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VICE-CHAIRPERSON
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HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
RYAN SEBOLT
DEB NOLAN
BRIAN McGRAIN
SARAH ANTHONY
TERI BANAS
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, AUGUST 14, 2017 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [July 17, 2017 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Interviews – Community Health Center Board
2. Medical Care Facility – Resolution to Authorize the Issuing of [Bonds](#) for the Renovation and Expansion of the Medical Care Facility
3. Health Department
 - a. Resolution to [Amend the Collaborative Agreement](#) with the Capital Area United Way
 - b. Resolution to Authorize an Agreement with Sparrow Hospital for [Medical Examiner Services](#)
 - c. Resolution to Authorize an [OB/GYN Physician Services](#) Agreement with Edward W. Sparrow Hospital Association
 - d. Resolution Authorizing Agreements to Transfer Sparrow Medical Group – [Volunteers of America Clinic](#) to Ingham County Health Department
 - e. Discussion of Ingham Community Health Centers ([ICHC](#)) [Millage](#) for Ingham County's Population Health & Wellness
4. Special Transportation Millage – Resolution Authorizing the [Third Amendment](#) to the Agreement with the Capital Area Transportation Authority Dated January 1, 2016 through December 31, 2020

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

July 17, 2017

Draft Minutes

Members Present: Sebolt, McGrain, Banas, Nolan (arrived at 6:32 p.m.), and Naeyaert

Members Absent: Tennis and Anthony

Others Present: Scott Duimstra, Deb Bloomquist, Sally Trout, Sandy Drake, Marna Wilson, Tammy Lemmer, Kate Long, Marion Owen, Jared Cypher, Liz Kane, and others

The meeting was called to order by Vice Chairperson Sebolt at 6:30 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the June 19, 2017 Minutes

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE MINUTES OF THE JUNE 19, 2017 HUMAN SERVICES COMMITTEE MEETING.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis, Anthony, and Nolan

Additions to the Agenda

None.

Additional Information –

Tri-County Office on Aging’s Fiscal Year 2018 Annual Implementation Plan

Limited Public Comment

None.

1. Interviews – Capital Area District Library Board

Vice Chairperson Sebolt invited the Capital Area District Library (CADL) Board candidates to introduce themselves to the Committee.

Commissioner Nolan arrived at 6:32 p.m.

Sandy Drake interviewed for a position on the Capital Area District Library Board.

Marna Wilson interviewed for a position on the Capital Area District Library Board.

Commissioner Nolan introduced the Chairperson and Vice Chairperson of the CADL Board of Trustees and Scott Duimstra, CADL Executive Director, who were in the audience. She asked Mr. Duimstra to explain CADL’s current challenges and opportunities.

Mr. Duimstra outlined the strategic plans for the CADL system, and explained the financial challenges of the organization.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NAEYAERT, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

3. Health Department
 - a. Resolution to Authorize FY 2018 Agreement with the Michigan Department of Health and Human Services for the Delivery of Public Health Services under the Comprehensive Agreement
 - b. Resolution to Authorize the Purchase of Digital Radiography Equipment and an Amendment to the NextGen Agreement for Expansion of the Digital X-Ray System
 - c. Resolution to Amend Amendment #3 to the 2016-2017 Comprehensive Agreement with the Michigan Department of Health and Human Services
4. Controller's Office – Resolution Authorizing Adjustments to the 2017 Ingham County Budget

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Anthony

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Anthony

2. Tri-County Office on Aging – Resolution Approving Tri-County Office on Aging's Fiscal Year 2018 Annual Implementation Plan

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION.

Marion Owen, Tri-County Office on Aging (TCOA) Director, introduced the implementation plan and her colleagues. She distributed a summary of the 2018 plan to the Committee.

Vice Chairperson Sebolt asked the presenters to give the Committee the highlights of the plan.

Ms. Owen stated that the TCOA's evidence-based programming was an important highlight, because they had received a grant to expand the successful Diabetes PATH and A Matter of Balance programs offered. She further stated TCOA was looking to contract with health care plans to provide funding and offer more programs to plan members.

Ms. Owen stated TCOA became Medicare certified in 2016, which allowed them to offer more classes, but they also still offered some classes that were not covered by Medicare. She further stated she believed evidence-based programming was the way of the future, and they were seeing great success with their programs that allowed people to take control of their lives.

Ms. Owen stated TCOA was also looking to expand their dementia care and incorporate more programs and activities regarding dementia.

Tammy Lemmer, TCOA Community Relations and Grants Manager, stated that TCOA's Chronic Pain PATH was their newest program. She further stated they were looking to partner

with area substance abuse agencies and coalitions to help seniors avoid needing prescriptions to manage their pain.

Ms. Lemmer stated TCOA had conducted two Chronic Pain PATH sessions to date, where the first session had fewer participants than expected, but the second session of the class was very successful in the amount of people signed up and who completed the six-week class.

Vice Chairperson Sebolt asked what the difference between the two program sessions was.

Ms. Lemmer stated they were still evaluating the differences, but she believed they advertised the program's purpose and expectations better in the second session than they had in the first session. She further stated the first session was the first time they had ever offered a class like this, and she believed the community did not know what it was.

Ms. Lemmer stated TCOA was marketing the class more, and they were explaining the purpose and objectives of it so participants would successfully complete the program.

Ms. Owen stated TCOA had received a letter from a participant who had had issues with prescription drugs, which said TCOA's chronic pain management program had helped them more than any other type of program so far.

Vice Chairperson Sebolt stated that program was very important because of the ongoing opiate epidemic. He further stated the program was valuable not only so seniors learned how to manage their pain without prescription drugs, but also in raising awareness about access other family members might have to those drugs in their homes.

Commissioner Banas asked what TCOA was doing to help seniors stay in their own homes.

Ms. Owen stated TCOA had spent a lot of time over the last thirty years trying to keep people out of nursing homes. She explained the evolution of in-home senior care over the past thirty years, including the Medicaid home and community-based waiver they were currently using.

Ms. Owen stated TCOA was working to assist people in their transition from the nursing home back to the community, as well as to identify people who were imminently at risk of going into the nursing home. She further stated funding was one of TCOA's biggest challenges, because while they received some Medicaid funding for this purpose, it was not enough.

Ms. Owen stated another challenge besides obtaining funding was finding the workforce to perform these services. She further stated that there was a waitlist for in-home services, like the Meals on Wheels program, because they did not have the staff to handle more participants.

Ms. Owen stated home service workers were very underpaid and undervalued, which contributed to the struggle of finding enough staff. She further stated the demand for these services was increasing dramatically as more people got older and lived longer.

Ms. Owen stated TCOA also assisted people with physical disabilities who were younger than senior-age. She further stated that TCOA was one of the only aging organizations in the state that did not receive millage funding, and she believed that would need to change in the near future.

Ms. Lemmer stated the term “in-home services” encompassed many different programs TCOA provided, both supporting the seniors and the family members and caregivers. She further stated they included Meals on Wheels in that definition, because in addition to bringing a nutritious meal to seniors in their home, volunteers also provided a wellness checkup.

Kate Long, TCOA Planner, stated that care management programs and chore services were also considered in-home services.

Commissioner McGrain thanked TCOA for their work and for providing the Meals on Wheels program, especially with the federal pressure they were currently under. He stated there was a need in the area to have a millage for enhanced social services, to fund agencies like TCOA and Capital Area Community Services, which were currently desperately underfunded.

Commissioner McGrain stated that he believed the area was underbuilt for senior housing needs. He asked if TCOA was involved in conversations regarding needs for senior housing in the area, and if TCOA was addressing the issue on their own.

Ms. Owen stated senior housing was an important part of being able to transition people out of nursing homes, however finding affordable housing was a challenge. She further stated some parts of the State worked with Housing and Urban Development, Michigan State Housing Development Authority, and Medicaid waivers to provide affordable assisted living to seniors, and she would like to see the Tri-County area have that in the future if those funds were made available.

Ms. Owen stated TCOA was on the Greater Lansing Housing Coalition and she recognized housing options for people with disabilities was possibly worse than older adults, because there were no designated buildings for people with disabilities like there were for seniors.

Commissioner McGrain asked what specific areas of the County were affected by the affordable housing issue.

Ms. Owen stated the City of Lansing was the biggest concern, because affordable market rents in the city were not affordable for seniors. She further stated that Delhi Charter Township and Delta Charter Township were making improvements in the market in their areas.

Ms. Lemmer stated that AARP was partnering with Lansing to work on the Age-Friendly Lansing initiative. She further stated that TCOA would be making recommendations to that initiative within six months, especially regarding housing and transportation access for seniors.

Commissioner McGrain stated it was important to take into account where seniors lived in the Tri-County area and how they accessed the resources they needed when TCOA made their recommendations, as it was not just a challenge in Lansing.

Discussion.

Ms. Lemmer stated TCOA was bringing a County-wide and area-wide perspective to the Age-Friendly Lansing initiative to give a broader view. She further stated she hoped Lansing’s initiative could be used as a model and built upon in other parts of the County as well.

Commissioner Naeyaert stated it was hard to understand how much care was needed for seniors, especially for those with dementia, and TCOA could not cover it all when there were so many demands from that community. She further stated she agreed with Commissioner McGrain about retooling the millage to include seniors and mental health services, as she heard Alzheimer's alone could cost the country \$1 billion in the next five years.

Commissioner Naeyaert asked how much Sparrow not renewing the contract to continue Care Transitions after December 2016 affected TCOA. She further asked if TCOA was seeing more people approaching old age who were addicted to prescription drugs and needing more care taking part in the chronic pain management programs they offered.

Commissioner Naeyaert asked if TCOA was also seeing younger people affected by dementia and Alzheimer's in the community.

Ms. Owen stated the loss with the termination of the Care Transitions contract was that people no longer had the assistance of their staff in their transition process. She further stated she thought Sparrow believed that the funding for the program would go away if changes were made to the Affordable Care Act and the fines for high hospital readmission rates would go away, so they eliminated the program.

Ms. Owen stated there had not been too much of a financial impact on TCOA, aside from the fact that they had to lay off care managers. She further stated it was unfortunate that people did not have the service anymore, because it had been important, and the discharge services still offered were not comprehensive.

Ms. Owen stated she had seen the amount of people with early dementia increase.

Commissioner Naeyaert asked if the numbers had increased across the County, and if they were seeing younger people affected.

Ms. Owen stated the amount had increased County-wide, and it was seen in younger people.

Commissioner Naeyaert stated dementia care would be a huge consideration for the area's future, as the Ingham County Medical Care Facility had recognized when planning their renovation and expansion.

Discussion.

Commissioner Banas asked the presenters, with their day-to-day experiences in mind, where they thought potential millage money would have the most impact.

Ms. Owen stated spending money to help people be independent would be helpful, however it should not be a duplication of services already provided. She further stated there were many issues funds could be used for, including helping seniors access and afford public transportation and helping seniors with home repairs so they could stay in their homes.

Ms. Owen stated there were also senior centers in the area that were struggling, so the County could help them attract seniors.

Discussion.

Ms. Owen stated that under the home and community-based waiver, TCOA had been able to use ride-sharing services similar to Uber.

Discussion.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Anthony

5. Board Referral – Letter from the City of Lansing Regarding the Passage of Resolution #2017-148, a Resolution Affirming the Intent to Take Action on Climate Change in Accordance with the Goals of the Paris Agreement

Vice Chairperson Sebolt placed the letter on file. He asked if the Committee would like to draft a similar resolution for the County.

Commissioner Nolan stated she would be in favor of a County resolution.

Commissioner McGrain stated he agreed with Commissioner Nolan. He asked if a draft resolution could be placed on a future meeting's agenda.

Vice Chairperson Sebolt directed staff to place a draft resolution on a future meeting's agenda.

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:27 p.m.

AUGUST 14, 2017 HUMAN SERVICES AGENDA

STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Medical Care Facility – *Resolution to Authorize the Issuing of Bonds for the Renovation and Expansion of the Medical Care Facility*

This resolution authorizes the issuance of bonds to finance part of the cost of acquiring, constructing and equipping an approximately 61,600 square foot addition to the existing Ingham County Medical Care Facility. The expansion and renovation plans of the Medical Care Facility will be implemented at a cost not to exceed \$22,000,000. The plans will be financed by utilizing \$12,000,000 of the Facility's cash reserves and a \$10,000,000 bond secured through Ingham County. Resolutions #15-79 and #17-244 authorized the expansion and renovation of the Ingham County Medical Care Facility.

3. Health Department

a. *Resolution to Amend the Collaborative Agreement with the Capital Area United Way*

This resolution authorizes an amendment to the collaborative agreement with the Capital Area United Way in an amount not to exceed \$36,482.80 through September 30, 2017. Under this agreement, CAUW administers funds to support the Community Indicators Project, a core component of ICHD's strategy for informing the community about its health status. This project is also instrumental to the *Healthy! Capital Counties* project, a community health assessment done in collaboration with Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), Sparrow Health Systems (Sparrow HS), McLaren Greater Lansing (MGL), Hayes-Green Beach Medical Center, and Eaton Rapids Medical Center.

b. *Resolution to Authorize an Agreement with Sparrow Hospital for Medical Examiner Services*

This resolution authorizes an agreement with Sparrow Hospital for Medical Examiner Services. It will be a 4 year agreement, beginning January 1, 2018. In the first year of the agreement the County will pay Sparrow Forensic Pathology an amount not to exceed \$702,237 (\$2.50 per capita based on the 2010 census population of 280,295). The annual flat rate will increase in accordance with Sparrow Forensic Pathology's costs at a rate not to exceed 4% per year. Sparrow will inform the County by January 1 of each year of any increase for the upcoming calendar year. The new contract with Sparrow will be inclusive of body transport. The County currently contracts with Lansing/Mason Ambulance for body transport. If this resolution is adopted, the contract with Lansing/Mason Ambulance will be terminated.

c. *Resolution to Authorize an OB/GYN Physician Services Agreement with Edward W. Sparrow Hospital Association*

This resolution authorizes an agreement with Sparrow to provide 1.0 FTE physician services, including oversight of mid-level providers and medical administration support to ICHD Women's Health Services, at an amount not to exceed \$100,000 annually, effective July 1, 2017 through June 30, 2020.

d. *Resolution Authorizing Agreements to Transfer Sparrow Medical Group – Volunteers of America Clinic to Ingham County Health Department*

This resolution authorizes the necessary agreements to transfer the operation of the SMG-VOA homeless health care clinic to Ingham County Health Department (ICHD), including:

A no-cost definitive agreement between ICHD and Sparrow to establish the interagency terms of the integration of SMG-VOA to ICHD, effective September 1, 2017 through August 31, 2020 for the term of three (3) years, to automatically renew annually, for a maximum of twenty years.

A three year Real Estate Lease agreement between ICHD and VOA for the property located at 430 N. Larch Street, Lansing, MI, 48912, effective September 1, 2017 through August 31, 2020, at no cost for year one (September 1, 2017 through August 31, 2018), and then at the rate of \$20,000 annually for years two and three, and to thereafter auto-renew at \$20,000 annually for up to twenty years.

Two Licensing Agreements, one between ICHD and Sparrow and another for ICHD and VOA, for the use of each entity's respective name for the SMG-VOA clinic for a twenty year term, effective September 1, 2017 through August 31, 2020 and to auto-renew annually for up to twenty years.

An agreement between Sparrow and ICHD for use of Sparrow's EPIC electronic medical system for the clinic, including a one-time connection fee of \$13,500 and an ongoing annual fee of \$750, effective September 1, 2017 through August 31, 2020 and to auto renew annually thereafter.

A Provider Services Agreement between Sparrow and ICHD, effective September 1, 2017 through August 31, 2020, for up to 2.9 FTE of physician, nurse practitioner and/or physician assistant services, for a total amount not to exceed \$360,000 annually and at an hourly rate in accordance with annual salary cap and allowable hourly pay rates per Health Resources and Services Administration guidance.

A non-provider services agreement between Sparrow and ICHD, effective September 1, 2017 through August 31, 2019, for 0.8 FTE RN Practice Supervisor and 4.0 FTE Medical Assistant, for a total amount not to exceed \$232,000 annually, and in accordance with annual salary cap and allowable hourly pay rates per Health Resources and Services Administration guidance.

An equipment acquisition agreement with Sparrow, for the transition of ownership of existing equipment at the SMG-VOA clinic, for a total value not to exceed \$100,000, effective September 1, 2017 through August 31, 2020, to auto-renew annually up to twenty years.

An amendment to the Ingham Community Health Center (CHC) Board By-Laws for the terms of adding a Homeless Health Care Committee to the CHC Board of Directors and state the terms of Sparrow's role and representation on the CHC Board of Directors.

4. Special Transportation Millage – Resolution Authorizing the Third Amendment to the Agreement with the Capital Area Transportation Authority Dated January 1, 2016 through December 31, 2020

This resolution authorizes the third amendment to the agreement with the Capital Area Transportation Authority (CATA) for the time period of January 1, 2016 through December 31, 2020; specifically the scope of services which will be effective from October 1, 2017 through September 30, 2018. The amount to be reimbursed will not exceed the amount of millage funds available. A maximum of \$3,128,081 will be used to pay the actual expenses of operating, administering, and marketing Spec-Tran. A maximum of \$951,466 of the funds will be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services. The amount of \$125,299 will be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County's 2018 Fiscal Year.

OTHER ITEMS:

1. Interviews – Community Health Center Board

3. Health Department

f. Discussion of Ingham Community Health Centers (IHC) Millage for Ingham County's Population Health & Wellness

The IHC Board of Directors believes the county should utilize unspent millage funds relative to the provision of health care services and implores the Ingham County Commissioners to seek a new millage proposal that asks the great voters of Ingham County to help fund IHC so that it may execute its mission to serve and improve the health of Ingham County's underserved residents. The attached resolution was approved at their May 25, 2017 meeting.

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: August 2, 2017

SUBJECT: Resolution to Authorize the Issuing of Bonds for the Renovation and Expansion of the Medical Care Facility

For the meeting agendas of August 14 and August 16

BACKGROUND

Resolutions #15-79 and #17-244 authorized the expansion and renovation of the Ingham County Medical Care Facility.

This resolution authorizes the issuance of bonds to finance part of the cost of acquiring, constructing and equipping an approximately 61,600 square foot addition to the existing Ingham County Medical Care Facility. The Project will provide for the transfer of 48 rehabilitation beds, the addition of 64 private rooms, and the renovation of the entire long-term care portion of the Facility, for use by the Facility to provide long term care, rehabilitation services and memory care and related services.

ALTERNATIVES

None.

FINANCIAL IMPACT

The expansion and renovation plans of the Medical Care Facility will be implemented at a cost not to exceed \$22,000,000. The plans will be financed by utilizing \$12,000,000 of the Facility's cash reserves and a \$10,000,000 bond secured through Ingham County.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE ISSUING OF BONDS FOR THE RENOVATION AND EXPANSION OF THE MEDICAL CARE FACILITY

At a regular meeting of the Board of Commissioners of the County of Ingham, Michigan (the "County"), held on the 22nd day of August, 2017.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

BOND RESOLUTION

Capital Improvement Bonds, Series 2017

WHEREAS, the Board of Commissioners of the County (the "Board") does hereby determine that it is necessary to finance part of the cost of acquiring, constructing and equipping an approximately 61,600 square foot addition to the existing Ingham County Medical Care Facility (the "Facility") located at 3860 Dobie Road, Okemos, Michigan 48864, to be located on the southeast corner of the Facility's 110 acre campus, and the renovation and equipping of the existing Facility (together, the "Project"); the Project will provide for the transfer of 48 rehabilitation beds, the addition of 64 private rooms, and the renovation of the entire long-term care portion of the Facility, for use by the Facility to provide long term care, rehabilitation services and memory care and related services; and

WHEREAS, the cost of the Project is estimated not to exceed \$22,000,000; and

WHEREAS, the Board has determined to issue bonds and to use the proceeds of the sale of the bonds to finance part of the cost of the Project.

THEREFORE, BE IT RESOLVED by the Board as follows:

1. AUTHORIZATION OF BONDS-- PURPOSE. Bonds of the County in the principal amount of not to exceed \$10,000,000 shall be issued and sold for the purpose of defraying part of the cost of the Project, including the cost of issuing the bonds. The remainder of the cost of the Project shall be paid from moneys provided by the Facility.

2. BOND DETAILS. The bonds shall be designated "Capital Improvement Bonds, Series 2017"; shall be dated their date of delivery or such other date determined upon the sale thereof determined by order of the County Clerk or the County Controller/Administrator (in either case the "Authorized Officer"); shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 5% per annum to be determined upon the sale thereof payable on May 1, 2018 or such other date as determined by order of the Authorized Officer, and semiannually thereafter on the first day of November and May in each year; and shall mature on November 1 in each of the following years:

<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2018	\$455,000	2026	\$685,000
2019	550,000	2027	710,000
2020	565,000	2028	735,000
2021	585,000	2029	755,000
2022	605,000	2030	780,000
2023	625,000	2031	805,000
2024	645,000	2032	835,000
2025	665,000		

If the original purchaser shall designate certain of the bonds as term bonds, the maturities set forth above shall become mandatory redemption requirements in accordance with the provisions of Section 6 and the form of bond set forth in Section 11.

In accordance with the Notice of Sale, the County has reserved the right to decrease the principal amount of the bonds. Such adjustment, if necessary, will be made in increments of \$5,000, and may be made in one or more maturities.

3. METHOD OF SALE. The County shall sell the bonds at not less than 100% nor more than 105% of their par value and accrued interest in accordance with the laws of the State of Michigan. The Authorized Officer is authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the bonds in accordance with the provisions of this Bond Resolution. The Authorized Officer is authorized to make filings with the Department of Treasury of the State of Michigan as may be required by law or which may be deemed appropriate. The County shall receive bids for the purchase of the bonds after publication of the Notice of Sale substantially in the form set forth in Section 25 hereof with such changes as shall be approved by the Authorized Officer.

4. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

5. BOOK-ENTRY SYSTEM. Initially, one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such

event, the bond registrar and paying agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver bond certificates in accordance with the procedures established by this Bond Resolution. In the event bond certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the bonds to any Participant having bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on the bonds and all notices with respect to the bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the County. The Authorized Officer is authorized to sign the Blanket Issuer Letter of Representations on behalf of the County in such form as the Authorized Officer deems necessary or appropriate in order to accomplish the issuance of the bonds in accordance with law and this Bond Resolution.

6. MANDATORY PRIOR REDEMPTION. If any of the bonds are designated by the original purchaser as term bonds such bonds shall be subject to mandatory prior redemption at par and accrued interest in accordance with the maturity schedule set forth in Section 2 hereof and upon the terms and conditions set forth in the form of bonds contained in Section 11 hereof. The bonds to be redeemed shall be selected by lot.

7. OPTIONAL PRIOR REDEMPTION. The bonds shall be subject to optional redemption prior to maturity upon the terms and conditions set forth in the final form of bonds.

8. BOND REGISTRAR AND PAYING AGENT. The Authorized Officer shall designate, and may enter into an agreement with, a bond registrar and paying agent for the bonds that shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Authorized Officer may from time to time as required designate a similarly qualified successor bond registrar and paying agent. Alternatively, the County Treasurer may serve as bond registrar and paying agent for the bonds if the Authorized Officer determines it is in the best interest of the County.

9. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The bonds shall be executed in the name of the County by the manual or facsimile signatures of the Chairperson of the Board and the County Clerk and authenticated by the manual signature of the bond registrar and paying agent or an authorized representative of the bond registrar and paying agent, and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the bonds. After the bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer to the purchaser upon receipt of the purchase price. Additional bonds bearing the facsimile signatures of the Chairperson of the Board and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of bonds. The bond registrar and paying agent shall indicate on each bond the date of its authentication.

10. EXCHANGE AND TRANSFER OF BONDS. Any bond, at the option of the registered owner thereof and upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney, may be exchanged for bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond.

Each bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or its duly authorized attorney.

Upon the exchange or transfer of any bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered bond and shall authenticate and deliver to the transferee a new bond or bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered bond. If, at the time the bond registrar and paying agent authenticates and delivers a new bond pursuant to this section, payment of interest on the bonds is in default, the bond registrar and paying agent shall endorse upon the new bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is _____."

The County and the bond registrar and paying agent may deem and treat the person in whose name any bond shall be registered upon the books of the County as the absolute owner of such bond, whether such bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such bond and for all other purposes, and all payments made to any such registered owner, or upon its order, in accordance with the provisions of Section 4 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating the registered owner.

For every exchange or transfer of a bond, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.

11. FORM OF BONDS. The bonds shall be in substantially the following form, with such changes thereto as approved by the Authorized Officer within the parameters of this Bond Resolution:

R-___

UNITED STATES OF AMERICA
STATE OF MICHIGAN

COUNTY OF INGHAM

CAPITAL IMPROVEMENT BOND, SERIES 2017

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
%	November 1, 20__	_____, 2017	

Registered Owner:

Principal Amount:

The County of Ingham, State of Michigan (the "County"), acknowledges itself indebted to and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the maturity date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at the [principal][corporate][designated] trust office of _____, _____, Michigan, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereafter defined), and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount until the County's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first day of May and November in each year, commencing May 1, 2018. Principal and interest are payable in lawful money of the United States of America. Interest shall be computed on the basis of a 360-day year consisting of twelve 30-day months.

This bond is one of a series of bonds aggregating the principal sum of Ten Million Dollars (\$10,000,000) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of Michigan, 2001, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") for the purpose of defraying part of the cost of acquiring, constructing and equipping an approximately 61,600 square foot addition to the existing Ingham County Medical Care Facility (the "Facility") located at 3860 Dobie Road, Okemos, Michigan 48864, to be located on the southeast corner of the Facility's 110 acre campus, and the renovation and equipping of the existing Facility (together, the "Project"). The Project will provide for the transfer of 48 rehabilitation beds, the addition of 64 private rooms, and the renovation of the entire long-term care portion of the Facility, for use by the Facility to provide long term care, rehabilitation services and memory care and related services.

The County has irrevocably pledged its full faith and credit for the prompt payment of the principal of and interest on this bond as the same become due. The principal of and interest on this bond are payable as a first budget obligation of the County from its general funds. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds of this series, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

This bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or its attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year ____ are subject to mandatory prior redemption at par and accrued interest as follows:

<u>Redemption Date</u>	<u>Principal Amount of Bonds to be Redeemed</u>
------------------------	---

(REPEAT IF MORE THAN ONE TERM BOND)

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

OPTIONAL PRIOR REDEMPTION

Bonds maturing on or prior to November 1, 2027 are not subject to optional redemption prior to maturity. Bonds maturing on and after November 1, 2028, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any date on and after November 1, 2027. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty but not more than sixty days' notice of redemption shall be given to the Registered Owners of bonds called to be redeemed by mail to each Registered Owner at the registered address. Failure to receive notice of redemption shall not affect the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Ingham, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by manual or facsimile signatures of its Chairperson of the Board of Commissioners and County Clerk and its seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by the bond registrar and paying agent or an authorized representative of the bond registrar and paying agent.

COUNTY OF INGHAM

By: _____
Chairperson, Board of Commissioners

(SEAL)

And: _____
Clerk

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

_____,
Bond Registrar and Paying Agent

By: _____
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and hereby irrevocably constitutes and appoints _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

12. DEBT SERVICE FUND. There shall be established for the bonds a debt service fund which shall be kept in a separate bank account. From the proceeds of the sale of the bonds there shall be set aside in the debt service fund any accrued interest received from the original purchaser of the bond at the time of delivery of the bonds. Premium, if any, shall be set aside in either the debt service fund or the construction fund established in Section 13 as directed by an Authorized Officer. Funds of the County, including revenues generated from services provided by the Facility, to be used to pay the principal and interest on the bond when due shall be placed in the debt service fund and so long as principal or interest on the bonds shall remain unpaid, no moneys shall be withdrawn from such debt service fund except to pay principal and interest on the bonds.

13. CONSTRUCTION FUND. The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund and used, together with moneys provided by the Facility, solely to defray the cost of acquiring and constructing the Project, including any engineering, legal and other expenses incidental thereto. Any unexpended balance of the proceeds of the sale of the bonds remaining in the construction fund after completion of the Project shall be deposited in the debt service fund established in Section 12 hereof.

14. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium if any, and interest on the bonds or any portion of the bonds, shall have been deposited in trust, this Bond Resolution shall be defeased with respect to such bonds and the owners of the bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of, premium if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein.

15. PLEDGE OF FULL FAITH AND CREDIT. The full faith and credit of the County are pledged hereby to the payment of the principal and interest on the bonds authorized by this Bond Resolution. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise such funds is subject to

applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds, together with the taxes levied for the same year, shall not exceed the limit authorized by law. To the extent that the County has funds available from revenues generated from services provided by the Facility at the time of making its annual tax levy for payment of principal and interest, the annual levy for such purpose shall be adjusted to reflect such available funds.

16. ESTIMATES OF PERIOD OF USEFULNESS AND COST. The estimate of not to exceed \$22,000,000 as the cost of the Project and of forty (40) years and upwards as the period of usefulness thereof, as submitted to the Board, are approved and adopted.

17. TAX COVENANT. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code") necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.

18. NOT QUALIFIED TAX-EXEMPT OBLIGATIONS. The bonds are not "Qualified Tax-Exempt Obligations" as described in Section 265(b)(3)(B) of the Code.

19. REPLACEMENT OF BONDS. Upon receipt by the County Treasurer of proof of ownership of an unmatured bond, of satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the County Treasurer, the County Treasurer may authorize the bond registrar and paying agent to deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the County Treasurer may authorize the bond registrar and paying agent to pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The bond registrar and paying agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 19 in lieu of any bond lost, apparently

destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond in substitution for which such bond was delivered.

20. APPROVAL OF MICHIGAN DEPARTMENT OF TREASURY. The issuance and sale of the bonds is subject to approval being granted therefor by the Department of Treasury of the State of Michigan in accordance with Act No. 34, Public Acts of Michigan, 2001, as amended, if the County is unable to obtain qualified status from the Department of Treasury. The Authorized Officer or the Chairperson of the Board is hereby authorized to file with the Department of Treasury, if necessary, an application for approval with respect to the bonds and pay such fees and request such waivers and exemptions as may be necessary or desirable in connection with the filing.

21. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The County shall sell the bonds at not less than 100% nor more than 105% of their par value and accrued interest, if any, in accordance with the laws of the State of Michigan. The Chairperson of the Board, the County Clerk, the County Treasurer, the County Controller/Administrator and all other officials of the County are also authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of bonds in accordance with this Bond Resolution. The County shall receive bids for the purchase of the bonds after publication of the Notice of Sale substantially in the form set forth in Section 25 hereof which such changes as shall be approved by the Authorized Officer.

22. INVESTMENT OF MONEYS. Moneys in the Construction Fund and the Debt Service Fund may be invested in United States government obligations or obligations the principal of and interest on which are guaranteed by the United States government or in interest bearing time deposits. Any money so invested shall be in obligations or deposits maturing prior to the estimated date that such moneys will be needed for the purposes of the fund in which such moneys invested have been deposited.

23. OFFICIAL STATEMENT. The Authorized Officer is hereby authorized to cause the preparation of an official statement for the bonds for purposes of compliance with Rule 15c2-12 issued under

the Securities Exchange Act of 1934, as amended (the "Rule") and to do all other things necessary to comply with the Rule. After the award of the bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the winning bidder or bidders to enable such bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The Authorized Officer is authorized to enter into such agreements as may be required to enable the purchasers to comply with the Rule.

24. CONTINUING DISCLOSURE. The Controller/Administrator and the County Treasurer have each been authorized severally and jointly to execute and deliver in the name of and on behalf of the County (i) a certificate of the County to comply with the requirement for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County has covenanted and agreed that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

25. NOTICE OF SALE. The Notice of Sale for the bonds shall be published in accordance with law in a publication to be selected by the Authorized Officer and shall be in substantially the following form with such changes as shall be approved by the Authorized Officer.

OFFICIAL NOTICE OF SALE

\$ _____*

*(subject to adjustment as described below)

COUNTY OF INGHAM, STATE OF MICHIGAN
CAPITAL IMPROVEMENT BONDS, SERIES 2017

SEALED BIDS for the purchase of the above bonds will be received by the undersigned at the office of the County Controller/Administrator, 341 S. Jefferson Street, Mason, Michigan 48854, on the ____ day of September, 2017, until ____:00 __.m., Eastern Daylight Time, at which time and place said bids will be publicly opened and read. Sealed bids also will be received on the same date and until the same time by an agent of the undersigned at the offices of the Municipal Advisory Council of Michigan (the "MAC"), Buhl Building, 535 Griswold, Suite 1850, Detroit, Michigan 48226, where they will be opened and read publicly. Signed bids may be submitted by fax to the County Controller/Administrator at (517) 676-7306 or the MAC at (313) 963-0943, but no bid will be received after the time for receiving bids specified above and the bidder bears all risks of transmission failure. Bidders may choose either location to present bids, but may not present bids at both locations.

IN THE ALTERNATIVE: Bids may be submitted electronically via PARITY pursuant to this Notice on the same date and until the same time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY conflict with this Notice, the terms of this Notice shall control. For further information about PARITY, potential bidders may contact PFM Financial Advisors LLC at (734) 994-9700 or PARITY at (212) 849-5021.

BOND DETAILS: The bonds will be fully registered bonds of the denomination of \$5,000 each or any integral multiple thereof, not exceeding the aggregate principal amount for each maturity, at the option of the purchaser thereof, dated the date of their delivery, and will bear interest from their date payable on May 1, 2018, and semiannually thereafter.

The bonds will mature on the first day of November as follows:

<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2018	\$455,000	2026	\$685,000
2019	550,000	2027	710,000
2020	565,000	2028	735,000
2021	585,000	2029	755,000
2022	605,000	2030	780,000
2023	625,000	2031	805,000
2024	645,000	2032	835,000
2025	665,000		

TERM BOND OPTION: Bidders shall have the option of designating bonds maturing in the years 2018 through final maturity as serial bonds or term bonds, or both. The bid must designate whether each of the principal amounts shown above for the years 2018 through final maturity represent a serial maturity or a mandatory redemption requirement for a term bond maturity. There may be more than one term bond designated. In any event, the above principal amount scheduled for the years 2018 through final maturity shall

be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both. Any such designation must be made at the time bids are submitted.

PRIOR REDEMPTION:

- A. **MANDATORY REDEMPTION.** Bonds designated as term bonds shall be subject to mandatory redemption at par and accrued interest on the dates and in the amounts corresponding to the annual principal maturities hereinbefore set forth. The bonds or portions of bonds to be redeemed shall be selected by lot.
- B. **OPTIONAL REDEMPTION.** Bonds maturing on and after November 1, 2028, shall be subject to redemption prior to maturity, at the option of the County, in any order, on any date on and after November 1, 2027. Bonds of a denomination greater than \$5,000 may be redeemed in part in amounts of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.
- C. **NOTICE OF REDEMPTION.** Not less than thirty and not more than sixty days' notice of redemption shall be given to the registered owners of bonds called to be redeemed by mail to each registered owner at the registered address. Failure to receive notice of redemption shall not affect the validity of the proceedings for redemption. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at a rate or rates not exceeding 5% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. The interest rate borne by bonds maturing in any one year shall not be less than the interest rate borne by bonds maturing in the preceding year. The difference between the highest and lowest interest rates shall not exceed two percentage points. No proposal for the purchase of less than all of the bonds or at a price less than 100% nor more than 105% of their par value will be considered.

BOOK-ENTRY-ONLY: The bonds will be issued in book-entry-only form as one fully-registered bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. Purchase of the bonds will be made in book-entry-only form, in the denomination of \$5,000 or any integral multiple thereof. Purchasers will not receive certificates representing their interest in bonds purchased. The book-entry-only system is described further in the preliminary official statement for the bonds.

BOND REGISTRAR AND PAYING AGENT: The bonds shall be payable as to principal in lawful money of the United States upon surrender thereof at the [principal][corporate][designated] trust office of _____, _____, Michigan the bond registrar and paying agent. Interest shall be paid to the registered owner of each bond as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address. As long as DTC, or its nominee Cede & Co., is the registered owner of the bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the bonds is the responsibility of DTC participants and indirect participants as described in the preliminary official statement for the bonds. The County from time to time as required may designate a successor bond registrar and paying agent.

PURPOSE AND SECURITY: The bonds are to be issued pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended, to defray all or part of the cost of acquiring, constructing and equipping an approximately 61,600 square foot addition to the existing Ingham County Medical Care Facility (the "Facility") located at 3860 Dobie Road, Okemos, Michigan 48864, to be located on the southeast corner of the Facility's 110 acre campus, and the renovation and equipping of the existing Facility (together, the "Project"). The Project will provide for the transfer of 48 rehabilitation beds, the addition of 64 private rooms, and the renovation of the entire long-term care portion of the Facility, for use by the Facility to provide long term care, rehabilitation services and memory care and related services. The full faith and credit of the County have been irrevocably pledged to the prompt payment of the principal of and interest on the bonds. The ability of the County to raise such funds is subject to applicable constitutional and statutory limitations on the taxing power of the County. The amount of taxes necessary to pay the principal of and interest on the bonds of this series, together with the taxes levied for the same year, shall not exceed the limit authorized by law.

ADJUSTMENT IN PRINCIPAL AMOUNT: Following receipt of bids and prior to final award, the County reserves the right to decrease the principal amount of the bonds. Such adjustment, if necessary, will be made in increments of \$5,000, and may be made in one or more maturities. The purchase price will be adjusted proportionately to the decrease in the principal amount of the bonds, but the interest rates specified by the winning bidder will not change. The winning bidder may not withdraw its bid as a result of any changes made as provided in this paragraph.

GOOD FAITH: A good faith deposit in the form of a certified or cashier's check drawn upon an incorporated bank or trust company, or wire transfer, in the amount of \$100,000 payable to the order of the County Treasurer will be required of the winning bidder. If a check is used, it must accompany the bid. If a wire transfer is used, the winning bidder is required to wire its good faith deposit to the County not later than Noon, Eastern Daylight Time, on the next business day following the sale using the wire instructions provided by PFM Financial Advisors LLC. The good faith deposit will be applied to the purchase price of the bonds. In the event the purchaser fails to honor its accepted bid, the good faith deposit will be retained by the County. No interest shall be allowed on the good faith deposit, and checks of the unsuccessful bidders will be promptly returned to such bidder's representative or by registered mail. The good faith check of the winning bidder will be cashed and payment for the balance of the purchase price of the bonds shall be made at the closing.

AWARD OF BONDS: The bonds will be awarded to the bidder whose bid produces the lowest true interest cost to the County. True interest cost shall be computed by determining the annual interest rate (compounded semiannually) necessary to discount the debt service payments on the bonds from the payment dates thereof to _____, 2017, and to the price bid.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Dickinson Wright PLLC, attorneys of Lansing, Michigan, which opinion will be furnished without expense to the purchaser of the bonds at the delivery thereof. The fees of Dickinson Wright PLLC for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to the validity of the bonds, Dickinson Wright PLLC has made no inquiry as to any financial information, statements or material contained in any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds and, accordingly, will not express any opinion with respect to the accuracy or completeness of any such financial information, statements or materials.

TAX MATTERS: The approving opinion of bond counsel will include an opinion to the effect that under existing law, the interest on the bonds (a) is excluded from gross income for federal income tax purposes, and (b) is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations; such opinion will note, however, that certain corporations must take into account interest on

the bonds in determining adjusted current earnings for the purpose of computing such alternative minimum tax. The opinion set forth in clause (a) above will be subject to the condition that the County comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code"), that must be satisfied subsequent to the issuance of the bonds in order that interest thereon be (or continue to be) excluded from gross income for federal income tax purposes. Failure to comply with certain of such requirements could cause the interest on the bonds to be included in gross income retroactive to the date of issuance of the bonds. The County has covenanted to comply with all such requirements. Bond counsel will express no opinion regarding other federal tax consequences arising with respect to the bonds.

The County has not designated the bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code.

If the winner bidder will obtain a municipal bond insurance policy or other credit enhancement for the bonds in connection with their original issuance, the winning bidder will be required, as a condition of delivery of the bonds, to certify that the premium therefor will be less than the present value of the interest expected to be saved as a result of such insurance or other credit enhancement. The form of an acceptable certificate will be provided by bond counsel.

In addition, the approving opinion of bond counsel will include an opinion to the effect that under existing law, the bonds and the interest thereon are exempt from all taxation by the State of Michigan or a political subdivision thereof, except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

ISSUE PRICE: The winning bidder shall assist the County in establishing the issue price of the bonds and shall execute and deliver to the County at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the bonds, together with the supporting pricing wires or equivalent communications, substantially in the form provided by Bond Counsel, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the County and Bond Counsel. All actions to be taken by the County under this Notice of Sale to establish the issue price of the bonds may be taken on behalf of the County by the County's financial consultant identified herein and any notice or report to be provided to the County may be provided to the County's financial consultant.

The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the bonds) will apply to the initial sale of the bonds (the "competitive sale requirements") because:

- (1) the County is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the County anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the bonds to the bidder who submits a firm offer to purchase the bonds at the lowest true interest cost, as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the bonds, as specified in the bid.

In the event that competitive sale requirements are satisfied, the winning bidder shall be expected to certify as to the reasonably expected initial offering price of the Bonds to the public.

In the event that the competitive sale requirements are not satisfied, the County shall so advise the winning bidder. The County shall treat the first price at which 10% of a maturity of the bonds (the "10% test") is sold to the public as the issue price of that maturity, applied on a maturity-by-maturity basis (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity). The winning bidder shall advise the County if any maturity of the bonds satisfies the 10% test as of the date and time of the award of the bonds. The County will not require bidders to comply with the "hold-the-offering-price rule" and therefore does not intend to use the initial offering price to the public as of the sale date of any maturity of the bonds as the issue price of that maturity. Bids will not be subject to cancellation in the event that the competitive sale requirements are not satisfied. Bidders should prepare their bids on the assumption that all of the maturities of the bonds will be subject to the 10% test in order to establish the issue price of the bonds.

If the competitive sale requirements are not satisfied, then until the 10% test has been satisfied as to each maturity of the bonds, the winning bidder agrees to promptly report to the County the prices at which the unsold bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the closing date has occurred, until the 10% test has been satisfied as to the bonds of that maturity or until all bonds of that maturity have been sold.

By submitting a bid, each bidder confirms that: (i) except as otherwise provided in its bid, it has an established industry reputation for underwriting new issuances of municipal bonds, (ii) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to report the prices at which it sells to the public the unsold bonds of each maturity allotted to it until it is notified by the winning bidder that either the 10% test has been satisfied as to the bonds of that maturity or all bonds of that maturity have been sold to the public, if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and (iii) any agreement among underwriters relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to report the prices at which it sells to the public the unsold bonds of each maturity allotted to it until it is notified by the winning bidder or such underwriter that either the 10% test has been satisfied as to the bonds of that maturity or all bonds of that maturity have been sold to the public, if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) "public" means any person other than an underwriter or a related party,
- (ii) "underwriter" means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the bonds to the public (including a member of a selling group or a

party to a retail distribution agreement participating in the initial sale of the bonds to the public),

- (iii) a purchaser of any of the bonds is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profit interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and
- (iv) "sale date" means the date that the bonds are awarded by the County to the winning bidder.

CUSIP: CUSIP numbers will be imprinted on all bonds of this issue at the County's expense. Neither the failure to print numbers nor an improperly printed number shall constitute cause for the purchaser to refuse to accept delivery. The purchaser shall be responsible for requesting assignment of numbers and for payment of any charges for the assignment of numbers.

OFFICIAL STATEMENT: A copy of the County's official statement relating to the bonds may be obtained by contacting PFM Financial Advisors LLC at the address referred to below. The official statement is in a form deemed final by the County for purposes of paragraph (b)(1) of SEC Rule 15c2-12 (the "Rule"), but is subject to revision, amendment and completion in a final official statement.

After the award of the bonds, the County will provide on a timely basis copies of a final official statement, as that term is defined in paragraph (e)(3) of the Rule, at the County's expense in sufficient quantity to enable the winning bidder or bidders to comply with paragraph (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. Requests for such additional copies of the final official statement shall be made to PFM Financial Advisors LLC at the address set forth below within 24 hours of the award of the bonds.

CONTINUING DISCLOSURE: In order to assist bidders in complying with paragraph (b)(5) of the Rule, the County will undertake to provide certain annual financial information and notices of the occurrence of certain events, if material. A description of this undertaking is set forth in the preliminary official statement and will also be set forth in the final official statement.

BIDDER CERTIFICATION: NOT "IRAN-LINKED BUSINESS": By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act No. 517, Public Acts of Michigan, 2012; MCL 129.311 et seq.

DELIVERY OF BONDS: The County will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC, New York, New York. The usual closing documents, including a continuing disclosure certificate and a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of the delivery of the bonds. If the bonds are not tendered for delivery by twelve o'clock noon, Eastern Daylight Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the winning bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned, in which event the County shall return the good faith deposit. Payment for the bonds shall be

made in Federal Reserve Funds. Accrued interest to the date of delivery of the bonds shall be paid by the purchaser at the time of delivery.

FINANCIAL CONSULTANT: Further information with respect to the bonds may be obtained from PFM Financial Advisors LLC, 555 Briarwood Circle, Suite 333, Ann Arbor, Michigan 48108. Telephone: (734) 994-9700, Financial Consultant to the County.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

ENVELOPES containing the bids should be plainly marked "Proposal for Bonds."

Timothy J. Dolehanty
County Controller/Administrator
County of Ingham

26. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions, insofar as they are in conflict herewith, are rescinded.

YEAS: _____
NAYS: _____
ABSENT: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I, the undersigned, the Clerk of the County of Ingham, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board of Commissioners of said County held on the 22nd day of August, 2017, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of _____, 2017.

Clerk, County of Ingham

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: July 19, 2017
SUBJECT: Resolution to Amend the Collaborative Agreement with the Capital Area
United Way
For the meeting agenda of August 14, 2017 and August 16, 2017

BACKGROUND

A collaborative agreement has been in effect between Ingham County Health Department (ICHHD) and Capital Area United Way (CAUW) since 2005. Under this agreement, CAUW administers funds to support the Community Indicators Project, a core component of ICHHD's strategy for informing the community about its health status. This project is also instrumental to the *Healthy! Capital Counties* project, a community health assessment done in collaboration with Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), Sparrow Health Systems (Sparrow HS), McLaren Greater Lansing (MGL), Hayes-Green Beach Medical Center, and Eaton Rapids Medical Center. ICHHD, along with BEDHD, MMDHD and CAUW all contribute funds to the Community Indicators Project. ICHHD wishes to amend the existing agreement to extend the term for one additional year, through September 30, 2017.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

Funds for this amendment were anticipated in the FY 2017 budget. The amendment will add an amount not to exceed \$36,482.80.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend the collaborative agreement with the Capital Area United Way in an amount not to exceed \$36,482.80 through September 30, 2017.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE COLLABORATIVE AGREEMENT WITH
THE CAPITAL AREA UNITED WAY**

WHEREAS, a collaborative agreement has been in effect between Ingham County Health Department (ICHD) and Capital Area United Way (CAUW) since 2005; and

WHEREAS, under this agreement, CAUW administers funds to support the Community Indicators Project, a core component of ICHD's strategy for informing the community about its health status; and

WHEREAS, the collaborative agreement was originally authorized in Resolution #05-148 and amended in Resolutions #06-205, #07-154, #08-239, #09-197, #10-023, #11-399, #13-16, #14-226, #15-176, #16-405 and collaborative activities have continued since the agreement's inception; and

WHEREAS, this project is also instrumental to the *Healthy! Capital Counties* project, a community health assessment done in collaboration with Barry-Eaton District Health Department (BEDHD), Mid-Michigan District Health Department (MMDHD), Sparrow Health Systems (Sparrow HS), McLaren Greater Lansing (MGL), Hayes-Green Beach Medical Center, and Eaton Rapids Medical Center; and

WHEREAS, ICHD, along with BEDHD, MMDHD and CAUW all contribute funds to the Community Indicators Project; and

WHEREAS, ICHD wishes to amend the existing agreement to extend the term for one additional year, through September 30, 2017 for an amount not to exceed \$36,482.80 which was anticipated in the FY 2017 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorizes an amendment to the collaborative agreement with the Capital Area United Way in an amount not to exceed \$36,482.80 through September 30, 2017.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an amendment to the collaborative agreement with the Capital Area United Way in an amount not to exceed \$36,482.80 through September 30, 2017.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

MEMORANDUM

TO: Human Services and Finance Committees

FROM: Linda Vail, Health Officer; Tim Dolehanty, Controller/Administrator; Jared Cypher, Deputy Controller

DATE: August 1, 2017

SUBJECT: Agreement with Sparrow Hospital for Medical Examiner Services
For the meeting agendas of August 14 and August 16

BACKGROUND

Sparrow Hospital has served as Ingham County Medical Examiner since 2011. In June, Sparrow notified Ingham County of its intent to terminate the agreement for medical examiner services, and renegotiate for a new, increased rate. In response, Ingham County issued a RFP. Sparrow was the only bidder. Sparrow provided two options. Both options include a complete array of medical examiner services according to National Association of Medical Examiners (NAME) standards. Option 1 excludes body transport, option 2 includes body transport.

ALTERNATIVES

The County could establish and operate its own Medical Examiner's Office. The cost of operating such an office is projected to be in excess of \$900,000 annually (see attached cost estimate).

FINANCIAL IMPACT

The first year cost of Sparrow's option 1 is \$2.37 per capita (based on the 2010 census population of 280,895). The County would pay \$665,721 in twelve equal monthly installments.

The first year cost of Sparrow's option 2 is \$2.50 per capita (based on the 2010 census population of 280,895). The County would pay \$702,237 in twelve equal monthly installments.

The annual flat rate in both option 1 and option 2 will increase in accordance with Sparrow Forensic Pathology's costs at a rate not to exceed 4% per year. Sparrow will inform the County by January 1 of each year of any increase for the upcoming calendar year.

An analysis with cost estimates for option 1, option 2, and for bringing the Medical Examiner Office "in-house" is attached for your reference.

OTHER CONSIDERATIONS

Sparrow death investigations are supervised and performed by board-certified forensic pathologists, and Sparrow is accredited by the National Association of Medical Examiners (NAME) enhancing their ability to provide quality expert court testimony.

If option 2 is approved by the Board of Commissioners, the existing contract the County has with Lansing Mason Ambulance for body transport services will need to be terminated.

RECOMMENDATION

Based on the information presented, we respectfully recommend approval of Sparrow's proposed option 2, per the attached resolution.

TO: Linda Vail, Health Officer
FROM: James Hudgins, Director of Purchasing
DATE: July 18, 2017
RE: Memorandum of performance for RFP No. 133-17: Medical Examiner Services

Per your request, the Purchasing Department sought proposals from qualified and experienced individuals and organizations for the provision of medical examiner and body transporting services. The awarded proposer will provide services in accordance with Michigan Public Act 181 of 1953 for a period of three (3) years.

The RFP was advertised in the Lansing State Journal, and posted on the National Association of Medical Examiners Job Opening website and the Ingham County Purchasing Department’s website.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	12	6
Vendors responding		

A summary of the vendors’ costs is on the next page.

You are now ready to complete the final steps in the process: 1) Evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department’s participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

SUMMARY OF VENDORS' COSTS

Vendor Name	Local Pref	Cost Per capita	Population (2010 Census)	Annual Cost	Cost Per capita	Population (2010 Census)	Annual Cost
		Option 1	Option 1	Option 1	Option 2 (Includes body transport)	Option 2 (Includes body transport)	Option 2 (Includes body transport)
Sparrow Forensic Pathology	Yes, Lansing MI	\$2.37	280,895	\$ 665,721.00	\$2.50	280,895	\$ 702,237.00

Medical Examiner Contract Cost Estimate			
	2018 costs	*Body Transport	Total
Current Contract	\$472,505	\$23,800	\$496,305
**Sparrow June 1 letter	\$702,238	\$23,800	\$726,038
***Sparrow Option 1	\$665,721	\$23,800	\$689,521
**** Sparrow Option 2	\$702,237		\$702,237

* Estimate based on 238 transports (2016) at \$100 per transport (2018 rate)

** \$2.50 per capita

*** \$2.37 per capita

**** \$2.50 per capita (includes body transport)

Medical Examiner "In-House" Cost Estimate	
	2018 Costs
Medical Examiner	\$20,000
Deputy Medical Examiners	\$100,000
Medical Examiner Investigators	\$25,000
Office Coordinator	\$88,432
Total Personnel	\$233,432
Contract for Autopsies	\$625,000
Contract for Body Transport	\$60,000
Total Contractual	\$685,000
Total Cost	\$918,432

Assumptions

Medical Examiner/Deputy Medical Examiner are Health Dept. Physician + 10%

Office Coordinator is MCF level 5

Contract for autopsies is 250 autopsies at a rate of \$2,500 per autopsy

Body transport assumes that if Sparrow is no longer Ingham's ME, they may not be able to autopsy

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH SPARROW HOSPITAL FOR
MEDICAL EXAMINER SERVICES**

WHEREAS, according to Public Act 181 of 1953, Section 52.201, the Board of Commissioners of each county must appoint a county medical examiner to hold office for a period of four years to fulfill the duties as outlined in state law; and

WHEREAS, according to Public Act 181 of 1953 the Medical Examiner...”shall make investigations as to the cause and manner of death in cases of all persons who die suddenly, unexpectedly, violently, as a result of any suspicious circumstances, while imprisoned in a county or city jail, or persons without medical assistance 48 hours prior to the time of death; or as the result of an abortion...”; and

WHEREAS, County Medical Examiners shall be physicians licensed to practice within the State of Michigan; and

WHEREAS, Sparrow has served as Ingham County’s Medical Examiner since 2011; and

WHEREAS, Sparrow sent letter to Ingham County notifying the County of its intent to cancel and then renegotiate the agreement for medical examiner services; and

WHEREAS, Purchasing conducted a request for proposal process; and

WHEREAS, Sparrow Hospital was the only bidder and provided two options; and

WHEREAS, both options include a complete array of medical examiner services according to National Association of Medical Examiners (NAME) standards - Option 1 excludes body transport, option 2 includes body transport; and

WHEREAS, the Health Officer and Controller/Administrator recommend approval of option 2.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Sparrow Hospital to conduct medical examiner functions as described in option 2 of their proposal for the time period of January 1, 2018 through December 31, 2021.

BE IT FURTHER RESOLVED, in the first year of the agreement the County will pay Sparrow Forensic Pathology an amount not to exceed \$702,237 (\$2.50 per capita based on the 2010 census population of 280,295).

BE IT FURTHER RESOLVED, the annual flat rate will increase in accordance with Sparrow Forensic Pathology’s costs at a rate not to exceed 4% per year, Sparrow will inform the County by January 1 of each year of any increase for the upcoming calendar year.

BE IT FURTHER RESOLVED, the Health Officer is authorized to terminate the agreement with Lansing/Mason Ambulance for body transport services effective January 1, 2018, according to the terms set forth in the agreement.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services Committee and Finance Committee
FROM: Linda S. Vail, MPA, Health Officer
DATE: July 24, 2017
SUBJECT: Agreement for OB/GYN Physician Services with Edward W. Sparrow Hospital Association
For the meeting agendas of August 14, 2017 and August 16, 2017

BACKGROUND

Ingham County Health Department (ICHD) and the Edward W. Sparrow Hospital Association (Sparrow) currently contract for 0.5 FTE physician services for the Women’s Health Center. The contracted services between Sparrow and ICHD enable the provision of obstetrics and gynecologic (OB/GYN) services and oversight to mid-level provider staff. ICHD seeks a new three year agreement with Sparrow that would include 1.0 FTE of OB/GYN physician services, of which 80% is dedicated to patient care and 20% is dedicated to mid-level oversight and medical administration for OB/GYN services, including the Family Planning program. The establishment of a full-time OB/GYN physician will support increased productivity and provide greater efficiency in service provision for this high-need service line within the ICHD service area. The new agreement would be effective July 1, 2017 through June 30, 2020.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The total cost of the agreement will be an amount not to exceed \$100,000.00 annually. This is a commensurate increase with the increase of FTE made available to ICHD by Sparrow (from \$50,000 annually for 0.5 FTE to \$100,000 annually for 1.0 FTE). These services are being made available to ICHD at a significant savings as opposed to cost of the direct hiring of a physician.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter an agreement with Sparrow to provide 1.0 FTE physician services, including oversight of mid-level providers and medical administration support to ICHD Women’s Health Services, at an amount not to exceed \$100,000 annually, effective July 1, 2017 through June 30, 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN OB/GYN PHYSICIAN SERVICES AGREEMENT WITH EDWARD W. SPARROW HOSPITAL ASSOCIATION

WHEREAS, Ingham County Health Department (ICHD) and the Edward W. Sparrow Hospital Association (Sparrow) currently contract for 0.5 FTE physician services for the Women's Health Center that enable the provision of obstetrics and gynecologic (OB/GYN) services and oversight to mid-level provider staff; and

WHEREAS, ICHD seeks a new three year agreement with Sparrow that would include 1.0 FTE of OB/GYN physician services, of which 80% is dedicated to patient care and 20% is dedicated to mid-level oversight and medical administration for OB/GYN services, including the Family Planning program; and

WHEREAS, the establishment of a full-time OB/GYN physician will support increased productivity and provide greater efficiency in service provision for this high-need service line within the ICHD service area; and

WHEREAS, the new agreement would be effective July 1, 2017 through June 30, 2020 in an amount not to exceed \$100,000.00 annually; and

WHEREAS, the additional costs for FY 2017 are covered by funding available through unfilled midlevel provider positions; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorizes an agreement with Sparrow to provide 1.0 FTE physician services, including oversight of mid-level providers and medical administration support to ICHD Women's Health Services, at an amount not to exceed \$100,000 annually, effective July 1, 2017 through June 30, 2020.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes an agreement with Sparrow to provide 1.0 FTE physician services, including oversight of mid-level providers and medical administration support to ICHD Women's Health Services, at an amount not to exceed \$100,000 annually, effective July 1, 2017 through June 30, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: [DATE]
SUBJECT: Agreement to Transfer Sparrow Medical Group – Volunteers of America Clinic to
Ingham County Health Department
For the meeting agendas of Human Services August 14th, 2017 and Finance August 16th, 2017

BACKGROUND

ICHD was authorized through Resolution # 17-268 to enter a Letter of Intent to integrate Sparrow Medical Group – Volunteers of America (SMG-VOA) operation, a clinic that provides a vital service to the vulnerable homeless population in the community, into the scope of services of the Ingham County Health Department’s (ICHD) Community Health Centers, a network of Federally Qualified Health Centers (FQHC). The attached resolution will authorize ICHD to enter into the necessary agreements to transfer the operation of SMG-VOA clinic to ICHD’s Community Health Centers. This resolution shall authorize a series of leasing, licensing, services, equipment acquisition, definitive, and electronic system interface and use agreements between ICHD, VOA and/or Sparrow to establish the terms of the transition of SMG-VOA clinic operations to ICHD.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The expense of the integration will be covered through projected revenue. With the current payer mix of patients served by SMG-VOA, revenue is projected at \$1,035,402.00 annually, including \$935,402.00 in billable revenue for 6,180 medical visits and 400 behavioral health visits annually. ICHD receives \$100,000 of Health Care for the Homeless funding as part of its approved Scope through the U. S. Department of Health and Human Services Health Resources and Services Administration. This will also be used to cover the integration expenses. These revenue projections do not include any Ingham County general funds. Projected expenses are anticipated at \$1,029,568 of which \$952,000 are direct costs for operation, lease agreements, provider and non-provider staff costs, and the balance to cover County overhead costs.

OTHER CONSIDERATIONS

Ingham Community Health Center Board of Directors has approved the arrangement to integrate the SMG-VOA into the FQHC network, and supports ICHD to enter into the necessary agreements.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize the ICHD to enter the necessary agreements to transfer the operation of the SMG-VOA homeless health care clinic to Ingham County Health Department (ICHD), including:

A no-cost definitive agreement between ICHD and Sparrow to establish the interagency terms of the integration of SMG-VOA to ICHD, effective September 1, 2017 through August 31, for the term of three (3) years, to automatically renew annually, for a maximum of twenty years.

A three year Real Estate Lease agreement between ICHD and VOA for the property located at 430 N. Larch Street, Lansing, MI, 48912, effective September 1, 2017 through August 31, 2020, at no cost for year one (September 1, 2017 through August 31, 2018), and then at the rate of \$20,000 annually for years two and three, and to thereafter auto-renew at \$20,000 annually for up to twenty years.

Two Licensing Agreements, one between ICHD and Sparrow and another for ICHD and VOA, for the use of each entity's respective name for the SMG-VOA clinic for a twenty year term, effective September 1, 2017 through August 31, 2020 and to auto-renew annually for up to twenty years.

An agreement between Sparrow and ICHD for use of Sparrow's EPIC electronic medical system for the clinic, including a one-time connection fee of \$13,500 and an ongoing annual fee of \$750, effective September 1, 2017 through August 31, 2020 and to auto renew annually thereafter.

A Provider Services Agreement between Sparrow and ICHD, effective September 1, 2017 through August 31, 2020, for up to 2.9 FTE of physician, nurse practitioner and/or physician assistant services, for a total amount not to exceed \$360,000 annually and at an hourly rate in accordance with annual salary cap and allowable hourly pay rates per Health Resources and Services Administration guidance.

A non-provider services agreement between Sparrow and ICHD, effective September 1, 2017 through August 31, 2019, for 0.8 FTE RN Practice Supervisor and 4.0 FTE Medical Assistant, for a total amount not to exceed \$232,000 annually, and in accordance with annual salary cap and allowable hourly pay rates per Health Resources and Services Administration guidance.

An equipment acquisition agreement with Sparrow, for the transition of ownership of existing equipment at the SMG-VOA clinic, for a total value not to exceed \$100,000, effective September 1, 2017 through August 31, 2020, to auto-renew annually up to twenty years.

An amendment to the Ingham Community Health Center (CHC) Board By-Laws for the terms of adding a Homeless Health Care Committee to the CHC Board of Directors and state the terms of Sparrow's role and representation on the CHC Board of Directors.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AGREEMENTS TO TRANSFER SPARROW MEDICAL GROUP – VOLUNTEERS OF AMERICA CLINIC TO INGHAM COUNTY HEALTH DEPARTMENT

WHEREAS, ICHD was authorized through Resolution # 17-268 to enter a Letter of Intent to integrate Sparrow Medical Group – Volunteers of America (SMG-VOA) operation, a clinic that provides a vital service to the vulnerable homeless population in the community, into the scope of services of the Ingham County Health Department's (ICHD) Community Health Centers, a network of Federally Qualified Health Centers (FQHC); and

WHEREAS, the ICHD's Community Health Centers are the designated Federally Qualified Health Centers (FQHC) serving residents of Ingham County and greater Lansing and as a certified FQHC, the department receives direct federal funding to support operations and also qualifies for enhanced reimbursement from Medicare and Medicaid; and

WHEREAS, this transfer shall maximize community resources in providing medical care for the homeless population, reduce Sparrow Health System's (Sparrow) financial loss, and increase collaboration between Sparrow and ICHD; and

WHEREAS, ICHD proposes to enter into the necessary agreements to facilitate the transfer and integration of the operation of SMG-VOA clinic to ICHD's Community Health Centers; and

WHEREAS, ICHD anticipates the expense of the integration will be covered through revenue projected for the current payer mix of patients served by SMG-VOA at \$1,035,402.00 annually, including \$935,402.00 in billable revenue for 6,180 medical visits and 400 behavioral health visits; and

WHEREAS, \$100,000 of Health Care for the Homeless funding ICHD receives as part of its approved Scope through the U. S. Department of Health and Human Services Health Resources and Services Administration will also be used to cover the integration expenses; and

WHEREAS, these revenue projections do not include any Ingham County general funds. Projected expenses are anticipated at \$1,029,568 of which \$952,000 are direct costs for operation, lease agreements, provider and non-provider staff costs, and for County overhead costs; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the integration of the SMG-VOA into the FQHC network scope and supports an amendment to its By-Laws to add a Homeless Healthcare Committee and define Sparrow's role and representation on the CHC Board of Directors; and

WHEREAS, the Health Officer recommends authorization to enter into the necessary definitive, leasing, licensing, services, equipment acquisition, and electronic system interface and use agreements between ICHD, VOA and/or Sparrow to establish the terms of the transition of SMG-VOA clinic operations to ICHD.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a Definitive Agreement with Sparrow to establish the interagency terms of the integration of SMG-VOA into ICHD's CHC network, effective September 1, 2017 through August 31, 2020 for the term of three (3) years, to auto-renew annually, up to a maximum of twenty years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a three year Real Estate Lease agreement between ICHD and VOA for the property located at 430 N. Larch Street, Lansing, MI, 48912, effective September 1, 2017 through August 31, 2020, at no cost for year one (September 1, 2017 through August 31, 2018), and then at the rate of \$20,000 annually for years two and three, and to thereafter auto-renew at \$20,000 annually for up to twenty years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into two Licensing Agreements, one between ICHD and Sparrow and another for ICHD and VOA, for the use of each entity's respective name for the SMG-VOA clinic for a twenty year term, effective September 1, 2017 through August 31, 2020 and to auto-renew annually for up to twenty years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into an agreement between Sparrow and ICHD for use of Sparrow's EPIC electronic medical system for the clinic, including a one-time connection fee of \$13,500 and an ongoing annual fee of \$750, effective September 1, 2017 through August 31, 2020 and to auto-renew annually thereafter.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a Provider Services Agreement between Sparrow and ICHD, effective September 1, 2017 through August 31, 2020, for up to 2.9 FTE of physician, nurse practitioner and/or physician assistant services, for a total amount not to exceed \$360,000 annually and at an hourly rate in accordance with annual salary cap and allowable hourly pay rates per Health Resources and Services Administration guidance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into a non-provider services agreement between Sparrow and ICHD, effective September 1, 2017 through August 31, 2019, for 0.8 FTE RN Practice Supervisor and 4.0 FTE Medical Assistant, for a total amount not to exceed \$232,000 annually, and in accordance with annual salary cap and allowable hourly pay rates per Health Resources and Services Administration guidance.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter into an equipment acquisition agreement with Sparrow, for the transition of ownership of existing equipment at the SMG-VOA clinic, for a total value not to exceed \$100,000, effective September 1, 2017 through August 31, 2020, to auto-renew annually up to twenty years.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes ICHD to enter an amendment to the Ingham Community Health Center (CHC) Board By-Laws for the terms of adding a Homeless Health Care Committee to the CHC Board of Directors and state the terms of Sparrow's role and representation on the CHC Board of Directors.

BE IT FURTHER RESOLVED, that the Ingham Community Health Center Board By-Laws be amended to include the establishment of a Homeless Health Care Board Committee and state the terms of Sparrow's role and representation on the CHC Board of Directors.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services Committee
FROM: Linda S. Vail, MPA, Health Officer
DATE: July 28th, 2017
SUBJECT: Discussion of Ingham Community Health Centers (ICHC) Millage for Ingham County's Population Health & Wellness
For the meeting agenda of August 14th, 2017

The Ingham Community Health Centers (ICHC) offer a range of services including women's healthcare, primary health care, pediatric health care, behavioral health care, school-based/linked health care and dental care. These services are provided without regard to the patient's insurance status or ability to pay. ICHC accepts all insurances and also operates on a sliding fee scale for the uninsured.

ICHC's most recent financial projections predict a budget and patients served shortfall for FY 2017 and FY 2018. This shortfall is due largely to an operational revenue deficit based in lost productivity resulting from an inadequate provider workforce and fewer patients served than estimated. The insufficient and inadequately compensated provider workforce results in an increased length of time to serve new ICHC patients and therefore negatively affects patient access to care. The ICHC service area is currently comprised of thousands of unserved patients in terms of its target population, those with incomes below 200 percent of the federal poverty level.

The estimated budget shortfall would lead to an exacerbation of unserved patients and immediately require ICHC to stop serving 2,000 *current* patients. Ingham County is ranked 54th out of 83 Michigan counties in terms of health outcomes according to the Robert Wood Johnson Foundation's Annual County Health Rankings Report. Additionally, the most recent Healthy! Capital Counties Community Health Needs Assessment identified Access to Primary Care as one of its five priority action areas. Primary care is critical to improving Ingham County's population health outcomes.

The ICHC Board of Directors believes the county should utilize unspent millage funds relative to the provision of health care services and implores the Ingham County Commissioners to seek a new millage proposal that asks the great voters of Ingham County to help fund ICHC so that it may execute its mission to serve and improve the health of Ingham County's underserved residents.

RESOLUTION—ICHC MILLAGE FOR INGHAM COUNTY’S POPULATION HEALTH & WELLNESS

Ingham Community Health Center Board of Directors
Regular Board Meeting—May 25, 2017

WHEREAS, the Ingham Community Health Centers (ICHC) most recent financial projections predict a budget and patients served shortfall for FY 2017-FY 2018; and

WHEREAS, ICHC anticipates a reduction in County general fund dollars due to extraneous circumstances; and

WHEREAS, the ICHC predicted shortfall is due largely to an operational revenue deficit based in lost productivity resulting from an inadequate provider workforce and less than estimated number of patients served; and

WHEREAS, the insufficient and inadequately compensated provider workforce results in an increased length of time to serve new ICHC patients and therefore negatively affects patient access to care; and

WHEREAS, the ICHC service area is comprised of thousands of unserved patients in terms of its target population (those with incomes below 200 percent of the federal poverty level); and

WHEREAS, a \$1 million budget shortfall would lead to an exacerbation of unserved patients and immediately require ICHC to stop serving 2,000 *current* patients; and

WHEREAS, Ingham County is ranked 54th out of 83 Michigan counties in terms of health outcomes according to the Robert Wood Johnson’s Annual County Health Rankings Report; and

WHEREAS, primary care is critical to improving County’s population health outcomes; and

WHEREAS, the ICHC Board of Directors respects the operational agreement and values its relationship with Ingham County; and

THEREFORE BE IT RESOLVED, that the ICHC Board of Directors believes the county should utilize current unspent millage funds relative to the provision of health care services and implores the County Commission to seek a new millage proposal to ask the great voters of Ingham County to help fund ICHC so that it may execute its mission to serve ICHC’s underserved residents and improve Ingham County’s population health.

MEMORANDUM

TO: Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: July 25, 2017
SUBJECT: Resolution Authorizing the Third Amendment to the Agreement with the Capital Area Transportation Authority Dated January 1, 2016 through December 31, 2020

For the meeting agendas of August 14 and August 16

BACKGROUND

This resolution authorizes the third amendment to the agreement with the Capital Area Transportation Authority (CATA) for the time period of January 1, 2016 through December 31, 2020; specifically the scope of services which will be effective from October 1, 2017 through September 30, 2018. For the period October 1, 2017 through September 30, 2018 the County will reimburse CATA as set forth in the attached Scope of Services.

ALTERNATIVES

N/A

FINANCIAL IMPACT

The amount to be reimbursed will not exceed the amount of millage funds available. A maximum of \$3,128,081 will be used to pay the actual expenses of operating, administrating and marketing Spec-Tran. A maximum of \$951,466 of the funds will be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services. The amount of \$125,299 will be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County's 2018 Fiscal Year.

OTHER CONSIDERATIONS

N/A.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE THIRD AMENDMENT TO THE AGREEMENT WITH THE
CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2016 THROUGH
DECEMBER 31, 2020**

WHEREAS, an agreement was authorized with the Capital Area Transportation Authority for the period ending December 31, 2020; and

WHEREAS, in August 2010, the electorate approved a countywide public transportation millage level of 48/100 (.48) of one mill to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, in August 2012, the electorate approved an additional 12/100 (.12) of one mill to ensure that the current level of service can still be provided; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of the millage levy would be turned over to the Capital Area Transportation Authority and be used to provide the transportation service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA) which authorizes the County to pay CATA the expenses incurred for providing a public transportation system to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the countywide public transportation millage.

BE IT FURTHER RESOLVED, that for the period October 1, 2017 through September 30, 2018 the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

**INGHAM COUNTY PROPOSED SCOPE OF SERVICE
For October 1, 2017 through September 30, 2018**

For fiscal year 2018, Ingham County projects tax revenue in the amount of \$4,204,846 from the Special Transportation Millage. As the County's contractor, CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. CRS also refers to the Mason Connector and Williamston-Webberville Connector routes. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$951,466 of funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum \$3,128,081 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administering and marketing Spec-Tran.
4. The amount of \$125,299 shall be retained by the County for the operation of a vehicle used to transport area veterans to VA Hospitals in the region in the County's 2018 Fiscal Year. CATA has no responsibility for this service and does not participate in its operation or funding.