

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **MAY 8, 2018**
- VI. ADDITIONS TO THE AGENDA
- VII. PUBLIC HEARING FOR PROPERTY ASSESSED CLEAN ENERGY PROGRAM
- VIII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM THE CITY OF EAST LANSING GIVING NOTIFICATION OF THE CITY OF **EAST LANSING MASTER PLAN** PUBLIC HEARING
 2. AN EMAIL FROM **BRISTOL DAY** ANNOUNCING THEIR RESIGNATION FROM THE EQUAL OPPORTUNITY COMMISSION.
 3. CAPITAL AREA DISTRICT LIBRARY ANNUAL REPORT
- IX. LIMITED PUBLIC COMMENT
- X. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- XI. CONSIDERATION OF CONSENT AGENDA
- XII. COMMITTEE REPORTS AND RESOLUTIONS
 4. COUNTY SERVICES COMMITTEE –RESOLUTION RECOGNIZING **EMILY WEST** AS THE THIRD PLACE WINNER OF THE 2018 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST
 5. COUNTY SERVICES COMMITTEE – 2018 RESOLUTION RECOGNIZING **MAKELA RODGERS** AS THE SECOND PLACE WINNER OF THE 2018 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST
 6. COUNTY SERVICES COMMITTEE – RESOLUTION RECOGNIZING **MORGAN WITHAM** AS THE FIRST PLACE WINNER OF THE 2018 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST

7. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE SPECIAL AND ROUTINE [PERMITS](#) FOR THE ROAD DEPARTMENT
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SERVICE WARRANTY RENEWAL FOR THE MAINTENANCE OF THE [X-RAY SCREENING MACHINE](#) AT THE INGHAM COUNTY FAMILY CENTER
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A RENEWAL FOR [FIRE PREVENTION SERVICES](#) AT SEVERAL COUNTY FACILITIES
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE REPLACEMENT OF THE [ROLLING FILE STORAGE SYSTEM](#) IN THE HILLIARD BUILDING AND THE VETERANS MEMORIAL COURTHOUSE
11. COUNTY SERVICES AND FINANCE COMMITTEES –RESOLUTION APPROVING [CONTRACT OF LEASE](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING [GROUND LEASE](#)
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DELHI TOWNSHIP FOR CEDAR STREET [RESURFACING AURELIUS](#) TO WILLOUGHBY ROADS, DELHI TOWNSHIP
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND INGHAM COUNTY AND A THIRD PARTY AGREEMENT BETWEEN THE VILLAGE OF DANSVILLE AND THE ROAD DEPARTMENT IN RELATION TO [ROAD RECONSTRUCTION PROJECTS](#) OF HASLETT ROAD FROM M-52 EASTERLY TO MORRICE ROAD, FITCHBURG ROAD FROM NIMS ROAD EASTERLY TO FREIERMUTH ROAD, AND WILLIAMSTON ROAD FROM NORTH STREET NORTHERLY TO HOWELL ROAD
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AWARD A CONSTRUCTION CONTRACT FOR WATERBORNE PAVEMENT MARKINGS AND COLD PLASTIC COMMON TEXT & SYMBOLS TO [M&M PAVEMENT MARKINGS, INC.](#), GRAND BLANC, MICHIGAN
16. FINANCE COMMITTEE – RESOLUTION UPDATING VARIOUS [FEES](#) FOR COUNTY SERVICES
17. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING [JIM HEWITT](#) AS A 2017 VOLUNTEER OF THE YEAR

18. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING [LAURIE KAUFMAN](#) AS A 2017 VOLUNTEER OF THE YEAR
 19. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING [ROSE SNYDER](#)
 20. HUMAN SERVICES COMMITTEE – RESOLUTION TO AMEND THE [SPARROW VOA TRANSFER AGREEMENT](#) AUTHORIZED IN RESOLUTION #17-328
 21. HUMAN SERVICES AND COUNTY SERVICES COMMITTEES – RESOLUTION TO INSTALL A [MURAL](#) AT FOREST COMMUNITY HEALTH CENTER
 22. HUMAN SERVICES AND COUNTY SERVICES COMMITTEES – RESOLUTION TO AUTHORIZE CONSTRUCTION OF A [CEMENT FLOOR](#) FOR THE SOUTH END HORSE COMPLEX PAVILION AT THE INGHAM COUNTY FAIRGROUNDS
 23. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO CONVERT THE VACANT LEAD SOCIAL WORKER POSITION TO [MEDICAL SOCIAL WORKER](#)
 24. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ESTABLISH [340B PHARMACY COORDINATOR](#) POSITION
 25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A VOLUNTARY PARK PATRON OPTIONAL DECAL – [FUNDRAISING PROGRAM](#).
 26. LAW & COURTS COMMITTEE – RESOLUTION HONORING MERIDIAN TOWNSHIP POLICE [CHIEF DAVID HALL](#) ON THE EVENT OF HIS RETIREMENT
 27. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO APPLY FOR STATE DISASTER CONTINGENCY FUND GRANTS UNDER [P.A. 390 SECTION 19](#)
 28. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THREE YEAR CONTRACTS FOR [WESTLAW](#) ELECTRONIC LAW LIBRARY, PATRON ACCESS AND CLEAR ACCESS FOR VARIOUS INGHAM COUNTY DEPARTMENTS, OFFICES AND COURTS
- XIII. SPECIAL ORDERS OF THE DAY
 - XIV. PUBLIC COMMENT
 - XV. COMMISSIONER ANNOUNCEMENTS
 - XVI. CONSIDERATION AND ALLOWANCE OF CLAIMS
 - XVII. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

MAY 8, 2018 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.
May 8, 2018

CALL TO ORDER

Chairperson Koenig called the May 8, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Koenig, Anthony, Banas, Celentino, Crenshaw, Grebner, Hope, Louney, Maiville, Naeyaert, Nolan, Schafer, and Sebolt.

Members Absent: Tennis

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Debbie Miller, Ingham County Fair Board Vice President, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the April 24, 2018 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Tennis.

ADDITIONS TO THE AGENDA

Chairperson Koenig stated without objection, a substitute resolution would be added for Agenda Item Nos. 20, 22, 24, and 25.

PETITIONS AND COMMUNICATIONS

A LETTER FROM THE MICHIGAN DEPARTMENTS OF HEALTH AND HUMAN SERVICES, AGRICULTURE AND RURAL DEVELOPMENT, AND ENVIRONMENTAL QUALITY CONCERNING THE MICHIGAN LOCAL PUBLIC HEALTH ACCREDITATION PROGRAM. Chairperson Koenig accepted the letter and placed it on file.

A RESOLUTION FROM CHARLEVOIX COUNTY OPPOSING AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013. Chairperson Koenig accepted the resolution and referred the resolution to the Law & Courts Committee.

MAY 8, 2018 REGULAR MEETING

A RESOLUTION FROM THE WILLIAMSTOWN TOWNSHIP BOARD CONCERNING THE SPEED LIMIT ON MITCHELL ROAD. Chairperson Koenig accepted the resolution and referred the resolution to the Law & Courts Committee.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Item Nos. 8 and 22. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioner Tennis.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Tennis.

Items voted on separately are so noted in the minutes.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO REVISE THE INGHAM COUNTY CONTRACTS PROCEDURE

RESOLUTION # 18 – 194

WHEREAS, Ingham County enters into hundreds of agreements each year with federal, state, and local governments, vendors, and agencies; and

WHEREAS, it is advisable to evaluate established procedures and guidelines for the execution and processing of contracts so that a standardized practice may be used by each department; and

WHEREAS, MCL 46.5 requires that agreements entered into by the Ingham County Board of Commissioners be deposited with the Ingham County Clerk.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the attached Contracts Procedure as revised.

BE IT FURTHER RESOLVED, that the County Clerk shall provide a copy of this resolution and the revised Contracts Procedure to all elected officials and department heads once adopted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/01/2018**

Adopted as part of a consent agenda.

Contract Procedures

MCL 46.5 requires that executed contracts be deposited with the County Clerk. To assure that appropriate contractual documents are prepared, executed and recorded, the following procedures shall be implemented:

Execution of Contracts

After approval by the Board of Commissioners, resolutions and contract authorization forms are submitted to the County Attorney's Office at which time a contract is prepared. The contract is approved as to form by the County Attorney and forwarded to the department requesting the agreement. The contract authorization form can be used for agreements \$5,000 and under.

The department shall submit two hard copies of the agreement that were signed by the vendor and County Attorney, along with the resolution or signed contract authorization form authorizing the agreement, to the Board of Commissioners' Office for County signatures. Two hard copies of the contracts must be submitted to the Board of Commissioners' Office for signature. Signatures must be obtained through the Board of Commissioners' Office.

The Board Chairperson is the only authorized signatory for the County of Ingham unless others are authorized to sign by Board resolution. The Vice-Chairperson is authorized to sign in the Board Chairperson's absence.

The Board of Commissioners' Office shall submit the two signed hard copies of the agreement, along with an equal number of copies of the resolution or signed contract authorization form authorizing the agreement, to the County Clerk's Office.

The County Clerk's Office shall assign a file number and append said information to the first page of the agreements. The County Clerk shall sign the agreements to acknowledge that an original agreement has been filed with County Clerk, the appropriate resolution or signed contract authorization form has been included with that original, and a file number has been assigned and appended to the agreement(s). The Chief Deputy County Clerk is authorized to sign in the absence of the County Clerk. This will be accomplished within 5 business days after receipt by the County Clerk's Office.

Once the contract documents are completely executed, the County Clerk's Office shall make sure any blank dates in the contract are filled in. The County Clerk's Office shall file one original agreement and submit any additional originals or copies to the appropriate department. Upon receipt of copies from the Clerk's Office, each department shall enter the file number into MUNIS.

MAY 8, 2018 REGULAR MEETING

Distribution of Contracts

The requesting department is responsible for duplicating and distributing the fully executed contracts, including all exhibits and attachments, along with the resolution or contract authorization form for distribution as follows:

Director of Financial Services (electronic copy)

County Attorney (electronic copy)

Regarding Agreements Signed Electronically

In the event a contract is signed electronically, for example with the State of Michigan, it is the responsibility of the department to submit to the County Clerk's Office, in paper format, one fully executed agreement and one copy of the authorizing resolution or signed contract authorization form for filing.

The County Clerk's Office shall otherwise take the same steps as outlined in Execution of Contracts above.

Contract Expiration

It is up to each department to monitor expiration dates of contracts that involve their departments to determine if the agreement needs to be renewed or if the services are no longer necessary. If the contract needs to be renewed, a resolution renewing the agreement should be scheduled before the appropriate Liaison Committee and the Board of Commissioners' before the expiration of the agreement.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CALLING PUBLIC HEARING TO AMEND
PROPERTY ASSESSED CLEAN (PACE) ENERGY PROGRAM**

RESOLUTION # 18 - 195

WHEREAS, the Ingham County Board of Commissioners previously adopted Resolution #12-368, a Resolution approving the establishment of a property assessed clean energy program (“PACE Program”) and creating a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010 (“Act 270”), for the purpose of promoting the use of renewable energy systems and energy efficiency improvements by owners of certain real property; and

WHEREAS, the Board of Commissioners has been made aware by the PACE administrator, Levin Energy Partners, LLC that a few best practices and updates should be added in the County’s PACE Program Report that has been prepared pursuant to Section 9 of Act 270; and

WHEREAS, in accordance with the PACE Report, amendments to the PACE Program shall not require a public hearing, with the exception of amendments regarding property eligibility parameters found in paragraph 11 of the PACE Report; and

WHEREAS, the proposed updates include paragraph 11 of the PACE Report and Program; and

WHEREAS, the Report referenced in Section 9(1) of Act 270 (the “PACE Report”) shall be available on the County’s website at <http://ingham.org/>, and for viewing at the office of the County Treasurer (the “Authorized Official”) located at: 341 S. Jefferson, Mason, MI 48854.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby sets a public hearing for May 22, 2018, at 6:30 p.m. at the Ingham County Courthouse, Board of Commissioners Room, 341 S. Jefferson, Mason, MI 48854 to receive comments on the PACE Program, including the amended PACE Report.

BE IT FURTHER RESOLVED, that the County Clerk is authorized and directed to publish a notice of intent to amend the PACE Program, and a notice of the public hearing set by this Resolution in a newspaper of general circulation in the County as a display advertisement prominent in size. A copy of the PACE Report shall be available to the public on the County’s website and for viewing at the office of the County Treasurer in accordance with the requirements of Act 270.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 18 - 196

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 17, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

INGHAM COUNTY ROAD DEPARTMENT

DATE April 17, 2018

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2018-173	COMCAST	CABLE / UG	JOLLY RD & OKEMOS RD	ALAIEDON	4
2018-174	COMCAST	CABLE / UG	ALAIEDON PKWY & JOLLY RD	ALAIEDON	4
2018-175	ADRIAN & BLISSFIELD RR	DETOUR	HOWELL RD	VEVAY	32
2018-178	MERIDIAN TOWNSHIP	WATERMAIN	SIRHAL DR & JO DON DR	MERIDIAN	17
2018-179	COMCAST	CABLE / UG	COLLEGE RD & HARPER RD	DELHI	25
2018-180	CONSUMERS ENERGY	GAS	BRYNFORD AVE & IONIA ST	LANSING	18
2018-185	CONSUMERS ENERGY	GAS	FONTAINE TR & ORLEANS WAY	DELHI	12
2018-186	CONSUMERS ENERGY	GAS	WAVERLY RD & MICHIGAN AVE	LANSING	13
2018-187	AT & T	CABLE / UG	WOOD ST & LAKE LANSING RD	LANSING	2,3
2018-190	CONSUMERS ENERGY	GAS	COLUMBIA RD & EDGAR RD	AURELIUS	12
2018-192	BRIAN DODDS	MISCELLANEOUS	CATHOLIC CHURCH & MERIDIAN RD	BUNKER HILL	8
2018-194	CONSUMERS ENERGY	GAS / ELECTRIC	HAMILTON RD & KENT ST	MERIDIAN	21
2018-197	ANDERSON-FISHER	LANE CLOSURE	STILLMAN RD & DOBIE RD	ALAIEDON	2, 3
2018-198	INGHAM COUNTY DRAIN COMM	MISCELLANEOUS	VARIOUS	DELHI	
2018-199	CONSUMERS ENERGY	GAS	WAVERLY RD & MCCUE RD	DELHI	30
2018-204	CONSUMERS ENERGY	GAS / ELECTRIC UG	REYNOLDS RD & ROE ST	MERIDIAN	3
2018-205	CONSUMERS ENERGY	GAS	SHOESMITH RD & GREEN RD	MERIDIAN	12

MANAGING DIRECTOR: _____

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PARTICIPATION AND FUNDING
FOR BOOKING/HOLDING FACILITY FEASIBILITY STUDY**

RESOLUTION # 18 - 197

WHEREAS, it is a goal of the Ingham County Board of Commissioners Strategic Plan to provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County; and

WHEREAS, as stated in the Strategic Plan, the Board strives to make facilities and services user friendly, and seeks to collaborate with local government networks to learn about innovations and cost effective service delivery models; and

WHEREAS, through another goal included in the Strategic Plan, the Board seeks to provide user-friendly, accessible facilities and quality infrastructure; and

WHEREAS, strategies identified to achieve this goal include planning physical space needed for future storage needs and identification of opportunities to collaborate with other government units for facilities, property and infrastructure upgrades; and

WHEREAS, the City of Lansing has proposed a building strategy to construct a building to house 54A District Court and City lock-up facility at the Veteran's Memorial Courthouse/Grady Porter complex; and

WHEREAS, the County will benefit from efforts to explore a shared lock-up facility to service the City and County Courts, and to explore Court storage space needs.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes participation in a booking/holding facility feasibility to be administered by the City of Lansing.

BE IT FURTHER RESOLVED, that the Board authorizes funding not to exceed half the total cost of the feasibility study, with the County allocation not to exceed \$13,540.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$13,540 from the 2018 Ingham County Contingency Fund to the Controllers Budget for this purpose.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

MAY 8, 2018 REGULAR MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/06/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Schafer
Nays: None **Absent:** Louney **Approved 03/07/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SUPPORT RENEWAL FOR
BARRACUDA ANTI-SPAM FILTER**

RESOLUTION # 18 - 198

WHEREAS, Ingham County currently utilizes a Barracuda Email Security Gateway for securing and filtering all County email traffic; and

WHEREAS, annual maintenance is required to maintain the system software, anti-virus definitions, and anti-spam filtering services; and

WHEREAS, the existing maintenance and support contract expires on May 31, 2018; and

WHEREAS, the payment totaling \$19,160.01 for three years of support will provide support from June 1st 2018- May 31th 2021; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the continued software updates and support necessary for the existing Barracuda Gateway.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of support from Barracuda Networks through CDW-G in the amount not to exceed \$19,160.01.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Network Maintenance Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

MAY 8, 2018 REGULAR MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO UPDATE JOB DESCRIPTION OF THE
MIS ADMINISTRATIVE CLERK POSITION**

RESOLUTION # 18 - 199

WHEREAS, the MIS Administrative Clerk position in the Department of Innovation and Technology (IT) was recently vacated the position description has not been updated since 2009; and

WHEREAS, the current job description references duties no longer part of Department operations and is missing many currently necessary duties; and

WHEREAS, the department has a critical need for efficient and accurate administrative support; and

WHEREAS, through re-evaluation of duties and responsibilities, it was determined that the position of MIS Administrative Clerk in the IT Department should be updated and retitled as Executive Assistant; and

WHEREAS, the estimated annual increase for the conversion of the position of \$3,321 would come from the IT Data Processing Fund #63695800-704000.

THEREFORE BE IT RESOLVED, that upon approval of this resolution, the following job description change shall be implemented effective immediately:

- Position number 958012 / MIS Administrative Clerk job description is changed to IT Department Executive Assistant resulting in a pay grade change from UAW level F (\$36,476 to \$43,469) to UAW level G (\$38,573 - \$45,990).

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office is authorized to make any necessary budget adjustments and Position Allocation List adjustments consistent with this Resolution.

COUNTY SERVICES: Yeas: Nolan, Grebner, Celentino, Maiville, Naeyaert

Nays: Sebolt, Hope **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer

Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Commissioner Nolan moved to approve the resolution. Commissioner Naeyaert supported the motion.

Commissioner Sebolt stated that this had been heavily debated in the County Services Committee. He further stated that this clearly fell under the definition of a reorganization.

MAY 8, 2018 REGULAR MEETING

Commissioner Sebolt stated that this should have gone through the normal reorganization process which was put in place to protect County employees. He further stated that the Board of Commissioners did a disservice to the employees when they did not follow policy.

The resolution was adopted. **Yeas:** Commissioners Koenig, Anthony, Banas, Celentino, Grebner, Louney, Maiville, Naeyaert, Nolan, and Schafer **Nays:** Commissioners Sebolt, Hope, and Crenshaw
Absent: Commissioner Tennis

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF SEASONAL REQUIREMENTS OF
SMOOTH-LINED CORRUGATED POLYETHYLENE PIPE AND HELICALLY CORRUGATED
STEEL PIPE WITH ALUMINIZED COATING**

RESOLUTION # 18 - 200

WHEREAS, the Road Department annually purchases approximately 4000 lineal feet of various sizes of both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating for use as road drainage culverts and piping; and

WHEREAS, the Road Department's adopted 2018, 2019 and 2020 budgets will include controllable expenditures and funds for this and other maintenance material purchases; and

WHEREAS, bids for both smooth lined corrugated polyethylene pipe and helically corrugated steel pipe with aluminized coating for 3 years with the option for two-year renewal, were solicited and evaluated by the Ingham County Purchasing Department and it is their recommendation, with the concurrence of Road Department, to award this bid and purchase on an as-needed, unit price basis smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe with aluminized coating from Contech Engineered Solutions, LLC.

THEREFORE BE IT RESOLVED, the Board of Commissioners accepts the bids, and authorizes the purchase on an as-needed, unit price basis of smooth lined corrugated polyethylene pipe from Advanced Drainage Systems, and helically corrugated steel pipe with aluminized coating from Contech Engineered Solutions, LLC.

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with Advanced Drainage Systems for smooth lined corrugated polyethylene pipe and Contech Engineered Solutions, LLC, for helically corrugated steel pipe with aluminized coating, as needed and budgeted for 3 years, with the option of a 2 year renewal.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer

Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE MODIFICATION OF PRIOR
ROAD DEPARTMENT RE-ORGANIZATION**

RESOLUTION # 18 - 201

WHEREAS, a re-organization for the Road Department was approved by the Board of Commissioners (BOC) per Resolution 18-019 adopted January 23, 2018, to, among other authorizations, add two additional Engineering Technicians II to the road engineering department; and

WHEREAS, the subject positions are in the Office & Professional Employees International Union, Local 512, Technical-Clerical bargaining unit (OPEIU) at OPEIU salary grade 5; and

WHEREAS, the subject positions have been posted per the OPEIU labor contract since January 24, 2018, and only one Engineering Technician II has been hired due to lack of sufficient applicants meeting or preferably exceeding the minimum qualifications for the second Engineering Technician II position; and

WHEREAS, with the improving economy, increasing road funding, and perhaps other factors increasing demand for engineering technicians, applications from such candidates are not expected to be received within a reasonable time frame going forward to meet pressing needs this season for road construction inspection assistance; and

WHEREAS, a number of applications have been received which meet or exceed the minimum qualifications for an existing, but currently unused and not authorized, Engineering Technician I job description (OPEIU Grade 3); and

WHEREAS, the Road Department recommends modifying one of the two Engineering Technician II positions (OPEIU Grade 5) authorized by Resolution 18-019 adopted January 23, 2018, to an Engineering Technician I (OPEIU Grade 3) and then post and hire per the OPEIU contract one permanent Engineering Technician I position; and

WHEREAS, alternatives have been considered including further use of consultant or vendor services, additional staff overtime, and/or further use of temporary and/or seasonal labor, and the proposed staffing change has been found to be more feasible and cost beneficial than further use of the alternatives; and

WHEREAS, there is no cost increase associated with the currently requested modification to the previously authorized re-organization; and

WHEREAS, per the attached email, the OPEIU-512 Technical-Clerical Bargaining Units is agreeable to the proposed modification described above; and

MAY 8, 2018 REGULAR MEETING

WHEREAS, the new Engineering Technician I position, if authorized, would be posted, filled, and administered per the current OPEIU labor agreement.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Road Department to modify one of the two Engineering Technician II positions (OPEIU Grade 5) authorized by Resolution 18-019 adopted January 23, 2018, to an Engineering Technician I (OPEIU Grade 3) and then post and hire per the OPEIU contract one permanent Engineering Technician I position.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer

Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 11**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF A DONATION FROM AND TO
ENTER INTO A CONTRACT WITH CHRISTMAN CONSTRUCTORS, INC.**

RESOLUTION # 18 - 202

WHEREAS, the brick steps in the Potter Park Zoo restaurant pavilion are frequently in disrepair and are difficult and expensive to maintain; and

WHEREAS, Potter Park Zoo has planned to replace the brick steps with concrete steps; and

WHEREAS, water facilities in the rhino barn provide limited flexibility for animal care; and

WHEREAS, Potter Park Zoo planned to install two additional concrete water tanks in the rhino barn to allow for improved housing maneuverability of the rhinos by animal care staff; and

WHEREAS, Christman Constructors has provided a proposal to provide concrete steps and two water tanks; and

WHEREAS, Christman Constructors will supply all materials and labor to complete the installation of the concrete steps at the zoo restaurant and two concrete water tanks in the black rhino barn; and

WHEREAS, neither Potter Park Zoo nor Ingham County will bear any costs associated with the construction or liability of the steps and water tanks; and

WHEREAS, monies saved by accepting the offered donation from Christman Constructors can be used for other improvements at the Zoo.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accept the donation of completed concrete steps and water tanks at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes to thank Christman Constructors for their generous donation to Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign a contract and any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

MAY 8, 2018 REGULAR MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF PARAKEETS FOR POTTER PARK ZOO

RESOLUTION # 18 - 203

WHEREAS, Potter Park Zoo is a member of the Association of Zoos and Aquariums (AZA); and

WHEREAS, Potter Park Zoo is required to meet AZA health requirements for all incoming animals as well as manage risks associated with the possible introduction of disease; and

WHEREAS, the Potter Park Zoo currently houses a closed flock of parakeets for the Wings Down Under interactive exhibit; and

WHEREAS, Potter Park Zoo is in need of acquiring additional parakeets to enhance visitor experience; and

WHEREAS, there are limited qualified parakeet suppliers with the quantity of and quality of parakeets necessary to meet the Zoo's current needs; and

WHEREAS, Potter Park Zoo has acquired quotes from three parakeet suppliers including Barbi's Bird House for the amount of \$4,000; and

WHEREAS, the Potter Park Zoo Director, General Curator and Veterinarian agree and strongly believe Barbi's Bird House is the best parakeet supplier to meet Zoo needs at this time; and

WHEREAS, the cost of the parakeets, \$4,000.00 will be charged to Zoo account #258-69200-700001-31000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize the purchase of parakeets from Barbi's Bird House.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE UNITED AUTOMOBILE AEROSPACE & AGRICULTURAL
IMPLEMENT WORKERS OF AMERICA (UAW) INGHAM COUNTY LOCAL 2256 FOR THE
ZOO UNIT RECLASSIFICATION REQUEST**

RESOLUTION # 18 - 204

WHEREAS, an agreement has been reached between the United Automobile Aerospace & Agricultural Implement Workers of America (UAW) Ingham County Local 2256 for the Zoo Unit through December 31, 2020; and

WHEREAS, the Human Resources Department executed the process for reclassification requests from employees in the unit; and

WHEREAS, all reclassification requests were processed in a manner consistent with the collective bargaining agreement; and

WHEREAS, the Human Resources Department and representatives of the UAW Zoo Unit completed the review and agreed upon the proposed results.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following change:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
692023	Veterinarian Technician - Zoo	Move from Grade 400 to Grade 600

BE IT FURTHER RESOLVED, that the change will be effective the first pay period following approval by the Board of Commissioners.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 14**

Introduced by the Human Services and County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING THE APPOINTMENT OF MARK MCCORKLE
AS THE MANAGER OF THE INGHAM COUNTY FAIR**

RESOLUTION # 18 - 205

WHEREAS, the position of Fair Manager is currently vacant; and

WHEREAS, an interview panel consisting of Fair Board members and County Commissioners, working with the Ingham County Human Resources Department and the Controller/Administrator's Office solicited applications and interviewed candidates; and

WHEREAS, the interview panel has recommended Mark McCorkle to be the new Fair Manager; and

WHEREAS, at their April 23, 2018 meeting, the Fair Board voted to recommend Mark McCorkle to the Board of Commissioners the appointment of as Fair Manager.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the appointment of Mark McCorkle as Manager of the Ingham County Fair effective May 14, 2018.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners wishes Mr. McCorkle well as he assumes his new duties.

HUMAN SERVICES: Yeas: Banas, Tennis, Nolan, Koenig, Naeyaert
Nays: None **Absent:** Sebolt, Louney **Approved 04/30/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 15**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PLACEMENT OF A FIRE HYDRANT AND WATER MAIN

RESOLUTION # 18 - 206

WHEREAS, the Fire Marshall for the City of Lansing called a meeting with CMHA-CEI in September 2017; and

WHEREAS, it was made known that a fire hydrant and water main must be added adjacent to the building, to meet code requirements; and

WHEREAS, it was also made known that the fire hydrant and water main should have been installed during the construction of the 911 Center; and

WHEREAS, the fire hydrant and water main was not included in the original CMH design or construction expansion plan submission due to the late response from the Fire Marshall; and

WHEREAS, Scarlett Excavating, Inc. will furnish and install a new fire hydrant and water main for a not to exceed total cost of \$70,000.00; and

WHEREAS, it is agreed upon by both CMH and the Ingham County Controller to split the cost; and

WHEREAS, CMH would like to utilize the CMH Ingham County Building Maintenance Fund line item# 631-26500-931000, for 60% of the cost, a total of \$42,000.00; and

WHEREAS, Ingham County will pay the remaining 40%, a total of \$28,000.00, from the 911 Center fund balance line item #261-32500-698010, as they will also benefit from the placement, increasing access to serve the 911 Dispatch Center.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the placement of a fire hydrant and water main, to be furnished and installed by Scarlett Excavating, Inc., 16486 Grove Road, Lansing, Michigan, 48906, for a total not to exceed cost of \$70,000.00, to be split 60/40 between CMH and the 911 Center fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

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HUMAN SERVICES: Yeas: Banas, Tennis, Nolan, Koenig, Naeyaert
Nays: None **Absent:** Sebolt, Louney **Approved 04/30/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 16**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LETTER OF UNDERSTANDING TO EXTEND PROBATION
TO ALLOW CODING SPECIALIST TO OBTAIN CERTIFICATION**

RESOLUTION # 18 - 207

WHEREAS, Ingham County Health Department (ICHD) converted a vacant Billing & Reporting position to a Certified Professional Coder (CPC) position via Resolution 16-532; and

WHEREAS, ICHD engaged United Auto Workers (UAW) in a Letter of Understanding (LOU) which allowed an employee up to 12 months from date of hire to obtain necessary training and obtain certification to become a CPC; and

WHEREAS, the employee has not obtained CPC certification within the 12 months as stated in the original LOU; and

WHEREAS, ICHD engaged UAW in discussing the need for a Letter of Understanding (LOU) which allows an employee up to 2 years from date of hire to obtain the necessary training and certification to become a (Certified Professional Coder – CPC); and

WHEREAS, this LOU will not extend beyond March 20, 2019; and

WHEREAS, the costs for this position are included in the FY 18 County Budget; and

WHEREAS, the Ingham County Board of Commissioners and the UAW are agreeable to this arrangement, as reflected in the attached Letter of Understanding between the parties.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the attached Letter of Understanding (LOU) extending the probation of the Coding Specialist position (601303) up to 2 years from March 20, 2017, to obtain the necessary training to certification required to become a CPC.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list in accordance with this resolution.

MAY 8, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Nolan, Koenig, Naeyaert
Nays: None **Absent:** Sebolt, Louney **Approved 04/30/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

LETTER OF UNDERSTANDING

BETWEEN

COUNTY OF INGHAM (Employer)

And

UNITED AUTOMOBILE AEROSPACE AND AGRICULTURAL IMPLEMENT WORKERS OF AMERICA
(UAW) INGHAM COUNTY UNIT LOCAL #2256 (Union)

WHEREAS, the COUNTY OF INGHAM, a municipal body corporate of the State of Michigan (hereinafter referred to as the “Employer”) and the United Automobile Aerospace and Agricultural Implement Workers of America, Ingham County Unit Local 2256 (hereinafter referred to as “UAW”) have entered a collective bargaining agreement extending through December 31, 2020 (the “CBA”); and

WHEREAS, the job description for the position of Coding Specialist, as agreed to by the Employer and the Union, includes the certification of Certified Professional Coder (CPC), which can be obtained within twelve (12) months of hire, as a minimum qualification; and

WHEREAS, the Employer and Union recognize that the certification process exceeds the current probationary period of 180 days under Article 7, Section 2. Probationary Period; and

WHEREAS, Meaghan Gonzales was promoted to the Coding Specialist position on March 20, 2017 and did not complete obtaining the certification in the twelve (12) month time period; and

WHEREAS, the Employer and the Union agree to extend the probationary period to 2 years from the date of promotion into the Coding Specialist position for the purpose of Meaghan Gonzales to obtain the Certified Professional Coder (CPC) certification.

NOW, THEREFORE, IT IS HEREBY AGREED by the Parties as follows:

1. The extension of probation to 2 years is solely for the purpose of employment status and the limitations thereof as a probationary employee.
2. All other benefits shall continue in accordance with the collective bargaining agreement.
3. Meaghan Gonzales will progress to step 2 placement on the first pay period following her March 20, 2018 position anniversary date.
4. This LOU will not be extended beyond March 20, 2019; 2 years after Meaghan originally was promoted to the Coding Specialist position.
5. It is expressly understood and agreed by the parties that because of the particular set of circumstances for this employee this LOU is without precedence or prejudice as to any other cases.
6. All the other terms and conditions specified in the Parties’ collective bargaining agreement shall remain in full force and effect, except as stated above.

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COUNTY OF INGHAM

UAW Local 2256

Carol Keonig, Chairperson Date
Ingham County Board of Commissioners

Bradley Prehn, Chairperson Date

Linda Vail, Health Officer Date

APPROVED AS TO FORM:
COHL, STOKER & TOSKEY, P.C.

Mattis Nordfjord Date

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 17**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CHANGE WIC PROGRAM POSITIONS

RESOLUTION # 18 - 208

WHEREAS, WIC currently has two Nutrition Educator Positions that need to become Registered Dietitian positions; and

WHEREAS, the results of two State WIC audits have resulted in multiple nutrition-related citations due to insufficient staffing of Registered Dietiticians; and

WHEREAS, these staffing changes will enable Ingham County WIC to comply with State and Federal WIC policies; and

WHEREAS, the change of positions from Nutrition Educator to Registered Dietitian Step 5 at a cost of \$40,782 are financially supported by the elimination of the Medical Assistant II position (\$77,124).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the change of the Nutrition Educator positions (position numbers 601330 and 601401) from Nutrition Educator ICEA Grade 5 to Registered Dietitian ICEA Grade 7 positions in the WIC Program.

BE IT FURTHER RESOLVED, that a Medical Assistant II position (position number 601105) is hereby eliminated.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

HUMAN SERVICES: Yeas: Banas, Tennis, Nolan, Koenig, Naeyaert
Nays: None **Absent:** Sebolt, Louney **Approved 04/30/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND AGREEMENT WITH ERG ENVIRONMENTAL FOR
HAZARDOUS WASTE HAULING SERVICES**

RESOLUTION # 18 - 209

WHEREAS, Ingham County Health Department (ICHD) operates a Household Hazardous Waste (HHW) program to accept residential household hazardous wastes free of charge from Ingham County residents; and

WHEREAS, a licensed hazardous waste hauler is necessary to haul away and dispose of the hazardous wastes collected; and

WHEREAS, through Resolution #16-271, ICHD has a current agreement with ERG Environmental Services which will expire July 31, 2018; and

WHEREAS, a 2 year renewal option was included in the current agreement and ICHD wishes to exercise this option; and

WHEREAS, ERG Environmental Services has agreed to hold their current pricing for a two year renewal; and

WHEREAS, funds for these services were anticipated in ICHD's FY18 Budget; and

WHEREAS, the Health Officer recommends extending a contract agreement with ERG Environmental for disposal of hazardous waste collected by the ICHD HHW program for the period of August 1, 2018 through July 31, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a two year extension with ERG Environmental for disposal of hazardous waste collected by the ICHD HHW program for the period of August 1, 2018 through July 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MAY 8, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Tennis, Nolan, Koenig, Naeyaert
Nays: None **Absent:** Sebolt, Louney **Approved 04/30/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 19**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF GRANT FUNDS FOR A
DETECTIVE CURRENTLY EMPLOYED BY INGHAM COUNTY FOR THE
SEXUAL ASSAULT KIT INITIATIVE AND TO AUTHORIZE EXPENDITURE OF
FUNDS TO HIRE AN INGHAM COUNTY DEPUTY**

RESOLUTION # 18 - 210

WHEREAS, there are 122 untested sexual assault kits in Ingham County that have been sent to the Michigan State Crime Lab for testing; and

WHEREAS, the Michigan State Police have indicated that they have funds through the federal government to assist local prosecutors with investigations and prosecutions of viable cases arising from the testing of previously untested sexual assault kits; and

WHEREAS, grant funds in the amount of \$70,816.00 are available to cover salary, fringe benefits, and expenses for a Detective from the Ingham County Sheriff's Office; and

WHEREAS, the Ingham County Sheriff's Office would designate a detective to review these investigations and determine any investigative measures and work with the Special Assistant Attorney General to determine the viability of the prosecutions of these untested sexual assault kits; and

WHEREAS, the Detective will be working out of the Ingham County Prosecutor's Office; and

WHEREAS, the Detective will be paid by funds from the Michigan State Police including but not limited to salary, computers, phones, training, and mileage and any other funds approved by the Michigan State Police. All expenses including salary will be processed by Ingham County but will be paid for by the Michigan State Police; and

WHEREAS, the vacant Detective position created by the transfer of an existing Detective to the SAKI position will be filled through an internal promotion from the Sheriff's Office; and

WHEREAS, in order to address the vacancy, the Ingham County Sheriff's Office is authorized to hire an Ingham County Deputy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a Memorandum of Understanding with the Michigan State Police to accept grant funds in the amount of \$70,816.00 to cover salary, fringe benefits, and expenses for a Detective from the Ingham County Sheriff's Office.

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BE IT FURTHER RESOLVED, that a new Detective position is authorized in the Sheriff's Office Budget through December 31, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Sheriff's Office is authorized to hire an Ingham County Deputy to address the vacancy created by the new position.

BE IT FURTHER RESOLVED, that a transfer of up to \$40,000 from the 2018 Contingency Fund to the Ingham County Sheriff's Office personnel budget is authorized to cover the cost of non-SAKI cases handled by the grant funded position and to cover the overlap in positions to allow for cross training.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments to the 2018 budget and position allocation list.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Schafer, Maiville
Nays: None **Absent:** Crenshaw, Banas, Anthony **Approved 04/26/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/01/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer
Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 20**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH INGHAM INTERMEDIATE
SCHOOL DISTRICT FOR EDUCATIONAL INSTRUCTION AT THE INGHAM ACADEMY**

RESOLUTION # 18 - 211

WHEREAS, the Ingham Academy is a partnership between the Juvenile Division of the Circuit Court, Highfields Inc., Peckham Inc., and the Ingham Intermediate School District; and

WHEREAS, the Juvenile Division of the Circuit Court has utilized Ingham Intermediate School District to provide educational instruction at the Ingham Academy since September of 2007; and

WHEREAS, the Ingham Intermediate School District provides teachers, paraprofessionals, administrative support and a part-time principal; and

WHEREAS, it has been several years since the Ingham Intermediate School District has received an increase in the contract amount; and

WHEREAS, the Ingham Intermediate School District requested an increase in their contact amount to cover the increase in staff cost for 2018; and

WHEREAS, the cost of this contract is funded 50% by the Juvenile Justice Millage and 50% by the State Child Care Fund; and

WHEREAS, as part of the 2018 budget, \$469,664.00 was allocated for educational instruction at the Ingham Academy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract not to exceed \$469,664 with Ingham Intermediate School District for educational instruction for the time period of October 1, 2017 through September 31, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

MAY 8, 2018 REGULAR MEETING

LAW & COURTS: Yeas: Hope, Celentino, Schafer, Maiville

Nays: None **Absent:** Crenshaw, Banas, Anthony **Approved 04/26/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer

Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 21**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE FUNDS FOR TWO REPLACEMENT VEHICLES
FOR THE INGHAM COUNTY FAMILY CENTER**

RESOLUTION # 18 - 212

WHEREAS, the Family Division has a fleet of 10 vehicles to transport juveniles to and from the Ingham Academy as well as the Pride Evening Reporting Program; and

WHEREAS, two of the ten vehicles are in need of replacement (both 2010 Dodge Caravans), both with mileage exceeding 130,000; and

WHEREAS, the Family Division's budget includes a line item for van replacement. The funds deposited in this reserve come from the Child Care Fund's reimbursement for each van's usage, transporting youth to and from community programs; and

WHEREAS, as of the end of 2017, there is a balance of \$97,825 in the van replacement reserve portion of the Family Division's budget; and

WHEREAS, a request is made to purchase two new 2018 Ford Transit XLT Passenger Wagon at a cost not to exceed \$60,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of two 2018 Ford Transit XLT Passenger Wagons at a cost not to exceed \$60,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary budget transfers from the van replacement reserve in the 2018 Family Division budget.

LAW & COURTS: Yeas: Hope, Celentino, Schafer, Maiville

Nays: None **Absent:** Crenshaw, Banas, Anthony **Approved 04/26/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer

Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 22**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR ELECTRONIC MONITORING
WITH HOUSE ARREST SERVICES**

RESOLUTION # 18 - 213

WHEREAS, the Juvenile Division of the Circuit Court has utilized House Arrest Services Inc. for electronic monitoring of youth offenders since 2012; and

WHEREAS, the Juvenile Division of the Circuit Court has had a per diem contract with House Arrest Services to pay for Cell Tethers, GPS Tethers, and Electronic Alcohol Monitoring; and

WHEREAS, more emphasis is being placed on utilizing electronic monitoring as a best practice to treat juvenile offenders in the community and in order to reduce the population at the Ingham County Youth Center; and

WHEREAS, although the per diem amounts for electronic monitoring have decreased, there has been a significant increase in the number of youth placed on electronic monitoring; and

WHEREAS, the cost for using electronic monitoring equipment is State Child Care Fund reimbursable; and

WHEREAS, as part of the 2018 budget, \$35,000 was allocated for the use of electronic monitoring equipment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract not to exceed \$35,000 with House Arrest Services Inc. for electronic monitoring for the time period of October 1, 2017 through September 31, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Schafer, Maiville

Nays: None **Absent:** Crenshaw, Banas, Anthony **Approved 04/26/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer

Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Commissioner Crenshaw moved to approve the resolution. Commissioner Hope supported the motion.

Commissioner Crenshaw asked if there had been any discussion about piggybacking with the contract that the Sheriff's Office or Pretrial Services already had established.

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Terri Morton, Deputy Controller, stated that there had not been a discussion about that issue because this was a continuation of the current contract. She further stated that this purchase would be reviewed next year and they could take into consideration the possibility to work with the same vendor or all the contracts.

Commissioner Crenshaw stated that he would appreciate having one vendor for electronic monitoring if it could result in cost savings for the County.

The resolution was adopted unanimously. Absent: Commissioner Tennis.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 23**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #18-065 FOR THE RENEWAL OF THE
9-1-1 TELEPHONE SUPPORT AGREEMENT WITH CAROUSEL INDUSTRIES INC.**

RESOLUTION # 18 - 214

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners approved, under Resolution #18-065, the system support and maintenance for the 9-1-1 Center's 9-1-1 phone system; and

WHEREAS, the resolution had an incorrect total amount of this contract totaling \$100,353.30; and

WHEREAS, the resolution should have had the correct amount of the service contract totaling \$100,403.32; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners amend resolution #18-065 to reflect the corrected amount for this contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Carousel Industries, Inc. for system maintenance and support for the period of February 1, 2018 through January 31, 2019 for a total cost of \$100,403.32.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Schafer, Maiville

Nays: None **Absent:** Crenshaw, Banas, Anthony **Approved 04/26/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer

Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ELECTRONIC TRAINING RECORDS PROGRAMS

RESOLUTION # 18 - 215

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 administration has identified a software solution to electronically document, track, and store employee training as requested by the Center's Training Cadre; and

WHEREAS, the 9-1-1 Staff Services Manager in working with our Center's Communication Training Officers, and has reviewed the features, options, and demonstrations of these programs to perform these functions; and

WHEREAS, the LEFTA Systems and METR Software systems have been found to meet the needs of our Center's training program as well as the administrative needs to electronically document training information; and

WHEREAS, the company International Business Information Technologies, Inc. provider of the LEFTA Systems and METR Software programs, have provided a quote for these programs in the amount of \$8,225.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of the LEFTA Systems and METR Software programs from international Business Information Technologies in an amount not to exceed \$8,225.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents with International Business Information Technologies, Inc. to provide their software solutions to Ingham County 9-1-1 Center for training documentation after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Hope, Celentino, Schafer, Maiville

Nays: None **Absent:** Crenshaw, Banas, Anthony **Approved 04/26/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer

Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

**APPROVED - MAY 8, 2018
AGENDA ITEM NO. 25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE REPLACEMENT OF OUTDOOR
SURVEILLANCE CAMERAS AT THE 9-1-1 CENTER**

RESOLUTION # 18 - 216

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 Center uses surveillance cameras to maintain the security of the building and staff; and

WHEREAS, the cameras currently in use were installed with the construction of the center in 2012; and

WHEREAS, the cameras are not functioning properly in the night time mode, extremely limiting the view provided in dim light conditions; and

WHEREAS, the County IT Department has obtained a quote for replacement cameras from Vidcom Solutions in the amount of \$5,601.27, with the IT department doing the installation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure not to exceed \$5,700.00 from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the purchase of the camera equipment.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

LAW & COURTS: Yeas: Hope, Celentino, Schafer, Maiville

Nays: None **Absent:** Crenshaw, Banas, Anthony **Approved 04/26/2018**

FINANCE: Yeas: Grebner, Crenshaw, Koenig, Schafer

Nays: None **Absent:** Anthony, Tennis, Louney **Approved 05/02/2018**

Adopted as part of a consent agenda.

MAY 8, 2018 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Schafer stated that he wanted to bring attention to the late Petition and Communication from Williamstown Township. He further stated that the Board of Commissioners had the power to honor their request by lowering the speed limit on Mitchell Road as they requested.

Commissioner Schafer stated that it would make Mitchell Road much safer and he would like a resolution sent to Law & Courts for consideration.

Commissioner Crenshaw stated that the Ingham County Youth Commission will have their annual Day of Play at Lake Lansing South on Saturday, May 12, 2018.

Commissioner Crenshaw state that Judge Allen had a Sobriety Court graduation last week and it was a great event. He further stated that he would like to give kudos to Judge Allen and his staff for making the Sobriety Court such a successful program.

Commissioner Nolan stated that Meridian Township Clerk's Office was seeking to fill a job vacancy for an administrative assistant. She further stated that she would like to bring attention to the need if anyone was interested in applying to contact Meridian Township Clerk Brett Dreyfus.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of \$4,253,231.24. Commissioner Banas supported the motion.

The motion carried unanimously. Absent: Commissioner Tennis.

ADJOURNMENT

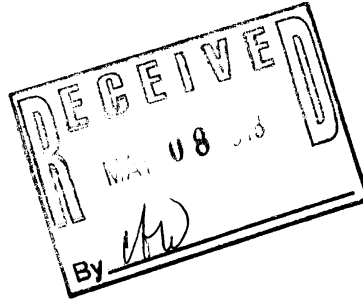
The meeting was adjourned at 6:42 p.m.



CITY OF EAST LANSING
The Home of Michigan State University

AGENDA ITEM # 1

May 4, 2018



Ms. Sarah Anthony
Chairperson
Ingham County
P. O. Box 319
Mason, MI 48854

RE: City of East Lansing Master Plan – Notice of Public Hearing

Dear Ms. Anthony:

The City of East Lansing began the process of developing a new Master Plan in 2013. We now have a final draft of the proposed plan, *The Bigger Picture*, available for review on the City's website at www.cityofeastlansing.com/659/Master-Plan.

In accordance with the requirements of the Michigan Planning Enabling Act 33 of 2008, we are sending notice that the East Lansing Planning Commission will be holding a Public Hearing for consideration of the plan at their May 23, 2018 meeting, the Commission may act at that time to adopt the plan.

Should you have any questions or require other information regarding the proposed plan, please contact Darcy Schmitt by phone at (517) 319-6941 or by e-mail at dschmitt@cityofeastlansing.com. Thank you for your interest and attention to this matter.

Sincerely,

CITY OF EAST LANSING

David Haywood, AICP
Planning and Zoning Administrator

410 Abbot Road
East Lansing, MI 48823

(517) 337-1731
Fax (517) 337-1559
www.cityofeastlansing.com

Bennett, Becky

From: Dolehanty, Timothy
Sent: Thursday, May 10, 2018 9:44 AM
To: Bennett, Becky
Subject: FW: EOC Meeting - Monday, May 14, 2018

FYI

From: bristol day [mailto:bristol.day@gmail.com]
Sent: Thursday, May 10, 2018 9:43 AM
To: Bliesener, Elisabeth <EBliesener@ingham.org>; Parsons, Travis <TParsons@ingham.org>
Subject: Re: EOC Meeting - Monday, May 14, 2018

Good morning, Travis and Beth -

I unfortunately need to step down from the EOC. I've recently taken on a Field Director position for a political campaign and between my actual job and that, I have no extra time to spare. I have really enjoyed my time on the EOC and all of your help in leading the group. I'm not sure if there is anything else I need to do to officially step down from the committee, but please let me know.

Thanks again for the opportunity to be part of the team for the last couple years -
Bristol

On Tue, May 8, 2018 at 3:12 PM Bliesener, Elisabeth <EBliesener@ingham.org> wrote:

Good Afternoon,

The next EOC meeting is scheduled for Monday, May 14, 2018 at 6:00 PM. To be respectful of everyone's time, we are taking an anticipated attendance to assure the Committee will have quorum.

Please respond back to me by Thursday, May 10, 2018 at 5:00 PM if you **can or cannot** be there on Monday. This will allow me to provide appropriate notice to the Chairperson and Committee regarding quorum.

If for some reason anything changes after you respond please provide an update as soon as possible.

Meeting Location:

Human Services Building

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING EMILY WEST AS THE THIRD PLACE WINNER OF THE
2018 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST**

RESOLUTION # 18 –

WHEREAS, the Ingham County Women’s Commission sponsored the 2018 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “WHAT IMPACT DO YOU THINK SOCIAL MEDIA HAS ON SELF-PERCEPTION AMONG YOUNG WOMEN?”; and

WHEREAS, it is important for young people to identify issues in our community and for them to empower themselves and others to fully participate within our communities and to make a change in regard to the issues; and

WHEREAS, Emily West has elaborated on this topic in her essay regarding the ways in which the internet provides opportunity for a broader world view and to provide support for people and causes while also fostering an imperfect view and stereotype which causes unhappiness and isolation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Emily for her essay and for her inspiration.

BE IT FURTHER RESOLVED, that the Board wishes Emily continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING MAKELA RODGERS AS THE SECOND PLACE WINNER OF THE
2018 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST**

RESOLUTION # 18 –

WHEREAS, the Ingham County Women’s Commission sponsored the 2018 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “WHAT IMPACT DO YOU THINK SOCIAL MEDIA HAS ON SELF-PERCEPTION AMONG YOUNG WOMEN?”; and

WHEREAS, it is important for young people to identify issues in our community and for them to empower themselves and others to fully participate within our communities and to make a change in regard to the issues; and

WHEREAS, Makela Rodgers has elaborated on this topic in her essay regarding the struggles of young women for whom social media creates an unrealistic belief of an average woman’s appearance ultimately hindering the development of self-satisfaction and self-esteem.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Makela for her essay and for her inspiration.

BE IT FURTHER RESOLVED, that the Board wishes Makela continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING MORGAN WITHAM AS THE FIRST PLACE WINNER OF THE
2018 INGHAM COUNTY WOMEN’S COMMISSION DORIS CARLICE ESSAY CONTEST**

RESOLUTION # 18 –

WHEREAS, the Ingham County Women’s Commission sponsored the 2018 Doris Carlice Essay Contest open to students in grades 9 through 12; and

WHEREAS, the official topic for the contest was “WHAT IMPACT DO YOU THINK SOCIAL MEDIA HAS ON SELF-PERCEPTION AMONG YOUNG WOMEN?”; and

WHEREAS, it is important for young people to identify issues in our community and for them to empower themselves and others to fully participate within our communities and to make a change in regard to the issues; and

WHEREAS, Morgan Witham has elaborated on this topic in her essay regarding the struggles of young women against the messages from social media that stress a physical standard for success and love and the need for more efforts to elevate a sense of self-worth and happiness.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women’s Commission in honoring Morgan for her essay and for her inspiration.

BE IT FURTHER RESOLVED, that the Board wishes Morgan continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE SPECIAL AND ROUTINE PERMITS
FOR THE ROAD DEPARTMENT**

RESOLUTION # 18 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated May 1, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

INGHAM COUNTY ROAD DEPARTMENT

DATE: May 1, 2018

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2018-211	JOSHUA FOSTER	TREE REMOVAL	COLUMBIA RD & M-52	WHITE OAK	2, 3
2018-212	RONALD ZANGER	TREE REMOVAL	TRAILWOOD DR & JONQUIL LN	MERIDIAN	34
2018-216	CONSUMERS ENERGY	GAS	WATSON AVE & SUMMIT ST	DELHI	23
2018-217	CONSUMERS ENERGY	GAS	HOLT RD & SUMMIT ST	DELHI	23
2018-219	LAKESHORE ENVIRONMENTAL	MISCELLANEOUS	OKEMOS RD & HASLETT RD	MERIDIAN	9
2018-224	COMCAST	CABLE / UG	CEDAR ST & DALLAS AVE	DELHI	23
2018-225	CONSUMERS ENERGY	GAS	GROVENBURG RD & KRANTZ RD	DELHI	19
2018-226	CONSUMERS ENERGY	ELECTRIC / OH	LAMB RD & WALLINE RD	ALAIEDON	23
2018-227	CONSUMERS ENERGY	GAS	KIPP RD & CEDAR ST	VEVAY	5, 8
2018-228	CENTURYLINK	CABLE / OH	WAVERLY RD & OLD LANSING	LANSING	19
2018-229	CONSUMERS ENERGY	ELECTRIC / OH	MARSH RD & TIHART RD	MERIDIAN	15
2018-230	CONSUMERS ENERGY	GAS	DEXTER TR & CAROL LN	INGHAM	26
2018-231	CONSUMERS ENERGY	GAS	BARRY RD & ZIMMER RD	WILLIAMSTOWN	15
2018-232	LAUX CONSTRUCTION	WATERMAIN	LEGACY PKWY & DUNCKEL RD	DELHI	2
2018-234	CONSUMERS ENERGY	GAS	JOLLOY RD & VAN ATTA RD	ALAIEDON	2
2018-235	CONSUMERS ENERGY	GAS	DIETZ RD & NOBLE RD	LEROY	9
2018-244	CONSUMERS ENERGY	GAS	MAPLE ST & HOLT RD	DELHI	23
2018-245	CONSUMERS ENERGY	GAS	WAVERLY RD & MCCUE RD	DELHI	30
2018-246	CONSUMERS ENERGY	GAS	HAGADORN RD & SERVICE RD	MERIDIAN	19
2018-247	AT & T	CABLE / UG	GUNN RD & AUBEN LN	DELHI	21

MANAGING DIRECTOR: _____

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SERVICE WARRANTY RENEWAL FOR THE
MAINTENANCE OF THE X-RAY SCREENING MACHINE AT THE INGHAM
COUNTY FAMILY CENTER**

RESOLUTION # 18 –

WHEREAS, Astrophysics currently performs all inspections, maintenance and repair services on the x-ray machine; and

WHEREAS, the current service warranty will expire on July 31, 2018; and

WHEREAS, the new three year service warranty renewal will begin August 1, 2018 and expire on July 31, 2021 for a total annual cost of \$4,963.00, a not to exceed total three year cost of \$14,889.00; and

WHEREAS, Astrophysics is proprietary; and

WHEREAS, funds for this service are available within the Ingham County Family Center maintenance contractual line item #101-14006-931100.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a three year service warranty renewal with Astrophysics, Inc. 21481 Ferrero Parkway, City of Industry, CA, 91789, to perform all inspections, maintenance, and repair services of the x-ray screening machine at the Ingham County Family Center, for a not to exceed total three year cost of \$14,889.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A RENEWAL FOR FIRE PREVENTION SERVICES
AT SEVERAL COUNTY FACILITIES**

RESOLUTION # 18 –

WHEREAS, fire alarm testing, fire extinguisher and fire suppression services are required and necessary in the daily operation of our county facilities; and

WHEREAS, the current agreement expired on April 30, 2018; and

WHEREAS, the Facilities Department would like to exercise the (2) two year renewal option extending the agreement until April 30, 2021; and

WHEREAS, the total annual cost for the (2) two year renewal option is \$17,505.00; and

WHEREAS, this is \$269.45 lower than the previous 3 year agreement due to fire extinguisher discrepancies found during price sheet comparisons with the vendor; and

WHEREAS, the funds for said services are available within the appropriate 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, the Ingham County Board Commissioners authorizes a two year renewal with Boynton Fire Service, 1031 Northcrest, Lansing, Michigan 48906, to provide fire prevention services at several county facilities, for an annual not to exceed cost of \$17,505.00 which reflects the payment of living wage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE REPLACEMENT OF THE ROLLING FILE
STORAGE SYSTEM IN THE HILLIARD BUILDING AND THE VETERANS
MEMORIAL COURTHOUSE**

RESOLUTION # 18 –

WHEREAS, the rolling file storage systems in both locations have outlived their life expectancy and deteriorated to the point of causing safety concerns; and

WHEREAS, the rolling file system in the Hilliard Building is over 26 years old, the Veterans Memorial Courthouse, over 18 years old; and

WHEREAS, over the years, multiple repairs have been made to both systems; and

WHEREAS, due to the age and weight of the systems they are beyond repair and lack the appropriate safety features; and

WHEREAS, repairs are no longer cost effective or realistic from a safety point of view; and

WHEREAS, the Facilities Department is asking for approval to utilize up to \$260,000.00 from the general fund balance to cover the costs associated with replacing both systems; and

WHEREAS, funds will be used for all expenses associated with installing the new systems, re-packaging the files/materials, the cost of temporary labor to package, transport and temporarily re-locate the materials; and

WHEREAS, the estimated cost is based on a quote from a local vendor.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the Facilities Department to move forward, following all Purchasing Department policies and procedures, for the replacement of the rolling file storage systems in both the Hilliard Building and the Veterans Memorial Courthouse, for an estimated cost not to exceed \$260,000.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS
RESOLUTION APPROVING CONTRACT OF LEASE

RESOLUTION # 18 –

At a regular meeting of the Ingham County Board of Commissioners held on 22nd day of May, 2018, at 6:30 p.m., Michigan time, in the Ingham County Courthouse in Mason, Michigan.

PRESENT: _____

ABSENT: _____

The County Clerk presented a proposed Contract of Lease between the Ingham County Building Authority (the "Authority") and the County of Ingham (the "County") dated as of June 1, 2018 relative to the construction, furnishing and equipping of a new 16,000 square foot county animal control shelter facility located at 600 Buhl Street, Mason, Michigan 48854, together with associated site improvements (the "Project").

After discussion of the Contract of Lease the following resolution was offered by Commissioner _____ and seconded by Commissioner _____:

WHEREAS, pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended (hereinafter referred to as "Act 31"), the County, has heretofore authorized and directed the incorporation of the Authority; and

WHEREAS, the Ingham County Board of Commissioners previously adopted a resolution on March 13, 2018 (the "Resolution of Intent") stating the intent of the County to enter into a contract of lease and authorizing publication of a notice of intent (the "Notice of Intent"); and

WHEREAS, the Notice of Intent was published on or about March 16, 2018, which notice included the right of referendum; and

WHEREAS, a form of contract of lease was attached to the Resolution of Intent and is on file with the County Clerk; and

WHEREAS, a proposed Contract of Lease between the Authority and the County has been prepared and presented at this meeting (Exhibit A), which Contract of Lease is substantially in the form of the contract of lease attached to the Resolution of Intent; and

WHEREAS, it is necessary and desirable for the County to enter into the proposed Contract of Lease with the Authority; and

NOW, THEREFORE, BE IT RESOLVED BY THE INGHAM COUNTY BOARD OF COMMISSIONERS, as follows:

1. The Contract of Lease is hereby approved and the Chairperson is directed to execute the Contract of Lease on behalf of the County and to deliver the same to the Authority no earlier than 60 days after the Notice of Intent was published and only if the applicable referendum period has expired without the filing of sufficient petitions requesting a referendum, with such changes which are not materially adverse to the County. Changes to the not to exceed amount of bonds and the length of the term of the Contract of Lease are deemed not materially adverse, provided that the overall not to exceed principal amount of \$4,850,000 is not exceeded and the term of the Contract of Lease does not extend beyond November 1, 2023.

2. The Chairperson shall execute and deliver as many copies of the Contract of Lease as she in her discretion shall deem necessary or desirable.

3. A copy of the Contract of Lease this day presented to the Commissioners shall be attached to the minutes of this meeting and placed on file in the office of the County Clerk.

4. The Controller/Administrator and the County Treasurer are authorized severally and jointly to execute on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County, if necessary, pursuant to subsection (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth in the Continuing Disclosure Certificate.

5. All resolutions and parts of resolutions insofar as they may be in conflict herewith are rescinded.

YEAS: _____

NAYS: _____

ABSTENTIONS: _____

RESOLUTION ADOPTED.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

I, the undersigned County Clerk of the County of Ingham, State of Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Ingham County Board of Commissioners at the meeting indicated, the original of which resolution is on file in my office. I further certify that notice of the meeting was given, the meeting was held and the minutes therefor were filed and will be or have been made available, all in accordance with the provisions of the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Dated: _____, 2018

Barb Byrum, Ingham County Clerk

EXHIBIT A
CONTRACT OF LEASE

CONTRACT OF LEASE

THIS FULL FAITH AND CREDIT (LIMITED TAX) GENERAL OBLIGATION CONTRACT OF LEASE made as of the 1st day of June, 2018, by and between the INGHAM COUNTY BUILDING AUTHORITY (sometimes hereinafter referred to as the "Authority"), a building authority organized and existing under and pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, (sometimes hereinafter referred to as "Act 31"), and the COUNTY OF INGHAM, a county organized and existing under the Constitution and laws of the State of Michigan (sometimes hereinafter referred to as the "County").

W I T N E S S E T H:

WHEREAS, the Authority has been incorporated by the County pursuant to Act 31 for the purposes set forth in Act 31; and

WHEREAS, the County desires to construct, furnish and equip a new 16,000 square foot County animal control shelter facility located at 600 Buhl Street, Mason, Michigan 48854, together with associated site improvements (hereinafter sometimes referred to as the "Project"); and

WHEREAS, it is proposed that the Authority finance all or part of the cost of the Project by the issuance of building authority bonds payable from cash rental payments by the County to the Authority pursuant to this Contract of Lease; and

WHEREAS, an estimate of 40 years and upwards as the period of usefulness of the Project and an estimate of \$4,850,000 as the cost of the Project have been prepared and have been filed with the County Clerk and the Secretary of the Authority; and

WHEREAS, in order to provide for constructing, furnishing, equipping, improving and financing the Project and to make possible the issuance of building authority bonds to defray all or part of the cost of the Project it is necessary for the parties to enter into this Contract of Lease.

THEREFORE, IN CONSIDERATION OF THE MUTUAL UNDERTAKINGS AND AGREEMENTS HEREINAFTER SET FORTH, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. The Authority shall, as soon as practicable after the effective date of this Contract of Lease, proceed to issue its building authority bonds in one or more series in the aggregate principal amount of \$4,850,000 or such lesser amount as shall be determined by the Commission of the Authority to be necessary to defray all or part of the cost of the Project, pursuant to and in accordance with the provisions of Act 31, and shall pledge for the payment of the principal of and interest on said bonds the receipts from the cash rental payments hereinafter agreed to be paid by the County. The bonds shall be serial bonds, term bonds or a combination thereof dated as of such date as shall be determined by the Authority, shall bear interest at a rate or rates not to exceed 5% per annum and shall mature (subject to such prior redemption, if any, as may be provided in the bond authorizing resolution) on such dates and in such years as shall be determined in the resolution authorizing the issuance of the bonds. Upon receipt of the proceeds of the sale of the building authority bonds the Authority immediately shall deposit such proceeds (other than any premium, capitalized interest and accrued interest received from the purchaser of the bonds, which shall be transferred to the bond and interest redemption fund) into a

construction fund, which shall be maintained as a separate depository account and from which shall be paid the cost of the Project.

2. After the building authority bonds have been sold, the Authority shall undertake the construction, furnishing, equipping and improving of the Project.

(a) The Authority shall contract with the architect selected by the County for the Project unless the Authority objects to the contracting with the selected architect. In such event the Authority shall contract with another architect selected by the County with whom the Authority has no objections. All final plans and specifications prepared by the architect and the total project budget shall be reviewed and approved by the County before commencement of construction. The final plans and specifications and the total project budget shall also require approval of the Authority, which approval shall not be unreasonably withheld.

(b) The Authority shall select a construction manager for the Project. After the plans and specifications have been approved by the Authority and the County, no changes shall be made except as approved by the Authority and the County in writing. The Authority and the County shall designate those persons who are authorized to approve changes to the plans and specifications. Any such changes shall be made by change order.

(c) The cost estimate and the estimated period of usefulness for the Project, both of which heretofore have been filed with the County Clerk and the Secretary of the Authority, are approved and adopted. The cost of the Project shall include not only the direct costs of constructing, furnishing, equipping and improving the Project but all other costs including, without limitation, all architectural, engineering, construction management, moving, financial, legal, printing and publishing costs and expenses incidental to the Project and to the issuance of the building authority bonds.

3. In the event that the Authority shall at any time determine that the Project cannot be completed at the estimated cost, the Authority immediately shall so notify the County in writing, specifying the additional funds required, and thereupon one of the following actions shall be taken: (a) the County shall pay or cause to be paid to the Authority in cash the additional amount so required, or (b) the Authority shall issue building authority bonds in such increased or additional principal amount as shall be necessary to complete the Project, or (c) the Project shall be modified so as to permit its completion within the estimated cost. No such increased or additional building authority bonds shall be issued unless the County and the Authority shall provide by amendment or supplement of this Contract of Lease for such issuance

and for an increase in the cash rental payable by the County hereunder sufficient to permit payment of the principal of and interest on the increased or additional bonds. Any additional building authority bonds so issued shall have equal standing with the bonds hereinbefore authorized to be issued. The proceeds of any such cash payments or increased or additional bonds (except for accrued interest, premium and capitalized interest) shall be deposited into the construction fund for the Project.

4. If, after completion of the Project, moneys remain in the construction fund, such moneys shall be considered to be an unexpended balance of the proceeds of the sale of the bonds. Any unexpended balance of the proceeds of the sale of the bonds remaining after completion of the Project may be used to improve or enlarge the Project or for other Projects of the Authority leased to the County if such use is approved by the Michigan Department of Treasury, if required by law, and by the County. Any unexpended balance not so used shall be paid into the bond and interest redemption fund and the County shall receive a credit against the cash rental payments next due under this Contract of Lease to the extent of the moneys so deposited in the manner provided in the resolution authorizing the bonds.

5. The Authority shall require the contractor or contractors for the construction of the Project to furnish all necessary bonds guaranteeing performance and all labor and materials bonds and all owners protective, workers compensation and liability insurance required for the protection of the Authority and the County. All bonds and insurance, and the amounts thereof, shall be subject to approval of the County attorney. All such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. The Authority also shall require a sufficient fidelity bond from any person handling funds of the Authority.

6. The Authority hereby leases the Project and the Site described on Exhibit A to the County for a term commencing on the effective date of this Contract of Lease and ending on November 1, 2023, or such earlier date as hereinafter provided. Possession of the Project shall vest in the County upon completion of construction of the Project. When all of the building authority bonds issued by the Authority to finance the Project have been retired, the Authority shall convey to the County all of its right, title and interest in the Project and any lands, air space, easements or rights-of-way appertaining thereto. Upon such conveyance by the Authority to the County, this Contract of Lease and the leasehold term shall terminate and the Authority shall have no further interest in, or obligations with respect to, the Project.

7. The County hereby agrees to pay to the Authority as cash rental for the Project herein leased to it by the Authority such periodic amounts as shall be sufficient to enable the Authority to pay the principal of and interest on the building authority bonds to be issued by the Authority as such principal and interest shall become due. On the 15th day of the month preceding the first date that any noncapitalized interest shall become due on the bonds and semiannually thereafter while any of the bonds remain outstanding the County shall pay to the Authority an amount sufficient to pay the interest due on the bonds on the first day of the following month. On the 15th day of the month preceding the first principal payment date on the bonds and annually thereafter while any of the bonds are outstanding the County shall pay the Authority an amount sufficient to pay the principal due on the bonds on the first day of the following month. If for any reason the cash rental payments made by the County are not used to pay the principal of and interest on the bonds, the County agrees to pay to the bondholders on behalf of the Authority as additional cash rental such amounts as are necessary to pay such principal and interest. The County hereby pledges its limited tax full faith and credit for the

payment of the cash rental when due and agrees that it will levy each year such ad valorem taxes as shall be necessary for the payment of such cash rental which taxes shall be subject to applicable constitutional and statutory tax limitations. If the County, at the time prescribed by law for the making of its annual tax levy, shall have other funds on hand which have been set aside and earmarked for payment of its obligations for which a tax levy otherwise would have to be made, then the tax levy shall be reduced by the amount of such other funds. Such other funds may be raised from any lawful source. The obligation of the County to make such cash rental payments shall not be subject to any setoff by the County nor shall there be any abatement of the cash rentals for any cause including, but not limited to, casualty that results in the Project being untenable.

8. The County may pay in advance to the Authority any cash rental payments herein required to be made and in such event shall be credited therefor upon future-due cash rental payments as the County shall direct. Any such advance payments, if the County shall so direct, shall be used by the Authority to redeem or purchase bonds prior to maturity when and to the extent possible and to pay the interest thereon and any call premiums applicable thereto. Any such advance payments shall be deposited in the bond and interest redemption fund of the Authority. The County also shall have the right to purchase bonds on the open market and to surrender the same to the Authority at any time. In the event that any bonds are redeemed or purchased and surrendered as above provided, the respective amounts which otherwise would have been payable as semiannual interest thereon shall be credited upon the cash rental payments otherwise required to be made on the cash rental payment dates next preceding such semiannual interest payment dates and the principal amount of such bonds shall be credited upon the cash rental payments otherwise required to be made on the cash rental payment dates next preceding

the maturity dates of the bonds. Any bonds redeemed, purchased or surrendered shall be cancelled.

9. In addition to the cash rental provided for in Section 7 hereof, the County hereby agrees to pay to the Authority all operating expenses of the Authority including expenses incidental to the issuance and payment of the bonds to the extent such expenses are not paid from the proceeds of the bonds. The obligations of the County to make such payments shall be limited tax general obligations of the County.

10. The County shall, at its own expense, operate and maintain the Project and shall keep the same in good condition and repair. The County may contract for the operation and maintenance of the Project or any part of the Project by a private party. Operation and maintenance shall include (but not be limited to) the providing of all personnel, equipment and facilities, all air conditioning, light, power, heat, telephone, water, sewage disposal, storm drainage and all other personnel services, equipment and supplies, of whatever nature, as shall be necessary or expedient for the operation and maintenance of the Project. Premiums for insurance required to be carried upon or with respect to the Project or the use thereof and taxes levied upon either party hereto on account of the ownership or use thereof or rentals or income therefrom likewise shall be deemed operation and maintenance expenses. The obligation of the County to pay all costs and expenses of the operation and maintenance of the Project shall be a limited tax general obligation of the County.

11. The County shall provide, at its own expense, fire and extended coverage, malicious mischief and vandalism insurance in an amount which is at least equal to the amount of the building authority bonds outstanding from time to time or to the amount of the full replacement cost of the Project if that amount be less than the amount of bonds outstanding.

Such insurance shall be payable to the County and the Authority as their interests may appear and shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later. In the event of the partial or total destruction of the Project during or after construction, or if the Project is for any reason made unusable, the cash rental payments as provided in Section 7 hereof shall continue unabated. The County shall have the option to use the proceeds of insurance, in the event of loss or damage to the Project, for the repair or restoration of the Project. If the County shall determine not to use the proceeds of insurance for the repair or restoration of the Project the amount of such insurance proceeds shall be paid to the Authority and by it deposited in the bond and interest redemption fund and the County shall receive appropriate credits on future cash rental payments due.

12. The County shall provide adequate liability insurance protecting the County, the Authority and the members of the Commission of the Authority against loss on account of damage or injury to persons or property, imposed by reason of the ownership, possession, use, operation or repair of the Project or resulting from any acts of omission or commission on the part of the County, the Authority, the members of the Commission of the Authority or their agents, officers or employees in connection therewith. Such insurance shall be made effective from the date of issuance of the building authority bonds described in Section 1 or commencement of construction of the Project, whichever is later.

13. The County shall hold the Authority and the members of its Commission harmless and to the extent permitted by law keep it fully indemnified at all times against any loss, injury, or liability to any person or property by reason of the use, misuse, or non-use of the Project by the County or by any other person or from any act or omission in, on or about the Project,

including any liability resulting from any and all environmental matters pertaining thereto. The County shall, at its own expense, make any changes or alterations in, on or about the Project which may be required by any applicable statute, charter, ordinance or governmental regulation or order, and shall save the Authority and the members of its Commission harmless and free from all cost or damage in respect thereto.

14. The County, in its sole discretion, may install or construct in or upon, or may remove from the Project, any equipment, fixtures or structures and may make any alterations or structural changes as it may desire, but the County shall not make any permanent alterations to the Project that will affect adversely the security for the building authority bonds to be issued by the Authority or the prompt payment of the principal of or interest on such bonds.

15. The Authority, through its officers, employees or agents, may enter upon the Project at any time during the term of this Contract of Lease for the purpose of inspecting the Project and determining whether the County is complying with the covenants, agreements, terms and conditions hereof.

16. Inasmuch as this Contract of Lease, and particularly the obligations of the County to make cash rental payments to the Authority, provides the security for payment of the principal of and interest on the building authority bonds to be issued by the Authority to finance the Project, it is hereby declared that this Contract of Lease is made for the benefit of the holders of said bonds as well as for the benefit of the parties and that said holders shall have contractual rights herein. In the event of any default on the part of the County, the Authority and the holders of said bonds shall have all rights and remedies provided by law and especially by Act 31. The parties further covenant and agree that they will not do or permit to be done any act, and that this Contract of Lease will not be amended in any manner, which would impair the security of said

bonds or the rights of the holders thereof. An amendment of this Contract of Lease to authorize the issuance of additional building authority bonds and providing for the payment of additional cash rentals for the payment thereof shall not be deemed to impair the security of the bonds or the rights of the holders.

17. This Contract of Lease shall inure to the benefit of, and be binding upon the respective parties hereto and their successors and assigns; provided, however, that no assignment shall be made in violation of the terms hereof nor shall any assignment be made which would impair the security of the bonds or the rights of the holders thereof.

18. Additional building authority bonds of equal standing with the bonds herein authorized may be issued, in addition to those for which provision is made in Section 3, for the purpose of making improvements or additions to the Project; provided, however, that no such bonds of equal standing may be issued unless this Contract of Lease is amended or supplemented to provide for such issuance and for an increase in the cash rental payments required to be made by the County in amounts sufficient to permit payment of the principal of and interest on such additional bonds. Nothing in this Contract of Lease shall prevent the Authority from issuing building authority bonds to finance other Projects for lease to the County.

19. In the event the building authority bonds to finance the Project cannot be or are not issued by the Authority prior to December 31, 2018, the Project shall be abandoned and the County shall pay all expenses of the Authority incurred to the date of abandonment, and neither party shall have any further obligations under this Contract of Lease. The provisions of this Section 19 may be extended or waived by the parties by resolution of their respective governing bodies.

20. Except as otherwise provided herein, the right to give any consent, agreement or notice herein required or permitted shall be vested, in the case of the County, in its Board of Commissioners, and in the case of the Authority, in its Commission. Any notice required or permitted to be given hereunder shall be given by delivering the same, in the case of the County, to the County Clerk or the Deputy County Clerk, and in the case of the Authority, to any member of its Commission.

21. In the event there shall occur changes in the constitution or statutes of the State of Michigan which shall affect the organization, territory, powers or corporate status of the County, the terms and provisions of this Contract of Lease shall be unaffected thereby insofar as the obligation of the County to make cash rental payments is concerned. The proceeds of any sale or other liquidation of any interest of the County in the Project are hereby impressed with a first and prior lien for payment of any outstanding building authority bonds or other obligations of the Authority incurred by reason of the Project or any additions or improvements thereto.

22. This Contract of Lease shall become effective 60 days after a notice of intention of entering into this Contract of Lease has been published in a newspaper of general circulation in the County as required by Section 8b(3) of Act No. 31; provided, however, that if a petition for a referendum requesting an election on this Contract of Lease is filed with the County Clerk within 45 days after the notice is published, signed by not less than 10% or 15,000 of the registered electors of the County, whichever is less, then this Contract of Lease shall become effective only if and when approved by a majority of the electors of the County voting thereon. This Contract of Lease shall terminate on November 1, 2023, unless terminated prior to such date in accordance with the provisions hereof.

[Signature Page Follows]

IN WITNESS WHEREOF, the INGHAM COUNTY BUILDING AUTHORITY, by its Commission, and the COUNTY OF INGHAM, by its Board of Commissioners, each have caused this Contract of Lease to be signed in its name, for and on its behalf, by its duly authorized officers, as of the day and year first above written.

Witnessed:

INGHAM COUNTY BUILDING AUTHORITY

By: _____

Its: Chairperson, Ingham County
Building Authority

Witnessed:

COUNTY OF INGHAM

By: _____

Its: Chairperson, Board of Commissioners

APPROVED AS TO FORM
FOR THE COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: _____

EXHIBIT A

The Project includes the construction, furnishing and equipping of a new 16,000 square foot County animal control shelter facility at 600 Buhl Street, Mason, Michigan 48854, together with associated site improvements (collectively, the "Project"). The completed Project will provide kennel housing, veterinary care and animal control services.

The Site for the Project is described as follows:

Part of the Northwest 1/4 of Section 5, T2N, R1W, City of Mason, Ingham County, Michigan, being more particularly described as follows: Commencing at the Center of Section 5, thence South 89°32'24" West, 151.65 feet along the East-West 1/4 Line of Section 5; thence North, 32.30 feet; thence North 19°24' 33" West, 1004.47 feet; thence South 70°36'49" West, 84.43 feet to the Point of Beginning of the following described parcel; thence continuing South 70° 36' 49" West, 103.92 feet; thence South 68°24'09" West, 81.96 feet; thence South 79°58'29" West, 215.84 feet; thence North 10°38'06" West, 209.00 feet; thence North 78°20'21" East, 227.00 feet; thence South 61°45'50" East, 19.20 feet; thence North 86°49'11" East, 39.60 feet; thence South 55°20'46" East, 39.34 feet; thence North 79°29'38" East, 99.55 feet; thence South 06°45'16" East, 138.92 feet to the Point of Beginning.

Containing 1.77 acres, more or less, and subject to any easements or restriction of use or record.

Commonly known as:
600 Buhl Street, Mason, Michigan 48854.

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

On this ____ day of _____, 2018, in Ingham County, Michigan, before me
appeared _____, the Chairperson of the Commission of the Ingham County
Building Authority, a public corporation in the State of Michigan, and, being duly sworn, did say
that the foregoing Contract of Lease was signed and sealed on behalf of said Authority by
authority of its Commission, and the said person acknowledged said instrument to be the free act
and deed of said Authority.

Notary Public, _____ County, Michigan
Acting in Ingham County, Michigan
My commission expires:

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

On this ____ day of _____, 2018, in Ingham County, Michigan, before me appeared _____, the Chairperson of the Ingham County Board of Commissioners of the County of Ingham, Michigan, and, being duly sworn, did say that the foregoing Contract of Lease was signed and sealed on behalf of said County by authority of its Board of Commissioners, and the said person acknowledged said instrument to be the free act and deed of said County.

Notary Public, _____ County, Michigan
Acting in Ingham County, Michigan
My commission expires:

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING GROUND LEASE

RESOLUTION # 18 –

At a regular meeting of the Ingham County Board of Commissioners (the "Board") held on the 22nd day of May, 2018, at 6:30 p.m., Michigan time, in the Ingham County Courthouse in Mason, Michigan.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by Commission _____ and seconded by Commissioner _____:

WHEREAS, pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31"), the County of Ingham, Michigan (the "County") has authorized and directed the incorporation of the Ingham County Building Authority (the "Authority"); and

WHEREAS, a design, cost estimate and period of estimated useful life for the construction, furnishing and equipping of a new 16,000 square foot county animal control shelter facility located at 600 Buhl Street, Mason, Michigan 48854, together with associated site improvements (the "Project"), to be acquired by the Authority pursuant to the Contract of Lease

approved by the Board in a resolution adopted on May 22, 2018 (the "Contract of Lease") have been prepared and presented to this Board; and

WHEREAS, under the terms of Act 31 the Authority has the power to construct, furnish and equip the Project, to lease the Project to the County for a period not exceeding 50 years, and to finance the Project by the issuance of building authority bonds payable from the rentals received from the County for the use of the Project, all in accordance with Act 31; and

WHEREAS, a proposed Ground Lease (the "Ground Lease") between the County and the Authority has been prepared and presented to this Board for the purpose of having the County lease the lands on which the Project is located to the Authority; and

WHEREAS, it is necessary and desirable for the County to enter into the proposed Ground Lease so that the Authority may in turn lease the lands and the Project to the County pursuant to the Contract of Lease for the use of the Project, all in accordance with the Act;

NOW, THEREFORE, BE IT RESOLVED BY THE INGHAM COUNTY BOARD OF COMMISSIONERS, that:

1. The Ground Lease is hereby approved, and the Chairperson is hereby directed to execute the Ground Lease on behalf of the County with such changes which are not materially adverse to the County and to deliver the same to the Authority.
2. The Chairperson shall execute and deliver as many copies of the Ground Lease as she shall, in her discretion, deem necessary or desirable.
3. A copy of the approved Ground Lease this day presented to the Board shall be attached to the minutes of this meeting and placed on file in the office of the County Clerk.

4. All resolutions and parts of resolutions insofar as they may be in conflict with this Resolution are rescinded.

5. This Resolution shall be effective immediately upon its adoption.

IN FAVOR: _____

AGAINST: _____

ABSTENTIONS: _____

RESOLUTION ADOPTED.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney

Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

I, the undersigned County Clerk of the County of Ingham, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Ingham County Board of Commissioners at the meeting indicated, the original of which resolution is on file in my office. I further certify that notice of the meeting was given, the meeting was held and the minutes therefor were filed and will be or have been made available, all in accordance with the provisions of the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Dated: _____, 2018

Barb Byrum, Ingham County Clerk

GROUND LEASE

This GROUND LEASE is made and entered into as of the 1st day of June, 2018, by and between the COUNTY OF INGHAM, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "County") and the INGHAM COUNTY BUILDING AUTHORITY (the "Authority"), a building authority organized and existing under the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31").

WHEREAS, the Authority has been incorporated by the County pursuant to Act 31, for the purposes set forth in Act 31; and

WHEREAS, the County has requested the Authority to assist in the construction, furnishing and equipping of a new 16,000 square foot County animal control shelter facility located at 600 Buhl Street, Mason, Michigan 48854, together with associated site improvements (collectively, the "Project"); and

WHEREAS, under the terms of Act 31 the Authority has the power to construct, furnish and equip the Project, to lease the Project to the County for a period not exceeding 50 years and to finance the Project by the issuance of building authority bonds payable from the rentals received from the County for the use of the Project, all in accordance with Act 31; and

WHEREAS, the Authority is willing to construct, furnish and equip the Project on the premises described in Exhibit A (the "Site") hereby leased to the Authority and to lease back the Project to the County; and

WHEREAS, the estimated cost of the Project is approximately Four Million Eight Hundred Fifty Thousand Dollars (\$4,850,000); and

WHEREAS, as a prerequisite to the issuance of building authority bonds to finance part of the cost of the Project, it is necessary for the parties to enter into this Ground Lease, whereby the County will lease the Site to the Authority for a period extending beyond the last maturity date of the bonds, but not to exceed a period of 50 years;

IT IS HEREBY AGREED BY AND BETWEEN THE COUNTY AND THE AUTHORITY in consideration of the mutual agreements and covenants in this Ground Lease, as follows:

1. The County does hereby let and lease the Site to the Authority, and the Authority does hereby lease the Site from the County. The term of this Ground Lease shall commence on the effective date of the Contract of Lease (the "Contract of Lease") between the parties dated as of June 1, 2018, and shall terminate on November 1, 2023 unless terminated prior to such date in accordance with the provisions hereof.

2. The Authority shall pay rent to the County for the Site hereby leased at the rate of One Dollar (\$1.00) per year due and payable on the anniversary date of this Ground Lease each and every year during the term hereof.

3. The Authority will lease the Project to the County pursuant to the Contract of Lease.

4. It is mutually agreed that at the request of County, the Authority shall construct, furnish and equip the Project on the Site hereby leased as provided by and in accordance with the Contract of Lease.

5. Each of the Authority and the County shall have, and is hereby granted, access to and use of the Site during the construction, furnishing and equipping of the Project, and upon completion of the Project. The County agrees to provide any and all easements and/or rights of egress and ingress to the Authority on and around the Site to allow and permit the Authority and the general public access to the County animal control shelter facility and to adjacent facilities.

6. The Authority and the County shall not be held liable for a breach of this Ground Lease or for any damages or loss in the event the Site is damaged by an act beyond its control which makes its use untenable. In the event of such a condition, the Ground Lease may be immediately terminated by either party without further liability.

7. The County shall, at its own expense, indemnify, protect, defend and hold harmless the Authority, its elected and appointed officers, employees and agents at all times against any loss, injury, or liability to any person or property by reason of the use, misuse, or non-use of the project by the County or by any other person or from any act or omission in, on or about the project, including any liability resulting from any and all environmental matters pertaining thereto. The County shall, at its own expense, make any changes or alterations in, on or about the Project which may be required by any applicable statute, charter, ordinance or governmental regulation or order, and shall save the Authority and its elected and appointed officers, employees and agents harmless and free from all cost or damage in respect thereto.

8. The County shall provide adequate liability insurance protecting the Authority against loss on account of damage or injury to persons or property, imposed by reason of the ownership, possession, use, operation or repair of the Project or resulting from any acts of omission or commission on the part of the Authority or their agents, officers or employees in

connection therewith. Such insurance shall be made effective from the date of issuance of the building authority bonds or commencement of construction of the Project, whichever is later.

9. It is mutually agreed that, upon the termination of this Ground Lease, the premises leased hereby and all improvements thereon and the title to the same shall revert to the County.

10. This Ground Lease shall inure to the benefit of and be binding upon the respective parties hereto and their successors and assigns.

11. This Ground Lease shall remain in full force and effect for the period herein provided but shall terminate prior to November 1, 2023 if and when the Authority shall have fully paid and discharged its liability with respect to the building authority bonds and any other obligations of the Authority or the County incurred with respect to the construction, furnishing and equipping of the Project.

12. In the event that the Authority for any reason, cannot issue its building authority bonds to finance the Project prior to December 31, 2018 this Ground Lease shall terminate. The provisions of this Section may be extended or waived by the parties by resolution of their respective governing bodies.

13. This Ground Lease shall be subject to and construed in accordance with the laws of the State of Michigan. In the event any disputes arise under this Ground Lease the venue for the bringing of any actions in law or in equity shall be in the State of Michigan established in accordance with the statutes and Court Rules of the State of Michigan. In the event any action is brought in or is moved to a federal court the venue for such action shall be the Federal Judicial District of Michigan, Western District, Southern Division.

14. No failure or delay on the part of any party hereto in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

15. All modifications, amendments or waivers of any provision of this Ground Lease shall be made only by the written mutual consent of the parties hereto.

16. This Ground Lease may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original; but such counterparts shall together constitute but one and the same Ground Lease.

IN WITNESS WHEREOF, the County, by its County Commission, and the Authority, by its Commission, have each caused this Ground Lease to be executed and delivered as of the day and year first written above.

Witness to Signature
of County Officer

COUNTY OF INGHAM

By: _____
Chairperson, Board of Commissioners

Witness to Signature
of Authority Officer

INGHAM COUNTY BUILDING
AUTHORITY

By: _____
Chairperson, Ingham County Building
Authority

APPROVED AS TO FORM
FOR THE COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: _____

Exhibit A

Legal Description of Site

Part of the Northwest 1/4 of Section 5, T2N, R1W, City of Mason, Ingham County, Michigan, being more particularly described as follows: Commencing at the Center of Section 5, thence South 89°32'24" West, 151.65 feet along the East-West 1/4 Line of Section 5; thence North, 32.30 feet; thence North 19°24' 33" West, 1004.47 feet; thence South 70°36'49" West, 84.43 feet to the Point of Beginning of the following described parcel; thence continuing South 70° 36' 49" West, 103.92 feet; thence South 68°24'09" West, 81.96 feet; thence South 79°58'29" West, 215.84 feet; thence North 10°38'06" West, 209.00 feet; thence North 78°20'21" East, 227.00 feet; thence South 61°45'50" East, 19.20 feet; thence North 86°49'11" East, 39.60 feet; thence South 55°20'46" East, 39.34 feet; thence North 79°29'38" East, 99.55 feet; thence South 06°45'16" East, 138.92 feet to the Point of Beginning.

Containing 1.77 acres, more or less, and subject to any easements or restriction of use or record.

Commonly known as:
600 Buhl Street, Mason, Michigan 48854.

LANSING 9425-8 518198v4

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DELHI TOWNSHIP FOR
CEDAR STREET RESURFACING AURELIUS TO WILLOUGHBY ROADS, DELHI TOWNSHIP**

RESOLUTION # 18 –

WHEREAS, Delhi Township and their Downtown Development Authority (DDA) are planning a project, known as the “Realize Cedar Street Project”, funded entirely by the DDA, for the reconstruction of Cedar Street, Holt to Aurelius Roads, in 2018 to include on-street parallel parking, bicycle lanes, and other amenities; and

WHEREAS, an agreement between Delhi Township and Ingham County for the above-described Realize Cedar project was authorized by the Board of Commissioners per Resolution 18-074, adopted February 27, 2018; and

WHEREAS, the Township has taken bids on the Realize Cedar project and plans to start work soon which is to be completed in the 2018 construction season; and

WHEREAS, on March 20, 2018, Michigan Public Act 82 of 2018, (PA 82) became effective, and section 105 of the act appropriates \$175 million in state General funds to local units for the purpose of construction or preservation of county roads and city/village streets and other purposes as stipulated in the act for distribution on April 4, 2018; and

WHEREAS, per information received from the Michigan Department of Transportation (MDOT), Ingham County is expected to receive an estimated \$1,356,941 from PA 82; and

WHEREAS, the Road Department recommends using PA 82 additional funding for additional improvements on several of the more heavily travelled county primary roads in need including resurfacing of Cedar Street between Aurelius and Willoughby Roads—the next section of Cedar Street north of the Realize Cedar project described above, which will provide a complete update to Cedar Street throughout the Holt business district; and

WHEREAS, it would be most cost advantageous and least disruptive to the traveling public to combine resurfacing of the Cedar Street, Aurelius to Willoughby Roads, segment with the Realize Cedar reconstruction of the Holt to Aurelius Roads segment, and thus Delhi Township requests and the Road Department recommends entering into an agreement to effect construction and engineering oversight of the Cedar Street resurfacing between Aurelius and Willoughby Roads funded by the Road Department with PA 82 funding, as part of the Realize Cedar Project which is funded by the DDA; and

WHEREAS, Delhi Township has received sealed, competitive bids from qualified bidders for the resurfacing of Cedar Street between Aurelius and Willoughby Roads, and has accepted the lowest qualified bid as follows:

Leavitt & Starck Excavating, Inc., Lansing, MI: \$616,902.52 (Lowest qualified bid)
Hoffman Bros., Inc., Battle Creek, MI: \$650,898.00
C & D Hughes, Inc., Lansing MI: \$772,905.20
; and

WHEREAS, the Road Department approves of the above indicated lowest qualified bid received and the same has been accepted by Delhi Township subject to approval of this resolution; and

WHEREAS, as with all road construction contracts, the subject contract will be unit-price based and thus the final cost will vary with final constructed quantities of all pay items, which are estimated by the engineer for bidding; and

WHEREAS, the Road Department, due to lack of sufficient internal staff capacity, recommends engineering oversight for the Cedar Street resurfacing, Aurelius to Willoughby Roads, be provided by the same consulting engineering firm approved by the Road department that is handling the design and construction engineering on the Realize Cedar project, Holt to Aurelius Roads, Hubbell, Roth & Clark, Inc., Holt, MI, office (HRC); and

WHEREAS, construction engineering oversight cost is based on unit costs of consultant staff time applied to the project and varies with time necessary for the construction to be completed; and

WHEREAS, HRC estimates an engineering oversight budget of \$61,000.00 for the Cedar Street resurfacing, Aurelius to Willoughby Roads, based on the expected construction time; and

WHEREAS, the total estimated cost to the Road Department for both construction per the low bid indicted above and engineering oversight of the Cedar Street resurfacing project, Aurelius to Willoughby Roads, as described above is estimated to be \$677,902.52, to be covered by the recently announced PA 82 additional funding also discussed above, and will be recognized in an upcoming budget adjustment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Delhi Township for both construction and engineering oversight of the Cedar Street resurfacing project, Aurelius to Willoughby Roads, as provided above, and per the above indicated low bid and a unit price based construction contract between Delhi Township and the above indicted low bidder, Leavitt & Starck Excavating, Inc., Lansing, MI, and per a unit cost based engineering oversight contract between Delhi Township and Hubbell, Roth & Clark, Inc., Holt, MI.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN
THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND INGHAM COUNTY
AND A THIRD PARTY AGREEMENT BETWEEN THE VILLAGE OF DANSVILLE AND THE
ROAD DEPARTMENT IN RELATION TO ROAD RECONSTRUCTION PROJECTS OF
HASLETT ROAD FROM M-52 EASTERLY TO MORRICE ROAD, FITCHBURG ROAD FROM
NIMS ROAD EASTERLY TO FREIERMUTH ROAD, AND WILLIAMSTON ROAD FROM
NORTH STREET NORTHERLY TO HOWELL ROAD**

RESOLUTION # 18 –

WHEREAS, the Ingham County Road Department received federal and state funding to resurface Haslett Road from M-52 easterly to Morrice Road, Fitchburg Road from Nims Road easterly to Freiermuth Road, and Williamston Road from West Road northerly to Howell Road; and

WHEREAS, the bidding documents includes work to resurface Williamston Road from North Street to West Road, which is within the Village of Dansville; and

WHEREAS, the Village of Dansville will be responsible for the North Street to West Road resurfacing costs; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state and federal funding requirements; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated third party agreement with the Village of Dansville to pay for village requested work; and

WHEREAS, the estimated costs for the project is as follows:

State of Michigan TED funding	\$ 279,300
2018 federal Rural STP funding	\$ 1,266,272
2019 federal Rural STP funding	\$ 124,736
Village of Dansville funding	\$ 28,100
Road Department match:	<u>\$ 819,192</u>
	\$ 2,517,600

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract No. 18-5195 with the State of Michigan/MDOT to effect resurfacing of Haslett Road from M-52 easterly to Morrice Road, Fitchburg Road from Nims Road easterly to Freiermuth Road, and Williamston Road from North Street northerly to Howell Road. All for a total estimated cost of \$2,517,600 consisting of \$279,300 of State of Michigan TED funding, \$1,266,272 of 2018 federal Rural STP funding, \$124,736 of 2019 federal Rural STP funding, \$28,100 of Village of Dansville funding, and \$819,192 of Ingham County Road Department matching funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into third party agreement with the Village of Dansville to secure the estimated \$28,100 of funds for the Village of Dansville requested work.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney

Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AWARD A CONSTRUCTION CONTRACT FOR
WATERBORNE PAVEMENT MARKINGS AND COLD PLASTIC COMMON TEXT & SYMBOLS
TO M&M PAVEMENT MARKINGS, INC., GRAND BLANC, MICHIGAN**

RESOLUTION # 18 –

WHEREAS, the Ingham County Purchasing Department solicits unit prices annually for a vast array of contractor applied pavement markings, on behalf of the Road Department; and

WHEREAS, the Road Department uses the bid unit prices and estimated quantities to determine and recommend a contractor to perform the work; and

WHEREAS, a request for proposals was issued and the following five responsive bids were received to provide the contractor applied pavement markings:

J. V. Contracting, Inc.	\$455,666.00
P. K. Contracting, Inc.	\$445,463.30
Michigan Pavement Markings, LLC	\$439,825.00
R. S. Contracting, Inc.	\$428,229.00
M&M Pavement Markings, Inc.	\$401,274.60

WHEREAS, the Road Department recommends that the Board of Commissioners accept the unit price bid results for Waterborne Pavement Markings and Cold Plastic Common Text & Symbols and authorizes a contract with the most responsive low bidder, which is M&M Pavement Markings, Inc., Grand Blanc, Michigan. They were the low bidder and submitted unit prices that, when applied to the estimated quantities, totaled \$401,274.60.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with M&M Pavement Markings, Inc., Grand Blanc, Michigan, to provide Countywide Waterborne Pavement Markings and Cold Plastic Common Text & Symbols for a total estimated cost of \$401,274.60.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES

RESOLUTION # 18 –

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the annual average United States’ consumer price index was used as the cost increase factor; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller’s Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller’s recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in the Attachments at the rates established effective January 1, 2019 with the exception of the Health Department and Friend of the Court, where new rates will be effective October 1, 2018, the Park and Zoo winter seasonal fees and the Park Annual Passes which will be effective starting November 1, 2018.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions #05-166 and #05-242.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

2019 County Fees Analysis
 Law and Courts Committee

ATTACHMENT A

Location of Service	Fee Description	Target Percent	2018 Fee	2019 Fee
Pros Atty	Diversion - Misdemeanor Offender	50.0%	\$460.00	\$470.00
Pros Atty	Diversion - Felony Offender	50.0%	\$810.00	\$820.00
Pros Atty	Costs for eligible convictions - Trial	10.0%	\$235.00	\$240.00
Jail	Day Rate (1)	100.0%	\$55.00	\$56.00
Sheriff	Costs for Command per hour	100.0%	\$65.60	\$66.98
Sheriff	Costs for Deputy per hour	100.0%	\$58.84	\$60.07
Sheriff	Road Bonds per Warrant	100.0%	\$10.00	\$11.00
Sheriff	False Alarm Fee- third offense	100.0%	\$43.00	\$44.00
Sheriff/Em Mgt.	Cost Recovery Fee flat rate per indiv.	100.0%	\$31.00	\$32.00
Sheriff	False Alarm Fee-fourth offense & subsequent/each yr	100.0%	\$105.00	\$110.00

ATTACHMENT B: Fees Which Adjustment is Recommended
Law and Courts Committee

Location of Service	Fee Description	2018 Fee	2019 Fee
Circuit Court	Show Cause - Probation	\$185.00	\$190.00
Family Division	Delinquency Court Costs	\$285.00	\$290.00
Family Division	Tether	\$33.00	\$34.00
Family Division	Traffic - Fail to Appear	\$26.00	\$27.00

2019 County Fees Analysis
Human Services Committee

ATTACHMENT A

Location of Service	Fee Description	Target Percent	2018 Fee	2019 Fee
BCCCP	Hypertension Case Management	100%	\$27.00	\$34.00
BCCCP	Participation Screening NEW	100%		\$108.00
BCCCP	Lifestyle Modification Mgmt of CVD - 2nd or 3rd Stage NEW	100%		\$68.00
BCCCP	Diabetes Prevention Counseling NEW	100%		\$34.00
Comm. Health	INS Vaccination Verif Form I-693	100%	\$38.00	\$39.00
Comm. Health	MIHP Tran. Bus/Van	100%	\$36.02	\$36.78
Comm. Health	MIHP - Trans Taxi	100%	\$32.95	\$33.64
Comm. Health	Compreh Envir Investigation	100%	\$305.00	\$310.00
Irrm. Clinic	Internat'l Travel Consult	100%	\$63.00	\$64.00
Med Examiner	Autopsy Report Copies (others)	100%	\$26.00	\$25.00
Env. Health	Category 1 (see definition below) - License Fee *	80%	\$470.00	\$475.00
Env. Health	Category 1 (see definition below) - Full Plan Review	80%	\$975.00	\$980.00
Env. Health	Category 1 (see definition below) - New Owner/Eval	80%	\$520.00	\$525.00
Env. Health	Category 1 (see definition below) - New Owner w/minimal plan review	80%	\$625.00	\$630.00
Env. Health	Category 2 (see definition below) - License Fee *	80%	\$650.00	\$655.00
Env. Health	Category 2 (see definition below) - Full Plan Review	80%	\$1,355.00	\$1,360.00
Env. Health	Category 2 (see definition below) - New Owner/Eval	80%	\$730.00	\$735.00
Env. Health	Category 2 (see definition below) - New Owner w/minimal plan review	80%	\$765.00	\$770.00
Env. Health	Category 3 (see definition below) - License Fee *	80%	\$920.00	\$925.00
Env. Health	Category 3 (see definition below) - Full Plan Review	80%	\$1,950.00	\$1,955.00
Env. Health	Category 3 (see definition below) - New Owner/Eval	80%	\$1,060.00	\$1,065.00
Env. Health	Category 3 (see definition below) - New Owner w/minimal plan review	80%	\$1,175.00	\$1,180.00
Env. Health	Mobile - License Fee *	80%	\$365.00	\$370.00
Env. Health	Mobile - Full Plan Review	80%	\$500.00	\$505.00
Env. Health	Mobile - New Owner/Eval.	80%	\$415.00	\$420.00
Env. Health	STFU - Full Plan Review	80%	\$500.00	\$505.00
Env. Health	STFU - New Owner/Eval	80%	\$450.00	\$455.00
Env. Health	Seasonal Facilities - License Fee *	50%	\$275.00	\$280.00
Env. Health	Construction/Remodeling that begins without approved plans (**)	80%	\$795.00	\$800.00
Env. Health	Food Service plan review re-evaluation or re-submission	100%	\$500.00	\$505.00
Env. Health	Informal Hearing Fee (**)	100%	\$1,130.00	\$1,200.00
Env. Health	Formal Hearing Fee (**)	100%	\$1,130.00	\$1,200.00
Env. Health	Fee for new owner operating without new license(**)	80%	\$655.00	\$660.00
Env. Health	Well - permit to construct or alter a private residential , type II, or type III well	90%	\$385.00	\$390.00
Env. Health	Septic - new or repair permit for residential or commercial	90%	\$855.00	\$860.00
Env. Health	Combined - well & septic	90%	\$1,055.00	\$1,060.00
Env. Health	Septic - new/repair septic tank only	90%	\$355.00	\$360.00
Env. Health	Well - Sanitary survey, public non community Type II - transient well	90%	\$430.00	\$435.00
Env. Health	Well - Sanitary survey, public non community Type II non - transient Well	90%	\$500.00	\$505.00
Env. Health	Septic Evaluation - application for residential or commercial lot & soil evaluation	90%	\$390.00	\$395.00
Env. Health	Septic Evaluation - plan review for engineered system	90%	\$311.00	\$315.00
Env. Health	License renewal	80%	\$335.00	\$340.00
Env. Health	Full plan review	80%	\$435.00	\$440.00
Env. Health	Permanent Campground	100%	\$420.00	\$425.00
Env. Health	Point of Sale - Application/Administrative processing fee	85%	\$250.00	\$255.00
Env. Health	Point of Sale - On-site evaluation of well & septic	75%	\$450.00	\$455.00
Env. Health	Point of Sale - Waste treatment evaluation	100%	\$350.00	\$355.00
Env. Health	Point of Sale - Well evaluation	100%	\$250.00	\$255.00
Env. Health	Point of Sale - inspector annual renewal fee	100%	\$200.00	\$205.00
Env. Health	Full inspection, water system, sewage disposal, building and grounds	100%	\$285.00	\$290.00
Env. Health	Pool Inspection	100%	\$175.00	\$180.00

Location of Service	Fee Description	Target Percent	2018 Fee	2019 Fee
Env. Health	Additional pool at the same location	100%	\$100.00	\$105.00
Env. Health	Re-inspection fee after violation	100%	\$200.00	\$180.00
Env. Health	Tobacco & E- cigarette sales license - East Lansing	80%	\$301.67	\$307.00
Env. Health	Tobacco & E- cigarette sales license - Not East Lansing	90%	\$340.00	\$345.00
Env. Health	Tobacco & E- cigarette Change of Ownership Fee - East Lansing	100%	\$135.00	\$122.00
Env. Health	Tobacco & E- cigarette Change of Ownership Fee - Not East Lansing	100%	\$155.00	\$160.00
Env. Health	Tobacco & E - cigarette sales license vending machine	100%	\$340.00	\$345.00
Env. Health	Temporary Tobacco License - Sampling Permit	100%	\$135.00	\$140.00
Env. Health	Category 1: 56 - 499 Gallons (450 - 4,499 pounds) - Reporting Fee	50%	\$71.00	\$72.00
Env. Health	Category 2: 500 - 4,999 Gallons (4,500 - 44,499 pounds) - Inspection Fee	50%	\$240.00	\$245.00
Env. Health	Category 3: 5,000 or more Gallons (more than 45,000 pounds) - Reporting Fee	50%	\$225.00	\$230.00
Env. Health	Category 3: 5,000 or more Gallons (more than 45,000 pounds) - Inspection Fee	50%	\$355.00	\$360.00
Parks	Administrative -Returned Check Fee	100.0%	\$32.00	\$33.00
Parks	Hawk Island Peregrine	100.0%	\$130.00	\$135.00
Parks	Lake Lansing - North - Main	100.0%	\$185.00	\$190.00
Parks	Burchfield - North Bluff	100.0%	\$185.00	\$190.00
Parks	Burchfield - Woodsong	100.0%	\$185.00	\$190.00
Parks	Lake Lansing - South - Main	100.0%	\$185.00	\$190.00
Parks	Burchfield - Overlook	100.0%	\$185.00	\$190.00
Parks	Hawk Island - Red Tail	100.0%	\$260.00	\$265.00
Parks	Abandonment Recovery Fee	100.0%	\$41.00	\$42.00
Parks	Late Fee (arriving 1/2 hour or later after closing)	100.0%	\$21.00	\$22.00
Parks	Canoe/Kayak Trips - Bunker Rd	100.0%	\$23.00	\$24.00
Parks	Canoe/Kayak Trips - Eaton Rapids	100.0%	\$29.00	\$30.00
Parks	Moonlight Ski - Child (12 & under)	100.0%	\$3.00	\$5.00
Parks	Cross Country Ski Rental- adult per hour	100%	\$7.00	\$10.00
Parks	Resident Monday-Friday 9am-4pm	100.0%	\$96.00	\$97.00
Parks	Non-Resident Monday-Friday 9am-4pm	100.0%	\$105.00	\$110.00
Parks	Non-Resident Mon-Fri 7:30am-5:30pm	100.0%	\$140.00	\$145.00
Parks	Equipment Replacement-lost,damaged,stolen Discs	100.0%	\$10.00	\$11.00
Parks	Non-operational hour reservation (2 hours) minimum of 25 people + pp group rate of \$8.00 per person for any additional guests past the pre-paid 25 people	100.0%	\$100.00	\$300.00
Parks	1/2 day = up to 4 hours	100.0%	\$50.00	\$51.00
Parks	full day = up to 8 hours	100.0%	\$100.00	\$105.00
Parks	Moonwalk	100.0%	\$285.00	\$290.00
Parks	Dunk Tank	100.0%	\$235.00	\$240.00
Parks	Giant Slide	100.0%	\$415.00	\$420.00
Parks	Snow Shoe Rental Adult NEW	100.0%	\$0.00	\$7.00
Parks	Cancellation Administration Fee for Hawk Island Snow Tubing Reservations NEW	100.0%	\$0.00	\$25.00

2019 County Fees Analysis
County Services Committee

ATTACHMENT A

Location of Service	Fee Description	Target Percent	2018 Fee	2019 Fee
Drain Comm.	Photography	100.0%	\$285.00	\$290.00
Drain Comm.	Topography	100.0%	\$570.00	\$575.00
Drain Comm.	Floodplain/wetland	100.0%	\$110.00	\$115.00
Drain Comm.	Preliminary Comm. Site Plan Review (2)	75.0%	\$700.00	\$705.00
Drain Comm.	Preliminary Plat Review (2)	75.0%	\$700.00	\$705.00
Drain Comm.	Plat and Commercial Drainage Review - First acre	100.0%	\$700.00	\$705.00
Drain Comm.	Additional acre	100.0%	\$79.00	\$80.00
Drain Comm.	Re-submission Admin fee	100.0%	\$225.00	\$230.00
Drain Comm.	Plat Drain Administration Fee	75.0%	\$2,510.00	\$2,520.00
Drain Comm.	Drain Crossing Permits, Review (Commercial)	100.0%	\$500.00	\$505.00
Drain Comm.	Drain Crossing Permit- (Residential)	100.0%	\$130.00	\$135.00
Drain Comm.	Tap-in Permit - Commercial	75.0%	\$415.00	\$420.00
Drain Comm.	Soil Erosion Permit - Commercial-12 mo. Duration - 1/2 acre or less	100.0%	\$610.00	\$620.00
Drain Comm.	Soil Erosion (12 mo.) - Commercial- each additional acre (3)	100.0%	\$61.00	\$62.00
Drain Comm.	Soil Erosion Permit - Commercial -9 mo. Duration - 1/2 acre or less (3)	100.0%	\$535.00	\$540.00
Drain Comm.	Soil Erosion (9 mo.) - Commercial- each add'l acre (3)	100.0%	\$53.00	\$54.00
Drain Comm.	Soil Erosion Permit - Commercial - 6 mo. Duration - 1/2 acre or less (3)	100.0%	\$455.00	\$460.00
Drain Comm.	Soil Erosion Permit Transfer	100.0%	\$96.00	\$98.00
Drain Comm.	Escrow account-1/2 acre or less	100.0%	\$570.00	\$575.00
Drain Comm.	Escrow account - 1/2 to 1 acre	100.0%	\$1,710.00	\$1,720.00
Drain Comm.	Escrow account - 1 to 5 acres	100.0%	\$3,410.00	\$3,420.00
Drain Comm.	Escrow account - 5 to 10 acres	100.0%	\$5,635.00	\$5,645.00
Drain Comm.	Escrow account - each add'l 10 acres	100.0%	\$2,835.00	\$2,845.00
Drain Comm.	Soil Erosion Permit-Residential-12 mo.	100.0%	\$260.00	\$265.00
Drain Comm.	Soil Erosion Permit - 9 month duration	75.0%	\$255.00	\$260.00
Drain Comm.	Soil Erosion Permit - 6 month duration	75.0%	\$200.00	\$210.00
Drain Comm.	Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection	75.0%	\$330.00	\$335.00
Drain Comm.	Residential Minor Disturbance Soil Erosion - Permit/Review/Inspection	75.0%	\$48.00	\$49.00
Drain Comm.	Violation and Cease&Desist Order	100.0%	\$300.00	\$305.00
Econ. Devel.	Application Fee - Brownfield	100.0%	\$1,510.00	\$1,520.00
Equalization	11" x 17"	100.0%	\$12.00	\$13.00
Equalization	22" x 34"	100.0%	\$25.00	\$26.00
Equalization	34" x 44"	100.0%	\$38.00	\$39.00
Equalization	8.5" x 11"	100.0%	\$12.00	\$13.00
Equalization	11" x 17"	100.0%	\$25.00	\$26.00
Equalization	17" x 22"	100.0%	\$38.00	\$39.00
Equalization	22" x 34"	100.0%	\$51.00	\$52.00
Equalization	28" x 40"	100.0%	\$64.00	\$65.00
Equalization	34" x 44"	100.0%	\$77.00	\$78.00
Equalization	Custom Maps	100.0%	\$72.00	\$73.00
Zoo	Children (age 3-12) (April - October)*	35.0%	\$4.00	\$5.00
Zoo	Potter Park Penguin Cove	100.0%	\$110.00	\$115.00
Zoo	Potter Park Eagle Landing	100.0%	\$135.00	\$140.00
Zoo	Potter Park - Tiger Den	100.0%	\$205.00	\$210.00
Treasurer	NSF Checks	100.0%	\$32.00	\$33.00

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING JIM HEWITT
AS A 2017 VOLUNTEER OF THE YEAR**

RESOLUTION # 18 –

WHEREAS, the Parks and Recreation Commission has established an award to publicly recognize outstanding volunteers each year; and

WHEREAS, Jim Hewitt's work at Lake Lansing Parks and Watershed began in 2009; and

WHEREAS, since then, Jim has volunteered for over 1,000 hours of service at Lake Lansing Parks and Watershed; and

WHEREAS, this service includes:

- Planning and planting educational gardens at Lake Lansing North and South Parks.
- Supervised and taught groups how to plant and care for gardens.
- Treated and removed many acres of invasive weeds.
- Taught classrooms of eager volunteers how to treat and identify invasive plants.
- Continued care and plant replacement on educational gardens within Lake Lansing.

WHEREAS, Lake Lansing Parks has over four hundred thousand visitors annually and the educational gardens and natural lands attracts thousands of visitors; and

WHEREAS, the additional care and maintenance of these gardens leave a positive impression of the parks with visitors; and

WHEREAS, Jim Hewitt's efforts contribute to the Parks Department's ability to provide beautiful well-tended recreational areas to the citizens of Ingham County.

THEREFORE BE IT RESOLVED, that the Board of Commissioners, by adoption of this resolution, recognizes the impact and quality of Jim Hewitt's work and extends its sincere appreciation for his ongoing efforts.

BE IT FURTHER RESOLVED, Jim Hewitt is the recipient of the 2017 Ingham County Parks Volunteer of the Year Award.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None **Absent:** Koenig **Approved 05/14/2018**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING LAURIE KAUFMAN
AS A 2017 VOLUNTEER OF THE YEAR**

RESOLUTION # 18 –

WHEREAS, the Parks and Recreation Commission has established an award to publicly recognize outstanding volunteers each year; and

WHEREAS, Laurie Kaufman's work at Lake Lansing Parks and Watershed began in 2009; and

WHEREAS, since then, Laurie has volunteered for over 1,000 hours of service at Lake Lansing Parks and Watershed; and

WHEREAS, this service includes:

- Planning and planting educational gardens at Lake Lansing North and South Parks.
- Supervised and taught groups how to plant and care for gardens.
- Treated and removed many acres of invasive weeds.
- Taught classrooms of eager volunteers how to treat and identify invasive plants.
- Continued care and plant replacement on educational gardens within Lake Lansing.

WHEREAS, Lake Lansing Parks has over four hundred thousand visitors annually and the educational gardens and natural lands attracts thousands of visitors; and

WHEREAS, the additional care and maintenance of these gardens leave a positive impression of the parks with visitors; and

WHEREAS, Laurie Kaufman's efforts contribute to the Parks Department's ability to provide beautiful well-tended recreational areas to the citizens of Ingham County.

THEREFORE BE IT RESOLVED, that the Board of Commissioners, by adoption of this resolution, recognizes the impact and quality of Laurie Kaufman's work and extends its sincere appreciation for her ongoing efforts.

BE IT FURTHER RESOLVED, Laurie Kaufman is the recipient of the 2017 Ingham County Parks Volunteer of the Year Award.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert

Nays: None **Absent:** Koenig **Approved 05/14/2018**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ROSE SNYDER

RESOLUTION # 18 –

WHEREAS, Rosaline (Rose) Snyder began her career with the Ingham County Health Department (ICHD) at the Willow Health Center in 2005; and

WHEREAS, Rose provided HIV counseling and family planning education related to sexually transmitted infections to adolescent clients until 2010; and

WHEREAS, in 2010 Rose joined the Maternal Infant Health Program (MIHP) and served as a Public Health Nurse, conducting home visit services for pregnant and parenting mothers and their infants, managing caseloads of 30-40 clients; and

WHEREAS, Rose had the privilege of working extensively with the refugee community, while providing MIHP services and establishing great community resources to assist in meeting the needs of the community; and

WHEREAS, Rose due to her passion and demonstrated success in working with breastfeeding mothers, obtained her International Breastfeeding Board Certified Lactation Consultant certification (IBCLC); and

WHEREAS, Rose has served as a preceptor for Michigan State University and the University of Michigan-Flint to Associate Degree nursing students in pursuit of their bachelor's degree; and

WHEREAS, Rose has provided orientations to pediatric residents highlighting her extensive work as an IBCLC in breastfeeding consulting and home visiting services; and

WHEREAS, over the course of her career, Rose provided breastfeeding education primarily to Women, Infants, and Children (WIC), expecting mothers and was an ICHD advocate as Sparrow Health System sought and achieved Baby Friendly USA designation; and

WHEREAS, Rose continued to show her passion for supporting breastfeeding women by becoming a member of the Capital Area Breastfeeding Coalition; and

WHEREAS, Rose served as a support staff for Baby Café, a partnership established with Expectant Parents Organization where Rose provided up-to-date breastfeeding information to support mothers through their breastfeeding journey; and

WHEREAS, Rose was instrumental in developing the resolution to support breastfeeding in Ingham County buildings and property, which was adopted March 18, 2013; and

WHEREAS, Rose participated in social justice trainings and made the realities of health inequities a priority in guiding her work as a public health nurse; and

WHEREAS, Rose was an active member of the Immigrant Refugee Resource Collaboration; and

WHEREAS, Rose utilized her knowledge, expertise, compassion and critical thinking skills to offer the highest quality of nursing care to her clients; and

WHEREAS, Rose leaves ICHD with an indelible mark of her professionalism, loyalty, perseverance and love for the Ingham County community.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Rose Snyder for her 12 years of dedicated service to the community and for the contributions she has made to ICHD.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert

Nays: None **Absent:** Koenig **Approved 05/14/2018**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE SPARROW VOA TRANSFER AGREEMENT
AUTHORIZED IN RESOLUTION #17-328**

RESOLUTION # 18 –

WHEREAS, the County of Ingham authorized agreements to transfer Sparrow Medical Group-Volunteers of America Clinic (SMG-VOA) to Ingham County Health Department (ICHHD) to be operated as a Federally Qualified Health Center (FQHC) as part of the Ingham Community Health Centers through resolution #17-328; and

WHEREAS, since the transfer of operations on October 1, 2017, Sparrow Health Systems (Sparrow) and the ICHD mutually desire to amend the terms of the transfer agreement in order to assure continued efficiency and long-term success of the transition; and

WHEREAS, the amendments specifics are: 1) Change the timeline for leased non-provider staff transition to County Staff positions, and 2) Remove language obligating the use of Sparrow's electronic medical record (EMR) program from the terms of the transfer agreements, thereby enabling the SMG-VOA to effectively operate on the same EMR system as the rest of the ICHCs network - NextGen; and

WHEREAS, the Ingham CHC Board supports the Amendment to the Sparrow VOA Transfer Agreement; and

WHEREAS, the Health Officer recommends amending the Sparrow VOA Transfer Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the Sparrow VOA Transfer Agreement to change the timeline for the leased non-provider staff transition to County Staff positions from within two years to within one year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement to remove language obligating the use of Sparrow's EMR program which will enable the SMG-VOA to effectively operate on the same EMR system as the rest of the ICHC's network - NextGen.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None **Absent:** Koenig **Approved 05/14/2018**

Introduced by the Human Services and County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO INSTALL A MURAL AT FOREST COMMUNITY HEALTH CENTER

RESOLUTION # 18 –

WHEREAS, the north facing exterior back wall of Forest Community Health Center borders the property of the City Rescue Mission located at 2216 S. Cedar Street, Lansing; and

WHEREAS, the City Rescue Mission has partnered with REACH Art Studio to design a mural to cover the full wall which lines their property; and

WHEREAS, the City Rescue Mission is requesting permission to cover the wall which is currently covered up in paint-covered graffiti tags and is unsightly; and

WHEREAS, the City Rescue Mission's reason for the request is that the brick wall faces a play area for hundreds of homeless children assisted annually by the Mission's women and children's shelter; and

WHEREAS, the wall has been in its current state since before the Mission purchased the property in 2006; and

WHEREAS, the CRM has fully-fenced the yard and therefore the wall, which now functions as part of the enclosure, is protected from further defacement; and

WHEREAS, the proposed mural would cover the entire stretch of the brick wall and features imagery of a magical forest scene, spanning sunrise to nighttime, and includes references to the City of Lansing landmarks; and

WHEREAS, REACH Art Studio will complete the installation using paint products that meet approval from County Facilities; and

WHEREAS, there are no costs to the County for this project; the City Rescue Mission raised funds to cover all costs, and will be responsible for any future maintenance costs of the mural; and

WHEREAS, the City Rescue Mission presented the proposed mural project to the Ingham Community Health Center Board of Directors on April 26, 2018, and the CHC Board unanimously supported the proposed project; and

WHEREAS, the Health Officer supports the proposed mural project on the north-facing exterior back wall of Forest Community Health Center.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners authorizes the installation of a mural on the north-facing exterior back wall of the Forest Community Health Center as proposed by the City Rescue Mission.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None **Absent:** Koenig **Approved 05/14/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

Introduced by the Human Services and County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONSTRUCTION OF A CEMENT FLOOR FOR THE SOUTH
END HORSE COMPLEX PAVILION AT THE INGHAM COUNTY FAIRGROUNDS**

RESOLUTION # 18 –

WHEREAS, the Ingham County Fair Foundation was organized as a support and fundraising organization to the Ingham County Fair in its mission; and

WHEREAS, the foundation has raised funds to provide for cementing the floor of the south end horse complex pavilion and is offering this gift to the Ingham County Fair; and

WHEREAS, Shenandoah Construction provided the Ingham County Fair Foundation with a proposal to do the cement pad for \$3,000; and

WHEREAS, there is no cost to the County because the Ingham County Fair Foundation will pay all costs for the project directly to Shenandoah Construction; and

WHEREAS, the Fair Board has voted to recommend that the Board of Commissioners accept this gift.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the construction of a cement floor for the south end horse complex pavilion at the Ingham County Fairgrounds by Shenandoah Construction.

BE IT FURTHER RESOLVED, that the project will be completely funded by the Ingham County Fair Foundation, and funds for the construction for the cement floor will be paid to Shenandoah Construction directly by the Ingham County Fair Foundation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses its appreciation to the Ingham County Fair Foundation for this generous donation.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution after review and approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None **Absent:** Koenig **Approved 05/14/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONVERT THE VACANT LEAD SOCIAL WORKER POSITION
TO MEDICAL SOCIAL WORKER**

RESOLUTION # 18 –

WHEREAS, Position #601258, Lead Social Worker (ICEA County Pro 08) is currently vacant; and

WHEREAS, the Ingham County Health Department (ICHHD) would like to convert Position #601258 Lead Social Worker to a Medical Social Worker position to better meet its operational needs; and

WHEREAS, a Medical Social Worker is compensated at the ICEA County Pro 07 range \$52,116.49-\$62,564.08; and

WHEREAS, the ICEA County Professionals Union has been notified, and they support the conversion; and

WHEREAS, the Human Resources Department has participated in and analyzed the proposed conversion; and

WHEREAS, the conversion of the vacant position #601258 would save \$5,676.31 annually; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the proposed conversion of vacant Position #601258 Lead Social Worker (ICEA County Pro 08) to a Medical Social Worker (ICEA County Pro 07); and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the proposed conversion of vacant Position #601258 Lead Social Worker (ICEA County Pro 08) to a Medical Social Worker (ICEA County Pro 07).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of vacant Position #601258 Lead Social Worker - ICEA County Professional Grade 08 (\$56,844.47-\$68,240.39) to a Medical Social Worker - ICEA County Professional Grade 07 (\$52,116.49-\$62,564.08).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary changes to the budget and position allocation list consistent with this resolution.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None **Absent:** Koenig **Approved 05/14/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ESTABLISH 340B PHARMACY COORDINATOR POSITION

RESOLUTION # 18 –

WHEREAS, Ingham County Health Department's (ICHD) network of Federally Qualified Health Centers, the Ingham Community Health Centers, (IHC) is a covered entity eligible to capture savings through the 340B Drug Discount program; and

WHEREAS, ICHD continues to expand its use of contract pharmacies as part of its 340B Drug Program, significantly increasing the contribution of savings to the ICHD budget as revenue; and

WHEREAS, the 340B Drug Discount program contributed \$166,420.00 in savings in FY 2017, and has contributed over \$440,000.00 through March of FY 2018; and

WHEREAS, the 340B Program is scrutinized in audits, and requires rigorous oversight and self-auditing to maintain compliance and to avoid costly pay-backs to drug manufacturers if non-compliance is found; and

WHEREAS, there is an operational need to add a 340B Pharmacy Coordinator position to manage the growing self-auditing and program optimization aspects of the 340B program, in order to preserve the cost saving benefit and protect the County from penalty costs of non-compliance audit findings; and

WHEREAS, the 340B Pharmacy Coordinator position would be classified as an ICEA County Professional Grade 07 (\$52,121.19 – 62,569.90), and the cost of the position shall be covered through 340B program savings; and

WHEREAS, the Community Health Center Board of Directors supports the establishment of the 340B Pharmacy Coordinator Position; and

WHEREAS, the Health Officer supports the establishment of the 340B Pharmacy Coordinator Position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of the 340B Pharmacy Coordinator position as part of ICHD as a ICEA County Professional Grade 07 (\$52,121.19 – 62,569.90).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary changes to the budget and position allocation list consistent with this resolution.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None **Absent:** Koenig **Approved 05/14/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/15/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A VOLUNTARY PARK PATRON
OPTIONAL DECAL – FUNDRAISING PROGRAM**

RESOLUTION # 18 –

WHEREAS, the Friends of Ingham County Parks has agreed to work with Ingham County Park staff for a Voluntary Park Patron Optional Decal – Fundraising Program at Ingham County Parks; and

WHEREAS, the Friends of Ingham County Parks are proposing that the Park Patron Decal be available for sale at Ingham County Park facilities; and

WHEREAS, the Park Patron Decal would work in the same manner as the park’s department annual pass and provide entry into the Ingham County Parks for one calendar year; and

WHEREAS, when park staff sells the Patron Decal, there will be a Friends of Ingham County Parks membership form that the Patron may complete and mail to the Friends; and

WHEREAS, this will help the Friends build a membership base of park supporters and donors; and

WHEREAS, the concept of the Park Patron program would be mutually promoted by the Parks Department and the Friends of Ingham County Parks through all social media platforms and available websites. The parks would also have signage at the entry gates with information about the program.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes an Agreement with the Friends of Ingham County Parks for the Voluntary Park Patron Optional Decal – Fundraising Program.

BE IT FURTHER RESOLVED, the price for the Patron Decal is \$100 and this revenue would be collected by the Parks Department and provides a revenue split of \$42 (annual non-resident fee) to the Parks and \$58 to the Friends.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Louney, Naeyaert
Nays: None **Absent:** Koenig **Approved 05/14/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING MERIDIAN TOWNSHIP POLICE CHIEF DAVID HALL
ON THE EVENT OF HIS RETIREMENT**

RESOLUTION # 18 –

WHEREAS, Chief David Hall, has been with the Meridian Township Police Department for nearly 40 years, serving as Chief for the last 14 years; and

WHEREAS, he is the first Meridian Police Department employee ever to be promoted to the position of Chief; and

WHEREAS, he began his career with Meridian Township as a patrol officer in 1978, advancing through the ranks of Sergeant in 1981, Lieutenant in 1992 and Captain in 1998; and

WHEREAS, Chief Hall holds a bachelor's degree in criminal justice from Michigan State University and is a graduate of the FBI National Academy; and

WHEREAS, one of Chief Hall's greatest accomplishments is the relationships Meridian Township police have established with more than 60 neighborhood watch groups and he also takes great pride in the relationships its school resource officers have forged with students and staff in Haslett and Okemos school districts; and

WHEREAS, under his leadership the Meridian Township Police Department has launched several initiatives which include the review of all sexual assault complaints taken between 2000 and 2018, more criminal sexual conduct training for law enforcement and a requirement that all criminal sexual assault reports be signed by the Police Chief; and

WHEREAS, to help officials develop a community-wide sexual assault prevention program, the Township recently finalized a year-long consulting agreement; and

WHEREAS, David Hall is retiring from his position as Police Chief.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Chief David Hall for nearly 40 years of dedicated service with the Meridian Township Police Department.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 05/10/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPLY FOR STATE DISASTER CONTINGENCY FUND GRANTS
UNDER P.A. 390 SECTION 19**

RESOLUTION # 18 –

WHEREAS, Ingham County, Michigan, is a political subdivision within the State of Michigan with an official emergency operation plan in compliance with Section 19 of the Emergency Management Act, 1976 PA 390, MCL 30.419, as amended; and

WHEREAS, Ingham County, sustained severe losses of major proportion brought on by the flooding resulting in the following conditions; damage to county roadways, bridges and culverts; and

WHEREAS, Ingham County Board of Commissioners certifies that the municipal Emergency Operations Plan was implemented at the onset of the disaster at 0940 on 19 February 2018 and all applicable disaster relief forces identified therein were exhausted; and

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on Ingham County totaling \$100,000.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners requests the Governor authorize a grant to the County of Ingham from the State Disaster Contingency Fund pursuant to Section 19 of the Emergency Management Act, 1976 PA 390, MCL 30.419, as amended.

BE IT FURTHER RESOLVED, that Sergeant Mary Hull is authorized to execute for and in the behalf of Ingham County the application for financial assistance and to provide to the State any information required for that purpose.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 05/10/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THREE YEAR CONTRACTS FOR WESTLAW ELECTRONIC LAW LIBRARY, PATRON ACCESS AND CLEAR ACCESS FOR VARIOUS INGHAM COUNTY DEPARTMENTS, OFFICES AND COURTS

RESOLUTION # 18 –

WHEREAS, various Ingham County criminal justice agencies utilize automated Law Library access through a vendor; and

WHEREAS, the LOFT – the Law and Order Fund for Technology: Sheriff, Prosecutor, 55th District, 30th Circuit and Probate Courts collectively looked at various vendors to provide this service in preceding contract years and determined that the Westlaw and CLEAR products provided the most cost effective and efficient ways to provide these services; and

WHEREAS, the LOFT Committee met earlier this year to plan for the next three year contract term and determined that Westlaw for Government and CLEAR are still the most cost effective and efficient ways to provide these services; and

WHEREAS, MCL 600.4851(2) provides funding to establish, operate and maintain a law library for use by persons having business in the courts; and

WHEREAS, courts have been encouraged by the State Court Administrative Office to provide access to frequently-used electronic legal research resources; and

WHEREAS, access to the electronic law library can be provided to the public through the Westlaw Patron product, the Circuit Court expressed a desire to add public access to the automated Westlaw Law Library through the Patron product to this contract term; and

WHEREAS, the LOFT Committee recommends Westlaw for Government, CLEAR and Patron as products to provide automated law library access to the Ingham County Departments, Offices, Courts, and public for the contract term of June 1, 2018 through May 31, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the LOFT Committee's recommendation and authorizes three year contracts with the West Publishing Company for Westlaw for Government, CLEAR and Patron out of budgeted operational and LOFT Funds with the exception of Friend of the Court and Prosecuting Attorney's Office Family Support which will be paid through the Title IV-D Cooperative Reimbursement Program Contract with the State of Michigan and Patron which will be paid for with the surplus funds in the Law Library line item (269-13100-782000) as follows:

WESTLAW FOR GOVERNMENT:

YEAR 1:

Circuit/Probate/FOC	2018/19	\$1,386.38/month * 12 = \$16,636.56
Prosecutor	2018/19	\$1,612.07/month * 12 = \$19,344.84
55 th District	2018/19	\$225.69/month * 12 = \$2,708.28
Sheriff	2018/19	\$376.88/month * 12 = \$4,522.56
Total:	2018/19	\$3,601.02/month
Total:	2018/19	\$43,212.24/year

YEAR 2:

Circuit/Probate/FOC	2019/20	\$1,427.97/month * 12 = \$17,135.64
Prosecutor	2019/20	\$1,660.43/month * 12 = \$19,925.16
55 th District	2019/20	\$232.46/month * 12 = \$2,789.52
Sheriff	2019/20	\$388.19/month * 12 = \$4,658.28
Total:	2019/20	\$3,709.05/month
Total:	2019/20	\$44,508.60/year

YEAR 3:

Circuit/Probate/FOC	2020/21	\$1,470.81/month * 12 = \$17,649.72
Prosecutor	2020/21	\$1,710.25/month * 12 = \$20,523.00
55 th District	2020/21	\$239.43/month * 12 = \$2,873.16
Sheriff	2020/21	\$399.84/month * 12 = \$4,798.08
Total:	2020/21	\$3,820.33/month
Total:	2020/21	\$45,843.96/year

CLEAR:

YEAR 1:

Circuit Court	2018/19	\$141.21/month * 12 = \$1,694.52
55 th District	2018/19	\$141.21/month * 12 = \$1,694.52
Probate	2018/19	\$141.21/month * 12 = \$1,694.52
Prosecutor	2018/19	\$282.42/month * 12 = \$3,389.04
FOC	2018/19	\$482.15/month * 12 = \$5,785.80
Total:	2018/19	from LOFT \$423.63/month
		from LOFT \$5,083.56/year
Total:	2018/19	from Title IV-D for
		Prosecutor/FOC \$764.57/month
		from Title IV-D for
		Prosecutor/FOC \$9,174.84/year

YEAR 2:

Circuit Court	2019/20	\$148.27/month * 12 = \$1,779.24
55 th District	2019/20	\$148.27/month * 12 = \$1,779.24
Probate	2019/20	\$148.27/month * 12 = \$1,779.24
Prosecutor	2019/20	\$296.54/month * 12 = \$3,558.48
FOC	2019/20	\$502.26/month * 12 = \$6,027.12

Total: 2019/20 from LOFT \$444.81/month
from LOFT \$5,337.72/year

Total: 2019/20 from Title IV-D for
Prosecutor/FOC \$798.80/month
from Title IV-D for
Prosecutor/FOC \$9,585.60/year

YEAR 3:

Circuit Court	2020/21	\$155.68/month * 12 = \$1,868.16
55 th District	2020/21	\$155.68/month * 12 = \$1,868.16
Probate	2020/21	\$155.68/month * 12 = \$1,868.16
Prosecutor	2020/21	\$311.37/month * 12 = \$3,736.44
FOC	2020/21	\$531.57/month * 12 = \$6,378.84

Total: 2020/21 from LOFT \$467.04/month
from LOFT \$5,604.48/year

Total: 2020/21 from Title IV-D for
Prosecutor/FOC \$842.94/month
from Title IV-D for
Prosecutor/FOC \$10,115.28/year

PATRON:

YEAR 1:

Law Library Surplus 2018/19 \$625/month * 12 = \$7,500.00/year

YEAR 2:

Law Library Surplus 2019/20 \$646.84/month * 12 = \$7,762.08/year

YEAR 3:

Law Library Surplus 2020/21 \$666.25/month * 12 = \$8,268.72/year

Total: 2018 – 2021 \$23,643.72/term of contract

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract/purchase documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 05/10/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Louney
Nays: None **Absent:** Koenig, Schafer **Approved 05/16/2018**