

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **SEPTEMBER 25, 2018**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM **TODD A. HEYWOOD** CONCERNING COMMISSIONER NOLAN'S AUGUST 28, 2018 COMMISSIONER ANNOUNCEMENT REMARKS
 2. AN EMAIL FROM **TAMEKIA ABERCOMBIE** ANNOUNCING THEIR RESIGNATION FROM THE COMMUNITY HEALTH CENTER BOARD
 3. A NOTICE OF A **CITY OF LANSING** BROWNFIELD PUBLIC HEARING
 4. A NOTICE OF A **LIVINGSTON COUNTY** MASTER PLAN PUBLIC HEARING
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 5. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING **LORI VANDERBUSH** AS THE RECIPIENT OF THE INGHAM COUNTY WOMEN'S COMMISSION LUCILE E. BELEN AWARD
 6. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE STOP SIGN TRAFFIC CONTROL ORDERS IN **SIERRA RIDGE ESTATES** SUBDIVISION SECTION 4, MERIDIAN TOWNSHIP
 7. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE **PERMITS** FOR THE INGHAM COUNTY ROAD DEPARTMENT

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PARTICIPATION IN A REGIONAL HEALTH INSURANCE [MEWA](#)
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE EXTENSION OF AN AGREEMENT FOR [DATA AND VOICE WIRING SERVICES](#)
10. FINANCE COMMITTEE – RESOLUTION AUTHORIZING [ADJUSTMENTS TO THE 2018 INGHAM COUNTY BUDGET](#)
11. FINANCE COMMITTEE – RESOLUTION TO APPROVE THE 2018 [APPORTIONMENT REPORT](#)
12. HUMAN SERVICES COMMITTEE – RESOLUTION MAKING APPOINTMENTS TO THE [YOUTH COMMISSION](#)
13. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING THE SERVICE OF [JOHN VEENSTRA](#)
14. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES –RESOLUTION TO ACCEPT FUNDING FROM MDHHS FOR [HIV CARE COORDINATION](#)
15. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2018 HEALTH SERVICES MILLAGE CONTRACT WITH THE INGHAM HEALTH PLAN CORPORATION ([IHPC](#))
16. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO PAY WIELAND DEPOSIT FOR CUSTOM [ALUMINUM BOARDS](#)
17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A THIRD FIVE YEAR EXTENSION OF [RECIPROCAL AGREEMENTS](#)
18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE 2018 [FAIR FUND](#) BUDGET
19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO [CITY OF EAST LANSING AND MERIDIAN TOWNSHIP](#) TRAILS AND PARKS MILLAGE AGREEMENTS
20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO [CITY OF LANSING](#) TRAILS AND PARKS MILLAGE AGREEMENTS
21. LAW & COURTS COMMITTEE – RESOLUTION TO CHANGE THE [HOURS](#) OF OPERATION OF THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER

22. LAW & COURTS COMMITTEE – RESOLUTION HONORING [CHERYL PARODY](#) AS THE RECIPIENT OF THE MICHIGAN A.P.C.O. 2018 TELECOMMUNICATOR OF THE YEAR AWARD
 23. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A CONSULTANT SERVICES AGREEMENT BETWEEN [LISA MCCORMICK](#) AND THE INGHAM COUNTY PROSECUTING ATTORNEY’S OFFICE
 24. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ALLOW THE INGHAM COUNTY SHERIFF’S OFFICE TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF LANSING FOR THE 2018 [LOCAL JAG GRANT](#)
 25. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING 2019 AGREEMENTS FOR [JUVENILE JUSTICE](#) COMMUNITY AGENCIES
- XII. SPECIAL ORDERS OF THE DAY
 - XIII. PUBLIC COMMENT
 - XIV. COMMISSIONER ANNOUNCEMENTS
 - XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
 - XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

SEPTEMBER 25, 2018 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.
September 25, 2018

CALL TO ORDER

Chairperson Koenig called the September 25, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Koenig, Anthony, Banas, Celentino, Crenshaw, Grebner, Maiville, Morgan, Naeyaert, Nolan, Tennis, Schafer, and Sebolt.

Members Absent: Hope.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Undersheriff Andy Bouck, Ingham County Sheriff's Office, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Koenig asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the August 28, 2018 meeting. Commissioner Banas supported the motion.

Commissioner Sebolt stated that he was not sure of the exact mechanism to make these changes but he felt that the record was not totally accurate. He further stated that page 69 of the August 28, 2018 minutes was where Commissioner Nolan had addressed the body.

Commissioner Sebolt stated that the minutes showed that Commissioner Nolan had commented on a FIOA request for Clerk Byrum and that it was not forthcoming, particularly concerning documents provided to the Michigan State Police. He further stated that he had FIOAed Commissioner Nolan's FIOA request and there were documents provided to her, including documents provided by Clerk Byrum to the Michigan State Police.

Commissioner Sebolt stated that Commissioner Nolan's statements were inaccurate and perhaps misleading. He further stated that he thought that the public record should reflect that.

Commissioner Sebolt stated that on page 71 of the minutes, Commissioner Grebner made remarks concerning his opinion about what circumstances must arise for a Commissioner to be removed from the Board of Commissioners. He further stated that Commissioner Grebner did not disclose that his comment was not neutral, as he was legal counsel for Commissioner Nolan.

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Commissioner Sebolt stated that this was important information for the public to have when reading the Board of Commissioners minutes.

Chairperson Koenig stated that information could be provided in these minutes, but this motion was to approve the minutes so long as they accurately reflected what was actually said at the meeting.

Commissioner Nolan stated that at the time that she had made the statement, it was accurate. She further stated that the five days had passed for the FIOA request.

Commissioner Nolan stated that she had not received the latter requesting an extra 10 days until after the meeting. She further stated that it took the FIOA request more than 15 days but it finally came.

Chairperson Koenig thanked Commissioner Nolan for her clarification.

Commissioner Sebolt stated that he would have check his County email records but he believed that the Commissioner Nolan's FOIA request had been made prior to the Board of Commissioners meeting and in a timely manner.

Chairperson Koenig stated that at this time, the Board of Commissioners was approving the meeting minutes.

Commissioner Sebolt stated that he wanted to see the minutes reflect accurate information.

Chairperson Koenig stated if he found anything else it could be added later. She further stated that she thanked the Commissioners for clarifying the record.

The motion to approve the minutes carried unanimously. Absent: Commissioner Hope.

ADDITIONS TO THE AGENDA

Chairperson Koenig indicated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Crenshaw moved to allow Agenda Item 9, Resolution Appointing Jodi LeBombard as Ingham County Animal Control Director, to be considered immediately. Commissioner Naeyaert supported the motion.

The motion carried unanimously. Absent: Commissioner Hope.

Chairperson Koenig stated without objection, substitute resolutions would be added for Agenda Item Nos. 10, 18, 30, 35, and 38.

PETITIONS AND COMMUNICATIONS

A RESOLUTION FROM THE ANTRIM COUNTY BOARD OF COMMISSIONERS IN OPPOSITION TO SENATE BILL 1031. Chairperson Koenig referred the resolution to the Finance Committee.

A RESOLUTION FROM THE ANTRIM COUNTY BOARD OF COMMISSIONERS IN OPPOSITION OF THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES' PLAN TO ELIMINATE BAITING AND THE SALE OF BAIT. Chairperson Koenig placed the resolution on file.

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A RESOLUTION FROM THE ANTRIM COUNTY BOARD OF COMMISSIONERS IN OPPOSITION OF THE LEGALIZATION OF MARIJUANA FOR GENERAL USE. Chairperson Koenig placed the resolution on file.

A RESOLUTION FROM THE MARQUETTE COUNTY BOARD OF COMMISSIONERS IN SUPPORT OF THE DEVELOPMENT OF AN ADDITIONAL LOCK AT THE SOO LOCKS. Chairperson Koenig placed the resolution on file.

A LETTER FROM THE CITY OF EAST LANSING ANNOUNCING AN AMENDED BROWNFIELD PLAN AND NOTICE OF PUBLIC HEARING. Chairperson Koenig placed the letter on file.

THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION'S PENDING NEW SOURCE REVIEW APPLICATIONS REPORT. Chairperson Koenig placed the letter on file.

INGHAM COUNTY FARMLAND AND OPEN SPACE PRESERVATION PROGRAM ANNUAL REPORT. Chairperson Koenig accepted and placed the report on file.

INGHAM COUNTY HEALTH DEPARTMENT 2017 ANNUAL REPORT. Chairperson Koenig accepted and placed the report on file.

LIMITED PUBLIC COMMENT

Dave Edgar, representing Ingham County Drain Commissioner Patrick Lindemann, provided the 2018 drain commissioner assessment rolls to the Board of Commissioners.

Mark Eagle, Lansing Chapter of the National Federation of the Blind, stated that he was before the Board of Commissioners to speak about accessible voting machines. He further stated that he was a member of the Ingham County Equal Opportunity Committee.

Mr. Eagle stated that accessible voting was a fundamental right. He further stated that he studied Political Science as an undergrad student, and received his Master's Degree in Public Policy.

Mr. Eagle stated that the Hart and Dominion voting machines did not protect the right to accessible voting. He further stated that the machines violated the Help America Vote Act (HAVA).

Mr. Eagle stated that this resolution helped to provide protection for the entire County and encourage the rest of the counties in Michigan to change to accessible voting equipment. He further stated that this set an example for the State of Michigan.

Fred Wurtzel, Lansing Chapter of the National Federation of the Blind, stated that he would also like to speak to the resolution on voting machines. He further stated that the Dominion machines were not a good choice for use for people who were blind.

Mr. Wurtzel stated that he had complained about the machines the day after the November 2017 Election. He further stated that he had spent an hour and a half with Clerk Susan Aten to attempt to use the machine and they could not figure it out.

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Mr. Wurtzel stated that he had since learned to use the machine but it was difficult. He further stated that his father had been involved in politics on the township level and he had learned the importance of voting early.

Mr. Wurtzel stated that his father fought in the Battle of Bulge in order to protect the rights of citizens including the right to vote. He further stated that he had an opinion article published in the Lansing State Journal applauding HAVA and discussing why it was important when it was passed.

Mr. Wurtzel stated that Dominion took his right to vote away as did Hart. He further stated that the machines were disenfranchising people who were blind.

Mr. Wurtzel stated that the members of the Board of Commissioners were gatekeepers of civil rights and they needed to get rid of Dominion so everyone could have a secret vote.

Ody Norkin, Lansing Chapter of the National Federation of the Blind, stated that the standard litmus test for the Dominion voting machine should be the ATM litmus test. He further stated that a person who was blind could go to an ATM and conduct their transaction privately and effectively.

Mr. Norkin stated that for the last 40 years, people who were blind could use ATMs. He further stated that either the Dominion machines needed to have their software altered to make them useable or be decertified.

Mr. Norkin stated that he understood that decertification could take time. He further stated that this resolution should be applauded.

Mr. Norkin stated that this issue needed further examination. He further stated that the Secretary of State's Bureau of Elections told him that they were not able to request that a national company, such as Dominion, make these changes, but the County could make that request.

Mr. Norkin stated that these machines led to voter suppression and that should not be acceptable to members of the Board of Commissioners.

Jamie Hillman, Save the Lansing Michigan Pit Bulls, stated that she and many others in the animal rescue committee were thrilled with the selection of the new Ingham County Animal Control (ICAC) Director. She further stated that she knew that the last several months were difficult and thanked the Board of Commissioners for their hard work.

Connie Kapugia, concerned citizen, stated that she wanted to thank the Board of Commissioners for moving forward and selecting Jodi LeBombard as ICAC Director. She further stated that she wanted to thank Sergeant Daenzer for his hard work as Interim ICAC Director.

Ms. Kapugia stated that she appreciated that Sheriff Wigglesworth provided his staff to help at the ICAC.

Jyl Alward, concerned citizen, stated that she agreed with the previous speakers. She further stated that she was really happy that Jodi LeBombard was coming back to the ICAC.

Ms. Alward stated that she was sure that Ms. LeBombard would be able to work with the Capital Area Human Society, unlike past Directors. She further stated that Ms. LeBombard was awesome and would rock it.

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Maggie Emersen-Rich, concerned citizen, stated that she wanted to thank the Board of Commissioners for their hard work with the ICAC. She further stated that she was thankful that they were bringing Ms. LeBombard back which will help to restore the volunteers and community's faith.

Belinda Fitzpatrick, concerned citizen, stated that she was concerned about ICAC confiscating 80 chickens and other animals from a Lansing resident. She further stated that ICAC should not confiscate animals with limited resources to care for those animals unless there was a danger for the animals.

Ms. Fitzpatrick stated that perhaps ICAC should establish an ombudsman to deal with these type of cases that were neighborhood disputes. She further stated that 80 chickens sounded like a lot but taking them away may have not been the best for the animals.

Ms. Fitzpatrick stated that the chickens would be traumatized and people would not want to eat them after they were traumatized. She further stated that these animals would need to be adopted.

Ms. Fitzpatrick asked why the dogs were also taken. She further stated that she wondered if Ingham County had the obligation to enforce the Michigan law against farm animals.

Ms. Fitzpatrick stated that the Michigan Department of Agriculture and Rural Development did not want to regulate that law. She further stated that she wondered if animals used in urban agriculture were not considered farm animals.

Ms. Fitzpatrick stated that she had a list concerning what was considered farm animals that the County Attorney had sent to her when she had ducks. She further stated that cows, horses, and pigs were considered farm animals, but she wondered about rabbits.

Ms. Fitzpatrick stated that the State wanted to regulate farm animals. She further stated that maybe urban farm animals were not considered farm animals.

Ms. Fitzpatrick stated that she wanted to congratulate Ms. LeBombard and perhaps they could discuss this issue at a later date.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, except Agenda Item Nos. 9 and 35. Commissioner Celentino supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Hope.

Items voted on separately are so noted in the minutes.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 9**

Introduced by Commissioners Crenshaw, Maiville, Naeyaert and Nolan of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING JODI LEBOMBARD AS
INGHAM COUNTY ANIMAL CONTROL DIRECTOR**

RESOLUTION # 18 - 364

WHEREAS, the position of Animal Control Director was posted and advertised in accordance with Ingham County hiring procedures; and

WHEREAS, applicants were reviewed and screened and interviews were held by the Animal Control Director Search Committee; and

WHEREAS, the Animal Control Director Search Committee is recommending the selection of Jodi LeBombard as Animal Control Director for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Jodi LeBombard as Ingham County Animal Control Director, effective October 15, 2018.

BE IT FURTHER RESOLVED, that Jodi LeBombard will be placed on the current salary schedule for the Animal Control Director at MCF-12, Step 1 (\$72,161.54) with terms of employment and compensation as outlined in the Ingham County Managerial and Confidential Manual.

Commissioner Crenshaw moved to approve the resolution. Commissioner Naeyaert supported the motion.

Commissioner Crenshaw stated that it was an honor to introduce this resolution appointing Jodi LeBombard as the ICAC Director. He further stated that the Interview Committee interviewed five qualified individuals and Ms. LeBombard stood out as the best choice.

Commissioner Crenshaw stated that Ms. LeBombard had the qualities that were needed to move forward and build the new animal shelter. He further stated that she was a long time employee and it was good to have Ms. LeBombard back from Jackson County.

Commissioner Naeyaert stated that she would like to echo Commissioner Crenshaw's remarks. She further stated that she was thrilled that a consensus of the committee supported the appointment of Ms. LeBombard.

Commissioner Naeyaert stated that she would like to thank the citizen members of the Interview Committee including that members of the Citizen's Advisory Board, volunteers, staff, and the community. She further stated that their input was crucial to the decision.

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Commissioner Naeyaert stated that she wanted to thank Sergeant Daenzer for his leadership at the ICAC and setting the bar high. She further stated that she looked forward to changes at the ICAC and Ms. LeBomard's new role as Director.

Commissioner Maiville stated that he agreed with Commissioner Naeyaert's comments. He further stated that he also wanted to thank the community members on the Interview Committee.

Commissioner Banas stated that she wanted to congratulate the community members and those serving on the Interview Committee. She further stated that she was not a member of Interview Committee but she had interviewed Ms. LeBombard at a prior occasion and knew that she was a quality candidate and had been recognized with awards as an Animal Control Officer.

Commissioner Banas stated that she was encouraged to see that the County was developing staff through the ranks. She further stated that she wanted to encourage the Controller's Office to offer any opportunities to Ms. LeBombard in order for her to be successful in her job.

Commissioner Banas stated that she would like to see education and professional opportunities offered and that the Controller needed to continue to support the position.

Commissioner Grebner stated that nothing says welcome like an outbreak of ring worm.

The motion carried unanimously by a roll call vote. Absent: Commissioner Hope.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 10**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ON ACCESSIBLE VOTING MACHINES

RESOLUTION # 18 - 365

WHEREAS, universal suffrage, the hard-won right of every citizen to vote freely and secretly, is the bedrock upon which our society functions; and

WHEREAS, the "Help America Vote Act" (HAVA) has greatly strengthened these rights by requiring voting officials to take all necessary steps to see that all voters including blind and otherwise disabled voters receive a fully accessible secret and unified voting experience; and

WHEREAS, since the implementation of HAVA, we have made great progress in the development and use of accessible voting machines; and

WHEREAS, the Ingham County Board of Commissioners recognizes the importance of providing blind and otherwise disabled people the right to cast a fully private and independent ballot by supporting the adoption and implementation of the Help America Vote Act of 2002; and

WHEREAS, the Help America Vote Act of 2002 enables blind voters and other voters with disabilities to exercise their right to vote privately and independently at each polling location by requiring at least one voting system accessible to individuals with disabilities in a manner that provides the same opportunity for access and participation in the voting process including nonvisual accessibility for the blind and visually impaired; and

WHEREAS, the State of Michigan recently completed the process of evaluating and certifying new voting machines and equipment to replace aging voting machines and equipment purchased over ten years ago to comply with the provisions of the Help America Vote Act of 2002; and

WHEREAS, the State of Michigan concluded that three different voting machines and equipment were deemed to comply with the provisions of the Help America Vote Act of 2002 including Dominion, Hart, and ES&S that could be purchased by each county in Michigan; and

WHEREAS, a majority of the counties in Michigan purchased voting machines and equipment from either Dominion or Hart which were not deemed to be fully accessible to blind and visually impaired voters during a mock election where all three voting machines and equipment were on display to be tested by voters in Michigan; and

WHEREAS, blind and visually impaired voters who live in the counties where the Dominion or Hart voting machines and equipment were purchased were not able to exercise their right to vote privately and independently in the same manner that provides the same opportunity for access and participation in the voting process during the August primary election as called upon in the Help America Vote Act of 2002.

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THEREFORE BE IT RESOLVED, by the Ingham County Board of Commissioners assembled on this twenty-fifth day of September, 2018 in the city of Mason, Michigan that this organization condemn and deplore the certification of voting machines and equipment that are not fully accessible to blind and visually impaired voters by the Michigan Bureau of Elections and the Secretary of State of Michigan, and the purchase of voting machines and equipment that are not fully accessible to blind and visually impaired voters by county clerks.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners take any and all necessary actions to ensure blind and visually impaired voters in Ingham County, Michigan can exercise their right to vote privately and independently in a manner that provides the same opportunity for access and participation in the voting process as called upon in the Help America Vote Act of 2002.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 11**

Introduced by the County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF COMMITMENT FOR
TRANSPORTATION ALTERNATIVES PROGRAM FUNDS TO
CONSTRUCT NON-MOTORIZED FACILITIES ON
LAKE LANSING ROAD FROM HAGADORN ROAD TO SAGINAW HIGHWAY**

RESOLUTION # 18 - 366

WHEREAS, the Transportation Alternatives Program (TAP) is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT) and the Office of Economic Development; and

WHEREAS, the Ingham County Road Department applied for, and hopes to receive conditional commitment for \$159,206 of Transportation Alternatives Program funding to construct non-motorized facilities on Lake Lansing Road from Hagadorn Road to Saginaw Highway; and

WHEREAS, the Ingham County Road Department attests to the existence of, and commits to, the \$70,794 of matching funds necessary to carry out the project; and

WHEREAS, the Ingham County Road Department has committed to design, construct, and maintain the proposed paved shoulders for the use of the general public and satisfy all the requirements of the Michigan Department of Transportation (MDOT), the Office of Economic Development, and the Federal Highway Administration; and

WHEREAS, the Ingham County Road Department commits to owning, operating, and implementing a maintenance program over the design life of the facilities constructed with Transportation Alternatives Program funding; and

WHEREAS, the Office of Economic Development requires a formal commitment from Ingham County, on behalf of the Ingham County Road Department, to certify that all financing is in place, to certify a maintenance commitment, and to authorize an agency agent to implement the Transportation Alternatives Program project development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, on behalf of the Road Department, certifies that the financing is secured, available, and committed for use in constructing the project; commits to owning, operating, and funding/implementing a maintenance plan/program over the design life of the facility constructed with TAP funds; and authorizes Robert Peterson, P.E., Director of Engineering for the Ingham County Road Department, to act on behalf of the Ingham County Board of Commissioners to implement the Transportation Alternatives Program project development.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary Agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 12**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 18 - 367

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated September 4, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

INGHAM COUNTY ROAD DEPARTMENT

DATE September 4, 2018

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2018-521	COMCAST	CABLE / UG	OKEMOS RD & SOWER BLVD	MERIDIAN	28
2018-522	CONSUMERS ENERGY	MISCELLANEOUS	KALORAMA WAY & GEISBORO LN	MERIIDAN	14
2018-523	CONSUMERS ENERGY	GAS	MICHIGAN AVE & CHARLES ST	LANSING	14
2018-524	INGHAM CO DRAIN COMM	MISCELLANEOUS	CEDAR ST & CIRCL DR	DELHI	24, 25
2018-525	COMCAST	CABLE / OH	MAIN ST & BRIDGE ST	LANSING	19
2018-526	INGHAM CO DRAIN COMM	STORM	COLLEGE RD & HARPER RD	ALAIEDON	31
2018-527	INGHAM CO DRAIN COMM	MISCELLANEOUS	POTTER ST & EDSON ST	MERIDIAN	10
2018-535	COMCAST	CABLE / UG	ALAIEDON PKWY & JOLLY RD	ALAIEDON	4
2018-537	CONSUMERS ENERGY	GAS	CHURCH ST & BELLEVUE RD	ONONDAGA	29
2018-538	INGHAM CO DRAIN COMM	STORM	OKEMOS RD & KENT ST	MERIDIAN	21
2018-539	ACD.NET	CABLE / UG	JOLLY RD & KEGACY PKWY	DELHI	2
2018-540	LEROY TOWNSHIP	SPECIAL EVENT	VARIOUS	LEROY	
2018-541	STATE OF MI	CABLE / UG	LEGACY PKWY & DUNCKEL RD	DELHI	2
2018-542	CONSUMERS ENERGY	GAS	JOLLY OAK RD & JOLLY RD	MERIDIAN	33
2018-543	MERIDIAN TOWNSHIP	SANITARY	HASLETT RD & GREEN RD	MERIDIAN	12
2018-544	MERIDIAN TOWNSHIP	SANITARY	HAMILTON RD & DOBIE RD	MERIDIAN	22
2018-545	MERIDIAN TOWNSHIP	SANITARY	HAILTON RD & MARSH RD	MERIDIAN	21
2018-547	GORDON TAYLOR	LAND DIVISION	DEXTER TR & BROGAN RD	STOCKBRIDGE	13
2018-548	INGHAM CO PARKS DEPT	MISCELLANEOUS	VARIOUS	MERIDIAN	
2018-550	MERIDIAN TOWNSHIP	SPECIAL EVENT	HULETT RD & BENNETT RD	MERIDIAN	32
2018-551	CONSUMERS ENERGY	GAS	ARDMORE AVE & KENT ST	MERIDIAN	21
2018-552	CONSUMERS ENERGY	GAS	WESTFIELD RD & HARWICK DR	LANSING	7
2018-553	CONSUMERS ENERGY	GAS	WESTFIELD RD & RISLEY DR	LANSING	7
2018-554	CONSUMERS ENERGY	GAS	BAYONNE AVE & SHERBROOK WAY	MERIDIAN	10
2018-555	CONSUMERS ENERGY	GAS	ROCKWOOD DR & BLUE HAVEN DR	MERIDIAN	17
2018-556	CONSUMERS ENERGY	GAS	COUNTRY DR & NEWMAN RD	MERIDIAN	24
2018-557	CONSUMERS ENERGY	GAS	MACON AVE & WAVERLY RD	LANSING	7
2018-558	MERIIDAN TOWNSHIP – WATER	WATERMAIN	HIAWATHA DR & OTSEGO DR	MERIDIAN	34

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 13**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE REORGANIZATION PROCEDURE POLICY

RESOLUTION # 18 - 368

WHEREAS, the structure of County government has a profound effect on the delivery and funding of services; and

WHEREAS, the Reorganization Procedure Policy is intended to provide the Board of Commissioners with careful analysis of workforce demands, financial resources and the needs of County residents; and

WHEREAS, implementation nuances encountered since adoption of the Reorganization Procedure Policy in 2014 led to conversations about clarity and intent.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners approves amendments to the Reorganization Procedure Policy as follows, effective upon ratification of this resolution.

- 1) Add definitions for “job description amendment,” “reclassification” and “reorganization” to distinguish each term and to provide guidance on selection of the proper procedure to address changes in each category.
- 2) Establish procedures for job description amendments, reclassification requests, new positions and reorganizations.
- 3) Add a provision in the reorganization procedure to compel review of job descriptions for all positions impacted by the proposed reorganization.
- 4) Allow an extension of up to six business days for a Union response to reclassification proposals at Step 4 of the Reorganization Procedure.

BE IT FURTHER RESOLVED that this policy shall be applicable to all departments of Ingham County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

Adopted as a part of a consent agenda.

General Administrative,
Management and Operations
Policy No. 220

Reorganization Procedure

Approved: November 12, 2014
Resolution No. 14-462

A. Purpose and Applicability

Because the structure of the County has a profound effect on the delivery and funding of services, the Board of Commissioners adopts the following policy with respect to reorganization. The provisions of this policy are intended to provide the Board of Commissioners with careful analysis based on workforce demands, financial resources and the needs of County residents.

Reorganization is the restructuring of departmental operations. The most common reasons to reorganize are job vacancies, the addition or loss of grant funds, the addition or termination of a program or service, the merger of two workgroups or a significant change in technology. This policy is not to be used to eliminate specific personnel or substitute for disciplinary policies.

While department reorganization may result in the classification/creation or changes to an existing position(s); this process is not used as a request for individual reclassification. Individual reclassification requests occur when an employee's current position's established classification is changed due to significant and permanent changes in the assigned responsibilities as the result of long-term adjustments to work assignments.

Since reorganizations impact classifications and employees, Department Heads are required to work in conjunction with Human Resources to ensure personnel issues are implemented according to the parameters of labor contracts. Department Heads will act as the principal advocate for the reorganization throughout subsequent discussions and review. Department Heads must consider the concerns of employees, unions, other departments, vendors, citizens and any related stakeholders while developing reorganization proposals.

History: 2014, Resolution 14-462, Effective November 13, 2014; -- Amended 2015, Resolution 15-52, Effective February 25, 2015

B. Definitions

Terms and phrases used throughout this policy are defined as follows.

1. Job Description Amendment means a change in the essential functions, education or experience requirements of a position.
2. Reclassification refers to a modification in duties of a single position that results in a classification or compensation change.
3. Reorganization means a change in status of two or more positions, creating new positions, changing the duties and responsibilities of multiple positions or eliminating positions.

SEPTEMBER 25, 2018 REGULAR MEETING

C. Procedure

1. Job Description Amendment

Department Heads shall work in conjunction with the Human Resources Department to modify a job description. The Human Resources Department will determine if proposed changes warrant reclassification of the position (pay grade change). If proposed amendments do result in changes to the position pay grade, then the department head must follow procedures set forth for reclassification requests, below.

Once complete, the proposed job description shall be forwarded to the appropriate labor union representative for review. The union will have six business days to review and offer comments on the proposed job description. If the union is in agreement with the suggested changes, then the Human Resources Department will notify the Department Head. If not, then a meeting will be scheduled between the union, Department Head and Human Resources Department to discuss the proposed job description. After the meeting the Department Head may move forward with the proposal.

If proposed amendments do not result in changes to the position pay grade, then the Department Head may post the position.

2. Reclassification

Reclassification proposals are considered as part of the collective bargaining process when Union officials call for reclassification requests from their respective members. Non-bargaining unit employees may request reclassification once each year upon expiration of the Managerial and Confidential Employee Personnel Manual.

Employees who seek position reclassification shall request the necessary application forms from either their Union or the Human Resources Department. Completed reclassification forms shall be submitted to the designated Union officials or the Human Resources Department by the closing deadline. The Human Resources Department shall schedule a meeting with the employee applicant, department supervisor, Department Head and appropriate union representative to review each reclassification request. Upon evaluation of each reclassification request, the Human Resources Department and union representatives shall meet to discuss their findings. If agreement is reached on the outcome of a requested reclassification, the Human Resources Director shall draft a resolution for consideration by the Board of Commissioners once the appropriate collective bargaining agreement has been settled. If no agreement is reached, then the reclassification request shall be referred to the negotiation table for discussion as part of the collective bargaining process.

The Human Resources Department shall notify employees about reclassification determinations upon approval or denial by the Board of Commissioners.

SEPTEMBER 25, 2018 REGULAR MEETING

3. New Positions

Department Heads may propose new positions through the annual budget process or by way of a budget amendment. Budget amendments are processed through standing liaison committees and the Finance Committee. Department Heads shall propose a funding source for each new position proposed. No department may create a position, grant funded or otherwise, unless the Board of Commissioners has approved the position and appropriated the necessary funds.

4. Reorganization

Department Heads must follow the procedure as detailed in the Reorganization Procedure Form provided as an addendum to this policy. On this form, the order of tasks is definite but the corresponding timeline may fluctuate depending on various conditions: the number of positions involved in the reorganization, a change in the Board of Commissioner meeting schedule, a time-sensitive funding request, etc.

The Reorganization Procedure Form is necessary whenever a Department Head proposes a new position(s), a new classification(s) or a change to existing positions and classifications as a result of department reorganization. Examples of such changes include but are not limited to changes in job title, job duties, salary grade, union affiliation or status. The Human Resources Department will review the job description of all positions impacted by a proposed reorganization and recommend changes as necessary. Should any such change be necessary outside the definition of reorganization, the Department Head must still work cooperatively with Human Resources and the Union(s) to assure compliance with labor contracts.

History: 2014, Resolution 14-462, Effective November 13, 2014; -- Amended 2015, Resolution 15-52, Effective February 25, 2015

SEPTEMBER 25, 2018 REGULAR MEETING

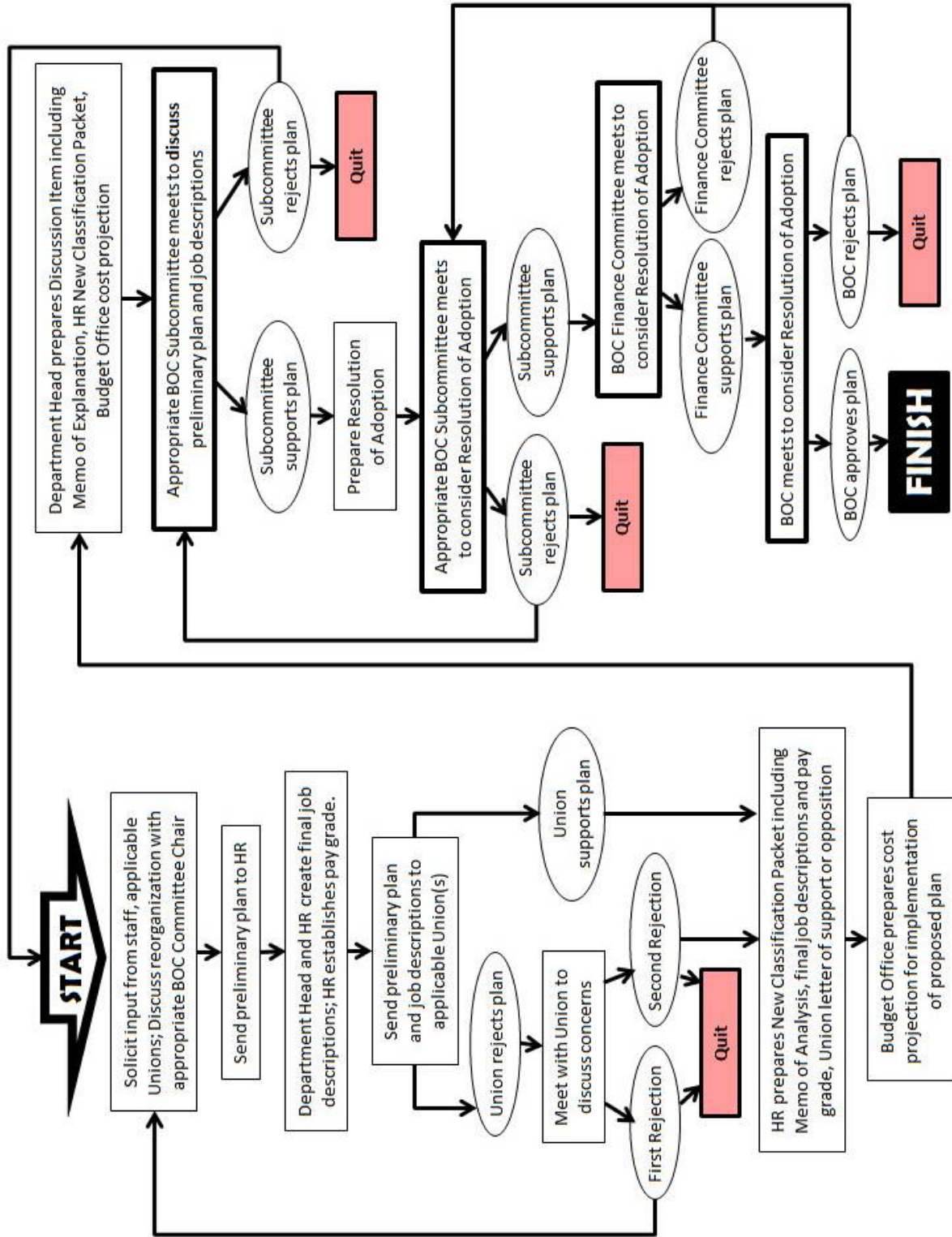
Reorganization Procedure

Step	Task Description	Completed no later than
1	Department Head solicits input from staff, Union and discusses reorganization with the corresponding BOC Committee Chair. Department Head sends HR a preliminary plan including a list of tasks for each position and an updated organizational chart.	Start Date
2	HR creates draft job descriptions for Department Head to review.	7 business days to create JD
3	Department Head and HR work together to create final job descriptions. HR evaluates the final job descriptions for union placement and salary grade.	7 business days to evaluate
4	HR sends notification to the appropriate Union representatives. A. If the Union supports the classification, the process moves to step 5. B. If the Union opposes the classification; the Department Head and HR schedule a meeting with the Union to discuss the concerns. Based on the meeting, the Department Head can proceed without Union support <u>OR</u> return to Step 1 to alter the classification.	6 business days for Union Response. An extension of up to an additional six (6) business days will be provided upon written request.
5	HR sends a New Classification Packet to the Department Head. The packet includes: A. HR's Memo of Analysis B. Final job descriptions with Union designation and salary C. Union response of support or opposition	7 business days to send packet
6	Department Head secures a Personnel Cost Projection from the Budget Office.	2 business days to obtain cost
7	Department Head submits a Discussion Packet to the Resolutions group by the 5pm agenda deadline. The packet includes the following information for all changes which result in an increased expenditure or a new job classification. A. Memo of Explanation prepared by Department Head including updated organization chart. B. A copy of HR's New Classification packet C. A copy of Budget's Personnel Cost Projection	1 business day (agenda deadline)
8	The Department Head attends sub-committee meetings and HR attends as needed.	5 - 9 business days for meetings
9	Based on the subcommittee discussions, Department Head either returns to step 1 to make changes or prepares a Resolution Packet for the next round of subcommittee meetings by 5p.m. deadline to include: A. Resolution written by Department Head B. Memo of Explanation written by Department Head including updated organization chart C. A copy of HR's New Classification packet D. A copy of Budget's Personnel Cost Projection	2 - 10 business days for resolution packet
10	The Department Head attends sub-committee meetings and HR attends as needed.	5-9 business days
11	After passing through the subcommittees, the resolution proceeds to the Full Board of Commissioner meeting for final approval.	5 business days after final subcommittee

***Timeline is approximate as holidays and other scheduling anomalies may impact final date.

Department Heads should anticipate 12 weeks for completion

INGHAM COUNTY DEPARTMENT REORGANIZATION FLOW CHART



SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A REVISED EQUAL OPPORTUNITY EMPLOYMENT PLAN

RESOLUTION # 18 - 369

WHEREAS, Ingham County has been committed and maintains its commitment to equal opportunity and non-discrimination for all persons; and

WHEREAS, this commitment is reflected in an Equal Opportunity Plan which was adopted several years ago by the Board of Commissioners and voluntarily adopted by countywide elected officials and courts; and

WHEREAS, the current Equal Opportunity Employment Plan was last reviewed in total in 1991 and is in need of revision; and

WHEREAS, the Equal Opportunity Committee has devoted much time and effort in developing a proposed updated and revised Equal Opportunity Plan; and

WHEREAS, the revised plan re-emphasizes the County Board's goal to recruit and maintain a diverse workforce based on the general characteristics of its population in an effort to provide the highest quality of service to its constituents, as well as to provide equal opportunity in its employment on the basis of merit and fitness, regardless of race, color, religion, sex, sexual orientation, gender identity or gender expression, national origin, disability, height, weight, marital status, age or political affiliation (except where age, sex or lack of disability constitutes a bona fide occupational qualification); and

WHEREAS, it also emphasizes that the County will pursue an aggressive recruitment and personnel development program in order to maintain a highly qualified and diverse work force; and

WHEREAS, the Board of Commissioners urges the support of this plan by all offices and agencies of the county.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached revised Equal Opportunity Employment Plan which rescinds all prior Equal Opportunity Employment Plans adopted by the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all county departments and agencies under the jurisdiction of the Board of Commissioners shall be bound by this plan and shall work to further the achievement of the stated goals.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners requests and encourages all county wide elected officials and Chief Judges to voluntarily adopt this plan and to work to further the achievement of the stated goals, as they have done with prior plans.

BE IT FURTHER RESOLVED, that each county wide elected official or Chief Judge who does not voluntarily adopt this plan is requested to provide the County Board of Commissioners with their written policies regarding Equal Opportunity and Non-discrimination, including sexual harassment, in order to promote equal opportunity and non-discrimination in the county workforce and to minimize potential legal and financial penalties to their offices, the County Board of Commissioners, and the taxpayers of Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners encourages all other entities within the county government to have equal opportunity and non-discrimination policies reflective of the goals set forth in this plan.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commends the Equal Opportunity Committee for its time and effort devoted to revising and updating this Plan.

BE IT FURTHER RESOLVED, that the County Clerk is directed to send a copy of this resolution and Equal Opportunity Plan to each department head, countywide elected official, Chief Judge, and other agency within the county government.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**INGHAM COUNTY EQUAL OPPORTUNITY EMPLOYMENT PLAN
2018**

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NOTE: Proposed changes are underlined and marked with * in the left margin.

SEPTEMBER 25, 2018 REGULAR MEETING

**INGHAM COUNTY
EQUAL OPPORTUNITY EMPLOYMENT PLAN
PREAMBLE AND PURPOSE**

It is the goal of Ingham County (hereinafter the "County") to recruit and maintain a diverse workforce in an effort to provide the highest quality of service to its constituents, as well as to provide equal opportunity in its employment on the basis of merit and fitness, regardless of race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, disability, height, weight, marital status, age, genetic information, or political affiliation, except where age, sex, or lack of disability constitutes a bona fide occupational qualification. The County shall pursue an aggressive recruitment and personnel development program in order to maintain a highly qualified and diverse work force.

I. THE INGHAM COUNTY EQUAL OPPORTUNITY EMPLOYMENT PLAN

- A. Based on the above-stated goal, the County, by and through the Ingham County Board of Commissioners (hereinafter the "Board of Commissioners") hereby adopts this Ingham County Equal Opportunity Employment Plan (hereinafter the "EOE Plan" or this "Plan"). This Plan is an integral part of the County's total human resources management program. Under this Plan, the County shall pursue a program of recruitment, hiring, and promotions of highly qualified employees and applicants, and may consider training projects based on available resources, while complying with the terms of this Plan.
- B. This Plan applies to all non-union employees of the County. This Plan also applies to employees in recognized bargaining units that are represented by certified collective bargaining unit representatives where no conflict exists between a provision of this Plan and an express provision of an applicable collective bargaining unit agreement. Further, this Plan is not applicable to any offices of Elected Officials unless the individual Elected Official adopts, in whole or in part, this Plan. However, the Board of Commissioners urges all Elected Officials to adopt this Plan in its entirety.
- C. This Plan assigns responsibilities and duties, and provides for the presentation of reports and annual evaluations. This Plan requires the County to ensure that all human resources related decisions are based upon an individual's ability to meet the requirements of the job and that the County shall monitor and eliminate, if possible, any barriers that interfere with equal opportunity in all segments of the Human Resources program.
- D. This Plan precludes quotas and reductions in job related qualifications to increase employment of persons based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, disability, height, weight, marital status, age, genetic information, or political affiliation. The goals of this Plan should not be construed as quotas which must be met or ceilings that will prevent the hiring or promotion of the most qualified employees.

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- E. The County shall hire and promote the most qualified individuals regardless of race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, disability, height, weight, marital status, age, genetic information, or political affiliation, except where age, sex, or lack of disability constitutes a bona fide occupational qualification, in order to meet the labor force demands of the County.
- F. New County employees shall be provided a copy of this Plan in writing or electronically by the Human Resources Department and all County employees shall receive a copy of any updated version of this Plan in writing or electronically from the Human Resources Department. This Plan shall also be made available to all applicants for County employment or any interested parties upon request to the Human Resources Department.
- * G. Pursuant to state law, the Board of Commissioners acknowledges the fact that this Plan may not be enforceable as to Department Heads who are elected officials. If this Plan does not apply to a Department Head, the Board of Commissioners shall use all of its persuasive abilities to encourage said Department Head to comply with this Plan.

II. EQUAL OPPORTUNITY COMMITTEE (“EOC”)

- A. The Board of Commissioners has appointed a committee consisting of interested citizens to act under the terms of this Plan. This committee shall be known as the Ingham County Equal Opportunity Committee (hereinafter the "EOC"). The EOC is an advisory committee and shall perform the following functions:
 - 1. Serve as advisors to the Board of Commissioners on matters that will ensure equal opportunity for all County employees, as well as applicants for County employment.
 - 2. Make recommendations to the County Services Committee and the Board of Commissioners as necessary to carry out the County's commitment to equal opportunity.
 - 3. Review reports submitted by the Ingham County Human Resources Director (hereinafter referred to as the “HR Director”) and Human Resources Department.
 - 4. Verify annually that banks or other savings institutions holding County funds are equal opportunity employers and lenders. Verification shall be completed each year by December 31 of said year, and a report from the EOC shall be made available by January 31 of the following year to the Board of Commissioners and the Human Resources Department.
 - 5. Verify annually that, to the extent possible, all County purchasing is done from equal opportunity employers. Verification shall be completed each year by December 31 of said year and a report from the EOC shall be made available by January 31 of the following year to the Board of Commissioners and the Human Resources Department.

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6. Review periodic reports and annual evaluations of the ethnic and gender status of the County's employee base solely for the purpose of determining a need for further inquiry to ascertain whether there has been specific prior discrimination in hiring practices to evaluate applicable hiring criteria to ensure that they are reasonably job-related and do not arbitrarily exclude members of the underutilized group, or to indicate the need for inclusive outreach efforts to ensure that members of the underutilized group have equal opportunity to seek employment with the affected department.
 7. Provide an annual report to the County Services Committee based on its work during the previous calendar year.
 8. Review this Plan for its continued relevance every three years or as necessary.
 9. The EOC may recommend adjustments to job-related qualifications after an investigation and determination is made by the EOC that the recommended job-related qualifications are appropriate, do not violate the Michigan Civil Rights Initiative, known as Proposition 2 (Michigan 06-2), or any other local, state, or federal law.
- B. All meetings of the EOC shall be open to the public and provide an opportunity for limited public comment. The EOC reserves the right to limit access to its meetings at those times when the facts involved in a complaint against the County are being discussed or as otherwise permitted in accordance with the requirements of the Michigan Open Meetings Act.

III. HIRING AND PROMOTION PROCESS

- A. The County shall be an Equal Opportunity Employer.
- B. The Human Resources Department shall evaluate and monitor the interview and selection process of each County department to ensure that this Plan is adhered to and no person is denied employment or promotional opportunities because of their race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, disability, height, weight, marital status, age, genetic information, or political affiliation, except where age, sex, or lack of disability constitutes a bona fide occupational qualification.

* C. Inquiries Regarding Salary History During the Hiring Process.

1. The Human Resources Department or any person engaged in the hiring process on behalf of the County shall not, except as otherwise provided in this Plan, inquire about the salary history of an applicant for employment or rely on the salary history of an applicant in determining the salary, benefits or other compensation for such applicant during the hiring process, including the negotiation of a contract. "To inquire," "Inquiries," or "Inquire" as used in Section III of this Plan includes any means to communicate any question or statement to an applicant, an applicant's current or prior employer, or a current or former employee or agent of the applicant's current or prior employer, in writing or otherwise, for the purpose of obtaining an applicant's salary history, or to conduct a search of publicly available records or reports for the purpose of obtaining an applicant's salary history, but does not include informing the applicant in writing or otherwise about the position's proposed or anticipated salary or salary range.

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2. Notwithstanding Section III(C)(1) of this Plan, the Human Resources Department or any person engaged in the hiring process on behalf of the County may, without inquiring about salary history, engage in discussion with an applicant about their expectations with respect to salary, benefits and other compensation, including but not limited to unvested equity or deferred compensation that an applicant would forfeit or have cancelled by virtue of the applicant's resignation from their current employer.
 3. Where an applicant voluntarily and without prompting discloses salary history to the Human Resources Department or any person engaged in the hiring process on behalf of the County then the Human Resources Department or any person engaged in the hiring process on behalf of the County may consider salary history in determining salary, benefits and other compensation for such applicant, and may verify such applicant's salary history.
 4. Section III(C) of this Plan shall not apply to: (1) Any actions taken by the Human Resources Department or any person engaged in the hiring process on behalf of the County pursuant to any federal, state or local law that specifically authorizes the disclosure or verification of salary history for employment purposes, or specifically requires knowledge of salary history to determine an employee's compensation; (2) Applicants for internal transfer or promotion with their current employer; (3) Any attempt by the Human Resources Department or any person engaged in the hiring process on behalf of the County to verify an applicant's disclosure of non-salary related information or conduct a background check, provided that if such verification or background check discloses the applicant's salary history, such disclosure shall not be relied upon for purposes of determining the salary, benefits or other compensation of such applicant during the hiring process, including the negotiation of a contract; or (4) Public employee positions for which salary, benefits or other compensation are determined pursuant to procedures established by collective bargaining.
- D. The Board of Commissioners recognizes that by law County elected officials may choose to use an alternate process for the hiring of their confidential administrative staff. For example, chief deputies. However, the Board of Commissioners shall use all of its persuasive abilities to encourage said County elected officials to comply with this Plan.

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E. Recruitment.

1. All advertisements for open positions shall identify the County as an Equal Opportunity Employer. The County shall implement a program of intensive recruitment of qualified individuals directed toward the community at large and ensure that no segment of the community is excluded from County job opening notifications. Internal dissemination of this Plan in meetings with Department Heads and the Human Resources Department representative shall also be made on a semi-annual basis. At these meetings, Department Heads shall be advised of this Plan and their responsibilities under it.
2. A bi-weekly listing of open positions shall be transmitted to community organizations, as determined to be appropriate organizations by the Human Resources Department based on the organization's ability to advance the goals of this Plan, for information purposes. The Human Resources Department shall maintain a list of organizations deemed appropriate under this section and produce a copy of the list in accordance with a request made under the Michigan Freedom of Information Act.
3. The open position listing shall also be displayed in County buildings and offices. Additionally, the posting shall be sent to local United States Post Offices, state unemployment offices in Lansing, and the Placement Offices of Michigan State University, Lansing Community College, and other local agencies, such as community and ethnic organizations and federal or state-funded employment and training programs. The County shall also list all openings on the County's Internet site and Intranet site. Notices of openings may be placed in local newspapers, including local foreign language publications, and out-of-town newspapers when positions are determined to be difficult to fill by the Human Resources Department.
4. At least annually, the Human Resources Department will contact and work with local educational institutions in an effort to encourage graduates to apply for open County positions.
5. At least annually, or as directed by the EOC, the Human Resources Department shall review hiring data and undertake efforts to assure that advertising and recruiting efforts provide for equal opportunity, non-discrimination, and diversity in hiring. The Human Resources Department shall continue to enhance the County's equal opportunity recruitment strategies by putting forth its best efforts in attracting a qualified and diverse applicant pool.
6. Recruitment and interviews may be conducted at the offices of various agencies within the County that provide facilities and programs for employment.
7. The County shall continue to and whenever possible, based on available resources allocated by the Board of Commissioners for such purposes, expand the practice of student internships and work-study programs to encourage students to consider County government employment.

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F. Job Openings.

1. The Human Resources Department shall be informed of any job openings through the use of a Personnel Action Request and Job Requisition form completed by a Department Head.
2. The Human Resources Department shall post the current job openings in the Ingham County Job Opportunity Bulletin, as well as other venues determined to be appropriate by the Human Resources Department that will promote the goals of this Plan. Each position shall be posted for two business weeks, unless insufficient applications are received, at which time the job posting may remain active at the discretion of the Human Resources Department.

G. Application Process.

1. All applicants shall apply for County positions through the Human Resources Department. The Human Resources Department shall make the appropriate reasonable effort to accommodate all applicants in regards to any special needs the applicant may have. Applications shall be available in the Human Resources Office or by request through the United States Mail. Applications shall also be available online at the County's Internet site (www.ingham.org) in a real time format or a printable format when using Adobe Acrobat Reader.

H. Interviews and Hiring.

1. The Human Resources Department shall be responsible for:
 - i. Developing hiring policies and procedures for County agencies.
 - ii. Posting job descriptions.
 - iii. Reviewing job applications and to proceed with those that meet the minimum qualifications.
 - iv. Referring the most qualified applicants, based on established screening criteria, to the hiring department for review.
 - v. Reviewing hiring departments' employment packages for compliance with Human Resources Department guidelines and this Plan prior to the hire of a new employee.

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2. The hiring department shall be responsible for developing an employment package that includes:
 - i. A job description.
 - ii. An interview panel consisting of a diverse group of interviewers to include, at a minimum and when reasonably practicable, one female interviewer, one male interviewer, and one minority interviewer.
 - iii. The interview panel rating forms and standardized job related questions; for example:
 - a. Knowledge of job to be performed.
 - b. Education and experience.
 - c. Special training that is job related.
 - d. Interpersonal skills.
 - e. Communication skills.
 - f. Personal demeanor.
 - iv. A guide of how each interview question is weighted in the overall scoring.
 - v. An interview rating sheet for qualified applicants referred by the Human Resources Department.
3. The interview panel recommendation on the top candidate(s) shall be made to the hiring supervisor. The hiring supervisor will make the final decision.
4. Department heads are required, and elected officials are highly encouraged, to use interview panels which reflect the diversity of the County's population.
5. The Human Resources Department shall assist departments in achieving compliance with this Plan. The HR Director is to report to the County Services Committee where there is concern regarding the efforts of any department to comply with this Plan.

I. Unsuccessful Applicants.

1. An applicant not hired into the position for which the applicant has applied shall be considered an unsuccessful applicant. Only applicants that are referred by the Human Resources Department and interviewed but not hired by the hiring department shall be notified of the hiring department's decision within two weeks by United States Mail or email.

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2. Applications of unsuccessful applicants shall be placed in the active application file for a period of 1 year. During this year, the applicant may be considered for any other position that they feel they are qualified for by simply submitting a cover letter for a designated position if the Human Resources Department receives the same by the end of the business day Friday of the deadline week.
 3. At the end of the first year for an application and at the start of the second year, all applications shall be placed into inactive status and removed to a separate storage area where they shall be held for a period of one additional year. During this second year, an application may be reactivated, although a new application would be required to be completed and attached to any existing applications for the applicant. After the second full year of the application and on a yearly basis all applications two years of age or older shall be shredded for security and confidentiality reasons and then properly recycled.
 4. For purposes of recruitment only and in specific instances where normal advertisement and Job Vacancy Bulletin Posting do not adequately draw a reasonable number of applications, applicants from previous related positions with similar job classifications may be notified through use of a database system at the discretion of the Human Resources Department.
 5. The use of this database shall be to notify all applicants from the previous related position(s) applied for that there is a similar opening. It shall then be the applicant's responsibility to notify the Human Resources Department through the use of a cover letter or a new application, when necessary, that they wish to be considered for the existing vacancy. Upon receipt of their request, they shall again be considered along with all other applicants for the existing vacancy and again begin the hiring process as set forth in this Plan.
- J. Promotions.
1. All open County employment vacancies will be listed in the Ingham County Jobs Opportunity Bulletin. Current employees who apply shall be screened and may be interviewed. Department Heads are encouraged to communicate to the Human Resources Department current employees that they feel would qualify for open positions. The procedure of referring the most qualified candidates and the goals of this Plan shall be consistently followed. Career ladder referrals shall be made in accordance with the appropriate collective bargaining agreement, if any collective bargaining agreement governs.
 2. Among the positive factors to be considered in the promotion of supervisors and managers is their record at efforts in complying with this Equal Opportunity Employment Plan.

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IV. HUMAN RESOURCES DEPARTMENT REPORTS

- A. The Human Resources Department shall compile reports concerning the following:
 - 1. Demographic characteristics of the County's population as a whole that includes, but is not limited to, data regarding all protected classes as is reasonably practicable.
 - 2. Demographic characteristics of the County's employment applicants that includes, but is not limited to, data regarding all protected classes as is reasonably practicable.
 - 3. Demographic characteristics of the County's employee base that includes, but is not limited to, data regarding all protected classes as is reasonably practicable.
 - 4. The County's internal applicant flow.
 - 5. Current department demographic characteristics to compare the relative proportion of the protected classes in the County's employee base and employment applicant pool to the County's population as a whole.
- B. The reports compiled by the Human Resources Department shall be reviewed for indications of discrimination or barriers to the employment opportunities of individuals covered under this Plan by the Human Resources Department and the EOC. The County population demographics shall be determined using the most current U.S. Census data and/or other reliable source of population data.
- C. Interpretations of data that conclude that there is a discriminatory action, perception, or effect, even if there is a lack of discriminatory intent, shall be subject to further review and action by the Human Resources Department and the EOC. It shall be of paramount importance to discover and document the basis for any perceived discriminatory action, perception, or effect and to take the necessary action based on said action, perception, or effect. The responsibility of showing that there is no actual discrimination rests within the department where the discriminatory action, perception, or effect has occurred. Documentation of actions and events is essential under this Plan.

V. EMPLOYMENT PRACTICES

- A. Development and Training.
 - 1. The County may provide opportunities for training to current employees by continuing its policy of reimbursing the cost of tuition and related expenses for employees who pursue further education and training related to their current or advanced County employment on their own time as budget resources allow. The County may also allow and encourage its employees to participate in seminars, workshops and the like at County expense and time, based on budgeted resources and the work load demands of the office.

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B. In-Service Training.

1. The Human Resources Department will conduct periodic in-service training consisting of employment practices and issues for Department Heads, manager, supervisors, and elected officials. The County Services Committee and EOC shall assist and give input to the Human Resources Department in developing appropriate in-service training.

C. New Employee Orientation.

1. During the first week of their employment, all new employees must attend an orientation session at the Human Resources Department office, which will include, among other things, receiving a copy of this Plan.

D. Compensation.

1. All County positions have salary ranges established by the Human Resources Department and approved by the Board of Commissioners. These salary ranges are on file at the Human Resources Department office. Persons hired begin at the starting salary as determined by the appropriate collective bargaining agreement in affect for the new hire.
2. Since 1973, positions within the County are classified according to systems adopted by various collective bargaining units and approved by the Board of Commissioners.

VI. ENFORCEMENT OF THIS PLAN

A. Filing a Complaint.

1. Applicants. If an applicant for employment believes that they have not been treated fairly, or have been discriminated against in any way, in the hiring process by any segment of the Ingham County Government, they have the right to contact the Human Resources Department or the EOC about such treatment. Any such complaints must be in writing and signed by the claimant. The complaint must contain at least a current telephone number and/or address that will allow the Human Resources Department or the EOC to contact the claimant. Any complaints received by the EOC will be referred to the Human Resources Department for review and investigation. The Human Resources Department will report to the EOC the status of any complaints. Complaints brought directly to the HR Director will be reported to the EOC. Any complaints against the HR Director will be referred to the County Controller. The County Controller will also keep the EOC informed of the status of any complaints handled by that department. This Plan does not preclude any other legal rights available to any claimant.

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2. Current Employees. All County collective bargaining agreements prohibit discrimination and have appropriate grievance procedures to process a complaint. However, every County employee can also avail themselves of the complaint procedure outlined thereafter. This Plan does not abrogate any other legal rights available to any claimant.
- B. Complaint Procedural Steps.
1. A representative of the Human Resources Department will contact the claimant as soon as reasonably possible after receipt of the complaint to ascertain and establish the facts of the complaint. All such contact between the Human Resources Department will be kept as confidential for as long as practicable. All investigations will be made in a timely manner. The representative of the Human Resources Department will submit a report to the EOC.
- C. Corrective Action.
1. Where there are demonstrated concerns regarding compliance with this Plan, the Board of Commissioners may, through the County Services Committee or the Human Resources Department, where appropriate and as provided by law, take the following action or actions including but not limited to:
 - i. Direct the appropriate Department Head, manager, and/or employee(s) to address the facts of the complaint in person at a County Services Committee meeting.
 - ii. Impose or extend a hiring delay.
 - iii. Require the Human Resources Department to participate in the final interview and hiring process of the employment vacancy complained of. Additionally, the County Services Committee may designate one of its members or authorize an EOC member to be present.
 - iv. Have final approval of the hiring decision.
 - v. Discipline those Department Heads, managers, and/or employees who violate state, federal, or local discrimination laws or ordinances. Such discipline, where appropriate, may include termination of employment.
- D. Reprisal or Retaliation.
1. The County will not permit or tolerate any form of reprisal or retaliation against a County employee or applicant reporting any legitimate incident prohibited by this Plan. Any County employee doing so will be subject to corrective action, up to and including, termination, as determined by the County in accordance with the appropriate collective bargaining agreement, if any.

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VII. SEXUAL HARASSMENT

- A. The County regards sexual harassment as a very serious matter and prohibits it in the workplace by any person and in any form. Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when any of these three criteria are met:
1. Submission to such conduct is made, either explicitly or implicitly, a term or condition of the individual's employment.
 2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting the individual.
 3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.
- B. The following are examples of prohibited conduct. This list is only for illustrative purposes, and is not intended to be a complete list of prohibited conduct:
1. Demanding sexual favors in exchange for favorable hiring, reviews, assignments, promotions, continued employment or promises of the same.
 2. Continued or repeated sexual jokes, language, epithets, flirtation, advances, innuendo, or propositions.
 3. Verbal communication of a sexual nature.
 4. Graphic verbal commentary about an individual's body, sexual prowess, or sexual deficiencies.
 5. Sexually degrading or vulgar words to describe an individual.
 6. Leering, whistling, touching, pinching, brushing the body, assault, coerced sexual acts or suggestive, insulting, or obscene comments or gestures.
 7. The display in the workplace of sexually suggestive objects, pictures, graffiti, posters, or cartoons.
 8. Name calling, relating stories, gossip, comments, or jokes that may be derogatory toward a particular sex, sexual orientation, gender identity, or gender expression.

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9. Retaliation against associates for complaining about prohibited conduct.
10. Asking questions about sexual conduct, sexual orientation, gender identity, or gender expression.
11. Making or threatening reprisals after a negative response to prohibited conduct.
12. Physical harassment including assaulting a person, impeding or blocking movement, gestures, or any physical interference with normal work or movements.

C. Sexual Harassment Away From Work.

1. The prohibition of sexual harassment is not limited to unwanted conduct in the workplace and may include conduct outside the work environment.

D. Reporting Sexual Harassment

1. Any County employee who believes he or she has been subjected to sexual harassment shall report the alleged misconduct as soon as possible to their Department Head. The Department Head shall immediately investigate the complaint and try to resolve the complaint. The Department Head shall notify the HR Director or designee of the complaint and resolution, if any resolution is reached. If the matter is not resolved by the Department Head, the process set forth in Section VII(D)(2) of this Plan shall be utilized. If the complaint is against the claimant's Department Head, the process set forth in Section VII(D)(2) of this Plan shall be utilized.
2. Any County employee or applicant for County employment who believes he or she has been subjected to sexual harassment should report the alleged misconduct as soon as practicable to the HR Director or designee. Any complaints against the HR Director will be referred to the County Controller. The HR Director or designee or the County Controller shall immediately investigate the complaint and try to resolve the complaint in accordance with Section VII(E) of this Plan. Although the complaint does not have to be in writing initially, the HR Director or designee or the County Controller may require that the facts of the complaint be memorialized in writing and signed by the claimant. Any such complaint provided to anyone associated with the Human Resources Department will be provided as soon as practicable to the HR Director or designee or the County Controller. The claimant must provide at least a current telephone number and address that will allow the HR Director or designee or the County Controller to contact the claimant.
3. This sexual harassment policy shall only apply to those complaints of sexual harassment against a currently-employed County employee at the time of the complaint. The same procedure will be used for complaints against all employees, regardless of an employee's status as a Department Head or a supervisor.

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4. If a current County employee or applicant for County employment is unsure of the nature of the alleged harassment, they should contact the Human Resources Department.

E. Investigation of Sexual Harassment Complaints by the HR Director or Designee.

1. Any complaint shall be discreetly investigated as promptly as is practicable. The HR Director or designee or the County Controller may request to discuss the facts of the complaint with the respondent party, any other County employee, or any other persons that may have relevant information about the complaint. The process of any such interview will be left strictly to the discretion of the HR Director or designee or the County Controller
2. Upon completion of the investigation by the HR Director or designee or the County Controller, the findings will be provided to the appropriate party to take appropriate actions, which may include, but are not limited to, counseling, reprimand, suspension, or dismissal of the County employee engaging in such conduct, made in accordance with the appropriate collective bargaining agreement or employment plan then in effect. The appropriate party is based on the following criteria:
 - i. If the complaint was against a County employee, then the finding will be provided to the employee's Department Head or the HR Director, when applicable.
 - ii. If the complaint was against a Department Head reporting directly to the County Controller, then the findings will be provided to the County Controller.
 - iii. If the complaint was against a Department Head appointed by the Board of Commissioners, the findings will be provided to the County Services Committee.
 - iv. If the complaint was against an elected official, the findings will be provided to the County Services Committee, who will respond in whatever manner it determines appropriate.
3. The Equal Opportunity Committee shall be informed on an ongoing basis of all sexual harassment investigations.

F. Reprisal or Retaliation.

SEPTEMBER 25, 2018 REGULAR MEETING

1. The County will not permit or tolerate any form of reprisal or retaliation against a County employee or applicant reporting any legitimate incident prohibited by this Plan. Any County employee doing so will be subject to corrective action, up to and including, termination, as determined by the County in accordance with the appropriate collective bargaining agreement, if any.

G. Non-Employment Related Sexual Harassment.

1. This prohibition of sexual harassment applies to any County employee against anyone the County serves in its various capacities as the government of Ingham County.

H. Confidentiality.

1. Any complaint filed, including all information and documents pertaining to the complaint, shall remain confidential to the extent possible.

VIII. PURCHASING AND CONTRACTING

- A. It is the policy of the County that all vendors who provide goods and services to the County will, as a condition of providing such goods and services, adhere to all Federal, State, and Local laws, ordinances, rules, regulations, and policies, if applicable, prohibiting discrimination in regard to persons to be served and employees and applicants for employment by such vendor. These laws, ordinances, rules, regulations, and policies include, but are not limited to, the following:
 1. The Elliot-Larsen Civil Rights Act, 1976 PA 453, as amended and as implemented by rules and regulations promulgated thereunder.
 2. The Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended and as implemented by rules and regulations promulgated thereunder.
 3. Section 504 of the Federal Rehabilitation Act of 1973, PL 93-112, 87 Stat 355, as amended and as implemented by rules and regulations promulgated thereunder.
 4. The Americans with Disabilities Act of 1990, PL 101-336, 104 Stat 327 (42 USCA 12101, *et seq.*), as amended and as implemented by rules and regulations promulgated thereunder.
 5. Title 7 of the Civil Rights Act of 1964, as amended and as implemented by rules and regulations promulgated thereunder.
- B. All vendors shall, as a condition of providing goods and services to the County and as required by all applicable laws and by this Plan, not discriminate against persons to be served or an employee or applicant of any such vendor with respect to hire, tenure, terms, conditions or privilege of employment, or a matter directly or indirectly related to employment because of race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, disability, height, weight, marital status, age, genetic information, or political affiliation, except where age, sex or lack of disability constitutes a bona fide occupational qualification.

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- * C. All vendors shall, as a condition of providing goods and services to the County and as required by all applicable laws and by this Plan, shall inform the Board of Commissioners or its designee and the Chairperson of the EOC of all complaints and violations of conduct prohibited under this Plan, including complaints and violations of the laws set forth in Section VIII(A) of this Plan, made by any employee of the vendor as soon as practicable, but in no instance later than 30 days from the date the vendor first becomes aware of the complaint or violation. The EOC may investigate any complaint against a vendor in the same manner as if the vendor's employee that made the complaint was an employee of the County.
- * D. All vendors shall, as a condition of providing goods and services to the County and as required by all applicable laws and by this Plan, agree to allow the vendor's employees to file a complaint under this Plan in the same manner as if the vendor's employee was an employee of the County. All vendors further agree that they will not retaliate in any way against an employee who files a complaint under this Plan.
- E. The Board of Commissioners may pass resolutions from time to time dealing with County purchasing and contracting, such as the resolution dated December 10, 2002, that may alter vendors' and potential vendors' obligations under this Plan when providing goods and services to the County.

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**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 15**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF DARKTRACE

RESOLUTION # 18 - 370

WHEREAS, Ingham County needs protect our data and our network from cyber threats; and

WHEREAS, Darktrace has been a valuable tool as it identifies indicators of potential compromise, alerting staff to take the appropriate actions to mitigate the perceived threats; and

WHEREAS, our current contract expires on October 1st, 2018; and

WHEREAS, the renewal price of said appliance and service is currently budgeted and will be \$30,000.00 per year for 4 years.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of Darktrace in the amount not to exceed \$120,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer

Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE PURCHASE OF ADDITIONAL
MICROSOFT SOFTWARE LICENSES THROUGH CDWG**

RESOLUTION # 18 - 371

WHEREAS, Ingham County currently utilizes Microsoft products for our workstation, server, email, and office productivity applications; and

WHEREAS, ITD has worked with Microsoft to assess and review Ingham County licensing to ensure that the County is legally compliant; and

WHEREAS, there is a need to increase our license count in order to remain legal and address impending software needs under our current licensing agreement that will expire on January 31st, 2020 unless renewed; and

WHEREAS, CDWG has been awarded the co-operatively bid contract with the State of Michigan that provides the best pricing available to Ingham County and is the vendor of choice for providing the Microsoft Enterprise Agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of additional Microsoft licenses from CDWG in the amount of \$142,262.09.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Network Software Fund (636-25810-932033).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE CONTRACT FOR
NETWORK ACCESS CONTROL IMPLEMENTATION**

RESOLUTION # 18 - 372

WHEREAS, best practices in cybersecurity include a provision to ensure that only approved devices are allowed onto the trusted network; and

WHEREAS, ITD has done extensive research and has chosen a solution that provides next generation secure access, and is from a global network infrastructure vendor; and

WHEREAS, Sentinel Technologies is a participant of the WSCA-NASPO Cooperative Purchasing Organization that provides competitively bid pricing to Ingham County; and

WHEREAS, the implementation project contract amount proposed by Sentinel Technologies is \$26,928.00 and is in the 2018 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for support from Sentinel Technologies in the amount not to exceed \$28,000.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Network Software Fund (636-25810-932033).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE CONTRACTS FOR NETWORK REDESIGN PROJECT
FOR SENTINEL TECHNOLOGIES**

RESOLUTION # 18 - 373

WHEREAS, Ingham County has budgeted and initiated a large scale network redesign project in order to better withstand cyber incidents; and

WHEREAS, ITD has done extensive research and has chosen a solution that provides next generation infrastructure capabilities to segregate our network traffic into more secure access, is from a global network infrastructure vendor, and is a Gartner leader in this area; and

WHEREAS, Sentinel Technologies has been a valued vendor so far and is a participant of the WSCA-NASPO Cooperative Purchasing Organization that provides competitively bid pricing to Ingham County; and

WHEREAS, the total project contract amount proposed by Sentinel Technologies is \$401,130.00 and is in the 2018 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contract for support from Sentinel Technologies in the amount not to exceed \$401,130.00.

BE IT FURTHER RESOLVED, the funding for the \$335,829.00 for hardware, software and maintenance will be paid from the County's Innovation and Technology Department's Network Hardware Fund (636-25810-932032). The funding for the \$65,301.00 for implementation services will be paid from the County's Innovation and Technology Department's Network Consulting Fund (636-25810-802000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

SEPTEMBER 25, 2018 REGULAR MEETING

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE PURCHASE OF A WIRELESS SITE SURVEY
FROM SENTINEL TECHNOLOGIES, INC.**

RESOLUTION # 18 - 374

WHEREAS, Ingham County currently provides a secure wireless network for both public and private use; and

WHEREAS, in order to remain secure and reliable, the existing wireless network is in need of a hardware refresh; and

WHEREAS, a wireless site survey is needed to effectively plan for a wireless hardware refresh; and

WHEREAS, this site survey has been planned for and budgeted and will provide the necessary information needed to refresh the existing County wireless network in a secure, reliable manner.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of a wireless site survey from Sentinel Technologies, Inc. in the amount of \$24,480.00.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Network Maintenance - Hardware fund (636-25810-932032).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF
TRUCK HOIST REPAIR PARTS**

RESOLUTION # 18 - 375

WHEREAS, the Ingham County Road Department (ICRD) has 2 in-ground truck hoist in need of custom made stainless steel replacement parts. These fabricated stainless steel replacement parts are required to meet the State of Michigan annual hoist inspection and certification from the general industry safety standards, part 72; and

WHEREAS, the ICRD's 2018 adopted budget includes controllable expenditures and funds for this and other related building and grounds purchases; and

WHEREAS, the Purchasing Department solicited quotes for fabricating these stainless steel replacement parts from multiply hoist suppliers and fabrication shops; and

WHEREAS, it is the recommendation of the Ingham County Purchasing Department and with the concurrence of the ICRD, to award the bid to a local vendor, that is the only bidder that could meet the specifications required, H&H Welding & Repair 700 Acme Drive Mason, Michigan 48854.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners accepts the lowest qualified bid of \$12,400 for each hoist, with a total cost of \$24,800.00, and authorizes an agreement with H&H Welding & Repair 700 Acme Drive Mason, Michigan 48854. To fabricate, 4 new stainless steel plungers and bushing as specified by the ICRD.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes that the Purchasing Department is hereby authorized to sign any necessary purchase documents on behalf of the County.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville

Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer

Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 21**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT
FOR JOB RECRUITMENT SERVICES**

RESOLUTION # 18 - 376

WHEREAS, the incumbent Financial Services Director will soon retire after 10 years of dedicated service to Ingham County; and

WHEREAS, this key central services position is responsible for oversight of accounting functions, payables, payroll, grant and insurance reporting for the County; and

WHEREAS, a thorough months-long search to find qualified candidates for the Financial Services Director position was not successful; and

WHEREAS, having exhausted internal capabilities for attracting qualified candidates, assistance of a professional recruiting firm is warranted.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize execution of an agreement with Trillium Staffing Solutions to perform job recruitment services for the Financial Services Director position in an amount not to exceed \$14,974.38.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 22**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CREATE STAFF POSITIONS FOR SPARROW-VOA

RESOLUTION # 18 - 377

WHEREAS, Ingham County Health Department (ICHD) wishes to create 4.0 FTE Medical Assistant I (UAW) positions, and 1.0 FTE Health Center Nurse Position (MNA), effective October 1, 2018, with the start of Fiscal Year 2019; and

WHEREAS, resolution #17-328 authorized the transfer agreements for ICHD to acquire the Sparrow-VOA Community Health Center into its network of Federally Qualified Health Centers (Ingham Community Health Centers); and

WHEREAS, as part of those transfer agreements, as amended through Resolution #18-233, existing leased non-provider Sparrow staff of the Sparrow-VOA would be migrated into County staff positions by October 1, 2018; and

WHEREAS, any vacancies of leased non-provider staff positions would be posted and filled as County staff positions are incurred, in accordance with the terms of the amended transfer agreement; and

WHEREAS, staff positions must be created effective October 1, 2018, with the start of Fiscal Year 2019, in order for existing leased non-provider staff to be placed in, or to be posted and filled if the leased position is vacant; and

WHEREAS, the County staff to be created are as follows:

Sparrow Leased Position	County Position #	FTE	County Position	Budgeted Salary Costs FY 2019
RN Supervisor	601510	1.00	Health Center Nurse	\$61,086
Medical Assistant	601506	1.00	Medical Assistant I	\$38,958
Medical Assistant	601507	1.00	Medical Assistant I	\$38,958
Medical Assistant	601508	1.00	Medical Assistant I	\$38,958
Medical Assistant	601509	1.00	Medical Assistant I	\$38,958

WHEREAS, the costs of the created County staff positions are included in the proposed budget for FY 2019, therefore these positions are at no additional cost to the County; and

WHEREAS, the Ingham CHC Board supports the creation of these staff positions, as budgeted in FY 2019; and

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WHEREAS, the Health Officer recommends the creation of these staff positions, as budgeted in FY 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of 4.0 FTE Medical Assistant I (UAW) positions and 1.0 FTE of Health Center Nurse (MNA) positions for the Sparrow-VOA Health Center, as budgeted in FY 2019.

BE IT FURTHER RESOLVED, that the positions to be created and filled with existing leased non-provider staff, and or posted and filled if vacated by leased staff prior to October 1, 2018, are as follows:

Sparrow Leased Position	County Position #	FTE	County Position	Budgeted Salary Costs FY 2019
RN Supervisor	601510	1.00	Health Center Nurse	\$61,086
Medical Assistant	601506	1.00	Medical Assistant I	\$38,958
Medical Assistant	601507	1.00	Medical Assistant I	\$38,958
Medical Assistant	601508	1.00	Medical Assistant I	\$38,958
Medical Assistant	601509	1.00	Medical Assistant I	\$38,958

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig, Naeyaert
Nays: None **Absent:** Morgan **Approved 09/17/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 23**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONVERT WIC FAMILY/CHILD/INFANT ADVOCATE POSITION
TO MEDICAL ASSISTANT I POSITION**

RESOLUTION # 18 - 378

WHEREAS, Ingham County Health Department (ICHD) wishes to convert Women Infant & Children (WIC) Family/Child/Infant Advocate position #601153, to a Medical Assistant I (MA I) position; and

WHEREAS, the Family/Child/Infant Advocate role limits the duties of the position to exclude what is needed to maintain caseload in the WIC Clinic; and

WHEREAS, this staffing change will enable Ingham County WIC to comply with State and Federal WIC policies; and

WHEREAS, the position will become vacant with a retirement at on September 7, 2018; and

WHEREAS, the position number for this MA I will remain the same as there is no change in funding source or location, and will be categorized as a title change in ICHD's position tracking system; and

WHEREAS, the UAW has approved this conversion of the WIC Family/Child/Infant Advocate position #601153 to a Medical Assistant I (MA I); and

WHEREAS, the change of position does not involve a financial impact to make this change as both the Family/Child/Infant Advocate position and the Medical Assistant I position are UAW-Technical, Office, Paraprofessional Service Grade D positions; and

WHEREAS, the health officer recommends that the that the Board of Commissioners authorize the conversion of the Family/Child/Infant Advocate position to a Medical Assistant I position in the WIC Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of the Family/Child/Infant Advocate position #601153 to a Medical Assistant I position in the WIC Program.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the position allocation list consistent with this resolution.

SEPTEMBER 25, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None **Absent:** Tennis **Approved 09/17/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPICER GROUP TO DEVELOP
SPECIFICATIONS FOR THE IMPROVEMENTS TO THE FOUR POLE/HORSE BARN ON THE
INGHAM COUNTY FAIRGROUNDS**

RESOLUTION # 18 - 379

WHEREAS, the Fair continues to work towards making improvements to four 160' length X 30' wide X 14' height pole/horse barns on the fairgrounds; and

WHEREAS, Spicer Group provided the lowest total proposal of \$27,500 to prepare the schematic design and construction services for the four pole/horse barns; and

WHEREAS, funds for this project are available within the 2018 approved CIP line item #0561-00-769-000-974000.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Spicer Group, 1416 N. Homer St.; Ste. 109, Lansing, Michigan 48912, for the schematic design and construction services of the four pole/horse barn improvements at the Ingham County Fairgrounds for a total cost of \$27,500.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert

Nays: None **Absent:** Tennis **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer

Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN APPLICATION TO THE INGHAM COUNTY TRAILS AND
PARKS MILLAGE FUND FOR ACCESSIBILITY IMPROVEMENTS TO HAWK ISLAND**

RESOLUTION # 18 - 380

WHEREAS, the Ingham County Parks Department is eligible to apply for the Ingham County Trails and Parks Millage funds; and

WHEREAS, the Ingham County Parks Commission supports the submission of a grant application to the Ingham County Trails and Parks Millage Fund for the local match for submission of two grant applications to the Michigan Department of Natural Resources Trust Fund and Michigan Department of Natural Resources Land & Water Conservation Fund for park and accessibility improvements at Hawk Island; and

WHEREAS, the DNR Trust Fund application includes a new paved path, in lieu of the boardwalk along bank of the lake, replacement of asphalt walkways between the bathhouse, parking lot and docks, three new fishing piers / overlook docks, native landscaping, parking lot striping, and striping of the trail loop around the lake and out to Cavanaugh Road; and

WHEREAS, the DNR Land & Water Conservation application includes an accessible canoe/kayak launch, a new floating pedal boat / row boat dock with slips, two new Sun-Shade Shelters, new trash/recycling bins, new concrete walks, native landscaping, and parking lot striping; and

WHEREAS, the proposed applications are supported by the Community's 5-year Parks Master Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the grant applications requires a financial commitment to the project in the amount \$548,500 from the Trails and Parks Millage for a local match (\$231,400 for the Trust Fund application, \$292,100 for the Land & Water Conservation Fund application, and \$25,000 for a TOPO Survey and fish stocking).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Parks Department to submit a grant request to the Ingham County Trails and Parks Millage Fund for two Hawk Island grant applications as listed below which include a local match request in the amount of \$548,500 and negotiate final terms of the grant agreement consistent with this resolution, if selected for funding in the upcoming future round of grant applications.

SEPTEMBER 25, 2018 REGULAR MEETING

	DNR Trust Fund	DNR Land & Water Conservation	Other Costs - TOPO and fish stocking from the Ingham County Trails and Parks Millage	Total Combined Trust Fund and Land & Water Conservation Grant Requests, and Other Costs
Local Match from the Ingham County Trails and Parks Millage	\$231,400	\$292,100	\$25,000	\$548,500
DNR Requested Funding	\$300,000	\$292,100	\$0.00	\$592,100
Total Project Amount	\$531,400	\$584,200	\$25,000	\$1,140,600

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution, if selected for funding in the upcoming future round of grant applications.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None **Absent:** Tennis **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 26**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN APPLICATION TO THE INGHAM COUNTY TRAILS AND PARKS MILLAGE FUND FOR ACCESSIBILITY IMPROVEMENTS TO LAKE LANSING SOUTH

RESOLUTION # 18 - 381

WHEREAS, the Ingham County Parks Department is eligible to apply for the Ingham County Trails and Parks Millage funds; and

WHEREAS, the Ingham County Parks Commission supports the submission of a grant application to the Ingham County Trails and Parks Millage Fund for the local match for submission of two grant applications to the Michigan Department of Natural Resources Trust Fund and Michigan Department of Natural Resources Land & Water Conservation Fund for park and accessibility improvements at Lake Lansing South; and

WHEREAS, the proposed applications are supported by the Community's 5-year Parks Master Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources Trust Fund application includes removal of the existing restroom / concession building, removal and relocation of the Sunrise pavilion, a new bathhouse building that will include restrooms, changing rooms, concessions, storage, first aid area, staff room, picnic tables with umbrellas near the concession area, six Interpretive Signs to talk about the historical significance of the park, a new 6' wide path from the existing parking lot to the new bathhouse and to the playground, and replacement of some of the existing walkways in the park, and two outdoor Showers; and

WHEREAS, the Michigan Department of Resources Land & Water Conservation Fund application includes asphalt paving of the portion of the existing parking lot closest to the ADA parking, drainage improvements around the parking lot, improving the overflow parking area with gravel and pave ADA parking spaces, new walkways to complete a loop trail around the park, connecting to existing sidewalks, to the small restroom building, to the overflow parking and to the bandshell, picnic tables with umbrellas near the concession area, landscaping to include native plants and bio-swales; and

WHEREAS, the grant applications requires a financial commitment to the project in the amount \$1,040,200 from the Trails and Parks Millage for a local match (\$725,200 for the Trust Fund application, \$300,000 for the Land & Water Conservation Fund application, and \$15,000 for a TOPO survey).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Parks Department to submit a grant request to the Ingham County Trails and Parks Millage Fund for two Lake Lansing South grant applications as listed below which include a local match request in the amount of \$1,040,200 and negotiate final terms of the grant agreement consistent with this resolution, if selected for funding in the upcoming future round of grant applications.

SEPTEMBER 25, 2018 REGULAR MEETING

	DNR Trust Fund	DNR Land & Water Conservation	Other Costs - TOPO Survey from the Ingham County Trails and Parks Millage	Total Combined Trust Fund, Land & Water Conservation Grant Requests, and Other Costs
Local Match from the Ingham County Trails and Parks Millage	\$725,200	\$300,000	\$15,000	\$1,040,200
DNR Requested Funding	\$300,000	\$300,000	\$0.00	\$600,000
Total Project Amount	\$1,025,200	\$600,000	\$15,000	\$1,640,200

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution, if selected for funding in the upcoming future round of grant applications.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None **Absent:** Tennis **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 27**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT 2018 HEALTH CENTER QUALITY IMPROVEMENT FUNDS

RESOLUTION # 18 - 382

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a one-time grant supplement totaling \$87,459.00, from the U.S. Department of Health and Human Services Health Resources and Services Administration, allocated for 2018 Health Center Quality Improvement funds; and

WHEREAS, this grant supplement was awarded to ICHD in recognition of its display of high levels of quality performance in the Calendar Year 2107 Uniform Data System's reporting; and

WHEREAS, these reports include continued plans to support its community health center operations by strengthening quality improvement activities, as well as achieving new and/or maintaining existing patient-centered medical home recognition; and

WHEREAS, the award of \$87,459.00 of 2018 Health Center Quality Improvement funds will be available for use through the end of the FY 2019 Health Center Program budget period, ending January 31, 2020; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the acceptance of 2018 Health Center Quality Improvement funds; and

WHEREAS, the Health Officer recommends the acceptance of 2018 Health Center Quality Improvement funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the grant supplement of \$87,459.00 from the U.S. Department of Health and Human Services Health Resources and Services Administration, allocated for 2018 Health Center Quality Improvement funds which will be available through the end of the FY 2019 Health Center Program budget period ending January 31, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

SEPTEMBER 25, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None **Absent:** Tennis **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND AGREEMENT WITH MDHHS WITH ADDITIONAL FUNDS TO
PROVIDE REFUGEE HEALTH ASSESSMENTS**

RESOLUTION # 18 - 383

WHEREAS, Ingham County Health Department (ICHD) wishes to extend the agreement with Michigan Department of Health and Human Services (MDHHS), for the term of October 1, 2015 through September 30, 2019; and

WHEREAS, resolution #15-354 and #16-403, authorized ICHD to enter into a Refugee Health Assessment Services agreement with MDHHS for the term of October 1, 2015 through September 30, 2018; and

WHEREAS, MDHHS recently informed ICHD that it wished to amend the agreement by extending it for an additional fiscal year, (through September 30, 2019) and by increasing the maximum allowable funds from \$753,200.00 to \$1,006,400.00, for a total increase of \$253,200.00; and

WHEREAS, all of the other terms of the agreement shall remain the same; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the extension to the agreement with MDHHS for additional funds to provide refugee health assessments; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the extension and increase in funding for this agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the Refugee Health Assessment Services agreement with MDHHS for the term of October 1, 2015 through September 30, 2019, and increasing the maximum allowable funds to \$1,006,400.00.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

SEPTEMBER 25, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None **Absent:** Tennis **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND CLEAN SWEEP AGREEMENT

RESOLUTION # 18 - 384

WHEREAS, Resolution #17-464 authorized a Michigan Agriculture Environmental assurance program clean sweep program agreement with the Michigan Department of Agriculture and Rural Development (MDARD) to receive up to \$14,000 in funding; and

WHEREAS, Ingham County Health Department (ICHHD) wishes to amend this agreement Resolution #17-464 to receive an additional \$10,000 in grant funds from the Michigan Department of Agriculture and Rural Development (MDARD); and

WHEREAS, MDARD provides funding to ICHHD annually through the Clean Sweep program to cover the disposal of pesticides and herbicides collected through the Ingham County House Hold Hazardous Waste Program (HHW); and

WHEREAS, MDARD due to the large volume of pesticides and herbicides collected this year, MDARD has given ICHHD additional grant funds to cover the costs ICHHD has incurred through the collection and disposal of pesticides and herbicides; and

WHEREAS, the acceptance of these grant funds will allow ICHHD HHW to continue collecting household hazardous waste throughout the remainder of the season; and

WHEREAS, this grant would be effective October 1, 2017 through September 30, 2018; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the amendment to the Clean Sweep Program agreement with MDARD to receive an additional \$10,000 for the period of October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to the Clean Sweep Program agreement with MDARD to receive an additional \$10,000 for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

SEPTEMBER 25, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None **Absent:** Tennis **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE AND SERVICES AGREEMENT WITH
OTECH GROUP LLC**

RESOLUTION # 18 - 385

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a services agreement with OTech Group LLC, for electronic screening services totaling \$47,500.00 effective October 1, 2018 and automatically renewable on an annual basis; and

WHEREAS, ICHD accepted the award of the 2017 Access Increases to Mental Health and Substance Abuse Services (AIMS) grant through Resolution #17-411; and

WHEREAS, as part of the funded scope of work, ICHD proposed to implement electronic screening for mental health risks and substance abuse for patients of the Ingham Community Health Centers (CHCs), to support expanded mental health and substance abuse services focusing on the treatment, prevention, and awareness of opioid abuse; and

WHEREAS, ICHD accepted two quotes from service providers, and recommends entering a purchase and services agreement with OTech Group LLC, which offered the most competitive bid for the electronic hardware and software to implement this electronic screening tool; and

WHEREAS, there are ongoing maintenance fees for the tablets and an EHR interface, in an amount not to exceed \$25,600.00 annually as well as additional ongoing maintenance fees for the tablets and an HER interface, in an amount not to exceed \$21,900.00; and

WHEREAS, the cost for year one totaling \$47,500.00 shall be paid through the AIMS grant award; and

WHEREAS, ongoing annual costs shall be covered through program revenue associated with increased substance abuse treatment services; and

WHEREAS, the Ingham Community Health Center Board supports entering a purchase and services agreement with OTech Group LLC for electronic mental health and substance abuse disorder screening tools; and

WHEREAS, the health officer recommends entering an agreement with OTech Group, LLC for electronic screening services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering a purchase and services agreement with OTech Group, LLC for electronic screening services totaling \$47,500.00 effective October 1, 2018, and automatically renewable on an annual basis.

SEPTEMBER 25, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that the cost for year one totaling \$47,500.00 shall be paid through the AIMS grant award.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None **Absent:** Tennis **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION**

RESOLUTION # 18 - 386

WHEREAS, Ingham County Health Department (ICHD) Children's Special Health Care Services (CSHCS) has been awarded a grant for \$10,000.00 from Southeastern Michigan Health Association (SEMHA) to support outreach efforts and to facilitate parent input and feedback, as well as family involvement with ICHD's CSHCS policy and procedure process; and

WHEREAS, CSHCS provides coordinated care for children with special needs; and

WHEREAS, CSHCS assists these individuals and their families through the appropriate use of the CSHCS care system, so that children are able to demonstrate improved health outcomes and an enhanced quality of life; and

WHEREAS, ICHD will use these funds to hire a temporary parent liaison, filled by an area parent that is currently enrolled in the CSHCS system; and

WHEREAS, this liaison will work collaboratively with ICHD-CSHCS staff to develop and implement outreach strategies that focus on engaging families who have children with special health care needs; and

WHEREAS, this peer support affords parents the benefits of SCHCS, and provides strategies to assist parents in navigating the system; and

WHEREAS, this grant will be effective October 1, 2018 through September 30, 2019; and

WHEREAS, the health officer recommends that the Board of Commissioners authorize an agreement with SEMHA in an amount of \$10,000, effective October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with SEMHA in an amount up to \$10,000 effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

SEPTEMBER 25, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None **Absent:** Tennis **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH
MICHIGAN REHABILITATION SERVICES**

RESOLUTION # 18 - 387

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed \$444,444 (\$120,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon the execution of an agreement with Peckham Inc., to provide Ingham County's local match portion (\$120,000), and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of the agreements shall be October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

SEPTEMBER 25, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None **Absent:** Tennis **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #18-113 AUTHORIZING AN AGREEMENT WITH WEITZ & LUXENBERG, P.C. TO REPRESENT INGHAM COUNTY IN LITIGATION AGAINST MANUFACTURERS AND WHOLESALE DISTRIBUTORS OF OPIOIDS

RESOLUTION # 18 - 388

WHEREAS, Resolution #18-113 authorized an agreement with Weitz &Luxenberg to secure legal representation and provide legal services in pursuing legal claims against various pharmaceutical manufacturers and/or distributors related to fraudulent marketing and sales of opioid painkillers; and

WHEREAS, The County Attorney negotiated with Weitz & Luxenberg in good faith according to the parameters set forth by the Board and the RFP that Weitz & Luxenberg responded to; and

WHEREAS, The County Attorney and Weitz & Luxenberg have been unable reach an agreement that the County Attorney is able to approve as to form; and

WHEREAS, without approval as to form by the County Attorney, execution of the agreement is a business decision of the County.

THEREFORE BE IT RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County.

BE IT FURTHER RESOLVED, the following applicable Ingham County policies still apply: living wage, non-discrimination and vendor code of conduct.

BE IT FURTHER RESOLVED, all other material terms included in the RFP are hereby waived.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Naeyaert
Nays: Koenig, Morgan **Absent:** None **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Schafer
Nays: Koenig, Morgan **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 34**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONSTRUCTION OF A SIDEWALK
AT LAKE LANSING PARK SOUTH**

RESOLUTION # 18 - 389

WHEREAS, the Friends of the Ingham County Parks was organized as a support and fundraising organization to the Ingham County Parks in its mission; and

WHEREAS, the Friends of Ingham County Parks has raised funds to provide for the installation of a new sidewalk that extends from the corner of Lake Lansing and Marsh Roads to the Community Band Shell at Lake Lansing Park South and is offering this gift to the Ingham County Parks; and

WHEREAS, Cornerstone Concrete and Contracting provided the Friends of the Ingham County Parks with a proposal to do the sidewalk installation at \$9,890; and

WHEREAS, there is no cost to the County because the Friends of Ingham County Parks will pay all costs for the project directly to Cornerstone Concrete and Contracting; and

WHEREAS, the Park Commission has voted to recommend that the Board of Commissioners accept this gift.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the construction of a sidewalk that extends from the corner of Lake Lansing and Marsh Roads to the Community Band Shell at Lake Lansing Park South Lake Lansing Park South by Cornerstone Concrete and Contracting.

BE IT FURTHER RESOLVED, that the project will be completely funded by the Friends of Ingham County Parks, and funds for the construction for the sidewalk will be paid to Cornerstone Concrete and Contracting directly by the Friends of Ingham County Parks.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses its appreciation to the Friends of Ingham County Parks for this generous donation.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution after review and approval as to form by the County Attorney.

SEPTEMBER 25, 2018 REGULAR MEETING

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig, Morgan, Naeyaert
Nays: None **Absent:** Tennis **Approved 09/17/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 35**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING LISA MCCORMICK, CHIEF ASSISTANT PROSECUTOR

RESOLUTION # 18 - 390

WHEREAS, Lisa McCormick has been an active member in good standing of the State Bar of Michigan since 1995; and

WHEREAS, after receiving her undergraduate degree from the University of Pittsburgh in 1990, she attended Western Michigan University, Thomas M. Cooley Law School, receiving her Juris Doctor, Cum Laude, in May 1995; and

WHEREAS, she began working for the Ingham County Prosecutor as an Assistant Prosecutor in April 1997, practicing in the Ingham County District and Circuit Courts. She was promoted Unit Chief Prosecutor Special Victims Unit in July 2005, Deputy Chief Assistant Prosecutor in October 2007, and lastly Chief Assistant Prosecutor in December 2008; and

WHEREAS, in 2011 she founded Small Talk Children's Assessment Center of Ingham County and is currently the Treasurer. Small Talk is where children who are victims of severe physical and sexual abuse are interviewed and offered therapy at no cost. The mission of Small Talk is to provide a comfortable, child-friendly atmosphere where children receive coordinated services during the child abuse investigative process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Lisa McCormick, Chief Assistant Prosecutor for 21 years of outstanding service, her numerous accomplishments and the significant contributions she has made to the County of Ingham and its citizens.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

Commissioner Crenshaw moved to approve the resolution. Commissioner Naeyaert supported the motion.

The motion carried unanimously. Absent: Commissioner Hope.

Commissioner Crenshaw stated that he had a great relationship with the Ingham County Prosecutor's Office (ICPO) and had known Ms. McCormick for many years. He read portions of the resolution.

Commissioner Crenshaw stated that Ms. McCormick's departure was bittersweet. He further stated that the ICPO had big shoes to fill.

Commissioner Crenshaw stated that he would like to thank Ms. McCormick for her years of service and dedication.

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Ms. McCormick stated that this had been one of the hardest decisions and it would not be easy to leave the ICPO. She further stated that as employee you always wanted to feel appreciated and when she came to the Board of Commissioners she always felt appreciated, which was worth more than money.

Ms. McCormick stated that she respected everyone very much. She further stated that the Board of Commissioners often made difficult decisions, even though they did not always agree with her she understood that they made those decisions in the best interest of the County and their employees.

Ms. McCormick stated that she was proud to work for Ingham County and this departure was bittersweet. She further stated that her last day at the ICPO would be a rough day as she had expected to finish career at ICPO.

Ms. McCormick stated that sometimes things changed, and she was excited for new opportunities.

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**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 36**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PROCEED WITH PLANS FOR CONSTRUCTING, EQUIPPING AND
FINANCING A NEW COMBINED JUSTICE COMPLEX FACILITY**

RESOLUTION # 18 - 391

WHEREAS, on August 7 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, Redstone Architects, Inc. developed a preliminary design including estimated costs in 2016, and updated these costs estimates in April of 2018, including updated square footage estimates; and

WHEREAS, the new Justice Complex will replace the existing facilities and will be safer for the public, staff and inmates, and allow for more efficient operations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Building Authority to proceed with the constructing, equipping, and financing of a new county justice complex which would replace the existing facility based on the preliminary plans and cost estimates provided to the Law & Courts Committee on April 12, 2018 and to the Finance Committee on April 18, 2018.

BE IT FURTHER RESOLVED, that the projected cost of construction, equipment, financing plus fees and borrowing costs, is not to exceed a total project cost of \$101,673,278.

BE IT FURTHER RESOVLED, that due to the size and complexity of this facility, the Ingham County Building Authority is authorized to engage an owner's representative for this project.

BE IT FURTHER RESOLVED, that any and all costs incurred by the County and the Ingham County Building Authority with respect to this project shall be reimbursed by the Justice Millage.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

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LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 37**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTINUE THE GRANT FUNDED THREE-QUARTER TIME ICEA COURT PROFESSIONAL 5 MENTAL HEALTH COURT – COURT SERVICES COORDINATOR POSITION; ADD A FULL-TIME ICEA COURT PROFESSIONAL 5 MENTAL HEALTH COURT – CASE COORDINATION SPECIALIST, AND ENTER INTO SUBCONTRACTS FOR FISCAL YEAR 2018-2019

RESOLUTION # 18 - 392

WHEREAS, the 30th Circuit Court has submitted a grant request in the amount of \$376,893 to the State Court Administrative Office (SCAO) for continuation of the Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2018 through September 30, 2019; and

WHEREAS, while the SCAO has not yet notified the Court of the amount of the grant award, it is anticipated that continuation of the program will be supported; and

WHEREAS, the goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision; to minimize recidivism; and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle; and

WHEREAS, it has been determined that it is necessary to add a full-time Case Coordination Specialist position to achieve the program goals; and

WHEREAS, the Human Resources Department has classified the position as an ICEA Court Professionals 05 and the ICEA Court Professionals union supports the job description and classification; and

WHEREAS, the grant application requested \$85,582 for the continuation of a three-quarter time Mental Health Court – Court Services Coordinator (MHC Court Services Coordinator) position, ICEA PRO05 and \$87,662 for the addition of a full-time Mental Health Court – Case Coordination Specialist (MHC Case Coordination Specialist); and

WHEREAS, continuation of the position of the MHC Court Services Coordinator and the addition of the MHC Case Coordination Specialist would provide continuity of service and necessary treatment and ancillary services coordination; and

WHEREAS, the 2019 SCAO Michigan Mental Health Court Operational Grant provides for grant implementation services and participant treatment and services as follows: mental health treatment services to be provided by CMHA/CEI (not to exceed \$138,102.58); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel and/or Michigan

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Department of Corrections; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; mental health services to be provided by Prevention and Training Services (PATS), Par Rehab Services, and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle (collectively not to exceed \$57,656); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2019 Felony Michigan Mental Health Court Operational Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that as of October 1, 2018, Ingham County Board of Commissioners authorizes continuation of the MHC Court Services Coordinator position for the Michigan Mental Health Grant Program – Operational Grant which has a grant period of October 1, 2018 through September 30, 2018, and once the award has been granted approves the addition of a MHC Case Coordination Specialist and authorizes entering into subcontracts for the same grant with mental health treatment services to be provided by CMHA/CEI (not to exceed \$138,102.58); and drug testing services to be provided by A.D.A.M.; electronic monitoring services to be provided by Sentinel and/or Michigan Department of Corrections; representation by a defense attorney; ancillary services to be provided by Northwest Initiative – ARRO; substance abuse assessments to be provided by Wellness, Inx; mental health services to be provided by Prevention and Training Services (PATS), Par Rehab Services, and Professional Psychological Services; and transitional housing to be provided by RISE Recovery Community or Pinnacle (collectively not to exceed \$57,656).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2018- 2019 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None **Absent:** Naeyaert **Approved 09/18/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 38**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT GRANT FUNDS FROM THE STATE OF MICHIGAN
EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FOR FY 2019**

RESOLUTION # 18 - 393

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has fulfilled its requirements under Public Act 390 regarding an Emergency Management Program; and

WHEREAS, the Emergency Management Performance Grant (EMPG) for FY 2018 required Ingham County to develop and maintain an Emergency Management Program capable of protecting life, property, and vital infrastructure in times of disaster or emergency; and

WHEREAS, the award reimburses Ingham County for a portion of the Office of Homeland Security and Emergency Management Program Manager wages and fringe benefits.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the acceptance of the FY 2019 Emergency Management Performance Grant from the State of Michigan in the amount of \$60,463.00, for the time period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the Ingham County Office of Homeland Security & Emergency Management Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 39**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE VARIOUS TRANSFERS WITHIN THE
SHERIFF'S OFFICE BUDGET**

RESOLUTION # 18 - 394

WHEREAS, a budgetary surplus has been identified by the Sheriff's Office due to Post closures in the jail that ultimately lead to the reduction of Michigan Department of Corrections inmates being housed and fed under prior agreements; and

WHEREAS, the Sheriff's Office is requesting the reallocation of budgeted funds from the Prisoner Housing Contract/Food Provisions account to various accounts in order to upgrade and modernize law enforcement and corrections equipment and further aid the delivery of service excellence; and

WHEREAS, items to be purchased include primary weapon platforms, miscellaneous dive equipment, a new marine patrol boat, training supplies, speed monitoring equipment, employee training and office supplies.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the Controller/Administrator to transfer \$220,000 from Prisoner Housing Contract/Food Provisions (10130113-750000) to the following accounts in the amounts listed:

Description	Account	Amount
Jail Food Service/Food Provisions	10135102-750000	\$80,000
Special Units/Supplies	10130110-726010	\$20,000
Marine Law Enforcement/Machinery & Equipment	10133100-978000	\$50,000
Field Services/Training Equipment	10130102-736000	\$21,200
Field Services/Employee Training	10130102-960000	\$20,000
Field Services/Supplies	10130102-726010	\$12,000
Sheriff Administration/Employee Training	10130101-960000	\$10,000
Field Services/Uniforms & Accessories	10130102-745000	\$6,500
Sheriff Administration/Supplies	10130101-726010	\$300

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

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**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 40**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT TO PURCHASE AND TRAIN
A NEW CORRECTIONS K-9 DOG**

RESOLUTION # 18 - 395

WHEREAS, Ingham County Sheriff's Office has had, during Sheriff Wriggelsworth's tenure as the Sheriff, a K-9 Unit; and

WHEREAS, the Ingham County Jail houses over 400 inmates at any given time; and

WHEREAS, it is very common for inmates to suffer from substance abuse addiction; and

WHEREAS, it is known that narcotics including opiates have been confiscated inside the jail; and

WHEREAS, the Ingham County Sheriff's Office is aware of the opiate epidemic across the country and the greater Lansing area; and

WHEREAS, the Ingham County Sheriff's Office would use this narcotics K-9 as a deterrent and a locating tool for opiates and other illegal narcotics; and

WHEREAS, the corrections K-9 would be available for planned area school sweeps and public relation demonstrations; and

WHEREAS, the Ingham County Sheriff's Office has a long history of purchasing trained K-9 dogs; and

WHEREAS, the Ingham County Sheriff's Office wants to enter into a contract with VonDerKing Kennels to obtain a new K-9 and to train it's new handler at a cost not to exceed \$3,500; and

WHEREAS, the Ingham County Sheriff's Office would use account number 59530110-726010 inmate stores/supplies to pay this cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Sheriff's Office to enter into a contract, with VonDerKing Kennels, not to exceed \$3,500.00 to purchase a new K-9 dog and to train its handler.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2018 budget.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 41**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE FY 2019 SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT, CONTINUE THE GRANT FUNDED THREE-QUARTER TIME SSSPP CASE MANAGEMENT COORDINATOR POSITION, AND ENTER INTO SUBCONTRACTS

RESOLUTION # 18 - 396

WHEREAS, the 30th Circuit Court has submitted a grant request in the amount of \$256,452 from the State Court Administrative Office (SCAO) for the fiscal year of October 1, 2018 through September 30, 2019 to continue the Swift and Sure Sanctions Probation Program (SSSPP) Grant; and

WHEREAS, while the SCAO has not yet notified the Court of the amount of the grant award, it is anticipated that continuation of the program will be supported; and

WHEREAS, the primary goal of the SSSPP is to increase compliance with probation terms by imposing certain, swift and consistent sanctions for probation violations which is consistent with Ingham County's long term objective of providing appropriate sanctions for adult offenders; and

WHEREAS, \$79,361 of the grant award is for the grant funded salary and fringe benefits of a three-quarter time SSSPP Case Management Coordinator position; and

WHEREAS, continuing the SSSPP Case Management Coordinator position initially referenced in Resolution 13-390 will assist the Circuit Court in achieving the goals and objectives stated above; and

WHEREAS, the 2019 SCAO Swift and Sure Sanctions Probation Program Grant provides for grant implementation services and participant treatment and services as follows: representation by a defense attorney; substance abuse evaluations to be provided by Wellness, Inx.; day reporting services to be provided by NorthWest Initiative – ARRO; drug treatment, mental health treatment, anger management, domestic violence counseling services and transitional housing to be provided by Cristo-Rey, CEI-CMH, Freedom Through Counseling, and RISE Recovery Community; drug testing services to be provided by A.D.A.M.; and electronic monitoring services to be provided by Sentinel, (collectively not to exceed \$131,554.50); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2019 SCAO Swift and Sure Sanctions Probation Program Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that as of October 1, 2018, the Ingham County Board of Commissioners authorizes continuation of the three-quarter time SSSPP Case Management Coordinator position for the Swift and Sure Sanctions Probation Program Grant which begins on October 1, 2018 and ends on September 30, 2019, and, authorizes entering into subcontracts for the same grant with

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defense attorneys; Wellness, Inx; NorthWest Initiative – ARRO; Cristo-Rey; CEI-CMH; Freedom Through Counseling; RISE Recovery Community; A.D.A.M.; and Sentinel, (collectively not to exceed \$131,554.50) once the award has been granted.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2018 and 2019 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

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**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 42**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND CONTRACT FOR ATTORNEY SERVICES
FOR THE JUVENILE DIVISION**

RESOLUTION # 18 - 397

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide legal counsel to juveniles in delinquency cases who are indigent; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal services for children, has contracted with attorneys; and

WHEREAS, Attorney Peter Brown has been providing legal counsel on juvenile delinquency and truancy cases assigned to Judge Richard J. Garcia; and

WHEREAS, Attorney Peter Brown was hired as the Circuit Court Juvenile Division's Attorney Referee and can no longer provide legal counsel on juvenile delinquency and truancy cases assigned to Judge Richard J. Garcia; and

WHEREAS, Attorney Steven Feigelson and Attorney Robert Ochodnicky have been providing legal counsel, on one-half of the juvenile delinquency cases, respectively, assigned to Judge R. George Economy; and

WHEREAS, the Circuit Court Juvenile Division would like to amend the contract for Attorney Robert Ochodnicky to provide legal counsel on all juvenile delinquency cases assigned to Judge Richard J. Garcia effective September 1, 2018 through December 31, 2018 in the amount of \$1,271.14 per month, not to exceed \$9,124.56; and

WHEREAS, the Circuit Court Juvenile Division would like to amend the contract for Attorney Steven Feigelson to provide legal counsel on all juvenile delinquency cases assigned to Judge R. George Economy effective September 1, 2018 through December 31, 2018 in the amount of \$1,010.00 per month, not to exceed \$8,080.00; and

WHEREAS, the Circuit Court Juvenile Division would like to amend the contract for Attorney Kaitlin Fish to include providing legal counsel on truancy cases assigned to the Truancy Court Program, effective September 1, 2018 through December 31, 2018 in the amount of \$833.33 per month, not to exceed \$51,814.52.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amend the existing contracts to reflect the following:

- Attorney Robert Ochodnicky, for Judge Richard J. Garcia's delinquency cases, at \$1,271.14 per month, not to exceed \$9,124.56. Effective 09/01/2018 through 12/31/2018.

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- Attorney Steven Fiegelson, for Judge R. George Economy's delinquency cases, at \$1,010.00 per month, not to exceed \$8,080.00. Effective 09/01/2018 through 12/31/2018.
- Attorney Kaitlin Fish, to include cases assigned to Truancy Court, at \$833.33 per month, not to exceed \$51,814.52. Effective 09/01/2018 through 12/31/2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contractual documents consistent with this Resolution and approve to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 43**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND CONTRACT WITH INGHAM INTERMEDIATE
SCHOOL DISTRICT FOR EDUCATIONAL INSTRUCTION**

RESOLUTION # 18 - 398

WHEREAS, the Ingham Academy is a partnership between the Juvenile Division of the Circuit Court, Highfields Inc, Peckham Inc. and Ingham Intermediate School District; and

WHEREAS, the Juvenile Division of the Circuit Court has utilized Ingham Intermediate School District to provide educational instruction at the Ingham Academy since September of 2007; and

WHEREAS, the Ingham Intermediate School District provides teachers, paraprofessionals, administrative support and a part-time principal; and

WHEREAS, the Ingham County Board of Commissioners authorized entering into a contract with Ingham Intermediate School District for an amount not to exceed \$469,664.00; and

WHEREAS, the contract amount was based on 80 students being enrolled in the Ingham Academy on Count Day; and

WHEREAS, the Ingham Intermediate School District receives per pupil funding through the State School Aid Act; and

WHEREAS, per the contract language, the Ingham Intermediate School District bills the actual cost associated with the Ingham Academy based on the cost of the program less the revenue received from the State School Aid Act; and

WHEREAS, students who attend the Ingham Academy are ordered by the Juvenile Division of the Circuit Court; and

WHEREAS, the Ingham Intermediate School District per pupil count was 55.86 in February and 65.04 in October 2017, resulting in an estimated budget shortage of \$99,023.82; and

WHEREAS, the Juvenile Division of the Circuit Court and the Ingham Intermediate School District reduced the deficit margin by implementing cost saving measures throughout the 2017/2018 school year; and

WHEREAS, there is still a deficit of approximately \$55,000; and

WHEREAS, the cost of this contract is funded 50% by the Juvenile Justice Millage and 50% by the State Child Care Fund.

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THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the existing contract to an amount not to exceed \$524,664 with Ingham Intermediate School District for educational instruction for the time period of October 1, 2017 through September 31, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2018 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

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**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 44**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONTINUE THE MICHIGAN DRUG COURT GRANT FOR THE
INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT**

RESOLUTION # 18 - 399

WHEREAS, the 30th Judicial Circuit Court Juvenile Division has submitted a grant request in the amount of \$203,366.25 from the Michigan Drug Court Grant program, administered by the State Court Administrative Office, for purposes of eliminating barriers to treatment as well as the continued funding of three positions; and

WHEREAS, while the SCAO has not yet notified the Court of the amount of the grant award, it is anticipated that the continuation of the program will be supported; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and or neglect and the parent's primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include supervision, transportation, rewards and incentives, trauma assessment and treatment, emotional regulation, substance testing, cognitive behavioral therapy, relapse prevention intervention, in-patient treatment, risk assessment, psychiatric/pain management consultation and assessment, mentoring/coaching, education and employment, medically assisted treatment needs; and

WHEREAS, the grant award also includes continuing funding of a ¾ time FDTC Coordinator to complete screenings and intake of new participants, implement programs, and coordinate services; and

WHEREAS, the FDTC Coordinator position has been determined by Ingham County's Human Resource Department to be a ¾ time position with benefits and is a member of the OPEIU funded for the duration of the grant which ends September 30, 2019; and

WHEREAS, the grant also includes the continued funding of two Special Part-time Program Assistants to provide supervision, testing, and transportation of participants after traditional work hours and on weekends; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County's Human Resource Department to be a Special Part Time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2019; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

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THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting a grant award from the Michigan Drug Court Grant Program to the Ingham County Circuit Court's Family Dependency Treatment Court for the sum not to exceed \$203,366.25, which includes continued employment of a ¾ time FDTC Coordinator that would be part of the OPEIU, with benefits, and continued employment of two grant funded Special Part Time positions, at a UAW B pay grade, without benefits, for the time period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that a grant subcontract with the Mid Michigan Recovery Services (MMRS) is authorized to provide substance abuse assessments, cognitive behavioral, Trauma Recovery group, individual sessions, and in-patient treatment services; total costs are to not exceed \$47,387.50 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with House Arrest Services is authorized to provide substance abuse monitoring; total costs are to not exceed \$12,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with the Forensic Fluids Laboratories is authorized to provide oral swab substance abuse testing; total costs are to not exceed \$15,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Norman Miller, MD, JD, PLLC is authorized to provide psychiatric evaluation, pain management assessment, and case consultation; total costs are to not exceed \$6,000 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with Michigan State University Psychology Clinic is authorized to provide trauma assessments; total costs are to not exceed \$7,200 for the duration of this grant period.

BE IT FURTHER RESOLVED, that a grant subcontract with ADAM (Alcohol Drug Administrative Monitoring, Inc.) is authorized to provide urinalysis testing for DHHS participants; total costs are to not exceed \$18,304 for the duration of this grant period.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2018 and 2019 Circuit Court Family Division budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 45**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND A CONTRACT RENEWAL FOR
PRE-EMPLOYMENT TESTING**

RESOLUTION # 18 - 400

WHEREAS, a contract has been in place between Ergometrics and Ingham County for pre-employment testing of 9-1-1 Center applicants, approved by the Board Chairperson on September 18, 2012; and

WHEREAS, the 9-1-1 Central Dispatch Director has determined that the program has been a necessary and valuable part of the 9-1-1 Center's hiring process; and

WHEREAS, the provisions of the contract as approved by the Board in resolution 18-060, need to be amended to show an increased charge of \$250.00 as the result of additional contract language required by Ingham County, altering their basic contract provisions. This will continue with no increase in the rates for the period of December 7, 2017 through December 7, 2018, outside of this additional contract related fee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the amended contract between Ergometrics and Ingham County 9-1-1 Central Dispatch for pre-employment testing, effective December 7, 2017 through December 7, 2018 for an annual cost of \$3,850.00 and a fee of \$3.00 per applicant with a \$25.00 minimum.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby also approves renewal of the contract between Ergometrics and Ingham County 9-1-1 Central Dispatch for pre-employment testing, effective December 7, 2018 through December 7, 2019 for an annual cost of \$3,850.00 and a fee of \$3.00 per applicant with a \$25.00 minimum.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 46**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE OF AN
ESRI ArcGIS SOFTWARE LICENSE FOR THE 9-1-1 CENTER**

RESOLUTION # 18 - 401

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County 9-1-1 uses ESRI ArcGIS to manage GIS and mapping data used to process 9-1-1 and other calls for service; and

WHEREAS, the 9-1-1 Center has received a GSA pricing quote for a single ArcGIS Desktop license in the amount of \$6300.00, with a yearly maintenance cost of \$1500.00; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of \$6300.00 from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the purchase of the ArcGIS software and \$1500.00 per year for each of the next 5 years for software support services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 47**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH EG WORKFORCE SOLUTIONS FOR
RECRUITING SERVICES FOR INGHAM COUNTY 9-1-1**

RESOLUTION # 18 - 402

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the 9-1-1 center has been unable to locate applicants with the proper skill set to fill all of the approved Emergency Dispatcher positions (58) needed; and

WHEREAS, the 9-1-1 Director has sought proposals from recruiting companies to assist in finding candidates/applicants that have the skills and interest in working in the 9-1-1 Center; and

WHEREAS, EG Workforce Solutions submitted the lowest proposal amount of \$2,950.00 per hired candidate/applicant; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of up to \$60,000.00 per year, from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the recruiting services with EG Workforce Solutions.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 48**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SOFTWARE PURCHASE AGREEMENT WITH
TRITECH FOR INFORM CAD API TO ENHANCE THE 9-1-1 CENTER
COMPUTER AIDED DISPATCH (CAD) SYSTEM**

RESOLUTION # 18 - 403

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the 9-1-1 Center needs to acquire the Inform CAD API, to enhance with TriTech CAD software in use as the Ingham County 9-1-1 CAD system; and

WHEREAS, the Ingham County Board of Commissioners approved \$8,600.00 for this project in the 2018 CIP budget request for the 9-1-1 Center; and

WHEREAS, the 9-1-1 Director recommends the purchase of this software from TriTech to enhance CAD system, which has been budgeted for in the center's 2018 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the purchase of the TriTech Inform CAD API software and software support for the Ingham County 9-1-1 Center, at a cost not to exceed \$8,600.00, which includes the first year's software support.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents or purchase order, on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville

Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer

Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 49**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SOFTWARE PURCHASE AGREEMENT WITH
TRITECH FOR INFORM CAD/MOBILE TEST SYSTEMS TO ENHANCE THE 9-1-1 CENTER
COMPUTER AIDED DISPATCH (CAD) AND PUBLIC SAFETY MOBILE SYSTEMS**

RESOLUTION # 18 - 404

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Computer aided dispatch (CAD) / Mobile systems through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the 9-1-1 Center needs to acquire a Inform Cad & Mobile Test System, to assist in the configuration changes, upgrades and enhancement of TriTech CAD/Mobile software in use by the Ingham County 9-1-1 Center and public safety agencies with their in vehicle mobile computer systems; and

WHEREAS, the Ingham County Board of Commissioners approved \$35,323.00 for this project in the 2018 CIP budget request for the 9-1-1 Center; and

WHEREAS, the 9-1-1 Director recommends the purchase of this software from TriTech to purchase a test system for CAD and Mobile, which has been budgeted for in the center's 2018 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the purchase of the TriTech a Inform CAD & Mobile Test System and first year's software support for the Ingham County 9-1-1 Center, at a cost not to exceed \$35,323.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents or purchase order, on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 50**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR SOFTWARE SUPPORT AND SERVICES FOR
THE NICE 9-1-1 RECORDER SYSTEM FOR THE INGHAM COUNTY 9-1-1 CENTER**

RESOLUTION # 18 - 405

WHEREAS, the Ingham County Board of Commissioners has established the 9-1-1 Central Dispatch Center and approved a NICE brand 9-1-1 Recording System for use by the 9-1-1 Center Resolution #11-125 in April of 2011; and

WHEREAS, the Ingham County Board of Commissioners approved an upgrade of the NICE Recording system for the 9-1-1 Central Dispatch Center under Resolution #16-456; and

WHEREAS, the County/9-1-1 Center had contracted with Van Belkum for the purchase of equipment and support/service of the recording system, with their contract expiring September 30, 2018; and

WHEREAS, the representatives of Van Belkum are no longer going to support the Center's NICE 9-1-1 Recorder Systems with the expiration of the contract; and

WHEREAS, the 9-1-1 Center's 2018 budget included the costs to support the Center's NICE 9-1-1 Recorder Systems up to \$18,500.00; and

WHEREAS, the new Michigan approved factory service provider for the NICE recording system is Word Systems, Inc. of Indiana, who has submitted a quote to provide support and service for the 9-1-1 system from October 10, 2018 through September 30, 2019, for \$17,552.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Word Systems, Inc. of Indiana, for support and services for the Center's NICE 9-1-1 Recording System at a cost of \$17,552.00, from the 9-1-1 Center's 2018 operations budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

SEPTEMBER 25, 2018 REGULAR MEETING

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 51**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO INCREASE OVERSIGHT OF SPAY/NEUTER VOUCHERS PURCHASED

RESOLUTION # 18 - 406

WHEREAS, the Ingham County Animal and Shelter (ICACS) currently sells low cost spay and neuter vouchers for residents of Ingham County, which gives many families in need of veterinary care the opportunity to have their pets spayed/neutered and vaccinated, and advances the ICACS goal of fewer homeless pets by preventing unintended litters; and

WHEREAS, ICACS is seeing an excess number of spay/neuter vouchers being purchased on behalf of organizations instead of individual citizens; and

WHEREAS, the Board of Commissioners wishes to enact a limit of number of vouchers that can be purchased by individuals, after which additional resources may be made available to individuals at the recommendation of an Animal Control Officer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the limiting of vouchers available to be purchased to ten (10) per individual, after which an Animal Control Officer may authorize additional resources and services as applicable.

BE IT FURTHER RESOLVED, that this change in policy/procedure would be effective January 1, 2019 to allow citizens time to be made aware of the change and to make other veterinary arrangements if necessary.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

**ADOPTED - SEPTEMBER 25, 2018
AGENDA ITEM NO. 52**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A BISSELL PET FOUNDATION
EMPTY THE SHELTERS FREE ADOPTION GRANT**

RESOLUTION # 18 - 407

WHEREAS, the Ingham County Animal Control and Shelter has applied for and has been approved to receive a grant from the BISSELL Pet Foundation; and

WHEREAS, the purpose of this grant is to reimburse Ingham County Animal Control for no fee animal adoptions finalized on October 6, 2018; and

WHEREAS, the award amount of this grant is dependent on the number of animals adopted on October 6, 2018, but is anticipated to not exceed \$5,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the grant from the BISSELL Pet Foundation for an amount to be determined by the number of adoptions finalized on October 6, 2018, but not to exceed \$5,000 with no match requirement.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments to the Ingham County Animal Control budget.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Schafer, Maiville
Nays: None **Absent:** Anthony **Approved 09/13/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis, Koenig, Morgan, Schafer
Nays: None **Absent:** None **Approved 09/19/2018**

Adopted as a part of a consent agenda.

SEPTEMBER 25, 2018 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved to appoint Debra Groh and Daniel Shiffer to the Capital Region International Airport Authority; and reappoint Roxann Wilkinson, Katelyn Evans, Thomas Hess, and Marie Hopfensperger to the Animal Control Shelter Advisory Committee; and reappoint Todd Heywood, Mary Molloy, and Douglas Edema to the Community Health Center Board; and reappoint Lynne Stauff and Abby Schwartz to the Board of Health; and reappoint Audrey Martini to the Historical Commission; and reappoint Simar Pawar and Matthew Bennett to the Parks Commission; and to waive the term limit and reappoint Mary Leys to the Potter Park Zoo Board; and reappoint Kyle Binkley to the Potter Park Zoo Board; and reappoint Kasey Bey to the Women's Commission; and appoint Judge Draganchuk to the Chief Public Defender Selection Interview Committee. Commissioner Maiville supported the motion.

Commissioner Naeyaert asked for a reason why someone who had served on the airport committee for many years and was so knowledgeable was not being reappointed to the Capital Region International Airport Authority.

Commissioner Grebner stated that the Democratic Caucus in a binding meeting by the majority caucus had determined that they would recommend other people. He further stated that in this body, that was a sufficient reason for those who had pledged to support the decisions of the majority caucus under the rules.

Commissioner Grebner stated that Mr. Holman would be disappointed to not have been reappointed. He further stated that the Board of Commissioners should send a sincere thank you for his 24 years of service.

Commissioner Grebner stated the Mr. Holman's expertise, service, hard work and love for the airport should be recognized by the Board of Commissioners but they did not need to apologize for not reappointing him. He further stated that this was a decision first for the Democratic Caucus and then for the Board of Commissioners.

Commissioner Grebner stated that this was not a subject for being questioned in public about their decisions.

Commissioner Naeyaert stated that as a Commissioner on the Board of Commissioners, minority or not, she had a right to ask about appointments being made and the reasons for those appointments. She further stated that she did not expect a curt response about a binding caucus being the reason for the vote.

Commissioner Tennis stated that he agreed that she deserved an explanation. He further stated that the Board of Commissioners had waived the term limit for Mr. Holman four or five times in the past.

Commissioner Tennis stated that there were two other quality candidates and it was time to get new blood. He further stated that he had not intended to disrespect Mr. Holman but his term had been waived a couple times.

Commissioner Schafer requested to split the question for the Capital Region International Airport Authority.

Chairperson Koenig stated that the question would be split.

Commissioner Naeyaert thanked Commissioner Tennis for his response.

Commissioner Sebolt asked for clarification of what question Commissioner Schafer had asked to split out.

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Commissioner Schafer stated that he had intended to remove the Capital Region International Airport Authority appointment out. He further stated that he would like to move to send that back to committee for further discussion.

Discussion.

The motion to reappoint Roxann Wilkinson, Katelyn Evans, Thomas Hess, and Marie Hopfensperger to the Animal Control Shelter Advisory Committee; and reappoint Todd Heywood, Mary Molloy, and Douglas Edema to the Community Health Center Board; and reappoint Lynne Stauff and Abby Schwartz to the Board of Health; and reappoint Audrey Martini to the Historical Commission; and reappoint Simar Pawar and Matthew Bennett to the Parks Commission; and to waive the term limit and reappoint Mary Leys to the Potter Park Zoo Board; and reappoint Kyle Binkley to the Potter Park Zoo Board; and reappoint Kasey Bey to the Women's Commission; and appoint Judge Draganchuk to the Chief Public Defender Interview Selection Committee carried unanimously. Absent: Commissioner Hope.

Commissioner Schafer moved to send the appointment of Debra Groh and Daniel Shiffer to the Capital Region International Airport Authority to the County Services Committee.

The motion failed for lack of support.

The motion to appoint Debra Groh and Daniel Shiffer to the Capital Region International Airport Authority carried. **Yeas:** Koenig, Anthony, Banas, Celentino, Crenshaw, Grebner, Maiville, Morgan, Naeyaert, Nolan, Tennis, Schafer, and Sebolt **Nay:** Schafer **Absent:** Hope.

PUBLIC COMMENT

Barb Byrum, Ingham County Clerk, read a statement which is included in the minutes as Attachment A.

Commissioner Grebner introduced his Lansing River Trail sign and invited his fellow Board of Commissioners members to meet his sign. He further stated that the sign did not cost \$10,000 plus \$1,000 contingency.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that he wanted to thank Sergeant Daenzer for his hard work as the Interim ICAC Director. He further stated that he would also like to thank Sheriff Wriggelsworth for allowing Sergeant Daenzer to work 15 days past the deadline.

Commissioner Crenshaw stated that they had brought faith back to the ICAC and he believed that Ms. LeBombard would continue that. He further stated that he looked forward to the community supporting ICAC and volunteers returning.

Commissioner Celentino stated that he was disappointed that Mr. Holman was not reappointed to the Capital Region International Airport Authority but he respected the decision of the Board of Commissioners. He asked the County Services Committee to introduce a resolution honoring Mr. Holman for his work on behalf of the County.

Commissioner Crenshaw stated that there was a meet and greet for Ms. LeBombard following the meeting. He further stated that everyone was invited.

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Commissioner Schafer stated that at the risk of being overly offensive he would like to echo Commissioner Celentino's statement. He further stated that he had helped expose some serious issues at the airport and with the help of Mr. Holman and Commissioner Celentino those issues were corrected and the airport was improved.

Commissioner Schafer stated that Mr. Holman was worthy of praise and respect. He further stated that he would like to clarify Commissioner Grebner's comments by pointing out that the binding caucus vote was 4-5.

Commissioner Schafer stated that binding caucus may work in some case but not all. He further stated that sometimes they worked to keep quality people from serving.

Commissioner Schafer thanked Mr. Holman and Commissioner Celentino for their work on the Authority.

Commissioner Grebner stated that he would like to clarify that the Democratic Caucus did not take a position on Mr. Holman's appointment but the majority voted to appoint others. He further stated that a 4-5 vote was not taking a position.

Commissioner Grebner stated that he did not want to confuse the record.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of \$28,698,560.93. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioner Hope.

ADJOURNMENT

The meeting was adjourned at 7:24 pm.

SEPTEMBER 25, 2018 REGULAR MEETING

ATTACHMENT A – SUBMITTED BY CLERK BARB BYRUM

Thank you for the opportunity to speak, this evening.

Please let this announcement serve as a friendly reminder that today is National Voter Registration Day!

Please encourage your constituents or, in some of your cases, neighbors, to check their voter registration status, update their address or register to vote. The deadline to register to vote for the November 6th Election is October 9th!

I would also encourage you and others to request an Absent Voter Ballot by completing an application, I have many with me, if needed, and submitting it to your clerk.

--

These remarks are in regards to comments made by Commissioner Nolan during Commissioner Announcements at the August 28, 2018 Board of Commissioner meeting.

The Commissioner from the 12th District alleged that I was making “mean-spirited, damaging mischief,” which could not have been further from the truth.

You see, I apply Michigan Election and Campaign Finance laws evenly, regardless of party affiliation, who one is, or who they know. The goal I have in regard to fairly applying these laws, rules, and procedures is transparency. Ingham County residents, particularly residents of the 12th commission district, have a right know what their elected officials are doing and where they are living.

I have assisted at least three sitting County Commissioners and numerous candidates, and voters in regard to their voting address and residency to ensure compliance with Michigan Election Law. For candidates and elected officeholders, residency and voting address are more important, as one must reside in the district for which they serve. They must be a qualified, registered voter in their district.

I absolutely would have assisted Commissioner Nolan, had she asked; however, she did not. Rather, I was informed that she told someone who knocked on her door in Lansing that she lived there and specifically told that individual not to tell me. Let that sink in for a moment, Commissioner Nolan stated “do not tell Barb.” That doesn’t sit well with me; what are you hiding?

I have also been attacked by Commissioner Nolan for allegedly not providing all the requested information in her FOIA request.

Perhaps the good commissioner is not aware, but I do not serve as the FOIA Coordinator for Ingham County. That job, like many, is left to Board of Commissioner Director Becky Bennett. It is my understanding that Director Bennett worked with the IT Department to gather the requested information. Need I remind this body that this is another department that answers to the Board of Commissioners? For my part, I worked with Director Bennett to make sure the 11 page response was complete and added 6 pages to the response, which were the documents I submitted to the Michigan State Police and one document I submitted to a news outlet.

So that everyone is clear, on August 15, 2018, I did file a complaint with the Michigan State Police, Lansing Post. The complaint number is 11-3366-18. This was an in-person interview with the Michigan State Police.

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No, I do not have a copy of the criminal complaint that was filed as that is not a document that I am responsible for creating or maintaining. In fact, as far as I know, the investigation is still ongoing, which would mean that a complaint would likely not be available, yet.

I will refrain from commenting on the personal attacks that Commissioner Nolan made as I believe her actions speak volumes.

Thank you.

Ingham County Commissioner Chair
Carol Koenig
And
The Ingham County Board of Commissioners
Via Electronic Mail

Aug. 29, 2018

Dear Chair Koenig and Honorable Members of the Ingham County Commission,

It is disheartening, to say the very least, to have to write this letter. However, the unbridled, inappropriate, slanderous and personal attack against myself conducted by Commissioner Deb Nolan requires a forceful and clear response.

As you are aware, Commissioner Nolan took to the podium in the Aug. 28 County Commissioners' meeting, to decry the "mean spirited damaging mischief," of her current struggles as they relate to her residency. She then proceeded to accuse myself, Commissioner Ryan Sebolt and Ingham County Clerk Barb Byrum of spreading "half-truths." She then proceeded to accuse me of being a "National Enquirer style amateur writer in need of a story."

She claimed she was stating just the truth. This was a blatant, deliberate and malicious mistruth.

I have been working in journalism for over 30 years. My work has won awards and I have consistently been paid for this work. I strictly adhere to the Society of Professional Journalists' Code of Ethics (Attachment 1) and I am a current dues paying member of the Michigan Press Association, which is open ONLY to professional journalists in Michigan. (Attachment 2).

Therefore there is much concern with Commissioner Nolan's Aug. 28 characterization of me as "National Enquirer style amateur writer in need of a story," was and is deliberately and maliciously false. There is no way that Commissioner Nolan was unaware that I was and am employed as a journalist and have been for decades. In fact, Commissioner Nolan cast a "no" vote for my appointment to the Ingham Community Health Centers specifically because I was a journalist.

I assure you I have no capture and kill policy or procedures, no safes full of damaging secrets about Ingham county's powerful and elite or politicians and I don't make up stories, as the National Enquirer has and does. Any of you who know me know quite well I haven't the financial wherewithal to pay for capture and kill stories as the Enquirer has and does.

As the SPJ Code of Ethics requires, I did nothing more than to pursue the truth, as well as to holding our elected leaders accountable. I gave Commissioner Nolan numerous opportunities to appear on the show, and I passed her statements to me in phone calls to my listeners. I even

had her attorney, Commissioner Mark Grebner, on the show on her behalf to discuss the allegations against her.

The public record should be immediately corrected. To publish these slanders would, in fact raise to the level of libel.

In addition, as Commissioner Nolan made her statement knowing that it was false and did so with malicious intent, I am asking the Commission to censure Commissioner Deb Nolan. Her statement was deliberately not a "fact" as she was cautioned to provide by the county attorney, nor was it "factual" as she claimed she would state to the Commission.

Secondly, Commissioner Nolan was not honest, nor factual in her recitation of the facts before the Commission last night. I have attached a timeline of this story with relevant links and text message information for your considerations (Attachment 3).

Commissioner Nolan was provided ample opportunity to respond to this story. She was provide citation of my sources at each step of the way, including confirmation from the Michigan State Police that they did have an active, open criminal investigation related to an allegation of voter fraud against Commissioner Nolan. She claimed such a criminal investigation did not exist, in her statements, which is verifiably false, and which she knew was verifiably false. She was not truth with you and your colleagues.

Therefore, I am asking for this body to consider a censure of Commissioner Nolan for deliberately misleading, through lies and omissions, the public and this public body.

And finally, Commissioner Mark Grebner stated in his comments last evening that he was presenting a neutral commentary. I do not question Commissioner Grebner's qualifications as an attorney or an expert in election law in Michigan.

However, Commissioner Grebner deliberately misled this body by failing to reveal that he was acting as an attorney to represent Commissioner Nolan in this case. Commissioner Nolan has represented as such in both phone conversations with me, as well as on the radio with me. He confirmed he an attorney-client relationship with Commissioner Nolan numerous times. In fact, in my radio interview with Commissioner Grebner on Aug. 16, I asked him specifically if, under Commission rules and ethics policy, he would have to recuse himself for a conflict of interest. He said he would likely have to do so. To claim neutrality in this instance is to lie to this body. He is an advocate for the position he has advised his client Commissioner Nolan to stake out. That is inherently biased, not neutral, as an assessment.

For more than 30 years, I have served the greater Lansing community as a journalist. I have been assaulted covering riots in East Lansing, tear gassed at Klan rallies in Lansing, been hounded and threatened by hate groups, including those from the so-called Alt-Right; and I have held all politicians and leaders in our community accountable. Why? Because it was my

job and it was my duty as a resident and citizen of this community. I have always done so with integrity, honesty and humility. To have all of that work, all of the life threatening situations I have experienced, denigrated because I have worked hard to present the situation involving Commissioner Nolan's residency as clearly, and fairly as I could is an appalling breach of ethics by Commissioner Nolan. This body has a responsibility to push back on this as forcefully as allowed by law to make it clear to current and future members of this commission that slanderous commentary leveled at any citizen by elected members of this body will not be tolerated, ever,

I look forward to discussing this with any of you, and for a quick resolution to this matter.

Sincerely,

/e/

Todd A. Heywood

528 ½ W. Lapeer

Lansing, Michigan 48933

Attachment 1

TIMELINE ON NOLAN REPORTING

Aug 14, afternoon. Acting on information provided by a confidential source, that Commissioner Nolan may not live in Okemos, I reached out to her. She denied it. She failed to reveal the second place in Lansing until directly asked about it. I also searched the BS&A software for her address listed as her voter address and determined, based on the records, the home had been sold in June 2017.

Aug 14, I communicated with Clerk Barb Byrum seeking information about her voter registration, and voting history. That information showed that Commissioner Nolan did NOT change her voter registration after moving. That information from the Clerk also showed that she he had cast ballots in two elections following her move, and that her board related communications were being sent to another address on the same street.

Aug, 14, email communications with Michigan Secretary of State spokesman Fred Woodhams. The communication string concluded on Aug. 15 with a statement by Mr. Woodhams that the person(s) who were aware of the alleged misconduct needed to bring that information to the county prosecutor of the state police to investigate.

Aug 15, more phone conversation with Deb Nolan, and a referral to Mark Grebner who she identified as her attorney in this matter.

Aug 15, 5:30 pm, Ingham County Clerk Barb Byrum confirms in phone call with Mark Bashore and I that she has filed a formal complaint with the Michigan State Police alleging Commissioner Nolan has committed voter fraud.

Aug 15, 6:03 pm I tease the breaking news of Byrum criminal complaint on my Facebook page.

Aug. 15, 6 pm, I break this story at the top of the hour. Link:
http://1320wils.com/podcasts/the-capital-city-recap?play_file=71752.

Aug. 15, 7:56 pm, I post the following on my Facebook page:

For those who missed it: The breaking news tonight was that Ingham County Clerk Barb Byrum has asked the Michigan State Police to investigate 12th District Ingham County Commissioner Deb Nolan for possible voter fraud. The allegation is that Nolan continued to vote using a voter registration card where she was registered until she sold that home in June 2017. The Michigan Secretary of State confirmed that voters can continue to vote at the polls for an old address for up to 60 days. After that, it's not legal. A spokesman for the department told me by email that in such instances a criminal investigation should be initiated.

Aug. 16, 6:55 am, Dave Akerly's Morning Wake up features an interview with Ingham County Clerk Barb Byrum regarding Nolan's residency and voting issues:

http://1320wils.com/podcasts/the-wils-morning-wake-up?play_file=71761

Aug. 16, 6:17 pm, Commissioner Mark Grebner, acting as Deb Nolan's attorney comes on the show to explain that the election law is unclear and Commissioner Nolan has done nothing wrong: http://1320wils.com/podcasts/the-capital-city-recap?play_file=71786

Aug. 22, 6:17 pm Commissioner Robin Case Naeyart comes on the show to express her concerns about the Commission.

http://1320wils.com/podcasts/the-capital-city-recap?play_file=71954

Aug. 22, 5:47 Commissioner Ryan Sebolt announces he was told by Commissioner Nolan that she lived in Lansing. http://1320wils.com/podcasts/the-capital-city-recap?play_file=71956

Aug 22, text messages with Nolan and phone calls she is offered multiple opportunities to come on the show. She declines, saying she will wait to hear what Sebolt says.

Aug 22, Commissioner Nolan in a phone conversation acknowledges that she should have changed her voter registration and will do so in "the next few days."

Aug 22, Commissioner Nolan was notified by text message that the Michigan State Police had confirmed there was an open, active criminal investigation into allegations that she may have committed voter fraud.

Aug. 23, Nolan declines to come on the show, accusing me of inappropriate reporting. Her text message read: "You lied in your radio heading. I do live in Okemos and Lansing. You are not honorable. No."

I responded: "I did not lie. I laid out the information has been provided by you, Ryan and clerk Byrum. Thank you for getting back to me."

Nolan responded: "Wrong. You lied. I live in both apartments. You prefer to lie. It works for your fake story."

Aug. 23 6:17 pm Ingham County Clerk Barb Byrum comes on the show to discuss her complaint: http://1320wils.com/podcasts/the-capital-city-recap?play_file=72014

Aug. 28, Commissioner Nolan slanders me during an Ingham County Board of Commissioners meeting.

ATTACHMENT 2

Please see todd-letter.pdf from Michigan Press Association

ATTACHMENT 3

Please see the SPJ Code of Ethics here: <https://www.spj.org/ethicscode.asp>



827 North Washington Avenue
Lansing, Michigan 48906-5199
p. 517-372-2424 • f. 517-372-2429
www.michiganpress.org

August 29, 2018

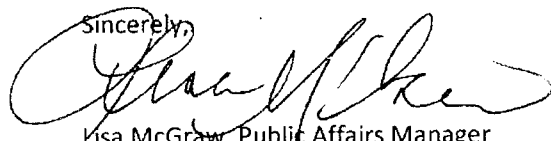
To Whom It May Concern,

Todd Heywood is an individual member in good standing of the Michigan Press Association. MPA is the professional association for newspapers and journalists in Michigan.

Todd was the inaugural winner of our Public Notice Award and actively participates in MPA functions.

If you have any questions about membership with our organization, please feel free to call me.

Sincerely,



Lisa McGraw, Public Affairs Manager
Michigan Press Association

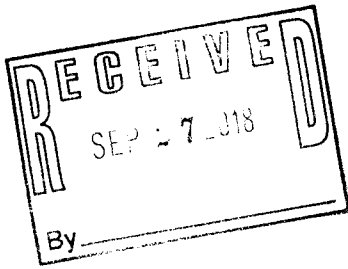
From: Tamekia Abercrombie
To: [Todd, LaVella](#)
Subject: Meetings
Date: Tuesday, June 26, 2018 3:35:51 AM

Hi LaVella,

I want to apologize for missing the last meeting. I had a severe panic attack and nosebleed. Please send my apologies to everyone, I don't think I can continue to be a member at this time. My personal life is unstable and I will be of no use to you all right now.

Thank you for this opportunity and I wish the best for everyone.

Tamekia Abercrombie



City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on October 8, 2018 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Brownfield Plan #70 – 735 Hazel Street Redevelopment Project pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 735 Hazel Street located in the City of Lansing, but more particularly described as:

Lot 3 and the South 10 feet of Lot 2, also commencing at the Southwest corner of Lot 3, thence North 395.5 feet along the West line of said Lot 3 and Lot 2; thence West 15.65 feet; thence South 395.5 feet parallel with the West line of Lots 2 and 3; thence East 15.65 feet to the beginning, Assessor's Plat No. 26, City of Lansing, Ingham County, Michigan, according to the recorded Plat thereof, as recorded in Liber 10, Page(s) 31, Ingham County Records, 33-01-01-22-105-001, and

The North 217.5 feet of Lot 1, Assessor's Plat No. 26, City of Lansing, Ingham County, Michigan, according to the recorded Plat thereof, as recorded in Liber 10, Page(s) 31, Ingham County Records, 33-01-01-22-106-001.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue, including maps, plats, and a description of the brownfield plan will be available for public inspection and may be obtained from Karl Dorshimer – Director of Business Development, Lansing Economic Area Partnership, 1000 South Washington, Suite 201, Lansing, MI 48912, (517) 702-3387.

If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
Chris Swope
City Clerk



Livingston County Department of Planning



TO: Livingston County Municipal Legislative Bodies, Contiguous Municipal Legislative Bodies, Livingston County Board of Commissioners, Southeast Michigan Council of Governments, Public Utility Companies and Railroad Companies

Kathleen J. Kline-Hudson
AICP, PEM
Director

FROM: Livingston County Planning Department
Kathleen Kline-Hudson, Director

DATE: September 26, 2018

Robert A. Stanford
AICP, PEM
Principal Planner

RE: Public Hearing Notice

Scott Barb
AICP, PEM
Principal Planner

On July 2, 2018, the Livingston County Board of Commissioners approved the distribution of the Draft 2018 Livingston County Master Plan for public review and comment. The 63-day review and comment period concluded on September 6, 2018, and the public comments received by the County Planning Department are currently being integrated into the plan. A public hearing has been scheduled by the Livingston County Planning Commission to hear verbal comments. The details of the public hearing are as follows in this notice printed in the Livingston County Press & Argus:

NOTICE OF PUBLIC HEARING LIVINGSTON COUNTY MASTER PLAN

NOTICE IS HEREBY GIVEN THAT THE LIVINGSTON COUNTY PLANNING COMMISSION, pursuant to Public Act 33 of 2008 (MCL 125.3801 et seq.), will hold a Public Hearing to take public comment on the proposed Livingston County Master Plan, a guide for land use development in Livingston County.

The Public Hearing on the proposed Livingston County Master Plan will be held prior to the Livingston County Planning Commission Meeting on Wednesday, October 17, 2018, commencing at 6:30 p.m. at the Livingston County Administration Building, 304 E. Grand River, Howell, MI, 48843.

A copy of the proposed Livingston County Master Plan is available to the public for inspection during regular business hours, (8:00 a.m. to 5:00 p.m.), at the Livingston County Planning Department office, 304 East Grand River, Suite 206, Howell, MI, 48843. The plan is also available for review on the County website at <https://www.livgov.com/plan/Pages/2015-16-County-Master-Plan.aspx> Please call the Planning Department at (517) 546-7555 with any questions.

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

•
(517) 546-7555
Fax (517) 552-2347

•
Web Site
livgov.com

Thank you for your consideration of this matter. If you have any questions regarding this correspondence, please contact Livingston County Planning Department at (517) 546-7555 or by e-mail at planning@livgov.com

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING LORI VANDERBUSH AS THE RECIPIENT OF THE
INGHAM COUNTY WOMEN'S COMMISSION LUCILE E. BELEN AWARD**

RESOLUTION # 18 –

WHEREAS, the Ingham County Women's Commission presents the Lucile E. Belen Award to Lori Vanderbush; and

WHEREAS, she was nominated for her strong sense of responsibility while serving her community; and

WHEREAS, as the booster club mom, Lori has enthusiastically supported East Lansing school district sports; and

WHEREAS, Lori has become the first responder for the people in her community, assisting students, families, schools – whoever needs help – never asking for recognition or thanks; and

WHEREAS, she cares deeply about people, is humble and loving, yet tough and unapologetic; and

WHEREAS, Lori uses her voice and social media platforms to address community issues such as bullying and inclusiveness, and shares these concerns through her personal relationships with school administrators and coaches; and

WHEREAS, she also works hard on her family's home business, is a mother of five, carpools anyone's children to away games all over Michigan, and has an unyielding desire to support her community and encourage young people to accomplish their goals; and

WHEREAS, the Ingham County Women's Commission created the Lucile E. Belen Award to help recognize women from Ingham County who do extraordinary things; and

WHEREAS, women strengthen our community every day in various ways and go unnoticed; and

WHEREAS, this award creates an opportunity to shine a spotlight on those who have had a positive impact in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners joins the Ingham County Women's Commission in applauding Lori Vanderbush for her outstanding community service, commitment to volunteerism, and tireless efforts on behalf of Ingham County.

BE IT FURTHER RESOLVED, that the Board of Commissioners and the Women's Commission extend their best wishes to Lori Vanderbush for continued success in all of her future endeavors.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 10/02/2018**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE STOP SIGN TRAFFIC CONTROL ORDERS
IN SIERRA RIDGE ESTATES SUBDIVISION SECTION 4, MERIDIAN TOWNSHIP**

RESOLUTION # 18 –

WHEREAS, The Ingham County Road Department is responsible for placing, maintaining, and when conditions warrants, upgrading, county road intersection control signs and/or devices appropriate for current traffic speed and volumes, sight distance, topography, adjacent development and other current conditions of the given intersection; and

WHEREAS, Road Department engineering staff have reviewed the various intersections in the Sierra Ridge Estates residential subdivision in Section 4 of Meridian Township and find that certain intersections therein, listed below in this resolution should currently be signed and/or upgraded as indicated below.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound Sleepy Hollow Lane for eastbound and westbound traffic on Fresno Lane.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop signs to stop westbound traffic on Fresno Lane for northbound and southbound traffic on Newton Road.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop signs to stop southbound traffic on Sleepy Hollow Lane for eastbound and westbound traffic on Sacramento Way.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the above mentioned Traffic Control Orders and filing of same with the County Clerk.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 10/02/2018**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 18 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated September 18, 2018 as submitted

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 10/02/2018**

INGHAM COUNTY ROAD DEPARTMENT

DATE: September 18, 2018

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2018-585	INGHAM CONSERVATION DISTRICT	MISCELLANEOUS	DEXTER TR & KIPP RD	VEVAY	10
2018-586	LBWL	WATERMAIN	GROVENBURG RD & HOLT RD	DELHI	20
2018-587	NICHOLAS DEWOLF	LAND DIVISION	SANDHILL RD & DOBIE RD	ALAIEDON	10
2018-588	CONSUMERS ENERGY	GAS	HASLETT RD & WOODSIDE DR	MERIDIAN	11
2018-593	MERIDIAN TOWNSHIP WATER	WATERMAIN	MT HOPE RD & MAUMEE DR	MERIDIAN	29
2018-595	CONSUMERS ENERGY	GAS	JOLLY RD & KANSAS RD	MERIDIAN	33
2018-596	CONSUMERS ENERGY	GAS	VAN ATTA RD & HASLETT RD	MERIDIAN	13
2018-605	MOORE TROSPER CONST. CO	SIDEWALK	WOOD ST & FAIRLANE AVE	LANSING	11
2018-606	COMCAST	CABLE / OH & UG	LAKE LANSING RD & WOOD ST	LANSING	2, 3
2018-607	COMCAST	CABLE / UG	DUNCKEL RD & JOLLY RD	DELHI	2
2018-608	COMCAST	CABLE / UG	HULETT RD & SOPHIEA PKWY	MERIDIAN	29
2018-609	DELHI TOWNSHIP	SPECIAL EVENT	VARIOUS	DELHI	
2018-612	FRONTIER	CABLE / UG	VAN ORDEN RD & ELM RD	LEROY	23
2018-613	FRONTIER	CABLE / UG	CHAPMAN RD & OBRIEN RD	STOCKBRIDGE	17
2018-614	COMCAST	CABLE / UG	EDGAR RD & HOWELL RD	DELHI	35
2018-616	COMCAST	CABLE / UG	DEPOT ST & HOLT RD	DELHI	14
2018-617	COMCAST	CABLE / UG	HOLT RD & HAMILTON RD	DELHI	15
2018-618	COMCAST	CABLE / UG	PARK LAKE RD & ROSELAND	MERIDIAN	17
2018-619	COMCAST	CABLE / UG	SOUTHRIDGE RD & WHITEHILLS	MERIDIAN	5
2018-622	CITY OF LANSING	DETOUR	WILOUGHBY RD	DELHI	9
2018-623	CONSUMERS ENERGY	GAS	WAVERLY RD & HOLT RD	DELHI	31
2018-624	INGHAM CO DRAIN COMM	MISCELLANEOUS	HOMER ST & PROSPECT ST	LANSING	14
2018-625	CONSUMERS ENERGY	GAS	WABANINGO RD & OSCODA RD	MERIDIAN	26

MANAGING DIRECTOR: _____

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PARTICIPATION
IN A REGIONAL HEALTH INSURANCE MEWA**

RESOLUTION # 18 –

WHEREAS, it is a goal of the Ingham County Board of Commissioners Strategic Plan to maintain and enhance County fiscal health to ensure delivery of services to residents; and

WHEREAS, one strategy to attain the Board goal is to identify efficiencies through regional collaboration, consolidation and service sharing that promotes accountability, transparency and controlling costs; and

WHEREAS, the Michigan Association of Counties has tentatively agreed to develop a Multiple Employer Welfare Arrangement (MEWA) health plan pool, leveraging the purchasing power of combined public agency membership and cost containment strategies to provide a low cost, high value health plan for member employees; and

WHEREAS, a proposal offered by Physicians Health Plan, the current Ingham County health insurance carrier, was determined to be best-suited to the needs of the MEWA pool; and

WHEREAS, joining the MEWA will benefit Ingham County through an annual rate increase cap of 4% for two years, a self-funded prescription drug program, and other economies of scale.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes participation in a regional health insurance MEWA.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 10/02/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan
Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE EXTENSION OF AN AGREEMENT FOR
DATA AND VOICE WIRING SERVICES**

RESOLUTION # 18 –

WHEREAS, Ingham County has a need for on-going Telecommunications Data and Voice wiring; and

WHEREAS, FD Hayes was awarded a contract for such under Resolution #15-259; and

WHEREAS, the pricing is based on a fixed hourly rate for labor and fixed rate for materials; and

WHEREAS, the current contract expired on September 3rd, 2018; and

WHEREAS, the contract contains an option to extend for an additional two (2) years;

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize extending the contract with the FD Hayes Electric Company for the purpose of on-gong Telecommunications Data and Voice wiring for an additional two (2) years; and

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 10/02/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan

Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2018 INGHAM COUNTY BUDGET

RESOLUTION # 18 –

WHEREAS, the Board of Commissioners adopted the 2018 Budget on November 14, 2017 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2018 BUDGET</u> <u>09/11/18</u>	<u>PROPOSED</u> <u>CHANGES</u>	<u>PROPOSED</u> <u>BUDGET</u>
101	General Fund	\$85,914,494	212,720	\$86,127,214
205	Animal Control Millage	399,313	63,860	463,173
208	Parks Fund	2,300,107	4,393	2,304,500
228	Trails & Parks Millage	11,342,094	0	11,342,094
261	Emergency Telephone 911	8,675,306	14,250	8,689,556
264	Juvenile Justice Millage	4,804,212	0	4,804,212
292	Family Court – Child Care	13,106,043	(110,000)	12,996,043
399	Debt Service Fund	0	63,860	63,860
451	Capital Projects Fund	0	9,450,189	9,450,189
561	Fair Board Fund	1,138,291	7,400	1,145,691
664	Machine & Equipment Fund	1,695,455	7,208	1,702,663

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan

Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

GENERAL FUND REVENUES

	<u>2018 Budget –</u> <u>09/11/18</u>	<u>Proposed</u> <u>Changes</u>	<u>2018 Proposed</u> <u>Budget</u>
Tax Revenues			
County Property Tax	49,994,805	0	49,994,805
Property Tax Adjustments	(50,000)	0	(50,000)
Delinquent Real Property Tax	0	0	0
Unpaid Personally Property Tax	15,000	0	15,000
IFT/CFT	275,000	0	275,000
Trailer Fee Tax	15,000	0	15,000
Intergovernmental Transfers			
State Revenue Sharing	6,209,651	0	6,209,651
Convention/Tourism Tax - Liquor	1,407,051	0	1,407,051
Court Equity Funding	1,486,000	0	1,486,000
Personal Property Tax Replacement	750,000	0	750,000
Use of Fund Balance - Committed	1,400,000	0	1,400,000
Use of Fund Balance - Uncommitted	2,233,231	0	2,233,231
Department Generated Revenue			
Animal Control	1,091,930	100,000	1,191,930
Circuit Court - Family Division	1,374,133	55,000	1,429,133
Circuit Court - Friend of the Court	597,000	0	597,000
Circuit Court - General Trial	2,180,032	0	2,180,032
Controller	3,170	0	3,170
Cooperative Extension	2,500	0	2,500
County Clerk	622,210	0	622,210
District Court	2,495,065	0	2,495,065
Drain Commissioner/Drain Tax	445,500	0	445,500
Economic Development	63,037	0	63,037
Elections	75,550	0	75,550
Homeland Security/Emergency Ops	60,135	0	60,135
Equalization /Tax Mapping	10,100	0	10,100
Facilities	0	0	0
Financial Services	39,673	0	39,673
Health Department	120,000	0	120,000
Human Resources	52,649	0	52,649
Human Services	200,000	0	200,000
Probate Court	277,178	0	277,178
Prosecuting Attorney	721,093	0	721,093
Purchasing	179,106	0	179,106
Register of Deeds	2,134,877	57,720	2,192,597
Remonumentation Grant	85,000	0	85,000

Sheriff	4,753,836	0	4,753,836
Treasurer	4,137,133	0	4,137,133
Tri-County Regional Planning	63,921	0	63,921
Veteran Affairs	393,928	0	393,928
Total General Fund Revenues	85,914,494	212,720	86,127,214

GENERAL FUND EXPENDITURES

	<u>2018 Budget – 09/11/18</u>	<u>Proposed Changes</u>	<u>2018 Proposed Budget</u>
Board of Commissioners	609,930	0	609,930
Employee Concessions	0	0	0
Circuit Court - General Trial	8,552,970	0	8,552,970
District Court	3,312,452	3,470	3,315,922
Circuit Court - Friend of the Court	1,775,438	0	1,775,438
Jury Board	1,192	0	1,192
Probate Court	1,599,196	0	1,599,196
Circuit Court - Family Division	5,613,505	110,000	5,723,505
Jury Selection	143,709	0	143,709
Elections	545,532	0	545,532
Financial Services	769,802	0	769,802
County Attorney	467,299	0	467,299
County Clerk	1,007,672	0	1,007,672
Controller	917,802	0	917,802
Equalization/Tax Services	749,902	0	749,902
Human Resources	770,400	0	770,400
Prosecuting Attorney	6,964,078	0	6,964,078
Purchasing	230,294	0	230,294
Facilities	2,121,816	0	2,121,816
Register of Deeds	763,882	0	763,882
Remonumentation Grant	85,000	0	85,000
Treasurer	573,396	0	573,396
Drain Commissioner	1,028,544	0	1,028,544
Economic Development	149,487	(15,000)	134,487
Community Agencies	230,650	0	230,650
Ingham Conservation District Court	7,954	0	7,954
Equal Opportunity Committee	500	0	500
Women's Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	113,053	0	113,053
Jail Maintenance	212,600	0	212,600
Sheriff	20,298,388	0	20,298,388

Metro Squad	43,570	0	43,570
Community Corrections	161,036	0	161,036
Animal Control	2,243,788	100,000	2,343,788
Emergency Operations	224,758	14,250	239,008
Board of Public Works	300	0	300
Drain Tax at Large	520,000	0	520,000
Health Department	5,699,042	0	5,699,042
CHC	3,600,156	0	3,600,156
Jail Medical	1,669,946	0	1,669,946
Medical Examiner	654,820	0	654,820
Substance Abuse	706,777	0	706,777
Community Mental Health	2,024,693	0	2,024,693
Department of Human Services	2,002,229	0	2,002,229
Tri-County Aging	83,295	0	83,295
Veterans Affairs	574,096	0	574,096
Cooperative Extension	407,416	0	407,416
Library Legacy Costs	0	0	0
Parks and Recreation	1,586,857	0	1,586,857
Contingency Reserves	58,471	0	58,471
Legal Aid	20,000	0	20,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	25,000	0	25,000
Miscellaneous Transfers	200,000		200,000
Capital Improvements	3,745,051	0	3,745,051
Total General Fund Expenditures	85,914,494	212,720	86,127,214

General Fund Revenues

Circuit Court Family Division	To change the transfer of (\$55,000) from Juvenile Justice Fund to the CCF to (\$55,000) from Juvenile Justice Fund to General Fund due to change in expense from the CCF to the General Fund for expenses now excluded from reimbursement.
Animal Control	To set up revenues in General Fund, \$100,000. This is for donations recorded in liability fund 797. This adjustment that will be done annually to set up revenue to be recognized in the General Fund at year end.
Register of Deeds	To adjust revenues to better reflect our current projections an increase in the amount of \$57,720.

General Fund Expenditures

55 th District Court	Increase \$3,470 to cover request for additional security for 55 th District Court from February 5 through February 14 provided by the Sheriff.
Circuit Court Family Division	To move Teachout expenses (\$110,000) to general fund from the State Child Care Fund for expenses now excluded from reimbursement.
Animal Control	To set up expenses in General Fund, \$100,000. This is for donations recorded in liability fund 797. This adjustment will be done annually to set up expenses to be recognized in the General Fund at year end.
Homeland Security/Emergency Ops	To set up expense in General Fund, \$14,250. Per R17-080 dated 03/14/17 for Everbridge Mass Communications System with the other half to be set up in 911 Fund.
Economic Development	To eliminate (\$15,000) in expenses for double budgeting for LEAP Membership fees that are in the BOC's budget.

Non-General Fund Adjustments

Animal Control Millage (F205)	To set up the transfer (\$63,860) for the Animal Control Millage Fund to the Debt Service Fund to cover 2018 interest expense for the ICAC new shelter project.
Parks Fund (F208)	To transfer expenses (\$4,393) from the Trail and Parks Millage Fund to the Parks Fund to purchase tubes for the snow hill.
Trail and Parks Millage (F228)	To transfer expenses (\$4,393) from the Trail and Parks Millage Fund to the Parks Fund to purchase tubes for the snow hill. This adjustment nets to zero in this fund.
Emergency Telephone 911 (F261)	To set up expense in 911 Fund, \$14,250. Per R17-080 dated 03/14/17 for Everbridge Mass Communications System with the other half to be set up in General Fund.
Family Court - CCF (F292)	To move Teachout expenses (\$110,000) to general fund from the State Child Care Fund for expenses now excluded from reimbursement.

Animal Shelter Debt
(F399)

To set up to receive transfer (\$63,860) from the Animal Control Millage Fund to the Debt Service Fund to cover 2018 interest expense for the ICAC new shelter project.

Capital Projects Fund
(F451)

To set up to revenue and expense (\$4,862,000) for the Animal Control Shelter project in the Capital Project Fund. To set up the revenue and expense (\$4,588,189) for the Community Mental Health Building in the Capital Project Fund. The Capital Project Fund is a government fund and is required to have a budget.

Fair Board Fund
(F561)

To set up insurance proceeds in Fair budget to cover pipes that burst at Fairgrounds costing \$7,400.

Machine & Equip Fund
(F664)

To set up funds from Machine and Equipment Fund balance for purchase of new copier/printer in the HSB (7,208).

OCTOBER 9, 2018
AGENDA ITEM NO. 11

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE 2018 APPORTIONMENT REPORT

RESOLUTION # 18 –

WHEREAS, State Law requires that the Board of Commissioners approve on or before October 31st of each year the annual Apportionment Report stating millages to be apportioned and spread on taxable valuations of real and personal property within the county.

THEREFORE BE IT RESOLVED, that the attached statement of taxable valuations and millages apportioned to the various units in Ingham County for the year 2018 is hereby approved.

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan

Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE YOUTH COMMISSION

RESOLUTION # 18 –

WHEREAS, several vacancies exist on the Ingham County Youth Commission; and

WHEREAS, the Human Services Committee has interviewed those interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Audriyana Jaber, 4392 Greenwood Drive, Okemos, 48864

to the Ingham County Youth Commission to a term expiring August 31, 2020 and appoints

Mili Vij, 4532 Mistywood Drive, Okemos, 48864

to the Ingham County Youth Commission to a term expiring August 31, 2021.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig

Nays: None **Absent:** Tennis, Morgan, Naeyaert **Approved 10/01/2018**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING THE SERVICE OF JOHN VEENSTRA

RESOLUTION # 18 –

WHEREAS, John Veenstra served the community for many years actively engaged in local public service; and

WHEREAS, he served the public in many positions from Ingham County Board of Commissioner to Ingham County Park Commissioner, and Meridian Township Trustee; and

WHEREAS, John served as an Ingham County Board of Commissioner from 1973 to 1976; and

WHEREAS, as an Ingham County Board of Commissioner, John served as a model of decorum and integrity in the conduct of public affairs; and

WHEREAS, John served as an Ingham County Parks Commission member from 2002 to 2005; and

WHEREAS, John was able to bring into the Park Commission's deliberations relevant ideas and insights from his previous public service experience; and

WHEREAS, John's attention to detail, persistence in many local issues, and his passion for citizen participation made him a fixture in local politics; and

WHEREAS, John was an avid proponent of the area's public parks, and was proud to be part of the creation of the Lake Lansing parks during his time as an Ingham County Commissioner; and

WHEREAS, the Friends of Ingham County Parks and Parks Department wished to commemorate the memory of John; and

WHEREAS, the Friends of Ingham County Parks, in collaboration with the Parks Department and local bike stores including Scooter Holt Pro Cycle and Denny's Central Park Bicycles, sponsored and installed bike repair stations at Lake Lansing Boat Launch and Hawk Island. The bike repair station at Lake Lansing Boat Launch also was commemorating the long service of John Veenstra, promoter of local trails and former Park Commissioner.

THEREFORE BE IT RESOLVED, that the Board of Commissioners, by adoption of this resolution, recognizes the impact and quality of John Veenstra's work, and expresses its sincere appreciation to his family for the services and benefits which have been received by the citizens of Ingham County.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig

Nays: None **Absent:** Tennis, Morgan, Naeyaert **Approved 10/01/2018**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING FROM MDHHS FOR HIV CARE COORDINATION

RESOLUTION # 18 –

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a grant totaling \$581,172 from the Michigan Department of Health and Human Services (MDHHS) for HIV Care Coordination funding for the period of October 1, 2018 through September 30, 2018; and

WHEREAS, this funding will support the Ryan White program at Forest Community Health Center and allow ICHD to create new positions for HIV care; and

WHEREAS, through this funding, the Ryan White Program will close gaps in care for some of the most underserved people living with HIV/AIDS and reach some of the most difficult populations to engage and retain in care; and

WHEREAS, this funding will also allow ICHD to enhance support and coordination services across the continuum of care, from detection to viral load suppression, through the following changes:

- Create the following new positions:
A 1.0 FTE Nurse Case Manager (ICEA PHN level 3), a 1.0 FTE Outreach & Linkage Specialist (ICEA Pro level 7), a 1.0 FTE Data and Eligibility Specialist (UAW Tops level F), and a 1.0 FTE Consumer Support Specialist (ICEA Pro level 5)
- Convert position #601399 by .50 FTE to 1 FTE
- Amend the current agreement with Michigan State University Health Team to include a .10 FTE Psychiatrist for Psychiatric Services.
- Contract with Telehealth equipment to support TelePsych Services effective October 1, 2018 through September 30, 2019 in an amount not to exceed \$8,000.00.
- Designate \$108,000 of the total grant funding to support the contracting of Substance Abuse Counseling through community partners; and

WHEREAS, the acceptance of this grant will increase funding by \$581,172 for the Ryan White HIV/AIDS program; and

WHEREAS, the Ingham Community Health Centers Board recommends acceptance of this grant totaling \$581,172 in HIV Care Coordination Funding from MDHHS to support Forest Health Center's Ryan White program effective October 1, 2018 through September 30, 2019; and

WHEREAS, the health officer recommends acceptance of this grant totaling \$581,172 in HIV Care Coordination funding from MDHHS to support Forest Health Center's Ryan White program effective October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the grant totaling \$581,172 in HIV Care Coordination Funding from MDHHS to support Forest Health Center's Ryan White program effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that this funding will also allow ICHD to enhance support and coordination services across the continuum of care, from detection to viral load suppression, through the following changes:

- Create the following new positions:
A 1.0 FTE Nurse Case Manager (ICEA PHN level 3), a 1.0 FTE Outreach & Linkage Specialist (ICEA Pro level 7), a 1.0 FTE Data and Eligibility Specialist (UAW Tops level F), and a 1.0 FTE Consumer Support Specialist (ICEA Pro level 5)
- Convert position #601399 by .50 FTE to 1 FTE
- Amend the current agreement with Michigan State University Health Team to include a .10 FTE Psychiatrist for Psychiatric Services.
- Contract with Telehealth equipment to support TelePsych Services effective October 1, 2018 through September 30, 2019 in an amount not to exceed \$8,000.00.
- Designate \$108,000 of the total grant funding to support the contracting of Substance Abuse Counseling through community partners; and

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to submit the agreement electronically through the MI – E Grants System after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list consistent with this resolution.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig

Nays: None **Absent:** Tennis, Morgan, Naeyaert **Approved 10/01/2018**

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 10/02/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan

Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2018 HEALTH SERVICES MILLAGE
CONTRACT WITH THE INGHAM HEALTH PLAN CORPORATION (IHPC)**

RESOLUTION # 18 –

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, Resolution #17-503 authorized a contract with IHPC which authorized the County to pay IHPC an amount not to exceed \$1,000,000 annually for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the Health Services Millage; and

WHEREAS, the number of IHPC members eligible to be covered under the contract has been increasing; and

WHEREAS, projections show that Ingham Health Plan's expenses on members eligible to be covered under the contract are projected to exceed the \$1 million cap by approximately \$300,000.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an amendment to the 2018 Health Services Millage contract with IHPC which authorizes the County to pay IHPC an additional amount not to exceed \$300,000 for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the Health Services Millage, bringing the contract amount to a not to exceed total of \$1.3 million.

BE IT FURTHER RESOLVED, all other terms and conditions set forth in resolution #17-503 and in the original 2018 contract remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig

Nays: None **Absent:** Tennis, Morgan, Naeyaert **Approved 10/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan

Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PAY WIELAND DEPOSIT FOR CUSTOM ALUMINUM BOARDS

RESOLUTION # 18 –

WHEREAS, Ingham County Health Department (ICHD) was awarded a grant through Resolution #16-204 which authorized the acceptance of Invest Health Initiative Grant Funds; and

WHEREAS, ICHD wishes to use the remaining balance of the Reinvestment Fund grant for a 45% deposit totaling \$19,200 required to order custom aluminum boards for the Beacon Southwest soccer arena; and

WHEREAS, Beacon Southwest is an outdoor, artificial turf, sided, open-play soccer arena being constructed in Southwest Lansing, is surrounded by walking paths and other early learning equipment, and provides fitness and recreational spaces for people of all ages and abilities; and

WHEREAS, the attached letter from Wieland explains why these boards were sourced from Athletica Sports System, and that the 45% deposit for the boards totaling \$19,200 is completely funded by the Reinvestment Fund grant; and

WHEREAS, pursuant to the grant agreement, the balance of the funds have been used for expenses related to participating in the Invest Health Initiative, and all grant funds were to be spent or committed by December 31, 2017; and

WHEREAS, the final budget report accepted by Reinvestment Fund from ICHD on January 30, 2018 committed the unspent balance as of that date to “*Pre-development & construction costs: Leverage for other fundraising with match requirements to create public spaces and increase civic engagement and healthy activities;*” and

WHEREAS, this final expenditure ICHD wishes to make for Beacon Southwest supports the commitment to pre-development and/or development costs related to the creation of public spaces that increase civic engagement and healthy activities in under-resourced neighborhoods; and

WHEREAS, the planning team for Beacon Southwest includes Capital Area Soccer League, Lansing Economic Area Partnership, Southside Community Coalition and ICHD; and

WHEREAS, construction management services for Beacon Southwest are being donated by Wieland, a construction management firm based in Lansing, MI; and

WHEREAS, the total budget for the Beacon Southwest project is approximately \$500,000, which is being raised by Capital Area Soccer League and Southside Community Coalition through philanthropic and corporate

gifts including grants from Capital Region Community Foundation, McClaren Health System and other local organizations; and

WHEREAS, there is no financial impact as all costs associated with this agreement will be completely funded by the Reinvestment Fund; and

WHEREAS, the Health Officer recommends payment of the 45% deposit for custom aluminum boards needed to construct Beacon Southwest, totaling \$19,200 and payable upon execution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes approval of a deposit payment to Wieland for custom aluminum boards in an amount not to exceed \$19,200 and payable upon execution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig

Nays: None **Absent:** Tennis, Morgan, Naeyaert **Approved 10/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan

Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A THIRD FIVE YEAR EXTENSION OF
RECIPROCAL AGREEMENTS**

RESOLUTION # 18 –

WHEREAS, on or about January 1, 2003, Ingham County (the “County”) entered into voluntary Solid Waste Disposal Funding Agreements (collectively, the “Voluntary Funding Agreements”) with Granger III and Associates, L.L.C. (“Granger”), Waste Management of Michigan (“Waste Management”) and C&C Landfill, Inc. & Adrian Landfill, Inc. (collectively, “Allied”); and

WHEREAS, pursuant to the Voluntary Funding Agreements, the three principal providers of solid waste disposal services in Ingham County (i.e. Granger, Waste Management and Allied), which at that time, collectively, disposed of more than 95 percent of Ingham County solid waste agreed to fund fifty percent of the County’s current household hazardous waste, solid waste regulation, and solid waste and recycling education programs (other than the actual collection or maintaining of offsite facilities for recyclables) on a voluntary contractual basis; and

WHEREAS, the Voluntary Funding Agreements will expire, by the terms of the contract, on December 31, 2018. However, the Voluntary Funding Agreements expressly provide the County the option to extend these agreements for successive additional five (5) year terms:

It is expressly understood and agreed by the parties that the County shall have the option of extending this Agreement for successive additional five (5) year periods. The County’s option to extend this Agreement for additional five year periods may be exercised by delivering written notification of the exercise of the option to each VPF Participant not later than 30 days prior to the expiration of this Agreement or any extension of this Agreement; and

WHEREAS, the Ingham County Board of Commissioners has previously authorized two extensions of the Voluntary Funding Agreements in 2008 (the “First Extension”) and 2013 (the “Second Extension”); and

WHEREAS, the contractually required notice to extend the Voluntary Funding Agreements for a third time must be delivered prior to November 30, 2018; and

WHEREAS, the Health Officer, Environmental Health Director and County Administrator recommend extension of the Voluntary Funding Agreements for an additional five (5) year term under the current terms and conditions of the Voluntary Funding Agreements; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a third five year extension of the Voluntary Funding Agreements under the terms and conditions set forth in the Voluntary Funding Agreements.

BE IT FURTHER RESOLVED, that County Board of Commissioners approves extension of the voluntary contractual Solid Waste Program funding arrangement.

BE IT FURTHER RESOLVED, that County Corporation Counsel is authorized and directed to provide the required contractual notice of the extension of the Voluntary Funding Agreements.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig

Nays: None **Absent:** Tennis, Morgan, Naeyaert **Approved 10/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan

Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE 2018 FAIR FUND BUDGET

RESOLUTION # 18 –

WHEREAS, the Controller/Administrator is projecting a shortfall of approximately \$107,000 in the Fair Fund for 2018; and

WHEREAS, the current unrestricted fund balance in the Fair Fund (F561) is not sufficient to cover this shortfall; and

WHEREAS, a transfer from the Hotel/Motel Fund to the Fair Fund is necessary to avoid a deficit fund situation.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to transfer up to \$120,000 from the fund balance of the Hotel/Motel Fund to the Fair Fund in order to avoid a deficit fund situation.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig

Nays: None **Absent:** Tennis, Morgan, Naeyaert **Approved 10/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan

Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO CITY OF EAST LANSING AND
MERIDIAN TOWNSHIP TRAILS AND PARKS MILLAGE AGREEMENTS**

RESOLUTION # 18 –

WHEREAS, Board of Commissioners Resolution 16-257 and 16-328 authorized entering into contracts with the City of East Lansing and Meridian Township to fund the below projects; and

Contract Title	Project #	Begins	Ends	Resolution
City of EL-N. Tier Trail Repair and Maintenance	TR003	08/25/2016	08/25/18	16-257
City of EI-07-NTT-SWL-(S. County Line, W. of Abbot Rd.)	TR007	09/20/16	09/20/18	16-328
City of EI-04-NTT-SWL-(Whitehills Park)	TR008	09/20/16	09/20/18	16-328
City of EI-03-ELT-RC-(Hagadorn Rd.)	TR009	09/20/16	09/20/18	16-328
City of EI-22-ELT-RC (Kalamazoo St.)	TR010	09/20/16	09/20/18	16-328
City of EI-05-NTT-SWL-(Harrison Meadows)	TR011	09/20/16	09/20/18	16-328
City of EI-06-NTT-SWL-(East of Abbey Rd.)	TR012	9/20/16	09/20/18	16-328
MT-Asphalt Trail Rehabilitation	TR002	8/29/16	8/29/18	16-257
MT-07-MIP-DR (East of Okemos Road)	TR021	10/18/16	10/18/18	16-328
MT-03-PK-DR (Central Park South)	TR022	10/18/16	10/18/18	16-328
MT-05-PK-DR (Nancy L. Moore Community Park)	TR023	10/18/16	10/18/18	16-328
MT-04-PK-DR (Nancy L. Moore Community Park)	TR024	10/18/16	10/18/18	16-328
MT-02-MP-DR (West of Okemos Road)	TR025	10/18/16	10/18/18	16-328
MT-01-PK-SWL (Hartrick Park)	TR026	10/18/16	10/18/18	16-328
MT-06-MIP-DR (West of Okemos Road, Meridian Interurban)	TR027	10/18/16	10/18/18	16-328

WHEREAS, the City of East Lansing and Meridian Township is requesting an amendment to the above Agreements because of unforeseen circumstances and past amendments that adjusted one of these construction deadlines; and

WHEREAS, the City of East Lansing and Meridian Township are requesting an extension to their agreements to June 30, 2019.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of East Lansing and Meridian Township.

Contract Title	Project #	Begins	Ends	Resolution
City of EL-N. Tier Trail Repair and Maintenance	TR003	08/25/2016	06/30/19	16-257
City of EI-07-NTT-SWL-(S. County Line, W. of Abbot	TR007	09/20/16	06/30/19	16-328

Rd.)				
City of EI-04-NTT-SWL-(Whitehills Park)	TR008	09/20/16	06/30/19	16-328
City of EI-03-ELT-RC-(Hagadorn Rd.)	TR009	09/20/16	06/30/19	16-328
City of EI-22-ELT-RC (Kalamazoo St.)	TR010	09/20/16	06/30/19	16-328
City of EI-05-NTT-SWL-(Harrison Meadows)	TR011	09/20/16	06/30/19	16-328
City of EI-06-NTT-SWL-(East of Abbey Rd.)	TR012	9/20/16	06/30/19	16-328
MT-Asphalt Trail Rehabilitation	TR002	8/29/16	06/30/19	16-257
MT-07-MIP-DR (East of Okemos Road)	TR021	10/18/16	06/30/19	16-328
MT-03-PK-DR (Central Park South)	TR022	10/18/16	06/30/19	16-328
MT-05-PK-DR (Nancy L. Moore Community Park)	TR023	10/18/16	06/30/19	16-328
MT-04-PK-DR (Nancy L. Moore Community Park)	TR024	10/18/16	06/30/19	16-328
MT-02-MP-DR (West of Okemos Road)	TR025	10/18/16	06/30/19	16-328
MT-01-PK-SWL (Hartrick Park)	TR026	10/18/16	06/30/19	16-328
MT-06-MIP-DR (West of Okemos Road, Meridian Interurban)	TR027	10/18/16	06/30/19	16-328

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes an extension of the City of East Lansing and Meridian Township are requesting an extension to their agreements to June 30, 2019.

BE IT FURTHER RESOLVED, that all other terms and conditions of these Agreements shall remain unchanged.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig

Nays: None **Absent:** Tennis, Morgan, Naeyaert **Approved 10/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan

Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO CITY OF LANSING
TRAILS AND PARKS MILLAGE AGREEMENTS**

RESOLUTION # 18 –

WHEREAS, Board of Commissioners Resolution 16-257 and 16-328 authorized entering into contracts with the City of Lansing to fund the below projects; and

Contract Title	Project #	Begins	Ends	Resolution
COL - Overlay and Partial Reconstruction of Lansing	TR001	09/22/16	07/01/19	16-257
CL-26-LT-GR (Lansing Center)	TR014	09/21/16	07/01/19	16-328
CL-16-LTE-RC (Potter's Zoo Creek Bridge)	TR015	09/21/16	07/01/19	16-328
CL-20-LTE-RC (Under RR North of Crego Park)	TR016	09/21/16	07/01/19	16-328

WHEREAS, the City of Lansing is requesting an amendment to Agreement #TR001, TR014, TR015, TR016 because of unforeseen circumstances and the actual bids for the projects came in higher than the amount originally requested and awarded; and

WHEREAS, based on actual bids, TR015 is under budget and had a fund balance of \$321,109.16; and

WHEREAS, the City of Lansing is requesting the fund balance from TR015 be reallocated to TR001 in the amount of \$207,910.79, TR014 for \$111,983.50 and TR016 for \$1,214.87 to enable the City of Lansing to complete their projects.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of Lansing.

Contract Title	Project #	Begins	Ends	Resolution
COL - Overlay and Partial Reconstruction of Lansing	TR001	09/22/16	07/01/19	16-257
CL-26-LT-GR (Lansing Center)	TR014	09/21/16	07/01/19	16-328
CL-16-LTE-RC (Potter's Zoo Creek Bridge)	TR015	09/21/16	07/01/19	16-328
CL-20-LTE-RC (Under RR North of Crego Park)	TR016	09/21/16	07/01/19	16-328

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes \$321,109.16 from the project TR015 to be reallocated to TR001 in the amount of \$207,910.79, TR014 for \$111,983.50 and TR016 for \$1,214.87 to enable the City of Lansing to complete their projects.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$207,910.79 from line item 228-62800-967000-TR015 into line item #228-62800-967000-TR001.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$111,983.50 from line item 228-62800-967000-TR015 into line item #228-62800-967000-TR014.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$1,214.87 from line item 228-62800-967000-TR015 into line item #228-62800-967000-TR016.

BE IT FURTHER RESOLVED, that all other terms and conditions of the Agreement #TR001, TR014, TR015 and TR016 shall remain unchanged.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Sebolt, Nolan, Koenig

Nays: None **Absent:** Tennis, Morgan, Naeyaert **Approved 10/01/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan

Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CHANGE THE HOURS OF OPERATION
OF THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER**

RESOLUTION # 18 –

WHEREAS, Ingham County Animal Control and Shelter (ICACS) expanded hours by adding Sunday and Monday hours and staying open later on Wednesdays after passage of the Animal Control Millage; and

WHEREAS, usage of the shelter on Sundays and on Wednesdays evenings has been minimal; and

WHEREAS, being open on Sundays and seven days per week has had negative operational, personnel, and managerial impacts.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves a change in ICACS shelter hours as follows effective October 14, 2018:

From:

Tuesday	noon to 6:00 PM
Wednesday	noon to 7:00 PM
Thursday through Monday	11:00 AM to 4:00 PM
County Holidays	Closed

To:

Monday-Sat	10:30 AM to 5:00 PM
Wednesday	10:30 AM to 6:00 pm
Sunday	Closed
County Holidays	Closed

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville

Nays: None **Absent:** Schafer **Approved 09/27/2018**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING CHERYL PARODY AS THE RECIPIENT OF THE
MICHIGAN A.P.C.O. 2018 TELECOMMUNICATOR OF THE YEAR AWARD**

RESOLUTION # 18 –

WHEREAS, the Michigan Chapter of Association of Public-Safety Communications Officials (APCO) has awarded their 2018 Telecommunicator of the year award to Ingham County Dispatcher Cheryl Parody; and

WHEREAS, Cheryl was nominated for her exemplary performance that is seen each and every day as she receives calls for help from the public and public safety partners; and

WHEREAS, Cheryl was described in the submission for this award by her Manager, “Cheryl is skilled at effectively gathering information from hysterical or uncooperative callers. She remains calm and collected, treats people respectfully and actively listens. Regarding non-emergency calls, Cheryl is helpful and directs callers to the proper resources available for the situation. Everyone gets treated with patience and no judgment. With our public safety agencies, she is even-keeled, professional, efficient and competent. Cheryl embodies great customer service and is an excellent representative of Ingham County 9-1-1”; and

WHEREAS, Cheryl’s performance was described by Lansing Police Officers as being textbook; She knew exactly what they needed even before they knew they needed it, as she was their dispatcher for a call involving a person who had fired on responding officers; and

WHEREAS, Cheryl has severed the communities here in Ingham County for twelve years and an additional 5 years at Clinton County and Capitol City Airport; and

WHEREAS, Cheryl will be presented her award at the APCO Annual Meeting in Frankenmuth, October 25th, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Cheryl Parody as the recipient of the 2018 Michigan APCO, Telecommunicator of the year award and join the 9-1-1 Center staff and members of APCO applauding Cheryl for her exemplary service, commitment to being the voice of calm help for those in need, on behalf of Ingham County.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to Cheryl for being the voice of calm in the middle of chaos and emergencies that come to her each day as a 9-1-1 Dispatcher for Ingham County.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 09/27/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A CONSULTANT SERVICES AGREEMENT BETWEEN
LISA MCCORMICK AND THE INGHAM COUNTY PROSECUTING ATTORNEY'S OFFICE**

RESOLUTION # 18 –

WHEREAS, the Prosecutor requires assistance with continuity in administration as a result of the resignation of its long term Chief Assistant Lisa McCormick, to be effective October 5, 2018; and

WHEREAS, the Consultant is extremely knowledgeable and uniquely experienced with the type of services required by the Office; and

WHEREAS, funds will be available from attrition within the Prosecuting Attorney's budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves a consultant services agreement between Lisa McCormick and the Ingham County Prosecuting Attorney's Office for the time period October 6, 2018 through December 31, 2018 for a not to exceed amount of \$30,792.18 plus the Consultant's cost for COBRA Group Health Insurance continuation, as detailed in the attached agreement.

BE IT FURTHER RESOLVED, that the Consultant shall provide the Office with such assistance upon which the Office and Consultant mutually agree with budget, grant applications, grant monitoring, grant reporting, planning and general support in the course of the transition in the offices of the appointed official, Chief Assistant Prosecutor.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 09/27/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan
Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2018, by and between the **COUNTY OF INGHAM**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “County”) on behalf of the **INGHAM COUNTY PROSECUTING ATTORNEY’S OFFICE** (hereinafter referred to as the “Office” or “Prosecutor”) and **LISA McCORMICK**, (hereinafter referred to as the “Consultant”).

RECITALS:

WHEREAS, the Prosecutor requires assistance with continuity in administration as a result of the resignation of its long term Chief Assistant Lisa McCormick, to be effective October 5, 2018; and

WHEREAS, the Consultant is extremely knowledgeable and uniquely experienced with the type of services required by the Office; and

WHEREAS, the Consultant agrees to provide the Office with the temporary services it requires, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED**, as follows:

1. Services to be Performed by the Consultant. The Consultant shall provide the Office with such assistance upon which the Office and Consultant mutually agree with budget, grant applications, grant monitoring, grant reporting, planning and general support in the course of the transition in the offices of the appointed official, Chief Assistant Prosecutor.

2. Compensation. The County and Consultant agree that the fee that the County shall pay Consultant for its performance of all services under this Agreement shall be a bi-weekly salary of FIVE THOUSAND ONE HUNDRED THIRTY-TWO AND 03/100 DOLLARS (\$5,132.03), effective October 6, 2018 not to exceed the total sum of THIRTY THOUSAND SEVEN HUNDRED NINETY-TWO AND 18/100 DOLLARS (\$30,792.18).

3. Billing and Method of Payment. The compensation set forth in Section 2 shall be paid as follows:

A. The County shall pay the Consultant as a “temporary employee” the sum of FIVE THOUSAND ONE HUNDRED THIRTY-TWO AND 03/100 DOLLARS (\$5,132.03) per payroll period starting October 6, 2018 and shall pay the Consultant’s cost for COBRA Group Health Insurance continuation.

B. In no event shall the total compensation paid under this Agreement exceed the sum of THIRTY THOUSAND SEVEN HUNDRED NINETY-TWO AND 18/100 DOLLARS (\$30,792.18), along with the cost of *COBRA* continuations for Consultant’s full family coverage.

C. The County shall process and pay the Consultant's fee in the form of (1) wages processed in a normal two week payroll period, subject to tax withholding, and (2) health insurance group plan continuation in the same plan in which the Consultant was enrolled at the time of her retirement on October 5, 2018.

4. **Services Location.** Consultant will not be required to maintain an office on site at the County and may perform any and all services from off-site unless otherwise mutually agreed by parties. The County agrees to provide a laptop computer for Consultant's use to perform any and all services from off-site location.

5. **State and Federal Taxes.** County will:

- Withhold FICA (Social Security and Medicare taxes) from Consultant's payments and make FICA payments on Consultant's behalf; and
- Make state or Federal unemployment compensation contribution on Contractor's behalf, and withhold state or Federal income tax from Consultant's payments.

6. **Other Agreements.** Consultant may enter into any other employment and/or consulting relationships or similar affiliations during the term of this Agreement.

7. **Records.** The Consultant shall comply with the following records requirements:

- A. Consultant shall maintain complete and accurate records for the services performed pursuant to this Agreement and any records required by law or government regulation and shall make such records available to County and the Office of the Prosecuting Attorney upon demand.
- B. Consultant shall assure the confidentiality of any records that are required by law or the Prosecutor's Office to be so maintained.
- C. Consultant shall prepare and forward such additional or supplementary records as the County and/or Prosecutor's Office may reasonably request.

8. **Access to and Maintenance of Books, Documents, Papers and Records.** All books, documents, papers, records and files, including, but not limited to, time slips or time sheets, of the Consultant regarding the services to be performed under this Agreement shall be open during and after the term of this Agreement to inspection during regular working hours of 9:00 a.m. to 5:00 p.m. Monday through Friday, excluding holidays, by the County through designated representatives of the County, including, but not limited to, parties under contract with the County for auditing purposes. Refusal to allow the County's representatives access to said records shall constitute a material breach of this Agreement. In addition, the County shall be entitled to have an audit conducted of all books and records pertaining to the services performed under this Agreement.

When requested by the County Controller's Office, the Consultant shall provide the County with copies of the financial records and their supporting documentation described in the first paragraph of this section.

9. Title to Records and Documents Pertaining to Activities Performed Under this Agreement. The County shall have the sole and exclusive right, title and ownership to any and all records, documents, papers, reports, charts, maps, graphics or manuscripts prepared for or pertaining to the services to be performed for the Prosecutor's Office under this Agreement. Upon completion or termination of this Agreement, all such materials shall be turned over to the Prosecutor's Office by the Consultant. The Consultant may retain reproducible copies of all such materials, but may not obtain any copyright, title or interest therein.

10. Confidential Information. No reports, information, documents, or any other materials given to or prepared by Consultant under this Agreement shall be made available to any individual or organization by Consultant without the prior written approval of the Ingham County Prosecuting Attorney.

11. Compliance with the Law. The Consultant shall provide all the services to be performed under this Agreement in compliance with all applicable Federal, State and local laws, ordinances, rules and regulations.

12. Nondiscrimination. The Consultant, as required by law and/or the County's Equal Opportunity Employment/Nondiscrimination Policy, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation.

The Consultant shall adhere to all applicable Federal, State and local laws, ordinances, rules and regulations and policies prohibiting discrimination, including, but not limited to, the following:

- A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
- B. The Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.
- C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat. 355, as amended, and regulations promulgated thereunder.
- D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327 (42 USC §12101 *et seq.*), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Agreement.

13. Compliance with Standards of Conduct for Ingham County Vendors. The Consultant shall comply with the County's policy on Conduct for Ingham County Vendors as set forth in the Ingham County Board of Commissioners' Resolution #15-459, a copy of which is labeled Exhibit B and attached to this Agreement. Breach of this section shall be a material breach of this Agreement.

14. Notices. Any notice required to be given pursuant to the terms and provisions of this Agreement shall be in writing and shall be sent by first class mail to the County at:

Ingham County Prosecuting Attorney
303 W. Kalamazoo Street, 2nd Floor
Lansing MI 48933

and to the Consultant:

Lisa McCormick
7467 Lonsdale Circle
Grand Ledge, MI 48837

15. Waivers. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

In no event shall the making by the County of any payment due to the Consultant constitute or be construed as a waiver by County of any breach of a provision of this Agreement, or any default which any then exist, on the part of the Consultant, and the making of any such payment by the County while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the County in respect to such breach or default.

16. Amendment or Modification. All modifications, amendments or waivers of any provision of this Agreement or the services to be performed hereunder, shall be made only by the written mutual consent of the parties hereto.

17. Assignment or Subcontracting. The Consultant shall not assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement, without the prior written consent of the Ingham County Prosecuting Attorney.

18. Applicable Law and Venue. This Agreement shall be construed according to the laws of the State of Michigan. In the event any actions arising under this Agreement are brought by or against the County, or the County is made a party thereof, the County and the Consultant acknowledge and agree that the venue for such actions shall be established in accordance with the statutes of the State of Michigan and/or Michigan Court Rules. In the event an action is brought in a Federal court, the venue for such action shall be the Federal Judicial District of Michigan, Western District, Southern Division.

19. Purpose of Section Titles. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

20. Complete Agreement. This Agreement, and any additional or supplementary documents incorporated herein by specific reference contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

21. Agreement Period and Termination. The term of this Agreement shall commence on October 6, 2018, and shall continue through December 31, 2018. Time shall be of the essence in the performance of the services required by this Agreement.

Notwithstanding any other provision in this Agreement to the contrary, either the County or the Consultant may terminate this Agreement upon sixty (60) days prior written notice to the other party. In the event of termination, all finished and unfinished data, studies, reports and other items prepared by Consultant shall become the property of the Ingham County Prosecuting Attorney and Consultant shall promptly deliver such items to the Prosecuting Attorney. Because Consultant has agreed to devote full time and attention to this Contractual obligation for the duration (12 weeks), in the event of termination by County, Consultant shall be paid through December 31, 2018.

22. Invalid/Unenforceable Provisions. If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. Where the deletion of the invalid or unenforceable clause or provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the clause or provision was rendered invalid or unenforceable.

23. Certification of Authority to Sign Agreement. The people signing on behalf of the parties to this Agreement certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY SIGNED AND ENTERED INTO THIS CONSULTANT SERVICES AGREEMENT ON THE DAY AND YEAR FIRST ABOVE WRITTEN.

COUNTY OF INGHAM

LISA McCORMICK, CONSULTANT

By: _____
Carol Koenig, Chairperson Date
County Board of Commissioners

By: _____
Lisa McCormick Date

By: _____
Carol J. Siemon Date
Ingham County Prosecuting Attorney

APPROVED AS TO FORM
FOR COUNTY OF INGHAM
COHL, STOKER & TOSKEY P.C.

By: _____
Bonnie G. Toskey

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ALLOW THE INGHAM COUNTY SHERIFF'S OFFICE TO ENTER
INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF LANSING FOR THE
2018 LOCAL JAG GRANT**

RESOLUTION # 18 –

WHEREAS, the City of Lansing Police Department and the Ingham County Sheriff's Office were allocated \$117,648.00 from the 2018 Local JAG grant from the Department of Justice; and

WHEREAS, the City of Lansing is the fiduciary of this grant; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$11,018.00; and

WHEREAS, as part of the application process to receive this funding from the 2018 Local JAG grant, the Ingham County Sheriff's Office must enter into an interlocal agreement with the City of Lansing allowing for disbursement of allocated funds to both government police agencies; and

WHEREAS, the portion allocated for the Ingham County Sheriff's Office will be spent on the replacement of duty weapon retention belts.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an interlocal agreement between Ingham County and the City of Lansing to accept the \$117,648.00 allocated portion of the 2018 Local JAG grant for the time period of October 2018 thru September 2021.

BE IT FURTHER RESOLVED, that the Lansing Police Department will allocate from this grant \$11,018.00 to the Ingham County Sheriff's Office to be spent on the replacement of duty weapon retention belts.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary adjustments to the 2018-2021 Sheriff's Office budgets consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 09/27/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan
Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING 2019 AGREEMENTS
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

RESOLUTION # 18 –

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, and 2016 for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #18-319, reserving a pool of Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2019 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2019 through December 31, 2019, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2019 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child and Family Charities – Nexus Program \$39,600
- Child and Family Charities – Teen Court \$26,114
- Resolution Services Center of Central Michigan \$37,500
- Small Talk Children's Assessment Center \$19,000

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Maiville
Nays: None **Absent:** Schafer **Approved 09/27/2018**

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Morgan
Nays: None **Absent:** Tennis, Koenig, Schafer **Approved 10/03/2018**