

INGHAM COUNTY MEDICAL CARE
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETING MINUTES
January 26, 2024

Chairman Matthew Wilczek called the DHS Boarding Meeting to order at 8:30 a.m. at the Ingham County Medical Care Facility, Rehabilitation Conference Room.

Those present:

DEPARTMENT

Matt Wilczek, Chairman

Chad Hannahs, ICDHHS Director, Children’s Services via TEAMS.

Teri Banas – Vice Chairman

Sualyn Holbrook, ICDHHS Director, ESA Administration

Marla Ekola - Member

Christina Clemmons, Executive Secretary, ESA Administration

Those Absent:

Richelle Wilcox, Executive Secretary, Children’s Services

Rebecca Meszaros, Community Resource Coordinator

The Department portion of the meeting was called to order at 8:30 a.m. by Matt Wilczek.

Election – Matt Wilczek, elected Chairman, Teri Banas – Vice Chairman, Marlo Ekola- Member

Public Comment:

None.

Minutes of the December Regular Session

Motion: Matt Wilczek approved the minutes.

Adult Services Report

No report.

Children Services Director’s Report

Chad Hannahs informed the Board of Child Welfare events during the month at Ingham County DHHS and presented statistical information regarding child welfare.

Cash Services Director’s Report

Sualyn Holbrook informed the Board of Cash Assistance events during the month at Ingham County DHHS and presented statistical information regarding cash services.

PROPOSED MINUTES

Contracts

No contracts.

Financials

Chad Hannahs presented financials for December 2023

Sualyn Holbrook presented financials for December 2023

Department portion of the meeting recessed at 9:12

Matt Wilczek moved to approve prior meeting minutes. Motion carried.

Those present:

Matthew Wilczek, Chairman

Teri Banas, Member

Leslie Shanlian, Chief Executive Officer

Kristen Campbell, Chief Strategy Officer

Guests: Gretchen Wagner, Traci Ruiz

Absent: Bruce Bragg, Member

Public Comment

Gretchen Wagner

- Expressed concerns with employee retention and long-term employees' recent resignations. Also voiced frustration with lack of communication from nursing and physician and recent updates to system.

Traci Ruiz

- Commented on previously reported concerns. New concerns regarding loved ones participation in activities and use of Ipad for phone communications.

Minutes of November 2023, Regular Sessions

- Chief Strategy Officer, Kristen Campbell, provided update on Corporate Compliance and payment system hack.
- Leslie Shanlian provided an update on the ISNP plan Longevity with a new start date of 12/1/23.
- Leslie Shanlian provided an update on the moving of residents off the North Unit and onto Westridge, as well as other renovation updates.
- Financial conference for county homes went well.
- Continental scheduling went into effect for nursing.
- Vetting new labs and considering in-house phlebotomist.
- Fall Festival planned for residents and families planned for 11/21/23.
- Regulatory survey revisit completed and center in compliance 10/11/23.
- PACE financials discussed.
- Shirley Masters will be the interim CFO until further notice. Shirley to prepare budget forecasting for December 2023 meeting.

Next scheduled meeting is December 15, 2023.

Motion to adjourn at 10:18 am, by Chairman Matt Wilczek. Motion carried.

PROPOSED MINUTES