

INGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING – 6:30 P.M.
COMMISSIONERS ROOM, COURTHOUSE
341 SOUTH JEFFERSON, MASON, MICHIGAN 48854
PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:
<HTTPS://INGHAM.ZOOM.US/J/86246962326>

MARCH 26, 2024

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. TIME FOR MEDITATION
- V. APPROVAL OF THE MINUTES FROM **MARCH 12, 2024**
- VI. ADDITIONS TO THE AGENDA
- VII. PETITIONS AND COMMUNICATIONS
 1. RESOLUTION 2024-03 FROM **TUSCOLA COUNTY** BOARD OF COMMISSIONERS EXPRESSING SUPPORT FOR THE CITIZENS FOR LOCAL CHOICE BALLOT INITIATIVE WHICH SEEKS TO AMEND THE CLEAN AND RENEWABLE ENERGY AND ENERGY WASTE REDUCTION ACT TO REPEAL PART 8 AS ADDED BY PUBLIC ACT 233 OF 2023, IN AN EFFORT TO RESTORE LOCAL CONTROL FOR WIND AND SOLAR OPERATIONS
 2. A LETTER FROM KELLY PINO, **CRISTO REY COMMUNITY CENTER** FUND DEVELOPMENT DIRECTOR, THANKING INGHAM COUNTY FOR THEIR DONATION
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
 3. COUNTY SERVICES COMMITTEE – RESOLUTION APPROVING THE GRIEVANCE **SETTLEMENT** AGREEMENT WITH THE COMMAND OFFICERS ASSOCIATION OF MICHIGAN 911 SUPERVISORY UNIT
 4. COUNTY SERVICES COMMITTEE – RESOLUTION TO APPROVE A STOP SIGN **TRAFFIC CONTROL ORDER** FOR THE INTERSECTION OF WILD GINGER TRAIL AND WOODWIND TRAIL
 5. COUNTY SERVICES COMMITTEE – RESOLUTION TO MODIFY THE COMPOSITION OF THE INGHAM COUNTY **HOUSING TRUST FUND** COMMITTEE

6. COUNTY SERVICES COMMITTEE – RESOLUTION MAKING AN [APPOINTMENT TO THE WOMEN’S COMMISSION](#)
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN INVESTMENT ADVISORY AGREEMENT BETWEEN THE INGHAM COUNTY TREASURER AND [ROBINSON CAPITAL MANAGEMENT, LLC](#)
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT WITH [MANER COSTERISAN](#) FOR ACCOUNTING SERVICES
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE REPORTING SOFTWARE FOR PHONE SYSTEM BY [ISI TELEMANAGEMENT SOLUTIONS](#)
10. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE RENEWAL OF THE VMWARE SUPPORT AGREEMENT FROM [CDWG](#)
11. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH [BOLING JANITORIAL SERVICES, INC.](#)
12. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [SMART HOMES SMART OFFICES](#) FOR TECHNOLOGY UPGRADES TO CONFERENCE ROOM A AT THE HUMAN SERVICES BUILDING
13. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A [CUSTODIAL](#) - SPECIAL PART-TIME POSITION FOR THE FACILITIES DEPARTMENT
14. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE ELEVATOR MAINTENANCE AGREEMENT WITH [ELEVATOR SERVICE INC.](#), TO INCLUDE THE 30TH CIRCUIT COURT ANNEX BUILDING
15. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [SMART HOMES SMART OFFICES](#) FOR TECHNOLOGY IN THE FACILITIES OFFICE CONFERENCE AREA
16. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [HEDRICK ASSOCIATES](#) TO REPLACE THE LIEBERT UNITS IN THE SERVER ROOM
17. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO [MACALLISTER MACHINERY COMPANY INC.](#), FOR THE PURCHASE OF A SCISSOR LIFT

18. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT WITH [REDGUARD FIRE & SECURITY, INC.](#), FOR MONITORING, WARRANTY, AND INSPECTION SERVICES FOR THE FIRE PANEL AT THE VETERANS MEMORIAL COURTHOUSE AND GRADY PORTER BUILDING
19. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION OF SUPPORT FOR THE LOCAL [BRIDGE PROGRAM FUNDING](#) APPLICATIONS FOR FISCAL YEAR 2027
20. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SECOND-PARTY AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR A FEDERAL FUNDED PROJECT ON [DIETZ ROAD](#) OVER THE RED CEDAR RIVER
21. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SECOND-PARTY AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR FEDERAL AND STATE FUNDED PROJECTS ON [HOXIE ROAD](#) OVER WOLF CREEK AND WALDO ROAD OVER DEER CREEK DRAIN
22. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR REFLECTIVE SIGN FACES, COMPLETE SIGNS, ALUMINUM SHEET [SIGN PANELS](#) AND SIGNPOSTS
23. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE AN AGREEMENT WITH [EX2](#) FOR BROADBAND MIDDLE MILE DESIGN SERVICES
24. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO APPROVE THE TRANSFER OF THE PROCUREMENT AND MANAGEMENT OF ENGINEERING AND CONSTRUCTION SERVICES FOR THE [LAKE LANSING](#) WATER LEVEL CONTROL STRUCTURE PROJECT TO THE INGHAM COUNTY ROAD DEPARTMENT
25. HUMAN SERVICES COMMITTEE – RESOLUTION OF INTENT TO PREPARE A [MATERIALS MANAGEMENT PLAN](#) FOR INGHAM COUNTY
26. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONVERTING POSITION #601127 FROM A 0.5 FTE HEALTH PROGRAM ASSISTANT POSITION TO A 1.0 FTE [COMMUNITY HEALTH REPRESENTATIVE III](#) POSITION
27. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE CONTINUED [PHYSICIAN SERVICES](#) FOR A 0.1 FTE INFECTIOUS DISEASE PHYSICIAN FROM MICHIGAN STATE UNIVERSITY COLLEGE OF OSTEOPATHIC MEDICINE FOR RYAN WHITE PROGRAM SERVICES
28. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE SUB-AGREEMENTS FOR THE REGION 7 [PERINATAL QUALITY COLLABORATIVE](#)

29. LAW AND COURTS COMMITTEE – RESOLUTION TO HONOR [JONATHAN FORMAN](#), ASSISTANT PUBLIC DEFENDER, ON HIS SELECTION FOR A “TOP FIVE UNDER 35” AWARD FROM THE INGHAM COUNTY BAR ASSOCIATION
 30. LAW AND COURTS COMMITTEE – RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER [TELECOMMUNICATORS](#) DURING NATIONAL TELECOMMUNICATORS WEEK APRIL 14-20, 2024
 31. LAW AND COURTS, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE THE ADDITION OF ONE [PARALEGAL](#) POSITION WITHIN THE OFFICE OF THE PUBLIC DEFENDER
 32. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO ENTER INTO A CONTRACT WITH [WEBTECS, INC.](#) FOR DOG LICENSING SOFTWARE
 33. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT WITH [TARGETSOLUTIONS](#) LEARNING, LLC FOR VECTOR CHECK-IT
 34. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TREASURY AND THE INGHAM COUNTY PROSECUTOR’S OFFICE FOR THE FY 2024 [HIGH CRIME COMMUNITY SUPPORT GRANT](#)
 35. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE MICHIGAN STATE POLICE AND INGHAM COUNTY FOR THE 2024-2026 MSP [SAKI GRANT](#) AND AUTHORIZE SUBCONTRACTS WITH THE JACKSON COUNTY PROSECUTOR’S OFFICE AND/OR BLACKMAN-LEONI DEPARTMENT OF PUBLIC SAFETY FOR A JACKSON COUNTY INVESTIGATOR
 36. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO APPROVE FRIEND OF THE COURT [HEARING ROOM](#) TECHNOLOGY
 37. LAW AND COURTS AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE RENEWAL OF SOFTWARE SUPPORT AGREEMENT WITH [CENTRAL SQUARE TECHNOLOGIES](#) FOR THE COMPUTER AIDED DISPATCH SYSTEM
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- XII. SPECIAL ORDERS OF THE DAY
 - XIII. PUBLIC COMMENT
 - XIV. COMMISSIONER ANNOUNCEMENTS
 - XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
 - XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

FULL BOARD PACKETS ARE AVAILABLE AT: www.ingham.org

MARCH 12, 2024 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.

Remote Participation offered via Zoom at: <https://zoom.us/j/86246962326>

March 12, 2024

CALL TO ORDER

Chairperson Sebolt called the March 12, 2024 Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Peña, Polsdofer, Ruest, Sebolt, Trubac, Morgan, Tennis, Schafer and Pawar.

Members Absent: None.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Sebolt asked Kelly Jones, Road Department Director, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Sebolt asked those present for a moment of meditation and reflection.

APPROVAL OF THE MINUTES

Commissioner Maiville moved to approve the minutes of the February 26, 2024 meeting. Commissioner Lawrence supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

Chairperson Sebolt stated, without objection, the following substitute resolutions would be added:

17. RESOLUTION TO APPROVE THE RENEWAL OF THE IMAGESOFT AND ONBASE ANNUAL SUPPORT
20. RESOLUTION TO AUTHORIZE AGREEMENTS WITH AURELIUS, DELHI, LANSING, LOCKE, ONONDAGA, AND WILLIAMSTOWN TOWNSHIPS FOR THE 2024 LOCAL ROAD PROGRAM
25. RESOLUTION HONORING PAMELA FLOWERS

MARCH 12, 2024 REGULAR MEETING

PETITIONS AND COMMUNICATIONS

RESOLUTION #24-027 FROM THE WASHTENAW COUNTY BOARD OF COMMISSIONERS SUPPORTING SB228 TO REPEAL THE LAW PREVENTING LOCAL ORDINANCES TO BAN PLASTIC BAGS. Chairperson Sebolt stated this matter would be placed on file.

RESOLUTION #24-028 FROM THE WASHTENAW COUNTY BOARD OF COMMISSIONERS SUPPORTING STATEWIDE WATER AFFORDABILITY LEGISLATION. Chairperson Sebolt stated this matter would be referred to the Human Services Committee.

A LETTER FROM VILLAGE OF STOCKBRIDGE PLANNER MAYA BAKER REGARDING THE DISTRIBUTION AND COMMENT PERIOD FOR THE DRAFT STOCKBRIDGE VILLAGE MASTER PLAN. Chairperson Sebolt stated this matter would be placed on file.

RESOLUTION #24-047 FROM THE WASHTENAW COUNTY BOARD OF COMMISSIONERS SUPPORTING THE PROTECT MY KIDS BILL PACKAGE IN THE MICHIGAN LEGISLATURE. Chairperson Sebolt stated this matter would be placed on file.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIRS

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Maiville moved to adopt a consent agenda consisting of all action items, with the exception of Agenda Item Nos. 3, 4, 24, and 33. Commissioner Peña supported the motion.

Commissioner Pawar disclosed that she had a contractual agreement with Meridian Township, as there were several Consent Agenda Items that involved Meridian Township.

The motion carried unanimously.

Those agenda items that were on the consent agenda were approved by unanimous roll call vote.

Items voted on separately are so noted in the minutes.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RELEASE OF CERTAIN
SECTIONS OF AN ATTORNEY/CLIENT PRIVILEGED COMMUNICATION**

RESOLUTION #24 – 096

WHEREAS, the County Attorney issued an Attorney/Client privileged communication to the Deputy Controller on May 22, 2023; and

WHEREAS, the County Services Committee is requesting the release of the Attorney/Client privileged communication; and

WHEREAS, the County Attorney has determined that the release of this communication would not have a negative effect on pending litigation or other legal matters; and

WHEREAS, the County Services Committee recommends that this document be released in part.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the release of the Attorney/Client privileged communication from Cohl, Stoker & Toskey, P.C., dated May 22, 2023 to the Deputy Controller.

BE IT FURTHER RESOLVED, that the portion of the communication related to topic 1 of the communication will be redacted and only the portion of the communication related to topic 2 will be released.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Commissioner Peña moved to adopt the resolution. Commissioner Grebner supported the motion.

The motion to adopt the resolution carried unanimously.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE RELEASE OF
ATTORNEY/CLIENT PRIVILEGED COMMUNICATION**

RESOLUTION #24 – 097

WHEREAS, the County Attorney issued an Attorney/Client privileged communication to the Controller/Administrator on October 16, 2023; and

WHEREAS, the County Services Committee is requesting the release of the Attorney/Client privileged communication; and

WHEREAS, the County Attorney has determined that the release of this communication would not have a negative effect on pending litigation or other legal matters; and

WHEREAS, the County Services Committee recommends that this document be released.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the release of the Attorney/Client privileged communication from Cohl, Stoker & Toskey, P.C., dated October 16, 2023 to the Controller/Administrator.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Commissioner Peña moved to adopt the resolution. Commissioner Maiville supported the motion.

Commissioner Maiville stated that it was sunshine week where Government transparency was celebrated and he wanted to call out staff that supported Freedom of Information Act (FOIA) requests, specifically Becky Bennett, Board of Commissioners Director and FOIA Coordinator. Commissioner Maiville further stated they avoided many appeals when Bennett clearly explained what was allowed.

Commissioner Maiville stated Agenda Item Nos. 3 and 4 were two issues combined, which made it awkward. Commissioner Maiville further stated one letter was language regarding Millages which, once discussed, someone had pointed out that was Attorney/Client Privilege and he was confused as to how they had gotten their hands tied talking about Millage language.

Commissioner Maiville stated that they should have probably released this earlier and it should have been on a separate letter, rather than one that required redacting information.

MARCH 12, 2024 REGULAR MEETING

Commissioner Morgan stated that it was a request he had made and further thanked Commissioner Peña as County Services Committee Chairperson for taking it up in an expedited manner.

The motion to adopt the resolution carried unanimously.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 5**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF BLUEBERRY LANE AND CONRAD DRIVE**

RESOLUTION #24 – 098

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Blueberry Lane and Conrad Drive located in Section 13 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Blueberry Lane at Conrad Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign on Blueberry Lane at the intersection of Conrad Drive, located in Section 13 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 6**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF EASTWOOD DRIVE AND MARLBOROUGH ROAD**

RESOLUTION #24 – 099

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the northern intersection of Eastwood Drive and Marlborough Road located in Section 22 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Eastwood Drive at Marlborough Road.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Eastwood Drive at the northern intersection of Marlborough Road, located in Section 22 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 7**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF JACOB MEADOWS DRIVE AND SAMUEL OAKS DRIVE**

RESOLUTION #24 – 100

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Jacob Meadows Drive and Samuel Oaks Drive located in Section 25 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Jacob Meadows Drive at Samuel Oaks Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Jacob Meadows Drive at the intersection of Samuel Oaks Drive, located in Section 25 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 8**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF KERNWOOD ROAD AND PINE HOLLOW DRIVE**

RESOLUTION #24 – 101

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Kernwood Road and Pine Hollow Drive located in Section 4 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Kernwood Road at Pine Hollow Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Kernwood Road at the intersection of Pine Hollow Drive, located in Section 4 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 9**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF LADY SLIPPER LANE AND WILD IRIS LANE**

RESOLUTION #24 – 102

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Lady Slipper Lane and Wild Iris Lane located in Section 10 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Lady Slipper Lane at Wild Iris Lane.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Lady Slipper Lane at the intersection of Wild Iris Lane, located in Section 10 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 10**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF MOJAVE COURT AND INDIAN GLEN DRIVE**

RESOLUTION #24 – 103

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Mojave Court and Indian Glen Drive located in Section 27 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Mojave Court at Indian Glen Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Mojave Court at the intersection of Indian Glen Drive, located in Section 27 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 11**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A YIELD TO STOP SIGN
TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF
PINE RIDGE DRIVE AND RIDGEWAY DRIVE**

RESOLUTION #24 – 104

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Pine Ridge Drive and Ridgeway Drive located in Section 11 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed to replace the existing yield sign on Pine Ridge Drive at Ridgeway Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign on Pine Ridge Drive at the intersection of Ridgeway Drive, located in Section 11 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 12**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF PIONEER TRAIL AND HERRON ROAD**

RESOLUTION #24 – 105

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Pioneer Trail and Herron Road located in Section 20 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Pioneer Trail at Herron Road.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Pioneer Trail at the intersection of Herron Road, located in Section 20 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 13**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A YIELD TO STOP SIGN
TRAFFIC CONTROL ORDER FOR THE INTERSECTION OF
POLLARD AVENUE AND BIBER STREET**

RESOLUTION #24 – 106

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Pollard Avenue and Biber Street located in Section 6 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed to replace the existing yield sign on Pollard Avenue at Biber Street.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to replace the existing yield sign with a stop sign on Pollard Avenue at the intersection of Biber Street, located in Section 6 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 14**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF RAINBOW COURT AND ELK LANE**

RESOLUTION #24 – 107

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Rainbow Court and Elk Lane located in Section 34 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Rainbow Court at Elk Lane.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Rainbow Court at the intersection of Elk Lane, located in Section 34 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 15**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF RIVER GLEN DRIVE AND GLEN EYRIE DRIVE**

RESOLUTION #24 – 108

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of River Glen Drive and Glen Eyrie Drive located in Section 25 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on River Glen Drive at Glen Eyrie Drive.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on River Glen Drive at the intersection of Glen Eyrie Drive, located in Section 25 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 16**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF ROLLING MEADOW LANE AND SUNNY MEADOW CIRCLE**

RESOLUTION #24 – 109

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Rolling Meadow Lane and Sunny Meadow Circle located in Section 24 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on Rolling Meadow Lane at Sunny Meadow Circle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to install a stop sign for traffic on Rolling Meadow Lane at the intersection of Sunny Meadow Circle, located in Section 24 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 17**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE
IMAGESOFT AND ONBASE ANNUAL SUPPORT**

RESOLUTION #24 – 110

WHEREAS, OnBase is a comprehensive document imaging and workflow platform heavily utilized by our courts and a few other departments; and

WHEREAS, utilization of the OnBase application by the County is key to our document management and several new projects will increase its streamlining of our processes; and

WHEREAS, OnBase is supported by ImageSoft, which recently changes its name to I3-ImageSoft, LLC; and

WHEREAS, the current support agreement with I3-ImageSoft expired on December 31st, 2023; and

WHEREAS, the annual contract amount is in the approved 2024 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the renewal of the ImageSoft annual support from I3-ImageSoft by paying the invoice in the amount not to exceed \$116,822.13.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Imaging Fund (636-25870-932050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 18**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE BETTER REDUNDANCY IN THE PHONE SYSTEM BY
SENTINEL TECHNOLOGIES**

RESOLUTION #24 – 111

WHEREAS, Ingham County relies heavily on our phone systems - be it voice services or location information provided for emergency calls; and

WHEREAS, to lessen the impact that outages can have on our departments that serve our citizens, Innovation and Technology (ITD) would like to add the ability to automate the switchover to the secondary phone system location, should there be an outage; and

WHEREAS, the requested amount is in the 2024 budget; and

WHEREAS, ITD has reviewed the potential alternatives and deems Sentinel Technologies as the most expedient and cost-effective option.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize purchasing licensing from Sentinel Technologies in an amount not to exceed \$5,263.36 for a 29-month period.

BE IT FURTHER RESOLVED, that the total cost will be paid from the Innovation and Technology's Network Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 19**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH
STUDIO INTRIGUE ARCHITECTS, LLC FOR ADDITIONAL DEMOLITION SERVICES**

RESOLUTION #24 – 112

WHEREAS, the agreement with Studio Intrigue Architects, LLC., needs to be amended for additional services for demolition; and

WHEREAS, the Annex Building and a building at the Road Department need to be demolished as those buildings are a hazard; and

WHEREAS, the increase will be \$6,980, which includes but is not limited to: drawings with specifications, attending the demolition pre-bid meeting, a site visit, and availability for answering bidding questions; and

WHEREAS, the Facilities Department recommends amending the agreement with Studio Intrigue Architects, LLC., for the additional demolition services; and

WHEREAS, funds are available in the bond project line item #453-90153-975000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement amendment with Studio Intrigue Architects, LLC, 1114 S. Washington Ave, Suite 100, Lansing, Michigan 48910, for the demolition services of the Annex Building and a building at the Road Department for the amount of \$6,980.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AGREEMENTS WITH AURELIUS, DELHI, LANSING, LOCKE,
ONONDAGA, AND WILLIAMSTOWN TOWNSHIPS FOR THE 2024 LOCAL ROAD PROGRAM**

RESOLUTION #24 –113

WHEREAS, per Act 51 of 1951 as amended, the cost of improvements on local roads must be funded at least 50% by sources other than the Road Department, such as a township, millage, or special assessment district; and

WHEREAS, a portion of the Road Department’s budget is annually allocated toward the capped 50% match with each township, based on population and local road mileage, for road work occurring on local roads within their boundaries; and

WHEREAS, the Road Department coordinated with each township to determine the priority of road projects included in the annual Local Road Program; and

WHEREAS, Aurelius Township, Delhi Township, Lansing Township, Locke Township, Onondaga Township, and Williamstown Township have coordinated with the Road Department to schedule work for the 2024 construction season, as detailed in the attached table; and

WHEREAS, the Road Department is willing to perform the road improvements for the 2024 construction season; and

WHEREAS, the Road Department shall only charge for materials and vendor expenses for the projects performed by Road Department staff, and will pay 50% of the project costs up to the capped allocation for each township; and

WHEREAS, the project costs exceeding the annually allocated 50% capped funding match by the Road Department becomes the full financial responsibility of the township; and

WHEREAS, the Road Department’s capped match contribution in the total amount of \$612,897.99 combined for these six townships is included in the adopted 2024 Road Fund Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into agreements with Aurelius Township, Delhi Township, Lansing Township, Locke Township, Onondaga Township, and Williamstown Township for the 2024 Local Road Program.

BE IT FURTHER RESOLVED, that the Road Department is authorized to match up to 50% of the costs for the respective township projects up to the capped allocation amounts as shown in the attached table.

MARCH 12, 2024 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Road Department shall invoice each respective township for their portion of the project costs at the conclusion of the construction season.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign all necessary agreements consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

2024 Local Road Program (LRP)							
Township	Match Balance Thru 2023	2024 ICRD Match Allocation	Total 2024 Match Available	Proposed 2024 Local Road Projects	Estimated Total LRP Cost	Estimated Township Cost	ICRD LRP Contribution
Aurelius	\$0.00	\$50,000.00	\$50,000.00	HMA overlays on Plains Rd (Onondaga Rd to Aurelius Rd in coordination with Onondaga Township) and Thurlby Rd (Eifert Rd to Aurelius Rd).	\$220,220.00	\$170,220.00	\$50,000.00
Delhi	\$706,059.84	\$210,000.00	\$916,059.84	Cold milling operations and asphalt overlay on Spahr Ave (Phillips Ave to Aurelius Rd) and HMA overlays on Harper Rd (Onondaga Rd to Edgar Rd), Gunn Rd (McCue Rd to Holt Rd), and Howell Rd (Edgar Rd to College Rd).	\$637,716.67	\$318,858.34	\$318,858.34
Lansing	\$100,440.20	\$60,000.00	\$160,440.20	Cold milling operations and asphalt overlay on Macon Ave (Waverly Rd To Morris Ave), Homer St (Howard Ave to 158' N of Woodruff Ave), Woodruff Ave. (Homer St to Chester Rd), and Chester Rd (Grand River Ave to 155' N or Hopkins Ave).	\$202,914.30	\$101,457.15	\$101,457.15
Locke	\$0.00	\$45,000.00	\$45,000.00	HMA overlay on Milton Rd (Township Line to Locke Rd).	\$55,055.00	\$27,527.50	\$27,527.50
Onondaga	\$147,875.31	\$45,000.00	\$192,875.31	HMA overlay on Plains Rd (Onondaga Rd to Aurelius Rd in coordination with Aurelius Township)	\$110,110.00	\$55,055.00	\$55,055.00
Williamstown	\$0.00	\$60,000.00	\$60,000.00	HMA overlay on Zimmer Rd (Haslett Rd to County Line).	\$242,242.00	\$182,242.00	\$60,000.00

MARCH 12, 2024 REGULAR MEETING

ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 21

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE AN OPEIU TECHNICAL/CLERICAL
RECLASSIFICATION REQUEST

RESOLUTION #24 – 114

WHEREAS, the OPEIU Technical/Clerical collective bargaining agreement is effective January 1, 2022 through December 31, 2024; and

WHEREAS, this agreement includes a process for employee submission of reclassification requests; and

WHEREAS, the Human Resources Department has executed the approved process for a reclassification request for an employee in this group.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the following change:

<u>Position Title</u>	<u>Action</u>
Surveyor	Move from OPEIU TCU 5 to OPEIU TCU 6

	2024	2024	
<u>Position Title</u>	<u>Current Grade, Step 7</u>	<u>Proposed Grade, Step 7</u>	<u>Difference</u>
Surveyor	OPEIU TCU 5: 72,349.46	OPEIU TCU 6: 81,384.38	9,034.92

TOTAL: **\$9,034.92**

BE IT FURTHER RESOLVED, that this reclassification is effective the first full pay period following the date of its submission to the Human Resources Department.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/05/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 22**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2025

RESOLUTION #24 – 115

WHEREAS, Public Act 621 of 1978 provides that the Board of Commissioners establishes an appropriate time schedule for preparing the budget; and

WHEREAS, this Act requires that each elected official, department head, administrative office or employer of a budgetary center shall comply with the time schedule and requests for information from the Controller.

THEREFORE BE IT RESOLVED, that the attached budget calendar for the 2025 budget process be adopted.

BE IT FURTHER RESOLVED, that the County Clerk shall be directed to provide written notification of the attached budget calendar to all elected officials and department heads.

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

2025 BUDGET CALENDAR

March 6	Finance Committee recommends 2025 budget calendar.
March 12	Board of Commissioners approves 2025 budget calendar.
April 18 - 24	Committees review fees for various county services to make recommendations for any appropriate increases to be effective January 1, 2025.
May 2 – May 8	Committees may make recommendations for increases to fees for various county services to be effective January 1, 2025.
May 14	Board of Commissioners considers updates to fees for various county services to be effective January 1, 2025.
May 20	Department heads, elected officials and agencies, submit operating and capital budgets.
June 10 - 27	Controller holds budget meetings with departments.
July 31 (tentative)	Community agencies submit applications for 2025 funding.
August 12	Controller's Recommended Budget distributed to the Board of Commissioners.
August 22 – 28	Liaison Committees hold hearings on operating and capital budget recommendations.
September 11	Finance Committee holds hearing and makes operating and capital improvement budget recommendations.
October 22	Board holds public hearing on the General Fund Budget. Board adopts operating and capital budgets and mileages.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 23**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE PROVISION OF LAWYERS PROFESSIONAL LIABILITY
INSURANCE COVERAGE TO ATTORNEYS IN THE OFFICE OF THE PUBLIC DEFENDER**

RESOLUTION #24 – 116

WHEREAS, it is essential that the Ingham County Office of the Public Defender has adequate professional liability/malpractice insurance in place for all County-employed Public Defenders; and

WHEREAS, the Office of the Public Defender has reviewed three professional liability insurance proposals, and it has determined that the package offered by Columbia Casualty Company (underwritten by Paragon Underwriters) is the most beneficial to the Office of the Public Defender; and

WHEREAS, funds are available through the 2024-25 Michigan Indigent Defense Commission Compliance Plan for this expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County to enter into an agreement with Columbia Casualty Company (underwritten by Paragon Underwriters) to provide a Lawyers Professional Liability policy of \$250,000 per claim/\$500,000 aggregate coverage with a \$2,500 deductible to lawyers within the Office of the Public Defender.

BE IT FURTHER RESOLVED, that the Lawyers Professional Liability Insurance Policy agreement shall be for \$14,298.75 for the term of one year commencing March 7, 2024 and it shall be reviewed annually.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 24**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SUPPORTING STATEWIDE WATER AFFORDABILITY LEGISLATION

RESOLUTION #24 – 117

WHEREAS, in October 2023, a package of “Water Affordability” bills was introduced in the Michigan Senate and House of Representatives which, if enacted, would establish a first in the nation statewide program to provide eligible low-income households with water bill payments considered affordable based on national standards, along with a sustainable funding source to support the program and protections from water service shut off; and

WHEREAS, SB 0549’23 and HB 5088’23 would create a low-income water residential affordability program under which qualifying individuals would not pay more than an average of 3% of their household income for water services and, if eligible, receive arrearage forgiveness for past due water debt and household plumbing repairs to prevent water loss; and

WHEREAS, SB 0550’23 and HB 5089’23 would create the low-income water affordability fund within the Michigan Department of Treasury using a \$2 per month, per retail water metered account funding factor which would be used as a dedicated funding source to support the low-income residential water affordability program and, among other things, ensure that water utility providers recover the full cost of services provided to eligible and enrolled customers; and

WHEREAS, SB 0551’23 and HB 5090’23 would create the “Water Shutoff Protection Act” which would require water utility providers give various forms of notice to residential customers prior to the disconnection of water service due to non-payment and to prevent water service disconnection for individuals meeting the requirements of a critical care customer whose life would be at imminent risk without household water services; and

WHEREAS, the average inflation-adjusted water costs have roughly doubled (increased by 188%) for the state as a whole since 1980 and the cost of water service, on average, has increased at a faster rate than all other essential goods and services, except health care; and

WHEREAS, customers who cannot afford water bill payments are at risk of water service shut off, property tax liens that can result in foreclosure, and other potentially devastating consequences including housing insecurity and harm to personal health, dignity, and family relationships; and

WHEREAS, the inability of customers to afford water services also impacts water utility providers through uncollected or delayed revenue, increased operational costs, and deferred infrastructure maintenance or replacement; and

WHEREAS, the Ingham County Board of Commissioners recognizes that access to affordable water services is a fundamental human right, essential for the fiscal stability of water utility providers, necessary to protect public health and safety, and critical to the resilience and prosperity of Ingham County and all Michigan residents.

MARCH 12, 2024 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports and urges the Michigan Legislature to take action to pass Senate Bills 0549-0551 and House Bills 5088-5090.

BE IT FURTHER RESOLVED, that the Ingham County Clerk is requested to forward copies of this resolution to the Governor, the members of the Ingham County delegation to the Michigan Legislature, the Michigan Association of Counties and all Counties within the State of Michigan.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar
Nays: Ruest **Absent:** Morgan **Approved 03/04/2024**

Commissioner Cahill moved to adopt the resolution. Commissioner Peña supported the motion.

Commissioner Trubac provided a statement, which was included in the minutes as Attachment A.

Commissioner Ruest stated they agreed with Commissioner Trubac that not being able to pay a water bill was a hardship on families, and that it was a hardship on families above 400% Federal Poverty Level as well. Commissioner Ruest further stated that, in order to be a customer of an electric or gas company, people would pay \$45 on each bill.

Commissioner Ruest stated, on top of that, the City of Mason water bills saw an increase of approximately 40% and tax assessments had gone up five percent for the last two years. Commissioner Ruest further stated there were many families struggling right now and it was another tax on those families and, while they were helping some individuals afford their water bills, they were pushing other people out.

Commissioner Ruest stated that one of their Townships had someone come in that week in tears with a disabled child trying to figure out how they would pay their tax bill and said, if it continued that way, they would lose their home. Commissioner Ruest further stated they heard those stories from many families month after month.

Commissioner Ruest stated they agreed it was hard to pay bills and that they remembered being unemployed and crying when they would get their electric bill because they did not know how they would pay it. Commissioner Ruest further stated they thought it was many families that were having trouble and not just the ones that fell into this category.

Commissioner Maiville stated he saw it as an additional tax and he preferred something like the power companies had where there were voluntary rounding up programs. Commissioner Maiville further stated he went to a municipal meeting in the City of Leslie a little over a month ago and people were outraged about their water bills and would only be more outraged if they added two to three dollars more per month.

Commissioner Maiville stated he had to sit quietly in the back while his constituents complained and Channel 10 News was there. Commissioner Maiville further stated a week or two ago, Sarah Anthony, State Senator, had their budget request meeting and a small village in Eaton County had been present to request money for their water and they needed additional work.

MARCH 12, 2024 REGULAR MEETING

Commissioner Maiville stated at some point, they would tax residents out of their houses and he would therefore be voting no.

Commissioner Tennis disclosed they represented a client called the Water Equals Life Coalition and that, even though they were neutral on this package of bills, they were active in the area of advocacy.

Commissioner Peña stated their water bill was one-fifth of what their mother paid in central Texas for a public utility and they knew they were only talking about a few dollars here and there but when the bill was monthly it could become over \$100. Commissioner Peña further stated it was a good measure for those that were really struggling and their mother had assistance from family to make it happen.

Commissioner Peña stated their appreciation of the work done by the Michigan House of Representatives and that Michigan was surrounded by the five Great Lakes where there was a lot of water, but still needed to be cognizant of those that used it.

Commissioner Schafer stated she understood the concerns but they were looking at an additional \$24 per year on top of what residents were already paying, and that her constituents had the same concerns as Commissioner Ruests', which was that they were frustrated with the situation and potential increases. Commissioner Schafer further stated that they were looking at the fact that those that were struggling to make do were also the same ones on the borderline where they may or may not receive help.

Commissioner Schafer stated that they knew the potential three dollars would be a hardship and extra tax on the people, which is why she would be voting no.

Commissioner Morgan clarified that Ingham County was not doing anything and it was not a County tax, rather a resolution endorsing State Legislation.

The motion to adopt the resolution carried via roll call vote. **Yeas:** Cahill, Celentino, Grebner, Johnson, Lawrence, Morgan, Pawar, Peña, Polsdofer, Tennis, Trubac, Sebolt. **Nays:** Maiville, Ruest, Schafer.

Absent: None.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 25**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING PAMELA FLOWERS

RESOLUTION #24 – 118

WHEREAS, it is with great pride and admiration that we recognize the exceptional dedication and unwavering commitment of Pamela Flowers to the field of healthcare; and

WHEREAS, Pamela has served as a dedicated and passionate dietitian for 38 years, providing invaluable expertise and guidance to countless individuals seeking to improve their health and well-being; and

WHEREAS, throughout her distinguished career, Pamela has consistently demonstrated exceptional professionalism, compassion, and commitment to promoting healthy lifestyles and nutritional awareness within our community; and

WHEREAS, Pamela has been instrumental in Maternal, Infant and Child Health, leaving a lasting impact on the lives of those she has served and inspiring others to pursue healthier habits; and

WHEREAS, Pamela's unwavering dedication has earned her the respect and admiration of colleagues, clients, and peers in the field of dietetics; and

WHEREAS, Pamela has decided to embark on a well-deserved retirement, embracing the opportunity to enjoy leisure and pursue personal interests and cherish time with loved ones.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Pamela Flowers for her 23 years of exemplary service, unwavering dedication, and significant contributions to the field of dietetics.

BE IT FURTHER RESOLVED, that we offer our sincerest wishes for a fulfilling and joyous retirement, filled with happiness, good health, and countless memorable moments.

BE IT FURTHER RESOLVED, that this resolution be duly recorded, shared, and celebrated as a testament to the indelible mark left by Pamela Flowers on our organization, community, and the lives of all those she has touched.

BE IT FURTHER RESOLVED, that the Board wishes her well in this new chapter of her life and wishes her continued success in all of her future endeavors.

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HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 26**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING INGHAM COUNTY’S PARTICIPATION IN THE
EQUITABLE MOBILITY POWERING OPPORTUNITIES FOR
WORKPLACE ELECTRIFICATION READINESS PROJECT**

RESOLUTION #24 – 119

WHEREAS, Ingham County has outlined various facilities projects aimed at advancing sustainable initiatives, particularly the installation of electric vehicle charging infrastructure; and

WHEREAS, Ingham County is committed to achieving emissions reduction and sustainability objectives in alignment with Resolution #20-301, which declared a climate emergency for Ingham County, and Resolution #21-210, which declared Ingham County’s commitment to climate justice; and

WHEREAS, Michigan Clean Cities is a non-profit organization made up of stakeholders with a mission to improve air quality and energy security in Michigan by reducing dependence on oil in transportation fuels through alternative fuel and vehicle usage and fuel economy practices; and

WHEREAS, the Equitable Mobility Powering Opportunities for Workplace Electrification Readiness (EMPOWER) is a nationwide project led by Columbia-Willamette Clean Cities Coalition and East Tennessee Clean Fuels with Michigan based activities led by Michigan Clean Cities; and

WHEREAS, the EMPOWER project presents an opportunity for Ingham County to receive valuable outreach, education, and technical assistance efforts in supporting employers/workplaces in learning and planning to install electric vehicle infrastructure for employee, visitor, and fleet use from Michigan Clean Cities at no cost to the County; and

WHEREAS, the participation of Ingham County in the EMPOWER project is anticipated to aid in advancing the County’s efforts toward enhancing more sustainable transportation options and reducing greenhouse gas emissions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County's participation in the EMPOWER Workplace Charging Project in partnership with Michigan Clean Cities.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

MARCH 12, 2024 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar, Ruest
Nays: None **Absent:** Morgan **Approved 03/04/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 27**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH LAUX CONSTRUCTION
FOR IMPROVEMENTS TO HAWK ISLAND COUNTY PARK**

RESOLUTION #24 – 120

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced contractors for the purpose of entering into a contract for making improvements to Hawk Island County Park; and

WHEREAS, this general scope of work includes, but is not limited to 1) removing existing boardwalk, 2) stairway and path along the eastern edge of the pond and installing a new accessible floating boardwalk, 3) fishing docks, 4) replacing the existing path with a 10-foot wide path extending to the docks, and 5) native plant restoration, interpretive signage, a recycling bin, and a new park entrance sign; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Laux Construction; and

WHEREAS, there are available funds in line item 228-62800-967000-TR084 and line item 228-62800-967000-TR111.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with Laux Construction for the base bid Sections 1 & 2 (\$1,748,374.52), in addition to Alternates #1 (\$46,721.20) & #2 (\$46,721.20) for a grand total not to exceed: \$1,841,816.92 for improvements to Hawk Island County Park.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contingency not to exceed \$92,090.85 to cover any additional work items to be completed by staff in-house and/or expenditure by Laux Construction of which must be mutually agreed on in writing between the Parks Director (or designee) and Laux Construction before work on such work items is begun.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

MARCH 12, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

MARCH 12, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 28**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A POLICY FOR SUPPLEMENTAL FUNDING REQUESTS
FOR THE TRAILS AND PARKS MILLAGE**

RESOLUTION #24 – 121

WHEREAS, the proposed policy aims to govern supplemental funding requests pertaining to the Trails and Parks Millage, with a specific focus on addressing requests from communities seeking reimbursements exceeding approved contractual terms; and

WHEREAS, historical practices have revealed instances where communities sought supplemental funding after the completion of a project under the Trails and Parks Millage, highlighting the need for a structured policy to address such post-project funding requests; and

WHEREAS, the intention of this policy is to provide a clear framework for municipalities to follow when seeking additional funding; and

WHEREAS, recognition is given to the substantial impact of supplementary funds on the overall cost of the Millage, emphasizing the essential need for timely notification to Ingham County in the event of changes in funding costs; and

WHEREAS, the implementation of this policy does not incur a direct financial impact on the Ingham County Parks, but rather emphasizes a notable financial impact on the Trails & Parks Millage when communities do not communicate in a timely manner; and

WHEREAS, to be considered for supplemental funding, communities must notify Parks Department staff by submitting a request for additional funds within 15 days of a proposed contract change and less than 30 days to Ingham County Committee meetings for approval depending on meeting schedule; and

WHEREAS, any supplemental requests concerning project work that has already been completed without timely notice to the Parks Department may not be eligible for additional Trails and Parks millage funding; and

WHEREAS, if the original project has less than a 10% local match, a minimum local match of 10% of the supplemental amount must be provided by the local community for any request for additional funding, or credit may be given for the existing local match; and

WHEREAS, this local match requirement is subject to a waiver by the Ingham County Board of Commissioners, upon request.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached proposed Policy for Supplemental Funding Requests for Trails & Parks Millage.

MARCH 12, 2024 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

Policy for Supplemental Requests for Trails and Parks Millage Projects

A. Purpose and Applicability

The purpose of this policy is to address supplemental Trails and Parks Millage requests from communities for reimbursements exceeding approved contractual terms.

B. Definitions

Supplemental request – Any additional request for funding not included in the original contract.

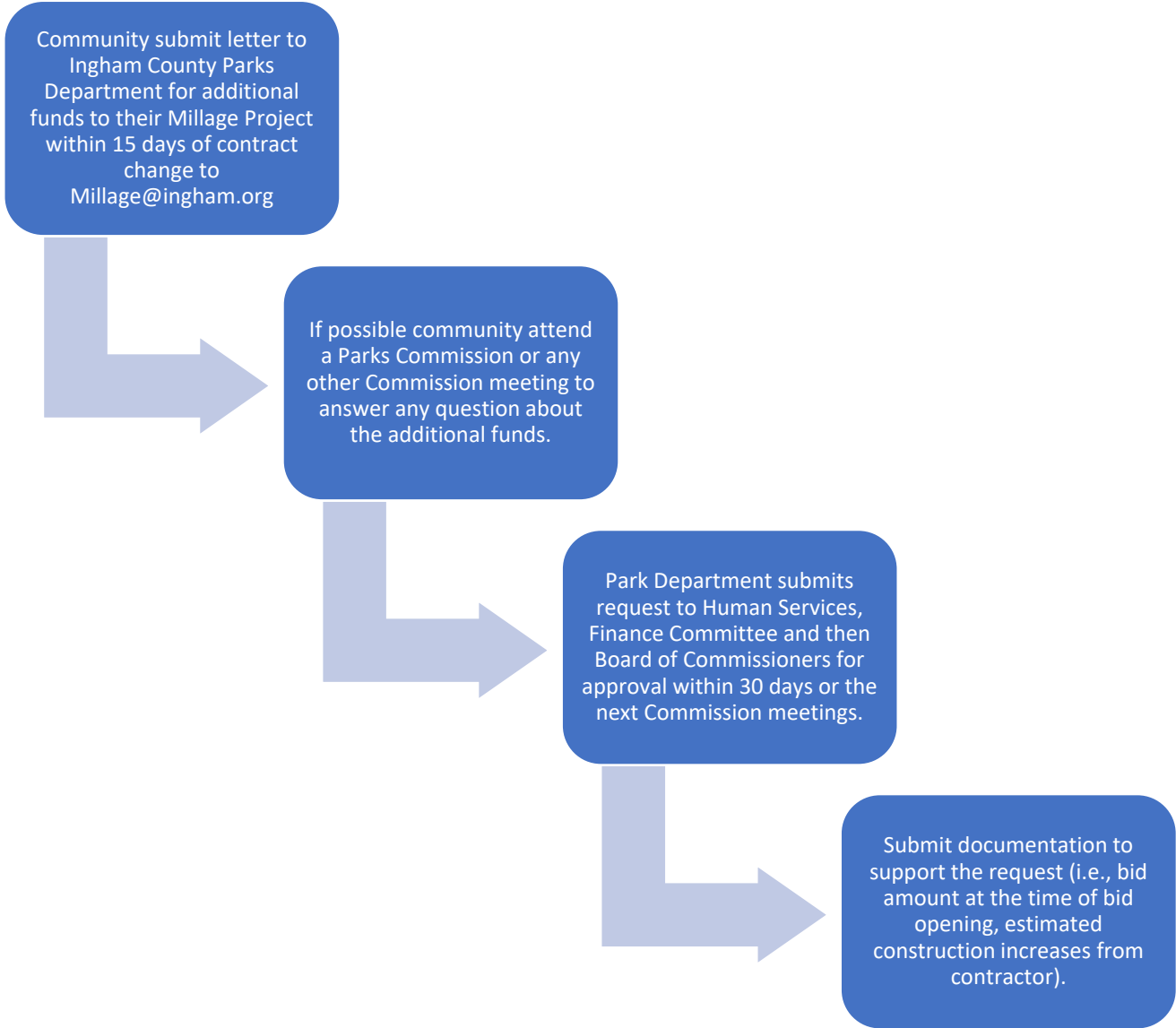
Bid Award – The time at which the advertised project is awarded to the lowest responsible bidder.

Completed – Project construction finished, ribbon cutting event or reimbursement request submitted to county.

C. Procedure

1. Any project expenses that exceed the approved contract budget are not the responsibility of the Ingham County Trails & Parks millage.
2. To be considered for supplemental funding, you must notify Parks Department staff by submitting a request for additional funds within **15** days of a proposed contract change **and less than 30 days to Ingham County Committee meetings for approval depending on meeting schedule.**
3. Supplemental requests concerning project work that has already been completed without timely notice to the Parks Department are not eligible for the Trails and Park millage funding.
4. A supplemental request must include:
 - a. Contract amendment request.
 - b. Complete Ingham County Trails & Parks Millage Amendment Form submitted to Millage@ingham.org.
 - c. **Have a community representative attend commission meeting to answer any questions about additional funds.**
 - d. Documentation to support the request. (i.e., bid amount at the time of bid opening, estimated construction increases from contractor).
5. If the original project has less than a 10% local match. A minimum local match of 10% of the supplemental amount must be provided by the local community of any request for additional funding or credit maybe given for existing local match. This local match requirement is subject to waiver by the Ingham County Board of Commissioners, upon request.

MARCH 12, 2024 REGULAR MEETING



Flowchart to show the process when submitting letter for additional funds.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 29**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2-YEAR RENEWAL AGREEMENT WITH
VERMONT SYSTEMS, INC.**

RESOLUTION #24 – 122

WHEREAS, the current 5-year contract with Vermont Systems Inc. which provides point of sale services for the Ingham County Parks and the Potter Park Zoo will expire on April 29, 2024; and

WHEREAS, the Ingham County Parks and Potter Park Zoo wish to renew the contract for an additional 2-year period as stated as an option in the current contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a two-year renewal contract with Vermont Systems, Inc. as listed below:

Parks

Year	Annual Maintenance & Support Paid to Vermont Systems	Card Connect Lease fees Paid to Vermont Systems	Cradle Point Service Fee Paid to Verizon	Total
Year 6	\$8,758	\$6,600	\$6,239	\$21,597
Year 7	\$9,196	\$6,600	\$6,239	\$22,035

Zoo

Year	Annual Maintenance & Support Paid to Vermont Systems	Card Connect Lease fees Paid to Vermont Systems	Cradle Point Service Fee Paid to Verizon	Total
Year 6	\$8,163	\$6,900	\$480	\$15,543
Year 7	\$8,571	\$6,900	\$480	\$15,951

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

FEBRUARY 26, 2024 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 30**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE MICHIGAN PUBLIC HEALTH INSTITUTE
ACCREDITATION READINESS MINI-GRANT**

RESOLUTION #24 – 123

WHEREAS, Ingham County Health Department (ICHD) wishes to accept funding from the Michigan Public Health Institute (MPHI) for an Accreditation Readiness Mini-Grant effective March 1, 2024 through August 30, 2024 in an amount not to exceed \$10,000; and

WHEREAS, this funding will support the hiring of a consultant to provide guidance in Public Health Accreditation Board (PHAB) reaccreditation activities, including the reinstallation of ICHD's Performance Management systems; and

WHEREAS, reaccreditation involves seven steps including Preparation, Application, Documentation Selection and Submission, Review, Accreditation Decision, Additional Reporting and Annual Reports, and finally Reaccreditation; and

WHEREAS, a Reaccreditation Consultant will provide management and staff expert advice and tools to assess, meet, and sustain requirements for continuous quality and performance improvement, and ultimately reaccreditation; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize accepting funding from MPHI for an Accreditation Readiness Mini-Grant, effective March 1, 2024 through August 30, 2024 in an amount not to exceed \$10,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes accepting funding from MPHI for an Accreditation Readiness Mini-Grant, effective March 1, 2024 through August 30, 2024 in an amount not to exceed \$10,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

FEBRUARY 26, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 31**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #23-301 FOR AN AGREEMENT WITH
MEDICAL HOME NETWORK HEALTH ALLIANCE II, LLC FOR PARTICIPATION IN A
MEDICARE SHARED SAVINGS PROGRAM ACCOUNTABLE CARE ORGANIZATION**

RESOLUTION #24 – 124

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to amend the agreement with Michigan Primary Care Association (MPCA) and Michigan Community Health Network (MCHN) authorized by Resolution #23-301, to enter into an agreement with the Medical Home Network (MHN) Health Alliance II, LLC to participate in a Medicare Shared Savings Program (MSSP) Accountable Care Organization (ACO) effective upon approval; and

WHEREAS, the MSSP ACO is a group of medical providers who collaborate to give coordinated, high-quality care to people with Medicare; and

WHEREAS, the MSSP ACO focuses on delivering the right care at the right time while avoiding unnecessary services and medical errors; and

WHEREAS, when an ACO succeeds in both delivering high-quality care and spending health care dollars more wisely, the ACO may be eligible to share in the savings it achieves for the Medicare program; and

WHEREAS, ICHD'S CHCs provide care for 1,000 Medicare beneficiaries; and

WHEREAS, the MSSP ACO will provide a per member, per month (PMPM) payment of between \$6 to \$10, which will amount to annual revenues of between \$60,000 and \$100,000; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize amending the agreement with MPCA and MCHN authorized by Resolution #23-301, to enter into an agreement with MHN Health Alliance II, LLC, to participate in an MSSP ACO, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the agreement with MPCA and MCHN authorized by Resolution #23-301, to enter into an agreement with MHN Health Alliance II, LLC, to participate in an MSSP ACO, effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

FEBRUARY 26, 2024 REGULAR MEETING

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 32**

Introduced by the Human Services and Finance Committees:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH PROJECT MANAGEMENT INSTITUTE

RESOLUTION #24 – 125

WHEREAS, Ingham County Health Department’s (ICHD’s) AmeriCorps VISTA Program wishes to enter into an agreement with Project Management Institute (PMI) for the professional development of its members to enhance their project management capabilities and support the successful implementation of service projects, effective upon approval through September 30, 2024 in an amount not to exceed \$8,700; and

WHEREAS, ICHD’s AmeriCorps VISTA Program acknowledges the critical role of effective project management in achieving its mission to address poverty and build capacity within communities; and

WHEREAS, the adoption of standardized project management methodologies and best practices are essential for maximizing the impact of AmeriCorps VISTA projects, and for ensuring efficient resource allocation and enhanced community outcomes; and

WHEREAS, PMI offers comprehensive training programs and certifications, including the globally recognized Project Management Professional (PMP) certification designed to equip professionals with the skills, knowledge, and credentials necessary to excel in project management roles; and

WHEREAS, all costs for this agreement are accounted for with County general funds, America Rescue Plan (ARP) funds, or other local sources and have been received and budgeted for within the AmeriCorps VISTA Budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into an agreement with PMI for the professional development of its members to enhance their project management capabilities and support the implementation of service projects, effective upon approval through September 30, 2024 in an amount not to exceed \$8,700.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with PMI for the professional development of its members to enhance their project management capabilities and support the implementation of service projects, effective upon approval through September 30, 2024 an amount not to exceed \$8,700.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** None **Approved 03/04/2024**

FEBRUARY 26, 2024 REGULAR MEETING

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

Adopted as a part of the consent agenda.

FEBRUARY 26, 2024 REGULAR MEETING

**ADOPTED – MARCH 12, 2024
AGENDA ITEM NO. 33**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH RIP MEDICAL DEBT TO PROVIDE
MEDICAL DEBT RELIEF FOR QUALIFIED INGHAM COUNTY RESIDENTS**

RESOLUTION #24 – 126

WHEREAS, RIP Medical Debt is a 501(c)(3) national charity that acquires and abolishes medical debt for people burdened by financial hardship; and

WHEREAS, Medical debt is more prevalent in communities of color, a contributor to poor physical and mental health, harmful to credit scores, a drag on economic recovery from COVID-19 pandemic, the leading cause of bankruptcy in the U.S., and recognized as a social determinant of health; and

WHEREAS, for every \$1 appropriated, approximately \$100 in medical debt can be canceled; and

WHEREAS, it is estimated that about 44,000 people in the County could have their medical debt acquired and canceled through the program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with RIP Medical Debt in an amount not to exceed \$500,000 to provide medical debt relief for qualified Ingham County Residents.

BE IT FURTHER RESOLVED, that an appropriation of an amount not to exceed \$250,000 is authorized from the fund balance of the General Fund, as Ingham County's local contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of up to \$250,000 additional matching funds from the State of Michigan for this purpose.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution, after review and approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Morgan, Peña, Pawar
Nays: Ruest **Absent:** None **Approved 03/04/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/06/2024**

FEBRUARY 26, 2024 REGULAR MEETING

Commissioner Cahill moved to adopt the resolution. Commissioner Peña supported the motion.

Commissioner Lawrence provided an overview of the resolution and RIP Medical Debt.

Commissioner Lawrence stated they were very excited that Commissioner Johnson had championed and brought the cause to Ingham County's attention and could only imagine the feeling of relief recipients would have when receiving a letter. Commissioner Lawrence further stated they had been thinking about the hardships those individuals with medical debt were facing, such as their credit report.

Commissioner Lawrence stated the resolution alleviated a huge problem within Ingham County and they were very excited to see it move forward.

Commissioner Johnson thanked the Commissioners who advocated for RIP Medical Debt to become a reality within Ingham County. Commissioner Johnson further stated they were first unsure when they brought the idea to the Board of Commissioners because they did not know that much about RIP Medical Debt, but they did a lot of research and spoke with Keith Hearle, RIP Medical Debt Special Advisor.

Commissioner Johnson stated when families did receive these funds and relief, they would love to have some families come to the podium and talk about their experiences so they could all see the impact they made. Commissioner Johnson stated Ingham County did a lot of great work and they thought this was a great opportunity for people that were in need and were serviced could speak up regarding it.

Commissioner Schafer stated she understood that Commissioners had passion for the resolution and that it could help quite a few people, but she did not support using County dollars for it. Commissioner Schafer further stated that she had heard of organizations or churches supporting RIP Medical Debt, but felt that it was not a good use of taxpayer dollars.

Commissioner Schafer stated she had talked with her constituents and none told her they were in support and numerous constituents stated that County tax dollars should not be used for this issue.

Commissioner Morgan clarified that people would not be receiving any funds, but rather a letter stating their medical debt had been wiped out. Commissioner Morgan further stated that hopefully those that did and did not support the resolution would be happy that their constituents had their medical debt wiped out.

Commissioner Morgan stated that all types of people in all types of situations would be affected by this, but especially middle class families trying to climb to the next rung, who typically had the most medical debt as opposed to those above the 400% Federal Poverty Level or those on Medicaid. Commissioner Morgan further stated this resolution was an extremely efficient way to help people and they strongly supported it.

Commissioner Morgan stated the County was doing a good thing for relatively little money and having a major impact on taxpayer lives.

The motion to adopt the resolution carried via roll call vote. **Yeas:** Cahill, Celentino, Grebner, Johnson, Lawrence, Maiville, Morgan, Pawar, Peña, Polsdofer, Ruest, Tennis, Trubac, Sebolt.

Nays: Schafer. **Absent:** None.

FEBRUARY 26, 2024 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Chairperson Sebolt stated, without objection, Commissioner Lawrence would be appointed as Chairperson, and Commissioners Maiville, Peña, Pawar, Ruest, and Schafer would be appointed as the remaining body to the Roadways Ad Hoc Committee.

Commissioner Lawrence moved to appoint Mark Stewart and reappoint Ashley Smith to the Capital Area District Library Board and to appoint Amanda Wallace as the Medical Examiner Representative to the Opioid Litigation Panel. Commissioner Morgan supported the motion.

The motion carried unanimously.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Cahill stated their husband was in an Irish band called Cahill and Murphy who was playing with another band named Time2Play at UrbanBeat on Friday, March 15, 2024 at 6:30 p.m. Commissioner Cahill further stated there would be no cover charge and they would be playing Irish ballads and rock and roll.

Commissioner Peña stated that Cristo Rey Church at 201 West Miller Road in Lansing was having their Lenten Fish Fry, and it would be the second to last chance as they did not have one on Good Friday. Commissioner Peña further stated they had been selling out, so it must be good.

Commissioner Maiville announced that the Ingham County Fair Foundation was hosting a comedy night on Saturday March 16, 2024. Commissioner Maiville further stated it was in the afternoon for youth and in the evening for adults.

Commissioner Maiville stated that this year was the 170th anniversary for the Ingham County Fair, so they were kicking off the 170 for 170 campaign where they solicit donations of \$170 that go toward the Fair Foundation. Commissioner Maiville further stated that more information could be found on the Ingham County Fair website under Fair Foundation.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Morgan moved to pay the claims in the amount of \$20,090,159.89. Commissioner Grebner supported the motion.

The motion carried unanimously.

Adjournment

The meeting was adjourned at 6:58 p.m.

FEBRUARY 26, 2024 REGULAR MEETING

Attachment A: Statement from Commissioner Trubac

Madison Hughes

From: Chris Trubac
Sent: Tuesday, March 12, 2024 6:48 PM
To: Ingham County Clerk Barb Byrum
Subject: Comments

Categories: Anika

I appreciate this opportunity to speak on an issue that has a lot of significance to county residents. I brought this resolution to the Board of Commissioners because I believe the water affordability legislation being considered by state lawmakers has major public health and infrastructure implications. Michigan's average water costs, adjusted for inflation, have doubled since 1980 due to decreases in state and federal support. When residents are unable to pay their water bills, it creates serious challenges with infrastructure funding and long-term community sustainability. In 2020 Lansing had about 27,000 households that were behind on their water bills. That was the second highest number in the state. That sort of economic instability at scale is a threat not only to the neighborhoods where these hardships occur, but also to the city and our region at large. A service as fundamentally necessary as water—which is a vital component of health, hygiene, and disease control—has to be there for our families. The creation of a statewide program to support families in need and prevent water shutoffs makes good policy sense, and will be a great benefit to long-term service planning in Ingham County.

Chris Trubac
Ingham County Commissioner
District 3 | Delhi Township

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the 14th day of March 2024, with the meeting called to order at 8:00 a.m.

Commissioners Present: Commissioner Kim Vaughan, Commissioner Beth Lutz,
Commissioner Matt Koch

Commissioners Absent: Commissioner Sam Young, Commissioner Jan Ardure

The following resolution was offered by Commissioner Koch,
seconded by Commissioner Lutz,

RESOLUTION 2024-03

A RESOLUTION FROM TUSCOLA COUNTY EXPRESSING SUPPORT FOR THE CITIZENS FOR LOCAL CHOICE BALLOT INITIATIVE WHICH SEEKS TO AMEND THE CLEAN AND RENEWABLE ENERGY AND ENERGY WASTE REDUCTION ACT TO REPEAL PART 8 AS ADDED BY PUBLIC ACT 233 OF 2023, IN AN EFFORT TO RESTORE LOCAL CONTROL FOR WIND AND SOLAR OPERATIONS

WHEREAS, the ability of local jurisdictions to determine for themselves which projects should and should not be in their local communities; what plans are best and reasonable for each neighborhood rather than these decisions be forced onto Townships without their best interest at hand; and

WHEREAS, the legislature of the State of Michigan has passed, and the Governor has signed House Bill 5120, now Public Act 233 of 2023, that strips away local community control on these issues and places the control within the Michigan Public Service Commission (MPSC), and

WHEREAS, Tuscola County will protect our communities land from the MPSC and special interests trying to strip away local control within legal limits; and

WHEREAS, the County Board of Commissioners of Tuscola County feel strongly that our local government is best able to assess the needs of our community; now

THEREFORE, BE IT RESOLVED, that Tuscola County Board of Commissioner vehemently opposed to the State of Michigan Legislature's passage of legislation that takes away local control and places it within the authority of the MPSC; and

BE IT FURTHER RESOLVED; that Tuscola County is opposed to corporation-prioritized action such as building utility-scale wind and solar projects in our community; and

BE IT FURTHER RESOLVED; that Tuscola County supports the statewide ballot initiative, Citizens for Local Choice, a grassroots coalition of local officials and community organizers across Michigan working to amend the Clean and Renewable Energy and Energy Waste Reduction Act to, among other things, repeal Part 8 as added by Public Act 233 of 2023 which will restore local control of land use to ensure reasonable regulation in our widely diverse communities.

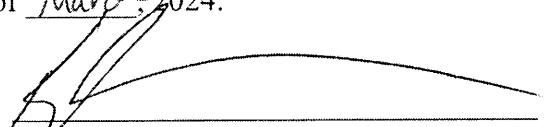
Roll Call Vote:

Ayes: *Vaughan, Juty, Kocer*

Nays: *none*

Resolution 2024-03 declared adopted this 14th day of March, 2024.

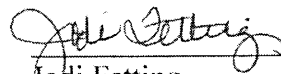
Date 3/14/2024



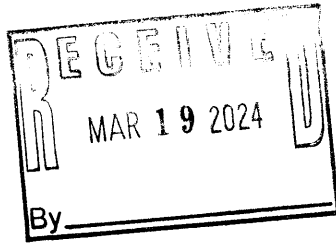
Kim Vaughan, Chairperson
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, CCO, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Tuscola County Board of Commissioners at a regular meeting on March 14, 2024.

Date 3/14/2024



Jodi Fetting
Tuscola County Clerk, CCO



County of Ingham
P.O. Box 319
Mason, MI 48854

March 14, 2024

To Whom It May Concern,

On 3/05/2024, you made the decision to invest in the lives of your fellow community members. On behalf of Cristo Rey Community Center and the people we serve, we thank you for supporting our mission.

Your gift will help ensure your neighbors have access to healthy food, quality healthcare and counseling. Your support will help provide families with critical basic necessities.

Your support is essential to our mission of providing critical care to those in vulnerable situations. It is through your generosity alone that we can continue to provide high-quality care for those who need it most.

You are a part of Cristo Rey's vision, and we thank you.

No goods or services were received in exchange for this donation. Our tax ID # is 38-1779460. The tax-deductible amount of your donation is:

Date Received by Development Office: March 14, 2024
Amount Received: \$10,135.00

Sincerely,

Kelly Pino
Director of Fund Development

People Helping People

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Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING THE GRIEVANCE SETTLEMENT AGREEMENT WITH THE
COMMAND OFFICERS ASSOCIATION OF MICHIGAN 911 SUPERVISORY UNIT**

RESOLUTION #24 –

WHEREAS, the Command Officers Association of Michigan (COAM), the supervisory group within the 9-1-1 Center, filed a grievance regarding a retention bonus that was previously negotiated with the dispatchers' bargaining unit that the COAM group did not receive; and

WHEREAS, representatives from the County Attorney, Human Resources, and the 9-1-1 Center met with COAM and discussed the issue prior to arbitrating the matter; and

WHEREAS, the parties reached a tentative settlement agreement of a one-time \$2,500 retention bonus paid to each of the six members of the COAM 911 Center Supervisory Unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County Attorney to draft the settlement agreement as described which will settle this matter with the Command Officers Association of Michigan.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign the Grievance Settlement on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A STOP SIGN TRAFFIC CONTROL ORDER FOR THE
INTERSECTION OF WILD GINGER TRAIL AND WOODWIND TRAIL**

RESOLUTION #24 –

WHEREAS, the Road Department is responsible for placing and maintaining traffic control devices located on roads within their jurisdiction; and

WHEREAS, the Road Department has evaluated the intersection of Wild Ginger Trail and Woodwind Trail located in Section 2 of Meridian Charter Township and determined a stop sign is necessary at the location as described herein; and

WHEREAS, the Road Department recommends a stop sign to be installed on the west leg of the Wild Ginger Trail at Woodwind Trail intersection.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Traffic Control Order to place a stop sign for traffic on the west leg of Wild Ginger Trail at the intersection of Woodwind Trail, located in Section 2 of Meridian Charter Township.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the Traffic Control Order on behalf of the County.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO MODIFY THE COMPOSITION OF
THE INGHAM COUNTY HOUSING TRUST FUND COMMITTEE**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners established the Ingham County Housing Trust Fund Committee through Resolution #21-398, as amended by Resolutions #21-485 and #23-004; and

WHEREAS, the Housing Trust Fund Committee consists of seven members: the County Services Committee Chairperson/Designee from membership of the County Services Committee, Ingham County Treasurer, Ingham County Controller/Administrator, Ingham County Land Bank Executive Director, Racial Equity Task Force representative and two Ingham County residents; and

WHEREAS, as the functions of the Housing Trust Fund have developed it has become necessary to increase the size of the Committee to include additional members to expand the viewpoints and experiences of the membership of the Housing Trust Fund Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby modifies the composition of the Housing Trust Fund Committee to increase the size from seven to eleven members consisting of the following:

County Services Chairperson or designee from membership of County Services Committee
Ingham County Treasurer
Ingham County Controller/Administrator
Ingham County Land Bank Executive Director
Racial Equity Task Force Representative
Financial Institution Representative
Builders/Developers Representative
Tenants/Tenants Organizations Representative
Unhoused Resident/Service Provider to Unhoused Residents
Member who resides outside of the Cities of Lansing and East Lansing, and Delhi, Lansing
and Meridian Charter Townships
Resident of Ingham County

BE IT FURTHER RESOLVED, that Resolution #21-398, as amended by Resolutions #21-485 and #23-004, will be amended to reflect the above-mentioned changes, all other provisions will remain in effect including the 3 year staggered terms for those appointed from the public.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE WOMEN'S COMMISSION

RESOLUTION #24 –

WHEREAS, several vacancies exist on the Women's Commission; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on this Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Rebecca Kasen, 933 Abbey Road, East Lansing, 48823

to the Women's Commission to a term expiring December 31, 2026.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None **Absent:** None **Approved 03/19/2024**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN INVESTMENT ADVISORY AGREEMENT BETWEEN THE
INGHAM COUNTY TREASURER AND ROBINSON CAPITAL MANAGEMENT, LLC**

RESOLUTION #24 –

WHEREAS, the Ingham County Treasurer is responsible for investing County funds in a manner that protects the safety of public money and ensures funds are available to meet the County's obligations in a timely manner while achieving a return on investments to benefit County programs and taxpayers; and

WHEREAS, funds available for investment by the Treasurer have nearly doubled since 2019; and

WHEREAS, even within the limited investment options available for public funds the methods and means for ensuring safety and for maximizing yield have grown more complex in the past five years; and

WHEREAS, the Treasurer has investigated a number of service providers who provide a wide variety of services ranging from advice and consultation to full management of public finances; and

WHEREAS, the Treasurer believes the objectives of the County may best be met by retaining control of investment decisions while contracting for advice, consultation, and market research services; and

WHEREAS, Robinson Capital Management, LLC, a Michigan firm, offers the services that best meet the County's needs.

THEREFORE BE IT RESOLVED, that the Ingham County Treasurer is authorized to enter into an Investment Advisory Agreement with Robinson Capital to provide advice, consultation, and research that will help the Treasurer invest County funds in a manner that protects the safety of public money and ensures funds are available to meet the County's obligations in a timely manner while achieving a return on investments to benefit County programs and taxpayers.

BE IT FURTHER RESOLVED, that the Ingham County Treasurer will maintain all final decision making with respect to investments of county funds.

BE IT FURTHER RESOLVED, that the annual cost of the agreement will not exceed \$50,000 per year.

BE IT FURTHER RESOLVED, that the Controller/Administrator will ensure that the costs of the agreement are borne proportionately by all county funds that have money invested under the Treasurer's management.

BE IT FURTHER RESOLVED, that the Treasurer will report annually to the Board of Commissioners the effects of this agreement on County funds.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH MANER COSTERISAN
FOR ACCOUNTING SERVICES**

RESOLUTION #24 –

WHEREAS, the turnover in the Financial Services Department has left the department with a need for executive-level assistance with audit preparation; and

WHEREAS, the 2023 audit process begins in early April; and

WHEREAS, due to the complexity and length of the audit process an agreement for a period not to exceed six months with a fee not to exceed \$30,000 is recommended with Maner Costerisan; and

WHEREAS, funding is available through the Contingency Fund.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners approves an agreement with Maner Costerisan for accounting services for a period not more than six months with a fee not to exceed \$30,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE REPORTING SOFTWARE FOR PHONE SYSTEM BY
ISI TELEMAGEMENT SOLUTIONS**

RESOLUTION #24 –

WHEREAS, Ingham County relies heavily on our phone systems - be it voice services or location information provide for emergency calls; and

WHEREAS, to assist in troubleshooting issues, outages, and load balancing, Innovation and Technology would like to purchase a more robust phone reporting software; and

WHEREAS, the requested amount is in the 2024 budget; and

WHEREAS, ITD has reviewed the potential alternatives and deems ISI Telemagement Solutions as the most robust cost-effective option.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize purchasing software and activation from ISI Telemagement Solutions in the amount not to exceed \$8,500.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology's Network Fund.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE VMWARE SUPPORT AGREEMENT
FROM CDWG**

RESOLUTION #24 –

WHEREAS, Ingham County currently utilizes VMWare for maintenance on critical virtualization software and requires ongoing support; and

WHEREAS, the Innovation and Technology Department (ITD) obtained State of Michigan contract pricing from CDWG for our ongoing support and licensing needs; and

WHEREAS, our current existing support agreement expires on March 31, 2024 and ITD recommends renewing this agreement for three years to save on upcoming price increases.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of the VMWare support agreement from CDWG for three years in the amount not to exceed \$127,000.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County's Network Fund #63625810-932030.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE AGREEMENT WITH
BOLING JANITORIAL SERVICES, INC.**

RESOLUTION #24 –

WHEREAS, the agreement with Boling Janitorial needs to be amended to cover the costs of consumables; and

WHEREAS, the additional cost will be \$4,200 per month or \$50,400 per year; and

WHEREAS, while absorbing this increased cost, it is lower than the next competitive bid; and

WHEREAS, the Facilities Department recommends an amendment to the agreement with Boling Janitorial for the yearly increase of \$50,400 to cover the cost of consumables; and

WHEREAS, funds for the maintenance contractual 931100 and 818000 line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with Boling Janitorial Service, Inc., 450 Lentz Court, Lansing, MI 48917, for the yearly increase of \$50,400 to cover the cost of consumables.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SMART HOMES SMART OFFICES
FOR TECHNOLOGY UPGRADES TO CONFERENCE ROOM A AT THE
HUMAN SERVICES BUILDING**

RESOLUTION #24 –

WHEREAS, the technology in conference room A at the Human Services Building is in need of upgrades as equipment is outdated and failing; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals co-operative agreement contract do not require three quotes; and

WHEREAS, Smart Homes Smart Offices is on the MiDeals co-operative agreement contract; and

WHEREAS, the Facilities Department recommends an agreement with Smart Homes Smart Offices who submitted a proposal of \$19,131.78 for the technology upgrades to conference room A at the Human Services Building; and

WHEREAS, the Facilities Department is requesting a \$1,000 contingency for any unforeseen circumstances; and

WHEREAS, funds are available in the 2023 approved CIP line item #245-90212-979000 which has a balance of \$25,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Smart Home Smart Office, 210 State St., Mason, Michigan 48854, for technology upgrades to conference room A at the Human Services Building for an amount not to exceed \$20.131.78, which includes a \$1,000 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CUSTODIAL - SPECIAL PART-TIME POSITION
FOR THE FACILITIES DEPARTMENT**

RESOLUTION #24 –

WHEREAS, the Facilities Department is requesting the creation of a custodial - special part-time position due to expanding needs; and

WHEREAS, the size of the Justice Complex has posed challenges to custodial staff in ensuring the cleanliness of the entire building is to County standards; and

WHEREAS, the expanding requests to clean more areas will require taking on cleaning duties throughout the complex; and

WHEREAS, the new position has been classified by Ingham County Human Resources as a UAW Tops Custodian – Special Part-Time that will not receive benefits; and

WHEREAS, the position will be compensated at a UAW B (\$15.96 per hour); and

WHEREAS, the Human Resources Department and UAW are in agreeance with the creation of this position; and

WHEREAS, funds for the position will come from Facilities' wages line item.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of a Custodian – Special Part-Time, UAW Tops B (\$15.96 per hour), for the Facilities Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary 2024 budget and position allocation lists adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE ELEVATOR MAINTENANCE AGREEMENT WITH ELEVATOR SERVICE INC., TO INCLUDE THE 30TH CIRCUIT COURT ANNEX BUILDING

RESOLUTION #24 –

WHEREAS, the 30th Circuit Court Annex Building was purchased by Ingham County; and

WHEREAS, the elevator needs to be added to the current agreement with Elevator Service Inc., for the routine maintenance, testing, and repairs; and

WHEREAS, the additional cost will be \$168 per month; and

WHEREAS, the Facilities Department recommends an amendment to the agreement with Elevator Service Inc., to include services for the elevator at the 30th Circuit Court Annex Building for the monthly increase of \$168; and

WHEREAS, funds are available in the maintenance contractual line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Elevator Service LLC., 4150 Hunsaker Drive, East Lansing, MI 48823, corporate address of 823 Ottawa NW, Grand Rapids, Michigan 49503, for full-service elevator repair and maintenance at the 30th Circuit Court Annex Building for the monthly increase of \$168.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SMART HOMES SMART OFFICES
FOR TECHNOLOGY IN THE FACILITIES OFFICE CONFERENCE AREA**

RESOLUTION #24 –

WHEREAS, the Facilities Department office conference area does not have any technology in place to use while holding meetings or trainings; and

WHEREAS, it would be beneficial to have the ability to participate in meetings and training with staff and vendors; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals co-operative agreement contract do not require three quotes; and

WHEREAS, Smart Homes Smart Offices is on the MiDeals co-operative agreement contract; and

WHEREAS, the Facilities Department recommends an agreement with Smart Homes Smart Offices for the addition of technology to the Facilities Office conference area for \$6,193.90; and

WHEREAS, funds are available in the approved 2024 CIP General Fund Line item #245-27599-976000-24F10, which has a balance of \$24,125.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Smart Homes Smart Offices, 210 State St., Mason, Michigan 48854, for technology in the Facilities Office conference area for an amount not to exceed \$6,193.90.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEDRICK ASSOCIATES
TO REPLACE THE LIEBERT UNITS IN THE SERVER ROOM**

RESOLUTION #24 –

WHEREAS, the three Liebert units in the server room have outlived their useful life and need to be replaced;
and

WHEREAS, the Liebert units are responsible for cooling the room the County's servers resides in, keeping the room temperature at the correct operational level for the servers and equipment, which is critical to the operations of Ingham County; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals co-operative agreement contract do not require three quotes; and

WHEREAS, Hedrick Associates is on the MiDeals Co-operative agreement contract; and

WHEREAS, the Facilities Department recommends an agreement with Hedrick Associates to replace the Liebert units in the server room for \$308,826; and

WHEREAS, the Facilities Department is requesting a contingency of \$6,174 for any unforeseen circumstances;
and

WHEREAS, funds are available in the approved 2024 CIP Public Improvement Fund line item #245-90210-979000-24F07 which has a balance of \$315,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Hedrick Associates, 2360 Industrial Drive NE, Grand Rapids, Michigan 49505, to replace the Liebert units in the server room for an amount not to exceed \$315,000, which includes a contingency of \$6,174.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO
MACALLISTER MACHINERY COMPANY INC., FOR THE PURCHASE OF A SCISSOR LIFT**

RESOLUTION #24 –

WHEREAS, the Facilities Department is requesting the purchase of a scissor lift in an effort to reduce our costs to rent equipment when it is needed for repairs, upgrades, and projects; and

WHEREAS, often times repairs are put on hold and with this purchase repairs will be made timely; and

WHEREAS, per the Ingham County Purchasing Policy, vendors on the MiDeals co-operative agreement contract do not require three quotes; and

WHEREAS, MacAllister Machinery Company Inc., is on the MiDeals co-operative agreement contract; and

WHEREAS, the Facilities Department recommends a purchase order to MacAllister Machinery Company Inc., for the purchase of a scissor lift for \$15,875; and

WHEREAS, funds are available in the approved 2024 CIP General Fund Line item #245-27599-976000-24F10, which has a balance of \$40,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a purchase order to MacAllister Machinery Company Inc., 2100 S. Canal Road, Lansing, MI 48917, for the purchase of a scissor lift for an amount not to exceed \$15,875.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REDGUARD FIRE & SECURITY, INC.,
FOR MONITORING, WARRANTY, AND INSPECTION SERVICES FOR THE FIRE PANEL AT
THE VETERANS MEMORIAL COURTHOUSE AND GRADY PORTER BUILDING**

RESOLUTION #24 –

WHEREAS, the fire panels installed at the Veterans Memorial Courthouse and Grady Porter Building have a proprietary communication system to Redguard Fire & Security, Inc.; and

WHEREAS, the services include daily monitoring, alerts for any malfunctions, yearly inspection of equipment and extended warranty for a five-year term; and

WHEREAS, these services are crucial in the daily operations of the Veterans Memorial Courthouse and Grady Porter Building; and

WHEREAS, the Facilities Department recommends an agreement with Redguard Fire & Security, Inc., who submitted a proposal of \$23,105 for the monitoring, inspection, and extended warranty for a five-year term at the Hilliard Building; and

WHEREAS, funds for the maintenance contractual 931100 line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Redguard Fire & Security, Inc., 45150 Polaris Court, Plymouth, Michigan 48170, for monitoring, warranty, and inspection services of the fire panel at the Hilliard Building for a five-year term in the amount of \$23,105.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF SUPPORT FOR THE LOCAL BRIDGE PROGRAM FUNDING APPLICATIONS
FOR FISCAL YEAR 2027**

RESOLUTION #24 –

WHEREAS, the Michigan Department of Transportation (MDOT) is currently soliciting applications for federal and/or state funding through the Local Bridge Program for Fiscal Year 2027; and

WHEREAS, the available funding categories through the Local Bridge Program include full bridge replacement, bridge rehabilitation, and preventative maintenance work for bridges measuring at least 20 feet long when measured along the roadway centerline; and

WHEREAS, the Local Bridge Program allows each road agency to submit bridge funding applications annually; and

WHEREAS, upon reviewing the county bridge needs, the Road Department recommends submitting funding applications to address the replacement and preventative maintenance needs for the following bridges:

1. Replacement of the Noble Road Bridge over Deer Creek, Wheatfield Township (SN 3921)
2. Replacement of the Dennis Road Bridge over West Cedar Drain, Leroy Township (SN 3898)
3. Preventative Maintenance of the Kinneville Road Bridge over Grand River, Onondaga Township (SN 3860)
4. Replacement of the Small Acres Lane Bridge over Pine Lake Outlet Drain, Meridian Township (SN 3910); and

WHEREAS, the Local Bridge Program requires a current resolution from the road agency's governing Board in support of the proposed funding applications.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports the Road Department in the submittal of funding applications for the bridges listed above in an effort to receive Local Bridge Program funding for Fiscal Year 2027.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SECOND-PARTY AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION
FOR A FEDERAL FUNDED PROJECT ON
DIETZ ROAD OVER THE RED CEDAR RIVER**

RESOLUTION #24 –

WHEREAS, the Road Department received federal Local Bridge Program funds to replace the Dietz Road Bridge over the Red Cedar River in Sections 32 and 33 of Locke Township; and

WHEREAS, the federal funding pays for 80% of the actual construction costs with a 20% funding match being the responsibility of the Road Department; and

WHEREAS, the Michigan Department of Transportation (MDOT) Contract #24-5091 states the estimated construction funding responsibilities for the project is as follows:

Federal Local Bridge Funds:	\$2,189,600
Road Department Funds:	<u>\$ 564,600</u>
Total Estimated Project Cost:	\$2,754,200; and

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs for the project to account for unexpected construction costs; and

WHEREAS, the estimated construction funding responsibilities for the project, with a 20% contingency included, is as follows:

Federal Local Bridge Funds with 20% Contingency:	\$2,627,520
Road Department Funds with 20% Contingency:	<u>\$ 677,520</u>
Total Estimated Project Cost (+20%):	\$3,305,040; and

WHEREAS, the Road Department's anticipated local participation costs have been included in the 2024 Road Fund Budget; and

WHEREAS, the construction project will be undertaken pursuant to an agreement between MDOT and the Contractor; and

WHEREAS, the County, on behalf of the Road Department, must enter into an associated second-party agreement with MDOT consistent with federal and state funding requirements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract #24-5091 with the Michigan Department of Transportation to replace the Dietz Road Bridge over the

Red Cedar River in Sections 32 and 33 of Locke Township for a total estimated project cost of \$2,754,200 consisting of \$2,189,600 in federal Local Bridge Program funds and \$564,600 in Road Department funds.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$3,305,040 consisting of \$2,627,520 in federal Local Bridge Program funds and \$677,520 in Road Department funds.

BE IT FURTHER RESOLVED, that the Road Department's anticipated local participation match for the federal and state funding has been included in the 2024 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SECOND-PARTY AGREEMENT
WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION
FOR FEDERAL AND STATE FUNDED PROJECTS ON
HOXIE ROAD OVER WOLF CREEK AND WALDO ROAD OVER DEER CREEK DRAIN**

RESOLUTION #24 –

WHEREAS, the Road Department received federal and state Local Bridge Program funds to rehabilitate the Hoxie Road Bridge over Wolf Creek in Section 14 of Locke Township and the Waldo Road Bridge over Deer Creek Drain in Section 34 of Wheatfield Township; and

WHEREAS, the federal funding pays for 80% of the actual construction costs and the state funding pays for 15% of the actual construction costs with a 5% funding match being the responsibility of the Road Department; and

WHEREAS, the Michigan Department of Transportation (MDOT) Contract #24-5036 states the estimated construction funding responsibilities for the projects are as follows:

Federal Local Bridge Funds:	\$ 340,000
State Local Bridge Funds:	\$ 63,750
Road Department Funds:	\$ <u>28,750</u>
Total Estimated Project Cost:	\$ 432,500; and

WHEREAS, a contingency is being requested in the amount of 20% of the total estimated project costs for the projects to account for unexpected construction costs; and

WHEREAS, the estimated construction funding responsibilities for the projects, with a 20% contingency included, are as follows:

Federal Local Bridge Funds with 20% Contingency:	\$ 408,000
State Local Bridge Funds with 20% Contingency:	\$ 76,500
Road Department Funds with 20% Contingency:	\$ <u>34,500</u>
Total Estimated Project Cost (+20%):	\$ 519,000; and

WHEREAS, the Road Department's anticipated local participation costs have been included in the 2024 Road Fund Budget; and

WHEREAS, the construction project will be undertaken pursuant to an agreement between MDOT and the Contractor; and

WHEREAS, the County on behalf of the Road Department, must enter into an associated second-party agreement with MDOT consistent with federal and state funding requirements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into Contract #24-5036 with the Michigan Department of Transportation to rehabilitate the Hoxie Road Bridge over Wolf Creek in Section 14 of Locke Township and the Waldo Road Bridge over Deer Creek Drain in Section 34 of Wheatfield Township for a total estimated project cost of \$432,500 consisting of \$340,000 in federal Local Bridge Program funds, \$63,750 in state Local Bridge Program funds and \$28,750 in Road Department funds.

BE IT FURTHER RESOLVED, that the project shall include a contingency in the amount of 20% of the estimated project costs, equating to a total budgeted project cost of \$519,000 consisting of \$408,000 in federal Local Bridge Program funds, \$76,500 in state Local Bridge Program funds, and \$34,500 in Road Department funds.

BE IT FURTHER RESOLVED, that the Road Department's anticipated local participation match for the federal and state funding has been included in the 2024 Road Fund Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER FOR REFLECTIVE SIGN FACES,
COMPLETE SIGNS, ALUMINUM SHEET SIGN PANELS AND SIGNPOSTS**

RESOLUTION #24 –

WHEREAS, the Road Department annually purchases signs and posts of various sizes and specifications to replace damaged or outdated signs throughout Ingham County; and

WHEREAS, the Purchasing Department recently released Invitation For Bid #59-24 and received competitive bid proposals for furnishing reflective sign faces, complete signs, aluminum sheet sign panels, and signposts for a period of one-year with an option for a one-year renewal; and

WHEREAS, bids for reflective sign faces, complete signs, aluminum sheet sign panels, and signposts were solicited and evaluated by the Purchasing Department, and it is their recommendation, together with the concurrence of Road Department staff, to execute a purchase order with Dornbos Sign & Safety Inc.; and

WHEREAS, the Road Department 2024 budget includes sufficient funds to purchase these materials.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the bid and authorizes a purchase order with Dornbos Sign & Safety Inc. of 619 W Harris Street, Charlotte, MI 48813 to furnish reflective sign faces, complete signs, aluminum sheet sign panels, and signposts to the Road Department on an as-needed, unit price basis for a one-year period, with a one-year renewal option per Invitation For Bid #59-24.

BE IT FURTHER RESOLVED, that the Purchasing Department is hereby authorized to execute a purchase order with Dornbos Sign & Safety Inc. to purchase reflective sign faces, complete signs, aluminum sheet sign panels, and signposts as needed and budgeted, on behalf of the Road Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer

Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN AGREEMENT WITH EX2 FOR
BROADBAND MIDDLE MILE DESIGN SERVICES**

RESOLUTION #24 –

WHEREAS, funding for broadband expansion through the Michigan Broadband Equity, Access, and Deployment (BEAD) program and other federal broadband programs will require that Ingham County have a middle mile fiber backbone plan that identifies potential routes and infrastructure requirements to serve unserved and underserved communities; and

WHEREAS, a robust middle mile fiber backbone plan should also include routes to Community Anchor Institutions (CAIs) in the County including all County facilities; township, village, and city halls; and schools; and

WHEREAS, Livingston County has developed a county-wide middle mile fiber backbone plan with eX2 that has “dead end” routes to the Ingham County line; and

WHEREAS, contracting with eX2 to develop a middle mile fiber backbone plan for Ingham County by utilizing Livingston County’s public procurement process will save us time and provide us with a proven contractor that is highly recommended by Livingston County; and

WHEREAS, funding for the not to exceed cost of \$58,416.96 for this project is available in American Rescue Plan Act (ARPA) funds previously allocated to County-wide broadband development.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize an agreement with eX2 to provide preliminary design consultation services and GIS mapping services to develop a conceptual fiber route that connects County CAIs that provides scalability and flexibility for an open access middle mile network for a not to exceed cost of \$58,416.96.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE TRANSFER OF THE PROCUREMENT AND MANAGEMENT OF ENGINEERING AND CONSTRUCTION SERVICES FOR THE LAKE LANSING WATER LEVEL CONTROL STRUCTURE PROJECT TO THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION #24 –

WHEREAS, Part 307 of Act 451 allows a County Board of Commissioners to separate out duties and responsibilities for projects relating to inland lake levels; and

WHEREAS, the Ingham County Board of Commissioners' County Services Committee requested alternative procurement and management of engineering and construction services for the Lake Lansing Water Level Control Structure Project; and

WHEREAS, the Ingham County Road Department (ICRD) was the County department best suited to perform these services; and

WHEREAS, the ICRD will require additional engineering and construction management support to successfully complete the project; and

WHEREAS, the Ingham County Board of Commissioners will contract with the County Drain Commissioner's Office to hold the day of review and the development of the project assessment plan; and

WHEREAS, the ICRD, in conjunction with the Controller's Office and utilizing the preliminary engineering plan from Spicer Group, Inc., will work with the Lake Lansing Property Owner's Association (LLPOA), to recommend to the Board of Commissioners, the most viable and cost-effective engineering solution for the project; and

WHEREAS; once the Board of Commissioners select the engineering solution, ICRD will develop engineering bid specifications and contract documents for the engineering phase of the project; and

WHEREAS, project costs are estimated at approximately \$1,500,000 and will be reimbursed through the project assessments, but a separate fund will need to be established in this amount to ensure no ICRD Road Funds are used in this project.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby transfer the responsibilities for the procurement and management of engineering and construction services for the Lake Lansing Water Level Control Structure project to the Ingham County Road Department.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners will contract with the County Drain Commissioner's Office to hold the day of review and the development of the project assessment plan.

BE IT FURTHER RESOLVED, that a Lake Lansing Water Level Control Structure project fund will be established utilizing \$1,500,000 in non-restricted fund balance reserves, of which, all eligible project expenditures shall be reimbursed through project assessments, or grants or appropriations received.

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF INTENT TO PREPARE A MATERIALS MANAGEMENT PLAN
FOR INGHAM COUNTY**

RESOLUTION #24 –

WHEREAS, Michigan’s Solid Waste Program has been updated with the passage of significant amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, that became effective on March 29, 2023; and

WHEREAS, the amendments require that existing county Solid Waste Management Plans (SWMP) be replaced with new Materials Management Plans (MMP) that focus on sustainable materials management approaches, such as recycling and composting, instead of just landfilling waste; and

WHEREAS, on January 8, 2024, the Department of Environment, Great Lakes, and Energy (EGLE) initiated the materials management planning process, requiring counties to submit a Notice of Intent (NOI) to prepare an MMP by July 6, 2024; and

WHEREAS, county boards of commissioners, or elected executives, are given the first opportunity to assume authority over MMP development and implementation as the County Approval Agency (CAA), which is defined by EGLE as the county board of commissioners, or elected executives, or other acceptable entity, that assumes responsibility and is authorized to approve the MMP, by submitting an NOI for preparing the MMP; and

WHEREAS, if Ingham County accepts this authority, an NOI is required to be submitted by July 6, 2024 in order to prepare an MMP; and

WHEREAS, if Ingham County accepts this authority, the CAA has 120 days after the NOI is filed to identify and appoint the Designated Planning Agency (DPA); and

WHEREAS, the DPA is defined by EGLE as the agency and a specific individual of the agency designated by the CAA that shall serve as the primary government resource in the planning area for the administering and developing the MMP; and

WHEREAS, if Ingham County accepts this authority, the CAA has 180 days after the NOI is filed to identify and appoint the Materials Management Planning Committee (MMPC); and

WHEREAS, the MMPC is defined by EGLE as a permanent body that is appointed by the CAA to direct the DPA in the preparation, coordination, and in ensuring fulfillment of the MMP; and

WHEREAS, guidance was sought from Ingham County’s Board of Health and Ingham County’s Environmental Affairs Commission; and

WHEREAS, Ingham County’s Board of Health and Ingham County’s Environmental Affairs Commission have formally recommended that Ingham County Board of Commissioners assume authority over MMP development and implementation by accepting the CAA responsibilities and that the Ingham County Board of Commissioners develop a single-county MMP.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the County Approval Agency (CAA) responsibilities and approves the submission of a Notice of Intent (NOI) to the Department of Environment, Great Lakes, and Energy (EGLE) to prepare an MMP.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Controller’s Office, in conjunction with the Board of Commissioners’ Office, to prepare the NOI and fulfill the communication and publication requirements regarding the NOI once filed that are identified in Part 115.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Controller’s Office to consult with each adjacent county, on behalf of the County Approval Agency (CAA), to fulfill the multicounty planning consideration requirements that are identified in Part 115 in a manner that is consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Controller’s Office, in conjunction with the Board of Commissioners’ Office, to begin the work necessary to prepare for the appointment of the Designated Planning Agency (DPA) and the Materials Management Planning Committee (MMPC) to fulfill the requirements that are identified in Part 115.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents in accordance with this resolution on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** Tennis, Trubac **Approved 03/18/2024**

Introduced by the Human Services, County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONVERTING POSITION #601127 FROM A 0.5 FTE
HEALTH PROGRAM ASSISTANT POSITION TO A 1.0 FTE
COMMUNITY HEALTH REPRESENTATIVE III POSITION**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to convert Position #601127 from a 0.5 FTE Health Program Assistant position to a 1.0 FTE Community Health Representative (CHR) III position, effective upon approval; and

WHEREAS, this conversion will increase Position #601127 from a 0.5 FTE UAW C (Part-Time Salary Range: \$37,990.24 to \$42,674.78), to a 1.0 FTE CHR III UAW E (Full-Time Salary Range: \$81,593.66 to \$92,260.89); and

WHEREAS, this conversion will help to support the continued growth of the Ryan White program and the CHCs; and

WHEREAS, continued growth within the CHCs has increased the complexity of the workload for the Medical Records and Referral Management team; and

WHEREAS, the proposed position conversion will allow the Medical Records and Referral Management team to manage its workload in a manner that aligns with the CHC and Ryan White program's pace of growth; and

WHEREAS, the new CHR III employee will begin at a UAW Tops Grade E, Step 2; and

WHEREAS, the financial impact of converting the .50 FTE Health Program Assistant position to a CHR III position will be an increase totaling \$49,586.11; and

WHEREAS, the cost increase for this conversion will be covered by Ryan White 340B revenues; and

WHEREAS, the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize converting position #601127 from a 0.5 FTE Health Program Assistant position to a 1.0 FTE CHR III position, effective upon approval.

THEREFORE BE IT RESOLVED, that the Ingham Community Health Centers Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize converting position #601127 from a 0.5 FTE Health Program Assistant position UAW C (Part-Time Salary Range: \$37,990.24 to \$42,674.78) to a 1.0 FTE CHR III position, UAW E (Full-Time Salary Range: \$81,593.66 to \$92,260.89) effective upon approval.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments and changes to the position allocation list, consistent with this resolution.

HUMAN SERVICES: Yeas: Cahill, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** Tennis, Trubac **Approved 03/18/2024**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTINUED PHYSICIAN SERVICES FOR A 0.1 FTE
INFECTIOUS DISEASE PHYSICIAN FROM MICHIGAN STATE UNIVERSITY COLLEGE OF
OSTEOPATHIC MEDICINE FOR RYAN WHITE PROGRAM SERVICES**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department's (ICHD's) Community Health Centers (CHCs) wish to continue physician services for a 0.1 FTE Infectious Disease Physician provided by Michigan State University College of Osteopathic Medicine (MSU COM), effective May 1, 2024 through April 30, 2025 in an amount totaling \$28,053.35;

WHEREAS, funding for this position will be covered by the Ryan White Part C Early Intervention Services award provided by the Health Resources and Services Administration (HRSA) Agency for an annual amount not to exceed \$28,053.35; and

WHEREAS, the purpose of Ryan White Part C Early Intervention Service funding is to support the provision of Primary Care Services to low-income, vulnerable, and medically underserved persons living with HIV in Ingham County; and

WHEREAS, the Ingham Community Health Centers (CHC) Board of Directors and the Medical Health Officer recommend that the Ingham County Board of Commissioners authorize continued physician services for a 0.1 FTE Infectious Disease Physician from MSU COM, effective May 1, 2024 through April 30, 2025 in an annual amount not to exceed \$28,053.35.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes continued physician services for a 0.1 FTE Infectious Disease Physician from MSU COM, effective May 1, 2024 through April 30, 2025 in an annual amount not to exceed \$28,053.35.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Morgan, Peña, Pawar, Ruest
Nays: None **Absent:** Tennis, Trubac **Approved 03/18/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SUB-AGREEMENTS FOR THE
REGION 7 PERINATAL QUALITY COLLABORATIVE**

RESOLUTION #24 –

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into sub-agreements with six organizations as a part of the Region 7 Collaborative approved through the FY23-24 Comprehensive Agreement authorized by Resolution #23-339; and

WHEREAS, through the Comprehensive Agreement, ICHD was granted \$480,681 allocated to allow ICHD to operate as the fiduciary for the Region 7 Perinatal Quality Collaborative effective October 1, 2023 through September 30, 2024; and

WHEREAS, as a part of this collaborative, ICHD wishes to enter into sub-agreements with the following six agencies:

- Willow Tree Family Center,
- Expectant Parents Organization,
- Next Generation Family Services,
- Advancing Health Births Caring and Sharing Family Life Services,
- LMTS Community Outreach Center, and
- Child and Family Charities; and

WHEREAS, these sub-agreements will be in an amount not to exceed \$24,999 for each agency, for a total amount not to exceed \$149,994; and

WHEREAS, these sub-agreements will enable each organization to carry out projects which support community-led efforts to improve disparate birthing outcomes, reduce infant and maternal mortality rates, and ensure healthy births in Ingham, Eaton, and Clinton Counties; and

WHEREAS, all costs associated with these agreements have been included in the FY23-24 General Operating budget; and

WHEREAS, the Medical Health Officer recommends that the Ingham County Board of Commissioners authorize entering into sub-agreements with six organizations to carry out the Region 7 Collaborative, effective October 1, 2023 through September 30, 2024 for a total amount not to exceed \$149,994.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into sub-agreements with six the following six agencies to carry out the Region 7 Collaborative, effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$24,999 for each agency, for a total amount not to exceed \$149,994:

- Willow Tree Family Center,
- Expectant Parents Organization,
- Next Generation Family Services,
- Advancing Health Births Caring and Sharing Family Life Services,
- LMTS Community Outreach Center, and
- Child and Family Charities

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Cahill, Morgan, Peña, Pawar, Ruest

Nays: None **Absent:** Tennis, Trubac **Approved 03/18/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO HONOR JONATHAN FORMAN, ASSISTANT PUBLIC DEFENDER,
ON HIS SELECTION FOR A “TOP FIVE UNDER 35” AWARD FROM THE
INGHAM COUNTY BAR ASSOCIATION**

RESOLUTION #24 –

WHEREAS, Jonathan Forman began working for the Ingham County Office of the Public Defender in August, 2019; and

WHEREAS, Mr. Forman has distinguished himself by showing exemplary character, integrity, judgment and legal scholarship; service to the profession and bar; service to the community; and a reputation for or the advancement of the highest legal standard and professional responsibility; and

WHEREAS, Mr. Forman has made significant contributions to the Ingham County Office of the Public Defender, including work on appellate issues, most significantly *People v. Jack*; and

WHEREAS, Mr. Forman, proving that age is irrelevant to leadership, has distinguished himself as a stalwart advocate of the marginalized and a trusting wealth of the knowledge to even the most senior attorneys in the Office of the Public Defender; and

WHEREAS, Mr. Forman has secured countless victories for his clients through motion practice.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners honors Jonathan Forman on his selection for the “Top Five Under 35” Award from the Ingham County Bar Association.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners congratulates Jonathan Forman on his selection for this award.

LAW & COURTS: Yeas: Polsdofer, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Lawrence, Johnson **Approved 03/14/2024**

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION TO THE INGHAM COUNTY
9-1-1 CENTRAL DISPATCH CENTER TELECOMMUNICATORS DURING
NATIONAL TELECOMMUNICATORS WEEK APRIL 14-20, 2024**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners has established a Consolidated 9-1-1 Emergency Dispatch Center that opened on June 27, 2012; and

WHEREAS, emergencies can occur at any time that require law enforcement, fire, or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of law enforcement officers, firefighters, and EMS providers is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our law enforcement officers, firefighters, and EMS providers is dependent upon the quality and accuracy of information obtained from citizens who contact the Ingham County 9-1-1 Center; and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety Telecommunicators are the single vital link for our law enforcement officers, firefighters, and EMS providers by monitoring their activities by radio, providing them information, and ensuring their safety; and

WHEREAS, Public Safety Telecommunicators are critical in improving the chance of survival for patients who experience sudden cardiac arrest by recognizing the need for cardiopulmonary resuscitation and other lifesaving interventions prior to arrival of EMS; and

WHEREAS, Public Safety Telecommunicators of the Ingham County 9-1-1 Center have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each telecommunicator has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners declares the week of April 14 - 20, 2024 to be National Public Safety Telecommunicators Week in Ingham County in honor of the individuals whose diligence and professionalism keep our community and citizens safe.

LAW & COURTS: Yeas: Polsdofer, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Lawrence, Johnson **Approved 03/14/2024**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE ADDITION OF ONE PARALEGAL POSITION
WITHIN THE OFFICE OF THE PUBLIC DEFENDER**

RESOLUTION #24 –

WHEREAS, the Ingham County Office of the Public Defender’s 2023-2024 Compliance Plan and Cost Analysis was approved by the Michigan Indigent Defense Commission (MIDC) and approved by the Ingham County Commissioners in Resolution #23-345; and

WHEREAS, the Ingham County Office of the Public Defender was required to submit a plan to comply with the Standards and provide quality defense to indigent people who are accused of crimes; and

WHEREAS, Standard 6 of that plan, regarding Indigent Defense Workloads, specifically states, “defense counsel’s workload is controlled to permit effective representation”; and

WHEREAS, in order to keep workloads manageable, allowing Paralegals sufficient time to assist Attorneys in preparation of cases, an additional Paralegal position is required; and

WHEREAS, the 2023-2024 Compliance plan allows for the transfer of funds due to position vacancies to cover the expense of this addition.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the addition of one newly-created position of Paralegal, classified as Ingham County Employee’s Association, Professional Grade 5 (salary range \$51,300.72-\$61,602.65) to be effective April 1, 2024. ‘

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the budget and the position allocation list.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Lawrence, Johnson **Approved 03/14/2024**

COUNTY SERVICES: Yeas: Peña, Celentino, Grebner, Sebolt, Pawar, Ruest, Schafer
Nays: None **Absent:** None **Approved 03/19/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A CONTRACT WITH WEBTECS, INC.
FOR DOG LICENSING SOFTWARE**

RESOLUTION #24 –

WHEREAS, the dog licensing and vaccination requirements of the State of Michigan are set forth in Act 339 of Public Act of 1919, being sections MCL 287.261-287.290 of the Michigan Compiled Laws of 1948, as amended; and

WHEREAS, the Ingham County Board of Commissioners enacted the *Animal Control Ordinance*, effective September 18, 1972 as amended, providing for the County Treasurer, or his authorized agent, to accept applications for dog licenses; and

WHEREAS, the Ingham County Treasurer has authorized Ingham County Animal Control, and local licensed veterinarians to accept applications and issue licenses; and

WHEREAS, license fees for dog applications are credited to the Animal Control Fund; and

WHEREAS, the Ingham County Treasurer and Ingham County Animal Control have researched methods of improving public access to dog license applications, including on-line applications also providing additional payment methods to reduce costs and barriers to Ingham County residents; and

WHEREAS, WebTecs, Inc., a Michigan-based company, offers a proprietary hosted online dog licensing service, currently utilized in thirteen (13) Michigan counties, designed to fit the requirements of Michigan law, and specifically designed for use by county governments in Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Treasurer is authorized to enter into an agreement with WebTecs, Inc. for dog licensing services at a cost not to exceed \$1 per year of each dog license issued, after review and approval as to form of the agreement by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget transfers and changes to replace the existing dog licensing software agreement with this agreement.

LAW & COURTS: Yeas: Polsdofer, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Lawrence, Johnson **Approved 03/14/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A SERVICE AGREEMENT WITH
TARGETSOLUTIONS LEARNING, LLC FOR VECTOR CHECK-IT**

RESOLUTION #24 –

WHEREAS, Ingham County Sheriff's Office uses physical file folders, hard copies of paper, and Microsoft Excel to track vehicle fleet records and documents; and

WHEREAS, Ingham County Sheriff's Office uses the county email system to communicate fleet vehicle requests for service and maintenance records; and

WHEREAS, Ingham County Sheriff's Office currently has an existing contract with TargetSolutions Learning, LLC (DBA Vector Solutions) for their product, Guardian Tracking, to track a variety of personnel files, equipment, and training records; and

WHEREAS, TargetSolutions Learning, LLC offers an additional product, Vector Check-It, which can be used to track fleet and associated maintenance records; and

WHEREAS, the Sheriff's Office seeks to contract with TargetSolutions Learning, LLC for a 36-month agreement for Vector Check-It to optimize fleet record management and maintenance; and

WHEREAS, the costs associated with TargetSolutions Learning, LLC will total \$6,508 for the first year and \$5,708 annually for the second and third years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a service agreement with TargetSolutions Learning, LLC in the amount of \$6,508 for the first year and \$5,708 annually for the second and third years to be funded from Field Services/Equipment Maintenance – Contractual #10130102-932010.

BE IT FURTHER RESOLVED, that the terms of the agreement will be reviewed after a three-year period.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney

LAW & COURTS: Yeas: Polsdofer, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Lawrence, Johnson **Approved 03/14/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE
MICHIGAN DEPARTMENT OF TREASURY AND THE
INGHAM COUNTY PROSECUTOR'S OFFICE FOR THE FY 2024 HIGH CRIME
COMMUNITY SUPPORT GRANT**

RESOLUTION #24 –

WHEREAS, 2023 Public Act 119 appropriates \$12,000,000 for high-crime community support grants for county prosecutors in high-crime areas to address caseload backlogs; and

WHEREAS, the primary mission of this funding is to assist identified High Crime Communities in addressing caseload backlogs; and

WHEREAS, in order to be approved for this funding, a county prosecutor's office must have received a minimum of the same amount of funding in fiscal year 2023-2024 as it received in fiscal year 2024-2023 and meet the county population requirements indicated in 2023 Public Act 119; and

WHEREAS, an office of the county prosecutors that receives these grants funds shall use the proceeds to address caseload backlogs, and report to the Department of Treasury the number of staff, average caseload per attorney, and local funding; and

WHEREAS, the Ingham County Prosecutor's Office was selected as one of six communities to receiving this funding; and

WHEREAS, the Ingham County Prosecutor's Office has been approved to receive grant funds in the amount of \$1,000,000 from the Michigan Department of Treasury for a period of August 1, 2023 through September 2025; and

WHEREAS, the Ingham County Prosecutor's Office intends to use these funds to address high caseloads and the caseload backlog in our county.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the \$1,000,000 awarded by the Michigan Department of Treasury through the High Crime Community Grant for the purpose of addressing caseload backlogs.

BE IT FURTHER RESOLVED that the period of this agreement shall begin on August 1, 2023 and ends on September 30, 2025.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the 2024 budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any necessary contracts/subcontracts consistent with this resolution subject to approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Celentino, Trubac, Cahill, Maiville, Schafer

Nays: None **Absent:** Lawrence, Johnson **Approved 03/14/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT BETWEEN THE MICHIGAN STATE POLICE
AND INGHAM COUNTY FOR THE 2024-2026 MSP SAKI GRANT AND AUTHORIZE
SUBCONTRACTS WITH THE JACKSON COUNTY PROSECUTOR'S OFFICE AND/OR
BLACKMAN-LEONI DEPARTMENT OF PUBLIC SAFETY FOR A JACKSON COUNTY
INVESTIGATOR**

RESOLUTION #24 –

WHEREAS, the Department of the Michigan State Police (MSP) provides funds for investigators to review and investigate cases arising from previously untested sexual assault kits through the 2018 Sexual Assault Kit Initiative (SAKI); and

WHEREAS, the Michigan State Police has provided this grant funding to the Ingham County Prosecutor's Office (ICPO) since the SAKI program began in Ingham County; and

WHEREAS, the SAKI program has been developed to include a regionalized approach to the investigation of untested kits in Ingham and Jackson Counties; and

WHEREAS, the Michigan State Police has awarded ICPO a SAKI Grant in the amount of \$612,055, beginning April 1, 2024 through September 30, 2026; and

WHEREAS, the Ingham County investigator will be paid by funds from the grant including, but not limited to, salary and fringe benefits totaling \$283,615; and

WHEREAS, the Jackson County investigator, provided by the Blackman-Leoni Department of Public Safety, will be paid by funds from the grant including, but not limited to, salary and fringe benefits totaling \$22,250; and

WHEREAS, ICPO has previously entered into a subcontract with Jackson County Prosecutor's Office and/or Blackman-Leoni Township to utilize a Blackman-Leoni DPS investigator to review and investigate SAKI cases with the MSP funding; and

WHEREAS, the Jackson County investigator is funded through his retirement, upon his retirement a second member of local law enforcement is funded to join the project with funds from the grant including but not limited to salary and fringe benefits totaling \$250,529; and

WHEREAS, the award includes \$55,661 to the Ingham County Prosecutor's Office for other expenses including, but not limited to, supplies, cell phones, and travel costs.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the Ingham County Prosecutor's Office to enter into a contract with Michigan State Police to accept the MSP SAKI grant funding consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Prosecutor's Office is authorized to enter into a subcontract with Jackson County Prosecutor's office and/or Blackman Leoni Township Department of Public Safety consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and upon approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Lawrence, Johnson **Approved 03/14/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE FRIEND OF THE COURT HEARING ROOM TECHNOLOGY

RESOLUTION #24 –

WHEREAS, the Circuit Court’s Friend of the Court (FOC) has a conference room available to be converted into a hearing room, needs to reduce scheduling conflicts between referees in order to meet the needs of the public and comply with proper procedures; and

WHEREAS, Innovation and Technology Department (IT) has worked with FOC to obtain quotes to obtain and install the hardware and software to upgrade the hearing rooms from multiple vendors; and

WHEREAS, the vendors Smart Home Smart Office, J Ewing LLC, FD Hayes and For the Record have facilitated all the previous hearing room upgrades; and

WHEREAS, Smart Home Smart Office is on the MiDEAL Extended Purchasing Program for Conference Room/Training Room Audio Visual Equipment and Installation, Contract #190000001422 expiring on August 31, 2024; and

WHEREAS, FD Hayes has an existing contract for wiring/electric with Ingham County; and

WHEREAS, the Office of Child Support will reimburse 66% of the total project costs of \$20,571.51; and

WHEREAS, the funds are currently available under a pre-existing CIP.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase and installation of the technology for the FOC hearing room from Smart Home Smart Office, FD Hayes, J Ewing LLC, and For the Record in the amount not to exceed a total project cost of \$20,571.51.

BE IT FURTHER RESOLVED, that the total cost will be paid for from the Capital Improvement Org Code (66413099-735100) which will be reimbursed at 66%.

BE IT FURTHER RESOLVED, that the Controller/Administrator is hereby authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary documents consistent with this resolution after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Celentino, Trubac, Cahill, Maiville, Schafer
Nays: None **Absent:** Lawrence, Johnson **Approved 03/14/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville
Nays: None **Absent:** None **Approved 03/20/2024**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE RENEWAL OF SOFTWARE SUPPORT AGREEMENT WITH
CENTRAL SQUARE TECHNOLOGIES FOR THE COMPUTER AIDED DISPATCH SYSTEM**

RESOLUTION #24 –

WHEREAS, the Ingham County Board of Commissioners operates the 9-1-1 Emergency Telephone Dispatch System through the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the Ingham County Board of Commissioners previously authorized the acquisition of a TriTech Computer Aided Dispatch System (CAD) for the Ingham County 9-1-1 Center under Resolution #14-081; and

WHEREAS, Trittech has since merged with two other companies to become Central Square Technologies; and

WHEREAS, the 9-1-1 Center needs to continue to contract with Central Square for the ongoing maintenance and support of the Ingham County 9-1-1 CAD system; and

WHEREAS, the 9-1-1 Director recommends continuing the use of the Central Square CAD system, and renewal of the support agreement, which has been budgeted for in the 9-1-1 Center's 2024 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the 2024/25 Central Square Renewal of Software Support Agreement between Central Square Technologies and Ingham County 9-1-1 Center for the Computer Aided Dispatch System from April 14, 2024, through April 13, 2025, at a cost of \$171,253.32.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is authorized to sign any necessary contract/documents on behalf of the County after approval as to form by the County Attorney.

LAW & COURTS: Yeas: Polsdofer, Celentino, Trubac, Cahill, Maiville, Schafer

Nays: None **Absent:** Lawrence, Johnson **Approved 03/14/2024**

FINANCE: Yeas: Grebner, Morgan, Tennis, Sebolt, Polsdofer, Lawrence, Johnson, Maiville

Nays: None **Absent:** None **Approved 03/20/2024**