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INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, SEPTEMBER 18, 2017 AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [August 28, 2017 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. [Department of Health and Human Services – Update and General Overview of Activities](#)
2. [Health Services Millage – Millage Eligibility for Certain IHPC Members \(Discussion\)](#)
3. [Health Department](#)
 - a. Resolution to Authorize a [2017-2018 Agreement](#) with the City of Lansing
 - b. Resolution to Authorize [Amendment #4](#) to the FY 2017 Comprehensive Agreement with the Michigan Department of Community Health
 - c. Resolution to Authorize the Fifth Year of the [Americorps*Vista Grant Cycle](#) for 2017-2018
 - d. Resolution to Authorize a 2017-2018 [Americorps State Grant](#)
 - e. Resolution to Authorize an Agreement with Enroll Michigan to Serve as a Local [Community Navigator](#) for Ingham County and Surrounding Communities
 - f. Resolution to Amend the Agreement with the [Ingham Health Plan Corporation](#)
 - g. Resolution to Amend an Agreement with [Health Stream, Inc.](#) for an Online Learning Management System
 - h. Resolution to Authorize a [Temporary Emergency Preparedness Consultant](#) Position
 - i. Resolution to Authorize an Agreement with [340Basics](#) for Third Party Administration Services
 - j. Resolution to Accept 2017 [Health Center Quality Improvement Funds](#)
 - k. Resolution to Authorize a Consolidated Collaborative, Services, and Referral Agreement with [CMH-CEI](#)
 - l. Resolution to [Accept Ryan White Title IV](#) Women, Infants, Children, and Youth (Part D) Funding Award for 2017-2020
 - m. Resolution Honoring [Rhonda Drullinger](#)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE

August 28, 2017

Draft Minutes

Members Present: Tennis, Sebolt, Nolan (arrived at 6:12p.m.), Banas (arrived at 6:16 p.m.), Anthony, and Naeyaert

Members Absent: McGrain

Others Present: Commissioner Grebner, Tim Dolehanty, Linda Vail, Teri Morton, Jill Bauer, Russ Kolski, Jared Cypher, Teresa Kmetz, Sara Lurie, Robin Reynolds, Natrenah Blackstock, Steve Lance, Kate Long, Marion Owen, Carl Burnsdone, Maggie Fenger and others

The meeting was called to order by Chairperson Tennis at 6:01 p.m. in Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the August 14, 2017 Minutes

WITHOUT OBJECTION, CHAIRPERSON TENNIS RECOGNIZED THAT THE MINUTES OF THE AUGUST 14, 2017 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS PRESENTED. Absent: Commissioners Banas, McGrain and Nolan

Additions to the Agenda

None.

Limited Public Comment

Teresa Kmetz, Capital Area United Way, Mid-Michigan 2-1-1 Alliance, introduced herself and the Mid-Michigan 2-1-1 Alliance's purpose. She provided an overview of the benefits provided by Mid-Michigan 2-1-1 for Ingham County residents, and asked for the funding to be restored in the Ingham County budget.

Chairperson Tennis asked if the money from Ingham County was 83% of the agency's budget.

Ms. Kmetz stated that 83% of the funds allocated for the 2-1-1 program were spent in Ingham County.

Chairperson Tennis asked what percentage of the 2-1-1 program's budget was from Ingham County's allocation.

Ms. Kmetz stated that she could not tell him the percentage off the top of her head, but she could tell them that Ingham County's funds represented one of the largest investments outside of the Capital Area United Way.

Discussion.

Chairperson Tennis thanked Ms. Kmetz for her presentation.

Ms. Kmetz thanked the committee.

	<u>Budget Book</u>
	<u>Section-Page</u>
1. <u>Budget Hearings</u>	
a. Veteran Affairs.....	4-82
b. Tri-County Aging Consortium.....	4-80
c. Transportation Millage.....	4-78
d. MSHN Substance Abuse.....	4-76
e. Mid Michigan 2-1-1 Alliance.....	4-75
f. Medical Examiner.....	4-72
g. Medical Care Facility.....	4-68
h. Health Department.....	4-29
i. Department of Human Services.....	4-21
j. Cooperative Extension.....	4-5
k. Community Mental Health	4-2
l. Community Agencies.....	4-1

Chairperson Tennis asked those departments or affiliated entity representatives that were satisfied with their pieces of the Controller’s Recommended Budget to state their name and department.

The following representatives stated they were satisfied with their piece of the Controller’s Recommended Budget:

<u>Representative</u>	<u>Department or Affiliated Entity</u>
Natrenah Blackstock	Veteran Affairs
Kate Long/Marion Owen	Tri-County Aging Consortium
Steve Lance	Medical Care Facility
Sara Lurie	Community Mental Health

2. Health Services Millage

Robin Reynolds, Ingham Health Plan Corporation Director, addressed the committee regarding the controller’s recommended budget for IHPC, as it was \$500,000 less than what IHPC had recommended to the Controller. She further stated that the reason for the funding request was to cover the individuals that are not eligible for Medicaid and have not enrolled in a health plan on the marketplace.

Chairperson Tennis asked how many people that would cover.

Ms. Reynolds stated that would be 442 members. She further stated there was bridge coverage, and the IHPC covered them currently but they did not get reimbursed.

Commissioner Anthony asked if they could do that within the confines of the existing millage.

Teri Morton, Deputy Controller, stated that with the current projected revenue stream for 2018 and the amount they were planning for Community Mental Health, they would have to take \$270,000 from the fund balance in order to fund both of those requests in full. She further stated that there was a fund balance of \$600,000 in the health millage fund, those two amounts would not be sustainable over the long term but could be managed.

Commissioner Nolan arrived at 6:12p.m.

Chairperson Tennis stated this would not be a general fund issue or a Z-List issue, as it would solely be allowing additional health millage funds to be used for this purpose. He further stated that he did not believe they were going to spend all of that, as it would just be a cap.

Ms. Reynolds stated that the funds were drawn down by invoice, so once someone submitted a claim, they sent the claim on to the county for millage eligible folks.

Jared Cypher, Deputy Controller, stated the claims were sent for reimbursement with the exception of dental claims.

Ms. Reynolds stated that was correct.

Chairperson Tennis asked Ms. Reynolds for more information on the bridge program.

Ms. Reynolds stated that the bridge program was very much like the millage, but people in it were over 138% of the poverty limit and so they were not eligible for Healthy Michigan or Medicaid, but were eligible for the marketplace. She further stated that they could do an application for the marketplace, but many had done that and found that it was not affordable as the out of pocket costs were exceptional.

Ms. Reynolds stated they did not sign up because their deductible was \$6,000 to start, so they did not pay for it because they could not afford it, so they don't sign up because their deductible is 6k to start so they don't pay for it. She further stated that these were the same people they had always served.

Chairperson Tennis asked if there was a hard income cap.

Ms. Reynolds stated the cap was \$28,000 for both.

Chairperson Tennis asked what 200% of the poverty level was.

Ms. Reynolds stated that was \$27,000.

Mr. Cypher stated that was for a single person.

Ms. Reynolds stated the poverty level was \$11,000 for a single person, but they had always gone up to 250% of the poverty level, or about 240% now, because they put \$28,000 in the millage not the percentage.

Commissioner Nolan stated that she was on the IHPC board, and she wanted to provide information for those people who have not been part of the previous discussion about covering the bridge employees. She further stated that the discussion among commissioners had been to just cover the specific people that meet the millage language.

Commissioner Nolan stated that the people who were covered on bridge by IHPC had other options but that did not mean they could afford them. She further stated that she felt empathy for them but it did not mean they precisely met the millage criteria either.

Commissioner Nolan stated that they had taken a pretty hard line in this committee in regards to not covering bridge applicants.

Commissioner Banas arrived at 6:16 p.m.

Commissioner Nolan asked Mr. Cypher if she had missed anything in her explanation of the bridge applicant issue.

Mr. Cypher stated Commissioner Nolan had not missed anything that he knew of.

Chairperson Tennis asked what other part of the millage criteria these people did not meet.

Mr. Cypher stated that the way the millage language read in order to be eligible for coverage, they were not eligible for Medicaid under the Affordable Care Act, their income was under \$28,000 and they did not have medical insurance. He further stated that the interpretation of that had always been if they were a bridge coverage person, they had the option of taking medical insurance therefore they were not covered under the millage because they had the option to seek insurance elsewhere.

Chairperson Tennis asked if everyone had the option to seek other insurance.

Ms. Reynolds stated that seeking other insurance was always an option. She further stated that anyone could go out and buy a Blue Cross plan, but it was not affordable for most people.

Ms. Reynolds stated that she wished the marketplace was affordable but it was not for a certain group. She further stated there were really good subsidies on the income that was 139% of the poverty level, but the subsidies diminished as their income went up.

Mr. Cypher stated that a key distinction was that under the Affordable Care Act insurance was mandated therefore you are breaking the law if you are not insured, and was the county going to cover people if they were breaking the law.

Commissioner Naeyaert stated that she agreed with Commissioner Nolan that they had taken a hard stand, and would not favor this given the state of the budget this year. She further stated that some of them had talked about changing the millage language to include other things but for now she did not think they could do it.

Commissioner Nolan stated that she knew Ms. Reynolds had made this part of the budget plan for 2018, including \$300,000 from the county if they covered bridge applicants.

Ms. Reynolds stated that was an additional \$500,000.

Commissioner Nolan stated there was a request for an additional \$500,000 because there is a deficit that has been running at IHP that had been coming from spending down the \$10 million. She further stated this was a way to patch up that hole.

Commissioner Nolan stated that she had asked Chairperson Tennis to include this as an agenda discussion mainly for the purposes of people who have not sat on this committee and engaged in why we do not cover bridge people, which has already been discussed in this committee at length. She further stated that she felt strongly that they were doing the right thing by covering who they cover and not adding additional people.

Commissioner Nolan related a personal story about her sister regarding this issue, and stated that she had the deepest sympathy for her sister and people who were much poorer than her, because it was terrible out there.

Ms. Reynolds stated that the marketplace would only be open for a month this year therefore people would not be able to sign up once enrollment was closed.

Commissioner Sebolt stated that Mr. Cypher had said that people were technically breaking the law by not having health insurance, but if they were covered under this plan, then they would not be breaking the law.

Mr. Cypher stated that this was a benefit but was not insurance.

Chairperson Tennis stated that this plan did not count as insurance.

Ms. Reynolds stated that these people did have to pay the penalty for not having insurance, even if they were currently covered under the plan.

Discussion.

Chairperson Tennis thanked Ms. Reynolds.

Ms. Reynolds thanked the committee and stated that if nothing else she would like to see an agreement from them that the millage language did not preclude covering the bridge applicants. She further stated that they could pay what they wanted but the language was clear because they wrote it that way originally.

3. Final Ranking

Chairperson Tennis provided an overview of the next steps of the budget process.

Discussion.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET.

Chairperson Tennis stated that before the Controller's recommended budget was adopted, the committee could add items to the Z-List.

Chairperson Tennis stated that he had noticed significant cuts to many programs.

Discussion.

Commissioner Banas stated that she used to work for the Capital Area United Way 2-1-1 program but no longer did.

Commissioner Anthony stated that one of the community agencies, the Capital Area College Access Network, was a kind of grantee for her day job.

Chairperson Tennis asked if the YMCA received any money from Ingham County.

Mr. Cypher stated they did this year.

Chairperson Tennis stated that he was a contract agent for the state alliance of YMCAs of which the local YMCA is a member.

Commissioner Naeyaert stated that extension helped in the rural areas, and she had not heard anything from them regarding the cuts. She further stated that she did not think she was alone in not hearing from them, and she did not think the cut decimated them.

Mr. Cypher stated that the cut did not decimate them. He further stated the cut was a half time clerk position which was about \$30,000, and the remainder of the cut was a horticulture position of which Ingham County paid 80% of the total cost, but MSU had agreed to fund an extra \$50,000 for that position.

Commissioner Naeyaert asked if the calls that were made from Ingham County to 2-1-1 were sent to Ingham County services. She further asked if those calls were tracked in any way.

Ms. Kmetz stated the letter she had submitted detailed the Ingham County services that 2-1-1 connected residents with. She further stated that another item to note was the number of times various Ingham County departments make mention of 2-1-1 in their promotional materials, whether it was the quit tobacco resources or emergency preparedness resources.

Ms. Kmetz stated that they do track where the individuals were referred to, and on the back end 10% of the callers were contacted to see if they received their services and if they were satisfied with the services.

Commissioner Naeyaert stated that she wanted to remind the committee that even the legislators relied on 2-1-1 when constituents needed help, so in her opinion the 2-1-1 service should be on the Z-List.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. NOLAN, TO ADD \$45,750 TO THE Z-LIST FOR THE PURPOSE OF FUNDING THE 2-1-1 PROGRAM THROUGH CAPITAL AREA UNITED WAY.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner McGrain

THE MOTION TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET WITH THE ADDITION OF \$45,750 FOR THE 2-1-1 PROGRAM THROUGH CAPITAL AREA UNITED WAY TO THE Z-LIST, CARRIED UNANIMOUSLY. Absent: Commissioner McGrain

Discussion.

Announcements

None.

Public Comment

Sara Lurie, Community Mental Health Authority, stated that she wanted to recognize that the commissioners had to make lots of difficult decisions with limited funds. She further stated that on behalf of the organization she wanted to thank the commissioners for their continued support.

Ms. Lurie stated that their support was vitally important and allowed them to continue to serve Ingham County residents and maintain the services that they otherwise might not be able to.

Discussion.

Ms. Lurie stated that the addition would add about 40,000 square feet to the front of the building. She further stated that the reasons for the expansion and the timing of it was because the building was paid off, they had overgrown that space a number of years ago, and they currently leased an enormous amount of space in the area, with some of the main programs and services like their Human Resources Department were off-site currently.

Ms. Lurie stated that creating more space in the main facility allowed them to bring people back into the building and have more efficiency than they had currently, and built in space for growth

if needed. She further stated that if for some reason they had to consolidate, they would be able to bring more things back into the building which would reduce costs in the long run.

Commissioner Nolan thanked Ms. Lurie for the update.

Adjournment

The meeting was adjourned at 6:41 p.m.

SEPTEMBER 18, 2017 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

3. Health Department

a. *Resolution to Authorize a 2017-2018 Agreement with the City of Lansing*

This resolution authorizes the acceptance of \$50,000 from the City of Lansing for 2017-18. Supported services will include the following:

1. \$41,000 to support the Day Care Scholarship Program. This funding will consist of \$34,000 in scholarship funding and \$7,000 for an Early Childhood Consultant in the Office for Young Children which will administer the scholarships.
2. \$8,000 to support the position of a nurse in the Forest Health Center.
3. Membership with Greater Lansing Homeless Resolution Network/Chamber of Commerce \$1,000.

b. *Resolution to Authorize Amendment #4 to the FY 2017 Comprehensive Agreement with the Michigan Department of Community Health*

This resolution authorizes amendment #4 to the FY 2017 comprehensive agreement with the MI Department of Community Health. The Comprehensive Agreement is the annual process whereby MDHHS transmits State and Federal Funds to Ingham County to support public health programs. The financial impact of this amendment will increase the agreement for Comprehensive Local Health Services from \$5,360,352 to \$5,371,150, a total increase of \$10,798. The amendment makes the following specific changes in the budget:

- Family Planning Services: increase of \$3,000 from \$276,392 to \$279,392
- Public Health Emergency Preparedness (PHEP) 7/01/17 – 9/30/17: increase of \$37,763 from \$0 to \$37,763
- Breast & Cervical Cancer Control Coordination: decrease of \$25,375 from \$226,625 to \$201,250
- Michigan Colorectal Cancer Early Detection Program: decrease of \$4,590 from \$4,590 to \$0

c. *Resolution to Authorize the Fifth Year of the Americorps*Vista Grant Cycle for 2017-2018*

This resolution authorizes funding for the fifth year of the Americorps Vista Grant cycle. The Corporation for National and Community Services (CNCS) has provided Ingham County an agreement for the fifth year of the funding cycle for 2017-2018 providing funding for up to sixteen (16) AmeriCorps*VISTA members to perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems.

CNCS has granted ICHD the fifth year funding for the AmeriCorps*VISTA Program with a total budget of \$163,896 for the 2017-2018 fiscal year comprised of \$11,000 CNCS funds and \$152,896 local resources and authorizes a grant agreement with the CNCS for the time period of September 17, 2017 through September 15, 2018. Out of a total of 16 FTE AmeriCorps*VISTA members, 15 FTE will be placed in host sites selected through an RFP process and 1 FTE AmeriCorps*VISTA Leader will be placed with the ICHD AmeriCorps*VISTA program.

The Local Resources are drawn from:

- | | |
|---|-----------|
| 1) Cash contributions from the external host sites totaling | \$115,110 |
| 2) VISTA Deferred Revenue Cost Share Funds | \$15,713 |
| 3) Revenue from Ingham County | \$22,073 |

From the Local Resources, CNCS is requiring payment of the VISTA Cost Share in the amount of \$71,280.

Separate from the \$163,896 budget, CNCS will pay the following member expenses directly to the members out of additional Federal dollars: Living Allowances of \$121,200; Education and End of Service Awards \$92,400 and Health Insurance \$43,200 for a total of \$256,800.

d. Resolution to Authorize a 2017-2018 Americorps State Grant

This resolution authorizes the 2017-2018 Americorps State Grant. Michigan Department of Human Services has granted Ingham County Health Department a 2017-2018 AmeriCorps State Grant of \$156,499 as the third year in a three year funding cycle. A total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process.

Of this \$156,499 offered by Michigan Department of Human Services, the Michigan Community Service Commission will withhold \$1,629 as an administrative fee. The net grant to Ingham County will be \$154,870. This grant requires a Match of 46%.

	Amount	Percent
Grant	156,499	54%
Match	137,014	46%
Total	293,513	100%

The match is drawn from:

- 1) Cash contributions from the external host sites totaling \$126,870;
- 2) Existing salary and fringe used as match of \$3,627; and
- 3) Indirect costs used as match of \$6,517.
- 4) This is included in the department's 2018 budget.

e. Resolution to Authorize an Agreement with Enroll Michigan to Serve as a Local Community Navigator for Ingham County and Surrounding Communities

This resolution authorizes Enroll Michigan to provide Ingham County with \$30,000 for the time period of September 2, 2017 through September 1, 2018 to serve as a local community navigator. The Registration and Enrollment (R&E) Unit of the Health Department will provide outreach, education, and enrollment both through the Marketplace and the MI-Bridges program. R&E staff are certified Navigators and available to assist local consumers in understanding their enrollment options.

f. Resolution to Amend the Agreement with the Ingham Health Plan Corporation

This resolution authorizes the extension of the existing provider agreement with Ingham Health Plan Corporation (IHPC) for the period of October 1, 2017 through September 30, 2018. The provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHPC members assigned to the ICHD Community Health Centers. ICHD will receive the same fee-for-service payment as other IHPC medical providers. The reimbursement amount will be no less than standard Medicaid reimbursement rates, less co-payments, deductibles, and other such amounts.

g. Resolution to Amend an Agreement with Health Stream, Inc. for an Online Learning Management System

This resolution amends an agreement with HealthStream, Inc., to provide an online Learning Management System to extend the agreement for an additional three years with a term of September 1st, 2017 through August 31st, 2020. The amended agreement is for an annual licensing fee of \$10,559.50 for 350 users. This represents an annual cost of \$30.17 per employee. Funds for this learning management system were included in the Health Department's budget request for 2018.

h. Resolution to Authorize a Temporary Emergency Preparedness Consultant Position

This resolution authorizes the hire of a temporary Emergency Preparedness Consultant to assist in the development, implementation, and evaluation of a just-in-time training program for Ingham County Health Department (ICHHD) staff and volunteers regarding their role in a public health emergency involving mass prophylaxis. This position will also assist in developing, conducting, and evaluating exercises to test emergency plans and may recruit and train community partners on the closed Point of Dispensing (POD) program, identify training gaps, and develop training materials to meet unmet needs. Human Resources has approved the position description. The cost of a temporary emergency preparedness consultant is estimated at \$18,400 for 29 hours per week for 26 weeks at a cost not to exceed \$18,400. This temporary position will be filled in ICHHD's 2018 fiscal year. Funding for this temporary position was included in the FY 2018 Comprehensive Agreement with the Michigan Department of Health and Human Services for the delivery of public health services, including emergency preparedness, in the amount of \$154,800. This agreement was approved by the Ingham County Board of Commissioners in Resolution 17-293.

i. Resolution to Authorize an Agreement with 340Basics for Third Party Administration Services

This resolution authorizes an agreement with 340B Technologies, Inc. for contract pharmacy third party administrator services for the term of three years, effective October 1, 2017 through September 30, 2020, with 1-year auto renewal thereafter. 340B Technologies Inc. will be compensated at \$4.30 per administrative claim processed, with a \$2,000 monthly minimum. Funds will be available to cover the cost of the agreement via the 340B savings generated through the contract pharmacies.

j. Resolution to Accept 2017 Health Center Quality Improvement Funds

This resolution accepts a one-time grant supplement of \$99,822 of 2017 Health Center Quality Improvement funds to support Community Health Center operations. These funds were awarded to the Health Department in recognition of its display of high levels of quality performance in Calendar Year 2016 Uniform Data System reporting to continue to strengthen quality improvement activities, including achieving new and/or maintaining existing patient-centered medical home recognition. The funds will be available for use through the end of the FY 2018 Health Center Program budget period, which ends January 31, 2019.

k. Resolution to Authorize a Consolidated Collaborative, Services, and Referral Agreement with CMH-CEI

This resolution consolidates several existing agreements the Health Department currently has with Community Mental Health, and extends the expiration date to September 30, 2018. Consolidating the terms of the existing agreements will not incur any additional costs, however the addition of two (2.0) FTE of Mental Health Therapists at the cost of \$74,566 each, and an additional 0.25 FTE supervisor, at the cost of \$29,577 will increase the total cost of the new agreement to \$613,981.

l. Resolution to Accept Ryan White Title IV Women, Infants, Children, and Youth (Part D) Funding Award for 2017-2020

This resolution accepts funding for the Ryan White Title IV Women, Infants, Children, and Youth (Part D) funding award, in an amount not to exceed \$483,774 on an annual basis from August 1, 2017 through July 31, 2020, and renews the Infectious Disease Provider Services Agreement with Michigan State University for the amount of \$48,738 for year 1 (August 1, 2017 through July 31, 2018) and in the amount of \$49,713 in year 2 (August 1, 2018 through July 31, 2019).

The funding approved in this resolution provides for the creation of a 1.0 FTE Customer Support Specialist – Ryan White (ICEA PRO Level 5) and a change in position #601070 from 1.0 FTE Nurse Case Manager –CHC (ICEA PHN Level 3) to a 1.0 FTE Senior Nurse Program Manager (ICHA PHN Level 4).

m. Resolution Honoring Rhonda Drullinger

This resolution honors Rhonda Drullinger for more than 26 years of dedicated service to Ingham County.

OTHER ITEMS:

1. *Department of Health and Human Services – Update and General Overview of Activities*

The DHHS Board will attend the meeting to provide an update on activities and a general overview of what the Board does. A memo from Chairperson Bruce Bragg is included in the agenda packet.

2. *Health Services Millage – Millage Eligibility for Certain IHPC Members (Discussion)*

The Ingham Health Plan Corporation will be in attendance to discuss their 2018 contract, and their request for millage funds to cover all IHPC members, including those with “bridge” coverage. Their presentation is included in the agenda packet.

September 5, 2017

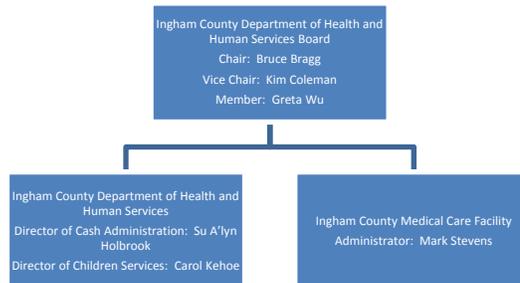
Todd Tennis, Chairperson
Ingham County Human Services Committee
Box 319
Mason, MI 48854

Re: Ingham County Department of Health and Human Services Board

Dear Mr. Tennis,

Thank you for inviting the Ingham County Department of Health and Human Services Board (Board) to attend the September 18th Ingham County Human Services Committee meeting to discuss the Board’s statutory framework, roles, and responsibilities for the Ingham County Department of Health and Human Service and Ingham County Medical Care Facility. The Board looks forward to discussing the following information and addressing any questions the Human Services Committee may have.

1. The Social Welfare Act (Public Act 280 of the Public Acts of 1939) provides the statutory framework for the creation and operations of the Ingham County Department of Health and Human Services and Ingham County Medical Care Facility.
2. The Health and Human Services Board consists of three members, two of whom are appointed by County Commissioners and a third member who is appointed by the State of Michigan. Ingham County Department of Health and Human Services Board includes: Current Chairperson: Bruce Bragg. Vice Chairperson: Kim Coleman. Member: Greta Wu (State appointee).



3. Sections 55(c) and 58 of the Public Act 280 provides that the Health and Human Services Board is authorized to supervise and be responsible for the operations of the County Medical Care Facility.
4. The Public Employment Relations Act, Public Act 336 of 1947, as amended by Act 379 of 1965, MCL 423.201 et seq. ("PERA"), dictates that the Health and Human Services Board is the statutory "employer" of the employees of the Medical Care Facility.
5. Section 46 of the Public Act 280 provides that the Health and Human Services Board is authorized to administer the powers and duties of the Ingham County Department of Health and Human Services.

Respectfully,

Bruce Bragg, Chairperson
Ingham County Department of Health and Human Services Board



INGHAM HEALTH PLAN - COVERING THE UNINSURED

in Ingham County

Ballot & Resolution 14-320 Language

INGHAM COUNTY HEALTH SERVICES RENEWAL MILLAGE

For the purpose of reauthorizing and continuing a millage at the same millage level previously approved by the voters in 2012 for funding of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than \$28,000 and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, and essential care such as preventative testing and treatment for cancer, diabetes, heart disease and other serious illnesses for low-income residents, shall the previously approved millage above the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be continued and renewed at up to 0.52 mills (\$0.52 per thousand dollars of state taxable valuation) for a period of five years (2015-2019), inclusive?

If levied in full, this millage would raise an estimated \$3,425,803 in the first calendar year.

YES

NO

Ingham County Health Service Millage Contract with Ingham Health Plan Corp.

All services provided by IHPC shall comply with the each of requirements noted below:

- (1) The services shall be basic health care services (the use of these funds may be to help pay for access to doctor visits, generic medications, and essential care such as preventative testing and treatment for cancer, diabetes, heart disease and other serious illnesses for low-income residents, and for dental services).
- (2) The services shall be for only persons that are Ingham County residents.
- (3) The services shall be for only persons who are not eligible for Medicaid under the Federal Affordable Care Act (ACA), except that services may be provided for those individuals have been granted a verified ACA income-related or hardship exemption.
- (4) The services shall be for only persons whose individual income is less than \$28,000.
- (5) The services shall be for only persons who do **not** have medical insurance and are not eligible for medical insurance under the federal ACA, unless those individuals have been granted an income-related or hardship exemption.

Interpretation Comparison

Millage Language

For the purpose of reauthorizing and continuing a millage at the same millage level previously approved by the voters in 2012 for funding of providing basic health care services to Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and whose individual income is less than \$28,000 and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, and essential care such as preventative testing and treatment for cancer, diabetes, heart disease and other serious illnesses for low-income residents, shall the previously approved millage above the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be continued and renewed at up to 0.52 mills (\$0.52 per thousand dollars of state taxable valuation) for a period of five years (2015-2019), inclusive?

If levied in full, this millage would raise an estimated \$3,425,803 in the first calendar year.

YES 57,041 70.28%

NO 24,125 29.72%



This language in contract not found in millage language

Contract Language

All services provided by IHPC shall comply with each of the requirements noted below:

- (1) The services shall be basic health care services (the use of these funds may be to help pay for access to doctor visits, generic medications, and essential care such as preventative testing and treatment for cancer, diabetes, heart disease and other serious illness for low-income residents, and for dental services)
- (2) The services shall be for only persons that are Ingham County residents.
- (3) The services shall be for only persons who are not eligible for Medicaid under the Federal Affordable Care Act (ACA), except that services may be provided for those individuals have been granted a verified ACA income-related or hardship exemption.
- (4) The services shall be for only persons who individual income is less than \$28,000.
- (5) The services shall be for only persons who do **not** have medical insurance and are not eligible for medical insurance under the federal ACA, unless those individuals have been granted an income-related or hardship exemption.

Current IHP Membership

DEEMED MILLAGE ELIGIBLE BY COUNTY (Reimbursable)

Aug 2017: Members 1,085

- County Resident
- Make Less than \$28,000 for 1 person
- Not eligible for Medicaid
- Not eligible for medical insurance under the federal ACA

DEEMED MILLAGE INELIGIBLE BY COUNTY (“Bridge” Not Reimbursable)

Aug 2017: Members 442

- County Resident
- Make Less than \$28,000 for 1 person
- Not eligible for Medicaid
- Uninsured & ACA unaffordable or enrollment not open



Coverage for all uninsured

SCENERIOS

SCENERIOS



The Scenarios on the following pages are not actual IHPC members.

These are example of the Demographic and coverage options for “typical” IHPC members.



Ingham County Residents

NOT MILLAGE ELIGIBLE

KIRK

- 20 year old healthy male.
- Works as a line worker 36 hrs a week.
- Makes \$13.75 (annual \$25,740).
- 216% FPL is over income for Healthy Michigan.
- Employer does not offer insurance for less than full time.



Not millage eligible

- Marketplace closed but when open based on 2017
 - ▣ Lowest Silver PHP plan available to purchase is \$145 mo.
 - ▣ \$3,500 deductible with \$5,700 out of pocket maximum
 - ▣ Generic Prescriptions are \$25.00
 - ▣ Services only covered at 70%

***IS THE MARKETPLACE AFFORDABLE
FOR KIRK?***



Joe and Veronica

- ❑ Married couple in their 30's.
- ❑ Both work full-time.
- ❑ Joe makes \$9.15 an hour.
- ❑ Veronica makes \$9.30 an hour.
- ❑ Together they make \$38,376 yr. (158% FPL)
- ❑ They have 2 children that are on Mi-Child.
- ❑ Joe has high blood pressure & is going untreated.
- ❑ They could purchase employer sponsored coverage at \$376 per month. (11.75% of annual income)



Not millage eligible



- Marketplace offers no tax credits for Joe & Veronica since their employers offer ins.
- Lowest silver PHP plan available to purchase is \$639 mo.
- \$10,000 deductible with \$14,300 out of pocket maximum
- 70% coverage

ARE THE MARKETPLACE & EMPLOYEE SPONSORED COVERAGE AFFORDABLE FOR JOE & VERONICA?

Mindy

- 25 year old woman.
- Works 38 hrs a week as a receptionist.
- Susan makes \$9.45 hr.
- She is over income for Healthy Michigan.
- Employer does not offer insurance.



Not millage eligible

- Marketplace offers tax credits for Mindy.
- Lowest silver plan available to purchase is \$70 mo. It has a \$750 deductible with 70% coverage and \$1,500 out of pocket maximum.

***MARKETPLACE IS NOT AFFORDABLE
FOR MINDY AFTER LIVING EXPENSES***



Carl and Sara

- Married couple in their 40's.
- Sue is supported by her spouse.
- Carl works 40 hours a week for \$19.50 hour
- Carl is offered insurance through his employer
- Carl's employer does not cover dependents.



Not millage eligible

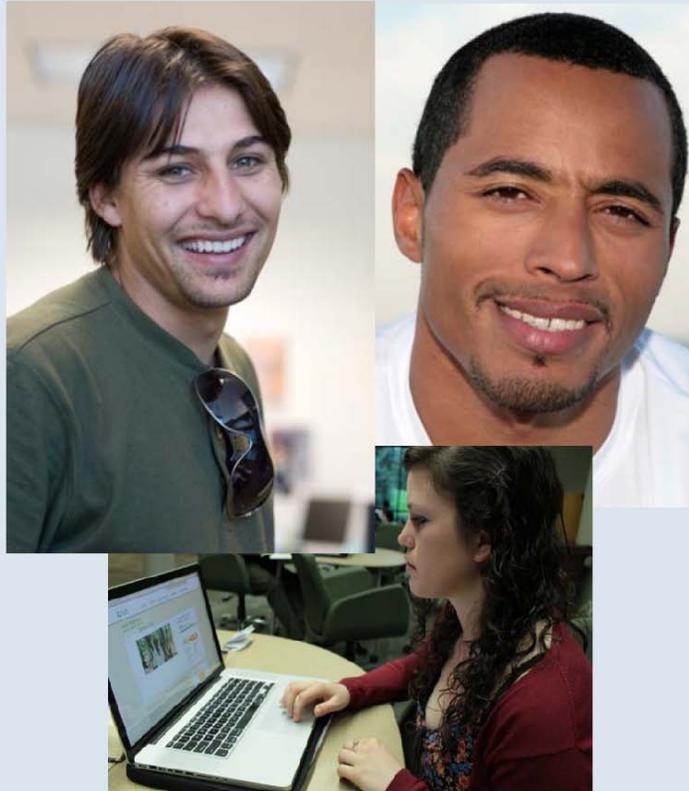
- ❑ Marketplace not available for Sara because Carl is offered affordable coverage through his employer. (“family glitch”)

If it was available:

- ❑ Lowest silver PHP plan available to purchase is \$291 mo.
- ❑ \$3,500 deductible with \$5,700 out of pocket maximum.
- ❑ 70% coverage

***MARKETPLACE & EMPLOYEE
SPONSORED COVERAGE IS
NOT AVAILABLE TO SARA***





Ingham County Residents

Millage Eligible

Lindsey



- 22 year old female LCC student
- Works as a waitress for \$3.38 hour for approximately 18 hours week. Tip income varies. Reports \$16,200 annual income.
- Medicaid application complete but comes back pending. DHS requests income verification.

Millage Eligible

- Lindsey is provided Ingham Health Plan with 90 Day Medicaid pending coverage



Marcus

- Single 43 year old male.
- Has Diabetes.
- Has 2 dependents.
- Works 40 hour week as a cook.
- Income is \$15.50 hr.
- He does not have employer sponsored coverage.
- He qualifies for Medicaid Spend Down due to his dependents, but his coverage is because his income is over limit and has to spend \$750 or more a month. Before coverage begins.



Millage Eligible

- **Marcus is eligible for Ingham Health Plan with Spend Down eligibility**



Nick

- 39 year old male.
- Married with 3 children.
- Works as a Laborer in construction.
- Kidney Disease.
- Makes \$400 week in cash.
- Annual income is \$25,800 for family of 5. (below 100% FPL)
- Not a U.S. Citizen.



Millage Eligible

Nick receives Ingham Health Plan

- Does not qualify for Medicaid.
- Does not qualify for Marketplace.



Request to Ingham County for 2018 budget



- Cover all Ingham County residents that are uninsured, and at or below \$28,000 of individual annual income.
- County goal of access to healthcare for all citizens.
- Total 2018 Millage Expenditure Estimate at \$1,467,763.
- County reimburses actual claims cost + 20% administration.

2018 IHPC Health Services Millage Funding Request

1,550 monthly membership		18,600	member months
Service	PMPM		Cost
Medical Claims (1,550)	44.48		\$ 827,328
Pharmacy Claims (1,550)	6.21		\$ 115,506
Dental Claims (1,550)	15.07		\$ 280,302
Total Claims Cost	65.76		\$ 1,223,136
Administration	20%		\$ 244,627
Total	78.91		\$ 1,467,763

**IHPC 2018 Ingham Health Services Millage Funding Request:
\$1,467,763**

TO: Board of Commissioners Human Services & Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 24, 2017
SUBJECT: 2017-2018 Agreement with the City of Lansing
For the meeting agendas of September 18, 2017 & September 20, 2017

BACKGROUND

For several years, the City of Lansing has provided financial support for various services provided by or through the Ingham County Health Department (ICHD) that benefit Lansing residents. The City of Lansing would like to continue providing this support for 2017-18. Supported services will include the following:

1. \$41,000 to support the Day Care Scholarship Program. This funding will consist of \$34,000 in scholarship funding and \$7,000 for an Early Childhood Consultant in the Office for Young Children which will administer the scholarships.
2. \$8,000 to support the position of a nurse in the Forest Health Center.
3. Membership with Greater Lansing Homeless Resolution Network/Chamber of Commerce \$1,000.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

Acceptance of the \$50,000 in proposed funding allows ICHD to maintain services it may otherwise be unable to provide. These funds have been included in the 2017-18 budgets.

OTHER CONSIDERATIONS

There are no other alternatives.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with the City of Lansing to accept \$50,000 in funds to support public health services for Lansing residents for the period of July 1, 2017 through June 30, 2018.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A
2017-2018 AGREEMENT WITH THE CITY OF LANSING**

WHEREAS, the City of Lansing has for many years provided funding to Ingham County Health Department (ICHD) to help support public health services for City of Lansing residents; and

WHEREAS, the City of Lansing is proposing to provide \$50,000 in funding for the 2017-2018 fiscal year; and

WHEREAS, these revenues are anticipated in ICHD's budget request; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the agreement with the City of Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the City of Lansing to accept \$50,000 in funds to support public health services for Lansing residents for the period of July 1, 2017 through June 30, 2018.

BE IT FURTHER RESOLVED, that the City of Lansing Funding will support the following services:

1. Forest Community Health Center - \$8,000
2. Child Care Scholarship Program - \$41,000
3. Membership with Greater Lansing Homeless Resolution Network/CoC \$1,000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Finance and Human Services Committee
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 24, 2017
SUBJECT: FY 2017 State of Michigan Comprehensive Agreement Amendment #4
For the meeting agendas of September 18, 2017 & September 20, 2017

BACKGROUND

The Ingham County Health Department (ICHD) currently receives funding from the Michigan Department of Health and Human Services (MDHHS) via the Comprehensive Agreement. The Comprehensive Agreement is the annual process whereby MDHHS transmits State and Federal Funds to Ingham County to support public health programs. The Board of Commissioners authorized the 2016-2017 Agreement in Resolution #16-339, Amendment #1 in Resolution 16-494, Amendment # 2 in Resolution #17-034, and Amendment # 3 in Resolution #17-210.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The financial impact of this amendment will increase the agreement for Comprehensive Local Health Services from \$5,360,352 to \$5,371,150, a total increase of \$10,798. The amendment makes the following specific changes in the budget:

- Family Planning Services: increase of \$3,000 from \$276,392 to \$279,392
- Public Health Emergency Preparedness (PHEP) 7/01/17 – 9/30/17: increase of \$37,763 from \$0 to \$37,763
- Breast & Cervical Cancer Control Coordination: decrease of \$25,375 from \$226,625 to \$201,250
- Michigan Colorectal Cancer Early Detection Program: decrease of \$4,590 from \$4,590 to \$0

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support Amendment # 4 with MDHSS.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #4 TO THE FY 2017 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDHHS and Ingham County have entered into a FY 2017 agreement authorized in Resolution #16-339, Amendment #1 in Resolution #16-494, Amendment #2 in Resolution #17-034, and Amendment #3 in Resolution #17-210; and

WHEREAS, the MDHHS has proposed Amendment #4 to the current agreement to adjust grant funding levels and clarify agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize Amendment #4 with MDHSS.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #4 to the FY 2017 Comprehensive Agreement with MDHHS.

BE IT FURTHER RESOLVED, that the total amount of Comprehensive Agreement funding shall increase from \$5,360,352 to \$5,371,150, an increase of \$10,798.

BE IT FURTHER RESOLVED, that the increase consists of the following specific changes to program budgets:

- Family Planning Services: increase of \$3,000 from \$276,392 to \$279,392
- Public Health Emergency Preparedness (PHEP) 7/01/17 – 9/30/17: increase of \$37,763 from \$0 to \$37,763
- Breast & Cervical Cancer Control Coordination: decrease of \$25,375 from \$226,625 to \$201,250
- Michigan Colorectal Cancer Early Detection Program: decrease of \$4,590 from \$4,590 to \$0

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Ingham County Health Department's 2017 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Health Officer, Linda S. Vail, MPA, Health Officer is authorized to submit Amendment #4 of the FY 2017 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 28, 2017
SUBJECT: Resolution to accept the fifth year of funding cycle of the AmeriCorps*VISTA Project
For the meeting agendas September 18, 2017 & September 20, 2017

BACKGROUND

Ingham County Health Department (ICHHD) was the recipient of grant funds in support of the AmeriCorps*VISTA Project from the Corporation for National and Community Services (CNCS) for a fourth year of the funding cycle for 2016-2017. Resolution #16-425 authorized the funding. CNCS has provided Ingham County an agreement for the fifth year of the funding cycle for 2017-2018 providing funding for up to sixteen (16) AmeriCorps*VISTA members to perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

CNCS has granted ICHHD the fifth year funding for the AmeriCorps*VISTA Program with a total budget of \$163,896 for the 2017-2018 fiscal year comprised of \$11,000 CNCS funds and \$152,896 local resources, and authorizes a grant agreement with the CNCS for the time period of September 17, 2017 through September 15, 2018. Out of a total of 16 FTE AmeriCorps*VISTA members, 15 FTE will be placed in host sites selected through an RFP process and 1 FTE AmeriCorps*VISTA Leader will be placed with the ICHD AmeriCorps*VISTA program.

The Local Resources are drawn from:

- | | |
|---|-----------|
| 1) Cash contributions from the external host sites totaling | \$115,110 |
| 2) VISTA Deferred Revenue Cost Share Funds | \$15,713 |
| 3) Revenue from Ingham County | \$22,073 |

From the Local Resources, CNCS is requiring payment of the VISTA Cost Share in the amount of \$71,280.

Separate from the \$163,896 budget, CNCS will pay the following member expenses directly to the members out of additional Federal dollars: Living Allowances of \$121,200; Education and End of Service Awards \$92,400 and Health Insurance \$43,200 for a total of \$256,800.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution for the fifth year funding cycle of the AmeriCorps*VISTA Project budget in the amount of \$163,896 for the period of September 17, 2017 through September 15, 2018.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE FIFTH YEAR OF THE AMERICORPS*VISTA GRANT
CYCLE FOR 2017-2018**

WHEREAS, Ingham County Health Department (ICHD) was the recurring recipient of grant funds in support of the AmeriCorps* VISTA Project from 2006-2010, and annual renewal of such funding was accepted by resolution (#06-333, #07-307, #08-321, #09-159, #10-055, #10-396); and

WHEREAS, The Corporation for National and Community Services (CNCS) provided a new funding cycle whereby the first year of such funding was accepted by resolution #13-380; and the second year funding was accepted by #14-388; and the third year funding was accepted by #15-352; and the fourth year funding was accepted by #16-425; and

WHEREAS, CNCS has provided Ingham County an agreement for this fifth year of the funding cycle for 2017-2018 with a total budget of \$163,896 comprised of \$11,000 CNCS funds, and \$152,896 from local funds of which CNCS is requiring payment of the VISTA Cost Share in the amount of \$71,280; and

WHEREAS, this will provide funding for up to sixteen (16) AmeriCorps*VISTA members to perform national service to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems; and

WHEREAS, out of a total of 16 FTE AmeriCorps*VISTA members, 15 FTE will be placed in host sites selected through an RFP process and 1 FTE AmeriCorps*VISTA Leader will be placed with the ICHD AmeriCorps* VISTA program; and

WHEREAS, separate from the \$163,896 budget program expenses, CNCS will pay the following member expenses directly to the members out of additional Federal dollars: Living Allowances of \$121,200; Education and End of Service Awards \$92,400 and Health Insurance \$43,200 for a total of \$256,800 additional Federal dollars; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps*VISTA grant award.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts the fifth year of the funding cycle for the AmeriCorps*VISTA program with the 2017-2018 year in the budget amount of \$163,896 made up of \$11,000 CNCS funds and \$152,896 local resources, and authorizes a grant agreement with the CNCS for the time period of September 17, 2017 through September 15, 2018.

BE IT FURTHER RESOLVED, that a non-federal match of \$152,896 is authorized, obtained through cash contributions of up to \$7,674 from each of fifteen external AmeriCorps*VISTA host sites totaling \$115,110, as selected through a Request for Proposal process, up to \$15,713 from VISTA Deferred Revenue Funds and \$22,073 in Ingham County Funds.

BE IT FURTHER RESOLVED, that separate from the \$163,896 program budget expenses, CNCS will pay the following member expenses directly to the members out of additional Federal dollars: Living Allowances of \$121,200, Education and End of Service Awards \$92,400 and Health Insurance \$43,200 for a total of \$256,800.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Health Officer is authorized to submit the 2017-2018 budget electronically through the CNCS E-Grants system, and tentatively electronically approve the Memorandum of Agreement. After approval as to form by the County Attorney, the Memorandum of Agreement is final.

TO: Board of Commissioners Finance Committee
FROM: Linda S.Vail, MPA, Health Officer
DATE: August 17, 2017
SUBJECT: Resolution to Authorize a 2017-2018 AmeriCorps State Grant
For the meeting agenda of September 18, 2017 & September 20, 2017

BACKGROUND

Michigan Department of Human Services has granted Ingham County Health Department a 2017-2018 AmeriCorps State Grant of \$156,499 as the third year in a three year funding cycle. A total of 12.65 FTE AmeriCorps members will be placed in host sites selected through an RFP process.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

Of this \$156,499 offered by Michigan Department of Human Services, the Michigan Community Service Commission will withhold \$1,629 as an administrative fee. The net grant to Ingham County will be \$154,870. This grant requires a Match of 46%.

	Amount	Percent
Grant	156,499	54%
Match	137,014	46%
Total	293,513	100%

The match is drawn from:

- 1) Cash contributions from the external host sites totaling \$126,870;
- 2) Existing salary and fringe used as match of \$3,627; and
- 3) Indirect costs used as match of \$6,517.
- 4) This is included in the department’s 2018 budget.

OTHER CONSIDERATIONS

There are no other considerations

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to accept the \$156,499 AmeriCorps State Grant for 2017-2018.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2017-2018 AMERICORPS STATE GRANT

WHEREAS, the Ingham County Health Department (ICHD) will soon complete a successful second year of a three year grant cycle of the AmeriCorps State Program, funded by the Michigan Department of Human Services, on behalf of the Michigan Community Service Commission (MCSC) and authorized by Resolution #16-424; and

WHEREAS, the MCSC has approved funding for the Ingham County Health Department for year three of the three year grant cycle, in the amount of \$156,499 for the time period of October 1, 2017 through September 30, 2018. Of this \$156,499, the Michigan Community Service Commission will withhold \$1,629 as an administrative fee. The net grant to Ingham County will be \$154,870; and

WHEREAS, a non-federal 46% local match of cash and/or in-kind contributions is required; and

WHEREAS, as a condition of this grant, the Health Department must, at a minimum, enter into agreements with each AmeriCorps host site and with each AmeriCorps member; and

WHEREAS, under this grant, AmeriCorps members will increase consumption of healthy foods and reduce food insecurity through gardening and food distribution, will teach community members the importance of eating healthy foods and provide strategies to adopt healthy diets and safe, affordable exercise options; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts an AmeriCorps grant of \$156,499 with Michigan Community Service Commission withholding \$1,629 as an administrative fee for a net grant to Ingham County of \$154,870, and authorizes a grant agreement with the Michigan Department of Human Services for the time period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, that a non-federal match of \$137,014 is authorized, consisting of cash match for salary/fringe for the ICHD Supervisor of \$3,627, indirect costs used as match \$6,517 and the remainder obtained through cash contributions of up to \$10,029.65 for each FTE from the AmeriCorps host sites, as selected through a Request for Proposal process ($12.65 \text{ FTE} \times \$10,029.25 = \$126,870$).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary amendments to the Health Department budget consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents, and any host site and member agreements, after review by the county attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA
DATE: August 24, 2017
SUBJECT: Agreement with Enroll Michigan for Navigator Services
For the meeting agendas of September 18, 2017 & September 20, 2017

BACKGROUND

Enroll Michigan (EM), previously known as Consumers for Healthcare (MCH), is currently authorized by the federal government to serve as a Navigator assisting the uninsured in making their enrollment decisions. EM is Michigan's only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard-to-reach populations throughout the state.

EM would like to contract with the Ingham County Health Department (ICHD) for a fifth year (previously contracted as MCH) to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organization. Resolution #16-427 authorized this agreement for FY 2017. The new agreement will be in effect from September 2, 2017 through September 1, 2018. As an LCO, the Registration and Enrollment (R&E) Unit will provide outreach, education, and enrollment both through the Marketplace and the MI-Bridges program. R&E staff are certified Navigators and available to assist local consumers in understanding their enrollment options.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

EM will provide up to \$30,000 in compensation to ICHD for LCO services.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize an agreement with EM in an amount up to \$30,000 for ICHD to serve as an LCO for the period of September 2, 2017 through September 1, 2018.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH ENROLL MICHIGAN TO SERVE AS A LOCAL COMMUNITY NAVIGATOR FOR INGHAM COUNTY AND SURROUNDING COMMUNITIES

WHEREAS, Enroll Michigan (EM), previously known as Consumers for Healthcare (MCH), has been selected by the federal government to be a Navigator assisting the uninsured in making their enrollment decisions; and

WHEREAS, EM will be Michigan's only statewide Navigator program, engaging more than 120 partner agencies in the important work of reaching out to and assisting hard-to-reach populations; and

WHEREAS, EM would like to contract with the Ingham County Health Department (ICHD) for a fifth year (previously contracted as MCH) to serve as an initial point of contact and support for the Ingham County area as a Local Community Navigator (LCO) organization; and

WHEREAS, Resolution #16-427 authorized a new agreement for navigation services in FY 2017; and

WHEREAS, EM will provide up to \$30,000 in compensation to ICHD to support Registration and Enrollment (R&E) staff members in providing outreach, education, and enrollment both through the Marketplace and the Healthy Michigan program; and

WHEREAS, R&E staff are certified as Navigators and available to assist local consumers in understanding their enrollment options; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with EM in an amount up to \$30,000 for ICHD to serve as an LCO for the period of September 2, 2017 through September 1, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with EM in an amount up to \$30,000 for ICHD to serve as an LCO for the period of September 2, 2017 through September 1, 2018.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: 8/30/17
SUBJECT: Amend the Term of Agreement of the Primary Care Provider Agreement with Ingham Health Plan Corporation
For the meeting agendas of September 18, 2017 and September 20, 2017

BACKGROUND

The Ingham Health Plan Corporation (IHPC) has historically contracted with Ingham County Health Department (ICHD) to provide members of the Ingham Health Plan with the services of physicians and other professional healthcare providers and to provide funding for other healthcare services to serve low-income populations in Ingham County. IHPC has proposed the extension of the existing provider agreement with ICHD for this purpose for the period of October 1, 2017 through September 30, 2018.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHP members assigned to the ICHD Community Health Centers. ICHD will receive the same fee-for-service payment as other IHP medical providers. The reimbursement amount will be no less than standard Medicaid reimbursement rates, less co-payments, deductibles and other such amounts.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to authorize ICHD to enter into an amended provider agreement with IHPC for the period of October 1, 2017 through September 30, 2018.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE AGREEMENT WITH THE INGHAM HEALTH PLAN CORPORATION

WHEREAS, the Ingham Health Plan Corporation (IHPC) has historically contracted with Ingham County Health Department (ICHHD) to provide members of the Ingham Health Plan with the services of physicians and other professional healthcare providers and to provide funding for other healthcare services to serve low-income populations in Ingham County; and

WHEREAS, IHPC has proposed a provider agreement with ICHHD for this purpose for the period of October 1, 2017 through September 30, 2018; and

WHEREAS, the provider agreement will allow IHPC to pay on a fee-for-services basis for primary care services provided to IHP members assigned to the ICHHD Community Health Centers; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a provider agreement with the IHPC; and

WHEREAS, the parties wish to amend the agreement to revise the term of the agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amended provider agreement with IHPC for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, the Plan and the Provider agree as follows:

1. Article 6. TERM OF AGREEMENT. Section 6.1 of the Agreement shall hereafter be amended to read as follows:

The term of the Agreement shall begin on October 1, 2017 and continue until September 30, 2018, unless terminated earlier as provided in Article 6.

2. All other terms and conditions of the Agreement and Exhibits remain in full force and effect.

BE IT FURTHER RESOLVED, that the IHPC will pay ICHHD through the Provider Agreement, on a fee-for-service basis, according to a negotiated fee schedule.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney; and

TO: Board of Commissioners Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: August 30, 2017

SUBJECT: Resolution to amend the agreement with Health Stream, Inc. for an online learning management system.
For the meeting agendas of September 18, 2017 & September 20, 2017

BACKGROUND

Attached is a resolution to amend an agreement with HealthStream, Inc., to provide an online Learning Management System. Resolution 14-363 authorized the Health Department to enter into an agreement with HealthStream for a term of September 1, 2014 through August 31st, 2017. The Health Department would like to amend its agreement for an additional three years with a term of September 1st, 2017 through August 31st, 2020.

Currently, the Health Department utilizes HealthStream to offer healthcare and public health trainings to its employees as well as creating and delivering its own trainings. The Health Department has created and implemented almost 30 original trainings for its employees and these courses are accessed by more than 325 employees on a monthly basis. HealthStream has provided significant advantages in the management, expanse of content and tracking and reporting necessary for maintaining compliance with the Health Resources and Services Administration (HRSA), accreditation through the State of Michigan, and the Public Health Accreditation Board (PHAB). The department relies upon HealthStream to demonstrate its compliance in professional development, training, and credentialing to HRSA, accreditation reviewers from the State of Michigan, and PHAB.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The amended agreement is for an annual licensing fee of \$10,559.50 for 350 users. This represents an annual cost of \$30.17 per employee. Funds for this learning management system are included in the budget for 2018.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

I recommend that the Ingham County Board of Commissioners authorize the Health Department to amend an agreement with HealthStream Inc., for a term of September 1, 2017 through August 31, 2020 for the provision of an online Learning Management System.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND AN AGREEMENT WITH HEALTH STREAM, INC FOR AN ONLINE LEARNING MANAGEMENT SYSTEM

WHEREAS, Resolution 14-363 authorized the Health Department to enter into an agreement with HealthStream for a term of September 1, 2014 through August 31st, 2017; and

WHEREAS, the Health Department would like to amend its agreement for an additional three years with a term of September 1st, 2017 through August 31st, 2020; and

WHEREAS, the Health Department utilizes HealthStream to offer healthcare and public health trainings to its employees as well as creating and delivering its own trainings; and

WHEREAS, the Health Department has created and implemented almost 30 original trainings in HealthStream for its employees in the past three years; and

WHEREAS, HealthStream has provided significant advantages in the tracking and reporting necessary for maintaining compliance with the Health Resources and Services Administration, accreditation through the State of Michigan, and the Public Health Accreditation Board; and

WHEREAS, the Health and Safety Committee recommends amending the agreement with HealthStream, Inc. for an annual licensing fee of \$10,559.50 for 350 users; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize this amended agreement with HealthStream, Inc. to provide an online Learning Management System.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the Health Department to amend its agreement with HealthStream, Inc. for the provision of an online Learning Management System for an annual licensing fee of \$10,559.50 for 350 users.

BE IT FURTHER RESOLVED, that the term of this agreement shall be from September 1, 2017 through August 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services/County Services/Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: September 5, 2017
SUBJECT: Hire Temporary Emergency Preparedness Consultant
For the meeting agendas of September 18, 2017 & September 20, 2017

BACKGROUND

Attached is a resolution to authorize the hire of a temporary Emergency Preparedness Consultant to assist in the development, implementation, and evaluation of a just-in-time training program for Ingham County Health Department (ICHD) staff and volunteers regarding their role in a public health emergency involving mass prophylaxis. This position will also assist in developing, conducting, and evaluating exercises to test emergency plans and may recruit and train community partners on the closed Point of Dispensing (POD) program, identify training gaps, and develop training materials to meet unmet needs.

Ingham County's Human Resources Department has approved the position description. The cost of a temporary emergency preparedness consultant is estimated at \$18,400 for 29 hours per week for 26 weeks at a cost not to exceed \$18,400. This temporary position will be filled in ICHD's 2018 fiscal year.

ALTERNATIVES

Not applicable.

FINANCIAL IMPACT

Funding for this temporary position was included in the FY 2018 Comprehensive Agreement with the Michigan Department of Health and Human Services for the delivery of public health services, including emergency preparedness, in the amount of \$154,800. This agreement was approved by the Ingham County Board of Commissioners in Resolution 17-293.

OTHER CONSIDERATIONS

None.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to hire a temporary Emergency Preparedness Consultant.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A TEMPORARY EMERGENCY PREPAREDNESS CONSULTANT POSITION

WHEREAS, the Michigan Department of Health and Human Services has provided Ingham County Health Department with a FY 2018 Comprehensive Agreement for the delivery of public health services, including emergency preparedness, in the amount of \$154,800; and

WHEREAS, upon recommendation of the Health Officer, this agreement was approved by the Board of Commissioners in Resolution #17-293; and

WHEREAS, a temporary Emergency Preparedness Consultant is desirable to meet the needs of developing a comprehensive just-in-time training program for Ingham County Health Department employees and volunteers regarding their role in a public health emergency involving mass prophylaxis as well as recruiting and training community partners to be Closed Point of Dispensing (POD) partners to dispense medication to their residents or clients; and

WHEREAS, the Human Resources Department has approved the position description; and

WHEREAS, the cost of a temporary Emergency Preparedness Consultant is estimated at \$18,400 for 29 hours per week for 26 weeks; and

WHEREAS, the temporary Emergency Preparedness Coordinator position will be filled in the department's 2018 fiscal year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the hiring of one temporary Emergency Preparedness Consultant position for 29 hours per week for 26 weeks at a cost not to exceed \$18,400.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Controller/Administrator to make the appropriate budget adjustments.

TO: Board of Commissioners Human Services, County Services, and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 31, 2017
SUBJECT: *Authorization to Enter an Agreement with 340Basics for 3rd Party Administration Services*
For the meeting agenda of September 18, 2017 & September 20, 2017

BACKGROUND

Ingham County Health Department sought proposals from experienced and qualified providers of 340B contract pharmacy third party administration and management services. Third party administrator services are utilized to assure compliance when offering contract pharmacy services through the 340B drug purchasing program. Six vendors responded, and their *submissions were evaluated based on the criteria established in the RFP. Based on that evaluation, it is the recommendation to award the bid to the highest scoring vendor, 340B Technologies Inc. (D.B.A. 340Basics), whose proposal exceeded the criteria by demonstrating exceptional performance in compliance expertise and provided the best overall value for their services.*

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

340B Technologies Inc. offered the third lowest cost per transaction, at \$4.30 per administrative claim processed, with a \$2,000 monthly minimum. Funds will be available to cover the cost of the agreement via the 340B savings generated through the contract pharmacies.

OTHER CONSIDERATIONS

The Ingham Community Health Center Board of Directors supports the recommendation to award the bid for contract pharmacy third party administrator services to 340B Technologies, Inc.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the County to enter an agreement with 340B Technologies, Inc. for contract pharmacy third party administrator services for the term of three years, effective October 1, 2017 through September 30, 2020, with 1-year auto renewal thereafter.

TO: Russ Kolski, Deputy Health Officer
Ann Scott, Strategic Project and Implementation Manager

FROM: James Hudgins, Director of Purchasing

DATE: July 19, 2017

RE: Memorandum of performance for RFP No. 126-17: 340B Contract Pharmacy
Third Party Administration Services

Per your request, the Purchasing Department sought proposals from experienced and qualified providers of 340B contract pharmacy third party administration and management services for the purpose of entering into a contract with the County for these services.

The RFP was advertised in the Lansing State Journal, City Pulse and posted on the Ingham County Purchasing Department’s website.

The Purchasing Department can confirm the following:

Function	Overall Number of Vendors	Number of Local Vendors
Vendors invited to propose	23	0
Vendors responding	6	0

The following grid is a summary of the vendors’ costs:

VENDOR NAME	LOCAL PREF	COSTS AS READ AT BID OPENING
AMERICAN HEALTHCARE ADMINISTRATIVE SERVICES	No, CA	\$1.90/ 2-way match
PHARMACEUTICAL STRATEGIES GROUP LLC (PSG)	No, TX	\$3.50/paid claim adjudicated fee
340B TECHNOLOGIES INC	No, NJ	\$4.30/Administrative Claim
RX STRATEGIES INC	No, FL	\$4.95/eligible prescription
WELLPARTNER INC	No, OR	\$5.50/Administrative fee
CAPTURE RX	No, TX	\$6.50/approved claim

You are now ready to complete the final steps in the process: 1) Evaluate the submissions based on the criteria established in the RFP; 2) confirm funds are available; 3) submit your recommendation of award along with your evaluation to the Purchasing Department; 4) write a memo of explanation; and, 5) prepare a resolution for Board approval.

This Memorandum is to be included with your memo and resolution submission to the Resolutions Group as acknowledgement of the Purchasing Department's participation in the purchasing process.

If I can be of further assistance, please do not hesitate to contact me by e-mail at jhudgins@ingham.org or by phone at 676-7309.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH 340BASICS FOR THIRD PARTY
ADMINISTRATION SERVICES**

WHEREAS, Ingham County Health Department sought proposals from experienced and qualified providers of 340B contract pharmacy third party administration and management services; and

WHEREAS, third party Administrator services are utilized to assure compliance when offering contract pharmacy services through the 340B drug purchasing program; and

WHEREAS, six vendors responded, and their *submissions were evaluated based on the criteria established in the RFP; and*

WHEREAS, *based on that evaluation, it is the recommendation to award the bid to 340B Technologies Inc. (D.B.A. 340Basics), whose proposal scored highest and exceeded the criteria by demonstrating exceptional performance in compliance expertise and provided the best overall value for their services; and*

WHEREAS, 340B Technologies Inc. offered the third lowest cost per transaction at \$4.30 per administrative claim processed, with a \$2,000 monthly minimum; and

WHEREAS, funds will be available to cover the cost of the agreement via the 340B savings generated through the contract pharmacies; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the recommendation to award the bid for contract pharmacy third party administrator services to 340B Technologies, Inc.

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners authorizes Ingham County to enter an agreement with 340B Technologies, Inc. for contract pharmacy third party administrator services.

BE IT FURTHER RESOLVED that the terms of agreement shall be for three years, effective October 1, 2017 through September 30, 2020, with 1-year auto renewal thereafter at \$4.30 per administrative claim processed, with a \$2,000 monthly minimum.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 31, 2017
SUBJECT: *Acceptance of 2017 Health Center Quality Improvement Funds*
For the meeting agenda of September 18, 2017 and September 20, 2017

BACKGROUND

Ingham County Health Department is the recipient of Health Center Program funding through the U. S. Department of Health and Human Services Health Resources and Services Administration to support its community health center operations. The Health Department has been awarded a one-time grant supplement of \$99,822.00 of 2017 Health Center Quality Improvement funds. These funds were awarded to the Health Department in recognition of its display of high levels of quality performance in Calendar Year 2016 Uniform Data System reporting to continue to strengthen quality improvement activities, including achieving new and/or maintaining existing patient-centered medical home recognition.

ALTERNATIVES

There are no alternatives to consider.

FINANCIAL IMPACT

The award of \$99,822.00 of 2017 Health Center Quality Improvement funds will be available for use through the end of the FY 2018 Health Center Program budget period, which ends January 31, 2019.

OTHER CONSIDERATIONS

Ingham Community Health Center Board supports the acceptance of the 2017 Health Center Quality Improvement funds.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the acceptance of the supplement of \$99,822.00 of 2017 Health Center Quality Improvement funds, which shall be available through the end of the FY 2018 Health Center Program budget period, which ends January 31, 2019.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT 2017 HEALTH CENTER QUALITY IMPROVEMENT FUNDS

WHEREAS, Ingham County Health Department is the recipient of Health Center Program funding through the U. S. Department of Health and Human Services Health Resources and Services Administration to support its community health center operations; and

WHEREAS, The Health Department has been awarded a one-time grant supplement of \$99,822.00 of 2017 Health Center Quality Improvement funds; and

WHEREAS, These funds were awarded to the Health Department in recognition of its display of high levels of quality performance in Calendar Year 2016 Uniform Data System reporting to continue to strengthen quality improvement activities, including achieving new and/or maintaining existing patient centered medical home recognition; and

WHEREAS, The award of \$99,822.00 of 2017 Health Center Quality Improvement funds will be available for use through the end of the FY 2018 Health Center Program budget period, which ends January 31, 2019; and

WHEREAS, The Ingham Community Health Center Board supports the acceptance of 2017 Health Center Quality Improvement funds.

THEREFORE BE IT RESOLVED, The Ingham County Board of Commissioners support the acceptance of the supplement of \$99,822.00 of 2017 Health Center Quality Improvement funds, which shall be available through the end of the FY 2018 Health Center Program budget period, which ends January 31, 2019.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services, County Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 31, 2017
SUBJECT: *Resolution to Authorize a Consolidated Collaborative, Services, and Referral Agreement with CMH-CEI*
For the meeting agenda of September 18, 2017 & September 20, 2017

BACKGROUND

Ingham County Health Department (ICHD) maintains multiple agreements with Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI): A Collaborative Agreement for the co-location of Birch Community Health Center at CMHA-CEI's Jolly Road service site; A Services Agreement for 4.0 FTE Mental Health Therapists and 0.5 FTE Behavioral Health Supervisor; and a Referral Agreement for behavioral health and substance abuse services referral and care coordination. It is the desire of ICHD and CMHA-CEI to establish a single agreement to consolidate the terms and replace the existing agreements. It is also the desire of ICHD and CMHA-CEI to add two (2.0) additional FTE of Mental Health Therapist and 0.25 additional FTE Behavioral Health Supervisor services through the new agreement, contingent upon the implementation of the Sparrow-Volunteers of America homeless healthcare clinic, and a pending award of 2017 Access Increases in Mental Health and Substance Abuse Services (AIMS) Supplemental funding opportunity, from the Health Resources and Services Administration. The importance of taking this action is to bring efficiency and reduce redundancy by consolidating multiple parallel agreements into a single agreement and to increase revenue through billable behavioral health services through the addition of 2.0 FTE of Mental Health Therapists.

ALTERNATIVES

There are no alternatives to consider.

FINANCIAL IMPACT

Consolidating the terms of the existing agreements will not incur any additional costs, however the addition of two (2.0) FTE of Mental Health Therapists at the cost of \$74,566 each, and an additional 0.25 FTE supervisor, at the cost of \$29,577, will increase the total cost of the new agreement to \$613,981. Each Mental Health Therapist position and increase of Behavioral Health Supervisor time will be added contingent upon the implementation of the Sparrow Medical Group-Volunteers of America homeless health care clinic and the receipt of 2017 AIMS grant fund award, which is pending with the Health Services and Resources Administration. The costs for the additional Behavioral Health Therapists are budgeted expenses in the respective contingencies, and the Behavioral Health Supervisor FTE increase is a budgeted expense in the approved County FY 2018 Budget.

OTHER CONSIDERATIONS

The Ingham Community Health Center Board of Directors supports the establishment of a single agreement to consolidate and replace the existing agreements with the addition of two (2.0) additional FTE of Mental Health Therapists and 0.25 additional FTE Behavioral Health Supervisor services through the new agreement.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to support the consolidation of the terms of existing Collaborative, Services, and Referral agreements between the Health Department and Community Mental Health Authority of Clinton Eaton and Ingham County (CMHA-CEI) with the addition of 2.0 FTE Mental Health Therapists, 0.25 FTE of Behavioral Health Supervisor.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONSOLIDATED COLLABORATIVE, SERVICES, AND REFERRAL AGREEMENT WITH CMH-CEI

WHEREAS, Ingham County Health Department (ICHD) maintains multiple agreements with Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI): A Collaborative Agreement for the co-location of Birch Community Health Center at CMHA-CEI's Jolly Road service site; A Services Agreement for 4.0 FTE Mental Health Therapists and 0.5 FTE Behavioral Health Supervisor; and a Referral Agreement for behavioral health and substance abuse services referral and care coordination; and

WHEREAS, it is the desire of ICHD and CMHA-CEI to establish a single agreement to consolidate and replace the terms of the existing agreements; and

WHEREAS, it is also the desire of ICHD and CMHA-CEI to add two (2.0) additional FTE of Mental Health Therapist and 0.25 additional FTE Behavioral Health Supervisor services through the new agreement; and

WHEREAS, the addition of the 2.0 FTE Mental Health Therapists shall be contingent upon the implementation of the Sparrow-Volunteers of America homeless healthcare clinic and a pending award of 2017 Access Increases in Mental Health and Substance Abuse Services (AIMS) Supplemental funding opportunity from the Health Resources and Services Administration; and

WHEREAS, consolidating multiple parallel agreements into a single agreement will bring efficiency and reduce redundancy; and

WHEREAS, the addition of 2.0 FTE of Mental Health Therapist shall increase revenue through billable behavioral health services; and

WHEREAS, the costs for the additional Behavioral Health Therapists are budgeted expenses in the respective contingencies, and the Behavioral Health Supervisor FTE increase is a budgeted expense in the approved County FY 2018 Budget; and

WHEREAS, the Ingham Community Health Center Board of Directors supports the establishment of a single agreement to consolidate and replace the existing agreement terms with the addition of two (2.0) additional FTE of Mental Health Therapist and 0.25 additional FTE Behavioral Health Supervisor services through the new agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the consolidation of terms of the existing Collaborative, Services and Referral agreements between the Health Department and the Community Mental Health Authority of Clinton Eaton and Ingham County.

BE IT FURTHER RESOLVED, that the Agreement shall include the addition of 2.0 FTE Mental Health Therapists, at the cost of \$74,566 each, and an additional 0.25 FTE of Behavioral Health Supervisor, at the cost of \$29,577.

BE IT FURTHER RESOLVED, that the total cost of the agreement shall be \$613,981 for the term of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Board of Commissioners Human Services, County Services, and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: August 31, 2017
SUBJECT: *Resolution to Accept Ryan White Title IV Women, Infants, Children, and Youth (Part D) Funding Award for 2017-2020*
For the meeting agenda of September 18, 2017 & September 20, 2017

BACKGROUND

Ingham County Health Department (ICHHD) and U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA) have had a contract since 2012, authorized by Resolution #12-347, to provide family-centered care involving outpatient and ambulatory care for women, infants, children and youth (WICY Part D) with HIV/AIDS. The current award funding ended July 31, 2017. ICHD submitted a Competitive Continuation proposal to continue to provide HIV primary care services to WICY living with HIV in the Ingham County service area for the period of August 1, 2017 through July 31, 2020. ICHD has been notified of an award of new Part D funding for its Community Health Centers based Infectious Disease Program. As part of the funded proposal, a new position, Customer Support Specialist –Ryan White (ICEA PRO Level 5) was created to replace the services that were provided via contract with LAAN. Also, position #601070, Nurse Case Manager – CHC (ICEA PHN Level 3) has had an update to job duties and responsibilities which is factored to a ICHA PHN Level 4 and also a title change to Senior Program Manager.

ALTERNATIVES

There are no other alternatives.

FINANCIAL IMPACT

HRSA will provide funding in an amount not to exceed \$483,774 on an annual basis from August 1, 2017 through July 31, 2020. This funding will continue to cover the current WICY Part D staff, supplies, equipment, and patient information materials and the Infectious Disease Provider Services Agreement with Michigan State University to be renewed at a 2% annual increase, for the amount of \$48,738 in Year 1(August 1, 2017 through July 31, 2018) and in the amount of \$49,713 in Year 2 (August 1, 2018 through July 31, 2019).

The Customer Support Specialist – Ryan White position that will be created is at a cost factored at ICEA PRO Level 5 (\$43,525.30 to \$52,250.85) and the position change of the Nurse Case Manager –CHC (ICEA PHN Level 3) at \$56,296.29 to \$67,582.52 to the Senior Nurse Program Manager (ICEA PHN Level 4) at \$58,939.57-\$70,745.47. Costs associated with the position changes are covered through the WICY Part D funding award and through the amended Ryan White Part B award for FY 2017 and FY 2018, as accepted in the Comprehensive Agreement with Michigan Department of Health and Human Services.

OTHER CONSIDERATIONS

The Ingham Community Health Center Board of Director supports the acceptance of the HRSA for the Ryan White Title IV Women, Infants, Children, and Youth (Part D) funding award and associated position changes.

Human Resources has completed a review of the job responsibility and duties and factored the level recommended. Union approval of the proposed changes was also received.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to accept the HRSA for the Ryan White Title IV Women, Infants, Children, and Youth (Part D) funding award, in an amount not to exceed \$483,774 on an annual basis from August 1, 2017 through July 31, 2020, and to renew the Infectious Disease Provider Services Agreement with Michigan State University for the amount of \$48,738 for year 1 (August 1, 2017 through July 31, 2018) and in the amount of \$49,713 in year 2 (August 1, 2018 through July 31, 2019).

Also, I recommend that the position changes, as reflected in the funding award budget, are also approved: the creation of the Customer Support Specialist –Ryan White (ICEA PRO Level 5) and the change in position #601070 from Nurse Case Manager –CHC (ICEA PHN Level 3) to Senior Nurse Program Manager (ICHA PHN Level 4).

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT RYAN WHITE TITLE IV WOMEN, INFANTS, CHILDREN, AND YOUTH (PART D) FUNDING AWARD FOR 2017-2020

WHEREAS, Ingham County Health Department (ICHD) and U.S. Department of Health and Human Services Health Resources and Services Administration (HRSA) have had a contract since 2012, authorized by Resolution #12-347, to provide family centered care involving outpatient and ambulatory care for women, infants, children and youth (WICY Part D) with HIV/AIDS; and

WHEREAS, the current award funding ends July 31, 2017; and

WHEREAS, ICHD submitted a Competitive Continuation proposal to continue to provide HIV primary care services to WICY living with HIV in the Ingham County service area for the period of August 1, 2017 through July 31, 2020; and

WHEREAS, ICHD has been notified of an award of new Part D funding for its Community Health Centers based Infectious Disease Program with HRSA providing funding in an amount not to exceed \$483,774 on an annual basis from August 1, 2017 through July 31, 2020; and

WHEREAS, this funding will continue to cover the current WICY Part D staff, supplies, equipment, and patient information materials; and

WHEREAS, this funding will support the Infectious Disease Provider Services Agreement with Michigan State University to be renewed at a 2% annual increase, for the amount of \$48,738 in Year 1 (August 1, 2017 through July 31, 2018) and in the amount of \$49,713 in Year 2 (August 1, 2018 through July 31, 2019); and

WHEREAS, As part of the funded proposal, a new position, Customer Support Specialist –Ryan White (ICEA PRO Level 5) was created to replace the services that were provided via contract with LAAN; and

WHEREAS, the funded proposal also includes a change for position #601070, Nurse Case Manager –CHC (ICEA PHN Level 3) to update job duties and responsibilities which is factored to a ICHA PHN Level 4 and also a title change to Senior Program Manager; and

WHEREAS the Ingham Community Health Centers Board of Directors supports the acceptance of this award of Ryan White D funding through HRSA and the associated position changes; and

WHEREAS, The Ingham Community Health Center Board of Director supports the acceptance of the HRSA for the Ryan White Title IV Women, Infants, Children, and Youth (Part D) funding award and the associated position changes; and

WHEREAS, Human resources has completed a review of the job responsibility and duties and factored the level recommended. Union approval of the proposed changes was also received; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the acceptance of the HRSA funding award for the Ryan White Title IV Women, Infants, Children, and Youth (Part D), in an amount not to exceed \$483,774 on an annual basis from August 1, 2017 through July 31, 2020.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the acceptance of HRSA funding award for the Ryan White Title IV Women, Infants, Children, and Youth (Part D), in an amount not to exceed \$483,774 on an annual basis from August 1, 2017 through July 31, 2020.

BE IT FURTHER RESOLVED, that the Infectious Disease Provider Services Agreement with Michigan State University is renewed at a 2% annual increase, for the amount of \$48,738 in Year 1(August 1, 2017 through July 31, 2018) and in the amount of \$49,713 in Year 2 (August 1, 2018 through July 31, 2019).

BE IT FURTHER RESOLVED, the creation of a 1.0 FTE Customer Support Specialist –Ryan White (ICEA PRO Level 5) at \$43,525.30 to \$52,250.85 is authorized.

BE IT FURTHER RESOLVED, that the change in position #601070 from 1.0 FTE Nurse Case Manager –CHC (ICEA PHN Level 3) at \$56,296.29 to \$67,582.52 to a 1.0 FTE Senior Nurse Program Manager (ICHA PHN Level 4) at \$58,939.57 to \$70,745.47 is authorized.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2018 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign the necessary contract documents on behalf of the county after approval as to form by the County Attorney.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING RHONDA DRULLINGER

WHEREAS, Rhonda Drullinger started her career in November of 1990 within the Ingham County Health Department (ICHHD) Immunizations Clinic as an Immunizations Clerk; and

WHEREAS, as an Immunizations Clerk, Rhonda was responsible for greeting and checking in patients for services; and

WHEREAS, Rhonda later transferred to Communicable Disease where she was responsible for coordinating records with local schools and assisting with mass flu vaccination clinics; and

WHEREAS, Rhonda was later reclassified to a Community Health Representative II during her time with Communicable Disease; and

WHEREAS, Rhonda accepted a lateral transfer to the Billing and Reporting Department in December 2006 and was reclassified as a Billing and Reporting Clerk in 2009; and

WHEREAS, in this position, Rhonda took on a variety of tasks including primary responsibility for eligibility and claims follow-up for services billed to ICHHD's largest payer, Medicaid; and

WHEREAS, Rhonda has been extremely accurate, timely, and diligent in her job duties, doing an exceptional job navigating the requirements associated with each Medicaid Health Plan and performing follow-up/filing appeals to ensure proper reimbursement; and

WHEREAS, Rhonda's knowledge, initiative, positive interactions with patients, and the support she provided her team members will be missed by her colleagues.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Rhonda Drullinger for more than 26 years of dedicated service to ICHHD and for her dedication and commitment to her work.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.