

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMUNITY ROOM, INGHAM COUNTY FAIRGROUNDS BUILDING
700 E. ASH ST., MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

FEBRUARY 8, 2022

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **JANUARY 25, 2022**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. RESOLUTION NO. 2022-001 FROM THE **LEELANAU COUNTY** BOARD OF COMMISSIONERS SUPPORTING THE COMMUNITY MENTAL HEALTH AUTHORITY AND OPPOSING CURRENT STATE LEGISLATION TO CHANGE THE CMHA
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 2. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING **APPOINTMENTS** TO THE INGHAM COUNTY BROADBAND TASK FORCE
 3. COUNTY SERVICES COMMITTEE – RESOLUTION HONORING **DR. JOAN JACKSON JOHNSON**
 4. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT OF **SANCTUARY III** SUBDIVISION
 5. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE **PERMITS** FOR THE INGHAM COUNTY ROAD DEPARTMENT
 6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE OF THE **REORGANIZATION** OF THE COUNTY CLERK’S OFFICE

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO REQUEST A REALLOCATION OF ASSETS WITHIN MUNICIPAL EMPLOYEES’ RETIREMENT SYSTEM ([MERS](#))
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT WITH [PLANTE MORAN, LLC](#) FOR ERP SOFTWARE CONSULTING SERVICES
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE USE OF AMERICAN RESCUE PLAN FUNDS FOR COVID-19 RELATED [SICK LEAVE](#)
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH THE CAPITOL CITY LABOR PROGRAM, [ANIMAL CONTROL UNIT](#)
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH THE MICHIGAN NURSES ASSOCIATION NURSE PRACTITIONERS/CLINIC [NURSES UNIT](#)
12. HUMAN SERVICES COMMITTEE – RESOLUTION MAKING AN [APPOINTMENT](#) TO THE SENIOR CITIZENS ADVISORY BOARD
13. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [PRAISE COMPANIES, LLC](#) FOR DESIGNING, FABRICATING, AND INSTALLING SIGNAGE FOR THE INGHAM COUNTY PARK DEPARTMENT
14. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN [AMENDMENT TO RESOLUTION #21-498](#)
15. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [GRAPHIC SCIENCES, INC.](#) FOR THE TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES
16. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AGREEMENT FOR REGISTERED [DIETICIAN SERVICES](#)
17. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [CHARTSPAN MEDICAL TECHNOLOGIES, INC.](#)
18. LAW & COURTS COMMITTEE – RESOLUTION SUPPORTING MICHIGAN [HOUSE BILLS 4703 AND 4704](#) TO AMEND CHAPTER IX OF THE MICHIGAN PENAL CODE
19. LAW & COURTS COMMITTEE – RESOLUTION SUPPORTING MICHIGAN [HOUSE BILL 4784](#) TO AMEND MICHIGAN COMPILED LAW 750.50 TO DEFINE SUITABLE SHELTER FOR DOGS

20. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES –
RESOLUTION TO AUTHORIZE SUPPLEMENTAL REIMBURSEMENT FOR
PROBATE COURT [JUDICIAL ASSISTANTS](#)

21. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO
AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE [TRI-
COUNTY METRO NARCOTICS SQUAD](#) AND THE INGHAM COUNTY
PROSECUTOR'S OFFICE UNDER THE 2022 BYRNE JAG GRANT

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

JANUARY 25, 2022 ORGANIZATIONAL MEETING

Community Room– Ingham County Fairgrounds Building
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

January 25, 2022

CALL TO ORDER

Chairperson Crenshaw called the January 25, 2022 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Crenshaw, Cahill, Celentino, Grebner, Maiville, Naeyaert, Peña, Polsdofer, Schafer, Sebolt, and Trubac.

Members Absent: Slaughter, Stivers, and Tennis.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Sarah Anthony, State Representative, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present for a moment of silence, prayer, or meditation.

APPROVAL OF THE MINUTES

Commissioner Trubac moved to approve the minutes from the December 14, 2021 and January 3, 2022 meetings. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Slaughter, Stivers, and Tennis.

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated that, without objection, the following substitute resolution would be added:

8. RESOLUTION TO CONTRACT FOR COMMERCIAL AND INDUSTRIAL APPRAISALS

Chairperson Crenshaw stated that, without objection, the following resolution would be removed from the agenda:

36. LAW & COURTS, HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PEOPLE READY ACTIVATING YOUTH (P.R.A.Y) AND PECKHAM USING A PARTNERSHIP APPROACH TO IMPLEMENT AND OPERATE THE LANSING/INGHAM PEACEMAKER FELLOWSHIP AND TO BUILD AND SUSTAIN LOCAL COMMUNITY CAPACITY TO INTERRUPT GUN VIOLENCE

JANUARY 25, 2022 ORGANIZATIONAL MEETING

PETITIONS AND COMMUNICATIONS

RESOLUTION FROM MARQUETTE COUNTY BOARD OF COMMISSIONERS SUPPORTING THE CAUSE OF PROTECTING DEMOCRACY, PROMOTING POLICIES THAT PROTECT ACCESS TO THE BALLOT FOR VOTERS AND BUILDING ON THE PROGRESS OF THE 2020 ELECTIONS

Chairperson Crenshaw stated the resolution would be referred to County Services Committee.

LIMITED PUBLIC COMMENT

Sarah Anthony, State Representative, stated her gratitude and thanks to the Board of Commissioners for their service throughout the unprecedented times. She further stated a projected 5.8 billion dollars of revenue over the next 3 fiscal years, and ensured support would be provided to the community.

Representative Anthony stated Governor Whitmer would virtually present the State of the State address on January 26, 2022. She further stated the GM announcement would be discussed and is expected to impact the local area.

April Brown, Executive Director AdvisaCare, stated the auto reform on July 1st did not include home healthcare. She further stated the result of the reform was not sustainable for home healthcare and nurses.

Ms. Brown stated local support from legislatures would needed in the process.

Mary Konieczny, resident, stated she had intended to provide statements related to the reorganization of the County Clerk's office. She further stated she had requested an updated job description of the recording secretary roles after two months of employment with Ingham County

Ms. Konieczny stated the job description should clarify the supervisor worked remotely out of state. She further stated transparency in job descriptions would promote employee retention and effective training.

Ms. Konieczny stated her apology for errors and inconveniences made during her employment.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items with the exception of Agenda Item Nos. 5 and 36. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioner Slaughter, Stivers, and Tennis.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote. Absent: Commissioner Slaughter, Stivers, and Tennis.

Items voted on separately are so noted in the minutes.

JANUARY 25, 2022 ORGANIZATIONAL MEETING

**ADOPTED-JANUARY 25, 2022
AGENDA ITEM NO. 1**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING BLACK HISTORY/CULTURAL DIVERSITY
MONTH IN INGHAM COUNTY**

RESOLUTION #22 – 010

WHEREAS, each February “National African American History Month” also known as “Black History Month” is observed to celebrate and honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1915, Dr. Carter Godwin Woodson founded the Association for the Study of Negro Life and History and through that Association, he began pressing for the establishment of Negro History Week as a way to bring national attention to the accomplishments of African Americans; and

WHEREAS, Dr. Woodson's dream became a reality in 1926, he chose the second week of February for the observance because of its proximity to the birthdays of Abraham Lincoln and Frederick Douglass, two individuals whom Dr. Woodson felt had dramatically affected the lives of African Americans; and

WHEREAS, in the early 1970's the event was called Black History Week, and in 1976, the Association succeeded in expanding the observance, which then became Black History Month; and

WHEREAS, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and

WHEREAS, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of February, 2022 as “Black History/Cultural Diversity Month” in Ingham County.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** Stivers **Approved 01/18/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 ORGANIZATIONAL MEETING

**ADOPTED-JANUARY 25, 2022
AGENDA ITEM NO. 2**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RELEASE OF
ATTORNEY/CLIENT PRIVILEGED COMMUNICATION**

RESOLUTION #22 – 011

WHEREAS, the County Attorney issued an Attorney/Client privileged communication to the Ingham County Elections Commission on November 18, 2021; and

WHEREAS, the County Services Committee is requesting the release of the Attorney/Client privileged communication; and

WHEREAS, the County Attorney has determined that the release of this communication would not have a negative effect on pending litigation or other legal matters; and

WHEREAS, the County Services Committee recommends that this document be released.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the release of the Attorney/Client privileged communication from Cohl, Stoker & Toskey, P.C., dated November 18, 2021 to the Ingham County Elections Commission.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** Stivers **Approved 01/18/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 ORGANIZATIONAL MEETING

**ADOPTED-JANUARY 25, 2022
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE
STOP SIGN TRAFFIC CONTROL ORDERS
FOR MEADOW RIDGE SUBDIVISION,
SECTION 20, DELHI TOWNSHIP**

RESOLUTION #22 – 012

WHEREAS, the Ingham County Road Department is responsible for placing, maintaining, and, when conditions warrant, upgrading county road intersection control signs and/or devices appropriate for current traffic speed and volumes, sight distance, topography, adjacent development, and other current conditions of the given intersection; and

WHEREAS, the Road Department has reviewed the various intersections in Meadow Ridge subdivision in Section 20 of Delhi Township and find that certain intersections therein, listed below in this resolution, should currently be signed and/or upgraded as indicated below.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on Parakeet Lane for eastbound and westbound traffic on Ladderback Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on Parakeet Lane for eastbound and westbound Hollowbrook Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on Mockingbird Lane for eastbound and westbound traffic on Hollowbrook Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop southbound traffic on Hollowbrook Drive for eastbound and westbound traffic on Ladderback Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop westbound traffic on Bittern Drive for northbound and southbound traffic on Nightingale Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop westbound traffic on Skylar Drive for northbound and southbound traffic on Nightingale Drive.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order and placement of the necessary stop sign to stop northbound traffic on Kestrell Drive for eastbound and westbound traffic on Ladderback Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners also authorizes the Board Chairperson to sign and date the necessary Traffic Control Orders on behalf of the Board of Commissioners and filing of the same with the County Clerk.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** Stivers **Approved 01/18/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 ORGANIZATIONAL MEETING

**ADOPTED-JANUARY 25, 2022
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION #22 – 013

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 4, 2022, as submitted.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** Stivers **Approved 01/18/2022**

Adopted as part of the consent agenda.

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INGHAM COUNTY ROAD DEPARTMENT

DATE: January 4, 2022

LIST OF CURRENT PERMITS ISSUED

ROW PERMIT#	APPLICANT/ CONTRACTOR	WORK	LOCATION	CITY/ TWP
2021-153	GA HUNT EXCAV	SANITARY	BRYNFORD AVE	LANSING
2021-154	NCI WAVERLY	DEVELOPMENT	WAVERLY RD	LANSING
2021-326	METRO FIBERNET	CABLE	OKEMOS RD	MERIDIAN
2021-384	CONSUMERS	GAS	WAVERLY RD	LANSING
2021-508	METRO FIBERNET	CABLE	HAMILTON RD	MERIDIAN
2021-569	CONSUMERS	GAS	HOWELL RD	ALAIEDON
2021-594	CONSUMERS	GAS	OKEMOS RD	MERIDIAN
2021-618	CONSUMERS	LAND DIVISION	MILTON RD	WILLIAMSTOWN
2021-640	EVERSTREAM	CABLE	BASE LINE RD	ONONDAGA
2021-642	FRONTIER	CABLE	DEXTER TRAIL	STOCKBRIDGE
2021-643	COMCAST	CABLE	HAGADORN RD	MERIDIAN
2021-649	FRONTIER	CABLE	BURKLEY RD	WHEATFIELD
2021-650	FRONTIER	CABLE	HOWELL RD	WHEATFIELD
2021-662	VISION QUEST CONS	SANITARY	PATIENT CARE DR	DELHI
2021-667	CONSUMERS	GAS	SAGINAW ST	LANSING
2021-669	CONSUMERS	GAS	WOODWORTH AVE	DELHI
2021-670	CONSUMERS	GAS	FOSTER AVE	LANSING
2021-671	CONSUMERS	GAS	SHAWNEE TRAIL	MERIDIAN
2021-672	CONSUMERS	GAS	OKEMOS RD	MERIDIAN
2021-673	CONSUMERS	GAS	BROGAN RD	STOCKBRIDGE

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2021-674	CONSUMERS	GAS	DELL RD	DELHI
2021-675	FRONTIER	CABLE	SWAN RD	WHITE OAK
2021-676	CONSUMERS	GAS	EASTWOOD DR	MERIDIAN
2021-677	CONSUMERS	GAS	ONONDAGA RD	ONONDAGA
2021-680	CONSUMERS	GAS	CORWIN RD	WHEATFIELD
2021-681	CONSUMERS	GAS	DALLAS AVE	DELHI
2021-682	CONSUMERS	GAS	DALLAS AVVE	DELHI
2021-686	CONSUMERS	GAS	HARWICK DR	LANSING
2021-688	CONSUMERS	GAS	DEAN AVE	DELHI
2021-689	CONSUMERS	GAS	WEMPLE AVE	DELHI
2021-690	CONSUMERS	GAS	EIFERT RD	DELHI
2021-691	CONSUMERS	GAS	TRIANON TRAIL	DELHI
2021-692	CONSUMERS	GAS	OAKCLIFF LN	LANSING
2021-693	CONSUMERS	GAS	HULETT RD	MERIDIAN
2021-694	CONSUMERS	GAS	PENOBSCOT DR	MERIDIAN
2021-695	CONSUMERS	GAS	SMALL ACRES LN	MERIDIAN
2021-696	CONSUMERS	GAS	MEADOWLAWN DR	DELHI
2021-697	CONSUMERS	GAS	MANITOU DR	MERIDIAN
2021-698	CONSUMERS	GAS	CHIPPEWA DR	MERIDIAN
2021-700	CONSUMERS	ELECTRIC	EDGAR RD	DELHI
2021-701	ZAYO	CABLE	OKEMOS RD	MERIDIAN
2021-703	CONSUMERS	CABLE	OKEMOS RD	MERIDIAN
2021-705	CONSUMERS	GAS	MICHIGAN AVE	LANSING
2021-706	CONSUMERS	ELECTRIC	GILBERT RD	DELHI
2021-708	CONSUMERS	GAS	STONEYCROFT DR	MERIDIAN
2021-709	AT & T	CABLE	FAIRVIEW AVE	LANSING
2021-710	AT & T	CABLE	MT HOPE RD	MERIDIAN
2021-711	AT&T	CABLE	GRACE ST	LANSING

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2021-714	LBWL	SOIL BORINGS	KALAMAZOO ST	LANSING
2021-720	CONSUMERS	GAS	INGALLS RD	LESLIE
2021-721	CONSUMERS	GAS	COLUMBIA ST	MERIDIAN
2021-724	FRONTIER	CABLE	GRAMER RD	LEROY
2021-725	FRONTIER	CABLE	HOLT RD	WHEATFIELD
2021-728	CONSUMERS	GAS	WAVERLY HILLS RD	LANSING
2021-730	CONSUMERS	GAS	FOSTER AVE	LANSING
2021-731	CONSUMERS	GAS	HAYFORD AE	LANSING
2021-732	CONSUMERS	GAS	HAYFORD AVE	LANSING
2021-733	IC DRAIN OFFICE	DRAIN	VARIOUS	MERIDIAN
2021-742	GA HUNT EXCAV	SANITARY	JOLLY RD	MERIDIAN
2021-743	METRO FIBERNET	ANNUAL BLANKET	VARIOUS	VARIOUS
2021-749	CONSUMERS	ELECTRIC	NIMS RD	BUNKER HILL
2021-751	AT & T	CABLE	FOSTER AVE	LANSING
2021-752	ACD NET	CABLE	HASLETT RD	MERIDAIN
2021-753	ACD NET	CABLE	SILVERSTONE WAY	MERIDIAN
2021-756	FRONTIER	CABLE	OLD PLANK RD	ONONDAGA
2021-758	COMCAST	CABLE	GREEN RD	MERIDIAN
2021-759	COMCAST	CABLE	JOLLY OAK RD	MERIDAIN
2021-760	CONSUMERS	GAS	HAMILTON RD	MERIDIAN
2021-761	CONSUMERS	GAS	HAGADORN RD	ALAIEDON
2021-763	CONSUMERS	GAS	GOULD RD	LANSING
2021-764	CONSUMERS	GAS	GROVENBURG RD	DELHI
2021-765	CONSUMERS	GAS	COLUMBIA RD	AURELIUS
2021-766	CONSUMERS	GAS	ROSEMARY ST	LANSING
2021-767	CONSUMERS	GAS	BIBER ST	MERIDIAN
2021-768	CONSUMERS	GAS	SHAW ST	MERIDIAN
2021-769	MDOT	MDOT PROJECT	BARNES RD	VEVAY

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2021-770	SPEEDWAY	GROUNDWATER	KALAMAZOO ST	LANSING
2021-771	FRONTIER COMM	CABLE	KINNEVILLE RD	ONONDAGA
2021-774	CONSUMERS	GAS	MAPLE ST	DELHI
2021-775	CONSUMERS	GAS	KENMORE DR	MERIDIAN
2021-779	CONSUMERS	GAS	MARQUERITE AVE	LANSING
2021-781	MARGARET KINNEY TRUST	LAND DIVISION	HAGADORN RD	ALAIEDON
2021-782	DELHI TWP	SANITARY	GROVENBURG RD	DELHI
2021-788	CONSUMERS	GAS	WAVERLY RD	LANSING
2021-790	CONSUMERS	GAS	KINGSWOOD DR	MERIDIAN
2021-792	COMCAST	CABLE	WOODFIELD RD	MERIDIAN
2021-793	CONSUMERS	ELECTRIC	CURTICE RD	AURELIUS
2021-794	CONSUMERS	GAS	NAKOMA DR	MERIDIAN
2021-796	FRONTIER	CABLE	LINN RD	WHEATFIELD
2021-797	FRONTIER	CABLE	DIETZ RD	LOCKE
2021-798	CONSUMERS	GAS	AUBURN AVE	DELHI
2021-799	CONSUMERS	GAS	DELL RD	DELHI
2021-800	FRONTIER	CABLE	HEENEY RD	STOCKBRIDGE
2021-801	FRONTIER	CABLE	BROGAN RD	STOCKBRIDGE
2021-803	CONSUMERS	GAS	JOLLY RD	MERIDIAN
2021-804	CONSUMERS	GAS	HASLETT RD	MERIDIAN
2021-805	CONSUMERS	ELECTRIC	MOHAWK RD	MERIDIAN
2021-808	CONSUMERS	GAS	GROVENBURG RD	DELHI
2021-809	CONSUMERS	ELECTRIC	SKYLINE DR	MERIDIAN
2021-879	EVERSTREAM	CABLE	MT HOPE RD	MERIDIAN

Director of Engineering & County Highway Engineer: _____

Kelly R. Jones

JANUARY 25, 2022 REGULAR MEETING

ADOPTED - JANUARY 25, 2022

AGENDA ITEM NO. 5

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS
RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
SMITH AND OESTERLE DRAIN DRAINAGE DISTRICT BONDS**

RESOLUTION # 22- 014

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the Ingham County Courthouse, Mason, Michigan, on January 25, 2022, at 6:30 p.m., local time.

PRESENT: Commissioners Crenshaw, Cahill, Celentino, Grebner, Maiville, Naeyaert, Peña, Poldsdofer, Schafer, Sebolt, and Trubac

ABSENT: Commissioners Slaughter, Stivers, and Tennis.

The following resolution was offered by Commissioner Sebolt and supported by Commissioner: Naeyaert

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the "Drain Commissioner"), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the "Act"), for the making of certain intra-county drain improvements referred to as the Smith and Oesterle Drain Maintenance and Improvement Project (the "Project"), which is being undertaken by the Smith and Oesterle Drain Drainage District (the "Drainage District") in a Special Assessment District (the "Special Assessment District") established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District's bonds (the "Bonds") in an amount not to exceed \$1,200,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District (the "Special Assessments"); and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the Drainage District, has analyzed the Special Assessments and the proposed Bonds; and informed the County that there is no other

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indebtedness of the Drainage District secured by the Special Assessments, and that the Special Assessments will be levied in an amount equal to or greater than the par amount of the Bonds, assuring the County that there is a sufficient amount of Special Assessments levied, which together with interest thereon is projected to be sufficient to make payments of the principal of and interest on the Bonds as they become due; and

WHEREAS, PFM Financial Advisors LLC has been engaged by the Drainage District to review such projections and to assist the Drainage District as registered municipal advisor for the issuance of the Bonds; and

WHEREAS, the Ingham County Board of Commissioners (the "Board") may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the Bonds will reduce the interest cost of financing the Project thus reducing the interest cost of the County and the property owners in the Drainage District for the Project; and

WHEREAS, if the County has advanced funds pursuant to its full faith and credit pledge and the Drainage District does not have funds to reimburse the County, the Act requires the Drain Commissioner to levy an additional assessment in such an amount as is required to reimburse the County for its advance; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds; and

WHEREAS, based on the recommendation of the Drain Commissioner, the Board agrees to pledge the full faith and credit of the County to the Bonds.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed \$1,200,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Administrator, the County Clerk, the County Treasurer, the County Finance Director and any other official of the County, or any one or more of them ("Authorized Officers"), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and

JANUARY 25, 2022 REGULAR MEETING

to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents and give any approvals necessary therefore.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the “Continuing Disclosure Certificate”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners Crenshaw, Cahill, Celentino, Grebner, Maiville, Naeyaert, Peña, Polsdofer, Schafer, Sebolt, and Trubac

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

ABSENT: Commissioners Slaughter, Stivers, and Tennis.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** Stivers **Approved 01/18/2022**

JANUARY 25, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer

Nays: None **Absent:** Stivers **Approved 01/19/2022**

Commissioner Sebolt moved to adopt the resolution.

Commissioner Naeyaert supported the motion.

The motion carried by unanimous roll call vote. Absent: Commissioner Slaughter, Stivers, and Tennis.

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

JANUARY 25, 2022 REGULAR MEETING

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on _____, 2022, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: _____, 2022

Barb Byrum, Clerk
County of Ingham

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE CONTRACT WITH CAPITAL CONSULTANTS, INC.
FOR STATE COMMUNITY DEVELOPMENT BLOCK GRANT SITE READINESS
PRELIMINARY ENGINEERING SERVICES**

RESOLUTION #22 – 015

WHEREAS, the Michigan Strategic Fund invited Units of General Local Government to apply for its Community Development Block Grant (CDBG) Program to support the Michigan Economic Development Corporation (MEDC) Site Readiness Improvement Program; and

WHEREAS, Ingham County is an eligible Unit of General Local Government and approved Resolution #20-116 on March 9, 2021 authorizing the County Controller as Certifying Officer to submit a CDBG grant request of \$120,500 to better prepare key vacant industrial sites for development in the townships of Vevay and Delhi and the cities of Mason and Williamston; and

WHEREAS, Ingham County was awarded the CDBG grant request and fully executed the grant agreement on May 19, 2021, approved as to form by Cohl, Stoker & Toskey, P.C.; and

WHEREAS, the relevant property owners, municipalities, and project partners have committed local funds in the estimated amount of \$30,000; and

WHEREAS, Ingham County is not liable for any matching funds, and grant management falls under the auspices of the Economic Development Corporation (EDC), currently managed by the Lansing Economic Area Partnership (LEAP); and

WHEREAS, Ingham County published a Request for Qualifications (RFQ) #70-21 for preliminary engineering services on August 10, 2021, and after due public notice provided in the City Pulse on August 18, 2021, Ingham County received four bids; and

WHEREAS, the Ingham County Board of Commissioners approved Resolution #21-512 to enter into a contract with Capital Consultants, Inc. for an amount not-to-exceed \$120,500; and

JANUARY 25, 2022 REGULAR MEETING

WHEREAS, after discussion with Capital Consultants, Inc. and project partners, including county financial services, LEAP recommends amending the contract for an amount not-to-exceed \$138,000, which includes the matching funds altogether in one contract for a more simplified and efficient financial process for all parties; and

WHEREAS, the Phase I environmental assessment currently in the scope of services for the Vevay Township site should be removed from the Ingham County and Capital Consultants, Inc. contract and will be completed via a separate contract through LEAP's EPA brownfield assessment dollars; and

WHEREAS, Ingham County still is not liable for any costs as the entire contracted amount will be reimbursed fully by grant funds and partner matching funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the contract with Capital Consultants, Inc. for an amount not-to-exceed \$138,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the amended contract for services and any necessary documents consistent with this resolution after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that should any section, clause, or phrase of this resolution be declared by the Courts to be invalid, the same shall not affect the validity of this resolution as a whole nor any part thereof other than the part so declared to be invalid and all resolutions or parts of resolutions in conflict with any of the provisions of this resolution are hereby repealed.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** Stivers **Approved 01/18/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer

Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
THE INGHAM CONSERVATION DISTRICT**

RESOLUTION #22 – 016

WHEREAS, Conservation Districts were established in response to the “Dust Bowl” to improve farming practices and be protective of the environment; and

WHEREAS, the Ingham Conservation District was established in 1946; and

WHEREAS, the role of Conservation Districts has expanded to be protective of all-natural resources including soil, water, wildlife, etc.; and

WHEREAS, Ingham Conservation District made a budget request to provide operational funding in support of education and outreach, conservation-oriented events, vehicle, and property maintenance and office support; and

WHEREAS, the 2022 Ingham County budget includes \$10,000 for the Ingham Conservation District.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Ingham Conservation District to provide operational funding in support of education and outreach, staff support, vehicle, and property maintenance and office support.

BE IT FURTHER RESOLVED, that this agreement shall be for the period of January 1, 2022 through December 31, 2022 in an amount not to exceed \$10,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** Stivers **Approved 01/18/2022**

JANUARY 25, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT FOR COMMERCIAL AND INDUSTRIAL APPRAISALS

RESOLUTION #22 – 017

WHEREAS, the contracting for commercial and/or industrial appraisals has been approved for the 2022 Equalization Department Budget; and

WHEREAS, the Purchasing Department has advertised and requested proposals for the necessary contractual service; and

WHEREAS, Michigan Equalization Services of Clark Lake, Michigan has submitted an acceptable proposal in accordance with the qualifications required by the Equalization Department; and

WHEREAS, it is the recommendation of the Ingham County Equalization Department in concurrence with the Purchasing Department to award this contract to Michigan Equalization Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, through the Equalization Department, authorizes entering into a contract with Michigan Equalization Services in an annual amount as set forth in the following schedule:

Years 1 - 3: \$ 96,000
Years 4 - 5: \$102,000

The cost to be provided for in the 2022 and subsequent years Equalization Department Budget.

BE IT FURTHER RESOLVED, that a three-year contract be approved with the stipulation that a fourth year and fifth year renewal shall be a permissible option of the County.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County attorney.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert

JANUARY 25, 2022 REGULAR MEETING

Nays: None **Absent:** Stivers **Approved 01/18/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer

Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE LEASE OF DARK FIBER FROM ZAYO GROUP

RESOLUTION #22 – 018

WHEREAS, Ingham County’s Family Center utilizes a fiber data connection solution currently; and

WHEREAS, there is a need for better data network connectivity back to the County’s network; and

WHEREAS, a dark fiber solution has been determined to meet all data connectivity needs while providing the best price for performance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners do hereby authorize the lease of dark fiber from Zayo Group in an amount not to exceed \$48,000.

BE IT FURTHER RESOLVED, that the recurring monthly fees will be paid from the Juvenile Division’s fund (2926629-921000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** Stivers **Approved 01/18/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer

Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LANSING TILE FOR THE CARPET
REPLACEMENT AT THE HUMAN SERVICES BUILDING ADMIN OFFICE AREA**

RESOLUTION #22 – 019

WHEREAS, the carpet has deteriorated and outlived its useful life, showing wear and needs to be replaced as a part of the office renovations; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Lansing Tile a local vendor, who submitted a responsive and responsible proposal of \$56,000 for carpet replacement at the Human Services Building Admin Office area; and

WHEREAS, the Facilities Department is requesting a contingency of \$2,000 for any unforeseen circumstances; and

WHEREAS, funds are available in the approved 2022 CIP Health Department Carpet Replacement from the General Fund which has a balance of \$50,000 and the approved 2022 CIP Health Department Office Construction from the General Fund which has a balance of \$50,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Lansing Tile, 2210 Apollo Drive, Lansing, Michigan 48906, for the carpet replacement at the Human Services Building Admin Office area for an amount not to exceed \$58,000 which includes a \$2,000 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

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COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** Stivers **Approved 01/18/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE U.S. INC., FOR THE
REPLACEMENT OF MULTIPLE UNITS AND UPGRADE TRACER SUMMIT AT SEVERAL
INGHAM COUNTY BUILDINGS**

RESOLUTION #22 – 020

WHEREAS, three roof top units at Forest Community Health Center (FCHC) are failing and need to be replaced for a cost of \$167,653; and

WHEREAS, 15 roof top units at the Ingham County Family Center (ICFC) are failing and need to be replaced for a total cost of \$418,700; and

WHEREAS, the Liebert unit in the Server Room at the Human Services Building (HSB) is failing and in need of replacement for a cost of \$34,140; and

WHEREAS, the Tracer Summit software and equipment for the HVAC controls for the Mason Courthouse and Hilliard Building is in need of upgrades to properly control HVAC systems for a cost of \$46,000; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the Omnia co-operative contract do not require three quotes; and

WHEREAS, Trane U.S. Inc., is on the Omnia contract; and

WHEREAS, it is the recommendation of the Facilities Department to enter into an agreement with Trane U.S. Inc. , who submitted proposal of \$666,493 for the replacement of three roof top units at FCHC, 15 roof top units at ICFC, the Liebert unit in the HSB server room and Tracer Summit upgrades for the Mason Courthouse and Hilliard Building; and

WHEREAS, the Facilities Department is requesting the following contingencies; \$2,000 at FCHC; \$1,200 at ICFC; \$2,860 at HSB; and \$3,500 for Tracer Summit upgrades; and

JANUARY 25, 2022 REGULAR MEETING

WHEREAS, funds are available in the approved 2022 CIP for FCHC line item #245-60199-976000-22F01 Public Imp. Fund which has a balance of \$170,000; and

WHEREAS, funds are available in the approved 2022 CIP for ICFC line item #245-66299-976000-22F03 Public Imp. Fund which has a balance of \$420,000; and

WHEREAS, funds are available in the following approved 2022 CIP's for HSB line item #631-23304-978000-22F05 HSB Operating Fund which has a balance of \$31,450 and line item #664-60199-935000-22F05 Equip. Revolving Fund which has a balance of \$5,550; and

WHEREAS, funds are available in the approved 2022 CIP for Tracer Summit upgrades line item #245-90210-976000-22F04 which has a balance of \$60,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Trane U.S. Inc., 3350 Pine Tree Road, Lansing, Michigan 48911 for the replacement of; three roof top units at Forest Community Health Center for an amount not exceed \$169,653 which includes a \$2,000 contingency; 15 roof top units at the Ingham County Family Center for an amount not to exceed \$419,900 which includes a \$1,200 contingency; the Liebert unit in the Human Services Building server room for an amount not to exceed \$37,000 which includes a \$2,860 contingency; Tracer Summit software and equipment at the Mason Courthouse and Hilliard Building for an amount not to exceed \$49,500 which includes a \$3,500 contingency; for a grand total not to exceed amount of \$676,053.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** Stivers **Approved 01/18/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN ENGINEERING DESIGN SERVICES CONTRACT WITH
BERGMANN
AND
TO AUTHORIZE A 2ND PARTY AGREEMENT WITH THE CITY OF EAST LANSING
FOR
THE LAKE LANSING ROAD PROJECT FROM ABBOT ROAD TO HAGADORN ROAD**

RESOLUTION #22 – 021

WHEREAS, the Ingham County Road Department has recently been awarded Highway Safety Improvement Program funding to perform a road diet on Lake Lansing Road from Abbot Road to Hagadorn Road, which includes an intersection reconstruction at Lake Lansing Road, Towar Avenue, and Birch Row Drive in Section 6 of Meridian Township; and

WHEREAS, the Highway Safety Improvement Program provides funding for 80% of construction costs up to a capped amount of \$600,000 for eligible construction items, with the Road Department being responsible for the remaining funding match, design engineering, construction engineering, and right of way costs; and

WHEREAS, the project costs associated with design engineering and right of way costs are included in the 2022 Road Fund Budget; and

WHEREAS, the costs associated with the local funding match for the Highway Safety Improvement Program and the construction engineering will be included in the 2023 Road Fund Budget; and

WHEREAS, the City of East Lansing has obtained \$400,000 in funding through various sources, including the Ingham County Regional Trails and Parks Millage Fund, of which a portion can be used for engineering design costs; and

WHEREAS, the City of East Lansing has committed to funding \$50,000 of the engineering design costs for this project, with the remaining portion of the available grant funding to be applied to the construction phase of the project; and

JANUARY 25, 2022 REGULAR MEETING

WHEREAS, the Ingham County Purchasing Department solicited proposals from the Michigan Department of Transportation prequalified and experienced engineering design firms to provide services on an as-needed basis, subsequently approved by the Ingham County Board of Commissioners in Resolution #19-299 and extended through 2023 in Resolution #21-609; and

WHEREAS, Road Department and City of East Lansing staff reviewed the proposals for experience, expertise, proposed labor rates, and overall value to the county; and

WHEREAS, the County on behalf of the Road Department, will enter into an agreement with the Consultant, which ensures requirements and responsibilities are defined; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorizes an engineering design services contract with Bergmann to provide professional engineering services on the Lake Lansing Road Project from Abbot Road to Hagadorn Road; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a 10% contingency for unidentified costs associated with the design portion of the project, such as additional work required by the Drain Office; and

WHEREAS, the County on behalf of the Road Department, will enter into a second party agreement with the City of East Lansing to define funding responsibilities for the engineering design and construction phases of the Lake Lansing Road Project from Abbot Road to Lake Lansing Road.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract for the Lake Lansing Road Project from Abbot Road to Hagadorn Road with Bergmann located at 7050 West Saginaw Highway, Suite 200, Lansing, MI 48917, for the not to exceed fee of \$146,000, which includes a 10% contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a second party agreement with the City of East Lansing for \$50,000 to be applied towards the engineering design services contract with the remaining \$350,000 of their grant funding to be applied towards the construction phase of the Lake Lansing Road Project from Abbot Road to Hagadorn Road.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** Stivers **Approved 01/18/2022**

JANUARY 25, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A LETTER OF AGREEMENT
BETWEEN INGHAM COUNTY AND CAPITOL CITY LABOR PROGRAM, CORRECTIONS UNIT,
FOR COVID-19 RELATED USE OF LEAVE TIME**

RESOLUTION #22 – 022

WHEREAS, an agreement has been reached between Ingham County and the Capitol City Labor Program (CCLP) Corrections Unit to address access to leave time to cover necessary quarantine periods after exposure to an individual positive with COVID-19 or isolation periods after testing positive for COVID-19; and

WHEREAS, the parties wish to provide relief to Corrections employees experiencing hardship with leave time shortages as the coronavirus pandemic continues; and

WHEREAS, in order to provide this relief, a Corrections employee may utilize any of their available accrued but unused leave time for the purposes of covering the time the employee is off of work due to COVID-19 quarantine or isolation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the attached Letter of Agreement with the CCLP Corrections Unit regarding use of leave time for COVID-19 quarantine and/or isolation to be reviewed six (6) months from the execution of the agreement.

BE IT FURTHER RESOLVED, that that Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary documents after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** Stivers **Approved 01/18/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

COUNTY OF INGHAM AND INGHAM COUNTY SHERIFF

AND

CAPITOL CITY LABOR PROGRAM, INC. (FOR ITS CORRECTIONS UNIT)

AGREEMENT

WHEREAS, with the ongoing coronavirus pandemic, the parties have identified a need to ensure employees in the bargaining unit have access to enough leave time to cover any necessary quarantine period after exposure to an individual positive for COVID-19 or isolation period after testing positive for COVID-19; and

WHEREAS, the parties wish to provide relief to corrections employees experiencing hardship with leave time shortages as the coronavirus pandemic continues.

NOW THEREFORE, THE PARTIES AGREE:

1. Regardless of any limitations in the collective bargaining agreement between the parties, a corrections employee may utilize any of their available accrued but unused leave time for the purposes of covering the time the employee is off of work due to COVID-19 quarantine or isolation requirements.
2. Supporting documentation from a health care provider is not required to support a quarantine period after exposure to the virus originating from the workplace. However, medical documentation would be required to support a claim of workplace exposure, including proof of a positive test, for purposes of determining workers' compensation eligibility.
3. The employee may not use such leave time for previously scheduled unrelated medical appointments/procedures, vacation or other leaves of absence unrelated to COVID-19.
4. Utilization of this leave time is to cover hours an employee is regularly scheduled to work.
5. An employee must follow established call-in/reporting procedures to notify supervision of their absence.
6. The parties agree to revisit this issue in six (6) months from the execution of this Agreement.

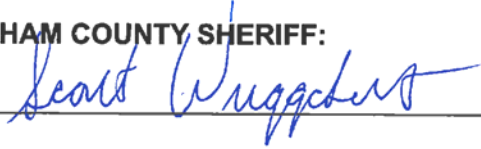
JANUARY 25, 2022 REGULAR MEETING

This Agreement is without precedence or prejudice as to any future matters between the parties.

CCLP: 

01/10/2022

Date

INGHAM COUNTY SHERIFF:


1/10/2022

Date

INGHAM COUNTY:

Date

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 14**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE
INGHAM COUNTY PARKS AND RECREATION 2022-2026 MASTER PLAN**

RESOLUTION #22 – 023

WHEREAS, the Ingham County Parks and Recreation Commission has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2022 through 2026; and

WHEREAS, the Ingham County Parks and Recreation Commission began the process of developing a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities; and

WHEREAS, residents of the Ingham County were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan; and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days; and

WHEREAS, a public hearing was held on November 15, 2021 at the Human Services Building in Lansing, MI to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Ingham County Parks and Recreation 2022-2026 Master Plan; and

WHEREAS, the Ingham County Parks and Recreation Commission has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Ingham County Parks and Recreation Commission; and

WHEREAS, after the public hearing, the Ingham County Parks and Recreation Commission recommended adopting the Ingham County Parks and Recreation 2022-2026 Master Plan at their January 10, 2022 meeting.

JANUARY 25, 2022 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the Ingham County Parks and Recreation 2022-2026 Master Plan.

BE IT FURTHER RESOLVED, that the goals and objectives for 2022 through 2026, as stated in the Master Plan, shall be construed as desirable goals only with no implied commitment on the part of the Board of Commissioners to fund any particular recommendation contained therein.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 15**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DR. JEFFREY BROWN

RESOLUTION #22 – 024

WHEREAS, Ingham County Health Department's (ICHD) Community Health Center Board and Ingham County Board of Commissioners wish to honor Dr. Jeffrey Brown for his years of service as an Ingham Community Health Center Board of Director; and

WHEREAS, the Ingham County Board of Commissioners acts as co-applicant with the Ingham Community Health Center Board of Directors for the governance and oversight of the Federally Qualified Health Center through ICHD; and

WHEREAS, as the current Ingham Community Health Center Board of Directors, Dr. Jeffrey Brown has honorably completed his term in said positions and has contributed with integrity and commitment to the Health Center mission during his term; and

WHEREAS, Dr. Brown has served on multiple committees including on the Executive Committee as the Board Secretary and as a member of the Membership Committee; and

WHEREAS, his leadership led to increased Board recruitment and retention which grew the Health Center Board in size and diversity; and

WHEREAS, the Ingham Community Health Center Board, the Health Officer and the Ingham County Board of Commissioners wish to recognize Dr. Jeffrey Brown's dedication during his service as a Health Center Board officer and member.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dr. Jeffrey Brown for his years of service as an Ingham Community Health Center Board officer and member.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

JANUARY 25, 2022 REGULAR MEETING

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 16**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING DAPHINE WHITFIELD FOR SERVICE AS A
COMMUNITY HEALTH CENTER BOARD MEMBER**

RESOLUTION #22 – 025

WHEREAS, Ingham County Health Department's (ICHD) Community Health Center Board and the Ingham County Board of Commissioners wish to honor Daphne Whitfield for her years of service as an Ingham Community Health Center Board member and committee chair; and

WHEREAS, the Ingham County Board of Commissioners acts as co-applicant with the Ingham Community Health Center Board of Directors for the governance and oversight of the Federally Qualified Health Center through ICHD; and

WHEREAS, the current Ingham Community Health Center Board of Director, Daphine Whitfield, has honorably completed her term in said positions and has contributed with integrity and commitment to the Health Center mission during her term; and

WHEREAS, Ms. Whitfield has served on several committees which included stepping forward to lead the Executive Director Evaluation Committee as the Committee Chair, and as a member of the Quality Committee; and

WHEREAS, ICHD's Community Health Center Board, the Health Officer and the Ingham County Board of Commissioners wish to recognize Daphine Whitfield's dedication during her service as a Health Center Board member and committee chair.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Daphine Whitfield for her years of service as an Ingham Community Health Center Board member and committee chair.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes her continued success in all of her future endeavors.

JANUARY 25, 2022 REGULAR MEETING

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 17**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING RENEE NEMETH, LPN

RESOLUTION #22 – 026

WHEREAS, after eight years of dedicated service to Ingham County Health Department's (ICHD's) Jail Medical, Renee Nemeth retired on Friday, December 3, 2021; and

WHEREAS, Renee Nemeth began her career with ICHD in April of 2013 as a Licensed Practical Nurse at Jail Medical; and

WHEREAS, as a Medication Nurse at the Ingham County Correctional Facility, Renee brought an attention to detail and an organization to the medication room; and

WHEREAS, Renee developed a system of checks and balances to ensure the safe set-up and distribution of pharmaceuticals to the inmate population; and

WHEREAS, Renee was instrumental in the redesign of workflow for the delivery of medications throughout the correctional facility; and

WHEREAS, Renee created and maintained a procedure by which medications were re-ordered through a community pharmaceutical vendor, facilitating the communication and collaboration between professional licensed providers and the vendor; and

WHEREAS, this new re-ordering procedure allowed for the safe organization of medication distribution carts and medication delivery; and

WHEREAS, Renee played a significant role in the orientation of new jail medical staff to the procedures utilized in the medication room, order and renewal systems and procedures for medication distribution; and

WHEREAS, because of Renee's thoroughness and ability to follow pharmaceutical regulations, the medication room successfully passed its quarterly pharmacy inspections; and

JANUARY 25, 2022 REGULAR MEETING

WHEREAS, Renee assisted in developing plans and protocols for pharmaceutical management of Medication Assisted Treatment for Substance Use Disorder in the jail; and

WHEREAS, during her career Renee was professional, dedicated, knowledgeable, and loyal to ICHD's mission of providing quality health care to Ingham County residents and jail inmates; and

WHEREAS, through her attention to detail and passion for her job duties, Renee was found to be indispensable and will be greatly missed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Renee Nemeth for her eight years of dedicated service and for her exemplified patient care and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 18**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REORGANIZATION OF POTTER PARK ZOO
MAINTENANCE POSITIONS**

RESOLUTION #22 – 027

WHEREAS, the Zoo has four UAW Zoo Maintenance Worker 400 positions of which two are vacant; and

WHEREAS, a reorganization of these positions provides a more effective structure for employee recruitment, retention, and satisfaction; and

WHEREAS, the four new UAW Zoo Maintenance Worker I/II/III positions have a salary range of \$38,413 to \$48,101 at the I level, \$41,953 to \$51,562 at the II level and \$45,315 to \$54,924 at the III level; and

WHEREAS, the 2022 personnel cost projections provided by the budget department show a total (wage and fringe) annual cost increase of \$33,992 at Step 7 of the III level for the four proposed multiple grade positions; and

WHEREAS, there are sufficient funds in the Zoo Fund, #25869200, for the proposed reorganization; and

WHEREAS, the United Auto Workers (UAW) Local 2256 – Zoo Unit and the Potter Park Zoo Advisory Board support the proposed updated job description and reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a reorganization of the following Potter Park Zoo Maintenance Worker positions:

Four existing UAW Zoo 400 Maintenance Worker positions to four UAW Zoo I/II/III Maintenance Worker positions.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget and position allocation list adjustments related to this resolution.

JANUARY 25, 2022 REGULAR MEETING

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** Stivers **Approved 01/18/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AGREEMENT WITH DIGNIFIED AGING PROJECT

RESOLUTION #22 – 028

WHEREAS, Ingham County Health Department (ICHHD) wishes to amend the agreement with Dignified Aging Project (DAP) to provide staff at an increased hourly rate for licensed and unlicensed employees, to co-administer the flu vaccine with the administration of COVID-19 vaccines, and to extend the agreement effective January 1, 2022 through September 30, 2022; and

WHEREAS, this resolution will raise the hourly rates of Licensed/Registered Nurses from \$45.00 to \$50.00, and also raise the hourly rates of unlicensed staff from \$25.00 to \$30.00 effective January 25, 2022, allowing ICHHD to retain nurses and staff to assist with vaccination efforts in Ingham County; and

WHEREAS, all costs of this amendment, which adds vaccination services to the existing agreement, will be covered in grant funds accepted in Resolution #21-419; and

WHEREAS, residents of long-term care facilities and skilled nursing facilities have been disproportionately affected by the COVID-19 pandemic and often face transportation barriers to travel to vaccination sites; and

WHEREAS, DAP will provide staff to go into these facilities to provide both the COVID-19 vaccination as well as the flu vaccination, at the same time; and

WHEREAS, allowing DAP to provide nursing staff will also help to increase the number of vaccinators in Ingham County, and get both COVID-19 and flu vaccines to residents at a faster rate; and

WHEREAS, included in this amendment and approved through Resolution #21-440, any vendor partnering with Ingham County must also be fully vaccinated at or above Ingham County's current vaccination rate; and

WHEREAS, the Health Officer recommends that the agreement with DAP be amended to provide staff at an increased hourly rate for licensed and unlicensed employees, to co-administer the flu vaccine with the administration of COVID-19 vaccines, and to extend the agreement effective January 1, 2022 through September 30, 2022.

JANUARY 25, 2022 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the agreement with DAP be amended to provide staff at an increased hourly rate for licensed and unlicensed employees, to co-administer the flu vaccine with the administration of COVID-19 vaccines, and to extend the agreement effective January 1, 2022 through September 30, 2022.

BE IT FURTHER RESOLVED, that this resolution will raise the hourly rates of Licensed/Registered Nurses from \$45.00 to \$50.00, and also raise the hourly rates of unlicensed staff from \$25.00 to \$30.00, allowing ICHD to retain nurses and staff to assist with vaccination efforts in Ingham County.

BE IT FURTHER RESOLVED, that DAP will provide staff to go into these facilities to provide both the COVID-19 vaccination as well as the flu vaccination, at the same time.

BE IT FURTHER RESOLVED, that included in this amendment and approved through Resolution #21-440, any vendor partnering with Ingham County must also be fully vaccinated at or above Ingham County's current vaccination rate.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer

Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #10-275 WITH NEXTGEN® HEALTHCARE
INFORMATION SYSTEMS, INC. FOR NEXTGEN® MOBILE**

RESOLUTION #22 – 029

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #10-275 with NextGen® Healthcare Information Systems, Inc., to include NextGen® Mobile effective February 1, 2022 through January 31st 2023 in an amount not to exceed \$15,000; and

WHEREAS, NextGen® Mobile is a cloud-enabled mobile application that allows providers to engage the electronic health record on a mobile device to view schedules, patient clinical information, record dictation for visits to send back to the EHR as text, and securely communicate with and message other providers; and

WHEREAS, the cost for this service is \$12,500 for a one-time implementation fee, and a subscription cost of \$99.00 per month for 25 providers for an annual cost of \$2,475; and

WHEREAS, the total cost of this agreement will not exceed \$15,000 which will be covered by funding from the American Rescue Plan fund, authorized through Resolution #21-240; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorizes amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include NextGen® Mobile effective February 1, 2022 through January 31st 2023 in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with NextGen® Healthcare Information Systems, Inc. authorized in Resolution #10-275 to include NextGen® Mobile effective February 1, 2022 through January 31st 2023, in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

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HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #20-015
VISITOR INCENTIVE PROGRAMS AT POTTER PARK ZOO**

RESOLUTION #22 – 030

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #20-015 authorizing visitor incentive programs at Potter Park Zoo; and

WHEREAS, Potter Park Zoo is partnering with the Ingham County Circuit Court Family Division for the 6th annual Hippity Hop 5K Child Benefit Fund fundraiser; and

WHEREAS, incentives have the potential to create additional parking, admission, gift shop, and restaurant revenue through increased attendance as well as increased awareness of services at the zoo.

THEREFORE BE IT RESOLVED, that the Board of Commissioners approve amending Resolution #20-015 to include the following visitor incentive programs at the Potter Park Zoo.

New Incentives	Fees
Hippity Hop 5K registered participants (April 16, 2022)	Free Parking and Admission

BE IT FURTHER RESOLVED, that all other fees set by Resolution #20-015 will remain the same as adopted by the Board of Commissioners.

Current Incentives	Fees
Ingham County and City of Lansing Residents	Ingham County and City of Lansing residents free admission 9AM-Noon all non-holiday Mondays
Mother’s Day (May)	Mothers free admission
Father’s Day (June)	Fathers free admission
Be A Tourist In Your Own Town (June) Greater Lansing Convention and Visitor’s Bureau	Free admission and parking with tourist passport

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Fourth of July (July)	Military free admission
Grandparent's Day (September)	Grandparents free admission
College Day (October)	Free admission with valid student identification
Ingham County and City of Lansing Resident's Day (October)	Free admission
Veterans Day (November)	Veterans and families free admission
Registered Groups 20+ (April-October)	Admission \$1.00 off per person
Ingham County School Groups	Admission \$1.00 per child

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

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**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 22**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT EXTENSION WITH SHANE'S CAMELS

RESOLUTION #22 – 031

WHEREAS, the agreement between the County and the Zoological Society, Resolution #17-069, transfers operations of encounters including the camel ride to the County; and

WHEREAS, Resolution #19-113 approved entering into an agreement with Shane's Camels for camel ride services at the Zoo; and

WHEREAS, the effective date of the agreement is April 17, 2019 through April 17, 2022 with an option to extend for two years; and

WHEREAS, Shane's Camels and Potter Park Zoo have a mutual intent of exercising the two year extension option for continuation of these services; and

WHEREAS, this contract will be a revenue contract with the Zoo receiving 25% of the gross revenue from the camel ride services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a two-year contract extension to Shane's Camels for camel ride services at Potter Park Zoo.

BE IT FURTHER RESOLVED, that Potter Park Zoo will receive 25% of the gross revenue from the camel ride services.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

JANUARY 25, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/20**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 23**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH AMERICAN RAMP COMPANY DBA
PROGRESSIVE BIKE RAMPS FOR CONSTRUCTION OF A BIKE SKILLS PARK AT
BURCHFIELD PARK**

RESOLUTION #22 – 032

WHEREAS, the Ingham County Parks Department and the Mid-Michigan Mountain Biking Association (MMMMBA) identified the need for a mountain bike skills park at Burchfield Park; and

WHEREAS, this would include a bicycle playground and mountain bike skills course. Its goal is to introduce young and beginner riders to off-road bike handling skills – providing kids with an alternative form of recreation that challenges, inspires confidence, fosters independence, and offers a whole lot of fun; and

WHEREAS, the Ingham County Parks Department wishes to enter into an agreement with American Ramp Company dba Progressive Bike Ramps for the purpose of constructing a Bike Skills Park at Burchfield Park; and

WHEREAS, the scope of the work includes earth work to construct biking trail and fabrication and installation of Bike Park elements; and

WHEREAS, the purchase will utilize Sourcewell (Contract #112420-ARC), in which Ingham County is a member; and

WHEREAS, the total cost of constructing the Bike Skills Park as quoted in the base bid in the amount of \$134,891.98 plus a 10% contingency of \$13,489.20 for a total construction cost not to exceed \$148,381.18 and

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will be covered from a large private donation of \$100,000 and a Capital Region Community Foundation Impact Grant of \$67,000 (Resolution #21-378).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into the attached agreement with American Ramp Company dba Progressive Bike Ramps as quoted in the base bid in the amount of \$134,891.98 plus 10% contingency of \$13,489.20 for a total construction cost not to exceed \$148,381.18 for the purpose of constructing a Bike Skills Park.

BE IT FURTHER RESOLVED, that 50% payment required at the time the order is placed and 50% required at the time of shipping equipment.

BE IT FURTHER RESOLVED, that there are funds available in line items 208-75200-726010 (\$5,000), 208-75200-974000 (\$20,000), 208-75300-932000 (\$100,000) and \$67,000 impact grant from the Capital Region Community Foundation Grant.

BE IT FURTHER RESOLVED, that the three line items (208-75200-726010, 208-75200-974000, and 208-75300-932000) be combined into one land improvement line and a project code assigned.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

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SOURCEWELL BUILD AGREEMENT

THIS AGREEMENT is made this _____ day of December, 2021, by and between Ingham County Parks, MI (hereinafter called "**OWNER**"), whose principal office is located at _____, and American Ramp Company dba Progressive Bike Ramps, (hereinafter called "**CONTRACTOR**"), whose principal office is located at 601 S. McKinley Ave, Joplin, MO 64801.

PROJECT: Burchfield Park Skills Course

LOCATION: 881 Grovenburg Road, Holt, MI 48821

PROJECT NUMBER: TBD

WITNESSETH:

For value received, CONTRACTOR and OWNER agree as follows:

ARTICLE 1

DESCRIPTION OF WORK

1.1 The CONTRACTOR hereby covenants and agrees with the OWNER that he will well and faithfully construct the project in accordance with each and every one of the conditions, covenants, stipulations, terms and provisions contained in the specifications, drawings, and general conditions relating to the project, and will well and faithfully comply with and perform each and every obligation imposed upon him by said documents.

1.2 CONSTRUCTION: Bike Skills Park as determined by Exhibit A – Scope of Work. Scope of work is limited to the footprint of the bike park. See Exhibit A for a complete list of inclusions and exclusions. Exhibit B outlines the equipment to be manufactured and installed per this contract value. Along with details of the location.

ARTICLE 2

CONTRACT AMOUNT

2.1 OWNER agrees to pay CONTRACTOR the sum of **One Hundred Thirty Four Thousand Eight Hundred Ninety One Dollars and Ninety Eight Cents (\$134,891.98)** , plus any applicable taxes, subject to additions and deductions for changes as may be agreed upon in writing. CONTRACTOR may bill his work progressively based on quantities installed. A monthly service charge of 1.5% (18% per annum) will be applied to any past due amount after thirty (30) days.

2.2 All portions of this contract will be billed to the OWNER by the CONTRACTOR on the following progress schedule:

50% at the time the order is placed

50% upon shipping

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All progress billings are due in full upon receipt to avoid a monthly service charge as outlined in section 2.1 above.

2.3 Execution of any Attachments and/or Add Alternates will be bound by all terms and conditions of the Agreement.

2.4 “Completion of the Project” shall be deemed the earlier of 1.) The date Owner executes Contractor’s punch-list/sign-off sheet; or 2.) The date the Owner opens the Project to the public.

2.5 American Ramp Company will comply with Ingham County Prevailing Wage Policy *This page is the creative property of Progressive Bike Ramps. It cannot be copied or redistributed.*

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ARTICLE 3

INSURANCE AND INDEMNITY

3.1 CONTRACTOR shall maintain at its cost the following minimum insurance and coverage throughout the term of the Agreement: Both (1) Comprehensive General Liability and (2) Comprehensive Automobile Liability Insurance covering liabilities for property damage and bodily injury, including death, at the minimum amount of One Million and No/100 Dollars (\$1,000,000.00) per occurrence.

3.2 CONTRACTOR agrees to indemnify and hold harmless OWNER from any and all claims, loss, or expense of every kind whatsoever which may arise from CONTRACTOR's negligent acts or omissions or breach of its obligations hereunder. OWNER agrees to indemnify and hold harmless CONTRACTOR from any and all claims, loss, or expense of every kind whatsoever which may arise from OWNER's negligent acts or omissions or breach of its obligations hereunder.

3.3 OWNER shall maintain builder's risk property insurance respecting the Property in an amount equal to the full insurable value thereof and the risk of casualty loss or damage to the Property shall be borne by OWNER. If a casualty loss occurs during construction, this Contract shall terminate and CONTRACTOR shall be paid in full for all work performed and materials provided. The parties may then enter into a new contract to cover the repair, reconstruction and completion of the property if necessary.

ARTICLE 4

CONTRACTOR'S AND OWNER'S RESPONSIBILITIES

4.1 No variation of this agreement will be recognized unless such change has been approved in writing

4.2 CONTRACTOR may assign or transfer this Agreement or any part thereof or amounts due or to become due hereunder with the written consent of OWNER, which shall not be unreasonably withheld. OWNER understands that CONTRACTOR may subcontract the installation portion of this Agreement using independent Subcontractors without the consent of OWNER.

4.3 CONTRACTOR will in no way be liable for delays in the completion of the Project which are beyond the control of CONTRACTOR, including but not limited to: Acts of God, labor strikes, shortage of materials, shipping delays or actions attributable to the Purchaser.

4.4 After the final inspection and completion of the Project, all repair/replacement issues regarding the Project and the materials shall be determined under the terms set forth in CONTRACTOR's standard warranty.

4.5 During construction the entire job site is considered hazardous. Before, during and after construction, OWNER is responsible for securing the job site. OWNER is responsible for barricading the premises and warning persons of the dangers at the jobsite. Under no circumstances may the bike park be ridden until completion of the Project. CONTRACTOR will not be held liable for and OWNER shall hold CONTRACTOR harmless from any accidents that occur because ramps/rails were used before the Project was complete.

4.6 Both during construction and after completion, CONTRACTOR shall not be held liable for damages beyond its control including but not limited to: noise generated from the Project, before and after completion, location choice, graffiti, injuries, additional expenses incurred by Purchaser, zoning issues, etc.

4.7 Building permits and other local licenses that are required for the Project are the sole responsibility of the OWNER. If CONTRACTOR is required to purchase these licenses, such costs will be billed to the OWNER and added to the contract price hereunder.³

JANUARY 25, 2022 REGULAR MEETING

4.8 All materials and workmanship are to conform to the contract drawings, details and specifications and the owner's Standards for Construction. *This page is the creative property of Progressive Bike Ramps. It cannot be copied or redistributed.*

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**ARTICLE 5
MISCELLANEOUS**

5.1 The persons signing this Agreement warrant that they are duly authorized to sign on behalf of their respective parties and to bind their respective parties hereto. This Agreement shall inure to the benefit of and be binding upon the undersigned parties and their respective heirs, executors, legal representatives, successors and assigns. No waiver of any provision of this agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver. If any provision of this agreement is held to be invalid or unenforceable, all other provisions shall nevertheless continue in full force and effect.

5.2 The parties shall endeavor to resolve their Claims by mediation. Request for mediation shall be filed, in writing, with the other party to the Contract. The request may be made concurrently with the submission of such Claim to a court of competent jurisdiction, as provided in the paragraph below, but, in such event, mediation shall proceed in advance of such legal proceedings, which shall be stayed pending mediation for a period of 60 days from the date of submission, unless stayed for a longer period by agreement of the parties or court order.

5.3 Claims, disputes or other matters in question between the parties arising out of or relating to this Contract and which cannot be resolved by mediation, as provided in above paragraph, shall be governed by Missouri law and shall be determined exclusively in the Courts of Jasper County, Missouri without regard to its conflicts of law provisions. The prevailing party shall be entitled in any such action to recover its reasonable attorney’s fees and legal expenses from the other party.

5.4 This agreement constitutes the entire agreement between the parties pertaining to its subject matter, and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification, or amendment of this agreement shall be binding unless executed in writing by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

OWNER: CONTRACTOR:

Firm: _____ . Firm: American Ramp Company

Authorized Signature: _____ Authorized

Signature: _____ Name Print: _____

Name & Title Print: _____

Date Executed: _____ Date Executed: _____

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**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE DEVELOPMENT OF AN 18-HOLE DISC GOLF COURSE
AT LAKE LANSING PARK NORTH**

RESOLUTION #22 – 033

WHEREAS, the Ingham County Parks 2022-2026 Master Plan community input process revealed a need to develop a disc golf course in the Meridian Township area; and

WHEREAS, the Ingham County Parks strives to meet the goal of providing adequate recreational facilities for the residents of Ingham County; and

WHEREAS, the creation of a disc golf course meets #3 in the five-year action plan to add disc golf course to Lake Lansing Park North; and

WHEREAS, the construction of a disc golf course at Lake Lansing Park North would provide another low cost, recreational opportunity at the park which would, at the same time, provide increased awareness and visitation of the park; and

WHEREAS, the disc golf course construction and maintenance will be done in house to keep cost down; and

WHEREAS, that the Ingham County Parks & Recreation Commission recommends \$50,000 to be used from the Parks Department 208 fund balance to fund the cost of the Lake Lansing Park North disc golf course.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the development of an 18-hole disc golf course at Lake Lansing Park North.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the transfer of \$50,000 from the Parks Department 208 fund balance into a new line item for this project.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

JANUARY 25, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 25**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECLASSIFY THE CENTRAL RECORDS OFFICE COORDINATOR TO
CENTRAL RECORDS AND FREEDOM OF INFORMATION ACT COORDINATOR WITH A
JOB DESCRIPTION AND WAGE SCALE CHANGE**

RESOLUTION #22 – 034

WHEREAS, the Ingham County Sheriff's Office has a Central Records Office Coordinator; and

WHEREAS, the Office Coordinator position has previously been heavy in management and delegation responsibilities; and

WHEREAS, the increase of FOIA requests now demands the majority of the Office Coordinator's time and attention; and

WHEREAS, the Ingham County Sheriff's Office and Human Resources Department has updated the job description and its title to Central Records and Freedom of Information Act Coordinator to better depict the current job responsibilities; and

WHEREAS, the responsibilities from increase in FOIA requests is in addition to the current job responsibilities; and

WHEREAS, the Ingham County Human Resources Department supports a change in UAW wage scale from a G to an H for the described added responsibilities, an increase of approximately \$3,400-\$4,000/year; and

WHEREAS, a memo from Human Resources supporting the reclassification is attached; and

WHEREAS, the UAW has been notified and is agreeable to the proposed job description/classification changes; and

WHEREAS, the Ingham County Sheriff's Office has contacted the budget office and has their support.

JANUARY 25, 2022 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the reclassification of Central Records Office Coordinator to Central Records and Freedom of Information Act Coordinator as described above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office budget and position allocation list.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/13/2022**

COUNTY SERVICES: Yeas: Sebolt, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** Stivers **Approved 01/18/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

TO: Scott Wrigglesworth, Sheriff
FROM: Joan Clous, Human Resources Specialist
DATE: December 16, 2021
RE: Support for Reclassification: Office Coordinator – Sheriff’s Office

Per your request, Human Resources has reviewed the classification titled Office Coordinator. The position’s primary responsibility is to oversee the central records and FOIA requests.

After analysis, the position is appropriately compensated at UAW salary range H (\$42,457.97 - \$50,646.74). The UAW has been notified. They support the reclassification and salary placement.

Please use this memo as acknowledgement of Human Resources’ participation and analysis of your proposed classification. You are now ready to complete the final step in the process: contact Budgeting, write a memo of explanation and prepare a resolution for Board approval.

If I can be of further assistance, please email or call me 887-4374.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 26**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR SERVICES WITH DANIELLE PATRICK TO
AUDIT EVIDENCE AND EVIDENCE RECORDS AT THE INGHAM COUNTY SHERIFF'S OFFICE**

RESOLUTION #22 – 035

WHEREAS, the Ingham County Sheriff's Office (ICSO) has endeavored to reconcile evidence and evidence related records; and

WHEREAS, this work was overseen by Lieutenant Danielle Patrick, who retired in 2019 from the Sheriff's Office; and

WHEREAS, there is an ongoing need to complete all audits, inventories and entry of evidence in the custody of ICSO to meet current evidence recording standards and in preparation for moving into a new facility; and

WHEREAS, Danielle Patrick is skilled, highly efficient, and qualified to continue to work on this project in a contractual capacity with the County; and

WHEREAS, the identified areas to be worked on are freezer evidence items, DNA evidence, and 2019 evidence totaling approximately 900 cases; and

WHEREAS, the Sheriff's Office has identified funding (#101301102-818000) within its budget to pay for this contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Danielle Patrick to Audit Evidence and Evidence Records for the time period of January 1, 2022 to December 31, 2022 at a cost not to exceed \$18,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2022 budget consistent with this resolution.

JANUARY 25, 2022 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/13/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 27**

Introduced by the Law & Courts and Finance Committees of the:

**RESOLUTION TO AUTHORIZE THE PURCHASE OF AXON BODY WORN CAMERAS,
EQUIPMENT, AND LICENSES**

RESOLUTION #22 – 036

WHEREAS, the City of Lansing Police Department and the Ingham County Sheriff's Office were allocated \$124,318 from the 2021 Local JAG grant from the Department of Justice; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$13,674; and

WHEREAS, the Ingham County Sheriff's Office currently uses Axon body worn cameras for patrol and in corrections; and

WHEREAS, the total expense for 4 Axon body worn cameras, equipment, and 50-month licenses is \$15,496; and

WHEREAS, the remaining amount of \$1,822 shall be deducted from the appropriate Sheriff's Office budgeted line item; and

WHEREAS, the purchase of Axon cameras will facilitate greater transparency and lower liability.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of 4 Axon body worn cameras, related equipment, and 50-month licenses for \$15,496.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary adjustments to the 2022-2024 Sheriff's Office budgets consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/13/2022**

JANUARY 25, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 28**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT ADDENDUM WITH SECURUS TECHNOLOGIES
TO ADDRESS APPLICABLE PORTIONS OF THE FEDERAL COMMUNICATIONS COMMISSION
RULING ON INMATE TELEPHONE FEES**

RESOLUTION #22 – 037

WHEREAS, Ingham County currently contracts with Securus Technologies, LLC to provide a telephone system for all inmates in Ingham County; and

WHEREAS, the Sheriff's Office recommends that Ingham County authorize a contract addendum with Securus Technologies, LLC to comply with those applicable portions of the Third Report and Order, Order on Reconsideration, and Fifth Further Notice of Proposed Rulemaking (collectively, the "Order") released by the Federal Communications Commission ("FCC") on inmate telephone fees that took effect on October 26, 2021; and

WHEREAS, the FCC's Order provides, among other things, that jails cannot charge interstate or local calling rates which exceed \$0.21 per minute; and

WHEREAS, the FCC's Order also reduces the FCC's percentage for all currently commissionable call traffic from 55% to 35%; and

WHEREAS, the Sheriff's Office has been informed these rate changes went into effect on October 26, 2021.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract addendum with Securus Technologies, LLC to comply with the FCC's Order.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/13/2022**

JANUARY 25, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 29**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL TO CONTINUE MAINTENANCE
AND SUPPORT FROM LEXISNEXIS FOR THEIR E-CITATION AND UD-10 CRASH
REPORTING SYSTEMS**

RESOLUTION #22 – 038

WHEREAS, the Ingham County Sheriff's Office staff completes traffic crash investigation reports and issues citations as part of their sworn duties; and

WHEREAS, LexisNexis provides applications for electronic completion of the Michigan UD-10 Crash Reports and E-Citations for reporting and record management; and

WHEREAS, the Michigan UD-10 Crash reporting system with LexisNexis meets the Michigan State Police requirements; and

WHEREAS, the Ingham County Sheriff's Office has been using LexisNexis for its E-Citations and Michigan UD-10 Crash Reporting since 2016; and

WHEREAS, LexisNexis requires an annual subscription to provide and maintain the reporting applications and their records; and

WHEREAS, the 2022 subscription for LexisNexis E-Citation and UD-10 Crash Report applications and system maintenance is \$3,863.70.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize a contract with LexisNexis in the amount of \$3,863.70 to be paid out of the 2022 Sheriff's Office budget from Field Services/Contractual Services account #10130102-8180000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

JANUARY 25, 2022 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/13/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 30**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE
2022 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) GRANT FOR
PROBATE COURT**

RESOLUTION #22 – 039

WHEREAS, on November 17, 2021, the Ingham County Probate Court applied for grant funding through the 2022 Coronavirus Emergency Supplemental Funding Grant (CESF) offered by the Michigan State Police (MSP) which provides funding to Michigan Circuit, District, and Probate Courts to respond to the Coronavirus pandemic; and

WHEREAS, on December 17, 2021, the MSP notified the Ingham County Probate Court that it was awarded a grant allocation of \$104,022 for the 2022 Fiscal Year; and

WHEREAS, the acceptance of this grant must be accepted, signed, and submitted by January 30, 2022; and

WHEREAS, the funds from this grant will be used to secure additional Personal Protective Equipment (PPE); and

WHEREAS, the funds from this grant will be used to secure kiosks for self-service and/or contactless response; and

WHEREAS, the funds from this grant will be used to assist with OnBase workflow and electronic case file processing and software through ImageSoft; and

WHEREAS, the funds from this grant will be used for temporary staffing and/or overtime costs to assist with any backlog resulting from the coronavirus pandemic; and

WHEREAS, acceptance of this 2022 CESF Grant requires approval by the Ingham County Board of Commissioners.

JANUARY 25, 2022 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting a 2022 CESF grant award from the Michigan State Police (MSP) for the sum of \$104,022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville

Nays: None **Absent:** None **Approved 01/13/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer

Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 31**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE
2022 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) GRANT FOR
CIRCUIT COURT**

RESOLUTION #22 – 040

WHEREAS, on November 17, 2021, the 30th Circuit Court applied for grant funding through the 2022 Coronavirus Emergency Supplemental Funding Grant (CESF) offered by the Michigan State Police, which provides funding to Michigan Circuit, District, and Probate Courts to respond to the Coronavirus pandemic; and

WHEREAS, on December 17, 2021, the Michigan State Police selected the Ingham County 30th Circuit Court to receive an award from the CESF grant of \$142,896 for the 2022 fiscal year; and

WHEREAS, the grant award must be accepted, signed, and submitted by January 30, 2022; and

WHEREAS, the funds from this grant will be used to secure additional Personal Protective Equipment (PPE); and

WHEREAS, the funds from this grant will be used to procure a self-service artificial intelligence kiosk; and

WHEREAS, the funds from this grant will be used to purchase COVID-19 rapid tests; and

WHEREAS, the funds from this grant will be used to support a visiting judge and staff; and

WHEREAS, the funds from this grant will be used to procure and set up a remote county network connection at an off-site location at which to conduct jury trials; and

WHEREAS, acceptance of the 2022 CESF Grant requires approval by the Ingham County Board of Commissioners.

JANUARY 25, 2022 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the acceptance of a 2022 CESF grant award from the Michigan State Police (MSP) for the sum of \$142,896.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution and the grant.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville

Nays: None **Absent:** None **Approved 01/13/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer

Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 32**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE DISPOSAL OF THE COUNTY-OWNED SURPLUS PROPERTY
FROM THE DECOMMISSIONED HARRIS EDACS RADIO SYSTEM**

RESOLUTION #22 – 041

WHEREAS, the Ingham County Board of Commissioners operates a 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies; and

WHEREAS, the 9-1-1 Center recommended and the County approved the replacement of the Harris EDACS Radio system with a move to the MPSCS/Motorola system with Resolution #18-260 and for the purchase of both infrastructure and end user equipment from Motorola for use on the MPSCS with Resolution #18-550; and

WHEREAS, the Harris system and all Harris end user equipment is being decommissioned and the County will have a number of surplus radio equipment, generators, shelters, and items that have exceeded their useful life and/or are no longer needed for County operations; and

WHEREAS, the 9-1-1 Director will review the surplus items before placement on the surplus property list and County departments will be allowed to view surplus items for usefulness before the public auction; and

WHEREAS, the surplus equipment and items will be auctioned off through a competitive, publically advertised bidding process whereby awards will be made to the highest responsive bidder.

THEREFORE BE IT RESOLVED, that the Ingham County 9-1-1 Center with the assistance of the Ingham County Purchasing Department is authorized to place in an auction those items received as a result of decommissioning of the Harris EDACS system.

BE IT FURTHER RESOLVED, that any item not sold at the auction may be disposed of by the 9-1-1 Director and Purchasing Director in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of items will be deposited in the 9-1-1 Emergency Telephone fund or appropriate account.

JANUARY 25, 2022 REGULAR MEETING

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/13/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 33**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF SCHEDULING SOFTWARE/SERVICES

RESOLUTION #22 – 042

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County Board of Commissioners approved under Resolution #16-454 the purchase of software and services with Informer Systems in October of 2016; and

WHEREAS, the Ingham County 9-1-1 has been displeased with the program and resolution of identified problems; and

WHEREAS, alternatives were sought with five different companies demonstrating their programs and solutions to Ingham County 9-1-1; and

WHEREAS, Pace Scheduler was identified as the company with a solution that will meet Ingham County 9-1-1's needs; and

WHEREAS, the yearly contract with Pace Scheduler includes, set up, training, support, and upgrades for a 13-month term with the extra month covering on boarding and setup, with a current annual cost of \$4,800; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of \$4,800 from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund balance for the costs associated with the purchase of the Pace Scheduler Software and Services.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

JANUARY 25, 2022 REGULAR MEETING

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/13/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 34**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PURCHASE LEXISNEXIS ECITATION PROGRAMMING
AND
ONE YEAR OF SOFTWARE SUPPORT**

RESOLUTION #22 – 043

WHEREAS, the Ingham County Animal Control and Shelter has need of electronic citation (e-citation) software to efficiently perform its duties; and

WHEREAS, LexisNexis provides electronic citation services for several mid-Michigan police agencies, including the Ingham County Sheriff's Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with LexisNexis to purchase e-Citation software and one year of support and maintenance at a cost not to exceed \$5,628 to be taken from existing Ingham County Animal Control and Shelter millage funds.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is authorized to make the necessary budget adjustments to the Ingham County Animal Control and Shelter budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/13/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 35**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR WEBSITE REDESIGN FOR
INGHAM COUNTY ANIMAL CONTROL AND SHELTER**

RESOLUTION #22 – 044

WHEREAS, Ingham County Animal Control and Shelter provides a wide array of services to the community which includes outreach programs, adoption services, and specialized law enforcement functions; and

WHEREAS, the current design of the Ingham County Animal Control and Shelter website lacks the sufficient ability to provide efficient and easy accessibility to all of these various functions; and

WHEREAS, the Ingham County Animal Control and Shelter seeks to redesign and modernize their website to provide greater access to information to services and programs that are offered in accordance with the Ingham County Strategic Plan; and

WHEREAS, the cost of this website redesign is \$6,500; and

WHEREAS, this cost shall be paid out of the Ingham County Animal Shelter Millage Fund; and

WHEREAS, the yearly maintenance cost of this website shall be \$1,200 starting January, 1st, 2023; and

WHEREAS, this yearly maintenance cost shall be absorbed by the Ingham County Innovation and Technology Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of a new website from Revise LLC, not to exceed \$6,500.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents, which are consistent with this resolution and approved as to form by the County Attorney.

JANUARY 25, 2022 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget transfers authorized by this resolution.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/13/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

**ADOPTED - JANUARY 25, 2022
AGENDA ITEM NO. 37**

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SAFE PASSAGES DBA
ADVANCE PEACE FOR A LICENSING AGREEMENT FOR THE LIFEMAP
MANAGEMENT APP™ DATA COLLECTION TOOL**

RESOLUTION #22 – 045

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into a Licensing Agreement for the LifeMAP Management App, an Advance Peace Violence Interruption Data Collection Tool, effective June 1, 2022 through May 31, 2024 in an amount not to exceed \$50,000; and

WHEREAS, the LifeMAP Management App Data Collection tool will be used during the first two 18-month Peacemaker Fellowship® cohorts; and

WHEREAS, Resolution #21-179, authorized Ingham County to include a commitment, support, and partnership with Advance Peace and local partners in an amount of \$590,000, to establish a program that builds and sustains local community capacity to interrupt gun violence; and

WHEREAS, in order for ICHHD to ensure adherence to the approach and for measuring impact of the approach, a robust evaluation of both outputs and outcomes associated with local implementation is critical; and

WHEREAS, LifeMap Management provides training and technical support, as well as the ability to export one (1), six (6) and twelve (12) month data reports; and

WHEREAS, this local data generated through LifeMAP will then be summarized in evaluation reports of the local Advance Peace replication effort, which will also report on reductions in overall and neighborhood-specific shootings in Lansing/Ingham County; and

WHEREAS, the cost for this two-year Licensing Agreement with LifeMAP Management App™, an Advance Peace Violence Interruption Data Collection Tool, will be \$50,000 and the payment for this agreement will come from funding sources noted above; and

JANUARY 25, 2022 REGULAR MEETING

WHEREAS, a detailed outline of the resources offered by LifeMap Management Licensing agreement are clearly defined in the Scope of Work for Advance Peace – Appendix A; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes entering into a Licensing Agreement for the LifeMAP Management App, an Advance Peace Violence Interruption Data Collection Tool, effective June 1, 2022 through May 31, 2024 in an amount not to exceed \$50,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Licensing Agreement for the LifeMAP Management App, an Advance Peace Violence Interruption Data Collection Tool effective June 1, 2022 through May 31, 2024 in an amount not to exceed \$50,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/13/2022**

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert, Tennis **Approved 01/24/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña, Schafer
Nays: None **Absent:** Stivers **Approved 01/19/2022**

Adopted as part of the consent agenda.

JANUARY 25, 2022 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

MOVED BY COMM. CAHILL, SUPPORTED BY COMM. MAIVILLE TO REAPPOINT WANDA BLOOMQUIST TO THE FARMLAND AND OPEN SPACE PRESERVATION BOARD, TO REAPPOINT KYLE BINKLEY TO THE POTTER PARK ZOO BOARD AND JORDAN DAVIS TO THE RACIAL EQUITY TASK FORCE

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis, Slaughter, and Stivers.

MOVED BY COMM. CAHILL, SUPPORTED BY COMM. SEBOLT TO APPOINT JORDAN DAVIS TO THE INGHAM COUNTY HOUSING TRUST FUND COMMITTEE AS THE REPRESENTATIVE FOR THE RACIAL EQUITY TASK FORCE.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Tennis, Slaughter, and Stivers.

PUBLIC COMMENT

Elaine Fischhoff stated Chairperson Crenshaw had his microphone muted and was unable to hear.

Chairperson Crenshaw informed constituents of audio issues.

Commissioner Stivers provided written statements related to matters before the Board of Commissioners, which are appended below as Attachment A.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Grebner moved to pay the claims in the amount of \$7,849,069.35. Commissioner Trubac supported the motion.

The motion carried unanimously. Absent: Commissioner Tennis, Slaughter, and Stivers.

COMMISSIONER ANNOUNCEMENTS

Commissioner Peña announced the Veterans Story Project would be held Friday January 28, 2022. He further stated the project would highlight the dialog and experience of local Veterans.

Commissioner Peña concluded this would be a continuous event.

ADJOURNMENT

The meeting was adjourned at 6:48 p.m.

JANUARY 25, 2022 REGULAR MEETING

ATTACHMENT A

From: Emily Stivers <ESTivers@ingham.org>

Sent: Tuesday, January 25, 2022 6:53 PM

To: Ingham County Clerk Barb Byrum <clerk@ingham.org>; Bryan Crenshaw <BCrenshaw@ingham.org>

Subject: My statements for Jan. 25th Board Meeting

On the Consent Agenda:

I would have voted yes to have a consent agenda, and yes for the items on the agenda, asking that 36 be pulled for a comment.

Comment on Item 36:

Serious concerns have been expressed regarding the process for awarding this contract, and I believe we've all taken the accusations seriously. Upon my personal investigation and discussions with various stakeholders, I did not find those accusations to hold merit, and believe the process by which this contract is being awarded was fair and not motivated by racial bias. If I were allowed to cast a vote tonight, I would be voting YES for the contract as proposed.

Commissioner Announcements:

I want to thank my colleagues and the Ingham County Clerk's office for doing their best to facilitate my quasi-participation tonight. It's important to me that my constituents have a voice on this body as long as I am able to speak, and it's frustrating that the Open Meetings Act - a document written in 1976 to increase transparency and participation in public meetings - has now become a tool for restricting transparency and participation, particularly for ill and disabled people, due to the failure of inaction at the state level to update the Act in keeping with modern technology.

I realize that tonight's technical difficulties could be used as an argument against allowing virtual participation, but I'm confident this was a fluke and, if virtual participation was allowed as a matter of routine, these kinds of issues would be no more likely to occur than if a Commissioner's car happened to break down on their way to a meeting and thus rendered them unable to attend.

JANUARY 25, 2022 REGULAR MEETING

Virtual public meetings are the way of the future, and the Michigan legislature needs to get with the times -- and put the Americans With Disabilities Act at the forefront of their considerations.



County of Leelanau

MICHELLE L. CROCKER
Leelanau County Clerk
Clerk of the Circuit Court

Leelanau County Board of Commissioners
 Regular Session – Tuesday, January 18, 2022

MOTION BY WESSELL THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE LEELANAU COUNTY RESOLUTION #2022-001 – A RESOLUTION SUPPORTING THE COMMUNITY MENTAL HEALTH AUTHORITY AND OPPOSING CURRENT STATE LEGISLATION TO CHANGE THE CMHA (COMMUNITY MENTAL HEALTH AUTHORITY). SECONDED BY SOUTAS-LITTLE.

Discussion ensued.

ROLL CALL: Wessell – YES; Allgaier – YES; Bunek – YES; Lautner – YES; Robbins – YES; Rushton – YES; Soutas-Little – YES.

AYES – 7 NO – 0

MOTION CARRIED.

Leelanau County Resolution No. 2022-001 A Resolution Supporting the Community Mental Health Authority and Opposing Current State Legislation to Change the CMHA

WHEREAS, Northern Lakes Community Mental Health Authority has served for more than 50 years as the public mental health service provider for this community, serving approximately 172 residents yearly in Leelanau County; and

WHEREAS, Northern Lakes Community Mental Health Authority was created by the Leelanau County Board of Commissioners as duly authorized under the Community Mental Health Act of 1963; and

WHEREAS, every year, thousands of individuals and their families in this community depend on the public behavioral health system for daily and life-long supports and services; and

WHEREAS, Leelanau County opposes any behavioral health redesign that harms the state and county partnership for community mental health and related Medicaid safety net services, or seeks to privatize Medicaid behavioral health services; and

WHEREAS, recent proposals in the Michigan House and Senate fundamentally change the public behavioral health system and will harm those served by the system. The Leelanau County Board opposes these proposals because:

- Local public oversight, local governance, local operations, and local accountability would be ended;
- Beneficiaries would stand to lose access to services, supports, and input into the design and operation of their services and support system. Many of our residents would be left out of the redesign proposals completely;
- The Senate proposal specifically incentivizes and prioritizes profits to private companies at the expense of the public and the people served by our public behavioral health system; and

WHEREAS, instead of damaging our public behavioral health system through pursuit of these proposals, recent innovations by the Public Health system should be supported. The Leelanau County Board supports, and asks our Legislative and Executive Branch leaders to support:

- Certified Community Behavioral Health Clinics (CCBHCs)
- Behavioral Health Homes
- Opioid Health Homes, and

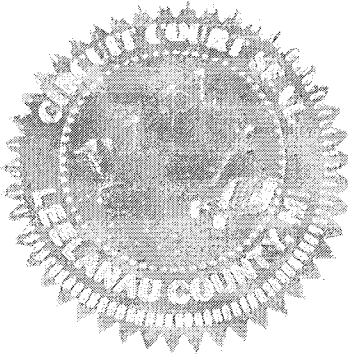
WHEREAS, the public behavioral health system is the safety net system for our state's most vulnerable and needy people. We believe strongly that the public safety net behavioral health system must remain public in governance, public in accountability, funding, and operation. We believe strongly that Leelanau County must have direct in-person access to their board member representatives in the community and to the whole board of directors through participation in local public board meetings under the Open Meetings Act. Recent state legislation by the Senate and House eliminates these key features of the behavioral health system. We stand united in opposing these proposals; and

WHEREAS, the House and Senate proposals as they currently stand shifts the responsibility for managing public services from local involvement and oversight to either a privatized plan or to a state-run plan. The premise of these proposals seems to be that privatization (Senate) and state-centralization are better than local access, local control, local accountability, collaborative and regional/local management, and local oversight. These are just a few of the beneficial features of the current public behavioral health system that the House and Senate proposals ignore, and for these reasons we stand united in opposition to them; and

WHEREAS, having come through a recent pandemic, and currently dealing with further results of the pandemic, this is no time for a major upheaval of the public behavioral health system that so many thousands of persons, their families, and our entire community relies on for support. The public behavioral health safety net has ensured continued services and supports for all these people in our community throughout the pandemic period.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the County of Leelanau, that we request that our policy making representatives support, improve, and strengthen the public behavioral health safety net system, and that you support improvements in the delivery of publicly governed, publicly accountable, publicly operated regional, and community-based systems, invest in and expand initiatives that are proven to improve citizen access, beneficiary engagement, individual and population health, behavioral wellbeing, quality of life, and community betterment, such as those mentioned above. These are among the accomplishments of the public system that would be destroyed by pursuing these new legislative proposals.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to the Governor Gretchen Whitmer, State Senator Curt VanderWall, State Representative Jack O'Malley, the Michigan Association of Counties (MAC), and the other 82 Michigan counties.



State of Michigan
County of Leelanau

I, Michelle L. Crocker, Clerk of said County and Clerk of Circuit Court for said County, the same being a Court of record having a seal, do hereby certify that the above is a true copy of the Record now remaining in my office and of the whole thereof. In Testimony whereof, I have hereto set my hand and affixed the seal of the Circuit Court the 19th day of January, 2022.


Michelle L. Crocker, Leelanau County Clerk

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING APPOINTMENTS TO THE INGHAM COUNTY
BROADBAND TASK FORCE**

RESOLUTION #22 –

WHEREAS, Resolution #21-601 established an Ingham County Broadband Task Force to address the lack of broadband accessibility in Ingham County which has a significant impact on economic development, property values, personal prosperity, education, health and safety and overall quality of life; and

WHEREAS, the task force consists of two County Commissioners, three representatives from Ingham County townships, two representatives from Ingham County cities, an Ingham County Intermediate School District representative, a Lansing Community College representative, a Michigan State University representative, a Capital Area District Library representative, a Lansing Economic Area Partnership representative, the County Controller and a representative from the Ingham County Innovation and Technology Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointments to the Ingham County Broadband Task Force:

Ingham Intermediate School District Representative: Mike Lilly
Lansing Community College Representative: Justin Barnaby
Michigan State University Representative: Dr. Johannes Bauer
Capital Area District Library Representative: Sheryl Knox
Lansing Economic Area Partnership Representative: Emma Bostwick
Controller: Gregg Todd
Innovation and Technology Department Representative: Deb Fett

and appoints:

Christopher Mumby, City of Lansing
Gene Ulrey, Bunker Hill Township

to terms expiring December 31, 2022; and

Deborah Stuart, City of Mason
C.G. Lantis, Stockbridge Township

to terms expiring December 31, 2023; and

Patricia Jackson, Meridian Charter Township

to a term expiring December 31, 2024.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DR. JOAN JACKSON JOHNSON

RESOLUTION #22 –

WHEREAS, Dr. Joan Jackson Johnson, was a psychologist, owner of the East Lansing Center for the Family and former Director of the City of Lansing Human Relations and Community Services Department; and

WHEREAS, Dr. Johnson obtained her Ph. D. from Michigan State University in 1975 and since that time made an incredible impact in the community; and

WHEREAS, she served as a member of the Board of Directors for Community Coalition for Youth, Capital Area Health Alliance, Tri-County Office on Aging, Capital Area Community Services, Ingham County Child Death Review, Ingham County FIRM, Ingham County Investors Steering Committee, Capital Area Community Foundation, Michigan Prisoner Re-entry Steering Committee, Ingham County Change Initiative and One Church One Family; and

WHEREAS, she was a former member of the Board of Directors of the Black Child and Family Institute; Child Abuse Prevention; community, parish, and business groups, including: the Greater Lansing African American Health Institute, (chair); Catholic Services/St. Vincent Home (chair); CEI Community Mental Health (past secretary, chair, and vice chair); African American Family Reunion/Parade; Advent House Ministries; Capital Area Transportation Authority; Loaves and Fishes Core Community (co-chair); and the Michigan Association for Children with Emotional Disorders; and

WHEREAS, Dr. Johnson devoted her life to helping others as she focused on improving the lives of poor children and families, food security, and homelessness.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dr. Joan Jackson Johnson for her dedication and commitment towards assisting those less fortunate in the community and for the many contributions she made in improving their quality of life.

BE IT FURTHER RESOLVED, that Joan touched the lives of many and will live forever in the hearts of colleagues, friends and family.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT OF
SANCTUARY III SUBDIVISION**

RESOLUTION #22 –

WHEREAS, the process by which land divisions and plats are developed follows state statute; and

WHEREAS, the platting process essentially starts with the development of a Preliminary Plat showing the overall configuration, how it fits into the lands surrounding it, public utilities serving the lots, and the phases of construction planned to complete the development; and

WHEREAS, the proposed Sanctuary III development is a 7-unit single-family subdivision located on 7.36 acres, part of a 59-unit residential subdivision, located east of Hulett Road, north of Jolly Road, south of Bennett Road, and part of the Southeast ¼ of Section 32, Meridian Township, Ingham County, Michigan; and

WHEREAS, Phases I and II of the Sanctuary Subdivision were previously built and the roads accepted into Ingham County's public road system; and

WHEREAS, Preliminary Plat approvals are valid for a two-year period, per state statute; and

WHEREAS, the proprietor, Giguere Homes has requested approval of the Sanctuary III Preliminary Plat.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Sanctuary III Preliminary Plat for a period of two years in accordance with state statute.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 02/01/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION #22 –

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 18, 2022, as submitted.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

INGHAM COUNTY ROAD DEPARTMENT

DATE: January 18, 2022

LIST OF CURRENT PERMITS ISSUED

ROW PERMIT#	APPLICANT/ CONTRACTOR	WORK	LOCATION	CITY/ TWP
2021-713	AT & T	CABLE	HOPKINS AVE	LANSING
2021-785	MEREDITH MILLER	LAND DIVISION	KELLER RD	DELHI
2021-802	CONSUMERS	GAS	NAKOMA DR	MERIDIAN
2021-812	CONSUMERS	GAS	CHIPPEWA DR	MERIDIAN
2021-817	CONSUMERS	GAS	SEMINOLE DR	MERIDIAN
2021-818	CONSUMERS	ELEC	COLLEGE RD	AURELIUS
2021-820	CONSUMERS	ANNUAL BLANKET	VARIOUS	VARIOUS
2021-821	ACD.NET	ANNUAL BLANKET	VARIOUS	VARIOUS
2021-823	CONSUMERS	GAS	VAN ORDEN RD	LEROY
2021-825	EVERSTREAM	CABLE	KINNEVILLE RD	ONONDAGA
2021-827	CONSUMERS	GAS	WAVERLY RD	LANSING
2021-828	GA HUNT	SANITARY	CYPRESS ST	MERIDIAN
2021-830	HOME WORKS	ANNUAL BLANKET	VARIOUS	VARIOUS
2021-832	ICDC	Drain Project	Frost Rd	LEROY
2022-010	PATTERSON TRUST	LAND DIVISION	HOWELL RD	VEVAY
2022-013	WOLVERINE PIPE LINE	ANNUAL BLANKET	VARIOUS	VARIOUS
2022-004	EVERSTREAM	CABLE	OKEMOS RD	MERIDIAN
2022-005	ACD.NET	CABLE	AURELIUS RD	DELHI
2022-008	COMCAST	CABLE	MARSH RD	MERIDIAN
2022-009	AT & T	CABLE	PINE TREE RD	LANSING
2021-816	CONSUMERS	GAS	ALGOMA DR	MERIDIAN

2022-002	CONSUMERS	GAS	WAVERLY HILLS RD	LANSING
2022-003	CONSUMERS	GAS – ROAD CUT	MARLBOROUGH RD	MERIDIAN
2022-015	FRONTIER	ANNUAL BLANKET	VARIOUS	VARIOUS

Director of Engineering & County Highway Engineer: _____
Kelly R. Jones

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE OF THE REORGANIZATION OF THE COUNTY CLERK'S OFFICE

RESOLUTION #22 –

WHEREAS, the roles and responsibilities of the County Clerk's office staff change periodically due to a myriad of reasons; and

WHEREAS, new service offerings and new requirements from state and federal statutes related to election law are some of these reasons that have happened several times in the last several years; and

WHEREAS, some job descriptions in the County Clerk's office have not been updated since 2014; and

WHEREAS, the Human Resources Department was consulted and the job descriptions for various positions were updated and reprinted; and

WHEREAS, employee recruitment and retention are of paramount importance in a tight job market and accurate job descriptions and reasonable compensation play a key factor in both; and

WHEREAS, the UAW was consulted and provided their support for the reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the proposed reorganization of the County Clerk's office.

BE IT FURTHER RESOLVED, that this reorganization includes the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
215012	Recording Secretary	Move from MC 4 to MC 5 and update the current job description
215014	Executive Assistant	Move from MC 5 to MC 7, update the current job description, and change title to Clerk Coordinator
215004	Elections/Clerk Coordinator	Move from MC 10 to MC 12, update the current job description, and change the title to Elections Director
215008	Chief Deputy County Clerk	Move from MC 13 to MC 14 and update the current job description
215005	Deputy County Clerk	Move from UAW E to UAW G and update the current job description
215006	Deputy County Clerk	Move from UAW E to UAW G and update the current job description

215007	Deputy County Clerk	Move from UAW E to UAW G and update the current job description
215009	Deputy County Clerk	Move from UAW E to UAW G and update the current job description
215011	Deputy County Clerk	Move from UAW E to UAW G and update the current job description
215013	Deputy County Clerk	Move from UAW E to UAW G and update the current job description

The financial impact associated with the proposed reorganization is as follows:

<u>Position Title</u>	<u>2021 Current Grade, Step 5</u>	<u>2022 Proposed Grade, Step 5</u>	<u>Difference</u>
Recording Secretary	MC 4: 48,755	MC 5: 52,075	3,320.00
Clerk Coordinator	MC 5: 52,075	MC 7: 60,731	8,656.00
Elections Director	MC 10: 79,269	MC 12: 91,914	12,645.00
Chf. Dep. Cty Clk	MC 13: 98,329	MC 14: 105,940	7,611.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
TOTAL:			63,222.00

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that each of the reclassifications made as a part of this reorganization above are effective the first full pay date following the date each was submitted to the Human Resources Department.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REQUEST A REALLOCATION OF ASSETS WITHIN
MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM (MERS)**

RESOLUTION #22 –

WHEREAS, Ingham County has been a participating municipality in the Municipal Employees' Retirement System of Michigan (MERS); and

WHEREAS, pursuant to MERS requirements, since December 31, 1994, asset accounting had been separate for each division instead of aggregate for the entire municipality; and

WHEREAS, over time, significant disparities have arisen in the County's MERS plan as a result of allocating the fair market value of plan assets on a divisional basis instead of on an aggregate basis, which are disparities Ingham County wishes to eliminate; and

WHEREAS, in order to address the anticipated increase in unfunded liability for the pensions to be provided participants in the defined benefit plan that is likely to occur as a result of the diminished contributions to that plan, the County wishes to reallocate certain divisional market assets between these divisions.

THEREFORE BE IT RESOLVED, that the governing body of Ingham County, a participating municipality as defined in the Municipal Employees' Retirement Act as recodified by Act No. 427 of the Public Acts of 1984, as amended, and as the employer, hereby requests MERS to reallocate the total market value of assets as of 12/1/2021 as follows:

Division Number	Decrease in Employer Reserve Assets	Increase in Employer Reserve Assets
17		\$376,091
HL	\$376,091	
15		\$429,553
HI	\$429,553	
13		\$434,872
HN	\$434,872	
21		\$1,538,942
HG	\$1,538,942	
18		\$329,298
HT	\$329,298	
01		\$2,367,423.18
10		\$2,367,423.18

93	\$331,368	
HC	\$4,403,478	
90		\$342,627
HK	\$342,627	
12		\$1,209,622
HJ	\$1,209,622	
14		\$1,551,354
HF	\$1,551,354	
19		\$6,841
HA	\$6,841	
98		\$51,394
HP	\$51,394	
16		\$16,848
HB	\$16,848	
97		\$7,049
HH	\$7,049	
22		\$88,454.65
23		\$88,454.65
HD	\$176,909	
99	\$167,204	
HU		\$167,204

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH PLANTE MORAN, LLC FOR
ERP SOFTWARE CONSULTING SERVICES**

RESOLUTION #22 –

WHEREAS, the financial software product used by Ingham County (MUNIS) is nearing 18 years old and is beginning to experience a higher frequency of processing issues; and

WHEREAS, most local governments replace their financial software every 10 to 15 years; and

WHEREAS, the costs associated with replacing financial software is an expensive endeavor, estimated at more than \$1 million dollars; and

WHEREAS, Ingham County is a sophisticated user of financial software and consulting expertise is widely used and widely recommended to ensure the best software product is chosen to replace MUNIS; and

WHEREAS, the American Rescue Plan Act provides funding for general government services and can be used to cover all costs associated with implementing a new financial software solution; and

WHEREAS, a Request For Proposals (RFP) was completed and after evaluations were done, the proposal best suited to meet the needs of Ingham County belonged to Plante Moran, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Plante Moran, LLC for computer consulting services for the selection and implementation of new financial software at a cost of \$246,960.

BE IT FURTHER RESOLVED, that this consultant will lead the project, write the RFP for a new financial software product, aid in evaluating the proposals, arrange for demos, and assist in negotiating the acquisition price.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget amendments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE USE OF AMERICAN RESCUE PLAN FUNDS FOR
COVID-19 RELATED SICK LEAVE**

RESOLUTION #22 –

WHEREAS, COVID-19 cases continue to rise in Ingham County; and

WHEREAS, the Ingham County Board of Commissioners is committed to ensuring employees have adequate leave time and options available should they be required to isolate and/or quarantine due to COVID-19; and

WHEREAS, employees earn sick leave accruals on a pay period basis which may result in new Ingham County employees and existing County employees not having sufficient sick leave accumulated to cover absences necessitated by COVID-19 isolation and/or quarantine requirements; and

WHEREAS, current Center for Disease Control guidelines advise a five (5) day period for isolation and/or quarantine for vaccinated individuals; and

WHEREAS, the American Rescue Plan (ARP) Final Rule states, “*creating, expanding, or financially supporting paid sick, medical, or family leave programs is an enumerated eligible use of funds to respond to the negative economic impacts of the pandemic.*”; and

WHEREAS, employees may utilize up to five (5) days (i.e. 40 hours) of ARP funded sick leave if they are required to be absent from work due to COVID-19.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the use of up to five (5) days (i.e., 40 hours) ARP funded sick leave for the purposes of covering the time the employee is off of work due to COVID-19 related absences effective January 1, 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign Letters of Understanding with the County’s bargaining units to implement this resolution upon approval as to form by corporation counsel.

BE IT FURTHER RESOLVED, that this resolution will be reviewed every six months by the Controller/Administrator and the Human Resources Department and in any event will expire December 31, 2025.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH
THE CAPITOL CITY LABOR PROGRAM, ANIMAL CONTROL UNIT**

RESOLUTION #22 –

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the Capitol City Labor Program, Animal Control Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of three years (January 1, 2022 – December 31, 2024), a wage scale adjustment and a 3% increase effective with the first full pay period on or after January 1, 2022, a 2% increase effective the first full pay period on or after January 1, 2023, and a 2% increase effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also includes an amendment of Article 5, Section 1 A regarding the definition for just cause discharge; an amendment to Article 5, Section 1 G regarding discipline timelines; an amendment to Article 14 Section C regarding an increase in “on-call” bonus pay; an amendment to Article 16 Section 2 regarding additional compensation for field training officers; and the addition of the Juneteenth holiday.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 collective bargaining agreement between Ingham County and the Capitol City Labor Program, Animal Control Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2022 – 2024 collective bargaining agreement, subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH
THE MICHIGAN NURSES ASSOCIATION NURSE PRACTITIONERS/CLINIC NURSES UNIT**

RESOLUTION #22 –

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the Michigan Nurses Association Nurse Practitioners/Clinic Nurses Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of 3 years (January 1, 2022 – December 31, 2024), a wage scale adjustment and a 3% increase effective with the first full pay period on or after January 1, 2022, a 2% increase effective the first full pay period on or after January 1, 2023, and a 2% increase effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also includes amendment of Article 14, Section 8 to require Nurse Practitioners to provide a minimum 28 days' written notice of separation to be in good standing for vacation payout eligibility; modification of Article 20, Section 7, Sick Leave, for when a medical statement is required; elimination of specific health insurance language and addition of a reference that insurance is determined annually by the Health Care Coalition; modification of Article 35, Salary Schedule such that an employee may submit a request for reclassification not more than once every 12 months with any upward movement in grade effective the first full pay period following submission of the request and no decrease in pay to the incumbent in the event of downward movement in grade; and the addition of the Juneteenth holiday.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 collective bargaining agreement between Ingham County and the Michigan Nurses Association Nurse Practitioners/Clinic Nurses Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2022 – 2024 collective bargaining agreement, subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING AN APPOINTMENT TO THE
SENIOR CITIZENS ADVISORY BOARD**

RESOLUTION #22 –

WHEREAS, a vacancy exists on the Senior Citizens Advisory Board; and

WHEREAS, the Human Services Committee interviewed those interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Lucy Maillette, 2418 Indian Hills Drive, Okemos, 48864

to the Senior Citizens Advisory Board to a term expiring December 31, 2023.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Tennis **Approved 01/31/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH PRAISE COMPANIES, LLC FOR
DESIGNING, FABRICATING, AND INSTALLING SIGNAGE FOR THE INGHAM COUNTY
PARK DEPARTMENT**

RESOLUTION #22 –

WHEREAS, the Purchasing Department solicited proposals from experienced vendors for the purpose of entering into a contract for designing, fabricating, and installing new signage at Lake Lansing Boat Launch; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Praise Companies, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Praise Companies, LLC for a total amount not to exceed of \$6,910 which includes the base sign (\$6,070) and alternate 2 with lighting (\$840) for replacement signage at Lake Lansing Boat Launch.

BE IT FURTHER RESOLVED, that the replacement of the Lake Lansing Boat Launch sign be funded from the Ingham County Insurance Liability 667 Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Tennis **Approved 01/31/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #21-498

RESOLUTION #22 –

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHC) wish to amend Resolution #21-498 by increasing the agreement to \$945,301 annually, for a total increase of \$43,963 effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter; and

WHEREAS, the amended agreement will include one additional 1.0 FTEs Behavioral Health Consultant; and

WHEREAS, all other terms of the agreement will remain the same; and

WHEREAS, the total cost of the amended agreement shall not exceed \$945,301 annually; and

WHEREAS, the cost of this amendment will be covered by the CHC FY22 operating budget; and

WHEREAS, Ingham Community Health Center Board of Directors and the Health Officer support amending Resolution #21-498 for an amount not to exceed \$945,301 annually, and will include one additional 1.0 FTE Behavioral Health Consultant effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #21-498, increasing the agreement by \$43,963 for a total amount not to exceed \$945,301 annually and will include one additional 1.0 FTE Behavioral Health Consultant effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert

Nays: None **Absent:** Tennis **Approved 01/31/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE
TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department (ICHD) wishes to extend its agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of Health Department files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023; and

WHEREAS, ICHD currently has an agreement with Graphic Sciences, Inc. for the transport, storage and retrieval of Health Department files; and

WHEREAS, ICHD has been satisfied with the services of Graphic Sciences, Inc. which are set to end January 26, 2022; and

WHEREAS, ICHD wishes to extend the agreement through January 26, 2023; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming and storage; and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County's purchasing policy requiring an RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated that the proposed total annual cost of this agreement shall not exceed \$49,000 and will be effective one year; and

WHEREAS, the proposed costs are based on \$3.68 per box and \$6.95 per file requested and the per file fee includes locating, removing and re-filing the requested document; and

WHEREAS, the costs for the storage of documents is included in the FY 22 ICHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one-time cost of approximately \$18,000 (included in the total \$49,000) to remove, transport and catalog the files; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes a one-year contract with Graphic Sciences, Inc. for the transport, storage and retrieval of files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one-year contract with Graphic Sciences, Inc. for the transport, storage, and retrieval of files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Tennis **Approved 01/31/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AGREEMENT FOR REGISTERED DIETICIAN SERVICES

RESOLUTION #22 –

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, at \$52.00 per hour for a total amount not to exceed \$10,816 annually; and

WHEREAS, this agreement will help to ensure that medical nutrition services are in accordance with the most current and evidence-based medical nutrition knowledge, and will provide individual or group medical nutrition therapy to people, as needed, who are living with HIV; and

WHEREAS, the cost of this agreement will be covered by Ryan White funding approved through Resolution #21-420; and

WHEREAS, Ingham Community Health Center Board of Directors and the Health Officer support entering into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, for an amount not to exceed \$10,816 annually.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, for an amount not to exceed \$10,816 annually.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert

Nays: None **Absent:** Tennis **Approved 01/31/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
CHARTSPAN MEDICAL TECHNOLOGIES, INC.**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to enter into an agreement with ChartSpan Medical Technologies, Inc., effective February 2, 2022 through January 31, 2025, with an auto-annual renewal for a period of five years following the commencement date of the initial term; and

WHEREAS, ChartSpan Medical Technologies, Inc. will provide patient engagement and virtual managed care coordination to CHC Medicare enrolled patients with chronic medical conditions; and

WHEREAS, care management services have been shown to improve patient health outcomes and reduce overall cost of patient care; and

WHEREAS, ChartSpan Medical Technologies Inc. will allow ICHD's CHCs to generate revenue through the billing of care management services, a service currently not provided due to nurse staffing inefficiencies; and

WHEREAS, ChartSpan will be fully paid through medical reimbursement claims for care management visits provided to CHC Medicare patients at the per patient per month (PPPM) rate outlined in the ChartSpan proposal; and

WHEREAS, the CHCs and ChartSpan will share revenue from reimbursed medical claims and therefore there is no cost for this program; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with ChartSpan Medical Technologies, Inc., effective February 1, 2022 through January 31, 2025 with an auto-annual renewal for a period of five years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with ChartSpan Medical Technologies, Inc., effective February 1, 2022 through January 31, 2025, with an auto-annual renewal for a period of five years.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Tennis **Approved 01/31/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SUPPORTING MICHIGAN HOUSE BILLS 4703 AND 4704 TO AMEND CHAPTER IX OF THE MICHIGAN PENAL CODE

RESOLUTION #22 –

WHEREAS, Chapter IX of the Michigan Penal Code covers sections of animal law pertaining to animal cruelty and the disposition of animals which are seized for an alleged violation involving animal abuse or neglect; and

WHEREAS, House Bills 4703 and 4704 would amend section 50 of the code to allow for the following key points:

- Allow the court to order the defendant to pay restitution including the cost of the investigation of the violation, the cost of the prosecution, and the costs of the seizure care, housing, veterinary medical care and disposition of the animal victim.
- Require that an animal that has been a victim of a violation of either sections 50 or 50b and that was confiscated by a law enforcement officer not be returned to the owner or possessor of the animal if the owner or possessor are alleged to have committed a violation.
- Allow the accused an opportunity to request a hearing within 14 days after the date of the seizure to determine if the requirement to post a security deposit or bond is justified.
- Require the animal control agency having custody of the seized animal to hold the animal(s) for 14 consecutive days (including weekends and holidays). At the conclusion of this period, if the owner or possessor has not posted a security deposit or bond or requested a hearing, the owner or possessor forfeits possession of the animal; and

WHEREAS, House Bills 4703 and 4704 would defray expenses that animal control agencies currently experience by allowing the recovery of costs from defendants for the seizure and disposition of animal victims.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports House Bills 4703 and 4704 and urges the Michigan Senate to pass the bills.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to the Governor of the State of Michigan, the Majority Leader for the Michigan Senate, the Speaker of the Michigan House of Representatives, Senator Douglas Wozniak, and Ingham County's State Legislative delegation for their consideration and action.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/27/2022**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION SUPPORTING MICHIGAN HOUSE BILL 4784 TO AMEND MICHIGAN COMPILED
LAW 750.50 TO DEFINE SUITABLE SHELTER FOR DOGS**

RESOLUTION #22 –

WHEREAS, Michigan Compiled Law 750.50 addresses adequate care of animals including shelter, but does not specifically define what shelter is; and

WHEREAS, without a definition, the law is left to the interpretation of individual pet owners, animal control or law enforcement officers and the courts, and interpretations of adequate shelter frequently vary by jurisdiction; and

WHEREAS, Michigan House Bill 4784 would amend section 50 of the code to more clearly define adequate shelter, and this new definition would include:

- Consideration of the thickness and length of the animal's hair or fur.
- Protection or shade necessary to maintain the animal's health in the event that weather conditions pose an extreme risk to the animal's safety.
- Dry bedding sufficient to provide protection from cold and damp conditions, which may include such materials as straw or cedar shavings, but must not include blankets, rags, and other materials which retain moisture.
- The exclusion of spaces under buildings, steps, decks, or stoops, metal or plastic barrels, animal carriers, transport crates, wire crates that are designed to provide temporary housing, space under a vehicle, interiors of vehicles that are not running appropriate climate controls while under adult supervision, shelters made from cardboard or other materials easily degraded by the elements, and shelters with chain link or wire floors; and

WHEREAS, House Bill 4784 will eliminate the ambiguity of current state law and provide a clear and universal definition of adequate shelter for dogs so the law can be applied equitably across the state.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports House Bill 4784 and urges the Chair of the House Judiciary Committee to schedule a hearing.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to the Governor of the State of Michigan, the Majority Leader for the Michigan Senate, the Speaker of the Michigan House of Representatives, Representative Tommy Brann, and Ingham County's State Legislative delegation for their consideration and action.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/27/2022**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SUPPLMENTAL REIMBURSEMENT FOR PROBATE COURT
JUDICIAL ASSISTANTS**

RESOLUTION #22 –

WHEREAS, since 2012, the Circuit Court has provided additional reimbursement for the Judicial Assistants (JAs) of the: Chief Circuit Judge; Chief Circuit Judge Pro Tempore, and Presiding Judge of the Family Division and/or General Trial Division, pursuant to Resolution #12-51 – adopted by the Ingham County Board of Commissioners (“BOC”) on February 28, 2021; and

WHEREAS, these payments are paid due to extra job responsibilities of serving the Chief Circuit Judge; Chief Circuit Judge Pro Tempore, and Presiding Judge of the Family Division and/or General Trial Division; and

WHEREAS, the JAs also perform extra job responsibilities of serving the Chief Probate Judge and the Chief Probate Judge Pro Tempore; and

WHEREAS, the JAs are not provided additional reimbursement for their extra job responsibilities of serving the Chief Probate Judge and the Chief Probate Judge Pro Tempore; and

WHEREAS, acceptance of this Resolution Authorizing Supplemental Reimbursement for the JAs requires approval by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Judicial Assistant for the Chief Probate Judge shall receive additional compensation of \$500 every six months and the Judicial Assistant for the Chief Probate Judge Pro Tempore shall receive additional compensation of \$100 every six months.

BE IT FURTHER RESOLVED, that this additional compensation is effective January 1, 2022.

BE IT FURTHER RESOLVED, that the Managerial and Confidential Plan be amended to reflect these amounts.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/27/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: The Finance Committee will meet on 02/07/2022

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN
THE TRI-COUNTY METRO NARCOTICS SQUAD AND THE INGHAM COUNTY
PROSECUTOR'S OFFICE UNDER THE 2022 BYRNE JAG GRANT**

RESOLUTION #22 –

WHEREAS, the Tri-County Metro Narcotics Squad (TCM) has been approved under the 2022 Byrne JAG Grant Program “*Building Investigative Capacity to Combat Dangerous Drugs in Our Communities*” to disburse \$28,160 in funds to the Ingham County Prosecutor’s Office (ICPO) for the fiscal year of October 1, 2021 through September 30, 2022; and

WHEREAS, the primary goal of the grant program is to focus on heroin, fentanyl, and prescriptions opiates including prescription provider diversion investigations to reduce overdoses, deaths, and other criminal activities related to the sale and distribution of heroin and opioids in Ingham County and the surrounding area; and

WHEREAS, ICPO currently assists TCM with the investigation and prosecution of controlled substance cases without financial remuneration and ICPO has agreed to assign a dedicated assistant prosecuting attorney to the investigation, warrant review, and prosecution of cases under the grant program; and

WHEREAS, the grant funding would assist ICPO in obtaining technological equipment to efficiently meet its constitutional and statutory obligations to provide timely discovery in criminal matters; and

WHEREAS, the funds will be disbursed to ICPO prior to September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize acceptance of the proposed agreement for the Tri-County Metro Narcotics Squad to disburse \$28,160 to the Ingham County Prosecutor’s Office under the 2022 Byrne JAG Grant Program “*Building Investigative Capacity to Combat Dangerous Drugs in Our Communities.*”

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2022 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/27/2022**

FINANCE: The Finance Committee will meet on 02/07/2022