

CHAIRPERSON  
DALE COPEEDGE

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
VINCE DRAGONETTI

HUMAN SERVICES COMMITTEE  
DEB NOLAN, CHAIR  
TODD TENNIS  
ANDY SCHOR  
BRIAN McGRAIN  
DON VICKERS  
STEVE DOUGAN

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, APRIL 16, 2012 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [April 2, 2012](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Interviews - Veterans Affairs Committee
2. Ingham Health Plan - Presentation (*Materials Distributed Separately*)
3. Medical Care Facility - Resolution Granting Meridian Township an [Easement](#) for a Relocated Water Main Necessary for the Dementia Unit Addition under Construction at the Medical Care Facility
4. Health Department
  - a. Resolution to Authorize an Amendment to the Agreement with Capital Area Community Services to Serve Early Head Start Children Through the Family [Outreach Services](#) Program
  - b. Resolution to Authorize an Agreement for a Part Time [Internal Medicine Physician](#)
  - c. Resolution to Authorize a Memorandum of Understanding between St. Vincent Catholic Charities, Microenterprise Childcare Program of Michigan and the Ingham County Health Department to Serve [Refugee Families](#)
5. Controller/Administrator - Resolution Establishing [Priorities](#) to Guide the Development of the 2013 Budget and Activities of County Staff

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## HUMAN SERVICES COMMITTEE

April 2, 2012

Minutes

Members Present: Deb Nolan, Todd Tennis, Andy Schor, Brian McGrain, Don Vickers and Steve Dougan

Members Absent: None

Others Present: Board Chairperson Copedge, Jared Cypher, Debbie De Leon, Chuck Gray, Renee Branch-Canady, Deb Brinson, Michelle Rutkowski, Sam Davis, Marcus Chatham, Bob Sheehan, Gerrie Roeser, Lisa Helmboldt, Sarah Bryant, Cassandra Larrieux, Margaret Keeler, Ford Lee, Kathy Fitton and others

The meeting was called to order by Chairperson Nolan at 6:33 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

### Approval of the March 19, 2012 Minutes

The March 19, 2012 Minutes were approved as submitted.

### Additions to the Agenda

- 2a. Substitute – Health Department - Resolution to Authorize a Contract for Medication Passing Services at the Ingham County Jail
- 2c. Substitute – Health Department - Resolution to Authorize Acceptance of a Michigan Minority Health Month Grant

### Limited Public Comment

Chuck Gray, UAW, stated the union no longer opposes Item 2d and appreciates the additional information, as well as, communication with Dr. Branch Canady and Mr. Cypher. He did question if all the positions were needed.

Lisa Helmboldt, ICHD WIC Program, stated she has been employed with the WIC program for 20 years and expressed her concern of restructuring and pay increases for a select few. She stated the clerical staff has families to support on less and less.

Sara Bryant, ICHD PHN, stated she was looking forward to the reorganization specifically a nursing supervisor.

Cassie Larrieux, ICHD, questioned if continuing her education and sacrifice for self improvement will be acknowledged by Ingham County. She stated the Health Department is a good place to work. Board Chairperson Copedge asked Ms. Larrieux if she was concerned one way or another about the nursing supervisor position. He asked for her thoughts. Ms. Larrieux stated she understands it is not necessarily the increase as it appears to be on paper and the person being considered is working out of class.

Margaret Keeler, ICHD, stated people should be awarded for advancing their degrees noting Ingham County Health Department employees share in the mission of self improvement to better serve the community. She appreciated the new information provided and questioned if the increase is annual or over a period of time. She cautioned that overall wages should be looked at carefully.

Ford Lee, ICHD, would like positions posted.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Health Department
  - a. Resolution to Authorize a Contract for Medication Passing Services at the Ingham County Jail
  - b. Resolution to Authorize Amendment #2 to the 2011-2012 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
  - c. Resolution to Authorize Acceptance of a Michigan Minority Health Month Grant and Authorize a Subcontract Agreement
  - e. Resolution Honoring Robin Lewis

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

2. Health Department
  - d. Resolution to Authorize a Realignment of Health Department Programs and Administrative Structure

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO AUTHORIZE A REALIGNMENT OF HEALTH DEPARTMENT PROGRAMS AND ADMINISTRATIVE STRUCTURE.

Mr. Cypher clarified what the Commissioners call the Grebner Method. He explained that it is full cost accounting which assumes the highest level of pay and benefits for all positions and is used for budgeting, long-term, worst-case scenarios. Mr. Cypher pointed out that another table is included in this packet to clarify current costs and savings associated with the positions being reorganized. He reviewed specific positions. Chairperson Nolan added that the Commissioners typically like to see what the costs will be by the time a person is approaching retirement; however, this time they asked for the current costs.

Dr. Branch Canady thanked the Health Department staff for attending the meeting and providing public comment. She explained that managers have been eliminated while their work has been shifted amongst several employees. Therefore, when the employee's duties have changed they are eligible to receive an increase from the funds made available by the vacated positions. Dr. Branch Canady stated that positions will be posted when possible.

Chairperson Nolan recognized the Chief Health Communication Officer and Deputy Health Officer Positions have been realigned with people already in those positions and asked if all the other positions will be posted. Dr. Branch Canady stated not unilaterally but when it is possible to post internally that will be done. She noted this is a realignment of work.

Comm. Tennis asked if he understood correctly, that because Dr. Sienko wore a number of hats two positions needed to be filled which would cost the County more money on administration; however, because of the clever shifting of positions the County will actually save money overall. Dr. Branch Canady answered yes.

Comm. McGrain thanked Dr. Branch Canady for the actual wages along with the full cost accounting stating he believes the current percentage increases appear to be reasonable. He also thanked the Health Department Staff for speaking during public comment and Dr. Branch Canady for working with the Unions.

Comm. Vickers asked if there is a nursing supervisor. Dr. Branch Canady stated the position has been vacant since a retirement in December 2011 and in anticipation of this reorganization the position has remained vacant. She noted that the staff has worked with her to accommodate the vacancy. Comm. Vickers referenced the Environmental Health Chart asking if there will be a lead sanitarian in each area plus a deputy director. Dr. Branch Canady answered yes. She explained that previously there were 3 MCF manager positions which will be shifted into the lead positions. She noted there are regulatory responsibilities. Comm. Vickers stated he was voting "no" because he does not agree with the Environmental Deputy Director position.

Comm. Schor stated that having both the charts is helpful and appreciates Dr. Branch Canady being patient with the Commissioners over the past 2 weeks. Comm. Schor thanked Dr. Branch Canady for her comments on his blog. Comm. Dougan thanked Dr. Branch Canady for her efforts in the past couple of weeks in clarifying the charts.

Comm. Tennis expressed his concern about the public comment where the employees were told to be thankful they have jobs. He stated this is not the environment the County wants and the County does appreciate the line staff. Dr. Branch Canady agreed.

Chairperson Nolan asked how many managers were eliminated. Dr. Branch Canady answered four. Comm. Vickers asked how many manager positions were created. Dr. Branch Canady stated the Deputy Environmental Director and the Medical Director. She noted the Head Nurse is an existing position.

MOTION CARRIED with Comm. Vickers Voting "no".

1. Community Mental Health/Mid-South Substance Abuse Commission - Discussion Item: Designation of Community Mental Health Authority of Clinton, Eaton and Ingham Counties as the Coordinating Agency for Administering Substance Use Disorder Services

Bob Sheehan, Program Development, Executive Director and Gerrie Roeser, Finance Manger

Mr. Sheehan explained the anticipated statewide and national changes in health care including the Accountable Care Act over the next two years. He expressed his concern that mental health and substance abuse block grants are under consideration for elimination by 2014. Mr. Sheehan believes that this integration will continue to carry the substance abuse issues and ensure dollars are retained. He pointed out the deadline of October 1, 2012 with the next deadline occurring October 1, 2013.

Ms. Roeser explained the State of Michigan is interested in having substance abuse integrated with mental health by 2013 and now is good timing for a seamless transition. She noted this is an administrative change and assured the Committee that programming will stay the same for at least one year while payroll and benefits will change.

Mr. Sheehan explained that the Mid-South Region is bigger than the 6 Counties in this resolution.

Comm. Tennis believes that substance abuse is the least appreciated issue in the health system and is grateful there is a new home for this in the CMHA system. He noted he was sad to see the old system go. Mr. Sheehan informed the Committee that money will be kept separate for substance abuse and a senior manager will be appointed as a substance abuse spokesperson.

Comm. Schor asked if the PA2 money will be segregated. Mr. Sheehan answered yes.

**MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION TO INITIATE FORMAL INTEGRATION OF COORDINATING AGENCY RESPONSIBILITIES INTO THREE PREPAID INPATIENT HEALTH PLANS: CLINTON, EATON, INGHAM COMMUNITY MENTAL HEALTH, LIFEWAYS, AND WASHTENAW COMMUNITY HEALTH ORGANIZATION.**

Comm. McGrain asked if others have integrated or will this be the first. Ms. Roeser stated eight others have done this before. Comm. McGrain asked if there have been discussions of the challenges ahead with those who have gone through this process. Ms. Roeser stated there have been conversations of strategies that have and have not worked. Mr. Sheehan explained that the integration of staff is the biggest challenge noting the integration will be seamless for the clients. Mr. Sheehan further explained that the biggest change for providers is submitting to three payers. This is a complication they have not found a way around.

Comm. De Leon stated she serves on the Mid-South Substance Abuse Commission and is in attendance to support this integration and answer questions. She also expressed the need for an Advisory Committee.

Chairperson Nolan asked if there will be a loss of employees from Mid-South. Mr. Sheehan answered only the CEO and further informed the Committee they are looking to make the transition fair to the employees.

MOTION CARRIED UNANIMOUSLY.

Announcements

None.

Public Comment

Margaret Keeler asked if there will significant changes because of the integration (Item 1). Mr. Sheehan and Ms. Roeser stated no; however, building space will be a concern.

Chuck Gray, UAW, thanked Dr. Branch Canady for her open door policy and Comm. Tennis for his concern that employees' are being appreciated. He also informed the Committee that he invited the Union Members to express their concerns at the Liaison Committee Meetings.

Chairperson Nolan thanked the Health Department Employees for coming forward during public comment.

Cathy Fitton, MNA, stated she would like a nursing supervisor clinical side.

The following tour dates were set and need to be posted as "open meetings".

Well Child – Friday, April 13, 2012 at 10:30 a.m.

Sparrow – Friday, April 13, 2012 following Well Child (Approx. 11:00 a.m.)

Willow – Friday, May 4, 2012 at 8:30 a.m.

The meeting adjourned at approximately 7:51 p.m.

Respectfully submitted,

Julie Buckmaster

## **APRIL 16, 2012 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY**

### **ACTION ITEMS:**

**The Assistant Deputy Controller is recommending approval of the following resolutions:**

3. *Medical Care Facility - Resolution Granting Meridian Township an Easement for a Relocated Water Main Necessary for the Dementia Unit Addition under Construction at the Medical Care Facility*  
This resolution grants an easement to Meridian Township for the purpose of a water main, which is necessary to complete the construction of the new dementia unit at the Medical Care Facility. This resolution is necessary because Meridian Township has informed the Medical Care Facility that moving the Facility's water main for the dementia unit project didn't fall within the water main's current "Grant of Easement". The moving of the water main resulted in Meridian Township needing to create a "Grant of Easement" that specifically identifies the water main's new location.
  
4. *Health Department*
  - a. *Resolution to Authorize an Amendment to the Agreement with Capital Area Community Services to Serve Early Head Start Children Through the Family Outreach Services Program*  
This resolution authorize an amendment to the agreement with Capital Area Community Services (CACS) to continue home visiting outreach services to the Early Head Start population through the Health Department's Family Outreach Services Program. CACS proposes to provide an additional \$20,089 to support the continuation of these services from April 1, 2012 to September 30, 2012. The agreement requires the Health Department to provide in-kind support valued at \$5,023 in the form of supervisor salary and benefits, indirect costs, and facilities.
  
  - b. *Resolution to Authorize an Agreement for a Part Time Internal Medicine Physician*  
This resolution authorizes an agreement with Dr. Jevon D. McFadden for the provision of primary medical care services for four hours per week at a rate of \$75/hour within the Ingham Community Health Center Network. The period of the agreement shall be June 1, 2012 through May 31, 2013 and shall automatically renew from year to year unless either party provides notice otherwise.
  
  - c. *Resolution to Authorize a Memorandum of Understanding between St. Vincent Catholic Charities, Microenterprise Childcare Program of Michigan and the Ingham County Health Department to Serve Refugee Families*  
This resolution authorizes a Memorandum of Understanding (MOU) with St. Vincent Catholic Charities (STVCC), Refugee Microenterprise Childcare Program of Michigan and the Ingham County Health Department's Office for Young Children (OYC). Under the MOU, OYC will conduct childcare orientation training, business training and provide licensing support services to enable refugee families in the program to obtain greater reimbursement for their childcare services; and other refugee families the ability to seek employment with confidence that their children will be cared for in a culturally appropriate manner. STVCC will provide \$13,720 to support these services. The services will be provided by an existing OYC staff person at the Health Department. The term of the proposed MOU is March 19, 2012 to September 30, 2012.

5. Controller/Administrator - Resolution Establishing Priorities to Guide the Development of the 2013 Budget and Activities of County Staff

This resolution establishes areas of priority to guide the 2013 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority and departmental perspectives regarding areas of importance for 2013. The resolution included in your agenda packet includes proposed changes from the 2012 resolution establishing areas of priority that are indicated through bolded and struck-out language. The adopted resolution will be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2013, and will be used to guide the development of the Controller/Administrator's Recommended Budget.

**INTERVIEWS/PRESENTATIONS:**

1. Interviews – Veterans Affairs Committee
2. Ingham Health Plan – Presentation (materials distributed separately)

**MEMORANDUM**

**TO:** Human Services, County Services, and Finance Committees  
**FROM:** Jared Cypher, Assistant Deputy Controller  
**RE:** Water Main Easement at the Medical Care Facility  
**DATE:** April 4, 2012

This resolution grants an easement to Meridian Township for the purpose of a water main, which is necessary to complete the construction of the new dementia unit at the Medical Care Facility.

This resolution is necessary because Meridian Township has informed the Medical Care Facility that moving the Facility's water main for the dementia unit project didn't fall within the water main's current "Grant of Easement". The moving of the water main resulted in Meridian Township needing to create a "Grant of Easement" that specifically identifies the water main's new location.

Construction of the dementia unit at the Medical Care Facility was previously authorized by Resolution #11-136.

Introduced by the Human Services, County Services, and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION GRANTING MERIDIAN TOWNSHIP AN EASEMENT FOR A RELOCATED  
WATER MAIN NECESSARY FOR THE DEMENTIA UNIT ADDITION UNDER CONSTRUCTION  
AT THE MEDICAL CARE FACILITY**

WHEREAS, the Ingham County Board of Commissioners authorized the addition of a therapeutic activities area, walkway and courtyard to Medical Care Facility's dementia unit in Resolution #11-136; and

WHEREAS, the dementia unit addition is necessary to provide additional space to meet the needs and expectations of persons residing in the Medical Care Facility who are struggling with dementia; and

WHEREAS, the dementia unit addition is under construction and a water main easement must be granted to Meridian Township in order to complete the project.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby grants the Charter Township of Meridian a perpetual easement for the construction, operation, maintenance, enlargement, reconstruction, repair and/or replacement and use of a water main, and related wires, cables, conductors, anchors, pipes, devices, appliances, and facilities over, on, under, through and across County owned property at 3860 Dobie Road, Okemos, MI 48864.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign the grant of easement document after review and approval by the County Attorney.

## MEMORANDUM

TO: Human Services Committee  
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: April 11, 2012

RE: Resolution to Authorize an Amendment to the  
Capital Area Community Services/Early Head Start Agreement

This is a recommendation to authorize an amendment to our agreement with Capital Area Community Services (CACS) to continue home visiting outreach services to the Early Head Start population through the Health Department's Family Outreach Services Program.

CACS has developed programming for a younger population of low-income, at-risk children through Federal grants and since 2002 has contracted with the Family Outreach Services Program to deliver home-based services to these children and their families since the program's inception.

CACS proposes to provide an additional \$20,089 to support the continuation of these services, the term of the proposed amendment is April 1, 2012 to September 30, 2012.

The agreement requires the Health Department to provide in-kind support valued at \$5,023 in the form of supervisor salary and benefits, indirect costs, and facilities. Previous experience has demonstrated our ability to support the in-kind requirements outlined in the agreement.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with CACS.

### Attachment

c: Karen Jennings w/attachment  
John Jacobs w/attachment  
Jane Noice w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT  
TO THE AGREEMENT WITH CAPITAL AREA COMMUNITY SERVICES  
TO SERVE EARLY HEAD START CHILDREN  
THROUGH THE FAMILY OUTREACH SERVICES PROGRAM**

WHEREAS, Ingham County Health Department provides services to high risk families with young children; and

WHEREAS, Capital Area Community Services (CACS) manages the Early Head Start Program to provide education and support to high risk families with children from birth through the child's third year of life; and

WHEREAS, since 2002, CACS has contracted with Ingham County to incorporate an Early Head Start home visiting outreach component to the programming provided by Family Outreach Services (FOS); and

WHEREAS, CACS proposes to expand on the current agreement authorized in Resolution #11-367 under which FOS provided Early Head Start services for the period of October 1, 2011 to March 31, 2012; and

WHEREAS, the proposed amendment is for \$20,089 to support an additional six months of Early Head Start from April 1, 2012 to September 30, 2012; and

WHEREAS, these funds will be used to support an existing position; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the amendment to the agreement with Capital Area Community Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with Capital Area Community Services to provide home visiting outreach services to support the Early Head Start Program.

BE IT FURTHER RESOLVED, that the period of the amended shall be April 1, 2012 to September 30, 2012.

BE IT FURTHER RESOLVED, that Capital Area Community Services will provide Ingham County up to an additional \$20,089 to support home visiting outreach services to the Early Head Start Program.

BE IT FURTHER RESOLVED, that the Health Department is required by the agreement to provide, as a non-federal share, an in-kind match in an amount of at least \$5,023 which shall constitute staff wages and benefits, indirect, facilities, advisory committee participation and parent participation.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

## MEMORANDUM

TO: Human Services Committee  
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: April 3, 2012

RE: Resolution to Authorize an Agreement for a Part Time Internal Medicine Physician for the Provision of Primary Medical Care Services

This is a recommendation to authorize an agreement with Dr. Jevon D. McFadden for the provision of primary medical care services for four hours per week within the Ingham Community Health Center Network. The Ingham County Health Department Community Health Center Network has a need for an internist within its health centers to help address the extended wait times for patient appointments and because the complexity of its patients continues to increase as does the number of patients with complex health issues.

Dr. McFadden has offered to provide primary medical care for four hours per week at a rate of \$75/hour. Dr. McFadden is extremely qualified to fulfill the need for an internist as he completed his Internal Medicine Residency in June 2009 at Johns Hopkins Bayview Medical Center and is board certified by the Board of Internal Medicine. He is proficient in providing both outpatient and inpatient adult medicine, including general medical care, comprehensive physical exams, basic gynecological care, basic medical procedures, patient education and referrals for specialty care. In addition, Dr. McFadden has a diverse knowledge base and skill set based on experience working on public health investigations related to tick-borne disease, viral hepatitis, HIV/AIDS, influenza, environmental health hazards, occupational injury and illness, chronic diseases such as cancer, international health, health disparities and health care quality improvement.

Dr. McFadden is a Career Epidemiology Field Officer/ Medical Epidemiologist at the Centers for Disease Control and Prevention in Atlanta, Georgia. He was assigned as a Medical Epidemiologist to the Bureau of Disease Control, Prevention and Epidemiology at the Michigan Department of Community Health here in Lansing in July 2011. Prior to this assignment, Dr. McFadden was an Epidemic Intelligence Service Officer at the Centers for Disease Control and Prevention in Atlanta, Georgia and was assigned to the Bureau of Environmental and Occupational Health, Division of Public Health, at the Wisconsin Department of Health Services.

The Community Health Center Board has reviewed Dr. McFadden's qualifications and supports the agreement.

I recommend that the Board of Commissioners authorize an agreement with Dr. Jevon D. McFadden for the provision of primary medical care for four hours per week within the Community Health Center Network. The period of the agreement shall be June 1, 2012 through May 31, 2013, and continue for one year with the option to automatically renew from year to year. Ingham County shall pay Dr. McFadden a rate of \$75/hour. The associated program income will financially offset the contractual expenditure. Please see the attached financial calculation sheet for more detail.

### Attachment

c: Debra Brinson, w/attachments  
John Jacobs, w/attachments  
Barbara Mastin, w/attachments  
Jayson Welter, w/attachments  
Jonathon MacGowen, w/attachments  
Carolyn Redman, w/ attachments

DR. MCFADDEN 2012 CONTRACT FOR PROVIDER SERVICES

<u>Name</u>	<u>Hourly Rate</u>	<u>Weekly Hours</u>	<u>Annual Weeks</u>	<u>Annual Wage</u>	<u>Liability Insurance</u>	<u>ICHD Admin</u>	<u>County Central</u>	<u>CHC Admin</u>	<u>Total Annual Cost</u>
Dr. McFadden	\$ 75.00	4	48	\$ 14,400.00	\$ 8,000.00	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	\$ 26,720.00
<u>Visits Per Week</u>	<u>Annual Week</u>	<u>Annual Visits</u>	<u>Medicaid Pay %</u>	<u>Medicaid Visits</u>	<u>Medicaid Collection Rate</u>	<u>Medicaid Payments</u>	<u>Medicaid Rate</u>	<u>Annual Medicaid Reimbursement</u>	
16	48	768	65%	499	90%	449	\$ 158.00	\$ 70,942.00	

Annual ROI based only on Medicaid Reimbursement

266% \$ 44,222.00

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR A PART TIME  
INTERNAL MEDICINE PHYSICIAN**

WHEREAS, there is a demonstrated need for an internist within the Ingham County Health Department's Community Health Center Network to provide primary care medical services to patients with complex health issues to help address the extended wait times for patient appointments; and

WHEREAS, Dr. Jevon D. McFadden completed his Internal Medicine Residency in June 2009 at Johns Hopkins Bayview Medical Center and is a Board Certified Internist; and

WHEREAS, Dr. McFadden is proficient in providing outpatient and inpatient adult medicine; and

WHEREAS, Dr. McFadden is licensed to practice in the State of Michigan and can provide primary medical care within the Ingham Community Health Center Network for four hours per week at a rate of \$75 per hour; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an agreement with Dr. Jevon D. McFadden for four hours per week at a rate of \$75/hour beginning June 1, 2012; and

WHEREAS, the Health Officer has advised the Ingham County Board of Commissioners that the associated program income will financially offset the contractual expenditure; and

WHEREAS, the Health Officer recommends that the agreement automatically renew from year to year unless either party provides notice otherwise.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Dr. Jevon D. McFadden for four hours per week at a rate of \$75 per hour for the provision of primary medical care.

BE IT FURTHER RESOLVED, that the period of the agreement shall be June 1, 2012 through May 31, 2013 and shall automatically renew from year to year unless either party provides notice otherwise.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

## MEMORANDUM

TO: Human Services Committee  
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: April 11, 2012

RE: Resolution to Authorize a Memorandum of Understanding with St. Vincent Catholic Charities

This is a recommendation to authorize a Memorandum of Understanding (MOU) with St. Vincent Catholic Charities (STVCC), Refugee Microenterprise Childcare Program of Michigan and the Ingham County Health Department's Office for Young Children (OYC).

Under the MOU, OYC will conduct childcare orientation training, business training and provide licensing support services to enable refugee families in the program to obtain greater reimbursement for their childcare services; and other refugee families the ability to seek employment with confidence that their children will be cared for in a culturally appropriate manner.

STVCC has developed this programming to increase overall family self-sufficiency and improve the quality of life for refugees. This partnership with OYC will enhance the ability of STVCC to provide microenterprise opportunities for refugee women as well as increasing access to childcare services for refugee families.

STVCC will provide \$13,720 to support these services. The services will be provided by an existing OYC staff person at the Health Department. The term of the proposed MOU is March 19, 2012 to September 30, 2012.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with STVCC.

### Attachment

c: Karen Jennings w/attachment  
John Jacobs w/attachment  
Jane Noice w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MEMORANDUM OF UNDERSTANDING  
BETWEEN ST. VINCENT CATHOLIC CHARITIES,  
MICROENTERPRISE CHILDCARE PROGRAM OF MICHIGAN  
AND THE INGHAM COUNTY HEALTH DEPARTMENT  
TO SERVE REFUGEE FAMILIES**

WHEREAS, the Ingham County Health Department provides services to refugee women; and

WHEREAS, St. Vincent Catholic Charities (STVCC), a Michigan non-profit corporation, operates the Microenterprise Childcare Program of Michigan (MCPM) to enable refugee women to enter the child care workforce and to increase access to child care within the refugee communities; and

WHEREAS, STVCC has proposed that Ingham County's Office for Young Children (OYC) provide services on behalf of the MCPM including child care training, business training and licensing support services, and that STVCC and Ingham County sign a Memorandum of Understand (MOU) to that effect; and

WHEREAS, OYC has agreed to deliver these services during the period of March 19, 2012 to September 30, 2012; and

WHEREAS, STVCC has agreed to pay OYC up to \$13,720 for these services as determined in the MOU; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the MOU with St. Vincent Catholic Charities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Memorandum of Understanding with St. Vincent Catholic Charities under which the Office for Young Children will provide child care training, business training and licensing support services for the Refugee Microenterprise Childcare Program of Michigan.

BE IT FURTHER RESOLVED, that the term of the MOU is March 19, 2012 to September 30, 2012.

BE IT FURTHER RESOLVED, that STVCC will pay the Health Department \$13,720 for the services and/or work to be performed by OYC services.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the MOU after review by the County Attorney.

**MEMORANDUM**

TO: Board of Commissioners  
FROM: Mary Lannoye, Controller/Administrator  
RE: Priorities Guiding 2013 Activities and Budget  
DATE: April 4, 2012

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Attached for your consideration is a proposed resolution establishing areas of priority to guide the 2013 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority and departmental perspectives regarding areas of importance for 2013.

The resolution included in your agenda packet includes proposed changes from the 2012 resolution establishing areas of priority that are indicated through bolded and struck-out language. The adopted resolution will be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2013, and will be used to guide the development of the Controller/Administrator's Recommended Budget.

Thank you for your consideration of these priorities as we begin to develop the budget for what promises to be a challenging year. Please contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING PRIORITIES TO GUIDE THE DEVELOPMENT OF THE 2013  
BUDGET AND ACTIVITIES OF COUNTY STAFF**

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long-term objectives:

- \*Enhancing access to county records
- \*Providing suitable roads and drains
- \*Providing recreational opportunities
- \*Fostering economic well being
- \*Promoting environmental protection and smart growth
- \*Preventing and controlling disease
- \*Promoting accessible health care
- \*Assisting in meeting basic needs
- \*Fostering appropriate youth development
- \*Supporting public safety
- \*Assuring judicial processing
- \*Providing appropriate sanctions for adult offenders
- \*Providing appropriate treatment and sanctions for at-risk juveniles; and

WHEREAS, these services are to be delivered in a manner which emphasizes:

- \* An educated and participating citizenry
- \* An ongoing capacity for intergovernmental collaboration
- \* A quality workforce
- \* Cost-effective delivery of county services
- \* Maximum use of technology; and

WHEREAS, the Board of Commissioners has identified significant revenue shortfalls including falling property tax assessments, state cuts to revenue sharing, **and potential elimination of portions of the personal property tax** for 2013; and

WHEREAS, the Controller/Administrator is projecting ~~at least a \$5.3~~ **a \$3.5 to \$6.4** million budget shortfall for 2013; and

WHEREAS, the Board of Commissioners has identified priorities to guide the development of the 2013 Budget and activities of county staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following priority areas to be utilized by the Controller/Administrator's Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for 2013:

1. Current year expenditures should be supported by current year revenues. The Controller/Administrator will develop a multi-year budget projection and a long-range plan to finance the County's legacy costs. These projections will be used to guide the Board's decision as to the appropriate use of the County's reserves in the development of the 2013 Budget.

2. To the extent necessary and appropriate, mandated services currently provided by county government in support of all its long-term objectives should be continued in 2013, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds.

3. The Board of Commissioners will be forced to reduce or eliminate service levels primarily in areas of discretionary services, while recognizing that all mandated services will also be considered for budget reductions to the extent possible and necessary in this unprecedented time.

4. The Board of Commissioners expects all department offices and courts to consider these priorities in the development of their budgets and activities for 2013.

5. Priority consideration should be given to all of the following long-term objectives:

a. Promoting Accessible Health Care

1. Continue to maintain and expand access to health care for the uninsured and under-insured through the Ingham Health Plan, the Federally Qualified Health Clinics, and other county operated programs and clinics. Evaluate the effect of the 2010 Patient Protection and Affordable Care Act on the delivery of public health services in Ingham County.

2. Maximize ability to draw down federal funds for health care.

3. Evaluate the Health Department budget to determine the appropriate amount of support that is necessary from the County General Fund in order to continue operations at an acceptable level.

b. Supporting Public Safety

~~The County and the Building Authority will continue to work in cooperation with the Cities of Lansing and East Lansing to achieve the goal of a consolidated 911 Dispatch Center to be operational by mid-2012.~~

b. Fostering Economic Well Being

Explore utilizing the County's authority under Public Act 88 of 1913 to provide for the creation of a fund to be used for economic development in Ingham County.

c. An Ongoing Capacity for Intergovernmental Collaboration/Cost Effective Delivery of County Services

The Ingham County Board of Commissioners will explore efficiencies through regional cooperation, emphasizing consolidation and service sharing, accountability and transparency, and controlling costs.

d. Providing Appropriate Sanctions for Adult Offenders

Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior, reduce criminal recidivism, and effectively manage corrections resources, including the jail population. These resources will be effectively managed by supporting strategies recommended by the Jail Utilization Coordinating Committee, Community Corrections Advisory Board, and other community partners. In addition the County will increase the use of GPS/tethering equipment, maintain and use a data tracking system that focuses on system volume and trends, support appropriate use of probation residential services, facilitate treatment of substance abuse disorders, and continue enhancement of Pre-Trial Services. This enhancement is designed to facilitate the identification of appropriate populations for bond recommendations, risk/needs assessments, recommended conditions of release, supervision of felony defendants released on conditional bonds, and initiation of court action for violation of bond conditions.

e. Provide Appropriate Treatment and Sanctions for at Risk Juveniles

Continue to maximize use of Juvenile Justice Millage funds to implement the Chinn Study so as to provide the most appropriate community based programming for juvenile offenders.

f. Supporting Recreational Opportunities

Provide recreational opportunities throughout Ingham County to the extent possible, guided by the County Parks Master Plan and the Potter Park Master Plan.

~~BE IT FURTHER RESOLVED, that the Board of Commissioners are in support of placing the renewal of the Juvenile Justice Millage question on the ballot.~~

BE IT FURTHER RESOLVED, that the Board of Commissioners support exploring the possibility of consolidation of the Judicial Districts in Ingham County.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts to prevent environmental hazards to human health.

BE IT FURTHER RESOLVED, that efforts to expand and increase the use of technology countywide will continue **to the extent that efficiencies are created and/or funding is available.**

BE IT FURTHER RESOLVED, that the County will **pursue in the collective bargaining process** ~~develop and implement~~ long-term strategies to restructure retirement benefits that are financially sustainable and appropriate for all new employees **including the MERS hybrid pension plan.**

BE IT FURTHER RESOLVED, that the Ingham Board of Commissioners will explore efficiencies regarding the provision of employee and retiree health care benefits.

**BE IT FURTHER RESOLVED, that if completed, the transition from Mid-South Substance Abuse Commission to Community Mental Health as Ingham County's substance abuse service coordinating agency, will be evaluated.**

BE IT FURTHER RESOLVED, that County staff will continue to explore options for reforms and consolidations leading to savings (short-term or long-term) and present these to Commissioners for consideration.