

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **FEBRUARY 12, 2019**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
  1. A NOTICE FROM THE CITY OF LANSING REGARDING A PUBLIC HEARING ON FEBRUARY 25, 2019 FOR THE PURPOSE OF APPROVING AMENDED BROWNFIELD PLAN #62 – **OLIVER TOWERS** BROWNFIELD REDEVELOPMENT PROJECT
  2. A LETTER FROM THE US ARMY CORPS OF ENGINEERS REGULATORY OFFICE REGARDING A PROPOSED RULE REINTERPRETING THE **CLEAN WATER ACT**
  3. A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING PENDING NEW SOURCE **REVIEW APPLICATIONS**
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
  4. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING **APPOINTMENTS** TO THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS
  5. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING **KIMBERLY MILTON-MACKEY, KELLY RANKIN-GOMEZ AND DANEEN JONES**
  6. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE **PERMITS** FOR THE INGHAM COUNTY ROAD DEPARTMENT

7. COUNTY SERVICES COMMITTEE – RESOLUTION ENSURING THE ACCESSIBILITY OF **GENDER-SEGREGATED FACILITIES** ON PROPERTY OPERATED BY INGHAM COUNTY
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICES CONTRACT WITH SPICER GROUP, INC. FOR THE 2019 AND 2020 BIENNIAL **BRIDGE INSPECTION** PROGRAM
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE INGHAM COUNTY ROAD DEPARTMENT IN RELATION TO STATE FUNDED **BRIDGE PROJECTS** LOCATED AT HOWELL ROAD BRIDGE OVER DOAN CREEK, OLDS ROAD BRIDGE OVER PERRY CREEK, AND OLDS ROAD BRIDGE OVER HUNTOON LAKE EXTENSION DRAIN
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE GENERIC **SERVICE CREDIT** PURCHASE FOR COUNTY EMPLOYEE
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION ESTABLISHING AUTHORIZED **SIGNATORIES FOR MERS** CONTRACTS AND SERVICE CREDIT PURCHASE APPROVALS
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO SET POLICY FOR CERTAIN **DELINQUENT TAX PAYMENTS**
13. HUMAN SERVICES COMMITTEE – RESOLUTION REQUESTING THE CONVERSION OF INGHAM COUNTY’S NON-VOTING APPOINTEE ON THE CAPITAL AREA TRANSPORTATION BOARD OF DIRECTORS TO **VOTING STATUS**
14. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE **FOURTH AMENDMENT** TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH DECEMBER 31, 2020
15. LAW & COURTS COMMITTEE – RESOLUTION **COMMENDING THE STAFF** OF THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER
16. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CUSACK’S MASONRY RESTORATION, INC. FOR THE **BUILDING TUCK POINTING** AT THE INGHAM COUNTY YOUTH CENTER
17. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HPS FOR THE PURCHASE OF THREE **OVENS** FOR THE INGHAM COUNTY JAIL

18. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH A&B EQUIPMENT & SONS, INC. FOR THE PURCHASE OF THREE **WASHERS** FOR THE INGHAM COUNTY JAIL
  19. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE U.S. INC. FOR THE OVERHAUL OF THE **CHILLERS** AT THE INGHAM COUNTY JAIL
  20. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDED MEMORANDUM OF UNDERSTANDING BETWEEN THE INGHAM COUNTY PROSECUTOR’S OFFICE AND THE DEPARTMENT OF THE ATTORNEY GENERAL AND A SUB CONTRACT BETWEEN THE INGHAM COUNTY PROSECUTOR’S OFFICE AND END VIOLENT ENCOUNTERS (**EVE**)
  21. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT AN AMENDMENT TO THE AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE INGHAM COUNTY PROSECUTOR’S OFFICE **CRIME VICTIM RIGHTS** GRANT
  22. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONTRACTS FOR **TOWER STUDIES** NECESSARY FOR THE REPLACEMENT OF THE INGHAM COUNTY PUBLIC SAFETY RADIO SYSTEM
  23. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A TRAINING SERVICES AGREEMENT WITH BOUCK CORPORATION DBA **MACNLOW ASSOCIATES** ON BEHALF OF THE SHERIFF’S OFFICE AND 911 CENTRAL DISPATCH
  24. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONTRACTS WITH IDENTIFIED **SERVICE PROVIDERS** AS AUTHORIZED BY THE JUSTICE MILLAGE
- XII. SPECIAL ORDERS OF THE DAY
  - XIII. PUBLIC COMMENT
  - XIV. COMMISSIONER ANNOUNCEMENTS
  - XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
  - XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)

## **FEBRUARY 12, 2019 REGULAR MEETING**

Board of Commissioners Room – Courthouse  
Mason, Michigan – 6:30 p.m.  
February 12, 2019

### **CALL TO ORDER**

Chairperson Crenshaw called the February 12, 2019 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

### **ROLL CALL BY CLERK**

Members Present at Roll Call: Celentino, Crenshaw, Grebner, Koenig, Maiville, Morgan, Schafer, Slaughter, and Trubac.

Members Absent at Roll Call: Naeyaert, Polsdofer, Sebolt, Stivers, and Tennis.

A quorum was present.

### **PLEDGE OF ALLEGIANCE**

Chairperson Crenshaw asked Jodi LeBombard, Animal Control Director, to lead those present in the Pledge of Allegiance.

### **MEDITATION**

Chairperson Crenshaw asked those present to remain standing for a moment of silence. He further asked that those present keep the family of Doug Stover, Former Equalization Director, in their thoughts, as he had recently passed.

Chairperson Crenshaw recognized that Commissioner Stivers was present at the meeting via telephone. He further stated that Commissioner Stivers had requested approval to participate and vote via telephone.

Commissioner Koenig moved to approve Commissioner Stivers' request to participate via telephone. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, Stivers and Tennis.

Commissioner Stivers was considered present and participating for the remainder of the meeting.

Chairperson Crenshaw stated that a formal resolution amending the Board of Commissioners' rules to allow for participation via telephone would be considered later in the agenda.

## **FEBRUARY 12, 2019 REGULAR MEETING**

### **APPROVAL OF THE MINUTES**

Commissioner Maiville moved to approve the minutes of the January 22, 2019 meeting. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

### **ADDITIONS TO THE AGENDA**

Chairperson Crenshaw stated without objection, substitutes for Agenda Item Nos. 11, 15, 17, and 23 would be added.

Chairperson Crenshaw stated without objection, Agenda Item No. 22 would be removed from the agenda.

Chairperson Crenshaw stated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Morgan moved that the Resolution Amending the Board Rules to Allow Commissioners to Participate in Meetings by Telephone be considered immediately. Commissioner Celentino supported the motion.

Commissioner Koenig stated that it was particular under the law that the Board of Commissioners could not allow Commissioners to participate by phone, unless there was a quorum physically present.

David Stoker, County Attorney, stated that he concurred.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

Chairperson Crenshaw stated that the resolution would be added as Agenda Item No. 24.

### **PETITIONS AND COMMUNICATIONS**

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING ITS PENDING NEW SOURCE REVIEW APPLICATION REPORT Chairperson Crenshaw placed the letter on file.

A NOTICE FROM THE VILLAGE OF WEBBERVILLE REGARDING A PUBLIC HEARING ON MARCH 12, 2019 TO CONSIDER HOLDING A PUBLIC HEARING TO CONSIDER AMENDING ITS DOWNTOWN DEVELOPMENT AUTHORITY ORDINANCE Chairperson Crenshaw placed the letter on file.

A LETTER AND SUPPORTING MATERIALS FROM DELHI CHARTER TOWNSHIP REGARDING THE HOLT TO MASON TRAIL PROJECT Chairperson Crenshaw placed the letter on file.

A LETTER AND SUPPORTING MATERIALS FROM THE MICHIGAN ASSOCIATION OF COUNTIES REGARDING A SPECIAL BUSINESS MEETING ON MARCH 27, 2019 FOR THE PURPOSE OF AMENDING ITS BYLAWS Chairperson Crenshaw placed the letter on file.

## **FEBRUARY 12, 2019 REGULAR MEETING**

### **LIMITED PUBLIC COMMENT**

None.

### **CLARIFICATION/INFORMATION FROM COMMITTEE CHAIRS**

None.

### **CONSIDERATION OF A CONSENT AGENDA**

Chairperson Crenshaw stated that the Board of Commissioners adopted a procedure whereby they used a partial Consent Agenda in order to expedite meetings. He further stated that under the procedure, the Board would group some non-controversial resolutions together and vote on them in one motion without discussion.

Chairperson Crenshaw stated that the Board kept out of the consent agenda resolutions that required a roll call vote, resolutions that needed discussion, and resolutions that provided important information. He further stated that the Board's procedures stated that any single member of the Board could identify specific resolutions to be discussed and voted on separately.

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, except Agenda Item Nos. 16 and 17. Commissioner Morgan supported the motion.

Commissioner Slaughter stated that he would like Agenda Item No. 11 removed from the consent agenda.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

Items voted on separately are so noted in the minutes.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION # 19 – 035**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 22, 2019 as submitted.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

Adopted as part of a consent agenda.



**FEBRUARY 12, 2019 REGULAR MEETING**

**INGHAM COUNTY ROAD DEPARTMENT**

DATE: January 22, 2019

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2019-004	CONSUMERS ENERGY	GAS	DEXTER TR & IVES RD	VEVAY	14
2019-006	CONSUMERS ENERGY	GAS	FOREST RD & FARM LN	MERIDIAN	30
2019-007	CARL VOGT	SANITARY	UNIVERSITY PARK & ALAIEDON	ALAIEDON	4
2019-008	MERIDIAN TOWNSHIP	SPECIAL EVENT	VARIOUS	MERIDIAN	
2019-009	ACD.NET	CABLE / UG	KENT ST & OKEMOS RD	MERIDIAN	21
2019-010	CONSUMERS ENERGY	GAS	COLUMBIA RD & AURELIUS RD	AURELIUS	10
2019-013	AT & T	CABLE / UG	ENGLISH OAK & SPANISH OAK	DELHI	2
2019-014	LEAVITT & STARCK EXEC.	SANITARY	REYNOLDS ST & LEE ST	MERIDIAN	3
2019-015	CONSUMERS ENERGY	ELECTRIC / OH	DONCASTER AVE & GRAYFRIARS	DELHI	23
2019-016	ACD.NET	CABLE / UG	HAMILTON RD & DOBIE RD	MERIDIAN	22
2019-017	G.A. HUNT	SANITARY	WILLOUGHBY RD & CEDAR ST	DELHI	15
2019-018	CONSUMERS ENERGY	GAS	JOLLY OAK RD & JOLLY RD	MERIDIAN	33
2019-019	ASPLUNDH TREE EXPERT	TREE REMOVAL	KNOB HILL DR & OKEMOS RD	MERIDIAN	32
2019-020	MERIDIAN TOWNSHIP – WATER	WATERMAIN	CRESTWOOD DR & SMITHFIELD	MERIDIAN	8

**MANAGING DIRECTOR:** \_\_\_\_\_

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF THE INGHAM COUNTY  
SHERIFF DEPARTMENT/HOMELAND SECURITY DIVISION'S USED COMMAND CENTER  
TRUCK & PURCHASE OF ONE NEW SPORT UTILITY VEHICLE FOR THE INGHAM COUNTY  
ROAD DEPARTMENT; AND RELATED MODIFICATION TO THE ROAD DEPARTMENT'S  
2019 CAPITAL IMPROVEMENT PLAN**

**RESOLUTION # 19 – 036**

WHEREAS, The Ingham County Sheriff Department/Homeland Security division plans to sell, and the Ingham County Road Department (ICRD) seeks to purchase, one used mobile Command Center Unit, which is essentially a roll-off type, single axle, flat-bed truck and related pod-type van unit, to augment and upgrade functionality to ICRD's older similar truck used for vehicle recovery and general flat-bed transport; and

WHEREAS, Ingham County Sheriff Department (ICSD) purchased the former Command Center Unit with a FY2005 Federal grant for the State Homeland Security Program in 2007 and has now replaced the Command Center Unit with a new unit, which has resulted in the former Command Center Unit becoming available to ICRD at a cost of \$30,000 to satisfy the terms of the original Homeland Security grant; and

WHEREAS, ICRD finds the subject Command Center Unit at a cost of \$30,000 a good value for the type, condition and age of the vehicle; and

WHEREAS, ICRD also currently needs one additional new Sport Utility Vehicle (SUV) for ICRD engineering staff and related equipment transportation on road projects; and

WHEREAS, SUV's and other new, standard vehicle types are typically purchased under the State of Michigan's MIDEAL cooperative purchasing program to take advantage of the state's larger bidding and purchasing program which results in more favorable unit pricing; and

WHEREAS, the preferred SUV is estimated to cost \$25,000 through MIDEAL; and

WHEREAS, if the above indicated two vehicle purchases are approved, ICRD's previously approved 2019 Capital Improvement Plan (CIP) will need to be adjusted to include purchase of the used ICSD Command Center Unit and purchase of one new SUV vehicle for a total of \$55,000 for both vehicles, as shown on the attached, proposed CIP; and

WHEREAS, ICRD's adopted 2019 budget includes \$397,678 in Capital Outlay for vehicles and road equipment; and

**FEBRUARY 12, 2019 REGULAR MEETING**

WHEREAS, ICRD's approved 2019 CIP currently indicates two tandem truck replacements currently estimated at a total of \$340,000 for both trucks, and thus \$57,678 would remain available in ICRD's 2019 budget and CIP for purchase of the used ICSD Command Center truck and purchase of one new SUV through MIDEAL, again estimated at \$55,000 total for both vehicles; and

WHEREAS, it is also the recommendation of the Ingham County Purchasing Department to proceed with the two vehicle purchases described above;

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the purchase of one used Command Center Unit truck as described above from ICSD at a cost to the ICRD of \$30,000.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the purchase of one new SUV through MIDEAL at an estimated cost of \$25,000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes amending ICRD's previously approved 2019 Capital Improvement Plan (CIP) to include purchase of the used ICSD Command Center Unit truck and purchase of one new SUV vehicle through MIDEAL for a total of \$55,000 for both vehicles, as shown on the attached, proposed CIP.

BE IT FURTHER RESOLVED, the Financial Services and Purchasing Departments are hereby authorized to execute the two above-described vehicle purchases with any necessary documents on behalf of the County.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer

**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**2019 CAPITAL BUDGET REQUEST FORM**

**DEPARTMENT:** Road (Proposed amendment—January, 2019)

RANK	PROJECT NAME	PROJECT TYPE	NEW/RENEW
1	2 tandem truck replacements at \$170,000 each	F/E	Renew
2	1 used Sheriff Dept. Command Center Unit at \$30,000	F/E	Renew
3	New SUV thru MIDEAL at \$25,000	F/E	Renew

	<u>2019</u>
ESTIMATED CAPITAL COST OF PROJECT	\$395,000
NEW OPERATING COSTS	0
TOTAL PROJECT COST	\$395,000
<b>SOURCES OF FUNDING (DESCRIBE)</b>	
Road Fund—201 (MVH revenue) Capital Road Equipment 2019 approved Budget	\$397,678
TOTAL SOURCES	\$397,678

**BRIEF DESCRIPTION OF PROJECT:**

Following vehicle purchases to replace and/or augment existing older vehicles of similar type:  
 Replacement of two tandem plow/dump trucks (Approved on original CIP).

\*Purchase of 1 used Ingham County Sheriff Dept. Command Center Unit--single axle, roll-off type flat-bed truck and related pod-type van unit.

\* Purchase of one new Sport Utility Vehicle through MIDEAL for engineering department use on county road projects.

\*Items proposed this amendment.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO EXTEND ADMINISTRATIVE LEAVE TIME  
AND TO AMEND SUSPENSION OF OPERATIONS POLICY**

**RESOLUTION # 19 – 037**

WHEREAS, on January 26, 2016 the Ingham County Board of Commissioners approved Resolution 16-010 to adopt a Suspension of Operations Policy; and

WHEREAS, the Policy is intended to provide a framework for action and response when situations arise requiring the suspension of some or all County functions; and

WHEREAS, the Policy allows the Controller and the Chairperson of the Board of Commissioners to declare a maximum of 16 hours per calendar year as paid administrative leave to compensate employees impacted by a suspension of operations; and

WHEREAS, the Policy requires that any further loss of compensation by employees beyond the maximum 16 hours must be compensated by use of compensatory, vacation or sick time or employees will be uncompensated; and

WHEREAS, an unusual, potentially life-threatening weather event resulted in suspension of County operations over three days on January 28, 30 and 31, a total of 24 hours; and

WHEREAS, the Board of Commissioners wishes to compensate employees at their normal compensation rates during this period of suspended operations; and

WHEREAS, the Board of Commissioners wishes to amend the Policy to address future periods of suspended operations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners declares that January 28, 30 and 31 shall be considered as paid administrative leave days to compensate employees impacted by a suspension of operations, and that remuneration for these days shall be calculated as stated in the Policy and applicable collective bargaining agreements.

BE IT FURTHER RESOLVED, that Section D.2.d of the Suspension of Operations Policy is stricken from the Policy and replaced with a new Section D.3 as follows:

3. In a situation where the Controller and the Chairperson of the Board of Commissioners act to close departments of the County or the entire County, the period of closure shall be considered as paid administrative leave time to compensate impacted employees.

**FEBRUARY 12, 2019 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the current Section D.3 shall be renumbered as Section D.4.

BE IT FURTHER RESOLVED, that these policy changes shall have immediate effect upon adoption of this Resolution.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE RENEWAL OF THE INTERNET AND VOICE SERVICES  
PROVIDED BY EVERSTREAM**

**RESOLUTION # 19 – 038**

WHEREAS, Ingham County currently utilizes Everstream for our Internet, connectivity between sites, and our main voice services; and

WHEREAS, ITD desires to continue with Everstream and increase the service available to our departments at no increase to our budgeted amount; and

WHEREAS, the current agreement will expire on March 31<sup>st</sup>, 2019 unless renewed; and

WHEREAS, the requested annual contract amount is in the 2019 budget; and

WHEREAS, Everstream has been awarded the co-operatively bid contract with the State of Michigan that provides the best pricing available to Ingham County and is the vendor of choice for providing these services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the Internet and Voice Services from Everstream in the amount not to exceed \$138,000.00 per year for three years with the option to add additional years.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Communication Fund Telephone and Long Distance accounts (636-26600-921053 and 63626600-921060 respectively).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE RENEWAL OF THE  
SEAMLESSDOCS LICENSING SUBSCRIPTION**

**RESOLUTION # 19 – 039**

WHEREAS, SeamlessDocs is a sole sourced comprehensive forms engine and eSignature platform heavily utilized by government entities; and

WHEREAS, utilization of the SeamlessDocs application by the County provides County constituents a higher level of service concerning response times and approvals; and

WHEREAS, the current licensing subscription agreement will expire on February 19<sup>th</sup>, 2019 unless renewed; and

WHEREAS, the annual contract amount is in the 2019 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the Seamless Docs licensing subscription in the amount not to exceed \$24,720.00 per year for 5 years.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Contract Maintenance Fund (636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer

**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.



**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH WILLIAM FOWLER  
TO SERVE AS INGHAM COUNTY EQUALIZATION DIRECTOR**

**RESOLUTION # 19 – 040**

WHEREAS, the Michigan General Property Tax Act (MCL 211.34(3)) requires that the Board of Commissioners appoint an Equalization Director; and

WHEREAS, the Equalization Director Search Committee unanimously recommended appointment of William Fowler as Ingham County Equalization Director; and

WHEREAS, Resolution 18-489 authorized the Controller/Administrator and Human Resources Director to negotiate an employment agreement with William Fowler to serve as Ingham County Equalization Director with a total compensation package not to exceed \$130,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints and enters into the attached employment agreement with William Fowler to serve as Ingham County Equalization Director with a total compensation package of \$128,457, subject to the same annual percentage increase in compensation as determined for Managerial/Confidential employees beginning January 1, 2020.

BE IT FURTHER RESOLVED, this agreement will begin February 25, 2019 and continue, unless terminated by either party as outlined in the attached agreement.

BE IT FURTHER RESOLVED, that for the duration of this agreement the position of Ingham County Equalization Director shall be opted out of the Michigan Employment Retirement System Hybrid Plan.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

# FEBRUARY 12, 2019 REGULAR MEETING

## COUNTY OF INGHAM EQUALIZATION DIRECTOR EMPLOYMENT AGREEMENT

**THIS EMPLOYMENT AGREEMENT**, effective February 25, 2019, is made and entered into by and between **County of Ingham**, a municipal corporation and political subdivision of the State of Michigan, acting through the Board of Commissioners of the County of Ingham ("Board" or "Employer"), and **William Fowler** ("Employee").

### WITNESSETH:

**WHEREAS**, the Michigan General Property Tax Act (MCL 211.34(3)) requires that the Board of Commissioners appoint an Equalization Director; and

**WHEREAS**, the Employee desires to provide such services as the Equalization Director and is qualified to perform the same.

**NOW, THEREFORE**, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** between the parties as follows:

1. **Employment**. The Employee will be employed as the Equalization Director for the County of Ingham, upon the terms and conditions in this Agreement. It is expressly understood and agreed by the Board and the Employee that the Employee will be an "at-will" employee of the Board, serving at the pleasure of the Board. Employee represents that he holds all certificates and other qualifications required to perform the duties set forth herein. The Board may terminate the Employee upon 30 calendar days' prior written notice without cause or immediately upon notice for cause. The Employee may terminate his employment at any time upon 14 calendar days' prior written notice to the Board.

2. **Scope of Services:**

A. The Employee will perform such duties and responsibilities of the Equalization Director as required and directed by the Board and in accordance with the policies and directives of the County and the laws of the State of Michigan.

The Employee agrees that at all times he will faithfully and to the best of his ability, experience and talents perform all the duties that may be required as the Equalization Director. The Employee will report to the Board and such specific commissioners or County staff as may be designated by the Board from time to time in its discretion.

B. While employed under this Agreement, the Employee will abide by, enforce, and comply with the policies and governance directives of the Employer.

## FEBRUARY 12, 2019 REGULAR MEETING

- C. The Employee agrees to represent the Employer and its essential interests at appropriate meetings and by means of correspondence as authorized by policy or directives of the Employer.
  - D. It is understood and agreed by the parties that in order to perform the expectations of the Employer under this Agreement the Employee will devote (1) whatever time and attention is necessary and (2) that the endeavor will require at a minimum the full time effort of at least forty (40) hours per week toward the discharge of the Employee's duties and responsibilities set forth in this Agreement. The parties understand that the employment is that of a salaried Equalization Director and is subject to irregular work hours and demands.
3. **Term.** The term of this Agreement will commence on February 25, 2019, and continue, unless terminated by either the Board or Employee, with or without cause, pursuant to the termination provisions of this Agreement.

4. **Return of Property.** Upon termination of employment, the Employee will return all documents, correspondence, files, papers or property of any kind, of all type or nature pertaining to the Employer, which the Employee may possess or control, and will sign a statement verifying return of such property.

5. **Compensation:**

- A. The Board will pay, and the Employee will receive, an annual salary of \$128,456.20 (\$130,000.00 less the current waiver for medical/hospitalization insurance of \$128.65/mo.) effective at the beginning of the term of this Agreement, in accordance with County policy to be paid in bi-weekly installment payments, for services rendered pursuant to this Agreement.

On January 1, 2020, and continuing on or after January 1 of subsequent years, the Employee will receive the same annual percentage increase, if any, as is determined for executive County employees. It is agreed between the parties that the Employee is exempt from the overtime provisions of the Federal Fair Labor Standards Act and that the Employee will not be entitled to and will not receive overtime compensation. In the event of termination of employment, the Employee's salary will be prorated to the effective date of termination.

- B. The Board may further increase the salary and/or other benefits of the Employee in such amounts and to the extent as the Board, in its sole discretion, may desire.

## FEBRUARY 12, 2019 REGULAR MEETING

- C. The Employer will provide and pay for professional liability insurance for the Employee, in addition to all other liability insurance coverage provided by the County for its employees.

6. **Fringe Benefits.** Effective upon eligibility, the Employee will be entitled to the following fringe benefits as provided by the Board to its other executive Employees:

- A. Benefits as set forth in the County's Managerial and Confidential Employee Personnel Manual, except for the Retirement Plan (the Employee has elected to irrevocably opt out of the MERS Hybrid Plan and the Employer will pass a resolution to satisfy the requirements of the MERS plan to accomplish this opt-out).
- B. Participation in the County's Health Plan is available to the Employee. Employee is eligible for and has elected to take the waiver for medical/hospitalization insurance (\$128.65/mo.). Employee is entitled to receive the same annual adjustment in the wavier amount per the Managerial and Confidential Employee Personnel Manual. The Employer will not adjust Employee's annual salary based upon any change to the waiver. The Employee may discontinue the waiver and enroll in the County's Health Plan at which point the Employer may adjust the Employee's total compensation to account for this change consistent with the intent of the total compensation package authorized by the Board.

7. **Performance Evaluation.** The Board may review and evaluate the performance of the Employee. The review and evaluation will be in accordance with criteria developed by the Board. Criteria may be added or deleted as the Board may, from time to time, determine. The Employee will have an opportunity to discuss his evaluation with the Board and may be requested by the Board to submit a self-evaluation. The Board's failure to evaluate or provide advance notice of written criteria or objectives to the Employee will not constitute a breach of this Agreement.

8. **Non-Discrimination.** The Employee, as required by law, will not discriminate against any person seeking services from the County or against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or matters directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, or because of race, color, height, weight, marital status, religion, national origin, age, or sex. Breach of this covenant may be regarded as a material breach of this Agreement.

9. **Outside Employment.** It is anticipated that the Employee will devote his full time, attention and energies to his employment under this Agreement. Accordingly, the Employee will not engage in any employment or business outside of this Agreement, except when approved in advance by the Board and under the following circumstances:

## FEBRUARY 12, 2019 REGULAR MEETING

- A. The Employee, while engaging in outside or supplemental employment will:
1. Not use the County's facilities as a source of referral for private customers or clients.
  2. Not be engaged in outside employment during the Employee's regular working hours.
  3. Not use the name of the County as a credential in advertising or soliciting customers or clients.
  4. Not use the County's supplies, facilities, staff or equipment in conjunction with any outside or supplemental employment or private practice.
  5. Maintain a clear separation of outside or supplemental employment from activities performed for the County.
  6. Not cause any conflict of interest, or any possible appearance of conflict of interest, or any impairment of the independent and impartial performance of the Employee's duties.
- B. The Board and County will not be liable, either directly or indirectly, for any activities performed during outside or supplemental employment.

10. **Compliance with the Law.** The Employee will perform all duties and obligations hereunder in complete compliance with all applicable federal, state and local laws, ordinances, rules and regulations.

11. **Complete Agreement.** This Agreement constitutes the complete agreement concerning the employment arrangement between the parties and will, as of the effective date hereof, supersede any and all prior contracts, oral or written, between the parties, if any. It is understood and agreed that this Agreement will supersede and take precedence over any other document, handbook, benefit plan or other material which could otherwise be construed as being contractual in nature, whether in existence prior to, currently or subsequent to the execution of this Agreement, unless such other document, handbook, plan or material is made expressly applicable to the Employee by this Agreement or by formal action of the Board. It is further understood that no County personnel has authority to enter into any employment contract with the Employee for any specified period of time, or to make any agreement contrary to the provisions herein, except when the same is approved by a formal action of the Board.

12. **Applicable Law and Venue.** This Agreement will be construed according to the laws of the State of Michigan. In the event any actions arising under this Agreement are brought by or against the Employer, or the Employer is made a party thereof, the parties acknowledge and agree that the venue for such actions will be established in accordance with the statutes of the State of Michigan and/or Michigan Court Rules. In the event an action is brought in a Federal Court, the venue for such action will be the Federal Judicial District of Michigan, Eastern District, Southern Division.

## FEBRUARY 12, 2019 REGULAR MEETING

13. **Waivers.** No failure or delay on the part of either of the parties to this Agreement in exercising any right, power, or privilege hereunder will operate as a waiver thereof, nor will a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

14. **Assignment or Subcontracting.** The Employee may not assign, subcontract or otherwise transfer any duties and/or obligations under this Agreement.

15. **Modification of Agreement.** Modifications, amendments, or waivers of any provisions of this Agreement may be made only by the written mutual consent of the parties hereto.

16. **Disregarding Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and will be disregarded when construing or interpreting any of the provisions of this Agreement.

17. **Invalid Provisions.** If any provision of this Agreement is held to be invalid, the remainder of the Agreement will not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

18. **Certification.** The persons signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

**IN WITNESS WHEREOF,** the authorized representatives of the parties hereto have fully executed this Agreement on the day and year first above written.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION CREATING ASSISTANT PUBLIC DEFENDER POSITIONS  
FOR THE PUBLIC DEFENDERS OFFICE**

**RESOLUTION # 19 – 041**

WHEREAS, every local indigent defense system was required by the Michigan Indigent Defense Commission to submit a plan to comply with the first four minimum standards and to provide quality defense to indigent people who are accused of crimes; and

WHEREAS, the Ingham County Board of Commissioners accepted the compliance plan created by the Ingham County Indigent Defense Collaborative Committee and funding has been approved by the State of Michigan, effective October 1, 2018; and

WHEREAS, the recommended Public Defenders Office included in this plan will be administered by Ingham County to provide indigent defense and related services at the 30<sup>th</sup> Circuit Court, 54A District Court, 54B District Court, and the 55<sup>th</sup> District Court; and

WHEREAS, the Board of Commissioners must authorize the staffing and budget in order to create the Public Defenders Office; and

WHEREAS, Resolution 18-355 created the Chief Public Defender position, and Resolution 18-450 created an Administrator and an Executive Assistant; and

WHEREAS, the next positions recommended for approval as part of the Public Defenders Office are Assistant Public Defender attorneys; and

WHEREAS, the MIDC Compliance plan authorized the creation of twenty-six attorney positions, to be filled at various salary levels, depending on years of experience; and

WHEREAS, three distinct job descriptions have been created and point-rated by the Human Resources Department, and the recommended classifications are as follows:

- Senior Assistant Public Defender – MC13 (salary range \$78,740.77 to \$94,510.67)
- Assistant Public Defender – MC11 (salary range \$68,552.79 to \$82,284.70)
- Assistant Public Defender – Entry Level – MC09 (salary range \$58,044.90 to \$69,697.99); and

WHEREAS, in order to allow flexibility in hiring based on the experience of applicants, it is recommended that a total of twenty-six attorney positions be created, and the Chief Public Defender be given flexibility as to the total number of positions within each classification; and

## FEBRUARY 12, 2019 REGULAR MEETING

WHEREAS, the Public Defenders Office will include a total of 36.5 full-time equivalents; and

WHEREAS, the budget for these positions is included in the grant budget authorized by Resolution 18-476; and

WHEREAS, the remaining staffing will be brought to the Board of Commissioners for approval at a later date.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creation of twenty-six attorney positions in the Public Defenders Office, with three separate classifications; Senior Assistant Public Defender – MC13, Assistant Public Defender – MC11, and Assistant Public Defender – Entry Level – MC09.

BE IT FURTHER RESOLVED, that, until February 1, 2020, the Chief Public Defender will have discretion as to the total number of positions to be filled at each classification, as long as the total is within the approved allocation of twenty-six positions.

BE IT FURTHER RESOLVED, that, on February 1, 2020, the total number of positions at each classification will be set, and any future changes must be approved by the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

**FINANCE: Yeas:** Grebner, Tennis, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Morgan **Approved 2/07/19**

Commissioner Celentino moved to adopt the resolution. Commissioner Slaughter supported the motion.

Commissioner Slaughter read a statement, which is included in the minutes as Attachment A.

Commissioner Morgan stated that during the previous year, Commissioner Koenig had resigned from the Board of Commissioners to seek the Chief Public Defender position. He further stated that he wished to ask the Chairperson whether Commissioner Koenig planned to apply for any of the Assistant Public Defender positions in the Public Defenders Office.

Chairperson Crenshaw stated that he was not sure whether the question was allowable.

Mr. Stoker stated that the Chairperson of the Board of Commissioners had discretion to allow or disallow the question.

Chairperson Crenshaw stated that for purposes of transparency, he would allow the question.

Commissioner Koenig stated that she was not certain whether she would pursue a position in the Public Defenders Office, and that she had not looked into the possibility very seriously. She further stated that the possibility was interesting.



## **FEBRUARY 12, 2019 REGULAR MEETING**

Commissioner Morgan stated that Commissioner Koenig should consider recusing herself from voting on the resolution because of the possibility that she may later apply to one of the positions she would be helping to create.

Chairperson Crenshaw asked Mr. Stoker whether recusal would be appropriate.

Mr. Stoker stated that under the Board of Commissioners' ethics policy, as long as the potential conflict of interest was speculative, a Commissioner was not required to abstain. He further stated that the Board of Commissioners as a whole could still call for a Commissioner to abstain.

Chairperson Crenshaw asked whether there was desire for Commissioner Koenig to recuse herself from the vote.

Commissioner Grebner stated that the potential conflict had now been brought to the attention of the Board of Commissioners, and the public. He further stated that it seemed preferable to leave the choice whether to recuse to the Commissioner in question.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE INGHAM COUNTY  
ANIMAL CONTROL AND SHELTER**

**RESOLUTION # 19 – 042**

WHEREAS, the vacancy of the Deputy Director position at the Ingham County Animal Control and Shelter (ICACS) has allowed opportunity for review of the ICACS organization chart; and

WHEREAS, there have been concerns with the level of staffing and supervision of the animal care staff; and

WHEREAS, after review by Human Resources, the Controller’s Office and the Animal Control Director, a recommendation for a reorganization is being made; and

WHEREAS, this reorganization takes into consideration budgetary constraints as well as the most critical needs of ICACS.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the elimination of the Animal Control Deputy Director position (MCF09) and the creation an Animal Care Manager position (MCF06).

BE IT FURTHER RESOLVED, that the job description of the Veterinarian is amended to eliminate supervisory responsibility of animal shelter staff, other than the Veterinary Technician, allowing the Veterinarian to focus on the medical needs of animals at the Shelter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the 2019 Position Allocation List and budget in accordance with this resolution.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer

**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 13**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING JENNIFER ALLSWEDE ON THE  
EVENT OF HER RETIREMENT**

**RESOLUTION # 19 – 043**

WHEREAS, Jennifer Allswede began her career at the Ingham County Health Department (ICHD) as a Family Child Infant Advocate with the Early Head Start (EHS) Program on October 6, 2003; and

WHEREAS, in that role, Jennifer provided voluntary home visiting services to pregnant women and families with children under three years of age, provided child development information, and worked to ensure that children were healthy and developing on track; and

WHEREAS, in 2006, Jennifer moved to a similar role with the Jump Start Family Outreach Program; and

WHEREAS, in that role, Jennifer worked with families who were identified to be at risk for child abuse and neglect and, in addition to home visiting services, regularly provided presentations at area schools and other community sites where she facilitated play groups and other events for families; and

WHEREAS, in 2008, Jump Start Family Outreach Program transitioned to Family Outreach Services; and

WHEREAS, Jennifer was particularly skilled at working with teens and clients with cognitive challenges by making sure that the information that she brought to them was relevant and understandable; and

WHEREAS, Jennifer modeled the skills that she taught; and

WHEREAS, on September 5, 2014, Jennifer became a Community Health Worker (CHW) with the Pathways to Care Program (previously called Pathways to Better Health); and

WHEREAS, in that role, Jennifer provided home visiting services to inform eligible or potentially eligible clients about Medicaid, how to access Medicaid programs and how to overcome barriers to care; and

WHEREAS, Jennifer provided support to incoming CHWs, sharing her valuable insight, perspective, guidance, and resources as a seasoned CHW; and

WHEREAS, Jennifer additionally provided healthy lifestyle behavior support through the WISEWOMAN program by identifying and discussing risk factors for cardiovascular disease, encouraging healthy lifestyle choices, and addressing health equity and social justice issues; and

**FEBRUARY 12, 2019 REGULAR MEETING**

WHEREAS, Jennifer was passionate about assisting the community in giving them the tools and the resources they needed to continue to become self-advocates for their medical and social needs; and

WHEREAS, with more than 15 years of dedicated service to the Ingham County Health Department, Jennifer is retiring from her position as a Community Health Worker.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jennifer Allswede for her 15 years of dedication and commitment to the County of Ingham and extends its sincere appreciation for the many contributions she has made to the citizens of Ingham.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends its best wishes to Jennifer and hopes for continued success in all of her future endeavors.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 02/04/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 14**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO IMPLEMENT A REVENUE MANAGEMENT SYSTEM**

**RESOLUTION # 19 – 044**

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced vendors for the purpose of entering into a contract to provide a turnkey Revenue Management System for the Parks and Recreation Department and Potter Park Zoo; and

WHEREAS, a new revenue management system will streamline and make our operations more efficient; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Vermont Systems, Inc.

THEREFORE BE IT RESOLVED, that the Parks and Recreation Commission and Potter Park Zoo Advisory Board recommend that the Ingham County Board of Commissioners approve entering into a contract with Vermont Systems, Inc. for a term of five years with an option to renew for an additional 2-year period, contingent upon funding being approved from the annual budget request for years 3 through 7 of the contract term.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes a contract with Vermont Systems, Inc. in an amount of \$151,708 for year one and \$14,544 for year two (\$7,944 in annual maintenance and support and \$6,600 for Card Connect Lease fees) for the Parks Department and authorizes \$144,811 for year one and \$14,304 for year two (\$7,404 annual maintenance and \$6,900 Card Connect fees) for the Zoo.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the Ingham County I.T. Department to purchase 10 new monitors from CDW-G for the Park's Department administrative office in an amount not to exceed \$1,374.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize a contract with F.D. Hayes for wiring at the Zoo in an amount not to exceed \$20,000.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize the Ingham County I.T. Department to purchase Wi-Fi hardware for the Zoo in an amount not to exceed \$9,000.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize the purchase of a camera server from VidCom Solutions in an amount not to exceed \$6,100 for the Zoo.

**FEBRUARY 12, 2019 REGULAR MEETING**

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the Ingham County I.T. Department to purchase the hardware from CDW-G for 13 cradle points in an amount not to exceed \$18,000 for the Park's Department and authorizes the purchase of 1 cradle point in an amount not to exceed \$1,189 for the Zoo.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes a service fee for the 13 cradle points paid to Verizon Wireless Services, LLC in the amount of \$4,679 for 2019 and \$6,239 for 2020 for the Park's Department and authorizes a service fee for 1 cradle point in an amount of \$480 annually for the Zoo.

BE IT FURTHER RESOLVED, funds are available in the Parks Department 208 fund balance for years one and two as summarized below:

Year 1:	Year 2:
\$151,708 - Vermont Systems	\$14,544 - Vermont Systems
\$18,000 - CDW-G Cradle Points	\$6,239 - Verizon
\$1,374 - CDW-G Monitors	
\$4,679 - Verizon	

Year 1 Grand Total: \$175,761  
Year 2 Grand Total: \$20,783  
Year 1 and 2 Grand Total: \$196,544

BE IT FURTHER RESOLVED, funds are available in the Zoo Fund Balance for years one and two as summarized below:

Year 1:	Year 2:
\$144,811 - Vermont Systems	\$14,304 - Vermont
\$1,188 - CDW-G Cradle Points	\$480.00 - Verizon
\$480 - Verizon	
\$20,000 - Wiring costs FD Hayes	
\$9,000 - Wi-Fi Survey and Hardware	
\$6,059 - Security Camera Server	

Year 1 Grand Total: \$181,538  
Year 2 Grand Total: \$ 14,874  
Year 1 and 2 Grand Total: \$196,412

BE IT FURTHER RESOLVED, funding for year 3-7 will be requested as a new request in the yearly budget process as listed below:

**FEBRUARY 12, 2019 REGULAR MEETING**

Parks

Year	Annual Maintenance & Support Paid to Vermont Systems	Card Connect Lease fees Paid to Vermont Systems	Cradle Point Service Fee Paid to Verizon	Subscription License Year 4-7 Paid to CDW-G	Total
Year 3	\$8,341	\$6,600	\$6,239		\$21,180
Year 4	\$8,341	\$6,600	\$6,239	\$900	\$22,080
Year 5	\$8,758	\$6,600	\$6,239		\$21,597
Year 6	\$8,758	\$6,600	\$6,239		\$21,597
Year 7	\$9,196	\$6,600	\$6,239		\$22,035

Zoo

Year	Annual Maintenance & Support Paid to Vermont Systems	Card Connect Lease fees Paid to Vermont Systems	Cradle Point Service Fee Paid to Verizon	Subscription License Year 4-7 Paid to CDW-G	Total
Year 3	\$7,774	\$6,900	\$480.00		\$15,154
Year 4	\$7,774	\$6,900	\$480.00	\$300	\$15,454
Year 5	\$8,163	\$6,900	\$480.00		\$15,543
Year 6	\$8,163	\$6,900	\$480.00		\$15,543
Year 7	\$8,571	\$6,900	\$480.00		\$15,951

BE IT FURTHER RESOLVED, the Board of Commissioners authorize a contract with Vermont Systems, Inc. in an amount of \$14,941 for year three, \$14,941 for year four, \$15,358 for year five, \$15,358 for year six, and \$15,796 for year 7 for the Parks Department, and \$14,674 for year three, \$14,674 for year four, \$15,063 for year five, \$15,063 for year six and \$15,471 for year 7 for the Zoo contingent upon funding being approved from the annual budget request for years 3 through 7 of the contract term.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes a service fee for years 3-7 for the 13 cradle points paid to Verizon Wireless Services, LLC in the amount of \$6,239 annually for the Park’s Department and \$480 annually for the Zoo contingent upon funding being approved from the annual budget request for years 3 through 7 of the contract term.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes an additional \$900 for a subscription license paid to CDW-G for use of the cradle points for year 4-7 for the Park’s Department and \$300 for the Zoo, contingent upon funding being approved from the annual budget request for years 4 through 7 of the contract term.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

**FEBRUARY 12, 2019 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 02/04/2019**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.



**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 15**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONVERT PRIMARY CARE PHYSICIAN POSITION TO  
NURSE PRACTITIONER & MEDICAL ASSISTANT 1 POSITIONS**

**RESOLUTION # 19 – 045**

WHEREAS, Ingham County Health Department's (ICHHD) Women's Health Center wishes to convert Primary Care position #601198 into a 1.0 FTE Nurse Practitioner and a 1.5 FTE Medical Assistant I position; and

WHEREAS, this position has remained vacant with no viable candidates responding to the posting in over a year; and

WHEREAS, in the last two years several community providers of Women's Health Services, including Obstetrics and Gynecological services (OB/GYN) services, have closed (MSU Women's Health and Sparrow's Midwest OB/GYN Associates) or ceased to accept Medicaid Health Plans (Alliance Health); and

WHEREAS, as a result, Ingham Community Health Centers (IHCs) are experiencing an increased demand for Women's Health Services, particularly prenatal care, as there are fewer OB/GYN options for those on Medicaid, the uninsured, and the medically underserved in the community; and

WHEREAS, ensuring women's timely entry into prenatal care within the first trimester of pregnancy is critical to prevent poor birth outcomes and infant mortality; and

WHEREAS, low-income African American women sustain the highest rates of infant mortality and maternal death associated with pregnancy and birth in Ingham County; and

WHEREAS, it is critical that IHCs increase their capacity to meet the growing demand for prenatal care and women's health services in the community; and

WHEREAS, creating these positions will support the clinical staffing model, per the Health Center reorganization in 2017 which was authorized in Resolution #17-243; and

WHEREAS, through this action, ICHD's Women's Health Center would increase its Nurse Practitioner provider capacity from 2.7 FTE to 3.7 FTE, enabling service delivery to up to 200 additional prenatal patients annually; and

WHEREAS, the Ingham Community Health Center Board and the Health Officer support the conversion of the Primary Care Physician position to 1.0 FTE Nurse Practitioner and 1.5 Medical Assistant I positions.

**FEBRUARY 12, 2019 REGULAR MEETING**

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of the vacant 1.0 FTE budgeted Primary Care Physician (Position #601198) to create 1.0 FTE Nurse Practitioner (MNA Grade NP/CN 6) and 1.5 FTE Medical Assistant I (UAW Grade D) positions.

BE IT FURTHER RESOLVED, that the Controller/Administrator be authorized to make budget adjustments consistent with this resolution as necessary.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 02/04/2019**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 16**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE COMMUNITY MENTAL HEALTH  
AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES (CMH)  
FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES**

**RESOLUTION # 19 – 046**

WHEREAS, the State of Michigan dramatically reduced State General Fund payments to CMH in fiscal year 2015; and

WHEREAS, the cut eliminated 67% of the State General Fund dollars to the CMH system; and

WHEREAS, these cuts continue to cause ongoing fiscal and service gaps for CMH; and

WHEREAS, in November 2014 the electorate renewed a countywide health services millage level of 52/100 (.52) of one mill for a period of five years (2015-2019) to be used for the purpose of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than \$28,000 and who do not have medical insurance; and

WHEREAS, CMH has submitted a proposal to Ingham County to use Health Services Millage dollars to fund essential services and alleviate the cut in State General Fund dollars; and

WHEREAS, funds from the health services millage are allocated in the County's 2019 budget for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract not to exceed \$1,331,769 with CMH for services provided to Ingham County residents for the period of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, funds for this contract with CMH will come from the Health Services Millage.

BE IT FURTHER RESOLVED, funds will be utilized by CMH for Health Services Millage eligible services as provided in the attached proposal.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**FEBRUARY 12, 2019 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 02/04/2019**

**FINANCE: Yeas:** Grebner, Maiville, Polsdofer, Tennis  
**Nays:** Crenshaw, Schafer **Absent:** Morgan **Approved 02/07/2019**

Commissioner Trubac moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Schafer stated that he would vote no on the resolution, because the Health Millage had taken on a life of its own. He further stated that involvement of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties was not the intent of the language of the original millage.

Commissioner Schafer stated that spending from the millage funds was always increasing, and expanding into different areas. He further stated that the conversation about how important the services provided were was separate from the conversation about whether it was appropriate to fund the services using millage money.

The motion carried. **Yeas:** Celentino, Grebner, Koenig, Maiville, Morgan, Slaughter, Stivers, Trubac  
**Nays:** Crenshaw, Schafer **Absent:** Naeyaert, Polsdofer, Sebolt, Tennis

## FEBRUARY 12, 2019 REGULAR MEETING

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties  
Proposal for the continued use of Ingham County Health Services Millage  
to close gaps in Ingham County's behavioral health care system  
FY2019

**Summary of proposal:** This proposal requests the continuation of Ingham County Health Services Millage funding, to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI), to support a comprehensive package of behavioral healthcare services designed to address of the most pressing behavioral healthcare needs in the Ingham County community.

**Context:** Since the significant State General Fund reduction (2/3 of the funds formerly provided to CMHA-CEI) and the implementation of the Healthy Michigan Plan, the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) has gained clarity as to the fiscal and service gaps resulting from these changes. This clarity underscores the substantial set of services and persons that are not covered by the Healthy Michigan Plan – costs which must be covered by the scarce State General Fund and local dollars within CMHA-CEI's budget. Many of these costs are related to the provision of services to persons for whom CMHA-CEI is the provider and cost underwriter, but who are not eligible for the Healthy Michigan Plan. This group includes: 1) Individuals enrolled in Medicare and not eligible for Medicaid. 2) Those with "spend down" Medicaid eligibility, which means they become eligible for Medicaid benefits only after meeting the monthly spend-down amount. 3) Those with severe, chronic and urgent mental health treatment needs (crisis stabilization, community living supports or skill-building services, residential care, case management) not covered by any other coverage plan.

The services proposed in this document **address longstanding gaps in services and gaps that emerged with the dramatic cut in state General Fund dollars** to this CMH and CMHs across the state.

### **A. Closing gaps in Ingham County's essential behavioral health care services system:**

**The community's free-standing (outside of hospital grounds) 24/7 Psychiatric Crisis Services and Inpatient Pre-Screening Unit:** This unit provides around-the-clock access to highly trained behavioral health clinicians who provide: crisis intervention, psychiatric inpatient pre-screening (and funding authorization), short-term stabilization, diversion to appropriate levels of care, housing assistance, and linkages to needed services to adults, children, and adolescents. In effort to meet the growing need for crisis stabilization services in our service area and to reduce the need for scarce psychiatric hospital placements in situational crisis, CMHA-CEI has expanded adult

1

## FEBRUARY 12, 2019 REGULAR MEETING

and youth Urgent Care Services as part of the Crisis Services continuum, launch youth mobile crisis and is building capacity for adult mobile crisis services. These services provide immediate intensive support to individuals and families in order to intervene, stabilize, and connect them to longer term resources for ongoing care.

**The community's Assessment and Referral Team:** This unit provides a full bio-psychosocial assessment and a comprehensive behavioral health and ancillary treatment, supports, and referral plan (using person-centered planning methods) for adults who are uninsured.

**The community's urgent care and intensive home-based treatment program for at-risk children, youth, and their families:** This program works to improve the ability of children and youth, with serious emotional disturbance, to function better at home, in school, in the community, and with peers by providing - primarily in the home, school, and workplace of the families enrolled in this program (with some services provided at CMHA-CEI offices) - family and individual psychotherapy, psychiatry, nursing, parenting skills, crisis therapeutic respite services, training and coaching, school liaison services, and referral network linkages.

**A spectrum of community-based treatment teams for vulnerable populations:** These multidisciplinary teams, made up of mental health therapists/casemanagers, psychiatrists, nurses, mental health workers/consumer services specialists, and peer support specialists, provide psychotherapy, psychiatry, nursing, and a range of supports to **adults in a variety of settings with very high levels of mental health needs, those enrolled in a specialized older adult program, and adults with intellectual/developmental disabilities.**

**Psychiatric inpatient care for jail inmates:** CMHA-CEI pays all psychiatric inpatient claims on individuals admitted directly from the jail to psychiatric inpatient facilities. Given that these claims are paid with State General Fund dollars and given the dramatic cut in this CMH's State General Fund revenues, **CMHA-CEI has limited funds to pay these psychiatric inpatient costs** and others previously funded by State General Fund dollars.

<b>B. Low cost safety net services to meet the needs of the unserved:</b>
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**Psychiatric care and outpatient therapy for children and adults with moderate mental health needs:** This community has long experienced a significant and growing gap in the availability of office-based outpatient psychotherapy for children, adolescents and adults. These services (along with CMHA-CEI's 24/7 psychiatric crisis services unit) provide the community's mental health safety net.

**FEBRUARY 12, 2019 REGULAR MEETING**

<b>Cost of proposed services in FY2019:</b>	<b>\$ 1,331,769</b>
<p><b>Estimated number of Ingham County residents meeting the millage criteria who will be served: 1,800* Please note, the number of residents served with funds are variable from year to year based on the intensity of eligible individuals service needs and the cost of those services.</b></p>	

**FY 18 Summary of Services:**

In total in FY18 CMHA-CEI served 8,869 Ingham County Residents and Ingham County Millage dollars were used to help support services for 1,286 eligible Ingham County residents\*. The table below provides an overview of services, costs, and numbers of Ingham County residents served utilizing Ingham County Millage dollars in FY 18.

<b>Category</b>	<b>Amount</b>	<b>Individuals*</b>
<b>24/7 Psychiatric Crisis Services and Inpatient Screening</b>		
Crisis Intervention	\$42,565.19	60
Transportation	\$9,247.55	11
<b>Assessment</b>		
Assessments and Treatment Planning	\$177,965.96	212
<b>Community-Based Mental Health Treatment and Supports</b>		
Assertive Community Treatment (ACT)	\$93,108.35	11
Clubhouse Psychosocial Rehabilitation Programs	\$30,111.89	7
Nursing Facility Mental Health Monitoring	\$28,443.04	11
Peer Directed & Operated Support Services	\$14,116.77	19
Targeted Case Management	\$284,561.09	168
Therapy (mental health)	\$45,171.56	82
<b>Families Forward Children's Services</b>		
Home Based Services	\$8,712.60	8
Respite	\$3,955.81	5
Family Training	\$868.85	2
<b>Community Services for Developmentally Disabled</b>		

**FEBRUARY 12, 2019 REGULAR MEETING**

<b>Category</b>	<b>Amount</b>	<b>Individuals*</b>
Applied Behavioral Analysis	\$1,015.20	1
Community Living Supports	\$451,247.48	94
Health Services	\$25,066.42	30
Supports Coordination	\$5,484.14	7
Personal Care in Licensed Specialized Residential Setting	\$110,953.30	47
Skill Building Assistance	\$81,964.20	19
Housing Assistance	\$19,858.08	1
Supported Employment Services	\$3,725.40	2
<b>Psychiatric and Residential Care</b>		
Medication	\$14,226.26	9
Medication Administration	\$13,921.08	7
Medication Review	\$31,146.63	27
Residential Services	\$661,832.92	332
Room and Board	\$65,595.87	114
<b>Total</b> (Millage allocation fully billed for \$1,292,480 Oct. 2017-June, 2018)	\$2,224,865.64**	1,286*

\*Individuals may be duplicate if receiving services in multiple categories

\*\*Expenses beyond Millage Allocation covered by CMHA-CEI funds during this period.



**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE CONTRACTS FOR TRAILS AND PARKS  
MILLAGE APPLICATIONS**

**RESOLUTION # 19 – 047**

WHEREAS, Board of Commissioners Resolution #18-231 approved a fourth round of applications that would address new construction as identified as regional priority corridors in figure 24 of the Ingham County Trails and Parks Comprehensive Report, and special projects (including blue ways) as well as repairs, rehabilitation, long-term maintenance projects, and small projects; and

WHEREAS, 17 applications that were received from Aurelius Township (1), Delhi Township (1), City of East Lansing (2), City of Lansing (7), Lansing Township (1), Meridian Township (1), Williamston Township(1), Ingham County (2), Village of Dansville (1); and

WHEREAS, after careful review and evaluation of the applications by the Park Commission, the Park Commission submits the following ranking shown in Table A for funding of the below applications.

Table A

<b>Entity</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Millage Funds Recommended for Funding</b>	<b>Year Funded</b>
Williamston Township	Red Cedar River Water Trail	\$50,000.00	\$50,000.00	2019
Lansing (FLRT)	Volunteer Trail Ambassador Coordinator	\$15,000.00	\$15,000.00	2019
Lansing	Bridge 13	\$86,442.85	\$86,442.85	2019
Lansing Township	Waverly Road Shared Use Path	\$344,750.00	\$344,750.00	2019
Village of Dansville	Dansville Hiking/Walking Trails Plan	\$13,500.00	\$13,500.00	2019
Lansing	CL-18	\$714,017.94	\$714,017.94	2019-2020
Lansing	CL-15	\$344,042.54	\$344,042.54	2020
Lansing	CL-14	\$100,980.97	\$100,980.97	2020
Meridian Township	MSU to Lake Lansing Connector, Phase 2	\$645,000.00	\$645,000.00	2019-2020
Ingham Co.	Hawk Island Park	\$300,000.18	\$300,000.18	2019-2020
Ingham Co.	Lake Lansing S. Improvements	\$1,040,200.00	\$1,040,200.00	2020

**FEBRUARY 12, 2019 REGULAR MEETING**

WHEREAS, after careful review and evaluation of the applications the Parks Department respectfully submits the following ranking in Table B for funding of the below applications.

Table B

<b>Entity</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Millage Funds Recommended for Funding</b>	<b>Year Funded</b>
Williamston Township	Red Cedar River Water Trail	\$50,000.00	\$50,000.00	2019
Lansing Township	Waverly Road Shared Use Path	\$344,750.00	\$344,750.00	2019
Meridian Township	MSU to Lake Lansing Connector, Phase 2	\$645,00.00	\$645,000.00	2019-2020
City of Lansing	Trail Connect-Cambridge to Frances Park	\$400,030.00	\$400,030.00	2019-2020
Delhi Township	Holt to Mason, Phase 1	\$3,543,380.00	\$1,000,000.00	2020
City of Lansing	CL-18	\$714,017.94	\$714,017.94	2019-2020
Lansing/(FLRT)	Volunteer Trail Ambassador Coordinator	\$15,000.00	\$15,000.00	2019
City of Lansing	Bridge 13	\$86,442.85	\$86,442.85	2019
City of Lansing	Bridge CL-15	\$344,042.54	\$344,042.54	2020
City of Lansing	Bridge CL-14	\$100,980.97	\$100,980.97	2020

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby approves entering into contracts with the following entities designated within the below Table     .

## FEBRUARY 12, 2019 REGULAR MEETING

### FUNDING ALL WITH ONE ALTERNATIVELY FUNDED PROJECT



**INGHAM COUNTY TRAILS &  
PARKS MILLAGE GRANTS**

KEY
YES
YES(MULTI)
ALT FUNDING
NO

2019 Amount Available	2019 Total Amount Recommended	Total Available in 2020	Total Amount Recommended 2019-2020
-\$2,525,150.70	\$3,792,956.70	-\$19,806.30	\$6,238,456.00

Score	Project Type	Applicant	Project Title	Grant Request	Fund in 2019	2020 Or Multiple Yrs.	Grant Award 2019	Grant Award 2020
42.07	Special	Williamston	Red Cedar River Water Trail	\$50,000.00	Yes		\$50,000.00	\$0.00
41.21	New	Lansing Township	Waverly Road Shared Use Path	\$344,750.00	Yes		\$344,750.00	\$0.00
38.96	New	Meridian	MSU to Lake Lansing Connector, Phase II	\$645,000.00	Yes		\$645,000.00	\$0.00
33.89	New	City of Lansing	Trail Connect-Cambridge to Frances Park	\$400,030.00		Yes (19-20)	\$200,015.00	\$200,015.00
33.29	New	Delhi	Holt to Mason, Phase I (\$1,000,000)	<del>\$2,543,380.00</del>			\$0.00	\$1,000,000.00
32.54		City of Lansing	Bridges				\$0.00	\$0.00
32.54	Repair	Bridge 18	CL-18-LTE-RC (between Aurelius and Crego)	\$714,017.94		Yes (2020)	\$0.00	\$714,017.94
31.96	Special	FLRT/Col	Volunteer Trail Ambassador/Coordinator	\$15,000.00	Yes		\$15,000.00	\$0.00
31.16		City of Lansing	Bridges-see below breakdown (Total:\$904,978.06)				\$0.00	\$0.00
31.16	Repair	Bridge 13	CL-13	\$86,442.85		Yes (2020)	\$0.00	\$86,442.85
31.16	Repair	Bridge 15	CL-15	\$344,042.54		Yes (2020)	\$0.00	\$344,042.54
31.16	Repair	Bridge 14	CL-14	\$100,980.97		Yes (2020)	\$0.00	\$100,980.97
31.16	Repair	Bridge 31	CL-31	\$373,511.70	Yes	No	\$373,511.70	\$0.00
29.75	New	E. Lansing	NTT-Ped. Connection at Riveria Drive	\$370,796.00	Yes	No	\$370,796.00	\$0.00
29.36	New	E. Lansing	NTT-Ped Connection at Colorado Drive	\$191,684.00	Yes	No	\$191,684.00	\$0.00
28.98	Repair	Ingham Co.	Hawk Island Park	\$548,500.00	Yes		\$548,500.00	
26.21	Special	Dansville	Dansville Hiking/Walking Trails	\$13,500.00	Yes		\$13,500.00	\$0.00
24.86	Repair	Ingham Co.	Lake Lansing S. Improvements	\$1,040,200.00	Yes		\$1,040,200.00	\$0.00
22.64	Special	Aurelius	Glenna Droscha Comm. Park	\$45,118.00	No		\$0.00	\$0.00
			Amount Requested	\$8,826,954.00		TOTAL ASK	\$3,792,956.70	\$2,445,499.30

## FEBRUARY 12, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the 70% limitation on allocation of projected future millage revenue imposed by Resolution 17-275 is hereby waived.

BE IT FURTHER RESOLVED, that all work will be completed within two years from the date the contracts are executed except in the case of projects that are being funded across multiple years, which will be completed in 2022.

BE IT FURTHER RESOLVED, that if work is not completed within two years due to delay from awaiting other funding sources that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, granting of millage dollars to municipalities is subject to the acquisition of local or grant match funding awarded when included in the original proposal.

BE IT FURTHER RESOLVED, to require the entity to include signage provided by the Ingham County Parks Department referencing the millage funds during the construction phase, a permanent sign to remain on the site in perpetuity post completion of the project as well as wayfinding signage provided by the County if applicable.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the role of the Park Commission is to receive, evaluate, and rate all proposals, and to forward them for consideration to the Board of Commissioners, including for each proposal a description of its primary strengths and weaknesses.

BE IT FURTHER RESOLVED, the decision whether to fund a given project is reserved to the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Board of Commissioners expresses its intention to allocate sufficient funds in future years to ensure the completion of the Delhi-to-Mason trail.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

**Nays:** None **Absent:** None **Approved 02/04/2019**

**FINANCE: Yeas:** Grebner, Tennis, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** Morgan **Approved 2/07/19**

Commissioner Trubac moved to adopt the resolution. Commissioner Morgan supported the motion.

Commissioner Trubac stated that it had been a long road for Delhi Charter Township to get funding for the Holt to Mason trail. He further stated that he was excited for the community.

## FEBRUARY 12, 2019 REGULAR MEETING

Commissioner Trubac stated that he wanted to thank the Finance Committee, as well as Finance Committee Chairperson Grebner, for his amendment indicating that the Board of Commissioners intended to continue funding the project.

Commissioner Grebner stated that the Holt to Mason trail project should be closely coordinated with the Road Department, because much of the Holt to Mason trail would run alongside a segment of Cedar Street that would be rebuilt over the next three years. He further stated that it would be nice to have someone in charge who got things done.

Commissioner Grebner stated that the Road Department might not do the work itself, but that perhaps it could oversee the contracting process. He further stated the Road Department should be heavily involved in the project, and that he would remain involved.

Commissioner Maiville stated that Delhi Charter Township had contributed almost 10% of the cost of the project for years, and had not gotten much credit for it. He further stated that the project was in his district, and that he was happy to see it finally moving forward.

Commissioner Morgan moved to amend the resolution as follows:

BE IT FURTHER RESOLVED, granting of millage dollars to municipalities ~~is~~ **may be** subject to the acquisition of local or grant match funding awarded when included in the original proposal.

Commissioner Grebner supported the motion.

This was considered a friendly amendment.

The motion to adopt the resolution, as amended, carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION, LLC.**

**RESOLUTION # 19 – 048**

WHEREAS, Board of Commissioners Resolution #18-307 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant Project Agreement for the grant application titled Lake Lansing North Park Improvements #TF17-0157; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced general contractors to enter into a contract for the purpose of making improvements to Lake Lansing North Park. The general scope of work includes, but is not limited to, new accessible HMA paved trails, gravel entry drive improvement, accessible boardwalk replacement and restroom building improvements; and

WHEREAS, Board of Commissioners Resolution #18-307 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant Project Agreement in the amount of \$244,700, plus a local match of \$115,000 for a total project amount of \$359,700; and

WHEREAS, Board of Commissioners Resolution #18-185 authorized a contract with the prime professional, ROWE Professional Services Company in the amount of \$28,787 plus an additional \$3,000 by short form contract authorization; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Laux Construction, LLC as quoted in the base bid in the amount of \$330,700 plus Alternate 1 in the amount of \$4,750, Alternate 2 in the amount of \$13,000, and Alternate 3 in the amount of \$3,200, plus a contingency of \$10,000 for a total construction cost not to exceed \$361,650; and

WHEREAS, an additional \$1,865 is required for permitting; and

WHEREAS, the actual cost for the permitting, construction, and contingency exceeds the original budget by \$35,602; and

WHEREAS, additional funds need to be appropriated for the project from the Trails and Parks Millage fund balance in an amount of \$35,602.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Laux Construction, LLC as quoted in the base bid in the amount of \$330,700 plus Alternate 1 in the amount of \$4,750, Alternate 2 in the amount of \$13,000, and Alternate 3 in the amount of \$3,200, plus a contingency of \$10,000 for a total construction cost not to exceed \$361,650 to enter into a contract for the purpose of making improvements to Lake Lansing North Park.

**FEBRUARY 12, 2019 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$35,602 from the Trails and Parks Millage fund balance for the Lake Lansing North Park project for permitting and construction and the Controller is authorized to transfer \$35,602 from the Trails and Parks Millage fund balance into line item #245-75299-974000-7P14.

BE IT FURTHER RESOLVED, that the term of the contract shall be from the date of execution until June 30, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 02/04/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND LEASE AGREEMENT WITH HOLY CROSS SERVICES**

**RESOLUTION # 19 – 049**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wishes to amend the lease agreement with Holy Cross Services for the New Hope Community Health Center to acquire an additional 1,010 square feet of contiguous clinical space; and

WHEREAS, through Resolution #18-446, ICHD accepted an award of funding from the U.S. Department of Health Resources and Services Administration (HRSA) to improve the quality of mental health and Substance Use Disorder services (SUD); and

WHEREAS, acquisition of this additional space will support service enhancements associated with this funding award including integrated SUD treatment, Medication Assisted Treatment (MAT) and group and individual counseling; and

WHEREAS, the current lease terms between ICHD and Holy Cross Services for the property located at 430 N. Larch Street, Lansing, MI, 48912, extend from October 1, 2017 through September 30, 2020, at the rate of \$5.00/ square foot, for a total lease amount of \$20,000 annually; and

WHEREAS, this amendment will be effective February 1, 2019 through September 30, 2020; and

WHEREAS, the additional lease costs will be covered by billable individual and group SUD service activities supported through the HRSA grant award and delivered through expanded health center space; and

WHEREAS, the Ingham Community Health Center Board of Directors and the Health Officer support the amendment to the lease agreement with Holy Cross Services for approximately 1,010 additional square feet of clinical space available at 430 N. Larch St, Lansing, MI, at the same existing lease rate of \$5.00 per square foot annually.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the lease agreement with Holy Cross Services for approximately 1,010 additional square feet of clinical space available at 430 N. Larch St, Lansing, MI, effective February 1, 2019 at the same existing lease rate of \$5.00 per square foot annually.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.



**FEBRUARY 12, 2019 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 02/04/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AMENDMENT # 2 TO THE 2018-2019 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**RESOLUTION # 19 – 050**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2018-2019 Comprehensive Agreement authorized in Resolution #18-351 and Amendment # 1 in Resolution #18-470; and

WHEREAS, MDHHS has proposed Amendment # 2 to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment # 2 to the 2018-2019 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the total amount of the Comprehensive Agreement funding shall increase from \$5,383,596 to \$5,449,665, an increase of \$66,069.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

Breast & Cervical Cancer Coordination: increase of \$3,200 from \$175,000 to \$178,200  
Family Planning Services: increase of \$32,831 from \$256,392 to \$289,223  
Local Tobacco Reduction: increase of \$5,000 from \$20,000 to \$25,000  
Hepatitis C: increase of \$52,588 from \$0 to \$52,588  
WISEWOMAN: decrease of \$27,550 from \$41,550 to \$14,000

BE IT FURTHER RESOLVED, that Resolution 18-470 is amended to reflect the amount of the Comprehensive Agreement after Amendment # 1 should be \$5,383,596.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.

**FEBRUARY 12, 2019 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit Amendment # 2 of the 2018-2019 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 02/04/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH FLORIDA STATE UNIVERSITY**

**RESOLUTION # 19 – 051**

WHEREAS, Ingham County Health Department's (ICHD) Healthy Start (HS) program wishes to partner with Florida State University for training in the Partners for a Healthy Baby Curriculum; and

WHEREAS, participating in this training will allow HS staff to enhance their skills and further ICHD's current HS program; and

WHEREAS, this training will be two days and will be facilitated by a certified Partners for a Healthy Baby Curriculum facilitator to be hosted at ICHD; and

WHEREAS, this training will cost \$15,000.00 which includes all travel arrangements for the trainer(s) including airfare, lodging, transportation, meals, shipment of the training materials to the site and back, folder packets for participants with printed PowerPoints, activity sheets, resources, training props, and all AV equipment including a laptop, speaker, projector, and wireless microphones; and

WHEREAS, the cost of this training will be covered by the HS Project Grant authorized in Resolution # 14-413; and

WHEREAS, the Health Officer recommends entering into an agreement with Florida State University for training in the Partners for a Healthy Baby Curriculum to be effective February 1, 2019 through May 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Florida State University for training in the Partners for a Healthy Baby Curriculum effective February 1, 2019 through May 31, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**FEBRUARY 12, 2019 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 02/04/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 23**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN EXTENSION TO AGREEMENT WITH MSU FOR  
PSYCHIATRIC SERVICES AND TO INCREASE PSYCHIATRIC SERVICES TO A .7 FTE POSITION**

**RESOLUTION # 19 – 052**

WHEREAS, Ingham County Health Department (ICHD) wishes to extend an agreement with Michigan State University (MSU) to continue providing psychiatric services at Ingham Community Health Centers (ICHC); and

WHEREAS, this agreement enables ICHCs to provide mental health services to new and existing patients with severe and complex needs, which is included in the ICHC scope of behavioral health services; and

WHEREAS, this agreement enables the scope of behavioral health services to include the provision of mental health services to new and existing patients with severe and complex needs; and

WHEREAS, this agreement would be extended for an additional year, effective October 1, 2018 through September 30, 2019; and

WHEREAS, ICHD's CHCs are also seeking to add an additional 0.1 FTE for Psychiatric Services, funded by the Michigan Department of Health and Human Services (MDHHS) HIV Care Coordination grant, accepted through Resolution #18-417; and

WHEREAS, the amended agreement term October 1, 2018 through September 30, 2019 for 0.7 FTE Psychiatrists would be for an amount not to exceed \$211,120 annually which includes the hourly rate plus all administrative costs; and

WHEREAS, the funds for 0.6 FTE of the services has been included in the FY 2019 budget, and the 0.1 additional FTE is covered through the HIV Care Coordination award funds; and

WHEREAS, the Health Officer and the Ingham Community Health Center Board of Directors recommend approval of this resolution to extend the agreement with MSU for 0.7 FTE Psychiatrist for the provision of psychiatric services to Community Health Center patients.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to extend the agreement with MSU for 0.7 FTE Psychiatrist for the provision of psychiatric services to Community Health Center patients for an amount not to exceed \$211,120 annually which includes the hourly rate plus all administrative costs, for a term of October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

**FEBRUARY 12, 2019 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 02/04/2019**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 02/05/2019**

**FINANCE: Yeas:** Crenshaw, Grebner, Maiville, Polsdofer, Schafer  
**Nays:** None **Absent:** Morgan, Tennis **Approved 02/07/2019**

Adopted as part of a consent agenda.

**FEBRUARY 12, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 12, 2019  
AGENDA ITEM NO. 24**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AMENDING THE BOARD RULES TO ALLOW COMMISSIONERS TO  
PARTICIPATE IN MEETINGS BY TELEPHONE**

**RESOLUTION # 19 – 053**

WHEREAS, it has been requested that Commissioners unable to attend board or committee meetings due to medical reasons be permitted to participate via telephone; and

WHEREAS, the Board of Commissioners wish to grant this request.

THEREFORE BE IT RESOLVED, that the Ingham County Board Rules are hereby amended as follows:

**V. CONDUCT OF BOARD MEETINGS.**

A. **QUORUM.** A majority of the members of the County Board of Commissioners shall constitute a quorum for the transaction of the ordinary business of the County, and questions which arise at meetings shall be determined by the votes of a majority of the members present, except upon the final passage or adoption of a measure or resolution, or the allowance of the claim against the county, in which case a majority of the members elected and serving shall be necessary. ***Commissioners unable to attend due to medical reasons shall be permitted to participate in the discussion and votes of committee and board meetings by telephone provided that the requirements of the Open Meetings Act are met and that a quorum is physically present. Commissioners participating by telephone shall be considered present (by telephone), but are not entitled to a per diem payment for that meeting.***

Adopted as part of a consent agenda.



## **FEBRUARY 12, 2019 REGULAR MEETING**

### **SPECIAL ORDERS OF THE DAY**

Commissioner Slaughter moved to appoint Commissioner Stivers to the Ingham County Health Plan Corporation Board. Commissioner Grebner supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

### **PUBLIC COMMENT**

None.

### **COMMISSIONER ANNOUNCEMENTS**

Commissioner Morgan stated that he wanted to explain that his questions to Commissioner Koenig were not intended to be personal. He further stated that the Board of Commissioners had experienced negative press due to a perceived conflict of interest during the hiring process for the Chief Public Defender position.

Commissioner Morgan stated that he wanted to get the matter on the record, in order to make sure that the Board of Commissioners proceeded ethically.

Commissioner Koenig stated that she respected Commissioner Morgan's statements. She further stated that the Board of Commissioners did not participate in the process of creating the Public Defender at all, other than to approve resolutions drafted by others.

Chairperson Crenshaw stated that he and Commissioner Maiville had attended the 55th District Court's 50th Sobriety Court graduation ceremony. He further stated that State Supreme Court Justice Elizabeth Clement had attended, and had honored District Court Judge Donald Allen with a resolution from the Michigan Supreme Court.

Chairperson Crenshaw stated that there had been eleven graduates and many attendees, and that it had been a joyous event. He further stated that Judge Allen and his staff were to be commended for the work they did to help those who went through the Sobriety Court go on and lead productive lives.

### **CONSIDERATION AND ALLOWANCE OF CLAIMS**

Commissioner Morgan moved to pay the claims in the amount of \$7,285,863.88. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert, Polsdofer, Sebolt, and Tennis.

### **ADJOURNMENT**

The meeting was adjourned at 6:53 p.m.

## FEBRUARY 12, 2019 REGULAR MEETING

Attachment A – Submitted by Commissioner Derrell Slaughter

Thank you, Chairperson Crenshaw.

I just wanted to take a moment to highlight the fact that with the passage of this resolution before us tonight, 26 Assistant Public Defender positions will be created under the Ingham County Public Defender Office. This is a significant milestone. Ingham County is taking a great first step in ensuring that, as our justice system intends but does not always live up to, that justice be served to all citizens equally. Regardless of race, sex, sexual orientation, socioeconomic background, or religion.

With standards from the Michigan Indigent Defense Commission that ensure that Ingham County Assistant Public Defenders are continually educated and not overworked, I am confident that the Ingham County residents in need of the Ingham County Public Defender Office's legal services will provide top-notch legal representation.

I am also confident in the leadership of our new Chief Public Defender, Russel Church. I know that he will not only run a great office but will hire the most talented, diverse individuals he can find. As I have stated at other times, ensuring that our Assistant Public Defenders are as diverse as the individuals they will be defending is very important to me and my constituents. It will ultimately play a role in the overall success of the office.

As Vice-Chair of the Law and Courts Committee, I look forward to continuing to work with Mr. Church to stand this office up.

City of Lansing  
Notice of Public Hearing

The Lansing City Council will hold a public hearing on February 25, 2019 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Amended Brownfield Plan #62 – Oliver Towers Brownfield Redevelopment Project pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 310 North Seymour Avenue located in the City of Lansing, but more particularly described as:

The South 210 feet of Block 84 of Original Plat, City of Lansing, Ingham County, Michigan, as recorded in Liber 2 of plats, page 36. Commonly known as 310 N. Seymour Avenue, Lansing, MI 48933, Tax Parcel No. 33-01-01-16-177-022.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue, including maps, plats, and a description of the brownfield plan will be available for public inspection and may be obtained from Karl Dorshimer – Director of Business Development, Lansing Economic Area Partnership, 1000 South Washington, Suite 201, Lansing, MI 48912, (517) 702-3387.

If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email

[clerk@lansingmi.gov](mailto:clerk@lansingmi.gov)

**Chris Swope, Lansing City Clerk, MMC/CMMC**  
**[www.lansingmi.gov/Clerk](http://www.lansingmi.gov/Clerk)**  
**[www.facebook.com/LansingClerkSwope](https://www.facebook.com/LansingClerkSwope)**



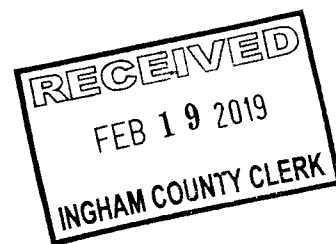
REPLY TO  
ATTENTION OF:

Engineering & Technical Services  
Regulatory Office  
Docket ID No. EPA-HQ-OW-2018-0149

DEPARTMENT OF THE ARMY  
DETROIT DISTRICT, CORPS OF ENGINEERS

AGENDA ITEM# 2

February 14, 2019



Dear Sir/Madam:

We are writing to inform you that the Detroit District has posted a public notice to our internet home page for the proposed project noted below.

On February 14, 2019, the U.S. Environmental Protection Agency (EPA) and the Department of the Army (Army) published for public comment a proposed rule revising the definition of "waters of the United States," which would establish the scope of federal regulatory authority under the Clean Water Act (CWA). The proposed rule is intended to satisfy the requirements of Executive Order (EO) 13778 that directed the EPA and the Army to review and rescind or replace the 2015 Clean Water Rule (80 FR 37053) and consider interpreting the scope of "waters of the United States" consistent with the Justice Scalia opinion (plurality standard) from *Rapanos v. United States* (2006). The EO instructed that any new proposed rule shall ensure that the Nation's navigable waters are kept free from pollution, while at the same time promoting economic growth, minimizing regulatory uncertainty, and showing due regard for the roles of the Congress and the States under the Constitution.

Please visit our website (link below) to view the complete Public Notice and for information on how to submit comments.

<http://www.lre.usace.army.mil/Missions/RegulatoryProgramandPermits/PublicNotices.aspx>

Sincerely,

Regulatory Office, Detroit District  
US Army Corps of Engineers

We would appreciate your feedback. Our National Customer Service Survey is located at <http://per2.nwp.usace.army.mil/survey.html>

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\* If you are receiving this via email:

- Click on the link above to open a browser window if the link is highlighted.
- If the link is not highlighted, open a web browser window and copy/paste the entire address into the address bar of the browser.

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\* If you are receiving this via standard mail:

- You have the option to request that a copy of the Public Notice be mailed to you.

Please contact Laura Garrett at the above address, by E-Mail at [laura.a.garrett@usace.army.mil](mailto:laura.a.garrett@usace.army.mil), or by telephone at 313-226-1327 to make your request.

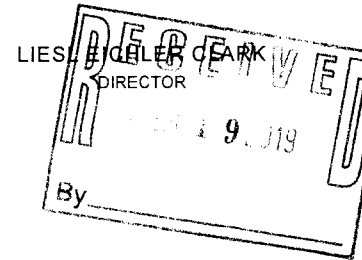
-Be sure to indicate Docket ID No. EPA-HQ-OW-2018-0149 when you make your request.

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GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
LANSING



February 13, 2019

Dear Interested Party:

Pursuant to Act 451, Section 5511, the Michigan Department of Environmental Quality, Air Quality Division's Pending New Source Review Application Report is enclosed. This report lists all of the pending applications submitted for sources within your county.

The Pending New Source Review Applications Report includes the following information: county, city, date received, applicant's name, site address, application permit number, and a brief description of the nature of the source or process.

This report will be sent to you on a monthly basis unless you request that your name be deleted from our mailing list. Please note that this information is updated weekly and is also available on the Internet. A list is available on the Permits to Install Internet page at <https://www.michigan.gov/air>. Click the "Permits" tab, click the link by the second bullet for PTI/NSR permits, and click the sixth bullet under "Application / PTI Information" entitled "Pending PTI Application List." You may obtain information on sources located in neighboring counties by accessing the above list or by contacting me.

Thank you for your interest in this matter.

Sincerely,

Sue Thelen  
Permit Section  
Air Quality Division  
517-284-6804

Enclosure

## MDEQ Air Quality Pending Permit to Install Applications

### District: Lansing

<u>County</u>	<u>City</u>	<u>SRN</u>	<u>Site Address</u>	<u>Applicant</u>	<u>Permit No.</u>	<u>Received</u>	<u>Application Reason</u>
EATON	EATON RAPIDS	P0973	1607 HULTS ROAD	RAPIDS TUMBLE FINISH	190-18	11/19/2018	METAL FINISHING LINE
EATON	LANSING	B4001	3725 S CANAL ROAD ERICKSON STATION	LANSING BOARD OF WATER & LIGHT	74-18	5/4/2018	NEW NATURAL GAS-FIRED COMBINED- CYCLE PLANT
GENESEE	BURTON		4420 DAVISON ROAD	MI NP BURTON DISTRIBUTION, LLC	27-19	1/23/2019	THREE COMPRESSION IGNITION AND DIESEL FIRED EMERGENCY GENERATORS
GENESEE	MONTROSE	N5987	8247 VIENNA ROAD	ENERGY DEVELOPMENTS MICHIGAN, LLC	176-18	10/29/2018	ONE INTERNAL COMBUSTION ENGINE
INGHAM	EAST LANSING	K3249	354 SERVICE ROAD	MICHIGAN STATE UNIVERSITY	139-18	8/13/2018	RECIPROCATING INTERNAL COMBUSTION ENGINE
INGHAM	MASON	D8065	432 HOGSBACK ROAD	DART CONTAINER CORPORATION OF MICHIGAN	205-18	12/10/2018	GRINDERS
INGHAM	MASON	N5663	822 KIM DRIVE MICHIGAN OPERATIONS	NITREX, INC	30-19	2/4/2019	METAL HEAT TREATING
LIVINGSTON	HOWELL	N5219	1200 DURANT DRIVE	DMI AUTOMOTIVE, INC	161-94D	1/2/2019	CHROME PLATING TANK
SHIAWASSEE	CORUNNA	A6497	3820 E SERR ROAD	MERIDIAN BRICK	170-18	10/12/2018	OPT-OUT

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION MAKING APPOINTMENTS TO THE ECONOMIC DEVELOPMENT  
CORPORATION BOARD OF DIRECTORS**

**RESOLUTION # 19 –**

WHEREAS, several vacancies exist on the Economic Development Corporation Board of Directors; and

WHEREAS, the County Services Committee interviewed those interested in serving on the Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointments to the Economic Development Corporation Board of Directors:

Mark Brown, 449 E. Edgewood Blvd., Apt. H, Lansing, 48911  
Alec Findlay, 538 Willoughby Road, Mason, 48854

for terms expiring October 31, 2022.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None    **Absent:** None    **Approved 2/19/19**



Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING KIMBERLY MILTON-MACKEY,  
KELLY RANKIN-GOMEZ AND DANEEN JONES**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Cultural Diversity Committee was formed in 1999 for the purpose of recognizing Ingham County's diverse workforce; and

WHEREAS, the Ingham County Cultural Diversity Committee was founded by Kim Milton-Mackey of the Ingham County Circuit Court and co-founded by Kelly Rankin-Gomez formerly of the Ingham County Clerk's Office, now of the Ingham County Road Department Finance Office in the Financial Services Department and originating member Daneen Jones of the Ingham County Human Resources Department; and

WHEREAS, the Ingham County Cultural Diversity Luncheon that started out as a potluck during its inaugural event has grown in size, participation, attendance and agenda, with a wide variety of educational events, entertainment, foods, and outstanding speakers; and

WHEREAS, the Ingham County Cultural Diversity Committee is celebrating its twentieth (20<sup>th</sup>) anniversary on February 28, 2019 with the 20<sup>th</sup> Annual Ingham County Cultural Diversity Luncheon.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Kim Milton-Mackey, Founder, Kelly Rankin-Gomez, Co-Founder and Daneen Jones, Originating Member, for their continuous leadership, dedication and support of the Ingham County Cultural Diversity Committee in promoting and celebrating cultural diversity in Ingham County.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

**Nays:** None    **Absent:** None    **Approved 2/19/19**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION # 19 –**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated February 5, 2019 as submitted.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None    **Absent:** None    **Approved 2/19/19**



Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ENSURING THE ACCESSIBILITY OF GENDER-SEGREGATED FACILITIES  
ON PROPERTY OPERATED BY INGHAM COUNTY**

**RESOLUTION # 19 –**

WHEREAS, Ingham County is committed to the health, safety, wellbeing and inclusion of all of its residents;  
and

WHEREAS, Ingham County's Equal Employment Opportunity Policy states that employment opportunity  
should be given without regard to gender identity or gender expression; and

WHEREAS, the Michigan Civil Rights Commission interprets the Elliott Larsen Civil Rights Acts to include  
protections from discrimination based on gender identity; and

WHEREAS, Governor Whitmer issued ED 2019-9 strengthening non-discrimination in state employment,  
contracting, and services, including prohibiting discrimination based on gender identity or expression; and

WHEREAS, the use of county facilities should be inclusive and accommodating to all residents and visitors  
consistent with non-discrimination policies.

THEREFORE BE IT RESOLVED, that all restrooms and gender-segregated facilities on property operated by  
Ingham County shall be accessible to individuals consistent with their gender identity or gender expression and  
that all single-occupancy restroom facilities shall use gender-neutral signage.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 2/19/19**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICES CONTRACT WITH  
SPICER GROUP, INC. FOR THE 2019 AND 2020 BIENNIAL BRIDGE INSPECTION PROGRAM**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Road Department is required by federal law to inspect all aspects of its bridges every two years and report the results to the Michigan State Department of Transportation; and

WHEREAS, the Road Department bridge inspection data is incorporated into a report that is submitted to the Federal Highway Administration, which ultimately is used to guide decisions about federal transportation funding levels and program requirements; and

WHEREAS, initial inspections could lead to more detailed inspections and/or load analyses, therefore the Request for Proposals was drafted as a unit price contract; and

WHEREAS, the Ingham County Purchasing Department advertised for biennial bridge inspection services and received three (3) proposals. The proposed inspection fees, based on the mandated inspection costs only, were as follows:

\$15,890.00	Spicer Group, Inc.
\$16,052.00	Rowe Professional Services Company
\$18,408.00	Great Lakes Engineering Group, Inc.

WHEREAS, the Road Department and Purchasing Department staff evaluated the submitted proposals and recommend that the Board of Commissioners authorize a professional services contract Spicer Group, Inc., Lansing, Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Spicer Group, Inc., 416 N. Homer Street, Suite 109, Lansing, Michigan, based on its unit price proposal dated January 24, 2019, for 2019 & 2020 biennial bridge inspection program and as-needed services.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE  
MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE  
INGHAM COUNTY ROAD DEPARTMENT  
IN RELATION TO STATE FUNDED BRIDGE PROJECTS LOCATED AT  
HOWELL ROAD BRIDGE OVER DOAN CREEK,  
OLDS ROAD BRIDGE OVER PERRY CREEK, AND  
OLDS ROAD BRIDGE OVER HUNTOON LAKE EXTENSION DRAIN**

**RESOLUTION # 19 –**

WHEREAS, the Road Department has received Local Bridge Program funding to perform bridge rehabilitation work on the Howell Road Bridge over Doan Creek and bridge replacements for the Olds Road Bridge over Perry Creek and the Olds Road Bridge over Huntoon Lake Extension Drain; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state and federal funding requirements; and

WHEREAS, the estimated costs for the project are as follows:

State Local Bridge Funding	\$ 936,200
Road Department Match:	<u>\$ 69,100</u>
	\$1,005,300

WHEREAS, the Road Department match is included in the 2019 Road Department budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan/MDOT to effect rehabilitation work on the Howell Road Bridge over Doan Creek and bridge replacements for the Olds Road Bridge over Perry Creek and the Olds Road Bridge over Huntoon Lake Extension Drain for a total estimated cost of \$1,005,300 consisting of \$936,200 of state Local Bridge Program funding and \$69,100 in Road Department funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None    **Absent:** None    **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None    **Absent:** Morgan, Tennis, Schafer    **Approved 2/20/19**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE GENERIC SERVICE CREDIT PURCHASE  
FOR COUNTY EMPLOYEE**

**RESOLUTION # 19 –**

WHEREAS, pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees' Retirement System (MERS); and

WHEREAS, the Resolution further provides that the cost for generic service "must be totally borne by the employee"; and

WHEREAS, Douglas Franks has completed the MERS application and received the cost estimate to purchase six (6) months under the County's plan; and

WHEREAS, by Board of Commissioners approval under the standing Resolution, and by the employee's payment to MERS, Mr. Franks will purchase four (4) years, zero (0) months generic service.

THEREFORE BE IT RESOLVED, that upon the request of County employee Douglas Franks, the Board of Commissioners hereby approves the purchase of four (4) years, zero (0) months generic service under County Resolution #02-101.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville

**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ESTABLISHING AUTHORIZED SIGNATORIES FOR MERS CONTRACTS  
AND SERVICE CREDIT PURCHASE APPROVALS**

**RESOLUTION # 19 –**

WHEREAS, Ingham County (“Employer”) is a participating municipality with the Municipal Employees’ Retirement System of Michigan (“MERS”) and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS; and

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s); and

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS’ contracts relating to the adoption, amendment and termination of MERS’ products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body; and

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein.

THEREFORE BE IT RESOLVED, that the holder(s) of the following job position(s) is/are hereby *Authorized Official(s)* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer’s participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

Chairperson of the Board of Commissioners

BE IT FURTHER RESOLVED, that this Resolution may be revoked in writing or amended by the Ingham County Board of Commissioners at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Ingham County Board of Commissioners agrees that MERS may rely upon this Resolution as conferring signing authority upon the holder(s) of the above job position(s) to bind Employer with respect to MERS.

BE IT FURTHER RESOLVED, that the County Clerk shall send a certified copy of this Resolution to MERS.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville

**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO SET POLICY FOR CERTAIN DELINQUENT TAX PAYMENTS**

**RESOLUTION # 19 –**

WHEREAS, the General Property Tax Act (act 206 of 1893) governs procedures for the collection of delinquent property taxes; and

WHEREAS, the treasurer is presenting this resolution in continuance of prior policy of the county; and

WHEREAS, the fiscal impact is minimal; and

WHEREAS, at Section 211.59 (3) it specifically states that ‘For taxes levied after December 31, 1998, a county board of commissioners, by resolution, may provide all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person, as those persons are defined in chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for that credit to the county treasurer, and if that claimant has not received the credit before March 1:

- (a) Any interest, fee or penalty in excess of the interest, fee, or penalty that would have been added if the tax had been paid before February 15 is waived.
- (b) Interest paid under subsection (1) or section 89(1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- (c) The county property tax administration fee is waived; and

WHEREAS, the utilization of Section 211.59(3), is in the public interest.

THEREFORE BE IT RESOLVED, that the county treasurer is authorized to use the provisions of Section 211.59(3) for 2019 and 2020.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to all local taxing authorities in Ingham County by the County Clerk.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION REQUESTING THE CONVERSION OF INGHAM COUNTY'S  
NON-VOTING APPOINTEE ON THE CAPITAL AREA TRANSPORTATION  
BOARD OF DIRECTORS TO VOTING STATUS**

**RESOLUTION # 19 –**

WHEREAS, CATA provides public transportation services in Ingham County; and

WHEREAS, Ingham County has supported CATA's paratransit services by levying a millage and transferring the great majority of the funds to CATA under contract, beginning in 1986; and

WHEREAS, in 2019 the funds transferred by Ingham County to CATA are expected to exceed \$4.4 million; and

WHEREAS, Ingham County has appointed a non-voting representative to the CATA Board of Directors since 1997; and

WHEREAS, CATA has recently amended their bylaws to allow the creation by action of CATA's Board of Directors of an additional voting member, in exchange for financial support at a level to be agreed; and

WHEREAS, Ingham County requests the conversion of its non-voting membership to voting status; and

WHEREAS, the property tax receipts from CATA's principal millage, levied in the Cities of Lansing and East Lansing and the Townships of Meridian, Lansing, and Delhi, are expected to exceed \$17.7 million during 2019; and

WHEREAS, CATA's present Board of Directors includes ten voting members.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners officially applies to CATA for the conversion of its appointee from a non-voting member to a voting member.

BE IT FURTHER RESOLVED, that the Ingham County Board proposes that the required financial contribution associated with the newly created voting seat be set at the ratio of property tax collections received from the five founding members divided by the number of voting seats held by those municipalities, or approximately \$2 million.

BE IT FURTHER RESOLVED, Ingham County declares its intention to continue supporting CATA's paratransit services at approximately the same level as heretofore, with the balance above the required contribution continuing to be governed by contract.

**HUMAN SERVICES: The Human Services Committee will meet 2/25/19**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE FOURTH AMENDMENT TO THE AGREEMENT  
WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED  
JANUARY 1, 2016 THROUGH DECEMBER 31, 2020**

**RESOLUTION # 19 –**

WHEREAS, an agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2020; and

WHEREAS, in August 2016, the electorate approved a countywide public transportation millage level of 60/100 (.60) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2018 through September 30, 2019 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

**HUMAN SERVICES: The Human Services Committee will meet 2/25/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville

**Nays:** None    **Absent:** Morgan, Tennis, Schafer    **Approved 2/20/19**

## **INGHAM COUNTY PROPOSED SCOPE OF SERVICE**

**For October 1, 2018 through September 30, 2019**

For fiscal year 2019, Ingham County projects tax revenue in the amount of \$4,340,187 from the Special Transportation Millage. As the County's contractor, CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. CRS also refers to the Mason Connector, Williamston-Webberville Connector and Mason Redi-Ride routes. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$663,675 of funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum \$3,544,944 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing Spec-Tran.
4. The amount of \$131,568 shall be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County's 2019 Fiscal Year. CATA has no responsibility for this service and does not participate in its operation or funding.

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION COMMENDING THE STAFF OF THE INGHAM COUNTY  
ANIMAL CONTROL AND SHELTER**

**RESOLUTION # 19 –**

WHEREAS, in the summer of 2017, the Ingham County Animal Control and Shelter executed a search warrant on several homes in the Lansing area suspected of running a dog fighting ring which resulted in the seizure of several dogs; and

WHEREAS, the former Director of the Ingham County Animal Control and Shelter chose to house these dogs at the Ingham County Animal Control and Shelter building, putting the capacity at a maximum level; and

WHEREAS, without hesitation, the employees of the Ingham County Animal Control and Shelter stepped up to care for these dogs along with other animals at the shelter; and

WHEREAS, while faced with adversity, the employees of the Ingham County Animal Control and Shelter continued to come to work and do all they could to take care of the animals at the shelter during this trying time.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners commends the staff of the Ingham County Animal Control and Shelter for their professionalism, dedication and commitment in the care of the animals at the shelter during this time of adversity. These employees did everything within their ability to make the best of the situation that was before them.

BE IT FURTHER RESOLVED, that each employee of the Ingham County Animal Control and Shelter who was working during this time be presented with a copy of this resolution as our appreciation for the hard work, time and energy they gave to help resolve the issues the shelter was facing.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None      **Absent:** None      **Absent 2/14/19**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
CUSACK'S MASONRY RESTORATION, INC. FOR THE BUILDING TUCK POINTING  
AT THE INGHAM COUNTY YOUTH CENTER**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Youth Center's exterior is deteriorating and is in need of repairs; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments to enter into an agreement with Cusack's Masonry Restoration Inc., a registered vendor who submitted the lowest responsive and responsible bid of \$52,935.00, to make exterior improvements; and

WHEREAS, the Facilities Department would like to ask for a \$10,000.00 contingency for any unforeseen circumstances that may arise with this type of project; and

WHEREAS, funds for this project are available within the approved CIP Line Item 245-66299-931000-8F05 which has an available balance of \$85,000.00 for Building Tuck Pointing at the Ingham County Youth Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Cusack's Masonry Restoration Inc., P.O. Box 220, Hubbardston, Michigan, 48845, for the improvements to the exterior at the Ingham County Youth Center for an amount not to exceed \$62,935.00 which includes a \$10,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:** **Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** None **Absent 2/14/19**

**COUNTY SERVICES:** **Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 2/19/19**

**FINANCE:** **Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**



Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HPS FOR THE  
PURCHASE OF THREE OVENS FOR THE INGHAM COUNTY JAIL**

**RESOLUTION # 19 –**

WHEREAS, the ovens at the Ingham County Jail are failing and repairs have become expensive; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with HPS who submitted the proposal of \$134,071.12 for three ovens for the Ingham County Jail; and

WHEREAS, the Facilities Department is requesting a \$5,000.00 contingency for any uncovered conditions; and

WHEREAS, funds are available within the approved 2019 CIP Line Item 245-31199-978000-9F13 which has an available balance of \$165,000.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with HPS 3275 N M-37 Highway Middleville, MI 49333-0247, for the purchase of Blodgett Combi Ovens for the Ingham County Jail for an amount not to exceed \$139,071.12 which includes a \$5,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None      **Absent:** None      **Absent 2/14/19**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None      **Absent:** None      **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None      **Absent:** Morgan, Tennis, Schafer      **Approved 2/20/19**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH A&B EQUIPMENT & SONS, INC.  
FOR THE PURCHASE OF THREE WASHERS FOR THE INGHAM COUNTY JAIL**

**RESOLUTION # 19 –**

WHEREAS, the washers at the Ingham County Jail are failing and repairs have become expensive; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with A&B Equipment & Sons, Inc. a registered vendor who submitted the proposal of \$37,998.00 for three washers at the Ingham County Jail; and

WHEREAS, funds are available within the approved 2019 CIP Line Item # 595-30110-978000-9F02 which has an available balance of \$38,000.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with A&B Equipment & Sons, Inc., 635 Wellington Street Saginaw, MI 48604, for the purchase of three washers for the Ingham County Jail for an amount of \$37,998.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None      **Absent:** None      **Absent 2/14/19**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None      **Absent:** None      **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None      **Absent:** Morgan, Tennis, Schafer      **Approved 2/20/19**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE U.S. INC. FOR  
THE OVERHAUL OF THE CHILLERS AT THE INGHAM COUNTY JAIL**

**RESOLUTION # 19 –**

WHEREAS, the chillers at the Ingham County Jail have outlived their useful life; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Trane US Inc. a registered vendor who submitted the proposal of \$191,500.00 to overhaul the chillers at the Ingham County Jail; and

WHEREAS, the Facilities Department is requesting a \$20,000.00 contingency for any unforeseen circumstances that may arise with this type of project; and

WHEREAS, funds for this project are available within the approved 2018 CIP Line Item 245-30199-976000-8F04 which has an available balance of \$435,927.81.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Trane U.S. Inc., 3600 Pammel Creed Road La Crosse, WI 54601, for the overhaul of the chillers at the Ingham County Jail for an amount not to exceed \$211,500.00 which includes a \$20,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None      **Absent:** None      **Absent 2/14/19**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None      **Absent:** None      **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None      **Absent:** Morgan, Tennis, Schafer      **Approved 2/20/19**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDED MEMORANDUM OF UNDERSTANDING  
BETWEEN THE INGHAM COUNTY PROSECUTOR'S OFFICE AND THE DEPARTMENT OF THE  
ATTORNEY GENERAL AND A SUB CONTRACT BETWEEN THE INGHAM COUNTY  
PROSECUTOR'S OFFICE AND END VIOLENT ENCOUNTERS (EVE)**

**RESOLUTION # 19 –**

WHEREAS, there are 126 untested sexual assault kits in Ingham County that have been sent to the Michigan State Crime Lab for testing; and

WHEREAS, the Department of the Attorney General has indicated that they have funds to assist local prosecutors with investigations and prosecutions and victim notification of viable cases arising from the testing of previously untested sexual assault kits; and

WHEREAS, the Attorney General would designate an attorney as a Special Assistant Attorney General to review these investigations and determine the viability of the prosecutions of these untested sexual assault kits; and

WHEREAS, the Special Assistant Attorney General will be paid by funds from the Attorney General's office including but not limited to salary, computers, phones, training, mileage, and any other funds approved by the Department of the Attorney General. All expenses excluding salary will be processed by Ingham County but will be paid for by the Department of the Attorney General's office.

THEREFORE BE IT RESOLVED, that the Ingham County Prosecutor's Office is authorized to enter into a sub contract with End Violent Encounters (EVE) to provide advocacy services for sexual assault victims. The advocate will be paid an hourly rate of \$13.00 (Thirteen U.S. Dollars and 00/100) not to exceed 20 (twenty) hours per week; travel re-imbusement not to exceed \$5,000.00 (Five Thousand U.S. Dollars and 00/100) for this contract.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a Memorandum of Understanding with the Department of the Attorney General's Office consistent with this resolution and authorizes the Ingham County Prosecutor's Office to enter into a Sub-contract with End Violent Encounters (EVE) for the time period of January 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

**LAW & COURTS:** Yeas: Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
Nays: None Absent: None Absent 2/14/19

**FINANCE:** Yeas: Grebner, Crenshaw, Polsdofer, Maiville  
Nays: None Absent: Morgan, Tennis, Schafer Approved 2/20/19

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT AN AMENDMENT TO THE AGREEMENT BETWEEN THE  
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE  
INGHAM COUNTY PROSECUTOR'S OFFICE CRIME VICTIM RIGHTS GRANT**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Prosecutor's Office has been approved to receive grant funds up to an amount of \$249,325.00 from the Crime Victim Rights Services Act, Crime Victim Rights Grant (CVR) administered by the Michigan Department of Health and Human Services (MDHHS) for the fiscal year of October 1, 2018 through September 30, 2019; and

WHEREAS, the grant award of \$249,325.00 will be broken down as follows: \$244,525.00 of the grant award will fund salary and fringe benefits for four (4) full time crime victim advocates; and \$4,800.00 of the grant award is for supplies and materials; and

WHEREAS, on January 23, 2019 the MDHHS has proposed an amendment to the agreement increasing the award amount by \$83,150.00. The added amount would increase the total grant award amount to \$332,475.00. The increased amount of \$83,150.00 would be for other program expenses; and

WHEREAS, the primary goal of the CVR Grant is to support agency staff who provide direct services to victims of crime in Michigan; and

WHEREAS, continuing the CVR Grant will assist the Ingham County Prosecutor's Office in achieving the goals and objectives of providing services to victims of crime.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners has accepted \$249,325.00 awarded by the CVR Grant which begins on October 1, 2018 and ends on September 30, 2019; the Board authorizes acceptance of the proposed amendment to the agreement increasing the grant amount by \$83,150.00 to a total of \$332,475.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2019 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None      **Absent:** None      **Absent 2/14/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None      **Absent:** Morgan, Tennis, Schafer      **Approved 2/20/19**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE CONTRACTS FOR TOWER STUDIES NECESSARY FOR THE  
REPLACEMENT OF THE INGHAM COUNTY PUBLIC SAFETY RADIO SYSTEM**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Board of Commissioners has operated the Ingham County Public Safety Radio System since 2006, and has contracted with Motorola Solutions, Inc., (Resolution #18-550), to replace the system that is run through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners (Resolution #18-551) approved a contract with Televate to act as project manager for implementation of this new radio system; and

WHEREAS, the 9-1-1 Director, working with the Project Manager, has identified the need for tower load studies and possible mapping of towers as a high priority task to keep the project on its current timeline; and

WHEREAS, the tower studies will determine if the tower locations selected for use in the radio system can carry the load of the additional equipment (loading) required for the new system; and

WHEREAS, the loading studies will be required on at least nine (9) tower locations, and possibly additional sites if any site fails to meet the loading requirements for the system; and

WHEREAS, additional studies may be performed on alternate sights to determine if they can replace sites that are not able to carry the additional loads; and

WHEREAS, the tower vendors or owners will provide loading studies through their vendors, or companies can be contracted to provide loading studies in the event the owners do not have identified vendors for these services; and

WHEREAS, tower studies cost between \$2,500.00 and \$5,000.00 each.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of up to \$70,000.00 for structural loading studies for the towers, through various vendors, to determine if they are viable for use in the new Ingham County Public Safety Radio System.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers from the 9-1-1 fund balance that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:** Yeas: Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
Nays: None Absent: None Absent 2/14/19

**FINANCE:** Yeas: Grebner, Crenshaw, Polsdofer, Maiville  
Nays: None Absent: Morgan, Tennis, Schafer Approved 2/20/19



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A TRAINING SERVICES AGREEMENT  
WITH BOUCK CORPORATION DBA MACNLOW ASSOCIATES  
ON BEHALF OF THE SHERIFF'S OFFICE AND 911 CENTRAL DISPATCH**

**RESOLUTION # 19 –**

WHEREAS, County employees in the Sheriff's Office and 911 Central Dispatch require training each year in a number of topics; and

WHEREAS, Bouck Corporation d/b/a MACNLOW Associates is in the business of providing the training required by employees of the Sheriff's Office and 911 Central Dispatch; and

WHEREAS, MACNLOW Associates has provided training for Ingham County personnel for more than twenty (20) years; and

WHEREAS, the County is desirous of contracting with MACNLOW Associates to provide training services for the Sheriff's Office and 911 Central Dispatch for the 2019 calendar year; and

WHEREAS, Undersheriff Andrew Bouck is a 50% co-owner of MACNLOW Associates, and would receive a pecuniary benefit from the County's entry into a contract with MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has a conflict of interest with respect to the proposed contract with MACNLOW Associates, which conflict may be avoided by compliance with the requirements of the Contracts of Public Servants with Public Entities Act, MCL 15.321 *et seq.*; and

WHEREAS, in order to avoid a conflict of interest, Undersheriff Bouck may not directly or indirectly engage in any form of solicitation or negotiation of any proposed contract between the County and MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in writing to the Sheriff and County Board of Commissioners, which disclosure was placed on file with the County Clerk at least seven days in advance of the County Board's vote on the proposed contract; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in person at a public meeting of the County Board at least seven days in advance of the County Board's vote on the proposed contract; and

WHEREAS, the substance of Undersheriff Bouck's disclosures and an acknowledgment of the County Board's receipt of those disclosures were placed in the County Board's meeting agenda and minutes; and

WHEREAS, MACNLOW Associates has certified that Undersheriff Bouck has provided no information to MACNLOW Associates nor provided any services relating to the solicitation or negotiation of the proposed contract; and

WHEREAS, Undersheriff Bouck may not perform any services on behalf of MACNLOW Associates under the proposed contract; and

WHEREAS, pursuant to MCL 15.323(2)(b), approval and authorization of the County's entry into the proposed contract requires a 2/3 majority vote of the full membership of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into a Training Services Agreement with MACNLOW Associates on behalf of the Sheriff's Office and 911 Central Dispatch, for a one-year term of January 1, 2019 through December 31, 2019, at a total cost not to exceed \$33,000.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign any necessary documents in this matter that are consistent with this Resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Celentino, Crenshaw, Polsdofer, Schafer

**Nays:** Koenig, Slaughter, Trubac **Absent:** None **Absent 2/14/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville

**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE CONTRACTS WITH IDENTIFIED SERVICE PROVIDERS  
AS AUTHORIZED BY THE JUSTICE MILLAGE**

**RESOLUTION # 19 –**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, on November 27, 2018 the Board of Commissioners adopted a Resolution 18-497 that included \$99,000 to fund several Ingham County Sheriff’s Office coordinated programs that include, Break Out/Moral Recognition Therapy, Trauma Centered Yoga, and Seeking Safety (Attachment #1); and

WHEREAS, specific vendors have been identified as having the requisite qualifications to provide approved programs and have done so for the jail population previously; and

WHEREAS, the following providers are established County vendors:

Seeking Safety and Break Out/MRT provided by **Wellness, Inx**.  
**Dr. Debra Smith:** [debsmith@wellnessinx.com](mailto:debsmith@wellnessinx.com), (517)-272-0520  
County vendor # **01533765**.

Trauma Centered Yoga provided by **Deb Hart Body Connection Yoga**,  
**Deb Hartnagle:** [debhart9@gmail.com](mailto:debhart9@gmail.com), (517)-980-0334  
County vendor # **40495**;

WHEREAS, these vendors are prepared to resume service to the County immediately.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Corporate Counsel to proceed with agreements between the identified vendors and the County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$62,800 with Wellness, Inx for services as described in Attachment #1 for the period of March 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$10,400 with Deb Hart Body Connection Yoga for services as described in Attachment #1 for the period of March 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**LAW & COURTS:** **Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** None **Absent 2/14/19**

**FINANCE:** **Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**

## Ingham County Jail Education Programming

### **SEEKING SAFETY** **Program price: \$20,800.00**

The Seeking Safety program is an evidenced-based present-focused counseling model to help people attain safety from trauma and/or substance abuse. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of \$200 per session.

### **TRAUMA CENTERED YOGA** **Program price: \$10,400.00**

Trauma Centered Yoga is a very specific protocol of evidence based treatment designed for people who have experienced 'complex trauma/PTSD', and has been found to be useful as an adjunct to Cognitive Behavioral Therapy (Seeking Safety). The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

### **BREAK OUT** **Program price: \$42,000.00**

This program is based on Moral Recognition Therapy (MRT) which is a form of cognitive-behavioral programming that focuses on recovery from substance misusing, abusing and dependent behaviors, identifying thinking errors that led to criminogenic thinking and identify goals to achieve once released. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of \$200 per session.

### **RESTORATIVE JUSTICE** **Program price: \$20,800.00**

The Restorative Justice Program offers inmates an opportunity to take accountability and repair the harm done by their crimes, while teaching mediation, conflict resolution, and problem solving. The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

### **INMATE INITIATIVES** **PROGRAM PRICE: \$2000.00**

The Inmate Garden Initiative: There is strong evidence pointing to the importance of education in reducing recidivism. In addition to the classroom programs offered at the Ingham County Jail, education will be taking place outside by way of a vegetable garden. Inmates will be taught new skills such as how to use garden tools, prepare land, plant seeds and plants, and read planting information. There are items that need to be purchased yearly in order to sustain the garden such as seeds, plants and garden tools.

### **INMATE INITIATIVES** **PROGRAM PRICE: \$3000.00**

Educational DVD's: These DVD's would assist inmates in increasing their chances of making a successful transition to the community, overcoming barriers to employment and building their motivation and self-esteem.