenig **Approved 02/21/2018**