

INGHAM COUNTY BOARD OF COMMISSIONERS

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT



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BOARD LEADERSHIP WILL MEET ON TUESDAY, AUGUST 9, 2022 AT 6:00 PM IN CONFERENCE ROOM A OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING. A VIRTUAL LINK HAS BEEN PROVIDED FOR PUBLIC PARTICIPATION AT <https://ingham.zoom.us/j/86246962326>.

Agenda

Call to Order
Approval of the [August 11, 2021](#)
Additions to the Agenda
Limited Public Comment

1. Overview of the Controller's Recommended Budget
2. Millage Update

Public Comment
Adjournment

A QUORUM OF THE BOARD OF COMMISSIONERS WILL BE IN ATTENDANCE

BOARD LEADERSHIP MEETING

August 11, 2021

Draft Minutes

Members Present: Celentino, Crenshaw, Graham (Leelanau County, Michigan), Grebner (arrived at 6:03 p.m.), Maiville, Naeyaert, Peña, Polsdofer, Schafer, Sebolt, Stivers (Belknap County, New Hampshire), and Trubac.

Members Absent: Slaughter, Tennis.

Others Present: John Cameron, Gregg Todd, Jared Cypher, Teri Morton, Becky Bennett, Michael Townsend, and Mary Konieczny.

The meeting was called to order by Chairperson Crenshaw at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/82414015661>.

Approval of the March 31, 2021 Minutes

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. SEBOLT, TO APPROVE THE MINUTES OF THE MARCH 31, 2021 BOARD LEADERSHIP MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Slaughter, Tennis.

Additions to the Agenda

3. Road Department Managing Director Selection Committee (Discussion)

Limited Public Comment

John Cameron, Ingham County Resident and Equal Opportunity Committee Treasurer, spoke on behalf of the Equal opportunity committee at the request of commissioner Peña to voice support for the anti-voter suppression resolution that was recently passed in the committee. He further stated the resolution was created to curtail election fraud rumors, voter intimidation and voter suppression attempts.

Mr. Cameron stated the Ingham County Clerk and Lansing City Clerk were some of the best clerks in the nation. He further stated the resolution is aimed to support election administrators who need to conduct their jobs efficiently, and urged the Board to support the resolution when it appears on the docket.

Chairperson Crenshaw provided information as to the process in which resolutions go through the committees.

1. Overview of the Controller's Recommended Budget

Gregg Todd, Ingham County Controller, presented the 2022 recommended Budget to the Board of Commissioners.

Commissioner Grebner arrived at 6:03 p.m.

Chairperson Crenshaw stated he wished the Drain Commissioner was present. He then asked Mr. Todd if the Drain Commission Enforcement Officer position would generate revenue.

Mr. Todd stated the Drain Commission Office has seen an increase of requests for permits as construction begins to resume. He further stated he was not comfortable stating the position would fund itself.

Teri Morton, Deputy Controller, stated the position would be funded in half by the General Fund, and the other half through the Drain Revolving Fund.

Chairperson Crenshaw stated he believed the departments would find additional opportunities to request for funding.

Commissioner Schafer stated the Sheriff's Office was interested in providing virtual training.

Ms. Morton stated the request was expected to be presented at the Law & Courts Committee Budget hearing.

Discussion ensued regarding the Z-List budget process.

Commissioner Peña asked if the Drain Commissioner's Office would receive funds due to issuing fines.

Ms. Morton stated yes. She further stated there were likely people in the Drain Commissioner's Office that would be able to answer specifics and could present to County Services.

Commissioner Stivers asked if salary adjustments for critical medical staff at the prison should be factored into the budget or would need to go through a special process.

Mr. Todd stated any salary adjustments would be done outside of the Controller's recommended budget.

Commissioner Trubac stated the adjustments to volume were successful.

Chairperson Crenshaw asked if the Court Liaison for Community Mental Health was employed by Community Mental Health.

Mr. Todd stated yes.

Commissioner Celentino asked if the positions on page six were already funded.

Mr. Todd stated yes.

Commissioner Celentino asked if the positions on page eight were new.

Mr. Todd stated yes.

Discussion ensued regarding line item details as presented in the 2022 budget.

Commissioner Trubac stated there were other departments outside of the Parks Department that would be affected by the minimum wage increase.

Mr. Todd stated the minimum wage increase for the Parks Department had a large impact on the General Fund.

Commissioner Trubac asked if there was a budget for the Environmental Affairs Commission.

Jared Cypher, Deputy Controller, stated at present there was not.

Commissioner Trubac asked if that would delay the potential energy audit.

Mr. Cypher, stated a resolution could be passed by the Board of Commissioners to fund the energy audit if necessary.

Chairperson Crenshaw stated the contingency budget could provide funding for the Environmental Affairs Commission s well.

Commissioner Celentino asked if small committees were funded.

Mr. Todd stated the committees were funded at the same amount as last year.

Discussion ensued regarding establishing a standard line item in the budget for the Environmental Affairs Committee.

Commissioner Peña asked if the budget binders were available to review after the meeting.

Chairperson Crenshaw stated the budget binders would be needed to conduct the committee budgetary meetings. He further stated he encouraged all Commissioners to review the budget binders before the committee budget meetings.

Commissioner Naeyaert thanked the Controller's Office and Finance Department for their work. She further stated she liked the focus on future projects.

Commissioner Grebner asked what the projected property tax revenue would be for 2022.

Mr. Todd stated a 5% increase was budgeted.

Discussion ensued regarding the difficulty to predict many long term aspects of the budget in both expense and revenue due to the unusual circumstances of 2020.

Commissioner Sebolt asked what was predicted for revenue sharing with the State of Michigan.

Ms. Morton stated it was approximately a 2% increase.

2. Strategic Planning

Jared Cypher, Deputy Controller, provided information on the strategic plan as presented in the agenda attachments.

Mr. Cypher asked for additional input in regards to if the Board of Commissioners would like to contract with a company to create a strategic plan. He further stated he recommended a simpler process that would be created by the Board of Commissioners.

Discussion ensued regarding Resolution #19-279.

Commissioner Polsdofer asked what the consulting to create a strategic plan had cost in the past.

Mr. Cypher stated the cost was \$55,000.

Discussion ensued regarding the ability to create a strategic plan internally.

Chairperson Crenshaw stated it seemed as though the consensus of the Board of Commissioners was to create the strategic plan in-house.

3. Road Department Managing Director Selection Committee (Discussion)

Chairperson Crenshaw stated Bill Conklin, Road Department Manager, would be retiring. He further stated a selection committee would be formed with Commissioner Trubac as the Chairperson due to his prior experience on the Road Committee.

Commissioner Stivers stated she was wondering why, as Chairperson of the County Services Committee, she was not chosen to chair the selection committee.

Chairperson Crenshaw stated the Chairperson of the Board makes the selection of hiring committees.

Discussion ensued regarding additional members that could or could not be selected to serve on the selection committee.

Commissioner Peña stated he worked for 35 years in road design. He further stated Mr. Conklin was a legend.

Commissioners Celentino, Schafer, Peña, Maiville, Naeyaert, and Stivers stated they were interested in serving on the committee.

Discussion ensued regarding the process of department heads communicating their satisfaction or additional requests of the recommended budget to their respective liaison committees.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:47 p.m.