AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. TIME FOR MEDITATION

IV. APPROVAL OF THE MINUTES FROM JUNE 8, 2021

V. ADDITIONS TO THE AGENDA

VI. PETITIONS AND COMMUNICATIONS

1. RESOLUTION 2021-06-01 FROM THE ROSCOMMON COUNTY BOARD OF COMMISSIONERS OPPOSING MICHIGAN SECRETARY OF STATE “BY APPOINTMENT ONLY”

2. RESOLUTION FROM THE OCEANA COUNTY BOARD OF COMMISSIONERS OPPOSING COVID-19 VACCINE PASSPORTS

3. RESOLUTION 2021-18 FROM THE LENAWEE COUNTY BOARD OF COMMISSIONERS REGARDING THE MICHIGAN SOCIAL WELFARE ACT AND OPPOSITION TO GEARING TOWARDS INTEGRATION PROPOSAL

VII. LIMITED PUBLIC COMMENT

VIII. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

IX. CONSIDERATION OF CONSENT AGENDA

X. COMMITTEE REPORTS AND RESOLUTIONS

4. COUNTY SERVICES COMMITTEE – RESOLUTION TO AMEND SUSPENSION OF OPERATIONS POLICY

5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION PLEDGING FULL FAITH AND CREDIT TO DANIELS DRAIN DRAINAGE DISTRICT BONDS

6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE INFORMATION TECHNOLOGY IMPROVEMENTS TO ENHANCE REMOTE WORK UTILIZING AMERICAN RESCUE PLAN FUNDS
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO HAWORTH VIA DBI FOR THE FURNITURE IN THE ADDITIONAL LEASED SPACE AT THE PUBLIC DEFENDER’S OFFICE

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AGREEMENTS BETWEEN INGHAM COUNTY AND THE CITY OF LESLIE, CITY OF MASON, CITY OF WILLIAMSTON, AND THE VILLAGE OF WEBBERVILLE FOR THE 2021 PAVEMENT MARKING PROGRAM

9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE ADDITIONAL MODIFICATIONS TO APPENDIX D – COMPENSATION LEVELS OF THE MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL FOR 2021 AS A RESULT OF RECLASSIFICATION REQUESTS

10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO UTILIZE UP TO $1,000,000 IN AMERICAN RESCUE PLAN FUNDS TO FUND GRANT REQUESTS FROM INGHAM COUNTY EMERGENCY SERVICE AUTHORITIES

11. HUMAN SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CONTRACT WITH LAUX CONSTRUCTION, LLC FOR BURCHFIELD PARK IMPROVEMENTS

12. HUMAN SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CITY OF EAST LANSING TRAILS AND PARKS MILLAGE AGREEMENTS

13. HUMAN SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE AN EXTENSION TO THE AGREEMENT WITH MICHIGAN STATE UNIVERSITY COLLEGE OF HUMAN MEDICINE

14. HUMAN SERVICES COMMITTEE – RESOLUTION TO AMEND THE AGREEMENT WITH LANSING COMMUNITY COLLEGE

15. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE STATUS OF POSITION #601524 (CHR II – FOREST) FROM PART-TIME TO FULL-TIME

16. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZER AN AGREEMENT WITH ROGER DONALDSON, AIA P.L.C. FOR THE ARCHETECTURAL AND ENGINEERING SERVICES FOR RENOVATING A PORTION OF THE HUMAN SERVICES BUILDING FOR FAMILIES FORWARD

17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A 2021 SERVICE AGREEMENT WITH CLINTON COUNTY
18. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SAFETY SYSTEMS FOR BUILDING MONITORING SERVICES AT POTTER PARK ZOO

19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE POTTER PARK ZOOLOGICAL SOCIETY FOR SERVICES AT THE POTTER PARK ZOO

20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH SPICER GROUP, INC. FOR PROFESSIONAL CONSULTING SERVICES FOR UPDATING THE INGHAM COUNTY PARK’S FIVE-YEAR MASTER PLAN AND THE TRAILS AND PARK MILLAGE PLAN

21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH LOPEZ CONCRETE CONSTRUCTION, LLC FOR A CONCRETE SLAB FOR A STORAGE BUILDING AT HAWK ISLAND COUNTY PARK

22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH SHERIFF GOSLIN CO. FOR A ROOF FOR THE MAIN SHELTER BUILDING AT LAKE LANING SOUTH COUNTY PARK

23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTINGENCY FUND APPROPRIATION FOR A CONTRACT WITH MATRIX CONSULTING ENGINEERS, INC FOR A LIGHTING STUDY TO BE CONDUCTED AT THE INGHAM COUNTY MEDICAL CARE FACILITY

24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO LESLIE TOWNSHIP TRAILS AND PARKS MILLAGE AGREEMENT

25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE CITY OF LANSING FOR THE LEAD SAFE LANSING PROGRAM

26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE LEASE AGREEMENT WITH ANC HOLDINGS, LLC

27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE AGREEMENT WITH NEXTGEN HEALTHCARE INFORMATION SYSTEMS, INC.

28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEALTH CONSULTING STRATEGIES, INC.

29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HOPE NETWORK MEDICATION ASSISTED TREATMENT (MAT) SERVICES
30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH FY20-21 HAZARDOUS MATERIALS EMERGENCY RESPONSE PLAN GRANT

31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH UPTODATE, INC.

32. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) GRANT FROM THE MICHIGAN STATE POLICE

33. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE ADDITION OF TWO FULL-TIME ANIMAL CARE SPECIALIST POSITIONS FOR THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER

34. LAW & COURTS, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO RECLASSIFY THE CUSTOMER SERVICE AND COMMUNITY OUTREACH MANAGER POSITION TO COMMUNITY OUTREACH MANAGER

35. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM (CRP) AGREEMENT AND THE INGHAM COUNTY PROSECUTOR’S OFFICE FAMILY SUPPORT UNIT

36. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A LEASE AGREEMENT WITH PITNEY BOWES FOR A POSTAGE METER

37. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACTUAL AGREEMENT WITH AXON ENTERPRISE, INC. FOR UPLOADING AND STORAGE OF DIGITAL EVIDENCE

38. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM (CRP) AGREEMENT

39. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH TIDAL BASIN GROUP AND ADJUSTERS INTERNATIONAL FOR CONSULTING SERVICES TO UPDATE THE TRICOUNTY HAZARD MITIGATION PLAN

XI. PENDING LITIGATION PURSUANT TO MCL 15.268(E) (CLOSED SESSION)

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS
XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org
CALL TO ORDER

Chairperson Crenshaw called the June 08, 2021 Regular Meeting of the Ingham County Board of Commissioners back to order at 6:30 p.m. in accordance with Public Act 228 of 2020 regarding the Open Meetings Act and State of Emergency declared by the Board of Commissioners for Ingham County.

Members Present at Roll Call: Celentino (Ingham County, Michigan), Crenshaw (Ingham County, Michigan), Graham (Mackinac County, Michigan), Grebner (Ingham County, Michigan), Maiville (Ingham County, Michigan), Naeyaert (Ingham County, Michigan), Peña (Ingham County, Michigan), Polsdoffer (Ingham County, Michigan), Schafer (Ingham County, Michigan), Sebolt (Ingham County, Michigan), Slaughter (Ingham County, Michigan), Stivers (Ingham County, Michigan), Tennis (Ingham County, Michigan), and Trubac (Ingham County, Michigan).

Members Absent: None.

A quorum was present.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present for a moment of silence, prayer, or meditation.

APPROVAL OF THE MINUTES

Commissioner Slaughter moved to approve the minutes of the May 25, 2021 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated that, without objection, the following late resolution would be added:

21. RESOLUTION MAKING APPOINTMENTS TO THE BOARD OF HEALTH

PETITIONS AND COMMUNICATIONS

FINAL STATE EQUALIZATION REPORT FOR THE 2021 TAX YEAR. Chairperson Crenshaw instructed that this matter be placed on file.

LIMITED PUBLIC COMMENT

None.
CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items. Commissioner Naeyaert supported the motion.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE EQUAL OPPORTUNITY COMMITTEE

RESOLUTION #21 – 284

WHEREAS, several vacancies exist on the Equal Opportunity Committee; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Tonya Doyle-Bicy, 3805 Kirkland Ridge Drive, Holt 48842
to the Equal Opportunity Committee to a term expiring September 30, 2021; and

Trinidad Pehlivanoglu, 3408 Inverary Drive, Lansing 48911
to the Equal Opportunity Committee to a term expiring September 30, 2022.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
Nays: None  Absent: None  Approved 06/01/2021

Adopted as part of the consent agenda.
INTRODUCED BY THE COUNTY SERVICES COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING THE LANSING JUNETEENTH COMMITTEE ON THE 28TH ANNUAL JUNETEENTH CELEBRATION

RESOLUTION #21 – 285

WHEREAS, when Union Army General Gordon Granger landed in Galveston to take command of the military district of Texas, one of his first actions in June of 1865, was to read General Order #3 to the people stating all slaves are free, and as a result June 19th became the emancipation date of those long suffering for freedom, the newly freed slaves of Texas; and

WHEREAS, the celebration of Juneteenth is a multi-cultural recognition of the triumph of the human spirit over the cruelty of slavery, and for African-Americans, it is a tribute to the strength, endurance and faith of their ancestors, for all of America it is a reminder that none of us is free until all of us are free; and

WHEREAS, in June of 2005, Michigan Governor Jennifer M. Granholm signed legislation officially designating the third Saturday in June as Juneteenth National Freedom Day in Michigan; and

WHEREAS, the Lansing Juneteenth Celebration began in 1994, from the vision of Gordon Haskins, a long-time member of Mask Memorial CME Church who was originally from Texas, who had a vision that some day the history of Juneteenth would be communicated and celebrated in Lansing as it is celebrated in Texas; and

WHEREAS, the original Juneteenth Committee consisted of the following members from Mask Memorial CME Church: Gordon Haskins, Debra Plummer, Mary Plummer, Marilyn Plummer, Marsha Plummer, Jim Hughes, Charles Johnson, Jerreye Wynne Scates, Rodney Shepard, Daulton Tansil, Edwin Thompson and Earl Chapman, the pastor of Mask Memorial CME church at that time was Reverend Sterling O. Littlejohn; and

WHEREAS, the mission of the Lansing Juneteenth Committee is to commemorate the ending of slavery in the United States by celebrating the joys of liberty, educating the community about our heritage and by promoting positive cultural interaction.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby commends the Lansing Juneteenth Committee for hosting Lansing's 28th Annual Juneteenth Celebration.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes the Lansing Juneteenth Committee continued success in all of their future endeavors.
COUNTY SERVICES: Yea\s: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert  
Nays: None    Absent: None  Approved 06/01/2021

Adopted as part of the consent agenda.
Introducing the County Services Committee of the:

HINGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING THE MONTH OF JUNE 2021 AS LGBTQ PRIDE MONTH IN INGHAM COUNTY

RESOLUTION #21 – 286

WHEREAS, Ingham County recognizes the economic and cultural benefits of diversity and seeks to create a welcoming environment for all residents, including the LGBTQ Community; and

WHEREAS, Ingham County Resolution #13-368 commits to equal opportunity and nondiscrimination for all persons inclusive on the basis of sexual orientation and gender identity; and

WHEREAS, Ingham County’s Equal Employment Opportunity Policy states that employment opportunity should be given without regard to gender identity or gender expression; and

WHEREAS, Ingham County Resolution #19-057 ensures accessibility to gender-segregated facilities on property operated by Ingham County based on gender identity or expression; and

WHEREAS, Ingham Community Health Center was the only community health center in Michigan to receive top designation from LGBTQ-inclusive healthcare by the Human Rights Campaign in 2018; and

WHEREAS, June is celebrated nationally and worldwide as LGBTQ Pride Month in commemoration of the 1969 Stonewall Rebellion in New York City; and

WHEREAS, the realities of COVID-19 have caused the LGBTQ Community and its allies to reimagine the way Pride is celebrated.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners designates the month of June, 2021 as LGBTQ Pride Month in the County of Ingham.

COUNTY SERVICES:  Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert

Nays: None  Absent: None  Approved 06/01/2021

Adopted as part of the consent agenda.
ADOPTED – JUNE 8, 2021
AGENDA ITEM NO. 5

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO SEELYE GROUP
FOR THE REPLACEMENT OF COURTROOM 6 JUDGE’S SUITE CARPET AT THE
VETERANS MEMORIAL COURTHOUSE

RESOLUTION #21 – 287

WHEREAS, the carpet within the Courtroom 6 Judge’s Suite is original to the building, has outlived its useful life, and needs to be replaced; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals contract do not require three quotes; and

WHEREAS, Seelye Group is on the MiDeals contract; and

WHEREAS, it is the recommendation of the Facilities Department to send a purchase order to Seelye Group who submitted a proposal of $7,999.56 for the replacement of the carpet in that Courtroom 6 Judge’s Suite at the Veterans Memorial Courthouse; and

WHEREAS, the Facilities Department is requesting a contingency of $800.00 for any uncovered conditions; and

WHEREAS, funds are available within the approved General Fund CIP line item # 245-26710-976000-20F06.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Seelye Group, 1411 Lake Lansing Road, Suite 200, Lansing, Michigan 48912, for the replacement of the Courtroom 6 Judge’s Suite carpet at the Veterans Memorial Courthouse for an amount not to exceed $8,799.56.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
Nays: None Absent: None Approved 06/01/2021

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None Absent: None Approved 06/02/2021

Adopted as part of the consent agenda.
JUNE 8, 2021 REGULAR MEETING

ADOPTED – JUNE 8, 2021
AGENDA ITEM NO. 6

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE U.S. INC. FOR THE
DOMESTIC HOT WATER BOILER UPGRADE AT THE INGHAM COUNTY YOUTH CENTER

RESOLUTION #21 – 288

WHEREAS, the boiler that provides domestic hot water at the Youth Center is failing and causing safety concerns; and

WHEREAS, the new boilers that are used to heat the building can be converted with additional equipment to provide the domestic hot water; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the Omnia contract do not require three quotes; and

WHEREAS, Trane U.S. Inc. is on the Omnia contract; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Trane U.S. Inc., who submitted a proposal of $54,362 for the boiler upgrades at the Ingham County Youth Center; and

WHEREAS, the Facilities Department is requesting a contingency of $5,078 for any unforeseen issues; and

WHEREAS, the approved 2021 CIP Youth Center Hot Water Heater line item #245-66299-978000-21F06 funding falls short by $15,000, including contingency; and

WHEREAS, the Facilities Department is requesting a transfer of $15,000 from the Juvenile Justice Millage to cover the shortfall.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Trane U.S. Inc., 3350 Pine Tree Road, Lansing, Michigan 48911, for the domestic hot water upgrade at the Ingham County Youth Center for an amount not to exceed $60,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
COUNTY SERVICES:  **Yea**: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert  
**Nays**: None  
**Absent**: None  
**Approved 06/01/2021**

FINANCE:  **Yea**: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville  
**Nays**: None  
**Absent**: None  
**Approved 06/02/2021**

Adopted as part of the consent agenda.
JUNE 8, 2021 REGULAR MEETING

ADOPTED – JUNE 8, 2021
AGENDA ITEM NO. 7

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH MICHIGAN PAVING & MATERIALS COMPANY FOR ITEMS I (OPTION B), II, AND III OF BID PACKET #30-21 FOR VARIOUS 2021 PRIMARY ROAD RESURFACING PROJECTS

RESOLUTION #21 – 289

WHEREAS, the Road Department has determined that pavement cold milling, asphalt resurfacing, and repairs are needed on the various county primary roads listed below, due to normal deterioration over time; and

WHEREAS, the cost for the primary road projects listed below is budgeted in the 2021 Road Fund Budget; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #30-21, Items I, II, and III; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidders’ proposals met all necessary qualifications, specifications, and requirements; and

WHEREAS, Michigan Paving & Materials Company, of Lansing, MI, submitted the lowest responsive and responsible bid for Items I (Option B), II, and III as follows:

Item I (Option B): Low Bid--$ 1,352,192.91
Cold milling and crumb rubber modified asphalt (Option B) resurfacing of:
Lake Lansing Road, Wood Street to West Road

Item II: Low Bid--$ 1,051,634.51
Cold milling and resurfacing of:
Hagadorn Road, Briarcliff Drive to Red Cedar River

Item III: Low Bid--$ 272,687.76
Cold milling and resurfacing of:
Hungerford Street, St. Joseph Street to Michigan Avenue; and

WHEREAS, a contingency is being requested in the amount of 10% of the low bid costs for Items I (Option B), II and III in Bid Packet #30-21, totaling $135,219.29 for Item I (Option B), $105,163.45 for Item II and $27,268.78 for Item III, as may be needed for any additional work deemed necessary by Road Department staff during construction.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Michigan Paving & Materials Company at the low bid costs plus a 10% contingency for a contract total of $1,487,412.20 for Item I (Option B), $1,156,797.96 for Item II and $299,956.54 for Item III, all of which include the cold milling, resurfacing, and related work as specified in the Ingham County Road Department’s Bid Packet #30-21.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
   Nays:  None   Absent:  None   Approved  06/01/2021

FINANCE:  Yeas:  Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
   Nays:  None   Absent:  None   Approved  06/02/2021

Adopted as part of the consent agenda.
ADOPTED – JUNE 8, 2021
AGENDA ITEM NO. 8

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENTS WITH
ALAIEDON, BUNKER HILL, LEROY, LESLIE, LOCKE, MERIDIAN, VEVAY,
AND WILLIAMSTOWN TOWNSHIPS

RESOLUTION #21 – 290

WHEREAS, 2021 Local Road Program Agreements are proposed for the following townships with details of the proposed road improvement and funding provided in the table below: Alaiedon, Bunker Hill, Leroy, Leslie, Locke, Meridian, Vevay, and Williamstown Townships; and

WHEREAS, the Road Department has worked with each township to determine what local road projects are most needed and desired; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken by Road Department crews or in Meridian Township per construction contracts previously let by Meridian Township, to contribute Road Department labor without charge on the projects performed by Road Department crews and to pay for portions of the cost of said improvements from the County Road Fund as indicated for each township in the table below; and

WHEREAS, total Road Department funding match amount indicated in the table below is included in the adopted 2021 Road Department budget; and

WHEREAS, in the event the final cost of any of the projects is more than the estimates provided in the table below, for any final costs less than twice the maximum Road Department match amount set forth in the table below, the additional cost will be split evenly between the respective township and the Road Department, and for any final costs greater than the twice the maximum Road Department match amount set forth in the table below, the additional cost will be paid entirely by the respective township; and

WHEREAS, in the event the final cost of any of the projects is less than the estimates provided in the table below, for any final cost amount greater than twice the maximum Road Department match amount set forth in the table below, the savings will first accrue to the township, and then for any final costs below twice the maximum Road Department match amount set forth in the table below, the savings will be split evenly between the respective township and the Road Department; and

WHEREAS, the respective townships are willing to pay the respective township’s portion of the cost of said improvements as shown in the table below and as further detailed above, provided, however, that the respective township excess payments will not exceed 10 percent (10%) of the township contribution amounts established in the respective Agreements, unless the respective township agrees otherwise, or may reduce the scope of described road improvement projects per the respective township’s available budget.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into 2021 Local Road Program Agreements with the following townships with details of the proposed road improvement and funding provided in the table below: Alaiedon, Bunker Hill, Leroy, Leslie, Locke, Meridian, Vevay, and Williamstown Townships.

BE IT FURTHER RESOLVED, that the Road Department is authorized to contribute match funds to the respective township projects per the amounts shown in the table below and/or as may be necessary for any final project costs differing from estimates as provided above.

BE IT FURTHER RESOLVED, that the Road Department shall invoice each Township as provided above and in the table below for their respective contributions.

BE IT FURTHER RESOLVED, that the Road Department shall cause the improvements identified in the table below to be performed by Road Department crews without charge to the respective projects for Road Department staff labor or per contracts previously let and authorized as indicated in the table below during the construction season of the 2021 calendar year subject to final approval by, or as modified by, each Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas:  Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
Nays:  None   Absent:  None   Approved 06/01/2021

FINANCE:  Yeas:  Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays:  None   Absent:  None   Approved 06/02/2021

Adopted as part of the consent agenda.
### 2021 Local Road Program Match Amounts, Projects & Estimated Costs

<table>
<thead>
<tr>
<th>Township</th>
<th>Prior Match Remaining</th>
<th>2021 Road dept. Match</th>
<th>Total 2021 Match Available</th>
<th>Proposed 2021 Local Road Projects</th>
<th>Estimated Total LRP Cost</th>
<th>Estimated Township Cost</th>
<th>Road dept. Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alaiedon</td>
<td>$13,355.08</td>
<td>$45,000.00</td>
<td>$58,355.08</td>
<td>Every Road, full length, Howell to Jolly Roads, 6 miles; Button Road, Every to Meridian Roads, 1 mile; Darling Road, Hagadorn to Holt Roads, .75 mile; Asphalt spot &amp; wedge maintenance paving and chip seal, 5 miles of above chip-seal not charged to local road program.</td>
<td>$171,000.00</td>
<td>$112,645.00</td>
<td>$58,355.08</td>
</tr>
<tr>
<td>Bunkerhill</td>
<td>$14,986.62</td>
<td>$33,300.00</td>
<td>$48,286.62</td>
<td>Under-seal chip-sealing and asphalt wedging and maintenance paving where necessary on following roads as budget permits: Holland, Friermuth – Parman Roads; DeCamp, Haynes – Friermuth Roads; Friermuth, Fitchburg - DeCamp Roads; Lienhart, Catholic Church - Ewers Roads; Murray Road, Catholic Church Road - Township line. 4 miles miles of above chip-sealing not charged to local road program.</td>
<td>$96,573.24</td>
<td>$48,286.62</td>
<td>$48,286.62</td>
</tr>
<tr>
<td>Leroy</td>
<td>$33,300.00</td>
<td>$33,300.00</td>
<td>$66,600.00</td>
<td>Asphalt wedging and maintenance paving where necessary to extent of budget on both Frost and Noble Roads, Meech Road - M-52; Wallace Road, I-96 - Huschke Road; Huschke Road, Gramer - Wallace Roads. Chip-seal 5.5 miles of above and/or other recently paved local roads not charged to local road program.</td>
<td>$166,600.00</td>
<td>$100,000.00</td>
<td>$66,600.00</td>
</tr>
<tr>
<td>Leslie</td>
<td>$36,977.87</td>
<td>$36,000.00</td>
<td>$72,977.87</td>
<td>Asphalt maintenance paving as necessary on Cooper Road, Fitchburg – Kinneville Roads and Scaffles Road, Wright Rd - east Township line. Aboe roads will be chip-sealed in the future, not included in current cost estimate.</td>
<td>$145,955.74</td>
<td>$72,977.87</td>
<td>$72,977.87</td>
</tr>
<tr>
<td>Locke</td>
<td>$8,300.00</td>
<td>$33,300.00</td>
<td>$41,600.00</td>
<td>Asphalt maintenance paving as necessary on Bell Oak Road, Morrice - Herrington &amp; Harris to Dietz Roads, 2 separate miles, and on any additional roads necessary as possible up to available budget. Chip-seal 4 miles of above and/or other recently paved local road not charged to local road program.</td>
<td>$111,600.00</td>
<td>$70,000.00</td>
<td>$41,600.00</td>
</tr>
<tr>
<td>Meridian</td>
<td>$0.00</td>
<td>$172,500.00</td>
<td>$172,500.00</td>
<td>ICRD match transfer to Township who is managing their own local road program.</td>
<td>$3,000,000.00</td>
<td>$2,827,500.00</td>
<td>$172,500.00</td>
</tr>
<tr>
<td>Vevay</td>
<td>$41,488.72</td>
<td>$45,000.00</td>
<td>$86,488.72</td>
<td>Asphalt maintenance paving to extent of budget on Ives Road, Rolfe Road - M-36, 2.5 miles.</td>
<td>$100,000.00</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>Williamston</td>
<td>$45,000.00</td>
<td>$45,000.00</td>
<td>$90,000.00</td>
<td>Germany Rd., Zimmer to Williamston Roads, 1.5 mile, asphalt wedging and chip-seal. Burkley Rd., Grand River (M-43) to township boundary, 1.1 mile, full asphalt cap. Beeman Rd., Sherwood Rd to Williamston city limit, 1.9 miles, full asphalt cap. Lounsbury Rd., Haslett to Milton Roads, 2.2 miles, asphalt wedging and chip-seal. Shoemsmith Rd, Twp line to Shoeman Rd., 75 mile, and Gulick Rd, Shoeman to Zimmer Roads, 1.5 miles--crack-fill and chip-seal.</td>
<td>$350,000.00</td>
<td>$280,000.00</td>
<td>$90,000.00</td>
</tr>
</tbody>
</table>
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RECOMMENDATION OF THE HEALTH CARE COMMITTEE
TO ADD AFLAC GROUP INSURANCE PRODUCTS AS A BENEFIT OPTION

RESOLUTION #21 – 291

WHEREAS, Aflac currently offers Ingham County employees voluntary participation in individual insurance products; and

WHEREAS, Aflac has recently developed group insurance products; and

WHEREAS, if Ingham County employees have access to the group insurance products, several benefits would result: less paperwork for employees, who would then be able to utilize BSwift for Aflac products during open enrollment, group ratings for products, and certain benefit enhancements, such as removal of caps and limits on the cancer policy, and employees would also have the option of greater online interaction with a smart app for their phone, and employees would continue to have the choice to participate in Aflac individual insurance products (individually billed to their home address); and

WHEREAS, the Ingham County Health Care Coalition recommends that the Ingham County Board of Commissioners approve the addition of Aflac group insurance products as a benefit option beginning with Plan Year 2022.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners approves the addition of Aflac group insurance products as a benefit option beginning with Plan Year 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
Nays: None Absent: None Approved 06/01/2021

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None Absent: None Approved 06/02/2021

Adopted as part of the consent agenda.
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH MSU HEALTHCARE PHARMACY

RESOLUTION #21 – 292

WHEREAS, Ingham County Health Department’s (ICHD) Environmental Health division wishes to amend the agreement with MSU Healthcare Pharmacy to update the agency address for the Take Back Meds program, which allows residents an outlet to safely dispose of non-controlled prescription medications; and

WHEREAS, the new location address is as follows: 4660 South Hagadorn Road, Suite 100 East Lansing, MI 48823; and

WHEREAS, this amendment will be effective upon execution and will be ongoing; and

WHEREAS, there are no associated costs with this amendment; and

WHEREAS, the Health Officer recommends amending the agreement with MSU Healthcare Pharmacy to update the site address to 4660 South Hagadorn Road, Suite 100, East Lansing, MI 48823, effective upon execution and will be ongoing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with MSU Healthcare Pharmacy to update the site address to 4660 South Hagadorn Road, Suite 100, East Lansing, MI 48823, effective upon execution and will be ongoing.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES COMMITTEE:  Yeas:  Tennis, Sebolt, Slaughter, Trubac, Graham, Naeyaert, Maiville
                                    Nays:  None  Absent:  None  Approved 6/07/21

Adopted as part of the consent agenda.
ADOPTED – JUNE 8, 2021
AGENDA ITEM NO. 11

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH CAPITAL AREA COMMUNITY SERVICES (CACS) UTILIZING AMERICAN RESCUE PLAN ACT OF 2021 FUNDS FOR DIRECT ASSISTANCE PROGRAMMING FOR INGHAM COUNTY RESIDENTS

RESOLUTION #21 – 293

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, Title IX, Subtitle M – Coronavirus State and Local Fiscal Recovery Funds of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

(A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
(B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
(D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County is projected to receive $56,710,344 in American Rescue Plan funds in two separate tranches of $28,355,172, the First Tranche Amount to be received within 60 days of bill enactment and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Board of Commissioners desires to utilize the First Tranche Amount to swiftly and effectively provide aid to those Ingham County residents and businesses most affected by COVID-19; and

WHEREAS, CACS has submitted a proposal to utilize up to $5,000,000 of Ingham County’s allocation of funding from the American Rescue Plan Act of 2021 for direct assistance programming for Ingham County residents.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with CACS to utilize up to $5,000,000 of the First Tranche Amount for the Ingham County Mortgage and Utility Assistance program as detailed in the attached proposal.

BE IT FURTHER RESOLVED, that the Controller’s Office work with CACS to develop any additional contract parameters, reporting requirements, and to ensure the program is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES COMMITTEE:  Yeas: Tennis, Sebolt, Slaughter, Trubac, Graham, Naeyaert, Maiville  
Nays: None  Absent: None  Approved 6/07/21

FINANCE:  Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville  
Nays: None  Absent: None  Approved 06/02/2021

Adopted as part of the consent agenda.
Proposed Collaboration Project between Ingham County and CACS, Inc. to Provide Assistance to Ingham County Residents

Capital Area Community Services, Inc., proposes to collaborate with Ingham County to provide relief and assistance to individuals and families impacted by COVID. ($5 million)

Services Would Be Provided in the Following Areas:

Direct-Client Assistance ($3.6 million)
CACS would provide assistance to individuals and families who have been impacted by COVID. Services we would assist with would include, but are not limited to:

- Major plumbing repair (water access/elimination and water quality)
- Home repairs related to health and safety (roofs and items not covered by Weatherization)
- Assistance with auto repair, auto insurance
- Assistance with food and prescriptions
- Assistance with work related and training expenses such as uniforms, laptop/hotspot, credential certification, driver’s license/CDL, training or educational classes, etc.
- Assistance with hearing aids, dental work and eye care. These services are not covered under Medicare.
- Assistance with mobility issues for clients that are not able to get around, i.e., scooters or any device that helps with mobility
- Assistance with securing electronic devices such as iPads, internet services, hot spots, smart phones, etc. so people can access those entities outside their home
- Security deposit assistance for those being displaced
- Food delivery service for senior citizens who lack transportation (i.e., Meijer Home Delivery)
- Transportation services to get clients to appointments (cab, bus, mileage)
- Snow/grass removal for those who can do it and may be facing local fines
- Home safety kits (batteries, flash lights, smoke detector, fire extinguisher, masks)
- Assistance with major water or plumbing repairs
- Assistance with minor home improvements
- Any other types of needs not covered by existing COVID funding but are essential for local households to survive the financial difficulties they face due to the pandemic.

Financial Literacy and Foreclosure Assistance ($300,000)
CACS would hire additional staff to assist residents with foreclosure-related issues. Financial counseling and providing case management are services staff would be providing. We would establish a partnership with the local Legal Services office, MSU Law Clinic, and/or private attorneys who would take on legal cases in instances where clients would need representation.

Mental Health and Other Medical Assistance ($300,000)
CACS would look to Ingham County to identify and work with other organizations to provide counseling and mental-health services to those impacted by COVID. Options for service could include both virtual and in-person assistance.

Supporting Other Nonprofits, Community Organizations, Neighborhood Groups ($300,000)
CACS would work closely with other entities in the community who are supporting those impacted by COVID in their communities. In all likelihood, there are entities providing food, water, transportation, and chore services to individuals and families. In some instances, said organizations may not have the capacity to seek out
COVID-related funding or have the operational or administrative capacity. CACS would set up a program to regrant funds to these organizations. For example, there is one Ingham County agency, South Lansing Urban Gardens/part of the South Lansing Community Development Association, that provides produce for CACS to distribute to food clients. They may have a need with assistance with financial or equipment needs.

At this point, we anticipate that rental and utility assistance will likely be covered through the COVID Emergency Rental Assistance (CERA) funds with $27 million coming into the Ingham County area for these two types of needs. We are waiting to see how that process will be implemented.

**Administrative Costs/Operational Costs ($500,000)**
CACS will charge an Administrative/Indirect Cost Rate to cover operational expenses associated with operating this program. Any additional staff positions directly charged to this program are doing work directly associated with this effort.

Proposal to Provide COVID…ver 5.10.21
Introducing the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING CRITERIA FOR EVALUATING 2022 APPLICATIONS FOR COMMUNITY AGENCY FUNDING

RESOLUTION #21 – 294

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County’s adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applications requesting funding, with total requests of approximately $300,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long-term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 2022 community agency funding process, with priority given to those proposals that directly contribute to addressing the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to evaluate and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, that no agency shall receive more than 10% of the total available funding for community agencies in FY 2022.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2022.

HUMAN SERVICES COMMITTEE: Yeas: Tennis, Sebolt, Slaughter, Trubac, Graham, Naeyaert, Maiville
Nays: None Absent: None Approved 6/07/21

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None Absent: None Approved 06/02/2021

Adopted as part of the consent agenda.
AGENDA ITEM NO. 13

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #21-198 TO AUTHORIZE A CONTRACT WITH XACT EXCAVATING AT THE INGHAM COUNTY FAIRGROUNDS

RESOLUTION #21–295

WHEREAS, the Ingham County Fair hosts over thirty horse shows and hosts six days of grandstand events annually; and

WHEREAS, the excavation services required to execute the preparation of the facilities to host said events in a safe and professional manner is one of a highly skilled nature; and

WHEREAS, Resolution #21-198 authorized a contract with Xact Excavating for excavation services at the Ingham County Fairgrounds; and

WHEREAS, because the pricing included in Resolution #21-198 was incorrect, the resolution needs to be amended.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to Resolution #21-198 awarding a contract for three years, effective July 1, 2021, with an additional two-year extension option to Xact Excavating, 22333 T Drive N Olivet, Michigan 49076 for excavation services at the Ingham County Fairgrounds.

BE IT FURTHER RESOLVED, that the pricing for fair week shall be:

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bull Dozer</td>
<td>$125/hour</td>
</tr>
<tr>
<td>Dump truck</td>
<td>$95/hour</td>
</tr>
<tr>
<td>End Loader</td>
<td>$125/hour</td>
</tr>
<tr>
<td>Excavator</td>
<td>$150/hour</td>
</tr>
<tr>
<td>Skid Steer</td>
<td>$100/hour</td>
</tr>
<tr>
<td>Semi</td>
<td>$110/hour</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the off-season pricing shall be $3,000 to move the dirt into the Main Arena for horse shows and $2,000 to move the dirt out of the arena in year 1, $3,125 to move the dirt into the arena and $2,125 out of the arena in year two, and $3,250 to move the dirt into the arena and $2,250 to move the dirt out of the arena in year three.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.
HUMAN SERVICES COMMITTEE:  Yeas: Tennis, Sebolt, Slaughter, Trubac, Graham, Naeyaert, Maiville
   Nays: None  Absent: None  Approved 6/07/21

FINANCE:  Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
   Nays: None  Absent: None  Approved 06/02/2021

Adopted as part of the consent agenda.
WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Maxim Healthcare Staffing Services for supplemental staffing effective July 1, 2021 through June 30, 2022; and

WHEREAS, Maxim Healthcare Staffing Services will provide Ingham County Jail with temporary healthcare and non-clinical personnel for supplemental staffing to fill medication passer and nurse vacancies; and

WHEREAS, the cost for this service is $102,960 and will be effective July 1, 2021 through June 30, 2022; and

WHEREAS, the cost for a 12-month contract with Maxim of $102,960 will be covered by vacant positions in the FY21 budget and will be budgeted accordingly in FY22; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement with Maxim Healthcare for supplemental staffing services, effective July 1, 2021 through June 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering an agreement with Maxim Healthcare for temporary healthcare and non-clinical personnel for supplemental staffing to fill medication passer and nurse vacancies at a cost not to exceed $102,960 effective July 1, 2021 through June 30, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES COMMITTEE: Yeas: Tennis, Sebolt, Slaughter, Trubac, Graham, Naeyaert, Maiville
Nays: None Absent: None Approved 6/07/21

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None Absent: None Approved 06/02/2021

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE EXTENDED COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS

RESOLUTION #21 – 297

WHEREAS, Ingham County Health Department (ICHD) wishes to extend the Cooperative Agreement with the Ingham Community Health Center (ICHC) Board of Directors for three years effective July 1, 2021 through June 30, 2024; and

WHEREAS, through Resolution #20-241, the Cooperative Operational Agreement between the Ingham County Board of Commissioners and the ICHC Board of Directors was extended through June 30, 2021; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services’ Health Resources and Services Administration (HRSA), ICHD is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board of which the majority are being served by the center, and who, as a group, demographically represent the population receiving health care from the center; and

WHEREAS, as a public entity, ICHD fulfills this requirement with a co-applicant board, the ICHC Board of Directors; and

WHEREAS, when two boards exist, each board’s responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood; and

WHEREAS, ICHD fulfills the requirement through a Cooperative Operational Agreement with the ICHC Board of Directors; and

WHEREAS, the ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings;
- Reach approval of the health center grant application and budget;
- Oversee selection, performance evaluation, and any dismissal of the Health Center Executive Director;
- Select services to be provided and health center hours of operations;
- Measure and evaluate the organization’s progress in meeting its annual and long-term program and financial goals, develop plans for the long-range viability of the organization by engaging in strategic planning, review the organization’s mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance;
- Establish general policies for the health center; and

WHEREAS, the current Cooperative Operational Agreement ends June 30, 2021; and
WHEREAS, the ICHC Board of Directors must have established Bylaws in order to ensure compliance with federal statute and program requirements as stipulated by Section 330 of the Public Health Services Act; and

WHEREAS, in order to maintain compliance as a HRSA grantee, the ICHC Board of Directors recommends that the terms of the current Cooperative Operational Agreement be extended for the term of three years; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the extension of the Cooperative Operational Agreement for three years, effective July 1, 2021 through June 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the extension of the Cooperative Operational Agreement with ICHC Board of Directors for three years, effective July 1, 2021 through June 30, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the extension of the bylaws developed by the ICHC Board of Directors.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES COMMITTEE:**  Yeas: Tennis, Sebolt, Slaughter, Trubac, Graham, Naeyaert, Maiville  
Nays: None  Absent: None  Approved 6/07/21

**FINANCE:**  Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville  
Nays: None  Absent: None  Approved 06/02/2021

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
HEALTH CONSULTING STRATEGIES, INC.

RESOLUTION #21 – 298

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Health Consulting Strategies (HCS) effective July 1, 2021 through November 30, 2021; and

WHEREAS, Ingham Community Health Center (CHC) Board of Directors (BOD) is seeking to obtain the services of HCS to provide support to ICHC’s BODs planning efforts for years 2021 – 2024; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services’ Health Resources and Services Administration (HRSA), ICHD’s CHCs are required to develop a community needs assessments that inform three-year strategic plans; and

WHEREAS, HCS will assist ICHC’s BOD by: 1.) completing a community needs assessment and 2.) providing “facilitation” support to ICHC’s strategic planning process; and

WHEREAS, the ICHC’s BOD is seeking to begin its planning efforts on July 1, 2021 and conclude this work by November 30, 2021; and

WHEREAS, the cost of securing HCS’s services is approximately $20,000, which will be covered by using a portion of HRSA funding authorized through Resolution #21-240; and

WHEREAS, the Health Officer and the ICHC’s BOD recommend authorizing an agreement with HCS in an amount not to exceed $20,000 effective July 1, 2021 through November 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with HCS in an amount not to exceed $20,000 effective July 1, 2021 through November 30, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES COMMITTEE:  Yeas:  Tennis, Sebolt, Slaughter, Trubac, Graham, Naeyaert, Maiville
                              Nays:  None  Absent:  None  Approved 6/07/21

FINANCE:  Yeas:  Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
             Nays:  None  Absent:  None  Approved 06/02/2021

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HOPE NETWORK MEDICATION ASSISTED TREATMENT (MAT) SERVICES

RESOLUTION #21 – 299

WHEREAS, Ingham County Health Department’s (ICHD’s), Community Health Centers (CHCs) wish to enter into a service agreement with Hope Network for a .40 FTE physician to provide MAT services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023; and

WHEREAS, this agreement was previously authorized through Resolution #21-040; and

WHEREAS, Resolution #21-240 authorized ICHD’s CHCs to accept the American Rescue Plan Act Funds from HRSA, effective April 1, 2021 through March 31, 2023; and

WHEREAS, a portion of that funding will be used to fund the service agreement with Hope Network for a .40 FTE physician to provide MAT services for an amount not to exceed $95,400; and

WHEREAS, the CHC Board and the Health Officer recommends entering into a service agreement with Hope Network for a .40 FTE physician to provide MAT services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a service agreement with Hope Network in an amount not to exceed $95,400 for a .40 FTE physician to provide MAT Services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES COMMITTEE:   Yeas: Tennis, Sebolt, Slaughter, Trubac, Graham, Naeyaert, Maiville
Nays: None   Absent: None   Approved 6/07/21

FINANCE:   Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None   Absent: None   Approved 06/02/2021

Adopted as part of the consent agenda.
JUNE 8, 2021 REGULAR MEETING

ADOPTED – JUNE 8, 2021
AGENDA ITEM NO. 18

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING SUSAN PARKS

RESOLUTION #21 – 300

WHEREAS, Susan Parks began her career in Ingham County as a temporary employee working for Ingham County Friend of the Court in 1988; and

WHEREAS, Susan Parks was later hired by the Ingham County Data Processing Department as a Clerk Typist II/Data Entry in September of 1988; and

WHEREAS, Susan Parks transferred to the Ingham County Probate Court as a Victims Rights/Data Coordinator in February of 1993; and

WHEREAS, Susan Parks was promoted by the Ingham County Probate Court to Data Coordinator in December of 1996; and

WHEREAS, the Circuit Court Family Division was established on January 1, 1998; and

WHEREAS, Susan Parks was a vital part of the Ingham County Circuit Court Courtview implementation team in 1998; and

WHEREAS, Susan Parks was temporarily promoted to provide the entire Ingham County Circuit Court with IT support as the Circuit Court Technology Liaison in 2020; and

WHEREAS, Susan Parks’ commitment to performing her duties in a very detailed and accurate manner has made her an invaluable asset to the Ingham County Circuit Court Family Division; and

WHEREAS, Susan Parks’ skills, initiative, and positive support of her team members will be missed by her colleagues; and

WHEREAS, Susan Parks has been the commensurate “go-to person” for all employees in the Ingham County Circuit Court; and

WHEREAS, after 32 years of dedicated service to Ingham County Circuit Court Family Division, Susan Parks is retiring on May 31, 2021; and

WHEREAS, Susan Parks will have more time to scrapbook, make handmade Christmas cards, and spend time with her husband, Darrell, her two children, Sam and Nick, and her newborn grandson, Jameson Joseph.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor Susan Parks for more than 32 years of dedicated service to the Ingham County Circuit Court Juvenile Division and for her dedication and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

**LAW & COURTS: Yeas:** Celentino, Crenshaw, Graham, Peña, Schafer  
**Nays:** None  
**Absent:** Polsdofer, Trubac  
**Approved 05/27/2021**

Adopted as part of the consent agenda.
ADOPTED – JUNE 8, 2021
AGENDA ITEM NO. 19

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE APPOINTMENT OF MARK BLUMER MAGISTRATE OF THE 55TH DISTRICT COURT

RESOLUTION #21 – 301

WHEREAS, Michigan Compiled Law 600.8501 authorizes the judges of district court to appoint a magistrate to carry out duties as set forth by statute; and

WHEREAS, Michigan Compiled Law 600.8501 also requires that the appointment of a magistrate to the district court be approved by the county board of commissioners prior to the magistrate taking office; and

WHEREAS, the 55th District Court has funds within its existing budget to pay for a per diem magistrate when the full time magistrate is absent because of leave or training; and

WHEREAS, the 55th District Court wants to ensure that there is no interruption of service to the community when the full-time magistrate is absent; and

WHEREAS, Mark Blumer previously served as magistrate for the 55th District Court between 2014 and 2020; and

WHEREAS, the 55th District Court intends to appoint Mark Blumer as a per diem magistrate and the appointment is contingent upon the approval the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approve the appointment of Mark Blumer as a per diem magistrate for the 55th District Court.

LAW & COURTS:  Yeas: Celentino, Crenshaw, Graham, Peña, Schafer
         Nays: None   Absent: Polsdofer, Trubac   Approved 05/27/2021

FINANCE:  Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
         Nays: None   Absent: None   Approved 06/02/2021

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN INGHAM COUNTY LANDBANK FAST TRACK AUTHORITY AND THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER

RESOLUTION #21 – 302

WHEREAS, Ingham County Animal Control and Shelter operates a Community Outreach Center located at 826 West Saginaw Street in the City of Lansing; and

WHEREAS, there is a need for lawn care and snow removal at this property; and

WHEREAS, the Ingham County Land Bank Fast Track Authority is able to provide these services at a nominal cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a Memorandum of Understanding between the Ingham County Land Bank Fast Track Authority and Ingham County Animal Control and Shelter for the time period of April 19, 2021 through April 30, 2022, as detailed below:

1. The Land Bank will manage all lawn mowing for summer 2021, which includes mowing and trimming, starting the week of April 19, 2021.
2. The cost for lawn mowing is $20 per each mowing, with an average of 15 mowings for the year.
3. The Land Bank will manage all snow removal for winter 2021-2022 (November 2021 through April 2022), which includes driveway plowing and sidewalk clearing.
4. The cost of snow removal is $45 per each removal.
5. The Animal Control will reimburse the Land Bank for actual expenses incurred in relation to this Memorandum of Understanding.
6. The Land Bank will maintain accurate and detailed records for all work performed, and submit documentation to Animal Control on an as needed basis.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Celentino, Crenshaw, Graham, Peña, Schafer
Nays: None  Absent: Polsdofer, Trubac  Approved 05/27/2021
FINANCE: Yea: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None  Absent: None  Approved 06/02/2021

Adopted as part of the consent agenda.
Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE BOARD OF HEALTH

RESOLUTION #21 – 303

WHEREAS, several vacancies exist on the Board of Health; and

WHEREAS, the Human Services Committee interviewed applicants interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Heather Dover, 2510 Solomon Drive, Lansing 48910
to the Board of Health to a term expiring December 31, 2021; and

A’Lynne Dukes, 2515 Victor Avenue, Lansing 48911
to the Board of Health to a term expiring December 31, 2022.

HUMAN SERVICES COMMITTEE:  Yeas: Tennis, Sebolt, Slaughter, Trubac, Graham, Naeyaert, Maiville
Nays: None  Absent: None  Approved 6/07/21

Adopted as part of the consent agenda.
SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Peña stated that Father Vincent Richardson of Cristo Rey church thanked the Board of Commissioners for their support of the Memorial Day Weekend Food Festival. He further stated that the event followed Covid-19 protocol and was a big success.

Commissioner Peña stated that the Lansing Bike Co-Op was hosting a garage sale on Saturday, June 19, 2021 at 1715 E. Kalamazoo St. from 12:00 p.m. to 5:00 p.m.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of $14,102,528.91. Commissioner Slaughter supported the motion.

The motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:37 p.m.
Minutes of a regular meeting of the Roscommon County Board of Commissioners, held at the Roscommon County Municipal Bldg., 500 Lake St., Roscommon, Michigan on the 9th day of June, 2021 at 10:00 a.m.

PRESENT: Chairman Bob Schneider, Commissioner Dave Russo, Commissioner Marc Milburn and Commissioner Tim Muckenthaler

ABSENT: Vice-Chair Ken Melvin

The following preamble and resolution was offered by Commissioner Milburn and seconded by Commissioner David Russo.

RESOLUTION NO. 2021-06-01
OPPOSING MICHIGAN SECRETARY OF STATE
"BY APPOINTMENT ONLY"

WHEREAS, Michigan Secretary of State Jocelyn Benson, recently stated Michigan residents will always need an appointment to conduct business at a Secretary of State branch office and suggested making this permanent change as an improvement in service; and

WHEREAS, the Secretary of State called walk in service at the branches an "antiquated, inefficient, take-a-number system that nobody liked"; the reality is that most people do want the option to walk into a branch office for service at their convenience; and

WHEREAS, not only Roscommon County residents but all residents of the State of Michigan should have the ability to renew and make changes to all necessary documentation timely and locally through services provided by the Michigan Secretary of State; that this change will significantly reduce the convenience of public services; and

WHEREAS, while some industry changes were positive during the Covid-19 pandemic and made sense, this will negatively impact rural counties, such as Roscommon, where residents are over fifty miles from kiosk services and a large majority of the population are over sixty years of age; and

WHEREAS, these changes have been established without input from constituents, who are directly affected by this sweeping change and web-based services, which completely replaces the need for walk in service at the branch offices, many older residents and those without computers or internet will simply be turned away at the Secretary of State door; and

WHEREAS, these changes will only continue to frustrate citizens who would just like their license renewed or to be able to sell a vehicle, without having to wait weeks or months for an appointment or even drive to a different service area to accomplish these simple tasks;
THEREFORE, BE IT RESOLVED, that the Roscommon County Board of Commissioners hereby STRONGLY opposes 'By Appointment Only', but supports the value of BOTH online and walk in service and believes the best practice for flexibility and choice for the public is a hybrid model for Roscommon County residents and the entire State of Michigan; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Gretchen Whitmer, Secretary of State Jocelyn Benson, Senate and House leaders, and Michigan Association of Counties.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Bob Schneider, David Russo, Marc Milburn, Tim Muckenthaler
NAYS: None
ABSTAINED: None

RESOLUTION DECLARED ADOPTED.

Robert E. Schneider, Roscommon County Board of Commissioners Chairman

Michelle M. Stevenson, Roscommon County Clerk

STATE OF MICHIGAN
COUNTY OF ROSCOMMON

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Roscommon County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Michelle M. Stevenson, Roscommon County Clerk
RESOLUTION OPPOSING COVID-19 VACCINE PASSPORTS

Moved by Mr. Beggs and seconded by Ms. Meyette to adopt the following Resolution:

WHEREAS, medical records and information are private and fall under protection provided by the Health Insurance Portability and Accountability Act of 1996; and

WHEREAS, individual COVID-19 vaccination records are private health information which should not be shared by mandate; and

WHEREAS, so-called COVID-19 vaccine passports reduce individual freedom and will harm patient privacy; and

WHEREAS, the Food and Drug Administration has authorized the use of the COVID-19 vaccines under the “Emergency Use Authorization” (EAU), Section 564 of the Federal Food, Drug, and Cosmetic Act, and under this act the federal government cannot mandate (require) vaccination for people.

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) seeks to ensure that every resident in Oceana County who desires a COVID-19 vaccine can obtain one, but such vaccines are not mandated(required); and

WHEREAS, MDHHS acknowledges there are instances where an individual, along with their doctor, decide that being vaccinated may be unsafe; and

WHEREAS, the State of Michigan allows for medical, religious, and philosophical exemptions from vaccines; and

WHEREAS, it is necessary to protect the fundamental rights and privacies of the residents of Oceana County.

NOW THEREFORE BE IT RESOLVED THAT the Oceana County Board of Commissioners does not support or endorse COVID-19 vaccine passports.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Whitmer, Senator Jon Bumstead, Representative Scott VanSingel, the Michigan Senate, the Michigan House of Representatives, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

Roll call vote: Mr. Beggs - yes; Ms. Meyette - yes; Mr. Christians - yes; Mr. Morse - yes; Mr. Hardy - yes; Mr. Erickson - yes; and Mr. Walker - yes.
Motion carried.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by Oceana County Board of Commissioners at their regular meeting held on June 10, 2021, at 11:30 a.m. in Oceana County, with a quorum present.

Amy L. Anderson, Oceana County Clerk

Dated: June 10, 2021
LENAWEE COUNTY BOARD OF COMMISSIONERS
301 N. Main St. Courthouse ~ Adrian, MI 49221
(517) 264-4508
www.lenawee.mi.us
Nancy Jenkins-Arno
John Lapham
Dawn Bales
Karol “KZ” Bolton
Jim Goetz
Ralph Tillotson
Chris Wittenbach

LENAWEE COUNTY BOARD OF COMMISSIONERS
301 N. Main St. Courthouse ~ Adrian, MI 49221
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Jim Goetz
Ralph Tillotson
Chris Wittenbach

RES#2021-18
MICHIGAN SOCIAL WELFARE ACT
Opposition to Gearing Towards Integration Proposal

WHEREAS, Senator Shirkey’s Gearing Towards Integration Proposal is not a public-private joint venture, but a wholly private managed care organization, leaving no role for the public management and oversight which is currently provided by our Prepaid Inpatient Health Plan (PIHP) system; and

WHEREAS, in the requirements for creating a new entity Senator Shirkey’s proposal only outlines requirements to become a Medicaid Health Plan and is silent to all the roles and responsibilities of the current PIHP system (recipient rights, housing and employment supports, community collaboration, etc.) that are core to the social determinants of health, safety net role, and community collaborative work of the public system; and

WHEREAS, the proposal does not eliminate any layers – Medicaid Health Plans will pick up the managed care functions from PIHPs at a much higher cost (15% versus 6%) and this money will be removed from the care our people are receiving today; and

WHEREAS, Section 116(b) of the Code (MCL 330.1116[b]) requires that the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program whenever the community mental health services program has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the citizens of that service area.

THEREFORE, BE IT RESOLVED that the Lenawee County Board of Commissioners strongly urges its State Senate and House of Representatives to oppose Senator Shirkey’s Gearing Towards Integration Proposal and subsequent changes proposed to the Michigan Social Welfare Act which would privatize the public mental health system and essentially eliminate the public safety net; and

BE IT FURTHER RESOLVED that the Lenawee County Board of Commissioners supports Lenawee Community Mental Health Authority as a public behavioral health system that provides necessary community safety net services and supports; and

BE IT FURTHER RESOLVED that copies of this resolution be provided to Governor Gretchen Whitmer, Senator Dale Zorn (17th District), Representative Bronna Kahle (57th District), Representative Sarah Lightner (65th District), Michigan Department of Health and Human Services Director Elizabeth Hertel, Behavioral Health and Developmental Disabilities Administration Senior Deputy Director Allen Jansen, the Michigan Association of Counties, and all Michigan counties.

PASSED BY ROLL CALL VOTE of the Lenawee County Board of Commissioners at a regular meeting held Wednesday, June 9, 2021, in, Adrian, Michigan.

David Stimpson, Chair

Roxann Holloway, County Clerk
WHEREAS, on January 26, 2016 the Ingham County Board of Commissioners approved Resolution #16-010 to adopt a Suspension of Operations Policy; and

WHEREAS, the Policy is intended to provide a framework for action and response when situations arise requiring the suspension of some or all of the County’s functions; and

WHEREAS, the Suspension of Operations Policy is applicable to all permanent Ingham County employees; and

WHEREAS, the Controller is responsible for periodically reviewing the policy and submitting recommended changes to the County Services Committee; and

WHEREAS, the Controller’s Office recently established a Policy Review Committee consisting of representatives from Circuit Court, Treasurer’s Office, Clerk’s Office, Sheriff’s Office and Human Resources to review county policies; and

WHEREAS, the review of the Suspension of Operations Policy identified a number of issues that require amending to clarify Section B. Definitions, Section C. Authority and Responsibility and Section D. Procedure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner amends Section B of the Suspension of Operations Policy to include the following definitions:

Chief Judge – the judge appointed by the Michigan Supreme Court as the presiding officer and director of administration of a court.

Elected Officials – the County Clerk, the Treasurer, the Sheriff, the Prosecuting Attorney, the Register of Deeds and the Drain Commissioner.

BE IT FURTHER RESOLVED, that Section C of the Suspension of Operations Policy is amended to include Elected Officials and Chief Judges and to clarify the closure of non-court departments to read as follows:

Department Heads, Elected Officials, and the Chief Judges have the authority to suspend any or all of their department’s operations.

The Controller together with the Chairperson of the Board of Commissioners may officially close non-court departments of the County.

BE IT FURTHER RESOLVED, that Section D.1 of the Suspension of Operations Policy is amended to include Elected Official and Chief Judge to read as follows:
1. In circumstances where an Elected Official, Chief Judge, or Department Head temporarily suspends some or all department operations and intends for employees to be compensated for time lost, he/she must notify and secure approval of the County Controller.

BE IT FURTHER RESOLVED, that Section D.2 of the Suspension of Operations Policy is amended to reflect the authority of the Chief Judge in the closure of court operations to read as follows:

2. In a situation where the Controller together with the Chairperson of the Board of Commissioners closes departments of the County and/or agrees with the decision of a Chief Judge to suspend some or all of a court’s operations, the following provisions apply.

BE IT FURTHER RESOLVED, that Section D.2.b of the Suspension of Operations Policy is amended to add the following subsections regarding scheduled leave, remote work, vacation accrual, and overtime:

iv. Employees not scheduled to work during a period of closure due to previously scheduled time off (vacation, sick leave, other paid leave) will be required to utilize the approved leave.

v. Employees who have the ability to work remotely on the day of a closure will only be allowed to work and accrue vacation time with written approval from their supervisor.

vi. Overtime worked during a closure, either previously scheduled or required due to closure activities, will not earn extra vacation time per this policy. Existing overtime policies and vacation accrual will apply.

BE IT FURTHER RESOLVED, that Section D.2.b.5 of the Suspension of Operations Policy is added to clarify when the events required to implement the policy:

5. The Suspension of County Operations Policy relates to natural events (snowstorms, ice storms, tornados, earthquakes, etc.) that could jeopardize the safety of employees traveling to work or to building closures due to infrastructure issues (sewer/water, heat, electric, cooling, etc.). County closure due to pandemics or other wide-spread health related issues are addressed in the Health Advisory Leave Policy and this policy does not apply.

BE IT FURTHER RESOLVED, that these policy changes shall have immediate effect upon adoption of this Resolution.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
Nays: None Absent: None Approved 06/15/2021
A. Purpose and Applicability

The purpose of this policy is to provide the framework for action and response when situations arise requiring the suspension of some or all of the County’s functions. The policy is applicable to all permanent County employees.

B. Definitions

Chairperson of the Board of Commissioners – the Chairperson of the Board of Commissioners, the Vice-Chairperson of the Board of Commissioners, or personnel designated to fill in for the Chairperson of the Board of Commissioners or the Vice-Chairperson of the Board of Commissioners in their absence.

Chief Judge – the judge appointed by the Michigan Supreme Court as the presiding officer and director of administration of a court.

Controller - the Controller, Interim Controller, or personnel designated by the Controller or Interim Controller to fill in for them during an absence.

Department Head - the Department Head, Interim Department Head, or personnel designated by the Department Head or Interim Department Head to fill in for them during an absence.

Day - the 24-hour period commenced at 00:00 Eastern Time and ended 23:59 Eastern Time of a specified calendar date.

Elected Officials – the County Clerk, the Treasurer, the Sheriff, the Prosecuting Attorney, the Register of Deeds and the Drain Commissioner.

Leave of Absence – time away from work which may be paid or unpaid, e.g. FMLA leave. Vacation time and sick time are not considered leaves of absence.

Period of closure – days of closure.

Period of suspended operations - days of suspended operations.

Regularly Scheduled - the time period and day of the week for which an employee is normally scheduled to work. For employees working rotating schedules, the time period and day of the week for which an employee is scheduled to work when the schedule for the period is finalized. Employees on any type of leave of absence are not considered to be regularly scheduled.
C. Authority and Responsibility

Department Heads, Elected Officials, and the Chief Judges have the authority to suspend any or all of their department’s operations.

The Controller together with the Chairperson of the Board of Commissioners may officially close non-court departments of the County.

The Controller is responsible for periodically reviewing this policy and submitting recommended changes to the County Services Committee for approval.

D. Procedure

1. In circumstances where an Elected Official, Chief Judge, or Department Head temporarily suspends some or all department operations and intends for employees to be compensated for time lost, he/she must notify and secure approval of the County Controller.
   
   a. Employees being asked to work during the period of suspended operations shall be compensated at their contractually specified rates for the hours they work.
   
   b. Employees not working during the period of suspended operations and who are regularly scheduled to work during the period shall be compensated for hours normally scheduled.

   c. Employees not working during the period of suspended operations and who are not scheduled to work during the period shall receive no compensation.


2. In a situation where the Controller together with the Chairperson of the Board of Commissioners closes departments of the County and/or agrees with the decision of a Chief Judge to suspend some or all of a court’s operations, the following provisions apply:

   a. If notification of the closure has been made to employees via public service announcement at least one hour prior to the commencement of their regularly scheduled shift, then:

      i. Employees being asked to work during the period of closure shall be compensated at their contractually specified rates for the hours they work and will also accrue one hour of vacation time for each hour worked.

      1. Vacation time accrued for working during the period of closure is subject to the contractually specified caps. An employee accruing time over the cap will lose that time and will not be compensated for it.

      ii. An employee who works during a period of closure fewer hours than those for which they are regularly scheduled will be paid an amount of hours to bring their total hours paid equal to that of their regularly scheduled hours.
iii. Employees not working during the period of closure and who are normally, regularly scheduled to work during the period will be paid for their regularly scheduled hours.

iv. Employees not scheduled to work during a period of closure due to previously scheduled time off (vacation, sick leave, other paid leave) will be required to utilize the approved leave.

v. Employees who have the ability to work remotely on the day of a closure will only be allowed to work and accrue vacation time with written approval from their supervisor.

vi. Overtime worked during a closure, either previously scheduled or required due to closure activities, will not earn extra vacation time per this policy. Existing overtime policies and vacation accrual will apply.

b. If notification of the closure is not made at least one hour prior to the commencement of the regularly scheduled shift and/or employees are instructed to return home, then:

i. Employees being asked to work during the period of closure shall be compensated at their contractually specified rates for the hours they work.

   1. An employee who works during a period of closure fewer hours than those for which they are regularly scheduled will be paid an amount of hours to bring their total hours paid equal to that of their regularly scheduled hours.

ii. Employees being instructed to return home, who do not follow the instruction and continue to work, shall be compensated at their contractually specified rates for the hours they work, but will be subject to disciplinary action.

iii. Employees not working during the period of closure and who are normally, regularly scheduled to work during the period will be paid for their regularly scheduled hours.

c. Should an instance arise that falls outside of these stipulations, the overarching principal to be used to determine remuneration actions to be taken on behalf of employees is, “the actions necessary to make employees whole.”

3. In a situation where the Controller and the Chairperson of the Board of Commissioners act to close departments of the County or the entire County, the period of closure shall be considered as paid administrative leave time to compensate impacted employees.

History: 2016, Resolution 16-010, Effective January 26, 2016; -- Amended 2019, Resolution 19-037, Effective February 12, 2019
4. Employees who are reasonably prevented from reporting to work at their regularly scheduled time immediately following a period of suspended operations or period of closure under this policy may use compensatory, vacation or sick time to cover their absence.

5. The Suspension of County Operations Policy relates to natural events (snowstorms, ice storms, tornados, earthquakes, etc.) that could jeopardize the safety of employees traveling to work or to building closures due to infrastructure issues (sewer/water, heat, electric, cooling, etc.). County closure due to pandemics or other wide-spread health related issues are addressed in the Health Advisory Leave Policy and this policy does not apply.

History: 2016, Resolution 16-010, Effective January 26, 2016; -- Amended 2019, Resolution 19-037, Effective February 12, 2019
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION PLEDGING FULL FAITH AND CREDIT TO DANIELS DRAIN DRAINAGE DISTRICT BONDS

RESOLUTION # ________

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held on ________, 2021, at _____ p.m., local time.

PRESENT: Commissioners ____________________________

__________________________

ABSENT: Commissioners ____________________________

The following resolution was offered by Commissioner ____________ and supported by Commissioner: ________________

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken by the Drainage Board for the Daniels Drain Maintenance and Improvement Project (the “Drainage Board”) under the provisions of Chapter 20 of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”), for the establishment and construction of a drain project referred to as the Daniels Drain Maintenance and Improvement Project (the “Project); and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drainage Board intends to issue the Daniels Drain Drainage District’s (the “Drainage District”) bonds, in one or more series, in an amount not to exceed $8,790,000 (the “Bonds”) pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from an equal amount of assessments to be made upon the public corporations identified in the Final Order of Apportionment (the “Special Assessments”); and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the Drainage District, has analyzed the Special Assessments and the proposed Bonds; and informed the County that there is no other indebtedness of the Drainage District secured by the Special Assessments, and that the Special Assessments will be levied in an amount equal to or greater than the par amount of the Bonds, assuring the County that there is a sufficient amount of Special Assessments levied, which together with interest thereon is projected to be sufficient to make payments of the principal of and interest on the Bonds as they become due; and

WHEREAS, PFM Financial Advisors LLC has been engaged by the Drainage District to review such projections and to assist the Drainage District as registered municipal advisor for the issuance of the Bonds; and
WHEREAS, the Ingham County Board of Commissioners (the “Board”) may, by resolution adopted by a two-thirds vote of its members elect, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 474 of the Act; and
WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the Bonds will reduce the interest cost of financing the Project thus reducing the interest cost of the County and the public corporations assessed for the Project; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds; and

WHEREAS, based on the recommendation of the Drain Commissioner, the Board agrees to pledge the full faith and credit of the County to the Bonds.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed $8,790,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, it shall be the duty of the County Treasurer, for and on behalf of the County, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer, the County Finance Director and any other official of the County, or any one or more of them (“Authorized Officers”), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.
YEAS: Commissioners

NAYS: Commissioners

ABSTAIN: Commissioners

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
   Nays: None   Absent: None   Approved 06/15/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
   Nays: None   Absent: Tennis   Approved 06/16/2021

RESOLUTION DECLARED ADOPTED.

______________________________
Barb Byrum, Clerk
County of Ingham
CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on __________, 2021, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

__________________________________________
Barb Byrum, Clerk

Date: __________, 2021

County of Ingham
WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March, 11, 2021; and

WHEREAS, Subtitle M – Coronavirus State and Local Fiscal Recovery Funds of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

(A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
(B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
(C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
(D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County will receive $56,796,438 in American Rescue Plan funds in two separate tranches of $28,398,219; and

WHEREAS, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount will be received no earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Board of Commissioners desires to utilize the First Tranche Amount to swiftly and effectively provide aid to those Ingham County residents and businesses most affected by COVID-19; and

WHEREAS, restrictions have been put in place during the era of COVID-19 which have required employees to work remotely if possible; and
WHEREAS, Ingham County would like to continue to provide services as close to normal as possible during these restrictions; and

WHEREAS, the funds requested would be to increase the ability for Ingham County employees to work remotely as well as increasing the stability of our broadband connectivity.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners funding from Ingham County’s allocation from the American Rescue Plan (ARP) in an amount not to exceed $1,500,000 for the first phase of a project to enhance remote work capability.

BE IT FURTHER RESOLVED, that the Controller’s Office work with IT to develop the contract parameters, reporting requirements and to ensure the program is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
   Nays: None   Absent: None   Approved 06/15/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
   Nays: None   Absent: Tennis   Approved 06/16/2021
Introducing by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO HAWORTH VIA DBI FOR THE FURNITURE IN THE ADDITIONAL LEASED SPACE AT THE PUBLIC DEFENDER’S OFFICE

RESOLUTION #21 –

WHEREAS, the Public Defender’s Office has additional space leased and are in need of the furniture for the additional staff; and

WHEREAS, three administrative offices will be moved to the newly leased space needing the furniture to be moved; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals contract do not require three quotes; and

WHEREAS, Haworth via DBI is on the MiDeals contract; and

WHEREAS, it is the recommendation of the Facilities Department to authorize a purchase order to Haworth via DBI in the amount of $20,319.50 to furnish, install, and move furniture; and

WHEREAS, funds are available line item # 260-28200-726010 which has a balance of $26,564.70.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Haworth via DBI, 912 E. Michigan Ave., Lansing, MI 48912, to furnish, install, and move furniture.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
Nays: None Absent: None Approved 06/15/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None Absent: Tennis Approved 06/16/2021
WHEREAS, the Road Department solicited and received bids in accordance with Ingham County Purchasing policies for the 2021 Pavement Marking Program per Bid Packet #55-21; and

WHEREAS, both the Purchasing and Road Departments were in agreement that the low bidder’s proposal met all necessary qualifications, specifications, and requirements; and

WHEREAS, the Board of Commissioners adopted a resolution to enter into an agreement with M&M Pavement Markings, Inc. on May 11, 2021 (Resolution #21-250) for the 2021 Pavement Marking Program; and

WHEREAS, the Road Department annually invites the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville to participate in the Pavement Marking Program as an economical solution to place pavement markings on roads within their jurisdiction; and

WHEREAS, the estimated 2021 pavement marking costs for the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville are as follows, based on actual bid prices obtained from Bid Packet #55-21:

<table>
<thead>
<tr>
<th>Location</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Leslie</td>
<td>$1,709.68</td>
</tr>
<tr>
<td>City of Mason</td>
<td>$3,855.48</td>
</tr>
<tr>
<td>City of Williamston</td>
<td>$1,431.58</td>
</tr>
<tr>
<td>Village of Webberville</td>
<td>$1,498.13</td>
</tr>
</tbody>
</table>

WHEREAS, the Road Department will invoice the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville for all costs for work performed on the roads within their jurisdictions, at no additional cost to the Road Department budget; and

WHEREAS, the County, on behalf of the Road Department, will enter into individual agreements with the City of Leslie, City of Mason, City of Williamston, and the Village of Webberville if they choose to participate in the 2021 Pavement Marking Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into individual agreements with the City of Leslie for an estimated cost of $1,709.68, the City of Mason for an estimated cost of $3,855.48, the City of Williamston for an estimated cost of $1,431.58, and the Village of
Webberville for an estimated cost of $1,498.13, if they choose to participate in the Road Department’s 2021 Pavement Marking Program and at no additional cost to the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
   Nays: None   Absent: None   Approved 06/15/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
   Nays: None   Absent: Tennis   Approved 06/16/2021
JUNE 22, 2021
AGENDA ITEM NO. 9

Introduced by the County Services and the Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE ADDITIONAL MODIFICATIONS TO APPENDIX D – COMPENSATION LEVELS OF THE MANAGERIAL AND CONFIDENTIAL EMPLOYEE PERSONNEL MANUAL FOR 2021 AS A RESULT OF RECLASSIFICATION REQUESTS

RESOLUTION #21 –

WHEREAS, the Managerial and Confidential Employee Steering Committee met and recommended proposed changes and updates to the 2021 Managerial and Confidential Employee Personnel Manual, including but not limited to modifications to compensation levels as a result of reclassification requests; and

WHEREAS, reclassification requests have been submitted and recommended for consideration by the Ingham County Board of Commissioners as set forth below.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves the following modifications to Appendix D – Compensation Levels of the 2021 Managerial and Confidential Employee Personnel Manual for 2021:

- Position #101019 Administrative Assistant – Board of Commissioners Office (formerly Administrative Secretary), Board of Commissioners Office: Move from MC 3 to MC 5
- Position #231001 Purchasing Director, Purchasing Department: Move from MC 12 to MC 13
- Position #226010 HR Generalist - Employment Specialist (formerly HR Specialist), Human Resources Department: Move from MC 9 to MC 10
- Position #226011 HR Generalist – Labor & Employee Relations Specialist (formerly HR Specialist), Human Resources Department: Move from MC 9 to MC 10
- Position #226010 HR Analyst, Human Resources Department: Move from MC 7 to MC 9
- Position #226005 HR Employee Data Analyst (formerly Employee Services Coordinator), Human Resources Department: Move from MC 6 to MC 7

The financial impact associated with the proposed reclassifications is as follows:

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Current Grade, Step 5</th>
<th>Proposed Grade, Step 5</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Assistant - BOC</td>
<td>MC 3: 44,763.10</td>
<td>MC 5: 51,054.39</td>
<td>6,649.46</td>
</tr>
<tr>
<td>Purchasing Director</td>
<td>MC 12: 90,111.79</td>
<td>MC 13: 96,400.88</td>
<td>6,289.09</td>
</tr>
<tr>
<td>HR Gen’l – Employment Spec.</td>
<td>MC 9: 71,065.43</td>
<td>MC 10: 77,714.89</td>
<td>6,649.46</td>
</tr>
<tr>
<td>HR Gen’l – Labor &amp; EE Rel Spec.</td>
<td>MC 9: 71,065.43</td>
<td>MC 10: 77,714.89</td>
<td>6,649.46</td>
</tr>
<tr>
<td>HR Analyst</td>
<td>MC 7: 59,539.82</td>
<td>MC 9: 71,065.43</td>
<td>11,525.61</td>
</tr>
<tr>
<td>HR Employee Data Analyst</td>
<td>MC 6: 54,966.92</td>
<td>MC 7: 59,539.82</td>
<td>4,572.90</td>
</tr>
<tr>
<td>TOTAL:</td>
<td></td>
<td></td>
<td>42,335.98</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED, that the terms of the 2021 Managerial and Confidential Employee Personnel Manual, as amended, will be effective January 1, 2021 and shall expire on December 31, 2021.

COUNTY SERVICES:  
Yeas:  Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert  
Nays:  None  
Absent:  None  
Approved  06/15/2021

FINANCE:  
Yeas:  Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville  
Nays:  None  
Absent:  Tennis  
Approved  06/16/2021
JUNE 22, 2021
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO UTILIZE UP TO $1,000,000 IN AMERICAN RESCUE PLAN FUNDS TO FUND
GRANT REQUESTS FROM INGHAM COUNTY EMERGENCY SERVICE AUTHORITIES

RESOLUTION #21 –

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became
law on March, 11, 2021; and

WHEREAS, Subtitle M – Coronavirus State and Local Fiscal Recovery Funds of the American Rescue Plan
provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the
fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

(A) to respond to the public health emergency with respect to COVID–19 or its negative economic
impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted
industries such as tourism, travel, and hospitality;
(B) to respond to workers performing essential work during the COVID–19 public health emergency by
providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local
government, or county that are performing such essential work, or by providing grants to eligible
employers that have eligible workers who perform essential work;
(C) for the provision of government services to the extent of the reduction in revenue of such
metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public
health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan
city, nonentitlement unit of local government, or county prior to the emergency;
(D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County will receive $56,796,438 in American Rescue Plan funds in two separate tranches
of $28,398,219; and

WHEREAS, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount will be
received no earlier than 12 months after the first tranche payment is received; and

WHEREAS, non-governmental emergency service authorities did not receive American Rescue Plan funds; and

WHEREAS, COVID-19 negatively affected non-governmental emergency service authorities by limiting
operating revenue while increasing operational costs due to extra staffing to cover increased emergency
response calls and COVID-19 related staff shortages, PPE requirements and additional wear and tear on
emergency response vehicles and equipment; and
WHEREAS, for many Ingham County residents in our rural communities, emergency service authorities are critical first responders; and

WHEREAS, the financial impacts on emergency service authorities during COVID-19 has jeopardized emergency service authorities’ ability to provide critical first response services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes that up to $1,000,000 of First Tranche Amount funds be dedicated to Ingham County emergency service authorities to enhance operations impacted by COVID-19.

BE IT FURTHER RESOLVED, that Ingham County emergency service authorities access these funds by submitting grant requests to the Controller’s Office.

BE IT FURTHER RESOLVED, that the Controller’s Office will ensure the requests are eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
Nays: None  Absent: None  Approved 06/15/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 06/16/2021
WHEREAS, Board of Commissioners Resolution #20-303 authorized a contract with Laux Construction, LLC in the amount of $409,902.73 plus a 16.78% contingency of $68,809.27 for a total construction cost not to exceed $478,712; and

WHEREAS, the contract expires on June 30, 2021 and needs to be extended to complete the project due to COVID-19 and contractor delays.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the contract with Laux Construction, LLC to extend the term until October 31, 2021.

BE IT FURTHER RESOLVED, that all other terms and conditions of the contract shall remain unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
Nays: None Absent: Slaughter Approved 06/14/2021
WHEREAS, Board of Commissioners Resolutions #16-257, #17-109, #17-380, #18-422, #20-244, and #20-561 authorized entering into contracts with the City of East Lansing to fund the below projects; and

<table>
<thead>
<tr>
<th>Contract Title</th>
<th>Project #</th>
<th>Begins</th>
<th>Ends</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of EL- Northern Tier Trail Repair and Maintenance</td>
<td>TR003</td>
<td>08/25/16</td>
<td>08/28/21</td>
<td>16-257, 17-380, 18-422, 20-244</td>
</tr>
<tr>
<td>City of EL- Northern Tier Trail Connection through White Park</td>
<td>TR033</td>
<td>03/07/18</td>
<td>08/28/21</td>
<td>17-109, 17-380, 20-244, 20-561</td>
</tr>
</tbody>
</table>

WHEREAS, the City of East Lansing is requesting an amendment to Agreement TR003 to extend the term to December 31, 2021 to allow time for the project redesign for an alternative trail route that was identified that would result in a substantial portion of the trail being moved outside of the Sanderson Drain right-of-way; and

WHEREAS, the City of East Lansing is requesting an amendment to Agreement TR033 to extend the term to December 31, 2023 because of the change in the plan for the design and construction for the reconfiguration for the Lake Lansing Road/Birch Row/Towar Avenue intersection required by the Road Department and to allow time for the Ingham County Road Department to pursue the necessary funds (Federal Traffic Safety Funds additional $400,000).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the City of East Lansing agreement TR033 Northern Tier Trail Connection through White Park to change the plan for the pedestrian safety improvements to the Lake Lansing Road/Towar Avenue intersection as instructed by the Ingham County Road Department and as submitted by the City of East Lansing in the letter dated April 19, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the City of East Lansing agreement TR003 Northern Tier Trail Repair and Maintenance for the project redesign as submitted by the City of East Lansing in the letter dated April 19, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an extension of the City of East Lansing agreement TR003 to December 31, 2021.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an extension of the City of East Lansing agreement TR033 to December 31, 2023.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES:**  **Yea**s: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville  
  **Nays:** None  
  **Absent:** Slaughter  
  **Approved 06/14/2021**
WHEREAS, Ingham County Health Department (ICHD) wishes to extend the agreement with Michigan State University College of Human Medicine (MSUCHM) for Academic Health Department effective June 1, 2021 through May 31, 2026; and

WHEREAS, MSUCHM is engaged in medical education and research at its East Lansing campus and in community clinical settings around Michigan; and

WHEREAS, MSUCHM seeks to train and graduate highly qualified physicians and seeks to enhance and expand its public health education, training, research, and services to benefit the community by offering educational learning experiences; and

WHEREAS, the purpose of the Affiliation Agreement is to outline the roles and responsibilities of each party in the affiliation; and

WHEREAS, MSUCHM and ICHD remain independent contractors and nothing in this agreement constitutes a partnership, joint venture, or other entity created between MSUCHM and ICHD; and

WHEREAS, MSUCHM will appoint ICHD’s Health Officer and Medical Director as Adjunct Clinical Faculty of MSUCHM; and

WHEREAS, MSUCHM will provide an ongoing educational venue on topics of public health practice such as immunizations, sexually transmitted infections, family planning, and chronic disease management; and

WHEREAS, MSUCHM will encourage its faculty to engage in collaborative research with ICHD in areas of mutual interest; and

WHEREAS, ICHD will provide public health expertise to MSUCHM in the form of guest lectures, student mentorships, and will further provide opportunities for community-based participatory research through the Health Department and through relationships with community organizations; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes an extension to the agreement with MSUCHM for an Academic Health Department effective June 1, 2021 through May 31, 2026.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an extension to the agreement with MSUCHM for an Academic Health Department effective June 1, 2021 through May 31, 2026.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES:** **Yea**s: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville  
**Nays:** None  
**Absent:** Slaughter  
**Approved 06/14/2021**
JUNE 22, 2021
AGENDA ITEM NO. 14

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE AGREEMENT WITH LANSING COMMUNITY COLLEGE

RESOLUTION #21 –

WHEREAS, Ingham County Health Department (ICHD) Community Health Centers (CHCs) wish to amend the Master Agreement with Lansing Community College (LCC) to include a Medical Assistant Program (MAP) within the agreement’s scope of programs, effective June 1, 2021 and ongoing thereafter; and

WHEREAS, this amendment will allow LCC’s MAP students to complete their externship at ICHD; and

WHEREAS, ICHD entered into a Master Agreement with LCC authorized by Resolution #05-282; and

WHEREAS, LCC utilizes ICHD as a field placement site for students within its Human, Health and Public Services Career Divisions; and

WHEREAS, the ICHC Board of Directors and Health Officer recommends amending the Master Agreement with Lansing Community College (LCC) to include a Medical Assistant Program (MAP) within the agreement’s scope of programs, effective June 1, 2021 and ongoing thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the Master Agreement with Lansing Community College (LCC) to include a Medical Assistant Program (MAP) within the agreement’s scope of programs, effective June 1, 2021 and ongoing thereafter.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
Nays: None Absent: Slaughter Approved 06/14/2021
WHEREAS, Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wish to change the status of position #601524 Community Health Representative II (CHR II), at Forest CHC from part-time to full-time, effective July 1, 2021 and to be ongoing; and

WHEREAS, the CHR II position supports the Ryan White HIV/AIDS Program located at Forest CHC; and

WHEREAS, this position is presently a part-time position contracted at 20 hours per week and paid for by Ryan White Part B, HIV Care Coordination/Ryan White Part D funding sources; and

WHEREAS, over the last year there has been an increase in both demand for program services and workload placed on this position, requiring more time than 20 hours per week to adequately support program operations; and

WHEREAS, the cost increase for this status change, from $19,595 to $39,190 will be covered by Ryan White 340B pharmacy revenue; and

WHEREAS, the ICHC Board of Directors and the Health Officer recommend that Ingham County Board of Commissioners authorizes amending the status of position #601524 CHR II from part-time to full-time for an amount not to exceed $19,595 (plus benefits), effective June 1, 2021 and to be ongoing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the status of position #601524 CHR II from part-time to full-time for an amount not to exceed $19,595 (plus benefits), effective June 1, 2021 and to be ongoing.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
Nays: None  Absent: Slaughter  Approved 06/14/2021

COUNTY SERVICES:  Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
Nays: None  Absent: None  Approved 06/15/2021
FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 06/16/2021
JUNE 22, 2021
AGENDA ITEM NO. 16

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ROGER DONALDSON, AIA P.L.C.
FOR THE ARCHITECTURAL AND ENGINEERING SERVICES FOR RENOVATING
A PORTION OF THE HUMAN SERVICES BUILDING FOR FAMILIES FORWARD

RESOLUTION #21 –

WHEREAS, Community Mental Health’s Families Forward Program needs space to expand to accommodate the growing need for services to the community; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Roger Donaldson AIA P.L.C., that submitted the lowest responsive and responsible proposal of $26,206 for architectural and engineering services for Community Mental Health’s Families Forward Program expansion at the Human Services Building; and

WHEREAS, funds are available in the Community Mental Health’s Revolving Maintenance Fund which has a dedicated balance of $300,000 for this project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Roger Donaldson AIA P.L.C., 4787 Tartan Lane, Holt, Michigan 48842, for the architectural and engineering services to renovate a portion of the Human Services Building for Families Forward for an amount not to exceed $26,206.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
   Nays:  None    Absent:  Slaughter    Approved 06/14/2021

COUNTY SERVICES:  Yeas:  Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
   Nays:  None    Absent:  None    Approved 06/15/2021

FINANCE:  Yeas:  Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
   Nays:  None    Absent:  Tennis    Approved 06/16/2021
WHEREAS, the Department of Veterans Affairs is committed to working diligently to serve veterans and is driven by an earnest belief in our mission, fulfilling both individual and organizational responsibilities; and

WHEREAS, Clinton County does not have a Veterans Affairs Department to render certain essential services to its residents who are veterans and/or their dependents; and

WHEREAS, Ingham County Department of Veterans Affairs is willing to perform such services for residents of Clinton County; and

WHEREAS, Clinton County desires Ingham County Department of Veterans Affairs to perform such services for its residents who are veterans and/or their dependents; and

WHEREAS, Ingham County Department of Veterans Affairs shall commence performance of the services and obligations required of it on the 1st day of January, 2021 and, unless said agreement is terminated, continue to provide said services and obligations through the 31st day of December, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Department of Veterans Affairs to enter into a 2021 Service Agreement with Clinton County.

BE IT FURTHER RESOLVED, that Clinton County shall pay Ingham County the sum of sixteen-thousand two hundred twenty-four and 61/100 dollars ($16,224.61) for the time period of January 1, 2021 through December 31, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville

**Nays:** None  **Absent:** Slaughter  **Approved 06/14/2021**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville

**Nays:** None  **Absent:** Tennis  **Approved 06/16/2021**
Introduced by Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SAFETY SYSTEMS FOR BUILDING MONITORING SERVICES AT POTTER PARK ZOO

RESOLUTION #21 –

WHEREAS, the monitoring equipment at Potter Park Zoo must be upgraded to remain operational; and

WHEREAS, Safety Systems will complete the upgrades at no cost, but require a new agreement; and

WHEREAS, three buildings use Safety Systems building monitoring services at Potter Park Zoo; and

WHEREAS, the price of the monitoring services will be $1,440 annually for five years for a total five-year cost of $7,200; and

WHEREAS, funds are available in the appropriate zoo fund contractual line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a five-year agreement, with Safety Systems, Inc., 2075 Glenn St., Lansing, Michigan 48906, for monitoring services at Potter Park Zoo in an annual amount not to exceed $1,440.

BE IT FURTHER RESOLVED, that all previous agreement(s) with Safety Systems, Inc. for Potter Park Zoo will be terminated at the time of execution of the new agreement(s).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
           Nay: None  Absent: Slaughter  Approved 06/14/2021

FINANCE:  Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
           Nay: None  Absent: Tennis  Approved 06/16/2021
Introducing the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE POTTER PARK ZOOLOGICAL SOCIETY FOR SERVICES AT THE POTTER PARK ZOO

RESOLUTION #21 –

WHEREAS, the electorate of Ingham County approved the millage to fund the operation and improvement of Potter Park and the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society, a 501(c)(3) organization including staff and volunteers, has raised the quality and success of public relations, marketing and educational programs, all while fostering team partnership with, and providing additional assistance to Ingham County to achieve a Zoo experience that meets the goals of both parties; and

WHEREAS, the Ingham County Board of Commissioners authorized entering into an agreement with the Potter Park Zoological Society through Resolution #17-069; and

WHEREAS, the Potter Park Zoological Society and Ingham County wish to enter into a new agreement which designates a fundraising emphasis, inclusive education for all zoo guests, and standards of operation established by the Association of Zoos and Aquariums; and

WHEREAS, the Potter Park Zoological Society is able to provide services at the Zoo to maintain education programs, volunteer activities, special events, communications, public relations, marketing, and increase fundraising; and

WHEREAS, the Potter Park Zoo Advisory Board and the Potter Park Zoological Society Board are in support of the new agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the attached five-year agreement with the Potter Park Zoological Society for services at the Potter Park Zoo, under mutually agreeable terms and conditions to both parties, effective upon execution of the agreement.

BE IT FURTHER RESOLVED, that all previous agreement(s) with the Potter Park Zoological Society will terminate at the time of execution of the new agreement(s).

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yea: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
Nays: None Absent: Slaughter Approved 06/14/2021
FINANCE: **Yea:** Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
**Nay:** None  **Absent:** Tennis  **Approved 06/16/2021**
AGREEMENT BETWEEN COUNTY OF INGHAM
AND
POTTER PARK ZOOLOGICAL SOCIETY

This Agreement is made this _____ day of ________, 2021, (hereafter the "Agreement") by and between the COUNTY OF INGHAM, a municipal corporation and political subdivision of the State of Michigan, whose address is 121 E. Maple St., P.O. Box 319, Mason, Michigan 48854 (hereafter the "County") and the POTTER PARK ZOOLOGICAL SOCIETY, a Michigan non-profit corporation, of 1301 S. Pennsylvania Ave., Lansing, Michigan 48912 (hereafter the "Society").

WITNESSETH:

WHEREAS, the County is responsible for the operation, maintenance and improvement of the Potter Park Zoo in Lansing, Michigan (hereafter the "Zoo"); and

WHEREAS, the Society is a private, 501(c)(3), fundraising organization that was established, in part, to provide a better and more extensive zoological park for the Greater Lansing Metropolitan Area.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter set forth, IT IS HEREBY AGREED as follows:

1. Agreement Term and Termination. This Agreement shall commence on the date first above written, and shall continue for a term of five (5) years, unless terminated earlier. Notwithstanding any contrary provision, either party shall have the right to terminate this Agreement with or without cause upon sixty (60) calendar days prior written notice to the other. Any Zoo revenue funds held by the Society when this Agreement terminates shall be returned to the County upon the effective date of such termination.

2. Scope of Services to be Provided by the Society. As more fully set forth below, the Society, in furtherance of the purpose for which it was established, agrees to provide various services pertaining to the operation of the Potter Park Zoo in direct support of its mission of inspiring conservation of animals and the natural world.

   A. The Society must abide by all accreditation standards as established by the Association of Zoos and Aquariums (AZA) as follows:

      i. The support organization must recognize the overall authority of the institution’s CEO/Director, and the role of the governing authority, for the management of the institution and its programs.

       Explanation: The institution’s CEO/Director must have final authority over the support organization regarding the animals, exhibits, paid and unpaid staff, programs, long-range plan, and any matters affecting the institution.
ii. A support organization must share the institution's goals and objectives and provide resources/support for same.

Explanation: A support organization must have a good working relationship with the institution and share its objectives.

iii. A formal agreement must be in place that delineates the roles and responsibilities of the support organization. This agreement must be kept up to date, reflecting the most current relationship, and be adhered to in practice.

B. Except as otherwise provided in this Agreement, the Society shall fundraise, operate and maintain education programs, volunteer activities, special events, public relations, marketing, website and press releases, pursuant to the following:

i. The County shall approve all zoo operation fees charged by the Society.

ii. The Society shall send any proposed changes to the Potter Park Zoo Operations Fee Schedule as approved by the Ingham County Board of Commissioners to the Human Services Committee and the County Controller or his/her designee for consideration.

iii. The Society's fundraising efforts shall incorporate private donors, corporate donors, sponsorships, grants, private events, animal adoptions, annual appeals, planned giving, capital campaigns, and any other means agreed upon with the Zoo Director or his/her designee.

iv. The County will reimburse the Society in an amount not to exceed 50 percent of group admission revenue for the months of May, June, and July in exchange for Society staff providing conservation education opportunities throughout the zoo to all zoo guests.

C. During the term of this agreement the Society may be permitted reasonable use of the Zoo grounds and facilities after normal public hours, for the benefit or support of Society activities. During such activities the zoo will be closed to the general public, normal entry fees will be suspended, and a special entry fee for the attendees set by the Society will be in place. The Society will retain revenue from Society sponsored after-hours activities. Approval of the Society's use of the Zoo grounds, activities, date and times must be obtained in advance of any event from the Zoo Director or his/her designee.

D. During the term of this agreement the Society may also be permitted reasonable use of the Zoo grounds and facilities during or after normal public hours for the purpose of community outreach events designed to educate the general public on the Zoo's mission, provide incentive for the general public to attend the Zoo and increase public awareness of the Zoo. For Society sponsored events
conducted during normal public hours, the Zoo will remain open to the public and admission proceeds shall be retained by the Zoo except as established as part of this agreement. Approval of the Society’s use of the Zoo grounds, activities, date and times must be obtained in advance of any event from the Zoo Director or his/her designee.

E. The Society shall, at its own cost and expense, furnish all labor, services, materials, supplies and equipment necessary to maintain all premises used and occupied by the Society in a clean, orderly and inviting condition as determined by the Zoo Director or his/her designee. The County shall provide trash containers and be responsible for the removal of trash discarded in such trash containers. The Society shall be responsible for accumulating such trash and placing it in the trash containers.

F. The County shall maintain/repair all permanent zoo facilities and fixtures. The Society is responsible for routine cleaning. The County shall provide all required maintenance and repairs to buildings and structures provided that the maintenance or repair to buildings is not the result of the intentional or negligent act of the Society’s employee or agent. In the event that the maintenance or repair to buildings is the result of the intentional or negligent act of the Society’s employee or agent as determined by the Zoo Director, the County will invoice the Society for the cost of such maintenance or repair which will be promptly paid on demand.

G. The Society shall be solely responsible for all planning, executing, and implementation, including purchasing of supplies for all Society sponsored special events. .

H. The Society in cooperation with the Zoo will develop an appropriate Zoo membership program in keeping with AZA accreditation standards. The Society shall have the right to sell memberships and retain the revenues collected from membership sales for the duration of this agreement so long as the membership program balances the need to broaden the support membership base with optimizing revenue for the Society.

I. The Society will promptly transfer all restricted project donations made to the Society to support the Zoo to the County. On or before November 1, of each year included in this Agreement, the County Administrator/Controller or his/her designee, Zoo Director and Director of the Society will meet to discuss the status of the Society’s fundraising efforts and progress toward their commitment to further the zoo’s mission through support roles established in this agreement.

J. The County shall provide all portable radios, telephones, telephone service, work stations, staff email accounts, and networks throughout the Zoo to maintain consistency in communications. Support and monthly expenditures shall be covered by the County. The Society’s use of the County’s phones will be solely
for the purposes covered by this Agreement. The County will invoice the Society for any unauthorized communications charges which will be promptly paid on demand.

K. The Society may recommend to the County capital improvement expenditures so as to assist the County’s efforts on improvements and necessities for the Zoo.

L. The County may request the Society raise funds in support of capital improvements approved by the County and the Society will use its best resources to cooperate in that effort.

M. The Society will not place signs, advertisements, or donor recognition plaques upon any Zoo property, except that which has been approved by the Zoo Director, or his/her designee.

N. The Society shall obtain approval from the Zoo Director or his/her designee prior to promotions involving the Zoo and the use of Zoo or County logos.

O. The Society shall furnish qualified and professional management services and/or consultation for the services including but not limited to the following:

   i. Society management of:
      a. Operations, accounting, systems, procedures and research for Society programs;
      b. Development and implementation of a long range fundraising plan;
      c. Website, promotion, marketing, customer relations and services;
      d. Governmental grant application preparation and processing; and
      e. Event and logistics management for public events, private events, school programs, educational programming, membership sales and volunteer programing.

P. Meetings of the Society’s Board of Directors will comply with and be subject to Michigan’s Open Meetings Act (Act 267 of 1976, being MCL 15.261 et seq.) However, the parties agree and understand that the Society may take steps to protect the privacy of donors who wish to remain anonymous.

Q. Official records of the Society related to this Agreement shall be subject to public inspection in compliance with Michigan’s Freedom of Information Act (Act 442 of 1976, being MCL 15.231 et seq.). However, the parties agree and understand that the Society may take steps to protect the privacy of donors who wish to remain anonymous.
3. **Zoo Director.** The County shall employ a Zoo Director.

4. **Provision of Funding and Collection of Revenues.** The Society will collect revenues paid for the services and programs it provides, including the Ice Safari, Wonderland of Lights, and a Fall special event, which revenues shall be deposited in accounts established by the Society, to be used for Zoo operations in accordance with the Society’s articles of incorporation and subject to the Accounting Procedures and Reports in Section 5 of this Agreement. The Society will reimburse the County for any wages paid to County staff and County materials used as a result of the events held by the Society (e.g. set-up and clean-up for Boo at the Zoo and Wonderland of Lights). Such costs to the County for these events will be invoiced to the Society.

5. **Accounting Procedures and Reports.** The Society’s accounting procedures and internal financial controls shall conform to generally accepted accounting practices, in order that revenues and expenditures of Zoo funds can be readily ascertained and verified. The Society shall be responsible for all of the following:

   A. The Society shall submit quarterly financial reports consisting of all expenditures and revenues of the Society, delivered to the County Controller or his/her designee.

   B. Within ninety (90) calendar days following the end of the Society’s fiscal year, the Society shall submit a report on the fees collected and expenditures made pursuant to this Agreement, delivered to the County Controller or his/her designee.

   C. An Independent Audit of the Society shall be conducted by an independent certified public accountant and provided annually to the County Controller or his/her designee. The Independent Audit shall be completed and provided to the County within six (6) months following the end of the Society’s fiscal year.

   D. Invoices, contracts, records, and all other documentation of revenues and expenditures pursuant to this Agreement shall be available for inspection during regular working hours by authorized representatives of the County.

   E. If the County requests information from the Society, pertaining to any funds collected, spent or provided under this Agreement, then Society shall provide said information, to the County Controller or his/her designee, within 10 working days.

   F. The Society shall maintain all financial records and supporting materials regarding funds collected or provided under this Agreement and expenditures made therefrom for a period of six (6) years after the termination of this Agreement. If an audit of such records or litigation between the parties commences before the end of the retention period records shall be maintained
until the audit has been completed and audit findings have been resolved and/or the completion of all litigation.

6. **Insurance.** The Society shall purchase and maintain insurance not less than the limits set forth below. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan and with insurance carriers acceptable to the County and have a minimum A.M. Best Company’s Insurance Reports rating of A or A-. (Excellent).

   A. Worker’s Disability Compensation Insurance including Employers Liability Coverage in accordance with all applicable statutes of the State of Michigan.

   B. Commercial General Liability Insurance on an “Occurrence Basis” with limits of liability not less than $1,000,000 per occurrence and/or aggregate combined single limit. Coverage shall include the following: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Endorsement or Equivalent.

   C. Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability of not less than $1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.

   D. Professional Liability Insurance (Errors and Omissions) shall be maintained during the life of this Agreement with Limits of Liability of not less than $1,000,000.00 per claim.

   E. For special events that include the distribution of alcoholic beverages, standard Liquor Liability Insurance coverage, with limits of not less than of not less than One Million and no/00 Dollars, ($1,000,000.00) per occurrence and/or aggregate combined single limit to cover property damage and damages arising out of bodily injuries to, or death of, one or more persons.

   F. Additional Insured - Commercial General Liability Insurance, as described above, shall include an endorsement stating the following shall be “Additional Insureds”:

      The County of Ingham, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof.

   G. Cancellation Notice - All insurances described above shall include an endorsement stating the following:

      It is understood and agreed that thirty (30) days advanced written notice of cancellation, non-renewal, reduction and/or material change shall be sent to: Ingham County Controller, P.O. Box 319, Mason, Michigan 48854.
H. Proof of Insurance - The Society shall provide to the County at the time the Agreements are returned by it for execution, two (2) copies of certificates of insurance for each of the policies mentioned above. If so requested, certified copies of all policies will be furnished.

7. **Living Wage.** In the event the sum to be paid the Society under this Agreement when combined with the sum to be paid under any other Agreement(s) the Society has with Ingham County during the twelve (12) month period covered by this Agreement totals FIFTY THOUSAND AND NO/100 DOLLARS ($50,000.00), the Society and all its subcontractor(s) shall comply with the County of Ingham’s policy on payment of living wages as set forth in the Ingham County Board of Commissioner’s Resolution No. 03-168, a copy of which is labeled Exhibit A and attached to this Agreement. In the event that the Society or its subcontractor(s) violates the Living Wage Policy, the County shall have the right to terminate this Agreement and disbar the Society from future Ingham County contracts as provided below:

A. If the Society is found to be in violation of the Living Wage Policy, the Society shall be required to pay each affected employee the amount of deficiency for each day the violation occurs. The Society shall also pay the County $100.00 per affected employee for each day the violation occurs beginning with the third day after the Society receives notification of the violation. The County may withhold from payments to the Society such amounts as are necessary to effectuate the above-stated payments or penalties.

B. If the Society is found to be in violation of the Living Wage Policy and is subsequently required to pay the $100.00 penalty provided for above for more than three (3) incidents within a two (2) year period the Society shall be barred from bidding on or entering into any contracts with the County for a period of ten (10) years from the date of the last violation. An incident for the purposes of this subsection is defined as failure to pay the living wage rate in a payroll period, a payday or numerous paydays, regardless of the number of employees affected by each incident.

Breach of this section shall be a material breach of this Agreement.

8. **Nondiscrimination.** The Society, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, gender identity, disability that is unrelated the individual’s ability to perform the duties of a particular job or position, height, weight, or marital status. The Society shall adhere to all applicable Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to the following:

A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended;

B. The Persons With Disabilities Civil Rights Act, 1976 PA 220, as amended;
C. Section 504 of the Federal Rehabilitation act of 1973, P.L. 93-112, 87 Stat 355, and regulations promulgated thereunder; and


Breach of this section shall be regarded a material breach of this Agreement. In the event the Society is found not to be in compliance with this section, the County may terminate this Agreement effective as of the date of delivery of written notification to the Society.

9. **Compliance with the Law.** The Society shall administer the funding and provide all the services to be performed under this Agreement in complete compliance with all applicable Federal, State, and local laws, ordinances, rules and regulations.

10. **Applicable Law And Venue.** This Agreement shall be subject to, governed by, and construed according to the laws of the State of Michigan.

It is expressly understood and agreed that legal or equitable action that arises out of or regarding this Agreement shall be in Michigan Courts whose jurisdiction and venue shall be established in accordance with the statutes of the State of Michigan and Michigan Court Rules. In the event any action is brought in or moved to Federal Court the venue for such action shall be the Federal Judicial District of Michigan, Western District, Southern Division.

11. **Independent Contractor.** It is expressly understood and agreed that the Society is an independent contractor. The employees and agents of the Society shall in no way be deemed to be and shall not hold themselves out as the employees or agents of the County. The Society’s employees and agents shall not be entitled to any fringe benefits of the County such as, but not limited to, health and accident insurance, life insurance, paid vacation leave, paid sick leave, or longevity. The Society shall be responsible for paying any salaries, wages or other compensation due its employees for services performed pursuant to this Agreement and for the withholding and payment of all applicable taxes, including, but not limited to, income and social security taxes to the proper Federal, State and local governments. The Society shall carry workers’ disability compensation coverage for its employees, if and as required by law, and shall provide the County with proof of such coverage.

12. **Indemnification and Hold Harmless.** The Society shall, at its own expense, indemnify, protect, defend and hold harmless the County, its elected and appointed officers, employees, and agents from all claims, damages, lawsuits, costs, and expenses, including but not limited to, all costs from administrative proceedings, court costs and attorney fees they may incur as a result of any acts, omissions or negligence of the Society, its employees, agents or subcontractors that may arise out of this Agreement. The Society’s responsibilities to the County and its officers, employees and agents as set forth in this section shall not be mitigated by any insurance coverage obtained by the Society.
13. **Standards of Conduct for Ingham County Vendors.** The Society shall comply with the County’s policy on Standards of Conduct for Ingham County Vendors as set forth in the Ingham County Board of Commissioners’ Resolution No. 15-459, a copy of which is labeled *Exhibit B* and attached to this Agreement. Breach of this section shall be a material breach of this Agreement.

14. **Compliance with County’s Purchasing Requirements Regarding Labor, Employment, and Environmental Laws and Regulations.** The Society, by its entry into this Agreement, certifies that it shall comply with the County’s Purchasing Policy requirements that vendors doing business with the County comply with labor, employment, and environmental laws and regulations. A summary of said Purchasing Policy, which was adopted by the Ingham County Board of Commissioners in Resolution No. 20-186, is attached to this Agreement, labeled *Exhibit C*. The attached *Exhibit C* is incorporated by reference into this Agreement and is made a part hereof. Breach of the Purchasing Policy requirements set forth in *Exhibit C* shall be a material breach of this Agreement and shall subject the Society to the penalties set forth in said policies.

15. **Modifications, Amendments, or Waivers.** All modifications, amendments or waivers of any provision of this Agreement shall be made only by the written mutual consent of the parties. No failure or delay on the party of the County in exercising any rights, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

16. **Assignment or Subcontracting.** The Society shall not assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement, without prior approval by the County. All subcontracts entered into by the Society must comply with the insurance and indemnification provisions of this Agreement.

17. **Disregarding Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

18. **Complete Agreement.** This Agreement, the attached Exhibits, A, B, and C, and any additional or supplementary documents incorporated herein by specific reference contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

19. **Invalid Provisions.** This Agreement shall be interpreted according to the laws of the State of Michigan. If any provision of this Agreement is held to be invalid, it shall be considered to be deleted and the remainder of the agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was declared invalid.
20. **Non-Beneficiary Contract.** This Agreement is not intended to be a third party beneficiary contract, and confers no rights on anyone other than the parties hereto.

21. **Certification of Authority to Sign Agreement.** The persons signing on behalf of the parties certify by their signatures that they are duly authorized to sign this Agreement and that this Agreement has been authorized by the County and the Society.

**IN WITNESS WHEREOF,** the authorized representatives of the parties hereto have fully executed this instrument on the day and year first above written.

**COUNTY OF INGHAM**

By: ___________________________  Date: ___________________________
   Bryan Crenshaw, Chairperson
   County Board of Commissioners

**POTTER PARK ZOOLOGICAL SOCIETY**

By: ___________________________  Date: ___________________________
   Julie Pingston, Chairperson
   Board of Directors

**APPROVED AS TO FORM FOR**
**COUNTY OF INGHAM BY**
**COHL, STOKER, & TOSKEY, P.C.**

By: ___________________________
EXHIBIT A
Adopted - June 24, 2003
Agenda Item No. 7

Introduced by the County Services and Finance Committees of the:

Ingham County Board of Commissioners

Resolution Establishing a Policy to Require the Payment of a Living Wage

Resolution #03-168

Whereas, the Ingham County Board of Commissioners desires to increase the quality and reliability of services procured for Ingham County or provided Ingham County inhabitants by promoting higher productivity and retention of employees working for Ingham County on Ingham County contracts; and

Whereas, the Ingham County Board of Commissioners desires to use Ingham County spending and procurement of services to require covered employers who provide services to Ingham County to pay their employees a "Living Wage" sufficient to meet their employees' basic subsistence needs; and

Whereas, the Ingham County Board of Commissioners desires to raise the income of low-income working people and their families employed by covered employers on Ingham County contracts; and

Whereas, the Ingham County Board of Commissioners desires to use Ingham County spending to encourage the development of jobs paying wages above the poverty level; and

Whereas, the Ingham County Board of Commissioners, under this policy, does not intend to establish any generally applicable County minimum wage, or regulate the wages paid by any business or individual that chooses not to provide services covered by this policy to the County; and

Whereas, the Ingham County Board of Commissioners desires to provide incentives for covered employers to provide health insurance to their employees; and

Whereas, the economic research summarized in the Economic Policy Institute's August 2000 issue guide, "Higher Wages Lead to More Efficient Service Provision," indicate that payment of higher wages is associated with greater business investment in employee training, higher productivity, and lower employee turnover; and

Whereas, the Ingham County Board of Commissioners references the Michigan League for Human Services October 1998 report, "Economic Self-Sufficiency: A Michigan Benchmark," that a family of three required at that time, on average $2,724 a month to pay for housing, food, child care, health care, transportation, clothing, household supplies, a telephone, and taxes, and this was at the time equivalent to an hourly wage of $15.83 for households with a single worker and $7.92 for households with two workers; and

Whereas, while the 2002 United States Department of Health and Human Services federal poverty guideline was $18,100 a year for a four-person family income near the poverty level is not a desirable standard of living sufficient to meet the subsistence needs of a family in Ingham County and its surrounding communities.

Therefore Be It Resolved, that the Ingham County Board of Commissioners hereby requires that each contractor pay its employees providing services under the contract wages which are greater than or equal to a living wage, and meets other conditions, as defined in this policy.

Be It Further Resolved, that this policy applies to any individual, proprietorship, partnership, corporation, trust, association or other entity that is a contractor, defined as follows:

1. A "contractor" is a party to a contract with Ingham County primarily for the furnishing of services (as opposed to purchasing or leasing of goods or property), where the total expenditure for such contract exceeds $50,000 in a twelve-month period and employs five or more employees, or where the total value of contracts that the contractor has in effect on the effective
date of the contract with Ingham County exceeds $50,000 and where the contractor employs five (5) or more employees. It does not include contractors who pay Ingham County a commission for the right to offer their services in county facilities or in conjunction with county events;

ii. A "subcontractor" is a party to a contract with a contractor providing services to Ingham County who is required to pay a "living wage" under the terms of this policy; whose contract with the contractor is for the purpose of furnishing services to Ingham County under the terms of the contractor’s contract with Ingham County; where the subcontractor employs five or more employees and where the total value of the subcontractor’s contract for that purpose exceeds $25,000.

BE IT FURTHER RESOLVED, that the living wage requirement of this policy shall apply with respect to any employee of a contractor or subcontractor who is employed either part time or full time providing services directly under the contract.

BE IT FURTHER RESOLVED, that for the purposes of this policy, the following terms and phrases are defined as follows:

A. "Contract" means an agreement to perform services, including the subcontracting of services. Contracts for the purchase of goods and contracts to lease or purchase property are excluded.

B. "Employer" means a person who engages employees to provide labor in exchange for payment of wages or salary.

C. "Federal poverty line" means the official poverty line defined by the Office of Management and Budget based on Bureau of Census data for a family of four (4), as adjusted to reflect the percentage change in the Consumer Price Index for all urban consumers.

D. "Health care benefits" means the right granted to an employee under a contract, certificate or policy of insurance to have payment made by a health care insurer or health care corporation for specified medical or health care services for the employee and dependents.

E. "Living wage" means an hourly wage rate which is equivalent to 125% of the federal poverty line on an annual basis when calculated based on forty (40) hours per week, fifty (50) weeks per year; provided however, that costs paid by the employer for an employee’s health care benefits may be counted toward up to one-fifth (1/5) of the hourly rate payable to the employee.

F. "Person" includes individuals, proprietorships, partnerships, corporations, trusts, associations, joint ventures, and other legal entities, either incorporated or unincorporated, however operating or named, and whether acting by themselves or by a servant, agent or fiduciary, and includes all legal representatives, heirs, successors and assigns thereof.

G. "Public entity" means the State of Michigan including all agencies thereof, any public body corporate within the state, including all agencies thereof, or any non-incorporated public body within the state of whatever nature, including all agencies thereof.

BE IT FURTHER RESOLVED, that the County Controller shall annually adjust the living wage as provided herein to incorporate changes in the federal poverty level. The Controller shall notify the Board of Commissioners of any change in the amount of the living wage, and shall notify each contractor of such changes and such contractors shall, no later than 30 days after notification, adjust the hourly rates of affected employees as necessary to comply with this policy.

BE IT FURTHER RESOLVED, that the County Controller shall include an explanation of the requirements of this policy in all requests for proposals that may be covered by this policy.

BE IT FURTHER RESOLVED, that each contract covered by this policy shall require compliance with this policy. Each such contract shall provide that a violation of this policy shall be considered a material breach of the contract and Ingham County shall have the right to terminate the contract and disbar the contractor from future Ingham County contracts as provided below.

BE IT FURTHER RESOLVED, that every contractor shall post in a conspicuous place on all job sites subject to this policy...
a copy of the living wage rate required under this policy. The contractor shall keep accurate records of the names and actual wages and benefits paid to each employee providing services under the contract and subcontract and provide Ingham County with such records within five (5) business days, if requested by the County.

**BE IT FURTHER RESOLVED**, that each contract shall provide that contractors who are found to be in violation of this provision shall be required to pay each affected employee the amount of deficiency for each day the violation occurs. The contract shall also provide that contractors shall be required to also pay Ingham County $100 per affected employee for each day the violation occurs beginning with the third day after the contractor receives notification of the violation. The County may withhold from payments to the contractor such amounts as are necessary to effectuate the payments or penalties provided in this paragraph.

**BE IT FURTHER RESOLVED**, that a contractor who is found to be in violation of this provision and is subsequently required to pay the $100.00 penalty provided above for more than three (3) incidents within a two (2) year period shall be barred from bidding on or entering into any contracts with the County for a period of ten (10) years from the date of the last violation. An incident for purposes of this paragraph is defined as a failure to pay the living wage rate in a payroll period, a payday or numerous paydays, regardless of the number of employees affected by each incident.

**BE IT FURTHER RESOLVED**, that anyone with knowledge of a violation of this policy may file a complaint with the County Controller, who shall have thirty (30) days to investigate and remedy the complaint. If the complaint is not resolved to the complainant's satisfaction within the thirty (30) day period, the complainant or his representative may bring forward his/her complaint to the County Services Committee of the Ingham County Board of Commissioners. The Committee shall forward its recommendation on the matter to the Board of Commissioners for final resolution.

**BE IT FURTHER RESOLVED**, a contractor or subcontractor found to have retaliated in violation of federal or state law against an employee for filing a claim of non-payment of a wage rate shall be ineligible to bid on any contract involving the County for a period of (five) 5 years from the date of such finding.

**BE IT FURTHER RESOLVED**, that the following exemptions from this policy apply:

A. Public entities are exempt from compliance with this policy.

B. Entities with 501(c)(3) status with who have nine (9) or fewer employees are exempt from compliance with this policy.

C. Employees who are working under the terms of a collective bargaining agreement are exempt from compliance with this agreement.

D. Exempt employees working on projects where federal, state or local law, or Ingham County policy requires payment of a prevailing wage are exempt from compliance with this policy.

E. The following programs are exempt if developed specifically for high school and/or college students by Ingham County or one of its contractors:

1. A bona fide training program;

2. A summer or youth employment program;

3. A work study, volunteer/public service, or internship program;

F. Co-op employees employed as part of a high school or college co-op program which is part of the employee's educational curricula.

G. Programs which operate to train people with disabilities and which are designated as community rehabilitation programs, work activity centers and/or sheltered workshops.

H. Temporary or seasonal employees hired by a contractor. For purposes of this policy, temporary and/or seasonal employees are defined as employees hired to augment the regular workforce and are hired for three (3) months or less in the case of a temporary employee or nine (9) months or less in the case of a seasonal employee.
BE IT FURTHER RESOLVED, that a contractor may request a waiver of the provisions of this policy if they believe that the application of the policy to the contractor would violate federal, state, or local laws. Requests for waivers shall be made to the Controller, who shall refer such request to the County Services Committee of the Board. The Committee shall review the request and provide its recommendation to the Board of Commissioners for final action.

BE IT FURTHER RESOLVED, that a non-profit human services agency may request a waiver of the provisions of this policy if they believe that the application of the policy would cause economic harm to the agency in a fashion that would result in the harm created by application of the policy outweighing the benefits of applying this policy. Requests for waivers shall be made to the Controller, who shall refer such request to the County Services Committee of the Board. The Committee shall review the request and provide its recommendation to the Board of Commissioners for final action.

BE IT FURTHER RESOLVED, that this policy shall apply to any contract entered into or renewed after the effective date of this policy.

BE IT FURTHER RESOLVED, that entering an agreement for extension of a contract for a period beyond its original term shall be considered entering a contract for purposes of this policy.

BE IT FURTHER RESOLVED, that this policy shall go into effect ninety (90) days after adoption by the Ingham County Board of Commissioners.

BE IT FURTHER RESOLVED, that it is the intent of the Ingham County Board of Commissioners that the requirement for payment of a living wage as defined in this policy will apply to employees of Ingham County.

COUNTY SERVICES: Yeas: Celentino, Holman, De Leon, Schor
Nays: Severino, Nevin Absent: None Approved 6/17/03

FINANCE: Yeas: Swope, Dedden, Hertel, Thomas
Nays: Grebner, Minter Absent: None Approved 6/18/03
EXHIBIT B
Adopted - December 8, 2015

Agenda Item No. 8

Introduced by the County Services Committee of the:

Ingham County Board of Commissioners

Resolution Authorizing Standards of Conduct for Ingham County Vendors

Resolution #15-459

Whereas, the Ingham County Board of Commissioners (“Board”) purchases goods and services from a multitude of vendors and contractors; and

Whereas, the Board is committed to ensuring impartiality, transparency, professionalism, equal treatment, and the highest standards of conduct with respect to its relationships with all current and potential County vendors; and

Whereas, the Board expects that, as a condition for doing business with the County, all vendors, contractors, and subcontractors conduct their business operations and interactions with County employees ethically; and

Whereas, the Board has determined that a clear and concise approach is needed to ensure compliance with appropriate standards of conduct.

Therefore be it resolved, that the Ingham County Board of Commissioners hereby adopts the attached Standards of Conduct for Ingham County Vendors.

Be it further resolved, a copy of said Standards of Conduct for Ingham County Vendors shall be incorporated into the County’s vendor registration process so that vendors are fully informed as to the County’s expectations regarding vendor conduct.

Be it further resolved, the Purchasing Department shall include in all solicitations and purchase orders, and legal counsel shall include in all contracts, language requiring compliance with the provisions of the Standards of Conduct for Ingham County Vendors.

Be it further resolved, that any County vendor found to violate the Standards of Conduct for Ingham County Vendors shall be notified and offered an opportunity to respond. If a violation is found, the Board of Commissioners may preclude further business with that vendor for up to one year or longer.

Be it further resolved, that upon effective passage of this resolution, the Board directs the Purchasing Department to issue to all County departments and offices and legal counsel a copy of this resolution.

CountY Services: Yeas: Celentino, Koenig, Crenshaw, Banas, Bahar-Cook, Hope, Maiville

Nays: None  Absent: None  Approved 12/01/15
Standards of Conduct for Ingham County Vendors

The County of Ingham conducts business with businesses, vendors and contractors under a set of rules to ensure that all County officials and employees discharge their duties in a manner designed to promote public trust and confidence in our County. The County wants you to be aware of the rules that you and its employees are required to follow. A violation of state or federal statutes may occur if these rules are broken. It is hoped that by providing these rules for you, your experience in dealing with the County will be both rewarding and satisfactory.

Providing Gifts or Gratuities:
Providing gifts or gratuities to employees in consideration for the performance of their duties, or as an appreciation for their performance, is strictly prohibited.

- Do not offer employees any gifts or loans.
- Employees may not receive any fee or compensation for their services from any source other than the County, so do not offer them.
- Buying meals for employees is only permissible during a working lunch or dinner where business is discussed and you are a current contractor (no alcohol). Employees may accept coffee, tea, soft drinks, snacks, etc. when attending meetings in your office.
- Letters to supervisors recognizing exceptional service by County employees are always welcome.

Conflicts of Interest:

- Do not ask employees for any special favor or consideration that is not available to every other citizen.
- Do not ask employees to disclose any information that is not available to every other citizen through normal public information channels unless necessary for the business you are hired for.
- Do not offer to compensate employees by offering to hire, or to do business with any business entity of the employees or their immediate family members.
- Do not ask employees to represent you or your company other than as part of their official duties with the County.
- Do not ask employees to endorse the products or services of your company.
- Do not ask employees to hand out or post advertising materials.

Vendor shall report if the following occurs:

Solicitation by County Employees:
Employees may not solicit gifts, loans, or any other items of value from people doing County business that will be used by them personally.

- If you are asked to pay a fee for services that you believe are improper or illegal, contact the County Controller/Administrator at (517) 676-7203 or Board Coordinator at (517)
676-7200. Employees are prohibited from taking retaliatory action against you for failing to comply with any request unless the request is within the scope of the employee’s official duties for the County.

Use of County Equipment, Facilities and Resources:
Use of County equipment, facilities and resources is authorized only for County purposes.
- Do not ask employees to use County equipment to run errands or perform tasks for your benefit.

Your Rights and Expectations:
When dealing with employees of the County you have the right to honest, fair and impartial treatment. You may expect prompt, courteous and professional service from our employees who are expected to understand and practice good customer service skills. Employees are tasked to uphold the public trust through the ethical performance of their duties. We understand that the enforcement of regulatory guidelines and codes may sometimes be a cause for concern; however, you may rest assured that we are responsible to all of the citizens of Ingham and our goal is to serve them to the best of our ability. Should you have any concerns or questions concerning this information or the conduct of any of our employees, contact the County Controller/Administrator at (517) 676-7203 or Board Coordinator at (517) 676-7200.
EXHIBIT C
Compliance with Ingham County Purchasing Policy

All vendors, as a condition for registering to do business with the County, shall self-certify to the County regarding any violations of environmental, labor, and employment laws and regulations of the State of Michigan or any other regulatory agency, including, but not limited to, the following:

- The potential vendor’s history of compliance with labor and employment laws and regulations, including the Workforce Opportunity Wage Act, MCL 408.411 et seq., the Fair Labor Standards Act of 1938, 29 USC 201 et seq., and the National Labor Relations Act, 29 USC 151 et seq.; and
- The potential vendor’s environmental track record and sustainability practices, including the potential vendor’s history of compliance with environmental laws and regulations such as the Natural Resources and Environmental Protection Act, MCL 324.101 et seq., the Clean Water Act, 33 USC 1251 et seq., and the Clean Air Act, 42 USC 7401 et seq.

All vendors shall notify the Purchasing Department of any subsequent violation of this Policy within ten (10) years after becoming a vendor; failure to do so may result in the vendor being barred from doing business with the County for a period of up to five (5) years.

A local vendor claiming the local purchasing preference in accordance with the Local Purchasing Preference Policy, may not be afforded the preference if it is verifiably proven that the local vendor is found to have violated any provisions of this amended policy.

If it is discovered that a vendor performing work under a contract with the County is in violation of this policy, that vendor shall be found to have committed a material breach of the contract and that vendor shall make restitution payment to the County in the amount of $500 per day for every day that the violation occurred since signing the contract. Upon being notifying in writing by the County of violating this policy, vendors who do not agree to make such restitution shall be barred from doing business with the County for a period of not less than ten (10) years. The vendor may appeal any such decision to the Ingham County Board of Commissioners who shall have the final say in all matters and appeals.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH SPICER GROUP, INC. FOR PROFESSIONAL CONSULTING SERVICES FOR UPDATING THE INGHAM COUNTY PARK’S FIVE-YEAR MASTER PLAN AND THE TRAILS AND PARK MILLAGE PLAN

RESOLUTION #21 –

WHEREAS, the Ingham County Parks & Recreation Commission has identified a need to update the Ingham County Parks 2022-2026 Master Plan, the Trails and Parks Millage Comprehensive Plan, and park maps; and

WHEREAS, the Ingham County Purchasing Department solicited Requests for Proposals (RFP) inviting proposals from qualified companies for the purpose of entering into a contract with the County to provide professional consulting services to assist the Ingham County Parks Department and Park Commission in assembling the 2022-2026 Master Plan, the Trails and Parks Millage Comprehensive Plan, and updating park maps; and

WHEREAS, after careful review and evaluation of the proposals received, the evaluation committee recommends that a contract be awarded to Spicer Group, Inc. who submitted the most responsive and responsible proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a contract to Spicer Group, Inc. for a cost not to exceed $80,500 to provide professional consulting services to assist the Ingham County Parks Department and Park Commission in assembling the 2022-2026 Master Plan, the Trails and Parks Millage Comprehensive Plan, and updating park maps.

BE IT FURTHER RESOLVED, that $80,000 is available in line item 228-62800-802000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an additional $500 from the Trails and Parks Millage fund balance and the Controller/Administrator is authorized to transfer $500 from the Trails and Parks Millage fund balance into line item 228-62800-802000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
Nays:  None  Absent:  Slaughter  Approved  06/14/2021

FINANCE:  Yeas:  Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays:  None  Absent:  Tennis  Approved  06/16/2021
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH LOPEZ CONCRETE CONSTRUCTION, LLC FOR A CONCRETE SLAB FOR A STORAGE BUILDING AT HAWK ISLAND COUNTY PARK

RESOLUTION #21 –

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for constructing a new concrete slab for a storage building at Hawk Island County Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Lopez Concrete Construction, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Lopez Concrete Construction, LLC for a total amount not to exceed of $24,200 for concrete work at Hawk Island County Park.

BE IT FURTHER RESOLVED, that there is $24,200 available in line item 228-75999-976000-20P11 for the project.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
    Nays:  None  Absent:  Slaughter  Approved 06/14/2021

FINANCE:  Yeas:  Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
    Nays:  None  Absent:  Tennis  Approved 06/16/2021
JUNE 22, 2021
AGENDA ITEM NO. 22

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH SHERRIFF GOSLIN CO. FOR A ROOF FOR THE MAIN SHELTER BUILDING AT LAKE LANSING SOUTH COUNTY PARK

RESOLUTION #21 –

WHEREAS, the Ingham County Parks Department owns and maintains the buildings at Lake Lansing South County Park; and

WHEREAS, the Ingham County Parks Department has a roof replacement plan in place to ensure routine replacement of building roofs; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of supplying and installing standing seam metal roofing on the main picnic shelter building at Lake Lansing South County Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Sherriff Goslin Co.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Sherriff Goslin Co. for the base bid in the amount of $33,866 for supplying and installing standing seam metal roofing on the main picnic shelter building at Lake Lansing South County Park, and a contingency not to exceed $5,000 to cover any unforeseen circumstances.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer $5,666 from the Park Department 208 fund balance for the project into line item 228-75999-976000-20P21.

BE IT FURTHER RESOLVED, that there is $28,200 available in line item 228-75999-976000-20P21 and up to $5,000 in Parks Fund Balance shall be used to cover any unforeseen circumstances if necessary.

BE IT FURTHER RESOLVED, that any unused contingency from the Parks Fund Balance shall be deposited back into the Parks Fund balance.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville  
Nays: None  
Absent: Slaughter  
Approved 06/14/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdover, Stivers, Schafer, Maiville  
Nays: None  
Absent: Tennis  
Approved 06/16/2021
 Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTINGENCY FUND APPROPRIATION FOR A CONTRACT WITH MATRIX CONSULTING ENGINEERS, INC FOR A LIGHTING STUDY TO BE CONDUCTED AT THE INGHAM COUNTY MEDICAL CARE FACILITY

RESOLUTION #21 –

WHEREAS, Ingham County owns and operates the Ingham County Medical Care Facility; and

WHEREAS, the Parks Director solicited quotes from qualified and experienced vendors for the purpose a lighting study to be conducted at the Ingham County Medical Care Facility; and

WHEREAS, the quotes were evaluated by the Purchasing Department and Parks Director, and it is their recommendation to award the contract to the low quote submitted by Matrix Consulting Engineers, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Controller/Administrator to transfer up to $1,500 from the 2021 Ingham County Contingency account to enter into a contract with Matrix Consulting Engineers, Inc. for a fixed rate in the amount of $1,500 for a lighting study to be conducted at the Ingham County Medical Care Facility.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
    Nays: None  Absent: Slaughter  Approved 06/14/2021

FINANCE:  Yeas:  Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
    Nays: None  Absent: Tennis  Approved 06/16/2021
RESOLUTION TO AUTHORIZE AN AMENDMENT TO LESLIE TOWNSHIP TRAILS AND PARKS MILLAGE AGREEMENT

Res: #21 –

WHEREAS, Board of Commissioners Resolution #20-562 authorized entering into a contract with Leslie Township for Agreement TR091 Leslie High School, Township, City Hull Road Walking Path; and

WHEREAS, Leslie Township is requesting an amendment to Agreement TR091 for additional funding in the amount of $60,000 for prime professional services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to Leslie Township Agreement TR091 Leslie High School, Township, City Hull Road Walking Path for prime professional assistance on this project and authorizes an additional $60,000 as requested by Leslie Township in the letter dated May 27, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer $60,000 from the Trails and Parks Millage fund balance into line item 228-62800-967000-TR091.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
    Nays:  None  Absent:  Slaughter  Approved  06/14/2021

FINANCE:  Yeas:  Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
    Nays:  None  Absent:  Tennis  Approved  06/16/2021
Introducing by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE CITY OF LANSING FOR THE LEAD SAFE LANSING PROGRAM

RESOLUTION #21 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the City of Lansing to accept grant funds in an amount not to exceed $96,255, to conduct outreach for the Lead Safe Lansing (LSL) Program effective June 1, 2021 through July 3, 2024; and

WHEREAS, the Maternal & Child Health (MCH) Division of ICHD has provided outreach to the LSL grant since 2018, which assists Lansing area families by conducting outreach and enrollment in the LSL Program; and

WHEREAS, this effort focuses on outreach strategies for families with children under age 6 who have an elevated blood lead level (EBLL), families with children under age six, and/or pregnant women enrolled in the WIC program; and

WHEREAS, exposure to lead paint and dust in a home can cause serious health issues for small children and pregnant women including learning and behavioral problems, problems with speech, language and hearing, and damage to organs; and

WHEREAS, the LSL Program offers grants to assist Lansing area homes in remediating lead-based paint and dust hazards; and

WHEREAS, the Health Officer recommends authorizing an agreement with the City of Lansing to conduct outreach for the Lead Safe Lansing Program in an amount not to exceed $96,255, effective June 1, 2021 through July 3, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the City of Lansing to conduct outreach for the Lead Safe Lansing Program in an amount not to exceed $96,255, effective June 1, 2021 through July 3, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
Nays: None   Absent: Slaughter   Approved 06/14/2021
FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None   Absent: Tennis   Approved 06/16/2021
WHEREAS, Ingham County Health Department’s (ICHD) Community Health Centers (CHCs) wish to amend the original lease agreement with ANC Holdings, LLC, effective July 1, 2021 through June 30, 2031 for an amount not to exceed $750,000; and

WHEREAS, this lease agreement was originally authorized through Resolutions #20-230 and #20-256 for a leased space of 4,188 square feet; and

WHEREAS, amending this agreement will increase the leased space from 4,188 square feet to 5,263 square feet to allow continued operations of a CHC at this location; and

WHEREAS, this amendment will include an on-site pharmacy and ten reserved employee parking spots located at the Allen Neighborhood Center on 1611 E. Kalamazoo Street, Lansing, Michigan; and

WHEREAS, the Health Officer and the CHC Board of Directors recommend that the Ingham County Board of Commissioners authorizes amending the original lease agreement with ANC Holdings, LLC, effective July 1, 2021 through June 30, 2031 for an amount not to exceed $750,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the original lease agreement with ANC Holdings, LLC, effective July 1, 2021 through June 30, 2031 for an amount not to exceed $750,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
Nays: None
Absent: Slaughter
Approved 06/14/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None
Absent: Tennis
Approved 06/16/2021
WHEREAS; Ingham County Health Department’s (ICHD’s) Community Health Centers (CHCs) wish to amend Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. (NextGen®) to include one-time professional consulting services effective June 30, 2021 through August 31, 2021; and

WHEREAS, NextGen® Professional Consulting Services will provide a NextGen Tech to provide consultation and training to support the Electronic Health Records (EHR) upgrade for up to 180 hours, for an amount not to exceed $45,000; and

WHEREAS, this upgrade is required to ensure that our EHR platform includes required regulatory upgrades in line with the 21st Century CURES Act, a United States law; and

WHEREAS, this one-time cost will be covered by funding from the ARP fund, authorized through resolution #21-240; and

WHEREAS, the ICHC Board of Directors and the Health Officer recommend that the Board of Commissioners authorizes amending the agreement with NextGen® Healthcare Information Systems, Inc., for one-time professional consulting services, effective June 30, 2021 through August 31, 2021 in an amount not to exceed $45,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with NextGen® Healthcare Information Systems, Inc., for one-time professional consulting services, effective June 30, 2021 through August 31, 2021 in an amount not to exceed $45,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville  
Nays: None  Absent: Slaughter  Approved 06/14/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville  
Nays: None  Absent: Tennis  Approved 06/16/2021
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEALTH CONSULTING STRATEGIES, INC.

RESOLUTION #21 –

WHEREAS Ingham County Health Department’s (ICHD’s) Community Health Center (CHC) Board of Directors (BOD) wishes to obtain the services of Health Consulting Strategies, Inc. (HCS) to provide support to CHC’s BODs planning efforts for years 2021 through 2024; and

WHEREAS, as a CHC Program Grantee of HRSA, ICHC is required to develop a community needs assessment that informs three-year strategic plans; and

WHEREAS, HCS will assist CHC by: 1) completing a community needs assessment, and 2) providing “facilitation” support to CHC’s strategic planning process; and

WHEREAS, the CHC BOD is seeking to begin its planning efforts on July 1, 2021 and conclude this work by November 30, 2021; and

WHEREAS, the cost of securing HCS’s services is $20,000 which will be covered by using a portion of HRSA funding authorized through Resolution #21-240; and

WHEREAS, the Health Officer and the ICHC Board of Directors recommend authorizing an agreement with HCS for an amount not to exceed $20,000, effective July 1, 2021 through November 30, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with HCS for an amount not to exceed $20,000, effective July 1, 2021 through November 30, 2021.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yea: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville  
Nays: None  
Absent: Slaughter  
Approved 06/14/2021

FINANCE: Yea: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville  
Nays: None  
Absent: Tennis  
Approved 06/16/2021
WHEREAS, Ingham County Health Department’s (ICHD), Community Health Centers (CHCs) wish to enter into a service agreement with Hope Network for Medication Assisted Treatment (MAT) Services for a .40 FTE physician to provide MAT services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023; and

WHEREAS, this agreement was previously authorized through Resolution #21-040 which authorized ICHD’s CHCs to accept the American Rescue Plan Act Funds (ARP) from Health Resources and Services Administration (HRSA), effective April 1, 2021 through March 31, 2023; and

WHEREAS, a portion of that funding will be used to fund the service agreement with Hope Network for a .40 FTE physician to provide MAT services, in an amount not to exceed $95,400; and

WHEREAS, the Community Health Center Board and Health Officer recommend entering into a service agreement with Hope Network for a .40 FTE physician to provide MAT services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023 in an amount not to exceed $95,000.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a service agreement with Hope Network for a .40 FTE physician to provide MAT services at its New Hope and Birch CHCs, effective February 1, 2021 through January 1, 2023 in an amount not to exceed $95,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
    Nays: None  Absent: Slaughter  Approved 06/14/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
    Nays: None  Absent: Tennis  Approved 06/16/2021
WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the FY20-21 Hazardous Materials Emergency Preparedness Planning Program (HMEP) in the amount of $2,515 to provide financial assistance for hazardous materials emergency response plans effective September 30, 2020 through September 29, 2021; and

WHEREAS, ICHD’s Emergency Planning Committee has participated with the HMEP grant for 20 years; and

WHEREAS, this funding will assist with the development of 302 new site hazardous materials emergency response plans as well as updating previously submitted site plans; and

WHEREAS, additionally, this funding will support training for LEPC/HazMat members, enhancement capabilities, public notices, and printing costs associated with the site plans; and

WHEREAS, as a participant of this grant, ICHD will be required to submit a match amount of $629; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes entering into a grant agreement with the FY20-21 Hazardous Materials Emergency Preparedness Planning Program (HMEP) in the amount of $2,515, to provide financial assistance for hazardous materials emergency response plans effective September 30, 2020 through September 29, 2021.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a grant agreement with the FY20-21 Hazardous Materials Emergency Preparedness Planning Program (HMEP) in the amount of $2,515, to provide financial assistance for hazardous materials emergency response plans effective September 30, 2020 through September 29, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville
                                 Nays: None   Absent: Slaughter   Approved 06/14/2021
FINANCE: **Yea**: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
  **Nays**: None  **Absent**: Tennis  **Approved 06/16/2021**
WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with UpToDate, Inc. in an amount not to exceed $9,350 effective upon the date of execution through May 31, 2022; and

WHEREAS, UpToDate is an online database that is accessed via subscription; and

WHEREAS, the UpToDate Anywhere license contains evidence-based content made available to clinicians at home, at the office, or even a patient’s bedside; and

WHEREAS, UpToDate offers assistance on topics covering general internal medicine, more than 20 specialties, and more than 1500 patient education topics; and

WHEREAS, through this evidence-based clinical support resource, physicians are equipped to make safe patient care decisions, resulting in improved quality and safety of care; and

WHEREAS, UpToDate provides the benefit of CEU credit to licensed medical professionals, which provides an alternative to conference costs, out of state travel expenses and conference CEU credits; and

WHEREAS, the fees for an UpToDate subscription, including UpToDate advanced and UpToDate Anywhere license, will be in an amount not to exceed $9,350 and will be covered by the CHC operational funding reserve; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with UpToDate, Inc. in an amount not to exceed $9,350, effective upon the date of execution through May 31, 2022; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes entering into an agreement with UpToDate, Inc. in an amount not to exceed $9,350, effective upon the date of execution through May 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with UpToDate, Inc. in an amount not to exceed $9,350, effective upon the date of execution through May 31, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, Trubac, Graham, Naeyaert, Maiville  
    Nays:  None  Absent:  Slaughter  Approved 06/14/2021

FINANCE:  Yeas:  Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville  
    Nays:  None  Absent:  Tennis  Approved 06/16/2021
RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) GRANT FROM THE MICHIGAN STATE POLICE

RESOLUTION #21 –

WHEREAS, the Department of the Michigan State Police (MSP) received funding under the federal Office of Justice Programs 2021 fiscal year “Coronavirus Emergency Supplement Funding Program” (CESF); and

WHEREAS, the Michigan State Police had awarded the Ingham County Prosecutor’s Office (ICPO) a grant award under the CESF grant program in the amount of $61,295.81; and

WHEREAS, this funding is for expenses directly related to the hiring of contractual personnel to address the coronavirus related backlog in prosecutors’ offices in Michigan; and

WHEREAS, the COVID-19 pandemic has caused a significant backlog of pending jury trials in both the district and circuit courts of Ingham County; and

WHEREAS, the ICPO intends to use the funding to hire two (2) temporary assistant prosecuting attorneys (APAs) to assist with this backlog; and

WHEREAS, the grant agreement runs from June 1, 2021 to December 31, 2021 and provides re-imbursement for the hourly wages, excluding fringe benefits, and purchase of a laptop computer for each temporary APA; and

WHEREAS, the award specifies an hourly rate of $27.64 for each position for a total of 1,000 hours per position, and provides $6,015.82 for a laptop computer and docking station for each position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor’s Office to enter into a grant agreement for $61,295.82 with the Michigan State Police from June 1, 2021 through December 31, 2021.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Graham, Peña, Schafer
Nays: None  Absent: None  Approved 06/10/2021
COUNTY SERVICES:  **Yea**: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert  
**Nays**: None  
**Absent**: None  
**Approved 06/15/2021**

FINANCE:  **Yea**: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville  
**Nays**: None  
**Absent**: Tennis  
**Approved 06/16/2021**
Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE ADDITION OF TWO FULL-TIME ANIMAL CARE SPECIALIST POSITIONS FOR THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER

RESOLUTION #21 –

WHEREAS, the Ingham County Animal Control and Shelter (ICACS) currently employs five full-time Animal Care Specialists (ACS) and two temporary Animal Care Specialists; and

WHEREAS, temporary ACS positions are unable to perform all of the essential job duties because of their employment time limits; and

WHEREAS, Human Resources and the Capital City Labor Program, Inc. (CCLP) are both in agreement with adding these positions; and

WHEREAS, total (wage and fringe) top out cost for each position is $97,492; and

WHEREAS, the cost for these positions will be paid out of the Ingham County Animal Shelter Millage Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the addition of two full-time Animal Care Specialists for the Ingham County Animal Control & Shelter (CCLP Animal Control Grade 1).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget transfers and changes to the Approved Position List as authorized by this resolution.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Graham, Peña, Schafer
    Nays: None  Absent: None  Approved 06/10/2021

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
    Nays: None  Absent: None  Approved 06/15/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
    Nays: None  Absent: Tennis  Approved 06/16/2021
Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RECLASSIFY THE CUSTOMER SERVICE AND COMMUNITY OUTREACH MANAGER POSITION TO COMMUNITY OUTREACH MANAGER

RESOLUTION #21 –

WHEREAS, Ingham County Animal Control and Shelter (ICACS) employed a Customer Service and Community Outreach Manager for the purpose of supervising office operations and managing community outreach events; and

WHEREAS, the position became vacant in May of 2021; and

WHEREAS, ICACS Management performed an evaluation of organizational function and determined there was overlap between the Customer Service and Community Outreach Manager and Office Coordinator positions; and

WHEREAS, ICACS Management restructured the position to focus on more effectively managing community outreach programs and fundraising opportunities; and

WHEREAS, the Customer Service and Community Outreach Manager will now be known as the Community Outreach Manager; and

WHEREAS, the Human Resources Department has participated in and analyzed the proposed conversion; and

WHEREAS, the conversion of the vacant position #421028 from a Customer Service and Community Outreach Manager (MC group level 8, $54,281.32 - $65,155.40) to Community Outreach Manager (MC group, level 7, $49,600.76-$59,539.82) would decrease costs by $8,240 annually.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the reclassification of the Community Outreach Manager position as described above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget transfers and changes to the Approved Position List as authorized by this resolution.

LAW & COURTS:  Yeas: Polsdorfer, Trubac, Celentino, Crenshaw, Graham, Peña, Schafer
      Nay: None  Absent: None  Approved 06/10/2021

COUNTY SERVICES: Yeas: Stivers, Celentino, Grebner, Sebolt, Slaughter, Peña, Naeyaert
      Nay: None  Absent: None  Approved 06/15/2021
FINANCE: Yea: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 06/16/2021
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM (CRP) AGREEMENT AND THE INGHAM COUNTY PROSECUTOR’S OFFICE FAMILY SUPPORT UNIT

RESOLUTION #21 –

WHEREAS, the Ingham County Prosecutor’s Office Family Support Unit (ICPO FSU) receives Title IV-D funding to establish orders of paternity, child support orders, and pursue criminal non-support matters; and

WHEREAS, through the IV-D Cooperative Reimbursement Program Agreement (CRP), funds appropriated by the County and spent by ICPO FSU will be reimbursed at the rate of 66% by the federal government through the Michigan Department of Health and Human Services (MDHHS) Office of Child Support; and

WHEREAS, the current five year IV-D Cooperative Reimbursement Program Agreement between the MDHHS and ICPO FSU is effective October 1, 2016 to September 30, 2021, and

WHEREAS, the current CRP agreement includes an “Option to Renew” for up to two additional one year periods; and

WHEREAS, the ICPO FSU received notice on June 3, 2021 that the MDHHS is exercising the right to renew the current Title IV-D Cooperative Reimbursement Program Agreement for two additional one-year periods (fiscal years 2020 and 2023) covering October 1, 2021 through September 30, 2023; and

WHEREAS, the total agreement amount for each fiscal year is $1,438,827; and the total state of Michigan share for each fiscal year is $949,626; and the county share for each fiscal year is $489,201; and

WHEREAS, the Cooperative Reimbursement Program agreement funds the majority of operating and personnel costs of the ICPO FSU.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approve an Amendment to the current IV-D Cooperative Reimbursement Program agreement for two additional one-year periods from October 1, 2021 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Graham, Peña, Schafer  
Nays: None  Absent: None  Approved 06/10/2021
FINANCE: **Yea:** Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
**Nays:** None  **Absent:** Tennis  **Approved 06/16/2021**
Resolutions:

WHEREAS, the Office of the Public Defender is in need of a postage meter to stamp outgoing mail to its indigent clients; and

WHEREAS, it is recommended by the Office of the Public Defender to enter into a lease agreement with Pitney Bowes who submitted a responsive and responsible lease agreement of $616.68 annually for the postage machine for 5.25 years; and

WHEREAS, funds are available in the appropriate contractual line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a lease agreement with Pitney Bowes Inc., P.O. Box 371896, Pittsburg, PA 15250-7896, for a postage meter machine for an annual cost of $616.68.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Graham, Peña, Schafer
Nays: None Absent: None Approved 06/10/2021

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
Nays: None Absent: Tennis Approved 06/16/2021
WHEREAS, the Ingham County Office of the Public Defender is charged with the responsibility for representation of indigent defendants accused of crimes in Ingham County; and

WHEREAS, the collection and evaluation of evidence is critical to the performance of those duties; and

WHEREAS, police/citizen interactions are increasingly being captured through the use of body worn cameras (BWC) and car mounted camera systems as well as privately owned media; and

WHEREAS, the collection, storage, and ability to redact portions (on occasion) of the media is an essential function of giving appropriate advice to clients on the impact of the this evidence; and

WHEREAS, the Lansing Police Department, the Lansing Township Police Department, and, most recently, the Ingham County Sheriff’s Office archive their BWC and car mounted evidence through an agreement with Axon Enterprise, Inc. through a web based media collection server under the trade name Evidence.com and provide this evidence to the Ingham County Prosecutor’s Office and their prosecuting officials through Evidence.com; and

WHEREAS, the Ingham County Prosecutor has indicated that the method by which they have been sharing this information with the Ingham County Office of the Public Defender is not sustainable due to the volume of files shared between the two agencies; and

WHEREAS, other storage options have been considered but would lack the ability to store the information in the method most readily usable to the Ingham County Office of the Public Defender; and

WHEREAS, Axon Enterprises, Inc. has provided an estimate to provide licensing and storage of their product, Evidence.com in a manner that would allow the attorneys and staff of the Office of the Public Defender to utilize the media they store in an efficient and effective manner at a cost of seven thousand sixty-eight dollars ($7,068) per year under a five year service agreement with no annual increases in base cost (total cost could change if the number of licenses increases); and

WHEREAS, entering into this agreement promotes the goals of the county strategic plan to provide cost effective and efficient services to the residents of this county.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement between the Ingham County Office of the Public Defender and Axon Enterprises for licenses and storage fees for approximately one terabyte of storage of digital evidence provided to the Office of the Public
Defender from the Ingham County Prosecutor’s Office as well as any prosecuting officials (city/township attorneys) at a cost of seven thousand sixty-eight dollars ($7,068) per year.

BE IT FURTHER RESOLVED, that the cost for said product will be requested annually as part of the grant process with the Michigan Indigent Defense Commission and will be funded through the use of those monies.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Trubac, Celentino, Crenshaw, Graham, Peña, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 06/10/2021**

**FINANCE: Yeas:** Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville  
**Nays:** None  
**Absent:** Tennis  
**Approved 06/16/2021**
WHEREAS, the Ingham County Friend of the Court receives Title IV-D funding to administer the child support program; and

WHEREAS, through the IV-D Cooperative Reimbursement Program Agreement, funds appropriated by the County and spent by the Friend of Court office will be reimbursed at the rate of 66% to the County by the federal government through the Michigan Department of Health and Human Services Office of Child Support; and

WHEREAS, the Ingham County Friend of the Court enters into a contract with the Michigan Department of Health and Human Services Office of Child Support to provide services that are partially funded by the federal government with IV-D funding; and

WHEREAS, the current five year IV-D Cooperative Reimbursement Program Agreement between the State of Michigan Department of Health and Human Services and the Ingham County Friend of the Court (Agreement Number: CSFOC17-33001) is effective October 1, 2016 to September 30, 2021, and has an estimated contract value of $21,781,638.41; and

WHEREAS, the current five year IV-D Cooperative Reimbursement Program Agreement grants the Michigan Department of Health and Human Services the “Option to Renew” the Agreement for up to two additional one-year periods by an Amendment not less than 30 days before its expiration; and

WHEREAS, the Ingham County Friend of the Court was informed in writing on June 2, 2021 that the Michigan Department of Health and Human Services is exercising the right to renew the current Title IV-D Cooperative Reimbursement Program Agreement for up to two additional one-year periods; and

WHEREAS, the deadline to renew the current IV-D Cooperative Reimbursement Program Agreement by Amendment is June 30, 2021; and

WHEREAS, the Ingham County Friend of the Court is in need of continued IV-D funding to administer and sustain its child support program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approve an Amendment to the current IV-D Cooperative Reimbursement Program Agreement for up to two additional one-year periods, for FY 2022 and FY 2023.
BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this Resolution and approved as to form by the County Attorney.

**LAW & COURTS:**  **Yea**s: Polsdofer, Trubac, Celentino, Crenshaw, Graham, Peña, Schafer  
**Nays:** None  
**Absent:** None  
**Approved 06/10/2021**

**FINANCE:**  **Yea**s: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville  
**Nays:** None  
**Absent:** Tennis  
**Approved 06/16/2021**
WHEREAS, the Ingham County Sheriff’s Office of Homeland Security and Emergency Management are to develop and maintain a response plan capable of protecting life, property, and vital infrastructure in times of disaster or emergency; and

WHEREAS, the Federal Emergency Management Agency (FEMA) requires our Tri-County Hazard Mitigation Plan be maintained and updated every five years; and

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management applied for and was awarded grant funds from the Department of Homeland Security/FEMA FY2018 Pre-Disaster Mitigation Grant previously accepted with Resolution #20-438; and

WHEREAS, the amount of the grant awarded up to $163,813.61 with an additional required in-kind match of 25% ($54,604.54) assumed by Ingham County, Eaton County, Clinton County, Delhi Charter Township, and Delta Charter Township in personnel wages, meeting space, and equipment; and

WHEREAS, the purpose of these grant funds includes the use of a consultant to oversee the Tri-County Hazard Mitigation Plan update; and

WHEREAS, bid packages were sought from consultants seeking to oversee the Tri-County Hazard Mitigation Plan update and four vendors submitted bid proposals; and

WHEREAS, the proposal submitted by the Tidal Basin Group and Adjusters International met the criteria established in the RFP while at the lowest total project cost; and

WHEREAS, the total expenditure for the proposal from Tidal Basin Group and Adjusters International is not to exceed $85,530.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Tidal Basin Group and Adjusters International to update the Tri-County Hazard Mitigation Plan at a cost not to exceed $85,530, utilizing funding of $85,530 from the Department of Homeland Security’s FY2018 Pre-Disaster Mitigation Grant program.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Polsdofer, Trubac, Celentino, Crenshaw, Graham, Peña, Schafer
     Nays: None   Absent: None   Approved 06/10/2021

FINANCE:  Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Schafer, Maiville
     Nays: None   Absent: Tennis   Approved 06/16/2021
LATE PETITIONS AND COMMUNICATIONS

LETTER FROM CHILD AND FAMILY CHARITIES CEO JULIE THOMASMA REQUESTING CONSIDERATION FOR FUNDING TO CREATE A NEW CAMPUS OF SERVICES

RESOLUTION FROM THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS OPPOSING GEARING TOWARDS PRIVATIZING MICHIGAN’S MENTAL HEALTH SYSTEM
Ingham County Board of Commissioners
341 S Jefferson St.
Mason, MI 48854

Dear Ingham County Board of Commissioners,

Child and Family Charities respectfully requests your consideration for funding to create a campus of services for children, youth, and families. The need is great. The timing is critical. Our commitment to children, youth, and families is unwavering. Our mission belongs to this community.

Our vision is to repurpose a portion of McLaren Greenlawn Hospital to create a campus that consolidates multiple locations with room for expansion. The buildings for consideration include the McRee Guest House, Educational Center, two small residential homes located next to the Educational Center, the Administration, and Professional buildings. Located on the south side of Lansing in a neighborhood setting, this is an ideal location to reach children, youth and families in need.

The proposed expanded campus would allow us to do the following: relocate and significantly upgrade our homeless youth shelter using the McRee Guest House; reach at-risk youth through a newly created drop-in center in what is currently the Educational Center and is adjacent to the McRee House; provide supported housing for our highest-risk youth (young parents) in the two residential homes also located on the property; expand our many services for vulnerable and at-risk children, youth and families in the administration and professional buildings. In addition, the current plans for the remaining portion of the property include the development of the property in partnership with McLaren, the State of Michigan, and Michigan State University to provide much-needed psychiatric services for children and adolescents.

Brief history
Child and Family Charities (CFC) was established in 1911 as the Ingham County Branch of Michigan Children’s Aid Society. The agency’s founding purpose was “to secure for every child the same love and the same opportunity that we would have our children receive should they be left orphaned or friendless.” Over the years, the agency has evolved into a multi-service organization with several locations. Child and Family Charities offers a full-spectrum of prevention and treatment services with outreach to over 8,000 children, youth and families each year in the mid-Michigan area through its six divisions and 27+ programs (and growing!).

Overview of the need
True to our mission, Child and Family Charities is committed to evolving and changing with the needs of our community. During the pandemic, our teams continued to shift and adjust services to reach children and families. Our residential services continued 24/7, and with safety protocols in place, we continued in-person services to maintain children’s safety. Most services expeditiously shifted to virtual formats and our clinical teams initiated several programs to respond to the needs of our clients and others who were in immediate need. This included expansion of substance abuse prevention programs, suicide prevention, mental health services, teacher support, and training, as well as trauma training for our staff and the community. We added a Family Resource Coordinator position to ensure we were able to respond to every request for assistance. Assistance included connection to community resources, food deliveries to families, as well as basic need items (diapers, formula, personal hygiene products, etc.). Additionally, we extended support to children and youth who needed school supplies, technical equipment, and software to meet their educational needs.
During this time several concerning community trends emerged. Coming out of the pandemic, children and youth are in crisis.

- Overall violence and gun violence have increased significantly with an alarming rate of youth, young adults, and children involved in these incidents.
- Referrals for mental health services have increased dramatically. Reports of depression among teens had increased significantly which had led to an increase in the suicide rate among the same population. Substance use has increased as well, with added challenges to engage youth and parents in treatment.
- Without intervention, homeless youth in Ingham County are at high risk for human trafficking. Every year approximately 1,000 youth experience homelessness.
- Childcare options have become increasingly limited.
- School engagement and attendance are down. Student attendance numbers in the Lansing School District are at 80%, however, before the pandemic they were at 90%. Districts struggled to engage children with virtual formats.
- The overall number of children in foster care in the state has decreased. Sadly, we know that this does not equate to a decrease in children experiencing abuse and neglect. Rather, this is a result of a broken system that only relied on an intervention when families were at a point of crisis and in regular contact with mandated reporters.

Our Proposed Response

- With the creation of a youth drop-in center, our teams can proactively reach youth with positive activities and engagement. Youth need a safe haven to receive help and connect with healthy supports before they engage in risky activities. The drop-in center will be promoted by our Street Outreach program that is designed to prevent, intervene and help young people who are at risk of being trafficked as well as raise awareness in the community of this problem plaguing our society.
- The McRee home will provide a life-changing environment for youth in need of shelter services. This home is a beautiful setting that demonstrates to youth their value and that their life can take a positive path.
- CFC embraces the opportunity to be part of a continuum of mental health and substance abuse treatment options. The proposed plans for the remaining part of the hospital allow us to be part of a continuum to serve youth and families with behavioral health prevention and follow-up services.
- Our Family Growth Center offers free respite childcare for families with professionals trained in child development. This support builds protective factors for families. We are part of the solution to fill the childcare gap for low-income families.
- Our TEAM Attendance/Truancy Outreach program is designed to address truancy concerns and has had great success in local school districts in reaching at-risk youth and assisting families in overcoming struggles that lead students to truancy and dropping out of school.
- CFC maintains strong partnerships with other non-profit organizations. At this location, we would like to create flexible spaces that other non-profits can utilize.
- CFC is proactively shifting services to a prevention focus to reduce risk factors and build protective factors in families. A centrally located, community-based location will increase our reach.
Proposed Budget (Please see attached for full estimates and details prepared by Mayotte Group)

$1,200,000  Purchase cost of all buildings (McRee House, educational center, two residential homes, administrative and professional buildings).

$439,067  Renovation costs and safety upgrades for the McRee House.

$5,331,685  Renovation costs for educational center, two residential, homes, administrative and professional buildings.

$6,970,752  Total Proposed Budget

Child and Family Charities is seeking funding to implement our vision to increase our impact to address immediate community needs, many that have reached a crisis level. As outlined, this expansion will allow us to upgrade our shelter, consolidate our program sites, increase our space, extend our reach, centralize our location, and be within the proximity of other community services to further our collaborative efforts.

Please visit our website at www.childandfamily.org for up-to-date information regarding our many programs. A brief description of our programs is attached.

I can be reached at 734-476-4027 or at julie@childandfamily.org. Thank you for your time and consideration of this important request.

Sincerely,

Julie Thomasma, Ph.D.
CEO, Child and Family Charities
Child and Family Charities Brief Program Descriptions

Child and Family Charities offers a full spectrum of services for children and families through 6 Divisions and 27+ programs. Our programs focus on strengthening families, supporting children and youth, and building brighter futures. Please reference our website for the most up to date information at www.childandfamily.org.

Angel House
Angel House is a therapeutic mother/baby residential program for pregnant and parenting teen girls, ages 13-17, who are in foster care and their child(ren). (Angel House will remain at its current Mason location).

Behavioral Health Services
Provides mental health and substance use screening, assessment and counseling services to children, adolescents and adults. Programs include Zero Suicide and the Mid-Michigan Trauma Collaborative.

Child Abuse Prevention Services (CAPS)
CAPS works to prevent child abuse and neglect by building protective factors for families. This includes providing parents with the tools and resources they need to raise healthy and happy children. Programs include Family Growth Center, Medicaid Outreach, Community Education & Public Awareness, and SNAP Nutrition Education.

Child Welfare Services
Promotes safety, permanence and well-being of children who have been abused and/or neglected. Programs include Foster Care, Adoption, Independent living, Supervised Parent Visits, and Foster Home Certification.

Juvenile Justice Services
Works to prevent further involvement in the juvenile justice system by providing intervention and support services to youth who are first time offenders and their families. Programs include Teen Court, T.E.A.M (Together Everyone Achieves More) Attendance (school based), Strengthening Families, Prime for Life, Families Matter! and Too Good for Drugs Substance Abuse Prevention Program (school based).

Gateway Youth Services
Provides runaway, homeless and street youth, ages 12 through 20, with safe, stable, and age-appropriate supervised housing. Programs include 24-Hour Crisis Hotline, Street Outreach, Higher Ground Prevention Services, Emergency Shelter Services/Kevin J. Moody Youth Home, Crossroads Transitional Living, T.R.U.E (Teens Respecting and Understanding Each other), and Supportive Community Housing for Youth.

References: www.childandfamily.org
Child and Family Charities McRee House Budget
June 18, 2021

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| Construction Soft Costs             |           |          |        |                          |
| Site Survey                         | $2,500.00 |           |        | $2,500.00                |
| Geo-Technical Testing               | $0.00     |           |        | $0.00                    |
| Construction Testing Services       | $5,000.00 |           |        | $5,000.00                |
| Building Permit                     | $2,467.40 |           |        | $2,467.40                |
| Professional Design Fees            | $28,600.00 |           |        | $28,600.00               |
| Soft Costs Contingency              | $2,000.00 |           |        | $2,000.00                |
| **Soft Costs Total**                | **$40,567.40** | **$0.00** | **$0.00** | **$40,567.40** |

| Owner Direct Costs                  |           |          |        |                          |
| Office Workstation Furniture        | $2,000.00 |           |        | $2,000.00                |
| Conference Room Furniture           | $1,500.00 |           |        | $1,500.00                |
| Lobby Furniture                     | $2,500.00 |           |        | $2,500.00                |
| Common Area Furniture               | $5,000.00 |           |        | $5,000.00                |
| Bedding/Linens                      | $1,000.00 |           |        | $1,000.00                |
| Kitchen Appliances                  | $8,000.00 |           |        | $8,000.00                |
| Kitchen Dishware                    | $1,000.00 |           |        | $1,000.00                |
| Window Treatments Existing to Remain | $0.00   |           |        | $0.00                    |
| Audio/Visual Equipment              | $10,000.00 |           |        | $10,000.00               |
| Artwork Allowance                   | $5,000.00 |           |        | $5,000.00                |
| Moving Allowance                    | $5,000.00 |           |        | $5,000.00                |
| Insurance                           |           |           |        |                          |
| Owner Const Ins.                    |           |           |        |                          |
| **Owner Direct Costs**              | **$41,000.00** | **$0.00** | **$0.00** | **$41,000.00** |

**PROJECT BUDGET**  
$439,067.40  
$0.00  
$0.00  
$439,067.40
# Child and Family Charities Administration Budget

**June 18, 2021**

## Construction Costs

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget</th>
<th>Projected</th>
<th>Actual</th>
<th>Budget/Actual Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
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<td>$3,630,000.00</td>
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<tr>
<td>Site Development</td>
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<tr>
<td>Security Systems</td>
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<tr>
<td>Construction Contingency</td>
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<tr>
<td><strong>Construction Costs</strong></td>
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</table>

## Construction Soft Costs

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget</th>
<th>Projected</th>
<th>Actual</th>
<th>Budget/Actual Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Survey</td>
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<td>$2,500.00</td>
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<tr>
<td>Geo-Technical Testing</td>
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<td>Construction Testing Services</td>
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<tr>
<td>Building Permit</td>
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<tr>
<td>Professional Design Fees</td>
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<tr>
<td>Soft Costs Contingency</td>
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<tr>
<td><strong>Soft Costs Total</strong></td>
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</table>

## Owner Direct Costs

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget</th>
<th>Projected</th>
<th>Actual</th>
<th>Budget/Actual Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Workstation Furniture</td>
<td>$100,000.00</td>
<td></td>
<td></td>
<td>$100,000.00</td>
</tr>
<tr>
<td>Conference Room Furniture</td>
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<td></td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Lobby Furniture</td>
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<td></td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Misc. Furniture Allowance</td>
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<td>$1,000.00</td>
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<tr>
<td>Breakroom Appliances</td>
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<td>Window Treatments</td>
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<td></td>
<td>$60,000.00</td>
</tr>
<tr>
<td>Audio/Visual Equipment</td>
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<td>$48,000.00</td>
</tr>
<tr>
<td>Artwork Allowance</td>
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<td></td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Moving Allowance</td>
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<td></td>
<td></td>
<td>$50,000.00</td>
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<tr>
<td>Insurance</td>
<td>Owner Const Ins.</td>
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<tr>
<td><strong>Owner Direct Costs</strong></td>
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<td><strong>$0.00</strong></td>
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## PROJECT BUDGET

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget</th>
<th>Projected</th>
<th>Actual</th>
<th>Budget/Actual Difference</th>
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<tbody>
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<td><strong>PROJECT BUDGET</strong></td>
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<td><strong>$5,331,685.86</strong></td>
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</tbody>
</table>
Kalamazoo County Board of Commissioners

RESOLUTION

RESOLUTION OPPOSING GEARING TOWARDS PRIVATIZING MICHIGAN'S MENTAL HEALTH SYSTEM

WHEREAS, The Kalamazoo County Board of Commissioners has entered into an enabling resolution to create Kalamazoo County Community Mental Health and Substance Abuse Services, dba Integrated Services of Kalamazoo, pursuant the Mental Health Code, 1974 PA 258, as amended (the Code), (MCL 330.1100 et seq.; MCL 330.12052); and

WHEREAS, Kalamazoo Community Mental Health and Substance Abuse Services, dba Integrated Services of Kalamazoo is a community mental health authority of the county of Kalamazoo, organized under terms of Section 204(a) of the Code, (MCL 300.1204(a)); and

WHEREAS, Section 116(b) of the Code (MCL 330.1116(b)) requires the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program (CMHSP) whenever the CMHSP has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the residents of the service area; and

WHEREAS, Integrated Services of Kalamazoo as demonstrated such a willingness and capacity to provide a broad array of innovative, cutting edge, and community based mental health services for the over 30 years and is properly certified as a CMHSP under terms of Section 232(a) of the Code (MCL 300.1232(a)); and

WHEREAS, proposed state legislation known as 'gear toward integration' would change the very nature of CMHSPs and make them simply another provider of a private managed care entity, which is a dramatic shift from what they do today; and

WHEREAS, the proposed changes do not create a public-private joint venture, but a wholly private managed care organization, leaving no role for the public management/oversight, which is currently provided by our public Prepaid Inpatient Health Plan (PIHP) system, by eliminating the public PIHP system and dramatically reducing the role of the public CMHSP system; and

WHEREAS, proposed changes are silent to all the roles and responsibilities of the current PIHP system (recipient rights, housing and employment supports, community collaboration, etc.) that are core to health equity, the social determinants of health, community collaborative work, and the safety net role of the public system; and

WHEREAS, this proposal does not decrease complexity or improve efficiency in the mental health system as MHPs will pick up the managed care functions from PIHPs but at a much higher cost (MHPs have 15% administrative costs today vs 6% in PIHPs) these resources will be diverted from providing services to our people in need; and

WHEREAS, integration of physical and behavioral health care must begin and remain focused at the patient level rather than on financial integration, which will divert time, resources, and attention from current gaps in services and stabilizing the mental health workforce;
NOW THEREFORE BE IT RESOLVED that the Kalamazoo County Board of Commissioners strongly urges its State Senator and House Representatives to oppose Senator Shirkey's Gearing Toward Integration Proposal and subsequent changes proposed to the Michigan Social Welfare Act which would privatize the public mental health system and essentially eliminate the public safety net; and

BE IT FURTHER RESOLVED that the Kalamazoo County Board of Commissioners supports Integrated Services of Kalamazoo as a CMHP that provides the necessary community safety net, services and supports for youth, families, and adults with mental illnesses, intellectual and developmental disabilities, and substance use disorders; and

BE IT FURTHER RESOLVED that the Kalamazoo County Board of Commissioners, State of Michigan, opposes moving our Community Mental Health System from publicly run to privately run; and

BE IT FURTHER RESOLVED that copies of the resolution be provided to Governor Gretchen Whitmer, Senator Sean McCann (20th District), Representative Julie Rogers (60th District), Representative Christine Morse (61st District), Representative Matt Hall (63rd District), Representative Beth Griffin (66th District), Michigan Department of Health and Human Services Director Elizabeth Hertel, Behavioral Health and Developmental Disabilities Administration Deputy Director Dr. George Mellos, the Michigan Association of Counties, and all Michigan Counties.

Adopted: June 15, 2021

Moved McKissak
Seconded Quinn
Carried Roll Call Vote: Yes (10): Bauer, Bruder-Melgar, Gisler, Hall, Heppler, McKissak, Quinn, Rey, Strebs, Tuinier; No (1): Shugars; Absent (0) None.

STATE OF MICHIGAN
COUNTY OF KALAMAZOO

I, Meredith Place, the duly qualified and acting Clerk of Kalamazoo County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a proclamation adopted by the Board of Commissioners at a meeting held on June 15, 2021. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 17 day of June, 2021.

Meredith Place, County Clerk
Kalamazoo County