

CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON
REBECCA BAHAR-COOK

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
KARA HOPE
SARAH ANTHONY
BRIAN McGRAIN
DEB NOLAN
DON VICKERS
RANDY MAIVILLE

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, MAY 20, 2013 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [May 6, 2013 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Health Department
 - a. Resolution to Authorize an Agreement with [ISAIAH](#) to Coordinate “Healthy Heartlands” Activity Initiative in Michigan
 - b. Resolution Honoring [Mary \(Penny\) Darling](#)
 - c. Resolution Recognizing the [75th Anniversary](#) of the Organization of the Ingham County Health Department

2. Controller’s Office - Resolution Approving Criteria for Ranking [2014 Applications](#) for Community Agency Funding

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

May 6, 2013

Minutes

Members Present: Todd Tennis, Kara Hope, Sarah Anthony, Brian McGrain, Deb Nolan, Don Vickers, and Randy Maiville

Members Absent: None

Others Present: Jared Cypher, Chuck Gray, Renée Branch Canady and Jim Wilson

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the April 22, 2013 Minutes

The April 22, 2013 Minutes were approved as submitted.

Additions to the Agenda

- 1a. Substitute - Resolution to Authorize Amendment #5 to the 2012-2013 Comprehensive Agreement with the Michigan Department of Community Health. *It was noted that Item #3 is a new program.*
2. Additional Information – Memorandum from Dr. Branch Canady: Follow up questions on Fees

Limited Public Comment

None.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Health Department
 - a. Resolution to Authorize Amendment #5 to the 2012-2013 Comprehensive Agreement with the Michigan Department of Community Health
 - b. Resolution to Honor Dr. Gordon Schafer

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

2. Controller's Office - Resolution Updating Various Fees for County Services

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES.

Comm. Vickers expressed his concerns about the following items: DHS Licensing, Well and Septic Fees; Body Art, Tattoo 50% target; Family Division, Failure to Appear 25% target; Enforcement/Dog License Fees, Sterilized and Un-Sterilized; Family Division, Tethering 25% target; in addition to, including big box stores in the Pollution Prevention (P2) Program.

Comm. McGrain questioned the pros and cons of tethering along with jail overcrowding then asked that more information is provided to the Finance Committee. The Committee briefly discussed the fees for tethering and failure to appear.

Dr. Branch Canady explained that the DHS Well and Septic inspections are performed about every two years which is different than the Point of Sale inspections. Mr. Wilson described the DHS inspections stating typically they are not as laborious of an inspection as the Point of Sale inspection. The Committee discussed well and septic inspections.

MOTION CARRIED with Comm. Vickers Voting "no".

3. Community Mental Health - Resolution Encouraging a Local CMH System with Equitable Funding

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION ENCOURAGING A LOCAL CMH SYSTEM WITH EQUITABLE FUNDING.

Comm. McGrain stated that he and Comm. Hope attended a recent CMH meeting where it was pointed out that the community health agencies for the Clinton, Eaton and Ingham (CEI) County region are underfunded when compared to other regions. He stated that CMH is asking the State for a more proportionate share of funding. Comm. McGrain informed the Committee there is no funding correlation based on urban or rural areas because some rural areas receive more funding than the CEI region.

Comm. McGrain stated that this resolution was drafted by Community Mental Health staff with input from the County staff. He stated he would like to see more equitable funding. Comm. Anthony stated this resolution falls in line with the budget priorities of closing gaps and making sure services are equitable.

MOTION CARRIED UNANIMOUSLY.

Announcements

Comm. McGrain announced he was able to attend the opening of the Eastern High School Health Center where Mayor Bernero, as well as, several school and health board members spoke. He stated this was a great event and is excited this is in his District.

Comm. Vickers reminded the Committee of an invitation Ms. Bennett sent out regarding the Crossing Guard Dinner Thursday evening at Pattengill and the Safety Patrol Picnic next week. He informed the Committee that Ms. Carter will be leaving the Safety Council this year.

Comm. Nolan reminded the Committee that the interviews for the Controller position will be held Thursday, May 9, in Conference Room (D & E), Human Services Building. She stated the voting committee consists of the Board Chairperson, Vice-Chairperson, and Vice-Chairperson Pro-Tem along with each Liaison Committee Chairperson. The Committee discussed the hiring timeline.

Chairperson Tennis informed the Committee that he was invited to meet with Ms. Holbrook, Ingham County DHS Director to discuss working toward coordinating services and making the Ingham County DHS a one-stop service center. He stated he appreciated her time and the walk through. He encouraged the Commissioners to do a walk through with her.

Comm. McGrain informed the Committee of the issues AT & T customers are having connecting to the 2-1-1 information line. He noted this is a statewide issue. He stated he has been in conversations with AT & T to get the number working plus suggested keeping the 800 number in literature where the 2-1-1 number is being used until the problem can be resolved.

Public Comment

None.

The meeting adjourned at approximately 6:50 p.m.

Respectfully submitted,

Julie Buckmaster

MAY 20, 2013 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Assistant Deputy Controller is recommending approval of the following resolutions

1. Health Department

a. *Resolution to Authorize an Agreement with ISIAAH to Coordinate “Healthy Heartlands” Activity Initiative in Michigan*

This resolution authorizes an agreement with ISIAAH in the amount of \$20,000, to coordinate “Healthy Heartlands” activity in Michigan for the period of May 15, 2013 through May 14, 2014. ISIAAH will provide these funds for the Ingham County Health Department to act as the lead entity for this initiative in Michigan, which includes coordinating responsibilities, which will include organizing racial healing conversations, coordinating participation in training opportunities, and convening health department personnel and organizers to build relationships and identify areas of focus for local, regional, and/or statewide issue campaigns.

2. Controller’s Office - Resolution Approving Criteria for Ranking 2014 Applications for Community Agency Funding

If the resolution is approved as presented, the Controller/Administrator’s Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator’s Office with priority given to proposals that directly contribute to addressing the County’s long-term priority of “Meeting Basic Needs”, such as food, clothing, and shelter.

The recommendations made by the Controller/Administrator’s Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

In FY 2013, \$185,720 was made available for community agencies, and 29 agencies were awarded funding.

OTHER ITEMS:

1c. *Resolution Recognizing the 75th Anniversary of the Organization of the Ingham County Health Department*

1b. *Resolution Honoring Mary (Penny) Darling*

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dr. Renée B. Canady, PhD, MPA, Health Officer

DATE: May 9, 2013

RE: Resolution to Authorize an Agreement with ISALAH

The Health Department's Social Justice Initiative has developed significant expertise in health equity and social justice. This expertise has received broad recognition at the state and national level. In 2011, representatives from the Health Department began conversations with ISALAH. ISALAH is a coordinating entity for a multi-state initiative called "Healthy Heartlands." The purpose of this initiative is to explore an alignment between local health departments and community organizers in the Midwest.

ISALAH would like to contract with the Health Department as the lead entity for this initiative in Michigan, building on our existing relationships with other health departments and state and local community organizing groups.

ISALAH proposes to enter into an agreement in the amount of \$20,000 to carry out this role. These funds will be used to support the convening of Health Department personnel and organizers (including meeting costs and some travel expenses); workshops and training; community organizing consultants; and some staff time associated with carrying out the department's social justice efforts.

The attached resolution authorizes and agreement in the amount of \$20,000 to support this work for the period May 15, 2013 through May 14, 2014.

I recommend that the Board adopt this resolution to authorize the agreement.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ISAIAH TO COORDINATE
“HEALTHY HEARTLANDS” ACTIVITY INITIATIVE IN MICHIGAN**

WHEREAS, health equity – which is the elimination of the root causes of health disparity is one of the core values for the Ingham County Health Department; and

WHEREAS, since 2011, representatives of the Health Department have been building relationships with local, state, and national organizations about promising ways to align the objectives of public health practitioners with community organizers; and

WHEREAS, ISAIAH, a faith-based organization based in St. Paul, Minnesota coordinates a multi-state “Healthy Heartlands” initiative designed to align local health departments and organizers throughout the Midwestern United States; and

WHEREAS, ISAIAH has proposed to enter into an agreement with the Ingham County Health Department to coordinate “Healthy Heartlands” activity in Michigan; and

WHEREAS, ISAIAH will contract with Ingham County Health Department to act as the lead entity for this initiative in Michigan coordinating responsibilities, which will include organizing racial healing conversations, coordinating participation in training opportunities, and convening health department personnel and organizers to build relationships and identify areas of focus for local, regional, and/or statewide issue campaigns; and

WHEREAS, these responsibilities are consistent with Health Department’s plans to continue and broaden the work of the Social Justice Initiative it has been leading since 2005; and

WHEREAS, the Health Officer recommends that the Health Department enter into an agreement with ISAIAH in the amount of \$20,000, to coordinate “Healthy Heartlands” activity in Michigan for the period of May 15, 2013 through May 14, 2014.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an agreement with ISAIAH in the amount of \$20,000 to coordinate “Healthy Heartlands” activity in Michigan for the period of May 15, 2013 through May 14, 2014.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING MARY (PENNY) DARLING

WHEREAS, Mary (Penny) Darling began her career with Ingham County in September, 1995, as a WIC Clerk in the Women, Infants and Children (WIC) Program; and

WHEREAS, Ms. Darling continued her dedication to the WIC Program in Ingham County after six years of WIC service in Barry-Eaton County; and

WHEREAS, in September, 1997, she was promoted to the Clinic Assistant/Technician position in the WIC Program; and

WHEREAS, Ms. Darling has contributed to the growth of the WIC Program in the EPSDT, Breastfeeding, and Family Planning areas; and

WHEREAS, Ms. Darling was instrumental in the expansion the outlying rural WIC clinics to facilitate WIC access to clients who have difficulty traveling to the main clinic; and

WHEREAS, Ms. Darling has created a welcoming atmosphere for WIC clients and fellow staff, with her kindness and unwavering reliability; and

WHEREAS, Ms. Darling continuously advocated for quality infant care for the future of Michigan's children.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Mary (Penny) Darling for her 17 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING THE 75TH ANNIVERSARY OF THE ORGANIZATION OF THE
INGHAM COUNTY HEALTH DEPARTMENT**

WHEREAS, the Ingham County Health Department was established in April, 1938; and

WHEREAS, the Michigan Public Health Code of 1978 requires County Boards of Commissioners to establish local health departments with the responsibilities to: “continually and diligently endeavor to prevent disease, prolong life, and promote the public health through organized programs, including prevention and control of environmental health hazards; prevention and control of diseases; prevention and control of health problems of particularly vulnerable population groups; development of health care facilities and health services delivery systems; and regulation of health care facilities and health services delivery systems to the extent provided by law”; and

WHEREAS, to address the primary health care needs of the medically underserved residents of Ingham County, the Ingham County Health Department formed the Community Health Care Services Network and became the first public entity Federally Qualified Health Center (FQHC) in the state of Michigan, and the only FQHC within a Public Health Department in Michigan, providing a medical home for the majority of the medically underserved; and

WHEREAS, throughout the years, elected officials and Ingham County citizens have consistently provided excellent political and financial support to the programs of the Ingham County Health Department; and

WHEREAS, the Ingham County Health Department is recognized as an outstanding local health department in the State of Michigan and will celebrate its 75th Anniversary of service to the citizens of Ingham County in April, 2013; and

WHEREAS, the Ingham County Health Department continues to serve the community by working towards a fair and just distribution of the social opportunities needed to achieve well-being.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby acknowledges that the Ingham County Health Department continues to be a recognized leader around the state and country to provide programs that prevent and control communicable diseases, protect citizens from environmental hazards and link county residents to an organized system of health care.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners express congratulations to the Ingham County Health Department on its 75th anniversary of service and designates June 12, 2013 as “Ingham County Health Department Day.”

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Jared Cypher, Assistant Deputy Controller

DATE: May 10, 2013

RE: 2014 Community Agency Funding Process

This resolution establishes the criteria by which each agency's application will be evaluated for the 2014 Community Agency funding process.

If the resolution is approved as presented, the Controller/Administrator's Office will accept applications for Community Agency funding in July. Applications will then be evaluated by the Controller/Administrator's Office with priority given to proposals that directly contribute to addressing the County's long-term priority of "Meeting Basic Needs", such as food, clothing, and shelter.

The recommendations made by the Controller/Administrator's Office on funding levels for each applicant agency will then be presented to the Board of Commissioners for consideration and approval in November.

In FY 2013, \$185,720 was made available for community agencies, and 29 agencies were awarded funding.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CRITERIA FOR RANKING 2014 APPLICATIONS
FOR COMMUNITY AGENCY FUNDING**

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to 29 applicants requesting funding, with total requests of approximately \$200,000 annually; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process, focusing on the long term goal of assisting Ingham County residents in meeting basic needs.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the 2014 community agency funding process, with priority given to those proposals that directly contribute to addressing the County's long-term priority of "Meeting Basic Needs", such as food, clothing, and shelter.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to evaluate, rank, and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, no agency shall receive more than 10% of the total available funding for community agencies in FY 2014.

BE IT FURTHER RESOLVED, because of economic constraints in Ingham County, the Board of Commissioners wishes for applicants to understand that solicitation of proposals is not a commitment to fund those proposals in fiscal year 2014.