

CHAIRPERSON
SARAH ANTHONY

VICE-CHAIRPERSON
CAROL KOENIG

VICE-CHAIRPERSON PRO-TEM
RANDY MAIVILLE

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
RYAN SEBOLT
DEB NOLAN
BRIAN McGRAIN
SARAH ANTHONY
TERI BANAS
ROBIN CASE NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 20, 2017 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 6, 2017](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Medical Care Facility – [Affordable Assisted Living](#) (AAL) (*Discussion*)
2. Special Transportation Millage – Resolution Requesting a [Voting Seat](#) on the Capital Area Transportation Authority (CATA) Board Of Directors
3. Michigan Department of Health & Human Services – Resolution to Authorize a [Cooperative Cash Match](#) Agreement with Michigan Rehabilitation Services
4. MSU Extension – Resolution to Authorize an Agreement for Michigan State University Extension Services between Michigan State University and Ingham County to Approve the [Annual Work Plan](#) for 2018
5. Health Department
 - a. Resolution to [Adjust Staffing Levels](#)
 - b. Resolution to Enter into a Michigan Agriculture Environmental Assurance Program [Clean Sweep](#) Program Agreement with the Michigan Department of Agriculture and Rural Development
 - c. Resolution to [Amend Resolution #17-207](#) to Adjust the Ingham County Health Department Environmental Health Division Fees
 - d. Resolution to Accept [Mid-State Health Network Funds](#)
 - e. Resolution to Authorize Participation in the Mother and Infant [Oral Health Pilot Project](#)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

November 6, 2017

Draft Minutes

Members Present: Tennis, Banas, McGrain, Naeyaert, Nolan, and Sebolt

Members Absent: Anthony

Others Present: Commissioner Mark Grebner, Natrenah Blackstock, Susan Cancrow, Julie Durham, Brady Hawkins, Henry Hunt, Jessica Lanson, Chris Trubac, Jared Cypher, Liz Kane, Stephanie McLean and others.

The meeting was called to order by Chairperson Tennis at 6:32 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the October 16, 2017 Minutes

CHAIRPERSON TENNIS RECOGNIZED THAT THE MINUTES OF THE OCTOBER 16, 2017 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED WITH CHANGES TO REFLECT COMMISSIONER NAEYAERT'S PRESENCE. Absent: Commissioner Anthony

Additions to the Agenda

2. Health Department –
 - e. Resolution to Appoint Interim Child and Adolescent Health Center Supervisor
5. Human Services – Resolution Directing the Controller/Administrator to Conduct a RFP Process to Select Legal Counsel to Represent Ingham County in Litigation Against Manufacturers and Wholesale Distributors of Opioids

Limited Public Comment

Jessica Lanson, Executive Director of Mid-Michigan Recovery Services (MMRS), addressed the Committee and asked for consideration for funding of the MMRS Transitions program. Ms. Lanson stated that she had unwittingly missed the funding deadline and had submitted a late application for a renewal of the \$12,000 that the agency would normally have had asked for.

Chairperson Tennis stated that the Committee did have the MMRS application, and that it would be considered.

Susan Cancrow, Advent House Ministries, stated that she had overlooked the application deadline and did not get the agency's application in on time.

Ms. Cancrow asked if was possible to fund the Advent House Day Shelter, if there was funding available. She stated that Advent House had the only weekend day shelter in Lansing.

Brady Hawkins, Greater Lansing Housing Coalition (GLHC), stated that the GLHC application was late this year due to personal health issues. He asked that the Committee consider the GLHC application.

Julie Durham, Habitat for Humanity Capitol Region, stated that her agency had been approved for a \$2,500 allocation, however due to increased demand for services from her agency she requested a \$5,000 increase.

MOVED BY COMM. BANAS, SUPPORTED BY COMM. NAEYAERT, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Health Department -
 - a. Resolution to Authorize an Amendment to Resolution #16 – 114 Authorize Certain Health Department Staff to Sign CMS Forms 855A and 855B
 - b. Resolution to Authorize an Administrative Service Agreement with Blue Cross Blue Shield of Michigan at the Ingham County Jail
 - c. Resolution to Accept FY 2018 Child and Adolescent Health Center Program Funds
 - d. Resolution to Authorize an Agreement with the Greater Lansing Food Bank
 - e. Resolution to Appoint Interim Child and Adolescent Health Center Supervisor

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Anthony

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioner Anthony

1. Interviews – Board of Health

Chris Trubac interviewed for a position on the Ingham County Board of Health.

Henry Hunt interviewed for a position on the Ingham County Board of Health.

3. Veterans Affairs – Resolution to Authorize the Ingham County Department of Veteran Affairs to Accept Four Hundred Twenty-Five Dollars Donated from the Family of Deceased Veteran, Joseph E. Merritt

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Anthony

Chairperson Tennis asked Natrenah Blackstock, Director of Veterans Affairs, to explain the origin of the resolution.

Ms. Blackstock stated that the veteran in question was deceased, but that he had heard and witnessed the wonderful things that were being done at the Veterans Affairs Office. She stated that one of Mr. Merritt's final requests was to donate any proceeds from his death to the Veterans Affairs office.

Ms. Blackstock stated that the office had received approximately 12 checks, but that there was no direction or instruction that had accompanied the checks. She stated that a family member had then contacted the office and explained Mr. Merritt's wishes.

Ms. Blackstock stated that the donations had totaled \$425, and that the funds had been put into a Veterans Day supply line item. She further stated that the funds would be put into a day-long Veterans Day event.

Ms. Blackstock stated that the office had been able to purchase chairs for their conference room with these funds.

Chairperson Tennis stated that he wanted to call attention to the resolution, and expressed his gratitude to Mr. Merritt.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Anthony

4. Controller's Office – Resolution Authorizing 2018 Agreements for Community Agencies

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION.

Chairperson Tennis stated that the previous year's budget was slightly higher, at approximately \$220,000. He further stated that the Controller's recommendation provided funding for most of the agencies that had applied, however there were applications from three area agencies that had submitted their applications late and consequently were not considered in the Controller's recommendations.

Chairperson Tennis stated that he believed all three of the agencies were vital community partners that provided critical community services. He further stated that the three agencies that had submitted late applications were Advent House Ministries, MMRS, and GLHC.

Chairperson Tennis noted that the Committee had gone over budget in the past by having used the County Contingency Fund, and that the Controller's recommendation was approximately \$400 over budget, at \$200,400.

Commissioner McGrain disclosed that he had a relationship with GLHC.

Chairperson Tennis disclosed that his company had contract with YMCA State Alliance of Michigan.

Commissioner Banas left at 7:01 pm.

Chairperson Tennis stated that he would like the Committee to provide some funding for the three late applicants. He stated furthermore that he would like the Committee to give Advent House and MMRS fifty percent of what they had received in the previous year: \$5,000 for

Advent House Ministries and \$6,450 for MMRS.

Chairperson Tennis stated that he would like the Committee to give the Tuesday Toolmen one hundred percent of what they had received last year, at \$3,800.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. NAEYART, TO AMEND THE RESOLUTION TO INCLUDE \$5,000 FOR ADVENT HOUSE MINISTRIES, \$6,450 FOR MID-MICHIGAN RECOVERY SERVICES AND \$3,800 FOR TUESDAY TOOLMEN.

Discussion.

Jared Cypher, Deputy Controller, stated that resolution would bring the budget \$15,650 over what had been allocated. Mr. Cypher recommended that the Committee add an amendment to the resolution that would authorize taking that \$15,650 from the Contingency Fund.

Discussion.

THE MOTION TO AMEND THE RESOLUTION CARRIED UNANIMOUSLY.
Absent: Commissioners Anthony and Banas

Discussion.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. NOLAN, TO AMEND THE RESOLUTION BY ADDING THE FOLLOWING CLAUSE:

BE IT FURTHER RESOLVED, that of the amount specified for Community Agencies, \$15,650 would be taken from the 2018 Contingency Fund.

THE MOTION TO AMEND THE RESOLUTION CARRIED UNANIMOUSLY. Absent:
Commissioners Anthony and Banas

THE MOTION TO APPROVE THE RESOLUTION AS AMENDED CARRIED UNANIMOUSLY.
Absent: Commissioners Anthony and Banas

5. Human Services – Resolution Directing the Controller/Administrator to Conduct a RFP Process to Select Legal Counsel to Represent Ingham County in Litigation against Manufacturers and Wholesale Distributors of Opioids

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION.

Commissioner McGrain asked if the Committee had had thoughts on to whom the RFP would be distributed and what the cost would be.

Chairperson Tennis stated that the RFP would be structured on a contingency fee basis, and that the County would not put any money into the litigation.

Chairperson Tennis stated that both Oakland and Macomb had jumped in, and that the City of Lansing had just retained the Bernstein Law Firm. He further stated that he believed this process would be similar to the tobacco lawsuits.

Discussion.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Anthony and Banas

Announcements

Commissioner Grebner stated that Ingham County did not have voting seat on the Capitol Area Transportation Authority (CATA) board, but that he believed that the County had had a non-voting board seat. He further stated that both the County representative and the MSU representative had been asked to leave a CATA board meeting because the board went into closed session.

Commissioner Grebner explained that the County had levied 6/10 of a mil on taxpayers for CATA, which totaled approximately four million dollars. He stated that the County had no obligation to provide a service, nor any obligation to turn that money over to CATA.

Commissioner Grebner stated that the County had asked the County Attorney about whether the County had a voting seat on the CATA board. Commissioner Grebner further stated that he would advise the CATA board that voting seats for the County be written into the contract.

Commissioner McGrain stated that he would be in favor of negotiating a voting seat into the contract.

Commissioner Nolan stated that she agreed, and that MSU should have a voting seat as well.

Commissioner Sebolt stated that he was in support of the County having voting seats on the CATA board. He asked if the Committee should work on resolution to that effect.

Mr. Cypher stated that the contract with CATA had just started on October 1.

Discussion.

Commissioner Grebner stated that the committee could adopt a resolution requesting a seat on the CATA board.

Discussion.

Commissioner Naeyaert asked why the Board of Commissioners needed to ask CATA, as opposed to just drafting a resolution.

Chairperson Tennis stated that the County had a contract with CATA, and that the County could insist on voting seats in the upcoming year, or the County could ask CATA to amend the current contract.

Discussion.

Chairperson Tennis disclosed that he represented the Amalgamated Transit Union, and that this discussion was a cause of discomfort to him.

Commissioner McGrain expressed concern that Capital Area Community Services (CACS) had not applied for funding for the 2018 budget. He stated that there were allegations of financial distress with the organization, and that he had wanted to bring this issue to the attention of the Committee.

Discussion.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:24 p.m.

NOVEMBER 20, 2017 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

2. Special Transportation Millage - Resolution Requesting a Voting Seat on the Capital Area Transportation Authority (CATA) Board Of Directors

This resolution requests a voting seat on the CATA Board of Directors in exchange for continuing financial support from Ingham County. Ingham County currently has one non-voting seat on the CATA Board.

3. Michigan Department of Health & Human Services – Resolution to Authorize a Cooperative Cash Match Agreement with Michigan Rehabilitation Services

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc. The agreement will not exceed \$444,444 (\$120,000 local match). The agreement with Michigan Rehabilitation Services will be for the time period of October 1, 2017 through September 30, 2018.

4. MSU Extension - Resolution to Authorize an Agreement for Michigan State University Extension Services between Michigan State University and Ingham County to Approve the Annual Work Plan for 2018

This resolution authorizes the annual work plan agreement with MSU Extension for 2018. For the period January 1, 2018 to December 31, 2018, the County shall pay to MSUE \$209,279 which is the cost of the assessment plus any additional personnel costs. The Assessment Fee for Ingham County consists of the standard assessment amount of \$127,829 and \$81,450 for additional personnel, as described in Section A. Payment will be made the first month of each quarter of the county fiscal year.

5. Health Department

- a. Resolution to Adjust Staffing Levels

This resolution increases the .75 FTE Prevention Programs Coordinator position (#601496) to 1.0 FTE and to decrease the current vacant 1.0 FTE Community Health Worker (CHW) position (#601043) to a 0.5 FTE position for the duration of the grant.

- b. Resolution to Enter into a Michigan Agriculture Environmental Assurance Program Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development

This resolution authorizes the 2018 Clean Sweep agreement to provide funding to cover the cost of disposing pesticides and herbicides collected throughout the year. MDARD has proposed to provide ICHD with up to \$14,000 in funding for FY 2018 for the disposal of pesticides and herbicides.

c. *Resolution to Amend Resolution #17-207 to Adjust the Ingham County Health Department Environmental Health Division Fees*

This resolution amends Resolution #17-207 to update various fees for county services. Two charges on the Ingham County Health Department (ICHD) Environmental Health (EH) Division's fee schedule are listed incorrectly and require an adjustment. The fee for a failed follow-up food service inspection should be \$150; it was mistakenly entered as \$530, the amount recommended in a recent study of the EH fee schedule. EH determined that \$530 would pose an undue burden to operators and recommends that the fee remain at \$150 as in previous years. The fee for tobacco licensing in East Lansing should be \$301.67; it was mistakenly entered as \$290 but must be increased in order to comply with the requirements of Ingham County tobacco regulations and to remain in line with the fee for tobacco licensing in the rest of county.

d. *Resolution to Accept Mid-State Health Network Funds*

This resolution accepts an \$82,993 award from MSHN in order to carry out the functions of the Ingham Opioid Abuse and Prevention Initiative (IOAPI) and to provide assistance with coordinating substance abuse services. In order to fulfill program functions and requirements, ICHD proposes establishing a 1.0 FTE Program Specialist position for the duration of the agreement with MSHN.

e. *Resolution to Authorize Participation in the Mother and Infant Oral Health Pilot Project*

This resolution authorizes a Michigan Initiative for Mother and Infant Oral Health Pilot Project sub-recipient agreement with University of Detroit Mercy (U of D), and the Michigan Department of Health and Human Services in the amount of \$83,080.00 for the term of November 1, 2017 through September 30, 2018. The funds support the hire of a 1.0 FTE Dental Hygienist (UAW TOPS, Grade 15 \$50,464.96 - \$59,318.08) to provide billable oral health services to pregnant women through Cedar Community Health Centers – Women's Health. The Dental Hygienist position will be contingent upon the continuation of grant funding and/or revenue generated through billable oral health services in subsequent years. Through this award, the ICHD will also receive the equipment needed to support oral health services at Women's Health in support of the project at no additional cost.

OTHER ITEMS:

1. *Medical Care Facility - Affordable Assisted Living (AAL) (Discussion)*



November 20, 2017

Todd Tennis, Chairperson
Ingham County Human Services Committee
Box 319
Mason, MI 48854

Re: Affordable Assisted Living

Dear Mr. Tennis,

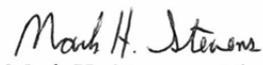
Over the past couple of years the Ingham County Department of Health and Human Services' Board (DHHS) and I have been exploring ways to bring Affordable Assisted Living (AAL) to the Ingham County area. Along the way we've had three organizations asked if they could join us; Volunteers of America (VOA), United Methodist Retirement Communities (UMRC) and the Ingham County Housing Commission. VOA and UMRC are the Medical Care Facility's (MCF) partners in the MCF's Program of All-inclusive Care for the Elderly program.

There is a complete void of AAL throughout Ingham County. Low income seniors have very limited options when it comes to receiving care; often having to be admitted to a nursing home to have their care paid for. AAL provides an option for people to receive needed care at the fraction of the cost of being in a nursing home; additionally assisted living provides seniors with a much more home-like environment to live in and an improved, dignified quality of life. I truly believe AAL will become an important piece of how we, and the nation, address the healthcare needs of the rapidly growing aging population.

There are numerous obstacles to establishing AAL. Thankfully the Michigan State Housing Development Authority (MSHDA) has taken an interest in our project and is actively assisting us with moving forward. Two of the most significant obstacles have been obtaining enough project based vouchers (needed to supplement low income rental rates) and funding. With the help of MSHDA and the City of Lansing we believe we've addressed the voucher issue, now we are focused on funding. MSHDA, VOA, UMRC, the Housing Commission, the DHHS Board, and I have a desire to establish AAL on Ingham County's Dobbie Road property. I believe it would be feasible to establish AAL in Ingham County if the Board of Commissioners were open to the idea of using eight (8) to sixteen (16) acres of the 100 plus acres located on Dobbie Road. This would effectively resolve the AAL funding issue in that both VOA and UMRC would contribute equity to match the value of the land.

This last paragraph is meant to empathize that I am not asking for a commitment in regards to the use of land on Dobbie Road. That type of request wouldn't come until there is a formal proposal in place that fully addresses any and all risks and opportunities. What I'm hoping you can help me determine is whether or not the Board of Commissioners would be open to the idea of using some of the Dobbie Road property for the purpose of establishing AAL. If the Board of Commissioners is open to considering the idea of using some of the Dobbie Road property for AAL, I'm ready to begin the due diligence process; potentially leading to a formal proposal for the Board of Commissioners to consider.

Respectfully,


Mark H. Stevens, Administrator
Ingham County Medical Care Facility

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION REQUESTING A VOTING SEAT ON THE CAPITAL AREA TRANSPORTATION
AUTHORITY (CATA) BOARD OF DIRECTORS**

WHEREAS, CATA is the designated principal provider of public transit in Ingham County, under state and federal law; and

WHEREAS, Ingham County and CATA have had a fruitful and successful cooperative relationship since the County adopted a transit millage in 1986; and

WHEREAS, the agreement between Ingham and CATA provides over \$4 million dollars per year from revenue generated by a countywide millage, for a public transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the agreement further has allowed Ingham to appoint a non-voting representative to CATA's Board; and

WHEREAS, a similar agreement between MSU and CATA has resulted in greatly improved transit services for the area in and around the MSU campus; and

WHEREAS, the agreement between MSU and CATA allows MSU to appoint a similar non-voting representative to the CATA Board; and

WHEREAS, for many years the non-voting representatives appointed by Ingham and MSU have been kept fully informed, and permitted to fully participate in the decision making process, except only for the lack of a formal vote on Board decisions; and

WHEREAS, recently the MSU and CATA representative have found themselves excluded from Board discussions, denied access to information distributed to other Board members; and

WHEREAS, the CATA bylaws and state law permits a local unit of government to request one or more voting seats on a public transit agency's board of directors, in exchange for a designated level of financial support.

THEREFORE BE IT RESOLVED, Ingham County requests of CATA that it be allocated one voting seat, in exchange for continuing financial support from county millage dollars of at approximately (\$2 million) per year, that being the average financial contribution from millage dollars per voting seat provided by the existing voting members of the CATA Board. The contribution is contingent upon the County receiving millage funds.

BE IT FURTHER RESOLVED, Ingham County endorses the similar allocation of a voting seat to MSU, in exchange for similar financial support.

BE IT FURTHER RESOLVED, this resolution be conveyed to CATA's Board for approval at the earliest opportunity.

Agenda Item 3

TO: Board of Commissioners Human Services and Finance Committees

FROM: Jared Cypher, Deputy Controller

DATE: November 1, 2017

SUBJECT: Cash Match Agreement with Michigan Rehabilitation Services
For the meeting agendas of November 20 and November 21, 2017

BACKGROUND

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by Peckham, Inc. This agreement is similar to other agreements the Board of Commissioners going back to 2008, whereby Ingham County replaced the Ingham County Department of Human Services in this role, because the prior arrangement came under scrutiny because match dollars may not be federal, and the agreement between two state agencies raised that concern.

ALTERNATIVES

If this resolution was not approved, Michigan Rehabilitation Services would have to find another partner to act as the pass through entity for the local match funding provided by Peckham Inc.

FINANCIAL IMPACT

The agreement will not exceed \$444,444 (\$120,000 local match). The agreement with Michigan Rehabilitation Services will be for the time period of October 1, 2017 through September 30, 2018.

OTHER CONSIDERATIONS

NA

RECOMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH
MICHIGAN REHABILITATION SERVICES**

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, prior to 2008 the Ingham County Department of Human Services (DHS) had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS came under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the state; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement since 2008; and

WHEREAS, MRS wishes to enter into another, similar cash match agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement not to exceed \$444,444 (\$120,000 local match) with Michigan Department of Human Services – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this agreement is contingent upon Ingham County's local match portion (\$120,000) being provided by Peckham, Inc., and no county funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4

To: Human Services and Finance Committees

From: Jared Cypher, Deputy Controller

Date: November 1, 2017

Subject: Resolution to Authorize an Agreement for Michigan State University Extension Services between Michigan State University and Ingham County
For the meeting agendas of November 20 and November 21

BACKGROUND

There have been agreements between MSU and Michigan counties for nearly a century. For fiscal year 2018, MSUE is providing a standard base agreement with each county. The base agreement will specify access to the full range of Extension's statewide programs offered by the four Extension programming institutes, and sets each county's share of the cost of maintaining the network of Extension Educators.

ALTERNATIVES

N/A

FINANCIAL IMPACT

For the period January 1, 2018 to December 31, 2018, the County shall pay to MSUE \$209,279 which is the cost of the assessment plus any additional personnel costs. The Assessment Fee for Ingham County consists of the standard assessment amount of \$127,829 and \$81,450 for additional personnel, as described in Section A. Payment will be made the first month of each quarter of the county fiscal year.

OTHER CONSIDERATIONS

N/A.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT FOR MICHIGAN STATE UNIVERSITY
EXTENSION SERVICES BETWEEN MICHIGAN STATE UNIVERSITY AND INGHAM COUNTY
APPROVING THE ANNUAL WORK PLAN FOR 2018**

WHEREAS, Michigan State University Extension (MSUE), in collaboration with Ingham County are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes; and

WHEREAS, MSUE will provide access to educators appointed to the four Institutes and MSU faculty affiliated with each Institute to deliver core programs; and

WHEREAS, MSUE will provide administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty who provide programming to counties; and

WHEREAS, the Ingham County Board of Commissioners will provide office space for a County Extension office, including utilities, telephone and access to high speed internet; and

WHEREAS, the Ingham County Board of Commissioners will provide clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media; and

WHEREAS, the parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes entering into the attached annual Work Plan that includes a county assessment of \$209,279 with MSU Extension for the period of January 1, 2018 through December 31, 2018 for delivery of Extension services and education.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on _____ by and between Ingham County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community & Economic Development, Natural Resources

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. 1.5 FTE 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").

6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will Provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
 - a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Coordinator.
 - b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - d. Access to space for delivering Extension programs.
 - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible
3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Coordinator that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

2 FTE 0

Optional:

4. Funding for additional Extension educators at **\$50,341**. (0.5 FTE * \$100,681.) assigned to County and reporting to Agriculture and Agribusiness Institute.
5. Funding for additional 4-H program capacity **0.5 FTE**
6. Funding for additional paraprofessional(s) at **0 FTE**

7. Total Annual Assessment in the amount of **\$209,279.**

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

C. Staffing and Financial Summary

A. Base Assessment (includes 1.5 FTE 4-H Program Coordination) **\$127,829.**

ADDITIONAL PERSONNEL

B. 0 FTE Clerical Support Staff to be employed by MSU \$0.

C. 0.5 FTE Educator (Program Area: Horticulture) \$50,341.

D. 0.5 FTE Additional 4-H Program Coordination \$31,109.

E. 0.5 FTE Additional paraprofessional staff \$0.

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2018: \$209,279.

I. Term and Termination

The obligations of the parties under this Agreement will commence on January 1, 2018 the first day of the County budget year 2018 and shall terminate on the last day of such County budget year 2018. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Ingham County Administrator's Office, 241 S Jefferson, PO Box 319, Mason, Michigan 48854, if to the County.

II. General Terms

1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.
2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.

4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.
5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.
6. **Indemnification:** Without waiving any claim of governmental immunity, each party will protect, defend and indemnify the other and its elected officials, agents, representatives, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the other party's own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the other party, arising out of the negligence or willful misconduct of the indemnifying party or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the parties will survive any termination of this Agreement or completion of parties' performance under this Agreement.
7. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF
MICHIGAN STATE UNIVERSITY**

Ingham COUNTY

By: _____

By: _____

Evonne Pedawi
Contract & Grant Administration

Print name: _____

Its: _____

Its: _____
(title)

Date: _____

Date: _____

Appendix A
Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Coordinator. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:

NetRange 35.8.0.0 - 35.9.255.255
CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

35.9.15.43 (80) (search.msu.edu)
35.9.160.36 (1935,443) (authentication)
35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)
35.9.83.132 (all) (vpn.msu.edu)
35.9.81.150 (zoom.msu.edu)
35.9.121.189 and 190 (443) (SharePoint)
35.8.200.57 (80 and 443) (SharePoint)
35.9.121.221, 223, and 225 (443) (Exchange)
35.8.200.56 (80 and 443) (Exchange)
35.8.200.2—35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)
35.8.201.200 (443 TCP) (Lync)
35.9.121.238 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP – 135, 137-139, 2701-2704, 49152-65535)
35.8.200.58 (80 and 443) (Lync)
35.9.14.169 (80 and 443) (D2L – Desire to Learn)

The following applications are necessary on all computers – MS Office (preferably 2013, MSUE provides MS licensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses:

CANR.msu.edu – 35.8.201.199
MSUE.anr.msu.edu – 35.8.201.199
Events.anr.msu.edu – 35.8.200.220
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
Expression Engine – 35.8.201.215
Web Hosting environment (other ANR websites) – 35.8.201.217
Master Gardener (External) – 128.120.155.54
Extension.org (External) – 152.46.27.147
Msu.zoom.us (External) – 54.165.201.102

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.

Agenda Item 5a

TO: Board of Commissioners Human Services, County Services, and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: October 25, 2017
SUBJECT: BCCCNP and WISEWOMAN Staffing
For the meeting agendas of November 20 and November 21, 2017

BACKGROUND

Resolution #17-293 authorized a comprehensive agreement with the Michigan Department of Health and Human Services (MDHHS) for funding to provide a variety of services for Medicaid beneficiaries. As part of this agreement, the Breast and Cervical Cancer Control Navigation Program (BCCCNP) was awarded \$201,025 and the Well-Integrated Screening and Evaluation for Women Across the Nation (WISEWOMAN) program was awarded \$50,000. This funding has been provided to the Health Promotion and Prevention Division of the Ingham County Health Department (ICHD) to implement programs focused on chronic disease risk factor screening, preventative health education, and support for healthy lifestyle changes. In order to fulfill these program functions and requirements, ICHD proposes the following for the duration of the grant:

- Increase the current .75 FTE Prevention Programs Coordinator position (#601496) to a 1.0 FTE. This position will provide increased supervision and coordination necessary for both the BCCCNP and WISEWOMAN programs.
- Decrease the current vacant 1.0 FTE Community Health Worker (CHW) position (#601043) to a 0.5 FTE position to support community outreach, health coaching, and patient navigation for both Breast and Cervical Cancer Control Navigation Program (BCCCNP) and WISEWOMAN programs.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

Funding for the proposed staffing changes will be covered entirely by MDHHS grant funds. There are no other financial impacts.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support increasing the .75 FTE Prevention Programs Coordinator position (#601496) to 1.0 FTE and to decrease the current vacant 1.0 FTE Community Health Worker (CHW) position (#601043) to a 0.5 FTE position for the duration of the grant.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADJUST STAFFING LEVELS

WHEREAS, Resolution #17-293 authorized a comprehensive agreement with the Michigan Department of Health and Human Services (MDHHS) for funding to provide a variety of services for Medicaid beneficiaries; and

WHEREAS, under this agreement, the Breast and Cervical Cancer Control Navigation Program (BCCCNP) was awarded \$201,025 and the Well-Integrated Screening and Evaluation for Women Across the Nation (WISEWOMAN) program was awarded \$50,000; and

WHEREAS, this funding has been provided to the Health Promotion and Prevention Division of the Ingham County Health Department (ICHD) to implement programs focused on chronic disease risk factor screening, preventative health education, and support for healthy lifestyle changes; and

WHEREAS, in order to fulfill these program functions and requirements, ICHD proposes the following for the duration of the grant:

- Increase the current .75 FTE Prevention Programs Coordinator position (#601496) to a 1.0 FTE. This position will provide increased supervision and coordination necessary for both the BCCCNP and WISEWOMAN programs.
- Decrease the current vacant 1.0 FTE Community Health Worker (CHW) position (#601043) to a 0.5 FTE position to support community outreach, health coaching, and patient navigation for both Breast and Cervical Cancer Control Navigation Program (BCCCNP) and WISEWOMAN programs; and

WHEREAS, the Health Officer recommends approval to increase the .75 FTE Prevention Programs Coordinator position (#601496) to 1.0 FTE and to decrease the current vacant 1.0 FTE Community Health Worker (CHW) position (#601043) to a 0.5 FTE position for the duration of the grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves increasing the .75 FTE Prevention Programs Coordinator position (#601496) to 1.0 FTE and decreasing the current vacant 1.0 FTE Community Health Worker (CHW) position (#601043) to a 0.5 FTE position for the duration of the grant.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary adjustments to the budget and position allocation list, consistent with this resolution.

Agenda Item 5b

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: October 24, 2017
SUBJECT: Agreement with Michigan Department of Agriculture and Rural Development
For the meeting agendas of November 20 and November 21, 2017

BACKGROUND

The Environmental Health Division of the Ingham County Health Department (ICHD) operates a Household Hazardous Waste Program (HHW) which accepts hazardous waste for disposal. This program is open to all Ingham county residents free of charge. Annually, the Michigan Department of Agriculture and Rural Development (MDARD) contracts with ICHD under the Clean Sweep agreement to provide funding to cover the cost of disposing pesticides and herbicides collected throughout the year. MDARD has proposed to provide ICHD with up to \$14,000 in funding for FY 2018 for the disposal of pesticides and herbicides.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The MDARD funding of up to \$14,000 was anticipated and has been included in the proposed FY 2018 budget.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into a Clean Sweep agreement with MDARD for up to \$14,000 for the period of October 1, 2017 through September 30, 2018.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO A MICHIGAN AGRICULTURE ENVIRONMENTAL
ASSURANCE PROGRAM CLEAN SWEEP PROGRAM AGREEMENT WITH THE MICHIGAN
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

WHEREAS, the Environmental Health Division of the Ingham County Health Department (ICHD) operates a Household Hazardous Waste Program (HHW) which accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham county residents free of charge; and

WHEREAS, annually, the Michigan Department of Agriculture and Rural Development (MDARD) contracts with ICHD under the Clean Sweep agreement to provide funding to cover the cost of disposing pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHD with up to \$14,000 in funding for FY 2018 for the disposal of pesticides and herbicides for the period of October 1, 2017 through September 30, 2018; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a MAEAP Clean Sweep Program agreement with MDARD for up to \$14,000 for the period of October 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an MAEAP Clean Sweep Program agreement with MDARD for up to \$14,000 for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: October 24, 2017
SUBJECT: Amend Resolution #17-207 to Update Environmental Health Fees
For the meeting agendas of November 20 and November 21, 2017

BACKGROUND

The Ingham County Board of Commissioners adopted Resolution #17-207 to update various fees for county services. Two charges on the Ingham County Health Department (ICHHD) Environmental Health (EH) Division's fee schedule are listed incorrectly and require an adjustment. The fee for a failed follow-up food service inspection should be \$150; it was mistakenly entered as \$530, the amount recommended in a recent study of the EH fee schedule. EH determined that \$530 would pose an undue burden to operators and recommends that the fee remain at \$150 as in previous years. The fee for tobacco licensing in East Lansing should be \$301.67; it was mistakenly entered as \$290 but must be increased in order to comply with the requirements of Ingham County tobacco regulations and to remain in line with the fee for tobacco licensing in the rest of county.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

No substantial impact on the budget is anticipated as the FY 2018 budget was developed with these adjusted amounts.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to amend Resolution #17-207 to adjust the failed follow-up food service inspection fee to \$150 and the East Lansing tobacco licensing fee to \$301.67 on the Environmental Health fee schedule.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #17-207 TO ADJUST THE INGHAM COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH DIVISION FEES

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #17-207 to update various fees for county services; and

WHEREAS, two charges on the Ingham County Health Department (ICHHD) Environmental Health (EH) Division's fee schedule are listed incorrectly and require an adjustment; and

WHEREAS, the fee for a failed follow-up inspection should be \$150; it was mistakenly entered as \$530, the amount recommended in a recent study of the EH fee schedule but EH determined that \$530 would pose an undue burden to operators and recommended that the fee remain at \$150 as in previous years; and

WHEREAS, the fee for tobacco licensing in East Lansing should be \$301.67; it was mistakenly entered as \$290 but must be increased in order to comply with the requirements of Ingham County tobacco regulations and to remain in line with the fee for tobacco licensing in the rest of county; and

WHEREAS, no substantial impact on the budget is anticipated as the FY 2018 budget was developed with these adjusted amounts; and

WHEREAS, the Health Officer recommends approval of adjusting the failed follow-up food service inspection fee to \$150 and the East Lansing tobacco licensing fee to \$301.67 on the Environmental Health fee schedule.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves adjusting the failed follow-up food service inspection fee to \$150 and the East Lansing tobacco licensing fee to \$301.67 on the Environmental Health fee schedule.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution

Agenda Item 5d

TO: Board of Commissioners Human Services, County Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: October 25, 2017
SUBJECT: Acceptance of Mid-State Health Network Funds
For the meeting agendas of November 20 and November 21, 2017

BACKGROUND

Mid-State Health Network (MSHN) works to ensure access to high-quality, locally-delivered, effective and accountable public behavioral health and substance use disorder services. The Ingham County Health Department (ICHD) has received an \$82,993 award from MSHN in order to carry out the functions of the Ingham Opioid Abuse and Prevention Initiative (IOAPI) and to provide assistance with coordinating substance abuse services. In order to fulfill program functions and requirement, ICHD proposes establishing a 1.0 FTE Program Specialist position for the duration of the agreement with MSHN.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The cost of establishing this position for the duration of that agreement will be covered by the funds awarded by MSHN.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of an IOAPI funding agreement with MSHN in an amount up to \$82,993 for the period of October 1, 2017 through September 30, 2018, as well as establishing a 1.0 FTE Program Specialist position for the duration of the agreement.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT MID-STATE HEALTH NETWORK FUNDS

WHEREAS, Mid-State Health Network (MSHN) works to ensure access to high-quality, locally-delivered, effective and accountable public behavioral health and substance use disorder services; and

WHEREAS, the Ingham County Health Department (ICHD) has received an \$82,993 award from MSHN in order to carry out the functions of the Ingham Opioid Abuse and Prevention Initiative (IOAPI) and to provide assistance with coordinating substance abuse services; and

WHEREAS, in order to fulfill program functions and requirements, ICHD proposes establishing a 1.0 FTE Program Specialist position for the duration of the agreement with MSHN, the cost of which will be covered by the funds awarded by MSHN; and

WHEREAS, the Health Officer recommends approval of an IOAPI funding agreement with MSHN in an amount up to \$82,993 for the period of October 1, 2017 through September 30, 2018, as well as establishing a 1.0 FTE Program Specialist position for the duration of the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approve an IOAPI funding agreement with MSHN in an amount up to \$82,993 for the period of October 1, 2017 through September 30, 2018, as well as establishment of a 1.0 FTE Program Specialist position (ICEA PRO, Grade 5, \$43,525.30-52,250.85) for the duration of the agreement.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services, County Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: November 6, 2017
SUBJECT: Resolution to Authorize Participation in the Mother and Infant Oral Health Pilot Project
For the meeting agendas of November 20 and November 21, 2017

BACKGROUND

The University of Detroit Mercy (U of D), recipient of a prime grant from the Michigan Department of Health and Human Services, has awarded \$83,080.00 to the Ingham County Health Department (ICHHD) as a sub-recipient of this grant to plan and implement the Michigan Initiative for Mother and Infant Oral Health Pilot Project. Through the scope of work within the project, ICHHD will hire a 1.0 FTE Dental Hygienist to operate under PA 161 and provide billable oral health services to pregnant women through the Cedar Community Health Centers – Women’s Health. The Health Department will collect data and report findings to U of D throughout the project duration. The term of the pilot project is November 1, 2017 through September 30, 2018.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The one-time award is \$83,080.00 for the period of November 1, 2017 through September 30, 2018. The funds support the hire of a 1.0 FTE Dental Hygienist (UAW TOPS, Grade 15 \$50,464.96 - \$59,318.08) to provide billable oral health services to pregnant women through Cedar Community Health Centers – Women’s Health. The Dental Hygienist position will be contingent upon the continuation of grant funding and/or revenue generated through billable oral health services in subsequent years. Through this award, the ICHHD will also receive the equipment needed to support oral health services at Women’s Health in support of the project at no additional cost. The oral health - women’s health model of care has been demonstrated to be a revenue generating model in Health Center operations.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter the Michigan Initiative for Mother and Infant Oral Health Pilot Project sub-recipient agreement with University of Detroit Mercy (U of D), and the Michigan Department of Health and Human Services in the amount of \$83,080.00 for the term of November 1, 2017 through September 30, 2018. Additionally, I recommend approval to add one (1.0) FTE Dental Hygienist position, contingent upon grant funding and/or revenue for subsequent years.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE PARTICIPATION IN THE MOTHER AND INFANT ORAL HEALTH PILOT PROJECT

WHEREAS, the University of Detroit Mercy (U of D) is recipient of a prime grant from the Michigan Department of Health and Human Services; and

WHEREAS, U of D has awarded \$83,080.00 to the Ingham County Health Department (ICHHD) as a sub-recipient of this grant to plan and implement the Michigan Initiative for Mother and Infant Oral Health Pilot Project for the period of November 1, 2017 through September 30, 2018; and

WHEREAS, through the scope of work within the project, ICHHD will hire a 1.0 FTE Dental Hygienist to operate under PA 161 and provide billable oral health services to pregnant women through the Cedar Community Health Centers – Women’s Health; and

WHEREAS, the sub-recipient grant award funds support the hire of a 1.0 FTE Dental Hygienist (UAW TOPS, Grade 15 \$50,464.96 - \$59,318.08); and

WHEREAS, through this sub-recipient grant award, the ICHHD will also receive the equipment needed to support oral health services at Women’s Health in support of the project at no additional cost; and

WHEREAS, ICHHD will collect data and report findings to U of D throughout the project duration of November 1, 2017 through September 30, 2018; and

WHEREAS, the Ingham Community Health Center Board has reviewed and supports the participation of ICHHD in the Mother and Infant Oral Health Pilot Project as a grant sub-recipient from the Michigan Department of Health and Human Services; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with U of D for acceptance of the sub-recipient grant award in the amount of \$83,080.00 for the term of November 1, 2017 through September 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the agreement with U of D for the acceptance of \$83,080.00 to plan and implement the Michigan Initiative for Mother and Infant Oral Health Pilot Project for the period of November 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.