

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*CHAIRPERSON*  
**BRYAN CRENSHAW**

*VICE-  
CHAIRPERSON*  
**VICTOR CELENTINO**

*VICE-CHAIRPERSON PRO-TEM*  
**ROBIN NAEYAERT**



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BOARD LEADERSHIP WILL MEET ON WEDNESDAY, OCTOBER 26, 2022 AT 6:00 PM IN CONFERENCE ROOM A OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING. A VIRTUAL LINK HAS BEEN PROVIDED FOR PUBLIC PARTICIPATION AT <https://ingham.zoom.us/j/86246962326>.

### Agenda

Call to Order  
Approval of the [August 9, 2022](#) Minutes  
Additions to the Agenda  
Limited Public Comment

1. [Jail Medical](#) Services Recommendation

Public Comment  
Adjournment

**A QUORUM OF THE BOARD OF COMMISSIONERS WILL BE IN ATTENDANCE**

## BOARD LEADERSHIP MEETING

August 9, 2022

Draft Minutes

Members Present: Cahill, Celentino, Grebner, Maiville, Naeyaert (Arrived at 6:05 p.m.), Slaughter, Sebolt, Tennis, Trubac, Polsdofer, Crenshaw, Peña.

Members Absent: Schafer and Stivers.

Others Present: Gregg Todd, Becky Bennett, Jared Cypher, Teri Morton, Michael Townsend, Jill Bauer, Kylie Rhoades, and others.

The meeting was called to order by Chairperson Crenshaw at 6:00 p.m. in Conference Room A of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan. Virtual public participation was offered via Zoom at <https://ingham.zoom.us/j/82414015661>.

### Approval of the August 11, 2021 Minutes

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE THE MINUTES OF THE AUGUST 11, 2021 BOARD LEADERSHIP MEETING.

Commissioner Celentino stated that the minutes should be amended to reflect that Commissioner Sebolt served as Chairperson of the Road Department Manager Hiring Committee, and not Commissioner Trubac.

Chairperson Crenshaw stated that it would be considered a friendly amendment.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Naeyaert, Schafer and Stivers.

### Additions to the Agenda

3. Rescheduling the November 8, 2022 Board of Commissioners meeting

### Limited Public Comment

None.

1. Overview of the Controller's Recommended Budget

Gregg Todd, Ingham County Controller, provided a presentation on the 2023 Controller's Recommended Budget.

Commissioner Naeyaert arrived at 6:05 p.m.

Chairperson Crenshaw stated that while he would not be present in the future, he believed that it would be beneficial to see the comparison of the previous budget. He further asked for clarification on the reasoning behind the Prosecuting Attorney losing the grant.

Teri Morton, Deputy Controller, stated that the Federal Government had changed the grant criteria, and that the new criteria focused on agencies rather than the government.

Chairperson Crenshaw asked for clarification on the amount for the position affected by the grant.

Ms. Morton stated that it was around \$72,000. She further stated that it would be included in the full budget.

Commissioner Grebner asked for clarification on the change of Municipal Employee Retirement Systems (MERS) contribution.

Ms. Morton stated that she believed Mr. Todd had meant to state that the MERS rate adjustments had been less than originally projected.

Commissioner Grebner asked for clarification on if Ingham County contributed what MERS directed them to.

Ms. Morton stated that Ingham County had done a transfer last year to contribute a lump sum. She further stated she believed that the County would continue to do lump sum contributions.

Commissioner Naeyaert asked for clarification on the open Parks Department positions.

Jared Cypher, Deputy Controller, stated that there were four total open positions. He further stated that two positions were in the office and that the other two were in the field.

Commissioner Naeyaert asked for clarification on whether the Parks Department knew that they would not be funded by the 2023 budget.

Mr. Cypher confirmed that the department was aware.

Mr. Todd continued the presentation on the 2023 Controller's Recommended Budget.

Commissioner Peña asked for clarification on if the additional positions were all full-time.

Mr. Todd stated that the Court Officer position would be part time and the Probationary Officer position was an internship.

Chairperson Crenshaw asked for clarification if Animal Control's additional funds came from the millage or the General Fund.

Ms. Morton stated that it was possible that the funds could be funded by the Animal Control Millage. She further stated that the increases had been based off of what they had been spending.

Chairperson Crenshaw stated that he believed it would be best to offset the expenses with the Animal Control Millage. He further stated that he would encourage the County to look at it as an option.

Mr. Todd continued the presentation on the 2023 Controller's Recommended Budget.

Commissioner Celentino asked for clarification on the \$190,000 in the budget for Fair projects.

Michael Townsend, Budget Director, stated that the projects included the Midway paving and building repair.

Commissioner Slaughter asked for clarification on the electric vehicles that would be purchased. He further asked if they would be replacing the existing vehicles.

Mr. Cypher stated that the new electric vehicles would replace the existing vehicles on the normal replacement schedule.

Commissioner Polsdofer stated that the Road Department had previously highlighted the decline of \$4 million to their operating fund during the past two fiscal years. He further asked if there was any flexibility in terms of the projects that had been paused, such as in Holt and Leslie.

Mr. Todd stated that he could not speak to the projects that had been paused, but that he could follow up with the Road Department. He further stated that the Road Department had made a request for additional American Rescue Plan (ARP) funds.

Mr. Todd stated that the Board of Commissioners had allocated much of the available ARP funds and advised it would be best to proceed with caution.

Commissioner Peña asked for clarification on the building funds allocated for the Fair. He further stated that he knew of an issue with an exhibition door and an unstable wall in the rabbit barn.

Mr. Todd stated that those items were not specifically outlined in the building funds, but that the Fair could address those concerns.

Commissioner Trubac stated that the Zoo had received \$1 million for the path reconstruction. He further asked if that had been included in the overall \$2 million allocated.

Mr. Todd stated that it had been included in the \$2 million. He further stated that some of the other projects included vehicle services and boiler repair.

Commissioner Cahill stated that Mr. Todd had briefly mentioned Forest. She further asked if that was in reference to the Forest Community Health Center.

Mr. Todd confirmed that it was in reference to the Forest Community Health Center. He further stated that the Forest Center was looking to reconfigure the Dental rooms to provide additional services.

Mr. Todd continued the presentation on the 2023 Controller's Recommended Budget.

Commissioner Trubac stated that he had previously discussed the idea of creating a Public Information Officer position in the Controller's Office. He further asked for clarification if that position had been considered in the budget.

Mr. Todd stated that Ms. Morton would be leaving in March 2023. He further stated that they would review her position and consider if it could be reworked to provide more access to the public.

Chairperson Crenshaw asked for clarification on whether the long term legacy cost of the additional positions had been considered.

Mr. Todd stated that 2023 would be a tough year as the available backfill funding runs out. He further stated that Mr. Townsend was working on a five year projection.

Mr. Todd stated that Ingham County needed to be cautious moving forward.

Chairperson Crenshaw stated that the caution of adding new positions needed to be communicated to the Departments. He further stressed that it needed to be considered if sustainable funding would be available or if the County would be forced to cut those positions as it had in 2010.

Commissioner Naeyaert expressed her thanks to Controller Todd and the budget staff. She further stated that it was refreshing to have a Controller lead the discussion on the upcoming year, and acknowledge the frustration of the multiple staffing changes that were presented at the meetings.

## 2. Millage Update

Chairperson Crenshaw stated that Ingham County had been successful on August 2, as both the Juvenile Justice and Animal Control Millage passed by the Voters.

Mr. Cypher provided an overview of the memo provided on the Health Services Millage. He further stated that the recommendation was not to levy the Health Services Millage in 2023.

Commissioner Tennis asked for clarification on when the Health Services Millage expired.

Mr. Cypher stated that the millage expired in 2023. He further stated that the Board of Commissioners would want to place it on the ballot in 2024.

Commissioner Tennis stated that the nature of healthcare needs had changed and that Medicaid did not pay for services that addressed opioid and mental health illnesses. He further stated that it should be reconsidered on whether Medicaid was an eligibility factor in the future.

Commissioner Tennis stated that revised eligibility factors would allow for more flexibility to assist. He further stated that there was a critical shortage of treatment services for those dealing with substance abuse disorders, and such funds could be used to address the concern.

Commissioner Tennis asked for clarification if the existing fund balance could be used towards new criteria if it were applied.

Commissioner Grebner stated that money collected under the old language could not be used toward a new purpose.

Commissioner Maiville asked if Ingham Health Plan (IHP) had a fund balance.

Mr. Cypher stated that IHP had a fund balance in the past, and that their balance had shrunk as it was designed to.

Commissioner Maiville asked if an update had been given in regards to the opioid settlement.

Mr. Cypher stated that an update would be given at the Human Services Committee meeting on Monday, August 15<sup>th</sup>. He further stated that Director Bennett had worked to sign an agreement in January 2022.

Mr. Cypher stated that there was a delay in the payments due to other entities failing to sign the agreement.

Chairperson Crenshaw asked when the last update from Ingham Health Plan had occurred.

Mr. Cypher stated that the last update had been given at a Human Services Committee meeting in early Spring.

Chairperson Crenshaw asked Commissioner Trubac if he would consider receiving an update from Ingham Health Plan to see where they were at post COVID-19.

Chairperson Trubac stated that he would work with Mr. Cypher for an update.

Commissioner Celentino asked for clarification on the memo. He further stated that it implied that it anticipated an increase in individuals who were eligible.

Mr. Cypher stated that it had been intended to convey that the anticipated increase had been taken into account. He further stated that with that in consideration, it had not even taken up the entire amount of the available millage funds.

Chairperson Crenshaw asked for clarification on what would happen if the levy was lowered by half.

Mr. Cypher stated that it would result in \$2.5 million in revenue, which would not cover the request.

Chairperson Crenshaw asked for further clarification on how it would come up short.

Mr. Cypher stated that if the levy were reduced in half it would not cover the current year's collections.

Ms. Morton stated that instead of adding to the funds, it would draw down.

Commissioner Slaughter asked for clarification on the role that increased property taxes played.

Mr. Cypher stated that it likely played a small role, but was not significant enough to tip the balance.

Commissioner Sebolt stated that it made sense to not levy the millage, as it would be a tax break for the constituents even if it was not realized until next year. He further stated that the current language of the millage limited the services that could be provided.

Commissioner Sebolt stated that it was in the best interest to spend down the balance and consider new language in 2024. He further stated that there would be enough time to consider new language and the additional services that they wished to provide.

Commissioner Grebner stated that the Millage had been adopted under different circumstances that no longer made sense. He further stated that it was a disservice to pile large amounts of money that would be spent eventually.

Commissioner Grebner stated that the voters have just as much of a need to have a cash balance. He further stated that the IHP fund balance was a similar size to the Trails Millage, and urged the Board of Commissioners not to sit on large amounts of money that the voters had to come up with.

Commissioner Trubac stated that he was supportive of the Controller's recommendations. He further stated that it would be in the best interest to both revisit the criteria and spend down the balance.

Commissioner Maiville stated that for the first time on Proposal A, the 5% cap would be hit. He further stated that the Taxpayers would be hit pretty hard and it was important to keep that in mind.

Chairperson Crenshaw asked for clarification on the timeline to get a resolution before the full Board of Commissioners if it was decided not to levy.

Mr. Cypher stated that the special millage would be approved as part of the budget each year in October.

Commissioner Sebolt asked if it was too late not to levy on the winter tax bill.

Mr. Cypher stated that it was on the winter bill. He further stated that he would verify.

Ms. Morton stated that the summer tax bill was for the General Fund, and the winter tax bill was for the special.

Commissioner Slaughter asked for a future update on the Elder Millage.

Mr. Todd stated that the Elder Millage had been spent down some.

Mr. Cypher stated that there was a supplemental appropriation to address home repairs.

### 3. Rescheduling the November 8, 2022 Board of Commissioners meeting

Chairperson Crenshaw stated that Election Day was on November 8, 2022 and Clerk Barb Byrum, Ingham County Clerk, would be rather busy. He further stated that it was requested to move the Board of Commissioners meeting to Monday, November 7<sup>th</sup>.

Chairperson Crenshaw asked if there was any objection to moving the meeting to November 7, 2022. He further stated that seeing as there was not any objection the meeting would be rescheduled to November 7, 2022.

### Public Comment

Commissioner Grebner stated that the acoustics were terrible on the side of the room that he was seated.

Chairperson Crenshaw stated that part of the reason was due to the larger group. He further stated that he has sat where Commissioner Grebner was and has been able to hear just fine.

Commissioner Maiville stated that the constant air from the vents created a white noise on that side of the room. He further thanked Chairperson Crenshaw for acknowledging the concerns.

Commissioner Naeyaert stated that she could hear just fine.

Commissioner Peña stated that he would like to acknowledge the three individuals who were present at the beginning of the meeting. He further the individuals were his brother, sister and mom, who were visiting from Texas.

Commissioner Peña expressed his thanks to Commissioners Cahill, Naeyaert, and Polsdofer, as well as Director Becky Bennett for attending the Ingham County Fair. He further thanked the City of Mason, State of Michigan, and Ingham County police who were present.

Commissioner Cahill expressed thanks to Controller Todd for his efforts with the Broadband Network survey. She further stated that she had small business cards that she would be passing out.

### Adjournment

The meeting was adjourned at 6:52 p.m.

**TO:** Board of Commissioners County Commissioners  
**FROM:** Gregg Todd, Controller  
**DATE:** October 19, 2022  
**SUBJECT:** Jail Medical Services Recommendation

For the October 26<sup>th</sup> Board Leadership Meeting

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**BACKGROUND**

Bids for Jail Medical Services were received on August 16, 2022. Three vendors responded, VitalCore, Advanced Correctional Healthcare (ACH) and Wellpath. The bids were as follows:

Vendor	VitalCore	ACH 1 (practioner 20 hrs/wk)	ACH 2 (practioner 10 hrs/wk)	Wellpath
Year 1 Jail Medical	\$ 2,831,081.86	\$ 2,999,999.00	\$ 2,699,999.00	\$ 3,037,353.00
Year 1 Youth Center	\$ 138,108.00	\$ 150,139.70	\$ 150,139.70	No bid
<b>Total</b>	<b>\$ 2,969,189.86</b>	<b>\$ 3,150,138.70</b>	<b>\$ 2,850,138.70</b>	<b>\$ 3,037,353.00</b>

After internal reviews of the three companies, it was determined that Wellpath would not be a good fit for our facility based on an excessively long list of pending litigations. While they did score well on our jail medical consultant’s (Jensen Partners) attached evaluation, they were also concerned about their history, so our evaluations focused on VitalCore and ACH (ACH is our current short-term provider).

In-person interviews were held on September 21, 2022 with representatives from the Sheriff’s Office/Jail, Health Department, 30<sup>th</sup> Circuit Court Juvenile Division and the Controller’s Office. From these interviews, and subsequent reference checks, it was apparent that either VitalCore or ACH could provide sufficient jail medical services; therefore, our recommendation is based on 1) cost and 2) preference of service model.

**COST**

Post interviews, we proposed modifications to each vendor’s staffing model based on our facility’s needs. We felt that both vendors were heavy on staffing and VitalCore was particularly heavy on behavioral health staffing due to our partnership at the Jail with Community Mental Health (CMH). Both VitalCore and ACH proposed revised staffing plans, with VitalCore cautioning against reducing medical staff too much, but agreed that a reduction in behavioral health was warranted. Based on this, we used the higher medical staffing model for VitalCore.

As you will see from the chart below, ACH had a number of services, dental, pharmacy, labs, medical supplies, which were not inclusive of their projected cost proposal. These “Add Ons” are identified and priced based on their estimates of these extras. With the exception of pharmacy, ACH’s estimates are well below what is included in VitalCore’s bid. The bottom line of the spreadsheet indicates the cost per service hour with VitalCore’s at \$3,504.65/hour and ACH’s at \$5,609.23 per hour (these costs are exclusive of the Youth Center). The ACH dental cost is based on a “pass through” cost of \$5,000 per bi-weekly visit (\$130,000 per year).

<b>Staffing</b>	<b>VitalCore Hrs/Week</b>	<b>ACH Hrs/Week</b>
<b>Medical Staffing</b>		
Administrator	40	40
Admin Assistant	40	40
Physician	8	10
Mid-Level Provider	8	0
Director Nursing	40	0
Charge Nurse	168	84
Nursing	252	276
CMA	112	0
<b>Medical Total</b>	<b>668</b>	<b>450</b>
<b>Pysch</b>		
Chief Psychiatrist	4	4
Psych APRN	8	0
Mental Health Pro	0	0
Mental Health Coor	0	0
<b>Pysch Total</b>	<b>12</b>	<b>4</b>
<b>Dental</b>		
Dentist	8	0
Dental Assistant	8	0
<b>Dental Total</b>	<b>16</b>	<b>0</b>
<b>TOTAL STAFFING HOURS</b>	<b>696</b>	<b>454</b>
<b>Proposal Fee</b>	<b>\$ 2,439,239.69</b>	<b>\$ 2,213,590.87</b>
<b>Add Ons</b>		
Pharmacy	\$175,000 Included	\$175,000.00
Lab	\$50,000 Included	\$ 12,000.00
Medical Supplies	\$75,000 Included	\$ 16,000.00
Dental*	Included	\$ 130,000.00
<b>Add Ons Total</b>		<b>\$333,000.00</b>
<b>Proposal Fee w/ Add Ons</b>	<b>\$ 2,439,239.69</b>	<b>\$ 2,546,590.87</b>
<b>Total Cost/Service Hour</b>	<b>\$ 3,504.65</b>	<b>\$ 5,609.23</b>
*\$5,000 per biweekly visit		

## **SERVICE MODEL**

ACH has provided the Jail with sufficient short-term staffing, and we are grateful for their willingness to step in and get us through our staffing issues. That said, the committee was in agreement that VitalCore's service model was preferred. We found their model to have a more desirable holistic approach to inmate health with emphasis on behavioral health, and utilize the same Electronic Medical Records (EMR) system, NextGen, which will afford a more seamless transition. ACH agreed to use our EMR but preferred we utilize their propriety system for an additional fee. ACH also uses a standard operating procedure of "when in doubt, send them out" with regard to sending inmates to the hospital. While we strongly agree with getting inmates proper and timely healthcare, 39 inmates were sent out in August, which is more than when we had limited Health Department staff.

In addition, the Jail has received a number of concerns from our Judiciary based on ACH's reluctance to continue certain behavioral health medications for inmates. While this has been addressed with ACH, we would like to minimize Court concerns with regard to inmate health.

### **RECOMMENDATION**

Based on a combination of positive references, cost, and service model, we are recommending that VitalCore be the medical provider for the Ingham County Jail. We will take this recommendation to the November 10, Law and Courts Committee with final approval at the November 22, Board of Commissioners meeting with a contract starting date of January 1, 2023. ACH's contract was recently extended through December 31, 2022 and we are hopeful that we can have VitalCore's contract in place by then. The contract with VitalCore will also include services to the Youth Center.

EVALUATION FOR REQUEST FOR PROPOSAL						
Packet #44-22: Correctional Health Services						
Scale	Criteria					
1=Poor 2=Fair 3=Good 4=Very Good 5=Excellent						
Vendor / Local Preference	Compliance with RFP Instructions 0.05 Insert Ranking in this column	Qualifications, Experience & Performance 0.25 Insert Ranking in this column	Cost 0.50 Insert Ranking in this column	Project Approach 0.10 Insert Ranking in this column	References 0.10 Insert Ranking in this column	Total
wellpath	5.00	4.00	4.00	4.25	5.00	4.18
VitalCore Health Strategies	5.00	4.00	4.00	5.00	5.00	4.25
Advanced Correctional Healthcare Inc.	5.00	4.00	3.00	4.00	5.00	3.65
Diamond Pharmacy	0.00	0.00	0.00	0.00	0.00	0.00
<b>Comments:</b>						
wellpath	Screenings at intake. 24/7. EMR is their own version. Target 10 days, but did not guaranteed. Tele-nursing program. Letter of intent from McLaren, LabCorp, and other ancillaries. Cheaper at year 5 than VitalCore and ACH. Seems like there may be alot of tele-coverage.					
VitalCore Health Strategies	Honest and forthright answers to the liability questions and the lost re-bids. They will screen upon arrival 24/7 with a nurse and health assessment by 10 days.. It is unclear to me who is providing care in the clinic for daily visits. Using NexGen.					
Advanced Correctional Healthcare Inc.	Questions 1 through 5 had answers that either did not directly answer the question or required a non-disclosure. Did we ever get the data? I am not sure how professional it is to include a comment about a competitor. (Page 94) They had a number of contentions with ancillary payment responsibilities. Adhering to the HCCHC guideline of 14 days for health assessment, no staff at admissions. EMR is their own version.					
Diamond Pharmacy	An option to consider if oher provider respondents are not able to meet pharmacy standards.					