

CHAIRPERSON  
KARA HOPE

VICE-CHAIRPERSON  
SARAH ANTHONY

VICE-CHAIRPERSON PRO-TEM  
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE  
BRIAN McGRAIN, CHAIR  
TERI BANAS  
TODD TENNIS  
CAROL KOENIG  
DEB NOLAN  
KARA HOPE  
ROBIN CASE NAEYAERT

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, FEBRUARY 29, 2016 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order  
Additions to the Agenda  
Limited Public Comment

1. Facilities Department
  - a. Resolution Amending the Contract Amount with [Dietz Janitorial Service](#) to Include Cleaning Services at Forest Community Health Center
  - b. Resolution Authorizing a Purchase Order to [Mudman Drywall](#) to Replace Damaged Drywall at Forest Community Health Center
  
2. Health Department
  - a. Resolution to Authorize an Extension of the [Pharmacy Services](#) Agreement for the Ingham County Jail
  - b. Resolution to Authorize an Agreement with the [Michigan Children's Trust Fund](#) to Serve Families And Children through the Family Outreach Services Program/Parent Education Program
  - c. Resolution to Authorize the Extension of the Agreement with Edward W. Sparrow Hospital Association for Physician and Medical Direction Services for [Women's Health](#)
  - d. Resolution to Authorize an Agreement with Eaton Regional Education Service Agency ([RESA](#)) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County
  - e. Resolution Honoring [Cindy Darden](#)
  - f. Resolution Honoring [Teresa Yarbrough](#)
  - g. Resolution Honoring [Linda Yencich](#)
  
3. Board of Commissioners - Resolution to [Oppose Section 298](#) of the Executive Budget Proposal for Fiscal Year 2017
  
4. Controller's Office - Discussion Regarding Special Transportation Millage Renewal/Reauthorization of the Millage

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES  
OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

# FEBRUARY 29, 2016 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

## ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions:

1. Facilities Department

- a. *Resolution Amending the Contract Amount with Dietz Janitorial Service to Include Cleaning Services at Forest Community Health Center*

This resolution amends the contract with Dietz Janitorial Service to add Forest Community Health Center to the list of county buildings that require cleaning services. Adding this building will incur an additional total monthly cost of \$19,681.00 for the period of January 1, 2016 through July 31, 2016, at which point the contract comes to an end. Funds are available in the Community Health Center Fund for this purpose.

- b. *Resolution Authorizing a Purchase Order to Mudman Drywall to Replace Damaged Drywall at Forest Community Health Center*

This resolution authorizes a purchase order to Mudman Drywall to replace drywall that was damaged during a storm due to a leaky roof at the Forest Community Health Center. The damaged drywall is located in the section of the building leased by Community Mental Health. The Facilities Department solicited three bids and would like to move forward with the lowest bid of \$7,800 from Mudman Drywall. Funds for these services are available within the Community Health Center Fund. Upon completion, Financial Services will be submitting a claim to recover the costs.

2. Health Department

- a. *Resolution to Authorize an Extension of the Pharmacy Services Agreement for the Ingham County Jail*

This resolution authorizes the extension of the agreement between Ingham County Health Department (ICHD) and Contract Pharmacy Services, Inc., for pharmaceutical services to be provided to Ingham County jail inmates. ICHD has been contracting with Contract Pharmacy Services, Inc. since 2010 to provide pharmaceuticals to inmates at the Ingham County Jail. The current agreement expires on March 31, 2016. ICHD and Contract Pharmacy Services would like to extend the agreement from April 1, 2016 through March 31, 2019. All other terms of the agreement shall remain the same, including the current dispensing fee of \$2.65 per prescription.

- b. *Resolution to Authorize an Agreement with the Michigan Children's Trust Fund to Serve Families And Children through the Family Outreach Services Program/Parent Education Program*

This resolution authorizes an agreement with the Michigan Children's Trust Fund (CTF) for the Ingham County Health Department (ICHD) to provide home visiting services to pregnant women and families with young children as a part of the Family Outreach Services Program. CTF is providing ICHD with up to \$135,331.00 to support these services, which will be provided by an existing staff at ICHD. As a part of the grant requirements, Ingham County is required to provide a 50% match each year, with at least 20% required to be a cash match. The term of the proposed agreement is April 1, 2016 through September 30, 2019.

- c. *Resolution to Authorize the Extension of the Agreement with Edward W. Sparrow Hospital Association for Physician and Medical Direction Services for Women's Health*

This resolution authorizes the extension of the agreement between Edward W. Sparrow Hospital Association (Sparrow) and Ingham County Health Department (ICHD) for physician services and medical direction. ICHD has contracted with Sparrow since April 2013 for physician services and medical direction for the Women's Health Center. The current agreement expires March 31, 2016. ICHD and Sparrow would like to extend the agreement for physician services and medical direction through September 30, 2016. ICHD currently

compensates Sparrow at a rate of \$50,000 for a 12 month period this rate will be pro-rated for a 6 month period at \$25,000. All other terms of the agreement shall remain the same.

*d. Resolution to Authorize an Agreement with Eaton Regional Education Service Agency (RESA) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County*

This resolution authorizes an agreement with Eaton RESA to prevent and reduce tobacco use and alcohol abuse in Ingham County. Utilizing a grant from CEI/CMH-CA, the Eaton RESA contracts each year with community partners, including ICHD, to carry out activities contained in the ISAPC Implementation Plan. ICHD has contracted with Eaton RESA since 2008.

The activities to be performed by ICHD include:

- Coordinate trauma and grief training and support to networks in Ingham County.
- Serve as a coalition liaison to Ingham County Sobriety Court, Mental Health Court, Mason Prescription Drug Taskforce, and law enforcement.
- Organize Drug Endangered Children training for frontline workers in Ingham County, including action plan for next steps.
- Promote Screening, Brief Intervention, Referral to Treatment (SBIRT) practices within the Ingham County provider network.
- Serve as the Designated Youth Tobacco Use Representative (DYTUR) for Ingham County. Specific contractual tasks include: Providing vendor education to tobacco vendors, maintain the county tobacco retailer list, complete Synar inspections, completion of the Youth Tobacco Act report.
- Coordinate the creation of a 5 year strategic plan for tobacco prevention.
- Support current and increase prescription drug disposal locations, providing specific outreach to the elderly and disabled populations.

These activities are highly consistent with other prevention work undertaken by ICHD. Eaton RESA will reimburse the County up to \$ 40,000 for these activities. The agreement would be in effect from October 1, 2015 through September 30, 2016. Revenue from this agreement was anticipated in the projections for ICHD's 2016 budget.

**OTHER ACTION ITEMS:**

2. Health Department

*e. Resolution Honoring Cindy Darden*

This resolution honors Cindy Darden for her 27 years of service to Ingham County staff and residents.

*f. Resolution Honoring Teresa Yarbrough*

This resolution honors Teresa Yarbrough for her 23 years of service to Ingham County staff and residents.

*g. Resolution Honoring Linda Yencich*

This resolution honors Linda Yencich for her 16 years of service to Ingham County staff and residents.

3. Board of Commissioners – *Resolution to Oppose Section 298 of the Executive Budget Proposal for Fiscal Year 2017*

This resolution opposes Section 298 of the Executive Budget recommendation for 2017 and encourages the Governor, State Senate, and State House of Representatives to prevent it from becoming law.

4. Controller's Office - *Discussion Regarding Special Transportation Millage Renewal/Reauthorization of the Millage*

**Agenda Item 1a**

TO: Human Services, County Services and Finance Committees

FROM: Richard Terrill, Facilities Director

DATE: February 16, 2016

SUBJECT: **RESOLUTION AMENDING THE CONTRACT WITH DIETZ  
JANITORIAL SERVICE TO INCLUDE CLEANING SERVICES AT  
FOREST COMMUNITY HEALTH CENTER**

Resolution #12-176 authorized Dietz Janitorial Service to provide cleaning services in various county buildings.

The Facilities Department added Forest Community Health Center to the list of county buildings that require cleaning services. Adding this building will incur an additional total monthly cost of \$19,681.00 for the period of January 2016 through July 2016, at which point the contract comes to an end.

Funds for said services are located within line item #511-61580-931100-02013.

I recommend approval of this resolution.

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AMENDING THE CONTRACT AMOUNT WITH DIETZ JANITORIAL SERVICE  
TO INCLUDE CLEANING SERVICES AT FOREST COMMUNITY HEALTH CENTER**

WHEREAS, Resolution #12-176 authorized Dietz Janitorial Service to provide cleaning services in various county buildings; and

WHEREAS, the Facilities Department added Forest Community Health Center to the list of county buildings that require cleaning services; and

WHEREAS, adding this building will incur an additional total monthly cost of \$19,681.00 for the period of January 2016 through July 2016 at which point the contract comes to an end; and

WHEREAS, adding Forest Community Health Center to the contract will incur an additional total monthly cost of \$19,681.00; and

WHEREAS, funds for said services are located within line item #511-61580-931100-02013.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes amending the contract with Dietz Janitorial Service, 6910 Cedar Street, Suite 3, Lansing, Michigan 48911, to provide Forest Community Health Center with cleaning services for the period of January 1, 2016 through July 31, 2016 for a total monthly cost of \$19,681.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**Agenda Item 1b**

TO: Human Services, County Services and Finance Committees

FROM: Richard Terrill, Facilities Director

DATE: February 11, 2016

SUBJECT: **RESOLUTION AUTHORIZING A PURCHASE ORDER TO MUDMAN  
DRYWALL TO REPLACE DAMAGED DRYWALL AT FOREST  
COMMUNITY HEALTH CENTER**

In August 2015 there was a substantial rain event that flooded parts of the Forest Community Health Center.

After extracting all the water, drying out the affected areas and mold remediation, the damaged drywall needs to be removed, replaced and the walls finished and ready for paint. The Facilities Department solicited three bids and would like to move forward with the lowest bid of \$7,800.00 from Mudman Drywall.

Funds for said services are available within Line Item#511-61580-818000-02013.

Upon completion, Financial Services will be submitting a claim to recover the costs.

I recommend approval of this resolution.

**Agenda Item 1b**

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A PURCHASE ORDER TO MUDMAN DRYWALL TO REPLACE DAMAGED DRYWALL AT FOREST COMMUNITY HEALTH CENTER**

WHEREAS, in August there was a substantial rain event that flooded parts of the Forest Community Health Center; and

WHEREAS, after extracting all the water, drying out the affected areas and mold remediation, the damaged drywall needs to be removed, replaced and the walls finished and ready for paint; and

WHEREAS, the Facilities Department solicited three bids and would like to move forward with the lowest bid of \$7,800.00 from Mudman Drywall; and

WHEREAS, funds for said services are located within Line Item #511-61580-818000-02013.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a Purchase Order to Mudman Drywall, 1217 Lamb Road, Mason, Michigan 48854, to remove and replace the damaged drywall and finish the walls so they are ready for paint, at Forest Community Health Center for a not to exceed cost of \$7,800.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.



**TO:** Human Services Committee  
Finance Committee

**FROM:** Linda S. Vail, MPA, Health Officer

**DATE:** February 16, 2016

**SUBJECT:** Resolution to Authorize the Extension of the Agreement between Ingham County Health Department and Contract Pharmacy Services Inc.

This resolution authorizes the extension of the agreement between Ingham County Health Department (ICHHD) and Contract Pharmacy Services, Inc., for pharmaceutical services to be provided to Ingham County jail inmates.

ICHHD continues to operate the correctional health services at the Ingham County Jail and is committed to providing high quality and efficient health care services and pharmaceuticals to jail inmates. ICHHD has been contracting with Contract Pharmacy Services, Inc. since 2010 to provide pharmaceuticals to inmates at the Ingham County Jail. The current agreement expires on March 31, 2016. ICHHD and Contract Pharmacy Services would like to extend the agreement from April 1, 2016 through March 31, 2019. All other terms of the agreement shall remain the same, including the current dispensing fee of \$2.65 per prescription.

The Ingham Community Health Center Board has reviewed and supports the extension of the agreement between ICHHD and Contract Pharmacy Services Inc. I recommend that the Ingham County Board of Commissioners authorize an agreement extension between ICHHD and Contract Pharmacy Services, Inc. for the period of April 1, 2016 through March 31, 2019.

c: Eric Thelen w/ attachment  
Barbara Watts Mastin w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN EXTENSION OF THE PHARMACY SERVICES AGREEMENT FOR THE INGHAM COUNTY JAIL**

WHEREAS, the Ingham County Health Department (ICHD) has been contracting with Contract Pharmacy Services, Inc., since 2010 to provide pharmaceuticals to inmates at the Ingham County Jail; and

WHEREAS, Resolution #13-059 authorized a contract agreement with Contract Pharmacy Services, Inc. for pharmaceutical services to be provided to Ingham County jail inmates for the period of April 1, 2013 through March 31, 2016; and

WHEREAS, ICHD continues to operate the correctional health services at the Ingham County Jail; and

WHEREAS, ICHD is committed to providing high quality and efficient health care services to jail inmates; and

WHEREAS, ICHD and Contract Pharmacy Services would like to extend the agreement from April 1, 2016 through March 31, 2019; and

WHEREAS, all other terms of the agreement shall remain the same, including the current dispensing fee of \$2.65 per prescription; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the extension agreement between ICHD and Contract Pharmacy Services Inc.; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes an extension to the agreement with Contract Pharmacy Services for contract pharmaceutical services at the Ingham County Jail.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an extension of the agreement with Contract Pharmacy Services, Inc., for pharmacy services at the Ingham County Jail for the period of April 1, 2016 through March 31, 2019.

BE IT FURTHER RESOLVED, all other terms of the agreement shall remain the same, including the current dispensing fee of \$2.65 per prescription.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

**TO:** Board of Commissioners  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** February 22, 2016  
**SUBJECT:** Resolution to Authorize Michigan Children's Trust Fund Grant

This is a resolution to authorize an agreement with the Michigan Children's Trust Fund (CTF) for the Ingham County Health Department (ICHHD) to provide home visiting services to pregnant women and families with young children as a part of the Family Outreach Services Program. Known as the Parent Education Program, CTF grant funds will be utilized to provide parent education and support to families who are identified to have risk factors for child abuse and neglect.

CTF is a statewide agency that focuses solely on the prevention of child abuse and neglect. The agency funds local child abuse and neglect prevention councils in every Michigan county, in addition to providing support to 21 community-based direct service programs across the state.

CTF is providing ICHHD with up to \$135,331.00 to support these services, which will be provided by an existing staff at ICHHD. As a part of the grant requirements, Ingham County is required to provide a 50% match each year, with at least 20% required to be a cash match. The term of the proposed agreement is April 1, 2016 through September 30, 2019.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the agreement with the Children's Trust Fund.

Attachment

c: Debbie Edokpolo w/attachment  
Regina Traylor w/attachment  
Eric Thelen w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MICHIGAN CHILDREN'S TRUST FUND TO SERVE FAMILIES AND CHILDREN THROUGH THE FAMILY OUTREACH SERVICES PROGRAM/PARENT EDUCATION PROGRAM**

WHEREAS, The Children's Trust Fund (CTF) was established by the Michigan Legislature in 1982 through Public Acts 249 and 250 of 1982; and

WHEREAS, CTF serves as a voice for Michigan's children and families, promoting their health, safety, and welfare by funding effective local programs and services that prevent child abuse and neglect; and

WHEREAS, as a program of the Ingham County Health Department (ICHD), Family Outreach Services provides home visiting services to Medicaid eligible pregnant women and families with young children; and

WHEREAS, Family Outreach Services focuses on ensuring that families are connected to a Medicaid health plan, have identified a primary care provider, are regularly attending medical appointments, and are up to date on well child checks and immunizations while also referring and connecting those families to other community-based resources; and

WHEREAS, Family Outreach Services submitted and was awarded a direct services grant from CTF known as the Parent Education Program (PEP) to provide parent education and support utilizing Parents as Teachers, an evidence-based model; and

WHEREAS, the grant includes funding up to \$135,331.00 to support services for PEP for the period of April 1, 2016 to September 30, 2019; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with CTF for ICHD to provide home visiting services through the Parent Education Program as a part of the Family Outreach Services program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with CTF for up to \$135,331.00 for ICHD to provide home visiting services through the Parent Education Program as a part of the Family Outreach Services program.

BE IT FURTHER RESOLVED, that the period of the agreement will be April 1, 2016 to September 30, 2019.

BE IT FURTHER RESOLVED, that ICHD is required by the grant agreement to provide a 50% match each year, with at least 20% required to be a cash match.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.

**TO:** Human Services Committee  
Finance Committee

**FROM:** Linda S. Vail, MPA, Health Officer

**DATE:** February 8, 2016

**SUBJECT:** Resolution to Authorize the Extension of the Agreement between Edward W. Sparrow Hospital Association and Ingham County Health Department

This resolution authorizes the extension of the agreement between Edward W. Sparrow Hospital Association (Sparrow) and Ingham County Health Department (ICHD) for physician services and medical direction.

ICHD has contracted with Sparrow since April 2013 for physician services and medical direction for the Women's Health Center. The current agreement expires March 31, 2016. ICHD and Sparrow would like to extend the agreement for physician services and medical direction through September 30, 2016. ICHD currently compensates Sparrow at a rate of \$50,000 for a 12 month period this rate will be pro-rated for a 6 month period at \$25,000. All other terms of the agreement shall remain the same.

The Ingham Community Health Center Board has reviewed and supports the extension of the agreement between ICHD and Sparrow for physician services and medical direction.

I recommend that the Ingham County Board of Commissioners authorize the extension of the agreement between Sparrow and ICHD for physician services and medical direction.

c: Eric Thelen, w/ attachment  
Barbara Watts Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE EXTENSION OF THE AGREEMENT WITH EDWARD W. SPARROW HOSPITAL ASSOCIATION FOR PHYSICIAN AND MEDICAL DIRECTION SERVICES FOR WOMEN'S HEALTH**

WHEREAS, in Resolution #13-139 an agreement was authorized between Ingham County Health Department (ICHD) and Edward W. Sparrow Association (Sparrow) for physician services and part-time medical direction for the Women's Health Center for the period of April 1, 2013 through March 31, 2014; and

WHEREAS, in Resolution #14-089 the agreement was extended from April 1, 2014 through March 31, 2016; and

WHEREAS, ICHD and Sparrow would like to extend the agreement from April 1, 2016 through September 30, 2016; and

WHEREAS, ICHD currently compensates Sparrow at a rate of \$50,000 for a 12 month period this rate will be pro-rated for a 6 month period at \$25,000; and

WHEREAS, all other terms of the agreement shall remain the same; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the extension between ICHD and Sparrow for physician services and medical direction; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an extension with Sparrow for physician services and medical direction.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an extension of the agreement with Sparrow for physician services and medical direction for the period of April 1, 2016 through September 30, 2016.

BE IT FURTHER RESOLVED, Ingham County currently compensates Sparrow at a rate of \$50,000 for a 12 month period, this rate will be pro-rated for a 6 month period at \$25,000.

BE IT FURTHER RESOLVED, that all other terms of the agreement shall remain the same.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

## Agenda Item 2d

**TO:** Human Services Committee  
Finance Committee

**FROM:** Linda S. Vail, Health Officer

**DATE:** February 12, 2016

**RE:** Resolution to Authorize an Agreement with Eaton Education Service Agency (RESA) to Prevent and Reduce Tobacco Use and Alcohol Abuse in Ingham County

The Ingham County Health Department (ICHHD) is strongly committed to preventing and reducing tobacco use, alcohol abuse, and medication misuse in our community. ICHHD is an active member of the Ingham Substance Abuse Prevention Coalition (ISAPC), which is dedicated to effective prevention services through comprehensive collaboration. Eaton Education Service Agency (RESA) provides administrative and staff support to ISAPC.

Utilizing a grant from CEI/CMH-CA, the Eaton RESA contracts each year with community partners, including ICHHD, to carry out activities contained in the ISAPC Implementation Plan. ICHHD has contracted with Eaton RESA since 2008.

The activities to be performed by ICHHD include:

- Coordinate trauma and grief training and support to networks in Ingham County.
- Serve as a coalition liaison to Ingham County Sobriety Court, Mental Health Court, Mason Prescription Drug Taskforce, and law enforcement.
- Organize Drug Endangered Children training for frontline workers in Ingham County, including action plan for next steps.
- Promote Screening, Brief Intervention, Referral to Treatment (SBIRT) practices within the Ingham County provider network.
- Serve as the Designated Youth Tobacco Use Representative (DYTUR) for Ingham County. Specific contractual tasks include: Providing vendor education to tobacco vendors, maintain the county tobacco retailer list, complete Synar inspections, completion of the Youth Tobacco Act report.
- Coordinate the creation of a 5 year strategic plan for tobacco prevention.
- Support current and increase prescription drug disposal locations, providing specific outreach to the elderly and disabled populations.

These activities are highly consistent with other prevention work undertaken by ICHHD. Eaton RESA will reimburse the County up to \$40,000 for these activities. The agreement would be in effect from October 1, 2015 through September 30, 2016. Revenue from this agreement was anticipated in the projections for ICHHD's 2016 budget.

The attached resolution authorizes the agreement with Eaton RESA. I recommend adoption of this resolution.

c: Eric Thelen w/attachment  
Debbie Edokpolo w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH EATON REGIONAL EDUCATION SERVICE AGENCY (RESA) TO PREVENT AND REDUCE TOBACCO USE AND ALCOHOL ABUSE IN INGHAM COUNTY**

WHEREAS, Eaton Regional Education Service Agency (RESA) provides administrative support for the Ingham Substance Abuse Prevention Coalition to collaborate and advocate for stronger prevention measures for the access and availability of tobacco and alcohol; and

WHEREAS, Ingham Substance Abuse Prevention Coalition's Implementation Plan for FY2016 includes several outcomes targeted to prevent and reduce tobacco use and alcohol abuse in Ingham County; and

WHEREAS, the Ingham County Health Department (ICHD) is committed to preventing and reducing the use of tobacco and alcohol abuse; and

WHEREAS, ICHD has been requested to perform activities related to tobacco and alcohol prevention and reduction in the Ingham Substance Abuse Prevention Coalition's Implementation Plan; and

WHEREAS, Eaton Regional Education Service Agency has agreed to reimburse the County up to \$40,000 for performance of such activities; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with Eaton RESA for tobacco and alcohol prevention and reduction activities in Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Eaton RESA for up to \$40,000 for tobacco and alcohol prevention and reduction activities in Ingham County.

BE IT FURTHER RESOLVED, the contract period shall be from October 1, 2015 through September 30, 2016.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the agreement after it is approved as to form by the County Attorney.



**Agenda Item 2e**

**TO:** Human Services Committee  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** February 2, 2016  
**RE:** Recommendation to Authorize Resolution Honoring Cindy Darden

This resolution honors Cindy Darden for her 27 years of service to Ingham County staff and residents. I recommend that the Board of Commissioners adopt the attached resolution.

c: Eric Thelen w/attachment  
Lynn Kiter w/attachment

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING CINDY DARDEN**

WHEREAS, Cindy Darden started her career with Ingham County Health Department (ICHD) at Child Health in April of 1989 as the Lead Clerk; and

WHEREAS, for the next 22 years Cindy successfully coordinated the front office staff as well provided assistance with daily operations to the rest of the Child Health team; and

WHEREAS, in 2011 Cindy was promoted to Community Health Representative IV at Otto Health Center; and

WHEREAS, in 2013 Cindy transferred to ICHD Billing and Reporting as the Charge Entry Team Lead; and

WHEREAS, for the past three years Cindy's patience and attention to detail have been an asset to Billing and Reporting; and

WHEREAS, after 27 years of dedicated service to ICHD, Cindy Darden is retiring on March 14, 2016.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Cindy Darden for her 27 years of dedicated service to ICHD and for her dedication and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

**Agenda Item 2f**

**TO:** Human Services Committee  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** January 29, 2016  
**RE:** Recommendation to Authorize Resolution Honoring Teresa Yarbrough

This resolution honors Teresa Yarbrough for her 23 years of service to Ingham County staff and residents. I recommend that the Board of Commissioners adopt the attached resolution.

c: Debbie Edokpolo w/attachment  
Regina Traylor w/attachment  
Isa Solis w/attachment

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING TERESA YARBROUGH**

WHEREAS, Teresa Yarbrough began her career with the Ingham County Health Department (ICHD) in March 1992 as an Outreach Advocate with the Maternal Infant Outreach Program (MIOP); and

WHEREAS, her position was a grassroots one, providing home-based support to pregnant women and families with young children throughout Ingham County; and

WHEREAS, in 2008 Teresa transitioned to a Public Health Advocate position within Family Outreach Services where she continued to provide home visiting services; and

WHEREAS, in 2015 Teresa transferred to a Community Health Worker position within Strong Start. Healthy Start where she currently provides support to high-risk African American women and families through a federally funded grant; and

WHEREAS, Teresa utilizes a strength-based approach in her work with families to provide education on prenatal care and approaches to parenting; and

WHEREAS, Teresa links families to medical homes and coverage, as well as expertly connecting families to resources in the community; and

WHEREAS, Teresa has worked closely with and is well-regarded by many other area service providers, including the Sparrow Perinatal Center, Pregnancy Services, Seventh Day Adventist, and Christian Services to provide resources and coordinated services for high risk women and families; and

WHEREAS, Teresa's practical skills and her ability to relate to families will be missed by her colleagues at ICHD; and

WHEREAS, Teresa's legacy at ICHD, as well as the women and families in our community, will be remembered for many years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Teresa Yarbrough for her 23 years of dedicated service to the community and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

**Agenda Item 2g**

**TO:** Human Services Committee  
**FROM:** Linda S. Vail, MPA, Health Officer  
**DATE:** February 9, 2016  
**RE:** Recommendation to Authorize Resolution Honoring Linda Yencich

This resolution honors Linda Yencich for her 16 years of service to Ingham County staff and residents. I recommend that the Board of Commissioners adopt the attached resolution.

c: Barb Mastin w/attachment  
Tricia Ware w/attachment

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION HONORING LINDA YENCICH**

WHEREAS, Linda Yencich started her career with Ingham County Health Department (ICHD) in 2000 as an Administrative Aide to the Chief Medical Examiner/Medical Director; and

WHEREAS, for the next 11 years Linda managed the Medical Examiner records, set up monthly meetings for child and elder death reviews, conducted state and nation wide next of kin searches, communicated with families, law, and medical, professionals, and assisted with information collection for investigations; and

WHEREAS, in 2011 Linda transferred to work in the Ingham Community Health Centers; and

WHEREAS, for the past 5 years Linda has served ICHD from the front desk of a health center by interacting with patients, conducting insurance checks, and providing support to the clinical staff; and

WHEREAS, Linda has always kept customer service as her number one priority, whether she was serving patients or co-workers; and

WHEREAS, Linda has always been passionate about her work and the patients we serve; and

WHEREAS, after 16 years of dedicated service to ICHD, Linda Yencich is retiring on March 14, 2016.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Linda Yencich for her 16 years of dedicated service to ICHD and for her commitment to her work and to providing excellent customer service.

BE IT FURTHER RESOLVED, that the Board wished her continued success in all of her future endeavors.

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO OPPOSE SECTION 298 OF THE EXECUTIVE BUDGET PROPOSAL  
FOR FISCAL YEAR 2017**

WHEREAS, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties has served for more than 50 years as the public mental health and developmental disabilities services provider for this community, serving nearly 12,000 residents of Clinton, Eaton, and Ingham Counties each year; and

WHEREAS, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties was created by the Clinton, Eaton, and Ingham County Boards of Commissioners as duly authorized under 330.1205 of the Michigan Mental Health Code; and

WHEREAS, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties and 11 other community mental health service programs representing 21 counties created a regional entity to manage Medicaid specialty services as duly authorized under 330.1204b of the Michigan Mental Health Code; and

WHEREAS, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties includes persons and family members of persons receiving mental health and disability services on the Board of Directors as required under 330.1222 of the Michigan Mental Health Code; and

WHEREAS, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties and 11 other community mental health service programs representing 21 counties have required representation from local communities and persons and/or family members of persons receiving mental health and disability services be included on the regional entity Board of Directors managing Medicaid specialty services; and

WHEREAS, Section 298 of the Executive Budget recommendation for 2017 effectively nullifies the duly authorized actions taken by Community Mental Health Authority of Clinton, Eaton, and Ingham Counties and the 11 other community mental health service programs to create a regional entity under section 330.204b of the Michigan Mental Health Code; and

WHEREAS, Section 298 of the Executive Budget recommendation for 2017 transfers all Medicaid and Healthy Michigan funding for specialty services to private entities with no accountability to the Clinton, Eaton, and Ingham County Boards of Commissioners; and

WHEREAS, Section 298 of the Executive Budget recommendation for 2017 transfers all Medicaid and Healthy Michigan funding for specialty services to private entities with no accountability to persons and/or family members of persons receiving mental health and disability services from Community Mental Health Authority of Clinton, Eaton, and Ingham Counties; and

WHEREAS, Section 298 of the Executive Budget recommendation for 2017 will result in the elimination of specialty mental health services that are accountable to the communities of persons residing in Clinton, Eaton, and Ingham Counties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners opposes Section 298 of the Executive Budget recommendation for 2017 and encourages the Governor, State Senate, and State House of Representatives to prevent it from becoming law.