

INGHAM COUNTY BOARD OF COMMISSIONERS  
STATUTORY ANNUAL MEETING – 6:30 P.M.  
COMMISSIONERS ROOM, COURTHOUSE  
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854  
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:  
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

**OCTOBER 10, 2023**

**AGENDA**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **SEPTEMBER 26, 2023**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
  1. FOIA APPEAL FROM **H. HYSEM URAZ** REGARDING REQUESTS W051636-091423 AND W051677-091723.
  2. NOMINATIONS FOR THE REPUBLICAN PARTY REPRESENTATIVE TO THE INGHAM COUNTY **BOARD OF CANVASSERS**.
  3. NOMINATIONS FOR DEMOCRATIC PARTY REPRESENTATIVE TO THE INGHAM COUNTY **BOARD OF CANVASSERS**.
  4. A LETTER FROM **DANIEL SCHIFFER** RESIGNING FROM THE CAPITAL CITY AIRPORT BOARD.
  5. RESOLUTION #2023-16 FROM THE **ALCONA COUNTY** BOARD OF COMMISSIONERS OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS.
  6. RESOLUTION #23-20 FROM THE **ALPENA COUNTY** BOARD OF COMMISSIONERS OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS.
  7. RESOLUTION #2023-17 FROM THE **CLINTON COUNTY** BOARD OF COMMISSIONERS OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS.
  8. RESOLUTION #2023-41 FROM THE **KALKASKA COUNTY** BOARD OF COMMISSIONERS OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS.

9. RESOLUTION #2023-0015 FROM THE [OSCEOLA COUNTY](#) BOARD OF COMMISSIONERS OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS.
- VIII. RECOMMENDATION FROM FOIA APPEALS COMMITTEE REGARDING FOIA APPEAL FROM H. HYSEM URAZ REGARDING REQUESTS W051636-091423 AND W051677-091723
- IX. LIMITED PUBLIC COMMENT
- X. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- XI. CONSIDERATION OF CONSENT AGENDA
- XII. COMMITTEE REPORTS AND RESOLUTIONS
  10. BOARD OF COMMISSIONERS – RESOLUTION TO SET [PUBLIC HEARING](#) FOR CLOSEOUT OF STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING THROUGH THE CARES ACT ON OCTOBER 24, 2023
  11. COUNTY SERVICES COMMITTEE – RESOLUTION TO AMEND THE [LIVING WAGE](#) REQUIREMENT POLICY
  12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE [REORGANIZATION](#) OF THE ROAD DEPARTMENT (Tabled at the September 26, 2023 meeting)
  13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [VARIOUS CONTRACTS](#) FOR THE FARMLAND AND OPEN SPACE PRESERVATION PROGRAM
  14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE SERVICE WARRANTY RENEWAL WITH [SMITHS DETECTION](#) FOR THE MAINTENANCE ON BOTH X-RAY SCREENING MACHINES AT THE VETERANS MEMORIAL COURTHOUSE AND GRADY PORTER BUILDING
  15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AN ENGINEERING DESIGN SERVICES CONTRACT WITH [DLZ MICHIGAN, INC.](#) FOR THE COLUMBIA ROAD AND EIFERT ROAD INTERSECTION PROJECT
  16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION CLARIFYING THE [MERS PLAN](#) ADOPTION AGREEMENT
  17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE UAW TOPS AND MANAGERIAL AND CONFIDENTIAL [RECLASSIFICATION](#) REQUESTS
  18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING WITH INGHAM COUNTY EMPLOYEES’ ASSOCIATION (ICEA) [PARK RANGERS](#) REGARDING PARKS TEMPORARY AND SEASONAL EMPLOYEES

19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND AGREEMENT WITH [BS&A](#) FOR ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE CONVERSION AND TRAINING
20. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE 2024 COUNTY VETERAN SERVICE FUND GRANT ON BEHALF OF [CLINTON COUNTY](#)
21. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE 2024 COUNTY [VETERAN SERVICE FUND](#) GRANT
22. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ELIMINATE A .50 PUBLIC HEALTH NURSE POSITION AND CREATE A 1.0 HEALTH DEPARTMENT [ACCOUNTANT](#) POSITION
23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT FY 2024 COVID-19 [VACCINATION](#) FUNDING FROM THE HEALTH RESOURCES AND SERVICES ADMINISTRATION AGENCY
24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AMENDING THE [NEXTGEN](#) HEALTHCARE INFORMATION SYSTEMS AGREEMENT
25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [MICHIGAN PRIMARY CARE ASSOCIATION](#)
26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [DATA SHARING](#) AGREEMENT FOR THE CREATION OF A BI-DIRECTIONAL INTERFACE BETWEEN COMMUNITY MENTAL HEALTH OF CLINTON, EATON, AND INGHAM COUNTIES AND INGHAM COUNTY HEALTH DEPARTMENT’S ELECTRONIC HEALTH RECORD SOFTWARE SYSTEMS
27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RENEW AN AGREEMENT WITH [ROBIN TURNER](#) TO PROVIDE FACILITATION AND OUTREACH SERVICES TO THE EAST LANSING COMMUNITY HEALTH CENTER’S COMMUNITY ADVISORY COMMITTEE
28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO RENEW A PROVIDER AGREEMENT WITH [INGHAM HEALTH PLAN](#) CORPORATION
29. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO CONVERT POSITION #140057 (CHILD CARE FUND [ACCOUNTANT](#)) FROM .5 FTE TO 1.0 FTE
30. LAW & COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE [REORGANIZATION](#) OF THE 55th DISTRICT COURT
31. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING 2024 AGREEMENTS FOR [JUVENILE JUSTICE](#) COMMUNITY AGENCIES

32. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF THE [ATTORNEY GENERAL](#), THE INGHAM COUNTY PROSECUTOR’S OFFICE, THE JACKSON COUNTY PROSECUTOR’S OFFICE, AND AWARE INC.

33. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH [DEDRONE](#) TO RENEW AND EXPAND THE REGION 1 DRONE DETECTION SYSTEM

XIII. SPECIAL ORDERS OF THE DAY

XIV. PUBLIC COMMENT

XV. COMMISSIONER ANNOUNCEMENTS

XVI. CONSIDERATION AND ALLOWANCE OF CLAIMS

XVII. RECESS

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

**FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)**

## **SEPTEMBER 26, 2023 REGULAR MEETING**

Board of Commissioners Room – Courthouse

Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

September 26, 2023

### **CALL TO ORDER**

Chairperson Sebolt called the September 26, 2023 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Schafer, Tennis, Trubac, and Sebolt.

Members Absent: None.

A quorum was present.

### **PLEDGE OF ALLEGIANCE**

Chairperson Sebolt asked Holly Guild, Ingham County Animal Control Director, to lead the Board of Commissioners in the Pledge of Allegiance.

### **TIME FOR MEDITATION**

Chairperson Sebolt asked those present for a moment of meditation and reflection.

### **APPROVAL OF THE MINUTES**

Commissioner Peña moved to approve the minutes of the August 22, 2023 meeting. Commissioner Morgan supported the motion.

The motion to approve the minutes carried unanimously.

### **ADDITIONS TO THE AGENDA**

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

25. RESOLUTION HONORING ISABELLE HOLDEN

37. RESOLUTION TO AUTHORIZE AMENDMENT #4 TO THE 2022-2023 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

## SEPTEMBER 26, 2023 REGULAR MEETING

### **PETITIONS AND COMMUNICATIONS**

A NOTICE FROM THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES REGARDING THE STATE WARD CHARGEBACK RATE FOR 2024. Chairperson Sebolt stated that this matter would be referred to the Law & Courts Committee.

AN EMAIL FROM HEATHER DOVER RESIGNING FROM THE INGHAM COUNTY BOARD OF HEALTH. Chairperson Sebolt stated that this matter would be accepted with regret and placed on file.

A REQUEST FOR FUNDING FROM THE STOCKBRIDGE AREA SENIOR CENTER BOARD OF DIRECTORS. Chairperson Sebolt stated that this matter would be referred to the Human Services Committee.

A LETTER OF RESIGNATION FROM JEFF CROFF RESIGNING FROM THE CAPITAL AREA DISTRICT LIBRARY BOARD. Chairperson Sebolt stated that this matter would be accepted with regret and placed on file.

PUBLIC NOTICE FROM THE CHARTER TOWNSHIP OF MERIDIAN REGARDING THE 2023 DRAFT MASTER PLAN DISTRIBUTION. Chairperson Sebolt stated that this matter would be placed on file.

RESOLUTION #2023-15 FROM THE ONTONAGON COUNTY BOARD OF COMMISSIONERS OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS. Chairperson Sebolt stated that this matter would be placed on file.

A RESOLUTION FROM THE SANILAC COUNTY BOARD OF COMMISSIONERS OPPOSING LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS. Chairperson Sebolt stated that this matter would be placed on file.

RESOLUTION #2023-19 FROM THE TUSCOLA COUNTY BOARD OF COMMISSIONERS REGARDING THE STATE OF MICHIGAN SANITARY CODE. Chairperson Sebolt stated that this matter would be referred to the Human Services Committee.

RESOLUTION #2023-20 FROM THE TUSCOLA COUNTY BOARD OF COMMISSIONERS OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS. Chairperson Sebolt stated that this matter would be placed on file.

### **LIMITED PUBLIC COMMENT**

Guild introduced themselves to the Board of Commissioners as the new Animal Control Director and stated if the Commissioners needed anything, to contact the Animal Shelter. Guild further stated that this was the start of their second week on the job and things were going well, as the staff was fantastic and they felt very lucky to be there.

Rob Bateman, Road Department employee, provided a statement regarding their displeasure with the new leadership within the Road Department. The statement was included in the minutes as Attachment A.

## **SEPTEMBER 26, 2023 REGULAR MEETING**

Kaleb Belman, President of UAW for the Road Department and Road Department employee, provided a statement regarding their displeasure with the new leadership within the Road Department.

Ed Mogyoros, Chief Union Steward and Road Department employee, provided a statement regarding their displeasure with the new leadership within the Road Department.

Ree Baker, Road Department employee, provided a statement regarding their displeasure with the new leadership within the Road Department.

Jose Flores, Road Department employee, provided a statement regarding their displeasure with the new leadership within the Road Department.

### **CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS**

None.

### **CONSIDERATION OF CONSENT AGENDA**

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Items No. 12, 20, 26, and 27. Commissioner Tennis supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote.

Items voted on separately are so noted in the minutes.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 10**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE STOP SIGN TRAFFIC CONTROL ORDERS FOR  
VARIOUS ROADS IN THE OKEMOS SQUARE SUBDIVISION**

**RESOLUTION #23 - 388**

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersections within the Okemos Square subdivision located in Section 28 of Meridian Charter Township and determined stop signs are necessary in several locations as described herein; and

WHEREAS, the Road Department recommends a stop sign be installed to replace the existing yield sign on Capeside Drive at Graystone Drive; and

WHEREAS, the Road Department recommends stop signs to be installed on WB Seville Drive at Graystone Drive, SB Seville Drive at Graystone Drive and Hidden Meadows Court at Graystone Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign on Capeside Drive at the intersection of Graystone Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for westbound traffic on Seville Drive at the intersection of Graystone Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for southbound traffic on Seville Drive at the intersection of Graystone Drive.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign on Hidden Meadows Court at the intersection of Graystone Drive.

BE IT FUTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Orders on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

**Nays:** None **Absent:** None **Approved 09/19/2023**

Adopted as a part of the consent agenda.



**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 11**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION FOR FINAL PLAT APPROVAL FOR PHASE 4 OF SIERRA RIDGE ESTATES AND  
PUBLIC COUNTY ROAD ACCEPTANCE OF FRESNO LANE**

**RESOLUTION #23 - 389**

WHEREAS, the process by which a platted subdivision is developed follows state statute (Act 288 of 1967); and

WHEREAS, on November 26, 2019, per Resolution #19-488, the Board of Commissioners re-approved the Preliminary Plat for the residential subdivision called Sierra Ridge Estates, which consists of 96 lots within five phases of construction on 73.4 acres north of Lake Lansing Road, east of Newton Road, in Section 4 of Meridian Township, Ingham County, Michigan; and

WHEREAS, the subdivision's development has followed the Final Plat requirements of PA 288 of 1967 for the previous three phases; and

WHEREAS, the proprietor is requesting approval of the Final Plat for Phase 4 of Sierra Ridge Estates, which contains 14 total lots, designated as Lots 70-83; and

WHEREAS, the proprietor is requesting the acceptance of a 900-foot (0.17 mile) extension of Fresno Lane as a public road, commencing at a point 770 feet east of Newton Road, which was previously constructed and accepted in Phase 2, and terminating at the north end of the cul-de-sac constructed in Phase 4, resulting in a total public road length of 1670 feet (0.32 miles); and

WHEREAS, the Fresno Lane road construction met Ingham County Road Department procedures and guidelines and all construction was in accordance with the approved road and drainage plans; and

WHEREAS, the proprietor has submitted all the required fees, insurance, testing results, and certifications; and

WHEREAS, the extension of Fresno Lane is located within right-of-way under county control, intended for public road purposes, and is currently open to automobile traffic; and

WHEREAS, a bituminous pavement agreement will be executed between the County and the Proprietor, per Resolution #23-363, to ensure the proprietor places the top course of pavement on the extension of Fresno Lane prior to August 22, 2028; and

WHEREAS, the Road Department recommends approval of the Final Plat of Sierra Ridge Estates Phase 4 and for the Chairperson to sign any necessary plat documents; and

**SEPTEMBER 26, 2023 REGULAR MEETING**

WHEREAS, the Road Department recommends acceptance of the extension of Fresno Lane as a public road, effective upon the adoption of this resolution and prior to the annual Act 51 certification deadline of December 31, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Final Plat of Sierra Ridge Estates Phase 4, consisting of Lots 70-83, and authorizes the Board Chairperson to accept the Phase 4 extension of 900 feet (0.17 miles) of Fresno Lane as a county local public road, commencing at a point 770 feet east of Newton Road, then north to the end of the cul-de-sac, resulting in a public road with a total length of 1670 feet (0.32 miles).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners acknowledges that the extension of Fresno Lane, located in Section 4 of Meridian Township, is located within right-of-way under county control for public road use and was open to automobile traffic prior to December 31, 2023.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the required plat documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 12**

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO TRANSFER \$520,000 IN HOUSING TRUST FUND FUNDS ALREADY ALLOCATED TO THE INGHAM COUNTY LAND BANK TO PROVIDE GAP FINANCING FOR FIVE ORGANIZATIONS/CONTRACTORS FOR THE NEW CONSTRUCTION/REHAB OF SEVEN SINGLE-FAMILY HOUSES**

**RESOLUTION #23 - 390**

WHEREAS, the Ingham County Board of Commissioners (the Board), in Resolution #23-047 approved \$1,750,000 in Housing Trust Funds (HTF) to the Ingham County Land Bank (ICLB) for the construction/rehabilitation of up to 16 scattered single-family houses; and

WHEREAS, Resolution #23-276 authorized and additional \$2,000,000 in agreements for high density project proposals with a high ratio of created units per investment through the HTF competitive grants; and

WHEREAS, Resolution #23-276 also referred up to eight organizations, developers and contractors who submitted HTF Competitive Grant proposals to ICLB to identify the specific project scope, budget, and timelines for the construction/rehab of single-family housing on parcels owned/sold by ICLB; and

WHEREAS, ICLB has committed significant time, effort, and funding to prioritize partnerships with emerging developers while investing in the construction, repurposing, and rehabilitation of single-family homes to promote affordable homeownership opportunities to build wealth and equity in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves amending the agreement authorized in Resolution #23-276 to reduce the funds awarded to the Ingham County Land Bank by \$520,000, thereby reducing the number of single-family houses to be constructed/rehabbed from up to 16 to 9, while designating \$5,000 to the Land Bank for its work to finalize these proposals; and

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into contracts up to the total amount of \$520,000 with the entities designated within the table below.

BE IT FURTHER RESOLVED, that each contract will include specific terms, consistent with American Rescue Plan requirements, to ensure housing constructed or rehabilitated using these funds will remain accessible and affordable to income-qualified residents.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Commissioner Celentino moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Schafer stated the County took \$9 million of the American Rescue Plan Act (ARPA) funding and allocated it for low-income housing and their concern was that, when looking at this resolution, there were seven different housing units and vacant lots utilized from the Land Bank that would have \$225,000 of construction costs, but have an estimated sale price of \$150,000. Commissioner Schafer further stated that the Board of Commissioners was supplementing, through ARPA funding, \$75,000 to \$90,000 for a home to be sold in that area and that was hard to understand.

Commissioner Schafer stated this was taxpayer money for repairs to one family home in the Lansing area and they thought there were better ways to utilize the funding, but they understood that \$9 million had already been allocated to it. Commissioner Schafer further stated the Michigan State Housing Development Authority (MSHDA) had similar programs and had a cap of \$60,000 supplemented for each unit.

Commissioner Schafer asked if there was a cap for Ingham County and if not, should there be.

Chairperson Sebolt explained the table provided with the resolution showed the five housing projects that went through the HTF Committee and had applied for a different set of funds for large scale multi-units, and the HTF Committee felt that all of the proposals had scored really well and high. Chairperson Sebolt further explained the amount Ingham County was proposing to provide still fell short of building costs and these organizations had secured additional funding and they were happy to make this a reality with the additional funding.

Commissioner Schafer stated appreciation for Chairperson Sebolt's clarification but stated they were concerned with the amount of funding that Ingham County was supplementing.

Commissioner Peña stated they would like to acknowledge all of the hard work the HTF has done in the area, as they were in the middle of a housing crisis and any effort made toward that would be seen as a benefit to sustainability and economic prosperity. Commissioner Peña further stated the comparison of the units to be built to similar houses in the State would put them at market value and compared to similar houses in other States, they would be a good buy.

The motion to adopt the resolution carried unanimously.

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**Table A: Single Family New Construction/Rehab to Create New Homeowner Units**

<b>Applicant</b>	<b>Project Location</b>	<b>Number of Homeowner Units Created</b>	<b>Est. Cost of Construction (per unit)</b>	<b>Est. Sales Proceeds (per unit)</b>	<b>Gap Amount (per unit)</b>	<b>Total Proposed HTF Award</b>
Habitat for Humanity Capital Region	Vacant lots on Ingham St Lansing	2	\$225,000	\$150,000	\$75,000	\$150,000
Eastside Community Action Center	1036 McCullough St Lansing	1	\$240,700	\$150,700	\$90,000	\$90,000
Business Credit Coaching and Consulting LLC	836 Dornell St Lansing	1	\$250,000	\$160,000	\$90,000	\$90,000
VMG Construction LLC	Vacant lots on Christensen St Lansing	2	\$225,000	\$175,000	\$50,000	\$100,000
The Mikey 23 Foundation	1821 S Rundle Lansing	1	\$250,500	\$160,500	\$90,000	\$90,000

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE A LOCAL SUPPORT LETTER AUTHORIZING THE INGHAM COUNTY HOUSING TRUST FUND TO SUBMIT A LETTER OF INTENT TO APPLY FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING IMPROVING LOCAL LIVABILITY PROGRAM MADE AVAILABLE THROUGH THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY FOR HOMEOWNER IMPROVEMENT AND DEMOLITION/RECONSTRUCTION/RESALE PROJECTS IN NON-ENTITLEMENT AREAS OF INGHAM COUNTY**

**RESOLUTION #23 - 391**

WHEREAS, The Board of Commissioners created the Ingham County Housing Trust Fund (HTF) and allocated \$9 million of American Rescue Plan (ARP) funds to the HTF to promote the construction and rehab of affordable housing in Ingham County; and

WHEREAS, Ingham County has been invited by the Michigan State Housing Development Authority (MSHDA) to submit a letter of intent to apply for a CDBG Housing Improving Local Livability (CHILL) Program funds designed to provide financial assistance to non-entitlement units of general local governments to develop and preserve decent affordable housing for use by low-to-moderate income families; and

WHEREAS, eligible activities will support and complement existing HTF-backed efforts to make physical improvements to out-county and rural residential neighborhoods through demolition, redevelopment, and resale and the rehabilitation of homeowner occupied housing; and

WHEREAS, the project sites included in this grant must be limited to owner-occupied housing units in non-entitlement areas of Ingham county outside of the Cities of Lansing and East Lansing; and

WHEREAS, through Resolution #23-125, the Board approved allocation of \$1.5 million for rehab, and \$648,972 in a Blight Elimination Grant received by the Ingham County Land Bank will provide highly recommended local match funds for these projects; and

WHEREAS, the exact location of the properties to be included in this grant is still to be determined but will be limited to eligible owner-occupied housing units for residents making less than 80% of the area median income (AMI) that apply for assistance through programs supported by the Housing Trust Fund; and

WHEREAS, MSHDA requires a current Local Support Letter and Compliance Requirements Form be signed by the County's Chairperson indicating that this initiative has been vetted locally and has community support in order to be considered to submit a full application; and

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WHEREAS, no project costs will be incurred prior to a formal invitation to submit the application, official notice of an award, completion of required environmental review procedures, and formal written authorization to incur costs is received from the Michigan State Housing Development Authority.

THEREFORE BE IT RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the Local Support Letter and the Acknowledgement of CDBG Compliance Requirements for letter of intent to apply for CDBG Housing Improving Local Livability (CHILL) Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners supports the Housing Trust Fund in the submittal of a letter of intent to apply for a maximum of \$500,000 in CHILL funds to support aforementioned housing redevelopment and homeowner occupied housing rehabilitation activities.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE ELECTION EDUCATION MAILER FOR 2023**

**RESOLUTION #23 - 392**

WHEREAS, voters in Michigan passed Proposal 2022-02, allowing for the creation of a Permanent Mail Ballot List, provided for at least 9 days of early voting, and other major changes to Michigan Election law; and

WHEREAS, one of the roles of the County Clerk, as the Chief Election Officer of Ingham County is to provide voter education; and

WHEREAS, many voters may not be aware of the full ramifications of the ballot initiative that was passed in 2022; and

WHEREAS, voters previously signed up for the Permanent Absent Voter Ballot Application List, which required local clerks to mail ballot applications before every election; and

WHEREAS, joining the Permanent Mail Ballot List will reduce the number of steps that voters need to take, specifically mailing absent voter ballot applications back to local clerks; and

WHEREAS, voters may wish to take advantage of early voting centers, but may not know how they will operate and when; and

WHEREAS, Clerk Byrum wishes to provide further information on these and other changes to election law for Ingham County's residents; and

WHEREAS, Clerk Byrum solicited bids to print and mail an educational mailing to all qualified, registered voters in Ingham County on the recent changes to election law through RFP #177-23; and

WHEREAS, several bids were received and considered to complete that work.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Clerk Byrum to enter into a contract with Detroit Legal News Co., D/B/A: Inland Press in an amount not to exceed \$65,000.

BE IT FURTHER RESOLVED, that this agreement shall be funded by the Ingham County Clerk's Elections supplies line item (101-19100-726010) and the Ingham County Clerk's Election postage line item (101-19100-729000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.



**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE DISPOSAL OF COUNTY-OWNED SURPLUS**

**RESOLUTION #23 - 393**

WHEREAS, the Purchasing Department has determined that the County has a number of surplus vehicles and goods that have exceeded their useful life and/or are no longer useful for County operations; and

WHEREAS, the surplus vehicles and goods will be auctioned off through GOVDEALS.COM in a competitive, publicly advertised bidding process whereby awards will be made to the highest responsive bidder; and

WHEREAS, the Director of Purchasing has reviewed the surplus items before placement on the surplus property list.

THEREFORE BE IT RESOLVED, that the Ingham County Purchasing Department is authorized to place in an auction those surplus vehicles and items in the attached listing which have no further use or value to the County of Ingham.

BE IT FURTHER RESOLVED, that any vehicle or item not sold at the auction may be disposed of by the Director of Purchasing in the manner deemed to be in the County's best interest.

BE IT FURTHER RESOLVED, that proceeds from the sale of surplus items will be deposited in the General Fund 10130101 673000 or appropriate account.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**Attachment A**

**SEPTEMBER 26, 2023 REGULAR MEETING**

Asset ID	Description	VIN/Serial	Miles/Hours	Make	Year	Category	Long Description
300	Table					Furniture/Furni	Table 72" x 60" x 29"
366	Detroit Diesel Generator		1,029 Hours			Generators	1950's Generator with a Detroit Diesel. Poor condition. Used at Ingham County Road Department for several years but has now been taken out of commission due to poor running condition and part availability. Location: Ingham County Road Department - Eastern 1335 East Howell Rd Williamston, MI 48895
367	1990 Thermal Arc Plasma Cutter			Thermal Arc	199	Welding Equipment	1990 Thermal Arc Plasma Cutter. In need of repairs, non-working condition. Poor Condition. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
368	1975 Crisafulli Pump					Industrial Pump	1975 Crisafulli Long Hitch Pump. 12" 3-Pt. PTO driven water pump. Not used in several years. Unknown if it works. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
369	Used 20.5R25 Tires					Tires and Tubes	Lot 1 - USED 20.5R25 Loader Tires. These were taken off loaders and replaced with new ones. Quantity of 5. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
370	Used 20.5R25 Tires					Tires and Tubes	Lot 2 - USED 20.5R25 Loader Tires. These were taken off loaders and replaced with new ones. Quantity of 5. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
371	Used 20.5R25 Tires					Tires and Tubes	Lot 3 - USED 20.5R25 Loader Tires. These were taken off loaders and replaced with new ones. Quantity of 5. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
372	Used 20.5R25 Tires					Tires and Tubes	Lot 4 - USED 20.5R25 Loader Tires. These were taken off loaders and replaced with new ones. Quantity of 6. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
373	Used 8' Aluminum Truck Topper					Vehicle Equipment	Used 8' Aluminum Pickup Truck Topper. Doors on both sides and in rear. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
374	Used 2008 Falcon Hot Patcher			Falcon	2008	Vehicle Equipment	Used 2008 Falcon Hot Patcher Assembly. Missing Burner Assembly and has not been used in years. Scrap. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854

**SEPTEMBER 26, 2023 REGULAR MEETING**

375	Fiberglass Freightliner Hood			Freightliner		Vehicle Equipment	Used Freightliner Fiberglass Hoods. Possible fits 1994-2003 Models D11264SD/FLD112SD. Used condition, stored for many years. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
376	2009 Freightliner M2 Plow Truck	1FVHC3BSX9HAH5655	165,672 Miles	Freightliner		Trucks, Heavy D	2009 Freightliner M2 Plow Truck with Cummins ISC engine. Monroe 13 RDS Stainless Steel Box w/cross conveyor. Hydraulic system and spreader controls. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
377	2008 Zanitis Road Hog Mill		217 Hours	Zanitis		Vehicle Equipment	2008 Zanitis Road Hog Mill. Model RH40140. 140 HP John Deere engine. Cat Loader attachment. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
378	Used 100lb Propane Tanks					Barrels and Dru	Lot of 4 - 100-pound Propane Tanks. Ingham County Road Department 301 Bush Street Mason, MI 48854
379	Used 2007 Hiniker Front Plow			Hiniker		Vehicle Equipment	2007 Used Hiniker front plow assembly for pickup truck. Very Rusty. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
380	1999 Volvo Autocar	4V5SC2UE2YN520488	160,412 Miles	Volvo	1999	Vehicle Equipment	1999 Volvo Autocar ACL64B Tandem Axle Plow Truck. Speedometer was changed at 103,000 miles; therefore the mileage is unknown. Cummins 11L ISM engine with hydraulics, underbody plow and Henderson stainless steel Muni-body w/conveyor floor. Very rusty and in poor condition. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
381	2007 Pontiac Grand Prix	2G2WP552971170969	194,125 Miles	Pontiac	2007	Automobiles	2007 Pontiac Grand Prix SEDAN 4-DR, 3.8L V6 OHV 12V. Fair Condition. Some Rust. Ran when parked. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
382	2015 Ford Explorer	1FM5K8AR7FGC51945	204,077 Miles	Ford	2015	SUV	2015 Ford Explorer SPORT UTILITY 4-DR, 3.7L V6 DOHC 24V. Fair condition. Dents along the passenger side, headlight issues. Ran when parked. Location: Ingham County Road Department 301 Bush street Mason, MI 48854
383	Used Guardrail and Hardware					Metal, Scrap	Several pieces of Used guardrail and hardware. Location Ingham County Road Department 301 Bush Street Mason, MI 48854
384	Used Strain Pole Anchors					Traffic Signals	Used Strain Pole Anchors. Scrap materials Location Ingham County Road Department 301 Bush Street Mason, MI 48854

**SEPTEMBER 26, 2023 REGULAR MEETING**

385	Used and Outdated Signal Cabinet Controllers					Traffic Signals	Used and Outdated Signal Cabinet Controllers - Scrap Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
386	Used and Outdated Signal Cabinet Controllers - Scrap					Traffic Signals	Used and Outdated Signal Cabinet Controllers - Scrap Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
387	Used Incandescent Light Bulbs					Garbage	Used Incandescent Light Bulbs - Scrap or recycle. Location Ingham County Road Department 301 Bush Street Mason, MI 48854
388	Used Aluminum Signal Cabinets					Traffic Signals	Used Aluminum Signal Cabinets, Quantity of 4. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
389	Used Name Sign Frame					Metal, Scrap	Used Intersection Name Sign Frames - Scrap. Location: Ingham County Road Department 301 Bush Street Mason, MI 48854
390	Strain Poles					Traffic Signals	Used Strain Poles - Various Sizes. 30' Pole - 1 36' Pole - 4 40' Pole - 6 Location Ingham County Road Department 301 Bush Street Mason, MI 48854
391	MSE Reinforced Wall Materials					Traffic Signals	MSE Reinforced Earth Temp Wall Materials. Materials were purchased for a job and are no longer needed.
392	1999 Ford F-250 SD	1FTNF21L1XEA71956	67,700 Miles	Ford	1999	Trucks, Light D	1999 Silver Ford F-250 SD REGULAR CAB PICKUP 2-DR 4WD, 5.4L V8 SOHC 16V. Truck runs and is drivable for short distances. It has a power steering fluid leak and the front u-joints are bad. No other details and/or information available. Sold as-is.
393	Blue Storage Bin Containers - Various Sizes					Commodities / G	Blue Storage Bin Containers - Various Sizes.
394	Toro Groundsmaster 223-D	30243-30147		Toro	1993	Mowing Equipment	1993 Toro Groundsmaster 223-D. Comes with Toro Guardian 62" recycler for mowing, (worked in summer of 2023), Sweepster M24P4A snow broom (works as it should), and a Cozy Cab (serial #CP366-23-0135, rusty, lights work).
395	(3) Grumman 17 Foot Canoes	MULTIPLE		Grumman		Boats, Marine V	(3) Three Silver Aluminum Grumman 17-foot canoes. Useable shape, no leaks or major damage. Scratches and minor dents from normal wear and tear. Serial #'s GBMC8416M82K, GBMC8414M82K, and GBMC8825M82L. No other details and/or information available. Sold as- is. Pick-up location: Burchfield Park, 881 Grovenburg Rd., Holt, MI 48842.

**SEPTEMBER 26, 2023 REGULAR MEETING**

396	(1) Grumman and (2) Michicraft Canoes	Multiple		Grumman & Michicraft		Boats, Marine V	(1) Grumman Silver Aluminum 17-foot canoe and (2) Michicraft Silver Aluminum 17-foot Canoes. Useable shape, no leaks or major damage. Scratches and minor dents from normal wear and tear. Serial #'s CBMC8826M82L, MCC46920M82A, and MEY7B394C010. No other details/information available. Sold as-is. Pick-up location: Burchfield Park, 881 Grovenburg Rd., Holt, MI 48842.
397	(3) Michicraft 17 Foot Canoes	Multiple		Michicraft		Boats, Marine V	(3) Michicraft 17 Foot Silver Aluminum Canoes. Useable shape, no leaks or major damage. Scratches and minor dents from normal wear and tear. Serial #'s MCC52919M82K, MCC45054M81F, and MCC49977M82F. No other details and/or information available. Sold as-is. Pick-up location: Burchfield Park, 881 Grovenburg Rd., Holt, MI 48842
398	(9) Disc Golf Baskets			Disc Craft		Sporting Equipment	(9) Disc Craft Chain Link golf baskets. No damage; does not come with ground anchor sleeves. No other details and/or information available. Sold as-is. Pick-up location: Burchfield Park, 881 Grovenburg Rd., Holt, MI 48842
399	(2) Old Town Double Kayaks	Multiple		Old Town	2010	Boats, Marine V	(2) Old Town Twin Otter 17 Foot Double Kayaks, plastic. Kayaks still float, no leaks. Scratches from normal wear and tear. No other details and/or information available. Sold as-is. Pick-up location: Burchfield Park, 881 Grovenburg Rd., Holt, MI 48842
400	Kay Park Pedal Boat	KAX08702E515		Kay Park Recreation Corp		Boats, Marine V	Kay Park Recreation Blue Pedal Cruiser. Pedal boat floats and is in useable condition. Scratches from normal wear and tear. No other details and/or information available. Sold as-is. Pick-up location: Burchfield Park, 881 Grovenburg Rd., Holt, MI 48842
401	Kay Park Pedal Boat	GAG31450A808		Kay Park Recreation Corp		Boats, Marine V	Kay Park Seafoam Green Pedal Cruiser. Floats and is in useable condition. Scratches from normal wear and tear. No other details and/or information available. Sold as-is. Pick-up location: Burchfield Park, 881 Grovenburg Rd., Holt, MI 48842
402	Irrigation Pump			Auto Control		Industrial Pump	Auto Control Pumping System. Pump was used for irrigation purposes. Has not run in more than 10 years, uncertain of all the needed repairs. No other details and/or information available. Sold as-is. Pick-up location: Potter Park Zoo, 1301 S. Pennsylvania Ave., Lansing, MI 48912

**SEPTEMBER 26, 2023 REGULAR MEETING**

403	John Deere Gator 4x2			John Deere	2007	All-Terrain Vehicles	2007 John Deere Gator, 4x2. Unit is beyond repair, good for parts. No other details and/or information available. Sold as-is. Pick-up location: Potter Park Zoo, 1301 S. Pennsylvania Ave., Lansing, MI 48912
404	John Deere 28" Snow Blower	M01128D210723		John Deere		Snow Removal Eq	John Deere 28" Snow Blower, unknown year. Motor failed, has not run in over 5 years. No other details and/or information available. Sold as-is. Pick-up location: Potter Park Zoo, 1301 S. Pennsylvania Ave., Lansing, MI 48912
405	John Deere 60" Broom	1TC60FMXEET065209		John Deere	2014	Snow Removal Eq	2014 John Deere 60" Tractor Broom. Used for snow removal. Unit is damaged, all attempts to repair failed, entire unit is bent. No other details and/or information available. Sold as-is. Pick-up location: Potter Park Zoo, 1301 S. Pennsylvania Ave., Lansing, MI 48912
406	Giant Vac Leaf Vacuum			Giant Vac		Building Maintenance	Giant Vac Leaf Vacuum. Unknown year and model number. Has not run in over 10 years, uncertain of all needed repairs. No other details and/or information available. Sold as-is. Pick-up location: Potter Park Zoo, 1301 S. Pennsylvania Ave., Lansing, MI 48912
407	2002 Chevrolet Silverado 2500HD	1GCHK24U42E278718	147,015 Miles	Chevrolet	2002	Trucks, Light D	2002 Chevrolet Silverado 2500HD REGULAR CAB PICKUP 2-DR, 6.0L V8 OHV 16V. Does not run, front end needs complete rebuild, under carriage has lots of rust, rear tire does not hold air. Brakes do not work, brake lines all need replacing. No other details and/or information available. Sold as-is. Pick-up location: Potter Park Zoo, 1301 S. Pennsylvania Ave., Lansing, MI 48912
408	2010 Chevrolet Impala	2G1WD5EM8A1244209	0 Miles	Chevrolet	2010	Automobiles	2010 Chevrolet Impala SEDAN 4-DR, 3.9L V6 OHV 16V FFV. Does not run and needs electrical repairs. Unknown mileage due to the electrical issues, cannot read odometer. No other details and/or information available. Sold as-is. Pick-up location: Potter Park Zoo, 1301 S. Pennsylvania Ave., Lansing, MI 48912
409	E-Z-GO Golf Cart			E-Z-GO		Golf Carts	E-Z-GO Golf Cart with bed. No brakes, needs all new steering parts, and runs very rough. No other details and/or information available. Sold as-is. Pick-up location: Potter Park Zoo, 1301 S. Pennsylvania Ave., Lansing, MI 48912



**SEPTEMBER 26, 2023 REGULAR MEETING**

410	(2) Trek SLR Alpha Bikes			Trek		Bicycles	(2) Trek SLR Alpha/Superlight/Race bikes. Both bikes have been in storage for years, nothing known about the condition and/or if they are useable. No other details and/or information available. Sold as-is. Pick-up location: Lake Lansing Park South, 1621 Pike St., Haslett, MI 48840
411	Johnson 8 HP 4-Stroke Boat Motor			Johnson		Boats, Marine V	Johnson 8 HP 4-Stroke Boat Motor, unknown year. Motor has been in storage for a couple of years, was running prior to being put into storage. Unknown if a tune-up or other repairs would need to be done. No other details and/or information available. Sold as-is. Pick-up location: Lake Lansing Park South, 1621 Pike St., Haslett, MI 48840
412	(24) Dock Floats			Follansbee & Hendren		Boats, Marine V	Lot of 24 dock floats. There are two brands, Follansbee Dock Systems and Hendren Plastics. There are two different shapes as well, both are about 36x24. Condition is unknown as they have been up in storage for over 8 years. No other details and/or information available. Sold as-is. Pick-up location: Lake Lansing Park South, 1621 Pike St., Haslett, MI 48840
413	(24) Dock Floats			Follansbee & Hendren		Boats, Marine V	Lot of 24 dock floats. There are two brands, Follansbee Dock Systems and Hendren Plastics. There are two different shapes as well, both are about 36x24. Condition is unknown as they have been up in storage for over 8 years. No other details and/or information available. Sold as-is. Pick-up location: Lake Lansing Park South, 1621 Pike St., Haslett, MI 48840
414	Cross Country Ski Equipment			Various		Sporting Equipment	Lot of Cross-Country Ski Equipment including poles, boots, and skis. Various brands and models. See pictures for list of equipment sizes and quantities. Some skis have bottoms splitting off (majority in useable condition), some boots have small tears, and some of the poles are not in great shape. Used as rental equipment for Lake Lansing Park North/Ingham County Parks. No other details and/or information available. Sold as-is. Pick-up location: Lake Lansing Park South, 1621 Pike St., Haslett, MI 48840

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE PURCHASE OF CLOUDFLARE DNS SERVICES FROM  
SENTINEL TECHNOLOGIES**

**RESOLUTION #23 - 394**

WHEREAS, Ingham County's web presence present a single point of failure for its Domain Naming Services (DNS); and

WHEREAS, best practices dictate that DNS servers have multiple paths to the internet; and

WHEREAS, best practices also dictate that web application security tools be in place for critical websites; and

WHEREAS, Innovation and Technology Department (ITD) budgeted to add additional components; and

WHEREAS, ITD has researched and found that services provided by CloudFlare are industry leading, providing the most protection size and complexity while not being overly expensive or difficult to manage.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of cloud services from Sentinel Technologies in the amount not to exceed \$247,000 over a five-year period.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Software Fund (#636-25810-932033).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE REDUNDANCY IN PHONE SYSTEM BY  
SENTINEL TECHNOLOGIES**

**RESOLUTION #23 - 395**

WHEREAS, Ingham County relies heavily on our phone systems - be it voice services or location information provide for emergency calls; and

WHEREAS, to lessen the impact that outages can have on our departments that serve our citizens, the Innovation and Technology (ITD) would like to add a secondary phone system location that can spread out usage across the sites during normal times but also replace the primary should it experience an outage; and

WHEREAS, the requested amount is in the 2023 budget; and

WHEREAS, ITD has reviewed the potential alternatives and deems Sentinel Technologies as the most expedient and cost-effective option.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize purchasing hardware, software, and installation services from Sentinel Technologies in the amount not to exceed \$37,000.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REDGUARD FIRE & SECURITY, INC.,  
FOR MONITORING, WARRANTY AND INSPECTION SERVICES FOR THE FIRE PANEL  
AT THE HILLIARD BUILDING**

**RESOLUTION #23 - 396**

WHEREAS, the fire panel installed at the Hilliard Building has a proprietary communication system to Redguard Fire & Security, Inc.; and

WHEREAS, the services include daily monitoring, alerts for any malfunctions, yearly inspection of equipment and extended warranty for a five-year term; and

WHEREAS, these services are crucial in the daily operations of the Hilliard Building; and

WHEREAS, the Facilities Department recommends an agreement with Redguard Fire & Security, Inc., who submitted a proposal of \$14,930 for the monitoring, inspection and extended warranty for a five-year term at the Hilliard Building; and

WHEREAS, funds for the maintenance contractual 931100-line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Redguard Fire & Security, Inc., 45150 Polaris Court, Plymouth, Michigan 48170, for monitoring, warranty and inspection services of the fire panel at the Hilliard Building for a five-year term in the amount of \$14,930.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BOYNTON FIRE SAFETY SERVICE LLC, FOR THE FIRE SAFETY SERVICES FOR MULTIPLE COUNTY FACILITIES**

**RESOLUTION #23 - 397**

WHEREAS, fire alarm testing, fire extinguisher and fire suppression services are required and necessary in the daily operations of our County facilities; and

WHEREAS, proposals from qualified vendors were solicited by the Purchasing Department; and

WHEREAS, the Facilities Department recommends an agreement with Boynton Fire Safety Service LLC, which submitted the lowest responsive and responsible proposal of \$73,080 for the fire alarm testing, fire extinguisher and fire suppression services for multiple County facilities; and

WHEREAS, funds for the maintenance contractual 931100-line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Boynton Fire Safety Service LLC., 1031 Northcrest Rd., Lansing, Michigan 48906, for fire alarm testing, fire extinguisher and fire suppression services for a three-year term in the amount of \$73,080 with a two-year renewal option.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**SEPTEMBER 26, 2023  
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE REORGANIZATION OF THE ROAD DEPARTMENT**

**RESOLUTION #23 -**

WHEREAS, the Road Department wishes to reorganize the department to provide additional efficiencies and services for maintaining the public road network; and

WHEREAS, the proposed reorganization affects eleven positions at the Road Department from the Managerial and Confidential group; the Technical, Professional and Officeworkers Association of Michigan (TPOAM) bargaining unit; the Office and Professional Employees International Union Supervisory Unit (OPEIU Supervisory) bargaining unit; and the Office and Professional Employees International Union Technical Clerical Unit (OPEIU Tech/Clerical) bargaining unit; and

WHEREAS, one of these positions, Office Coordinator, will be newly created and placed in the Managerial/Confidential group at pay grade MC 6, with a salary range of \$50,359.47 to \$60,462.42; and

WHEREAS, three additional positions for Highway Worker Class 4 are proposed to be added to the Operations Department, each with a salary range of \$47,924.72 to \$54,230.38; and

WHEREAS, two additional positions for Highway Worker Class 5C are proposed to be added to Building & Grounds within the Operations Department, each with a salary range of \$48,232.31 to \$54,820.90; and

WHEREAS, five employees in the Sign & Signal Shop will be transferred within the Road Department, where the Sign Shop Supervisor and three Highway Worker Class 5 employees will be transferred to the Operations Department and the Signal Technician will remain in the Engineering Department and report to the Director of Engineering, all of which will be at no additional cost to the Road Department budget; and

WHEREAS, the existing Engineering Technician 3/4/5 job description will eliminate the level 3 position and modify the minimum experience requirement; and

WHEREAS, the OPEIU Tech/Clerical bargaining unit is in support of the proposed updated Engineering Technician 4/5 job description; and

WHEREAS, the 2023 personnel cost projections provided by the Budget Director show a total (wage and fringe) annual cost increase of \$624,398; and

WHEREAS, there are sufficient funds in the Road Fund Budget for the proposed reorganization for the 2023 budget and in future years.

**SEPTEMBER 26, 2023 REGULAR MEETING**

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a reorganization of the following Road Department positions:

- One new Office Coordinator position placed in the Managerial/Confidential group at pay grade MC6
- Three additional Highway Worker Class 4 positions
- Two additional Highway Worker Class 5C positions
- Five employees in the Sign & Signal Shop transferred within the Road Department
- An updated job description for Engineering Technician 4/5

The salary and payroll financial impact, which will be funded through the Road Fund Budget is:

Position Title	Current Grade, Top Step	Proposed Grade, Top Step	Difference
Office Coordinator	New Position	MC 6: \$117,487	\$117,487
Highway Worker Class 4	New Position	TPOAM 4: \$97,435	\$97,435
Highway Worker Class 4	New Position	TPOAM 4: \$97,435	\$97,435
Highway Worker Class 4	New Position	TPOAM 4: \$97,435	\$97,435
Highway Worker Class 5C	New Position	TPOAM 5C: \$107,303	\$107,303
Highway Worker Class 5C	New Position	TPOAM 5C: \$107,303	\$107,303
<b>TOTAL:</b>			<b>\$624,398</b>

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list.

BE IT FURTHER RESOLVED, that this reorganization is effective the first full pay date following the date the reorganization was submitted to the Human Resources Department.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Commissioner Celentino moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Celentino stated that they had been on the Board of Commissioners 15 years ago, when the Road Commission had been reorganized into the Road Department. Commissioner Celentino stated that there were a lot of concerns with the resolution, and they were particularly concerned with how the hiring process went.

Commissioner Celentino stated that they would like to table this resolution until the October 10, 2023 Board of Commissioners meeting to see what could be done, but the resolution did not need to be referred back to a committee. Commissioner Celentino stated they would like to speak with the Human Resources Department (HR) and see if they would investigate the hiring process, and get some answers about the concerns from the Road Department.

## **SEPTEMBER 26, 2023 REGULAR MEETING**

Commissioner Celentino stated they would take time to go over the issue with the County Services Committee members, and would also like to meet with the Controller and the Director of the Road Department as well as HR to go over concerns that the employees brought forth. Commissioner Celentino stated that they were concerned about the statements of hostile working conditions, concerns about the hiring process, and the issues with morale, and as a Commissioner who lived in the Road Department's service area, they knew their constituents relied on the Road Department's work.

Commissioner Celentino moved to table the resolution until the October 10, 2023 Board of Commissioners meeting. Commissioner Lawrence supported the motion.

The motion to table the resolution carried unanimously.



**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 21**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CERTIFYING REPRESENTATIVES FOR THE  
MERS 2023 RETIREMENT CONFERENCE**

**RESOLUTION #23 - 398**

WHEREAS, the Municipal Employees' Retirement System (MERS) will hold their Annual Retirement Conference September 28 - 29, 2023; and

WHEREAS, the governing body of each member municipality must certify an employee delegate who has been nominated and elected by the other employee members, and appoint an officer delegate of the governing body; and

WHEREAS, funds previously anticipated to be necessary for 2023 MERS Retirement Conference expenses are included in the fiscal year 2023 Human Resources Department budget.

THEREFORE BE IT RESOLVED, that the following persons are hereby certified as Ingham County Representatives for the MERS Annual Conference:

Employee Delegate: Jill Bauer, Sr. Budget Analyst

Officer Delegate: Alan Fox, Treasurer

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 22**

Introduced by the County Service and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO WAIVE THE PUBLIC ACT 152 HEALTH CARE REQUIREMENTS FOR 2024**

**RESOLUTION #23 - 399**

WHEREAS, Public Act 152 of 2011 places limits on public employers' contributions toward their employees' health benefits and requires that the employer cost be no more than 80% of the cost or no more than a certain dollar amount detailed in the law (hard caps); and

WHEREAS, the requirements of the act can be waived with a 2/3 vote of the governing body prior to the beginning of a medical benefit plan coverage year; and

WHEREAS, commencing January 1, 2024, the County will continue with the current plan medical benefits and will self-insure a portion of the health insurance cost; and

WHEREAS, the uncertainty associated with the savings from this makes it very difficult to determine if the County will be in compliance with the hard caps or the 80% requirements and therefore the County administration is recommending that Ingham County Board of Commissioners exempt the County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2024 as permitted by MCL 15.568; and

WHEREAS, waiving the Public Act 152 Health Care Requirements for 2024 is supported by the Ingham County Health Care Coalition.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby exempts Ingham County from the requirements of Public Act 152 of 2011 for the medical benefit plan coverage year commencing January 1, 2024 as permitted by MCL 15-568.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 23**

Introduced by the County Service and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY  
HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2024 AND AUTHORIZING  
LETTERS OF AGREEMENT WITH BARGAINING UNITS**

**RESOLUTION #23 - 400**

WHEREAS, on October 28, 2014 the Board of Commissioners approved Resolution #14-436 which resolved, in part, to dedicate 50 percent of any net savings in health care costs to reduction of the employee premium cost share, applied to all employee groups that agree to implement the comprehensive healthcare management program; and

WHEREAS, the Ingham County Health Care Coalition has investigated options for the County's 2024 health care plan and has agreed to changes in the premium sharing agreement for 2024; and

WHEREAS, it has also been determined by the Health Care Coalition that employer contributions to employee health savings accounts (HSAs) in the amount of \$850 single/\$1,700 2-Person/Full Family coverage (prorated on a per pay basis) be made for employees enrolled in the base health insurance option (an increase of \$100 and \$200, respectively); and

WHEREAS, it was determined by the Health Care Coalition that the premium rates should be calculated and established as shown on the attached sheet; and

WHEREAS, it was also determined by the Health Care Coalition that the health insurance waiver rates should be increased over 2023 rates by the CPI effective as of June 30, 2023 not to exceed 5% (i.e., 3%) as follows:

		<u>2023/mo.</u>	<u>2024/mo.</u>
Full Family	=	\$280.00	\$288.40
2-Person	=	\$250.00	\$257.50
Single	=	\$160.00	\$164.80

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the recommendations of the Health Care Coalition and authorizes employer contributions to employee health savings accounts (HSAs) in the amount of \$850 single/\$1,700 2-Person/Full Family coverage (prorated on a per pay basis) be made for employees enrolled in the base health insurance option.

BE IT FURTHER RESOLVED, that any funds remaining of the 50 percent net savings from 2020 and prior years after distribution to health savings accounts shall be held in reserve for future employee premium cost share reduction initiatives as recommended by the Ingham County Health Care Coalition.

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED that, beginning on January 1, 2024 the health insurance waiver rates for all eligible employees shall be increased over 2023 rates as follows:

Full Family	=	\$288.40
2-Person	=	\$257.50
Single	=	\$164.80

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the applicable bargaining unit letters of agreement and any other appropriate documents after review and approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**2024 RATE SHEET**

**EMPLOYER RATES:**

	<u>2023</u>	<u>2024</u>	<u>Amount Over Base</u>	<u>:</u>
	<u>2023</u>	<u>2024</u>	<u>2023</u>	<u>2024</u>
PHP HIGH	852.33	810.63	221.64	223.36
SINGLE PHP	2045.61	1945.51	531.97	536.07
HIGH 2 PERSON	2556.98	2431.87	712.67	714.53
PHP HIGH				
FAMILY	724.36	713.32	93.67	126.05
	1738.49	1711.97	224.85	302.53
PHP STANDARD	2173.08	2139.94	328.77	422.6
SINGLE PHP				
STANDARD 2	630.69	587.27	0	0
PERSON PHP	1513.64	1409.44	0	0
STANDARD FAMILY	1844.31	1717.34	0	0

**PHP BASE  
SINGLE PHP  
BASE 2 PERSON**

	<u>2024</u>		<u>For Reference</u>
	<u>Per Pay</u>	<u>%</u>	<u>Per Pay-2023</u>
PHP BASE	121.595	30%	127.85
FAMILY	291.827	30%	306.84
	364.781	30%	383.55

**EMPLOYEE RATES:**

Option #1 30 and 15/20	53.499	15%	54.33
PHP HIGH	171.197	20%	173.85
SINGLE PHP	213.994	20%	217.31
HIGH 2 PERSON	0		0
PHP HIGH	0		0
FAMILY	0		0

08.15.2023

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 24**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE AN AGREEMENT WITH ANDREWS TECHNOLOGY HMS, INC.  
FOR TIME AND ATTENDANCE SERVICES**

**RESOLUTION #23 - 401**

WHEREAS, Resolution #23-370 authorized an agreement with BS&A for Enterprise Resource Planning (ERP) software; and

WHEREAS, BS&A’s proposal included Andrews Technology HMS, Inc. (Andrews) as its time and attendance provider; and

WHEREAS, time and attendance services include but are not limited to web-based time & attendance software, electronic time cards, physical time clocks (where applicable), employee web services (PC entry, mobile applications), labor tracking (activity-based reporting), accrual modules, advanced scheduling modules, and BS&A payroll interface; and

WHEREAS, Andrews’ fee breakdown for time and attendance services include:

- |   |                 |
|---|-----------------|
| • UKG Web-based Time & Attendance Software/Hosting: | \$75,600/Year   |
| • 20 Proximity Terminal Physical Time Clocks        | \$39,800/Year   |
| • Annual Software Maintenance                       | \$2,995/Year    |
| • Annual Hardware Maintenance                       | \$5,900/Year    |
| • Implementation                                    | <u>\$51,400</u> |
| TOTAL ANDREWS YEAR ONE COSTS                        | \$175,695; and  |

WHEREAS, the agreement is for seven (7) years and the annual costs will remain the same for years two (2) through seven (7) at \$123,895 per year (total first year costs of \$175,695 less \$51,400 implementation); and

WHEREAS, year one funding is available in the 2023 and 2024 CIPs, funding for years two (2) through seven (7) will be added as a General Fund expense.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the seven (7) year agreement with Andrews for time and attendance services for a year one (1) not to exceed price of \$175,695, a not to exceed year two (2) through year seven (7) price of \$123,897 per year.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 25**

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING ISABELLE HOLDEN**

**RESOLUTION #23 - 402**

WHEREAS, Isabelle Holden graduated in June of 2023 from Williamston High School as class Valedictorian and now attends the University of Michigan pursuing a Bachelor's in Science Degree in Chemical Engineering; and

WHEREAS, Isabelle participated as a member of the Williamston High School varsity swim team, track and field, soccer, National Honor Society, Student Government and the Math/Science Academy; and

WHEREAS, she was also active in the Mid-Michigan Youth Symphony Orchestra, Mid-Michigan Aquatics Club Swimming, scuba diving and Mu Alpha Theta to name a few; and

WHEREAS, as the founder of Scout Troop 63G, she began her scouting career in the summer of 2021 and served as a representative of the Order of the Arrow; and

WHEREAS, she traveled to Sea Base, formerly known as Florida National High Adventure Sea Base, which is a high adventure program base run by the Boy Scouts of America in the Florida Keys, and earned Advanced Scuba Certification, visited a coral reef nursery, and worked with the Coral Restoration Foundation to transplant Staghorn Coral out on Alligator Reef, completing 11 dives total and had several classes on fish identification and counting, shark and general ocean environmental awareness; and

WHEREAS, Isabelle is the first female of Scout Troop 63 to earn the highest rank attainable in Scouting, the Eagle Scout; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship while earning 21 merit badges before reaching the age of 18; and

WHEREAS, Isabelle's Eagle project consisted of constructing a privacy fence and gate for the maintenance garage in Summit Cemetery, located in Williamstown Township, primarily working with Wanda Bloomquist, Williamstown Township Supervisor.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Isabelle Holden for her outstanding accomplishments and for earning the rank of Eagle Scout and extends its sincere appreciation to Isabelle for serving as a positive role model for the youth in our community.



**SEPTEMBER 26, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 26**

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION MODIFYING THE ORDINANCE TO ADOPT RULES AND  
REGULATIONS FOR THE PARKS AND ZOO UNDER THE JURISDICTION  
OF INGHAM COUNTY, MICHIGAN, AND TO ESTABLISH PENALTIES  
FOR VIOLATIONS**

**RESOLUTION #23 - 403**

WHEREAS, the Rules and Regulations have been reviewed for operational accuracy; and

WHEREAS, it is the consensus of the Ingham County Parks Commission and Potter Park Zoo Board that this modification of the ordinance establishing the Park and Zoo Rules and Regulations is necessary to maintain an orderly and pleasant environment for park and zoo visitors.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes modifying the ordinance adopting the existing Ingham County Park Rules and Regulations to expand Section 7 to include service animals in-training.

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office shall publish notice of the adoption of this amendment in a newspaper of general circulation in the County.

BE IT FURTHER RESOLVED, that the amended ordinance shall take effect when notice of its adoption is published in a newspaper of general circulation in the County.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

Commissioner Tennis moved to adopt the resolution. Commissioner Peña supported the motion.

Commissioner Peña stated they would like to make those present aware of the difference in a service animal and a support animal.

The motion to adopt the resolution carried unanimously via roll call vote.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 27**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #22-605 TO AUTHORIZE A CONTRACT AMENDMENT  
WITH TRI COUNTY OFFICE ON AGING FOR ELDER SERVICES MILLAGE  
ELIGIBLE SERVICES**

**RESOLUTION #23 - 404**

WHEREAS, Resolution #22 – 605 authorized a contract with Tri County Office on Aging (TCOA) for services provided to Ingham County residents, funded by the elder services millage; and

WHEREAS, high demand and cost of home repairs has caused 35 home repair requests to be put on a wait list; and

WHEREAS, TCOA is experiencing a high volume of calls for crisis assistance with rent and utilities, and the need for crisis assistance is clear and not expected to decrease; and

WHEREAS, TCOA has experienced a significant increase in referrals from other community agencies, including housing agencies; and

WHEREAS, TCOA is requesting an additional \$686,255 to address these increased service demands in 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends Resolution #22 – 605 to authorize a contract amendment not to exceed an additional \$686,255 with Tri-County Office on Aging (TCOA) for services provided to Ingham County residents for the period of January 1, 2023 through December 31, 2023.

BE IT FURTHER RESOLVED, that funds for this contract with TCOA will come from the Elder Services Millage.

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #22-605 remain in effect.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Morgan, Pawar, Schafer

**Nays:** Ruest **Absent:** Trubac **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

## SEPTEMBER 26, 2023 REGULAR MEETING

Commissioner Tennis moved to adopt the resolution. Commissioner Morgan supported the motion.

Commissioner Ruest explained the list of uses for the Millage funding that was provided when the Elder Services Millage was passed in 2020. Commissioner Ruest further stated this resolution would ask for an additional \$686,000 for home repairs and modifications with the surplus from the Millage.

Commissioner Ruest stated if there was a surplus, perhaps the Millage could be paused or a lesser Millage rate could be proposed, as the program was extremely generous and provided examples of the generosity of the services offered. Commissioner Ruest further stated the State of Michigan had a similar program called the State Emergency Relief (SER) Funding that had an income level of \$34,584 for a family of four, but this program had an income level of \$75,000 for a family of four, as long as there was a senior over the age of 60 living in the household.

Commissioner Ruest stated the neediest families in the community that were raising children did not have near the availability that this program offered. Commissioner Ruest further stated the State program required a copay from the participants, but Ingham County did not require a copay for the programs they provided or have a requirement to exhaust all other community resources before utilizing this program for help.

Commissioner Ruest provided a list of other community resources offered for those in-need and stated this funding should be a last resort for those individuals and should require a copay. Commissioner Ruest further stated the State of Michigan provided a yearly SER Funding allotment to Counties and, once that was gone, they would have to wait until the following year to receive more.

Commissioner Ruest stated it seemed that if Ingham County had funding left over, they would continue to spend it. Commissioner Ruest further stated they were not against helping seniors, but they believed this program needed some guard rails so the County could help as many of its citizens as possible.

Commissioner Schafer stated they understood where Commissioner Ruest was coming from on the basis of needing guard rails for the program. Commissioner Schafer further stated they had reached out to the Controller's Office to ask about the guard rails and, other than the \$25,000 limit for a roof, there did not appear to be a limit on the program.

Commissioner Tennis commended Commissioners Schafer and Ruest and stated Commissioner Ruest had a long expertise with the Department of Health and Human Services and knowledge on how State programs worked. Commissioner Tennis further stated the State programs were different from the County programs.

Commissioner Tennis stated agreement with Commissioner Ruest that it was time to look into the guard rails to ensure the funding was spent efficiently and wisely. Commissioner Tennis further stated the Elder Services Millage was not intended to be a direct grant to the Tri-County Office on Aging (TCOA), but since they were the largest provider of senior services in Ingham County, the Board of Commissioners looked to them as their agency on this.

## SEPTEMBER 26, 2023 REGULAR MEETING

Commissioner Tennis stated they intended to call TCOA in to a Human Services Committee meeting to discuss plans and look at the programs to be sure the millage funding was being spent how it was intended.

Commissioner Tennis further explained there could be a surplus due to some programs offered having a higher demand than others.

Commissioner Tennis stated they were aware there were other entities that were focused on home repairs and they were committed to bring TCOA in to discuss. Commissioner Tennis further expressed their support for the resolution.

Commissioner Peña explained, in their experience with Capital Area Community Services, they were aware that funding was allocated to the younger generation through the Great Start Readiness Program (GSRP) and others, and they did provide services for those that were academically challenged in the tri-county and Shiawassee County areas. Commissioner Peña further stated TCOA did require recipients of monetary funding to be 60 years of age or older.

Commissioner Peña wished to acknowledge Joe Reeves, TCOA Finance Director, was present and could answer any questions or concerns. Commissioner Peña further expressed their support for the resolution.

Chairperson Sebolt stated details of this millage were discussed in 2019, it was passed in the beginning of March of 2020, and then about one week later the COVID-19 Pandemic began, which changed the world in many ways, including the needs and costs of the community and the reality of the millage. Chairperson Sebolt further expressed appreciation to Commissioner Tennis' willingness to look further into this.

Commissioner Schafer stated \$500,000 was already allocated to the HTF, and this funding would be an additional amount going towards housing.

Chairperson Sebolt provided clarification and further asked Gregg Todd, Ingham County Controller, to clarify further.

Todd clarified there was funding allocated to the HTF to the Capital Area Housing Partnerships to cover housing repairs for individuals that did not meet the age threshold of TCOA.

Commissioner Morgan stated the funding was not to help wealthy retirees put in a pool, but to help those who were in dire need for repairs to their homes. Commissioner Morgan further explained that costs for repairs were increasing and they agreed that guard rails should be looked at for the program.

Commissioner Morgan stated there was an emergent need with winter coming and people were in dire need of help. Commissioner Morgan further expressed strong support for the resolution and supported the idea of looking at what could be done to ensure transparency.

**SEPTEMBER 26, 2023 REGULAR MEETING**

Commissioner Pawar expressed support for Commissioner Morgan’s statement and further explained there were some instances where capped funding did not meet the requirements for today’s pricing and a program with lesser restrictions could sometimes get the job done that was needed to get done. Commissioner Pawar stated it was important to ensure everyone understood the guidelines and procedures, especially with the change in leadership at TCOA.

The motion to adopt the resolution carried via roll call vote.           **Yeas:** Cahill, Celentino, Johnson, Maiville, Morgan, Trubac, Sebolt, Peña, Tennis, Polsdofer, Grebner, Lawrence, Pawar.       **Nays:** Ruest, Schafer.

**Absent:** None.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH  
MICHIGAN REHABILITATION SERVICES**

**RESOLUTION #23 - 405**

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008, the Michigan Department of Health and Human Services (MDHHS) had a long-standing agreement with MRS to act as a pass-through entity for match funding provided by local agencies; and

WHEREAS, the agreement between MDHHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into other, similar cash match agreements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed \$233,333 (\$63,000 local match) with Michigan Department of Health and Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, placement supports and supported employment services to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon the execution of agreements with Peckham Inc., to provide Ingham County's local match portion (\$63,000), and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, that the term of the agreements shall be October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.



**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY PARKS DEPARTMENT  
TO ACCEPT A DONATION FROM MR. AND MRS. HAYHOE FOR NAMING RIGHTS (HAYHOE  
TRAIL) TO THE FINAL CONNECTOR OF THE MASON TO DELHI NON-MOTORIZED TRAIL**

**RESOLUTION #23 - 406**

WHEREAS, the Ingham County Parks provides recreational opportunities for constituents; and

WHEREAS, the community may wish to make donations to Ingham County Parks; and

WHEREAS, Mr. and Mrs. Richard Hayhoe would like to pledge \$250,000 to Ingham County for naming rights (Hayhoe Trail) to the final connector leg of the Mason to Delhi non-motorized trail also known as the Holt to Mason Phase 2 Feasibility Study; and

WHEREAS, the trail would be called the Hayhoe Tail; and

WHEREAS, Mr. and Mrs. Richard Hayhoe's pledge specifically names the dollars be used toward the construction of the Hayhoe Trail and will be fulfilled with half (\$125,000) in December of 2023, and half (\$125,000) in December 2024; and

WHEREAS, if, for any reason, the Hayhoe Trail project is not constructed, the contribution will be returned to Mr. and Mrs. Richard Hayhoe.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Parks Department to accept a monetary gift from Mr. and Mrs. Richard Hayhoe for the naming rights (Hayhoe Trail) to the final connector leg of the Mason to Delhi non-motorized trail.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND AND EXTEND THE AGREEMENT WITH THE  
FRIENDS OF THE INGHAM COUNTY PARKS**

**RESOLUTION #23 - 407**

WHEREAS, the Ingham County Parks and the Friends of the Ingham County Parks entered into an Agreement to sell Park Patron passes, a fundraising program in 2018; and

WHEREAS, the fundraiser program allows the Ingham County Parks to collect the amount of the current annual non-resident fee at the time of the sale and the Friends of Ingham County Parks (FOICP) collecting the remainder of the \$100 Park Patron pass; and

WHEREAS, the Park Patron pass works in the same manner as the park's department annual pass and provides entry into the Ingham County Parks for one calendar year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to eliminate reference to a decal, and to establish a revenue split between the County and the FOICP of 42% County and 58% FOICP, with the annual non-resident fee being established by the County.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an extension of the agreement by an additional five (5) years.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT FOR A  
LAND AND WATER CONSERVATION FUND GRANT #LW26-01880 FOR LAKE LANSING PARK  
NORTH ACCESSIBLE TRAIL IMPROVEMENTS**

**RESOLUTION #23 - 408**

WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the total amount of \$500,000 for the grant application titled Lake Lansing Park North boardwalk replacements #26-01880 to the Michigan Natural Resources Land and Water Conservation Fund for accessibility improvements, located in Haslett; and

WHEREAS, these improvements will include removal/replacement of existing boardwalk, improvement of the path for Americans with Disabilities Act (ADA) accessibility with crushed stone surface, mile markers, and amenities; and

WHEREAS, Board of Commissioners Resolution #20-562 previously authorized \$307,500 for this project in line item 228-62800-967000-TR088 for the financial commitment; and

WHEREAS, the above amount of \$307,500 includes other funds, not grant eligible, in the amount of \$7,500 for a topographical survey (the total topographical amount is \$15,000 for the total project and the other half in the amount of \$7,500 was authorized in Board of Commissioners Resolution #22-433 for trust fund grant #TF21-0057); and

WHEREAS, Board of Commissioners Resolution #21-167 authorized an additional commitment of \$200,000 for the remainder of the financial commitment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the Agreement for Grant #26-01880 for accessibility improvements at Lake Lansing Park North as received from the Michigan Department of Natural Resources (Department), and that the Ingham County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide five hundred seven thousand and five hundred (\$507,500) dollars to match the grant authorized by the Department
2. To maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times

**SEPTEMBER 26, 2023 REGULAR MEETING**

3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this resolution

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to make available the project amount of \$500,000 from the Michigan Department of Natural Resources in line item 228-62800-967000-TR088.

BE IT FURTHER RESOLVED, a financial commitment of \$307,500 will come from the Trails and Parks Millage line item 228-62800-967000-TR088 previously approved by Resolution #20-562.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the additional \$200,000, previously authorized by Resolution #21-167, for the remainder of the financial commitment from the Trails and Parks Millage fund balance into line item 228-62800-967000-TR088.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT  
FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT #TF22-0076**

**RESOLUTION #23 - 409**

WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the total amount of \$300,000 for the grant application titled Lake Lansing Park North Improvements #TF22-0076 to the Michigan Natural Resources Trust Fund for accessibility improvements at Lake Lansing Park North; and

WHEREAS, these improvements will include 4,900 linear footage of trail in Lake Lansing Park North with crushed stone path to connect the existing trails in the park with the Americans with Disabilities Act (ADA) accessible route to the MSU to Lake Lansing Trail; and

WHEREAS, a financial commitment of \$315,000 will come from the Trails and Parks Millage line item 228-62800-967000-TR113 previously authorized by Resolution #22-265, of which \$300,000 is required by the Project's Grant Agreement and an additional \$15,000 for the topographic survey.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the agreement for Grant #TF22-0076 for accessibility improvements at Lake Lansing Park North as received from the Michigan Department of Natural Resources (Department), and that the Ingham County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide three hundred fifteen thousand (\$315,000) dollars to match the grant authorized by the Department
2. To maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this resolution

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to make available the project amount of \$300,000 from the Michigan Department of Natural Resources in line item 228-62800-967000-TR113.

BE IT FURTHER RESOLVED, that a financial commitment of \$315,000 will come from the Trails and Parks Millage line item 228-62800-967000-TR113 previously authorized by Resolution #22-265.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF THE PROJECT AGREEMENT  
FOR A MICHIGAN NATURAL RESOURCES TRUST FUND GRANT #TF22-0077**

**RESOLUTION #23 - 410**

WHEREAS, the Michigan Department of Natural Resources has approved the grant request in the total amount of \$300,000 for the grant application titled Hawk Island Park Improvements #TF22-0077 to the Michigan Natural Resources Trust Fund for accessibility improvements throughout the park for people of all abilities at Hawk Island Park; and

WHEREAS, these improvements will include replacing 380 LF of boardwalk at Hawk Island Park with new floating boardwalk near the beach, the final phase 3 of boardwalk replacement around the lake; and  
WHEREAS, \$327,700 will come from the Trails and Parks Millage line item 228-62800-967000-TR111 previously approved by Resolution #22-352; and

WHEREAS, an additional \$34,900 is needed for the match from the Trails and Parks Millage Fund Balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, Ingham County, Michigan, does hereby accept the terms of the agreement for Grant #TF22-0077 for accessibility improvements at Hawk Island Park as received from the Michigan Department of Natural Resources (Department), and that the Ingham County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide three hundred sixty-two thousand six hundred (\$362,600) dollars to match the grant authorized by the Department
2. To maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this resolution

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to make available the project amount of \$300,000 from the Michigan Department of Natural Resources in line item 228-62800-967000-TR111.

BE IT FURTHER RESOLVED, that a financial commitment of \$327,700 will come from the Trails and Parks Millage line item 228-62800-967000-TR111 previously approved by Resolution #22-352.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer an additional \$34,900 for the remainder of the financial commitment from the Trails and Parks Millage fund balance into line item 228-62800-967000-TR111.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.



**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 34**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT DEPARTMENT OF JUSTICE GRANT**

**RESOLUTION #23 - 411**

WHEREAS, Ingham County Health Department (ICHD) wishes to accept funding from the US Department of Justice for the Fiscal Year 2023-2025 Byrne Justice Assistance (BJA) project designated as funding under the Consolidated Appropriations Act, 2023 (Public Law 117-328) in an amount not to exceed \$500,000; and

WHEREAS, this funding is effective July 1, 2023 through February 28, 2025; and

WHEREAS, this funding will support the Advance Peace initiative through the support of one project support staff employed at ICHD, as well as additional staff to be recruited, hired, and employed by the Michigan Public Health Institute (MPHI); and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting funding from the U.S. Department of Justice for the FY 2023-2025 BJA project, effective July 1, 2023 through February 28, 2025 in an amount not to exceed \$500,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting funding from the U.S. Department of Justice for the FY 2023-2025 BJA project, effective July 1, 2023 through February 28, 2025 in an amount not to exceed \$500,000.

BE IT FURTHER RESOLVED, that the Medical Health Officer is authorized to submit the 2024-2026 budget electronically through the JustGrants system, and tentatively electronically approve the Memorandum of Agreement.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents and any budget amendments so long as they do not exceed the amount listed above, consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 35**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MICHIGAN PUBLIC HEALTH INSTITUTE  
FOR DISTRIBUTION OF THE DEPARTMENT OF JUSTICE ASSISTANCE GRANT**

**RESOLUTION #23 - 412**

WHEREAS, Ingham County Health Department (IChD) wishes to expend funding from the U.S. Department of Justice (DOJ) for a Fiscal Year 2023-2025 Byrne Justice Assistance (BJA) project designated for funding under the Consolidated Appropriations Act, 2023 (Public Law 117-328) in an amount not to exceed \$358,062 via a contract to Michigan Public Health Institute (MPHI); and

WHEREAS, this funding supports the Advance Peace initiative in Ingham County; and

WHEREAS, this funding will allow MPHI to recruit and hire staff; and

WHEREAS, this agreement is effective July 1, 2023 through February 28, 2025 or until MPHI ceases to be the local operator for Advance Peace Ingham County, whichever occurs first; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize expending funding under the Consolidated Appropriations Act, 2023 (Public Law 117-328) in an amount not to exceed \$358,062, effective July 1, 2023 through February 28, 2025 or until MPHI ceases to be the local operator for Advance Peace Ingham County, whichever occurs first.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes expending funding under the Consolidated Appropriations Act, 2023 (Public Law 117-328) in the amount not to exceed \$358,062, effective July 1, 2023 through February 28, 2025 or until MPHI ceases to be the local operator for Advance Peace Ingham County, whichever occurs first.

BE IT FURTHER RESOLVED, that MPHI is awarded a contract to operate the Advance Peace Initiative for an amount not to exceed \$358,062 effective July 1, 2023 through February 28, 2025.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents and any budget amendments so long as they do not exceed the amount listed above, consistent with this resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**SEPTEMBER 26, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 36**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
CAPITAL REGIONAL HOUSING COLLABORATIVE**

**RESOLUTION #23 - 413**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreement with Capital Regional Housing Collaborative (CRHC) in an amount not to exceed \$14,000 effective August 1, 2023 through September 30, 2023; and

WHEREAS, funds from CRHC will support the development of a new strategic plan focused on reducing and preventing homelessness in Ingham County; and

WHEREAS, CRHC serves as the designated Continuum of Care (CoC) for Ingham County and consists of 15 nonprofit, business, and government organizations; and

WHEREAS, CRHC is charged with leading a collaborative community approach, and strives to address, prevent and end homelessness; and

WHEREAS, *Safe and Affordable Housing* is one of four priorities identified in the regional Community Health Improvement Plan, aligning this contract with ICHD's goals and objectives; and

WHEREAS, this agreement will be fully paid from *Good Housing=Good Health* grant funds received from Michigan Department of Health and Human Services (MDHHS) and is conditional upon approval of the resolution to accept the MDHHS Master Agreement Amendment #4 funds; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with CRHC in an amount not to exceed \$14,000 effective August 1, 2023 through September 30, 2023.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with CRHC in an amount not to exceed \$14,000 effective August 1, 2023 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement on behalf of the county upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**SEPTEMBER 26, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 37**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AMENDMENT #4 TO THE 2022-2023 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT**

**RESOLUTION #23 - 414**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2022-2023 Master Agreement authorized in Resolution #22-358, Amendment #1 in Resolution #22-563, Amendment #2 in Resolution #23-081, and Amendment #3 in Resolution #23-181; and

WHEREAS, MDHHS has proposed Amendment #4 to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the revised Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised 2022 – 2023 Agreement with the Michigan Department of Health and Human Services for the delivery of public health services under the Master Agreement Process.

BE IT FURTHER RESOLVED, that the period of Agreement shall be October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the total amount of the Master Agreement funding shall increase from \$7,496,438 to \$7,536,295 and increase of \$39,857.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

SDOH Planning: increase of \$14,000 from \$50,000 to \$64,000  
Tuberculosis (TB) Control: increase of \$2,857 from \$3,494 to \$6,351  
Accelerator Community Engagement: increase of \$10,000 from \$0 to \$10,000  
Integrating MPOX into STI Clinics: increase of \$6,500 from \$0 to \$6,500  
MPOX Mobile Unit: increase of \$6,500 from \$0 to \$6,500

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2023 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Dr. Adenike Shoyinka, MD, or her designee, is authorized to submit Amendment #4 to the 2022 -2023 Master Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 38**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT RYAN WHITE PART D SUPPLEMENTAL FUNDS FROM THE  
HEALTH RESOURCES AND SERVICES ADMINISTRATION**

**RESOLUTION #23 - 415**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) would like to accept the Ryan White Part Supplemental Funding Award from the Health Resources and Services Administration (HRSA) for an amount not to exceed \$150,000 effective August 1, 2023 through July 31, 2024; and

WHEREAS, the purpose of Ryan White Part D Supplemental funding is to strengthen ICHHD's CHCs' capacity to respond to the changing health care landscape; and

WHEREAS, Ryan White Part D Supplemental funding also helps increase access to high quality family-centered HIV primary health care services for low-income, underserved women, children, infants, youth (WCY), and others living with HIV in Ingham County; and

WHEREAS, approximately \$3,000 will be used for intimate partner violence screening and counseling training through a contractual agreement with the Michigan Coalition to End Domestic and Sexual Violence; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize the acceptance of the Ryan White Part Supplemental Funding Award from HRSA for an amount not to exceed \$150,000 effective August 1, 2023 through July 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of the Ryan White Part Supplemental Funding Award from HRSA for an amount not to exceed \$150,000 effective August 1, 2023 through July 31, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**



**SEPTEMBER 26, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 39**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT FISCAL YEAR 2024 CHILD AND ADOLESCENT  
HEALTH CENTER PROGRAM FUNDS**

**RESOLUTION #23 - 416**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wishes to accept \$825,000 in funding from the Child and Adolescent Health Center (CAHC) program to be used for promoting the health of children, adolescents, and their families by providing important primary, preventative, and early intervention health care services effective October 1, 2023 through September 30, 2024; and

WHEREAS, the funding will support continued operations of ICHD's CHC school-based and school-linked health centers; and

WHEREAS, the CAHC funding award effective October 1, 2023 through September 30, 2024 is \$825,000 and is divided as follows:

- Eastern Health Center - \$275,000
- Sexton Health Center - \$275,000
- Willow Health Center - \$275,000; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting \$825,000 in funding from the CAHC program for promoting the health of children, adolescents, and their families, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$825,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting \$825,000 in funding from the CAHC program for promoting the health of children, adolescents, and their families, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$825,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**SEPTEMBER 26, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 40**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ACCREDO HEALTH GROUP, INC.,  
ESI MAIL PHARMACY SERVICES, INC. AND EXPRESS SCRIPTS PHARMACY, INC.**

**RESOLUTION #23 - 417**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with Accredo Health Group, Inc., ESI Mail Pharmacy Services, Inc. and Express Scripts Pharmacy, Inc. for participation in the CHC's 340B drug discount program, effective October 1, 2023 through September 30, 2026 with one-year autorenewals thereafter; and

WHEREAS, ESI Mail Pharmacy Services Inc. and Express Scripts Pharmacy, Inc., collectively, represent "ESI"; and

WHEREAS, the 340B initiative is a Federal program that requires pharmaceutical manufacturers to sell drugs to eligible providers at a discount for outpatient use. Public Law 102-585 – Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act limits the amount that manufactures may charge covered entities; and

WHEREAS, Public Law 102-585 – Veterans Health Care Act of 1992 codified as Section 340B of the Public Health Service Act limits the amount that manufactures may charge covered entities; and

WHEREAS, the program offers opportunities to purchase discounted drugs for use during the patient visit and for dispensing from a covered entity owned pharmacy or via contract arrangement with a retail pharmacy; and

WHEREAS, the ICHHD's CHCs currently participate in the 340B program only for the purchase of drugs administered as part of a patient visit; and

WHEREAS, there is no cost to participate in this agreement; and

WHEREAS, this agreement will generate savings, based on the volume of existing patients who presently receive prescription medications from uncontracted retail pharmacies; and

WHEREAS, the Ingham Community Health Center Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with Accredo Health Group, Inc., ESI Mail Pharmacy Services, Inc. and Express Scripts Pharmacy, Inc. for participation in the CHC's 340B drug discount program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Accredo Health Group, Inc., ESI Mail Pharmacy Services, Inc. and Express Scripts Pharmacy, Inc. for participation in the CHC's 340B drug discount program.

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the agreement shall be effective October 1, 2023 through September 30, 2026, and renew automatically on an annual basis thereafter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer

**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 41**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZE AN AGREEMENT WITH REDHEAD DESIGN STUDIO  
FOR AN HIV ANTI-STIGMA MASS MEDIA CAMPAIGN**

**RESOLUTION #23 - 418**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Redhead Design Studio to develop and place advertisements for reducing HIV stigma and increasing awareness regarding HIV testing, care, and prevention services effective September 1, 2023 through June 30, 2024 in an amount not to exceed \$24,000; and

WHEREAS, this agreement will be funded the Ryan White Part B Minority AIDS Initiative grant in an amount not to exceed \$10,789, from the 340B Ryan White Part B grant in an amount not to exceed \$9,248, and from the 340b Part D grant in an amount not to exceed \$3,963; and

WHEREAS, ICHD partnered with Redhead Design Studio in 2019 and 2020 to develop the HIV anti-stigma mass media campaign; and

WHEREAS, funding for this campaign will allow ICHD to expand and continue the campaign with Redhead using photography, storytelling, production videos, billboard advertisements, radio scripts, social media messages, and printing/distributing materials related to HIV anti-stigma and HIV testing, care, and prevention services; and

WHEREAS, all costs for this agreement will be covered by the project budget developed from the identified combined funding sources; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Redhead Design Studio for an HIV anti-stigma and prevention education campaign, effective September 1, 2023, through June 30, 2024 in an amount not to exceed \$24,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Redhead Design Studio for an HIV anti-stigma and prevention education campaign, effective September 1, 2023, through June 30, 2024 in an amount not to exceed \$24,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 42**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH DAVENPORT UNIVERSITY  
FOR TEAM BUILDING & COACHING SERVICES**

**RESOLUTION #23 - 419**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter an agreement with Davenport University for a seven-hour team building session, and six hours of coaching services, effective October 1, 2023 through May 31, 2024; and

WHEREAS, these services will focus on developing and maintaining a strong team environment that facilitates the deliverability of positive results; and

WHEREAS, the cost of these services will not exceed \$8,100 and will be covered by the FY24 CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with Davenport University for coaching services effective October 1, 2023 through May 31, 2024 in an amount not to exceed \$8,100.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Davenport University for coaching services effective October 1, 2023 through May 31, 2024 in an amount not to exceed \$8,100.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.



**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 43**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH RXSTRATEGIES, INC.**

**RESOLUTION #23 - 420**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter an agreement with RxStrategies, Inc. to utilize its third-party administrative services, effective October 1, 2023 through September 30, 2026, with one-year auto-renewals thereafter; and

WHEREAS, RxStrategies, Inc. will provide third-party administrative services to ensure compliance when offering contract pharmacy services through ICHD's CHCs' 340B drug purchasing program; and

WHEREAS, this agreement will result in periodic additions of contract pharmacies, including contract specialty pharmacies, to both expand access to affordable prescription drugs and to maximize ICHD's CHCs 340B savings generation opportunity; and

WHEREAS, there is no cost to participate in this agreement; and

WHEREAS, the estimated net revenue from this agreement is between \$100,000 and \$120,000 on an annual basis; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with RxStrategies to utilize its third-party administrative services for the 340B drug discount program, effective October 1, 2023 through September 30, 2026, with one-year auto-renewals thereafter.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into an agreement with RxStrategies to utilize its third-party administrative services for the 340B drug discount program, effective October 1, 2023 through September 30, 2026, and renew automatically on an annual basis thereafter.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**SEPTEMBER 26, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 44**

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH US WORKVAN INC.**

**RESOLUTION #23 - 421**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with US Workvan Inc. to retrofit, repair, and upgrade the ICHD Mobile Health Unit, effective October 1, 2023 to September 30, 2024 in an amount not to exceed \$15,000; and

WHEREAS, these repairs will be scheduled upon approval and are estimated to cost up to \$15,000.; and

WHEREAS, as a part of the service agreement with US Workvan Inc, the following repairs will be completed:

- Replacing broken awning on exterior of van
  - Purchasing/installing ramp in the back of van to assist with loading supplies on carts in and out of van
  - Installing a barrier between the passenger space and the cargo space
  - Adding shelves and drawers to store vaccination/screening supplies for events within the community;
- and

WHEREAS, these repairs will require three months to complete; and

WHEREAS, as there is only one vendor in Lansing that can complete this work, it is essential to enter into this contract with US Workvan Inc. in order to transition the Mobile Health Unit into a vehicle that is safe and efficient to operate; and

WHEREAS, these Mobile Health Unit events provide critical access for Ingham County's more vulnerable populations to vaccinations, health screenings, wellness exams and more; and

WHEREAS, all costs for this agreement will be covered by funding from Michigan Department of Health & Human Services (MDHHS) approved through Resolution #23-338; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with US Workvan Inc. to complete repairs on ICHD's Mobile Health Unit, effective October 1, 2023 to September 30, 2024 in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with US Workvan Inc. to complete repairs on ICHD's Mobile Health Unit, effective October 1, 2023 to September 30, 2024 in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Cahill, Trubac, Morgan, Ruest, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/18/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 45**

Introduced by the Law & Courts, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE ADDITION OF TWO ASSISTANT PUBLIC DEFENDER  
POSITIONS AND ONE SOCIAL WORKER POSITION WITHIN THE OFFICE OF THE  
PUBLIC DEFENDER**

**RESOLUTION #23 - 422**

WHEREAS, the Ingham County Office of the Public Defender's 2023-2024 Compliance Plan and Cost Analysis was approved by the Michigan Indigent Defense Commission (MIDC) and approved by the Ingham County Commissioners in Resolution #23-345; and

WHEREAS, Standard 6 of the Plan, regarding Indigent Defense Workloads, specifically states, "defense counsel's workload is controlled to permit effective representation"; and

WHEREAS, in order to keep workloads manageable, allowing attorneys to give each client time and effort necessary for effective representation, which is paramount to success; and

WHEREAS, the 2023-2024 Compliance plan was approved by the MIDC with the inclusion two Assistant Public Defender positions and one Social Worker position; and

WHEREAS, due to 2024 County budget concerns at the time Resolution #23-345 was approved, the positions were not included as part of that resolution; and

WHEREAS, County budgetary concerns were alleviated, which allows for the inclusion of these positions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the addition of two newly-created positions of Assistant Public Defender, classified as Teamsters Assistant Public Defenders (salary range \$67,869.65-\$116,316.68) and one newly created position of Social Worker, classified as Ingham County Employee's Association, Professional Grade 8 (salary range \$65,038.93-\$78,095.48) to be effective October 1, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 09/14/2023**

**SEPTEMBER 26, 2023 REGULAR MEETING**

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 46**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN OWI BLOOD DRAW AGREEMENT WITH  
MOBILE MEDICAL RESPONSE**

**RESOLUTION #23 - 423**

WHEREAS, Mobile Medical Response provides service to the Sheriff's Office for the medical treatment and transport of inmates at the County Jail; and

WHEREAS, the Sheriff's Office seeks to reduce liabilities and expenses by entering into a blood draw services agreement for Operating While Intoxicated (OWI) related investigations; and

WHEREAS, the Ingham County Sheriff's Office requests approximately 24 blood draws per year be conducted as part of OWI related investigations; and

WHEREAS, the current practice of the Ingham County Sheriff's Office is to transport arrested subjects to the hospital (Sparrow or McLaren) for the blood draw process at a cost of \$236 per draw; and

WHEREAS, the transport of arrested subjects out of the jail and back into public areas requires additional personnel time, gas, mileage, and increased liability; and

WHEREAS, the medical section of the Ingham County Correctional Facility and/or the back of an ambulance is a legally accepted medical environment for the process of drawing blood; and

WHEREAS, Mobile Medical Response will contract with the Ingham County Sheriff's Office at the rate of \$250.00 per blood draw, not to exceed \$10,000 per year, for the entirety of the agreement; and

WHEREAS, this service will be conducted this at the Ingham County Correctional facility which will significantly reduce personnel time, gas, mileage, and the related liabilities for the Sheriff's Office.

THEREFORE BE IT RESOLVED, that the Ingham County Sheriff's Office is authorized to enter into an agreement with Mobile Medical Response for blood draw services on Operating While Intoxicated (OWI) related investigations.

BE IT FURTHER RESOLVED, that Mobile Medical Response has agreed to the rate of \$250.00 per blood draw, not to exceed \$10,000 per calendar year. The source of funding for this contract will be the Corrections/Contractual Services account (100130103-81800).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the Sheriff are authorized to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 09/14/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.



**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 47**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE INGHAM COUNTY PROSECUTORS OFFICE UNDER THE 2024FY STOP VIOLENCE AGAINST WOMEN GRANT**

**RESOLUTION #23 - 424**

WHEREAS, the Ingham County Prosecutor's Office (ICPO) has been approved to receive grant funds up to an amount of \$104,215 from the STOP Violence Against Women Grant program administered by the Michigan Department of Health and Human Services (MDHHS) for the period of October 1, 2023 through September 30, 2024; and

WHEREAS, the primary goal of the STOP Grant is to develop and strengthen the criminal justice system's response to violence against women and to enhance victim services; and

WHEREAS, the total grant award of \$138,953 will be broken down as follows: \$104,215 of the grant award will fund the salary and fringe benefits for a full-time assistant prosecuting attorney dedicated to the prosecution of domestic violence and intimate partner violence; there is a \$34,738 in kind contribution requirement of ICPO which will be fulfilled by matching salary and fringe benefits from a supervising attorney for the grant; and

WHEREAS, in achieving the goals and objectives of the grant program the ICPO will work in collaboration with the 54-A District Court for the city of Lansing, and the Lansing Police Department, both of whom also received grant awards under this program, to utilize a focused deterrence approach to the issue of domestic violence and intimate partner violence within the city of Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners has accepted \$138,953 awarded by the STOP Grant program which begins on October 1, 2023 and ends on September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2024 budget and position allocation lists consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 09/14/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 48**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH NORTHPOINTE CLIENT  
MANAGEMENT SOFTWARE FOR THE CIRCUIT COURT GENERAL TRIAL DIVISION**

**RESOLUTION #23 - 425**

WHEREAS, Pretrial Services has seven Pretrial Services Investigators who monitor pre-adjudicated felony defendants; and

WHEREAS, Pretrial Services is required to track certain information in order to safely monitor defendants who have been released on bond while awaiting case resolution; and

WHEREAS, Pretrial Services has a need to contract with a vendor for client management software to track client contacts, risk assessment information, detention and placement history, and bond conditions; and

WHEREAS, the General Trial Division received bids from qualified and experienced vendors for the purpose of purchasing client management software (CMS); and

WHEREAS, Northpointe was selected through the competitive bargaining process to provide the best client management software and data conversion at the best value; and

WHEREAS, the General Trial Division is requesting authorization to enter into an agreement with Equivant - Northpointe, Inc. software; and

WHEREAS, the County IT Department has confirmed that the Equivant - Northpointe, Inc. software is compatible with County systems; and

WHEREAS, Pretrial Services was approved for a 2023 Capital Improvement Project allocated from the Equipment Revolving Fund (66413099) for client management software and data conversion for a cost not to exceed \$95,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Equivant - Northpointe, Inc. to provide CMS services in an amount not to exceed \$61,490.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 09/14/2023**

**SEPTEMBER 26, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 49**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SMART HOME/SMART OFFICE  
FOR UPGRADES TO COURTROOM AUDIO PROCESSORS AND OTHER COURTROOM  
TECHNOLOGY**

**RESOLUTION #23 - 426**

WHEREAS, the Circuit Court has an interconnected system of courtroom technology reliant on compatible hardware and software; and

WHEREAS, Smart Home/Smart Office is the current vendor servicing courtrooms at the Veterans Memorial Courthouse; and

WHEREAS, Smart Home/Smart Office is on the MiDeal Extended Purchasing Program for Conference Room/Training Room Audio Visual Equipment and Installation, Contract #190000001422 expiring on August 1, 2024; and

WHEREAS, Smart Home/Smart Office has submitted a proposal to upgrade the audio processor in courtroom 5 and courtroom 6 to improve the functionality of recording technology; and

WHEREAS, Smart Home/Smart Office in their scope of work, will add a ceiling microphone for the jury and a microphone mixer to allow for digital recordings in courtroom 5; and

WHEREAS, the technology is vital to efficient court processing and preserving a clear record of proceedings, and

WHEREAS, funds are available to support the project in Capital Improvement Project org code 66413099-735100.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is authorizes an agreement with Smart Home/Smart Office for a total amount not to exceed \$30,938.20, with terms of the agreement effective August 1, 2023 through December 31, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 09/14/2023**

**SEPTEMBER 26, 2023 REGULAR MEETING**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 50**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION FOR ACCEPTANCE OF THE CHILD AND PARENT LEGAL  
REPRESENTATION GRANT FROM THE MICHIGAN DEPARTMENT OF HEALTH AND  
HUMAN SERVICES**

**RESOLUTION #23 - 427**

WHEREAS, on June 7, 2023, the Michigan Department of Health and Human Services (MDHHS) informed the 30<sup>th</sup> Judicial Circuit Court Juvenile Division that they were awarded an allocation of \$121,100 through the Child and Parent Legal Representation Grant for Fiscal Year 2024; and

WHEREAS, the allocation is based on anticipated Fiscal Year 2024 Appropriations for Michigan Department of Health and Human Services and is subject to the availability of funds, MDHHS's anticipated Appropriation Act for FY 2024, MDHHS approval, and State Administrative Board approval; and

WHEREAS, funds from the grant will be used to improve the quality of legal representation for children and adults who have had neglect and abuse actions filed with the Court; and

WHEREAS, funds from the grant will be used to reimburse attorneys and Lawyers Guardian Ad Litem for training; and

WHEREAS, funds from the grant will be used to pay annually for the Lawyers Guardian Ad Litem to have access to web based legal research and court rules; and

WHEREAS, funds from the grant will be used to compensate court appointed attorneys to represent parents and children in vertical and collateral cases in order to create early permanency for the child; and

WHEREAS, funds from the grant will be used to recruit new attorneys through a Mentorship Program; and

WHEREAS, funds from the grant will be used to increase the reimbursement rate for Team Decision Meetings and encourage participation in Foster Care Review Board proceedings by providing financial compensation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting an initial grant award from the Michigan Department of Health and Human Services for the sum of \$121,100.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2024 Circuit Court Juvenile Division budget.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to pay invoices submitted to the Court as a result of the additional grant funding.

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents related to the grant, or a grant amendment, on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 09/14/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 51**

Introduced by the Law and Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION FOR ACCEPTANCE OF THE RAISE THE AGE GRANT FROM THE  
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**RESOLUTION #23 - 428**

WHEREAS, on August 9, 2023, the Michigan Department of Health and Human Services (MDHHS) informed the Circuit Court Juvenile Division that they were awarded an allocation of \$205,100 through the Raise the Age Grant for Fiscal Year 2023; and

WHEREAS, based on a full fiscal year of data post Raise the Age legislation, the Juvenile Division anticipates receiving more than the initial allocation; and

WHEREAS, the MDHHS has allowed the Juvenile Division to amend their grant proposal to reflect an award of \$205,100; and

WHEREAS, the allocation is based on anticipated Fiscal Year 2024 Appropriations for MDHHS and is subject to the availability of funds, MDHHS's anticipated Appropriation Act for FY 2024, MDHHS approval, and State Administrative Board approval; and

WHEREAS, funds from the grant will be used to reimburse the Juvenile Division for non-eligible Child Care Fund expenses related to Raise the Age; and

WHEREAS, the grant includes continued funding for a Juvenile Court Officer to provide case supervision of informal cases assigned to the Intake Division; and

WHEREAS, the Juvenile Court Officer position has been determined by Ingham County's Human Resources to be a Full-Time position, with benefits, at an OPEIU P5 pay grade and will be funded for the duration of the of the grant ending September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes accepting a grant award from the Michigan Department of Health and Human Services for the sum not to exceed \$205,100.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2024 Circuit Court Juvenile Division budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents related to the grant or any amendment to the grant on behalf of the County after approval as to form by the County Attorney.



**SEPTEMBER 26, 2023 REGULAR MEETING**

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 09/14/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 52**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A THREE-YEAR CONTRACT WITH  
VARIOUS RESIDENTIAL PLACEMENTS**

**RESOLUTION #23 - 429**

WHEREAS, the Ingham County Circuit Court Juvenile Division, after hearing testimony and making findings, may issue an order placing juveniles in an appropriate treatment facility; and

WHEREAS, the Ingham County Circuit Court Juvenile Division would like to enter into three-year contracts with various residential treatment facilities for the purpose of providing treatment intervention to adjudicated delinquent youth; and

WHEREAS, entering into three-year contracts allow for the County to better forecast residential costs for the coming budget years; and

WHEREAS, the Ingham County Circuit Court Juvenile Division conducts ongoing examination of the treatment facilities to ensure services are being delivered appropriately and effectively; and

WHEREAS, a list of residential placement facilities and per diem's can be found attached to this resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with the attached list of residential treatment facilities for the care and treatment services of Court adjudicated youth not to exceed the per diems listed in the same attachment for the time period of October 1, 2023 through September 30, 2026.

BE IT FURTHER RESOLVED, that the funds for these placements will come from the Family Division's Private Institution line item within the Child Care Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any contract documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 09/14/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**Ingham County Circuit Court – Juvenile Division  
Residential Placements**

<b>PLACEMENT NAME</b>	<b>PER DIEM RATES</b>
Abraxas Academy	Range from \$477.10 to \$499.97
Abraxas 1	Range from \$387.92 to \$473.78
Boys Town	Range from \$142.00 to \$592.00
Highfields	Not to exceed the state rate, current range is \$208.96 to \$336.95
Jackson Residential Treatment	\$225.00
Ottawa County Youth Facility	\$325.00
Rite of Passage – DePaul	\$532.11
Rite of Passage – Desert Lily Academy	Not to exceed \$400
Rite of Passage - Safe Passage	Not to exceed \$775.00
Rite of Passage – Meadowlark Academy	Not to exceed \$400
Sequel/Woodward	Range from \$170.00 to 230.00
Wedgwood Christian Services	State rate – currently 483.78

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 53**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND RESOLUTION #23-349 WHICH AUTHORIZES AGREEMENTS WITH THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES OFFICE OF CHILD SUPPORT FOR THE TITLE IV-D COOPERATIVE REIMBURSEMENT PROGRAM**

**RESOLUTION #23 - 430**

WHEREAS, the Ingham County Friend of the Court (FOC) receives Title IV-D funding to administer the child support program; and

WHEREAS, the Ingham County Prosecutor's Office Family Support Unit (ICPO FSU) receives Title IV-D funding to establish orders of paternity, child support orders, and pursue criminal non-support matters; and

WHEREAS, through the IV-D Cooperative Reimbursement Program Agreement, funds appropriated by the County and spent by the FOC and ICPO FSU are reimbursed at the rate of 66% to the County by the federal government through the Michigan Department of Health and Human Services (MDHHS) Office of Child Support; and

WHEREAS, the current IV-D Cooperative Reimbursement Program Agreements terminate on September 30, 2023; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #23-349 which approved IV-D Cooperative Reimbursement Program Agreements for FOC and the ICPO FSU for a period of five years from October 1, 2023 through September 30, 2028; and

WHEREAS, the figures in Resolution #23-349 pertaining to the new IV-D Cooperative Reimbursement Program Agreement for FOC did not include additional State GF/GP funding in the amount of \$1,303,065 thus requiring an Amendment to said Resolution; and

WHEREAS, the actual total amount allocated to FOC under the new IV-D Cooperative Reimbursement Program Agreement is \$39,833,111 with a State Contract amount not to exceed \$26,732,895 over the five-year period; and

WHEREAS, all other provisions in Resolution #23-349 remain unchanged.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an Amendment to Resolution #23-349 to correct the figures for the new IV-D Cooperative Reimbursement Program Agreement for FOC for a period of five years from October 1, 2023 through September 30, 2028.

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this Resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 09/14/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**ADOPTED - SEPTEMBER 26, 2023  
AGENDA ITEM NO. 54**

Introduced by the Law & Courts and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT A SUPPLEMENTAL GRANT AWARD FROM THE MICHIGAN SUPREME COURT STATE COURT ADMINISTRATIVE OFFICE-MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM AND AUTHORIZE AMENDMENTS TO ASSOCIATED SUBCONTRACTS IF NECESSARY**

**RESOLUTION #23 - 431**

WHEREAS, the Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI) estimates there are over 5,000 seriously mentally ill adults in our region; and

WHEREAS, the 55<sup>th</sup> District Court has identified a need for specialized case handling for mentally ill defendants; and

WHEREAS, research indicates such specialized case handling results in lower recidivism rates, increased public safety, and more efficient public sector spending; and

WHEREAS, the 55<sup>th</sup> District Court received initial Fiscal Year 2023 grant funding from the State Court Administrative Office - Michigan Mental Health Court Grant Program (SCAO-MMHCGP) in the amount of \$436,978 to continue a Mental Health Court at the 55<sup>th</sup> District Court; and

WHEREAS, the Ingham County Board of Commissioners authorized acceptance of that grant award via Resolution #22-539: and

WHEREAS, sources of Mental Health Court grant funding have been identified which would not obligate the County to provide matching funds, including but not limited to the SCAO-MMHCGP; and

WHEREAS, the State Court Administrative Office - Michigan Mental Health Court Grant Program is willing to provide supplemental Fiscal Year grant funding to the 55<sup>th</sup> District Court Mental Health Court not to exceed \$18,000 which would not obligate the County to provide matching funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with the SCAO-MMHCGP for supplemental funding not to exceed \$18,000 for a total budget not to exceed \$591,284 to include original SCAO-MMHCGP grant funds in the amount of \$436,978, supplemental SCAO-MMHCGP funds not to exceed \$18,000, Ingham County In-Kind matching funds not to exceed \$102,430 with no local hard cash matching funds, and Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Local In-Kind Contributions not to exceed \$33,876 for the time period of October 1, 2022 through September 30, 2023.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 55<sup>th</sup> District Court budget.

**SEPTEMBER 26, 2023 REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** Cahill **Approved 09/14/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Adopted as a part of the consent agenda.

## SEPTEMBER 26, 2023 REGULAR MEETING

### **SPECIAL ORDERS OF THE DAY**

Commissioner Lawrence moved to appoint the following individuals to the following boards and commissions:  
Teri Banas to the Department of Human Services Board  
Cloud Kelley (LEAP representative) and Jean Bohaczek (MSU representative) to the Broadband Task Force

And reappoint the following individuals to their respective boards and commissions:  
CG Lantis to the Broadband Task Force  
Nichole Biber and Sarah Mulkoff to the Environmental Affairs Committee  
Joe McDonald to the Housing Trust Fund Committee  
Versey Williams to the Racial Equity Task Force.

Commissioner Tennis supported the motion.

The motion carried unanimously.

### **PUBLIC COMMENT**

Jack Bohne, Road Department employee, provided a statement regarding their displeasure with the new leadership within the Road Department.

### **COMMISSIONER ANNOUNCEMENTS**

Commissioner Grebner stated, in the past, it had been suggested for the County Services Committee to have a standing subcommittee on various Road Department matters due to the high importance of the Road Department in Ingham County, but it was abolished. Commissioner Grebner further suggested Ingham County should re-establish a Committee comprised of three to four individuals that knew the industry to discuss the issues.

Commissioner Grebner stated the Road Department had a huge responsibility to the County, and there were not many County roads in most of the County Commissioners jurisdictions, so the Board of Commissioners did not pay much attention and were not attentive to their needs. Commissioner Grebner further stated they believed it was a mistake to abolish it because the Road Department was a serious responsibility with a large, independent budget and the Board of Commissioners had substantial control over it.

Commissioner Grebner stated there was a reason there were elected or appointed Road Commissioners in the rest of the State and they believed Ingham County should have a Road Commission.

Commissioner Cahill stated the TCOA was hosting a dinner and auction on Thursday, November 16, 2023 at 8:00 p.m. at the Kellogg Center. Commissioner Cahill further stated tickets were \$75 each and they were raising money to supplement their budget.

Commissioner Peña stated the Rayner Park Project was progressing nicely and had three new bridges to cross the water and masonry and stonework had been done. Commissioner Peña stated they believed the park would have a soothing effect on the mental health of those that utilize it.



## SEPTEMBER 26, 2023 REGULAR MEETING

Commissioner Celentino stated they remembered the sub-committee Commissioner Grebner had referred to and the County Services Committee would discuss Commissioner Grebner's suggestions on Tuesday, October 3, 2023 and put it through the committee process.

Commissioner Tennis stated agreement with Commissioner Grebner, but stated they found it ironic that the argument to have a dedicated body to focus on the Road Department was why Commissioner Tennis had voted against abolishing the Road Commission 15 years ago, because they believed an agency of that size needed its own direct body. Commissioner Tennis further stated they believed Commissioner Grebner voted for abolishing it.

Commissioner Tennis stated they were in full support of Commissioner Grebner's comment and expressed astonishment that Commissioner Grebner made them.

Commissioner Maiville expressed support for Commissioner Grebner's suggestions and stated 15 years ago, Commissioner Maiville was a Township Supervisor seated in the public area of the Board of Commissioners meeting. Commissioner Maiville further thanked those present in the public for their attendance.

Commissioner Schafer stated there would be the Red Cedar River Day on Saturday, September 30, 2023 from 12:00 p.m. until 4:00 p.m. in Williamston where individuals could learn to kayak and travel down the Red Cedar River. Commissioner Schafer further stated there would be the Webberville Farm Days during the upcoming weekend as well where there would be an Ox burger eating contest at Mitchell's Pub at 7:00 p.m.

Commissioner Schafer stated Webberville started the Citizen of the Year award back up and recognized Mark Lott, Webberville resident, as the recipient for 2023. Commissioner Schafer further thanked those for the resolution for Isabelle Holden, and stated Holden was the first female Eagle Scout to come from Troop 63 in Williamston.

Commissioner Peña stated October was approaching and Jack-O-Lantern's Unleashed would be held every weekend in October from sunset until approximately 11:00 p.m. Commissioner Peña further stated this was a great opportunity to bring the stress of the work day down.

Commissioner Grebner provided clarification regarding Commissioner Tennis' comment.

Commissioner Johnson stated they would be hosting a gaming event with free resources and a panel discussion for kids on October 28, 2023 at the Lansing Public Media Center. Commissioner Johnson further invited those present to attend.

Commissioner Lawrence stated the Jack-O-Lantern's Unleashed was amazing and super fun, as they had gone with their family for the last two years. Commissioner Lawrence further stated they would be attending the J.W. Sexton football game on Friday, as they were undefeated so far this season and further invited those present to attend the game to support J.W. Sexton High School.

### **CONSIDERATION AND ALLOWANCE OF CLAIMS**

Commissioner Grebner moved to pay the claims in the amount of \$24,649,242.60. Commissioner Morgan supported the motion.

The motion carried unanimously.

**SEPTEMBER 26, 2023 REGULAR MEETING**

**Adjournment**

The meeting was adjourned at 7:26 p.m.

**Attachment A: Rob Bateman's Public Comment**

**Hello, my name is Rob Bateman and I work for the Ingham County Road Department.**

**The last time our union membership felt compelled to speak to the Board was around 15 years ago. Some of you may remember the crisis we were experiencing at the Road Dept back then. We're sorry to say that things have reached a critical point again. As you know, we are now under new leadership and for reasons unknown to us, this new leadership seems to think that the Road Dept is broken and needs a complete overhaul. Nothing could be further from the truth. I've seen firsthand how much more productive our department has become despite having the lowest number of employees I've seen in my career here at the County. We credit much of that to our recent history of strong leadership, namely Bill Conklin. He came at a time when there was no respect left between management and the employees. As hardened and dispirited as we had all become, Bill managed to repair that by first re-establishing respect. Our current director of operations is making radical changes at the expense of our time-tested track record of upholding the level of service the residents of Ingham County have come to expect. For example, he has made statements that the department has no qualified employees capable of filling management positions, when he himself benefited from hiring from within. In fact, a person from the outside, with only one of the many qualifications required for the position, was recently hired for the Sign and Signal Shop supervisor over several veteran and extremely qualified County employees. We ask that you look into this interview process, because we believe that it was manipulated for the outcome management wanted. To make my point, HR was not included on the hiring panel. In the past, they've always been included, along with the Eastern,**

**Western, and Metro garage supervisors. This time, only the Eastern garage supervisor was asked to participate – who has only held this position since last year and it's been a tumultuous period in that garage to say the least.**

**Management seems to have wanted to exclude supervisors who are known to support internal advancement. It's important to note that the Director of Operations had told a District Supervisor that he did not want the posting to be internal, that if it was, he would declare the applicants unqualified. Keep in mind, this is a person who himself was hired from an internal posting. This is all unprecedented here at the Road Department.**

**As you all know, safety and attention to detail is a central part of our job. It's important in high traffic road projects, plowing in dangerous winter road conditions, and for being focused and acutely aware of our surroundings with tree removal projects. Stressful environments interfere with safe work practices and can lead to injuries in the workplace. Losing senior-level, experienced employees only adds to those concerns. And I'd like to leave you with this, if this man can do this much damage to our Dept in such a short time, imagine what he might do in the long term.**

**Thank you for your time.**

*Commissioners*

*Below is a summary of the FOIA Appeal from H. Aysem Uraz*

*SEPTEMBER 26, 2023*

*FROM:*

*MS. H. AYSEM URAZ  
2809 TAMMANY DR.  
LANSING, MI 48910*

*RE: APPEAL FOR FOIA DECISION(S) BASED ON "NON EXISTING PUBLIC DOCUMENTS"  
REFERENCE #'s W051636-091423 AND W051677-091723*

*DEAR MS. BECK BENNETT AND HEAD OF THE PUBLIC BODY,*

*PLEASE ACCEPT MY APPEAL FOR THE FOIA REQUEST(S) WERE MADE ON 09/14/2023 , 09/16/2023 AND  
THE DENIALS FOR BOTH THE DATE WAS 09/19/2023.*

*HERE ARE THE SPECIFICS OF FOIA REQUESTS MADE:*

- 1) FOIA REFERENCE # W051636-091423 ON 09/14/2023 I REQUESTED THE TRANSCRIPT OF A "SESSION"  
ON HELD BY JUDGE AQUILINA ON 07/13/2023 AND DECISION REACHED ON 08/17/2023 ABOUT THE  
MOTION BASED ON JUROR MISCONDUCT (JUROR #2 USED A FAKE/FALSE NAME WHICH HE NEVER  
OFFICIALLY PETITIONED COURTS TO CHANGE HIS NAME) WHICH WAS SENT TO JUDGE CANADY  
(RETIRED), JUDGE JAMO (RECUSED HIMSELF) AND JUDGE AQUILINA*
  
- 2) FOIA REFERENCE # W051677-091723 ON 09/16/23 I REQUESTED UNDER FOIA "AFFIDAVIT/LETTER  
WITH EXHIBITS" ABOUT JUROR MISCONDUCT MOTION WRITTEN/SENT BY PRIVATE INVESTIGATOR  
CHARLES MARTELL (HIRED BY DEFENDANT'S FAMILY) WHICH WERE SENT TO 3 SPERATE JUDGES 15 DAYS  
APART;*

**Subject:** Freedom of Information Act (FOIA) Request :: W051636-091423

**Body:**

RE: FOIA REQUEST of September 14, 2023, Reference # W051636-091423

Dear Aysem:

This letter is in response to your Freedom of Information Act (FOIA) request referenced above. Your request mentioned:

*"Emails - HELLO  
PLEASE PROVIDE ME A TRANSCRIPT OF :*

*per decision JUDGE AQUILINA MADE ON*

*JUDGE ROSEMARY AQUILINA's COURT ROOM OR CHAMBERS*

*decision starts with  
At a session held on 07/13/2023*

*"On June 30th., 2023 , Defendant, TUNC URAZ, filed an evidentiary motion to allow a private investigator to contact former jurors and grant a new trial"*

*JUDGE SENT THE ORDER/DECISION ON 08/17/2023 TO DEFENDANT see ROA.*

*FOR A CASE # 16-1064 FH AND 16-1065-FC*

*PEOPLE V. TUNC URAZ*

*please either email to this address AYSEMU@YAHOO.COM*

*OR MAIL IF TO*

*MS. H. AYSEM URAZ  
2809 TAMMANY DR.  
LANSING, MI 48910*

*LET ME KNOW IF THERE IS A COST INVOLVED.*

*RESPECTFULLY SUBMITTED  
MS. H. AYSEM URAZ"*

The Ingham County Board of Commissioners is in receipt of your request pursuant to the Michigan Freedom of Information Act ("FOIA"). I hereby certify, pursuant to Section 5(5)(b) of the FOIA, that your FOIA request is denied because, to the best of my knowledge, information and belief, no public records exist as of the date of this notice under the name(s) set forth in your request, nor under another name reasonably known to the County.

## **YOUR FURTHER LEGAL RIGHTS**

To the extent that this response, in your opinion, constitutes a denial of your Freedom of Information Act (FOIA) rights, your statutory remedies are as follows:

For FOIA denials, you may submit to the head of the public body a written appeal that specifically states the word "appeal" and identifies the reason or reasons for reversal of the denial. Within 10 business days after the head of the public body receives a written appeal he or she will do one of the following:

1. Reverse the denial.
2. Issue a written notice to you upholding the denial.
3. Reverse the denial in part and issue a written notice to you upholding the denial in part.
4. Under unusual circumstances, issue a notice extending for not more than 10 business days the time to respond.

You may begin a civil action in circuit court to compel the public body's disclosure of the public records within 180 days after a public body's final determination to deny a request.

You have the right to receive attorneys' fees and damages as provided in MCL 15.240 if, after judicial review, the court determines that the public body has not complied with MCL 15.235 and orders disclosure of all or a portion of a public record.

For fee appeals, if the public body requires a fee that, in your opinion, exceeds the amount permitted under its procedures and guidelines or MCL 15.234, you may submit to the head of the public body a written fee appeal for a fee reduction that specifically states the word "appeal" and identifies how the required fee exceeds the amount permitted. Within 10 business days after the head of the public body receives a written fee appeal, he or she will do one of the following:

1. Waive the fee.
2. Reduce the fee and issue a written determination to the requesting person indicating the basis for the remaining fee.
3. Uphold the fee and issue a written determination to the requesting person indicating the basis for upholding the fee.
4. If necessary, issue a notice extending for not more than 10 business days the time to respond.

Within 45 days after the head of the public body issues a written determination on the fee appeal or if the head of the public body failed to respond to the fee appeal, you may begin a civil action in circuit court.

The County's FOIA Procedures and Guidelines, and its Public Summary, can be found at [www.ingham.org](http://www.ingham.org).

Sincerely,

Becky Bennett  
Director, Board Office/FOIA Coordinator  
Board of Commissioners

**Subject:** Freedom of Information Act (FOIA) Request :: W051677-091723

**Body:**

RE: FOIA REQUEST of September 17, 2023, Reference # W051677-091723

Dear Aysem:

This letter is in response to your Freedom of Information Act (FOIA) request referenced above. Your request mentioned:

*"Emails - HELLO*

*UNDER FOIA*

*CASE #'s 16-1064-FH AND 16-1065-FC  
PEOPLE V TUNC URAZ*

*PLEASE SEND ME A COPY OF AN "AFFIDAVIT/LETTER WITH EXHIBITS" ABOUT JUROR  
MISCONDUCT MOTION WRITTEN/SENT BY PRIVATE INVESTIGATOR CHARLES MARTELL TO:*

*IN THE MONTH OF MAY 2023 TO JUDGE CANADY*

*SAME DOCUMENTS TO:*

*IN THE MONTH OF JUNE TO JUDGE JAMO (JUNE 9th. 2023)*

*AND*

*IN THE MONTH OF JULY TO JUDGE AQUILINA  
WHICH SHE HAD A "SESSION" ON 07/13/2023 AND DECISION REACHED ON 08/17/2023 ABOUT THE  
MOTION BASED ON JUROR MISCONDUCT.*

*I DO NOT NEED 3 SEPARATE COPIES OF THE SAME AFFIDAVIT/LETTER/EXHIBITS AND  
DOCUMENTS SENT BY P/I CHARLES MARTELL (JUST ONE IS ENOUGH)*

*PLEASE EITHER EMAIL THEM TO ME AT (AYSEMU@YAHOO.COM) via PDF link OR MAIL THEM TO*

*MS. H. AYSEM URAZ  
2809 TAMMANY DR.  
LANSING, MI 48910*

*please let me know if there is any cost involved?*

*RESPECTFULLY SUBMITTED*

*MS. H. AYSEM URAZ"*

The Ingham County Board of Commissioners is in receipt of your request pursuant to the Michigan Freedom of Information Act ("FOIA"). I hereby certify, pursuant to Section 5(5)(b) of the FOIA, that your FOIA request is denied because, to the best of my knowledge, information and belief, no public records exist as of the date of this notice under the name(s) set forth in your request, nor under another name reasonably



known to the County.

## **YOUR FURTHER LEGAL RIGHTS**

To the extent that this response, in your opinion, constitutes a denial of your Freedom of Information Act (FOIA) rights, your statutory remedies are as follows:

For FOIA denials, you may submit to the head of the public body a written appeal that specifically states the word "appeal" and identifies the reason or reasons for reversal of the denial. Within 10 business days after the head of the public body receives a written appeal he or she will do one of the following:

1. Reverse the denial.
2. Issue a written notice to you upholding the denial.
3. Reverse the denial in part and issue a written notice to you upholding the denial in part.
4. Under unusual circumstances, issue a notice extending for not more than 10 business days the time to respond.

You may begin a civil action in circuit court to compel the public body's disclosure of the public records within 180 days after a public body's final determination to deny a request.

You have the right to receive attorneys' fees and damages as provided in MCL 15.240 if, after judicial review, the court determines that the public body has not complied with MCL 15.235 and orders disclosure of all or a portion of a public record.

For fee appeals, if the public body requires a fee that, in your opinion, exceeds the amount permitted under its procedures and guidelines or MCL 15.234, you may submit to the head of the public body a written fee appeal for a fee reduction that specifically states the word "appeal" and identifies how the required fee exceeds the amount permitted. Within 10 business days after the head of the public body receives a written fee appeal, he or she will do one of the following:

1. Waive the fee.
2. Reduce the fee and issue a written determination to the requesting person indicating the basis for the remaining fee.
3. Uphold the fee and issue a written determination to the requesting person indicating the basis for upholding the fee.
4. If necessary, issue a notice extending for not more than 10 business days the time to respond.

Within 45 days after the head of the public body issues a written determination on the fee appeal or if the head of the public body failed to respond to the fee appeal, you may begin a civil action in circuit court.

The County's FOIA Procedures and Guidelines, and its Public Summary, can be found at [www.ingham.org](http://www.ingham.org).

Sincerely,

Becky Bennett  
Director, Board Office/FOIA Coordinator  
Board of Commissioners

**Becky Bennett**

---

**From:** Ingham County Clerk Barb Byrum  
**Sent:** Thursday, August 31, 2023 3:16 PM  
**To:** Becky Bennett  
**Subject:** FW: Board of Canvassers Terms Expiring

Director Bennett,

Please find below the nominations for the Republican party representative to the Ingham County Board of Canvassers.

Please feel free to contact me if I may be of further assistance.

Best,

**Elizabeth Noel**  
**Elections Director**

*Pronouns: she/her/hers*

Ingham County Clerk Barb Byrum's Office  
(517) 676-7255

**From:** Mary Shinkle <maryshinkle705@gmail.com>  
**Sent:** Thursday, August 31, 2023 3:02 PM  
**To:** Ingham County Clerk Barb Byrum <clerk@ingham.org>  
**Cc:** Norm <normshinkle@gmail.com>  
**Subject:** Re: Board of Canvassers Terms Expiring

Clerk Byrum,

The Ingham County Republican Party submits the following individuals for consideration to the County Board of Canvassers.

Jude Wells  
164 Gale Road, Mason 48854  
517-290-2382  
[djwells3452@gmail.com](mailto:djwells3452@gmail.com)

Anthony Markwort  
5890 Horstmeyer Road, Lansing 48911  
517-803-9516  
[anthony.markwort@gmail.com](mailto:anthony.markwort@gmail.com)

Steve Fox  
526 Ann Street, Mason 48854  
517-230-8730  
[sly0509@netscape.net](mailto:sly0509@netscape.net)

Please let me know if you need any further information.

Thank you,  
Mary Shinkle, Chair  
Ingham County Republican Party  
517-410-4201  
[maryshinkle705@gmail.com](mailto:maryshinkle705@gmail.com)

On Wed, Jul 12, 2023 at 4:18 PM Ingham County Clerk Barb Byrum <[clerk@ingham.org](mailto:clerk@ingham.org)> wrote:

Good afternoon,

The terms of Canvassers Ted Lawson (D) and Jude Wells (R) are expiring on October 31, 2023.

Michigan Election Law states that the county committee of each major political party is required to provide the County Clerk with the names of three nominees for the party's expiring seat on the Board ***no later than September 1, 2023***. (MCL 168.24c(2))

The Ingham County Board of Commissioners will fill these vacancies from the submitted names, and once appointed, the County Clerk will notify these individuals.

The elected members will be expected to attend the Ingham County Board of Canvassers meetings to canvass the November 7, 2023 Election beginning November 8, 2023 at 1:00 p.m. Interested individuals may contact my Office to learn more about the responsibilities of an Ingham County Canvasser.

**Please notify me of the nominated individuals from your county party by September 1, 2023 by email, at [clerk@ingham.org](mailto:clerk@ingham.org).**

Please feel free to contact me if I may be of further assistance.

Sincerely,

*Barb Byrum, JD, CERA*

Ingham County Clerk

Pronouns: she/her/hers

clerk.ingham.org

517-676-7215

To check your voter registration status, request an absent voter ballot or to track your ballot, please visit [www.michigan.gov/vote](http://www.michigan.gov/vote)

**Becky Bennett**

---

**From:** Ingham County Clerk Barb Byrum  
**Sent:** Thursday, August 31, 2023 12:12 PM  
**To:** Becky Bennett  
**Subject:** FW: Board of Canvassers Terms Expiring

Director Bennett,

Below, please find the names of the Democratic nominees to the Ingham County Board of Canvassers.

Please feel free to contact me if I may be of further assistance.

Best,

**Elizabeth Noel**  
**Elections Director**

*Pronouns: she/her/hers*

Ingham County Clerk Barb Byrum's Office  
(517) 676-7255

**From:** Brian Jackson <brianpdjackson@gmail.com>  
**Sent:** Thursday, August 31, 2023 11:00 AM  
**To:** Ingham County Clerk Barb Byrum <clerk@ingham.org>  
**Cc:** Ted Lawson <lawsont51@gmail.com>; Byron Haskins <byrohask@gmail.com>; Sandra Zerkle <sjzerkle@gmail.com>  
**Subject:** Re: Board of Canvassers Terms Expiring

Sorry for the delay, here are the candidates for the Board of Canvassers. No change .

Ted Lawson  
Sandy Zerkle  
Byron Haskins

Do you need their contact info? I assume your office still has theirs.

Any questions, please let me know.

Brian Jackson  
Ingham County Democratic Party  
Chairperson

On Thu, Aug 31, 2023, 8:06 AM Ingham County Clerk Barb Byrum <clerk@ingham.org> wrote:

Good morning,

As of this writing, I have yet to receive nominations for the Ingham County Board of Canvassers from the political parties.

Please be advised that the nominations must be sent to me by the end of the day on September 1, 2023 in order to be considered for appointment by the Ingham County Board of Commissioners.

Please feel free to contact me if I may be of further assistance.

Sincerely,

*Barb Byrum, JD, CERA*

Ingham County Clerk

Pronouns: she/her/hers

clerk.ingham.org

517-676-7215

To check your voter registration status, request an absent voter ballot or to track your ballot, please visit [www.michigan.gov/vote](http://www.michigan.gov/vote)

**From:** Ingham County Clerk Barb Byrum  
**Sent:** Wednesday, July 12, 2023 4:18 PM  
**To:** Ingham County Clerk Barb Byrum <[clerk@ingham.org](mailto:clerk@ingham.org)>  
**Cc:** '[MARYSHINKLE705@GMAIL.COM](mailto:MARYSHINKLE705@GMAIL.COM)' <[MARYSHINKLE705@GMAIL.COM](mailto:MARYSHINKLE705@GMAIL.COM)>; '[BRIANPDJACKSON@GMAIL.COM](mailto:BRIANPDJACKSON@GMAIL.COM)' <[BRIANPDJACKSON@GMAIL.COM](mailto:BRIANPDJACKSON@GMAIL.COM)>; '[NORMSHINKLE@GMAIL.COM](mailto:NORMSHINKLE@GMAIL.COM)' <[NORMSHINKLE@GMAIL.COM](mailto:NORMSHINKLE@GMAIL.COM)>; '[inghamdemparty@gmail.com](mailto:inghamdemparty@gmail.com)' <[inghamdemparty@gmail.com](mailto:inghamdemparty@gmail.com)>  
**Subject:** Board of Canvassers Terms Expiring

Good afternoon,

The terms of Canvassers Ted Lawson (D) and Jude Wells (R) are expiring on October 31, 2023.

Michigan Election Law states that the county committee of each major political party is required to provide the County Clerk with the names of three nominees for the party's expiring seat on the Board ***no later than September 1, 2023.*** (MCL 168.24c(2))

The Ingham County Board of Commissioners will fill these vacancies from the submitted names, and once appointed, the County Clerk will notify these individuals.

The elected members will be expected to attend the Ingham County Board of Canvassers meetings to canvass the November 7, 2023 Election beginning November 8, 2023 at 1:00 p.m. Interested individuals may contact my Office to learn more about the responsibilities of an Ingham County Canvasser.

**Please notify me of the nominated individuals from your county party by September 1, 2023 by email, at [clerk@ingham.org](mailto:clerk@ingham.org).**

Please feel free to contact me if I may be of further assistance.

Sincerely,

*Barb Byrum, JD, CERA*

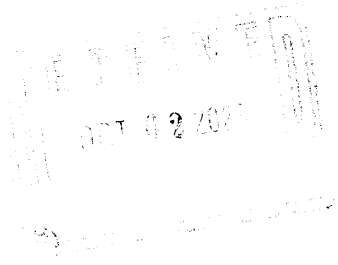
Ingham County Clerk

Pronouns: [she/her/hers](#)

[clerk.ingham.org](http://clerk.ingham.org)

517-676-7215

To check your voter registration status, request an absent voter ballot or to track your ballot, please visit [www.michigan.gov/vote](http://www.michigan.gov/vote)



**Daniel Schiffer**  
**682 Wolverine Rd.**  
**Mason, Michigan 48854**

To: Becky Bennett, Board Coordinator  
Ingham County Board of Commissioners.  
P.O. Box 319  
Mason, MI 48854 (517) 676-7200

September 28 2023

Re: Capital City Airport Board resignation as of September 28th 2023

Dear Becky Bennett,

Please accept this letter as my official resignation from the Ingham County appointed Capital Regional Airport Board. I've based and flown out of this airport for over 50 years.

I believe our current Board of Directors, including Chairman John Shaski, our CEO and President Nicole Noll-Williams and staff are the most capable, professional and efficient people I've had the opportunity to work with.

I hope that these past five years my expertise has been a benefit to all concerned. I can certainly say I've learned a lot from my fellow board members and the CRAA staff.

Thank you for allowing me this opportunity to serve our community and our excellent airport.

Sincerely,

*Daniel Schiffer*  
Daniel Schiffer

[schifferdan@gmail.com](mailto:schifferdan@gmail.com)





# Alcona County Board of Commissioners

Alcona County Building  
P.O. Box 308  
Harrisville, MI 48740

Voice: (989) 724-9410  
Facsimile: (989) 724-9419

## ALCONA COUNTY RESOLUTION #2023-16

### OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS

**Whereas** Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

**Whereas** industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**Whereas** efforts to expand renewable energy projects will continue to increase in this state; and

**Whereas** the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**Whereas** by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**Whereas** should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

**Whereas** should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**Whereas** if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

**Whereas** all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**Whereas** this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**Whereas** the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

**THEREFORE, BE IT RESOLVED that Alcona County** opposes the pre-emption of local control in solar and wind siting and zoning.

STATE OF MICHIGAN    )  
COUNTY OF ALCONA    )

I certify that the foregoing is a true and accurate copy of the Resolution adopted by the Alcona County Board of Commissioners at the Regular Meeting held on the 20th day of September, 2023.

S e a l

*Stephany Eller*  
"Alcona County is an equal opportunity provider and employer" **Stephany Eller**  
Alcona County Clerk



Alpena County Board of Commissioners  
720 W. Chisholm Street, Suite #7  
Alpena, MI 49707  
Telephone: 989-354-9500  
Fax: 989-354-9648  
Web Address: [www.alpenacounty.org](http://www.alpenacounty.org)  
[commissionersoffice@alpenacounty.org](mailto:commissionersoffice@alpenacounty.org)

AGENDA ITEM# \_\_\_\_\_

4

District #4  
Chairman of the Board  
Bill Peterson

## ALPENA COUNTY BOARD OF COMMISSIONERS

### RESOLUTION #23-20

District #6  
Vice-Chairman  
Burt Francisco

### OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS

District #1  
Commissioner  
Bill LaHaie

**Whereas** Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

District #2  
Commissioner  
Jesse Osmer

**Whereas** industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

District #3  
Commissioner  
Robin Lalonde

**Whereas** efforts to expand renewable energy projects will continue to increase in this state; and

District #5  
Commissioner  
Brenda Fournier

**Whereas** the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

District #7  
Commissioner  
Travis Konarzewski

**Whereas** by granting the Michigan Public Service Commission this authority, local control will be preempted; and

District #8  
Commissioner  
John Kozlowski

**Whereas** should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

County Administrator  
Mary Catherine Hannah

**Whereas** should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

Board Assistant  
Lynn Bunting

**Whereas** if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

Board Assistant  
Kimberly MacArthur

**Whereas** all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

HR Specialist  
Jennifer Mathis

**Whereas** this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**Whereas** the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

**THEREFORE, BE IT RESOLVED that ALPENA COUNTY** opposes the pre-emption of local control in solar and wind siting and zoning.

Motion was made by Commissioner Kozlowski and supported by Commissioner Osmer to approve Resolution #23-20 as presented. Roll call vote was taken: AYES: Commissioners Lalonde, Fournier, Francisco, Konarzewski, Kozlowski, LaHaie, Osmer and Peterson. NAYS: None. Motion carried.

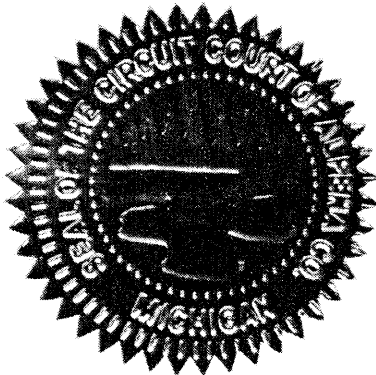


Bill Peterson, Chairman  
Alpena County Board of Commissioners

STATE OF MICHIGAN)  
County of Alpena)

I, the undersigned, being duly qualified and County of Alpena) acting Clerk of Alpena County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Alpena County Board of Commissioners at a regular meeting held on the 26th day of September 2023, and that notice of said meeting was given in accordance with the Open Meetings Act.

IN TESTIMONY THEREOF, I have hereunto set my hand and affixed the seal of said Court, at Alpena this 26<sup>th</sup> day of September 2023.



Keri Bertrand, Alpena County Clerk

# CLINTON COUNTY BOARD OF COMMISSIONERS

**Chairperson**  
Robert Showers  
**Vice-Chairperson**  
Kenneth B. Mitchell

**Members**  
Valerie Vail-Shirey  
David W. Pohl  
Bruce DeLong  
John Andrews  
Dwight Washington

**COURTHOUSE**  
**100 E. STATE STREET**  
**ST. JOHNS, MICHIGAN 48879-1571**  
**989-224-5120**



**Administrator/Controller**  
John F. Fuentes  
**Clerk of the Board**  
Debra A. Sutherland

## **RESOLUTION 2023 – 17** **RESOLUTION OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS**

**WHEREAS** Executive Directive 2020-10 aims to achieve 100% carbon neutrality in Michigan by 2050; and

**WHEREAS** industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**WHEREAS** efforts to expand renewable energy projects will continue to increase in this state; and

**WHEREAS** the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**WHEREAS** by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**WHEREAS** should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

**WHEREAS** should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**WHEREAS** if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

**WHEREAS** all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**WHEREAS** this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**WHEREAS** the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

**THEREFORE, BE IT RESOLVED** that Clinton County opposes the pre-emption of local control in solar and wind siting and zoning.

### **STATE OF MICHIGAN** **COUNTY OF CLINTON**

I, DEBRA A. SUTHERLAND, Clerk of the County of Clinton do hereby certify that the foregoing resolution was duly adopted by the Clinton County Board of Commissioners at the regular meeting held September 26, 2023 and is on file in the records of this office.

*Debra A. Sutherland*

KALKASKA COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 2023-41  
OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND  
WIND DEVELOPMENTS

**Whereas** at a Regular Meeting, September 20, 2023, the Kalkaska County Board of Commissioners, reviewing the approval and request by the Kalkaska County Planning Commission from a Planning Commission meeting held on August 13, 2023 at the Governmental Building located at 605 N Birch Street, the following Resolution was offered for adoption:

**Whereas** Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

**Whereas** industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**Whereas** efforts to expand renewable energy projects will continue to increase in this state; and

**Whereas** the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**Whereas** by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**Whereas** should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

**Whereas** should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**Whereas** if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

**Whereas** all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**Whereas** this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**Whereas** the Kalkaska County Planning Commission opposes any legislative action that may grant the Michigan Public Service Commission this power.

**THEREFORE, BE IT RESOLVED** that the Kalkaska County Board of Commissioners opposes the pre-emption of local control in solar and wind siting and zoning.

**Motion to adopt Resolution 2023-41 by Commissioner Baldwin. Supported by Commissioner Comai.**

**Roll call vote:**

**Yeas:** Baldwin, Comai, Bicum, Crambell, Sieting. Sweet, Fisher.

**Nays:** None

**Abstentions:** None

**Absent:** None

**RESOLUTION DECLARED ADOPTED.**

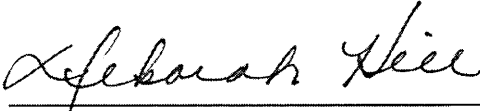


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Kohn Fisher  
Chairman of Kalkaska Co Board of  
Commissioners

**CERTIFICATION**

I, the undersigned, the Clerk of the County of Kalkaska, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a Regular Meeting of the Board of Commissioners of said County held on September 20, 2023, the original of which resolution is on file in my office. I further certify that notice of said meeting was given more than 18 hours in advance in accordance with Act 267, Public Acts of Michigan, 1976, as amended.



---

Dated: September 20, 2023

Deborah Hill  
Clerk, County of Kalkaska



## COUNTY CLERK'S OFFICE

Tracey Cochran, County Clerk

301 West Upton

Reed City, MI 49677

(231) 832-3261, (231) 832-6149 FAX; [oscclerk1@osceolacountymi.com](mailto:oscclerk1@osceolacountymi.com)

### Resolution on Solar/Wind Siting

OSCEOLA COUNTY BOARD OF COMMISSIONERS

RESOLUTION #2023-0015

### OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS

**Whereas** Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

**Whereas** industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

**Whereas** efforts to expand renewable energy projects will continue to increase in this state; and

**Whereas** the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

**Whereas** by granting the Michigan Public Service Commission this authority, local control will be preempted; and

**Whereas** should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

**Whereas** should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

**Whereas** if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

**Whereas** all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

**Whereas** this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

**Whereas** the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

**THEREFORE, BE IT RESOLVED** that OSCEOLA COUNTY opposes the pre-emption of local control in solar and wind siting and zoning.

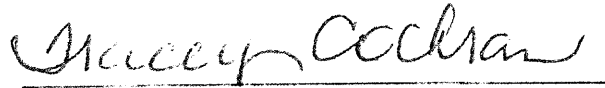
**Adopted this 19 day of September, 2023.**

STATE OF MICHIGAN    )

COUNTY OF OSCEOLA    )

I, the undersigned, the duly qualified and acting Clerk of the County of Osceola, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 19th day of September, 2023, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 19th day of September 2023.

A handwritten signature in cursive script that reads "Tracey Cochran". The signature is written in black ink and is positioned above a horizontal line.

Tracey Cochran, Osceola County Clerk



Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SET PUBLIC HEARING FOR CLOSEOUT OF  
STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING  
THROUGH THE CARES ACT ON OCTOBER 24, 2023**

**RESOLUTION #23 –**

WHEREAS, the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Public Law 116-136 made available supplemental Community Development Block Grant (CDBG) and Emergency Solutions Grant ESG-CV funding for grants to prevent, prepare for, and respond to Coronavirus (COVID-19); and

WHEREAS, the CDBG grant provided flexibilities for grantees to expedite the use of grant funds to address the challenges facing our nation during this historic public health crisis; and

WHEREAS, the grant term was from January 1, 2020 through December 31, 2020; and

WHEREAS, Ingham County spent \$452,241.48 of the \$455,540.59 awarded in the CDBG CARES ACT Funding grant; and

WHEREAS, grant compliance requires holding a public hearing regarding the closeout of the grant award, in addition to the submission of deliverables and other final preparation documents.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Ingham hereby sets a Public Hearing for the closeout of the CDBG CARES ACT Funding Grant at the board meeting on October 24, 2023 at 6:30 p.m. to be held at 341 South Jefferson, Mason, MI 48854 following due notice.

BE IT FURTHER RESOLVED, that as the grant's Certifying Officer, the Ingham County Deputy Controller is authorized to certify the Michigan CDBG closeout documentation and other relevant documents required to comply and closeout the grant.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is also authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney if deemed necessary for grant closeout.

BE IT FURTHER RESOLVED, that should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid and all resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE LIVING WAGE REQUIREMENT POLICY**

**RESOLUTION #23 –**

WHEREAS, Ingham County Policy Review Committee was established to review existing policies and recommend new policies for Ingham County; and

WHEREAS, the Parks Department requested the Committee review suggested changes to the Living Wage Requirement Policy to address concerns with the limitations on Seasonal Employees; and

WHEREAS, the Policy requires that Seasonal employees working less than 29 hours/week may be kept on active payroll for no more than nine (9) months, and be required to be laid off for three (3) consecutive months; and

WHEREAS, most Parks Department Seasonal employees are high school students that would like to work more than nine (9) months without being required to take off three (3) months; and

WHEREAS, the Parks Department would also prefer that the Seasonal employees not be required to take three (3) months off as this negatively effects the Department's ability to staff revenue producing areas such as boat rentals, concession stands, and gatehouses; and

WHEREAS, the recommended change to the Living Wage Requirement Policy that would address this situation with Seasonal employees would be to change the exemption language in Section I, Subsection 7 in the following manner (changes in bold):

Temporary or seasonal employees hired by a contractor or utilized by Ingham County. For purposes of this policy, temporary and/or seasonal employees are defined as employees hired to augment the regular workforce and are hired for three (3) months or less in the case of a temporary employee or nine (9) months or less in the case of a seasonal employee. For temporary or seasonal employees utilized by Ingham County, the same definition applies unless such is otherwise defined in a collective bargaining agreement; and

WHEREAS, this would allow the County to work with separate bargaining units to determine what length of time and hours per week worked by Seasonal employees are appropriate; and

WHEREAS, other amendments to the Policy consist of grammatical changes and eliminating gender-specific pronouns (his/hers to theirs); and

WHEREAS, Corporate Counsel has reviewed and approved the proposed changes to the Policy.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves the changes to the Living Wage Requirement Policy, which shall take effect upon approval of this resolution.

BE IT FURTHER RESOLVED, that this policy shall be applicable to all departments of Ingham County.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 10/03/2023**

**Financial  
Policy No. 421**

**Living Wage Requirement**

**Approved: June 24, 2003**  
**Resolution No. 03-168**

<b>Name:</b>		<b>Policy #:</b>
<b>Category:</b>		
<b>Resolution:</b>		<b>Effective Date:</b>
<b>Last Reviewed:</b>	<b>Next Review:</b>	<b>Health in All Policy Reviewed:</b> <input type="checkbox"/>
<b>Applicable To:</b>	All Ingham County Operations	
<b>Approved By:</b>	<b>Signature:</b>	

- A. Introduction. Economic research summarized in the Economic Policy Institute's August 2000 issue guide, *Higher Wages Lead to More Efficient Service Provision*, indicates that payment of higher wages is associated with greater business investment in employee training, higher productivity, and lower employee turnover. By way of this policy, Ingham County:
1. desires to increase the quality and reliability of services procured for Ingham County or provided to Ingham County inhabitants by promoting higher productivity and retention of employees working for Ingham County on Ingham County contracts.
  2. desires to use Ingham County spending and procurement of services to require covered employers who provide services to Ingham County to pay their employees a "Living Wage" sufficient to meet their employees' basic subsistence needs;
  3. desires raise the income of low-income working people and their families employed by covered employers on Ingham County contracts;
  4. desires to use Ingham County spending to encourage the development of jobs paying wages above the poverty level;
  5. does not intend to establish any generally applicable County minimum wage, or regulate the wages paid by any business or individual that chooses not to provide services covered by this policy to the County; and
  6. desires to provide incentives for covered employers to provide health insurance to their employees.

- B. **Applicability.** Each contractor shall pay its employees providing services under the contract wages which are greater than or equal to a living wage, and meets other conditions, as defined in this policy. The living wage requirement of this policy shall apply with respect to any employee of a contractor or subcontractor who is employed either part time or full time providing services directly under the contract. This policy applies to any individual, proprietorship, partnership, corporation, trust, association, or other entity that is a contractor, as defined in Section C.
- C. **Definitions.** For the purposes of this policy, the following terms and phrases are defined as follows:
1. **Contract** means an agreement to perform services, including the subcontracting of services. Contracts for the purchase of goods and contracts to lease or purchase property are excluded.
  2. **Contractor** means a party to a contract with Ingham County primarily for the furnishing of services (as opposed to purchasing or leasing of goods or property), where the total expenditure for such contract exceeds \$50,000 in a twelve-month period and employs five or more employees, or where the total value of contracts that the contractor has in effect on the effective date of the contract with Ingham County exceeds \$50,000 and where the contractor employs five (5) or more employees. It does not include contractors who pay Ingham County a commission for the right to offer their services in county facilities or in conjunction with county events.
  3. **Employer** means a person who engages employees to provide labor in exchange for payment of wages or salary.
  4. **Federal poverty line** means the official poverty line defined by the Office of Management and Budget based on Bureau of Census data for a family of four, as adjusted to reflect the percentage change in the Consumer Price Index for all urban consumers.
  5. **Health care benefits** means the right granted to an employee under a contract, certificate, or policy of insurance to have payment made by a health care insurer or health care corporation for specified medical or health care services for the employee and dependents.
  6. **Living wage** means an hourly wage rate which is equivalent to 125% of the federal poverty line on an annual basis when calculated based on 40 hours per week, 50 weeks per year; provided however, that costs paid by the employer for an employee's health care benefits may be counted toward up to one-fifth of the hourly rate payable to the employee.
  7. **Person** includes individuals, proprietorships, partnership, corporations, trusts, associations, joint ventures, and other legal entities, either incorporated or unincorporated, however operating or named, and whether acting by themselves or by a servant, agent or fiduciary, and includes all legal representatives, heirs, successors, and assigns.
  8. **Public entity** means the State of Michigan including all agencies, any public body corporate within the state, including all agencies, or any non-incorporated public body within the state of whatever nature, including all agencies.
  9. **Subcontractor** is a party to a contract with a contractor providing services to Ingham County who is required to pay a "living wage" under the terms of this policy; whose contract with the contractor is for the purpose of furnishing services to Ingham County under the terms of the contractor's contract with Ingham County; where the subcontractor employs five or more

employees and where the total value of the subcontractor's contract for that purpose exceeds \$25,000.

- D. Annual Adjustment. The County Controller shall annually adjust the living wage to incorporate changes in the federal poverty level. The Controller shall notify the Board of Commissioners of any change in the amount of the living wage and shall notify each contractor of such changes and such contractors shall, no later than 30 days after notification, adjust the hourly rates of affected employees as necessary to comply with this policy.
- E. Notification. The County Controller shall include an explanation of the requirements of this policy in all requests for proposals that may be covered by this policy.
- F. Compliance. Each contract covered by this policy shall require compliance with this policy. Each such contract shall provide that a violation of this policy shall be considered a material breach of the contract and Ingham County shall have the right to terminate the contract and disbar the contractor from future Ingham County contracts as provided below.
- G. Posting. Every contractor shall post in a conspicuous place on all job sites subject to this policy a copy of the living wage rate required under this policy. The contractor shall keep accurate records of the names and actual wages and benefits paid to each employee providing services under the contract and subcontract and provide Ingham County with such records within five business days, if requested by the County.
- H. Violation. Anyone with knowledge of a violation of this policy may file a complaint with the County Controller, who shall have thirty days to investigate and remedy the complaint. If the complaint is not resolved to the complainant's satisfaction within the thirty-day period, the complainant or their representative may bring forward their complaint to the County Services Committee of the Ingham County Board of Commissioners. The Committee shall forward its recommendation on the matter to the Board of Commissioners for final resolution.
1. Each contract shall provide that contractors who are found to be in violation of this policy shall be required to pay each affected employee the amount of deficiency for each day the violation occurs.
  2. Contractors shall be required to pay Ingham County \$100 per affected employee for each day the violation occurs beginning with the third day after the contractor receives notification of the violation. The County may withhold from payments to the contractor such amounts as are necessary to effectuate the payments or penalties provided in this Section.
  3. A contractor who is found to be in violation of this policy and is subsequently required to pay the \$100 penalty provided above for more than three incidents within a two-year period shall be barred from bidding on or entering into any contracts with the County for a period of 10 years from the date of the last violation. An incident for purposes of this paragraph is defined as a failure to pay the living wage rate in a payroll period, a payday, or numerous paydays, regardless of the number of employees affected by each incident.
  4. A contractor or subcontractor found to have retaliated in violation of federal or state law against an employee for filing a claim of non-payment of a wage rate shall be ineligible to bid on any contract involving the County for a period of five years from the date of such finding.

I. Exemptions. The following exemptions from this policy shall apply:

1. Public entities are exempt from compliance with this policy.
2. Entities with 501(c)(3) status with who have nine (9) or fewer employees are exempt from compliance with this policy.
3. Employees who are working under the terms of a collective bargaining agreement are exempt from compliance with this agreement.
4. Exempt employees working on projects where federal, state, or local law, or Ingham County policy requires payment of a prevailing wage are exempt from compliance with this policy.
5. The following programs are exempt if developed specifically for high school and/or college students by Ingham County or one of its contractors:
  - a. A bona fide training program;
  - b. A summer or youth employment program;
  - c. A work study, volunteer/public service, or internship program;
  - d. Co-op employees employed as part of a high school or college co-op program which is part of the employee's educational curricula.
6. Programs which operate to train people with disabilities, and which are designated as community rehabilitation programs, work activity centers and/or sheltered workshops.
7. Temporary or seasonal employees hired by a contractor or utilized by Ingham County. For purposes of this policy, temporary and/or seasonal employees are defined as employees hired to augment the regular workforce and are hired for three (3) months or less in the case of a temporary employee or nine (9) months or less in the case of a seasonal employee. For temporary or seasonal employees utilized by Ingham County, the same definition applies unless such is otherwise defined in a collective bargaining agreement.

J. Waiver.

1. A contractor may request a waiver of the provisions of this policy if they believe that the application of the policy to the contractor would violate federal, state, or local laws. Requests for waivers shall be made to the Controller, who shall refer such request to the County Services Committee of the Board. The Committee shall review the request and provide its recommendation to the Board of Commissioners for final action.
2. A non-profit human services agency may request a waiver of the provisions of this policy if they believe that the application of the policy would cause economic harm to the agency in a fashion that would result in the harm created by application of the policy outweighing the benefits of applying this policy. Requests for waivers shall be made to the Controller, who shall refer such request to the County Services Committee of the Board. The Committee shall review the request and provide its recommendation to the Board of Commissioners for final action.

K. Effect and Application. This policy shall go into effect ninety (90) days after adoption by the Ingham County Board of Commissioners (September 24, 2003).

1. This policy shall apply to any contract entered into or renewed after the effective date of this policy.
2. Entering an agreement for extension of a contract for a period beyond its original term shall be considered entering a contract for purposes of this policy.
3. It is the intent of the Ingham County Board of Commissioners that the requirement for payment of a living wage as defined in this policy will apply to employees of Ingham County.



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE REORGANIZATION OF THE ROAD DEPARTMENT**

**RESOLUTION #23 –**

WHEREAS, the Road Department wishes to reorganize the department to provide additional efficiencies and services for maintaining the public road network; and

WHEREAS, the proposed reorganization affects eleven positions at the Road Department from the Managerial and Confidential group; the Technical, Professional and Officeworkers Association of Michigan (TPOAM) bargaining unit; the Office and Professional Employees International Union Supervisory Unit (OPEIU Supervisory) bargaining unit; and the Office and Professional Employees International Union Technical Clerical Unit (OPEIU Tech/Clerical) bargaining unit; and

WHEREAS, one of these positions, Office Coordinator, will be newly created and placed in the Managerial/Confidential group at pay grade MC 6, with a salary range of \$50,359.47 to \$60,462.42; and

WHEREAS, three additional positions for Highway Worker Class 4 are proposed to be added to the Operations Department, each with a salary range of \$47,924.72 to \$54,230.38; and

WHEREAS, two additional positions for Highway Worker Class 5C are proposed to be added to Building & Grounds within the Operations Department, each with a salary range of \$48,232.31 to \$54,820.90; and

WHEREAS, five employees in the Sign & Signal Shop will be transferred within the Road Department, where the Sign Shop Supervisor and three Highway Worker Class 5 employees will be transferred to the Operations Department and the Signal Technician will remain in the Engineering Department and report to the Director of Engineering, all of which will be at no additional cost to the Road Department budget; and

WHEREAS, the existing Engineering Technician 3/4/5 job description will eliminate the level 3 position and modify the minimum experience requirement; and

WHEREAS, the OPEIU Tech/Clerical bargaining unit is in support of the proposed updated Engineering Technician 4/5 job description; and

WHEREAS, the 2023 personnel cost projections provided by the Budget Director show a total (wage and fringe) annual cost increase of \$624,398; and

WHEREAS, there are sufficient funds in the Road Fund Budget for the proposed reorganization for the 2023 budget and in future years.

THEREFORE IT BE RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a reorganization of the following Road Department positions:

- One new Office Coordinator position placed in the Managerial/Confidential group at pay grade MC6
- Three additional Highway Worker Class 4 positions
- Two additional Highway Worker Class 5C positions
- Five employees in the Sign & Signal Shop transferred within the Road Department
- An updated job description for Engineering Technician 4/5

The salary and payroll financial impact, which will be funded through the Road Fund Budget is:

Position Title	Current Grade, Top Step	Proposed Grade, Top Step	Difference
Office Coordinator	New Position	MC 6: \$117,487	\$117,487
Highway Worker Class 4	New Position	TPOAM 4: \$97,435	\$97,435
Highway Worker Class 4	New Position	TPOAM 4: \$97,435	\$97,435
Highway Worker Class 4	New Position	TPOAM 4: \$97,435	\$97,435
Highway Worker Class 5C	New Position	TPOAM 5C: \$107,303	\$107,303
Highway Worker Class 5C	New Position	TPOAM 5C: \$107,303	\$107,303
TOTAL:			\$624,398

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list.

BE IT FURTHER RESOLVED, that this reorganization is effective the first full pay date following the date the reorganization was submitted to the Human Resources Department.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 09/19/2023**

**FINANCE: Yeas:** Morgan, Grebner, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** Tennis **Approved 09/20/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE VARIOUS CONTRACTS FOR THE FARMLAND AND  
OPEN SPACE PRESERVATION PROGRAM**

**RESOLUTION #23 –**

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, appraisals, title searches, baseline reports, and surveys require due diligence to close conservation easements; and

WHEREAS, the Purchasing Department sought proposals from experienced vendors and after review and evaluation, the evaluation team is recommending that five-year contracts be issued with the following contractors, who were determined to be the most qualified candidates:

<u>Awarded Appraisal Firms</u>	<u>Summary Report</u>	<u>Local</u>
Carlson Appraisal Company	\$2,500 - 4,000	Yes
Valbridge Property Advisors	\$2,500-5,000	Yes

<u>Awarded Survey Firms</u>	<u>Stake Survey</u>	<u>Local</u>
Enger Surveying and Engineering	\$100/hour	Yes
	Dependent on position	
PEA Group	\$180/hour	Yes
	Dependent on position	
Wolverine Engineers and Surveyors, Inc.	\$130/hour	Yes
	Dependent on position	

<u>Awarded Title Company's</u>	<u>Title Services</u>	<u>Local</u>
Bell Title Company	\$2,344 preliminary search \$140 for updates	Yes

<u>Awarded Ecological Services Company's</u>	<u>Services Cost</u>	<u>Local</u>
TriTerra	\$65 - \$90/hour	Yes
	Dependent on Position and Farm Size	

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes five-year contracts as follows, effective the date of execution for the purpose of conducting professional services on properties approved for purchase through the Ingham County Farmland and Open Space Preservation Program:

<u>Awarded Appraisal Firms</u>	<u>Summary Report</u>	<u>Local</u>
Carlson Appraisal Company	\$2,500 - 4,000	Yes

Valbridge Property Advisors	\$2,500-5,000	Yes
<u>Awarded Survey Firms</u>	<u>Stake Survey</u>	<u>Local</u>
Enger Surveying and Engineering	\$100/hour	Yes
PEA Group	Dependent on position \$180/hour	Yes
Wolverine Engineers and Surveyors, Inc.	Dependent on position \$130/hour Dependent on position	Yes
<u>Awarded Title Company's</u>	<u>Title Services</u>	<u>Local</u>
Bell Title Company	\$2,344 preliminary search \$140 for updates	Yes
<u>Awarded Ecological Services Company's</u>	<u>Services Cost</u>	<u>Local</u>
TriTerra	\$65 - \$90/hour Dependent on Position and Farm Size	Yes

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SERVICE WARRANTY RENEWAL WITH SMITHS  
DETECTION FOR THE MAINTENANCE ON BOTH X-RAY SCREENING MACHINES AT THE  
VETERANS MEMORIAL COURTHOUSE AND GRADY PORTER BUILDING**

**RESOLUTION #23 –**

WHEREAS, the x-ray machines at the Veterans Memorial Courthouse and Grady Porter Building no longer have a warranty to support any repairs the machines may need as the machines are reaching the end of their useful life; and

WHEREAS, repairs to the x-ray screening machines can cost thousands of dollars; and

WHEREAS, these x-ray screening machines are necessary for the safety of the staff and public; and

WHEREAS, the Facilities Department recommends a service warranty renewal with Smiths Detection who submitted a proposal of \$19,324 for the maintenance on both x-ray screening machines at the Veterans Memorial Courthouse and Grady Porter Building for a two-year term; and

WHEREAS, funds are available in the Veterans Memorial Courthouse maintenance contractual line item #631-26720-931100 line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Smith Detection, 2202 Lakeside Blvd., Edgewood, Maryland 21040, for the service warranty on both x-ray screening machines at the Veterans Memorial Courthouse and Grady Porter Building for a two-year term in the amount of \$19,324.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AN ENGINEERING DESIGN SERVICES CONTRACT  
WITH DLZ MICHIGAN, INC. FOR THE  
COLUMBIA ROAD AND EIFERT ROAD INTERSECTION PROJECT**

**RESOLUTION #23 –**

WHEREAS, the Road Department received Highway Safety Improvement Program funding to construct a roundabout at the intersection of Columbia Road and Eifert Road in Sections 3, 4, 9, and 10 of Aurelius Township, which funds the preliminary engineering costs up to a capped funding amount of \$73,000, of which the federal participation ratio is 50%, resulting in \$36,500 in federal aid and \$36,500 in Road Department costs; and

WHEREAS, Ingham County, on behalf of the Road Department, entered into Contract #23-5245 with the Michigan Department of Transportation (MDOT) per Resolution #23-249 to define the design engineering funding responsibilities for this project; and

WHEREAS, Ingham County, on behalf of the Road Department, entered into an agreement with DLZ Michigan, Inc. to perform the preliminary engineering work necessary for the Columbia Road and Eifert Road Intersection Project per Resolution #23-171, for a total preliminary engineering budget of \$81,000, which includes a \$18,685.99 contingency; and

WHEREAS, MDOT recently required an archeology survey be performed at this project within the road right-of-way and grading permit limits, requiring an amendment to the engineering services agreement; and

WHEREAS, a budget amendment is requested with DLZ Michigan, Inc. in the amount of \$16,824 to hire a subconsultant to conduct an archeological survey, assuming no artifacts are discovered during the excavation, for a total revised engineering design services budget of \$79,138.01, while maintaining a project contingency in the amount of \$18,685.99, for a total project budget of \$97,824; and

WHEREAS, the proposed amended budget and contingency are included in the Road Department's 2023 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending an engineering design services contract for the Columbia Road and Eifert Road Intersection Project with DLZ Michigan, Inc. located at 1425 Keystone Ave, Lansing, MI 48911, for a revised design fee of \$79,138.01, while maintaining a project contingency in the amount of \$18,685.99, for a total project budget of \$97,824.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CLARIFYING THE MERS PLAN ADOPTION AGREEMENT**

**RESOLUTION #23 –**

WHEREAS, in 2021, Municipal Employees' Retirement System of Michigan (MERS) implemented several modifications to the way in which defined benefit, defined contribution, and hybrid plans are administered; and

WHEREAS, in this regard, MERS required completion of an Adoption Agreement Addendum and governing body approval for each plans' divisions to affirmatively document the plans' provisions on file with MERS; and

WHEREAS, the Ingham County Board of Commissioners authorized the submission of such addendums for each division following review of required items and confirmation how Ingham County would like these to be administered in 2021 and forward with Resolution #21 – 090; and

WHEREAS, following review of these submissions, an amendment to the existing Adoption Agreements for the Defined Benefit Plan and the Hybrid Plan clarifying plan eligibility is required to reflect that employees classified as part-time, temporary, and seasonal are not eligible for participation in these plans.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the existing Adoption Agreements for the Defined Benefit Plan and the Hybrid Plan clarifying plan eligibility to reflect that employees classified as part-time, temporary, and seasonal are not eligible for participation in these plans.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**



Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE UAW TOPS AND MANAGERIAL AND CONFIDENTIAL  
RECLASSIFICATION REQUESTS**

**RESOLUTION #23 –**

WHEREAS, the UAW TOPS collective bargaining agreement and the Managerial and Confidential Employee Personnel Manual are effective January 1, 2022 through December 31, 2024; and

WHEREAS, these documents include a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in these groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
601008	Bookkeeping Coordinator	Move from UAW F to UAW H
601285	Community Health Rep. III To Health & Resources Navigator Program Specialist	Move from UAW E to UAW F
140087	Family Center Supervisor	Move from MC 10 to MC 12
140088	Family Center Supervisor	Move from MC 10 to MC 12
662002	Youth Center Supervisor	Move from MC 9 to MC 10
662003	Youth Center Supervisor	Move from MC 9 to MC 10
662004	Youth Center Supervisor	Move from MC 9 to MC 10
662005	Youth Center Supervisor	Move from MC 9 to MC 10
662006	Youth Center Supervisor	Move from MC 9 to MC 10

<u>Position Title</u>	<u>2023</u> <u>Current Grade, Step 5</u>	<u>2023</u> <u>Proposed Grade, Step 5</u>	<u>Difference</u>
Bookkeeping Coordinator	UAW F: 49,652.19	UAW H: 55,603.90	5,951.71
Health & Res. Nav. Prog. Sp.	UAW E: 46,971.90	UAW F: 49,652.19	2,680.29
Family Center Supervisor	MC 10: 85,484.68	MC 12: 99,121.01	13,636.33
Family Center Supervisor	MC 10: 85,484.68	MC 12: 99,121.01	13,636.33
Youth Center Supervisor	MC 9: 78,170.42	MC 10: 85,484.68	7,314.26
Youth Center Supervisor	MC 9: 78,170.42	MC 10: 85,484.68	7,314.26
Youth Center Supervisor	MC 9: 78,170.42	MC 10: 85,484.68	7,314.26
Youth Center Supervisor	MC 9: 78,170.42	MC 10: 85,484.68	7,314.26
Youth Center Supervisor	MC 9: 78,170.42	MC 10: 85,484.68	7,314.26

TOTAL:

72,475.96

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A LETTER OF UNDERSTANDING WITH INGHAM COUNTY EMPLOYEES' ASSOCIATION (ICEA) PARK RANGERS REGARDING PARKS TEMPORARY AND SEASONAL EMPLOYEES**

**RESOLUTION #23 –**

WHEREAS, the Parks Department has a difficult time keeping trained Seasonal employees due to the requirement that Seasonal employees work nine (9) months than are required to take three (3) months; and

WHEREAS, the Ingham County Employees' Association (ICEA) Park Rangers, which represent Parks workers, agree that for the efficiency of operations to limit training and increase knowledge among staff in the parks, Seasonal employees should be retained for a greater duration than currently authorized in the collective bargaining agreement; and

WHEREAS, a Letter of Understanding (LOU) has been agreed upon and signed by the ICEA Park Rangers, which amends the collective bargaining agreement to change the definition of Seasonal employees to allow a Seasonal employee to be scheduled on a full-time or part-time basis, but not allowed to work in excess of 1,508 hours per year in a county position and be retained for a period greater than one (1) year at the discretion of the Employer, however, the employee shall not exceed the above prescribed annual hourly limit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into the attached letter of understanding with the ICEA Park Rangers collective bargaining unit to change the definition of Seasonal employees.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** None **Approved 10/04/2023**

**LETTER OF UNDERSTANDING  
BETWEEN  
COUNTY OF INGHAM  
AND  
INGHAM COUNTY EMPLOYEES' ASSOCIATION  
PARK RANGERS**

**WHEREAS**, the COUNTY OF INGHAM, a municipal body corporate of the State of Michigan (the “Employer”) and the INGHAM COUNTY EMPLOYEES ASSOCIATION (the “Association”) are parties to a collective bargaining agreement with a term running through December 31, 2024 (the “Agreement”); and

**WHEREAS**, the agreement contains Article 12, Section 1, Sub-Section C, which limits the Employer’s utilization of seasonal employees to six (6) months or less; and

**WHEREAS**, for the efficiency of operations to limit training and increase knowledge among staff in the parks, the Employer is in need of retaining seasonal employees to remain employed with the County for a greater duration than currently authorized in the collective bargaining agreement; and

**WHEREAS**, the parties are in agreement to amend Article 12, Section, Sub-Section C to allow the employer to retain seasonal employees for a period beyond six (6) months and change the definition of seasonal employees.

**NOW, THEREFORE, IT IS HEREBY AGREED** as follows:

1. Section 1 of Article 12 is amended as follows:

C. Temporary and Seasonal employees: An employee who is hired for a period of six (6) months or less will be considered a temporary employee and shall not attain seniority and shall be compensated by wages only. Temporary employees who are hired into full-time positions shall have their seniority commence on their first day of employment in the full-time position. Temporary employees shall be scheduled to work 29 hours or less per week not to exceed 1508 hours.

An employee who is hired for a position only to perform summer and/or winter work, will be considered a "seasonal employee" and shall not attain seniority in the bargaining unit and shall be compensated by wages only, and shall not be covered by the provisions of this Agreement. A seasonal employee may be scheduled on a full-time or part-time basis but must not work in excess of 1508 hours per year in a county position. A seasonal employee may be retained for a period greater than one (1) year at the discretion of the Employer, however, the employee shall not exceed the above prescribed annual hourly limit.

Calendar weeks during which an employee works twenty (20) hours or less shall not be used to calculate length of employment for purposes of this subsection.

2. All other terms of the collective bargaining agreement between the Employer and the Union shall govern the terms and conditions of employment for the employees. It is expressly understood that this agreement shall be without precedent or prejudice for any future circumstances.

**COUNTY OF INGHAM**

**INGHAM COUNTY EMPLOYEES ASSOCIATION**

\_\_\_\_\_  
Ryan Sebolt, Chairperson  
County Board of Commissioners

\_\_\_\_\_  
Chris Wascher, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Tim Morgan, Director  
Ingham County Parks Department

\_\_\_\_\_  
Jeff Donahue, Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM FOR  
COUNTY OF INGHAM  
COHL, STOKER & TOSKEY, P.C.

By: \_\_\_\_\_  
Gordon J. Love

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AGREEMENT WITH BS&A FOR ENTERPRISE RESOURCE  
PLANNING (ERP) SOFTWARE CONVERSION AND TRAINING**

**RESOLUTION #23 –**

WHEREAS, the Ingham County Board of Commissioners approved Resolution #23-370, an agreement with BS&A for Enterprise Resource Planning (ERP) on August 22, 2023; and

WHEREAS, the fee breakdown included with Resolution #23-370 did not include the first year Software Service (SaaS) fees and hosting fees; and

WHEREAS, first year SaaS fees are \$172,405 and hosting fees are \$17,800; and

WHEREAS, funding is available in the 2024 CIP.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends the agreement with BS&A for County-wide ERP software conversion and training to include \$172,405 for SaaS fees and \$17,800 for hosting fees for a not to exceed amount of \$190,205.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE ACCEPTANCE OF THE 2024 COUNTY VETERAN SERVICE  
FUND GRANT ON BEHALF OF CLINTON COUNTY**

**RESOLUTION #23 –**

WHEREAS, Michigan Public Act 192 of 1953, Section 35.623a, under the Michigan Veteran Affairs Agency, has accepted the 2024 County Veteran Service Fund Grant for Clinton County; and

WHEREAS, a grant award will be funded for up to \$84,551 of approved costs during the grant period; and

WHEREAS, Ingham County, on behalf of Clinton County, will receive a direct payment of \$50,000 and the remaining \$34,551 will be paid on a reimbursement basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the 2024 County Veteran Service Fund Grant on behalf of Clinton County in an amount of \$84,551.

BE IT FURTHER RESOLVED, that the 2024 County Veteran Service Fund Grant for Clinton County will be used for the purpose of continuing a grant funded UAW Benefits Support Specialist position, effective October 1, 2023 to September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with the resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Ruest, Schafer

**Nays:** None **Absent:** Cahill, Trubac, Pawar **Approved 10/02/2023**

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE 2024 COUNTY VETERAN SERVICE FUND GRANT**

**RESOLUTION #23 –**

WHEREAS, Michigan Public Act 192 of 1953, Section 35.623a, under the Michigan Veteran Affairs Agency has accepted the 2024 County Veteran Service Fund Grant application for Ingham County; and

WHEREAS, the grant award will be funded for up to \$164,047.73 of approved costs during the grant period; and

WHEREAS, Ingham County will receive a direct payment of \$50,000 and the remaining \$114,047.73 will be paid on a reimbursement basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the 2024 County Veteran Service Fund Grant in the amount of \$164,047.73.

BE IT FURTHER RESOLVED, that the 2024 County Veteran Service Fund Grant will be used for the purpose of continuing a grant funded MC Veteran Benefits Counselor position, marketing promotional items, technology equipment and software, and secure ergonomic office space furniture effective October 1, 2023 to September 30, 2024.

BE IT FURTHER RESOLVED, that Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents with the resolution upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Ruest, Schafer  
**Nays:** None **Absent:** Cahill, Trubac, Pawar **Approved 10/02/2023**

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**



Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ELIMINATE A .50 PUBLIC HEALTH NURSE POSITION AND CREATE  
A 1.0 HEALTH DEPARTMENT ACCOUNTANT POSITION**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to eliminate a .50 FTE Public Health Nurse position (position #601372), and create a 1.0 FTE HD Accountant position; and

WHEREAS, ICHD's budget has increased by approximately \$19,000,000 since 2016; and

WHEREAS, ICHD created a 1.0 FTE Finance & Grant Analyst during this time period whose sole responsibility is the Ryan White (RW) program which is approximately a \$2,500,000 of the increase; and

WHEREAS, this tremendous growth has strained the Finance Unit's personnel resources and has made complying with demands (both internal and external) a growing concern; and

WHEREAS, the Finance Unit needs additional capacity for accounting, reporting, oversight and compliance with grants, revenue and expense forecasting, research, and implementation of new, more efficient processes, and subrecipient contract monitoring; and

WHEREAS, ICHD has a vacant .50 FTE Public Health Nurse (position #601372) and would like to eliminate this position to assist in funding the new Accountant position; and

WHEREAS, the cost of the 1.0 FTE HD Accountant position (ICEA Prof. 8) is \$121,196 at (Step 1) to \$140,176 at (Step 5), and the cost of the .50 FTE Public Health Nurse position is \$103,239 as projected in the FY '23 ICHD Budget; and

WHEREAS, the increase between \$17,957 and \$36,937 and will be funded through ICHD's Operating Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize eliminating a .50 FTE Public Health Nurse (position #601372) and a creating a 1.0 FTE HD Accountant effective upon approval in an amount not to exceed \$36,937.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes eliminating a .50 FTE Public Health Nurse (position #601372) and creating a 1.0 HD Accountant, effective upon approval in an amount not to exceed \$36,937.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list, consistent with this resolution.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Ruest, Schafer

**Nays:** None **Absent:** Cahill, Trubac, Pawar **Approved 10/02/2023**

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FY 2024 COVID-19 VACCINATION FUNDING FROM THE  
HEALTH RESOURCES AND SERVICES ADMINISTRATION AGENCY**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to accept funding from the Health Resources and Services Administration (HRSA) agency to expand COVID-19 vaccine efforts, effective September 1, 2023 through December 31, 2024 in an amount not to exceed \$28,362; and

WHEREAS, these vaccines will be provided to the public at no cost; and

WHEREAS, the \$28,362 in funding will be utilized upon the approval of this resolution; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize accepting funding from the HRSA agency, to expand COVID-19 vaccine efforts, effective September 1, 2023 through December 31, 2024 in an amount not to exceed \$28,362.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting funding from the HRSA agency, to expand COVID-19 vaccine efforts effective September 1, 2023 through December 31, 2024 in an amount not to exceed \$28,362.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Ruest, Schafer

**Nays:** None **Absent:** Cahill, Trubac, Pawar **Approved 10/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDING THE NEXTGEN HEALTHCARE  
INFORMATION SYSTEMS AGREEMENT**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to amend an agreement with NextGen Healthcare Inc. to purchase interface software for bi-directional data sharing across electronic health record platforms, effective upon approval and shall renew automatically on an annual basis, for a one-time fee of \$5,900 with quarterly software maintenance fees of \$500; and

WHEREAS, this interface will enable data sharing between Community Mental Health of Clinton, Eaton, and Ingham counties and ICHD's CHCs to improve healthcare delivery and enhance 340B program revenue; and

WHEREAS, NextGen Healthcare Inc. will support the development and implementation of the bi-directional interface; and

WHEREAS, the cost of this amendment includes a one-time fee of \$5,900 and quarterly software maintenance fees of \$500; and

WHEREAS, these costs will be covered by additional 340B program revenue; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending an agreement with NextGen Healthcare Inc. to purchase interface software for bi-directional data sharing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending an agreement with NextGen Healthcare Inc. to purchase interface software for bi-directional data sharing.

BE IT FURTHER RESOLVED, that the agreement shall be effective upon approval and shall renew automatically on an annual basis, for a one-time fee of \$5,900 with quarterly software maintenance fees of \$500.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Ruest, Schafer

**Nays:** None **Absent:** Cahill, Trubac, Pawar **Approved 10/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH  
MICHIGAN PRIMARY CARE ASSOCIATION**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan Primary Care Association (MPCA) for Billing and Collections technical assistance effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000; and

WHEREAS, this agreement will provide technical training to aid in the billing and collection processes; and

WHEREAS, this agreement will allow ICHD to more efficiently and effectively bill patient claims and collect payments on these claims; and

WHEREAS, the cost of this agreement is not to exceed \$15,000 and is to be covered by ICHD's Operating Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPCA for billing and collections technical training effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with MPCA for billing and collections technical assistance effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Ruest, Schafer

**Nays:** None **Absent:** Cahill, Trubac, Pawar **Approved 10/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A DATA SHARING AGREEMENT FOR THE CREATION OF A BI-DIRECTIONAL INTERFACE BETWEEN COMMUNITY MENTAL HEALTH OF CLINTON, EATON, AND INGHAM COUNTIES AND INGHAM COUNTY HEALTH DEPARTMENT'S ELECTRONIC HEALTH RECORD SOFTWARE SYSTEMS**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department's (ICHD) Community Health Centers (CHCs) wish to enter into a data sharing agreement with Community Mental Health of Clinton, Eaton, Ingham counties (CMH-CEI) to create a bi-directional interface between electronic health records platforms of both agencies, effective upon approval; and

WHEREAS, the purpose of the interface is two-fold:

- to enhance healthcare service delivery for shared patients
- to capture 340B program savings from prescription drug scripts for shared patients; and

WHEREAS, ICHD's CHCs have an existing agreement in place with CMH-CEI to provide behavioral health services; and

WHEREAS, there is no cost to enter this agreement; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with CMH-CEI to create a bi-directional interface between electronic health records platforms of both agencies.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with CMH-CEI to create a bi-directional interface between electronic health records platforms of both agencies.

BE IT FURTHER RESOLVED, that the agreement period shall be effective upon approval and shall renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Ruest, Schafer

**Nays:** None **Absent:** Cahill, Trubac, Pawar **Approved 10/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW AN AGREEMENT WITH ROBIN TURNER TO PROVIDE  
FACILITATION AND OUTREACH SERVICES TO THE EAST LANSING  
COMMUNITY HEALTH CENTER'S COMMUNITY ADVISORY COMMITTEE**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to renew an agreement with Robin Turner to provide facilitation and outreach services to the East Lansing Community Health Center's Community Advisory Committee (CAC), effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$15,000; and

WHEREAS, in this capacity, Ms. Turner will ensure that CAC meetings take place in accordance with requirements specified by Michigan Department of Health and Human Services Child and Adolescence Health Center (CAHC) program; and

WHEREAS, the cost of these services is \$15,000 and will be covered by the FY24 CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing an agreement with Robin Turner to provide facilitation and outreach services to the East Lansing Community Health Center's Community Advisory Committee, effective October 1, 2023 through September 30, 2024, in an amount not to exceed \$15,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing an agreement with Robin Turner to provide facilitation and outreach services to the East Lansing Community Health Center's Community Advisory Committee, effective October 1, 2023 through September 30, 2024, in an amount not to exceed \$15,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Ruest, Schafer

**Nays:** None **Absent:** Cahill, Trubac, Pawar **Approved 10/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville

**Nays:** None **Absent:** None **Approved 10/04/2023**



Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW A PROVIDER AGREEMENT WITH  
INGHAM HEALTH PLAN CORPORATION**

**RESOLUTION #23 –**

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the provider agreement with Ingham Health Plan Corporation (IHPC) effective October 1, 2023 through September 30, 2024, and shall renew automatically on an annual basis; and

WHEREAS, IHPC has historically contracted with ICHD's CHCs to provide members of the IHPC with services from physicians and other professional healthcare providers, and to provide funding for healthcare services to support low-income populations in Ingham County; and

WHEREAS, per Resolution #22-466, the current provider agreement is set to expire on September 30, 2022; and

WHEREAS, this provider agreement will allow IHPC to continue paying, on a fee-for-services basis, for primary care services provided to IHPC members assigned to ICHD's CHCs; and

WHEREAS, ICHD's CHCs will continue to receive the same fee-for-service payment as other IHPC medical providers, and whereby the reimbursement amount will be no less than Medicaid reimbursement rates, minus co-payments, deductibles, and other similar amounts; and

WHEREAS, the Ingham Community Health Center Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing the provider agreement with IHPC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of the provider agreement with IHPC.

BE IT FURTHER RESOLVED, that the agreement will be effective October 1, 2023 through September 30, 2024, and shall renew automatically on an annual basis.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** Tennis, Morgan, Ruest, Schafer

**Nays:** None **Absent:** Cahill, Trubac, Pawar **Approved 10/02/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CONVERT POSITION #140057 (CHILD CARE FUND ACCOUNTANT)  
FROM .5 FTE TO 1.0 FTE**

**RESOLUTION #23 –**

WHEREAS, the Juvenile Division wishes to increase a .5 FTE Child Care Fund Accountant Position (Position #140057) from .5 FTE to 1.0 FTE; and

WHEREAS, the existing Child Care Fund Accountant position is budget at 28 hours per week; and

WHEREAS, increasing the Child Care Fund Accountant position from .5 FTE to 1.0 FTE will allow the Juvenile Division to meet the increasing reporting requirements in order to receive additional Child Care Fund reimbursement from the Department of Health and Human Services Child Care Fund; and

WHEREAS, increasing the Child Care Fund Accountant position from .5 FTE to 1.0 FTE will allow the Financial Services Department to shift Child Care Fund related accounting duties to the Juvenile Division; and

WHEREAS, the Juvenile Division will be able to leverage reimbursement from the Child Care Fund to offset the cost of the position; and

WHEREAS, the financial impact of the change from .5 FTE to 1.0 FTE with benefits would be:

.5 FTE OPEIU Grade 6, Step 6	\$66,426
1.0 FTE OPEIU Grade 6, Step 6	<u>\$147,080</u>
Difference	\$80,654

WHEREAS, the net impact of moving the Child Care Fund Accountant position from .5 FTE to 1.0 FTE is much less when considering the Child Care Fund reimbursement received for the position and the reduction in non-reimbursed accounting duties for Financial Services; and

WHEREAS, no additional General Fund or Juvenile Justice Millage Funds are being requested to support the increase from .5 FTE to 1.0 FTE.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes increasing position #140057 Child Care Fund Accountant from .5 FTE to 1.0 FTE effective upon approval of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2023 Circuit Court Juvenile Division budget and the position allocation list.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary documents related to the grant, or a grant amendment, on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/28/2023**

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE REORGANIZATION OF  
THE 55<sup>th</sup> DISTRICT COURT**

**RESOLUTION #23 –**

WHEREAS, the proposed reorganization affects eight Court Clerk positions, two Court Officer positions, two Chief Clerk positions, and the Court Enforcement Officer position with the 55<sup>th</sup> District Court; and

WHEREAS, all of the positions are within the UAW – Technical, Office, Paraprofessional and Service Employees Union (UAW – TOPS); and

WHEREAS, the job description for the Court Clerk position has not been updated since 1998; and

WHEREAS, the job descriptions for the Court Officer position and Court Enforcement Officer position have not been updated since 2014; and

WHEREAS, the duties and responsibilities associated with each position have changed, and the duties and responsibilities related to each position have increased and become more complex over time; and

WHEREAS, the Ingham County Human Resources Department and the UAW – TOPS Union both support this reorganization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the proposed reorganization of the 55<sup>th</sup> District Court with the following changes:

<u>Position Number</u>	<u>Position Title</u>	<u>Action</u>
137015	Court Clerk	Move from UAW -TOPS D to UAW – TOPS G
137016	Court Clerk	Move from UAW -TOPS D to UAW – TOPS G
137017	Court Clerk	Move from UAW -TOPS D to UAW – TOPS G
137019	Court Clerk	Move from UAW -TOPS D to UAW – TOPS G
137020	Court Clerk	Move from UAW -TOPS D to UAW – TOPS G
137022	Court Clerk	Move from UAW -TOPS D to UAW – TOPS G
137024	Court Clerk	Move from UAW -TOPS D to UAW – TOPS G
137025	Court Clerk	Move from UAW -TOPS D to UAW – TOPS G
137030	Court Enforcement Officer	Move from UAW -TOPS E to UAW – TOPS H Change position title to Collection Officer
137033	Court Officer	Move from UAW -TOPS E to UAW – TOPS I
137035	Court Officer	Move from UAW -TOPS E to UAW – TOPS I
137006	Chief Clerk	Move from UAW -TOPS H to UAW – TOPS J

137008 Chief Clerk

Move from UAW -TOPS H to UAW – TOPS J

The financial impact associated with the proposed reorganization is as follows:

<u>Position Title</u>	2023		<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
Court Clerk	UAW – TOPS D: \$84,653	UAW – TOPS: G: \$96,336	\$11,712
Court Clerk	UAW – TOPS D: \$84,653	UAW – TOPS: G: \$96,336	\$11,712
Court Clerk	UAW – TOPS D: \$84,653	UAW – TOPS: G: \$96,336	\$11,712
Court Clerk	UAW – TOPS D: \$84,653	UAW – TOPS: G: \$96,336	\$11,712
Court Clerk	UAW – TOPS D: \$84,653	UAW – TOPS: G: \$96,336	\$11,712
Court Clerk	UAW – TOPS D: \$84,653	UAW – TOPS: G: \$96,336	\$11,712
Court Clerk	UAW – TOPS D: \$84,653	UAW – TOPS: G: \$96,336	\$11,712
Court Clerk	UAW – TOPS D: \$84,653	UAW – TOPS: G: \$96,336	\$11,712
Collection Officer	UAW – TOPS E: \$88,680	UAW – TOPS: H: \$100,613	\$11,932
Court Officer	UAW – TOPS E: \$88,680	UAW – TOPS: I: \$105,081	\$16,401
Court Officer	UAW – TOPS E: \$88,680	UAW – TOPS: I: \$105,081	\$16,401
Chief Clerk	UAW – TOPS H: \$100,613	UAW – TOPS: J: \$109,817	\$9,204
Chief Clerk	UAW – TOPS H: \$100,613	UAW – TOPS: J: \$109,817	<u>\$9,204</u>
<b>TOTAL</b>			<b>\$156,842</b>

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list.

BE IT FURTHER RESOLVED, that the reorganization shall be effective on the day they were submitted to the Human Resources Department.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/28/2023**

**COUNTY SERVICES: Yeas:** Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest  
**Nays:** None **Absent:** None **Approved 10/03/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING 2024 AGREEMENTS  
FOR JUVENILE JUSTICE COMMUNITY AGENCIES**

**RESOLUTION #23 –**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002, then renewed in 2006, 2012, 2016, and 2022 for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #23-346, reserving a pool of \$185,000 in Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the audited 2022-year end fund balance is \$2,080,009 for the Juvenile Justice Millage Fund; and

WHEREAS, the County has received applications for the 2024 Juvenile Justice Community Agency process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2024 through December 31, 2024, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2024 Budget as stated below, and for the services to Ingham County residents previously approved by the Law & Courts Committee:

- Child & Family Charities – Juvenile Screening & Assessment Program \$53,953
- Child and Family Charities – Teen Court \$36,808
- Resolution Services Center of Central Michigan – Restorative Justice \$68,000
- Small Talk – Health Boundaries/Mental Health Therapy \$30,000
- Eastside Community Action Center – C.O.P.E. for Youth \$50,000

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/28/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF THE ATTORNEY GENERAL, THE INGHAM COUNTY PROSECUTOR'S OFFICE, THE JACKSON COUNTY PROSECUTOR'S OFFICE, AND AWARE INC.**

**RESOLUTION #23 –**

WHEREAS, the Department of the Attorney General provides funds for local prosecutors to assist with the investigation, prosecution, and victim notification of cases arising from the testing of previously untested sexual assault kits through the 2015 Sexual Assault Kit Initiative (SAKI); and

WHEREAS, the Attorney General would designate a Special Assistant Attorney General to review these investigations and determine the viability of prosecution of these untested sexual assault kits for both Ingham and Jackson Counties; and

WHEREAS, the Special Assistant Attorney General will be working out of the Ingham County Prosecutor's Office (ICPO) yet also have access and workspace in the Jackson County Prosecutor's Office (JCPO); and

WHEREAS, the Special Assistant Attorney General will be paid for duties performed in both Ingham and Jackson Counties, including but not limited to salary, equipment, training, mileage, and any other funds approved by the Department of the Attorney General with all expenses, excluding salary, to be processed by Ingham County but paid for by the Department of the Attorney General; and

WHEREAS, the total personnel cost, including advocates and all other miscellaneous costs, for both counties, is not to exceed \$468,316.80; and

WHEREAS, the Ingham County Prosecutor's Office is authorized to enter into a subcontract a with Ingham County-based advocacy organization, not to exceed \$33,758.40, for notification and advocacy services for sexual assault victims; and

WHEREAS, the Jackson County Prosecutor's Office will be entering into a subcontract with AWARE Inc., not to exceed \$33,758.40, for notification and advocacy services for sexual assault victims in Jackson County and AWARE Inc. will submit billing to be processed by Ingham County but paid by the Department of the Attorney General.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a memorandum of understanding, effective October 1, 2023 through September 30, 2024, with the Department of the Attorney General, the Jackson County Prosecutor's Office, and AWARE Inc., consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.



BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/28/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EQUIPMENT PURCHASE AGREEMENT WITH  
DEDRONE TO RENEW AND EXPAND THE REGION 1 DRONE DETECTION SYSTEM**

**RESOLUTION #23 –**

WHEREAS, the Ingham County Office of Homeland Security & Emergency Management received pass through grant funds from the FY2021 Homeland Security Grant Program (HSGP) previously accepted by the Ingham County Board of Commissioners via Resolution #21-645; and

WHEREAS, the purpose of these grant funds is to purchase equipment and provide training in the Homeland Security & Emergency Management field; and

WHEREAS, the FY21 HSGP Grant requires projects in National Priority Areas identified as Soft Targets and Emerging Threats with a minimum project expenditure of \$40,522 in both National Priority Areas; and

WHEREAS, DeDrone currently provides the Region 1 Drone Detection System and software for Ingham County; and

WHEREAS, the renewal and expansion of the DeDrone drone detection systems fulfill the requirements of the FY21 HSGP Soft Target and Emerging Threats National Priority Areas; and

WHEREAS, drone detection systems aide in achieving a safe and secure facility by mitigating drone borne attacks on the facilities, inappropriate surveillance and intelligence gathering, potential contraband deliveries, and errant crashes; and

WHEREAS, the Michigan State Police Emergency Management and Homeland Security Division has approved the funding proposal; and

WHEREAS, DeDrone is a sole source vendor of the drone detection software; and

WHEREAS, the total expenditure for this proposal is \$94,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal and expansion of the existing drone detection systems in the amount of \$94,000 from DeDrone utilizing funding from the FY2021 Homeland Security Grant Program Funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

**LAW & COURTS: Yeas:** Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer  
**Nays:** None **Absent:** None **Approved 09/28/2023**

**FINANCE: Yeas:** Morgan, Grebner, Tennis, Sebolt, Polsdofer, Peña, Johnson, Maiville  
**Nays:** None **Absent:** None **Approved 10/04/2023**