

CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON
BRIAN McGRAIN

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
DEB NOLAN, CHAIR
TODD TENNIS
DIANNE HOLMAN
BRIAN McGRAIN
KARA HOPE
SARAH ANTHONY
DON VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, AUGUST 18, 2014
AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES
BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [July 14, 2014](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Community Health Center Board Update - Tom Curtis, Chairperson Community Health Center Board
2. Discussion Item - Health Department Audit
3. Facilities - Resolution Authorizing an Amendment to Resolution #14-088 with Hobbs & Black to Provide Architectural and Engineering Services for the Ingham County Community Health Center ([ICCHC](#)) [Renovation](#) Project
4. Health Department
 - a. Resolution to Authorize an Amendment to Resolution #14-270 and Establish Two [Community Health Worker](#) Positions
 - b. Resolution to Amend Agreement with the [School-Community Health Alliance](#) of Michigan
 - c. Resolution to Accept Child and Adolescent Health Center [Program Funding](#) from the Michigan Department of Community Health through the Michigan Primary Care Association and Amend the Agreement with the School-Community Health Alliance of Michigan
 - d. Resolution to Accept \$50,000 in [Carry Over Funds](#) from the Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members Aids Healthcare Grant
 - e. Resolution to Accept Funding from the [U.S. Department of Health Resources](#) and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members Aids Healthcare Grant
 - f. Resolution to Enter an Agreement with [Cross County Staffing, Inc.](#) for Per Diem Professional Staffing for Medication Passing Services at the Ingham County Jail
 - g. Resolution to Enter into an Agreement with [Erika Oliver, MPA](#)

- h. Resolution to Authorize an Agreement with [Health Stream, Inc.](#) for an Online Learning Management System
 - i. Resolution to Authorize a [2014-2015 AmeriCorps Grant](#)
 - j. Resolution to Authorize Subcontract to [GAMALIEL](#) of Michigan with Funds from the National Association of County and City Health Officials (NACCHO)
 - k. Resolution Honoring [Kelly Cline](#)
5. Controller's Office
- a. Resolution Authorizing the Fourth Amendment to the Agreement with the Capital Area [Transportation Authority](#) dated January 1, 2011 through December 31, 2015
 - b. Resolution Approving Tri-County Office on Aging's [Annual Implementation Plan](#) for Fiscal Year 2015
6. Board of Commissioners
- a. Resolution Recognizing September, 2014 as [Childhood Cancer Awareness](#) Month in Ingham County
 - b. Resolution Congratulating the Community Mental Health Authority of Clinton, Eaton and Ingham Counties on the Event of Their [50th Anniversary](#)
7. Board Referral - Letter from [Mid-State Health Network](#) Regarding Substance Use Disorder (SUD) County Agreements - PA 2 Funds

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

July 14, 2014

Draft - Minutes

Members Present: Deb Nolan, Sarah Anthony (arrived at 6:35 p.m.), Dianne Holman, Kara Hope, Brian McGrain, Todd Tennis, and Don Vickers.

Members Absent: None.

Others Present: Jared Cypher, Barb Mastin, Debbie Edokpolo, Robin Reynolds, Kelly Young, Tonia Olson, Edith L Gibson, Demetria Jackson, Missy Challiss, Ryan Buck, and others.

The meeting was called to order by Chairperson Nolan at 6:30 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the June 16, 2014 Minutes

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE MINUTES OF THE JUNE 16, 2014 MEETING AS PRESENTED.

Chairperson Nolan amended the minutes as follows:

~~Ms.~~ **Mr.** Bell presented on the history of the County cooperative extension with Michigan State University.

MOTION TO APPROVE THE MINUTES, AS AMENDED, CARRIED UNANIMOUSLY.
Absent: Commissioner Anthony.

Additions to the Agenda

None.

Limited Public Comment

None.

1. Interviews - Youth Commission

There were no candidates present at the meeting for the Committee to interview.

Chairperson Nolan renumbered Agenda Item #4, the resolution to submit to the electorate a special millage for continuing health services for low income uninsured families and adults living in Ingham County, as Agenda Item #2 and renumbered all subsequent Agenda Items as stated below:

2. Ingham Health Plan - Resolution to Submit to the Electorate a Special Millage for Continuing Health Services for Low Income Uninsured Families and Adults Living in Ingham County
3. Big Brothers Big Sisters - Resolution to Authorize a Contract with Big Brothers Big Sisters Michigan Capital Region to Provide Administrative Oversight and Programming Leadership to the Community Coalition for Youth Capital Area Mentoring Partnership Program for 2014
4. Health Department
 - a. Resolution to Authorize a 2014-2015 Agreement with the City of Lansing
 - b. Resolution to Renew the Lease Agreement for the WIC Satellite Clinic Located at the Head Start Site at 1107 East Grand River Avenue
 - c. Resolution to Authorize an Agreement with Ingham Health Plan Corporation to Provide Outreach and Enrollment to the Uninsured through the Registration and Enrollment Unit
 - d. Resolution to Authorize an Amendment to the Healthy Start Grant
 - e. Resolution in Support of the Granger Waste Management Company's Proposal to Construct a Type III Solid Waste Landfill at the Granger Wood Street Landfill
 - f. Resolution Honoring Jim Wilson
5. Ingham Health Plan - Resolution to Submit to the Electorate a Special Millage for Continuing Health Services for Low Income Uninsured Families and Adults Living in Ingham County
6. Board Referral - Letter from Mid-State Health Network and Community Mental Health Authority of Clinton, Eaton and Ingham Counties Regarding the Formation of a Substance Use Disorder Oversight Policy Board

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

3. Big Brothers Big Sisters - Resolution to Authorize a Contract with Big Brothers Big Sisters Michigan Capital Region to Provide Administrative Oversight and Programming Leadership to the Community Coalition for Youth Capital Area Mentoring Partnership Program for 2014
4. Health Department
 - e. Resolution in Support of the Granger Waste Management Company's Proposal to Construct a Type III Solid Waste Landfill at the Granger Wood Street Landfill

MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Anthony.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Anthony.

Commissioner Anthony arrived at 6:35 p.m.

2. Ingham Health Plan - Resolution to Submit to the Electorate a Special Millage for Continuing Health Services for Low Income Uninsured Families and Adults Living in Ingham County

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE FOR CONTINUING HEALTH SERVICES FOR LOW INCOME UNINSURED FAMILIES AND ADULTS LIVING IN INGHAM COUNTY.

Robin Reynolds, Ingham Health Plan Executive Director, presented on the resolution for a special millage. She further stated that the County Attorney reviewed and approved the proposed millage language.

Commissioner McGrain asked for clarification on the use of redundant wording in the millage language.

Ms. Reynolds stated that they were limited in what they could change from the prior millage. She further stated that the only change in the millage language from the prior year was that this millage would be five years instead of three years.

There was a discussion as to the length of the millage and how it would fall on the election calendar.

Commissioner Vickers asked for clarification about the interplay between the Federal Affordable Care Act, the Act's eligibility requirements, and the proposed \$28,000 income threshold.

Ms. Reynolds gave an overview of how it was possible that people living at 200% of poverty could face challenges due to the Federal Affordable Care Act and other coverage-related issues.

There was a discussion regarding the poverty guidelines and eligibility criteria.

Commissioner Vickers stated that this millage would add to the tax bills that Leslie residents are already paying. He further stated that all these health programs were good things, however we needed to look at how we funded these programs. Commissioner Vickers stated that it may be time to reduce the amount of funding.

Commissioner McGrain asked if the fund balance was decreasing. He further stated that he supported this millage.

Ms. Reynolds stated that the balance was decreasing.

Commissioner Holman stated this millage involved a core function of county government.

There was a discussion about whether the County could levy a smaller amount of tax than what the millage would provide for.

MOTION CARRIED. Yeas: Nolan, Holman, Hope, McGrain, and Tennis. **Nays:** Vickers
Absent: Anthony

MOVED BY COMM. HOPE, SUPPORTED BY COMM. TENNIS, TO SUSPEND THE RULES AND ALLOW COMM. ANTHONY TO VOTE ON THE FOLLOWING ACTION ITEMS THAT SHE WAS ABSENT FOR: THE CONSENT AGENDA AND AGENDA ITEM #2.

MOTION CARRIED UNANIMOUSLY.

Commissioner Anthony voted “yea” on both the consent agenda and agenda item #2.

4. Health Department
 - a. Resolution to Authorize a 2014-2015 Agreement with the City of Lansing

COMM. MCGRAIN MOVED, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION TO AUTHORIZE A 2014-2015 AGREEMENT WITH THE CITY OF LANSING.

Chairperson Nolan asked whether each item was reevaluated from year to year to determine whether we were covering costs.

Debbie Edokpolo, Deputy Health Officer, state that we have been reevaluating, however we were not covering costs.

There was a discussion about funding sources and recipients in the context of the County, Lansing, and the programs in the resolution.

Commissioner Tennis asked if any other cities supported the County such as Lansing was in this resolution.

Ms Edokpolo stated that she was not aware of any other cities.

Commissioner Holman asked how long Lansing had been doing this.

Ms. Edokpolo stated that it has been occurring for at least the last eight years.

MOTION PASSED UNANIMOUSLY.

4. Health Department
 - b. Resolution to Renew the Lease Agreement for the WIC Satellite Clinic Located at the Head Start Site at 1107 East Grand River Avenue

COMM. ANTHONY MOVED, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO RENEW THE LEASE AGREEMENT FOR THE WIC SATELLITE CLINIC LOCATED AT THE HEAD START SITE AT 1107 EAST GRAND RIVER AVENUE.

Commissioner McGrain asked for an overview of the County's geographic presence for rendering health services.

Barb Mastin, Deputy Health Officer, stated that it was the intent of the health centers to ultimately have a location on the north side of the County. She further stated that they could not find a location so they were currently housing Sparrow and St. Lawrence in the Concentra building on a five year lease.

Discussion.

MOTION PASSED UNANIMOUSLY.

4. Health Department
 - c. Resolution to Authorize an Agreement with Ingham Health Plan Corporation to Provide Outreach and Enrollment to the Uninsured through the Registration and Enrollment Unit

COMM. TENNIS MOVED, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION TO AUTHORIZE AN AGREEMENT WITH INGHAM HEALTH PLAN CORPORATION TO PROVIDE OUTREACH AND ENROLLMENT TO THE UNINSURED THROUGH THE REGISTRATION AND ENROLLMENT UNIT.

Commissioner McGrain asked what the impetus was for an outreach to the rural communities.

Ms. Edokpolo stated that we have not previously reached out to the rural communities and this was an opportunity to get there and enroll.

Commissioner McGrain asked what fell under the "rural" term.

There was a discussion about the communities that would be targeted for outreach if this resolution passed.

Commissioner McGrain asked where the funding for this resolution was coming from.

Ms. Edokpolo stated that the funding was coming from the IHP on a temporary basis.

Commissioner McGrain stated that he wanted to know Commissioner Vickers take on this resolution. He further stated the neither voters nor the commissioners from the south side of the county supported this initiative.

Commissioner Vickers stated he belief Commissioner McGrain was wrong, that they supported health care, and they supported the Ingham Health Plan. He further stated that we had questions over the amount of dollars being levied. Commissioner Vickers stated that it appeared that they have found another place to do business and that was in the out county.

Commissioner McGrain stated that he supported this resolution and that he wanted it on the record that the County was spending money in the out county.

Commissioner Vickers stated that one of the comments he use to make to Mark Grebner about the spending of money in Ingham County was the issue of ease of access to programs for out county residents. Commissioner Vickers stated that there used to be health clinics in Stockbridge and Leslie, but no more. He further stated that he supported the rural CATA millage proposal because it allowed out county residents access to services.

MOTION CARRIED UNANIMOUSLY.

4. Health Department

d. Resolution to Authorize an Amendment to the Healthy Start Grant

COMM. VICKERS MOVED, SUPPORTED BY COMM. HOPE, TO APPROVE THE RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE HEALTHY START GRANT.

Commissioner Anthony asked whether we were making any headway in reducing the infant mortality rate.

Ms. Edokpolo stated that while the infant mortality rate was going down, the rate for African American babies was about three times higher than that of white babies.

MOTION PASSED UNANIMOUSLY.

4. Health Department

f. Resolution Honoring Jim Wilson

COMM. VICKERS MOVED, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION HONORING JIM WILSON.

Commissioner Vickers stated that he wanted to congratulate Jim Wilson on his retirement and thanked him for his efforts during the fire emergency at the steel plating plant in Leslie on July 8th. Commissioner Vickers stated that Mr. Wilson did a good job at keeping Commissioner Vickers updated on the situation as it developed.

Commissioner Vickers stated that he thanked all the individuals and entities that responded to the emergency, including the eighteen fire departments and the Ingham County Health Department and Sheriff's Office.

Chairperson Nolan invited Jim Wilson to receive the resolution from the Board of Commissioners at their July 22nd meeting.

Commissioner McGrain applauded the effective communication between all the agencies during the emergency and how all the agencies handled the emergency in general.

MOTION PASSED UNANIMOUSLY.

6. Board Referral - Letter from Mid-State Health Network and Community Mental Health Authority of Clinton, Eaton and Ingham Counties Regarding the Formation of a Substance Use Disorder Oversight Policy Board

Jared Cypher, Deputy Controller, presented on the letter the County received regarding the proposed formation of a Substance Use Disorder Oversight Policy Board. He further stated that the letter asked the Board of Commissioners to appoint members to the Policy Board. Mr. Cypher stated that the County received another letter regarding reallocating liquor tax payments to the Policy Board effective October 1, 2013. He further stated they might be our new Substance Abuse Coordinating Agency.

Commissioner Tennis stated that he was a member of the Substance Use Disorder Advisory Board as the Board of Commissioner's representative, the meetings of the Substance Use Disorder Advisory Board were usually on Monday mornings around 9 a.m., he has not been able to make a single meeting due to scheduling conflicts, and he was seeking to be replaced by another commissioner. He further stated that Commissioner Koenig had volunteered to be a replacement. Commissioner Tennis stated that he believed that this letter involved something new and that he did not know how it was going to work and how many people were needed.

Discussion.

Announcements

Chairperson Nolan announced that the community agency deadline was July 25th so agencies had until then to apply.

Public Comment

Edith Gibson stated that she and her daughter, Demetria Jackson, have been residents of Mason for the last two and a half years. She further stated she was an accountant, mother, her daughter's special education advocate, and professional volunteer.

Ms. Gibson provided the Committee with her contact information:

400 Green Park Drive Apartment E
Mason, Michigan 48864
(517) 974-0190

Ms. Gibson stated that she was appearing before the Committee today to voice her concerns about the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (“CMH”) and the Department of Human Services regarding her daughter’s treatment and services.

Ms. Gibson stated that her daughter was removed from services and Ms. Gibson was not provided an explanation for the removal despite her numerous inquiries.

Ms. Gibson provided an overview of her daughter’s health issues, treatment plan, and services eligibility.

Ms. Gibson stated that she was concerned about accountability. She further stated that she was provided with irregular information.

Ms. Gibson stated that she filed for a hearing with the Michigan Administrative Hearing System.

Ms. Gibson also stated that there was an issue of workers not getting paid because they provided services but the entities that were supposed to supply payment did not pay.

Ms. Gibson stated that she keeps a phone record of all her attempts at communication and the failure to respond to her inquiries.

Commissioner Vickers stated Ms. Gibson resided in his district and that Ms. Gibson should give him a call.

Ms. Gibson stated that she has to travel to Ann Arbor, Detroit, and Grand Rapids because Sparrow Hospital does not participate with United Healthcare.

Commissioner Tennis stated that he would like to speak to Ms. Gibson after the meeting.

Ms. Gibson stated that there were two recipient rights complaints pending.

Discussion.

Commissioner Anthony asked whether Ms. Gibson contacted State Representative Tom Cochran.

Ms. Gibson stated that she had a meeting scheduled with Representative Cochran.

Commissioner Hope requested that the Committee be kept updated on how Ms. Gibson’s daughter’s case plays out.

Commissioner McGrain invited others who were similarly situated to Ms. Gibson’s plight to come here and speak to the Committee.

Chairperson Nolan stated Ms. Gibson was an excellent advocate for her daughter.

The meeting was adjourned at approximately 7:22 p.m.

AUGUST 18, 2014 HUMAN SERVICES AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions:

3. *Facilities - Resolution Authorizing an Amendment to Resolution #14-088 with Hobbs & Black to Provide Architectural and Engineering Services for the Ingham County Community Health Center (ICCHC) Renovation Project*

The resolution before you authorizes an amendment to Resolution #14-088 which approved a contract with Hobbs & Black to provide architectural and engineering services for the ICCHC renovation project for a cost of \$58,380.00. After completion of the preliminary design, the estimated construction cost of \$900,000.00 has increased to \$1,366,600.33. Based on the estimated increase in construction costs, the approved architectural and engineering cost of \$58,380.00 has increased by \$14,236.92, bringing the cost to a not to exceed total of \$72,616.92. At the meeting, staff will distribute copies of the latest renderings of the building. Following this round of meetings the plan is to move forward with phase II of the renovation process.

4. *Health Department*

- a. *Resolution to Authorize an Amendment to Resolution #14-270 and Establish Two Community Health Worker Positions*

In Resolution #14-270, additional funding in the amount of up to \$1,719,425 was accepted and an agreement was authorized with the Michigan Public Health Institute (MPHI) for the period of July 1, 2014 through June 30, 2015. This resolution authorized the continuation of funding support for the position authorized in Resolution #13-245. The attached resolution will establish two Community Health Worker positions for the duration of the grant. The Human Resources Department has reviewed this request and supports the establishment of the two positions.

- b. *Resolution to Amend Agreement with the School-Community Health Alliance of Michigan*

The attached resolution will amend the current agreement to \$21,000 from \$30,000 for the term of October 1, 2013 through September 30, 2014. The Scope of Services for the establishment and maintenance of the required local community advisory boards shall remain the same.

- c. *Resolution to Accept Child and Adolescent Health Center Program Funding from the Michigan Department of Community Health through the Michigan Primary Care Association and Amend the Agreement with the School-Community Health Alliance of Michigan*

This resolution will authorize the Health Department to accept \$760,000 in funding for the term of October 1, 2014 through September 30, 2015 for the current School-based/School-linked health centers: Willow, Eastern and Sexton. This resolution will also amend the agreement with the School-Community Health Alliance of Michigan (SCHAMI) Agreement, authorized through Resolution #12-199. In this amendment, SCHAMI is to provide the establishment and maintenance of local community advisory committees, for an amount not to exceed \$21,000 over the October 1, 2014 through September 30, 2015.

- d. *Resolution to Accept \$50,000 in Carry Over Funds from the Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members Aids Healthcare Grant*

This resolution authorizes the acceptance of \$50,000 of Carry Over funds from the U. S. Department of Health Resources and Services Administration (HRSA) for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant award for the period of August 1, 2013 through July 31, 2014.

Funds will be used for a subcontract with Dr. Lauren Hall-Tate, DDS for the provision of major dental restorative and lab services including root canals, crowns, dentures and partials as well as periodontal treatment to referred patients be amended to reflect an increase from the amount of \$15,112 to \$65,112 for the period of August 1, 2013 through July 31, 2014.

e. Resolution to Accept Funding from the U.S. Department of Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members Aids Healthcare Grant

This resolution accepts funding for year three from of the U.S. Department of Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare (WICY) grant award in the amount of \$436,190. The funding period will be August 1, 2014 through June 30, 2015 and the Health Department will provide family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS. In addition, the attached resolution will authorize the renewal of the agreement with Dr. Lauren Hall-Tate, DDS/East Lansing Dental for the provision of up to \$6,992 of fee-for-service major dental restorative and lab services from August 1, 2014 through June 30, 2015.

f. Resolution to Enter an Agreement with Cross County Staffing, Inc. for Per Diem Professional Staffing for Medication Passing Services at the Ingham County Jail

In Resolution #14-091, the Agreement with Medical Staffing Network Healthcare, LLC to provide per diem medication passing services at the Ingham County Jail was extended through April 22, 2015. During the course of contract negotiations, Medical Staffing Network Healthcare, LLC was purchased by Cross Country Staffing, Inc. Cross Country Staffing, Inc. has offered to provide the same services at the same terms as the prior agreement that was authorized with Medical Staffing Network Healthcare, LLC.

g. Resolution to Enter into an Agreement with Erika Oliver, MPA

This resolution authorizes an agreement with Erika Oliver to provide two 1.5 hour training sessions and 300 copies of her book to Health Department employees. Cost for the training sessions and materials will be \$6,500. The scheduled date will be in September, 2014. Ms. Oliver teaches positive communication tactics to develop leadership skills and build positive teams at work and at home.

h. Resolution to Authorize an Agreement with Health Stream, Inc. for an Online Learning Management System

This resolution authorizes the purchase of the HealthStream, Inc. Learning Center, LMS for an initial fee of \$4,000 and annual licensing of \$8,697.50 for 350 users. The per FTE cost to the department would be less than \$25/year for access to over 70 courses. The one-time fee will be funded in Fiscal Year 2014 through a line item transfer, and the annual fees will be managed within the professional development funds of the department.

i. Resolution to Authorize a 2014-2015 AmeriCorps Grant

This resolution authorizes an AmeriCorps Program grant of \$168,134 for the 2014-2015 fiscal year. Of this \$168,134 the Michigan Community Service Commission will withhold \$1,749 as an administrative fee. The net grant to Ingham County will be \$166,385. This is the third program year of a new three-year funding cycle, with competitive funding for the 2015-2016 program year. A total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process. The grant amount offered by DHS includes \$59,984 (salary and fringe) for the full-time coordinator, plus staff training/travel; and partial AmeriCorps member support.

The grant requires a match.

The match is drawn from:

- 1) cash contributions from the external host sites totaling \$98,614;
- 2) existing salary and fringe used as match of \$3,628; and
- 3) indirect costs used as match of \$6,996.

- j. *Resolution to Authorize Subcontract to GAMALIEL of Michigan with Funds from the National Association of County and City Health Officials (NACCHO)*

This resolution authorizes utilization of \$10,000 funds from NACCHO for a subcontract with GAMALIEL of Michigan to 1) assist in building and sustaining the Michigan Power to Thrive network's effort to promote "Health in All Policies"; 2) develop new organizing entities in Michigan Power to Thrive counties where they currently do not exist; and 3) provide training and technical assistance to organizers and public health personnel participating in the network. Work will be complete by September 30, 2015.

5. Controller's Office

- a. *Resolution Authorizing the Fourth Amendment to the Agreement with the Capital Area Transportation Authority dated January 1, 2011 through December 31, 2015*

This resolution authorizes the fourth amendment to the agreement with the Capital Area Transportation Authority (CATA) for the time period of January 1, 2011 through December 31, 2015; specifically the scope of services which will be effective from October 1, 2014 through September 30, 2015. For the period October 1, 2014 through September 30, 2015 the County will reimburse CATA as set forth in the attached Scope of Services. The amount to be reimbursed will not exceed the amount of millage funds available. A maximum of \$3,099,307 will be used to pay the actual expenses of operating, administering and marketing Spec-Tran. A maximum of \$748,013 of the funds will be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services. The amount of \$113,530 will be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County's 2015 Fiscal Year.

- b. *Resolution Approving Tri-County Office on Aging's Annual Implementation Plan for Fiscal Year 2015*

This resolution approves the Tri-County Office on Aging's (TCOA) Annual Implementation Plan for fiscal year 2015. This planning document is required under the Older Americans Act and Older Michiganians Act. Due to the length of the planning document it is not included in the agenda packet; however, copies are available through the Controller's Office or the Board of Commissioners Office. The Michigan Office of Services to the Aging, Department of Community Health requires TCOA to ask county commissioners to approve the plan.

OTHER ITEMS:

1. Community Health Center Board Update – Tom Curtis, Chairperson Community Health Center Board
2. Discussion Item – Health Department Audit
- 4k. Health Department – Resolution Honoring Kelly Cline
6. Board of Commissioners
 - a. *Resolution Recognizing September, 2014 as Childhood Cancer Awareness Month in Ingham County*
 - b. *Resolution Congratulating the Community Mental Health Authority of Clinton, Eaton and Ingham Counties on the Event of Their 50th Anniversary*

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: July 28, 2014

SUBJECT: **RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #14-088 WITH HOBBS & BLACK TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE INGHAM COUNTY COMMUNITY HEALTH CENTER (ICCHC) RENOVATION PROJECT**

The resolution before you authorizes an amendment to Resolution #14-088 which approved a contract with Hobbs & Black to provide architectural and engineering services for the ICCHC renovation project for a cost of \$58,380.00. After completion of the preliminary design, the estimated construction cost of \$900,000.00 has increased to \$1,366,600.33.

Based on the estimated increase in construction costs, the approved architectural and engineering cost of \$58,380.00 has increased by \$14,236.92, bringing the cost to a not to exceed total of \$72,616.92.

The funds for the increased cost remain available within the approved CIP Line Item 511-60000-975000.

I recommend approval of this resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION #14-088 WITH HOBBS & BLACK TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE INGHAM COUNTY COMMUNITY HEALTH CENTER (ICCHC) RENOVATION PROJECT

WHEREAS, Resolution #14-088 approved a contract with Hobbs & Black to provide architectural and engineering services for the ICCHC renovation project for a cost of \$58,380.00; and

WHEREAS, after completion of the preliminary design the estimated construction cost of \$900,000.00 has increased to \$1,366,600.33; and

WHEREAS, based on the estimated increase in construction cost, the approved architectural and engineering cost of \$58,380.00 has increased by \$14,236.92, bringing the cost to a not to exceed total of \$72,616.92; and

WHEREAS, funds for the increased cost remain available in the approved CIP line item 511-60000-975000.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby authorizes amending the contract with Hobbs and Black, 117 East Allegan Street, Lansing, Michigan 48933 to provide additional architectural and engineering services for the Ingham County Community Health Center renovation project for a total cost not to exceed \$72,616.92.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Linda S. Vail, M.P.A., Health Officer

DATE: August 6, 2014

RE: Authorization to Amend Resolution #14-270 and Establish Two Community Health Worker Positions

In Resolution #12-399 and #13-245 agreements were authorized between the Health Department and MPHI for the Ingham County Pathways to Better Health Initiative. Funding was used to support two existing Family Infant Child Advocate Positions (Positions – 601155 and 601157) in the Public Health Services/Maternal Infant Outreach Unit.

In Resolution #14-270, additional funding in the amount of up to \$1,719,425 was accepted and an agreement was authorized with the Michigan Public Health Institute (MPHI) for the period of July 1, 2014 through June 30, 2015. This resolution authorized the continuation of funding support for the position authorized in Resolution #13-245.

The attached resolution will establish two Community Health Worker positions for the duration of the grant. The Human Resources Department has reviewed this request and supports the establishment of the two positions.

This project continues to be a wonderful opportunity for our community. I recommend that the Board of Commissioners adopt the attached resolution and establish two Community Health Worker Positions supported by the Michigan Pathways grant.

c: Debbie Edokpolo w/attachment
Eric Thelen w/attachment

Agenda Item 4a

TO: Debbie Edokpolo, Deputy Health Officer for Public Health
FROM: Michelle Rutkowski, Human Resources Specialist
DATE: 8/8/2014
RE: Memo of Analysis for new Pathway positions

Per your request, HR can confirm the following information:

1. A Community Health Worker position is compensated at a UAW D salary grade (\$30,681-\$36,525).
2. I have sent the UAW notice regarding your intent to add two Community Health Workers position with funds from the Pathways grant.
3. Once you secure Board approval for the two new positions, please contact Beth Bliesener. Beth will assist you with EOC requires by processing either an internal or external job posting.

Please use this memo as acknowledgement of Human Resources' participation and analysis of your proposed classification. You are now ready to complete the final steps in the process: contacting Budgeting, writing a memo of explanation and preparing a resolution for Board approval.

I can be of further assistance, please email or call me (887-4374).

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION #14-270 AND ESTABLISH TWO COMMUNITY HEALTH WORKER POSITIONS

WHEREAS, in 2004 the U.S. spends more on health care than any other country in the world as a percentage of gross domestic product (15.2% in 2004) and Michigan spent 13.5% of its gross state product (GSP) on personal health care in the same year; and

WHEREAS, current rate of growth in health care spending is unsustainable and ultimately damaging to our economy and the health system; and

WHEREAS, social determinants have an undeniable effect on health and well being; and

WHEREAS, Ingham County was one of three sites selected to participate in the Michigan Pathways to Better Health project; and

WHEREAS, in Resolutions #12-399 and #13-245 agreements were authorized between the Health Department and the Michigan Public Health Institute (MPHI) for the Ingham County Pathways to Better Health Initiative; and

WHEREAS, in Resolution #13-245 funding was used to support two existing Family Infant Child Advocate positions (Positions – 601155 and 601157) in the Public Health Services/Maternal Infant Outreach Unit; and

WHEREAS, this Agreement was amended in Resolution #14-270, the Health Department was awarded funding by the Michigan Department of Community Health (MDCH) through the Michigan Public Health Institute (MPHI) to continue the Michigan Pathways to Better Health project in Ingham County and the surrounding area for the period of July 1, 2014 through June 30, 2015; and

WHEREAS, the Health Department continues the role as Lead Agency/Fiduciary for this funding to collaborate and contract with MPHI; and

WHEREAS, the Health Officer recommends that Resolution #14-270 be amended and that two Community Health Worker positions (UAW/D) – 2.0 FTE be established for the duration of the grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #14-270 and that two Community Health Worker positions (UAW/D) – 2.0 FTE be established for the duration of the grant and will be posted internally.

BE IT FURTHER RESOLVED, that all other terms and conditions authorized in Resolution #14-270 shall remain unchanged.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: July 30, 2014

RE: Resolution to Amend the Agreement with School-Community Health Alliance of Michigan

Attached is a resolution to amend the agreement between the Health Department and the School-Community Health Alliance of Michigan.

The Health Department receives funding through the Child and Adolescent Health Center (CAHC) Grant Program from the Michigan Department of Community Health for its School-based and School-linked Community Health Centers. To support the funded grant objectives, the Health Department maintains an agreement with the School and Community Health Alliance to establish and maintain the required local community advisory committees. This agreement was authorized in Resolution #11-235 for an amount of up to \$25,000 annually for the period of October 1, 2011 through October 31, 2016. In Resolution #12-199, the agreement was amended which increased the amount by \$5,000 annually, starting the October 1, 2013 through September 30, 2014 term for a total amount of \$30,000. The funding allocation through the CAHC Grant Program for this period included only the amount of \$21,000 for the agreement with SCHAMI. Therefore, the agreement with SCHAMI must be amended to reflect the reduced availability of funds. SCHAMI has agreed to this reduction of the total subcontracted amount with no change to the associated Scope of Services.

The attached resolution will amend the current agreement to \$21,000 for the term of October 1, 2013 through September 30, 2014. The Scope of Services for the establishment and maintenance of the required local community advisory boards shall remain the same.

I recommend that the Ingham County Board of Commissioners adopt the attached resolution to amend the agreement with SCHAMI to reduce the amount from \$30,000 to \$21,000 for the term of October 1, 2013 through September 30, 2014.

c: Eric Thelen, w/attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND AGREEMENT WITH THE
SCHOOL-COMMUNITY HEALTH ALLIANCE OF MICHIGAN**

WHEREAS, in Resolution #11-235 the Ingham County Board of Commissioners authorized the acceptance of Child and Adolescent Health Center Grant Program funds from the Michigan Department of Community Health; and

WHEREAS, in this resolution, the Health Department was authorized to enter an agreement with the School and Community Health Alliance (SCHAMI) to establish and maintain the required local community advisory committees, from October 1, 2011 through October 31, 2016, at \$25,000 annually; and

WHEREAS, in Resolution #12-199, the Ingham County Board of Commissioners authorized an amendment to the SCHAMI agreement that increased the total amount of the agreement by \$5,000 annually, beginning October 1, 2013; and

WHEREAS, the current term of the SCHAMI agreement is for an amount not to exceed \$30,000 from October 1, 2013 through September 30, 2014, and includes a scope of services for \$20,000 for the establishment and management of the required local community advisory committees and \$10,000 at the discretion of the Health Department; and

WHEREAS, the Child and Adolescent Health Center Grant Program Award for the October 1, 2013 through September 30, 2014 budget period reduced the amount of funds available for the SCHAMI subcontract to \$21,000; and

WHEREAS, SCHAMI has agreed to an amendment to the agreement that would reduce the total amount for the term of October 1, 2013 through September 30, 2014 from \$30,000 to \$21,000 with no impact to the current Scope of Services for the establishment and maintenance of the required local community advisory committees; and

WHEREAS, the Community Health Center Board has reviewed and supports the amendment to the SCHAMI agreement to reflect the reduction in funding; and

WHEREAS, the Health Officer recommends that the SCHAMI agreement be amended to reflect the reduced total amount from \$30,000 to \$21,000 for the current grant year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the amendment of the agreement between the Health Department and SCHAMI to reduce the total amount from \$30,000 to \$21,000 for the current grant year, October 1, 2013 through September 30, 2014.

BE IT FURTHER RESOLVED, that the Scope of Services for the establishment and maintenance of the required local community advisory committees shall remain the same.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 6, 2014

RE: Resolution to Accept Child and Adolescent Health Center Program Funding from the Michigan Department of Community Health and Amend the Agreement with the School-Community Health Alliance of Michigan

The attached resolution will accept \$760,000 in Child and Adolescent Health Center Program (CAHC) and Expanded Clinical Services Funding for the period of October 1, 2014 and September 30, 2015, and amend the terms of the School-Community Health Alliance of Michigan agreement.

Since the initial award accepted by the Board of Commissioners through Resolution #11-235, the school based health center sites and activities supported through these funds have changed, as the Gardner School Wellness Program and Otto Middle School have closed, and Eastern Health Center was added. This resolution will authorize the Health Department to accept \$760,000 in funding for the term of October 1, 2014 through September 30, 2015 for the current School-based/School-linked health centers: Willow, Eastern and Sexton.

This resolution will also amend the agreement with the School-Community Health Alliance of Michigan (SCHAMI) Agreement, authorized through Resolution #12-199. In this amendment, SCHAMI is to provide the establishment and maintenance of local community advisory committees, for an amount not to exceed \$21,000 over the October 1, 2014 through September 30, 2015. This aligns the agreement terms with the funding available through the CAHC and Expanded Clinical Services award.

I recommend that the Ingham County Board of Commissioners adopt the attached resolution to accept the Child and Adolescent Health Center Program (CAHC) and Expanded Clinical Services Funding for the period of October 1, 2014 and September 30, 2015 and amend the agreement with School-Community Health Alliance of Michigan.

c: Eric Thelen, w/ attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT CHILD AND ADOLESCENT HEALTH CENTER PROGRAM FUNDING FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH THROUGH THE MICHIGAN PRIMARY CARE ASSOCIATION AND AMEND THE AGREEMENT WITH THE SCHOOL-COMMUNITY HEALTH ALLIANCE OF MICHIGAN

WHEREAS, in Resolution #11-235, #12-199, and #13-049 the Ingham County Board of Commissioners authorized the Health Department to accept Child and Adolescent Health Center Program and Clinical Service Expansion Funding from Michigan Department of Community Health, as administered through the Michigan Primary Care Association, for the period of October 1, 2011 through September 30, 2016; and

WHEREAS, Child and Adolescent Health Center (CAHC) Program and Clinical Service Expansion Funding supports continued operations of the Health Department's School-based/School-linked Health Centers; and

WHEREAS, the Health Department has received notification from the Michigan Department of Community Health that its proposed budgets and work plans for Fiscal Year 2015 have been reviewed and approved; and

WHEREAS, the CAHC Program and Clinical Service Expansion Funding award for the term of October 1, 2014 through September 30, 2015 are as follows:

- Eastern – \$235,000
- Sexton – \$235,000
- Willow – \$290,000

WHEREAS, the Ingham Community Health Center Board of Directors has reviewed and supports the acceptance of this award; and

WHEREAS, the Health Officer recommends that the Ingham County Board of Commissioners authorize the acceptance of the Child and Adolescent Health Center (CAHC) Program and Clinical Service Expansion Funding award for the term of October 1, 2014 through September 30, 2015.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the Health Department to accept up to \$760,000 in Child and Adolescent Health Center (CAHC) Program and Clinical Service Expansion Funding, as administered by the Michigan Primary Care Association, to support continued operations of its School-based/School-linked Health Centers for the term of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the agreement with the School-Community Health Alliance of Michigan for the establishment and maintenance of the required local community advisory committees be amended for an amount not to exceed \$21,000 for the term of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments, and the Purchasing Department is authorized to issue any necessary purchase orders or purchase items needed.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 6, 2014

RE: Resolution to Accept \$50,000 in Carry Over Funds from the Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare Grant.

The attached resolution will accept \$50,000 in Carry Over funds from the Health Resources and Services Administration (HRSA) for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare Grant (Ryan White WICY Grant) to the budget period ending July 31, 2014.

Through Resolution #13-445, the Ingham County Board of Commissioners accepted a second year (Year 2) of Ryan White WICY grant funds in the amount of \$474,120 for the provision of family centered care involving outpatient and ambulatory care for women, infants, children and youth with HIV/AIDS for the period of August 1, 2013 through July 31, 2014. The Health Department requested to Carry Over \$50,000 of unobligated funds from the prior Ryan White WICY Grant budget period (Year 1) to support contractual dental services for WICY patients during the new budget period (Year 2).

On January 23, 2014, HRSA sent a Notification of Award granting the Carry Over Request, increasing the total authorized financial assistance provided through the Ryan White WICY Grant to the Health Department for the budget period of August 1, 2013 through July 31, 2014 (Year 2) by \$50,000 for a total of \$524,120.

A resolution is required in order for the Fiscal Year 2014 budget to be amendment to reflect the \$50,000 increase in grant funding for the budget period. Therefore, I recommend that the Ingham County Board of Commissioners adopt the attached resolution.

c: Eric Thelen, w/attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT \$50,000 IN CARRY OVER FUNDS FROM THE HEALTH RESOURCES AND SERVICES ADMINISTRATION FOR THE RYAN WHITE TITLE IV WOMEN, INFANTS, CHILDREN, YOUTH AND AFFECTED FAMILY MEMBERS AIDS HEALTHCARE GRANT

WHEREAS, In Resolution #13-445 the Board of Commissioners authorized the acceptance of a second year (Year 2) of Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare funding in the amount of \$474,120 from the U. S. Department of Health Resources and Services Administration (HRSA) for the period of August 1, 2013 through July 31, 2014; and

WHEREAS, the Health Department did not spend \$50,000 from the previous year (Year 1) Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant award; and

WHEREAS, the Health Department requested and was granted a \$50,000 Carry Over of funds from the prior year's award to the Year 2 budget period (August 1, 2013-July 31, 2014) for the provision of major dental restorative and lab services through an agreement with Dr. Lauren Hall Tate, DDS; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept the \$50,000 of Carry Over funds from the U. S. Department of Health Resources and Services Administration (HRSA) for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant award for the period of August 1, 2013 through July 31, 2014.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the acceptance of \$50,000 of Carry Over funds from the U. S. Department of Health Resources and Services Administration (HRSA) for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant award for the period of August 1, 2013 through July 31, 2014.

BE IT FURTHER RESOLVED, that the subcontract with Dr. Lauren Hall-Tate, DDS for the provision of major dental restorative and lab services including root canals, crowns, dentures and partials as well as periodontal treatment to referred patients be amended to reflect an increase from the amount of \$15,112 to \$65,112 for the period of August 1, 2013 through July 31, 2014.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 6, 2014

RE: Resolution to Accept Funding from the U.S. Department of Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare Grant

Attached is a resolution to accept funding for year three from of the U.S. Department of Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare (WICY) grant award in the amount of \$436,190. The funding period will be August 1, 2014 through June 30, 2015 and the Health Department will provide family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS.

The Ingham County Board of Commissioners previously accepted the first and second years of the Ryan White WICY fund awards through Resolutions #12-347 and #13-445 respectively.

In addition, the attached resolution will authorize the renewal of the agreement with Dr. Lauren Hall-Tate, DDS/East Lansing Dental for the provision of up to \$6,992 of fee-for-service major dental restorative and lab services from August 1, 2014 through June 30, 2015.

I recommend that the Ingham County Board of Commissioners approve the attached resolution to accept the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant award and authorize the necessary contractual agreements to complete the project requirements for the period of August 1, 2014 through June 30, 2015.

c: Eric Thelen, w/attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FUNDING FROM THE U.S. DEPARTMENT
OF HEALTH RESOURCES AND SERVICES ADMINISTRATION
FOR THE RYAN WHITE TITLE IV WOMEN, INFANTS, CHILDREN, YOUTH
AND AFFECTED FAMILY MEMBERS AIDS HEALTHCARE GRANT**

WHEREAS, the Ingham County Board of Commissioners previously accepted the first and second years of the Ryan White Women, Infants, Children, Youth (WICY) fund awards through Resolutions #12-347 and #13-445; and

WHEREAS, the Ingham Community Health Centers has been awarded funding for the third year of Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant on behalf of Ingham County from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, the amount of the award shall be \$436,190, for the period of August 1, 2014 through June 30, 2015, to provide family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS; and

WHEREAS, the award supports the renewal of the oral health services agreement with Dr. Lauren Hall-Tate, DDS (East Lansing Dental), for the provision of up to \$6,992 of fee-for-service major dental restorative and lab services including root canals, crowns, dentures, and partials as well as periodontal treatments for the period of August 1, 2014 through June 30, 2015; and

WHEREAS, the Ingham Community Health Centers Board of Directors supports the acceptance of a third year of the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of \$436,190 from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, the Health Officer recommends that the Board of Commissioners accept the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare grant in the amount of \$436,190, from the U.S. Department of Health Resources and Services Administration; and

WHEREAS, the Health Officer recommends that the Board of Commissions accept funding for year three from the U.S. Department of Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare (WICY) grant award in the amount of \$436,190, for the period of August 1, 2014 through June 30, 2015 to provide family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissions accepts funding for year three from the U.S. Department of Health Resources and Services Administration for the Ryan White Title IV Women, Infants, Children, Youth and Affected Family Members AIDS Healthcare (WICY) grant award in the amount of \$436,190, for the period of August 1, 2014 through June 30, 2015 to provide family centered care involving outpatient and ambulatory care for women, infant, children and youth with HIV/AIDS.

BE IT FURTHER RESOLVED, that a renewal of the fee-for-service dental agreement with Dr. Lauren Hall-Tate, DDS/East Lansing Dental is authorized for the provision of up to \$6,992 in major dental restorative and lab services including root canals, crowns, dentures, and partials as well as periodontal treatments for the period of August 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 6, 2014

RE: Resolution to Enter into an Agreement with Cross County Staffing, Inc. for Per Diem Professional Staffing for Medication Passing Services at the Ingham County Jail

The attached resolution will authorize the Health Department to enter an agreement with Cross Country Staffing, Inc. for Per Diem professional staffing for medication passing services at the Ingham County Jail.

In Resolution #14-091, the Agreement with Medical Staffing Network Healthcare, LLC to provide per diem medication passing services at the Ingham County Jail was extended through April 22, 2015. During the course of contract negotiations, Medical Staffing Network Healthcare, LLC was purchased by Cross Country Staffing, Inc. Cross Country Staffing, Inc. has offered to provide the same services at the same terms as the prior agreement that was authorized with Medical Staffing Network Healthcare, LLC.

I recommend that the Ingham County Board of Commissioners adopt the attached resolution to authorize the Health Department to enter an agreement with Cross County Staffing, Inc. for Per Diem professional staffing for medication passing services at the Ingham County Jail.

c: John Jacobs, w/attachment
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER AN AGREEMENT WITH CROSS COUNTY STAFFING, INC.
FOR PER DIEM PROFESSIONAL STAFFING FOR MEDICATION PASSING SERVICES
AT THE INGHAM COUNTY JAIL**

WHEREAS, in Resolution #13-166 the Ingham County Board of Commissioners authorized an agreement with Medical Staffing Network Healthcare, LLC to provide medication passing services at the Ingham County Jail; and

WHEREAS, the Health Department entered into a per diem professional staffing agreement with Medical Staffing Network Healthcare, LLC for medication passing services at the Ingham County Jail; and

WHEREAS, medication passing is a necessity in the delivery of high quality and efficient health care services to jail inmates; and

WHEREAS, in Resolution #14-091 the agreement with Medical Staffing Network Healthcare, LLC was extended through April 22, 2015; and

WHEREAS, Medical Staffing Network Healthcare, LLC has been purchased by Cross County Staffing, Inc.; and

WHEREAS, the Health Officer recommends entering a new agreement with Cross County Staffing, Inc. for the same services previously provided by Medical Staffing Network Healthcare, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Cross County Staffing, Inc. for per diem professional staffing for medication passing services at the Ingham County Jail for the period of July 29, 2014 through July 28, 2015.

BE IT FURTHER RESOLVED, that the agreement with Cross County Staffing, Inc. shall be for the same services and costs as the prior agreement with Medical Staffing Network Healthcare, LLC.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 7, 2014

RE: Resolution to Authorize an Agreement with Erika Oliver

Attached is a resolution to enter into an agreement with Erika Oliver. Erika Oliver, MPA, is a Michigan-based Positive Approach Coach and the author of *Three Good Things: Happiness Every Day, No Matter What!* and *Happy Crap: 8 Tools to Choose Your Thoughts for Prosperity, Productivity and Peace*. She helps people, teams, and organizations develop and grow through positive communication and has written feature articles in *Nonprofit World* magazine and other periodicals. Ms. Oliver teaches positive communication tactics to develop leadership skills and build positive teams at work and at home.

Under this agreement Ms. Oliver will provide two 1.5 hour training sessions and 300 copies of her book to Health Department employees. Cost for the training sessions and materials will be \$6,500. The scheduled date will be in September, 2014.

I recommend that the Ingham County Board of commissioners authorize the Health Department to enter into an agreement for the services of Erika Oliver to provide training sessions and books to Health Department employees.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO AN AGREEMENT WITH ERIKA OLIVER, MPA

WHEREAS, the Health Department promotes positive communication and encourages it's employees to develop positive leadership skills; and

WHEREAS, the services of Erika Oliver, MPA will enable the Health Department to provide the necessary tools to their employees to develop these skills; and

WHEREAS, the Health Officer recommends the Board of Commissioners authorize an agreement with Erika Oliver, MPA to conduct training sessions for Health Department employees.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an agreement with Erika Oliver, MPA, for an amount of up to \$6,500 to provide training sessions and materials.

BE IT FURTHER RESOLVED, that funds are available in the Health Department's budget to support this training.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 7, 2014

RE: Resolution to authorize an agreement with Health Stream, Inc. for an Online Learning Management System.

Attached is a resolution to authorize the Health Department to enter an agreement with HealthStream, Inc., to provide an online Learning Management System. The Health Department's Health and Safety Committee recognized a growing need to offer additional staff training to standardize and improve tracking of employee training and address changing training requirements due to Federal and State licensure and grant requirements.

Currently, the Health Department develops its own training, which requires staff time to research and maintain and yields a limited extent of offerings. The benefits of an online Learning Management System are:

- Training materials are already developed and may be customized to improve compliance and organizational culture of safety and learning;
- Online tracking of compliance and automatic notification of staff/supervisors when overdue
- Ability to view compliance for all courses and print certificates of completion
- Trainings can be assigned by individual and groups
- Ability to run report on individuals not in compliance as well as other reporting capabilities.

The Training Subcommittee of the Health Department's Health and Safety Committee, with County Human Resources staff, reviewed three (3) online Learning Management Systems (LMSs) proposals. The committee's recommendation is to purchase the HealthStream, Inc. Learning Center, LMS for an initial fee of \$4,000 and annual licensing of \$8,697.50 for 350 users. The per FTE cost to the department would be less than \$25/year for access to over 70 courses. There is no additional cost to the County, as the one-time fee will be funded in Fiscal Year 2014 through a line item transfer, and the annual fees will be managed within the professional development funds of the department.

I recommend that the Ingham County Board of Commissioners authorize the Health Department to enter into an agreement with HealthStream Inc., for the provision of an online Learning Management System for the period of September 1, 2014 through August 31, 2017.

c: Eric Thelen w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH HEALTH STREAM, INC.
FOR AN ONLINE LEARNING MANAGEMENT SYSTEM**

WHEREAS, the Health Department's Health and Safety Committee recognized a growing need to offer additional staff training to standardize and improve tracking of employee training and address changing training requirements due to Federal and State licensure and grant requirements; and

WHEREAS, the Health Department currently develops its own training, which requires staff time to research and maintain compliance but yields a limited extent of offerings; and

WHEREAS, online Learning Management Systems (LMS) offer significant advantages with regard to management, expanse of content, tracking and reporting necessary for maintaining compliance with various licensure and grant requirements; and

WHEREAS, The Training Subcommittee of Health and Safety Committee has reviewed three (3) online Learning Management Systems (LMS) and recommends HealthStream, Inc.'s Learning Center LMS which offers access to over 70 courses at less than \$25.00 per FTE a year; and

WHEREAS, the Health and Safety Committee Recommends entering a three (3) year agreement with HealthStream, Inc. for Learning Center LMS at an initial one-time cost of \$4000 and an annual licensing fee of \$8697.50 for 350 users; and

WHEREAS, the one-time fee will be funded in Fiscal Year 2014 through a line item transfer and the annual fees will be managed within the professional development funds for the Health Department; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this agreement with HealthStream, Inc. to provide an online Learning Management System.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the Health Department to enter an agreement with HealthStream, Inc. for the provision of an online Learning Management System.

BE IT FURTHER RESOLVED, the term of this agreement shall be from September 1, 2014 through August 31, 2017.

BE IT FURTHER RESOLVED, that the amount of the agreement shall include an initial fee of \$4,000 and annual licensing of \$8,697.50 for 350 users.

BE IT FURTHER RESOLVED, the one-time fee shall be funded in Fiscal Year 2014 through a line item transfer, and the annual fees shall be managed within the professional development funds of the Health Department.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda Vail, MPA, Health Officer

DATE: August 7, 2014

RE: Resolution to Authorize a 2014-2015 AmeriCorps Grant

Following a successful 2013-2014 grant year, the Michigan Department of Human Services has granted the Ingham County Health Department, on behalf of the Power of We Consortium, a new AmeriCorps Program grant of \$168,134 for the 2014-2015 fiscal year. Of this \$168,134 the Michigan Community Service Commission will withhold \$1,749 as an administrative fee. The net grant to Ingham County will be \$166,385. This is the third program year of a new three-year funding cycle, with competitive funding for the 2015-2016 program year. A total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process.

The grant amount offered by DHS includes \$59,984 (salary and fringe) for the full-time coordinator, plus staff training/travel; and partial AmeriCorps member support.

The grant requires a match.

	Amount	Percent
Grant	168,134	61%
Match	109,238	39%*
Total	277,372	

*Grant guidelines direct applicants to hold the DHS share at \$13,300 per member. Our match puts the DHS share of our application at \$13,291 per member.

The match is drawn from:

- 1) cash contributions from the external host sites totaling \$98,614;
- 2) existing salary and fringe used as match of \$3,628; and
- 3) indirect costs used as match of \$6,996.

I recommend that the Board of Commissioners adopt the attached resolution to accept this grant from the Michigan Department of Human Services for this third year of this AmeriCorps Program funding cycle.

Attachment

c: Joel Murr w/attachment
Eric Thelen w/attachment
Isaias Solis w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2014-2015 AMERICORPS GRANT

WHEREAS, the Power of We Consortium will soon complete a successful second-year grant-funded AmeriCorps State Program, funded by the Michigan Department of Human Services, on behalf of the Michigan Community Service Commission (MCSC) as part of a new three year funding cycle, and authorized by Resolution #13-348; and

WHEREAS, on June 20, 2014, the MCSC approved funding for the Ingham County Health Department, on behalf of the Consortium, in the amount of \$168,134 for the time period of October 1, 2014 through September 30, 2015. Of this \$168,134, the Michigan Community Service Commission will withhold \$1,749 as an administrative fee. The net grant to Ingham County will be \$166,385; and

WHEREAS, a non-federal 34% local match of cash and/or in-kind contributions is required; and

WHEREAS, as a condition of this grant, the Health Department must, at a minimum, enter into agreements with each AmeriCorps host site and with each AmeriCorps member; and

WHEREAS, under this grant, AmeriCorps members will increase consumption of healthy foods and reduce food insecurity through gardening and food distribution, teach community members the importance of eating healthy foods and strategies to adopt healthy diets, and promote safe, affordable exercise options; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts an AmeriCorps grant of \$168,134 with Michigan Community Service Commission withholding \$1,749 as an administrative fee for a net grant to Ingham County of \$166,385, and authorizes a grant agreement with the Michigan Department of Human Services for the time period of October 1, 2014 through September 30, 2015.

BE IT FURTHER RESOLVED, that a non-federal match of \$109,238 is authorized, cash match for 5% salary/fringe for the PWC Coordinator, and the remainder obtained through cash contributions of up to \$7,798 from each of the AmeriCorps host sites, as selected through a Request for Proposal process.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents, and any host site and member agreements, after review by the county attorney.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 6, 2014

RE: Recommendation to Authorize Subcontract to GAMALIEL of Michigan to support “Michigan Power to Thrive”

Through the ICHD Social Justice Initiative, ICHD has gained recognition at the state and national level as a leader in coordinating efforts to incorporate principles of social justice and health equity into public health practice. In 2013, Ingham County Health Department entered into a contractor agreement with National Association of City and County Health Officials (NACCHO) to coordinate the development of a network of local health departments and community organizers in Michigan (Michigan Power to Thrive). This agreement, for \$10,000, was authorized by Resolution #13-285. A subsequent amendment to the agreement adding an additional \$70,000 was authorized in Resolution #14-168.

The activities covered in the scope of work for the amended agreement include providing or arranging for the provision of consultation to 1) develop new community organizing groups to work with local departments; 2) provide technical assistance to local health departments and organizers working collaboratively in Michigan; 3) educate and familiarize health department personnel with the tools, methods, and strategies used by organizers to achieve policy victories that improve health equity in communities; 4) provide networking/summit events to help resolve barriers that restrict or inhibit strong working relationships between community organizers and local health departments; and 5) coordinate community dialogues that use the documentary series *The Raising of America* to develop a regional or statewide issue campaign for health equity.

Staff of GAMALIEL of Michigan has partnered with ICHD on the creation of “Michigan Power to Thrive” since 2011, and is currently very active in accomplishing each of the above activities. Staff will also be instrumental in promoting the “Health in All Policies” approach in each of the participating counties. This agreement will enable us to reimburse GAMALIEL for some of the costs they incur between July 1, 2014, and September 30, 2015 (at which time we anticipate current funding from NACCHO will end). The funds may be used to cover costs for travel and lodging, staff time, materials, and meetings sponsored in carrying out the above activities.

The attached resolution authorizes a subcontract not to exceed \$10,000 with GAMALIEL of Michigan. All services are to be completed by September 30, 2015.

I recommend acceptance of this resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE SUBCONTRACT TO
GAMALIEL OF MICHIGAN WITH FUNDS FROM THE
NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO)**

WHEREAS, health equity – which is the elimination of the root causes of health disparity—is one of the core values for the Ingham County Health Department; and

WHEREAS, since 2011 representatives of the Health Department have been building relationships with local, state, and national organizations about promising ways to align the health equity work of public health practitioners and community organizers; and

WHEREAS, organizers and public health personnel from eight counties in Michigan have worked together to create a new network called Michigan Power to Thrive; and

WHEREAS, in Resolutions #13-285 and #14-168 the Board of Commissioners authorized agreements between the Health Department and the National Association of County and City Health Officials (NACCHO) which accepted funding to coordinate the “Building Networks” activity in Michigan; and

WHEREAS, funds received through these agreements are to be used to subcontract with other departments and organizations to carry out any of the following activities: 1) develop new community organizing groups to work with local departments, technical assistance; 2) provide technical assistance to local health departments and organizers working collaboratively in Michigan; and 3) educate and familiarize health department personnel with the tools, methods, and strategies used by organizers to achieve policy victories that improve health equity in communities; 4) provide networking/summit events to help resolve barriers that restrict or inhibit strong working relationships between community organizers and local health departments; and 5) coordinate community dialogues that use the documentary series *The Raising of America* to develop a regional or statewide issue campaign for health equity; and

WHEREAS, GAMALIEL of Michigan (Michigan Interfaith Voice doing business as GAMALIEL of Michigan) is a statewide network of community organizing entities with affiliates in many of the counties participating in Michigan Power to Thrive, and has been instrumental to creating and sustaining the collaboration between local public health departments and community organizers; and

WHEREAS, “Health in All Policies” has proven to be a successful strategy for advancing health equity in cities, counties, and states throughout the U.S.; and

WHEREAS, the participants in Michigan Power to Thrive have decided to collaborate in promoting the adoption of a “Health in All Policies” approach to policy-making in Michigan counties and municipalities; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a subcontract with GAMALIEL of Michigan.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a subcontract not to exceed \$10,000 to GAMALIEL of Michigan to 1) assist in building and sustaining the Michigan Power to Thrive network's effort to promote "Health in All Policies"; 2) develop new organizing entities in Michigan Power to Thrive counties where they currently do not exist; and 3) provide training and technical assistance to organizers and public health personnel participating in the network.

BE IT FURTHER RESOLVED, that these funds may be applied to travel and lodging expenses, staff time, materials and meeting costs incurred in accomplishing the above activities between July 1, 2014, and September 30, 2015.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreements after review by the County Attorney.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING KELLY CLINE

WHEREAS, Kelly Cline began her career with the Ingham County Health Department in 1979 as a Clerk Typist in Project Health; and

WHEREAS, In September of 1990 she was reclassified as a Clerk in Child Health; and

WHEREAS, in September of 1992 she was promoted to a Billing Clerk in the EPSDT Program; and

WHEREAS, in 1997 her position was reclassified to a Community Health Representative III; and

WHEREAS, in October of 2005 she was promoted to a Community Health Representative IV in the newly established Well Child Clinic; and

WHEREAS, in April of 2007 she was promoted as a Clinic Information System Training Coordinator in the Billing and Reporting Unit; and

WHEREAS, in November of 2009 she was promoted as a Front Office Supervisor for the Community Health Centers; and

WHEREAS, in 2011, through the Health Department reorganization, her position was converted to a Community Health Center Supervisor and she was assigned to Child Health; and

WHEREAS, because of her courage, tenacity and boldness to take on challenges, such as the Patient Management System, learning, configuring, processing and implementing new programs the community wasw better served; and

WHEREAS, Kelly has challenged and encouraged staff and peers to expand themselves and to be willing to accept challenges of their own for growth and development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Kelly Cline for her 35 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

RE: Resolution Authorizing the Fourth Amendment to the Agreement with the Capital Area Transportation Authority Dated January 1, 2011 through December 31, 2015

DATE: July 30, 2014

This resolution authorizes the fourth amendment to the agreement with the Capital Area Transportation Authority (CATA) for the time period of January 1, 2011 through December 31, 2015; specifically the scope of services which will be effective from October 1, 2014 through September 30, 2015. For the period October 1, 2014 through September 30, 2015 the County will reimburse CATA as set forth in the attached Scope of Services. The amount to be reimbursed will not exceed the amount of millage funds available. A maximum of \$3,099,307 will be used to pay the actual expenses of operating, administrating and marketing Spec-Tran. A maximum of \$748,013 of the funds will be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services. The amount of \$113,530 will be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County's 2015 Fiscal Year.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE FOURTH AMENDMENT TO THE AGREEMENT
WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY
DATED JANUARY 1, 2011 THROUGH DECEMBER 31, 2015**

WHEREAS, an agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2015; and

WHEREAS, in August 2010, the electorate approved a countywide public transportation millage level of 48/100 (.48) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, in August 2012, the electorate approved an additional 12/100 (.12) of one mill to ensure that the current level of service can still be provided; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2014 through September 30, 2015 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

EXHIBIT “A”

SCOPE OF SERVICES

For October 1, 2014, through September 30, 2015

CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$748,013 of the funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of \$3,099,307 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administrating and marketing Spec-Tran.
4. The amount of \$113,530 shall be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County’s 2015 Fiscal Year. CATA has no responsibility for this service and does not participate in its operation or funding.

MEMORANDUM

TO: Human Services Committee

FROM: Jared Cypher, Deputy Controller

RE: Tri-County Office on Aging Annual Implementation Plan

DATE: July 28, 2014

This resolution approves the Tri-County Office on Aging's (TCOA) Annual Implementation Plan for fiscal year 2015. This planning document is required under the Older Americans Act and Older Michiganians Act. Due to the length of the planning document it is not included in the agenda packet; however copies are available through the Controller's Office or the Board of Commissioners Office. The Michigan Office of Services to the Aging, Department of Community Health requires TCOA to ask county commissioners to approve the plan.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING TRI-COUNTY OFFICE ON AGING'S ANNUAL
IMPLEMENTATION PLAN FOR FISCAL YEAR 2015**

WHEREAS, the Tri-County Aging Consortium, known as Tri-County Office on Aging, produced the Annual Implementation Plan Fiscal Year 2015 as required by the Older Americans Act and the Older Michiganiaan's Act; and

WHEREAS, the Ingham County Board of Commissioners has reviewed the Tri-County Office on Aging's Annual Implementation Plan Fiscal Year 2015.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the Tri-County Office on Aging's Annual Implementation Plan Fiscal Year 2015 as presented.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION RECOGNIZING SEPTEMBER, 2014 AS
CHILDHOOD CANCER AWARENESS MONTH IN INGHAM COUNTY**

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15; and

WHEREAS, this tragic disease is detected in more than 15,000 of our country's young people each and every year; and

WHEREAS, one in five of our nation's children loses his or her battle with cancer, many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

WHEREAS, founded over twenty years ago by Steven Firestein, a member of the philanthropic Max Factor family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at Children's Hospital of Michigan in Detroit, Helen DeVos Children's Hospital in Lansing, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection also sponsor nationwide Courageous Kid recognition award ceremonies and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of September, 2014 as Childhood Cancer Awareness Month in Ingham County.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CONGRATULATING THE COMMUNITY MENTAL HEALTH AUTHORITY OF CLINTON, EATON AND INGHAM COUNTIES ON THE EVENT OF THEIR 50TH ANNIVERSARY

WHEREAS, the Community Mental Health Authority, formerly the Community Mental Health Board of Clinton-Eaton-Ingham Counties was formed in 1964, initially as a federally funded community mental health center, serving only the City of Lansing; and

WHEREAS, the organization moved towards its current tri-county structure when the Community Mental Health Board of Clinton-Eaton-Ingham Counties was created under the authority of Public Act 54 and the Urban Cooperation Act; and

WHEREAS, Michigan adopted legislation, Public Act 54, permitting counties to form mental health boards and to receive state grants to help finance services, this new philosophy stimulated the development of Michigan's Community Mental Health Boards to plan and develop local services; and

WHEREAS, the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CEI), one of this state's pioneers in the community mental health movement, has worked for the past fifty years, to ensure that Michigan's citizens, especially the most vulnerable, have access to high quality mental health and substance abuse services and support; and

WHEREAS, CEI serves, through the work of staff and contractual providers, the mental health and related needs of approximately 11,000 residents of the tri-county region, drawn from four populations: children and adolescents with emotional disturbance; adults with mental illness; adults, children, and adolescents with developmental disabilities; and persons with substance abuse disorders; and

WHEREAS, the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties is celebrating the 50th Anniversary of their organization.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties on the event of their 50th anniversary and extends its sincere appreciation to staff and providers for services and contributions they have made to those citizens in need, especially the most vulnerable, within the tri-county area.

MSHN

Mid-State Health Network

AGENDA ITEM # 7

RECEIVED
JUL 14 2014

Community Mental
Health Provider
Network

July 11, 2014

Bay Arenac
Behavioral Health

Chairman Victor Celentino
Ingham County Courthouse
Ingham County Board of Commissioners
P.O. Box 319
Mason, MI 48854

CMH of
Clinton, Eaton, Ingham
Counties

RE: Substance Use Disorder (SUD) County Agreements – PA 2 Funds

CMH for Central Michigan

Dear Chairman Celentino,

Gratiot County CMH

Mid-State Health Network (MSHN) is a Pre-Paid Inpatient Health Plan/Regional Entity and new Medicaid Managed Care Organization for Michigan's behavioral health and substance use disorder services for twenty-one (21) counties, including Arenac, Bay, Clare, Clinton, Eaton, Gladwin, Gratiot, Hillsdale, Huron, Ingham, Ionia, Isabella, Jackson, Mecosta, Midland, Montcalm, Newaygo, Osceola, Saginaw, Shiawassee and Tuscola.

Huron Behavioral Health

MSHN, along with the current Coordinating Agency for the county of Ingham, C-E-I Coordinating Agency, and the Community Mental Health Service Provider partner, CMH Authority of Clinton, Ingham, Ingham, would like to request your assistance in redirecting the payment of PA 2 Liquor Tax funds to MSHN. This request is to be effective with Ingham County's PA 2 Liquor Tax receipts dated October 1, 2014 and after. PA Liquor Tax funds Ingham County receives through September 30, 2014 would continue to be directed to C-E-I Coordinating Agency.

Ionia County CMH

LifeWays CMH

Montcalm Center for
Behavioral Health

MSHN respectfully requests you forward this request for payment of PA 2 Liquor Tax funds, and any associated County contractual requirements, to the appropriate County staff. It is our intent to complete banking transaction setup, contractual agreements (if required by the County), and invoicing instructions (if required by the County) prior to September 1, 2014. Ingham County's designee may contact me at 517.253.7546 or pam.keyes@midstatehealthnetwork.org for coordination of the banking transaction and other arrangements as appropriate.

Newaygo County
Mental Health Center

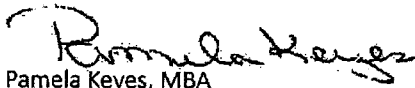
Saginaw County CMH

Thank you for your prompt attention and consideration of this request.

Shiawassee County CMH

Respectfully,

Tuscola Behavioral
Health Systems


Pamela Keyes, MBA
Chief Financial Officer

Board Officers

Mary K. Anderson
Chairperson

PK/ma

Edward Woods
Vice-Chairperson

James Anderson
Secretary

CC: C-E-I Coordination Agency
CMH Authority for Clinton, Eaton, Ingham