

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

MARCH 22, 2022

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **MARCH 8, 2022**
- VI. **ADDITIONS** TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. AN EMAIL FROM **DEBBIE EDOKPOLO** RESIGNING FROM THE INGHAM COUNTY RACIAL EQUITY TASK FORCE
 2. RESOLUTION #2022/006 FROM THE **IRON COUNTY** BOARD OF COMMISSIONERS URGING THE RETURN OF STATE WORKERS TO IN-PERSON OPERATIONS
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 3. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING **APPOINTMENTS** TO THE WOMEN’S COMMISSION
 4. COUNTY SERVICES COMMITTEE – RESOLUTION AMENDING THE **ATTENDANCE POLICY** FOR THE APPOINTED ADVISORY BOARDS AND COMMISSIONS
 5. COUNTY SERVICES COMMITTEE – RESOLUTION URGING STATE LEGISLATURE TO AMEND THE MICHIGAN NO-FAULT **AUTO INSURANCE REFORM ACT** TO ADDRESS A REIMBURSEMENT CAP FOR AUTO ACCIDENT VICTIMS
 6. COUNTY SERVICES COMMITTEE – RESOLUTION TO RECOGNIZE MARCH 2022 AS **WOMEN'S HISTORY MONTH** IN INGHAM COUNTY

7. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT OF [WOODED VALLEY CONDOMINIUM](#), PHASES 2-5
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [GRAPHIC SCIENCES, INC.](#), FOR STORAGE, RETRIEVAL, AND TRANSPORT OF FILES FOR 55TH DISTRICT COURT, REGISTER OF DEEDS, HUMAN RESOURCES, AND FINANCIAL SERVICES
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE PURCHASE OF CONSULTING HOURS FROM [SENTINEL TECHNOLOGIES](#)
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SECOND-PARTY AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND A THIRD-PARTY AGREEMENT WITH THE CITY OF EAST LANSING IN RELATION TO A FEDERALLY FUNDED PROJECT ON [HASLETT ROAD](#) AT PARK LAKE ROAD
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND A SECOND-PARTY AGREEMENT WITH MEDC AND A THIRD-PARTY AGREEMENT WITH THE CITY OF LANSING FOR THE [FOREST ROAD AND COLLINS ROAD](#) INFRASTRUCTURE IMPROVEMENTS PROJECT
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A FIRST-PARTY AGREEMENT WITH E.T. MACKENZIE COMPANY AND A SECOND-PARTY AGREEMENT WITH THE LANSING BOARD OF WATER AND LIGHT FOR THE [KALAMAZOO STREET](#) PROJECT
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO PROVIDE FUNDING FOR [LOW INCOME TAX PREPARATION](#)
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A THREE-YEAR CONTRACT EXTENSION WITH [MESIROW FINANCIAL INVESTMENT MANAGEMENT, INC.](#)
15. FINANCE COMMITTEE – RESOLUTION AUTHORIZING THE [2022 ADMINISTRATIVE FUND](#)
16. FINANCE COMMITTEE – [2022 BORROWING RESOLUTION](#) (2021 DELINQUENT TAXES)
17. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RECLASSIFY THE [MEDICAL SOCIAL WORKER](#) POSITION IN MATERNAL AND CHILD HEALTH
18. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO APPROVE OF THE [REORGANIZATION](#) OF THE INGHAM COUNTY PARKS DEPARTMENT

19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE STATE OF MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS ([LARA](#)) TO ACCEPT THE 2022 MICHIGAN MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT
 20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE MICHIGAN [CLEAN BOATS, CLEAN WATERS GRANT](#)
 21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION FOR IMPROVEMENTS TO THE [LAKE LANSING BOAT LAUNCH](#)
 22. LAW & COURTS COMMITTEE – RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING NATIONAL [TELECOMMUNICATORS WEEK](#) APRIL 10-16, 2022
 23. LAW & COURTS COMMITTEE – RESOLUTION TO HONOR 9-1-1 DISPATCHER [CRAIG BAUER](#) OF THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER
 24. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PART-TIME [COMMUNICATIONS & MEDIA](#) ASSISTANT WITHIN THE SHERIFF’S OFFICE
 25. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE [REORGANIZATION](#) OF THE OFFICE STAFF OF THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER
 26. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONTRACTS WITH [GLOBAL EAGLE COMPANY](#) BUSINESS TRANSFORMATION SPECIALISTS
 27. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A MODIFIED LEASE AGREEMENT WITH [PITNEY BOWES](#) FOR A POSTAGE METER
 28. LAW & COURTS, HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION FOR USE OF [ELDER PERSON MILLAGE](#) FOR VARIOUS PROBATE COURT PURPOSES
- XII. SPECIAL ORDERS OF THE DAY
 - XIII. PUBLIC COMMENT
 - XIV. COMMISSIONER ANNOUNCEMENTS
 - XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
 - XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

MARCH 8, 2022 REGULAR MEETING

Commissioners Room – Courthouse

Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

March 8, 2022

CALL TO ORDER

Chairperson Crenshaw called the March 8, 2022 meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Maiville, Naeyaert, Peña, Polsdofer, Schafer, Sebolt, Stivers, Tennis, Trubac and Crenshaw.

Members Absent: Slaughter

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Kip Bohne, Friends of Lansing Regional Trails President, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present for a moment of silence, prayer, and meditation. He further asked those present to keep the family of John Daher, former Lansing Township Supervisor, in their thoughts.

APPROVAL OF THE MINUTES

Commissioner Naeyaert moved to approve the minutes of the February 22, 2022 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioner Slaughter.

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated that, without objection, the following substitute resolutions would be added:

7. RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE LANSING BOARD OF WATER & LIGHT FOR EMERGENCY TRAFFIC SIGNAL MAINTENANCE
11. RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF EATON RAPIDS
12. RESOLUTION IN OPPOSITION OF SENATE BILL 597 AND SENATE BILL 598

MARCH 8, 2022 REGULAR MEETING

PETITIONS AND COMMUNICATIONS

None.

LIMITED PUBLIC COMMENT

Kip Bohne, Friends of Lansing Regional Trail (FLRT) President, expressed gratitude towards the Board of Commissioners for the amendments to include funding for the Trail Ambassador Coordinator position. He further stated that this role was responsible for promoting the trails and coordinated clean up throughout Ingham County.

Mr. Bohne stated that the Trail Ambassador position had made efforts to be self-funded but had encountered difficulty during the COVID-19 Pandemic. He further stated that FLRT would continue efforts for additional funding and thanked the Board of Commissioners for funding in the interim.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Item Nos. 12, 28, and 29. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioner Slaughter.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote.

Items voted on separately are so noted in the minutes.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 1**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE DRAIN COMMISSIONER'S FEE SCHEDULE TO ADDRESS
AERIAL DRAIN CROSSING PERMIT AND INSPECTION FEES**

RESOLUTION #22 – 087

WHEREAS, the Drain Commissioner's Schedule of Fees includes drain crossing permit fees and inspection deposits which are approved by the Ingham County Board of Commissioners upon recommendations from the Drain Commissioner; and

WHEREAS, the 2022 Schedule of Fees includes drain crossing permit fees for residential projects of \$140, commercial projects of \$525 and an inspection deposit of \$1,500; and

WHEREAS, these permit fees and inspection deposits are intended for projects that require the disturbance of the surface or subsurface; and

WHEREAS, crossings of drains with aerial utilities that do not involve surface or subsurface disturbance were not intended to be included in the current drain crossing fee schedule although there was never any clarity in the fee language for administrative staff; and

WHEREAS, as most aerial drain crossings will be installed on existing utilities' poles in the road rights-of-way, they should be exempt from drain permit fees and inspection deposits.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a modification of the Drain Commissioner's Schedule of Fees as a clarification to include the following language:

Aerial crossings over drains that do not involve disturbance of the surface or subsurface, are exempted from permit fees and inspection deposits.

BE IT FURTHER RESOLVED, that these changes to the Drain Commissioner's Schedule of Fees shall take effect upon approval of this resolution.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville

Nays: None **Absent:** Naeyaert **Approved 03/01/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 2**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A THREE-YEAR EXTENSION TO THE CONTRACT WITH MICHIGAN STATE UNIVERSITY REMOTE SENSING AND GEOSPATIAL INFORMATION SYSTEMS TO CONDUCT MAPPING SERVICES FOR THE FARMLAND AND OPEN SPACE SELECTION CRITERIA OF THE FARMLAND AND OPEN SPACE PRESERVATION BOARD

RESOLUTION #22 – 088

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board (FOSP) to oversee the Farmland Preservation Program; and

WHEREAS, the voters of Ingham County approved a millage for Farmland and Open Space Preservation in August 2008 and renewed the millage for another ten years in 2018; and

WHEREAS, the selection criteria approved for ranking farmland and open space applications to the FOSP Program requires numerous data sets, such as soils, parcel size, geographic location, proximity to other protected properties, to calculate an objective score; and

WHEREAS, the FOSP Board contracted with MSU RS & GIS to complete Farmland and Open Space Modeling on applications in 2013, and entered into a three-year contract in 2019, which expired December 31, 2021 (Resolution #19-206); and

WHEREAS, the cost of this service is to continue, as it did for the previous three-year contract, at a not to exceed amount of \$60,000 for a term of three years (\$20,000/year) and the contractor will only bill for hours worked on the project; and

WHEREAS, the FOSP Board has money in the budget to cover this expense.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a three-year contract, effective March 1, 2022 with Michigan State University Remote Sensing and Geospatial Information Systems in an amount not to exceed \$60,000 for the purpose of data collection and preparation, geospatial modeling, and the development of land use cover maps for farmland applications.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

MARCH 8, 2022 REGULAR MEETING

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville

Nays: None **Absent:** Naeyaert **Approved 03/01/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 3**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LAUX CONSTRUCTION FOR THE
REMODEL OF THE CIRCUIT COURT CLERK'S OFFICE ON THE THIRD FLOOR OF THE
HISTORICAL MASON COURTHOUSE**

RESOLUTION #22 – 089

WHEREAS, the Circuit Court Clerk's Office on the third floor of the Historical Mason Courthouse needs to be remodeled for safety and security reasons; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals co-operative agreement do not require three quotes; and

WHEREAS, Laux Construction is on the MiDeals co-operative contract; and

WHEREAS, the Facilities Department recommends authorizing an agreement with Laux Construction who submitted a proposal of \$98,077 for the remodel of the Circuit Court Clerk's Office on the third floor of the Historical Mason Courthouse; and

WHEREAS, the Facilities Department is requesting a contingency of \$5,000 for any unforeseen circumstances; and

WHEREAS, funds are available from the American Rescue Plan Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Laux Construction, 1018 Hogsback Road, Mason, Michigan 48854, for the remodel of the Circuit Court Clerk's Office on the third floor of the Historical Mason Courthouse for an amount not to exceed \$103,077, which includes a \$5,000 contingency.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville

Nays: None **Absent:** Naeyaert **Approved 03/01/2022**

MARCH 8, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 4**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE LEASE OF DARK FIBER FROM ZAYO GROUP

RESOLUTION #22 – 090

WHEREAS, Ingham County currently utilizes fiber data connection solutions successfully at various locations;
and

WHEREAS, there is a need for reliable and protected data network connectivity from the new clinic back to the County's network; and

WHEREAS, a dark fiber solution has been determined to meet all data connectivity needs while providing the best price for performance.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the lease of dark fiber from Zayo Group for 10 years in an amount not to exceed \$252,000.

BE IT FURTHER RESOLVED, that the recurring monthly fees will be paid from the Health Center Fund (#511-61525 978000 02385).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville

Nays: None **Absent:** Naeyaert **Approved 03/01/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 5**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE UNINTERRUPTABLE POWER SUPPLY
SUPPORT CONTRACT FROM CDWG**

RESOLUTION #22 – 091

WHEREAS, an Uninterruptable Power Supply (UPS) is a critical component to the Ingham County Network and are located in both Ingham County Datacenters; and

WHEREAS, this UPS provides power to all computers and equipment in the Ingham County Datacenters in the case of a power failure; and

WHEREAS, Nationwide Power has been maintaining our UPS devices for several years and ITD is very happy with their service; and

WHEREAS, ITD utilized the State of Michigan MiDeal contract to obtain pricing from CDWG for Nationwide Power support; and

WHEREAS, the annual contract amount is in the approved 2022 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the contracting with CDWG for three years of UPS support provided by Nationwide Power for our datacenters in the amount not to exceed \$28,500.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville

Nays: None **Absent:** Naeyaert **Approved 03/01/2022**

MARCH 8, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:
INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AN ENGINEERING SERVICES AGREEMENT FOR THE
OKEMOS ROAD PROJECT WITH FISHBECK**

RESOLUTION #22 – 092

WHEREAS, the Ingham County Road Department received state Local Bridge Program (LBP) funding, federal Earmark Repurposed Funds, federal Surface Transportation Program (STP) funding, federal National Highway Performance Program (NHPP) funding, and federal Congestion Mitigation and Air Quality Improvement Program (CMAQ) funding for the Okemos Rd project in Sections 16, 21, 28, and 33 of Meridian Township; and

WHEREAS, the costs associated with the design engineering, construction engineering, right-of-way acquisition, and the local portion of the construction costs are included in the 2020-2022 Road Fund Budgets; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #20-194 to enter into an engineering services agreement with Fishbeck for a not-to-exceed fee of \$234,000; and

WHEREAS, additional engineering services and unanticipated permitting efforts were required as part of the design process, resulting in a budget amendment request in the amount of \$59,900, for a revised total budget of \$293,900.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the engineering services contract for the Okemos Road Project with Fishbeck located at 5913 Executive Drive, Suite 100, Lansing, MI 48911, for a revised contract amount of \$293,900.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville
Nays: None **Absent:** Naeyaert **Approved 03/01/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña
Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE LANSING BOARD OF WATER &
LIGHT FOR EMERGENCY TRAFFIC SIGNAL MAINTENANCE**

RESOLUTION #22 –093

WHEREAS, the Ingham County Road Department is responsible for maintaining 69 signalized intersections and numerous red/yellow flashers located in Aurelius Township, Delhi Township, Lansing Township, Leroy Township, Leslie Township, Meridian Township, Vevay Township, City of Mason, and the Village of Webberville; and

WHEREAS, the Road Department has arranged for emergency traffic signal maintenance assistance from the Lansing Board of Water & Light since May 2002; and

WHEREAS, the agreement with the Lansing Board of Water & Light is intended to provide the Road Department with maintenance support when the Signal Technician is unavailable to fulfill work duties and to assist with emergency traffic signal repairs caused by vehicular damage; and

WHEREAS, the Lansing Board of Water & Light provides a cost effective and local alternative in the event of emergencies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with the Lansing Board of Water & Light, located in Lansing, Michigan to provide emergency traffic signal maintenance in an amount not to exceed \$10,000 per year for a total amount not to exceed \$50,000 for the five-year life of the contract with an expiration date of December 31, 2026.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville

Nays: None **Absent:** Naeyaert **Approved 03/01/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PURCHASE OF 2022 SEASONAL REQUIREMENT OF EMULSIFIED ASPHALT

RESOLUTION #22 – 094

WHEREAS, the Ingham County Road Department annually purchases various types of emulsified asphalts for placement by Road Department crews in various road maintenance operations and for the local road maintenance program; and

WHEREAS, the following are estimated purchase quantities: 5,000 gallons of SS-1H for asphalt pavement tac, 700,000 gallons of HFRS-2M and/or CRS-2M for chip-sealing, 10,000 gallons of AE-90 for spray-patching, 10,000 gallons of low tracking tac, and 15,000 gallons of CM-300 for on-site manufacturing of cold patch; and

WHEREAS, the Road Department's adopted 2022 budget includes funding for this and other maintenance material purchases in controllable expenditure; and

WHEREAS, the Road Department recommends authorizing purchase from all three responding vendors, based on availability of required material and location, with preference based on lowest qualifying bid unit price; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Invitation to Bid (ITB) #31-22, and it is their recommendation, with the concurrence of the Road Department, to award these bids and to purchase the CRS-2M, low track bond coat, and AE-90 emulsions on an as-needed, unit price basis from Bit-Mat of Michigan, based on their lowest qualified bids as shown below:

| Bit-Mat of Michigan | Delivered per gallon | Plant pickup per Gallon | Plant pickup per gallon |
|---------------------|----------------------|-------------------------|-------------------------|
| CRS-2M | \$2.25 | | |
| Low Track Bond | | \$2.30 | |
| AE-90 | | | \$2.15 |

; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Invitation to Bid (ITB) #31-22, and it is their recommendation, with the concurrence of Road Department, to award these bids and to purchase the SS-1H emulsions on an as-needed, unit price basis from Michigan Paving and Materials, based on their lowest qualified bids as shown below:

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| | | |
|-------------------------------|-------------------------|-------------------------|
| Michigan Paving and Materials | Plant pickup per gallon | Plant pickup per gallon |
| SS-1H per gallon | \$2.40 | |
| | | |

; and

WHEREAS, bids for the various types of emulsified asphalts were solicited and evaluated by the Ingham County Purchasing Department per Invitation to Bid (ITB) #31-22, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and to purchase CM-300 asphalt emulsion, with Pug Mill mobilization for onsite production of cold patch, on an as-needed, unit price basis from Asphalt Materials Inc., as shown below:

| | | | |
|--------------------------------|----------------------|---------|------------------|
| Asphalt Materials Inc. of Ohio | Delivered per gallon | Per day | Per finished ton |
| CM-300 | \$3.27 | | |
| Cold Patch Production | | | \$3.00 |
| Pug Mill mobilization | | \$1,500 | |

; and

WHEREAS, the Road Department recommends to approve as secondary providers Asphalt Materials and Michigan Paving & Materials for CRS-2M, HFRS-2M, low tracking bond coat, and AE-90 as shown below, in the event the awarded lowest bid providers' emulsions fail to meet the required specifications or are unable to provide materials when requested:

| | | | | |
|-------------------------------|-------------------|--------------------|---------------------------|---------------------|
| | CRS-2M per gallon | HFRS-2M per gallon | Low Track Tac. per gallon | AE-90 per gallon |
| Michigan Paving and Materials | \$2.28 Delivered | N/A | \$2.60 Plant Pickup | \$2.20 Plant Pickup |
| Asphalt Materials | \$2.37 Delivered | \$2.37 Delivered | N/A | N/A |

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the bids, and authorizes the purchase of these various types of emulsified asphalts on an as-needed, unit price basis from the Bit Mat of Michigan for \$2.25 per gallon of CRS-2M delivered, \$2.30 per gallon for low track bond coat, and \$2.15 per gallon for AE-90; Michigan Paving and Materials for \$2.40 per gallon of SS-1H; and Asphalt Materials for \$3.27 per gallon for CM-300 delivered, \$3.00 per ton for cold patch, and \$1,500 per day for Pug Mill mobilization based on their qualified bids and/or availability of specified emulsions as shown above.

MARCH 8, 2022 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County, after review by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville

Nays: None **Absent:** Naeyaert **Approved 03/01/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF
2022 SEASONAL REQUIREMENT OF HOT MIX ASPHALT MIXTURES**

RESOLUTION #22 – 095

WHEREAS, the Road Department (ICRD) annually purchases approximately 50,000 to 55,000 tons of various hot mix asphalt (HMA) mixtures 13A, 13A Top, 1100T, and 36A, with assistants by the supplier with furnished Flowboy and Quad axle trucking, for placement by Road Department crews in various road maintenance operations; and

WHEREAS, the Road Department's adopted 2022 budget includes funding for this and other maintenance material purchases in controllable expenditures; and

WHEREAS, bids for maintenance HMA and related trucking by the asphalt suppliers were solicited and evaluated by the Ingham County Purchasing Department per ITB #30-22, and it is their recommendation, with the concurrence of Road Department staff, to award these bids and purchase HMA on an as-needed, unit price per ton basis from all three responding bidders: Michigan Paving & Materials, Reith Riley, and Capital Asphalt with trucking provided at a cost when requested by ICRD staff and to award bid and purchase on an as-needed, unit price per ton and per an hourly basis; and

WHEREAS, a blanket purchase order shall be processed with HMA purchases from the three vendors, based on availability of required material, trucks and location, with preference based on lowest qualifying bid unit price per ton and a quantity not to exceed \$3,390,000; and

WHEREAS, this decision will be based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the time, availability of required material and trucks.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the bids, and authorizes the purchase of HMA, with furnished trucking on an as-needed, unit price per ton and on an hourly trucking rate basis from all three respondents to ITB #30-22 as follows:

Reith Riley Construction 4150 S. Creyts Road Lansing, MI. 48917 and 2325 Kipp Road
Mason, Mi. 48854

- 13A @ \$52.00 per ton
- 13A Top @ \$62.50 per ton
- 1100T @ \$58.00 per ton
- 36A @ \$58.50 per ton
- Flowboy trucking rate, \$185.00 per hour

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- Quad-axle trucking rate, \$155.00 per hour

Michigan Paving & Materials 16777 Wood St. Lansing, Michigan 48906 and 1600 N. Elm Road Jackson, Michigan 49202

- 13A @ \$55.50 per ton
- 13A Top @ \$59.50 per ton
- 1100T @ \$56.50 per ton
- 36A @ \$ 56.50 per ton
- Flowboy trucking rate, \$165.00 per hour
- Quad-axle trucking rate, \$120.00 per hour

Capital Asphalt 3888 S. Canal Road, Lansing Michigan 48917

- 13A @ \$49.75 per ton
- 13A Top @ \$54.00 per ton
- 1100T @ \$49.75 per ton
- 36A @ \$50.00 per ton
- Winter grade 36A asphalt @ \$137.00 per ton
- Flowboy trucking rate, \$165.00 per hour
- Quad-axle trucking rate, \$135.00 per hour

BE IT FURTHER RESOLVED, that purchases will be based on Road Department staff's judgment as to which supplier is most advantageous to the County for any given operation based on combination of bid unit price, supplier proximity to the work being performed at the given time and availability of required material.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County, after review by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville

Nays: None **Absent:** Naeyaert **Approved 03/01/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 10**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2023

RESOLUTION #22 – 096

WHEREAS, Public Act 621 of 1978 provides that the Board of Commissioners establishes an appropriate time schedule for preparing the budget; and

WHEREAS, this Act requires that each elected official, department head, administrative office or employer of a budgetary center shall comply with the time schedule and requests for information from the Controller.

THEREFORE BE IT RESOLVED, that the attached budget calendar for the 2023 budget process be adopted.

BE IT FURTHER RESOLVED, that the County Clerk shall be directed to provide written notification of the attached budget calendar to all elected officials and department heads.

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

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2023 BUDGET CALENDAR

| | |
|------------------------|---|
| March 2 | Finance Committee recommends 2023 budget calendar. |
| March 8 | Board of Commissioners approves 2023 budget calendar. |
| April 14 - 20 | Committees review fees for various county services to make recommendations for any appropriate increases to be effective January 1, 2023. |
| April 28 – May 4 | Committees may make recommendations for increases to fees for various county services to be effective January 1, 2023. |
| May 10 | Board of Commissioners considers updates to fees for various county services to be effective January 1, 2023. |
| May 23 | Department heads, elected officials and agencies, submit operating and capital budgets. |
| June 10 - 27 | Controller holds budget meetings with departments. |
| July 31 (tentative) | Community agencies submit applications for 2023 funding. |
| August 12 | Controller's Recommended Budget distributed to the Board of Commissioners. |
| August 25 – 30 | Liaison Committees hold hearings on operating and capital budget recommendations. |
| September 14 | Finance Committee holds hearing and makes operating and capital improvement budget recommendations. |
| October 25 | Board holds public hearing on the General Fund Budget. Board adopts operating and capital budgets and millages. |

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 11**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING WITH THE
CITY OF EATON RAPIDS**

RESOLUTION #22 – 097

WHEREAS, the City of Eaton Rapids and Ingham County Parks are agreeable to the arrangement reflected in the attached Memorandum of Understanding between the parties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the attached Memorandum of Understanding with the City of Eaton Rapids.

BE IT FURTHER RESOLVED, that the term of the Memorandum of Understanding shall be for ten years.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

Adopted as part of the consent agenda.

MEMORANDUM OF UNDERSTANDING

Between

City of Eaton Rapids And

The County of Ingham acting on behalf of the Parks Department

This **MEMORANDUM OF UNDERSTANDING** (hereinafter referred to as “MOU”) is hereby made and entered into by and between the **CITY OF EATON RAPIDS** (hereinafter referred to as the “City”) and the **COUNTY OF INGHAM**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “County”) acting on behalf of the Ingham County Parks Department.

PURPOSE:

The purpose of this MOU is to cooperate with the City of Eaton Rapids in their efforts to create and operate a watercraft rental facility utilizing the Grand River, as well as addressing the increased usage of said landings by the general public in recent years.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY MUTUALLY AGREED, as follows:

A. Ingham County Parks will:

1. Work with the City of Eaton Rapids to identify opportunities to promote non- motorized watercraft activities on the Grand River.
2. Provide the daily maintenance of boat landings that fall under the jurisdiction of the parks department to include Burchfield Park, McNamara Landing and Bunker road landing.
3. Provide restroom facilities and waste removal for those times the landings are in operation.
4. Cooperate with the City of Eaton Rapids when possible to improve Bunker Road Landing to provide greater capacity and accessibility.
5. Provide access to Bunker road and McNamara landings for use of the City of Eaton Rapids rental facility.

B. City of Eaton Rapids will:

1. Work together with the County on future Bunker Landing improvements. The City would, in general work cooperatively with the County to obtain all necessary plans and permits, and would also purpose and explore funding options for park improvements either through mutual grant opportunities, fundraising opportunities or in-kind services and materials donations toward the project.
2. The City will cooperate with the park staff or provide volunteers in efforts to monitor and clear the Grand River of debris and blockages from Eaton Rapids Landing to McNamara Landing making safe passage for recreational boaters utilizing this stretch of the river.
3. Offer input and assistance to the County in its efforts to pursue the removal of the Bridge that is behind the English Inn. if possible.
4. Utilize Bunker road and McNamara landings primarily as a pick-up point and allow limited parking for rental customers at the landings when County is given advance notification and mutually agrees to such arrangement.

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5. While utilizing Bunker Road and McNamara landings for their livery the City must utilize the designated loading and unloading only zones and work cooperatively with Ingham County Park's livery program to share these drop off spots and provide unloading and loading as quickly as possible working together so both programs run smoothly for the patrons of both programs.
6. Allow the use of Eaton Rapids landing for Ingham County Park's boat livery.
7. Provide the daily maintenance of boat landings that fall under the jurisdiction of the City to include Eaton Rapids Mill Pointe Park Landing.
8. Provide restroom facilities and waste removal for those times Mill Pointe Park Landing is in operation.

C. LIABILITY.

1. All liability to third parties, loss or damaged as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the City of Eaton Rapids in the performance of this MOU shall be the responsibility of the City of Eaton Rapids and not the responsibility of the County, if the liability, loss or damage is caused by or arises out of the actions or failure to act on the part of the city of Eaton Rapids, any volunteer, subcontractor, or anyone directly or indirectly employed by the City of Eaton Rapids. Nothing in this MOU shall be construed as a waiver of any governmental immunity by the City, its employees, or its agents.
2. All liability to third parties loss or damage as a result of claims, demands, costs or judgements arising out of activities such as the provision of policy and procedural direction, to be carried out by the County if the performance of this MOU shall be the responsibility of the County if the liability, loss, or damage is caused by or arises out of the action or failure to act on the part of any County employee or agent provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or its employees as provided by statute or court decisions.
3. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the County and the City of Eaton Rapids in fulfillment of the their responsibilities under this MOU, such liability, loss or damage shall be borne by the County and the City of Eaton Rapids in relation to each party's responsibilities under these joint activities provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or the City or their employees, respectively, as provided by statute or court decisions.

D. INSURANCE.

The City of Eaton Rapids shall maintain general liability insurance, workers' compensation insurance, automobile insurance, and professional liability insurance for the duration of this MOU and will provide a copy of the policy limits and certificates of insurance upon request of the County. The County shall maintain general liability insurance, workers' compensation insurance, automobile insurance, and professional liability insurance for the duration of this MOU and will provide a copy of the policy limits and certificates of insurance upon request of the City.

E. NON-DISCRIMINATION.

The City of Eaton Rapids as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, gender identity, disability that is unrelated the individual's ability to perform the duties of a particular job or position, height with or marital status. The City of Eaton Rapids shall adhere

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to all applicable Federal. State and local laws, ordinance, rules and regulations prohibiting discrimination, including, but not limited to the following:

1. The Elliott-Larsen Civil Rights Act, 1976 PA 453 as amended;
2. The Persons with Disabilities Civil Rights Act, 1976 PA 220 as amended
3. Section 504 of the Federal Rehabilitation act 1973, P.L. 93-112.87 Stat 355, and regulations promulgated thereunder: and
4. The Americans with Disabilities Act of 1990, P.L. 101-336. 104 Stat 327, as amended and regulations promulgated thereunder.

Breach of this section shall be regarded a material breach of this MOU. In the event City of Eaton Rapids is found not to be in compliance with this section, the County may terminate this MOU effective as of the date of delivery of written notification to the City of Eaton Rapids.

F. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. FREEDOM OF INFORMATION ACT (FOIA). Any information furnished to the Ingham County Parks under this instrument is subject to the Freedom of Information Act (5 U.S.C. 552).
2. PARTICIPATION IN SIMILAR ACTIVITIES. This MOU shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
3. TERMINATION. Any of the parties writing, may terminate this MOU in whole, or in part at any time before the date of expiration.
4. PRINCIPAL CONTACTS. The principle contacts for this MOU are:

| | |
|--|--|
| Ingham County Parks Contact | City of Eaton Rapids Contact |
| Contact: Tim Buckley, Burchfield Park Manager | |
| Phone: 517 676-2233 | Phone: |
| E-Mail: tbuckley@ingham.org | E-mail |
| Ingham County Parks Administrative Contact | Eaton Rapids Administrative Contact |
| Contact Tim Morgan- Director of Parks | Contact |
| Phone: 517-676-2233 | Phone |
| E-mail: tmorgan@ingham.org | E-mail |

6. COMMENCEMENT/EXPIRATION DATE. This MOU is executed as of the date of last signature and is effective for a term of 10 years, at which time it will expire unless extended by mutual agreement of the parties.
7. WAIVERS. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

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8. **AGREEMENT MODIFICATIONS.** All modifications to this Agreement must be mutually agreed upon by the parties, and incorporated into written amendments to this Agreement after approval by the County's Board of Commissioners, and signed by their duly authorized representatives.
9. **PURPOSE OF SECTION TITLES.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.
10. **COMPLETE AGREEMENT.** This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.
11. **SEVERABILITY.** If any of this Agreement is found by a Court or Tribunal of competent jurisdiction to be invalid, unconstitutional or beyond the authority of either party to enter into or carry out, such part shall be deemed deleted and shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date in which the provision was found invalid, unconstitutional or beyond the authority of the parties.
12. **GOVERNING LAW.** This Agreement shall be interpreted under the laws of the State of Michigan.
13. **CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT.** The people signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the last written date below.

COUNTY OF INGHAM

CITY OF EATON RAPIDS

By: _____

Bryan Crenshaw, Chairperson
Ingham County Board of Commissioners

By: _____

Paul Malewski
Mayor

By: _____

Laura Boomer
City Clerk

Date:

Date:

MARCH 8, 2022 REGULAR MEETING

APPROVED AS TO FORM FOR
COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: _____

APPROVED AS TO FORM
FOR CITY OF EATON RAPIDS
THE HARKNESS LAW FIRM, PLLC

By: _____

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 12**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN OPPOSITION OF SENATE BILL 597 AND SENATE BILL 598

RESOLUTION #22 – 098

WHEREAS, the Ingham County Board of Commissioners has entered into an enabling resolution to create the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI), pursuant to Section 205 of the Mental Health Code, 1974 PA 258, as amended (MCL330.1205); and

WHEREAS, CMHA-CEI is a community mental health authority of the County of Ingham, organized under the terms of Section 204a of the Michigan Mental Health Code (the Code), (MCL330.1204a); and

WHEREAS, Section 116(2)(b) of the Code (MCL330.1116(2)(b)) requires that the Department of Health and Human Services shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program whenever the community mental health services program has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the citizens of that service area; and

WHEREAS, CMHA-CEI has demonstrated such willingness and capacity to provide a broad array of innovative, cutting edge, community mental health services for many years and is properly certified as a community mental health services program under the terms of Section 232a of the Code (MCL 330.1232a).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners strongly urges its State Senate and House of Representatives to oppose Senate Bill 597 and Senate Bill 598 which would privatize the public mental health system and essentially eliminate the public safety net.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners supports CMHA-CEI as a public behavioral health system that provides necessary community safety net services and supports.

BE IT FURTHER RESOLVED, that the Ingham County Clerk is requested to forward copies of this adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority leader, the members of the Ingham County delegation to the Michigan Legislature, and CMHA-CEI.

HUMAN SERVICES: Yeas: Trubac, Cahill, Crenshaw, Slaughter

Nays: None **Absent:** Naeyaert **Abstain:** Tennis, Sebolt **Approved 02/28/2022**

MARCH 8, 2022 REGULAR MEETING

Commissioner Trubac moved to adopt the resolution. Commissioner Stivers supported the motion.

Commissioner Tennis asked to abstain from the vote as his day job was involved with the issue.

Commissioner Sebolt asked to abstain from the vote as there was a conflict of interest with his day job.

The motion to adopt the resolution carried. **Yeas:** Cahill, Celentino, Grebner, Maiville, Naeyaert, Peña, Polsdofer, Schafer, Stivers, Trubac, Crenshaw **Nays:** None **Absent:** Slaughter
Abstain: Tennis, Sebolt

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 13**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH CAPITAL AREA HOUSING
PARTNERSHIP FOR A COMMUNITY TRANSITION PLAN FOR HOUSING**

RESOLUTION #22 – 099

WHEREAS, funding was included in the 2022 budget for an agreement with Holy Cross Services to continue supporting their work as a temporary overnight shelter and day shelter and other essential community services, effective October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000; and

WHEREAS, that amount included \$30,000 in American Rescue Plan (ARP) funds to support capacity building at Holy Cross Services' New Hope Day Shelter; and

WHEREAS, since then, Holy Cross initiated a major transition by relinquishing responsibility for administering most of its housing programs, including:

- the work of the HUD designated Housing Assessment Resource Agency (HARA) for Ingham County;
 - The HARA is tasked with coordinating housing resources for those that are at risk of homelessness or those experiencing homelessness in Ingham County
 - two permanent supportive housing programs;
 - a rapid rehousing program for families;
 - a transitional housing/rapid rehousing program for people experiencing substance use disorders; and
 - the Ability Benefits Clinic, which assists people with applying for Social Security Benefits
- ; and

WHEREAS, Capital Area Housing Partnership and the Lansing Housing Commission absorbed about 27 staff and 6 programs, for a period of 90-days, to allow some time to appropriately plan for these changes; and

WHEREAS, Capital Area Housing Partnership has submitted the attached proposal for a community transition plan for housing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Capital Area Housing Partnership for a community transition plan for housing as detailed in the attached proposal, effective January 1, 2022 through September 30, 2022 in an amount not to exceed \$30,000.

BE IT FURTHER RESOLVED, that the \$30,000 for this agreement will come from Ingham County's American Rescue Plan of 2021 allocation.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

MARCH 8, 2022 REGULAR MEETING

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña
Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

Capital Area Housing Partnership (CAHP) Community Transition Plan for Housing Work Plan and Scope of Services

1. Program Goals:

- a. To ensure the continuity of the housing search, location and placement work of the Ingham County Housing Assessment and Resource Agency (“HARA”) during the transition from the previously designated community agency, Holy Cross Services, to now Capital Area Housing Partnership (“CAHP”) for an interim period as the permanent agency host is determined by the county’s HUD designated Continuum of Care.
- b. Provide housing services and case management services to assist homeless persons, or persons at risk of immediate homelessness, in Ingham County, to stabilize housing using a Housing First approach.
- c. Addressing homelessness by strengthening equitable access to available housing resources through re-tooling the coordinated entry processes and accountable collaboration with other human service agencies in the community.

2. Program Objectives:

- a. Provide assessment and referrals to community resources for at least 150 different households enrolled in HARA services.
- b. Provide security deposits, application fees, and short to medium term rental assistance to at least 80% of households assessed in 2a (unduplicated count).
- c. Provide continued case management and transition stability services for 58 households already enrolled in the HARA program as of 12-31-21 when Holy Cross Services suspended program delivery.
- d. Provide consulting services to facilitate and assist the community review and re-engineer the HARA coordinated entry process and procedures.

3. Measurable Outcomes:

- a. Pursuant to 2a above, 150 households (100%) will receive a needs assessment and referrals for available community resources.
- b. Pursuant to 2b above at least 120 households (80%) will be enrolled and receive HARA services, based on eligibility requirements, including a housing plan and case management.
- c. Pursuant to 2c above, 58 households have been transitioned from the former HARA designated agency with continued case management and financial assistance services based on eligibility.
- d. Pursuant to 2b and 2c, 100% of enrolled households will have required data entered in detailed Homeless Management and Information System (“HMIS”) case records for clients receiving case-management services. This will include, at minimum, Client Profile data, Universal Data elements, appropriate assessments screens, identification of client needs, and services provided (Service Transactions), referrals made on behalf of clients, and case notes.
- e. S & D Consultants LLC (Consultant) has been identified as a qualified contractor to facilitate the transition of HARA services from the previously designated community agency. The Consultant will coordinate with the county’s HUD designated Continuum of Care Board of Directors to complete the following:

MARCH 8, 2022 REGULAR MEETING

- i. Facilitate discussion of the effectiveness and efficiency of the community's current coordinated entry model.
- ii. Review current practices.
- iii. Provide recommend changes for Board consideration.
- iv. Provide recommendations for an equitable process to identify a permanent partnership for these and other housing services relinquished by the former community designated agency.

4. Time of Performance

- a. On January 1, 2022, CAHP and the Contractor commenced performance of the services identified above.
- b. CAHP and the Contractor shall continue to perform such services and activities for a period of 90-120 days, not to exceed the current program year which ends September 30, 2022, unless otherwise terminated pursuant to the terms of this agreement or CAHP becomes the permanent agency as selected by the county's HUD designated Continuum of Care Board of Directors.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #21-589 WITH MICHIGAN PRIMARY
CARE ASSOCIATION FOR VACCINE CLINICS**

RESOLUTION #22 – 100

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #21-589 by extending the terms of the agreement effective September 1, 2021 through March 31, 2022, in an amount not to exceed \$106,405.15; and

WHEREAS, the purpose of this funding is to plan, develop, and maintain a public health workforce that helps to assure high immunization coverage levels, low incidence of vaccine-preventable diseases, and maintain or improve the ability to respond to public health threats; and

WHEREAS, vaccines will be provided to the public at no cost; and

WHEREAS, this federal funding is for an amount not to exceed \$106,405.15; and

WHEREAS, ICHD's CHCs will receive 50% of the payment upon signing of this agreement; and

WHEREAS, the remaining 50% of funding will be paid before the end date of the agreement; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorizes amending Resolution #21-589, by extending the terms of the agreement effective September 1, 2021 through March 31, 2022, in an amount not to exceed \$106,405.15.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #21-589, by extending the terms of the agreement effective September 1, 2021 through March 31, 2022, in an amount not to exceed \$106,405.15.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

MARCH 8, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 15**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
CENTERING HEALTHCARE INSTITUTE**

RESOLUTION #22 – 101

WHEREAS, Ingham County Health Department (ICHD) wishes to enter an agreement with Centering Health Care Institute in an amount not to exceed \$60,000, effective April 1, 2022 through March 31, 2024; and

WHEREAS, this agreement will allow up to 15 staff from the Ingham Community Health Center (CHC)- Women's Health Center, ICHD Strong Start Healthy Start program (SSHS), and other perinatal care providers in Clinton, Eaton, and Ingham counties to participate in Centering Pregnancy training and technical assistance; and

WHEREAS, these services and products will build staff and administrative capacity as well as community capacity; and

WHEREAS, all services provided by Centering Health Care Institute are designed with the purpose of providing racially equitable perinatal care, improving birth outcomes, reducing smoking during pregnancy, and increasing breastfeeding rates while decreasing infant mortality rates; and

WHEREAS, this agreement will also allow staff and administrators from CHCs, ICHD, and other perinatal care providers in Clinton, Eaton and Ingham counties to receive implementation support for system changes, support tools, and training for in-group facilitation, group care, and practice management; and

WHEREAS, this agreement will be funded through a combination of funding from the MDHHS Master Agreement Region 7 Perinatal Quality Collaborative grant and SSHS funding from the U.S. Department of Health and Human Services; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes ICHD to enter into an agreement with Centering Health Care Institute in an amount not to exceed \$60,000, effective April 1, 2022 and March 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into an agreement with Centering Health Care institute in an amount not to exceed \$60,000, effective April 1, 2022 and March 31, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the Health Department's budget consistent with this resolution.

MARCH 8, 2022 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña
Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 16**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #21-525 WITH THE MICHIGAN DEPARTMENT OF
LABOR AND ECONOMIC OPPORTUNITY**

RESOLUTION #22 – 102

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #21-525 with Michigan Department of Labor and Economic Opportunity (MDLEO) by increasing the agreement for the AmeriCorps grant award, to an amount not to exceed \$173,382, effective October 1, 2021 through September 30, 2022; and

WHEREAS, all other terms of the agreement will remain the same; and

WHEREAS, the total cost of the amended agreement shall not exceed \$173,382; and

WHEREAS, and the Health Officer recommends that the Ingham County Board of Commissioner's authorizes amending Resolution #21-525 with Michigan Department of Labor and Economic Opportunity (MDLEO), by increasing the agreement to \$173,382 effective October 1, 2021 through September 30, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #21-525 with Michigan Department of Labor and Economic Opportunity (MDLEO), by increasing the agreement to \$173,382 effective October 1, 2021 through September 30, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #21-038 FOR DENTAL SERVICE AGREEMENTS

RESOLUTION #22 – 103

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to amend Resolution #21-038 for providing licensed dental services by extending the date effective January 1, 2022 through December 31, 2022, and to be renewed annually for five years thereafter; and

WHEREAS, through Resolution #21-038, ICHD entered into several dental service agreements with licensed Dentists at the rate of \$83.75 per hour, effective through December 31, 2021; and

WHEREAS, ICHD's CHCs provide dental services through both Forest and Cedar CHC locations; and

WHEREAS, ICHD's CHCs have not been able to successfully recruit contractual dentists through staff or contractual positions, and thus the 1.5 FTE dentist position remains vacant; and

WHEREAS, the rates of pay will remain the same, \$83.75 per hour, and will be covered by billable services; and

WHEREAS, the Ingham Community Health Center Board of Directors and Health Officer recommend amending Resolution #21-038, by extending the dates effective of January 1, 2022 through December 31, 2022, and to be renewed for five years thereafter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners recommends amending Resolution #21-038, by extending the dates effective January 1, 2022 through December 31, 2022, and to be renewed for five years thereafter.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO MYERS PLUMBING & HEATING

RESOLUTION #22 – 104

WHEREAS, the hot water heater at the Zoo otter building has failed, which requires it to be taken out of service; and

WHEREAS, it is the recommendation of the Zoo Director to issue a purchase order to Myers Plumbing & Heating who submitted the lowest responsive and responsible proposal of \$6,150 to replace the hot water heater at the Zoo otter building; and

WHEREAS, funds are available in the Zoo Fund line item #25869200-932000-30000, which has a balance of \$35,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes issuing a purchase order to Myers Plumbing & Heating to replace the hot water heater at the Zoo otter building in an amount not to exceed \$6,150.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE U.S. INC.

RESOLUTION #22 – 105

WHEREAS, the Potter Park Zoo Discovery Center was built in 2000; and

WHEREAS, the HVAC control system installed at that time has failed which has resulted in energy inefficiencies, unnecessary overuse of the system, and staff and guest discomfort; and

WHEREAS, a capital improvement project (CIP) in the amount of \$35,000 was requested and approved in the 2022 budget for the installation of a control system for the three air handlers, boiler, and air conditioning unit; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the Omnia contract do not require three quotes; and

WHEREAS, Trane U.S. Inc. is on the Omnia contract; and

WHEREAS, it is the recommendation of the Zoo Director to enter into an agreement with Trane U.S. Inc., who submitted a proposal of \$61,640 for the HVAC upgrades at the Zoo Discovery Center; and

WHEREAS, a contingency of \$5,000 is requested for any unforeseen issues; and

WHEREAS, the approved 2022 CIP Discovery Center HVAC Controls Replacement line item #25869900 978000 funding falls short by \$31,640, including contingency; and

WHEREAS, the Zoo Director is requesting a transfer of \$31,640 from the Zoo 258 fund balance to cover the shortfall; and

WHEREAS, the Zoo 258 fund balance is currently at \$984,000 and has sufficient funds to cover the additional \$31,640; and

WHEREAS, the Potter Park Zoo Advisory Board is in support of entering into an agreement with Trane U.S. Inc. for the installation of HVAC controls in the Discovery Building in an amount not to exceed \$66,640.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into an agreement with Trane U.S. Inc. in an amount not to exceed \$66,640 which includes a \$5,000 contingency.

MARCH 8, 2022 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the transfer of \$31,640 from the Zoo 258 fund balance to line item #25869900 978000.

BE IT FURTHER RESOLVED, that any unused contingency from the Zoo 258 fund balance shall be deposited back into the Zoo 258 fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña
Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS WITH VARIOUS FOOD CONCESSION VENDORS
FOR THE PARKS DEPARTMENT**

RESOLUTION #22 – 106

WHEREAS, the Ingham County Parks provides recreational opportunities for constituents; and

WHEREAS, the community has shown interest in having food trucks/carts available at County Park functions;
and

WHEREAS, local businesses and organizations often wish to support the Ingham County Parks and its projects, programs, and events with funds generated from the sales of food concessions; and

WHEREAS, the Ingham County Parks is requesting to allow entering into contracts with various food concession vendors; and

WHEREAS, the Ingham County Parks may generate additional revenue and provide an extended range of services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Parks Department to enter into contracts with private food concession vendors which will assist the Parks with facility improvements, programs, and events as well as provide extended services to Park visitors.

BE IT FURTHER RESOLVED, vendors will agree to pay rent based on the amount of ten percent (10%) of the total gross receipts of sales during the term of their lease.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña
Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN APPLICATION FOR A MICHIGAN NATURAL RESOURCES
TRUST FUND GRANT FOR BURCHFIELD – RIVERBEND NATURAL AREA**

RESOLUTION #22 – 107

WHEREAS, the Parks and Recreation Commission supports the resubmission of a grant application to the Michigan Natural Resources Trust Fund for park and accessibility improvements at Burchfield – Riverbend Natural Area; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the grant application requires a financial commitment to the project in the amount \$110,000 from the Trails and Parks Millage for a local match; and

WHEREAS, the Board of Commissioners Resolution #20-562 authorized \$110,000 for this project previously in line item 228-62800-967000-TR090; and

WHEREAS, the parks are utilizing these funds to reapply to the Michigan Department of Natural Resources for the 2022 grant cycle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Trust Fund grant application for \$233,300 for park and accessibility improvements at Burchfield – Riverbend Natural Area, further resolves to make available its financial obligation amount of \$110,000 approved previously by Resolution #20-562 from the Trails and Parks Millage Fund Balance for a total of \$343,300.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña
Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 22**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN APPLICATION FOR A LAND AND WATER
CONSERVATION FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS
TO HAWK ISLAND COUNTY PARK**

RESOLUTION #22 – 108

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Land and Water Conservation Fund for park and accessibility improvements at Hawk Island County Park; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Land and Water Conservation Fund Application for \$331,300 for park and accessibility improvements at Hawk Island, and further resolves to make available its financial obligation amount of \$327,700 from the Trails and Parks Millage contingent on the Board of Commissioners approval of the funds from the 7th round millage request and \$3,600 from the Parks 208 fund balance if the Board of Commissioners approve the funds from the 7th round millage request for a total of \$662,600.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 23**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN APPLICATION FOR A MICHIGAN NATURAL RESOURCES
TRUST FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS TO HAWK ISLAND
COUNTY PARK**

RESOLUTION #22 – 109

WHEREAS, the Parks and Recreation Commission supports the submission of a Michigan Natural Resources Trust Fund grant for park and accessibility improvements at Hawk Island County Park; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Ingham County Board of Commissioners is hereby making a financial commitment to the project in the amount of \$362,600 matching funds contingent on receiving American Rescue Plan (ARP) funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Trust Fund Application for \$300,000 for park and accessibility improvements at Hawk Island, and further resolves to make available its financial obligation contingent on receiving an amount of \$362,600 from ARP funds for a total of \$662,600.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN APPLICATION FOR A LAND AND WATER
CONSERVATION FUND GRANT FOR ACCESSIBILITY IMPROVEMENTS
TO LAKE LANSING PARK NORTH**

RESOLUTION #22 – 110

WHEREAS, the Parks and Recreation Commission supports the resubmission of a grant application to the Land and Water Conservation Fund for park and accessibility improvements at Lake Lansing Park North; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the Board of Commissioners Resolutions #20-562 and #21-167 authorized a total of \$507,500 for this project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Land and Water Conservation Fund Application for \$500,000 for park and accessibility improvements at Lake Lansing North, and further resolves to make available its financial obligation amount of \$500,000 from the Trails and Parks Millage (50%) for a total of \$1,000,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commits \$7,500 for a Topographic Survey from the Trails and Parks Millage Fund Balance.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN APPLICATION FOR A MICHIGAN NATURAL RESOURCES
TRUST FUND GRANT FOR PLAYGROUND EQUIPMENT AT LAKE LANSING PARK NORTH**

RESOLUTION #22 – 111

WHEREAS, the Parks and Recreation Commission supports the submission of a grant application to the Michigan Natural Resources Trust Fund for playground equipment at Lake Lansing Park North; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the grant application requires a financial commitment to the project in the amount \$105,000 contingent on receiving American Rescue Plan (ARP) funds for a Michigan Natural Resources Trust Fund Grant application generating \$245,000 for a total \$350,000 project cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Trust Fund Grant Application for \$245,000 for playground equipment at Lake Lansing Park North, further resolves to make available its financial obligation contingent on receiving in the amount of \$105,000 ARP funding for a total of \$350,000.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 26**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE APPLICATION FOR A MICHIGAN NATURAL RESOURCES
TRUST FUND GRANT FOR LAKE LANSING PARK NORTH**

RESOLUTION #22 – 112

WHEREAS, the Parks and Recreation Commission supports the submission of a Michigan Natural Resources Trust Fund grant for Lake Lansing Park North; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan to improve accessibility and expand facilities to meet the needs of the community; and

WHEREAS, the Michigan Department of Natural Resources is accepting grant applications for this years' grant cycle through April 1, 2022; and

WHEREAS, a public meeting was held on February 14, 2022 to allow citizens the opportunity to provide input for the proposed project; and

WHEREAS, the grant application requires a financial commitment contingent on receiving the amount of \$315,000 (which includes \$15,000 for topographic survey) from American Rescue Plan (ARP) funding for a total of \$615,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes submission of a Michigan Department of Natural Resources Trust Fund Grant for \$300,000 for park and accessibility improvements at Lake Lansing Park North, and further resolves to make available its financial obligation contingent on receiving the amount of \$315,000 (which includes \$15,000 for topographic survey) from ARP funding for a total of \$615,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 27**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH JAMES CLARK TREE SERVICE
FOR TREE FELLING AND TREE TRIMMING SERVICES AT LAKE LANSING COUNTY PARK
SOUTH AND LAKE LANSING COUNTY PARK NORTH**

RESOLUTION #22 – 113

WHEREAS, the Parks Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract to provide tree felling and tree trimming services for numerous trees and dead branches at Lake Lansing County Park South and Lake Lansing County Park North; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to James Clark Tree Service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes entering into a contract with James Clark Tree Service in an amount not to exceed \$9,600 for tree felling and tree trimming services for numerous trees and dead branches at Lake Lansing County Park South and Lake Lansing County Park North.

BE IT FURTHER RESOLVED, that there are funds available in line item 208-75200-974000-22P03 for the project.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CITY OF LANSING
TRAILS AND PARKS MILLAGE AGREEMENTS**

RESOLUTION #22 – 114

WHEREAS, due to unforeseen circumstances the City of Lansing is requesting an additional \$1,515,785 for millage projects TR039, TR056, TR062, TR064, TR065, TR066, and TR067, reallocating \$13,545.96 from project TR006 to TR038, and reallocating \$29,217.27 from project TR065 to TR056; and

WHEREAS, the City of Lansing will supply \$515,785 reducing the additional request from the County to \$1,000,000; and

WHEREAS, the City of Lansing is requesting an amendment to Agreements TR006 and TR038 to reallocate \$13,545.96 from TR006 to TR038 as outlined in the below table:

| Contract Title | Project # | Current Contract Amount | Amount to Reallocate | Total Revised Contract Amount |
|---|-----------|-------------------------|--|-------------------------------|
| CL - RTW - Moores River Dr Trail Repair | TR006 | \$680,485.00 | -\$13,545.96 reallocate to TR038 | \$666,939.04 |
| Bank Stabilization - Washington Avenue | TR038 | \$285,257.00 | Reallocate \$13,545.96 from TR006 to TR038 | \$298,802.96 |

; and

WHEREAS, the City of Lansing is requesting an amendment to Agreement TR056, TR062, and TR065 to increase the budget by \$1,000,000 and reallocate funds as outlined in the below table:

| Contract Title | Project # | Current Contract Amount | Amount to Reallocate/Additional Amount Authorized | Total Revised Contract Amount |
|----------------|-----------|-------------------------|--|-------------------------------|
| Bridge CL-13 | TR065 | \$259,660.12 | -\$29,217.27 reallocate to TR056 | \$230,442.85 |
| Bridge CL-31 | TR056 | \$665,916.97 | \$111,165.00 additional and reallocate \$29,217.27 from TR065 to TR056 | \$806,299.24 |

MARCH 8, 2022 REGULAR MEETING

| | | | | |
|---|-------|--------------|-------------------------|----------------|
| Trail Connector-Cambridge to Frances Park | TR062 | \$400,030.00 | \$888,835.00 additional | \$1,288,865.00 |
|---|-------|--------------|-------------------------|----------------|

; and

WHEREAS, Agreement TR056 needs to be extended to August 1, 2022 to complete the project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreements listed below with the City of Lansing:

| Contract Title | Project # | Current Contract Amount | Amount to Reallocate/Additional Amount Authorized | Total Revised Contract Amount |
|---|-----------|-------------------------|--|-------------------------------|
| CL - RTW - Moores River Dr Trail Repair | TR006 | \$680,485.00 | -\$13,545.96 reallocate to TR038 | \$666,939.04 |
| Bank Stabilization - Washington Avenue | TR038 | \$285,257.00 | Reallocate \$13,545.96 from TR006 to TR038 | \$298,802.96 |
| Bridge CL-13 | TR065 | \$259,660.12 | -\$29,217.27 reallocate to TR056 | \$230,442.85 |
| Bridge CL-31 | TR056 | \$665,916.97 | \$111,165.00 additional and reallocate \$29,217.27 from TR065 to TR056 | \$806,299.24 |
| Trail Connector-Cambridge to Frances Park | TR062 | \$400,030.00 | \$888,835.00 additional | \$1,288,865.00 |

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension for Agreement TR056 to August 1, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to reallocate \$13,545.96 from line item 228-62800-967000-TR006 to line item 228-62800-967000-TR038.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$111,165 from the Trails and Parks Millage fund balance for the TR056 project and the Controller/Administrator is authorized to reallocate \$29,217.27 from line item 228-62800-967000-TR065 to line item 228-62800-967000-TR056.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$888,835 from the Trails and Parks Millage fund balance for the TR062 project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

MARCH 8, 2022 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Abstain:** Cahill **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

The resolution was adopted. The minutes for which are stated in Agenda Item No. 29.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR TRAILS AND PARKS
MILLAGE APPLICATIONS**

RESOLUTION #22 – 115

WHEREAS, Board of Commissioners Resolution #21-101 approved a seventh round of applications; and

WHEREAS, 22 applications were received from Alaiedon Township (1), City of Lansing (5), City of Leslie (3), Ingham County (3), Charter Township of Lansing (1), Leroy Township (1), Leslie Township (1), City of Mason (3), Meridian Township (1), Village of Stockbridge (1), Vevay Township (1), and City of Williamston (1); and

WHEREAS, the Controller's office recommended identifying +/- \$3 million in projects, prioritizing jurisdictions that have not received funding, and reducing the upfront payments for the grants from 50% to 25%; and

WHEREAS, Board of Commissioner Resolution #19-092 authorized disbursing 50% of each grant up front the communities; and

WHEREAS, this resolution authorizes reducing the amount from 50% to 25% for grants going forward; and

WHEREAS, the City of Lansing is requesting an additional \$1,515,785.00 for millage projects TR039, TR056, TR062, TR064, TR065, TR066, and TR067, reallocating \$13,545.96 from project TR006 to TR038, and reallocating \$29,217.27 from project TR065 to TR056; and

WHEREAS, after meeting with representatives from the City of Lansing, staff recommended \$1,000,000 toward the cost overruns for the City of Lansing and up to \$2.5 million for the 7th round millage projects which would leave \$1,000,000 in undesignated funds for potential future cost overruns of current contracts with communities; and

WHEREAS, the Park Commission supports funding \$1,000,000 of the \$1,515,785 request for the City of Lansing overages and the City will supply \$515,785; and

WHEREAS, after careful review and evaluation of the applications by the Park Commission, the Park Commission submits the following ratings shown below:

MARCH 8, 2022 REGULAR MEETING

PROJECT SCORING SUMMARY - SCORING ORDER TRAILS AND PARKS MILLAGE GRANT APPLICATION 2021 ROUND (Round 7)

| Applicant | Project | Project Type | Match % | Local Match Amount | Community Priority | Score | Amount Requested | \$\$ Cumulative |
|------------------------|---|--------------|---------|--------------------|--------------------|-------|------------------|-----------------|
| City of Mason | Jefferson Trailhead / Community Garden Improvements | TRAIL | 10.2% | \$23,187.50 | 3 | 44.20 | \$204,000.00 | \$204,000.00 |
| City of Lansing / FLRT | Trail Ambassador Coordinator | OTHER | 20% | \$5,000.00 | 1 | 43.80 | \$20,000.00 | \$224,000.00 |
| Vevay Township | Vevay Township Community Park and 5-Year Recreation Plan | PLAN. & ENG. | 3.6% | \$3,000.00 | 1 | 41.40 | \$81,500.00 | \$305,500.00 |
| Leslie Township | Township Grounds Lighting & Recreational Improvements | SMALL GRANT | 0% | \$0.00 | 1 | 40.00 | \$300,000.00 | \$605,500.00 |
| City of Mason | Columbia Street Bridge - Protected Walkway Construction | TRAIL | 10.2% | \$18,462.50 | 2 | 38.00 | \$162,000.00 | \$767,500.00 |
| Lansing Township | Waverly Rd Shared Use Pathway, Phase II - Feasibility Study | PLAN. & ENG. | 0% | \$0.00 | 1 | 35.60 | \$18,750.00 | \$786,250.00 |
| City of Williamston | Memorial Park Trail Planning & Engineering | PLAN. & ENG. | 0% | \$0.00 | 1 | 35.60 | \$40,700.00 | \$826,950.00 |
| Ingham County | Lake Lansing Park North - MSU-LL Trail Connector | TRAIL | 48.8% | \$300,000.00 | 3 | 33.80 | \$315,000.00 | \$1,141,950.00 |
| Ingham County | Hawk Island Boardwalk Replacement Phase 3 | BOARDWALK | 50% | \$327,700.00 | 1 | 33.60 | \$327,700.00 | \$1,469,650.00 |
| Leroy Township | Simmons Memorial Park | SMALL GRANT | 50.5% | \$22,000.00 | 1 | 33.60 | \$21,600.00 | \$1,491,250.00 |
| Meridian Township | MSU to Lake Lansing Connector Trail, Phase III * | TRAIL | 25% | \$575,000.00 | 1 | 33.60 | \$225,000.00 | \$1,716,250.00 |
| City of Mason | Hayhoe Riverwalk Trail - Repair | TRAIL | 10.3% | \$38,525.00 | 1 | 33.00 | \$337,000.00 | \$2,053,250.00 |
| City of Leslie | Leslie Shared Use Path - Hull Rd to S Cameo Dr | TRAIL | 1.4% | \$4,304.00 | 1 | 31.80 | \$313,796.00 | \$2,367,046.00 |
| Alaiedon Township | Leek Cemetery Nature Trail & Improvements | SMALL GRANT | 4.8% | \$15,000.00 | 1 | 31.20 | \$296,400.00 | \$2,663,446.00 |
| City of Leslie | Leslie Shared Use Path - Middle School to Russell Park | TRAIL | 1.7% | \$8,251.00 | 2 | 31.00 | \$486,600.00 | \$3,150,046.00 |
| Village of Stockbridge | Greater Stockbridge Connectivity & Wellness Park Enhancements | TRAIL | 25% | \$45,000.00 | 1 | 30.80 | \$395,600.00 | \$3,545,646.00 |
| City of Leslie | Leslie Shared Use Path - Russell Park to Woodlawn Cemetery | TRAIL | 3.3% | \$19,040.00 | 3 | 30.60 | \$551,960.00 | \$4,097,606.00 |
| City of Lansing | River Trail Bank Stabilization - Mt Hope Cemetery | TRAIL | 22.7% | \$50,000.00 | 1 | 29.60 | \$170,000.00 | \$4,267,606.00 |
| Ingham County | Lake Lansing Park North Boardwalk Replacement Phase 3 | BOARDWALK | 0% | \$0.00 | 2 | 28.60 | \$471,400.00 | \$4,739,006.00 |
| City of Lansing | River Trail - Overband & Crack Sealing | TRAIL | 20% | \$15,000.00 | 2 | 28.20 | \$60,000.00 | \$4,799,006.00 |
| City of Lansing | Montgomery Drain - Ranney & Red Cedar Park Pathways | TRAIL | 0% | \$35,000.00 | 4 | 23.80 | \$3,465,000.00 | \$8,264,006.00 |
| City of Lansing | Corporate Research Park Pathway | TRAIL | 31.6% | \$400,000.00 | 3 | 12.00 | \$867,000.00 | \$9,131,006.00 |

TOTALS: \$1,904,470.00

\$9,131,006.00

17.26%

82.74%

Max. Score = 50.00

2021 Controller Recommended Amount Available = \$3,000,000.00

* Meridian Township application total request \$1,725,000.00, Resolution 20-563 already approved a commitment of \$1,500,000, just requesting an additional \$225,000.00

1/26/2022

Q:\Prop\2021\1299496\2021 - Ingham County Parks and Trails Consult\2021\01_Evaluate Applications\Scoring\GrantScoring_Round7



MARCH 8, 2022 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into contracts with the following entities designated within the below Table A.

Table A:

| Applicant | Project | Amount Requested | Fund (Yes or No) | Grant Award Amount | \$ Cumulative |
|------------------------|---|---|-------------------------|---|----------------------|
| City of Mason | Jefferson Trailhead / Community Garden Improvements | \$204,000.00 | Yes | \$204,000.00 | \$204,000.00 |
| City of Lansing / FLRT | Trail Ambassador Coordinator | \$20,000.00 | Yes | \$20,000.00 | \$224,000.00 |
| Vevay Township | Vevay Township Community Park and 5-Year Recreation Plan | \$81,500.00 | Yes | \$81,500.00 | \$305,500.00 |
| Leslie Township | Township Grounds Lighting & Recreational Improvements | \$300,000.00 | Yes | \$300,000.00 | \$605,500.00 |
| City of Mason | Columbia Street Bridge - Protected Walkway Construction | \$162,000.00 | No | --- | \$605,500.00 |
| Lansing Township | Waverly Rd Shared Use Pathway, Phase II - Feasibility Study | \$18,750.00 | Yes | \$18,750.00 | \$624,250.00 |
| City of Williamston | Memorial Park Trail Planning & Engineering | \$40,700.00 | Yes | \$40,700.00 | \$664,950.00 |
| Ingham County | Lake Lansing Park North - MSU-LL Trail Connector | \$315,000.00 | No | --- | \$664,950.00 |
| Ingham County | Hawk Island Boardwalk Replacement Phase 3 | \$327,700.00 | No | --- | \$664,950.00 |
| Leroy Township | Simmons Memorial Park | \$21,600.00 | Yes | \$21,600.00 | \$686,550.00 |
| Meridian Township | MSU to Lake Lansing Connector Trail, Phase III (*Application total request \$1,725,000.00, Resolution 20-563 already approved a commitment of \$1,500,000, just requesting an additional \$225,000.00) | \$225,000.00* + (\$1,500,000.00 already committed by Resolution 20-563) | Yes | \$225,000.00* + (\$1,500,000.00 already committed by Resolution 20-563) | \$911,550.00 |
| City of Mason | Hayhoe Riverwalk Trail - Repair | \$337,000.00 | Yes | \$337,000.00 | \$1,248,550.00 |
| City of Leslie | Leslie Shared Use Path - Hull Rd to S Cameo Dr | \$313,796.00 | Yes | \$313,796.00 | \$1,562,346.00 |
| Alaiedon Township | Leek Cemetery Nature Trail & Improvements | \$296,400.00 | Yes | \$296,400.00 | \$1,858,746.00 |
| City of Leslie | Leslie Shared Use Path - Middle School to Russell Park | \$486,600.00 | Yes-Partial | \$265,000.00 | \$2,123,746.00 |
| Village of Stockbridge | Greater Stockbridge Connectivity & Wellness Park Enhancements | \$395,600.00 | Yes | \$395,600.00 | \$2,519,346.00 |
| City of Leslie | Leslie Shared Use Path - Russell Park to Woodlawn Cemetery | \$551,960.00 | No | --- | \$2,519,346.00 |
| City of Lansing | River Trail Bank Stabilization - Mt Hope Cemetery | \$170,000.00 | Yes | \$170,000.00 | \$2,689,346.00 |
| Ingham County | Lake Lansing Park North Boardwalk Replacement Phase 3 | \$471,400.00 | No | --- | \$2,689,346.00 |
| City of Lansing | River Trail - Overband & Crack Sealing | \$60,000.00 | Yes | \$60,000.00 | \$2,749,346.00 |
| City of Lansing | Montgomery Drain - Ranney & Red Cedar Park Pathways | \$3,465,000.00 | No | --- | \$2,749,346.00 |
| City of Lansing | Corporate Research Park Pathway | \$867,000.00 | No | --- | \$2,749,346.00 |

MARCH 8, 2022 REGULAR MEETING

BE IT FURTHER RESOLVED, that the 70% limitation on allocation of projected future millage revenue imposed by Resolution 17-275 is hereby waived.

BE IT FURTHER RESOLVED, that upon adoption of this resolution, Board of Commissioner Resolution #19-092 is amended so that 25% of each grant will be disbursed up front to the communities for their trails and parks projects starting with projects awarded after the adoption of this resolution.

BE IT FURTHER RESOLVED, that all work will be completed within two years from the date the contracts are executed.

BE IT FURTHER RESOLVED, that if work is not completed within two years due to delay from awaiting other funding sources that an extension may be requested and negotiated and mutually agreed upon between both parties.

BE IT FURTHER RESOLVED, that granting of millage dollars to municipalities may be subject to the acquisition of local or grant match funding awarded when included in the original proposal.

BE IT FURTHER RESOLVED, that entities will be required to display a temporary millage recognition sign during the construction phase and a permanent sign provided by the County to remain on the site in perpetuity post completion of the project, as well as wayfinding signage provided by the County if applicable.

BE IT FURTHER RESOLVED, that the eighth and final round in this millage cycle for millage applications for communities is anticipated to be held prior to the next renewal in 2026 contingent on the millage renewing. The application forms and scoring criteria will be reviewed and approved by the Board of Commissioners prior to the eighth round.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Abstain:** Cahill **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Commissioner Trubac moved to adopt Agenda Item Nos. 28 and 29. Commissioner Stivers supported the motion.

Commissioner Cahill asked to abstain from the vote on the resolutions as she works for Lansing Parks and Recreation and the trails were part of her responsibility.

The motion to adopt the resolutions carried. **Yeas:** Celentino, Grebner, Maiville, Naeyaert, Peña, Polsdofer, Schafer, Crenshaw, Sebolt, Stivers, Tennis, Trubac **Nays:** None **Absent:** Slaughter
Abstain: Cahill

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH SPICER GROUP, INC. FOR PRIME PROFESSIONAL SERVICES FOR VARIOUS PROJECTS

RESOLUTION #22 – 116

WHEREAS, proposals were solicited from qualified and experienced engineering firms to serve as the prime professional for three park projects: one at Lake Lansing Park South, one at Bunker Road Landing, and Lake Lansing Park North; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Spicer Group, Inc. for projects at Lake Lansing Park South, Bunker Road Landing, and Lake Lansing Park North; and

WHEREAS, Spicer Group Inc, a registered-local vendor, has agreed to reduce its proposal cost to meet the lowest responsive bid by a non-local vendor in compliance with the Ingham County local purchasing preference policy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Spicer Group, Inc. for the base bid in the amount of \$89,900 to provide prime professional services for various projects at Lake Lansing Park South, Bunker Road Landing, and Lake Lansing Park North and authorizes a contingency for the overall all work not to exceed 15% of their base bid or \$13,485 for a total amount not to exceed \$103,385.

BE IT FURTHER RESOLVED, that there are funds available in line items as specified below:

| Project (Grant #) | Line Item Project # | Requested Amount for Prime Prof. Services | 15% Contingency | Total Contract Amount |
|--|----------------------------|--|------------------------|------------------------------|
| TF20-0039 Lake Lansing South | 228-75999-974000-9P14 | \$38,300.00 | \$5,745 | \$44,045 |
| TF20-0040 Bunker Road Landing | 208-75200-974000 | \$20,800.00 | \$3,120 | \$23,920 |
| Lake Lansing Park North- Maintenance Barn | 228-75999-976000-20P12 | \$30,800.00 | \$4,620 | \$35,420 |

MARCH 8, 2022 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña
Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND CURIS CONSULTING AGREEMENT

RESOLUTION #22 – 117

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to extend the agreement with CURIS Consulting approved through Resolution #20-039, effective January 1, 2022 through April 30, 2022 for an amount not to exceed \$7,104; and

WHEREAS, CURIS Consulting works with ICHD's CHCs to provide operational technical assistance and solutions to meet Federal Tort Claims Act (FTCA) Initial Deeming requirements for Risk Management Operationalization; and

WHEREAS, the total cost of this four-month contract will be \$7,104 for the consultant's remote assistance services and will be paid for with funding from the American Rescue Plan fund, authorized through Resolution #21-240; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners extend the agreement with CURIS Consulting effective January 1, 2022 through April 30, 2022 for an amount not to exceed \$7,104.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the agreement with CURIS Consulting effective January 1, 2022 through April 30, 2022 for an amount not to exceed \$7,104.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #10-275 WITH NEXTGEN® HEALTHCARE
INFORMATION SYSTEMS, INC. FOR NEXTGEN® CONSULTING SERVICES**

RESOLUTION #22 – 118

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #10-275 with NextGen® Healthcare Information Systems, Inc., to include NextGen® Consulting Services for an amount not to exceed \$38,500 effective April 1, 2022 through March 31, 2023; and

WHEREAS, NextGen® Consulting Services will provide Project Management, Electronic Health Records (EHR) template testing, and two-day Go Live Support for implementation of the ICHD's CHCs' NextGen® EHR upgrade; and

WHEREAS, ICHD's CHCs are required to upgrade their EHR to ensure compliance with the 21st Century CURES Act, and Office of the National Coordinator for Health IT certification; and

WHEREAS, the total cost of this agreement will not exceed \$38,500 and will be covered by funding from the American Rescue Plan fund, authorized through Resolution #21-240; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners authorizes amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include NextGen® Consulting Services for an amount not to exceed \$38,500, effective April 1, 2022 through March 31, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include NextGen® Consulting Services for an amount not to exceed \$38,500, effective April 1, 2022 through March 31, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

MARCH 8, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
BUSINESS ORIENTED SOFTWARE SOLUTIONS, INC. (BOSS)**

RESOLUTION #22 – 119

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to enter into an agreement with Business Oriented Software Solutions, Inc. (BOSS) for the software subscription of BOSSDesk effective March 31, 2022 through April 1, 2025 for an amount not to exceed \$12,418.70; and

WHEREAS, BOSS is a HIPAA Compliant software subscription service known as BOSSDesk that is used to handle asset management and incident management, also known as HelpDesk support; and

WHEREAS, ICHD's CHCs currently use a software subscription service to support the Electronic Health Records HelpDesk known as Spiceworks; and

WHEREAS, effective March 31, 2022, Spiceworks will sunset its software subscription service for HelpDesk support; and

WHEREAS, the cost of this agreement will not exceed \$12,418.70 and will be covered by funding from the American Rescue Plan fund, authorized through Resolution #21-240; and

WHEREAS, the CHC Board of Directors and the Health Officer recommend that the Ingham County Board of Commissioners enters into an agreement with BOSS for the software subscription of BOSSDesk, effective March 31, 2022 through April 1, 2025 in an amount not to exceed \$12,418.70.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners enter into an agreement with BOSS for the software subscription of BOSSDesk effective March 31, 2022 through April 1, 2025 in an amount not to exceed \$12,418.70.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

MARCH 8, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 34**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PURCHASE RAPID RESPONSE DISTURBANCE CONTROL SUITS

RESOLUTION #22 – 120

WHEREAS, the Ingham County Sheriff's Office is required to respond to acts of violence and destruction of property within the Ingham County Correctional Facility; and

WHEREAS, the Ingham County Sheriff's Office must protect the lives of community members incarcerated within the Ingham County Correctional Facility; and

WHEREAS, the Ingham County Sheriff's Office must also protect against the destruction of the Ingham County infrastructure; and

WHEREAS, responding staff members should be provided with equipment which provides optimal protective measures when responding to these incidents; and

WHEREAS, the Ingham County Sheriff's Office has determined the need to purchase Rapid Response Disturbance Control Suits to provide these protective measures; and

WHEREAS, Clawa Enterprise Inc./Alternate Force is a single source company for this equipment; and

WHEREAS, the total expenditure for this proposal is not to exceed \$8,307.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Sheriff's Office to purchase ten (10) Rapid Response Disturbance Control Suits from Clawa Enterprise Inc./Alternate Force at a cost of up to \$8,307 using 2022 Capital Improvement Funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Maiville
Nays: None **Absent:** Schafer **Approved 02/24/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña
Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 35**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTINGENCY APPROPRIATION TO RESOLUTION
SERVICES CENTER OF CENTRAL MICHIGAN TO SUPPORT SMALL CLAIMS WORK**

RESOLUTION #22 – 121

WHEREAS, Resolution Services Center of Central Michigan (RSCCM) is a Community Dispute Resolution Program (CDRP) through the State Court Administrators Office (SCAO) providing services in the areas of mediation, facilitated dialogues, restorative practices, juvenile diversion, and mediation/restorative training; and

WHEREAS, with the onset of the COVID-19 stay-at-home order, RSCCM responded to requests from the courts in the county to assist with the backlog of small claim cases by developing a referral process for accepting small claims cases, contacting parties, facilitating all cases remotely, and providing outcome information back to the referring courts; and

WHEREAS, these services have proven valuable to both the courts and the parties they serve and the demand for these services is expected to continue into the future; and

WHEREAS, RSCCM provides these services at the 55th District Court, 54A District Court, and 54B District Court; and

WHEREAS, RSCCM has also requested funding from the City of Lansing and City of East Lansing to support these services in their courts; and

WHEREAS, future requests for funding for this purpose will be made as part of the annual budget process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Resolution Services Center of Central Michigan for small claims case assistance in the amount of \$13,000 for the time period of January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$13,000 from the 2022 contingency account for this purpose and to make any necessary adjustments to the 2022 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Maiville

Nays: None **Absent:** Schafer **Approved 02/24/2022**

MARCH 8, 2022 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 36**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO TRANSFER FUNDS BUDGETED FOR TRANSCRIPTS
FROM THE PROBATE COURT BUDGET TO THE CIRCUIT COURT
GENERAL TRIAL DIVISION BUDGET**

RESOLUTION #22 – 122

WHEREAS, the Circuit Court General Trial Division Budget pays for certain mandated transcripts of proceedings, including transcripts of some Family Division proceedings held by Circuit Court Family Division Judges, through line item 101-13001-810000; and

WHEREAS, Probate Court Judges hear Circuit Court Family Division matters and the Probate Court Budget has for several years had the funds for and paid for these when it is the court's responsibility, through line item 101-14803-810000; and

WHEREAS, it would be more efficient if all court-funded transcripts from Circuit Court Family Division matters were processed and paid by the same budget; and

WHEREAS, the Probate Court estimates that \$11,000 of its transcripts line item is allocated for Circuit Court Family Division matters; and

WHEREAS, the Circuit Court and Probate Court are in agreement with regard to this budget transfer.

THEREFORE BE IT RESOLVED, that \$11,000 will be transferred from the Probate Court transcripts budget (101-14803-810000) to the Circuit Court General Trial Division transcripts budget (101-13001-810000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2022 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the approval of, and payment for, court-funded transcripts from Circuit Court Family Division matters heard by Probate Court Judges will be handled by the Circuit Court.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Maiville
Nays: None **Absent:** Schafer **Approved 02/24/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña
Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 37**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CONTINUED USE OF PROBATE COURT'S OUTSTANDING
CAPITAL IMPROVEMENT PROJECT FUNDS AWARDED PRIOR TO 2018**

RESOLUTION #22 – 123

WHEREAS, the 2022 Budget Allocation as set forth in Resolution #21-519 established a new policy allowing only the most recent three years of Capital Improvement Project (“CIP”) fund balance to be rolled over; and

WHEREAS, the Probate Court’s 2014 CIP fund balance for a scanning/imaging project in the amount of \$121,268 – listed in MUNIS under org number 636625870 – object code 932050 was not accessible or known to the Probate Court Administrator/Register until late 2021; and

WHEREAS, the Probate Court initiated the following scanning/imaging projects, including but not limited to: scanning enhancement for auto-redaction; interface payment systems into scanned/electronic files; image corrector enhancement to check for missed imaging or errors in imaging to ensure record retention quality and accuracy; interface for automatic index imaging; as well as electronic attorney updates from the State Bar of Michigan; and

WHEREAS, in the near future, the Probate Court expects to incur substantial costs which would be paid for in totality by the outstanding 2014 CIP fund balance; and

WHEREAS, the Probate Court wishes to provide improved customer service, greater public access and increased efficiency by immediately initiating scanning/image technology projects to be funded from the 2014 CIP fund balance of \$121,268; and

WHEREAS, the Probate Court requests the 2014 CIP fund balance of \$121,268 – listed in MUNIS under org number 636625870 – object code 932050 be carried over until at least 2023 as the implementation of new technology is quite laborious and requires extensive testing to execute; and

WHEREAS, the Controller’s Office and the Budget Office were consulted and are in support of submitting such request by resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Probate Court’s roll-over of pre-2018 CIP funds in the amount of \$121,268 – listed in MUNIS as Org No. 636625870 – object code 932050.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

MARCH 8, 2022 REGULAR MEETING

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Maiville
Nays: None **Absent:** Schafer **Approved 02/24/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña
Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 38**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE STATEMENT OF WORK NO. 22112 WITH
IMAGESOFT CORPORATION FOR IMAGING PROJECT**

RESOLUTION #22 – 124

WHEREAS, the Ingham County Probate Court has contracted with ImageSoft Corporation to implement an imaging system which the Board has already approved as part of its commitment to increase and make uniform the utilization of imaging countywide, and thereby realize greater efficiencies; and

WHEREAS, the Probate Court and ImageSoft, as part of implementation, have discovered areas where the current imaging system can be more fully realized and result in greater efficiencies – such as an automated redaction enhancement; and

WHEREAS, the conservative estimated cost for entering into Statement of Work No. 22112 with ImageSoft Corporation is \$16,000; and

WHEREAS, the Probate Court has adequate funding in its Capital Improvement Project budget to cover such costs; and

WHEREAS, the Probate Court consulted with the IT Department – who is in support of this request.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into an agreement with ImageSoft Corporation for Statement of Work No. 22112 for the automated redaction enhancement as part of the Probate Court's imaging project in an amount of up to \$16,000 to be paid through the Probate Court's existing Capital Improvement Project Budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Maiville

Nays: None **Absent:** Schafer **Approved 02/24/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 39**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO PURCHASE COMPUTER AIDED DISPATCH (CAD) LICENCES FROM
CENTRAL SQUARE FOR THE INGHAM COUNTY ANIMAL CONTROL AND SHELTER**

RESOLUTION #22 – 125

WHEREAS, the Ingham County Animal Control and Shelter has the need to track animal control officer locations and access historical dispatch information to enhance officer safety; and

WHEREAS, computer aided dispatch data and location information is generated and stored by the Ingham County Central Dispatch Center using dispatching software; and

WHEREAS, Central Square is the vendor utilized by the Ingham County Dispatch Center to provide computer aided dispatch software and support.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Central Square to purchase mobile licensing software at a cost not to exceed \$7,320.46 to be taken from existing Ingham County Animal Control and Shelter millage funds.

BE IT FURTHER RESOLVED, that the Ingham County Controller is authorized to make the necessary budget adjustments to the Ingham County Animal Control and Shelter budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Maiville

Nays: None **Absent:** Schafer **Approved 02/24/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

**ADOPTED - MARCH 8, 2022
AGENDA ITEM NO. 40**

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SAFE PASSAGES DBA
ADVANCE PEACE FOR A LICENSING AGREEMENT FOR THE LIFEMAP MANAGEMENT
APP™ DATA COLLECTION TOOL**

RESOLUTION #22 – 126

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a Licensing Agreement for the LifeMAP Management App, an Advance Peace Violence Interruption Data Collection Tool, effective June 1, 2022 through May 31, 2025, in an amount not to exceed \$75,000; and

WHEREAS, Resolution #21-179, authorized Ingham County to include a commitment, support, and partnership with Advance Peace and local partners in an amount of \$590,000 to establish a program that builds and sustains local community capacity to interrupt gun violence; and

WHEREAS, the LifeMAP Management App Data Collection tool is a critical part of the Advance Peace Fellowship used to ensure adherence to the Advance Peace approach and for measuring impact of the approach, as well a robust evaluation of both outputs and outcomes; and

WHEREAS, Resolution #22-045 authorized the agreement with Advance Peace effective January 25, 2022 through January 24, 2024, as a two-year term agreement; and

WHEREAS, since the authorization of Resolution #22-045, Advance Peace has requested an additional year be added for a three-year term agreement; and

WHEREAS, additionally, the LifeMAP Management App provides training and technical support, as well as the ability to export one (1), six (6), and twelve (12) month data reports; and

WHEREAS, this local data generated through LifeMAP will then be summarized in evaluation reports of the local Advance Peace replication effort, which will also report on reductions in overall and neighborhood-specific shootings in Lansing/Ingham County; and

WHEREAS, a detailed outline of the resources offered by LifeMAP Management Licensing agreement are clearly defined in the Scope of Work for Advance Peace – Appendix A; and

WHEREAS, the payment of this agreement will come from funding sources noted above; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes entering into a Licensing Agreement for the LifeMAP Management App, an Advance Peace Violence Interruption Data Collection Tool, effective June 1, 2022 through May 31, 2025, in an amount not to exceed \$75,000.

MARCH 8, 2022 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Licensing Agreement for the LifeMAP Management App, an Advance Peace Violence Interruption Data Collection Tool, effective June 1, 2022 through May 31, 2025, in an amount not to exceed \$75,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Maiville

Nays: None **Absent:** Schafer **Approved 02/24/2022**

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 02/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Peña

Nays: None **Absent:** Stivers, Schafer **Approved 03/02/2022**

Adopted as part of the consent agenda.

MARCH 8, 2022 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Cahill moved to appoint Corrine Clark and Leslie Bentley to the Veterans Affairs Committee. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioner Slaughter.

Commissioner Tennis left at 6:39 p.m.

Commissioner Tennis returned at 6:40 p.m.

Commissioner Cahill moved to appoint Jack Kottwitz to the Potter Park Zoo Board and waive the residency requirement. Commissioner Sebolt supported the motion.

The motion carried unanimously. Absent: Commissioner Slaughter.

Commissioner Cahill moved to reappoint Maxine Thome and Dianne Holman to the Community Mental Health Authority. Commissioner Stivers supported the motion.

The motion carried unanimously. Absent: Commissioner Slaughter.

Commissioner Cahill moved to reappoint Deb Bloomquist to the Capital Area District Library Board. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioner Slaughter.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Naeyaert stated that she would not run for reelection for County Commission at the end of this term.

Chairperson Crenshaw stated that she would be missed.

Commissioner Peña stated that the Women's Center on Michigan Avenue was in need of board members. He further stated that they had several vacancies and encouraged the Board of Commissioners to consider.

Commissioner Peña stated the Cristo Rey Church, on Miller Road in Lansing, was holding a fish fry each Friday during Lent. He further stated that Cristo Rey was involved in providing assistance to immigrants as well as the local community.

Commissioner Peña stated the Alfreda Schmidt Community Center would host a Veterans Story Project on March 29, 2022. He further stated that this story would spotlight Veterans who served in Vietnam.

MARCH 8, 2022 REGULAR MEETING

Commissioner Peña stated that the Fair Purse Bingo was a huge success and had doubled the input. He further stated that the event had been promising.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of \$14,895,465.23. Commissioner Sebolt supported the motion.

The motion carried unanimously. Absent: Commissioner Slaughter.

ADJOURNMENT

The meeting was adjourned at 6:43 p.m.

Becky Bennett

From: Debbie Edokpolo <dedokpolo@mpca.net>
Sent: Tuesday, March 15, 2022 12:13 PM
To: Becky Bennett
Subject: RET

Hello Becky,

Please accept this as my formal resignation from the Ingham County Racial Equity Task Force. Today March 15, 2022, will be my last day. I am grateful for the opportunity to serve on the RET, but at this time, due to other family commitments, I am unable to continue.

I will be forever working on racial equity in Ingham County, and if there is ever anything I can do to support the task force and Ingham County, please let me know.

Please feel free to contact me with any questions.

Best wishes,
 Debbie Edokpolo
 517 819-1777

Debbie Edokpolo, MSW
 Director of Health Equity
 and Social Justice
 517.827.0473 (Office)
 dedokpolo@mpca.net



Iron County Board of Commissioners
RESOLUTION
Urging the Return of State Workers to In-Person Operations

Whereas, in October 2021 the State of Michigan removed the set date for State workers to return to in-person operations and left each department or agency to set their own schedule to return, and

Whereas, each department and agency have the knowledge and resources to develop agency work plans to return to in-person operations; and

Whereas, the majority of businesses, industry, governmental operations, school districts and non-profit agencies have returned to on-site operations; and,

Whereas, Iron County has received complaints from citizens concerning the lack of accessibility and the delay of responsiveness due to State workers not operating within their on-site offices, as well as have experienced difficulties and delays in coordinating services between county offices and state departments and agencies such as DHHS; and,

Now Therefore Be It Resolved, that the Iron County Board of Commissioners urges Governor Whitmer to immediately direct department and state agencies to complete work plans to return to on-site operations as quickly as possible in order to provide the services and convenience that the citizen of Michigan expect from their government; and

Be it Further Resolved, that a copy of this Resolution be forwarded to all Michigan Counties, Senator Ed McBroom and Representative Greg Markkanen, the Michigan Association of Counties and Governor Gretchen Whitmer.

The foregoing resolution was moved by Commissioner Mike Stafford and

Supported by Commissioner Jacob Conery.

Roll Call Vote:

AYES: Patti Peretto, Mike Stafford, Mark Stauber, Jacob Conery

NAYES: none

ABSENT: Jeff Ofsdahl

Resolution Declared Adopted on 3/8/2022:

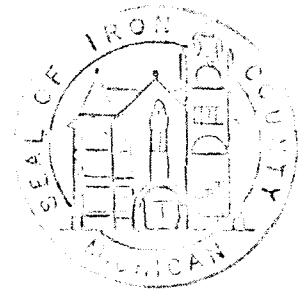
BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF IRON

By: _____

Mark Stauber
It's Chair

By: _____

Julie Kezerle
It's Clerk



Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING APPOINTMENTS TO THE WOMEN'S COMMISSION

RESOLUTION #22 –

WHEREAS, several vacancies exist on the Women's Commission; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on this Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Asja Jackson, 1563 W. Pond Drive, Apt. 13, Okemos, 48864

to the Women's Commission to a term expiring December 31, 2024.

and

Andrea Mata, 321 E. Thomas Street, Lansing, 48906

to the Women's Commission to a term expiring December 31, 2022.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 03/15/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AMENDING THE ATTENDANCE POLICY FOR THE APPOINTED
ADVISORY BOARDS AND COMMISSIONS**

RESOLUTION #22 –

WHEREAS, the Board of Commissioners has created a number of boards and commissions to serve in an advisory capacity in order to advance the welfare of the citizens of Ingham County; and

WHEREAS, Ingham County's boards and commissions are relatively small in size and in order for these boards and commissions to operate effectively, it is important that appointees make every effort to attend meetings; and

WHEREAS, when members are absent it prevents the committee from conducting business due to the lack of a quorum and places undo pressure on the remaining members who are faced with the responsibility of completing the work required to meet the mandates of the committee; and

WHEREAS, the Board of Commissioners has adopted an attendance policy which states that citizen appointees who have 2 consecutive absences from their regular meetings shall receive a letter from the Director of the Board of Commissioners' Office inquiring about their absences and advising that Committee members who miss 3 meetings out of 4 meetings, unless barred by statute, are automatically deemed to have resigned from that board or commission and appropriate steps will be taken to fill the vacancy; and

WHEREAS, boards and commissions have been unable to meet due to the lack of a quorum and it is necessary to amend the attendance policy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #19-326 to state that an advisory board or commission member's unavailability to attend a meeting for any reason shall be considered an absence and those that miss 3 meetings out of 4 meetings, unless barred by statute, are automatically deemed to have resigned from that board or commission and appropriate steps will be taken to fill the vacancy.

BE IT FURTHER RESOLVED, that all other provisions of Resolution #19-326 shall remain in effect.

BE IT FURTHER RESOLVED, that notification of this policy amendment will be provided to all current advisory board and commission members and new appointees will receive a copy with their appointment letter.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/15/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION URGING STATE LEGISLATURE TO AMEND THE MICHIGAN
NO-FAULT AUTO INSURANCE REFORM ACT TO ADDRESS A REIMBURSEMENT CAP
FOR AUTO ACCIDENT VICTIMS**

RESOLUTION #22 –

WHEREAS, the Michigan No-Fault Auto Insurance Reform Act of 2019 introduced a fee schedule, which took effect on July 1, 2021, that set percentage limits on how much doctors, hospitals, clinics, institutions, and persons can be paid or reimbursed for providing treatment or care to auto accident victims; and

WHEREAS, the reimbursement rates under the Michigan No-Fault medical fee schedule limit the amount payable to a health provider for treatment or services reimbursable by Medicare, limit the reimbursement rate for care providers whose treatment or services are not covered by Medicare, and limit No-Fault coverage for in-home family provided care; and

WHEREAS rates for services not provided by Medicare were reduced by 45% from what providers received in January 2019; and

WHEREAS, the new law applies retroactively the changes made to a fee schedule, which is fundamentally unfair to individuals who purchased coverage and were injured in motor vehicle accidents before the No-Fault Act was amended in 2019; and

WHEREAS, these fee caps affect the auto accident victims who are receiving long-term care and rehabilitation paid for by the Michigan Catastrophic Claims Association (MCCA) through the per-vehicle annual fee that all Michigan drivers were once assessed; and

WHEREAS, the MCCA's 2021 Annual Statement shows its assets are over \$27 billion and its total liabilities are slightly over \$22 billion; and

WHEREAS, after the updated medical fee schedules have gone into effect, auto accident victims are struggling now to access even minimal care; and

WHEREAS, some patients who are not able to find long-term catastrophic care services could be forced to leave their own homes; and

WHEREAS, the new law is also causing a lot of payment delays, payment denials and unnecessary hurdles which patients did not have to go through prior to July 1, 2021; and

WHEREAS, even though lifetime medical benefits are still guaranteed under the new law, they are meaningless if patients have very limited or no access to them; and

WHEREAS, there are many Ingham County residents, and their families, who are currently benefitting, or would in the future, from services pertaining to their care, recovery and rehabilitation from catastrophic injuries but are already directly affected if the current law is not changed; and

WHEREAS, significant numbers of Ingham County medical and rehabilitation businesses that serve accident victims who are covered under this law suffer income loss and could be forced to lay off employees, or even close entirely, if this reform is not changed; and

WHEREAS, already more than 18,000 individuals with spinal cord injuries, brain injuries, and other catastrophic injuries in Michigan have to find another way to receive care and support because of this major change to the State's No-Fault auto insurance law; and

WHEREAS, according to the Michigan Brain Injury Provider Council (MBIPC), more than 750 patients have already lost access to medical care since the changes took effect in July; and

WHEREAS, at least 41 Michigan-based care companies have had to either close their doors completely or discharge patients receiving benefits via No-Fault auto insurance; and

WHEREAS, these actions have already put at least 1,500 healthcare workers out of a job; and

WHEREAS, this is a humanitarian crisis born from a government-mandated price fix, and only the legislature can undo it; and

WHEREAS, there is bipartisan support to address the reimbursement issues, but the House and Senate leadership have so far taken what appears to be a "wait and see" approach to the July 1, 2021, fee schedule change.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby urges the Michigan Legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address a sustainable reimbursement cap for services provided to auto accident victims and preserve the benefits to survivors who receive long-term care paid by the Michigan Catastrophic Claims Association.

BE IT FURTHER RESOLVED, that the Ingham County Clerk is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, and the members of the Ingham County delegation to the Michigan Legislature.

COUNTY SERVICES: Yeas: Stivers, Grebner, Celentino, Peña, Maiville

Nays: None **Absent:** None **Abstain:** Sebolt, Naeyaert **Approved 03/15/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECOGNIZE MARCH 2022 AS WOMEN'S HISTORY MONTH
IN INGHAM COUNTY**

RESOLUTION #22 –

WHEREAS, women of every race, religion, class, citizenship status, ability status, sexuality, and ethnic background have made historic contributions to the growth and strength of the United States in countless recorded and unrecorded ways; and

WHEREAS, American women served as early leaders in the forefront of every major progressive social change movement, securing their own rights of suffrage and equal opportunity; and

WHEREAS, Michigan women make up more than 50 percent of the population; and

WHEREAS, Michigan women have played and continue to play critical economic, cultural, and social roles to advance our state, helping to create a fair and more just society; and

WHEREAS, despite advances, the role of women in our history is still overlooked and undervalued in the literature, teaching, and study of American history; and

WHEREAS, there are many strong women in Ingham County who have and will continue to empower others, inspire fellow women, and create history right in our backyard; and

WHEREAS, we also recognize the brave women in Ingham County who have played critical roles during the pandemic and persevered through the widespread challenges of COVID-19; and

WHEREAS, women in Ingham County are not afraid to overcome challenges, become leaders, and break barriers; and

WHEREAS, we take this opportunity to honor the countless recorded and unrecorded achievements of Ingham County women as they, too, make history in seen and unseen ways each day.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners join the Ingham County Women's Commission in recognizing March 2022 as Women's History Month in Ingham County.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/15/2022**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPROVAL OF THE PRELIMINARY PLAT OF
WOODED VALLEY CONDOMINIUM, PHASES 2-5**

RESOLUTION #22 –

WHEREAS, the process by which land divisions and plats are developed follows state statute; and

WHEREAS, the platting process essentially starts with the development of a Preliminary Plat showing the overall configuration, how it fits into the lands surrounding it, public utilities serving the lots, and the phases of construction planned to complete the development; and

WHEREAS, the proposed Wooded Valley Condominium (Phases 2-5) is a 59-unit single-family development located on 16.21 acres, part of a 100-unit residential development on 26.9 acres, located north of Willoughby Road, between Aurelius Road and Pine Tree Road, and part of the Southwest quarter of Section 11, Delhi Township, Ingham County, Michigan; and

WHEREAS, Phase I of the Wooded Valley Condominium was previously built and the roads accepted into Ingham County's public road system; and

WHEREAS, Preliminary Plat approvals are valid for a two-year period, per state statute; and

WHEREAS, the proprietor, Dirt Werx Excavating, LLC has requested approval of the Wooded Valley Condominium Phases 2-5 Preliminary Plat.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Wooded Valley Condominium Phases 2-5 Preliminary Plat for a period of two years, in accordance with state statute.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/15/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC.,
FOR STORAGE, RETRIEVAL, AND TRANSPORT OF FILES FOR 55TH DISTRICT COURT,
REGISTER OF DEEDS, HUMAN RESOURCES, AND FINANCIAL SERVICES**

RESOLUTION #22 –

WHEREAS, the files for 55th District Court, Register of Deeds, Human Resources, and Financial Services are stored at the Annex; and

WHEREAS, the Annex Building will be demolished as part of the 2021 Capital Bond Project; and

WHEREAS, files need to be placed in a safe and assessable location off-site; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals Contract do not require three quotes; and

WHEREAS, Graphic Sciences, Inc., is on the MiDeals Contract; and

WHEREAS, the Facilities Department recommends entering into an agreement with Graphic Sciences, Inc., for the storage, retrieval, and transport of files for 55th District Court for a first year cost of \$8,547, Register of Deeds for a first year cost of \$233.24, Human Resources for a first year cost of \$388.20, and Financial Services for a first year cost of \$283.36, plus any additional fees for file retrieval, additional boxes of files for storage, and destruction of files are outlined in the schedule of fees in the proposal; and

WHEREAS, years two and three will be priced at the following; 55th District Court for \$4,872, Register of Deeds for \$195.24, Human Resources \$298.20, and Financial Services for \$183.36 for file storage, plus any additional fees for file retrieval, additional boxes of files for storage, and destruction of files are outlined in the schedule of fees in the proposal; and

WHEREAS, funds are available in the 2021 Capital Bond Project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Graphic Sciences, Inc., 1551 East Lincoln Ave., Madison, Michigan 48071, for storage, retrieval, and transport of file for 55th District Court for a first year cost of \$8,547, Register of Deeds for a first year cost of \$233.24, Human Resources for a first year cost of \$388.20, and Financial Services for a first year cost of \$283.36, plus any additional fees for file retrieval, additional boxes of files for storage, and destruction of files are outlined in the schedule of fees in the proposal.

BE IT FURTHER RESOLVED, that years two and three will be priced at the following; 55th District Court for \$4,872, Register of Deeds for \$195.24, Human Resources \$298.20, and Financial Services for \$183.36 for file storage, plus any additional fees for file retrieval, additional boxes of files for storage, and destruction of files are outlined in the schedule of fees in the proposal.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña
Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE PURCHASE OF CONSULTING HOURS FROM
SENTINEL TECHNOLOGIES**

RESOLUTION #22 –

WHEREAS, Ingham County would like to further optimize our offline backup solution to better protect against malware and ransomware; and

WHEREAS, the Innovation and Technology Department has worked with Sentinel Technologies in the past and is pleased with their support, finding them to be a reasonable and efficient option for configuring said solution to meet our needs; and

WHEREAS, the requested amount is available in the 2022 budget; and

WHEREAS, Sentinel Technologies is a participant of the GSA Federal Acquisition Service which provides the best pricing available to Ingham County and is the vendor of choice for providing these services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize purchasing support hours from Sentinel Technologies in the amount not to exceed \$11,000.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Fund Consulting account (636-25810-802000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SECOND-PARTY AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF TRANSPORTATION
AND A THIRD-PARTY AGREEMENT WITH THE CITY OF EAST LANSING
IN RELATION TO A FEDERALLY FUNDED PROJECT ON
HASLETT ROAD AT PARK LAKE ROAD**

RESOLUTION #22 –

WHEREAS, the Ingham County Road Department received federal Highway Safety Improvement Program (HSIP) funding for the Haslett Road and Park Lake Road intersection in Section 8 of Meridian Township; and

WHEREAS, three legs of the intersection are within the jurisdiction of the Road Department and the fourth leg is within the East Lansing city limits; and

WHEREAS, Michigan Department of Transportation (MDOT) Contract #22-5068 states the HSIP funding ratio is 90% of construction costs up to the capped amount of \$600,000 and the remaining local participation costs are the responsibility of the Road Department; and

WHEREAS, the local participation costs are to be shared between the City of East Lansing and the Road Department based on actual construction costs within their respective jurisdictions; and

WHEREAS, the estimated construction funding responsibilities for the project are as follows:

| | |
|---|-------------------|
| Highway Safety Improvement Program (HSIP): | \$ 600,000 |
| Local Participation (Road Department): | \$ 252,000 |
| Local Participation (City of East Lansing): | <u>\$ 116,000</u> |
| Total Estimated Project Cost: | \$ 968,000; and |

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs to account for unexpected construction costs and bid results, totaling \$1,162,000; and

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

| | |
|--|-------------------|
| Highway Safety Improvement Program (HSIP): | \$ 600,000 |
| Local Participation (Road Department): | \$ 385,000 |
| Local Participation (City of East Lansing): | <u>\$ 177,000</u> |
| Total Budgeted Project Cost, Plus 20% Contingency: | \$1,162,000; and |

WHEREAS, the Road Department's local participation costs detailed above have been included in the 2022 Road Fund Budget; and

WHEREAS, the project will be undertaken pursuant to a first-party contract between MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second-party agreement with MDOT, consistent with state and federal funding requirements; and

WHEREAS, the County, on behalf of the Road Department, must also enter into an associated third-party agreement with the City of East Lansing to define the funding responsibilities for work occurring within each agency's jurisdiction.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract #22-5068 with the Michigan Department of Transportation for the Haslett Road at Park Lake Road project in Section 8 of Meridian Township, for an estimated project cost of \$968,000, consisting of a capped amount of \$600,000 in Highway Safety Improvement Program funds and \$368,000 in local participation costs.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$1,162,000 of which the Road Department's funding responsibility shall be \$385,000, which has been included in the 2022 Road Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a third-party agreement, on behalf of the Road Department, with the City of East Lansing for the Haslett Road at Park Lake Road project in Section 8 of Meridian Township, for the total budgeted project cost of \$1,162,000, which includes a 20% contingency, consisting of an estimated funding responsibility for the City of East Lansing in the amount of \$177,000 and an estimated funding responsibility for the Road Department in the amount of \$385,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña
Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND A SECOND-PARTY AGREEMENT WITH MEDC AND A
THIRD-PARTY AGREEMENT WITH THE CITY OF LANSING FOR THE FOREST ROAD AND
COLLINS ROAD INFRASTRUCTURE IMPROVEMENTS PROJECT**

RESOLUTION #22 –

WHEREAS, McLaren Hospital constructed a new medical campus at the southwest corner of Forest Road and Collins Road; and

WHEREAS, improvements were necessary to accommodate the new hospital, which included the addition of a center turn lane on Forest Road and a roundabout at the intersection of Forest Road and Collins Road; and

WHEREAS, the improvements were for roadways under the jurisdiction of the City of Lansing; and

WHEREAS, funding for these improvements, in the amount of \$1.7 million, was provided by the Michigan Economic Development Corporation (MEDC); and

WHEREAS, Ingham County was the designated grant recipient on behalf of the City of Lansing for these funds based on the language of the fiscal year 2021 state appropriations bill; and

WHEREAS, per Resolution #21-191, Ingham County entered into an agreement with the MEDC to receive these funds and with the City of Lansing to allow the City to administer the construction project and to establish financial responsibilities; and

WHEREAS, the City of Lansing requested an extension of the funding agreement end date to March 21, 2022 and to adjust the eligible activities associated with the funding source to include engineering expenses, requiring amendments to both agreements authorized under Resolution #21-191.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement titled "CASE-328546" with the Michigan Economic Development Corporation to revise the end date of the agreement from December 31, 2021 to March 31, 2022 and to revise the eligible activities listed in Exhibit A to include engineering expenses.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the third-party agreement with the City of Lansing to revise the end date of the agreement from December 31, 2021 to March 31, 2022.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A FIRST-PARTY AGREEMENT WITH
E.T. MACKENZIE COMPANY
AND A SECOND-PARTY AGREEMENT WITH
THE LANSING BOARD OF WATER AND LIGHT
FOR THE KALAMAZOO STREET PROJECT**

RESOLUTION #22 –

WHEREAS, the Ingham County Road Department and the Lansing Board of Water and Light (BWL) have coordinated a project to perform watermain and road improvements on Kalamazoo Street from Mifflin Avenue to the Red Cedar River in Section 14 of Lansing Township; and

WHEREAS, the construction costs are to be shared between the Road Department and the BWL based on actual construction costs within their respective jurisdictions and scope of work; and

WHEREAS, the Ingham County Purchasing Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #9-22; receiving three bids; and

WHEREAS, the bids were reviewed by the Purchasing Department, Road Department, and the BWL, with all parties in agreement that the low bidders' proposal met all necessary qualifications, specifications, and requirements; and

WHEREAS, the costs for the Road Department's portion of the project is included in the 2022 Road Fund Budget; and

WHEREAS, the County, on behalf of the Road Department, will enter into a first-party agreement with E.T. MacKenzie Company for \$1,932,842.54, which ensures that all the construction requirements and responsibilities are defined; and

WHEREAS, the County, on behalf of the Road Department, must also enter into an associated second-party agreement with the Lansing Board of Water and Light to define the funding responsibilities for work occurring within each agency's jurisdiction and scope of work; and

WHEREAS, a 20% contingency is being requested for this project to account for any unanticipated costs that may be encountered throughout construction, equating to a total construction budget of \$2,319,411.05; and

WHEREAS, for the second-party agreement with BWL, the construction funding responsibilities are as follows:

| | |
|------------------------------------|----------------------|
| Road Department (bid prices): | \$ 1,032,872.08 |
| Road Department (20% contingency): | \$ 206,574.42 |
| BWL (bid prices): | \$ 899,970.46 |
| BWL (20% contingency): | <u>\$ 179,994.09</u> |

Total Project Budget (with 20% contingency) = \$ 2,319,411.05

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a first-party agreement, on behalf of the Road Department, with E.T. MacKenzie Company, 4248 W. Saginaw Hwy, Grand Ledge, MI 48837 for the Kalamazoo Street project from Miflin Avenue to the Red Cedar River in Section 14 of Lansing Township, for a project cost of \$1,932,842.54.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the as-bid project costs to account for any unanticipated costs that may be encountered throughout construction, equating to a total budgeted project cost of \$2,319,411.05.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a second-party agreement, on behalf of the Road Department, with the Lansing Board of Water and Light for the Kalamazoo Street project from Miflin Avenue to the Red Cedar River in Section 14 of Lansing Township, for the total budgeted project cost of \$2,319,411.05, which includes a 20% contingency, consisting of an estimated funding responsibility for the Lansing Board of Water and Light in the amount of \$1,079,964.55 and an estimated funding responsibility for the Road Department in the amount of \$1,239,446.50, which has been included in the 2022 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña
Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROVIDE FUNDING FOR LOW INCOME TAX PREPARATION

RESOLUTION #22 –

WHEREAS, the Capital Area United Way (CAUW) coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low- and moderate-income citizens; and

WHEREAS, the VITA effort has successfully assisted thousands of low- and moderate-income taxpayers and helped achieve annual refunds of almost \$4 million dollars, including substantial amounts from the Earned Income Tax Credit; and

WHEREAS, these efforts continue to need a coordinator position hosted and administered by the United Way; and

WHEREAS, the request for this base funding is being made to the counties of Clinton, Eaton, and Ingham and the City of Lansing; and

WHEREAS, these efforts assist the economic condition of low- and moderate-income citizens and income tax refunds to this group of citizens facilitates payment of delinquent property taxes owed to Ingham County.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes funding for the CAUW's VITA coordination efforts in 2022 of \$12,500 from the Delinquent Tax Administration fund (516-25601).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to make all necessary budget adjustments consistent with this resolution to strengthen the capacity within Ingham County for low- and moderate-income tax preparation assistance and asset building.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to all local taxing authorities in Ingham County.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña
Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A THREE-YEAR CONTRACT EXTENSION WITH
MESIROW FINANCIAL INVESTMENT MANAGEMENT, INC.**

RESOLUTION #22 –

WHEREAS, Ingham County has fiduciary responsibilities for the 457(b) plan offered to employees; and

WHEREAS, the complexity and liability of the deferred compensation plan requires advice from a knowledgeable fiduciary advisor; and

WHEREAS, the Purchasing Department sought proposals from experienced fiduciary advisors, and after review and evaluation, the Evaluation Team recommended a one-year contract for \$40,000 with an option for an additional term upon mutually agreed to terms; and

WHEREAS, the Deferred Compensation Committee is very pleased with the work of Mesirow Financial; and

WHEREAS, the Treasurer has obtained an agreement in writing from Mesiow Financial to extend the terms of the contract for three years with no cost increase.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes a three-year contract extension with Mesirow Financial Investment Management, Inc. for the purpose of providing professional advisory services to Ingham County for all aspects of their 457(b) Plan and the Review of Plan Providers.

BE IT FURTHER RESOLVED, that funding for this contract will come from the Employee Benefits Fund, line item 681-85210-818000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE 2022 ADMINISTRATIVE FUND

RESOLUTION #22 –

A regular meeting of the Board of Commissioners of the County of Ingham, Michigan (the “County”), was held in Mason, Michigan on ____, 2022. The following Commissioners were

PRESENT: _____

ABSENT: _____

After consideration of the borrowing resolution presented earlier this day with regard to Act 206 of the Public Acts of 1893, as amended (“Act 206”), and in respect of such borrowing resolution, the resolution set forth below was offered by Commissioner _____ and seconded by Commissioner _____.

RESOLUTION AUTHORIZING 2022 ADMINISTRATIVE FUND

IT IS RESOLVED BY THE INGHAM COUNTY BOARD OF COMMISSIONERS AS FOLLOWS:

The County Treasurer, pursuant to Section 87c, Subsection (2), of Act 206, is designated as Agent for the County, and the Treasurer's office shall receive such sums as are provided in Section 87c, Subsection (3), to cover administrative expenses.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

A sufficient majority having voted therefor, the two resolutions appearing above were adopted.

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

2022 BORROWING RESOLUTION
(2021 DELINQUENT TAXES)

RESOLUTION #22 –

A regular meeting of the Board of Commissioners of the County of Ingham, Michigan (the “County”), was held in Mason, Michigan, on _____, 2022. The following Commissioners were

PRESENT: _____

ABSENT: _____

The resolution set forth below was offered by Commissioner _____ and supported by Commissioner _____.

2022 BORROWING RESOLUTION
(2021 DELINQUENT TAXES)

WHEREAS, ad valorem real property taxes are imposed by the County and the local taxing units within the County on July 1 and/or December 1 of each year; and

WHEREAS, a certain portion of these taxes remain unpaid and uncollected on March 1 of the year following assessment, at which time they are returned delinquent to the County's treasurer (the “Treasurer”); and

WHEREAS, the Treasurer is bound to collect all delinquent taxes, interest and property tax administration fees which would otherwise be payable to the local taxing units within the County; and

WHEREAS, the statutes of the State of Michigan authorize the County to establish a fund, in whole or in part from borrowed proceeds, to pay local taxing units within the County their respective shares of delinquent ad valorem real property taxes in anticipation of the collection of those taxes by the Treasurer; and

WHEREAS, the County Board of Commissioners (the “Board”) has adopted a resolution authorizing the County's Delinquent Tax Revolving Fund (the “Revolving Fund Program”), pursuant to Section 87b of Act No. 206, Michigan Public Acts of 1893, as amended (“Act 206”); and

WHEREAS, such fund has been established to provide a source of monies from which the Treasurer may pay any or all delinquent ad valorem real property taxes which are due the County, and any city, township, school district, intermediate school district, community college district, special assessment district, drainage district, or other political unit within the geographical boundaries of the County participating in the County's Revolving Fund Program pursuant to Act 206 ("local units"); and

WHEREAS, the Treasurer is authorized under Act 206, and has been directed by the Board, to make such payments with respect to delinquent ad valorem real property taxes (including the property tax administration fees assessed under subsection (6) of Section 44 of Act 206) owed in 2021 to the County and the local units (collectively, the "taxing units") which will have remained unpaid on March 1, 2022 and the Treasurer is authorized to pledge these amounts in addition to any amounts not already pledged for repayment of prior series of Notes (or after such prior series of Notes are retired as a secondary pledge) all as the Treasurer shall specify in an order when the Notes authorized hereunder are issued (the "Delinquent Taxes"); and

WHEREAS, the Board has determined that in order to raise sufficient monies to adequately fund the Revolving Fund, the County must issue its General Obligation Limited Tax Notes, Series 2022 in one or more series, in accordance with Sections 87c, 87d, 87g and 89 of Act 206 and on the terms and conditions set forth below.

NOW, THEREFORE, BE IT RESOLVED:

I. GENERAL PROVISIONS

101. Establishment of 2022 Revolving Fund. In order to implement the continuation of the Revolving Fund Program and in accordance with Act 206, the County hereby establishes a 2022 Delinquent Tax Revolving Fund (the "Revolving Fund") as a separate and segregated fund within the existing Delinquent Tax Revolving Fund of the County previously established by the Board pursuant to Section 87b of Act 206.

102. Issuance of Notes. The County shall issue its General Obligation Limited Tax Notes, Series 2022 in one or more series (the "Notes" or "Note"), in accordance with this Resolution and Sections 87c, 87d, 87g and 89 of Act 206, payable in whole or in part from the Delinquent Taxes and/or from the other sources specified below.

103. Aggregate Amount of Notes.

(a) The Notes shall be issued in an aggregate amount to be determined in accordance with this Section by the Treasurer.

(b) The aggregate amount of the Notes shall not be less than the amount by which the actual or estimated Delinquent Taxes exceeds (i) the County's participating share of Delinquent Taxes, and (ii) any sums otherwise available to fund the Tax Payment Account established under Section 702 (including any monies held in respect of Section 704(c)).

(c) The aggregate amount of the Notes shall not be greater than the sum of (i) the actual amount of the Delinquent Taxes pledged to the payment of debt service on the Notes, plus (ii) the amount determined by the Treasurer to be allocated to a reserve fund. Original proceeds of the Notes devoted to a reserve fund shall not

exceed the lesser of (A) the amount reasonably required for those of the Notes secured by the reserve fund, (B) 10% of the proceeds of such Notes, (C) the maximum amount of annual debt service on such Notes, or (D) 125% of average annual debt service on such Notes.

(d) The aggregate amount of the Notes shall be designated by the Treasurer by written order after (i) the amount of the Delinquent Taxes, or the amount of Delinquent Taxes to be funded by the issuance of the Notes, has been estimated or determined, and (ii) the amount of the reasonably required reserve fund has been calculated. Delinquent Taxes shall be estimated based on delinquencies experienced during the past three fiscal years and on demographic and economic data relevant to the current tax year, and shall be determined based on certification from each of the taxing units. The amount of the reasonably required reserve fund shall be calculated pursuant to such analyses and certificates as the Treasurer may request.

104. Proceeds. If the Notes are issued and sold before the Treasurer has received certification from the taxing units of the amount of the Delinquent Taxes and if such certification is not reasonably anticipated to occur to allow distribution of the proceeds of the Notes within 20 days after the date of issue, the proceeds of the Notes shall be deposited in the County's 2022 Delinquent Tax Project Account and thereafter used to fund the whole or a part of the County's 2022 Tax Payment Account, 2022 Notes Reserve Account and/or 2022 Note Payment Account, subject to and in accordance with Article VII. If the Notes are issued and sold on or after such time, the proceeds of the Notes shall be deposited directly into the County's 2022 Tax Payment Account, 2022 Notes Reserve Account and/or 2022 Note Payment Account, as provided in Article VII.

105. Treasurer's Order Authorizing Notes and Establishing Delinquent Taxes. At or prior to the time any Note is issued pursuant to this resolution, the Treasurer, as authorized by Act 206, may issue a written order specifying the amount and character of the Delinquent Taxes, the Article or Articles under which the Notes are being issued and any other matters subject to the Treasurers control under either this resolution or Act 206.

II. FIXED MATURITY NOTES

201. Authority. At the option of the Treasurer, exercisable by written order, the Notes may be issued in accordance with this Article II. All reference to "Notes" in Article II refers only to Notes issued pursuant to Article II, unless otherwise specified.

202. Date. The Notes shall be dated as of the date of issue or as of such earlier date specified by written order of the Treasurer.

203. Maturity and Amounts. Notes issued pursuant to this Article II shall be structured in accordance with subsections (a) or (b) below as determined by the Treasurer pursuant to written order.

(a) The first maturity of the Notes or of a series of the Notes shall be determined by the Treasurer pursuant to written order, but shall not be later than three years after the date of issue. Later maturities of the Notes shall be on the first anniversary of the preceding maturity or on such earlier date as the Treasurer may specify by written order. The Notes shall be structured with the number of maturities determined by the Treasurer to be necessary or appropriate, and the last maturity shall be scheduled for no later than the sixth anniversary of the date of issue. The amount of each maturity or of any mandatory or optional call date shall be set by the Treasurer when the amount of Delinquent Taxes is determined by the Treasurer or when a reliable estimate of the Delinquent Taxes is available to the Treasurer. In determining the exact amount of each maturity or of any mandatory or optional call date the Treasurer shall consider the schedule of delinquent tax collections prepared

for the tax years December 31, 2021, or of any other years and the corollary schedule setting forth the anticipated rate of collection of those Delinquent Taxes which are pledged to the repayment of the Notes. The amount of each maturity and the scheduled maturity dates of the Notes shall be established to take into account the dates on which the Treasurer reasonably anticipates the collection of such Delinquent Taxes and shall allow for no more than a 15% variance between the debt service payable on each maturity date, the Notes, and the anticipated amount of pledged monies available on such maturity date to make payment of such debt service.

(b) Alternatively, the Notes or a series of the Notes may be structured with a single stated maturity falling not later than the fourth anniversary of the date of issue. The Notes issued under this subsection (b) shall be subject to redemption on such terms consistent with the applicable parts of subsection (a) of this section and with Section 209 as shall be ordered by the Treasurer, but in no event shall such Notes be subject to redemption less frequently than annually.

204. Interest Rate and Date of Record.

(a) Except as otherwise provided in this paragraph, the Notes issued pursuant to subsection (a) of Section 203 shall bear interest payable semi-annually, with the first interest payment to be payable (i) on the first date, after issuance, corresponding to the day and month on which the maturity of such Notes falls, or (ii) if the Treasurer so orders, six months before such date. In the event (i) any maturity of the Notes arises either less than six months before the succeeding maturity date or less than six months after the preceding maturity date and (ii) the Treasurer so orders in writing, interest on the Notes shall be payable on such succeeding or preceding maturity date. Subject to the following sentence, the Notes issued pursuant to subsection (b) of Section 203 shall, pursuant to written order of the Treasurer, bear interest monthly, quarterly, or semiannually, as provided by written order of the Treasurer. If the Notes issued under this Article II are sold with a variable rate feature as provided in Article IV, such Notes may, pursuant to written order of the Treasurer, bear interest weekly, monthly, quarterly or on any put date, or any combination of the foregoing, as provided by written order of the Treasurer.

(b) Interest shall not exceed the maximum rate permitted by law.

(c) Interest shall be mailed by first class mail to the registered owner of each Notes as of the applicable date of record, provided, however, that the Treasurer may agree with the Registrar (as defined below) on a different method of payment.

(d) Subject to Section 403 in the case of variable rate Notes, the date of record shall be not fewer than 14 nor more than 31 days before the date of payment, as designated by the Treasurer prior to the sale of the Notes.

205. Note Form. The form of Note shall be consistent with the provisions of this Resolution and shall reflect all material terms of the Notes. Unless the Treasurer shall by written order specify the contrary, the Notes shall be issued in fully registered form both as to principal and interest, registrable upon the books of a Note Registrar (the "Registrar") to be named by the Treasurer. If the Notes are issued in bearer form the Treasurer shall appoint a paying agent (the "Paying Agent"). (The Registrar or Paying Agent so named may be any bank or trust company or other entity, including the County, offering the necessary services pertaining to the registration and transfer of negotiable securities.)

206. Denominations and Numbers. The Notes shall be issued in one or more denomination or denominations of \$1,000 each or any integral multiple of \$1,000 in excess of \$1,000, as determined by the Treasurer. Notwithstanding the foregoing, however, in the event the Notes are deposited under a book entry depository trust arrangement pursuant to Section 208, the Notes may, if required by the depository trustee, be

issued in denominations of \$5,000 each or any integral multiple of \$5,000. The Notes shall be numbered from one upwards, regardless of maturity, in such order as the Registrar shall determine.

207. Transfer or Exchange of Notes.

(a) Notes issued in registered form shall be transferable on a Note register maintained with respect to the Notes upon surrender of the transferred Notes, together with an assignment executed by the registered owner or his or her duly authorized attorney-in-fact in form satisfactory to the Registrar. Upon receipt of a properly assigned Note, the Registrar shall authenticate and deliver a new Note or Notes in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

(b) The Notes may likewise be exchanged for one or more other Notes with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Note or Notes being exchanged, upon surrender of the Note or Notes and the submission of written instructions to the Registrar or, in the case of bearer Notes, to the Paying Agent. Upon receipt of a Note with proper written instructions the Registrar or Paying Agent shall authenticate and deliver a new Note or Notes to the owner thereof or to the owner's attorney-in-fact.

(c) Any service charge made by the Registrar or Paying Agent for any such registration, transfer or exchange shall be paid for by the County as an expense of borrowing, unless otherwise agreed by the Treasurer and the Registrar or Paying Agent. The Registrar or Paying Agent may, however, require payment by a Noteholder of a sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

208. Book Entry Depository Trust. At the option of the Treasurer, and notwithstanding any contrary provision of Section 212, the Notes may be deposited, in whole or in part, with a depository trustee designated by the Treasurer who shall transfer ownership of interests in the Notes by book entry and who shall issue depository trust receipts or acknowledgments to owners of interests in the Notes. Such book entry depository trust arrangement, and the form of depository trust receipts or acknowledgments, shall be as determined by the Treasurer after consultation with the depository trustee. The Treasurer is authorized to enter into any depository trust agreement on behalf of the County upon such terms and conditions as the Treasurer shall deem appropriate and not otherwise prohibited by the terms of this Resolution. The depository trustee may be the same as the Registrar otherwise named by the Treasurer, and the Notes may be transferred in part by depository trust and in part by transfer of physical certificates as the Treasurer may determine.

209. Redemption.

(a) Subject to the authority granted the Treasurer pursuant to subsection (c) of this Section (in the case of fixed rate Notes) and to the authority granted the Treasurer pursuant to Section 404 (in the case of variable rate Notes), the Notes or any maturity or maturities of the Notes shall be subject to redemption prior to maturity on the terms set forth in subsection (b) below.

(b) Notes scheduled to mature after the first date on which any Notes of the series are scheduled to mature shall be subject to redemption, in inverse order of maturity, on each interest payment date arising after the date of issue.

(c) If the Treasurer shall determine such action necessary to enhance the marketability of the Notes or to reduce the interest rate to be offered by prospective purchasers on any maturity of the Notes, the Treasurer may, by written order prior to the issuance of such Notes, (i) designate some or all of the Notes as non-

callable, regardless of their maturity date, and/or (ii) delay the first date on which the redemption of callable Notes would otherwise be authorized under subsection (b) above.

(d) Notes of any maturity subject to redemption may be redeemed before their scheduled maturity date, in whole or in part, on any permitted redemption date or dates, subject to the written order of the Treasurer. The Notes called for redemption shall be redeemed at par, plus accrued interest to the redemption date, plus, if the Treasurer so orders, a premium of not more than 1%. Redemption may be made by lot or pro rata, as shall be determined by the Treasurer.

(e) With respect to partial redemptions, any portion of a Note outstanding in a denomination larger than the minimum authorized denomination may be redeemed, provided such portion as well as the amount not being redeemed constitute authorized denominations. In the event less than the entire principal amount of a Note is called for redemption, the Registrar or Paying Agent shall, upon surrender of the Note by the owner thereof, authenticate and deliver to the owner a new Note in the principal amount of the principal portion not redeemed.

(f) Notice of redemption shall be by first class mail 30 days prior to the date fixed for redemption, or such shorter time prior to the date fixed for redemption as may be consented to by the holders of all outstanding Notes to be called for redemption. Such notice shall fix the date of record with respect to the redemption if different than otherwise provided in this Resolution. Any defect in any notice shall not affect the validity of the redemption proceedings. Notes so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with a paying agent to redeem the same.

210. Discount. At the option of the Treasurer, the Notes may be offered for sale at a discount not to exceed 2%.

211. Public or Private Sale. The Treasurer may, at the Treasurer's option, conduct a public sale of the Notes after which sale the Treasurer shall either award the Notes to the lowest bidder or reject all bids. The conditions of sale shall be as specified in a published Notice of Sale prepared by the Treasurer announcing the principal terms of the Notes and the offering. Alternatively, the Treasurer may, at the Treasurer's option, negotiate a private sale of the Notes as provided in Act 206. If required by law, or if otherwise determined by the Treasurer to be in the best interest of the County, (a) the Notes shall be rated by a national rating agency selected by the Treasurer, (b) a good faith deposit shall be required of the winning bidder, and/or (c) CUSIP numbers shall be assigned to the Notes. If a public sale is conducted or if otherwise required by law or the purchaser of the Notes, the Treasurer shall prepare or cause to be prepared and disseminated an offering memorandum or official statement containing all material terms of the offer and sale of the Notes. Pursuant to any sale of the Notes, the County shall make such filings, shall solicit such information and shall obtain such governmental approvals as shall be required pursuant to any state or federal law respecting back-up income tax withholding, securities regulation, original issue discount or other regulated matter.

212. Execution and Delivery. The Treasurer is authorized and directed to execute the Notes on behalf of the County by manual or facsimile signature, provided that if the facsimile signature is used the Notes shall be authenticated by the Registrar or any tender agent as may be appointed pursuant to Section 801(c). The Notes shall be sealed with the County seal or imprinted with a facsimile of such seal. The Treasurer is authorized and directed to then deliver the Notes to the purchaser thereof upon receipt of the purchase price. The Notes shall be delivered at the expense of the County in such city or cities as may be designated by the Treasurer.

213. Renewal, Refunding or Advance Refunding Notes. If at any time it appears to be in the best interests of the County, the Treasurer, by written order, may authorize the issuance of renewal, refunding or advance

refunding Notes. The terms of such Notes, and the procedures incidental to their issuance, shall be set subject to Section 309 and, in appropriate cases, Article X.

III. SHORT-TERM NOTES

301. Authority. At the option of the Treasurer, exercisable by written order, the Notes may be issued in accordance with this Article III. All references to “Notes” in Article III refer only to Notes issued pursuant to Article III, unless otherwise specified.

302. Date and Maturity. The Notes shall be dated as of their date of issuance or any prior date selected by the Treasurer, and each issuance thereof shall mature on such date not exceeding three years from the date of their issuance as may be specified by written order of the Treasurer.

303. Interest and Date of Record. The Notes shall bear interest payable monthly, quarterly, or semi-annually and at maturity at such rate or rates as may be determined by the Treasurer not exceeding the maximum rate of interest permitted by law on the date the Notes are issued. The date of record shall be not fewer than two nor more than 31 days before the date of payment, as designated by the Treasurer prior to the sale of the Notes.

304. Note Form. The form of Note shall be consistent with the prescriptions of this Resolution and shall reflect all material terms of the Notes. The Notes shall, in the discretion of the Treasurer and consistent with Section 205, either be payable to bearer or be issued in registered form. If issued in registered form, the Notes may be constituted as book-entry securities consistent with Section 208, notwithstanding any contrary provision of Section 308.

305. Denomination and Numbers. The Notes shall be issued in one or more denomination or denominations, as determined by the Treasurer. The Notes shall be numbered from one upwards in such order as the Treasurer determines.

306. Redemption. The authority and obligations of the Treasurer set forth in subsections (b) and (c) of Section 209 (in the case of fixed rate Notes), or Section 404 (in the case of variable rate Notes), as the case may be, shall apply also to the Notes issued under Article III.

307. Sale of Notes. The authority and obligations of the Treasurer set forth in Sections 210 and 211 respecting Fixed Maturity Notes shall apply also to the Notes issued under Article III.

308. Execution and Delivery. The authority and obligations of the Treasurer set forth in Section 212 respecting Fixed Maturity Notes shall also apply to the Notes issued under Article III.

309. Renewal or Refunding Notes.

(a) The Treasurer may by written order authorize the issuance of renewal or refunding Notes (collectively the “Renewal Notes”). Renewal Notes shall be sold on the maturity date of, and the proceeds applied to the payment of debt service on, the Notes to be renewed. The maturities and repayment terms of the Renewal Notes shall be set by written order of the Treasurer.

(b) In the order authorizing Renewal Notes, the Treasurer shall specify whether the Notes shall be issued in accordance with this Article III, in which event the provisions of Article III shall govern the issuance

of the Notes, or whether the Notes shall be issued in accordance with Article II, in which event the provisions of Article II shall govern the issuance of the Notes. The order shall also provide for and shall also govern with respect to:

- (i) the aggregate amount of the Renewal Notes;
- (ii) the date of the Renewal Notes;
- (iii) the denominations of the Renewal Notes;
- (iv) the interest payment dates of the Renewal Notes;
- (v) the maturity or maturities of the Renewal Notes;
- (vi) the terms of sale of the Renewal Notes;
- (vii) whether any Renewal Notes issued in accordance with Article II shall be subject to redemption and, if so, the terms thereof; and
- (viii) any other terms of the Renewal Notes consistent with, but not specified in, Article II or Article III.

(c) Regardless of whether Renewal Notes need be approved by prior order of the Department of Treasury, the Treasurer, pursuant to Section 89(5)(d) of Act 206, shall promptly report to the Department of Treasury the issuance of any Renewal Notes.

IV. VARIABLE INTEREST RATE

401. Variable Rate Option. At the option of the Treasurer, exercisable by written order, the Notes, whether issued pursuant to Article II or Article III, may be issued with a variable interest rate, provided that the rate shall not exceed the maximum rate of interest permitted by law.

402. Determination of Rate. The order of the Treasurer shall provide how often the variable interest rate shall be subject to recalculation, the formula or procedure for determining the variable interest rate, whether and on what terms the rate shall be determined by a remarketing agent in the case of demand obligations consistent with Section 801(d), and whether and on what terms a fixed rate of interest may be converted to or from a variable rate of interest. Such formula or procedure shall be as determined by the Treasurer, but shall track or float within a specified percentage band around the rates generated by any one or more of the following indices:

- (i) Publicly reported prices or yields of obligations of the United States of America;
- (ii) An index of municipal obligations periodically reported by a nationally recognized source;
- (iii) The prime lending rate from time to time set by any bank or trust company in the United States with unimpaired capital and surplus exceeding \$40,000,000;

(iv) Any other rate or index that may be designated by order of the Treasurer provided such rate or index is set or reported by a source which is independent of and not controlled by the Treasurer or the County.

The procedure for determining the variable rate may involve one or more of the above indices as alternatives or may involve the setting of the rate by a municipal bond specialist provided such rate shall be within a stated percentage range of one or more of the indices set forth above.

403. Date of Record. The Date of Record shall be not fewer than one nor more than 31 days before the date of payment, as designated by written order of the Treasurer.

404. Redemption. Notwithstanding any contrary provision of subsections (b) and (c) of Section 209, but subject to the last sentence of this Section 404, Notes bearing interest at a variable rate may be subject to redemption by the County and/or put by the holder at any time or times and in any order, as may be determined pursuant to written order of the Treasurer. Notes shall not be subject to redemption more frequently than monthly.

405. Remarketing, Repurchase and Resale.

(a) In the event the Notes issued under this Article IV are constituted as demand obligation, the interest rate on the Notes shall be governed by, and shall be subject to, remarketing by a remarketing agent appointed in accordance with Section 801(c), under the terms of a put agreement employed in accordance with Section 801(d).

(b) The County shall be authorized, consistent with Act 206 and pursuant to order of the Treasurer, to participate in the repurchase and resale of the Notes in order to reduce the cost of, or increase the revenue, attendant to the establishment of the Revolving Fund and the issuance and discharge of the Notes. Any purchase of the Notes pursuant to this subsection (b) shall be made with unpledged monies drawn from revolving funds established by the County in connection with retired general obligation limited tax notes.

V. MULTIPLE SERIES

501. Issuance of Multiple Series. At the option of the Treasurer, exercisable by written order, the Note or Notes issued under Article II, Article III or Article X may be issued in two or more individually designated series. Each series shall bear its own rate of interest, which may be fixed or variable in accordance with Article IV. Various series need not be issued at the same time and may be issued from time to time in the discretion of the Treasurer exercisable by written order. In determining the dates of issuance of the respective series, the Treasurer shall consider, among other pertinent factors, the impact the dates selected may have on the marketability, rating and/or qualification for credit support or liquidity support for, or insurance of, the Note or Notes. The Note of each such series shall be issued according to this Resolution in all respects (and the term "Note" or "Notes" shall be deemed to include each series of Notes throughout this Resolution), provided that:

(a) The aggregate principal amount of the Notes of all series shall not exceed the maximum aggregate amount permitted under Section 103;

(b) Each series shall be issued pursuant to Article II or Article III, and different series may be issued pursuant to different Articles;

(c) Each series shall be issued pursuant to Section 502 or Section 503, and different series may be issued pursuant to different Sections;

(d) A series may be issued under Article II for one or more of the annual maturities set forth in Article II with the balance of the annual maturities being issued under Article II or under Article III in one or more other series, provided that the minimum annual maturities set forth in Section 203 shall be reduced and applied pro rata to all Notes so issued; and

(e) The Notes of all series issued pursuant to Article II above shall not, in aggregate, mature in amounts or on dates exceeding the maximum authorized maturities set forth in Section 203.

502. Series Secured Pari Passu. If the Notes are issued in multiple series pursuant to this Article V, each series of Notes may, by written order of the Treasurer, be secured *pari passu* with the other by the security described in and the amounts pledged by Article VII below. Moreover, such security may, pursuant to further written order of the Treasurer, be segregated in accordance with the following provisions.

(a) The Treasurer may by written order establish separate sub-accounts in the County's 2022 Note Reserve Account for each series of Notes, into which shall be deposited the amount borrowed for the Note Reserve Account for each such series.

(b) The Treasurer may by written order establish separate sub-accounts in the County's 2022 Note Payment Account for each series of Notes, and all amounts deposited in the Note Payment Account shall be allocated to the sub-accounts.

(c)(i) In the event separate sub-accounts are established pursuant to subsection (b) above, and subject to Paragraph (ii) below, the percentage of deposits to the County's 2022 Note Payment Account allocated to each sub-account may be set equal to the percentage that Notes issued in the corresponding series bears to all Notes issued under this Resolution or to any other percentage designated by the Treasurer pursuant to written order; provided that if the various series are issued at different times or if the various series are structured with different maturity dates, (I) sums deposited in the Note Payment Account prior to the issuance of one or more series may upon the issuance of each such series be reallocated among the various sub-accounts established under Subsection (b) above to achieve a balance among the sub-accounts proportionate to the designated percentage allocation, and/or (II) deposits to the Note Payment Account may be allocated among the sub-accounts according to the total amount of debt service that will actually be paid from the respective sub-accounts.

(ii) Alternatively, the Treasurer may, by written order, rank the sub-accounts established under Subsection (b) above in order of priority, and specify that each such sub-account shall receive deposits only after all sub-accounts having a higher priority have received deposits sufficient to discharge all (or any specified percentage of) Notes whose series corresponds to any of the sub-accounts having priority.

(d) In the absence of a written order of the Treasurer to the contrary, the amounts in each sub-account established pursuant to this Section 502 shall secure only the Notes issued in the series for which such sub-account was established, until such Notes and interest on such Notes are paid in full, after which the amounts in such sub-account may, pursuant to written order of the Treasurer, be added pro rata to the amounts in the other sub-accounts and thereafter used as part of such other sub-accounts to secure all Notes and interest on such Notes for which such other sub-accounts were created, until paid in full. Alternatively, amounts held in two or more sub-accounts within either the Note Reserve Account or the Note Payment Account may be commingled, and if commingled shall be held *pari passu* for the benefit of the holders of each series of Notes pertaining to the relevant sub-accounts.

503. Series Independently Secured. If the Notes are issued in multiple series pursuant to this Article V, each series of Notes may, by written order of the Treasurer, be independently secured in accordance with this Section 503.

(a) Each series of Notes shall pertain to one or more taxing units, as designated by the Treasurer pursuant to written order, and no two series of Notes shall pertain to the same taxing unit. A school district, intermediate school district, or community college district extending beyond the boundaries of a city in which it is located may, pursuant to written order of the Treasurer, be subdivided along the boundaries of one or more cities and each such subdivision shall be deemed a taxing unit for purposes of this Section 503.

(b) Separate sub-accounts shall be established in the County's 2022 Tax Payment Account. Each sub-account shall receive the proceeds of one and only one series of Notes, and amounts shall be disbursed from the sub-account to only those taxing units designated as being in that series.

(c) In the event Notes are issued for deposit into the Project Account established under Section 701, separate sub-accounts shall be established in the Project Account. Each sub-account shall receive the proceeds of one and only one series of Notes, and amounts shall be disbursed from the sub-account only to accounts, sub-accounts and/or taxing units designated as being in the series corresponding to the sub-account from which disbursement is being made.

(d) A separate sub-account shall be established in the County's 2022 Note Reserve Account for each series of Notes, into which shall be deposited the amount determined by the Treasurer under Section 103 or Section 703 with respect to the series. Each sub-account shall secure one and only one series.

(e) A separate sub-account shall be established in the County's 2022 Note Payment Account for each series of Notes. Each sub-account shall be allocated only those amounts described in Section 704 which pertain to the taxing units included in the series corresponding to the sub-account. Chargebacks received from a taxing unit pursuant to Section 905 shall be deposited in the sub-account corresponding to the series in which the taxing unit is included. Amounts held in each sub-account shall secure the debt represented by only those Notes included in the series corresponding to the sub-account, and disbursements from each sub-account may be applied toward the payment of only those Notes included in the series corresponding to the sub-account.

(f) The amounts in each sub-account established pursuant to this Section 503 shall secure only the Notes issued in the series for which such sub-account was established until such Notes and interest on such Notes are paid in full, after which any amounts remaining in such sub-account shall accrue to the County and shall no longer be pledged toward payment of the Notes.

VI. TAXABILITY OF INTEREST

601. Federal Tax. The County acknowledges that the current state of Federal law mandates that the Notes be structured as taxable obligations. Consequently, the Notes shall, subject to Article X, be issued as obligations the interest on which is not excluded from gross income for purposes of Federal income tax.

602. State of Michigan Tax. Consistent with the treatment accorded all obligations issued pursuant to Act 206, interest on the Notes shall be exempt from the imposition of the State of Michigan income tax and the State of Michigan single business tax, and the Notes shall not be subject to the State of Michigan intangibles tax.

603. Change in Federal Tax Status. In the event there is a change in the Federal tax law or regulations, a ruling by the U.S. Department of Treasury or Internal Revenue Service establishes that the Notes may be issued as exempt from Federal income taxes or a change in Michigan law causes the Notes in the opinion of counsel to be exempt from federal income taxes, the Notes may be so issued.

VII. FUNDS AND SECURITY

701. Delinquent Tax Project Account. If the Notes are issued and sold before the Treasurer has received certification from the taxing units of the amount of the Delinquent Taxes and if such certification is not reasonably anticipated in time to allow distribution of the proceeds of the Notes within 20 days after the date of issue, a 2022 Delinquent Tax Project Account (the "Project Account") shall be established by the Treasurer as a separate and distinct fund of the County within its general fund. The Project Account shall receive all proceeds from the sale of the Notes, including any premium or accrued interest received at the time of sale. The Project Account shall be held in trust by an escrow agent until the monies therein are disbursed in accordance with this Article VII. The escrow agent shall be a commercial bank, shall be located in Michigan, shall have authority to exercise trust powers, and shall have a net worth in excess of \$25,000,000. The form and content of the agreement between the County and the escrow agent shall be approved by the Treasurer. Subject to the following sentence, monies deposited in the Project Account shall be expended only (i) for the purpose of funding the Tax Payment Account established under Section 702 and (ii) to the extent permitted by Act 206, for the purpose of paying the expenses of the offering of the Notes. In the event the Treasurer by written order so directs, additional funding of the Project Account may be undertaken, and any surplus proceeds remaining in the Project Account after the Treasurer has completed the funding of the Tax Payment Account may be transferred to either the 2022 Note Reserve Account created under Section 703 or the 2022 Note Payment Account created under Section 704. Monies in the Project Account may be disbursed by the escrow agent to the County's 2022 Tax Payment Account at any time and from time to time, upon receipt of a written requisition signed by the Treasurer.

702. 2022 Tax Payment Account. The County's 2022 Tax Payment Account (the "Tax Payment Account") is hereby established as a distinct account within the Revolving Fund. The Treasurer shall designate all or a portion of the proceeds of the Notes, not to exceed the amount of Delinquent Taxes, for deposit in the Tax Payment Account. If, however, the proceeds of the Notes are initially deposited in the Project Account pursuant to Section 701, the Treasurer is instead authorized and directed to transfer monies included in the Project Account in accordance with the procedures set forth in Section 701. The County shall apply the monies in the Tax Payment Account to the payment of the Delinquent Taxes or expenses of the borrowing in accordance with Act 206. The allocation of monies from the Tax Payment Account may be made pursuant to a single, comprehensive disbursement or may instead be made from time to time, within the time constraints of Act 206, to particular taxing units as monies are paid into the Tax Payment Account, such that the source of the monies (whether from the County's own funds, from the proceeds of a tax exempt borrowing or from the proceeds of a taxable borrowing) may be traced to the particular taxing unit receiving the funds. Moreover, and regardless of whether multiple series of Notes are issued, the Tax Payment Account may be divided into separate sub-accounts in order to allow the Treasurer to designate which taxing units shall receive borrowed funds and which shall receive funds otherwise contributed by the County.

703. 2022 Note Reserve Account. In the event funding is provided as described in this Section 703, the Treasurer shall establish a 2022 Note Reserve Account (the "Note Reserve Account") as a distinct account within the Revolving Fund. After depositing all of the monies to fund the Tax Payment Account pursuant to Section 702, the Treasurer shall next transfer to the Note Reserve Account, either from the Project Account or directly

from the proceeds of Notes, any proceeds remaining from the initial issuance of the Notes. In addition, the Treasurer may transfer unpledged monies from other County sources to the Note Reserve Account in an amount which, when added to any other amounts to be deposited in the Note Reserve Account, does not exceed the amount reasonably required for the Notes secured by the Reserve Account or, if less, 20% of the total amount of the Notes secured by the Reserve Account. Except as provided below, all monies in the Note Reserve Account shall be used solely for payment of principal of, premium, if any, and interest on the Notes to the extent that monies required for such payment are not available in the County's 2022 Note Payment Account. Monies in the Note Reserve Account shall be withdrawn first for payment of principal of, premium, if any, and interest on the Notes before County general funds are used to make the payments. All income or interest earned by, or increment to, the Note Reserve Account due to its investment or reinvestment shall be deposited in the Note Reserve Account. When the Note Reserve Account is sufficient to retire the Notes and accrued interest thereon, the Treasurer may order that the Note Reserve Account be used to purchase the Notes on the market, or, if the Notes are not available, to retire the Notes when due. If so ordered by the Treasurer, all or any specified portion of the Note Reserve Account may be applied toward the redemption of any Notes designated for redemption in accordance with Section 209.

704. 2022 Note Payment Account.

(a) The County's 2022 Note Payment Account is hereby established as a distinct account within the Revolving Fund. (The County's 2022 Note Payment Account, as supplemented by monies held in any interim account that are designated for transfer to the 2022 Note Payment Account, is herein referred to as the "Note Payment Account".) The Treasurer is directed to deposit into the Note Payment Account, promptly on receipt, those amounts described below in Paragraphs (i), (ii), (iv), and (v) that are not excluded pursuant to Subsection (c) below. Furthermore, the Treasurer may, by written order, deposit into the Note Payment Account all or any portion of the amounts described below in Paragraph (iii).

(i) All Delinquent Taxes.

(ii) All statutory interest on the Delinquent Taxes.

(iii) All property tax administration fees on the Delinquent Taxes, net of any amounts applied toward the expenses of this borrowing.

(iv) Any amounts which are received by the Treasurer from the taxing units within the County because of the uncollectability of the Delinquent Taxes.

(v) Any amounts remaining in the Project Account after the transfers to the Tax Payment Account and Note Reserve Account have been made as specified in Sections 702 and 703.

(b) Monies in the Note Payment Account shall be used by the County to pay principal of, premium, if any, and interest on the Notes as the same become due and payable.

(c)(i) The Treasurer may by written order provide that only a portion of the sums described above in Subsection (a) shall be deposited into the Note Payment Account and applied toward the payment of debt service on the Notes, in which event those sums which are withheld from the Note Payment Account shall be deposited into the Tax Payment Account or, pursuant to further order of the Treasurer, applied toward any other purpose consistent with Act 206. The portion of any sums described in Subsection (a) which are withheld from the Note Payment Account pursuant to this Subsection shall be determined in accordance with the following Paragraph.

(ii) Prior to the issuance of the Notes, the Treasurer may by written order specify a cut-off date not earlier than March 1, 2022, and only those sums payable to the Note Payment Account and received by the County after the cut-off date shall be applied to the Note Payment Account.

(d) The Treasurer may by written order provide that at such time as sufficient funds shall have been deposited into the Note Payment Account to pay all remaining amounts owed under the Notes the pledge on any additional monies otherwise payable to the Note Payment Account shall be discharged and such monies shall not be deposited into the Note Payment Account or otherwise pledged toward payment of the Notes.

(e) The Treasurer may by written order provide that in the event Notes are issued pursuant to Article III, amounts which would otherwise be included in the Note Payment Account or the Note Reserve Account (or any sub-account therein for a particular series of Notes) shall not include any amounts received by the County prior to the latest maturity date of any series of Notes previously issued under Article II and/or Article III.

705. Limited Tax General Obligation and Pledge.

(a) The Notes shall be the general obligation of the County, backed by the County's full faith and credit, the County's tax obligation (within applicable constitutional and statutory limits) and the County's general funds. The County budget shall provide that if the pledged monies are not collected in sufficient amounts to meet the payments of the principal and interest due on the Notes, the County, before paying any other budgeted amounts, shall promptly advance from its general funds sufficient monies to pay such principal and interest.

(b) In addition, the monies listed below are pledged to the repayment of the Notes and, subject to Section 901, shall be used solely for repayment of the Notes until the principal of, premium, if any, and interest on the Notes are paid in full:

(i) All amounts deposited or earned in any Project Account, until disbursed in accordance with Section 701;

(ii) All net proceeds from the sale of the Notes deposited or earned in the Tax Payment Account, until disbursed in accordance with Section 702;

(iii) All amounts deposited in the Note Payment Account pursuant to Section 704(a);

(iv) All amounts deposited in the Note Reserve Account;

(v) All amounts earned from the investment of monies held in the Notes Payment Account or the Note Reserve Account; and

(vi) Any supplemental monies placed in the Note Payment Account and drawn in the discretion of the Treasurer from unpledged sums on the revolving funds, which pledge shall be subject to such limitations or exceptions as shall be set forth in the written order of the Treasurer.

(c) If the Notes shall be issued in various series pursuant to Article V, this pledge shall in the case of any independently secured series extend only to monies in accounts or sub-accounts pertaining to the particular series.

(d) If the amounts so pledged are not sufficient to pay the principal and interest when due, the County shall pay the same from its general funds or other available sources. Pursuant to written order of the Treasurer, the County may later reimburse itself for such payments from the Delinquent Taxes collected.

706. Security for Renewal, Refunding or Advance Refunding Notes. Renewal, refunding, or advance refunding Notes shall be secured by all or any portion of the same security securing the Notes being renewed, refunded or advance refunded. The monies pledged in Section 705 for the repayment of the Notes are also pledged for the repayment of the principal of, premium, if any, and interest on any renewal, refunding, or advance refunding Notes issued pursuant to this Resolution, and any such renewal, refunding, or advance refunding Notes shall be the general obligation of the County, backed by its full faith and credit, which shall include the tax obligation of the County, within applicable constitutional and statutory limits.

707. Use of Funds after Full Payment or Provision for Payment. After all principal of, premium, if any, and interest on the Notes have been paid in full or provision made therefor by investments of pledged amounts in direct noncallable obligations of the United States of America in amounts and with maturities sufficient to pay all such principal, premium, if any, and interest when due, any further collection of Delinquent Taxes and all excess monies in any fund or account of the Revolving Fund, and any interest or income on any such amounts, may, pursuant to written order of the Treasurer and subject to Article V, be used for any proper purpose within the Revolving Fund including the securing of subsequent issues of Notes.

VIII. SUPPLEMENTAL AGREEMENTS

801. Supplemental Agreements and Documents. The Treasurer, on behalf of the County, is authorized to enter into any or all of the following agreements or commitments as may, in the Treasurer's discretion, be necessary, desirable or beneficial in connection with the issuance of the Notes, upon such terms and conditions as the Treasurer may determine appropriate:

(a) A letter of credit, line of credit, repurchase agreement, Note insurance, or similar instrument, providing backup liquidity and/or credit support for the Notes;

(b) A reimbursement agreement, revolving credit agreement, revolving credit Note, or similar instrument, setting forth repayments of and security for amounts drawn under the letter of credit, line of credit, repurchase agreement or similar instrument;

(c) A marketing, remarketing, placement, authenticating, paying or tender agent agreement or dealer agreement designating a marketing, remarketing, authenticating, paying, tender or placement agent or dealer and prescribing the duties of such person or persons with respect to the Notes; and

(d) A put agreement or provision allowing the purchaser of the Notes to require the County to repurchase the Notes upon demand at such times as may be provided in such put agreement or provision.

(e) An agreement to use amounts formerly pledged to other years borrowings as security for the Notes when no longer so pledged.

802. Revolving Credit Notes. If the Treasurer enters into a revolving credit agreement (the "Agreement") pursuant to Section 801 above, the Agreement may call for the issuance of one or more revolving credit Notes (the "Revolving Credit Notes") for the purpose of renewing all or part of maturing Note or Notes that have been

put pursuant to a put agreement or provision. Such Revolving Credit Notes shall be issued pursuant to Article II or III, as appropriate, and in accordance with the following provisions:

(a) Interest on the Revolving Credit Notes may be payable on maturity, on prior redemption, monthly, bimonthly, quarterly, or as otherwise provided in the Agreement.

(b) The Revolving Credit Notes may mature on one or more date or dates not later than the final maturity date of the Notes, as provided in the Agreement.

(c) The Treasurer may, at the time of the original issuance of the Notes, execute and deliver one Revolving Credit Note in a maximum principal amount not exceeding the lending commitment under the Agreement from time to time in force (and may substitute one such Note in a lesser principal amount for another in the event the lending commitment is reduced), provided that a schedule shall be attached to such Note on which loans and repayments of principal and interest are evidenced and further provided that the making of a loan and the evidencing of such loan on the schedule of any such Note shall constitute the issuance of a renewal Note for the purposes of this Resolution.

IX. MISCELLANEOUS PROVISIONS

901. Expenses. Expenses incurred in connection with the Notes shall be paid from the property tax administration fees collected on the Delinquent Taxes and, if so ordered by the Treasurer, from any earnings on the proceeds of the offering or from other monies available to the County.

902. Bond Counsel. The Notes (and any renewal, refunding or advance refunding Notes) shall be delivered with the unqualified opinion of Clark Hill PLC, attorneys of Detroit, Michigan, bond counsel chosen by the Treasurer, which selection may, at the option of the Treasurer, be for one or more years.

903. Financial Consultants PFM Financial Advisors LLC, Ann Arbor, is hereby retained to act as financial consultant and advisor to the County in connection with the sale and delivery of the Notes.

904. Complete Records. The Treasurer shall keep full and complete records of all deposits to and withdrawals from each of the funds and accounts in the Revolving Fund and any account or sub-account created pursuant to this Resolution and of all other transactions relating to such funds, accounts and sub-accounts, including investments of money in, and gain derived from, such funds and accounts.

905. Chargebacks. If, by the date which is three months prior to the final maturity date of the Notes, sufficient monies are not on deposit in the Note Payment Account and the Note Reserve Account to pay all principal of and interest on the Notes when due, Delinquent Taxes not then paid or recovered at or prior to the latest tax sale transacted two or more months before the final maturity of the Notes shall, if necessary to ensure full and timely payment on the date of final maturity, be charged back to the local units in such fashion as the Treasurer may determine, and, subject to Article V, the proceeds of such chargebacks shall be deposited into the County's 2022 Note Payment Account no later than five weeks prior to the final maturity of the Notes. This Section 905 shall not be construed to limit the authority of the Treasurer under State law to charge back under other circumstances or at other times.

906. Investments. The Treasurer is authorized to invest all monies in the Project Account, in the Revolving Fund or in any account or sub-account therein which is established pursuant to this Resolution in any one or more of the investments authorized as lawful investments for counties under Act No. 20, Public Acts of 1943, as amended. The Treasurer is further authorized to enter into a contract on behalf of the County under the Surplus Funds Investment Pool Act, Act No. 367, Michigan Public Acts of 1982, as amended, and to invest in any investment pool created thereby monies held in the Project Account, in the Revolving Fund, or in any account or sub-account therein which is established pursuant to this Resolution.

907. Mutilated, Lost, Stolen or Destroyed Notes. In the event any Note is mutilated, lost, stolen, or destroyed, the Treasurer may, on behalf of the County, execute and deliver, or order the Registrar or Paying Agent to authenticate and deliver, a new Note having a number not then outstanding, of like date, maturity and denomination as that mutilated, lost, stolen, or destroyed. In the case of a mutilated Note, a replacement Note shall not be delivered unless and until such mutilated Note is surrendered to the Treasurer or the Registrar or Paying Agent. In the case of a lost, stolen or destroyed Note, a replacement Note shall not be delivered unless and until the Treasurer and the Registrar or Paying Agent shall have received such proof of ownership and loss and indemnity as they determine to be sufficient.

ARTICLE X.

TAX-EXEMPT NOTES OR REFUNDING

1001. Refunding of Taxable Debt or Issuance of Tax-Exempt Debt. The County acknowledges that the current state of Federal law precludes the issuance of the Notes as obligations the interest on which is exempt from Federal income tax. However, the County presently contemplates that anticipated amendments to the Internal Revenue Code of 1986 (the "Code") and/or the Treasury Regulations issued thereunder (the "Regulations") or a change in Michigan law changing the character of the Notes may in the future permit the issuance of general obligation limited tax Notes on a tax-exempt basis, and, in view of this expectation, the County, through the offices of the Treasurer, shall issue tax-exempt Notes or issue obligations to refund any or all outstanding Notes issued as taxable obligations, at the time, on the terms, and to the extent set forth in this Article X.

1002. Timing of Refunding. The aforementioned refunding obligations (the "Refunding Notes") shall be issued after the effective date of any change in the Code, Regulations, Internal Revenue Service pronouncements or judicial rulings which, as confirmed by the written opinion of bond counsel, permit the refunding of all or some of the outstanding Notes with proceeds from obligations the interest on which is excluded from gross income for purposes of Federal income tax.

1003. Extent of Refunding. Subject to the other provisions of this Section 1003, the Refunding Notes shall refund all Notes outstanding at or after the effective date of any change in the law described in Section 1002. This Section 1003 shall not, however, be construed to require the refunding of any Note prior to the time such Note may be refunded on a tax-exempt basis, nor shall this Section 1003 be construed to require the refunding of any Note, if that refunding would result in greater cost to the County (including interest expense, professional fees and administrative outlays) than would arise if the Note were to remain outstanding.

1004. Confirmatory Action. Subsequent to any change in the law described in Section 1002, the Board shall convene to consider any terms of the Refunding Notes requiring specific ratification by the Board.

1005. Arbitrage Covenant and Tax Law Compliance. In the event tax-exempt Notes or Refunding Notes are issued pursuant to this Article X, the following covenants shall be observed by the County:

(i) the County will make no use of the proceeds of the Notes or Refunding Notes and will undertake no other intentional act with respect to the Notes or Refunding Notes which, if such use or act had been reasonably expected on the date of issuance of the Notes or Refunding Notes or if such use or act were intentionally made or undertaken after the date of issuance of the Notes or Refunding Notes, would cause the Notes or Refunding Notes to be “arbitrage bonds,” as defined in Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), in the Regulations promulgated under Sections 103 and 148 of the Code or in any successor or supplementary provision of law hereinafter promulgated,

(ii) the County will undertake all actions as shall be necessary to maintain the Notes or Refunding Notes as obligations the interest on which qualifies for the tax exemption provided by Section 103(a) of the Code, including, where appropriate and without limitation, filing informational returns with the Secretary of Treasury, keeping accurate account of all monies earned in any fund, account or sub-account authorized by this Resolution or any resolution adopted in accordance with Section 1004 above, certifying cumulative cash flow deficits of the County and the local units, and investing any required portion of the gross proceeds of the Notes or Refunding Notes, whether on behalf of the County or the local units, in tax-exempt obligations or State and Local Government Series obligations, and

(iii) the County will make timely payment to the United States of any investment earnings, realized by the County on the gross proceeds of the Notes or Refunding Notes, as may be subject to rebate under Section 148(f) of the Code, and, to the extent required under applicable law or deemed by the Treasurer to be in the best interest of the County pursuant to written order, the County's obligation to make such payment to the United States shall also account for excess investment earnings realized by local units on all or a portion of the gross proceeds distributed to, and held by, the local units pursuant to Section 702.

(iv) the Treasurer shall be directed to take such actions and to enter into such agreements and certifications, on behalf of the County, as the Treasurer shall deem necessary or appropriate to comply with the foregoing covenants.

1006. Undertaking to Provide Continuing Disclosure. If necessary, this Board of Commissioners, for and on behalf of the County of Ingham, hereby covenants and agrees, for the benefit of the beneficial owners of the Notes to be issued by the County, to enter into a written undertaking (the “Undertaking”) required by Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the “Rule”) to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be substantially in the form as approved by the Underwriter of the Notes. The Undertaking shall be enforceable by the beneficial owners of the Notes or by the Underwriter on behalf of such beneficial owners (provided that the Underwriter's right to enforce the provisions of the Undertaking shall be limited to a right to obtain specific enforcement of the County's obligations hereunder and under the Undertaking), and any failure by the County to comply with the provisions of the Undertaking shall not be deemed a default with respect to the Notes.

The County Treasurer or other officer of the County charged with the responsibility for issuing the Notes shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the terms of the County's Undertaking.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

A sufficient majority having voted therefor, the resolution appearing above was adopted.

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECLASSIFY THE MEDICAL SOCIAL WORKER POSITION
IN MATERNAL AND CHILD HEALTH**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department (ICHD) wishes to reclassify the Medical Social Worker position #601529 in Maternal and Child Health (MCH) from an Ingham County Employees' Association for their Professional Employees (ICEA County Pro) 07 to an ICEA County Pro 09 position, effective upon approval; and

WHEREAS, the Medical Social Worker position is a grant-funded position located within MCH's Strong Start | Healthy Start (SSHS) program; and

WHEREAS, this reclassification will enable the Medical Social Worker to better serve SSHS's target population and meet identified needs through short-term counseling services and additional responsibilities; and

WHEREAS, this will lead to better health outcomes for the families served by the SSHS program and enhance coordination of care; and

WHEREAS, this request follows a recent reclassification of Medical Social Worker positions located within the Ingham County Community Health Centers to ICEA County Pro 09, and this change would allow for parity among workers with similar qualifications and job duties working within Public Health Services at ICHD; and

WHEREAS, this reclassification has been reviewed and approved by the Human Resources Department and the ICEA County Pro union; and

WHEREAS, position #601529 (Medical Social Worker) is currently an ICEA County Pro 7 (\$58,458.33-\$70,195.50) and would be increased to an ICEA County Pro 9 (\$69,735.57-\$83,736.25); and

WHEREAS, the financial impact of this ICEA County Pro Reclassification will be covered by SSHS grant funds; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the reclassification of the MCH approval of the attached resolution to convert the Medical Social Worker position #601529 from an ICEA County Pro 07 to an ICEA County Pro 09 position, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reclassification of the Medical Social Worker position #601529 from an ICEA County Pro 07 (\$58,458.33-\$70,195.50) to an ICEA County Pro 09 position (\$69,735.57-\$83,736.25), effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments as well as adjustments to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Naeyaert

Nays: None **Absent:** Slaughter **Approved 03/14/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE OF THE REORGANIZATION OF THE
INGHAM COUNTY PARKS DEPARTMENT**

RESOLUTION #22 –

WHEREAS, reorganization of the Parks Department has been identified as desirable in order to expand upon and enhance the efficient delivery and funding of services; and

WHEREAS, the Reorganization Procedure Policy is intended to provide the Board of Commissioners with careful analysis of workforce demands, financial resources, and the needs of County residents; and

WHEREAS, a reorganization started November 24, 2020 is proposed to consist of:

- 1) Reclassification of the current Account Clerk MC 4 position (\$42,932.73 - \$51,546.78) to a Financial & Account Clerk MC 6 (\$49,372.03 - \$59,276.88) position
- 2) Reclassification of the current Administrative Office Coordinator MC 7 (\$53,476.64 - \$64,208.34) position to an Administrative Office Coordinator MC 8 (\$58,250.57 - \$70,264.23), position
- 3) Reclassification of two (2) Park Manager II MC 10 (\$69,805.73 - \$83,808.51) to a Park Manager III MC 11 (\$75,387.20 - \$90,511.37)
- 4) Reclassification of the Park Manager III MC 11 (\$75,387.20 - \$90,511.37) position into Deputy Director MC 12 (\$80,939.25 - \$97,177.46); and

WHEREAS, employee recruitment and retention are of paramount importance in a tight job market and accurate job descriptions and reasonable compensation play a key factor in both; and

WHEREAS, the Human Resources Department was consulted and the job descriptions for various positions were updated and reprinted; and

WHEREAS, the Park Director has met with the Controller/Administrator and the Controller/Administrator is in agreement with the proposed reorganization; and

WHEREAS, the Parks Department has complied with the County's Reorganization Policy; and

WHEREAS, this proposed reorganization is in keeping with the Board of Commissioners' Strategic Plan's long-term goal of attracting and retaining exceptional employee and will not eliminate any positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the proposed reorganization of the Ingham County Parks Department.

BE IT FURTHER RESOLVED, that this reorganization includes the following changes:

| <u>Position Number</u> | <u>Position Title</u> | <u>Action</u> |
|------------------------|-----------------------|---|
| 759014 | Account Clerk | Move from MC 4 (\$42,932.73 - \$51,546.78) to MC 6 (\$49,372.03 - \$59,276.88) and update the current job description, and change the title to Financial & Account Clerk (50% millage funded position and 50% general funded) |
| 759012 | Administrative | Move from MC 7 (\$53,476.64 - \$64,208.34) to MC 8 (\$58,250.57 - \$70,264.23), update the Office Coordinator current job description |
| 759002 | Park Manager III | Move from MC 11 (\$75,387.20 - \$90,511,.37) to MC 12 (\$80,939.25 - \$97,177.46), update the current job description and change the title to Deputy Director |
| 759008 | Park Manager II | Move from MC 10 (\$69,805.73 - \$83,808.51) to MC 11 (\$75,387.20 - \$90,511,.37), update the current job description, and change the title to park Manager III |
| 759009 | Park Manager II | Move from MC 10 (\$69,805.73 - \$83,808.51) to MC 11 (\$75,387.20 - \$90,511,.37), update the current job description, and change the title to park Manager III |

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.

BE IT FURTHER RESOLVED, that each of the reclassifications made as a part of this reorganization above are effective the first full pay date following the date the reorganization request was submitted to the Human Resources Department.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Naeyaert

Nays: None **Absent:** Slaughter **Approved 03/14/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) TO ACCEPT THE
2022 MICHIGAN MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a grant from the State of Michigan Department of Licensing and Regulatory Affairs (LARA) for education, communication, and outreach regarding the Michigan Medical Marihuana Act for an amount not to exceed \$23,436, effective January 1, 2022 to September 15, 2022; and

WHEREAS, the Michigan Legislature has appropriated funds for the Medical Marihuana Operation and Oversight Grant in the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26426; and

WHEREAS, Public Act 87 of 2021 section 901 directs funds appropriated for grants to education, communication, and outreach regarding the Michigan Medical Marihuana Act; and

WHEREAS, grants, which are available to counties, are distributed proportionately based upon the number of registry identification cards issued to or renewed for the residents of each county; and

WHEREAS, ICHD received this grant previously in 2019, 2020, and 2021 (Resolution #19-115, Resolution #20-070, and Resolution #21-128); and

WHEREAS, ICHD seeks to engage in activities such as providing education to adolescents, patients, caregivers, and community members through targeted advertising/marketing and to communicate harm reduction strategies such as safe storage and avoidance of impaired driving to the general public; and

WHEREAS, this funding will be used to provide education to adolescents, patients, caregivers, and community members through targeted advertising/marketing, and used to communicate harm reduction strategies such as safe storage and avoidance of impaired driving to the general public; and

WHEREAS, these activities are targeted to contribute to the following objectives:

- Educate medical marihuana patients and others about safe storage and provide lock bags to those who have need
- Educate medical marihuana patients and others about the dangers of driving while under the influence of cannabis
- Educate pregnant women and others regarding risks associated with cannabis use during pregnancy and breastfeeding
- Increase perception of risk for adolescent recreational marijuana use
- Measure the self-reported use of medical marihuana; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize a grant agreement with (LARA), in an amount not to exceed \$23,436 effective January 1, 2022 to September 15, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with the State of Michigan Department of Licensing and Regulatory Affairs (LARA), in an amount not to exceed \$23,436 effective January 1, 2022 to September 15, 2022.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Naeyaert

Nays: None **Absent:** Slaughter **Approved 03/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE MICHIGAN CLEAN BOATS,
CLEAN WATERS GRANT**

RESOLUTION #22 –

WHEREAS, Ingham County Parks was awarded the Michigan Clean Boats, Clean Waters Grant for a boat cleaning station at Lake Lansing Park South; and

WHEREAS, the goal of the small boat cleaning station is to help in fighting invasive species entering Lake Lansing; and

WHEREAS, the cleaning station will give canoe and kayak operators a way to clean their boats when getting in and out of the lake, and will also serve as a major educational engagement with our park patrons.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the grant in the amount of \$2,879 for a boat cleaning station at Lake Lansing Park South.

BE IT FURTHER RESOLVED, that the period of the grant award is February 1, 2022 through October 31, 2022.

BE IT FURTHER RESOLVED, that the funds be deposited into line item 208-75500-740000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Naeyaert

Nays: None **Absent:** Slaughter **Approved 03/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION FOR
IMPROVEMENTS TO THE LAKE LANSING BOAT LAUNCH**

RESOLUTION #22 –

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for making improvements to the Lake Lansing Boat Launch; and

WHEREAS, this general scope of work consists of removing and replacing a concrete boat ramp, automatic gate, fencing and HMA pavement repair; and

WHEREAS, there is \$42,513.46 available in line item 228-75999-974000-21P02, \$8,000 SAD – Meridian Township, \$11,970 available in line item 228-75999-974000-9P10, and \$263,973.69 available in line item 228-62800-967000-TR086 for the project; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Laux Construction.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Laux Construction for a total amount not to exceed of \$326,457.15, including a substitution for an emergency gate in the amount of \$2,200, for improvements to the Lake Lansing Boat Launch.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Naeyaert

Nays: None **Absent:** Slaughter **Approved 03/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY
9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING
NATIONAL TELECOMMUNICATORS WEEK APRIL 10-16, 2022**

RESOLUTION #22 –

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened June 27, 2012; and

WHEREAS, Ingham County 9-1-1 Telecommunicators (9-1-1 Dispatchers & Supervisors) daily serve the citizens of Ingham County by answering their emergency calls for police, fire, and emergency medical services, and by dispatching the appropriate assistance as quickly as possible; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities and providing them information to ensure their safety; and

WHEREAS, Ingham County 9-1-1 Telecommunicators are professionals who work to improve the emergency response capabilities of these communications through their knowledge and experience and are the true backbone of the 9-1-1 system; and

WHEREAS, Ingham County 9-1-1 Telecommunicators have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of the injured; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners declares the week of April 10-16, 2022 to be National Public Safety Telecommunicators Week in Ingham County, in honor of the Ingham County 9-1-1 Telecommunicators for their crucial role in the protection of life and property, for the Public Safety Agencies and the Citizens of Ingham County.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 03/10/2022**

Introduced by the Law & Courts Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR 9-1-1 DISPATCHER CRAIG BAUER
OF THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER**

RESOLUTION #22 –

WHEREAS, Craig Bauer was hired by the Lansing 9-1-1 Center as an Emergency Telecommunicator in October of 1992; and

WHEREAS, Craig Bauer continued his employment with the consolidated Ingham County 9-1-1 center in June of 2012; and

WHEREAS, Craig Bauer has served as a member of the joint leadership team (JLT); and

WHEREAS, Craig Bauer has served as the president of the CCLP 9-1-1 Non-Supervisory group; and

WHEREAS, Craig Bauer was awarded Employee of the Year in 2020; and

WHEREAS, throughout his career, Craig Bauer has been well-respected by his peers, responders, and coworkers, and is an asset to the Ingham County community; and

WHEREAS, after over 29 years of dedicated service to the citizens of Ingham County, Craig Bauer is retiring on April 22, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors 9-1-1 Dispatcher Craig Bauer, for his 29+ years of dedicated service to the citizens of Ingham County and wishes him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 03/10/2022**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PART-TIME COMMUNICATIONS & MEDIA ASSISTANT
WITHIN THE SHERIFF'S OFFICE**

RESOLUTION #22 –

WHEREAS, the Sheriff's Office has identified a need to supplement staffing for Central Records and Freedom of Information Act (FOIA) responsibilities; and

WHEREAS, the Sheriff's Office has an ever-present need to inform, educate, and engage with the community through many media platforms; and

WHEREAS, the Sheriff's Office has projected that the above responsibilities are worthy of a part-time support staff position; and

WHEREAS, the Human Resources Department has vetted the job description and gained support of the UAW for this position to be compensated as a level F (salary range \$20,410 - \$24,339); and

WHEREAS, the long-term cost for this position, including wages and benefits, is projected to be \$46,501; and

WHEREAS, the Sheriff's Office has identified funding through a transfer from temporary salaries for the special part-time Deputies previously approved by Resolution #21-387; and

WHEREAS, the Sheriff's Office projects improvement in service delivery and mission fulfillment with the addition of this position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the creation of a Part-Time Communications & Media Assistant (UAW/F) within the Sheriff's Office effective upon approval of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$46,501 from temporary salaries to permanent wages and fringes within the Sheriff's Office budget and to make the necessary adjustments to the position allocation list.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 03/10/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña
Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Law & Courts, County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE REORGANIZATION OF THE OFFICE STAFF OF THE
INGHAM COUNTY ANIMAL CONTROL AND SHELTER**

RESOLUTION #22 –

WHEREAS, the current organizational structure of the Ingham County Animal Control & Shelter provides for five Animal Shelter Clerks (UAW/C, salary range \$33,991-\$40,506), one Animal Shelter Clerk/Rescue Clerk (UAW/D, salary range \$36,267-\$43,195), and one Volunteer and Foster Coordinator (UAW/E, salary range \$38,635-\$46,051); and

WHEREAS, when there are vacancies in the unit, it results in major disruptions of operations and service levels and causes conflict with members of the UAW performing job duties out of class; and

WHEREAS, the reorganization consolidates the Animal Shelter Clerks, the Clerk/Rescue Coordinator and the Volunteer and Foster Coordinator positions into a general Animal Shelter Clerk position with special assignments on a rotating basis; and

WHEREAS, the Human Resources Department analyzed the updated Animal Shelter Clerk job description and classified it at UAW/E; and

WHEREAS, this reorganization will assist the Ingham County Animal Control and Shelter in maintaining continuity of service to the public during staff shortages or unexpected vacancies; and

WHEREAS, one Animal Shelter Clerk position will be converted to a newly created Administrative and Field Support Assistant position (UAW/F, salary range \$40,520-\$48,679) to fulfil the requirements for access to Criminal Justice Information; and

WHEREAS, Human Resources and the UAW have reviewed the reorganization and have no objections to the proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the reorganization of the Ingham County Animal Control and Shelter's Animal Shelter Clerk unit as follows:

| Position # | Current Title | Current Grade | New Title | New Grade |
|------------|-----------------------------------|---------------|----------------------|-----------|
| 421013 | Animal Shelter Clerk/Rescue Clerk | UAW/D | Animal Shelter Clerk | UAW/E |
| 421014 | Animal Shelter Clerk | UAW/C | Animal Shelter Clerk | UAW/E |
| 421015 | Animal Shelter Clerk | UAW/C | Animal Shelter Clerk | UAW/E |
| 421016 | Animal Shelter Clerk | UAW/C | Animal Shelter Clerk | UAW/E |
| 421023 | Volunteer Coordinator | UAW/E | Animal Shelter Clerk | UAW/E |
| 421026 | Animal Shelter Clerk | UAW/C | Animal Shelter Clerk | UAW/E |

421027 Animal Shelter Clerk

UAW/C

Animal Shelter Clerk

UAW/E

BE IT FURTHER RESOLVED, that a new position of Administrative and Field Support Assistant will be created, classified as UAW/F, which will be posted internally to the Animal Shelter Clerks and then one of the Animal Shelter Clerk positions will be converted into the Administrative and Field Support Assistant position.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget transfers and changes to the Approved Position List as authorized by this resolution.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville

Nays: None **Absent:** None **Approved 03/10/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS WITH GLOBAL EAGLE COMPANY
BUSINESS TRANSFORMATION SPECIALISTS**

RESOLUTION #22 –

WHEREAS, the General Trial Division and Friend of the Court have traditionally performed in-person staff training periodically throughout the year; and

WHEREAS, in-person staff trainings have, for the last two years, been suspended due to the COVID-19 pandemic; and

WHEREAS, remote training has become familiar and, in many ways, preferred by staff; and

WHEREAS, the General Trial Division and Friend of the Court have already entered into one-year contracts with Global Eagle Company Business Transformation Specialists to provide critical staff training through highly effective award-winning training videos; and

WHEREAS, the training through Global Eagle has been valuable and there is an interest to continue the relationship with cost-effective three-year extensions to the contracts; and

WHEREAS, Global Eagle provides highly effective award-winning training videos using proprietary software to enhance and support the successful transfer of knowledge to employees; and

WHEREAS, three-year Global Eagle contracts with the General Trial Division and Friend of the Court will cost \$4,420 and \$3,640 annually, respectively; and

WHEREAS, the court will be seeking eligible American Recovery Plan (ARP) 2nd Tranche funds for this training, but without ARP funding the General Fund budget will be used to cover these expenses.

THEREFORE BE IT RESOLVED, that the Ingham County Circuit Court, General Trial Division and Friend of the Court, are hereby authorized to enter into contracts, not to exceed \$4,420 and \$3,640 annually, respectively, with Global Eagle Company Business Transformation Specialists for online training for the time period of April 1, 2022 through March 31, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator is hereby authorized to make any adjustments to the 2022 budget necessary to properly budget and account for these expenditures.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 03/10/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña
Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MODIFIED LEASE AGREEMENT WITH
PITNEY BOWES FOR A POSTAGE METER**

RESOLUTION #22 –

WHEREAS, the Office of the Public Defender is in need of a postage meter to stamp outgoing mail to its indigent clients; and

WHEREAS, the Office of the Public Defender proposes to enter into a lease agreement with Pitney Bowes who submitted a responsive and responsible lease agreement of \$793.40 annually for the postage machine for five years; and

WHEREAS, funds are available in the appropriate contractual line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a lease agreement with Pitney Bowes Inc., P.O. Box 371896, Pittsburg, PA 15250-7896, for a postage meter machine for \$3,939.48 for 5 years, as follows: \$63.89 per month for the first year, and \$66.10 per month for the remaining four years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 03/10/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña
Nays: None **Absent:** Schafer **Approved 03/16/2022**

Introduced by the Law & Courts, Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION FOR USE OF ELDER PERSON MILLAGE FOR VARIOUS
PROBATE COURT PURPOSES**

RESOLUTION #22 –

WHEREAS, on August 4, 2020, the Ingham County Elder Persons Millage (Elder Millage) passed which levied Ingham County property taxes in the amount of 30/100 (0.3000) of one (1) mill, \$0.30 per thousand dollars of state taxable valuation – for a period of four (4) years (2020 to 2023); and

WHEREAS, the Ingham County Probate Court (Probate Court) seeks to use the Elder Millage funds for critical services to support the growing population of persons age sixty (60) and older residing in Ingham County; and

WHEREAS, the Probate Court provides services which constitute “critical services” that expand or create new programs and/or eliminate hospital and nursing home waitlists, including, but not limited to: (a) community outreach on proactive measures to assist the elderly, (b) emergency case processing, and (c) improving processes and care for the elderly; and

WHEREAS, the Probate Court currently employs five (5) full time equivalent (FTE) Senior Deputy Probate Registers (DPRs) who process critical services for the Probate Court’s entire caseload for which 40% of the entire new and existing caseload involves critical services to persons age 60 and older; and

WHEREAS, the Probate Court seeks to use the Elder Millage to fund two (2) new Senior DPRs positions – who will be assigned to: caseloads, projects, and outreach initiatives primarily consisting of those cases involving Ingham County residents age 60 and older; and

WHEREAS, the total annual personnel costs for these two (2) Senior DPRs positions (UAW-H) would equate to \$174,200.00 to \$198,622.00; and

WHEREAS, in 2021, the Elder Millage contained a \$1,375,000 surplus balance – which are unused funds that are adequate to fund the two (2) requested FTE Senior DPRs positions for at least five (5) additional years until the renewal of the Elder Millage in 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Elder Millage be used to fund two (2) new FTE Senior Deputy Probate Register positions (UAW-H) for the Probate Court as stated above effective upon passage of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments and changes to the position allocation list consistent with this resolution.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 03/10/2022**

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Naeyaert

Nays: None **Absent:** Slaughter **Approved 03/14/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

LATE PETITIONS AND COMMUNICATIONS

RESOLUTION 19-2022 FROM THE [GRAND TRAVERSE](#) COUNTY BOARD OF COMMISSIONERS IN SOLIDARITY WITH RESIDENTS OF UKRAINIAN DESCENT

RESOLUTION 20-2022 FROM THE [GRAND TRAVERSE](#) COUNTY BOARD OF COMMISSIONERS URGING STATE LEGISLATURE TO AMEND THE MICHIGAN AUTO INSURANCE REFORM ACT TO ADDRESS A REIMBURSEMENT CAP FOR AUTO ACCIDENT VICTIMS.

SUBSTITUTE RESOLUTIONS

RESOLUTION TO APPROVE THE PURCHASE OF ~~CONSULTING~~ SUPPORT HOURS FROM [SENTINEL TECHNOLOGIES](#)

[ATTACHMENT](#) FOR AGENDA ITEM NO. 11

RESOLUTION TO AUTHORIZE A THREE-YEAR CONTRACT EXTENSION WITH [MESIROW FINANCIAL INVESTMENT MANAGEMENT, INC.](#)

RESOLUTION TO RECLASSIFY THE [MEDICAL SOCIAL WORKER](#) POSITION IN MATERNAL AND CHILD HEALTH

LATE RESOLUTIONS

RESOLUTION HONORING [REVEREND MELVIN JONES](#)

RESOLUTION APPROVING THE 2022 - 2024 COLLECTIVE BARGAINING AGREEMENT WITH THE CCLP [911 NON-SUPERVISORY UNIT](#)



Resolution 19-2022

Date: March 2, 2022

Resolution of Solidarity with Residents of Ukrainian Descent

WHEREAS, the community of Grand Traverse County includes many who proudly claim Ukrainian heritage; and

WHEREAS, the unprovoked Russian attacks on the sovereignty of the country of Ukraine have caused a time of uncertainty for the Ukrainian community in Grand Traverse County, and for their families abroad; and

THEREFORE, let it be resolved that **Grand Traverse County** stands strongly with our Ukrainian residents, friends, neighbors and their families in this time of uncertainty; and

THEREFORE, **The Grand Traverse County Commission** calls for our community to come together in support of our neighbors affected by this international crisis; and

THEREFORE, **Grand Traverse County** calls upon our state and national leaders to stand resolute in the defense of our sovereign allies around the world and to provide humanitarian aid wherever it is needed.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to the Governor Gretchen Whitmer, our State and National Representatives, and the other 82 Michigan counties.



Resolution 20-2022

Date: March 16, 2022

Urging State Legislature to Amend the Michigan Auto Insurance Reform Act to Address a Reimbursement Cap for Auto Accident Victims

WHEREAS the Michigan No-Fault Auto Insurance Reform Act of 2019 introduced a fee schedule/cap, which took final effect on July 1, 2021, that set percentage limits on how much residential care facilities, home health care providers, and other persons can be paid or reimbursed for providing treatment or care to auto accident victims; and

WHEREAS, the reimbursement rates under the Michigan Auto Insurance Fee Schedule now allows residential care facilities, home health care providers and other persons who lawfully render treatment to receive 200% of Medicare, for what Medicare reimburses, regardless of limitation, 55% of a providers Charge Description Master (CDM) as of January 1, 2019, and/or if the preceding two obligations are not met, 55% of a providers average charges for which they received payment on January 1, 2019; and

WHEREAS, despite the statutory obligation described above, Michigan Auto Insurance companies are only paying providers 45% of what they were receiving in January 2019; and

WHEREAS, as a result, home health care providers are being reimbursed between \$14-\$18/hour which is below the cost of employee wages as other entry level positions in different industries (fast food) are paying workers between \$15-\$20/hour.

WHEREAS, the Michigan No-Fault Auto Insurance Reform Act applies retroactively including the fee schedule cap, which is fundamentally unfair to individuals who purchased coverage and were injured in motor vehicle accidents before the No-Fault Act was amended in 2019 and now have limited access to care; and

WHEREAS, these fee caps affect the auto accident victims who are receiving long-term care and rehabilitation paid for by the Michigan Catastrophic Claims Association (MCCA) through the per-vehicle annual fee that all Michigan drivers were once assessed; and

WHEREAS, the hours of family-provided attendant care to a claimant impacted by a catastrophic auto accident were once able to be up to 24/7 as prescribed by the claimants prescribing physician are now limited to 8 hours of care per day regardless of patient need despite the financial obligation of paying other resources more monies; and

WHEREAS, the MCCA's 2021 Annual Statement shows its assets are over \$27 billion and its total liabilities are slightly over \$22 billion; and

WHEREAS, some patients who are not able to find long-term catastrophic care services have been forced to leave their own homes; and

WHEREAS, even though lifetime medical benefits are still guaranteed under the 2019 Michigan Auto-Insurance Reform Act, for those injured prior to 2019 and for those who purchase Unlimited Personal Injury Protection (PIP) policies, these benefits are meaningless if patients have very limited or no access to services since providers are unable to cover basic labor costs; and

WHEREAS, there are many Grand Traverse County residents, and their families, who are currently benefitting, or would in the future, from services pertaining to their care, recovery and rehabilitation from catastrophic injuries but are already directly affected if the current law is not changed; and

WHEREAS, without action more than 18,000 individuals with spinal cord injuries, brain injuries and other catastrophic injuries in Michigan will have to find another way to receive care and support (Medicaid) because of this major change to the State's No-Fault auto insurance law despite having purchased insurance policies to protect them and their families; and

WHEREAS, this is a humanitarian crisis born from a government-mandated price fix, that only the legislature can undo; and

NOW THEREFORE BE IT RESOLVED that the Grand Traverse County Board of Commissioners hereby urges the Michigan Legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address a sustainable reimbursement cap based on an existing Government payor (Medicaid, Veterans Affairs, etc) for residential care facilities, and home health providers, and families, regardless of number of hours worked, who provide medically necessary care to auto accident victims in order to uphold these benefits that have been paid for by the survivors who currently are receiving and who will receive long-term care when purchasing an Unlimited PIP Auto Insurance policy paid by the Michigan Catastrophic Claims Association.

BE IT FURTHER RESOLVED that the Grand Traverse County Clerk is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, the members of the Grand Traverse County delegation to the Michigan Legislature, and the other 82 counties of Michigan as commissioner correspondence.

**SUBSTITUTE - MARCH 22, 2022
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE PURCHASE OF ~~CONSULTING~~ SUPPORT HOURS
FROM SENTINEL TECHNOLOGIES**

RESOLUTION #22 –

WHEREAS, Ingham County would like to further optimize our offline backup solution to better protect against malware and ransomware; and

WHEREAS, the Innovation and Technology Department has worked with Sentinel Technologies in the past and is pleased with their support, finding them to be a reasonable and efficient option for configuring said solution to meet our needs; and

WHEREAS, the requested amount is available in the 2022 budget; and

WHEREAS, Sentinel Technologies is a participant of the GSA Federal Acquisition Service which provides the best pricing available to Ingham County and is the vendor of choice for providing these services.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize purchasing support hours from Sentinel Technologies in the amount not to exceed \$11,000.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Fund Consulting account (636-25810-802000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña
Nays: None **Absent:** Schafer **Approved 03/16/2022**

AGENDA ITEM# 11**REVISED EXHIBIT A**
GRANTEE'S BUDGET

| | | | | | | |
|---------------------------|------------------------|--|---------------|---------------|-----------------|--|
| 1. Grantee: Higham County | | 2. Project Title: Forest Rd and Collins Rd Infrastructure Improvements | | | | |
| 3. Project Cost Elements | | 4. Funding Sources | | | | |
| Activities | Other/Additional Notes | Special Legislative Grant | Local Funding | Other Funding | Total | |
| Road Infrastructure | | \$ 1,450,000.00 | \$ 100,000.00 | \$ 800,000.00 | \$ 2,350,000.00 | |
| Engineering | Design & construction | \$ 750,000.00 | \$ 400,000.00 | | \$ 1,150,000.00 | |
| Total | | \$ 2,200,000.00 | \$ 500,000.00 | \$ 800,000.00 | \$ 3,500,000.00 | |

**SUBSTITUTE - MARCH 22, 2022
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A THREE-YEAR CONTRACT EXTENSION WITH
MESIROW FINANCIAL INVESTMENT MANAGEMENT, INC.**

RESOLUTION #22 –

WHEREAS, Ingham County has fiduciary responsibilities for the 457(b) plan offered to employees; and

WHEREAS, the complexity and liability of the deferred compensation plan requires advice from a knowledgeable fiduciary advisor; and

WHEREAS, the Purchasing Department sought proposals from experienced fiduciary advisors, and after review and evaluation, the Evaluation Team recommended a one-year contract for \$40,000 with an option for an additional term upon mutually agreed to terms; and

WHEREAS, the Deferred Compensation Committee is very pleased with the work of Mesirow Financial; and

WHEREAS, the Treasurer has obtained an agreement in writing from Mesiow Financial to extend the terms of the contract for three years with no cost increase.

THEREFORE BE IT RESOLVED, that the County Board of Commissioners authorizes a three-year contract extension with Mesirow Financial Investment Management, Inc. for the purpose of providing professional advisory services to Ingham County for all aspects of their 457(b) Plan and the Review of Plan Providers **at a cost of \$40,000 per year for a total of \$120,000.**

BE IT FURTHER RESOLVED, that funding for this contract will come from the Employee Benefits Fund, line item 681-85210-818000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña
Nays: None **Absent:** Schafer **Approved 03/16/2022**

**SUBSTITUTE - MARCH 22, 2022
AGENDA ITEM NO. 17**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECLASSIFY THE MEDICAL SOCIAL WORKER POSITION
IN MATERNAL AND CHILD HEALTH**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department (ICHD) wishes to reclassify the Medical Social Worker position #601529 in Maternal and Child Health (MCH) from an Ingham County Employees' Association for their Professional Employees (ICEA County Pro) 07 to an ICEA County Pro 09 position, effective upon approval; and

WHEREAS, the Medical Social Worker position is a grant-funded position located within MCH's Strong Start | Healthy Start (SSHS) program; and

WHEREAS, this reclassification will enable the Medical Social Worker to better serve SSHS's target population and meet identified needs through short-term counseling services and additional responsibilities; and

WHEREAS, this will lead to better health outcomes for the families served by the SSHS program and enhance coordination of care; and

WHEREAS, this request follows a recent reclassification of Medical Social Worker positions located within the Ingham County Community Health Centers to ICEA County Pro 09, and this change would allow for parity among workers with similar qualifications and job duties working within Public Health Services at ICHD; and

WHEREAS, this reclassification has been reviewed and approved by the Human Resources Department and the ICEA County Pro union; and

WHEREAS, position #601529 (Medical Social Worker) is currently an ICEA County Pro 7 (\$58,458.33-\$70,195.50) and would be increased to an ICEA County Pro 9 (\$69,735.57-\$83,736.25); and

WHEREAS, the financial impact of this ICEA County Pro Reclassification will be covered by SSHS grant funds; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the reclassification of the MCH ~~approval of the attached resolution to convert the~~ Medical Social Worker position #601529 from an ICEA County Pro 07 to an ICEA County Pro 09 position, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reclassification of the Medical Social Worker position #601529 from an ICEA County Pro 07 (\$58,458.33-\$70,195.50) to an ICEA County Pro 09 position (\$69,735.57-\$83,736.25), effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments as well as adjustments to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Naeyaert

Nays: None **Absent:** Slaughter **Approved 03/14/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 03/15/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: None **Absent:** Schafer **Approved 03/16/2022**

LATE - MARCH 22, 2022

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING REVEREND MELVIN JONES

WHEREAS, Reverend Melvin Jones became Pastor of the Union Missionary Baptist Church in 1985; and

WHEREAS, he has served as the Chairman of the Human Relations Department for the City of Lansing; President of the Michigan Baptist State Convention, Inc.; President of the Pastor's Conference of Greater Lansing; President of the Inner City Pastors Alliance of Greater Lansing; Chairman and organizer of the Seven Block development program for the City of Lansing; founder and Chairman of GLADE, now known as ACTION of Greater Lansing, and most recently as President of the Greater Lansing Clergy Forum and Co-President of ACTION of Greater Lansing; and

WHEREAS, Reverend Jones has received many distinguished awards and citations during his career: Who's Who Among Students in American Colleges; Outstanding Service Award, Omega Psi Phi Fraternity, Inc.; National Postal Workers Community Service Award; Ohio Baptist State Convention Religious Education Award and citations from Carl B. Stokes, former Mayor of Cleveland; Ralph J. Perk, former Mayor of Cleveland; Dr. Stanley Broadnax, Commissioner of Health, City of Cincinnati and Thomas Luken, Mayor, City of Cincinnati to name a few; and

WHEREAS, Reverend Jones was a frequent guest on Dialogue, a television program produced by Xavier University, he was guest speaker for many civic and educational institutions including the University of Cincinnati, Xavier University, Wilberforce University and Ohio University; and

WHEREAS, Reverend Melvin Jones is retiring after 37 years as Senior Pastor of the Union Missionary Baptist Church in Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Reverend Melvin Jones for 37 years as Senior Pastor of the Union Missionary Baptist Church and extends its sincere appreciation to Reverend Jones for the many contributions he has made to the community.

BE IT FURTHER RESOLVED, that the Board extends Reverend Jones its sincere wishes for continued success in all of his future endeavors.

LATE - MARCH 22, 2022

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING THE 2022 - 2024 COLLECTIVE BARGAINING
AGREEMENT WITH THE CCLP 911 NON-SUPERVISORY UNIT**

WHEREAS, a collective bargaining agreement (CBA) has been reached between representatives of Ingham County and the CCLP 911 Non-Supervisory Unit for the period January 1, 2022 through December 31, 2024; and

WHEREAS, the agreement includes: a term of 3 years (January 1, 2022 – December 31, 2024), a wage scale adjustment effective with the first full pay period after ratification, a 3% increase effective the first full pay period following ratification, a 2% increase effective the first full pay period following January 1, 2023; a 2% increase effective the first full pay period following January 1, 2024; the addition of recruitment and retention bonuses; the addition of the Juneteenth holiday and the substitution of Easter for the Good Friday holiday; and

WHEREAS, the agreement also includes housekeeping amendments as well as language amendment to the language of the following provisions of the CBA: Article 8, Shift Preference; Article 9, Discipline, Article 11, Contractual Grievance Procedure; Article 13, Union Leave; Article 14, Management Rights; Article 20, Hours and Rates of Pay; Article 32, Personal Leave; Article 33, Funeral Leave, Article 41, Equipment, Article 43, Declared Emergency and Article 45, Staffing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2022 – 2024 collective bargaining agreement between Ingham County and the CCLP 911 Non-Supervisory Unit.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.