

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **FEBRUARY 26, 2019**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
  1. AN EMAIL FROM **ALLISON GLEASON** REGARDING HER RESIGNATION FROM THE WOMEN'S COMMISSION
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
  2. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING AN **APPOINTMENT** TO THE WOMEN'S COMMISSION
  3. COUNTY SERVICES COMMITTEE – RESOLUTION DECLARING MARCH 31, 2019 AS **"CESAR E. CHAVEZ DAY"** IN INGHAM COUNTY
  4. COUNTY SERVICES COMMITTEE – RESOLUTION ESTABLISHING A **ROADWAYS SUBCOMMITTEE**
  5. COUNTY SERVICES COMMITTEE – RESOLUTION ADOPTING ORDINANCE AMENDING **ORDINANCE REGULATING PARKING** IN COUNTY PARKING LOTS
  6. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE **PERMITS** FOR THE INGHAM COUNTY ROAD DEPARTMENT
  7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A **REORGANIZATION** WITHIN THE INGHAM COUNTY TREASURER'S OFFICE

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE PROCEEDING TO CLOSE PERMANENT CONSERVATION EASEMENT DEEDS
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF WIRELESS ACCESS POINTS AND ASSOCIATED LICENSES FROM SENTINEL TECHNOLOGIES, INC.
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PLANNED ANNUAL CONTINUING EDUCATION PROGRAM FOR MUNIS
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE CAPITAL CITY LABOR PROGRAM, INC. SUPERVISORY UNIT
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN INTER-LOCAL AGREEMENT GRANTING LIMITED WAIVER OF EXEMPTION OF PROPERTY TAXES FROM CAPTURE BY MERIDIAN CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING TRANSFER OF REIMBURSEMENT AGREEMENT FROM INGHAM COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY TO MERIDIAN TOWNSHIP BROWNFIELD REDEVELOPMENT AUTHORITY
14. FINANCE COMMITTEE – RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2020
15. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES –RESOLUTION TO AMEND AGREEMENT WITH MDHHS FOR HIV CARE COORDINATION
16. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A RE-ORGANIZATION OF JAIL MEDICAL
17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES
18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ESTABLISH ADDITIONAL GUIDELINES FOR TRAILS AND PARKS MILLAGE GRANT RECOMMENDATIONS
19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #19-047, RESOLUTION TO AUTHORIZE CONTRACTS FOR TRAILS AND PARKS MILLAGE APPLICATIONS
20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH MALANNOYE CONSULTING, LLC TO REVIEW MEMBER ELIGIBILITY AND EXPENSES RELATIVE TO THE HEALTH SERVICES MILLAGE CONTRACTS WITH INGHAM HEALTH PLAN CORPORATION
21. LAW & COURTS COMMITTEE – RESOLUTION REAFFIRMING SUPPORT FOR LEGISLATION TO “RAISE THE AGE” FOR JUVENILE OFFENDERS IN MICHIGAN

22. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [TEL SYSTEMS](#) TO UPGRADE TECHNOLOGY AND PROVIDE MAINTENANCE SUPPORT FOR THE PROBATE COURT COURTROOMS
  23. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION CREATING [POSITIONS](#) FOR THE PUBLIC DEFENDERS OFFICE
  24. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [LEASE AGREEMENT](#) WITH 320 NORTH WASHINGTON PARTNERS AND INGHAM COUNTY
  25. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [CONTRACTS](#) WITH IDENTIFIED SERVICE PROVIDERS AS AUTHORIZED BY THE JUSTICE MILLAGE
  26. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ALLOW THE INGHAM COUNTY SHERIFF’S OFFICE TO ENTER INTO A SUBCONTRACT AGREEMENT WITH THE CITY OF LANSING FOR THE 2019 [BYRNE JAG STATE GRANT](#)
  27. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH PREVENTION AND TRAINING SERVICES FOR [MRT PROGRAMMING](#) AS AUTHORIZED BY THE JUSTICE MILLAGE
  28. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION FOR THE RENEWAL OF THE 9-1-1 TELEPHONE SUPPORT AGREEMENT WITH [CAROUSEL INDUSTRIES INC.](#)
  29. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE SOFTWARE PURCHASE AGREEMENT WITH [TRITECH](#) FOR INFORM CAD ROUTING SERVER AND IMPLEMENTATION SERVICES TO ENHANCE THE 9-1-1 CENTER COMPUTER AIDED DISPATCH (CAD) SYSTEM
  30. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE OF [SCHEDULING SOFTWARE/SERVICES](#) FOR THE 9-1-1 CENTER
  31. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A CONTRACT AND JOIN THE [MPSCS](#) (MICHIGAN PUBLIC SAFETY COMMUNICATIONS SYSTEM) TO INCLUDE SYSTEM MONITORING AND INFRASTRUCTURE MAINTENANCE
- XII. SPECIAL ORDERS OF THE DAY
  - XIII. PUBLIC COMMENT
  - XIV. COMMISSIONER ANNOUNCEMENTS
  - XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
  - XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)

## **FEBRUARY 26, 2019 REGULAR MEETING**

Board of Commissioners Room – Courthouse  
Mason, Michigan – 6:30 p.m.  
February 26, 2019

### **CALL TO ORDER**

Chairperson Crenshaw called the February 26, 2019 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Crenshaw, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, and Trubac

Members Absent: Celentino and Tennis.

A quorum was present.

### **PLEDGE OF ALLEGIANCE**

Chairperson Crenshaw asked Bill Fowler, Equalization Director, to lead the Board of Commissioners in the Pledge of Allegiance.

### **TIME FOR MEDITATION**

Chairperson Crenshaw asked those present to remain standing for a moment of silence or prayer. He further asked that those present keep Commissioner Celentino and his family in their thoughts, as his father, Arthur Celentino, had recently passed away.

### **APPROVAL OF THE MINUTES**

Commissioner Grebner moved to approve the minutes of the February 12, 2019 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Celentino and Tennis.

### **ADDITIONS TO THE AGENDA**

Chairperson Crenshaw stated without objection that a substitute resolution would be added for Agenda Item No. 10.

Chairperson Crenshaw stated without objection that the following late resolution would be added as Agenda Item No. 25:

**HUMAN SERVICES COMMITTEE – RESOLUTION TO AMEND STAFFING SERVICES AGREEMENT WITH CROSS COUNTRY**

## **FEBRUARY 26, 2019 REGULAR MEETING**

### **PETITIONS AND COMMUNICATIONS**

A NOTICE FROM THE CITY OF LANSING REGARDING A PUBLIC HEARING ON FEBRUARY 25, 2019 FOR THE PURPOSE OF APPROVING AMENDED BROWNFIELD PLAN #62 – OLIVER TOWERS BROWNFIELD REDEVELOPMENT PROJECT Chairperson Crenshaw placed the notice on file.

A LETTER FROM THE US ARMY CORPS OF ENGINEERS REGULATORY OFFICE REGARDING A PROPOSED RULE REINTERPRETING THE CLEAN WATER ACT Chairperson Crenshaw placed the letter on file.

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, AIR QUALITY DIVISION, REGARDING PENDING NEW SOURCE REVIEW APPLICATIONS Chairperson Crenshaw placed the letter on file.

### **LIMITED PUBLIC COMMENT**

Zekiye Salman, President of the Lansing Association for Human Rights, stated that she supported Agenda Item No. 7, the Resolution Ensuring the Accessibility of Gender-Segregated Facilities on Property Operated by Ingham County. She further stated that it would allow people to use multi-stall bathrooms that corresponded with their gender identity or expression, and that it would require gender-neutral signage on single-stall bathrooms.

Ms. Salman stated that creating a proactive policy that allowed transgender people to access the appropriate restroom was a no-cost way to alleviate violence or potential violence against transgender residents in the County, to decrease discomfort and fear surrounding bathroom usage, and to increase the use of public spaces. She further stated that while changing signage on County bathrooms would have little impact on most, it would have a significant positive impact on transgender people, as well as elderly or disabled people who needed assistance, and parents of children of a different gender than their own.

Ms. Salman stated that the resolution made bathrooms more welcoming to everyone in the community, and she urged the Board of Commissioners to pass it. She further stated that she thanked the County Services Committee, and especially Commissioner Sebolt.

Nicole Hope, County Resident, stated that as a transwoman, she urged everyone to vote in favor of the policy. She further stated that the resolution would affirm that she and people like her could access County property without worrying about the state of their bladders.

Ms. Hope stated that all Commissioners had transgender constituents, and that the resolution was very important to them. She further stated that implementation of the resolution would not cost much.

Sheriff Scott Wriggelsworth stated that there had been a lot of talk in the community about civil asset forfeiture. He further stated that no matter what happened in the State legislature, it would not affect the Sheriff's Office at all.

Sheriff Wriggelsworth stated that he had seen forfeitures go down over the last five years, and that there had been fifteen asset seizures in 2014 totaling \$12,000, seven seizures in 2015 totaling \$5,500, and fourteen in 2016 totaling \$14,000. He further stated that in 2017, State law changed, requiring probable cause and clear and convincing evidence to seize assets, and he had become the Sheriff in that year.

## **FEBRUARY 26, 2019 REGULAR MEETING**

Sheriff Wriggelsworth stated that there had been one asset forfeiture in 2017 totaling \$700, two in 2018 totaling just under \$2,000, and none so far in 2019. He further stated that the possible change in the law would likely not impact his Office, and that while they would continue to follow the law, civil asset forfeitures in the County were almost nonexistent.

### **CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR**

None.

### **CONSIDERATION OF CONSENT AGENDA**

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, except Agenda Items No. 15, 23, and 25. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Celentino and Tennis.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Celentino and Tennis.

Items voted on separately are so noted in the minutes.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION MAKING APPOINTMENTS TO THE ECONOMIC DEVELOPMENT  
CORPORATION BOARD OF DIRECTORS**

**RESOLUTION # 19 – 054**

WHEREAS, several vacancies exist on the Economic Development Corporation Board of Directors; and

WHEREAS, the County Services Committee interviewed those interested in serving on the Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointments to the Economic Development Corporation Board of Directors:

Mark Brown, 449 E. Edgewood Blvd., Apt. H, Lansing, 48911  
Alec Findlay, 538 Willoughby Road, Mason, 48854

for terms expiring October 31, 2022.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None    **Absent:** None    **Approved 2/19/19**

Adopted as part of a consent agenda.



**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING KIMBERLY MILTON-MACKEY,  
KELLY RANKIN-GOMEZ AND DANEEN JONES**

**RESOLUTION # 19 – 055**

WHEREAS, the Ingham County Cultural Diversity Committee was formed in 1999 for the purpose of recognizing Ingham County's diverse workforce; and

WHEREAS, the Ingham County Cultural Diversity Committee was founded by Kim Milton-Mackey of the Ingham County Circuit Court and co-founded by Kelly Rankin-Gomez formerly of the Ingham County Clerk's Office, now of the Ingham County Road Department Finance Office in the Financial Services Department and originating member Daneen Jones of the Ingham County Human Resources Department; and

WHEREAS, the Ingham County Cultural Diversity Luncheon that started out as a potluck during its inaugural event has grown in size, participation, attendance and agenda, with a wide variety of educational events, entertainment, foods, and outstanding speakers; and

WHEREAS, the Ingham County Cultural Diversity Committee is celebrating its twentieth (20<sup>th</sup>) anniversary on February 28, 2019 with the 20<sup>th</sup> Annual Ingham County Cultural Diversity Luncheon.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Kim Milton-Mackey, Founder, Kelly Rankin-Gomez, Co-Founder and Daneen Jones, Originating Member, for their continuous leadership, dedication and support of the Ingham County Cultural Diversity Committee in promoting and celebrating cultural diversity in Ingham County.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

**Nays:** None    **Absent:** None    **Approved 2/19/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 6**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION # 19 – 056**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated February 5, 2019 as submitted.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None    **Absent:** None    **Approved 2/19/19**

Adopted as part of a consent agenda.



**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 7**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ENSURING THE ACCESSIBILITY OF GENDER-SEGREGATED FACILITIES  
ON PROPERTY OPERATED BY INGHAM COUNTY**

**RESOLUTION # 19 – 057**

WHEREAS, Ingham County is committed to the health, safety, wellbeing and inclusion of all of its residents;  
and

WHEREAS, Ingham County’s Equal Employment Opportunity Policy states that employment opportunity should be given without regard to gender identity or gender expression; and

WHEREAS, the Michigan Civil Rights Commission interprets the Elliott Larsen Civil Rights Acts to include protections from discrimination based on gender identity; and

WHEREAS, Governor Whitmer issued ED 2019-9 strengthening non-discrimination in state employment, contracting, and services, including prohibiting discrimination based on gender identity or expression; and

WHEREAS, the use of county facilities should be inclusive and accommodating to all residents and visitors consistent with non-discrimination policies.

THEREFORE BE IT RESOLVED, that all restrooms and gender-segregated facilities on property operated by Ingham County shall be accessible to individuals consistent with their gender identity or gender expression and that all single-occupancy restroom facilities shall use gender-neutral signage.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 2/19/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PROFESSIONAL SERVICES CONTRACT WITH  
SPICER GROUP, INC. FOR THE 2019 AND 2020 BIENNIAL BRIDGE INSPECTION PROGRAM**

**RESOLUTION # 19 – 058**

WHEREAS, the Ingham County Road Department is required by federal law to inspect all aspects of its bridges every two years and report the results to the Michigan State Department of Transportation; and

WHEREAS, the Road Department bridge inspection data is incorporated into a report that is submitted to the Federal Highway Administration, which ultimately is used to guide decisions about federal transportation funding levels and program requirements; and

WHEREAS, initial inspections could lead to more detailed inspections and/or load analyses, therefore the Request for Proposals was drafted as a unit price contract; and

WHEREAS, the Ingham County Purchasing Department advertised for biennial bridge inspection services and received three (3) proposals. The proposed inspection fees, based on the mandated inspection costs only, were as follows:

\$15,890.00	Spicer Group, Inc.
\$16,052.00	Rowe Professional Services Company
\$18,408.00	Great Lakes Engineering Group, Inc.

WHEREAS, the Road Department and Purchasing Department staff evaluated the submitted proposals and recommend that the Board of Commissioners authorize a professional services contract Spicer Group, Inc., Lansing, Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Spicer Group, Inc., 416 N. Homer Street, Suite 109, Lansing, Michigan, based on its unit price proposal dated January 24, 2019, for 2019 & 2020 biennial bridge inspection program and as-needed services.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**FEBRUARY 26, 2019 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None    **Absent:** None    **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None    **Absent:** Morgan, Tennis, Schafer    **Approved 2/20/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A SECOND PARTY AGREEMENT BETWEEN THE  
MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE  
INGHAM COUNTY ROAD DEPARTMENT  
IN RELATION TO STATE FUNDED BRIDGE PROJECTS LOCATED AT  
HOWELL ROAD BRIDGE OVER DOAN CREEK,  
OLDS ROAD BRIDGE OVER PERRY CREEK, AND  
OLDS ROAD BRIDGE OVER HUNTOON LAKE EXTENSION DRAIN**

**RESOLUTION # 19 – 059**

WHEREAS, the Road Department has received Local Bridge Program funding to perform bridge rehabilitation work on the Howell Road Bridge over Doan Creek and bridge replacements for the Olds Road Bridge over Perry Creek and the Olds Road Bridge over Huntoon Lake Extension Drain; and

WHEREAS, the PROJECT will be undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with the State of Michigan/MDOT consistent with the requirement for state and federal funding requirements; and

WHEREAS, the estimated costs for the project are as follows:

State Local Bridge Funding	\$ 936,200
Road Department Match:	<u>\$ 69,100</u>
	\$1,005,300

WHEREAS, the Road Department match is included in the 2019 Road Department budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan/MDOT to effect rehabilitation work on the Howell Road Bridge over Doan Creek and bridge replacements for the Olds Road Bridge over Perry Creek and the Olds Road Bridge over Huntoon Lake Extension Drain for a total estimated cost of \$1,005,300 consisting of \$936,200 of state Local Bridge Program funding and \$69,100 in Road Department funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**FEBRUARY 26, 2019 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None    **Absent:** None    **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None    **Absent:** Morgan, Tennis, Schafer    **Approved 2/20/19**

Adopted as part of a consent agenda.



**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE GENERIC SERVICE CREDIT PURCHASE  
FOR COUNTY EMPLOYEE**

**RESOLUTION # 19 – 060**

WHEREAS, pursuant to standing County Resolution #02-101, dated April 9, 2002, it is permissible for employees to purchase generic service credit under the Municipal Employees' Retirement System (MERS); and

WHEREAS, the Resolution further provides that the cost for generic service "must be totally borne by the employee"; and

WHEREAS, Douglas Franks has completed the MERS application and received the cost estimate to purchase four (4) years, zero (0) months under the County's plan; and

WHEREAS, by Board of Commissioners approval under the standing Resolution, and by the employee's payment to MERS, Mr. Franks will purchase four (4) years, zero (0) months generic service.

THEREFORE BE IT RESOLVED, that upon the request of County employee Douglas Franks, the Board of Commissioners hereby approves the purchase of four (4) years, zero (0) months generic service under County Resolution #02-101.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized on behalf of the County to sign and execute all MERS documents to effectuate and finalize this transaction, subject to approval as to form, by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert

**Nays:** None **Absent:** None **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville

**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING AUTHORIZED SIGNATORIES FOR MERS CONTRACTS  
AND SERVICE CREDIT PURCHASE APPROVALS**

**RESOLUTION # 19 – 061**

WHEREAS, Ingham County (“Employer”) is a participating municipality with the Municipal Employees’ Retirement System of Michigan (“MERS”) and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS; and

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s); and

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS’ contracts relating to the adoption, amendment and termination of MERS’ products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body; and

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein.

THEREFORE BE IT RESOLVED, that the holder(s) of the following job position(s) is/are hereby *Authorized Official(s)* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer’s participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

Chairperson of the Board of Commissioners

BE IT FURTHER RESOLVED, that this Resolution may be revoked in writing or amended by the Ingham County Board of Commissioners at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Ingham County Board of Commissioners agrees that MERS may rely upon this Resolution as conferring signing authority upon the holder(s) of the above job position(s) to bind Employer with respect to MERS.

BE IT FURTHER RESOLVED, that the County Clerk shall send a certified copy of this Resolution to MERS.

**FEBRUARY 26, 2019 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None    **Absent:** None    **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None    **Absent:** Morgan, Tennis, Schafer    **Approved 2/20/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO SET POLICY FOR CERTAIN DELINQUENT TAX PAYMENTS**

**RESOLUTION # 19 – 062**

WHEREAS, the General Property Tax Act (act 206 of 1893) governs procedures for the collection of delinquent property taxes; and

WHEREAS, the treasurer is presenting this resolution in continuance of prior policy of the county; and

WHEREAS, the fiscal impact is minimal; and

WHEREAS, at Section 211.59 (3) it specifically states that ‘For taxes levied after December 31, 1998, a county board of commissioners, by resolution, may provide all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person, as those persons are defined in chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for that credit to the county treasurer, and if that claimant has not received the credit before March 1:

- (a) Any interest, fee or penalty in excess of the interest, fee, or penalty that would have been added if the tax had been paid before February 15 is waived.
- (b) Interest paid under subsection (1) or section 89(1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- (c) The county property tax administration fee is waived; and

WHEREAS, the utilization of Section 211.59(3), is in the public interest.

THEREFORE BE IT RESOLVED, that the county treasurer is authorized to use the provisions of Section 211.59(3) for 2019 and 2020.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to all local taxing authorities in Ingham County by the County Clerk.

**FEBRUARY 26, 2019 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None    **Absent:** None    **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None    **Absent:** Morgan, Tennis, Schafer    **Approved 2/20/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 13**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION REQUESTING THE CONVERSION OF INGHAM COUNTY'S  
NON-VOTING APPOINTEE ON THE CAPITAL AREA TRANSPORTATION  
BOARD OF DIRECTORS TO VOTING STATUS**

**RESOLUTION # 19 – 063**

WHEREAS, CATA provides public transportation services in Ingham County; and

WHEREAS, Ingham County has supported CATA's paratransit services by levying a millage and transferring the great majority of the funds to CATA under contract, beginning in 1986; and

WHEREAS, in 2019 the funds transferred by Ingham County to CATA are expected to exceed \$4.4 million; and

WHEREAS, Ingham County has appointed a non-voting representative to the CATA Board of Directors since 1997; and

WHEREAS, CATA has recently amended their bylaws to allow the creation by action of CATA's Board of Directors of an additional voting member, in exchange for financial support at a level to be agreed; and

WHEREAS, Ingham County requests the conversion of its non-voting membership to voting status; and

WHEREAS, the property tax receipts from CATA's principal millage, levied in the Cities of Lansing and East Lansing and the Townships of Meridian, Lansing, and Delhi, are expected to exceed \$17.7 million during 2019; and

WHEREAS, CATA's present Board of Directors includes ten voting members.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners officially applies to CATA for the conversion of its appointee from a non-voting member to a voting member.

BE IT FURTHER RESOLVED, that the Ingham County Board proposes that the required financial contribution associated with the newly created voting seat be set at the ratio of property tax collections received from the five founding members divided by the number of voting seats held by those municipalities, or approximately \$2 million.

BE IT FURTHER RESOLVED, Ingham County declares its intention to continue supporting CATA's paratransit services at approximately the same level as heretofore, with the balance above the required contribution continuing to be governed by contract.

**FEBRUARY 26, 2019 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Morgan, Naeyaert, Sebolt, Slaughter, Stivers, Trubac  
**Nays:** None **Absent:** Tennis **Approved 2/25/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE FOURTH AMENDMENT TO THE AGREEMENT  
WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED  
JANUARY 1, 2016 THROUGH DECEMBER 31, 2020**

**RESOLUTION # 19 – 064**

WHEREAS, an agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2020; and

WHEREAS, in August 2016, the electorate approved a countywide public transportation millage level of 60/100 (.60) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2018 through September 30, 2019 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Morgan, Naeyaert, Sebolt, Slaughter, Stivers, Trubac  
**Nays:** None **Absent:** Tennis **Approved 2/25/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**

Adopted as part of a consent agenda.



## **FEBRUARY 26, 2019 REGULAR MEETING**

### **INGHAM COUNTY PROPOSED SCOPE OF SERVICE**

**For October 1, 2018 through September 30, 2019**

For fiscal year 2019, Ingham County projects tax revenue in the amount of \$4,340,187 from the Special Transportation Millage. As the County's contractor, CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. CRS also refers to the Mason Connector, Williamston-Webberville Connector and Mason Redi-Ride routes. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$663,675 of funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum \$3,544,944 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing Spec-Tran.
4. The amount of \$131,568 shall be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County's 2019 Fiscal Year. CATA has no responsibility for this service and does not participate in its operation or funding.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 15**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION COMMENDING THE STAFF OF THE INGHAM COUNTY  
ANIMAL CONTROL AND SHELTER**

**RESOLUTION # 19 – 065**

WHEREAS, in the summer of 2017, the Ingham County Animal Control and Shelter executed a search warrant on several homes in the Lansing area suspected of running a dog fighting ring which resulted in the seizure of several dogs; and

WHEREAS, the former Director of the Ingham County Animal Control and Shelter chose to house these dogs at the Ingham County Animal Control and Shelter building, putting the capacity at a maximum level; and

WHEREAS, without hesitation, the employees of the Ingham County Animal Control and Shelter stepped up to care for these dogs along with other animals at the shelter; and

WHEREAS, while faced with adversity, the employees of the Ingham County Animal Control and Shelter continued to come to work and do all they could to take care of the animals at the shelter during this trying time.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners commends the staff of the Ingham County Animal Control and Shelter for their professionalism, dedication and commitment in the care of the animals at the shelter during this time of adversity. These employees did everything within their ability to make the best of the situation that was before them.

BE IT FURTHER RESOLVED, that each employee of the Ingham County Animal Control and Shelter who was working during this time be presented with a copy of this resolution as our appreciation for the hard work, time and energy they gave to help resolve the issues the shelter was facing.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None      **Absent:** None      **Absent 2/14/19**

Commissioner Koenig moved to adopt the resolution. Commissioner Schafer supported the motion.

Commissioner Koenig stated that this was a resolution honoring Animal Control staff who had put in more than a day's effort in 2018, during a time when there had been many issues with Animal Control.

Chairperson Crenshaw asked Teresa Carter, Animal Control Office Coordinator, to come to the rostrum.

The motion carried unanimously. Absent: Commissioners Celentino and Tennis.

## **FEBRUARY 26, 2019 REGULAR MEETING**

Chairperson Crenshaw stated that the issues with Animal Control had been trying on many individuals, who gave their best efforts to take care of the animals in the shelter despite the stress on themselves and their families. He further stated that the Board of Commissioners wanted to honor those employees.

Chairperson Crenshaw stated that he would go to the Animal Shelter on the following Tuesday to present more copies of the resolution directly to all staff members, who had put a smile on their faces and helped people despite their hardship, and gave 110% each day. He further stated that it was important to honor these employees, and that the resolution commended the staff of Animal Control and the Animal Shelter for their hard work and dedication.

Chairperson Crenshaw stated that as Animal Control moved into the new shelter, the Board of Commissioners hoped that the past would be left in the past. He further stated that the Board of Commissioners hoped the opening of the new shelter would be a new day for Animal Control, which they hoped would provide great service to the residents of the County.

Chairperson Crenshaw presented the resolution to Ms. Carter. He further stated that the Board of Commissioners appreciated the hard work that she and her colleagues had done, and the continuing work they did on behalf of the animals of the County.

Ms. Carter thanked Chairperson Crenshaw and the Board of Commissioners.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 16**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
CUSACK’S MASONRY RESTORATION, INC. FOR THE BUILDING TUCK POINTING  
AT THE INGHAM COUNTY YOUTH CENTER**

**RESOLUTION # 19 – 066**

WHEREAS, the Ingham County Youth Center’s exterior is deteriorating and is in need of repairs; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments to enter into an agreement with Cusack’s Masonry Restoration Inc., a registered vendor who submitted the lowest responsive and responsible bid of \$52,935.00, to make exterior improvements; and

WHEREAS, the Facilities Department would like to ask for a \$10,000.00 contingency for any unforeseen circumstances that may arise with this type of project; and

WHEREAS, funds for this project are available within the approved CIP Line Item 245-66299-931000-8F05 which has an available balance of \$85,000.00 for Building Tuck Pointing at the Ingham County Youth Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Cusack’s Masonry Restoration Inc., P.O. Box 220, Hubbardston, Michigan, 48845, for the improvements to the exterior at the Ingham County Youth Center for an amount not to exceed \$62,935.00 which includes a \$10,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None      **Absent:** None      **Absent 2/14/19**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None      **Absent:** None      **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None      **Absent:** Morgan, Tennis, Schafer      **Approved 2/20/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 17**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HPS FOR THE  
PURCHASE OF THREE OVENS FOR THE INGHAM COUNTY JAIL**

**RESOLUTION # 19 – 067**

WHEREAS, the ovens at the Ingham County Jail are failing and repairs have become expensive; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with HPS who submitted the proposal of \$134,071.12 for three ovens for the Ingham County Jail; and

WHEREAS, the Facilities Department is requesting a \$5,000.00 contingency for any uncovered conditions; and

WHEREAS, funds are available within the approved 2019 CIP Line Item 245-31199-978000-9F13 which has an available balance of \$165,000.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with HPS 3275 N M-37 Highway Middleville, MI 49333-0247, for the purchase of Blodgett Combi Ovens for the Ingham County Jail for an amount not to exceed \$139,071.12 which includes a \$5,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None      **Absent:** None      **Absent 2/14/19**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None      **Absent:** None      **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None      **Absent:** Morgan, Tennis, Schafer      **Approved 2/20/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 18**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH A&B EQUIPMENT & SONS, INC.  
FOR THE PURCHASE OF THREE WASHERS FOR THE INGHAM COUNTY JAIL**

**RESOLUTION # 19 – 068**

WHEREAS, the washers at the Ingham County Jail are failing and repairs have become expensive; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with A&B Equipment & Sons, Inc. a registered vendor who submitted the proposal of \$37,998.00 for three washers at the Ingham County Jail; and

WHEREAS, funds are available within the approved 2019 CIP Line Item # 595-30110-978000-9F02 which has an available balance of \$38,000.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with A&B Equipment & Sons, Inc., 635 Wellington Street Saginaw, MI 48604, for the purchase of three washers for the Ingham County Jail for an amount of \$37,998.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None      **Absent:** None      **Absent 2/14/19**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None      **Absent:** None      **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None      **Absent:** Morgan, Tennis, Schafer      **Approved 2/20/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 19**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE U.S. INC. FOR  
THE OVERHAUL OF THE CHILLERS AT THE INGHAM COUNTY JAIL**

**RESOLUTION # 19 – 069**

WHEREAS, the chillers at the Ingham County Jail have outlived their useful life; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Trane US Inc. a registered vendor who submitted the proposal of \$191,500.00 to overhaul the chillers at the Ingham County Jail; and

WHEREAS, the Facilities Department is requesting a \$20,000.00 contingency for any unforeseen circumstances that may arise with this type of project; and

WHEREAS, funds for this project are available within the approved 2018 CIP Line Item 245-30199-976000-8F04 which has an available balance of \$435,927.81.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Trane U.S. Inc., 3600 Pammel Creed Road La Crosse, WI 54601, for the overhaul of the chillers at the Ingham County Jail for an amount not to exceed \$211,500.00 which includes a \$20,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None      **Absent:** None      **Absent 2/14/19**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None      **Absent:** None      **Approved 2/19/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None      **Absent:** Morgan, Tennis, Schafer      **Approved 2/20/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 20**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDED MEMORANDUM OF UNDERSTANDING  
BETWEEN THE INGHAM COUNTY PROSECUTOR'S OFFICE AND THE DEPARTMENT OF THE  
ATTORNEY GENERAL AND A SUB CONTRACT BETWEEN THE INGHAM COUNTY  
PROSECUTOR'S OFFICE AND END VIOLENT ENCOUNTERS (EVE)**

**RESOLUTION # 19 – 070**

WHEREAS, there are 126 untested sexual assault kits in Ingham County that have been sent to the Michigan State Crime Lab for testing; and

WHEREAS, the Department of the Attorney General has indicated that they have funds to assist local prosecutors with investigations and prosecutions and victim notification of viable cases arising from the testing of previously untested sexual assault kits; and

WHEREAS, the Attorney General would designate an attorney as a Special Assistant Attorney General to review these investigations and determine the viability of the prosecutions of these untested sexual assault kits; and

WHEREAS, the Special Assistant Attorney General will be paid by funds from the Attorney General's office including but not limited to salary, computers, phones, training, mileage, and any other funds approved by the Department of the Attorney General. All expenses excluding salary will be processed by Ingham County but will be paid for by the Department of the Attorney General's office.

THEREFORE BE IT RESOLVED, that the Ingham County Prosecutor's Office is authorized to enter into a sub contract with End Violent Encounters (EVE) to provide advocacy services for sexual assault victims. The advocate will be paid an hourly rate of \$13.00 (Thirteen U.S. Dollars and 00/100) not to exceed 20 (twenty) hours per week; travel re-imbusement not to exceed \$5,000.00 (Five Thousand U.S. Dollars and 00/100) for this contract.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a Memorandum of Understanding with the Department of the Attorney General's Office consistent with this resolution and authorizes the Ingham County Prosecutor's Office to enter into a Sub-contract with End Violent Encounters (EVE) for the time period of January 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.



**FEBRUARY 26, 2019 REGULAR MEETING**

**LAW & COURTS:** Yeas: Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
Nays: None Absent: None Absent 2/14/19

**FINANCE:** Yeas: Grebner, Crenshaw, Polsdofer, Maiville  
Nays: None Absent: Morgan, Tennis, Schafer Approved 2/20/19

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 21**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT AN AMENDMENT TO THE AGREEMENT BETWEEN THE  
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE  
INGHAM COUNTY PROSECUTOR'S OFFICE CRIME VICTIM RIGHTS GRANT**

**RESOLUTION # 19 – 071**

WHEREAS, the Ingham County Prosecutor's Office has been approved to receive grant funds up to an amount of \$249,325.00 from the Crime Victim Rights Services Act, Crime Victim Rights Grant (CVR) administered by the Michigan Department of Health and Human Services (MDHHS) for the fiscal year of October 1, 2018 through September 30, 2019; and

WHEREAS, the grant award of \$249,325.00 will be broken down as follows: \$244,525.00 of the grant award will fund salary and fringe benefits for four (4) full time crime victim advocates; and \$4,800.00 of the grant award is for supplies and materials; and

WHEREAS, on January 23, 2019 the MDHHS has proposed an amendment to the agreement increasing the award amount by \$83,150.00. The added amount would increase the total grant award amount to \$332,475.00. The increased amount of \$83,150.00 would be for other program expenses; and

WHEREAS, the primary goal of the CVR Grant is to support agency staff who provide direct services to victims of crime in Michigan; and

WHEREAS, continuing the CVR Grant will assist the Ingham County Prosecutor's Office in achieving the goals and objectives of providing services to victims of crime.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners has accepted \$249,325.00 awarded by the CVR Grant which begins on October 1, 2018 and ends on September 30, 2019; the Board authorizes acceptance of the proposed amendment to the agreement increasing the grant amount by \$83,150.00 to a total of \$332,475.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2019 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**FEBRUARY 26, 2019 REGULAR MEETING**

**LAW & COURTS:** Yeas: Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
Nays: None Absent: None Absent 2/14/19

**FINANCE:** Yeas: Grebner, Crenshaw, Polsdofer, Maiville  
Nays: None Absent: Morgan, Tennis, Schafer Approved 2/20/19

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 22**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE CONTRACTS FOR TOWER STUDIES NECESSARY FOR THE  
REPLACEMENT OF THE INGHAM COUNTY PUBLIC SAFETY RADIO SYSTEM**

**RESOLUTION # 19 – 072**

WHEREAS, the Ingham County Board of Commissioners has operated the Ingham County Public Safety Radio System since 2006, and has contracted with Motorola Solutions, Inc., (Resolution #18-550), to replace the system that is run through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners (Resolution #18-551) approved a contract with Televate to act as project manager for implementation of this new radio system; and

WHEREAS, the 9-1-1 Director, working with the Project Manager, has identified the need for tower load studies and possible mapping of towers as a high priority task to keep the project on its current timeline; and

WHEREAS, the tower studies will determine if the tower locations selected for use in the radio system can carry the load of the additional equipment (loading) required for the new system; and

WHEREAS, the loading studies will be required on at least nine (9) tower locations, and possibly additional sites if any site fails to meet the loading requirements for the system; and

WHEREAS, additional studies may be performed on alternate sights to determine if they can replace sites that are not able to carry the additional loads; and

WHEREAS, the tower vendors or owners will provide loading studies through their vendors, or companies can be contracted to provide loading studies in the event the owners do not have identified vendors for these services; and

WHEREAS, tower studies cost between \$2,500.00 and \$5,000.00 each.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of up to \$70,000.00 for structural loading studies for the towers, through various vendors, to determine if they are viable for use in the new Ingham County Public Safety Radio System.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers from the 9-1-1 fund balance that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**FEBRUARY 26, 2019 REGULAR MEETING**

**LAW & COURTS:** **Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** None **Absent 2/14/19**

**FINANCE:** **Yeas:** Grebner, Crenshaw, Polsdofer, Maiville  
**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**

Adopted as part of a consent agenda.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 23**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A TRAINING SERVICES AGREEMENT  
WITH BOUCK CORPORATION DBA MACNLOW ASSOCIATES  
ON BEHALF OF THE SHERIFF'S OFFICE AND 911 CENTRAL DISPATCH**

**RESOLUTION # 19 – 073**

WHEREAS, County employees in the Sheriff's Office and 911 Central Dispatch require training each year in a number of topics; and

WHEREAS, Bouck Corporation d/b/a MACNLOW Associates is in the business of providing the training required by employees of the Sheriff's Office and 911 Central Dispatch; and

WHEREAS, MACNLOW Associates has provided training for Ingham County personnel for more than twenty (20) years; and

WHEREAS, the County is desirous of contracting with MACNLOW Associates to provide training services for the Sheriff's Office and 911 Central Dispatch for the 2019 calendar year; and

WHEREAS, Undersheriff Andrew Bouck is a 50% co-owner of MACNLOW Associates, and would receive a pecuniary benefit from the County's entry into a contract with MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has a conflict of interest with respect to the proposed contract with MACNLOW Associates, which conflict may be avoided by compliance with the requirements of the Contracts of Public Servants with Public Entities Act, MCL 15.321 *et seq.*; and

WHEREAS, in order to avoid a conflict of interest, Undersheriff Bouck may not directly or indirectly engage in any form of solicitation or negotiation of any proposed contract between the County and MACNLOW Associates; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in writing to the Sheriff and County Board of Commissioners, which disclosure was placed on file with the County Clerk at least seven days in advance of the County Board's vote on the proposed contract; and

WHEREAS, Undersheriff Bouck has disclosed his pecuniary interest in the proposed contract in person at a public meeting of the County Board at least seven days in advance of the County Board's vote on the proposed contract; and

WHEREAS, the substance of Undersheriff Bouck's disclosures and an acknowledgment of the County Board's receipt of those disclosures were placed in the County Board's meeting agenda and minutes; and

## FEBRUARY 26, 2019 REGULAR MEETING

WHEREAS, MACNLOW Associates has certified that Undersheriff Bouck has provided no information to MACNLOW Associates nor provided any services relating to the solicitation or negotiation of the proposed contract; and

WHEREAS, Undersheriff Bouck may not perform any services on behalf of MACNLOW Associates under the proposed contract; and

WHEREAS, pursuant to MCL 15.323(2)(b), approval and authorization of the County's entry into the proposed contract requires a 2/3 majority vote of the full membership of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entry into a Training Services Agreement with MACNLOW Associates on behalf of the Sheriff's Office and 911 Central Dispatch, for a one-year term of January 1, 2019 through December 31, 2019, at a total cost not to exceed \$33,000.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Board Chair to sign any necessary documents in this matter that are consistent with this Resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Celentino, Crenshaw, Polsdofer, Schafer

**Nays:** Koenig, Slaughter, Trubac **Absent:** None **Absent 2/14/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville

**Nays:** None **Absent:** Morgan, Tennis, Schafer **Approved 2/20/19**

Commissioner Koenig moved to adopt the resolution. Commissioner Schafer supported the motion.

Commissioner Slaughter stated that he had some concerns about the contract with MACNLOW, in which Undersheriff Andy Bouck owned a 50% stake. He further stated that he understood that all necessary disclosures had been made and all ethical and legal requirements had been properly observed.

Commissioner Slaughter stated that he wanted to make sure that the Sheriff's Office had all the training it needed, but that he was not comfortable supporting the resolution.

Commissioner Koenig stated that she had similar objections, and that in this particular case there was a very close nexus. She further stated that Undersheriff Bouck was the co-owner of MACNLOW, and that he had not been involved in any negotiation or business between the Sheriff's Office and MACNLOW, making great efforts to stay out of it.

Commissioner Koenig stated that she still was not comfortable supporting the resolution, and that there were other training companies out there. She further stated that she would be voting against the resolution.

Commissioner Grebner stated that the Board of Commissioners' ethics policy stated that when these things happened, the Board of Commissioners talked about them publicly, used discretion to go with similar non-conflicted possibilities in close cases, and continued looking for alternatives. He further stated that in the present case, MACNLOW was a much better deal than any other provider, and that he did not see the resolution as tremendously objectionable.

Commissioner Morgan moved to table the resolution. The motion failed for lack of support.

## FEBRUARY 26, 2019 REGULAR MEETING

Commissioner Schafer stated that the 9-1-1 Center also used MACNLOW extensively, and that the Sheriff's Office could not possibly have been more transparent. He further stated that this was one case where excellent training was being provided, under an arrangement that had been in place since 1989, before Undersheriff Bouck had any connection with MACNLOW.

Commissioner Morgan requested a roll call vote.

The motion to adopt the resolution carried. **Yeas:** Crenshaw, Grebner, Maiville, Naeyaert, Polsdofer, Schafer, Sebolt, Stivers      **Nays:** Koenig, Morgan, Slaughter, Trubac      **Absent:** Celentino, Tennis



**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS WITH IDENTIFIED SERVICE PROVIDERS  
AS AUTHORIZED BY THE JUSTICE MILLAGE**

**RESOLUTION # 19 – 074**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, on November 27, 2018 the Board of Commissioners adopted a Resolution 18-497 that included \$99,000 to fund several Ingham County Sheriff’s Office coordinated programs that include, Break Out/Moral Recognition Therapy, Trauma Centered Yoga, and Seeking Safety (Attachment #1); and

WHEREAS, specific vendors have been identified as having the requisite qualifications to provide approved programs and have done so for the jail population previously; and

WHEREAS, the following providers are established County vendors:

Seeking Safety and Break Out/MRT provided by **Wellness, Inx.**  
**Dr. Debra Smith:** [debsmith@wellnessinx.com](mailto:debsmith@wellnessinx.com), (517)-272-0520  
County vendor # **01533765**.

Trauma Centered Yoga provided by **Deb Hart Body Connection Yoga,**  
**Deb Hartnagle:** [debhart9@gmail.com](mailto:debhart9@gmail.com), (517)-980-0334  
County vendor # **40495**;

WHEREAS, these vendors are prepared to resume service to the County immediately.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Corporate Counsel to proceed with agreements between the identified vendors and the County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$62,800 with Wellness, Inx for services as described in Attachment #1 for the period of March 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$10,400 with Deb Hart Body Connection Yoga for services as described in Attachment #1 for the period of March 1, 2019 through December 31, 2019.

**FEBRUARY 26, 2019 REGULAR MEETING**

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Celentino, Crenshaw, Polsdofer, Trubac, Schafer

**Nays:** None      **Absent:** None      **Absent 2/14/19**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Maiville

**Nays:** None      **Absent:** Morgan, Tennis, Schafer      **Approved 2/20/19**

Adopted as part of a consent agenda.

## FEBRUARY 26, 2019 REGULAR MEETING

Attachment #1

### Ingham County Jail Education Programming

#### **SEEKING SAFETY** **Program price: \$20,800.00**

The Seeking Safety program is an evidenced-based present-focused counseling model to help people attain safety from trauma and/or substance abuse. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of \$200 per session.

#### **TRAUMA CENTERED YOGA** **Program price: \$10,400.00**

Trauma Centered Yoga is a very specific protocol of evidence based treatment designed for people who have experienced 'complex trauma/PTSD', and has been found to be useful as an adjunct to Cognitive Behavioral Therapy (Seeking Safety). The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

#### **BREAK OUT** **Program price: \$42,000.00**

This program is based on Moral Recognition Therapy (MRT) which is a form of cognitive-behavioral programming that focuses on recovery from substance misusing, abusing and dependent behaviors, identifying thinking errors that led to criminogenic thinking and identify goals to achieve once released. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of \$200 per session.

#### **RESTORATIVE JUSTICE** **Program price: \$20,800.00**

The Restorative Justice Program offers inmates an opportunity to take accountability and repair the harm done by their crimes, while teaching mediation, conflict resolution, and problem solving. The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

#### **INMATE INITIATIVES** **PROGRAM PRICE: \$2000.00**

The Inmate Garden Initiative: There is strong evidence pointing to the importance of education in reducing recidivism. In addition to the classroom programs offered at the Ingham County Jail, education will be taking place outside by way of a vegetable garden. Inmates will be taught new skills such as how to use garden tools, prepare land, plant seeds and plants, and read planting information. There are items that need to be purchased yearly in order to sustain the garden such as seeds, plants and garden tools.

#### **INMATE INITIATIVES** **PROGRAM PRICE: \$3000.00**

Educational DVD's: These DVD's would assist inmates in increasing their chances of making a successful transition to the community, overcoming barriers to employment and building their motivation and self-esteem.

**FEBRUARY 26, 2019 REGULAR MEETING**

**ADOPTED – FEBRUARY 26, 2019  
AGENDA ITEM NO. 25**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND STAFFING SERVICES AGREEMENT WITH CROSS COUNTRY**

**RESOLUTION # 19 – 075**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the staffing services agreement with Cross Country effective April 1, 2019; and

WHEREAS, ICHD is experiencing critical staffing levels in the Jail Medical operation at the Ingham County Jail; most critically, in a lack of Medical Provider (Nurse Practitioner) services; and

WHEREAS, the ICHD maintains an agreement with Cross Country staffing for the placement of Certified Nursing Assistants (CNAs) for med passing services; and

WHEREAS, in order to avert negative impacts of long term staff vacancies to service delivery and quality of care for jail inmates, ICHD would like to amend this agreement to add the placement of Nurses, Medical Assistants, Licensed Practical Nurses, and Nurse Practitioners through Cross Country's subsidiary, Medical Doctors Associates; and

WHEREAS, through this amended agreement, jail medical operations can maintain adequate staffing and service levels with temporary placements while permanent placements are recruited and hired into the vacant County positions; and

WHEREAS, the costs associated with contractual staffing to fill employment vacancies for Nurse Practitioners, Registered Nurses, Medical Assistants, LPNs or CNA positions are also offset by unexpended salary and fringe budgeted for those positions; and

WHEREAS, the total costs of contractual staff even in a high vacancy year, would not exceed the total contractual, salary and fringe amounts budgeted in any given fiscal year; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amend the existing Cross County Staffing Agreement to include Nurse Practitioner, Registered Nurses, Licensed Practical Nurse, Medical Assistant and Certified Nurse Assistant positions for a total amount not to exceed \$250,000 effective April 1, 2019 through March 30, 2020.

BE IT FURTHER RESOLVED, that through this amendment, jail medical operations can maintain adequate staffing and service levels with temporary placements while permanent placements are recruited and hired into the vacant County positions.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

## FEBRUARY 26, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES COMMITTEE: Yeas:** Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None      **Absent:** Tennis      **Approved 2/25/19**

Commissioner Trubac moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Morgan stated that the Human Services Committee had made clear that it would not support privatization of Jail Medical services, but had instructed the Health Department to develop a plan for reorganization instead. He further stated that there was a need while that hiring process was launched for a stopgap measure.

Commissioner Morgan stated that the resolution authorized the Health Department to contract with Cross Country for additional nursing staff so they could continue providing services during the period of transition.

Commissioner Morgan amended the resolution without objection, as follows:

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amend the existing Cross County Staffing Agreement to include Nurse Practitioner, Registered Nurses, Licensed Practical Nurse, Medical Assistant and Certified Nurse Assistant positions for a total amount not to exceed \$250,000 ~~annually~~ effective April 1, 2019 through March 30, 2020.

Commissioner Morgan stated that the Human Services Committee had amended the resolution to remove a provision authorizing auto-renewal, and that the word “annually” had been mistakenly left in the resolution after that amendment. He further stated that the current resolution allowed the Board of Commissioners to reexamine the arrangement in early 2020 to determine if external staff were still required or not.

Commissioner Naeyaert stated that she appreciated her colleagues who felt differently, and that the privatization issue did not concern her. She further stated that Corizon had a documented bad record, but that the Board of Commissioners could have looked into other private companies.

Commissioner Naeyaert stated that she had spoken with Sheriff Wriggelsworth and Health Officer Linda Vail, neither of whom thought that reorganization was best. She further stated that the present arrangement could not work, and that the Board of Commissioners needed to consider raising Jail Medical staff salaries.

Commissioner Naeyaert stated that she respected Ms. Vail and Sheriff Wriggelsworth, and wanted to do what they preferred. She further stated that she was supporting what her colleagues wanted to do, and would support the resolution now.

Commissioner Grebner stated that he had watched Jail Medical for over forty years, and that doing it right was going to be expensive. He further stated that there was not much flexibility in the budget, so tough choices would be made one way or another.

Commissioner Grebner stated that inmates have the least representation and access to power of any population, and were treated the worst. He further stated that the County had switched back and forth between private and

## FEBRUARY 26, 2019 REGULAR MEETING

public employment for these positions half a dozen times in the last forty years, and that sometimes the public body got in such a tangle that the only solution was to go with private provider.

Commissioner Grebner stated that private providers always provided threadbare, inadequate and shoddy services. He further stated that the same companies were bidding here as in Alabama, and that they did not raise their game when they came to a County with a university in Michigan with progressive residents who cared about the poor and people in jail.

Commissioner Grebner stated that sometimes threadbare care was better than what a deadlocked public body could provide, and that privatizing for a short time and then bringing it back in-house could be a good solution. He further stated that this was similar to the Public Defender, in that it put money into a group of people who did not have votes or political power, to support their welfare.

Commissioner Grebner stated that he was in favor of the stopgap measure, and that it was not the first time this had come up. He further stated that the Board of Commissioners would be appalled when it saw the price tag.

Commissioner Morgan stated that Commissioner Grebner may be right in the long run, but that the proposals presented to the Human Services and Finance Committees had showed no savings with privatization. He further stated that he would not support privatization of medical care even if it was less expensive.

Commissioner Grebner stated that the stopgap measure may be less expensive than what the County was currently spending, but that once Jail Medical was entirely in-house, it would be very expensive.

The motion carried unanimously. Absent: Commissioners Celentino and Tennis.

## **FEBRUARY 26, 2019 REGULAR MEETING**

### **SPECIAL ORDERS OF THE DAY**

Commissioner Slaughter moved to appoint Alisia Gray to the Youth Commission. Commissioner Naeyaert supported the motion.

The motion carried unanimously. Absent: Commissioners Celentino and Tennis.

### **PUBLIC COMMENT**

Bill Fowler, Equalization Director, stated that he wanted to take the opportunity to introduce himself. He further stated that he brought over forty years of experience in government to the County. He further stated that he looked forward to the opportunity to serve, and would be willing to answer any questions.

Commissioner Koenig stated that she wanted to welcome Mr. Fowler aboard.

Commissioner Naeyaert stated that she also welcomed Mr. Fowler aboard, and asked him to tell his wife that she was also welcome.

Chairperson Crenshaw stated that he thanked Mr. Fowler for taking on the opportunity, and welcomed him to the County as well.

### **COMMISSIONER ANNOUNCEMENTS**

Chairperson Crenshaw stated that the following Thursday was the 20<sup>th</sup> Annual Cultural Diversity Luncheon, from 11:30 a.m. to 2:30 p.m. at the County Fairgrounds. He further stated that he encouraged fellow Commissioners to stop over, and that there would be great food and door prizes.

Commissioner Sebolt stated he wanted to thank his colleagues for passing the Resolution Ensuring the Accessibility of Gender-Segregated Facilities on Property Operated by Ingham County. He further stated that the overwhelming majority of constituents would experience no change, but that for a small segment of its constituents, the Board of Commissioners had made a significant change, recognizing their equality and the need for fair treatment.

Commissioner Sebolt stated that this was a very important step, and that he thanked his colleagues.

Commissioner Morgan stated that the resolution had passed unanimously, even in the present period of political divisiveness and partisanship. He further stated that he wanted people to note that the County was a place where a resolution of this kind could pass unanimously.

Commissioner Naeyaert stated that due to a lot of education over the past weekend, and conversations she believed everyone should have, she was pleased to be able to vote to validate the people who wanted the resolution, and was happy to support it.

Commissioner Koenig stated that she did not know why the news was present at the meeting, because it appeared there was no controversy.

**FEBRUARY 26, 2019 REGULAR MEETING**

**CONSIDERATION AND ALLOWANCE OF CLAIMS**

Commissioner Morgan moved to pay the claims in the amount of \$15,538,333.89. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioners Celentino and Tennis.

**ADJOURNMENT**

The meeting was adjourned at 7:03 p.m.



**Bennett, Becky**

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**From:** Allison Glasson <glassona723@gmail.com>  
**Sent:** Tuesday, March 05, 2019 3:50 PM  
**To:** Bennett, Becky  
**Subject:** Women's Commission Resignation  
**Attachments:** ICWC Glasson Resignation.pdf

Ingham County Board of Commissioners  
C/O Becky Bennett, Director  
P.O. Box 319  
Mason, MI 48854

March 5, 2019

Dear Ingham County Commissioners,

It has been a true honor having been appointed and working on the Ingham County Women's Commission this last year. This is why it is with a heavy heart that I must resign from the Women's Commission as I am moving out of Ingham County for work later this month and will no longer be eligible for this position. I am terribly sorry for any issues that may arise due to my resignation.

Sincerely,

Allison Glasson

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION MAKING AN APPOINTMENT TO THE WOMEN'S COMMISSION**

**RESOLUTION # 19 –**

WHEREAS, several vacancies exist on the Women's Commission; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on this Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointment to the Women's Commission:

Charlaine Stevenson, 4634 South Hagadorn Rd, East Lansing, 48823

to a term expiring December 31, 2021.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION DECLARING MARCH 31, 2019 AS “CESAR E. CHAVEZ DAY”  
IN INGHAM COUNTY**

**RESOLUTION # 19 –**

WHEREAS, the late Cesar E. Chavez developed and lived by a unique blend of values, philosophy and styles;  
and

WHEREAS, throughout his youth and into his adulthood, Cesar migrated across the southwest laboring in the fields and vineyards where he was exposed to the hardships and injustices of farm worker life; and

WHEREAS, his life as a community organizer began in 1952 when he joined the Community Service Organization (CSO), a prominent Latino civil rights group, in the late 1950s and early 1960s, he served as the national director; and

WHEREAS, his dream was to create an organization to protect and serve farm workers, whose poverty and disenfranchisement he had shared, in 1962, Cesar resigned from the CSO, and founded what is now known as the United Farm Workers of America; and

WHEREAS, for more than three decades Cesar led the first successful farm workers union in American history serving hundreds of thousands of farm workers; and

WHEREAS, he led successful strikes and boycotts that resulted in the first industry-wide labor contracts and the efforts of his union brought about the passage of the groundbreaking 1975 California Agricultural Labor Relations Act to protect farm workers; and

WHEREAS, on April 23, 1993, Cesar Chavez, a true American hero, died of natural causes in San Luis, Arizona shortly before he was scheduled to appear in Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Cesar E. Chavez, an extraordinary Mexican-American, Labor Leader and role model, and declares March 31, 2019 as “Cesar E. Chavez Day” in Ingham County.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ESTABLISHING A ROADWAYS SUBCOMMITTEE**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Road Department has an annual budget expenditure of over \$26 million dollars; and

WHEREAS, the Ingham County Road Department maintains approximately 1,250 miles of roads and 68 bridges within the County; and

WHEREAS, to better serve the residents of Ingham County, it is the desire of the Board of Commissioners to appoint a permanent Roadways Subcommittee, to closely review road projects, funding and potential road issues or concerns within the Road Department service area; and

WHEREAS, the Roadways Subcommittee, will be a subcommittee of the County Services Committee and shall be appointed on an annual basis; and

WHEREAS, the Roadways Subcommittee will meet as needed and will forward their recommendations to the County Services Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establish a Roadways Subcommittee consisting of up to four members of the County Services Committee.

BE IT FURTHER RESOLVED, that the following are hereby appointed to the Roadways Subcommittee:

Commissioner Randy Maiville  
Commissioner Robin Naeyaert  
Commissioner Ryan Sebolt  
Commissioner Emily Stivers

BE IT FURTHER RESOLVED, that appointments to the Roadways Subcommittee shall be made annually.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert

**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ADOPTING ORDINANCE AMENDING ORDINANCE  
REGULATING PARKING IN COUNTY PARKING LOTS**

**RESOLUTION # 19 –**

WHEREAS, on April 11, 2006, under Resolution #06-091, the Ingham County Board of Commissioners adopted an Ordinance Regulating Parking in County Parking Lots, for the regulation of parking in all County parking lots, except for those parking lots that are adjacent to, and across the street from, the Veterans Memorial Courthouse/Grady Porter Building in Lansing, Michigan, that are governed by a separate Ordinance, and those parking lots located within any County park; and

WHEREAS, Resolution #06-091 also established penalties for violation of parking regulations in County parking lots; and

WHEREAS, the County Board of Commissioners desires to restrict parking in the parking lot located at the north end of the County Human Services Building in Lansing, Michigan, to clientele of Tri-County Office on Aging and the Veterans Affairs Office, and to prohibit the parking of motor vehicles in that parking lot by persons not having business with Tri-County Office on Aging or Veterans Affairs Office.

THEREFORE BE IT RESOLVED, that the attached Ordinance Amending Ordinance Regulating Parking in County Parking Lots is hereby adopted, and the County Clerk shall have Notice of Adoption of the Ordinance published as required by State law, and it shall become effective upon publication.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

**ORDINANCE AMENDING ORDINANCE REGULATING  
PARKING IN COUNTY PARKING LOTS**

**THE PEOPLE OF THE COUNTY OF INGHAM, MICHIGAN, DO ORDAIN:**

**Section 1.** Article 4 of the Ingham County Ordinance Regulating Parking in County Parking Lots, Parking Regulations, Sec. 4.1, is hereby amended to add a new subsection 4.3, to read as follows:

“4.3. Parking in the lot on the north end of the County Human Services Building is restricted to clientele of Tri-County Office on Aging and the Veterans Affairs Office. Motor vehicles may not be parked in the parking lot located at the north end of the County Human Services Building by persons not having business with Tri-County Office on Aging or Veterans Affairs Office.”

**Section 2.** **Repeal.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**Section 3.** **Savings Clause.** This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

**Section 4.** **Validity and Severability.** Should any portion of this Ordinance be found invalid for any reason, such a holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

**Section 5.** **Effective Date.** This Ordinance shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.

I, Barb Byrum, Ingham County Clerk, certify that this Ordinance was adopted by the Ingham County Board of Commissioners and published on \_\_\_\_\_, 2019.

\_\_\_\_\_  
Barb Byrum, Ingham County Clerk

Ingham County Board of Commissioners

\_\_\_\_\_  
Bryan Crenshaw, Chairperson

## **ORDINANCE REGULATING PARKING IN COUNTY PARKING LOTS**

An Ordinance to provide for the regulation of parking in parking lots owned by Ingham County, and for the penalties associated with parking violations.

### **THE PEOPLE OF THE COUNTY OF INGHAM, MICHIGAN, DO ORDAIN:**

**Article 1. Purpose and Authority.** Deeming it advisable in the interest of the citizens of Ingham County, as authorized by Act 58 of the Public Acts of 1945, as amended, being Section 46.201 of the Michigan Compiled Laws, and as authorized by the Michigan Vehicle Code, Act 300 of 1949, as amended, being specifically Section 257.674 of the Michigan Compiled Laws, the County of Ingham, Michigan, adopts this Ordinance for the regulation of parking in County parking lots.

**Article 2. Ordinance Title.** The title of this Ordinance is the Ordinance Regulating Parking In County Parking Lots.

### **Article 3. Definitions.**

3.1. *Civil infraction* means an act or omission prohibited by law which is not a crime as defined in Section 5 of Act No. 328 of the Public Acts of 1931, as amended, being Section 750.5 of the Michigan Compiled Laws, and for which civil sanctions may be ordered.

3.2. *County parking lots* means all parking areas owned by Ingham County wherever located, except for (a) those parking lots that are adjacent to, and across the street from, the Veterans Memorial Courthouse/Grady Porter Building in Lansing, Michigan, that are governed by a separate ordinance, and (b) those parking lots located within any County park.

3.3. *Disabled person* means a person determined to be disabled as defined in Section 19a of the Michigan Vehicle Code, being Section 257.19a of the Michigan Compiled Laws.

3.4. *Motor vehicle* means every vehicle that is self-propelled.

### **Article 4. Parking Regulations.**

4.1. Motor vehicles must be parked completely within a single marked parking space, and may not be parked in any manner so as to block the access or movement of other motor vehicles. Motor vehicles may not be parked in any area designated by sign as No Parking.

4.2. Motor vehicles parked in a space designated by sign for use by a disabled person must display one (1) of the following:

(a) A certificate of identification or windshield placard issued under Section 675 of the Michigan Vehicle Code to a disabled person.

(b) A special registration plate issued under Section 803d of the Michigan Vehicle Code to a disabled person.

(c) A similar certificate of identification or windshield placard issued by another state to a disabled person.

(d) A similar special registration plate issued by another state to a disabled person.

(e) A special registration plate to which a tab for persons with disabilities is attached issued under the Michigan Vehicle Code.

4.3. Parking in the lot on the north end of the County Human Services Building is restricted to clientele of Tri-County Office on Aging and the Veterans Affairs Office. Motor vehicles may not be parked in the parking lot located at the north end of the County Human Services Building by persons not having business with Tri-County Office on Aging or Veterans Affairs Office.

**Article 5. Prima Facie Evidence; Parking Violators.** In any proceeding for violation of the parking provisions in this Ordinance, the registration plate displayed on the motor vehicle shall constitute in evidence a prima facie presumption that the owner of the motor vehicle was the person who parked or placed the motor vehicle at the point where the violation occurred.

**Article 6. Penalties for Parking Violations; Civil Infraction.** Violation of this Ordinance may be treated as a nuisance, and abated by local authorities by impoundment of the vehicle involved, by notice of violation, or by removal to a designated motor vehicle pound to be returned only upon payment of reasonable impoundment fees. Violation of this Ordinance shall be processed in the same manner as a civil infraction under the Michigan Vehicle Code, and monetary penalties shall be set forth by resolution by the Ingham County Board of Commissioners, which may be amended from time to time.

**Article 7. Conflict with Criminal Laws.** Nothing in this Ordinance shall be construed to conflict, contravene, enlarge or reduce any criminal liability or responsibility, including fines imposed by a judge for any criminal offense under Michigan law.

**Article 8. Construction.** When not inconsistent with the context, words used in the present tense include the future. Words in the singular include the plural and words in the plural include the singular. Masculine shall include a feminine and neuter. The word “shall” is always mandatory and not merely directive. Words or terms not defined herein shall be interpreted as defined in statutes, regulations, or codes to which they apply or if not so defined shall be defined in the manner of their common meaning. Headings shall be deemed for convenience and shall not limit the scope of any section of this Ordinance.

**Article 9. Severability.** The various parts, sections, subsections, paragraphs, sentences, phrases, and clauses of this Ordinance are hereby declared to be severable. If any part, section, subsection, paragraph, sentence, phrase or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, it shall be considered severed from this Ordinance and shall not be construed as affecting the validity of the remaining portions of this Ordinance.



**Article 10. Repeal.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed

**Article 11. Savings Clause.** This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

**Article 12. Effective Date of Ordinance.** This Ordinance shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.

**NOTICE OF ADOPTION OF AMENDMENT TO**  
**INGHAM COUNTY ORDINANCE REGULATING**  
**PARKING IN COUNTY PARKING LOTS**

**PLEASE TAKE NOTICE** that at a meeting held on Tuesday, \_\_\_\_\_, 2019, the Ingham County Board of Commissioners adopted an amendment to the Ordinance Regulating Parking in County Parking Lots, by adding a new provision restricting parking in the lot at the north end of the County Human Services Building to clientele of Tri-County Office on Aging and the Veterans Affairs Office, and prohibiting the parking of motor vehicles in that lot by persons not having business with Tri-County Office on Aging or Veterans Affairs Office.

A copy of the Ordinance Amendment is available for public inspection in the office of the Ingham County Clerk.

\_\_\_\_\_  
Barb Byrum, County Clerk

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS  
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

**RESOLUTION # 19 –**

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated February 19, 2019 as submitted.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A REORGANIZATION  
WITHIN THE INGHAM COUNTY TREASURER'S OFFICE**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Treasurer (ICT) desires to reorganize the functions within his office due to the increased responsibility and complexity involved with these functions and to better serve other county offices and the citizens and businesses of Ingham County; and

WHEREAS, the ICT desires to ensure that access to the office in its Lansing location is available to citizens during all normal business hours; and

WHEREAS, the ICT proposes to create an entry-level accountant position so the office can train accountants in the particulars of public fund accounting, a benefit to all county offices that employ accountants; and

WHEREAS, the functions of the ICT related to preventing tax foreclosures have proven to greatly benefit the citizens of Ingham County and should be expanded to further protect the most economically disadvantaged in our communities; and

WHEREAS, many of the current ICT job descriptions have not been updated to reflect changes in statutory responsibilities, financial technology or in services provided to citizens or to other county offices; and

WHEREAS, the Human Resources Department has reviewed the proposed reorganization, analyzed the responsibilities of each position, approved the new job descriptions, and submitted a Memo of Analysis; and

WHEREAS, UAW Local 2256 and the Ingham County Employees' Association have reviewed and are in support of the reorganization proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the reorganization of the Ingham County Treasurer's office.

BE IT FURTHER RESOLVED, that the position of Foreclosure Prevention Specialist is created as an ICEA Pro level 2 position (\$35,791.44 - \$42,978.90).

BE IT FURTHER RESOLVED, that the position of Accountant – Entry Level is created as an ICEA Pro level 4 position (\$40,827.23 - \$49,013.79).

BE IT FURTHER RESOLVED, that the ICT is authorized to employ a second Account Clerk II as a UAW G position (\$38,572.55 - \$45,990.30).

BE IT FURTHER RESOLVED, that the following changes in title and classification shall be implemented:

- Position number 253006, Account Clerk II reclassified from UAW E (\$34,524.66 - \$41,122.93) to UAW G (\$38,572.55 - \$45,990.30).
- Position number 253004, retitled from Account Clerk II to Account Clerk III and reclassified from UAW E (\$34,524.66 - \$41,122.93) to UAW H (\$40,809.27 - \$48,680.07).
- Position number 253013, Tax Forfeiture/Foreclosure Coordinator, reclassified from ICEA Pro 2 (\$35,791.94 - \$42,968.90) to ICEA Pro 4 (\$40,827.23 to \$49,013.79).
- Position number 253008, Property Tax Coordinator, reclassified from ICEA Pro 7 (\$53,158.82 - \$63,815.36) to ICEA Pro 8 (\$57,981.26 - \$69,605.20).
- Position number 253003 retitled from Accountant to Lead Senior Accountant and reclassified from ICEA Pro 7 (\$52,116.49 - \$62,564.08) to ICEA Pro 9 (\$62,170.17 - \$74,632.72).
- Position number 253007, Assistant to the Treasurer, reclassified from MCF 6 (\$44,015.47 - \$52,832.49) to MCF 9 (\$56,906.76 - \$68,305.87).
- Position number 253002, Chief Deputy Treasurer, reclassified from MCF 10 (\$62,231.41 - \$74,697.13) to MCF 12 (\$72,161.54 - \$86,612.64).

BE IT FURTHER RESOLVED, that the reorganization shall be effective as of April 1, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 03/05/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Maiville  
**Nays:** Schafer **Absent:** None **Approved 03/06/2019**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE PROCEEDING TO CLOSE  
PERMANENT CONSERVATION EASEMENT DEEDS**

**RESOLUTION # 19 –**

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Preservation Board), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, the Ingham County Board of Commissioners established promoting environmental protection, smart growth and conservation as overarching and long term priorities; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2017 and the 2018 application cycle, and of which, said rankings were approved by Resolutions #17-480 and #19-013; and

WHEREAS, the Ingham County Purchasing Department negotiated prices to be paid for the Conservation Easement Deeds through a “Bid” process; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to close Permanent Conservation Easement Deeds on all properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves proceeding to close on the Bergeon, Coppernoll, Moore and Smith Trust properties at a price not to exceed the amount listed in the chart below:

<u>Name</u>	<u>Acreage</u>	<u>Appraisal /CE Price</u>
Bergeon	73.32 +/-	\$251,000.00
Coppernoll	147.68 +/-	\$147,000.00
R. Smith Trust	383.5 +/-	\$615,000.00
Moore	83 +/-	\$173,000.00

BE IT FURTHER RESOLVED, that the County Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE PURCHASE OF WIRELESS ACCESS POINTS AND ASSOCIATED LICENSES FROM SENTINEL TECHNOLOGIES, INC.**

**RESOLUTION # 19 –**

WHEREAS, Ingham County currently provides a secure wireless network for both public and private use; and

WHEREAS, in order to remain secure and reliable, the existing wireless network is in need of a hardware refresh; and

WHEREAS, a wireless site survey is has been completed resulting in the recommendation that the County install additional and upgrade existing wireless access points; and

WHEREAS, this hardware purchase has been planned for and budgeted and will provide the necessary equipment needed to refresh the existing County wireless network in a secure, reliable manner.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of Cisco Meraki MR42 wireless access points and associated licenses from Sentinel Technologies, Inc. in an amount not to exceed \$180,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Maintenance - Hardware fund (636-25810-932032).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE PLANNED ANNUAL CONTINUING  
EDUCATION PROGRAM FOR MUNIS**

**RESOLUTION # 19 –**

WHEREAS, Tyler is the company that supports the MUNIS system Ingham County uses for our financial and central office functions; and

WHEREAS, as MUNIS is at the heart of most County financial activities, it benefits everyone to use it in the most efficient manner possible; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training including travel expenses from Tyler in the amount not to exceed \$18,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology's Staff Development and Training Fund #63695800-960080.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Koenig, Maiville, Naeyaert  
**Nays:** None **Absent:** None **Approved 03/05/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE  
CAPITAL CITY LABOR PROGRAM, INC. SUPERVISORY UNIT**

**RESOLUTION # 19 –**

WHEREAS, an agreement has been reached between representatives of Ingham County, Ingham County Sheriff and the CCLP Supervisory Unit through December 31, 2020; and

WHEREAS, the agreement has been ratified by the employees within the bargaining agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract between Ingham County, Ingham County Sheriff and Capital City Labor Program, Inc. through December 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the contract on behalf of the County, subject to the approval as to form by the County Attorney.

Terms of the tentative agreement include the following:

Article 47. Duration: January 1, 2018 – December 31, 2020

Article 20. Wages:

2018: 1% increase to base pay only, retro to first full pay period beginning on or after 1/1/2018.

2019: 1) 2% across the board increase, retro to first full pay period beginning on or after 1/1/2019 and 2) ½% upward 2019 wage scale adjustment to all steps.

2020: wage reopener with no minimum increase requirement.

Article 27, Section 6. Equipment Allowance (New): \$250 equipment allowance effective in and after 2018.

Article 30, Section 1. Vacations: Schedule effective on and after date of ratification [*insert date*] (increase to annual accrual of 8 hours at step ten through fourteen years and at step fifteen through nineteen years)

Article 33, Section 9 Sick Leave Donation (New): Incorporate by reference and/or attachment to the CBA the attached County-Wide Sick Leave Donation Policy and amend any conflicting language regarding donation (e.g., Article 34, Section 8. Family and Medical Leave Act).

Preface (Non-Discrimination Provision): Substitute Ingham County's most current Non-Discrimination Provision.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE AN INTER-LOCAL AGREEMENT GRANTING LIMITED WAIVER OF EXEMPTION OF PROPERTY TAXES FROM CAPTURE BY MERIDIAN CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY**

**RESOLUTION # 19 –**

WHEREAS, Meridian Township Downtown Development Authority (DDA) requested certain amendments to its Development Plan and Tax Increment Financing Plan of the Authority, pursuant to Public Act 197 of 1975 (MCL 125.1651 *et seq.* recodified at MCL 125.4201 *et seq.*), as amended; and

WHEREAS, the DDA previously adopted a resolution exempting its taxes from capture by the Authority pursuant to Section 203(3) of the Act (MCL 125.4203(3)); and

WHEREAS, the proposed Plan Amendments are intended to fund improvements to property within a downtown district of Meridian Charter Township, to halt property value deterioration and increase property tax valuation, where possible, in its downtown business district; to eliminate the causes of that deterioration; and to promote economic growth; and

WHEREAS, on November 27, 2018 the Board of Commissioners approved Resolution 18-487 to negotiate a Tax Sharing Agreement between the Meridian Charter Township Downtown Development Authority; and

WHEREAS, on April 12, 2005 the Board of Commissioners adopted a Tax Sharing Agreement Policy to establish parameters for negotiating such agreements; and

WHEREAS, the Parties wish to enter into an Agreement to grant a limited waiver of the exemption from capture of the Taxing Jurisdiction's property taxes.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached Inter-Local Agreement Granting Limited Waiver of Exemption of Property Taxes from Capture by Meridian Charter Township Downtown Development Authority.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

**INTER-LOCAL AGREEMENT GRANTING LIMITED WAIVER OF EXEMPTION OF  
PROPERTY TAXES FROM CAPTURE BY MERIDIAN CHARTER TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY**

This Agreement is entered by and between INGHAM COUNTY, whose address is 341 S. Jefferson, P.O. Box 319, Mason, MI 48854 (the “Taxing Jurisdiction”) and MERIDIAN CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY, whose address is 5151 Marsh Road, Okemos, MI 48864 (the “Authority”), and the CHARTER TOWNSHIP OF MERIDIAN, whose address is 5151 Marsh Road, Okemos, MI 48864. The Taxing Jurisdiction, Charter Township of Meridian, and Authority are collectively referred to as the “Parties.”

**BACKGROUND**

The Authority has requested certain amendments to its Development Plan and Tax Increment Financing Plan, (the “Plan Amendments”) of the Authority, pursuant to Public Act 197 of 1975, as amended,<sup>1</sup> (MCL 125.1651 *et seq.* recodified at MCL 125.4201 *et seq.*) (the “Act”). The Taxing Jurisdiction previously adopted a resolution exempting its taxes from capture by the Authority pursuant to Section 203(3) of the Act (MCL 125.4203(3)). The proposed Plan Amendments are intended to fund improvements to property within a downtown district of Meridian Charter Township, to halt property value deterioration and increase property tax valuation, where possible, in its downtown business district; to eliminate the causes of that deterioration; and to promote economic growth.

The Parties wish to enter into this Agreement, pursuant to the Act and Section 214(4) of the Act, to grant a limited waiver of the exemption from capture of the Taxing Jurisdiction’s property taxes, as set forth below.

**AGREEMENT**

1. Unless otherwise specifically indicated herein, the words and phrases used in this Agreement shall have the definitions attributed to them in Section 201 of the Act. For example, “assessed value” means for valuations made after December 31, 1994, the taxable value as determined under section 27a of the General Property Tax Act, MCL 211.27a.
2. The Parties mutually determine that this Agreement shall control the terms and conditions relating to the capture of assessed value pursuant to the Plan Amendments recommended by the Authority and as adopted by the Charter Township of Meridian on December 4, 2018, and contains express authority for the DDA to capture the incremental property taxes due to the Taxing Jurisdiction within the existing District Boundaries of the Authority, which are specifically set forth in the Plan Amendments and depicted on the attached Exhibit A (the “District”), and as specified by this Agreement. Any other agreement or parts of agreements between the Parties in conflict with this Agreement are superseded.

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<sup>1</sup> See Public Act 57 of 2018, the Recodified Tax Increment Financing Act.

3. The initial assessed value for all property in the District shall be as determined as of December 31, 2017 and finally equalized in May of 2018 (the “Base Value”).
4. The Taxing Jurisdiction agrees that the Authority shall capture, and the Township and County Treasurers shall transmit to the Authority, all captured assessed value within the District.
5. To afford the Taxing Jurisdiction the ability to meet annual budgetary needs and to limit inflation exposure of existing tax revenue, the Authority will remit a portion of captured assessed value from specific parcels within the Downtown District and Development Area, as provided for in this Agreement.
6. No inflation amount shall be due and the Authority shall not pay any inflation amount to the Taxing Jurisdiction unless and until both new private development occurs on any of the five (5) core block areas of the District as depicted on the attached Exhibit B (the “Core Block Areas”) and the Future Taxable Value (FTV) of Real Property (Land and Land Improvements and Buildings) within the Core Block Area increases by an additional minimum amount of \$13,602,403 above the Base Value.
7. Subject to paragraph 6 above and only as reflected on Exhibit C, for all parcels within a three (3) block area as depicted on the attached Exhibit B (the “3 Block Plan Area”), the Authority will remit to the Taxing Jurisdiction not more than a 2.14% of increase in each year in ad valorem property taxes calculated from increases to the taxable value from the Base Value (the “Annual 3 Block Plan Area Inflation Amount”). Any payment under this paragraph shall be made from available tax increment revenues, as determined by the Authority in its sole discretion. The attached Exhibit C shows the Annual 3 Block Plan Area Inflation Amount which may be due to the Taxing Jurisdiction, as identified thereon.
8. For parcels not within the 3 Block Plan Area, after the conditions of paragraph 6 above are satisfied (the “Conditional Base Year”), the taxable value of those parcels in the Conditional Base Year shall be the Conditional Base Value. The Authority will remit to the Taxing Jurisdiction not more than the first 2.14% of increase each year above the Conditional Base Value in ad valorem property taxes for each specific parcel within the District which but for this Agreement would have been collected and paid to the Taxing Jurisdiction (the “Conditional Inflation Amount”). Any payment under this paragraph shall be made from available tax increment revenues, as determined by the Authority in its sole discretion.
9. Subject to paragraph 6 above, the Parties anticipate sufficient taxable value to allow any payment of the Inflation Amount will not occur until December 31, 2021 and no inflation amount payments are anticipated before the Authority collects tax increment revenues in tax year 2022.
10. Existing ad valorem property taxes due the Taxing Jurisdiction on the Base Value of all parcels in the District shall be paid to the Taxing Jurisdiction, as provided for in the Act. The current base taxes are reflected in the attached Exhibit D. If, for any reason, the taxable value of any parcel shall fall below the Base Value or Conditional Base Value, the Authority shall not be liable for any current base tax amount, no inflation amount shall be due, and the Authority shall not remit any inflation amount for that parcel to the



Taxing Jurisdiction. The Taxing Jurisdiction agrees to hold the Authority harmless for any reduction in Base Value or Conditional Value of any parcel within the District and Development Area.

11. The Charter Township of Meridian agrees that the Township's property tax millage is and shall remain subject to capture by the Authority for the duration of this Agreement, and that it has not opted out of the DDA Plan or the Plan Amendments.
12. The Authority shall expend the captured assessed value and incremental tax revenues derived from the Taxing Jurisdiction's millage for those improvements and infrastructure projects contained in the Plan Amendments on the effective date of this Agreement.
13. The Authority shall prepare an annual report including the use or allocation of the captured assessed value and incremental tax revenues derived from the Taxing Jurisdiction's millage to infrastructure projects and improvements within the District. On a date mutually agreed to by the Parties, the Authority shall annually make a presentation to the Taxing Jurisdiction regarding the annual report and compliance with the policies of the Taxing Jurisdiction effective and applicable on the effective date of this Agreement.
14. This Agreement supersedes and replaces the tax sharing agreement entered into by the Parties on August 22, 2006.
15. The parties acknowledge and agree that the Authority and the Township may, from time to time, further amend the Plan as they deem appropriate pursuant to the Act. No such amendment shall have the effect of modifying the provisions of this Agreement and such amendment to the Plan shall not have the effect of extending the term of this Agreement.
16. This is the entire agreement between the Parties as to its subject. It shall not be amended or modified except in writing signed by the Parties. The Taxing Jurisdiction will consider future waivers of its exemption from property tax capture on a case-by-case basis.
17. This Agreement and limited waiver shall automatically expire following the tax collections due in December 2038, unless otherwise extended by the Parties, at which time the assessed value and taxes due the Taxing Jurisdiction shall no longer be subject to capture.

[Signature Page Follows]

All parties hereby indicate their assent to this Agreement by the signatures of their authorized representatives, effective as of the last date written below.

**Ingham County**

Dated: \_\_\_\_\_

\_\_\_\_\_  
By: Bryan Crenshaw  
Its: Chairperson, County Board of Commissioners

**Meridian Charter Township  
Downtown Development Authority**

Dated: \_\_\_\_\_

\_\_\_\_\_  
By: Susan Fulk  
Its: Chairwoman

Dated: \_\_\_\_\_

\_\_\_\_\_  
By: Demetrios James Spanos  
Its: Secretary

**Charter Township of Meridian**

Dated: \_\_\_\_\_

\_\_\_\_\_  
By: Ronald Styka  
Its: Supervisor

Dated: \_\_\_\_\_

\_\_\_\_\_  
By: Brett Dreyfus  
Its: Clerk

Approved as to form, for County of Ingham

COHL, STOKER & TOSKEY, P.C.

By: \_\_\_\_\_

Timothy M. Perrone

**Approved: April 12, 2005**  
**Resolution No. 05-094**

The Ingham County Board of Commissioners adopts the following revised policy with respect to the capture of county property tax revenues within new or expanded development districts including those under the Local Development Finance Authority Act (LDFA), the Downtown Development Authority Act (DDA), and other tax authorities or municipalities.

- A. The County will not permit the capture of county property tax revenues in any new or amended development district unless the Ingham County Board of Commissioners has approved a tax sharing agreement with the affected development district and the affected municipality.
  
- B. Except as otherwise provided in this resolution for high technology activities, the County will only consider the approval of a tax sharing agreement that meets the following conditions.
  - 1. The agreement must be for specifically defined public infrastructure projects which are directly related to the economic growth within that district. Economic growth is understood to be the creation, retention, and expansion of jobs and income.
  - 2. Specifically defined public infrastructure projects must be for specific items of work, each of which is limited to a specific maximum dollar amount to be completed within a specified time period. The agreement shall specify the maximum amount of captured property tax revenues and the time over which those revenues may be captured. It shall also specify that any excess collections must be returned to the County Treasurer annually.
  - 3. The affected jurisdiction must allow the capture and expenditure of its property tax revenues for the same period of time during which the County tax revenues are being captured and expended in the district.
  - 4. If tax revenue is generated faster than anticipated due to growth within the district exceeding initial projections, the additional revenues may be used to decrease or call any bonds or other debt obligations related to the projects approved by the tax sharing agreement in proportion with funds from other taxing jurisdictions.

## *Tax Sharing Agreements Policy*

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5. The County Treasurer shall take the necessary steps to assure that captured property tax revenues collected in excess of the amounts permitted by the agreement are returned to the County on an annual basis.
- C. The County recognizes that some economic development projects may not be strictly public infrastructure and will consider other project proposals related to high technology activities as defined in section 3 of the MEGA legislation, PA 124 of 1995 (MCL 207.803) as necessary.
- D. The County Economic Development Corporation is designated as the county agency responsible for evaluating requests for the capture of county property tax revenues as to conformance with this policy, and shall recommend approval or disapproval of any such proposed agreement to the Board of Commissioners.
1. Upon receipt of a request for the capture of county property tax revenues, a copy of that request shall be forwarded to the County Economic Development Corporation for review and comment.
  2. A resolution responding to the request as provided by this policy shall be placed on the appropriate committee agendas for consideration and final action by the Board of Commissioners within the sixty (60) day statutory requirement.
  3. County Commissioners may also consider other relevant issues regarding the agreement proposal including the possible environmental impact of the projects proposed in the agreement.
- E. An initial rejection by the Board of Commissioners of a county property tax revenue capture request may be rescinded if and when a tax sharing agreement that meets the conditions of this policy is reached.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING TRANSFER OF REIMBURSEMENT AGREEMENT FROM  
INGHAM COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY TO  
MERIDIAN TOWNSHIP BROWNFIELD REDEVELOPMENT AUTHORITY**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Board of Commissioners created the Ingham County Brownfield Redevelopment Authority (ICBRA) on October 9, 2001 pursuant to the Brownfield Redevelopment Financing Act, PA 381 of 1996, as amended; and

WHEREAS, Board approved the December 13, 2016 Brownfield Plan for the Elevation at Okemos Pointe to redevelop deteriorating and contaminated properties in the Charter Township of Meridian; and

WHEREAS, the Elevation at Okemos Pointe Plan is currently the only County brownfield project within Meridian Township; and

WHEREAS, in 2017 subsequent to the adoption and approval of the Plan, the Township formed the Meridian Township Brownfield Redevelopment Authority (MTBRA); and

WHEREAS, ICBRA entered into a Brownfield Reimbursement Agreement with Okemos Pointe, LLC consistent with the Plan; and

WHEREAS, the Brownfield Redevelopment Financing Act authorizes the ICBRA and the MTBRA, to make and enter into contracts necessary or incidental to the exercise of their powers and the performance of their duties and may do all other things necessary or convenient to achieve their objectives and purposes (MCL 125.2657); and

WHEREAS, the Intergovernmental Transfers of Functions and Responsibilities Act, PA 8 of 1967 (Ex. Sess.), as amended, authorizes the ICBRA and the MTBRA to transfer functions and responsibilities to one another (MCL 124.532); and

WHEREAS, administration of the Plan and Reimbursement Agreement by the MTBRA is in the mutual interests of the County, the Township, the ICBRA, and the MTBRA.

NOW, THEREFORE, BE IT RESOLVED that the Ingham County Board of Commissioners concurs with the February 8, 2019 action taken by the ICBRA Board as follows:

1. It delegates all duties and assigns all rights with respect to the Elevation at Okemos Pointe Plan, and otherwise transfers the Reimbursement Agreement to MTBRA as intended by the Parties; and
2. It approves and authorizes the Brownfield Reimbursement Transfer Agreement with the MTBRA; and

3. It authorizes the ICBRA Treasurer to execute the Transfer Agreement and any other documents or papers necessary to carry out the intent of the Parties; and
4. All tax increment revenues captured under the Elevation at Okemos Pointe Plan before the effective date of the Transfer Agreement shall be transferred to Meridian Township and the MTBRA; and
5. All resolutions or parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchasing documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2020**

**RESOLUTION # 19 –**

WHEREAS, Public Act 621 of 1978 provides that the Board of Commissioners establishes an appropriate time schedule for preparing the budget; and

WHEREAS, this Act requires that each elected official, department head, administrative office or employer of a budgetary center shall comply with the time schedule and requests for information from the Controller.

THEREFORE BE IT RESOLVED, that the attached budget calendar for the 2020 budget process be adopted.

BE IT FURTHER RESOLVED, that the County Clerk shall be directed to provide written notification of the attached budget calendar to all elected officials and department heads.

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

## 2020 BUDGET CALENDAR

March 6	Finance Committee recommends 2020 budget calendar.
March 12	Board of Commissioners approves 2020 budget calendar.
April 18 – 24	Liaison and Finance Committees review Ingham County Strategic Plan for 2020 through 2024
April 18 – 24	Committees review fees for various county services to make recommendations for any appropriate increases to be effective January 1, 2020.
April 30	Board of Commissioners adopts Ingham County Strategic Plan for 2020 through 2024.
May 2 - 8	Committees may make recommendations for increases to fees for various county services to be effective January 1, 2020.
May 14	Board of Commissioners considers updates to fees for various county services to be effective January 1, 2020.
May 24	Department heads, elected officials and agencies, submit operating and capital budgets.
June 10 – 28	Controller holds budget meetings with departments.
July 31 (tentative)	Community agencies submit applications for 2020 funding.
August 12	Controller's Recommended Budget distributed to full Board of Commissioners.
August 26 – 29	Liaison Committees hold hearings on operating and capital budget recommendations.
September 11	Finance Committee holds hearing and makes operating and capital improvement budget recommendations.
October 22	Board holds public hearing on the General Fund Budget. Board adopts operating and capital budgets and millages.



Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND AGREEMENT WITH MDHHS FOR HIV CARE COORDINATION**

**RESOLUTION # 19 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution # 18-417 by reallocating \$108,000 from the total Michigan Department of Health and Human Services (MDHHS) HIV Care Coordination grant funds totaling \$581,172 for the creation of two new positions; and

WHEREAS, these positions include a 1.0 FTE Peer Educator (UAW Tops Level F) and a .50 FTE Community Health Representative II (UAW Tops Level D); and

WHEREAS, this \$108,000 was formerly allocated for Substance Abuse Counseling; and

WHEREAS, under this amendment, the Substance Abuse Counseling will be funded through our community partner Community Mental Health (CMH) using Medicaid dollars; and

WHEREAS, this reallocation of funds from MDHHS for HIV Care Coordination will be effective March 1, 2019 through September 30, 2019 and supports the Ryan White program at Forest Community Health Center and will allow ICHD to create new positions for HIV care; and

WHEREAS, through this funding, the Ryan White Program will close gaps in care for some of the most underserved people living with HIV/AIDS and reach some of the most difficult populations to engage and retain in care; and

WHEREAS, this funding will also allow ICHD to enhance support and coordination services across the continuum of care, from detection to viral load suppression; and

WHEREAS, the health officer recommends amending Resolution # 18-417 by reallocating \$108,000 from the total MDHHS HIV Care Coordination grant funds totaling \$581,172 to be used for the creation of two new positions effective March 1, 2019 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amend Resolution # 18-417 by reallocating \$108,000 from the total MDHHS HIV Care Coordination grant funds totaling \$581,172 to be used for the creation of two new positions effective March 1, 2019 through September 30, 2019.

BE IT FURTHER RESOLVED, that the following positions are created: a 1.0 FTE Peer Educator (UAW Tops Level F) and a .50 FTE Community Health Representative II (UAW Tops Level D).

BE IT FURTHER RESOLVED, that through this funding, the Ryan White Program will close gaps in care for some of the most underserved people living with HIV/AIDS and reach some of the most difficult populations to engage and retain in care.

BE IT FURTHER RESOLVED, that this funding will also allow ICHD to enhance support and coordination services across the continuum of care, from detection to viral load suppression.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, is authorized to submit the agreement electronically through the MI – E Grants System after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 03/04/2019**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A RE-ORGANIZATION OF JAIL MEDICAL**

**RESOLUTION # 19 –**

WHEREAS, the Health Department currently operates Jail Medical services, to provide primary and preventive health care services to inmates of the Ingham County Jail; and

WHEREAS, the medical provider services agreement with Michigan State University College of Nursing for full-time Nurse Practitioner services expires on March 31, 2019, and will not be extended; and

WHEREAS, given this, the Health Department has taken sufficient time to re-evaluate the current jail medical operation and has determined that a reorganization is required and necessary to ensure 24/7 staff coverage and capacity to delivery high quality and compliant services; and

WHEREAS, the Health Department is recommending the creation of a Jail Medical Provider, which would be a Nurse Practitioner (MNA 06) or Physician Assistant (MCF A), to provide on-site full-time preventive and primary care services; and

WHEREAS, the Health Department is also recommending the creation of a Correctional Health Administrator (MCF 11) position to provide full-time dedicated supervision and management to support staffing level stability and jail medical service performance that meets quality and compliance with accreditation standards for health care of the jail; and

WHEREAS, the creation of the Correctional Health Administrator eliminates the need for the 0.15 FTE of the Clinical Services Manager and the Senior Jail Nurse (ICEA) position; and

WHEREAS, the Senior Jail Nurse position would be converted to an additional 1.0 FTE Jail Nurse (ICEA) position through attrition to support staffing levels capable of ensuring 24/7 coverage of registered nurses; and

WHEREAS, the Health Department also recommends the creation of an additional 1.0 FTE Medical Assistant I and 0.5 FTE Medication Associates positions, to support enhanced service delivery, particularly related to meeting substance use disorder treatment and medication assisted treatment objectives of the Court and Health Department's community health and safety initiatives; and

WHEREAS, the Budget Office has calculated that this re-organization will result in annual cost to the Health Department of \$2,344,175.54, which is an increase of up to \$439,886.34 from the current Health Department costs for Jail Medical; and

WHEREAS, the MNA, UAW and ICEA Unions have reviewed and support the proposed re-organization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the proposed reorganization of Jail Medical, to be effective March 1, 2019.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the creation of a 1.0 FTE Correctional Health Administrator (MCF 11) and 1.0 FTE Jail Medical Provider (MNA 06 or MCF A) positions.

BE IT FURTHER RESOLVED, that the Senior Jail Nurse Position (#301215, ICEA) be redlined to convert to a 1.0 FTE Jail Nurse (ICEA) position through attrition.

BE IT FURTHER RESOLVED, that the creation of the Correctional Health Administrator eliminates the need for the 0.15 FTE of the Clinical Services Manager, which shall be returned the Community Health Center Administration Budget.

BE IT FURTHER RESOLVED, that Ingham County Board of Commissioners also approves the creation of an additional 1.0 FTE Medical Assistant I position and increase the maximum of per-diem Medication Associates from 1.5 FTE to 2.0 FTE.

BE IT FURTHER RESOLVED, that Health Department Administration will provide monthly updates to the Human Services Committee regarding progress and challenges with staffing and vacancies for a one year period. This may or may not be extended, at the same or different reporting intervals, when the contract with Cross Country Staffing comes up for renewal.

BE IT FURTHER RESOLVED, that in 2019 funding for this reorganization shall come from a settlement fund designated for use at the Ingham County Jail.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the Health Department's Jail Medical 2019 Budget and Position Allocation List in accordance with this Resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

**Nays:** None **Absent:** None **Approved 03/04/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville

**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE  
TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES**

**RESOLUTION # 19 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to extend its agreement with Graphic Sciences, Inc. for the transport, storage and retrieval of Health Department files; and

WHEREAS, ICHD currently has an agreement with Graphic Sciences, Inc. for the transport, storage and retrieval of Health Department files and has been satisfied with these services which ended January 26, 2019; and

WHEREAS, ICHD wishes to extend the agreement through January 26, 2020; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming and storage services; and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County's purchasing policy requiring a RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be approximately \$1,850 per month and file retrieval at \$7.25 per file requested; and

WHEREAS, the annual costs of these services are not to exceed \$36,000 which will include monthly storage fees, file ingest, file retrieval and re-file fees and will be for a one year period; and

WHEREAS, the costs for the storage of documents is included in the FY 19 ICHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one-time cost of approximately \$11,500 (included in the total \$36,000 fee) to remove, transport and catalog the files; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a one year contract between Graphic Sciences, Inc. for the transport, storage and retrieval of files for a total amount not to exceed \$36,000 effective January 27, 2019 through January 26, 2020.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a one year contract between ICHD and Graphic Sciences, Inc. for the transport, storage and retrieval of files for a total amount not to exceed \$36,000 effective January 27, 2019 through January 26, 2020.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is authorized to sign any necessary documents upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 03/04/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ESTABLISH ADDITIONAL GUIDELINES FOR  
TRAILS AND PARKS MILLAGE GRANT RECOMMENDATIONS**

**RESOLUTION # 19 –**

WHEREAS, the Park Commission has until now, at the direction of the Board of Commissioners, limited its recommendations to projects which would be started in the present year or immediately following two years up until and through the ending of the current Trails and Parks Millage as outlined in Resolution 17-275; and

WHEREAS, a substantial financial reserve has accumulated; and

WHEREAS, the Board of Commissioners contemplates placing the question of renewing the Trails and Parks Millage before the voters at the presidential primary election to be held in 2020; and

WHEREAS, it the Board of Commissioners believes it would be beneficial to shift the focus of planning toward longer term projects and spending as well as award 50% up front of approved grant awards to the communities to alleviate the accumulated millage fund balance.

THEREFORE BE IT RESOLVED, that future recommendations to the Board of Commissioners may include proposals to be funded up to four calendar years beyond the current year.

BE IT FURTHER RESOLVED, that 50% of each grant will be awarded up front to the communities for their trails and parks projects starting with those projects awarded with resolution 19-047 and going forward.

BE IT FURTHER RESOLVED, the role of the Park Commission is to receive, evaluate, and rate all proposals, and to forward them for consideration to the Board of Commissioners, including for each proposal a description of its primary strengths and weaknesses.

BE IT FURTHER RESOLVED, the decision whether to fund a given project is reserved to the Board of Commissioners.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 03/04/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #19-047, RESOLUTION TO AUTHORIZE  
CONTRACTS FOR TRAILS AND PARKS MILLAGE APPLICATIONS**

**RESOLUTION # 19 –**

WHEREAS, Resolution #19-047, Resolution to Authorize Contracts for Trails and Parks Millage Applications inadvertently refers to Resolution #18-231 in the first paragraph; and

WHEREAS, Resolution #18-257 is the resolution that should be referenced; and

WHEREAS, the Board of Commissioners would like the resolution to reflect the correct information.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #19-047, Resolution to Authorize Contracts for Trails and Parks Millage Applications to change the reference from Resolution #18-231 to Resolution #18-257.

BE IT FURTHER RESOLVED, all other aspects of Resolution #19-047 shall remain in effect.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 03/04/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**



Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH MALANNOYE CONSULTING, LLC TO REVIEW MEMBER ELIGIBILITY AND EXPENSES RELATIVE TO THE HEALTH SERVICES MILLAGE CONTRACTS WITH INGHAM HEALTH PLAN CORPORATION**

**RESOLUTION # 19 –**

WHEREAS, resolution #18-529 the Ingham County Board of Commissioners authorized a contract with the Ingham Health Plan Corporation (IHPC) through December 31, 2019; and

WHEREAS, resolution #18-529 stated that the Ingham Health Plan Corporation shall be subject to regular review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language; and

WHEREAS, it is necessary to contract with an outside reviewer to review IHPC invoices and determine that IHPC members that the County is billed for are millage eligible, and to determine that the services the County is billed for are within the scope of the contract.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a contract extension with MaLannoye Consulting, LLC to review IHPC invoices and determine that IHPC members that the County is billed for are millage eligible, and to determine that the services the County is billed for are within the scope of the contract.

BE IT FURTHER RESOLVED, the contracts shall be extended through March 31, 2020 in an additional amount not exceed \$7,000 from the Health Services Millage.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert  
**Nays:** None **Absent:** None **Approved 03/04/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Law & Courts Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION REAFFIRMING SUPPORT FOR LEGISLATION TO “RAISE THE AGE”  
FOR JUVENILE OFFENDERS IN MICHIGAN**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Board of Commissioners adopted Resolution 17-507 Supporting Legislation to “Raise the Age” for Juvenile Offenders in Michigan; and

WHEREAS, Michigan remains one of four states in the U.S. that automatically prosecutes 17-year-olds as adults, regardless of the severity of the crime, which is unaligned with national best practices, U.S. Supreme Court decisions, and Michigan’s other governing laws that define “youth” as any individual under the age of 18; and

WHEREAS, the majority of 17-year-olds entering the criminal justice system are arrested for nonviolent, misdemeanor offenses, many of whom would be eligible for diversion in the juvenile justice system; and

WHEREAS, research on adolescent brain development shows that teens are more inclined to take risks, act impulsively, and succumb to peer pressure, which may lead to delinquent behavior, yet are very responsive to rehabilitative programs and behavior modification during these formative years; and

WHEREAS, recent research from the Justice Policy Institute shows that projected costs associated with raising the age of juvenile jurisdiction to 18 were consistently overstated and that states that have raised the age to 18 have instead contained costs by reallocating funds to keeping young people in the community, thus reducing confinement and improving community safety; and

WHEREAS, research shows that youths tried before an adult court were 44% more likely to be re-arrested for felony property crimes and 85% more likely to be re-arrested for violent crimes compared to those tried before a juvenile court; and

WHEREAS, when adolescents are tried as adults, their conviction data is public and thus accessible to employers and other professionals resulting in lifelong consequences, including significant barriers to accessing housing, employment, and higher education, and these obstacles lead to a lifetime of poor physical and mental health outcomes; and

WHEREAS, the juvenile justice system prioritizes developmentally appropriate community-based programs and diversion services designed to rehabilitate and encourage family involvement in treatment, but these programs and services are not made available to 17-year-olds in the adult system; and

WHEREAS, according to the Center for Disease Control, prosecuting youths as adults increases recidivism, and states that have transferred their 17-year-olds to the juvenile justice system have experienced improvements in public safety (Justice Policy Institute, 2017); and

WHEREAS, the “Raise the Age - Youth In Prison” legislative package, including House Bills 4133, 4134, 4135, 4136, 4137, 4138, 4139, 4140, 4141, 4142, 4143, 4144, 4145 and 4146, and Senate Bills 84, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101 and 102, was reintroduced to the Michigan Legislature recently to raise the age of juvenile court jurisdiction from 17 to 18 years of age.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby urges the Michigan Legislature to pass the “Raise the Age - Youth in Prison” package, including House Bills 4133, 4134, 4135, 4136, 4137, 4138, 4139, 4140, 4141, 4142, 4143, 4144, 4145 and 4146, and Senate Bills 84, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101 and 102 to align Michigan’s procedures with standard national practices and raise the age of juvenile court jurisdiction from 17 to 18.

BE IT FURTHER RESOLVED, that the Board of Commissioners further urges the Legislature to monitor and adopt an appropriate funding mechanism through the Department of Health and Human Services to cover the additional costs associated with increasing the age of the juvenile court jurisdiction from 17 to 18.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to the Governor of the State of Michigan, Ingham County’s State Legislative delegation, and the Michigan Association of Counties.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TEL SYSTEMS TO  
UPGRADE TECHNOLOGY AND PROVIDE MAINTENANCE SUPPORT FOR THE  
PROBATE COURT COURTROOMS**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Probate Court and Ingham County IT Department identified the need to replace equipment that has surpassed its life expectancy and to update courtroom technology in the Veterans Memorial Courthouse from analog to digital technology; and

WHEREAS, the Ingham County Probate Court has secured funding of \$80,000 for one of its two courtrooms in the 2019 budget cycle, pending final approval by the Board of Commissioners; and

WHEREAS, a Request for Proposal (RFP 10-17) for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system in the courtrooms was issued by the Purchasing Department in January, 2017; and

WHEREAS, the RFP evaluation team reviewed and evaluated responses from four vendors; and

WHEREAS, TEL Systems (Thalner Electronics, Inc.) had the lowest bid per courtroom while meeting all of the requirements set forth in the RFP; proposed ideas to save the court money; has experience with installing courtroom technology along with positive references from past customers to support their qualifications; and has been the provider of the court's courtroom technology maintenance for at least 14 years during which they provided the court with timely and effective service; and

WHEREAS, the RFP evaluation team recommended in the attached April 25, 2017 evaluation and explanation memo addressed to the Purchasing Director that TEL Systems be awarded the right to proceed with the project to provide a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrades for the Probate Court courtrooms of the Veterans Memorial Courthouse at a cost not to exceed \$95,225 per courtroom.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract and service agreement with TEL Systems for a turnkey solution for the design, purchase, installation, and support of new state-of-the-art audio/video system upgrade for one of the two Probate Court courtrooms in the Veterans Memorial Courthouse in 2019 at a cost not to exceed \$95,225.

BE IT FURTHER RESOLVED, that the additional up to \$15,225 needed for this project will be funded from the Equipment Revolving Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2019 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION CREATING POSITIONS FOR THE PUBLIC DEFENDERS OFFICE**

**RESOLUTION # 19 –**

WHEREAS, every local indigent defense system was required by the Michigan Indigent Defense Commission to submit a plan to comply with the first four minimum standards and to provide quality defense to indigent people who are accused of crimes; and

WHEREAS, the Ingham County Board of Commissioners accepted the compliance plan created by the Ingham County Indigent Defense Collaborative Committee and funding has been approved by the State of Michigan, effective October 1, 2018; and

WHEREAS, the recommended Public Defenders Office included in this plan will be administered by Ingham County to provide indigent defense and related services at the 30<sup>th</sup> Circuit Court, 54A District Court, 54B District Court, and the 55<sup>th</sup> District Court; and

WHEREAS, the Board of Commissioners must authorize the staffing and budget in order to create the Public Defenders Office; and

WHEREAS, the MIDC Compliance plan authorized the creation of a total of 36.5 full-time equivalent positions, twenty-nine of which have been authorized by the Board of Commissioners; and

WHEREAS, the positions below have been classified by the Human Resources Department as follows:

- Clerk – Public Defender’s Office – UAW/D (salary range \$33,048.96 to \$39,344.00)
- Part-Time Clerk – Public Defender’s Office – UAW/D (salary range \$16,524.48 to \$19,672.00)
- Investigator – ICEA Prof 5 (salary range \$44,839.76 to \$53,828.83)
- Paralegal – ICEA Prof 5 (salary range \$44,839.76 to \$53,828.83); and

WHEREAS, the ICEA Professionals union and the UAW union support the job descriptions and classifications; and

WHEREAS, the budget for these positions is included in the grant budget authorized by Resolution #18-476.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creation of the following positions:

- Two (2) Clerks – Public Defender’s Office
- One (1) Part-Time Clerk – Public Defender’s Office
- Two (2) Investigators
- Two (2) Paralegals.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LEASE AGREEMENT WITH  
320 NORTH WASHINGTON PARTNERS AND INGHAM COUNTY**

**RESOLUTION # 19 –**

WHEREAS, the Facilities Department is requesting approval to enter into a full service lease agreement with 320 North Washington Partners to lease approximately 8,900 square feet of space at 320 N. Washington, Lansing, Michigan; and

WHEREAS, Public Defenders Office will use the leased space to meet clients for their criminal defense.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a lease agreement with 320 North Washington Partners Lansing, Michigan 48933 and Ingham County to lease approximately 8,900 square feet of space beginning the date the facility renovation is complete and is fully operational.

BE IT FURTHER RESOLVED, the length of the lease would be for five (5) years for a total cost of \$845,500 as follows:

<u>Year</u>	<u>Lease Rate/Sq. FT.</u>	<u>Monthly Payment</u>	<u>Annual</u>
Year 1 - 5	\$19.00	\$14,091.67	\$169,100

BE IT FURTHER RESOLVED, that this agreement will also include 14 parking spaces at a cost of \$100 per space per month for the duration of the agreement for an annual cost of \$16,800 and five (5) year total of \$84,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any documents necessary to implement this resolution upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

**COUNTY SERVICES: Yeas:** Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert  
**Nays:** None **Absent:** Koenig **Approved 03/05/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE CONTRACTS WITH IDENTIFIED SERVICE PROVIDERS  
AS AUTHORIZED BY THE JUSTICE MILLAGE**

**RESOLUTION # 19 –**

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, on November 27, 2018 the Board of Commissioners adopted Resolution #18-497 that included \$99,000 to fund several Ingham County Sheriff’s Office coordinated programs that include Restorative Justice (Attachment #1); and

WHEREAS, an RFP process was completed by the Purchasing Department which resulted in two vendor proposals, a review process being completed, and a clear choice emerging; and

WHEREAS, “It Takes A Village Educational Consulting, LLC,” has been identified as the preferred vendor having the requisite qualifications to provide Restorative Justice programming and has done so for the jail population previously; and

WHEREAS, “It Takes A Village Educational Consulting, LLC,” is prepared to provide service to the County immediately.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Corporate Counsel to proceed with an agreement between the identified vendor and the County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$19,600 per year with “It Takes A Village Educational Consulting, LLC,” for services as described in Attachment #1 for the period of March 1, 2019 through December 31, 2020.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

## Ingham County Jail Education Programming

### **SEEKING SAFETY**

**Program price: \$20,800.00**

The Seeking Safety program is an evidenced-based present-focused counseling model to help people attain safety from trauma and/or substance abuse. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of \$200 per session.

### **TRAUMA CENTERED YOGA**

**Program price: \$10,400.00**

Trauma Centered Yoga is a very specific protocol of evidence based treatment designed for people who have experienced 'complex trauma/PTSD', and has been found to be useful as an adjunct to Cognitive Behavioral Therapy (Seeking Safety). The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

### **BREAK OUT**

**Program price: \$42,000.00**

This program is based on Moral Recognition Therapy (MRT) which is a form of cognitive-behavioral programming that focuses on recovery from substance misusing, abusing and dependent behaviors, identifying thinking errors that led to criminogenic thinking and identify goals to achieve once released. The program will serve both male and female inmates, providing two sessions per gender per week at a rate of \$200 per session.

### **RESTORATIVE JUSTICE**

**Program price: \$20,800.00**

The Restorative Justice Program offers inmates an opportunity to take accountability and repair the harm done by their crimes, while teaching mediation, conflict resolution, and problem solving. The program will serve both male and female inmates, providing one session per gender per week at a rate of \$200 per session.

### **INMATE INITIATIVES**

**PROGRAM PRICE: \$2000.00**

The Inmate Garden Initiative: There is strong evidence pointing to the importance of education in reducing recidivism. In addition to the classroom programs offered at the Ingham County Jail, education will be taking place outside by way of a vegetable garden. Inmates will be taught new skills such as how to use garden tools, prepare land, plant seeds and plants, and read planting information. There are items that need to be purchased yearly in order to sustain the garden such as seeds, plants and garden tools.

### **INMATE INITIATIVES**

**PROGRAM PRICE: \$3000.00**

Educational DVD's: These DVD's would assist inmates in increasing their chances of making a successful transition to the community, overcoming barriers to employment and building their motivation and self-esteem.

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ALLOW THE INGHAM COUNTY SHERIFF'S OFFICE TO  
ENTER INTO A SUBCONTRACT AGREEMENT WITH THE CITY OF LANSING  
FOR THE 2019 BYRNE JAG STATE GRANT**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Sheriff's Office was allocated \$41,844.00 from the Byrne JAG State FY 2019 from the Department of Justice; and

WHEREAS, the City of Lansing is the fiduciary of this grant; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$41,844.00; and

WHEREAS, part of the application process to receive this funding from the 2019 Local JAG grant, the Ingham County Sheriff's Office must enter into a Subcontract Agreement with the City of Lansing allowing for disbursement of allocated funds to the governmental police agency; and

WHEREAS, the portion allocated for the Ingham County Sheriff's Office will be spent on the salary / wages and fringe benefits of the Sheriff Deputy assigned 100% to the Tri-County Metro Narcotics Squad.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Subcontract Agreement between Ingham County and the City of Lansing to accept the \$41,844.00 allocated portion of the Byrne JAG State FY 2019 for the time period of October 1, 2018 thru September 30, 2019.

BE IT FURTHER RESOLVED, that the Lansing Police Department will allocate from this grant \$41,844.00 to the Ingham County Sheriff's Office to be spent on the salary/wages and fringe benefits of the Sheriff Deputy assigned 100% to the Tri-County Metro Narcotics Squad.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary adjustments to the 2018 and 2019 Sheriff's Office budgets consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH PREVENTION AND TRAINING SERVICES  
FOR MRT PROGRAMMING AS AUTHORIZED BY THE JUSTICE MILLAGE**

**RESOLUTION # 19 –**

WHEREAS, on August 7, 2018 the Ingham County Board of Commissioners approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, on November 27, 2018 the Board of Commissioners adopted a Resolution 18-497 that included \$120,600 to fund community based programs, including \$18,600 for MRT cognitive change based groups; and

WHEREAS, an RFP process was completed in 2018 by Community Corrections in conjunction with the Purchasing Department for State funded MRT programming which resulted in the selection of Prevention and Training Services; and

WHEREAS, Prevention and Training Services is also willing and prepared to provide MRT program services to the County through a millage funded contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering an agreement with Prevention and Training Services for MRT program services in an amount not to exceed \$18,600 for the period from the date of the fully executed agreement through December 31, 2019.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION FOR THE RENEWAL OF THE 9-1-1 TELEPHONE SUPPORT AGREEMENT  
WITH CAROUSEL INDUSTRIES INC.**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners last approved, under Resolution #18-065, the system support and maintenance for the 9-1-1 Center's 9-1-1 phone system; and

WHEREAS, the system maintenance and support contract is needed with an extension of the current contract from February 1, 2019 through December 31, 2019, at a cost of \$95,090.49, to properly maintain our 9-1-1 telephone system; and

WHEREAS, the 9-1-1 Center Staff have released an RFP to replace the current 9-1-1 System with an estimated replacement date of December 31, 2019; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners approve the continuation of the Contract and Services Agreement with Carousel for the current 9-1-1 telephone system through 2019; and

WHEREAS, the 9-1-1 Center budget contains funding for the continuation of this system maintenance and support with Carousel Industries.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the contract with Carousel Industries, Inc. for system maintenance and support for the period of February 1, 2019 through December 31, 2019 for a total cost of \$95,090.49.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchase order documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE SOFTWARE PURCHASE AGREEMENT WITH  
TRITECH FOR INFORM CAD ROUTING SERVER AND IMPLEMENTATION SERVICES  
TO ENHANCE THE 9-1-1 CENTER COMPUTER AIDED DISPATCH (CAD) SYSTEM**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, the 9-1-1 Center needs to acquire the Inform CAD Routing Server, to enhance with TriTech CAD software in use as the Ingham County 9-1-1 CAD system; and

WHEREAS, the 9-1-1 Center needs to install the routing server so that we can move to a newer version of the TriTech (Central Square) software to improve the system functionality; and

WHEREAS, the 9-1-1 Director recommends the purchase of this software/services/maintenance from TriTech to enhance CAD system, at a cost of \$41,223.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the purchase of the TriTech Inform CAD routing server/services for the Ingham County 9-1-1 Center, at a cost not to exceed \$41,223.00, from the 9-1-1 fund balance, which includes the first year's software support.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents or purchase order, on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE PURCHASE OF SCHEDULING SOFTWARE/SERVICES  
FOR THE 9-1-1 CENTER**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners approved under Resolution #16-454 the purchase of software and services with Informer Systems in October of 2016; and

WHEREAS, the Ingham County Board of Commissioners approved under Resolution #18-066 the renewal of software and services with Informer Systems in February of 2018; and

WHEREAS, the Ingham County 9-1-1 Center continues to be pleased with the program and services provided by Informer Systems; and

WHEREAS, the yearly contract with Informer Systems for their Schedule Express program includes, training, support and upgrades from December 2018 through November 2019, with the continued annual cost of \$8,035.20; and

WHEREAS, the 9-1-1 Director has budgeted for this software and service each year and is recommending that the Ingham County Board of Commissioners approve yearly renewal of this purchase for the next five (5) years, under the current terms and yearly cost, as approved by the 9-1-1 Director each year to continue with Informer Systems.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of \$8,035.20 from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 funds for the costs associated with the purchase of the Schedule Express Software and Services for up to five (5) years as approved by the 9-1-1 Director.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A CONTRACT AND JOIN THE MPSCS (MICHIGAN PUBLIC SAFETY COMMUNICATIONS SYSTEM) TO INCLUDE SYSTEM MONITORING AND INFRASTRUCTURE MAINTENANCE**

**RESOLUTION # 19 –**

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County Public Safety Radio System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners approved, under Resolution #18-260, the 9-1-1 Advisory Boards recommendation to move to the MPSCS Radio System and request a proposal from Motorola Solutions for the system; and

WHEREAS, the Ingham County Board of Commissioners approved, under Resolution #18-550, a contract with Motorola Solutions for the replacement of the Ingham County Public Safety Radio System Infrastructure and end user equipment; and

WHEREAS, the Ingham County Board of Commissioners approved, under Resolution #18-552, a lease purchase agreement with Motorola Solutions for the replacement of the Ingham County Public Safety Radio System Infrastructure and end user equipment; and

WHEREAS, the Ingham County Board of Commissioners wishes to enter into contracts with the MPSCS to join their radio system, and to provide monitoring, maintenance and support of the radio system infrastructure at a cost not to exceed \$200,000.00 per year; and

WHEREAS, the 9-1-1 Center budgets over \$300,000.00 for radio system maintenance each year for the Harris Radio System currently used, that will end with the transition to the new system; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners approve Contracts with the MPSCS to join the system, and for monitoring, maintenance and support of the radio system infrastructure at a cost not to exceed \$200,000.00 per year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes contracts with the MPSCS to join the system, and for monitoring, maintenance and support of the radio system infrastructure at a cost not to exceed \$200,000.00 per year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Koenig, Slaughter, Crenshaw, Polsdofer, Trubac, Schafer  
**Nays:** None **Absent:** Celentino **Approved 02/28/2019**

**FINANCE: Yeas:** Grebner, Morgan, Tennis, Crenshaw, Polsdofer, Schafer, Maiville  
**Nays:** None **Absent:** None **Approved 03/06/2019**