

CHAIRPERSON
MARK GREBNER

VICE-CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM
DON VICKERS

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
BRIAN McGRAIN
CAROL KOENIG
DEB NOLAN
DON VICKERS
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, DECEMBER 5, 2011 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 14, 2011 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. MSU Extension - Resolution to Authorize an Agreement for Michigan State University [Extension Services](#) between Michigan State University and Ingham County
2. Health Department
 - a. Resolution to Amend the Collaborative Agreement with the [Capital Area United Way](#)
 - b. Resolution to Enter into an Agreement with [Michigan Primary Care Association](#) for Medicaid and CHIP Outreach and Enrollment Services
 - c. Resolution to Authorize an Extension of the Temporary [Reassignment](#) for Two Public Health Service Employees
 - d. Resolution to [Amend Resolution #11-255](#) to Authorize an Amended Public Health Services Agreement with the Ingham Health Plan Corporation
 - e. Resolution to Authorize [Amendment #1](#) to the 2011-2012 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
 - f. Resolution to Authorize an Agreement with [TeleInterpreters](#)
 - g. Resolution Honoring [Julie Dingerson](#)
3. Human Services Committee - Resolution to [Amend Resolution #11-363](#) Authorizing 2012 Agreements for Community Agencies
4. Board Referral - Letter from State of Michigan Department of Community Health Regarding the Appointment of [Dr. Renee Canady](#)

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
November 14, 2011
Minutes

Members Present: Todd Tennis, Brian McGrain, Carol Koenig, Deb Nolan, Don Vickers, Steve Dougan, and Board Chairperson Grebner

Members Absent: None

Others Present: Jared Cypher, Bruce Crockett, John Roy Castillo, Veronica Almaguer, Jeff Keener, Gayle Cain, Sandra Kowalk-Thompson, Peggy Vaughn-Payne, Mark Morton, Susan Cancro, Phyllis Williams, Ms. Wheeler, Susan Shoultz, Anna Thiel, Jake Distel, David Wiener, David Beatty, Shirin Timms, Erica Schmittiel, John Stauffer, Brian Gilmore, Susie Carter, Ms. Clark, Brenda Gostnell, Mr. Pierce-Ryan and others

The meeting was called to order by Chairperson Tennis at 6:35 p.m. in the Personnel Conference Room "A" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the October 17, Minutes

The October 17, 2011 Minutes were amended to reflect the following:

Add Jim Wilson to "others present" as follows:

Others Present: Mary Lannoye, Dean Sienko, Renee Canady, Deb Brinson, Mike Bell, David Fedo, Curt Baughan, Jim Pranh, Cliff Skuge, Randy Lamers, Joyce de Jong, Marcus Cheatham, Robin Turner, Jayson Welter, Rich Estill, Chuck Gray, Brian Mishler, **Jim Wilson** and others

Page 3, Item C., 4th paragraph change "completive" to "competitive" as follows: Comm. Nolan expressed her concern that over the past years on this Committee there has always been a dentist **competitive** wage problem and is a 3% increase enough.

Page 3, Item C., 5th paragraph change "do not work in the jail" to "works at the Health Department Clinic" as follows: Comm. Dougan asked if the dentist who works in the jail find more severe dental problems or complications than those who **work at the Health Department Clinic**.

Additions to the Agenda

None.

Limited Public Comment

The following stood in acceptance of the 2012 Controller Recommendation:

- Bruce Crockett, Leslie Outreach
- John Roy Castillo, Cristo Rey Community Center
- Veronica Almaguer, Cristo Rey Community Center
- Jeff Keener, Capital Area Community Services

- Gayle Cain, Rural Family Services of Ingham County
- Sandra Kowalk-Thompson, Boys & Girls Club of Lansing
- Peggy Vaugh-Payne, Northwest Initiative
- Mark Morton, Gateway Community Services
- Susan Cancro, Advent House Ministries
- Phyllis Williams, St. Vincent Catholic Charities
- Ms. Wheeler, National Council on Alcoholism
- Susan Shoultz, Eve
- Anna Thiel, Southside Community Kitchen
- Jake Distel, Lansing Area AIDS Network
- David Wiener, Southside Community Coalition
- David Beatty, Addiction Relief & Supported Recover, Inc.
- Shirin Timms, Refugee Development Center
- Erica Schmittiel, MSU Safe Place

Limited Public Comment Continued....

John Stauffer, Executive Director for the Lansing Area Parents Respite Center asked for reconsideration of funding. He explained that they charge a minimal fee for the after school program that parents depend on so they are able to work. He noted this keeps parents from requiring basic needs assistance.

Brian Gilmore, MSU Detroit College of Law Clinical Programs – Rental Housing Clinic asked for reconsideration of funding. He explained the types of free legal services provided by the college students. Comm. Vickers asked if this is a countywide service. Mr. Gilmore answered yes. Comm. Vickers expressed his concern that advertising does not always reach the out-counties.

(Comm. Koenig arrived at 6:42 p.m.)

Barbara Wieland and Joe Hershey, The Listening Ear, asked for consideration of funding. Ms. Wieland stated that they have been operating since 1969. She explained they are part of the Ingham County Safety Net and people are often referred to them by police departments and Community Mental Health when they are unable to handle their volume. Mr. Hershey explained their shortage of funding.

Susie Carter, Lansing Area Safety Council, stated she was not surprised by the decision and thanked the County for the support over the years. She welcomed the opportunity to work with the County in the future.

Di Clark, Capital Area Literacy Coalition, asked for consideration of funding. She explained they are a free service that assists children and adults. She further explained the underlining problem with poverty is often illiteracy. She highlighted that they have helped people obtain GED's, and have now begun working at the library, in addition to, assisting the homeless by reading their letters to them while helping them read to find food and shelter. Ms. Clark provided the number of people assisted in 2010. She asked the Committee if they would write a letter of endorsement she could submit when writing grants.

Brenda Gostnell, Capital Area Interfaith Respite, asked for consideration of funding. She explained there is no charge for the 24/7 service then read a letter from a client who had passed away. Comm. Koenig asked if there were other organizations providing this service. Ms. Gostnell explained there is a State funded service (funds are declining), and other similar services charge a fee. She noted they are the only free service.

Mr. Pierce-Ryan, Habitat for Humanity, asked for consideration of funding. He explained the need to address sub-standard housing, new construction and expanding the scope of services to home repairs. He noted that this organization is smaller than the Lansing organization. There was a brief discussion of their needs and work performed over the past year.

Commissioner Disclosures:

Comms. Dougan and Vickers disclosed that they are members on the Board of Directors for the Safety Council.

Comm. McGrain disclosed that Peggy Vaughn-Payne is on board where he works.

Chairperson Tennis disclosed he works for a company that has a contract with the YMCA (State of Michigan).

The Committee recognized that the Controller is on the Board of Directors for Eve

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. VICKERS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Human Services Committee - Resolution to Authorize a Cooperative Cash Match Agreement with the Michigan Department of Licensing and Regulatory Affairs - Michigan Rehabilitation Services
2. Health Department
 - a. Resolution to Authorize an Amendment to the Administrative Services Agreement with Blue Cross Blue Shield for Services at the Ingham County Jail
 - b. Resolution Authorizing Extension of Training Agreement with Michigan State University Extension Services
 - c. Resolution to Amend an Agreement with Capital Area Community Services to Serve Early Head Start Children Through the Family Outreach Services Program
 - d. Resolution to Authorize Contracts with Four Local Health Departments to Carry Out Social Justice Dialogue Projects
 - f. Resolution Honoring Cheryl Merriott

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

3. Controller/Administrator
 - a. Resolution Authorizing 2012 Agreements for Community Agencies

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING 2012 AGREEMENTS FOR COMMUNITY AGENCIES.

The Committee acknowledged that the Controller’s Office has done a fine job working with the Community Agencies.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO AMEND THE RESOLUTION TO CONTINUE LEGACY CORPORATIONS RECEIVING A ZERO 2012 FUNDING BE AWARDED AT A ¾ LEVEL OF THE AMOUNT RECEIVED LAST YEAR AND WITH A MINIMUM OF \$750.00, DETAILED AS FOLLOWS:

Lansing Area Parents Respite Center Inc.	\$2,250
Lansing Area Safety Council	\$1,200
Listening Ear of East Lansing Inc.	\$2,400
MSU Detroit College of Law Clinical Programs-Rental Housing Clinic	\$4,100
Retired Senior and Voluneer Program	\$1,000
Capital Area Literacy Coalition	\$1,650
Cristo Rey Roots & Wings	\$750
West Side Community YMCA	<u>\$750</u>
TOTAL:	\$14,100

AND RECOGNIZING THAT THOSE RECEIVING \$750.00 WOULD NOT BE FUNDED IN THE FOLLOWING YEAR.

There was a discussion of available funds for the Community Agencies listed above. Comm. Dougan noted that consideration should be given to Habitat for Humanity with an alternative proposal that is more defined. Comm. Vickers expressed his concern that those agencies who felt they did not fit into basic needs may not have submitted an application or shown up tonight. He noted that a notice goes out with the basic needs requirements then the requirements are modified at the meeting. Comm. McGrain echoed the concerns of Comm. Vickers stating that basic human needs are difficult to define.

There was a discussion of restoring 2011 funding of the legacy agencies with any remaining funds going into the contingency and Habitat for Humanity receiving their 2012 request.

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO AMEND THE RESOLUTION TO RESTORE ALL AGENCIES WITH A ZERO 2012 RECOMMENDATION TO THEIR 2011 AMOUNT RECEIVED WITH THE EXCEPTION OF HABITAT FOR HUMANITY WHO WILL RECEIVE THEIR 2012 REQUEST, AND AS FOLLOWS:

Capital Area Literacy Coalition	\$2,250
Cristo Rey Roots & Wings	\$1,000
Habitat for Humanity of Greater Ingham County	\$7,500
Lansing Area Parents Respite Center Inc.	\$3,000
Lansing Area Safety Council	\$1,500
Listening Ear of East Lansing Inc.	\$3,175
MSU Detroit College of Law Clinical Programs-Rental Housing Clinic	\$5,500
Retired Senior and Voluneer Program	\$1,350
West Side Community YMCA	<u>\$1,000</u>
TOTAL:	\$26,275

Comm. Vickers stated in future years he would like the “basic needs” statement removed allowing the Controller’s Office to determine what is appropriate. The reason for this is the difficulty defining “basic need’. He stated that if the Executive Director for the Lansing Area Parents Respite Center had taken the information literally he would not be in attendance this evening. The Committee agreed there should be further discussion to further define this process but at a different meeting.

MOTION CARRIED UNANIMOUSLY.

Comm. McGrain asked that the Community Agencies inform the Commissioners of what is happening in their organizations such as events.

Mr. Cypher and the Committee expressed their thanks to Ms. Bauer for her hard work.

MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.

2. Health Department

- e. Resolution to Authorize Acceptance of Funds Related to the Development of a Patient Centered Medical Home and to Authorize a New Position

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION TO AUTHORIZE ACCEPTANCE OF FUNDS RELATED TO THE DEVELOPMENT OF A PATIENT CENTERED MEDICAL HOME AND TO AUTHORIZE A NEW POSITION.

Comm. Vickers stated he assumed this is a Step 5. Ms. Brinson explained that the Controller has requested the departments use the top step for budgeting purposes in order to ensure the position is funded in future years. Board Chairperson Grebner explained the need for budget consistencies to avoid factitious savings; furthermore, all positions should be cost out the same way either at the top or bottom step. Comm. Vickers asked if there would be consideration of hiring internally. Ms. Brinson stated that is a possibility. Comm. Vickers stated that he can support the concept and hiring internally; however, will vote no this evening.

Comm. Nolan thanked Dr. Canady and Ms. Brinson for working with the Controller. Comm. Nolan asked if the wage request includes fringe benefits. Ms. Brinson answered yes.

Comm. Nolan asked for clarification of the Patient Center Medical Home. Dr. Canady stated that the name can be misleading and that it is a system of providing care with accountability and new requirements. Ms. Brinson explained the performance payment structure, new criteria, and incentives. She informed the Committee there will be a presentation to overview the 5-year transition process requirements including incentives. Comm. Nolan asked if the nurses have released their meaningful use dollars. Ms. Brinson stated not at this time.

MOTION CARRIED with Comm. Vickers Voting “no”.

3. Controller/Administrator

b. Resolution Approving Various Contracts for the 2012 Budget Year

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2012 BUDGET YEAR.

There was a brief discussion of the contracts.

MOTION CARRIED UNANIMOUSLY.

Announcements

None.

Public Comment

Chuck Gray, UAW, stated that he is upset that new positions are being created, hiring freeze waivers are being approved, and people are being hired above a Step 1 while his membership is asked for concessions. He noted that approximately 400 UAW members have bills to pay too and he is very concerned.

The meeting adjourned at approximately 7:48 p.m.

Respectfully submitted,

Julie Buckmaster

DECEMBER 5, 2011 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Assistant Deputy Controller is recommending approval of the following resolutions:

1. *Resolution to Authorize an Agreement for Michigan State University Extension Services between Michigan State University and Ingham County*

This resolution authorizes an umbrella agreement with MSU to provide educational services for the period of January 1, 2012 thru December 31, 2016 and the annual work plan for the 2012 fiscal year from January 1, 2012 thru December 31, 2012. For the period January 1, 2012 to December 31, 2012, the County will pay to MSU Extension \$136,191, which is the cost of the assessment of \$64,991 plus \$71,200 for additional horticulture extension educator services. Payment will be made the first month of each quarter of the county fiscal year, and these funds are included in the 2012 budget. This is an aspect of MSU Extension's restructuring, which includes the development of a standardized memorandum of agreement that will provide greater uniformity between MSU Extension and counties.

2a. *Resolution to Amend the Collaborative Agreement with the Capital Area United Way*

This resolution extends the collaborative agreement with the Capital Area United Way (CAUW) through September 30, 2012. The amount of the amendment is \$38,051 and funds for this project were included in the Health Department's 2012 budget. Under this agreement, CAUW administers funds to support the Community Indicators Project which is a core component of the Health Department's strategy for informing the community about health status.

2b. *Resolution to Enter into an Agreement with Michigan Primary Care Association for Medicaid and CHIP Outreach and Enrollment Services*

This resolution authorizes an agreement and Business Associate contract between the Michigan Primary Care Association (MPCA) and the Ingham County Health Department Community Health Center Network for the purpose of providing outreach and enrollment services to children who are uninsured or fail to complete their redetermination application with Medicaid or CHIP. The term of this agreement will be September 12, 2011 through August 17, 2012. MPCA will pay the ICHD CHCN \$15,066 for the work outlined above and will be used to provide staff wages in completing the work.

2c. *Resolution to Authorize an Extension of the Temporary Reassignment for Two Public Health Service Employees*

This resolution extends the temporary work assignment for two Health Department employees that was authorized in Resolution #11-117 through March 31, 2012. The Letter of Understanding expires on December 31, 2011. Ongoing personnel changes in the Health Department have delayed completion of the reorganization. The Human Resources Director and ICEA president have been consulted and support this extension.

2d. *Resolution to Amend Resolution #11-255*

This resolution amends the public health service agreement with the Ingham Health Plan Corporation (IHPC) to increase the dollar amount of services purchased from Ingham County from \$2,603,118 to \$3,103,118. The amount of funding made available to IHPC from local hospitals has increased, which enables IHPC to pay for additional health care services.

2e. *Resolution to Authorize Amendment #1 to the 2011-2012 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health*

This resolution authorizes Amendment #1 of the 2011-2012 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH). The CPBC Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The CPBC Agreement establishes the funding levels and the terms and conditions under which the funds are disbursed. The Board of Commissioners authorized the 2011-2012 Agreement in Resolution #11-283. The CPBC Agreement is regularly amended to adjust funding levels and clarify terms and conditions. Amendment #1 will increase the budget for Comprehensive Local Health Services from \$4,397,928 to \$4,669,784 for a total increase of \$271,856. See the memorandum attached to the resolution for the specific changes in the budget. The resolution also authorizes two subcontracts under the Building Healthy Communities. The subcontracts are in support of non-motorized and healthy eating activities.

2f. *Resolution to Authorize an Agreement with TeleInterpreters*

This resolution authorizes an agreement with TeleInterpreters to provide interpreter services for its limited English patients and staff. The Health Department initially contracted with TeleInterpreters in 2003 to provide interpreter services for its limited English patients and staff. The contract with TeleInterpreters, however, expired in 2007 and needs to be redone as health center and health department employees continue to use this service. The agreement with TeleInterpreters signed in 2003 limited the total amount that could be expended in a year to \$25,000. The new agreement, if authorized, would limit the total to only \$15,000. The term of this agreement shall be one year from the date it is signed and the agreement will automatically renew at the end of the term unless either party provides notice otherwise.

OTHER/HONORARY:

2g. *Resolution Honoring Julie Dingerson*

3. *Resolution to Amend Resolution #11-363 Authorizing 2012 Agreements for Community Agencies*

This resolution increases the FY 2012 Community Agency appropriation to the National Council on Alcoholism/Lansing Regional Area, Inc. from \$10,000 to \$17,000 to address essential facilities repair and maintenance issues. There are sufficient funds available in the community agency budget to take this action, as the Board of Commissioners has previously allocated \$171,595 of the \$185,720 available in the 2012 budget, leaving \$14,125 remaining. The Assistant Deputy Controller is taking a neutral position on this resolution.

MEMORANDUM

To: Human Services and Finance Committees

From: Don Lehman, MSU Extension District 8 Coordinator

Date: November 22, 2011

Subject: Resolution to Authorize an Agreement for Michigan State University Extension Services between Michigan State University and Ingham County

There have been agreements between MSU and Michigan counties for nearly a century. For fiscal year 2012, MSUE is providing a standard base agreement with each county. The base agreement will specify access to the full range of Extension's statewide programs offered by the four Extension programming institutes, and sets each county's share of the cost of maintaining the network of Extension Educators.

For the period January 1, 2012 to December 31, 2012, the County shall pay to MSUE \$136,191, which is the cost of the assessment plus any additional personnel costs. The Assessment Fee consists of \$64,991 (\$115,269 minus County Paid 4-H staff salary & fringe amount of \$50,278) and \$71,200 for additional personnel, as described in Section A. Payment will be made the first month of each quarter of the county fiscal year.

We are asking Ingham County to enter into an umbrella agreement with MSU to provide educational services for the period of January 1, 2012 thru December 31, 2016 and the annual work plan for the 2012 fiscal year from January 1, 2012 thru December 31, 2012.

DL/lg
Enclosures

Introduced by the Human Service and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR MICHIGAN STATE UNIVERSITY
EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY**

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone and access to high speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media; and

WHEREAS, the parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into an umbrella agreement with MSU Extension to provide educational services from January 1, 2012 through December 31, 2016.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes entering into an annual Work Plan that includes a county assessment of \$136,191 with MSU Extension for the period of January 1, 2012 through December 31, 2012 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée B. Canady, Ph.D., M.P.A, Health Officer

DATE: November 21, 2011

RE: Resolution to Amend the Collaborative Agreement with the Capital Area
United Way

Ingham County has had a collaborative agreement with the Capital Area United Way (CAUW) since 2005 under which the CAUW administers funds to support the Community Indicators Project which is a core component of the Health Department's strategy for informing the community about health status. The Department, along with Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD) and CAUW, all contribute funds to the Community indicators Project. A significant aspect of this project is the administration of the Behavioral Risk Factor & Social Capital Survey (BRF&SC Survey). This survey of the adult population of Ingham, Eaton, and Clinton counties, it is an important source of data on health behaviors, outcomes, healthcare status and other matters of health and wellness.

The current agreement expired on September 30, 2011. I am requesting authorization to amend the contract to extend the agreement through September 30, 2012. The amount of the amendment is \$38,051 and funds for this projected were anticipated in our 2012 budget. This amount is precisely the same as the previous year.

Other funding partners on this initiative, BEDHD and MMDHD, have submitted their share of the funding for this project to the CAUW, but data collection will not resume until Ingham County Health Department has done the same.

The BRF&SC Survey allows us to continue monitoring the health and well-being of our residents and utilize the resources of our department more effectively. Consequently, I recommend adoption of this resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH
THE CAPITAL AREA UNITED WAY**

WHEREAS, the Behavioral Risk Factor & Social Capital Survey (BRF&SC Survey) measures a number of health indicators and quality of life indices including: chronic diseases, cigarette and alcohol use, obesity and physical activity, neighborhood safety, and safe walking routes; and

WHEREAS, information from the BRF&SC Survey is used to gauge the number of uninsured, access to primary care dental care which are central to the Commissioner's goal of promoting access to care; and

WHEREAS, data from the BRF&SC Survey are central to the Community Indicators Project, a core component of the Department's strategy for informing the community about health status; and

WHEREAS, Ingham County and the Capital Area United Way executed a collaborative agreement in 2005, wherein the United Way arranges for consulting and contractual services in support of the Community Indicators Project; and

WHEREAS, the collaborative agreement was originally authorized in Resolution 05-148 and amended in Resolutions 06-205, 07-154, 08-239, 09-197 and 10-023 and collaborative activities have continued since the agreement's inception; and

WHEREAS, under this agreement the Capital Area United Way has coordinated funding from Barry-Eaton District Health Department, Mid-Michigan District Health Department, and Ingham County Health Department to administer the BRF&SC Survey; and

WHEREAS, this resolution authorizes an amendment to the agreement with CAUW and enable data collection to continue; and

WHEREAS, the amendment shall extend the agreement through September 30, 2012; and

WHEREAS, the amendment will increase the amount of the contract by \$38,051; and

WHEREAS, the Health Officer has advised that the Ingham County funds to support this collaboration are included in the Health Department's 2012 budget and has recommended that Ingham County enter into a collaborative agreement with the Capital Area United Way.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with the Capital Area United Way to coordinate the Behavioral Risk Factor & Social Capital Survey (BRF&SC Survey).

BE IT FURTHER RESOLVED, that the amendment shall extend the agreement through September 30, 2012, in an amount not to exceed \$38,501.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendment after approval by the County attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: November 21, 2011

RE: Authorization Request to Enter into Agreement with Michigan Primary Care Association for Medicaid and CHIP Outreach and Enrollment Services

This is a recommendation to authorize an agreement with the Michigan Primary Care Association (MPCA) to provide outreach and enrollment services to children who are uninsured or fail to complete their redetermination application with Medicaid or the Children's Health Insurance Program (Medicaid/CHIP). The purpose of this funding is to increase the number of children who are enrolled in Medicaid/CHIP. MPCA determined that 44% of the currently eligible but uninsured children in Michigan were dropped out of Medicaid/CHIP during the previous year. Michigan has one of the best "take up" rates in the country but is on the bottom half of the list in retention. To overcome this problem, MPCA received a grant from the Children's Health Insurance Program Reauthorization Act (CHIPRA) to contract with Federally Qualified Health Centers throughout Michigan, including the Ingham County Health Department's Community Health Center Network (ICHD CHCN), to focus on ensuring that families understand how and when to apply for coverage and to remind families to reapply for coverage as their renewal date approaches.

This agreement will require a Business Associate Contract, which will allow for the secure exchange of beneficiary information for the Medicaid/CHIP patients served by the ICHD CHCN. ICHD CHCN staff will provide quality on-site and over-the-phone assistance to clients (children) in relation to their redetermination applications for Medicaid/CHIP including completing redetermination applications, answering redetermination questions and facilitating redetermination troubleshooting. Staff will also provide initial on-site enrollment assistance to clients (children) who are uninsured or fail to complete their redetermination application to ensure continuity in coverage.

The term of this agreement will be September 12, 2011 through August 17, 2012. MPCA will pay the ICHD CHCN \$15,066 for the work outlined above and will be used to provide staff wages in completing the work.

The Health Officer and the Ingham Community Health Center Board of Directors recommend approval of this agreement and Business Associate Contract.

Consequently, I recommend that the Board of Commissioners adopt the attached resolution and authorize an agreement and Business Associate Contract with the Michigan Primary Care Association for the purpose of providing outreach and enrollment services to children who are uninsured or fail to complete their redetermination application with Medicaid or CHIP.

Attachment

c: Debra A. Brinson, w/attachment
John Jacobs, w/attachment
Barbara Watts Mastin, w/attachment
Jayson Welter, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO AN AGREEMENT WITH MICHIGAN PRIMARY CARE ASSOCIATION FOR MEDICAID AND CHIP OUTREACH AND ENROLLMENT SERVICES

WHEREAS, the Ingham County Health Department Community Health Center Network (ICHD CHCN) requests authorization to enter into an agreement with the Michigan Primary Care Association (MPCA) to provide outreach and enrollment services to children who are uninsured or fail to complete their redetermination application for Medicaid or the Children's Health Insurance Program (Medicaid/CHIP); and

WHEREAS, MPCA received grant funding through the Children's Health Insurance Program Reauthorization Act (CHIPRA) to contract with Federally Qualified Health Centers throughout Michigan, including the ICHD CHCN, to focus on ensuring families understand how and when to apply for coverage and to remind families to reapply for coverage as their renewal date approaches; and

WHEREAS, this agreement requires a Business Associate Contract, which will allow for the secure exchange of beneficiary information for the Medicaid/CHIP patients served by the ICHD CHCN; and

WHEREAS, ICHD CHCN staff will provide quality on-site and over-the-phone assistance to clients (children) in relation to their redetermination applications for Medicaid/CHIP including completing redetermination applications, answering redetermination questions and facilitating redetermination troubleshooting; and

WHEREAS, ICHD CHCN staff will also provide initial on-site enrollment assistance to clients (children) who are uninsured or fail to complete their redetermination application to ensure continuity in coverage; and

WHEREAS, the term of this agreement shall be September 12, 2011 through August 17, 2012; and

WHEREAS, MPCA will pay the ICHD CHCN \$15,066 for the work outlined above and will be used to provide staff wages in completing the work; and

WHEREAS, the Health Officer recommends that the Board of Commissioners adopt the attached resolution and authorize an agreement and Business Associate Contract with the Michigan Primary Care Association for the purpose of providing outreach and enrollment services to children who are uninsured or fail to complete their redetermination application with Medicaid or CHIP.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement and Business Associate contract with the Michigan Primary Care Association for the purpose of providing outreach and enrollment services to children who are uninsured or fail to complete their redetermination application with Medicaid or CHIP.

BE IT FURTHER RESOLVED, the term of the agreement will be from September 12, 2011 through August 17, 2012.

BE IT FURTHER RESOLVED, the Michigan Primary Care Association will pay the Ingham County Health Department ICHD CHCN \$15,066 to provide these services and will be used to provide staff wages in completing the work.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Renée B. Canady, Ph.D., Health Officer

DATE: November 21, 2011

RE: Resolution to Authorize an Extension of the Temporary Reassignment for Two Public Health Services Employees

Attached is a resolution to extend the temporary work assignment for two Health Department employees that was authorized in Resolution #11-117. The Letter of Understanding expires on December 31, 2011.

Ongoing personnel changes in the Health Department have delayed completion of the reorganization. We are recommending an extension through March 31, 2012. The Human Resources Director and ICEA president have been consulted and support this extension.

c: Travis Parsons, Human Resources Director, w/attachment
John Jacobs w/attachment
Rich Estill, ICEA President, w/attachment

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN EXTENSION OF THE TEMPORARY REASSIGNMENT FOR TWO PUBLIC HEALTH SERVICE EMPLOYEES

WHEREAS, the Board of Commissioners establishes the Plan of Organization for the Health Department, with the concurrence of the Michigan Department of Community Health; and

WHEREAS, in resolution #11-117 the Board of Commissioners authorized the assignment of two positions in the Health Department to temporary grades; and

WHEREAS, ongoing personnel changes at the Health Department have delayed completion of a reorganization which would have permitted the positions to revert to their original grade; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an extension of the temporary reassignment of duties and responsibilities; and

WHEREAS, the Human Resources Director and the ICEA County Professionals have been consulted and support the extension.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an extension of the following temporary compensation changes until March 31, 2012.

<u>Position No.</u>	<u>Current Grade</u>	<u>Temporary Grade</u>
601135	ICEA Pro 05	ICEA Pro 07
601042	ICEA Pro 09	ICEA Pro 10

BE IT FURTHER RESOLVED, that the Letter of Understanding be amended to extend the temporary assignment through March 31, 2012.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments as required.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: November 21, 2011

RE: Amendment to Resolution #11-255

The Ingham Health Plan Corporation (IHPC) annually contracts with Ingham County to purchase public health services provided to low income residents by the Health Department. The Board of Commissioners authorized this year's agreement with IHPC in resolution #11-255.

Subsequently, the amount of funding made available to IHPC from local hospitals has increased, which enables IHPC to pay for additional health care services.

The IHPC proposes to purchase services for up to \$3,103,118 as opposed to the \$2,603,118 originally proposed. The higher rate is within the parameters anticipated in our 2012 budget.

I recommend that the Board of Commissioners adopt the amended resolution and authorize the revised agreement with the Ingham Health Plan Corporation

Attachment

c: John Jacobs w/attachment
Deb Brinson w/attachment
Robin Reynolds w/attachment
Jayson Welter w/attachment
Holly Wilson w/attachment
Carolyn Redman w/attachment
Carolyn Brown w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #11-255 TO AUTHORIZE AN AMENDED PUBLIC HEALTH SERVICES AGREEMENT WITH THE INGHAM HEALTH PLAN CORPORATION

WHEREAS, in Resolution #11-255 the Ingham County Board of Commissioners authorized a Public Health Services agreement under which the Ingham Health Plan Corporation will purchase health care services from the Ingham County Health Department; and

WHEREAS, the Ingham Health Plan Corporation has subsequently agreed to pay an increased amount for services for the period of October 1, 2011 through September 30, 2012; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an amendment to the Public Health Services Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends resolution #11-255 and authorizes a Public Health Services Agreement, for up to \$3,103,118 with the Ingham Health Plan Corporation, through which the Corporation will purchase from Ingham County the following public health services:

Public Health Nursing
Adult Dental
Outreach and Enrollment
Support for the Ingham Community Health Center Network

BE IT FURTHER RESOLVED, that all other terms and conditions of Resolution #11-255 remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée B. Canady, Ph.D., Health Officer

DATE: November 21, 2011

RE: Resolution to Authorize Amendment #1 to the 2011-2012 CPBC Agreement with the Michigan Department of Community Health

This is a recommendation to authorize Amendment #1 of the 2011-2012 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH). The CPBC Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The CPBC Agreement establishes the funding levels and the terms and conditions under which the funds are disbursed. The Board of Commissioners authorized the 2011-2012 Agreement in Resolution #11-283.

The CPBC Agreement is regularly amended to adjust funding levels and clarify terms and conditions. Amendment #1 will increase the budget for Comprehensive Local Health Services from \$4,397,928 to \$4,669,784 for a total increase of \$271,856. The Amendment makes the following specific changes in the budget:

1. Increases support for the Breast and Cervical Cancer Control program to \$385,126 (an increase of \$40,000).
2. Reduces certain support for the Regional Epidemiologist to \$5,000 (a decrease of \$5,000).
3. Increases Building Healthy Communities funds to \$20,694 (an increase of \$4,694).
4. Adds \$5,250 to the Complete Streets raising it to \$20,250.
5. Reduces the Family Planning /BCCCP Joint Project to \$ 8,250 (a decrease of \$4,125).
6. Increases Family Planning Services support to \$391,752 (an increase of \$18,780)
7. Increases the Highly Targeted Based HIV Prevention project to \$52,968 (an increase of \$26,484).
8. Adds \$68,750 to the HIV/AIDS Mental Health Initiative taking it to \$137,500 total.
9. Raises HIV Prevention funding to \$87,190 (an increase of \$43,595).
10. Adds \$6,100 in funds for Safe Routes to School which now totals \$10,975.
11. Raises Sexually Transmitted Disease (STD) funding to \$24,656 (an increase of \$12,328)
12. Adds funding in the amount of \$25,000 for tobacco retailer inspections.
13. Adds funding in the amount of \$30,000 for an oral sealant program.

The resolution also authorizes two subcontracts under the Building Healthy Communities. The subcontracts are in support of non-motorized and healthy eating activities.

These adjustments were anticipated in our FY 2012 budget. I recommend that the Board of Commissioners adopt the attached resolution.

c: John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #1
TO THE 2011-2012 COMPREHENSIVE PLANNING,
BUDGETING AND CONTRACTING AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2011-2012 Agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process as authorized by Resolution #11-283; and

WHEREAS, the MDCH has proposed an amendment to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #1 to the 2011-2012 Comprehensive Planning, Budgeting, and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the total amount of CPBC funding shall increase from \$4,397,928 to \$4,669,784 for a total increase of \$271,856.

BE IT FURTHER RESOLVED, that the net increase consists of the following specific changes to program budgets:

1. Increases support for the Breast and Cervical Cancer Control program to \$385,126 (an increase of \$40,000).
2. Reduces certain support for the Regional Epidemiologist to \$5,000 (a decrease of \$5,000).
3. Increases Building Healthy Communities funds to \$20,694 (an increase of \$4,694).
4. Adds \$5,250 to the Complete Streets raising it to \$20,250.
5. Reduces the Family Planning /BCCCP Joint Project to \$ 8,250 (a decrease of \$4,125).
6. Increases Family Planning Services support to \$391,752 (an increase of \$18,780)
7. Increases the Highly Targeted Based HIV Prevention project to \$52,968 (an increase of \$26,484).
8. Adds \$68,750 to the HIV/AIDS Mental Health Initiative taking it to \$137,500 total.

9. Raises HIV Prevention funding to \$87,190 (an increase of \$43,595).
10. Adds \$6,100 in funds for Safe Routes to School which now totals \$10,975.
11. Raises Sexually Transmitted Disease (STD) funding to \$24,656 (an increase of \$12,328)
12. Adds funding in the amount of \$25,000 for tobacco retailer inspections.
13. Adds funding in the amount of \$30,000 for an oral sealant program.

BE IT FURTHER RESOLVED, that the following subcontracts are authorized with the following organizations up to the amount listed for the period October 1, 2011 through September 30, 2012:

- 1) City of Lansing - up to \$7,500 for the installation of bike racks and signage
- 2) One Love Global - up to \$4,500 to expand healthy food options at Gene's Quick Shop, 3127 Turner Street, Lansing.
- 3) South Lansing Community Development Association – up to \$28,578 to expand community garden sites in South Lansing and to integrate gardening with the food assistance system.

BE IT FURTHER RESOLVED, that the Health Officer, Dr. Renée Branch Canady, Ph.D., and John Jacobs, Chief Financial Officer of the Health Department, are authorized to submit the grant documents for Amendment #1 of the 2011-2012 CPBC electronically through the Mi-E Grants system.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2012 Budget as required to implement this resolution.

BE IT FURTHER RESOLVED, that the County Clerk and Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Renée B. Canady, PhD., Health Officer

DATE: November 14, 2011

RE: Resolution to Authorize an Agreement with TeleInterpreters

As a Federally Qualified Health Center, the Ingham County Health Department's Community Health Center Network (CHCN) is required to provide services, which are culturally and linguistically appropriate for the diverse populations they serve (Section 330 of the Public Health Service Act (42 USCS §254b)). In addition, as a Local Health Department, Title VI and Department of Health and Human Services regulations, 45 C.F.R. Section 80.3(b)(2), require recipients of Federal financial assistance from HHS to take reasonable steps to provide meaningful access to Limited English Proficient (LEP) persons. Health centers and health departments are expected to develop methods that ensure participation of the diverse cultures within their community, including participation of persons with limited English-speaking ability.

For this reason, the Ingham County Health Department contracted with TeleInterpreters in 2003 to provide interpreter services for its limited English patients and staff. Currently, the Health Department, including the community health centers, spends an average of \$700 per month on interpreter services through TeleInterpreters.

The contract with TeleInterpreters, however, expired in 2007 and needs to be redone as health center and health department employees continue to use this service. The agreement with TeleInterpreters signed in 2003 limited the total amount that could be expended in a year to \$25,000. Experience has taught us that this is higher than it needs to be. A new agreement, if authorized, would limit the total to only \$15,000.

The Health Officer and the Ingham County Community Health Center Board recommend that the Board of Commissioners approve the attached resolution to enter into a new agreement with TeleInterpreters.

c: Debra Brinson, w/ attachment
Barbara Watts Mastin, w/attachment
John Jacobs, w/ attachment
Jayson Welter, w/ attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TELEINTERPRETERS

WHEREAS, as a Federally Qualified Health Center, the Ingham County Health Department's Community Health Center Network (CHCN) is required to provide services, which are culturally and linguistically appropriate for the diverse populations they serve (Section 330 of the Public Health Service Act (42 USCS §254b)); and

WHEREAS, per Title VI and Department of Health and Human Services regulations, 45 C.F.R. Section 80.3(b)(2), Local Health Departments, as recipients of Federal financial assistance from HHS, are required to take reasonable steps to provide meaningful access to Limited English Proficient (LEP) persons; and

WHEREAS, health systems and health departments are expected to develop methods that ensure participation of the diverse cultures within their community, including participation of persons with limited English-speaking ability; and

WHEREAS, the Ingham County Health Department has successfully used TeleInterpreters since 2003 to provide interpreter services for its patients and staff; and

WHEREAS, the last contract with TeleInterpreters expired in 2007; and

WHEREAS, the Ingham County Health Department and the Ingham County Community Health Center Board recommends that the Ingham County Board of Commissioners authorize an agreement between the Ingham County Health Department and TeleInterpreters.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with TeleInterpreters for language interpreter services.

BE IT FURTHER RESOLVED, that the total amount of this agreement shall not exceed \$15,000 per year.

BE IT FURTHER RESOLVED, that the term of this agreement shall be one year from the date it is signed.

BE IT FURTHER RESOLVED, the agreement will automatically renew at the end of the term unless either party provides notice otherwise.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2012 budget in to implement this resolution

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JULIE DINGERSON

WHEREAS, Ms. Dingson began her career with the Ingham County Health Department in September, 1971 – June, 1973 as a Public Health Nurse working with the North Lansing team; and

WHEREAS, following a time spent working in New York, relocating back to Michigan to raise her family and continue her work as a nurse, Ms. Dingson returned again to the Ingham County Health Department in November, 1997 as a PHN I, working at Willow Health Center and the Mobile Medical Vehicle; and

WHEREAS, in March, 2009 Ms. Dingson became the supervisor of Public Health Nursing and Children’s Special Health Care Services, and immediately began work with H1N1 Operations to plan and establish numerous clinics held throughout Ingham County; and

WHEREAS, in April, 2010 was promoted to the Manager of Public Health Nursing and Special Programs, overseeing PHN, Children’s Special Health Care Services, WIC and Food Bank Programs; and

WHEREAS, during Ms. Dingson’s tenure the WIC program added an additional clinic site in the Grand River Head Start building, providing access to WIC in an underserved area of the community; and

WHEREAS, Ms. Dingson was instrumental in establishing the CAAMP (Capital Area Asthma Case Management Program) to provide public health nursing intervention for chronic asthma cases in Ingham County; and

WHEREAS, a collaborative pilot program with the Department of Human Services to provide Public Health Nursing services to children in Foster Care was established under Ms. Dingson’s leadership; and

WHEREAS, Ms. Dingson participated in the Nurse Administrator Forum of MALPH, the MPHA Nursing Section Executive Committee and Capital Area Community Nursing Network of CAHA; and

WHEREAS, Ms. Dingson provided caring oversight to hundreds of nursing students who completed their Community Health rotation at the Ingham County Health Department; and

WHEREAS, Ms. Dingson’s extraordinary dedication, professionalism, and expertise are consistently acknowledged by the staff she mentored and supervised, her colleagues across the state; and

WHEREAS, Ms. Dingson’s uncanny ability to balance the complex work with compassion and levity to keep her team focused and motivated will be greatly missed; and

WHEREAS, Ms. Dingson departs the Ingham County Health Department to transition the focus of her wisdom, passion, and kindness from her staff and the clients we serve to her beloved grandchildren and sheep as a full time grandmother and shepherd.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ms. Dingson for her 16 years of dedicated service to the community and for the contributions she made to the Ingham County Health Department.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #11-363 AUTHORIZING 2012 AGREEMENTS FOR
COMMUNITY AGENCIES**

WHEREAS, the 2012 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #11-199; and

WHEREAS, the Human Services and Finance Committees recommended an FY 2012 allocation of \$10,000 for the National Council on Alcoholism/Lansing Regional Area, Inc. to provide housing for homeless Ingham County residents; and

WHEREAS, the National Council on Alcoholism/Lansing Regional Area, Inc. has refined its scope of work to address essential facilities repair and maintenance issues; and

WHEREAS, addressing these facilities repair and maintenance issues necessitates an additional appropriation of \$7,000 over what was authorized in Resolution #11-363.

THEREFORE BE IT RESOLVED, that Resolution #11-363 is hereby amended to reflect the FY 2012 Community Agency allocation for the National Council on Alcoholism/Lansing Regional Area, Inc. to be \$17,000.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

RECEIVED

NOV 03 2011



AGENDA ITEM # 4

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

OLGA DAZZO
DIRECTOR

October 28, 2011

Mark Grebner, Chairman
Ingham County Board of Commissioners
Ingham County Courthouse
P.O. Box 319
Mason, MI 48854

Dear Chairman Grebner:

In response to your request to recognize Renee Canady as the Health Officer for the Ingham County Health Department, I offer the following information:

After a review of Dr. Canady's credentials, I approve the appointment and recognize Dr. Canady as the Administrative Health Officer for Ingham County, in accord with the Michigan Public Health Code and the State Administrative Rules. Dr. Canady's qualifications are impressive and we commend you on the selection.

With the change from having a Medical Health Officer to an Administrative Health Officer, Ingham County will need to document the availability of a full time medical director to be in compliance with the State Administrative Rules. This full time medical director may be shared with Ionia County as has been past practice. I encourage the Board of Commissioners to address this issue and communicate the resolution to MDCH as soon as possible.

I look forward to continuing the positive working relationship between the Ingham County Health Department and the Michigan Department of Community Health. If you have any questions, please contact me or Local Health Services, at (517) 335-8024.

Sincerely,

A handwritten signature in cursive script that reads "Jean Chabut".

Jean Chabut, Deputy Director
Public Health Administration

cc: Renee Canady, Ingham County Health Department
Local Health Services