

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMUNITY ROOM, INGHAM COUNTY FAIRGROUNDS BUILDING
700 E. ASH ST., MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

FEBRUARY 22, 2022

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **FEBRUARY 8, 2022**
- VI. **ADDITIONS** TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A NOTICE OF PUBLIC HEARING FROM THE **CITY OF LANSING**
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 2. RESOLUTION TO AMEND THE **BOARD RULES**
 3. RESOLUTION REAFFIRMING THE **BOARD OF COMMISSIONERS' AUTHORITY** TO APPOINT, EMPLOY, AND REMOVE CERTAIN POSITIONS
 4. RESOLUTION TO APPROVE AND CERTIFY THE INGHAM COUNTY 2021 PUBLIC **ROAD MILEAGE CERTIFICATION**
 5. RESOLUTION TO AMEND THE ACCEPTANCE OF **SILVERSTONE WAY** WITHIN THE SILVERSTONE ESTATES SUBDIVISION AS A PUBLIC COUNTY ROAD
 6. RESOLUTION HONORING INGHAM COUNTY **TREASURER ERIC SCHERTZING** ON THE EVENT OF HIS RETIREMENT
 7. RESOLUTION MAKING AN **APPOINTMENT** TO THE FARMLAND AND OPEN SPACE PRESERVATION BOARD

8. RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [FD HAYES ELECTRIC CO.](#) FOR THE ELECTRICAL WORK FOR THE NEW MODULAR FURNITURE CUBICLES IN THE HEALTH DEPARTMENT ADMIN AREA
9. RESOLUTION TO AUTHORIZE ENROLLMENT IN [DAVENPORT UNIVERSITY'S](#) CERTIFICATE OF MANAGEMENT PROGRAM (COHORT THREE)
10. RESOLUTION HONORING [STEVEN SPODNEY](#)
11. RESOLUTION TO AUTHORIZE A CONTRACT WITH BUREAU VERITAS TECHNICAL ASSESSMENTS LLC FOR AN [ENERGY AUDIT](#) OF COUNTY FACILITIES
12. RESOLUTION TO CONVERT POSITION #601398 ([DISEASE CONTROL NURSE](#)) FROM .5 FTE TO .75 FTE
13. RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #21- 579 TO REVISE THE SCOPE OF SERVICES FOR THE 2022 COMMUNITY AGENCY AGREEMENT WITH [STOCKBRIDGE COMMUNITY OUTREACH](#)
14. RESOLUTION TO AUTHORIZE A CONTRACT WITH TRI-COUNTY OFFICE ON AGING FOR [ELDER SERVICES](#) MILLAGE ELIGIBLE SERVICES
15. RESOLUTION TO AUTHORIZE A CONTRACT WITH [JARED A. BEDUHN](#) EXCAVATING & LANDSCAPING
16. RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN [DEPARTMENT OF ENVIRONMENT](#), GREAT LAKES, AND ENERGY FOR FY 2021-2022
17. RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [KNIGHT WATCH](#) INC. FOR A NEW DOOR ACCESS SWIPE AND UPGRADING INTERCOM SYSTEM AS PART OF THE 9-1-1 CENTER'S REMODEL PROJECT
18. RESOLUTION TO AUTHORIZE RENEWAL OF SOFTWARE SUPPORT AGREEMENT WITH [CENTRAL SQUARE TECHNOLOGIES](#) FOR THE COMPUTER AIDED DISPATCH (CAD) SYSTEM
19. RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PEOPLE READY ACTIVATING YOUTH ([P.R.A.Y](#)) FOR AGENCY ASSESSMENT AND STREET OUTREACH/GUN VIOLENCE INTERRUPTION DEPLOYMENT TRAINING AND CAPACITY BUILDING WITH SAFE PASSAGES DBA ADVANCE PEACE TO IMPLEMENT AND OPERATE THE LANSING/INGHAM PEACEMAKER FELLOWSHIP®
20. RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH [LEADSONLINE](#)
21. RESOLUTION TO AUTHORIZE STATEMENT OF WORK NO. 21771 WITH [IMAGESOFT CORPORATION](#) FOR THE PROBATE COURT IMAGING PROJECT

22. RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH [MOTOROLA SOLUTIONS, INC.](#) FOR THE PURCHASE OF TWO APX NEXT ALL-BAND SMART RADIOS

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

FEBRUARY 8, 2022 REGULAR MEETING

Community Room– Ingham County Fairgrounds Building
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

February 8, 2022

CALL TO ORDER

Chairperson Crenshaw called the February 8, 2022 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Maiville, Naeyaert, Peña, Polsdofer, Schafer, Sebolt, Slaughter, and Crenshaw.

Members Absent: Trubac, Stivers, and Tennis.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Reverend Dr. Deborah Smith to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present for a moment of silence, prayer, and meditation. He further asked those present to keep the families of Dr. Joan Jackson Johnson; Harry Moxley, former Friend of the Court employee; Jay Price, Publisher at The Chronicle Newspaper; and Colonel John Ghere, Commissioner Maiville's Father in- Law; in their thoughts.

APPROVAL OF THE MINUTES

Commissioner Slaughter moved to approve the minutes of the January 25, 2022 meeting. Commissioner Sebolt supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Trubac, Stivers, and Tennis.

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

RESOLUTION NO. 2022-001 FROM THE LEELANAU COUNTY BOARD OF COMMISSIONERS SUPPORTING THE COMMUNITY MENTAL HEALTH AUTHORITY AND OPPOSING CURRENT STATE LEGISLATION TO CHANGE THE CMHA.

Chairperson Crenshaw instructed that this matter be referred to the Human Services Committee.

FEBRUARY 8, 2022 REGULAR MEETING

LIMITED PUBLIC COMMENT

Noah Powell, Lifeboat Addiction Recovery Services representative, stated the Centers for Disease Control and Prevention reported 1 in 12 Americans would face substance abuse disorder this year. He further stated that Lifeboat was on the frontline of the addiction epidemic.

Mr. Powell stated Lifeboat served hundreds of community members each year by facilitating peer recovery coaching. He further stated their mission was to educate, develop and equip communities to prevent the destruction of substance abuse disorder.

Mr. Powell stated Lifeboat staff was both State and Federal certified. He further stated Lifeboat served both individuals who faced substance abuse disorder as well as loved ones of those who struggled.

Mr. Powell stated opioid relief settlements provided relief to communities around the country. He further stated it was now the Board of Commissioners' time to take action.

Mr. Powell stated Lifeboat Addiction Recovery Services needed their name to be recognized as a valid participant for the funding. He further stated that Lifeboat operated within the community and partnered with several organizations which included Mid-Michigan Recovery Services, Volunteers of America, City Rescue Mission, and Lansing AIDS Network.

Reverend Dr. Deborah Smith, Chair of Lifeboat Addiction Recovery Services, stated she was a person of long term recovery and was 19 years sober. She further stated she did not believe that individuals needed to have an abundance of money or the best health insurance to achieve recovery.

Dr. Smith stated recovery started the day that the individual decided to stop. She further stated that Lifeboat aided individuals to get their name, identity and children back, and ultimately restored the community.

Dr. Smith stated Lifeboat would need resources to provide these services.

Christian Powell, Lifeboat Addiction Recovery Services representative, stated he was a person of long term recovery and was 7 years sober and clean. He further stated the drug and substance abuse epidemic had skyrocketed due to the COVID-19 pandemic.

Mr. Powell stated the levels closely related to those that presented after the 2008 economic and housing market collapse. He further stated funding needed to be directed toward organizations that worked on the frontline within the community.

Mr. Powell stated there would be an opportunity to make a significant change this summer and fall should the funding go toward organizations that serviced the Ingham County communities directly.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

FEBRUARY 8, 2022 REGULAR MEETING

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Item No. 11. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioners Trubac, Stivers, and Tennis.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote. Absent: Commissioners Trubac, Stivers, and Tennis.

Items voted on separately are so noted in the minutes.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 2**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING APPOINTMENTS TO THE INGHAM COUNTY
BROADBAND TASK FORCE**

RESOLUTION #22 – 046

WHEREAS, Resolution #21-601 established an Ingham County Broadband Task Force to address the lack of broadband accessibility in Ingham County which has a significant impact on economic development, property values, personal prosperity, education, health and safety and overall quality of life; and

WHEREAS, the task force consists of two County Commissioners, three representatives from Ingham County townships, two representatives from Ingham County cities, an Ingham County Intermediate School District representative, a Lansing Community College representative, a Michigan State University representative, a Capital Area District Library representative, a Lansing Economic Area Partnership representative, the County Controller and a representative from the Ingham County Innovation and Technology Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby makes the following appointments to the Ingham County Broadband Task Force:

Ingham Intermediate School District Representative: Mike Lilly
Lansing Community College Representative: Justin Barnaby
Michigan State University Representative: Dr. Johannes Bauer
Capital Area District Library Representative: Sheryl Knox
Lansing Economic Area Partnership Representative: Emma Bostwick
Controller: Gregg Todd
Innovation and Technology Department Representative: Deb Fett

and appoints:

Christopher Mumby, City of Lansing
Gene Ulrey, Bunker Hill Township

to terms expiring December 31, 2022; and

Deborah Stuart, City of Mason
C.G. Lantis, Stockbridge Township

to terms expiring December 31, 2023; and

Patricia Jackson, Meridian Charter Township

to a term expiring December 31, 2024.

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COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DR. JOAN JACKSON JOHNSON

RESOLUTION #22 – 047

WHEREAS, Dr. Joan Jackson Johnson, was a psychologist, owner of the East Lansing Center for the Family and former Director of the City of Lansing Human Relations and Community Services Department; and

WHEREAS, Dr. Johnson obtained her Ph. D. from Michigan State University in 1975 and since that time made an incredible impact in the community; and

WHEREAS, she served as a member of the Board of Directors for Community Coalition for Youth, Capital Area Health Alliance, Tri-County Office on Aging, Capital Area Community Services, Ingham County Child Death Review, Ingham County FIRM, Ingham County Investors Steering Committee, Capital Area Community Foundation, Michigan Prisoner Re-entry Steering Committee, Ingham County Change Initiative and One Church One Family; and

WHEREAS, she was a former member of the Board of Directors of the Black Child and Family Institute; Child Abuse Prevention; community, parish, and business groups, including: the Greater Lansing African American Health Institute, (chair); Catholic Services/St. Vincent Home (chair); CEI Community Mental Health (past secretary, chair, and vice chair); African American Family Reunion/Parade; Advent House Ministries; Capital Area Transportation Authority; Loaves and Fishes Core Community (co-chair); and the Michigan Association for Children with Emotional Disorders; and

WHEREAS, Dr. Johnson devoted her life to helping others as she focused on improving the lives of poor children and families, food security, and homelessness.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dr. Joan Jackson Johnson for her dedication and commitment towards assisting those less fortunate in the community and for the many contributions she made in improving their quality of life.

BE IT FURTHER RESOLVED, that Joan touched the lives of many and will live forever in the hearts of colleagues, friends and family.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT OF
SANCTUARY III SUBDIVISION**

RESOLUTION #22 – 048

WHEREAS, the process by which land divisions and plats are developed follows state statute; and

WHEREAS, the platting process essentially starts with the development of a Preliminary Plat showing the overall configuration, how it fits into the lands surrounding it, public utilities serving the lots, and the phases of construction planned to complete the development; and

WHEREAS, the proposed Sanctuary III development is a 7-unit single-family subdivision located on 7.36 acres, part of a 59-unit residential subdivision, located east of Hulett Road, north of Jolly Road, south of Bennett Road, and part of the Southeast ¼ of Section 32, Meridian Township, Ingham County, Michigan; and

WHEREAS, Phases I and II of the Sanctuary Subdivision were previously built and the roads accepted into Ingham County's public road system; and

WHEREAS, Preliminary Plat approvals are valid for a two-year period, per state statute; and

WHEREAS, the proprietor, Giguere Homes has requested approval of the Sanctuary III Preliminary Plat.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Sanctuary III Preliminary Plat for a period of two years in accordance with state statute.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 02/01/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION #22 – 049

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated January 18, 2022, as submitted.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

INGHAM COUNTY ROAD DEPARTMENT

DATE: January 18, 2022

LIST OF CURRENT PERMITS ISSUED

ROW PERMIT#	APPLICANT/ CONTRACTOR	WORK	LOCATION	CITY/ TWP
2021-713	AT & T	CABLE	HOPKINS AVE	LANSING
2021-785	MEREDITH MILLER	LAND DIVISION	KELLER RD	DELHI
2021-802	CONSUMERS	GAS	NAKOMA DR	MERIDIAN
2021-812	CONSUMERS	GAS	CHIPPEWA DR	MERIDIAN
2021-817	CONSUMERS	GAS	SEMINOLE DR	MERIDIAN
2021-818	CONSUMERS	ELEC	COLLEGE RD	AURELIUS
2021-820	CONSUMERS	ANNUAL BLANKET	VARIOUS	VARIOUS
2021-821	ACD.NET	ANNUAL BLANKET	VARIOUS	VARIOUS
2021-823	CONSUMERS	GAS	VAN ORDEN RD	LEROY
2021-825	EVERSTREAM	CABLE	KINNEVILLE RD	ONONDAGA
2021-827	CONSUMERS	GAS	WAVERLY RD	LANSING
2021-828	GA HUNT	SANITARY	CYPRESS ST	MERIDIAN
2021-830	HOME WORKS	ANNUAL BLANKET	VARIOUS	VARIOUS
2021-832	ICDC	Drain Project	Frost Rd	LEROY
2022-010	PATTERSON TRUST	LAND DIVISION	HOWELL RD	VEVAY
2022-013	WOLVERINE PIPE LINE	ANNUAL BLANKET	VARIOUS	VARIOUS
2022-004	EVERSTREAM	CABLE	OKEMOS RD	MERIDIAN
2022-005	ACD.NET	CABLE	AURELIUS RD	DELHI
2022-008	COMCAST	CABLE	MARSH RD	MERIDIAN
2022-009	AT & T	CABLE	PINE TREE RD	LANSING

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2021-816	CONSUMERS	GAS	ALGOMA DR	MERIDIAN
2022-002	CONSUMERS	GAS	WAVERLY HILLS RD	LANSING
2022-003	CONSUMERS	GAS – ROAD CUT	MARLBOROUGH RD	MERIDIAN
2022-015	FRONTIER	ANNUAL BLANKET	VARIOUS	VARIOUS

Director of Engineering & County Highway Engineer: _____
Kelly R. Jones

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE OF THE REORGANIZATION OF THE COUNTY CLERK'S OFFICE

RESOLUTION #22 – 050

WHEREAS, the roles and responsibilities of the County Clerk's office staff change periodically due to a myriad of reasons; and

WHEREAS, new service offerings and new requirements from state and federal statutes related to election law are some of these reasons that have happened several times in the last several years; and

WHEREAS, some job descriptions in the County Clerk's office have not been updated since 2014; and

WHEREAS, the Human Resources Department was consulted and the job descriptions for various positions were updated and reprinted; and

WHEREAS, employee recruitment and retention are of paramount importance in a tight job market and accurate job descriptions and reasonable compensation play a key factor in both; and

WHEREAS, the UAW was consulted and provided their support for the reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the proposed reorganization of the County Clerk's office.

BE IT FURTHER RESOLVED, that this reorganization includes the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
215012	Recording Secretary	Move from MC 4 to MC 5 and update the current job description
215014	Executive Assistant	Move from MC 5 to MC 7, update the current job description, and change title to Clerk Coordinator
215004	Elections/Clerk Coordinator	Move from MC 10 to MC 12, update the current job description, and change the title to Elections Director
215008	Chief Deputy County Clerk	Move from MC 13 to MC 14 and update the current job description
215005	Deputy County Clerk	Move from UAW E to UAW G and update the current job description
215006	Deputy County Clerk	Move from UAW E to UAW G and update the current job description

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- 215007 Deputy County Clerk Move from UAW E to UAW G and update
the current job description
- 215009 Deputy County Clerk Move from UAW E to UAW G and update
the current job description
- 215011 Deputy County Clerk Move from UAW E to UAW G and update
the current job description
- 215013 Deputy County Clerk Move from UAW E to UAW G and update
the current job description

The financial impact associated with the proposed reorganization is as follows:

<u>Position Title</u>	<u>2021 Current Grade, Step 5</u>	<u>2022 Proposed Grade, Step 5</u>	<u>Difference</u>
Recording Secretary	MC 4: 48,755	MC 5: 52,075	3,320.00
Clerk Coordinator	MC 5: 52,075	MC 7: 60,731	8,656.00
Elections Director	MC 10: 79,269	MC 12: 91,914	12,645.00
Chf. Dep. Cty Clk	MC 13: 98,329	MC 14: 105,940	7,611.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
Deputy County Clk	UAW E: 43,640	UAW G: 48,805	5,165.00
TOTAL:			63,222.00

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that each of the reclassifications made as a part of this reorganization above are effective the first full pay date following the date each was submitted to the Human Resources Department.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REQUEST A REALLOCATION OF ASSETS WITHIN
MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM (MERS)**

RESOLUTION #22 – 051

WHEREAS, Ingham County has been a participating municipality in the Municipal Employees' Retirement System of Michigan (MERS); and

WHEREAS, pursuant to MERS requirements, since December 31, 1994, asset accounting had been separate for each division instead of aggregate for the entire municipality; and

WHEREAS, over time, significant disparities have arisen in the County's MERS plan as a result of allocating the fair market value of plan assets on a divisional basis instead of on an aggregate basis, which are disparities Ingham County wishes to eliminate; and

WHEREAS, in order to address the anticipated increase in unfunded liability for the pensions to be provided participants in the defined benefit plan that is likely to occur as a result of the diminished contributions to that plan, the County wishes to reallocate certain divisional market assets between these divisions.

THEREFORE BE IT RESOLVED, that the governing body of Ingham County, a participating municipality as defined in the Municipal Employees' Retirement Act as recodified by Act No. 427 of the Public Acts of 1984, as amended, and as the employer, hereby requests MERS to reallocate the total market value of assets as of 12/1/2021 as follows:

Division Number	Decrease in Employer Reserve Assets	Increase in Employer Reserve Assets
17		\$376,091
HL	\$376,091	
15		\$429,553
HI	\$429,553	
13		\$434,872
HN	\$434,872	
21		\$1,538,942
HG	\$1,538,942	
18		\$329,298
HT	\$329,298	
01		\$2,367,423.18
10		\$2,367,423.18

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93	\$331,368	
HC	\$4,403,478	
90		\$342,627
HK	\$342,627	
12		\$1,209,622
HJ	\$1,209,622	
14		\$1,551,354
HF	\$1,551,354	
19		\$6,841
HA	\$6,841	
98		\$51,394
HP	\$51,394	
16		\$16,848
HB	\$16,848	
97		\$7,049
HH	\$7,049	
22		\$88,454.65
23		\$88,454.65
HD	\$176,909	
99	\$167,204	
HU		\$167,204

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH PLANTE MORAN, LLC FOR
ERP SOFTWARE CONSULTING SERVICES**

RESOLUTION #22 – 052

WHEREAS, the financial software product used by Ingham County (MUNIS) is nearing 18 years old and is beginning to experience a higher frequency of processing issues; and

WHEREAS, most local governments replace their financial software every 10 to 15 years; and

WHEREAS, the costs associated with replacing financial software is an expensive endeavor, estimated at more than \$1 million dollars; and

WHEREAS, Ingham County is a sophisticated user of financial software and consulting expertise is widely used and widely recommended to ensure the best software product is chosen to replace MUNIS; and

WHEREAS, the American Rescue Plan Act provides funding for general government services and can be used to cover all costs associated with implementing a new financial software solution; and

WHEREAS, a Request For Proposals (RFP) was completed and after evaluations were done, the proposal best suited to meet the needs of Ingham County belonged to Plante Moran, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Plante Moran, LLC for computer consulting services for the selection and implementation of new financial software at a cost of \$246,960.

BE IT FURTHER RESOLVED, that this consultant will lead the project, write the RFP for a new financial software product, aid in evaluating the proposals, arrange for demos, and assist in negotiating the acquisition price.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget amendments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FEBRUARY 8, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE USE OF AMERICAN RESCUE PLAN FUNDS FOR
COVID-19 RELATED SICK LEAVE**

RESOLUTION #22 – 053

WHEREAS, COVID-19 cases continue to rise in Ingham County; and

WHEREAS, the Ingham County Board of Commissioners is committed to ensuring employees have adequate leave time and options available should they be required to isolate and/or quarantine due to COVID-19; and

WHEREAS, employees earn sick leave accruals on a pay period basis which may result in new Ingham County employees and existing County employees not having sufficient sick leave accumulated to cover absences necessitated by COVID-19 isolation and/or quarantine requirements; and

WHEREAS, current Center for Disease Control guidelines advise a five (5) day period for isolation and/or quarantine for vaccinated individuals; and

WHEREAS, the American Rescue Plan (ARP) Final Rule states, “*creating, expanding, or financially supporting paid sick, medical, or family leave programs is an enumerated eligible use of funds to respond to the negative economic impacts of the pandemic.*”; and

WHEREAS, employees may utilize up to five (5) days (i.e. 40 hours) of ARP funded sick leave if they are required to be absent from work due to COVID-19.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the use of up to five (5) days (i.e., 40 hours) ARP funded sick leave for the purposes of covering the time the employee is off of work due to COVID-19 related absences effective January 1, 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign Letters of Understanding with the County’s bargaining units to implement this resolution upon approval as to form by corporation counsel.

BE IT FURTHER RESOLVED, that this resolution will be reviewed every six months by the Controller/Administrator and the Human Resources Department and in any event will expire December 31, 2025.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FEBRUARY 8, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH
THE CAPITOL CITY LABOR PROGRAM, ANIMAL CONTROL UNIT**

RESOLUTION #22 – 054

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the Capitol City Labor Program, Animal Control Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of three years (January 1, 2022 – December 31, 2024), a wage scale adjustment and a 3% increase effective with the first full pay period on or after January 1, 2022, a 2% increase effective the first full pay period on or after January 1, 2023, and a 2% increase effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also includes an amendment of Article 5, Section 1 A regarding the definition for just cause discharge; an amendment to Article 5, Section 1 G regarding discipline timelines; an amendment to Article 14 Section C regarding an increase in “on-call” bonus pay; an amendment to Article 16 Section 2 regarding additional compensation for field training officers; and the addition of the Juneteenth holiday.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 collective bargaining agreement between Ingham County and the Capitol City Labor Program, Animal Control Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2022 – 2024 collective bargaining agreement, subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH
THE MICHIGAN NURSES ASSOCIATION NURSE PRACTITIONERS/CLINIC NURSES UNIT**

RESOLUTION #22 – 055

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the Michigan Nurses Association Nurse Practitioners/Clinic Nurses Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of 3 years (January 1, 2022 – December 31, 2024), a wage scale adjustment and a 3% increase effective with the first full pay period on or after January 1, 2022, a 2% increase effective the first full pay period on or after January 1, 2023, and a 2% increase effective the first full pay period on or after January 1, 2024; and

WHEREAS, the agreement also includes amendment of Article 14, Section 8 to require Nurse Practitioners to provide a minimum 28 days' written notice of separation to be in good standing for vacation payout eligibility; modification of Article 20, Section 7, Sick Leave, for when a medical statement is required; elimination of specific health insurance language and addition of a reference that insurance is determined annually by the Health Care Coalition; modification of Article 35, Salary Schedule such that an employee may submit a request for reclassification not more than once every 12 months with any upward movement in grade effective the first full pay period following submission of the request and no decrease in pay to the incumbent in the event of downward movement in grade; and the addition of the Juneteenth holiday.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 - 2024 collective bargaining agreement between Ingham County and the Michigan Nurses Association Nurse Practitioners/Clinic Nurses Unit and authorizes the Board Chairperson to sign the agreement upon approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Human Resources Director is authorized to modify the current collective bargaining agreement to include the modifications of the 2022 – 2024 collective bargaining agreement, subject to approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Commissioner Grebner moved to adopt the resolution. Commissioner Schafer supported the motion.

FEBRUARY 8, 2022 REGULAR MEETING

Chairperson Sebolt stated the Michigan Nurses Association was affiliated with his daytime employer Michigan AFL-CIO.

The motion carried unanimously. Absent: Commissioners Trubac, Stivers, and Tennis.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 12**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING AN APPOINTMENT TO THE
SENIOR CITIZENS ADVISORY BOARD**

RESOLUTION #22 – 056

WHEREAS, a vacancy exists on the Senior Citizens Advisory Board; and

WHEREAS, the Human Services Committee interviewed those interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Lucy Maillette, 2418 Indian Hills Drive, Okemos, 48864

to the Senior Citizens Advisory Board to a term expiring December 31, 2023.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Tennis **Approved 01/31/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 13**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH PRAISE COMPANIES, LLC FOR
DESIGNING, FABRICATING, AND INSTALLING SIGNAGE FOR THE INGHAM COUNTY
PARK DEPARTMENT**

RESOLUTION #22 – 057

WHEREAS, the Purchasing Department solicited proposals from experienced vendors for the purpose of entering into a contract for designing, fabricating, and installing new signage at Lake Lansing Boat Launch; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Praise Companies, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Praise Companies, LLC for a total amount not to exceed of \$6,910 which includes the base sign (\$6,070) and alternate 2 with lighting (\$840) for replacement signage at Lake Lansing Boat Launch.

BE IT FURTHER RESOLVED, that the replacement of the Lake Lansing Boat Launch sign be funded from the Ingham County Insurance Liability 667 Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Tennis **Approved 01/31/2022**

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 14**

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #21-498

RESOLUTION #22 – 058

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHC) wish to amend Resolution #21-498 by increasing the agreement to \$945,301 annually, for a total increase of \$43,963 effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter; and

WHEREAS, the amended agreement will include one additional 1.0 FTEs Behavioral Health Consultant; and

WHEREAS, all other terms of the agreement will remain the same; and

WHEREAS, the total cost of the amended agreement shall not exceed \$945,301 annually; and

WHEREAS, the cost of this amendment will be covered by the CHC FY22 operating budget; and

WHEREAS, Ingham Community Health Center Board of Directors and the Health Officer support amending Resolution #21-498 for an amount not to exceed \$945,301 annually, and will include one additional 1.0 FTE Behavioral Health Consultant effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #21-498, increasing the agreement by \$43,963 for a total amount not to exceed \$945,301 annually and will include one additional 1.0 FTE Behavioral Health Consultant effective October 1, 2021 through September 30, 2022 with an automatic annual renewal thereafter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert

Nays: None **Absent:** Tennis **Approved 01/31/2022**

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers

Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 15**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE
TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES**

RESOLUTION #22 – 059

WHEREAS, Ingham County Health Department (ICHD) wishes to extend its agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of Health Department files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023; and

WHEREAS, ICHD currently has an agreement with Graphic Sciences, Inc. for the transport, storage and retrieval of Health Department files; and

WHEREAS, ICHD has been satisfied with the services of Graphic Sciences, Inc. which are set to end January 26, 2022; and

WHEREAS, ICHD wishes to extend the agreement through January 26, 2023; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming and storage; and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from the County's purchasing policy requiring an RFP or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated that the proposed total annual cost of this agreement shall not exceed \$49,000 and will be effective one year; and

WHEREAS, the proposed costs are based on \$3.68 per box and \$6.95 per file requested and the per file fee includes locating, removing and re-filing the requested document; and

WHEREAS, the costs for the storage of documents in included in the FY 22 ICHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one-time cost of approximately \$18,000 (included in the total \$49,000) to remove, transport and catalog the files; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes a one-year contract with Graphic Sciences, Inc. for the transport, storage and retrieval of files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023.

FEBRUARY 8, 2022 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a one-year contract with Graphic Sciences, Inc. for the transport, storage, and retrieval of files for an amount not to exceed \$49,000 effective January 27, 2022 through January 26, 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Tennis **Approved 01/31/2022**

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 16**

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AGREEMENT FOR REGISTERED DIETICIAN SERVICES

RESOLUTION #22 – 060

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, at \$52.00 per hour for a total amount not to exceed \$10,816 annually; and

WHEREAS, this agreement will help to ensure that medical nutrition services are in accordance with the most current and evidence-based medical nutrition knowledge, and will provide individual or group medical nutrition therapy to people, as needed, who are living with HIV; and

WHEREAS, the cost of this agreement will be covered by Ryan White funding approved through Resolution #21-420; and

WHEREAS, Ingham Community Health Center Board of Directors and the Health Officer support entering into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, for an amount not to exceed \$10,816 annually.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Morgan Aleman, RD, to provide four (4) hours per week of registered dietician services to Ryan-White program patients effective February 1, 2022 through January 31, 2023, for an amount not to exceed \$10,816 annually.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert

Nays: None **Absent:** Tennis **Approved 01/31/2022**

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers

Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
CHARTSPAN MEDICAL TECHNOLOGIES, INC.**

RESOLUTION #22 – 061

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to enter into an agreement with ChartSpan Medical Technologies, Inc., effective February 2, 2022 through January 31, 2025, with an auto-annual renewal for a period of five years following the commencement date of the initial term; and

WHEREAS, ChartSpan Medical Technologies, Inc. will provide patient engagement and virtual managed care coordination to CHC Medicare enrolled patients with chronic medical conditions; and

WHEREAS, care management services have been shown to improve patient health outcomes and reduce overall cost of patient care; and

WHEREAS, ChartSpan Medical Technologies Inc. will allow ICHHD's CHCs to generate revenue through the billing of care management services, a service currently not provided due to nurse staffing inefficiencies; and

WHEREAS, ChartSpan will be fully paid through medical reimbursement claims for care management visits provided to CHC Medicare patients at the per patient per month (PPPM) rate outlined in the ChartSpan proposal; and

WHEREAS, the CHCs and ChartSpan will share revenue from reimbursed medical claims and therefore there is no cost for this program; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorizes entering into an agreement with ChartSpan Medical Technologies, Inc., effective February 1, 2022 through January 31, 2025 with an auto-annual renewal for a period of five years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with ChartSpan Medical Technologies, Inc., effective February 1, 2022 through January 31, 2025, with an auto-annual renewal for a period of five years.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney

FEBRUARY 8, 2022 REGULAR MEETING

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Tennis **Approved 01/31/2022**

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 18**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SUPPORTING MICHIGAN HOUSE BILLS 4703 AND 4704 TO AMEND CHAPTER IX OF THE MICHIGAN PENAL CODE

RESOLUTION #22 – 062

WHEREAS, Chapter IX of the Michigan Penal Code covers sections of animal law pertaining to animal cruelty and the disposition of animals which are seized for an alleged violation involving animal abuse or neglect; and

WHEREAS, House Bills 4703 and 4704 would amend section 50 of the code to allow for the following key points:

- Allow the court to order the defendant to pay restitution including the cost of the investigation of the violation, the cost of the prosecution, and the costs of the seizure care, housing, veterinary medical care and disposition of the animal victim.
- Require that an animal that has been a victim of a violation of either sections 50 or 50b and that was confiscated by a law enforcement officer not be returned to the owner or possessor of the animal if the owner or possessor are alleged to have committed a violation.
- Allow the accused an opportunity to request a hearing within 14 days after the date of the seizure to determine if the requirement to post a security deposit or bond is justified.
- Require the animal control agency having custody of the seized animal to hold the animal(s) for 14 consecutive days (including weekends and holidays). At the conclusion of this period, if the owner or possessor has not posted a security deposit or bond or requested a hearing, the owner or possessor forfeits possession of the animal; and

WHEREAS, House Bills 4703 and 4704 would defray expenses that animal control agencies currently experience by allowing the recovery of costs from defendants for the seizure and disposition of animal victims.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports House Bills 4703 and 4704 and urges the Michigan Senate to pass the bills.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to the Governor of the State of Michigan, the Majority Leader for the Michigan Senate, the Speaker of the Michigan House of Representatives, Senator Douglas Wozniak, and Ingham County's State Legislative delegation for their consideration and action.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/27/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 19**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION SUPPORTING MICHIGAN HOUSE BILL 4784 TO AMEND MICHIGAN COMPILED
LAW 750.50 TO DEFINE SUITABLE SHELTER FOR DOGS**

RESOLUTION #22 – 063

WHEREAS, Michigan Compiled Law 750.50 addresses adequate care of animals including shelter, but does not specifically define what shelter is; and

WHEREAS, without a definition, the law is left to the interpretation of individual pet owners, animal control or law enforcement officers and the courts, and interpretations of adequate shelter frequently vary by jurisdiction; and

WHEREAS, Michigan House Bill 4784 would amend section 50 of the code to more clearly define adequate shelter, and this new definition would include:

- Consideration of the thickness and length of the animal’s hair or fur.
- Protection or shade necessary to maintain the animal’s health in the event that weather conditions pose an extreme risk to the animal’s safety.
- Dry bedding sufficient to provide protection from cold and damp conditions, which may include such materials as straw or cedar shavings, but must not include blankets, rags, and other materials which retain moisture.
- The exclusion of spaces under buildings, steps, decks, or stoops, metal or plastic barrels, animal carriers, transport crates, wire crates that are designed to provide temporary housing, space under a vehicle, interiors of vehicles that are not running appropriate climate controls while under adult supervision, shelters made from cardboard or other materials easily degraded by the elements, and shelters with chain link or wire floors; and

WHEREAS, House Bill 4784 will eliminate the ambiguity of current state law and provide a clear and universal definition of adequate shelter for dogs so the law can be applied equitably across the state.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby supports House Bill 4784 and urges the Chair of the House Judiciary Committee to schedule a hearing.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to the Governor of the State of Michigan, the Majority Leader for the Michigan Senate, the Speaker of the Michigan House of Representatives, Representative Tommy Brann, and Ingham County’s State Legislative delegation for their consideration and action.

FEBRUARY 8, 2022 REGULAR MEETING

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None Absent: None **Approved 01/27/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 20**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SUPPLMENTAL REIMBURSEMENT FOR PROBATE COURT
JUDICIAL ASSISTANTS**

RESOLUTION #22 – 064

WHEREAS, since 2012, the Circuit Court has provided additional reimbursement for the Judicial Assistants (JAs) of the: Chief Circuit Judge; Chief Circuit Judge Pro Tempore, and Presiding Judge of the Family Division and/or General Trial Division, pursuant to Resolution #12-51 – adopted by the Ingham County Board of Commissioners (“BOC”) on February 28, 2021; and

WHEREAS, these payments are paid due to extra job responsibilities of serving the Chief Circuit Judge; Chief Circuit Judge Pro Tempore, and Presiding Judge of the Family Division and/or General Trial Division; and

WHEREAS, the JAs also perform extra job responsibilities of serving the Chief Probate Judge and the Chief Probate Judge Pro Tempore; and

WHEREAS, the JAs are not provided additional reimbursement for their extra job responsibilities of serving the Chief Probate Judge and the Chief Probate Judge Pro Tempore; and

WHEREAS, acceptance of this Resolution Authorizing Supplemental Reimbursement for the JAs requires approval by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Judicial Assistant for the Chief Probate Judge shall receive additional compensation of \$500 every six months and the Judicial Assistant for the Chief Probate Judge Pro Tempore shall receive additional compensation of \$100 every six months.

BE IT FURTHER RESOLVED, that this additional compensation is effective January 1, 2022.

BE IT FURTHER RESOLVED, that the Managerial and Confidential Plan be amended to reflect these amounts.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/27/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/01/2022**

FEBRUARY 8, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

**ADOPTED - FEBRUARY 8, 2022
AGENDA ITEM NO. 21**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN
THE TRI-COUNTY METRO NARCOTICS SQUAD AND THE INGHAM COUNTY
PROSECUTOR'S OFFICE UNDER THE 2022 BYRNE JAG GRANT**

RESOLUTION #22 – 065

WHEREAS, the Tri-County Metro Narcotics Squad (TCM) has been approved under the 2022 Byrne JAG Grant Program “*Building Investigative Capacity to Combat Dangerous Drugs in Our Communities*” to disburse \$28,160 in funds to the Ingham County Prosecutor’s Office (ICPO) for the fiscal year of October 1, 2021 through September 30, 2022; and

WHEREAS, the primary goal of the grant program is to focus on heroin, fentanyl, and prescriptions opiates including prescription provider diversion investigations to reduce overdoses, deaths, and other criminal activities related to the sale and distribution of heroin and opioids in Ingham County and the surrounding area; and

WHEREAS, ICPO currently assists TCM with the investigation and prosecution of controlled substance cases without financial remuneration and ICPO has agreed to assign a dedicated assistant prosecuting attorney to the investigation, warrant review, and prosecution of cases under the grant program; and

WHEREAS, the grant funding would assist ICPO in obtaining technological equipment to efficiently meet its constitutional and statutory obligations to provide timely discovery in criminal matters; and

WHEREAS, the funds will be disbursed to ICPO prior to September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize acceptance of the proposed agreement for the Tri-County Metro Narcotics Squad to disburse \$28,160 to the Ingham County Prosecutor’s Office under the 2022 Byrne JAG Grant Program “*Building Investigative Capacity to Combat Dangerous Drugs in Our Communities.*”

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2022 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 01/27/2022**

FEBRUARY 8, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Crenshaw, Peña, Polsdofer, Schafer, Stivers
Nays: None **Absent:** Tennis **Approved 02/07/2022**

Adopted as part of the consent agenda.

FEBRUARY 8, 2022 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Cahill moved to appoint Commissioner Cahill and Commissioner Maiville to the Ingham County Broadband Task Force.

Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioners Trubac, Stivers, and Tennis.

PUBLIC COMMENT

Barbara L. Frazier, Deputy County Clerk, expressed sincere thanks to Clerk Byrum, administrative staff, and the Board of Commissioners for supporting the reorganization of the County Clerk's Office.

COMMISSIONER ANNOUNCEMENTS

Commissioner Cahill stated the City of Lansing would host an all-day Winter Fest on February 26, 2022. She further stated the event would take place between Brenke Fish Ladder down to Impression 5 Museum and included ice sculptures.

Commissioner Schafer thanked the individual speakers who provided information. He further stated he hoped for a continued relationship with the Board of Commissioners in the future.

Commissioner Schafer stated most Departments had an active campaigner who presented the reorganizations. He further stated he believed the Controller's Office and Budget Director were underpaid in relation to other positions.

Commissioner Schafer stated Ingham County currently had the best staff and leadership. He further expressed that he would hate to see employees leave for a private sector.

Commissioner Schafer requested County Services Committee to review compensation for the employees involved.

Chairperson Crenshaw stated Commissioner Grebner would send a letter to Commissioner Sebolt for review. He further stated the matter would be addressed at a County Services Committee meeting at a later date.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Grebner moved to pay the claims in the amount of \$45,631,252.75. Commissioner Slaughter supported the motion.

The motion carried unanimously. Absent: Commissioner Trubac, Stivers, and Tennis.

ADJOURNMENT

The meeting was adjourned at 6:49 p.m.

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

The Lansing City Council will hold a public hearing on Monday, February 28, 2022, at 7:00 p.m. in the Tony Benavides City of Lansing Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Ave. Lansing, MI 48933, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #80 – Pleasant Grove & Holmes Mixed-Use Development Project pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property commonly referred to as 2130 W. Holmes Road located in the City of Lansing, but more particularly described as:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 29, THENCE EAST 283 FEET, NORTH 214.5 FEET, EAST 267 FEET, NORTH 247.5 FEET, WEST 550 FEET TO THE WEST SECTION LINE, SOUTH 462 FEET TO BEGINNING, SECTION 26, TOWN 4 NORTH, RANGE 2 WEST
Tax Parcel No. 33-01-01-29-305-122

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue, including maps, plats, and a description of the brownfield plan will be available for public inspection and may be obtained from Kris Klein – Director of Economic Development, Lansing Economic Area Partnership, 1000 South Washington, Suite 201, Lansing, MI 48910, (517) 702-3387.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE BOARD RULES

RESOLUTION #22 –

WHEREAS, the Board Rules permit Commissioners unable to attend board or committee meetings due to medical reasons to participate via telephone; and

WHEREAS, due to amendments to the Open Meetings Act, 1976 PA 267 (OMA), effective January 1, 2022, the only legal basis for a member of a public body to participate in a meeting via telephonic or video conferencing as a member of the public body (i.e., to vote, to be counted toward a quorum, or to deliberate toward a decision), is if that member is absent due to military duty; and

WHEREAS, this amendment to the OMA eliminates the previously permissive practice of a public body allowing its members to participate and vote remotely if a physical quorum was present.

THEREFORE BE IT RESOLVED, that the Ingham County Board Rules are hereby amended to read as follows:

V.

CONDUCT OF BOARD MEETINGS

A. QUORUM.

A majority of the members of the County Board of Commissioners shall constitute a quorum for the transaction of the ordinary business of the County, and questions which arise at meetings shall be determined by the votes of a majority of the members present, except upon the final passage or adoption of a measure or resolution, or the allowance of a claim against the County, in which case a majority of the members elected and serving shall be necessary. Commissioners unable to attend due to military duty shall be permitted to participate by telephone or videoconference in the discussion, votes of committee and board meetings, and shall count towards a quorum provided that the requirements of the Open Meetings Act are met.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 02/15/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION REAFFIRMING THE BOARD OF COMMISSIONERS'
AUTHORITY TO APPOINT, EMPLOY, AND REMOVE CERTAIN POSITIONS**

RESOLUTION #22 –

WHEREAS, the Board of Commissioners has exclusive authority for appointment, employment, and removal of certain positions such as those that require direct Board appointment/employment per state statute, as well as certain other County positions which include:

Animal Control Director - [Ingham County Animal Control Ordinance, Article III, Section 1]
Board of Commissioners' Office Director
Chief Public Defender
County Controller/Administrator - [Michigan Compiled Laws 46.13b]
County Civil Attorney/Corporation Counsel - [Michigan Compiled Laws 49.71]
Equalization Director - [Michigan Compiled Laws 211.34]
Fairgrounds Events Director
Health Officer - [Michigan Compiled Laws 333.2428]
Managing Director of the Road Department [Michigan Compiled Laws 224.9(3)]
Parks Director

WHEREAS, as the result of organizational changes within the County, it is necessary reaffirm the Board's authority over certain positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners has exclusive authority for appointment, employment, and removal of the following positions:

Animal Control Director
Board of Commissioner's Office Director
Chief Public Defender
County Civil Attorney/Corporation Counsel
County Controller/Administrator
Equalization Director
Fairgrounds Events Director
Health Officer
Managing Director of the Road Department
Parks Director

BE IT FURTHER RESOLVED, that the Controller/Administrator will continue to have supervisory authority over the Animal Control Director, Fairgrounds Events Director and the Parks Director.

BE IT FURTHER RESOLVED, that the provisions of any prior resolutions that pertain to the above-mentioned positions that are inconsistent with this resolution are of no further force or effect.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AND CERTIFY THE INGHAM COUNTY
2021 PUBLIC ROAD MILEAGE CERTIFICATION**

RESOLUTION #22 –

WHEREAS, Public Act 51 of 1951, as amended, requires that each county submit an annual report to the State Transportation Commission that illustrates its public road mileage at the end of each year; and

WHEREAS, the Ingham County road mileage can fluctuate from year to year through the addition or subtraction of roads through development, jurisdiction transfers, road abandonments, or discovered errors; and

WHEREAS, Ingham County realized a net increase of 0.30 miles of public road centerline mileage in 2021, adjusting the road centerline mileage to 1,255.03 miles; and

WHEREAS, the reported road mileage is used to apportion Michigan Transportation Fund (MTF) revenue to each public road agency (MDOT, county road commissions, cities, and villages) within the state; and

WHEREAS, the provisions of Public Act 51 of 1951 require that the report “must be signed and dated by the Chairman of the Board of County Road Commissioners”.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves and authorizes the Board Chairperson to electronically sign the 2021 Public Road Mileage Certification document that is consistent with this resolution.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE ACCEPTANCE OF SILVERSTONE WAY WITHIN THE SILVERSTONE ESTATES SUBDIVISION AS A PUBLIC COUNTY ROAD

RESOLUTION #22 –

WHEREAS, on February 9, 2021, per Resolution #21-073, the Ingham County Board of Commissioners approved the Final Plat for the residential subdivision called Silverstone Estates, including 25 lots on 25.52 acres in the west half of Section 23, Meridian Township, Ingham County, Michigan; and

WHEREAS, per Resolution #21-073, the Ingham County Board of Commissioners accepted Silverstone Way, the sole internal road in the Silverstone Estates Subdivision, as a public county road; and

WHEREAS, the Silverstone Way road construction met Ingham County Road Department procedures and guidelines and all construction was in accordance with the approved road and drainage plans; and

WHEREAS, Silverstone Way is the sole internal road within Silverstone Estates, which extends from Powell Road to lot 14, for a total length of 0.30 miles; and

WHEREAS, Silverstone Way is located within a right-of-way under county control, intended for public road purposes; and

WHEREAS, Silverstone Way was accepted into the county road system prior to December 31, 2021 and is currently open to automobile traffic; and

WHEREAS, the Michigan Department of Transportation has notified the Ingham County Road Department that the wording of Resolution #21-073 did not meet all of the specific requirements to include Silverstone Way in the public road network.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to accept the Silverstone Estates single internal road, Silverstone Way, from Powell Road to its current end, adjacent to lot 14, for a total length of 0.30 miles as a county local public road.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners acknowledges that Silverstone Way, located in Section 23 of Meridian Township, is located within a right of way under county control for public road use and was open to automobile traffic prior to December 31, 2021.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING INGHAM COUNTY TREASURER ERIC SCHERTZING
ON THE EVENT OF HIS RETIREMENT**

RESOLUTION #22 –

WHEREAS, Eric Schertzing realized his passion for public service while serving as a Special Assistant to Congressman Bob Carr; and

WHEREAS, in 1993, Eric began his career with Ingham County serving as Chief Deputy Drain Commissioner prior to being elected as Ingham County Treasurer, taking office in January of 2001; and

WHEREAS, in 2005, Treasurer Schertzing led the creation of the Ingham County Land Bank Fast Track Authority, the second such Authority in Michigan, where he serves as the Chairperson; and

WHEREAS, hundreds of families have realized the dream of home ownership in a Land Bank home; and

WHEREAS, Treasurer Schertzing is a leader in the tri-county area for foreclosure prevention and consumer financial literacy, he has worked with non-profits to expand prevention strategies and has coordinated Money Smart Week with the Federal Reserve Bank of Chicago; and

WHEREAS, Eric is a member of the Michigan Government Finance Officers Association (MGFOA), Community Economic Development Association of Michigan (CEDAM), the Congress for New Urbanism, the Michigan Sense of Place Council and has served as a member of the Capital Area Community Services Board of Directors, as well as many other financial and development organizations; and

WHEREAS, with nearly 30 years of service with Ingham County, Eric Schertzing is retiring from his position as Treasurer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Treasurer Eric Schertzing on the event of his retirement from his position as Ingham County Treasurer.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to Treasurer Schertzing for his many years of dedication and commitment to improving the quality of life for the citizens of Ingham County, particularly those most in need.

BE IT FURTHER RESOLVED, that the Board wishes Treasurer Schertzing continued success in all of his future endeavors.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING AN APPOINTMENT TO THE
FARMLAND AND OPEN SPACE PRESERVATION BOARD**

RESOLUTION #22 –

WHEREAS, a vacancy exists on the Farmland and Open Space Preservation Board; and

WHEREAS, the County Services Committee interviewed those interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Jeffrey Clark, 5970 Curtice Road, Mason, 48854

to the Farmland and Open Space Preservation Board to a term expiring February 8, 2025.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO FD HAYES ELECTRIC CO.
FOR THE ELECTRICAL WORK FOR THE NEW MODULAR FURNITURE CUBICLES IN THE
HEALTH DEPARTMENT ADMIN AREA**

RESOLUTION #22 –

WHEREAS, the Health Department Admin Area has a current remodel project; and

WHEREAS, the old cubicles will need the electric disconnected; and

WHEREAS, the new modular furniture cubicles will need electrical connection; and

WHEREAS, the Facilities Department recommends a purchase order to FD Hayes Electric Co., a local vendor who submitted the lowest responsive and responsible proposal of \$7,474.34 to disconnect the electric from the old cubicles and reconnect electric to the new modular cubicles in the Health Department Admin Area; and

WHEREAS, funds are available in the approved 2020 CIP General Fund/HSB Operating Fund line item #631-23304-976000 which has a current balance of \$33,778.34.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order in an amount not to exceed \$7,474.34 to FD Hayes Electric Co., 2301 Beal Avenue, Lansing, Michigan 48910, to disconnect electric from the old cubicles and reconnect electric service to the new modular cubicles in the Health Department Admin Area.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ENROLLMENT IN DAVENPORT UNIVERSITY'S
CERTIFICATE OF MANAGEMENT PROGRAM (COHORT THREE)**

RESOLUTION #22 –

WHEREAS, the Institute for Professional Excellence at Davenport University offers a Certificate of Management (CoM) program, designed to develop core management skills necessary to increase workforce productivity and performance; and

WHEREAS, this six-session course focuses on the core competencies necessary to building collaboration, promoting trust, and empowering employees to achieve results; and

WHEREAS, new, experienced, and aspiring managers will benefit from the CoM program; and

WHEREAS, skill enhancement resulting from program completion will improve efficiency and quality of delivery of services, enhance employee retention, and encourage professional development of future leadership; and

WHEREAS, authorizing enrollment in the CoM program is in furtherance of several strategic goal(s) and task(s) included in the Strategic Plan including Goal F. Human Resources and Staffing – attract and retain exceptional employees who reflect the community they serve and who prioritize public service. Strategy 1 – attract and retain employees who value public service, and Strategy 4 – support employee and professional development; and

WHEREAS, new, experienced, and aspiring managers who completed Cohorts One and Two of the CoM program in the fall of 2020 and Spring of 2021 reported great satisfaction with the program and resultant increase in their knowledge and skills; and

WHEREAS, offering another cohort of the CoM program will provide like benefits and results to employees and the County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Human Resources Director to enroll up to 20 Ingham County employees in the CoM program at a cost not to exceed \$31,900 from the Contingency Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING STEVEN SPODNEY

RESOLUTION #22 –

WHEREAS, Steven Spodney began his employment with the Ingham County Health Department in 2012; and

WHEREAS, Steven was hired into the Food Program to conduct inspections of food service establishments, investigate complaints, and conduct foodborne illness investigations; and

WHEREAS, Steven later took on additional responsibilities associated with the Body Art Program and the Surface Water Sampling Program; and

WHEREAS, Steven was reassigned to the Prevention and Response Section in 2020 where he participated in the Household Hazardous Waste Program and the Pollution Prevention Program; and

WHEREAS, Steven worked in Environmental Health in Lapeer, Oakland, and Ionia Counties prior to being hired at Ingham County during a career that spanned 20 years of public service; and

WHEREAS, during his career Steven was professional, dedicated, and respected by all his coworkers; and

WHEREAS, Steven was extremely knowledgeable in his field and was firm, yet fair, and worked hard to establish a strong connection with the regulated public; and

WHEREAS, Steven always gave thoughtful consideration to his communication with the public, and was able to deliver difficult news with great skill; and

WHEREAS, Steven was overall a well-developed and tactful communicator; and

WHEREAS, Steven never shied away from a challenge and approached problems with determination and commitment to get the job done; and

WHEREAS, Steven was eager to participate in problem solving and readily contributed his perspective and ideas for solutions; and

WHEREAS, Steven was a life-long Spartan fan and loved MSU sports as well as the Red Wings; and

WHEREAS, Steven cherished his family, his wife, and children, and was a dedicated husband and father; and

WHEREAS, in December of 2021 Steven passed unexpectedly, leaving behind his wife Molly, daughter Samantha, and many loved ones, friends, and coworkers.

THEREFORE BE IT RESOLVED, that the Board of Commissioners, by adoption of this resolution, honors Steven Spodney for his outstanding quality of work, his commitment to provide a superior service to the citizens of Ingham County, and extends its sincere appreciation for his countless contributions and the lasting, positive impact he made during his years of dedicated service in Environmental Health.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends to the family of Steven Spodney its sincerest condolences and appreciation for all Steven accomplished in his career.

HUMAN SERVICES: Yeas: Cahill, Tennis, Crenshaw, Sebolt, Slaughter, Naeyaert

Nays: None **Absent:** Trubac **Approved 02/14/2022**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH BUREAU VERITAS TECHNICAL ASSESSMENTS LLC FOR AN ENERGY AUDIT OF COUNTY FACILITIES

RESOLUTION #22 –

WHEREAS, Resolution #21-195 re-established the Environmental Affairs Commission; and

WHEREAS, Resolution #21-210 declared Ingham County's commitment to climate justice; and

WHEREAS, Resolution #21-210 included a commitment to the completion of an energy audit that will provide information regarding the county's energy optimization needs and inform deliberation and decisions regarding energy use; and

WHEREAS, the Purchasing Department sought proposals from qualified and experienced vendors to conduct a countywide energy audit on sixteen (16) of its facilities/sites in order to implement green building practices, pollution prevention strategies, and to reduce the overall environmental impact of building operations and grounds keeping practices; and

WHEREAS, \$100,000 was included in the 2022 budget to complete an energy audit; and

WHEREAS, the Environmental Affairs Commission reviewed and evaluated the proposals and recommends a contract with Bureau Veritas Technical Assessments LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$164,000 with Bureau Veritas Technical Assessments LLC to conduct a countywide energy audit on sixteen (16) of its facilities/sites in order to implement green building practices, pollution prevention strategies, and to reduce the overall environmental impact of building operations and grounds keeping practices.

BE IT FURTHER RESOLVED, that the term of the contract shall be 90 days from the date of execution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$64,000 from the Contingency Fund for this contract.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Trubac **Approved 02/14/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONVERT POSTION #601398 (DISEASE CONTROL NURSE)
FROM .5 FTE TO .75 FTE**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department (ICHD) wishes to temporarily increase a .5 FTE Disease Control Nurse Position (Position #601398) from .5 FTE to .75 FTE, effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$24,772; and

WHEREAS, increasing Position #601398 from .5 FTE to .75FTE will allow ICHD's Communicable Disease Division (CD) to increase their capacity and provide additional support for COVID-19 disease investigation and prevention efforts; and

WHEREAS, increasing this position will allow CD to utilize current staff to bring their expertise and knowledge to support these efforts; and

WHEREAS, position #601398 will be increased from a .50 FTE to a .75 FTE (MNA Grade 3, Step 5), increasing the salary and fringe costs from \$58,225 to \$82,997 for a total increase of \$24,772; and

WHEREAS, all costs of this increase will be covered by funds from the COVID-19 grants from the Michigan Department of Health and Human Services (MDHHS) authorized through Resolution #21-419; and

WHEREAS, this position will revert back to a .5 FTE position at the conclusion of the grant; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes increasing position #601398 Disease Control Nurse from .5 FTE to .75 FTE effective upon approval through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of position #601398 Disease Control Nurse from .5 FTE to .75 FTE effective upon approval through September 30, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and adjustments to the position allocation list, consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Trubac **Approved 02/14/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #21- 579 TO REVISE THE
SCOPE OF SERVICES FOR THE 2022 COMMUNITY AGENCY AGREEMENT WITH
STOCKBRIDGE COMMUNITY OUTREACH**

RESOLUTION #22 –

WHEREAS, Resolution #21-579 authorized Community Agency Agreements for 2022; and

WHEREAS, \$4,500 was allocated to Stockbridge Community Outreach for the Tide Me Over Backpacks program; and

WHEREAS, Stockbridge Community Outreach has proposed to utilize the funds for a different purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends Resolution #21-579 to authorize a revised agreement with Stockbridge Community Outreach to allow the utilization of the \$4,500 previously authorized for the Tide Me Over Backpacks program to instead support the Milk Bucks program as detailed in the attached scope of services.

BE IT FURTHER RESOLVED, that all other terms and conditions set forth in Resolution #21-579 are unchanged.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents after review and approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Crenshaw, Sebolt, Slaughter, Naeyaert

Nays: None **Absent:** Trubac **Approved 02/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 02/16/2022**

Stockbridge Community Outreach Detailed Scope of Work

Current Services/Population Served:

Our emergency services include food (weekly and monthly), gas certificates for transportation to medical appointments, prescription, utility, and rent assistance, SNAP/Medicaid/Medicare Community Partner, as well as referrals and consultations. We have a donation center with free clothing and small household goods available to all.

We also offer the following programs: Tide Me Over backpack food program; a food and gift distribution at Thanksgiving and Christmas (serves between 75 - 100 families at each); and we participate in the Fresh Food Distribution through the South Michigan Food Bank, offering free food monthly to all who come to the drop off center (100 families participating monthly). Outreach is a drop off site for monthly (CSFP) and quarterly (TEFAP) government food programs. We currently have approximately 320 clients on file and serve about 200 food orders per month.

Our target population includes low-income individuals and families within the borders of Stockbridge Community School District, which encompasses 150 square miles and a population of over 10,000.

Proposal:

We are requesting funds to support our Milk Bucks program. Each month families can sign up to shop our pantry at which time they receive pantry food, frozen meats, hygiene supplies, and a Milk Buck. This Milk Buck can be taken to the local gas station or the Plane Food Market in town and exchanged for a gallon of Milk. (The Stockbridge and Munith towns do not have a grocery store other than the Dollar Store leaving residents to rely on gas station convenience stores). The first six months of last year, Milk Bucks were given weekly due to the pandemic. In July, we returned to our usual program of one Milk Buck per month, per family. We have had numerous requests for Milk Bucks and this year we would like to expand this program to allow 2 Milk Bucks per month for families of 3 or more. Therefore we have proposed our 2022 budget to increase Milk Bucks to \$4800. We expect 40 families each month to qualify for 2 Milk Bucks and we expect the average price to be \$5.00 per gallon.

Specific Services to be Provided with County Funds:

Two Milk Bucks will be provided each month to families qualified to shop the pantry. Milk Bucks can be taken to the local participating stores to be exchanged for a gallon of milk.

Meeting Basic Needs:

This proposal meets the basic needs of providing milk to low-income individuals including seniors and families.

Eligibility Requirements:

To qualify for this assistance, families must reside in the Stockbridge School District and provide proof (picture ID, driver's license, lease, utility bill etc.), and proof of income (government benefit letter, bank statement, check stub etc.). Families earning less than 200% of the Federal Poverty Level qualify for services.

Time for Services to be Performed:

The time of service will be from January 2022 through December 2022.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH TRI-COUNTY OFFICE ON AGING
FOR ELDER SERVICES MILLAGE ELIGIBLE SERVICES**

RESOLUTION #22 –

WHEREAS, the growth of the 60 and over population throughout the country, including regional, state, and county areas, is impacting the services Tri-County Office on Aging (TCOA) delivers; and

WHEREAS, more than 57,000 seniors (age 60+) live in Ingham County, and thousands lack the financial means to fully care for themselves; and

WHEREAS, many seniors in Ingham County have multiple chronic conditions that make everyday living difficult; and

WHEREAS, as of May 31, 2020, there were almost 200 older adults in Ingham County on wait lists to receive essential services such as assistance with bathing and other personal care, homemaking chores (including snow removal), and respite programs for caregivers; and

WHEREAS, the millage will help reduce waitlists that are expected to rise dramatically with the rapid growth of the older population; and

WHEREAS, in August 2020 the electorate authorized a countywide elder services millage level of 30/100 (.30) of one mill for a period of four years (2020-2023) to be used for the purpose of authorizing funding to eliminate wait lists and expanding critical services such as in-home care, meals on wheels, and crisis services to support the growing population of persons age sixty (60) and older residing in Ingham County; and

WHEREAS, TCOA has submitted a proposal to Ingham County to use Elder Services Millage dollars to fund a comprehensive array of essential services to Ingham County residents age 60 and older; and

WHEREAS, funds from the Elder Services Millage are included in the County's 2022 budget for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$2,499,000 with Tri-County Office on Aging (TCOA) for services provided to Ingham County residents for the period of January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED, that funds for this contract with TCOA will come from the Elder Services Millage.

BE IT FURTHER RESOLVED, that funds will be utilized by TCOA for Elder Services Millage eligible services as provided in the attached proposal.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Trubac **Approved 02/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

II. SERVICES TO BE PROVIDED BY THE CONTRACTOR. The Contractor shall provide a comprehensive array of services to Ingham County residents age 60 and older. The services include:

- a) Managing and operating *home delivered meals* (commonly known as Meals on Wheels) and *Congregate (Senior) Dining Sites*, providing 50,000 meals to address food insecurity and meet the nutritional and social needs of the growing population of older adults by providing up to three meals a day based on eligibility. Services shall be provided in conformity with state and federal operating standards as outlined in the Older Americans Act. Category expenditures: **\$472,000**
- b) Providing 100 individuals with an average of 10 hours of *In-Home Services* supports depending on the need, designed to provide or enhance their independence and avoid the need for residential/skilled nursing living arrangements. Supports include personal care (such as assistance with bathing and dressing,) homemaking services, grocery shopping assistance, and respite support for persons caring for older adults. Priority will be given to individuals currently on TCOA's wait lists and others who may not meet the nursing facility level of care determination but are at risk of health decline or lack of independence without support. Category expenditures: **\$1,180,000**
- c) Supplying *Home Modification/Repair and chore services* such as snow removal, yard work, weatherization, and accessibility modifications to enhance safety and enable older adults to remain living in a safe independent environment. Category expenditures: **\$150,000**
- d) Supporting *Healthy Aging and Wellness Activities* such as healthy living classes for persons with diabetes and other chronic conditions, caregiver workshops, and other opportunities to engage older adults in the community to promote socialization and prevent isolation, depression, and worsening chronic conditions, especially during the COVID-10 pandemic crisis. Category expenditures: **\$50,000**
- e) Providing *Crisis Services* through financial or other assistance in addressing utility shut offs and safe housing-related expenses (emergency shelter, fumigation, eviction prevention, etc.) for low-income seniors in imminent danger of losing independence. Assistance may be available for caregivers to meet one-time, emerging needs in support of the older adult. Category expenditures: **\$75,000**
- f) Supplying gap-filling support to meet the *Non-Covered Medical needs* of 25-50 low income older adults to prevent serious health crises. Expenses may include prescription medications, dental/oral health care, durable medical equipment (i.e. walkers, shower benches), dental, hearing, and Personal Protective Equipment that are not covered through Medicare or other means. Category expenditures: **\$125,000**
- g) Managing and operating *Information & Assistance Services* to community members with questions about available programs and services or those who otherwise do not know where to turn. These community members may be seniors, adults with disabilities, or the family and friends that support them. The questions or circumstances may be straight forward and result in a simple referral or exchange of information, or they may be more complex, requiring significant time and follow-up. Services may include the support of a Community Resource Navigator who has specific training, knowledge of community resources, and background in working with older adults who have chronic health and emotional needs who are not connected to any other supports and have immediate needs. Category expenditures: **\$255,000**

- h) Connecting low income and underserved individuals and their families to *Legal Services* to provide legal protection, advocacy and representation in the areas of elder abuse, public benefits, senior justice, and elder rights. Services also include the Long-Term Care Ombudsman who advocates for the health, safety and rights of persons in nursing and other care facilities and may also include the education of local law enforcement and other key organizations and community partners on elder abuse. Category expenditures: **\$92,000**

- i) **\$100,000** in funds received under this agreement shall be used to pay for the staffing, overhead, and other associated costs for the additional *administration* of the millage.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH JARED A. BEDUHN
EXCAVATING & LANDSCAPING**

RESOLUTION #22 –

WHEREAS, the existing surface of the south end horse show arena at the Fairgrounds was damaged; and

WHEREAS, it is necessary to remove the existing surface and replace it with new material; and

WHEREAS, after a careful review of the quotes, the Fairgrounds Events Director recommends the contract be awarded to Jared A. Beduhn Excavating & Landscaping in an amount not to exceed \$14,000 to remove the existing material and replace with new material; and

WHEREAS, the funds for this contract are available in the Fair fund balance.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a contract with Jared A. Beduhn Excavating & Landscaping in an amount not to exceed \$14,000 from the Fair fund balance, for the removal and replacement of clay and sand into the south end horse riding arena.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Trubac **Approved 02/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT
OF ENVIRONMENT, GREAT LAKES, AND ENERGY FOR FY 2021-2022**

RESOLUTION #22 –

WHEREAS Ingham County Health Department (ICHHD) wishes to enter into an agreement with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to conduct environmental monitoring and inspections of EGLE Non-Community programs effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$31,906; and

WHEREAS, EGLE will reimburse ICHHD for expenses related to monitoring and inspection services; and

WHEREAS, this practice began after the State of Michigan reorganized services and moved many of its environmental protection programs and services to EGLE; and

WHEREAS, EGLE proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental monitoring and inspection services from the Ingham County Health Department (ICHHD); and

WHEREAS, the Public Health Code still locates the primary responsibility for environmental protection at the community level with local public health departments; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an agreement with MDEQ effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$31,906.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with EGLE for Non-Community Programs effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$31,906.

BE IT FURTHER RESOLVED, that EGLE shall reimburse ICHHD up to \$31,906 for expenses related to testing and inspection services as follows:

- Non-Community Public Water Supply Program – up to \$22,328
- Drinking Water Long-Term Monitoring – up to \$500
- Public Water Supply Supervision – up to \$2,303
- Public Swimming Pools – up to \$5,300
- Campground Requirements – up to \$225
- Capacity Development and Source Water Assessment - up to \$1,250

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Trubac **Approved 02/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO KNIGHT WATCH INC. FOR A
NEW DOOR ACCESS SWIPE AND UPGRADING INTERCOM SYSTEM AS PART OF THE
9-1-1 CENTER'S REMODEL PROJECT**

RESOLUTION #22 –

WHEREAS, the remodel project at the 9-1-1 Center will recreate the front foyer entrance; and

WHEREAS, a new door will be installed requiring card access; and

WHEREAS, the existing intercom system will be relocated and needs to be upgraded; and

WHEREAS, Knight Watch Inc. holds the proprietary software on the existing system; and

WHEREAS, the Facilities Department recommends a purchase order to Knight Watch Inc., who submitted a proposal of \$11,635.91 for the new door swipe access and to relocate and upgrade the intercom system at the 9-1-1 Center; and

WHEREAS, funds are available in the approved 2020 CIP 9-1-1 Fund line item #261-32500-976000 which has a current balance of \$66,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order in an amount not to exceed \$11,635.91 to Knight Watch Inc., 3005 Business One Drive, Kalamazoo, Michigan 49048, for a new door access swipe and upgrading the intercom system as part of the 9-1-1 Center's remodel project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Cahill
Nays: None **Absent:** Trubac, Schafer, Maiville **Approved 02/10/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE RENEWAL OF SOFTWARE SUPPORT AGREEMENT WITH
CENTRAL SQUARE TECHNOLOGIES FOR THE COMPUTER AIDED DISPATCH (CAD) SYSTEM**

RESOLUTION #22 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, Trittech has since merged with two other companies to become Central Square Technologies; and

WHEREAS, the 9-1-1 Center needs to continue to contract with Central Square for the ongoing maintenance and support of the Ingham County 9-1-1 CAD system; and

WHEREAS, the 9-1-1 Director recommends continuing the use of the Central Square CAD system and renewal of the support agreement, which has been budgeted for in the 9-1-1 Center's 2022 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 – 2023 Central Square Renewal of Software Support Agreement between Central Square Technologies and Ingham County 9-1-1 Center for the Computer Aided Dispatch System from April 14, 2022 through April 13, 2023, at a cost of \$148,181.69.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Cahill

Nays: None **Absent:** Trubac, Schafer, Maiville **Approved 02/10/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PEOPLE READY ACTIVATING YOUTH (P.R.A.Y) FOR AGENCY ASSESSMENT AND STREET OUTREACH/GUN VIOLENCE INTERRUPTION DEPLOYMENT TRAINING AND CAPACITY BUILDING WITH SAFE PASSAGES DBA ADVANCE PEACE TO IMPLEMENT AND OPERATE THE LANSING/INGHAM PEACEMAKER FELLOWSHIP®

RESOLUTION #22 –

WHEREAS, between 2011 and the present, partners in Ingham County have explored a variety of gun violence interruption and prevention approaches; and

WHEREAS, between August of 2020 and the present, Safe Passages, dba Advance Peace, has served as a national technical assistance partner providing pre-implementation and planning guidance to Lansing and Ingham County partners working to build and sustain local community capacity to interrupt gun violence; and

WHEREAS, on March 23, 2021, the Board of Commissioners approved Resolution #21-179, stating that Ingham County will include in its 2022-2024 public safety planning a commitment, support, and partnership with Advance Peace and local partners in the amount of \$535,294 to establish a program to help build and sustain local community capacity to interrupt gun violence; and

WHEREAS, such a program will help save lives and reduce the life-altering trauma experienced by people living in the impacted communities and by the service providers who support them; and

WHEREAS, Ingham County Purchasing Department issued a Request for Proposals (RFP) for the Local Operator of the Lansing/Ingham Peacemaker Fellowship®; and

WHEREAS, in November 2021, the Lansing/Ingham Advance Peace Planning team assembled an RFP evaluation team made of staff from Ingham County, the City of Lansing, Advance Peace, and county residents impacted by gun violence who have demonstrated an ongoing commitment to gun violence prevention and interruption; and

WHEREAS, the evaluation team received, evaluated, and interviewed four proposals, using criteria recommended by Advance Peace, and vetted and prioritized by a broad coalition of community partners; and

WHEREAS, the evaluation team recommended a partnership between P.R.A.Y. and Peckham to be the operators of the Lansing/Ingham Peacemaker Fellowship®; and

WHEREAS, subsequent discussions with officials from Ingham County, P.R.A.Y., and Peckham have resulted in Peckham deciding not to enter into a contract related to this project; and

WHEREAS, all members of the evaluation team have been contacted, and the majority are in favor of moving forward with a contract with P.R.A.Y.; and

WHEREAS, Advance Peace has advised that they will work with P.R.A.Y. on an Assessment and Training basis for Phase I/Year 1 before determining if the P.R.A.Y. organization capacity aligns with requisite Peacemaker Fellowship fidelity to effectively serve as the Local Operator of the Lansing/Ingham Peacemaker Fellowship® experience.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners authorizes Ingham County to enter into a contract with P.R.A.Y. for agency assessment and Street Outreach/Gun Violence Interruption Deployment Training and Capacity Building with Safe Passages dba Advance Peace to Implement and Operate the Lansing/Ingham Peacemaker Fellowship during the period of March 1, 2022 to February 28, 2023 in an amount not exceed the \$279,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Cahill

Nays: None **Absent:** Trubac, Schafer, Maiville **Approved 02/10/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH LEADSONLINE

RESOLUTION #22 –

WHEREAS, the Ingham County Sheriff's Office is responsible for responding to and investigating crimes that occur within Ingham County, specifically to those without dedicated police services; and

WHEREAS, one of the responsibilities is the investigation of stolen property; and

WHEREAS, one of the tools afforded is a nationwide database containing pawn records and the identification of those responsible for them; and

WHEREAS, online classifieds such as eBay are linked into this database and are searchable; and

WHEREAS, the sole provider of such a database is the LeadsOnline Company; and

WHEREAS, the access provided to deputies and detectives will further enhance their abilities to recover stolen property for the citizens of the county and hold those accountable through the due process of the Courts; and

WHEREAS, the 2022 renewal subscription for LeadsOnline is \$7,165.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorize a contract with LeadsOnline in the amount of \$7,165 to be paid out of the 2022 Sheriff's Office budget from Field Services/Contractual Services account #10130102-8180000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Cahill
Nays: None **Absent:** Trubac, Schafer, Maiville **Approved 02/10/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE STATEMENT OF WORK NO. 21771 WITH
IMAGESOFT CORPORATION FOR THE PROBATE COURT IMAGING PROJECT**

RESOLUTION #22 –

WHEREAS, the Ingham County Probate Court has contracted with ImageSoft Corporation to implement an imaging system that the Board has already approved as part of its commitment to increase and make uniform the utilization of imaging countywide and thereby realize greater efficiencies; and

WHEREAS, the Probate Court and ImageSoft, as part of implementation, have discovered areas where the current imaging system can be more fully realized and result in greater efficiencies; and

WHEREAS, the Probate Court seeks to enhance technology by implementing a paperless workflow system with ImageSoft as set forth in Statement of Work No. 21771; and

WHEREAS, the total cost for this project is \$114,918 which will be funded in majority by the 2022 Michigan State Police Coronavirus Emergency Supplement Funding Grant in the amount of \$88,724 with the remaining balance of \$26,194 to be paid from the Probate Court's Capital Improvement Project budget; and

WHEREAS, the Probate Court has adequate funding in its Capital Improvement Project budget as set forth in the previously approved Resolution #13-359.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with ImageSoft to enhance technology by implementing a paperless workflow system as set forth in ImageSoft's Statement of Work No. 21771.

BE IT FURTHER RESOLVED, that over 77% of the total project costs will be funded by the 2022 Michigan State Police Coronavirus Emergency Supplement Funding Grant in the amount of \$88,724 with the remaining balance of \$26,194 to be paid from the Probate Court's Capital Improvement budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Cahill

Nays: None **Absent:** Trubac, Schafer, Maiville **Approved 02/10/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 02/16/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH MOTOROLA SOLUTIONS, INC. FOR THE PURCHASE OF TWO APX NEXT ALL-BAND SMART RADIOS

RESOLUTION #22 –

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2019 Homeland Security Grant Program (HSGP); and

WHEREAS, the purpose of these grant funds is to purchase equipment for and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the Ingham County Public Safety Radio System upgraded to the MPSCS/Motorola system in fall of 2021; and

WHEREAS, the Ingham County Board of Commissioners, with Resolution #18-550, previously contracted with Motorola Solutions, Inc. for the replacement of the Ingham County Public Safety Radio System; and

WHEREAS, the FY 2019 HSGP funding will be used to purchase two APX NEXT All-Band Smart Radios to be used by Ingham County Homeland Security & Emergency Management; and

WHEREAS, the features of the APX NEXT All-Band Smart Radios expand beyond the standard radio capabilities, allowing for increased interoperability and functionality within and beyond Ingham County; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, the total expenditure for this proposal is \$15,846.48.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of two APX NEXT All-Band Smart Radios for Ingham County Emergency Management from Motorola Solutions, Inc., for \$15,846.48, utilizing funding of \$15,846.48 from the FY 2019 Homeland Security Grant Funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Cahill
Nays: None **Absent:** Trubac, Schafer, Maiville **Approved 02/10/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

LATE PETITIONS AND COMMUNICATIONS

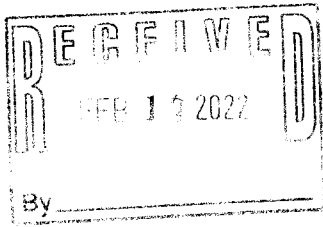
NOTICE OF INTENT TO PREPARE MASTER PLAN FROM [WHITE OAK TOWNSHIP](#)

AN EMAIL FROM [MICHAEL UNSWORTH](#) RESIGNING FROM THE INGHAM COUNTY PARKS COMMISSION

NOTICE OF INTENT TO PREPARE MASTER PLAN FROM [STOCKBRIDGE TOWNSHIP](#)

SUBSTITUTE RESOLUTIONS

RESOLUTION TO CONVERT ~~POSITION~~ POSITION #601398 ([DISEASE CONTROL NURSE](#)) FROM .5 FTE TO .75 FTE



WHITE OAK TOWNSHIP

NOTICE OF INTENT TO PREPARE MASTER PLAN

Pursuant to the requirements of the Michigan Planning Enabling Act (PA 33 of 2008, as amended), this notification is to inform you of the Township of White Oak's intent to amend its Township Master Plan. As required, a copy of the draft plan will be provided to you for your review and comment in advance of the Township's public hearing. The Township intends to make all submittals regarding its master plan by electronic mail if you do not respond by objecting to the use of electronic mail.

In the meantime, please feel free to contact the White Oak Township Planning Commission if you have any questions.

Township of White Oak Planning Commission
1002 S M 52
Webberville, MI 48892
(517) 851-8764

We look forward to your cooperation and comment.

Cc: via First Class Mail to:

- a. Stockbridge Township
- b. Leroy Township
- c. Ingham Township
- d. Unadilla Township
- e. Iosco Township
- f. Tri-County Regional Planning Commission
- g. Ingham County Board of Commissioners
- h. Public Utility Company, Railroad Company, Public Transportation Agency operating within the Township
- i. Ingham County Road Commission
- j. MDOT

From: Michael Unsworth <unsygm@gmail.com>
Sent: Thursday, February 17, 2022 1:26 PM
To: Timothy Morgan <TMorgan@ingham.org>
Subject: Leaving the Parks Commission

Tim, can you forward this to the staff and Commission members?

Thanks,

Mike

Dear Parks staff and Commission members,

I've enjoyed working with all of you to make our County Parks a vital part of the Ingham County community. The pandemic has shown how important our parks are to people's physical and mental help. To borrow a phrase from the U.S. Forest Service, they are truly "lands of many uses."

Unfortunately, I'm getting fatigued and need to cut back on my activities. I've been impressed with everyone's strong work ethic and their devotion to this fantastic asset.

I'll close by inviting everyone to a viewing party of the DiscoveryPlus documentary The Great Balloon Bomb Invasion (<https://www.facebook.com/discoveryplus/videos/624113022233440>). It will be Wednesday, February 23, from 6:30 to 9:30 p.m. at Red Cedar Spirits (2000 Merritt Rd, East Lansing). I've been researching this topic since the early 1980s. Spoiler alert: I'm on for about four minutes. But it's the best four minutes.

RCS' Events Room will open at 6:30. The documentary will be shown at 7:00; it runs about 1 hour and forty minutes. After which there will be about 20 minutes of me talking about the balloons that landed in Michigan.

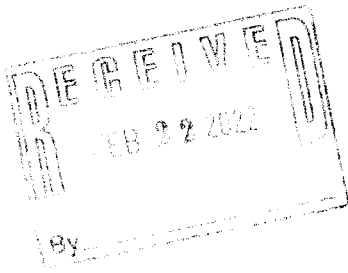
The events room seats 30 people. If you wish to attend, please send me an RSVP (unsygm@gmail.com) if you can make it.

There is no fee. Red Cedar Spirits does expect my guests to buy about \$100 of mixed drinks and/or wine. There will be some finger food. Jet's Pizza does deliver there.

If you can't make it or want to know more about this fascinating topic, I can send you an article I wrote for Michigan History magazine.

Again, you've been a great group to work with, and I'm sure that the Ingham County Park will continue to prosper.

Mike



STOCKBRIDGE TOWNSHIP

NOTICE OF INTENT TO PREPARE MASTER PLAN

Pursuant to the requirements of the Michigan Planning Enabling Act (PA 33 of 2008, as amended), this notification is to inform you of the Township of Stockbridge's intent to amend its Township Master Plan. As required, a copy of the draft plan will be provided to you for your review and comment in advance of the Township's public hearing. The Township intends to make all submittals regarding its master plan by electronic mail if you do not respond by objecting to the use of electronic mail.

In the meantime, please feel free to contact the Stockbridge Township Planning Commission if you have any questions.

Township of Stockbridge Planning Commission
P.O. Box 565
Stockbridge, MI 49285
517-851-9362

We look forward to your cooperation and comment.

Cc: via First Class Mail to:

- a. Bunker Hill Township
- b. Ingham Township
- c. White Oak Township
- d. Village of Stockbridge
- e. Waterloo Township
- f. Unadilla Township
- g. Henrietta Township
- h. Tri-County Regional Planning Commission
- i. Ingham County Board of Commissioners
- j. Public Utility Company, Railroad Company, Public Transportation Agency operating within the Township
- k. Ingham County Road Commission
- l. MDOT

**SUBSTITUTE - FEBRUARY 22, 2022
AGENDA ITEM NO. 12**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONVERT ~~POSTION~~ POSITION #601398 (DISEASE CONTROL NURSE) FROM .5 FTE TO .75 FTE

RESOLUTION #22 –

WHEREAS, Ingham County Health Department (ICHD) wishes to temporarily increase a .5 FTE Disease Control Nurse Position (Position #601398) from .5 FTE to .75 FTE, effective October 1, 2021 through September 30, 2022 for an amount not to exceed \$24,772; and

WHEREAS, increasing Position #601398 from .5 FTE to .75FTE will allow ICHD's Communicable Disease Division (CD) to increase their capacity and provide additional support for COVID-19 disease investigation and prevention efforts; and

WHEREAS, increasing this position will allow CD to utilize current staff to bring their expertise and knowledge to support these efforts; and

WHEREAS, position #601398 will be increased from a .50 FTE to a .75 FTE (MNA Grade 3, Step 5), increasing the salary and fringe costs from \$58,225 to \$82,997 for a total increase of \$24,772; and

WHEREAS, all costs of this increase will be covered by funds from the COVID-19 grants from the Michigan Department of Health and Human Services (MDHHS) authorized through Resolution #21-419; and

WHEREAS, this position will revert back to a .5 FTE position at the conclusion of the grant; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes increasing position #601398 Disease Control Nurse from .5 FTE to .75 FTE effective upon approval through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the conversion of position #601398 Disease Control Nurse from .5 FTE to .75 FTE effective upon approval through September 30, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and adjustments to the position allocation list, consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents **or letters of understanding** on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Crenshaw, Sebolt, Slaughter, Naeyaert
Nays: None **Absent:** Trubac **Approved 02/14/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 02/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 02/16/2022**

