

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

JANUARY 23, 2024

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **DECEMBER 12, 2023** AND **JANUARY 3, 2024**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. A LETTER FROM **JENNIFER MALINOWSKI** RESIGNING FROM THE INGHAM COUNTY ANIMAL CONTROL ADVISORY BOARD
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 2. COUNTY SERVICES COMMITTEE – RESOLUTION RECOGNIZING **BLACK HISTORY/CULTURAL DIVERSITY** MONTH IN INGHAM COUNTY
 3. COUNTY SERVICES COMMITTEE – RESOLUTION RE-ESTABLISHING A **ROADWAYS SUBCOMMITTEE**
 4. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO PROVIDE FUNDING FOR **LOW INCOME TAX PREPARATION**
 5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ADOPT AN INGHAM COUNTY **CITIZEN PARTICIPATION PLAN** FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING
 6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE POLICIES AND PROCEDURES FOR AFFORDABLE HOUSING DEVELOPMENT **GAP SUBSIDY GRANTS** FOR NEW CONSTRUCTION AND REHAB PROJECTS UTILIZING HOUSING TRUST FUND DOLLARS

7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION [REAFFIRMING RESOLUTION #22-204](#) AND ADOPTING A REVISED MEMORANDUM OF AGREEMENT GOVERNING THE GREATER LANSING REGIONAL COMMITTEE FOR STORMWATER MANAGEMENT DATED SEPTEMBER 11, 2023
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE ORDERS FOR 34CS SLAG, CS-T TRAP ROCK, 34CS TRAP ROCK, 29A CRUSHED LIMESTONE, H1 LIMESTONE, AND OHIO #9 [AGGREGATES](#)
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE PURCHASE ORDERS FOR PROCESSED ROAD [GRAVELS](#), VARIOUS CRUSHED AGGREGATES, CLASS 2 SAND, AND WINTER MAINTENANCE SAND
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE UAW TOPS AND ICEA COURT PROFESSIONAL [RECLASSIFICATION](#) REQUESTS
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE TRANSFER OF THE HUMAN RESOURCES DEPARTMENT BUDGET LINE ITEM FOR [EMPLOYEE SERVICE AWARDS](#) TO THE DIVERSITY, EQUITY, AND INCLUSION OFFICE
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE [RECLASSIFICATION](#) OF THE UAW TOPS PUBLIC DEFENDER'S OFFICE CLERK LEVELS II & III
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE [INGHAM CONSERVATION DISTRICT](#)
14. FINANCE COMMITTEE – RESOLUTION AUTHORIZING 2024 [ADMINISTRATIVE FUND](#)
15. FINANCE COMMITTEE – 2024 [BORROWING RESOLUTION](#) (2023 DELINQUENT TAXES)
16. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING [TRICIA WARE](#)
17. HUMAN SERVICES COMMITTEE – RESOLUTION TO FURTHER [AMEND RESOLUTION #22-515](#) TO CREATE THE OPIOID LITIGATION ADVISORY PANEL
18. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE CREATION OF A COMMUNITY HEALTH WORKER - [PATHWAYS TO HOUSING](#) POSITION

19. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH THE [COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES](#)
20. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS FROM TR081 TO TR061 FOR THE EMERGENCY PURCHASE OF [ASBESTOS ABATEMENT](#) AT LAKE LANSING PARK SOUTH RESTROOM
21. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ADOPT FEES FOR [FOOD TRUCK VENDORS](#) THAT PARTICIPATE IN COUNTY SPONSORED EVENTS AT THE INGHAM COUNTY PARKS
22. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPICER GROUP, INC. FOR PRIME PROFESSIONAL SERVICES FOR PREPARATION AND SUBMITTAL OF A TAP GRANT AND PRELIMINARY ENGINEERING FOR THE [HOLT TO MASON TRAIL](#)
23. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPICER GROUP, INC. FOR PRIME PROFESSIONAL SERVICES FOR IMPROVEMENTS AT [LAKE LANSING PARK NORTH](#)
24. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE [AMENDMENT #1](#) TO THE FY23 – 24 EMERGING THREATS MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT
25. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTION #23-586](#) AUTHORIZING AN AGREEMENT WITH MSU HEALTH CARE, INC FOR PEDIATRIC PHYSICIAN SERVICES
26. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE SUBCONTRACTS AWARDED 13 MINI-GRANTS TO ADDRESS [COVID-19 RELATED INEQUITIES](#) AND RISK FACTORS AMONG BLACK, INDIGENOUS AND PEOPLE OF COLOR
27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE COVID-19 REGIONAL HEALTH EQUITY COUNCIL BACKBONE ORGANIZATION GRANT SUBAGREEMENTS WITH THE CAPITAL AREA HEALTH ALLIANCE AND [TCB CONSULTING, LLC](#)
28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH [SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION](#) TO ACT AS THE FIDUCIARY/PAYEE FOR AGENCY FUNDING
29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [BIG BROTHERS BIG SISTERS](#) MICHIGAN CAPITAL REGION TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE CAPITAL AREA MENTORING PARTNERSHIP PROGRAM

30. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONTRACTS FOR [LAWYER GUARDIAN AD LITEM REPRESENTATION](#)
31. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE RENEWAL OF [PROQA MEDICAL SOFTWARE](#) LICENSES AND SUPPORT FROM PRIORITY DISPATCH FOR THE INGHAM COUNTY 9-1-1 CENTER
32. LAW & COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL FOR [SCHEDULING SOFTWARE/SERVICES](#) FOR THE 9-1-1 CENTER
33. LAW & COURTS, HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE CREATION OF AN ADVANCE PEACE [RESOURCE NAVIGATION PROGRAM SPECIALIST](#)
34. LAW & COURTS, HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTION #23-087](#) WITH MICHIGAN PUBLIC HEALTH INSTITUTE FOR ADMINISTRATIVE SUPPORT TO OPERATE THE LANSING/INGHAM PEACEMAKER FELLOWSHIP ®
35. LAW & COURTS, HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH INSTITUTE FOR [ADMINISTRATIVE SUPPORT](#) TO OPERATE YEAR THREE OF THE LANSING/INGHAM PEACEMAKER FELLOWSHIP ®

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

DECEMBER 12, 2023 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

December 12, 2023

CALL TO ORDER

Vice-Chairperson Trubac called the December 12, 2023 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Ruest, Schafer, Tennis, and Trubac.

Members Absent: Polsdofer and Sebolt.

A quorum was present.

PLEDGE OF ALLEGIANCE

Vice-Chairperson Trubac asked Alan Fox, Ingham County Treasurer, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Vice-Chairperson Trubac asked those present for a moment of meditation and reflection. Chairperson Trubac further asked those present to keep Commissioner Polsdofer in their thoughts and wished them a speedy recovery.

APPROVAL OF THE MINUTES

Commissioner Morgan moved to approve the minutes of the November 28, 2023 meeting. Commissioner Maiville supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Polsdofer and Sebolt.

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

A LETTER FROM THE LIVINGSTON COUNTY PLANNING COMMISSION REGARDING THEIR INTENTION TO PREPARE A NEW LIVINGSTON COUNTY MASTER PLAN. Vice-Chairperson Trubac stated this matter would be placed on file.

A NOTICE OF INTENT FROM THE CITY OF LANSING TO ESTABLISH A NEIGHBORHOOD ENTERPRISE ZONE IN THE NO. 25 WHEEL DISTRICT. Vice-Chairperson Trubac stated this matter would be placed on file.

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A LETTER FROM SHARON FRISCHMAN RESIGNING FROM THE LAND BANK BOARD. Vice-Chairperson Trubac stated this would be accepted with regret and placed on file.

INGHAM COUNTY HEALTH DEPARTMENT - 2022 ANNUAL REPORT. Vice-Chairperson Trubac stated this matter was received and placed on file.

PUBLIC HEARING FOR THE WEBBERVILLE DEANNEXATION PROPOSAL

Vice-Chairperson Trubac stated the public hearing for the Webberville Deannexation Proposal was open.

Scott Gould, Webberville Village Attorney, introduced themselves and stated they were there to answer any questions on the matter.

Vice-Chairperson Trubac stated the public hearing was closed.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Items No. 9, 18, 20, and 42. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Polsdofer and Sebolt.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote. Absent: Commissioners Polsdofer and Sebolt.

Items voted on separately are so noted in the minutes.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE BOARD RULES TO RESCHEDULE A
MEETING OF THE INGHAM COUNTY BOARD OF COMMISSIONERS**

RESOLUTION #23 – 556

WHEREAS, the meetings of the Ingham County Board of Commissioners are set by the Board Rules; and

WHEREAS, the Board of Commissioners is scheduled to meet on Tuesday, February 27, 2024 which is the date scheduled for Michigan's Presidential Primary Election; and

WHEREAS, the Board of Commissioners would like to reschedule their February 27, 2024 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby reschedules the February 27, 2024 meeting of the Board of Commissioners to Monday, February 26, 2024 at 6:30 pm to be held in the Board of Commissioners' Room, Third Floor, Ingham County Courthouse, Mason.

BE IT FURTHER RESOLVED, that Section I. Board Meetings Time and Place, Subsection A. Regular and Adjourned Regular Meetings, (18) will be amended to reflect the change for the year 2024.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 12/05/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 6**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION GRANTING THE VILLAGE OF WEBBERVILLE'S
PETITION FOR DETACHMENT (DEANNEXATION) OF LANDS FROM
THE VILLAGE OF WEBBERVILLE TO LEROY TOWNSHIP**

RESOLUTION #23 – 557

WHEREAS, on August 22, 2023, pursuant to Sec. 6 of Chapter XIV of the General Law Village Act, being MCL 74.6, the Village Council of the Village of Webberville adopted Resolution No. 2023-05, by which the Village Council determined to alter the boundaries of the Village of Webberville, by the detachment (deannexation) of certain described lands from the Village of Webberville Union and the relinquishment of those lands to Leroy Township; and

WHEREAS, the Village Council of the Village of Webberville submitted a Petition signed by the Village President and Village Clerk dated September 21, 2023 to the Ingham County Board of Commissioners to make the requested change in the Village boundaries; and

WHEREAS, the Village's Petition contained a description by metes and bounds of the lands to be detached from the Village, and the reasons for the proposed change, and contained a copy of Village Council Resolution 2023-05; and

WHEREAS, on December 12, 2023, a public hearing was held before the Ingham County Board of Commissioners on the Village Council's Petition for a change in boundaries; and

WHEREAS, notice of the public hearing containing a description of the lands to be detached (deannexed) from the Village was published for three consecutive weeks immediately preceding the public hearing in a newspaper published in the Village.

THEREFORE BE IT RESOLVED, that pursuant to MCL 74.6, the Ingham County Board of Commissioners hereby grants the Village of Webberville's petition for detachment (deannexation) of the following described lands in the State of Michigan, County of Ingham, from the Village of Webberville and relinquished to Leroy Township:

The Northeast ¼ of the Northwest ¼ and Northwest ¼ of the Northeast ¼ of Section 13, Town 3 North, Range 2 East, Township of Leroy.

Also, that part of the West ½ of the Southeast ¼ and the East ½ of the Southwest ¼ of Section 12, Town 3 North, Range 2 East, Township of Leroy, lying South of the Railroad.

Parcel Nos. 33-08-08-100-012 and 33-08-08-376-001, Commonly known as 2516 Gramer Rd., Webberville, MI 48892

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BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners orders that the above-described lands shall be detached (deannexed) from the Village of Webberville and relinquished into Leroy Township, and the boundaries of the Village of Webberville shall be fixed and shall exist as provided herein.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to deliver a certified copy of this Resolution to the Village Clerk of the Village of Webberville, to the Township Clerk of Leroy Township, and to the Michigan Secretary of State.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 12/05/2023**

Ayes: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Ruest, Schafer, Tennis, Trubac.

Nays: None.

Absent: Polsdofer, Sebolt.

Ryan Sebolt, Chairperson
Ingham County Board of
Commissioners

Barb Byrum
Ingham County Clerk

Dated: _____

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 7**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DR. MARTIN LUTHER KING, JR.

RESOLUTION #23 – 558

WHEREAS, Dr. Martin Luther King, Jr., a Baptist minister and passionate fighter for civil rights through non-violent action, was a vital personality of the modern era whose lectures and remarks stirred the concern and sparked the conscience of a generation; and

WHEREAS, the movements and marches led by Dr. Martin Luther King, Jr. brought significant changes in the fabric of American life; and

WHEREAS, his courageous and selfless devotion gave people of color and the disenfranchised people direction to thirteen years of civil rights activities; his charismatic leadership inspired men and women, young and old, in the nation and abroad; and

WHEREAS, Dr. King's concept of somebodiness gave black and poor people a new sense of worth and dignity, his philosophy of nonviolent direct action, and his strategies for rational and non-destructive social change, galvanized the conscience of this nation and reordered its priorities; and

WHEREAS, his wisdom, his words, his actions, his commitment, and his dreams for a new cast of life, are intertwined with the American experience; and

WHEREAS, few have had as much impact upon the American consciousness as Dr. Martin Luther King, Jr.; and

WHEREAS, the 15th of January, 2024 has been designated a national holiday in honor of the birthday of the late Dr. Martin Luther King, Jr.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the memory of Dr. Martin Luther King, Jr. in appreciation of the many accomplishments he made towards improving the quality of life for the citizens throughout the country, particularly those in Ingham County.

BE IT FURTHER RESOLVED, that the citizens of Ingham County are encouraged to celebrate this holiday and join the Board of Commissioners in the celebration of this notable holiday in honoring this great American hero and role model.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 12/05/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO SET POLICY FOR CERTAIN DELINQUENT TAX PAYMENTS

RESOLUTION #23 – 559

WHEREAS, the General Property Tax Act (act 206 of 1893) governs procedures for the collection of delinquent property taxes; and

WHEREAS, the Treasurer is presenting this resolution in continuance of prior policy of the County; and

WHEREAS, the fiscal impact is minimal; and

WHEREAS, at Section 211.59 (3) it specifically states that ‘For taxes levied before January 1, 1999 and for taxes levied after December 31, 1998, a county board of commissioners, by resolution, may provide all of the following for taxes paid before May 1 in the first year of delinquency for the principal residence of a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person, as those persons are defined in chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if either a claim is made before February 15 for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for that credit to the county treasurer, and if that claimant has not received the credit before March 1: or if a claim was made in the immediately preceding tax year for the credit provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, and if that claimant resides at the same principal residence as claimed in the immediately preceding tax year:

- (a) Any interest, fee, or penalty in excess of the interest, fee, or penalty that would have been added if the tax had been paid before February 15 is waived.
- (b) Interest paid under subsection (1), or section 89(1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- (c) The county property tax administration fee is waived.; and

WHEREAS, the utilization of Section 211.59(3), is in the public interest.

THEREFORE BE IT RESOLVED, that the County Treasurer is authorized to use the provisions of Section 211.59(3) for 2024.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to all local taxing authorities in Ingham County.

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COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 12/05/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

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**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION PLEDGING FULL FAITH AND CREDIT TO
2024 DRAINAGE DISTRICT NOTES**

RESOLUTION #23 – 560

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the County on December 12, 2023, at 6:30 p.m., local time.

PRESENT: Commissioners Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Ruest, Schafer, Tennis, Trubac

ABSENT: Commissioners Polsdofer, Sebolt

The following resolution was offered by Commissioner Celentino and supported by Commissioner Peña:

WHEREAS, pursuant to a petition filed with the Drain Commissioner of the County of Ingham, State of Michigan (the “Drain Commissioner”), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the “Act”) to establish drainage districts in the County of Ingham (the “County”); and

WHEREAS, in certain drainage districts petitions have been filed with the Drain Commissioner for the making of certain improvements to the drains located in the drainage districts (the “Petition Projects”), which are being undertaken by the drainage district having jurisdiction over the drain; and

WHEREAS, the drainage districts are obligated to inspect, repair, and maintain the drains under their jurisdiction (the “Maintenance Projects”); and

WHEREAS, the Petition Projects and the Maintenance Projects (together, the “Projects”) are necessary for the protection of the public health; and

WHEREAS, in order to provide funds to pay preliminary costs of the Petition Projects, to pay all or a portion of the costs of the Maintenance Projects, and to refinance notes previously issued to provide funds to pay costs of the Projects, it is necessary for the drainage districts to issue notes from time to time pursuant to Section 434 of the Act; and

WHEREAS, the principal of and interest on notes issued for Petition Projects will be payable from bonds to be issued by the drainage districts constructing the Petition Projects to provide the permanent financing for the Petition Projects (the “Bonds”); and

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WHEREAS, the principal of and interest on notes issued for Maintenance Projects will be payable from special assessments levied against benefitted properties and public corporations for the maintenance of the drains; and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the drainage districts, has analyzed the Petition Projects and informed the County that the drainage districts' ability to issue the Bonds and their ability to levy special assessments for the payment of interim costs of the Petition Projects provide the drainage districts with sufficient powers to raise funds to pay the principal of and interest on notes issued for Petition Projects; and

WHEREAS, the Drain Commissioner, in consultation with professionals engaged by the drainage districts, has analyzed the Maintenance Projects and informed the County that the drainage districts' ability to levy special assessments for the payment of the costs of the Maintenance Projects provide the drainage districts with sufficient powers to raise funds to pay the principal of and interest on notes issued for Maintenance Projects; and

WHEREAS, the Drain Commissioner deems it advisable and necessary to request that this Ingham County Board of Commissioners (the "Board") adopt a resolution pledging the limited tax full faith and credit of the County on notes that may be issued by drainage districts in calendar year 2024; and

WHEREAS, the Board may, by resolution adopted by a majority vote of two-thirds of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on notes issued pursuant to Section 434 of the Act; and

WHEREAS, the Drain Commissioner has informed the County that the pledge of the full faith and credit of the County to the notes is necessary to enable the drainage districts to continue to design, acquire and construct the Petition Projects and to pay the costs of the Maintenance Projects; and

WHEREAS, the Drain Commissioner recommends that the Board adopt a resolution to pledge the full faith and credit of the County for the prompt payment of the principal of and interest on notes issued in calendar year 2024 in an amount not to exceed \$15,000,000.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on any notes issued by County drainage districts pursuant to Section 434 of the Act in calendar year 2024 in the aggregate principal amount of not to exceed \$15,000,000, and on notes issued thereafter to refinance these notes (the "Notes"). In the event that Bonds are not issued on or before the date on which the principal of and interest on the Notes are due or in the event that moneys are not available to the drainage districts on the date the principal of and interest on Notes are due, the County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Notes when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Notes when due. The ability of the County to levy taxes to pay the principal of and interest on the Notes shall be subject to constitutional and statutory limitations on the taxing power of the County. The Notes may be issued in one or more Note issues.

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2. In the event that, pursuant to said pledge of full faith and credit, the County advances County funds to pay any part of the principal of and interest due on a Note, the County shall take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. The Chairperson of the Board, the County Controller/Administrator, the County Clerk, the County Treasurer, the County Finance Director, and any other official of the County, or any one or more of them, are authorized and directed to take all actions necessary or desirable for the issuance of the Notes and to execute any documents or certificates necessary to complete the issuance of the Notes, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer's Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates or other documents relating to federal or state securities laws, rules, or regulations and to sign such documents and give any approvals necessary therefor.

4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 12/05/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

YEAS: Commissioners Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Ruest, Schafer, Tennis, Trubac.

NAYS: None.

ABSTAIN: Commissioners Polsdofer, Sebolt.

RESOLUTION DECLARED ADOPTED.

Barb Byrum, Clerk
County of Ingham

Commissioner Celentino moved to adopt the resolution. Commissioner Peña supported the motion.

The motion to approve the resolution carried unanimously via roll call vote. Absent: Commissioners Polsdofer and Sebolt.

Please note that later in the meeting, the vote by which the resolution was adopted was reconsidered.

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Commissioner Lawrence moved to reconsider the motion to adopt the resolution. Commissioner Tennis supported the motion.

The motion to reconsider the motion to adopt the resolution carried unanimously. Absent: Commissioners Polsdofer and Sebolt.

Commissioner Morgan moved to amend the resolution as follows:

Minutes of a regular meeting of the Board of Commissioners of Ingham County, Michigan, held in the County on December 12, ~~2024~~ **2023**, at 6:30 p.m., local time

This was considered a friendly amendment.

The reconsidered motion to adopt the resolution, as amended, carried unanimously via roll call vote. Absent: Commissioners Polsdofer and Sebolt.

DECEMBER 12, 2023 REGULAR MEETING

CERTIFICATION

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on December 12, 2023 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: December 12, 2023

Barb Byrum, Clerk
County of Ingham

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RELINQUISHMENT OF JURISDICTION AND CONTROL
OVER A PORTION OF THE BOLTER DRAIN TO THE CITY OF LANSING**

RESOLUTION #23 – 561

WHEREAS, the Bolter Drain (the “Drain”) is a county drain originally established on or about November 26, 1907, and is under the jurisdiction of the Ingham County Drain Commissioner (“Drain Commissioner”); and

WHEREAS, the Drain is located in the City of Lansing and the Charter Township of Delhi, as depicted in Exhibit A; and

WHEREAS, the City of Lansing and the Drain Commissioner discussed relinquishing a portion of the Drain within the City of Lansing north of the right-of-way of I-96 that will best serve the operation, maintenance, and jurisdiction over that portion of the Drain; and

WHEREAS, pursuant to Section 395 of the Michigan Drain Code, 1956 P.A. 40, as amended, (the “Drain Code”), the Drain Commissioner may relinquish jurisdiction and control to a municipality of all or any portion of a drain that is wholly located within the municipality where there is no outstanding indebtedness or contract liability of the drainage district, if the municipality approves the relinquishment by a duly adopted resolution by its governing body and a majority of the members of the county board of commissioners approve the relinquishment; and

WHEREAS, on March 13, 2023, the Drain Commissioner issued an Order, attached hereto as Exhibit B, stating his intent to relinquish jurisdiction and control of that portion of the Drain north of the right-of-way of I-96, to the City of Lansing; and

WHEREAS, on August 14, 2023, the City of Lansing adopted Resolution #2023-197, attached hereto as Exhibit C, approving the relinquishment of jurisdiction, and showing that portion of the Drain to be relinquished in the City of Lansing; and

WHEREAS, the Drain Commissioner has confirmed that any outstanding indebtedness on that portion of the Drain in the City of Lansing, if any, will be paid in full when jurisdiction and control is relinquished; and

WHEREAS, the relinquishment will better serve public and private interests, including continued and proper operation, efficiency of administration, cost savings, and maintenance of the Drain, to provide stormwater services for future development, health, convenience, welfare, and effective management of stormwater, and other practical considerations.

DECEMBER 12, 2023 REGULAR MEETING

THEREFORE BE IT RESOLVED, that pursuant to Section 395 of the Drain Code, MCL 280.395, the Ingham County Board of Commissioners does hereby approve the relinquishment of jurisdiction and control of that portion of the Bolter Drain north of the right-of-way of I-96 in the City of Lansing from the Drain Commissioner to the City of Lansing.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 12/05/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

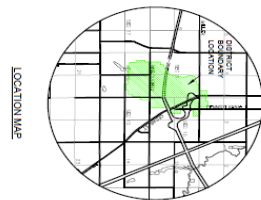
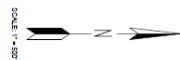
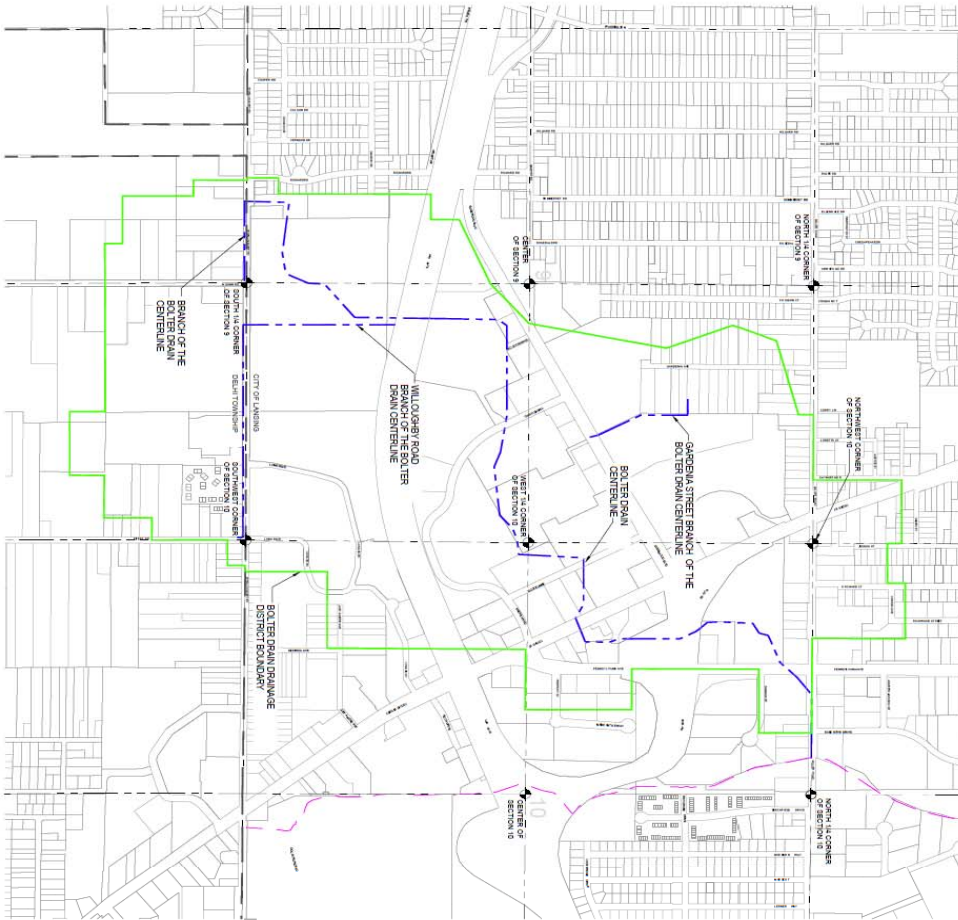
EXHIBIT A

DECEMBER 12, 2023 REGULAR MEETING

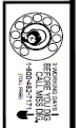
EXHIBIT A



PATRICK E. LINDEMANN
 INGHAM COUNTY DRAIN COMMISSIONER
BOLTER DRAIN
 PART OF SECTIONS 9 & 10, T3N, R2W, CITY OF LANSING, INGHAM COUNTY, MICHIGAN
 PART OF SECTIONS 15 & 16, T3N, R2W, DELHI TOWNSHIP, INGHAM COUNTY, MICHIGAN



- LEGEND**
- SECTION CENTER
 - SECTION NUMBER
 - SECTION LINE
 - ROAD RIGHT-OF-WAY / PROPOSED LINES
 - CITY OF LANSING COMPONENT LIMITS
 - PAVING/BIKE CREEK CENTRALS
 - BOLTER DRAIN CENTRALS
 - 1987 BOLTER DRAIN DRAINAGE DISTRICT BOUNDARY (02/23/87)



NO.	REVISIONS	DATE	BY

Eng.
 Engineering & Surveying
 www.engdot.com

4863 Grand Oak Drive Suite A108
 Lansing, MI 48917
 517.282.1100

18930 Robbins Road Suite 145
 Grand Haven, MI 49424
 616.743.7070

2311 East Beltline Avenue, Suite 201
 Grand Rapids, MI 49508
 616.743.5020

PATRICK E. LINDEMANN
 INGHAM COUNTY DRAIN COMMISSIONER
BOLTER DRAIN ROUTE & COURSE
 PART OF SECTIONS 9, 10, 15 & 16, T3N, R2W, CITY OF LANSING, INGHAM COUNTY, MICHIGAN
 PART OF SECTIONS 15 & 16, T3N, R2W, DELHI TOWNSHIP, INGHAM COUNTY, MICHIGAN

PROJECT NO.
22009

SHEET NO.
1 OF **1**

EXHIBIT A

DECEMBER 12, 2023 REGULAR MEETING

EXHIBIT B

DECEMBER 12, 2023 REGULAR MEETING

STATE OF MICHIGAN

OFFICE OF THE INGHAM COUNTY DRAIN COMMISSIONER

In the Matter of:

Bolter Drain

**ORDER STATING INTENT TO RELINQUISH PORTION OF THE BOLTER DRAIN
AND TRANSFER JURISDICTION AND CONTROL TO THE CITY OF LANSING**

WHEREAS, the Bolter Drain (the “Drain”) is a county drain originally established on or about November 26, 1907, in accordance with the provisions of Chapter 4 of the Michigan Drain Code of 1956, 1956 P.A. 40, as amended, MCL 280.71 *et seq.*, (the “Drain Code”) and is under the jurisdiction of the Ingham County Drain Commissioner (“Drain Commissioner”); and,

WHEREAS, the Drain is located in the City of Lansing and the Charter Township of Delhi, as further depicted in **Exhibit A**; and,

WHEREAS, in order to service and accommodate development, the City of Lansing has constructed storm water management systems and infrastructure within areas that are likewise serviced by the Drain; and,

WHEREAS, in order to avoid confusion as to jurisdiction and control, to ensure continued and proper operation, efficiency of administration, and maintenance of the Drain, to provide storm water services for future development, and other practical considerations, the Drain Commissioner desires to relinquish and transfer jurisdiction and control of the portion of the Drain depicted in **Exhibit B** to the City of Lansing; and,

WHEREAS, in so doing will better serve public and private interests, including health, convenience, and welfare, and will ensure effective management of stormwater within the watershed through efficiency and cost savings and,

WHEREAS, pursuant to Section 395 of the Drain Code, MCL 280.395, the Drain Commissioner may relinquish jurisdiction and control over all or any portion of a drain at any time when there is no outstanding indebtedness or contract liability of its drainage district, to the city in

DECEMBER 12, 2023 REGULAR MEETING

which all or the portion of the drain is wholly located, if the city approves the relinquishment and accepts jurisdiction and control by a duly adopted resolution by its governing body; and,

IT IS THEREFORE ORDERED THAT, it being the intention of the Drain Commissioner to relinquish and transfer jurisdiction and control of the portion of the Bolter Drain depicted in **Exhibit B** to the City of Lansing, the Drain Commissioner shall take all steps necessary to effectuate the same, including assigning all drain easements and/or rights-of-way, including drainage structures and related appurtenances to the City of Lansing, executing all necessary contracts with the City of Lansing, and all other steps proscribed in Section 395 of the Drain Code.


Patrick E. Lindemann
Ingham County Drain Commissioner

Dated: 3-13-23

And filed in the Office of the Ingham County Drain Commissioner

DECEMBER 12, 2023 REGULAR MEETING

EXHIBIT C

DECEMBER 12, 2023 REGULAR MEETING

Resolution #2023-197

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

RESOLUTION APPROVING THE INGHAM COUNTY DRAIN COMMISSIONER'S RELINQUISHMENT OF A PORTION OF THE BOLTER DRAIN AND ACCEPTING JURISDICTION AND CONTROL

WHEREAS, the Bolter Drain (the "Drain") is a county drain originally established on or about November 26, 1907, in accordance with the provisions of Chapter 4 of the Michigan Drain Code of 1956, 1956 P.A. 40, as amended, MCL 280.71 *et seq.*, (the "Drain Code") and is under the jurisdiction of the Ingham County Drain Commissioner ("Drain Commissioner"); and

WHEREAS, the Drain is located in the City of Lansing and the Charter Township of ^Delhi, as further described by the route and course description set forth in Exhibit A to this Resolution; and

WHEREAS, pursuant to Section 395 of the Drain Code, MCL 280.395, the Drain Commissioner may relinquish jurisdiction and control over all or any portion of a drain at any time when there is no outstanding indebtedness or contract liability of its drainage district, to the city in which all or a portion of the drain is wholly located if the city approves the relinquishment and accepts jurisdiction and control of all or any portion of the drain by a duly adopted resolution by its governing body; and

WHEREAS, on March 13, 2023, the Drain Commissioner issued an Order stating the intent of the Drain Commissioner to relinquish the portion of the Drain described and depicted in Exhibit B and to transfer jurisdiction and control to the City of Lansing; and

WHEREAS, in so doing will better serve public and private interests, including continued and proper operation, efficiency of administration, cost savings, and maintenance of the Drain, to provide storm water services for future development, health, convenience, welfare, and effective management of stormwater within the watershed, and other practical considerations.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 395 of the Drain Code, MCL 280.395, the City of Lansing hereby approves the relinquishment of the portion of the Bolter Drain and accepts jurisdiction and control from the Drain Commissioner to the City of Lansing of that portion of the Bolter Drain described and depicted in Exhibit B.

BE IT FURTHER RESOLVED that the City of Lansing will accept for assignment from the Drain Commissioner to the City of Lansing all drain easements and/or rights-of-way, including drainage structures and related appurtenances.

BE IT FINALLY RESOLVED that the Mayor is authorized to execute all necessary contracts and documents to effectuate the transfer of jurisdiction and control of the portion

DECEMBER 12, 2023 REGULAR MEETING

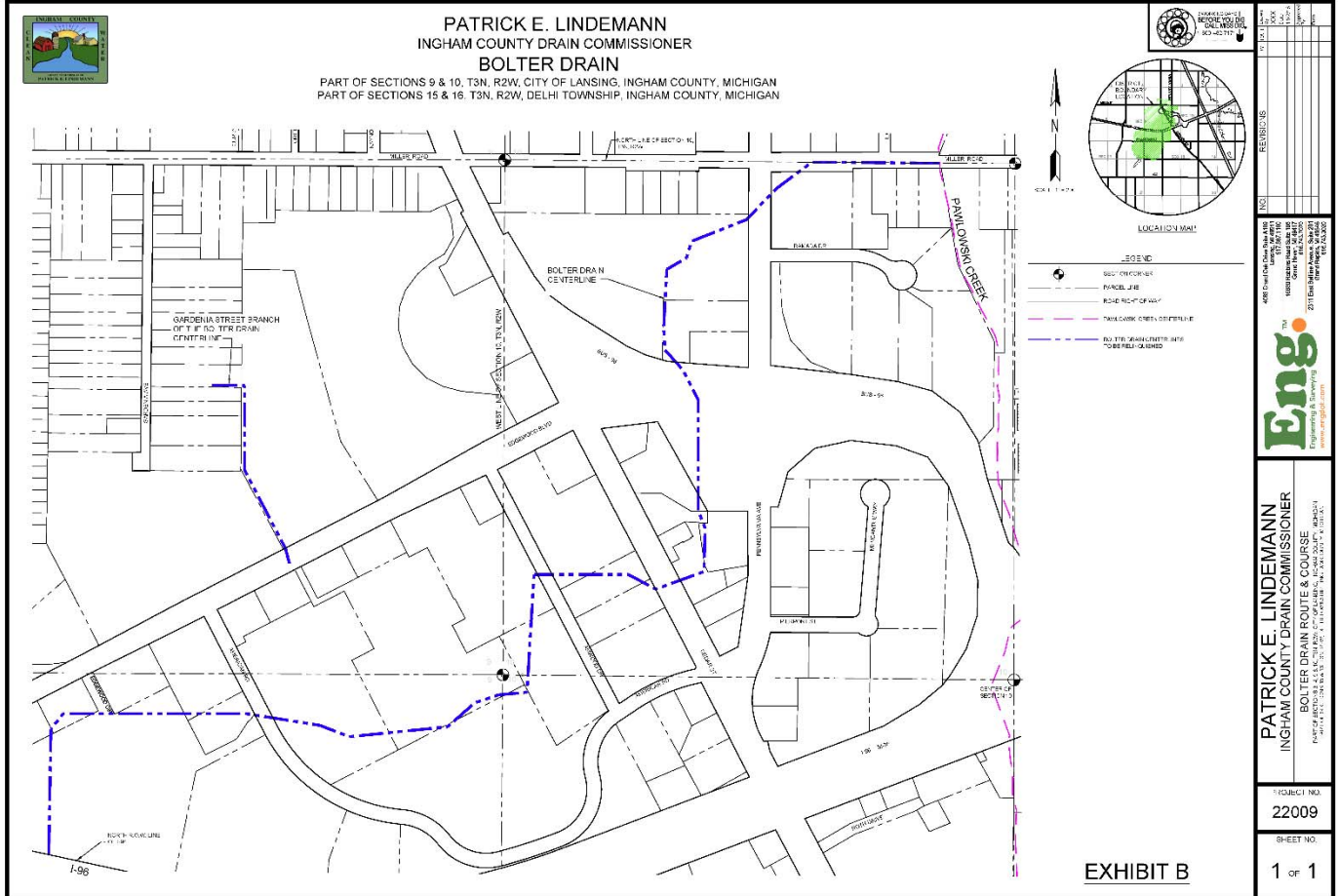
of the Bolter Drain and acceptance for assignment from the Drain Commissioner to the City of Lansing all drain easements and/or rights-of-way, including drainage structures and related appurtenances, subject to prior approval as to content and form by the City Attorney.



Chris Swope, CMMC/MMC
Lansing City Clerk

I hereby certify that the foregoing is true
and is a complete copy of the action
adopted by the Lansing City Council.

DECEMBER 12, 2023 REGULAR MEETING



DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE PURCHASE OF ADDITIONAL MULTIBRIDGE LICENSES
FROM CORE TECHNOLOGY**

RESOLUTION #23 – 562

WHEREAS, Core Technology is the company that provides support for the MultiBridge and Talon software used by our Sheriff's Office and patrol cars; and

WHEREAS, the application has limits on the concurrent users that can access the application; and

WHEREAS, this lack of access could potentially hinder law enforcement; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize the purchase of additional Multibridge licenses from Core Technology in the amount not to exceed \$10,400.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's LOFT Fund (636-25820-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 12/05/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE ACCEPTANCE OF THE STATE AND LOCAL
CYBERSECURITY GRANT PROGRAM**

RESOLUTION #23 – 563

WHEREAS, Ingham County has participated in the planning for the State and Local Cybersecurity Grant Program; and

WHEREAS, an acceptance form is required to receive funding when it is allocated; and

WHEREAS, the amount of the funding could be up to \$30,000 depending on the number of participants and services requested by each entity; and

WHEREAS, the acceptance of funds does not require matching funds from Ingham County.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize acceptance of the State and Local Cybersecurity Grant in an amount yet to be determined.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents with the resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 12/05/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 13**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE FIBER ENGINEERING AND CONSTRUCTION
FROM WESTERN TEL-COM**

RESOLUTION #23 – 564

WHEREAS, Ingham County is working on strengthening our County network in accordance with the American Rescue Plan (ARP) funding requirements; and

WHEREAS, this third round includes engineering and construction for fiber broadband installation to additional Ingham County locations currently served by subpar connections which are directly serving the public; and

WHEREAS, utilizing Federal grant money requires guidelines by the US Secretary of Labor pursuant to the “Davis-Bacon Act” regarding prevailing wages which were not included in the original request; and

WHEREAS, the funds have been recommended to be allocated from the American Rescue Plan funds received in the budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize amending Resolution #23-460 for the purchase of fiber installation from Western Tel-com in the amount not to exceed \$415,000 total.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the American Rescue Plan funds.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 12/05/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES FOR THE
MAINTENANCE OF THE UNINTERRUPTED POWER SUPPLY AT THE 9-1-1 CENTER**

RESOLUTION #23 – 565

WHEREAS, the uninterrupted power supply (UPS) at the 9-1-1 Center is a critical component that ensures the operations of the equipment in the case of a power outage, switching over to generator back-up without an interruption to the power; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals contract do not require three quotes; and

WHEREAS, Hedrick Associates, is on the MiDeals contract; and

WHEREAS, the Facilities Department recommends an agreement with Hedrick Associates, who submitted the proposal of \$9,657.89 for the maintenance of the UPS at the 9-1-1 Center; and

WHEREAS, funds are available in the equipment maintenance line item #261-32500-932000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Hedrick Associates, 2360 Industrial Drive NE, Grand Rapids, Michigan 49505, for the maintenance of the uninterrupted power supply at the 9-1-1 Center for an amount not to exceed \$9,657.89.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 12/05/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH BOLING JANITORIAL SERVICES,
INC., FOR THE JANITORIAL SERVICES AT MULTIPLE COUNTY LOCATIONS**

RESOLUTION #23 – 566

WHEREAS, the current agreement for janitorial services has expired; and

WHEREAS, proposals from qualified vendors were solicited by the Purchasing Department; and

WHEREAS, the Facilities Department recommends an agreement with Boling Janitorial Services, Inc., a local vendor, who submitted the lowest responsive and responsible proposal of \$2,985,549.52 for the janitorial services for multiple county locations; and

WHEREAS, funds for the maintenance contractual 931100 and 818000 line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Boling Janitorial Service, Inc., 450 Lentz Court, Lansing, MI 48917, for janitorial series at multiple County locations for an amount of \$2,985,549.52 for a three-year term with a two-year renewal option.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 12/05/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EXTENSION OF THE AGREEMENT
WITH MICHIGAN PAVEMENT MARKINGS, LLC FOR THE
2024 COUNTYWIDE WATERBORNE PAVEMENT MARKING PROGRAM AND THE
COLD PLASTIC COMMON TEXT & SYMBOL PAVEMENT MARKING PROGRAM**

RESOLUTION #23 – 567

WHEREAS, the Road Department annually solicits bids from experienced and qualified vendors for the purpose of entering into a contract to provide pavement markings for the countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program; and

WHEREAS, in 2022, the Purchasing Department solicited and received bids in accordance with Ingham County Purchasing policies for this project per Bid Packet 36-22; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #22-167 authorizing an agreement with Michigan Pavement Markings, LLC for the 2022 pavement marking programs; and

WHEREAS, near the conclusion of the 2022 contract term, Michigan Pavement Markings, LLC requested an agreement extension for the 2023 pavement marking programs, offering to hold their prices at the original unit prices contained in the 2022 agreement; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #22-594 authorizing an extension of the agreement with Michigan Pavement Markings, LLC for the 2023 pavement marking programs; and

WHEREAS, the current agreement for the pavement marking programs expires at the end of 2023; and

WHEREAS, the agreement contains a provision to extend the contract for an additional one-year term, at the same unit prices as the original agreement, provided both parties agree; and

WHEREAS, Michigan Pavement Markings, LLC has agreed to the agreement extension for the 2024 programs, holding their prices at the original unit prices contained in the 2022 agreement; and

WHEREAS, the Road Department recommends that the Board of Commissioners extends the agreement with Michigan Pavement Markings, LLC for the 2024 pavement marking programs as described above, maintaining all other terms of the original agreement; and

WHEREAS, these programs are funded by the Road Department and are included in the 2024 Road Fund Budget.

DECEMBER 12, 2023 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the agreement with Michigan Pavement Markings, LCC of Byron Center, MI for the 2024 Countywide Waterborne Pavement Marking Program and the Cold Plastic Common Text & Symbol Pavement Marking Program, holding the unit prices at the rates included in the 2022 agreement, as adopted in Resolutions #22-167 and #22-594.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest

Nays: None **Absent:** None **Approved 12/05/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE UAW TOPS, ICEA COURT PROFESSIONAL, TEAMSTERS LOCAL 243 ZOO, AND MANAGERIAL & CONFIDENTIAL RECLASSIFICATION REQUESTS

RESOLUTION #23 – 568

WHEREAS, The UAW TOPS, ICEA Court Professional, and Teamsters Local 243 Zoo units’ collective bargaining agreements and the Managerial & Confidential Employee Personnel Manual are effective January 1, 2022 through December 31, 2024; and

WHEREAS, these documents include a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in these groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
142032	Receptionist – FOC	Move from UAW C to UAW D
142057	Account Clerk II – FOC	Move from UAW D to UAW E
142021	Sr. Case Examiner to Senior Enforcement Specialist	Move from Ct. Pro 6 to Ct. Pro 8
142022	Sr. Case Examiner to Sr. Enforcement Specialist	Move from Ct. Pro 6 to Ct. Pro 8
142023	Sr. Case Examiner to Sr. Enforcement Specialist	Move from Ct. Pro 6 to Ct. Pro 8
142070	Sr. Case Examiner to Sr. Enforcement Specialist	Move from Ct. Pro 6 to Ct. Pro 8
692002	Dir. of Animal Health	Move from T243 0139 to T243 0139 Level 2
130040	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
130041	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
130042	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
130043	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
130044	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10

DECEMBER 12, 2023 REGULAR MEETING

130045	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
130046	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
148015	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
148019	Ct. Officer/Research Clerk to Law Clerk – Probate/Cir. Ct.	Move from MC 8 to MC 10
233002	Facilities Manager	Move from MC 10 to MC 11
233003	Facilities Manager	Move from MC 10 to MC 11

	2023	2023	
<u>Position Title</u>	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	<u>Difference</u>
Receptionist – FOC	UAW C: 41,315.71	UAW D: 44,058.77	2,743.06
Account Clerk II – FOC	UAW D: 44,058.77	UAW E: 46,971.90	2,913.13
Sr. Enforcement Spec.	Ct. Pro 6: 65,426.81	Ct. Pro 8: 78,103.65	12,676.84
Sr. Enforcement Spec.	Ct. Pro 6: 65,426.81	Ct. Pro 8: 78,103.65	12,676.84
Sr. Enforcement Spec.	Ct. Pro 6: 65,426.81	Ct. Pro 8: 78,103.65	12,676.84
Sr. Enforcement Spec.	Ct. Pro 6: 65,426.81	Ct. Pro 8: 78,103.65	12,676.84
Dir. of Animal Health	T0139: 92,350.49	T0139 L2: 124,960.34	32,609.85
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Law Clerk – Probate/Cir. Ct.	MC 8: 71,669.51	MC 10: 85,484.68	13,815.17
Facilities Manager	MC 10: 85,484.68	MC 11: 92,321.60	6,836.92
Facilities Manager	MC 10: 85,484.68	MC 11: 92,321.60	6,836.92

TOTAL: 227,013.77

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 12/05/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 18

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2023 INGHAM COUNTY BUDGET

RESOLUTION #23 – 569

WHEREAS, the Board of Commissioners adopted the 2023 Budget on October 25, 2022 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary transfers among all budgeted funds, activities, and line items in order to comply with the state statute and to balance the 2023 Ingham County General Fund budget at \$96,128,364.

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2023 BUDGET 11/13/23</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$96,128,364	0	\$96,128,364

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Commissioner Morgan moved to adopt the resolution. Commissioner Peña supported the motion.

DECEMBER 12, 2023 REGULAR MEETING

Commissioner Morgan stated that the Controller's Office needed to move a few things around to keep the budget balanced as required by law. Commissioner Morgan further stated that this was one of those things for the 2023 Ingham County budget.

The motion to adopt the resolution carried unanimously via roll call vote. Absent: Commissioners Polsdofer and Sebolt.

DECEMBER 12, 2023 REGULAR MEETING

GENERAL FUND REVENUES

	<u>2023 Budget –</u> <u>11/13/23</u>	<u>Proposed</u> <u>Changes</u>	<u>2023 Proposed</u> <u>Budget</u>
Tax Revenues			
County Property Tax	60,787,850	0	60,787,850
Property Tax Adjustments	(150,000)	0	(150,000)
IFT/CFT	275,000	0	275,000
Trailer Fee Tax/Other	200,500	0	200,500
Intergovernmental Transfers			
State Revenue Sharing	6,882,844	0	6,882,844
Convention/Tourism Tax - Liquor	1,429,381	0	1,429,381
Cigarette/Marijuana/SPP Tax	2,025,000	0	2,025,000
Court Equity Funding	1,250,000	0	1,250,000
Personal Property Tax Replacement	575,000	0	575,000
Use of Fund Balance – Uncommitted	1,462,899	0	1,462,899
Department Generated Revenue			
Animal Control	1,461,035	0	1,461,035
Circuit Court - Family Division	1,423,064	0	1,423,064
Circuit Court - Friend of the Court	804,104	0	804,104
Circuit Court - General Trial	1,761,751	0	1,761,751
Controller	0	0	0
Cooperative Extension	2,500	0	2,500
County Clerk	925,075	0	925,075
District Court	1,594,948	0	1,594,948
Drain Commissioner/Drain Tax	495,500	0	495,500
Economic Development	46,650	0	46,650
Elections	77,100	0	77,100
Homeland Security/Emergency Ops	56,000	0	56,000
Equalization /Tax Mapping	10,100	0	10,100
Facilities	0	0	0
Financial Services	75,285	0	75,285
Health Department	0	0	0
Human Resources	56,249	0	56,249
Probate Court	432,877	0	432,877
Prosecuting Attorney	826,665	0	826,665
Register of Deeds	2,950,200	0	2,950,200
Remonumentation Grant	85,000	0	85,000
Sheriff	4,814,800	0	4,814,800

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Treasurer	2,634,565	0	2,634,565
Tri-County Regional Planning	60,555	0	60,555
Veteran Affairs	795,867	0	795,867
Total General Fund Revenues	96,128,364	0	96,128,364

GENERAL FUND EXPENDITURES

	<u>2023 Budget –</u> <u>11/13/23</u>	<u>Proposed</u> <u>Changes</u>	<u>2023 Proposed</u> <u>Budget</u>
Board of Commissioners	769,635	0	769,635
Circuit Court - General Trial	8,310,439	0	8,310,439
District Court	3,756,421	0	3,756,421
Circuit Court - Friend of the Court	1,992,335	0	1,992,335
Jury Board	1,190	0	1,190
Probate Court	2,281,533	0	2,281,533
Circuit Court - Family Division	6,791,901	0	6,791,901
Jury Selection	192,763	0	192,763
Elections	523,276	0	523,276
Financial Services	1,403,335	0	1,403,335
County Attorney	510,749	0	510,749
County Clerk	1,489,177	0	1,489,177
Controller	1,556,298	0	1,556,298
Equalization/Tax Services	865,556	0	865,556
Human Resources	1,588,705	0	1,588,705
Prosecuting Attorney	9,241,119	0	9,241,119
Public Defender	890,347	0	890,347
Purchasing	402,364	0	402,364
Facilities	2,393,952	0	2,393,952
Register of Deeds	1,083,803	0	1,083,803
Remonumentation Grant	85,000	0	85,000
Treasurer	1,158,716	0	1,158,716
Drain Commissioner	1,293,291	0	1,293,291
Economic Development	105,000	0	105,000
Community Agencies	295,375	0	295,375
Ingham Conservation District Court	10,000	0	10,000
Equal Opportunity Committee	500	0	500
Women’s Commission	500	0	500
Historical Commission	500	0	500
Tri-County Regional Planning	107,446	0	107,446
Jail Maintenance	256,864	0	256,864
Sheriff	27,581,089	0	27,581,089
Metro Squad	31,057	0	31,057

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Community Corrections	110,391	0	110,391
Animal Control	3,131,055	0	3,131,055
Emergency Operations	386,679	0	386,679
Board of Public Works	300	0	300
Drain Tax at Large	856,030	0	856,030
Health Department	7,269,830	0	7,269,830
CHC	4,225,149	0	4,225,149
Jail Medical	0	0	0
Medical Examiner	779,091	0	779,091
Substance Abuse	717,936	0	717,936
Community Mental Health	2,297,035	0	2,297,035
Department of Human Services	1,642,566	0	1,642,566
Tri-County Aging	73,833	0	73,833
Veterans Affairs	1,167,601	0	1,167,601
Cooperative Extension	473,419	0	473,419
Parks and Recreation	1,960,594	0	1,960,594
Contingency Reserves	42,010	0	42,010
Attrition	-4,768,816		-4,768,816
Legal Aid	20,000	0	20,000
Environmental Affairs	169,000	0	169,000
2-1-1 Project	45,750	0	45,750
Community Coalition for Youth	34,375	0	34,375
Capital Improvements	2,066,340	0	2,066,340
American Rescue Funds	-3,500,000	0	-3,500,000
Total General Fund Expenditures	96,128,364	0	96,128,364

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 19**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2024 BUDGET YEAR

RESOLUTION #23 – 570

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2024 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

LAW AND COURTS COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2023 COST	2024 PROJECTED	Proj. Increase over 2023	% Increase over 2023	Funding Source
Family Court	CMH-CEI	Contract for Psychiatric Prescreening at the Youth Center	10/01/23	09/30/24	\$ 8,010	\$ 8,010	\$0	0.00%	JJM
Family Court	Peckham Inc., Footprints Group Home	Educational and vocational program for delinquent youth attending the Ingham Academy	10/01/23	09/30/24	\$625,289	\$640,921	\$15,632	2.50%	JJM
Family Court	House Arrest	Home Detention including tethers	10/01/23	9/31/2024	\$ 40,000	\$ 40,000	\$0	0.00%	50% General Fund/50% State of MI
Family Court	Robert Ochodnick	Attorney contract to represent delinquent youth in DL Judge Garcia	01/01/24	12/31/24	\$ 15,711	\$ 16,025	\$314	2.00%	JJM

DECEMBER 12, 2023 REGULAR MEETING

REVENUE CONTRACTS

DEPART MENT	CONTRACTOR NAME	TYPE OF CONTRACT	REASON FOR CONTRACT	BEGIN DATE	END DATE	2023 REVENUE	2024 PROJECTED	Proj. Increase over 2023	% Increase over 2023
Sheriff	Byrne Jag Grant (BYRNE JAG)		Tri-County Metro Narcotics	10/01/23	09/30/24	\$27,930	\$28,000	\$70	0.25%
Sheriff	State of Michigan		State Homeland Security Program Projects / Terrorism Prevention	10/01/23	09/30/24	\$143,800	\$91,500	-\$52,300	-36.37%
Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	Annual Grant for Secondary Road Patrol	10/01/23	09/30/24	\$202,356	\$323,500	\$121,144	59.87%
Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	Annual Grant for Marine Safety Programs	10/01/23	09/30/24	\$7,000	\$6,600	-\$400	-5.71%
Sheriff	State of Michigan	Annual Grant for Emergency Management	Annual Grant for Emergency Management	10/01/23	09/30/24	\$70,000	\$68,500	-\$1,500	-2.14%
FOC	State of Michigan		Annual Access and Visitation Grant	10/01/23	09/30/24	\$10,000	\$8,500	-\$1,500	-15.00%
FOC	State of Michigan		Cooperative Reimbursement Grant	10/01/23	09/30/24	\$4,871,762	\$4,862,771	-\$8,991	-0.18%

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HUMAN SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2023 COST	2024 PROJECTED	Proj. Increase over 2023	% Increase over 2023	Funding Source
Ingham County	Capital Area United Way	Annual Renewal of Contract for Central Michigan 2-1-1 Services	01/01/24	12/31/24	\$45,750	\$45,750	\$0	0.00%	General Fund
Ingham County	Legal Services of South Central Michigan	Provide legal services to low-income residents of Ingham County	01/01/24	12/31/24	\$ 20,000	\$ 19,000	-\$1,000	-5.00%	General Fund

DECEMBER 12, 2023 REGULAR MEETING

COUNTY SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2023 COST	2024 PROJECTED	Proj. Increase over 2023	% Increase over 2023	Funding Source
Board of Commissioners	CAPCOG	Agreement w/Lansing Chamber	01/01/24	12/31/24	\$ 5,000	\$ 5,000	\$ 0	0.00%	General Fund
Financial Services	MGT of America, LLC	Annual Cost Plan (Indirect Costs)	01/01/24	12/31/24	\$ 12,000	\$ 12,000	\$ 0	0.00%	General Fund
IT	BOSS	Annual Maintenance for Help Desk Software	01/01/24	12/31/24	\$ 14,425	\$ 15,161	\$ 736	5.10%	Network Fund
IT	Calero Software	Verismart Software Maintenance for Phone System	08/30/23	08/29/24	\$ 2,453	\$ 2,578	\$ 125	5.10%	Network Fund
IT	DLT	Solarwinds Network Monitoring	03/31/23	03/31/24	\$ 1,904	\$ 2,001	\$ 97	5.10%	Network Fund
IT	Wavecrest	Web Reporting Software	02/20/23	02/20/24	\$ 9,888	\$ 10,392	\$ 504	5.10%	Network Fund
IT	CDWG	Backup Software	04/30/23	04/30/24	\$ 20,000	\$ 21,020	\$ 1,020	5.10%	Network Fund
IT	CDWG	VMWare Renewal	03/31/23	03/31/24	\$ 38,019	\$ 39,958	\$ 1,939	5.10%	Network Fund
IT	Sentinel	Redsky e911 software support renewal	05/28/23	05/27/24	\$ 3,478	\$ 3,655	\$ 177	5.10%	Network Fund
IT	CDWG	Network Monitoring Software	10/01/23	09/30/24	\$ 2,902	\$ 3,050	\$ 148	5.10%	Network Fund
IT	ESRI	Annual Maintenance for ArcView & ArcGIS Server	10/01/23	09/30/24	\$ 4,164	\$ 4,376	\$ 212	5.10%	Network Fund
IT	Zayo	Dark Fiber & equipment	01/01/23	12/31/24	\$ 6,560	\$ 6,895	\$ 335	5.10%	Network Fund
IT	Revize	Website Licensing/Support	06/01/23	05/31/24	\$ 10,404	\$ 10,935	\$ 531	5.10%	Network Fund
IT	KnightWatch	Ocularis Renewal for cameras	01/04/23	01/04/24	\$ 19,018	\$ 19,988	\$ 970	5.10%	Network Fund
IT	CDWG	Remote Access Software	01/01/24	12/31/24	\$ 18,391	\$ 19,329	\$ 938	5.10%	Network Fund
IT	CDWG	Multifactor Authentication Software	10/01/23	09/30/24	\$ 55,141	\$ 57,953	\$ 2,812	5.10%	Network Fund
IT	CDWG	Asset Monitoring Software	05/01/23	04/30/24	\$ 3,355	\$ 3,526	\$ 171	5.10%	Network Fund
IT	CDWG	Network Security Tool	10/01/23	09/30/24	\$ 2,184	\$ 2,296	\$ 111	5.10%	Network Fund
IT	CDWG	Zoom	03/31/23	03/31/24	\$ 14,790	\$ 15,544	\$ 754	5.10%	Network Fund

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COUNTY SERVICES COMMITTEE

DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2023 COST	2024 PROJECTED	Proj. Increase over 2023	% Increase over 2023	Funding Source
IT	Toshiba	Xmedius Fax Solution	05/01/23	04/30/24	\$ 7,650	\$ 8,040	\$390	5.10%	Network Fund
IT	I.D. Networks	Finger Roll Livescan System	01/01/23	01/01/24	\$ 8,457	\$ 8,888	\$431	5.10%	Network Fund
IT	CDWG	Password Reset Software	01/01/24	12/31/24	\$ 2,601	\$ 2,734	\$133	5.10%	Network Fund

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 20**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE 2024 – 2028 STRATEGIC PLAN

RESOLUTION #23 – 571

WHEREAS, the Ingham County Board of Commissioners has developed and desires to adopt a strategic plan that presents the goals and aspirations of County government and all its affiliated departments and agencies; and

WHEREAS, the Board of Commissioners, working with elected officials, department heads and budgetary units has completed a comprehensive year-long project with the assistance of Mejorando Group, a professional strategic planning firm; and

WHEREAS, the Board of Commissioners has reviewed the plan in detail, provided feedback and made certain editorial modifications through its' Strategic Planning Task Force; and

WHEREAS, the Board of Commissioners deems the final draft of the plan to be comprehensive, appropriate, aspirational and strategically sound.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the 2024 – 2028 Ingham County Strategic Plan as presented and attached.

BE IT FURTHER RESOLVED, that the Board commends the Strategic Planning Task Force and all those persons who participated in the development of the Strategic Plan for their dedication and commitment to the future of Ingham County.

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Commissioner Morgan moved to adopt the resolution. Commissioner Maiville supported the motion.

Commissioner Morgan stated they had been honored to be selected to be the Chairperson of the Strategic Planning Committee but they had been slightly skeptical. Commissioner Morgan further stated by its very political nature, government bodies were hard to plan for that far into the future.

Commissioner Morgan further stated that the committee and their consultant, instead of micromanaging and trying to plan specific activities, wanted to work on some goals and an overarching feeling of shared values with overarching themes in the plan to explain why the County government existed.

Commissioner Morgan further stated readers would not find too many granular details and the plan laid out more of a broad picture of what the County government did, why they did it, and what they were able to accomplish. Commissioner Morgan further thanked Commissioners Pawar, Schafer, Cahill, Maiville, and Johnson for all of their work on the plan.

DECEMBER 12, 2023 REGULAR MEETING

Commissioner Morgan stated that it was truly great working with them and there were a lot of great perspectives from the Commissioners and that they were very proud of the plan and looked forward to putting it into motion. Commissioner Morgan further stated they had noticed that the last page of the hard copy of the Strategic Plan was blank.

Commissioner Morgan further stated they wanted to add the pictures and a list of the entire Board of Commissioners on that back page to recognize they all served, not just those on the committee. Commissioner Morgan further stated that was coming in the next few weeks and they did not think it was necessary to make an amendment to the motion before them.

Commissioner Maiville added that the committee started with a comprehensive set of comments from the staff and Department Heads. Commissioner Maiville further stated there was very interesting discussion with the Department Heads.

Commissioner Maiville stated that the discussion led them to include nuances, key words and concepts that were picked up on and put into the plan. Commissioner Maiville further thanked Jared Cypher, Deputy Controller, for their contributions.

Commissioner Schafer stated that Commissioner Morgan and others on the committee did a fantastic job of including everybody. Commissioner Schafer further stated that everyone in the committee had different ideas about what the plan looked like, but they all worked well together to make it.

Commissioner Schafer stated it was fun and thanked those on the committee.

The motion to adopt the resolution carried unanimously. Absent: Commissioners Polsdofer and Sebolt.

DECEMBER 12, 2023 REGULAR MEETING



INGHAM COUNTY
STRATEGIC PLAN
2024-2028

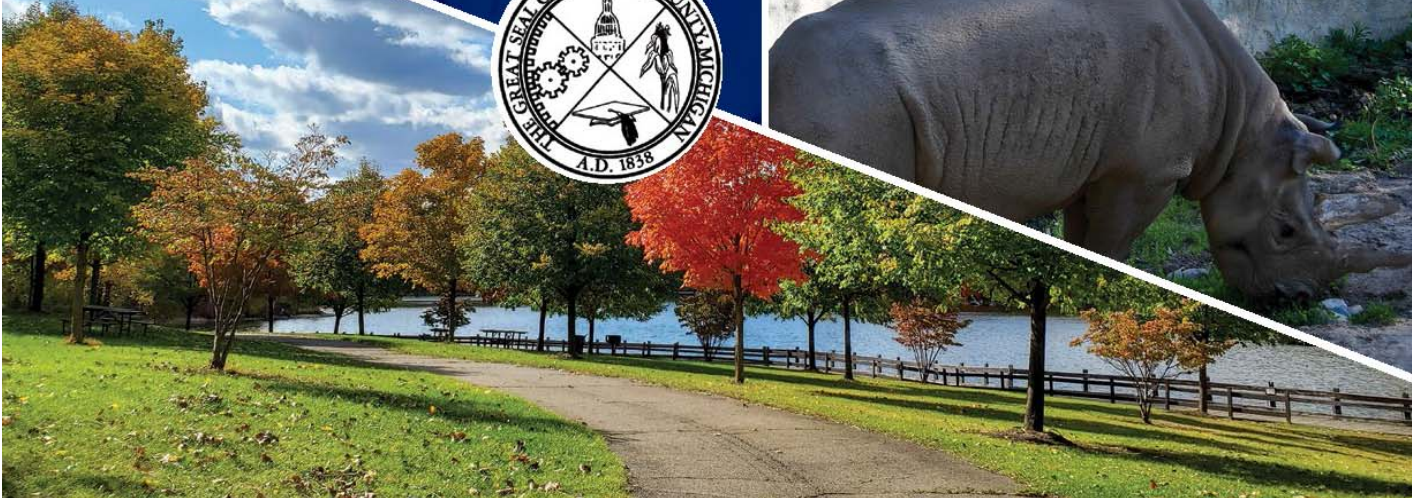
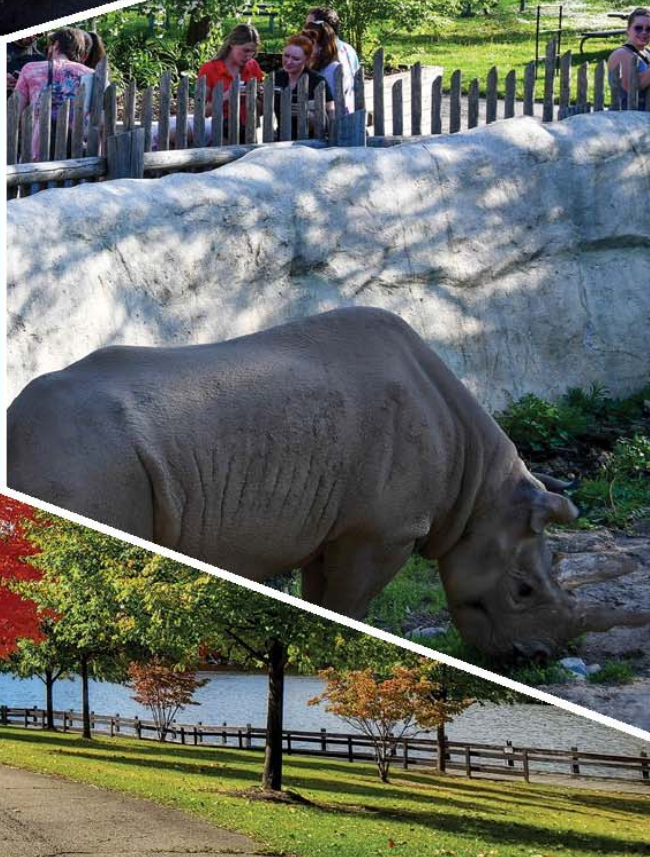


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- Public Health & Safety 4
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- Roads & Infrastructure 6
- Good Government 7

STRATEGIC PLANNING TASK FORCE

- | | |
|------------------------------------|-----------------------------|
| Commissioner Thomas Morgan (Chair) | Commissioner Irene Cahill |
| Commissioner Simar Pawar | Commissioner Randy Maiville |
| Commissioner Monica Schafer | Commissioner Myles Johnson |





MISSION STATEMENT

To improve the quality of life for Ingham County residents and work to ensure every person is treated with respect and dignity.

VISION STATEMENT

Ingham County inspires pride among our residents and creates opportunities for every person to realize their potential.

We lead by example.

VALUES

- ▶ Provide high quality services in an efficient manner.
- ▶ Serve the public with honesty and integrity.
- ▶ Seek creative solutions.
- ▶ Embrace diversity and inclusion.

SERVICE TO RESIDENTS

- Implement a comprehensive approach to solicit resident feedback on their service experience in regard to the quality of the county's programs and services.
- Public health and health care services, programs, and functions will be integrated to improve health outcomes.
- Improve transportation and access addressed to underserved communities.
- Strengthen our local economy by partnering with other public, private, and non-profit entities to advance coordinated economic development activities.
- Support community efforts to address affordable housing needs.
- Increase the scope and access to high-quality, equitable, safe, patient-centered primary and specialized care at the Ingham Community Health Centers.
- Connect individuals and our community with the natural world through exhibits, educational programming and staff interactions by delivering affordable, unforgettable and inspiring guest experiences.
- Ensure that all our buildings fully meet ADA requirements, guaranteeing accessibility for everyone.



COMMUNITY ENGAGEMENT

- Enhance communication and outreach to the community by using all available communication methods and tailoring messaging to individual needs.
- Build collaborative partnerships that bring together and benefit our diverse communities, and strengthen our foundation of communication by carefully listening to stakeholders, leveraging partnerships, and creating experiences that will achieve our shared mission and goals.
- Promote the practice of public health and safety through collaboration and messaging.
- Increase, strengthen, support, and coordinate community partnerships, relationships, and collaborative efforts.



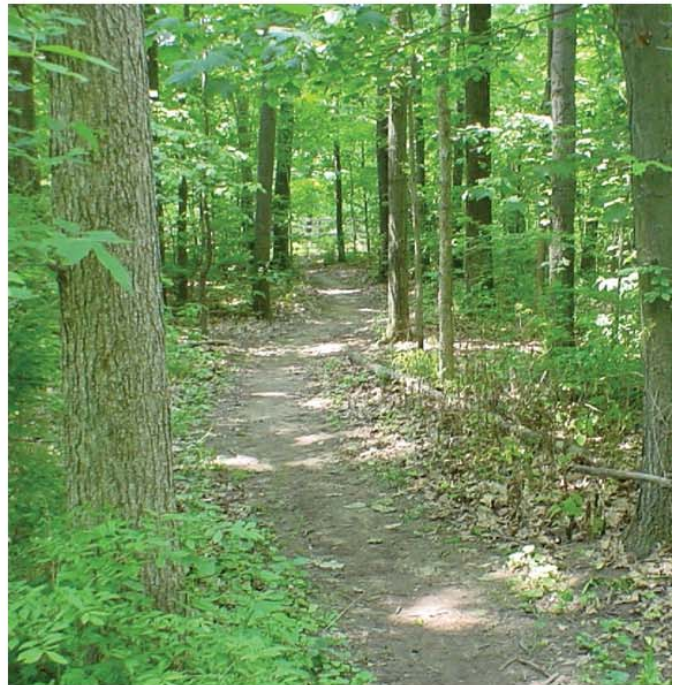
PUBLIC HEALTH AND SAFETY

- Provide crisis intervention training and mental health first aid for all applicable county departments and employees.
- Assess and develop a program to co-locate mental health crisis workers in Central Dispatch, public health, and other applicable departments, to divert appropriate mental health-related calls received with the goal of engaging the caller in addressing mental health issues in the mental health treatment system as opposed to the criminal justice system.
- Increase resilience and capacity to prepare for and respond to emergencies and incidents.
- Conduct a comprehensive risk analysis of critical public safety in the county and develop an action plan for the purpose of enhancing protection and resiliency.
- Reduce violence in Ingham County by supporting community engagement, fostering stronger neighborhoods and helping to coordinate violence prevention efforts.



RECREATIONAL OPPORTUNITIES

- Enhance affordable recreational opportunities across the county by ensuring accessibility to recreational areas, fostering a welcoming environment for all and promoting environmental sustainability.
- Enhance existing recreational resources by linking neighborhoods and schools to parks, waterfronts, recreational centers and other facilities through a county wide network of non-motorized trails and blueways.
- Continue to add activities and educational programming to our parks and facilities that support physical and mental health.



ROADS AND INFRASTRUCTURE

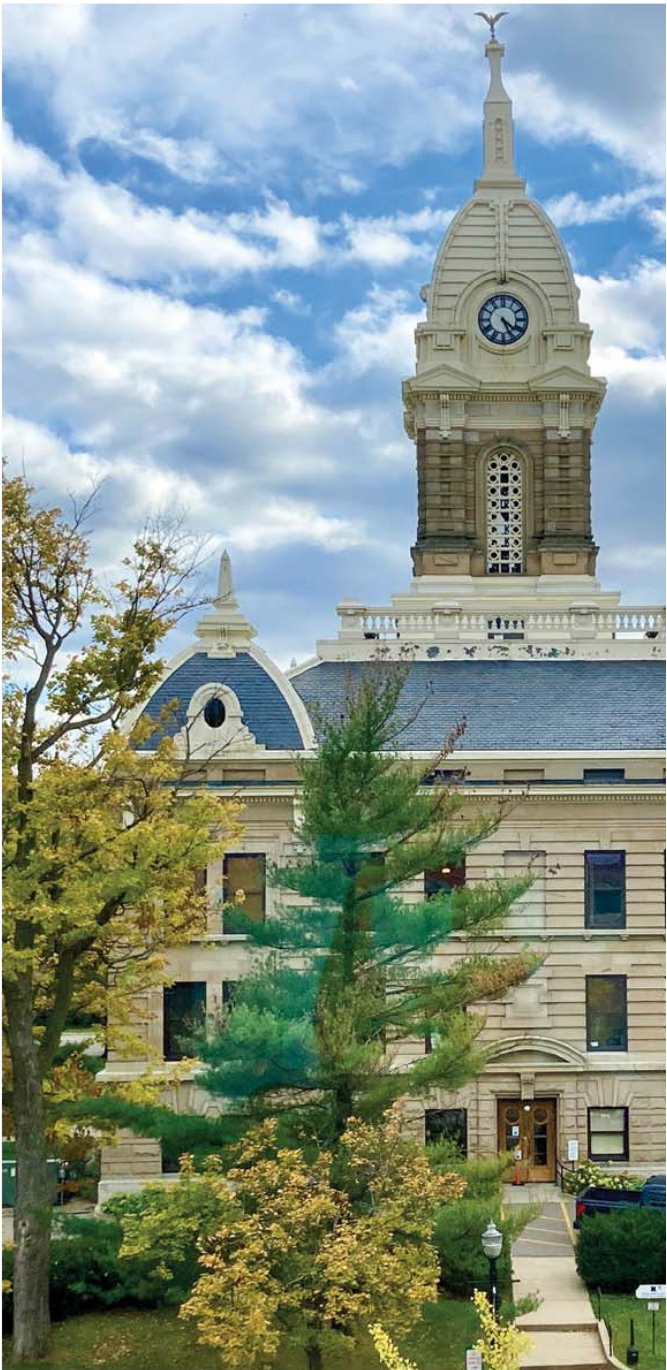
- Respond to stakeholder concerns in a timely manner and utilize an asset management plan to ensure roads and bridges are maintained in safe conditions.
- Improve communication with the public and other entities by coordinating projects to minimize disruption to the community.
- Ensure that buildings are well-maintained and provide safe access for everyone, and that they are welcoming and secure for all residents.
- Work with communities within the county to develop and maintain public trails linking parks and communities to one another.
- Support expansion of reliable broadband technology throughout the county.





GOOD GOVERNMENT

- Be open, transparent and accountable with the public we serve, including erring on the side of disclosure whenever possible.
- Become a destination employer that attracts and retains high-quality staff to serve our residents.
- Consider the public health impacts of every county decision.
- Promote and encourage the professional development of all employees. Require a minimum of 12 hours of professional development of all employees.
- Build awareness and urgency to develop environmentally sustainable practices in county government.



DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 21**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING DR. DOUGLAS EDEMA FOR SERVICE AS AN
INGHAM COMMUNITY HEALTH CENTERS BOARD MEMBER**

RESOLUTION #23 – 572

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to honor Dr. Douglas Edema for his exemplary service as a CHC board member; and

WHEREAS, the Ingham County Board of Commissioners acts as co-applicant with the Ingham Community Health Centers (ICHC) Board of Directors for the governance and oversight of the Federally Qualified Health Center through ICHD; and

WHEREAS, a current ICHC Board Member, Dr. Douglas Edema, has honorably completed his term in said positions and has contributed with integrity and commitment to ICHC's mission during his term; and

WHEREAS, Dr. Edema served as Chair of the Homeless Healthcare Committee, which is a collaboration between the former Sparrow Health System, Holy Cross Services, and ICHC, and provides for the needs of those receiving services from the New Hope Community Health Center; and

WHEREAS, a committed advocate for those experiencing homelessness, Dr. Edema has been an active member of this committee for over 5 years; and

WHEREAS, the Medical Health Officer, the ICHC Board of Directors and the Executive Committee wish to recognize Dr. Edema's dedication during and service as an ICHC Board member and committee chair.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dr. Edema for his years of service and dedication as an ICHC Board member and committee chair.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners extends its sincere appreciation for Dr. Edema's contributions and for the lasting, positive impact he made during his years of dedicated service.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Dr. Edema continued success in all of his future endeavors.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 22**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO CREATE A 1.0 FTE PROJECT SPECIALIST
COMMUNITY ACTION NETWORK COORDINATOR**

RESOLUTION #23 – 573

WHEREAS, Ingham County Health Department (ICHD) wishes to create a 1.0 FTE Project Specialist Community Action Network (CAN) Coordinator position, ICEA County Professional Grade 5 (salary range \$50,294.82 to \$60,394.75), effective upon approval; and

WHEREAS, this position was previously a temporary position within the Health Department; and WHEREAS, the Project Specialist CAN Coordinator is an essential role to ICHD’s Maternal and Child Health (MCH) Division operations and ensures that our Infant Mortality Coalition is successful and sustainable; and

WHEREAS, this new position will allow ICHD staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across the county; and

WHEREAS, creating this new position will allow extra capacity and staffing hours to further develop the Infant Mortality Coalition, and will provide coordination for the Fetal Infant Mortality Review program; and

WHEREAS, the 2023 cost of this 1.0 FTE Project Specialist CAN Coordinator position including salary and benefits is \$115,319 and all costs for this agreement will be covered by the Strong Start Healthy Start grant H4924118; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize creating a 1.0 FTE Project Specialist CAN Coordinator, ICEA County Professional Grade 5 (salary range \$50,294.82 to \$60,394.75), effective upon approval.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners authorizes creating a 1.0 FTE Project Specialist CAN Coordinator, ICEA County Professional Grade 5 (salary range \$50,294.82 to \$60,394.75), effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

COUNTY SERVICES: Yeas: Celentino, Peña, Grebner, Sebolt, Lawrence, Maiville, Ruest
Nays: None **Absent:** None **Approved 12/05/2023**

DECEMBER 12, 2023 REGULAR MEETING

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 23**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE 2024 AGREEMENTS FOR COMMUNITY AGENCIES

RESOLUTION #23 – 574

WHEREAS, the 2024 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County’s Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2024 budget includes \$365,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #23-236.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2024 through December 31, 2024, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$65,049 from the 2024 contingency fund to the community agency fund.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Advent House Ministries, Inc.	provides food, shelter, and advocacy services to those who struggle with homelessness and poverty in our community	\$18,750.00	\$18,750.00	\$0.00	\$18,250.00	\$5,000.00	\$18,250.00	\$18,250.00	\$18,250.00
Big Brothers Big Sisters Michigan Capital Region	Provides mentors to youth age 5-17, including wellness checks and access to basic needs for involved families	\$9,375.00	\$23,750.00	\$0.00	\$9,375.00	\$5,000.00	\$9,375.00	\$9,375.00	\$9,375.00
Boys & Girls Club of Lansing	Provides lunch during summer to youth age 6-18 and after-school snacks during the school year	\$5,200.00	\$5,200.00	\$0.00	\$5,200.00	\$5,000.00	\$5,200.00	\$5,200.00	\$5,200.00
Capital Area Housing Partnership - Homeless Families Supportive Services	providing decent affordable housing, revitalizing neighborhoods, and, most recently, providing housing with services most likely to keep large formerly homeless families permanently housed	N/A	\$5,000.00	\$0.00	\$2,500.00	\$5,000.00	\$2,500.00	\$2,500.00	\$2,500.00
Cardboard Prophets	Provides clothing, shoes, personal items, and nonperishable food to those in need as well diapers, wipes, and incontinence supplies in tandem with various other organizations	\$12,500.00	\$30,000.00	\$18,250.00	\$12,500.00	\$18,250.00	\$12,500.00	\$12,500.00	\$12,500.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
CASA for Kids, Inc. Barry, Eaton, and Ingham County	advocate for the well-being and best interest of children in foster care	N/A	\$25,000.00	\$18,250.00	\$5,000.00	\$18,250.00	\$5,000.00	\$5,000.00	\$5,000.00
Child & Family Charities - Gateway Youth Services	provides food, clothing, shelter and hygiene products; crisis intervention; individual, group and family counseling; and independent living skills training to homeless, runaway, at-risk and street youth ages 12 to 24 in Ingham County	\$19,125.00	\$25,000.00	\$0.00	\$19,125.00	\$5,000.00	\$19,125.00	\$19,125.00	\$19,125.00
Cristo Rey Community Center - Food Access Programs	Provides Food Pantry monthly by appointment for community members in need, Open Distribution of fresh fruits, vegetables, and dairy twice monthly, and daily access to a Bread Rack for those in need	\$9,000.00	\$13,250.00	\$0.00	\$9,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Cristo Rey Community Center - Prescription Assistance	Provides bilingual assistance to individuals in navigating complex application processes for access to discounted and free prescriptions by pharmaceutical companies	\$6,750.00	\$6,750.00	\$0.00	\$6,750.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Epicenter of Worship Church	1. Through culturally appropriate mentorship and tutoring, and supported parent involvement, improve academic performance in reading and math for economically disadvantaged elementary-school-aged BIPOC students in the Lansing School District.	N/A	\$18,510.00	\$18,250.00	\$5,000.00	\$18,250.00	\$5,000.00	\$5,000.00	\$5,000.00
EVE, Inc.	EVE serves survivors of domestic and sexual violence through the provision of safe, emergency shelter and housing; crisis intervention; mental health services; and advocacy to support the client-survivor to empower them, promote their safety, and help them begin their journey of healing after the trauma they have experienced	\$9,300.00	\$30,000.00	\$0.00	\$9,300.00	\$5,000.00	\$9,300.00	\$9,300.00	\$9,300.00
Greater Lansing Food Bank - Garden Project	Provides access to land, how-to gardening education, seeds, plants starts, tools, and other resources for low-to moderate-income families	\$14,375.00	\$10,000.00	\$0.00	\$10,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Grit Glam and Guts	The grant funds will assist is supporting student-led project and professional fees for faculty and staff and ensure adequate staffing with a 1:8 teacher-student ratio, and facility cost.	N/A	\$7,600.00	\$0.00	\$3,350.00	\$5,000.00	\$3,350.00	\$3,350.00	\$3,350.00
Habitat for Humanity Capital Region	Habitat for Humanity Capital Region provides housing services to low- to moderate-income families in Ingham and Eaton Counties.	\$15,312.00	\$25,500.00	\$18,250.00	\$15,312.00	\$18,250.00	\$15,312.00	\$15,312.00	\$15,312.00
Haven House	provides emergency homeless shelter for families	\$15,000.00	\$20,000.00	\$18,250.00	\$15,000.00	\$18,250.00	\$15,000.00	\$15,000.00	\$15,000.00
Helping Women Period	provide traditional products (pads, tampons, and liners) as well as alternative products (menstrual cups and period underwear) through a charity partner model which leverages pre-existing connections to resources	N/A	\$60,000.00	\$18,250.00	\$5,000.00	\$18,250.00	\$5,000.00	\$5,000.00	\$5,000.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Holy Cross Services New Hope Community Center	providing clean and safe shelter; 2) providing emergency overnight shelter to prevent individuals from exposure to extreme weather; 3) providing support services and referrals for individuals experiencing homelessness	\$15,000.00	\$50,000.00	\$18,250.00	\$15,000.00	\$18,250.00	\$15,000.00	\$15,000.00	\$15,000.00
ICHANGE	provide an evidence-based client-centered and unique open-minded approach to foster a more cohesive community, and promote a sustainable well-being for individuals, youth, and families	N/A	\$12,600.00	\$12,600.00	\$6,100.00	\$12,600.00	\$6,100.00	\$6,100.00	\$6,100.00
Lansing Area AIDS Network	Provides funding for housing, utilities, food, and other basic needs where State funding is unable to do so	\$6,250.00	\$8,000.00	\$8,000.00	\$6,250.00	\$8,000.00	\$6,250.00	\$6,250.00	\$6,250.00
Larry Mitchell Trice Community Outreach Services	Provides food, with a healthy and cultural focus, for Cuban, Middle Eastern, Black, Hispanic, and other international populations in need during evening hours when most other food banks are closed	N/A	\$91,250.00	\$18,250.00	\$5,000.00	\$18,250.00	\$5,000.00	\$5,000.00	\$5,000.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Loads of Love	Provides free services such as food, toiletries, clothing, and HR and counseling resources for those in need	N/A	\$2,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Michigan Crossroads Council, Boy Scouts of America	provide youth with extended opportunities for high-quality enrichment programming that uses a positive youth development approach to guide its delivery	N/A	\$7,500.00	\$0.00	\$3,250.00	\$5,000.00	\$3,250.00	\$3,250.00	\$3,250.00
Northwest Initiative	Provides returning citizens with basic needs such as assistance with government documents, clothing, food, health coverage, transportation resume and career advice, housing, family reunification, etc.	\$6,250.00	\$10,000.00	\$0.00	\$6,250.00	\$5,000.00	\$6,250.00	\$6,250.00	\$6,250.00
Pilgrim Congregational United Church - Meals to Go	Provides "Meals to Go" for neighborhood and community	N/A	\$9,000.00	\$0.00	\$4,500.00	\$5,000.00	\$4,500.00	\$4,500.00	\$4,500.00
Refugee Development Center - BRIDGES: Basic Needs to Self Sufficiency	Provides food, clothing, and essential household items to families in need	\$15,312.50	\$20,000.00	\$0.00	\$15,312.00	\$5,000.00	\$15,312.00	\$15,312.00	\$15,312.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Retired & Senior Volunteer Programs of Ingham, Clinton, & Eaton Counties (RSVP)	Provides medial driving to seniors and individuals with disabilities for no cost as well as social calls for seniors living alone	\$6,250.00	\$10,000.00	\$10,000.00	\$6,250.00	\$10,000.00	\$6,250.00	\$6,250.00	\$6,250.00
Rural Family Services	Provides rental assistance to help keep families in homes	\$9,000.00	\$14,000.00	\$14,000.00	\$9,000.00	\$14,000.00	\$9,000.00	\$9,000.00	\$9,000.00
Sleep in Heavenly Peace, Inc.	Provides lumber, materials, mattress, bedding, and pillows for children without beds	N/A	\$10,000.00	\$10,000.00	\$5,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
South Lansing Ministries Inc	Provides healthy and nutritious food pantry for those in need as well as personal need items	N/A	\$10,000.00	\$10,000.00	\$5,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Southside Community Coalition	Provides snacks to children in after school program every day	N/A	\$6,500.00	\$6,500.00	\$3,250.00	\$6,500.00	\$3,250.00	\$3,250.00	\$3,250.00
Southside Community Kitchen	Provides healthy and nutritious meals to low-income and South Lansing people in need	\$1,000.00	\$5,000.00	\$5,000.00	\$1,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$1,000.00
St. Vincent Catholic Charities	Provides refugee families with one month's rent or utility assistance when in crisis	\$5,000.00	\$15,000.00	\$15,000.00	\$5,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$5,000.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Stockbridge Community Outreach Association, Inc	Provides Milk Bucks to Stockbridge families without access to regular grocery stores & unable to pay inflated local access prices	\$5,625.00	\$7,346.00	\$7,346.00	\$5,625.00	\$7,346.00	\$5,625.00	\$5,625.00	\$5,625.00
The Salvation Army - Lansing Capital Area Center for Service	provides essential food items to homeless and residential individuals through our Food Pantry, Monday through Friday	N/A	\$15,000.00	\$15,000.00	\$5,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$5,000.00
The Turning Point of Lansing	Provides mentoring for African American youth, including mental health support, field trip and outing funding, session snacks, and shirts	\$12,500.00	\$40,300.00	\$0.00	\$12,500.00	\$5,000.00	\$12,500.00	\$12,500.00	\$12,500.00
United Way of South central Michigan - Capital Area College Access Network	Provides matching funds, mentoring, and professional development to AmeriCorps members serving as college advisors in high schools	\$7,500.00	\$15,000.00	\$0.00	\$7,500.00	\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Voices of Color	provide a space to advocate for and implement strategies to ensure access to the highest quality of resources for all victims and survivors with a focus on black, indigenous and people of color community (BIPOC)	N/A	\$10,000.00	\$10,000.00	\$5,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
WAI-IAM - RISE Care Unit	Provides basic needs, resources, and care for individuals with addictions issues and are members of the RISE Community	\$4,500.00	\$10,625.00	\$10,625.00	\$4,500.00	\$10,625.00	\$9,500.00	\$9,500.00	\$9,500.00
Advancement Corporation	The plan focuses on evenly dispersing affordable housing throughout the community to promote healthy mixed-income neighborhoods.	N/A	\$20,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Allen Neighborhood Center	Provides a food pantry for those in need with non-restrictive food pantry access as well as holistic services for health, housing, and other human service needs	\$2,500.00	\$5,000.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Capital Area District Libraries	provides free information and resources to the Greater Lansing Area and Capital Region. CADL offers physical and digital resources, gathering spaces, computers, internet, and technology access, as well as a wide range of programming for library patrons	N/A	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Area Housing Partnership - Ballentine	provided project-based vouchers housing and case management support to 18 households annually for	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	\$2,230.00	\$2,230.00	\$2,230.00
Capital Area Housing Partnership - Walnut Manor Apartments	providing housing with services most likely to keep those with special needs stably housed. Walnut Manor Apartments, with their integrated service program, have provided housing and case management support to 12 households annually for over a decade	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$9,000.00	\$9,000.00	\$9,000.00
Capital Area Housing Partnership - Tuesday Toolmen	program provides free home repairs and modifications to help people remain safely in their homes	\$4,750.00	\$4,750.00	\$4,750.00	\$4,750.00	\$4,750.00	\$8,750.00	\$8,750.00	\$8,750.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Community Mental Health	Provides services for recovery, wellness, trauma-informed care, and physical-behavioral health care integration for adults and children	N/A	\$30,000.00	\$18,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cristo Rey Community Center - Community Kitchen	Provides two hot and nutritious meals Monday through Friday to those in need	\$4,250.00	\$10,000.00	\$0.00	\$4,250.00	\$4,520.00	\$10,270.00	\$10,270.00	\$10,270.00
DAP Service & Resources	DAP Services & Resources was founded to be a resource to address the social determinants of health in aging such as access to resources, education, and cultural incompetence. We aim to do this through education, mentorship and advocacy	N/A	\$13,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Eastside Community Action Center	Provides food and other necessities for individuals and families in the community	N/A	\$30,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Footprints of Michigan, Inc.	provide shoe gear for anyone in need	N/A	\$20,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Greater Lansing Food Bank - Care Kits	Provides kits of nutritious food for homeless individuals	N/A	\$10,000.00	\$0.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$2,500.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Holt Community Food Bank (HCFB)	also provide fresh produce, meats, dairy, bread products and personal needs items depending upon availability	N/A	\$30,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Lansing School District	We are proposing to utilize the Community Action Grant to support two programs providing tangible goods and services to our school community through the expansion of our BIPOC Care Closet and the creation of a Family Support Center within the Office of School Culture (OSC).	N/A	\$249,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Leslie Outreach	Provides personal needs items (such as toiletries) for economically challenged residents of the Leslie school district	\$1,750.00	\$5,000.00	\$0.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00
Mason Community Services INC	Provides food resources; clothing and diapers; home furnishing, repair and rent assistance; transportation; laundry assistance; tax assistance; and education classes with ICHD & Dental Dental	\$18,750.00	\$24,000.00	\$18,250.00	\$18,250.00	\$18,250.00	\$18,250.00	\$18,250.00	\$18,250.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Michigan State University Safe Place	provides free services to those victimized by domestic violence and stalking, and their minor aged children. Services include counseling, safety planning, advocacy services and shelter.	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
One Love Global	Provides mentorship, education, and resources to Black youth	N/A	\$15,060.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Open Arms Link	Open Arms Link (OAL) provides permanent and safe Adult Foster Care (AFC) housing and care services for those with mental and physical developmental disabilities.	N/A	\$30,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00

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Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Our Savior Lutheran Church & School	Dispense food with extras of meat and personal care,• Community Outreach – available to clients: -Information about the Ingham County Health Department. -Information and referrals to clients. -Clothing and household items. -Birthday packs if available. -Back to School Backpack Drive. -Homemade cards given on holidays if available. -Gifts at Christmas if available	N/A	\$30,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Peckham, Inc	Provides employment and social support services for Region 7 such as housing applications, hygiene and personal care items, and shoes and clothing to individuals on parole and probation in the tri-county area	N/A	\$30,000.00	\$18,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pilgrim Congregational United Church - Love Layette Program	Provides new clothing, bibs, sleepers, diapers, wipes, and other baby care items for those in need	N/A	\$300.00	\$0.00	\$300.00	\$300.00	\$600.00	\$600.00	\$600.00

DECEMBER 12, 2023 REGULAR MEETING

Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
Pilgrim Congregationa l United Church - Small Children's Closet	Provides free of charge new and used clothing and other baby supplies to low-income families	N/A	\$300.00	\$0.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00
Punks with Lunch Lansing	provide food, hygiene items, clothing (socks & underwear), camping items (tents & sleeping bags), and harm reduction to those in need.	N/A	\$10,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Refugee Development Center - Newcomer Health & Housing Navigation	Provides cultural and linguistic accessible services for health and housing navigation	N/A	\$15,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
St. Vincent de Paul	Provides emergency assistance including rent, utilities, medical bills, etc. and food services including food pantries and meal delivery programs	N/A	\$246,025.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
The Listening Ear Crisis Intervention Center	provide crisis intervention, emotional support and information referrals for all individuals who contact them	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00

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Organization	Program	2023 Amt. Received	2024 Grant Request	Funding Rec. 1	Funding Rec. 2	Funding Rec. 3	Funding Rec. 4	Human Services Rec.	Finance Rec.
TWIGS Inc	Provides care for cancer patients from underprivileged or income-restricted individuals such as rides to appointments, yard care, errands, and house cleaning	N/A	\$150,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
United Way of South Central Michigan - Power of We	Provides access to service and care coordination among Ingham County agencies for referral sources, established services in the county, and collaboration on ways to improve coordination practices	N/A	\$10,000.00	\$0.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$2,500.00
WAI-IAM - RISE Recovery Community	Provides a community for addiction-struggling individuals and gives them resources and support	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Women's Center of Greater	Provides counseling, personal hygiene supplies, resume & career help, and professional clothing for low-income women	N/A	\$15,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
YMCA of Metropolitan Lansing	Provides fresh fruits and vegetables to families in need	\$2,500.00	\$5,000.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
TOTAL			\$1,778,446.00	\$369,071.00	\$430,049.00	\$504,441.00	\$430,049.00	\$430,049.00	\$430,049.00

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**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A HEALTH SERVICES MILLAGE CONTRACT WITH THE
INGHAM HEALTH PLAN CORPORATION**

RESOLUTION #23 – 575

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, in March 2020, the electorate approved a reauthorization of the countywide health services millage at a level of 63/100 (.63) of one mill for a period of four years (2020-2023) to be used for the purpose of providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services and essential care such as preventive testing and treatment for cancer, diabetes, heart disease and other serious illnesses; and

WHEREAS, IHPC provides an organized system of medical benefits utilized by county residents who are not eligible for Medicaid and do not have medical insurance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with IHPC which authorizes the County to pay IHPC an amount not to exceed \$2,188,156 annually for the expenses incurred for providing a defined system of medical benefits consistent with the ballot language of the Health Services Millage.

BE IT FURTHER RESOLVED, that the millage will be used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.

BE IT FURTHER RESOLVED, that for the time period January 1, 2024 through December 31, 2024 the County shall reimburse IHPC by monthly invoice for medical, pharmacy, dental, and behavioral health services as set forth in the attached list of covered services.

BE IT FURTHER RESOLVED, that the annual not to exceed amount of \$2,188,156 includes administrative costs, which will be capped at 15% of medical expenses paid to IHPC, with the administrative costs requested to be reimbursed by the County listed clearly on each monthly invoice.

BE IT FURTHER RESOLVED, that administrative costs include, but are not limited to third party administration, pharmacy benefits management, enrollment and outreach, marketing, case management and disease management, member management services, program indirect costs, and general bills including legal, accounting, consulting, liability insurance, printing, copying, mailing, etc.

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BE IT FURTHER RESOLVED, that IHPC invoices will be submitted in a consistent format that is agreed upon by both the IHPC and the Ingham County Controller/Administrator.

BE IT FURTHER RESOLVED, that any additional services that IHPC wishes to be reimbursed for beyond what is in the attached scope of services must be approved by the Ingham County Board of Commissioners as an amendment to the contract.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation shall appoint a representative put forth by the Ingham County Board of Commissioners to its Board of Directors.

BE IT FURTHER RESOLVED, that Ingham County reserves the right to make requests of IHPC for data that includes enrollment figures, financial reports, and other information and IHPC is obligated to provide the requested data in a timely manner.

BE IT FURTHER RESOLVED, that the Ingham Health Plan Corporation may be subject to review of member eligibility and expenses relative to this contract to ensure compliance with the contract and with the Health Services Millage ballot language.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

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MEDICAL COVERAGE

Physician, Physician Assistant, and Nurse Practitioner Services Office visit

Copay: \$5.00

Covered when provided by the member's Primary Care Provider (PCP) or by a specialty medical provider to whom the enrollee is appropriately referred for medically necessary services. Services must be provided in an office or outpatient setting. Medicaid covered CPT's only.

- Office visits
- Annual physical exams, including breast exams, pap smears, and screening tests
- Immunizations
- Administration of allergy extract
- Anesthesia services
- Injectable medications (limited benefit – see additional information)
- Diagnostic and treatment services
- Oral Surgery (Medical services only. Dental related services covered per Delta EPO)
- Ophthalmology services provided by an Ophthalmologist or Optometrist (must be related acute or chronic medical condition)
- Physical or Occupational therapy- maximum of 20 visits per calendar year
- Podiatry services
- Preventive Services
- Surgery
- Behavioral Health Services (limited benefit)

Outpatient Hospital Services

Copay: \$0.00

Covered when ordered by the member's PCP or specialty provider to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Physical or Occupational therapy- maximum of 20 visits per calendar year
- Radiation therapy
- Colonoscopies and sigmoidoscopies
- Diagnostic and treatment services (limited benefit)
- Surgeries

Urgent Care Services Copay: \$5.00

Covered for after-hours, non-emergency medical conditions that need to be treated before a PCP appointment can be scheduled. Medicaid covered CPT's only.

- Urgent care visits
- Immunizations
- Injectable medications and administration.

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Laboratory Services

Copay: \$0.00

Covered when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only. Genetic testing requires review for medical necessity and prior authorization.

Radiology Services

Copay: \$0.00

Covered for diagnosis and treatment purposes when ordered and/or authorized in advance by the enrollee's PCP or a specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

- Diagnostic X-rays
- CT scans
- Mammograms (women over 40 should be referred to authorized Title XV BCCCP program)
- MRI scans
- PET scans

Ambulatory Surgical Center Services

Copay: \$0.00

Covered when services ordered by the member's PCP or specialist physician to whom the enrollee is appropriately referred and medically necessary. Medicaid covered CPT's only.

Practitioner charges for diagnostic and treatment services

Practitioner charges for surgery

Medical Supplies

Copay: \$0.00

Covered with a valid prescription when ordered by the member's PCP or specialist physician and medically necessary.

- Blood Glucose Meters (CONTOUR NEXT Blood Glucose Monitoring System) Available through Ascensia Diabetes Care only. Call Ascensia at (800) 348-8100
- CPAP machine and supplies
- Medical supplies other than gradient surgical garments, formulas and feeding supplies, oxygen and related supplies, incontinence supplies, and supplies related to any non-covered durable medical equipment item
- Syringes, test strips, and lancets – Available through member's Pharmacy Benefit. (See Section 17 for details). Any pharmacy that participates with IHP can fill these prescriptions
- Limited knee and wrist orthotics

Injectable Medications

Copay: \$0.00

Injection administration is a covered benefit which does not require a prior authorization. However, not all injectable medications are a covered benefit. The purpose of

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the benefit is to cover common, routine injectable medicine given in the office or outpatient surgery setting. Providers should contact the Plan to verify coverage prior to administration with any questions.

- Infusion therapy is a covered benefit which **requires prior authorization**. The medication administered by infusion **also requires prior authorization**, and **may not be covered** by the Plan.
- Chemotherapy is not a covered benefit.
- Medicaid payable Vaccines and TB skin testing, as indicated by the CDC, are a covered benefit. Children should qualify for the Vaccines for Children (VFC) program

PHARMACY

Office Visit Copay: \$5.00 (Generic)/\$10.00 (Brand)

- IHP Formulary medications filled at an IHP participating pharmacy
- Diabetic supplies (insulin syringes, lancets, and test strips)

DENTAL COVERAGE (Provided by Delta Dental of Michigan – EPO Network only)

Office Visit Copay: \$0.00 for Cleanings, Preventative Exams, and X-rays. See member copayment schedule for copayment amounts for other services.

- Cleanings
- Preventative Exams
- X-rays
- Fillings
- Crowns
- Root Canals
- Bridges & Dentures

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**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 25**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH WTA ARCHITECTS FOR THE
DESIGN AND CONSTRUCTION MANAGEMENT OF A NEW GRANDSTAND AT THE
INGHAM COUNTY FAIRGROUNDS**

RESOLUTION #23 – 576

WHEREAS, the original grandstands at the Fairgrounds were demolished in 2016 due to structural deficiencies; and

WHEREAS, the construction of a new grandstand is vital to the success of the Fairgrounds; and

WHEREAS, the Fairgrounds submitted an application for \$2,500,000 to Representative Elissa Slotkin's Community Project Funding program to construct a new grandstand; and

WHEREAS, the application to construct a new grandstand was funded at \$2,500,000 in the Transportation, Housing and Urban Development, and related agencies (THUD) appropriations bill; and

WHEREAS, after careful review of the bids, the Fairgrounds Events Director and the Fair Board both concur that a contract be awarded to WTA Architects who submitted the most qualified bid in the amount of \$52,620 for the design and \$130,650 to oversee construction for a total not to exceed \$183,270; and

WHEREAS, the funding for this contract is available in the Fair CIP (Hotel/Motel) fund balance; and

WHEREAS, this is eligible for reimbursement from the Community Project Funding program grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with WTA Architects to design and manage the construction of a new grandstand at the Ingham County Fairgrounds in an amount not to exceed \$183,270.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

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**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 26**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE
CONTRACT WITH SPICER GROUP, INC.**

RESOLUTION #23 – 577

WHEREAS, the Board of Commissioners passed Resolution #20-560 to authorize a three-year contract with Spicer Group Inc., for the purpose of providing consulting services to and assisting the Ingham County Parks staff of millage related items; and

WHEREAS, an additional not to exceed \$40,000 may be necessary to complete additional tasks within the current contract scope for the balance of the 2023 year; and

WHEREAS, after careful review and evaluation it is recommended that additional funds are made available for the continuation of services with Spicer Group, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes additional funds not to exceed \$40,000 for an amendment to the contract with Spicer Group, Inc. to provide consulting services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$40,000 from the 228 Millage fund balance to line item 228-62800-802000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

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**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 27**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH SHANE’S CAMELS

RESOLUTION #23 – 578

WHEREAS, the agreement between the County and the Zoological Society, Resolution #17-069, transferred operations of encounters including camel rides to the County; and

WHEREAS, the Purchasing Department issued RFP #193-23 and Shane’s Camels was the only bid submitted; and

WHEREAS, the Zoo Director and Purchasing Director reviewed the bid submitted by Shane’s Camels and found it to meet the criteria necessary for camel rides at Potter Park Zoo; and

WHEREAS, Shane’s Camels has provided services at Potter Park Zoo since 2019 without incident; and

WHEREAS, the camel ride experience enhances guest experience by offering diversity in activities at the Zoo for visitors; and

WHEREAS, this contract will be a revenue contract with the Zoo receiving 25% of the gross revenue from the camel ride services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes awarding a contract for three years with an additional two year extension option, to Shane’s Camels for the camel ride services at Potter Park Zoo.

BE IT FURTHER RESOLVED, that Potter Park Zoo will receive 25% of the gross revenue from the camel ride services.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

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**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE POTTER PARK ZOO AS A POLLING LOCATION

RESOLUTION #23 – 579

WHEREAS, the City of Lansing requested Potter Park Zoo become a polling location; and

WHEREAS, Potter Park Zoo is able to meet the requirements in the City of Lansing polling location guidelines; and

WHEREAS, the Potter Park Zoo Advisory Board is in support of the Zoo as a polling location.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes Potter Park Zoo as a polling location for the City of Lansing.

BE IT FURTHER RESOLVED, that admission and parking fees will not be charged to individuals visiting the zoo to vote on election dates.

BE IT FURTHER RESOLVED, that the City of Lansing can use the space designated by Potter Park Zoo to store election equipment in the week prior to and following the election.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MICHIGAN AGRICULTURE
ENVIRONMENTAL ASSURANCE PROGRAM CLEAN SWEEP AGREEMENT WITH THE
MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

RESOLUTION #23 – 580

WHEREAS, Ingham County Health Department's (ICHD's) Environmental Health Division (EH) wishes to accept a grant from the Michigan Department of Agriculture and Rural Development (MDARD) under the Clean Sweep agreement effective October 1, 2023 through September 30, 2024 for an amount not to exceed \$24,000; and

WHEREAS, EH operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham county residents free of charge; and

WHEREAS, annually, MDARD contracts with ICHD under the Clean Sweep agreement to provide funding to cover costs of the disposal of pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHD with up to \$24,000 in funding for FY 2024 to be used for the disposal of pesticides and herbicides; and

WHEREAS, this funding was anticipated and included in the FY 23 budget; and

WHEREAS, the Medical Health Officer recommends that the Board of Commissioners authorize a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program agreement with MDARD effective October 1, 2023 through September 30, 2024 for an amount not to exceed \$24,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an MAEAP Clean Sweep Program agreement with MDARD effective October 1, 2023 through September 30, 2024 for an amount not to exceed \$24,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE 2023 – 2024 AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE MASTER AGREEMENT

RESOLUTION #23 – 581

WHEREAS, the responsibility from protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health and Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD entered into a 2023-2024 Master Agreement authorized through Resolution #23-339; and

WHEREAS, MDHHS has proposed Amendment #1 to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize amending Resolution #23-339 with MDHHS for the delivery of public health services under the Master Agreement Process, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$285,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #23-339 with MDHHS for the delivery of public health services under the Master Agreement Process effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$285,000.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

Child & Adolescent Health Center Program – East Lansing: increase of \$275,000 from \$0.00 to \$275,000.
Community Blood Lead Testing: increase of \$10,000 from \$0 to \$10,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2024 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED that the Medical Health Officer, Dr. Adenike Shoyinka or her designee, is authorized to submit the 2023-2024 Master Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

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HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

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**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE NEXTGEN HEALTHCARE INFORMATION SYSTEMS
AGREEMENT TO PURCHASE THE NEXTGEN DIAGNOSTIC HUB SERVICE**

RESOLUTION #23 – 582

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to amend Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to include the NextGen® Diagnostic Hub service, for an annual amount not to exceed \$600, effective upon approval; and

WHEREAS, NextGen® Diagnostic Hub is a service enabling a connection to a network of laboratories to order diagnostic tests and receive test results from connected laboratories; and

WHEREAS, it is a shared network of lab vendors that provide testing services to connected care providers; and

WHEREAS, the annual cost for this service will not exceed \$600 and will be covered by the CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to purchase the NextGen® Diagnostic Hub service effective upon approval for an amount not to exceed \$600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #10-275 with NextGen® Healthcare Information Systems, Inc. to purchase the NextGen® Diagnostic Hub service.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH INSTAMED AS A CREDIT/DEBIT
CARD PROCESSING AGENT FOR INGHAM COUNTY HEALTH DEPARTMENT AND
INGHAM COMMUNITY HEALTH CENTERS**

RESOLUTION #23 – 583

WHEREAS, Ingham County Health Department (ICHD) and ICHD's Community Health Centers (CHCs) wish to enter into an agreement with InstaMed for credit/debit card processing services within the CHCs, effective January 1, 2024 through December 31, 2024; and

WHEREAS, ICHD and ICHCs receive Health Resource and Services administration (HRSA) funding for the operation of its Federally Qualified Health Centers (FQHC), and

WHEREAS, HRSA encourages FQHCs to allow payment for services via credit/debit card to maximize patient revenue; and

WHEREAS, ICHD currently has an agreement with Transfirst since 2016, to provide this service that requires a software platform upgrade; and

WHEREAS, ICHD analyzed credit/debit card processing in order to find a platform containing with the ability to interface with ICHD's Electronic Health Records; and

WHEREAS, ICHD wishes to enter into an agreement with InstaMed for processing credit/debit card payments effective January 1, 2024 through December 31, 2024; and

WHEREAS, the costs for purchasing the credit/debit card swipe devices are \$105 per device and ICHD/CHC requests to purchase up to 20 machines; and

WHEREAS, other costs include a maintenance fee of \$5 per month per device and a processing fee per transaction of \$0.25 cents per credit card swipe, plus 2.69 to 3.29 % of transaction value depending on the credit/debit card used; and

WHEREAS, the cost to purchase the credit/debit card devices and payment of transaction related fees will be paid from existing operating costs and the expected increase in payments from patients for services, and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize entering into an agreement with InstaMed effective January 1, 2024 through December 31, 2024 to provide credit/debit card processing services.

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THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with InstaMed effective January 1, 2024 through December 31, 2024 to provide credit/debit card processing services.

BE IT FURTHER RESOLVED, that the costs for purchasing the credit/debit card swipe devices are \$105 per device and ICHD requests to purchase up to 20 machines.

BE IT FURTHER RESOLVED, that other costs will include a maintenance fee of \$5 per month per device and a processing fee per transaction of \$0.25 cents per credit card swipe plus 2.69 to 3.29 % of transaction value depending on the credit/debit card used.

BE IT FURTHER RESOLVED, that the cost to purchase the credit/debit card devices and payment of transaction related fees will be paid from existing operating costs and the expected increase in payments from patients for services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer

Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN EXTENSION OF THE AGREEMENT WITH THE
MICHIGAN PRIMARY CARE ASSOCIATION FOR ENCOUNTER COMPARISON &
RECONCILIATION SUPPORT SERVICES**

RESOLUTION #23 – 584

WHEREAS, Ingham County Health Department’s (ICHHD) Community Health Centers (CHCs) wish to extend the agreement with Michigan Primary Care Association (MPCA) for Encounter Comparison & Reconciliation Support Services and technical training, effective January 1, 2024 through December 31, 2027, in an amount not to exceed \$75,000; and

WHEREAS, this agreement will aid in efficiently and effectively reconciling filed provider service claims with the State of Michigan Community Health Automated Medicaid Processing System (CHAMPS) with tools developed by MPCA; and

WHEREAS, this agreement will also provide technical training to aid in the Medicaid Reconciliation process; and

WHEREAS, the current agreement, per Resolution #22-612, is set to expire on December 31, 2023; and

WHEREAS, the cost of this agreement in an amount not to exceed \$75,000 and will be covered by additional revenue recovered from the Medicaid Reconciliation process; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize extending the agreement with the MPCA for Encounter Comparison & Reconciliation Support Services and training effective January 1, 2024 through December 31, 2027, in an amount not to exceed \$75,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the agreement with MPCA for Encounter Comparison & Reconciliation Support Services and training effective January 1, 2024 through December 31, 2027 in an amount not to exceed \$75,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

DECEMBER 12, 2023 REGULAR MEETING

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 34**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A RENEWAL OF THE AGREEMENT WITH DR. SAIF FATTEH
FOR DERMATOLOGY SERVICES**

RESOLUTION #23 – 585

WHEREAS, Ingham County Health Department’s (ICHD) Community Health Centers (CHC) wish to renew the agreement with Dr. Saif Fatteh to provide dermatology services effective December 1, 2023 through May 31, 2024 in an amount not to exceed \$11,700; and

WHEREAS, Dr. Saif Fatteh will provide dermatology services to ICHD’s CHCs’ patients, six (6) hours per week; and

WHEREAS, ICHD’s CHCs will provide Internet access and up to 300 square feet of clinical space at 1115 S. Pennsylvania Avenue for the provision of dermatology services to the community; and

WHEREAS, the previous agreement expired on October 31, 2023; and

WHEREAS, the total cost of retaining Dr. Saif Fatteh’s services will not exceed \$11,700 and will be covered by the FY24 CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing the agreement with Dr. Saif Fatteh to provide dermatology services, including Internet access and up to 300 square feet of clinical space at Willow CHC, effective December 1, 2023 through May 31, 2024 in an amount not to exceed \$11,700.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes extending the agreement with Dr. Saif Fatteh to provide dermatology services, including Internet access and up to 300 square feet of clinical space at Willow CHC, effective December 1, 2023 through May 31, 2024 in an amount not to exceed \$11,700.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 35**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A RENEWAL OF THE AGREEMENT WITH
MSU HEALTH CARE, INC. FOR PEDIATRIC PHYSICIAN SERVICES**

RESOLUTION #23 – 586

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to renew the agreement with MSU Health Care, Inc. for Pediatric Physician Services for an annual amount not to exceed \$1,300,000 effective January 1, 2024 through December 31, 2024, with an option to renew for one year; and

WHEREAS, MSU Health Care, Inc. will provide 3.5 FTEs to support ICHD's CHCs' children and adolescences health centers; and

WHEREAS, the current agreement is set to expire on December 31, 2023; and

WHEREAS, the total financial impact of this agreement will not exceed \$2,600,000, assuming the option to renew is exercised, and will be covered by billable services; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing the agreement with MSU Health Care, Inc. for Pediatric Physician Services in an annual amount not to exceed \$1,300,000 effective January 1, 2024 through December 31, 2024, with an option to renew for one year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing the agreement with MSU Health Care, Inc. for Pediatric Physician Services in an annual amount not to exceed \$1,300,000 effective January 1, 2024 through December 31, 2024, with an option to renew for one year.

BE IT FURTHER RESOLVED, that the agreement period shall be January 1, 2024 through December 31, 2024, with an option to renew for one year.

BE IT FURTHER RESOLVED, the cost of this agreement will not exceed \$1,300,000 through December 31, 2024 or \$2,600,000 if the option to renew is exercised.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 36**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A RENEWAL OF THE AGREEMENT WITH
INTELLIGENT MEDICAL OBJECTS, INC.**

RESOLUTION #23 – 587

WHEREAS, Ingham County Health Department’s (ICHHD’s) Community Health Centers (CHCs) wish to renew an agreement with Intelligent Medical Objects, Inc. (IMO) to provide the Core service, effective February 1, 2024 through January 31, 2027 in an amount not to exceed \$82,110.02; and

WHEREAS, IMO’s Core service offers enhancements to its advanced, user-friendly term search functionality to assist providers and clinicians in identifying terminology for documenting patient diagnosis and histories within NextGen; and

WHEREAS, IMO’s Core service enhances the efficiency of the diagnostic code search function to ensure quality patient care; and

WHEREAS, the current agreement per Resolution #21-042, is set to expire on January 31, 2024; and

WHEREAS, the total cost of the IMO Core service which will provide for up to 100 providers is \$82,110.02, and will be covered by the CHC Operating Budget; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize renewing the agreement with IMO, Inc. effective February 1, 2024 through January 31, 2027 in an amount not to exceed \$82,110.02.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes renewing the agreement with IMO, Inc. effective February 1, 2024 through January 31, 2027 in an amount not to exceed \$82,110.02.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar, Schafer
Nays: None **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 37**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR REPRESENTATION OF
INDIGENT PARTIES FACING CONTEMPT CHARGES IN PERSONAL PROTECTION ORDER
CASES, EMERGENCY RISK PROTECTION ORDER CASES, AND CERTAIN
FRIEND OF THE COURT MATTERS**

RESOLUTION #23 – 588

WHEREAS, the 30th Circuit Court’s General Trial and Friend of the Court Divisions must provide legal counsel to indigent parties facing contempt charges in certain matters; and

WHEREAS, historically, the Circuit Court has maintained a roster that identifies attorneys who are available to provide legal representation and compensates them on a voucher basis; and

WHEREAS, at this time, the roster has been depleted as the majority of attorneys who provided legal services have since taken positions that offer consistent work and known compensation elsewhere; and

WHEREAS, the Circuit Court’s General Trial and Friend of the Court Divisions, to ensure legal counsel is available and to provide fair compensation, seek to enter into a contract with individual attorneys; and

WHEREAS, the attorneys are selected by the judiciary based on meeting qualifications including good standing with the State Bar of Michigan, familiarity with relevant law, and the ability to provide sound representation for their clients; and

WHEREAS, Attorney Reid S. Felsing currently provides such representation for the General Trial and Friend of the Court Divisions; and

WHEREAS, if authorized, the Circuit Court would compensate Attorney Reid S. Felsing for providing legal representation for indigent parties in Personal Protection Order contempt cases, Emergency Risk Protection Order contempt cases and certain Friend of the Court contempt matters, effective January 1, 2024 through December 31, 2024 in the amount of \$14,000 per year, with \$9,000 of the total paid by the General Trial Division and the remaining \$5,000 paid by the Friend of the Court; and

WHEREAS, if authorized, the Circuit Court General Trial Division would compensate Attorney Reid S. Felsing a \$250 flat rate to handle an entire contempt proceeding from initial consultation to final conclusion of an ERPO contempt hearing; and

WHEREAS, the 2024 General Trial and Friend of the Court Division budgets approved by the Board of Commissioners are sufficient to fund such a contract.

DECEMBER 12, 2023 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Circuit Court to enter into a contract with Attorney Reid S. Felsing to provide representation of indigent parties for Personal Protection Order contempt cases, Emergency Risk Protection Order contempt cases, and certain Friend of the Court contempt matters, in the amount of \$14,000 per year and an additional \$250 flat rate to handle an entire contempt proceeding from initial consultation to final conclusion of an ERPO contempt hearing for an initial period effective January 1, 2024 through December 31, 2024 followed by two, one (1) year renewal periods not to exceed December 31, 2026.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract document on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar, Schafer
Nays: None **Absent:** Johnson **Approved 11/30/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 38**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENT WITH EQUIVANT TO BE IN
COMPLIANCE WITH MCL 712A.18t**

RESOLUTION #23 – 589

WHEREAS, Public Act 361 of 2020 amends MCL 712A.18t to automatically set aside all but certain ineligible offense two years after termination of court supervision or when the juvenile turns 18 years of age, whichever occurs later; and

WHEREAS, there are no limitations on the number of offenses that can be set aside; and

WHEREAS, courts are required to notify the arresting law enforcement agency and the Michigan State Police upon the setting aside of an adjudication; and

WHEREAS, for the past two decades, the Circuit Court has used Equivant Courtview as their Case Management System; and

WHEREAS, Equivant Courtview has provided a quote to automate the Case Management System to be in compliance with MCL 712.18t; and

WHEREAS, funds are available to support this project in the Juvenile Justice Millage fund balance 26466400.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into an agreement with Equivant Courtview to automate the Case Management System to be in compliance with MCL 712A.18t at a cost not to exceed \$18,232.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary budget transfers from the Juvenile Justice Millage fund balance to the 2024 Juvenile Division budget.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer
Nays: None **Absent:** None **Approved 11/30/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 39**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE INGHAM COUNTY PROBATE COURT CONTRACT RENEWAL
WITH THOMSON REUTERS REGARDING PRINT LEGAL BOOKS**

RESOLUTION #23 – 590

WHEREAS, pursuant to Resolution #20-583, the Ingham County Probate Court and Ingham County have a contract with Thomson Reuters for print legal books; and

WHEREAS, the contract is scheduled to expire after December 31, 2023; and

WHEREAS, the Court desires to renew the contract for a five-year term of January 1, 2024 through December 31, 2028; and

WHEREAS, the Court has secured a favorable quote to renew the contract at a monthly rate of \$206.39 in 2024 with a 4% year over year increase; and

WHEREAS, the Court has funds budgeted for contract renewal in its 2024 Budget, which was approved by the Ingham County Board of Commissioners; and

WHEREAS, the Court would request funding for this contract for the 2025-2028 budget years; and

WHEREAS, the Court recommends that the Ingham County Board of Commissioners approve a 5-year contract with Thomson Reuters for the purposes stated above in an amount not to exceed \$13,500 for the entire contract term (2024-2028).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Thomson Reuters for print legal books for a term of January 1, 2024 through December 31, 2028 in an amount not to exceed \$13,500 for the entire term to be paid from the Law Library Fund (line item 269-13100-782000).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer

Nays: None **Absent:** None **Approved 11/30/2023**

DECEMBER 12, 2023 REGULAR MEETING

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville

Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 40**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH
IT TAKES A VILLAGE, LLC FOR RESTORATIVE JUSTICE PROGRAMMING**

RESOLUTION #23 – 591

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the following provider has been selected after a Purchasing Department Request for Proposal response review to provide Restorative Justice Program in the Ingham County Correctional Facility:

Restorative Justice Program provided It Takes a Village, LLC
Greta McHaney-Trice: mchaneyt@yahoo.com (517) 974-7772
County vendor # 42500

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a three-year (3) contract not to exceed \$26,000/year with It Takes a Village, LLC for these services for the period of January 1, 2024 through December 31, 2026.

BE IT FURTHER RESOLVED, that the contract will automatically renew for two (2) one-year extensions if desired by the county and agreed upon by the vendor.

BE IT FURTHER RESOLVED, that the funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer
Nays: None **Absent:** None **Approved 11/30/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 41**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH
LIFE LAUNCH INSTITUTE, LLC FOR PARENTING PROGRAM**

RESOLUTION #23 – 592

WHEREAS, on August 7, 2018 the electorate of Ingham County approved the Justice Millage; and

WHEREAS, the millage language authorized funding for “programming for the treatment of substance addictions, treatment of mental illness, and reduction of re-incarceration among arrested persons”; and

WHEREAS, the following provider has been selected after a Purchasing Department Request for Proposal response review to provide Parenting Program in the Ingham County Correctional Facility:

Parenting Program provided by Life Launch Institute, LLC
Lori Haney: lorihaney.lli@gmail.com (619) 726-5257
County vendor # 44451

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a three-year (3) contract not to exceed \$25,000/year with Life Launch Institute, LLC for these services for the period of January 1, 2024 through December 31, 2026.

BE IT FURTHER RESOLVED, that the contract will automatically renew for two (2) one-year extensions if desired by the county and agreed upon by the vendor.

BE IT FURTHER RESOLVED, that the funds for these contracts will come from the Justice Millage.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer
Nays: None **Absent:** None **Approved 11/30/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Adopted as a part of the consent agenda.

DECEMBER 12, 2023 REGULAR MEETING

**ADOPTED – DECEMBER 12, 2023
AGENDA ITEM NO. 42**

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ISSUE A REQUEST FOR PROPOSALS TO CREATE AN
ANNUAL REPORT ON CRIMINAL JUSTICE DATA FOR INGHAM COUNTY**

RESOLUTION #23 – 593

WHEREAS, the Ingham County Board of Commissioners created the Racial Equity Taskforce for the purpose of making recommendations to the County Board on policies that will promote racial equity in Ingham County; and

WHEREAS, the Racial Equity Taskforce has made, as one of its key goals, addressing disparities in the criminal justice system; and

WHEREAS, the Racial Equity Taskforce has recommended changes to promote transparency and public awareness of prosecutorial and sentencing decisions categorized by demographic data such as race, gender, age and income levels; and

WHEREAS, collection of such data will increase awareness of latent biases that could be causing inequity in the justice system and potentially cause a reexamination of practices in the criminal justice system.

THEREFORE BE IT RESOLVED, that Ingham County will work with Ingham County Courts on a proposal for third-party entities to create and operate a criminal justice monitoring system that will cover district and circuit courts operating in Ingham County and track prosecution and sentencing outcomes based on defendant demographic data.

BE IT FURTHER RESOLVED, that the successful bidder will release a report no less than annually describing the data collected both in aggregate and individually for each judge and prosecutor in Ingham County.

BE IT FURTHER RESOLVED, that the data tracking will be prospective and only cover sentencing and prosecutorial data subsequent to the implementation of the program.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Pawar
Nays: Schafer **Absent:** Johnson **Approved 11/30/2023**

HUMAN SERVICES: Yeas: Tennis, Cahill, Morgan, Ruest, Pawar
Nays: Schafer **Absent:** Trubac **Approved 12/04/2023**

FINANCE: Yeas: Morgan, Grebner, Tennis, Peña, Johnson, Maiville
Nays: None **Absent:** Sebolt, Polsdofer **Approved 12/06/2023**

Commissioner Peña moved to adopt the resolution. Commissioner Tennis supported the motion.

DECEMBER 12, 2023 REGULAR MEETING

Commissioner Tennis stated that the Law & Courts Committee had met and discussed the resolution first on November 30, 2023, but a lot of the conversations had happened at the Human Services Committee. Commissioner Tennis further explained the background of the resolution.

Commissioner Tennis stated that since the time that the proposal was initially drafted by the Racial Equity Taskforce (RET), they had learned that the State Court Administrative Office (SCAO) was in the process of planning something similar to the resolution, statewide, within the next 18 months.

Commissioner Tennis stated that they wanted to work with them. Commissioner Tennis further stated that Thomas Boyd, Michigan State Court Administrator and former 55th District Court Judge, was leading the effort at SCAO and hoped it was the infancy of the project.

Commissioner Tennis stated they wanted to move to bring together various groups from Law Enforcement and Criminal Justice in Ingham County to create a program with a goal of making sure there was transparency. Commissioner Tennis further stated that the residents of Ingham County would know that justice was truly blind and colorblind.

Commissioner Morgan stated that the Finance Committee made amendments at their December 6, 2023 meeting with the input from the Honorable Joyce Draganchuk, 30th Judicial Circuit Court Chief Judge, who offered a lot of feedback. Commissioner Morgan further stated that they wanted to get feedback from the judges and prosecutors, to work as a team, to get the best data possible.

Commissioner Morgan further stated they did not want to spend time chasing down data that was not available. Commissioner Morgan further stated they had amended the resolution slightly to make sure the judges and prosecutors were included.

Commissioner Morgan stated that they wanted to remind the Commissioners it was a Request for Proposal (RFP). Commissioner Morgan further stated they had answered some of the concerns that were made in the City Pulse article.

Commissioner Morgan further stated they were very happy with the collaboration thanks to the efforts made on December 6, 2023 and by Commissioner Tennis.

Commissioner Schafer stated that they did not vote for the resolution in the Human Services and County Services Committees because the resolution needed more input from the other people that were involved in it. Commissioner Schafer further stated that there was a new resolution that was written that worked with the Ingham County Courts, took out the demographics, and that it was just a proposal.

Commissioner Schafer further stated that the resolution was still very vague and they would still be voting no on it.

The motion to adopt the resolution carried. **Yeas:** Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Ruest, Tennis, Trubac. **Nays:** Schafer. **Absent:** Polsdofer, Sebolt.

DECEMBER 12, 2023 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Vice-Chairperson Trubac recessed the meeting at 6:47 p.m.

Vice-Chairperson Trubac called the meeting back to order at 6:48 p.m.

The Board of Commissioners reconsidered the vote by which Agenda Item No. 9 had passed. The record of the reconsideration of the vote and amendment of the resolution is included under Agenda Item No. 9.

Commissioner Lawrence moved to reappoint Mary Molloy and Katreva Bisbee to the Department of Human Services Board. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Polsdofer and Sebolt.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Lawrence stated that they had a message from Commissioner Polsdofer. Commissioner Lawrence further stated that Commissioner Polsdofer wanted to thank everyone for everything and they were recuperating at home.

Discussion.

Commissioner Morgan stated that Commissioner Polsdofer had planned on attending the Board of Commissioners Meeting. Commissioner Morgan stated that even though they were an advocate for open government meetings, and did not want to stop anyone from attending a public meeting, however they did advise Commissioner Polsdofer not to attend the meeting and instead rest and recuperate.

Commissioner Morgan stated that Commissioner Polsdofer was eager to get back to help serve the public. Commissioner Morgan further stated that they were all very thankful that Commissioner Polsdofer seemed to be doing very well.

Commissioner Pawar stated that the Michigan State University (MSU) to Lake Lansing bike trail was opened on December 8, 2023 and the residents were very thankful. Commissioner Pawar further stated they were thankful to the Board of Commissioners and all of those who worked behind the scenes to get the project completed.

Commissioner Pawar further stated that it was a long process that took 40 years and was very well received. Commissioner Pawar further stated they, along with Commissioners Peña and Schafer, and Park Staff, were in attendance with a lot of attendees at the opening and that it was a nice feeling about the Millage and County in general.

DECEMBER 12, 2023 REGULAR MEETING

Commissioner Schafer stated agreement that it was a fantastic turnout. Commissioner Schafer further stated that it was a wonderful way to show the funding from the Parks & Trails Millage. Commissioner Schafer further stated they had walked the whole trail and it was fantastic.

Commissioner Schafer further thanked Commissioner Tennis who handled the distribution of the Community Agency funds. Commissioner Schafer further stated that the resolution was reworked and almost everyone who applied had received some sort of funding.

Commissioner Schafer further stated that the agencies got something and everyone walked away happy.

Commissioner Peña stated Senator Sam Singh, Representative Julie Brixie, and former Commissioner Teri Banas were also present at the trail opening. Commissioner Peña further stated, in reference to Banas, that the mark of a good government was when someone who is not in office anymore and they kept working for the betterment of society.

Commissioner Peña further stated that Banas was working behind the scenes to make Ingham County trails something to talk about, not just for the state, but nationwide. Commissioner Peña further stated that they looked at the network the County had and it was very humbling.

Commissioner Peña further thanked Vice-Chairperson Trubac for their leadership because it had been educational for them and it was nice to be modeled. Commissioner Peña further stated that they observed their calmness, demeanor and decorum.

Commissioner Peña further stated that sometimes old dogs could learn from young pups.

Discussion.

Vice-Chairperson Trubac thanked Commissioner Peña.

Commissioner Maiville stated they wanted to thank all of the Commissioners and Committee Chairs for a great year, especially the staff and Department Heads, that made it so easy that they took it for granted. Commissioner Maiville further stated that they made the meetings so efficient sometimes due to the work of all of the staff, like Gregg Todd, Controller, and Becky Bennett, Board of Commissioners Director.

Commissioner Johnson wished all present Happy Holidays, a Happy New Year, Merry Christmas and stated they would see them next year.

Vice-Chairperson Trubac stated that Commissioner Polsdofer was eager to get back based off of their brief text exchange and understood from Clerk Byrum that they had been present, virtually, during the Democratic Caucus Meeting. Vice-Chairperson Trubac stated Commissioner Polsdofer was very much still interested in the goings-on and very committed to their work.

Vice-Chairperson Trubac further thanked everyone for another great year on the Board of Commissioners and stated that it was a pleasure serving with all of them. Vice-Chairperson Trubac further thanked the staff, Bennett, who held their life together half of the time, and the Clerk and the Clerk's staff.

DECEMBER 12, 2023 REGULAR MEETING

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Grebner moved to pay the claims in the amount of \$28,727,247.33. Commissioner Morgan supported the motion.

The motion carried unanimously. Absent: Commissioners Polsdofer and Sebolt.

ADJOURNMENT

The meeting was adjourned at 6:58 p.m.

JANUARY 3, 2024 ORGANIZATIONAL MEETING

Board of Commissioners Room – Courthouse

Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

January 3, 2024

CALL TO ORDER

Chairperson Sebolt called the January 3, 2024 Organizational Meeting of the Ingham County Board of Commissioners to order at 6:00 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Lawrence, Maiville, Peña, Polsdofer, Schafer, Trubac, Pawar, and Sebolt.

Members Absent: Ruest, Tennis, Morgan (Arrived at 6:06 p.m.), and Johnson.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Sebolt asked Board of Commissioners Director, Becky Bennett, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Sebolt asked those present for a moment of silence, meditation, and reflection.

LIMITED PUBLIC COMMENT

None.

ADDITIONS TO THE AGENDA

Chairperson Sebolt stated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Cahill moved to allow the following resolution to be considered by the Board immediately:

RESOLUTION RECOGNIZING THE ALPHA PHI ALPHA FRATERNITY, INC. KAPPA DELTA LAMBDA CHAPTER

Commissioner Lawrence supported the motion.

The motion carried unanimously. Absent: Commissioners Ruest, Tennis, Morgan, and Johnson.

JANUARY 3, 2024 ORGANIZATIONAL MEETING

ELECTION OF OFFICERS

CHAIRPERSON: Chairperson Sebolt opened the floor to nominations for the position of Chairperson of the Board. Commissioner Lawrence nominated Commissioner Sebolt for Chairperson. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioners Ruest, Tennis, Morgan, and Johnson.

VICE-CHAIRPERSON: Chairperson Sebolt opened the floor for nominations to the position of Vice-Chairperson of the Board. Commissioner Lawrence nominated Commissioner Trubac for Vice-Chairperson. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioners Ruest, Tennis, Morgan, and Johnson.

VICE-CHAIRPERSON PRO-TEM: Chairperson Sebolt opened the floor for nominations to the position of Vice-Chairperson Pro-Tem of the Board. Commissioner Schafer nominated Commissioner Maiville for Vice-Chairperson Pro-Tem. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioners Ruest, Tennis, Morgan, and Johnson.

CONSIDERATION OF CONSENT AGENDA

Chairperson Sebolt stated that given they only had one item to adopt, the Board of Commissioners would move forward past the consent agenda.

Items voted on separately are so noted in the minutes.

JANUARY 3, 2024 ORGANIZATIONAL MEETING

**ADOPTED – JANUARY 3, 2024
AGENDA ITEM NO. 1**

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING THE ALPHA PHI ALPHA FRATERNITY, INC.
KAPPA DELTA LAMBDA CHAPTER**

RESOLUTION #24 – 001

WHEREAS, since 1906 the Alpha Phi Alpha Fraternity, Inc. has developed leaders, promotes brotherhood and academic excellence, while providing service and advocacy for communities; and

WHEREAS, in the early 1970s, members of Alpha Phi Alpha Fraternity, Inc., who lived in the Lansing area, had the vision to establish an alumni chapter in the Greater Lansing community for brotherhood, scholarship, and community service; and

WHEREAS, on May 26, 1972, the Kappa Delta Lambda Chapter (KDL) of Alpha Phi Alpha Fraternity, Inc., became the 527th House of Alpha, the chapter would be later known as the Lansing Alphas; and

WHEREAS, since its inception, the chapter has served the greater Lansing community as political and social advocates, mentors, and leaders; and

WHEREAS, in 1979, the chapter began awarding scholarships to deserving high school seniors, a tradition that continues today as they have awarded \$15,000 in scholarships and \$750 in stipends over the past 3 years; and

WHEREAS, the chapter continues to spearhead community service programs throughout the Greater Lansing area, including voter registration drives, book drives, and food deliveries to the elderly and shut-ins; and

WHEREAS, during the onset of the COVID-19 pandemic, the Lansing Alphas distributed more than 2,000 masks and hand sanitizers to Lansing area residents and had 11 uninterrupted mobile food pantry deliveries, including all throughout COVID; and

WHEREAS, 545 boxes of food were personally delivered by chapter brothers in 2023, 20 uninterrupted months of food distribution with the Lansing and East Lansing AKAs resulted in the distribution of enough food to feed 5,000 families, in addition to feeding over 800 families by partnering with the Holiday Hope for Families with Union Missionary Baptist Church and “Magic” Johnson; and

WHEREAS, they also provide mentorship through Turning Point of Lansing, which they founded 13 years ago and the Alpha Esquires Program.

JANUARY 3, 2024 ORGANIZATIONAL MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the Alpha Phi Alpha Fraternity, Inc. Kappa Delta Lambda Chapter for their outstanding service and many contributions to the community.

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation and wishes for continued success in their future endeavors.

Commissioner Trubac moved to adopt the resolution. Commissioner Peña supported the motion.

Commissioner Trubac stated they were not personally familiar with the organization but understood they did a lot of great work in their community. Commissioner Trubac further stated the resolution was brought to the board by Commissioner Johnson who was unfortunately not present to speak on the matter.

Commissioner Trubac further stated they supported the resolution.

The motion to adopt the resolution carried unanimously. Absent: Commissioners Ruest, Tennis, Morgan, and Johnson.

JANUARY 3, 2024 ORGANIZATIONAL MEETING

SPECIAL ORDERS OF THE DAY

STANDING COMMITTEE APPOINTMENTS: Chairperson Sebolt made the following appointments to standing committees. The first person named will serve Chairperson of the Committee; second person named will serve as Vice-Chairperson of the Committee:

County Services Committee: Commissioners Peña (Chair), Celentino (Vice-Chair), Grebner, Sebolt, Pawar, Ruest, Schafer

Finance Committee: Commissioners Grebner (Chair), Morgan (Vice-Chair), Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Commissioner Morgan arrived at 6:06 p.m.

Human Services Committee: Commissioners Cahill (Chair), Tennis (Vice-Chair), Trubac, Morgan, Peña, Pawar, Ruest

Law & Courts Committee: Commissioners Polsdofer (Chair), Lawrence (Vice-Chair), Celentino, Trubac, Cahill, Johnson, Maiville, Schafer

Commissioner Maiville moved to confirm the Standing Committee Appointments. Commissioner Polsdofer supported the motion.

The motion carried unanimously. Absent: Commissioners Ruest, Tennis, and Johnson.

OTHER APPOINTMENTS: Chairperson Sebolt made the following Commissioner and staff appointments to other advisory boards and commissions:

Board/Commission	Assignee
Animal Control Shelter Advisory Board	Commissioners Trubac and Polsdofer (Law & Courts Chair)
Board of Health	Commissioner Pawar
Capital Area Michigan (WORKS) Board	Commissioners Cahill, Ruest, and Sebolt
Capital Area Regional Transportation Study Committee (CARTS)	Commissioner Peña and Jared Cypher, Deputy Controller (alt.)
CATA Board	Commissioner Grebner
Capital Region Airport Authority Liaison	Commissioner Peña
Community Corrections Advisory Board	Commissioner Cahill
Community Health Center Board	Commissioner Tennis
Community Services Administration	Commissioners Morgan, Peña, Cahill (alt.), and Schafer
Convention Visitors Bureau	Commissioner Lawrence
Drainage Board	Chairperson Sebolt (Board Chair) and Commissioner Grebner (Finance Chair)
Economic Development Corporation Board of Directors	Commissioner Johnson
Equal Opportunity Committee	Commissioner Pawar (alt)

JANUARY 3, 2024 ORGANIZATIONAL MEETING

Fair Board	Commissioner Maiville
Farmland Preservation Board	Commissioner Maiville
Housing Trust Fund Committee	Commissioner Peña (County Services Chair)
Ingham County Chapter, Michigan Townships Association	Commissioners Maiville and Schafer
Ingham Family Center Adv. Board	Commissioner Polsdofer (Law & Courts Chairperson)
Ingham Health Plan	Commissioner Pawar
McLaren Board of Directors	Dr. Adenike Shoyinka
Land Bank	Commissioner Grebner (local unit of govt. rep)
Local Emergency Planning Committee	Commissioner Sebolt
LEAP	Commissioners Polsdofer and Lawrence (alt)
MI Association of Local Public Health Board	Dr. Adenike Shoyinka
Mason Local Development Finance Authority	Commissioner Ruest
MSUE District Extension Council	Commissioner Cahill
Parks Board	Commissioner Pawar
Potter Park Zoo Board	Commissioners Trubac (Parks Rep) and Tennis
Racial Equity Task Force	Commissioners Sebolt (ex-officio) and Johnson
Smart Zone Board	Commissioner Cahill
Tri-County Aging Consortium	Commissioners Peña, Cahill, and Schafer
Tri-County Regional Planning Commission	Commissioners Cahill, Peña (road), and Pawar
Women's Commission	Commissioners Pawar and Cahill (alt)
FOIA Appeals Committee	Commissioners Maiville (Chair), Morgan, Sebolt, Grebner, and Schafer

Chairperson Sebolt stated that if any Commissioners were currently serving on a Board, and their name was not read, their term had not expired and they were still a member of that Board.

Commissioner Grebner moved to confirm the appointments. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioners Ruest, Tennis, and Johnson.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Grebner stated they hoped someone had contacted former Commissioner Randy Schafer and inform them that they were nominated as Vice-Chair Pro Tem and that they were all thinking of them.

Commissioner Schafer stated that it was nice to have Commissioner Polsdofer back.

Chairperson Sebolt welcomed Commissioner Polsdofer back and stated they were glad to have them back with the Commissioners.

JANUARY 3, 2024 ORGANIZATIONAL MEETING

Commissioner Peña stated that the Seniors from the Alfreda Schmidt Community Center were having a Senior New Year's Eve Ball from 11:30 a.m. until 1:00 p.m. at 5825 Wise Road in Lansing on January 11, 2024. Commissioner Peña further stated that the cost was \$5 for residents and \$8 for non-residents.

Commissioner Peña stated there would be a taco bar, dancing, and prize giveaways at the event. Commissioner Peña further stated that those who attended were encouraged to dress with the best they had.

Commissioner Peña asked those in attendance at the meeting to go to the ball.

Commissioner Maiville stated that on Sunday, January 7, 2024 the Ingham County Fair Foundation was hosting their annual Purse Bingo, which was their biggest fundraiser. Commissioner Maiville further stated there were about 20 tickets left and that it would be a well-attended event if anyone wanted last-minute tickets.

Commissioner Maiville stated that it was a good fundraiser and the Fair Foundation did a lot to support the Fairgrounds to help alleviate financial burdens.

Commissioner Celentino stated that the Organizational Meeting started the year for the Board of Commissioners, but also started the new election year. Commissioner Celentino further stated they had been on the Board of Commissioners for 24 years, since 2000.

Commissioner Celentino stated that prior to becoming a Commissioner they were on the Lansing Township Board of Trustees for eight years. Commissioner Celentino further stated that they had been attending meetings and represented their Constituents in either Lansing or Lansing Township for 32 years.

Commissioner Celentino stated they remembered when they were first elected in 2000 that had a little gathering with their campaign workers and one asked how long they thought they were going to be on the Board of Commissioners. Commissioner Celentino responded they thought they would be on the Board of Commissioners for six, or no more than ten years.

Commissioner Celentino stated there was an old saying and it was all good things came to an end and for them, their job would come to an end next January. Commissioner Celentino further stated that they were not seeking reelection to the Board of Commissioners as a Commissioner from District 6.

Commissioner Celentino stated that it was an honor and a privilege to serve the constituents of Lansing and Lansing Township. Commissioner Celentino further stated that they would have more to say at the end of the year.

Commissioner Celentino stated that they wanted to let the news go out to allow those who wanted to run for the seat, they had the chance to do that, even though there were still a few months until the candidate filing deadline. Commissioner Celentino restated that they were not seeking reelection as Commissioner for District 6.

Chairperson Sebolt thanked Commissioner Celentino and stated they wanted to refrain from memorializing Commissioner Celentino's career at this point. Chairperson Sebolt further stated that Commissioner Celentino had a few more achievements ahead of them before the end of the year.

Chairperson Sebolt further thanked Commissioner Celentino.

JANUARY 3, 2024 ORGANIZATIONAL MEETING

ADJOURNMENT

The meeting was adjourned at 6:14 p.m.

Hi Becky,
Thank you.

Please accept this email as formal notification of my resignation from the Ingham County Animal Control Advisory Board effective 12/15/2023. It has been an honor serving the county in this capacity and I wish the shelter and county staff and my other board members all the best!

Best,
Jennifer Malinowski

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING BLACK HISTORY/CULTURAL DIVERSITY MONTH
IN INGHAM COUNTY**

RESOLUTION #24 –

WHEREAS, each February “National African American History Month” also known as “Black History Month” is observed to celebrate and honor the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1915, Dr. Carter Godwin Woodson founded the Association for the Study of Negro Life and History and through that Association, he began pressing for the establishment of Negro History Week as a way to bring national attention to the accomplishments of African Americans; and

WHEREAS, Dr. Woodson's dream became a reality in 1926, he chose the second week of February for the observance because of its proximity to the birthdays of Abraham Lincoln and Frederick Douglass, two individuals whom Dr. Woodson felt had dramatically affected the lives of African Americans; and

WHEREAS, in the early 1970's the event was called Black History Week, and in 1976, the Association succeeded in expanding the observance, which then became Black History Month; and

WHEREAS, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and

WHEREAS, it is important to promote a greater awareness of the history and culture of all ethnic groups across our country.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of February, 2024 as “Black History/Cultural Diversity Month” in Ingham County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION RE-ESTABLISHING A ROADWAYS SUBCOMMITTEE

RESOLUTION #24 –

WHEREAS, Resolution #19-078 established a Roadways Subcommittee which was later dissolved per Resolution #20-006; and

WHEREAS, the Ingham County Road Department has an annual budget expenditure of over \$38 million and maintain approximately 1,250 miles of roads and 68 bridges within the County; and

WHEREAS, to better serve the residents of Ingham County, the Board of Commissioners would like to re-establish a permanent Roadways Subcommittee, to closely review road projects, funding and potential road issues or concerns within the Road Department service area; and

WHEREAS, the Roadways Subcommittee, will be a subcommittee of the County Services Committee and shall be appointed on an annual basis; and

WHEREAS, the Roadways Subcommittee will meet as needed and will forward their recommendations to the County Services Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby re-establishes a Roadways Subcommittee consisting of up to 5 members of the County Services Committee.

BE IT FURTHER RESOLVED, that additional, County Commissioners may be appointed to the Roadways Subcommittee as non-voting members.

BE IT FURTHER RESOLVED, that appointments to the Roadways Subcommittee shall be made annually.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO PROVIDE FUNDING FOR LOW INCOME TAX PREPARATION

RESOLUTION #24 –

WHEREAS, the Capital Area United Way (CAUW) coordinates a Volunteer Income Tax Assistance (VITA) income tax preparation program for low and moderate income citizens; and

WHEREAS, the VITA effort has successfully assisted thousands of low and moderate income taxpayers and helped achieve annual refunds of almost \$4 million dollars, including substantial amounts from the Earned Income Tax Credit; and

WHEREAS, these efforts continue to need a coordinator position hosted and administered by the United Way; and

WHEREAS, the request for this base funding is being made to the Counties of Clinton, Eaton, and Ingham; and

WHEREAS, these efforts assist the economic condition of low and moderate income citizens and income tax refunds to this group of citizens facilitates payment of delinquent property taxes owed to Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes funding for the CAUW's VITA coordination efforts in 2024 of \$20,000 from the Delinquent Tax Administration fund (516-25601).

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to make all necessary budget adjustments consistent with this resolution to strengthen the capacity within Ingham County for low and moderate income tax preparation assistance and asset building.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to all local taxing authorities in Ingham County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT AN INGHAM COUNTY CITIZEN PARTICIPATION PLAN FOR
MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners authorized through Resolution #23-492 submission of an application to the Michigan State Housing Development Authority (MSHDA) for the Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program, resulting in a reservation of up to \$500,000 of program funds requested; and

WHEREAS, the Ingham County Board of Commissioners adopted MSHDA's Citizen Participation Plan through Resolution #23-493 upon application for CHILL Program funds; and

WHEREAS, prior to receiving program funds, Ingham County must develop and adopt a Citizen Participation plan to meet the citizen participation requirements under 24 CFR Part 570.486 (a); and

WHEREAS, at minimum, this citizen participation plan must include provisions that:

- encourage citizen participation, particularly low-and-moderate income persons in the proposed areas funds are to be used;
- ensure residents will be given reasonable notice and timely access to local meetings including a minimum of two public hearings for the purpose of gathering public input on proposals/projects supported by CDBG funds;
- furnish citizens with relevant information on the proposed use of CDBG funding; and
- identify a process for complaints and grievances.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby adopt the attached Ingham County Citizen Participation Plan.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is also authorized to sign any documents necessary to meet the requirements of citizen participation after approval as to form by the County Attorney if deemed necessary.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

INGHAM COUNTY CITIZEN PARTICIPATION PLAN
CDBG Housing Improving Local Livability Program
JANUARY 2024

1. Ingham County will provide citizens with reasonable notice and opportunity to comment on the CDBG Housing Improving Local Livability (CHILL) Program grant application and any substantial amendments. Reasonable and timely notice [at least 5 days] will be given through a public notice in a newspaper(s) with general circulation. The notice will clearly provide the name and address of the person responsible for receiving these comments. Reasonable notice will be given to the public for non-substantial amendments by a direct mailing to current program participants and by request to other interested parties. A minimum of two public hearings will be held for the purpose of obtaining resident's views and responses to the program.
2. Citizens will be encouraged to participate, and the following information will be furnished:
 - a. The amount of CDBG funds expected to be made available for the current fiscal year (including the grant and anticipated program income);
 - b. The range of activities that may be undertaken with the CDBG funds;
 - c. The estimated amount of the CDBG funds proposed to be used for activities that will meet the national objective of benefit to low- and moderate-income persons; and
 - d. The proposed CDBG activities likely to result in displacement, if any, and the County's anti-displacement and relocation plans.
3. Ingham County will consider any comments or views of citizens received in writing, if any, in preparing any substantial amendment to the CDBG CHILL Program. A summary of these comments shall be attached to the substantial amendment to the Program.
4. Residents will be given reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements in accordance with Section 504 of the Rehabilitation Act of 1973 and the regulations at 24 CFR part 8, and the Americans with Disabilities Act and the regulations at 28 CFR parts 35 and 36, as applicable, as well as information and records relating to the unit of local government's proposed and actual use of CDBG funds.
5. All public meetings will be publicized and conducted according to the requirements of the Michigan Open Meetings Act, Public Act 267 of 1976, MCL 15.261 – 15.275.

Performance Reports

1. Citizens shall be provided with a reasonable notice and opportunity to comment on program performance as required by the CDBG CHILL Program. Reasonable notice shall be given in the form of an announcement in one or more newspapers of general public circulation.
2. Ingham County shall consider any comments received in writing or orally when preparing the performance report. A summary of these comments shall be attached to the performance report.

Availability to the Public

The CDBG CHILL Program grant proposal, as authorized by the Ingham County Board of Commissioners, and any substantial amendments and performance reports shall be available to the public, including the availability of materials in a form accessible to persons with disabilities, upon request. These documents shall be available upon request to members of the general public through the Treasurer's Office, 341 S. Jefferson, P.O. Box 215, Mason, MI 48854 or by email: treasurer@ingham.org.

Access to Records

The County shall provide citizens, public agencies, and other interested parties with reasonable and timely access to the County's use of assistance under the program. All program records will be available to the public through the procedures of the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231 – 15.246.

Complaints

Ingham County shall provide a timely, written response to every citizen complaint or grievance, within 15 working days where practicable, to complaints received from citizens on the CDBG CHILL Program. Complaints can be address to The Treasurer's Office, 341 S. Jefferson, P.O. Box 215, Mason, Michigan, 48854; or by phone to (517) 676-7220; or by email at treasurer@ingham.org. Hours of operation are Monday through Friday, 8:00 a.m. to 5:00 p.m.

Use of the Citizen Participation Plan

Ingham County assures that it will follow this Citizen Participation Plan.

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE POLICIES AND PROCEDURES FOR AFFORDABLE HOUSING DEVELOPMENT GAP SUBSIDY GRANTS FOR NEW CONSTRUCTION AND REHAB PROJECTS UTILIZING HOUSING TRUST FUND DOLLARS

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners (the Board), through Resolution #22-211, has allocated \$9 million of the second tranche of American Rescue Plan (ARP) funds received by Ingham County to encourage construction, improvement, and maintenance of affordable, accessible, and sustainable housing through the Housing Trust Fund (HTF); and

WHEREAS, the Board, in Resolution #23-276, authorized \$2,000,000 through agreements with six (6) local developers, contractors, or nonprofit organizations for high density housing development projects selected for funding through the HTF Competitive Grant process; and

WHEREAS, the Board, in Resolution #23-390, authorized an additional \$520,000 through agreements with five (5) local developers, contractors, or nonprofit organizations for the rehabilitation and/or new construction of seven (7) single family homes on parcels previously owned by the Ingham County Land Bank; and

WHEREAS, each project will be required to meet specific standards and specifications consistent with American Rescue Plan and other federal requirements, to ensure housing constructed or rehabilitated using these funds are initially and remain accessible and affordable to income qualified residents.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the attached policies and procedures for affordable housing development gap subsidy grants prepared for and approved by the Housing Trust Fund Committee.

BE IT FURTHER RESOLVED, that the Treasurer's Office and Controller's Office will work with program administrators to implement the policy and ensure HTF-funded projects meet American Rescue Plan and other state and federal requirements as described.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary agreement documents consistent with this resolution, on behalf of the County, after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

INGHAM COUNTY AFFORDABLE HOUSING DEVELOPMENT GAP SUBSIDY GRANTS POLICIES AND PROCEDURES

[LAST APPROVAL/REVISION DATE]

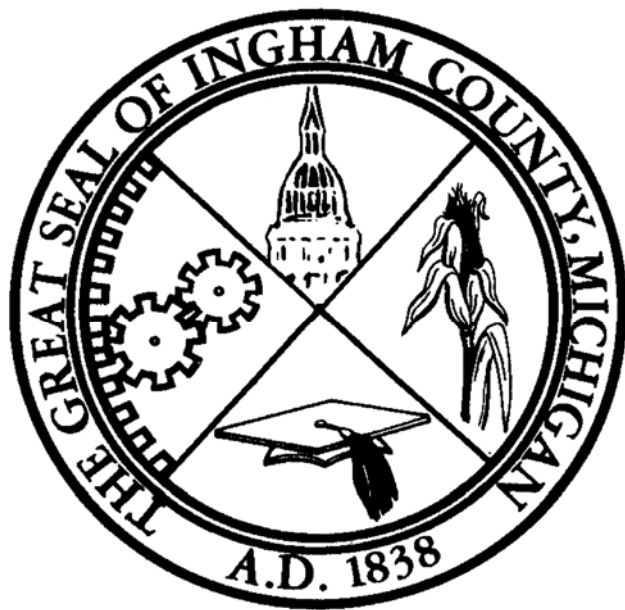


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POLICY & PROCEDURES MANUAL PURPOSE

This manual serves as Ingham County’s administrative policies and procedures for Affordable Housing Development Gap Subsidy Grants and projects funded by the County, specifically.

UPDATES

Information may change as issued by the US Department of Treasury or Ingham County for a variety of reasons, including changes to federal regulations, County requirements, and the interpretation or clarification of a federal regulation.

Ingham County, hereinafter referred to as the “County”, will endeavor to provide Development Gap Subsidy funds to provide incentives to develop and support affordable rental housing and homebuyer projects. The County will use federal American Rescue Plan Act funding to offer Development Gap Subsidy Grants and funding to assist developers of affordable housing. ARPA funds are required to be expended by December 31, 2026. Alternative funding sources could become available after this date.

All housing policies shall be guided by accepted monetary policies, Ingham County and Local Housing Code, the Fair Housing Act, consumer protection laws, and all other applicable local and federal regulations concerning County Affordable Housing Development Gap Subsidy Grants.

DEFINITIONS

ACQUISITION COST: The selling price of a property as agreed upon by Buyer and Seller in the purchase agreement.

AFFORDABLE HOUSING: Affordable housing is generally defined as housing on which the occupant is paying no more than 30 percent of gross income for housing costs, including utilities.

AFFORDABILITY PERIOD: The affordability period for County funded projects is seven (7) years for existing housing, and twenty (20) years for new construction.

AMI: The area median income (AMI) is the household income for the median – or middle – household in a region. AMI as defined by HUD for Ingham County (Lansing-East Lansing Metro FMR Area).

ANNUAL INCOME: The County adopts Part 5 definition of income (Part 5 Annual Income). When determining the annual income of an individual or family, the recipient must use the standard for calculating annual income under 24 CFR 5.609.

BENEFICIARY: An income-eligible person residing in housing, also referred to as a homebuyer, homeowner, renter, or resident.

BIPOC ORGANIZATION: A nonprofit or nongovernmental organization that primarily serves Black, Indigenous, People of Color communities and has demonstrated experience and expertise providing culturally appropriate services in the community. The dominant organizational culture of a BIPOC organization, including staff, programs, operations, activities, and materials, reflect the culture and value of a specific community. A BIPOC organization includes leadership (executive director and/or board of directors) and staff that is reflective of the BIPOC community it serves.

CERTIFIED MINORITY OWNED BUSINESS ENTERPRISE: Commonly referred to as MBE, refers to a business at least 51% minority-owned, actively operated, and controlled. For the purpose of certification, a minority group member is an individual who is at least 25% Asian Indian, Asian Pacific, Black, Hispanic, or Native American.

CERTIFIED WOMEN OWNED BUSINESS ENTERPRISE: Commonly referred to as WOE, refers to a company that is at least fifty-one percent (51%) owned and controlled by one or more women who are U.S. citizens or permanent legal residents.

COUNTY: The County of Ingham

DEVELOPMENT GAP SUBSIDY: The direct gap subsidy provided by the County to an Owner/Developer/Organization to acquire and/or construct new or make improvements on a property pursuant to the County Grant Agreement.

DEVELOPMENT PROJECT: Any construction, development, or infrastructure project, including without limitation greenfield projects and brownfield projects, in which the Owner/Developer/Organization or any of its Subsidiaries participates or holds, directly or indirectly, an interest, or the bidding on any such project. All eligible projects must obtain approval from the Ingham County Board of Commissioners and approval of contracts by the Board of Commissioners.

DISPROPORTIONATELY IMPACTED COMMUNITIES: Communities that experienced a disproportionate, or meaningfully more severe, impact from the COVID 19 pandemic, including communities within Qualified Census Tracts, underserved populations, and low-to-moderate income households with an income under 120% AMI.

EMERGING DEVELOPER: An entity that has developed, owned, or operated at least one (1) but not more than three (3) affordable housing developments that are equivalent to the proposed affordable housing development in size, scale, amenity, and target population, as determined by the County. An entity with more experience with similar projects but limited experience applying for and managing public funding may also be considered as an emerging developer. The County may evaluate the experience of the entity as a whole or the experience of senior staff/leadership.

GRANT: Any funding award made from the county to an Owner/Developer/Organization or any of its Subsidiaries without expectation of repayment if all conditions of funding are met. All Requests for Proposals and Grant Agreements must obtain approval from the Ingham County Board of Commissioners.

HOMEBUYER OR BUYER: A person meeting the criteria set forth in this manual that is in the process of obtaining financing for a principal residence.

HOUSEHOLD: A single person or two or more persons living together not contrary to the law (e.g., traditional families, two unmarried persons, a single parent and child, etc.)

LENDER: An organization which has been approved to provide financing for the acquisition of single-family residences in accordance with the provisions of this manual.

LOW AND MODERATE INCOME: Income limits as defined per 24 CFR Part 5 of the Code Federal Regulations.

MINORITY AND WOMEN OWNED BUSINESS AND SECTION 3 BUSINESSES: Contractors participating in County-funded projects must take affirmative steps to solicit minority and women owned business enterprise firms as well as Section 3 registered businesses and eligible individuals as subcontracts to complete contract work once awarded. Affirmative steps include:

1. Soliciting qualified minority and women owned business subcontractors to include placing them on solicitation lists when subcontractors are being solicited.

2. Affirming that minority and woman owned business subcontractors are solicited whenever they are potential sources.
3. Dividing all obligations, when economically feasible, into small tasks or quantities to permit maximum participation by minority and women-owned subcontractors.
4. Establish delivery schedules, where the requirement permits, which encourage participation by minority and women-owned business contractors.

RECIPIENT: A Non-Federal entity that receives Federal awards directly from a Federal agency, U.S. Department of Treasury, to carry out an activity under a Federal program, ARPA.

SECTION 3 REGISTERED BUSINESS: A Section 3 business concern is a business that meets at least one of the following criteria, documented within the last 6-month period:

1. It is at least 51% owned and controlled by low- or very low-income persons.
2. Over 75% of the labor hours performed by the business are performed by low or very low-income persons; or
3. It is a business at least 51% owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

SECTION 3 WORKER: Any worker who currently fits, or when hired within the past five years fit, at least one of the following categories, as documented:

1. The worker's income for the previous or annualized calendar year is below the income limit established by HUD.
2. The worker is employed by a Section 3 business concern.
3. The worker is a Youth Build participant.

SINGLE-FAMILY RESIDENCE: A housing unit intended for occupancy by a single household.

SUBRECIPIENT: An applicant that receives subaward from Ingham County (the federal grant recipient) is a subrecipient of the federal award upon signing the Grant Agreement.

UNDERSERVED OR MARGINALIZED POPULATIONS: populations who face barriers in accessing and obtaining affordable housing. Underserved populations may include individuals from communities who face barriers due to race, income, geographic location, religion, sexual orientation, or gender identity. Underserved populations include racial and ethnic populations with historically limited access to affordable housing, or populations with special needs such as language barriers, disabilities, or current legal citizenship/alienage status.

VISITABILITY: For the purpose of this application, a unit of housing will be considered "visit able" by the definition provided by the National Council on Independent Living (<https://visitability.org>) which defines a house as visitable when it includes at minimum: One zero-step entrance; doors with 32 inches of clear passage space; one bathroom on a main floor/single story that is accessible for an individual using a walker or wheelchair.

ZERO-INTEREST LOAN: An interest free loan that will be 100% forgiven after the affordability period expires provided Program requirements are met. The loan become immediately due and payable in full when the Property ceases to be the Homebuyer's principal place of residence before the end of the affordability period. No pre-payment of this loan is allowed.

GENERAL ELIGIBILITY GUIDELINES

ELIGIBLE ACTIVITIES

Gap Financing grants/funds may be used to provide incentives to develop and support affordable rental housing and homebuyer projects.

Ingham County Housing Trust Fund may provide funding through a number of eligible forms, including grants, loans, advances, equity investments, interest subsidies and other forms of investment including assistance to single family, multifamily, new construction, reconstruction, rehabilitation of non-luxury housing with suitable amenities, real property acquisitions (as part of a housing development project), site improvements, conversion, demolition and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations; to provide payment of reasonable administrative and planning costs.

AFFORDABLE HOUSING DEVELOPMENT PROJECTS

All Ingham County Housing Trust Fund funded activity shall be for the purpose of producing affordable housing units. Therefore, any activity funded with program funds that does not result in affordable housing units shall be deemed in noncompliance. All housing supported with County funds must be permanent, transitional, or emergency housing.

County funds may be used to develop and support affordable housing availability (rental and homeownership) through the following activities:

- Acquisition (including assistance to homebuyers)
- Pre-development costs
- New Construction (including adding additional units to an existing structure)
- Reconstruction, or rehabilitation of non-luxury housing with suitable amenities including related costs such as real property acquisition, site improvements, demolition, and other eligible expenses including financing costs, relocation expenses of displaced persons, families, businesses, or organizations.
- General and Administrative (Soft Costs)

County funds may not be used for:

- Costs associated with creating market rate housing and/or commercial spaces.
- General operating costs
- Reimbursement for past expenses

Note, if a County-assisted project is terminated before completion, voluntarily or otherwise, this constitutes an ineligible activity and County funds will be subject to recapture.

ELIGIBLE PROJECT ACTIVITIES

Some of the basic eligible development activities covered include:

- **Affordable Rental Housing Development Activities** may include acquisition, new-construction, and/or rehabilitation.
- **Other Affordable Housing Development Activities:** Additional activities eligible with providing rental housing development, homebuyer development including new construction or rehabilitation:
 - Demolition
 - Fair Housing Counseling
 - Remediation of Lead Paint
 - Relocation

Eligible Properties include:

- 1 – 4 Single family unit homes
- Multi-unit (5 or more) rental units
- Condominiums/Row Houses
- Cooperative Housing
- Emergency Shelters/Group Homes
- Transitional Housing and Single Room Occupancy Units
- Permanent Supportive Housing
- Eligible properties may include one or more buildings on a single site, but project must be assisted with County funds as a single undertaking.

FUNDING PARAMETERS

- County funds for provided to Developers utilizing a variety of grant and/or loan options.
- Funded projects must begin construction within 12 months of commitment.
- Funded projects must meet County standards at completion, including any established standards for the Down Payment Assistance Program, rehabilitation, or new construction projects.
- Funds may not be used to pay for any cost that is not eligible under the County Request for Proposals, including delinquent taxes, fees, or charges on properties to be assisted.

Development of homeownership units where there is not a considerable market study illustrating demand for housing will not be supported by County funds.

MINIMUM COUNTY GAP SUBSIDY GRANT AMOUNT

The minimum amount of County funds that must be invested in a project involving rental housing or homeownership is \$1,000 times the number of County assisted units in the project. Applications must include an investment of \$1,000 in County funds per County assisted unit.

MAXIMUM COUNTY GAP SUBSIDY GRANT AMOUNT

The maximum per unit subsidy amount is \$90,000 for single-family home construction/redevelopment. The maximum per unit subsidy amount is \$50,000 for multi-family unit construction/redevelopment.

COUNTY REQUIREMENTS FOR GAP SUBSIDY GRANT REQUESTS

Specific Requests for Proposals may determine request requirements, but may include:

1. Request Letter for Funding
2. Written and signed agreements or commitment letters, Grant Agreements, or Tax Credit reservation agreement from other confirmed funding sources (if applicable) included in the proforma and may request underwriting of other lenders for review as well.
3. IRS determination letter indicating 501(c)(3) tax-exempt status (Nonprofits only)
4. Articles of Incorporation (if applicable)
5. Most recent annual financial statement (reviewed or independently audited, if available) or Form 990

6. Letters of Support from community organizations with significant experience providing services to low-moderate income populations
7. Deed to property or Purchase Contract demonstrating ownership for project sites.
8. Project site map to demonstrate walkability and access to transportation and amenities.
9. Proforma that clearly states total development costs, separating acquisition, soft costs, and hard costs and requested developer fee. Proforma must clearly show sources and uses of funds, including evidence of available equity funds, if applicable.
10. Budget Worksheet with an Expense Budget tab and a Revenue Budget Tab
11. Market value after development, established by approved methods (pre-rehab or pre-construction appraisal, evaluation of sales of homes with comparable features by a real estate professional, etc.).
12. Information (market analysis) showing demand for unit(s).
13. Architectural plans and/or specifications and site plans for the project
14. Proposed Construction Schedule

COUNTY REVIEW PROCESS

DEBARMENT

The County will verify that a subrecipient is not debarred, suspended, proposed for debarment, declared ineligible, or voluntary excluded from covered transactions by a federal department or agency by using SAM.GOV.

MARKETING ASSESSMENT

- The County will utilize current data from a variety of appropriate sources to evaluate demographic and economic data and housing conditions. Data assessment must establish demand for the type and number of housing units being developed. The County may conduct the following assessments: Site visits to view neighborhood conditions.
- Market Analysis submitted by developer/owner.
- Waiting lists of approved buyers that establish demand.
- Evaluation of amenities included in proposed units.
- Current information about the Lansing/East Lansing housing market at www.hud.user.gov
- Market information in local publications

Assessments may include analysis of geographic areas buyers are likely to come from and quantifying the pool of eligible buyers for relevant factors including household size, age, income, tenure, and other relevant factors, will evaluate existing and planned housing opportunities with an emphasis on affordable sales opportunities, evaluate the effective demand and capture rate of the proposed development, and estimate the absorption period.

CAPACITY ASSESSMENTS

County may conduct additional evaluations of developer/applicant capacity based on:

Experience

- Past experience of the entity with successfully developing housing units
- Capacity and experience of assigned staff and quality of the development team
- Capacity to market and sell units.

Financial Capacity

- Evidence of financial capacity (audit), certification from CPA, or current financial management systems and practices in place
- Evidence financial resources are in place to carry the project through completion.

DOCUMENTATION REVIEW

County or Designee will review all submitted documentation prior to committing funds to a project to assess likelihood of project success, using the following standards:

Funding Sources:

- Identification of all sources of funding and timing for all phases of development
- All funding sources are compatible with County funding requirements.

Funding Uses/Expenses:

- All proposed uses of funds must be necessary, reasonable, and allowable as determined by the County and/or the funding source.
- Acquisition documentation, cost estimates, preliminary bids, contracts, quotes, and other agreements substantiating key professional costs, and the basis for estimating other soft costs and working capital items, including capitalized reserves.
- Governing reserves capitalized at closing to verify that reserves cannot be withdrawn later as fees or distributions.
- For projects utilizing LIHTC, must request and evaluate syndication costs and close (or rent) to ensure ability of organization to carry costs of construction loans, maintenance costs.
- Costs must be sufficient to produce a quality unit that will meet County standards upon completion and throughout the affordability period.

COST EVALUATION

PROJECTED INCOME

County or designee will evaluate projected income to ensure that rent levels are achievable, that vacancy and loss estimates are realistic and estimates of non-residential sources of income are conservative.

PROJECTED EXPENSES

County or designee will evaluate operating costs to determine that planned expenditures are sufficient and reasonable. These costs may be compared to and evaluated against similar developments in the neighborhood or in the proposed property manager's portfolio.

HOMEBUYER PROJECT SALES PLANS

A sales plan indicating anticipated cash flow and timing is required for homebuyer projects and will be evaluated for timelines and cash flow.

DEVELOPER PROFIT AND RETURNS

The maximum developer fee allowed by the County for a project using Development Gap Subsidy Grant funds is 15%. For rental projects, the County will examine developer fee for reasonableness. County or designee will examine operating proforma to determine if adequate funds from the operating income will be set aside for proper management of the units, and adequate and maintainable replacement reserve and debt service.

For homebuyer projects, County or designee will examine all potential sources of income from the project and ensure they are reasonable, and that owners are not receiving excessive gains or profits.

PROJECT COST/BUDGET ANALYSIS

County or County Designee will:

- Examine sources and uses of funds and determine that costs are reasonable and allowable.
- Assess the current market demand in the area of the proposed development project.
- Assess the experience and financial capacity of the developer/owner.
- Assess the written commitments for funding.

County or County designee will analyze the development budget including the total development costs, soft costs, hard costs, and developer fee. This evaluation will include a determination of whether the project will meet County standards upon completion, including income requirements and property standards required for the project (*Initial Underwriting worksheet*) if funding falls within the per-unit subsidy maximum and any purchase price limits. Additional considerations County staff or designee will evaluate include:

- The debt capacity of the developer by ensuring the lenders financing terms are reasonable and comparable to those from other lenders.
- Equity contributions that provide returns to owners and investors, and the calculations of tax credit basis and market price to determine if the projected amount of tax credit equity is reasonable.
- Verify County funds will be used on program-eligible costs and activities.
- Verify projects will not exceed the maximum per-unit subsidy limit.

County will deny Development Gap Subsidy Grant funding if it is determined additional funding is not required to close a financing gap. The County can request reasonable adjustments in compliance with underwriting guidelines.

COUNTY UNDERWRITING CONSIDERATIONS

County or County Designee will ensure that the operating proforma shows a development can self-fund capital need from a combination of reserve funds and cash flow, and includes:

- Achievable gross and potential rents given location, design, and resident population.
- A projected vacancy rate that reflects the likely long-term average of vacancy, bad debt, and concessions expected.
- Adequate marketing, leasing, and management expenses.
- Reasonable and prudent trending factors for income and expenses
- Sufficient debt service coverage to allow the property to survive income and expense shocks.

FUNDING/GRANT AGREEMENT CONDITIONS

County funding will be defined by a (Grant/Loan) Agreement with Ingham County. The grant period, scope, allowable budget, and reporting requirements will be outlined in the Agreement. All grants awarded funds must be expended no later than September 30, 2026.

Agreement will define the requirements for compliance with relevant Federal, State and Local Laws, Ordinances, Rules, and Regulations. Requirements will include, but not be limited to:

- Prevailing Wage requirements on any construction contract exceeding \$10,000 as determined by using the wage guidelines promulgated by the U.S. Secretary of Labor pursuant to the Davis-Bacon Act.
- Equal Opportunity Employment and Non-Discrimination Policies, in addition to all Federal, State, and local laws prohibiting discrimination, including, but not limited to: The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended; The Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended; and the Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat.328 (42 USCA §1201 et seq), as amended.
- Compliance with all Occupational Safety and Health Administration (OSHA), State and County Safety and Occupational Health Standards and any other applicable rules and regulations.
- ARPA funds must be expended by September 30, 2026. Only costs incurred within the contract period will be eligible for reimbursement, beginning the date an agreement with County is signed/executed, or by December 2024, per federal ARPA requirements.
- Funds may be combined with other types of grants and funding for combined benefit, but must follow guidelines for all awarded Federal, State and/or local funds.
- Federal guidelines require quarterly reporting of grant expenditures and uses, and a valid [SAM.gov](https://sam.gov) registration for all recipients of ARPA funds.
- The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200 sets the standards for “subrecipient” receiving “subaward” from Ingham County, which is the “pass-through entity” (also referred to as a “non-Federal entity”).

County or County Designee will document each file to include:

- Date of receipt of required documentation
- Data and actions used to complete the marketing assessment.
- Materials gathered through any Request for Proposals, including budget or Development Proforma (and operating proforma for rental projects) analysis with comments.
- Dated commitments from all funding sources.
- Signed commitment letter or signed denial letter.

COUNTY DISBURSEMENT POLICY

The County will analyze each project to ensure that the County investment is necessary and reasonable to provide quality affordable housing that is financially viable throughout any period of affordability.

1. In no case will the County investment exceed the Award amount listed in the Grant Agreement.
2. For projects involving both County and other governmental funds, the combined County investment shall not exceed \$500,000, or the maximum investment per unit limit, whichever is less.
3. County may not invest the maximum allowable amount to a project unless the County has determined that this funding is needed to make the project feasible and viable.

ELIGIBLE PROJECT COSTS

1. Generally, all costs funded with County Development Gap Subsidy Grant must be eligible according to the County policy.
 - A. All costs must be in direct relation to the assisted unit and supporting documentation of all expenditures is required for all costs being paid with County funds.
 - B. With the exception of acquisition and financing costs, County funds are available as reimbursement for eligible expenses.
 - C. Related soft costs must be necessary for the development of the assisted units, and documentation must be provided for any cost reimbursement.
 - D. Funding will be limited to the amount necessary to facilitate the completion of the project and will not exceed a proportionate share of costs in a project with multiple units. All projects will be underwritten according to the County underwriting guidelines.
 - E. Before funds are released, a grant agreement will be signed between the County and the recipient. The agreement will satisfy Federal requirements and establishes the terms under which the funding is provided. Funds will not be released until a funding grant agreement is executed and all applicable regulations have been met.

2. The following additional limitations may also apply:
 - A. County funds shall not be used for luxury improvements.
 - B. County funds shall not be used to fund an initial operating deficit reserve.
 - C. Acquisition costs shall be supported by an appraisal of the property.
 - D. County funds shall not be used for non-residential accessory structures such as free-standing community/leasing buildings, garages, carports, or maintenance structures. County funds may be used for community space or common laundry facilities included in residential buildings.
 - E. Payments will be disbursed on a reimbursement basis or according to the process described in the Grant Agreement. A draw of funds will not be completed until required documentation is received by staff, which may include a draw request, lien waivers, invoices for work completed, inspection and approval of work by the County or its designee.

COUNTY PAYMENT STRUCTURE

- A. All payments made by the County shall be reimbursement to the Grant/Subsidy Recipient/Sub-Recipient for expenses incurred and paid by the Recipient/Sub-Recipient.
- B. For LIHTC projects, the County may disburse more than fifty percent (50%) of total gap subsidy grant funds on the first payout, and/or the balance in equal portions up to ninety percent (90%). The remaining ten percent (10%) may be disbursed upon successfully completing the project and completing the close-out procedures in the Grant Agreement.
- C. The County will issue payments on a reimbursement basis or as otherwise detailed in a Grant Agreement. Payments for eligible work will be subject to standards and inspections. Material stored on site and not installed is not eligible for reimbursement.
- D. Contractors/Developers/Grantees may need to allow for additional time for County staff to verify completion of work through on-site inspection before the draw requests are processed.

ELIGIBLE ACTIVITIES

County funds may be used to pay the following eligible costs of development:

- Acquisition Costs
- Pre-development Costs
- Development Hard Costs
- Development Soft Costs
- Relocation Costs

ACQUISITION ACTIVITIES

The acquisition of vacant land or demolition are not stand-alone activities, and County funds shall be expended for these activities only in conjunction with a housing development activity. No funds for acquisition or demolition shall be committed until the County has determined that construction will begin within 12 months.

Agreements including demolition activity shall include an Affordability Restrictive Land Use Provision, whose terms shall comply with County guidelines. Grants will be repayable if construction does not start within 12 months of Agreement execution; and a housing development project plan must be submitted with the demolition request, must include architectural drawings, and demonstrate a project critical path schedule initiating project construction within 12 months, and private construction financing as leverage.

ELIGIBLE ACQUISITION COSTS

- Costs of acquiring improved or unimproved real property.
- Acquisition of vacant land or demolition can only be undertaken for particular housing project intended to provide affordable housing, where construction of new affordable housing will begin within 12 months.
- Costs to make utility connections to an adjacent street or to make improvements to the project site, are also eligible in connection with acquisition of standard housing.

ELIGIBLE DEVELOPMENT HARD COSTS

- The actual cost of constructing or rehabilitating housing.
- Cost to acquire the property to be developed.
- Demolition of existing structures.
- Uniform Relocation Costs.
- Creation of utility connections including off-site connections from the property line to the adjacent streets.
- Improvements to the project site that are in keeping with improvements of surrounding, standard projects, including on-site roads, sewer lines and water lines.
- Costs to construct or rehabilitate laundry and/or community facilities in the same building as the housing for the use of project residents (only applicable to multi-unit rental housing).

ELIGIBLE SOFT COSTS

Soft costs include other reasonable and necessary costs incurred by the owner and associated with the financing or development (or both) of new construction, rehabilitation or acquisition of housing assisted with County funds. These costs include but are not limited to:

- Architectural Services
- Engineering Services
- Environmental Review
- Environmental Tests

- Preparation of plans, drawings, specifications, or work write-ups.
- Costs to process and settle the financing for a project.
- Private lender origination fees
- Credit Reports
- Fee for Title Evidence
- Fees for Recordation
- Filing of legal documents
- Building Permits
- Attorney Fees
- Private Appraisal Fees
- Fees for independent cost estimate
- Cost of project audit
- The cost to provide affirmative marketing and fair housing information to prospective homeowners and tenants.
- Staff and overhead costs related to project deliver may be included as soft costs in certain cases as to be determined by County in consultation with the Developer.

All costs must be reasonable and documented thoroughly (including timesheets detailing actual time worked on project activities).

Note that closing costs connected to the sale of the property to eligible low-income homebuyers (real estate commissions and other seller's closing costs) are NOT considered development soft costs for the purpose of this policy. As a result, they are not included in the total project cost, and they may be paid from the proceeds of sale rather than being taken from the developer fee.

ELIGIBLE DEVELOPER FEE

For new construction and rehabilitation projects, the developer fee cannot exceed 15% of total development costs and must be commensurate to the scope of the developer's responsibilities. Developer Fees are used by grantees to pay administrative and overhead costs, are paid as fees for services rendered and do not have to be fully offset by incurred costs.

ELIGIBLE BENEFICIARIES/RESIDENTS

The County is designed to provide affordable housing to low-income households and individuals.

Eligible beneficiaries must meet the following requirements:

- Households purchasing single family homes must be at or below 80% of Area Median Income.
- Households renting County funded units must be at or below 65% of Area Median Income.
- Households must not be an agent, consultant, officer, employee and/or elected official of the County or a recipient of funds; and
- Household must meet all other requirements where applicable.

Additional restrictions apply when County funds are used for rental housing or assisted rental units.

INCOME ELIGIBILITY

The County adopts the Part 5 definition of income (Part 5 Annual Income). When determining the annual income of an individual or family, the recipient must use the standard for calculating annual income under 24 CFR 5.609.

COUNTY FUNDING PARAMETERS

The County funds projects that utilize gap financing wherein projects and program activities are leveraged with other funding resources to the greatest extent possible.

County staff will work with non-profits and sub recipients, providing technical assistance to seek outside funding resources. Entities certified as “Developers” and for-profit Developers must secure construction financing for brick-and-mortar development activity.

RENTAL/SALES PRICE LIMITS

Following US Department of Treasury guidance on using ARPA Coronavirus State and Local Fiscal Recover Funds (SLFRF) funds to invest in affordable housing, Ingham County will refer to existing federal and state housing programs to establish rental and homeowner price limits:

- A. Rental Limits: In the case of rental projects, Ingham County will refer to rental limits established by existing housing development and assistance programs, including the HOME Program and the Low-Income Housing Tax Credit (LIHTC). Under the HOME Program, rental costs cannot exceed the local Fair Market Rents published by HUD or cannot exceed 30% of a family earning 65 percent of the AMI, whichever is less. For the annually updated income and rent limits for LIHTC properties using the Multifamily Tax Subsidy Program (MTSP) to determine income and rent (by bedroom) compliance, refer to these charts available via the MSHDA webpage: MSHDA char il 110 her income limits 041822.pdf (michigan.gov).
- B. Homeownership Sales Limits: The purchase price of a County supported property will be the amount agreed upon by buyers and sellers in purchase agreements. Any County Development Gap Subsidy funds used to fund for-sale housing must benefit new homebuyers whose household income does not exceed 80% of AMI. The County funding will rely on price limits established for the Department of Housing and Urban Development’s (HUD) Home Investment Partnerships Program and the HUD National Housing Trust Fund Program limiting purchase price for new builds and existing home following rehab to no more than 95% of the area median purchase price. This is based on Federal Housing Administration (FHA) single family mortgage program data. The area median purchase price limit for an existing single-family home within Ingham County is \$171,000. For a new construction home, the maximum cost of a single-family home is limited to \$251,000. Price limits for these Federal programs are described here in [Attachment A](#).

GRANT/LOAN AGREEMENTS

County and the Property Owner are required to execute a legally binding written agreement and a Lien and Note (Mortgage) holding the Owner accountable for compliance during the affordability period and additional Ingham County compliance period, if applicable. The agreements typically include a land use restriction. This document, recorded with the Register of Deeds, is a deed restriction that binds all subsequent owners of the property.

When there is more than one financing source imposing land use restrictions on a property there may be restrictions from one program that are more restrictive than similar restrictions in the other program (s). Some projects with more than one source of financing, such as Tax Credits and bonds, may have more than one Regulatory Agreement simultaneously in effect. In these instances, the more restrictive requirement will apply to the property. An owner may voluntarily make additional commitments in the application process, including occupancy restrictions, demographic targeting requirements, stricter rent and income restrictions or an extended compliance period. Owners must comply with these covenants.

Grant Agreements serves as a concise statement of the relationship between County of Ingham and the subrecipient of ARPA funds (Developer, Owner, Organization, Sponsor), and also set forth the conditions under which the funds are provided and the requirements that must be met.

The Agreement will include the required provisions depending on the role the entity is asked to assume, or the type of project undertaken. It shall at a minimum describe:

- Use of Funds: Includes recipient role description, specific tasks to be performed, the number and type of households to assist and/or units to be produced; a schedule; a budget; matching funds; and the term of agreement.
- Affordability: The agreement will specify the period of affordability, deed restrictions or land covenants, and how repayments are recaptured.
- Eligible and ineligible fees.
- Uniform Administrative Requirements (2 CFR 200 and applicable provisions of 24 CFR Part 85 for government entities and 24 CFR Part 84 for non-profit entities.
- Cross-cutting requirements:
 - a. Affirmative Marketing
 - b. Requests for disbursement of funds
 - c. Records and Reports
 - d. Enforcement of the Agreement
- Required Provisions

GRANT REPORTING & MONITORING

Subrecipients awarded funding will be required to provide project reporting to County to comply with US Treasury requirements. Organizations that fail to report will risk losing funding and be responsible for repaying ARPA funding received from the County. Each funded agency/organization will submit a programmatic report on a regular basis as specified in the Grant Agreement. These reports describe progress towards deliverable outcomes.

The County, the US Department of Treasury or any of their other authorized representatives have the right to access the projects and any books, documents, papers, or other records of an ARPA assisted unit.

Developers/owners will maintain all books and records pertaining to ARPA assisted units with the provisions of 24 CFR §92.508 for a period of not less than five (5) years after the period of affordability ends, and all matters pertaining to the project are resolved under applicable federal or state laws, regulations, or policies.

During the affordability period and until the Lien and Note have been released, ongoing compliance and yearly project monitoring is required.

RENTAL PROJECT PROVISIONS

- A. Before a tenant occupies a unit, tenant income eligibility must be documented with source documentation, such as wage statements, interest statements, and unemployment compensations statements. If needed, income verification forms should be sent to employers or other agencies to verify current income.
- B. Income eligibility is based on anticipated income, which means current income must be projected for the next 12 months. When collecting income verification, property owners/managers must also consider any likely changes in income, which may occur during lease period.

- C. Gross household incomes must meet the requirements of the specific program used. If existing tenants (those that remain in the unit after the initial one-year lease) income increases, but does not go above 65% AMI income level, rent does not have to be increased. However, if their gross income exceeds 65%, tenant(s) must pay 30% of their adjusted income for rent and utilities. If the 30% exceeds the areas market rent, the project owner/manager MAY charge the tenant Fair Market Rent.

At initial occupancy, County assisted unit tenants must be at or below 65% of the area median income.

- D. Rents cannot be increased during the first year of occupancy. After the first year, rents MAY be increased, but must never exceed the fair market rents, which includes utilities. This pertains to tenants at or below 65% of area median income. County will provide subrecipients income limits and fair market rents on an annual basis.
- E. Potential tenants must be made aware of loan program conditions prior to executing a lease. Tenants must allow for property inspections and provide income documentation annually throughout the affordability period.
- F. Leases need to indicate the number of persons residing in the unit and should name each of the adult household members since they will need to provide income documentation. If additional persons move into the unit, their income will need to be included in the household maximum, and the household income will have to be reviewed to verify continued compliance. The total unit income in this case must remain at or below 65% of area median income. If the additional person's income places the unit over income, they should not be allowed to take residency, as the unit will not be in conformance.
- G. **Annual re-certification:** The loan program imposes occupancy restrictions over the length of the affordability period. Property owners/managers must re-certify tenants' income on an annual basis. Income certification forms will be made available from County. Verifications should be obtained when tenants renew their lease. All tenants must be informed of this process prior to lease execution. Tenant verifications are required on an annual basis regardless of the number of units.
- H. **Lease Language:** Leases shall state that 30 days and a written notice specifying the grounds for the action by the owner must precede any termination of tenancy or refusal to renew a lease. The length of leases must be at least one year at initial tenancy. Lease extensions or subsequent leases of existing tenants can be for either a one-year period or a term agreeable to both the tenant and owner/manager.
- I. **On-site inspections:** County, or its agent(s), is responsible for conducting on-site inspections of all rental units within the County limits as part of the compliance process. County, or its agent(s), will also inspect units that participated in the program during the affordability period. The frequency on-site inspections are determined by the number of County assisted units in a project:
1. Projects containing 1 to 4 assisted units must be monitored once every 3 years.
 2. Projects containing 5 to 25 assisted units must be monitored every 2 years.
 3. Projects containing more than 25 assisted units must be monitored every year.

RENTAL PROJECT OWNER RESPONSIBILITIES

The following affordability conditions must be complied with and will be monitored throughout the affordability period for all assisted units. These requirements are the responsibility of the property owner/manager.

- A. **Termination of Tenancy:** An owner/manager may not terminate the tenancy or refuse to renew the lease of the tenant of rental housing assisted with County funds except for serious or repeated violation of the terms and conditions of the lease; for violation of federal, state, or local law; or for other good cause.
- B. **Maintenance and Replacement:** Owners/Managers of properties that received County funds must maintain the premises in compliance with all local and state housing code standards.
- C. **Tenant Selection:** An owner of rental housing assisted units must adopt written tenant selection policies and criteria that:
1. Are consistent with the purpose of providing housing for very-low income, and low-income families.
 2. Are reasonably related to program eligibility, and the applicant's ability to perform the obligations of the lease.
 3. Consider the housing needs of families that would have a preference under 960.211 (Federal selection preferences for admission to Public Housing) of this title, and provide for:
 - a. Select tenants from a written waiting list in the chronological order of their application, in so far as it is practical.
 - b. Promptly give written notification to any rejected applicant as to why they were rejected.
- D. **Prohibited Lease Terms:** The following provisions are prohibited in rental agreements for program-assisted units:
1. **Waiver of habitability:** Agreement by the tenant to waive a remedy when the premises are not maintained in a condition of fitness and habitability pursuant to State or local codes.
 2. **Security deposit regulations:** Agreement by either tenant or owner to waive their rights established under State regulations pertaining to security deposits.
 3. **Tenant exclusion or discrimination:** Agreement by either tenant or owner to exclude or discriminate against persons in violation of civil rights laws or laws protecting persons with disabilities.
 4. **Agreement to be sued:** Agreement by the tenant to be sued, to admit guilt, or to a judgment in favor of the owner in a lawsuit brought in connection with the lease.
 5. **Treatment of property:** Agreement by the tenant that the owner may take, hold, or sell personal property of household members without notice to the tenant and a court decision on the rights of the parties. This prohibition, however, does not apply to an agreement by the tenant concerning disposition of personal property remaining in the housing unit after the tenant has moved out of the unit. The owner may dispose of this personal property in accordance with state law.

6. **Excusing owner from responsibility:** Agreement by the tenant not to hold the owner or the owner's agents legally responsible for any action or failure to act, whether intentional or negligent.
 7. **Waiver of legal proceedings:** Agreement by the tenant that the owner may evict the tenant or household members without instituting a civil court proceeding in which, the tenant has the opportunity to present a defense, or before a court decision on the rights of the parties.
 8. **Waiver of a jury trial:** Agreement by the tenant to waive any right to a trial by jury.
 9. **Waiver of right to appeal court decision:** Agreement by the tenant to waive the tenant's right to appeal, or to otherwise challenge in court, a court decision in connection with the lease.
 10. **Tenant chargeable with cost of legal actions regardless of outcome:** Agreement by the tenant to pay attorneys' fees or other legal costs even if the tenant wins in a court proceeding by the owner against the tenant. The tenant, however, may be obligated to pay costs if the tenant loses.
 11. **Acceleration of rental payments:** Agreement by the tenant that rental payments may be accelerated if the rental agreement is breached by the tenant.
 12. **Mitigation of damages:** Agreement by either tenant or owner that releases either party from a duty to mitigate damages.
 13. **Written consent to changes:** Agreement by the tenant that allows the owner to alter a provision of the rental agreement after its commencement without written consent of the tenant.
 14. **Consumer protections:** Agreement by either tenant or owner that violates the Michigan Consumer Protection Act.
 15. **Power of Attorney:** Agreement by the tenant to give the owner a power of attorney.
- E. **Affirmative Marketing:** The inclusion of the Equal Housing Opportunity slogan or logo in all advertising is required, regardless of units in a project.

Affirmative marketing procedures and requirements for all assisted housing units with five or more units must be met by the property owner/managers. These requirements and procedures must include the following:

1. A method for informing the public and potential tenants about fair housing laws, and the County's policies. For example: use of the Fair Housing logo, or Equal Opportunity language.
2. A description of what you as the owner/manager will do to inform persons not likely to apply for housing without special outreach.
3. Maintenance of records to document actions taken to affirmatively market assisted units, and to assess marketing effectiveness.

4. Description of how efforts will be assessed, and what corrective actions will be taken where requirements are not met.
- F. **Rent Documentation:** The owner/manager of a rental assisted unit(s) must document that the rent charged on the assisted unit(s) are consistent with the initial rent approved by the County, and over time, rent increases are consistent with the maximum rent and income limits published annually by the United States Department of Housing and Urban Development (HUD). The owner must also keep records, on a unit-by-unit, and building-by-building basis, for every year during the period of affordability.
1. The total number of residential rental units in the building (including the number of bedrooms, and the size in square feet of each residential rental unit).
 2. The percentage of residential rental units that are County-assisted units.
 3. The rent charged on each residential unit in the project (including any utility allowances).
 4. The County-assisted unit vacancies and information that shows when, and to whom the available County-assisted units will be rented.
 5. The income certifications of each low and very-low-income resident per County-assisted unit.
 6. Documentation to support each County-assisted unit residents' income certification.
- G. **Annual Certification of the Owner:** The owner/manager of any project that has used County funds for either rehabilitation, new construction or acquisition must certify to County, under penalty of perjury, at least annually, for each year of the compliance period, on the County's Tenant Household Composition & Income Form, that for the proceeding 12-month period:
1. The owner has received an annual certification from each County-assisted unit resident, and documentation to support that certification.
 2. Each County-assisted unit was rent restricted in accordance with the Affordable Rent Restriction guidelines of the County.
 3. Each building and all units in the project with County standards.
 4. If the income of any resident increased above the limit allowed by the County guidelines, the next available unit of comparable or smaller size was or will be rented to residents having a qualifying income.
 5. Tenants must sign a statement indicating their compliance with the provision of income review on an annual basis.
 6. In projects with 5 or more units, the project meets the requirements 20% test (20% of units in a project must be affordable to household who earn 65% or less of the Area Median Income, which is determined by household size, and the remaining units must have rents that are the lesser of:
 - a. Section 8 Fair Market Rents (FMRs) for existing housing minus resident-paid utilities; or

- b. Rents, which are 30% of, adjusted income for households at 65% of the Area Median Income minus resident-paid utilities.

H. **Property Owner/Manager Procedures:** In order to provide the best possible service to resident of Ingham County, financed property owners/managers, and the County staff must work in tandem to ensure residents rent and income compliance, and ensure that the properties remain decent, safe, and sanitary housing. Correcting issues of non-compliance can be time consuming and costly for both property owners and County staff.

1. Property owners must submit a Maximum Income and Unit Rent Computation form on an annual basis to the County.
2. Property owners must remain cognizant of leasing and compliance responsibilities, and keep in mind the following issues:
 - a. Verification of resident's income certification. The following are examples of items that may serve as verification: Employment verification from a resident's employer, Federal Income Tax forms, including all schedules and W-2s, Social Security statements, paycheck stubs, letters confirming the granting and/or receipt of assistance from the Family Independence Agency (FIA), or other public and/or charitable agencies, and records from the Michigan Employment Securities Commission (MESC).
 - b. Annual household income includes all income of all household members over the age of 18. It also includes income received for the support of minor children such as social security, child support, etc.
 - c. Income earned by dependent, full-time students over the age of 18, or income earned by children under the age of 18 does not have to be included.

Proof of full-time student status must be provided in order to have any income earned by this dependent household member deducted from the total annual household income. School verification forms are available from County.

3. Leases used by property owners/managers may not contain any clauses that may deemed unconscionable to a court of law, and the lease may not contain clauses which restrict the use of resident facilities to open market residents.
4. Property owners/managers must pursue Affirmative Marketing by advertising the availability of apartments by making contacts with community groups, housing commissions, and by logging said contacts. It must be communicated that residents will not be chosen in regard to their race, sex, age, religion, national origin, familial status, sexual orientation, or disabilities.
5. Uniform Physical Condition Standards (UPCS) as well as local housing codes must be maintained in County-assisted units, as specified in original rehabilitation specifications, and including the following, but not limited to, and on an annual basis property owner shall inspect for and ensure that:
 - a. There are at least two working electrical outlets, and one working light fixture per room, and that all areas are free from electrical hazards.
 - b. Windows accessible from the outside are lockable, free from severe deterioration, and do not have broken panes. Screens are on all operable windows.

- c. The foundation, roof, gutters, chimney, stairs, rails, porches, ceilings, walls, and floors are sound and free from hazardous defects.
- d. Interior and exterior surfaces are free from cracking, peeling, chalking or cracking paint, and/or adequately treated to prevent the exposure of residents to lead.
- e. Kitchen contains properly functioning refrigerator, sink with hot and cold running water and space to store, and prepare food.
- f. Bathroom has working toilet, fixed basin, tub or shower, and proper ventilation.
- g. Smoke detectors are properly installed and functional.
- h. Heating equipment provides adequate heat, and all units are free from un-vented fuel burning space heaters.
- i. Ventilation (supplied by a cooling system or operable window) is adequate.
- j. Water heater is installed in a safe manner.
- k. Plumbing is free from corrosion or rust, which could contaminate the water supply, and is also free from sewage backup.
- l. There are not rats, vermin or other pests.
- m. Refuse is disposed of properly.
- n. Interior air is free from pollution.
- o. Elevators must have current inspection certificates.
- p. The property and immediate neighborhood are free from conditions that may endanger the health of residents.

GAP SUBSIDY GRANT RECAPTURE PROVISIONS

During the affordability period, the County has adopted provisions that allow for the recapture of County funds.

HOMEOWNERSHIP PROJECT RECAPTURE PROVISIONS

If the subrecipient is undertaking homeownership projects for sale to homebuyers, the subrecipient shall place a Restrictive Covenant on the property to recapture the entire amount of homebuyer assistance if the property is sold prior to the end of the applicable affordability period, except that the development subsidies for costs in excess of fair market sales price are not subject to recapture and should not be included in the recapture amount established in the Restrictive Covenant. Recaptured funds must be repaid to the County or used by the subrecipient to fund additional County projects eligible activities.

FEDERAL AND COUNTY REQUIREMENTS FOR ARPA FUNDING

PREVAILING WAGE REQUIREMENTS

Any contract for the construction of Affordable Housing with 12 or more units will require that all laborers and mechanics who are employed to perform work on any project, or any contractor or construction work which is financed, in whole or in part, with assistance which is received under ARPA from the County, shall be paid wages at rates which are not less than those that prevail in the locality for similar construction and shall receive overtime compensation in accordance with the Contract Work Hours and Safety Standards Act.

The contractor and its subcontractors shall also comply with all applicable Federal laws and regulations, which pertain to labor standards, including the minimum wage law. Recipients of ARPA funds shall:

- Not discriminate against any employee or applicant for employment on the basis of religion and not limit employment or give preference in employment to persons on the basis of religion; and
- Not discriminate against any person applying for such public services on the basis of religion and not limit such services or give preference to persons on the basis of religion; and,
- Provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of such public services.

CONFLICT OF INTEREST

No person who is an employee, agent, consultant, officer, or elected official or appointed official of Ingham County or recipient which are receiving ARPA funds of this section who exercise or have exercised any functions or responsibilities with respect to activities assisted with ARPA funds or who are in a position to participate in a decision making process or gain inside information with regard to these activities, may obtain a financial interest or benefit from a ARPA-assisted activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds there under, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter. The conflict-of-interest provisions above apply to any person.

UNIFORM RELOCATION ACT

All owners/developers shall follow the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601 et seq.), in accordance with the following objectives:

- To ensure that owners of real property to be acquired for Federal and federally assisted projects are treated fairly and consistently, to encourage and expedite acquisition by agreements with such owners, to minimize litigation and relieve congestion in the courts, and to promote public confidence in Federal and federally assisted land acquisition program.
- To ensure that persons displaced as a direct result of Federal or federally assisted projects are treated fairly, consistently, and equitably so that such persons will not suffer disproportionate injuries as a result of projects designed for the benefit of the public as a whole; and
- To ensure that Agencies implement these regulations in a manner that is efficient and cost effective.

ENVIRONMENTAL REVIEW

An environmental review is required for the acquisition of any property using federal funds. Generally, all projects shall comply under §92.352. The environmental effects of each activity carried out with the ARPA funds must be assessed in accordance with the provisions of the National Environmental Policy Act of 1969 (NEPA) (42 U.S.C. 4321) and the related authorities listed in HUD's implementing regulations at 24 CFR parts 50 and 58. The applicability of the provisions of 24 CFR part 50 or part 58 is based on the ARPA funded project (New construction, rehabilitation, acquisition) or activity (tenant-based rental assistance) as a whole, not on the type of the cost paid with ARPA funds. Depending on the type of property, the environmental review

may vary in complexity and process. The County shall determine the level of the Environmental Review that is required for the acquisition of the property. The review must be completed, and the property determined to be cleared for acquisition for this purpose prior to proceeding with the purchase. No funds may be committed to an ARPA funded project or activity before the completion of the environmental review.

SITE/NEIGHBORHOOD STANDARDS

Proposed sites for potential projects must meet the following site and neighborhood standards:

- Meet all local requirements for zoning, site planning, access to utility services and required infrastructure as certified by the appropriate local authorities.
- Be in full compliance with the applicable provisions of the Title VI of the Civil Rights Act of 1964, Title VIII of Civil Rights Act of 1968, E.O. 11063.
- Promote greater choice of housing opportunities.
- Avoid undue concentration of assisted persons in areas containing a high proportion of low-income persons.
- Be accessible to social, recreational, educational, commercial, and health facilities and services,
- Be accessible to municipal facilities and services that are at least equivalent to those typically found in neighborhoods consisting largely of unassisted, standard housing of similar market rents.
- Be so located to places of employment providing a range of jobs for lower-income workers.
- The neighborhood must not be one which is seriously detrimental to family life or other undesirable conditions predominate unless there is actively in progress a concerted program to remedy the undesirable conditions.

The site must not be located in an area of minority concentration, except as permitted below:

- Sufficient, comparable opportunities exist for housing for minority families, in the income range to be served by the proposed project, outside areas of minority concentration; or
- The project is necessary to meet overriding housing needs that cannot be met in that housing market area. Please refer to 24 CFR 983.6 for more details regarding utilization of the exceptions listed above.
- Must meet all local zoning requirements including hard surfaced parking requirements.

Please refer to 24 CFR 983.6 for more details regarding utilization of the exceptions listed above.

PROPERTY STANDARDS

All County funded projects must meet all local physical codes and standards intended to provide quality affordable housing that is durable and energy efficient.

LEAD PAINT HAZARDS

The ARPA assisted funds requires owners/developers take actions to reduce lead-based paint hazards in assisted units. Owners must comply with 24 CFR Part 35, the regulations implementing the Lead-Based Paint Poisoning Prevention Act, along with requirements for dealing with lead-based paint found in the Uniform Physical Condition Standards (UPCS). Current Part 35 requirements stipulate that all occupants receive and acknowledge notice of the possible presence of lead paint.

Level of Assistance in Property	Hazard Reduction Requirements	Summary of Requirements
Assistance of more than \$5,000 per unit, up to \$24,999 per unit	Interim Controls	<p>Interim Controls means a set of measures designed to reduce temporarily human exposure or likely exposure to lead-based paint hazards.</p> <p>Once work is completed, a clearance must be obtained for all interior, exterior and common areas for all assisted units.</p> <p>Interim controls include, but are not limited to, repairs, and painting.</p>
Assistance of more than \$25,000 per unit	Abatement of all lead-based paint hazards	<p>Abatement means any set of measures designed to permanently eliminate lead-based paint or lead-based paint hazards (see definition of “permanent” on the exterior, common spaces, and all assisted units.</p> <p>Once work is completed, a clearance must be obtained for all interior, exterior and common areas for all assisted units.</p> <p>Abatement includes: The removal of lead-based paint and dust lead hazards, the permanent enclosure or encapsulation of lead-based paint, the replacement of components.</p>

FAIR HOUSING AND EQUAL OPPORTUNITY

Recipients of ARPA funds are held to Title VI of the Civil Rights Act of 1964, the Fair Housing Act, E.O. 11063 Title VI of the Civil Rights Act of 1964, P.88-352 and the Regulations of HUD with respect there to, including 24 Parts 1. In general, housing must be provided in a manner that does not discriminate against persons based on race, color, religion, sex, familial status, national origin, age, or disability, and must meet minimum standards established by the following:

Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d tense.)

- Provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied benefits of or otherwise subjected to discrimination under any program or activity receiving federal financial assistance.

Fair Housing Act (42 U.S.C. 3601-3620)

- Title VIII of the U.S. Civil Rights Act
- Prohibits discrimination in the sale, rental, purchase, lease, financing and/or advertising of the housing based upon race, color, religion, sex, national origin, handicap, and familial status.
- The Fair Housing Act applies to all housing except owner-occupied 1-to-4-unit dwellings and housing for older persons where person 55 and older are concentrated or designated to assisting elderly people.

STATE OF MICHIGAN FAIR HOUSING LAWS

Elliot Larsen Civil Rights Act (Michigan Public Act #453), as amended:

- Prohibits employers consisting of one or more employees, both public and private, employment agencies, labor organizations, from discriminating against an employee or an applicant for employment based on the employee/applicant's race, color, religion, national origin, age, sex (including pregnancy and sexual harassment), height, weight, or marital status. It is further unlawful to discriminate against a person in retaliation for opposing a violation of this Act, making a charge, a complaint, testifying, or participating in an investigation, proceeding, or hearing under this act. The Act covers not only employment discrimination, but also housing, real estate transactions, educational institutions, public accommodation, law enforcement, and public services.

Persons with Disabilities Act (Michigan Public Act #220), as amended:

- Prohibits discrimination based on a person's disability in the areas of employment, housing, real estate and the full equal utilization of public accommodations, public services, and education. A person shall accommodate a person with a disability for purposes of employment, public accommodation, public service, education, or housing unless the person demonstrates that the accommodation would impose due hardship.

Executive Order 11063 (amended by Executive Order 12257), as amended:

- Provides that no person in the United States because of race, color, religion (creed), sex, or national origin, shall be denied equal opportunity in housing and related facilities provided with Federal financial assistance, and that all Federal executive departments and agencies shall take action to promote the abandonment of discriminatory practices with regard to residential property and related facilities provided with Federal financial assistance.

Age Discrimination Act of 1975, as amended (42 U.S.C. 6101), as amended:

- Provides that no person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Discrimination is prohibited in the assistance, tenant selection, sale, rental, and financing of dwellings. It is also prohibited in program administration and any enforcement mechanisms.

Affirmative Marketing and Minority Outreach: Each developer/grantee must adopt and follow affirmative marketing procedures and requirements for rental and homebuyer projects containing 5 or more assisted housing units. These procedures and actions will provide information and otherwise attract eligible persons in the program service area to the available housing or assistance without regard to race, color, national origin, sex, religion, familial status, or disability.

Developers/Grantees shall use the Equal Housing Opportunity slogan, logo, or statement in all advertisements, public service announcements, press releases and information mailings. The HUD fair housing poster must be displayed in offices where rental activity takes place for all properties with 5 or more units.

The affirmative marketing requirements and procedures adopted must include:

- Methods for informing the public about Federal fair housing laws and affirmative marketing policy.
- Procedures to inform and solicit applications from person in the housing market area who are not likely to apply for the housing without special outreach (e.g., use of community organizations, places of worship, employment centers, fair housing groups, or housing counseling agencies).
- Records that will be kept describing actions taken to affirmatively market units and records to assess the result of these actions; and
- Developers, to the maximum extent possible, will be inclusive of all minorities, and women, and entities owned by minorities and women, including, without limitation, real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts entered into by the participating jurisdiction with such persons or entities, public and private, in order to facilitate the activities of the participating jurisdiction to provide affordable housing authorized under this Act, or any other Federal housing law applicable to such jurisdiction.

Violence Against Women Act (VAWA): 42 U.S. Code §14043e-11: Federal Register published August 6, 2013; Violence Against Women Reauthorization Act of 2013.

VAWA provides certain protections in regard to admissions, occupancy, termination, evictions, and leases for victims of domestic violence, dating violence, sexual assault, and stalking. Following is a general description of the VAWA program. Owners and managers of ARPA assisted housing should consult with its legal counsel for a complete description of VAWA and to determine how to apply and meet VAWA requirements for its project.

No applicant for tenant of ARPA-assisted housing may be denied admission to, denied assistance under, terminated from participation in, or evicted from the housing on the basis that the applicant or tenant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, if the applicant or tenant otherwise qualifies for admission, assistance, participation, or occupancy. Incidents of actual or threatened domestic violence, dating violence, sexual assault, or stalking shall not be construed as a serious or repeated violation of a lease for the ARPA assisted housing by the victim or threatened victim of such incident, or good cause for terminating the assistance, tenancy or occupancy rights to the ARPA assisted housing of the victim of such incident.

No person may deny assistance, tenancy, or occupancy rights to ARPA-assisted housing to an applicant or tenant solely on the basis of criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking that is engaged in by a member of the household of the tenant or an affiliated individual of the tenant is a victim of or threatened victim of such domestic violence, dating violence, sexual assault, or stalking. The owner and/or manager of ARPA-assisted housing may bifurcate a lease for the housing in order to evict, remove, or terminate assistance to any individual who is a tenant or lawful occupant of the housing and who engages in criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking against an affiliated individual or other individual, without evicting, removing, terminating assistance to, or otherwise penalizing the victim of such criminal activity who is also a tenant or lawful occupant of the housing. The owner and/or manager must provide remaining tenants with the opportunity to establish eligibility.

Any information submitted to the staff of ARPA-assisted housing, include the fact than an individual is a victim of domestic violence, dating violence, sexual assault, or stalking shall be maintained in confidence and may not be entered into any shared database or disclosed to any other entity or individual, except to the extent that the disclosure is requested or consented to by the individual in writing, and required for use in an eviction or proceeding against any individual who is a tenant or lawful occupant of the housing and who engages in criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking, otherwise required by law.

Equal Access to Housing Regardless of Sexual Orientation: HUD issued its Final Rule on February 3, 2012, regarding Equal Access to Housing in HUD programs regardless of sexual orientation or gender identity. Owners may not inquire about the sexual orientation or gender identity of an applicant or occupant of HUD assisted housing for the purpose of determining eligibility or continued occupancy. This prohibition on inquiries regarding sexual orientation or gender identity does not prohibit any individual from voluntarily self-identifying sexual orientation or gender identity. Nor does the prohibition bar lawful inquiries of an applicant or occupant's sex where the housing provided or to be provided is temporary, emergency shelter that involves the sharing of sleeping areas or bathrooms.

Section 8 and Housing Choice Voucher Recipients – Discrimination Prohibited. (24 CFR 92.253 (d) (4): Funded rental projects may not “exclude an applicant with a certificate or voucher under the Section 8 Tenant-Based Assistance: Housing Choice Voucher Program (24 CFR Part 982) or an applicant participating in an ARPA-assisted rental based assistance program because of the status of the prospective tenant as a holder of such certificate, voucher, or comparable tenant-based assistance document.”

GAP SUBSIDY GRANT DEVELOPMENT CHECKLIST

<p>1. DEVELOPER/GRANTEE ORIENTATION FOR COUNTY FUNDS County staff or County Designee will orient Developers/Grantees to design, regulatory and other requirements. Developers/Grantees will meet with County and others as required, regarding:</p> <ol style="list-style-type: none">1. Environmental Review including Section 106 Review for New Construction2. Davis Bacon and/or Prevailing Wage Requirements3. Section 3 & MBE/WBE Solicitation and Utilization Plan4. Section 106 Review5. Lead-based paint requirements6. Standards/Design Standards including Energy Audits and Energy Star and Visitability7. Funding Requirements
<p>2. Design/Budget Review and Revision:</p> <ol style="list-style-type: none">1. Design review and revision, as needed: which may include County review of specifications, drawings, scope of work.2. Construction budget review and revision, as needed
<p>3. Finalization of Agreement:</p> <ol style="list-style-type: none">1. Developer/Grantee submits final development budget.2. County/County Designee orders final Grant Agreement3. County/County Designee coordinates construction closings for project start.4. Developer/Grantee submits all remaining items necessary for project start.
<p>4. Construction and Marketing:</p> <ol style="list-style-type: none">1. Developer/Grantee keeps County updated on construction schedule.2. County/County Designee monitors and inspects progress, approving draws and change orders as necessary.3. Developer/Grantee submits requested documentation.4. Developer/Grantee begins marketing home(s) for sale.5. Construction is completed.6. Rehabilitation project receives final “last nail driven” lead clearance.7. County/County Designee performs final inspection.
<p>5. Project Closeout:</p> <ol style="list-style-type: none">1. Developer/Grantee submits final project documentation to County/County Designee.2. Final proforma delivered to County/County Designee and final accounting of project completed, project is closed.3. Homeownership projects to include the following:<ol style="list-style-type: none">1. Prospective buyer may apply for Down Payment Assistance once a minimum of eight hours of pre-purchase education classes are completed.2. Home sale completed.3. Accounting of sales proceeds delivered to County/County Designee.

ATTACHMENT A: HUD ANNUAL HOUSEHOLD INCOME LIMITS

Income limits subject to change.

Lansing-East Lansing, MI HUD Metro FMR Area

Median income - \$97,800 for a family of 4 persons

Fiscal Year 2023 Income Limit Category	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
<u>Low (80%) Income Limits</u>	\$52,500	\$60,000	\$67,500	\$74,950	\$80,950	\$86,950	\$92,950	\$98,950
<u>(60%) Income Limits</u>	\$39,360	\$45,000	\$50,640	\$56,220	\$60,720	\$65,220	\$69,720	\$74,220
<u>Very Low (50%) Income Limits</u>	\$32,800	\$37,500	\$42,200	\$46,850	\$50,600	\$54,350	\$58,100	\$61,850
<u>Extremely Low (30%) Income Limits</u>	\$19,700	\$22,500	\$25,300	\$30,000	\$35,140	\$40,280	\$45,420	\$50,560

2023 HUD Homeowner Sales Price Limit

Home Sales Price Limit	Existing Homes	New Homes
	\$182,000	\$273,000

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION REAFFIRMING RESOLUTION #22-204 AND ADOPTING A REVISED
MEMORANDUM OF AGREEMENT GOVERNING THE GREATER LANSING REGIONAL
COMMITTEE FOR STORMWATER MANAGEMENT DATED SEPTEMBER 11, 2023**

RESOLUTION #24 –

WHEREAS, Ingham County has been a member of the Greater Lansing Regional Committee (GLRC) for Stormwater Management since 2003; and

WHEREAS, the Board of Commissioners approved the December 2, 2021 version of the Memorandum of Agreement (MOA) unanimously in Resolution #22-204; and

WHEREAS, the resolution included an attached “Cost-Sharing Plan” governing the method by which benefited County Departments would contribute to the GLRC budget and to the costs required by the County’s permit from the Michigan Department of Environment, Great Lakes and Energy (EGLE) for municipal stormwater discharge; and

WHEREAS, the GLRC has seen fit to revise the MOA to extend the termination of the MOA by one year, to April 30, 2028, to clarify the duties of its officers, bring itself into compliance with the state Open Meetings Act, and to eliminate an indemnification clause that Ingham County Counsel had stricken as illegal from Ingham County’s approved version of the MOA; and

WHEREAS, the Drain Commissioner recommends approval of the revised MOA and reaffirmation of Resolution #22-204, including its cost-sharing provisions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the September 11, 2023 Memorandum of Agreement and authorizes the Chairperson of the Board to sign the Memorandum after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that all provisions of Resolution #22-204 are reaffirmed and extended through April 30, 2028.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PURCHASE ORDERS FOR 34CS SLAG, CS-T TRAP ROCK, 34CS TRAP ROCK, 29A CRUSHED LIMESTONE, H1 LIMESTONE, AND OHIO #9 AGGREGATES

RESOLUTION #24 –

WHEREAS, the Road Department annually purchases approximately 10,000 tons of various aggregates for road maintenance and construction operations; and

WHEREAS, the Purchasing Department recently released Invitation for Bid (IFB) #213-23 and received competitive bid proposals for furnishing and delivering 34CS Slag, CS-T Trap Rock, 34CS Trap Rock, 29A Crushed Limestone, H1 Limestone, and Ohio #9 Aggregates on an as-needed, unit-price basis for a period of one (1) year; and

WHEREAS, bids for the various stone were solicited and evaluated by the Purchasing Department, and it is their recommendation, with the concurrence of Road Department staff, to authorize purchase orders to the lowest qualified bidders for each material; and

WHEREAS, Yellow Rose Transport was the low bidder for 34CS Slag, CS-T Trap Rock, 34CS Trap Rock, and H1 Limestone; and

WHEREAS, Stoneco of Michigan was the lowest bidder for 29A Crushed Limestone and Ohio #9 Aggregate; and

WHEREAS, the Road Department's 2024 budget includes sufficient funds to cover the cost associated with this contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bids and authorizes entering into a contract with Yellow Rose Transport, Inc located at 3531 Busch Dr SW, Grandville, Michigan 49418 for furnishing 34CS Slag, CS-T Trap Rock, 34CS Trap Rock, and H1 Limestone Aggregates and also authorizes entering into a contract with Stoneco of Michigan located at 3700 Patterson Rd, Middleville, Michigan 49333 for furnishing 29A Crushed Limestone and Ohio #9 Aggregates to the Road Department on an as-needed, unit-price basis for a one-year period, at the rates detailed in the proposal responses to IFB #213-23.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with Yellow Rose Transport and Stoneco of Michigan to purchase aggregate as needed and budgeted, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE ORDERS FOR PROCESSED ROAD GRAVELS,
VARIOUS CRUSHED AGGREGATES, CLASS 2 SAND, AND WINTER MAINTENANCE SAND**

RESOLUTION #24 –

WHEREAS, the Road Department annually purchases approximately 10,000 tons of various aggregates for road maintenance and construction operations; and

WHEREAS, the Purchasing Department recently released Invitation to Bid (IFB) #214-23 and received competitive bid proposals for furnishing and delivering processed road gravels, various crushed aggregates, Class 2 Sand, and Winter Maintenance Sand on an as-needed, unit-price basis for a period of one year; and

WHEREAS, bids for processed road gravels, various crushed aggregates, Class 2 Sand, and Winter Maintenance Sand were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to award the contract to the three lowest qualified bidders, consisting of Sunrise Aggregates, Stoneco of Michigan, and Crandell Bros Trucking; and

WHEREAS, the Road Department's 2024 budget includes sufficient funds to cover the cost associated with this contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bids and authorizes entering into a contract with:

Sunrise Aggregates located at 2100 Swan Rd, Dansville, Michigan 48819

Stoneco of Michigan located at 3700 Patterson Rd, Middleville, Michigan 49333

Crandell Bros Trucking located at 800 Island Hwy, Charlotte, Michigan 48813

for furnishing processed road gravels, various crushed aggregates, Class 2 Sand, and Winter Maintenance Sand to the Road Department on an as-needed, unit price basis for a one-year period, at the rates detailed in the proposal responses to IFB #214-23.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with Sunrise Aggregates, Stoneco of Michigan, and Crandell Bros Trucking to purchase these above-named materials as needed and budgeted, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE UAW TOPS AND ICEA COURT PROFESSIONAL
RECLASSIFICATION REQUESTS**

RESOLUTION #24 –

WHEREAS, the UAW TOPS and ICEA Court Professional collective bargaining agreements are each effective January 1, 2022 through December 31, 2024; and

WHEREAS, these agreements include a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for reclassification requests for employees in these groups.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position No.</u>	<u>Position Title</u>	<u>Action</u>
142047	Account Clerk III FOC	Move from UAW E to UAW G
142049	Account Clerk III FOC	Move from UAW E to UAW G
142063	Account Clerk III FOC	Move from UAW E to UAW G
142055	Cashier FOC	Move from UAW C to UAW D
130073	Court Recorder – Circuit Court	Move from UAW G to UAW J
140053	Court Recorder - Probate/Circuit Court	Move from UAW E to UAW J
140054	Court Recorder - Probate/Circuit Court	Move from UAW E to UAW J
142062	Bench Warrant Clerk	Move from UAW F to UAW G
301199	Records Clerk - Sheriff's Office	Move from UAW D to UAW F
301203	Records Clerk - Sheriff's Office	Move from UAW D to UAW F
301204	Records Clerk - Sheriff's Office	Move from UAW D to UAW F
301205	Records Clerk - Sheriff's Office	Move from UAW D to UAW F
301206	Records Clerk - Sheriff's Office	Move from UAW D to UAW F
301209	Records Clerk - Sheriff's Office (PT)	Move from UAW D to UAW F
301223	Account Clerk to Administrative Coordinator – Sheriff's Office	Move from UAW E to UAW I
601335	Administrative Assistant to Administrative Coordinator – Environmental Health	Move from UAW G to UAW I
137010	Probation Officer	Move from ICEA Ct. 7 to ICEA Ct. 9
137011	Probation Officer	Move from ICEA Ct. 7 to ICEA Ct. 9
137012	Probation Officer	Move from ICEA Ct. 7 to ICEA Ct. 9
137028	Probation Officer	Move from ICEA Ct. 7 to ICEA Ct. 9
137029	Probation Officer	Move from ICEA Ct. 7 to ICEA Ct. 9
137032	Probation Officer	Move from ICEA Ct. 7 to ICEA Ct. 9

<u>Position Title</u>	2024	2024	<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
Acct. Clerk III FOC	UAW E: 47,911.34	UAW G: 53,582.19	5,670.85
Acct. Clerk III FOC	UAW E: 47,911.34	UAW G: 53,582.19	5,670.85
Acct. Clerk III FOC	UAW E: 47,911.34	UAW G: 53,582.19	5,670.85
Cashier FOC	UAW C: 42,142.03	UAW D: 44,939.94	2,797.91
Court Recorder – Cir. Ct.	UAW G: 53,582.19	UAW J: 63,507.71	9,925.52
Ct. Rec. – Probate/Cir. Ct.	UAW E: 47,911.34	UAW J: 63,507.71	15,596.37
Ct. Rec. – Probate/Cir. Ct.	UAW E: 47,911.34	UAW J: 63,507.71	15,596.37
Bench Warrant Clerk	UAW F: 50,645.24	UAW G: 53,582.19	2,936.95
Records Clerk – SO	UAW D: 44,939.94	UAW F: 50,645.24	5,705.30
Records Clerk – SO	UAW D: 44,939.94	UAW F: 50,645.24	5,705.30
Records Clerk – SO	UAW D: 44,939.94	UAW F: 50,645.24	5,705.30
Records Clerk – SO	UAW D: 44,939.94	UAW F: 50,645.24	5,705.30
Records Clerk – SO	UAW D: 44,939.94	UAW F: 50,645.24	5,705.30
Records Clerk – SO (PT)	UAW D: 44,939.94	UAW F: 50,645.24	5,705.30
Admin. Coordinator – SO	UAW E: 47,911.34	UAW I: 60,013.41	12,102.07
Admin. Coordinator – EH	UAW G: 53,582.19	UAW I: 60,013.41	6,431.22
Probation Officer	ICEA 7: 73,038.20	ICEA 9: 87,128.10	14,089.90
Probation Officer	ICEA 7: 73,038.20	ICEA 9: 87,128.10	14,089.90
Probation Officer	ICEA 7: 73,038.20	ICEA 9: 87,128.10	14,089.90
Probation Officer	ICEA 7: 73,038.20	ICEA 9: 87,128.10	14,089.90
Probation Officer	ICEA 7: 73,038.20	ICEA 9: 87,128.10	14,089.90
Probation Officer	ICEA 7: 73,038.20	ICEA 9: 87,128.10	14,089.90
Ch. Probation Ofc./S. Ct.	ICEA 10: 94,099.81	ICEA 12: 108,088.38	13,988.57
TOTAL:			\$215,158.73

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 01/17/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE TRANSFER OF THE HUMAN RESOURCES DEPARTMENT
BUDGET LINE ITEM FOR EMPLOYEE SERVICE AWARDS TO THE DIVERSITY, EQUITY,
AND INCLUSION OFFICE**

RESOLUTION #24 –

WHEREAS, prior to the pandemic beginning in 2020, an Employee Service Award luncheon was held each spring by Human Resources Department staff to recognize employees who had reached employment tenure milestones as well as those who retired during the past year; and

WHEREAS, since that time, the establishment of the Diversity, Equity, and Inclusion Office has provided the opportunity to enhance such employee recognition activities; and

WHEREAS, beginning in 2024, employee recognition will be included within the agenda of an annual Diversity Luncheon which is facilitated by the Diversity, Equity, and Inclusion Office; and

WHEREAS, authorization is therefore being requested to transfer the budget line item for employee service awards (line item 10122600 726020), currently in the amount of \$1,300, from the Human Resources Department budget to the budget for the Diversity, Equity, and Inclusion Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the transfer of the Human Resources Department budget line item for employee service awards (line item 10122600 726020), currently in the amount of \$1,300, to the budget for the Diversity, Equity, and Inclusion Office.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE RECLASSIFICATION OF THE UAW TOPS
PUBLIC DEFENDER’S OFFICE CLERK LEVELS II & III**

RESOLUTION #24 –

WHEREAS, on May 23, 2023, in resolution #23-235, the Ingham County Board of Commissioners approved the reclassification requests for the Public Defender’s Office Clerks based upon the incumbents’ holding the Clerk I position; and

WHEREAS, the Human Resources Department has subsequently conducted a reclassification review of the (unfilled) Clerk II and Clerk III levels for this position in accordance with the reclassification procedures established for UAW Technical, Office, and Para-Professional Unit positions (UAW TOPS); and

WHEREAS, the reclassification results are supported by the UAW TOPS and approval by the Ingham County Board of Commissioners of these reclassification results is being sought at this time.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following changes:

<u>Position Title</u>	<u>Action</u>
Clerk II – PDO	Move from UAW E to UAW G
Clerk III – PDO	Move from UAW F to UAW H

<u>Position Title</u>	<u>2024</u>	<u>2024</u>	<u>Difference</u>
	<u>Current Grade, Step 5</u>	<u>Proposed Grade, Step 5</u>	
Clerk II – PDO	UAW E: 47,911.34	UAW G: 53,582.19	5,670.85
Clerk III – PDO	UAW F: 50,645.24	UAW H: 56,715.98	6,070.74

TOTAL: 11,741.59

BE IT FURTHER RESOLVED, that these reclassifications are effective the first full pay period following the date of their submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 01/17/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH
THE INGHAM CONSERVATION DISTRICT**

RESOLUTION #24 –

WHEREAS, Conservation Districts were established in response to the “Dust Bowl” to improve farming practices and be protective of the environment; and

WHEREAS, the Ingham Conservation District was established in 1946; and

WHEREAS, the role of Conservation Districts has expanded to be protective of all natural resources including soil, water, wildlife, etc.; and

WHEREAS, Ingham Conservation District made a budget request to provide operational funding in support of education and outreach, conservation oriented events, vehicle and property maintenance and office support; and

WHEREAS, the 2024 Ingham County budget includes \$10,000 for the Ingham Conservation District.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Ingham Conservation District to provide operational funding in support of education and outreach, staff support, vehicle and property maintenance, and office support.

BE IT FURTHER RESOLVED, that this agreement shall be for the period of January 1, 2024 through December 31, 2024 in an amount not to exceed \$10,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** Tennis **Approved 01/17/2024**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2024 ADMINISTRATIVE FUND

RESOLUTION #24 -

A _____ meeting of the Board of Commissioners of the County of Ingham, Michigan (the "County"), was held in Mason, Michigan, on _____, 2024. The following Commissioners were

PRESENT: _____

ABSENT: _____

RESOLUTION AUTHORIZING 2024 ADMINISTRATIVE FUND

IT IS RESOLVED BY THE INGHAM COUNTY BOARD OF COMMISSIONERS AS FOLLOWS:

The County Treasurer, pursuant to Section 87c, Subsection (2), of Act 206, is designated as Agent for the County, and the Treasurer's office shall receive such sums as are provided in Section 87c, Subsection (3), to cover administrative expenses so long as the Treasurer waives right to receive such sums as would be payable to him under Section 87c, Subsection (3).

Discussion followed. A vote was thereupon taken on the foregoing resolution and was as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

A sufficient majority having voted therefor, the resolution appearing above were adopted.

STATE OF MICHIGAN

COUNTY OF INGHAM

I, Barb Byrum, Clerk for the County of Ingham, do hereby certify that the above and foregoing is a true and correct copy of the resolutions adopted by the Board of Commissioners of the County of Ingham Michigan on _____, 2024 as appears on record in my office, and that I have compared the same with the original that is a true transcript therefrom and of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at Mason, Michigan this __ day of _____, 2024

Barb Byrum, Ingham County Clerk

[SEAL]

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**2024 BORROWING RESOLUTION
(2023 DELINQUENT TAXES)**

RESOLUTION #24 –

A _____ meeting of the Board of Commissioners of the County of Ingham, Michigan (the “County”), was held in Mason, Michigan, on _____, 2024. The following Commissioners were

PRESENT: _____

ABSENT: _____

The resolution set forth below was offered by Commissioner _____ and supported by Commissioner _____.

**2024 BORROWING RESOLUTION
(2023 DELINQUENT TAXES)**

WHEREAS, ad valorem real property taxes are imposed by the County and the local taxing units within the County on July 1 and/or December 1 of each year; and

WHEREAS, a certain portion of these taxes remain unpaid and uncollected on March 1 of the year following assessment, at which time they are returned delinquent to the County's treasurer (the “Treasurer”); and

WHEREAS, the Treasurer is bound to collect all delinquent taxes, interest and property tax administration fees which would otherwise be payable to the local taxing units within the County; and

WHEREAS, the statutes of the State of Michigan authorize the County to establish a fund, in whole or in part from borrowed proceeds, to pay local taxing units within the County their respective shares of delinquent ad valorem real property taxes in anticipation of the collection of those taxes by the Treasurer; and

WHEREAS, the County Board of Commissioners (the “Board”) has adopted a resolution authorizing the County's Delinquent Tax Revolving Fund (the “Revolving Fund Program”), pursuant to Section 87b of Act No. 206, Michigan Public Acts of 1893, as amended (“Act 206”); and

WHEREAS, such fund has been established to provide a source of monies from which the Treasurer may pay any or all delinquent ad valorem real property taxes which are due the County, and any city, township, school district, intermediate school district, community college district, special assessment district, drainage district, or other political unit within the geographical boundaries of the County participating in the County's Revolving Fund Program pursuant to Act 206 (“local units”); and

WHEREAS, the Treasurer is authorized under Act 206, and has been directed by the Board, to make such payments with respect to delinquent ad valorem real property taxes (including the property tax administration fees assessed under subsection (6) of Section 44 of Act 206) owed in 2023 to the County and the local units (collectively, the “taxing units”) which will have remained unpaid on March 1, 2024 and the Treasurer is authorized to pledge these amounts in addition to any amounts not already pledged for repayment of prior series of Notes (or after such prior series of Notes are retired as a secondary pledge) all as the Treasurer shall specify in an order when the Notes authorized hereunder are issued (the “Delinquent Taxes”); and

WHEREAS, the Board has determined that in order to raise sufficient monies to adequately fund the Revolving Fund, the County must issue its General Obligation Limited Tax Notes, Series 2024 in one or more series, in accordance with Sections 87c, 87d, 87g and 89 of Act 206 and on the terms and conditions set forth below.

NOW, THEREFORE, BE IT RESOLVED:

**I.
GENERAL PROVISIONS**

101. Establishment of 2024 Revolving Fund. In order to implement the continuation of the Revolving Fund Program and in accordance with Act 206, the County hereby establishes a 2024 Delinquent Tax Revolving Fund (the “Revolving Fund”) as a separate and segregated fund within the existing Delinquent Tax Revolving Fund of the County previously established by the Board pursuant to Section 87b of Act 206.

102. Issuance of Notes. The County shall issue its General Obligation Limited Tax Notes, Series 2024 in one or more series (the “Notes” or “Note”), in accordance with this Resolution and Sections 87c, 87d, 87g and 89 of Act 206, payable in whole or in part from the Delinquent Taxes and/or from the other sources specified below.

103. Aggregate Amount of Notes.

(a) The Notes shall be issued in an aggregate amount to be determined in accordance with this Section by the Treasurer.

(b) The aggregate amount of the Notes shall not be less than the amount by which the actual or estimated Delinquent Taxes exceeds (i) the County's participating share of Delinquent Taxes, and (ii) any sums otherwise available to fund the Tax Payment Account established under Section 702 (including any monies held in respect of Section 704(c)).

(c) The aggregate amount of the Notes shall not be greater than the sum of (i) the actual amount of the Delinquent Taxes pledged to the payment of debt service on the Notes, plus (ii) the amount determined by the Treasurer to be allocated to a reserve fund. Original proceeds of the Notes devoted to a reserve fund shall not exceed the lesser of (A) the amount reasonably required for those of the Notes secured by the reserve fund, (B) 10% of the proceeds of such Notes, (C) the maximum amount of annual debt service on such Notes, or (D) 125% of average annual debt service on such Notes.

(d) The aggregate amount of the Notes shall be designated by the Treasurer by written order after (i) the amount of the Delinquent Taxes, or the amount of Delinquent Taxes to be funded by the issuance of the Notes, has been estimated or determined, and (ii) the amount of the reasonably required reserve fund has been calculated. Delinquent Taxes shall be estimated based on delinquencies experienced during the past three fiscal years and on demographic and economic data relevant to the current tax year, and shall be determined based on certification from each of the taxing units. The amount of the reasonably required reserve fund shall be calculated pursuant to such analyses and certificates as the Treasurer may request.

104. Proceeds. If the Notes are issued and sold before the Treasurer has received certification from the taxing units of the amount of the Delinquent Taxes and if such certification is not reasonably anticipated to occur to allow distribution of the proceeds of the Notes within 20 days after the date of issue, the proceeds of the Notes shall be deposited in the County's 2024 Delinquent Tax Project Account and thereafter used to fund the whole or a part of the County's 2024 Tax Payment Account, 2024 Notes Reserve Account and/or 2024 Note Payment Account, subject to and in accordance with Article VII. If the Notes are issued and sold on or after such time, the proceeds of the Notes shall be deposited directly into the County's 2024 Tax Payment Account, 2024 Notes Reserve Account and/or 2024 Note Payment Account, as provided in Article VII.

105. Treasurer's Order Authorizing Notes and Establishing Delinquent Taxes. At or prior to the time any Note is issued pursuant to this resolution, the Treasurer, as authorized by Act 206, may issue a written order specifying the amount and character of the Delinquent Taxes, the Article or Articles under which the Notes are being issued and any other matters subject to the Treasurer's control under either this resolution or Act 206.

II.

FIXED MATURITY NOTES

201. Authority. At the option of the Treasurer, exercisable by written order, the Notes may be issued in accordance with this Article II. All reference to “Notes” in Article II refers only to Notes issued pursuant to Article II, unless otherwise specified.

202. Date. The Notes shall be dated as of the date of issue or as of such earlier date specified by written order of the Treasurer.

203. Maturity and Amounts. Notes issued pursuant to this Article II shall be structured in accordance with subsections (a) or (b) below as determined by the Treasurer pursuant to written order.

(a) The first maturity of the Notes or of a series of the Notes shall be determined by the Treasurer pursuant to written order, but shall not be later than three years after the date of issue. Later maturities of the Notes shall be on the first anniversary of the preceding maturity or on such earlier date as the Treasurer may specify by written order. The Notes shall be structured with the number of maturities determined by the Treasurer to be necessary or appropriate, and the last maturity shall be scheduled for no later than the sixth anniversary of the date of issue. The amount of each maturity or of any mandatory or optional call date shall be set by the Treasurer when the amount of Delinquent Taxes is determined by the Treasurer or when a reliable estimate of the Delinquent Taxes is available to the Treasurer. In determining the exact amount of each maturity or of any mandatory or optional call date the Treasurer shall consider the schedule of delinquent tax collections prepared for the tax years ending December 31, 2023, or ending any other years and the corollary schedule setting forth the anticipated rate of collection of those Delinquent Taxes which are pledged to the repayment of the Notes. The amount of each maturity and the scheduled maturity dates of the Notes shall be established to take into account the dates on which the Treasurer reasonably anticipates the collection of such Delinquent Taxes and shall allow for no more than a 15% variance between the debt service payable on each maturity date, the Notes, and the anticipated amount of pledged monies available on such maturity date to make payment of such debt service.

(b) Alternatively, the Notes or a series of the Notes may be structured with a single stated maturity falling not later than the fourth anniversary of the date of issue. The Notes issued under this subsection (b) shall be subject to redemption on such terms consistent with the applicable parts of subsection (a) of this section and with Section 209 as shall be ordered by the Treasurer, but in no event shall such Notes be subject to redemption less frequently than annually.

204. Interest Rate and Date of Record.

(a) Except as otherwise provided in this paragraph, the Notes issued pursuant to subsection (a) of Section 203 shall bear interest payable semi-annually, with the first interest payment to be payable (i) on the first date, after issuance, corresponding to the day and month on which the maturity of such Notes falls, or (ii) if the Treasurer so orders, six months before such date. In the event (i) any maturity of the Notes arises either less than six months before the succeeding maturity date or less than six months after the preceding maturity date and (ii) the Treasurer so orders in writing, interest on the Notes shall be payable on such succeeding or

preceding maturity date. Subject to the following sentence, the Notes issued pursuant to subsection (b) of Section 203 shall, pursuant to written order of the Treasurer, bear interest monthly, quarterly, or semiannually, as provided by written order of the Treasurer. If the Notes issued under this Article II are sold with a variable rate feature as provided in Article IV, such Notes may, pursuant to written order of the Treasurer, bear interest weekly, monthly, quarterly or on any put date, or any combination of the foregoing, as provided by written order of the Treasurer.

(b) Interest shall not exceed the maximum rate permitted by law.

(c) Interest shall be mailed by first class mail to the registered owner of each Notes as of the applicable date of record, provided, however, that the Treasurer may agree with the Registrar (as defined below) on a different method of payment.

(d) Subject to Section 403 in the case of variable rate Notes, the date of record shall be not fewer than 14 nor more than 31 days before the date of payment, as designated by the Treasurer prior to the sale of the Notes.

205. Note Form. The form of Note shall be consistent with the provisions of this Resolution and shall reflect all material terms of the Notes. Unless the Treasurer shall by written order specify the contrary, the Notes shall be issued in fully registered form both as to principal and interest, registrable upon the books of a Note Registrar (the “Registrar”) to be named by the Treasurer. If the Notes are issued in bearer form the Treasurer shall appoint a paying agent (the “Paying Agent”). (The Registrar or Paying Agent so named may be any bank or trust company or other entity, including the County Treasurer, offering the necessary services pertaining to the registration and transfer of negotiable securities.)

206. Denominations and Numbers. The Notes shall be issued in one or more denomination or denominations of \$1,000 each or any integral multiple of \$1,000 in excess of \$1,000, as determined by the Treasurer. Notwithstanding the foregoing, however, in the event the Notes are deposited under a book entry depository trust arrangement pursuant to Section 208, the Notes may, if required by the depository trustee, be issued in denominations of \$5,000 each or any integral multiple of \$5,000. The Notes shall be numbered from one upwards, regardless of maturity, in such order as the Registrar shall determine.

207. Transfer or Exchange of Notes.

(a) Notes issued in registered form shall be transferable on a Note register maintained with respect to the Notes upon surrender of the transferred Notes, together with an assignment executed by the registered owner or his or her duly authorized attorney-in-fact in form satisfactory to the Registrar. Upon receipt of a properly assigned Note, the Registrar shall authenticate and deliver a new Note or Notes in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

(b) The Notes may likewise be exchanged for one or more other Notes with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Note or Notes being exchanged, upon surrender of the Note or Notes and the

submission of written instructions to the Registrar or, in the case of bearer Notes, to the Paying Agent. Upon receipt of a Note with proper written instructions the Registrar or Paying Agent shall authenticate and deliver a new Note or Notes to the owner thereof or to the owner's attorney-in-fact.

(c) Any service charge made by the Registrar or Paying Agent for any such registration, transfer or exchange shall be paid for by the County as an expense of borrowing, unless otherwise agreed by the Treasurer and the Registrar or Paying Agent. The Registrar or Paying Agent may, however, require payment by a Noteholder of a sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

208. Book Entry Depository Trust. At the option of the Treasurer, and notwithstanding any contrary provision of Section 212, the Notes may be deposited, in whole or in part, with a depository trustee designated by the Treasurer who shall transfer ownership of interests in the Notes by book entry and who shall issue depository trust receipts or acknowledgments to owners of interests in the Notes. Such book entry depository trust arrangement, and the form of depository trust receipts or acknowledgments, shall be as determined by the Treasurer after consultation with the depository trustee. The Treasurer is authorized to enter into any depository trust agreement on behalf of the County upon such terms and conditions as the Treasurer shall deem appropriate and not otherwise prohibited by the terms of this Resolution. The depository trustee may be the same as the Registrar otherwise named by the Treasurer, and the Notes may be transferred in part by depository trust and in part by transfer of physical certificates as the Treasurer may determine.

209. Redemption.

(a) Subject to the authority granted the Treasurer pursuant to subsection (c) of this Section (in the case of fixed rate Notes) and to the authority granted the Treasurer pursuant to Section 404 (in the case of variable rate Notes), the Notes or any maturity or maturities of the Notes shall be subject to redemption prior to maturity on the terms set forth in subsection (b) below.

(b) Notes scheduled to mature after the first date on which any Notes of the series are scheduled to mature shall be subject to redemption, in inverse order of maturity, on each interest payment date arising after the date of issue.

(c) If the Treasurer shall determine such action necessary to enhance the marketability of the Notes or to reduce the interest rate to be offered by prospective purchasers on any maturity of the Notes, the Treasurer may, by written order prior to the issuance of such Notes, (i) designate some or all of the Notes as non-callable, regardless of their maturity date, and/or (ii) delay the first date on which the redemption of callable Notes would otherwise be authorized under subsection (b) above.

(d) Notes of any maturity subject to redemption may be redeemed before their scheduled maturity date, in whole or in part, on any permitted redemption date or dates, subject to the written order of the Treasurer. The Notes called for redemption shall be redeemed at par, plus

accrued interest to the redemption date, plus, if the Treasurer so orders, a premium of not more than 1%. Redemption may be made by lot or pro rata, as shall be determined by the Treasurer.

(e) With respect to partial redemptions, any portion of a Note outstanding in a denomination larger than the minimum authorized denomination may be redeemed, provided such portion as well as the amount not being redeemed constitute authorized denominations. In the event less than the entire principal amount of a Note is called for redemption, the Registrar or Paying Agent shall, upon surrender of the Note by the owner thereof, authenticate and deliver to the owner a new Note in the principal amount of the principal portion not redeemed.

(f) Notice of redemption shall be by first class mail 30 days prior to the date fixed for redemption, or such shorter time prior to the date fixed for redemption as may be consented to by the holders of all outstanding Notes to be called for redemption. Such notice shall fix the date of record with respect to the redemption if different than otherwise provided in this Resolution. Any defect in any notice shall not affect the validity of the redemption proceedings. Notes so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with a paying agent to redeem the same.

210. Discount. At the option of the Treasurer, the Notes may be offered for sale at a discount not to exceed 2%.

211. Public or Private Sale. The Treasurer may, at the Treasurer's option, conduct a public or private sale of the Notes. After a Public sale the Treasurer shall either award the Notes to the lowest bidder or reject all bids. The conditions of a Public sale shall be as specified in a published Notice of Sale prepared by the Treasurer announcing the principal terms of the Notes and the offering. Alternatively, the Treasurer may, at the Treasurer's option, negotiate a private sale of the Notes as provided in Act 206. If required by law, or if otherwise determined by the Treasurer to be in the best interest of the County, (a) the Notes shall be rated by a national rating agency selected by the Treasurer, (b) a good faith deposit shall be required of the winning bidder, and/or (c) CUSIP numbers shall be assigned to the Notes. If a public sale is conducted or if otherwise required by law or the purchaser of the Notes, the Treasurer shall prepare or cause to be prepared and disseminated an offering memorandum or official statement containing all material terms of the offer and sale of the Notes. Pursuant to any sale of the Notes, the County shall make such filings, shall solicit such information and shall obtain such governmental approvals as shall be required pursuant to any state or federal law respecting back-up income tax withholding, securities regulation, original issue discount or other regulated matter.

212. Execution and Delivery. The Treasurer is authorized and directed to execute the Notes on behalf of the County by manual or facsimile signature, provided that if the facsimile signature is used the Notes shall be authenticated by the Registrar or any tender agent as may be appointed pursuant to Section 801(c). The Notes shall be sealed with the County seal or imprinted with a facsimile of such seal. The Treasurer is authorized and directed to then deliver the Notes to the purchaser thereof upon receipt of the purchase price. The Notes shall be delivered at the expense of the County in such city or cities as may be designated by the Treasurer.

213. Renewal, Refunding or Advance Refunding Notes. If at any time it appears to be in the best interests of the County, the Treasurer, by written order, may authorize the issuance of renewal, refunding or advance refunding Notes. The terms of such Notes, and the procedures incidental to their issuance, shall be set subject to Section 309 and, in appropriate cases, Article X.

III. SHORT-TERM NOTES

301. Authority. At the option of the Treasurer, exercisable by written order, the Notes may be issued in accordance with this Article III. All references to “Notes” in Article III refer only to Notes issued pursuant to Article III, unless otherwise specified.

302. Date and Maturity. The Notes shall be dated as of their date of issuance or any prior date selected by the Treasurer, and each issuance thereof shall mature on such date not exceeding three years from the date of their issuance as may be specified by written order of the Treasurer.

303. Interest and Date of Record. The Notes shall bear interest payable monthly, quarterly, or semi-annually and at maturity at such rate or rates as may be determined by the Treasurer not exceeding the maximum rate of interest permitted by law on the date the Notes are issued. The date of record shall be not fewer than two nor more than 31 days before the date of payment, as designated by the Treasurer prior to the sale of the Notes.

304. Note Form. The form of Note shall be consistent with the prescriptions of this Resolution and shall reflect all material terms of the Notes. The Notes shall, in the discretion of the Treasurer and consistent with Section 205, either be payable to bearer or be issued in registered form. If issued in registered form, the Notes may be constituted as book-entry securities consistent with Section 208, notwithstanding any contrary provision of Section 308.

305. Denomination and Numbers. The Notes shall be issued in one or more denomination or denominations, as determined by the Treasurer. The Notes shall be numbered from one upwards in such order as the Treasurer determines.

306. Redemption. The authority and obligations of the Treasurer set forth in subsections (b) and (c) of Section 209 (in the case of fixed rate Notes), or Section 404 (in the case of variable rate Notes), as the case may be, shall apply also to the Notes issued under Article III.

307. Sale of Notes. The authority and obligations of the Treasurer set forth in Sections 210 and 211 respecting Fixed Maturity Notes shall apply also to the Notes issued under Article III.

308. Execution and Delivery. The authority and obligations of the Treasurer set forth in Section 212 respecting Fixed Maturity Notes shall also apply to the Notes issued under Article III.

309. Renewal or Refunding Notes.

(a) The Treasurer may by written order authorize the issuance of renewal or refunding Notes (collectively the “Renewal Notes”). Renewal Notes shall be sold on the maturity

date of, and the proceeds applied to the payment of debt service on, the Notes to be renewed. The maturities and repayment terms of the Renewal Notes shall be set by written order of the Treasurer.

(b) In the order authorizing Renewal Notes, the Treasurer shall specify whether the Notes shall be issued in accordance with this Article III, in which event the provisions of Article III shall govern the issuance of the Notes, or whether the Notes shall be issued in accordance with Article II, in which event the provisions of Article II shall govern the issuance of the Notes. The order shall also provide for and shall also govern with respect to:

- (i) the aggregate amount of the Renewal Notes;
- (ii) the date of the Renewal Notes;
- (iii) the denominations of the Renewal Notes;
- (iv) the interest payment dates of the Renewal Notes;
- (v) the maturity or maturities of the Renewal Notes;
- (vi) the terms of sale of the Renewal Notes;

(vii) whether any Renewal Notes issued in accordance with Article II shall be subject to redemption and, if so, the terms thereof; and

(viii) any other terms of the Renewal Notes consistent with, but not specified in, Article II or Article III.

(c) Regardless of whether Renewal Notes need be approved by prior order of the Department of Treasury, the Treasurer, pursuant to Section 89(5)(d) of Act 206, shall promptly report to the Department of Treasury the issuance of any Renewal Notes.

IV. VARIABLE INTEREST RATE

401. Variable Rate Option. At the option of the Treasurer, exercisable by written order, the Notes, whether issued pursuant to Article II or Article III, may be issued with a variable interest rate, provided that the rate shall not exceed the maximum rate of interest permitted by law.

402. Determination of Rate. The order of the Treasurer shall provide how often the variable interest rate shall be subject to recalculation, the formula or procedure for determining the variable interest rate, whether and on what terms the rate shall be determined by a remarketing agent in the case of demand obligations consistent with Section 801(d), and whether and on what terms a fixed rate of interest may be converted to or from a variable rate of interest. Such formula or procedure shall be as determined by the Treasurer, but shall track or float within a specified percentage band around the rates generated by any one or more of the following indices:

(i) Publicly reported prices or yields of obligations of the United States of America;

(ii) An index of municipal obligations periodically reported by a nationally recognized source;

(iii) The prime lending rate from time to time set by any bank or trust company in the United States with unimpaired capital and surplus exceeding \$40,000,000;

(iv) Any other rate or index that may be designated by order of the Treasurer provided such rate or index is set or reported by a source which is independent of and not controlled by the Treasurer or the County.

The procedure for determining the variable rate may involve one or more of the above indices as alternatives or may involve the setting of the rate by a municipal bond specialist provided such rate shall be within a stated percentage range of one or more of the indices set forth above.

403. Date of Record. The Date of Record shall be not fewer than one nor more than 31 days before the date of payment, as designated by written order of the Treasurer.

404. Redemption. Notwithstanding any contrary provision of subsections (b) and (c) of Section 209, but subject to the last sentence of this Section 404, Notes bearing interest at a variable rate may be subject to redemption by the County and/or put by the holder at any time or times and in any order, as may be determined pursuant to written order of the Treasurer. Notes shall not be subject to redemption more frequently than monthly.

405. Remarketing, Repurchase and Resale.

(a) In the event the Notes issued under this Article IV are constituted as a demand obligation, the interest rate on the Notes shall be governed by, and/or shall be subject to, remarketing by a remarketing agent appointed in accordance with Section 801(c), under the terms of a put agreement employed in accordance with Section 801(d).

(b) The County shall be authorized, consistent with Act 206 and pursuant to order of the Treasurer, to participate in the repurchase and resale of the Notes in order to reduce the cost of, or increase the revenue, attendant to the establishment of the Revolving Fund and the issuance and discharge of the Notes. Any purchase of the Notes pursuant to this subsection (b) shall be made with unpledged monies drawn from revolving funds established by the County in connection with retired general obligation limited tax notes.

V. MULTIPLE SERIES

501. Issuance of Multiple Series. At the option of the Treasurer, exercisable by written order, the Note or Notes issued under Article II, Article III or Article X may be issued in two or more individually designated series. Each series shall bear its own rate of interest, which may be

fixed or variable in accordance with Article IV. Various series need not be issued at the same time and may be issued from time to time in the discretion of the Treasurer exercisable by written order. In determining the dates of issuance of the respective series, the Treasurer shall consider, among other pertinent factors, the impact the dates selected may have on the marketability, rating and/or qualification for credit support or liquidity support for, or insurance of, the Note or Notes. The Note of each such series shall be issued according to this Resolution in all respects (and the term "Note" or "Notes" shall be deemed to include each series of Notes throughout this Resolution), provided that:

(a) The aggregate principal amount of the Notes of all series shall not exceed the maximum aggregate amount permitted under Section 103;

(b) Each series shall be issued pursuant to Article II or Article III, and different series may be issued pursuant to different Articles;

(c) Each series shall be issued pursuant to Section 502 or Section 503, and different series may be issued pursuant to different Sections;

(d) A series may be issued under Article II for one or more of the annual maturities set forth in Article II with the balance of the annual maturities being issued under Article II or under Article III in one or more other series, provided that the minimum annual maturities set forth in Section 203 shall be reduced and applied pro rata to all Notes so issued; and

(e) The Notes of all series issued pursuant to Article II above shall not, in aggregate, mature in amounts or on dates exceeding the maximum authorized maturities set forth in Section 203.

502. Series Secured Pari Passu. If the Notes are issued in multiple series pursuant to this Article V, each series of Notes may, by written order of the Treasurer, be secured *pari passu* with the other by the security described in and the amounts pledged by Article VII below. Moreover, such security may, pursuant to further written order of the Treasurer, be segregated in accordance with the following provisions.

(a) The Treasurer may by written order establish separate sub-accounts in the County's 2024 Note Reserve Account for each series of Notes, into which shall be deposited the amount borrowed for the Note Reserve Account for each such series.

(b) The Treasurer may by written order establish separate sub-accounts in the County's 2024 Note Payment Account for each series of Notes, and all amounts deposited in the Note Payment Account shall be allocated to the sub-accounts.

(c)(i) In the event separate sub-accounts are established pursuant to subsection (b) above, and subject to Paragraph (ii) below, the percentage of deposits to the County's 2024 Note Payment Account allocated to each sub-account may be set equal to the percentage that Notes issued in the corresponding series bears to all Notes issued under this Resolution or to any other percentage designated by the Treasurer pursuant to written order; provided that if the various series

are issued at different times or if the various series are structured with different maturity dates, (I) sums deposited in the Note Payment Account prior to the issuance of one or more series may upon the issuance of each such series be reallocated among the various sub-accounts established under Subsection (b) above to achieve a balance among the sub-accounts proportionate to the designated percentage allocation, and/or (II) deposits to the Note Payment Account may be allocated among the sub-accounts according to the total amount of debt service that will actually be paid from the respective sub-accounts.

(ii) Alternatively, the Treasurer may, by written order, rank the sub-accounts established under Subsection (b) above in order of priority, and specify that each such sub-account shall receive deposits only after all sub-accounts having a higher priority have received deposits sufficient to discharge all (or any specified percentage of) Notes whose series corresponds to any of the sub-accounts having priority.

(d) In the absence of a written order of the Treasurer to the contrary, the amounts in each sub-account established pursuant to this Section 502 shall secure only the Notes issued in the series for which such sub-account was established, until such Notes and interest on such Notes are paid in full, after which the amounts in such sub-account may, pursuant to written order of the Treasurer, be added pro rata to the amounts in the other sub-accounts and thereafter used as part of such other sub-accounts to secure all Notes and interest on such Notes for which such other sub-accounts were created, until paid in full. Alternatively, amounts held in two or more sub-accounts within either the Note Reserve Account or the Note Payment Account may be commingled, and if commingled shall be held *pari passu* for the benefit of the holders of each series of Notes pertaining to the relevant sub-accounts.

503. Series Independently Secured. If the Notes are issued in multiple series pursuant to this Article V, each series of Notes may, by written order of the Treasurer, be independently secured in accordance with this Section 503.

(a) Each series of Notes shall pertain to one or more taxing units, as designated by the Treasurer pursuant to written order, and no two series of Notes shall pertain to the same taxing unit. A school district, intermediate school district, or community college district extending beyond the boundaries of a city in which it is located may, pursuant to written order of the Treasurer, be subdivided along the boundaries of one or more cities and each such subdivision shall be deemed a taxing unit for purposes of this Section 503.

(b) Separate sub-accounts shall be established in the County's 2024 Tax Payment Account. Each sub-account shall receive the proceeds of one and only one series of Notes, and amounts shall be disbursed from the sub-account to only those taxing units designated as being in that series.

(c) In the event Notes are issued for deposit into the Project Account established under Section 701, separate sub-accounts shall be established in the Project Account. Each sub-account shall receive the proceeds of one and only one series of Notes, and amounts shall be disbursed from the sub-account only to accounts, sub-accounts and/or taxing units designated as being in the series corresponding to the sub-account from which disbursement is being made.

(d) A separate sub-account shall be established in the County's 2024 Note Reserve Account for each series of Notes, into which shall be deposited the amount determined by the Treasurer under Section 103 or Section 703 with respect to the series. Each sub-account shall secure one and only one series.

(e) A separate sub-account shall be established in the County's 2024 Note Payment Account for each series of Notes. Each sub-account shall be allocated only those amounts described in Section 704 which pertain to the taxing units included in the series corresponding to the sub-account. Chargebacks received from a taxing unit pursuant to Section 905 shall be deposited in the sub-account corresponding to the series in which the taxing unit is included. Amounts held in each sub-account shall secure the debt represented by only those Notes included in the series corresponding to the sub-account, and disbursements from each sub-account may be applied toward the payment of only those Notes included in the series corresponding to the sub-account.

(f) The amounts in each sub-account established pursuant to this Section 503 shall secure only the Notes issued in the series for which such sub-account was established until such Notes and interest on such Notes are paid in full, after which any amounts remaining in such sub-account shall accrue to the County and shall no longer be pledged toward payment of the Notes.

VI. TAXABILITY OF INTEREST

601. Federal Tax. The County acknowledges that the current state of Federal law mandates that the Notes be structured as taxable obligations. Consequently, the Notes shall, subject to Article X, be issued as obligations the interest on which is not excluded from gross income for purposes of Federal income tax.

602. State of Michigan Tax. Consistent with the treatment accorded all obligations issued pursuant to Act 206, interest on the Notes shall be exempt from the imposition of the State of Michigan income tax and the State of Michigan single business tax, and the Notes shall not be subject to the State of Michigan intangibles tax.

603. Change in Federal Tax Status. In the event there is a change in the Federal tax law or regulations, a ruling by the U.S. Department of Treasury or Internal Revenue Service establishes that the Notes may be issued as exempt from Federal income taxes or a change in Michigan law causes the Notes in the opinion of counsel to be exempt from federal income taxes, the Notes may be so issued.

VII. FUNDS AND SECURITY

701. Delinquent Tax Project Account. If the Notes are issued and sold before the Treasurer has received certification from the taxing units of the amount of the Delinquent Taxes and if such certification is not reasonably anticipated in time to allow distribution of the proceeds of the Notes

within 20 days after the date of issue, a 2024 Delinquent Tax Project Account (the “Project Account”) shall be established by the Treasurer as a separate and distinct fund of the County within its general fund. The Project Account shall receive all proceeds from the sale of the Notes, including any premium or accrued interest received at the time of sale. The Project Account shall be held in trust by an escrow agent until the monies therein are disbursed in accordance with this Article VII. The escrow agent shall be a commercial bank, shall be located in Michigan, shall have authority to exercise trust powers, and shall have a net worth in excess of \$25,000,000. The form and content of the agreement between the County and the escrow agent shall be approved by the Treasurer. Subject to the following sentence, monies deposited in the Project Account shall be expended only (i) for the purpose of funding the Tax Payment Account established under Section 702 and (ii) to the extent permitted by Act 206, for the purpose of paying the expenses of the offering of the Notes. In the event the Treasurer by written order so directs, additional funding of the Project Account may be undertaken, and any surplus proceeds remaining in the Project Account after the Treasurer has completed the funding of the Tax Payment Account may be transferred to either the 2024 Note Reserve Account created under Section 703 or the 2024 Note Payment Account created under Section 704. Monies in the Project Account may be disbursed by the escrow agent to the County's 2024 Tax Payment Account at any time and from time to time, upon receipt of a written requisition signed by the Treasurer.

702. 2024 Tax Payment Account. The County's 2024 Tax Payment Account (the “Tax Payment Account”) is hereby established as a distinct account within the Revolving Fund. The Treasurer shall designate all or a portion of the proceeds of the Notes, not to exceed the amount of Delinquent Taxes, for deposit in the Tax Payment Account. If, however, the proceeds of the Notes are initially deposited in the Project Account pursuant to Section 701, the Treasurer is instead authorized and directed to transfer monies included in the Project Account in accordance with the procedures set forth in Section 701. The County shall apply the monies in the Tax Payment Account to the payment of the Delinquent Taxes or expenses of the borrowing in accordance with Act 206. The allocation of monies from the Tax Payment Account may be made pursuant to a single, comprehensive disbursement or may instead be made from time to time, within the time constraints of Act 206, to particular taxing units as monies are paid into the Tax Payment Account, such that the source of the monies (whether from the County's own funds, from the proceeds of a tax exempt borrowing or from the proceeds of a taxable borrowing) may be traced to the particular taxing unit receiving the funds. Moreover, and regardless of whether multiple series of Notes are issued, the Tax Payment Account may be divided into separate sub-accounts in order to allow the Treasurer to designate which taxing units shall receive borrowed funds and which shall receive funds otherwise contributed by the County.

703. 2024 Note Reserve Account. In the event funding is provided as described in this Section 703, the Treasurer shall establish a 2024 Note Reserve Account (the “Note Reserve Account”) as a distinct account within the Revolving Fund. After depositing all of the monies to fund the Tax Payment Account pursuant to Section 702, the Treasurer shall next transfer to the Note Reserve Account, either from the Project Account or directly from the proceeds of Notes, any proceeds remaining from the initial issuance of the Notes. In addition, the Treasurer may transfer unpledged monies from other County sources to the Note Reserve Account in an amount which, when added to any other amounts to be deposited in the Note Reserve Account, does not exceed the amount reasonably required for the Notes secured by the Reserve Account or, if less,

20% of the total amount of the Notes secured by the Reserve Account. Except as provided below, all monies in the Note Reserve Account shall be used solely for payment of principal of, premium, if any, and interest on the Notes to the extent that monies required for such payment are not available in the County's 2024 Note Payment Account. Monies in the Note Reserve Account shall be withdrawn first for payment of principal of, premium, if any, and interest on the Notes before County general funds are used to make the payments. All income or interest earned by, or increment to, the Note Reserve Account due to its investment or reinvestment shall be deposited in the Note Reserve Account. When the Note Reserve Account is sufficient to retire the Notes and accrued interest thereon, the Treasurer may order that the Note Reserve Account be used to purchase the Notes on the market, or, if the Notes are not available, to retire the Notes when due. If so ordered by the Treasurer, all or any specified portion of the Note Reserve Account may be applied toward the redemption of any Notes designated for redemption in accordance with Section 209.

704. 2024 Note Payment Account.

(a) The County's 2024 Note Payment Account is hereby established as a distinct account within the Revolving Fund. (The County's 2024 Note Payment Account, as supplemented by monies held in any interim account that are designated for transfer to the 2024 Note Payment Account, is herein referred to as the "Note Payment Account".) The Treasurer is directed to deposit into the Note Payment Account, promptly on receipt, those amounts described below in Paragraphs (i), (ii), (iv), and (v) that are not excluded pursuant to Subsection (c) below. Furthermore, the Treasurer may, by written order, deposit into the Note Payment Account all or any portion of the amounts described below in Paragraph (iii).

(i) All Delinquent Taxes.

(ii) All statutory interest on the Delinquent Taxes.

(iii) All property tax administration fees on the Delinquent Taxes, net of any amounts applied toward the expenses of this borrowing.

(iv) Any amounts which are received by the Treasurer from the taxing units within the County because of the uncollectability of the Delinquent Taxes.

(v) Any amounts remaining in the Project Account after the transfers to the Tax Payment Account and Note Reserve Account have been made as specified in Sections 702 and 703.

(b) Monies in the Note Payment Account shall be used by the County to pay principal of, premium, if any, and interest on the Notes as the same become due and payable.

(c)(i) The Treasurer may by written order provide that only a portion of the sums described above in Subsection (a) shall be deposited into the Note Payment Account and applied toward the payment of debt service on the Notes, in which event those sums which are withheld from the Note Payment Account shall be deposited into the Tax Payment Account or, pursuant to

further order of the Treasurer, applied toward any other purpose consistent with Act 206. The portion of any sums described in Subsection (a) which are withheld from the Note Payment Account pursuant to this Subsection shall be determined in accordance with the following Paragraph.

(ii) Prior to the issuance of the Notes, the Treasurer may by written order specify a cut-off date not earlier than March 1, 2024, and only those sums payable to the Note Payment Account and received by the County after the cut-off date shall be applied to the Note Payment Account.

(d) The Treasurer may by written order provide that at such time as sufficient funds shall have been deposited into the Note Payment Account to pay all remaining amounts owed under the Notes the pledge on any additional monies otherwise payable to the Note Payment Account shall be discharged and such monies shall not be deposited into the Note Payment Account or otherwise pledged toward payment of the Notes.

(e) The Treasurer may by written order provide that in the event Notes are issued pursuant to Article III, amounts which would otherwise be included in the Note Payment Account or the Note Reserve Account (or any sub-account therein for a particular series of Notes) shall not include any amounts received by the County prior to the latest maturity date of any series of Notes previously issued under Article II and/or Article III.

705. Limited Tax General Obligation and Pledge.

(a) The Notes shall be the general obligation of the County, backed by the County's full faith and credit, the County's tax obligation (within applicable constitutional and statutory limits) and the County's general funds. The County budget shall provide that if the pledged monies are not collected in sufficient amounts to meet the payments of the principal and interest due on the Notes, the County, before paying any other budgeted amounts, shall promptly advance from its general funds sufficient monies to pay such principal and interest.

(b) In addition, the monies listed below are pledged to the repayment of the Notes and, subject to Section 901, shall be used solely for repayment of the Notes until the principal of, premium, if any, and interest on the Notes are paid in full:

(i) All amounts deposited or earned in any Project Account, until disbursed in accordance with Section 701;

(ii) All net proceeds from the sale of the Notes deposited or earned in the Tax Payment Account, until disbursed in accordance with Section 702;

(iii) All amounts deposited in the Note Payment Account pursuant to Section 704(a);

(iv) All amounts deposited in the Note Reserve Account;

(v) All amounts earned from the investment of monies held in the Notes Payment Account or the Note Reserve Account; and

(vi) Any supplemental monies placed in the Note Payment Account and drawn in the discretion of the Treasurer from unpledged sums on the revolving funds, which pledge shall be subject to such limitations or exceptions as shall be set forth in the written order of the Treasurer.

(c) If the Notes shall be issued in various series pursuant to Article V, this pledge shall in the case of any independently secured series extend only to monies in accounts or sub-accounts pertaining to the particular series.

(d) If the amounts so pledged are not sufficient to pay the principal and interest when due, the County shall pay the same from its general funds or other available sources. Pursuant to written order of the Treasurer, the County may later reimburse itself for such payments from the Delinquent Taxes collected.

706. Security for Renewal, Refunding or Advance Refunding Notes. Renewal, refunding, or advance refunding Notes shall be secured by all or any portion of the same security securing the Notes being renewed, refunded or advance refunded. The monies pledged in Section 705 for the repayment of the Notes are also pledged for the repayment of the principal of, premium, if any, and interest on any renewal, refunding, or advance refunding Notes issued pursuant to this Resolution, and any such renewal, refunding, or advance refunding Notes shall be the general obligation of the County, backed by its full faith and credit, which shall include the tax obligation of the County, within applicable constitutional and statutory limits.

707. Use of Funds after Full Payment or Provision for Payment. After all principal of, premium, if any, and interest on the Notes have been paid in full or provision made therefor by investments of pledged amounts in direct noncallable obligations of the United States of America in amounts and with maturities sufficient to pay all such principal, premium, if any, and interest when due, any further collection of Delinquent Taxes and all excess monies in any fund or account of the Revolving Fund, and any interest or income on any such amounts, may, pursuant to written order of the Treasurer and subject to Article V, be used for any proper purpose within the Revolving Fund including the securing of subsequent issues of Notes.

VIII. SUPPLEMENTAL AGREEMENTS

801. Supplemental Agreements and Documents. The Treasurer, on behalf of the County, is authorized to enter into any or all of the following agreements or commitments as may, in the Treasurer's discretion, be necessary, desirable or beneficial in connection with the issuance of the Notes, upon such terms and conditions as the Treasurer may determine appropriate:

(a) A letter of credit, line of credit, repurchase agreement, Note insurance, or similar instrument, providing backup liquidity and/or credit support for the Notes;

(b) A reimbursement agreement, revolving credit agreement, revolving credit Note, or similar instrument, setting forth repayments of and security for amounts drawn under the letter of credit, line of credit, repurchase agreement or similar instrument;

(c) A marketing, remarketing, placement, authenticating, paying or tender agent agreement or dealer agreement designating a marketing, remarketing, authenticating, paying, tender or placement agent or dealer and prescribing the duties of such person or persons with respect to the Notes; and

(d) A put agreement or provision allowing the purchaser of the Notes to require the County to repurchase the Notes upon demand at such times as may be provided in such put agreement or provision.

(e) An agreement to use amounts formerly pledged to other years borrowings as security for the Notes when no longer so pledged.

802. Revolving Credit Notes. If the Treasurer enters into a revolving credit agreement (the "Agreement") pursuant to Section 801 above, the Agreement may call for the issuance of one or more revolving credit Notes (the "Revolving Credit Notes") for the purpose of renewing all or part of maturing Note or Notes that have been put pursuant to a put agreement or provision. Such Revolving Credit Notes shall be issued pursuant to Article II or III, as appropriate, and in accordance with the following provisions:

(a) Interest on the Revolving Credit Notes may be payable on maturity, on prior redemption, monthly, bimonthly, quarterly, or as otherwise provided in the Agreement.

(b) The Revolving Credit Notes may mature on one or more date or dates not later than the final maturity date of the Notes, as provided in the Agreement.

(c) The Treasurer may, at the time of the original issuance of the Notes, execute and deliver one Revolving Credit Note in a maximum principal amount not exceeding the lending commitment under the Agreement from time to time in force (and may substitute one such Note in a lesser principal amount for another in the event the lending commitment is reduced), provided that a schedule shall be attached to such Note on which loans and repayments of principal and interest are evidenced and further provided that the making of a loan and the evidencing of such loan on the schedule of any such Note shall constitute the issuance of a renewal Note for the purposes of this Resolution.

IX. MISCELLANEOUS PROVISIONS

901. Expenses. Expenses incurred in connection with the Notes shall be paid from the property tax administration fees collected on the Delinquent Taxes and, if so ordered by the

Treasurer, from any earnings on the proceeds of the offering or from other monies available to the County.

902. Bond Counsel. The Notes (and any renewal, refunding or advance refunding Notes) shall be delivered with the unqualified opinion of Clark Hill PLC, attorneys of Detroit, Michigan, bond counsel chosen by the Treasurer, which selection may, at the option of the Treasurer, be for one or more years.

903. Financial Consultants PFM Financial Advisors LLC, Ann Arbor, is hereby retained to act as financial consultant and advisor to the County in connection with the sale and delivery of the Notes.

904. Complete Records. The Treasurer shall keep full and complete records of all deposits to and withdrawals from each of the funds and accounts in the Revolving Fund and any account or sub-account created pursuant to this Resolution and of all other transactions relating to such funds, accounts and sub-accounts, including investments of money in, and gain derived from, such funds and accounts.

905. Chargebacks. If, by the date which is three months prior to the final maturity date of the Notes, sufficient monies are not on deposit in the Note Payment Account and the Note Reserve Account to pay all principal of and interest on the Notes when due, Delinquent Taxes not then paid or recovered at or prior to the latest tax sale transacted two or more months before the final maturity of the Notes shall, if necessary to ensure full and timely payment on the date of final maturity, be charged back to the local units in such fashion as the Treasurer may determine, and, subject to Article V, the proceeds of such chargebacks shall be deposited into the County's 2024 Note Payment Account no later than five weeks prior to the final maturity of the Notes. This Section 905 shall not be construed to limit the authority of the Treasurer under State law to charge back under other circumstances or at other times.

906. Investments. The Treasurer is authorized to invest all monies in the Project Account, in the Revolving Fund or in any account or sub-account therein which is established pursuant to this Resolution in any one or more of the investments authorized as lawful investments for counties under Act No. 20, Public Acts of 1943, as amended. The Treasurer is further authorized to enter into a contract on behalf of the County under the Surplus Funds Investment Pool Act, Act No. 367, Michigan Public Acts of 1982, as amended, and to invest in any investment pool created thereby monies held in the Project Account, in the Revolving Fund, or in any account or sub-account therein which is established pursuant to this Resolution.

907. Mutilated, Lost, Stolen or Destroyed Notes. In the event any Note is mutilated, lost, stolen, or destroyed, the Treasurer may, on behalf of the County, execute and deliver, or order the Registrar or Paying Agent to authenticate and deliver, a new Note having a number not then outstanding, of like date, maturity and denomination as that mutilated, lost, stolen, or destroyed. In the case of a mutilated Note, a replacement Note shall not be delivered unless and until such mutilated Note is surrendered to the Treasurer or the Registrar or Paying Agent. In the case of a lost, stolen or destroyed Note, a replacement Note shall not be delivered unless and until the

Treasurer and the Registrar or Paying Agent shall have received such proof of ownership and loss and indemnity as they determine to be sufficient.

ARTICLE X. TAX-EXEMPT NOTES OR REFUNDING

1001. Refunding of Taxable Debt or Issuance of Tax-Exempt Debt. The County acknowledges that the current state of Federal law precludes the issuance of the Notes as obligations the interest on which is exempt from Federal income tax. However, the County presently contemplates that anticipated amendments to the Internal Revenue Code of 1986 (the “Code”) and/or the Treasury Regulations issued thereunder (the “Regulations”) or a change in Michigan law changing the character of the Notes may in the future permit the issuance of general obligation limited tax Notes on a tax-exempt basis, and, in view of this expectation, the County, through the offices of the Treasurer, shall issue tax-exempt Notes or issue obligations to refund any or all outstanding Notes issued as taxable obligations, at the time, on the terms, and to the extent set forth in this Article X.

1002. Timing of Refunding. The aforementioned refunding obligations (the “Refunding Notes”) shall be issued after the effective date of any change in the Code, Regulations, Internal Revenue Service pronouncements or judicial rulings which, as confirmed by the written opinion of bond counsel, permit the refunding of all or some of the outstanding Notes with proceeds from obligations the interest on which is excluded from gross income for purposes of Federal income tax.

1003. Extent of Refunding. Subject to the other provisions of this Section 1003, the Refunding Notes shall refund all Notes outstanding at or after the effective date of any change in the law described in Section 1002. This Section 1003 shall not, however, be construed to require the refunding of any Note prior to the time such Note may be refunded on a tax-exempt basis, nor shall this Section 1003 be construed to require the refunding of any Note, if that refunding would result in greater cost to the County (including interest expense, professional fees and administrative outlays) than would arise if the Note were to remain outstanding.

1004. Confirmatory Action. Subsequent to any change in the law described in Section 1002, the Board shall convene to consider any terms of the Refunding Notes requiring specific ratification by the Board.

1005. Arbitrage Covenant and Tax Law Compliance. In the event tax-exempt Notes or Refunding Notes are issued pursuant to this Article X, the following covenants shall be observed by the County:

(i) the County will make no use of the proceeds of the Notes or Refunding Notes and will undertake no other intentional act with respect to the Notes or Refunding Notes which, if such use or act had been reasonably expected on the date of issuance of the Notes or Refunding Notes or if such use or act were intentionally made or undertaken after the date of issuance of the Notes or Refunding Notes, would cause the Notes or Refunding Notes to be

“arbitrage bonds,” as defined in Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), in the Regulations promulgated under Sections 103 and 148 of the Code or in any successor or supplementary provision of law hereinafter promulgated,

(ii) the County will undertake all actions as shall be necessary to maintain the Notes or Refunding Notes as obligations the interest on which qualifies for the tax exemption provided by Section 103(a) of the Code, including, where appropriate and without limitation, filing informational returns with the Secretary of Treasury, keeping accurate account of all monies earned in any fund, account or sub-account authorized by this Resolution or any resolution adopted in accordance with Section 1004 above, certifying cumulative cash flow deficits of the County and the local units, and investing any required portion of the gross proceeds of the Notes or Refunding Notes, whether on behalf of the County or the local units, in tax-exempt obligations or State and Local Government Series obligations, and

(iii) the County will make timely payment to the United States of any investment earnings, realized by the County on the gross proceeds of the Notes or Refunding Notes, as may be subject to rebate under Section 148(f) of the Code, and, to the extent required under applicable law or deemed by the Treasurer to be in the best interest of the County pursuant to written order, the County's obligation to make such payment to the United States shall also account for excess investment earnings realized by local units on all or a portion of the gross proceeds distributed to, and held by, the local units pursuant to Section 702.

(iv) the Treasurer shall be directed to take such actions and to enter into such agreements and certifications, on behalf of the County, as the Treasurer shall deem necessary or appropriate to comply with the foregoing covenants.

1006. Undertaking to Provide Continuing Disclosure. If necessary, this Board of Commissioners, for and on behalf of the County of Ingham, hereby covenants and agrees, for the benefit of the beneficial owners of the Notes to be issued by the County, to enter into a written undertaking (the “Undertaking”) required by Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the “Rule”) to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be substantially in the form as approved by the Underwriter of the Notes. The Undertaking shall be enforceable by the beneficial owners of the Notes or by the Underwriter on behalf of such beneficial owners (provided that the Underwriter's right to enforce the provisions of the Undertaking shall be limited to a right to obtain specific enforcement of the County's obligations hereunder and under the Undertaking), and any failure by the County to comply with the provisions of the Undertaking shall not be deemed a default with respect to the Notes.

The County Treasurer or other officer of the County charged with the responsibility for issuing the Notes shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the terms of the County's Undertaking.

After consideration of the borrowing resolution presented earlier this day with regard to Act 206 of the Public Acts of 1893, as amended (“Act 206”), and in respect of such borrowing resolution, the resolution set forth below was offered by Commissioner _____ and seconded by Commissioner _____.

RESOLUTION AUTHORIZING 2024 ADMINISTRATIVE FUND

IT IS RESOLVED BY THE INGHAM COUNTY BOARD OF COMMISSIONERS AS FOLLOWS:

The County Treasurer, pursuant to Section 87c, Subsection (2), of Act 206, is designated as Agent for the County, and the Treasurer's office shall receive such sums as are provided in Section 87c, Subsection (3), to cover administrative expenses.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

A sufficient majority having voted therefor, the two resolutions appearing above were adopted.

STATE OF MICHIGAN

COUNTY OF INGHAM

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Ingham County Board of Commissioners, that such resolutions were duly adopted at a _____ meeting held on the ____ day of _____, _____, and that notice of such meeting was given as required by law.

Barb Byrum, Clerk of the INGHAM
County Board of Commissioners

[SEAL]

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING TRICIA WARE

RESOLUTION #24 –

WHEREAS, Tricia Ware has dedicated thirty years of exemplary service to Ingham County Health Department (ICHHD) where she began her career in August of 1994 as a Medical Assistant Technician; and

WHEREAS, Tricia has demonstrated outstanding commitment as a Medical Assistant, progressing through roles such as CHR II, CHR IV, Front office Supervisor, Community Health Center (CHC) Manager, and CHC Operations Manager; and

WHEREAS, Tricia has played a crucial role in overseeing front office processes, medical records, referrals, and the implementation of state and federal guidelines; and

WHEREAS, Tricia has significantly contributed to the configuration and development of the first Ingham Community Health Center (ICHC) electronic scheduling system, enhancing scheduling processes; and

WHEREAS, Tricia has been instrumental in the establishment of centralized call centers, referrals, and the configuration of Electronic Health Record (EHR) systems; and

WHEREAS, Tricia has collaborated with Michigan State University to integrate the Early Learning Curriculum for first year medical students to participate in a Medical Assistant rotation throughout the ICHC network; and

WHEREAS, Tricia partnered with the Lansing Intermediate School District, contributing to the development of medical assistant internships for students throughout the ICHC network; and

WHEREAS, as CHC Manager, Tricia provided selfless guidance and leadership not only to her direct staff, but to fellow CHC Managers and Administration; and

WHEREAS, as CHC Manager, Tricia's kind, thoughtful, and knowledgeable approach to leadership directly contributed to the success of staff and fellow leaders which then positively contributed to the quality of patient care; and

WHEREAS, Tricia consistently embodied and exemplified the Ingham CHC Mission, Vision, and Core Values.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Tricia Ware's three decades of dedicated service, leadership, and innovative contributions to ICHD as well as her positive impact on Ingham County's well-being.

BE IT FURTHER RESOLVED, that the Board wishes her well in this new chapter of her life and wishes her continued success in all of her future endeavors.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO FURTHER AMEND RESOLUTION #22-515 TO CREATE THE
OPIOID LITIGATION ADVISORY PANEL**

RESOLUTION #24 –

WHEREAS, Resolution #22-515 created the Opioid Litigation Advisory Panel consisting of 13 members: the Human Services Committee Chair, the Law & Courts Committee Chair, the Controller/Administrator, the Budget Director, the Human Resources Director, the Ingham County Health Officer, the Ingham County Sheriff, the Ingham County Prosecutor, the Ingham County Public Defender, a representative of the Circuit Court – Family Division, a representative of Community Mental Health, someone representing treatment services (Dr. Jeanne Kapenga), and a representative of the 55th District Court; and

WHEREAS, the first amendment, Resolution #23-331, expanded the Panel to include an additional six members; and

WHEREAS, it is necessary to further amend the resolution to allow the Human Services Committee Chair to appoint a designee from the Human Services Committee to serve in the Chair's stead.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #22-515 to allow the Human Services Chair the option to appoint a designee from the Human Services Committee to the Opioid Litigation Advisory Panel.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

Introduced by the Human Services, County Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CREATION OF A COMMUNITY HEALTH WORKER -
PATHWAYS TO HOUSING POSITION**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to create a grant-funded and grant-limited full-time *Community Health Worker (CHW) – Pathways to Housing* position, a United Auto Workers (UAW) - Grade E (2024 Salary Range \$40,195.44 to \$47,911.34) to support clients with housing needs effective January 24, 2024 through September 30, 2024; and

WHEREAS, funding for the *Community Health Worker – Pathways to Housing* position has been approved through a Good Housing=Good Health grant from the Michigan Department of Health and Human Services (MDHHS) for the 2023-24 program year in an amount up to \$66,852, accepted through Resolution #23-339; and

WHEREAS, housing is a social determinant of health and a need that many clients struggle to meet and navigate, and housing is one of four priority areas in the region’s Community Health Improvement Plan; and

WHEREAS, the entirety of salary and fringes will be covered by the grant through September 30, 2024 and was previously approved through Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize creating a *Community Health Worker – Pathways to Housing* full-time position a United Auto Workers (UAW) - Grade E (2024 Salary Range \$40,195.44 to \$47,911.34), effective January 24, 2024 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creating a *Community Health Worker – Pathways to Housing* full-time position, a United Auto Workers (UAW) - Grade E (2024 Salary Range \$40,195.44 to \$47,911.34) effective January 24, 2024 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE COMMUNITY MENTAL HEALTH
AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES
FOR HEALTH SERVICES MILLAGE ELIGIBLE SERVICES**

RESOLUTION #24 –

WHEREAS, the State of Michigan dramatically reduced State General Fund payments to Community Mental health (CMH) in fiscal year 2015; and

WHEREAS, the cut eliminated 67% of the State General Fund dollars to the CMH system; and

WHEREAS, these cuts continue to cause ongoing fiscal and service gaps for CMH; and

WHEREAS, in March 2020, the electorate approved a reauthorization of the countywide health services millage at a level of 63/100 (.63) of one mill for a period of four years (2020-2023) to be used for the purpose of providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services, and essential care such as preventive testing and treatment for cancer, diabetes, heart disease, and other serious illnesses; and

WHEREAS, CMH has submitted a proposal to Ingham County to use Health Services Millage dollars to fund essential services and alleviate the cut in State General Fund dollars; and

WHEREAS, funds from the health services millage are allocated in the County's 2024 budget for this purpose.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract not to exceed \$1,614,924 with CMH for services provided to Ingham County residents for the period of October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that funds for this contract with CMH will come from the Health Services Millage.

BE IT FURTHER RESOLVED, that funds will be utilized by CMH for Health Services Millage eligible services as provided in the attached proposal.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Community Mental Health Authority of Clinton, Eaton, and Ingham Counties

Proposal for the Continued Use of Ingham County Health Services Millage to Close Gaps in
Ingham County's Behavioral Health Care System

FY2024

Summary of proposal: This proposal requests the continuation of Ingham County Health Services Millage funding, to the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI), to support a comprehensive package of behavioral healthcare services designed to address of the most pressing behavioral healthcare needs in the Ingham County community.

Context and Need: Following the significant State General Fund reduction (2/3 of the funds formerly provided to CMHA-CEI) and the implementation of the Healthy Michigan Plan in 2015, the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) realized growing service gaps resulting from significantly lower State General Fund dollars. While some of these gaps have been reduced through Ingham County Millage Funding and other federal, state, and local sources that CMHA-CEI has pursued, they persist and at the same time, community need for behavioral health services continues to increase. In FY23 we continued to see the impact of the pandemic and traumatic events such as the Michigan State University Shooting that shook our entire community.

These gaps include:

- Individuals who are uninsured which must be covered by scarce state general fund dollars or local dollars within CMHA-CEI's budget in order to maintain in service.
- Individuals with "spend down" Medicaid eligibility, which means they become eligible for Medicaid benefits only after meeting a large monthly spend-down amount.
- Those with severe, chronic, and urgent specialized mental health treatment needs (crisis stabilization, community living supports or skill-building services, residential care, case management, etc.) not covered by any other coverage plan.
- Reductions in SUD State Block Grant funds have impacted access to SUD services for uninsured individuals.

Please note in the FY23 Summary of Services included below there is an explanation regarding lower utilization of Health Millage funds due to Public Health Emergency that were still in place related to the pandemic. In light of continued demand for services and the end of the public health emergency that now requires individuals to re-enroll in Medicaid on an annual basis, we anticipate many individuals will once again become uninsured and we will see increased utilization of Health Millage funding in FY24.

Proposed Essential Services to close gaps in Ingham County:

Crisis Services: The community's free-standing (outside of hospital grounds) 24/7 Psychiatric Crisis Services and Inpatient Pre-Screening Unit: This unit provides around-the-clock access to highly trained behavioral health clinicians who provide: crisis intervention, psychiatric inpatient pre-screening (and funding authorization), short-term stabilization, diversion to appropriate levels of care, housing assistance, and linkages to needed services to adults, children, and adolescents. In effort to meet the growing need for crisis stabilization services in our service area and to reduce the need for scarce psychiatric hospital placements in situational crisis, CMHA-CEI has expanded adult and youth Urgent Care Services as part of the Crisis Services continuum, launched youth mobile crisis available 24/7 and initiated adult mobile crisis services. These services provide immediate intensive support to individuals and families in order to intervene, stabilize, and connect them to longer term resources for ongoing care.

The community's Assessment and Referral Team: This unit provides a full bio-psychosocial assessment and a comprehensive behavioral health and ancillary treatment, supports, and referral plan (using person-centered planning methods) for adults who are uninsured.

The community's urgent care and intensive home-based treatment program for at-risk children, youth, and their families: This program works to improve the ability of children and youth, with serious emotional disturbance, to function better at home, in school, in the community, and with peers by providing - primarily in the home, school, and workplace of the families enrolled in this program (with some services provided at CMHA-CEI offices) - family and individual psychotherapy, psychiatry, nursing, parenting skills, crisis therapeutic respite services, training and coaching, school liaison services, and referral network linkages.

A spectrum of community-based treatment teams for vulnerable populations: These multidisciplinary teams, made up of mental health therapists/case managers, psychiatrists, nurses, mental health workers/consumer services specialists, and peer support specialists, provide psychotherapy, psychiatry, nursing, and a range of supports to **adults in a variety of settings with very high levels of mental health needs, those enrolled in a specialized older adult program, and adults with intellectual/developmental disabilities.**

Psychiatric care and outpatient therapy for children and adults with moderate to serious mental health needs: This community has long experienced a significant and growing gap in the availability of office-based outpatient psychotherapy for children, adolescents and adults. These services (along with CMHA-CEI's 24/7 psychiatric crisis services unit) provide the community's mental health safety net.

Substance Use Disorder Treatment for Adults: State Block Grant funds have been drastically cut, reducing access to detox, outpatient, and residential care for uninsured individuals.

Psychiatric inpatient care: CMHA-CEI pays all psychiatric inpatient claims on all uninsured individuals admitted to psychiatric inpatient facilities. Given that these claims are paid with State General Fund dollars and given the dramatic cut in this CMH’s State General Fund revenues, **CMHA-CEI has limited funds to pay these psychiatric inpatient costs** and others previously funded by State General Fund dollars.

Cost of proposed services in FY2024:	\$1,614,924
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Estimated number of Ingham County residents meeting the millage criteria who will be served: 1,000* Please note, the number of residents served with funds are variable from year to year based on the intensity of eligible individual’s service needs and the cost of those services.
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FY23 Summary of Services:

In total in FY23 CMHA-CEI served 9,006 Ingham County Residents. This is a 2.5% increase from FY22 and a 29% increase from FY21. In FY23 Millage dollars were used to help support services to 408 eligible Ingham County residents*. The table below provides an overview of services, costs, and numbers of Ingham County residents served utilizing Ingham County Millage dollars in FY 23. **It is important to note that numbers of individuals served and the amount charged to the millage continues to be lower for FY23 than had been the pre-pandemic norm. This was due to the ongoing temporary federal emergency measures implemented by Michigan Department of Health and Human Services put into place during the pandemic that allowed individuals to automatically remain on Medicaid and reduced the monthly spend-down expense required before individuals qualify for Medicaid.** This has now ended, and we expect to return to normal levels of Millage Spending in FY24.

Category	Amount	Individuals*
24/7 Psychiatric Crisis Services and Inpatient Screening		
Crisis Intervention	\$531.85	3
Assessment and Treatment Planning		
Assessments	\$16,844.19	18
Community-Based Mental Health Treatment and Supports		
Assertive Community Treatment (ACT)	\$468.14	1
Clubhouse Psychosocial Rehabilitation Programs	\$23,936.77	1
Targeted Case Management	\$3,278.88	1
Therapy (mental health)	\$1,304.52	1
Families Forward Children's Services		
Family Training	\$28,055.04	2
Home Based Services	\$7,357.08	2
Community Services for Developmentally Disabled		
Community Living Supports	\$31,476.86	40
Health Services	\$3,366.02	11
Personal Care in Licensed Specialized Residential Setting	\$408.59	1
Psychiatric and Residential Care		
Medication Administration	\$9,416.18	13
Residential Services	\$233,423.81	203
Room and Board	\$81,622.97	98
Psychiatric Inpatient	\$85,989.97	12
Total	\$527,479.97	408*

*Individuals may be duplicate if receiving services in multiple categories.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS FROM TR081 TO TR061
FOR THE EMERGENCY PURCHASE OF ASBESTOS ABATEMENT AT LAKE LANSING
PARK SOUTH RESTROOM**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners approved the contract with Laux Construction January 2023 (Resolution #23-026) for improvements to Lake Lansing Park South; and

WHEREAS, during the demolition of the restroom, asbestos was found resulting in an emergency purchase for abatement; and

WHEREAS, the Ingham County Parks Department is requesting \$14,990 of remaining unused contingency funds from 228-62800-967000-TR081 be transferred to 228-62800-967000-TR061 for the asbestos abatement at Lake Lansing South.

THEREFORE BE IT RESOLVED, that the Controller/Administrator is authorized to transfer \$14,990 from 228-62800-967000-TR081 to 228-62800-967000-TR061.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** Tennis **Approved 01/17/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT FEES FOR FOOD TRUCK VENDORS THAT PARTICIPATE IN
COUNTY SPONSORED EVENTS AT THE INGHAM COUNTY PARKS**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners set various fees for county services in Resolution #02-155; and

WHEREAS, the Ingham County Board of Commissioners has directed the Controller's Office to establish a process for the annual review of these fees; and

WHEREAS, the Ingham County Board of Commissioners approved Resolution #22-266 approving fees be evaluated on a three-year rotation by Committee; and

WHEREAS, the Parks Department's next fee review is scheduled for 2025; and

WHEREAS, the Parks Department currently uses a contract for food truck vendors to participate in County sponsored events; and

WHEREAS, the current food truck vendor contract is not conducive for doing business with the County due to the efficiency and timing of processing such contracts; and

WHEREAS, the Parks Department would like to propose a set of fees outside of the regular scheduled fee review for food truck vendors in place of a contract; and

WHEREAS, the food truck fee would be advantageous to the Parks Department to streamline the process and collection of fees, as well as increase access to available food truck vendors in short-term situations; and

WHEREAS, the food truck vendor will be required to adhere to any government policies and guidelines required by law, possess required insurances, and follow facility policies and guidelines; and

WHEREAS, food truck vendors may be required to submit proof of insurance and Health Department Certifications.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following food truck vendor fees for Parks sponsored events:

- \$40 fee for less than 4 hours
- \$75 fee for any session longer than 4 hours per day

BE IT FURTHER RESOLVED, that the fees shall become effective upon passing of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments required as a result of this resolution.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPICER GROUP, INC. FOR
PRIME PROFESSIONAL SERVICES FOR PREPARATION AND SUBMITTAL OF A TAP GRANT
AND PRELIMINARY ENGINEERING FOR THE HOLT TO MASON TRAIL**

RESOLUTION #24 –

WHEREAS, Spicer Group, Inc. recently completed the Holt to Mason Feasibility Study, Phase 2, which was adopted by the Ingham County Board of Commissioners in August 2023 (Resolution #23-328); and

WHEREAS, the study determined the most feasible route for the proposed trail to cross over the limited access right-of-way of US-127 is at Howell Road; and

WHEREAS, in order to close the gap in funding, the Ingham County Parks would like to apply for a Michigan Department of Transportation (MDOT) Transportation Alternatives Program (TAP) grant; and

WHEREAS, the Parks Department recommends prime professional services for grant preparation and submittal, preliminary engineering, final engineering, bidding phase, and construction phase; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeal Extended Purchasing Program contract do not require three quotes; and

WHEREAS, Spicer Group, Inc., is on the MiDeal Extended Purchasing Program (Contract #00899) (Expiration Date: April 16, 2025); and

WHEREAS, that there is \$253,000 available in line item 228-62800-818000-TR114; and

WHEREAS, the Ingham County Parks Department recommends Spicer Group, Inc. for prime professional services for preparation and submittal of a TAP grant and preliminary engineering for the Holt to Mason Trail.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Spicer Group, Inc. for grant preparation and submittal, preliminary engineering, final engineering, bidding phase, and construction phase for an amount not to exceed \$230,000, effective upon execution for a period of three years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contingency not to exceed \$23,000 (10%) to cover any additional work items, expenditure of which must be mutually agreed upon in writing between the Parks Director (or designee) and Spicer Group, Inc. before work on such work items is begun.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPICER GROUP, INC. FOR PRIME PROFESSIONAL SERVICES FOR IMPROVEMENTS AT LAKE LANSING PARK NORTH

RESOLUTION #24 –

WHEREAS, Spicer Group, Inc. has been working with the Ingham County Parks who have been awarded 3 Michigan Department of Natural Resources Grants on proposed boardwalk and trail improvements at Lake Lansing Park North; and

WHEREAS, the Parks Department recommends prime professional services for the topographical survey, design development, bidding phase, grant administration, and construction administration; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeal Extended Purchasing Program contract do not require three quotes; and

WHEREAS, Spicer Group, Inc., is on the MiDeal Extended Purchasing Program (Contract #00899) (Expiration Date: April 16, 2025); and

WHEREAS, that there is \$151,690 available in line item #228-62800-967000-TR088 and \$99,770 available in line item #228-62800-967000-TR102; and

WHEREAS, the Ingham County Parks Department recommends Spicer Group, Inc. for prime professional services for the topographical survey, design development, bidding phase, grant administration, and construction administration for improvements at Lake Lansing Park North.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Spicer Group, Inc. for the topographical survey, design development, bidding phase, grant administration, and construction administration for improvements of Phase 2 and 3 trail improvements at Lake Lansing Park North for an amount not to exceed \$228,600, effective upon execution for a period of two years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contingency not to exceed \$22,860 (10%) to cover any additional work items, expenditures of which must be mutually agreed upon in writing between the Parks Director (or designee) and Spicer Group, Inc. before work on such work items is begun.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #1 TO THE FY23 – 24 EMERGING THREATS
MASTER AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN
SERVICES FOR THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER THE
MASTER AGREEMENT**

RESOLUTION #24 –

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and Ingham County have entered into a FY23 – 24 Emerging Threats Agreement authorized through Resolution #23-338; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a revised agreement with the Michigan Department of Health and Human Services for the delivery of Emerging Threats Services under the Comprehensive Agreement Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a revised FY23 - 24 Emerging Threats Agreement with MDHHS for the delivery of emerging threats services under the Comprehensive Agreement Process.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the scope of services included in this agreement shall include Emerging Threats in Ingham County.

BE IT FURTHER RESOLVED, that the total amount of the Emerging Threats Comprehensive Agreement shall increase from \$1,460,045 to \$1,570,045, an increase of \$110,000.

BE IT FURTHER RESOLVED, that the increase in funds consists of the following specific changes to the budget:

COVID Workforce Development: increase of \$110,000 from \$0.00 to \$110,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2024 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Medical Health Officer, Adenike Shoyinka, or her designee, is authorized to submit the 2023-2024 Emerging Threats Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #23-586 AUTHORIZING AN AGREEMENT WITH
MSU HEALTH CARE, INC FOR PEDIATRIC PHYSICIAN SERVICES**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHHD's) Community Health Centers (CHCs) wish to amend Resolution #23-586 to include a 3.0% rate increase in the second, optional year of the agreement; and

WHEREAS, Resolution #23-586 authorized an agreement with MSU Health Care, Inc for Pediatric Physician Services for an annual amount not to exceed \$1,300,000, with an option to renew for one year; and

WHEREAS, with the 3.0% rate increase, the total annual amount of the second, optional year will not exceed \$1,300,000; and

WHEREAS, the current agreement is set to expire on December 31, 2023; and

WHEREAS, the financial impact of this amendment is \$35,041.05, assuming the option to renew is exercised, and will be covered by billable services; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending Resolution #23-586 effective January 1, 2024 through December 31, 2024 in an amount not to exceed \$35,041.05.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending Resolution #23-586 effective January 1, 2024 through December 31, 2024 in an amount not to exceed \$35,041.05.

BE IT FURTHER RESOLVED, that the agreement shall be effective January 1, 2024 through December 31, 2024, with an option to renew for one year.

BE IT FURTHER RESOLVED, that with the 3.0% rate increase, the total annual amount of the second, optional year will not exceed \$1,300,000.

BE IT FURTHER RESOLVED, that if the option to renew is exercised, the cost of this amendment will not exceed \$35,041.05 and will be covered by billable services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE SUBCONTRACTS AWARDING 13 MINI-GRANTS TO ADDRESS COVID-19 RELATED INEQUITIES AND RISK FACTORS AMONG BLACK, INDIGENOUS AND PEOPLE OF COLOR

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into subcontracts to award 13 mini-grants to community partners in an amount not to exceed \$163,104.01, effective December 1, 2023 through May 31, 2024 through the Regional Health Equity Council; and

WHEREAS, the mini-grants will be used to address COVID-19-related inequities and risk factors among Black, Indigenous, and People of Color (BIPOC); and

WHEREAS, these mini grantees were selected from a pool of applicants by the Regional Health Equity Council; and

WHEREAS, the mini-grants are funded by a grant from the Michigan Public Health Institute (MPHI) and the Michigan Department of Health and Human Services (MDHHS) accepted through Resolution #23-510; and

WHEREAS, mini-grantees and subcontract amounts are:

Ingham Health Plan Corporation -\$4,972.50
North Star Birthing Services, LLC - \$14,400
YMCA of Metropolitan Lansing - \$6,000
East Side Community Action Center - \$7,500
Union Missionary Baptist Church - \$13,000
Lansing Latino Health Alliance - \$13,400
L-Town Jubilee - \$13,000
Jane Kramer ((individual) for Sugar Smart Coalition) - \$16,000
LMTS Community Outreach Center - \$15,000
Lansing Community Development Incorporation - \$16,000
Northwest Lansing Healthy Communities Initiative d/b/a Northwest Initiative - \$14,531.51
Punks with Lunch Lansing - \$14,500,
The Firecracker Foundation - \$14,800; and

WHEREAS, upon acceptance of the resolution and full execution of the sub-contracts, 80% of the award will be available with the remaining 20% available once ICHD's contract with MPHI/MDHHS for the final installment (20% or \$70,000) is fully executed; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into subcontracts with MPHI and MDHHS in an amount not to exceed \$163,104.01, effective December 1, 2023 through May 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into subcontracts to award 13 mini-grants to community partners regrating funds from the MPHI and MDHHS in an amount not to exceed \$163,104.01, effective December 1, 2023 through May 31, 2024.

BE IT FURTHER RESOLVED, that mini-grantees and subcontract amounts are:

Ingham Health Plan Corporation -\$4,972.50
North Star Birthing Services, LLC - \$14,400
YMCA of Metropolitan Lansing - \$6,000
East Side Community Action Center - \$7,500
Union Missionary Baptist Church - \$13,000
Lansing Latino Health Alliance - \$13,400
L-Town Jubilee - \$13,000
Jane Kramer ((individual) for Sugar Smart Coalition) - \$16,000
LMTS Community Outreach Center - \$15,000
Lansing Community Development Incorporation - \$16,000
Northwest Lansing Healthy Communities Initiative d/b/a Northwest Initiative - \$14,531.51
Punks with Lunch Lansing - \$14,500,
The Firecracker Foundation - \$14,800.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE COVID-19 REGIONAL HEALTH EQUITY COUNCIL
BACKBONE ORGANIZATION GRANT SUBAGREEMENTS WITH THE CAPITAL AREA
HEALTH ALLIANCE AND TCB CONSULTING, LLC**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to subcontract \$150,600 which was awarded through the COVID-19 Regional Health Equity Council Backbone Organization Grant from the Michigan Public Health Institute (MPHI) and the Michigan Department of Health and Human Services (MDHHS) effective October 1, 2023 through May 31, 2024; and

WHEREAS, this initiative was approved through Resolution #23-510; and

WHEREAS, the funding will be used to support continuation of a Regional Health Equity Council which will address health inequities and social determinants of health in Ingham County; and

WHEREAS, ICHD wishes to enter into sub-agreements with the following partners in the following amounts to support this initiative:

Capital Area Health Alliance (CAHA), in an amount not to exceed \$143,900 to support Council member stipends and regular weekly work from CAHA, a grant co-applicant; and
TCB Consulting, LLC, in an amount not to exceed \$6,700, to provide training and support group facilitation;
and

WHEREAS, these partnerships were vital components of the grant application and discussed with MPHI and MDHHS prior to issuance of the award; and

WHEREAS, upon acceptance of the resolution and full execution of the sub-agreements, 80% of the award will be available, and the remaining 20% will be available once ICHD's contract with MPHI/MDHHS for the final installment (20% or \$70,000) is fully executed; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into agreements with CAHA, in an amount not to exceed \$143,900, and with TCB Consulting, LLC, in an amount not to exceed \$6,700, effective October 1, 2023 through May 31, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with CAHA, in an amount not to exceed \$143,900, and with TCB Consulting, LLC, in an amount not to exceed \$6,700 effective October 1, 2023 through May 31, 2024.

BE IT FURTHER RESOLVED, that the funding will be used to support continuation of a Regional Health Equity Council which will address health inequities and social determinants of health in Ingham County.

BE IT FURTHER RESOLVED, that upon acceptance of the resolution and full execution of the sub-agreements, 80% of the award will be available, and the remaining 20% will be available once ICHD's contract with MPHI/MDHHS for the final installment (20% or \$70,000) is fully executed.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION TO ACT AS THE FIDUCIARY/PAYEE FOR AGENCY FUNDING

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Southeastern Michigan Health Association (SEMHA) to act as a Medicaid Outreach Match Partner effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$1,246,418; and

WHEREAS, ICHD has partnered with Wayne Children’s Healthcare Access Program (WCHAP, now SEMHA) since 2014, acting as a Medicaid Match Partner whereby SEMHA offers a pediatric medical home implementation program; and

WHEREAS, SEMHA coordinates an integrated system of early childhood support services that is voluntary, accessible, and culturally competent for families with children who are on Medicaid or are Medicaid eligible; and

WHEREAS, SEMHA provides this service through a variety of avenues including telephone consultation, education, transportation, home visits, interpretation services, and asthma case management services; and

WHEREAS, SEMHA sustainability is dependent upon receiving Medicaid Outreach Matching funds; and

WHEREAS, as the fiduciary/payee of SEMHA funds, ICHD will:

1. Receive funds from SEMHA up to \$608,209 for Medicaid Eligible expenses.
2. Receive funds from SEMHA in the amount of \$30,000 for administrative support.
3. Set up a system to provide an initial payment to SEMHA and subsequent reimbursements.
4. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
5. Perform on-site monitoring of SEMHA.
6. Forward any required reports as provided by SEMHA; and

WHEREAS, SEMHA will:

1. Provide quarterly financial reports of all expenses.
2. Provide quarterly reports for Medicaid Outreach
3. Keep ICHD up to date on any changes in funding; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting funds from SEMHA in an amount not to exceed \$608,209, and whereby ICHD will serve as the fiduciary/payee effective October 1, 2023 through September 30, 2024; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting funds from SEMHA in an amount not to exceed \$30,000, whereby ICHD will provide administrative support effective October 1, 2023 through September 30, 2024; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize the execution of an agreement with SEMHA not to exceed \$1,246,418.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of funds from SEMHA in an amount not to exceed \$638,209, whereby ICHD will serve as the fiduciary/payee effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of funds from SEMHA in an amount not to exceed \$30,000, whereby ICHD will provide administrative support effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement, with SEMHA for an amount not to exceed \$1,246,418.

BE IT FURTHER RESOLVED, that ICHD has partnered with WCHAP (now SEMHA) since 2014, acting as a Medicaid Match Partner whereby SEMHA offers a pediatric medical home implementation program.

BE IT FURTHER RESOLVED, that SEMHA coordinates an integrated system of early childhood support services that is voluntary, accessible, and culturally competent for families with children who are on Medicaid or are Medicaid eligible.

BE IT FURTHER RESOLVED, that SEMHA provides this service through a variety of avenues including telephone consultation, education, transportation, home visits, interpretation services, and asthma case management services.

BE IT FURTHER RESOLVED, that as the fiduciary/payee of SEMHA funds, ICHD will:

1. Receive funds from SEMHA up to \$608,209 for Medicaid Eligible expenses.
2. Receive funds from SEMHA in the amount of \$30,000 for administrative support.
3. Set up a system to provide an initial payment to SEMHA and subsequent reimbursements.
4. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
5. Perform on-site monitoring of SEMHA.
6. Forward any required reports as provided by SEMHA; and

BE IT FURTHER RESOLVED, that SEMHA will:

1. Provide quarterly financial reports of all expenses.
2. Provide quarterly reports for Medicaid Outreach
3. Keep ICHD up to date on any changes in funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH BIG BROTHERS BIG SISTERS MICHIGAN CAPITAL REGION TO PROVIDE ADMINISTRATIVE OVERSIGHT AND PROGRAMMING LEADERSHIP TO THE CAPITAL AREA MENTORING PARTNERSHIP PROGRAM

RESOLUTION #24 –

WHEREAS, the Ingham County/City of Lansing Youth Violence Prevention Coalition since renamed the Community Coalition for Youth (CCY) was established in 1994 by former Mayor David Hollister and former Ingham County Board of Commissioners Chairperson, Jean McDonald, in response to a dramatic increase in youth violence and delinquency in Ingham County during the 1990's; and

WHEREAS, CCY adopted a comprehensive strategy to advance youth mentoring to close educational opportunity and achievement gaps to increase high school graduation and post-secondary completion rates, prevent and reduce violence and delinquency, and provide opportunities for civic engagement, entrepreneurship, and career and professional development to support the next generation of parents and leaders; and

WHEREAS, the structure to further mentoring for Ingham County youth was formed by CCY and is called the Capital Area Mentoring Partnership (CAMP); and

WHEREAS, previously this contract was held by Capital Area United Way (CAUW) and in 2014 was transitioned to Big Brothers Big Sisters Michigan Capital Region; and

WHEREAS, the Ingham County budget includes funding for CAMP in the fiscal year 2024.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a contract with Big Brothers Big Sisters Michigan Capital Region for the period January 1, 2024 through December 31, 2024 in an amount not to exceed \$23,750 as Ingham County's share of funding to provide administrative oversight and programmatic leadership for the CAMP.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contract documents on behalf of the county that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS FOR
LAWYER GUARDIAN AD LITEM REPRESENTATION**

RESOLUTION #24 –

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide Lawyer Guardian Ad Litem representation for children in neglect and abuse cases; and

WHEREAS, the Circuit Court Juvenile Division, to reduce cost for attorney fees and provide consistent and efficient legal services for children, has contracted with specialized Lawyers Guardian Ad Litem; and

WHEREAS, the 2024 Budget approved by the Board of Commissioners, authorizes funds to contract with specialized attorneys to provide legal representation; and

WHEREAS, the specialized attorneys are selected by the judiciary based on exceptional qualifications, such as good standing with the State Bar of Michigan, familiarity with this specific area of law and a well-known reputation for zealously advocating for their clients; and

WHEREAS, the Circuit Court Family Division caseloads are weighted equally; and

WHEREAS, it is recommended that Attorney Michael Staake continue providing Lawyer Guardian Ad Litem representation for neglect and abuse cases assigned to Judge Lisa McCormick at a rate not to exceed \$48,222.54 a year for calendar year 2024; and

WHEREAS, it is recommended that Attorney Kaitlin Fish continue providing Lawyer Guardian Ad Litem representation for neglect and abuse cases assigned to Judge Richard J. Garcia at rate not to exceed \$48,222.54 for calendar year 2024; and

WHEREAS, it is recommended that Attorney Michael Van Huysse continue providing Lawyer Guardian Ad Litem representation for neglect and abuse cases assigned to Judge Shauna Dunnings at rate not to exceed \$48,222.54 for calendar year 2024; and

WHEREAS, it is recommended that Attorney Kaitlin Fish shall begin providing Lawyer Guardian Ad Litem representation for neglect and abuse cases assigned to Judge Morgan Cole at rate not to exceed \$48,222.54 for calendar year 2024; and

WHEREAS, the Circuit Court Juvenile Division received a grant from the Michigan Department of Health and Human Services to increase the quality of legal representation for neglect and abuse cases; and

WHEREAS, the grant from the Michigan Department of Health and Human Services allows the Circuit Court Juvenile Division to distribute funds to a Lawyer Guardian Ad Litem for training, legal research, and collateral and vertical case representation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Michael Staake for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Lisa McCormick at a rate of \$4,018.54 a month, not to exceed \$48,222.54 for calendar year 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Kaitlin Fish for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Richard J. Garcia at a rate of \$4,018.54 a month, not to exceed \$48,222.54 for calendar year 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Michael Van Huysse for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Shauna Dunnings at a rate of \$4,018.54 a month, not to exceed \$48,222.54 for calendar year 2024.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners is hereby authorized to enter into a contract with Attorney Kaitlin Fish for Lawyer Guardian Ad Litem representation on neglect and abuse cases assigned to Judge Morgan Cole at a rate of \$4,018.54 a month, not to exceed \$48,222.54 for calendar year 2024.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to provide web based legal research and court rules at a rate not to exceed \$2,000 per attorney per calendar year as budgeted in the Michigan Department of Health and Human Services grant.

BE IT FURTHER RESOLVED, that the Circuit Court Juvenile Division is authorized to provide additional payments to Attorney Michael Staake, Attorney Kaitlin Fish, Attorney Heather Boyer, and Attorney Michael Van Huysse, not to exceed \$132,928 for calendar year 2024, for vertical and collateral case representation on neglect and abuse cases as budgeted in the Michigan Department of Health and Human Services grant.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Johnson, Maiville, Schafer

Nays: None **Absent:** Lawrence, Celentino, Cahill **Approved 01/11/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RENEWAL OF PROQA MEDICAL SOFTWARE LICENSES
AND SUPPORT FROM PRIORITY DISPATCH FOR THE INGHAM COUNTY 9-1-1 CENTER**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of Priority Dispatch's Emergency Medical Dispatch ProQA Program, under Resolution #14-081, and ProQA continues to be used for all medical calls received; and

WHEREAS, a quote for the renewal of eight (8) licenses and four (4) training licenses for ProQA Medical software licenses, service, and support for April 1, 2024 through March 31, 2025 has been provided by Priority Dispatch at a cost of \$12,600.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the renewal of ProQA Medical software licenses, service, and support for an amount not to exceed \$12,600 with Priority Dispatch, as outlined by the Proposal/Sales quotation, #Q-71507.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an appropriation of up to \$12,600 from 9-1-1 Fund for the total cost of this purchase.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign a software services support agreement with Priority Dispatch consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Johnson, Maiville, Schafer

Nays: None **Absent:** Lawrence, Celentino, Cahill **Approved 01/11/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL FOR SCHEDULING
SOFTWARE/SERVICES FOR THE 9-1-1 CENTER**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, Ingham County Board of Commissioners approved under Resolution #22-042 the purchase of software and services with Pace Scheduler in January of 2022 and the renewal of those services for 2023 with Resolution #23-072; and

WHEREAS, the Ingham County 9-1-1 Center has been satisfied with the program and continued improvements being made; and

WHEREAS, the yearly contract with Pace Scheduler includes service, training, support, and upgrades for a 12-month term from March 7, 2024 to March 6, 2025, at a cost of \$4,800; and

WHEREAS, Pace Scheduler is offering an additional year of service, training, support, and upgrades at no increase in rate, \$4,800 for March 7, 2025 to March 6, 2026, when total payment is paid upfront; and

WHEREAS, the 9-1-1 Director is recommending that the Ingham County Board of Commissioners fund this request from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of \$9,600 from the 9-1-1 Emergency Telephone Dispatch Services 9-1-1 fund for the costs associated with continuing to utilize Pace Scheduler Software and Services from March 7, 2024, to March 6, 2026.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/Purchase Order documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Johnson, Maiville, Schafer
Nays: None **Absent:** Lawrence, Celentino, Cahill **Approved 01/11/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Law & Courts, Human Services, County Services and Finance Committees of the

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CREATION OF AN ADVANCE PEACE
RESOURCE NAVIGATION PROGRAM SPECIALIST**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (IChD) wishes to create a full-time Advance Peace Resource Navigation Program Specialist position, a United Auto Workers (UAW) Grade F (2024 salary range of \$42,469.01 to \$50,645.23), for a total cost of \$131,939 effective January 24, 2024 through February 28, 2025 with the possibility of continuation; and

WHEREAS, funding for the Advance Peace Resource Navigation Program Specialist position has been approved through the United States (US) Department of Justice (DOJ) for the Fiscal Year 2023-2025 Byrne Justice Assistance (BJA) project approved through Resolution #23-411; and

WHEREAS, the entirety of salary and benefits will be covered by the BJA project in an amount totaling \$131,939, effective January 24, 2024 through February 28, 2025 with the possibility of continuation; and

WHEREAS, the Advance Peace Resource Navigation Program Specialist will assist the Neighborhood Change Agents (NCAs) and support the program's fellows by connecting them to specific health programs and community resources designed to meet the needs connected to Social Determinants of Health (SDOH); and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize creating a full-time Advance Peace Resource Navigation Program Specialist, position, a UAW Grade F (2024 salary range of \$42,469.01 to \$50,645.23), for a total cost of \$131,939 effective January 24, 2024 through February 28, 2025 with the possibility of continuation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creating a full-time Advance Peace Resource Navigation Program Specialist position, a UAW Grade F (2024 salary range of \$42,469.01 to \$50,645.23), for a total cost of \$131,939 effective January 24, 2024 through February 28, 2025 with the possibility of continuation.

BE IT FURTHER RESOLVED, that funding for the Advance Peace Resource Navigation Program Specialist position has been approved through the US DOJ for the Fiscal Year 2023-2025 BJA project authorized through Resolution #23-411.

BE IT FURTHER RESOLVED, that the entirety of salary and benefits will be covered by the BJA project in an amount totaling \$131,939, effective January 24, 2024 through February 28, 2025 with the possibility of continuation.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.

LAW & COURTS: Yeas: Polsdofer, Trubac, Johnson, Maiville, Schafer
Nays: None **Absent:** Lawrence, Celentino, Cahill **Approved 01/11/2024**

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville
Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #23-087 WITH MICHIGAN PUBLIC HEALTH
INSTITUTE FOR ADMINISTRATIVE SUPPORT TO OPERATE THE LANSING/INGHAM
PEACEMAKER FELLOWSHIP ®**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department wishes to amend Resolution #23-087, (the Year 2 Local Operator contract) with Michigan Public Health Institute (MPHI) for administrative support to operate the Lansing/Ingham Peacemaker Fellowship® in an amount not to exceed \$471,751, an increase of \$170,000, effective March 1, 2023 through February 29, 2024; and

WHEREAS, on February 28, 2023, the Board of Commissioners approved Resolution #23-087 authorizing MPHI to provide administrative support and operate the Lansing/Ingham Peacemaker Fellowship® for Year 2; and

WHEREAS, these additional funds will provide for travel and registrations, for staff conferences and training, and will provide the Peacemaker Fellowship ® LifeMAP Allowances and Horizon-Building Journeys; and

WHEREAS, this program helps build and sustain local community capacity to interrupt gun violence, saves lives and reduces the life-altering trauma experienced by people living in the impacted communities, and reduces trauma for the service providers who support them; and

WHEREAS, this contract will be eligible for renewal for Year 3 based upon performance in Year 2; and

WHEREAS, funds for this amended agreement will not exceed \$170,000 and are covered by the operating budget already approved through Resolution #23-087; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPHI for administrative support to operate the Lansing/Ingham Peacemaker Fellowship® in an amount not to exceed \$471,751, an increase of \$170,000, effective March 1, 2023, through February 29, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI for administrative support to operate the Lansing/Ingham Peacemaker Fellowship® in an amount not to exceed \$471,751, an increase of \$170,000, effective March 1, 2023, through February 29, 2024.

BE IT FURTHER RESOLVED, that on February 28, 2023, the Board of Commissioners approved Resolution #23-087 authorizing MPHI to provide administrative support and operate the Lansing/Ingham Peacemaker Fellowship® for Year 2.

BE IT FURTHER RESOLVED, that these additional funds will provide for travel and registrations, for staff conferences and training, and will provide the Peacemaker Fellowship ® LifeMAP Allowances and Horizon-Building Journeys.

BE IT FURTHER RESOLVED, that this program helps build and sustain local community capacity to interrupt gun violence, saves lives and reduces the life-altering trauma experienced by people living in the impacted communities, and reduces trauma for the service providers who support them.

BE IT FURTHER RESOLVED, that this contract will be eligible for renewal for Year 3 based upon performance in Year 2.

BE IT FURTHER RESOLVED, that funds for this amended agreement will not exceed \$170,000 and are covered by the operating budget already approved through Resolution #23-087.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Johnson, Maiville, Schafer

Nays: None **Absent:** Lawrence, Celentino, Cahill **Approved 01/11/2024**

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**

Introduced by the Law & Courts, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH
INSTITUTE FOR ADMINISTRATIVE SUPPORT TO OPERATE YEAR THREE OF THE
LANSING/INGHAM PEACEMAKER FELLOWSHIP ®**

RESOLUTION #24 –

WHEREAS, the Ingham County Health Department wishes to enter into an agreement with Michigan Public Health Institute (MPHI) for Administrative Support to Operate the Lansing/Ingham Peacemaker Fellowship® Year 3 in an amount not to exceed \$513,339, effective March 1, 2024 through February 28, 2025; and

WHEREAS, the program helps build and sustain local community capacity to interrupt gun violence, saving lives and reducing the life-altering trauma experienced by people living in the impacted communities and by the service providers who support them; and

WHEREAS, on February 28, 2023, the Board of Commissioners approved Resolution #23-087 authorizing MPHI to provide administrative support and operate the Lansing/Ingham Peacemaker Fellowship® for Year 2; and

WHEREAS, during Year 2 MPHI demonstrated: 1. strong leadership and understanding of the implementation and management requirements of the Advance Peace (AP) Lansing Peacemaker Fellowship, 2. a commitment to maintaining strategy fidelity in its hiring, training, and staff deployment, and 3. an ability to identify, secure, and manage large multi-year funding amounts to support the AP Lansing strategy; and

WHEREAS, MPHI has created a broad communications and advocacy campaign to support the AP Lansing strategy and partnership for expanded ecosystem building; and

WHEREAS, funds under this agreement will be used by MPHI to serve as the AP Lansing Local Operator which includes staffing the project and providing administrative support in addition to providing opportunities for leadership and organizational development, coaching, technical support, and training to build long-term local capacity for program succession; and

WHEREAS, AP National is unaware of any other community-based local organizations within Lansing with the required bandwidth to implement, manage, and secure requisite resources required by the AP Lansing strategy to be sustained over multiple years; and

WHEREAS, the funds for this agreement are included within the secured Year 3 of the Advance Peace Lansing budget and will not exceed \$513,339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPHI for administrative support to operate the Lansing/Ingham Peacemaker Fellowship® in an amount not to exceed \$513,339, effective March 1, 2023 through February 28, 2025.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI for administrative support to operate the Lansing/Ingham Peacemaker Fellowship® in an amount not to exceed \$513,339, effective March 1, 2023 through February 28, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Trubac, Johnson, Maiville, Schafer

Nays: None **Absent:** Lawrence, Celentino, Cahill **Approved 01/11/2024**

HUMAN SERVICES: The Human Services Committee will meet on 01/22/2024

FINANCE: Yeas: Grebner, Morgan, Sebolt, Lawrence, Maiville

Nays: None **Absent:** Tennis, Polsdofer, Johnson **Approved 01/17/2024**