

INGHAM COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING – 6:30 P.M.  
COMMISSIONERS ROOM, COURTHOUSE  
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854  
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:  
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

NOVEMBER 28, 2023

## AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **NOVEMBER 14, 2023**
- VI. **ADDITIONS** TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
  1. A LETTER FROM JAMES HOWARD REGARDING THE **WILLIAMSTOWN TOWNSHIP** PLANNING COMMISSION’S INTENT TO BEGIN THE PREPARATIONS OF A NEW TOWNSHIP MASTER PLAN
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
  2. COUNTY SERVICES COMMITTEE – RESOLUTION TO ADOPT THE BY-LAWS OF THE INGHAM COUNTY **EQUAL OPPORTUNITY COMMITTEE**
  3. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF THE **HYLAND ONBASE** ANNUAL REPORT
  4. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE INVOICE FOR RENEWING **COURTVIEW** SUPPORT SERVICES
  5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RENEWAL OF **PACC/PAAM** LICENSING AND SUPPORT
  6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE RENEWAL OF PLURALSIGHT STAFF TRAINING FROM **CDWG**
  7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH **TRANE U.S. INC.**, FOR UPGRADING THE TEMPERATURE CONTROLS AND SOFTWARE AT THE 9-1-1 CENTER

8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR HELICALLY CORRUGATED [STEEL PIPE](#)
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR [BULK FUEL](#) DELIVERY
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONTRACTS FOR 2024-2025 AS-NEEDED [ENGINEERING DESIGN SERVICES](#)
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONTRACTS FOR 2024-2025 AS-NEEDED [MATERIAL TESTING AND/OR FABRICATION INSPECTION SERVICES](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE UAW TOPS AND MANAGERIAL & CONFIDENTIAL [RECLASSIFICATION](#) REQUESTS AND AN ICEA COUNTY PROFESSIONAL JOB TITLE CHANGE
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE RENEWING A SUBSCRIPTION WITH GOVERNMENTJOBS.COM, INC. DBA [NEOGOV](#) FOR HUMAN RESOURCES SOFTWARE
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A STATEMENT OF WORK AGREEMENT WITH [COMPASS](#), A DIVISION OF ENCOMPASS EAP, FOR A CULTURAL ASSESSMENT OF THE ROAD DEPARTMENT
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A PURCHASE AGREEMENT FOR [426 S. WALNUT STREET](#), LANSING
16. HUMAN SERVICES COMMITTEE – RESOLUTION TO ADOPT BY-LAWS FOR THE INGHAM COUNTY [RACIAL EQUITY TASKFORCE](#)
17. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING [DENISE CHRYSLER](#) FOR HER SERVICE AS AN INGHAM COUNTY BOARD OF HEALTH MEMBER
18. HUMAN SERVICES, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [MOORE TROSPER CONSTRUCTION CO.](#), FOR THE RENOVATIONS TO THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES SPACE AT THE HUMAN SERVICES BUILDING
19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [FREEDOM CONSTRUCTION](#) AND CONSULTING, INC. TO DECONSTRUCT THE HOOP HOUSE AT THE INGHAM COUNTY FAIRGROUNDS

20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [ADVANCE PEACE](#) FORMERLY NAMED SAFE PASSAGES
21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF [ENVIRONMENT, GREAT LAKES, AND ENERGY](#) FOR FY 2023-2024
22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE PURCHASE OF INDIVIDUAL [GIFT CARDS](#) FOR AMERICORPS FY 2023-2024 MEMBERS
23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [MICHIGAN PUBLIC HEALTH INSTITUTE](#) TO PROVIDE A YEAR TWO EVALUATION OF THE LANSING/INGHAM PEACE MAKER FELLOWSHIP® AND TO PROVIDE YEAR TWO FIDUCIARY SERVICES FOR PEACEMAKER FELLOWSHIP® LIFEMAP
24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT DEPARTMENT OF JUSTICE [BYRNE GRANT](#) FUNDS FROM MICHIGAN PUBLIC HEALTH INSTITUTE FOR LOCAL IMPLEMENTATION OF THE LANSING/INGHAM PEACEMAKER FELLOWSHIP®
25. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO REAUTHORIZE A CONTRACT FOR PSYCHOLOGICAL SERVICES WITH [DR. RICHARD JANKA](#) OF FRONTLINE CONSULTING, FOR EMPLOYMENT RELATED PSYCHOLOGICAL SERVICES AS NEEDED WITH THE INGHAM COUNTY SHERIFF’S OFFICE
26. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE FY 2024 MICHIGAN [MENTAL HEALTH COURT PROGRAM GRANT](#), CONTINUE THE GRANT FUNDED FULL-TIME MENTAL HEALTH COURT-COURT SERVICES COORDINATOR POSITION, AND AUTHORIZE SUBCONTRACTS WITH CMHA/CEI; AVERHEALTH; JSG; MDOC; NORTHWEST INITIATIVE; PATS; AND RISE
27. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO TRANSFER FUNDS BUDGETED FOR [TRANSCRIPTS](#) FROM THE PROBATE COURT BUDGET TO THE CIRCUIT COURT GENERAL TRIAL DIVISION BUDGET
28. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO APPROVE 2024 INGHAM COUNTY PROBATE COURT [CONTRACTS](#) FOR GUARDIAN AD LITEM, COURT-APPOINTED ATTORNEY, AND GUARDIANSHIP REVIEW INVESTIGATION SERVICES
29. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN [MENTAL HEALTH COURT GRANT](#) PROGRAM, CONTINUE A PROBATION OFFICER POSITION, AND AUTHORIZE SUBCONTRACTS

30. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT’S STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN **DRUG COURT GRANT** PROGRAM AND THE OFFICE OF HIGHWAY SAFETY PLANNING AND AUTHORIZE SUBCONTRACTS

31. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN ACCEPTING THE FY 2023 **HOMELAND SECURITY GRANT** PROGRAM FUNDS AND MAKE INGHAM COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

**FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)**

## NOVEMBER 14, 2023 REGULAR MEETING

Board of Commissioners Room – Courthouse  
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>  
November 14, 2023

### **CALL TO ORDER**

Chairperson Sebolt called the November 14, 2023 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, Tennis, Trubac, and Sebolt.

Members Absent: None.

A quorum was present.

### **PLEDGE OF ALLEGIANCE**

Chairperson Sebolt asked Barb Byrum, Ingham County Clerk, to lead the Board of Commissioners in the Pledge of Allegiance in honor of their birthday on November 10.

### **TIME FOR MEDITATION**

Chairperson Sebolt asked those present to observe a moment of meditation and reflection.

### **APPROVAL OF THE MINUTES**

Commissioner Peña moved to approve the minutes of the October 24, 2023 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously.

### **ADDITIONS TO THE AGENDA**

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

28. RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CITY OF LANSING TRAILS AND PARKS MILLAGE AGREEMENTS

31. RESOLUTION TO AUTHORIZE AN AGREEMENT WITH KROGER CO. FOR PARTICIPATION IN THE 340B DRUG DISCOUNT PROGRAM

## NOVEMBER 14, 2023 REGULAR MEETING

37. RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PROSECUTOR BY KARPEL (PbK) AND THE PROSECUTING ATTORNEYS ASSOCIATION OF MICHIGAN FOR INSTALLATION OF STATEWIDE PbK SOFTWARE

39. RESOLUTION TO APPROVE THE COURT-APPOINTED SPECIAL ADVOCATE DONATED FUNDS AND IN-HOME CARE PROGRAM

Chairperson Sebolt stated Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Lawrence moved that the following resolution be considered immediately. Commissioner Johnson supported the motion.

RESOLUTION CONGRATULATING THE COMFORT ZONE CIGAR LOUNGE & BISTRO ON THE EVENT OF THEIR GRAND OPENING

The motion to consider the resolution immediately carried unanimously.

Chairperson Sebolt stated the Resolution Congratulating The Comfort Zone Cigar Lounge & Bistro On The Event Of Their Grand Opening would be added as Agenda Item No. 46.

### **PETITIONS AND COMMUNICATIONS**

A LETTER FROM STACEY MASON RESIGNING FROM THE INGHAM COUNTY WOMEN'S COMMISSION. Chairperson Sebolt stated this matter would be accepted with regret and placed on file.

A LETTER FROM THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES REGARDING THE FY24 CHILD CARE FUND BUDGET APPROVAL. Chairperson stated this matter would be referred to the Law & Courts Committee.

A LETTER FROM THE MICHIGAN INDIGENT DEFENSE COMMISSION REGARDING THE FINAL APPROVAL OF STANDARDS 6 AND 7 ON ATTORNEY WORKLOAD AND QUALIFICATIONS PURSUANT TO 780.985(4). Chairperson Sebolt stated this matter would be referred to the Law & Courts Committee.

A NOTICE OF PUBLIC INFORMATION MEETING FROM THE CITY OF EAST LANSING REGARDING PROJECTS COMPLETED AND FUTURE PLANS IN THE DOWNTOWN DEVELOPMENT AUTHORITY (DDA) DISTRICT. Chairperson stated this matter would be referred to the Finance Committee.

A NOTICE FROM HAMLIN TOWNSHIP REGARDING THE ADOPTION OF THE MASTER PLAN. Chairperson Sebolt stated this matter would be placed on file.

RESOLUTION NO. 23-15 FROM THE DELTA COUNTY BOARD OF COMMISSIONERS OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS. Chairperson Sebolt stated this matter would be placed on file.

## NOVEMBER 14, 2023 REGULAR MEETING

RESOLUTION NO. 2023-10-185 FROM THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS – BOARD OF COMMISSIONERS. Chairperson Sebolt stated this matter would be placed on file.

RESOLUTION NO. 23-16 FROM THE WEXFORD COUNTY BOARD OF COMMISSIONERS OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS. Chairperson Sebolt stated this matter would be placed on file.

RESOLUTION NO. 23-17 FROM THE WEXFORD COUNTY BOARD OF COMMISSIONERS SUPPORTING OPERATION GREENLIGHT FOR VETERANS. Chairperson Sebolt stated this matter would be referred to the Human Services Committee.

A LETTER FROM TRINI PEHLIVANOGLU RESIGNING FROM THE INGHAM COUNTY EQUAL OPPORTUNITY COMMITTEE. Chairperson Sebolt stated this matter would be accepted with regret and placed on file.

### **LIMITED PUBLIC COMMENT**

Natalie Trotter, Ingham County Trails and Parks Millage Coordinator, introduced themselves to the Board of Commissioners and further stated that if there were any questions regarding the Millage, to contact them.

### **CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS**

Commissioner Morgan stated that Agenda Item No. 24 would need to be pulled for a roll call vote.

### **CONSIDERATION OF CONSENT AGENDA**

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Items No. 15, 22, 24, 29, and 40. Commissioner Schafer supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote.

Items voted on separately are so noted in the minutes.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 9**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A HEALTHY VENDING POLICY FOR  
COUNTY VENDING MACHINES**

**RESOLUTION #23 – 489**

WHEREAS, Ingham County Policy Review Committee was established to review existing policies and recommend new policies for Ingham County; and

WHEREAS, the Wellness Committee, Smart Sugar Coalition, and the Ingham County Health Department requested the Committee review a new Healthy Vending Policy for vending machines in County buildings; and

WHEREAS, the purpose of the policy is to increase the amount of healthy food options offered in vending machines that are located in County-occupied buildings for both Ingham residents and Ingham staff; and

WHEREAS, vending items will be categorized as Green, Yellow, and Red based on nutritional standards in the following manner:

- Green/Sugar Smart items are nutrient-dense and great for staff and patrons to consume anytime
- Yellow items are okay to consume occasionally in lower quantities
- Red items really should be avoided; and

WHEREAS, the percentage of how many products fall into each of the categories are as follows: minimum of 75-77% combined green & yellow items with 50% green and 25% yellow and no more than 25% red items, and, in family settings, there will be 50% green and 50% yellow category items.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves the new Healthy Vending Policy suggested by the Wellness Committee, Smart Sugar Coalition, and the Health Department and supported by the Policy Review Committee, which shall take effect upon approval of this resolution.

BE IT FURTHER RESOLVED, that this policy shall be applicable to all departments of Ingham County.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest

**Nays:** None **Absent:** Peña **Approved 11/07/2023**

Adopted as a part of the consent agenda.



**NOVEMBER 14, 2023 REGULAR MEETING**

<b>Name:</b> Healthy Vending		<b>Policy #:</b>
<b>Category:</b> General Administration		
<b>Resolution</b>		<b>Effective Date:</b>
<b>Last Reviewed:</b>	<b>Next Revised:</b>	<b>Health in All Policy Reviewed:</b> <input type="checkbox"/>
<b>Applicable To:</b> All Ingham County Vending Machine Contracts		
<b>Approved By:</b>		<b>Signature:</b>

**1. PURPOSE**

- 1.1. To increase the amount of healthy food options offered in vending machines that are located in County occupied buildings for both Ingham residents and Ingham staff.
- 1.2. To reduce health disparities in Ingham County communities', healthy food shall be made available across County property.
- 1.3. Improving the types of foods and beverages served from vending machines and sold in workplaces positively affects employees' eating behaviors and can result in weight loss and overall improvement in health. Maintaining a healthy workforce can positively impact indirect costs by reducing absenteeism and increasing worker productivity.

**2. DEFINITIONS**

- 2.1. Ingham County Wellness Committee (ICWC) was established via Resolution #98-119 to promote healthy activities for Ingham County employees and receives commissions from the use of vending machines located on County properties.
- 2.2. Sugar Smart Coalition (SSC) is committed to advocacy, education, equitable practice, and policy that improves healthy food and beverage options and choices. The vision of SSC is to reduce added sugar consumption and its negative health impacts on our Michigan communities.
- 2.3. Family Settings are physical spaces that are designed with families and their specific needs in mind.

**3. POLICY**

- 3.1. Ingham County Wellness Committee (ICWC) establishes and reviews every 3 years nutrition standards and sets categories for beverages and snacks, which are no less than the nutritional standards established by federal health authorities. Categories include
  - 3.1.1. Green/Sugar Smart items are nutrient-dense and great for staff and patrons to consume anytime
  - 3.1.2. Yellow items are okay to consume occasionally in lower quantities
  - 3.1.3. Red items really should be avoided

## NOVEMBER 14, 2023 REGULAR MEETING

- 3.2. The percentage of how many products fall into each of the categories (red, yellow, and green) are as follows: minimum of 75-77% combined green & yellow items with 50% green and 25% yellow and no more than 25% red items. And in family settings, there will be 50% green and 50% yellow category items.
- 3.3. Vending machines are to be stocked with vertical layout for each color category as that ensures healthy items are placed at eye level for consumers of all ages and heights (including those in wheelchairs).
- 3.4. Whenever possible, prices for green items shall be within a similar range, if not cheaper, than yellow and red items.
- 3.5. Whenever possible, green-category items should be used in imagery or promotion on the front and side panels.
- 3.6. Stickers or decals are placed on green items (either outside or inside the machine) to make it easy for consumers to identify and choose the healthier options.
- 3.7. Vending companies have 30 days after the beginning of their new contract with Ingham County to implement the above changes.
- 3.8. ICWC is responsible for the initiative, in partnership with the Sugar Smart Coalition (SSC). Any questions regarding this initiative can be directed to the ICWC.
- 3.9. This policy shall be attached in RFP's issued for vending machines and mini-markets; it is also included in all contracts Ingham County establishes with vending machine vendors.
- 3.10. Program oversight and compliance will be monitored by Director of Purchasing, with support from the ICWC if requested. Machines shall be assessed once per calendar year.
- 3.11. In the event of a breach of contract a 30-day clause notification must be sent to the vendor that they are in breach of the contract by the Director of Purchasing. If the vendor does not comply, the County may terminate the contract.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 10**

Introduced by County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION SETTING A PUBLIC HEARING FOR THE  
WEBBERVILLE DEANNEXATION PROPOSAL**

**RESOLUTION #23 – 490**

WHEREAS, on October 24, 2023 a communication to the Board of Commissioners was received from the Village of Webberville requesting approval of a proposed deannexation; and

WHEREAS, state law requires that a public hearing be held prior to a decision by the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners sets a public hearing for Tuesday, December 12, 2023 at 6:30 pm in the Board of Commissioners Room, 3<sup>rd</sup> Floor, in Mason, Michigan for the purpose of receiving comments on the proposed deannexation.

BE IT FURTHER RESOLVED, that notices of the public hearing will be published pursuant to state law by the Village of Webberville each week for at least three weeks prior to the hearing.

BE IT FURTHER RESOLVED, that a copy of this resolution will be forwarded to the Village of Webberville.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest

**Nays:** None **Absent:** Peña **Approved 11/07/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**NOTICE OF HEARING ON THE PETITION  
OF THE  
VILLAGE OF WEBBERVILLE  
TO RELINQUISH CERTAIN TERRITORY  
TO THE TOWNSHIP OF LEROY**

**TO WHOM IT MAY CONCERN:**

NOTICE IS GIVEN that the Village Council of the Village of Webberville, Ingham County, Michigan, has petitioned the Ingham County Board of Commissioners to approve detaching (deannexing) and relinquishing to the Township of Leroy, Ingham County, Michigan, the following described land located within the Village of Webberville, Ingham County, Michigan to wit:

**The Northeast ¼ of the Northwest ¼ and Northwest ¼ of the Northeast ¼ of Section 13, Town 3 North, Range 2 East, Township of Leroy**

**Also, that part of the West ½ of the Southeast ¼ and the East ½ of the Southwest ¼ of Section 12, Town 3 North, Range 2 East, Township of Leroy, lying South of the Railroad.**

The hearing on the Petition will be a public hearing and all persons for or against the proposed detachment (deannexation) and relinquishment may be heard. The hearing will be held before the County Board of Commissioners, 3<sup>rd</sup> Floor, Ingham County Courthouse, Mason, Michigan, on the 12<sup>th</sup> day of December, 2023 at 6:30 p.m.

Date: \_\_\_\_\_ 2023

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Barb Byrum

Clerk of the Ingham County Board of  
Commissioners

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Jessica Kuch

Village Clerk of Webberville

Ingham County, Michigan

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A POSITION CONVERSION  
WITHIN THE INGHAM COUNTY TREASURER’S OFFICE**

**RESOLUTION #23 – 491**

WHEREAS, the Ingham County Treasurer (ICT) desires to convert the position of the Account Clerk II to Account Clerk III within his office due to the increased responsibility and complexity involved with this position and to better serve the citizens of Ingham County; and

WHEREAS, the Human Resources Department has reviewed the proposed position conversion, analyzed the responsibilities of the position, and submitted a Memo of Analysis; and

WHEREAS, the Budget Office has reviewed the proposed position conversation and provided an analysis of budget impact on the conversion; and

WHEREAS, the salary increase of \$4,267 will be funded through ICT’s Operating Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the conversion of position number 253006 Account Clerk II (UAW G) to Account Clerk III (UAW H) within the Ingham County Treasurer's office.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 12**

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE SUBMISSION OF MICHIGAN COMMUNITY DEVELOPMENT  
BLOCK GRANT FUNDING FOR HOUSING IMPROVING LOCAL LIVABILITY PROGRAM  
APPLICATION**

**RESOLUTION #23 – 492**

WHEREAS, Michigan State Housing Development Authority (MSHDA) has invited Ingham County to apply for the Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program; and

WHEREAS, the Ingham County Board of Commissioners (the Board) authorized a letter of intent to apply for CDBG/CHILL Program funds through Resolution 23-391, detailing that proposed projects would support and complement efforts to make physical improvements to out-county and rural residential neighborhoods through single family housing redevelopment and homeowner occupied improvement projects for low-to-moderate income homeowners; and

WHEREAS, the application is to request a total of \$500,000 in CDBG/CHILL Program funds to support a combination of reconstruction/resale activities on a recent demolition site in the City of Leslie managed by the Ingham County Land Bank, and homeowner improvement projects with the exact location of properties to be determined through programming administered by Capital Area Housing Partnership (CAHP) and Capital Area Community Services (CACS); and

WHEREAS, Ingham County Land Bank received a \$648,972 Blight Elimination Grant from the Michigan Economic Development Corporation which will provide local match for the reconstruction /resale activities included in this application; and

WHEREAS, through Resolution 23-125, the Board approved an allocation of \$1.5 million for homeowner occupied housing repair and rehab programming administered by CAHP and CACS to provide local match for homeowner improvement project activities;

WHEREAS, beneficiaries of CDBG/CHILL Program activities will be limited to individuals with incomes at or below 80% of the area median income (AMI), thereby meeting the minimum requirement that at least 51% of project beneficiaries will be low-moderate income persons;

WHEREAS, no project costs will be incurred prior to a formal invitation to submit the application, official notice of an award, completion of required environmental review procedures, and formal written authorization to incur costs is received from the MSHDA.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes submission of the CDBG/CHILL Program Application.

**NOVEMBER 14, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the County Treasurer is authorized to submit the Application, and sign and submit payment requests.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the application, attachments, the Grant Agreement, and all amendments, after approval as to form by the County Attorney, if deemed necessary.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 13**

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ADOPT THE MICHIGAN HOUSING DEVELOPMENT AUTHORITY CITIZEN PARTICIPATION PLAN IN ORDER TO APPLY FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

**RESOLUTION #23 – 493**

WHEREAS, the Ingham County Board of Commissioners authorized through Resolution 23-391 a letter of intent to apply for a Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program, resulting in the Michigan State Housing Development Authority (MSHDA) inviting Ingham County to apply; and

WHEREAS, CDBG funds may be used to support and complement current Ingham County Land Bank and Housing Trust Fund efforts to make physical improvements to residential neighborhoods through single family housing redevelopment and homeowner occupied housing rehabilitation for low-to-moderate income homeowners; and

WHEREAS, each unit of general local government shall develop and adopt a Citizen Participation plan to meet the citizen participation requirements under 24 CFR Part 570.486 (a), required as a provision of Michigan CDBG Funding; and

WHEREAS, at minimum, citizen participation plans must include provisions to:

encourage citizen participation, particularly by low-and-moderate income persons who reside in areas in which funds are proposed to be used;  
ensure residents will be given reasonable notice and timely access to local meetings including a minimum of two public hearings for the purpose of gathering public input on proposals/projects supported by CDBG funds;  
furnish citizens with relevant information on the proposed use of CDBG funding; and  
identify a process for complaints and grievances; and

WHEREAS, units of general local government may adopt the Citizen Participation Plan developed by MSHDA to meet this requirement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby adopt MSHDA's Citizen Participation Plan, which can be found here: [citizenparticipationdocforadoptionpdf.pdf \(michigan.gov\)](#).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is also authorized to sign any documents necessary to meet the requirements of citizen participation after approval as to form by the County Attorney if deemed necessary



**NOVEMBER 14, 2023 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 14**

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE POLICIES AND PROCEDURES FOR A DOWN PAYMENT ASSISTANCE PROGRAM FOR INCOME QUALIFIED BUYERS OF NEW CONSTRUCTION AND REHAB HOMES DEVELOPED UTILIZING HOUSING TRUST FUND DOLLARS**

**RESOLUTION #23 – 494**

WHEREAS, The Ingham County Board of Commissioners (the Board), through Resolution #22-211, has allocated \$9 million of the second tranche of American Rescue Plan (ARP) funds received by Ingham County to encourage construction, improvement, and maintenance of affordable, accessible, and sustainable housing through the Housing Trust Fund (HTF); and

WHEREAS, the Board identified the goals of the HTF to include efforts to support and establish homeownership in order to “build wealth and equity” in Ingham County; and

WHEREAS, a recognized barrier to homeownership for many low-to-moderate income households are the funds needed for down payment when buying a home/applying for a mortgage; and

WHEREAS, the HTF has budgeted approximately 5% of the total ARP HTF allocation to be used for direct to homebuyer subsidies and establishing a Down Payment Assistance (DPA) program; and

WHEREAS, DPA recipients will be limited to households at or below 80% of Area Median Income (AMI) on an as-needed basis, to be consistent with federal regulations; and

WHEREAS, all DPA loans will be forgiven after twenty (20) years for new construction and seven (7) years for existing housing, unless the DPA loan recipients fail to meet the requirements identified in the DPA policy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the policy for Down Payment Assistance prepared for and approved by the Housing Trust Fund Committee.

BE IT FURTHER RESOLVED, that Ingham County will award up to \$30,000 in tiered assistance to qualified applicants based on need until available funds are expended.

BE IT FURTHER RESOLVED, that the Treasurer’s Office and Controllers Office will work with program administrators from local partners with demonstrated experience administering DPA to process applications and implement the DPA policy.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents consistent with this resolution, on behalf of the County, after approval as to form by the County Attorney.

**NOVEMBER 14, 2023 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO  
ADDITIONAL 2023 DRAINAGE DISTRICT NOTES**

**RESOLUTION #23 – 495**

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the County on November 14, 2023, at 6:30 p.m., local time.

**PRESENT:** Commissioners Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, Tennis, Trubac, and Sebolt.

**ABSENT:** None.

The following resolution was offered by Commissioner Celentino and supported by Commissioner Peña:

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”) to establish drainage districts in the County of Ingham (the “County”); and

WHEREAS, in certain drainage districts petitions have been filed with the Drain Commissioner for the making of certain improvements to the drains located in the drainage districts (the “Petition Projects”), which are being undertaken by the drainage district having jurisdiction over the drain; and

WHEREAS, the drainage districts are obligated to inspect, repair, and maintain the drains under their jurisdiction (the “Maintenance Projects”); and

WHEREAS, the Petition Projects and the Maintenance Projects (together, the “Projects”) are necessary for the protection of the public health; and

WHEREAS, in order to provide funds to pay preliminary costs of the Petition Projects, to pay a portion of the costs of the Maintenance Projects, and to refinance notes previously issued to provide funds to pay costs of the Projects, it is necessary for the drainage districts to issue notes from time to time pursuant to Section 434 of the Act; and

WHEREAS, the principal of and interest on notes issued for Petition Projects will be payable from bonds to be issued by the drainage districts constructing the Petition Projects to provide the permanent financing for the Petition Projects (the “Bonds”); and

**NOVEMBER 14, 2023 REGULAR MEETING**

WHEREAS, the principal of and interest on notes issued for Maintenance Projects will be payable from special assessments levied against benefitted properties and public corporations for the maintenance of the drains; and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the drainage districts, has analyzed the Petition Projects and informed the County that the drainage districts' ability to issue the Bonds and their ability to levy special assessments for the payment of interim costs of the Petition Projects provide the drainage districts with sufficient powers to raise funds to pay the principal of and interest on notes issued for Petition Projects; and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the drainage districts, has analyzed the Maintenance Projects and informed the County that the drainage districts' ability to levy special assessments for the payment of the costs of the Maintenance Projects provide the drainage districts with sufficient powers to raise funds to pay the principal of and interest on notes issued for Maintenance Projects; and

WHEREAS, this Ingham County Board of Commissioners (the "Board") has previously adopted Resolution #23-169 pledging the limited tax full faith and credit of the County to notes that may be issued by drainage districts in calendar year 2023 in an amount not to exceed \$15,000,000 (the "Prior Pledged Amount"); and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the drainage districts has determined that significant savings can be achieved by refinancing certain notes maturing in 2024, together with notes maturing in 2023, in one note issue to be issued in 2023; and

WHEREAS, in order to achieve such savings the Drain Commissioner deems it advisable and necessary to request that this Board adopt a resolution pledging the limited tax full faith and credit of the County to an additional amount of notes that may be issued by drainage districts in calendar year 2023; and

WHEREAS, the Board may, by resolution adopted by a majority vote of two-thirds of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on notes issued pursuant to Section 434 of the Act; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the notes is necessary to enable the drainage districts to continue to design, acquire and construct the Petition Projects and to pay the costs of the Maintenance Projects; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on notes issued in calendar year 2023 in an amount not to exceed \$1,500,000 in addition to the Prior Pledged Amount.

**NOVEMBER 14, 2023 REGULAR MEETING**

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on any notes issued by County drainage districts pursuant to Section 434 of the Act in calendar year 2023 in the aggregate principal amount of not to exceed \$1,500,000, in addition to the Prior Pledged Amount, and on notes issued thereafter to refinance these notes (the “Notes”). In the event that Bonds are not issued on or before the date on which the principal of and interest on the Notes are due or in the event that moneys are not available to the drainage districts on the date the principal of and interest on Notes are due, the County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Notes when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Notes when due. The ability of the County to levy taxes to pay the principal of and interest on the Notes shall be subject to constitutional and statutory limitations on the taxing power of the County. The Notes may be issued in one or more Note issues.

2. In the event that, pursuant to said pledge of full faith and credit, the County advances County funds to pay any part of the principal of and interest due on a Note, the County shall take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The Chairperson of the Board, the County Controller/Administrator, the County Clerk, the County Treasurer, the County Finance Director, and any other official of the County, or any one or more of them, are authorized and directed to take all actions necessary or desirable for the issuance of the Notes and to execute any documents or certificates necessary to complete the issuance of the Notes, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer’s Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates or other documents relating to federal or state securities laws, rules, or regulations and to sign such documents and give any approvals necessary therefor.

4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Poldsifer, Ruest, Schafer, Tennis, Trubac, and Sebolt.

NAYS: None.

ABSTAIN: None.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Poldsifer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Commissioner Celentino moved to adopt the resolution. Commissioner Peña supported the motion.

**NOVEMBER 14, 2023 REGULAR MEETING**

The motion to adopt the resolution carried unanimously via roll call vote.

RESOLUTION DECLARED ADOPTED.

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Barb Byrum, Clerk  
County of Ingham

**NOVEMBER 14, 2023 REGULAR MEETING**

**CERTIFICATION**

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on November 14, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: \_\_\_\_\_, 2023

\_\_\_\_\_  
Barb Byrum, Clerk  
County of Ingham



**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE SUPPORT RENEWAL FOR HARDWARE FROM  
CISCO SYSTEMS**

**RESOLUTION #23 – 496**

WHEREAS, Ingham County has several network switches that are key to our infrastructure; and

WHEREAS, annual maintenance is required to maintain the hardware that connects servers; and

WHEREAS, the existing maintenance and support contracts begin to expire on November 10, 2023; and

WHEREAS, the payment totaling \$43,264 for one year of support will provide support through November 30, 2024.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of support from Cisco Systems through Sentinel Technologies in the amount not to exceed \$43,264.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology’s Network Hardware Fund (#636-25810-932032).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO LANSING GLASS CO.  
TO REPLACE THE DOORS AND WINDOWS AT THE PUBLIC ENTRANCE TO  
TRI-COUNTY OFFICE ON AGING AT THE HUMAN SERVICES BUILDING**

**RESOLUTION #23 – 497**

WHEREAS, the public entrance doors to the Tri-County Office on Aging (TCOA) are rotting and have become a security risk; and

WHEREAS, proposals from qualified vendors were solicited by the Purchasing Department; and

WHEREAS, the Facilities Department recommends a purchase order to Lansing Glass Co., a local vendor who submitted the lowest responsive and responsible proposal of \$19,929 to replace the doors and windows at the public entrance to TCOA at the Human Services Building; and

WHEREAS, the Facilities Department is requesting a contingency of \$1,992 for any unforeseen circumstances; and

WHEREAS, funds are available in the approved 2023 CIP line item #245-60199-931000-23F07 which has a balance of \$32,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to Lansing Glass Co., 330 Baker Street, Lansing, Michigan 48910, to replace the doors and windows at the public entrance to TCOA at the Human Services Building for an amount not to exceed \$21,921 which includes a \$1,992 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE U.S. INC., FOR THE  
SPLIT HVAC UNIT IN THE ANIMAL CONTROL GARAGE**

**RESOLUTION #23 – 498**

WHEREAS, the garage at Animal Control needs to be climate controlled to meet the Michigan Department of Agricultural and Rural Development (MDARD) standards for the storage of animals; and

WHEREAS, regulation states that the ambient temperature shall not be below 50 degrees and a maximum temperature should not be above 80 degrees; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the Omnia Co-Operative Agreement do not require three quotes; and

WHEREAS, Trane U.S. Inc., is on the Omnia Co-Operative Agreement; and

WHEREAS, the Facilities Department recommends an agreement with Trane U.S. Inc., who submitted the proposal of \$14,935 for the split air conditioning unit in the Animal Control garage; and

WHEREAS, the Facilities Department is requesting a contingency of \$2,500 for any unforeseen circumstances; and

WHEREAS, funds are available in line item #205-43000-726010.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Trane U.S. Inc., 3350 Pine Tree Road, Lansing, Michigan 48911 for the split HVAC unit in the Animal Shelter Garage for an amount not to exceed \$17,435 which includes a \$2,500 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO TRANE U.S. INC., FOR  
REPAIRS TO THE 155 TON CHILLER AT THE HUMAN SERVICES BUILDING**

**RESOLUTION #23 – 499**

WHEREAS, the 155 ton chiller at the Human Services Building that is responsible for cooling the building sections 3 & 4 has outlived its useful life expectancy; and

WHEREAS, this repair makes the unit serviceable for the next couple of years until it can be budgeted to be replaced; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the Omnia Co-Operative Agreement contract do not require three quotes; and

WHEREAS, Trane U.S. Inc., is on the Omnia Co-Operative Agreement contract; and

WHEREAS, the Facilities Department recommends a purchase order to Trane U.S. Inc., for proposal; of \$18,750 to repair the 155 ton chiller at the Human Services Building; and

WHEREAS, the Facilities Department is requesting a contingency of \$1,800 for any unforeseen circumstances; and

WHEREAS, funds are available in the building maintenance line item #631-23304-931000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Trane U.S. Inc., 3350 Pine Tree Road, Lansing, Michigan 48911, for the repairs to the 155 ton chiller at the Human Services Building for an amount not to exceed \$20,550 which includes a \$1,800 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A SECOND-PARTY AGREEMENT  
WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION  
FOR THE HOLT ROAD BRIDGE PROJECT**

**RESOLUTION #23 – 500**

WHEREAS, the Road Department received federal and state Local Bridge Funds to make improvements to the Holt Road Bridge over Doan Creek, located in Sections 18 and 19 of Leroy Township, which includes the replacement of the bridge superstructure, reconstruction of the bridge approaches, precast concrete box culvert replacement, stream relocation work and guardrail installation; and

WHEREAS, the project has been advertised for a Michigan Department of Transportation (MDOT) bid letting in November 2023 and has been designed pursuant to applicable federal, state and local design specifications; and

WHEREAS, the construction project will be undertaken pursuant to a first party agreement between MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, must enter into an associated second party agreement with MDOT consistent with federal funding requirements and as detailed in MDOT Contract 23-5395; and

WHEREAS, the MDOT Contract 23-5395 states the Local Bridge Funds pay for 95% of construction costs, with the 5% local match and any non-participating work being the responsibility of the Road Department; and

WHEREAS, the estimated construction funding responsibilities for the project are as follows:

Local Bridge Funds:	\$1,594,575
Road Department Funds:	<u>\$ 135,425</u>
Total Estimated Project Cost:	\$1,730,000; and

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs for the project to account for unexpected construction expenses; and

**NOVEMBER 14, 2023 REGULAR MEETING**

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

Local Bridge Funds:	\$1,913,490
Road Department Funds:	<u>\$ 162,510</u>
Total Estimated Project Cost:	\$2,076,000; and

WHEREAS, the Road Department’s local participation costs detailed above have been included in the 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract 23-5395 with the Michigan Department of Transportation to replace the bridge superstructure and road approaches for Holt Road over Doan Creek, located in Sections 18 and 19 of Leroy Township, for a total estimated project cost of \$1,730,000 consisting of \$1,594,575 in federal and state Local Bridge Funds and \$135,425 in Road Department funds.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$2,076,000 consisting of \$1,913,490 in federal and state Local Bridge Funds and \$162,510 in Road Department funds, which have been included in the 2024 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 21**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A SECOND-PARTY AGREEMENT WITH THE  
MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE  
HAGADORN ROAD AND SANDHILL ROAD PROJECT**

**RESOLUTION #23 – 501**

WHEREAS, the Road Department received federal Highway Safety Improvement Program (HSIP) funds to make improvements to the intersection of Hagadorn Road and Sandhill Road, located in Sections 5-8 of Alaiedon Township, which includes the construction of a roundabout, earthwork, asphalt paving, curb & gutter, drainage improvements, and pavement markings; and

WHEREAS, the project has been advertised for a Michigan Department of Transportation (MDOT) bid letting in November 2023 and has been designed pursuant to applicable federal, state and local design specifications; and

WHEREAS, the construction project will be undertaken pursuant to a first party agreement between MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, must enter into an associated second party agreement with MDOT consistent with federal funding requirements and as detailed in MDOT Contract 23-5416; and

WHEREAS, the MDOT Contract 23-5416 states the HSIP funding pays for 90% of construction costs up to the capped amount of \$600,000, with the 10% funding match and any project costs exceeding the capped HSIP funding being the responsibility of the Road Department; and

WHEREAS, the estimated construction funding responsibilities for the project are as follows:

Highway Safety Improvement Program (capped):	\$ 600,000
Road Department Participation:	<u>\$1,373,000</u>
Total Estimated Project Cost:	\$1,973,000; and

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs for the project to account for unexpected construction expenses; and

**NOVEMBER 14, 2023 REGULAR MEETING**

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

Highway Safety Improvement Program (capped):	\$ 600,000
Road Department Participation:	<u>\$1,768,000</u>
Total Estimated Project Cost (+20%):	\$2,368,000; and

WHEREAS, the Road Department’s local participation costs detailed above have been included in the 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract 23-5416 with the Michigan Department of Transportation to construct a roundabout at the intersection of Hagadorn Road and Sandhill Road, located in Sections 5-8 of Alaiedon Township, for a total estimated project cost of \$1,973,000 consisting of \$600,000 in federal Highway Safety Improvement Program funds and \$1,373,000 in Road Department funds.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$2,368,000 of which the Road Department’s funding responsibility shall be \$1,768,000, which has been included in the 2024 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.



NOVEMBER 14, 2023 REGULAR MEETING

ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 22

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE UAW TOPS AND ICEA COUNTY PROFESSIONAL  
RECLASSIFICATION REQUESTS

RESOLUTION #23 – 502

WHEREAS, the UAW TOPS and ICEA County Professional collective bargaining agreements are effective January 1, 2022 through December 31, 2024; and

WHEREAS, these agreements include a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in these groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
301201	Correctional Administrative Assistant	Move from UAW E to UAW H
130062	Collections & Data Coordinator	Move from UAW G to UAW I
601511	Pharmacy Services Manager	Move from ICEA Pro 7 to ICEA Pro 11

<u>Position Title</u>	2023		<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
Correctional Admin. Asst.	UAW E: 46,971.90	UAW H: 55,603.90	8,632.00
Collections & Data Coord.	UAW G: 52,531.56	UAW I: 58,836.68	6,305.12
Pharmacy Services Mgr.	ICEA Pro 7: 71,599.41	ICEA Pro 11: 99,041.26	27,441.85
TOTAL:			42,378.97

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Commissioner Celentino moved to adopt the resolution. Commissioner Peña supported the motion.

**NOVEMBER 14, 2023 REGULAR MEETING**

Chairperson Sebolt disclosed that the UAW TOPS was a local unit of an international Union that was affiliated with their employer, Michigan American Federation of Labor and Congress Industrial Organizations (AFL-CIO).

The motion to adopt the resolution carried unanimously.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 23**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND AGREEMENT WITH REHMANN FOR AUDITING SERVICES**

**RESOLUTION #23 – 503**

WHEREAS, the Ingham County Board of Commissioners approved an auditing services agreement with Rehmann via Resolution #21-565; and

WHEREAS, the agreement provides auditing services from 2021 through 2025; and

WHEREAS, the agreement did not include auditing services for the City of Lansing and Ingham County Joint Building Authority (JBA), which is a separate entity that also requires auditing services; and

WHEREAS, Rehmann has agreed to provide auditing services for the JBA for 2021 and 2022 for a fee not to exceed \$22,500 and for the three remaining contract years (2023-2025) for an annual fee of \$8,000; and

WHEREAS, funding for the auditing services for 2021 and 2022 is available in the Department of Finance & Budget 2024 fiscal year budget, and funding for the 2023-2025 audit years will be available in outer-year Department of Finance & Budget budgets.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves an amendment for audit years 2021 and 2022 to the agreement with Rehmann for auditing services for the JBA in an amount not of exceed of \$22,500 and for the three remaining contract years (2023-2025) for an annual fee of \$8,000.

BE IT FURTHER RESOLVED, that the agreement amendment for audit years 2021 and 2022 will be funded through the Department of Finance & Budget 2024 fiscal year budget, and funding for the 2023-2025 audit years will be available in outer-year annual Department of Finance & Budget budgets.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 24**

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE REVISION OF THE 2023 APPORTIONMENT REPORT**

**RESOLUTION #23 – 504**

WHEREAS, the 2023 Ingham County Apportionment Report was approved by Resolution #23-464 on October 24, 2023; and

WHEREAS, the City of Lansing received voter approval to authorize a millage levy for bonded debt for improvements to Police and Fire Department Facilities of 3.9000 mills (\$3.9000 for each \$1,000 of taxable value) as authorized by law; and

WHEREAS, the City of Lansing has re-calculated the effective Police and Fire Department Facilities debt levy downward to 3.5000 mills (\$3.5000 for each \$1,000 of taxable value) to reflect a more favorable interest rate on the bond; and

WHEREAS, the City of Lansing has revised their L-4029 Tax Rate Request filed with the County Clerk to reflect this revision.

THEREFORE BE IT RESOLVED, that Resolution #23-464 be amended by substituting the attached statement of taxable valuations and mills apportioned to the various units in Ingham County for the year 2023.

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville

**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Commissioner Morgan moved to adopt the resolution. Commissioner Peña supported the motion.

Commissioner Morgan stated the City of Lansing had a new Public Safety Millage that was going to be 3.900 mills but would now be 3.500 mills due to favorable bond interest rates. Commissioner Morgan further explained this had slightly changed the Apportionment Report and would require a roll call vote to update that.

The motion to adopt the resolution carried unanimously via roll call vote.

# NOVEMBER 14, 2023 REGULAR MEETING

## 2023 TAXABLE VALUES, TOTAL HOMESTEAD AND NON-HOMESTEAD MILLAGE RATES BY TOWNSHIP AND BY SCHOOL DISTRICT

Township or City by School Districts	School Dist. No.	2023 Real Homestead Taxable Value	2023 Comm. Pers. Taxable Value	2023 Industrial Pers. Taxable Value	2023 Non-Homestead Taxable Value	2023 Total Taxable Value	July PRE Millage	Dec PRE Millage	July Non-Hmstd Millage	Dec Non-Hmstd Millage	Total PRE Millage	Total Non-Hmstd Millage	Total Comm. Personal
<b>Ingham County Total Taxable Values</b>		<b>5,815,852,479</b>	<b>231,956,993</b>	<b>23,005,327</b>	<b>4,009,373,124</b>	<b>9,880,187,923</b>							
<b>Alaiedon Township</b>		<b>139,772,925</b>	<b>6,426,000</b>	-	<b>112,856,230</b>	<b>259,055,155</b>							
Mason Schools	33130	105,460,421	1,183,600	-	46,536,086	153,180,107	22.7789	14.2895	40.7537	14.2895	37.0684	55.0432	43.0432
Okemos Schools	33170	22,094,202	5,031,600	-	64,355,430	91,481,232	26.7714	11.6137	35.7714	20.6137	38.3851	56.3851	44.3851
Williamston Schools	33230	12,218,302	210,800	-	1,964,714	14,393,816	16.5499	23.4015	16.5499	41.1717	39.9514	57.7216	45.7216
<b>Aurelius Township</b>		<b>168,640,542</b>	<b>821,600</b>	-	<b>14,710,079</b>	<b>184,172,221</b>							
Eaton Rapids Schools	23050	28,274,969	-	-	3,635,161	31,910,130	16.7732	15.8411	25.7066	24.7746	32.6143	50.4812	38.4812
Mason Schools	33130	140,365,573	821,600	-	11,074,918	152,262,091	22.7789	14.7781	40.7537	14.7781	37.5570	55.5318	43.5318
<b>Bunker Hill Township</b>		<b>62,724,521</b>	<b>311,100</b>	-	<b>37,765,140</b>	<b>100,800,761</b>							
Dansville Schools	33040	25,748,744	238,000	-	14,744,783	40,731,527	12.7807	27.3491	12.7807	45.3491	40.1298	58.1298	46.1298
Leslie Schools	33100	21,561,386	38,800	-	20,644,287	42,244,473	12.7807	23.7841	12.7807	41.7841	36.5648	54.5648	42.5648
Stockbridge Schools	33200	15,414,391	34,300	-	2,376,070	17,824,761	12.7807	23.2692	12.7807	41.2692	36.0499	54.0499	42.0499
<b>Delhi Charter Township</b>		<b>651,099,878</b>	<b>32,516,600</b>	<b>216,500</b>	<b>308,828,027</b>	<b>992,661,005</b>							
Eaton Rapids Schools	23050	13,375,118	-	-	1,321,943	14,697,061	16.7732	26.1919	25.7066	35.1254	42.9651	60.8320	48.8320
Holt Schools	33070	569,051,215	31,680,400	216,500	289,330,339	890,278,454	12.7807	36.6888	12.7807	54.6888	49.4695	67.4695	55.4695
Eaton Rapids to Holt (2016)	33076	163,323	-	-	-	163,323	16.1207	31.7988	16.1207	49.7988	47.9195	65.9195	63.9195
Lansing Schools	33020	61,440	90,400	-	1,111,765	1,263,605	12.7807	34.2251	12.7807	51.6729	47.0058	64.4536	52.4536
Mason Schools	33130	68,448,782	745,800	-	17,063,980	86,258,562	12.7807	35.1271	12.7807	53.1019	47.9078	65.8826	53.8826
<b>Ingham Township</b>		<b>84,163,475</b>	<b>124,800</b>	-	<b>11,748,529</b>	<b>96,036,804</b>							
Dansville Schools	33040	84,154,148	124,800	-	11,748,529	96,027,477	12.7807	25.7404	12.7807	43.7404	38.5211	56.5211	44.5211
Mason Schools	33130	9,327	-	-	-	9,327	12.7807	24.4288	12.7807	42.4036	37.2095	55.1843	43.1843
<b>Lansing Charter Township</b>		<b>108,365,165</b>	<b>18,212,100</b>	<b>102,300</b>	<b>233,728,658</b>	<b>360,408,223</b>							
East Lansing Schools	33010	-	-	-	149,300	149,300	30.0761	18.5284	48.0761	18.5284	48.6045	66.6045	54.6045
Lansing Schools	33020	37,471,169	14,761,800	-	160,046,336	212,279,305	25.0164	22.0572	33.7403	30.7811	47.0736	64.5214	52.5214
Waverly Schools	33215	70,893,996	3,450,300	102,300	73,533,022	147,979,618	27.5900	23.2122	36.5900	32.2122	50.8022	68.8022	56.8022
<b>Leroy Township</b>		<b>103,180,647</b>	<b>4,484,224</b>	<b>1,268,187</b>	<b>51,319,178</b>	<b>160,252,236</b>							
Dansville Schools	33040	5,349,521	27,903	-	1,534,320	6,911,744	12.7807	28.7232	12.7807	46.7232	41.5039	59.5039	47.5039
Webberville Schools	33220	63,417,740	4,386,873	1,268,187	39,823,022	108,895,822	12.7807	31.0433	12.7807	49.0433	43.8240	61.8240	49.8240
Williamston Schools	33230	34,413,386	69,448	-	9,961,836	44,444,670	12.7807	30.2946	12.7807	48.0648	43.0753	60.8455	48.8455

# NOVEMBER 14, 2023 REGULAR MEETING

## 2023 TAXABLE VALUES, TOTAL HOMESTEAD AND NON-HOMESTEAD MILLAGE RATES BY TOWNSHIP AND BY SCHOOL DISTRICT

Township or City by School Districts	School Dist. No.	2023 Real Homestead Taxable Value	2023 Comm. Pers. Taxable Value	2023 Industrial Pers. Taxable Value	2023 Non-Homestead Taxable Value	2023 Total Taxable Value	July PRE Millage	Dec PRE Millage	July Non-Hmstd Millage	Dec Non-Hmstd Millage	Total PRE	Total Non-Hmstd	Total Comm. Personal
<b>Leslie Township</b>		<b>79,888,083</b>	<b>1,574,399</b>	-	<b>31,395,573</b>	<b>112,858,055</b>							
Dansville Schools	33040	1,031,053	-	-	14,984	1,046,037	12.7807	26.6568	12.7807	44.6568	39.4375	57.4375	45.4375
Leslie Schools	33100	73,166,012	1,621,036	-	30,871,263	106,648,311	12.7807	23.0918	12.7807	41.0918	35.8725	53.8725	41.8725
Mason Schools	33130	4,963,948	53,363	-	429,586	5,446,897	12.7807	25.3452	12.7807	43.3200	38.1259	56.1007	44.1007
Leslie Jr to Mason (1996)	33124	248,742	-	-	-	248,742	12.7807	26.7952	12.7807	44.7700	39.5759	57.5507	45.5507
Northwest Jackson Schools	38140	488,328	-	-	79,740	568,068	12.7807	21.4652	12.7807	39.4652	34.2459	52.2459	40.2459
<b>Locke Township</b>		<b>83,886,686</b>	<b>355,750</b>	-	<b>10,019,528</b>	<b>94,261,964</b>							
Fowlerville Community Schools	47030	789,605	-	-	141,205	930,810	15.9797	20.0442	33.9797	20.0442	36.0239	54.0239	42.0239
Morrice Area Schools	78060	9,162,377	-	-	627,595	9,789,972	12.7807	23.0976	12.7807	38.1882	35.8783	50.9689	38.9689
Perry Public Schools	78080	14,034,722	-	-	1,275,809	15,310,531	17.0604	20.3774	26.0604	29.3774	37.4378	55.4378	43.4378
Webberville Community Schools	33220	35,533,948	355,750	-	4,357,316	40,247,014	12.7807	31.0314	12.7807	49.0314	43.8121	61.8121	49.8121
Williamston Community Schools	33230	24,366,034	-	-	3,617,603	27,983,637	12.7807	30.2827	12.7807	48.0529	43.0634	60.8336	48.8336
<b>Meridian Charter Township</b>		<b>1,497,914,320</b>	<b>26,347,000</b>	<b>1,837,800</b>	<b>611,983,241</b>	<b>2,138,082,361</b>							
East Lansing Schools	33010	156,859,935	476,300	-	54,832,314	212,168,549	26.3069	23.9708	44.3069	23.9708	50.2777	68.2777	56.2777
Haslett Schools	33060	402,179,510	2,814,200	-	34,902,358	499,896,068	24.1581	29.1193	33.1581	38.1193	53.2774	71.2774	59.2774
Okemos Schools	33170	900,908,495	22,426,900	1,837,800	459,857,149	1,385,030,344	23.0022	27.9633	32.0022	36.9633	50.9655	68.9655	56.9655
Williamston Schools	33230	37,966,300	629,600	-	2,391,420	40,997,400	23.7053	20.7465	32.6704	37.6316	52.5310	70.3020	50.3020
<b>Onondaga Township</b>		<b>87,242,673</b>	<b>387,200</b>	<b>7,398,600</b>	<b>12,268,653</b>	<b>107,297,126</b>							
Eaton Rapids Schools	23050	36,232,292	-	7,398,600	4,122,837	47,753,729	16.7732	16.4775	25.7066	25.4110	33.2507	51.1176	39.1176
Leslie Schools	33100	44,637,217	387,200	-	6,986,088	52,010,505	12.7807	23.1593	12.7807	41.1593	35.9400	53.9400	41.9400
Mason Schools	33130	5,159,453	-	-	1,020,291	6,179,744	12.7807	25.4127	12.7807	43.3875	38.1934	56.1682	44.1682
Northwest Jackson Schools	38140	1,113,841	-	-	138,037	1,251,878	12.7807	21.5327	12.7807	39.5327	34.3134	52.3134	40.3134
Springport Schools	38150	99,870	-	-	1,400	101,270	12.7807	23.5540	12.7807	41.5540	36.3347	54.3347	42.3347
<b>Stockbridge Township</b>		<b>110,156,566</b>	<b>274,200</b>	-	<b>143,021,309</b>	<b>253,452,075</b>							
Dansville Schools	33040	1,144,931	-	-	127,100	1,272,031	12.7807	27.1489	12.7807	45.1489	39.9296	57.9296	45.9296
Stockbridge Schools	33200	109,011,635	274,200	-	142,894,209	252,180,044	12.7807	23.0690	12.7807	41.0690	35.8497	53.8497	41.8497
<b>Vevay Township</b>		<b>122,972,944</b>	<b>1,534,600</b>	<b>1,070,650</b>	<b>34,015,867</b>	<b>159,594,061</b>							
Dansville Schools	33040	5,248,993	-	-	567,772	5,816,765	16.5499	21.9888	16.5499	39.9888	38.5387	56.5387	44.5387
Mason Schools	33130	117,723,951	1,534,600	1,070,650	33,448,095	153,777,296	22.7789	14.4482	40.7537	14.4482	37.2271	55.2019	43.2019

# NOVEMBER 14, 2023 REGULAR MEETING

## 2023 TAXABLE VALUES, TOTAL HOMESTEAD AND NON-HOMESTEAD MILLAGE RATES BY TOWNSHIP AND BY SCHOOL DISTRICT

Township or City by School Districts	School Dist. No.	2023 Real Homestead Taxable Value	2023 Comm. Pers. Taxable Value	2023 Industrial Pers. Taxable Value	2023 Non-Homestead Taxable Value	2023 Total Taxable Value	July PRE Millage	Dec PRE Millage	July Non-Hmstd Millage	Dec Non-Hmstd Millage	Total PRE Millage	Total Non-Hmstd Millage	Total Comm. Personal
<b>Wheatfield Township</b>		<b>85,151,925</b>	<b>356,000</b>	<b>-</b>	<b>9,049,104</b>	<b>94,557,029</b>							
Dansville Schools	33040	24,134,838	27,300	-	1,592,098	25,754,236	12.7807	28.9394	12.7807	46.9394	41.7201	59.7201	47.7201
Mason Schools	33130	4,245,643	-	-	386,561	4,632,204	12.7807	27.6278	12.7807	40.4086	48.4085	58.3833	46.3833
Williamston Schools	33230	56,771,444	328,700	-	7,070,445	64,170,589	12.7807	30.5108	12.7807	43.2915	43.2915	61.0617	49.0617
<b>White Oak Township</b>		<b>52,811,463</b>	<b>786,400</b>	<b>-</b>	<b>35,302,750</b>	<b>88,900,613</b>							
Dansville Schools	33040	34,005,210	228,600	-	22,565,797	56,799,607	12.7807	27.3594	12.7807	40.1398	40.1401	58.1401	46.1401
Fowlerville Schools	47030	5,798,287	-	-	2,280,707	8,078,994	15.9797	18.6923	33.9797	18.6923	34.6720	52.6720	40.6720
Stockbridge Schools	33200	10,407,484	555,700	-	7,415,276	18,378,460	12.7807	23.2795	12.7807	41.2795	36.0602	54.0602	42.0602
Webberville Schools	33220	2,600,482	2,100	-	3,040,970	5,643,552	12.7807	29.6795	12.7807	42.4602	42.4602	60.4602	48.4602
<b>Williamston Township</b>		<b>265,280,748</b>	<b>1,042,700</b>	<b>202,800</b>	<b>37,655,891</b>	<b>304,182,139</b>							
Haslett Schools	33060	37,960,588	130,100	-	6,733,721	44,824,409	12.7807	31.0236	12.7807	43.8043	43.8043	61.8043	49.8043
Okemos Schools	33170	22,929,811	-	-	1,754,799	24,684,610	12.7807	28.7117	12.7807	41.4924	41.4924	59.4924	47.4924
Perry Schools	78080	15,530,684	-	-	3,263,614	18,794,298	17.0604	20.3727	26.0604	29.3727	37.4331	55.4331	43.4331
Williamston Schools	33230	188,859,665	912,600	202,800	25,903,757	215,878,822	12.7807	30.2780	12.7807	43.0587	43.0587	60.8289	48.8289
<b>East Lansing City (Ingham)</b>		<b>499,844,538</b>	<b>35,254,000</b>	<b>974,400</b>	<b>645,558,624</b>	<b>1,181,631,562</b>							
East Lansing Schools	33010	499,601,584	28,509,600	974,400	578,937,029	1,108,022,613	46.4313	8.2193	64.4313	8.2193	54.6506	72.6506	60.6506
East Lansing Schools - Mer 1 425	33011	28,474	-	-	-	28,474	46.4313	8.2193	64.4313	8.2193	54.0500	72.0500	60.0500
East Lansing Schools - Mer 2 425	33012	117,875	-	-	-	117,875	46.4313	8.2193	64.4313	8.2193	54.6506	72.6506	60.6506
Lansing Schools	33020	96,605	6,690,200	-	65,292,472	72,079,277	44.9004	8.2193	62.3482	8.2193	53.1197	70.5675	58.5675
Haslett Schools	33060	-	54,200	-	1,329,123	1,383,323	32.9051	24.7452	32.9051	42.7452	57.6503	75.6503	63.6503
<b>Lansing City (Ingham) *includes Ren Zone</b>		<b>1,134,395,981</b>	<b>94,528,300</b>	<b>7,171,400</b>	<b>1,495,101,117</b>	<b>2,731,196,798</b>							
East Lansing Schools	33010	8,670,226	3,258,300	-	59,481,518	71,410,044	49.7761	9.7793	67.7761	9.7793	59.5554	77.5554	65.5554
Holt Schools	33070	15,063,298	20,000	-	2,328,530	17,411,828	36.2499	24.2383	36.2499	42.2383	60.4882	78.4882	66.4882
Lansing Public Schools (All)	33020	1,053,036,025	86,872,300	7,171,400	1,348,031,627	2,495,111,352	48.2452	9.7793	65.6930	9.7793	58.0245	75.4723	63.4723
Lansing Ren Zone	33021						10.7175		10.7175		10.7175	10.7175	10.7175
Lansing Ren Zone at 25% Taxable	33021				9,742,230	9,742,230	20.9493	2.4444	25.3112	2.4444	23.9937	27.7556	24.7556
Lansing Ren Zone at 50% Taxable	33021		3,652,900		39,715,735	43,368,635	31.1813	4.8895	39.9052	4.8895	36.0708	44.7947	38.7947
Mason Schools	33130	615,100	-	-	10,095,255	10,710,355	36.2499	22.6766	36.2499	40.6514	58.9265	76.9013	64.9013
Okemos Schools	33170	54,492,915	694,800	-	25,557,987	80,745,702	46.4714	13.7718	55.4714	22.7718	60.2432	78.2432	66.2432
Waverly Schools	33215	2,518,417	30,000	-	148,235	2,696,652	47.2900	14.4631	55.1789	22.4793	61.7531	77.6582	65.6582

# NOVEMBER 14, 2023 REGULAR MEETING

## 2023 TAXABLE VALUES, TOTAL HOMESTEAD AND NON-HOMESTEAD MILLAGE RATES BY TOWNSHIP AND BY SCHOOL DISTRICT

Township or City by School Districts	School Dist. No.	2023 Real Homestead Taxable Value	2023 Comm. Pers. Taxable Value	2023 Industrial Pers. Taxable Value	2023 Non-Homestead Taxable Value	2023 Total Taxable Value	July PRE Millage	Dec PRE Millage	July Non-Hmstd Millage	Dec Non-Hmstd Millage	Total PRE Millage	Total Non-Hmstd Millage	Total Comm. Personal
<b>Leslie City</b>		27,970,525	175,000	55,250	17,546,194	45,746,969							
Leslie Schools	33100	27,970,525	175,000	55,250	17,546,194	45,746,969	33.1499	17.4337	33.1499	35.4337	50.5836	68.5836	56.5836
<b>Mason City</b>		163,649,123	4,830,490	632,330	105,008,827	274,120,770							
Mason Schools	33130	163,649,123	4,830,490	632,330	105,008,827	274,120,770	22.7789	29.7028	40.7537	29.7028	52.4817	70.4565	58.4565
<b>Williamston City</b>		86,739,751	1,614,530	2,075,110	50,490,605	140,919,996							
Williamston Schools	33230	86,739,751	1,614,530	2,075,110	50,490,605	140,919,996	42.6892	14.5304	51.5743	23.4155	57.2196	74.9898	62.9898



## NOVEMBER 14, 2023 REGULAR MEETING

**Taxing Authority**  
comments on when levied

	(1)	(2)	(3)	(9)	(10)	(11)	(12)
	Source	Purpose of Millage	Date of Election	Maximum Allowable Millage Levy (non debt)	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage always Dec.
<b>Leslie Township</b>	<b>Total:</b>			<b>1.8889</b>		<b>1.8889</b>	
Winter Levy	Allocated	Operating	N/A	.9997		.9997	n/a
	Voted	Fire	08/2020	.8892		.8892	2024
<b>Locke Township</b>	<b>Total:</b>			<b>.9785</b>		<b>.9785</b>	<b>n/a</b>
Winter Levy	Allocated	Operating	11/2017	.9785		.9785	n/a
<b>Meridian Township</b>	<b>Total:</b>			<b>8.5259</b>		<b>10.4223</b>	
Winter Levy	Charter	Operating	12/1959	4.1440		4.1440	n/a
	Voted	Debt (Streets)	08/2019	debt		1.9429	n/a
	Voted	Community Services	08/2022	.1478		.1478	2031
	Voted	Local Roads	08/2012	.2465		.0000	2023
	Voted	CATA Redi Ride	08/2019	.1971		.1971	2024
	Voted	Parks/Recreation	08/2014	.6575		.6575	2025
	Voted	Police & Fire Protect	08/2017	1.4723		1.4723	2026
	Voted	Debt (Fire Station)	11/2012	debt		.2000	2028
	Voted	Pathways	08/2016	.3297		.3297	2028
	Voted	Land Preservation	11/2020	.0996		.0996	2029
	Voted	Fire Protection	11/2020	.6318		.6318	2035
	Voted	Police Protection	11/2020	.5996		.5996	2035
<b>Onondaga Township</b>	<b>Total:</b>			<b>1.9564</b>		<b>1.9564</b>	
Winter Levy	Allocated	Operating	11/2017	.9564		.9564	n/a
	Voted	Fire	2022	1.0000		1.0000	2028
<b>Stockbridge Township</b>	<b>Total:</b>			<b>.7810</b>		<b>.7810</b>	
Winter Levy	Allocated	Operating	1970	.7810		.7810	n/a
<b>Vevay Township</b>	<b>Total:</b>			<b>.9901</b>		<b>.9901</b>	
Winter Levy	Allocated	Operating	11/2017	.9901		.9901	n/a
<b>Wheatfield Township</b>	<b>Total:</b>			<b>1.2066</b>		<b>1.2066</b>	
Winter Levy	Allocated	Operating	11/2017	.9628		.9628	n/a
	Voted	Seniors	11/2020	0.2438		0.2438	2023
<b>White Oak Township</b>	<b>Total:</b>			<b>.9915</b>		<b>.9915</b>	
Winter Levy	Allocated	Operating	11/2017	.9915		.9915	n/a
<b>Williamstown Township</b>	<b>Total:</b>			<b>.9738</b>		<b>.9738</b>	
Winter Levy	Allocated	Operating	11/2017	.9738		.9738	n/a

## NOVEMBER 14, 2023 REGULAR MEETING

Taxing Authority comments on when levied	(1)	(2)	(3)	(9)	(10)	(11)	(12)
	Source	Purpose of Millage	Date of Election	Maximum Allowable Millage Levy (non debt)	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage always Dec.
<b>East Lansing City</b>	<b>Total:</b>			<b>22.1603</b>	<b>16.3552</b>		
Summer Levy	Charter	Operating		17.5362	12.5362		n/a
	PA 298	Solid Waste		2.6301	1.8250		n/a
	PA 164	Library		.9970	.9970		n/a
	Voted	Library	11/2022	.9970	.9970		2032
<b>Lansing City</b>	<b>Total:</b>			<b>20.0000</b>	<b>19.7000</b>		
Summer Levy	Charter	Operating		20.0000	19.4400		n/a
	PA 40 of 1956	Drain Debt		debt	.2600		n/a
	Voted	Debt		debt	3.4000		n/a
<b>Leslie City</b>	<b>Total:</b>			<b>16.8725</b>	<b>16.6000</b>		
Summer Levy	Charter	Operating	1967	16.8725	16.6000		n/a
<b>Mason City</b>	<b>Total:</b>			<b>18.9241</b>	<b>16.2447</b>		
Summer Levy	Charter	Operating		17.9294	15.2500		n/a
	Voted	Park & Trail	11/2021	.9947	.9947		2026
<b>Williamston City</b>	<b>Total:</b>			<b>15.1348</b>	<b>15.1347</b>		
Summer Levy	Charter	Operating		14.8872	14.8872		
	Voted	Sr. Center	11/2020	0.2476	0.2475		2023
<b>Dansville Village</b>	<b>Total:</b>			<b>11.5297</b>	<b>8.1676</b>		
Summer Levy	Charter	Operating		9.8042	6.4762		n/a
	Charter	Streets		1.7255	1.6914		n/a
<b>Stockbridge Village</b>	<b>Total:</b>			<b>16.3618</b>	<b>16.3618</b>		
Summer Levy	Charter	Operating		11.3880	11.3880		n/a
	PA 3 of 1893	Streets		4.2238	4.2238		n/a
	PA 3 of 1895	Cemetery		.7500	.7500		n/a
<b>Webberville Village</b>	<b>Total:</b>			<b>17.4204</b>	<b>13.2000</b>		
Summer Levy	Charter	Operating		15.8285	11.6081		
	PA 3 of 1893	Streets		1.5919	1.5919		

# NOVEMBER 14, 2023 REGULAR MEETING

Taxing Authority comments on when levied	(1)	(2)	(3)	(9)	(10)	(11)	(12)
	Source	Purpose of Millage	Date of Election	Maximum Allowable Millage Levy (non debt)	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage always Dec.
<b>Shiawasee Regional Education Service District</b>	<b>Total:</b>			<b>5.3644</b>		<b>5.3644</b>	
Winter Levy	Voted	Spec. Ed.	06/1958	.6216		.6216	n/a
	Voted	Spec. Ed.	06/1969	.6216		.6216	n/a
	Voted	Spec. Ed.	04/1976	.2758		.2758	n/a
	Voted	Spec. Ed.	09/1982	.4144		.4144	n/a
	Voted	Spec. Ed.	09/1988	1.2442		1.2442	n/a
	Voted	Spec. Ed.	06/2002	.3737		.3737	n/a
	Voted	Spec. Ed.	08/2018	.5747		.5747	2037
	Voted	General Ed.	2016	.2384		.2384	n/a
	Voted	Voc. Ed.	08/2022	1.0000		1.0000	2031
<b>Lansing Community College - Ataeidon, Aurelius, Lansing Charter &amp; Vevay Twps, Cities of East Lansing, Lansing, Leslie, Mason &amp; Williamston</b>	<b>Total:</b>			<b>3.7692</b>	<b>3.7692</b>		
Summer Levy	Charter	Operating-All	12/1964	.9336	.9336		n/a
	Charter	Operating-All	04/1972	.9336	.9336		n/a
	Charter	Operating-All	03/1985	.9336	.9336		n/a
	Charter	Operating-All	11/2021	.9684	.9684		n/a
<b>Lansing Community College - Bunker Hill, Delhi Charter, Ingham, Leroy, Leslie, Locke, Meridian Charter, Onondaga, Stockbridge, Wheatfield, White Oak &amp; Williamstown Twps.</b>	<b>Total:</b>			<b>3.7692</b>		<b>3.7692</b>	
Winter Levy	Charter	Operating-All	12/1964	.9336		.9336	n/a
	Charter	Operating-All	04/1972	.9336		.9336	n/a
	Charter	Operating-All	03/1985	.9336		.9336	n/a
	Charter	Operating-All	11/2021	.9684		.9684	n/a
<b>OTHER</b>							
<b>Capital Area Regional Airport</b>	<b>Total:</b>			<b>.7046</b>		<b>.6990</b>	
Winter Levy	PA 206 of 1957	Operating		.7046		.6990	n/a
<b>City of East Lansing-DDA</b>	<b>Total:</b>			<b>1.6814</b>		<b>1.6814</b>	
Summer Levy	PA 197 of 1975	Operating	07/1990	1.6814		1.6814	n/a
<b>Capital Area District Library</b>	<b>Total:</b>			<b>1.5600</b>		<b>1.5600</b>	
Winter Levy	PA 24	Operating	08/2022	1.5600		1.5600	2025
<b>Capital Area Transportation Authority</b>	<b>Total:</b>			<b>2.9895</b>		<b>2.9895</b>	
Winter Levy	PA 55 of 1963	Operating	03/2020	2.9895		2.9895	2025
<b>Lansing Charter Township DDA</b>	<b>Total:</b>			<b>1.9174</b>		<b>1.9174</b>	
Winter Levy	PA 197 of 1975	Operating	04/1963	1.9174		1.9174	n/a

# NOVEMBER 14, 2023 REGULAR MEETING

Michigan Department of Treasury  
1020 (Rev. 5-08)

L-4402  
revised 11/03/2023

## Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of Ingham for the Year 2023

This report is used under the authority of P.A. 282 of 1905. Filing of this report is mandatory. Failure to complete and file this report may result in a penalty of \$100.

1 Taxing Government Authority	2 Taxable Valuation	3 Separate or Allocated	Millages		6 Purpose
			4 Operating	5 Extra Voted Bldg./Site/Debt	
State Education Tax	9,880,187,923	6.0000			
County Operating	9,880,187,923	6.7479			
Veterans	9,880,187,923	0.0328			PA 363 of 2004
Animal Control	9,880,187,923		0.2000		
Juvenile Justice	9,880,187,923		0.6000		
Public Transportation	9,880,187,923		0.5988		
Potter Park Zoo	9,880,187,923		0.4986		
Farmland Preservation	9,880,187,923		0.1395		
Jail/Justice	9,880,187,923		0.8476		
Parks & Trails	9,880,187,923		0.4986		
Elder Care	9,880,187,923		0.2994		
911 Services	9,880,187,923		0.8483		
Health Services	9,880,187,923		0.0000		
<b><u>TOWNSHIPS:</u></b>					
Alaiedon Township	259,055,155	0.8314			
Aurelius Township	184,172,221	0.8200	0.5000		Fire
Bunker Hill Township	100,800,761	0.9812			
Delhi Charter Township	992,661,005	4.2410	4.4403		Fire, Police, EMS Eq., Parks/Rec
Ingham Township	96,036,804	0.9725			
Lansing Charter Township	360,408,223	4.6206	4.1285		Extra Operating & Sidewalks
Leroy Township	160,252,236	0.9904			
Leslie Township	112,858,055	0.9997	.8892		Fire
Locke Township	94,261,964	0.9785			
Meridian Charter Township	2,138,082,361	4.1440	4.1354	2.1429	Streets, Com.Serv., Roads, CATA, Parks, Police, Fire, Paths, Land Preserv.
Onondaga Township	107,297,126	0.9564			
Stockbridge Township	253,452,075	0.7810			
Vevay Township	159,594,061	0.9901			
Wheatfield Township	94,557,029	0.9628	0.2438		Seniors
White Oak Township	88,900,613	0.9915			
Williamstown Township	304,182,139	0.9738			

# NOVEMBER 14, 2023 REGULAR MEETING

Form 1020, Page 2

L-4402

## Statement Showing Taxable Valuations and Mills Apportioned by the County Board of Commissioners of the County of Ingham for the Year 2023

7 Taxing Authorities	8 2023 Real & Personal Taxable Value	9 2023 Total Tax Rates	10 DOLLARS OF AD VALOREM TAXES LEVIED
<b>CITIES:</b>			
East Lansing	1,181,631,562	16.3552	19,325,821
Lansing	2,678,085,933	19.7000	52,758,293
Lansing-Ren Zone 25% tax	9,742,230	8.5200	83,004
Lansing-Ren Zone 50% tax	43,368,635	13.8800	601,957
Leslie	45,746,969	16.6000	759,400
Mason	274,120,770	16.2447	4,453,010
Williamston	140,919,996	15.1347	2,132,782
<b>Village Rates:</b>			
Dansville	14,255,719	8.1676	116,435
Stockbridge	36,242,281	16.3618	592,989
Webberville	61,365,941	13.2000	810,030

**CERTIFICATION**

I hereby certify that this report is a true statement of the taxable valuations of each assessing district and of all ad valorem millages apportioned by the County Board of Commissioners of the

County of   Ingham   for the year   2023  

\_\_\_\_\_  
Signature of County Equalization Director

**NOTARIZATION**

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_  
County, Michigan

STATE OF MICHIGAN

County of \_\_\_\_\_ } ss

Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_  
year \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

It is important that all city ad valorem taxes be entered on this sheet. County Board of Commissioners do not certify

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 25**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONVERT POSITION #601398 FROM A .5 FTE DISEASE CONTROL NURSE  
TO A 1.0 FTE DISEASE CONTROL LEAD**

**RESOLUTION #23 – 505**

WHEREAS, Ingham County Health Department (ICHHD) wishes to convert the .5 FTE Disease Control Nurse Position (Position #601398) into a permanent 1.0 FTE Disease Control Lead effective upon approval; and

WHEREAS, this conversion will enable the Disease Control Lead to provide direct supervision and enhanced support to 4.0 FTE Disease Control nurses; and

WHEREAS, the Disease Control Lead will oversee a team of Communicable Disease (CD) control nurses, will ensure that program requirements are being met, will help to develop protocols and standard operating procedures, and will provide guidelines for joint work; and

WHEREAS, the Disease Control lead will also assist in pursuing, planning, and implementing the communicable disease control grants to advance issues concerning communicable disease public health issues, while ensuring that the CD Division collaborates both within ICHD as well as with external community partners; and

WHEREAS, this conversion will also allow ICHD's CD Division to increase their capacity, to better prepare for public health responses to emerging/re-emerging communicable diseases, epidemics, and pandemics, and will allow CD to work toward better health outcomes for our community; and

WHEREAS, changing this position to full-time will improve recruitment and retention and program development; and

WHEREAS, this conversion will allow for uniformity across various units with similar organizational structure and job duties working within the Public health services branch at ICHD (e.g. Health Promotion & Prevention, Environmental Health, Maternal Child Health); and

WHEREAS, this conversion has been reviewed and approved by the Ingham County Human Resources Department and the Union-Michigan Nurses Association (MNA); and

WHEREAS, position #601398 (a part-time .5 FTE Disease Control Nurse), is currently an MNA 3 (\$65,711.91 - \$78,904.02) and would be increased to an MNA 4 (\$68,792.79 - \$82,597.42) position and renamed Disease Control Lead; and

WHEREAS, the financial impact of this conversion will be covered by grant/general revenue funds; and

**NOVEMBER 14, 2023 REGULAR MEETING**

WHEREAS, the Medical Health Officer respectfully recommends that the Ingham County Board of Commissioners authorizes converting position #601398 from a .5 FTE Disease Control Nurse (MNA 3) to a permanent 1.0 FTE Disease Control Lead (MNA 4), effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes converting position #601398 from a .5 FTE Disease Control Nurse (MNA 3) to a permanent 1.0 FTE Disease Control Lead (MNA 4), effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments as well as adjustments to the position allocation list, consistent with this resolution.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/06/2023**

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 26**

Introduced by the Human Services and Finance Committees of the: INGHAM COUNTY BOARD OF COMMISSIONERS **RESOLUTION TO AUTHORIZE AN AGREEMENT FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY APPROVING THE ANNUAL WORK PLAN FOR 2024**

**RESOLUTION #23 – 506**

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone, and access to high-speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet, and media; and

WHEREAS, the parties will adhere to all applicable federal, state, and local laws, ordinances, rules, and regulations prohibiting discrimination.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into an annual Work Plan that includes a county assessment not to exceed \$308,659 with MSU Extension for the period of January 1, 2024 through December 31, 2024 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/06/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 27**



**NOVEMBER 14, 2023 REGULAR MEETING**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE USE OF CONTINGENCY FUNDS  
FOR VETERANS' RELIEF FUND**

**RESOLUTION #23 – 507**

WHEREAS, Ingham County Department of Veterans Affairs administers the Veterans Relief Fund, which assists indigent veterans and their families with emergency assistance for basic needs; and

WHEREAS, Ingham County Department of Veterans Affairs provides emergency food, paper products, utilities, rent, mortgage, and burial assistance through the Veterans Relief Fund; and

WHEREAS, the amount of \$10,000 shall be deducted from county contingency fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes \$10,000 for the Veterans Relief Fund from the 2023 contingency account.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/06/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CITY OF LANSING  
TRAILS AND PARKS MILLAGE AGREEMENTS**

**RESOLUTION #23 – 508**

WHEREAS, the City of Lansing is requesting an amendment to Agreements TR072, TR073, TR074, TR075, TR076, and TR077 as outlined in the below table:

<b>Contract Title</b>	<b>Project #</b>	<b>Current Contract Amount</b>	<b>Additional Amount Authorized</b>	<b>Total Revised Contract Amount</b>
Bridge CL-12 – Elm St. / over the Red Cedar River	TR075	\$ 95,681.42	\$ 75,625.70 reallocate to TR072	\$ 20,055.72
Bridge CL-26 - Lansing Center / east side of Grand River	TR072	\$ 439,371.57	\$ 1,155,210.89 additional and reallocate \$75,625.70 from TR075 to TR072	\$ 1,670,208.16
Bridge CL-11 - East of Scott Park / over the Red Cedar River	TR076	\$61,348.98	\$83,759.22 additional	\$145,108.20
Bridge CL-24 - Riverwalk Theatre / east side of Grand River	TR074	\$148,669.38	\$128,088.04 additional	\$276,757.42
Bridge CL-25 - E. Michigan Ave. / east side of Grand River (south of Lansing Center)	TR073	\$71,465.81	\$172,916.73 additional	\$244,382.54
Bridge CL-28 - Adado Riverfront Park / over the Grand River (old RR bridge)	TR077	\$269,669.00	\$34,751.73 additional	\$304,420.73

; and

WHEREAS, Agreements TR072, TR073, TR074, TR076, and TR077 need to be extended to December 31, 2023 to complete the project.

**NOVEMBER 14, 2023 REGULAR MEETING**

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the Agreements listed below with the City of Lansing:

Contract Title	Project #	Current Contract Amount	Amount to Reallocate/Additional Amount Authorized	Total Revised Contract Amount
Bridge CL-12 – Elm St. / over the Red Cedar River	TR075	\$95,681.42	-\$75,625.70 reallocate to TR072	\$20,055.72
Bridge CL-26 - Lansing Center / east side of Grand River	TR072	\$439,371.57	\$1,155,210.89 additional and reallocate \$75,625.70 from TR075 to TR072	\$1,670,208.16
Bridge CL-11- East of Scott Park / over the Red Cedar River	TR076	\$61,348.98	\$83,759.22 additional	\$145,108.20
Bridge CL-24 - Riverwalk Theatre / east side of Grand River	TR074	\$148,669.38	\$128,088.04 additional	\$276,757.42
Bridge CL-25 - E. Michigan Ave. / east side of Grand River (south of Lansing Center)	TR073	\$71,465.81	\$172,916.73 additional	\$244,382.54
Bridge CL-28 - Adado Riverfront Park / over the Grand River (old RR bridge)	TR077	\$269,669.00	\$34,751.73 additional	\$304,420.73

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension for Agreement TR072, TR073, TR074, TR076, and TR077 to December 31, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to reallocate \$75,625.70 from line item 228-62800-967000-TR075 to line item 228-62800-967000-TR072.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$1,155,210.89 be allocated from the Trails and Parks Millage fund balance for the TR072 project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$83,759.22 be allocated from the Trails and Parks Millage fund balance for the TR076 project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$128,088.04 be allocated from the Trails and Parks Millage fund balance for the TR074 project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$172,916.73 be allocated from the Trails and Parks Millage fund balance for the TR073 project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$34,751.73 be allocated from the Trails and Parks Millage fund balance for the TR077 project.

**NOVEMBER 14, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/06/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO MERIDIAN TOWNSHIP  
TRAILS AND PARKS MILLAGE AGREEMENT**

**RESOLUTION #23 – 509**

WHEREAS, Meridian Township is requesting an amendment to Agreement TR031 to increase the budget by \$700,000 as outlined in the below table:

<b>Contract Title</b>	<b>Project #</b>	<b>Current Contract Amount</b>	<b>Additional Amount Authorized</b>	<b>Total Revised Contract Amount</b>
MSU to Lake Lansing Connector Trail, Phase I	TR031	\$950,000	\$700,000	\$1,650,000

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the Agreement listed below with Meridian Township:

<b>Contract Title</b>	<b>Project #</b>	<b>Current Contract Amount</b>	<b>Additional Amount Authorized</b>	<b>Total Revised Contract Amount</b>
MSU to Lake Lansing Connector Trail, Phase I	TR031	\$950,000	\$700,000	\$1,650,000

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional \$700,000 be allocated from the Trails and Parks Millage fund balance for the TR031 project.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/06/2023**

**NOVEMBER 14, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Commissioner Tennis moved to adopt the resolution. Commissioner Polsdofer supported the motion.

Commissioner Pawar disclosed that they had a contractual agreement with Meridian Township, not affiliated with the Parks.

The motion to adopt the resolution carried unanimously.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A CONTINUATION OF THE COVID-19 REGIONAL  
HEALTH EQUITY COUNCIL BACKBONE ORGANIZATION GRANT**

**RESOLUTION #23 – 510**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept funding from Michigan Public Health Institute (MPHI) and Michigan Department of Health and Human Services (MDHHS) for the COVID-19 Regional Health Equity Council Backbone Organization Grant effective October 1, 2023 through May 31, 2024 in an amount not to exceed \$350,000; and

WHEREAS, this funding is a continuation of funds previously accepted through Resolutions #22-322 and #22-525; and

WHEREAS, as a Backbone Organization, ICHD will act as a convener and fiduciary for the Health Equity Council comprised of community members; and

WHEREAS, the Health Equity Council will work to build and strengthen the capacity of local communities to develop and implement priorities and strategies aimed at decreasing disparities associated with COVID-19 and other health outcomes for racial ethnic minority populations; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting funds from MPHI and MDHHS effective October 1, 2023 through May 31, 2024 in an amount not to exceed \$350,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting funds from MPHI and MDHHS, effective October 1, 2023 through May 31, 2024 in an amount not to exceed \$350,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this Resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/06/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH KROGER CO. FOR  
PARTICIPATION IN THE 340B DRUG DISCOUNT PROGRAM**

**RESOLUTION #23 – 511**

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Kroger Co. (Kroger) for its participation in the CHC’s 340B drug discount program, effective January 1, 2024 through December 31, 2024, and shall renew automatically on an annual basis; and

WHEREAS, the 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use; and

WHEREAS, Public Law 102-585 – Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act limits the amount that manufacturers may charge covered entities; and

WHEREAS, the 340B program offers opportunities to purchase discounted drugs for use during the patient visit, for dispensing from a covered entity owned pharmacy or via contract arrangement with a retail pharmacy; and

WHEREAS, ICHHD’s CHCs currently participate in the 340B program only for the purchase of drugs administered as part of a patient visit; and

WHEREAS, there is no cost to participate in this agreement; and

WHEREAS, there is no cost to participate in this agreement and based upon the volume of existing patients who presently receive prescription medications from Kroger, this agreement will generate \$1,200,000 in annual savings; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering an agreement with Kroger Co. for its participation in the 340B drug discount program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Kroger Co. for its participation in the 340B drug discount program.

BE IT FURTHER RESOLVED, that the agreement period shall be January 1, 2024 through December 31, 2024, and shall renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.



**NOVEMBER 14, 2023 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/06/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO EXTEND THE AGREEMENT WITH DR. SAIF FATTEH  
FOR DERMATOLOGY SERVICES**

**RESOLUTION #23 – 512**

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHC) wish to extend an agreement with Dr. Saif Fatteh to provide dermatology services effective November 1, 2023 through May 31, 2024, in an amount not to exceed \$16,068; and

WHEREAS, Dr. Saif Fatteh will continue to provide dermatology services in CHC sites, four (4) hours per week; and

WHEREAS, the current agreement expires on October 31, 2023; and

WHEREAS, the total cost of retaining Dr. Saif Fatteh’s services will not exceed \$16,068 and will be covered by the FY24 CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize extending the agreement with Dr. Saif Fatteh to provide dermatology services effective November 1, 2023 through May 31, 2024 in an amount not to exceed \$16,068.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the agreement with Dr. Saif Fatteh to provide dermatology services effective November 1, 2023 through May 31, 2024 in an amount not to exceed \$16,068.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/06/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO RENEW AN AGREEMENT WITH HEALTH CONSULTING STRATEGIES, INC.  
TO PROVIDE FACILITATION SUPPORT TO INGHAM COMMUNITY HEALTH CENTERS'  
BOARD OF DIRECTORS STRATEGIC PLANNING EFFORTS**

**RESOLUTION #23 – 513**

WHEREAS, Ingham Community Health Center (ICHC) Board of Directors (BOD) is seeking to obtain the services of Health Consulting Strategies, Inc. (HCS) to provide facilitation support to ICHC's BOD strategic planning efforts for years 2024 – 2027 in an amount not to exceed \$25,000, effective January 1, 2024 through December 31, 2024; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services' Health Resources and Services Administration (HRSA), Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) are required to develop a community needs assessment that informs a three-year strategic plan; and

WHEREAS, HCS will assist ICHC by: 1) completing a community needs assessment; and 2) providing "facilitation" support to ICHC's strategic planning process; and

WHEREAS, the ICHC BOD is seeking to begin its planning efforts on January 1, 2024 and conclude this work by December 31, 2024; and

WHEREAS, the cost of securing HCS's services which will be covered by the CHC Operating Budget in an amount not to exceed \$25,000; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing an agreement with HCS to provide facilitation support to ICHC's BOD strategic planning efforts, effective January 1, 2024 through December 31, 2024 in an amount not to exceed \$25,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes renewing an agreement with HCS to provide facilitation support to ICHC BOD's strategic planning efforts, effective January 1, 2024 through December 31, 2024 in an amount not to exceed \$25,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/06/2023**

**NOVEMBER 14, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 34**

Introduced by the Law and Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A STAFFING ADJUSTMENT AT THE YOUTH CENTER**

**RESOLUTION #23 – 514**

WHEREAS, over the last few years, the Youth Center has experienced a significant increase in older, more dangerous youth charged with more serious offenses, who have more acute mental health concerns and whose stay in detention has become increasingly longer; and

WHEREAS, in addition to the changes in the demographics of the juvenile population, the On-Call Juvenile Detention Development staff pool dramatically depleted and as with most job industries, the secure setting juvenile justice profession has seen a significant decline in experienced applicants; and

WHEREAS, the Youth Center currently has five Shift Supervisors who are responsible for managing day-to-day operations and 24-hour, seven days a week coverage year-round; and

WHEREAS, in addition to providing coverage for the facility, Shift Supervisors have been assigned specific administrative tasks in order to assist the Director in maintaining overall operations of the facility; and

WHEREAS, given the current pressures of the Youth Center, both the Shift Supervisors and Director are required to provide more time and attention to matters and tasks for daily operations that interfere with efficient completion of the administrative tasks for overall facility functioning; and

WHEREAS, the administrative task that is in greatest need involves staff recruitment, hiring, support, and training; and

WHEREAS, effective October 1, 2023, the Juvenile Division expects roughly \$1.7 million of additional Child Care Fund reimbursement due to recent legislation; and

WHEREAS, receiving the additional reimbursement from the state, would reduce the amount of funds transferred in to support the Juvenile Division's operating budget; and

WHEREAS, due to the recent legislation the Juvenile Division is able to leverage Juvenile Justice Millage funds to support the increase in the Youth Center's Salaries and Wages line item; and

WHEREAS, the addition of a Youth Center Shift Supervisor position is supported by the Controller and Human Resources; and

WHEREAS, the Juvenile Division recommends that the Board of Commissioners authorize the staffing addition at the Youth Center.

**NOVEMBER 14, 2023 REGULAR MEETING**

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the 2023/2024 Child Care Fund contract with the addition of one (1) Shift Supervisor position (MCF 10 Step 5) at the Ingham County Youth Center, with a net increase of \$170,969 in personnel expenses with a corresponding increase of revenues from the Juvenile Justice Millage in the amount of \$85,484.68 and from the State Child Care Fund in the amount of \$85,484.68 effective November 5, 2023.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary budget adjustments and Position Allocation List amendments in the Circuit Court 2023/24 Child Care Fund Budget.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**COUNTY SERVICES: Yeas:** Celentino, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** Peña **Approved 11/07/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.



**NOVEMBER 14, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.



**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 36**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE TRI-COUNTY METRO NARCOTICS SQUAD AND THE INGHAM COUNTY PROSECUTOR’S OFFICE UNDER THE 2024 BYRNE JAG GRANT**

**RESOLUTION #23 – 516**

WHEREAS, the Tri-County Metro Narcotics Squad (TCM) has been approved under the 2024 Byrne JAG Grant Program “*Building Investigative Capacity to Combat Dangerous Drugs and Violent Crime in Our Communities*” to disburse \$28,000 in funds to the Ingham County Prosecutor’s Office (ICPO) for the fiscal year of October 1, 2023 through September 30, 2024; and

WHEREAS, the primary goal of the grant program is to focus on heroin, fentanyl, and prescription opiates to reduce overdoses, deaths, and other criminal activities related to the sale and distribution of heroin and opioids in Ingham County and the surrounding area; and

WHEREAS, ICPO currently assists TCM with the investigation and prosecution of controlled substance cases without financial remuneration and ICPO has agreed to assign a dedicated assistant prosecuting attorney to the investigation, warrant review, and prosecution of cases under the grant program; and

WHEREAS, the grant funding would assist ICPO in obtaining technological equipment to streamline work processes and make workflow more efficient for current staff and to offset the increased costs for Prosecuting Attorneys Association of Michigan (PAAM) interns for 2024; and

WHEREAS, the funds will be disbursed to ICPO prior to September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize acceptance of the proposed agreement for the Tri-County Metro Narcotics Squad to disburse \$28,000 to the Ingham County Prosecutor’s Office under the 2024 Byrne Jag Grant Program “*Building Investigative Capacity to Combat Dangerous Drugs and Violent Crime in Our Communities*.”

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2024 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**NOVEMBER 14, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 37**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PROSECUTOR BY  
KARPEL (PbK) AND THE PROSECUTING ATTORNEYS ASSOCIATION OF MICHIGAN FOR  
INSTALLATION OF STATEWIDE PbK SOFTWARE**

**RESOLUTION #23 – 517**

WHEREAS, the Ingham County Prosecutor’s Office partners with the Prosecuting Attorney Association of Michigan (PAAM) for Statewide document management software; and

WHEREAS, historically these systems, known as Adult Case Tracking (ACT) and Juvenile Case Tracking (JCT), have provided for constitutionally required victim notifications under the Crime Victims’ Rights Act (CVRA) and document generation to include charging documents; bond forms; subpoenas; letters to victims; and other necessary court paperwork for all adult and juvenile criminal cases; and

WHEREAS, ACT/JCT have provided a means for gathering data and reports necessary for approval and reporting for multiple grants used to fund the prosecutor’s office; and

WHEREAS, PAAM has notified all prosecutor’s offices that as of 2026, ACT/JCT has become obsolete, and the programs will be discontinued; and

WHEREAS, a document management system to replace ACT/JCT is necessary for the day to day operations of the Ingham County Prosecutor’s Office to continue; and

WHEREAS, PAAM has entered into a contract with Prosecutor by Karpel (PbK) to replace ACT/JCT throughout the state; and

WHEREAS, PAAM has received state funding to cover the initial costs as well as any annual costs to all prosecutor’s offices from 2024 until 2026 to facilitate a statewide rollout of the new software system; and

WHEREAS, additional County funding in the amount of \$35,000 for one-time necessary court integration and one year of service for the integration of \$7,000 is available through the 2024 Contingency Fund.

THEREFORE BE IT RESOLVED , that the Ingham County Board of Commissioners hereby authorize an agreement be entered into between Ingham County, Prosecution by Karpel (PbK) and the Prosecuting Attorney Association of Michigan (PAAM) for the installation of the statewide PbK software with court integration.

BE IT FURTHER RESOLVED, that the required County funding of \$35,000 for one-time court integration and \$7,000 for one year of service for the integration for a total not to exceed of \$42,000 will be funded through the 2024 Contingency Fund.

**NOVEMBER 14, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**FINANCE: Yeas:** Grebner, Tennis, Polsdofer, Johnson, Maiville  
**Nays:** Morgan, Sebolt **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 38**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND THE FY 2021 EMERGENCY MANAGEMENT PERFORMANCE  
GRANT AMERICAN RESCUE PLAN ACT AWARD TO ACCEPT ADDITIONAL FUNDS**

**RESOLUTION #23 – 518**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has fulfilled its requirements under Public Act 390 regarding an Emergency Management Program; and

WHEREAS, the Emergency Management Performance Grant (EMPG) reimburses Ingham County for a portion of the Office of Homeland Security and Emergency Management Program Manager wages and fringe benefits; and

WHEREAS, the EMPG requires Ingham County to develop and maintain an Emergency Management Program capable of protecting life, property, and vital infrastructure in times of disaster or emergency; and

WHEREAS, the FY 2023 EMPG award was previously accepted by the Board of Commissioners with Resolution #22-601; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division (MSP EMHSD) previously awarded Ingham County with an FY2021 Emergency Management Performance Grant American Rescue Plan Act (EMPG ARPA) to supplement the FY2021 EMPG award; and

WHEREAS, the Board of Commissioners previously accepted the FY 2021 EMPG ARPA with Resolution #21-643; and

WHEREAS, the MSP EMHSD have amended the FY2021 EMPG ARPA award to provide additional supplemental funding towards the FY 2023 EMPG award for the Office of Homeland Security and Emergency Management Program Manager wages and fringe benefits; and

WHEREAS, the amended FY 2021 EMPG ARPA award obligates a total of \$21,040 of additional funds towards the FY 2023 EMPG award, requiring a cost-match of 50% towards the EMPG budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the amended FY 2021 Emergency Management Performance Grant American Rescue Plan Act award from the State of Michigan for an additional \$21,040 towards the FY2023 EMPG award.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make any necessary budget adjustments in the Ingham County Office of Homeland Security & Emergency Management 2023 Budget.

**NOVEMBER 14, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 39**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE COURT-APPOINTED SPECIAL ADVOCATE DONATED FUNDS AND IN-HOME CARE PROGRAM**

**RESOLUTION #23 – 519**

WHEREAS, the Court-Appointed Special Advocate program provides the Circuit Court Juvenile Division with independent and objective information regarding children involved in neglect and abuse cases; and

WHEREAS, the Court-Appointed Special Advocate program conducts an independent review, examines all relevant documents, and conducts interviews to formulate an objective understanding of what is in the best interest of the child; and

WHEREAS, although mostly staffed by volunteers, the Court-Appointed Special Advocates program has paid full-time staff and an annual operating budget of \$169,460.55; and

WHEREAS, the County is able to leverage the Michigan Department of Health and Human Services Child Care Fund for eligible expenses; and

WHEREAS, the Michigan Department of Health and Human Services recognizes the Court-Appointed Special Advocate program as a Michigan Department of Health and Human Services Child Care Fund eligible expense; and

WHEREAS, the Juvenile Division included the Court-Appointed Special Advocates Program in the Michigan Department of Health and Human Services Child Care Fund Annual Plan and Budget which was approved; and

WHEREAS, the Court-Appointed Special Advocates Program is able to donate funds to the County pursuant to MCL 400.117c(7)(b) in order to leverage the Michigan Department of Health and Human Services Child Care Fund; and

WHEREAS, the Juvenile Division wishes to enter into an agreement with the Court-Appointed Special Advocates program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with the Court-Appointed Special Advocates program for purposes of providing independent and objective information regarding children involved in neglect and abuse cases, at rate not to exceed \$42,365.14 quarterly, for a total amount not to exceed \$169,460.55 for the duration of the contract, effective October 1, 2023 through September 30, 2024.

**NOVEMBER 14, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to accept donated funds in the amount of \$42,365.13 from the Court-Appointed Special Advocates program for the purposes of leveraging funds from the Michigan Department of Health and Human Services Child Care Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.



**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 40**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH HIGHFIELDS  
FOR THE HORIZON PROGRAM**

**RESOLUTION #23 – 520**

WHEREAS, the Horizon Program, an evening reporting program for court adjudicated youth, is located at the Ingham County Family Center; and

WHEREAS, the Horizon Program involves treatment intervention such as cognitive behavioral therapy, community service, and structured recreational activities; and

WHEREAS, Highfields provides the transportation and professional support for the court ordered youth assigned to the program; and

WHEREAS, Highfields submitted a proposed budget of \$438,988, which was approved in the 2024 Ingham County Budget; and

WHEREAS, the funding for the Horizon Program comes from the Juvenile Justice Millage and is reimbursed at 75% by the State's Child Care Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement between 30<sup>th</sup> Circuit Court Juvenile Division and Highfields for the time period of October 1, 2023 through September 30, 2024, at a cost not to exceed \$438,988 for the Horizon Program.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign documents as prepared by or approved as to form by the County Attorney consistent with this resolution.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Commissioner Polsdofer moved to adopt the resolution. Commissioner Peña supported the motion.

**NOVEMBER 14, 2023 REGULAR MEETING**

Commissioner Maiville disclosed that they had a family member employed by Highfields in a school program.

The motion to adopt the resolution carried unanimously.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 41**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE RENEWAL OF A CONTRACT WITH  
MICHIGAN STATE UNIVERSITY FOR THE JUVENILE RISK ASSESSMENT PROJECT  
AND QUARTERLY PROGRAM EVALUATIONS**

**RESOLUTION #23 – 521**

WHEREAS, the Circuit Court Juvenile Division has worked collaboratively with Michigan State University for over 18 years on the Juvenile Risk Assessment Project; and

WHEREAS, the Circuit Court Juvenile Division, relies on Michigan State University to analyze and evaluate data collected by the Juvenile Division; and

WHEREAS, Dr. Caitlyn Cavanagh, formerly Dr. William Davidson, oversees a team of researchers from Michigan State University assigned to the project; and

WHEREAS, the Circuit Court Juvenile Division would like the Juvenile Risk Assessment Project to continue conducting quarterly third-party evaluations of all evidence-based programming; and

WHEREAS, funds to support the Juvenile Risk Assessment Project were allocated in the Juvenile Division's 2024 budget; and

WHEREAS, the Juvenile Risk Assessment Project is Department of Health and Human Services Child Care Fund eligible.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to renew the contract with Michigan State University for purposes of providing the Juvenile Risk Assessment Project and quarterly program evaluation at a rate of \$12,197 quarterly, not to exceed \$48,788 annually, effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that administrative rates and indirect costs associated with this contract are not to exceed 15% for the duration of this partnership with Michigan State University, unless otherwise approved by the Ingham County Board of Commissioners through a separate resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**NOVEMBER 14, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 42**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE RENEWAL OF CONTRACT WITH  
MICHIGAN STATE UNIVERSITY TO SUPPORT THE ADOLESCENT PROJECT**

**RESOLUTION #23 – 522**

WHEREAS, the Juvenile Division has collaborated with Michigan State University’s Psychology Department for more than 40 years to support Michigan State University’s Adolescent Project; and

WHEREAS, the Michigan State University Adolescent Project has been under the leadership of the distinguished Dr. Cris Sullivan and is currently lead by its Director, Sean Hankins of the Psychology Department; and

WHEREAS, the Michigan State University Adolescent Project is an evidence-based program that has been nationally awarded and recognized for providing excellent mentoring services, reducing recidivism, and increasing positive outcomes for thousands of at-risk juveniles in Ingham County; and

WHEREAS, the Juvenile Division wishes to maintain its contract with MSU Psychology Department not to exceed \$179,465 annually to support the Adolescent Project mentoring program effective October 1, 2023 through September 30, 2024; and

WHEREAS, the Adolescent Project is mostly Michigan Department of Health and Human Services Child Care funded at 75% reimbursement; however, if the referral is made at Intake, costs will be apportioned to the General Fund; and

WHEREAS, funds to support the Adolescent Project were allocated in the Juvenile Division’s 2024 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to renew the contract with Michigan State University’s Psychology Department for purposes of supporting the Adolescent Project not to exceed \$179,465 annually operating for the time period of October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that administrative rates and indirect costs associated with this contract are not to exceed 15% for the duration of this partnership with Michigan State University, unless otherwise approved by the Ingham County Board of Commissioners through a separate resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**NOVEMBER 14, 2023 REGULAR MEETING**

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 43**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH PECKHAM FOR THE  
CAREER ACADEMY+ PROGRAM**

**RESOLUTION #23 – 523**

WHEREAS, the Career Academy+ Program, a vocational and career readiness program for court adjudicated youth, is operated by Peckham Inc; and

WHEREAS, the Career Academy+ Program provides case management services to court adjudicated youth, including career assessments, career exploration and planning, job placement services and mentorship; and

WHEREAS, the Career Academy+ Program service model utilizes the evidence-informed Cognitive Behavioral Intervention for Justice Involved Individuals Seeking Employment (CBI-Emp); and

WHEREAS, the Career Academy+ Program has been instrumental in providing vocational services specifically geared towards older youth the Court now serves as a result of Raise the Age; and

WHEREAS, Peckham submitted a proposed budget of \$201,455.93, which was approved in the 2024 Ingham County Budget; and

WHEREAS, the funding for the Career Academy+ Program comes from the Juvenile Justice Millage and is reimbursed at 75% by the State's Child Care Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement between Peckham Inc and 30<sup>th</sup> Circuit Court Juvenile Division for the time period of October 1, 2023 through September 30, 2024, at a cost not to exceed \$201,455.93 for the Career Academy+ Program.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign documents as prepared by or approved as to form by the County Attorney consistent with this resolution.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 44**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE PURCHASE OF RAVE AWARE, RAVE ALERT, AND MOBILE REACH SOFTWARE/SERVICES FOR THE 9-1-1 CENTER FROM RAVE MOBILE SAFETY**

**RESOLUTION #23 – 524**

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of Rave911 Suite including Smart911, Rave Facility, and Rave Panic Button under Resolution #15-423 and the continuation of these products under Resolution #20-591; and

WHEREAS, Rave Mobile Safety offers the products Rave Alert, Rave Aware, and Mobile Reach which will provide one platform that can provide emergency notifications, critical data sharing with responders, and response coordination; and

WHEREAS, Rave Aware and Rave Alert have been proven to be effective tools for public safety agencies in other jurisdictions, including Eaton County; and

WHEREAS, the Rave platform will enable Ingham County 9-1-1 to strengthen the flow of emergency information to our citizens and public safety partners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an expenditure not to exceed \$563,300 from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund for set up, training, licenses, and 5 years of support for Rave Alert, Rave Aware, and Mobile Reach to Rave Mobile Safety.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville  
**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.



**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 45**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #23-426, AUTHORIZING AN AGREEMENT  
WITH SMART HOME/SMART OFFICE FOR UPGRADES TO COURTROOM  
AUDIO PROCESSORS AND OTHER COURTROOM TECHNOLOGY**

**RESOLUTION #23 – 525**

WHEREAS, in Resolution #23-426, the Ingham County Board of Commissioners authorized entering into an agreement with Smart Home/Smart Office in an amount not-to-exceed \$30,938.20 for upgrades to courtroom audio processors and other courtroom technology; and

WHEREAS, the original quote from Smart Homes/Smart Office did not include prevailing wages; and

WHEREAS, the County's Prevailing Wage Policy dollar threshold on construction projects requiring the payment of prevailing wages is \$10,000; and

WHEREAS, Smart Homes/Smart Office provided a revised quote of \$37,642.20 for the upgrades which is inclusive of the payment of prevailing wages.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes amending Resolution #23-246 in an amount not-to-exceed \$37,642.20, in compliance with the County Prevailing Wage Policy.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer

**Nays:** None **Absent:** Lawrence **Approved 11/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Johnson, Maiville

**Nays:** None **Absent:** Peña **Approved 11/08/2023**

Adopted as a part of the consent agenda.

**NOVEMBER 14, 2023 REGULAR MEETING**

**ADOPTED – NOVEMBER 14, 2023  
AGENDA ITEM NO. 46**

Introduced by the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION CONGRATULATING THE COMFORT ZONE CIGAR LOUNGE & BISTRO ON  
THE EVENT OF THEIR GRAND OPENING**

**RESOLUTION #23 – 526**

WHEREAS, Re’Shane and Steve Lonzo have opened a new Lansing cigar lounge concept called the Comfort Zone Cigar Lounge & Bistro; and

WHEREAS, their vision was to establish a standard with fine dining in Lansing that will be the melting pot of lovers of cigars, spirits, cocktails, beer, wine and a great time; and

WHEREAS, after nearly a year of searching for the perfect property to meet their needs, they settled on the 4,230 square foot building, former Leo’s Outpost, located at 600 S. Pennsylvania Avenue in Lansing; and

WHEREAS, the Comfort Zone Cigar Lounge & Bistro, is the first African American owned lounge within a 100 mile radius that has a combination of cigar, lottery, liquor and restaurant licenses; and

WHEREAS, a Grand Opening for the Comfort Zone Cigar Lounge & Bistro has been scheduled for Thursday, November 16, 2023 at 3:00 pm, 600 S. Pennsylvania Avenue, Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulate Re’Shane and Steve Lonzo on the opening of the Comfort Zone Cigar Lounge & Bistro and wish them success in their future endeavors.

Adopted as a part of the consent agenda.

## NOVEMBER 14, 2023 REGULAR MEETING

### **SPECIAL ORDERS OF THE DAY**

Commissioner Lawrence moved to appoint Commissioner Pawar as an alternate to the Substance Use Disorder Advisory Committee, Jacquelyn Liebner and Christian Powell to the Opioid Litigation Panel, and Jennifer Jacob to the Capital Region International Airport Authority. Commissioner Tennis supported the motion.

The motion carried unanimously.

### **PUBLIC COMMENT**

None.

### **COMMISSIONER ANNOUNCEMENTS**

Commissioner Peña stated the Tri-County Office on Aging (TCOA) would have their annual fundraising dinner on Thursday, November 16, 2023 at the Kellogg Center.

Commissioner Cahill stated that the TCOA had an online auction currently available.

Commissioner Maiville stated that the Honorable Donald Allen, Jr., 55<sup>th</sup> Judicial District Court Judge, would be hosting the 57<sup>th</sup> Sobriety Court Graduation on Wednesday, November 22, 2023 at 10:00 a.m. Commissioner Maiville further invited and encouraged those present to attend and hoped that most of the facilities were completed by then.

### **CONSIDERATION AND ALLOWANCE OF CLAIMS**

Commissioner Grebner moved to pay the claims in the amount of \$44,893,271.53. Commissioner Morgan supported the motion.

The motion carried unanimously.

### **ADJOURNMENT**

The meeting was adjourned at 6:45 p.m.



AGENDA ITEM# 1

**Williamstown Township**  
4990 Zimmer Rd., Williamston, MI 48895  
WilliamstownTownship.com  
P: (517) 655-3193 | F: (517) 655-3971

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November 15, 2023

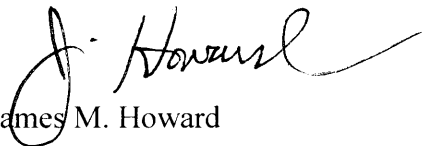
Ingham County Board of Commissioners

Dear Commissioners:

The purpose of this letter is to notify you that the Williamstown Township Planning Commission, Ingham County, MI, intends to begin the preparation of a new Township Master Plan in accordance with the Michigan Planning Enabling Act, P. A. 33 of 2008, as amended. Pursuant to Section 39(2) of the Act, the Planning Commission requests your cooperation and comment as it undertakes this task.

Thank you.

On behalf of the Williamstown Township Planning Commission,



James M. Howard

Introduced by the County Services Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ADOPT THE BY-LAWS OF THE INGHAM COUNTY  
EQUAL OPPORTUNITY COMMITTEE**

**RESOLUTION #23 –**

WHEREAS, Ingham County has been committed and maintains its commitment to equal opportunity and non-discrimination for all persons; and

WHEREAS, pursuant to Resolution #18-369 the Ingham County Board of Commissioners adopted a revised Equal Opportunity Employment Plan; and

WHEREAS, the plan emphasizes the Ingham County Board of Commissioner's goal to recruit and maintain a diverse workforce based on the general characteristics of its population in an effort to provide the highest quality of service to its constituents, as well as to provide equal opportunity in its employment on the basis of merit and fitness, regardless of race, color, religion, sex, sexual orientation, gender identity or gender expression, national origin, disability, height, weight, marital status, age or political affiliation (except where age, sex or lack of disability constitutes a bona fide occupational qualification); and

WHEREAS, the Equal Opportunity Committee has developed proposed by-laws and is recommending their adoption by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the by-laws of the Ingham County Equal Opportunity Committee.

BE IT FURTHER RESOLVED, that the by-laws, as referenced herein and attached, shall become effective immediately upon adoption by the Board of Commissioners.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

## **ARTICLE I - NAME, MEMBERS, TERM OF OFFICE, HOW SELECTED**

### ***Purpose of the Committee***

The role of the Ingham County Equal Opportunity Committee (EOC) is to serve as an advisory body to the Board of Commissioners on matters involving equal opportunity for all County employees, applicants, contractors, and stakeholders. The EOC makes recommendations to the County Services Committee and the Board of Commissioners as necessary to carry out the County's commitment to equal opportunity.

This Committee advises on and monitors the demographics of employees and applicants to amplify diverse representation, expand recruitment efforts and improve retention. The EOC ensures the County follows non-discriminatory practices, including removing systemic barriers for potential applicants, applicants, employees, contractors, and stakeholders. This Committee to the best extent possible ensures County purchasing is done from equal opportunity employers. The EOC works to support local businesses and simplify the process to become a registered vendor of the County.

The membership of the EOC will represent the broad base of citizens of Ingham County with expressed interest in issues affecting equal opportunity in the county. The membership will take an advocacy position for equal opportunity regarding services and legislation affecting equal opportunity in Ingham County.

### ***Section 1: Name***

The official name of this advisory Committee is the Ingham County Equal Opportunity Committee (hereinafter referred to as EOC).

### ***Section 2: Definitions***

- a. "Commissioners" means the Ingham County Committee of Commissioners.
- b. "EOC" means the Equal Opportunity Committee to the Committee and the Commissioners.
- c. "Open Meetings Act" means 267 PA 1976, as amended, of the public acts of Michigan.

### ***Section 3: Membership of the Committee***

The membership of the EOC will consist of voting members, Ingham County representatives, the Office of Diversity, Equity & Inclusion, and a liaison from the County Board of Commissioners. The EOC members are appointed by the County Board of Commissioners upon recommendation of its County Services Committee.

### ***Section 4: Term of Office***

The appointments to the EOC are for one-year terms, except appointments to fill the remainder of unexpired terms. Whenever any vacancies will occur in any office, the remainder of the term will be filled by an EOC member elected by majority vote of members present at the meeting.

### ***Section 5: Attendance Standards***

Board of Commissioners has adopted an attendance policy which states that citizen appointees who have 2 consecutive absences from their regular meetings will receive notification from the Director of the Board of Commissioners' Office inquiring about their absences and advising that Committee members who miss 3 meetings out of 4 meetings, unless barred by statute, are automatically deemed to have resigned from that board or commission and appropriate steps will be taken to fill the vacancy.

It is the expectation that Officers of the EOC attend all committee meetings, leadership meetings and subgroup meetings as scheduled. Officers who are unable to attend meetings, must notify the Chair in advance. Officers who miss three consecutive leadership meetings and/or committee meetings will be required to step down from their Officer status.

## ARTICLE II - OFFICERS, TERM OF OFFICE, ELECTION, DUTIES

### ***Section 1: Officers***

The officers of the Committee will total four: Chairperson, Vice-Chairperson, Secretary and Treasurer

### ***Section 2: Term of Office***

The term of office will be a period of one year, from January 1 – December 31. For vacancies occurring mid-term, the new Officer selected will serve the remainder of the term and be eligible for election for a full term.

Officers will be eligible for re-election but will not serve more than three successive full terms in office equal to 3 years.

### ***Section 3: Elections***

To be elected an officer, a member will be nominated and voted on each calendar year. The slate will be presented to the EOC elections in November.

### ***Section 4: Duties of the Chairperson***

- a. The Chairperson will prepare the agenda for each Committee meeting and facilitate the meeting unless they delegate these duties to another Committee member.
- b. The Chairperson will speak on behalf of the Committee and represent the EOC at meetings of official and community groups when appropriate to participate.
- c. The Chairperson will meet with the Commissioners, including such individual members, as necessary. They will meet with County administrators, and other officials, task forces as well as individual members of human service agencies, as necessary.
- d. In collaboration with the Diversity, Equity and Inclusion Director, the Chairperson will coordinate activities, policies, and procedures for EOC.
- e. Work closely with the Vice Chair and Secretary to draft meeting agendas and review minutes.

### ***Section 5: Duties of the Vice-Chairperson***

- a. The Vice-Chairperson will assume the duties of the Chairperson in the Chairperson's absence or by the Chairperson's delegation.
- b. The Vice-Chairperson will be responsible to ensure the Open Meetings Act is followed.
- c. Assume the role of Secretary for the purpose of meeting minute documentation in the absence of the EOC Secretary.
- d. Arrange a meeting with new Committee members in order to ensure proper orientation to the Committee.

### ***Section 6: Duties of the Secretary***

- a. Work with Committee Chair and County staff to ensure the notice and issue of EOC meetings and agenda.
- b. Be responsible for the keeping and reporting of adequate records of all transactions of the Committee.
- c. Record the minutes of EOC meetings and submit to Board of Commissioners staff within ten (10) days of Committee approval.
- d. Make EOC monthly reports during meetings.
- e. Work with the Office of Diversity, Equity & Inclusion to review the budget and report out as needed.

## ARTICLE III - DUTIES OF THE COMMITTEE

### ***Section 1: Duties***

- a. Serve as advisors to the Board of Commissioners on matters that will ensure equal opportunity for all County employees, residents, and stakeholders.
- b. Make recommendations to the County Services Committee and/or the Board of Commissioners as necessary to carry out the County's commitment to equal opportunity.
- c. Review reports submitted by stakeholders.
- d. Provide an annual report to the County Services Committee based on its work during the previous calendar year.
- e. Review the Plan for its continued relevance at least every two (2) years.
- f. The EOC will revise its own bylaws and review annually to update and guide its business practices.

### ***Section 2: Organizational Duties***

- a. The EOC reports to the County Services Committee which acts as a liaison to the Ingham County Board of Commissioners.
- b. The EOC will work cooperatively with other County Departments in recommending strategies to overcome barriers and all other types of discrimination.
- c. The EOC will cooperate with other organizations, commissions, boards with common interests.

## ARTICLE IV - MEETINGS, QUORUM, MINUTES

### ***Section 1: Meetings***

The EOC will meet monthly on the second Monday of the month. The time and place of regularly scheduled meetings will be determined at the final annual meeting in December. Meeting dates may be amended or changed by a recommendation and notification of the membership.

### ***Section 2: Special Meetings***

The EOC may meet in a special meeting at the call of the Chairperson. Public notice will be given 48 hours in advance for all special meetings as required by the Open Meetings Act.

### ***Section 3: Order of Business***

The agenda for EOC meetings will include Call to Order, Roll Call, Reading and Correcting of Minutes, Addition of Items to the Agenda, Limited Public Comment (not to exceed 5 minutes each), and Adjournment.

### ***Section 4: Open Meetings***

All meetings of the Committee will be open to the public as required by the Open Meetings Act, except that closed sessions may be held as permitted by the Open Meetings Act.

### ***Section 5. Quorum & Requirements for Committee Action***

A quorum of the Committee will be 51% of voting members. When the Committee has quorum, they are able to vote at the meeting.



**AN EXECUTIVE COMMITTEE QUORUM: THE THREE ELECTED OFFICERS AND THE LIAISON FROM THE OFFICE OF DIVERSITY, EQUITY & INCLUSION WILL CONSTITUTE THE EXECUTIVE COMMITTEE, WHICH IS EMPOWERED TO TRANSACT NECESSARY EOC BUSINESS IN THE INTERIM BETWEEN EOC MEETINGS. THREE MEMBERS WILL CONSTITUTE A QUORUM FOR MEETINGS OF THE EXECUTIVE COMMITTEE.**

***Section 6: Minutes***

The Committee will keep minutes of each meeting and will meet the provisions of the Open Meetings Act.

**ARTICLE V - RULES & ORDER OF BUSINESS AT MEETINGS**

***Section 1: Rules of Order***

When not otherwise provided in these bylaws, Robert's Rules of Order, Revised, will govern the process and procedures of Committee meetings.

**ARTICLE VI - AMENDMENTS TO BYLAWS, EFFECTIVE DATES, SUSPENSION OF RULES**

***Section 1: Amendments to Bylaws***

- a. The Committee may alter, amend, change, modify or repeal any or all of these bylaws at a properly called meeting of the Committee pursuant to the provisions of this Article.
- b. Any proposed change to these bylaws will be submitted to the entire EOC in writing not more than 30 days and not less than seven days prior to a properly called meeting of the Committee at which the proposed change is to be considered and acted upon. A quorum is required to change, alter, modify, repeal, or amend any or all of these bylaws.
- c. After these bylaws have taken effect, changes in these bylaws will only be in sections submitted to the entire Committee. Amendments to proposed changes will not result in changes in these bylaws inconsistent with the title of the section to be amended.
- d. An addition to these bylaws that is not consistent with the title of a section already existing will be submitted, as a proposed new section. Amendments to a proposed new section will not result in language inconsistent with the title of the proposed new section that was submitted to the entire EOC.
- e. Any section proposed to be amended may be repealed. Any section proposed to be repealed may be amended.

***Section 2: Suspension of Rules***

Article V of these bylaws may be suspended during a meeting of the EOC by a quorum vote.

***Section 3: Adoption of these Bylaws (Effective Date)***

These bylaws will take effect at the next regular meeting of the Committee, following the meeting at which they were adopted by the EOC, so long as the requirements set out for notification or proposed changes in these bylaws.

***Section 4: Precedence of State Law***

If any of these bylaws, or any program thereof, are found in conflict with state or federal law, the Committee, upon deliberation, may modify the aforementioned bylaw.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE RENEWAL OF THE HYLAND ONBASE ANNUAL SUPPORT**

**RESOLUTION #23 –**

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and several new projects will increase its streamlining of our processes; and

WHEREAS, the current licensing subscription agreement will expire on December 31<sup>st</sup>, 2023; and

WHEREAS, the annual contract amount is in the approved 2024 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the Hyland OnBase annual support by paying invoices in the amount not to exceed \$176,000.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE INVOICE FOR RENEWING  
COURTVIEW SUPPORT SERVICES**

**RESOLUTION #23 –**

WHEREAS, Ingham County currently utilizes CourtView Software as our criminal justice application; and

WHEREAS, annual maintenance is required to maintain the system and had been purchased every year since Ingham County purchased the software; and

WHEREAS, the payment totaling \$176,533 for annual support is due for the support from January 1<sup>st</sup>, 2024 - December 31<sup>st</sup>, 2024; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the needed application support and upgrades needed to maintain our current applications.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize payment of the invoice for the renewal of support from Equivant in the amount not to exceed \$176,533.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's LOFT Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE RENEWAL OF PACC/PAAM LICENSING AND SUPPORT**

**RESOLUTION #23 –**

WHEREAS, Ingham County Prosecutor's Office relies on our PAAC/PAAM system; and

WHEREAS, the software has been in use for many years; and

WHEREAS, the renewal for licensing and support will be \$9,010.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of licensing and support from PACC/PAAM in an amount not to exceed \$9,010.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology's LOFT Fund #63625820-932050.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE RENEWAL OF PLURALSIGHT STAFF TRAINING FROM CDWG**

**RESOLUTION #23 –**

WHEREAS, Pluralsight is a company that provides IT training in easy to understand videos along with virtual labs and practice exams; and

WHEREAS, ongoing training is an important part of ensuring our Innovation and Technology Department (ITD) staff are best able to serve our citizens; and

WHEREAS, ITD has been pleased with the offerings from Pluralsight and has found it to be very effective; and

WHEREAS, the subscription for training for our entire ITD staff for one year expires November 15, 2023.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of Pluralsight training from CDWG in the amount not to exceed \$20,468.25.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology's Staff Development and Training Fund #63695800-960000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE U.S. INC., FOR UPGRADING  
THE TEMPERATURE CONTROLS AND SOFTWARE AT THE 9-1-1 CENTER**

**RESOLUTION #23 –**

WHEREAS, the software and controllers that control the temperatures of the 9-1-1 Center are in need of upgrades, the current software has caused the temperatures of the 9-1-1 Center to become uncomfortable for the dispatchers; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the Omnia Co-Operative Agreement do not require three quotes; and

WHEREAS, Trane U.S. Inc., is on the Omnia Co-Operative Agreement; and

WHEREAS, the Facilities Department recommends an agreement with Trane U.S. Inc., for \$16,638 to upgrade the temperature controls and software at the 9-1-1 Center; and

WHEREAS, funds are available in the building equipment maintenance line item #261-32500-932000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Trane U.S. Inc., 3350 Pine Tree Road, Lansing, Michigan 48911, for upgrading the temperature controls and software at the 9-1-1 Center for an amount not to exceed \$16,638.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR  
HELICALLY CORRUGATED STEEL PIPE**

**RESOLUTION #23 –**

WHEREAS, the Road Department annually purchases approximately 2,000 feet of corrugated steel pipe for use as drainage culverts and storm sewer construction; and

WHEREAS, the Purchasing Department recently released bid packet #212-23 and received competitive bid proposals for furnishing helically corrugated steel pipe for a period of one (1) year with an option for a one-year renewal, beginning from date of January 1, 2024; and

WHEREAS, bids for helically corrugated steel pipe were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to award the contract to the most complete lowest qualified bidder, Contech Engineered Solutions, LLC for furnishing helically corrugated steel pipe; and

WHEREAS, the Road Department 2024 budget includes sufficient funds to cover the cost associated with this contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid from Contech Engineered Solutions, LLC, located at 661 Jerico Dr, Mason, Michigan for furnishing helically corrugated steel pipe to the Road Department per bid packet #212-23 for a one-year period, with a one-year renewal option, beginning from date of January 1, 2024.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with Contech Engineered Solutions, LLC to purchase pipe as needed and budgeted, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR BULK FUEL DELIVERY**

**RESOLUTION #23 –**

WHEREAS, the Road Department annually purchases approximately 180,000 gallons of fuel for use during maintenance and construction operations; and

WHEREAS, the Purchasing Department recently released bid packet #215-23 and received competitive bid proposals for the delivery of bulk fuels including unleaded gasoline and diesel; and

WHEREAS, bids for the delivery of fuel were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of the Road Department staff, to award this contract to the lowest, most complete, qualified bidder and purchase fuel on an as-needed, unit price basis from Avery Oil & Propane; and

WHEREAS, the Road Department 2024 budget includes sufficient funds for this contract.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the bid from Avery Oil & Propane, located at 402 North St, Mason Michigan 48854 for the purchase of unleaded gasoline and diesel fuel on an as-needed, unit price basis for a period of one year at the rates detailed in their proposal response to IFB #215-23.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with Avery Oil & Propane to purchase unleaded gasoline and diesel fuel on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE CONTRACTS FOR  
2024-2025 AS-NEEDED ENGINEERING DESIGN SERVICES**

**RESOLUTION #23 –**

WHEREAS, Road Department staffing is such that many times during the engineering design phase of projects there is insufficient staff, equipment, or expertise to perform all project related data collection, design, or document preparation required to meet funding deadlines; and

WHEREAS, the Purchasing Department solicited proposals (RFP #220-23) from Michigan Department of Transportation prequalified and experienced engineering design firms to provide services on an as-needed basis throughout 2024 and 2025, receiving nine proposals; and

WHEREAS, Road Department staff reviewed the proposals for adherence to County purchasing requirements, experience, expertise, proposed labor rates, and overall value to the County; and

WHEREAS, when retaining services for a specific project, the Road Department will strive to retain the most cost-effective consultant who is able to provide the experience and expertise necessary for the specific project under contract; and

WHEREAS, the County on behalf of the Road Department will enter into an agreement with the selected consultants, which ensures requirements and responsibilities are defined; and

WHEREAS, the costs for these services have been included in the Road Fund Budget; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a contract with the following consultants to provide the requested as-needed engineering design services:

Bergmann, 7050 W. Saginaw Highway, Suite 200, Lansing, MI 48917  
C2AE, 106 W. Allegan Street, Suite 500, Lansing, MI 48933  
DLZ Michigan, Inc., 1425 Keystone Avenue, Lansing, MI 48911  
Fishbeck 5913 Executive Drive, Suite 100, Lansing, MI 48911  
RS Engineering, LLC, 6709 Centurion Drive, Suite 300, Lansing, MI 48917

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Bergmann, 7050 W. Saginaw Highway, Suite 200, Lansing, MI 48917; C2AE, 106 W. Allegan Street, Suite 500, Lansing, MI 48933; DLZ Michigan, Inc., 1425 Keystone Avenue, Lansing, MI 48911; Fishbeck 5913 Executive Drive, Suite 100, Lansing, MI 48911; and RS Engineering, LLC, 6709 Centurion Drive, Suite 300, Lansing, MI 48917 to provide as-needed engineering design services throughout 2024 and 2025 at rates not to exceed those stated in their proposals to RFP #220-23.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE CONTRACTS FOR  
2024-2025 AS-NEEDED MATERIAL TESTING AND/OR FABRICATION INSPECTION SERVICES**

**RESOLUTION #23 –**

WHEREAS, Road Department staffing is such that many times during the construction season there is insufficient staff, equipment, or expertise to perform all project related material testing and/or fabrication inspections required for road and/or bridge projects; and

WHEREAS, the Purchasing Department solicited proposals (RFP #219-23) from Michigan Department of Transportation prequalified and experienced material testing and fabrication inspection firms to provide services on an as-needed basis throughout 2024 and 2025, receiving five proposals; and

WHEREAS, Road Department staff reviewed the proposals for adherence to County purchasing requirements, experience, expertise, proposed labor rates, and overall value to the County; and

WHEREAS, when retaining services for a specific project, the Road Department will strive to retain the most cost-effective consultant who is able to provide the experience and expertise necessary for the specific project under contract; and

WHEREAS, the County on behalf of the Road Department will enter into an agreement with the selected consultants, which ensures requirements and responsibilities are defined; and

WHEREAS, the costs for these services have been included in the Road Fund Budget; and

WHEREAS, the Road Department recommends that the Board of Commissioners authorize a contract with the following consultants to provide the requested as-needed material testing and/or fabrication inspection services:

*Materials Testing Consultants, 2855 Jolly Road, Okemos, MI 48864*

*Soil and Materials Engineers, Inc., 2663 Eaton Rapids Road, Lansing, MI 48911*

*Professional Service Industries, Inc., 3120 Sovereign Drive, Suite C, Lansing, MI 48911*

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Materials Testing Consultants, 2855 Jolly Road, Okemos, MI 48864; Soil and Materials Engineers, Inc., 2663 Eaton Rapids Road, Lansing, MI 48911; and Professional Service Industries, Inc., 3120 Sovereign Drive, Suite C, Lansing, MI 48911 to provide as-needed material testing and/or fabrication inspection services throughout 2024 and 2025 at rates not to exceed those stated in their proposals to RFP #219-23.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE UAW TOPS AND MANAGERIAL & CONFIDENTIAL  
RECLASSIFICATION REQUESTS AND AN ICEA COUNTY PROFESSIONAL  
JOB TITLE CHANGE**

**RESOLUTION #23 –**

WHEREAS, the UAW TOPS and ICEA County Professional collective bargaining agreements and the Managerial & Confidential Personnel Manual are each effective January 1, 2022 through December 31, 2024; and

WHEREAS, these agreements and manual include a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in these groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
130035	Court Recorder Probate/Cir. Ct.	Move from UAW G to UAW J
130037	Court Recorder Probate/Cir. Ct.	Move from UAW G to UAW J
130061	Court Recorder Probate/Cir. Ct.	Move from UAW G to UAW J
148013	Court Recorder Probate/Cir. Ct.	Move from UAW G to UAW J
148016	Court Recorder Probate/Cir. Ct.	Move from UAW G to UAW J
148053	Court Recorder Probate/Cir. Ct.	Move from UAW G to UAW J
601414	Grants Coordinator to Grants Administrator	Remains ICEA Co Pro 8 w/Job Title Change
226012	Benefits Coordinator (Vacant)	Move from MC 5 to MC 6

<u>Position Title</u>	<u>2023</u> <u>Current Grade, Step 5</u>	<u>2023</u> <u>Proposed Grade, Step 5</u>	<u>Difference</u>
Court Recorder	UAW G: 52,531.56	UAW J: 62,262.46	9,730.90
Court Recorder	UAW G: 52,531.56	UAW J: 62,262.46	9,730.90
Court Recorder	UAW G: 52,531.56	UAW J: 62,262.46	9,730.90
Court Recorder	UAW G: 52,531.56	UAW J: 62,262.46	9,730.90
Court Recorder	UAW G: 52,531.56	UAW J: 62,262.46	9,730.90
Court Recorder	UAW G: 52,531.56	UAW J: 62,262.46	9,730.90
Benefits Coordinator	MC 5: 56,158.71	MC 6: 60,462.42	4,303.71

TOTAL: 62,689.11

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE RENEWING A SUBSCRIPTION WITH  
GOVERNMENTJOBS.COM, INC. DBA NEOGOV FOR HUMAN RESOURCES SOFTWARE**

**RESOLUTION #23 –**

WHEREAS, the current GovernmentJobs.com, Inc. DBA NEOGOV subscription for human resources software expires on December 31, 2023; and

WHEREAS, the Human Resources Department recommends renewing the subscription with GovernmentJobs.com, Inc. DBA NEOGOV to continue utilizing human resources software for recruiting, hiring, onboarding, and learning management effective January 1, 2024 through December 31, 2025 in the amount of \$197,931.12; and

WHEREAS, funds are available in the appropriate General Fund line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a renewing the subscription with GovernmentJobs.com, Inc. DBA NEOGOV, 2120 Park Pl, Suite 100, El Segundo, CA 90245, for human resources software for a two-year period, effective January 1, 2024 through December 31, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A STATEMENT OF WORK AGREEMENT WITH  
COMPASS, A DIVISION OF ENCOMPASS EAP, FOR A CULTURAL ASSESSMENT OF THE  
ROAD DEPARTMENT**

**RESOLUTION #23 –**

WHEREAS, recent employee relations interactions between employees and management at the Road Department demonstrate a need to examine the working environment and gain cultural insight to learn what is working well and to determine the nature of any real or perceived challenges or barriers; and

WHEREAS, Compass, a division of Encompass, Ingham County's employee assistance program provider provides cultural assessment services for this purpose, with a focus on teamwork, communication, trust, fairness, leadership, job performance and working relationships and has proposed entering into a Statement of Work Agreement for the Road Department for this purpose; and

WHEREAS, continuing employee relations issues are likely to occur without identification and resolution of any real or perceived challenges or barriers to successful working relationships.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a Statement of Work Agreement with Compass, a Division of Encompass EAP, for a cultural assessment of the Road Department in an amount not to exceed \$25,000, to be funded through the County Contingency Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budgetary adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A PURCHASE AGREEMENT FOR  
426 S. WALNUT STREET, LANSING**

**RESOLUTION #23 –**

WHEREAS, the Ingham County Board of Commissioners approved the American Rescue Plan Act (ARPA) 30<sup>th</sup> Circuit Court Visiting Judge Program through Resolution #22-212, to help reduce the Court's jury trial backlog created by COVID-19; and

WHEREAS, to house the Visiting Judge Program, the lease of 426 S. Walnut Street, Lansing was approved through Resolution #22-213; and

WHEREAS, the projected ongoing need for additional court room space and the proximity of 426 S. Walnut to the Veterans Memorial Courthouse make the property worth purchasing; and

WHEREAS, the property owner, Community Mental Health Association of Michigan, has agreed to sale the property to Ingham County for \$935,000.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves a Purchase Agreement with Community Mental Health Association of Michigan for 426 S. Walnut Street, Lansing, Michigan with a purchase price of \$935,000.

BE IT FURTHER RESOLVED, that the purchase of 426 S. Walnut Street will be funded through the ARPA 30<sup>th</sup> Circuit Court Visiting Judge Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Human Services Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ADOPT BY-LAWS FOR THE INGHAM COUNTY  
RACIAL EQUITY TASKFORCE**

**RESOLUTION #23 –**

WHEREAS, on June 9, 2020 the Ingham County Board of Commissioners unanimously adopted Resolution #20-254 to declare racism as a public health crisis in the County of Ingham; and

WHEREAS, pursuant to Resolution #20-271, the Ingham County Board of Commissioners established the Ingham County Racial Equity Taskforce, a broadly representative advisory board made up of Ingham County leaders, employees, and the community to achieve community-centered solutions to address the legacy of racial injustices; and

WHEREAS, the charge of the Ingham County Racial Equity Taskforce is to support an overarching goal of achieving equitable outcomes in wealth accumulation and income, education, safety, health, and other measures of well-being among all Black, Indigenous, People of Color Ingham County residents; and

WHEREAS, the Racial Equity Taskforce has developed proposed by-laws and is recommending their adoption by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the by-laws of the Ingham County Racial Equity Taskforce.

BE IT FURTHER RESOLVED, that the by-laws, as referenced herein and attached, shall become effective immediately upon adoption by the Ingham County Board of Commissioners.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 11/20/2023**

## **ARTICLE I - NAME, MEMBERS, TERM OF OFFICE, HOW SELECTED**

### ***Purpose of the Taskforce***

The role of the Ingham County Racial Equity Taskforce is to serve as an advisory body to the Board of Commissioners on matters that advocates for relevant policies that improve the social determinates of health in the Black, Indigenous and People of Color communities, and support local, state, and federal initiatives that advance social justice.

The membership of the Taskforce will represent the broad base of citizens of Ingham County with expressed interest in achieving community-centered solutions to address the legacy of racial injustices within the community. With the goal of supporting equitable outcomes in wealth accumulation and income, education, safety, health, and other measures of well-being among all BIPOC Ingham County residents.

### ***Section 1: Name***

The official name of this advisory is the Ingham County Racial Equity Taskforce (RET).

### ***Section 2: Definitions***

- d. "Commissioners" means the Ingham County Board of Commissioners.
- e. "RET" means the Racial Equity Taskforce.
- f. "Open Meetings Act" means 267 PA 1976, as amended, of the public acts of Michigan.

### ***Section 3: Membership of the Taskforce***

The membership of the RET will consist of voting members, Ingham County representatives, the Office of Diversity, Equity & Inclusion, and a liaison from the County Board of Commissioners. The RET members are appointed by the County Board of Commissioners upon recommendation of its County Services Committee.

### ***Section 4: Term of Office***

The appointments to RET are for two-year terms, except appointments to fill the remainder of unexpired terms.

### ***Section 5: Attendance Standards***

Board of Commissioners has adopted an attendance policy which states that citizen appointees who have 2 consecutive absences from their regular meetings shall receive notification from the Director of the Board of Commissioners' Office inquiring about their absences and advising that Committee members who miss 3 meetings out of 4 meetings, unless barred by statute, are automatically deemed to have resigned from that board or commission and appropriate steps will be taken to fill the vacancy.

It is the expectation that Officers of the RET attend all committee meetings, leadership meetings and subgroup meetings as scheduled. Officers who are unable to attend meetings, must notify the Chair in advance. Officers who miss three consecutive leadership meetings and/or committee meetings will be required to step down from their Officer status.

## **ARTICLE II - OFFICERS, TERM OF OFFICE, ELECTION, DUTIES**

### ***Section 1: Officers***

The officers of the Taskforce will total three elected seats: Chairperson, Vice-Chairperson, and Secretary

### ***Section 2: Term of Office***

The term of office will be a period of two years. For vacancies occurring mid-term, the new Officer selected will serve the remainder of the term and be eligible for election for a full term.

Officers will be eligible for re-election but will not serve more than three successive full terms in office equal to 6 years.

### ***Section 3: Elections***

To be elected an officer, a member will be nominated and voted on each Biennial year. The slate will be presented to the RET elections in November.

### ***Section 4: Duties of the Chairperson***

- a. The Chairperson will prepare the agenda for each Taskforce meeting and facilitate the meeting unless they delegate these duties to another Taskforce member.
- b. The Chairperson will speak on behalf of the Taskforce and represent the RET at meetings of official and community groups when appropriate to participate.
- c. The Chairperson will meet with the Commissioners, including such individual members, as necessary. They will meet with County administrators, and other officials, task forces as well as individual members of human service agencies, as necessary.
- d. In collaboration with the Diversity, Equity and Inclusion Director, the Chairperson will coordinate activities, policies, and procedures for RET.
- e. Be responsible for organizing, leading, and coordinating assigned subgroups.
- f. Work closely with the Vice Chair and Secretary to draft meeting agendas and review minutes.

### ***Section 5: Duties of the Vice-Chairperson***

- a. The Vice-Chairperson will assume the duties of the Chairperson in the Chairperson's absence or by the Chairperson's delegation.
- b. The Vice-Chairperson will be responsible to ensure the Open Meetings Act is followed.
- c. Assume the role of Secretary for the purpose of meeting minute documentation in the absence of the RET Secretary.
- d. Be responsible for organizing, leading, and coordinating assigned subgroups.
- e. Arrange a meeting with new Taskforce members in order to ensure proper orientation to the Taskforce.

### ***Section 6: Duties of the Secretary***

- a. Work with Taskforce leadership and County staff to develop and issue the RET meetings and agenda;
- b. Be responsible for the keeping and reporting of adequate records of the Taskforce;
- c. Work with the Office of Diversity, Equity & Inclusion to review the budget and report out as needed;
- d. Be responsible for organizing, leading, and coordinating assigned subgroups.
- e. Serve as backup to the DEI, Executive Assistant to record the minutes and submit to Board of Commissioners staff within ten (10) days of Taskforce approval.

## ARTICLE III - DUTIES OF THE TASKFORCE

### ***Section 1: Duties***

- a. Serve as advisors to the Board of Commissioners on matters that will ensure racial equity for all County employees, residents, and stakeholders.
- b. Make recommendations to the County Services Committee and/or the Board of Commissioners as necessary to carry out the County's commitment to racial equity.
- c. Review reports submitted by stakeholders.
- d. Provide an annual report to the County Services Committee based on its work during the previous calendar year.
- e. Review the Plan for its continued relevance at least every two (2) years.
- f. The RET will revise its own bylaws and review annually to update and guide its business practices.

### ***Section 2: Organizational Duties***

- a. The RET reports to the County Services Committee which acts as a liaison to the Ingham County Board of Commissioners.
- b. The RET will work cooperatively with other County Departments in recommending strategies to overcome racism and all other types of discrimination.
- c. The RET will cooperate with other organizations, commissions, boards with common interests.

## ARTICLE IV - MEETINGS, QUORUM, MINUTES

### ***Section 1: Meetings***

The RET will meet monthly on the third Thursday of the month. The time and place of regularly scheduled meetings will be determined at the final annual meeting in December. Meeting dates may be amended or changed by a recommendation and notification of the membership.

### ***Section 2: Special Meetings***

The RET may meet in a special meeting at the call of the Chairperson. Public notice will be given 48 hours in advance for all special meetings as required by the Open Meetings Act.

### ***Section 3: Order of Business***

The agenda for RET meetings will include Call to Order, Roll Call, Reading and Correcting of Minutes, Addition of Items to the Agenda, Limited Public Comment (not to exceed 5 minutes each), and Adjournment.

### ***Section 4: Open Meetings***

All meetings of the Taskforce will be open to the public as required by the Open Meetings Act, except that closed sessions may be held as permitted by the Open Meetings Act.

### ***Section 5. Quorum & Requirements for Taskforce Action***

A quorum of the Taskforce will be 51% of voting members. When the Taskforce has quorum, they are able to vote at the meeting.

**AN EXECUTIVE TASKFORCE QUORUM: THE THREE ELECTED OFFICERS AND THE LIAISON FROM THE OFFICE OF DIVERSITY, EQUITY & INCLUSION WILL CONSTITUTE THE EXECUTIVE TASKFORCE, WHICH IS EMPOWERED TO TRANACT**

**NECESSARY RET BUSINESS IN THE INTERIM BETWEEN RET MEETINGS. THREE MEMBERS WILL CONSTITUTE A QUORUM FOR MEETINGS OF THE EXECUTIVE TASKFORCE.**

***Section 6: Minutes***

The Taskforce will keep minutes of each meeting and will meet the provisions of the Open Meetings Act.

**ARTICLE V - RULES & ORDER OF BUSINESS AT MEETINGS**

***Section 1: Rules of Order***

When not otherwise provided in these bylaws, Robert's Rules of Order, Revised, will govern the process and procedures of Taskforce meetings.

**ARTICLE VI - AMENDMENTS TO BYLAWS, EFFECTIVE DATES, SUSPENSION OF RULES**

***Section 1: Amendments to Bylaws***

- a. The Taskforce may alter, amend, change, modify or repeal any or all of these bylaws at a properly called meeting of the Taskforce pursuant to the provisions of this Article.
- b. Any proposed change to these bylaws will be submitted to the entire RET in writing not more than 30 days and not less than seven days prior to a properly called meeting of the Taskforce at which the proposed change is to be considered and acted upon. A quorum is required to change, alter, modify, repeal, or amend any or all of these bylaws.
- c. After these bylaws have taken effect, changes in these bylaws will only be in sections submitted to the entire Taskforce. Amendments to proposed changes will not result in changes in these bylaws inconsistent with the title of the section to be amended.
- d. An addition to these bylaws that is not consistent with the title of a section already existing will be submitted, as a proposed new section. Amendments to a proposed new section will not result in language inconsistent with the title of the proposed new section that was submitted to the entire RET.
- e. Any section proposed to be amended may be repealed. Any section proposed to be repealed may be amended.

***Section 2: Suspension of Rules***

Article V of these bylaws may be suspended during a meeting of the RET by a quorum vote.

***Section 3: Adoption of these Bylaws (Effective Date)***

These bylaws will take effect at the next regular meeting of the Taskforce, following the meeting at which they were adopted by the RET, so long as the requirements set out for notification or proposed changes in these bylaws.

***Section 4: Precedence of State Law***

If any of these bylaws, or any program thereof, are found in conflict with state or federal law, the Taskforce, upon deliberation, may modify the aforementioned bylaw.

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING DENISE CHRYSLER FOR HER SERVICE AS AN  
INGHAM COUNTY BOARD OF HEALTH MEMBER**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department (ICHD), the ICHD Board of Health, and the Ingham County Board of Commissioners (BOC) wish to honor Denise Chrysler for her years of service as an Ingham County Board of Health member; and

WHEREAS, Denise has served as a pivotal member of the Board of Health for over ten years; and

WHEREAS, the Board of Health is incredibly indebted to Denise's service, dedication to Ingham County's health and well-being, and steadfast commitment to public health; and

WHEREAS, Denise has served on several committees and spearheaded many campaigns and educational initiatives partnering with the Board of Health and the BOC on legal and policy recommendations and briefings; and

WHEREAS, Denise has recently retired from a distinguished career as a preeminent Public Health attorney; and

WHEREAS, the Board of Health and the Medical Health Officer recommend that the Ingham County Board of Commissioners hereby honor Denise Chrysler for her dedication as a stalwart Board of Health and community member, and for her years of service as a champion of public health.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Denise Chrysler for her dedication as a stalwart Board of Health and community member, and for her years of service as a champion of public health.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes her a well-deserved and fulfilling retirement.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 11/20/2023**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MOORE TROSPER  
CONSTRUCTION CO., FOR THE RENOVATIONS TO THE MICHIGAN DEPARTMENT OF  
HEALTH AND HUMAN SERVICES SPACE AT THE HUMAN SERVICES BUILDING**

**RESOLUTION #23 –**

WHEREAS, Michigan Department of Health and Human Services (MDHHS) currently leases approximately 55,026 square feet of space at the Human Services Building (HSB); and

WHEREAS, it is unknown when the space was last updated, the space is outdated and in need of renovations; and

WHEREAS, the renovations include but are not limited to: removal of existing gypsum board partitions, modifications to existing partitions, installation of new gypsum board partitions, new flooring, paint, sound attenuation panels, cabinetry, window film, doors, frames, hardware, security type windows, ceiling modifications, toilet room renovations, mechanical system adjustments, light fixture replacements, and new lighting control systems; and

WHEREAS, the Purchasing Department solicited proposals from qualified vendors; and

WHEREAS, the Facilities Department recommends an agreement with Moore Trosper Construction Co., a local vendor who submitted the lowest responsive and responsible proposal of \$1,624,400 for the renovations to MDHHS space at HSB; and

WHEREAS, the Facilities Department is requesting a contingency of \$100,000 for any unforeseen circumstances; and

WHEREAS, the lease with the State of Michigan will need to be amended to include the funding for this project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Moore Trosper Construction Co., 4224 Keller Road, Holt, Michigan, 48842, for the renovations to the Michigan Department Health and Human Services space at the Human Services Building for a not to exceed amount of \$1,724,400 which includes a \$100,000 contingency.

BE IT FURTHER RESOLVED, that the lease with the State of Michigan for the Michigan Department of Health and Human Services space at the Human Services Building is hereby amended by an amount not to exceed \$1,724,400 to reimburse Ingham County for costs associated with this project.



BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 11/20/2023**

**COUNTY SERVICES:** The County Services Committee will meet on 11/21/2023

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH FREEDOM CONSTRUCTION AND CONSULTING, INC. TO DECONSTRUCT THE HOOP HOUSE AT THE INGHAM COUNTY FAIRGROUNDS**

**RESOLUTION #23 –**

WHEREAS, a tension fabric building known as the hoop house was constructed at the Fairgrounds in 2016 for the purpose of providing additional indoor horseback riding space and livestock showing space; and

WHEREAS, the building was under utilized because of the location on the grounds; and

WHEREAS, the Fairgrounds currently floods during heavy rainstorms; and

WHEREAS, the flood water needs to be retained on the grounds; and

WHEREAS, the location of the hoop house is the ideal location to hold water with the least impact to the overall operations of the fairgrounds; and

WHEREAS, the Ingham County Drain Office agrees that this location is ideal; and

WHEREAS, the hoop house needs to be deconstructed in order to accommodate construction of a retention pond; and

WHEREAS, after a careful review of the bids, the Fairgrounds Events Director and the Fair Board concur that a contract be awarded to Freedom Construction and Consulting, INC. to deconstruct the hoop house for an amount not to exceed \$94,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Freedom Construction and Consulting, INC. to deconstruct the hoop house in an amount not to exceed \$94,000.

BE IT FURTHER RESOLVED, that the funding source is the fund balance in the hotel/motel fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 11/20/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Human Services and Finance Committees:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ADVANCE PEACE FORMERLY  
NAMED SAFE PASSAGES**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Advance Peace formerly named Safe Passages effective September 1, 2023, through November 30, 2024, in an amount not to exceed \$67,500; and

WHEREAS, Advance Peace was formerly named Safe Passages and yet operated under both names; and

WHEREAS, this distinction is important as Safe Passages has separated as its own entity separate from Advance Peace, thus requiring a new resolution; and

WHEREAS, this resolution will void the former contract approved through Resolution #21–430; and

WHEREAS, this agreement will be covered by funding designated for the Advance Peace initiative in an amount not to exceed \$67,500; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize enter into an agreement with Advance Peace formerly named Safe Passages effective September 1, 2023, through November 30, 2024, in an amount not to exceed \$67,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize enter into an agreement with Advance Peace formerly named Safe Passages effective September 1, 2023, through November 30, 2024, in an amount not to exceed \$67,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 11/20/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN  
DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY FOR FY 2023-2024**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to partner with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to conduct environmental monitoring and inspections of EGLE Non-Community programs; and

WHEREAS, EGLE will reimburse ICHD for expenses related to monitoring and inspection services; and

WHEREAS, this practice began after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department of Environmental Quality and has since passed to the newly reorganized Department of EGLE; and

WHEREAS, EGLE proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental monitoring and inspection services from ICHD; and

WHEREAS, the Public Health Code still locates the primary responsibility for environmental protection at the community level with local public health departments; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with EGLE to conduct environmental monitoring and inspections for non-community programs, effective October 1, 2022 through September 30, 2023 in an amount not to exceed \$98,813..

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with EGLE to conduct environmental monitoring and inspections for non-community programs, effective October 1, 2022 through September 30, 2023 in an amount not to exceed \$98,813.

BE IT FURTHER RESOLVED that EGLE shall reimburse ICHD up to \$98,813 for expenses related to testing and inspection services as follows:

- Non-Community Public Water Supply Program (Type II public) – up to \$24,580
- General Fund – up to \$54,313
- Drinking Water Long-Term Monitoring – up to \$700
- Campground Requirements – up to \$800
- Public Swimming Pools – up to \$18,420.

BE IT FURTHER RESOLVED, that the funding was anticipated in ICHD's FY2023-2024 budget.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 11/20/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF INDIVIDUAL GIFT CARDS FOR  
AMERICORPS FY 2023-2024 MEMBERS**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department (ICHHD) wishes to purchase individual gift cards for each AmeriCorps State and Public Health AmeriCorps Member as a portion of their compensation, effective upon approval through September 30, 2024 in an amount not to exceed \$7,842; and

WHEREAS, Michigan Department of Labor and Economic Opportunity (MDLEO) grants funding each year for the two AmeriCorps programs, and has confirmed that a using portion of the funding each year to purchase gift cards for AmeriCorps members is an allowable and appropriate expense in addition to their base stipend; and

WHEREAS, providing gift cards to each AmeriCorps member for mileage offers a more efficient, member-friendly, and cost-effective solution that simplifies the reimbursement process and enhances the overall experience for both members and employers; and

WHEREAS, individual gift card amounts will vary depending on the member slot, length of service, and what budget has been approved for by the funder (MCSC); and

WHEREAS, all gift cards will be tracked in compliance with Purchasing's policies and the distribution sheets will be checked for accuracy by two staff individuals, to ensure compliance and accountability of funds; and

WHEREAS, gift cards offer a convenient and hassle-free solution for AmeriCorps members, reduces administrative burdens on members, program staff, and employers, and places value on a member's time which contributes to higher service satisfaction; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize purchasing individual gift cards for each AmeriCorps State and Public Health AmeriCorps Member as portion of their compensation, in addition to their base stipend effective upon approval through September 30, 2024 in an amount not to exceed \$7,842.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes purchasing individual gift cards for AmeriCorps State and Public Health AmeriCorps members, effective upon approval through September 30, 2024 in an amount not to exceed \$7,842.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 11/20/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023



Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE TO PROVIDE A YEAR TWO EVALUATION OF THE LANSING/INGHAM PEACE MAKER FELLOWSHIP® AND TO PROVIDE YEAR TWO FIDUCIARY SERVICES FOR PEACEMAKER FELLOWSHIP® LIFEMAP**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department (ICHHD) wishes to enter into an agreement with Michigan Public Health Institute (MPHI) in an amount not to exceed \$129,750 effective October 1, 2023 through September 30, 2024; and

WHEREAS, on March 23, 2021, the Board of Commissioners approved Resolution #21-179, stating that Ingham County will include in its 2022-2024 Public Safety Plan, a commitment, support, and partnership with Advance Peace and local partners in the amount of \$590,000, for establishing a program to help build and sustain local community capacity to interrupt gun violence; and

WHEREAS, in order to further these efforts, MPHI will provide the following services:

- A year two Evaluation of the Lansing/Ingham Peacemaker Fellowship®
- Year two Fiduciary Services for Peacemaker Fellowship® LifeMAP Allowances, Horizon Building Journeys, travel and conference registrations for the Local Operator and other local partners, and stipends for Community Co-Chairs not paid by other funding sources; and

WHEREAS, per Resolution #21-179, Ingham County agreed to provide local gun violence-related data, and agreed to work with the Advance Peace evaluation team consisting of MPHI, the Institute of Urban and Regional Development at UC Berkeley (IURD), and the National Council on Crime and Delinquency (NCCD) to ensure completion of a quality and timely evaluation of the Advance Peace strategy as implemented in Ingham County, MI; and

WHEREAS, all costs of this agreement will be covered by funds already received and budgeted for within the Advance Peace Initiative budget (ICHHD); and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPHI to provide a year two evaluation of the Lansing/Ingham Peace Maker Fellowship® and to provide year two fiduciary services for Peacemaker Fellowship® LifeMAP, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$129,750.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI to provide a year two evaluation of the Lansing/Ingham Peace Maker Fellowship® and to provide year two fiduciary services for Peacemaker Fellowship® LifeMAP, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$129,750.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Morgan, Ruest, Pawar, Schafer

**Nays:** None **Absent:** Cahill **Approved 11/20/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT DEPARTMENT OF JUSTICE BYRNE GRANT FUNDS FROM  
MICHIGAN PUBLIC HEALTH INSTITUTE FOR LOCAL IMPLEMENTATION OF THE  
LANSING/INGHAM PEACEMAKER FELLOWSHIP®**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a Department of Justice (DOJ) grant from Michigan Public Health Institute (MPHI) for the local implementation of the Lansing/Ingham Peacemaker Fellowship and wishes to partner with Advance Peace effective October 1, 2023 through September 30, 2024; and

WHEREAS, on March 23, 2021, the Board of Commissioners approved Resolution #21-179, stating that Ingham County will establish a program to help build and sustain local community capacity to interrupt gun violence; and

WHEREAS, this program will help save lives and reduce the life-altering trauma experienced by people living in impacted communities and by the service providers who support them; and

WHEREAS, the Advance Peace planning team has established a three-year budget totaling \$1,954,240 for local implementation of the Peacemaker Fellowship® (the flagship program of the Advance Peace model), and has secured commitments for funding, of which \$34,274 was committed via formal notification of a grant award from the DOJ Byrne Grant; and

WHEREAS, ICHD will complete all required grant reporting outlined in the contract with MPHI by the required deadlines; and

WHEREAS, upon contract execution, Ingham County Health Department (ICHD) will receive monthly payments of \$2,950.50 per month from October 1, 2023, through September 30, 2024; and

WHEREAS, total payments from MPHI under this agreement shall not exceed the sum of \$34,406; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting a Department of Justice (DOJ) grant funds from Michigan Public Health Institute (MPHI) for the local implementation of the Lansing/Ingham Peacemaker Fellowship and to partner with Advance Peace effective October 1, 2023 through September 30, 2024.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners authorizes accepting a Department of Justice (DOJ) grant funds from Michigan Public Health Institute (MPHI) for the local implementation of the Lansing/Ingham Peacemaker Fellowship and to partner with Advance Peace effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the that the Ingham County Board of Commissioners accepts a DOJ grant from MPHI in an amount not to exceed \$34,406, effective October 1, 2023, through September 30, 2024.

BE IT FURTHER RESOLVED, that the Advance Peace planning team will continue working to identify and secure funding sources for additional project enhancements.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 11/20/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO REAUTHORIZE A CONTRACT FOR PSYCHOLOGICAL SERVICES WITH  
DR. RICHARD JANKA OF FRONTLINE CONSULTING, FOR EMPLOYMENT RELATED  
PSYCHOLOGICAL SERVICES AS NEEDED WITH THE INGHAM COUNTY SHERIFF'S OFFICE**

**RESOLUTION #23 –**

WHEREAS, many state, county, and local law enforcement agencies in the State of Michigan conduct psychological testing for applicants who receive conditional job offers as well as assistance with personnel who suffer from potential or actual post-traumatic stress; and

WHEREAS, Dr. Richard Janka of Frontline Consultants, specializes in both pre-employment psychological testing as well as providing post-traumatic stress testing and other psychological services; and

WHEREAS, the Ingham County Sheriff's Office and Dr. Richard Janka have a current agreement for these services via Resolution #21-276, which expires December 31, 2023; and

WHEREAS, the Ingham County Sheriff's Office requires psychological screenings of prospective Sheriff's Deputies and desires to continue contractual services with Dr. Janka for this purpose; and

WHEREAS, the Ingham County Sheriff's Office, for liability and risk management concerns, and a desire to assist our current and future employees who need assistance due to high stress situations they encounter, wishes to contract with Dr. Janka and Frontline Consulting for specialized care as needed; and

WHEREAS, Michigan Municipal Risk Management Authority (MMRMA), our insurance carrier, promotes the use of psychological testing for conditional job offers for Deputy Sheriffs; and

WHEREAS, the Sheriff's Office has identified funding in the Contractual Service line item #10130102-818000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to contract with Dr. Richard Janka for psychological services for pre-employment screening of applicants at a rate of \$575 per encounter, years 2024-2025, and \$600 per encounter, years 2026+, and \$175 per hour for post-traumatic stress reviews on an as needed basis, and \$200 per hour for fit for duty evaluations.

BE IT FURTHER RESOLVED, that the costs for these services will not exceed \$21,000 per year for the term of the agreement.

BE IT FURTHER RESOLVED, that the term of the agreement shall be January 1, 2024 – December 31, 2026 with two (2), one (1) year extension options.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:** Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
Nays: None Absent: None **Approved 11/16/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT THE FY 2024 MICHIGAN MENTAL HEALTH COURT PROGRAM GRANT, CONTINUE THE GRANT FUNDED FULL-TIME MENTAL HEALTH COURT-COURT SERVICES COORDINATOR POSITION, AND AUTHORIZE SUBCONTRACTS WITH CMHA/CEI; AVERHEALTH; JSG; MDOC; NORTHWEST INITIATIVE; PATS; AND RISE**

**RESOLUTION #23 –**

WHEREAS, the 30th Circuit Court submitted a grant request in the amount of \$310,556 to the State Court Administrative Office (SCAO) for continuation of the Felony Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2023 through September 30, 2024; and

WHEREAS, the SCAO has notified the Court that a grant in the amount of \$258,205 has been awarded to continue the program; and

WHEREAS, the goals of the Michigan Mental Health Court Operational Grant are to enhance community safety by responding to individuals who have committed non-violent felonies with supportive treatment and intensive supervision, to minimize recidivism, and to assist participants in achieving a positive legal outcome and maintaining a healthy lifestyle; and

WHEREAS, the grant includes a total of \$122,816 for the grant funded salary and fringe benefits of the fulltime Mental Health Court – Court Services Coordinator position, ICEA Pro 05; and

WHEREAS, the grant provides for implementation, services and participant treatment and services as follows: mental health treatment services to be provided by CMHA/CEI; drug testing services to be provided by Averhealth; electronic monitoring services to be provided by JSG and/or Michigan Department of Corrections; ancillary services to be provided by Northwest Initiative; mental health services to be provided by Prevention and Training Services (PATS); and transitional housing to be provided by RISE Recovery Community or Pinnacle or other available vendors (collectively not to exceed (\$129,392); and

WHEREAS, the grant also provides funding for program software like Zoom and DocuSign (\$450), program supplies (\$2,007) and team training (\$3,540); and

WHEREAS, the subcontractors who will provide grant implementation services and participant treatment and services for the 2024 Felony Michigan Mental Health Court Operational Grant are willing and able to provide the services that the County requires.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves and authorizes entering into a contract with the State Court Administrative Office for continuation of the Felony Michigan Mental Health Court Operational Grant for the fiscal year of October 1, 2023 through September 30, 2024 in the amount of \$258,205.

BE IT FURTHER RESOLVED, that as of October 1, 2023, the Ingham County Board of Commissioners authorizes the continuation of the MHC Court Services Coordinator position for the Michigan Mental Health Grant Program (\$122,816).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves and authorizes entering into subcontracts for the same grant with mental health treatment services to be provided by CMHA/CEI; drug testing services to be provided by Averhealth; electronic monitoring services to be provided by JSG and/or Michigan Department of Corrections; ancillary services to be provided by Northwest Initiative; mental health services to be provided by Prevention and Training Services (PATS); and transitional housing to be provided by RISE Recovery Community or Pinnacle or other available vendors (collectively not to exceed \$129,392).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes receiving grant funds for supplies, training, and program software in the amount of \$5,997.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2023-2024 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/16/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023



Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO TRANSFER FUNDS BUDGETED FOR TRANSCRIPTS  
FROM THE PROBATE COURT BUDGET TO THE CIRCUIT COURT  
GENERAL TRIAL DIVISION BUDGET**

**RESOLUTION #23 –**

WHEREAS, the Circuit Court General Trial Division Budget pays for certain transcripts of proceedings, including transcripts of certain Family Division proceedings presided over by Circuit Court Family Division Judges; and

WHEREAS, Probate Court Judges hear Circuit Court Family Division matters and the Probate Court Budget had for several years paid for the Circuit Court Family Division transcripts; and

WHEREAS, in 2022, it was determined that it would be more efficient and assist with data compilation if all court-funded transcripts from Circuit Court Family Division matters were processed by the Circuit Court and paid by the Circuit Court budget; and

WHEREAS, the Board of Commissioners approved Resolution 22-122, which included the consolidation of payment processing in the Circuit Court and a transfer of funds budgeted for transcripts from the Probate Court to the Circuit Court; and

WHEREAS, a resolution to transfer funds budgeted for transcripts in 2023 should be approved; and

WHEREAS, the Circuit Court and Probate Court are in agreement with regard to this budget transfer.

THEREFORE BE IT RESOLVED, that \$12,000 shall be transferred from the Probate Court transcripts budget (line item 101-14803-810000) to the Circuit Court General Trial Division transcripts budget (line item 101-13001-810000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2023 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the approval of, and payment for, court-funded transcripts from Circuit Court Family Division matters heard by Probate Court Judges will continue to be handled by the Circuit Court.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/16/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE 2024 INGHAM COUNTY PROBATE COURT CONTRACTS FOR  
GUARDIAN AD LITEM, COURT-APPOINTED ATTORNEY, AND GUARDIANSHIP REVIEW  
INVESTIGATION SERVICES**

**RESOLUTION #23 –**

WHEREAS, under Michigan law, the Probate Court is obligated to appoint guardians ad litem, attorneys, and guardianship review investigators in cases before the Court; and

WHEREAS, historically, the Probate Court and Ingham County, as its funding unit, have entered into contracts with local attorneys to provide guardian ad litem, court-appointed attorney, and guardianship investigation services on a calendar year basis; and

WHEREAS, the Probate Court desires to enter into contracts for the 2024 calendar year; and

WHEREAS, funding for these contracts have been included in the Probate Court’s component of Ingham County’s 2024 Adopted Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approve entering into contracts for the 2024 calendar year on the following terms:

<b>Attorney</b>	<b>Contract Purpose</b>	<b>Amount of Contract Shall Not Exceed</b>
Michael Staake	Court Appointed Attorney for Mental Illness Hearings	\$16,842.11
Elias Kafantaris	Guardianship Review Investigations	\$24,000.00
Elias Kafantaris	Guardian Ad Litem	\$41,209.71
Elias Kafantaris	Court Appointed Attorney for General Probate Matters	\$9,729.88
Robert Refior	Guardian Ad Litem	\$41,209.71
Robert Refior	Court Appointed Attorney for General Probate Matters	\$9,729.88

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**LAW & COURTS:** Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
Nays: None Absent: None **Approved 11/16/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM, CONTINUE A PROBATION OFFICER POSITION, AND AUTHORIZE SUBCONTRACTS**

**RESOLUTION #23 –**

WHEREAS, the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55<sup>th</sup> District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety and more efficient public sector spending; and

WHEREAS, the 55<sup>th</sup> District Court has received a grant from the State Court Administrative Office - Michigan Mental Health Court Grant Program in the amount of \$459,900 to continue a Mental Health Court at the 55<sup>th</sup> District Court; and

WHEREAS, continuation of the Mental Health Court will require continuing to employ a probation officer to provide staffing for the program; and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the State Court Administrative Office - Michigan Mental Health Grant Program (SCAO-MMHCGP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign contracts after review by the County Attorney to accept a SCAO-MMHCGP grant in the amount of \$459,900 for the time period of October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney if additional supplementary funding is awarded within the time period of October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget not to exceed \$600,180 unless additional supplementary funding is made available, to include SCAO/MMHCGP grant funds in the amount of \$459,900, Ingham County In-Kind matching funds not to exceed \$104,521 with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contributions not to exceed \$35,759 with no local hard cash matching funds.

BE IT FURTHER RESOLVED, that the 55<sup>th</sup> District Court will allocate \$4,500 of the Ingham County In-Kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Mental Health Court participants.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes continuation of one FTE Grant-funded Probation Officer, an ICEA Court Professional Grade 7 contingent upon the availability of grant funds.

BE IT FURTHER RESOLVED, that Mental Health Court program direct service subcontracts for the following services in the following amounts are authorized:

- Electronic Monitoring Services with Judicial Services Group – not to exceed a total of \$1,500.
- Substance Use Testing with Averhealth or other qualified vendor – not to exceed a total of \$43,832.
- Mental Health Services with Community Mental Health Authority of Clinton, Eaton, and Ingham Counties—not to exceed \$359,899.

(\$279,432 grant funding, \$44,708 Ingham County In-Kind Funding, and \$35,759 Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contribution funding)

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2023 and 2024 55<sup>th</sup> District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/16/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A  
GRANT AWARD FROM THE MICHIGAN SUPREME COURT'S STATE COURT  
ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM AND THE OFFICE  
OF HIGHWAY SAFETY PLANNING AND AUTHORIZE SUBCONTRACTS**

**RESOLUTION #23 –**

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, continuation of the Sobriety Court will require continuing to employ two probation officers to provide staffing for the program; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and the State Court Administrative Office – Office of Highway Safety Program (SCAO-OHSP).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign contracts after review by the County Attorney to accept a SCAO-MDCGP grant in the amount of \$150,199 and a SCAO-OHSP grant in the amount of \$34,000 to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign additional or amended contracts after review by the County Attorney if additional supplementary funding is awarded within the time period of October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of donations from the Ingham County Sobriety Court Foundation as well as other organizations, groups, and individuals to the Ingham County 55th District Court Sobriety Court.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby expresses its appreciation to the Ingham County Sobriety Court Foundation for any future possible donations to the 55th District Court Sobriety Court Program and authorizes the program to accept any future possible donation.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget not to exceed \$397,279 unless additional supplementary funding is made available, to include SCAO/MDCGP grant funds in the amount of \$150,199, SCAO/OHSP grant funds in the amount of \$34,000, and Ingham County In-Kind matching funds of \$213,080.

BE IT FURTHER RESOLVED, that the 55<sup>th</sup> District Court will allocate \$9,600 of the Ingham County In-Kind funding to the Ingham County Office of the Public Defender for representation of non-indigent Sobriety Court participants.

BE IT FURTHER RESOLVED, that the grant funding will help support one full-time Probation Officer, ICEA Court Professional Grade 7.

BE IT FURTHER RESOLVED, that Sobriety Court program direct service subcontracts for the following services in the following amounts are authorized:

- Substance Use Testing with Averhealth or other qualified vendor - not to exceed \$107,808, and
- Evaluation and Treatment services with Cognitive Consultants – not to exceed \$38,552.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2023 and 2024 55<sup>th</sup> District Court budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 11/16/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE STATE OF MICHIGAN ACCEPTING  
THE FY 2023 HOMELAND SECURITY GRANT PROGRAM FUNDS AND MAKE INGHAM  
COUNTY THE FIDUCIARY AGENT FOR MICHIGAN HOMELAND SECURITY REGION 1**

**RESOLUTION #23 –**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management has applied for and has been approved to receive pass through grant funds from the FY 2023 Homeland Security Grant Program (HSGP) for Region 1; and

WHEREAS, Region 1 partners included are County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Ingham, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing; and

WHEREAS, the HSGP is a core assistance program that provides funds to build capabilities at the state, local, tribal, and territorial levels, to enhance national resilience to absorb disruptions and rapidly recover from natural disasters and terrorist incidents; and

WHEREAS, the purpose of these grant funds is to purchase equipment and to provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the total grant award for the FY 2023 HSGP for Region 1 is \$775,162.00; and

WHEREAS, a portion of the grant funds are specifically allocated to Ingham County for State Homeland Security Program (SHSP) and Law Enforcement Terrorism Prevention Activities (LETPA); and

WHEREAS, an additional portion of the grant funds may be used to reimburse salary for the Ingham County Emergency Planner and Fiduciary Agent during the administration and execution of HSGP grant activities; and

WHEREAS, Ingham County will be the fiduciary agent for these grant funds for Michigan Homeland Security Region 1.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the State of Michigan to be the fiduciary agent for the FY 2023 Department of Homeland Security, Homeland Security Grant Program, and the acceptance of \$775,162.00 for the time period of September 1, 2023 to May 31, 2026.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the following Region 1 partners receiving FY 2023 HSGP funding to include: County of Clinton, County of Eaton, County of Gratiot, County of Hillsdale, County of Jackson, County of Lenawee, County of Livingston, County of Shiawassee, and the City of Lansing.



BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS:** Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
Nays: None Absent: None **Approved 11/16/2023**

**FINANCE:** The Finance Committee will meet on 11/22/2023

**SUBSTITUTE RESOLUTIONS**

RESOLUTION TO APPROVE A PURCHASE AGREEMENT FOR [426 S. WALNUT STREET](#),  
LANSING

RESOLUTION TO ACCEPT DEPARTMENT OF JUSTICE [BYRNE GRANT](#) FUNDS FROM  
MICHIGAN PUBLIC HEALTH INSTITUTE FOR LOCAL IMPLEMENTATION OF THE  
LANSING/INGHAM PEACEMAKER FELLOWSHIP®

**SUBSTITUTE - NOVEMBER 28, 2023  
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A PURCHASE AGREEMENT FOR  
426 S. WALNUT STREET, LANSING**

**RESOLUTION #23 –**

WHEREAS, the Ingham County Board of Commissioners approved the American Rescue Plan Act (ARPA) 30<sup>th</sup> Circuit Court Visiting Judge Program through Resolution #22-212, to help reduce the Court's jury trial backlog created by COVID-19; and

WHEREAS, to house the Visiting Judge Program, the lease of 426 S. Walnut Street, Lansing was approved through Resolution #22-213; and

WHEREAS, the projected ongoing need for additional court room space and the proximity of 426 S. Walnut to the Veterans Memorial Courthouse make the property worth purchasing; and

WHEREAS, the property owner, Community Mental Health Association of Michigan, has agreed to ~~sale~~ sell the property to Ingham County for \$935,000.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves a Purchase Agreement with Community Mental Health Association of Michigan for 426 S. Walnut Street, Lansing, Michigan with a purchase price of \$935,000.

BE IT FURTHER RESOLVED, that the purchase of 426 S. Walnut Street will be funded through the ARPA 30<sup>th</sup> Circuit Court Visiting Judge Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

**Nays:** None **Absent:** None **Approved 11/21/2023**

**FINANCE COMMITTEE: Yeas:** Grebner, Tennis, Sebolt, Polsdofer, Peña, Maiville

**Nays:** None **Absent:** Morgan, Johnson **Approved 11/22/2023**

**SUBSTITUTE - NOVEMBER 28, 2023  
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT DEPARTMENT OF JUSTICE BYRNE GRANT FUNDS FROM  
MICHIGAN PUBLIC HEALTH INSTITUTE FOR LOCAL IMPLEMENTATION OF THE  
LANSING/INGHAM PEACEMAKER FELLOWSHIP®**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept a Department of Justice (DOJ) grant from Michigan Public Health Institute (MPHI) for the local implementation of the Lansing/Ingham Peacemaker Fellowship and wishes to partner with Advance Peace effective October 1, 2023 through September 30, 2024; and

WHEREAS, on March 23, 2021, the Board of Commissioners approved Resolution #21-179, stating that Ingham County will establish a program to help build and sustain local community capacity to interrupt gun violence; and

WHEREAS, this program will help save lives and reduce the life-altering trauma experienced by people living in impacted communities and by the service providers who support them; and

WHEREAS, the Advance Peace planning team has established a three-year budget totaling \$1,954,240 for local implementation of the Peacemaker Fellowship® (the flagship program of the Advance Peace model), and has secured commitments for funding, of which ~~\$34,274~~ **\$34,406** was committed via formal notification of a grant award from the DOJ Byrne Grant; and

WHEREAS, ICHD will complete all required grant reporting outlined in the contract with MPHI by the required deadlines; and

WHEREAS, upon contract execution, Ingham County Health Department (ICHD) will receive monthly payments of \$2,950.50 per month from October 1, 2023, through September 30, 2024; and

WHEREAS, total payments from MPHI under this agreement shall not exceed the sum of \$34,406; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting a Department of Justice (DOJ) grant funds from Michigan Public Health Institute (MPHI) for the local implementation of the Lansing/Ingham Peacemaker Fellowship and to partner with Advance Peace effective October 1, 2023 through September 30, 2024.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners authorizes accepting a Department of Justice (DOJ) grant funds from Michigan Public Health Institute (MPHI) for the local implementation of the Lansing/Ingham Peacemaker Fellowship and to partner with Advance Peace effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the that the Ingham County Board of Commissioners accepts a DOJ grant from MPHI in an amount not to exceed \$34,406, effective October 1, 2023, through September 30, 2024.

BE IT FURTHER RESOLVED, that the Advance Peace planning team will continue working to identify and secure funding sources for additional project enhancements.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 11/20/2023**

**FINANCE COMMITTEE: Yeas:** Grebner, Tennis, Sebolt, Polsdofer, Peña, Maiville  
**Nays:** None **Absent:** Morgan, Johnson **Approved 11/22/2023**