

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

MARCH 12, 2024

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **FEBRUARY 26, 2024**
- VI. **ADDITIONS** TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. RESOLUTION #24-027 FROM THE **WASHTENAW COUNTY** BOARD OF COMMISSIONERS SUPPORTING SB228 TO REPEAL THE LAW PREVENTING LOCAL ORDINANCES TO BAN PLASTIC BAGS
 2. RESOLUTION #24-028 FROM THE **WASHTENAW COUNTY** BOARD OF COMMISSIONERS SUPPORTING STATEWIDE WATER AFFORDABILITY LEGISLATION
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 3. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE THE RELEASE OF CERTAIN SECTIONS OF AN ATTORNEY/CLIENT **PRIVILEGED COMMUNICATION**
 4. COUNTY SERVICES COMMITTEE – RESOLUTION TO AUTHORIZE THE RELEASE OF ATTORNEY/CLIENT **PRIVILEGED COMMUNICATION**
 5. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF **BLUEBERRY LANE** AND CONRAD DRIVE
 6. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF **EASTWOOD DRIVE** AND MARLBOROUGH ROAD

7. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF [JACOB MEADOWS DRIVE](#) AND SAMUEL OAKS DRIVE
8. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF [KERNWOOD ROAD](#) AND PINE HOLLOW DRIVE
9. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF [LADY SLIPPER LANE](#) AND WILD IRIS LANE
10. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF [MOJAVE COURT](#) AND INDIAN GLEN DRIVE
11. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A YIELD TO STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF [PINE RIDGE DRIVE](#) AND RIDGEWAY DRIVE
12. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF [PIONEER TRAIL](#) AND HERRON ROAD
13. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A YIELD TO STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF [POLLARD AVENUE](#) AND BIBER STREET
14. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF [RAINBOW COURT](#) AND ELK LANE
15. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF [RIVER GLEN DRIVE](#) AND GLEN EYRIE DRIVE
16. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF [ROLLING MEADOW LANE](#) AND SUNNY MEADOW CIRCLE
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF THE [IMAGESOFT](#) AND ONBASE ANNUAL SUPPORT
18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE BETTER REDUNDANCY IN THE PHONE SYSTEM BY [SENTINEL TECHNOLOGIES](#)
19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH [STUDIO INTRIGUE ARCHITECTS, LLC](#) FOR ADDITIONAL DEMOLITION SERVICES

20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AGREEMENTS WITH AURELIUS, DELHI, LANSING, LOCKE, ONONDAGA, AND WILLIAMSTOWN TOWNSHIPS FOR THE 2024 [LOCAL ROAD PROGRAM](#)
21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN OPEIU TECHNICAL/CLERICAL [RECLASSIFICATION](#) REQUEST
22. FINANCE COMMITTEE – RESOLUTION ESTABLISHING THE [BUDGET CALENDAR](#) FOR 2025
23. FINANCE COMMITTEE – RESOLUTION TO AUTHORIZE THE PROVISION OF LAWYERS PROFESSIONAL [LIABILITY INSURANCE](#) COVERAGE TO ATTORNEYS IN THE OFFICE OF THE PUBLIC DEFENDER
24. HUMAN SERVICES COMMITTEE – RESOLUTION SUPPORTING STATEWIDE [WATER](#) AFFORDABILITY LEGISLATION
25. HUMAN SERVICES COMMITTEE – RESOLUTION HONORING [PAMELA FLOWERS](#)
26. HUMAN SERVICES COMMITTEE – RESOLUTION AUTHORIZING INGHAM COUNTY’S PARTICIPATION IN THE [EQUITABLE MOBILITY](#) POWERING OPPORTUNITIES FOR WORKPLACE ELECTRIFICATION READINESS PROJECT
27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [LAUX CONSTRUCTION](#) FOR IMPROVEMENTS TO HAWK ISLAND COUNTY PARK
28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE A POLICY FOR SUPPLEMENTAL [FUNDING REQUESTS](#) FOR THE TRAILS AND PARKS MILLAGE
29. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A 2-YEAR RENEWAL AGREEMENT WITH [VERMONT SYSTEMS, INC.](#)
30. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO ACCEPT THE [MICHIGAN PUBLIC HEALTH INSTITUTE](#) ACCREDITATION READINESS MINI-GRANT
31. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO [AMEND RESOLUTION #23-301](#) FOR AN AGREEMENT WITH MEDICAL HOME NETWORK HEALTH ALLIANCE II, LLC FOR PARTICIPATION IN A MEDICARE SHARED SAVINGS PROGRAM ACCOUNTABLE CARE ORGANIZATION
32. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [PROJECT MANAGEMENT INSTITUTE](#)
33. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A CONTRACT WITH [RIP MEDICAL DEBT](#) TO PROVIDE MEDICAL DEBT RELIEF FOR QUALIFIED INGHAM COUNTY RESIDENTS

- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

FEBRUARY 26, 2024 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>
February 26, 2024

CALL TO ORDER

Chairperson Sebolt called the February 26, 2024 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Peña, Polsdofer, Ruest, Sebolt, Trubac, and Pawar.

Members Absent: Morgan, Tennis, and Schafer.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Sebolt asked Gregg Todd, Ingham County Controller, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Sebolt asked those present for a moment of meditation and reflection and to keep in their thoughts the family and friends of Robert Burgess, former Ingham County Animal Control Director, who recently passed.

APPROVAL OF THE MINUTES

Commissioner Maiville moved to approve the minutes of the February 13, 2024 meeting. Commissioner Grebner supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Morgan, Tennis, and Schafer.

ADDITIONS TO THE AGENDA

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

3. RESOLUTION RE-ESTABLISHING A ROADWAYS SUBCOMMITTEE AD HOC COMMITTEE

Chairperson Sebolt stated the substitute would be added at the time the resolution was removed from the table.

4. RESOLUTION TO APPROVE A YIELD TO STOP SIGN TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF BANYON TRAIL AND BURCHAM DRIVE

FEBRUARY 26, 2024 REGULAR MEETING

27. RESOLUTION TO AUTHORIZE A STATEMENT OF WORK WITH EQUIVANT AND THE STATE COURT ADMINISTRATIVE OFFICE TO PROVIDE FOR CONVERSION OF DATA FROM COURTVIEW TO WEBTCS

PETITIONS AND COMMUNICATIONS

1. A LETTER FROM SHARDE' BURTON RESIGNING FROM THE RACIAL EQUITY TASKFORCE. Chairperson Sebolt stated this matter would be accepted with regret and placed on file.
2. A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING REGARDING THE APPROVAL OF BROWNFIELD PLAN #77 AMENDMENT NO. 1 - 500 BLOCK BROWNFIELD REDEVELOPMENT PROJECT. Chairperson Sebolt stated this matter would be placed on file.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Item Nos. 3, 4, 13, and 17. Commissioner Peña supported the motion.

The motion carried unanimously. Absent: Commissioners Morgan, Tennis, and Schafer.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote. Absent: Commissioners Morgan, Tennis, and Schafer.

Items voted on separately are so noted in the minutes.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING A ROADWAYS AD HOC COMMITTEE

RESOLUTION #24 – 070

WHEREAS, Resolution #19-078 established a Roadways Subcommittee which was later dissolved per Resolution #20-006; and

WHEREAS, the Ingham County Road Department has an annual budget expenditure of over \$38 million and maintain approximately 1,250 miles of roads and 68 bridges within the County; and

WHEREAS, to better serve the residents of Ingham County, the Board of Commissioners would like to establish a permanent Roadways Ad Hoc Committee, to closely review road projects, funding and potential road issues or concerns within the Road Department service area; and

WHEREAS, the Roadways Ad Hoc Committee will meet as needed and will forward their recommendations to the County Services Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes a Roadways Ad Hoc Committee consisting of up to 7 members of the Board of Commissioners.

BE IT FURTHER RESOLVED, that the Roadways Ad Hoc Committee shall report to the County Services Committee and appointments shall be made annually by the Board of Commissioners.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 01/16/2024**

Commissioner Peña moved to remove the Agenda Item from the table and accept the substitution.
Commissioner Grebner supported the motion.

Commissioner Grebner proposed the following Amendments to the Resolution:

RESOLUTION ~~RE~~-ESTABLISHING A ROADWAYS AD HOC COMMITTEE

WHEREAS, to better serve the residents of Ingham County, the Board of Commissioners would like to ~~re~~-establish a permanent Roadways Ad Hoc Committee, to closely review road projects, funding and potential road issues or concerns within the Road Department service area; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby ~~re~~-establishes a Roadways Ad Hoc Committee consisting of up to 7 members of the Board of Commissioners.

FEBRUARY 26, 2024 REGULAR MEETING

Chairperson Sebolt stated this was considered a friendly amendment.

Commissioner Celentino clarified the proposed amendments.

The motion to adopt the resolution, as amended, carried unanimously. Absent: Commissioners Morgan, Tennis, and Schafer.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A YIELD TO STOP SIGN
TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF
BANYON TRAIL AND BURCHAM DRIVE**

RESOLUTION #24 – 071

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Banyon Trail and Burcham Drive located in Section 16 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed to replace the existing yield sign on Banyon Trail at Burcham Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign on Banyon Trail at the intersection of Burcham Drive, located in Section 16 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

Commissioner Peña moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Pawar disclosed that she had a contractual agreement with Meridian Township, which was one of the townships listed.

Discussion.

The motion to adopt the resolution carried unanimously. Absent: Commissioners Morgan, Tennis, and Schafer.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AND CERTIFY THE
INGHAM COUNTY 2023 PUBLIC ROAD MILEAGE CERTIFICATION**

RESOLUTION #24 – 072

WHEREAS, Public Act 51 of 1951, as amended, requires that each county submit an annual report to the State Transportation Commission that illustrates its public road mileage at the end of each year; and

WHEREAS, the Ingham County road mileage can fluctuate from year to year through the addition or subtraction of roads through development, jurisdiction transfers, road abandonments, or discovered errors; and

WHEREAS, Ingham County realized a net increase of 0.33 miles of public road centerline mileage in 2023, adjusting the road centerline mileage to 1,255.36 miles; and

WHEREAS, the reported road mileage is used to apportion Michigan Transportation Fund (MTF) revenue to each public road agency (Michigan Department of Transportation, county road commissions/departments, cities, and villages) within the state; and

WHEREAS, the provisions of Public Act 51 of 1951 require that the report “must be signed and dated by the Chairman of the Board of County Road Commissioners”.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves, certifies, and authorizes the Board Chairperson to sign the 2023 Public Road Mileage Certification document that is consistent with this resolution.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None **Absent:** None **Approved 02/20/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 6**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RECOGNIZE MARCH 2024 AS WOMEN'S HISTORY MONTH
IN INGHAM COUNTY**

RESOLUTION #24 – 073

WHEREAS, women of every race, religion, class, citizenship status, ability status, sexuality, and ethnic background have made historic contributions to the growth and strength of the United States in countless recorded and unrecorded ways; and

WHEREAS, American women served as early leaders in the forefront of every major progressive social change movement, securing their own rights of suffrage and equal opportunity; and

WHEREAS, Michigan women make up more than 50 percent of the population; and

WHEREAS, Michigan women have played and continue to play critical economic, cultural, and social roles to advance our state, helping to create a fair and more just society; and

WHEREAS, despite advances, the role of women in our history is still overlooked and undervalued in the literature, teaching, and study of American history; and

WHEREAS, there are many strong women in Ingham County who have and will continue to empower others, inspire fellow women, and create history right in our backyard; and

WHEREAS, women in Ingham County are not afraid to overcome challenges, become leaders, and break barriers; and

WHEREAS, we take this opportunity to honor the countless recorded and unrecorded achievements of Ingham County women as they, too, make history in seen and unseen ways each day.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners join the Ingham County Women's Commission in recognizing March 2024 as Women's History Month in Ingham County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 7**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO EXPEND BROWNFIELD TAX INCREMENT PROCEEDS FOR
ELIGIBLE EXPENSES ON 400 BLOCK OF NORTH MARTIN LUTHER KING JR BOULEVARD**

RESOLUTION #24 – 074

WHEREAS, on November 13, 2001, pursuant to the Brownfield Redevelopment Financing Act, PA 381 of 1996, as amended (“the Act”), the Ingham County Board of Commissioners adopted Resolution #01-328 creating the Ingham County Brownfield Redevelopment Authority (the “ICBRA”), in order to promote the redevelopment of environmentally distressed, functionally obsolete, and/or blighted areas of the County; and

WHEREAS, the Board of Commissioners approved the Brownfield Plan for Redevelopment of Ingham County Land Bank Fast Track Authority Properties on June 26, 2007 (Resolution #07-183) and further amended the Plan on February 12, 2008 (Resolution #08-022) and on October 28, 2008 (Resolution #08-292) in order to restore environmental and economic viability of those properties pursuant to the Act; and

WHEREAS, the plan called for the use of both bond proceeds and funds received through tax increment financing to revitalize parcels within the Brownfield Plan and to restore those properties to the tax roll; and

WHEREAS, redevelopment of the eligible properties within the Plan will increase tax increment revenues to repay the Bonds and improve the County’s environmental and economic viability; and

WHEREAS, the Ingham County Land Bank and ICBRA are engaged In the development of the 400 Block of North Martin Luther King Jr Boulevard, parcel numbers: 33-01-01-17-231-011; 33-01-01-17-231-021; 33-01-01-17-231-031; 33-01-01-17-231-041, currently owned by the Ingham County Land Bank; and

WHEREAS; the site includes eligible property in the Brownfield Plan; and

WHEREAS, the ICBRA recommends expending up to \$182,657, on eligible expenses and activities authorized in the Plan on the 400 Block of North Martin Luther King Jr Boulevard site to enable eligible activities in accordance with City of Lansing planned zoning; and

WHEREAS, the fund used to make payments for bond and eligible activity expenses has sufficient funds to meet obligations including these eligible expenses and activities and is projected to earn more annually in tax increment receipts than it will expend on bond payments.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Ingham authorizes expenditure in the amount of \$182,657 for eligible activities and authorizes the Chair of the Board of Commissioners to execute a Reimbursement Agreement between ICBRA and the Ingham County Land Bank.

FEBRUARY 26, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that should any section, clause, or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid and all resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SECURITY ASSESSMENT FROM DEWPOINT

RESOLUTION #24 – 075

WHEREAS, Ingham County has worked with Dewpoint in the past for security assessments provided by the State of Michigan; and

WHEREAS, the Innovation and Technology Department (ITD) has a need to do a full security assessment; and

WHEREAS, Dewpoint is a local vendor, a participant under the State of Michigan (SOM) MiDeal (Contract #071B3200057) program and Dewpoint has previously performed similar work for Ingham County; and

WHEREAS, ITD is recommending and requesting the Ingham County Board of Commissioners approval to work with Dewpoint to perform said assessment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby authorize contracting with Dewpoint for a total cost of \$14,500 to perform a security assessment.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the FY 2022 Homeland Security Grant Program #29942610 818000 HS22.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract/purchasing documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE RETAINER HOURS FOR SUPPORT PROVIDED BY
SENTINEL TECHNOLOGIES**

RESOLUTION #24 – 076

WHEREAS, Ingham County continues to have an ongoing need for support involving our telephone system, network, and backup system; and

WHEREAS, the Innovation and Technology Department (ITD) has worked with Sentinel Technologies for support in the past with much success; and

WHEREAS, the requested amount is in the 2024 budget; and

WHEREAS, ITD has reviewed the potential alternatives and deems Sentinel Technologies as the most capable and cost-effective solution.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize purchasing retainer hours from Sentinel Technologies in the amount not to exceed \$20,000.

BE IT FURTHER RESOLVED, the total cost will be paid from the County’s Innovation and Technology Department Network Consulting Fund #636-25810-802000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None **Absent:** None **Approved 02/20/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville

Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO W.W. GRAINGER INC.,
FOR THE METAL DETECTOR AT THE INGHAM COUNTY FAMILY CENTER**

RESOLUTION #24 – 077

WHEREAS, the metal detector at the Ingham County Family Center has outlived its useful life; and

WHEREAS, quotes were sought from qualified and experienced vendors; and

WHEREAS, the Facilities Department recommends a purchase order to W.W. Grainger Inc., who submitted the most responsive and responsible quote of \$5,025.27 for the Americans with Disabilities Act (ADA) compliant, walk through metal detector for the Ingham County Family Center; and

WHEREAS, funds are available in the Juvenile Justice Mileage line item #264-66400-978000-22F30.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to W.W. Grainger Inc., 5617 Enterprise Drive, Lansing, Michigan 48911, for the ADA-complaint, walk through metal detector at the Ingham County Family Center in the amount of \$5,025.27.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 11**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SPECIAL PART-TIME ADMINISTRATIVE ASSISTANT
POSITION FOR THE INGHAM COUNTY FACILITIES DEPARTMENT**

RESOLUTION #24 – 078

WHEREAS, in an effort to keep up with the demands and operations of the Facilities Department Office, a special part-time administrative assistant position is being requested; and

WHEREAS, without the position office staff will struggle to maintain timeliness of requests and duties, which negatively impacts the operations of the Facilities Office; and

WHEREAS, the Human Resources Department and UAW are in agreeance with the creation of this position; and

WHEREAS, funds for the position will come from Facilities wages.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of the special part-time administrative assistant position for the Facilities Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary 2024 budget and position allocation lists adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 12**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CURRENT AGREEMENT WITH
TEACHOUT SECURITY FOR UNARMED SECURITY SERVICES AT NEW HOPE**

RESOLUTION #24 – 079

WHEREAS, the current agreement with Teachout Security needs to be amended to add the New Hope location for unarmed security services; and

WHEREAS, security services are needed at the New Hope location to keep staff and clients safe; and

WHEREAS, this will be billed at the current hourly bill rate of \$25.76 plus the yearly living wage increase; and

WHEREAS, the Facilities Department recommends amending the current agreement with Teachout Security to add the New Hope location; and

WHEREAS, funds are available in the appropriate 818000 contractual line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement amendment with Teachout Security, regional office located at 6920 South Cedar Street Suite 11, Lansing, Michigan, 48911, and corporate offices at 2348 Stone Bridge Drive Flint, Michigan 48532, for unarmed security guard services at New Hope to be billed at the hourly bill rate of \$25.76 plus the yearly living wage increase through July of 2026.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 13**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH BUNKERHILL, MERIDIAN,
STOCKBRIDGE AND WHITE OAK TOWNSHIPS FOR THE 2024 LOCAL ROAD PROGRAM**

RESOLUTION #24 – 080

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by other sources than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department’s budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Bunkerhill Township, Meridian Township, Stockbridge Township and White Oak Township have coordinated with the Road Department to schedule work for the 2024 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2024 construction season, except in Meridian Township, where the work will be performed by outside contractors; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department’s capped match contribution in the total amount of \$481,600 combined for these four townships is included in the adopted 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Bunkerhill Township, Meridian Township, Stockbridge Township and White Oak Township for the 2024 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table.

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BE IT FURTHER RESOLVED, that the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Commissioner Peña moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Pawar disclosed she had a contractual agreement with Meridian Charter Township in an unrelated department.

Discussion.

The motion to adopt the resolution carried unanimously. Absent: Commissioners Morgan, Tennis, and Schafer.

FEBRUARY 26, 2024 REGULAR MEETING

2024 Local Road Program (LRP)

Township	Match Balance Thru 2023	2024 ICRD Match Allocation	Total 2024 Match Available	Proposed 2024 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Bunkerhill	\$0.00	\$33,300.00	\$33,300.00	HMA pads on Haynes Rd (Baseline Rd to Fitchburg Rd) and HMA overlays on Vicary Rd (Meridian Rd to Nims Rd), Baseline Rd (Haynes Rd to Freiermuth Rd), and Decamp Rd (Williamston Rd to Haynes Rd).	\$328,661.67	\$295,361.67	\$33,300.00
Meridian	\$0.00	\$335,000.00	\$335,000.00	The Township is managing their own local road program through a 10 year township-wide millage.	\$4,250,000.00	\$3,915,000.00	\$335,000.00
Stockbridge	\$0.00	\$33,300.00	\$33,300.00	HMA overlays on Obrien Rd (Parman Rd to Chapman Rd) and Chapman Rd (Obrien Rd to one mile north of Obrien Rd)	\$298,381.00	\$265,081.00	\$33,300.00
White Oak	\$40,000.00	\$40,000.00	\$80,000.00	HMA overlay on Columbia Rd (Meech Rd to Dietz Rd).	\$205,412.00	\$125,412.00	\$80,000.00

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 14**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR
TRIMBLE BUSINESS CENTER SOFTWARE**

RESOLUTION #24 – 081

WHEREAS, the Road Department has been using Bentley Systems software products for approximately 30 years, as using sophisticated software is the most efficient way to generate road and bridge plans for the road and bridge construction industry; and

WHEREAS, the survey equipment currently being used by the Road Department does not have the proper software to communicate with the design software, requiring multiple software workarounds, and significant amounts of manual data entry; and

WHEREAS, the Road Department is seeking authorization to purchase a perpetual license of the Trimble Business Center software, which can efficiently communicate between the surveying equipment and design software; and

WHEREAS, the cost of the perpetual license of the Trimble Business Center software, provided through Seiler Geospatial, the current Road Department survey equipment vendor, is \$9,288; and

WHEREAS, the cost of the perpetual license is anticipated to pay for itself within one construction season, due to the elimination of the manual data entry associated with the current process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase order for one perpetual license of Trimble Business Center software from Seiler Geospatial, located at 5700 N Aurelius Rd, Suite #500, Lansing, MI 48911, in the amount of \$9,288.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute a purchase order with Seiler Geospatial to purchase the Trimble Business Center software on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

FEBRUARY 26, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville

Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE ORDERS
FOR ROTO MILLING AND PULVERIZING SERVICES**

RESOLUTION #24 – 082

WHEREAS, the Road Department utilizes roto milling and pulverizing services on road construction projects throughout the county; and

WHEREAS, the Purchasing Department recently released Request for Proposal #35-24 and received bid proposals for the purchase of roto milling and pulverizing services for a period of one (1) year; and

WHEREAS, bids for roto milling and pulverizing were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to execute purchase orders with McKearney Asphalt & Sealing Inc. and Extreme Milling & Pulverizing LLC; and

WHEREAS, the Road Department 2024 budget includes sufficient funds to cover the cost associated with the purchase of roto milling and pulverizing services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid and authorizes purchase orders with the following:

McKearney Asphalt & Sealing Inc. located at 901 East Gier Street, Lansing, MI 48906

Extreme Milling & Pulverizing LLC located at 16220 National Parkway, Lansing, MI 48906

for providing roto milling and pulverizing services to the Road Department on an as-needed, unit price basis for a one-year period, at the rates detailed in the proposal responses to Request for Proposal #35-24.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute purchase orders with McKearney Asphalt & Sealing Inc. and Extreme Milling & Pulverizing LLC to purchase roto milling and pulverizing services as needed and budgeted, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

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FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville

Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 16**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SECOND PARTY AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION
FOR A FEDERALLY FUNDED PROJECT ON
HOLT ROAD FROM US-127 TO OKEMOS ROAD**

RESOLUTION #24 – 083

WHEREAS, the Road Department received federal Surface Transportation Program (STP) funds to reconstruct Holt Road from US-127 to Okemos Road, located in Sections 16-21 of Alaiedon Township; and

WHEREAS, the STP funding pays for 80% of the actual construction costs, with a 20% funding match being the responsibility of the Road Department; and

WHEREAS, the project is also utilizing advance construction STP funds from the 2025 fiscal year in the amount of \$290,000, requiring a deposit from the Road Department in the amount of \$250,000, which shall be eligible for reimbursement in the 2025 fiscal year; and

WHEREAS, the MDOT Contract #24-5021 states the estimated construction funding responsibilities for the project are as follows:

2024 STP Funds (80%):	\$1,490,000
2025 STP Funds (80%):	\$ 290,000
Road Department Match (20%):	<u>\$ 445,000</u>
Total Estimated Project Cost:	\$2,225,000; and

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs for the project to account for unexpected construction costs; and

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, are as follows:

2024-2025 STP Funds with 20% Contingency:	\$2,136,000
Road Department Match with 20% Contingency:	<u>\$ 534,000</u>
Total Estimated Project Cost (+20%):	\$2,670,000; and

WHEREAS, the Road Department’s anticipated local participation costs and the STP advance construction deposit have been included in the 2024 Road Fund Budget; and

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WHEREAS, the construction project will be undertaken pursuant to an agreement between MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, must enter into an associated second party agreement with MDOT consistent with federal funding requirements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract #24-5021 with the Michigan Department of Transportation to reconstruct Holt Road from US-127 to Okemos Road, located in Sections 16-21 of Alaiedon Township for a total estimated project cost of \$2,225,000 consisting of \$1,490,000 in 2024 Surface Transportation Program funding, \$290,000 in 2025 Surface Transportation Program funding and \$445,000 in Road Department funds.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$2,670,000 consisting of \$2,136,000 in 2024-2025 Surface Transportation Program funding and \$534,000 in Road Department funds.

BE IT FURTHER RESOLVED, that the Road Department will provide the Michigan Department of Transportation with a \$250,000 deposit for use of advance construction funds from the 2025 Surface Transportation Program, with the deposit being eligible for reimbursement during their 2025 fiscal year.

BE IT FURTHER RESOLVED, that the Road Department's anticipated local participation match for the federal funding and the STP advance construction deposit have been included in the 2024 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND ECONOMIC DEVELOPMENT SERVICE CONTRACT
WITH LANSING ECONOMIC AREA PARTNERSHIP**

RESOLUTION #24 – 084

WHEREAS, Lansing Economic Area Partnership (LEAP) contracted with Ingham County through the passage of Resolution #20-505 to provide economic development services, including but not limited to coordination of the Economic Development Corporation and Brownfield Redevelopment Authority from January 1, 2021 to December 31, 2023; and

WHEREAS, LEAP is able and willing to continue its role in promoting and administering economic development activities on behalf of Ingham County at the same agreement amount not to exceed \$105,000 for 2024; and

WHEREAS, LEAP has the ability to provide staff services to the County Economic Development Corporation and Brownfield Redevelopment Authority; and

WHEREAS, working directly with LEAP will assure coordination with regional economic development activities.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize an amendment to the existing contract with LEAP in an amount not to exceed \$105,000 per year for a period of January 1, 2024 to December 31, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Commissioner Peña moved to adopt the resolution. Commissioner Grebner supported the motion.

Commissioner Johnson disclosed that they worked with a nonprofit organization that was contracted through Lansing Economic Area Partnership (LEAP) to do Youth Entrepreneurial Workshops.

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The motion to adopt the resolution carried unanimously. Absent: Commissioners Morgan, Tennis, and Schafer.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 18**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CREATION OF A .50 FTE
REGION 7 PERINATAL QUALITY COLLABORATIVE PROJECT SPECIALIST**

RESOLUTION #24 – 085

WHEREAS, Ingham County Health Department (ICHD) wishes to add a permanent .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, an ICEA County Professional Grade 5 (2024 salary range of \$25,650.36 to \$30,801.32); and

WHEREAS, the Region 7 Perinatal Quality Collaborative Program Specialist position is essential to ICHD's Maternal and Child Health (MCH) Division operations, and ensures that the Region 7 Perinatal Quality Collaborative is successful and sustainable; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, this additional position will allow Region 7 ICHD staff to propose and implement projects that can lead to healthier birth outcomes and lower infant mortality rates across Region 7; and

WHEREAS, adding this position will allow extra capacity and staffing hours to further develop the Region 7 Perinatal Quality Collaborative; and

WHEREAS, the total 2024 cost, including wages and benefits for creating this .50 FTE Region 7 Perinatal Quality Collaborative Project Specialist position is \$56,843; and

WHEREAS, all costs for this agreement will be covered by the Region 7 Perinatal Quality Collaborative Grant #01018; and

WHEREAS, the Medical Health Officer recommends that Ingham County Board of Commissioners authorize adding a .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes creating a .50 FTE Region 7 Perinatal Quality Collaborative Program Specialist position, an ICEA County Professional Grade 5 (2024 salary range of \$25,650.36 to \$30,801.32), effective upon approval.

BE IT FURTHER RESOLVED, that the costs for this agreement will be covered by the Region 7 Perinatal Quality Collaborative Grant #01018.

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BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and position allocation list consistent with this resolution.

HUMAN SERVICES: Yeas: Cahill, Morgan, Pawar, Peña, Ruest, Tennis, Trubac
Nays: None **Absent:** None **Approved 02/22/2024**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 02/20/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 19**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH GRAPHIC SCIENCES, INC. FOR THE
TRANSPORT, STORAGE, AND RETRIEVAL OF HEALTH DEPARTMENT FILES**

RESOLUTION #24 – 086

WHEREAS, Ingham County Health Department (ICHD) wishes to renew its agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of ICHD files, effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000; and

WHEREAS, Graphic Sciences, Inc. is a current vendor through the State of Michigan MiDeal Extended Purchasing program for digital imaging, microfilming, and storage; and

WHEREAS, ICHD has a current agreement with Graphic Sciences, Inc. for the transport, storage, and retrieval of Health Department files and has been satisfied with the services provided; and

WHEREAS, the Purchasing Director has confirmed that Graphic Sciences, Inc. is exempt from Ingham County's purchasing policy requiring an Request For Proposal (RFP) or other competitive bidding; and

WHEREAS, Graphic Sciences, Inc. has estimated the costs to store files will be approximately \$2,200 per month, in addition to file retrieval at \$6.95 per file requested; and

WHEREAS, the annual costs for these services will not exceed \$49,000, which will include monthly storage fees, file ingest, file retrieval, and re-file fees; and

WHEREAS, all costs for the storage of Health Department documents is included in the FY 24 ICHD budget; and

WHEREAS, Graphic Science, Inc. has estimated an additional one-time cost of approximately \$18,000 (included in the total \$49,000) to remove, transport, and catalog the files; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize a contract with Graphic Sciences, Inc. for the transport, storage, and retrieval of files, effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Graphic Sciences, Inc. for the transport, storage, and retrieval of files, effective January 27, 2024 through January 26, 2025 in an amount not to exceed \$49,000.

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BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Morgan, Pawar, Peña, Ruest, Tennis, Trubac
Nays: None **Absent:** None **Approved 02/22/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 20**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH
INSTITUTE FOR PROVISION OF THE MIPATHWAYS DATA MANAGEMENT SYSTEM**

RESOLUTION #24 – 087

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Michigan Public Health Institute (MPHI) for the non-exclusive access and use of the internet-based MIPathways Data Management System, effective January 1, 2024 to December 31, 2025 in an amount not to exceed \$6,000; and

WHEREAS, access to the MIPathways Data Management System is a critical database for ICHD’s Family Outreach and Pathways to Care Home Visiting programs; and

WHEREAS, the Family Outreach and Pathways to Care Home Visiting programs utilize the MIPathways system to document and track their work with families and individuals within Ingham County; and

WHEREAS, all costs will be supported by the Family Outreach Services and Pathways to Care budgets, each providing \$3,000 to pay for the costs associated with the MIPathways Data Management System; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with MPHI for the provision of the MIPathways Data Management System, effective January 1, 2024 to December 31, 2025 in an amount not to exceed \$6,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI for the provision of the MIPathways Data Management System, effective January 1, 2024 to December 31, 2025 in an amount not to exceed \$6,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Morgan, Pawar, Peña, Ruest, Tennis, Trubac
Nays: None **Absent:** None **Approved 02/22/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 21**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH BARRY-EATON DISTRICT
HEALTH DEPARTMENT AND MID-MICHIGAN DISTRICT HEALTH DEPARTMENT FOR
THE REGION 7 PERINATAL QUALITY COLLABORATIVE**

RESOLUTION #24 – 088

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into agreements with Barry-Eaton District Health Department (BEDHD) and Mid-Michigan District Health Department (MMDHD) in amounts not to exceed \$8,000 for BEDHD, and \$8,000 for MMDHD, to enable these counties to participate, attend, and travel for Region 7 Perinatal Quality Collaborative efforts, effective October 1, 2023 through September 30, 2024; and

WHEREAS, ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, to fund this collaborative work, MDHHS has given ICHD \$480,681 through the FY23-24 Comprehensive Agreement authorized by Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into agreements with BEDHD and MMDHD for providing staff support in amounts not to exceed \$8,000 for BEDHD and \$8,000 for MMDHD, effective October 1, 2023 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with BEDHD and MMDHD for providing staff support in amounts not to exceed \$8,000 for BEDHD and \$8,000 for MMDHD, effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Morgan, Pawar, Peña, Ruest, Tennis, Trubac

Nays: None **Absent:** None **Approved 02/22/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville

Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 22**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPARROW HOSPITAL FOR THE
REGION 7 PERINATAL QUALITY COLLABORATIVE**

RESOLUTION #24 – 089

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000; and

WHEREAS, ICHD has partnered with Michigan Department of Health and Human Services (MDHHS) to be the fiduciary for the Region 7 Perinatal Quality Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton Counties; and

WHEREAS, to fund this collaborative work, MDHHS has given ICHD \$480,681 through the FY23-24 Comprehensive Agreement authorized by Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Sparrow Hospital to enable Sparrow to provide a series of five Collaborative Labor Support Classes to Obstetric Nurses, Doulas, and birth workers effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$20,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Morgan, Pawar, Peña, Ruest, Tennis, Trubac
Nays: None **Absent:** None **Approved 02/22/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 23**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MICHIGAN PUBLIC HEALTH
INSTITUTE CENTER FOR HEALTHY COMMUNITIES FOR THE REGION 7 PERINATAL
QUALITY COLLABORATIVE**

RESOLUTION #24 – 090

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with the Michigan Public Health Institute (MPHI) Center for Healthy Communities (CHC) to allow MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative, and to conduct a Birth Equity Analysis effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$115,604; and

WHEREAS, MPHI-CHC will provide support for general project coordination, including planning meetings, drafting required reports to the Michigan Department of Health and Human Services (MDHHS), and drafting and/or amending the Region 7 Perinatal Quality Collaborative work plan; and

WHEREAS, MPHI-CHC will also provide group facilitation for the steering committee meetings and quarterly collaborative meetings in partnership with the steering committee; and

WHEREAS, as a part of this agreement, MPHI-CHC will conduct an in-depth Birth Equity Analysis to develop a Birth Equity Ecosystem Map for Region 7; and

WHEREAS, the Birth Equity Ecosystem Map is a visual compilation describing all conditions that would need to be in place to ensure that equity in birth outcomes can be achieved by everyone; and

WHEREAS, MPHI-CHC has supported the Regional Perinatal Quality Collaborative (RPQC) since 2018 and currently provides support to three other RPQCs; and

WHEREAS, the cost of this agreement will be in an amount not to exceed \$115,604, and will allow MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis; and

WHEREAS, these funds will be made available through Grant #01018, previously approved through ICHD's Comprehensive Agreement authorized by Resolution #23-339; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize an agreement with MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis in an amount not to exceed \$115,604, effective October 1, 2023 through September 30, 2024.

FEBRUARY 26, 2024 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with MPHI-CHC to provide support to the Region 7 Perinatal Quality Collaborative and to conduct a Birth Equity Analysis in an amount not to exceed \$115,604, effective October 1, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Morgan, Pawar, Peña, Ruest, Tennis, Trubac

Nays: None **Absent:** None **Approved 02/22/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville

Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 24**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ACCEPTANCE OF A WELLBEING GRANT FROM THE
MICHIGAN ASSOCIATION FOR LOCAL PUBLIC HEALTH**

RESOLUTION #24 – 091

WHEREAS, Ingham County Health Department (IChD) wishes to accept a Local Health Department Staff Wellbeing grant from the Michigan Association for Local Public Health (MALPH), effective January 19, 2024 through September 30, 2024 in an amount totaling \$5,000; and

WHEREAS, the purpose of this grant agreement is to specify the responsibilities of MALPH and of the Grantee related to the implementation of the Wellbeing Mini-Grant Program; and

WHEREAS, this funding is designed to create collaborative services for local health department staff affected by the COVID-19 pandemic, and to bolster employees' sense of social and emotional wellbeing; and

WHEREAS, program services may be therapeutic in nature, and may address topics such as teambuilding, mindfulness, dealing with difficult people and situations, and addressing the mitigation of workplace violence; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting a MALPH Local Health Department Staff Wellbeing grant in an amount not to exceed \$5,000, effective January 19, 2024 through September 30, 2024.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting a MALPH Local Health Department Staff Wellbeing grant for an amount not to exceed \$5,000, effective January 19, 2024 through September 30, 2024.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approved to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Morgan, Pawar, Peña, Ruest, Tennis, Trubac
Nays: None **Absent:** None **Approved 02/22/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 25**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE USE OF UNSPENT FUNDS TO COMPLETE THE
2022 SHERIFF’S OFFICE FLEET PURCHASE ORDER**

RESOLUTION #24 – 092

WHEREAS, Ingham County Sheriff’s Office (ICSO) was approved for and placed a Purchase Order (PO) to purchase eight new fleet vehicles in 2022 for a total expenditure of \$285,821 as part of its rotating fleet replacement schedule; and

WHEREAS, Ford Motor Company was unable to fulfill the PO in 2022 or 2023 due to pandemic related supply chain and global microchip shortages; and

WHEREAS, Ford Motor Company is now able to fulfill the 2022 PO with the current model year vehicles at an increased cost per vehicle, citing impacts from raw material expenses and inflation; and

WHEREAS, the additional costs for the 2022 ICSO Fleet PO total an additional \$74,032 of expense; and

WHEREAS, Ingham County Sheriff’s Office recommends the Board of Commissioners authorize utilizing unspent funds from Ingham County’s General Fund balance for a total PO amount of \$359,853 for the 2022 ICSO Fleet order.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes using unspent funds from Ingham County’s General Fund balance to cover the total PO amount of \$359,853 for the 2022 ICSO Fleet order.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents or purchase documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Cahill, Johnson, Maiville, Schafer
Nays: None **Absent:** Lawrence, Celentino, Trubac **Approved 02/15/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville
Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 26**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO TYLER TECHNOLOGY'S
JURY MANAGEMENT CONTRACT**

RESOLUTION #24 – 093

WHEREAS, as authorized by MCL 600.1300, Ingham County Jury Administration provides jury management services for the 30th Circuit Court, covering locations in Lansing and Mason, as well as for the Ingham County Probate Court, the 54A District Court within the City of Lansing, the 54B District Court within the City of East Lansing, and the 55th District Court in Mason; and

WHEREAS, Ingham County Jury Administration continues to utilize jury management software through a service contract with Tyler Technologies, formerly Courthouse Technologies; and

WHEREAS, once a juror is instructed to report or serves on a jury, they are compensated according to a fee schedule ranging from \$15.00 to \$45.00; and

WHEREAS, presently, after a juror completes their jury duty, Jury Administration calculates the amount to be paid to each juror, then prints and physically mails a check; and

WHEREAS, Tyler Technologies, through the Jury Software, is offering a new Payment Management Program to streamline the process of compensating jurors via an electronic funds transfer process utilizing prepaid cards and other digital solutions; and

WHEREAS, instead of physically mailing checks, jurors will receive automatic payment through this new process; and

WHEREAS, the Payment Management Program will lead to cost savings and the conservation of valuable resources for the Jury Administration, while providing jurors with immediate and convenient access to their funds; and

WHEREAS, Jury Administration recommends authorizing an amendment to the Tyler Technologies agreement dated March 29, 2016 to include the Payment Management Program; and

WHEREAS, funds to support the Payment Management Program are within the existing 2024 Jury Administration budget (Ord Code: 10115500).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the Tyler Technology agreement dated March 29, 2016 to include the Payment Management Program at an additional cost not to exceed \$5,000, effective until May 31, 2027.

FEBRUARY 26, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Budget Director is authorized to transfer \$5,000 from the Jury Administration Postage line-item (1011500 – 729000) to the Jury Administration Contractual Services (1011500 – 818000) line-item.

LAW & COURTS: Yeas: Polsdofer, Cahill, Johnson, Maiville, Schafer

Nays: None **Absent:** Lawrence, Celentino, Trubac **Approved 02/15/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville

Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 27**

Introduced by the Law and Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A STATEMENT OF WORK WITH EQUIVANT AND THE
STATE COURT ADMINISTRATIVE OFFICE TO PROVIDE FOR CONVERSION OF DATA FROM
COURTVIEW TO WEBTCS**

RESOLUTION #24 – 094

WHEREAS, the Circuit and Probate Courts have embarked on a process to change court case management systems from CourtView by Equivant to WebTCS by the Michigan Supreme Court’s Judicial Information Systems (JIS) at no cost to the courts; and

WHEREAS, over 20 years of historical data existing in CourtView will need to be converted into WebTCS so that the Circuit and Probate Courts will have access to that data; and

WHEREAS, Slalom is the new preferred conversion vendor for the Michigan Supreme Court; and

WHEREAS, the Supreme Court will pay for courts on case management systems other than one through JIS to change to WebTCS and to have data converted to WebTCS, and thus would have no financial implication to the court or the county; and

WHEREAS, to engage Equivant and Slalom to provide the conversions the Circuit and Probate Courts must enter into appropriate agreements; and

WHEREAS, there was a previous resolution (#23-062) authorizing conversion with a prior vendor (White Box) who is no longer being utilized; and

WHEREAS, the funds to support the case management migration, including data conversion, are within an existing CIP (Org Code: 21413210-973000).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an agreement with Equivant for data conversion services at a cost not to exceed \$80,000.00, with the understanding that the State Court Administrative Office (“SCAO”) shall reimburse Ingham County for these expenses, effective until December 31, 2025.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Slalom and SCAO to provide data conversion services necessary for the Courts’ move to WebTCS.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents related to this data conversion project after approval as to form by the County Attorney.

FEBRUARY 26, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby rescind resolution #23-062.

LAW & COURTS: Yeas: Polsdofer, Cahill, Johnson, Maiville, Schafer

Nays: None **Absent:** Lawrence, Celentino, Trubac **Approved 02/15/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville

Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – FEBRUARY 26, 2024
AGENDA ITEM NO. 28**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE PURCHASE OF EQUIPMENT AND SERVICES TO
RECORD THE DISASTER RECOVERY PHONES FOR THE 9-1-1 CENTER**

RESOLUTION #24 – 095

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, in 2019, the Ingham County Board of Commissioners approved the improvement of the analog copper 9-1-1 network to an Internet Protocol (IP)-based Next Generation 911 (NG911) infrastructure from Peninsula Fiber Network (PFN), which became our primary 9-1-1 service provider and;

WHEREAS, PFN's NG911 services include a fully redundant, call-routing network, in and outbound texting, network management tools, and MEVO (message evolution), disaster recovery phones which serve as a hot ready standby at our primary 9-1-1 Center and backup 9-1-1 Center if there was a problem with our customer phone equipment (CPE); and

WHEREAS, while the MEVO disaster recovery phones are not often used, these phones are currently not being recorded; and

WHEREAS, to remedy this situation, equipment and services will need to be purchased and installed to achieve this from both INdigital, a service vendor utilized by PFN, and WSI, a service vendor utilized by NICE the company that provides our recording equipment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accept the 9-1-1 Director's recommendation and authorize an expenditure not to exceed \$18,000.00 from the 9-1-1 Emergency Telephone fund to fund the necessary equipment and services from INdigital and WSI to record the MEVO phones at both the primary 9-1-1 Center and the backup 9-1-1 Center.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Cahill, Johnson, Maiville, Schafer

Nays: None **Absent:** Lawrence, Celentino, Trubac **Approved 02/15/2024**

FINANCE: Yeas: Grebner, Morgan, Sebolt, Polsdofer, Maiville

Nays: None **Absent:** Tennis, Lawrence, Johnson **Approved 02/21/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Lawrence moved to appoint Wanda Bloomquist to serve as the Real Estate Representative for the Farmland and Open Space Preservation Board. Commissioner Maiville supported the motion.

Commissioner Peña clarified that this position was being moved from Township Representative to Real Estate Representative.

The motion carried unanimously. Absent: Commissioners Morgan, Tennis, and Schafer.

PUBLIC COMMENT

Keith Lambert, LEAP Chief Operating Officer, thanked the Board of Commissioners and that they were looking forward to continuing to serve Ingham County from an economic development perspective. Lambert further stated they had a very passionate group of individuals on the Economic Development Corporation and Brownfield Redevelopment Authority Board and they thought they were hitting a stride in working with all the different communities across Ingham County, including the rural and smaller communities.

Lambert stated they had a nice assortment of new things happening for 2024 and beyond. Lambert further thanked the Board of Commissioners for their continued support and that they were looking forward to their continued partnership.

COMMISSIONER ANNOUNCEMENTS

Commissioner Grebner stated they were handed a framed portrayal of all of the Michigan County Seals which was intended for Chairperson Sebolt, and they did not know who gave it to them or why.

Chairperson Sebolt stated Commissioner Grebner was free to keep it.

Commissioner Johnson stated that Jalen Bell, AmeriCorps State Coordinator, was recently hired, through the AmeriCorps as a Senior Coordinator for the Ingham County Health Department and was focused on safe and affordable housing in impoverished areas, the Healthy Homes Initiative in Ingham County, placing service members across the county to fight against lead poisoning exposure, bed bugs, asbestos, landlord price gouging, smoke tolerant areas, and more.

Commissioner Johnson stated they brought it up because Bell was looking for a job and they sent them a link to the County website and that they found the job on their own. Commissioner Johnson further stated they were doing great work.

Commissioner Peña, stated that during the Lenten season Cristo Rey Church at 201 West Miller Road in South Lansing had a Fish Fry and the last two Fridays they ran out and that it was pretty good. Commissioner Peña stated the Church did a lot of good service work in the community, from all different types of aspects.

Chairperson Sebolt stated if anyone had not availed themselves of the multiple early voting opportunities, that tomorrow, February 27, 2024, was the last chance to vote in person for the Michigan Presidential Primary Election. Chairperson Sebolt further stated to thank a Poll Worker while there.

FEBRUARY 26, 2024 REGULAR MEETING

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Grebner moved to pay the claims in the amount of \$6,128,582.57. Commissioner Celentino supported the motion.

The motion carried unanimously. Absent: Commissioners Morgan, Tennis and Schafer.

Adjournment

The meeting was adjourned at 6:47 p.m.

A RESOLUTION SUPPORTING SB228 TO REPEAL THE LAW PREVENTING LOCAL
ORDINANCES TO BAN PLASTIC BAGS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

FEBRUARY 7, 2024

WHEREAS, it is a goal of Washtenaw County to promote the economic, environmental and physical welfare of the County and all of its communities; and

WHEREAS, Washtenaw County has long grappled with the environmental and health consequences of single-use plastics. Single-use plastics are a glaring example of consumers and manufacturer desire for convenience instead of investing in quality packaging that is durable and sustainable for the long-term health and environment of communities; and

WHEREAS, the over-reliance on these plastics has resulted in the accumulation of waste at a staggering rate. Reducing the use of plastics is the most effective means of avoiding this waste and the impacts linked to plastic production; and

WHEREAS, plastic by itself does not break down; plastics just break up. Over time, sun and heat slowly turn plastics into smaller and smaller pieces until they eventually become what are known as microplastics. Microplastics end up in the water, eaten by wildlife, pets and inside our bodies. Exposure to microplastics, as well as the chemicals that are added to plastics during processing are harmful to the County's physical and environmental health; and

WHEREAS, many of the chemicals in plastics are known endocrine disruptors, and research has suggested that human exposure could cause health impacts including hormonal imbalances, reproductive problems like infertility, and even cancer; and

WHEREAS, in 2016, the passage of Michigan Public Act (PA) 389 of 2016, prohibited local jurisdictions from regulating the use of reusable and single-use plastic containers. Specifically, MCL 445.592 restricted a local unit of government in the State of Michigan from adopting or enforcing an ordinance that:

- (a) Regulates the use, disposition, or sale of auxiliary containers.
- (b) Prohibits or restricts auxiliary containers.
- (c) Imposes a fee, charge, or tax on auxiliary containers.

Pursuant to the PA 389 of 2016, auxiliary container means a bag, cup, bottle, or other packaging, whether reusable or single-use, that meets both of the following requirements:

- (a) is made of cloth, paper, plastic, cardboard, corrugated material, aluminum, glass, postconsumer recycled material, or similar material or substrates, including coated, laminated, or multilayer substrates, and
- (b) is designed for transporting, consuming, or protecting merchandise, food, or beverages from or at a food service or retail facility; and

WHEREAS, Senator Shink introduced SB 228 that would repeal PA 389 of 2016 and would restore local control and aid community efforts to control litter and waste by allowing the implementation of plastic bag bans or any motion regulating the use or sale of plastic bags, or imposing any fee, charge, or tax on certain containers; and

WHEREAS, The Washtenaw County Board of Commissioners supports the elimination and repeal of the prohibition against local municipalities from regulating single-use or reusable plastics. Local municipalities are best positioned to assess and mitigate the environmental and health impacts of such materials within their communities.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners does hereby fully support SB228 and the elimination and repeal of the prohibition against local municipalities from regulating single-use and reusable plastic containers.

BE IT FURTHER RESOLVED, that the Washtenaw County Commission expresses its collective belief that local municipalities should have the right to enact ordinances that are in the best interest of their residents and the environment.

BE IT FURTHER RESOLVED, that the Washtenaw County Commission strongly urges the Michigan Legislature and Governor Gretchen Whitmer to support SB228, sponsored by Senator Sue Shink.

BE IT FURTHER RESOLVED, the Washtenaw County Board of Commissioners directs the County Clerk to send a copy of this resolution to the Washtenaw County delegation of both the Michigan Senate and House of Representatives; the Michigan State Senate Committee on Energy and Environment; Governor Gretchen Whitmer; and as a communication to other Michigan Counties.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
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Beeman	X			Maciejewski	X			Somerville	X		
Hodge	X			Rabhi	X						
LaBarre	X			Sanders	X						
Lyte	X			Scott	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE:

9 0 0

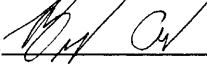
STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 7th, 2024, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 8th day of February 2024.

LAWRENCE KESTENBAUM, Clerk/Register

BY: 

Deputy Clerk



Res.No. 24-027

A RESOLUTION SUPPORTING STATEWIDE WATER AFFORDABILITY LEGISLATION

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 7, 2024

WHEREAS in October 2023, a package of "Water Affordability" bills was introduced in the Michigan Senate and House of Representatives which, if enacted, would establish a first in the nation statewide program to provide eligible low-income households with water bill payments considered affordable based on national standards, along with a sustainable funding source to support the program and protections from water service shut off; and

WHEREAS SB 0549'23 and HB 5088'23 would create a low-income water residential affordability program under which qualifying individuals would not pay more than an average of 3% of their household income for water services and, if eligible, receive arrearage forgiveness for past due water debt and household plumbing repairs to prevent water loss; and

WHEREAS SB 0550'23 and HB 5089'23 would create the low-income water affordability fund within the Michigan Department of Treasury using a \$2 per month, per retail water metered account funding factor which would be used as a dedicated funding source to support the low-income residential water affordability program and, among other things, ensure that water utility providers recover the full cost of services provided to eligible and enrolled customers; and

WHEREAS SB 0551'23 and HB 5090'23 would create the "Water Shutoff Protection Act" which would require water utility providers give various forms of notice to residential customers prior to the disconnection of water service due to non-payment and to prevent water service disconnection for individuals meeting the requirements of a critical care customer whose life would be at imminent risk without household water services; and

WHEREAS the average inflation-adjusted water costs have roughly doubled (increased by 188%) for the state as a whole since 1980 and the cost of water service, on average, has increased at a faster rate than all other essential goods and services, except health care; and

WHEREAS customers who cannot afford water bill payments are at risk of water service shut off, property tax liens that can result in foreclosure, and other potentially devastating consequences including housing insecurity and harm to personal health, dignity, and family relationships; and

WHEREAS the Washtenaw County Board of Commissioners recognizes that access to affordable water services is a fundamental human right, essential for the fiscal stability of water utility providers, necessary to protect public health and safety, and critical to the resilience and prosperity of Washtenaw County and all Michigan residents.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners supports and urges the Michigan Legislature to take action to pass Senate Bills 0549-0551 and House Bills 5088-5090.

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners directs the County Clerk to send a copy of this resolution to the Washtenaw County delegation of both the Michigan Senate and House of Representatives; Governor Gretchen Whitmer; and as a communication to other Michigan Counties.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Beeman	X			Maciejewski	X			Somerville	X		
Hodge	X			Rabhi	X						
LaBarre	X			Sanders	X						
Lyte	X			Scott	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE:

9 0 0

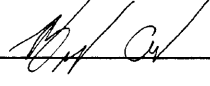
STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 7th, 2024, as it appears of record in my office.

COUNTY OF WASHTENAW)^{SS}

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 8th day of February 2024.

LAWRENCE KESTENBAUM, Clerk/Register

BY:  Deputy Clerk



Res. No. 24-028

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RELEASE OF CERTAIN
SECTIONS OF AN ATTORNEY/CLIENT PRIVILEGED COMMUNICATION**

RESOLUTION #24 –

WHEREAS, the County Attorney issued an Attorney/Client privileged communication to the Deputy Controller on May 22, 2023; and

WHEREAS, the County Services Committee is requesting the release of the Attorney/Client privileged communication; and

WHEREAS, the County Attorney has determined that the release of this communication would not have a negative effect on pending litigation or other legal matters; and

WHEREAS, the County Services Committee recommends that this document be released in part.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the release of the Attorney/Client privileged communication from Cohl, Stoker & Toskey, P.C., dated May 22, 2023 to the Deputy Controller.

BE IT FURTHER RESOLVED, that the portion of the communication related to topic 1 of the communication will be redacted and only the portion of the communication related to topic 2 will be released.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RELEASE OF
ATTORNEY/CLIENT PRIVILEGED COMMUNICATION**

RESOLUTION #24 –

WHEREAS, the County Attorney issued an Attorney/Client privileged communication to the Controller/Administrator on October 16, 2023; and

WHEREAS, the County Services Committee is requesting the release of the Attorney/Client privileged communication; and

WHEREAS, the County Attorney has determined that the release of this communication would not have a negative effect on pending litigation or other legal matters; and

WHEREAS, the County Services Committee recommends that this document be released.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the release of the Attorney/Client privileged communication from Cohl, Stoker & Toskey, P.C., dated October 16, 2023 to the Controller/Administrator.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF BLUEBERRY LANE AND CONRAD DRIVE**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Blueberry Lane and Conrad Drive located in Section 13 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Blueberry Lane at Conrad Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign on Blueberry Lane at the intersection of Conrad Drive, located in Section 13 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF EASTWOOD DRIVE AND MARLBOROUGH ROAD**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the northern intersection of Eastwood Drive and Marlborough Road located in Section 22 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Eastwood Drive at Marlborough Road.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Eastwood Drive at the northern intersection of Marlborough Road, located in Section 22 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

MARCH 12, 2024
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF JACOB MEADOWS DRIVE AND SAMUEL OAKS DRIVE**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Jacob Meadows Drive and Samuel Oaks Drive located in Section 25 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Jacob Meadows Drive at Samuel Oaks Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Jacob Meadows Drive at the intersection of Samuel Oaks Drive, located in Section 25 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF KERNWOOD ROAD AND PINE HOLLOW DRIVE**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Kernwood Road and Pine Hollow Drive located in Section 4 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Kernwood Road at Pine Hollow Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Kernwood Road at the intersection of Pine Hollow Drive, located in Section 4 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF LADY SLIPPER LANE AND WILD IRIS LANE**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Lady Slipper Lane and Wild Iris Lane located in Section 10 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Lady Slipper Lane at Wild Iris Lane.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Lady Slipper Lane at the intersection of Wild Iris Lane, located in Section 10 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF MOJAVE COURT AND INDIAN GLEN DRIVE**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Mojave Court and Indian Glen Drive located in Section 27 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Mojave Court at Indian Glen Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Mojave Court at the intersection of Indian Glen Drive, located in Section 27 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A YIELD TO STOP SIGN
TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF
PINE RIDGE DRIVE AND RIDGEWAY DRIVE**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Pine Ridge Drive and Ridgeway Drive located in Section 11 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed to replace the existing yield sign on Pine Ridge Drive at Ridgeway Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign on Pine Ridge Drive at the intersection of Ridgeway Drive, located in Section 11 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

MARCH 12, 2024
AGENDA ITEM NO. 12

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF PIONEER TRAIL AND HERRON ROAD**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Pioneer Trail and Herron Road located in Section 20 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Pioneer Trail at Herron Road.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Pioneer Trail at the intersection of Herron Road, located in Section 20 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A YIELD TO STOP SIGN
TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF
POLLARD AVENUE AND BIBER STREET**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Pollard Avenue and Biber Street located in Section 6 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed to replace the existing yield sign on Pollard Avenue at Biber Street.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign on Pollard Avenue at the intersection of Biber Street, located in Section 6 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF RAINBOW COURT AND ELK LANE**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Rainbow Court and Elk Lane located in Section 34 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Rainbow Court at Elk Lane.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Rainbow Court at the intersection of Elk Lane, located in Section 34 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF RIVER GLEN DRIVE AND GLEN EYRIE DRIVE**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of River Glen Drive and Glen Eyrie Drive located in Section 25 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on River Glen Drive at Glen Eyrie Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on River Glen Drive at the intersection of Glen Eyrie Drive, located in Section 25 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF ROLLING MEADOW LANE AND SUNNY MEADOW CIRCLE**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Rolling Meadow Lane and Sunny Meadow Circle located in Section 24 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Rolling Meadow Lane at Sunny Meadow Circle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Rolling Meadow Lane at the intersection of Sunny Meadow Circle, located in Section 24 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE
IMAGESOFT AND ONBASE ANNUAL SUPPORT**

RESOLUTION #24 –

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and several new projects will increase its streamlining of our processes; and

WHEREAS, OnBase is supported by ImageSoft, which recently changes its name to I3-ImageSoft, LLC; and

WHEREAS, the current support agreement with I3-ImageSoft expired on December 31st, 2023; and

WHEREAS, the annual contract amount is in the approved 2024 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the ImageSoft annual support from I3-ImageSoft by paying the invoice in the amount not to exceed \$116,822.13.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE BETTER REDUNDANCY IN THE PHONE SYSTEM BY
SENTINEL TECHNOLOGIES**

RESOLUTION #24 –

WHEREAS, Ingham County relies heavily on our phone systems - be it voice services or location information provided for emergency calls; and

WHEREAS, to lessen the impact that outages can have on our departments that serve our citizens, Innovation and Technology (ITD) would like to add the ability to automate the switchover to the secondary phone system location, should there be an outage; and

WHEREAS, the requested amount is in the 2024 budget; and

WHEREAS, ITD has reviewed the potential alternatives and deems Sentinel Technologies as the most expedient and cost-effective option.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize purchasing licensing from Sentinel Technologies in an amount not to exceed \$5,263.36 for a 29-month period.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH
STUDIO INTRIGUE ARCHITECTS, LLC FOR ADDITIONAL DEMOLITION SERVICES**

RESOLUTION #24 –

WHEREAS, the agreement with Studio Intrigue Architects, LLC., needs to be amended for additional services for demolition; and

WHEREAS, the Annex Building and a building at the Road Department need to be demolished as those buildings are a hazard; and

WHEREAS, the increase will be \$6,980, which includes but is not limited to: drawings with specifications, attending the demolition pre-bid meeting, a site visit, and availability for answering bidding questions; and

WHEREAS, the Facilities Department recommends amending the agreement with Studio Intrigue Architects, LLC., for the additional demolition services; and

WHEREAS, funds are available in the bond project line item #453-90153-975000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement amendment with Studio Intrigue Architects, LLC, 1114 S. Washington Ave, Suite 100, Lansing, Michigan 48910, for the demolition services of the Annex Building and a building at the Road Department for the amount of \$6,980.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AGREEMENTS WITH AURELIUS, DELHI, LANSING, LOCKE, ONONDAGA, AND WILLIAMSTOWN TOWNSHIPS FOR THE 2024 LOCAL ROAD PROGRAM

RESOLUTION #24 –

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Aurelius Township, Delhi Township, Lansing Township, Locke Township, Onondaga Township, and Williamstown Township have coordinated with the Road Department to schedule work for the 2024 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2024 construction season; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$612,897.99 combined for these six townships is included in the adopted 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Aurelius Township, Delhi Township, Lansing Township, Locke Township, Onondaga Township, and Williamstown Township for the 2024 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table.

BE IT FURTHER RESOLVED, that the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

2024 Local Road Program (LRP)

Township	Match Balance Thru 2023	2024 ICRD Match Allocation	Total 2024 Match Available	Proposed 2024 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Aurelius	\$0.00	\$50,000.00	\$50,000.00	HMA overlays on Plains Rd (Onondaga Rd to Aurelius Rd in coordination with Onondaga Township) and Thurlby Rd (Eifert Rd to Aurelius Rd).	\$220,220.00	\$170,220.00	\$50,000.00
Delhi	\$706,059.84	\$210,000.00	\$916,059.84	Cold milling operations and asphalt overlay on Spahr Ave (Phillips Ave to Aurelius Rd) and HMA overlays on Harper Rd (Onondaga Rd to Edgar Rd), Gunn Rd (McCue Rd to Holt Rd), and Howell Rd (Edgar Rd to College Rd).	\$637,716.67	\$318,858.34	\$318,858.34
Lansing	\$100,440.20	\$60,000.00	\$160,440.20	Cold milling operations and asphalt overlay on Macon Ave (Waverly Rd To Morris Ave), Homer St (Howard Ave to 158' N of Woodruff Ave), Woodruff Ave. (Homer St to Chester Rd), and Chester Rd (Grand River Ave to 155' N or Hopkins Ave).	\$202,914.30	\$101,457.15	\$101,457.15
Locke	\$0.00	\$45,000.00	\$45,000.00	HMA overlay on Milton Rd (Township Line to Locke Rd).	\$55,055.00	\$27,527.50	\$27,527.50
Onondaga	\$147,875.31	\$45,000.00	\$192,875.31	HMA overlay on Plains Rd (Onondaga Rd to Aurelius Rd in coordination with Aurelius Township)	\$110,110.00	\$55,055.00	\$55,055.00
Williamstown	\$0.00	\$60,000.00	\$60,000.00	HMA overlay on Zimmer Rd (Haslett Rd to County Line).	\$242,242.00	\$182,242.00	\$60,000.00

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN OPEIU TECHNICAL/CLERICAL
RECLASSIFICATION REQUEST**

RESOLUTION #24 –

WHEREAS, the OPEIU Technical/Clerical collective bargaining agreement is effective January 1, 2022 through December 31, 2024; and

WHEREAS, this agreement includes a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for a reclassification request for an employee in this group.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following change:

<u>Position Title</u>	<u>Action</u>
Surveyor	Move from OPEIU TCU 5 to OPEIU TCU 6

	2024	2024	
<u>Position Title</u>	<u>Current Grade, Step 7</u>	<u>Proposed Grade, Step 7</u>	<u>Difference</u>
Surveyor	OPEIU TCU 5: 72,349.46	OPEIU TCU 6: 81,384.38	9,034.92

TOTAL: \$9,034.92

BE IT FURTHER RESOLVED, that this reclassification is effective the first full pay period following the date of its submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2025

RESOLUTION #24 –

WHEREAS, Public Act 621 of 1978 provides that the Board of Commissioners establishes an appropriate time schedule for preparing the budget; and

WHEREAS, this Act requires that each elected official, department head, administrative office or employer of a budgetary center shall comply with the time schedule and requests for information from the Controller.

THEREFORE BE IT RESOLVED, that the attached budget calendar for the 2025 budget process be adopted.

BE IT FURTHER RESOLVED, that the County Clerk shall be directed to provide written notification of the attached budget calendar to all elected officials and department heads.

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

2025 BUDGET CALENDAR

March 6	Finance Committee recommends 2025 budget calendar.
March 12	Board of Commissioners approves 2025 budget calendar.
April 18 - 24	Committees review fees for various county services to make recommendations for any appropriate increases to be effective January 1, 2025.
May 2 – May 8	Committees may make recommendations for increases to fees for various county services to be effective January 1, 2025.
May 14	Board of Commissioners considers updates to fees for various county services to be effective January 1, 2025.
May 20	Department heads, elected officials and agencies, submit operating and capital budgets.
June 10 - 27	Controller holds budget meetings with departments.
July 31 (tentative)	Community agencies submit applications for 2025 funding.
August 12	Controller's Recommended Budget distributed to the Board of Commissioners.
August 22 – 28	Liaison Committees hold hearings on operating and capital budget recommendations.
September 11	Finance Committee holds hearing and makes operating and capital improvement budget recommendations.
October 22	Board holds public hearing on the General Fund Budget. Board adopts operating and capital budgets and mileages.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE PROVISION OF LAWYERS PROFESSIONAL LIABILITY INSURANCE COVERAGE TO ATTORNEYS IN THE OFFICE OF THE PUBLIC DEFENDER

RESOLUTION #24 –

WHEREAS, it is essential that the Ingham County Office of the Public Defender has adequate professional liability/malpractice insurance in place for all County-employed Public Defenders; and

WHEREAS, the Office of the Public Defender has reviewed three professional liability insurance proposals, and it has determined that the package offered by Columbia Casualty Company (underwritten by Paragon Underwriters) is the most beneficial to the Office of the Public Defender; and

WHEREAS, funds are available through the 2024-25 Michigan Indigent Defense Commission Compliance Plan for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County to enter into an agreement with Columbia Casualty Company (underwritten by Paragon Underwriters) to provide a Lawyers Professional Liability policy of \$250,000 per claim/\$500,000 aggregate coverage with a \$2,500 deductible to lawyers within the Office of the Public Defender.

BE IT FURTHER RESOLVED, that the Lawyers Professional Liability Insurance Policy agreement shall be for \$14,298.75 for the term of one year commencing March 7, 2024 and it shall be reviewed annually.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SUPPORTING STATEWIDE WATER AFFORDABILITY LEGISLATION

RESOLUTION #24 –

WHEREAS, in October 2023, a package of “Water Affordability” bills was introduced in the Michigan Senate and House of Representatives which, if enacted, would establish a first in the nation statewide program to provide eligible low-income households with water bill payments considered affordable based on national standards, along with a sustainable funding source to support the program and protections from water service shut off; and

WHEREAS, SB 0549’23 and HB 5088’23 would create a low-income water residential affordability program under which qualifying individuals would not pay more than an average of 3% of their household income for water services and, if eligible, receive arrearage forgiveness for past due water debt and household plumbing repairs to prevent water loss; and

WHEREAS, SB 0550’23 and HB 5089’23 would create the low-income water affordability fund within the Michigan Department of Treasury using a \$2 per month, per retail water metered account funding factor which would be used as a dedicated funding source to support the low-income residential water affordability program and, among other things, ensure that water utility providers recover the full cost of services provided to eligible and enrolled customers; and

WHEREAS, SB 0551’23 and HB 5090’23 would create the “Water Shutoff Protection Act” which would require water utility providers give various forms of notice to residential customers prior to the disconnection of water service due to non-payment and to prevent water service disconnection for individuals meeting the requirements of a critical care customer whose life would be at imminent risk without household water services; and

WHEREAS, the average inflation-adjusted water costs have roughly doubled (increased by 188%) for the state as a whole since 1980 and the cost of water service, on average, has increased at a faster rate than all other essential goods and services, except health care; and

WHEREAS, customers who cannot afford water bill payments are at risk of water service shut off, property tax liens that can result in foreclosure, and other potentially devastating consequences including housing insecurity and harm to personal health, dignity, and family relationships; and

WHEREAS, the inability of customers to afford water services also impacts water utility providers through uncollected or delayed revenue, increased operational costs, and deferred infrastructure maintenance or replacement; and

WHEREAS, the Ingham County Board of Commissioners recognizes that access to affordable water services is a fundamental human right, essential for the fiscal stability of water utility providers, necessary to protect public health and safety, and critical to the resilience and prosperity of Ingham County and all Michigan residents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports and urges the Michigan Legislature to take action to pass Senate Bills 0549-0551 and House Bills 5088-5090.

BE IT FURTHER RESOLVED, that the Ingham County Clerk is requested to forward copies of this resolution to the Governor, the members of the Ingham County delegation to the Michigan Legislature, the Michigan Association of Counties and all Counties within the State of Michigan.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar
Nays: Ruest **Absent:** Morgan **Approved 03/04/2024**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING PAMELA FLOWERS

RESOLUTION #24 –

WHEREAS, it is with great pride and admiration that we recognize the exceptional dedication and unwavering commitment of Pamela Flowers to the field of healthcare; and

WHEREAS, Pamela has served as a dedicated and passionate dietitian for 38 years, providing invaluable expertise and guidance to countless individuals seeking to improve their health and well-being; and

WHEREAS, throughout her distinguished career, Pamela has consistently demonstrated exceptional professionalism, compassion, and commitment to promoting healthy lifestyles and nutritional awareness within our community; and

WHEREAS, Pamela has been instrumental in Maternal, Infant and Child Health, leaving a lasting impact on the lives of those she has served and inspiring others to pursue healthier habits; and

WHEREAS, Pamela's unwavering dedication has earned her the respect and admiration of colleagues, clients, and peers in the field of dietetics; and

WHEREAS, Pamela has decided to embark on a well-deserved retirement, embracing the opportunity to enjoy leisure and pursue personal interests and cherish time with loved ones.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Pamela Flowers for her 23 years of exemplary service, unwavering dedication, and significant contributions to the field of dietetics.

BE IT FURTHER RESOLVED, that we offer our sincerest wishes for a fulfilling and joyous retirement, filled with happiness, good health, and countless memorable moments.

BE IT FURTHER RESOLVED, that this resolution be duly recorded, shared, and celebrated as a testament to the indelible mark left by Pamela Flowers on our organization, community, and the lives of all those she has touched.

BE IT FURTHER RESOLVED, that the Board wishes her well in this new chapter of her life and wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING INGHAM COUNTY'S PARTICIPATION IN THE
EQUITABLE MOBILITY POWERING OPPORTUNITIES FOR
WORKPLACE ELECTRIFICATION READINESS PROJECT**

RESOLUTION #24 –

WHEREAS, Ingham County has outlined various facilities projects aimed at advancing sustainable initiatives, particularly the installation of electric vehicle charging infrastructure; and

WHEREAS, Ingham County is committed to achieving emissions reduction and sustainability objectives in alignment with Resolution #20-301, which declared a climate emergency for Ingham County, and Resolution #21-210, which declared Ingham County's commitment to climate justice; and

WHEREAS, Michigan Clean Cities is a non-profit organization made up of stakeholders with a mission to improve air quality and energy security in Michigan by reducing dependence on oil in transportation fuels through alternative fuel and vehicle usage and fuel economy practices; and

WHEREAS, the Equitable Mobility Powering Opportunities for Workplace Electrification Readiness (EMPOWER) is a nationwide project led by Columbia-Willamette Clean Cities Coalition and East Tennessee Clean Fuels with Michigan based activities led by Michigan Clean Cities; and

WHEREAS, the EMPOWER project presents an opportunity for Ingham County to receive valuable outreach, education, and technical assistance efforts in supporting employers/workplaces in learning and planning to install electric vehicle infrastructure for employee, visitor, and fleet use from Michigan Clean Cities at no cost to the County; and

WHEREAS, the participation of Ingham County in the EMPOWER project is anticipated to aid in advancing the County's efforts toward enhancing more sustainable transportation options and reducing greenhouse gas emissions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County's participation in the EMPOWER Workplace Charging Project in partnership with Michigan Clean Cities.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest

Nays: None **Absent:** Morgan **Approved 03/04/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION
FOR IMPROVEMENTS TO HAWK ISLAND COUNTY PARK**

RESOLUTION #24 –

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for making improvements to Hawk Island County Park; and

WHEREAS, this general scope of work includes, but is not limited to 1) removing existing boardwalk, 2) stairway and path along the eastern edge of the pond and installing a new accessible floating boardwalk, 3) fishing docks, 4) replacing the existing path with a 10-foot wide path extending to the docks, and 5) native plant restoration, interpretive signage, a recycling bin, and a new park entrance sign; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Laux Construction; and

WHEREAS, there are available funds in line item 228-62800-967000-TR084 and line item 228-62800-967000-TR111.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with Laux Construction for the base bid Sections 1 & 2 (\$1,748,374.52), in addition to Alternates #1 (\$46,721.20) & #2 (\$46,721.20) for a grand total not to exceed: \$1,841,816.92 for improvements to Hawk Island County Park.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contingency not to exceed \$92,090.85 to cover any additional work items to be completed by staff in-house and/or expenditure by Laux Construction of which must be mutually agreed on in writing between the Parks Director (or designee) and Laux Construction before work on such work items is begun.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest

Nays: None **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A POLICY FOR SUPPLEMENTAL FUNDING REQUESTS
FOR THE TRAILS AND PARKS MILLAGE**

RESOLUTION #24 –

WHEREAS, the proposed policy aims to govern supplemental funding requests pertaining to the Trails and Parks Millage, with a specific focus on addressing requests from communities seeking reimbursements exceeding approved contractual terms; and

WHEREAS, historical practices have revealed instances where communities sought supplemental funding after the completion of a project under the Trails and Parks Millage, highlighting the need for a structured policy to address such post-project funding requests; and

WHEREAS, the intention of this policy is to provide a clear framework for municipalities to follow when seeking additional funding; and

WHEREAS, recognition is given to the substantial impact of supplementary funds on the overall cost of the Millage, emphasizing the essential need for timely notification to Ingham County in the event of changes in funding costs; and

WHEREAS, the implementation of this policy does not incur a direct financial impact on the Ingham County Parks, but rather emphasizes a notable financial impact on the Trails & Parks Millage when communities do not communicate in a timely manner; and

WHEREAS, to be considered for supplemental funding, communities must notify Parks Department staff by submitting a request for additional funds within 15 days of a proposed contract change and less than 30 days to Ingham County Committee meetings for approval depending on meeting schedule; and

WHEREAS, any supplemental requests concerning project work that has already been completed without timely notice to the Parks Department may not be eligible for additional Trails and Parks millage funding; and

WHEREAS, if the original project has less than a 10% local match, a minimum local match of 10% of the supplemental amount must be provided by the local community for any request for additional funding, or credit may be given for the existing local match; and

WHEREAS, this local match requirement is subject to a waiver by the Ingham County Board of Commissioners, upon request.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached proposed Policy for Supplemental Funding Requests for Trails & Parks Millage.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Policy for Supplemental Requests for Trails and Parks Millage Projects

A. Purpose and Applicability

The purpose of this policy is to address supplemental Trails and Parks Millage requests from communities for reimbursements exceeding approved contractual terms.

B. Definitions

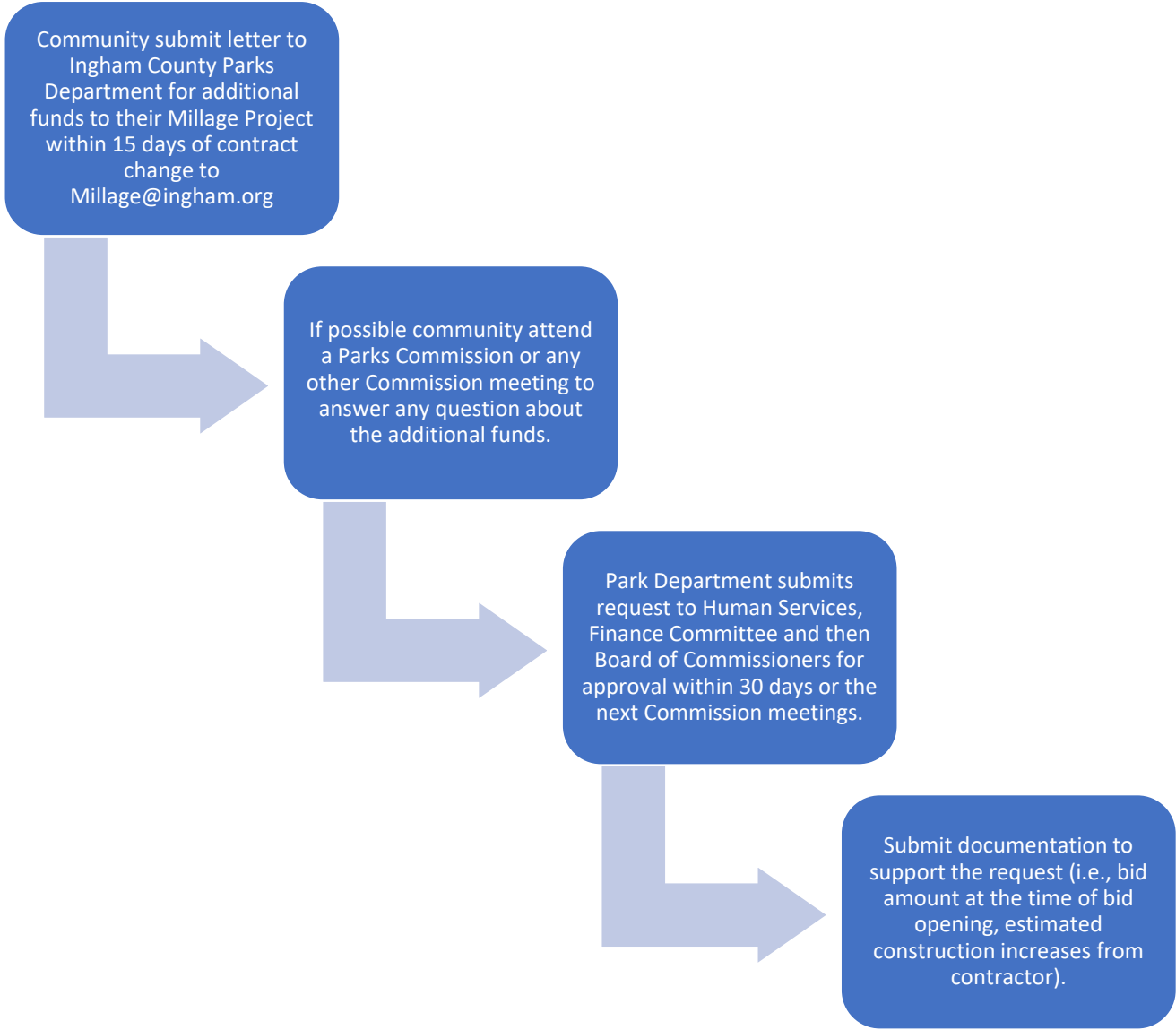
Supplemental request – Any additional request for funding not included in the original contract.

Bid Award – The time at which the advertised project is awarded to the lowest responsible bidder.

Completed – Project construction finished, ribbon cutting event or reimbursement request submitted to county.

C. Procedure

1. Any project expenses that exceed the approved contract budget are not the responsibility of the Ingham County Trails & Parks millage.
2. To be considered for supplemental funding, you must notify Parks Department staff by submitting a request for additional funds within **15 days** of a proposed contract change **and less than 30 days to Ingham County Committee meetings for approval depending on meeting schedule.**
3. Supplemental requests concerning project work that has already been completed without timely notice to the Parks Department are not eligible for the Trails and Park millage funding.
4. A supplemental request must include:
 - a. Contract amendment request.
 - b. Complete Ingham County Trails & Parks Millage Amendment Form submitted to Millage@ingham.org.
 - c. **Have a community representative attend commission meeting to answer any questions about additional funds.**
 - d. Documentation to support the request. (i.e., bid amount at the time of bid opening, estimated construction increases from contractor).
5. If the original project has less than a 10% local match. A minimum local match of 10% of the supplemental amount must be provided by the local community of any request for additional funding or credit maybe given for existing local match. This local match requirement is subject to waiver by the Ingham County Board of Commissioners, upon request.



Flowchart to show the process when submitting letter for additional funds.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2-YEAR RENEWAL AGREEMENT WITH
VERMONT SYSTEMS, INC.**

RESOLUTION #24 –

WHEREAS, the current 5-year contract with Vermont Systems Inc. which provides point of sale services for the Ingham County Parks and the Potter Park Zoo will expire on April 29, 2024; and

WHEREAS, the Ingham County Parks and Potter Park Zoo wish to renew the contract for an additional 2-year period as stated as an option in the current contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a two-year renewal contract with Vermont Systems, Inc. as listed below:

Parks

Year	Annual Maintenance & Support Paid to Vermont Systems	Card Connect Lease fees Paid to Vermont Systems	Cradle Point Service Fee Paid to Verizon	Total
Year 6	\$8,758	\$6,600	\$6,239	\$21,597
Year 7	\$9,196	\$6,600	\$6,239	\$22,035

Zoo

Year	Annual Maintenance & Support Paid to Vermont Systems	Card Connect Lease fees Paid to Vermont Systems	Cradle Point Service Fee Paid to Verizon	Total
Year 6	\$8,163	\$6,900	\$480	\$15,543
Year 7	\$8,571	\$6,900	\$480	\$15,951

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE MICHIGAN PUBLIC HEALTH INSTITUTE
ACCREDITATION READINESS MINI-GRANT**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHHD) wishes to accept funding from the Michigan Public Health Institute (MPHI) for an Accreditation Readiness Mini-Grant effective March 1, 2024 through August 30, 2024 in an amount not to exceed \$10,000; and

WHEREAS, this funding will support the hiring of a consultant to provide guidance in Public Health Accreditation Board (PHAB) reaccreditation activities, including the reinstallation of ICHHD's Performance Management systems; and

WHEREAS, reaccreditation involves seven steps including Preparation, Application, Documentation Selection and Submission, Review, Accreditation Decision, Additional Reporting and Annual Reports, and finally Reaccreditation; and

WHEREAS, a Reaccreditation Consultant will provide management and staff expert advice and tools to assess, meet, and sustain requirements for continuous quality and performance improvement, and ultimately reaccreditation; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting funding from MPHI for an Accreditation Readiness Mini-Grant, effective March 1, 2024 through August 30, 2024 in an amount not to exceed \$10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting funding from MPHI for an Accreditation Readiness Mini-Grant, effective March 1, 2024 through August 30, 2024 in an amount not to exceed \$10,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest

Nays: None **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #23-301 FOR AN AGREEMENT WITH
MEDICAL HOME NETWORK HEALTH ALLIANCE II, LLC FOR PARTICIPATION IN A
MEDICARE SHARED SAVINGS PROGRAM ACCOUNTABLE CARE ORGANIZATION**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to amend the agreement with Michigan Primary Care Association (MPCA) and Michigan Community Health Network (MCHN) authorized by Resolution #23-301, to enter into an agreement with the Medical Home Network (MHN) Health Alliance II, LLC to participate in a Medicare Shared Savings Program (MSSP) Accountable Care Organization (ACO) effective upon approval; and

WHEREAS, the MSSP ACO is a group of medical providers who collaborate to give coordinated, high-quality care to people with Medicare; and

WHEREAS, the MSSP ACO focuses on delivering the right care at the right time while avoiding unnecessary services and medical errors; and

WHEREAS, when an ACO succeeds in both delivering high-quality care and spending health care dollars more wisely, the ACO may be eligible to share in the savings it achieves for the Medicare program; and

WHEREAS, ICHD'S CHCs provide care for 1,000 Medicare beneficiaries; and

WHEREAS, the MSSP ACO will provide a per member, per month (PMPM) payment of between \$6 to \$10, which will amount to annual revenues of between \$60,000 and \$100,000; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending the agreement with MPCA and MCHN authorized by Resolution #23-301, to enter into an agreement with MHN Health Alliance II, LLC, to participate in an MSSP ACO, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with MPCA and MCHN authorized by Resolution #23-301, to enter into an agreement with MHN Health Alliance II, LLC, to participate in an MSSP ACO, effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PROJECT MANAGEMENT INSTITUTE

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHD's) AmeriCorps VISTA Program wishes to enter into an agreement with Project Management Institute (PMI) for the professional development of its members to enhance their project management capabilities and support the successful implementation of service projects, effective upon approval through September 30, 2024 in an amount not to exceed \$8,700; and

WHEREAS, ICHD's AmeriCorps VISTA Program acknowledges the critical role of effective project management in achieving its mission to address poverty and build capacity within communities; and

WHEREAS, the adoption of standardized project management methodologies and best practices are essential for maximizing the impact of AmeriCorps VISTA projects, and for ensuring efficient resource allocation and enhanced community outcomes; and

WHEREAS, PMI offers comprehensive training programs and certifications, including the globally recognized Project Management Professional (PMP) certification designed to equip professionals with the skills, knowledge, and credentials necessary to excel in project management roles; and

WHEREAS, all costs for this agreement are accounted for with County general funds, America Rescue Plan (ARP) funds, or other local sources and have been received and budgeted for within the AmeriCorps VISTA Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with PMI for the professional development of its members to enhance their project management capabilities and support the implementation of service projects, effective upon approval through September 30, 2024 in an amount not to exceed \$8,700.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with PMI for the professional development of its members to enhance their project management capabilities and support the implementation of service projects, effective upon approval through September 30, 2024 an amount not to exceed \$8,700.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH RIP MEDICAL DEBT TO PROVIDE
MEDICAL DEBT RELIEF FOR QUALIFIED INGHAM COUNTY RESIDENTS**

RESOLUTION #24 –

WHEREAS, RIP Medical Debt is a 501(c)(3) national charity that acquires and abolishes medical debt for people burdened by financial hardship; and

WHEREAS, Medical debt is more prevalent in communities of color, a contributor to poor physical and mental health, harmful to credit scores, a drag on economic recovery from COVID-19 pandemic, the leading cause of bankruptcy in the U.S., and recognized as a social determinant of health; and

WHEREAS, for every \$1 appropriated, approximately \$100 in medical debt can be canceled; and

WHEREAS, it is estimated that about 44,000 people in the County could have their medical debt acquired and canceled through the program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with RIP Medical Debt in an amount not to exceed \$500,000 to provide medical debt relief for qualified Ingham County Residents.

BE IT FURTHER RESOLVED, that an appropriation of an amount not to exceed \$250,000 is authorized from the fund balance of the General Fund, as Ingham County's local contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of up to \$250,000 additional matching funds from the State of Michigan for this purpose.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution, after review and approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar
Nays: Ruest **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

LATE PETITIONS AND COMMUNICATIONS

A LETTER FROM [VILLAGE OF STOCKBRIDGE](#) PLANNER MAYA BAKER REGARDING THE DISTRIBUTION AND COMMENT PERIOD FOR THE DRAFT STOCKBRIDGE VILLAGE MASTER PLAN

RESOLUTION #24-047 FROM THE [WASHTENAW COUNTY](#) BOARD OF COMMISSIONERS SUPPORTING THE PROTECT MY KIDS BILL PACKAGE IN THE MICHIGAN LEGISLATURE

SUBSTITUTE RESOLUTIONS

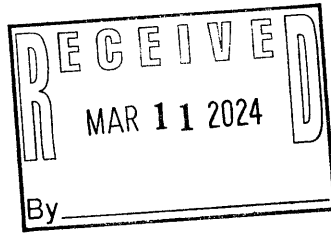
RESOLUTION TO APPROVE THE RENEWAL OF THE [IMAGESOFT AND ONBASE](#) ANNUAL SUPPORT

RESOLUTION TO AUTHORIZE AGREEMENTS WITH AURELIUS, DELHI, LANSING, LOCKE, ONONDAGA, AND WILLIAMSTOWN TOWNSHIPS FOR THE 2024 [LOCAL ROAD PROGRAM](#)

RESOLUTION HONORING [PAMELA FLOWERS](#)



MCKENNA



March 7, 2024

Ryan Sebolt
Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

Subject: Distribution & Comment Period for the Draft Stockbridge Village Master Plan

To Whom It May Concern:

The Stockbridge Village Council approved distribution of the draft 2024 Master Plan during the March 4th, 2024 Village Council Meeting. We ask for your cooperation and invite your comments regarding this endeavor. We have uploaded the draft Master Plan to the Village's website for your review and comment. The electronic version of the draft Plan can be found by visiting the village's webpage at vosmi.org.

Consistent with the provisions of Michigan Public Act 33 of 2008, as amended (the Michigan Planning Enabling Act), the Village of Stockbridge Planning Commission is providing this notice.

Your comments and/or questions may be provided using any of the following methods.

1. Via **mail** to:
PO Box 155
Stockbridge, MI
2. Via **email** to:
clerk@vosmi.org
3. **In person** at Village of Stockbridge Planning Commission meetings, held at the Village Offices (118 N. Center Street, Stockbridge, MI 49285) on the 1st Thursday of each month at 6:30pm.

As provided for in the MPEA, the review period is 63 days. Thus, any comments regarding the proposed Master Plan must be received by Thursday, May 9th or at the public hearing for the Master Plan, which will be noticed on the Village of Stockbridge webpage (vosmi.org) no less than 15 days prior to the hearing.

Thank you for your cooperation and participation with the Village's master planning process.

Sincerely,

Maya Baker
Village of Stockbridge Planner
Assistant Planner, McKenna Associates

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

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Communities for real life.

A RESOLUTION SUPPORTING THE PROTECT MY KIDS BILL PACKAGE IN THE
MICHIGAN LEGISLATURE

WASHTENAW COUNTY BOARD OF COMMISSIONERS

March 6, 2024

WHEREAS, tobacco use is the leading cause of preventable death and disability in Michigan and contributes greatly to heart disease, cancer, and stroke; and

WHEREAS, tobacco retail licensing is an effective tobacco control measure that requires every store that sells tobacco products to have a license and Michigan is one of only 10 states that does not require retailers to obtain a license to sell tobacco making effective enforcement almost impossible; and

WHEREAS, Senate Bills 651 and 652 seek to establish a statewide Tobacco Retail Licensing (TRL) program, requiring all establishments selling nicotine or tobacco products to obtain a license, thereby enhancing compliance with existing tobacco sales regulations and reducing youth initiation to nicotine and tobacco; and

WHEREAS, Michigan state law prohibits local governments from enacting policies that regulate the sale and licensure of tobacco and nicotine products, keeping local communities from protecting kids' health; and

WHEREAS, 79% of Washtenaw County residents are concerned about young people using tobacco products; and

WHEREAS, Senate Bill 647 aims to repeal preemption provisions that prohibit local governments from enacting ordinances and regulations pertaining to the sale or licensure of tobacco products, empowering local communities to implement tailored tobacco control measures to protect their residents, particularly youth; and

WHEREAS, Michigan currently has no state tax on e-cigarettes or vaping products that contain nicotine and has not increased its tax on cigarettes in nearly 20 years; and

WHEREAS, The U.S Surgeon General has called raising prices on cigarettes "one of the most effective tobacco control interventions because increasing the price is proven to reduce smoking, especially among kids; and

WHEREAS, Michigan spends less than 10% of the Centers for Disease Control recommendation on tobacco prevention programs; and

WHEREAS, Senate Bill 648 proposes to establish a new tax on e-cigarettes and increase taxes on cigarettes and other tobacco products, with revenue generated dedicated to tobacco prevention and cessation programs, tax enforcement, and enforcement of smoke-free air laws, aligning with evidence-based strategies to reduce tobacco use, especially among youth; and

WHEREAS, flavored tobacco products play a key role in youth initiation and continued use of tobacco. More than 80 percent of 12-17-year-olds who have ever used a tobacco product start with a flavored product. Two-thirds of youth have reported using these products

“because they come in flavors [they] like.” More than 72 percent of current tobacco users surveyed have reported using a flavored tobacco product in the past month; and

WHEREAS, many states and over 360 localities have ended the sale of flavored tobacco products to protect kids and reduce health disparities. If Michigan takes this step, it would be a leader in protecting the health of its residents; and

WHEREAS, 77% of Washtenaw County residents support ending the sale of flavored tobacco products, including menthol cigarettes; and

WHEREAS, Senate Bills 649 and 650 aim to prohibit the sale of flavored tobacco products, including flavored e-cigarettes and menthol-flavored cigarettes, recognizing the significant role flavors play in driving youth initiation to tobacco and nicotine products and addressing health disparities within communities disproportionately targeted by the tobacco industry; and

WHEREAS, Michigan laws prohibiting and penalizing the possession, use, and purchase of tobacco products by minors, are ineffective as deterrents to youth smoking are often enforced inequitably and currently retailers are not held accountable for selling to minors; and

WHEREAS; Minors could be criminally charged for attempting to purchase, use, or possess tobacco products and research shows penalizing children is not an effective strategy for reducing youth smoking; and

WHEREAS, Senate Bills 653 and 654 repeal provisions in the Youth Tobacco Act that impose civil and criminal penalties on minors for purchasing, using or possessing tobacco products.

NOW THEREFORE BE IT RESOLVED. that the Washtenaw County Board of Commissioners support the Protect MI Kids Bill Package and urge the Michigan Legislature to swiftly pass these critical bills to protect the health and well-being of Michigan's children and youth.

BE IT FURTHER RESOLVED that Washtenaw County Board of Commissioners directs the County Clerk to send a copy of this resolution to the Washtenaw County delegation of both the Michigan Senate and House of Representatives; Governor Gretchen Whitmer; and as a communication to other Michigan Counties.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Beeman	X			Maciejewski	X			Somerville	X		
Hodge	X			Rabhi	X						
LaBarre	X			Sanders	X						
Lyte	X			Scott	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE:

9 0 0

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on March 6th, 2024, as it appears of record in my office. In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 7th day of March 2024.

COUNTY OF WASHTENAW)^{SS}.

LAWRENCE KESTENBAUM, Clerk/Register

BY:



Deputy Clerk



Res. No. 24-047

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE
IMAGESOFT AND ONBASE ANNUAL SUPPORT**

RESOLUTION #24 –

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and several new projects will increase its streamlining of our processes; and

WHEREAS, OnBase is supported by ImageSoft, which recently ~~changes~~ **changed** its name to I3-ImageSoft, LLC; and

WHEREAS, the current support agreement with I3-ImageSoft expired on December 31st, 2023; and

WHEREAS, the annual contract amount is in the approved 2024 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the ImageSoft, **now known as I3-ImageSoft, LLC**, annual support ~~from I3-ImageSoft~~ by paying the invoice in the amount not to exceed \$116,822.13.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/06/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH AURELIUS, DELHI, LANSING, LOCKE,
ONONDAGA, AND WILLIAMSTOWN TOWNSHIPS FOR THE 2024 LOCAL ROAD PROGRAM**

RESOLUTION #24 –

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department's budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Aurelius Township, Delhi Township, Lansing Township, Locke Township, Onondaga Township, and Williamstown Township have coordinated with the Road Department to schedule work for the 2024 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2024 construction season; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department's capped match contribution in the total amount of \$612,897.99 combined for these six townships is included in the adopted 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Aurelius Township, Delhi Township, Lansing Township, Locke Township, Onondaga Township, and Williamstown Township for the 2024 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table **with the combined total of all said matches not to exceed the sum of \$612,897.99.**

BE IT FURTHER RESOLVED, that the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

2024 Local Road Program (LRP)

Township	Match Balance Thru 2023	2024 ICRD Match Allocation	Total 2024 Match Available	Proposed 2024 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Aurelius	\$0.00	\$50,000.00	\$50,000.00	HMA overlays on Plains Rd (Onondaga Rd to Aurelius Rd in coordination with Onondaga Township) and Thurlby Rd (Eifert Rd to Aurelius Rd).	\$220,220.00	\$170,220.00	\$50,000.00
Delhi	\$706,059.84	\$210,000.00	\$916,059.84	Cold milling operations and asphalt overlay on Spahr Ave (Phillips Ave to Aurelius Rd) and HMA overlays on Harper Rd (Onondaga Rd to Edgar Rd), Gunn Rd (McCue Rd to Holt Rd), and Howell Rd (Edgar Rd to College Rd).	\$637,716.67	\$318,858.34	\$318,858.34
Lansing	\$100,440.20	\$60,000.00	\$160,440.20	Cold milling operations and asphalt overlay on Macon Ave (Waverly Rd To Morris Ave), Homer St (Howard Ave to 158' N of Woodruff Ave), Woodruff Ave. (Homer St to Chester Rd), and Chester Rd (Grand River Ave to 155' N or Hopkins Ave).	\$202,914.30	\$101,457.15	\$101,457.15
Locke	\$0.00	\$45,000.00	\$45,000.00	HMA overlay on Milton Rd (Township Line to Locke Rd).	\$55,055.00	\$27,527.50	\$27,527.50
Onondaga	\$147,875.31	\$45,000.00	\$192,875.31	HMA overlay on Plains Rd (Onondaga Rd to Aurelius Rd in coordination with Aurelius Township)	\$110,110.00	\$55,055.00	\$55,055.00
Williamstown	\$0.00	\$60,000.00	\$60,000.00	HMA overlay on Zimmer Rd (Haslett Rd to County Line).	\$242,242.00	\$182,242.00	\$60,000.00

**SUBSTITUTE - MARCH 12, 2024
AGENDA ITEM NO. 25**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING PAMELA FLOWERS

RESOLUTION #24 –

WHEREAS, it is with great pride and admiration that we recognize the exceptional dedication and unwavering commitment of Pamela Flowers to the field of healthcare; and

WHEREAS, Pamela has served as a dedicated and passionate dietitian for ~~38~~ **23** years, providing invaluable expertise and guidance to countless individuals seeking to improve their health and well-being; and

WHEREAS, throughout her distinguished career, Pamela has consistently demonstrated exceptional professionalism, compassion, and commitment to promoting healthy lifestyles and nutritional awareness within our community; and

WHEREAS, Pamela has been instrumental in Maternal, Infant and Child Health, leaving a lasting impact on the lives of those she has served and inspiring others to pursue healthier habits; and

WHEREAS, Pamela's unwavering dedication has earned her the respect and admiration of colleagues, clients, and peers in the field of dietetics; and

WHEREAS, Pamela has decided to embark on a well-deserved retirement, embracing the opportunity to enjoy leisure and pursue personal interests and cherish time with loved ones.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Pamela Flowers for her 23 years of exemplary service, unwavering dedication, and significant contributions to the field of dietetics.

BE IT FURTHER RESOLVED, that we offer our sincerest wishes for a fulfilling and joyous retirement, filled with happiness, good health, and countless memorable moments.

BE IT FURTHER RESOLVED, that this resolution be duly recorded, shared, and celebrated as a testament to the indelible mark left by Pamela Flowers on our organization, community, and the lives of all those she has touched.

BE IT FURTHER RESOLVED, that the Board wishes her well in this new chapter of her life and wishes her continued success in all of her future endeavors.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**