

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

MAY 10, 2022

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM [APRIL 26, 2022](#)
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. COMMUNICATION FROM [MADELEINE MARCH-MEENAGH](#) RESIGNING FROM THE INGHAM COUNTY WOMEN'S COMMISSION.
 2. CAPITAL AREA DISTRICT LIBRARY ANNUAL REPORT
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 3. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE THE FARMLAND AND OPEN SPACE PRESERVATION (FOSP) BOARD'S RECOMMENDED SELECTION CRITERIA (SCORING SYSTEM) FOR THE 2022 FARMLAND AND OPEN SPACE APPLICATION CYCLES AND APPROVE THE FOSP BOARD TO HOST A [2022 APPLICATION CYCLE](#)
 4. COUNTY SERVICES COMMITTEE – RESOLUTION TO REMOVE COVID-19 [VACCINATION REQUIREMENTS](#) FOR VENDORS' EMPLOYEES FROM THE INGHAM COUNTY PURCHASING POLICY
 5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED [SURPLUS PROPERTY](#)
 6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [TRI-TERRA](#) FOR CONSULTATION AND TESTING FOR HAZARDOUS MATERIALS

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [ROSE PEST SOLUTIONS](#) FOR PEST CONTROL AND MANAGEMENT AT SEVERAL INGHAM COUNTY FACILITIES
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SECOND PARTY AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND INGHAM COUNTY IN RELATION TO A STATE FUNDED PROJECT ON [WAVERLY ROAD](#) OVER THE GRAND RIVER (SN 3871)
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT FOR [RENTAL AND CLEANING SERVICES](#) FOR UNIFORM WORK APPAREL, FLOOR MATS, AND SHOP TOWELS
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE AGREEMENT WITH [JENSEN PARTNERS LLC](#) FOR CORRECTIONAL MEDICAL CONSULTING SERVICES
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE [REORGANIZATION](#) OF THE INGHAM COUNTY CONTROLLER’S OFFICE
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE EXECUTION OF AN [EASEMENT TO MERIDIAN TOWNSHIP](#) FOR A WATER MAIN
13. FINANCE COMMITTEE – RESOLUTION AUTHORIZING [ADJUSTMENTS](#) TO THE 2022 INGHAM COUNTY BUDGET
14. FINANCE COMMITTEE – RESOLUTION ATTESTING TO THE EXISTENCE OF MATCHING FUNDS THROUGH MERIDIAN CHARTER TOWNSHIP AND COMMITTING TO ONGOING MAINTENANCE FOR THE [MSU TO LAKE LANSING CONNECTOR TRAIL](#), PHASE I TAP GRANT PROJECT FUNDED BY THE TRANSPORTATION ALTERNATIVES PROGRAM GRANT #2016025 MDOT JN 205121
15. HUMAN SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MERIDIAN TOWNSHIP FOR THE DESIGN AND CONSTRUCTION OF A NATURAL [SHORELINE PROTECTION](#) PROJECT AT LAKE LANSING PARK SOUTH
16. HUMAN SERVICES COMMITTEE – RESOLUTION TO APPOINT [DR. CHRISTOHER ALAN HAUCH, MD](#) AS A DEPUTY MEDICAL EXAMINER FOR INGHAM COUNTY
17. HUMAN SERVICES COMMITTEE – RESOLUTION MAKING AN [APPOINTMENT](#) TO THE CAPITAL AREA DISTRICT LIBRARY BOARD
18. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO REORGANIZE/RENAME THE SENIOR PUBLIC HEALTH [NURSE POSITIONS](#) IN MATERNAL AND CHILD HEALTH

19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE INGHAM COUNTY [EMPLOYEE FREE EVENT DAYS](#) AT INGHAM COUNTY PARKS AND POTTER PARK ZOO
 20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE [CITY OF EAST LANSING](#) TRAILS AND PARKS MILLAGE AGREEMENTS
 21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [SAFETY ENHANCEMENT](#) PROJECTS AT LAKE LANSING COUNTY PARK SOUTH, BURCHFIELD COUNTY PARK, AND HAWK ISLAND COUNTY PARK
 22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE [MICHIGAN ACTIVE COMMUNITIES GRANT](#)
 23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTION #21-585](#)
 24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE USE OF AMERICAN RESCUE PLAN ACT OF 2021 FUNDS TO REPAIR OR REPLACE [PRIVATE WELL AND PRIVATE WASTEWATER](#) SYSTEMS IN INGHAM COUNTY
 25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTION #22-100](#) TO EXTEND THE TERM OF THE AGREEMENT WITH MICHIGAN PRIMARY CARE ASSOCIATION FOR VACCINE CLINICS
 26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [MICHIGAN PUBLIC HEALTH INSTITUTE](#)
 27. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO CONVERT THE TEMPORARY PROJECT COORDINATOR POSITION TO A FULL-TIME [REGIONAL PLANNER/DEPUTY](#) EMERGENCY MANAGER POSITION
 28. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION APPROVING AMERICAN RESCUE PLAN FUNDS TO PURCHASE [AIR PURIFICATION](#) AND SURFACE CONTAINMENT ELIMINATION SOLUTIONS FOR THE SHERIFF’S OFFICE
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- XII. SPECIAL ORDERS OF THE DAY
 - XIII. PUBLIC COMMENT
 - XIV. COMMISSIONER ANNOUNCEMENTS
 - XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
 - XVI. ADJOURN

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

Board of Commissioners Room – Courthouse

Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

April 26, 2022

CALL TO ORDER

Chairperson Crenshaw called the April 26, 2022 Statutory Equalization Meeting of the Ingham County Board of Commissioners back to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Maiville, Naeyaert, Peña, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, Trubac and Crenshaw.

Members Absent: None.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Alan Fox, Ingham County Treasurer, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present to remain standing for a moment of silence, prayer, or meditation. He further asked those present to keep the family of John Revitte in their thoughts and prayers.

APPROVAL OF THE MINUTES

Commissioner Sebolt moved to approve the minutes of the April 12, 2022 meeting. Commissioner Naeyaert supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated the Board rules state resolutions will ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Naeyaert moved to allow Resolution in Honor of the 2022 State Arbor Day Celebrations to be considered immediately. Commissioner Slaughter supported the motion.

The motion to allow the resolution to be considered immediately carried unanimously.

Chairperson Crenshaw stated that Resolution in Honor of the 2022 State Arbor Day Celebrations would be added as Agenda Item No. 26

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

Chairperson Crenshaw stated that, without objection, the following substitute resolutions would be added:

2. RESOLUTION IN HONOR OF WORKERS MEMORIAL DAY

11. ATTACHMENT FOR AGENDA ITEM 11

PETITIONS AND COMMUNICATIONS

NOTICE OF AVAILABILITY OF THE JACKSON COUNTY MASTER PLAN FOR PUBLIC COMMENT FROM THE JACKSON COUNTY PLANNING COMMISSION. Chairperson Crenshaw stated the matter would be received and placed on file.

AN EMAIL FROM LONIAS GILMORE RESIGNING FROM THE RACIAL EQUITY TASK FORCE. Chairperson Crenshaw accepted the resignation with regret and instructed that the matter would be placed on file.

LIMITED PUBLIC COMMENT

Manuel Delgado Jr., Ingham County Resident, stated that he was a candidate for the 5th District, County Commission seat. He further stated that he had grown up attending meetings with his Father, Manuel Delgado Sr., who had previously held the County Commission seat.

Mr. Delgado stated that he has served on the Ingham County Fair Board for over ten years as well as several other organizations in Lansing. He further stated that he was an advocate for the younger generation to be involved in organizations, and enjoyed seeing that his opponent was younger.

Belinda Fitzpatrick, Ingham County Resident, gave Commissioner Peña a chicken-themed birthday card. She further stated that she had filed to run as a candidate for County Commission in hopes of exposing her experience with Ingham County Animal Control and the Prosecutor's Office.

Ms. Fitzpatrick stated that District 7 had three good candidates that included Thomas Morgan, who she believed was a sharp guy, as well as Jim Schmidt who has a lot of experience and good values. She further stated that she believed that Ingham County needed her leadership, compassion, as well as her knowledge of agricultural science and administrative law.

Ms. Fitzpatrick stated that she was most concerned with the lack of compassion in Ingham County, specifically under the circumstance of not returning surplus proceeds from a home that had been lost due to a tax sale. She further stated that she would have to stand in court and sue for big bucks.

Ms. Fitzpatrick stated that Ingham County and the City of Lansing set up individuals for failure. She further stated that she did not know if they were aware of what one another had done, or if it was a big conspiracy, but she would like to bring light to the issue.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Item Nos. 13, 14, 18, 20, 24, and 25. Commissioner Schafer supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote.

Items voted on separately are so noted in the minutes.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 1**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECOGNIZE ALL WOMEN'S "EQUAL PAY DAYS"
IN INGHAM COUNTY**

RESOLUTION #22 – 199

WHEREAS, over fifty years after the passage of the Equal Pay Act (1963) and Title VII of the Civil Rights Act (1964), women continue to face the disparities of unequal pay; and

WHEREAS, women in the workforce have been disproportionately impacted in the short-term economic fallout of COVID-19; and

WHEREAS, Michigan women, on average, earn 83 cents for every dollar earned by Michigan men; and

WHEREAS, "Equal Pay Day" symbolizes how far into the year women must work to earn what men earned in the previous year; and

WHEREAS, the pay gap is even worse for women of color and it is imperative that we also recognize the days into the year that Asian American, Native Hawaiian, Pacific Islander, Black, Native American, and Latina women are unequally paid; and

WHEREAS, this year, Asian American, Native Hawaiian, and Pacific Islander Women's Equal Pay Day is May 3 (\$0.75 cents), Black Women's Equal Pay Day is September 21 (\$0.58 cents), Native American Women's Equal Pay Day is November 30 (\$0.50 cents), and Latina Women's Equal Pay Day is December 8 (\$0.49 cents); and

WHEREAS, the WAGE Project estimates that the pay gap costs the average American full-time woman worker between \$700,000 and \$2 million over the course of her lifetime, which impacts her Social Security benefits and pension as well; and

WHEREAS, despite federal policies designed to address unequal pay, the gender pay gap persists; and

WHEREAS, fair pay policies can be implemented without undue costs or hardships in both the public and private sectors; and

WHEREAS, equal pay would empower working women and remove barriers that impede a woman's pursuit of various professions; and

WHEREAS, fixing the gender pay gap would raise family income, strengthen the security of working families, and amplify our economy; and

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

WHEREAS, although Michigan has several laws aimed to provide equal pay for equal work, these policies need to be strengthened; and

WHEREAS, fair pay equity policies can be implemented simply and without undue costs, while enhancing the American economy; and

WHEREAS, fair pay strengthens the security of families today, eases future retirement costs, and can ultimately enhance the American economy; and

WHEREAS, the date, March 14, 2022 signifies "Equal Pay Day" for all women in the State of Michigan.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners join the Ingham County Women's Commission in supporting all women's "Equal Pay Days" to inform the public and raise awareness about the need for policies that address sex- and race-based pay disparities.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 2**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN HONOR OF WORKERS MEMORIAL DAY

RESOLUTION #22 – 200

WHEREAS, every year on April 28, communities and worksites around the world honor friends, family members, and colleagues who have been killed or injured on the job; and

WHEREAS, in 2020, The Federal Bureau of Labor Statistics estimated that 4,764 workers were killed by traumatic injuries on the job. On average, more than 90 workers died every week, at roughly 13 workplace deaths a day; and

WHEREAS, in 2020, 131 workers were lost through fatal workplace accidents in Michigan; and

WHEREAS, it is appropriate to honor the memory of the courageous and dedicated members of Michigan's labor force who have been injured or disabled or have died as a result of workplace accidents; and

WHEREAS, we remember those who have died in workplace catastrophes, suffered occupational-related diseases, or have been injured due to dangerous conditions; and

WHEREAS, recognition of the integrity of Michigan's workforce and its achievements on behalf of the economic growth of our state is necessary; and

WHEREAS, the Ingham County Board of Commissioners wishes to pay tribute to the workers who have died or been injured or disabled in workplace accidents. We honor the contributions of Michigan's workforce and call for increased workplace safety; and

WHEREAS, the Ingham County Board of Commissioners renews our efforts to seek stronger workplace safety; and health protections, better standards and enforcement, and fair and just compensation; and by rededicating ourselves to improving safety and health in every city workplace.

THEREFORE, BE IT RESOLVED, that by the Ingham County Board of Commissioners, that the members of this body declare April 28, 2022, as Workers Memorial Day in the County of Ingham, Michigan.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AN ALTERNATE WORK SITE POLICY

RESOLUTION #22 – 201

WHEREAS, providing flexible work locations has become an important benefit to eligible County employees and a critical recruiting tool for the changing nature of “office work”; and

WHEREAS, providing employees that can successfully complete job functions remotely the option to work from an alternative location can decrease the stress and cost of commuting, improve productivity, and increase overall job satisfaction; and

WHEREAS, an employee interested in working from an alternate work site per this policy will be required to submit an Alternate Work Site (AWS) Application to their supervisor; and

WHEREAS, supervisors should use the following criteria in assessing AWS Applications:

- The duties of the position must be able to be performed from an AWS
- The employee must not be on probation or under any discipline, unless, in special situations, this requirement is waived by the supervisor
- The employee’s work site is suitable.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Alternate Work Site Policy, which shall take effect upon approval of this resolution.

BE IT FURTHER RESOLVED, that this policy shall be applicable to all departments of Ingham County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners urges the Elected Officials, as co-employers, to implement this same policy and use this process for their respective offices.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners urges the Courts, who are a separate employer from the County, to implement this same policy and adhere to the provisions in Supreme Court Administrative Order 1998-5 as is relates to consistency with the funding unit’s (Ingham County) policies.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

Adopted as part of the consent agenda.

General Administrative,
Management and Operations
Policy No.

Alternate Work Site Policy

Approved:
Resolution No.

A. Purpose and Applicability

Providing flexible work locations has become an important benefit to eligible County employees and a critical recruiting tool for the changing nature of “office work”. Providing employees that can successfully complete job functions remotely with the option to work from an alternative location can decrease the stress and cost of commuting, improve productivity and increase overall job satisfaction.

Remote County work shall be exclusively performed at the Alternate Work Site (AWS) work site/location that has been authorized and approved by the County. Employees must seek pre-approval prior to working from an AWS. Work from an AWS does not entitle the employee to different work requirements or work day structure; the same productivity level is expected at an AWS as it is at a normal County worksite.

Working remotely from out of the State of Michigan or the country is generally not permitted, except for limited circumstances (such as vacation) and where pre-approval has been obtained from a supervisor. Under no circumstances may an employee work for the County while residing outside of the country. Residing for purposes of this provision means establishing a place to live for a considerable amount of time, as distinguished from vacation or temporary travel. Employees temporarily working remotely while outside the State of Michigan or country shall be solely responsible for assuring compliance with tax obligations to states and countries outside of Michigan.

Employees interested in working remotely are required to discuss with their supervisor to ensure job functions are suitable for remote work and fill out the Alternative Work Site (AWS) Application. Work from an AWS is work from a location other than the normal County worksite. Work from an AWS may encompass all of the employee’s work days or only some.

Elected Officials, as co-employers, and the Courts, who are separate employers from the County although not required, are encouraged to implement this policy as well to provide consistency across all sectors of Ingham County government.

B. Definitions

Terms and phrases used throughout this policy are defined as follows.

1. Alternate Work Site (AWS) means a work location other than the normal County worksite.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

2. AWS Application refers to the form found at the end of this policy that employees are required to complete, sign and submit to their supervisor to be considered for remote work.

C. Procedure

1. Work from AWS

Allowing an employee to work from an AWS is discretionary and will be addressed on a case-by-case basis. At any time, possibly with little notice, and either based on the standards in this policy or for other operational reasons, an employee working from an AWS may be directed to work from the normal County worksite or may be directed to modify the number of days in a given period that work is performed from an AWS.

2. Applying to Work from AWS

Any employee may request to work from an AWS by completing, signing, and submitting an application. [See attached] (Seamless Doc Link Pending)

Temporary, non-scheduled work from an AWS, not exceeding two days in duration, is allowable with supervisor's approval without an application.

3. Decision on Application for Work from AWS

An employee's application for work from an AWS shall be reviewed by the employee's supervisor. In assessing applications, the division head will be consulted to ensure operational needs will be met. The supervisor shall use the following criteria in assessing applications:

- a. The duties of the position must be able to be performed from an AWS.
- b. The employee must not be on probation or under any discipline, unless in special situations this requirement is waived by the supervisor.
- c. The employee's worksite is suitable:
 - i. The worksite is in the employee's primary residence, or if not, the site is specifically approved by the supervisor.
 - ii. The worksite has access to employee-provided reliable high-speed internet sufficient to enable work without interruption.
 - iii. All necessary office equipment other than that provided by the county (e.g., chair, desk, and other furniture) is provided by the employee.
 - iv. The worksite is safe and the work conditions are conducive to performing necessary tasks.
 - v. The worksite provides for the confidentiality and security of information per any applicable Ingham County security policies.
- d. Department Heads and the IT Department will determine, with information supplied by the employee and the supervisor, the appropriate equipment needs (including hardware, software, modems, phone and data lines and other office equipment) for each AWS arrangement. Equipment requests must have prior department head approval.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

- e. In the case that a supervisor denies an application for work from an AWS, the supervisor will explain the reason for the denial to the employee.
- f. An employee who has been denied the ability to work from an AWS has the right to appeal the decision to a committee consisting of a member of the leadership team of the affected department who is not subordinate to the supervisor who has denied the AWS request, and the Human Resources Director or their designee.

4. Additional AWS Expectations

Employees' duties, obligations, job responsibilities, standards of performance, and performance appraisals remain the same as when working at the normal County work site. The supervisor reserves the right to assign work as necessary at any time. Employees should not assume any specified time period or duration for an AWS arrangement, and the County/Department Head may require employees to return to regular in-office work at any time. Supervisors are expected to allow work from an AWS fairly across their divisions for employees that are eligible. Department Heads/managers should monitor AWS work status to ensure their supervisors are implementing the AWS policy fairly and equitably. Failure to comply with the requirements may result in disciplinary action and/or loss of AWS privileges.

Beyond what is expected of all employees in the conduct to their work, the following are additional expectations for those working from an AWS:

- a. Work schedules for AWS employees shall be consistent with operational needs and will be approved by both employee and supervisor.
- b. During scheduled work times, AWS employees are expected to be responsive to communication from employees, management and co-workers and will suitably communicate times when they are busy in a meeting or other work commitment, or on lunch or break, or on a pre-planned absence. Employees must also be available to, and have access to transportation if required to immediately report to the normal County worksite.
- c. When appearing for a remote meeting, an AWS employee will be dressed professionally, as if attending the meeting in person at the worksite.
- d. If something arises, either in relation to technology or personal commitments (such as dependent care), which prevents an AWS employee from completing job tasks, the employee will notify the supervisor immediately, just as if they were on-site. The supervisor, in consultation with the employee, will determine if the employee is to come on-site to access technology needed for work, the employee is to take paid leave, or some other solution is to be implemented.
- e. If unplanned leave is necessary, an AWS employee will contact the supervisor with as much notice as possible.
- f. AWS employees must safeguard county resources, including computers and associated equipment, and abide by the Ingham County Acceptable Use Policy (including, but not limited to, that no non-county equipment will be utilized to access county resources and that county resources will not be used by non-county employees or for personal purposes).
- g. Employee will have access to answer their office phone remotely.
- h. A supervisor may call an employee originally scheduled to work at an AWS to work onsite in the event of a departmental need requiring onsite work. In the event of this happening, short notice may be necessary. Supervisors should give as much notice as possible and take into

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

consideration the employee's needs to make accommodations. In the event that an employee decides they need to be onsite for a work requirement when they would otherwise be scheduled to work at an AWS, the employee should give their supervisor as much notice as possible of the decision to be onsite.

An employee's status and schedule to work at an AWS may be subject to change. Permanent changes to AWS schedules or changes anticipated to last more than one week require a minimum of 48 hours' notice. An employee has the right to appeal a decision for permanent change in status. If an employee determines their AWS schedule needs to be altered or that a permanent return to onsite work is needed, that employee shall give their supervisor a minimum of 48 hours' notice.

- i. AWS employees who are not exempt from the overtime requirements of the Fair Labor Standards Act will be required to accurately record all hours worked using Ingham County's time-keeping system. Hours worked in excess of those scheduled per day and per workweek for a non-exempt AWS employee require the advance approval of the AWS's employee's supervisor. Failure to comply with these requirements may result in disciplinary action up to and including discharge from employment and/or revocation of AWS privileges
- j. Employees must request supervisor approval to use vacation, sick, or other leave in the same manner as when working at the employee's regular work location.
- k. Equipment supplied by Ingham County will be maintained by the County. However, employees are responsible for setting up their own equipment in the home work space. IT will not be setting up the equipment. Should assistance be needed, IT will do their best to support staff remotely, however, if an employee cannot be assisted remotely, an employee may be required to report to the IT Department for assistance. IT will not be traveling to homes to assist employees working remotely.
- l. Equipment supplied by the employee, if deemed appropriate by the County, will be maintained by the employee. Ingham County accepts no responsibility for damage or repairs to employee-owned equipment.
- m. The AWS employee must sign an inventory of all County property received and agree to take appropriate action to protect the items from damage or theft. All County property will be returned to the County premises at the end of the AWS arrangement.
- n. If the AWS site is the employee's home, the employee will establish an appropriate work environment within his or her home for work purposes. Ingham County will not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space.
- o. Consistent with Ingham County's expectations of information security for employees working at the office, AWS employees will be expected to ensure the protection of private County information accessible from their AWS. Steps include the use of locked file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and the environment.
- p. Employees are expected to maintain their AWS workspace in a safe manner, free from safety hazards. AWS employees are responsible for notifying the employer of work-related injuries as soon as practicable. The employee is liable for any injuries sustained by visitors to his or her AWS worksite.
- q. The AWS employee is responsible for any child/dependent care arrangements necessary to meet the job performance and meet County requirements during normal business hours.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION #22 – 202

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 5, 2022, as submitted.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

INGHAM COUNTY ROAD DEPARTMENT

DATE: April 5, 2022

LIST OF CURRENT PERMITS ISSUED

ROW PERMIT#	APPLICANT/ CONTRACTOR	WORK	LOCATION	CITY/ TWP
2021-578	Comcast Cable	Cable	Holt Rd	Delhi
2021-594	Consumers Energy	Gas	Okemos Rd	Meridian
2021-634	Consumers Energy	Gas	Ottawa Dr	Meridian
2021-750	TDS Telecom	Cable	Morrice Rd	Locke
2021-757	Westside Water	Water main	Westfield Rd	Lansing
2021-771	Frontier Comm	Cable	Kinneville Rd	Onondaga
2021-780	Everstream	Cable	Noble Rd	Williamstown
2021-780	Everstream	Cable	Noble Rd	Williamstown
2021-789	Tailgaters Properties	Development	Holt Rd	Delhi
2021-791	Everstream	Cable	Park Lake Rd	Meridian
2021-811	G2 Consulting Group	Soil Borings	Okemos Rd	Meridian
2021-813	Comcast Cable	Annual Blanket	Various	Various
2021-822	Metro Fibernet	Cable	Hamilton Rd	Meridian
2021-824	Consumers Energy	Gas	Bond Rd	Aurelius
2021-831	Metro Fibernet	Cable	Marsh Rd	Meridian
2021-833	Everstream	Cable	Aurelius Rd	Delhi
2021-834	AT & T	Cable	Gunn Rd	Delhi
2022-001	Consumers Energy	Gas	Packard Ave	Lansing
2022-005	ACDt	Cable	Aurelius Rd	Delhi
2022-006	AT & T	Cable	Chester Rd	Lansing
2022-011	Consumers Energy	Gas	Ethel St	Meridian

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

2022-012	D G Spartan Solar	Solar Project	Bennett Rd	Meridian
2022-014	Consumers Energy	Electric	Okemos Rd	Meridian
2022-015	Frontier	Annual Blanket	Various	Various
2022-016	US Signal Co	Annual Blanket	Various	Various
2022-017	Gwen Maisch	Tree Removal	Nakoma Dr	Meridian
2022-018	Everstream	Annual Blanket	Various	Various
2022-018	Everstream	Cable	Various	Various
2022-019	Frontier Comm	Cable	Linn Rd	Wheatfield
2022-020	Frontier Comm	Cable	Dennis Rd	Wheatfield
2022-021	Windstream Services	Annual Blanket	Various	Various
2022-022	Ingham Co Parks Dept	Annual Blanket	Various	Various
2022-023	Consumers Energy	Gas	Holt Rd	Alaiedon
2022-024	AT & T	Cable	Okemos Rd	Meridian
2022-025	Frontier Comm	Cable	Fitchburg Rd	Bunker Hill
2022-026	Consumers Energy	Gas	Michigan Ave	Lansing
2022-026	Consumers Energy	Gas	Michigan Ave	Lansing
2022-027	Metro Fibernet	Cable	Hamilton Rd	Meridian
2022-028	TDS Telecom	Cable	Corey Rd	Locke
2022-029	Everstream	Cable	Waverly Rd	Lansing
2022-031	Everstream	Cable	Various	Delhi
2022-032	ACD.net	Cable	Hagadorn Rd	Meridian
2022-034	Zayo Group	Cable	Jolly Rd	Alaiedon
2022-035	Consumers Energy	Gas	Naubinway Rd	Meridian
2022-036	Consumers Energy	Gas	Michigan Ave	Lansing
2022-036	Consumers Energy	Gas	Michigan Ave	Lansing
2022-039	Consumers Energy	Gas	Autumn Lane	Lansing
2022-040	Meridian Township	Road Closure	Various	Meridian
2022-041	Consumers Energy	Gas	Columbia St	Meridian
2022-041	Consumers Energy	Gas	Columbia St	Meridian

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

2022-042	Consumers Energy	Gas	Saran Dr	Meridian
2022-042	Consumers Energy	Gas	Saran Dr	Meridian
2022-043	Consumers Energy	Traffic Control	Barnes Rd	Vevay
2022-044	Consumers Energy	Gas	Perch St	Meridian
2022-044	Consumers Energy	Gas	Perch St	Meridian
2022-047	E T MacKenzie	Sanitary	Holt Rd	Delhi
2022-049	Consumers Energy	Gas	Skyline Dr	Meridian
2022-050	Consumers Energy	Gas	Chippewa Dr	Meridian
2022-051	Consumers Energy	Gas	Eastfield Rd	Lansing
2022-053	Consumers Energy	Gas	Kansas Rd	Meridian
2022-055	KEPS Technologies	Cable	Lake Lansing Rd	Meridian
2022-057	Wolverine Pipe Line	Pipeline	Jolly Rd	Alaiedon
2022-059	Consumers Energy	Gas	Okemos Rd	Meridian
2022-061	Consumers Energy	Gas	Josephine Ln	Alaiedon
2022-062	Westside Water	Water Main	Boynton Dr	Lansing
2022-064	Everstream	Cable	Plains Rd	Vevay
2022-065	Westside Water	Water Main	Risley Dr	Lansing
2022-066	Comcast Cable	Cable	Hagadorn	Meridian
2022-067	Comcast Cable	Cable	Depot St	Delhi
2022-068	Comcast Cable	Cable	Patient Care Dr	Delhi
2022-069	Consumers Energy	Electric	Okemos Rd	Meridian
2022-072	Consumers Energy	Gas	Powell Rd	Meridian
2022-074	Consumers Energy	Gas	Van Atta Rd	Meridian
2022-075	Consumers Energy	Gas	Waverly Rd	Delhi
2022-076	Consumers Energy	Electric	Holt Rd	Delhi
2022-078	Consumers Energy	Gas	Lake Dr	Meridian
2022-079	Consumers Energy	Gas	Kansas Rd	Meridian
2022-080	Consumers Energy	Gas	Howell Rd	Alaiedon
2022-081	Consumers Energy	Gas	Columbia Rd	Aurelius

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

2022-083	Consumers Energy	Electric	Mt Hope Rd	Meridian
2022-088	Consumers Energy	Electric	Pine Tree Rd	Delhi
2022-089	Anlaan Corporation	Bridge Work	Linn Rd	Wheatfield
2022-090	Anlaan Corporation	Bridge Work	Dennis Rd	Wheatfield
2022-095	Consumers Energy	Gas	Bayonne Ave	Meridian
2022-096	Consumers Energy	Gas	Beech Tree Lane	Meridian
2022-098	Consumers Energy	Gas	Foster Ave	Lansing
2022-101	SME-Soil & Materials	Soil Borings	Okemos Rd	Meridian
2022-104	Comcast Cable	Cable	Lake Lansing Rd	Lansing
2022-105	Comcast Cable	Cable	Franette Rd	Lansing
2022-106	Comcast Cable	Cable	Longview Dr	Meridian
2022-107	Comcast Cable	Cable	Pine Tree Rd	Delhi
2022-108	Consumers Energy	Gas	College Rd	Delhi
2022-109	Consumers Energy	Gas	Zimmer Rd	Williamstown
2022-110	Consumers Energy	Gas	Pollard Ave	Meridian
2022-114	Consumers Energy	Gas	Dexter Trail	Vevay
2022-116	AT&T	Cable	Stoner Rd	Lansing
2022-118	Frontier Comm	Cable	Barnes Rd	Aurelius
2022-119	Frontier Comm	Cable	Holt Rd	Wheatfield
2022-122	Comcast Cable	Cable	Gilbert Rd	Delhi
2022-131	Kristen Travis	Land Division	Shaftsburg Rd	Williamstown
2022-134	LBWL	Electric	Hagadorn Rd	Meridian

Director of Engineering & County Highway Engineer: _____
 Kelly R. Jones

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RELEASE OF
ATTORNEY/CLIENT PRIVILEGED COMMUNICATION**

RESOLUTION #22 – 203

WHEREAS, the County Attorney issued an Attorney/Client privileged communication to the Director of the Board of Commissioners' Office on April 15, 2022; and

WHEREAS, the County Services Committee is requesting the release of the Attorney/Client privileged communication; and

WHEREAS, the County Attorney has determined that the release of this communication would not have a negative effect on pending litigation or other legal matters; and

WHEREAS, the County Services Committee recommends that this document be released.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the release of the Attorney/Client privileged communication from Cohl, Stoker & Toskey, P.C., dated April 15, 2022 to the Director of the Board of Commissioners' Office.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

Adopted as part of the consent agenda.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO COMMIT INGHAM COUNTY TO CONTINUED ACTION AGAINST
NON-POINT SOURCE POLLUTION IN COMPLIANCE WITH PHASE II OF THE
FEDERAL CLEAN WATER ACT**

RESOLUTION #22 – 204

WHEREAS, Ingham County has been a member of the Greater Lansing Regional Committee (GLRC) for Stormwater Management since 2003; and

WHEREAS, participation in the GLRC advances local efforts to improve responsible stewardship of natural resources; and

WHEREAS, participation in the GLRC allows for cooperative stormwater pollution abatement in the three watersheds in which the County is located; and

WHEREAS, the GLRC assists the County and its departments in complying with the regulatory requirements promulgated by the Michigan Department of Environment, Great Lakes and Energy (EGLE) Municipal Separate Storm Sewer System (MS4) stormwater discharge permit; and

WHEREAS, the County now wishes to approve the Memorandum of Agreement (as revised on December 2, 2021) and commit itself and its departments to continued participation in the GLRC; and

WHEREAS, the Ingham County Drain Commissioner has represented County Departments since 2003 in permit compliance so that only one annual report need be filed, only one annual membership fee to the GLRC (currently at \$5,917.65) need be paid and only one annual permit fee (currently at \$3,000) need be paid; and

WHEREAS, the vast majority of the costs just referenced and the staff time required for Phase II compliance in the past have been paid by the taxpayers of County Drains; and

WHEREAS, the Drain Commissioner is willing to continue this representation (called “nesting” by EGLE) if the County Departments partially share the costs of such compliance; and

WHEREAS, the Drain Commissioner and the Controller on behalf of and in consultation with the Department Heads, have agreed to the attached cost-sharing plan, contingent on the agreement of the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints the Drain Commissioner or his/her designee to serve as the County representative to the GLRC.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby approves the December 2, 2021 Memorandum of Agreement and authorizes the Chairperson of the Board to sign the Memorandum after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that continued annual membership dues of \$5,917.65 to the GLRC for 2022 through 2027 be paid in accordance with the attached cost-sharing plan.

BE IT FURTHER RESOLVED, that annual EGLE permit fees of \$3,000 for 2022 through 2027 be paid in accordance with the attached cost-sharing plan.

BE IT FURTHER RESOLVED, that the attached cost-sharing plan is approved for use through 2027 and may be joined by the Capital Region International Airport Authority if that body wishes to remain “nested” with the Ingham County Drain Commissioner’s MS4 permit.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

COST-SHARING PLAN

County Departments to be “nested” by the Drain Commissioner

Roads	Parks
Zoo	Fair
Facilities	

Costs as listed below will be divided among the 5 County Departments as decided by the County Controller and Board of Commissioners. The Drains will pay one-sixth of the permit and dues items.

Capital Region International Airport Authority has been nested with the Ingham County Drain Commissioner since 2003. If it agrees to this cost-sharing method, it and the Drains will each pay one-seventh of the permit and dues items below, leaving five-sevenths of the items to be paid by the 5 County Departments.

GLRC Dues—The dues (currently \$5,917.65 per year) would be shared, divided among the 5 Departments, the Drains and the Airport Authority if it wishes to remain nested.

EGLE Permit—The current annual fee of \$3000 would be shared, divided among the 5 Departments, the Drains and the Airport Authority if it wishes to remain nested.

NOTE: Occasionally EGLE requires a specific kind of facility to engage in site-specific planning and continuing compliance inspections. For example, all maintenance garages must prepare Storm Water Pollution Prevention Plans (SWPPPs) and conduct quarterly and or semiannual compliance inspections. All 5 Departments and the Drains have garages. Each had to pay a consultant to draft its plan and for ongoing compliance inspections. These situations are coordinated by the Drain Office and billed directly to the affected Department outside of this plan. They have not been a major expense and should not be in the future. Ongoing compliance inspections for the SWPPPs have been overseen by a Drain Office staff person qualified as an “industrial operator.”

Payment Examples

\$5,917.65 = One year of Dues to GLRC. Paid May 6 or May 7 by the 5 Departments; Drains pay January 6 or January 7 depending on Airport participation.

3,000 = One-year EGLE permit fee. Paid May 6 or May 7 by the 5 Departments; Drains pay January 6 or January 7, depending on Airport participation.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

GREATER LANSING REGIONAL COMMITTEE for Stormwater Management

MEMORANDUM OF AGREEMENT – DECEMBER 2, 2021

**Original Agreement – MAY 21, 2004
Revised and Adopted – DECEMBER 2, 2021**

I. PURPOSE

It is the purpose of this Memorandum of Agreement (hereinafter the Agreement) to set forth the composition, duties, and responsibilities of the Greater Lansing Regional Committee for Stormwater Management (hereinafter the “GLRC”) to be formed as more particularly described below. Local public agencies, institutions, and communities believe there are substantial benefits that can be derived under this Agreement through cooperative management of the Grand River, Red Cedar River and Looking Glass River watersheds to protect the Waters of the State; to meet local initiatives for protecting the environment; and in providing mutual assistance in meeting the requirements under the Michigan Department of Environment, Great Lakes, and Energy (EGLE) National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer Systems, (hereinafter the “MS4 Permit”) or similar stormwater discharge permits issued to public entities within the Grand River, Red Cedar River, and Looking Glass River watersheds.

The Agreement will also provide a framework for consideration of new, permanent watershed organizations with potentially broader responsibilities that could provide a more cost effective and efficient means to meet state and federal requirements, and public expectations for restoration and maintenance of the beneficial uses of the watersheds.

II. HISTORY OF GLRC

On November 15, 1999, Delta Township and the City of Lansing hosted a meeting for several local communities. The meeting notice stated that this was to be “an informal meeting to discuss the Stormwater Phase II program (now referred to as the MS4 program) and how, or if, there may be a way to pool resources on a regional basis”.

Representatives from various communities, counties and EGLE discussed the Federal Regulations for Stormwater Phase II and the EGLE’s program allowing a “Voluntary Permit Program.” Originally nine communities and three counties were listed as designated communities by EGLE.

Subsequent meetings were held to continue exploring the feasibility and cost of a cooperative effort. On June 8, 2000, a draft Resolution was prepared for the establishment of the “Greater Lansing Area Regional NPDES Phase II Stormwater Regulations Committee” and for each community to name a representative to serve on the committee.

Throughout the remainder of 2000, the committee obtained Resolutions from each community; elected officers; received proposals and interviewed four consulting firms. Tetra Tech MPS was

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

selected to assist the Committee in determining how to best comply with the Phase II Stormwater Rules. Tri-County Regional Planning Commission (TCRPC) also assisted the Committee in providing contractual, fiduciary, and administrative support.

In May 2001, Tetra Tech MPS completed the "Step 1 – Permit Strategy Development" study which incorporated the Committee's decision (April 20, 2001) to proceed as a group using the State's Voluntary General Permit approach. The Committee then agreed to retain Tetra Tech MPS to prepare the Voluntary General Permit Application for each of the nine communities. The cost for each community was based on a formula that included weighted factors for population and land area. Eight of the nine communities then passed a second resolution agreeing to continue as a group with voluntary general permits using the distribution of costs as presented. Williamstown Township elected to proceed with a jurisdictionally based permit.

The eight communities proceeding under the voluntary general permit, also formally agreed to have the watershed management plans developed under the individual drain commissioners.

On January 25, 2002, the Committee agreed to retain Tetra Tech MPS to prepare a watershed management plan for the Grand River, Looking Glass River, and the Red Cedar River. Again, the allocation of cost agreed to by everyone was based on weighted factors involving the percent of population and land in each watershed. Each community adopted a third resolution committing their appropriate funds for the watershed management plans.

A Public Education Advisory Committee was organized to assist in the educational portion of Voluntary General Permit Applications.

Throughout 2002 and 2003 fourteen additional communities within the three watersheds were invited to join the committee. Ten communities were required to meet the MS4 Permit requirements based on the 2000 census.

Eight communities ultimately joined and participated in the regional approach and completed the Voluntary General Permit Application utilizing Tetra Tech MPS.

In March 2003, all sixteen communities and the three counties submitted their Voluntary General Permit Applications to EGLE. In November 2003, certificates of coverage were issued to each of the sixteen communities and to each of the three counties.

In 2006 Lansing Public Schools and DeWitt Public Schools joined the GLRC.

In 2007, a lawsuit filed by a Township in Kalamazoo County, established that some townships no longer required an MS4 Permit from EGLE. As this case relates to the GLRC, EGLE determined that Alaiadon, Bath, Oneida, Watertown, and Windsor Townships would no longer need an MS4 Permit.

At the December 14, 2007, GLRC meeting, the GLRC membership took formal action to establish an Associate Membership category to encourage any public agency, institution, or community who did not have an MS4 Permit to join the GLRC.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

In 2012, the City of DeWitt entered into an agreement nesting DeWitt Public Schools.

In 2012, the EGLE changed the process for permit renewal, instead of issuing a general watershed-based permit; individual MS4 permits will be issued. The application process will detail all activities of the GLRC and members through two separate applications. Then, the EGLE will review and negotiate, with the end result being EGLE issuing a permit specific for each member.

In 2016, Waverly Community Schools joined the GLRC.

In 2017, members reapplied for permit coverage.

In 2019/2020, members were issued MS4 permits expiring in October 2024.

In 2021, members submitted MS4 Progress Reports to EGLE.

III. GREATER LANSING REGIONAL COMMITTEE (GLRC)

A. Term

While the ultimate organization of the GLRC and its responsibilities has evolved over time and after thoughtful review of alternatives, the signatories to this Agreement want to continue to work together under the following terms to assure the continuation of responsibility for essential services. These stormwater management services provide for the legal and financial responsibility to meet state and federal stormwater discharge permit requirements as well as local initiatives to protect the Waters of the State.

The current GLRC agreement expires on April 30, 2022. This agreement replaces the current GLRC agreement in its entirety for the period expiring **April 30, 2027**. As confirmed by EGLE, expiration of the current permit is October 30, 2024; an application will be due to EGLE by **April 4, 2024**. The members may mutually agree to renew and/or extend the term of the GLRC under the provisions contained in this Agreement.

Any member community may withdraw from this Agreement and the GLRC by delivering to the Executive Committee a resolution of withdrawal adopted by its governing body. Any such withdrawal adopted shall be effective 30 days following delivery of withdrawal, provided however, that any withdrawing community shall remain liable for payment of its annual assessment through the end of the current fiscal year.

B. Composition

Membership in the GLRC shall consist of "full members", "associate members", and "ex-officio members".

The full members of the GLRC shall consist of a representative, or designated alternate, appointed by the appropriate governing body in each township, city, village, school district, institution, and county that has an EGLE NPDES MS4 Permit and that are signatory to this Agreement.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

The associate members of the GLRC shall consist of a representative, or designated alternate, appointed by the governing body in each township, city, village, school district, institution, and county that does not have an EGLE NPDES MS4 permit and that are signatory to this Agreement. However, once an associate member obtains an EGLE NPDES MS4 Permit, they must become a full member of the GLRC.

Members, and designated alternates, shall serve until replaced in writing by the appointing authority.

The GLRC may also include ex-officio representatives from such agencies as Tri-County Regional Planning Commission (TCRPC), EGLE and others as determined by the GLRC.

C. Public Participation

All meetings of the Full Committee of the GLRC shall be noticed and conducted in accordance with the Michigan Open Meetings Act, MCL 15.261, et seq. The Full GLRC:

- Determine the rules for public participation
- Schedule meetings at facilities that are fully accessible to the interested public, and
- Routinely provide notice of meeting times and places at publicly accessible locations

D. Voting

The GLRC shall take all formal actions by a simple majority vote of a quorum. A quorum shall consist of one more than fifty (50%) of the GLRC members, or their designated alternates, eligible to vote. Members eligible to vote are those full members and associate members authorized in writing by an appropriate governing authority that has adopted this Agreement and that has paid its assessment. Ex-officio members shall be non-voting members of the GLRC.

E. Election of Officers and Appointment of Executive Committee

The GLRC shall annually elect, from among its members, a Chair, a Vice-Chair, a Secretary and a Treasurer. The Chair and the Vice-Chair shall be elected or appointed officials, or employees of a voting full member of the GLRC. The Secretary and Treasurer may be representatives of any full, associate, or ex-officio member of the GLRC. There are no limits on the consecutive terms elected officers may serve. The Vice Chair, or the Treasurer in the event the Vice-Chair is unavailable, may assume the duties of the Chair if the Chair is unavailable.

The Executive Committee shall have a maximum of eight voting members consisting of:

- (2) the Chair and Vice Chair of the GLRC
- (3) one representative or alternate from each member county
- (3) the Chairs of the Illicit Discharge Elimination Plan (IDEP)/Post-Construction, Public Education Plan (PEP), and Total Maximum Daily Load (TMDL) Committees

The Chair of the GLRC shall chair the Executive Committee, with the responsibility succeeding to the Vice Chair, then the Chair of the PEP Committee if the Chair of the GLRC is absent. If neither the Vice Chair of the GLRC nor the Chair of the PEP Committee is present at an Executive Committee meeting, the Chair of the IDEP Committee shall serve

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

as Chair for the meeting. The Board Officers shall not have an alternate serve on their behalf on the Executive Committee.

The Executive Committee will seek consensus on all issues brought before it. In the absence of consensus, the Executive Committee will adopt motions only when a majority of its members vote in favor of a motion. Each full and associate member will have one vote. A County or Committee may designate an alternate to serve and vote on behalf of their appointed representative to the Executive Committee. If notice is provided to the GLRC Coordinator or Chair, an agent, such as a consultant, may represent a member community in place of the appointed municipal representative.

F. Meetings

The GLRC shall meet at least twice each year at a designated time and location established by the Executive Committee. Agendas for GLRC meetings will be distributed and circulated to all members at least 7 days in advance of all meetings. The Executive Committee will meet at least five times each year at the call of the Chair. All meetings of the GLRC, Executive Committee, standing committees or special committees established under the GLRC shall operate under the Robert's Rules of Order unless modified by a majority vote of the GLRC members. The meetings of the GLRC may be rotated to locations throughout the three watersheds allowing any member or community agency to host a meeting.

a. Electronic Meetings

The Full Board of the GLRC shall meet at a physical location for all meetings. An emergency exception to in-person meeting and voting requirements may be applied by decision of the GLRC Chair *if* the area where the meeting was scheduled to occur, or if the jurisdiction of members, is located in an area where a federal, state, or local authority has declared a state of emergency or major disaster.

The GLRC Executive Committee, IDEP/Post-Construction, PEP, and TMDL Committees, and any additional or ad-hoc committee, may transact business at electronic meetings. Electronic meetings must feature combination of internet/telephone, that integrate audio (and optionally video), and text. Virtual voting is permitted at GLRC's Committees, and virtual attendance satisfies quorum requirements. Login information must be shared with members and provided to the public at least 7 days in advance of the scheduled meeting. The public will be invited to attend and a comment period will be provided.

G. GLRC Duties

The GLRC shall have the following duties:

1. Budget and Assessments

The fiscal year for the GLRC shall coincide with the calendar year.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

Upon execution of this Agreement, review and approve the annual budget for the GLRC and establish the allocation of annual assessments for each member category. The GLRC shall adopt a budget before each December 31 for the calendar year that follows.

2. Standing Committees

Establish and outline a charge for up to three standing committees. The IDEP/Post-Construction, PEP, and TMDL Committees will continue to function. Any member or designated alternate may serve on any standing committee. See Appendix A for a chart of the GLRC structure.

3. Watershed Management

The GLRC is committed to working with watershed partners in the region. This includes but is not limited to: Middle Grand River Watershed Planning Project (319), Red Cedar River Watershed Planning Project (319), Friends of the Looking Glass River Watershed, Middle Grand River Organization of Watersheds (MGROW), Mid-Michigan Environmental Action Council (Mid-MEAC), student groups, etc. The GLRC values the watershed efforts being conducted and will work with these groups to improve water resources in the Tri-County region.

4. Other Duties

- Maintain official written record of meetings that includes attendance, issues discussed and votes taken.
- Recommend to member communities, institutions, school districts, and counties any subsequent changes needed to this Agreement.
- Take other actions required, including delegation of responsibilities to the Chair or Executive Committee to carry out the purposes and conduct the business of the GLRC including, but not limited to, directing the activities of any committees established under this Agreement or subsequently authorized by the GLRC.
- Encourage and promote public input into decisions and recommendations of the GLRC, and of all committees established by the GLRC.

H. Executive Committee Duties

The Executive Committee shall have the following duties:

1. Budget

With the advice of the standing committees, supervise the expenditure of GLRC monies consistent with the approved annual budget.

2. Supervise Staff and Arrange Support Services

Arrange for the services of staff responsible for facilitating meetings, preparing agendas, and negotiating and advocating on behalf of the GLRC. Supervise and provide direction to staff of the GLRC, make provisions for necessary management support services for operation of the GLRC.

All staff or employees employed by the GLRC shall be and remain at all times solely the agents, servants, or employees of the GLRC and shall not be construed for any purposes to be an agent, servant, or employee of any constituent member of the GLRC.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

3. Provide Forum for Discussion

Provide a forum for discussion, and, if appropriate, resolution of issues related to the implementation of this Agreement brought to its attention by any member of the GLRC.

4. Other Duties

- Assist the standing committees and special committees of the GLRC in meeting their respective responsibilities.
- Maintain a brief written record of each Executive Committee meeting including, at a minimum, attendance, list of issues, and a record of decisions.
- Take other actions that are consistent with the provisions of this Agreement and direction provided by the GLRC.

IV. RESOLUTION

The communities, institutions, school districts, and counties entering into this Agreement shall do so by the passage of a formal resolution, or exercising authority that includes the ability to commit to the payment of their appropriate assessments based on their membership category for support of the GLRC. In subsequent years, communities, institutions, school districts, and counties shall indicate their acceptance to continue this Agreement, should it remain unchanged, through the payment of their appropriate annual assessment in support of annual budgets approved by the GLRC.

Modifications to this Agreement as may be recommended by formal action of the GLRC shall be subject to acceptance of the appropriate authority of each community, institution, school district, or county.

Services provided through the GLRC and grant funds if obtained for stormwater management shall be, to the extent practical, limited to members that have signed and met their respective financial obligations under this Agreement.

V. FIDUCIARY SERVICES

The TCRPC has agreed to provide fiduciary services for the collection and expenditure of assessments paid under the terms of this Agreement. It is understood that the assessments paid under the terms of this Agreement will be used only for the services identified in the GLRC Annual Budget as adopted by the GLRC members. It is further understood that the assessments paid may be used to provide the required local match for federal grant dollars used to support the annual GLRC budget.

TCRPC has agreed to provide the Executive Committee full and complete access to records concerning the use of the funds collected from the members so that all expenditures of monies collected through assessments to members can be audited through a process determined to be appropriate by the Executive Committee. TCRPC has further agreed to provide a financial accounting of all funds collected and expended to the GLRC within 45 days following the end of each calendar year. Copies of the annual accounting and audit reports shall be made available to all GLRC member communities upon request. TCRPC shall obtain Executive Committee consensus before expenditure of any of the assessments collected.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

VI. INDEMNIFICATION, INSURANCE AND LEGAL FEES

Each signatory to this agreement, as part of its general liability coverage, shall maintain coverage for any damages, claims, causes of action, or actions of any nature whatsoever arising from this agreement, and does hereby agree to indemnify and save and hold harmless each other signatory, respectively, its officers, employees, and agents from and against any and all such damages, claims, actions and causes of action, including legal fees, based on this agreement, as may arise from any action taken or permitted by each signatory, respectively.

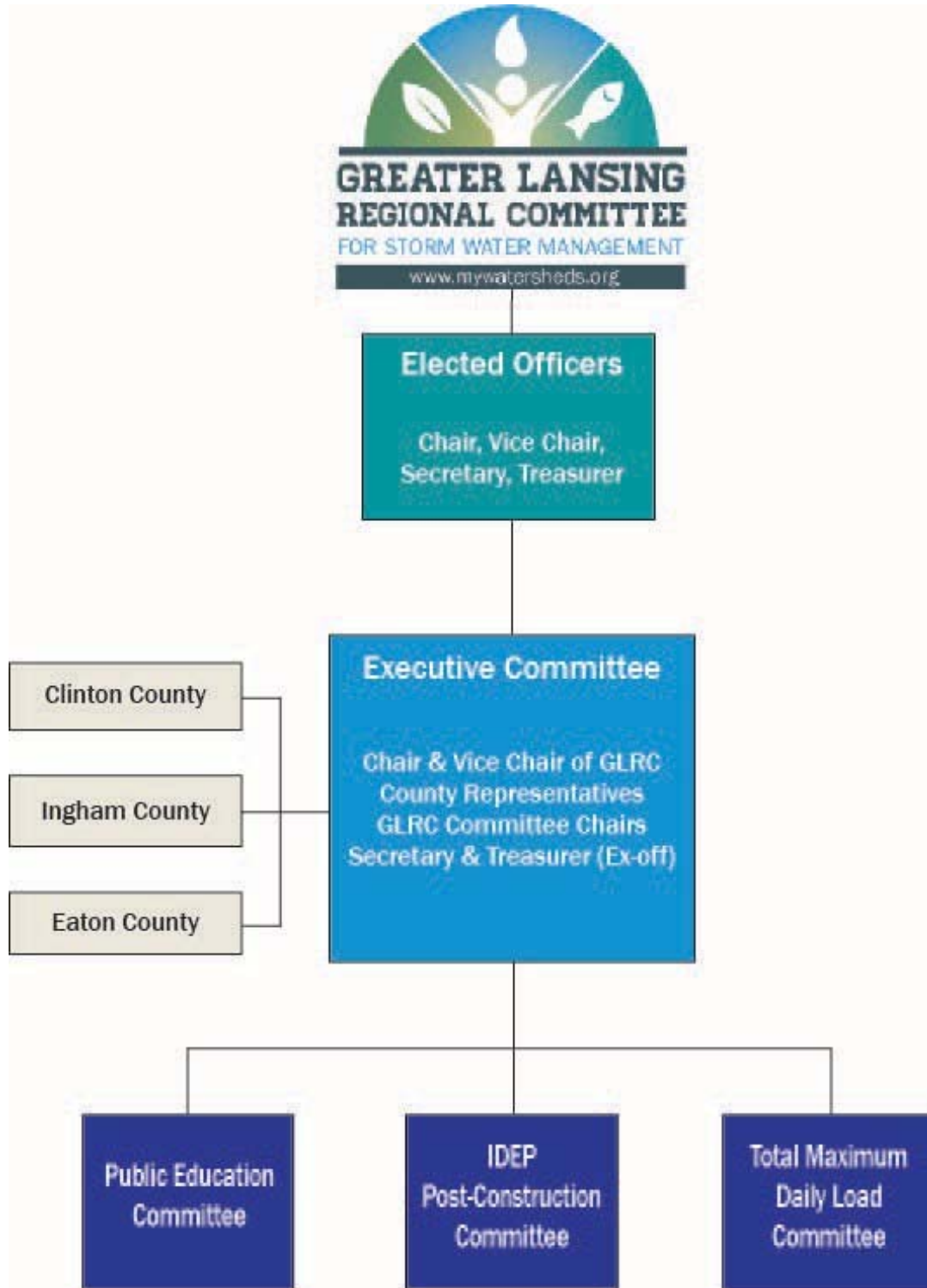
This agreement is not intended to create a legal entity subject to suit. Nothing in this section shall be construed to give any third party any claim to which said third party would not otherwise be entitled, nor shall it abrogate or diminish the defense of governmental immunity, or any other defense, for any claim against any party.

APPENDIX A

STRUCTURE OF THE GREATER LANSING REGIONAL COMMITTEE

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

FOR STORMWATER MANAGEMENT



APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ALLOCATE \$392,000 IN AMERICAN RESCUE PLAN FUNDS TO FUND THE
MAINTENANCE AND IMPROVEMENT OF THE
SMITH AND OESTERLE DRAIN**

RESOLUTION #22 – 205

WHEREAS, on May 20, 2020, property owners filed a petition with the Ingham County Drain Commissioner for the maintenance and improvement of the Smith and Oesterle Drain recognizing that said maintenance and improvement was necessary and conducive for public health, convenience, or welfare; and

WHEREAS, on July 8, 2020, a Board of Determination did determine and order that the maintenance and improvement of the Smith and Oesterle Drain was necessary and conducive to public health, convenience, or welfare and further necessary for the protection of the public health of Leroy Township; and

WHEREAS, the Smith and Oesterle Drain was originally constructed in 1910, and has failed and exceeded its useful life, and is in need of an affordable long-term solution; and

WHEREAS, the construction of the Smith and Oesterle Drain includes a long-term solution for replacement of existing critical infrastructure serving agricultural businesses adversely affected by COVID-19, including the County's only organic dairy farm; affordable rural homes; and county road assets, including a primary road; and

WHEREAS, the Smith and Oesterle Drain project includes the installation of 2,915 feet of enclosed storm drain pipe ranging in size from 12 inches to 42 inches and 3,929 feet of open channel drain cleanout including replacement of culverts, some of which are under county roads, including a county primary road; and

WHEREAS, the construction of the Smith and Oesterle Drain has been bid and is proposed to be constructed in 2022; and

WHEREAS, on March 11, 2021 the H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021, became a law; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, non-entitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, Ingham County will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219; and

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

WHEREAS, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount will be received no earlier than 12 months after the first tranche payment is received; and

WHEREAS, under Section 603(c)(1)(D) of the American Rescue Plan, an eligible use of funds includes making necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, the national labor and material shortages and resulting cost increases will negatively affect the Smith and Oesterle Drain and the Ingham County Drain Commissioner's ability to cost effectively complete the maintenance and improvement of the Smith and Oesterle Drain that is necessary for the protection of the public health of Leroy Township.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes funding from Ingham County's allocation from the American Rescue Plan in an amount not to exceed \$392,000 to assist in the completion of the maintenance and improvement of the Smith and Oesterle Drain that is necessary for the protection of the public health of Leroy Township.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO KNIGHT WATCH INC. FOR
NEW ACCESS SWIPES AT THE ALLEN STREET NEIGHBORHOOD CLINIC**

RESOLUTION #22 – 206

WHEREAS, the Allen Street Neighborhood Clinic is a new clinic and does not have any access controls; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the GSA Cooperative contract do not require three quotes; and

WHEREAS, Knight Watch is on the GSA Cooperative contract; and

WHEREAS, the Facilities Department recommends a purchase order to Knight Watch Inc., who submitted a proposal of \$18,520.26 for the new access swipes at the Allen Street Neighborhood Clinic; and

WHEREAS, funds are available in line item #511-61525-818000-02385.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Knight Watch Inc., 3005 Business One Drive, Kalamazoo, Michigan 49048, for new access swipes for an amount not to exceed \$18,520.26.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH JOHN E. GREEN COMPANY TO
REPLACE THE BLOWER FAN ASSEMBLIES IN THE TWO CRAC UNITS AT THE 9-1-1 CENTER**

RESOLUTION #22 – 207

WHEREAS, the bearings in the blower fans are worn creating a vibration and noise; and

WHEREAS, the condition of the bearings will continue to deteriorate and the units will fail; and

WHEREAS, the Facilities Department recommends an agreement with John E. Green Company who submitted a proposal of \$54,000 to replace the blower fan assemblies in the two CRAC units at the 9-1-1 Center; and

WHEREAS, the Facilities Department is requesting a contingency of \$3,000 for an unforeseen circumstance; and

WHEREAS, funds are available in Equipment Repair line item #261-32500-932000 which has a balance of \$196,045.06.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with John E. Green Company, 4910 Dawn Avenue, East Lansing, Michigan 48823, to replace the blower fan assemblies in the two CRAC units at the 9-1-1 Center for an amount not to exceed \$57,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO DEER CREEK SALES, INC.
FOR A REPLACEMENT KUBOTA TRACTOR**

RESOLUTION #22 – 208

WHEREAS, the two tractors that are used to maintain the grounds of the Sheriff's Office, Jail, 55th District Court, Drain, and Animal Shelter are in constant need of repairs and have outlived their useful life; and

WHEREAS, three quotes were received; and

WHEREAS, the Facilities Department recommends a purchase order to Deer Creek Sales, Inc. a local vendor who submitted the revised quote of \$36,400 for the Kubota tractor; and

WHEREAS, funding in the 2022 approve CIP line item #664-23303-978000-22F08 of \$25,000 falls short by \$11,400; and

WHEREAS, the Facilities Department is requesting line item transfers from line item #664-30199-978000-8F14 which has a balance of \$8,500 and from line item #664-30199-735100-8F13 which has a balance of \$3,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Deer Creek Sales, Inc., 1540 Linn Rd., Williamston, Michigan 48895, for the Kubota tractor for an amount not to exceed \$36,400.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH LOCKE, MERIDIAN, AND
WHEATFIELD TOWNSHIPS FOR THE 2022 LOCAL ROAD PROGRAM**

RESOLUTION #22 – 209

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each Township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each Township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Locke Township, Meridian Township, and Wheatfield Township have coordinated with the Road Department to schedule work for the 2022 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2022 construction season, except in Meridian Township, where the work will be performed by outside contractors; and

WHEREAS, the Road Department shall provide labor without charge on the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each Township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the Township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$272,400 combined for these three Townships is included in the adopted 2022 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Locke Township, Meridian Township, and Wheatfield Township for the 2022 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table.

BE IT FURTHER RESOLVED, that the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

2022 Local Road Program (LRP)							
Township	Match Balance Thru 2021	2022 ICRD Match Allocation	Total 2022 Match Available	Proposed 2022 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Locke	\$0.00	\$33,300.00	\$33,300.00	Asphalt wedging and overlay of Horstman Rd (Haslett Rd to Bell Oak Rd) and Sherwood Rd (Morrice Rd to Herrington Rd)	\$180,000.00	\$146,700.00	\$33,300.00
Meridian	\$0.00	\$172,500.00	\$172,500.00	The Township is managing their own local road program.	\$3,000,000.00	\$2,827,500.00	\$172,500.00
Wheatfield	\$33,300.00	\$33,300.00	\$66,600.00	Asphalt wedging and overlay of Bray Rd (Howell Rd to Dennis Rd) and Waldo Rd (Bray Rd to Zimmer Rd)	\$135,000.00	\$68,400.00	\$66,600.00

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECLASSIFY RECEPTION/PERMITS/PUBLIC INFORMATION CLERK
TO RECEPTION AND PUBLIC INFORMATION COORDINATOR**

RESOLUTION #22 – 210

WHEREAS, the Road Department wishes to reclassify the Reception/Permits/Public Information Clerk in the Office and Professional Employees International Union (OPEIU) Technical Clerical Unit to a Reception and Public Information Coordinator in the OPEIU Technical Clerical Unit, both positions remaining at a Grade 3, effective upon approval; and

WHEREAS, the Reception/Permits/Public Information Clerk position is currently an OPEIU Technical Clerical Unit Grade 3 (\$43,511.39-\$57,497.52) and the Reception and Public Information Coordinator position will also be an OPEIU Technical Clerical Unit Grade 3 (\$43,511.39-\$57,497.52), resulting in no financial impact to the Road Department; and

WHEREAS, the Budget Office provided Personnel Cost Projections for the OPEIU Technical Clerical Unit Grades 3-5, which demonstrates an annual personnel cost for the Grade 3 position ranging from \$89,210-\$110,243 and which is included in the Road Fund Budget; and

WHEREAS, this reclassification will allow for an increased level of service and improved efficiency by redirecting the bulk of the permit work to the Engineering Department and allowing this position to focus on the responsibilities associated with the reception and public information dispersal for the Road Department; and

WHEREAS, this reclassification has been reviewed and approved by the Human Resources Department and the OPEIU Technical Clerical Unit.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Road Department to reclassify the Reception/Permits/Public Information Clerk in the OPEIU Technical Clerical Unit to a Reception and Public Information Coordinator in the OPEIU Technical Clerical Unit, both positions remaining at a Grade 3 (\$43,511.39-\$57,497.52), effective upon approval.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**APRIL 26, 2022
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE REORGANIZATION OF THE INGHAM COUNTY
CONTROLLER'S OFFICE**

RESOLUTION #22 –

WHEREAS, reviewing the Controller's Office compensation was requested by the Finance Committee; and

WHEREAS, as part of the review, it was determined that the newly created DEI Office and the Community Corrections Office would benefit from a shared Executive Assistant position; and

WHEREAS, additional job responsibilities and clarification of existing duties that were not captured in the existing job descriptions for the Deputy Controllers and Executive Secretary-Controller resulted in reclassifications in higher grades; and

WHEREAS, the Controller's Office reorganization is proposed to consist of:

- Addition of an Executive Assistant shared between the DEI/Community Corrections Offices at MC Level 5 (\$45,855.88 to \$55,057.56)
- Reclassify Executive Secretary-Controller (MC 4) to Assistant to the Controller MC Level 5 (\$45,855.88 to \$55,057.56)
- Reclassify Deputy Controller (MC 15) positions to MC Level 17 (\$116,780.85 to \$140,210.89); and

WHEREAS, the Human Resources Department was consulted and the job descriptions for various positions were updated and repointed; and

WHEREAS, the Controller's Office has complied with the County's Reorganization Policy; and

WHEREAS, this proposed reorganization is in keeping with the Board of Commissioners' Strategic Plan's long-term goal of attracting and retaining exceptional employees, and will not eliminate any positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the proposed reorganization of the Ingham County Controller's Office.

BE IT FURTHER RESOLVED, that this reorganization includes the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
223002	Executive Secretary Controller's Office	Move from MC 4 to MC 5, update the current job description, and change the title to Assistant to the Controller

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

223004	Deputy Controller	Move from MC 15 to MC 17, update the current job description
223005	Deputy Controller	Move from MC 15 to MC 17, update the current job description
New Position	Executive Assistant DEI/Community Corrections	MC 5

The financial impact associated with the proposed reorganization is as follows:

Current Position	Current Max. Cost	Future Max. Cost	Difference
Executive Secretary to Assistant to Controller	\$ 102,511.05	\$ 107,871.81	\$ 5,360.76
Executive Assistant to DEI/CC	\$ -	\$ 107,871.81	\$ 107,871.81
Deputy Controller	\$ 208,705.99	\$ 237,896.18	\$ 29,190.19
Deputy Controller	\$ 208,705.99	\$ 237,896.18	\$ 29,190.19
TOTAL	\$ 519,923.02	\$ 691,535.98	\$ 171,612.96
		Total	\$ 171,612.96
Less Community Corrections staff consultant contract			\$ (49,026.00)
			\$ 122,586.96

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that each of the reclassifications made as a part of this reorganization above are effective the first full pay date following the date the reorganization request was submitted to the Human Resources Department.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Commissioner Sebolt moved to adopt the resolution. Commissioner Tennis supported the motion.

Commissioner Sebolt stated he was unsure why the resolution had been pulled, but that he recommended adoption.

Chairperson Crenshaw passed the gavel to Vice-Chairperson Celentino so that he could speak on the resolution.

Vice-Chairperson Celentino began presiding over the meeting.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

Commissioner Crenshaw stated that he understood why the County Services Committee had passed the resolution but was concerned that an individual had been left out of the resolution. He further stated that he would like to see additional information regarding the step increases as well as why the individual had not been included.

Commissioner Crenshaw moved to refer the resolution back to the County Services and Finance Committees. Commissioner Trubac supported the motion.

The motion to refer the resolution back to the County Services and Finance Committees carried unanimously.

Vice-Chairperson Celentino handed the gavel back to Chairperson Crenshaw, who resumed presiding over the meeting.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO UTILIZE \$9 MILLION IN AMERICAN RESCUE PLAN FUNDS FOR
AFFORDABLE HOUSING OPPORTUNITIES THROUGH THE INGHAM COUNTY
HOUSING TRUST FUND**

RESOLUTION #22 – 211

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Commissioners have identified affordable housing as a barrier to home ownership for many residents of Ingham County; and

WHEREAS, Resolution #21-398 created the Ingham County Housing Trust Fund Committee to develop policies and procedures for the implementation of a housing trust fund to ensure fair and equitable access to funding; and

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

WHEREAS, the Ingham County Housing Trust Fund Committee is requesting \$9 million in American Rescue Plan funding be dedicated to the Ingham County Housing Trust Fund to:

- Create partnerships to construct energy efficient, affordable housing options including: medium-density housing such as row houses and small apartment buildings, single-family homes, and duplexes
- Create a revolving loan fund for down payment assistance targeted to households under 80% AMI, including single parents and minorities
- Create partnerships to provide energy-efficient home rehabilitation and reconditioning assistance programs for low- and moderate-income households

THEREFORE BE IT RESOLVED, that the Board of Ingham County Commissioners allocates \$9 million in American Rescue Plan funds to the Ingham County Housing Trust Fund.

BE IT FURTHER RESOLVED, that the Controller's Office will ensure the request is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Tennis, Crenshaw, Polsdofer, Stivers, Peña

Nays: Grebner, Schafer **Absent:** None **Approved 04/20/2022**

Commissioner Sebolt moved to adopt the resolution. Commissioner Stivers supported the motion.

Commissioner Sebolt stated that he had the pleasure of sitting on the Trust Fund while they developed ideas on how to put the money, and future money, forward. He further urged adoption.

Commissioner Grebner stated that he had asked to vote on the resolution separately, as he was afraid that the Housing Trust Fund was sliding into a plan for the construction of housing. He further stated that it was his strong belief that it would be a mistake to devote public funds to the construction of housing.

Commissioner Grebner stated that there were many things that the Housing Trust Fund had also considered that he was in support of, but unless they were stopped, they would construct housing that provided no benefit and ultimately wasted money. He further stated that in general when the Government created housing in a market such as this, they spent \$250,000 to construct a unit that had a market value less than \$150,000.

Commissioner Grebner stated it would be like taking 5,000 twenty dollar bills and setting fire to it.

Commissioner Stivers stated that the Housing Trust Fund had the potential to eliminate homelessness in Ingham County. She further stated that it did not simply include construction but also retrofitting and rehabilitating existing housing, which the Land Bank had demonstrated the ability to do well already.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

Commissioner Stivers stated that she was fully confident in Treasurer Fox as well as the representatives from the Land Bank and did not believe that there would be waste occurring at the scale as Commissioner Grebner described. She further stated that there was a housing crisis in Ingham County as developers had little interest in providing affordable housing to low- and moderate- income individuals.

Commissioner Stivers stated that Ingham County had the opportunity to fill the gap, and it would be worth the investment even if it meant taking a bit of a loss to meet the needs of the community. She further encouraged to give the Housing Trust Fund a chance.

Commissioner Naeyaert stated that her father had served as the Redevelopment Director for the City of Lansing, and she had saw firsthand what redevelopment could do for the people of the City of Lansing. She further stated that redevelopment or assistance options were not available to individuals living in the rural area.

Commissioner Naeyaert stated that she has seen a large number of homes that were in desperate need of rehabilitation, and unfortunately the homeowners are unable to do so. She further stated that she was confident in the leadership of the committee and would be in support of the resolution.

Commissioner Peña stated that he had witnessed rehabilitation projects that involved homes that were over 100 years old, including the restoration of weighted windows. He further stated that he was in support of the work that the Land Bank completed in conjunction with the local Habitat for Humanity Chapters.

The motion carried. **Yeas:** Crenshaw, Cahill, Celentino, Maiville, Naeyaert, Peña, Polsdofer, Sebolt, Slaughter, Stivers, Tennis, Trubac **Nays:** Grebner, Schafer **Absent:** None

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AMERICAN RESCUE PLAN FUNDS FOR THE
30TH CIRCUIT COURT VISITING JUDGE PROGRAM**

RESOLUTION #22 – 212

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Commissioners recognize the impact that COVID-19 has had on the 30th Circuit Court's ability to try cases; and

WHEREAS, the 30th Circuit Court currently has 830 open felony cases assigned to its judges with an additional 180 defendants awaiting trial in the Ingham County Jail with 45 of these defendants having been in the jail for over a year; and

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

WHEREAS, use of American Rescue Plan funds to address administrative court needs caused by the COVID-19 pandemic is an allowable use of these funds; and

WHEREAS, the 30th Circuit Court has requested \$2,602,228 in American Rescue Plan funds to develop a Visiting Judge Program that would include a three-year rental of Lansing office space for the purpose of resolving pending criminal jury trials, up-front expenses to secure and outfit the building to court safety and technology standards, and yearly payroll and operating expenses for the visiting judge and support personnel.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners allocates \$2,602,228 in American Rescue Plan funds to the 30th Circuit Court Visiting Judge Program to address the backlog in court cases.

BE IT FURTHER RESOLVED, that the Controller's Office will ensure the request is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A LEASE OF 426 S. WALNUT STREET IN LANSING
FOR VISITING JUDGE PURPOSES**

RESOLUTION #22 – 213

WHEREAS, the COVID-19 pandemic required ceasing criminal jury trials for multiple months, resulting in a current backlog of over 750 open felony cases assigned to Circuit Court judges; and

WHEREAS, according to information from the Sheriff's Office, there are over 170 Circuit Court defendants awaiting trial, with over 40 of them having been in jail for over a year; and

WHEREAS, the Circuit Court wishes to be proactive in reducing the criminal jury trial backlog, and in so doing engage a visiting judge on a long-term basis to assist; and

WHEREAS, courtrooms for a visiting judge are available at the Veterans Memorial Courthouse (VMC) and Mason Courthouse only when a sitting judge is away, and so availing of such opportunities is sporadic and difficult to manage; and

WHEREAS, having access for a prolonged period of time to a separate building with adequate space for courtroom, jury assembly, judge's office, and other necessary offices, would be ideal for the purpose of using a visiting judge to assist in reducing the criminal jury trial backlog; and

WHEREAS, the building at 426 S. Walnut Street, a 10,857 square-foot building owned by the Community Mental Health Association of Michigan (CMHA), is available for lease and has the space necessary for a visiting judge to conduct criminal jury trials; and

WHEREAS, additionally, 426 S. Walnut Street is across the street from the VMC, and so has the expected advantages for staff movement and any prisoner transport to and from the VMC; and

WHEREAS, the Circuit Court and CMHA have agreed on lease terms, which include the following:

- Three-year occupancy commencing June 1, 2022, with options for up to two one-year extensions;
- Initial yearly lease payment of \$16.50 per square foot, which translates to \$179,140.50;
- Three percent lease rate increase for each subsequent year; and

WHEREAS, funding to pay for the use of 426 S. Walnut Street under the lease is being secured through American Recovery Act 2nd Tranche funds under concurrent resolution.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a lease agreement with the Community Mental Health Association of Michigan (CMHA) for space at 426 S. Walnut Street, Lansing, for a three-year occupancy commencing June 1, 2022, with options for up to two one-year extensions, with an initial yearly lease payment of \$16.50 per square foot, which translates to \$179,140.50, and a three percent lease rate increase for each subsequent year.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary lease documents for the Circuit Court's use of 426 S. Walnut Street for visiting judge purposes on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH SMART HOMES SMART OFFICES
FOR VISITING JUDGE TECHNOLOGY**

RESOLUTION #22 – 214

WHEREAS, the COVID-19 pandemic required ceasing criminal jury trials for multiple months, resulting in a current backlog of over 750 open felony cases assigned to Circuit Court judges; and

WHEREAS, according to information from the Sheriff's Office, there are over 170 Circuit Court defendants awaiting trial, with over 40 of them having been in jail for over a year; and

WHEREAS, the Circuit Court wishes to be proactive in reducing the criminal jury trial backlog, and in so doing engage a visiting judge on a long-term basis to assist; and

WHEREAS, courtrooms for a visiting judge are available at the Veterans Memorial Courthouse (VMC) and Mason Courthouse only when a sitting judge is away, and so availing of such opportunities is sporadic and difficult to manage; and

WHEREAS, having access for a prolonged period of time to a separate building with adequate space for courtroom, jury assembly, judge's office, and other necessary offices, would be ideal for the purpose of using a visiting judge to assist in reducing the criminal jury trial backlog; and

WHEREAS, the Circuit Court expects to enter into a lease – authorized under concurrent resolution – with the Community Mental Health Association of Michigan for the use of 426 S. Walnut Street, Lansing, for the purpose of a visiting judge handling pending criminal matters; and

WHEREAS, the space in 426 S. Walnut Street will require specialized technology in order to support a courtroom, jury assembly room, and other functionality, including polycom video conferencing, microphones, speakers, and audio and video recording; and

WHEREAS, Smart Homes Smart Offices (SHSO), located in Mason, Michigan, recently successfully updated the courtroom technology in the Mason Courthouse courtroom; and

WHEREAS, SHSO has submitted an estimate to provide necessary technology to 426 S. Walnut Street, totaling \$90,938.85.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract with Smart Homes Smart Offices for technology at the County's leased space at 426 S. Walnut Street, Lansing, necessary for conducting criminal trials by a visiting judge for an amount not to exceed \$90,938.85.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 18**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2022 COUNTY EQUALIZATION REPORT
AS SUBMITTED WITH THE ACCOMPANYING STATEMENTS**

RESOLUTION #22 – 215

WHEREAS, the Equalization Department has examined the assessment rolls of the 16 townships and five cities within Ingham County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed; and

WHEREAS, the attached report is the result of the foregoing process.

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Ingham, that the accompanying statements be, and the same hereby are, approved and adopted by the Board of Commissioners of the County of Ingham as the equalized value of all taxable property, both real and personal, for each of the 16 townships and five cities in said County for real property values equalized at \$10,688,414,620 and personal property values equalized at \$680,840,370, for a total equalized value of real and personal property at \$11,369,254,990 pursuant to Section 211.34 MCL, 1948, as amended.

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

Commissioner Grebner moved to adopt the resolution. Commissioner Celentino supported the motion.

The motion carried unanimously via roll call vote.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 19**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE REORGANIZATION OF FOUR POSITIONS WITHIN THE
INGHAM COUNTY HEALTH DEPARTMENT**

RESOLUTION #22 – 216

WHEREAS, Ingham County Health Department (ICHD) wishes to reorganize four positions within the health department including: the AmeriCorps State Specialist Position #601462, the AmeriCorps VISTA Specialist position #601463, the Maternal & Child Health Division Director Position #601138, and the Health Promotion & Prevention Manager Position #601042, each effective upon approval; and

WHEREAS, both the AmeriCorps State Specialist and the AmeriCorps VISTA Specialist, currently at an Ingham County Employees Association Professional Employees (ICEA Pro) Grade 5 (\$49,308.65 - \$59,210.54) will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50); and

WHEREAS, the Health Promotion & Prevention Manager currently an MC 11 (\$75,387.20 - \$90,511.37), will increase to an MC 12 (\$80,939.25 - \$97,177.46) and the title will be changed from Manager to Director; and

WHEREAS, the Maternal & Child Health Division Director, currently an MC 12 (\$80,939.25 - \$97,177.46), will increase to an MC 13 (\$86,587.48 - \$103,959.67); and

WHEREAS, this reorganization will increase alignment, compliance, and effectiveness in support of health department operations, of ICHD's Strategic Plan, the Community Health Improvement Plan (CHIP), and the County's strategic plan; and

WHEREAS, this reorganization has been reviewed and approved by Ingham County's Human Resource Department and the ICEA County Professionals Union; and

WHEREAS, if these positions are left unchanged, ICHD will be forced to hire staff under an outdated position description that is below fair market value and this may adversely impact recruitment and, as a result, individuals hired may not have an accurate understanding of their position; and

WHEREAS, as particular programs within ICHD have seen high turnover in staffing, increasing these positions will better support the individuals in these roles and will help to motivate longevity in these positions; and

WHEREAS, all programs will benefit from staff longevity and stability; and

WHEREAS, the AmeriCorps State Specialist and the AmeriCorps VISTA Specialist, both currently at an ICEA Pro Grade 5 (\$49,308.65 - \$59,210.54), will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50) and will be covered by an increase to host site fees; and

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

WHEREAS, the Health Promotion & Prevention Manager will be increased from MC 11 (\$75,387.20 - \$90,511.37) to MC 12 (\$80,939.25 - \$97,177.46) and will be covered by the operating budgets of the applicable unit(s) within the Health Department; and

WHEREAS, the Maternal & Child Health Division Director will be increased from an MC 12 (\$80,939.25 - \$97,177.46) to an MC 13 (\$86,587.48 - \$103,959.67) and will be covered by the operating budgets of the applicable unit(s) within the health Department; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes the reorganization of four positions within ICHD including: the AmeriCorps State Specialist Position #601462 currently at an ICEA Pro Grade 5 (\$49,308.65 - \$59,210.54), will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50); the AmeriCorps VISTA Specialist position #601463 currently at an ICEA Pro Grade 5 (\$49,308.65 - \$59,210.54), will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50); the Maternal & Child Health Division Director Position #601138 will be increased from an MC 12 (\$80,939.25 - \$97,177.46) to an MC 13 (\$86,587.48 - \$103,959.67); and the Health Promotion & Prevention Manager Position #601042 will be increased from MC 11 (\$75,387.20 - \$90,511.37) to MC 12 (\$80,939.25 - \$97,177.46), each effective the first full pay period after approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reorganization of four positions within ICHD including: the AmeriCorps State Specialist Position #601462 currently at an ICEA Pro Grade 5 (\$49,308.65 - \$59,210.54), will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50); the AmeriCorps VISTA Specialist position #601463 currently at an ICEA Pro Grade 5 (\$49,308.65 - \$59,210.54), will be increased to an ICEA Pro Grade 7 (\$58,458.33 - \$70,195.50); the Maternal & Child Health Division Director Position #601138 will be increased from an MC 12 (\$80,939.25 - \$97,177.46) to an MC 13 (\$86,587.48 - \$103,959.67); and the Health Promotion & Prevention Manager Position #601042 will be increased from MC 11 (\$75,387.20 - \$90,511.37) to MC 12 (\$80,939.25 - \$97,177.46), each effective the first full pay period following approval of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments as well as adjustments to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter

Nays: None **Absent:** Naeyaert **Approved 04/18/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 04/19/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH STERLE BUILDERS TO ASSEMBLE AND
BREAK DOWN THE JACK O' LANTERNS UNLEASHED DISPLAYS**

RESOLUTION #22 – 217

WHEREAS, the Ingham County Board of Commissioners approved Resolution #20-384 authorizing a contract with Debbi Katz Productions to produce a Halloween themed event called Jack O' Lanterns Unleashed at the Fairgrounds; and

WHEREAS, it is necessary to assemble and disassemble the displays; and

WHEREAS, the setup and breakdown of the displays requires skilled labor for the ten-day build period and ten-day break down period; and

WHEREAS, after careful review of the proposal, the Fairgrounds Events Director and the Fair Board recommends the contract be awarded to Sterle Builders in an amount not to exceed \$44,500 in 2022, \$46,000 in 2023, and \$48,000 in 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a three-year contract with Sterle Builders in an amount not to exceed \$44,500 in 2022, \$46,000 in 2023, and \$48,000 in 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer an amount not to exceed \$40,000 from 561-76013-705000 to 561-76013-818000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Sebolt, Slaughter

Nays: Crenshaw **Absent:** Naeyaert **Approved 04/18/2022**

FINANCE: Yeas: Grebner, Tennis, Polsdofer, Stivers, Peña, Schafer

Nays: Crenshaw **Absent:** None **Approved 04/20/2022**

Commissioner Trubac moved to adopt the resolution. Commissioner Naeyaert supported the motion.

Commissioner Maiville stated he would like to disclose that he and the owner of Sterle Builders were close family friends.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

Commissioner Maiville stated that there was a lot of work to be done for the event, during last year's event there was one individual from Sterle Builders there each night, which was a key part of the expense. He further stated that it would be difficult to find someone else who was willing to fill that role.

Commissioner Peña stated that he was in support of Jack O'Lanterns Unleashed, and believed that there were no similar events like it in the State of Michigan. He further stated that while the attendance had been low, the event had the potential to do well.

Chairperson Crenshaw passed the gavel to Vice-Chairperson Celentino.

Vice-Chairperson Celentino began presiding over the meeting.

Commissioner Crenshaw stated that he had expressed concern at the Human Services Committee meeting in regards to the bidding process, and the number of bids that were received. He further stated that Deputy Controller Cypher had provided information that a local vendor did not see the notice.

Commissioner Crenshaw stated that he also had concerns that Sterle Builders was not a local vendor, but instead was based in Jackson County. He further stated that he would vote no, as there was an opportunity for a local contractor to bid on the project.

Commissioner Polsdofer moved to table the resolution.

The motion died due to lack of support.

Commissioner Sebolt stated that he was not unsympathetic to the concern that Chairperson Crenshaw expressed, but there would be an unfair advantage as the current bid was already public information. He further stated that out of fairness he did not believe that a project should go back to bid once a bid had been made public.

Commissioner Trubac stated that he understood the concern expressed regarding the low interest in bids, but since there had not been any errors identified in the bid process, he did not believe that it would be productive to go back through the process again. He further stated that there was a shortage of contractors for this type of work, and believed it would be best to continue forward.

The motion carried. **Yeas:** Cahill, Grebner, Maiville, Naeyaert, Peña, Polsdofer, Sebolt, Schafer, Slaughter, Stivers, Tennis, Trubac **Nays:** Celentino, Crenshaw **Absent:** None

Vice-Chairperson Celentino handed the gavel back to Chairperson Crenshaw, who resumed presiding over the meeting.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO GRANT THE POTTER PARK ZOO ADVISORY BOARD THE
ABILITY TO APPROVE TICKET DISTRIBUTION AS A MARKETING STRATEGY AT
POTTER PARK AND POTTER PARK ZOO**

RESOLUTION #22 – 218

WHEREAS, the Potter Park Zoo Director wishes to develop marketing strategies that may include tickets to Potter Park and Potter Park Zoo; and

WHEREAS, marketing strategies are used by the Zoo to engage with the public to create awareness to the services provided by Potter Park and Potter Park Zoo; and

WHEREAS, increasing visitation and providing positive visitor experiences at Potter Park and Potter Park Zoo are key elements of the Potter Park Zoo mission; and

WHEREAS, the marketing strategies would be targeted to include internal partners as well as outside partners to increase visitation to Potter Park and Potter Park Zoo; and

WHEREAS, marketing strategies often include outreach to communities who might otherwise not use the services provided by Potter Park and Potter Park Zoo.

THEREFORE BE IT RESOLVED, that the Board of Commissioners grants the Potter Park Zoo Advisory Board the ability to approve ticket distribution programs as a marketing strategy after review by the Potter Park Zoo Director.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt, Slaughter
Nays: None **Absent:** Naeyaert **Approved 04/18/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 22**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR JOSEPH B. FINNERTY OF THE INGHAM COUNTY
PROSECUTOR'S OFFICE**

RESOLUTION #22 – 219

WHEREAS, Joseph B. Finnerty has been a distinguished member of the Ingham County Prosecutor's Office since 1998; and

WHEREAS, Joseph B. Finnerty began his career with the Ingham County Prosecutor's Office as an Assistant Prosecuting Attorney and, from 1998 to 2007, was a member of the District Court Unit, the Circuit Court Unit, and the Appeals Unit; and

WHEREAS, in 2007, Joseph B. Finnerty was designated a Unit Chief where he served for over a decade as the supervisor for the Appeals Unit; and

WHEREAS, Joseph B. Finnerty has argued numerous appellate cases before the Michigan Court of Appeals and the Michigan Supreme Court; and

WHEREAS, in addition to other high-profile appeals, Joseph B. Finnerty handled the post-conviction litigation of the People v John Kelsey II, which involved the 2014 death of Ingham County Sheriff's Office Deputy Grant Whitaker; and

WHEREAS, for the past 15 years he has worked as the primary training prosecutor for law enforcement agencies throughout Ingham County; and

WHEREAS, Joseph B. Finnerty provided regular legal updates regarding case law, statutes, and court rules, thereby keeping the attorneys within the Ingham County Prosecutor's office informed and current; and

WHEREAS, Joseph B. Finnerty served as a guide and mentor, setting the highest standards for advocacy and civility for his fellow assistant prosecuting attorneys; and

WHEREAS, during his distinguished career serving the citizens of Ingham County, Joseph B. Finnerty's performance, dedication, and professionalism enhanced the reputation of the Ingham County Prosecutor's Office and the County of Ingham; and

WHEREAS, after 24 years of dedicated service to the citizens of Ingham County, Joseph B. Finnerty is retiring from the county on April 29, 2022.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby honors Joseph B. Finnerty for 24 years of dedicated service to the citizens of Ingham County and the State of Michigan while wishing him continued success in all of his future endeavors.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None Absent: None **Approved 04/14/2022**

Adopted as part of the consent agenda.

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS PROPERTY

RESOLUTION #22 – 220

WHEREAS, the Ingham County Board of Commissioners operates a 9-1-1 Public Safety Radio Communication System used by all Ingham County Public Safety Agencies; and

WHEREAS, the 9-1-1 Center recommended and the County approved the replacement of the Harris EDACS Radio system with a move to the Michigan Public Safety Communications System (MPSCS)/Motorola system with Resolution #18-260 and for the purchase of both infrastructure and end user equipment from Motorola for use on the MPSCS with Resolution #18-550; and

WHEREAS, the replacement of all end user radio equipment was part of this project and a contingency of equipment was purchased to secure a smooth transition and prompt mobile radio installation; and

WHEREAS, the distribution and installation of these radios has been completed as well as fulfilling any future needs of Ingham County's public safety partners, and a surplus has been identified; and

WHEREAS, the 911 Director, along with the Radio subcommittee of the 911 Advisory Board has reviewed the surplus items and determined selling these surplus items to be a prudent step; and

WHEREAS, the surplus equipment and items, because of their use in public safety, must be sold to other public safety entities or government entities, as opposed to the general public.

THEREFORE BE IT RESOLVED, that the Ingham County 911 Center with the assistance of the Ingham County Purchasing Department is authorized to sell surplus items received as a result of Public Safety Radio Communication Project to other public safety entities or government entities.

BE IT FURTHER RESOLVED, that any items not sold may be disposed of by the 911 Director and Purchasing Director in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of items will be deposited in the 9-1-1 Emergency Telephone fund or appropriate account.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 04/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SUBMIT TO THE ELECTORATE A
JUVENILE JUSTICE MILLAGE RENEWAL AND RESTORATION QUESTION**

RESOLUTION #22 – 221

WHEREAS, the Board of Commissioners desires to fund the continuing operation and enhancement of Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the voters of Ingham County in 2002, 2006, 2012 and in 2016 supported a 0.60 mill special tax to fund maintaining the juvenile justice millage, which was constitutionally reduced in 2021 to 0.5983 of one (1) mill, and that millage expired December 31, 2021; and

WHEREAS, the Board of Commissioners wants to continue to provide the financial stability necessary for sound planning through a long-term millage, and

WHEREAS, the Board of Commissioners seeks to have the voters of the County determine whether or not they desire to continue to raise funds for the purpose of the continued operation and enhancement of Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles by renewing and restoring at the same level as approved by the voters in 2002, 2006, 2012 and in 2016 an ad valorem property tax levy of 0.6000 of one (1) mill for a period of eight (8) years, 2022 through 2029, inclusive.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the primary election to be held on August 2, 2022.

JUVENILE JUSTICE MILLAGE RENEWAL AND RESTORATION QUESTION

For the purpose of funding the continuing operation and enhancement of Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles, at the same millage level previously approved by the voters in 2002, 2006, 2012 and in 2016 shall the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be renewed at 0.5983 of one (1) mill, and shall the previously authorized reduced millage of 0.0017 of one (1) mill be restored, for a return to the previously voted total limitation increase of up to 0.6000 of one (1) mill (\$0.6000 per \$1,000 of taxable value) for a period of eight (8) years, 2022 through 2029, inclusive? If approved and levied in full, this millage will raise an estimated \$5,057,350 for juvenile housing and programming purposes in the first calendar year of the levy based on taxable value.

YES [] NO []

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposal to be stated on the August 2, 2022 ballot and to be prepared and distributed in the manner required by law.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville
Nays: None **Absent:** None **Approved 04/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 04/20/2022**

Commissioner Slaughter moved to adopt the resolution. Commissioner Maiville supported the motion.

Commissioner Peña stated that the Ingham County staff that worked with the youth have done exemplary work in both the County as well as throughout the State of Michigan.

The motion to adopt the resolution carried unanimously via roll call vote.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

**ADOPTED - APRIL 26, 2022
AGENDA ITEM NO. 25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CONTROLLER/ADMINISTRATOR TO IMMEDIATELY
PURSUE A JAIL/MEDICAL PROVIDER AND TO TEMPORARILY FILL VACANCIES**

RESOLUTION #22 – 222

WHEREAS, Ingham County has the legal obligation to meet the needs of incarcerated people at the Sheriff's Office Jail; and

WHEREAS, there is a need for the County to provide a minimal level of service.

THEREFORE BE IT RESOLVED, that the Controller/Administrator is hereby directed to work in conjunction with the Sheriff and Health Officer to immediately fill vacancies and seek an arrangement with a Jail Medical provider as soon as possible for board approval and ratification.

BE IT FURTHER RESOLVED, that the Controller/Administrator has authority to temporarily fill vacancies and propose a longer-term solution on behalf of the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Polsdofer, Celentino, Trubac, Cahill, Schafer, Maiville

Nays: None **Absent:** None **Approved 04/14/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 04/20/2022**

Commissioner Slaughter moved to adopt the resolution. Commissioner Schafer supported the motion.

Commissioner Sebolt stated that he would vote in support of the resolution only with the understanding that it was to fill immediate and temporary need. He further stated that the third option of full privatization to an out-of-state entity would not be palatable to him, and hoped that Ingham County would instead explore a public-private partnership.

Commissioner Sebolt stated that that he would like to explore a public-private partnership that had a good track record with its employees. He further stated that disasters have been witnessed at the State and other county jails when the employees were not taken care of or respected.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

Commissioner Sebolt stated that he would vote in support of the temporary measure, not knowing what it might be, but hoping for the best outcome in for the long-term measure.

Commissioner Trubac stated that he was in agreement with Commissioner Sebolt, and wanted to reiterate his opposition to working with a for-profit correctional care provider. He further stated that he was interested in exploring the public-private partnership.

Commissioner Trubac stated that he would support the resolution as it was an emergency to find immediate relief.

The motion to adopt the resolution carried unanimously.

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION IN HONOR OF THE
2022 STATE ARBOR DAY CELEBRATIONS**

RESOLUTION #22 – 223

WHEREAS, Arbor Day was first celebrated in 1872 to promote conservation efforts and has become a cherished and respected tradition in Michigan; and

WHEREAS, Arbor Day is a time to celebrate trees and their importance in our lives and represents an opportunity to emphasize that tree planting is an important personal demonstration of stewardship; and

WHEREAS, Arbor Day helps remind Ingham County residents that healthy natural resources are vital and that each of us can play a role in ensuring the quality of life in our community; and

WHEREAS, the Board of Commissioners wishes to recognize the outstanding efforts of all involved with the success of Arbor Day activities scheduled throughout the week of April 25, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby endorses Arbor Day and extends their congratulations and best wishes to all of those involved in the 2022 State Arbor Day celebrations.

Adopted as part of the consent agenda.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Cahill moved to appoint Josephine Washington and Aurelius Christian to the Community Health Center Board. Commissioner Slaughter supported the motion.

The motion carried unanimously.

Commissioner Cahill moved to appoint Christopher Wardell and Brandon Laninga to the Equal Opportunity Committee. Commissioner Sebolt supported the motion.

The motion carried unanimously.

Commissioner Cahill moved to appoint Brett Marr to the Parks Commission. Commissioner Naeyaert supported the motion.

The motion carried unanimously.

Commissioner Cahill moved to appoint Robin Smith to the Racial Equity Committee as the Women's Commission Representative. Commissioner Tennis supported the motion.

The motion carried unanimously.

Commissioner Cahill moved to reappoint Edwardeen Jones to the Veterans Affairs Committee. Commissioner Maiville supported the motion.

The motion carried unanimously.

Commissioner Cahill moved to appoint Brenda Gray to the Environmental Affairs Committee as the Health Department Representative. Commissioner Slaughter supported the motion.

The motion carried unanimously.

PUBLIC COMMENT

Ms. Fitzpatrick stated that she had followed the Land Bank for years, and that individuals had expressed concern that money had exchanged hands. She further stated that she had spoken with an investigator, and believed there may be some discovery as she proceeded with her lawsuit likely against Ingham County and the City of Lansing.

Ms. Fitzpatrick stated that she witnessed a neighbors house be torn down with the furniture still inside. She further stated that when the City of Lansing gave Ingham County the blessing for the Land Bank, it had not been expected that they would demolish homes in a \$30,000 neighborhood just to turn around and build a \$100,000 house.

Ms. Fitzpatrick stated that people were inclined to do cruel things when they followed after the money. She further stated that there had been no reason to take her healthy chickens, and that she had been denied visitation with her chickens.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

Ms. Fitzpatrick stated that pets were traumatized when taken from their owners. She further stated that she would push for a resolution that required a Veterinarian's examination before any animal is seized.

COMMISSIONER ANNOUNCEMENTS

Commissioner Peña stated his thanks to Chairperson Crenshaw for the work that he had done with the Labor Council of Latin American Advancement (LCLAA). He further expressed thanks to Commissioners Sebolt, Stivers and Cahill for attending the scholarship luncheon on April 23rd, and stated that the money raised at the event would be greatly beneficial for the individuals who were awarded scholarships.

Commissioner Peña stated that there would be three tree plantings in celebration of Arbor Day, including an event at 12 p.m. on April 27 at the Neighborhood Empowerment Center on Maple Street in Lansing. He further stated a second event would be held at 10 a.m. at Pattengill School on 815 N Fairview Ave in Lansing.

Commissioner Peña stated that Potter Park Zoo would hold a tree planting celebration at 12 p.m. on April 29. He further encouraged those present to show their support at the events.

Commissioner Cahill clarified that the Pattengill event would be held at 10:30 a.m., as well as noted that the Ingham County staff would be involved with the tree planting at Potter Park Zoo. She further stated that the trees were Swamp White Oaks which were native to the area and were provided by the City of Lansing.

Commissioner Stivers stated that John Revitte was a wise academic, an active Democrat and above all else a really good person. She further stated she would like to invite those present to his visitation at Gorsline-Runciman Funeral Home in East Lansing on Friday, April 29, from 5:00 to 8:00 p.m.

Commissioner Stivers stated that on Saturday, April 30, a visitation would be held at 10:00 a.m. with funeral services followed after at St. Thomas Aquinas Church in East Lansing. She further stated that memorial contributions could be made to the Walter P. Reuther Library Endowment Fund at Wayne State University or to the Greater Lansing Food Bank in Mr. Revitte's honor.

Commissioner Sebolt stated his thanks to the Board of Commissioners for passing the resolution for Workers' Memorial Day, which is celebrated on Thursday April 28, 2022. He further stated that the numbers included in the resolution provided a glimpse of the number of workers lost during 2020 due to the COVID-19 Pandemic.

Commissioner Sebolt stated that International Workers' Day would be celebrated on Sunday, May 1, 2022. He further stated that it was a time to reflect on the hard work and sacrifice made by individuals.

Commissioner Cahill stated that there was a memorial plaque on the Michigan Avenue Bridge in honor of Workers' Day. She further stated that the Park crew maintained the plaque.

Chairperson Crenshaw stated his thanks to the Commissioners who attended the LCLAA Scholarship Luncheon on April 23rd. He further stated that they were able to award scholarships to three local students, who would now be able use the funds further their academic careers.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of \$2,981,616.32. Commissioner Slaughter supported the motion.

APRIL 26, 2022 STATUTORY EQUALIZATION MEETING

The motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 7:13 p.m.

April 26, 2022

Dear Kasey,

I regret to inform you that I am resigning from the Ingham County Women's Commission. Due to circumstances beyond my control, I unfortunately no longer have the time to give the commission the attention and effort it deserves.

It has been a pleasure working with everyone, and I am incredibly grateful for having the opportunity to serve. I am genuinely sorry for any inconvenience my departure may cause.

Please let me know if there's anything you need from me to process my resignation. Thank you for all you do!

Sincerely,

Madeleine March-Meenagh

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS:

**RESOLUTION TO APPROVE THE FARMLAND AND OPEN SPACE PRESERVATION
(FOSP) BOARD'S RECOMMENDED SELECTION CRITERIA (SCORING SYSTEM) FOR
THE 2022 FARMLAND AND OPEN SPACE APPLICATION CYCLES AND APPROVE
THE FOSP BOARD TO HOST A 2022 APPLICATION CYCLE**

RESOLUTION #22 –

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and natural land in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Preservation Ordinance in July 2004 and amended it in 2010 (Resolution #10-99); and

WHEREAS, the Ingham County Farmland and Open Space Preservation Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space Preservation Program; and

WHEREAS, Ingham County voters passed a millage of 0.14 mills in 2008 and renewed that millage in 2018 to fund purchases of agricultural conservation easements through the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, in the course of implementing the Ordinance, the Ingham County Farmland and Open Space Preservation Board has established Selection Criteria for ranking landowner applications to the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Ordinance requires that the Farmland and Open Space Selection Criteria be approved by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached 2022 Farmland and Open Space Selection Criteria developed by the Ingham County Farmland and Open Space Preservation Board as set forth in the Farmland and Open Space Preservation Ordinance passed July 27, 2004.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Farmland and Open Space Preservation Board to host a 2022 farmland and open space preservation application cycle.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/03/2022**

Selection Criteria for Farmland Preservation Program 2022 Application Cycle

Tier I Criteria

I.	Agricultural Characteristics	55 points
II.	Development Pressure	43 points
III.	Additional Ag Protection Efforts	35 points
IV.	<u>Other Criteria</u>	<u>10 points</u>
V.	Total Points	143 points

I. AGRICULTURAL CHARACTERISTICS (55 POINTS)

1. Agricultural Productivity – Prime and Unique Soils

Maximum Points: 20

Prime and Unique Soils

Prime under all circumstances

20 points

Prime if adequately drained

15 points

Not prime or unique

0 points

Example: 70% of parcel is prime under all circumstances (0.70 x 20 pts) = 14 points

30% of parcel is prime if adequately drained (0.30 x 15 pts) = 4.5 points

Total points = 18.5 points

2. Size of Parcel (s)

Maximum Points: 15

Points for parcels between 15 and 150 acres are calculated by multiplying 0.1 times the parcel size. Any parcel above 150 acres receives 15 points. Parcels between 15 and 39.99 acres **must** be in specialty crop production. Parcels that are 0-14.99 acres receive 0 points. Parcels less than 40 acres will receive a zero for Size of Parcel, unless there is Additional Agricultural Income, in which case parcels 15 acres or more receive points.

Example: Parcel size is 150 acres: $150 \times 0.1 = 15$

Example: Parcel is 85 acres: $85 \times 0.1 = 8.5$

Example: Parcel is 350 acres: $350 \times 0.1 = 35$; 15 points, the maximum possible

Example: Parcel is 13 acres: (0 points for parcel less than 14.99 acres)

Parcels MUST be contiguous to be considered under one application. Parcels that are not contiguous must be submitted under different applications. For example, if two 80-acre parcels are applied, but are ½ mile apart, each 80 acre parcel will have its own application. This is a new policy adopted in 2022.

3. Additional Agricultural Income

Maximum Points: 15

Points will be awarded to operations that have “value-added” agriculture either through animal related production or through production of a specialty crop (crops other than corn, wheat, soybeans), or both, with total sales over \$5,000.00 annually.

Example: Parcel is integral to farm operation that produces a specialty crop, which grosses over \$15,000 annually. Total points = 15 points

4. Proximity to Existing Livestock Farms**Maximum Points: 5**

A livestock operation for this purpose means a farm with more than 50 animal units (EPA definition: 1000 lbs = 1 unit)

Parcel is contiguous to an existing livestock operation 5 points

Parcel is located between 0.5 miles and 1 mile of an existing livestock operation 3 points

Parcel is located further than 1 mile from an existing livestock operation 0 points

**Contiguous for this section means no other parcel is located between the parcels. Parcels separated only by a road are considered contiguous.*

II. DEVELOPMENT PRESSURE (43 POINTS)

5. Proximity to Existing Public Sanitary Sewer or Water, or Both**Maximum Points: 10**

Linear (straight line) distance to existing, usable public sanitary sewer, or water services, or both, will result in the following scoring options:

Less than one-half (1/2) mile from sewer or water 5 points

One-half (1/2) mile or more but less than 1 mile 7 points

One (1) mile or more but less than 2 miles 10 points

Two (2) miles or more but less than 5 miles 5 points

More than 5 miles 0 points

Example: Parcel is located 3 miles from existing sewer lines. Total points = 5 points.

6. Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, and Williamston.

Maximum Points: 25

<i>Distance to Lansing</i>	<i>max points</i>	<i>25</i>	<i>Distance to Mason and Williamston,</i>	
			<i>max points</i>	<i>10</i>
<i>Farm is up to 1 mile from Lansing Pop</i>	<i>25</i>		<i>Farm is 1 mile, or within city boundary</i>	<i>10</i>
<i>Farm is 1-2 miles from Pop Center</i>	<i>20</i>		<i>Farm is 1-2 Miles from Pop Center</i>	<i>8</i>
<i>Farm is 2-3 miles from Pop Center</i>	<i>15</i>		<i>Farm is 2-3 miles from Pop Center</i>	<i>6</i>
<i>Farm is 3-4 miles from Pop Center</i>	<i>10</i>		<i>Farm is 3-4 miles from Pop Center</i>	<i>4</i>
<i>Farm is 4-5 miles from Pop Center</i>	<i>5</i>		<i>Farm is 4-5 miles from Pop Center</i>	<i>2</i>
<i>More than 5 miles from Pop Center</i>	<i>0</i>		<i>More than 5 miles from Pop Center</i>	<i>0</i>

Example: Farm is located 2 miles from Lansing Designated Population Center Total points = 20

Example: Farm is located 4 miles from City boundary of Mason Total points = 4

7. Road Frontage (paved or gravel)**Maximum Points: 8**

Emphasis is placed on parcels with greater linear distance of road frontage, placing the farmland under a greater threat of fragmented development. Frontage can be gravel, paved, or both and must be adjacent to the subject parcel.

Road frontage of 5280 feet (1 mile) or more	8 points
Road frontage of 2640 feet (1/2 mile) to 5279 (just under 1 mile)	6 points
Road frontage of 1320 feet (1/4 mile) to 2639 (just under 1/2 mile)	4 points
Road frontage less than 1/4 mile	0 point

Example: Parcel has 1 mile of road frontage. Total points = 8 points

III. ADDITIONAL AGRICULTURAL PROTECTION EFFORTS **(35 POINTS)**

8. Location to Protected Property**Maximum Points: 20**

Parcel is near other private land which has been permanently protected from development through a conservation easement or deed restriction (development rights may have been purchased, transferred or donated). Linear distance is used from nearest farm boundary.

Parcel is adjacent to protected land	20 points
Parcel is not adjacent but within 1/2 mile of protected land	15 points
Parcel is not adjacent but within 1 mile of protected land	10 points
Parcel is not adjacent but within 2 miles of protected land	5 points

Example: Parcel is adjacent to property under a permanent conservation easement = 20 points

Note: Points are awarded regardless of last name of property owner(s). For example if three people with the same last name apply, each receives points for the block. There is no point penalty for block properties that happen to be owned by members of the same family.

9. Block Applications**Maximum Points: 15**

Emphasis is placed on applications which consist of two more landowners who create a 150-acre or more block of contiguous farmland. Contiguous blocks of farmland have a greater potential for creating a long-term business environment for agriculture. Parcels included in a block application must be contiguous (touching but may be separated by a road). Each applicant in the block application will receive points for this section.

Two or more landowners apply together to create 1000 or more contiguous acres	15 points
Two or more landowners apply together to create 750 to 999 contiguous acres	10 points
Two or more landowners apply together to create 500 to 749 contiguous acres	8 points
Two or more landowners apply together to create 300 to 499 contiguous acres	6 points
Two or more landowners apply together to create 299 to 150 contiguous acres	5 points
Contiguous acreage of 149 acres or less	0 points

Example: Four landowners, with varying parcel acreage, submit a block-application of about 800 contiguous acres. (Each of the four landowners would receive 10 points for this section).

Note: If a parcel in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided they still wish to participate in the block application.

IV. OTHER CRITERIA (10 POINTS)

10. Additional Agricultural Characteristics

Maximum Points: 5

Additional agricultural characteristics are USDA certified organic farm or Centennial farm.

Parcel has one or more additional agricultural features 5 points

Parcel does not have an additional agricultural feature 0 points

11. Michigan Agricultural Environmental Assurance Program (MAEAP) Maximum Points: 5

Participation in the MAEAP demonstrates a commitment to environmental stewardship above and beyond a conservation plan. The State Agriculture Preservation Board has identified the MAEAP as a priority to providing matching funds. Farms verified under the MAEAP must show *verification* to receive points.

Farm is MAEAP verified 5 points

Farm is not MAEAP verified 0 points

TIER I: TOTAL POINTS POSSIBLE IS 143

Selection Criteria for **Open Space** Land Preservation Program 2022 Application Cycle

Tier I Criteria Sections	
Ecological, scenic, geological criteria	103 points
Property size and location criteria	<u>55 points</u>
<i>Maximum Total Points</i>	<i>158 points</i>

I. ECOLOGICAL, SCENIC AND GEOLOGICAL CRITERIA (Maximum 103 POINTS)

- 1. Potential Conservation Area(s) (from the Greening Mid-Michigan Project)** **maximum points: 10**
 - 1. Highest Potential** 10 points
 - 2. High Potential** 8 points
 - 3. Medium Potential** 6 points
 - 4. Low Potential** 4 points

Example: parcels fall within a High Potential Conservation Area = 8 points

2. Water quality values

1. Riparian land

maximum points: 20

Property with a water frontage of 200 linear feet or greater receives 20 points. Points for a property with water frontage of less than 200 linear feet are: $20 \times \text{linear feet of water frontage} / 200 = \text{points}$.

Example: parcel has 75 feet of water frontage on the Red Cedar River: $20 \times 75 = 1500 / 200 = 7.5 \text{ points}$

2. Wetlands, including buffer area

maximum points: 20

Property that is 100% wetland receives 20 points. Points for a property with less than 100% wetland are: $10 \times \text{percent in wetland} = \text{points}$.

Example: 5 acres of an 40 acre parcel is wetland: $20 \times 12.5 / 100 (5/40 = 0.125) = 250 / 100 = 2.5 \text{ points}$

3. Aquifer recharge land

maximum points: 20

Property that is qualified by the MSU RS&GIS model as aquifer recharge land will receive points based on the following formula; $20 \times \text{percent aquifer recharge land} = \text{points}$.

Example: 10 acres of a 20 acre parcel is recharge land: $20 \times 50 / 100 (10/20 = 0.5) = 1000 / 100 = 10 \text{ points}$

3. Habitats

1. Forestland

maximum points: 10

Property that is 100% forest land receives 10 points. Points for a property with less than 100% forest land are: $10 \times \text{percent in forest land} = \text{points}$.

Example: 15 acres of a 20 acres parcel is wooded: $10 \times 75 / 100 (15/20 = 0.75) = 750 / 100 = 7.5 \text{ points}$

2. Others – grassland, shrub land, etc.

maximum points: 10

Property that is 100% in other types of natural habitat receives 10 points. Points for a property with less than 100% in other types of habitat are: $10 \times \text{percent in other types of habitat} = \text{points}$.

Example: 10 acres of a 15 acre parcel is grassland: $10 \times 66 / 100 (10/15 = 0.66) = 660 / 100 = 6.6 \text{ points}$

4. Rare species

maximum points: 10

1. State and federal threatened and endangered species on the property

Up to 10 points may be given depending on the Bio-Rarity Score category for the parcels; from the Greening Mid-Michigan Project using Michigan Natural Features Inventory. Bio-rarity Score .01-11.5 = 2.5 points. 11.51-24.0 = 5 point, 24.01-40.5 = 7.5 points, 40.51 and over = 10 points

Example: Parcel has a Bio-Rarity Score of 28 = 7.5 points

5. Physically (geologically) significant features

maximum points: 3

Up to 3 points may be given. Example: property has a terminal marine.

II. PROPERTY SIZE and LOCATION CRITERIA (Maximum 55 points)

6. Parcel size **maximum points: 20**

Parcels of 100 acres or greater receives 20 points. Points for a property of less than 100 acres are: $20 \times \text{acreage of parcel}/100 = \text{points}$.

Example: Parcel is 40 acres in size: $20 \times 40/100 = 800/100 = 8 \text{ points}$

Parcels MUST be contiguous to be considered under one application. Parcels that are not contiguous must be submitted under different applications. For example, if two 80 acre parcels are applied, but are ½ mile apart, each 80 acre parcel will have its own application. This a new policy adopted in 2022.

7. Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, and Williamston) **maximum points: 20**

<i>Distance to Lansing</i> <i>max points 20</i>	<i>Distance to Mason, Williamston</i> <i>max points 10</i>
<i>Property is up to 1 mile from Lansing Pop</i> <i>20</i>	<i>Property is up to 1 mile, or within city boundary</i> <i>10</i>
<i>Property is 1-2 miles from Pop Center</i> <i>15</i>	<i>Property is 1-2 Miles from Pop Center</i> <i>8</i>
<i>Property is 2-3 miles from Pop Center</i> <i>10</i>	<i>Property is 2-3 miles from Pop Center</i> <i>6</i>
<i>Property is 3-4 miles from Pop Center</i> <i>5</i>	<i>Property is 3-4 miles from Pop Center</i> <i>4</i>

Example: Property is located 1.5 miles from Lansing Designated Population Center Total points = 15

Example: Property is located 4 miles from City boundary of Mason Total points = 4

8. Location with respect to other protected property **maximum points: 10**

Permanently protected land is property with a conservation easement or a deed restriction that permanently prohibits development on the property. Linear distance is from nearest land boundaries.

Property is adjacent to protected land 10 points

Property is not adjacent but within 1/2 mile of protected land 8 points

Property is not adjacent but within 1 mile of protected land 6 points

Property is not adjacent but within 2 miles of protected land 4 points

Example: Parcel is between ½ mile and 1 mile of an already protected property = 6 points

9. Road frontage (paved or gravel) **maximum points: 2**

Road frontage of 1320 feet (1/4 mile) or greater receives 2 points. Points for road frontage of less than 1320 feet are: $2 \times \text{feet of road frontage}/1320 = \text{points}$.

Example: Parcel has 500 feet of road frontage: $2 \times 500 = 1000/1320 = 0.76 \text{ points}$

10. Block applications

maximum points: 3

Properties applying in a block application must be contiguous (they may be separated by a road). Each applicant in the block application will receive the stated points.

Two or more landowners applying together and submitting 300 or more contiguous acres each receives 3 points. Points for two or more landowners submitting less than 300 acres are: $3 \times \text{number of contiguous acres submitted} / 300 = \text{points}$.

Example: Parcel is applying with three other landowners to make a 450 acre block of land: $3 \times 450 = 1350 / 300 = 4.5$ therefore the points received are 3, the maximum.

Note: If only one property in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided the remaining landowners still wish to participate in the block application.

MAXIMUM TOTAL TIER I POINTS POSSIBLE – 158

Applicants note: Landowners who accept federal, state or local matching funds to protect their open space land may be selected for the program before landowners who do not accept such funds, regardless of their relative ranking based on the above “Selection Criteria for Protection of Open Space Land”.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REMOVE COVID-19 VACCINATION REQUIREMENTS FOR
VENDORS' EMPLOYEES FROM THE INGHAM COUNTY PURCHASING POLICY**

RESOLUTION #22 –

WHEREAS, the Ingham County Board of Commissioners approved Resolution #21-440 amending the Ingham County Purchasing Policy to require vendors' employees be fully vaccinated at or above Ingham County's current COVID-19 vaccination rates; and

WHEREAS, COVID-19 positive test cases have decreased from a peak on January 4, 2022 of 3,243 cases to 77 positive cases on April 12, 2022; and

WHEREAS, given this decrease in cases and the removal of other COVID-19 related mitigation practices such as masking requirements in County buildings and the County testing policy, removing the vaccination requirement for vendors' employees is appropriate at this time.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners removes the COVID-19 vaccination requirements for vendors' employees from the Ingham County Purchasing Policy effective upon passage of this resolution.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/03/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS PROPERTY

RESOLUTION #22 –

WHEREAS, the Purchasing Department has determined that the County has a number of surplus vehicles and goods that have exceeded their useful life and/or are no longer useful for County operations; and

WHEREAS, the surplus vehicles and goods will be auctioned off through GOVDEALS.COM a competitive, publically advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the Director of Purchasing has reviewed the surplus items before placement on the surplus property list.

THEREFORE BE IT RESOLVED, that the Ingham County Purchasing Department is authorized to place in an auction those surplus vehicles and items in the attached listing which have no further use or value to the County of Ingham.

BE IT FURTHER RESOLVED, that any vehicle or item not sold at the auction may be disposed of by the Purchasing Director in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of surplus items will be deposited in the General Fund 10130101 673000 or appropriate account.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/03/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 05/04/2022**

2022 SURPLUS LISTING
Attachment “A”

ID	Description	Long Description	Category	VIN/Serial	Make	Year
159	1979 Athey Power Feed Loader	1979 Athey Power Feed Loader. 7-12D. Engine: John Deere. Condition of Athey is Fair. Equipment has rust and dents.	Vehicle Equipme	703267		1979
226	2015 Ford Explorer Police 4WD	2015 Ford Explorer Police 4WD SPORT UTILITY 4-DR, 3.7L V6 DOHC 24V. No other information or details available, sold as-is.	SUV	1FM5K8AR1FGC51942	Ford	2015
231	2017 Ford Explorer Police 4WD	2017 Ford Explorer Police 4WD SPORT UTILITY 4-DR, 3.7L V6 DOHC 24V. Deer crash with airbag deployment. Mileage unknown, no other information or details available. Sold as-is.	SUV	1FM5K8AR1HGA36645	Ford	2017
232	2016 Ford Explorer Police 4WD	2016 Ford Explorer Police 4WD SPORT UTILITY 4-DR, 3.7L V6 DOHC 24V. 174,553 miles. No other information or details available, sold as-is.	SUV	1FM5K8ARXGGD16661	Ford	2016
223	1998 Ford Econoline E150	1998 Ford Econoline E150 CARGO VAN, 4.6L V8 SOHC 16V. Mileage unknown. No other information or details available, sold as-is.	Vans	1FTRE1466WHB51528	Ford	1998
158	2002 GMC Sierra 1500 SL Short Bed 2WD	2002 GMC Sierra 1500 SL Short Bed 2WD REGULAR CAB PICKUP 2-DR, 4.3L V6 OHV 12V. Vehicle Color: Orange Vehicle is in poor condition and not drivable. Bidder will need a tow truck to	Trucks, Light D	1GTEC14W52Z312282	GMC	2002
154	2013 Dodge Grand Caravan SXT	2013 Dodge Grand Caravan SXT SPORTS VAN, 3.6L V6 DOHC 24V.	Vans	2C4RDGCG3DR640261	Dodge	2013
152	2014 Dodge Grand Caravan SXT	2014 Dodge Grand Caravan SXT SPORTS VAN, FWD, 3.6L V6 DOHC 24V. Runs with a boost and is drivable. Engine has a coolant leak. Black exterior w/black cloth interior. Driver's right	Vans	2C4RDGCG9ER161957	Dodge	2014
153	2011 Dodge Grand Caravan Mainstreet	2011 Dodge Grand Caravan Mainstreet SPORTS VAN, 3.6L V6 DOHC 24V.	Vans	2D4RN3DG4BR608925	Dodge	2011
151	Dodge Grand Caravan	2010 Dodge Grand Caravan 2WD 6 Cylinders 1 3.8L FI OHV 231 CID. Exterior color: Silver. Bad rattle, multiple lights illuminated on dash, maintained every 3,000. Automatic	Vans	2D4RN5D17AR169418	DODGE/CARAVAN	2010
224	2013 Chevrolet Impala Police Cruiser	2013 Chevrolet Impala Police Cruiser SEDAN 4-DR, 3.6L V6 DOHC 16V FFV. No other information or details available, sold as-is.	Automobiles	2G1WD5E33D1166952	Chevrolet	2013
227	2014 Chevrolet Impala Police Cruiser	2014 Chevrolet Impala Police Cruiser SEDAN 4-DR, 3.6L V6 DOHC 16V FFV. No other information or details available, sold as-is.	Automobiles	2G1WD5E35E1177291	Chevrolet	2014
225	2013 Chevrolet Impala Police Cruiser	2013 Chevrolet Impala Police Cruiser SEDAN 4-DR, 3.6L V6 DOHC 16V FFV. No keys and mileage unknown. No other information or details available, sold as- is.	Automobiles	2G1WD5E37D1166517	Chevrolet	2013
222	2013 Chevrolet Impala Police Cruiser	2013 Chevrolet Impala Police Cruiser SEDAN 4-DR, 3.6L V6 DOHC 16V FFV. No other information or details available, sold as-is.	Automobiles	2G1WD5E38D1263001	Chevrolet	2013
228	2013 Chevrolet Impala Police Cruiser	2013 Chevrolet Impala Police Cruiser SEDAN 4-DR, 3.6L V6 DOHC 16V FFV., Color: White. No other information or details available, sold as-is.	Automobiles	2G1WD5E3XD1263906	Chevrolet	2013

176	1999 Volvo Auto Car Tandem Axle Dump Truck	1999 Volvo Auto Car - AC164B Tandem Axle Dump Truck with Cummins ISM Engine. Hydraulic Reversible Scraper. Condition: Poor.	Vehicle Equipme	4V5SC2UE0YN520487	Auto Car	1999
175	1999 Volvo Auto Car Tandem Axle Dump Truck	1999 Volvo Auto Car - AC164B Tandem Axle Dump Truck wit Cummins ISM Engine. Hydraulic Reversible Scraper. Condition: Poor. Transmission Grinds	Vehicle Equipme	4V5SC2UE9YN20486	Auto Car	1999
149	ROLL TOP DESK	DESK IS 54" LONG, 52" HIGH, 28 3/4 DEPTH.	Office Equipmen			
155	2 Floor Scrubbers and 1 Vacuum	2 Minuteman floor scrubbers and 1 Kent vacuum. No other information available, sold as-is.	Janitorial Equi		Minuteman/Kent	
156	Witchita Chipper	Witchita Chipper with 8HP Briggs & Stratton Engine. No other information and/or details available, sold as-is.	Heavy Equipment		Witchita	
157	2 MTD Yard Machines Snow Blowers	2 MTD Yard Machines Snow Blowers. No other information and/or details available, sold as-is.	Snow Removal Eq		MTD	
160	Cummins Engine Parts	Various Cummins engine parts for ISB, ISC & ISM engines. Mostly new in boxes. Seals, gaskets, coolant lines, fuel parts, other.	Vehicle Equipme			
161	Various Truck Parts - Freightliner, Ford, etc.	Various Truck Parts. Boxes of miscellaneous Freightliner, Ford and International Truck parts. Brake lines, Lights, alternator, HVAC Parts, other. Good condition, mostly unused parts.	Vehicle Equipme			
162	Various Oil - Fuel Filters	Various Oil & Fuel Filters for Freightliner & International Trucks. Various Filters for John Deere and JCB equipment.	Vehicle Equipme			
163	Various Caterpillar Equipment Parts	Miscellaneous Cat Loader and C-9 Engine Parts. Exhaust parts, Bearings, seals and gaskets.	Vehicle Equipme			
164	Various Dodge Ram & GMC Parts	Miscellaneous Dodge Ram front end parts. Miscellaneous GM Driveline Parts. Seals and Gaskets.	Vehicle Equipme			
165	Freightliner Truck Parts	Miscellaneous Freightliner Truck Parts. Brake Valve, Blower motor, washer fluid tanks, etc.	Vehicle Equipme			
166	Various Freightliner-International Truck Parts	Miscellaneous Freightliner and International Truck Parts. Driveline parts, brake parts, seals, slack adjusters, driveline yoke. etc.	Vehicle Equipme			
167	Various Storage Bins	Miscellaneous Storage Bins. Various different sizes. Yellow and Blue.	Commodities / G			
168	Weatherguard Tool box	Weather Guard Truck Toolbox. 71 1/4" Long x 21" Wide x 18" High. Condition: Fair Has some rust. Color: White	Vehicle Equipme			

169	Truck Topper	8 Foot Truck Bed Topper with windows and side windows that open. Condition: Fair with Normal Wear. Color: Black.	Vehicle Equipme	
170	Truck Topper	8 Foot Truck Topper with Windows and side window opens. Front glass window is broken. Otherwise normal wear. Condition: Fair	Vehicle Equipme	
171	Truck Topper	8 Foot Truck Bed Topper with windows and side windows that open. Condition: Fair with Normal Wear. Color: Black.	Vehicle Equipme	
172	Truck Topper	8 Foot Truck Bed Topper with windows and side windows that open. Condition: Fair with Normal Wear. Color: Black.	Vehicle Equipme	
173	1986 Cedar Rapids Paver	1986 Cedar Rapids Asphalt Paver. Model: CR-431. Condition: Poor. Engine size 3.9 BTA. Runs and drives.	Vehicle Equipme	
174	Exmark Mower	Exmark Lawn mower, no other information or details available, sold as-is.	Mowing Equipmen	Exmark
177	4 Turnstiles	4 turnstiles, no other information or details available, sold as-is.	Public Safety a	
178	3 Small Engines	Group of 3 small engines. No other information or details available, sold as-is.	Mowing Equipmen	
179	2 Air Compressors	2 Air compressors, 1 DeWalt and 1 unknown. No other information or details available, sold as-is.	Compressors	
180	2 Pressure Washers	2 Pressure washers, hose reel, and extra hose. No other information or details available, sold as-is.	Tools, All Type	
181	2 Paint Sprayers	2 Paint sprayers: 1 walk behind, brand unknown and 1 Graco Magnum XR7 Airless Paint Sprayer. No other information or details available, sold as-is.	Tools, All Type	
182	Chemical Sprayer	Chemical Sprayer with hitch. No other information or details available, sold as-is.	Tools, All Type	
183	Tennant Floor Scrubber	Tennant 1480 walk behind floor scrubber. No other information or details available, sold as-is.	Janitorial Equi	
184	Lighting Fixtures	Group of misc. lighting fixtures. No other information or details available, sold as-is.	Lighting/Fixtur	

185	1962 Survival Supply Kit	1962 SK IV Sanitation Kit Survival Supplies furnished by Office of Civil Defense, Department of Defense. There are approx. 30 total barrels. Approx. 20 of those are full and approx. 10 are	Arts, Crafts, a
186	Trash Can Enclosure	Green Trash Can Enclosure. No other information or details available, sold as-is.	Janitorial Equi
187	Door	Used door. No other information or details available, sold as-is.	Commodities / G
188	IV Holder	IV Holder. No other information or details available, sold as-is.	Medical Equipme
189	Electrical Wire/Extension Cords	Misc. assortment of electrical wire and extension cords. No other information or details available, sold as-is.	Electrical Supp
190	Fan	Fan, see pictures for details. No other information or details available, sold as-is.	Industrial Equi
219	(5) File Cabinets	(5) File Cabinets, no other information or details available, sold as-is.	Furniture/Furni
220	(2) Metal Shelves	(2) Metal Shelves, no other information or details available, sold as-is.	Furniture/Furni
221	(9) File Cabinets	(9) File Cabinets, no other information or details available, sold as-is.	Furniture/Furni
229	(2) File Cabinets	(2) File Cabinets, no other information or details available, sold as-is.	Furniture/Furni
230	(2) Brown Office Chairs	(2) Brown Office Chairs. No other information or details available, sold as-is.	Furniture/Furni

191	Interior Doors	Misc. lot of interior doors. No other information or details available, sold as-is.	Builders Suppli
192	2 Fuji Bicycles	2 Fuji bikes. No other information or details available, sold as-is.	Bicycles
193	Table Saw	Table Saw, no other information or details available, sold as-is.	Woodworking Equ
194	Folding Chairs	Approx. 13 folding chairs, various colors. No other information or details available, sold as-is.	Furniture/Furni
195	4' x 6' Outside Air Vents (2)	(2) 4' x 6' Outside air vents. No other information or details available, sold as-is.	Industrial Equi
196	Desks and Chairs	3 desks/tables and 3 chairs. No other information or details available, sold as-is.	Furniture/Furni
197	Heater & A/C Unit	(1) Newer Trane UniTrane Fan-Coil Room Conditioner Force Flo Cabinet Heater. (2) damaged A/C units and (1) mini-fridge. No other information or details on any of the items, sold as-is.	HVAC Equipment
198	Tables w/Folding Legs	(3) Tables with folding legs, varying sizes and colors. No other information or details available, sold as-is.	Furniture/Furni
199	Doors	Various sizes and types of doors. No other information or details available, sold as-is.	Builders Suppli
200	Door Frames - Metal	36 inch metal door frames and a metal door frame with side windows (no glass present). No other information or details available, sold as-is.	Builders Suppli
201	Skilsaw Circular Saw	Skilsaw 2.4 HP, 11 AMP Legend Circular Saw. No other information or details available, sold as-is.	Tools, All Type
202	(4) Desks and (1) Chair	(4) Desks and (1) Green Chair. No other information or details available, sold as-is.	Furniture/Furni
203	Bolt Down Chairs	Lot of Bolt Down Blue Chairs. No other information or details available, sold as-is.	Furniture/Furni
204	(4) Televisions	(4) TV's of varying sizes and brands. No other information or details available, sold as-is.	Audio/Visual Eq
205	Cabinet and Shelves	Metal shelf, wood shelf, and a metal cabinet. No other information or details available, sold as-is.	Furniture/Furni

206	(5) Tables and (2) Typewriters	(5) Tables of varying sizes and colors along with (2) typewriters. No other information or details available, sold as-is.	Office Equipmen
207	(4) Chairs	(4) Chairs of varying styles and colors. No other information or details available, sold as-is.	Furniture/Furni
208	Various Desks and a Projector	Various Desks and a Projector. No other information or details available, sold as-is.	Furniture/Furni
209	Desks and (1) Chair	Desks and (1) Chair. No other information or details available, sold as-is.	Furniture/Furni
210	Chairs and Sofa	Chairs and sofa. No other information or details available, sold as-is.	Furniture/Furni
211	Rolling Cart and File Storage	Rolling Cart and File Storage. No other information or details available, sold as-is.	Furniture/Furni
212	(7) File Cabinets	(7) File Cabinets, no other information available, sold as-is.	Furniture/Furni
213	(2) Shelving Units	(2) Shelving Units, no other information or details available, sold as-is.	Furniture/Furni
214	Set of Scales	Set of Scales, no other information or details available, sold as-is.	Medical Equipme
215	(5) File Cabinets	(5) File Cabinets, no other information or details available, sold as-is.	Furniture/Furni
216	Desk and (2) Round Tables	Desk and (2) Round Tables. No other information or details available, sold as-is.	Furniture/Furni
217	(7) File Cabinets	(7) File Cabinets, no other information or details available, sold as-is.	Furniture/Furni
218	(6) File Cabinets	(6) File Cabinets, no other information or details available, sold as-is.	Furniture/Furni

233	2007 Dodge Grand Caravan SXT	2007 Dodge Grand Caravan SXT SPORTS VAN, 3.8L V6 . Does not run must be towed. Repairs needed: transmission, alternator, starter, suspension, exhaust and brakes. Exterior color blue with scratches. Interior is gray cloth. Tire condition is poor. Additional damage, Vans rust; located on driver's door, both side doors, rear hatch, hood, wheel wells. Stock radio. Has A/C, dual air bags, cruise control, tilt steering, power steering, power windows, door locks and seats.	2D4GP44L97R264312	Dodge	Grand Caravan	2007
234	2013 Chevrolet Impala Police Cruiser	2013 Chevrolet Impala Police Cruiser SEDAN 4-DR, 3.6L V6 DOHC 16V FFV. Poor condition	2G1WD5E3XD1262965	Chevrolet		2013
235	2010 Chevrolet Impala Police Cruiser	2010 Chevrolet Impala Police Cruiser SEDAN 4-DR, 3.9L V6 OHV 16V FFV., Color: metallic grey. Poor condition.	2G1WD5EM1A1241359	Chevrolet		2010
236	2002 Chevrolet Tahoe 2WD	2002 Chevrolet Tahoe 2WD SPORT UTILITY 4-DR Color: White Condition: Poor	1GNEC13ZX2J322758	Chevrolet		2002

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO TRI-TERRA FOR
CONSULTATION AND TESTING FOR HAZARDOUS MATERIALS**

RESOLUTION #22 –

WHEREAS, the 2021 Capital Bond Project encompasses the Mason Courthouse, Annex, and Road Department; and

WHEREAS, these locations need to be tested for hazardous materials prior to the request for proposals for construction services; and

WHEREAS, the Facilities Department recommends a purchase order to Tri-Terra., a local vendor, who submitted the lowest proposal of \$8,930 for the consulting and testing of hazardous materials at the Mason Courthouse, Annex and Road Department; and

WHEREAS, funds are available in the 2021 Capital Bond.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Tri-Terra., 1305 S. Washington Ave, Suite 102, Lansing, Michigan 48910, in the amount of \$8,930 for consultation and testing for hazardous materials at the Mason Courthouse, Annex, and Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/03/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ROSE PEST SOLUTIONS FOR
PEST CONTROL AND MANAGEMENT AT SEVERAL INGHAM COUNTY FACILITIES**

RESOLUTION #22 –

WHEREAS, the current pest control agreement expired; and

WHEREAS, a request for proposals was completed and bids were received; and

WHEREAS, the Facilities Department recommends an agreement with Rose Pest Solutions, who submitted the lowest proposal of \$46,548 for pest control and management at several Ingham County facilities; and

WHEREAS, funds are available in the appropriate 931100 maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Rose Pest Solutions., 7706 Rickle St., Lansing, Michigan 48917, for pest control and management at several Ingham County facilities for an amount of \$46,548 for the three-year agreement term.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/03/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SECOND PARTY AGREEMENT WITH THE
MICHIGAN DEPARTMENT OF TRANSPORTATION AND INGHAM COUNTY IN RELATION
TO A STATE FUNDED PROJECT ON
WAVERLY ROAD OVER THE GRAND RIVER (SN 3871)**

RESOLUTION #22 –

WHEREAS, the Ingham County Road Department received state Local Bridge Program (LBP) funding to repair the bridge at Waverly Road over Grand River (SN 3871), located in Section 30 of Lansing Township; and

WHEREAS, the Michigan Department of Transportation (MDOT) Contract #22-5098 states the uncapped LBP funding ratio is 95% of construction costs and the remaining local participation costs are the responsibility of the Road Department; and

WHEREAS, the estimated construction funding responsibilities for the project are as follows:

Local Bridge Program (LBP):	\$ 910,670
Local Participation:	<u>\$ 67,930</u>
Total Project Cost =	\$ 978,600; and

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs to accommodate unexpected construction costs and high bid results, totaling \$1,174,320; and

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

Local Bridge Program (LBP):	\$1,092,804
Local Participation:	<u>\$ 81,516</u>
Total Budgeted Project Cost, Plus 20% Contingency =	\$1,174,320; and

WHEREAS, the Road Department's local participation costs detailed above have been included in the 2022 Road Fund Budget; and

WHEREAS, the project will be undertaken pursuant to a first party contract between the MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, must therefore enter into an associated second party agreement with MDOT, consistent with state funding requirements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract #22-5098 with the Michigan Department of Transportation for the Waverly Road over Grand River (SN 3871) project in Section 30 of Lansing Township, for an estimated project cost of \$978,600, consisting of an uncapped funding ratio of 95% in Local Bridge Program funds and \$67,930 in local participation costs.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$1,174,320 of which the LBP funding ratio will remain at 95% and the anticipated Road Department's funding responsibility shall be \$81,516, which has been included in the 2022 Road Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/03/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR
RENTAL AND CLEANING SERVICES FOR UNIFORM WORK APPAREL, FLOOR MATS,
AND SHOP TOWELS**

RESOLUTION #22 –

WHEREAS, the Road Department provides flame resistant uniforms for its mechanics and fleet manager per their respective labor agreements, and services to supply mechanics' shop towels, floor mats and related services for all Road Department facilities, and

WHEREAS, the Purchasing Department recently released bid packet #56-22 and received sealed, competitive bid proposals for these services for the next 3-year period with a 2-year renewal option, beginning from date of service contract execution; and

WHEREAS, the current vendor, Cintas Corporation, 3524 S. Canal Road, Lansing, Michigan 48917 was the only responding bidder; and

WHEREAS, Cintas Corporation has been providing these services for the Road Department for five years; and

WHEREAS, bids for rental and cleaning services for uniform work apparel, floor mats and shop towels were solicited and evaluated by the Ingham County Purchasing Department, and it is their recommendation, with the concurrence of Road Department staff, to award the contract to Cintas Corporation, 3524 S. Canal Road, Lansing, Michigan 48917; and

WHEREAS, the Cintas Corporation bid has a Uniform Advantage program available for damaged uniform replacement, at a price of \$0.19 per a garment per each week, with no additional replacement cost. With the current work force at the Road Department, the cost would be \$36.71 a week; and

WHEREAS, the total weekly cost for all services provided by Cintas Corporation per bid packet #56-22 is \$169.35, equating to an annual cost of \$8,806.20.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid, and authorizes entering into a contract with Cintas Corporation, 3524 S. Canal road, Lansing, Michigan 48917 for rental and cleaning services for uniform work apparel, including the Uniform Advantage program, floor mats and shop towels with delivery to the Road Department per bid packet 56-22 for annual costs of \$8,806.20 for the three year period, with a 2-year renewal option, beginning from date of service contract execution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/03/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE AGREEMENT WITH JENSEN PARTNERS LLC FOR
CORRECTIONAL MEDICAL CONSULTING SERVICES**

RESOLUTION #22 –

WHEREAS, the Ingham County Board of Commissioners approved Resolution #21-621 approving an agreement with Jensen Partners LLC for correctional medical consulting for the Ingham County Jail; and

WHEREAS, the recommendation from Jensen Partners LLC is to identify a short-term staffing solution to address the current jail medical staffing crisis and develop a long-term solution utilizing an RFP to define the preferred care model, staffing levels and cost structure for jail medical services; and

WHEREAS, utilizing Jensen Partners LLC knowledge and expertise in identifying both short-term staffing partners and a long-term care model for the Jail is critical to the long-term success of jail medical services; and

WHEREAS, Jensen Partners LLC has proposed an amendment to their contract of a not to exceed amount of \$75,000 based on a monthly fee of \$25,000 for three months; and

WHEREAS, funding is available through the 2022 Contingency Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with Jensen Partners LLC, 145 S. Spring Street, Suite 750, Los Angeles, CA 90012, to help identify short-term staffing solutions to address the current jail medical staffing crisis and help develop an RFP, review proposals and negotiation terms for the preferred care model, staffing levels and cost structure for jail medical services for correctional medical consulting services for an amount not to exceed \$75,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/03/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE REORGANIZATION OF THE
INGHAM COUNTY CONTROLLER'S OFFICE**

RESOLUTION #22 –

WHEREAS, reviewing the Controller's Office compensation was requested by the Finance Committee; and

WHEREAS, as part of the review, it was determined that the newly created DEI Office and the Community Corrections Office would benefit from a shared Executive Assistant position; and

WHEREAS, additional job responsibilities and clarification of existing duties that were not captured in the existing job descriptions for the Deputy Controllers and Executive Secretary-Controller resulted in reclassifications in higher grades; and

WHEREAS, the Controller's Office reorganization is proposed to consist of:

- Addition of an Executive Assistant shared between the DEI/Community Corrections Offices at MC level 5 (\$45,855.88 to \$55,057.56)
- Reclassify Executive Secretary-Controller (MC 4) to Assistant to the Controller MC level 5 (\$45,855.88 to \$55,057.56)
- Reclassify Deputy Controller (MC 15) positions to MC level 17 (\$116,780.85 to \$140,210.89)

WHEREAS, the Human Resources Department was consulted and the job descriptions for various positions were updated and repointed; and

WHEREAS, the Controller's Office has complied with the County's Reorganization Policy; and

WHEREAS, this proposed reorganization is in keeping with the Board of Commissioners' Strategic Plan's long-term goal of attracting and retaining exceptional employees, and will not eliminate any positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the proposed reorganization of the Ingham County Controller's Office.

BE IT FURTHER RESOLVED, that this reorganization includes the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
223002	Executive Secretary Controller's Office	Move from MC 4 to MC 5, update the current job description, and change the title to Assistant to the Controller

223004	Deputy Controller	Move from MC 15 to MC 17, update the current job description
223005	Deputy Controller	Move from MC 15 to MC 17, update the current job description

New Position Executive Assistant MC 5
 DEI/Community
 Corrections

The financial impact associated with the proposed reorganization is as follows:

Current Position	Current Max. Cost	Future Max. Cost	Difference
Executive Secretary to Assistant to Controller	\$ 102,511.05	\$ 107,871.81	\$ 5,360.76
Executive Assistant to DEI/CC	\$ -	\$ 107,871.81	\$ 107,871.81
Deputy Controller	\$ 208,705.99	\$ 237,896.18	\$ 29,190.19
Deputy Controller	\$ 208,705.99	\$ 237,896.18	\$ 29,190.19
TOTAL	\$ 519,923.02	\$ 691,535.98	\$ 171,612.96
		Total	\$ 171,612.96
Less Community Corrections staff consultant contract			\$ (49,026.00)
			\$ 122,586.96

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that each of the reclassifications made as a part of this reorganization above are effective the first full pay date following the date the reorganization request was submitted to the Human Resources Department.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/03/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the County Services and Finances Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE EXECUTION OF AN EASEMENT TO
MERIDIAN TOWNSHIP FOR A WATER MAIN**

RESOLUTION #22 –

WHEREAS, Meridian Township has requested a perpetual easement for the construction, operation, maintenance, enlargement, reconstruction, repair and/or replacement and use of a Water Main, and related wires, cables, conductors, anchors, pipes, devices, appliances and facilities over, on, under, through and across County-owned land at the Medical Care Facility; and

WHEREAS, Meridian Township is prepared to pay the County the sum of \$1.00 as consideration for the easement; and

WHEREAS, Meridian Township agrees to remove and relocate the water main within a reasonable time in the event the County, in its sole discretion, determines that the easement area is needed by the County for the construction of additional buildings or facilities. In that event, the County would agree to provide, at no additional cost, a mutually agreeable substitute easement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby grants to the Charter Township of Meridian, a Michigan Municipal Corporation, whose address is 5151 Marsh Road, Okemos, Ingham County, Michigan ("Grantee"), a perpetual easement for the construction, operation, maintenance, enlargement, reconstruction, repair and/or replacement and use of a Water Main, and related wires, cables, conductors, anchors, pipes, devices, appliances and facilities over, on, under, through and across County-owned land at the Medical Care Facility as attached.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the document entitled Grant of Easement and any other necessary documents regarding the easement, after review by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/03/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 05/04/2022**

GRANT OF EASEMENT

Ingham County Farm, whose address is **341 South Jefferson, Mason, MI 48854** ("Grantor"), hereby grants to the **CHARTER TOWNSHIP OF MERIDIAN**, a Michigan Municipal Corporation, whose address is 5151 Marsh Road, Okemos, Ingham County, Michigan ("Grantee"), a perpetual easement for the construction, operation, maintenance, enlargement, reconstruction, repair and/or replacement and use of a **Water Main**, and related wires, cables, conductors, anchors, pipes, devices, appliances and facilities over, on, under, through and across Grantor's land located in the Township of Meridian, County of Ingham, and State of Michigan, more particularly described as:

PROPERTY ADDRESS: 3860 Dobie Rd., Okemos, MI 48864

PARCEL NUMBER: 33-02-02-34-200-007

LEGAL DESCRIPTION: M-34-1, E 3/8 of N 1/2 except the S 132 ft. & except PMRR R/W on Section 34, T4N, R1W. (above exceptions do not include land being used as the cemetery). Also except commencing at the E 1/4 corner, thence S89°54'30"W 1995.23 ft. along the N line of Hiawatha Park Subdivision to a point on the centerline of Dobie Road, thence N0°00'09"E 1266 ft. along said centerline to the point of beginning, thence N0°00'09"E 600 ft. along said centerline, thence S89°59'51"E 1000 ft. perpendicular to said centerline, thence parallel with said centerline S0°00'09"W 600 ft., thence N89°59'51"W 1000 ft. to the point of beginning Section 34, T4N, R1W, Meridian Township, Ingham County, Michigan.

The location or placement of the easement within Grantor's above-described land shall be as shown on the attached exhibit, as follows:

EASEMENT DESCRIPTION: an easement 20 ft in width, the centerline of which is described as commencing at the E. Corner of Section 34, T4N, R1W, Meridian Township, Ingham County, Michigan, thence S89 54'55"W 1995.24 ft. to the centerline of Dobie Road, thence N0005'25"E 430.09 ft., thence S8959'51"E 79.04 ft., thence S4508'15"E 64.75 ft., thence S80 41'28"E 184.27 ft. to the point of beginning, thence S5745'54"E 161.11 ft., thence N8017'18"E 158.0 ft, thence N3517'18" 27.0 ft, thence N1259'42"E 178.53 ft., thence N3327'34"W 80.31 ft., thence N7020'08"W 95.39 ft. to "point A", thence N2058'24"E 72.33 ft. to the point of ending of an existing water main easement; thence commencing at "point A", thence S4858'26"W 80.14 ft. to the point of ending of this easement.

This Easement shall run with the land and burden the above-described property.

Pursuant to this Grant of Easement, Grantor hereby grants and conveys to the Grantee all the Grantor's right, title and interest in the landscaping, buildings, and improvements located in the easement described herein.

Grantor grants to the Grantee, its successors and assigns, the perpetual right to enter upon the above-described real estate at any time as it may see fit to construct, operate, repair, maintain, enlarge, reconstruct and replace the line, pipes and facilities on, over, under, through and across the lands herein before described, together with the right to excavate and refill ditches and/or trenches for the location of such lines, pipes and facilities in, over and upon the above described property, and to enter upon sufficient land adjacent to said easement for such purposes. This easement shall be irrevocable and exclusive, however, Grantor and Grantor's successors and assigns of the above described parcel may use and enjoy the easement area for purposes not inconsistent with the easement rights herein granted to Grantee, provided such use and enjoyment does not unreasonably interfere with the Grantee's use of the easement granted by this instrument. Grantor, its successors and assigns, agree not to construct any buildings or permanent improvements within the easement area. Non-use or a limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent conveyed.

Grantee, by acceptance of this easement, covenants and agrees to the following:

- a. To restore the easement property substantially to its original condition, except for any necessary grading, sloping and physical changes Grantee makes to the property; provides, however, that Grantee shall not be required to replace any structure or vegetation, including trees removed, destroyed or damaged as a consequence of the Grantee's exercise of its easement rights described herein.
- b. To conduct all its activities in a good and workmanlike manner.
- c. To relocate the water main at Grantor's expense to another mutually agreed upon location on or across Grantor's property within a reasonable time in the event the Grantor, in its sole discretion, determines that the easement area is needed by the County for the construction of additional buildings or facilities. Otherwise, Grantor will not use, occupy, or interfere with the Grantee's use and occupancy of the easement area during the term of this easement. Grantor agrees to grant Grantee such substitute easement, as mutually agreed by the parties and at no additional cost to the Grantee, if it is determined by the County that the easement areas is needed by the County for construction of additional buildings or facilities.

This easement is granted for the sum of \$1.00, the receipt and sufficiency of which is hereby acknowledged. This Grant of Easement is exempt from transfer tax under MCL 207.505(a) and exempt from state transfer tax under MCL 207.526(a).

This easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of the Grantor and Grantee. Grantor covenants with Grantee that Grantor is lawfully seized and possessed of the real estate above described, that Grantor has a good and lawful right to convey the real estate, that the real estate is free of all encumbrances, and that Grantor will forever warrant and defend title thereto against the lawful claims of all persons whatsoever.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and seals on the dates appearing in their respective acknowledgements set forth below.

GRANTOR

COUNTY OF INGHAM

By: _____
Bryan Crenshaw
Chairperson, Ingham County Board of Commissioners,

STATE OF MICHIGAN)
COUNTY OF INGHAM)

Acknowledged before me, a Notary Public, this ____ day of _____, 2022, by Bryan Crenshaw, Chairperson, Ingham County Board of Commissioners, on behalf of Grantor.

_____, Notary Public
_____, County, Michigan
Acting in Ingham County, Michigan
My Commission expires: _____

ACCEPTANCE BY GRANTEE

CHARTER TOWNSHIP OF MERIDIAN

By: _____
Patricia Herring Jackson
Supervisor, Charter Township of Meridian

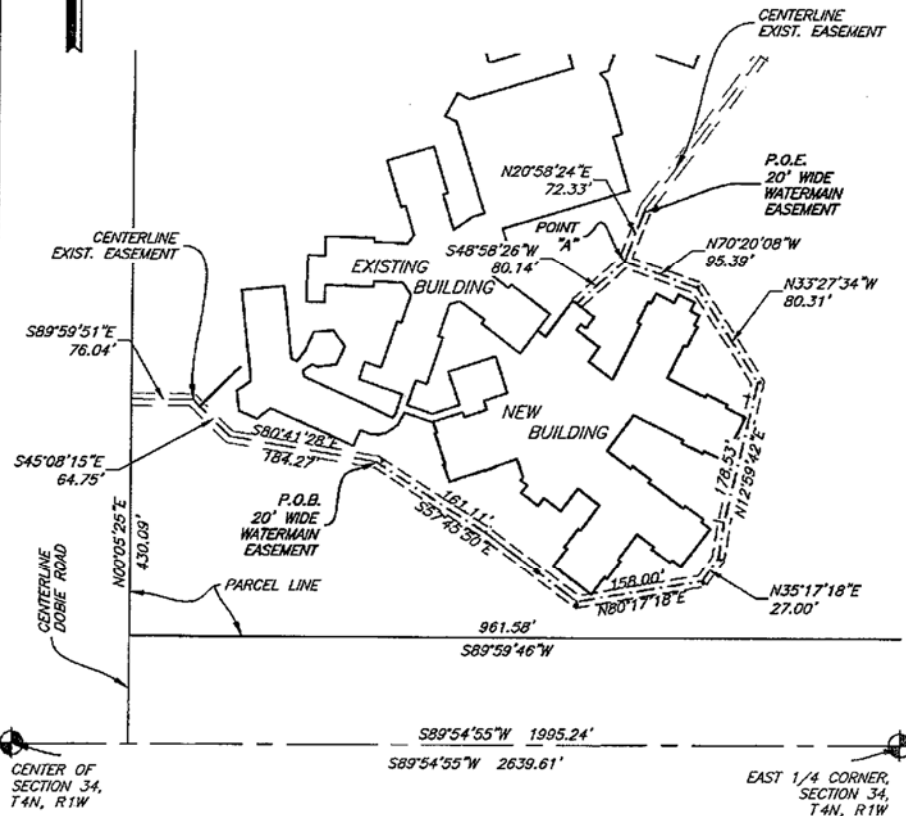
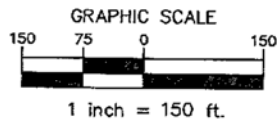
STATE OF MICHIGAN)
COUNTY OF INGHAM)

Acknowledged before me, a Notary Public, this ____ day of _____, 2022, by Patricia Herring Jackson, Supervisor, Charter Township of Meridian, on behalf of Grantee.

_____, Notary Public
_____, County, Michigan
Acting in Ingham County, Michigan
My Commission expires: _____

Drafted by and return to:
Jay Graham
Meridian Township
Public Works & Engineering
5151 Marsh Road
Okemos, MI 48864

MAP OF DESCRIPTION



LEGAL DESCRIPTION:

A PROPOSED 15 FOOT WIDE EASEMENT FOR WATERMAIN, BEING PART OF SECTION 34, TOWN 4 NORTH, RANGE 1 WEST, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN, THE CENTERLINE OF WHICH IS DESCRIBED AS COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 34; THENCE SOUTH 89°54'55" WEST 1995.24 FEET TO THE CENTERLINE OF DOBIE ROAD; THENCE NORTH 00°05'25" EAST 430.09 FEET ALONG SAID CENTERLINE; THENCE SOUTH 89°59'51" EAST 76.04 FEET TO THE CENTERLINE OF AN EXISTING 15 FOOT WIDE WATERMAIN EASEMENT; THENCE SOUTH 45°08'15" EAST 64.75 FEET; THENCE SOUTH 80°41'28" EAST 184.27 FEET ALONG SAID CENTERLINE TO THE POINT OF BEGINNING OF THIS PROPOSED 15 FOOT WIDE WATERMAIN EASEMENT; THENCE SOUTH 57°45'50" EAST 161.11 FEET; THENCE NORTH 80°17'18" EAST 158.00 FEET; THENCE NORTH 35°17'18" EAST 27.00 FEET; THENCE NORTH 12°59'42" EAST 178.53 FEET; THENCE NORTH 33°27'34" WEST 80.31 FEET; THENCE NORTH 70°20'08" EAST 95.39 FEET TO POINT "A"; THENCE SOUTH 48°58'26" WEST 80.14 FEET; THENCE COMMENCING AGAIN AT POINT "A"; THENCE NORTH 20°58'24" EAST 72.33 FEET TO THE POINT OF ENDING.



WOLVERINE
Engineers & Surveyors, Inc.

312 North Street
Mason, Michigan 48854
Ph: 517-676-9200
Fax: 517-676-9396
<http://www.wolveng.com>

SURVEY FOR:		ICMCF	
WATERMAIN EASEMENT		DATE:	
FIELD SURVEY:	TY & JY	02/10/2020	
DRAWN:	LDR	JOB NO.:	
SCALE:		19-0050	
1" = 150'		SHEET:	
		1 OF 1	

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2022 INGHAM COUNTY BUDGET

RESOLUTION #22 –

WHEREAS, the Board of Commissioners adopted the 2022 Budget on October 26, 2021 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2022 BUDGET</u> <u>04/19/22</u>	<u>PROPOSED</u> <u>CHANGES</u>	<u>PROPOSED</u> <u>BUDGET</u>
101	General Fund	\$90,121,133	158,977	\$90,280,110
208	Parks	\$3,144,514	276,705	\$3,421,219
214	American Rescue	\$3,792,321	202,250	\$3,994,571
215	Friend of Court	\$6,554,535	454,083	\$7,008,618
221	Health	\$24,024,672	14,203	\$24,038,875
228	Trails & Parks Millage	\$1,856,160	1,018,176	\$2,874,336
230	Hotel/Motel	\$2,500,000	187,517	\$2,687,517
245	Public Improvements	\$1,375,238	516,040	\$1,891,278
261	911 Emergency Phone	\$11,709,825	290,575	\$12,000,400
264	Juvenile Justice Millage	\$6,100,371	0	\$6,100,371
511	Community Health Center	\$29,495,013	13,500	\$29,508,513
561	Fair	\$1,628,976	187,517	\$1,816,493
595	Jail Commissary Fund	\$573,897	26,465	\$600,362
631	Building Authority Operating	\$2,654,959	733,197	\$3,388,156
636	Innovation & Technology	\$5,795,668	1,091,700	\$6,887,368
639	Drain Revolving	\$2,002,881	120,000	\$2,122,881
664	Mach. & Equip. Revolving	\$1,026,408	1,102,601	\$2,129,009

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

GENERAL FUND REVENUES

	<u>2022 Budget –</u> <u>04/19/22</u>	<u>Proposed</u> <u>Changes</u>	<u>2022 Proposed</u> <u>Budget</u>
Tax Revenues			
County Property Tax	57,500,000	0	57,500,000
Property Tax Adjustments	(150,000)	0	(150,000)
IFT/CFT	275,000	0	275,000
Trailer Fee Tax	13,500	0	13,500
Intergovernmental Transfers			
State Revenue Sharing	6,493,249	0	6,492,249
Convention/Tourism Tax - Liquor	1,287,779	0	1,356,030
Cigarette/Marijuana	450,000	0	450,000
Court Equity Funding	1,511,000	0	1,511,000
Personal Property Tax Replacement	575,000	0	575,000
Use of Fund Balance – Uncommitted	4,004	3,755	7,759
Department Generated Revenue			
Animal Control	1,305,533	0	1,305,533
Circuit Court - Family Division	1,406,903	0	1,406,903
Circuit Court - Friend of the Court	750,000	0	750,000
Circuit Court - General Trial	1,603,296	0	1,603,296
Controller	3,170	0	3,170
Cooperative Extension	2,500	0	2,500
County Clerk	816,675	0	816,675
District Court	1,804,948	0	1,804,948
Drain Commissioner/Drain Tax	495,500	0	495,500
Economic Development	46,650	0	46,650
Elections	86,500	0	86,500
Homeland Security/Emergency Ops	56,000	0	56,000
Equalization /Tax Mapping	10,100	0	10,100
Facilities	150,953	0	150,953
Financial Services	55,285	0	55,285
Health Department	120,000	0	120,000
Human Resources	56,249	0	56,249
Probate Court	432,877	0	432,877
Prosecuting Attorney	872,706	0	872,706
Register of Deeds	2,665,963	0	2,665,963
Remonumentation Grant	85,000	0	85,000
Sheriff	4,952,352	155,222	5,107,574

Treasurer	3,799,404	0	3,799,404
Tri-County Regional Planning	60,555	0	60,555
Veteran Affairs	522,846	0	522,846
Total General Fund Revenues	90,121,133	158,977	90,280,110

GENERAL FUND EXPENDITURES

	<u>2022 Budget – 04/19/22</u>	<u>Proposed Changes</u>	<u>2022 Proposed Budget</u>
Board of Commissioners	642,468	0	642,468
Circuit Court - General Trial	7,771,934	0	7,771,934
District Court	3,508,692	0	3,508,692
Circuit Court - Friend of the Court	1,541,327	0	1,541,327
Jury Board	1,190	0	1,190
Probate Court	2,133,664	0	2,133,664
Circuit Court - Family Division	6,149,042	143,260	6,292,302
Jury Selection	178,867	0	178,867
Elections	492,365	0	492,365
Financial Services	1,110,818	0	1,110,818
County Attorney	490,708	0	490,708
County Clerk	1,352,632	0	1,352,632
Controller	1,261,323	0	1,261,323
Equalization/Tax Services	831,139	0	831,139
Human Resources	955,718	1,981	957,699
Prosecuting Attorney	8,293,805	0	8,293,805
Public Defender	874,787	0	874,787
Purchasing	386,032	0	386,032
Facilities	2,324,838	0	2,324,838
Register of Deeds	1,029,474	0	1,029,474
Remonumentation Grant	85,000	0	85,000
Treasurer	1,079,418	0	1,079,418
Drain Commissioner	1,219,216	0	1,219,216
Economic Development	105,000	0	105,000
Community Agencies	215,550	0	215,550
Ingham Conservation District Court	10,000	0	10,000
Equal Opportunity Committee	500	0	500
Women's Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	107,446	0	107,446
Jail Maintenance	218,600	0	218,600
Sheriff	23,121,564	0	23,121,564
Metro Squad	60,000	0	60,000

Community Corrections	127,560	0	127,560
Animal Control	2,759,755	0	2,759,755
Emergency Operations	327,495	6,311	333,806
Board of Public Works	300	0	300
Drain Tax at Large	713,000	0	713,000
Health Department	6,555,680	7,425	6,563,105
CHC	2,258,171	0	2,258,171
Jail Medical	3,634,373	0	3,634,373
Medical Examiner	748,037	0	748,037
Substance Abuse	647,135	0	647,135
Community Mental Health	2,170,656	0	2,170,656
Department of Human Services	1,738,258	0	1,738,258
Tri-County Aging	71,683	0	71,683
Veterans Affairs	757,776	0	747,776
Cooperative Extension	463,795	0	463,795
Parks and Recreation	2,036,518	0	2,036,518
Contingency Reserves	165,092	0	165,092
Attrition	-1,500,000		-1,500,000
Legal Aid	20,000	0	20,000
Environmental Affairs	164,500	0	164,500
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	32,500	0	32,500
Capital Improvements	1,516,618	0	1,516,618
American Rescue Funds	-2,787,136	0	-2,787,136
Total General Fund Expenditures	90,121,133	158,977	90,280,110

General Fund Revenues

Sherriff	Increase in Supplemental funding for Secondary Road Patrol from State of Michigan of \$155,222.
Use of Fund Balance	Increase to offset shortages of \$3,755.

General Fund Expenditures

Board of Commissioners	Re-appropriate Cultural Diversity, Equity and Inclusion funds of \$1,981.
Family Court	To appropriate funds for additional contractual expenses in Friend of Court Fund (\$421,353) not budgeted General Fund portion (\$143,260).
Emergency Operations	Reappropriate Sycamore Creek funds \$6,311
Health Department	Reappropriate Recruiting funds \$7,425 per R21-561

Non-General Fund Adjustments

Parks (F208)	Re-appropriate funds for the following 2019 CIP projects: LL Roofs, Revenue Management System (\$13,136) and 2020 CIP projects: Hawk Island Fence (\$23,863), Burchfield Gates (\$40,986), and 2021 CIP project: Burchfield Dirt School (\$190,000), ICMCF Discount Tree R21-548 (8,720).
American Rescue Fund (F214)	Appropriate funds for the Family Court 2022 Imaging Project fully budgeted (\$404,500) by Juvenile Justice Millage to 50% (\$202,250) Juvenile Justice Millage and 50% (\$202,250) American Rescue Fund
Friend of Court (F215)	Re-appropriate funds for the following CIP projects; Reinforcement of Doors (\$12,730) for CIP 2018 and Vehicle (\$20,000) from 2019. To appropriate funds for additional contractual expenses not budgeted (\$421,353). The Friend of court is requesting to change funding of salaries (\$20,000) to cover overtime incurred due to vacant positions their 2022 budget.
Health (F221)	Re-appropriate funds for the following 2019 CIP projects; Swipe Card Readers in HSB Building (\$14,203).
Trails & Parks Millage (F228)	Re-appropriate remaining funds for Trails & Parks projects Re-appropriate funds for 2019 CIP projects, Path Replacement Hawk (\$3,440), Crack Seal Lake Lansing (\$7,185), Retaining Wall Lake Lansing South (\$635,200), Lake Lansing South Topographic Survey (\$11,970), and CIP 2020 projects: Hawk Island Snowcat Building (\$43,822), Lake Lansing North Maintenance Facility (\$75,000), Lake Lansing North Main Shelter Roof (\$33,866), Burchfield Park ADA Improvements (\$60,746) and CIP 2021 projects: Lake Lansing Boat Launch Improvements (\$42,513) Re-appropriate funds for 2021 Spicer, Crannie and Johnson Contracts (\$104,434).

Hotel/Motel (F230)	Re-appropriate funds for the transfer to Fair Fund for following 2019 and 2020 CIP; Replace Paved Surfaces (\$129,418), and Building Maintenance (\$58,099).
Public Improvement (F245)	Re-appropriate funds for gravel road maintenance Lake Lansing South (\$7,000) and Burchfield (\$7,000). Concrete Replacement Mason (\$48,000). Re-appropriate funds for 2020 CIP: Circuit Court Courtroom Carpet (\$78,000), Probate Courtroom Carpet (\$2,540), VMC Gate (\$35,000), Forest Community Health Center Tuck Point Chimney (\$9,500), Ingham County Family Center Sink (\$4,500), Youth Center Tuck Pointing Phase 2 (\$50,000), Youth Center Security Gate (\$3,500), Mason Courthouse Door Refinishing (\$18,000), Mason Fountain Replacement (\$40,000), and Mason Courthouse Swing Gates (\$5,000). Re-appropriate funds for 2021 CIP: HSB CMHA Renovations (\$200,000), Ingham County Family Center Fire Panel Assessment (\$8,000)
911 Emergency Phone (F261)	Re-appropriate funds for the following projects; Office Remodel (\$90,000), Curb and Gutter (\$50,000) from CIP 2019. Re-appropriate funds from 2020 CIP: Entry Doors Ballistic Glass (\$5,000), Internal Hallway Cameras (\$5,000), Parking Lot Drainage (\$50,000), Repainting Administration Area (\$10,000) and Backup Center Fiber (\$15,075). Re-appropriate funds from 2021 CIP: Blackout Blinds (\$60,000), Concrete Walkway (\$5,500)
Juvenile Justice Millage (F264)	Change funding for the Family Court 2022 Imaging Project fully budgeted (\$404,500) by Juvenile Justice Millage to 50% (\$202,250) Juvenile Justice Millage and 50% (\$202,250) American Rescue Fund
Health Clinic (F511)	Re-appropriate funds for the following project; Cabinets in the Forest Clinic (\$13,500).
Fair (F561)	Re-appropriate funds for the following projects; Replace Paved Surfaces (\$129,418), Building Maintenance (\$58,099).
Jail Commissary Fund (F595)	Re-appropriate funds for the following projects for Circuit Court; Floor Key Card Access, Court Room Gates, and Main Interior Security Door (\$6,465). Re-appropriate funds for the following project for Jail; Kitchen Tray Conveyor Replacement (\$20,000).
Bldg. Authority Operating (F631)	Re-appropriate funds for the following projects at HSB; Replace Entrance Door (\$13,215) from CIP 2016, Concrete Repairs (\$20,074), Parking Lot Repairs (\$91,709), Door Replacement (\$21,685), New Blower Shaft (\$10,019), Drinking

Fountain Replacement (\$5,975), Carpet Replacement (\$25,000), DHHS Carpet Replacement (\$240,000) from 2019 CIP. Re-appropriate funds from 2020 CIP projects: 20 Cubicle Workstations (\$5,520), 21 CMHA Renovations (\$300,000).

Innovation & Technology
(F636)

Re-appropriate remaining funds for the following projects: Probate Court scanning project (\$121,268) approved by 2014 capital budget and Resolution 11-120 and Clerk imaging project (\$236,432) approved by the 2014 – 2017 CIP and Resolution 13-199. Re-appropriate unspent network funds for the following projects budgeted but not completed in 2021; Network Redesign (\$436,000), phones (\$30,000), Microsoft Licensing (\$177,000), Maintenance (\$58,000), faxing integration (\$14,000), and Wiring Project (\$19,000).

Drain Office
(F639)

Re-appropriate remaining funds for the following projects: Computer Replacement (\$20,000), Drain Camera (\$20,000), Hydro Hoe (\$33,215), Overhead Garage Door (\$17,000), Community Security Cameras (\$16,000), Garage Walls (\$13,785) from 2020 CIP.

Mach./Equip. Revolving
(F664)

Reappropriate Circuit Court's imaging/scanning project (\$330,281), and E-filing software (\$10,000) from CIP 2014 and R18-190, courtroom tech replacements (\$10,923), and phonic ear (\$750) from 2017. Courtroom Technology Replacements (\$261,187), Document Management System (\$50,000), Projectors Jury Room (\$6,860) from 2019. Animal Control's bullet proof vest (\$5,085). Equalization's Software for Online Mapping (\$4,118) District Court's Backup Audio System (\$7,210) from 2019. FOC Scanner (\$7,500) from 2019. Probate Court E Filing Case (\$30,000), Courtroom Updates (\$48,160), 2020 CIP Courtroom Gates (\$10,000), and Clerk's Electric Document System (\$30,000), Clerk's Scanners (\$2,000) To re-appropriate (\$44,798) for scanners and Image subpoenas for PA Office R19-192, 2020 CIP Terabyte Server (\$9,879). Re-appropriate Facilities' Pump Out Vacuum (\$3,000), and Truck Plow Replacement (\$8,500). Re-appropriate 2019 CIP: County Wide Fall Protection (\$25,000), Mason Courthouse Client Room Tables (\$8,000), Delhi Office Chairs (\$11,000) and Veterans Affairs Transportation Vehicle (\$17,115). Re-appropriate 2020 CIP Projects: VMC/GPB Tracer Upgrades (\$15,000), VMC Exterior Cameras (\$20,000), and Jail Oven (\$23,000). Lake Lansing South Maintenance Generator (\$4,995), Burchfield Automatic Standby Generator (\$1,427). Re-appropriate 2021 CIP Projects: District Court Ballistic Vest (\$3,625), Circuit Court Plexiglass Barriers (\$20,000), Sheriff Body Armor (\$5,961), Clerk Office Embosser (\$3,352), Computer Replacements (\$63,875).

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ATTESTING TO THE EXISTENCE OF MATCHING FUNDS THROUGH
MERIDIAN CHARTER TOWNSHIP AND COMMITTING TO ONGOING MAINTENANCE FOR
THE MSU TO LAKE LANSING CONNECTOR TRAIL, PHASE I TAP GRANT PROJECT FUNDED
BY THE TRANSPORTATION ALTERNATIVES PROGRAM GRANT #2016025 MDOT JN 205121**

RESOLUTION #22 –

WHEREAS, the Transportation Alternatives Program is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT); and

WHEREAS, the Ingham County Road Department has received a conditional commitment through MDOT from the Transportation Alternatives Program to construct the MSU to Lake Lansing Connector Trail, Phase I (the “Project”), an off-road trail lying parallel with the Red Cedar River and the CN Railroad between Hagadorn Road and M-43 (Grand River Avenue); and

WHEREAS, the Ingham County Road Department, as an Act 51 Agency, is acting on behalf of the Charter Township of Meridian.

THEREFORE BE IT RESOLVED, that Ingham County Board of Commissioners, on behalf of the Ingham County Road Department, supports the construction of the MSU to Lake Lansing Connector Trail, Phase I (the “Project”).

BE IT FURTHER RESOLVED, that Ingham County attests that there is no cost to Ingham County and commits that the necessary funds are available through the Charter Township of Meridian to carry out the Project, including engineering for construction, permit fees, administration costs, cost overruns, and the required matching funds for the overall Project cost.

BE IT FURTHER RESOLVED, that Ingham County commits to the Charter Township of Meridian owning, operating, funding, and implementing a maintenance program over the design life of the Project constructed with Transportation Alternatives Program funding.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to act as the applicant's agent during the Project development, and to sign the Project Interagency Agreement after approval as to form by the County Attorney.

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MERIDIAN TOWNSHIP FOR THE
DESIGN AND CONSTRUCTION OF A NATURAL SHORELINE PROTECTION PROJECT AT
LAKE LANSING PARK SOUTH**

RESOLUTION #22 –

WHEREAS, the Ingham County Parks Department and Meridian Township - Lake Lansing Watershed Advisory Committee partners and consultants have identified areas of erosion, aquatic invasive species, and decreasing habitat for fish and wildlife around the shoreline of Lake Lansing; and

WHEREAS, installation of natural shoreline protection projects has been proven to have ecological benefits such as absorption of natural wave energy, filter rain run-off, provide critical habitat for fish and wildlife, promote percolation, and deter nuisance geese; and

WHEREAS, these natural shoreline projects have economic benefits by being more cost effective than installing hardened structures, less susceptible to ice damage, aesthetically pleasing thus increasing property values, and decreases permitting costs; and

WHEREAS, the construction of a natural shoreline using bioengineering methods which includes the planting of shrubs, herbaceous plants and other natural materials to prevent erosion, spread of invasive species, and provide fish and wildlife habitat will be very beneficial to the Lake Lansing watershed; and

WHEREAS, the construction of a natural shoreline using bioengineering methods fits the vision of “Green” initiatives in Ingham County such as reducing the mowing needs of the park and will also be used as a demonstration plot for residents of Lake Lansing to encourage installation of natural shorelines on their properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Meridian Township for the design and construction of a natural shoreline protection project at Lake Lansing Park – South, with Meridian Township absorbing all costs associated with the project.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt

Nays: None **Absent:** Slaughter, Naeyaert **Approved 05/02/2022**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPOINT DR. CHRISTOHER ALAN HAUCH, MD
AS A DEPUTY MEDICAL EXAMINER FOR INGHAM COUNTY**

RESOLUTION #22 –

WHEREAS, this resolution authorizes the appointment of Dr. Christopher Alan Hauch, M.D., to the position of Deputy Medical Examiner for Ingham County; and

WHEREAS, Section 52.201a of the Michigan Compiled Laws authorizes the Ingham County Board of Commissioners to appoint Deputy Medical Examiners who meet the required qualifications, who are licensed physicians in the State of Michigan, and who have been approved by the Chief Medical Examiner; and

WHEREAS, Ingham County's Chief Medical Examiner has formally requested the appointment of Dr. Christopher Alan Hauch, M.D., as a Deputy Medical Examiner for Ingham County; and

WHEREAS, Ingham County's Chief Medical Examiner has verified that Dr. Christopher Alan Hauch, M.D., meets the required qualifications and is licensed to practice medicine in the State of Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners confirms the appointment of Dr. Christopher Alan Hauch, M.D., as a Deputy Medical Examiner for Ingham County, effective May 11, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt
Nays: None **Absent:** Slaughter, Naeyaert **Approved 05/02/2022**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING AN APPOINTMENT TO THE
CAPITAL AREA DISTRICT LIBRARY BOARD**

RESOLUTION #22 –

WHEREAS, a vacancy exists on the Capital Area District Library Board; and

WHEREAS, the Human Services Committee interviewed applicants interested in serving on this Board.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Chris Waltz, 482 Riverwalk Drive, Mason, 48854

to the Capital Area District Library Board to a term expiring April 15, 2026.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt

Nays: None **Absent:** Slaughter, Naeyaert **Approved 05/02/2022**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REORGANIZE/RENAME THE SENIOR PUBLIC HEALTH NURSE POSITIONS
IN MATERNAL AND CHILD HEALTH**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department (ICHD) wishes to reorganize the Senior Public Health Nurse (PHN) positions (#601141, #601144, #601426) in Maternal and Child Health (MCH) from an Ingham County Employees' Association for their Professional Employees (ICEA) PHN 04 (\$66,769.42-\$80,168.59) to an ICEA PHN 05 (\$69,735.57-\$83,736.25), effective upon approval; and

WHEREAS, each Senior Public Health Nurse position will be renamed as Nurse Supervisor; and

WHEREAS, the Senior Public Health Nurse positions are grant and general revenue-funded positions located within MCH's Children's Special Health Care Services (CSHCS) (#601141), Maternal Infant Health Program (MIHP) (#601426), and Nurse Family Partnership (NFP) (#601144); and

WHEREAS, the reorganization of these positions will enable the Nurse Supervisors to provide direct supervision and enhanced support to the 12.5 FTE Public Health Nurses and 6.5 FTE ancillary staff of the CSHCS, MIHP, and NFP teams; and

WHEREAS, the Nurse Supervisors will provide leadership to MCH teams, ensure that all program requirements are being met, develop policies and procedures for joint work within MCH, and ensure close collaboration and care coordination within ICHD as well as with external community partners; and

WHEREAS, this reorganization will lead to better health outcomes for the families served by the CSHCS, MIHP, and NFP programs; and

WHEREAS, this change will also allow for parity among workers with similar qualifications and job duties working within MCH at ICHD; and

WHEREAS, this reorganization has been reviewed and approved by the Human Resources Department and the ICEA PHN Unit; and

WHEREAS, positions #601141, #601144, and #601426 (Senior Public Health Nurse) are currently ICEA PHN 04 (\$66,769.42-\$80,168.59) and would be increased to ICEA PHN 05 (\$69,735.57-\$83,736.25) and each position will be renamed Nurse Supervisor; and

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
PHN 04	\$66,769.42	\$69,890.60	\$73,153.24	\$76,569.81	\$80,168.59
PHN 05	\$69,735.57	\$72,993.69	\$76,405.73	\$79,977.31	\$83,736.25

WHEREAS, all costs of this reorganization will be covered by grant and general revenue funds; and

WHEREAS, the Health Officer respectfully recommends that the Ingham County Board of Commissioners authorizes the reorganization of the MCH Senior Public Health Nurse positions by converting the Senior Public Health Nurse positions #601141, #601144, and #601426 from ICEA PHN 04 (\$66,769.42-\$80,168.59) to ICEA PHN 05 (\$69,735.57-\$83,736.25) and changing the position names to Nurse Supervisor, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the reorganization of the MCH Senior Public Health Nurse positions by converting the Senior Public Health Nurse positions #601141, #601144, and #601426 from ICEA PHN 04 (\$66,769.42-\$80,168.59) to ICEA PHN 05 (\$69,735.57-\$83,736.25), and authorizes changing the position names to Nurse Supervisor, effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments as well as adjustments to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Slaughter

Nays: Sebolt **Absent:** Naeyaert **Approved 04/18/22**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert

Nays: None **Absent:** None **Approved 05/03/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Human Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE INGHAM COUNTY EMPLOYEE FREE EVENT
DAYS AT INGHAM COUNTY PARKS AND POTTER PARK ZOO**

RESOLUTION #22 –

WHEREAS, since 1998, in an effort to contain health insurance costs, the Ingham County Wellness Committee's goal has been to promote overall good health practices for Ingham County Employees; and

WHEREAS, Resolution #16-225 authorized the establishment of employee free days at Ingham County Parks; and

WHEREAS, the Ingham County Parks Department and Potter Park Zoo are both offering to host free Ingham County employee events at no charge on dates to be selected by staff, weather dependent.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the following activities be made available to Ingham County Employees, their spouse, and their children at no charge annually for:

Ingham County Parks

- Free evening snow tubing and free vehicle entrance at Hawk Island County Park on a date(s) to be selected by park staff in winter, weather dependent.
- Free winter sports equipment rentals and free vehicle entrance at Burchfield County Park on a date(s) to be selected by park staff in winter, weather dependent.
- Free round of disc golf and free vehicle entrance at Lake Lansing Park North on a date(s) to be selected by park staff, weather dependent. Bag of discs available for usage at a first come, first serve basis.

Potter Park Zoo

- Free admission and free vehicle entrance at Potter Park Zoo on a date(s) to be selected by zoo staff.

BE IT FURTHER RESOLVED, that Resolution #16-225 is hereby rescinded.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt

Nays: None **Absent:** Slaughter, Naeyaert **Approved 05/02/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE CITY OF EAST LANSING
TRAILS AND PARKS MILLAGE AGREEMENTS**

RESOLUTION #22 –

WHEREAS, the City of East Lansing is requesting an amendment to Agreements TR003 Northern Tier Trail Repair and Maintenance, TR057 Pedestrian Connection to Northern Tier Trail at Riveria Drive, and TR058 Pedestrian Connection to Northern Tier Trail at Colorado Drive to reallocate \$120,796 from TR057 and \$101,684 from TR058 to TR003 to cover the shortage for project TR003.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreements listed below with the City of East Lansing:

Contract Title	Project #	Current Contract Amount	Amount to Reallocate	Total Revised Contract Amount
Northern Tier Trail Repair and Maintenance	TR003	\$776,440	Reallocate \$120,796 from TR057 to TR003 and \$101,684 from TR058 to TR003	\$998,920
Pedestrian Connection to Northern Tier Trail at Riveria Drive	TR057	\$570,796	-\$120,796 reallocate to TR003	\$450,000
Pedestrian Connection to Northern Tier Trail at Colorado Drive	TR058	\$291,684	-\$101,684 reallocate to TR003	\$190,000

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to reallocate \$120,796 from line item 228-62800-967000-TR057 to line item 228-62800-967000-TR003.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to reallocate \$101,684 from line item 228-62800-967000-TR058 to line item 228-62800-967000-TR003.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt
Nays: None **Absent:** Slaughter, Naeyaert **Approved 05/02/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SAFETY ENHANCEMENT PROJECTS AT LAKE LANSING
COUNTY PARK SOUTH, BURCHFIELD COUNTY PARK, AND HAWK ISLAND COUNTY PARK**

RESOLUTION #22 –

WHEREAS, the Ingham County Parks Department employs several individuals who are trained on playground safety inspections and hold the national certification as Certified Playground Inspectors through the National Recreation and Park Association; and

WHEREAS, these staff perform annual audit inspections on each of the playgrounds located within Ingham County Park facilities; and

WHEREAS, during these annual audits, staff has identified structures that are in need of replacement/repair as well as additional safety surfacing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Parks Department, following Purchasing Department guidelines, to proceed with repairs and replacement of playground equipment within County Parks.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the transfer of \$120,000 from the Parks Department 208 fund balance into a new line item for this project.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt
Nays: None **Absent:** Slaughter, Naeyaert **Approved 05/02/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT THE MICHIGAN ACTIVE COMMUNITIES GRANT

RESOLUTION #22 –

WHEREAS, the Ingham County Parks was awarded the Michigan Active Communities Grant in partnership with mParks, Michigan Department of Health & Human Services, and Michigan Outdoor Industry Office grant; and

WHEREAS, the accepted funds will go towards the Burchfield Dirt School to purchase bikes, helmets, tokens/credits for kids/families who need to utilize the Capital Area Transportation Authority (CATA) system to get to the Burchfield County Park Dirt School, and possibly a stipend for a summer intern from a college recreation program to assist on site with programming.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the grant in the amount of \$18,075 from Michigan Active Communities Grant in partnership with mParks, Michigan Department of Health & Human Services and Michigan Outdoor Industry Office grant which will help fund the Burchfield Dirt School.

BE IT FURTHER RESOLVED, that the funds be deposited into line item 208-75200-974000-21P03.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt

Nays: None **Absent:** Slaughter, Naeyaert **Approved 05/02/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #21-585

RESOLUTION #22 –

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #21-585 to increase the amount of the agreement from \$716,800 to \$896,000 for a total increase of \$179,200, effective October 1, 2021 through July 31, 2022; and

WHEREAS, Resolution #21-585 approved an agreement with Ingham Intermediate School District (IISD) to allow ICHD to pass \$716,800 in grant funds that were received through Resolution #21-586 from the Michigan Department of Health and Human Services (MDHHS) to IISD for the placement of Human Resource Advocates (HRAs) into IISD Schools; and

WHEREAS, MDHHS authorized an additional \$179,200 in grant funds which was accepted through Resolution #22-184; and

WHEREAS, this amendment will allow ICHD to distribute the additional funds to IISD to continue providing HRA services in the Ingham Intermediate schools as approved through Resolution #21-585; and

WHEREAS, the Health Officer recommends amending Resolution #21-585 to allow ICHD to give IISD an additional \$179,200 in funding to further support the placement of HRAs in IISD schools, effective October 1, 2021 through July 31, 2022.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #21-585 to allow ICHD to give IISD an additional \$179,200 in funding to further support the placement of HRAs in IISD schools, effective October 1, 2021 through July 31, 2022.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt

Nays: None **Absent:** Slaughter, Naeyaert **Approved 05/02/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Human Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE USE OF AMERICAN RESCUE PLAN ACT OF 2021 FUNDS
TO REPAIR OR REPLACE PRIVATE WELL AND PRIVATE WASTEWATER SYSTEMS IN
INGHAM COUNTY**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department's (ICHD) Environmental Health (EH) Division wishes to use up to \$1,000,000 in American Rescue Plan Act of 2021 (ARP) funds to repair or replace failing private wells and onsite wastewater systems effective upon approval through December 31, 2026; and

WHEREAS, private wells and wastewater treatment systems are recognized as community infrastructure because of their potential impact on the environment; and

WHEREAS, currently, Ingham County estimates that there are 1,200 failing private wastewater treatment systems in Ingham County and an unknown number of failing private wells; and

WHEREAS, failing wastewater treatment systems and wells are a threat to public health; and

WHEREAS, the cost of designing, permitting, and replacing a failed private wastewater treatment system can range from approximately \$8,000 up to \$25,000 and the cost of permitting and installing a new well is approximately \$7,500; and

WHEREAS, these high costs can create financial burdens for Ingham County households; and

WHEREAS, the use of ARP funds to replace or repair these failing systems will help alleviate this financial burden; and

WHEREAS, EH will give priority to households whose total income is less than 300% of the Federal Poverty Level; and

WHEREAS, ICHD proposes to use up to \$1,000,000 of ARP funds to replace or repair approximately Ingham County residential wells and residential wastewater treatment systems; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes the use of up to \$1,000,000 of ARP funds to replace private failing wells and wastewater treatment systems in Ingham County, effective upon approval through December 31, 2026.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the use of up to \$1,000,000 of ARP funds to replace private failing wells and wastewater treatment systems in Ingham County, effective upon approval through December 31, 2026.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Sebolt

Nays: None **Absent:** Crenshaw, Slaughter, Naeyaert **Approved 05/02/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #22-100 TO EXTEND THE TERM OF THE
AGREEMENT WITH MICHIGAN PRIMARY CARE ASSOCIATION FOR VACCINE CLINICS**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #22-100 to extend the term of the agreement effective April 1, 2022 through September 30, 2022 for an amount not to exceed \$71,424.97; and

WHEREAS, the purpose is to plan, develop, and maintain a public health workforce that helps assure high immunization coverage levels, low incidence of vaccine-preventable diseases, and maintain or improve the ability to respond to public health threats; and

WHEREAS, through this amendment, vaccines will be provided to the public at no cost; and

WHEREAS, this Federal funding is for an amount not to exceed \$71,424.97; and

WHEREAS, ICHD's CHCs will receive 50% of their payment upon signing of this agreement; and

WHEREAS, the remaining 50% of funds will be paid before the end date of the agreement; and

WHEREAS, the CHC Board of Directors and Health Officer recommend that the Board of Commissioners authorizes an amendment Resolution #22-100 to extend the term of the agreement effective April 1, 2022 through September 30, 2022 for an amount not to exceed \$71,424.97.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #22-100 to extend the term of the agreement effective April 1, 2022 through September 30, 2022 for an amount not to exceed \$71,424.97.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt
Nays: None **Absent:** Slaughter, Naeyaert **Approved 05/02/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
MICHIGAN PUBLIC HEALTH INSTITUTE**

RESOLUTION #22 –

WHEREAS, Ingham County Health Department (ICHD) wishes to renew an agreement with the Michigan Public Health Institute (MPHI) to allow MPHI to continue serving in its existing role as external program evaluator for the Strong Start Healthy Start (SSHS) program, in an amount not to exceed \$223,007, effective April 1, 2022 through March 31, 2023; and

WHEREAS, MPHI will guide all program evaluation activities including support for improving SSHS data quality, providing data analysis, monitoring the liaison between Health Resources and Services Administration's (HRSA's) data team and ICHD, and providing support to HRSA reporting; and

WHEREAS, additionally, MPHI will oversee contract management, will provide support to coordinate a Fetal Infant Mortality Review team including the abstraction of cases for review, and will serve as liaison to the Community Action Team; and

WHEREAS, all costs of this agreement will be covered by funds from HRSA, grant number H49MC24118 authorized through Resolution #19-194; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to continue serving as the external program evaluator for the SSHS program, to oversee contract management, to provide support to coordinate a Fetal Infant Mortality Review team, and to serve as liaison with the Community Action Team for an amount not to exceed \$223,007, effective April 1, 2022 through March 31, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to continue serving as the external program evaluator for the SSHS program, to oversee contract management, to provide support to coordinate a Fetal Infant Mortality Review team, and to serve as liaison with the Community Action Team for an amount not to exceed \$223,007, effective April 1, 2022 through March 31, 2023.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Cahill, Tennis, Crenshaw, Sebolt
Nays: None **Absent:** Slaughter, Naeyaert **Approved 05/02/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Law & Courts, County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONVERT THE TEMPORARY PROJECT COORDINATOR POSITION TO A
FULL-TIME REGIONAL PLANNER/DEPUTY EMERGENCY MANAGER POSITION**

RESOLUTION #22 –

WHEREAS, the Office of Homeland Security and Emergency Management has employed a temporary Project Coordinator position for several years; and

WHEREAS, when Ingham County began operating as the fiduciary agent for the Michigan Homeland Security Region 1 grant, funding became available to support this position; and

WHEREAS, the required number of hours to fulfill the function of this position necessitate that it be classified as full-time; and

WHEREAS, an updated job description and title change to Regional Planner/Deputy Emergency Manager has been developed and has been reviewed by the Human Resources Department, which has determined that the position has a community of interest within the MC group and is appropriately compensated at MC 9 (\$63,830.43 to \$76,637.67); and

WHEREAS, the Regional Planner/Deputy Emergency Manager will work under the supervision of the Emergency Manager assisting with addressing local and regional emergency management issues and the maintenance of all emergency operation plans as they pertain to all hazards including terrorism; and

WHEREAS, the long-term cost of the full-time position will be \$138,203, with current funding of \$60,000 from the Homeland Security Region 1 grant, and up to \$78,203 in funding from unbudgeted projected revenue from the United States Marshal Service Housing Contract authorized by Resolution #21-132.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the conversion of the temporary Project Coordinator position to a full-time Regional Planner/Deputy Emergency Manager position effective the first full pay period following passage of this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments and changes to the Approved Position List as authorized by this resolution.

LAW & COURTS: Yeas: Polsdofer, Trubac, Cahill, Schafer, Maiville

Nays: None **Absent:** Slaughter, Celentino **Approved 04/28/2022**

COUNTY SERVICES: Yeas: Sebolt, Stivers, Grebner, Celentino, Peña, Maiville, Naeyaert
Nays: None **Absent:** None **Approved 05/03/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer
Nays: None **Absent:** None **Approved 05/04/2022**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING AMERICAN RESCUE PLAN FUNDS TO PURCHASE
AIR PURIFICATION AND SURFACE CONTAINMENT ELIMINATION SOLUTIONS
FOR THE SHERIFF'S OFFICE**

RESOLUTION #22 –

WHEREAS, H.R. 1319 of the 117th Congress, also known as the American Rescue Plan Act of 2021 became law on March 11, 2021; and

WHEREAS, *Subtitle M – Coronavirus State and Local Fiscal Recovery Funds* of the American Rescue Plan provides funding to metropolitan cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID–19); and

WHEREAS, eligible uses of the American Rescue Plan funds include:

- (A) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency;
- (D) to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Ingham County will receive \$56,796,438 in American Rescue Plan funds in two separate tranches of \$28,398,219, the First Tranche Amount was received on May 20, 2021 and the Second Tranche Amount not earlier than 12 months after the first tranche payment is received; and

WHEREAS, the Ingham County Commissioners recognize that indoor air quality has a demonstrated impact on the transmission of COVID-19; and

WHEREAS, the Sheriff's Office has requested the use of American Rescue Plan funds in order to purchase Air Purification and Surface Containment Elimination Solutions from Arya Group in order to destroy disease causing pathogens, including those causing COVID-19, both in the air and on surfaces; and

WHEREAS, these portable units could be used in the current Jail and easily transferred to and put into service at the new Justice Complex; and

WHEREAS, use of American Rescue Plan funds is allowable for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners allocates \$68,145 in American Rescue Plan funds to be used by the Sheriff's Office to purchase Air Purification and Surface Containment Elimination Solutions.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Arya Group, LLC. in the amount of up to \$68,145 for the purchase of Air Purification and Surface Containment Elimination Solutions.

BE IT FURTHER RESOLVED, that the Controller's Office will ensure the request is eligible for American Rescue Plan funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Cahill, Schafer, Maiville

Nays: None **Absent:** Slaughter, Celentino **Approved 04/28/2022**

FINANCE: Yeas: Grebner, Tennis, Crenshaw, Polsdofer, Stivers, Peña, Schafer

Nays: None **Absent:** None **Approved 05/04/2022**