

INGHAM COUNTY BOARD OF COMMISSIONERS
STATUTORY EQUALIZATION MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
[HTTPS://INGHAM.ZOOM.US/J/86246962326](https://ingham.zoom.us/j/86246962326)

APRIL 26, 2022

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM [APRIL 12, 2022](#)
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 1. COUNTY SERVICES COMMITTEE – RESOLUTION TO RECOGNIZE ALL WOMEN’S [“EQUAL PAY DAYS”](#) IN INGHAM COUNTY
 2. COMMISSIONER SEBOLT – RESOLUTION IN HONOR OF [WORKERS MEMORIAL DAY](#)
 3. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE AN [ALTERNATE WORK SITE POLICY](#)
 4. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE [PERMITS](#) FOR THE INGHAM COUNTY ROAD DEPARTMENT
 5. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE THE RELEASE OF [ATTORNEY/CLIENT PRIVILEGED COMMUNICATION](#)
 6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO COMMIT INGHAM COUNTY TO CONTINUED ACTION AGAINST NON-POINT SOURCE POLLUTION IN COMPLIANCE WITH PHASE II OF THE [FEDERAL CLEAN WATER ACT](#)

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ALLOCATE \$392,000 IN AMERICAN RESCUE PLAN FUNDS TO FUND THE MAINTENANCE AND IMPROVEMENT OF THE [SMITH AND OESTERLE DRAIN](#)
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [KNIGHT WATCH INC.](#) FOR NEW ACCESS SWIPES AT THE ALLEN STREET NEIGHBORHOOD CLINIC
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [JOHN E. GREEN COMPANY](#) TO REPLACE THE BLOWER FAN ASSEMBLIES IN THE TWO CRAC UNITS AT THE 9-1-1 CENTER
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [DEER CREEK SALES, INC.](#) FOR A REPLACEMENT KUBOTA TRACTOR
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH LOCKE, MERIDIAN, AND WHEATFIELD TOWNSHIPS FOR THE 2022 [LOCAL ROAD PROGRAM](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RECLASSIFY RECEPTION/PERMITS/PUBLIC INFORMATION CLERK TO [RECEPTION AND PUBLIC INFORMATION COORDINATOR](#)
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE [REORGANIZATION](#) OF THE INGHAM COUNTY CONTROLLER’S OFFICE
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO UTILIZE \$9 MILLION IN AMERICAN RESCUE PLAN FUNDS FOR AFFORDABLE HOUSING OPPORTUNITIES THROUGH THE INGHAM COUNTY [HOUSING TRUST FUND](#)
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AMERICAN RESCUE PLAN FUNDS FOR THE 30TH CIRCUIT COURT [VISITING JUDGE PROGRAM](#)
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A LEASE OF [426 S. WALNUT STREET](#) IN LANSING FOR VISITING JUDGE PURPOSES
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [SMART HOMES SMART OFFICES](#) FOR VISITING JUDGE TECHNOLOGY
18. FINANCE COMMITTEE – RESOLUTION TO ADOPT THE 2022 COUNTY [EQUALIZATION REPORT](#) AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS

19. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE **REORGANIZATION** OF FOUR POSITIONS WITHIN THE INGHAM COUNTY HEALTH DEPARTMENT
 20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH **STERLE BUILDERS** TO ASSEMBLE AND BREAK DOWN THE JACK O’ LANTERNS UNLEASHED DISPLAYS
 21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO GRANT THE **POTTER PARK ZOO ADVISORY BOARD** THE ABILITY TO APPROVE TICKET DISTRIBUTION AS A MARKETING STRATEGY AT POTTER PARK AND POTTER PARK ZOO
 22. LAW & COURTS COMMITTEE – RESOLUTION TO HONOR **JOSEPH B. FINNERTY** OF THE INGHAM COUNTY PROSECUTOR’S OFFICE
 23. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED **SURPLUS PROPERTY**
 24. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO SUBMIT TO THE ELECTORATE A **JUVENILE JUSTICE MILLAGE** RENEWAL AND RESTORATION QUESTION
 25. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE CONTROLLER/ADMINISTRATOR TO IMMEDIATELY PURSUE A **JAIL/MEDICAL PROVIDER** AND TO TEMPORARILY FILL VACANCIES
- XII. SPECIAL ORDERS OF THE DAY
 - XIII. PUBLIC COMMENT
 - XIV. COMMISSIONER ANNOUNCEMENTS
 - XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
 - XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

April 12, 2022

CALL TO ORDER

Chairperson Crenshaw called the April 12, 2022 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Maiville, Naeyaert, Peña, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, Trubac and Crenshaw.

Members Absent: None.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Matt Nordfjord, County Attorney, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present to keep the family of former Lansing City Mayor Antonio “Tony” Benavides in their thoughts and prayers.

APPROVAL OF THE MINUTES

Commissioner Sebolt moved to approve the minutes of the March 22, 2022 meeting. Commissioner Slaughter supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated the Board rules state resolutions will ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Sebolt moved to allow Resolution Authorizing the Use of the 911 Logo for the Strikeout Baseball Facility to be considered immediately. Commissioner Naeyaert supported the motion.

The motion to allow the resolution to be considered immediately carried unanimously.

Chairperson Crenshaw stated that Agenda Item No. 5 Resolution Authorizing the Use of the 911 Logo for the Strikeout Baseball Facility would remain on the Agenda.

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Chairperson Crenshaw stated that, without objection, the following substitute resolutions would be added:

32. RESOLUTION TO AUTHORIZE A PURCHASE OF DIRECT MAIL SERVICES THROUGH STAPLES FOR THE PURPOSE OF COVID-19 VACCINE OUTREACH
34. RESOLUTION TO AUTHORIZE AMENDMENT # 2 TO THE 2021-2022 EMERGING THREATS MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT
35. RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2021-2022 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

PETITIONS AND COMMUNICATIONS

DRAIN COMMISSION ANNUAL REPORT 2021. Chairperson Crenshaw stated the matter would be received and placed on file.

AN EMAIL FROM FELIZ RODRIGUEZ RESIGNING FROM THE INGHAM COUNTY RACIAL EQUITY TASK FORCE. Chairperson Crenshaw accepted the resignation with regret and instructed that the matter be placed on file.

RESOLUTION FROM THE IOSCO COUNTY BOARD OF COMMISSIONERS THAT REQUESTS THE POLICY MAKING REPRESENTATIVES SUPPORTS, IMPROVE AND STRENGTHEN THE PUBLIC BEHAVIORAL HEALTH SAFETY NET SYSTEM. Chairperson Crenshaw stated that the matter would be placed on file.

INGHAM COUNTY FEDERAL AWARDS SUPPLEMENTAL INFORMATION AUDIT REPORT FOR THE YEAR ENDING DECEMBER 31, 2020. Chairperson Crenshaw stated that the matter would be referred to the Finance Committee.

AN EMAIL FROM JASMINE TOMPKINS RESIGNING FROM THE INGHAM COUNTY WOMEN'S COMMISSION. Chairperson Crenshaw accepted the resignation with regret and instructed that the matter be placed on file.

LIMITED PUBLIC COMMENT

Glenda Weiss, Ingham County 4-H Program Coordinator, stated that she had two senior horse Judging Team members with her that recently won the State competition. She further stated that the team members would be competing in the National competition in November 2022.

Alexandria Badgley, 4-H Judging Team, stated that this was her first year on the Judging Team and had been given the opportunity to become more assertive and voice the opinions that she believes in. She further stated that her grades and essays have improved in school due to her ability to provide reason.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

Ms. Badgley stated that the Judging Team has allowed her to better participate within society.

Adelaide Halstead, 4-H Judging Team, stated that she has learned to take stronger notes without having to continue to look down. She further stated that the Judging Team has also allowed her to improve her speaking skills as well as time management.

Ms. Halstead stated that they would be fundraising to earn money towards competition at the Eastern National competition.

April Brown, AdvisaCare Executive Director, stated her gratitude and thanks for the resolution regarding the No-Fault Auto Insurance Reform Act.

Belinda Fitzpatrick, Ingham County Resident, stated she found a recent lawsuit, case number 22-CV-00316-HYJ-SJB, relating to an issue at the County that bothered her. She further stated that in this case the individuals were not paid the surplus of proceeds after the tag sale on their property that had been taken.

Ms. Fitzpatrick stated that there were not any plaintiffs from Ingham County that were named in the class action lawsuit, however, Treasurers from over 35 of the 83 counties of Michigan had been included in the lawsuit. She further stated that on page 2 of the case, Ingham County's former Treasurer Eric Schertzing was listed in his individual and official capacity.

Ms. Fitzpatrick stated that she did not like seeing that as Mr. Schertzing had done a lot of wonderful things, and when it stated his individual capacity, it meant his personal assets could be on the line. She further stated that she had tried to talk to him 15 years ago at a conference and stated that she had warned him to be careful as they could try to send him to jail.

Ms. Fitzpatrick stated that it was reasonable to believe that the surplus that exceeded the debt owed should be returned to the individuals.

Edwardeen Jones, Ingham County Veterans Commission, stated her thanks for the resolution in regards to the reclassification of the Veterans Affairs Committee Director. She further stated that the Director took care of over 15,000 Ingham County Veterans as well as 5,000 Veterans from Clinton County.

Brian Collins, Ingham County Parks Deputy Director and Hawk Island Park Manager, stated that he had been a Parks official for 22 years now and has spent 18 of those years in various roles within Ingham County. He further stated that he looked forward to working with the Board of Commissioners.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Item No. 47. Commissioner Slaughter supported the motion.

The motion carried unanimously.

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Those agenda items that were on the consent agenda were approved by unanimous roll call vote.

Items voted on separately are so noted in the minutes.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 5**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE USE OF THE 911 LOGO
FOR THE STRIKEOUT BASEBALL FACILITY**

RESOLUTION #22 – 155

WHEREAS, strikeout baseball is a new version of America's past time that can be played with as few as four people; and

WHEREAS, a new conceptual baseball facility that allows players to pitch, hit and field in a miniature stadium environment has been built in Ferris Park in downtown Lansing; and

WHEREAS, it is difficult to gather 18 kids in one location to play a game of baseball with 9 members on each team; and

WHEREAS, the biggest difference in playing strikeout baseball is that the game can be played with a minimum of 2 people on each team; and

WHEREAS, the goal is to provide more opportunity for youth by bringing baseball back to local kids through strikeout baseball.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners recognizes the value of the new strikeout baseball facility in Lansing and authorizes the use of the 911 logo on signage for the facility.

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 6**

Introduced by the County Services Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JOANNE OTIS

RESOLUTION #22 – 156

WHEREAS, Joanne Otis began working for Ingham County as a substitute custodian in 1996 for the Facilities Department; and

WHEREAS, on February 24, 1997, Joanne was hired full-time as lead custodian and was responsible for ensuring that the Mason facilities were thoroughly cleaned to ensure the health and safety of everyone who worked and visited the buildings; and

WHEREAS, Joanne became a role model for others in the facilities department to follow because of her commitment and dedication to her job; and

WHEREAS, Joanne constantly displayed a friendly customer service attitude which was recognized and appreciated by all who knew her; and

WHEREAS, on April 29, 2022, after 25+ years of dedicated service to the County of Ingham, Joanne Otis will be retiring.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners honor Joanne Otis for over 25 years of service to the County of Ingham.

BE IT FURTHER RESOLVED, that the Board of Commissioners congratulates Joanne Otis on her retirement and wishes her the best in future endeavors.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña

Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 7**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SUSPEND THE COVID-19 TESTING POLICY

RESOLUTION #22 – 157

WHEREAS, the Ingham County Board of Commissioners approved Resolution #21-441 establishing a weekly COVID-19 testing policy for Ingham County employees that are not fully vaccinated against COVID-19; and

WHEREAS, Resolution #21-441, which was amended by Resolution #21-511 to clarify the policy start date, authorized testing vendors and employee compliance requirements; and

WHEREAS, approximately 80% of Ingham County employees are currently vaccinated; and

WHEREAS, COVID-19 positive test cases have decreased from a peak on January 4, 2022 of 3,243 cases to 50 positive cases on March 20, 2022; and

WHEREAS, it is the opinion of the Ingham County Health Department that weekly testing of non-vaccinated Ingham County employees is no longer required to help prevent the spread of COVID-19.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners suspends the COVID-19 testing policy affective April 15, 2022.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña

Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A ONE-YEAR EXTENSION TO THE CONTRACT WITH
FILE SAFE, INC. FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF CERTAIN
VITAL RECORDS OF THE INGHAM COUNTY CLERK'S OFFICE**

RESOLUTION #22 – 158

WHEREAS, pursuant to Resolution #16-220, the Ingham County Clerk's Office and Ingham County entered into a contract not to exceed \$5,400 per year with File Safe, Inc. for the transport, storage, and retrieval of certain vital records of the Ingham County Clerk's Office; and

WHEREAS, pursuant to Resolution #19-135, the Ingham County Clerk's Office and Ingham County extended that contract for a further three years not to exceed \$7,450 per year; and

WHEREAS, the contract is scheduled to expire after May 31,2022; and

WHEREAS, the Ingham County Clerk has expressed an interest in extending the term of the contract; and

WHEREAS, funding for this contract extension is currently budgeted for in the 2022 County Clerk's Office Budget (line item 101-21500-818000 Contractual Services) and the remainder of the contract extension term would be handled through the normal annual budget process; and

WHEREAS, File Safe, Inc. has proposed continuing the contractual relationship for an additional one (1) year with a slight fee increase.

THEREFORE BE IT RESOLVED, that the Ingham County Clerk and Ingham County are hereby authorized to extend the contract not to exceed \$10,000 per year with File Safe, Inc. for the transport, storage, and retrieval of certain vital records of the Ingham County Clerk's Office with a new expiration date of May 31, 2023.

BE IT FURTHER RESOLVED, that this agreement shall be funded by the Ingham County Clerk's Contractual Services line item (101-21500-818000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Board is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AWARD A CONTRACT FOR MONUMENTATION AND
REMONUMENTATION PROJECT REPRESENTATIVE**

RESOLUTION #22 – 159

WHEREAS, Acts 345 and 346, P.A. of 1990, states that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Monumentation and Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, as required by Act 345, P.A. 1990 a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County obtain and/or contract with a professional surveyor to oversee the activities of the grant project; and

WHEREAS, Ronnie M. Lester, P.S., was selected in 1992 to be the Ingham County Representative and has since been an integral part of the implementation of the Ingham County Monumentation and Remonumentation Plan.

THEREFORE BE IT RESOLVED, that upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contract with Ronnie M. Lester, P.S., upon approval of the 2022 Grant Application by the State Monumentation and Remonumentation Commission, for the related services of County Representative as required by Act 345, P.A. 1990.

BE IT FURTHER RESOLVED, that said contract is to be funded by Survey and Remonumentation grant funds authorized under Act 345, P.A. 1990, for the period of one year, January 1, 2022 through December 31, 2022, at a cost not to exceed \$14,560.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD CONTRACTS FOR PEER REVIEW GROUP MEMBERS

RESOLUTION #22 – 160

WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, the State Survey and Remonumentation Act, Public Act 345 of 1990, specifically MCL 54.296b, requires that Peer Review Group members be appointed by the County Board of Commissioners.

THEREFORE BE IT RESOLVED, that upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners appoints the following individuals as Peer Review Group Members for the 2022 Ingham County Remonumentation Project:

Anthony Bumstead, 518 W. Lovett #3, Charlotte, MI 48813
Jeffrey K. Autenrieth, P.O. Box 80678, Lansing, MI 48917
David Clifford, P.O. Box 87, Mason, MI 48854
Ronald Enger, P.O. Box 87, Mason, MI 48854
Donald Bendzinski, 312 North Street, Mason, MI 48854

to terms expiring December 31, 2022.

BE IT FURTHER RESOLVED, that upon respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contracts the services of the Peer Review Group Members, said contracts to be funded by survey and remonumentation grant funds authorized for 2022 at a cost per Peer Review Group Member of \$225 per meeting with a not to exceed amount of \$675 per member.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD CONTRACTS FOR REMONUMENTATION PROJECT SURVEYORS

RESOLUTION #22 – 161

WHEREAS, Acts 345 and 346, 1990, state that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, the Ingham County Board of Commissioners wishes to express appreciation for the dedicated service and leadership of Ronnie Lester, who for 30 years has guided the Ingham County Remonumentation program; and

WHEREAS, the Ingham County Board of Commissioners has historically approved utilizing the surveying services of multiple qualifying survey firms; and

WHEREAS, for 2022 three qualified surveying firms have been selected through a thorough competitive process and have each proposed performing a portion of the monumentation services for 2022; and

WHEREAS, it is the recommendation of the Director of the Equalization/Tax Mapping Department and Grant Administrator, that it is in the County's best interest to authorize contracts with Autenrieth Land Surveys, LLC, Bumstead Land Surveys, LLC, and Enger Surveying, for services as monumentation surveyors for 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners contracts for the equally responsible services of County Project Surveyors as required by Act 345, P.A., 1990, said contracts to be equally funded by survey and remonumentation grant funds authorized for 2022:

Autenrieth Land Surveys, LLC: \$23,190
Bumstead Land Surveys, LLC: \$23,190
Enger Surveying and Engineering: \$23,190

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH STRAUB PETTIT YASTE ARCHITECTS
FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE DHHS REMODEL AT THE
HUMAN SERVICES BUILDING**

RESOLUTION #22 – 162

WHEREAS, DHHS leases approximately 55,026 square feet of space at the Human Services Building; and

WHEREAS, it is unknown when the space was last updated; and

WHEREAS, the space is outdated and in need of renovations; and

WHEREAS, the Facilities Department recommends an agreement with Straub Pettit Yaste Architects for architectural and engineering services for the DHHS remodel at the Human Services Building for an amount of \$58,300; and

WHEREAS, the Facilities Department has funding available in the Fiscal Year 2019 DHHS Carpet Replacement project (\$240,000) and is requesting a line item transfer from the project, line item #631-23304-93100-9F22, in the amount of \$58,300.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Straub Pettit Yaste Architects, 850 North Cooks, Suite 200, Clawson, Michigan 48017, for the architectural and engineering services for the DHHS remodel at the Human Services Building for an amount not to exceed \$58,300.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 13**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE RENEWAL OF TRAINING FROM WIZER

RESOLUTION #22 – 163

WHEREAS, Ingham County needs to continue to offer quality cybersecurity training to staff in order to foster a culture of security; and

WHEREAS, ongoing security training is important to ensure our entrusted data is safe and our systems secure; and

WHEREAS, a subscription for a year of training available to Ingham County staff has been quoted at \$8,400 for a package that has been well received by our County staff; and

WHEREAS, a \$600 contingency is requested in case additional users are added to the contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of training from Wizer in the amount not to exceed \$9,000.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology's Development and Training Fund #63695800-960080.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF VIRTUAL MEETING SOFTWARE
FROM CDW-G**

RESOLUTION #22 – 164

WHEREAS, Ingham County has a continued need of software to conduct meetings virtually; and

WHEREAS, the application chosen to conduct said meetings has been working well; and

WHEREAS, the current licensing and support on this software expires in April, 2022; and

WHEREAS, this expenditure has been planned for and budgeted and will continue to address Ingham County's need to conduct meetings virtually.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of virtual meeting software for one year from CDW-G in the amount not to exceed \$14,500.00.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF SUPPORT FOR THE LOCAL BRIDGE PROGRAM FUNDING APPLICATIONS
FOR FISCAL YEAR 2025**

RESOLUTION #22 – 165

WHEREAS, the Michigan Department of Transportation (MDOT) is currently soliciting applications for federal and/or state funding through the Local Bridge Program for Fiscal Year 2025; and

WHEREAS, the available funding categories through the Local Bridge Program include full bridge replacement, bridge rehabilitation, and preventative maintenance work for bridges measuring at least 20 feet long when measured along the roadway centerline; and

WHEREAS, the Local Bridge Program allows each road agency to submit bridge funding applications annually; and

WHEREAS, upon reviewing the County bridge needs, the Road Department recommends submitting funding applications to address the replacement, rehabilitation, and preventative maintenance needs for the following bridges:

1. Replacement of the Dennis Road Bridge over West Cedar Drain, Leroy Township (SN 3898)
2. Replacement of the Hagadorn Road Bridge over Mud Creek, Alaiedon Township (SN 3876)
3. Rehabilitation of the Kirby Road Bridge over Huntoon Lake Drain, Leslie Township (SN 3861)
4. Preventative Maintenance Work on the Onondaga Road Bridge over Grand River, Onondaga Township (SN 3873)

WHEREAS, the Local Bridge Program requires a current resolution from the road agency's governing Board in support of the proposed funding applications.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Road Department to submit applications for the bridges listed above to solicit fiscal year 2025 Local Bridge Program funding.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ENGINEERING DESIGN SERVICES CONTRACT WITH
DLZ MICHIGAN, INC. FOR THE
HAGADORN ROAD AND SANDHILL ROAD INTERSECTION PROJECT**

RESOLUTION #22 – 166

WHEREAS, the Ingham County Road Department received Highway Safety Improvement Program funding to construct a roundabout at the intersection of Hagadorn Road and Sandhill Road in Sections 5-8 of Alaiedon Township; and

WHEREAS, the Highway Safety Improvement Program provides funding for 90% of eligible construction costs and 50% of the design engineering costs, with the Road Department being responsible for the 10% funding match for construction costs, 50% of design engineering costs, 100% of construction engineering costs, and 100% of right of way costs; and

WHEREAS, the Road Department funding responsibility associated with the 50% match to the Highway Safety Improvement Program for design engineering costs and 100% of right of way expenses are included in the 2022 Road Fund Budget; and

WHEREAS, the Road Department funding responsibility associated with the 10% match to the Highway Safety Improvement Program for construction costs and 100% of construction engineering costs will be included in the 2023 Road Fund Budget; and

WHEREAS, the Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced engineering design firms to provide services on an as-needed basis, subsequently approved by the Ingham County Board of Commissioners in Resolution #19-299; and

WHEREAS, pursuant to Board Resolution #19-299, the Purchasing Department solicited detailed scope of services proposals (RFQ 29-22) from the as-needed consultants for the Hagadorn Road and Sandhill Road Intersection Project; and

WHEREAS, Road Department staff reviewed the proposals for adherence to County purchasing requirements, experience, expertise, proposed labor rates and overall value to the County; and

WHEREAS, the County on behalf of the Road Department, will enter into an agreement with the Consultant, which ensures requirements and responsibilities are defined; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize an engineering design services contract with DLZ Michigan, Inc. to provide professional engineering services on the Hagadorn Road and Sandhill Road Project; and

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a 30% contingency for unidentified costs during the scoping process, such as roundabout lighting design services, additional permitting requirements, or right-of-way acquisition that may become necessary throughout the design process to achieve a successful construction project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract for the Hagadorn Road and Sandhill Road Intersection Project with DLZ Michigan, Inc. located at 1425 Keystone Ave, Lansing, MI 48911, for the not to exceed fee of \$74,000, which includes a 30% contingency.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT
WITH MICHIGAN PAVEMENT MARKINGS, LLC
FOR BID PACKET #33-22**

**2022 COUNTYWIDE WATERBORNE PAVEMENT MARKING AND COLD PLASTIC
COMMON TEXT & SYMBOL PAVEMENT MARKING PROGRAM**

RESOLUTION #22 – 167

WHEREAS, the Road Department annually solicits bids from experienced and qualified vendors for the purpose of entering into a contract to provide pavement markings for the countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program; and

WHEREAS, these programs are funded by the Ingham County Road Department and are included in the 2022 Road Fund Budget; and

WHEREAS, the County on behalf of the Road Department, will enter into an agreement with the vendor, which ensures requirements and responsibilities are defined; and

WHEREAS, the Ingham County Purchasing Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #33-22; and

WHEREAS, the Ingham County Purchasing Department received two bids for each of the pavement marking programs, where Item #1 = Waterborne Pavement Markings and Item #2 = Cold Plastic Common Text & Symbols, with the bid results as follows:

	<u>Item #1</u>	<u>Item #2</u>	<u>Total Bid</u>
Michigan Pavement Markings, LLC	\$548,250	\$30,711	\$578,961
PK Contracting, Inc.	\$558,000	\$37,114.40	\$595,114.40

; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder's proposals met all necessary qualifications, specifications, and requirements; and

WHEREAS, Michigan Pavement Markings, LLC of Byron Center, MI, submitted the lowest responsive and responsible bid for each of the pavement marking programs, totaling \$578,961; and

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

WHEREAS, a 10% contingency is being requested in the amount of \$57,896, as may be needed for any additional work deemed necessary by Road Department staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Michigan Pavement Markings, LCC of Byron Center, MI for the 2022 Countywide Waterborne Pavement Marking and Cold Plastic Common Text & Symbol Pavement Marking Program in the amount of \$636,857.00, which includes a 10% contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ENGINEERING CONSULTANT SERVICES AGREEMENT
FOR AS-NEEDED CONSTRUCTION INSPECTION AND SUPERVISION SERVICES FOR THE
2022-2023 CONSTRUCTION SEASONS**

RESOLUTION #22 – 168

WHEREAS, Ingham County Road Department (ICRD) staffing is such that many times during the construction season, they do not have the staff, the equipment, or the expertise to perform all the required inspection and supervision for construction projects; and

WHEREAS, the Ingham County Purchasing Department solicited proposals per Packet #6-22 from Michigan Department of Transportation prequalified and experienced construction inspection firms to provide services on an as-needed basis, receiving three proposals; and

WHEREAS, Road Department staff reviewed the proposals for adherence to County purchasing requirements, experience, expertise, proposed unit prices, and overall value to the County; and

WHEREAS, the County, on behalf of the Road Department, will enter into an agreement with the selected consultants, which ensures requirements and responsibilities are defined; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize entering into an engineering consultant services contract with The Mannik & Smith Group, Inc., C2AE and SME to provide as-needed construction inspection and supervision services during the 2022 and 2023 road construction seasons at fees not to exceed those stated in their proposals, with agreement terms commencing upon execution and terminating on April 30, 2024; and

WHEREAS, when retaining the required as-needed services, ICRD staff shall strive to retain the lowest cost consultant whenever possible.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering consultant services agreement with The Mannik & Smith Group, Inc., 2193 Association Drive, Suite 200, Okemos, MI 48864; C2AE, 106 West Allegan Street, Suite 500, Lansing, MI 48933; and SME, 2663 Eaton Rapids Rd, Lansing, MI 48911 to provide the as-needed construction inspection and supervision services for the 2022 and 2023 road construction seasons.

BE IT FURTHER RESOLVED, The Mannik & Smith Group, Inc., C2AE and SME shall be compensated for services performed at fee rates not to exceed those set forth in their proposals, with agreement effective dates commencing upon execution and terminating on April 30, 2024.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ENGINEERING DESIGN SERVICES CONTRACT WITH
DLZ MICHIGAN, INC. FOR THE
HOLT ROAD BRIDGE OVER DOAN CREEK (SN 3869)**

RESOLUTION #22 – 169

WHEREAS, the Ingham County Road Department received Local Bridge Program funding to perform rehabilitation work on the Holt Road Bridge over Doan Creek (SN 3869) in Sections 18 & 19 of Leroy Township, located between Meech Road and Snedecker Road; and

WHEREAS, the Local Bridge Program provides funding for 95% of eligible construction costs, with the Road Department being responsible for the 5% funding match, design engineering, construction engineering, and right of way costs; and

WHEREAS, the costs associated with project related design engineering, construction engineering, and right of way costs are included in the 2022 Road Fund Budget; and

WHEREAS, the costs associated with the 5% funding match for the Local Bridge Program will be included in the 2023 Road Fund Budget; and

WHEREAS, the Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced engineering design firms to provide services on an as-needed basis, subsequently approved by the Ingham County Board of Commissioners in Resolution #19-299; and

WHEREAS, pursuant to Board Resolution #19-299, the Purchasing Department solicited detailed scope of services proposals (RFQ 28-22) from the as-needed consultants for the Holt Road Bridge Project; and

WHEREAS, Road Department staff reviewed the proposals for adherence to County purchasing requirements, experience, expertise, proposed labor rates, and overall value to the County; and

WHEREAS, the County on behalf of the Road Department, will enter into an agreement with the Consultant, which ensures requirements and responsibilities are defined; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize an engineering design services contract with DLZ Michigan, Inc. to provide professional engineering services on the Holt Road Bridge Project; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a 20% contingency for currently unidentified costs during the scoping process, such as additional bridge repairs that may become necessary to achieve a successful construction project.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract for the Holt Road Bridge over Doan Creek (SN 3869) with DLZ Michigan, Inc. located at 1425 Keystone Ave, Lansing, MI 48911, for the not to exceed fee of \$92,000, which includes a 20% contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF REFLECTIVE SIGN FACES,
COMPLETE SIGNS, ALUMINUM SHEET SIGN PANELS, AND SIGN POSTS**

RESOLUTION #22 – 170

WHEREAS, the Ingham County Road Department annually purchases hundreds of signs and posts of various sizes and specifications to replace damaged or outdated signs throughout Ingham County; and

WHEREAS, the Ingham County Purchasing Department solicited bids per Packet #55-22 from experienced and qualified vendors for the purpose of furnishing reflective sign faces, complete signs, aluminum sheet sign panels, and sign posts, receiving four bids; and

WHEREAS, the Purchasing Department and Road Department staff reviewed the bids for adherence to County purchasing requirements, selecting the lowest responsive and most responsible bidder; and

WHEREAS, the Road Department's adopted 2022 budget includes funding for this and other material purchases in controllable expenditures; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a purchase order with Rathco Safety Supply, Inc. in the amount of \$26,401.50 for the annual purchase of signs and posts.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bids and authorizes a purchase order with Rathco Safety Supply, Inc. of 6742 Lovers Lane, Portage, MI 49002 in the amount of \$26,401.50 to furnish reflective sign faces, complete signs, aluminum sheet sign panels, and sign posts for the 2022 fiscal year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioner authorizes the Board Chairperson to sign any necessary agreements that are consistent with the resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 21**

Introduced by the County Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RECLASSIFY ENGINEERING TECHNICIAN 3/4/5 TO PERMIT CLERK

RESOLUTION #22 – 171

WHEREAS, the Road Department wishes to reclassify the currently vacant position for the Permits Engineering Technician 3/4/5 in the Office and Professional Employees International Union (OPEIU) Technical Clerical Unit, Grades 3-5, to a Permits Clerk in the OPEIU Technical Clerical Unit, Grade 4, effective upon approval; and

WHEREAS, the Engineering Technician 3/4/5 position is currently an OPEIU Technical Clerical Unit Grades 3-5 (\$43,511.39-\$69,540.04) and the Permits Clerk position will be an OPEIU Technical Clerical Unit Grade 4 (\$46,774.58-\$61,803.56); and

WHEREAS, the Budget Office provided Personnel Cost Projections for the OPEIU Technical Clerical Unit Grades 3-5, which demonstrates an annual personnel cost savings of \$11,635-\$34,236 for the reclassification of the Engineering Technician position at the currently budgeted Grade 5 salary to the Grade 4 salary of the Permits Clerk; and

WHEREAS, this reclassification will allow for greater service in the Permits Section of the Engineering Department and increased level of service for the reception and public information conveyance for the Road Department; and

WHEREAS, this reclassification has been reviewed and approved by the Human Resources Department and the OPEIU Technical Clerical Unit; and

WHEREAS, the vacant position for the reclassified Permits Clerk will be posted, filled, and administered per the current OPEIU Technical Clerical Unit labor agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Road Department to reclassify the currently vacant position for the Permits Engineering Technician 3/4/5 in the OPEIU Technical Clerical Unit Grades 3-5 (\$43,511.39-\$69,540.04) to a Permits Clerk in the OPEIU Technical Clerical Unit Grade 4 (\$46,774.58-\$61,803.56), effective upon approval.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 22**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PROCLAIMING APRIL AS “AUTISM AWARENESS MONTH” IN
INGHAM COUNTY**

RESOLUTION #22 – 172

WHEREAS, on December 18, 2007 the United Nations General Assembly adopted Resolution 62/139 declaring World Autism Awareness Day (WAAD) to be celebrated April 2, 2008 in perpetuity; and

WHEREAS, the month of April is designated as National Autism Awareness Month to increase public awareness of the need to support individuals with autism and the family members, educators and other professionals who teach and care for individuals with autism; and

WHEREAS, in November 2015, the Centers for Disease Control and Prevention’s National Health Statistics Report concluded the prevalence of autism spectrum disorder has risen to one in every 45 children in the United States; and

WHEREAS, Autism Spectrum Disorder (ASD) represents a broad group of disorders that vary widely from mild to severe, and is characterized by difficulty with social interaction, communication, severely limited interests and repetitive behaviors; and

WHEREAS, autism knows no racial, ethnic, family, income, lifestyle, social boundaries, or educational levels, it can affect any family and any child; and

WHEREAS, Xavier DeGroat has dedicated his life to educating and promoting community support for those with autism through the creation of the Xavier DeGroat Autism Foundation; and

WHEREAS, communities have a role, in identifying, assessing, or supporting individuals with ASD and their families.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby proclaims April as Autism Awareness Month in Ingham County and encourages our residents to become educated and informed about programs, services, and opportunities to support individuals with autism.

BE IT FURTHER RESOLVED, that the Board of Commissioners has designated April 2 of each year as “Ingham County for Autism Awareness Day”.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 23**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RECLASSIFY THE VETERANS AFFAIRS DIRECTOR POSITION

RESOLUTION #22 – 173

WHEREAS, under the direction and supervision of the Veterans Affairs Committee, Ingham County employs a Veterans Affairs Director consistent with Michigan PA 192 of 1953; and

WHEREAS, the position is currently vacant; and

WHEREAS, the job description has been reviewed and updated by the Veterans Affairs Committee and the Human Resources Department; and

WHEREAS, the Veterans Affairs Committee has approved the updated job description; and

WHEREAS, the Human Resources Department has analyzed the job description and recommend that the position be reclassified from MC Level 10 (\$69,805.73 to \$83,808.51) to MC Level 13 (\$86,587.48 to \$103,959.67).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the reclassification of the Veterans Affairs Director position as described above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget transfers and changes to the Approved Position List as authorized by this resolution.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 24**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A JOB DESCRIPTION AMENDMENT TO CHANGE THE OPERATIONS & COMPLIANCE MANAGER POSITION TO OPERATIONS DIRECTOR

RESOLUTION #22 – 174

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to amend the job description to change the vacant Operations and Compliance Manager Position #601079 MC 12 (\$80,939.25-\$97,177.46) to an Operations Director Position MC 12 (\$80,939.25-\$97,177.46) to be effective upon approval; and

WHEREAS, this amendment will increase alignment, compliance and effectiveness of operations across all CHC sites; and

WHEREAS, this amendment has been reviewed and approved by Ingham County’s Human Resources Department; and

WHEREAS, there is no financial impact for this change; and

WHEREAS, the salary of the Operations Director would remain the same as the Operations & Compliance Manager; and

WHEREAS, costs will continue to be covered by operating budgets of the applicable unit(s) within the CHCs:

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
MC 12	\$80,939.25	\$84,719.09	\$88,676.56	\$92,815.14	\$97,177.46

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes the amendment of the Operations & Compliance Manager position #601079 to an Operations Director Position MC 12 (\$80,939.25-\$97,177.46), effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the job description of the Operations & Compliance Manager position #601079 to an Operations Director Position MC 12 (\$80,939.25-\$97,177.46), effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments as well as adjustments to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña
Nays: None **Absent:** Maiville, Naeyaert **Approved 04/05/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #21-451 TO INCLUDE A CONTRACT WITH
CLINTON TRANSIT**

RESOLUTION #22 – 175

WHEREAS, House bill 5536 passed and the Michigan Veteran Affairs Agency has accepted the Clinton County Application for the 2022 County Veteran Service Fund Grant; and

WHEREAS, the Ingham County Department of Veteran Affairs accepted the 2022 County Veteran Service Fund Grant on behalf of Clinton County in an amount not to exceed \$83,582; and

WHEREAS, the 2022 County Veteran Service Fund Grant for Clinton County has funded UAW E - \$35,919 to \$42,784 Benefits Support Specialist position and a financial emergency assistance program effective October 1, 2021 to September 30, 2022; and

WHEREAS, the County Veteran Service Fund Grant for Clinton County was fully executed by the Michigan Veteran Affairs Agency on November 19, 2021; and

WHEREAS, the delay in execution of the grant created a need for reallocation of grant funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #21-451 to include a contract with Clinton Transit to providing free rides for all veterans residing in Clinton County.

BE IT FURTHER RESOLVED, that Ingham County Department of Veterans Affairs will utilize the 2022 County Veteran Service Fund Grant on behalf of Clinton County to pay Clinton Transit \$500 per month through September 30, 2022.

BE IT FURTHER RESOLVED, that all other provision of Resolution #21-451 shall remain in effect.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 26**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH JOHNSON CONSULTING TO PROVIDE
A MASTER PLAN FOR THE FAIRGROUNDS**

RESOLUTION #22 – 176

WHEREAS, the Ingham County Fair Board has identified a need to update the Ingham County Fairgrounds Master Plan; and

WHEREAS, the Ingham County Purchasing Department solicited Requests for Proposals inviting proposals from qualified companies for the purpose of entering into a contract with the county to create a master plan for the Fairgrounds; and

WHEREAS, after a careful review of the proposals, the Fairgrounds Events Director and the Fair Board recommend that a contract be awarded to Johnson Consulting who submitted the most responsible proposal; and

WHEREAS, funding for this master plan is available in the fund balance of the 230 (Fairgrounds CIP) Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a contract to Johnson Consulting in an amount not to exceed \$163,000 to provide a master plan for the Fairgrounds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary transfers or budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 27**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF A NEW TRUCK FOR THE FAIRGROUNDS

RESOLUTION #22 – 177

WHEREAS, the Fairgrounds is in-need of a new work truck because the current truck is beyond repair and no longer goes in reverse; and

WHEREAS, the Fairgrounds uses trucks for snow removal, watering the horse arenas, and to complete other general maintenance tasks around the grounds; and

WHEREAS, after a careful review of the quotes, the Fairgrounds Events Director recommends the purchase of a truck from LaFontaine; and

WHEREAS, the funds for this contract are available in the Fair CIP (Hotel/Motel Fund) fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a truck from LaFontaine in an amount not to exceed \$53,649.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO GRANT THE INGHAM COUNTY FAIRGROUNDS THE ABILITY TO
APPROVE TICKET DISTRIBUTION PROGRAMS AS A MARKETING STRATEGY**

RESOLUTION #22 – 178

WHEREAS, the Fairgrounds Events Director wishes to develop marketing strategies that may include free tickets to events held at the Fairgrounds; and

WHEREAS, marketing strategies are used by the Fair to engage with the public to create awareness to the services and events provided by the Fairgrounds; and

WHEREAS, increasing visitation and providing positive visitor experiences at the Ingham County Fairgrounds are key elements of the Fairgrounds mission; and

WHEREAS, the marketing strategies would be targeted to include internal partners as well as outside partners to increase visitation to the Fairgrounds; and

WHEREAS, marketing strategies often include outreach to communities who might otherwise not use the services provided by the Fairgrounds.

THEREFORE BE IT RESOLVED, that the Board of Commissioners grants the Ingham County Fair Board the ability to approve ticket distribution programs as a marketing strategy after review by the Fairgrounds Events Director.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH MOORE TROSPER CONSTRUCTION COMPANY FOR INSTALLING A STORAGE BUILDING AT HAWK ISLAND COUNTY PARK

RESOLUTION #22 – 179

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for installing a Park’s Department purchased 36’ x 30’ metal framed “Versa Tube” storage building materials to be installed at Hawk Island County Park; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Moore Trospier Construction Company.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Moore Trospier Construction Co. for a total amount not to exceed of \$26,810 for installing a storage building at Hawk Island County Park.

BE IT FURTHER RESOLVED, that there is \$26,810 available in line item 228-75999-976000-20P11 for the project.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BINDER PARK ZOO
FOR A VETERINARY FELLOWSHIP**

RESOLUTION #22 – 180

WHEREAS, the Potter Park Zoo is an accredited member of the Association of Zoos and Aquariums (AZA) and must meet standards established by the association; and

WHEREAS, AZA standard 2.0.1 states, “The institution should adopt the Guidelines for Zoo and Aquarium Veterinary Medical Programs and Veterinary Hospitals, and the policies developed or supported by the American Association of Zoo Veterinarians (AAZV)”;

WHEREAS, the AAZV Guidelines for Zoo and Aquarium Veterinary Medical Programs and Veterinary Hospitals states, “Veterinary coverage must be available 7 days/week, 24 hours/day for any zoo or aquarium regardless if a full-time or part-time veterinarian supplies the coverage. Appropriate contractual and schedule arrangements must be made at all zoos and aquariums to permit this availability”;

WHEREAS, the Potter Park Zoo employs one full-time veterinarian who provides a high level of medical care for the animals housed at Potter Park Zoo; and

WHEREAS, the Potter Park Zoo full-time veterinarian earns paid time off and needs to utilize this time off throughout the year; and

WHEREAS, Binder Park Zoo in Battle Creek, Michigan employs one full-time veterinarian and one veterinary fellow annually; and

WHEREAS, Binder Park Zoo invited Potter Park Zoo to partner by utilizing the veterinary fellow for medical services at Potter Park Zoo; and

WHEREAS, the veterinary fellow will provide veterinary coverage when the Potter Park Zoo full-time veterinarian is not available; and

WHEREAS, Potter Park Zoo is requesting to enter into a five-year agreement with Binder Park Zoo in an amount not to exceed \$12,000 annually to utilize the services of the veterinary fellow; and

WHEREAS, the funds are available in the Zoo Fund line item #25869200-706100-31000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into a five-year agreement with Binder Park Zoo for a veterinary fellowship in an amount not to exceed \$12,000 annually, effective upon execution of the agreement.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A TRANSFER OF PORTABLE RADIOS
TO THE CITY OF LANSING**

RESOLUTION #22 – 181

WHEREAS, Potter Park Zoo previously operated a portable radio system utilizing the Board of Water and Light system; and

WHEREAS, the Board of Water and Light system required the use of specific Motorola radios; and

WHEREAS, Potter Park Zoo entered into an agreement with Bearcom in 2018 for the purchase of portable radios, antennae, and repeater to operate an onsite radio system, Resolution #18-332; and

WHEREAS, the Motorola radios previously used by Potter Park Zoo on the Board of Water and Light system do not function on the new Potter Park Zoo radio system and have been discontinued by Motorola; and

WHEREAS, the City of Lansing Public Service Department uses the Board of Water and Light system and is in need of the discontinued digital Motorola XPR 6380 radios the Potter Park Zoo owns; and

WHEREAS, the Zoo Director is requesting to transfer three digital Motorola XPR 6380 radios owned by Potter Park Zoo to the City of Lansing Public Service Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the transfer of three Motorola XPR 6380 portable radios to the City of Lansing.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE OF DIRECT MAIL SERVICES THROUGH
STAPLES FOR THE PURPOSE OF COVID-19 VACCINE OUTREACH**

RESOLUTION #22 – 182

WHEREAS, Ingham County Health Department (ICHD) wishes to purchase direct mail services for the purpose of sending COVID-19 outreach postcards to low vaccination rate zip codes in Ingham County through Staples Direct Mail Services, in an amount not to exceed \$25,000; and

WHEREAS, the purchasing and distribution of postcards to low vaccination rate zip codes in Ingham County will allow ICHD to conduct outreach and education related to the ICHD COVID-19 Vaccine Clinic with the goal of increasing COVID-19 vaccine uptake; and

WHEREAS, ICHD collected quotes from the following agencies:

- Staples
- Vista Print.
- United States Postal Service (USPS); and

WHEREAS, after reviewing the three quotes, Staples Direct Mail Services was chosen as the appropriate vendor for this agreement because their services include printing of postcard materials, distribution of postcard materials based on County-selected demographic data, and the ability to print in quantities over 45,000 pieces; and

WHEREAS, the cost of this purchase will be for an amount not to exceed \$25,000 and will be covered by the COVID Immunizations Grant; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes the purchase of direct mail services through Staples for the purpose of COVID-19 vaccine outreach to low vaccination rate zip codes in Ingham County, in an amount not to exceed \$25,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of direct mail services through Staples for the purpose of COVID-19 vaccine outreach to low vaccination rate zip codes in Ingham County, in an amount not to exceed \$25,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT OF RESOLUTION #10-275 TO INCLUDE THE
NEXTGEN® STATE OF MICHIGAN TITLE X REPORT MODULE**

RESOLUTION #22 – 183

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #10-275 to include the NextGen® State of Michigan Title X Report Module for a one-time fee of \$7,500, and a quarterly maintenance fee of \$365.25, effective March 31, 2022 through the term of the NextGen® service agreement determined as 50 years from the effective date of September 28, 2010; and

WHEREAS, ICHD receives state and federal funds to support family planning services delivered through the CHCs; and

WHEREAS, the CHCs are required to submit bi-annually the Family Planning Annual Report (FPAR) for program compliance; and

WHEREAS, by February 2025, all Title X grantees and sub recipients are required to meet FPAR 2.0 reporting requirements; and

WHEREAS, the NextGen® Title X report module, will allow ICHD's CHCs to meet those requirements; and

WHEREAS, the cost for this agreement is a one-time fee of \$7,500, with a quarterly maintenance fee of \$356.25 and will be covered by Title X supplemental funds authorized by the Michigan Department of Health and Human Services Comprehensive Agreement via Resolution #21-587; and

WHEREAS, the CHC Board of Directors and the Health Officer recommends that the Ingham County Board of Commissioners authorizes amending Resolution #10-275 to include the NextGen® State of Michigan Title X Report Module for a one-time fee of \$7,500, and a quarterly maintenance fee of \$365.25, effective March 31, 2022 through the term of the NextGen® service agreement determined as 50 years from the effective date of September 28, 2010.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves amending Resolution #10-275 to include the NextGen® State of Michigan Title X Report Module for a one-time fee of \$7,500, and a quarterly maintenance fee of \$365.25, effective March 31, 2022 through the term of the NextGen® service agreement determined as 50 years from the effective date of September 28, 2010.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT # 2 TO THE 2021-2022 EMERGING THREATS
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE
COMPREHENSIVE AGREEMENT**

RESOLUTION #22 – 184

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County has entered into a 2021 – 2022 Emerging Threats Agreement authorized in Resolution #21-419 and Amendment #1 in Resolution #21-586; and

WHEREAS, MDHHS has proposed Amendment #2 to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize Amendment # 2 to the 2021-2022 Emerging Threats Master Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment # 2 to the 2021 – 2022 Emerging Threats Agreement with the Michigan Department of Health and Human Services for the delivery of emerging threats services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the total amount of the Emerging Threats Comprehensive Agreement shall increase from \$3,387,555 to \$4,237,335, an increase of \$849,780.

BE IT FURTHER RESOLVED, that the increase funds consist of the following specific change to program budgets:

American Rescue Plan: increase of \$37,854 from \$0.00 to \$37,854
COVID-19 Mobile Testing: increase of \$632,726 from \$310,000 to \$942,726
Reopening Schools HRA: increase of \$179,200 from \$716,800 to \$896,000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2022 Budget in order to implement this resolution.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer, or her designee, is authorized to submit Amendment # 2 to the 2021-2022 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 35**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2021-2022 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

RESOLUTION #22 – 185

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2021-2022 Master Agreement authorized in Resolution #21-420 and Amendment #1 in Resolution #21-587; and

WHEREAS, MDHHS has proposed Amendment #2 to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize Amendment #2 to the 2021-2022 Master Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #2 to the 2021 – 2022 Agreement with the Michigan Department of Health and Human Services for the delivery of public health services under the Master Agreement Process.

BE IT FURTHER RESOLVED, that the total amount of the Master Agreement funding shall increase from \$6,804,505 to \$6,873,244 and increase of \$68,739.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

- EEEH – Everett CHC: increase of \$10,000 from \$100,000 to \$110,000
- EEEH – Gardner CHC: increase of \$10,000 from \$100,000 to \$110,000
- EEEH – Pattengill CHC: increase of \$10,000 from \$100,000 to \$110,000
- Public Health Emergency Preparedness (10/01/21 – 06/30/22): increase of \$966 from \$116,726 to \$117,692
- Public Health Emergency Preparedness (07/01/22 – 9/30/22): increase of \$37,773 from \$0 to \$37,773

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2022 Budget in order to implement this resolution.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer, or her designee, is authorized to submit Amendment #2 to the 2021-2022 Master Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 36**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EDGE PARTNERSHIPS
FOR A MARIHUANA PUBLIC EDUCATION CAMPAIGN**

RESOLUTION #22 – 186

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Edge Partnerships in an amount not to exceed \$18,436 for the creation of advertisements to provide education regarding safe storage of marihuana, provide education on the dangers of driving while under the influence of marihuana, increase the perception of risk for adolescent marihuana use, and provide education on the risk of marihuana use during pregnancy and breastfeeding, effective April 15, 2022 through September 15, 2022; and

WHEREAS, ICHD was awarded a grant from the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for education, communication, and outreach regarding the Michigan Medical Marihuana Act in an amount totaling \$23,436; and

WHEREAS, Public Act 87 of 2021 Section 901 directs funds appropriate for grants in the Michigan Medical Marihuana Act, MCL 333.26426 to counties for education, communication, and outreach relating to the Michigan Medical Marihuana Program; and

WHEREAS, ICHD has partnered with Edge for marihuana related campaigns since 2019; and

WHEREAS, these past agreements were authorized in Resolutions #19-244, #20-356, and #21-416, and this campaign is an extension of that work; and

WHEREAS, the grant proposal included a budget that allotted \$18,436 to be spent on creative development and advertising; and

WHEREAS, all costs of this agreement will be covered using LARA grant funds; and

WHEREAS, the Health Officer recommends authorizing an agreement with Edge Partnerships effective April 15, 2022 through September 15, 2022 in an amount not to exceed \$18,436 for advertising and printing costs associated with an education, communication, and outreach campaign regarding the Michigan Medical Marihuana Act.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Edge Partnerships effective April 15, 2022 through September 15, 2022 in an amount not to exceed \$18,436 for advertising and printing costs associated with an education, communication, and outreach campaign regarding the Michigan Medical Marihuana Act.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract agreements consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 37**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PURCHASE A NON-INVASIVE BILIRUBIN MEASURING DEVICE
FROM DRAGER, INC.**

RESOLUTION #22 – 187

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wishes to purchase a non-invasive bilirubin measuring device from Drager, Inc. for an amount not to exceed \$8,228.97; and

WHEREAS, currently, the Cedar Pediatrics Health Center is operating without a bilirubin measuring device, which is not the standard of care; and

WHEREAS, due to pandemic-related supply chain and labor-shortage issues, Drager, Inc. is the only manufacturer in the market that offers a commercial grade bilirubin measuring device needed for treating pediatric patients; and

WHEREAS, other commercial grade bilirubin measuring device models, that were researched online, are not available for distribution in the U.S.; and

WHEREAS, the purchase of this device includes a five-year service agreement; and

WHEREAS, the total cost of purchase will not exceed \$8,228.97 and will be paid by revenue generated from services provided at the Cedar Pediatrics Health Center; and

WHEREAS, the CHC Board of Directors and the Health Officer supports purchasing a non-invasive bilirubin measuring device from Drager, Inc. for an amount not to exceed \$8,228.97.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchasing a non-invasive bilirubin measuring device from Drager, Inc. for an amount not to exceed \$8,228.97.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 38**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE RENEWAL OF AN AGREEMENT WITH REGLANTERN™

RESOLUTION #22 – 188

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew a three-year agreement with RegLantern™ for an amount not to exceed \$24,000, effective May 1, 2022 through April 30, 2025; and

WHEREAS, the RegLantern platform is designed to help establish and maintain compliance with CHC program regulations, authorized by section 330 of the Public Health Service (PHS) Act; and

WHEREAS, previously, per Resolution #20-037, RegLantern provided hourly expert consultation services pertaining to CHC compliance with the Health Resources and Services Administration (HRSA) program in preparation for ICHD's 2021 Operational Site Visit in May 2021; and

WHEREAS, the cost of this three-year agreement shall not exceed \$24,000; and

WHEREAS, fifty percent (50%) of the cost will be covered by Ryan White Part D funding and the remaining 50% of the cost will be covered by revenue generated from CHC operations; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners renew a three-year agreement with RegLantern™ for an amount not to exceed \$24,000, effective May 1, 2022 through April 30, 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing a three-year agreement with RegLantern™ for an amount not to exceed \$24,000, effective May 1, 2022 through April 30, 2025.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 39**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LEASE AGREEMENT WITH CAPITAL AREA
COMMUNITY SERVICES FOR A WIC SATELLITE CLINIC**

RESOLUTION #22 – 189

WHEREAS, Ingham County Health Department (ICHHD) wishes to renew the agreement with Capital Area Community Services (CACS) to continue leasing space in the Grand River Head Start building to provide Special Supplemental Nutrition Program Services for Women, Infants, and Children (WIC) clients in the northern area of the city of Lansing; and

WHEREAS, all Head Start enrollees are eligible for the WIC Program, and the collaboration between Head Start and ICHHD is beneficial to both agencies; and

WHEREAS, in Resolution #18-350, the Board of Commissioners authorized a lease agreement with CACS to occupy space at the Head Start building located at 1107 East Cesar Chavez Avenue, Room #104 for a satellite WIC Clinic; and

WHEREAS, CACS proposed to renew the lease agreement in an amount not to exceed \$10,800 (\$300 per month), effective October 1, 2021 through September 30, 2024; and

WHEREAS, all costs of this agreement will be covered by WIC funds received from the Michigan Department of Health and Human Services (MDHHS); and

WHEREAS, the Health Officer recommends entering into an agreement with CACS in an amount not to exceed \$10,800 or \$300 per month, effective October 1, 2021 through September 30, 2024 to renew the WIC satellite clinic lease at 1107 East Cesar Chavez Avenue, Room #104.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with CACS in an amount not to exceed \$10,800 or \$300 per month, effective October 1, 2021 through September 30, 2024 to renew the WIC satellite clinic lease at 1107 East Cesar Chavez Avenue, Room #104.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 40**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EDGE PARTNERSHIPS FOR A
SOCIAL MARKETING CAMPAIGN TO INCREASE VACCINE UPTAKE**

RESOLUTION #22 – 190

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Edge Partnerships for a Social Marketing Campaign targeted to engage target populations in vaccine education, connect people in Clinton, Eaton, and Ingham counties to vaccination providers and reliable information, and increase vaccine uptake among Clinton, Eaton, and Ingham perinatal and other vulnerable adult populations, effective May 1, 2022 through September 30, 2022 in an amount not to exceed \$68,500; and

WHEREAS, funding is sourced from the Michigan Department of Health and Human Services (MDHHS) Regional 7 Perinatal Care grant in an amount not to exceed \$35,000 and from the MDHHS COVID-19 Mobile Testing grant in an amount not to exceed \$33,500; and

WHEREAS, this campaign will allow ICHHD to partner with Edge to develop and disseminate a social marketing campaign including but not limited to, the production of videos, billboard advertisement, radio scripts, social media messages, and print materials related to vaccine awareness and education; and

WHEREAS, a request for proposals for a vendor was generated by the Ingham County Purchasing Department; and

WHEREAS, after reviewing all proposal options, Edge Partnerships was selected as the preferred contractor for this service based upon their demonstrated capability and experience in the work of public health, their detailed work plan and time line for the project, and their proposed budget and its relevance to the scope of work; and

WHEREAS, all costs for this agreement will be covered by the project budget developed from the identified combined funding sources; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes an agreement with Edge Partnerships for a Social Marketing Campaign designed to increase vaccination uptake among Clinton, Eaton and Ingham perinatal and other vulnerable adult populations, effective May 1, 2022 through September 30, 2022 in an amount not to exceed \$68,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Edge Partnerships for a Social Marketing Campaign designed to increase vaccination uptake among Clinton, Eaton and Ingham perinatal and other vulnerable adult populations, effective May 1, 2022 through September 30, 2022 in an amount not to exceed \$68,500.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Tennis, Naeyaert **Approved 04/04/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 41**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING BRADLEY PREHN

RESOLUTION #22 – 191

WHEREAS, Bradley Prehn received a Business Administration degree from the University of Rhode Island as well as additional education from Michigan State University in Criminal Justice; and

WHEREAS, Bradley Prehn was hired by the 30th Judicial Circuit Court Juvenile Division as a Substitute Juvenile Detention Development Specialist at the Ingham County Youth Center in 1993; and

WHEREAS, Bradley Prehn was promoted in 1994 to full-time Juvenile Detention Development Specialist; and

WHEREAS, Bradley Prehn participated with Youth Center Committees for the implementation of the Rational Behavior Training program and Cognitive Behavior Training Curriculum 2.0; and

WHEREAS, Bradley Prehn was recognized as Ingham County Child Care worker of the year by the Michigan Juvenile Detention Association; and

WHEREAS, Bradley Prehn represented the UAW Union for Ingham County employees as Union Steward for two years; and

WHEREAS, Bradley Prehn was a member of UAW Negotiation Committees on three different contract cycles; and

WHEREAS, Bradley Prehn represented the UAW Union for Ingham County employees as a Chair Member for four years; and

WHEREAS, Bradley Prehn has also been an involved community member by coaching and running summer training programs with Portland Youth and High School Soccer Programs over the past seven years; and

WHEREAS, Bradley Prehn exemplifies the best in public service through his caring commitment to his responsibilities and duties and through his desire to improve the processes, programs, and people involved in the juvenile justice system and within his community; and

WHEREAS, Bradley Prehn has given the 30th Judicial Circuit Court Juvenile Division, Ingham County Youth Center and the residents of Ingham County over 29 years of quality service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Bradley Prehn for his many years of dedicated service to the County of Ingham and for the contributions he has made to the 30th Judicial Circuit Court Juvenile Division.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Trubac, Cahill, Schafer, Maiville

Nays: None **Absent:** Celentino **Approved 03/31/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 42**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING BRIAN SNYDER

RESOLUTION #22 – 192

WHEREAS, Brian Snyder received a Bachelor's and Master's Degree from Spring Arbor University; and

WHEREAS, Brian Snyder was also a member of the United States Armed Forces Marine Division; and

WHEREAS, Brian Snyder pursued his dreams in International Basketball with Brighton Cougars and Swindon Sonics of England 1999-2003; and

WHEREAS, Brian Snyder returned to the Ingham County Youth Center in 2003 and joined Youth Center committees for the implementation of the Rational Behavior Training program and Cognitive Behavior Training curriculum 2.0; and

WHEREAS, Brian Snyder was awarded Ingham County Juvenile Detention Worker of the Year 2001, 2004, 2007; and

WHEREAS, Brian Snyder was awarded Michigan Juvenile Detention Association State of Michigan Detention Worker of the Year; and

WHEREAS, Brian Snyder created an art club that met weekly for the Youth Center residents; and

WHEREAS, Brian Snyder in 2008 brought parts of the Westside Mural Community Project to the Youth Center for the residents to participate in the project; and

WHEREAS, Brian Snyder created multiple basketball camps and morning workout clubs for the Youth Center residents; and

WHEREAS, Brian Snyder has been and continues to be an involved community member through coaching and working summer basketball programs with local College/Universities such as Spring Arbor, Lansing Community College, Great Lakes Christian Colleges, and Olivet College; and

WHEREAS, Brian Snyder exemplifies the best in public service through his caring commitment to his responsibilities and duties and people involved in the juvenile justice system and within his community; and

WHEREAS, Brian Snyder has given the 30th Judicial Circuit Court Juvenile Division, Ingham County Youth Center and the residents of Ingham County over 20 years of quality service.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Brian Snyder for his many years of dedicated service to the County of Ingham and for the contributions he has made to the 30th Judicial Circuit Court Juvenile Division.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Trubac, Cahill, Schafer, Maiville

Nays: None **Absent:** Celentino **Approved 03/31/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 43**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH LEXIPOL FOR THE
POLICEONE ACADEMY TRAINING PLATFORM**

RESOLUTION #22 – 193

WHEREAS, Ingham County has been using PoliceOne Academy.com since 2016 to provide online training to Ingham County Sheriff's staff; and

WHEREAS, PoliceOne Academy now goes by the name Lexipol, while still providing the exact same content and programs; and

WHEREAS, ongoing training is an important part of ensuring the Sheriff's Office staff are best able to serve our citizens; and

WHEREAS, the 2022 subscription for Lexipol is \$7,200 to provide training to all staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize a contract with Lexipol in the amount of \$7,200 to be paid out of the 2022 Sheriff's Office budgets from Field Services/Contractual Services #10130102-818000 (\$3,600) and Corrections/Contractual Services #10130103-818000 (\$3,600).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 03/31/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 44**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LIFE LAUNCH INSTITUTE, LLC
FOR BREAKOUT AND SEEKING SAFETY SERVICES**

RESOLUTION #22 – 194

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, on October 26, 2021 the Board of Commissioners adopted a Resolution #21-534 that included \$128,400 to fund several Ingham County Sheriff’s Office coordinated programs that include, Break Out/Moral Recognition Therapy and Seeking Safety; and

WHEREAS, the following provider has been selected after a Purchasing Department Request for Proposal response review:

Break Out/Moral Reconation Therapy provided by **Life Launch Institute, LLC**.
Contact: Lori Haney, Owner LHaney65@gmail.com (619) 726-5257
County vendor #44451

Seeking Safety provided by **Life Launch Institute, LLC**.
Contact: Lori Haney, Owner LHaney65@gmail.com (619) 726-5257
County vendor #44451

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$60,000 per year with Life Launch Institute, LLC for Breakout and Seeking Safety services for the period of May 1, 2022 through December 31, 2024.

BE IT FURTHER RESOLVED, that funds for this contract will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 03/31/2022**

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH
DSLPROS TO PURCHASE A DJI MATRICE 300 UAV & ACCESSORIES**

RESOLUTION #22 – 195

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY2019 Homeland Security Grant Program (HSGP) previously accepted with Resolution #19-508; and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, Ingham County budgets for Emergency Management activities to effectively plan for, mitigate, respond to, and recover from a variety of disasters in Ingham County; and

WHEREAS, the Ingham County Office of Homeland Security and Emergency Management conducts a variety of hazard mitigation planning, damage assessment, and disaster recovering surveys and to keep the residents and visitors of Ingham County safe; and

WHEREAS, the purchase of a DJI Matrice 300 unmanned aerial system will allow for improved, effective pre-disaster evaluation and planning, disaster response, damage assessment, and recovery surveys while optimizing staffing resources and reducing potential dangers and exposures to emergency responders; and

WHEREAS, the Ingham County Sheriff's Office, Office of Homeland Security and Emergency Management already maintains licensed Unmanned Aerial Vehicle (drone) pilots; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the DSLRPros provides the most competitive pricing for the DJI Matrice 300 H20T drone package and accessories to include a secondary controller and payload drop kit; and

WHEREAS, the total expenditure for this proposal is \$35,047.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of a DJI Matrice 300 H20T drone package, secondary controller, and payload drop kit from DSLRPros for \$35,047, utilizing funding of \$31,150 from the FY19 Homeland Security Grant Program and \$3,897 from the Emergency Management Special Projects budget.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 03/31/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 46**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CARDINAL GROUP II TO CONDUCT TRAINING WITH
THE STAFF OF THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER**

RESOLUTION #22 – 196

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, after more than nine years of operations at the consolidated 9-1-1 Center, trust issues and staffing shortages continue to hamper labor management operations at the 9-1-1 Center; and

WHEREAS, it was previously determined to be advantageous to bring in an independent outside organization, the Cardinal Group, to conduct an organization wide training of the staff which was authorized by the Ingham County Board of Commissioners with Resolution #18-166; and

WHEREAS, the training was successful, follow through was not; this, coupled with multiple changes in the administration, has brought this option up again; and

WHEREAS, the organizational training will include strategies to build and repair staff relationships, engage in staff support, focus on accountability, and reinvigorate the desired state of affairs; and

WHEREAS, after the concluded training, there will be a reevaluation and proposed best practices, a path forward and expected results; and

WHEREAS, the Ingham County Central Dispatch Management team would recommend that the Ingham County Board of Commissioners authorize the comprehensive training to be performed by the Cardinal Group II to the staff of the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, this training program will be submitted to State 911 Committee (SNC) for certification to make this training eligible to be paid for with SNC approved Wireless State training funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with the Cardinal Group II to conduct organization wide training of the Ingham County 9-1-1 Central Dispatch Center for a cost not to exceed \$47,720 which should be covered by using SNC training funds.

BE IT FURTHER RESOLVED, that incidental costs of up to \$4,000 will be covered from within the 9-1-1 Central Dispatch Center operating budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 03/31/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 47**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE QUESTION FOR
FUNDING FOR ANIMAL CONTROL PROGRAM OPERATIONS AND SERVICES**

RESOLUTION #22 – 197

WHEREAS, millage funds were approved by the electorate of Ingham County to fund the construction of the new county animal control shelter and for operation of the animal control program in 2016; and this approved millage rate of (.24) of one (1) mill expired December 31, 2021; and

WHEREAS, the new shelter has been constructed and is operational; and

WHEREAS, the Board of Commissioners desires to continue funding for the County animal control program operations and services as provided by the millage and to expand services while decreasing the millage rate; and

WHEREAS, a millage of (.20) of one (1) mill Millage is needed to provide the level of necessary services and to appropriately equip, finance, and operate the county animal control program services and the county animal shelter; and

WHEREAS, the Board of Commissioners seeks to have the voters of Ingham County determine whether or not they desire to raise funds for the purpose of continued equipping, financing, and operating the county animal control program.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the primary election to be held on August 2, 2022:

ANIMAL CONTROL PROGRAM OPERATIONS AND SERVICES FUNDING QUESTION

For the sole purpose of maintaining funding support for county animal control program services and operations, including equipping, financing, and operation of the county animal shelter and animal control program services, which will replace an expired millage of 0.24 mills that included the construction of a new animal shelter, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan be increased by up to 20/100 (0.20) of one (1) mill, \$0.20 per thousand dollars of state taxable valuation, for a period of eight (8) years (2022-2029) inclusive? If approved and levied in full, this millage will raise an estimated \$1,685,500 in the first calendar year of the levy, based on state taxable valuation.

YES [] NO []

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the August 2, 2022 ballot and to be prepared and distributed in the manner required by law.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 03/31/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Commissioner Slaughter moved to adopt the resolution. Commissioner Celentino supported the motion.

The motion carried by unanimous roll call vote.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 12, 2022
AGENDA ITEM NO. 48**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RENEWING CONTRACT WITH MICHIGAN STATE UNIVERSITY FOR THE
JUVENILE RISK ASSESSMENT PROJECT AND QUARTERLY PROGRAM EVALUATION**

RESOLUTION #22 – 198

WHEREAS, the Circuit Court Juvenile Division has worked collaboratively with Michigan State University for over 16 years on the Juvenile Risk Assessment Project; and

WHEREAS, the Circuit Court Juvenile Division, relies on Michigan State University to analyze and evaluate risk and recidivism data collected by the Juvenile Division; and

WHEREAS, Dr. Caitlyn Cavanagh, formerly Dr. William Davidson, oversees a team of researchers from Michigan State University assigned to the Juvenile Risk Assessment Project; and

WHEREAS, the Circuit Court Juvenile Division would like to renew a contract for Juvenile Risk Assessment support and quarterly third-party evaluations of all evidence-based programming; and

WHEREAS, funds to support the Juvenile Risk Assessment Project were allocated in the Juvenile Division's 2022 budget; and

WHEREAS, the Juvenile Risk Assessment Project is Child Care Fund eligible.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Michigan State University for purposes of providing the Juvenile Risk Assessment Project and quarterly program evaluation at a rate of \$10,309.72 quarterly, not to exceed \$61,858.32 during the term of the contract which is in effect April 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** Celentino **Approved 03/31/2022**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** Tennis **Approved 04/06/2022**

Adopted as part of the consent agenda.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

Ms. Fitzpatrick provided the Board of Commissioners with two pictures of the property damage of her property caused by Animal Control. The two pictures are included in the minutes as Attachment A.

Ms. Fitzpatrick stated that the County staff needed training. She further stated under 42 USC-1983, the County could be held liable for violation of civil rights and the constitution.

Ms. Fitzpatrick stated that Mr. Schertzing did not seem to comprehend that you could not take properties without paying for them. She further stated that Animal Control does not seem to comprehend a lot of things either.

Ms. Fitzpatrick stated she did not believe it was right that an Animal Control Officer would communicate that they wanted to work with the individual and come back for an unannounced visitation to inspect the progress. She further stated that Animal Control had broken into her home at 2:00 p.m. when she was away assisting her mother.

Ms. Fitzpatrick stated that there was no reason for Animal Control to break into her home, cut her gate and take her chickens that were healthy. She further stated that there was nothing that the Board of Commissioners could do to have Animal Control drop the charges, and as a result she had to wait until August for a criminal trial where she expects to be acquitted.

Ms. Fitzpatrick stated that the case was focused on her housekeeping and not on the health of her chickens. She further stated that the prosecutor was baffled that an educated person chose to live the way that she did.

Ms. Fitzpatrick stated that she chose to live the way that she did in support of her health, as well as the health of the earth. She further stated that she did not believe that having pets violates the Michigan Compiled Laws on farm animals, and heard that a Commissioner had a pet pig that he used to walk around his neighborhood in East Lansing.

Ms. Fitzpatrick stated that she did not believe that it was in violation of any law as it was not a farm animal.

COMMISSIONER ANNOUNCEMENTS

Commissioner Schafer stated that he would like to congratulate the Williamston boy's basketball team as they won the Class B State Championship, and had a 27- 0 record this year. He further congratulated the Fowler girl's basketball team, as they won the Class D State Championship.

Commissioner Naeyaert stated that she would like to congratulate the two individuals from the 4-H Horse Judging team. She further stated it was important to have strong young women who were able to speak well and be confident in themselves.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

Commissioner Grebner stated that there was reference to his personal life earlier during public comment. He further stated that he learned many things from the experience, most importantly was to be very careful with hoofed animals around waterbeds.

Commissioner Peña stated his thanks to the Board of Commissioners for supporting the Cristo Rey fish fry during the Lent season.

Chairperson Crenshaw stated that the 8th annual Labor Council for Latin American Advancement Scholarship Luncheon would be held at April 23, 2022 at UAW Local 625, which was located at 426 Clare Street in Lansing. He further stated that doors would open at 12 p.m. and tickets would cost \$20 for adults and \$7 for individuals 10 years of age and under.

Chairperson Crenshaw stated that he had decided not to run for reelection. He further stated that last fall he had the opportunity to work with the Administrators at Sexton High School and Dwight Rich Middle School to help during the COVID-19 Pandemic.

Chairperson Crenshaw stated that he was presented with the opportunity to apply for a program to become an administrator within the Lansing School District and was accepted. He further stated that he would be returning to school this summer and would hopefully become a principal within the Lansing School District within the next few years.

Chairperson Crenshaw stated that it was a hard decision, but as Hamilton said “I am taking my shot,” and it was an opportunity that he could not pass up. He further stated he will miss the County Commission and wished everyone the best of luck in the coming years.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of \$20,878,917.72. Commissioner Slaughter supported the motion.

The motion carried unanimously.

RECESS

The meeting was recessed at 6:55 p.m.

APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

Attachment A – Ms. Fitzpatrick’s property damage



APRIL 12, 2022 STATUTORY EQUALIZATION MEETING

Attachment A – Ms. Fitzpatrick’s property damage



Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECOGNIZE ALL WOMEN'S "EQUAL PAY DAYS"
IN INGHAM COUNTY**

RESOLUTION #22 –

WHEREAS, over fifty years after the passage of the Equal Pay Act (1963) and Title VII of the Civil Rights Act (1964), women continue to face the disparities of unequal pay; and

WHEREAS, women in the workforce have been disproportionately impacted in the short-term economic fallout of COVID-19; and

WHEREAS, Michigan women, on average, earn 83 cents for every dollar earned by Michigan men; and

WHEREAS, "Equal Pay Day" symbolizes how far into the year women must work to earn what men earned in the previous year; and

WHEREAS, the pay gap is even worse for women of color and it is imperative that we also recognize the days into the year that Asian American, Native Hawaiian, Pacific Islander, Black, Native American, and Latina women are unequally paid; and

WHEREAS, this year, Asian American, Native Hawaiian, and Pacific Islander Women's Equal Pay Day is May 3 (\$0.75 cents), Black Women's Equal Pay Day is September 21 (\$0.58 cents), Native American Women's Equal Pay Day is November 30 (\$0.50 cents), and Latina Women's Equal Pay Day is December 8 (\$0.49 cents); and

WHEREAS, the WAGE Project estimates that the pay gap costs the average American full-time woman worker between \$700,000 and \$2 million over the course of her lifetime, which impacts her Social Security benefits and pension as well; and

WHEREAS, despite federal policies designed to address unequal pay, the gender pay gap persists; and

WHEREAS, fair pay policies can be implemented without undue costs or hardships in both the public and private sectors; and

WHEREAS, equal pay would empower working women and remove barriers that impede a woman's pursuit of various professions; and

WHEREAS, fixing the gender pay gap would raise family income, strengthen the security of working families, and amplify our economy; and

WHEREAS, although Michigan has several laws aimed to provide equal pay for equal work, these policies need to be strengthened; and

WHEREAS, fair pay equity policies can be implemented simply and without undue costs, while enhancing the American economy; and

WHEREAS, fair pay strengthens the security of families today, eases future retirement costs, and can ultimately enhance the American economy; and

WHEREAS, the date, March 14, 2022 signifies "Equal Pay Day" for all women in the State of Michigan.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners join the Ingham County Women's Commission in supporting all women's "Equal Pay Days" to inform the public and raise awareness about the need for policies that address sex- and race-based pay disparities.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

Introduced by Commissioner Sebolt of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN HONOR OF WORKERS MEMORIAL DAY

RESOLUTION #22 –

WHEREAS, every year on April 28, communities and worksites around the world honor friends, family members, and colleagues who have been killed or injured on the job; and

WHEREAS, in 2020, The Federal Bureau of Labor Statistics estimated that 4,764 workers were killed by traumatic injuries on the job. On average, more than 90 workers died every week, at roughly 13 workplace deaths a day; and

WHEREAS, in 2020, 131 workers were lost through fatal workplace accidents in Michigan; and

WHEREAS, it is appropriate to honor the memory of the courageous and dedicated members of Michigan's labor force who have been injured or disabled or have died as a result of workplace accidents; and

WHEREAS, we remember those who have died in workplace catastrophes, suffered occupational-related diseases, or have been injured due to dangerous conditions; and

WHEREAS, recognition of the integrity of Michigan's workforce and its achievements on behalf of the economic growth of our state is necessary; and

WHEREAS, the Ingham County Board of Commissioners wishes to pay tribute to the workers who have died or been injured or disabled in workplace accidents. We honor the contributions of Michigan's workforce and call for increased workplace safety; and

WHEREAS, the Ingham County Board of Commissioners renews our efforts to seek stronger workplace safety; and health protections, better standards and enforcement, and fair and just compensation; and by rededicating ourselves to improving safety and health in every city workplace.

THEREFORE, BE IT RESOLVED, that by the Ingham County Board of Commissioners, that the members of this body declare April 28, 2022, as Workers Memorial Day in the County of Ingham, Michigan.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AN ALTERNATE WORK SITE POLICY

RESOLUTION #22 –

WHEREAS, providing flexible work locations has become an important benefit to eligible County employees and a critical recruiting tool for the changing nature of “office work”; and

WHEREAS, providing employees that can successfully complete job functions remotely the option to work from an alternative location can decrease the stress and cost of commuting, improve productivity, and increase overall job satisfaction; and

WHEREAS, an employee interested in working from an alternate work site per this policy will be required to submit an Alternate Work Site (AWS) Application to their supervisor; and

WHEREAS, supervisors should use the following criteria in assessing AWS Applications:

- The duties of the position must be able to be performed from an AWS
- The employee must not be on probation or under any discipline, unless, in special situations, this requirement is waived by the supervisor
- The employee’s work site is suitable.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Alternate Work Site Policy, which shall take effect upon approval of this resolution.

BE IT FURTHER RESOLVED, that this policy shall be applicable to all departments of Ingham County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners urges the Elected Officials, as co-employers, to implement this same policy and use this process for their respective offices.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners urges the Courts, who are a separate employer from the County, to implement this same policy and adhere to the provisions in Supreme Court Administrative Order 1998-5 as is relates to consistency with the funding unit’s (Ingham County) policies.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

Alternate Work Site Policy

1. Approved:
Resolution No.

A. Purpose and Applicability

Providing flexible work locations has become an important benefit to eligible County employees and a critical recruiting tool for the changing nature of “office work”. Providing employees that can successfully complete job functions remotely with the option to work from an alternative location can decrease the stress and cost of commuting, improve productivity and increase overall job satisfaction.

Remote County work shall be exclusively performed at the Alternate Work Site (AWS) work site/location that has been authorized and approved by the County. Employees must seek pre-approval prior to working from an AWS. Work from an AWS does not entitle the employee to different work requirements or work day structure; the same productivity level is expected at an AWS as it is at a normal County worksite.

Working remotely from out of the State of Michigan or the country is generally not permitted, except for limited circumstances (such as vacation) and where pre-approval has been obtained from a supervisor. Under no circumstances may an employee work for the County while residing outside of the country. Residing for purposes of this provision means establishing a place to live for a considerable amount of time, as distinguished from vacation or temporary travel. Employees temporarily working remotely while outside the State of Michigan or country shall be solely responsible for assuring compliance with tax obligations to states and countries outside of Michigan.

Employees interested in working remotely are required to discuss with their supervisor to ensure job functions are suitable for remote work and fill out the Alternative Work Site (AWS) Application. Work from an AWS is work from a location other than the normal County worksite. Work from an AWS may encompass all of the employee’s work days or only some.

Elected Officials, as co-employers, and the Courts, who are separate employers from the County although not required, are encouraged to implement this policy as well to provide consistency across all sectors of Ingham County government.

B. Definitions

Terms and phrases used throughout this policy are defined as follows.

1. Alternate Work Site (AWS) means a work location other than the normal County worksite.

2. AWS Application refers to the form found at the end of this policy that employees are required to complete, sign and submit to their supervisor to be considered for remote work.

C. Procedure

1. Work from AWS

Allowing an employee to work from an AWS is discretionary and will be addressed on a case-by-case basis. At any time, possibly with little notice, and either based on the standards in this policy or for other operational reasons, an employee working from an AWS may be directed to work from the normal County worksite or may be directed to modify the number of days in a given period that work is performed from an AWS.

2. Applying to Work from AWS

Any employee may request to work from an AWS by completing, signing, and submitting an application. [See attached] (Seamless Doc Link Pending)

Temporary, non-scheduled work from an AWS, not exceeding two days in duration, is allowable with supervisor's approval without an application.

3. Decision on Application for Work from AWS

An employee's application for work from an AWS shall be reviewed by the employee's supervisor. In assessing applications, the division head will be consulted to ensure operational needs will be met. The supervisor shall use the following criteria in assessing applications:

- a. The duties of the position must be able to be performed from an AWS.
- b. The employee must not be on probation or under any discipline, unless in special situations this requirement is waived by the supervisor.
- c. The employee's worksite is suitable:
 - i. The worksite is in the employee's primary residence, or if not, the site is specifically approved by the supervisor.
 - ii. The worksite has access to employee-provided reliable high-speed internet sufficient to enable work without interruption.
 - iii. All necessary office equipment other than that provided by the county (e.g., chair, desk, and other furniture) is provided by the employee.
 - iv. The worksite is safe and the work conditions are conducive to performing necessary tasks.
 - v. The worksite provides for the confidentiality and security of information per any applicable Ingham County security policies.
- d. Department Heads and the IT Department will determine, with information supplied by the employee and the supervisor, the appropriate equipment needs (including hardware, software, modems, phone and data lines and other office equipment) for each AWS arrangement. Equipment requests must have prior department head approval.

- e. In the case that a supervisor denies an application for work from an AWS, the supervisor will explain the reason for the denial to the employee.
- f. An employee who has been denied the ability to work from an AWS has the right to appeal the decision to a committee consisting of a member of the leadership team of the affected department who is not subordinate to the supervisor who has denied the AWS request, and the Human Resources Director or their designee.

4. Additional AWS Expectations

Employees' duties, obligations, job responsibilities, standards of performance, and performance appraisals remain the same as when working at the normal County work site. The supervisor reserves the right to assign work as necessary at any time. Employees should not assume any specified time period or duration for an AWS arrangement, and the County/Department Head may require employees to return to regular in-office work at any time. Supervisors are expected to allow work from an AWS fairly across their divisions for employees that are eligible. Department Heads/managers should monitor AWS work status to ensure their supervisors are implementing the AWS policy fairly and equitably. Failure to comply with the requirements may result in disciplinary action and/or loss of AWS privileges.

Beyond what is expected of all employees in the conduct to their work, the following are additional expectations for those working from an AWS:

- a. Work schedules for AWS employees shall be consistent with operational needs and will be approved by both employee and supervisor.
- b. During scheduled work times, AWS employees are expected to be responsive to communication from employees, management and co-workers and will suitably communicate times when they are busy in a meeting or other work commitment, or on lunch or break, or on a pre-planned absence. Employees must also be available to, and have access to transportation if required to immediately report to the normal County worksite.
- c. When appearing for a remote meeting, an AWS employee will be dressed professionally, as if attending the meeting in person at the worksite.
- d. If something arises, either in relation to technology or personal commitments (such as dependent care), which prevents an AWS employee from completing job tasks, the employee will notify the supervisor immediately, just as if they were on-site. The supervisor, in consultation with the employee, will determine if the employee is to come on-site to access technology needed for work, the employee is to take paid leave, or some other solution is to be implemented.
- e. If unplanned leave is necessary, an AWS employee will contact the supervisor with as much notice as possible.
- f. AWS employees must safeguard county resources, including computers and associated equipment, and abide by the Ingham County Acceptable Use Policy (including, but not limited to, that no non-county equipment will be utilized to access county resources and that county resources will not be used by non-county employees or for personal purposes).
- g. Employee will have access to answer their office phone remotely.
- h. A supervisor may call an employee originally scheduled to work at an AWS to work onsite in the event of a departmental need requiring onsite work. In the event of this happening, short notice may be necessary. Supervisors should give as much notice as possible and take into

consideration the employee's needs to make accommodations. In the event that an employee decides they need to be onsite for a work requirement when they would otherwise be scheduled to work at an AWS, the employee should give their supervisor as much notice as possible of the decision to be onsite.

An employee's status and schedule to work at an AWS may be subject to change. Permanent changes to AWS schedules or changes anticipated to last more than one week require a minimum of 48 hours' notice. An employee has the right to appeal a decision for permanent change in status. If an employee determines their AWS schedule needs to be altered or that a permanent return to onsite work is needed, that employee shall give their supervisor a minimum of 48 hours' notice.

- i. AWS employees who are not exempt from the overtime requirements of the Fair Labor Standards Act will be required to accurately record all hours worked using Ingham County's time-keeping system. Hours worked in excess of those scheduled per day and per workweek for a non-exempt AWS employee require the advance approval of the AWS's employee's supervisor. Failure to comply with these requirements may result in disciplinary action up to and including discharge from employment and/or revocation of AWS privileges
- j. Employees must request supervisor approval to use vacation, sick, or other leave in the same manner as when working at the employee's regular work location.
- k. Equipment supplied by Ingham County will be maintained by the County. However, employees are responsible for setting up their own equipment in the home work space. IT will not be setting up the equipment. Should assistance be needed, IT will do their best to support staff remotely, however, if an employee cannot be assisted remotely, an employee may be required to report to the IT Department for assistance. IT will not be traveling to homes to assist employees working remotely.
- l. Equipment supplied by the employee, if deemed appropriate by the County, will be maintained by the employee. Ingham County accepts no responsibility for damage or repairs to employee-owned equipment.
- m. The AWS employee must sign an inventory of all County property received and agree to take appropriate action to protect the items from damage or theft. All County property will be returned to the County premises at the end of the AWS arrangement.
- n. If the AWS site is the employee's home, the employee will establish an appropriate work environment within his or her home for work purposes. Ingham County will not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space.
- o. Consistent with Ingham County's expectations of information security for employees working at the office, AWS employees will be expected to ensure the protection of private County information accessible from their AWS. Steps include the use of locked file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and the environment.
- p. Employees are expected to maintain their AWS workspace in a safe manner, free from safety hazards. AWS employees are responsible for notifying the employer of work-related injuries as soon as practicable. The employee is liable for any injuries sustained by visitors to his or her AWS worksite.
- q. The AWS employee is responsible for any child/dependent care arrangements necessary to meet the job performance and meet County requirements during normal business hours.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION #22 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 5, 2022, as submitted.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

INGHAM COUNTY ROAD DEPARTMENT

DATE: April 5, 2022

LIST OF CURRENT PERMITS ISSUED

ROW PERMIT#	APPLICANT/ CONTRACTOR	WORK	LOCATION	CITY/ TWP
2021-578	Comcast Cable	Cable	Holt Rd	Delhi
2021-594	Consumers Energy	Gas	Okemos Rd	Meridian
2021-634	Consumers Energy	Gas	Ottawa Dr	Meridian
2021-750	TDS Telecom	Cable	Morrice Rd	Locke
2021-757	Westside Water	Water main	Westfield Rd	Lansing
2021-771	Frontier Comm	Cable	Kinneville Rd	Onondaga
2021-780	Everstream	Cable	Noble Rd	Williamstown
2021-780	Everstream	Cable	Noble Rd	Williamstown
2021-789	Tailgaters Properties	Development	Holt Rd	Delhi
2021-791	Everstream	Cable	Park Lake Rd	Meridian
2021-811	G2 Consulting Group	Soil Borings	Okemos Rd	Meridian
2021-813	Comcast Cable	Annual Blanket	Various	Various
2021-822	Metro Fibernet	Cable	Hamilton Rd	Meridian
2021-824	Consumers Energy	Gas	Bond Rd	Aurelius
2021-831	Metro Fibernet	Cable	Marsh Rd	Meridian
2021-833	Everstream	Cable	Aurelius Rd	Delhi
2021-834	AT & T	Cable	Gunn Rd	Delhi
2022-001	Consumers Energy	Gas	Packard Ave	Lansing
2022-005	ACDt	Cable	Aurelius Rd	Delhi
2022-006	AT & T	Cable	Chester Rd	Lansing
2022-011	Consumers Energy	Gas	Ethel St	Meridian
2022-012	D G Spartan Solar	Solar Project	Bennett Rd	Meridian

2022-014	Consumers Energy	Electric	Okemos Rd	Meridian
2022-015	Frontier	Annual Blanket	Various	Various
2022-016	US Signal Co	Annual Blanket	Various	Various
2022-017	Gwen Maisch	Tree Removal	Nakoma Dr	Meridian
2022-018	Everstream	Annual Blanket	Various	Various
2022-018	Everstream	Cable	Various	Various
2022-019	Frontier Comm	Cable	Linn Rd	Wheatfield
2022-020	Frontier Comm	Cable	Dennis Rd	Wheatfield
2022-021	Windstream Services	Annual Blanket	Various	Various
2022-022	Ingham Co Parks Dept	Annual Blanket	Various	Various
2022-023	Consumers Energy	Gas	Holt Rd	Alaiedon
2022-024	AT & T	Cable	Okemos Rd	Meridian
2022-025	Frontier Comm	Cable	Fitchburg Rd	Bunker Hill
2022-026	Consumers Energy	Gas	Michigan Ave	Lansing
2022-026	Consumers Energy	Gas	Michigan Ave	Lansing
2022-027	Metro Fibernet	Cable	Hamilton Rd	Meridian
2022-028	TDS Telecom	Cable	Corey Rd	Locke
2022-029	Everstream	Cable	Waverly Rd	Lansing
2022-031	Everstream	Cable	Various	Delhi
2022-032	ACD.net	Cable	Hagadorn Rd	Meridian
2022-034	Zayo Group	Cable	Jolly Rd	Alaiedon
2022-035	Consumers Energy	Gas	Naubinway Rd	Meridian
2022-036	Consumers Energy	Gas	Michigan Ave	Lansing
2022-036	Consumers Energy	Gas	Michigan Ave	Lansing
2022-039	Consumers Energy	Gas	Autumn Lane	Lansing
2022-040	Meridian Township	Road Closure	Various	Meridian
2022-041	Consumers Energy	Gas	Columbia St	Meridian
2022-041	Consumers Energy	Gas	Columbia St	Meridian
2022-042	Consumers Energy	Gas	Saran Dr	Meridian

2022-042	Consumers Energy	Gas	Saran Dr	Meridian
2022-043	Consumers Energy	Traffic Control	Barnes Rd	Vevay
2022-044	Consumers Energy	Gas	Perch St	Meridian
2022-044	Consumers Energy	Gas	Perch St	Meridian
2022-047	E T MacKenzie	Sanitary	Holt Rd	Delhi
2022-049	Consumers Energy	Gas	Skyline Dr	Meridian
2022-050	Consumers Energy	Gas	Chippewa Dr	Meridian
2022-051	Consumers Energy	Gas	Eastfield Rd	Lansing
2022-053	Consumers Energy	Gas	Kansas Rd	Meridian
2022-055	KEPS Technologies	Cable	Lake Lansing Rd	Meridian
2022-057	Wolverine Pipe Line	Pipeline	Jolly Rd	Alaiedon
2022-059	Consumers Energy	Gas	Okemos Rd	Meridian
2022-061	Consumers Energy	Gas	Josephine Ln	Alaiedon
2022-062	Westside Water	Water Main	Boynton Dr	Lansing
2022-064	Everstream	Cable	Plains Rd	Vevay
2022-065	Westside Water	Water Main	Risley Dr	Lansing
2022-066	Comcast Cable	Cable	Hagadorn	Meridian
2022-067	Comcast Cable	Cable	Depot St	Delhi
2022-068	Comcast Cable	Cable	Patient Care Dr	Delhi
2022-069	Consumers Energy	Electric	Okemos Rd	Meridian
2022-072	Consumers Energy	Gas	Powell Rd	Meridian
2022-074	Consumers Energy	Gas	Van Atta Rd	Meridian
2022-075	Consumers Energy	Gas	Waverly Rd	Delhi
2022-076	Consumers Energy	Electric	Holt Rd	Delhi
2022-078	Consumers Energy	Gas	Lake Dr	Meridian
2022-079	Consumers Energy	Gas	Kansas Rd	Meridian
2022-080	Consumers Energy	Gas	Howell Rd	Alaiedon
2022-081	Consumers Energy	Gas	Columbia Rd	Aurelius
2022-083	Consumers Energy	Electric	Mt Hope Rd	Meridian
2022-088	Consumers Energy	Electric	Pine Tree Rd	Delhi

2022-089	Anlaan Corporation	Bridge Work	Linn Rd	Wheatfield
2022-090	Anlaan Corporation	Bridge Work	Dennis Rd	Wheatfield
2022-095	Consumers Energy	Gas	Bayonne Ave	Meridian
2022-096	Consumers Energy	Gas	Beech Tree Lane	Meridian
2022-098	Consumers Energy	Gas	Foster Ave	Lansing
2022-101	SME-Soil & Materials	Soil Borings	Okemos Rd	Meridian
2022-104	Comcast Cable	Cable	Lake Lansing Rd	Lansing
2022-105	Comcast Cable	Cable	Franette Rd	Lansing
2022-106	Comcast Cable	Cable	Longview Dr	Meridian
2022-107	Comcast Cable	Cable	Pine Tree Rd	Delhi
2022-108	Consumers Energy	Gas	College Rd	Delhi
2022-109	Consumers Energy	Gas	Zimmer Rd	Williamstown
2022-110	Consumers Energy	Gas	Pollard Ave	Meridian
2022-114	Consumers Energy	Gas	Dexter Trail	Vevay
2022-116	AT&T	Cable	Stoner Rd	Lansing
2022-118	Frontier Comm	Cable	Barnes Rd	Aurelius
2022-119	Frontier Comm	Cable	Holt Rd	Wheatfield
2022-122	Comcast Cable	Cable	Gilbert Rd	Delhi
2022-131	Kristen Travis	Land Division	Shaftsborg Rd	Williamstown
2022-134	LBWL	Electric	Hagadorn Rd	Meridian

Director of Engineering & County Highway Engineer: _____
Kelly R. Jones

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RELEASE OF
ATTORNEY/CLIENT PRIVILEGED COMMUNICATION**

RESOLUTION #22 –

WHEREAS, the County Attorney issued an Attorney/Client privileged communication to the Director of the Board of Commissioners' Office on April 15, 2022; and

WHEREAS, the County Services Committee is requesting the release of the Attorney/Client privileged communication; and

WHEREAS, the County Attorney has determined that the release of this communication would not have a negative effect on pending litigation or other legal matters; and

WHEREAS, the County Services Committee recommends that this document be released.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the release of the Attorney/Client privileged communication from Cohl, Stoker & Toskey, P.C., dated April 15, 2022 to the Director of the Board of Commissioners' Office.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO COMMIT INGHAM COUNTY TO CONTINUED ACTION AGAINST
NON-POINT SOURCE POLLUTION IN COMPLIANCE WITH PHASE II OF THE
FEDERAL CLEAN WATER ACT**

RESOLUTION #22 –

WHEREAS, Ingham County has been a member of the Greater Lansing Regional Committee (GLRC) for Stormwater Management since 2003; and

WHEREAS, participation in the GLRC advances local efforts to improve responsible stewardship of natural resources; and

WHEREAS, participation in the GLRC allows for cooperative stormwater pollution abatement in the three watersheds in which the County is located; and

WHEREAS, the GLRC assists the County and its departments in complying with the regulatory requirements promulgated by the Michigan Department of Environment, Great Lakes and Energy (EGLE) Municipal Separate Storm Sewer System (MS4) stormwater discharge permit; and

WHEREAS, the County now wishes to approve the Memorandum of Agreement (as revised on December 2, 2021) and commit itself and its departments to continued participation in the GLRC; and

WHEREAS, the Ingham County Drain Commissioner has represented County Departments since 2003 in permit compliance so that only one annual report need be filed, only one annual membership fee to the GLRC (currently at \$5,917.65) need be paid and only one annual permit fee (currently at \$3,000) need be paid; and

WHEREAS, the vast majority of the costs just referenced and the staff time required for Phase II compliance in the past have been paid by the taxpayers of County Drains; and

WHEREAS, the Drain Commissioner is willing to continue this representation (called “nesting” by EGLE) if the County Departments partially share the costs of such compliance; and

WHEREAS, the Drain Commissioner and the Controller on behalf of and in consultation with the Department Heads, have agreed to the attached cost-sharing plan, contingent on the agreement of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints the Drain Commissioner or his/her designee to serve as the County representative to the GLRC.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby approves the December 2, 2021 Memorandum of Agreement and authorizes the Chairperson of the Board to sign the Memorandum after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that continued annual membership dues of \$5,917.65 to the GLRC for 2022 through 2027 be paid in accordance with the attached cost-sharing plan.

BE IT FURTHER RESOLVED, that annual EGLE permit fees of \$3,000 for 2022 through 2027 be paid in accordance with the attached cost-sharing plan.

BE IT FURTHER RESOLVED, that the attached cost-sharing plan is approved for use through 2027 and may be joined by the Capital Region International Airport Authority if that body wishes to remain “nested” with the Ingham County Drain Commissioner’s MS4 permit.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

COST-SHARING PLAN

County Departments to be “nested” by the Drain Commissioner

Roads	Parks
Zoo	Fair
Facilities	

Costs as listed below will be divided among the 5 County Departments as decided by the County Controller and Board of Commissioners. The Drains will pay one-sixth of the permit and dues items.

Capital Region International Airport Authority has been nested with the Ingham County Drain Commissioner since 2003. If it agrees to this cost-sharing method, it and the Drains will each pay one-seventh of the permit and dues items below, leaving five-sevenths of the items to be paid by the 5 County Departments.

GLRC Dues—The dues (currently \$5,917.65 per year) would be shared, divided among the 5 Departments, the Drains and the Airport Authority if it wishes to remain nested.

EGLE Permit—The current annual fee of \$3000 would be shared, divided among the 5 Departments, the Drains and the Airport Authority if it wishes to remain nested.

NOTE: Occasionally EGLE requires a specific kind of facility to engage in site-specific planning and continuing compliance inspections. For example, all maintenance garages must prepare Storm Water Pollution Prevention Plans (SWPPPs) and conduct quarterly and or semiannual compliance inspections. All 5 Departments and the Drains have garages. Each had to pay a consultant to draft its plan and for ongoing compliance inspections. These situations are coordinated by the Drain Office and billed directly to the affected Department outside of this plan. They have not been a major expense and should not be in the future. Ongoing compliance inspections for the SWPPPs have been overseen by a Drain Office staff person qualified as an “industrial operator.”

Payment Examples

\$5,917.65 = One year of Dues to GLRC. Paid May 6 or May 7 by the 5 Departments; Drains pay January 6 or January 7 depending on Airport participation.

3,000 = One-year EGLE permit fee. Paid May 6 or May 7 by the 5 Departments; Drains pay January 6 or January 7, depending on Airport participation.

**GREATER LANSING REGIONAL COMMITTEE
for Stormwater Management**

MEMORANDUM OF AGREEMENT – DECEMBER 2, 2021

**Original Agreement – MAY 21, 2004
Revised and Adopted – DECEMBER 2, 2021**

I. PURPOSE

It is the purpose of this Memorandum of Agreement (hereinafter the Agreement) to set forth the composition, duties, and responsibilities of the Greater Lansing Regional Committee for Stormwater Management (hereinafter the “GLRC”) to be formed as more particularly described below. Local public agencies, institutions, and communities believe there are substantial benefits that can be derived under this Agreement through cooperative management of the Grand River, Red Cedar River and Looking Glass River watersheds to protect the Waters of the State; to meet local initiatives for protecting the environment; and in providing mutual assistance in meeting the requirements under the Michigan Department of Environment, Great Lakes, and Energy (EGLE) National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer Systems, (hereinafter the “MS4 Permit”) or similar stormwater discharge permits issued to public entities within the Grand River, Red Cedar River, and Looking Glass River watersheds.

The Agreement will also provide a framework for consideration of new, permanent watershed organizations with potentially broader responsibilities that could provide a more cost effective and efficient means to meet state and federal requirements, and public expectations for restoration and maintenance of the beneficial uses of the watersheds.

II. HISTORY OF GLRC

On November 15, 1999, Delta Township and the City of Lansing hosted a meeting for several local communities. The meeting notice stated that this was to be “an informal meeting to discuss the Stormwater Phase II program (now referred to as the MS4 program) and how, or if, there may be a way to pool resources on a regional basis”.

Representatives from various communities, counties and EGLE discussed the Federal Regulations for Stormwater Phase II and the EGLE’s program allowing a “Voluntary Permit Program.” Originally nine communities and three counties were listed as designated communities by EGLE.

Subsequent meetings were held to continue exploring the feasibility and cost of a cooperative effort. On June 8, 2000, a draft Resolution was prepared for the establishment of the “Greater Lansing Area Regional NPDES Phase II Stormwater Regulations Committee” and for each community to name a representative to serve on the committee.

Throughout the remainder of 2000, the committee obtained Resolutions from each community; elected officers; received proposals and interviewed four consulting firms. Tetra Tech MPS was

selected to assist the Committee in determining how to best comply with the Phase II Stormwater Rules. Tri-County Regional Planning Commission (TCRPC) also assisted the Committee in providing contractual, fiduciary, and administrative support.

In May 2001, Tetra Tech MPS completed the "Step 1 – Permit Strategy Development" study which incorporated the Committee's decision (April 20, 2001) to proceed as a group using the State's Voluntary General Permit approach. The Committee then agreed to retain Tetra Tech MPS to prepare the Voluntary General Permit Application for each of the nine communities. The cost for each community was based on a formula that included weighted factors for population and land area. Eight of the nine communities then passed a second resolution agreeing to continue as a group with voluntary general permits using the distribution of costs as presented. Williamstown Township elected to proceed with a jurisdictionally based permit.

The eight communities proceeding under the voluntary general permit, also formally agreed to have the watershed management plans developed under the individual drain commissioners.

On January 25, 2002, the Committee agreed to retain Tetra Tech MPS to prepare a watershed management plan for the Grand River, Looking Glass River, and the Red Cedar River. Again, the allocation of cost agreed to by everyone was based on weighted factors involving the percent of population and land in each watershed. Each community adopted a third resolution committing their appropriate funds for the watershed management plans.

A Public Education Advisory Committee was organized to assist in the educational portion of Voluntary General Permit Applications.

Throughout 2002 and 2003 fourteen additional communities within the three watersheds were invited to join the committee. Ten communities were required to meet the MS4 Permit requirements based on the 2000 census.

Eight communities ultimately joined and participated in the regional approach and completed the Voluntary General Permit Application utilizing Tetra Tech MPS.

In March 2003, all sixteen communities and the three counties submitted their Voluntary General Permit Applications to EGLE. In November 2003, certificates of coverage were issued to each of the sixteen communities and to each of the three counties.

In 2006 Lansing Public Schools and DeWitt Public Schools joined the GLRC.

In 2007, a lawsuit filed by a Township in Kalamazoo County, established that some townships no longer required an MS4 Permit from EGLE. As this case relates to the GLRC, EGLE determined that Alaiedon, Bath, Oneida, Watertown, and Windsor Townships would no longer need an MS4 Permit.

At the December 14, 2007, GLRC meeting, the GLRC membership took formal action to establish an Associate Membership category to encourage any public agency, institution, or community who did not have an MS4 Permit to join the GLRC.

In 2012, the City of DeWitt entered into an agreement nesting DeWitt Public Schools.

In 2012, the EGLE changed the process for permit renewal, instead of issuing a general watershed-based permit; individual MS4 permits will be issued. The application process will detail all activities of the GLRC and members through two separate applications. Then, the EGLE will review and negotiate, with the end result being EGLE issuing a permit specific for each member.

In 2016, Waverly Community Schools joined the GLRC.

In 2017, members reapplied for permit coverage.

In 2019/2020, members were issued MS4 permits expiring in October 2024.

In 2021, members submitted MS4 Progress Reports to EGLE.

III. GREATER LANSING REGIONAL COMMITTEE (GLRC)

A. Term

While the ultimate organization of the GLRC and its responsibilities has evolved over time and after thoughtful review of alternatives, the signatories to this Agreement want to continue to work together under the following terms to assure the continuation of responsibility for essential services. These stormwater management services provide for the legal and financial responsibility to meet state and federal stormwater discharge permit requirements as well as local initiatives to protect the Waters of the State.

The current GLRC agreement expires on April 30, 2022. This agreement replaces the current GLRC agreement in its entirety for the period expiring **April 30, 2027**. As confirmed by EGLE, expiration of the current permit is October 30, 2024; an application will be due to EGLE by **April 4, 2024**. The members may mutually agree to renew and/or extend the term of the GLRC under the provisions contained in this Agreement.

Any member community may withdraw from this Agreement and the GLRC by delivering to the Executive Committee a resolution of withdrawal adopted by its governing body. Any such withdrawal adopted shall be effective 30 days following delivery of withdrawal, provided however, that any withdrawing community shall remain liable for payment of its annual assessment through the end of the current fiscal year.

B. Composition

Membership in the GLRC shall consist of "full members", "associate members", and "ex-officio members".

The full members of the GLRC shall consist of a representative, or designated alternate, appointed by the appropriate governing body in each township, city, village, school district, institution, and county that has an EGLE NPDES MS4 Permit and that are signatory to this Agreement.

The associate members of the GLRC shall consist of a representative, or designated alternate, appointed by the governing body in each township, city, village, school district, institution, and county that does not have an EGLE NPDES MS4 permit and that are signatory to this Agreement. However, once an associate member obtains an EGLE NPDES MS4 Permit, they must become a full member of the GLRC.

Members, and designated alternates, shall serve until replaced in writing by the appointing authority.

The GLRC may also include ex-officio representatives from such agencies as Tri-County Regional Planning Commission (TCRPC), EGLE and others as determined by the GLRC.

C. Public Participation

All meetings of the Full Committee of the GLRC shall be noticed and conducted in accordance with the Michigan Open Meetings Act, MCL 15.261, et seq. The Full GLRC:

- Determine the rules for public participation
- Schedule meetings at facilities that are fully accessible to the interested public, and
- Routinely provide notice of meeting times and places at publicly accessible locations

D. Voting

The GLRC shall take all formal actions by a simple majority vote of a quorum. A quorum shall consist of one more than fifty (50%) of the GLRC members, or their designated alternates, eligible to vote. Members eligible to vote are those full members and associate members authorized in writing by an appropriate governing authority that has adopted this Agreement and that has paid its assessment. Ex-officio members shall be non-voting members of the GLRC.

E. Election of Officers and Appointment of Executive Committee

The GLRC shall annually elect, from among its members, a Chair, a Vice-Chair, a Secretary and a Treasurer. The Chair and the Vice-Chair shall be elected or appointed officials, or employees of a voting full member of the GLRC. The Secretary and Treasurer may be representatives of any full, associate, or ex-officio member of the GLRC. There are no limits on the consecutive terms elected officers may serve. The Vice Chair, or the Treasurer in the event the Vice-Chair is unavailable, may assume the duties of the Chair if the Chair is unavailable.

The Executive Committee shall have a maximum of eight voting members consisting of:

- (2) the Chair and Vice Chair of the GLRC
- (3) one representative or alternate from each member county
- (3) the Chairs of the Illicit Discharge Elimination Plan (IDEP)/Post-Construction, Public Education Plan (PEP), and Total Maximum Daily Load (TMDL) Committees

The Chair of the GLRC shall chair the Executive Committee, with the responsibility succeeding to the Vice Chair, then the Chair of the PEP Committee if the Chair of the GLRC is absent. If neither the Vice Chair of the GLRC nor the Chair of the PEP Committee is present at an Executive Committee meeting, the Chair of the IDEP Committee shall serve

as Chair for the meeting. The Board Officers shall not have an alternate serve on their behalf on the Executive Committee.

The Executive Committee will seek consensus on all issues brought before it. In the absence of consensus, the Executive Committee will adopt motions only when a majority of its members vote in favor of a motion. Each full and associate member will have one vote. A County or Committee may designate an alternate to serve and vote on behalf of their appointed representative to the Executive Committee. If notice is provided to the GLRC Coordinator or Chair, an agent, such as a consultant, may represent a member community in place of the appointed municipal representative.

F. Meetings

The GLRC shall meet at least twice each year at a designated time and location established by the Executive Committee. Agendas for GLRC meetings will be distributed and circulated to all members at least 7 days in advance of all meetings. The Executive Committee will meet at least five times each year at the call of the Chair. All meetings of the GLRC, Executive Committee, standing committees or special committees established under the GLRC shall operate under the Robert's Rules of Order unless modified by a majority vote of the GLRC members. The meetings of the GLRC may be rotated to locations throughout the three watersheds allowing any member or community agency to host a meeting.

a. Electronic Meetings

The Full Board of the GLRC shall meet at a physical location for all meetings. An emergency exception to in-person meeting and voting requirements may be applied by decision of the GLRC Chair *if* the area where the meeting was scheduled to occur, or if the jurisdiction of members, is located in an area where a federal, state, or local authority has declared a state of emergency or major disaster.

The GLRC Executive Committee, IDEP/Post-Construction, PEP, and TMDL Committees, and any additional or ad-hoc committee, may transact business at electronic meetings. Electronic meetings must feature combination of internet/telephone, that integrate audio (and optionally video), and text. Virtual voting is permitted at GLRC's Committees, and virtual attendance satisfies quorum requirements. Login information must be shared with members and provided to the public at least 7 days in advance of the scheduled meeting. The public will be invited to attend and a comment period will be provided.

G. GLRC Duties

The GLRC shall have the following duties:

1. Budget and Assessments

The fiscal year for the GLRC shall coincide with the calendar year.

Upon execution of this Agreement, review and approve the annual budget for the GLRC and establish the allocation of annual assessments for each member category. The GLRC shall adopt a budget before each December 31 for the calendar year that follows.

2. Standing Committees

Establish and outline a charge for up to three standing committees. The IDEP/Post-Construction, PEP, and TMDL Committees will continue to function. Any member or designated alternate may serve on any standing committee. See Appendix A for a chart of the GLRC structure.

3. Watershed Management

The GLRC is committed to working with watershed partners in the region. This includes but is not limited to: Middle Grand River Watershed Planning Project (319), Red Cedar River Watershed Planning Project (319), Friends of the Looking Glass River Watershed, Middle Grand River Organization of Watersheds (MGROW), Mid-Michigan Environmental Action Council (Mid-MEAC), student groups, etc. The GLRC values the watershed efforts being conducted and will work with these groups to improve water resources in the Tri-County region.

4. Other Duties

- Maintain official written record of meetings that includes attendance, issues discussed and votes taken.
- Recommend to member communities, institutions, school districts, and counties any subsequent changes needed to this Agreement.
- Take other actions required, including delegation of responsibilities to the Chair or Executive Committee to carry out the purposes and conduct the business of the GLRC including, but not limited to, directing the activities of any committees established under this Agreement or subsequently authorized by the GLRC.
- Encourage and promote public input into decisions and recommendations of the GLRC, and of all committees established by the GLRC.

H. Executive Committee Duties

The Executive Committee shall have the following duties:

1. Budget

With the advice of the standing committees, supervise the expenditure of GLRC monies consistent with the approved annual budget.

2. Supervise Staff and Arrange Support Services

Arrange for the services of staff responsible for facilitating meetings, preparing agendas, and negotiating and advocating on behalf of the GLRC. Supervise and provide direction to staff of the GLRC, make provisions for necessary management support services for operation of the GLRC.

All staff or employees employed by the GLRC shall be and remain at all times solely the agents, servants, or employees of the GLRC and shall not be construed for any purposes to be an agent, servant, or employee of any constituent member of the GLRC.

3. Provide Forum for Discussion

Provide a forum for discussion, and, if appropriate, resolution of issues related to the implementation of this Agreement brought to its attention by any member of the GLRC.

4. Other Duties

- Assist the standing committees and special committees of the GLRC in meeting their respective responsibilities.
- Maintain a brief written record of each Executive Committee meeting including, at a minimum, attendance, list of issues, and a record of decisions.
- Take other actions that are consistent with the provisions of this Agreement and direction provided by the GLRC.

IV. RESOLUTION

The communities, institutions, school districts, and counties entering into this Agreement shall do so by the passage of a formal resolution, or exercising authority that includes the ability to commit to the payment of their appropriate assessments based on their membership category for support of the GLRC. In subsequent years, communities, institutions, school districts, and counties shall indicate their acceptance to continue this Agreement, should it remain unchanged, through the payment of their appropriate annual assessment in support of annual budgets approved by the GLRC.

Modifications to this Agreement as may be recommended by formal action of the GLRC shall be subject to acceptance of the appropriate authority of each community, institution, school district, or county.

Services provided through the GLRC and grant funds if obtained for stormwater management shall be, to the extent practical, limited to members that have signed and met their respective financial obligations under this Agreement.

V. FIDUCIARY SERVICES

The TCRPC has agreed to provide fiduciary services for the collection and expenditure of assessments paid under the terms of this Agreement. It is understood that the assessments paid under the terms of this Agreement will be used only for the services identified in the GLRC Annual Budget as adopted by the GLRC members. It is further understood that the assessments paid may be used to provide the required local match for federal grant dollars used to support the annual GLRC budget.

TCRPC has agreed to provide the Executive Committee full and complete access to records concerning the use of the funds collected from the members so that all expenditures of monies collected through assessments to members can be audited through a process determined to be appropriate by the Executive Committee. TCRPC has further agreed to provide a financial accounting of all funds collected and expended to the GLRC within 45 days following the end of each calendar year. Copies of the annual accounting and audit reports shall be made available to all GLRC member communities upon request. TCRPC shall obtain Executive Committee consensus before expenditure of any of the assessments collected.

VI. INDEMNIFICATION, INSURANCE AND LEGAL FEES

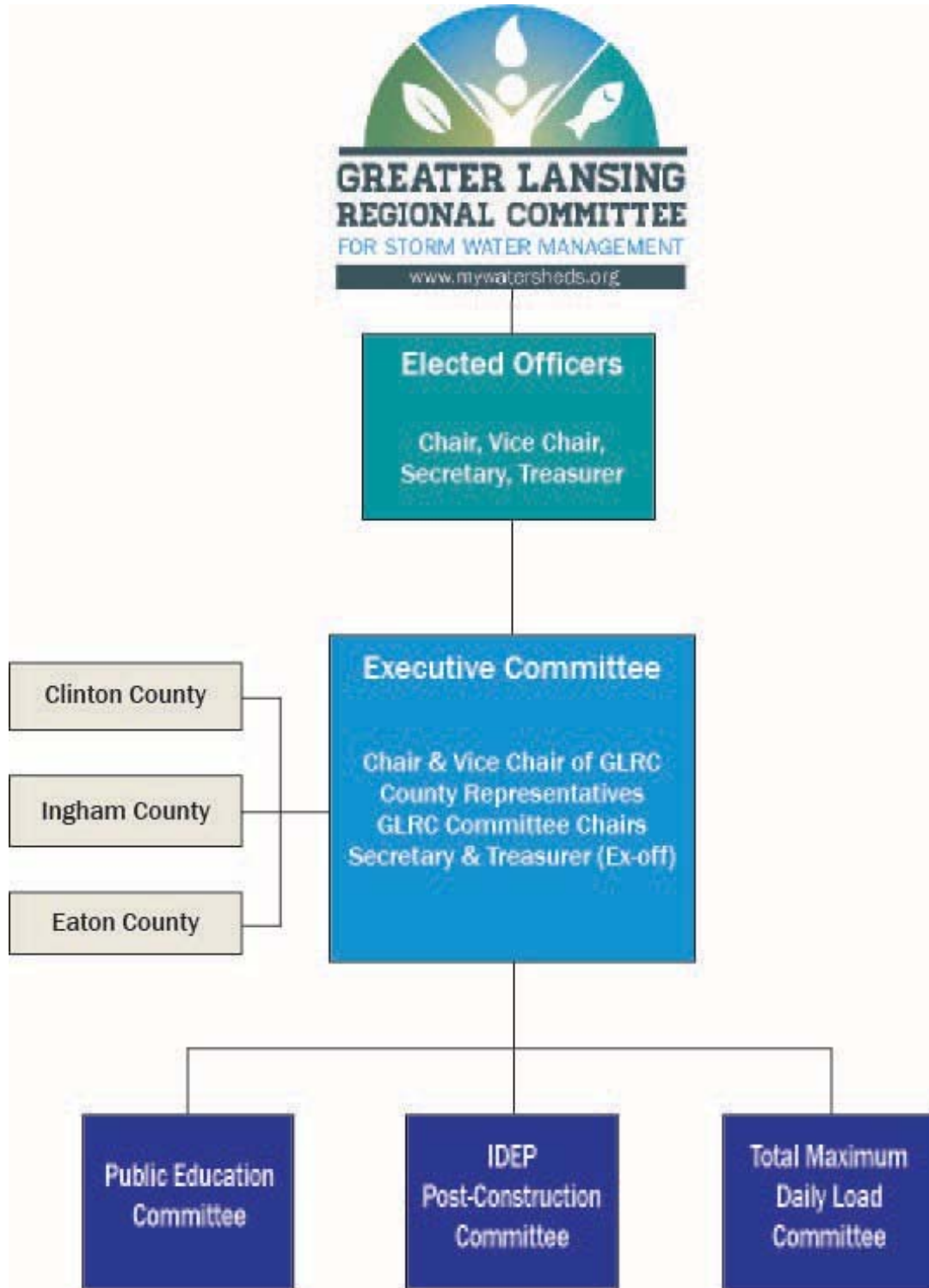
Each signatory to this agreement, as part of its general liability coverage, shall maintain coverage for any damages, claims, causes of action, or actions of any nature whatsoever arising from this agreement, and does hereby agree to indemnify and save and hold harmless each other signatory, respectively, its officers, employees, and agents from and against any and all such damages, claims, actions and causes of action, including legal fees, based on this agreement, as may arise from any action taken or permitted by each signatory, respectively.

This agreement is not intended to create a legal entity subject to suit. Nothing in this section shall be construed to give any third party any claim to which said third party would not otherwise be entitled, nor shall it abrogate or diminish the defense of governmental immunity, or any other defense, for any claim against any party.

APPENDIX A

**STRUCTURE OF THE
GREATER LANSING REGIONAL COMMITTEE**

FOR STORMWATER MANAGEMENT



Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ALLOCATE \$392,000 IN AMERICAN RESCUE PLAN FUNDS TO FUND THE
MAINTENANCE AND IMPROVEMENT OF THE
SMITH AND OESTERLE DRAIN**

RESOLUTION #22 –

WHEREAS, on May 20, 2020, property owners filed a petition with the Ingham County Drain Commissioner for the maintenance and improvement of the Smith and Oesterle Drain recognizing that said maintenance and improvement was necessary and conducive for public health, convenience, or welfare; and

WHEREAS, on July 8, 2020, a Board of Determination did determine and order that the maintenance and improvement of the Smith and Oesterle Drain was necessary and conducive to public health, convenience, or welfare and further necessary for the protection of the public health of Leroy Township; and

WHEREAS, the Smith and Oesterle Drain was originally constructed in 1910, and has failed and exceeded its useful life, and is in need of an affordable long-term solution; and

WHEREAS, the construction of the Smith and Oesterle Drain includes a long-term solution for replacement of existing critical infrastructure serving agricultural businesses adversely affected by COVID-19, including the County's only organic dairy farm; affordable rural homes; and county road assets, including a primary road; and

WHEREAS, the Smith and Oesterle Drain project includes the installation of 2,915 feet of enclosed storm drain pipe ranging in size from 12 inches to 42 inches and 3,929 feet of open channel drain cleanout including replacement of culverts, some of which are under county roads, including a county primary road; and

WHEREAS, the construction of the Smith and Oesterle Drain has been bid and is proposed to be constructed in 2022; and

WHEREAS, on March 11, 2021 the H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021, became a law; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, Ingham County will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219; and

WHEREAS, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount will be received no earlier than 12 months after the first tranche payment is received; and

WHEREAS, under Section 603(c)(1)(D) of the American Rescue Plan, an eligible use of funds includes making necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, the national labor and material shortages and resulting cost increases will negatively affect the Smith and Oesterle Drain and the Ingham County Drain Commissioner's ability to cost effectively complete the maintenance and improvement of the Smith and Oesterle Drain that is necessary for the protection of the public health of Leroy Township.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes funding from Ingham County's allocation from the American Rescue Plan in an amount not to exceed \$392,000 to assist in the completion of the maintenance and improvement of the Smith and Oesterle Drain that is necessary for the protection of the public health of Leroy Township.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO KNIGHT WATCH INC. FOR
NEW ACCESS SWIPES AT THE ALLEN STREET NEIGHBORHOOD CLINIC**

RESOLUTION #22 –

WHEREAS, the Allen Street Neighborhood Clinic is a new clinic and does not have any access controls; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the GSA Cooperative contract do not require three quotes; and

WHEREAS, Knight Watch is on the GSA Cooperative contract; and

WHEREAS, the Facilities Department recommends a purchase order to Knight Watch Inc., who submitted a proposal of \$18,520.26 for the new access swipes at the Allen Street Neighborhood Clinic; and

WHEREAS, funds are available in line item #511-61525-818000-02385.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Knight Watch Inc., 3005 Business One Drive, Kalamazoo, Michigan 49048, for new access swipes for an amount not to exceed \$18,520.26.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH JOHN E. GREEN COMPANY TO
REPLACE THE BLOWER FAN ASSEMBLIES IN THE TWO CRAC UNITS AT THE 9-1-1 CENTER**

RESOLUTION #22 –

WHEREAS, the bearings in the blower fans are worn creating a vibration and noise; and

WHEREAS, the condition of the bearings will continue to deteriorate and the units will fail; and

WHEREAS, the Facilities Department recommends an agreement with John E. Green Company who submitted a proposal of \$54,000 to replace the blower fan assemblies in the two CRAC units at the 9-1-1 Center; and

WHEREAS, the Facilities Department is requesting a contingency of \$3,000 for an unforeseen circumstance; and

WHEREAS, funds are available in Equipment Repair line item #261-32500-932000 which has a balance of \$196,045.06.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with John E. Green Company, 4910 Dawn Avenue, East Lansing, Michigan 48823, to replace the blower fan assemblies in the two CRAC units at the 9-1-1 Center for an amount not to exceed \$57,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO DEER CREEK SALES, INC.
FOR A REPLACEMENT KUBOTA TRACTOR**

RESOLUTION #22 –

WHEREAS, the two tractors that are used to maintain the grounds of the Sheriff's Office, Jail, 55th District Court, Drain, and Animal Shelter are in constant need of repairs and have outlived their useful life; and

WHEREAS, three quotes were received; and

WHEREAS, the Facilities Department recommends a purchase order to Deer Creek Sales, Inc. a local vendor who submitted the revised quote of \$36,400 for the Kubota tractor; and

WHEREAS, funding in the 2022 approve CIP line item #664-23303-978000-22F08 of \$25,000 falls short by \$11,400; and

WHEREAS, the Facilities Department is requesting line item transfers from line item #664-30199-978000-8F14 which has a balance of \$8,500 and from line item #664-30199-735100-8F13 which has a balance of \$3,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Deer Creek Sales, Inc., 1540 Linn Rd., Williamston, Michigan 48895, for the Kubota tractor for an amount not to exceed \$36,400.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH LOCKE, MERIDIAN, AND
WHEATFIELD TOWNSHIPS FOR THE 2022 LOCAL ROAD PROGRAM**

RESOLUTION #22 –

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each Township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each Township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Locke Township, Meridian Township, and Wheatfield Township have coordinated with the Road Department to schedule work for the 2022 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2022 construction season, except in Meridian Township, where the work will be performed by outside contractors; and

WHEREAS, the Road Department shall provide labor without charge on the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each Township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the Township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$272,400 combined for these three Townships is included in the adopted 2022 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Locke Township, Meridian Township, and Wheatfield Township for the 2022 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table.

BE IT FURTHER RESOLVED, that the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the County Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECLASSIFY RECEPTION/PERMITS/PUBLIC INFORMATION CLERK
TO RECEPTION AND PUBLIC INFORMATION COORDINATOR**

RESOLUTION #22 –

WHEREAS, the Road Department wishes to reclassify the Reception/Permits/Public Information Clerk in the Office and Professional Employees International Union (OPEIU) Technical Clerical Unit to a Reception and Public Information Coordinator in the OPEIU Technical Clerical Unit, both positions remaining at a Grade 3, effective upon approval; and

WHEREAS, the Reception/Permits/Public Information Clerk position is currently an OPEIU Technical Clerical Unit Grade 3 (\$43,511.39-\$57,497.52) and the Reception and Public Information Coordinator position will also be an OPEIU Technical Clerical Unit Grade 3 (\$43,511.39-\$57,497.52), resulting in no financial impact to the Road Department; and

WHEREAS, the Budget Office provided Personnel Cost Projections for the OPEIU Technical Clerical Unit Grades 3-5, which demonstrates an annual personnel cost for the Grade 3 position ranging from \$89,210-\$110,243 and which is included in the Road Fund Budget; and

WHEREAS, this reclassification will allow for an increased level of service and improved efficiency by redirecting the bulk of the permit work to the Engineering Department and allowing this position to focus on the responsibilities associated with the reception and public information dispersal for the Road Department; and

WHEREAS, this reclassification has been reviewed and approved by the Human Resources Department and the OPEIU Technical Clerical Unit.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Road Department to reclassify the Reception/Permits/Public Information Clerk in the OPEIU Technical Clerical Unit to a Reception and Public Information Coordinator in the OPEIU Technical Clerical Unit, both positions remaining at a Grade 3 (\$43,511.39-\$57,497.52), effective upon approval.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE REORGANIZATION OF THE INGHAM COUNTY
CONTROLLER'S OFFICE**

RESOLUTION #22 –

WHEREAS, reviewing the Controller's Office compensation was requested by the Finance Committee; and

WHEREAS, as part of the review, it was determined that the newly created DEI Office and the Community Corrections Office would benefit from a shared Executive Assistant position; and

WHEREAS, additional job responsibilities and clarification of existing duties that were not captured in the existing job descriptions for the Deputy Controllers and Executive Secretary-Controller resulted in reclassifications in higher grades; and

WHEREAS, the Controller's Office reorganization is proposed to consist of:

- Addition of an Executive Assistant shared between the DEI/Community Corrections Offices at MC Level 5 (\$45,855.88 to \$55,057.56)
- Reclassify Executive Secretary-Controller (MC 4) to Assistant to the Controller MC Level 5 (\$45,855.88 to \$55,057.56)
- Reclassify Deputy Controller (MC 15) positions to MC Level 17 (\$116,780.85 to \$140,210.89); and

WHEREAS, the Human Resources Department was consulted and the job descriptions for various positions were updated and reprinted; and

WHEREAS, the Controller's Office has complied with the County's Reorganization Policy; and

WHEREAS, this proposed reorganization is in keeping with the Board of Commissioners' Strategic Plan's long-term goal of attracting and retaining exceptional employees, and will not eliminate any positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the proposed reorganization of the Ingham County Controller's Office.

BE IT FURTHER RESOLVED, that this reorganization includes the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
223002	Executive Secretary Controller's Office	Move from MC 4 to MC 5, update the current job description, and change the title to Assistant to the Controller

223004 Deputy Controller Move from MC 15 to MC 17, update the current job description

223005 Deputy Controller Move from MC 15 to MC 17, update the current job description

New Position Executive Assistant MC 5
DEI/Community
Corrections

The financial impact associated with the proposed reorganization is as follows:

Current Position	Current Max. Cost	Future Max. Cost	Difference
Executive Secretary to Assistant to Controller	\$ 102,511.05	\$ 107,871.81	\$ 5,360.76
Executive Assistant to DEI/CC	\$ -	\$ 107,871.81	\$ 107,871.81
Deputy Controller	\$ 208,705.99	\$ 237,896.18	\$ 29,190.19
Deputy Controller	\$ 208,705.99	\$ 237,896.18	\$ 29,190.19
TOTAL	\$ 519,923.02	\$ 691,535.98	\$ 171,612.96
		Total	\$ 171,612.96
		Less Community Corrections staff consultant contract	\$ (49,026.00)
			\$ 122,586.96

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that each of the reclassifications made as a part of this reorganization above are effective the first full pay date following the date the reorganization request was submitted to the Human Resources Department.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO UTILIZE \$9 MILLION IN AMERICAN RESCUE PLAN FUNDS FOR
AFFORDABLE HOUSING OPPORTUNITIES THROUGH THE INGHAM COUNTY
HOUSING TRUST FUND**

RESOLUTION #22 –

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Commissioners have identified affordable housing as a barrier to home ownership for many residents of Ingham County; and

WHEREAS, Resolution #21-398 created the Ingham County Housing Trust Fund Committee to develop policies and procedures for the implementation of a housing trust fund to ensure fair and equitable access to funding; and

WHEREAS, the Ingham County Housing Trust Fund Committee is requesting \$9 million in American Rescue Plan funding be dedicated to the Ingham County Housing Trust Fund to:

- Create partnerships to construct energy efficient, affordable housing options including: medium-density housing such as row houses and small apartment buildings, single-family homes, and duplexes
- Create a revolving loan fund for down payment assistance targeted to households under 80% AMI, including single parents and minorities
- Create partnerships to provide energy-efficient home rehabilitation and reconditioning assistance programs for low- and moderate-income households

THEREFORE BE IT RESOLVED, that the Board of Ingham County Commissioners allocates \$9 million in American Rescue Plan funds to the Ingham County Housing Trust Fund.

BE IT FURTHER RESOLVED, that the Controller's Office will ensure the request is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: Grebner, Schafer **Absent:** None **Approved 04/20/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AMERICAN RESCUE PLAN FUNDS FOR THE
30TH CIRCUIT COURT VISITING JUDGE PROGRAM**

RESOLUTION #22 –

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Commissioners recognize the impact that COVID-19 has had on the 30th Circuit Court’s ability to try cases; and

WHEREAS, the 30th Circuit Court currently has 830 open felony cases assigned to its judges with an additional 180 defendants awaiting trial in the Ingham County Jail with 45 of these defendants having been in the jail for over a year; and

WHEREAS, use of American Rescue Plan funds to address administrative court needs caused by the COVID-19 pandemic is an allowable use of these funds; and

WHEREAS, the 30th Circuit Court has requested \$2,602,228 in American Rescue Plan funds to develop a Visiting Judge Program that would include a three-year rental of Lansing office space for the purpose of resolving pending criminal jury trials, up-front expenses to secure and outfit the building to court safety and technology standards, and yearly payroll and operating expenses for the visiting judge and support personnel.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners allocates \$2,602,228 in American Rescue Plan funds to the 30th Circuit Court Visiting Judge Program to address the backlog in court cases.

BE IT FURTHER RESOLVED, that the Controller's Office will ensure the request is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LEASE OF 426 S. WALNUT STREET IN LANSING
FOR VISITING JUDGE PURPOSES**

RESOLUTION #22 –

WHEREAS, the COVID-19 pandemic required ceasing criminal jury trials for multiple months, resulting in a current backlog of over 750 open felony cases assigned to Circuit Court judges; and

WHEREAS, according to information from the Sheriff's Office, there are over 170 Circuit Court defendants awaiting trial, with over 40 of them having been in jail for over a year; and

WHEREAS, the Circuit Court wishes to be proactive in reducing the criminal jury trial backlog, and in so doing engage a visiting judge on a long-term basis to assist; and

WHEREAS, courtrooms for a visiting judge are available at the Veterans Memorial Courthouse (VMC) and Mason Courthouse only when a sitting judge is away, and so availing of such opportunities is sporadic and difficult to manage; and

WHEREAS, having access for a prolonged period of time to a separate building with adequate space for courtroom, jury assembly, judge's office, and other necessary offices, would be ideal for the purpose of using a visiting judge to assist in reducing the criminal jury trial backlog; and

WHEREAS, the building at 426 S. Walnut Street, a 10,857 square-foot building owned by the Community Mental Health Association of Michigan (CMHA), is available for lease and has the space necessary for a visiting judge to conduct criminal jury trials; and

WHEREAS, additionally, 426 S. Walnut Street is across the street from the VMC, and so has the expected advantages for staff movement and any prisoner transport to and from the VMC; and

WHEREAS, the Circuit Court and CMHA have agreed on lease terms, which include the following:

- Three-year occupancy commencing June 1, 2022, with options for up to two one-year extensions;
- Initial yearly lease payment of \$16.50 per square foot, which translates to \$179,140.50;
- Three percent lease rate increase for each subsequent year; and

WHEREAS, funding to pay for the use of 426 S. Walnut Street under the lease is being secured through American Recovery Act 2nd Tranche funds under concurrent resolution.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a lease agreement with the Community Mental Health Association of Michigan (CMHA) for space at 426 S. Walnut Street, Lansing, for a three-year occupancy commencing June 1, 2022, with options for up to two one-year extensions, with an initial yearly lease payment of \$16.50 per square foot, which translates to \$179,140.50, and a three percent lease rate increase for each subsequent year.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary lease documents for the Circuit Court's use of 426 S. Walnut Street for visiting judge purposes on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH SMART HOMES SMART OFFICES
FOR VISITING JUDGE TECHNOLOGY**

RESOLUTION #22 –

WHEREAS, the COVID-19 pandemic required ceasing criminal jury trials for multiple months, resulting in a current backlog of over 750 open felony cases assigned to Circuit Court judges; and

WHEREAS, according to information from the Sheriff's Office, there are over 170 Circuit Court defendants awaiting trial, with over 40 of them having been in jail for over a year; and

WHEREAS, the Circuit Court wishes to be proactive in reducing the criminal jury trial backlog, and in so doing engage a visiting judge on a long-term basis to assist; and

WHEREAS, courtrooms for a visiting judge are available at the Veterans Memorial Courthouse (VMC) and Mason Courthouse only when a sitting judge is away, and so availing of such opportunities is sporadic and difficult to manage; and

WHEREAS, having access for a prolonged period of time to a separate building with adequate space for courtroom, jury assembly, judge's office, and other necessary offices, would be ideal for the purpose of using a visiting judge to assist in reducing the criminal jury trial backlog; and

WHEREAS, the Circuit Court expects to enter into a lease – authorized under concurrent resolution – with the Community Mental Health Association of Michigan for the use of 426 S. Walnut Street, Lansing, for the purpose of a visiting judge handling pending criminal matters; and

WHEREAS, the space in 426 S. Walnut Street will require specialized technology in order to support a courtroom, jury assembly room, and other functionality, including polycom video conferencing, microphones, speakers, and audio and video recording; and

WHEREAS, Smart Homes Smart Offices (SHSO), located in Mason, Michigan, recently successfully updated the courtroom technology in the Mason Courthouse courtroom; and

WHEREAS, SHSO has submitted an estimate to provide necessary technology to 426 S. Walnut Street, totaling \$90,938.85.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract with Smart Homes Smart Offices for technology at the County's leased space at 426 S. Walnut Street, Lansing, necessary for conducting criminal trials by a visiting judge for an amount not to exceed \$90,938.85.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2022 COUNTY EQUALIZATION REPORT
AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS**

RESOLUTION #22 –

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at \$10,688,414,620 and personal property values equalized at \$680,840,370, for a total equalized value of real and personal property at \$11,369,254,990 pursuant to Section 211.34 MCL, 1948, as amended.

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE REORGANIZATION OF FOUR POSITIONS WITHIN THE
INGHAM COUNTY HEALTH DEPARTMENT**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department (ICHD) wishes to reorganize four positions within the health department including: the AmeriCorps State Specialist Position #601462, the AmeriCorps VISTA Specialist position #601463, the Maternal & Child Health Division Director Position #601138, and the Health Promotion & Prevention Manager Position #601042, each effective upon approval; and

WHEREAS, both the AmeriCorps State Specialist and the AmeriCorps VISTA Specialist, currently at an Ingham County Employees Association Professional Employees (ICEA Pro) Grade 5 (\$49,308.65 - \$59,210.54) will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50); and

WHEREAS, the Health Promotion & Prevention Manager currently an MC 11 (\$75,387.20 - \$90,511.37), will increase to an MC 12 (\$80,939.25 - \$97,177.46) and the title will be changed from Manager to Director; and

WHEREAS, the Maternal & Child Health Division Director, currently an MC 12 (\$80,939.25 - \$97,177.46), will increase to an MC 13 (\$86,587.48 - \$103,959.67); and

WHEREAS, this reorganization will increase alignment, compliance, and effectiveness in support of health department operations, of ICHD's Strategic Plan, the Community Health Improvement Plan (CHIP), and the County's strategic plan; and

WHEREAS, this reorganization has been reviewed and approved by Ingham County's Human Resource Department and the ICEA County Professionals Union; and

WHEREAS, if these positions are left unchanged, ICHD will be forced to hire staff under an outdated position description that is below fair market value and this may adversely impact recruitment and, as a result, individuals hired may not have an accurate understanding of their position; and

WHEREAS, as particular programs within ICHD have seen high turnover in staffing, increasing these positions will better support the individuals in these roles and will help to motivate longevity in these positions; and

WHEREAS, all programs will benefit from staff longevity and stability; and

WHEREAS, the AmeriCorps State Specialist and the AmeriCorps VISTA Specialist, both currently at an ICEA Pro Grade 5 (\$49,308.65 - \$59,210.54), will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50) and will be covered by an increase to host site fees; and

WHEREAS, the Health Promotion & Prevention Manager will be increased from MC 11 (\$75,387.20 - \$90,511.37) to MC 12 (\$80,939.25 - \$97,177.46) and will be covered by the operating budgets of the applicable unit(s) within the Health Department; and

WHEREAS, the Maternal & Child Health Division Director will be increased from an MC 12 (\$80,939.25 - \$97,177.46) to an MC 13 (\$86,587.48 - \$103,959.67) and will be covered by the operating budgets of the applicable unit(s) within the health Department; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes the reorganization of four positions within ICHD including: the AmeriCorps State Specialist Position #601462 currently at an ICEA Pro Grade 5 (\$49,308.65 - \$59,210.54), will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50); the AmeriCorps VISTA Specialist position #601463 currently at an ICEA Pro Grade 5 (\$49,308.65 - \$59,210.54), will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50); the Maternal & Child Health Division Director Position #601138 will be increased from an MC 12 (\$80,939.25 - \$97,177.46) to an MC 13 (\$86,587.48 - \$103,959.67); and the Health Promotion & Prevention Manager Position #601042 will be increased from MC 11 (\$75,387.20 - \$90,511.37) to MC 12 (\$80,939.25 - \$97,177.46), each effective the first full pay period after approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reorganization of four positions within ICHD including: the AmeriCorps State Specialist Position #601462 currently at an ICEA Pro Grade 5 (\$49,308.65 - \$59,210.54), will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50); the AmeriCorps VISTA Specialist position #601463 currently at an ICEA Pro Grade 5 (\$49,308.65 - \$59,210.54), will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50); the Maternal & Child Health Division Director Position #601138 will be increased from an MC 12 (\$80,939.25 - \$97,177.46) to an MC 13 (\$86,587.48 - \$103,959.67); and the Health Promotion & Prevention Manager Position #601042 will be increased from MC 11 (\$75,387.20 - \$90,511.37) to MC 12 (\$80,939.25 - \$97,177.46), each effective the first full pay period following approval of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments as well as adjustments to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 04/18/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH STERLE BUILDERS TO ASSEMBLE AND
BREAK DOWN THE JACK O' LANTERNS UNLEASHED DISPLAYS**

RESOLUTION #22 –

WHEREAS, the Ingham County Board of Commissioners approved Resolution #20-384 authorizing a contract with Debbi Katz Productions to produce a Halloween themed event called Jack O' Lanterns Unleashed at the Fairgrounds; and

WHEREAS, it is necessary to assemble and disassemble the displays; and

WHEREAS, the setup and breakdown of the displays requires skilled labor for the ten-day build period and ten-day break down period; and

WHEREAS, after careful review of the proposal, the Fairgrounds Events Director and the Fair Board recommends the contract be awarded to Sterle Builders in an amount not to exceed \$44,500 in 2022, \$46,000 in 2023, and \$48,000 in 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a three-year contract with Sterle Builders in an amount not to exceed \$44,500 in 2022, \$46,000 in 2023, and \$48,000 in 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer an amount not to exceed \$40,000 from 561-76013-705000 to 561-76013-818000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Sebolt, Slaughter

Nays: Crenshaw **Absent:** Naeyaert **Approved 04/18/2022**

FINANCE: Yeas: Grebner, Tennis, Polsdofer, Stivers, Peña, Schafer

Nays: Crenshaw **Absent:** None **Approved 04/20/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO GRANT THE POTTER PARK ZOO ADVISORY BOARD THE
ABILITY TO APPROVE TICKET DISTRIBUTION AS A MARKETING STRATEGY AT
POTTER PARK AND POTTER PARK ZOO**

RESOLUTION #22 –

WHEREAS, the Potter Park Zoo Director wishes to develop marketing strategies that may include tickets to Potter Park and Potter Park Zoo; and

WHEREAS, marketing strategies are used by the Zoo to engage with the public to create awareness to the services provided by Potter Park and Potter Park Zoo; and

WHEREAS, increasing visitation and providing positive visitor experiences at Potter Park and Potter Park Zoo are key elements of the Potter Park Zoo mission; and

WHEREAS, the marketing strategies would be targeted to include internal partners as well as outside partners to increase visitation to Potter Park and Potter Park Zoo; and

WHEREAS, marketing strategies often include outreach to communities who might otherwise not use the services provided by Potter Park and Potter Park Zoo.

THEREFORE BE IT RESOLVED, that the Board of Commissioners grants the Potter Park Zoo Advisory Board the ability to approve ticket distribution programs as a marketing strategy after review by the Potter Park Zoo Director.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert **Approved 04/18/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR JOSEPH B. FINNERTY OF THE INGHAM COUNTY
PROSECUTOR'S OFFICE**

RESOLUTION #22 –

WHEREAS, Joseph B. Finnerty has been a distinguished member of the Ingham County Prosecutor's Office since 1998; and

WHEREAS, Joseph B. Finnerty began his career with the Ingham County Prosecutor's Office as an Assistant Prosecuting Attorney and, from 1998 to 2007, was a member of the District Court Unit, the Circuit Court Unit, and the Appeals Unit; and

WHEREAS, in 2007, Joseph B. Finnerty was designated a Unit Chief where he served for over a decade as the supervisor for the Appeals Unit; and

WHEREAS, Joseph B. Finnerty has argued numerous appellate cases before the Michigan Court of Appeals and the Michigan Supreme Court; and

WHEREAS, in addition to other high-profile appeals, Joseph B. Finnerty handled the post-conviction litigation of the People v John Kelsey II, which involved the 2014 death of Ingham County Sheriff's Office Deputy Grant Whitaker; and

WHEREAS, for the past 15 years he has worked as the primary training prosecutor for law enforcement agencies throughout Ingham County; and

WHEREAS, Joseph B. Finnerty provided regular legal updates regarding case law, statutes, and court rules, thereby keeping the attorneys within the Ingham County Prosecutor's office informed and current; and

WHEREAS, Joseph B. Finnerty served as a guide and mentor, setting the highest standards for advocacy and civility for his fellow assistant prosecuting attorneys; and

WHEREAS, during his distinguished career serving the citizens of Ingham County, Joseph B. Finnerty's performance, dedication, and professionalism enhanced the reputation of the Ingham County Prosecutor's Office and the County of Ingham; and

WHEREAS, after 24 years of dedicated service to the citizens of Ingham County, Joseph B. Finnerty is retiring from the county on April 29, 2022.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby honors Joseph B. Finnerty for 24 years of dedicated service to the citizens of Ingham County and the State of Michigan while wishing him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None Absent: None **Approved 04/14/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS PROPERTY

RESOLUTION #22 –

WHEREAS, the Ingham County Board of Commissioners operates a 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies; and

WHEREAS, the 9-1-1 Center recommended and the County approved the replacement of the Harris EDACS Radio system with a move to the Michigan Public Safety Communications System (MPSCS)/Motorola system with Resolution #18-260 and for the purchase of both infrastructure and end user equipment from Motorola for use on the MPSCS with Resolution #18-550; and

WHEREAS, the replacement of all end user radio equipment was part of this project and a contingency of equipment was purchased to secure a smooth transition and prompt mobile radio installation; and

WHEREAS, the distribution and installation of these radios has been completed as well as fulfilling any future needs of Ingham County's public safety partners, and a surplus has been identified; and

WHEREAS, the 911 Director, along with the Radio subcommittee of the 911 Advisory Board has reviewed the surplus items and determined selling these surplus items to be a prudent step; and

WHEREAS, the surplus equipment and items, because of their use in public safety, must be sold to other public safety entities or government entities, as opposed to the general public.

THEREFORE BE IT RESOLVED, that the Ingham County 911 Center with the assistance of the Ingham County Purchasing Department is authorized to sell surplus items received as a result of Public Safety Radio Communication Project to other public safety entities or government entities.

BE IT FURTHER RESOLVED, that any items not sold may be disposed of by the 911 Director and Purchasing Director in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of items will be deposited in the 9-1-1 Emergency Telephone fund or appropriate account.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 04/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SUBMIT TO THE ELECTORATE A
JUVENILE JUSTICE MILLAGE RENEWAL AND RESTORATION QUESTION**

RESOLUTION #22 –

WHEREAS, the Board of Commissioners desires to fund the continuing operation and enhancement of Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the voters of Ingham County in 2002, 2006, 2012 and in 2016 supported a 0.60 mill special tax to fund maintaining the juvenile justice millage, which was constitutionally reduced in 2021 to 0.5983 of one (1) mill, and that millage expired December 31, 2021; and

WHEREAS, the Board of Commissioners wants to continue to provide the financial stability necessary for sound planning through a long-term millage, and

WHEREAS, the Board of Commissioners seeks to have the voters of the County determine whether or not they desire to continue to raise funds for the purpose of the continued operation and enhancement of Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles by renewing and restoring at the same level as approved by the voters in 2002, 2006, 2012 and in 2016 an ad valorem property tax levy of 0.6000 of one (1) mill for a period of eight (8) years, 2022 through 2029, inclusive.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the primary election to be held on August 2, 2022.

JUVENILE JUSTICE MILLAGE RENEWAL AND RESTORATION QUESTION

For the purpose of funding the continuing operation and enhancement of Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles, at the same millage level previously approved by the voters in 2002, 2006, 2012 and in 2016 shall the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be renewed at 0.5983 of one (1) mill, and shall the previously authorized reduced millage of 0.0017 of one (1) mill be restored, for a return to the previously voted total limitation increase of up to 0.6000 of one (1) mill (\$0.6000 per \$1,000 of taxable value) for a period of eight (8) years, 2022 through 2029, inclusive? If approved and levied in full, this millage will raise an estimated \$5,057,350 for juvenile housing and programming purposes in the first calendar year of the levy based on taxable value.

YES [] NO []

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposal to be stated on the August 2, 2022 ballot and to be prepared and distributed in the manner required by law.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville

Nays: None **Absent:** None **Approved 04/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE CONTROLLER/ADMINISTRATOR TO IMMEDIATELY PURSUE A JAIL/MEDICAL PROVIDER AND TO TEMPORARILY FILL VACANCIES

RESOLUTION #22 –

WHEREAS, Ingham County has the legal obligation to meet the needs of incarcerated people at the Sheriff's Office Jail; and

WHEREAS, there is a need for the County to provide a minimal level of service.

THEREFORE BE IT RESOLVED, that the Controller/Administrator is hereby directed to work in conjunction with the Sheriff and Health Officer to immediately fill vacancies and seek an arrangement with a Jail Medical provider as soon as possible for board approval and ratification.

BE IT FURTHER RESOLVED, that the Controller/Administrator has authority to temporarily fill vacancies and propose a longer-term solution on behalf of the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 04/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**