

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

AUGUST 22, 2023

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **JULY 25, 2023**
- VI. **ADDITIONS** TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A NOTICE FROM THE STATE OF **MICHIGAN DEPARTMENT OF TREASURY** REGARDING THE INTENT TO WITHHOLD STATE PAYMENTS.
 2. A NOTICE OF A PUBLIC HEARING FROM THE **CITY OF LANSING** REGARDING THE APPROVAL OF AN OBSOLETE PROPERTY REHABILITATION DISTRICT, PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF THE OBSOLETE PROPERTY REHABILITATION ACT.
 3. AN EMAIL FROM **HAMLIN TOWNSHIP** PLANNING COMMISSION REGARDING A PUBLIC HEARING NOTICE REGARDING THE HAMLIN TOWNSHIP MASTER PLAN.
 4. A RESOLUTION FROM THE **CHARLEVOIX COUNTY** BOARD OF COMMISSIONERS REGARDING OPPOSITION OF MICHIGAN LEGISLATURE BILLS SB299, SB300, HB4479 & HB4480.
 5. RESOLUTION #2023-32 FROM THE **KALKASKA COUNTY** BOARD OF COMMISSIONERS REGARDING MICHIGAN HOUSE BILLS 4526-4528, OPPOSITION TO LEGISLATION PREEMPTING LOCAL CONTROL.
 6. RESOLUTION #2023-33 FROM THE **KALKASKA COUNTY** BOARD OF COMMISSIONERS REGARDING THE OPPOSITION TO SB299 & 300, HB4479 & 4480
 7. MEMORANDUM FROM THE **LIVINGSTON COUNTY** BOARD OF COMMISSIONERS REGARDING A LETTER TO THE AREA AGENCY ON AGING 1-B (AAA) REGARDING THEIR CONCERNS WITH THE DISCIPLINE OF DEI – DIVERSITY, EQUITY, AND INCLUSION.
- VIII. LIMITED PUBLIC COMMENT

- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 - 8. THE BOARD OF COMMISSIONERS – RESOLUTION HONORING ANIMAL CONTROL DIRECTOR [HEIDI WILLIAMS](#)
 - 9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT FOR THE RELOCATION AND REPLACEMENT OF A PORTION OF THE [TOWAR GARDENS](#) AND BRANCHES DRAIN IN THE LAKE LANSING ROAD PROJECT
 - 10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [SPICER GROUP, INC.](#) TO PROVIDE CONSULTING SERVICES
 - 11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [PM TECHNOLOGIES LLC](#), FOR THE PREVENTATIVE MAINTENANCE, REPAIR AND EMERGENCY SERVICES FOR BACK UP GENERATORS AT VARIOUS INGHAM COUNTY FACILITIES
 - 12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A MONTH-TO-MONTH EXTENSION AMENDMENT TO THE [DU-ALL CLEANING INC.](#) AGREEMENT FOR JANITORIAL SERVICES AT MULTIPLE LOCATIONS
 - 13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [VELOCITYEHS](#) (MSDS ONLINE) TO MANAGE MATERIAL SAFETY DATA SHEETS
 - 14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [KNIGHT WATCH](#) FOR A CARD READER AND DOOR RELEASE BUTTON FOR THE WOMEN’S HEALTH CLINIC AT THE HUMAN SERVICES BUILDING
 - 15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [SPECIAL PART-TIME POSITION](#) FOR THE INGHAM COUNTY FACILITIES DEPARTMENT
 - 16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE AGREEMENT WITH [LEROY TOWNSHIP](#) FOR THE 2023 LOCAL ROAD PROGRAM
 - 17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A BITUMINOUS PAVEMENT AGREEMENT WITH G.S. [FEDEWA BUILDERS, INC.](#) FOR PHASE 4 OF SIERRA RIDGE ESTATES
 - 18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ENGINEERING DESIGN SERVICE AGREEMENTS WITH [RS ENGINEERING, LLC](#) FOR THE HOLT ROAD PROJECT FROM US-127 TO OKEMOS ROAD AND FOR THE MOUNT HOPE ROAD PROJECT FROM HAGADORN ROAD TO OKEMOS ROAD

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR A PROFESSIONAL [BRUSH CUTTER MACHINE](#)
20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A CONTRACT WITH [J. RANCK ELECTRIC INC.](#) FOR TRAFFIC SIGNAL CONSTRUCTION SERVICES
21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDATORY CONTRACT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE [LAKE LANSING ROAD PROJECT FROM WOOD STREET TO WEST ROAD](#)
22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE ICEA COUNTY PROFESSIONAL [RECLASSIFICATION REQUESTS](#)
23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION OF INTENT TO AUTHORIZE [PUBLICATION OF NOTICE OF INTENT](#) AND TO DECLARE INTENT TO REIMBURSE
24. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [BS&A FOR ENTERPRISE RESOURCE PLANNING SOFTWARE CONVERSION AND TRAINING](#)
25. FINANCE COMMITTEE – RESOLUTION TO APPROVE A [DEFICIT ELIMINATION PLAN](#) FOR THE BUILDING AUTHORITY AND INSURANCE FUND
26. HUMAN SERVICES COMMITTEE – RESOLUTION TO APPROVE [TRI-COUNTY OFFICE ON AGING’S](#) FISCAL YEAR 2024 ANNUAL IMPLEMENTATION PLAN
27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE TENTH AMENDMENT TO THE AGREEMENT WITH THE [CAPITAL AREA TRANSPORTATION AUTHORITY](#) DATED JANUARY 1, 2016 THROUGH DECEMBER 31, 2025
28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE INGHAM COUNTY HEALTH DEPARTMENT TO ACCEPT [DONATIONS](#)
29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [AMENDMENT #4](#) TO THE 2022-2023 EMERGING THREATS MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT
30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AGREEMENT WITH [MICHIGAN DEPARTMENT OF LABOR & ECONOMIC OPPORTUNITY](#)
31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [MICHIGAN PRIMARY CARE ASSOCIATION](#)

32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [DR. AARON DORA-LASKEY](#) FOR MEDICATION ASSISTED TREATMENT (MAT) PHYSICIAN SERVICES
33. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [LUMA HEALTH](#) THROUGH THE MICHIGAN PRIMARY CARE ASSOCIATION FOR PATIENT COMMUNICATION SERVICES
34. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASING INDIVIDUAL [GIFT CARDS](#) FOR AMERICORPS STATE MEMBERS
35. LAW & COURTS COMMITTEE – RESOLUTION TO HONOR [ANGELA MINA LLOYD](#) OF THE INGHAM COUNTY PROSECUTOR’S OFFICE
36. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH [PRO-TECH](#) FOR BALLISTIC SHIELDS
37. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE INGHAM COUNTY PROSECUTOR’S OFFICE FOR THE 2024 [CRIME VICTIM RIGHTS GRANT](#)
38. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH THE [CITY OF LANSING](#) FOR AN ALLOCATION OF FUNDS TO INGHAM COUNTY/CITY OF LANSING COMMUNITY CORRECTIONS FOR THE 2023-2024 CITY FISCAL YEAR
39. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ADDITIONAL JUSTICE MILLAGE PROGRAMMING FUNDS FOR INDIGENT [ELECTRONIC MONITORING](#) USERS TO MAINTAIN SERVICES THROUGH DECEMBER 31, 2023 AND TO PROVIDE NOTICE TO JUDICIAL SERVICES GROUP, LTD. THAT ADDITIONAL FUNDS ARE AVAILABLE

XII. SPECIAL ORDERS OF THE DAY

XIII. PUBLIC COMMENT

XIV. COMMISSIONER ANNOUNCEMENTS

XV. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVI. ADJOURN

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

JULY 25, 2023 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>
July 25, 2023

CALL TO ORDER

Chairperson Sebolt called the July 25, 2023 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Celentino, Grebner, Johnson, Lawrence, Peña, Polsdofer, Ruest, Schafer, Tennis, Pawar, and Sebolt.

Members Absent: Cahill, Maiville, Morgan, and Trubac.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Sebolt asked Diana Bartlett, Ingham County Housing Trust Fund Coordinator, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Sebolt asked those present for a moment of meditation and reflection. He further asked those present to please keep the family of Stan Jordan, former Ingham County Fair Board President, in their thoughts as he had recently passed away.

APPROVAL OF THE MINUTES

Commissioner Celentino moved to approve the minutes of the June 27, 2023 meeting. Commissioner Tennis supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

ADDITIONS TO THE AGENDA

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

5. RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TEACHOUT SECURITY SOLUTIONS FOR UNARMED SECURITY GUARD SERVICES AT MULTIPLE INGHAM COUNTY FACILITIES
11. RESOLUTION TO APPROVE \$10,000 IN FUNDING TO THE RACIAL EQUITY TASKFORCE

JULY 25, 2023 REGULAR MEETING

Chairperson Sebolt stated that Board rules state, resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Tennis moved that the following resolution be considered immediately. Commissioner Lawrence supported the motion.

RESOLUTION HONORING STAN JORDAN

The motion to allow the resolution to be considered immediately carried unanimously. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

Chairperson Sebolt stated the resolution would be added as Agenda Item No. 40.

PETITIONS AND COMMUNICATIONS

RESOLUTION #2023-11 FROM THE ONTONAGON COUNTY BOARD OF COMMISSIONERS REGARDING THE STATE OF MICHIGAN SANITARY CODE RESOLUTION. Chairperson Sebolt stated that this matter would be referred to the Human Services Committee.

AN EMAIL FROM COMMISSIONER MYLES JOHNSON RESIGNING FROM THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS. Chairperson Sebolt stated that this matter would be placed on file.

COMMUNICATION FROM DONNA ROSE ADDRESSING ITEMS MENTIONED AT THE CATA PRESENTATION TO THE INGHAM COUNTY COMMISSION LEADERSHIP COMMITTEE ON MAY 25, 2023. Chairperson Sebolt stated that this matter would be placed on file.

PUBLIC HEARING FOR CLOSEOUT OF STATE COMMUNITY DEVELOPMENT BLOCK GRANT SITE READINESS PLANNING FUNDING

Chairperson Sebolt declared the Public Hearing for the closeout of State Community Development Block Grant Site Readiness Planning funding was now open.

Chairperson Sebolt declared the Public Hearing for the closeout of State Community Development Block Grant Site Readiness Planning funding was now closed.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

JULY 25, 2023 REGULAR MEETING

CONSIDERATION OF CONSENT AGENDA

Commissioner Schafer moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Items Nos. 10, 14, 15, 29 and 33. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

Items voted on separately are so noted in the minutes.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DIRECTING INGHAM COUNTY ADVISORY BOARDS AND COMMISSIONS TO
FORWARD AGENDAS AND MINUTES TO THE BOARD OF COMMISSIONERS' OFFICE**

RESOLUTION #23 - 316

WHEREAS, the Board of Commissioners has created a number of boards and commissions to serve in an advisory capacity in order to advance the welfare of the citizens of Ingham County; and

WHEREAS, policies have been established to assure that citizen appointees are attending meetings fulfilling the mandates of their board or commission; and

WHEREAS, in order to monitor attendance of members of the various boards and commissions and to process necessary per diem payments for Commissioners appointed to eligible boards and commissions it is necessary for the Board of Commissioners' Office to receive agendas and minutes.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Chairperson, Secretary or designated staff member of Ingham County's advisory boards and commissions to send a copy of the agendas and minutes from each meeting to the Board of Commissioners' Office.

BE IT FURTHER RESOLVED, that the Board of Commissioners' office shall forward a copy of this resolution to Ingham County advisory boards and commissions upon its adoption.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Ruest **Approved 07/18/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 4**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE CONTRACT WITH CATALYST FOR ACTION, LLC

RESOLUTION #23 - 317

WHEREAS, the Ingham County Board of Commissioners, through Resolution #22-211, has allocated \$9,000,000 of the second tranche of American Rescue Plan funds received by Ingham County for affordable housing opportunities through the Ingham County Housing Trust Fund; and

WHEREAS, the Ingham County Board of Commissioners has by resolution allocated funds from the American Rescue Plan Act (ARPA) for a variety of projects to construct new housing units in Ingham County; and

WHEREAS, these resolutions include Resolution #22-383 (Row House Construction), Resolution #23-047 (Scattered Single-Family Construction/Rehabilitation), and Resolution #23-276 (Competitive Grant Awards); and

WHEREAS, it is necessary when publicly funding housing construction and rehabilitation for housing that will be privately owned for Ingham County to ensure that the goals of the Housing Trust Fund are met and that later owners of such housing are not unduly enriched; and

WHEREAS, it is also necessary to ensure that such funding meets the requirements of ARPA; and

WHEREAS, ARPA contains a variety of means designed to ensure that publicly funded housing construction projects meet both Ingham County's needs and requirements and ARPA's requirements; and

WHEREAS, it is beneficial to Ingham County and to the future residents of such housing to design the specifics of such requirements with the specific needs of the county and its residents in mind; and

WHEREAS, the Housing Trust Fund Committee recommends that the Ingham County Board of Commissioners authorize a contract with Catalyst for Action, LLC to provide these services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Catalyst for Action, LLC to create and administer appropriate processes and draft appropriate documents to meet the expressed goals of the Housing Trust Fund Committee and of ARPA in providing funds for housing construction and rehabilitation.

BE IT FURTHER RESOLVED, that the contract shall be for a period of one year from the effective date of the contract.

BE IT FURTHER RESOLVED, that the contract shall provide for payment for services not to exceed \$75 per hour and a total not to exceed \$75,000 for the period of the contract.

JULY 25, 2023 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Housing Trust Fund Coordinator, under the supervision of the Ingham County Treasurer, is authorized to review services provided and authorize payment from funds allocated by the Board of Commissioners to the Housing Trust Fund, including, where appropriate, funds allocated for specific projects.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Ruest **Approved 07/18/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 5**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TEACHOUT SECURITY SOLUTIONS
FOR UNARMED SECURITY GUARD SERVICES AT MULTIPLE INGHAM COUNTY FACILITIES**

RESOLUTION #23 - 318

WHEREAS, the current agreement for unarmed security will expire on July 31, 2023; and

WHEREAS, unarmed security is a necessity for the safety of staff and the public; and

WHEREAS, the Purchasing Department solicited proposals from interested and qualified vendors for a contract term of three (3) years with a two (2) year renewal option; and

WHEREAS, the Facilities Department recommends an agreement with Teachout Security Solutions, a local vendor, who submitted the lowest responsive and responsible proposal for unarmed security services at multiple Ingham County facilities; and

WHEREAS, the proposal is broken down by the hourly bill rate which is \$25.76 per hour for Year One and each additional year will increase by 2% plus the living wage increase; and

WHEREAS, funds are available in the appropriate maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement for a three year term with one two year renewal option with Teachout Security Solutions, 209 N. Walnut Street, Lansing, Michigan 48933, for unarmed security guard services at multiple Ingham County facilities for an hourly bill rate of \$25.76 for Year One and 2% increase plus the living wage increase for each subsequent year thereafter for the three year term.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Ruest **Approved 07/18/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF
TRANSPORTATION FOR PRELIMINARY ENGINEERING ACTIVITIES ON THE MOUNT HOPE
ROAD PROJECT FROM HAGADORN ROAD TO OKEMOS ROAD**

RESOLUTION #23 - 319

WHEREAS, the Road Department received federal funding for the design and construction of a safety improvement project at Mount Hope Road from Hagadorn Road to Okemos Road in Meridian Township; and

WHEREAS, both the design phase and the construction phase of the project will require individual contracts with the Michigan Department of Transportation (MDOT); and

WHEREAS, the MDOT contract for the construction phase of the project is anticipated in early 2024; and

WHEREAS, the design phase of the project requires the execution of MDOT Contract #23-5246 to define the Road Department's responsibilities and obligations to utilize federal funding for preliminary engineering activities on the project; and

WHEREAS, the County, on behalf of the Road Department, must enter into an agreement with MDOT consistent with state and federal funding requirements; and

WHEREAS, the estimated funding costs for the preliminary engineering activities are as follows, with the Local Costs being the responsibility of the Road Department:

Highway Safety Improvement Program (HSIP) Funding Award:	\$ 90,000
<u>HSIP Funding Participation (50%):</u>	<u>\$ 45,000</u>
Local Costs, Road Department Responsibility:	\$ 45,000; and

WHEREAS, the local costs for preliminary engineering activities are included in the 2023 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract #23-5246 with the Michigan Department of Transportation for the preliminary engineering activities related to the safety improvement project located at Mount Hope Road from Hagadorn Road to Okemos Road in Meridian Township, for a total funding award of \$90,000 consisting of \$45,000 in federal Highway Safety Improvement Program funds and \$45,000 in Road Department funds, which have been included in the 2023 Road Fund Budget.

JULY 25, 2023 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Ruest **Approved 07/18/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AGREEMENTS WITH WHEATFIELD AND WILLIAMSTOWN
TOWNSHIPS FOR THE 2023 LOCAL ROAD PROGRAM**

RESOLUTION #23 - 320

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Wheatfield and Williamstown Townships coordinated with the Road Department to schedule work for the 2023 construction season and the associated agreements were authorized per Resolution #23-147; and

WHEREAS, both Wheatfield and Williamstown Townships have requested additional road work to be included in the 2023 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the additional road improvements for the 2023 construction season; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$93,300 combined for these two townships is included in the adopted 2023 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreements with Wheatfield and Williamstown Townships to include additional road work for the 2023 Local Road Program, as detailed in the attached table.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table.

JULY 25, 2023 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Ruest **Approved 07/18/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/202**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

2023 Local Road Program (LRP)							
Township	Match Balance Thru 2022	2023 ICRD Match Allocation	Total 2023 Match Available	Proposed 2023 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Wheatfield	\$0.00	\$33,300.00	\$33,300.00	Asphalt wedging and overlay of Burkley Road (Linn Road to the north Township line) and asphalt pads with a double chipseal on Apple Blossom Lane (Meridian Rd to dead end) Amended to include asphalt pads on Noble Road (Williamston Road to Meech Road).	\$118,752.50	\$85,452.50	\$33,300.00
Williamstown	\$0.00	\$60,000.00	\$60,000.00	Asphalt wedging and overlay of Barry Road (Lounsbury Rd to Williamston Rd) and Milton Road (Williamston Rd to the east Township line). Crush & shape and add gravel to Wilgus Road (Williamston Rd to dead end). Amended to include gravel resurfacing of N Branch Road (Germany Road to Sherwood Road).	\$206,454.97	\$146,454.97	\$60,000.00

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REVISE AN ENGINEERING DESIGN SERVICES CONTRACT
WITH DLZ MICHIGAN, INC. FOR THE
COLUMBIA ROAD AND EIFERT ROAD INTERSECTION PROJECT**

RESOLUTION #23 - 321

WHEREAS, the Road Department received Highway Safety Improvement Program funding to construct a roundabout at the intersection of Columbia Road and Eifert Road in Sections 3, 4, 9, and 10 of Aurelius Township, which funds the preliminary engineering costs up to a capped funding amount of \$73,000.00, of which the federal participation ratio is 50%, resulting in \$36,500 in federal aid and \$36,500 in Road Department costs; and

WHEREAS, Ingham County, on behalf of the Road Department, entered into Contract #23-5245 with the Michigan Department of Transportation (MDOT) per Resolution #23-249 to define the design engineering funding responsibilities for this project; and

WHEREAS, Ingham County, on behalf of the Road Department, entered into an agreement with DLZ Michigan, Inc. to perform the preliminary engineering work necessary for the Columbia Road and Eifert Road Intersection Project per Resolution #23-171, for a total preliminary engineering budget of \$81,000, which includes a \$18,685.99 contingency; and

WHEREAS, MDOT requires specific language to be included in the consultant services contract, consistent with their third-party agreement template, in order for the Road Department to be reimbursed with federal funds for the preliminary engineering costs on this project; and

WHEREAS, as the current engineering services agreement does not include the necessary MDOT language to receive federal aid reimbursement, the Road Department recommends that the Board of Commissioners authorize a revised engineering services agreement with DLZ Michigan, Inc. to include the missing contract language, referencing the authorized Highway Safety Improvement Program funding detailed in MDOT Contract #23-5245 of \$73,000 (i.e. 50% federal funds and 50% County match) as the maximum preliminary engineering budget, acknowledging the consultant shall only be paid for actual costs authorized by Ingham County on behalf of the Road Department and that any preliminary engineering costs exceeding the capped funding award shall be the responsibility of the Road Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised engineering design services contract for the Columbia Road and Eifert Road Intersection Project with DLZ Michigan, Inc. located at 1425 Keystone Ave, Lansing, MI 48911, to include the required language from MDOT's third-party agreement template, referencing the authorized Highway Safety Improvement Program funding detailed in MDOT Contract #23-5245 of \$73,000 (i.e. 50% federal funds and 50% County match) as the maximum preliminary engineering budget, acknowledging the consultant shall only be paid for actual costs

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authorized by Ingham County on behalf of the Road Department and that any preliminary engineering costs exceeding the capped funding award shall be the responsibility of the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Ruest **Approved 07/18/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REVISE AN ENGINEERING DESIGN SERVICES CONTRACT
WITH DLZ MICHIGAN, INC. FOR THE
HAGADORN ROAD AND SANDHILL ROAD INTERSECTION PROJECT**

RESOLUTION #23 - 322

WHEREAS, the Road Department received Highway Safety Improvement Program funding to construct a roundabout at the intersection of Hagadorn Road and Sandhill Road in Sections 5-8 of Alaiedon Township, which funds 50% of the preliminary engineering costs up to a capped funding amount of \$80,000, for a total preliminary engineering project cost of \$160,000, with the 50% match being the responsibility of the Road Department; and

WHEREAS, Ingham County, on behalf of the Road Department, entered into Contract #22-5199 with the Michigan Department of Transportation (MDOT) per Resolution #22-257 to define the design engineering funding responsibilities for this project; and

WHEREAS, Ingham County, on behalf of the Road Department, entered into an agreement with DLZ Michigan, Inc. to perform the preliminary engineering work necessary for the Hagadorn Road and Sandhill Road Intersection Project per Resolution #22-166 and as amended per Resolution #23-252, for a total preliminary engineering budget of \$108,175, which includes a \$25,000 contingency; and

WHEREAS, MDOT requires specific language to be included in the consultant services contract, consistent with their third-party agreement template, in order for the Road Department to be reimbursed with federal funds for the preliminary engineering costs on this project; and

WHEREAS, as the current engineering services agreement does not include the necessary MDOT language to receive federal aid reimbursement, the Road Department recommends that the Board of Commissioners authorize a revised engineering services agreement with DLZ Michigan, Inc. to include the missing contract language, referencing the authorized Highway Safety Improvement Program funding detailed in MDOT Contract #22-257 of \$160,000 (i.e. 50% federal funds and 50% County match) as the maximum preliminary engineering budget, acknowledging the consultant shall only be paid for actual costs authorized by Ingham County on behalf of the Road Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised engineering design services contract for the Hagadorn Road and Sandhill Road Intersection Project with DLZ Michigan, Inc. located at 1425 Keystone Ave, Lansing, MI 48911, to include the required language from MDOT's third-party agreement template, referencing the authorized Highway Safety Improvement Program funding detailed in MDOT Contract #22-257 of \$160,000 (i.e. 50% federal funds and 50% County match) as the maximum preliminary engineering budget, acknowledging the consultant shall only be paid for actual costs authorized by Ingham County on behalf of the Road Department.

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Ruest **Approved 07/18/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE UAW TOPS, ICEA COUNTY PROFESSIONAL, AND MANAGERIAL & CONFIDENTIAL RECLASSIFICATION REQUESTS

RESOLUTION #23 - 323

WHEREAS, the UAW Technical, Office, Paraprofessional & Service Employees collective bargaining agreement, the ICEA County Professional Employees collective bargaining agreement, and the Managerial & Confidential Employee Personnel Manual are effective January 1, 2022 through December 31, 2024.

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in these groups; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
137013	Judicial Assistant – District Court	Move from MC 6 to MC 8
137014	Judicial Assistant – District Court	Move from MC 6 to MC 8
601009	Purchasing Clerk	Move from UAW E to UAW G
601035	Lead Sr. Accountant	Move from County Pro 9 to County Pro 10
601040	Clinic Information Training Coord. (vacant)	Move from UAW H to UAW J
601060	Program Coordinator	Move from County Pro 7 to County Pro 8
601435	Finance Coordinator	Move from County Pro 9 to County Pro 10

<u>Position Title</u>	2023		<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
Judicial Asst. – D.Ct.	MC 6: 60,462.42	MC 8: 71,669.51	11,207.09
Judicial Asst. – D. Ct.	MC 6: 60,462.42	MC 8: 71,669.51	11,207.09
Purchasing Clerk	UAW E: 46,971.90	UAW G: 52,531.56	5,559.66
Lead Sr. Accountant	Co Pro 9: 85,410.98	Co Pro 10: 92,245.43	6,834.45
Clinic Info. Trng. Coord.	UAW H: 55,603.90	UAW J: 62,262.46	6,658.56
Program Coordinator	Co Pro 7: 71,599.41	Co Pro 8: 78,095.48	6,496.07
Finance Coordinator	Co Pro 9: 85,410.98	Co Pro 10: 92,245.43	6,834.45

TOTAL: 54,797.37

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

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COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Ruest **Approved 07/18/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** Morgan **Approved 07/19/2023**

Commissioner Celentino moved to adopt the resolution. Commissioner Peña supported the motion.

Chairperson Sebolt disclosed that the UAW TOPS was a local unit of an International Union, which was affiliated with his employer, the Michigan American Federation of Labor and Congress of Industrial Organizations (AFL-CIO).

The motion to adopt the resolution carried unanimously. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE \$10,000 IN FUNDING TO THE RACIAL EQUITY TASKFORCE

RESOLUTION #23 - 324

WHEREAS, the Racial Equity Taskforce was established through Resolution #20-271 to support an overarching goal of achieving equitable outcomes in wealth accumulation and income, education, safety, health, and other measures of well-being among all Black Ingham County residents; and

WHEREAS, the Racial Equity Taskforce voted unanimously to request \$10,000 in annual funding to help achieve these goals; and

WHEREAS, this funding request was not included in the FY 2023 budget, but will be included in future budgets; and

WHEREAS, funding for 2023 is available through the Contingency Fund.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves \$10,000 in 2023 funding through the Contingency Fund to the Racial Equity Taskforce line item 101 22300 818000.

BE IT FURTHER RESOLVED, that future annual funding requests will be part of the annual budget cycle.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Ruest **Approved 07/18/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH URBAN WIRELESS SOLUTIONS FOR
BROADBAND CONSULTING SERVICES**

RESOLUTION #23 - 325

WHEREAS, the State of Michigan was allocated \$1.56 billion in federal Broadband Equity, Access, and Deployment (BEAD) Program funding to go toward providing broadband service to unserved/underserved citizens in the state; and

WHEREAS, the State of Michigan is required to develop a Five-Year Action Plan outlining how the process with which the funds will be distributed to provide broadband service to unserved/underserved citizens; and

WHEREAS, Ingham County has a number of unserved/underserved areas that will be eligible for BEAD funding; and

WHEREAS, the BEAD funding will be highly competitive so it will be crucial that Ingham County analyze the data generated from the Merit Network Broadband Survey conducted in 2022 and the Michigan High Speed Internet Office (MIHI) state-wide broadband infrastructure survey to determine eligible communities and locations within Ingham County, and develop a plan to identify solutions for broadband distribution; and

WHEREAS, Urban Wireless Solutions, a Canton, Michigan-based consulting firm, is currently working with a number of Michigan local governments and Merit Network on a number of similar projects, has proposed providing Ingham County broadband consulting services for \$24,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves an agreement with Urban Wireless Solutions, 6175 Courtland Drive, Canton, Michigan for broadband consulting services to Ingham County for a not to exceed amount of \$24,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Ruest **Approved 07/18/2023**

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FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AGREEMENT WITH
MANER COSTERISAN FOR ACCOUNTING SERVICES**

RESOLUTION #23 - 326

WHEREAS, the unexpected departure of the Financial Services Director left the department with a dearth of financial management and oversight; and

WHEREAS, Resolution #23-153 approved a not-to-exceed agreement of \$75,000 with Maner Costerisan for interim Financial Services management and 2022 audit preparation; and

WHEREAS, due to the lack of audit preparation with the departure of the previous Financial Services Director, the complexity and length of the audit process, and the additional requirements on Maner Costerisan to help with the completion of the audit, a contract amendment in the amount of \$60,000 is required; and

WHEREAS, funding is available through the Contingency Fund.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves an amendment to the agreement with Maner Costerisan for accounting services and 2022 audit preparation for an additional fee not to exceed \$60,000.

BE IT FURTHER RESOLVED, that the agreement will be funded through the Contingency Fund.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Ruest **Approved 07/18/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 14**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE BUDGET ADJUSTMENTS FOR 2023 BASED ON THE ANNUAL
EVALUATION OF THE COUNTY'S FINANCIAL RESERVE POLICY**

RESOLUTION #23 - 327

WHEREAS, the Board of Commissioners has determined that it is in the best interests of the Ingham County government; its taxpayers, and its residents to maintain sufficient financial reserves to provide for the stable operation of the county government; to assure that the County's financial obligations will be met; and to assure continuance of a strong credit rating; and

WHEREAS, the Board of Commissioners, through Resolution #02-17 has adopted a Financial Reserve Policy to guide decisions regarding the maintenance of sufficient financial reserves; and

WHEREAS, the Financial Reserve Policy and the status of county reserves is to be reviewed on an annual basis; and

WHEREAS, such a review has been done by the Controller's Office, based on 2022 year end balances, and a report with recommendations has been given to the Finance Committee.

THEREFORE BE IT RESOLVED, that the 2023 budget be amended to authorize a transfers totaling \$1,000,000 from the General Fund unassigned balance to the Public Improvements Fund in the amount of \$500,000 and to the Budget Stabilization Fund in the amount of \$500,000 in order to provide adequate funds for infrastructure maintenance and improvements and meet minimum targets.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments and transfers.

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** Morgan **Approved 07/19/2023**

Commissioner Grebner moved to adopt the resolution. Commissioner Celentino supported the motion.

The motion to adopt the resolution carried unanimously via roll call vote. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 15**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE PHASE II FEASIBILITY STUDY FOR THE
HOLT TO MASON TRAIL**

RESOLUTION #23 - 328

WHEREAS, to assist the Board of Commissioners in developing the Phase II Feasibility Study for the Holt to Mason Trail that will go along Cedar and Howell Roads from College Road to Kearns Road, Ingham County hired Spicer Group, Inc. to complete the study; and

WHEREAS, Spicer Group, Inc. has completed the study to the satisfaction of the Ingham County Parks and Recreation Commission; and

WHEREAS, the Ingham County Parks and Recreation Commission recommends approval of the Phase II Feasibility Study for the Holt to Mason Trail by the Ingham County Board of Commissioners; and

WHEREAS, the Ingham County Board of Commissioners desires to implement the recommendations included in the study.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the Phase II Feasibility Study for the Holt to Mason Trail prepared by Spicer Group, Inc.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

Commissioner Tennis moved to adopt the resolution. Commissioner Pawar supported the motion.

Commissioner Peña stated the middle-third of the link including the portion from the roundabout on Cedar Street to Harper Road was paved. He further stated that the community and Commissioner Grebner would appreciate the north and south portions of the trail to be paved so it could be used for bicycling.

The motion to adopt the resolution carried unanimously. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 16**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
EAST LANSING PUBLIC SCHOOL DISTRICT**

RESOLUTION #23 - 329

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into a ten-year interagency agreement with East Lansing Public School District (ELPSD), effective August 15, 2023 through August 14, 2033, to operate a school-based CHC at East Lansing High School; and

WHEREAS, a fully executed interagency agreement is required, between the operating agency and the school district, for participation in the Michigan Department of Health and Human Services' Child and Adolescence Health Center program; and

WHEREAS, in coordination with ELPSD, ICHHD's CHCs will provide comprehensive primary care services to the adolescent student population at East Lansing High School; and

WHEREAS, there is no cost for entering an interagency agreement with ELPSD; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into a ten-year interagency agreement with ELPSD to operate a school-based CHC, effective August 15, 2023 through August 14, 2033.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a ten-year interagency agreement with the ELPSD to operate a school-based CHC, effective August 15, 2023 through August 14, 2033.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Interagency Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** None **Approved 07/17/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 17**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING AMY THOMAS

RESOLUTION #23 - 330

WHEREAS, after 28 years of loyal and dedicated service to Ingham County Health Department (ICHD), Amy Thomas will be retiring on July 28, 2023; and

WHEREAS, Amy Thomas began her employment with ICHD in August of 1995 as an Environmental Health Sanitarian I; and

WHEREAS, prior to being hired at ICHD, Amy worked in Public Health as an Environmental Health Sanitarian in Allegan County from 1991 to 1995; and

WHEREAS, during her years as a Sanitarian in Ingham County, Amy performed inspections of food service establishments, child and adult daycare centers, foster care facilities, public swimming pools, campgrounds, private wells, private septic systems, and coordinated the Type II Water Supply Program; and

WHEREAS, Amy was promoted to Sanitarian II by obtaining certification from the National Environmental Health Association in July of 1999; and

WHEREAS, Amy was assigned to Food Service Plan Review in 2009; and

WHEREAS, Amy served as the ICHD Recognition Committee Co-chair from 1999-2002; and

WHEREAS, during her career Amy was professional, dedicated, and respected by all her coworkers, and

WHEREAS, Amy was extremely knowledgeable in her field and worked hard to establish strong connections with other regulators as well as the public; and

WHEREAS, Amy was, at all times, a tactful communicator and an effective problem solver; and

WHEREAS, Amy was always willing to share her knowledge and experience with other staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Amy Thomas for her 28 years of dedicated service to ICHD and for her distinguished and superior service to both the Health Department as well as to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners extends its sincere appreciation for Amy's countless contributions and for the lasting, positive impact she made during her years of dedicated service.

JULY 25, 2023 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Amy continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 18**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AMENDING RESOLUTION #22 – 515 TO EXPAND THE
OPIOID LITIGATION ADVISORY PANEL**

RESOLUTION #23 - 331

WHEREAS, Resolution #22 – 515 established an opioid litigation advisory panel consisting of 13 members;
and

WHEREAS, the opioid litigation advisory panel consists primarily of county staff and elected officials; and

WHEREAS, the Board of Commissioners desires to expand the opioid litigation advisory panel to broaden and diversify the membership.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends Resolution #22 – 515 to expand the opioid litigation advisory panel to include the following:

Medical Examiner – 1 representative
Schools/Education – 1 representative
Life Experience – 2 representatives
Faith Based – 1 representative
Families/Community Advocacy – 1 representative

BE IT FURTHER RESOLVED, that appointments to these positions will be made through the Board of Commissioners' advisory board appointment process.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #22 – 515 remain in effect.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY PARKS TO PARTICIPATE IN THE
CAPITAL AREA DISTRICT LIBRARIES LIBRARY OF THINGS**

RESOLUTION #23 - 332

WHEREAS, the Library of Things service at Capital Area District Libraries supports lifelong learning and creativity; and

WHEREAS, Library of Things allows adult cardholders to borrow these practical, hands-on items to learn new skills, explore areas of interest, or help with everyday tasks; and

WHEREAS, park staff wish to partner with the Capital Area District Libraries to encourage individuals to learn and explore the Ingham County Parks; and

WHEREAS, park staff has worked with the Capital District Libraries to develop a Library Park Pass to be offered for check out at the Capital Area District Libraries.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Parks Department to participate in the Capital Area District Libraries Library of Things.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes Capital Area District Libraries to create 42 park passes, including park entry to all parks, one-hour pedal boat rental, and a Disc Golf Day Pass and a one-round equipment rental for up to 4 people.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution after review and approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION
FOR IMPROVEMENTS TO HAWK ISLAND COUNTY PARK**

RESOLUTION #23 - 333

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for making improvements to Hawk Island County Park; and

WHEREAS, this general scope of work includes, but is not limited to: 1) new paved paths, in lieu of the boardwalk along bank of the lake; 2) three (3) new fishing piers/overlook docks; 3) amenities will include a recycled plastic bench, a recycled plastic trash receptacle, recycled bollards and an interpretive sign; 4) native landscaping will be included to replace the removed trees and vegetation along the bank of the lake; and 5) parking lot striping to delineate the Americans with Disabilities Act (ADA) parking spaces; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Laux Construction; and

WHEREAS, there is \$1,140,600 available in line item 228-62800-967000-TR059 per Resolutions #20-349 and #21-411.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with Laux Construction for the base bid of \$984,787.37 for improvements to Hawk Island County Park.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contingency not to exceed \$70,000 to cover any additional work items to be completed by staff in-house and/or expenditure by Laux Construction of which must be mutually agreed on in writing between the Parks Director (or designee) and Laux Construction before work on such work items is begun.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

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FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

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**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A THREE-YEAR CONTRACT EXTENSION WITH
SPICER GROUP, INC. TO PROVIDE CONSULTING SERVICES FOR CERTAIN TRAILS
AND PARKS MILLAGE RELATED ITEMS**

RESOLUTION #23 - 334

WHEREAS, through Resolution #20-560 the Ingham County Board of Commissioners authorized entering into a three-year contract with Spicer Group Inc., a consultant with various personnel with very diverse skill sets to assist County staff with the Trails and Park Millage for a first-year cost of \$106,488, second-year cost of \$107,515.38, and third-year cost of \$108,553.03; and

WHEREAS, the Board of Commissioners approved an option to renew the contract for an additional three-year period; and

WHEREAS, the Parks Department would like to exercise a three-year contract extension with Spicer Group Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes extending the contract with Spicer Group, Inc., for an additional three years for an estimated fourth-year cost of \$105,850, an estimated fifth-year cost of \$106,980 and an estimated sixth-year cost of \$108,000 from the Trails and Parks Millage fund to provide consulting services to the Ingham County Parks staff for the delivery of certain millage related items.

BE IT FURTHER RESOLVED, that the Board of Commissioners also authorizes Spicer Group’s attendance at Park Commission, Board of Commissioners, and other meetings, if required and requested, at a cost of \$400.00 per meeting, for a three-year total of \$12,000 for a total contract amount not to exceed \$332,830.

BE IT FURTHER RESOLVED, that the fourth, fifth, and sixth year cost will be included in the Parks Department’s future budget request for the appropriate amount each year:

Budget Year	Yearly Amount	Meeting Fee	Total
2024	\$105,850	\$4,000	\$109,850
2025	\$106,980	\$4,000	\$110,980
2026	\$108,000	\$4,000	\$112,000

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

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HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 22**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #23-295 TO AUTHORIZE AN AGREEMENT WITH
BIRTH KALAMAZOO, LLC**

RESOLUTION #23 - 335

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #23-295 with Birthing Kalamazoo, (formerly known as Heart Soul Birth Pros) in an amount not to exceed \$20,000 to change the formal name to Birth Kalamazoo, LLC and to amend the terms of the agreement effective June 1, 2023 through May 31, 2025 in amount not to exceed \$20,000; and

WHEREAS, through Resolution #23-295, Birth Kalamazoo LLC was authorized to provide DONA International (formerly known as Doulas of North America) approved doula training for two groups of 10 new doulas, to support the development of an Ingham County Black Doula Cohort; and

WHEREAS, this amendment will establish the transfer of a new name and will allow Birth Kalamazoo, LLC to provide birth and/or postpartum doula services to two new groups of doulas; and

WHEREAS, Birth Kalamazoo, LLC will provide ongoing support for the implementation of the Doula Cohort representing Black birthing people; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #23-295 with Birthing Kalamazoo, LLC (formerly known as Heart Soul Birth Pros) in an amount not to exceed \$20,000 to change the formal name to Birth Kalamazoo, LLC and to provide birth and/or postpartum doula services to two groups of new doulas, effective June 1, 2023 through May 31, 2025 in amount not to exceed \$20,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #23-295 with Birthing Kalamazoo, LLC (formerly known as Heart Soul Birth Pros) in an amount not to exceed \$20,000 to change the formal name to Birth Kalamazoo, LLC and to provide birth and/or postpartum doula services to two groups of new doulas, effective June 1, 2023 through May 31, 2025 in amount not to exceed \$20,000.

BE IT FURTHER RESOLVED, that Birth Kalamazoo, LLC will provide ongoing support in the implementation of the Doula Cohort representing Black birthing people.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

JULY 25, 2023 REGULAR MEETING

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 23**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDING RESOLUTION #22-354 WITH
UNITED WAY OF CENTRAL MICHIGAN**

RESOLUTION #23 - 336

WHEREAS, Ingham County Health Department (ICHD) wishes to amend Resolution #22-354 to extend and increase the agreement with Capital Area United Way (CAUW), now merged with and doing business as United Way of South Central Michigan, effective October 1, 2022 through September 30, 2023 in an amount not to exceed \$42,233.62; and

WHEREAS, the Capital Area Behavioral Risk Factor Survey (Capital Area BRFS) measures a number of health indicators and quality of life indices including chronic diseases, cigarette and alcohol use, obesity, physical activity, and neighborhood safety; and

WHEREAS, data from the Capital Area BRFS is essential to the Healthy! Capital Counties Community Health Assessment done in collaboration with two neighboring health departments and the three local hospitals in the region; and

WHEREAS, the collaborative agreement was originally authorized through Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405, #17-325, #18-028, #19-196, #20-355, #21-458, and #22-354, and collaborative activities have continued since the agreement's inception; and

WHEREAS, under this agreement the United Way of South Central Michigan has coordinated funding from Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), and ICHD to administer the Capital Area BRFS; and

WHEREAS, this resolution will authorize an amendment to the agreement with United Way of South Central Michigan and enable data collection to continue; and

WHEREAS, these funds are included in ICHD's 2023 budget with \$3,000 of the cost to be paid for with funds from the Michigan Department of Licensing and Regulatory Affairs (LARA) as authorized through resolution #23-109; and

WHEREAS, additionally, \$2,250 of the cost will be paid for by funds from Michigan Department of Health and Human Services (MDHHS) as part of the Minority Health Community Capacity Building (MHCCB) grant funding previously accepted; and

JULY 25, 2023 REGULAR MEETING

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #22-354 with United Way to coordinate the Capital Area BRFS, effective October 1, 2022 through September 30, 2023 in an amount not to exceed \$42,233.62.

THEREFORE BE IT RESOLVED, that that the Ingham County Board of Commissioners authorizes amending Resolution #22-354 with United Way to coordinate the Capital Area BRFS, effective October 1, 2022 through September 30, 2023 in an amount not to exceed \$42,233.62.

BE IT FURTHER RESOLVED, that these funds are included in ICHD's 2023 budget with \$3,000 of the cost to be paid for with funds from the Michigan Department of Licensing and Regulatory Affairs (LARA) as authorized through Resolution #23-109.

BE IT FURTHER RESOLVED, that \$2,250 of the costs will be paid for by funds from Michigan Department of Health and Human Services (MDHHS) as part of the Minority Health Community Capacity Building (MHCCB) grant funding previously accepted.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #20-566 WITH AMALGAM LLC

RESOLUTION #23 - 337

WHEREAS, Ingham County Health Department's (ICHHD) Environmental Health (EH) Department wishes to amend Resolution #20-566 with Amalgam LLC to expand our use of the web-based application by implementing FetchEH, effective August 1, 2023 through July 31, 2025 in an amount not to exceed \$14,000; and

WHEREAS, FetchEH will give ICHHD the capacity to implement electronic permitting for wells and onsite wastewater treatment systems, to perform inspections, to manage data, and for administrative functions for the following programs: Food, Body Art, Pools, Campgrounds, Pollution Prevention (P2), Tobacco, and complaints; and

WHEREAS, this expanded use of FetchEH will integrate all EH programs into a single platform, improving access to information within the division and in conjunction with other county, state, and federal Geographic Information System (GIS) data layers; and

WHEREAS, FetchEH will replace the antiquated Sword Solutions platform which has been in use for over 25 years and has limited functionality with no prospect for future updates; and

WHEREAS, all costs for this agreement will be covered by the General Operating Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #20-566 with Amalgam LLC to implement the web-based application Fetch EH, effective August 1, 2023 through July 31, 2025 in an amount not to exceed \$14,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #20-566 with Amalgam LLC to implement the web-based application Fetch EH, effective August 1, 2023 through July 31, 2025 in an amount not to exceed \$14,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

JULY 25, 2023 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2023-2024 EMERGING THREATS MASTER AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE
DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT**

RESOLUTION #23 - 338

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an Emerging Threats agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$1,460,045; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, MDHHS and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County has proposed a 2023 – 2024 Emerging Threats Agreement for the delivery of emerging threats service under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relations; and

WHEREAS, the Medical Health Officer has recommended that the Ingham County Board of Commissioners authorize a 2023 – 2024 Emerging Threats Agreement with the MDHHS for the delivery of emerging threats services under the Comprehensive Agreement process, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$1,460,045.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2023 – 2024 Emerging Threats Agreement with the MDHHS for the delivery of emerging threats services under the Comprehensive Agreement process, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$1,460,045.

BE IT FURTHER RESOLVED, that the scope of services included in this Agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that \$1,460,045 of state/federal funds will be made available to Ingham County through the Emerging Threats Comprehensive Agreement.

JULY 25, 2023 REGULAR MEETING

BE IT FURTHER RESOLVED, that the increase funds consist of the following specific change to program budgets:

- COVID Immunization: increase of \$394,496 from \$0.00 to \$394,496
- COVID-19 Mobile Testing: increase of \$127,050 from \$72,950 to \$200,000
- ELC Contact Tracing, Investigation, Testing Coordination & Infection Prevention: increase of \$816,786 from \$0.00 to \$816,786
- American Rescue Plan: increase of \$48,763 from \$0.00 to \$48,763

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike Shoyinka, MD, or her designee, is authorized to submit the 2023-2024 Emerging Threats Comprehensive Agreement electronically through the Mi-E-Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts associated with the Comprehensive Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 26**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2023-2024 AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY
OF PUBLIC HEALTH SERVICES UNDER THE COMPREHENSIVE AGREEMENT**

RESOLUTION #23 - 339

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into a FY23-24 Comprehensive Agreement with Michigan Department of Health and Human Services (MDHHS) effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$6,982,051; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, MDHHS and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County have proposed a 2023 – 2024 agreement for the delivery of public health services under the Comprehensive Agreement process to clarify roles and responsibilities, including funding relations; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an FY23-24 agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement process effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$6,982,051.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a FY23-24 Agreement with MDHHS for the delivery of public health services under the Comprehensive Agreement Process effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$6,982,051.

BE IT FURTHER RESOLVED, that the scope of services included in this Agreement shall include essential Local Public Health Services, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that \$6,982,051 of state/federal funds will be made available to Ingham County through the Comprehensive Agreement, and that Ingham County contribution to expenditures associated with the agreement and budget shall not exceed levels appropriated in the County's 2024 Budget for these purposes.

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BE IT FURTHER RESOLVED, that the Health Department is authorized to receive additional funds for the following services, in a total amount not to exceed \$850,000.

Body Art Fixed Fee	CSHC Medicaid Outreach
CSHCS Medicaid Elevated Blood Lead Case Mgt.	Medicaid Outreach
Fetal Infant Mortality Review (FIMR) Case Abstraction	FIMR Interviews

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes Memorandums of Understanding (MOU) and/or subcontracts for the period of October 1, 2023 – September 30, 2024 with specialty physicians, laboratories and health care institutions and other service providers necessary to implement the Breast and Cervical Cancer Control Navigation Programs in Clinton, Gratiot, Ingham, Ionia, Jackson, Livingston, and Washtenaw Counties, which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract effective for the period of October 1, 2023 – September 30, 2024 with the Nurse Family Partnership; to provide technical support, training and materials specific to the Nurse Family Partnership model which is a program included in the Comprehensive Agreement.

BE IT FURTHER RESOLVED, that service contracts are authorized with the providers named below to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medical Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Svcs
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision for Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County and Medicaid Administration (Federal Share) and the braided contracts shall be authorized up to the amounts identified below for the period of October 1, 2023 – September 30, 2024:

- Allen Neighborhood Center \$53,782
- Northwest Initiative \$53,782
- South Side Community Coalition \$46,075
- Cristo Rey \$58,663
- Child & Family Charities \$37,010

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike, Shoyinka, MD, or her designee, is authorized to submit the 2023-2024 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution, after review and approval as to form by the County Attorney.

JULY 25, 2023 REGULAR MEETING

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 27**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE LETTER OF INTENT TO EXPLORE THE ACQUISITION OF
SAFE DERMATOLOGY & MED SPA OF LANSING**

RESOLUTION #23 - 340

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to explore the possibility of acquiring Safe Dermatology & Med Spa of Lansing to provide advanced medical and cosmetic skin treatments to Ingham County's vulnerable populations; and

WHEREAS, Safe Dermatology & Med Spa of Lansing is a Dermatology clinic in Lansing, Michigan providing Advanced Medical & Cosmetic Skin Treatments; and

WHEREAS, the owner and sole Dermatologist, Dr. Saif Fatteh, recently expressed interest in selling his dermatology practice to ICHD because of its commitment to serving Ingham County's most vulnerable populations; and

WHEREAS, currently, Dr. Fatteh has a contract in place with ICHD's CHCs to provide dermatology services at its health centers four hours per week; and

WHEREAS, ICHD's CHCs are designated Federally Qualified Health Centers (FQHC) serving residents of greater Lansing and Ingham County; and

WHEREAS, as an FQHC, ICHD receives direct federal funding to support clinical operations and enhanced reimbursement from Medicare and Medicaid; and

WHEREAS, ICHD's CHCs are interested in exploring the possibility of acquiring Safe Dermatology & Med Spa of Lansing to expand access to dermatology services and maximize enhanced reimbursement opportunities through Medicare and Medicaid; and

WHEREAS, the exploration process will require the signing of a letter of intent and due diligence with Safe Dermatology & Med Spa of Lansing; and

WHEREAS, ICHD's CHCs will partner with the County Attorney and the Controller's Office to complete the due diligence process; and

WHEREAS, the due diligence process will allow ICHD's CHCs to request and collect financial information from Safe Dermatology & Med Spa of Lansing; and

WHEREAS, subsequently, financial projections will be developed to determine the potential impact of acquiring Safe Dermatology & Med Spa of Lansing; and

JULY 25, 2023 REGULAR MEETING

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize a letter of intent with Safe Dermatology & Med Spa of Lansing to explore the possibility of acquiring Safe Dermatology & Med Spa of Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a letter of intent with Safe Dermatology & Med Spa of Lansing to explore the possibility of acquiring Safe Dermatology & Med Spa of Lansing.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution after review and approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH WAYNE STATE UNIVERSITY FOR
THE MICHIGAN VACCINATION PARTNERS PROJECT**

RESOLUTION #23 - 341

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Wayne State University to participate in the Michigan Vaccination Partners (MVP) Project developed to improve access to both vaccinations and to health care services for persons with disabilities and their families, and to become an MVP Provider site effective July 30, 2023 through September 30, 2023 in an amount not to exceed \$10,000; and

WHEREAS, one in four people in the United States have a disability, which research shows results in higher rates of diabetes, stroke, Chronic Obstructive Pulmonary Disease (COPD), cancer and depression compared to those without; and

WHEREAS, through this agreement, ICHD will participate in Disability training, will implement Americans with Disabilities (ADA) Disability Compliance guidance, will collect disability status, and will work with Population Health Outcomes and Information Exchange (PHOENIX) to strategize ways to increase incorporating disability needs into health care; and

WHEREAS, ICHD will also provide monthly Disability Data Reports, and will market immunization clinics and events as MVP/disability friendly by incorporating the MVP logo into all related events; and

WHEREAS, ICHD will be receive \$10,000 in exchange for providing these services; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Wayne State University to participate in the Michigan Vaccination Partners (MVP) Project developed to improve access to both vaccinations and to health care services for persons with disabilities and their families, and to become an MVP Provider site effective July 30, 2023 through September 30, 2023 in an amount not to exceed \$10,000.

THEREFORE BE IT RESOLVED, that that the Ingham County Board of Commissioners authorizes entering into an agreement with Wayne State University to participate in the Michigan Vaccination Partners (MVP) Project developed to improve access to both vaccinations and to health care services for persons with disabilities and their families, and to become an MVP Provider site effective July 30, 2023 through September 30, 2023 in an amount not to exceed \$10,000.

BE IT FURTHER RESOLVED, that through this agreement, ICHD will participate in Disability training, will implement ADA Disability compliance guidance, will collect disability status, and will work with PHOENIX to strategize ways to increase incorporating disability needs into health care.

JULY 25, 2023 REGULAR MEETING

BE IT FURTHER RESOLVED, that ICHD will also provide monthly Disability Data Reports, and will market immunization clinics and events as MVP and disability friendly by incorporating the MVP logo into all related events.

BE IT FURTHER RESOLVED, that ICHD will be receive \$10,000 in exchange for providing these services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** None **Approved 07/17/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 29**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT AN ORDINANCE AMENDING THE INGHAM COUNTY ANIMAL CONTROL ORDINANCE TO ADD A PROVISION TO ARTICLE IV AUTHORIZING THE ANIMAL CONTROL OFFICER TO WAIVE CRIMINAL LIABILITY FOR FAILURE TO OBTAIN A LICENSE IF THE LICENSE IS OBTAINED BEFORE ARRAIGNMENT ON THE MISDEMEANOR CHARGE

RESOLUTION #23 - 342

WHEREAS, the Ingham County Animal Control Ordinance was adopted by the Board of Commissioners on September 18, 1972, and has subsequently been amended; and

WHEREAS, as a consequence of issues having arisen in the course of certain misdemeanor prosecutions, the Ingham County Prosecutor's Office has requested that the Ordinance be further amended to clarify that the Animal Control Officer may waive criminal liability for failure to have a dog license where the license is obtained before arraignment on the misdemeanor charge, by adding a provision to that effect to Article IV, Section 1 of the Ordinance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners shall adopt the Ordinance Amending the Ingham County Animal Control Ordinance, attached and incorporated by reference as Exhibit 1 to this Resolution, adding a provision to Article IV, Section 1.

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office shall publish notice of the adoption of this amendment in a newspaper of general circulation in the County.

BE IT FURTHER RESOLVED, that the amended Ordinance shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.

BE IT FURTHER RESOLVED, that an updated version of the Ingham County Animal Control Ordinance, as amended, will be compiled and published in hard copy and on the County's internet website.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar

Nays: None **Absent:** Johnson, Schafer **Approved 07/13/2023**

Commissioner Polsdofer moved to adopt the resolution. Commissioner Celentino supported the motion.

The motion to adopt the resolution carried unanimously via roll call vote. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

JULY 25, 2023 REGULAR MEETING

INGHAM COUNTY BOARD OF COMMISSIONERS

**ORDINANCE AMENDING THE INGHAM COUNTY ANIMAL CONTROL
ORDINANCE TO ADD A PROVISION TO ARTICLE IV AUTHORIZING THE
ANIMAL CONTROL OFFICER TO WAIVE CRIMINAL LIABILITY FOR FAILURE
TO OBTAIN A LICENSE IF THE LICENSE IS OBTAINED BEFORE ARRAIGNMENT
ON THE MISDEMEANOR CHARGE**

ORDINANCE NO. _____

An Ordinance to amend the Ingham County Animal Control Ordinance to clarify the standards for criminal liability, by adding certain ___ to Article IV.

THE PEOPLE OF THE COUNTY OF INGHAM, MICHIGAN, DO ORDAIN:

Section 1. Purpose and Authority. Deeming it advisable in the interest of the citizens of Ingham County, as authorized by Act 339 of 1919, as amended, being Section 287.261 *et seq.*, of the Michigan Compiled Laws, the County of Ingham, Michigan, adopts this Ordinance amending the Ingham County Animal Control Ordinance.

Section 2. Amendment. Article IV, LICENSING AND VACCINATION, Sec. 1, of the Ingham County Animal Control Ordinance, is amended to read as follows:

Section 1. It shall be unlawful for any person to own any dog four (4) months old or over, unless the dog is licensed as hereinafter provided, or to own any dog four (4) months old or over that does not at all times wear a collar with a tag approved by the Director of the Michigan Department of Agriculture, attached, as hereinafter provided, except when engaged in lawful hunting accompanied by its owner; or for any owner of any female dog to permit the female dog to go beyond the premises of such owner when she is in heat, unless the female dog is held properly in leash; or for any person except the owner, to remove any collar and-or license tag from a dog; or for any owner to allow any dog, except working dogs such as leader dogs, farm dogs, hunting dogs, and other dogs, when accompanied by their owner, while actively engaged in activities for which such dogs are trained, to stray unless held properly in leash. **A violation of the license requirement of this section may be waived by the Animal Control Officer upon proof that a license has been obtained before arraignment on the charge.**

Section 3. Repeal. All ordinances or parts of ordinances inconsistent herewith are hereby repealed

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

JULY 25, 2023 REGULAR MEETING

Section 5. Effective Date. This Ordinance Amending the Ingham County Animal Control Ordinance shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.

I, Barb Byrum, Ingham County Clerk, certify that this Ordinance was adopted by the Ingham County Board of Commissioners and notice of its adoption was published in a newspaper of general circulation in the County on _____, 2023.

Barb Byrum, Ingham County Clerk

Ryan Sebolt, Chairperson
Ingham County Board of Commissioners

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 30**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE 30TH CIRCUIT COURT/
FRIEND OF THE COURT**

RESOLUTION #23 - 343

WHEREAS, the proposed reorganization effects two Casework Supervisor positions with the Ingham County Friend of the Court; and

WHEREAS, both positions are within the ICEA Court Professionals Bargaining Unit, specifically position number 142017 & 142018; and

WHEREAS, the job description for the two Casework Supervisor positions has not been updated since 2001; and

WHEREAS, the job responsibilities associated with each position have changed and the responsibilities associated with each position have increased and become more complex over time; and

WHEREAS, the two positions no longer perform the same duties, such that one supervisor (position 142017) is responsible for overseeing positions within the records unit and the other supervisor (position 142018) is responsible for overseeing positions within the support enforcement unit; and

WHEREAS, a reorganization will properly align the job responsibilities associated with each supervisory position with the positions each supervisor is responsible for overseeing; and

WHEREAS, Human Resources, the ICEA Court Professionals Bargaining Unit and the Chief Judge of the 30th Circuit Court all support this reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the proposed reorganization of the 30th Circuit Court Family Division/Friend of the Court with the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
142017	Casework Supervisor to Records Supervisor	Move from ICEA Court Pro 9 to ICEA Court Pro 10
142018	Casework Supervisor to Support Enforcement Supervisor	Move from ICEA Court Pro 9 to ICEA Court Pro 10

JULY 25, 2023 REGULAR MEETING

The financial impact associated with the proposed reorganization is as follows:

<u>Position Title</u>	2023		<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step</u>	
Casework Supervisor to Records Supervisor	ICEA-Ct Pro 9: \$85,419.71	ICEA-Ct Pro 10: \$92,254.72	\$6,835.01
Support Enforcement Supervisor	ICEA-Ct Pro 9: \$85,419.71	ICEA-Ct Pro 10: \$92,254.72	\$6,835.01
TOTAL:			\$13,670.02

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list.

BE IT FURTHER RESOLVED, that the effective date for the reclassification as part of the reorganization for ICEA Court Pro position 142017 and 142018 will be December 31, 2022.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar
Nays: None **Absent:** Johnson, Schafer **Approved 07/13/2023**

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Ruest **Approved 07/18/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 31**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION FOR APPROVAL TO INCREASE THE WAGE OF THE SPECIAL PART-TIME
9-1-1 CENTRAL DISPATCH CENTER BACKGROUND INVESTIGATOR POSITIONS**

RESOLUTION #23 - 344

WHEREAS, the Ingham County Board of Commissioners has established the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the current staffing level requires the hiring of new employees to fill currently open positions as well as future positions that become available; and

WHEREAS, the 9-1-1 Center requires a law enforcement level background investigation to be completed on each new employee, and currently has six special part-time 9-1-1 Central Dispatch Background Investigator positions, established under Resolutions #12-437 and #16-455; and

WHEREAS, the 9-1-1 Center's special part-time 9-1-1 Central Dispatch Background Investigators are essential in the 9-1-1 Center's hiring process and their excellent work continues to help keep it as streamlined as possible which positively affects the Center; and

WHEREAS, the wage for this position has not changed since its creation in 2012; and

WHEREAS, with the consultation and approval of the Human Resource Director, an increase from \$25.00 hourly to \$27.50 is recommended.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the wage adjustment of the special part-time 9-1-1 Dispatch Center Background Investigator position from \$25.00 per hour to \$27.50 per hour, effective the first full pay period following the approval of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar
Nays: None **Absent:** Johnson, Schafer **Approved 07/13/2023**

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Ruest **Approved 07/18/2023**

JULY 25, 2023 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 32**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A GRANT BETWEEN STATE OF MICHIGAN,
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC), DEPARTMENT OF LICENSING AND
REGULATORY AFFAIRS, AND INGHAM COUNTY TO PROVIDE FUNDING TO ASSIST THE
COUNTY IN COMPLYING WITH THE COMPLIANCE PLAN AND COST ANALYSIS
APPROVED BY MIDC**

RESOLUTION #23 - 345

WHEREAS, the Michigan Indigent Defense Commission (MIDC) approved Ingham County's Compliance Plan and Cost Analysis, which creates an Office of the Public Defender administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, this plan was accepted and approved by Ingham County Board Resolution #17-445; and

WHEREAS, the Ingham County Office of the Public Defender submitted a FY24 grant request which was accepted and approved by the State of Michigan, the Michigan Indigent Defense Commission (MIDC), and the Department of Licensing and Regulatory Affairs (LARA).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the grant between the State of Michigan, Michigan Indigent Defense Commission (MIDC), Department of Licensing and Regulatory Affairs (LARA), and Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court.

BE IT FURTHER RESOLVED, that the grant period is October 1, 2023 through September 30, 2024, and the budget is approved for an amount of up to \$8,065,828.26, including a local share of \$1,120,201.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary grant and contract documents, on behalf of the County, after approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar
Nays: None **Absent:** Schafer **Approved 07/13/2023**

JULY 25, 2023 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 33**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2024 JUVENILE JUSTICE
COMMUNITY AGENCY PROCESS CALENDAR**

RESOLUTION #23 - 346

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, and subsequently renewed, for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a resolution to establish the 2024 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of \$185,000 for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached 2024 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar
Nays: None **Absent:** Johnson, Schafer **Approved 07/13/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Commissioner Polsdofer moved to adopt the resolution. Commissioner Schafer supported the motion.

Commissioner Polsdofer moved to amend the resolution as follows:

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a resolution to establish the 2024 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of **\$185,000** for this purpose.

Commissioner Celentino supported the amendment.

The motion to amend the resolution carried unanimously. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

The motion to adopt the resolution, as amended, carried unanimously. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

JULY 25, 2023 REGULAR MEETING

2024 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

July 25, 2023	The Board of Commissioners adopts the 2023 Juvenile Justice Community Agency Process Calendar Resolution.
July 26, 2023	A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is August 16, 2023 at 5:00pm.
August 18, 2023	The Controller’s Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney’s Office to ensure that the agency’s proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.
September 26, 2023	A Juvenile Justice Community Agency notebook is prepared by the Controller/Administrator’s Office. The notebook includes all agencies who submitted applications for review by the Law & Courts Committee. (Notebook is distributed at the September 26, 2023 Board of Commissioners’ Meeting)
September 28, 2023	The Law & Courts Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Law & Courts Committee meeting. The Law & Courts Committee makes their recommendations by resolution to the Finance Committee.
October 4, 2023	The Finance Committee approves the resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.
October 10, 2023	The Board of Commissioners authorizes a resolution for the 2024 Juvenile Justice Community Agency grant awards.
October 13, 2023	The Juvenile Justice Community Agency applications are sent to the County Attorney’s Office for contract preparation.
October 13, 2023	Juvenile Justice Community Agencies are notified of the County grant award and that a County contract will be forthcoming in December.
December 2023	Contracts are received from the County Attorney’s Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.
January 2024	Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency’s signed contract and the appropriate documentation as listed above.
July 5, 2024	The Juvenile Justice Community Agencies send in their first six month report to the Controller’s Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 34**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SMART HOME INC./SMART OFFICE
FOR DIGITAL CAMERAS AT THE INGHAM COUNTY FAMILY CENTER**

RESOLUTION #23 - 347

WHEREAS, the Ingham County Family Center, located at 1601 W. Holmes, Lansing, MI, has been the target of multiple thefts and property damage to vehicles located on site; and

WHEREAS, the Purchasing Department sought proposals from qualified and experienced contractors to enter into a contract for the purpose of providing and installing new digital security cameras at the Ingham County Family Center; and

WHEREAS, during the budget process for fiscal year 2023, the Juvenile Division requested, and was approved for, a Capital Improvement Project (CIP) for updating and replacing digital surveillance cameras at the Ingham County Family Center in the amount of \$45,548; and

WHEREAS, the Juvenile Division was awarded a Risk Avoidance Program (RAP) grant from Michigan Municipal Risk Management Authority (MMRMA) to reduce or avoid property losses at the Ingham County Family Center by purchasing new digital surveillance cameras; and

WHEREAS, the grant will reimburse 50% of the purchase costs for the digital cameras for the Ingham County Family Center; and

WHEREAS, based on a Memo of Performance from the Purchasing Department, the Juvenile Division is requesting authorization to enter into an agreement with Smart Home/Smart Office, a local vendor, who submitted the lowest proposal of \$37,780.10 for the cameras; and

WHEREAS, the Juvenile Division is requesting a contingency of \$5,000 for any uncovered conditions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Smart Home/Smart Office, 210 State St., Mason, Michigan 48854, for the new digital cameras at the Ingham County Family Center for an amount not to exceed \$42,780.10, which includes a \$5,000 contingency.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

JULY 25, 2023 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar
Nays: None **Absent:** Johnson, Schafer **Approved 07/13/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 35**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DEWITT FENCE CO. FOR A
FLEET VEHICLE FENCE AT THE INGHAM COUNTY FAMILY CENTER**

RESOLUTION #23 - 348

WHEREAS, the Ingham County Family Center, located at 1601 W. Holmes, Lansing, MI, has been the target of multiple thefts and property damage to vehicles located on site; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for supplying and installing a fence at the Ingham County Family Center; and

WHEREAS, the Juvenile Division was awarded a Risk Avoidance Program (RAP) grant from the Michigan Municipal Risk Management Authority (MMRMA) to reduce or avoid property losses at the Ingham County Family Center by purchasing a chain link fence for the facility's fleet vehicles; and

WHEREAS, the grant will reimburse 50% of the purchase costs for the fence for the Ingham County Family Center; and

WHEREAS, based on a Memo of Performance from the Purchasing Department, the Juvenile Division is requesting authorization to enter into an agreement with DeWitt Fence Co., a local vendor, who submitted the lowest proposal of \$25,230.00 for the fence; and

WHEREAS, the Juvenile Division is requesting a contingency of \$4,000 for any uncovered conditions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with DeWitt Fence Co, 3236W. St. Joseph, Lansing, Michigan 48917, for the fleet vehicle fence at the Ingham County Family Center for an amount not to exceed \$29,230, which includes a \$4,000 contingency.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar
Nays: None **Absent:** Johnson, Schafer **Approved 07/13/2023**

JULY 25, 2023 REGULAR MEETING

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 36**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES OFFICE OF CHILD SUPPORT FOR THE
TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM**

RESOLUTION #23 - 349

WHEREAS, the Ingham County Friend of the Court (FOC) receives Title IV-D funding to administer the child support program; and

WHEREAS, the Ingham County Prosecutor's Office Family Support Unit (ICPO FSU) receives Title IV-D funding to establish orders of paternity, child support orders, and pursue criminal non-support matters; and

WHEREAS, through the IV-D Cooperative Reimbursement Program Agreement, funds appropriated by the County and spent by the FOC and ICPO FSU are reimbursed at the rate of 66% to the County by the federal government through the Michigan Department of Health and Human Services (MDHHS) Office of Child Support; and

WHEREAS, the IV-D Cooperative Reimbursement Program Agreement funds the majority of operating and personnel costs of the FOC and ICPO FSU; and

WHEREAS, the current IV-D Cooperative Reimbursement Program Agreements terminate on September 30, 2023; and

WHEREAS, the FOC and ICPO FSU submitted separate applications to enter into new five year Federal Cooperative Reimbursement Program Agreements, which were approved by MDHHS; and

WHEREAS, the new IV-D Cooperative Reimbursement Program Agreement with MDHHS for the FOC to receive IV-D funding from October 1, 2023 through September 30, 2028, is allocated at \$38,530,068.00 and has a State Contract amount of up to \$26,732,910.00 over the five year period; and

WHEREAS, the new year IV-D Cooperative Reimbursement Program Agreement with MDHHS for the ICPO FSU to receive IV-D funding from October 1, 2023 through September 30, 2028, is allocated at \$7,950,445.00 with a State contract amount of up to \$5,247,295.00 over the five year period; and

WHEREAS, the approvals for reimbursement requests and contract submissions for FOC and the ICPO FSU within the Electronic Grant Administration Management System (EGrAMS) are authorized per Resolution #15-437 and Resolution #11-172.

JULY 25, 2023 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves IV-D Cooperative Reimbursement Program Agreements for FOC and the ICPO FSU a period of five years from October 1, 2023 through September 30, 2028.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar
Nays: None **Absent:** Johnson, Schafer **Approved 07/13/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 37**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CONTRACT BETWEEN WESTLAW AND
THE OFFICE OF THE PUBLIC DEFENDER**

RESOLUTION #23 - 350

WHEREAS, the Ingham County Office of the Public Defender utilizes WestLaw for case research; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #19-249 on May 28, 2019 to authorize a 3-year contract with WestLaw; and

WHEREAS, the contract between WestLaw and the Office of the Public Defender is due for renewal at the end of July 2023; and

WHEREAS, the cost will be approximately \$2,733.13 per month the first year, with a 5% increase the second year (\$2,869.79 per month), and a 5% increase the third year (\$3,013.28 per month); and

WHEREAS, funds are available through the 2023 MIDC grant and have been included in the 2024 MIDC grant for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County to enter into an agreement with WestLaw to provide services to the Office of the Public Defender for the next three years at a cost of \$2,799.13 per month the first year, with a 5% increase the second year (\$2,869.79 per month), and a 5% increase the third year (\$3,013.28 per month).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar
Nays: None **Absent:** Johnson, Schafer **Approved 07/13/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 38**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PURCHASE OF FENCING FOR THE
INGHAM COUNTY ANIMAL SHELTER**

RESOLUTION #23 - 351

WHEREAS, Ingham County Animal Control and Shelter has an outdoor play yard where shelter dogs can go to get fresh air and mental stimulation; and

WHEREAS, due to the current size of this play yard, there are limitations on the number of dogs that can be exercised at once in this yard; and

WHEREAS, the Ingham County Sheriff's Office recently ceded an additional portion of land that is adjacent to the current play yard; and

WHEREAS, the Ingham County Animal Control & Shelter desires to expand the current play yard into three separate play yards; and

WHEREAS, the Ingham County Animal Control & Shelter submitted a request for proposal for this project and received quotes from Justice Fence Company and Dewitt Fence Company and the third vendor, Pro-Soil did not respond with a quote; and

WHEREAS, Justice Fence Company was the lowest quote at \$7,979.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with Justice Fence Company in the amount not to exceed \$7,979 to be taken from existing Ingham County Animal Control & Shelter millage funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar
Nays: None **Absent:** Johnson, Schafer **Approved 07/13/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 39**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE OF A COMMERCIAL GRADE SHADE STRUCTURE
FROM PENCHURA FOR THE INGHAM COUNTY ANIMAL SHELTER**

RESOLUTION #23 - 352

WHEREAS, Ingham County Animal Control and Shelter has an outdoor play yard where shelter dogs can go to get fresh air and mental stimulation; and

WHEREAS, due to the position of this play yard on the West side of the shelter, the yard has no shade and direct sun exposure makes the yard very hot for the dogs, staff, and volunteers; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with Penchura to purchase a commercial grade shade structure not to exceed the amount of \$20,915.60 to be taken from existing Ingham County Animal Control & Shelter millage funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar
Nays: None **Absent:** Johnson, Schafer **Approved 07/13/2023**

FINANCE: Yeas: Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** Morgan **Approved 07/19/2023**

Adopted as a part of the consent agenda.

JULY 25, 2023 REGULAR MEETING

**ADOPTED - JULY 25, 2023
AGENDA ITEM NO. 40**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING STAN JORDAN

RESOLUTION #23 - 353

WHEREAS, Stan Jordan served on the Ingham County Fair Board from January, 1996 through December, 2004, May, 2008 through December 31, 2011, and March 2017 through August 2018; and

WHEREAS, Stan was an invaluable member of the Fair Board and always went above and beyond his duties; and

WHEREAS, Stan served as president and vice-president of the Fair Board, and was very instrumental in the transition of new Directors for the Fair; and

WHEREAS, he was inducted into the Michigan Association of Fairs and Expositions Hall of Fame in 2016 as a member of the 2nd class; and

WHEREAS, Stan was devoted to his community, he served as an active member of Lion's Club, and served as a firefighter for the City of Mason for 12 years; and

WHEREAS, Stan was known as a compassionate man with a heart of gold who cared deeply for his colleagues and friends; and

WHEREAS, he was always ready to lend a helping hand or a listening ear, his kindness and warmth touched the lives of many in the community; and

WHEREAS, Stan Jordan passed away after battling an illness.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honor the memory of Stan Jordan and offer our deepest sympathy to his family and sincere appreciation for the life and contributions he has made to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that Stan's commitment to the Ingham County Fair and the Mason community will have an everlasting impact on the many lives he has touched and he will live forever in the hearts of his colleagues, friends and family – especially his loving wife Jennifer.

Adopted as a part of the consent agenda

JULY 25, 2023 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Lawrence moved to appoint Allison Sevegney-Reynolds and Alexandra Dodds to the Animal Control Director Search Committee as representatives from the Animal Control Shelter Advisory Committee. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

Commissioner Lawrence moved to appoint Commissioner Cahill to the Mid State Health Network Substance Use Disorder Oversight Policy Board. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Peña expressed his appreciation to those that attended the 97th birthday celebration for Alfreda Schmidt, former Ingham County Commissioner. He further stated there were various members of the community in attendance and further expressed his thanks.

Commissioner Peña stated the Ingham County Fair was coming up and it would be great to see everyone present there on August 1, 2023. He further stated he would buy anyone an elephant ear if they could find him at the Fair.

Commissioner Schafer praised Commissioner Peña for being well loved by his constituents. She further stated she had sat through four hours of the 55th District Court Mental Health Court and it had been very eye opening and it was money well spent.

Commissioner Schafer stated she was proud to be a part of that process. She further stated the Court went through great lengths to include her in every part and it was fantastic.

Commissioner Schafer stated she took a tour of the Child and Family Services at the McLaren Campus because she was concerned about the Community Mental Health (CMH) being so close the facility. She further stated Child and Family Services said it was not a problem and completely supported the CMH site and they were looking forward to working together.

Commissioner Schafer stated Ingham County had matched \$3 million raised by Child and Family Services and they were now at \$15 million, which was amazing. She further stated they were trying to get 1,000 individual donations of \$10 or more and were currently at about 550 donations.

Commissioner Schafer applauded the Child and Family Services and stated they were providing much needed work in the community. She further stated she was proud to be a part of the donations as well.

JULY 25, 2023 REGULAR MEETING

Commissioner Pawar reported that she, along with other Commissioners, had attended Dana Nessel's, Michigan Attorney General, talk on Opioid Crisis and how to distribute funding. She further stated the talk was good and she was very encouraged with the community partners that were in the right mindset to solve the issue rather than just spend the money.

Commissioner Pawar stated she had attended the Lansing Food Bank's tour, where community members that were suffering could take the initiative to grow food and meet their own needs. She further stated they also went to Mason, where they were shown how food was being cultivated and used in production, growth, and for sales.

Commissioner Pawar stated it was good to see that Ingham County was partnering with other counties as well to help this issue and help to bring hunger to an end.

Chairperson Sebolt stated he had attended the open house for Child and Family Services at the beginning of June. He further stated there was quite a bit of excitement and support for turning the old McLaren Campus into a behavioral health hub and he was looking forward to making that a reality.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Grebner moved to pay the claims in the amount of \$38,009,210.02. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Cahill, Maiville, Morgan, and Trubac.

Adjournment

The meeting was adjourned at 6:47 p.m.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

August 01, 2023

**Notice of Intent To
Withhold State Payments**
Municipality Code: 330000
APR Form ID Number: 144880
Report ID Number: 144886

Sent Via Email
Chief Administrative Officer
Ingham County
AShetenhelm@ingham.org

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in [Treasury Website \(Numbered Letter 2016-1\)](#). An additional resource is our [online video library](#) which explains what a deficit elimination plan is, why it is important, and how to file.

The Community Engagement and Finance Division received an audit report from your local unit for the fiscal year ending 2022. Your Certified Public Accountant has indicated a deficit in one or more funds as follows:

<u>FUND NAME</u>	<u>AMOUNT</u>
Fair Board	No Plan Necessary
Building Authority Operations	-\$712,659.00
Innovation and Technology	No Plan Necessary
Intergovernmental Services	No Plan Necessary
Insurance	-\$37,639.00
Brownfield Redevelopment Authority	No Plan Necessary
Housing Commission	No Plan Necessary

If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12

months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis. In addition, for General Fund deficits the Department of Treasury highly recommends the municipality use its Multi-Year Budget Projection Tool.

Except where indicated "No Plan Necessary," within 30 days from the date of this letter please upload a deficit elimination plan for all funds listed above and a certified resolution online by visiting Michigan.gov/MunicipalFinance and select Deficit Elimination Plan Upload. Should a plan not be filed within 30 days, we may withhold 25% of the local unit's State Incentive Payments or payments issued under Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are not released when a plan has been *filed*, but when a plan has been *evaluated and certified* by Treasury.

After receiving your plan, we will notify you by email if additional information is needed or that your plan has been certified. If you would like to speak with a member of our team, please email our office at Treas_MunicipalFinance@Michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Harlan Goodrich". The signature is written in a cursive, flowing style.

Harlan Goodrich, Municipal Finance Manager
Community Engagement and Finance Division



**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

The Lansing City Council will hold a public hearing on Monday, August 14th, 2023 at 7:00 p.m. in the Tony Benavides Lansing City of Lansing Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Ave., Lansing, MI 48933, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, City Assessor, other interested persons and ad valorem taxing units to appear and be heard on the approval of an Obsolete Property Rehabilitation District (the "District"), pursuant to and in accordance with the provisions of the Obsolete Property Rehabilitation Act, Public Act 146 of 2000, for property located at 230 S. Holmes St., Lansing, Michigan, legally described as:

E 179.77 FT LOT 11 & W 79.77 FT OF E 179.77 FT OF S 33 FT LOT 9, ALSO COM SE COR LOT 11, TH E 8.25 FT , N 66 FT, W 8.25 FT AND S 66 FT TO POB, BLOCK 11 GREEN OAK ADD SPLIT/COMBINED ON 09/18/2017 FROM 33-01-01-15-331-121, 33-01-01-15-331-131

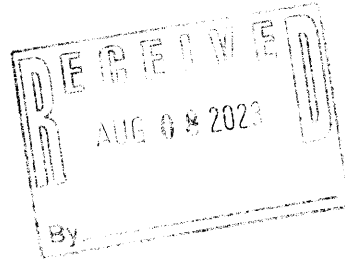
Parcel Number: 33-01-01-15-331-132.

Approval of this District will allow the owners of real property within the District to apply for an abatement of certain property taxes for the improvements to their property located within the District. Further information regarding this issue may be obtained from Simon Verghese, Lansing Economic Development Corporation (LEDC), 230 N. Washington Sq. Ste 212 Lansing, MI 48933, (517) 898-1709.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

Hamlin Township



August 4, 2023

BOARD MEMBERS

- Phillip A. Bombrys, Supervisor
- Jacque Collins, Clerk
- Denise Perkins, Treasurer
- Matthew Gleeson, Trustee
- Renee Taber, Trustee

Ingham County Board of Commissioners
 PO Box 319
 Mason, MI 48854

Re: Hamlin Township Master Plan - Public Hearing Notice

To Whom It May Concern:

Hamlin Township is in the process of updating their Master Plan, which guides future land use and development in the Township. Please take note that the Hamlin Township Planning Commission will hold a public hearing during its regular meeting on Wednesday September 6th, 2023, at 5:00pm, at the Township Hall, 6463 South Clinton Trail, Eaton Rapids, Michigan 48827, for the purpose of considering a proposed Master Plan.

Copies of the proposed Master Plan are available for public viewing during regular business hours at the Township Hall or on the township website, <https://www.hamlintownshipmi.com/>.

Written comments will be received at the following address until the night of the hearing:

Hamlin Township Planning Commission
 Township Hall
 6463 South Clinton Trail
 Eaton Rapids, Michigan 48827

If you are planning to attend this hearing and are handicapped requiring any special assistance, please notify the Township Clerk by calling 517-663-7777.

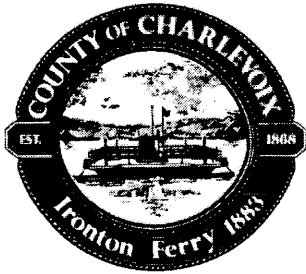
Thank you on behalf of Hamlin Township

Keith Barber, Chair
 Hamlin Township Planning Commission

COUNTY OF CHARLEVOIX BOARD OF COMMISSIONERS

203 ANTRIM ST.
CHARLEVOIX, MICHIGAN 49720

Telephone (231) 547-7200
FAX (231) 547-7217



A MICHIGAN HISTORICAL SITE

AUGUST 9, 2023

CHARLEVOIX COUNTY RESOLUTION OPPOSING MICHIGAN LEGISLATURE BILLS SB299, SB300, HB 4479 & HB 4480

WHEREAS, there are currently pending in the Michigan Legislature certain bills, SB299, SB300, HB 4479 & HB 4480, which would impose statewide regulations for the implementation of and maintenance of septic systems; and

WHEREAS, these bills as presently drafted, would require inspection of all systems every five years and would impose much greater expenses and work hours on local public health departments; and

WHEREAS, the bills would dramatically increase the requirements for septic inspectors and make it much more difficult to find, hire & retain qualified personnel; and

WHEREAS, the current legislation does not provide a permanent, secure funding mechanism to cover these increased costs, which will invariably be shifted to our local health departments, and

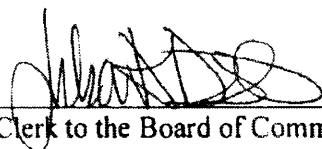
WHEREAS, the Charlevoix County Board of Commissioners recognizes the critical importance of protecting the Michigan's water resources, including groundwater, lakes & streams, and other surface waters, but concludes that the bills do not provide a sustainable or financially feasible solution in areas that do not have the benefit of municipal sanitary systems; and

WHEREAS, soil types vary considerably throughout Michigan making it difficult to establish generalized "one size fits all" rules for septic systems.

THEREFORE BE IT RESOLVED, that the Charlevoix County Board of Commissioners opposes SB299, SB300, HB 4479 and HB4480 as introduced and urges the Michigan Legislature to consider the costs to local health departments before adopting changes to the septic provisions of the Michigan Public Health Code.

THEREFORE BE IT FURTHER RESOLVED, that this resolution shall be forwarded to all Michigan counties, Michigan Association of Counties, members of the Michigan Legislature and to other stakeholders.


Chairman of the Board


Clerk to the Board of Commissioners

**Kalkaska County Board of Commissioners
Resolution 2023-32
MICHIGAN HOUSE BILLS 4526-4528
Opposition to Legislation Preempting Local Control**

WHEREAS, legislation preempting local control over sand and gravel mining was introduced this week in the House with House Bills 4526, 4527, and 4528; and

WHEREAS, these bills aim to eliminate local control of aggregate mining operations and place the regulating authority in the hands of the Department of Environment, Great Lakes, and Energy (EGLE), usurping all local authority including all local zoning, administration, and ordinance over the industry; and

WHEREAS, local governments support access to aggregate materials necessary to fix our roads and are uniquely positioned to know what is best for their communities; and

WHEREAS, the current process allows for local governments to balance these needs along those with their entire community, protecting the interests and safety of their residents, students, business, and property owners.

THEREFORE, BE IT RESOLVED that the Kalkaska County Board of Commissioners strongly urges its State House of Representatives to oppose House Bills 4526, 4527, and 4528 which would silence local voices on aggregate operations in our community.

BE IT FURTHER RESOLVED that the Kalkaska County Board of Commissioners supports the Michigan Townships Association (MTA), Michigan Municipal League (MML), and Michigan Association of Counties (MAC) in their joint statement in this preemption of local control.

BE IT FURTHER RESOLVED that copies of this resolution be provided to Governor Gretchen Whitmer, Representatives and Senators, Michigan Department of Environment Great Lakes and Energy, the Michigan Townships Association, the Michigan Municipal League, the Michigan Association of Counties, and all Michigan counties.

PASSED BY ROLL CALL VOTE of the Kalkaska County Board of Commissioners at a regular meeting held Wednesday, July 19, 2023, in Kalkaska, Michigan.

Motioned by Baldwin. Supported by Comai.

Yeas: Baldwin; Comai; Bicum; Sweet; Fisher. Nays: None Absent: Crambell and Sieting.

This Resolution is declared adopted.

Kohn Fisher Date 7-25-2023

Chair of Board of Commissioners, Kohn Fisher

County of Kalkaska
State of Michigan

I, Deborah L. Hill, the undersigned duly qualified and acting Clerk of the Board of Commissioner of the County of Kalkaska, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular Meeting of the Board of Commissioners of said County held on 19th day of July, 2023.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 19th day of July, 2023.

Deborah L. Hill 7-19-23
Deborah L. Hill, Clerk, County of Kalkaska

Kalkaska County
Opposition to SB299 & 300, HB4479 & 4480
Resolution 2023-33

Whereas, there are currently pending in the Michigan Legislature certain bills, SB 299, SB300, HB 4479 & HB 4480, which would impose statewide regulations for the implementation of and maintenance of septic systems; and

Whereas, these bills as presently drafted, would require inspection of all systems every five years and would impose much greater expenses and work hours on local public health departments; and

Whereas, the bills would dramatically increase the requirements for septic inspectors and make it much more difficult for local health departments to find, hire & retain qualified personnel; and

Whereas, the current legislation does not provide a permanent, secure funding mechanism to cover these increased costs, which will invariably be shifted to our local health departments, and

Whereas, the Kalkaska County Board of Commissioners recognizes the critical importance of protecting the Michigan's water resources, including groundwater, lakes & streams, and other surface waters, but concludes that the bills do not provide a sustainable or financially feasible solution in areas that do not have the benefit of municipal sanitary systems; and

Whereas, soil types vary considerably throughout Michigan making it difficult to establish generalized "one size fits all" rules for septic systems.

Therefore, Be It Resolved that the Kalkaska County Board of Commissioners opposes SB299, SB300, HB 4479 and HB4480 as introduced and urges the Michigan Legislature to consider the costs to local health departments before adopting changes to the septic provisions of the Michigan Public Health Code.

Therefore, Be it Further Resolved, that this resolution shall be forwarded to the ten constituent counties within the DHD #10, members of the Michigan Legislature, and to other stakeholders.

Motion by Baldwin. Supported by Comai. Roll call vote:

Yeas: Baldwin, Comai, Bicum, Sweet, Fisher. 5 yeas.

0 Nays: 2 Absent, Crambell and Sieting.

Resolution declared approved:

Kohn Fisher Date 7-25-2023

Chair of Board of Commissioners, Kohn Fisher

I HEREBY CERTIFY that the foregoing is a Resolution duly made and passed by Kalkaska County Board of Commissioners at their regular meeting held on July 19th 2023, in Kalkaska MI, with a quorum present.

Deborah Hill Date 7-19-23
Deborah Hill, Kalkaska County Clerk



LIVINGSTON COUNTY BOARD OF COMMISSIONERS
MEMORANDUM



TO: MICHIGAN BOARDS OF COUNTY COMMISSIONERS

FROM: DAVID J. DOMAS - CHAIRMAN
LIVINGSTON COUNTY BOARD OF COMMISSIONERS

RE: DEI& CRT

DATE: AUGUST 10, 2023

A handwritten signature in black ink, appearing to be "D. Domas".

Attached please find a letter the Livingston County Board of Commissioners recently sent to Area Agency on Aging 1-B (AAA) regarding our concerns with the discipline of DEI - Diversity, Equity and Inclusion.

DEI, as a branded term, yields a different meaning than one would expect from the common understanding of the individual words. The concept of value or merit is never addressed in DEI. Adding these things to DEI would be more acceptable because it would mean: "DIVERSITY that adds VALUE should be EQUITIBLY INCLUDED."

Please give our letter your due consideration and, if you have any questions or concerns, do not hesitate to contact my office.

Best regards,

DAVID J. DOMAS - Chairman
Livingston County Board of Commissioners



Livingston County, Michigan

Board of Commissioners

304 E. Grand River Avenue - Suite 201 - Howell MI 48843

David Domas, Chairman
Jay R. Drick, Vice-Chairman

Tel: (517) 546-3520
Fax: (517) 546-7266

July 28, 2023

Michael Karson, CEO & President
Area Agency on Aging 1-B
29100 Northwestern Hwy., Suite 400
Southfield, MI, 48034

Dear Mr. Karson:

We in Livingston County appreciate the many projects that you at AAA-1b organize and fund for the good of the total society. There is one item in your yearly plan that is and has been very troubling to those who serve on the Board of Commissioners for Livingston County. Your promotion of DEI is, we believe, very short-sighted. Though it may sound good, and is "required" by your funding sources, the real-life affects will be negative if followed as taught. Consider the following objections:

1. DEI is a new idea whose affects have not been time tested as the federal Civil Rights Act has been.
 2. The teachings of DEI uses invented terms such as systemic racism, implicit bias, that come from critical race theory. Neither of these concepts are understood very well by the common person.
 3. DEI as a branded term yields a different meaning than one would expect from the common understanding of the individual words DIVERSITY, EQUITY, AND INCLUSION. The concept of value or merit is never addressed in DEI. Adding the word "value" to DEI making it say "DVEI" would be more acceptable because it would mean: "DIVERSITY that adds VALUE should be EQUITIBLY INCLUDED." This small change would more accurately represent the naturally good meaning of these three lovely words.
 4. DEI also comes up short when compared to the federal Civil Rights Act.
 - a. The Act says you CANNOT consider "X" (Race, National origin, Sex, etc.) in hiring or promotions. DEI say you MUST consider "X" (race, gender, disability, etc.) in hiring and promotion.
 - b. The Act treats people as individuals, while DEI divides people into groups (All whites have an implicit bias against all "people of color.")
-

-
- c. The Act demands EQUAL OPPORTUNITY, while DEI measures OUTCOMES that are to be EQUITABLE. In that no outcome can be guaranteed, the implied goals of DEI will never be met. Human nature ensures that there will always be an oppressed group that will “need” DEI attention. DEI, therefore, guarantees a perpetual problem.
- d. The Act expects that the person with the best qualifications will be chosen, while DEI falsely assumes that diversity by itself is an automatic value. (including a minority or one from a historically oppressed group is in and of itself an advantage) This over time is a disincentive to improvement.
- e. The Act by itself does not support “quotas”. DEI is not satisfied until a certain percentage OUTCOME (quota) is achieved. This matter of quotas has been rejected several times by rulings of the Supreme Court.
- f. The Act is much more in line with the almost universally accepted standard of justice referred to as the “Golden Rule.” This rule makes every individual responsible not only for themselves but for the well-being of every other person. The EQUITY of DEI is only in one direction. It holds that the white majority (oppressive) group is fully responsible for the condition of every disadvantaged (oppressed) group. It is only a one-way obligation. For example, only an oppressor can be “racist.” They ignore the traditional definition of racism meaning any decision based on one’s race is an act of racism (a two-way definition).

We ask that you not require nor fund training that, if followed, will put you and other companies in danger of violating the Federal Civil Rights Act’s requirement of equal opportunity.

Further, we are concerned that your implementation of DEI programs may run afoul of recently decided Supreme Court cases regarding affirmative action. ^{a b}

Sincerely,



David J. Domas, Chairman
LIVINGSTON COUNTY BOARD OF COMMISSIONERS

^a Students for Fair Admissions, Inc. v. University of North Carolina

^b <https://www.scotusblog.com/2023/06/supreme-court-strikes-down-affirmative-action-programs-in-college-admissions/>.
Scotusblog reported: By a vote of 6-3, the justices ruled that the admissions programs used by the University of North Carolina and Harvard College violate the Constitution’s equal protection clause, which bars racial discrimination by government entities.

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ANIMAL CONTROL DIRECTOR HEIDI WILLIAMS

RESOLUTION #23 -

WHEREAS, Heidi Williams was appointed by the Ingham County Board of Commissioners to serve as the Director of the Ingham County Animal Control and Shelter on December 23, 2019; and

WHEREAS, prior to her service with Ingham County, Heidi worked for the City of East Lansing Police Department from September 6, 1996 to December 19, 2019 in various roles including Dispatcher, Deputy Director of 9-1-1 and Technology & Information Supervisor; and

WHEREAS, during her tenure with Ingham County Animal Control, Heidi has worked to build strong relationships with animal welfare organizations throughout the state of Michigan, lobbied for the strengthening of Michigan animal welfare laws, rebuilt an atmosphere of trust with the citizens of Ingham County, expanded the scope of animal welfare-based community outreach programs, created a position focused on maintaining and enhancing the mental health and adoptability of the animals in Ingham County's care, expanded the staffing of the medical division of the Shelter and fostered a culture of educating the citizens on the proper care and treatment for animals; and

WHEREAS, Heidi's extraordinary efforts have placed Ingham County Animal Control and Shelter at the forefront of animal welfare in the state of Michigan; and

WHEREAS, Heidi's extraordinary work will have a lasting impact on the Ingham County Animal Control and Shelter and Ingham County as a whole; and

WHEREAS, on September 1, 2023, Heidi Williams will be retiring after serving the residents of Ingham County for over 27 years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners takes this opportunity to acknowledge and extend its appreciation and gratitude for the contributions that Heidi Williams has made to improving the state of animal welfare throughout Ingham County during her employment at the Ingham County Animal Control and Shelter.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Heidi Williams great success and happiness in her future endeavors.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR THE RELOCATION AND
REPLACEMENT OF A PORTION OF THE TOWAR GARDENS AND BRANCHES DRAIN
IN THE LAKE LANSING ROAD PROJECT**

RESOLUTION #23 -

WHEREAS, the Ingham County Road Department received federal Transportation Alternatives Program (TAP) funds and Highway Safety Improvement Program (HSIP) funds to resurface Lake Lansing Road from Abbot Road to Hagadorn Road, which includes an intersection realignment along Lake Lansing Road at Towar Avenue/Birch Row Drive, located in Sections 6 and 7 of Meridian Charter Township; and

WHEREAS, the City of East Lansing received funding through the Ingham County Trails and Parks Millage to make pedestrian safety improvements to the Lake Lansing Road and Towar Avenue/Birch Row Drive intersection; and

WHEREAS, the Road Department coordinated the road rehabilitation project with the City of East Lansing intersection improvement project in an effort to reduce project costs and limit the overall impact to the community; and

WHEREAS, upon the authorization of Resolution #23-148, the County on behalf of the Road Department, entered into Contract #23-5083 with the Michigan Department of Transportation (MDOT) for the Lake Lansing Road Project; and

WHEREAS, the Ingham County Drain Commissioner, on behalf of the Towar Gardens and Branches Drain Drainage District, has jurisdiction over a storm sewer within the Lake Lansing Road right-of-way located near the intersection with Towar Avenue and Birch Row Drive; and

WHEREAS, as part of the Lake Lansing Road Project, it is necessary to relocate and replace a portion of the Towar Gardens and Branches Drain storm sewer; and

WHEREAS, the County has agreed, pursuant to Resolution #23-148, that the Road Department, City of East Lansing, and the various funding sources shall share all costs associated with the project in accordance with the as-bid plans and specifications prepared by the Road Department's engineering consultant, Bergmann Associates, and in accordance with the Rules of the Ingham County Drain Commissioner, 2005 Edition, as amended; and

WHEREAS, upon completion of the Lake Lansing Road Project, the Towar Gardens and Branches Drain Drainage District will be responsible for all future costs associated with the operation and maintenance of the relocated and replaced Towar Gardens and Branches Drain storm sewer; and

WHEREAS, the County, on behalf of the Road Department, must enter into an agreement with the Ingham County Drain Commissioner on behalf of the Towar Gardens and Branches Drain Drainage District, to define roles and responsibilities for the relocation and replacement of the storm sewer included in the Lake Lansing Road Project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with the Towar Gardens and Branches Drain Drainage District by and through the Ingham County Drain Commissioner to relocate and replace the portion of the storm sewer for the Towar Gardens and Branches Drain included in the Lake Lansing Road Project, located in Sections 6 and 7 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH SPICER GROUP, INC.
TO PROVIDE CONSULTING SERVICES**

RESOLUTION #23 -

WHEREAS, the Purchasing Department solicited proposals from experienced and qualified professional consultants for the purpose of assisting the Ingham County Drain Commissioner with planning the scope of repairs for the Lake Lansing Dam Improvement Project; and

WHEREAS, after careful review and evaluation of the proposals received, the Drain Commissioner recommends that a contract be awarded to Spicer Group, Inc. who submitted the most responsive and responsible proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a contract to Spicer Group, Inc., for a cost not to exceed \$44,900, to be advanced from the Drain Revolving Fund (Fund 801), for the purpose of providing consulting engineering for the Drain Commissioner to plan the scope of repairs for the Lake Lansing Dam Improvement Project.

BE IT FURTHER RESOLVED, that this contract amount and other project costs are to be reimbursed by benefited parties pursuant to statute, according to a roll approved by the Board of Commissioners upon establishment of the final cost of the Lake Lansing Dam Improvement Project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PM TECHNOLOGIES LLC,
FOR THE PREVENTATIVE MAINTENANCE, REPAIR AND EMERGENCY SERVICES
FOR BACK UP GENERATORS AT VARIOUS INGHAM COUNTY FACILITIES**

RESOLUTION #23 -

WHEREAS, the generators at various Ingham County facilities require regular preventative maintenance, repair, and emergency services to ensure the generators are operational in times of need; and

WHEREAS, these generators provide backup power to the buildings while the needs of the community need to be met; and

WHEREAS, the Purchasing Department solicited proposals from qualified vendors; and

WHEREAS, the Facilities Department recommends an agreement with PM Technologies LLC, who submitted the lowest responsive and responsible proposal of \$15,975 for the three-year term with a two-year renewal option; and

WHEREAS, funds are available in the appropriate Maintenance Contractual 931100-line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with PM Technologies LLC, 28294 Beck Road, Wixom, Michigan 48393, for the preventative maintenance, repair and emergency services for the backup generators at various Ingham County facilities for a three-year contract term in the amount of \$15,975 with a two-year renewal option.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MONTH-TO-MONTH EXTENSION AMENDMENT
TO THE DU-ALL CLEANING INC. AGREEMENT FOR JANITORIAL SERVICES
AT MULTIPLE LOCATIONS**

RESOLUTION #23 -

WHEREAS, the current agreement with Du-All Cleaning Inc., expired on July 31, 2023; and

WHEREAS, Du-all Cleaning Inc., has agreed to a month-to-month extension until a new contract is in place;
and

WHEREAS, there will be an increase of 11% due to the living wage increase and cost increase of products; and

WHEREAS, without janitorial services there is the potential that the staff and public will be exposed to
unsanitary conditions; and

WHEREAS, the Facilities Department recommends a month-to-month extension amendment with Du-All
Cleaning Inc., for janitorial services at multiple locations for a monthly total of \$82,886.98; and

WHEREAS, funds are available in the Maintenance Contractual 931100-line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a month-to-
month extension amendment to the agreement with Du-all Cleaning Inc., 35474 Mound Road, Sterling Heights,
Michigan 48316, for janitorial services at multiple locations for a monthly amount of \$82,886.98.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board
Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by
the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
VELOCITYEHS (MSDS ONLINE) TO MANAGE MATERIAL SAFETY DATA SHEETS**

RESOLUTION #23 -

WHEREAS, Ingham County employees have both a need and a right to know about chemical hazards to which they are exposed in the workplace; and

WHEREAS, material safety data sheets are required for Ingham County to be in compliance with the Michigan Occupational Safety and Health Administration (MIOSHA) regulations; and

WHEREAS, the current agreement expires on September 14, 2023; and

WHEREAS, the Facilities Department recommends entering into an agreement with VelocityEHS (MSDS Online) to manage the material safety data sheets for an amount not exceed \$25,766.87 for a three-year term with a three-year renewal option; and

WHEREAS, funds are available in the Workers Compensation Fund line item #677-95310-967000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with VelocityEHS (MSDS Online), 222 Merchandise Mart Plaza, Suite 1750, Chicago, Illinois 60654, to manage the material safety data sheets for an amount of \$25,766.87 for a three-year term with a three-year renewal option.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO KNIGHT WATCH FOR A
CARD READER AND DOOR RELEASE BUTTON FOR THE WOMEN'S HEALTH CLINIC
AT THE HUMAN SERVICES BUILDING**

RESOLUTION #23 -

WHEREAS, the Ingham County Health Department requested a security measure be taken for the safety of staff and patients at the Women's Health Clinic at the Human Services Building; and

WHEREAS, by adding a card reader and door release button to the clinic's door, it will help aid in the security and safety of those in the clinic; and

WHEREAS, the Facilities Department recommends a purchase order to Knight Watch, who submitted a proposal of \$4,406.67 for parts, materials, and installation of the card reader and door release button at the Women's Health Clinic at the Human Services Building; and

WHEREAS, funds are available in the line item #511-61525-976000-02240.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Knight Watch, 3005 Business One Drive, Kalamazoo, Michigan 49048, for parts, materials, and installation of the card reader and door release button at the Women's Health Clinic at the Human Services Building for an amount not to exceed \$4,406.67.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SPECIAL PART-TIME POSITION FOR THE
INGHAM COUNTY FACILITIES DEPARTMENT**

RESOLUTION #23 -

WHEREAS, the Facilities Department is requesting a special part-time position be created to help relieve staff from mandatory overtime due to staffing shortages; and

WHEREAS, the position will work a maximum of 20 hours per week and help with a variety of tasks from custodial coverage to maintenance of the buildings; and

WHEREAS, without the position not only will staff continue to be mandated to work overtime, causing staff to burn-out but also the quality of customer service the department provides to the County will suffer; and

WHEREAS, the new position has been classified by Ingham County Human Resources as a UAW Tops Maintenance Repair Worker/Custodian – Special Part-Time that will not receive benefits; and

WHEREAS, the position will be compensated at a UAW D (\$21.18 per hour); and

WHEREAS, the Human Resources Department and UAW agree with the creation of this position; and

WHEREAS, funds for the position will come from Facilities' wages line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of a Maintenance Repair Worker/Custodian – Special Part-Time, UAW Tops D (\$21.18 per hour), for the Facilities Department.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary 2023 budget and position allocation lists adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE AGREEMENT WITH LEROY TOWNSHIP FOR THE
2023 LOCAL ROAD PROGRAM**

RESOLUTION #23 -

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Leroy Township coordinated with the Road Department to schedule work for the 2023 construction season and the associated agreement was authorized per Resolution #23-192; and

WHEREAS, Leroy Township has requested additional road work to be included in the 2023 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the additional road improvements for the 2023 construction season; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$45,000 for Leroy Township is included in the adopted 2023 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with Leroy Township to include additional road work for the 2023 Local Road Program, as detailed in the attached table.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the township projects up to the capped allocation amount as shown in the attached table.

BE IT FURTHER RESOLVED, that the Road Department shall invoice Leroy Township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

2023 Local Road Program (LRP)

Township	Match Balance Thru 2022	2023 ICRD Match Allocation	Total 2023 Match Available	Proposed 2023 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Leroy	\$0.00	\$45,000.00	\$45,000.00	Asphalt wedging and overlay of Dennis Road (Searls Rd to Kane Rd) Amended to include the wedging and overlay of Pardee Road (Webberville Rd to Village of Webberville limit) for a total budget for both roads of \$150,000.	\$150,000.00	\$105,000.00	\$45,000.00

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A BITUMINOUS PAVEMENT AGREEMENT WITH
G.S. FEDEWA BUILDERS, INC. FOR PHASE 4 OF SIERRA RIDGE ESTATES**

RESOLUTION #23 -

WHEREAS, the process by which a platted subdivision is developed follows state statute (Act 288 of 1967); and

WHEREAS, on November 26, 2019, per Resolution #19-488, the Board of Commissioners re-approved the Preliminary Plat for the residential subdivision called Sierra Ridge Estates, which consists of 96 lots within five (5) phases of construction on 73.4 acres north of Lake Lansing Road, east of Newton Road, in Section 4 of Meridian Township, Ingham County, Michigan; and

WHEREAS, Phase 4 of Sierra Ridge Estates included an extension of one existing internal road, Fresno Lane, which was constructed in 2022 in accordance with the approved road and drainage plans, except for the final layer of asphalt; and

WHEREAS, the proprietor, G.S. Fedewa Builders, Inc. has submitted all the required fees, insurance, testing results, certifications, warranty deeds, and verification of the Drain Office's approval, thereby meeting all of the requirements to proceed to the execution of a bituminous pavement agreement; and

WHEREAS, the bituminous pavement agreement shall define the requirements of G.S. Fedewa Builders Inc., to complete the top course of asphalt pavement on the extension of Fresno Lane within five years to allow most of the new homes to be constructed prior to final completion of the new road; and

WHEREAS, G.S. Fedewa Builders, Inc. has provided an escrow deposit in the amount of \$44,097.29; and

WHEREAS, upon execution of the bituminous pavement agreement, G.S. Fedewa Builders Inc. intends to request Final Plat approval for Phase 4 of Sierra Ridge Estates and the acceptance of the extension of Fresno Lane into the public road network.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a bituminous pavement agreement with G.S. Fedewa Builders Inc., located at 5570 Okemos Road, East Lansing MI 48823, for the placement of the top course of pavement on the extension of Fresno Lane, the sole road within Phase 4 of Sierra Ridge Estates, within five years from the adoption date of this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ENGINEERING DESIGN SERVICE AGREEMENTS
WITH RS ENGINEERING, LLC FOR THE
HOLT ROAD PROJECT FROM US-127 TO OKEMOS ROAD AND FOR THE
MOUNT HOPE ROAD PROJECT FROM HAGADORN ROAD TO OKEMOS ROAD**

RESOLUTION #23 -

WHEREAS, the Road Department received Surface Transportation Program (STP) funding to perform the reconstruction of Holt Road from US-127 to Okemos Road in Sections 16-21 of Alaiedon Township; and

WHEREAS, the STP funding provides for 80% of the construction costs, while the Road Department is responsible for the 20% construction funding match, 100% of preliminary engineering, 100% of construction engineering, and 100% of right-of-way costs; and

WHEREAS, the Road Department received Highway Safety Improvement Program (HSIP) funding to perform a road diet and traffic signal replacement on Mount Hope Road from Hagadorn Road to Okemos Road in Sections 20, 21, 28, and 29 of Meridian Township; and

WHEREAS, the HSIP funding provides for 90% of the construction costs up to the capped amount of \$750,000 and 50% of the preliminary engineering costs up to the capped federal funding amount of \$45,000, while the Road Department is responsible for the 10% construction funding match, 50% of preliminary engineering, 100% of construction engineering, 100% of right-of-way costs, plus any overages beyond the capped funding amounts; and

WHEREAS, per Resolution #23-319, the Ingham County Board of Commissioners authorized Michigan Department for Transportation (MDOT) Contract 23-5246 for the Road Department to receive the preliminary engineering HSIP funding; and

WHEREAS, one of the requirements to receive HSIP funding for preliminary engineering services performed by a consultant is to include specific state and federal language in the consultant services contract consistent with MDOT's third-party agreement template; and

WHEREAS, the Road Department financial responsibility associated with the design engineering costs for these two projects have been included in the 2023 Road Fund Budget; and

WHEREAS, the Road Department financial responsibility associated with the construction matches for the STP and HSIP funding sources for these two projects have been included in the proposed 2024 Road Fund Budget; and

WHEREAS, the Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced engineering design firms to provide services on an as-needed basis, subsequently

approved by the Board of Commissioners in Resolution #19-299 and extended through 2023 in Resolution #21-609; and

WHEREAS, pursuant to Board Resolutions #19-299 and #21-609, the Purchasing Department solicited detailed scope of services proposals (RFQ #160-23) from the as-needed consultants for the Holt Road and Mount Hope Road projects; and

WHEREAS, the Purchasing Department and Road Department staff reviewed the proposals for adherence to county purchasing requirements, experience, expertise, proposed labor rates and overall value to the county; and

WHEREAS, the County on behalf of the Road Department, will need to enter into agreements with the consultant for the Holt Road Project and the Mount Hope Road Project, which ensures requirements and responsibilities are defined; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize an engineering design services contract with RS Engineering, LLC to provide professional engineering services on the Holt Road Project for a not-to-exceed fee of \$67,879.87; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a contingency of \$14,000 for the Holt Road Project to accommodate unidentified costs that may become necessary throughout the design process to achieve a successful construction project; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize an engineering design services contract with RS Engineering, LLC to provide professional engineering services on the Mount Hope Road Project for a not-to-exceed fee of \$70,709.28, including additional state and federal language required as part of the HSIP funding for the preliminary engineering phase, consistent with the MDOT third-party template; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a contingency of \$19,290.72 for the Mount Hope Road Project to accommodate unidentified costs that may become necessary throughout the design process to achieve a successful construction project, for a maximum available contract authorization of \$90,000, which aligns with the HSIP funding award of \$90,000 as described in MDOT Contract #23-5246, acknowledging the consultant shall only be paid for actual costs authorized by the Road Department and that any preliminary engineering costs exceeding the capped funding award shall be the responsibility of the Road Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract for the Holt Road Project from US-127 to Okemos Road in Sections 16-21 of Alaiedon Township with RS Engineering, LLC located at 6709 Centurion Drive, Suite 300, Lansing, MI 48917 for the not-to-exceed fee of \$67,879.87.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes contingency funding for the Holt Road Project in the amount of \$14,000 (approximately 20% of the proposed \$67,879.87 design fee) to cover additional work items mutually agreed upon in writing and executed in the form of a change order between the Road Department Managing Director (or designee) and RS Engineering, LLC as a condition precedent to the initiation of any work on such additional work items.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an engineering design services contract for the Mount Hope Project from Hagadorn Road to Okemos Road in

Sections 20, 21, 28, and 29 of Meridian Township with RS Engineering, LLC located at 6709 Centurion Drive, Suite 300, Lansing, MI 48917 for the not-to-exceed fee of \$70,709.28, which shall include specific state and federal language in the consultant services contract consistent with MDOT's third-party agreement template, acknowledging the consultant shall only be paid for actual costs authorized by the Road Department and that any preliminary engineering costs exceeding the capped funding award shall be the responsibility of the Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes contingency funding for the Mount Hope Road Project in the amount of \$19,290.72 (approximately 27% of the proposed \$70,709.28 design fee) to cover additional work items mutually agreed upon in writing and executed in the form of a change order between the Road Department Managing Director (or designee) and RS Engineering, LLC as a condition precedent to the initiation of any work on such additional work items.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR A
PROFESSIONAL BRUSH CUTTER MACHINE**

RESOLUTION #23 -

WHEREAS, the Road Department has an obligation to control overgrown vegetation along, and within the limits of, roads under its jurisdiction; and

WHEREAS, the two current Road Department brush cutters are reaching the end of their expected service life; and

WHEREAS, the Purchasing Department recently released Invitation for Bid #159-23 and received two bids for the purpose of furnishing a professional brush cutter machine to the Road Department; and

WHEREAS, bids for furnishing a professional brush cutter machine were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to execute a purchase order with Burnips Equipment Company; and

WHEREAS, the Road Department 2023 budget includes sufficient funds to cover the cost associated with this purchase order.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid and authorizes a purchase order with Burnips Equipment Company located at 3073 142nd Ave, Dorr, Michigan 49323 for furnishing a professional brush cutter machine at a not to exceed price of \$236,000, as detailed in the Memo of Performance for Invitation for Bid #159-23.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with Burnips Equipment Company on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services & Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A CONTRACT WITH J. RANCK ELECTRIC INC.
FOR TRAFFIC SIGNAL CONSTRUCTION SERVICES**

RESOLUTION #23 -

WHEREAS, the Road Department has determined that traffic signal replacement is necessary at the intersection of Okemos Road and Central Park Drive located in Section 16 of Meridian Township due to the existing traffic signal reaching the end of its useable service life; and

WHEREAS, the Purchasing Department solicited bids per Request for Proposal #157-23 from experienced and qualified vendors, receiving three bids; and

WHEREAS, Purchasing Department and Road Department staff reviewed the bids for adherence to County purchasing requirements, selecting the lowest responsive and most responsible bidder; and

WHEREAS, the cost for the traffic signal replacement will be covered by the 2023 and 2024 Road Fund Budgets; and

WHEREAS, J. Ranck Electric Inc. of Mt. Pleasant, Michigan submitted the lowest responsive and responsible bid for a total bid amount of \$244,642.30; and

WHEREAS, a contingency is being requested in the amount of 10% of the low bid cost, as may be needed for any additional work deemed necessary by Road Department staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with J. Ranck Electric Inc. located at 1993 Gover Parkway, Mt. Pleasant, MI 48858 for Traffic Signal Construction Services at the intersection of Okemos Road and Central Park Drive located in Section 16 of Meridian Township, as specified in Request for Proposal #157-23 for the low bid cost of \$244,642.30.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes contingency funding for the Okemos Road and Central Park Intersection Project in the amount of \$25,000 (approximately 10% of the proposed \$244,642.30 bid) to cover additional work items mutually agreed upon in writing and executed in the form of a change order between the Road Department Managing Director (or designee) and J. Ranck Electric, Inc. as a condition precedent to the initiation of any work on such additional work items.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:
INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDATORY CONTRACT WITH THE
MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE LAKE LANSING ROAD PROJECT
FROM WOOD STREET TO WEST ROAD**

RESOLUTION #23 -

WHEREAS, the Road Department received state Transportation Economic Development Fund, Category F (TEDF) funding to rehabilitate Lake Lansing Road from Wood Street to West Road in Section 2 of Lansing Township; and

WHEREAS, the Ingham County Board of Commissioners authorized the execution of the Michigan Department of Transportation (MDOT) Contract 20-5544 per Resolution #21-120; and

WHEREAS, the Ingham County Board of Commissioners authorized a construction contract with Michigan Paving & Materials Company per Resolution #21-289; and

WHEREAS, the construction phase for the Lake Lansing Road project was substantially completed in 2021; and

WHEREAS, due to unforeseen construction changes occurring as a result of COVID manufacturing shortages, the eligible road related construction costs were reduced, impacting the amount of TEDF funding provided to the project; and

WHEREAS, MDOT revised the funding participation ratio to account for these unforeseen changes, resulting in an increase in the funding participation ratio from 24% as detailed in MDOT Contract 20-5544 to 30% as detailed in the MDOT Amendatory Contract 23-5295; and

WHEREAS, TEDF funding was previously provided to the Road Department for this project in the amount of \$285,646.30, but due to the reduced project costs, a refund to MDOT is required; and

WHEREAS, by increasing the participation funding percentage to 30% with the Amendatory Contract 23-5295, the Road Department will only have to refund \$13,521.37 of the TEDF funding instead of \$67,946.36 as required under Contract 20-5544; and

WHEREAS, the construction costs for this project were originally included in the 2021 Road Fund Budget, but the funding refund would occur as part of the 2023 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Amendatory Contract #23-5295 with the Michigan Department of Transportation for the Lake Lansing Road Project from Wood Street to West Road in Section 2 of Lansing Township, to amend the funding participation ratio to 30%, ultimately reducing the Road Department's refund of TEDF funding to \$13,521.37, which has been included in the 2023 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE ICEA COUNTY PROFESSIONAL RECLASSIFICATION REQUESTS

RESOLUTION #23 -

WHEREAS, the ICEA County Professional Employees collective bargaining agreement is effective January 1, 2022 through December 31, 2024; and

WHEREAS, this agreement includes a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in this group.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
601024	Accountant	Move from County Pro 7 to County Pro 8
601307	Accountant	Move from County Pro 7 to County Pro 8

<u>Position Title</u>	<u>2023</u>	<u>2023</u>	<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
Accountant	Co Pro 7: 71,599.41	Co Pro 8: 78,095.48	6,496.07
Accountant	Co Pro 7: 71,599.41	Co Pro 8: 78,095.48	6,496.07
TOTAL:			12,992.14

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF INTENT
TO AUTHORIZE PUBLICATION OF NOTICE OF INTENT AND
TO DECLARE INTENT TO REIMBURSE**

RESOLUTION # 23 -

At a regular meeting of the Board of Commissioners of the County of Ingham, Michigan, held on the _____ of _____, 2023, at 6:30 p.m., Michigan time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by Commissioner _____ and seconded by Commissioner _____:

WHEREAS, the County of Ingham (the “County”) proposes to issue its tax-exempt bonds (the “Bonds”) for the purpose of paying part of the cost of certain capital improvements in the County, including the acquisition, construction and equipping of a new animal health facility for the Potter Park Zoo, together with associated site improvements, and to pay the costs of issuing the Bonds (collectively, the “Project”); and

WHEREAS, it is not anticipated that the County will need to advance a portion of the costs of the Project prior to the issuance of the Bonds, but if such advance were to be required, it will be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the

Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

BE IT RESOLVED by the Board of Commissioners of the County, as follows:

1. The County hereby declares its official intent to issue its bonds in one or more series in the aggregate principal amount of not to exceed \$6,000,000 to finance the costs of the Project. The County hereby declares that it reasonably expects to seek reimbursement for its advances to the Project as anticipated by this resolution. The bonds shall be authorized by proper proceedings subsequent to this resolution.

2. The County Clerk is hereby instructed to publish the notice attached hereto once in a newspaper of general circulation in the County, which notice shall not be less than ¼ page in size in such newspaper, with such changes as the County Clerk shall deem necessary or appropriate, upon the advice of bond counsel.

3. All prior resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: _____

NAYS: _____

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Board of Commissioners of the County of Ingham, Michigan, held on the _____ day of _____, 2023, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of _____, 2023.

Clerk, County of Ingham

Note: This notice must be not less than 1/4 page in size in the newspaper.

NOTICE OF INTENT TO ISSUE BONDS
BY THE COUNTY OF INGHAM, MICHIGAN
AND THE RIGHT OF REFERENDUM THEREON

NOTICE IS HEREBY GIVEN that the County of Ingham, Michigan, intends to issue its bonds in the principal amount of not to exceed \$6,000,000 in one or more series for the purpose of paying part of the cost of certain capital improvements in the County, including the acquisition, construction and equipping of a new animal health facility for the Potter Park Zoo, together with associated site improvements, and to pay the costs of issuing the Bonds (collectively, the "Project"); and

The bonds are expected to be paid in not more than twenty (20) annual installments and, in any event, will mature within the maximum term permitted by law and will bear interest at a rate or rates to be determined at a competitive or negotiated sale but in no event to exceed such rates as may be permitted by law.

SOURCE OF PAYMENT

The bonds will be issued under and pursuant to the provisions of Act No. 34, Public Acts of Michigan, 2001, as amended, and the full faith and credit of the County of Ingham will be pledged to pay the principal of and interest on the bonds as the same shall become due. The County of Ingham will be obligated, as a first budget obligation, to advance moneys from its general funds or to levy ad valorem taxes on all taxable property within its corporate boundaries to pay the principal of and interest on the bonds as the same shall become due to the extent that other funds are not available for such purpose; provided, however, that the ability of the County of Ingham to raise such moneys is subject to applicable constitutional and statutory limitations on the taxing power of the County of Ingham. A portion of the Project is expected to be paid from contributions and grants.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the Board of Commissioners of the County of Ingham, to and for the benefit of the electors of the County of Ingham in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the County of Ingham, whichever is the lesser, shall have been filed with the undersigned County Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the County of Ingham qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance and purpose of said bonds and the subject matter of this notice may be secured at the office of the County Clerk of the County of Ingham, 341 S. Jefferson, P.O. Box 179, Mason, Michigan 48854.

This notice is given pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended.

Barb Byrum, Clerk
County of Ingham

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BS&A FOR ENTERPRISE
RESOURCE PLANNING SOFTWARE CONVERSION AND TRAINING**

RESOLUTION #23 -

WHEREAS, Enterprise Resource Planning (ERP) software is vital to the critical processes of county government including payroll, accounts payable, budgeting, time and attendance, audit preparation, and human resources functions; and

WHEREAS, the Ingham County Board of Commissioners approved \$350,000 in the 2023 CIP for Enterprise Resource Planning (ERP) software conversion and training to replace the existing system, which is beyond its useful life; and

WHEREAS, Resolution #22-052 approved an agreement with Plante Moran to provide ERP procurement consulting services; and

WHEREAS, five firms submitted responsive bids to the ERP Software RFP; and

WHEREAS, a review committee let by Plante Moran and consisting of representatives from Financial Services, the Budget Office, the Treasurer's Office, Innovation & Technology, Human Resources, the Health Department, and the Controller's Office spent many months reviewing the proposals, interviewing bidders, and attending demonstrations of their software products; and

WHEREAS, after this review process, the committee recommended BS&A for the County's ERP software; and

WHEREAS, BS&A's fee breakdown for the software conversion and training is all follows:

• Data Conversion	197,400
• Project Management and Implementation	\$55,200
• Implementation and Training	\$115,200
• Post-Go Live Assistance	\$14,400
• Contingency	\$40,000
• Travel Expenses	<u>\$5,715</u>
TOTAL BS&A SOFTWARE & TRAINING	\$427,915; and

WHEREAS, funding is available in the 2023 and 2024 CIP.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the agreement with BS&A for County-wide ERP software conversion and training for a not to exceed amount of \$618,120.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A DEFICIT ELIMINATION PLAN
FOR THE BUILDING AUTHORITY AND INSURANCE FUND**

RESOLUTION #23 -

WHEREAS, Act 140 of the Public Acts of 1971 (GLENN STEIL STATE REVENUE SHARING ACT) requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury; and

WHEREAS, the Ingham County Building Authority Fund has a negative unrestricted net position of \$1,017,666 as of December 31, 2022; and

WHEREAS, the Ingham County Insurance Fund has a negative unrestricted net position of \$37,639 as of December 31, 2022; and

WHEREAS, these funds are internal service funds; and

WHEREAS, the County is required to submit a deficit elimination plan to the State of Michigan Department of Treasury.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the attached Deficit Elimination Plan for the Insurance Fund and the Building Authority Fund.

BE IT FURTHER RESOLVED, that the Ingham County Controller/Administrator shall submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

BE IT FURTHER RESOLVED, that the execution of the plans be implemented by the Controller/Administrator.

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Insurance Fund

	2023
Unrestricted Net position	
Jan 1	\$ (37,639)
Revenue	
Charges for Services	\$ 1,031,741
Other	\$ 1,308,423
Total Revenue	\$ 2,340,164
Expenditures	
employee benefit expenses	\$ 2,300,000
Administrative costs	
Operation Expenses	
Deprecation	
Total Expense	\$ 2,300,000
Add Back Depreciation	\$ -
Unrestricted Net Position -	
Dec. 31	\$ 2,525

Explanation: Increase charges for services to reflect cost of insurance that allocated to other departments.

Building Authority

	2023	2024	2025	2026
Unrestricted Net position				
Jan 1	\$ (1,017,666)	\$ (834,097)	\$ (639,028)	\$ (432,012)
Revenue				
Charges for Services	\$ 2,600,000	\$ 2,730,000	\$ 2,866,500	\$ 3,009,825
Total Revenue	\$ 2,600,000	\$ 2,730,000	\$ 2,866,500	\$ 3,009,825
Expenditures				
Administrative costs	\$ 748,056	\$ 784,710	\$ 823,161	\$ 863,496
Operation Expenses	\$ 1,772,375	\$ 1,859,221	\$ 1,950,323	\$ 2,045,889
Deprecation	\$ 121,410	\$ 126,266	\$ 131,317	\$ 136,569
Total Expense	\$ 2,641,840	\$ 2,770,198	\$ 2,904,801	\$ 3,045,954
Add Back Depreciation	\$ 121,410	\$ 126,266	\$ 131,317	\$ 136,569
Transfer In	\$ 104,000	\$ 109,000	\$ 114,000	\$ 112,000
Unrestricted Net Position -				
Dec. 31	\$ (834,097)	\$ (639,028)	\$ (432,012)	\$ (219,572)
CA-CL Jan1	\$ (782,034)	\$ (598,465)	\$ (403,396)	\$ (196,380)
Revenues	\$ 2,600,000	\$ 2,730,000	\$ 2,866,500	\$ 3,009,825
Expenditures	\$ 2,641,840	\$ 2,770,198	\$ 2,904,801	\$ 3,045,954
Add Back Deprecation	\$ 121,410	\$ 126,266	\$ 131,317	\$ 136,569
Transfer In	\$ 104,000	\$ 109,000	\$ 114,000	\$ 112,000
CA-CL Dec 31	\$ (598,465)	\$ (403,396)	\$ (196,380)	\$ 16,060

Explanation: One-time 2022 audit reclassification increased operational expenses (\$514K) and lowered charges for services (\$260K). Revenue and expenditure realigned to historical allocations to County Departments.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE TRI-COUNTY OFFICE ON AGING'S
FISCAL YEAR 2024 ANNUAL IMPLEMENTATION PLAN**

RESOLUTION #23 -

WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Fiscal Year 2024 Annual Implementation Plan as required by the Older Americans Act and the Older Michiganians Act; and

WHEREAS, the Ingham County Board of Commissioners has reviewed the Tri-County Office on Aging's Fiscal Year 2024 Annual Implementation Plan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Tri-County Office on Aging's Fiscal Year 2024 Annual Implementation Plan.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 08/14/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE TENTH AMENDMENT TO THE AGREEMENT WITH THE
CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH
DECEMBER 31, 2025**

RESOLUTION #23 -

WHEREAS, an extended main agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2025; and

WHEREAS, in November 2020, the electorate approved a renewal of the countywide public transportation millage level of 60/100 (.60) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2023 through September 30, 2024 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

INGHAM COUNTY PROPOSED SCOPE OF SERVICE

For October 1, 2023, through September 30, 2024

For fiscal year 2024, Ingham County projects tax revenue in the amount of \$5,257,051 from the Special Transportation Millage. As the County's contractor, CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost-efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. CRS also refers to the Mason Connector, Williamston-Webberville Connector and Mason Redi-Ride routes. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$1,216,443 of funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of \$4,040,608 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing Spec-Tran.
4. The term of the Agreement between CATA and Ingham County was recently extended for five years from January 1, 2021 through December 31, 2025 and adopted by both parties near the end of 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE INGHAM COUNTY HEALTH DEPARTMENT
TO ACCEPT DONATIONS**

RESOLUTION #23 -

WHEREAS, Ingham County Health Department (ICHHD) wishes to accept monetary and/or material gifts from community members, businesses, and community-based organizations to support ICHHD's programs and services; and

WHEREAS, ICHHD protects, improves, and advocates for the health and well-being of our community; and

WHEREAS, ICHHD administers programs that prevent and control diseases, protects citizens from environmental hazards, and links county residents to an organized system of health care; and

WHEREAS, community members, businesses, and community-based organizations may wish to make donations to ICHHD in order to support its programs and services; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize ICHHD to accept monetary and/or material gifts which will be used in support of its programs and services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes ICHHD to accept monetary and/or material gifts which will be used in support of its programs and services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #4 TO THE 2022-2023 EMERGING THREATS
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE
COMPREHENSIVE AGREEMENT**

RESOLUTION #23 -

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and the Ingham County Health Department have entered into a 2022-2023 Emerging Threats Agreement authorized through Resolution #22-397, Amendment #1 in Resolution #22-562, Amendment #2 through Resolution #23-056, and Amendment #3 through Resolution #23-180; and

WHEREAS, MDHHS has proposed Amendment #4 to amend the COVID Workforce Development grant ending date effective June 30, 2023 through September 30, 2023; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending the FY22-23 Emerging Threats Agreement with MDHHS for the delivery of Emerging Threats services under the Comprehensive Agreement to extend the agreement through September 30, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the 2022-2023 Emerging Threats Agreement with MDHHS for the delivery of Emerging Threats services under the Comprehensive Agreement to extend the agreement through September 30, 2023.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike Shoyinka, or her designee, is authorized to submit the 2022 -2023 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts associated with the Comprehensive Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AGREEMENT WITH MICHIGAN DEPARTMENT OF
LABOR & ECONOMIC OPPORTUNITY**

RESOLUTION #23 -

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend Resolution #23-032 with Michigan Department of Labor & Economic Opportunity (MDLEO) by increasing the funding by \$20,000, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$632,000; and

WHEREAS, ICHD's CHCs have an agreement in place with MDLEO for Refugee Health Screenings; and

WHEREAS, the purpose of additional funding is to support the provision of transportation services to refugees; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #23-032 with the Michigan Department of Labor & Economic Opportunity to an amount not exceed \$632,000, effective October 1, 2023 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #23-032 with Michigan Department of Labor & Economic Opportunity, increasing the funding by \$20,000 to an amount not to exceed \$632,000, effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
MICHIGAN PRIMARY CARE ASSOCIATION**

RESOLUTION #23 -

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Michigan Primary Care Association (MPCA) for Billing and Collections technical assistance effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000; and

WHEREAS, this agreement will provide technical training to aid in the billing and collection processes; and

WHEREAS, this agreement will allow ICHHD to more efficiently and effectively bill patient claims and collect payments on these claims; and

WHEREAS, the cost of this agreement is not to exceed \$15,000 and is to be covered by ICHHD's Operating Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPCA for billing and collections technical training, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MPCA for billing and collections technical assistance, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DR. AARON DORA-LASKEY FOR
MEDICATION ASSISTED TREATMENT (MAT) PHYSICIAN SERVICES**

RESOLUTION #23 -

WHEREAS, Ingham County Health Department (ICHD), Community Health Centers (CHC) wishes to enter into a service agreement with Dr. Aaron Dora-Laskey to provide Medication Assisted Treatment (MAT) physician services, up to 8 hours per week or .20 FTE, at New Hope and Birch Community Health Center locations, effective September 1, 2023 through August 31, 2024, in an amount not to exceed \$62,400; and

WHEREAS, MAT services are provided by ICHD's CHCs to treat patients facing opioid use disorder; and

WHEREAS, the cost of this agreement will not exceed \$62,400 and will be covered by the CHC Operating budget; and

WHEREAS, the Ingham CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into a service agreement with Dr. Aaron Dora-Laskey to provide MAT physician services, up to 8 hours per week or .20 FTE, at New Hope and Birch CHC locations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a service agreement with Dr. Aaron Dora-Laskey to provide MAT physician services, up to 8 hours per week or .20 FTE, at New Hope and Birch CHC locations.

BE IT FURTHER RESOLVED, that the service agreement shall be effective September 1, 2023 through August 31, 2024 in an amount not to exceed \$62,400.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Human Services and Finance Committees of the:
INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LUMA HEALTH THROUGH THE MICHIGAN PRIMARY CARE ASSOCIATION FOR PATIENT COMMUNICATION SERVICES

RESOLUTION #23 -

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Luma Health through the Michigan Primary Care Association (MPCA) for patient communication services, effective September 1, 2023 through August 31, 2026, in a total amount not to exceed \$108,000; and

WHEREAS, Luma Health offers patient communication, appointment reminders, broadcast messaging, and other outreach tools to facilitate healthcare delivery; and

WHEREAS, MPCA utilizes Luma Health to provide these resources to its entire network of federally qualified health centers; and

WHEREAS, the total cost of this agreement is \$108,000 and will be covered by incentive payments from ICHHD's CHCs' ongoing participation in MPCA's value-based programs; and

WHEREAS, the Ingham CHC Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with Luma Health through MPCA for patient outreach, appointment reminders, broadcast messaging, and other patient-centered services, effective September 1, 2023 through August 31, 2026.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Luma Health through MPCA for patient outreach, appointment reminders, broadcast messaging, and other patient-centered services, effective September 1, 2023 through August 31, 2026.

BE IT FURTHER RESOLVED, that total cost of this agreement will not exceed \$108,000 and will be covered by incentive payments from ICHHD's ongoing participation in MPCA's value-based programs.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Interagency Agreement after review by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASING INDIVIDUAL GIFT CARDS FOR
AMERICORPS STATE MEMBERS**

RESOLUTION #23 -

WHEREAS, Ingham County Health Department (ICHD) wishes to make a one-time purchase individual \$500 gift cards for each AmeriCorps State Member for the FY22-23; and

WHEREAS, Michigan Department of Labor and Economic Opportunity (MDLEO) grants funding each year for the AmeriCorps State program, and has confirmed that using a portion of the funding to purchase gift cards for each AmeriCorps member, is an allowable and appropriate expense; and

WHEREAS, as this Fiscal Year has proposed many challenges for our community partners to reach AmeriCorps Performance measures, ICHD wishes to present each AmeriCorps Member a gift card in an amount not to exceed \$500; and

WHEREAS, this agreement, in an amount not to exceed \$5,000, will be effective upon approval through September 30, 2023; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize purchasing individual gift cards for AmeriCorps State members in an amount not to exceed \$5,000, effective upon approval through September 30, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchasing individual gift cards for AmeriCorps State members in an amount not to exceed \$5,000, effective upon approval through September 30, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 08/14/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR ANGELA MINA LLOYD OF THE
INGHAM COUNTY PROSECUTOR'S OFFICE**

RESOLUTION #23 -

WHEREAS, Angela Mina Lloyd has been a distinguished member of the Ingham County Prosecutor's Office since 1995; and

WHEREAS, Angela Mina Lloyd is a graduate of Waverly High School (1983), Michigan State University (1988), and Thomas M. Cooley Law School (1992); and

WHEREAS, Angela Mina Lloyd began her career with the Ingham County Prosecutor's Office as an Assistant Prosecuting Attorney after first being with the Jackson County Prosecutor's Office; and

WHEREAS, Angela Mina Lloyd dedicated her career to Ingham County by working under five administrations including Don Martin, Stuart J. Dunning III, Governor Gretchen Whitmer, Carol Siemon, and John J. Dewane; and

WHEREAS, during her career, she was assigned to the District Court, Circuit Court, Warrant Review, Family Court, and Family Support Unit where she also served as the unit chief; and

WHEREAS, in addition to handling nearly every type of case in the office, Angela Mina Lloyd participated in numerous treatment courts where she was able to impact countless numbers of individuals; and

WHEREAS, Angela Mina Lloyd, throughout her career, had the support of law enforcement, her colleagues at the prosecutor's office and the Ingham County defense bar as she was always known to be fair and advocate for justice; and

WHEREAS, Angela Mina Lloyd served as a guide and mentor for women that desired to be career prosecutors while balancing a home life by setting the highest standards for advocacy and civility within the legal profession while always supporting her family; and

WHEREAS, during her distinguished career serving the citizens of Ingham County, Angela Mina Lloyd's performance, dedication, and professionalism enhanced the reputation of the Ingham County Prosecutor's Office and the County of Ingham; and

WHEREAS, after 28 years of dedicated service to the citizens of Ingham County, Angela Mina Lloyd is retiring from the county on July 28, 2023.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby honors Angela Mina Lloyd for 28 years of dedicated service to the citizens of Ingham County and the State of Michigan while wishing her continued success in all her future endeavors.

LAW & COURTS: Yeas: Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer
Nays: None Absent: Polsdofer **Approved 08/10/2023**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH
PRO-TECH FOR BALLISTIC SHIELDS**

RESOLUTION #23 -

WHEREAS, the Ingham County Sheriff's Office was approved by the Ingham County Board of Commissioners for a Strategic Planning Initiative Funds request to purchase equipment to respond to active violent incidents; and

WHEREAS, the purpose of this purchase is to properly equip our law enforcement professionals with equipment to safely and effectively protect our community; and

WHEREAS, the current ballistic shields possessed by the Sheriff's Office are expired and lacking in numbers to sufficiently outfit our patrol vehicles; and

WHEREAS, the total expenditure for this proposal is \$77,980 for 22 ballistic shields; and

WHEREAS, Pro-Tech. is a sole source provider for the ballistic shields and the Sheriff's Office sourced the additional equipment at the lowest possible cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of ballistic shields for the Ingham County Sheriff's Office Field Services Division in the amount of \$77,980 from Pro-Tech, utilizing funding from the 2023 Strategic Planning Initiative Funds.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer
Nays: None **Absent:** Polsdofer **Approved 08/10/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT
OF HEALTH AND HUMAN SERVICES AND THE
INGHAM COUNTY PROSECUTOR'S OFFICE FOR THE 2024 CRIME VICTIM RIGHTS GRANT**

RESOLUTION #23 -

WHEREAS, the Ingham County Prosecutor's Office (ICPO) has been approved to receive grant funds up to an amount of \$344,059 from the Crime Victim Rights Services Act, Crime Victim Rights Grant (CVR) administered by the Michigan Department of Health and Human Services (MDHHS) for the fiscal year of October 1, 2023 through September 30, 2024; and

WHEREAS, the primary goal of the CVR Grant is to support agency staff who provide direct services to victims of crime in Michigan; and

WHEREAS, continuing the CVR Grant will assist the Ingham County Prosecutor's Office in achieving the goals and objectives of providing services to victims of crime.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the \$344,059 awarded by MDHHS through the CVR Grant for the purpose of supporting ICPO staff and provide direct services to victims of crime in Ingham County and the state of Michigan.

BE IT FURTHER RESOLVED, that the period of this agreement shall begin on October 1, 2023 and ends on September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2024 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer
Nays: None **Absent:** Polsdofer **Approved 08/10/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE CITY OF LANSING FOR AN
ALLOCATION OF FUNDS TO INGHAM COUNTY/CITY OF LANSING COMMUNITY
CORRECTIONS
FOR THE 2023-2024 CITY FISCAL YEAR**

RESOLUTION #23 -

WHEREAS, the Community Corrections Advisory Board requests authorization for a contract between the County and the City of Lansing for an allocation of funds to support Community Corrections administration for the City's 2023-2024 fiscal year; and

WHEREAS, the Michigan Community Corrections Act of 1988 (PA511) authorizes the establishment of a Community Corrections Advisory Board (CCAB) and Community Corrections programming; and

WHEREAS, Ingham County and the City of Lansing formed a joint CCAB in 1990; and

WHEREAS, a Comprehensive Community Corrections Plan was approved by the Ingham County Board of Commissioners and the Lansing City Council; and

WHEREAS, the City of Lansing approved an allocation of \$15,000 for FY 2023-2024 to be used to assist with CCAB administration, including supporting collaborative efforts with the City of Lansing, 54-A District Court, and 54-A District Court Probation Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a contract with the City of Lansing for \$15,000 for the time period of July 1, 2023 through June 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contracts and/or subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer
Nays: None **Absent:** Polsdofer **Approved 08/10/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE ADDITIONAL JUSTICE MILLAGE PROGRAMMING FUNDS
FOR INDIGENT ELECTRONIC MONITORING USERS TO MAINTAIN SERVICES THROUGH
DECEMBER 31, 2023 AND TO PROVIDE NOTICE TO JUDICIAL SERVICES GROUP, LTD.
THAT ADDITIONAL FUNDS ARE AVAILABLE**

RESOLUTION #23 -

WHEREAS, Resolution #19-393 adopted September 24, 2019 by the Board of Commissioners authorized entering a contract with Judicial Services Group, Ltd. (JSG) to provide electronic monitoring (EM) services for indigent users for an initial three-year performance period effective December 1, 2019 through December 1, 2022 followed by two one-year automatic renewal periods not to exceed December 31, 2024; and

WHEREAS, this contract provides that upon exhaustion of the annual budgeted and subsequently approved additional funds during any given year, JSG is required to cease performing services for the remainder of the year, unless or until JSG is notified in writing that additional funding is available to continue services for indigent users; and

WHEREAS, Board of Commissioners Resolution #21-649 adopted December 14, 2021 approved \$400,000 in Justice Millage Programming funds for 2023 indigent EM services; and

WHEREAS, the ongoing impact of COVID-19 continues to result in high utilization of EM services, exhausting the available Justice Millage funds in October of 2023; and

WHEREAS, EM has proven to be both effective and cost-efficient; and

WHEREAS, additional EM funding up to \$175,000 from the Justice Millage funds balance is now needed to ensure that services continue through December 31, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes additional funds in an amount not to exceed \$175,000, for an overall 2023 total of \$575,000 and authorizes providing JSG written notice that additional funds amounting to \$175,000 are available for EM services through December 31, 2023.

BE IT FURTHER RESOLVED, that these supplemental funds will come from the Justice Millage funds balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2023 budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer
Nays: None **Absent:** Polsdofer **Approved 08/10/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**

LATE PETITIONS AND COMMUNICATIONS

INGHAM COUNTY FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

LATE RESOLUTION

RESOLUTION APPOINTING HOLLY GUILD AS INGHAM COUNTY [ANIMAL CONTROL DIRECTOR](#)

RESOLUTION APPOINTING AN [INTERIM ANIMAL CONTROL DIRECTOR](#)

SUBSTITUTE RESOLUTIONS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [BS&A](#) FOR ENTERPRISE RESOURCE PLANNING SOFTWARE CONVERSION AND TRAINING

LATE - AUGUST 22, 2023

Introduced by Commissioners Polsdofer, Trubac, Peña, Lawrence, Maiville, Ruest and Schafer of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING HOLLY GUILD AS
INGHAM COUNTY ANIMAL CONTROL DIRECTOR**

WHEREAS, the position of Animal Control Director was posted and advertised in accordance with Ingham County hiring procedures; and

WHEREAS, applicants were reviewed and screened and interviews were held by the Animal Control Director Selection Committee; and

WHEREAS, the Animal Control Director Selection Committee is recommending the selection of Holly Guild as Animal Control Director for Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Holly Guild as Ingham County Animal Control Director, contingent upon the successful completion of the employment screening process utilized by the County.

BE IT FURTHER RESOLVED, that this appointment will take effect September 18, 2023 with a salary of \$95,155.10 (MCF 14, Step 1) with terms of employment and compensation as outlined in the Ingham County Managerial and Confidential Manual.

LATE- AUGUST 22, 2023

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPOINTING AN INTERIM ANIMAL CONTROL DIRECTOR

WHEREAS, Animal Control Director Heidi Williams has announced her retirement effective September 1, 2023; and

WHEREAS, it is necessary to appoint an Interim Animal Control Director until a new Animal Control Director begins serving in that position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Deputy Animal Control Director Daniel Verhougstraete as the Interim Animal Control Director effective September 2, 2023.

BE IT FURTHER RESOLVED, that upon his appointment as the Interim Animal Control Director, Daniel Verhougstraete shall be paid at \$95,155.10, (MCF 14, Step 1) of the salary schedule until the new Animal Control Director begins serving in that capacity.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BS&A FOR ENTERPRISE
RESOURCE PLANNING SOFTWARE CONVERSION AND TRAINING**

RESOLUTION #23 -

WHEREAS, Enterprise Resource Planning (ERP) software is vital to the critical processes of county government including payroll, accounts payable, budgeting, time and attendance, audit preparation, and human resources functions; and

WHEREAS, the Ingham County Board of Commissioners approved \$350,000 in the 2023 CIP for Enterprise Resource Planning (ERP) software conversion and training to replace the existing system, which is beyond its useful life; and

WHEREAS, Resolution #22-052 approved an agreement with Plante Moran to provide ERP procurement consulting services; and

WHEREAS, five firms submitted responsive bids to the ERP Software RFP; and

WHEREAS, a review committee let by Plante Moran and consisting of representatives from Financial Services, the Budget Office, the Treasurer’s Office, Innovation & Technology, Human Resources, the Health Department, and the Controller’s Office spent many months reviewing the proposals, interviewing bidders, and attending demonstrations of their software products; and

WHEREAS, after this review process, the committee recommended BS&A for the County’s ERP software; and

WHEREAS, BS&A’s fee breakdown for the software conversion and training is all follows:

- Data Conversion 197,400
- Project Management and Implementation \$55,200
- Implementation and Training \$115,200
- Post-Go Live Assistance \$14,400
- Contingency \$40,000
- Travel Expenses \$5,715
- TOTAL BS&A SOFTWARE & TRAINING \$427,915; and

WHEREAS, funding is available in the 2023 and 2024 CIP.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the agreement with BS&A for County-wide ERP software conversion and training for a not to exceed amount of ~~\$618,120~~ **\$427,915**.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 08/15/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville
Nays: None **Absent:** None **Approved 08/16/2023**