

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMUNITY ROOM, INGHAM COUNTY FAIRGROUNDS BUILDING
700 E. ASH ST., MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
[HTTPS://INGHAM.ZOOM.US/J/86246962326](https://ingham.zoom.us/j/86246962326)

DECEMBER 14, 2021

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **NOVEMBER 23, 2021**
- VI. **ADDITIONS** TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM **STOCKBRIDGE COMMUNITY SCHOOLS** SUPERINTENDENT BRIAN FRIDDLE THANKING THE BOARD OF COMMISSIONERS FOR THE APPROVAL OF AMERICAN RESCUE PLAN GRANT
 2. RESOLUTION 2021-25 FROM THE **CHEBOYGAN COUNTY** BOARD OF COMMISSIONERS OPPOSING SENATOR SHIRKEY’S GEARING TOWARD INTEGRATION PROPOSAL AND SUPPORTING PATHWAYS COMMUNITY MENTAL HEALTH SERVICES PROGRAM
 3. RESOLUTION NUMBER 21-152 FROM THE **OGEMAW COUNTY** BOARD OF COMMISSIONERS OPPOSING SENATE BILL 597 AND SENATE BILL 598
 4. RESOLUTION #21-29 FROM THE **ALPENA COUNTY** BOARD OF COMMISSIONERS SUPPORTING AMERICAN RESCUE PLAN STATE MATCH PROGRAMS
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 5. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING APPOINTMENTS TO THE INGHAM COUNTY **WOMEN’S COMMISSION**

6. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING [DR. MARTIN LUTHER KING, JR.](#)
7. COUNTY SERVICES COMMITTEE – RESOLUTION TO ESTABLISH THE INGHAM COUNTY [BROADBAND TASKFORCE](#) TO EXPLORE COUNTYWIDE BROADBAND EQUITY, AND TO EXPLORE FUNDING AND PARTNERSHIP OPPORTUNITIES THAT WOULD RESULT IN COUNTYWIDE BROADBAND EQUITY
8. COUNTY SERVICES COMMITTEE – RESOLUTION REQUESTING THE STATE OF MICHIGAN LEGISLATURE AND GOVERNOR WHITMER MAKE CHANGES TO THE [OPEN MEETINGS ACT](#)
9. COUNTY SERVICES COMMITTEE – RESOLUTION TO AMEND THE [SICK LEAVE DONATION POLICY](#)
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF SOFTWARE FOR ELECTRONIC PROCESSING OF [CAMPAIGN FINANCE](#) STATEMENTS
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A PENSION CONTRIBUTION TO MICHIGAN EMPLOYEES RETIREMENT SYSTEM ([MERS](#))
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF [BACKUP SOFTWARE](#) FROM CDW-G
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE [BATTERY REPLACEMENT](#) SERVICE FROM CDW-G
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF [WEBSITE HOSTING AND SUPPORT](#)
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXTEND CONTRACTS FOR AS-NEEDED [ENGINEERING DESIGN SERVICES](#)
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO EXTEND CONTRACTS FOR AS-NEEDED [MATERIAL TESTING AND FABRICATION INSPECTION SERVICES](#)
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN ADDITIONAL MODIFICATION TO [APPENDIX D - COMPENSATION LEVELS](#) OF THE MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL FOR 2021 AS A RESULT OF A RECLASSIFICATION REQUEST

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE MODIFICATIONS TO THE 2021 MANAGERIAL AND CONFIDENTIAL EMPLOYEE [PERSONNEL MANUAL](#) FOR 2022 – 2024
19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE [UAW TOPS UNIT](#) RECLASSIFICATION REQUESTS
20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT FOR LEGAL SERVICES WITH [COHL, STOKER & TOSKEY, P.C](#)
21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING 2022-2024 COMPENSATION FOR [NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS](#)
22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH THE [ICEA PARK RANGERS](#) UNIT
23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH THE [COAM 9-1-1 SUPERVISORY](#) UNIT
24. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH THE [ICEA COUNTY PROFESSIONAL](#) EMPLOYEES UNIT
25. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH THE [ICEA PUBLIC HEALTH NURSES](#) UNIT
26. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH THE [ICEA PROFESSIONAL COURT](#) EMPLOYEES UNIT
27. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [JENSEN PARTNERS LLC](#) FOR CORRECTIONAL MEDICAL CONSULTING SERVICES
28. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH FOX 47 FOR A [RECRUITMENT CAMPAIGN](#) FOR JAIL MEDICAL STAFF POSITIONS

29. FINANCE COMMITTEE – RESOLUTION AUTHORIZING [ADJUSTMENTS TO THE 2021 INGHAM COUNTY BUDGET](#)
30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A HEALTH SERVICES MILLAGE CONTRACT WITH THE INGHAM HEALTH PLAN CORPORATION ([IHPC](#))
31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [DOCUSIGN](#)
32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [HOLY CROSS SERVICES](#)
33. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF GRANT FUNDS FROM MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND STATE OF MICHIGAN LOCAL [COMMUNITY STABILIZATION AUTHORITY](#)
34. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [POSSIBILITES FOR CHANGE](#)
35. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AN AGREEMENT WITH SPARROW HOSPITAL FOR [MEDICAL EXAMINER SERVICES](#)
36. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [MICHIGAN PRIMARY CARE ASSOCIATION](#)
37. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTION #21-496](#) WITH THE OFFICE OF GLOBAL MICHIGAN, MICHIGAN DEPARTMENT OF LABOR & ECONOMIC OPPORTUNITY
38. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [COMMUNITY MENTAL HEALTH](#) OF CLINTON, EATON AND INGHAM COUNTIES
39. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AGREEMENT WITH [CROSS COUNTRY STAFFING, INC.](#)
40. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH THE [COMMUNITY MENTAL HEALTH AUTHORITY](#) OF CLINTON, EATON AND INGHAM COUNTIES FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES

41. LAW & COURTS COMMITTEE – RESOLUTION HONORING [JUDGE STACIA BUCHANAN](#)
42. LAW & COURTS COMMITTEE – RESOLUTION TO ADOPT THE UPDATED [EMERGENCY OPERATIONS PLAN](#) FOR INGHAM COUNTY
43. LAW & COURTS COMMITTEE – RESOLUTION HONORING [MARY SABAJ](#)
44. LAW & COURTS COMMITTEE – RESOLUTION HONORING [JAMES WEBSTER](#)
45. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [KNIGHT WATCH INC.](#) FOR THE SECURITY ENHANCEMENTS TO THE SOUTH STAIRWELL AT THE VETERANS MEMORIAL COURTHOUSE
46. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RECLASSIFY THE [COMMUNITY CORRECTIONS MANAGER](#) POSITION
47. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACTUAL AGREEMENT WITH [AXON ENTERPRISE, INC.](#) TO PURCHASE SEVENTEEN NEW TASERS AND ASSOCIATED EQUIPMENT
48. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [GUARDIAN TRACKING, LLC](#)
49. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT GRANT FUNDS FROM THE MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS MICHIGAN JUSTICE TRAINING FUND FOR THE 2022 CAPITAL REGION INTEGRATED [CRITICAL SKILLS TRAINING](#) PROGRAM
50. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT GRANT FUNDS FROM THE STATE OF MICHIGAN FOR THE [EMERGENCY MANAGEMENT PERFORMANCE GRANT](#) AMERICAN RESCUE PLAN ACT FOR FISCAL YEAR 2021
51. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH [W.S. DARLEY & COMPANY](#) TO PURCHASE A DJI MAVIC 2 ENTERPRISE ADVANCED UNMANNED AERIAL SYSTEM

52. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN, MAKING INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1 AND ACCEPTING THE FY 2021 [HOMELAND SECURITY GRANT](#) PROGRAM FUNDS
53. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR [DELINQUENCY ATTORNEY SERVICES](#)
54. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AMEND PER DIEM WITH [HIGHFIELDS INC](#) FOR RESIDENTIAL CARE AND TREATMENT SERVICES
55. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONTRACTS FOR [LAWYER GUARDIAN AD LITEM](#) REPRESENTATION
56. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [NORTHWEST INITIATIVE](#), PREVENTION AND TRAINING SERVICES, AND JUDICIAL SERVICES GROUP (JSG) FOR 2022 COMMUNITY-BASED PROGRAMMING AS AUTHORIZED BY THE JUSTICE MILLAGE

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

NOVEMBER 23, 2021 REGULAR MEETING

Community Room– Ingham County Fairgrounds Building
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>
November 23, 2021

CALL TO ORDER

Chairperson Crenshaw called the November 23, 2021 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Crenshaw, Cahill, Celentino, Grebner, Maiville, Peña, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, and Tennis.

Members Absent: Naeyaert and Trubac.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Kelly Jones, Road Department Interim Managing Director, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present for a moment of silence, prayer, or meditation.

APPROVAL OF THE MINUTES

Commissioner Slaughter moved to approve the minutes from the November 9, 2021 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Naeyaert and Trubac.

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated that, without objection, the following substitute resolution would be added:

19. RESOLUTION TO UTILIZE AMERICAN RESCUE PLAN FUNDS TO FUND AN APPRENTICESHIP PROGRAM THROUGH OPPORTUNITY KNOX PROFESSIONAL APPRENTICESHIP PROGRAM
21. RESOLUTION TO AUTHORIZE 2022 AGREEMENTS FOR COMMUNITY AGENCIES

Absent: Commissioners Naeyaert and Trubac.

NOVEMBER 23, 2021 REGULAR MEETING

PETITIONS AND COMMUNICATIONS

1. RESOLUTION NO. 10-21.27 FROM THE JACKSON COUNTY BOARD OF COMMISSIONERS TO OPPOSE MANDATORY VACCINATIONS, MANDATORY WEARING OF MASKS AND OTHER FACE COVERINGS, VACCINATION PASSPORTS, AND MANDATORY COVID TESTING AND SUPPORT A CITIZEN'S RIGHT TO SELF-DETERMINATION AND PARENTAL RIGHTS TO DECIDE WHAT IS BEST FOR THEIR CHILDREN. Chairperson Crenshaw instructed that this matter be placed on file.
2. RESOLUTION 2021-19 FROM THE DICKINSON COUNTY BOARD OF COMMISSIONERS SUPPORTING AMERICAN RESCUE PLAN STATE MATCH PROGRAMS. Chairperson Crenshaw instructed that this matter be placed on file.
3. A RESOLUTION FROM THE OCEANA COUNTY BOARD OF COMMISSIONERS REQUESTING THE STATE OF MICHIGAN LEGISLATURE AND GOVERNOR WHITMER MAKE CHANGES TO THE OPEN MEETINGS ACT. Chairperson Crenshaw instructed that this matter be placed on file.
4. ASSESSING OFFICERS REPORT FOR INDUSTRIAL FACILITY EXEMPTION CERTIFICATES FOR DELHI CHARTER TOWNSHIP FOR 2021. Chairperson Crenshaw instructed that this matter be referred to the Finance Committee.
5. A LETTER FROM SENATOR CURTIS HERTEL JR. IN SUPPORT OF THE STOCKBRIDGE SCHOOLS REQUEST FOR TWO-YEAR FUNDING OF A SCHOOL SOCIAL WORKER AND A REGISTERED NURSE FOR THE SCHOOLS. Chairperson Crenshaw instructed that this matter be placed on file.

LIMITED PUBLIC COMMENT

Brian Johnson, Ingham County Resident, stated he coached boys and girls basketball, was actively involved in schools, and was a pastor. He further stated the American Rescue Plan (ARP) had a good name to it, as rescue implied that something dangerous could happen if no intervention was made.

Mr. Johnson stated Stockbridge Community Schools was currently in a situation that could not continue, as there was a need for a nurse and social worker to alleviate some of the stress and the burden of the COVID-19 pandemic. He further stated the physical and mental health care provided by the aforementioned positions would allow for school administrators to tend to each students' needs to provide for their academic development.

Mr. Johnson stated administrators now were spending a disproportionate amount of time completing tasks related to the COVID-19 pandemic, including contact tracing, and functioning as social workers. He further stated the COVID-19 pandemic had incubated emotional unhealth and family dysfunction in a significant way.

Mr. Johnson stated the community had done a lot to try to help school administrators, but at some point, somebody could not just give a hand out, as the Stockbridge Community Schools needed a hand up. He further stated the ARP funds provided an opportunity to have a nurse and an MSW credentialed social worker for two years, which allowed principals to get back to administrating the school.

NOVEMBER 23, 2021 REGULAR MEETING

Mr. Johnson stated he wanted to encourage the Board of Commissioners to vote in favor of Agenda Item No. 23 because the people in Stockbridge needed a rest and the Board of Commissioners were in a position to help make that happen.

Marion Owen, Tri-County Office on Aging Executive Director, stated the Tri-County Office on Aging was supportive of Agenda Item No. 23. She further stated she knew the group responsible had been working on the request for a couple of years and was an amazing group of people from the community.

Ms. Owen further stated she wanted to provide a shout-out to Dr. Virginia Rezmierski, Faith and Other Community Leaders Chairperson, for all her work. She further stated Stockbridge had a higher than average population of older adults.

Ms. Owen stated many of the Tri-County Office on Aging's concerns centered around the senior population all over the tri-county area, noting that areas such as Stockbridge had few options for recreation for seniors which would hopefully be addressed through the upcoming Senior Center. She further stated the Tri-County Office on Aging provided Meals on Wheels to many Stockbridge residents because there were no grocery stores in the area.

Ms. Owen stated there were no options for medical services in Stockbridge, which was another huge concern of the Tri-County Office on Aging. She further stated she hoped the Senior Center would help to deal with older adults who were isolated, which often leads to depression and other mental health issues.

Ms. Owen stated the Tri-County Office on Aging was hopeful that the infrastructure would expand this to the whole Stockbridge community once approved.

Karey Gee, Stockbridge Public Schools School Board Member, stated she was a lifelong resident of Stockbridge and wanted to see Stockbridge grow. She further stated additional help was needed to provide mental health and medical care services for the Stockbridge community.

Ms. Gee stated Stockbridge did not have a hospital, was considered a food desert, and had limited transportation options for residents. She further stated she could not believe the number of children who were struggling mentally, with the COVID-19 pandemic making the issue much worse.

Ms. Gee stated she wanted the Board of Commissioners to take into consideration that a little community was trying to grow, despite being medically underserved. She further stated kids, adults, and teachers needed help.

Brian Friddle, Stockbridge Community Schools Superintendent, stated his thanks to the Board of Commissioners for entertaining Agenda Item No. 23. He further stated there was an existing need for physical and mental health care within the school, which was accelerated during the COVID-19 pandemic.

Mr. Friddle stated the social worker and nurse would provide support to meet the needs of many students. He further stated the new positions would also provide support to the school administrators and would assist with teacher burnout and retention.

Mr. Friddle stated his thanks to Dr. Rezmierski for her work to garner support from across the region and state.

NOVEMBER 23, 2021 REGULAR MEETING

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

Commissioner Tennis stated he wanted to declare his support for Agenda Item No. 23, in response to the testimony provided during Limited Public Comment. He further stated he wanted to provide background information as to how the resolution had changed.

Commissioner Tennis stated the original resolution began as a way to get primary care services to the medically underserved residents within Stockbridge Township. He further stated Agenda Item No. 23 provided medical assistance within the school, with the hope to later achieve the real goal of establishing a primary care facility.

Commissioner Tennis stated he believed the primary care and mental health needs in every school district within Ingham County could benefit from funding or programs similar to Agenda Item No. 23, and predicted the Board of Commissioners may hear from other School Districts with similar requests. He further stated the Board of Commissioners may need to look at tranche two of the ARP funding and rethink the planned spending to focus on more programs similar to Agenda Item No. 23.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items with the exception of Agenda Item Nos. 19, 20, and 21. Commissioner Schafer supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert and Trubac.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote. Absent: Commissioners Naeyaert and Trubac.

Items voted on separately are so noted in the minutes.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 6**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING A
MANAGING DIRECTOR OF THE ROAD DEPARTMENT**

RESOLUTION #21 – 564

WHEREAS, due to the retirement of William Conklin a selection committee was established to interview candidates to serve as Managing Director of the Road Department; and

WHEREAS, after advertising, screening, and interviewing, the most qualified applicant has been selected; and

WHEREAS, the Managing Director of the Road Department Selection Committee is recommending the appointment of Kelly Jones.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Kelly Jones as Managing Director of the Road Department effective upon the adoption of this resolution.

BE IT FURTHER RESOLVED, that Kelly Jones shall be paid \$115,494.50 (ROAD 9, Step 4 of the salary schedule) as stated in the Managerial Salary Plan.

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO WAIVE BID PROCESS AND APPROVE AGREEMENT FOR
AUDIT SERVICES WITH REHMANN**

RESOLUTION #21 – 565

WHEREAS, Public Act 71 of 1919, Section 21.45, Sec. 5, (2) requires Counties to have an annual audit; and

WHEREAS, Plante Moran, LLC has resigned from performing audit services after fiscal year 2020; and

WHEREAS, fiscal year 2021 is coming to a close with little time to secure an audit services agreement; and

WHEREAS, Rehmann has availability to perform the annual audit for 2021 and subsequent years; and

WHEREAS, Rehmann is a CPA firm that formerly provided auditing services at Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby waives Policy No. 412 requiring the Purchasing Director to advertise and obtain formal sealed bids for services due to time constraints.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby approve a 5-year contract with Rehmann, 5800 Gratiot Rd., Saginaw, MI 48638 to conduct annual audits for fiscal years 2021 through 2025 for the following fees plus out-of-pocket expenditures:

2021	\$185,000
2022	\$189,600
2023	\$194,400
2024	\$199,300
2025	\$202,300.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Peña, Naeyaert

Nays: None **Absent:** Slaughter **Abstained:** Sebolt **Approved 11/16/2021**

NOVEMBER 23, 2021 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 8**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF ADDITIONAL MEMORY FROM CDW-G

RESOLUTION #21 – 566

WHEREAS, Ingham County has many applications and systems that it relies on to serve the public; and

WHEREAS, our systems have been upgraded to ensure security and efficiency over the years which has increased our memory usage; and

WHEREAS, an increase to this memory was planned for and budgeted in 2021; and

WHEREAS, the purchase price of this additional memory will be \$35,110 from CDW-G under the State of Michigan MiDEAL contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the backup storage expansion in the amount not to exceed \$35,110.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund #63625810-932032.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert
Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE IMAGESOFT AND ONBASE
ANNUAL SUPPORT**

RESOLUTION #21 – 567

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and several new projects will increase its streamlining of our processes; and

WHEREAS, ImageSoft provides direct support to the County for the OnBase application; and

WHEREAS, the current licensing subscription agreement will expire on December 31st, 2021; and

WHEREAS, the annual contract amount of \$92,946.85 for ImageSoft and \$110,703.32 for OnBase (total of \$203,650.17) is in the approved 2021 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the OnBase and ImageSoft annual support by paying invoices in the amount of \$203,650.17.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert

Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF REMOTE ACCESS SOFTWARE FROM CDW-G

RESOLUTION #21 – 568

WHEREAS, Ingham County has increased security on remote connectivity; and

WHEREAS, the application chosen to allow remote access has been working well; and

WHEREAS, the current licensing and support on this software expires at the end of 2021; and

WHEREAS, this expenditure has been planned for and budgeted and will continue to address Ingham County's need for elevated security practices.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of remote access software for one year from CDW-G in the amount not to exceed \$17,650.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert
Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 11**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PLURALSIGHT STAFF TRAINING FROM CDW-G

RESOLUTION #21 – 569

WHEREAS, Pluralsight is a company that provides IT training in easy to understand videos along with virtual labs and practice exams; and

WHEREAS, ongoing training is an important part of ensuring our ITD staff are best able to serve our citizens; and

WHEREAS, ITD has been using a similar method with various platforms for the past four (4) years and has found it to be very effective; and

WHEREAS, the subscription for training will be for our entire ITD staff for one year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of Pluralsight training from CDW-G in the amount not to exceed \$19,424.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology's Staff Development and Training Fund #63695800-960000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert
Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LAUX CONSTRUCTION FOR THE
DELAMINATION REPAIRS TO THE LOBBY FLOOR AT THE HUMAN SERVICES BUILDING**

RESOLUTION #21 – 570

WHEREAS, the lobby floor through door three at the Human Services Building has heaved; and

WHEREAS, the lobby floor needs to be repaired; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Laux Construction who submitted a proposal of \$22,433 for the lobby floor delamination repairs at the Human Services Building; and

WHEREAS, funds are available in the building maintenance and repair line item #631-23304-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Laux Construction, 1018 Hogsback Road, Mason, Michigan 48854, for the delamination repairs to the lobby floor at the Human Services Building for an amount not to exceed \$22,433.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert

Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO HAWORTH VIA DBI FOR THE
MODULAR FURNITURE AT THE HEALTH DEPARTMENT**

RESOLUTION #21 – 571

WHEREAS, the Health Department's administrative office area needs to be reconfigured to better fit the needs of the Health Department's administration; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals contract do not require three quotes; and

WHEREAS, Haworth via DBI is on the MiDeals contract; and

WHEREAS, the Facilities Department recommends authorizing a purchase order to Haworth via DBI who submitted a quote of \$81,221.66 for the modular furniture at the Health Department; and

WHEREAS, the Facilities Department is requesting a contingency of \$4,000 for any unforeseen circumstances; and

WHEREAS, funds are available in the General/HSB Operating Fund line item #631-23304-976000 which has a balance of \$100,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Haworth via DBI, 912 East Michigan Ave, Lansing, Michigan 48912, for the modular furniture at the Health Department for an amount not to exceed \$85,221.66, which includes a \$4,000 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert

Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF
2022-2025 SEASONAL REQUIREMENTS OF PROCESSED ROAD GRAVELS,
CRUSHED AGGREGATES, AND 2NS SAND**

RESOLUTION #21 – 572

WHEREAS, the Road Department annually purchases 22A and 23A processed road gravels, 1", 1"x 3" crushed limestone, 4"-8" rip rap, 6A, 3/8 x #4 natural aggregates, and 2NS sand; and

WHEREAS, the different types of aggregates are designed to meet the various needs for winter maintenance and the building and repairing of county roads; and

WHEREAS, the Road Department's adopted 2022-2025 budgets shall include controllable expenditures, funds for this and other maintenance material purchases; and

WHEREAS, a blanket PO shall be processed for 22A, 23A processed road gravels, 1", 1" x 3" crushed limestone, 4"-8" rip rap, 6A, 3/8 x #4 natural aggregates, and 2NS sand from 3 vendors, based on bid unit price, supplier proximity to the work being performed, availability of required material, quality of materials, with preference based on lowest qualifying bid unit price per ton and a quantity not to exceed \$350,000 per year; and

WHEREAS, bids for 22A, 23A processed road gravels, 1", 1"x 3" crushed limestone, 4"-8" rip rap stone, 6A, 3/8 x #4 natural aggregates, and 2NS sand mixtures were solicited and evaluated by the Ingham County Purchasing Department per Request for Proposals (RFP) #125-21, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and purchase on an as-needed, unit price per ton basis from three (3) responding bidders: Searles Construction, Stoneco of Michigan, and Verplank Trucking Co. and purchase on an as-needed, unit price per ton basis; and

WHEREAS, the decision to where the aggregates will be purchased on any given operation will be based on Road Department staff's judgment as to which supplier is most advantageous for the County; and

WHEREAS, this decision will be based on a combination of bid unit price, supplier proximity to the work being performed, availability of required material, quality of materials, with preference based on lowest qualifying bid unit price per ton.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the bids for a three (3) year agreement with a year renewal option and authorizes the purchase of 22A, 23A processed road gravels, 1", 1"x 3" crushed limestone, 4"-8" rip rap stone, 6A, 3/8 x #4 natural aggregates, and 2NS sand on an as-needed, unit price per ton from all three respondents to ITB 125-21 not to exceed \$350,000 per year.

NOVEMBER 23, 2021 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Road Department and Purchasing Department are hereby authorized to execute purchase orders with all three listed suppliers and purchase aggregate materials as needed and budgeted.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert

Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION REGARDING PERSONAL LEAVE FOR CCLP 9-1-1 DISPATCH CENTER
UNIT EMPLOYEES**

RESOLUTION #21 – 573

WHEREAS, a collective bargaining agreement was reached between representatives of Ingham County and the Capitol City labor Program, Inc. – 9-1-1 Non-Supervisory unit (CCLP) for the period January 1, 2021 through December 31, 2021; and

WHEREAS, the Human Resources Department, 9-1-1 CCLP met and discussed the extenuating circumstances regarding the staffing level in the 9-1-1 Center and the need to limit the scheduling and use of Personal Leave in 2021; and

WHEREAS, the Human Resources Department, 9-1-1 Center, and CCLP identified the impact of the limiting of personal leave use and determined the need for a pay-out of up to 48 hours per employee personal leave balance for 2021; and

WHEREAS, the parties desire to amend the personal leave language through a Letter of Understanding to address the need for the limitation on use and provide the opportunity for pay-out in 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a Letter of Understanding limiting personal leave use and the pay-out of up to 48 hours per employee personal leave balance for 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Letter of Understanding on behalf of the County, subject to the approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert

Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CONTINUING A CONTRACT WITH GOVQA
FOR A FOIA MANAGEMENT PROGRAM**

RESOLUTION #21 – 574

WHEREAS, due to changes in the Michigan Freedom of Information Act (FOIA), Public Act 442 of 1976 in 2015 and the volume of FOIA requests received by Ingham County, it was necessary to purchase a FOIA Management Program; and

WHEREAS, Resolution #15-461 authorized entering into an agreement with WebQA for a web-based FOIA Management Program to provide a more efficient and manageable process to receive, complete, manage and track FOIA requests; and

WHEREAS, this application serves as a resource for citizens to submit FOIA requests and inquire about the status of their requests on a web-based program; and

WHEREAS, the agreement expires December 31, 2021 and it is necessary to renew the agreement for 2022 at a cost of \$21,382.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with GovQA (formerly WebQA), 9014 Heritage Parkway, Suite 308, Woodridge, Illinois, 60517 for the continuation of a web-based FOIA Management program for a total amount of \$21,382 for the period of January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED, that the funds will be appropriated from the 2022 Board of Commissioners' Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert
Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #21-355 TO ADJUST DEI DIRECTOR POSITION
CLASSIFICATION FROM MC 11 TO MC 13**

RESOLUTION #21 – 575

WHEREAS, on July 27, 2021 the Ingham County Commissioners approved Resolution #21-355 creating a Diversity, Equity and Inclusion (DEI) Director at an MC Level 11 (salary range of \$69,923.85 to \$83,930.39); and

WHEREAS, the position was advertised, an interview panel was established and interviews were held; and

WHEREAS, after interviewing candidates, the interview panel felt like the ideal candidate had not been identified and re-advertising was required; and

WHEREAS, the interview panel also felt the job description for the position was lacking in the qualifications, experience and salary that would attract the ideal; and

WHEREAS, upon revising the job description to require more qualifications and experience, Human Resources re-pointed the position and determined it fit within the MC Level 13 Grade (salary range of \$80,315.59 to \$96,400.88).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the change in position classification for the DEI Director from an MC Level 11 to an MC Level 13 Grade (salary range of \$80,315.59 to \$96,400.88).

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert

Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT QUITCLAIM DEEDS FROM THE INGHAM COUNTY LAND BANK
FAST TRACK AUTHORITY FOR 620 E. JOLLY ROAD, LANSING AND
826 W. SAGINAW STREET, LANSING**

RESOLUTION #21 – 576

WHEREAS, the Ingham County Land Bank Fast Track Authority (“Land Bank”) desires to transfer two Lansing properties, 620 E. Jolly Rd. and 826 W. Saginaw St., to Ingham County; and

WHEREAS, the Land Bank Board approved the transfer of 620 E. Jolly Rd. through Resolution #21-016 on September 20, 2021, and the transfer of 826 W. Saginaw St. through a unanimous vote at the May 29, 2019 Regular Board Meeting; and

WHEREAS, 620 E. Jolly Rd. is a vacant lot contiguous to the Human Services Building property and is currently maintained by the Facilities Department as green space; and

WHEREAS, 826 W. Saginaw St. is utilized by Ingham County Animal Control as an Animal Outreach Center; and

WHEREAS, the Land Bank executed quitclaim deeds conveying each property to Ingham County for the consideration of \$1.00 each.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the conveyances of 620 E. Jolly Road, Lansing, and 826 W. Saginaw St., Lansing, by quitclaim deed for consideration of \$1.00 each.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Peña, Naeyaert
Nays: None **Absent:** Slaughter **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

QUIT CLAIM DEED

Roxanne L Case, acting in her official capacity as the Executive Director of the Ingham County Land Bank Fast Track Authority, whose mailing address is 3024 Turner Street, Lansing, Michigan 48906,

QUIT CLAIMS to Ingham County, whose mailing address is 341 S Jefferson, Mason, Michigan 48854,

The following real property situated in the City of Lansing, County of Ingham, State of Michigan, commonly known as:

826 W Saginaw St, Lansing, MI 48915,

and described as

S 100 FT LOT 10 ENGLEWOOD PARK ADD

Also known as parcel number 33-01-01-08-486-011

For the sum of One dollars and no cents (\$1.00)

This Deed does not pertain to parcels of unplatted land and, therefore, the right to divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967 and the Michigan Right to Farm Act provisions of Section 109 of said Land Division Act are not applicable.

This instrument is exempt from Michigan Real Estate transfer taxes pursuant to MCL 207.505(h)(i) and MCL 207.526(h)(i) for County and State tax respectively.

Dated this Nov 4th, 2021

DAVID M BURNS
NOTARY PUBLIC-STATE OF MICHIGAN
COUNTY OF CLINTON
My Commission Expires July 28, 2026
Acting in the County of Ingham


By Roxanne L Case
Executive Director
Ingham County Land Bank Fast Track Authority

STATE OF MICHIGAN)

COUNTY OF INGHAM)

Acknowledged before me this 4th day of November, 2021 by Roxanne L Case, Executive Director, Ingham County Land Bank Fast Track Authority.



Notary Public, State of Michigan, County of Ingham
Acting in the County of Ingham
My commission expires:

When recorded return to: Ingham County, 341 S Jefferson, Mason, Michigan 48854,

Drafted by: Roxanne L Case, Ingham County Land Bank Fast Track Authority, 3024 Turner St, Lansing, MI 48906

NOVEMBER 23, 2021 REGULAR MEETING

QUIT CLAIM DEED

Roxanne L Case, acting in her official capacity as the Executive Director of the Ingham County Land Bank Fast Track Authority, whose mailing address is 3024 Turner Street, Lansing, Michigan 48906,

QUIT CLAIMS to Ingham County, whose mailing address is 341 S Jefferson, Mason, Michigan 48854,

The following real property situated in the City of Lansing, County of Ingham, State of Michigan, commonly known as:

620 E Jolly Rd, Lansing, MI 48911,

and described as

LOT 13 BATTENFIELD SUB

Also known as parcel number 33-01-05-04-226-281

For the sum of One dollars and no cents (\$1.00)

This Deed does not pertain to parcels of unplatted land and, therefore, the right to divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967 and the Michigan Right to Farm Act provisions of Section 109 of said Land Division Act are not applicable.

This instrument is exempt from Michigan Real Estate transfer taxes pursuant to MCL 207.505(h)(i) and MCL 207.526(h)(i) for County and State tax respectively.

Dated this Nov 4th, 2021




By Roxanne L Case
Executive Director
Ingham County Land Bank Fast Track Authority

STATE OF MICHIGAN)

COUNTY OF INGHAM)

Acknowledged before me this 4th day of November, 2021 by Roxanne L Case, Executive Director, Ingham County Land Bank Fast Track Authority.



Notary Public, State of Michigan, County of Ingham
Acting in the County of Ingham
My commission expires:

DAVID M BURNS
NOTARY PUBLIC-STATE OF MICHIGAN
COUNTY OF CLINTON
My Commission Expires July 28, 2028
Acting in the County of Ingham

When recorded return to: Ingham County, 341 S Jefferson, Mason, Michigan 48854,

Drafted by: Roxanne L Case, Ingham County Land Bank Fast Track Authority, 3024 Turner St, Lansing, MI 48906

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO UTILIZE AMERICAN RESCUE PLAN FUNDS TO FUND AN
APPRENTICESHIP PROGRAM THROUGH OPPORTUNITY KNOX PROFESSIONAL
APPRENTICESHIP PROGRAM**

RESOLUTION #21 – 577

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County is will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, \$500,000 of the First Tranche Amount was set aside for career enhancement services; and

NOVEMBER 23, 2021 REGULAR MEETING

WHEREAS, Opportunity Knox Professional Apprenticeship Program is requesting American Rescue Plan funds to broaden the organization's job placement services throughout Ingham County in the amount of \$500,000 for the following:

- Supportive Services \$300,000
 - Tuition, tools, clothing, iPad/tablet, childcare assistance, etc.
- Additional Personnel \$110,000
 - FT career coach, FT instructor, PT administrative assistant
- Construction Equipment for Onsite Lab at Otto Middle School \$60,000
 - Welding equipment, construction equipment, CRM database, etc.
- Certification Funding \$30,000; and

WHEREAS, Opportunity Knox is a nationally registered apprenticeship program that provides on the job apprenticeship programs for over 120 Ingham County residents per year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes \$500,000 to Opportunity Knox Professional Apprenticeship Program from the American Rescue Plan First Tranche Amount funds.

BE IT FURTHER RESOLVED, that the Controller's Office will ensure the funding is eligible and meets the reporting criteria for American Rescue Plan Act funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Peña, Naeyaert
Nays: None **Absent:** Slaughter **Abstained:** Sebolt **Approved 11/16/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Commissioner Stivers moved to adopt the resolution. Commissioner Slaughter supported the motion.

Commissioner Sebolt stated he discovered Opportunity Knox also offered an apprenticeship readiness program that related to similar programs affiliated to his daytime employer. He further stated he would like to request to abstain from the vote.

The motion carried. **Yeas:** Crenshaw, Cahill, Celentino, Grebner, Maiville, Peña, Polsdofer, Schafer, Slaughter, Stivers, Tennis **Nays:** None **Absent:** Naeyaert, Slaughter **Abstained:** Sebolt

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 20**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2022 BUDGET YEAR

RESOLUTION #21 – 578

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2022 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Commissioner Grebner moved to adopt the resolution. Commissioner Slaughter supported the motion.

Commissioner Maiville disclosed he had a family member that was employed by Bellefeuil, Szur and Associates, Inc.

Commissioner Sebolt disclosed his professional relationship to the Capital Area United Way.

NOVEMBER 23, 2021 REGULAR MEETING

The motion carried unanimously. Absent: Commissioners Naeyaert and Trubac.

NOVEMBER 23, 2021 REGULAR MEETING

LAW AND COURTS COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2021 COST	2022 PROJECTED	Proj. Increase over 2021	% Increase over 2021	Funding Source
Circuit Court	TEL/Thalner	Technology support for the Courtrooms (excluding Courtrooms 1 and 2)	01/01/22	12/31/22	\$10,480	\$10,480	\$0	0%	General Fund
Family Court	Peckham Inc. Footprints Group Home	Short Term Female Residential	10/01/21	09/30/22	\$558,705	\$558,705	\$0	0%	50% JJM/50% State of MI
Family Court	House Arrest	Home Detention including tethers, reduce out of home care	10/01/21	09/30/22	\$40,000	\$40,000	\$0	0%	50% General Fund/50% State of MI
Family Court	Ingham Intermediate School District	Day Treatment Program - transportation and behavioral specialists	10/01/21	09/30/22	\$486,920	\$501,686	\$14,766	3.0%	50% General Fund/50% State of MI
Family Court	MSU Psychology Department	Diversion Program - Reduces days/cost for out of home care	10/01/21	09/30/22	\$172,496	\$172,496	\$0	0%	50% General Fund/50% State of MI
Family Court	Highfields	Day Treatment Program - transportation and behavioral specialists	10/01/21	09/30/22	\$656,732	\$656,732	\$0	0%	50% JJM/50% State of MI
Family Court	Peckham Inc. - Youth Center Academy	Educational and vocational program for delinquent youth	10/01/21	09/30/22	\$319,542	\$319,542	\$0	0%	50% JJM/50% State of MI
Family Court	Highfields	Evening Reporting Program - Transportation and Behavioral Specialists	10/01/21	09/30/22	\$304,588	\$304,588	\$0	0%	50% JJM/50% State of MI
Family Court	CMH-CEI - Youth Center	Psychiatric Prescreening	10/01/21	09/30/22	\$7,754	\$7,754	\$0	0%	JJM
Ingham County	Legal Services of South Central Michigan	Provide legal services to low-income residents of Ingham County	01/01/22	12/31/22	\$20,000	\$20,000	\$0	0%	General Fund
Probate Court	Robert Refior & Elias Kafantaris	Legal representation for general probate respondents.	01/01/22	12/31/22	\$18,035	\$18,035	\$0	0%	General Fund
Probate Court	Robert Refior & Elias Kafantaris	Guardian ad litem services for general probate matters	01/01/22	12/31/22	\$76,385	\$76,385	\$0	0%	General Fund

REVENUE CONTRACTS

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2021 REVENUE	2022 PROJECTED	Proj. Increase over 2021	% Increase over 2021
Prosecuting Attorney	State of Michigan	VOCA Crime Victim Assistant Grant	10/01/21	09/30/22	\$93,465	\$93,465	\$0	0%
Prosecuting Attorney	State of Michigan	Cooperative Reimbursement Grant	10/01/21	09/30/22	\$878,067	\$878,067	\$0	0%
Prosecuting Attorney	State of Michigan	Victims Rights Grant	10/01/21	09/30/22	\$327,675	\$327,675	\$0	0%

NOVEMBER 23, 2021 REGULAR MEETING

Prosecuting Attorney	State of Michigan	STOP Violence Against Women Grant	10/01/21	09/30/22	\$138,953	\$138,953	\$0	0%
Sheriff	Byrne Jag Grant (BYRNE JAG)	Tri-County Metro Narcotics	10/01/21	09/30/22	\$41,844	\$33,972	-\$7,872	-19%
Sheriff	State of Michigan	State Homeland Security Program Projects / Terrorism Prevention	10/01/21	09/30/22	\$122,765	\$143,800	\$21,035	17%
Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	10/01/21	09/30/22	\$383,855	\$202,356	-\$181,499	-47%
Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	10/01/21	09/30/22	\$5,100	\$7,000	\$1,900	37%
Sheriff	State of Michigan	Annual Grant for Emergency Management	10/01/21	09/30/22	\$65,286	\$70,000	\$4,714	7%
Family Court	State of Michigan	Annual Child Care Agreement	10/01/21	09/30/22	\$6,343,145	\$6,909,327	\$566,182	9%
Family Court	State of Michigan	SCAO Michigan Drug Court Grant	10/01/21	09/30/22	\$121,000	\$121,000	\$0	0%
Family Court	State of Michigan	MDDHS Child & Parent Legal Representation Grant	10/01/21	09/30/22	\$214,808	\$184,351	-\$30,457	-14%
FOC	State of Michigan	Annual Access and Visitation Grant	10/01/21	09/30/22	\$5,100	\$5,100	\$0	0%
FOC	State of Michigan	Cooperative Reimbursement Grant	10/01/21	09/30/22	\$3,514,711	\$4,871,762	\$1,357,051	39%

NOVEMBER 23, 2021 REGULAR MEETING

HUMAN SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2021 COST	2022 PROJECTED	Proj. Increase over 2021	% Increase over 2021	Funding Source
Ingham County	Capital Area United Way	Annual Renewal of Contract for Central Michigan 2-1-1 Services	01/01/22	12/31/22	\$ 45,750	\$ 45,750	\$0	0%	General Fund
Health Department	South Lansing Community Dev Ctr	Community Development/Outreach	10/01/21	09/30/22	\$ 23,704	\$ 23,704	\$0	0%	General Fund
Health Department	Our Savior Lutheran Church	Food Pantry Operation - 1515 W. Holmes Road	10/01/21	09/30/22	\$ 7,200	\$ 7,200	\$0	0%	General Fund

NOVEMBER 23, 2021 REGULAR MEETING

COUNTY SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2021 COST	2022 PROJECTED	Proj. Increase over 2021	% Increase over 2021	Funding Source
Board of Commissioners	CAPCOG	Agreement w/Lansing Chamber	01/01/22	12/31/22	\$5,000	\$5,000	\$0	0.00%	General Fund
Equalization	Bellefeuille, Szur & Assoc. Inc. DBA BS&A Software	Assessing.net	01/01/22	12/31/22	\$10,431	\$10,431	\$0	0.00%	General Fund
Financial Services	MGT of America, LLC	Annual Cost Plan (Indirect Costs)	01/01/22	12/31/22	\$ 12,000	\$ 12,000	\$0	0.00%	General Fund
Human Resources	NEOGOV	NEOGOV Renewal	01/01/22	12/31/22	\$ 80,658	\$ 83,078	\$2,420	3.00%	General Fund
Road Department	Precision Systems	Accounting Software Licenses	01/01/22	12/31/22	\$ 14,655	\$ 14,655	\$0	0.00%	Road Fund
Road Department	Midwestern Consulting	Traffic Signal Database Support	01/01/22	12/31/22	\$ 1,200	\$ 1,200	\$0	0.00%	Road Fund
IT	BOSS	Annual Maintenance for Help Desk Software	01/01/22	12/31/22	\$ 14,627	\$ 15,000	\$373	2.55%	Network Fund
IT	Calero Software	Verismart Software Maintenance for Phone System	08/30/22	07/31/23	\$ 2,298	\$ 2,373	\$75	3.26%	Network Fund
IT	NetBrain	Network Documentation Software Maintenance and Support	03/30/22	03/30/23	\$ 5,794	\$ 5,983	\$189	3.26%	Network Fund
IT	DLT	Solarwinds Network Monitoring	03/31/22	03/31/23	\$ 1,806	\$ 1,865	\$59	3.27%	Network Fund
IT	Wavecrest	Web Reporting Software	02/20/22	02/20/23	\$ 9,300	\$ 9,600	\$300	3.23%	Network Fund
IT	CDWG	Backup Software	04/30/22	04/30/23	\$ 20,000	\$ 20,000	\$0	0.00%	Network Fund
IT	CDWG	VMWare Renewal	03/31/22	03/31/23	\$ 35,615	\$ 36,775	\$1,160	3.26%	Network Fund
IT	Sentinel	Redsky e911 software support renewal	05/28/22	05/27/23	\$ 3,333	\$ 3,443	\$110	3.30%	Network Fund
IT	CDWG	Network Monitoring Software	10/01/22	09/30/23	\$ 2,850	\$ 2,935	\$85	2.98%	Network Fund
IT	ESRI	Annual Maintenance for ArcView & ArcGIS Server	10/01/22	09/30/23	\$ 3,901	\$ 4,025	\$124	3.18%	Network Fund
IT	Zayo	Dark Fiber & equipment	01/01/22	12/31/22	\$ 6,145	\$ 6,345	\$200	3.25%	Network Fund
IT	Revize	Website Licensing/Support	06/01/22	11/30/23	\$ 10,000	\$ 10,330	\$330	3.30%	Network Fund
IT	Knight Watch	Ocularis Renewal for cameras	01/04/22	01/04/23	\$ 20,665	\$ 21,340	\$675	3.27%	Network Fund

NOVEMBER 23, 2021 REGULAR MEETING

COUNTY SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2021 COST	2022 PROJECTED	Proj. Increase over 2021	% Increase over 2021	Funding Source
IT	CDWG	Remote Access Software	01/01/22	12/31/23	\$ 16,500	\$ 17,040	\$540	3.27%	Network Fund
IT	CDWG	Multifactor Authentication Software	10/01/22	09/30/23	\$ 51,215	\$ 52,900	\$1,685	3.29%	Network Fund
IT	CDWG	Asset Monitoring Software	05/01/22	04/30/23	\$ 3,156	\$ 3,260	\$104	3.30%	Network Fund
IT	CDWG	Network Security Tool	10/01/22	09/30/23	\$ 2,850	\$ 2,940	\$90	3.16%	Network Fund
IT	CDWG	Videoconference Service	03/31/22	03/31/23	\$ 12,100	\$ 12,495	\$395	3.26%	Network Fund
IT	CDWG	Annual Cost for Faronics Deepfreeze for the Ingham	03/01/22	03/01/23	\$ 802	\$ 825	\$23	2.87%	Network Fund

REVENUE CONTRACTS

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2021 REVENUE	2022 PROJECTED	Proj. Increase over 2021	% Increase over 2021
Equalization	State of Michigan	Annual Grant for Remonumentation Program	01/01/22	12/31/22	\$80,493	\$92,169	\$11,676	14.51%

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE 2022 AGREEMENTS FOR COMMUNITY AGENCIES

RESOLUTION #21 – 579

WHEREAS, the 2022 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2022 budget includes \$200,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #21-294.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2022 through December 31, 2022, in the amount specified for each community agency listed on the attached, the combined total which shall not exceed \$223,050, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$23,050 from the 2022 contingency fund to the community agency fund.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Commissioner Tennis moved to adopt the resolution. Commissioner Celentino supported the motion.

Commissioner Tennis disclosed his professional relationship to the YMCA.

The motion carried unanimously. Absent: Commissioners Naeyaert and Trubac.

NOVEMBER 23, 2021 REGULAR MEETING

ORGANIZATION	PROGRAM	2021 AMT. RECEIVED	2022 REQUEST	2022 Controller Recommended	2022 Human Services Recommended	2022 Finance Recommended
Advent House	<u>Weekend Day Shelter Program</u> - Provides food, shelter, and advocacy services to those who struggle with homelessness and poverty in the community	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Allen Neighborhood	<u>Food Access for Low-Income Neighbors</u> - Distributes bread, fruit, and vegetables to 120 neighbors including low-income families, refugees, students, and elders	\$1,500.00	\$2,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Big Brothers Big Sisters	<u>Match Support and Wellness Checks</u> - Serves youth via providing mentors, wellness checks, and ensuring basic needs access	7,500	\$15,000.00	\$7,500.00	\$7,500.00	\$7,500.00
Boys & Girls Club	<u>Food Program</u> - Serves lunch to more than 300 youth ages 6-18 during summer and snacks to 270 youth after school and dinner to approx. 30 children still at B&G after 7:00 pm	\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00
Capital Area Housing Partnership - Ballentine Apartments	<u>Ballentine Apartments Support Services</u> - Case Manager and support services offering guidance and direction to program residents	x	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
Capital Area Housing Partnership - Tuesday Toolmen	<u>CAHP Tuesday Toolmen Program</u> - Provides free home repairs and modifications (wheelchair access, grab bar installation, smoke detector repair, etc) to help people remain safely in their homes	x	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00
Capital Area Housing Partnership - Walnut Street & Ferris Manor Support Services	<u>Walnut Manor Apartments Support Services</u> - Case Manager and support services offering guidance and direction to program residents	x	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Cardboard Prophets	<u>Give Hope, Love, and Second Chances</u> - Provides a Diaper Bank for those in need to care for infants, children, and/or adults	N/A	\$30,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Child & Families - Gateway	<u>Kevin J. Moody Youth Home</u> - Provides stable and safe living accommodations in a structured and supervised environment for youth aged 12 to 24	\$15,300.00	\$22,000.00	\$15,300.00	\$15,300.00	\$15,300.00
Cristo Rey - Community Kitchen	<u>Community Kitchen</u> - Serves two hot meals Monday through Friday to anyone on need of food	\$4,250.00	\$4,250.00	\$4,250.00	\$4,250.00	\$4,250.00
Cristo Rey - Food Pantry	<u>Food Pantry/Food Access</u> - Allows community members to select fresh and non-perishable items for household once per month	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
Cristo Rey - Prescription Assistance	<u>Prescription Assistance</u> - Helps pay for medications at little or not costs to patients	\$6,750.00	\$6,750.00	\$6,750.00	\$6,750.00	\$6,750.00
Edgewood	<u>Garden Support</u> - Weekly distribution of organically-grown produce from community garden free to residents	\$3,100.00	\$5,000.00	\$3,100.00	\$3,100.00	\$3,100.00
Greater Lansing Food Bank	<u>Garden Project Program</u> - Provides a resource center for a network of community gardens and provides resources for resident gardening and crop-growing education	\$11,500.00	\$25,000.00	\$11,500.00	\$11,500.00	\$11,500.00

NOVEMBER 23, 2021 REGULAR MEETING

Habitat for Humanity	<u>Making Homes Safe & Accessible</u> - Provides and builds accessibility ramps, critical home repairs, neighborhood revitalization, and new and rehabbed home builds	N/A	\$25,000.00	\$12,250.00	\$12,250.00	\$12,250.00
Haven House	<u>Emergency Shelter & Housing</u> - Provides emergency homeless shelter for families	\$14,250.00	\$20,000.00	\$14,250.00	\$14,250.00	\$14,250.00
Lansing Area AIDS Network	<u>Basic Needs Assistance</u> - Provides direct client assistance in form of housing, utilities, medical/mental health assistance for care and treatment, and transportation assistance toward improved medical outcomes	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Leslie Outreach	<u>Basic Needs Services</u> - Provides basic needs such as soap, toothbrushes, shampoo, toilet paper, etc. to economically challenged people in the Leslie school district	\$1,400.00	\$3,000.00	\$1,400.00	\$1,400.00	\$1,400.00
Listening Ear	<u>General Funding for Crisis Center</u> - Provides crisis intervention and referral services for the community	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Mason Community Services	<u>Restoring Hope & Providing a Helping Hand</u> - Provides food, clothing, and shelter materials for children and adults	N/A	\$30,000.00	\$15,000.00	\$15,000.00	\$15,000.00
MSU Safe Place	<u>Shelter Advocacy & Support for Domestic Violence Survivors</u> - Provides basic needs services to survivors of domestic violence and stalking, including their children	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
Northwest Initiative	<u>ARRO Assisting Formerly Incarcerated Individuals</u> - Helps returning citizens transition back into the community through identification, work skills, employment, housing, social services, and other basic needs	\$5,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Refugee Development Center	<u>BRIDGES Basic Needs to Self Sufficiency</u> - Provides food and clothing distribution, open entry/open exit survival English classes, and basic needs outreach and referral services with language support	\$12,250.00	\$20,125.00	\$12,250.00	\$12,250.00	\$12,250.00
RSVP	<u>Senior Medical Rides & Telephone Reassurance Programs</u> - Recruit, train, monitor and reimburse mileage for volunteers who provide medical driving for older adults	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Southside Community Coalition	<u>Meeting Basic Needs in Southwest Lansing</u> - Provides nutritious snacks to children, meals to children, youth, and seniors, a food distribution for low-income families	\$6,500.00	\$8,000.00	\$6,500.00	\$6,500.00	\$6,500.00
St. Vincent Catholic Charities	<u>Refugee Emergency Housing Assistance</u> - Provides support to refugees for emergency housing	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Stockbridge Community Outreach	<u>Tide Me Over Backpacks</u> - Packs food into individual backpacks or bags and sends them home once per week to K-12 children	\$4,500.00	\$5,000.00	\$4,500.00	\$4,500.00	\$4,500.00
WAI- IAM - Care Unit	<u>RISE Care Unit</u> - Provides Recovery Community members with hygiene/sanitation kits as well as emergency food kits and transportation	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00

NOVEMBER 23, 2021 REGULAR MEETING

WALIAM - Recovery Community	<u>RISE Recovery Community</u> - Provides individuals with substance use disorder or co-occurring disorder support through addiction-recovery programs and safe housing	\$10,000.00	\$12,500.00	\$10,000.00	\$10,000.00	\$10,000.00
YMCA	<u>Y Achievers Program</u> - Serves students with nutritional meals during meetings for the Y Achievers Program	\$1,500.00	\$4,500.00	\$2,000.00	\$2,000.00	\$2,000.00
TOTAL		\$215,750.00	\$333,625.00	\$223,050.00	\$223,050.00	\$223,050.00

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 22**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH CHILD AND FAMILY CHARITIES
UTILIZING AMERICAN RESCUE PLAN ACT OF 2021 FUNDS FOR REPURPOSING OF THE
MCLAREN GREENLAWN CAMPUS**

RESOLUTION #21 – 580

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Title IX, Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County is projected to receive \$56,710,344 in American Rescue Plan funds in two separate tranches of \$28,355,172, the First Tranche Amount to be received within 60 days of bill enactment and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, Child and Family Charities submitted a proposal for funding to create a campus of services for children, youth, and families; and

WHEREAS, Child and Family Charities has received a funding commitment of \$1 million from the State of Michigan; and

NOVEMBER 23, 2021 REGULAR MEETING

WHEREAS, the Child and Family Charities proposal will utilize up to \$3,000,000 of Ingham County's allocation of funding from the American Rescue Plan Act of 2021 for repurposing of a portion of the McLaren Greenlawn Campus; and

WHEREAS, the estimated total cost of the project to Child and Family Charities is over \$6.9 million.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Child and Family Charities to utilize up to \$3,000,000 of the Second Tranche Amount for the Ingham County Mortgage and Utility Assistance program as detailed in the attached proposal.

BE IT FURTHER RESOLVED, that funding from Ingham County is contingent upon Child and Family Charities securing \$3 million in additional funding from other sources.

BE IT FURTHER RESOLVED, that the Controller's Office work with Child and Family Charities to develop any additional contract parameters, reporting requirements, and to ensure the program is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville
Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING



4287 Five Oaks Dr.
Lansing, MI 48911
Phone: (517) 882-4000
www.childandfamily.org

June 18, 2021

Ingham County Board of Commissioners
341 S Jefferson St.
Mason, MI 48854

Dear Ingham County Board of Commissioners,

Child and Family Charities respectfully requests your consideration for funding to create a campus of services for children, youth, and families. The need is great. The timing is critical. Our commitment to children, youth, and families is unwavering. *Our mission belongs to this community.*

Our vision is to repurpose a portion of McLaren Greenlawn Hospital to create a campus that consolidates multiple locations with room for expansion. The buildings for consideration include the McRee Guest House, Educational Center, two small residential homes located next to the Educational Center, the Administration, and Professional buildings. Located on the south side of Lansing in a neighborhood setting, this is an ideal location to reach children, youth and families in need.

The proposed expanded campus would allow us to do the following: relocate and significantly upgrade our homeless youth shelter using the McRee Guest House; reach at-risk youth through a newly created drop-in center in what is currently the Educational Center and is adjacent to the McRee House; provide supported housing for our highest-risk youth (young parents) in the two residential homes also located on the property; expand our many services for vulnerable and at-risk children, youth and families in the administration and professional buildings. In addition, the current plans for the remaining portion of the property include the development of the property in partnership with McLaren, the State of Michigan, and Michigan State University to provide much-needed psychiatric services for children and adolescents.

Brief history

Child and Family Charities (CFC) was established in 1911 as the Ingham County Branch of Michigan Children's Aid Society. The agency's founding purpose was "to secure for every child the same love and the same opportunity that we would have our children receive should they be left orphaned or friendless." Over the years, the agency has evolved into a multi-service organization with several locations. Child and Family Charities offers a full-spectrum of prevention and treatment services with outreach to over 8,000 children, youth and families each year in the mid-Michigan area through its six divisions and 27+ programs (and growing!).

Overview of the need

True to our mission, Child and Family Charities is committed to evolving and changing with the needs of our community. During the pandemic, our teams continued to shift and adjust services to reach children and families. Our residential services continued 24/7, and with safety protocols in place, we continued in-person services to maintain children's safety. Most services expeditiously shifted to virtual formats and our clinical teams initiated several programs to respond to the needs of our clients and others who were in immediate need. This included expansion of substance abuse prevention programs, suicide prevention, mental health services, teacher support, and training, as well as trauma training for our staff and the community. We added a Family Resource Coordinator position to ensure we were able to respond to every request for assistance. Assistance included connection to community resources, food deliveries to families, as well as basic need items (diapers, formula, personal hygiene products, etc.). Additionally, we extended support to children and youth who needed school supplies, technical equipment, and software to meet their educational needs.

NOVEMBER 23, 2021 REGULAR MEETING

2 of 4

During this time several concerning community trends emerged. Coming out of the pandemic, children and youth are in crisis.

- Overall violence and gun violence have increased significantly with an alarming rate of youth, young adults, and children involved in these incidents.
- Referrals for mental health services have increased dramatically. Reports of depression among teens had increased significantly which had led to an increase in the suicide rate among the same population. Substance use has increased as well, with added challenges to engage youth and parents in treatment.
- Without intervention, homeless youth in Ingham County are at high risk for human trafficking. Every year approximately 1,000 youth experience homelessness.
- Childcare options have become increasingly limited.
- School engagement and attendance are down. Student attendance numbers in the Lansing School District are at 80%; however, before the pandemic they were at 90%. Districts struggled to engage children with virtual formats.
- The overall number of children in foster care in the state has decreased. Sadly, we know that this does not equate to a decrease in children experiencing abuse and neglect. Rather, this is a result of a broken system that only relied on an intervention when families were at a point of crisis and in regular contact with mandated reporters.

Our Proposed Response

- With the creation of a youth drop-in center, our teams can proactively reach youth with positive activities and engagement. Youth need a safe haven to receive help and connect with healthy supports before they engage in risky activities. The drop-in center will be promoted by our Street Outreach program that is designed to prevent, intervene and help young people who are at risk of being trafficked as well as raise awareness in the community of this problem plaguing our society.
- The McRee home will provide a life-changing environment for youth in need of shelter services. This home is a beautiful setting that demonstrates to youth their value and that their life can take a positive path.
- CFC embraces the opportunity to be part of a continuum of mental health and substance abuse treatment options. The proposed plans for the remaining part of the hospital allow us to be part of a continuum to serve youth and families with behavioral health prevention and follow-up services.
- Our Family Growth Center offers free respite childcare for families with professionals trained in child development. This support builds protective factors for families. We are part of the solution to fill the childcare gap for low-income families.
- Our TEAM Attendance/Tuancy Outreach program is designed to address truancy concerns and has had great success in local school districts in reaching at-risk youth and assisting families in overcoming struggles that lead students to truancy and dropping out of school.
- CFC maintains strong partnerships with other non-profit organizations. At this location, we would like to create flexible spaces that other non-profits can utilize.
- CFC is proactively shifting services to a prevention focus to reduce risk factors and build protective factors in families. A centrally located, community-based location will increase our reach.

NOVEMBER 23, 2021 REGULAR MEETING

3 of 4

Proposed Budget (Please see attached for full estimates and details prepared by Mayotte Group)

\$1,200,000	Purchase cost of all buildings (McRee House, educational center, two residential homes, administrative and professional buildings).
\$439,067	Renovation costs and safety upgrades for the McRee House.
\$5,331,685	Renovation costs for educational center, two residential, homes, administrative and professional buildings.
\$6,970,752	Total Proposed Budget

Child and Family Charities is seeking funding to implement our vision to increase our impact to address immediate community needs, many that have reached a crisis level. As outlined, this expansion will allow us to upgrade our shelter, consolidate our program sites, increase our space, extend our reach, centralize our location, and be within the proximity of other community services to further our collaborative efforts.

Please visit our website at www.childandfamily.org for up-to-date information regarding our many programs. A brief description of our programs is attached.

I can be reached at 734-476-4027 or at julie@childandfamily.org. Thank you for your time and consideration of this important request.

Sincerely,



Julie Thomasma, Ph.D.
CEO, Child and Family Charities

NOVEMBER 23, 2021 REGULAR MEETING

4 of 4

Child and Family Charities Brief Program Descriptions

Child and Family Charities offers a full spectrum of services for children and families through 6 Divisions and 27+ programs. Our programs focus on strengthening families, supporting children and youth, and building brighter futures. Please reference our website for the most up to date information at www.childandfamily.org.

Angel House

Angel House is a therapeutic mother/baby residential program for pregnant and parenting teen girls, ages 13-17, who are in foster care and their child(ren). (Angel House will remain at its current Mason location).

Behavioral Health Services

Provides mental health and substance use screening, assessment and counseling services to children, adolescents and adults. Programs include Zero Suicide and the Mid-Michigan Trauma Collaborative.

Child Abuse Prevention Services (CAPS)

CAPS works to prevent child abuse and neglect by building protective factors for families. This includes providing parents with the tools and resources they need to raise healthy and happy children. Programs include Family Growth Center, Medicaid Outreach, Community Education & Public Awareness, and SNAP Nutrition Education.

Child Welfare Services

Promotes safety, permanence and well-being of children who have been abused and/or neglected. Programs include Foster Care, Adoption, Independent living, Supervised Parent Visits, and Foster Home Certification.

Juvenile Justice Services

Works to prevent further involvement in the juvenile justice system by providing intervention and support services to youth who are first time offenders and their families. Programs include Teen Court, T.E.A.M (Together Everyone Achieves More) Attendance (school based), Strengthening Families, Prime for Life, Families Matter! and Too Good for Drugs Substance Abuse Prevention Program (school based).

Gateway Youth Services

Provides runaway, homeless and street youth, ages 12 through 20, with safe, stable, and age-appropriate supervised housing. Programs include 24-Hour Crisis Hotline, Street Outreach, Higher Ground Prevention Services, Emergency Shelter Services/Kevin J. Moody Youth Home, Crossroads Transitional Living, T.R.U.E (Teens Respecting and Understanding Each-other), and Supportive Community Housing for Youth.

References: www.childandfamily.org

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 23**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH STOCKBRIDGE COMMUNITY SCHOOLS
FOR AN AMERICAN RESCUE PLAN FUNDED PROJECT TO MITIGATE THE EFFECTS OF THE
COVID-19 PANDEMIC AND SUPPORT THE NEEDS OF STOCKBRIDGE COMMUNITY SCHOOLS**

RESOLUTION #21 – 581

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Title IX, Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County is projected to receive \$56,710,344 in American Rescue Plan funds in two separate tranches of \$28,355,172, the First Tranche Amount to be received within 60 days of bill enactment and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Board of Commissioners desires to utilize the First Tranche Amount to swiftly and effectively provide aid to those Ingham County residents and businesses most affected by COVID-19; and

WHEREAS, Stockbridge Community Schools has submitted a proposal to mitigate the effects of the COVID-19 pandemic and support the needs of the Stockbridge Community Schools; and

NOVEMBER 23, 2021 REGULAR MEETING

WHEREAS, the program will support one FTE nurse, one FTE social worker and funds to prepare for future expanded health care and rapid testing facilities; and

NOVEMBER 23, 2021 REGULAR MEETING

WHEREAS, On May 25, 2021 the Ingham County Board of Commissioners unanimously supported Resolution #21-259 including “the efforts of the Stockbridge service area to bring more medical services to Stockbridge to meet the preventative and primary care needs of the residents in this underserved area.”

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Stockbridge Community Schools to utilize up to \$590,525 of the First Tranche Amount to mitigate the effects of the COVID-19 pandemic and support the needs of the Stockbridge Community Schools as detailed in the attached proposal.

BE IT FURTHER RESOLVED, that the Controller’s Office work with Stockbridge Community Schools to develop any additional contract parameters, reporting requirements, and to ensure the program is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that this allocation is contingent upon Stockbridge Community Schools’ execution of an agreement with an outside entity to provide supervision for the school nurse and social worker positions approved in this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

TO: Ingham County Board of Commissioners

FROM: Brian Friddle, Superintendent, Stockbridge Community Schools on behalf of the Stockbridge Administration and Board of Education and the MEDSERV Committee.

DATE: October 28, 2021

SUBJECT: Request for Allocation from American Rescue Plan Funds

BACKGROUND

Stockbridge Area

The Village of Stockbridge, Stockbridge Township and the 5 surrounding townships represent low population density, rural, communities--the rural extensions and intersection of four counties--Ingham, Jackson, Livingston, and Washtenaw.

Stockbridge Township has a population of 4,032; the Village of Stockbridge population is 1,365; together, the Stockbridge Township and its neighboring five rural townships have a combined population of 18,095. Twenty-seven-point five percent (27.5%) of the residents of this combined area, (4,970), are individuals over the age of 60 years. None of these townships have local access to primary care or local access to a year-round source of fresh food.

Stockbridge Area Needs

This Stockbridge Service Area, as represented by the school district of Stockbridge, has been **designated by the Federal Health Resources and Services Agency, (HRSA), as a “Mental Health Underserved Area”**. Substance abuse, behavioral, mental health, and obesity are the primary problems. Mental health problems have been exacerbated and have become more serious during the COVID Pandemic. Alcoholism, obesity, depression and suicides, related to isolation and fear, have been associated with the pandemic. These problems have been especially hard on children, youth, and the elderly.

This Stockbridge Service Area has also been **designated by HRSA as a “Medically Underserved Area.”** Medical problems have been exacerbated and become more serious during the COVID Pandemic as well. The rate of rapid COVID testing, contact tracing, and health education in these poor rural communities lags behind the rate of service being provided in communities with more resources. “Low income and socially vulnerable communities have experienced the most severe health impacts of this pandemic” according to the U. S. Department of the Treasury.

Stockbridge Community Schools

The Stockbridge Community Schools serve children from 10 different zip codes in this service area. The population of the schools is 1,228. Forty-point six percent (40.6 %) of the students in the Stockbridge Schools are considered disadvantaged; 40.5% are eligible for either free or reduced lunches. The school system has limited access to social work services to identify, diagnose, and intervene in student mental and behavioral health problems. It has been without the services of a nurse for over 15 years--services that are now, more than ever, needed to

NOVEMBER 23, 2021 REGULAR MEETING

diagnose, test, and intervene in cases of COVID illness, contact trace, enforce quarantines, and provide information and training relative to illness prevention for students and adults.

In a 2021 community survey, 485 participants identified the services in highest demand: laboratory services, wellness and annual exams, mental health diagnosis and support, medical triage, childhood immunizations, and behavioral health diagnosis and support.

Where mental health and medical services have been lacking in the past, the need for these services has now grown and problems have become more serious due to the COVID Pandemic.

SPECIFIC REQUEST

Stockbridge Schools request funding in the amount of \$590,525 to support one FTE nurse, one FTE social worker and funds to prepare for future expanded health care and rapid testing facilities.

NOTE: The primary duties of each of the requested staff members are listed below. Those services that will be a primary focus in year one are designated (*); those a primary focus in year two (**).

The **NURSE** will provide the following services:

- ☐ Identify and re-engage any students who have not returned to school following the year of COVID interrupted education (*)
- ☐ Design programs to increase health care capacity as it relates to viruses and specifically to COVID
- ☐ Provide an efficient and effective process for increased rapid COVID testing (*)
- ☐ Provide for a longer-term, permanent, rapid testing clinic to mitigate the effects of COVID and other illnesses through the development of a complete set (civil, architectural, structural, mechanical and electrical) construction drawings (**)
- ☐ Provide contact tracing of any students or teachers testing positive for COVID or one of its variants; (*)
- ☐ Establish electronic records to provide data to the Superintendent regarding the extent of exposures and number of treatments for COVID and COVID-related illnesses in the schools;
- ☐ Guide and ensure quarantine of school members testing positive for COVID;
- ☐ Expand health assessment capabilities, screenings, and outreach in the schools establishing a routine schedule for sustainability of these services (**)
- ☐ Support students and families that are experiencing COVID-related illnesses
- ☐ Explore and advise the superintendent on the use of telehealth services for triage and response to illnesses and,
- ☐ Establish creative and sustainable community education programs that encourage public health and safety

The **SOCIAL WORKER** will provide the following services:

- ☐ Establish an on-going, robust and sustainable assessment program (K-12) to identify, diagnose and prescribe interventions for students experiencing behavioral, substance abuse, and mental health problems, especially, problems that have resulted from the effects of isolation, anxiety, and fear, during the COVID pandemic (**)

NOVEMBER 23, 2021 REGULAR MEETING

- ☐ Working with the nurse, advise families and students on nutritional needs and complications resulting from pandemic-related depression or anxiety
- ☐ Support teachers who are coping with their own mental health issues resulting from disruptions to the educational process; (*)
- ☐ Support teachers as they implement prescribed behavioral or mental health interventions in their classrooms;
- ☐ Work with groups of students to provide support and interventions for anxieties or fears related to the pandemic, for problems because of the greatly expanded use of communication technologies during this period, and problems caused by critically reduced socialization with peers and adults; (*)
- ☐ Work with students who have suffered setbacks in academic performance caused by pandemic-related disruptions to the educational process
- ☐ Engage volunteer mentoring and tutorial services to support student academic, behavioral and mental health needs; Note: If seniors are engaged in providing these services to the students, the results may show benefit to the children, youth AND the seniors as well. (**) And.
- ☐ Provide and expand education for teachers and parents regarding early identification of mental health, behavioral, and substance abuse problems in youth and provide them with school and community resources for support. (**)

COMMUNITY IMPACT

If granted, the requested funds will significantly increase services and resources to students in the Stockbridge schools, to the Stockbridge Service Area in general and indirectly, to the families of the students receiving these services. On May 25, 2021 the Ingham County Board of Commissioners unanimously supported “the efforts of the Stockbridge service area to bring more medical services to Stockbridge to meet the preventative and primary care needs of the residents in this underserved area.”

STRATEGIC PLAN

This proposal supports the overarching health plan of the Stockbridge Community Schools and the MEDSERV Committee to provide more primary care services through the schools, enhance health care for the community, expand infrastructure in support of greater health care capacity primarily for students.

RESOLUTION: That the Ingham County Board of Commissioners authorizes an appropriation of \$590,525 from the American Rescue Plan Act of 2021 to mitigate the effects of the COVID pandemic and support the needs of the Stockbridge Community Schools.

Project Requested Budget

Item	Base Y2	Annual	2 Years	Total Including
1. Social Worker	\$73,000	\$119,550	\$239,100	Retirement and Benefits
2. School Nurse	\$75,000	\$132,250	\$264,500	Ret. Benefits, and Tuition
3. Medical Supplies			\$10,000	

NOVEMBER 23, 2021 REGULAR MEETING

- | | |
|---|-----------------|
| 4. Equipment and Office Remodel | \$26,925 |
| 5. <u>Concept Drawings for Testing Facility</u> | <u>\$50,000</u> |

Unused funds will be used in other line items.

- | | |
|----------|-----------|
| 6. Total | \$590,525 |
|----------|-----------|

Budget Explanation

- a) The amounts used for base salaries are based on recommendation from the Ingham County Health Department and other area health care providers. These two positions are in high demand to meet state-wide needs.
- b) Salary calculations for year two is based on a 3% annual increase.
- c) Benefits are approximated and consistent with the local contacts.
- d) Retirement calculations are based on the state average of 1.35%
- e) Medical Supplies are for equipment not generally available in schools.

The concept drawing costs are a contractor estimate for an extended testing facility.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE
CONTRACT WITH SPICER GROUP, INC.**

RESOLUTION #21 – 582

WHEREAS, the Board of Commissioners passed Resolution #20-560 to authorize a three-year contract with Spicer Group Inc., for the purpose of providing consulting services to and assisting the Ingham County Parks staff of millage related items; and

WHEREAS, an additional \$25,000 may be necessary to complete additional tasks within the current contract scope for the balance of the year; and

WHEREAS, there are funds available in line item 228-62800-728000 (\$12,000), 228-62800-861100 (\$3,000), and 228-62800-901000 (\$10,000).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an additional not to exceed \$25,000 for an Amendment to the Contract with Spicer Group, Inc. to provide consulting services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$12,000 from 228-62800-728000, \$3,000 from 228-62800-861100 and \$10,000 from 228-62800-901000 into line item 228-62800-802000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville
Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH
MID-MICHIGAN MOUNTAIN BIKE ASSOCIATION**

RESOLUTION #21 – 583

WHEREAS, it has been determined that Burchfield County Park would benefit from the expertise and involvement of the Mid-Michigan Mountain Bike Association (MMMBA); and

WHEREAS, MMMBA has agreed to work with Ingham County Park staff for mutually beneficial programs, projects and bicycling activities at Burchfield County Park; and

WHEREAS, the Memorandum of Understanding would provide for an active partnership with MMMBA to plan, build, maintain and promote designated mountain bike, multi-use trails, and mountain bike skills areas for the expanded use and enjoyment of mountain bike riders on Ingham County Parks trail systems; and

WHEREAS, the MMMBA and Ingham County Parks are agreeable to this arrangement, as reflected in the attached Memorandum of Understanding between the parties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the attached Memorandum of Understanding with the Mid-Michigan Mountain Bike Association (MMMBA).

BE IT FURTHER RESOLVED, that the term of the Memorandum of Understanding shall be from the date of execution until January 1, 2032.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Memorandum of Understanding on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.



MEMORANDUM OF UNDERSTANDING

2022 – 2032

By and Between

Mid-Michigan Mountain Bike Association

&

The County of Ingham acting on behalf of the Parks
Department

NOVEMBER 23, 2021 REGULAR MEETING

MEMORANDUM OF UNDERSTANDING

between

Mid-Michigan Mountain Biking Association (MMMBA)

and

The County of Ingham acting on behalf of the Parks Department

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between the Mid-Michigan Mountain Biking Association, hereinafter referred to as MMMBA, and the COUNTY OF INGHAM, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “County”) acting on behalf of the Ingham County Parks Department.

PURPOSE:

This MOU is intended to provide a written framework extending the collaboration between MMMBA and the County. for the continuation of mutually beneficial programs, projects and bicycling activities at the county level. These programs, projects and activities comprise part of the Ingham County Parks multiple use mission and serve the public.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY MUTUALLY AGREED, as follows:

A. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

Ingham County Parks’ benefits include an active partnership with MMMBA to plan, build, maintain and promote designated mountain bike trails for the expanded use and enjoyment of mountain bike riders on Ingham County Parks trail systems.

This cooperative effort is provided through the strategic planning of trail development and provides a public service to all trail users.

B. Ingham County Parks may:

1. Work with MMMBA to identify opportunities (trail projects, education and assistance) and jointly pursue such projects with the mountain bike community.
2. Make Ingham County Parks lands available for mountain biking and related activities, subject to applicable laws, regulations, policy, plans and other management direction.
3. Include and utilize MMMBA technical expertise in Ingham County Parks programs as they relate to mountain biking and trail development. Provide to the public the appropriate rules and regulations pertaining to mountain biking on county property.
4. Under the supervision of park staff and when prior authorization has been granted, hand tools may be made available for volunteers working on trail maintenance. Such tools include but

NOVEMBER 23, 2021 REGULAR MEETING

are not limited to: shovels, leaf rakes, iron rakes, Mattocks, McLeod's, rogue hoes, bow-saws, folding hand-saws, machete, pruning shears, loppers, wheel barrels, etc.

5. Promote awareness and bicycle access throughout the Ingham County Parks trail system through social media, web forums, ride events and other channels.
6. Help identify and advocate for mountain bike current trends as part of the 5 year master plan public input and stake holder process by being responsive to user needs.
7. Works collaboratively with MMMBA in the development of way finding and signage design, concepts, and implementation program for Ingham County Trails.

C. MMMBA may:

1. Work with Ingham County Parks to identify appropriate partnership opportunities (trail projects, promotion and education programs) and jointly pursue such projects in conjunction with the mountain biking community and the Ingham County Parks.
2. Provide technical assistance with projects, educational activities, grant application, and mountain biking activities and management.
3. Under the direction of Ingham County Parks staff, assist in coordinating trail development and maintenance using volunteers.
4. Utilize IMBA (International Mountain Biking Association) best-practices for trail development and maintenance. This includes a focus on rider safety, environmental protection and sustainability.
5. Monitor the bicycle accessible multi-use trails designated for mountain bike use and to make alterations as needed to counter erosion problems as well as to improve the trail as deemed appropriate by Ingham County Parks trail managers.
6. Monitor the trail system and assist in removing incidental debris such as leaves, limbs, sticks, etc., on the mountain bike trails.
7. Organize volunteer trail maintenance events to assist in maintenance of the mountain bike accessible trails within the confined resources of the MMMBA.
8. Perform regular inspection of all built trail structures that are specific to the mountain bike accessible trails. This will be completed once a month using a comprehensive checklist/worksheet (attached) to ensure that all structures are in good condition. These inspections will be completed in season when mountain bike accessible trails are open. Needed repairs will be made as soon as is reasonable; whenever they are discovered or reported by riders or park personnel. MMMBA and Ingham County Parks to coordinate when necessary on larger trail maintenance projects.
9. Obtain Ingham County Parks approval prior to implementation of any new trail development, outside trail line improvements and other major maintenance beyond basic trail care.
10. Encourage safe and courteous trail use and responsible bicycling.
11. Promote awareness and bicycle access throughout the Ingham County Parks trail system through social media, web forums, ride events and other channels.
12. Help identify and advocate for mountain bike current trends as part of the 5 year master plan public input and stake holder.

NOVEMBER 23, 2021 REGULAR MEETING

13. Provide available hand tools for use by volunteers for trail maintenance. Such tools include but not limited to: shovels, leaf rakes, iron rakes, Mattocks, McLeod's, rogue hoes, bow-saws, folding hand-saws, machete, pruning shears, loppers, wheel barrels, etc.
14. Work collaboratively with Ingham County Park staff in the development of way finding and signage design, concepts, and implementation program for Ingham County Trails.

D. LIABILITY:

1. All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the MMMBA in the performance of this Agreement shall be the responsibility of the MMMBA, and not the responsibility of the County, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the MMMBA, any volunteer, subcontractor, or anyone directly or indirectly employed by the MMMBA. Further, this agreement shall not serve as a waiver of any defense that the MMMBA may have to any potential claim, including the extension of governmental immunity to the MMMBA as a government contractor or quasi-government agency.
2. All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by the County in the performance of this Agreement shall be the responsibility of the County and not the responsibility of the MMMBA if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any County employee or agent, provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or its employees as provided by statute or court decisions.
3. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the County and the MMMBA in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by the County and the MMMBA in relation to each party's responsibilities under these joint activities provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or its employees, respectively, as provided by statute or court decisions. Further, this agreement shall not serve as a waiver of any defense that the MMMBA may have to any potential claim, including the extension of governmental immunity to the MMMBA as a government contractor or quasi-government agency.

E. INSURANCE:

1. MMMBA shall purchase and maintain insurance not less than the limits set forth below. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan and with insurance carriers acceptable to the County and have a minimum A.M. Best Company's Insurance Reports rating of A or A- (Excellent).

NOVEMBER 23, 2021 REGULAR MEETING

2. General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit.. General aggregate, products, personal and adv. injury are included in the MMMBA insurance policy. This is a standard mountain bike association insurance policy underwritten by one of the few companies who write such policies.
3. Proof of Insurance - MMMBA shall provide to the County at the time the Agreements are returned by it for execution, two (2) copies of certificates of insurance for each of the policies mentioned above.

F. **NONDISCRIMINATION.** The MMMBA, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, gender identity, disability that is unrelated the individual's ability to perform the duties of a particular job or position, height, weight, or marital status. The MMMBA shall adhere to all applicable Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to the following:

1. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended;
2. The Persons With Disabilities Civil Rights Act, 1976 PA 220, as amended;
3. Section 504 of the Federal Rehabilitation act of 1973, P.L. 93-112, 87 Stat 355, and regulations promulgated thereunder; and
4. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327, as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded a material breach of this Agreement. In the event MMMBA is found not to be in compliance with this section, the County may terminate this Agreement effective as of the date of delivery of written notification to MMMBA.

G. **IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:**

1. **FREEDOM OF INFORMATION ACT (FOIA).** Any information furnished to the Ingham County Parks under this instrument is subject to the Freedom of Information Act (5 U.S.C. 552).
2. **MODIFICATION.** Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
3. **PARTICIPATION IN SIMILAR ACTIVITIES.** This instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
4. **TERMINATION.** Any of the parties, in writing, may terminate the instrument in whole, or in part, at any time before the date of expiration.
5. **PRINCIPAL CONTACTS.** The principle contacts for this instrument are:

Ingham County Parks Contact	MMMBA Contact
Contact: Tim Buckley, Burchfield Park Manager	Contact: Scott VanWalsum, MMMBA President
Phone: 517-676-2233	Phone: 616-460-6910

NOVEMBER 23, 2021 REGULAR MEETING

E-mail:tbuckley@ingham.org	E-mail: president@mmmba.org
Ingham County Parks Administrative Contact	MMMBA Administrative Contact
Contact	Contact
Tim Morgan- Director of Parks	Teresa DeLisle, MMMBA
Phone: 517-676-2233	Phone: 517-303-70875
E-mail: tmorgan@ingham.org	E-Mail: treas@mmmba.org

6. NON-FUND OBLIGATING DOCUMENT. This instrument is neither a fiscal nor a funds obligation document. Any endeavor or transfer of anything of value involving reimbursement or contribution of funds between the parties to this instrument will be handled in accordance with applicable laws, regulations, and procedures including those for Government procurement and printing. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties and shall be independently authorized by appropriate statutory authority. This instrument does not provide such authority. Specifically, this instrument does not establish authority for noncompetitive award to the cooperator of any contract or other agreement. Any contract or agreement for training or other services must fully comply with all applicable requirements for competition.
7. COMMENCEMENT/EXPIRATION DATE. This instrument is executed as of the date of last signature and is effective through January 1, 2032 at which time it will expire unless extended.
8. WAIVERS. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.
9. AGREEMENT MODIFICATIONS. All modifications to this Agreement must be mutually agreed upon by the parties, and incorporated into written amendments to this Agreement after approval by the County's Board of Commissioners, and signed by their duly authorized representatives.
10. PURPOSE OF SECTION TITLES. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.
11. COMPLETE AGREEMENT. This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.
12. SEVERABILITY. If any part of this Agreement is found by a Court or Tribunal of competent jurisdiction to be invalid, unconstitutional or beyond the authority of either party to enter into or carry out, such part shall be deemed deleted and shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date in which the provision was found invalid, unconstitutional or beyond the authority of the parties.

NOVEMBER 23, 2021 REGULAR MEETING

13. CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT. The people signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

COUNTY:

MMMBA:

Bryan Crenshaw – Chairperson
Ingham County Board of Commissioners

Scott VanWalsum, President
Mid-Michigan Mountain Biking
Association

NOVEMBER 23, 2021 REGULAR MEETING

Date	Date:
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APPROVED AS TO FORM
FOR THE COUNTY OF
INGHAM: COHL,
STOKER & TOSKEY,
P.C.

Mattis D. Nordfjord

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 26**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF
AGRICULTURE AND RURAL DEVELOPMENT FOR THE MICHIGAN AGRICULTURE
ENVIRONMENTAL ASSURANCE PROGRAM CLEAN SWEEP PROGRAM**

RESOLUTION #21 – 584

WHEREAS, Ingham County Health Department's (ICHD's) Environmental Health Division (EH) wishes to accept a grant from the Michigan Department of Agriculture and Rural Development (MDARD) for the Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program, effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$24,000; and

WHEREAS, EH operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham County residents free of charge; and

WHEREAS, annually, MDARD contracts with ICHD under the Clean Sweep agreement to provide funding to cover costs of the disposal of pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHD with up to \$24,000 in funding for FY 2022 to be used for the disposal of pesticides and herbicides; and

WHEREAS, this agreement shall be effective October 1, 2021 through September 30, 2022; and

WHEREAS, this funding was anticipated and included in the FY 22 budget; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a MAEAP Clean Sweep Program agreement with MDARD effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$24,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an MAEAP Clean Sweep Program agreement with MDARD effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$24,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville
Nays: None **Absent:** Slaughter **Approved 11/15/2021**

NOVEMBER 23, 2021 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 27**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH INGHAM INTERMEDIATE
SCHOOL DISTRICT**

RESOLUTION #21 – 585

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Ingham Intermediate School District (IISD) effective October 1, 2021 through July 31, 2022 in an amount not to exceed \$716,800; and

WHEREAS, Michigan Department of Health and Human Services (MDHHS) granted ICHHD funds through Amendment #1 of the Comprehensive Agreement, for Health Resource Advocates (HRA) to provide front-line support in schools for COVID-19 testing and reporting; and

WHEREAS, these HRA's will help schools to identify emerging COVID-related health concerns, and strengthen best health practices by providing consultation, prevention services, and appropriate health strategies for the school district; and

WHEREAS, IISD will use these funds to create HRA positions within Ingham County schools to help address the greatest needs in school health which include the COVID-19 health and mitigation challenges as well as other existing and emergent health issues; and

WHEREAS, the Health Officer recommends entering into an agreement with IISD in an amount not to exceed \$716,800 for the placement of HRAs in Ingham County Schools, effective October 1, 2021 through July 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with IISD for the placement of HRAs in Ingham County Schools, effective October 1, 2021 through July 31, 2022 in an amount not to exceed \$716,800.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2021-2022 EMERGING THREATS
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE
COMPREHENSIVE AGREEMENT**

RESOLUTION #21 – 586

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #21-419 Emerging Threats Comprehensive Agreement for an amount not to exceed \$716,800 effective October 1, 2021 through September 30, 2022; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County has entered into a 2021 – 2022 Emerging Threats Agreement authorized through Resolution #21-419; and

WHEREAS, MDHHS has proposed Amendment #1 to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorizes a revised 2021 – 2022 Emerging Threats Agreement with MDHHS for the delivery of emerging threats services under the Comprehensive Agreement Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised 2021 – 2022 Emerging Threats Agreement with MDHHS for the delivery of emerging threats services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of Agreement shall be October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the scope of services included in this Agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the total amount of the Emerging Threats Comprehensive Agreement shall increase from \$2,670,755 to \$3,387,555, for a total increase of \$716,800.

NOVEMBER 23, 2021 REGULAR MEETING

BE IT FURTHER RESOLVED, that the increase funds consist of the following specific change to program budgets:

Reopening Schools – HRA: increase of \$716,800 from \$0.00 to \$716,800

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2022 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer, or her designee, is authorized to submit the 2021-2022 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville
Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2021-2022 AGREEMENT WITH THE
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF
PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT**

RESOLUTION #21 – 587

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the FY 22 Master Agreement with MDHHS for an amount not to exceed \$80,696 effective October 1, 2021 through September 30, 2022; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2021-2022 Master Agreement authorized in Resolution #21-420; and

WHEREAS, MDHHS has proposed Amendment #1 to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the revised Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amended 2021 – 2022 Agreement with the MDHHS for the delivery of public health services under the Master Agreement Process.

BE IT FURTHER RESOLVED, that the period of Agreement shall be October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED that the total amount of the Master Agreement funding shall increase from \$6,723,809 to \$6,804,505 and increase of \$80,696.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

CSHCS Vaccine Initiative: increase of \$21,321 from \$0.00 to \$21,321
HIV Ryan White Part B MAI: increase of \$5,031 from \$20,000 to \$25,031
Regional Perinatal Care System: increase of \$35,000 from \$100,000 to \$135,000
Family Planning Services: increase of \$19,344 from \$439,223 to \$458,567.

NOVEMBER 23, 2021 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer, or her designee, is authorized to submit the 2021-2022 Master Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPARROW
OCCUPATIONAL HEALTH SERVICES**

RESOLUTION #21 – 588

WHEREAS, Ingham County Health Department (ICHD) wishes to enter an agreement with Sparrow Occupational Health Services to allow Sparrow Occupational Health Services to provide qualitative respirator fit testing to ICHD staff, in an amount not to exceed \$20,000 effective January 1, 2022 through December 31, 2022; and

WHEREAS, partnering with Sparrow Occupational Health Services will allow ICHD to ensure that staff who wear a respirator have the correct size respirator, have a respirator that fits properly, and are offered the best protection while minimizing the risk for breathing in hazardous substances; and

WHEREAS, ICHD wishes to complete employee respirator fit testing upon approval of this resolution; and

WHEREAS, ICHD collected quotes from the following agencies:

- Bio-Care
- Enviroair Consultants, Inc.
- Sparrow Occupational Health Services; and

WHEREAS, after reviewing the three quotes, Sparrow Occupational Health Services was chosen as the appropriate vendor for this agreement after submitting the lowest rate that included required medical clearance; and

WHEREAS, Sparrow Occupational Health Services is also a local vendor in Ingham County; and

WHEREAS, the cost of this agreement will be for an amount not to exceed \$20,000 and will be covered by the Michigan Department of Health and Human Services (MDHHS) Infection Prevention Grant; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes entering into an agreement with Sparrow Occupational Health Services to provide qualitative respirator fit testing to ICHD staff, in an amount not to exceed \$20,000 effective January 1, 2022 through December 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Sparrow Occupational Health Services to allow Sparrow Occupational Health Services to provide qualitative respirator fit testing to ICHD staff, in an amount not to exceed \$20,000 effective January 1, 2022 through December 31, 2022.

NOVEMBER 23, 2021 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FEDERAL FUNDS THROUGH MICHIGAN
PRIMARY CARE ASSOCIATION FOR VACCINE CLINICS**

RESOLUTION #21 – 589

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to accept Federal funds via Michigan Primary Care Association (MPCA) for vaccine clinics, effective September 1, 2021 through January 31, 2022 in an amount not to exceed \$106,405.15; and

WHEREAS, the purpose of this funding is to plan, develop, and maintain a public health workforce that helps assure high immunization coverage levels, low incidence of vaccine-preventable diseases, and maintain or improve the ability to respond to public health threats; and

WHEREAS, vaccines will be provided to the public at no cost; and

WHEREAS, this Federal funding is for an amount not to exceed \$106,405.15; and

WHEREAS, ICHD's CHCs will receive 50% of their payment upon signing of this agreement; and

WHEREAS, the remaining 50% of funds will be paid before the end date of the agreement; and

WHEREAS, the CHC Board of Directors and Health Officer recommend that the Board of Commissioners authorizes the acceptance of Federal funding via Michigan Primary Care Association (MPCA) for vaccine clinics, effective September 1, 2021 through January 31, 2022 in an amount not to exceed \$106,405.15.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of Federal funding via Michigan Primary Care Association (MPCA) for vaccine clinics, effective September 1, 2021 through January 31, 2022 in an amount not to exceed \$106,405.15.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 11/15/2021**

NOVEMBER 23, 2021 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RENEW AGREEMENT WITH UBER HEALTH

RESOLUTION #21 – 590

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to renew the agreement with Uber Health effective November 1, 2021 through October 31, 2022 for an amount not to exceed \$10,300; and

WHEREAS, through Resolution #20-396, this agreement was previously effective October 1, 2020 through September 30, 2021; and

WHEREAS, Uber Health provides transportation services to patients and clients for medical and health related appointments and other services when there are no other alternatives; and

WHEREAS, after a bid in 2019 for local taxi services yielded no results, Uber Health was identified as an alternative service provider for reliable rides to and from necessary CHC and ICHHD appointments and referrals; and

WHEREAS, Uber Health utilizes a specifically designed dashboard to ensure healthcare privacy and security standards that meet HIPAA compliance, and their services are available to clients 24 hours a day; and

WHEREAS, Uber Health service costs will vary based upon use; and

WHEREAS, the costs of this agreement will be covered by 2022 budgeted transportation funds and shall not exceed \$10,300; and

WHEREAS, the Ingham Community Health Center Board of Directors and Health Officer recommends that the Board of Commissioners authorizes renewing an agreement with Uber Health, effective November 1, 2021 through October 31, 2022 for an amount not to exceed \$10,300.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing its agreement with Uber Health November 1, 2021 through October 31, 2022 for an amount not to exceed \$10,300.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 11/15/2021**

NOVEMBER 23, 2021 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ENTRY OF STATE LOCAL GOVERNMENT
INTRASTATE AGREEMENT CONCERNING ALLOCATION OF SETTLEMENT PROCEEDS
IN THE NATIONAL OPIOIDS LITIGATION**

RESOLUTION #21 – 591

WHEREAS, Ingham County filed a lawsuit in the United States District Court to address the public nuisance that is the Opioid Epidemic, which named, among other companies, the following four Defendants (“Settling Defendants”):

1. Janssen Pharmaceuticals, Inc. (a prescription opioids manufacturer);
2. Amerisource Bergen Corp. (a prescription opioids wholesaler distributor);
3. Cardinal Health, Inc. (a prescription opioids wholesaler distributor); and
4. McKesson Corporation (a prescription opioids wholesaler distributor); and

WHEREAS, the lawsuit was subsequently transferred to the United States District Court in the Northern District of Ohio and centralized as part of *In re National Prescription Opiate Litigation*, MDL 2804; Case No. 1:17-md-2804, which is presided over by the Honorable Dan Aaron Polster, United State Federal District Court Judge; and

WHEREAS, the Settling Defendants have negotiated proposed national settlement agreements (“Proposed Settlements”) with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to Ingham County’s lawsuit; and

WHEREAS, the Proposed Settlements contain a “default” allocation method where settlement funds that are allocated to a particular state to resolve the claims asserted by state and local governments within that state are allocated as follows:

- 15% of settlement proceeds paid under the Proposed Settlements are allocable to the State;
- 15% of the settlement proceeds are allocable to local governments; and
- 70% of the settlement proceeds are allocable to an opioid abatement fund; and

WHEREAS, the Proposed Settlements enable the state and local governments within a State to negotiate alternative allocation methods to the “default” allocation method referenced above; and

WHEREAS, Ingham County desires to enter into an alternative allocation method which allocates settlement funds solely to:

1. Participating Local Governments who have elected to participate in the Proposed Settlements; and
2. the State of Michigan.

NOVEMBER 23, 2021 REGULAR MEETING

THEREFORE BE IT RESOLVED, that Ingham County authorizes the execution of a Michigan State-Subdivision Agreement for Allocation of Distributor Settlement Agreement and Janssen Settlement Agreement. Ingham County also authorizes execution of a similar state-subdivision agreement to the extent that it provides a substantially similar allocation of settlement or bankruptcy proceeds obtained from opioids litigation with any other entity.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 34**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ENTRY OF PARTICIPATION AGREEMENTS IN PARTIAL
SETTLEMENT OF THE NATIONAL PRESCRIPTION OPIATE LITIGATION**

RESOLUTION #21 – 592

WHEREAS, the Ingham County filed a lawsuit in the United States District Court to address the public nuisance that is the Opioid Epidemic, which named, among other companies, the following four Defendants (“Settling Defendants”):

1. Janssen Pharmaceuticals, Inc. (a prescription opioids manufacturer);
2. Amerisource Bergen Corp. (a prescription opioids wholesaler distributor);
3. Cardinal Health, Inc. (a prescription opioids wholesaler distributor); and
4. McKesson Corporation (a prescription opioids wholesaler distributor); and

WHEREAS, the lawsuit was subsequently transferred to the United States District Court in the Northern District of Ohio and centralized as part of *In Re National Prescription Opiate Litigation*, MDL 2804; Case No. 1:17-md-2804, which is presided over by the Honorable Dan Aaron Polster, United State Federal District Court Judge; and

WHEREAS the Settling Defendants have negotiated proposed national settlement agreements (“Proposed Settlements”) with the State Attorneys General, and a Plaintiff Executive Committee-designated negotiating committee that represents approximately 4,000 local governments that have brought lawsuits similar to Ingham County’s lawsuit; and

WHEREAS the Proposed Settlements contain significant equitable and monetary relief, including:

1. An agreement by Janssen that it will discontinue the manufacture and distribution of prescription opioids products for at least the next ten years;
2. An agreement by Janssen that it will suspend any lobbying efforts that concern prescription opioids products;
3. The creation of a National Clearinghouse for wholesale distributors that will assist in the detection, suspension and reporting of suspicious orders of prescription opioids products; and
4. The payment of up to \$26 billion (depending upon the level of participation of state and local governments in the Proposed Settlements) in funding installments over the next 18 years, the bulk of which will be dedicated to funding abatement and prevention strategies associated with the opioid public nuisance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of Participation Agreements for: 1. the Master Settlement Agreement with Janssen Pharmaceuticals, Inc.; and 2. the Master Settlement Agreement with the three wholesale distributor defendants (Cardinal, Amerisource Bergen and McKesson), both of which are listed and available to the public at <https://nationalopioidsettlement.com/>.

NOVEMBER 23, 2021 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville

Nays: None **Absent:** Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 35**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF THE APEX OFFICER TRAINING
SIMULATOR FROM GOVRED TECHNOLOGY**

RESOLUTION #21 – 593

WHEREAS, Ingham County Sheriff's Office staff need to conduct regular, on-going training to maintain high levels of proficiency in a multitude of critical integrated skills such as communication, de-escalation, decision-making, extensive physical skills, etc.; and

WHEREAS, Ingham County Sheriff's Office staff must also complete annual training requirements and proficiency standards across a multitude of disciplines; and

WHEREAS, frequent training enhances deputy decision-making and performance to deliver effective Sheriff's Office services to the people we serve while mitigating liability; and

WHEREAS, training simulators allow for a skill, resource, and cost-effective method of training staff in critical integrated skills; and

WHEREAS, Ingham County Sheriff's Office former training simulator is outdated and is no longer viable; and

WHEREAS, the Apex Officer Training Simulator provides effective integrated physical and cognitive officer training in a multitude of environments through the use of multi-dimensional, interactive scenarios; and

WHEREAS, Apex Officer Training Simulators enable effective critical integrated skill training involving communication, de-escalation, decision-making, and physical skills in a safe training environment while reducing extensive training resources otherwise needed; and

WHEREAS, the initial purchase price of the Apex Officer is inclusive of future training modules and updates as they are developed and released at no additional cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize a purchase of the Apex Officer Training Simulator from Govred Technology in the amount of \$62,500, as approved as a 2022 Capital Outlay item in the 2022 budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

NOVEMBER 23, 2021 REGULAR MEETING

LAW & COURTS: Yeas: Polsdofer, Cahill, Celentino, Peña, Schafer, Trubac
Nays: None **Absent:** Crenshaw **Approved 11/18/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 36**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENT FOR ATTORNEY SERVICES FOR
MENTAL HEALTH PROCEEDINGS IN THE INGHAM COUNTY PROBATE COURT**

RESOLUTION #21 – 594

WHEREAS, the Probate Court seeks to enter into an agreement with current contract attorney, Michael Staake, hereinafter referred to as (Attorney), to provide attorney services for mental health proceedings effective January 1, 2022 to December 31, 2022; and

WHEREAS, effective January 1, 2021 to December 31, 2021, the Probate Court currently contracts with Attorney to provide attorney services for mental health proceedings in exchange for an annual compensation of \$10,609; and

WHEREAS, the number of mental health cases requiring representation continues to climb and is expected to drastically increase upon the opening of the new McLaren Hospital in March of 2022; and

WHEREAS, on October 26, 2021, the Ingham County Board of Commissioners, approved the 2022 Budget Recommendation Resolution #21-519, which included granting Probate Court's service enhancement request to increase contractual services line-item for attorney services for mental health proceedings in the amount of \$5,000 per year effective January 1, 2022 to December 31, 2022; and

WHEREAS, for services rendered under the agreement– effective January 1, 2022 to December 31, 2022, the Attorney will receive \$15,609 in total compensation and in satisfaction of this, \$15,609 will be paid to Attorney.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with Michael Staake to provide attorney services for mental health proceedings for Ingham County Probate Court as stated above, to be funded from Probate Court's budget under the contractual service line-item designated by account number 10114803-818000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Cahill, Celentino, Peña, Schafer, Trubac
Nays: None **Absent:** Crenshaw **Approved 11/18/2021**

NOVEMBER 23, 2021 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 37**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENT TO PROVIDE
STATUTORILY REQUIRED GUARDIANSHIP REVIEWS**

RESOLUTION #21 – 595

WHEREAS, the Probate Court seeks to enter into an agreement with current contract attorney, Elias Kafantaris and his designated agents, hereinafter referred to as (Attorney), to provide statutorily required guardianship reviews for both minor and adult wards; and

WHEREAS, the Probate Court has demonstrated an immediate need for this agreement in order to meet its statutorily required duty to perform guardianship reviews; and

WHEREAS, on May 25, 2021, the Ingham County Board of Commissioners, approved Resolution #21-280, which provided for an interim amended agreement for guardianship review services through December 31, 2021 as Probate Court submitted a service enhancement request for an increase to the contractual services line-item in its 2022 budget submission in the amount of \$24,000; and

WHEREAS, on October 26, 2021, the Ingham County Board of Commissioners, approved the 2022 Budget Recommendation per Resolution #21-519, which included granting Probate Court's service enhancement request to increase contractual services line-item for a guardianship review contract in the amount of \$24,000 per year effective January 1, 2022 to December 31, 2022; and

WHEREAS, for services rendered under the agreement– effective January 1, 2022 to December 31, 2022, the Attorney will receive \$24,000 in total compensation and in satisfaction of this, \$24,000 will be paid to Attorney.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into an agreement with Elias Kafantaris and his designated agents to provide guardianship review services for Ingham County Probate Court as stated above, to be funded from Probate Court's budget under the contractual service line-item designated by account number 10114803-818000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Cahill, Celentino, Peña, Schafer, Trubac

Nays: None **Absent:** Crenshaw **Approved 11/18/2021**

NOVEMBER 23, 2021 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 38**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE CORONAVIRUS EMERGENCY SUPPLEMENTAL
FUNDING GRANT FROM THE MICHIGAN STATE POLICE**

RESOLUTION #21 – 596

WHEREAS, the Department of the Michigan State Police (MSP) received funding under the federal Office of Justice Programs 2021 fiscal year “Coronavirus Emergency Supplement Funding Program” (CESF); and

WHEREAS, in June of 2021, the Michigan State Police awarded the Ingham County Prosecutor’s Office (ICPO) a grant under the CESF grant program in the amount of \$61,295.81; and

WHEREAS, MSP has offered an amendment to increase the award to \$166,374 and extend the agreement to December 31, 2022; and

WHEREAS, this funding is for expenses directly related to the hiring of contractual personnel to address the coronavirus related back log in prosecutors’ offices in Michigan; and

WHEREAS, the COVID-19 pandemic has caused a significant backlog of pending jury trials in both the district and circuit courts of Ingham County; and

WHEREAS, ICPO currently uses this funding to employ two (2) temporary assistant prosecuting attorneys (APAs) to assist with this backlog; and

WHEREAS, the grant amendment extends the agreement from June 1, 2021 to December 31, 2022 and provides re-imbursement for the hourly wages, excluding fringe benefits, for each position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor’s Office to enter into a grant amendment totaling \$166,374 with Michigan State Police for a period from June 1, 2021 through December 31, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FUTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners be authorized to sign any necessary contract documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Cahill, Celentino, Peña, Schafer, Trubac
Nays: None **Absent:** Crenshaw **Approved 11/18/2021**

NOVEMBER 23, 2021 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 39**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH THE
DEPARTMENT OF THE ATTORNEY GENERAL, THE JACKSON COUNTY PROSECUTOR'S
OFFICE, AWARE INC., AND A SUB-CONTRACT WITH END VIOLENT ENCOUNTERS (EVE)**

RESOLUTION #21 – 597

WHEREAS, the Department of the Attorney General provides funds for local prosecutors to assist with the investigation, prosecution, and victim notification of cases arising from the testing of previously untested sexual assault kits through the 2015 Sexual Assault Kit Initiative (SAKI); and

WHEREAS, the Attorney General would designate a Special Assistant Attorney General to review these investigations and determine the viability of prosecution of these untested sexual assault kits for both Ingham and Jackson Counties; and

WHEREAS, the Special Assistant Attorney General will be working out of the Ingham County Prosecutor's Office (ICPO) yet also have access and work space in the Jackson County Prosecutor's Office (JCPO); and

WHEREAS, the Special Assistant Attorney General will be paid by funds from the Attorney General's office, for duties performed in both Ingham and Jackson Counties, including but not limited to salary, computers, phone, training, mileage, and any other funds approved by the Department of the Attorney General with all expenses, excluding salary, to be processed by Ingham County but paid for by the Department of the Attorney General; and

WHEREAS, the total personnel costs, including advocates, and miscellaneous other costs for both counties is not to exceed \$291,449; and

WHEREAS, the Ingham County Prosecutor's Office is authorized to enter into a sub contract with End Violent Encounters (EVE), not to exceed \$15,665, for notification and advocacy services for sexual assault victims; and

WHEREAS, the Jackson County Prosecutor's Office will be entering into a sub contract with AWARE Inc., not to exceed \$24,734, for notification and advocacy services for sexual assault victims in Jackson County and AWARE Inc. will submit billing to be processed by Ingham County but paid by the Department of the Attorney General.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a memorandum of understanding, effective October 1, 2021 through September 30, 2022, with the Department of the Attorney General, the Jackson County Prosecutor's Office, and AWARE Inc., consistent with this resolution and authorizes the Ingham County Prosecutor's Office to enter into a sub-contract with End Violent Encounters.

NOVEMBER 23, 2021 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FUTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Cahill, Celentino, Peña, Schafer, Trubac
Nays: None **Absent:** Crenshaw **Approved 11/18/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None **Absent:** Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

**ADOPTED – NOVEMBER 23, 2021
AGENDA ITEM NO. 40**

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT TO ACCEPT GRANT FUNDS FROM THE
MICHIGAN ECONOMIC DEVELOPMENT CORPORATION**

RESOLUTION #21 – 598

WHEREAS, Ingham County has been awarded a Michigan Enhancement Grant of \$357,000 as described in Public Act 87 of 2021, section 1096; and

WHEREAS, Ingham County wishes to enter into an agreement with the Michigan Economic Development Corporation (MEDC) to accept these grant funds, effective October 1, 2021 through December 31, 2024; and

WHEREAS, these funds will be used to support Ingham County, in partnership with the City of Lansing, in implementing the Advance Peace Street Outreach and Peacemaker Fellowship®; and

WHEREAS, this is part of a three-year overall budget of \$1,954,405 Advance Peace Street Outreach and Peacemaker Fellowship® Gun Violence Prevention Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MEDC to accept grant funds in an amount not to exceed \$357,000, effective October 1, 2021 through December 31, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Cahill, Celentino, Peña, Schafer, Trubac
Nays: None Absent: Crenshaw **Approved 11/18/2021**

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Cahill, Naeyaert, Maiville
Nays: None Absent: Slaughter **Approved 11/15/2021**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None Absent: Tennis **Approved 11/17/2021**

Adopted as part of the consent agenda.

NOVEMBER 23, 2021 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Slaughter moved to appoint Joe McDonald and Kris Wisniewski to The Ingham County Housing Trust Fund Committee.

Commissioner Celentiono supported the motion.

The motion carried unanimously. Absent: Commissioners Naeyaert and Trubac.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Chairperson Crenshaw stated he wanted to wish Becky Bennett, Board of Commissioners Director, a happy early birthday.

Commissioner Maiville stated he wanted to welcome Ms. Jones as the Managing Director of the Road Department. He further stated he looked forward to her continued service for many years.

Commissioner Stivers provided an announcement, which is included in the minutes as Attachment A.

Commissioner Schafer thanked Commissioner Sebolt and the rest of the Selection Committee to Select a Managing Director of the Road Department for their work.

Commissioner Peña stated the Foster branch of the Capital Area District Library, had planned an event called Llama, Llama Holiday-o-Rama on December 2, 2021, from 5:30 p.m. until 7:00 p.m. He further stated there was an event that involved visiting with reindeer instead of Llamas planned for December 13, 2021, from 6:00 p.m. until 7:30 p.m.

Chairperson Crenshaw stated he welcomed and looked forward to working with Ms. Jones.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of \$419,490.60. Commissioner Schafer supported the motion.

Commissioner Celentino asked if the small number of Claims Presented was something that should be researched by the Controller.

Chairperson Crenshaw requested Gregg Todd, Ingham County Controller, to look into why the Claims Presented were so low.

The motion carried unanimously. Absent: Commissioners Naeyaert and Trubac.

NOVEMBER 23, 2021 REGULAR MEETING

ADJOURNMENT

The meeting was adjourned at 6:56 p.m.

NOVEMBER 23, 2021 REGULAR MEETING

ATTACHMENT A

Thanks to the generous funding approved by this Ingham County Board of Commissioners, I'm extremely pleased to announce that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties will be launching its new Integrated Community Youth Outreach Unit in January 2022.

This Unit will be a team of 8 versatile youth engagement specialists who will be placed in community partner sites with the purpose of:

- identifying youth with severe mental, social and emotional health issues and link them with needed services,
- providing therapeutic skills-based groups,
- keeping open office hours,
- directly providing services and community resource navigation,
- and providing community youth mental health awareness training

This program is going to get kids the help they most urgently need, and reduce the scope and severity of Ingham County's youth mental health crisis.

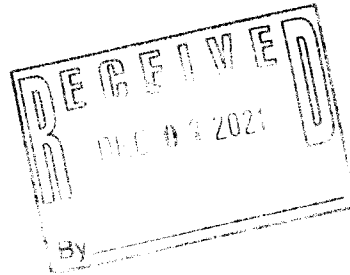
It's kicking off with 4 sites in Ingham County:

- Spartan Child Development Center
- Lansing City Rescue Mission
- Capital Area District Library - South Lansing
- Eve Services

And we're in the exploratory phase with several other sites, but if you know of any places in your community that have need of this Unit, please reach out to Jody Nelson who is heading the Families Forward Mobile Crisis Program at CMHA-CEI -- or pass your suggestions to me and I'll make sure he gets them.

S | STOCKBRIDGE COMMUNITY SCHOOLS

December 2, 2021



Ingham County Board of Commissioners
341 S Jefferson St
Mason, Mi. 48854

Dear Ingham County Board of Commissioners,

I want to thank all of you on behalf of the students and staff of Stockbridge Community Schools. The grant that you approved last week will provide significant relief for our staff. Students will not only get the medical and mental health assistance that they need, but they will also get their teachers and principals back to focus on their academic needs.

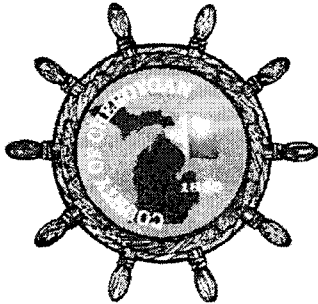
These positions will provide health care professionals to service the needs that we were struggling to address. It will also help with organization and communication of the various needs throughout the district. We are confident that this investment will improve student health and help to create stability in the district.

Our local planning group is excited to see the implementation of this grant and we are looking for ways to expand its impact in our community. We know that over the last two years the needs of students have grown significantly because of the impact of the pandemic on our communities.

Your commitment to and investment in our community is greatly appreciated. We know that many in our school community would not get the help needed without this investment. I am confident that all of our students will benefit from the support that you have provided.

Thank you again,

Brian Friddle, Superintendent
Stockbridge Community Schools



BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8858
Fax ~ (231) 627-8881
E-mail ~ ccao@cheboygancounty.net

CHEBOYGAN COUNTY RESOLUTION 2021-25

Opposing Senator Shirkey's Gearing Toward Integration 'Proposal and Supporting Pathways Community Mental Health Services Program

WHEREAS, the Cheboygan County Board of Commissioners, has entered into an enabling resolution to help create North Country Community Mental Health Authority, pursuant to Section 100 et seq. and Section 205 of the Mental Health Code, 1974 PA 258, as amended (MCL330.1100 et seq; MCL330.1205); and

WHEREAS, North Country Community Mental Health, organized under the terms of Section 204(a) of the Michigan Mental Health Code (the Code), (MCL330.1204[a]); and

WHEREAS, Section 116(b) of the Code (MCL330.1116[b]) requires that the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program whenever the community mental health services program has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the citizens of that service area; and

WHEREAS, North Country Community Mental Health has demonstrated such willingness and capacity to provide a broad array of innovative, cutting edge, community mental health services and is properly certified as a community mental health services program under the terms of Section 232(a) of the Code (MCL330.1232[a]); now

THEREFORE, BE IT RESOLVED that the Cheboygan County Board of Commissioners strongly urges its State Senate and House of Representatives to oppose Senate Bill 597 and 598 and subsequent changes proposed to the Michigan Mental Health Code and Social Welfare Act which would privatize the public mental health system and essentially eliminate the public safety net; and

BE IT FURTHER RESOLVED That Senator Shirkey's Gearing Toward Integration Proposal was formerly called Section 298 and that pilot program that provided the foundation for this latest proposal was abandoned as unworkable, and;

BE IT FURTHER RESOLVED that the Cheboygan County Board of Commissioners supports North Country Community Mental Health Authority's program system that provides necessary community safety net services and supports; and

BE IT FURTHER RESOLVED that copies of this resolution be provided to Governor Gretchen Whitmer, Wayne Schmidt, 37 District State Senator, Sue Allor, State Representative, 106th House District, John Damoose, State Representative, 107th House District, Michigan Department of Health and Human Services Director Elizabeth Hertel,

District 1
Curtis Chambers

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Ron Williams

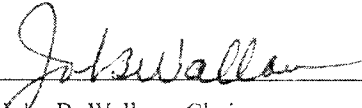
District 5
Roberta Matelski

District 6
John B. Wallace
Chair

District 7
Steve Warfield

Behavioral Health and Developmental Disabilities Administration. Deputy Director Dr. George Mellos, the Michigan Association of Counties. and all Michigan counties.

Dated: November 23, 2021


John B. Wallace, Chairperson
Cheboygan County Board of Commissioners

I, Karen L. Brewster the undersigned, the Clerk of the County of Cheboygan, Cheboygan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Cheboygan County Board of Commissioners as its regular or reconvened meeting held on the November 23, 2021, relative to adoption of the resolution therein set forth; that said meeting was conducted and public Notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan. 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

In testimony Whereof, I have hereunto set my hand and affixed the seal of said Court and County, this 23rd Day of November, 2021.




Karen L. Brewster
Cheboygan County Clerk/Register

OGEMAW COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO OPPOSE SENATE BILL 597 AND SENATE BILL 598

CERTIFIED COPY

NOV 23 AM 11:11
OGEMAW COUNTY CLERK

**RESOLUTION NUMBER 21-152
ADOPTED NOVEMBER 23, 2021**

WHEREAS, the Ogemaw County Board of Commissioners has entered into an enabling resolution to create the Au Sable Valley Community Mental Health Authority, pursuant to Section 100 et seq. and Section 205 of the Mental Health Code, 1974 PA 258, as amended (MCL330.1100 et seq; MCL330.1205); and

WHEREAS, Au Sable Valley Community Mental Health Authority is a community mental health authority of the County of Ogemaw, organized under the terms of Section 204(a) of the Michigan Mental Health Code (the Code), (MCL330.1204[a]); and

WHEREAS, Section 116(b) of the Code (MCL330.1116[b]) requires that the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program whenever the community mental health services program has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the citizens of that service area; and

WHEREAS, the Au Sable Valley Community Mental Authority has demonstrated such willingness and capacity to provide a broad array of innovative, cutting edge, community mental health services for many years and is properly certified as a community mental health services program under the terms of Section 232(a) of the Code (MCL330.1232[a]).

THEREFORE, BE IT RESOLVED that the Ogemaw County Board of Commissioners strongly urges its State Senate and House of Representatives to oppose Senate Bill 597 and Senate Bill 598 which would privatize the public mental health system and essentially eliminate the public safety net.

BE IT FURTHER RESOLVED that the Ogemaw County Board of Commissioners supports the Au Sable Valley Community Mental Authority as a public behavioral health system that provides necessary community safety net services and supports.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Representative Daire Rendon, Senator Curt VanderWall, Michigan Department of Health and Human Services Director Elizabeth Hertel, Behavioral Health and Developmental Disabilities Administration Deputy Director Dr. George Mellos, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.



Alpena County Board of Commissioners
720 W. Chisholm Street, Suite #7
Alpena, MI 49707
Telephone: 989-354-9500
Fax: 989-354-9648
Web Address: www.alpenacounty.org
commissionersoffice@alpenacounty.org

District #2
Chairman of the Board
Robert Adrian

RESOLUTION #21-29
ALPENA COUNTY BOARD OF COMMISSIONERS
RESOLUTION SUPPORTING AMERICAN RESCUE PLAN
STATE MATCH PROGRAMS

District #7
Vice-Chairman
Marty Thomson

WHEREAS, the State of Michigan has faced tremendous challenges as it dealt with a deadly pandemic for nearly a year and a half and is now presented with an opportunity to strategically invest in our residents, entrepreneurs, businesses and communities; and

District #1
Commissioner
Don Gilmet

WHEREAS, Michigan will receive more than \$10 billion in fiscal recovery aid, with 82 counties slated to get 1.9 billion directly in American Rescue Plan (ARP) funds; and

District #3
Commissioner
Dave Karschnick

WHEREAS, cities and larger townships will receive a total of \$1.8 billion and non-entitlement communities (smaller units) approximately \$644 million, with the state of Michigan itself receiving more than \$6.5 billion; and

District #4
Commissioner
Bill Peterson

WHEREAS, eligible expenditures include revenue reimbursements, savings and growing interest on the funds, broadband infrastructure, economic development and individual assistance programs; and

District #5
Commissioner
Brenda Fournier

WHEREAS, the Michigan Association of Counties is working on a match program to earmark close to \$4billion in state ARP funds to leverage all levels of government to strategically invest the one-time dollars in are of greatest need for improvement; and

District #6
Commissioner
Kevin Osbourne

WHEREAS, the Michigan Association of Counties has received positive feedback on the ideas put forth for match programs within the state; and

District #8
Commissioner
John Kozlowski

WHEREAS, Michigan has a chance to amplify investments with the influx of federal funding and a collaborative effort by all levels of government that will allow the dollars to be stretched to invest in common goals; and

County Administrator
Mary Catherine Hannah

WHEREAS, the comprehensive approach to leverage ARP dollars will provide Michigan the ability to amplify investment for our future by focusing resources in five key areas-water infrastructure and broadband, local capacity and fiscal stability, housing and community development, comprehensive economic development and public health and safety; and

Board Assistant 1
Lynn Bunting

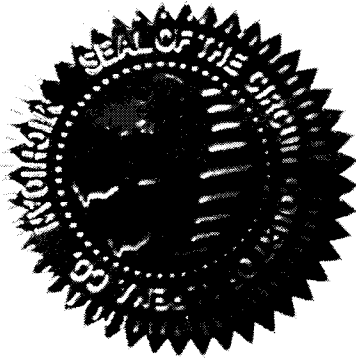
WHEREAS, our future success is inextricably linked, and strategic investment of our available resources needs to support and strengthen these connections;

Board Assistant 2
Kim Elke

BE IT THEREFORE RESOLVED, that the Alpena County Board of Commissioners supports the American Rescue Plan State Match Programs and authorizes the Board Chairperson and staff to forward a copy of this resolution directly to all County Commissioners, or their equivalents, in each of the 83 counties in the State of Michigan.

Moved by Commissioner Thomson and supported by Commissioner Gilmet to adopt the above Resolution #21-29 as presented. Roll call vote: AYES: Commissioners Gilmet, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Commissioner Peterson, excused. Motion carried.

STATE OF MICHIGAN)
County of Alpena)



Robert Adrian, Chairman
Alpena County Board of Commissioners

I, the undersigned, being duly qualified and acting Clerk of Alpena County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Alpena County Board of Commissioners at a regular meeting held on the 30th day of November 2021, and that notice of said meeting was given in accordance with the Open Meetings Act.

IN TESTIMONY THEREOF, I have hereunto set my hand and affixed the seal of said Court, at Alpena this 30th day of November 2021.

Bonnie Friedrichs, Alpena County Clerk

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING APPOINTMENTS TO THE
INGHAM COUNTY WOMEN’S COMMISSION**

RESOLUTION #21 –

WHEREAS, several vacancies exist on the Ingham County Women’s Commission; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints

Kris Gilbert, 5310 Balzer St, Lansing, 48911

to the Ingham County Women’s Commission to a term expiring December 31, 2023; and appoints

Chelsie Boodoo, 1330 E Grand River Ave, Apt 24, East Lansing, 48823

to the Ingham County Women’s Commission to a term expiring December 31, 2024.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.

RESOLUTION #21 –

WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era, his lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities, his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are intertwined with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 17th of January, 2022 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña
Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ESTABLISH THE INGHAM COUNTY BROADBAND TASKFORCE TO
EXPLORE COUNTYWIDE BROADBAND EQUITY, AND TO EXPLORE FUNDING AND
PARTNERSHIP OPPORTUNITIES THAT WOULD RESULT IN COUNTYWIDE
BROADBAND EQUITY**

RESOLUTION #21 –

WHEREAS, community feedback and currently available coverage data suggests that a significant number of Ingham County residents do not have access to broadband internet in their homes; and

WHEREAS, lack of broadband accessibility has a significant impact on economic development, property values, personal prosperity, education, health and safety and overall quality of life, and

WHEREAS, addressing this challenging issue requires active measures, such as county-wide data collection, a county-wide feasibility study, a county-wide aggregation map and addressing continued awareness of the challenges faced by our communities; and

WHEREAS, on November 15th, 2021, President Biden signed into law the Infrastructure Investment and Jobs Act, which includes \$42.5 billion under the Broadband Access, Equity, and Deployment program, which will provide funding for the construction and operation of broadband infrastructure in rural areas; and

WHEREAS, without proactive action, there is no guarantee that this funding will be allocated to the Ingham County residents who are currently lacking access to broadband internet; and

WHEREAS, Ingham County would serve as a valuable leader to help all of our municipalities pursue allocation of this and other funding and partnership opportunities to achieve broadband equity.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes the Ingham County Broadband Taskforce consisting of the following members: two County Commissioners, three representatives from Ingham County townships, two representatives from Ingham County cities, an Ingham County Intermediate School District representative, a Lansing Community College representative, a Michigan State University representative, a Capital Area District Library representative, a Lansing Area Economic Partnership representative, the County Controller and a representative from the Ingham County Innovation and Technology Department.

BE IT FURTHER RESOLVED, that the Ingham County Broadband Taskforce members will serve three (3) year staggered terms expiring December 31 for the members of the Ingham County Broadband Taskforce.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION REQUESTING THE STATE OF MICHIGAN LEGISLATURE AND
GOVERNOR WHITMER MAKE CHANGES TO THE OPEN MEETINGS ACT**

RESOLUTION #21 –

WHEREAS, the Michigan Legislature enacted and Governor Whitmer signed Senate Bill 1246 as 2020 Public Act 254, which modified the Open Meetings Act effective December 23, 2020; and

WHEREAS, 2020 Public Act 254 allowed public bodies to hold wholly or partly electronic meetings by telephonic or video conferencing through December 31, 2021, to accommodate members of the public body absent due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster; and

WHEREAS, effective January 1, 2022, the only legal basis for a member of a public body to participate in a meeting via telephonic or video conferencing as a member of the public body is if that member is absent due to military duty; and

WHEREAS, with advances in technology, it has been proven that virtual participation can be effective, attract a more diverse candidate field to public office, and provide greater flexibility for office holders; and

WHEREAS, the Ingham County Board of Commissioners believes that allowing telephonic or video conferencing attendance for members of a public body, as long as a physical quorum of the public body is in attendance at the publicized meeting location, is a reasonable and acceptable means of conducting the business of said public body.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners requests that the State of Michigan Legislature and Governor Whitmer make changes to the Open Meetings Act to allow members of a public body to attend and participate via telephonic or video conferencing as long as a physical quorum of the public body is in attendance at the publicized meeting location.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to the Governor of the State of Michigan and Ingham County's State Legislative delegation for their consideration and action.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE SICK LEAVE DONATION POLICY

RESOLUTION #21 –

WHEREAS, COVID-19 cases continue to rise in Ingham County; and

WHEREAS, new Ingham County employees may not have sick leave accumulated to cover COVID-19 positive isolation and/or quarantine leave requirements; and

WHEREAS, the current Sick Leave Donation Policy excludes probationary employees from being eligible for sick leave donations; and

WHEREAS, an amendment to remove the probationary employee exclusion is necessary to provide new employees peace of mind if they contract COVID-19.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves amendments to the Sick Leave Donation Policy as follows, effective upon ratification of this resolution, as follows:

- 1) Remove the eligibility requirement that an employee must not be on probation.
- 2) Add “other illness requiring isolation or quarantine away from the workplace” as a qualifying event that would cover the employee or the employee’s family members.

BE IT FURTHER RESOLVED, that this policy shall be applicable to all departments of Ingham County.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

Approved: April 30, 2019

Resolution No. 19-174

A. Introduction

Ingham County places a great deal of importance on work attendance by employees and does provide for absences due to illness of the employee or an immediate family member. However, the County recognizes that there are times when unforeseen events happen when employees need assistance from their fellow employees due to FMLA or other qualifying events that result in need for sick leave (or leave time for employees of the Road Department) donations from other employees.

B. Guidelines

1. To be eligible to accept sick leave donations an employee:
 - a. Must have an FMLA qualifying event that would cover the employee or the employee's FMLA covered family members or other illness requiring isolation or quarantine away from the workplace.
 - b. Must have exhausted all forms of compensation as listed in their collective bargaining agreement.
 - c. May be on collective bargaining unit or employment manual special leave due to exhaustion of FMLA.
 - d. Must make a request for sick leave donations to their immediate supervisor.
2. To be eligible to donate sick time an employee:
 - a. Must not be on probationary status.
 - b. Must have at least 80 hours of sick leave in their accrual bank.
 - c. Must respond to request for sick leave donation by the posted deadline.
3. Sick Leave Donations
 - a. Employees who are eligible to donate sick leave may donate up to 40 hours of sick leave in a calendar year to a maximum of 3 people.
 - b. Sick leave donations can be made to any Ingham County employee regardless of department or collective bargaining unit affiliation.

Sick Leave Donation Policy

- c. Sick leave donations will not affect the donating employee's option to participate in annual sick leave buy out.
- d. Employees must respond to requests for sick leave donations by the posted deadline in order to donate.
- e. Employees may only make 1 sick leave donation request for each FMLA or other qualifying event which will result in an extended absence from work.
- f. The employee will not earn any accruals while receiving sick leave donations.

4. Sick Leave Donation Process

- a. An employee with a FMLA or other qualifying event who has exhausted all forms of compensation makes a request for sick leave donations to their immediate supervisor.
- b. The supervisor contacts Human Resources (HR) with the sick leave donation request.
- c. HR will verify that the employee is eligible to request sick leave donations
- d. Once verified HR will send out a sick leave donation request to all Ingham County employees. The request will include the following information:
 - i. Employee name
 - ii. Department
 - iii. Collective bargaining unit (if any)
 - iv. Deadline to donate
- e. All requests for sick leave donations will be open for 3 weeks; no sick leave donations will be accepted after the posted deadline.
- f. Employees who wish to donate their sick leave must respond to HR by the posted deadline with the name of the employee they wish to donate to and the number of sick leave hours they are donating.
- g. HR will verify that employees who have donated are eligible to donate sick leave.
- h. Sick leave donations will be utilized on a first come, first donated basis.
- i. All sick leave donations received will be placed into the requesting employee's sick leave accrual bank for their use, if there is a balance upon the employee's return to work, those hours will be placed in a County-wide sick leave donation bank.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF SOFTWARE FOR
ELECTRONIC PROCESSING OF CAMPAIGN FINANCE STATEMENTS**

RESOLUTION #21 –

WHEREAS, County Clerks are the Chief Elections Officials in their respective counties; and

WHEREAS, elected officials are required by campaign finance statute to file periodic campaign finance reports with their filing official; and

WHEREAS, County Clerks serve as the filing official for local and county offices; and

WHEREAS, County Clerks are mandated to accept these reports, retain them, and make them available for public viewing; and

WHEREAS, the current Ingham County system requires physical documentation and does not allow for electronic filing of campaign finance reports; and

WHEREAS, the requirement to manage the filing of paper documents for this purpose is onerous to candidates and antiquated by comparison to the system used by the Secretary of State and other filing officials, where electronic submission is already allowed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Clerk Barb Byrum to enter into an agreement with Campaign Finance US, LLC to purchase annual software licenses and one-time professional services and associated support and costs in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, this agreement shall be funded by the Ingham County Clerk's elections contractual services line item (101-19100-818000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A PENSION CONTRIBUTION TO
MICHIGAN EMPLOYEES RETIREMENT SYSTEM (MERS)**

RESOLUTION #21 –

WHEREAS, Ingham County has an unfunded pension liability; and

WHEREAS, the funding status for said pension obligation is not trending favorably, as follows;

64% funded as of 12/31/2018,
61% funded as of 12/31/2019,
60% funded as of 12/31/2020; and

WHEREAS, the actuarial report provided by MERS encourages the County to make additional contributions to the plan; and

WHEREAS, this negative trend may have an unfavorable impact on the County's bond rating; and

WHEREAS, the Workers' Compensation Fund 677 had fund balance reserves of \$2,223,778 as of December 31, 2020; and

WHEREAS, the annual operating expenses of the Workers' Compensation Fund were \$177,395 in 2020; and

WHEREAS, the fund balance reserves were 1,254% of the annual operating expenses.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves an additional, one-time contribution to the pension system held with MERS in the amount of \$2,000,000, to be paid with excess reserves from the Workers' Compensation Fund 677.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF BACKUP SOFTWARE FROM CDW-G

RESOLUTION #21 –

WHEREAS, Ingham County has successfully used this backup software for many years; and

WHEREAS, the application vendor will be changing their licensing model which could significantly increase our costs; and

WHEREAS, the current licensing and support model can be continued for multiple years at a reduced cost; and

WHEREAS, the current licensing and support on this software expires in March 2022; and

WHEREAS, this expenditure has been planned for and budgeted and will continue to address Ingham County's need for elevated security practices.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of backup software for five years via purchase order from CDW-G in the amount not to exceed \$44,300.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE BATTERY REPLACEMENT SERVICE FROM CDW-G

RESOLUTION #21 –

WHEREAS, the Uninterruptable Power Supply (UPS) is a critical component to the Ingham County network and is located in the Ingham County 9-1-1 datacenter; and

WHEREAS, it provides power to all computers and equipment in the Ingham County 9-1-1 datacenter in the case of a power failure; and

WHEREAS, the batteries, capacitors and filters in the UPS require replacement every five (5) or so years; and

WHEREAS, Ingham County has utilized CDW-G for numerous equipment purchases and services in the past; and

WHEREAS, the quote from CDW-G is quoted under the State of Michigan MiDEAL contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the battery replacement and installation service from CDW-G in the amount not to exceed \$29,000.

BE IT FURTHER RESOLVED, that the total cost will be paid out of Innovation and Technology's Network Fund #63625810-932032.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF WEBSITE HOSTING AND SUPPORT

RESOLUTION #21 –

WHEREAS, Ingham County website was redesigned by Revize under Resolution #17-418; and

WHEREAS, said website has reached the stage where annual hosting and support costs begin; and

WHEREAS, support for said website ends December 31st, 2021; and

WHEREAS, the support amount is in the ITD 2021 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the approval of the invoice for Revize, LLC for the website hosting and support in the amount of \$8,950, effective December 1, 2021 through December 1, 2022.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña
Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND CONTRACTS FOR
AS-NEEDED ENGINEERING DESIGN SERVICES**

RESOLUTION #21 –

WHEREAS, Ingham County Road Department (ICRD) staffing is such that many times during the engineering design phase of projects, it does not have the staff, equipment, or expertise to perform all project related data collection, design, or document preparation required to meet funding deadlines; and

WHEREAS, in 2019, the Ingham County Purchasing Department received proposals for RFP #126-19 from Michigan Department of Transportation prequalified and experienced engineering design firms to provide services on an as-needed basis; and

WHEREAS, the Ingham County Board of Commissioners passed Resolution #19-299 authorizing contracts with five vendors; and

WHEREAS, the current contract for as-needed engineering design services expires at the end of 2021; and

WHEREAS, the contract contains a provision for vendors to extend their contract for an additional two-year term, provided both parties agree; and

WHEREAS, the contract allows for escalation requests in accordance with the current Consumer Price Index (CPI), which is currently 3.3%, or up to a maximum 1% increase on the current contract prices; and

WHEREAS, the following four vendors agreed to extend their contracts for 2022 and 2023:

Fishbeck, 5913 Executive Drive, Suite 100, Lansing, MI 48911
DLZ Michigan, Inc., 1425 Keystone Avenue, Lansing, MI 48911
RS Engineering, LLC, 6709 Centurion Drive, Suite 300, Lansing, MI 48917
Bergmann Associates, 7050 W. Saginaw Highway, Suite 200, Lansing, MI 48917; and

WHEREAS, the following vendor agreed to extend the contracts for 2022 only:

Williams & Works, 549 Ottawa Avenue NW, Grand Rapids, MI 49503; and

WHEREAS, the Road Department recommends that the Board of Commissioners extend the contract for as-needed engineering design services to the five vendors named above.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the contracts with Fishbeck, 5913 Executive Drive, Suite 100, Lansing, MI 48911; DLZ Michigan, Inc., 1425 Keystone Avenue, Lansing, MI 48911; RS Engineering, LLC, 6709 Centurion Drive, Suite 300, Lansing, MI 48917; and Bergmann Associates, 7050 W. Saginaw Highway, Suite 200, Lansing, MI 48917 to provide as-needed engineering design services for 2022 and 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes extending the contract with Williams & Works, 549 Ottawa Avenue NW, Grand Rapids, MI 49503 to provide as-needed engineering design services for 2022 only.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXTEND CONTRACTS FOR
AS-NEEDED MATERIAL TESTING AND FABRICATION INSPECTION SERVICES**

RESOLUTION #21 –

WHEREAS, Ingham County Road Department (ICRD) staffing is such that many times during the construction season, it does not have the staff, the equipment, or the expertise to perform all the project related material testing and/or fabrication inspections required for road and/or bridge projects; and

WHEREAS, in 2020, the Ingham County Purchasing Department received proposals for RFP #14-20 from Michigan Department of Transportation prequalified and experienced material testing and fabrication inspection firms to provide services on an as-needed basis; and

WHEREAS, the Ingham County Board of Commissioners passed Resolution #20-100 authorizing contracts with the following vendors:

Soil and Materials Engineers, Inc., 2663 Eaton Rapids Road, Lansing, Michigan
Professional Service Industries, Inc., 3120 Sovereign Drive, Suite C, Lansing, Michigan
TUV Rheinland Industrial Solutions, 8181 Broadmoor SE, Caledonia, Michigan; and

WHEREAS, the current contract for as-needed material testing & fabrication services for the 2020 and 2021 construction seasons expires on April 1, 2022; and

WHEREAS, the contract contains a provision for vendors to extend their contract for an additional two year term, provided both parties agree; and

WHEREAS, the contract allows for escalation requests in accordance with the current Consumer Price Index (CPI), which is currently 3.3%, or up to a maximum 1% increase on the current contract prices; and

WHEREAS, all three of the vendors agreed to extend their contracts for the 2022 and 2023 construction seasons; and

WHEREAS, the Road Department recommends that the Board of Commissioners extend the contract for as-needed material testing and fabrication inspection services to the three vendors named above.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the contracts with Soil and Materials Engineers, Inc., 2663 Eaton Rapids Road, Lansing, Michigan; Professional Service Industries, Inc., 3120 Sovereign Drive, Suite C, Lansing, Michigan; and TUV Rheinland Industrial Solutions, 8181 Broadmoor SE, Caledonia, Michigan to provide as-needed material testing and fabrication inspection services for the 2022 and 2023 construction seasons.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña
Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN ADDITIONAL MODIFICATION TO APPENDIX D -
COMPENSATION LEVELS OF THE MANAGERIAL AND CONFIDENTIAL EMPLOYEE
PERSONNEL MANUAL FOR 2021 AS A RESULT OF A RECLASSIFICATION REQUEST**

RESOLUTION #21 –

WHEREAS, the Managerial and Confidential Employee Steering Committee met and recommended proposed changes and updates to the 2021 Managerial and Confidential Employee Personnel Manual, including but not limited to modifications to compensation levels as a result of reclassification requests; and

WHEREAS, reclassification requests have been submitted and recommended for consideration by the Ingham County Board of Commissioners as set forth below.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves the following modifications to Appendix D - Compensation Levels of the 2021 Managerial and Confidential Employee Personnel Manual for 2021:

- Position #958001 – Chief Innovation Officer (CIO) – Innovation & Technology Department: Move from MC Class B to MC Class C
- Position #226006 – HR Assistant (vacant): Move from MC Grade 3 to MC Grade 5
- Position #226008 – HR Assistant: Move from MC Grade 3 to MC Grade 5
- Position #148007 – Chief Deputy Probate Register – Probate Court: Move from TOPS Grade G to MC Grade 7
- Position #142026 – Executive Assistant, FOC – Friend of the Court: Move from TOPS Grade G to MC Grade 5
- Position #229003 – Administrator – Office of the Prosecuting Attorney: Move from MC Grade 10 to MC Grade 11

The financial impact associated with the proposed reclassifications is as follows:

	2021		2021		
<u>Position Title</u>	<u>Current Grade, Step 5</u>		<u>Proposed Grade, Step 5</u>		<u>Difference</u>
CIO	MC Class B:	124,344.71	MC Class C:	136,348.26	12,003.55
HR Assistant	MC Grade 3:	44,763.10	MC Grade 5:	51,054.39	6,291.29
HR Assistant	MC Grade 3:	44,763.10	MC Grade 5:	51,054.39	6,291.29
Ch. Dep. Register	TOPS Grade G:	47,848.31	MC Grade 7:	59,539.82	11,691.51
Exec. Assistant	TOPS Grade G:	47,848.31	MC Grade 5:	51,054.39	3,206.08
Administrator	MC Grade 10:	77,714.89	MC Grade 11:	83,930.39	6,215.50
TOTAL:					45,699.22

BE IT FURTHER RESOLVED, that the modifications to Appendix D - Compensation Levels will be effective the first full pay period following the date the reclassification requests were submitted to the Human Resources Department.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE MODIFICATIONS TO THE
2021 MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL FOR 2022 - 2024**

RESOLUTION #21 –

WHEREAS, the Managerial and Confidential Employee Steering Committee met and discussed the 2021 Managerial and Confidential Employee Personnel Manual; and

WHEREAS, the Steering Committee recommends changes in the 2021 Managerial and Confidential Employee Personnel Manual for 2022 – 2024.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves the following modifications, as proposed by the Managerial and Confidential Employee Steering Committee, to the 2021 Managerial and Confidential Employee Personnel Manual for 2022 - 2024 (with provisions unmodified remaining unchanged):

1. Update language in section C. Compensation Levels: Effective the first full pay period on or after January 1, 2022, employees under this manual shall be compensated as outlined in Appendix D – Salary Schedule, reflecting a 3% increase to the 2021 salary schedule. Effective the first full pay period on or after January 1, 2023, employees under this manual shall be compensated as outlined in Appendix D – Salary Schedule, reflecting a 2% increase to the 2022 salary schedule. Effective the first full pay period on or after January 1, 2024, employees under this manual shall be compensated as outlined in Appendix D – Salary Schedule, reflecting a 2% increase to the 2023 salary schedule
2. Update language in section C. Compensation Levels: drop the first step and add an additional step at the top of each wage grade that is proportional in pay differential to the remaining steps
3. Update language in section C. Compensation Levels: freeze step increases during 2022
4. Update language in section D. Holidays: add Juneteenth as a paid holiday beginning in June 2022
5. Update language in section E. Hospitalization – Medical Coverage: note that benefits are subject to annual modification for health plan years 2022 – 2024 to reflect the annual recommendation(s) of the Health Care Coalition

6. Update language in section J. Leaves of Absence – Sick Leave: include a provision referencing the Sick Leave Donation Policy
7. Update language in section J. Leaves of Absence – Funeral Leave: include uncle, aunt, nephew, niece, brother-in-law, sister-in-law, daughter-in-law, son-in-law, grandfather, grandmother, and grandchild in the definition of family contained in paragraph 4(a), eliminating paragraph 4(b) (up to 5 days leave, three of which are with pay)
8. Update language in section R. Complaint Procedure: provide in paragraph 1 that a complaint shall be initially filed with an employee’s immediate supervisor rather than “initial decision”
9. Update language in section W. Administrative Leave: update reference to the Suspension of County Operations Policy
10. Update language in Appendix C: Position Listing Managerial & Confidential (job titles and pay grade)
11. Update language in Appendix D - Compensation Levels: include the results of reclassification requests processed and approved by the Ingham Board of Commissioners during 2021
12. Update language throughout the Manual utilizing gender neutral language

BE IT FURTHER RESOLVED, that the 2022 – 2024 Managerial and Confidential Employee Personnel Manual will be effective January 1, 2022 and shall expire on December 31, 2024.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE UAW TOPS UNIT RECLASSIFICATION REQUESTS

RESOLUTION #21 –

WHEREAS, an agreement has been reached between Ingham County and the UAW TOPS Unit for a collective bargaining agreement through December 31, 2021 which includes a process for submission of reclassification requests; and

WHEREAS, an agreement has been reached between Ingham County and the UAW TOPS Unit to add a grade K to the wage schedule; and

WHEREAS, the Human Resources Department has executed the process for reclassification requests from employees in the unit; and

WHEREAS, all reclassification requests were processed in a manner consistent with the collective bargaining agreement; and

WHEREAS, the Human Resources Department and representatives of the UAW TOPS Unit have completed their review and agree upon the proposed results.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
229053	Victim Witness Assistant	Move from UAW G to UAW H
229059	Victim Witness Assistant/ Courtroom Support Dog Handler	Move from UAW G to UAW H and position title renamed
601237	Community Health Rep IV	Move from UAW F to UAW H
601351	Community Health Rep IV	Move from UAW F to UAW H
601220	Community Health Rep IV	Move from UAW F to UAW H
601282	Community Health Rep IV	Move from UAW F to UAW H
601189	Community Health Rep IV	Move from UAW F to UAW H
601367	Community Health Rep IV	Move from UAW F to UAW H
601096	Community Health Rep IV	Move from UAW F to UAW H
229120	Technical & Imaging Coordinator	Move from UAW I to UAW K
130058	Circuit Court Jury Administration Coordinator	Move from UAW E to UAW G and position title renamed
229121	Adult & Juvenile Legal Assistant	Move from UAW G to UAW J and position title renamed
229122	Adult & Juvenile Legal Assistant	Move from UAW G to UAW J and position title renamed

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
140050	Dep. Juvenile Register – Adoptions	Move from UAW E to UAW H and position title renamed
140060	Deputy Juvenile Register	Move from UAW E to UAW H and position title renamed
140061	Deputy Juvenile Register	Move from UAW E to UAW H and position title renamed
140062	Deputy Juvenile Register	Move from UAW E to UAW H and position title renamed
140063	Deputy Juvenile Register	Move from UAW E to UAW H and position title renamed
140064	Deputy Juvenile Register	Move from UAW E to UAW H and position title renamed
233014	Administrative Asst. – Facilities	Move from UAW F to UAW G and position title renamed
148017	Senior Deputy Probate Register	Move from UAW E to UAW H and position title renamed
148010	Senior Deputy Probate Register	Move from UAW E to UAW H and position title renamed
148012	Senior Deputy Probate Register	Move from UAW E to UAW H and position title renamed
148014	Senior Deputy Probate Register	Move from UAW E to UAW H and position title renamed
148008	Senior Deputy Probate Register	Move UAW F to UAW H
662030	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662031	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662011	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662012	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662013	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662014	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662015	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662016	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662017	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662018	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662019	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662020	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662021	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662022	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662023	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662024	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662025	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662026	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662027	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
229036	Appellate Secretary/Legal Asst.	Move from UAW G to UAW H
130027	Deputy Circuit Court Clerk	Move from UAW D to UAW G and position title renamed

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
130028	Deputy Circuit Court Clerk	Move from UAW D to UAW G and position title renamed
130031	Deputy Circuit Court Clerk	Move from UAW D to UAW G and position title renamed
130059	Deputy Circuit Court Clerk	Move from UAW D to UAW G and position title renamed
130055	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130025	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130030	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130017	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130018	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130019	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130020	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130021	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130022	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130023	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130052	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
601303	Coding Specialist	Move from UAW G to UAW H

The financial impact associated with the proposed reclassifications is as follows:

<u>Position Title</u>	<u>2021 Current Grade, Step 5</u>	<u>2021 Proposed Grade, Step 5</u>	<u>Difference</u>
Victim Witness Asst.	UAW G: 47,848.31	UAW H: 50,646.74	2,798.43
VWA/Dog Handler	UAW G: 47,848.31	UAW H: 50,646.74	2,798.43
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
Tech & Imag. Coord.	UAW I: 53,591.32	UAW K: 59,965.11	6,373.79
CC Jury Adm. Coord.	UAW E: 42,784.30	UAW G: 47,848.31	5,064.01
A&J Legal Asst.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
A&J Legal Asst.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38

DJR - Adoptions	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Dep. Juv. Register	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Dep. Juv. Register	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Dep. Juv. Register	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Dep. Juv. Register	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Admin. Asst. – Facil.	UAW F: 45,225.65	UAW G: 47,848.31	2,622.66
Sr. Dep. Probate Reg.	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. Probate Reg.	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. Probate Reg.	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. Probate Reg.	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. Probate Reg.	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
App. Sec./Legal Asst.	UAW G: 47,848.31	UAW H: 50,646.74	2,798.43
Dep. Cir. Ct. Clerk	UAW D: 40,130.88	UAW G: 47,848.31	7,717.43
Dep. Cir. Ct. Clerk	UAW D: 40,130.88	UAW G: 47,848.31	7,717.43
Dep. Cir. Ct. Clerk	UAW D: 40,130.88	UAW G: 47,848.31	7,717.43
Dep. Cir. Ct. Clerk	UAW D: 40,130.88	UAW G: 47,848.31	7,717.43
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Coding Specialist	UAW G: 47,848.31	UAW H: 50,646.74	2,798.43

TOTAL:

453,176.19

BE IT FURTHER RESOLVED, that each of the reclassifications listed above are effective the first full pay period following the date each was submitted to the Human Resources Department.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE
CONTRACT FOR LEGAL SERVICES WITH COHL, STOKER & TOSKEY, P.C**

RESOLUTION #21 –

WHEREAS, the Board of Commissioners has a contract for legal services with Cohl, Stoker & Toskey, P.C. (hereinafter “Contractor”); and

WHEREAS, that contract requires the Contractor to provide comprehensive legal services to the County under a fixed fee; and

WHEREAS, the Contractor has requested a base fee increase of a 3% base fee increase effective January 1, 2022, a 2% base fee increase effective January 1, 2023, and a 2% base fee increase effective January 1, 2024, consistent with the prior practice of the parties, where the Contractor receives the same percentage increase as the annual base wage increase (if any) provided to employees of the County; and

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes a contract amendment with Cohl, Stoker & Toskey, P.C. to provide for a 3% base fee increase effective January 1, 2022, a 2% base fee increase effective January 1, 2023, and a 2% base fee increase effective January 1, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make a budget adjustment, as needed, for this contract amendment.

BE IT FURTHER RESOLVED, that Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING 2022-2024 COMPENSATION FOR
NON-JUDICIAL COUNTY-WIDE ELECTED OFFICIALS**

RESOLUTION #21 –

WHEREAS, wage increases of 3%, 2%, and 2% are recommended as part of the 2022 - 2024 Managerial/Confidential Personnel Manual; and

WHEREAS, the Board recommends increasing the salaries for non-Judicial County-Wide Elected Officials as follows: 3% in 2022, 2% in 2023, and 2% in 2024; and

WHEREAS, the Board of Commissioners hopes and expects that each of the County-Wide Officials abide by relevant County policies, including ethics, purchasing, diversity, and human resources.

THEREFORE BE IT RESOLVED, that the following Ingham County Non-Judicial Elected Officials: County Clerk, Drain Commissioner, Prosecuting Attorney, Register of Deeds, Sheriff, and Treasurer shall be provided a 2022-2024 salary as listed below:

Elected Official	2021	2022	2023	2024
County Clerk	96,373	99,264	101,249	103,274
Drain Commissioner	90,086	92,789	94,645	96,538
Prosecuting Attorney	138,785	142,949	145,808	148,724
Register of Deeds	90,086	92,789	94,645	96,538
Sheriff	129,983	133,882	136,560	139,291
Treasurer	103,832	106,947	109,086	111,268

BE IT FURTHER RESOLVED, that the salary is contingent upon the elected official foregoing any per diem, fees, or payments to which the elected official may otherwise be entitled, including but not limited to Delinquent Tax Administration fees (Treasurer); fees from divorces involving minor children (Prosecutor); per diem for Elections Commission and Plat Board (Clerk, Register of Deeds, Treasurer); housing and clothing/cleaning allowance (Sheriff); Drainage Board meetings (Drain Commissioner).

BE IT FURTHER RESOLVED, that non-Judicial County-Wide Elected Officials taking office after January 1, 2013 shall not be eligible for single retiree health insurance coverage until after they reach 60 years of age, subject to the scale based on years of service. Retirees that purchase dental and vision insurance at group rates and subsequently choose to discontinue the coverage, may not re-enroll.

BE IT FURTHER RESOLVED, that these salaries are established on the expectation each elected official will perform services comparable to the hours worked by the County managers.

BE IT FURTHER RESOLVED, that the County of Ingham shall pay the annual Michigan Bar Dues for the Prosecuting Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT
WITH THE ICEA PARK RANGERS UNIT**

RESOLUTION #21 –

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the ICEA Park Rangers Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of three (3) years (January 1, 2022 – December 31, 2024), a wage scale adjustment and a 3% increase effective with the first full pay period on or after January 1, 2022, a 2% increase effective the first full pay period on or after January 1, 2023, and a 2% increase effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also provides an increase in the maximum vacation leave bank accrual to 400 hours; eliminates the cap on use of sick leave for family illness; provides the same funeral leave time for all listed family relations; prospectively restores previously frozen employee longevity steps; permits employee submission of reclassification requests once every 12 months; increases on-call pay from \$20 to \$40 per day and adds the Juneteenth holiday.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 collective bargaining agreement between Ingham County and the ICEA Park Rangers Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2022 – 2024 collective bargaining agreement, subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT
WITH THE COAM 9-1-1 SUPERVISORY UNIT**

RESOLUTION #21 –

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the COAM 9-1-1 Supervisory Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of three (3) years (January 1, 2022 – December 31, 2024), a wage scale adjustment and a 3% increase effective with the first full pay period on or after January 1, 2022, a 2% increase effective the first full pay period on or after January 1, 2023, and a 2% increase effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also provides the addition of call back provisions under certain terms and conditions; the addition of a vacation leave bank payout provision under certain terms and conditions; and the addition of the Juneteenth holiday.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 collective bargaining agreement between Ingham County and the COAM 9-1-1 Supervisors Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2022 – 2024 collective bargaining agreement, subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING
AGREEMENT WITH THE ICEA COUNTY PROFESSIONAL EMPLOYEES UNIT**

RESOLUTION #21 –

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the ICEA County Professional Employees Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of three (3) years (January 1, 2022 – December 31, 2024), a wage scale adjustment and a 3% increase effective with the first full pay period on or after January 1, 2022, a 2% increase effective the first full pay period on or after January 1, 2023, and a 2% increase effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also provides an increase in the maximum vacation leave bank accrual to 400 hours; eliminates the cap on use of sick leave for family illness; provides the same funeral leave time for all listed family relations; prospectively restores previously frozen employee longevity steps; permits employee submission of reclassification requests once every 12 months; and adds the Juneteenth holiday.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 collective bargaining agreement between Ingham County and the ICEA County Professional Employees Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2022 – 2024 collective bargaining agreement, subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña
Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT
WITH THE ICEA PUBLIC HEALTH NURSES UNIT**

RESOLUTION #21 –

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the ICEA Public Health Nurses Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of three (3) years (January 1, 2022 – December 31, 2024), a wage scale adjustment and a 3% increase effective with the first full pay period on or after January 1, 2022, a 2% increase effective the first full pay period on or after January 1, 2023, and a 2% increase effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also provides an increase in the maximum vacation leave bank accrual to 400 hours; eliminates the cap on use of sick leave for family illness; provides the same funeral leave time for all listed family relations; prospectively restores previously frozen employee longevity steps; permits employee submission of reclassification requests once every 12 months; and adds the Juneteenth holiday.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 collective bargaining agreement between Ingham County and the ICEA Public Health Nurses Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2022 – 2024 collective bargaining agreement, subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT
WITH THE ICEA PROFESSIONAL COURT EMPLOYEES UNIT**

RESOLUTION #21 –

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the ICEA Professional Court Employees Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of three (3) years (January 1, 2022 – December 31, 2024), a wage scale adjustment and a 3% increase effective with the first full pay period on or after January 1, 2022, a 2% increase effective the first full pay period on or after January 1, 2023, and a 2% increase effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also provides an increase in the maximum vacation leave bank accrual to 400 hours; eliminates the cap on use of sick leave for family illness; provides the same funeral leave time for all listed family relations; prospectively restores previously frozen employee longevity steps; permits employee submission of reclassification requests once every 12 months; and adds the Juneteenth holiday.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 collective bargaining agreement between the 30th Circuit Court, the 55th District Court and the ICEA Professional Court Employees Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2022 – 2024 collective bargaining agreement, subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña
Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH JENSEN PARTNERS LLC FOR
CORRECTIONAL MEDICAL CONSULTING SERVICES**

RESOLUTION #21 –

WHEREAS, the Ingham County Sheriff's Office and the Ingham County Health Department have partnered on jail medical services for the Ingham County Jail for a number of years; and

WHEREAS, this partnership model is struggling to provide adequate medical care to inmates at the Ingham County Jail; and

WHEREAS, part of the solution to improving jail medical services was to procure correctional health consulting services from a professional consulting firm that specializes in institutional healthcare; and

WHEREAS, bids were received on November 1, 2022 for correctional health care consulting services with one bidder, Jensen Partners LLC, providing a bid; and

WHEREAS, Jensen Partners LLC has extensive national experience providing governments with recommendations on future models of care, facility optimization, and staffing models through situational and needs assessments; and

WHEREAS, the Controller's Office recommends entering into an agreement with Jensen Partners LLC, who submitted a responsive and responsible proposal of \$53,100 for correctional medical consulting services; and

WHEREAS, the Controller's Office is requesting a \$5,000 contingency for any unforeseen issues; and

WHEREAS, funds are available in the 2022 Contingency Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Jensen Partners LLC, 145 S. Spring Street, Suite 750, Los Angeles, CA 90012, for correctional medical consulting services for an amount not to exceed \$58,100 which includes a \$5,000 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña
Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH FOX 47 FOR A RECRUITMENT
CAMPAIGN FOR JAIL MEDICAL STAFF POSITIONS**

RESOLUTION #21 –

WHEREAS, recruiting Ingham County Jail Medical Staff has been continuously difficult and employers nation-wide are competing to hire from a limited pool of available and qualified medical staff; and

WHEREAS, Resolution #21-561 authorized \$10,000 in funding for expanded Jail Medical recruitment expenses; and

WHEREAS, the Human Resources Department and the Health Department have identified Fox 47's "Workers Wanted Wednesday" Campaign as the best option to increase Jail Medical recruitment efforts; and

WHEREAS, this campaign will include targeted website promotions, television promotions, TV segments on Fox47, Bounce TV, and My47, as well as the production of all TV, social media, and website elements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement of up to \$10,000 with Fox 47 for up to four months of services after date of agreement execution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña

Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2021 INGHAM COUNTY BUDGET

RESOLUTION #21 –

WHEREAS, the Board of Commissioners adopted the 2021 Budget on October 27, 2020 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, the Board of Commissioners annually authorizes the Controller to make necessary year end transfers to comply with state statute; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2021 Ingham County General Fund budget at \$88,422,920.

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2021 BUDGET 11/18/21</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$88,110,473	312,447	\$88,422,920
207	Justice Millage	\$1,582,049	4,458,699	\$6,040,748
215	Friend of Court	\$6,384,072	0	\$6,384,072
366	Jail New Construction	\$0	4,458,699	\$4,458,699

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

GENERAL FUND REVENUES

	<u>2021 Budget –</u> <u>11/18/21</u>	<u>Proposed</u> <u>Changes</u>	<u>2021 Proposed</u> <u>Budget</u>
Tax Revenues			
County Property Tax	55,385,100	0	55,385,100
Property Tax Adjustments	(50,000)	0	(50,000)
IFT/CFT	275,000	0	275,000
Trailer Fee Tax	13,500	0	13,500
 Intergovernmental Transfers			
State Revenue Sharing	6,366,473	0	6,366,473
Convention/Tourism Tax - Liquor	1,356,030	0	1,356,030
Court Equity Funding	1,511,000	0	1,511,000
Personal Property Tax Replacement	575,000	0	575,000
Use of Fund Balance - Uncommitted	1,858,799	0	1,858,799
 Department Generated Revenue			
Animal Control	1,654,816	0	1,654,816
Circuit Court - Family Division	1,409,572	0	1,409,572
Circuit Court - Friend of the Court	626,045	0	626,045
Circuit Court - General Trial	1,590,183	0	1,590,183
Controller	3,170	0	3,170
Cooperative Extension	2,500	0	2,500
County Clerk	791,675	0	791,675
District Court	1,798,783	0	1,798,783
Drain Commissioner/Drain Tax	495,500	0	495,500
Economic Development	46,650	0	46,650
Elections	83,000	0	83,000
Homeland Security/Emergency Ops	60,135	0	60,135
Equalization /Tax Mapping	10,100	0	10,100
Facilities	6,532	0	6,532
Financial Services	55,285	0	55,285
Health Department	120,000	0	120,000
Human Resources	56,249	0	56,249
Probate Court	432,877	0	432,877
Prosecuting Attorney	957,806	0	957,806
Register of Deeds	2,127,500	312,447	2,439,947

Remonumentation Grant	85,000	0	85,000
Sheriff	4,522,243	0	4,522,243
Treasurer	3,379,040	0	3,379,040
Tri-County Regional Planning	60,555	0	60,555
Veteran Affairs	444,355	0	444,355
Total General Fund Revenues	88,110,473	312,447	88,422,920

GENERAL FUND EXPENDITURES

	<u>2021 Budget –</u> <u>11/18/21</u>	<u>Proposed</u> <u>Changes</u>	<u>2021 Proposed</u> <u>Budget</u>
Board of Commissioners	667,704	0	667,704
Circuit Court - General Trial	8,337,510	0	8,337,510
District Court	3,497,654	0	3,497,654
Circuit Court - Friend of the Court	1,683,058	119,508	1,802,566
Jury Board	1,190	0	1,190
Probate Court	1,893,235	0	1,893,235
Circuit Court - Family Division	5,801,771	0	5,801,771
Jury Selection	176,086	0	176,086
Elections	366,483	0	366,483
Financial Services	1,030,068	0	1,030,068
County Attorney	486,044	0	486,044
County Clerk	1,269,062	0	1,269,062
Controller	1,057,954	0	1,057,954
Equalization/Tax Services	760,234	0	760,234
Human Resources	845,310	0	845,310
Prosecuting Attorney	7,499,533	0	7,499,533
Purchasing	286,018	0	286,018
Facilities	2,161,863	0	2,161,863
Register of Deeds	857,262	0	857,262
Remonumentation Grant	85,000	0	85,000
Treasurer	897,269	0	897,269
Drain Commissioner	1,106,105	0	1,106,105
Economic Development	105,000	0	105,000
Community Agencies	218,950	0	218,950
Ingham Conservation District Court	10,500	0	10,500
Equal Opportunity Committee	500	0	500
Women's Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	107,446	0	107,446
Jail Maintenance	218,600	0	218,600
Sheriff	22,272,338	0	22,272,338

Metro Squad	60,000	0	60,000
Community Corrections	122,374	0	122,374
Animal Control	2,831,299	0	2,831,299
Emergency Operations	265,934	0	265,934
Board of Public Works	300	0	300
Drain Tax at Large	520,000	192,939	712,939
Health Department	5,548,398	0	5,548,398
CHC	2,490,495	0	2,490,495
Jail Medical	2,245,656	0	2,245,656
Medical Examiner	716,504	0	716,504
Substance Abuse	681,260	0	681,260
Community Mental Health	2,139,950	0	2,139,950
Department of Human Services	2,033,754	0	2,033,754
Tri-County Aging	71,683	0	71,683
Veterans Affairs	643,165	0	645,586
Cooperative Extension	427,418	0	427,418
Parks and Recreation	1,847,197	0	1,847,197
Contingency Reserves	217,614	0	217,614
Attrition	-1,500,000		-1,500,000
Legal Aid	20,000	0	20,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	32,500	0	32,500
Capital Improvements	2,938,475	0	2,938,475
Total General Fund Expenditures	88,110,473	312,447	88,422,920

General Fund Revenue

Register of Deeds Appropriate additional revenue of \$312,447 received from real estate transfer tax collected.

General Fund Expenditures

Circuit Court - Friend of the Court Move funds to Friend of Court Fund to cover additional expenses of \$119,508 incurred from change in cost allocation plan.

Drain Tax at Large Appropriate additional funds of \$192,939 to cover increase of Drain Tax at large expense.

Non-General Fund Adjustments

Justice Millage (207)	Appropriate additional funds of \$4,458,699 to cover transfer to Jail New Construction Fund for debt.
Friend of Court (215)	Increase revenue transfer in the amount of \$119,508 from General Fund and decrease Michigan Department of Humans Services grant by the same amount.
Jail New Construction Debt (366)	To set up budget of \$4,458,699 receiving transfer from Justice Millage and funding principal, interest and fee amounts.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A HEALTH SERVICES MILLAGE CONTRACT
WITH THE INGHAM HEALTH PLAN CORPORATION (IHPC)**

RESOLUTION #21 –

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, in March 2020, the electorate approved a reauthorization of the countywide health services millage at a level of 63/100 (.63) of one mill for a period of four years (2020-2023) to be used for the purpose of providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services and essential care such as preventive testing and treatment for cancer, diabetes, heart disease and other serious illnesses; and

WHEREAS, IHPC provides an organized system of medical benefits utilized by county residents who are not eligible for Medicaid and do not have medical insurance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with IHPC which authorizes the County to pay IHPC an amount not to exceed \$2,056,310 annually for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the Health Services Millage.

BE IT FURTHER RESOLVED, that the millage will be used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.

BE IT FURTHER RESOLVED, that for the time period January 1, 2022 through December 31, 2022 the County shall reimburse IHPC by monthly invoice for services as set forth in the attached list of covered services.

BE IT FURTHER RESOLVED, that the annual not to exceed amount of \$2,056,310 includes administrative costs, which will be capped at 15% of medical expenses paid to IHPC, with the administrative costs requested to be reimbursed by the County listed clearly on each monthly invoice.

BE IT FURTHER RESOLVED, that administrative costs include, but are not limited to: third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

BE IT FURTHER RESOLVED, that IHPC invoices will be submitted in a consistent format that is agreed upon by both the IHPC and the Ingham County Controller/Administrator.

BE IT FURTHER RESOLVED, that any additional services that IHPC wishes to be reimbursed for beyond what is in the attached scope of services must be approved by the Ingham County Board of Commissioners as an amendment to the contract.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation shall appoint a representative put forth by the Ingham County Board of Commissioners to its Board of Directors.

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information and IHPC is obligated to provide the requested data in a timely manner.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation may be subject to review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

MEDICAL COVERAGE

Physician, Physician Assistant, and Nurse Practitioner Services Office visit

Copay: \$5.00

Covered when provided by the member's Primary Care Provider (PCP) or by a specialty medical provider to whom the enrollee is appropriately referred for medically necessary services. Services must be provided in an office or outpatient setting. Medicaid covered CPT's only.

- Office visits
- Annual physical exams, including breast exams, pap smears, and screening tests
- Immunizations
- Administration of allergy extract
- Anesthesia services
- Injectable medications (limited benefit – see additional information)
- Diagnostic and treatment services
- Oral Surgery (Medical services only. Dental related services covered per Delta EPO)
- Ophthalmology services provided by an Ophthalmologist or Optometrist (must be related acute or chronic medical condition)
- Physical or Occupational therapy- maximum of 20 visits per calendar year
- Podiatry services
- Preventive Services
- Surgery
- Behavioral Health Services (limited benefit)

Outpatient Hospital Services

Copay: \$0.00

Covered when ordered by the member's PCP or specialty provider to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Physical or Occupational therapy- maximum of 20 visits per calendar year
- Radiation therapy
- Colonoscopies and sigmoidoscopies
- Diagnostic and treatment services (limited benefit)
- Surgeries

Urgent Care Services Copay: \$5.00

Covered for after-hours, non-emergency medical conditions that need to be treated before a PCP appointment can be scheduled. Medicaid covered CPT's only.

- Urgent care visits
- Immunizations
- Injectable medications and administration.

Laboratory Services

Copay: \$0.00

Covered when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only. Genetic testing requires review for medical necessity and prior authorization.

Radiology Services

Copay: \$0.00

Covered for diagnosis and treatment purposes when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Diagnostic X-rays
- CT scans
- Mammograms (women over 40 should be referred to authorized Title XV BCCCP program)
- MRI scans
- PET scans

Ambulatory Surgical Center Services

Copay: \$0.00

Covered when services ordered by the member's PCP or specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

Practitioner charges for diagnostic and treatment services

Practitioner charges for surgery

Medical Supplies

Copay: \$0.00

Covered with a valid prescription when ordered by the member's PCP or specialist physician and medically necessary.

- Blood Glucose Meters (CONTOUR NEXT Blood Glucose Monitoring System) Available through Ascensia Diabetes Care only. Call Ascensia at (800) 348-8100
- CPAP machine and supplies
- Medical supplies other than gradient surgical garments, formulas and feeding supplies, oxygen and related supplies, incontinence supplies, and supplies related to any non-covered durable medical equipment item
- Syringes, test strips, and lancets – Available through member's Pharmacy Benefit. (See Section 17 for details). Any pharmacy that participates with IHP can fill these prescriptions
- Limited knee and wrist orthotics

Injectable Medications

Copay: \$0.00

Injection administration is a covered benefit which does not require a prior authorization. However, not all injectable medications are a covered benefit. The purpose of the benefit is to cover common, routine injectable medicine given in the office or outpatient surgery setting. Providers should contact the Plan to verify coverage prior to administration with any questions.

- Infusion therapy is a covered benefit which **requires prior authorization**. The medication administered by infusion **also requires prior authorization**, and **may not be covered** by the Plan.
- Chemotherapy is not a covered benefit.
- Medicaid payable Vaccines and TB skin testing, as indicated by the CDC, are a covered benefit. Children should qualify for the Vaccines for Children (VFC) program

PHARMACY

Office Visit Copay: \$5.00 (Generic)/\$10.00 (Brand)

- IHP Formulary medications filled at an IHP participating pharmacy
- Diabetic supplies (insulin syringes, lancets, and test strips)

DENTAL COVERAGE (Provided by Delta Dental of Michigan – EPO Network only)

Office Visit Copay: \$0.00 for Cleanings, Preventative Exams, and X-rays. See member copayment schedule for copayment amounts for other services.

- Cleanings
- Preventative Exams
- X-rays
- Fillings
- Crowns
- Root Canals
- Bridges & Dentures

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DOCUSIGN

RESOLUTION #21 –

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to renew its agreement with DocuSign effective December 9, 2021 through December 8, 2022; and

WHEREAS, DocuSign is an application designed to collect digital signatures (eSignature) for CHC documents including contracts, policies, Releases of Information (ROI), clinic consents and other documents on electronic devices; and

WHEREAS, collecting these signatures digitally will allow CHC patients/clients to sign and submit their signatures remotely; and

WHEREAS, the cost of this agreement will be \$2,430 for 500 envelopes/transactions; and

WHEREAS, each additional envelope/transaction over 500 will cost \$5.80 per envelope/transaction; and

WHEREAS, the cost for this agreement is included in the FY 2022 Health Center's Operating Budget; and

WHEREAS, the Ingham Community Health Center Board of Directors and Health Officer support renewing its agreement with DocuSign effective December 9, 2021 through December 8, 2022, to allow ICHHD's CHCs to collect patient and client signatures electronically.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing the agreement with DocuSign effective December 9, 2021 through December 8, 2022, to allow ICHHD's CHCs to collect patient and client signatures electronically.

BE IT FURTHER RESOLVED, that the cost of this agreement shall not exceed \$2,430 for 500 envelopes/transactions.

BE IT FURTHER RESOLVED, that each additional envelope/transaction over 500 will cost \$5.80 per envelope/transaction.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HOLY CROSS SERVICES

RESOLUTION #21 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000; and

WHEREAS, Holy Cross Services provides the Lansing community with valuable services including serving as a temporary overnight and day shelter, providing housing services, eviction prevention services, veteran housing services, and hotel contracts for families when temporary shelter is not adequate; and

WHEREAS, ICHD provided Holy Cross Services with \$30,000 in funding for FY 2021; and

WHEREAS, throughout the COVID-19 pandemic, Holy Cross has been faced with additional costs as the need for their services has increased; and

WHEREAS, entering into this agreement for increased funding will help offset some of the costs and allow Holy Cross Services to continue offering these valuable services to the community they serve; and

WHEREAS, the Health Officer recommends entering into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000.

BE IT FURTHER RESOLVED, that \$30,000 for this agreement will come from Ingham County's American Rescue Plan of 2021 allocation, with the remainder from the General Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF GRANT FUNDS FROM MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES AND STATE OF MICHIGAN LOCAL
COMMUNITY STABILIZATION AUTHORITY**

RESOLUTION #21 –

WHEREAS, Ingham County Health Department wishes to accept grant funds from Michigan Department of Health & Human Services (MDHHS) and State of Michigan Local Community Stabilization Authority (LCSA) in the amount of \$329,851; and

WHEREAS, MDHHS and LCSA disbursed funds in the amount of \$329,851 for the purpose of providing allowable health services as described in MCL 333.2475; and

WHEREAS, the funds will be used for reimbursement of reasonable and allowable costs of required and allowable health services as described in MCL 333.2475; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the acceptance of these funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of these funds in an amount not to exceed \$329,851.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH POSSIBILITIES FOR CHANGE

RESOLUTION #21 –

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to renew an agreement with Possibilities for Change (P4C) in an amount totaling \$8,500 effective February 1, 2022 through January 31, 2023; and

WHEREAS, P4C is the system used to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school-based health centers; and

WHEREAS, ICHD's CHCs have maintained an agreement with Possibilities for Change (P4C) to provide Rapid Assessment for Adolescent Preventative Services (RAAPS) in the schools and school-based health centers since 2016; and

WHEREAS, the overall cost to cover all school-based, school-linked sites (Sexton, Eastern, Willow, Gardner, Everett, Pattengill) will not exceed \$8,500 and will be covered by the Child and Adolescent Health Center grant, and Behavioral Health Expansion Program grant; and

WHEREAS, the CHC Board of Directors and Health Officer recommend that the Ingham County Board of Commissioners authorizes an agreement with Possibilities for Change (P4C), effective February 1, 2022 through January 31, 2023 for an amount not to exceed \$8,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Possibilities for Change (P4C) effective February 1, 2022 through January 31, 2023 in an amount not to exceed \$8,500.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AN AGREEMENT WITH SPARROW HOSPITAL
FOR MEDICAL EXAMINER SERVICES**

RESOLUTION #21 –

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the agreement with Sparrow Hospital for Medical Examiner Services effective January 1, 2022 through December 31, 2024; and

WHEREAS, ICHD and Sparrow entered into a Medical Examiner Services Agreement effective January 1, 2018; and

WHEREAS, the Health Officer and Controller/Administrator recommend that the Board of Commissioners authorize an amendment with Sparrow Hospital for Medical Examiner Services, effective January 1, 2022 through December 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment with Sparrow Hospital for Medical Examiner Services, effective January 1, 2022 through December 31, 2024.

BE IT FURTHER RESOLVED, that the annual rate for services performed from January 1, 2022 through December 31, 2022, shall not exceed \$805,719.

BE IT FURTHER RESOLVED, that annual flat rate will increase in accordance with Sparrow Forensic Pathology's costs at a rate not to exceed 4% per subsequent year.

BE IT FURTHER RESOLVED, that Sparrow will inform the County by January 1 of each year of any increase for the upcoming calendar year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
MICHIGAN PRIMARY CARE ASSOCIATION**

RESOLUTION #21 –

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into an agreement with Michigan Primary Care Association (MPCA) for Encounter Comparison & Reconciliation Support Services (ECRS) effective January 1, 2022 through December 31, 2022 in an amount not to exceed \$24,000; and

WHEREAS, this agreement will allow ICHD's CHCs, to more efficiently reconcile "matched" and adjudicated claims, with the State of Michigan Community Health Automated Medical Processing System (CHAMPS), with tools developed by MPCA; and

WHEREAS, this agreement will also provide technical training to aid in the Medicaid Reconciliation process; and

WHEREAS, the costs of this agreement will not exceed \$24,000 and the additional revenue recovered is expected to exceed the cost of the agreement; and

WHEREAS, the CHC Board of Directors and Health Officer recommend that the Board of Commissioners authorizes an agreement with Michigan Primary Care Association, effective January 1, 2022 through December 31, 2022 in the amount not to exceed \$24,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Michigan Primary Care Association, effective January 1, 2022 through December 31, 2022 in the amount not to exceed \$24,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approved to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #21-496 WITH THE OFFICE OF GLOBAL MICHIGAN,
MICHIGAN DEPARTMENT OF LABOR & ECONOMIC OPPORTUNITY**

RESOLUTION #21 –

WHEREAS Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #21-496 to accept \$165,000 in funding from the Office of Global Michigan, Michigan Department of Labor & Economic Opportunity (MDLEO) for Refugee Health Screenings, effective October 1, 2021 through September 30, 2024; and

WHEREAS, the total amount of this agreement would increase from \$220,000 to \$385,000 for a total increase of \$165,000; and

WHEREAS, this additional funding will support refugee health screening for Afghan refugees, asylees, or entrants resettling in Ingham County; and

WHEREAS, through Resolution #15-354, ICHD's CHCs have provided refugee health screenings since 2015; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes amending Resolution #21-496 to receive additional Refugee Health Screening funds from MDLEO in an amount not to exceed \$165,000, effective October 1, 2021 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #21-496 to receive additional Refugee Health Screening funds from MDLEO in an amount not to exceed \$165,000, effective October 1, 2021 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH COMMUNITY MENTAL HEALTH
OF CLINTON, EATON AND INGHAM COUNTIES**

RESOLUTION #21 –

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHC) wish to enter into an agreement with Community Mental Health of Clinton, Eaton, and Ingham Counties (CMH-CEI) effective February 1, 2021 through September 30, 2021 for an amount not to exceed \$107,000; and

WHEREAS, the agreement will allow ICHD to pay for services rendered by a .25 FTE Mental Health Therapist (MHT) Supervisor and 1.00 FTE Coordinator during this timeframe; and

WHEREAS, ICHD has maintained a Collaborative, Services and Referral agreement with CMH-CEI for mental health therapist services specifically geared to behavioral health and substance abuse services since 2012; and

WHEREAS, these costs will be covered by the FY 2021 operating budget; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes entering an agreement with CMH-CEI to pay for services of a .25 FTE Mental Health Therapist (MHT) Supervisor and 1.00 FTE Coordinator effective February 1, 2021 through September 30, 2021 for an amount not to exceed \$107,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with CMH-CEI to pay for services of a .25 FTE Mental Health Therapist (MHT) Supervisor and 1.00 FTE Coordinator effective February 1, 2021 through September 30, 2021 for an amount not to exceed \$107,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AGREEMENT WITH CROSS COUNTRY STAFFING, INC.

RESOLUTION #21 –

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the agreement with Cross Country Staffing (CCS) for per diem professional staffing to provide medication passing services at the Ingham County Jail; and

WHEREAS, medication passing is necessary for the delivery of high quality and efficient health care services inmates; and

WHEREAS, ICHD currently provides medical services and medications to inmates within the Ingham County Sheriff's Office (ICSO) correctional facility; and

WHEREAS, Resolution #18-309, authorized an extension to the agreement between ICHD and CCS, for per diem professional staffing for medication passing services at the ICSO correctional facility; and

WHEREAS, the current agreement with CCS expires on March 31, 2022 with an automatic annual renewal; and

WHEREAS, this amendment includes the following amended terms:

- The term agency is redefined to mean: "Cross Country Staffing, Inc. dba Cross Country Healthcare Services, a Delaware corporation (on behalf of itself and its affiliates, including without limitation Cross Country Allied, Cross Country Workforce Solutions Group and Medical Staffing Network) (Collectively, "Agency"
- The rates for an LPN increased by \$7/hour, an RN increased by \$5.50/hr., and a CNA increased by \$3/hr.
- A charge of 18% or the highest maximum lawful rate per annum will be added to the outstanding amount unpaid for thirty days or more; and

WHEREAS, the following provision is hereby added to the agreement:

- There will be an additional three dollars (\$3) per hour billed to and paid by ICHD for all evening shift positions and an additional five dollars (\$5) per hour billed to and paid by ICHD for all night and rotating shift positions; and

WHEREAS, the increases in costs associated with the increases in the hourly rates for staff are minimal, and assist in recruiting to fulfill the per diem positions; and

WHEREAS, the total cost of this agreement will not exceed what is earmarked for these services in the FY 2022 Jail Medical operating budget; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an amendment to the agreement with CCS for per diem professional staffing for medication passing services at ICSO's correctional facility, effective upon execution through September 30, 2022 renewing automatically on an annual basis thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to the agreement with CCS for per diem professional staffing for medication passing services at ICSO's correctional facility, effective upon execution through September 30, 2022 renewing automatically on an annual basis thereafter.

BE IT FURTHER RESOLVED, that the amended agreement will include the following terms:

- Rates for an LPN to be increased by \$7/hour, an RN to be increased by \$5.50/hr., and a CNA to be increased by \$3/hr.
- A charge of 18% or the highest maximum lawful rate per annum will be added to the outstanding amount unpaid for thirty days or more.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE COMMUNITY MENTAL HEALTH
AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES
FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES**

RESOLUTION #21 –

WHEREAS, the State of Michigan dramatically reduced State General Fund payments to CMH in fiscal year 2015; and

WHEREAS, the cut eliminated 67% of the State General Fund dollars to the CMH system; and

WHEREAS, these cuts continue to cause ongoing fiscal and service gaps for CMH; and

WHEREAS, in March 2020, the electorate approved a reauthorization of the countywide health services millage at a level of 63/100 (.63) of one mill for a period of four years (2020-2023) to be used for the purpose of providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services ,and essential care such as preventive testing and treatment for cancer, diabetes, heart disease, and other serious illnesses; and

WHEREAS, CMH has submitted a proposal to Ingham County to use Health Services Millage dollars to fund essential services and alleviate the cut in State General Fund dollars; and

WHEREAS, funds from the health services millage are allocated in the County's 2022 budget for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$1,455,260 with CMH for services provided to Ingham County residents for the period of October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that funds for this contract with CMH will come from the Health Services Millage.

BE IT FURTHER RESOLVED, that funds will be utilized by CMH for Health Services Millage eligible services as provided in the attached proposal.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville
Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Proposal for the continued use of Ingham County Health Services Millage to close gaps in Ingham County's behavioral health care system FY2022

Summary of proposal: This proposal requests the continuation of Ingham County Health Services Millage funding, to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI), to support a comprehensive package of behavioral healthcare services designed to address the most pressing behavioral healthcare needs in the Ingham County community.

Context and Need: Following the significant State General Fund reduction (2/3 of the funds formerly provided to CMHA-CEI) and the implementation of the Healthy Michigan Plan in 2015, the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) realized growing service gaps resulting from significantly lower State General Fund dollars. While some of these gaps have been reduced through Ingham County Millage Funding and other federal, state, and local sources that CMHA-CEI has pursued, they persist and at the same time, community need for behavioral health services continues to increase. In FY21 we saw an increase in demand for services related to the impact of the pandemic.

These gaps include:

- Individuals who are uninsured which must be covered by scarce state general fund dollars or local dollars within CMHA-CEI's budget in order to maintain in service.
- Individuals with "spend down" Medicaid eligibility, which means they become eligible for Medicaid benefits only after meeting a large monthly spend-down amount.
- Those with severe, chronic and urgent specialized mental health treatment needs (crisis stabilization, community living supports or skill-building services, residential care, case management, etc.) not covered by any other coverage plan.
- Reductions in SUD State Block Grant funds have impacted access to SUD services for uninsured individuals.

Proposed Essential Services to close gaps in Ingham County:

Crisis Services: The community's free-standing (outside of hospital grounds) 24/7 Psychiatric Crisis Services and Inpatient Pre-Screening Unit: This unit provides around-the-clock access to highly trained behavioral health clinicians who provide: crisis intervention, psychiatric inpatient pre-screening (and funding authorization), short-term stabilization, diversion to appropriate levels of care, housing assistance, and linkages to needed services to adults, children, and adolescents. In effort to meet the growing need for crisis stabilization services in our service area and to reduce the need for scarce psychiatric hospital placements in situational crisis, CMHA-CEI has expanded adult and youth Urgent Care Services as part of the Crisis Services continuum, launched youth mobile crisis available 24/7 and initiated adult mobile crisis services. These services provide immediate intensive support to individuals and families in order to intervene, stabilize, and connect them to longer term resources for ongoing care.

The community's Assessment and Referral Team: This unit provides a full bio-psychosocial assessment and a comprehensive behavioral health and ancillary treatment, supports, and referral plan (using person-centered planning methods) for adults who are uninsured.

The community's urgent care and intensive home-based treatment program for at-risk children, youth, and their families: This program works to improve the ability of children and youth, with serious emotional disturbance, to function better at home, in school, in the community, and with peers by providing - primarily in the home, school, and workplace of the families enrolled in this program (with some services provided at CMHA-CEI offices) - family and individual psychotherapy, psychiatry, nursing, parenting skills, crisis therapeutic respite services, training and coaching, school liaison services, and referral network linkages.

A spectrum of community-based treatment teams for vulnerable populations: These multidisciplinary teams, made up of mental health therapists/case managers, psychiatrists, nurses, mental health workers/consumer services specialists, and peer support specialists, provide psychotherapy, psychiatry, nursing, and a range of supports to **adults in a variety of settings with very high levels of mental health needs, those enrolled in a specialized older adult program, and adults with intellectual/developmental disabilities.**

Psychiatric care and outpatient therapy for children and adults with moderate to serious mental health needs: This community has long experienced a significant and growing gap in the availability of office-based outpatient psychotherapy for children, adolescents and adults. These services (along with CMHA-CEI's 24/7 psychiatric crisis services unit) provide the community's mental health safety net.

Substance Use Disorder Treatment for Adults: State Block Grant funds have been drastically cut, reducing access to detox, outpatient, and residential care.

Psychiatric inpatient care: CMHA-CEI pays all psychiatric inpatient claims on all uninsured individuals admitted to psychiatric inpatient facilities. Given that these claims are paid with State General Fund dollars and given the dramatic cut in this CMH's State General Fund revenues, **CMHA-CEI has limited funds to pay these psychiatric inpatient costs** and others previously funded by State General Fund dollars.

Cost of proposed services in FY2022:	\$ 1,455,260
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Estimated number of Ingham County residents meeting the millage criteria who will be served: 1,600* Please note, the number of residents served with funds are variable from year to year based on the intensity of eligible individual's service needs and the cost of those services.
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FY21 Summary of Services:

In total in FY20 CMHA-CEI served 7,392 Ingham County Residents. In FY21 Millage dollars were used to help support services 427 eligible Ingham County residents*. The table below provides an overview of services, costs, and numbers of Ingham County residents served utilizing Ingham County Millage dollars in FY 21. **It is important to note that numbers of individuals served and amount charged to the millage is lower for FY21 that has been the norm. This is due to temporary measures Michigan Department of Health and Human Services put into place during the pandemic that allowed individuals to automatically remain on Medicaid and reduced the monthly spend-down expense required before individuals qualify for Medicaid.** We expect this return to normal levels when these emergency measures are lifted.

Category	Amount	Individuals*
24/7 Psychiatric Crisis Services and Inpatient Screening		
Crisis Intervention	\$3,722.95	15
Transportation	\$1,757.73	3
Assessment and Treatment Planning		
Assessments	\$57,121.43	56
Community-Based Mental Health Treatment and Supports		
Assertive Community Treatment (ACT)	\$17,972.24	3

Category	Amount	Individuals*
Clubhouse Psychosocial Rehabilitation Programs	\$19,576.95	4
Nursing Facility Mental Health Monitoring	\$41,653.92	13
Peer Directed & Operated Support Services	\$1,333.75	6
Targeted Case Management	\$114,143.52	45
Therapy (mental health)	\$6,137.64	7
Families Forward Children's Services		
Home Based Services	\$13,371.94	3
Respite	\$419.09	1
Wraparound Services	\$1,077.52	1
Community Services for Developmentally Disabled		
Community Living Supports	\$2,741.10	10
Health Services	\$2,163.87	7
Supports Coordination	\$183.64	1
Personal Care in Licensed Specialized Residential Setting	\$47.45	1
Supported Employment Services	\$34,824.24	3
Support Coordination	\$183.64	1
Psychiatric and Residential Care		
Medication	\$1,726.07	1
Medication Administration	\$2,810.80	4
Medication Review	\$5,243.65	5
Residential Services	\$148,197.85	177
Room and Board	\$29,434.57	50
Crisis Residential	\$1,590.00	1
Psychiatric Inpatient	\$53,900.68	6
Community Psychiatric Inpatient	\$21,967.00	3
Total	\$584,067.30	427*

*Individuals may be duplicate if receiving services in multiple categories.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JUDGE STACIA BUCHANAN

RESOLUTION #21 –

WHEREAS, Stacia Buchanan has dedicated her career to serving the people of Ingham County; and

WHEREAS, Stacia Buchanan began practicing criminal defense and family law in Lansing as a licensed attorney in 2003, upon receiving a Bachelor of Arts Degree from Oakland University and a Law Degree from Michigan State University College of Law; and

WHEREAS, Stacia Buchanan learned that she was best able to serve her community when representing indigent persons and the vulnerable members of the community, and she continued in this service until her appointment by Governor Rick Snyder to the 54-A District Court bench at the end of August, 2017; and

WHEREAS, on May 8, 2019, Judge Buchanan began presiding over the 30th Circuit Court, Mental Health Court program; and continued until December 17, 2021; and

WHEREAS, during her tenure as the presiding judge for the 30th Circuit Court Mental Health Court, Judge Buchanan served 59 participants, presided over 130 hearings and witnessed the successful graduation of 15 individuals from the program; and

WHEREAS, Judge Buchanan has been appointed as 54-A District Court's new Chief Judge effective January 1, 2022; and

WHEREAS, Judge Buchanan was an active member of the Criminal Defense Attorneys of Michigan, the Criminal Justice Policy Commission, the Ingham County Indigent Defense Collaborative Committee, and served as a past president of the Ingham County Bar Association; and

WHEREAS, Judge Buchanan remains a member of the Michigan Supreme Court Criminal Jury Instruction Committee, contributing to the ongoing drafts of instructions that guide juries in deciding criminal cases; and

WHEREAS, Judge Buchanan continues to serve her community, enjoys delivering Meals on Wheels and is a Director for the Lansing Education Advancement Foundation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Judge Stacia Buchanan at the conclusion of her service as presiding judge over the 30th Circuit Court, Mental Health Court program, and extends its sincere appreciation to Judge Buchanan for her dedication and commitment and for improving the quality of life for the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes her continued success as the Chief Judge of 54-A District Court.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer

Nays: None **Absent:** None **Approved 12/02/2021**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE UPDATED EMERGENCY OPERATIONS PLAN
FOR INGHAM COUNTY**

RESOLUTION #21 –

WHEREAS, Ingham County Government Officials have the responsibility for the protection of the lives and property of the residents, the environment, and to recommend protective actions before, during, and after disaster situations; and

WHEREAS, Ingham County is subject to a variety of natural and man-made hazards such as storms, flooding, fires, tornadoes, infectious diseases, civil unrest, technological attack, hazardous material incident, and terrorism; and

WHEREAS, local municipalities will respond to emergencies, render assistance to the public in accordance with intergovernmental procedures, mutual aid agreements, and use of volunteer groups as needed; when local resources are exhausted, the Ingham County Office of Homeland Security and Emergency Management will be contacted for support to satisfy unmet needs; and

WHEREAS, upon occurrence of a threat or emergency, the Chairperson of the Ingham County Board of Commissioners or their designee will declare a “Local State of Emergency” in accordance with this Plan; and

WHEREAS, this Plan embraces an “all-hazards” approach that most emergency response functions are similar, regardless of the hazard, establishing a framework to mitigate, prepare for, respond to, and recover from numerous disasters that could impact our community; and

WHEREAS, Ingham County’s Emergency Response Plan has not been revised since 2009 and revisions include updates consistent with the Michigan State Police Emergency Management and Homeland Security format.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the updated Ingham County Emergency Operations Plan.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MARY SABAJ

RESOLUTION #21 –

WHEREAS, Mary Sabaj began her career with Ingham County on May 15, 1991, as the Community Corrections Advisory Board Coordinator, later becoming the Community Corrections Manager; and

WHEREAS, Mary Sabaj facilitated the development and submission of the Comprehensive Community Corrections Plan as the basis for the original State funding request and the Plan included an in-depth study of the local criminal justice system, identified problems including jail overcrowding, and a detailed plan, including how local policies, procedures, and community-based programming would address these problems; and

WHEREAS, Mary Sabaj has facilitated the development of and prepared all subsequent annual State grant applications, securing PA511 funding for a range of evidence-based Community Corrections treatment and service programs, including employment, education, substance abuse treatment, cognitive behavior change groups, domestic violence intervention groups, and day reporting; and

WHEREAS, Mary Sabaj initiated and coordinated an annual series of Women Achieving Success Workshops for women parolees and probationers, and also developed and taught a cognitive-behavior based class in the jail for seven years, leading to the expansion of jail-inmate programming; and

WHEREAS, Mary Sabaj has coordinated Community Corrections sponsored Program Exhibits, Job Fairs, and the collection and distribution of Ingham County donations for Lansing Project Homeless Connect; and

WHEREAS, Mary Sabaj coordinated a Community Corrections Garden Project involving volunteers from MSU Extension, the Mason community, recovery community, and jail inmates, resulting in donations of produce to the Ingham County Jail and Mason Food Bank, and a presentation about the Garden Project at the 2009 International Conference of Human Ecology in Manchester England; and

WHEREAS, Mary Sabaj has built trusted relationships with the courts and local criminal justice agencies, promoting the importance of rehabilitation programs and treatment to both the offender population and public safety; and

WHEREAS, Mary Sabaj's dedication to offender rehabilitation and to providing effective evidence-based treatment programs, including electronic monitoring and enhanced Pretrial Services, has contributed to the evolution of the way offender treatment programs and services are viewed and how corrections resources are utilized in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Mary Sabaj for her 30.5 years of dedicated service to the County of Ingham and for the contributions she has made to Ingham County-City of Lansing Community Corrections.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer

Nays: None **Absent:** None **Approved 12/02/2021**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JAMES WEBSTER

RESOLUTION #21 –

WHEREAS, James Webster received his Bachelors of Science and Master's Degree in Criminal Justice from Michigan State University; and

WHEREAS, James Webster, Executive Lieutenant, served on the Community Corrections Advisory Board as the Lansing Police Department representative for two years; and

WHEREAS, James Webster began his contract position with Ingham County in November of 1998 as the Community Corrections Advisory Board Staff Consultant during a time of chronic jail overcrowding; and

WHEREAS, James Webster created a process in collaboration with local criminal justice system partners to collect and share data with stakeholders throughout the system to ensure an accurate understanding of corrections resource utilization and to facilitate appropriate resource management and developed and maintained a Gatekeeper system, linking probation agents, jail staff, and probation residential treatment program staff to ensure the timely onset of treatment and jail bed savings; and

WHEREAS, James Webster cultivated partnerships with the City of Lansing resulting in collaborative projects, additional funding for Community Corrections, and data-sharing; and

WHEREAS, James Webster, having identified the increasing pretrial population in the jail, found and proposed consulting with a national pretrial expert, whose report and recommendations brought attention to the value of expanding and enhancing Pretrial Services and he proposed and facilitated the implementation of an innovative and successful program within the House of Commons that provided acupuncture and nutritional therapy for alcohol dependent residents; and

WHEREAS, James Webster was instrumental in assisting with the implementation of Community Corrections sponsored Program Exhibits, Job Fairs, and the collection and distribution of Ingham County donations for Lansing Project Homeless Connect; and

WHEREAS, James Webster's dedication to Community Corrections, to the value of information sharing and use of data to identify and address trends, and collaboration throughout the local criminal justice system, throughout the years has helped Ingham County-City of Lansing Community Corrections become a valued component of the local criminal justice system.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors James Webster for his 23 years of dedicated service to the County of Ingham and for the contributions he has made to Ingham County-City of Lansing Community Corrections.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer

Nays: None **Absent:** None **Approved 12/02/2021**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO KNIGHT WATCH INC.
FOR THE SECURITY ENHANCEMENTS TO THE SOUTH STAIRWELL AT THE
VETERANS MEMORIAL COURTHOUSE**

RESOLUTION #21 –

WHEREAS, to enhance the security of the south stairwell to the lower garage and first floor Circuit Court Clerk's area additional card swipes and push bars are needed; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the GSA Contract do not require three quotes; and

WHEREAS, Knight Watch Inc. is on the GSA co-operative contract; and

WHEREAS, the Facilities Department recommends authorizing a purchase order to Knight Watch Inc. who submitted a proposal of \$14,040.51 for the security enhancements to the south stairwell at the Veterans Memorial Courthouse; and

WHEREAS, funds are available in the Public Improvement Fund line item #245-26710-932000-20F27 which has a balance of \$9,000 and the Building Maintenance and Repair line item #631-26720-931000 which has a balance of \$12,157.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize a purchase order to Knight Watch Inc., 3005 Business One Drive, Kalamazoo, Michigan 49048, for the security enhancements to the south stairwell of the Veterans Memorial Courthouse for an amount not to exceed \$14,040.51.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña
Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RECLASSIFY THE COMMUNITY CORRECTIONS MANAGER POSITION

RESOLUTION #21 –

WHEREAS, Ingham County employs a Community Corrections Manager responsible for coordinating criminal justice planning with the various criminal justice agencies under the guidance of the local Community Corrections Advisory Board (CCAB); and

WHEREAS, the position will become vacant in January of 2022; and

WHEREAS, the job description was last updated and reviewed by the Human Resources Department in September of 1999; and

WHEREAS, prior to posting the position, the job description was updated and sent to the Human Resources Department for review; and

WHEREAS, the Human Resources Department has analyzed the job description and recommend that the position be reclassified from MC level 10 (\$64,745.56 to \$77,714.89) to MC level 11 (\$69,923.85 to \$83,930.39).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the reclassification of the Community Corrections Manager position as described above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget transfers and changes to the Approved Position List as authorized by this resolution.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña
Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACTUAL AGREEMENT WITH
AXON ENTERPRISE, INC. TO PURCHASE SEVENTEEN NEW TASERS AND
ASSOCIATED EQUIPMENT**

RESOLUTION #21 –

WHEREAS, the Ingham County Sheriff's Office is responsible for police patrols and correctional security for Ingham County; and

WHEREAS, Michigan Municipal Risk Management Authority (MMRMA), the County insurance carrier, fully supports their clients obtaining Tasers as a tool to maintain safe and secure operations in daily police patrols and corrections operations; and

WHEREAS, Deputies properly equipped and trained with functional, up-to-date Tasers have greatly limited use of force complaints, deadly force situations, and legal issues since the initial release of these police tools; and

WHEREAS, the Sheriff's Office has determined the need to purchase seventeen (17) new Tasers and associated Taser equipment to supply our Correctional Division; and

WHEREAS, the purchase order also includes needed batteries and cartridges for certification training; and

WHEREAS, AXON Enterprise, Inc. is a sole source company for this equipment; and

WHEREAS, the total expenditure for this proposal is not to exceed \$47,898.27.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Sheriff's Office to purchase seventeen (17) Taser 7 weapons and associated equipment and training from AXON Enterprise, Inc. in the amount of \$47,898.27, as approved as a 2022 Capital Outlay item in the 2022 budget.

BE IT FURTHER RESOLVED, that Ingham County recognizes AXON Enterprise, Inc. as a sole source vendor for this equipment and training.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2022 Sheriff's Office budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH GUARDIAN TRACKING, LLC

RESOLUTION #21 –

WHEREAS, the Ingham County Sheriff's Office uses physical file folders and hard copies of paper to track employee performance; and

WHEREAS, the Sheriff's Office uses the county email system to communicate reviews of use-of-force and employee praise by Sheriff's Office staff; and

WHEREAS, the Sheriff's Office uses Microsoft Excel to track equipment and training records; and

WHEREAS, these systems lack the ability to detect potentially harmful patterns in an officer's behavior that are essential to an officer's accountability or exceptional performance that reinforces the Mission; and

WHEREAS, these systems are outdated and lack transparency and accountability; and

WHEREAS, Guardian Tracking, LLC is the Benchmark of Police Early Warning Systems; and

WHEREAS, Guardian Tracking, LLC has modules that include, but are not limited to, the ability to record and track employee equipment and employee training.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Sheriff's Office recommendation and authorizes a contract with Guardian Tracking, LLC.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT GRANT FUNDS FROM THE MICHIGAN COMMISSION ON
LAW ENFORCEMENT STANDARDS MICHIGAN JUSTICE TRAINING FUND FOR THE
2022 CAPITAL REGION INTEGRATED CRITICAL SKILLS TRAINING PROGRAM**

RESOLUTION #21 –

WHEREAS, the Ingham County Sheriff's Office applied to receive an Integrated Critical Skills training grant from the Michigan Commission on Law Enforcement Standards (MCOLES) Michigan Justice Training Fund; and

WHEREAS, Ingham County Sheriff's Office staff need to conduct regular, on-going training to maintain high levels of proficiency in a multitude of critical integrated skills such as communication, de-escalation, decision-making, and diverse physical skills, etc.; and

WHEREAS, Ingham County Sheriff's Office staff must also complete annual training requirements and proficiency standards across a multitude of disciplines; and

WHEREAS, frequent training enhances deputy decision-making and performance to deliver effective Sheriff's Office services to the people we serve while mitigating liability; and

WHEREAS, the purpose of this training program is to improve critical cognitive and physical skills regularly employed by officers and improve law enforcement responses and services for our communities; and

WHEREAS, the award amount of the grant is \$119,927.56 for personnel wages, supplies, operating expenses, and travel, with a required in-kind match of \$39,975.99 assumed by the Ingham County Sheriff's Office in personnel wages and equipment, for a total project cost of \$159,903.55.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the 2022 Michigan Justice Training Fund grant for the Capital Region Integrated Critical Skills Training Program in the amount of \$119,927.56, with an in-kind match of \$39,975.99 for a total budget of \$159,903.55 for the time period of January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the Ingham County Sheriff's Office 2022 Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT GRANT FUNDS FROM THE STATE OF MICHIGAN FOR THE
EMERGENCY MANAGEMENT PERFORMANCE GRANT AMERICAN RESCUE PLAN ACT
FOR FISCAL YEAR 2021**

RESOLUTION #21 –

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has fulfilled its requirements under Public Act 390 regarding an Emergency Management Program; and

WHEREAS, the Emergency Management Performance Grant (EMPG) for FY 2021 requires Ingham County to develop and maintain an Emergency Management Program capable of protecting life, property, and vital infrastructure in times of disaster or emergency; and

WHEREAS, the EMPG American Rescue Plan Act (ARPA) supplements the Emergency Management Performance Grant Award for FY 2021, already authorized and approved with Resolution #20-508; and

WHEREAS, the EMPG ARPA reimburses Ingham County for an additional portion of the Office of Homeland Security and Emergency Management Program Manager wages and fringe benefits; and

WHEREAS, the EMPG ARPA FY 2021 obligates a total of \$34,026 of additional funds, requiring a cost-match of 50% towards the EMPG budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the FY 2021 EMPG ARPA award from the State of Michigan for \$34,026.00, for the time period of October 1, 2020 to September 30, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the Ingham County Office of Homeland Security & Emergency Management 2021 Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH
W.S. DARLEY & COMPANY TO PURCHASE A DJI MAVIC 2 ENTERPRISE ADVANCED
UNMANNED AERIAL SYSTEM**

RESOLUTION #21 –

WHEREAS, the Ingham County Office of Homeland Security and Emergency Management conducts a variety of hazard mitigation planning, damage assessment, and disaster recovering surveys to keep the residents and visitors of Ingham County safe; and

WHEREAS, Ingham County budgets for Emergency Management activities to effectively plan for, mitigate, respond to, and recover from a variety of disasters in Ingham County; and

WHEREAS, the purchase of a DJI Mavic 2 Enterprise Advanced unmanned aerial system will allow for improved, effective pre-disaster evaluation and planning, disaster response, damage assessment, and recovery surveys while optimizing staffing resources and reducing the potential dangers or exposures to emergency responders; and

WHEREAS, the Ingham County Sheriff's Office, Office of Homeland Security and Emergency Management already maintains a team of trained, licensed Unmanned Aerial Vehicle (drone) pilots; and

WHEREAS, the W.S. Darley provides the most competitive pricing for the DJI Mavic 2 Enterprise Advanced drone package out of three potential vendors; and

WHEREAS, the total expenditure for this proposal is \$6,969.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a DJI Mavic 2 Enterprise Advanced drone package from W.S. Darley & Company for \$6,969, utilizing funding from the Emergency Management budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN, MAKING
INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY
REGION 1 AND ACCEPTING THE FY 2021 HOMELAND SECURITY GRANT PROGRAM FUNDS**

RESOLUTION #21 –

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2021 Homeland Security Grant Program (HSGP) for Region 1; and

WHEREAS, Region 1 partners included are County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing; and

WHEREAS, the SHSP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total grant award for Michigan Homeland Security Region 1 for FY 2021 is \$804,861.00; and

WHEREAS, the total amount of grant funds available locally to Ingham County agencies is \$24,660.75 for State Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention Activities (LETPA); and

WHEREAS, an additional portion of the grant funds may be used to reimburse salary for the Ingham County Emergency Planner and Fiduciary Agent during the administration and execution of HSGP grant activities; and

WHEREAS, there are a number of projects benefiting Ingham County agencies, presently approved or pending approval by the State of Michigan; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan to be the fiduciary agent for the FY 2021 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of \$804,861 for the time period of September 1, 2021 to May 31, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the following Region 1 partners receiving FY 2021 HSGP funding to include: County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT FOR DELINQUENCY ATTORNEY SERVICES

RESOLUTION #21 –

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide legal counsel to juveniles in delinquency cases who are indigent; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal services for juveniles, has contracted with attorneys; and

WHEREAS, the 2022 Budget approved by the Board of Commissioners, authorizes funds to contract with specific attorneys to provide legal representation; and

WHEREAS, the attorneys are selected by the judiciary based on exceptional qualifications, such as good standing with the State Bar of Michigan, familiarity with this specific area of law, and a well-known reputation for zealously advocating for their clients; and

WHEREAS, Attorney Robert Ochodnický has been providing legal counsel for juvenile delinquency cases assigned to Judge Richard J. Garcia; and

WHEREAS, if authorized, the Circuit Court Juvenile Division would compensate Attorney Robert Ochodnický for providing legal representation for delinquency cases assigned to Judge Richard J. Garcia, effective January 1, 2022 through December 31, 2022 in the amount of \$1,335.46 per month, not to exceed \$16,025.48.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Robert Ochodnický, for Judge Richard J. Garcia's delinquency cases, at \$1,335.46 per month, not to exceed \$16,025.48, effective January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND PER DIEM WITH HIGHFIELDS INC FOR
RESIDENTIAL CARE AND TREATMENT SERVICES**

RESOLUTION #21 –

WHEREAS, the Circuit Court Juvenile Division, after hearing testimony and making findings, may issue an order placing juveniles in an appropriate treatment facility; and

WHEREAS, Resolution #20-465 authorized an agreement with Highfields Inc for residential care and treatment services at a per diem of \$230 not to exceed the state rate; and

WHEREAS, Highfields Inc reports a significant increase in the cost of residential care and treatment services due to requirements of being a Qualified Residential Treatment Program, as part of the state's implementation of the Families First Preservation Services Act; and

WHEREAS, the state analyzes and scrutinizes actuarial reports submitted by Highfields each year and establishes a prevailing state rate.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Highfields Inc for care and treatment services of Court adjudicated youth at a rate not to exceed the prevailing state rate, effective January 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR
LAWYER GUARDIAN AD LITEM REPRESENTATION**

RESOLUTION #21 –

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide Lawyer Guardian Ad Litem representation for children in neglect and abuse cases; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal services for children, has contracted with specialized Lawyers Guardian Ad Litem; and

WHEREAS, the 2022 Budget approved by the Board of Commissioners, authorizes funds to contract with specialized attorneys to provide legal representation; and

WHEREAS, the specialized attorneys are selected by the judiciary based on exceptional qualifications, such as good standing with the State Bar of Michigan, familiarity with this specific area of law and a well-known reputation for zealously advocating for their clients; and

WHEREAS, the Circuit Court Family Division caseloads are weighted differently by Judge; and

WHEREAS, it is recommended that Attorney Annette Skinner continue providing Lawyer Guardian Ad Litem representation for neglect and abuse cases assigned to Judge Carol N. Koenig at a rate not to exceed \$51,500 a year for calendar year 2022; and

WHEREAS, it is recommended that Attorney Michael Staake continue providing Lawyer Guardian Ad Litem representation for neglect and abuse cases assigned to Judge Lisa McCormick at a rate not to exceed \$51,500 a year for calendar year 2022; and

WHEREAS, it is recommended that Attorney Kaitlin Fish continue providing Lawyer Guardian Ad Litem representation for neglect and abuse cases assigned to Judge Richard J. Garcia at rate not to exceed \$46,350 for calendar year 2022; and

WHEREAS, it is recommended that Attorney Michael Van Huysse continue providing Lawyer Guardian Ad Litem representation for neglect and abuse cases assigned to Judge Shauna Dunnings at rate not to exceed \$46,350 for calendar year 2022; and

WHEREAS, the Circuit Court Juvenile Division received a grant from the Michigan Department of Health and Human Services to increase the quality of legal representation for neglect and abuse cases; and

WHEREAS, the grant from the Michigan Department of Health and Human Services allows the Circuit Court Juvenile Division to distribute funds to a Lawyer Guardian Ad Litem for training, legal research, and collateral and vertical case representation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Annette Skinner for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Carol N. Koenig at a rate of \$4,291.67 a month, not to exceed \$51,500 for calendar year 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Michael Staake for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Lisa McCormick at a rate of \$4,291.67 a month, not to exceed \$51,500 for calendar year 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Kaitlin Fish for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Richard J. Garcia at a rate of \$3,862.50 a month, not to exceed \$46,350 for calendar year 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Michael Van Huysse for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Shauna Dunnings at a rate of \$3,862.50 a month, not to exceed \$46,350 for calendar year 2022.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to provide web based legal research and court rules at a rate not to exceed \$2,000 per attorney per calendar year as budgeted in the Michigan Department of Health and Human Services grant.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to provide additional payments to Attorney Annette Skinner, Attorney Michael Staake, Attorney Kaitlin Fish, and Attorney Michael Van Huysse, not to exceed \$132,928 for calendar year 2022, for vertical and collateral case representation on neglect and abuse cases as budgeted in the Michigan Department of Health and Human Services grant.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer

Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH
NORTHWEST INITIATIVE, PREVENTION AND TRAINING SERVICES, AND
JUDICIAL SERVICES GROUP (JSG) FOR 2022 COMMUNITY-BASED PROGRAMMING AS
AUTHORIZED BY THE JUSTICE MILLAGE**

RESOLUTION #21 –

WHEREAS, on August 7, 2018 the Ingham County Board of Commissioners approved the Justice Millage; and

WHEREAS, the Justice Millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, on the Board of Commissioners adopted Resolution #21-534 on October 26, 2021 authorizing Justice Millage funded contracts up to \$475,600 to fund community-based programs, including Day Reporting, MRT, and JSG Electronic Monitoring services; and

WHEREAS, Justice Millage funded community-based program contracts for a performance period of January 1, 2022 through December 31, 2022 will include Northwest Initiative for Day Reporting services in an amount not to exceed \$52,000, Prevention and Training Services for MRT groups in an amount not to exceed \$18,600, and JSG for electronic monitoring services in an amount not to exceed \$400,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering a contract with Northwest Initiative for Day Reporting services in an amount not to exceed \$52,000, with Prevention and Training Services for MRT groups in an amount not to exceed \$18,600, and notification to JSG of available funds for electronic monitoring services in an amount not to exceed \$400,000 for the performance period of January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED, that funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2022 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

LATE PETITIONS AND COMMUNICATIONS

A NOTICE OF INTENT TO PREPARE A MASTER PLAN AMENDMENT FROM THE
[CITY OF MASON](#)

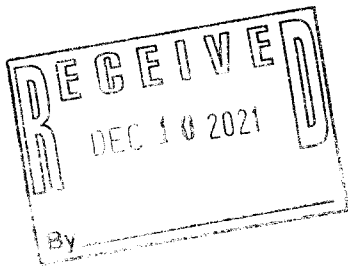
AN EMAIL FROM [NICHOLAS ROYAL](#) RESIGNING FROM THE EQUAL OPPORTUNITY
COMMITTEE

SUBSTITUTE RESOLUTIONS

RESOLUTION TO APPROVE [UAW TOPS UNIT](#) RECLASSIFICATION REQUESTS

RESOLUTION TO AMEND AGREEMENT WITH [CROSS COUNTRY STAFFING, INC.](#)

RESOLUTION TO AUTHORIZE A CONTRACT WITH [GUARDIAN TRACKING, LLC](#)



NOTICE OF INTENT TO PREPARE A MASTER PLAN AMENDMENT
CITY OF MASON, INGHAM COUNTY, MICHIGAN

December 6, 2021

Ingham County Board of Commissioners
c/o Becky Bennett
Ingham County Courthouse
PO Box 319
Mason, MI 48854

In accordance with the requirements of the Michigan Planning Enabling Act, PA 33 of 2008, as amended, this letter serves as notice that the City of Mason, Ingham County, Michigan, is initiating the process of creating its Master Plan. We ask for your cooperation and assistance in this plan update as the City moves towards Redevelopment Ready Certification through the Michigan Economic Development Corporation's Redevelopment Ready Communities (RRC) program.

Later in the process, the City will be sending a draft copy of the Plan for your review and comment, as required by the Act. We would appreciate your comments regarding the Plan's content and how you feel it may affect planning efforts in your community. Unless you specifically request that we do otherwise, we intend to distribute the draft electronically. We thank you in advance for your cooperation and assistance. Please direct any correspondence or questions to me via email at elizabethh@mason.mi.us or by phone at 517-978-0206.

Thank you,

Elizabeth A. Hude, AICP

Community Development Director

From: Nick Royal <nicholas.c.royal@gmail.com>

Sent: Monday, December 13, 2021 10:34 AM

To: Elisabeth Bliesener <EBliesener@ingham.org>

Subject: Re: EOC Meeting - Monday, December 13, 2021 (In Person/Zoom)

Hi Elisabeth,

I regret to inform you that I respectfully resign from the EOC. As I have moved from the area and remote engagement is limited, the logistics don't work. I send you and the group my best.

Be Well,

Nick

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE UAW TOPS UNIT RECLASSIFICATION REQUESTS

RESOLUTION #21 –

WHEREAS, an agreement has been reached between Ingham County and the UAW TOPS Unit for a collective bargaining agreement through December 31, 2021 which includes a process for submission of reclassification requests; and

WHEREAS, an agreement has been reached between Ingham County and the UAW TOPS Unit to add a grade K to the wage schedule; and

WHEREAS, the Human Resources Department has executed the process for reclassification requests from employees in the unit; and

WHEREAS, all reclassification requests were processed in a manner consistent with the collective bargaining agreement; and

WHEREAS, the Human Resources Department and representatives of the UAW TOPS Unit have completed their review and agree upon the proposed results.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
229053	Victim Witness Assistant	Move from UAW G to UAW H
229059	Victim Witness Assistant/ Courtroom Support Dog Handler	Move from UAW G to UAW H and position title renamed
601237	Community Health Rep IV	Move from UAW F to UAW H
601351	Community Health Rep IV	Move from UAW F to UAW H
601220	Community Health Rep IV	Move from UAW F to UAW H
601282	Community Health Rep IV	Move from UAW F to UAW H
601189	Community Health Rep IV	Move from UAW F to UAW H
601367	Community Health Rep IV	Move from UAW F to UAW H
601096	Community Health Rep IV	Move from UAW F to UAW H
229120	Technical & Imaging Coordinator	Move from UAW I to UAW K
130058	Circuit Court Jury Administration Coordinator	Move from UAW E to UAW G H and position title renamed
229121	Adult & Juvenile Legal Assistant	Move from UAW G to UAW J and position title renamed
229122	Adult & Juvenile Legal Assistant	Move from UAW G to UAW J and position title renamed

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
140050	Dep. Juvenile Register – Adoptions	Move from UAW E to UAW H and position title renamed
140060	Deputy Juvenile Register	Move from UAW E to UAW H and position title renamed
140061	Deputy Juvenile Register	Move from UAW E to UAW H and position title renamed
140062	Deputy Juvenile Register	Move from UAW E to UAW H and position title renamed
140063	Deputy Juvenile Register	Move from UAW E to UAW H and position title renamed
140064	Deputy Juvenile Register	Move from UAW E to UAW H and position title renamed
233014	Administrative Asst. – Facilities	Move from UAW F to UAW G and position title renamed
148017	Senior Deputy Probate Register	Move from UAW E to UAW H and position title renamed
148010	Senior Deputy Probate Register	Move from UAW E to UAW H and position title renamed
148012	Senior Deputy Probate Register	Move from UAW E to UAW H and position title renamed
148014	Senior Deputy Probate Register	Move from UAW E to UAW H and position title renamed
148008	Senior Deputy Probate Register	Move UAW F to UAW H
662030	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662031	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662011	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662012	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662013	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662014	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662015	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662016	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662017	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662018	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662019	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662020	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662021	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662022	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662023	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662024	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662025	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662026	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
662027	Juvenile Detention Devel. Spec.	Move from UAW G to UAW J
229036	Appellate Secretary/Legal Asst.	Move from UAW G to UAW H
130027	Deputy Circuit Court Clerk	Move from UAW D to UAW G and position title renamed

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
130028	Deputy Circuit Court Clerk	Move from UAW D to UAW G and position title renamed
130031	Deputy Circuit Court Clerk	Move from UAW D to UAW G and position title renamed
130059	Deputy Circuit Court Clerk	Move from UAW D to UAW G and position title renamed
130055	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130025	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130030	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130017	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130018	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130019	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130020	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130021	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130022	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130023	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
130052	Senior Deputy Circuit Court Clerk	Move from UAW E to UAW H and position title renamed
601303	Coding Specialist	Move from UAW G to UAW H

The financial impact associated with the proposed reclassifications is as follows:

<u>Position Title</u>	2021 <u>Current Grade, Step 5</u>	2021 <u>Proposed Grade, Step 5</u>	<u>Difference</u>
Victim Witness Asst.	UAW G: 47,848.31	UAW H: 50,646.74	2,798.43
VWA/Dog Handler	UAW G: 47,848.31	UAW H: 50,646.74	2,798.43
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09

CHR IV	UAW F: 45,225.65	UAW H: 50,646.74	5,421.09
Tech & Imag. Coord.	UAW I: 53,591.32	UAW K: 59,965.11	6,373.79
CC Jury Adm. Coord.	UAW E: 42,784.30	UAW G-H: 47,848.31 50,646.74	5,064.01 7,862.44
A&J Legal Asst.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
A&J Legal Asst.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
DJR - Adoptions	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Dep. Juv. Register	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Dep. Juv. Register	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Dep. Juv. Register	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Dep. Juv. Register	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Dep. Juv. Register	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Admin. Asst. – Facil.	UAW F: 45,225.65	UAW G: 47,848.31	2,622.66
Sr. Dep. Probate Reg.	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. Probate Reg.	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. Probate Reg.	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. Probate Reg.	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. Probate Reg.	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
Juv. Det. Devel. Spec.	UAW G: 47,848.31	UAW J: 56,711.69	8,863.38
App. Sec./Legal Asst.	UAW G: 47,848.31	UAW H: 50,646.74	2,798.43
Dep. Cir. Ct. Clerk	UAW D: 40,130.88	UAW G: 47,848.31	7,717.43
Dep. Cir. Ct. Clerk	UAW D: 40,130.88	UAW G: 47,848.31	7,717.43
Dep. Cir. Ct. Clerk	UAW D: 40,130.88	UAW G: 47,848.31	7,717.43
Dep. Cir. Ct. Clerk	UAW D: 40,130.88	UAW G: 47,848.31	7,717.43
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44

Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Sr. Dep. CC Clerk	UAW E: 42,784.30	UAW H: 50,646.74	7,862.44
Coding Specialist	UAW G: 47,848.31	UAW H: 50,646.74	2,798.43
TOTAL:			453,176.19
			455,974.62

BE IT FURTHER RESOLVED, that each of the reclassifications listed above are effective the first full pay period following the date each was submitted to the Human Resources Department.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña
Nays: None **Absent:** Naeyaert **Approved 12/07/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**

SUBSTITUTE - DECEMBER 14, 2021
AGENDA ITEM NO. 39

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AGREEMENT WITH CROSS COUNTRY STAFFING, INC.

RESOLUTION #21 –

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the agreement with Cross Country Staffing (CCS) for per diem professional staffing to provide medication passing services at the Ingham County Jail; and

WHEREAS, medication passing is necessary for the delivery of high quality and efficient health care services inmates; and

WHEREAS, ICHD currently provides medical services and medications to inmates within the Ingham County Sheriff's Office (ICSO) correctional facility; and

WHEREAS, Resolution #18-309, authorized an extension to the agreement between ICHD and CCS, for per diem professional staffing for medication passing services at the ICSO correctional facility; and

WHEREAS, the current agreement with CCS expires on March 31, 2022 with an automatic annual renewal; and

WHEREAS, this amendment includes the following amended terms:

- The term agency is redefined to mean: "Cross Country Staffing, Inc. dba Cross Country Healthcare Services, a Delaware corporation (on behalf of itself and its affiliates, including without limitation Cross Country Allied, Cross Country Workforce Solutions Group and Medical Staffing Network) (Collectively, "Agency"
- The rates for an LPN increased by \$7/hour, an RN increased by \$5.50/hr., and a CNA increased by \$3/hr.
- A charge of 18% or the highest maximum lawful rate per annum will be added to the outstanding amount unpaid for thirty days or more; and

WHEREAS, the following provision is hereby added to the agreement:

- There will be an additional three dollars (\$3) per hour billed to and paid by ICHD for all evening shift positions and an additional five dollars (\$5) per hour billed to and paid by ICHD for all night and rotating shift positions; and

WHEREAS, the increases in costs associated with the increases in the hourly rates for staff are minimal, and assist in recruiting to fulfill the per diem positions; and

WHEREAS, the total cost of this agreement will not exceed what is earmarked for these services in the FY 2022 Jail Medical operating budget; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an amendment to the agreement with CCS for per diem professional staffing for medication passing services at ICSO's correctional facility, effective upon execution through September 30, 2022 renewing automatically on an annual basis thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the amendment to the agreement with CCS for per diem professional staffing for medication passing services at ICSO's correctional facility, effective upon execution through September 30, 2022 renewing automatically on an annual basis thereafter.

BE IT FURTHER RESOLVED, that the amended agreement will include the following terms:

- Rates for an LPN to be increased by \$7/hour, an RN to be increased by \$5.50/hr., and a CNA to be increased by \$3/hr.
- A charge of 18% or the highest maximum lawful rate per annum will be added to the outstanding amount unpaid for thirty days or more.
- **An additional three dollars (\$3) per hour billed to and paid by ICHD for all evening shift positions and an additional five dollars (\$5) per hour billed to and paid by ICHD for all night and rotating shift positions.**

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Slaughter, Trubac, Cahill, Maiville

Nays: None **Absent:** Naeyaert **Approved 12/06/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville

Nays: None **Absent:** Schafer **Approved 12/08/2021**

**SUBSTITUTE - DECEMBER 14, 2021
AGENDA ITEM NO. 48**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH GUARDIAN TRACKING, LLC

RESOLUTION #21 –

WHEREAS, the Ingham County Sheriff's Office uses physical file folders and hard copies of paper to track employee performance; and

WHEREAS, the Sheriff's Office uses the county email system to communicate reviews of use-of-force and employee praise by Sheriff's Office staff; and

WHEREAS, the Sheriff's Office uses Microsoft Excel to track equipment and training records; and

WHEREAS, these systems lack the ability to detect potentially harmful patterns in an officer's behavior that are essential to an officer's accountability or exceptional performance that reinforces the Mission; and

WHEREAS, these systems are outdated and lack transparency and accountability; and

WHEREAS, Guardian Tracking, LLC is the Benchmark of Police Early Warning Systems; and

WHEREAS, Guardian Tracking, LLC has modules that include, but are not limited to, the ability to record and track employee equipment and employee training.

WHEREAS, the costs associated with the Guardian Tracking , LLC Agreement will total \$6,877.00 for the first year to be funded in equal parts (50/50) as follows: \$3,438.50 Field Services / Contractual Services #10130102-81800 and \$3,438.50 Corrections / Contractual Services #10130103-818000, the second and subsequent years shall be paid in equal parts from the same line items at an amount not to exceed \$6,100.00 per year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Sheriff's Office recommendation and authorizes a contract with Guardian Tracking, LLC, in the amount of \$6,877.00 for the first year to be funded in equal parts (50/50) as follows: \$3,438.50 Field Services / Contractual Services #10130102-81800 and \$3,438.50 Corrections / Contractual Services #10130103-818000, the second and subsequent years shall be paid in equal parts from the same line items at an amount not to exceed \$6,100.00 per year.

BE IT FURTHER RESOLVED, that the terms of the agreement will be reviewed after a five year period.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Cahill, Peña, Schafer
Nays: None **Absent:** None **Approved 12/02/2021**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Maiville
Nays: None **Absent:** Schafer **Approved 12/08/2021**