

CHAIRPERSON
BRYAN CRENSHAW

VICE-CHAIRPERSON
RYAN SEBOLT

VICE-CHAIRPERSON PRO-TEM
ROBIN NAEYAERT

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
CHRIS TRUBAC
RYAN SEBOLT
THOMAS MORGAN
DERRELL SLAUGHTER
EMILY STIVERS
ROBIN NAEYAERT

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 18, 2019 AT 6:30 P.M., IN CONFERENCE ROOM D & E, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 4, 2019 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Community Agencies – Resolution Authorizing [2020 Agreements](#) for Community Agencies
2. Facilities Department – Resolution to Authorize a Contract Renewal with [Safety Systems, Inc.](#) for Alarm Monitoring Services at Forest Community Health Center
3. Parks Department
 - a. Resolution to Authorize an Amendment to the Contract with [Spicer Group, Inc.](#)
 - b. Resolution to Authorize an Amendment to the [City of Lansing Trails and Parks Millage Agreements](#)
4. Health Department
 - a. Resolution to Authorize a Michigan Agriculture Environmental Assurance Program ([MAEAP](#)) Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development (MDARD)
 - b. Resolution to Authorize an Agreement with [Redhead Design Studio](#) for Dissemination of Mass Media Campaign to Reduce HIV Stigma
 - c. Resolution to Authorize Agreements for the [Region 7 Perinatal Collaborative](#)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

HUMAN SERVICES COMMITTEE
November 4, 2019
Draft Minutes

Members Present: Tennis, Trubac, Morgan (left at 7:58 p.m.), Naeyaert, Sebolt, Slaughter, and Stivers

Members Absent: None

Others Present: Treasurer Eric Schertzing, Edwardeen Jones, Leon Clark, Tim Morgan, Melissa Buzzard, Anne Scott, Linda Vail, Rick Terrill, Marion Owen, Jared Cypher, Liz Noel, and others

The meeting was called to order by Chairperson Tennis at 6:30 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the October 14, 2019 Minutes

CHAIRPERSON TENNIS STATED THAT, WITHOUT OBJECTION, THE MINUTES OF THE OCTOBER 14, 2019 HUMAN SERVICES COMMITTEE MEETING WERE APPROVED AS WRITTEN.

Additions to the Agenda

Substitute –

3. Facilities Department – Resolution to Authorize an Agreement with Laux Construction LLC for the Renovations at New Hope Community Center, ~~and~~ the Health Department’s Administration, **and Women’s Health**

Limited Public Comment

Treasurer Eric Schertzing, Treasurer’s Office, stated he was before the Committee in support of the Medical and Senior millage proposals after reading the deliberations from the referring Subcommittee. He further stated his Office oversaw delinquent properties, and he wanted to bring to light the broad array of social services needed to implement effective programs.

Treasurer Schertzing stated he thanked the Committee for the work they did and he appreciated the County millages as it was important to work done in the Treasury. He further stated he hoped to have an in-depth conversation about how to get the most bang for the County’s buck with these millages.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. STIVERS, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. MSU Extension Office – Resolution to Authorize an Agreement for Michigan State University Extension Services between Michigan State University and Ingham County Approving the Annual Work Plan for 2020

4. Parks Department
 - b. Resolution to Authorize the Application to the Ingham County Trails and Parks Millage Fund for Three Projects within the Ingham County Parks
 - c. Resolution to Authorize a New Park Ranger Position

6. Health Department
 - a. Resolution to Authorize Amendment of Resolution #19-351
 - b. Resolution to Authorize a 2019-2020 Americorps State Grant
 - c. Resolution to Authorize an Administrative Service Agreement with Blue Cross Blue Shield of Michigan at the Ingham County Jail
 - d. Resolution to Convert Medical Assistant Position
 - e. Resolution to Extend Curis Consulting Agreement
 - f. Resolution to Authorize an Agreement with Family and Community Development Services
 - g. Resolution to Authorize an Agreement with Michigan Department of Health and Human Services for Refugee Health Promotion
 - h. Resolution to Authorize Agreement with Michigan Department of Health and Human Services for Refugee Health Screenings
 - i. Resolution to Authorize Amendment #1 to the 2019-2020 Comprehensive Agreement with the Michigan Department of Health and Human Services
 - j. Resolution to Extend Agreement with Michigan State University Department of Psychiatry
 - k. Resolution to Authorize an Agreement with Feldesman, Tucker, Leifer, and Fidell, LLP
 - l. Resolution to Authorize the Amendment to Resolution #19-309
 - m. Resolution to Amend Resolution #18-083 with Walmart Pharmacy
 - o. Resolution to Accept the FY20 Grant Agreement with Michigan Department of Health and Human Services – Tobacco Use Reduction for People Living with HIV– 2020

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Veterans Affairs Committee – Interviews

Edwardeen Jones interviewed for a position on the Veterans Affairs Committee.

Leon Clark interviewed for a position on the Veterans Affairs Committee.

3. Facilities Department – Resolution to Authorize an Agreement with Laux Construction LLC for the Renovations at New Hope Community Center and the Health Department’s Administration

MOVED BY COMM. SLAUGHTER, SUPPORTED BY COMM. SEBOLT, TO APPROVE THE RESOLUTION.

Chairperson Tennis stated this had been in planning stages for some time, and the upgrades represented the grand scheme of changes that were being made to the Health Department service locations. He further stated that back when the Board of Commissioners had agreed to move forward, the estimates for these upgrades were much lower than the actual costs they were now seeing.

Chairperson Tennis stated that the current budget level was three times what was initially expected. He further stated that at the Community Health Centers (CHC) Board meeting, there had been an unhappiness with the sticker shock of the projects, and the CHC subcommittees had looked at different options but ultimately decided to approve the agreement even though the cost was more than had been predicted, because so many other changes to health centers were waiting on this update.

Rick Terrill, Facilities Director, stated that he was not surprised at the sticker shock of the projects. He further stated that over the past two years, there had been higher price tags on Capital Improvement Projects across the board in the County, because the amount of workload that was being passed up by the contractors and the cost of the materials.

THE MOTION CARRIED UNANIMOUSLY.

4. Parks Department
 - a. Resolution to Submit to the Electorate a Special Millage Renewal Question for a Countywide System of Trails and Parks

MOVED BY COMM. STIVERS, SUPPORTED BY COMM. NAEYAERT, TO APPROVE THE RESOLUTION.

Chairperson Tennis asked what election date had been decided for this millage.

Commissioner Stivers stated the millage language was proposed for the March 10, 2020 ballot, as it was a straight renewal with no changes.

Discussion.

Commissioner Trubac stated in the interest of trying to spread out the millage proposals across all elections in 2020, he thought it might be prudent to move the millage to the August 4, 2020 ballot.

MOVED BY COMM. TRUBAC, SUPPORTED BY COMM. SLAUGHTER, TO AMEND THE RESOLUTION AS FOLLOWS:

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Ingham County at the primary election to be held on ~~March 10~~**August 4**, 2020.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposal to be stated on the ~~March 10~~**August 4**, 2020 ballot and to be prepared and distributed in the manner required by law.

Commissioner Sebolt stated he was generally supportive of the concept to change the date of the millage, but given the several other millages to go on the ballot in 2020 and the fact that the full Board of Commissioners had not had a conversation about when to put all millages on the ballot, he would like to see the resolution passed with the date as-is to move it out of Committee, and then the resolution could be changed once a larger conversation was had.

A discussion ensued regarding the placement of millages on the ballot.

Commissioner Stivers stated that Williamstown Township would have a road millage on the ballot in March 2020, and if that millage was on the ballot along with other increases, the Williamstown Township road millage might be at risk of defeat. She further stated that it would be generous of the Board of Commissioners to let Williamstown Township have their increase alone on the March 2020 ballot and have the millage increases for the County on other ballots in 2020.

Chairperson Tennis stated he thought there needed to be a larger conversation about millages in front of more than just the Committee. He further stated that he preferred to keep the date of the millage as-is, as there was still time for a broader conversation.

Commissioner Naeyaert stated she thought that the Committee was charged with making the decisions about when to put their respective millages on the ballot. She further stated that if this discussion was to happen at a Democratic Caucus meeting, she would request a Board Leadership meeting or joint caucus meeting so all Commissioners would be involved, as this was important to the Republican Commissioners' constituents as well.

Discussion.

Commissioner Slaughter stated that there would be a Joint Republican and Democratic Caucus meeting on November 12, 2019 at 5:30 p.m., and all Commissioners would be invited.

THE MOTION TO AMEND THE RESOLUTION CARRIED. **Yeas:** Morgan, Naeyaert, Slaughter, Trubac **Nays:** Sebolt, Stivers, Tennis **Absent:** None

Melissa Buzzard, Trails & Parks Millage Coordinator, stated that having the millage on the ballot later in the year would give the local Friends groups and advocacy organizations more time to campaign in support of the millage.

Tim Morgan, Parks Director, stated there were also many projects slated to be finished in spring of 2020, which would allow voters to see the success of the Trails & Parks Millage projects.

Commissioner Slaughter stated that the City of Lansing was also planning to have a parks millage, so the County should coordinate so those millages were not on the ballot at the same time.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.

5. Human Services Committee
 - a. Resolution to Submit to the Electorate a Special Millage Renewal Question for a Countywide Transportation System Primarily for the Disabled and Elderly

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE THE RESOLUTION.

MOVED BY COMM. MORGAN, SUPPORTED BY COMM. SLAUGHTER, TO AMEND THE RESOLUTION AS FOLLOWS:

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Ingham County at the primary election to be held on ~~March 10~~**November 3**, 2020.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposal to be stated on the ~~March 10~~**November 3**, 2020 ballot and to be prepared and distributed in the manner required by law.

Commissioner Morgan stated he would like to reserve the March 2020 ballot for the millages with the biggest lift. He further stated that this millage was not a big lift as it was a straightforward renewal.

Commissioner Stivers stated Williamstown Township had asked the County to not put new millages on the March 2020 ballot, because there was a chance the road millage would not pass if other new millages were on the ballot.

Commissioner Naeyaert stated that the Board of Commissioners had the whole County to be aware of when deciding when to put millages on the ballot. She further stated that the County would not ask a township not to put a millage on the ballot for a certain election to benefit the County.

Commissioner Stivers stated she thought the County's new millage would be successful, whereas this was Williamstown Township's only chance to get the road millage passed.

THE MOTION TO AMEND THE RESOLUTION CARRIED. **Yeas:** Morgan, Naeyaert, Slaughter, Tennis, Trubac **Nays:** Sebolt, Stivers **Absent:** None

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.

5. Human Services Committee
 - b. Resolution to Submit to the Electorate a Special Millage Question Authorizing Funding for Elder Persons Services and Certifying Ballot Language

MOVED BY COMM. MORGAN, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE THE RESOLUTION.

Chairperson Tennis introduced the resolution.

Commissioner Morgan stated he was in strong support of putting this millage on the friendliest ballot possible, which would be the March 10, 2020 ballot.

MOVED BY COMM. STIVERS, SUPPORTED BY COMM. TRUBAC, TO AMEND THE RESOLUTION AS FOLLOWS:

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the election to be held on ~~March 10~~**November 3**, 2020:

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the ~~March 10~~**November 3**, 2020 ballot and to be prepared and distributed in the manner required by law.

Commissioner Naeyaert stated she would like to hear from more of her colleagues about their reasoning to change the date that the millage would be on the ballot. She further stated that she liked the idea of having the Transportation and Elder Persons Millages on the same ballot, and she thought turnout in November 2020 would be good.

Chairperson Tennis asked what staff from the Tri-County Office on Aging thought about the change to the date the millage would be on the ballot.

Marion Owen, Tri-County Office on Aging (TCOA) Executive Director, stated TCOA would prefer if the millage was on the ballot earlier in the year, as there were waiting lists for programs.

Joe Reeves, TCOA Finance Director, stated if the millage was defeated in March, then it could be put on the ballot later in the year.

Commissioner Naeyaert stated she supported this millage, and thanked the Subcommittee for its work on the millage language.

Commissioner Sebolt stated he supported keeping this millage on the March 2020 ballot. He further stated he did not anticipate there being a campaign against this millage and it might help the Williamstown Township roads millage.

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. SLAUGHTER, TO AMEND THE RESOLUTION AS FOLLOWS:

WHEREAS, the millage would be used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate at the primary election to be held on March 10, 2020.

INGHAM COUNTY HEALTH SERVICES MILLAGE

For the purpose of reauthorizing funding for providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, ~~and whose household income is at or below 250% of federal poverty guidelines~~ and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services and essential care such as preventive testing and treatment for cancer, diabetes, heart disease and other serious illnesses, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan be increased by up to 70/100 (0.7000) of one (1) mill, \$0.70 per thousand dollars of state taxable valuation, for a period of four (4) years (2020-2023) inclusive? If approved and levied in full, this Millage will raise an estimated \$5,378,021 in the first calendar year of the levy, based on state taxable valuation.

YES [] NO []

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

THE MOTION TO AMEND THE RESOLUTION WAS AMENDED AS FOLLOWS:

~~WHEREAS, the millage would be used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.~~

BE IT FURTHER RESOLVED, that the millage would be used to support Ingham County residents whose household income is at or below 250% of federal poverty guidelines.

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

This was considered a friendly amendment.

Commissioner Naeyaert stated she approved of the amendment, and she liked having the three objectives included in the language.

THE MOTION TO AMEND THE RESOLUTION CARRIED UNANIMOUSLY.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. TRUBAC, TO AMEND THE RESOLUTION AS FOLLOWS:

WHEREAS, a millage of ~~0.70000~~**.6000** of one (1) mill is needed to continue to provide for this program; and

WHEREAS, the Board of Commissioners seeks to have the voters of Ingham County determine whether or not they desire to raise funds at a millage rate of ~~0.70000~~**.6000** of one (1) mill for a period of four (4) years to continue to support funding for healthcare services for low income, uninsured families and adults residing in Ingham County.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate at the primary election to be held on March 10, 2020.

INGHAM COUNTY HEALTH SERVICES MILLAGE

For the purpose of reauthorizing funding for providing basic health care and mental health services to low-income Ingham County residents who are not eligible for Medicaid under the Federal Affordable Care Act, and who do not have medical insurance, including use of these funds to help pay for access to doctor visits, generic medications, mental health services and essential care such as preventive testing and treatment for cancer, diabetes, heart disease and other serious illnesses, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan be increased by up to ~~7060~~/100 (~~0.70000~~**.6000**) of one (1) mill, \$~~0.700~~**.60** per thousand dollars of state taxable valuation, for a period of four (4) years (2020-2023) inclusive? If approved and levied in full, this Millage will raise an estimated \$~~5,378,021~~**4,609,732** in the first calendar year of the levy, based on state taxable valuation.

YES [] NO []

Commissioner Naeyaert stated that the millage was currently at 0.35 mills, and the Board of Commissioners had the ability to reset it to 0.52 mills with a simple vote. She further stated that she thought the proposed 0.7 mills was extremely high.

Commissioner Naeyaert stated that increasing the millage to 0.6 mills rather than 0.7 mills would be good to see some accountability from the Ingham Health Plan (IHP) and Community Mental Health (CMH) at that increased level.

Commissioner Stivers stated that the proposed amount of 0.7 mills was based on math that had been presented to the Committee. She further stated that currently, CMH only received funding to get through about half their year, and IHP had to plan for uncertainty in enrollment numbers in the coming years, as even a few hundred more enrollees could affect the funding.

Commissioner Stivers stated that at the proposed 0.7 mill level, both IHP and CMH could be fully funded and would meet more needs for mental health care, and IHP would no longer need to dip into their fund balance each year.

Commissioner Naeyaert stated she understood the concern and saw the need CMH had, but IHP had a scenario, not an immediate need. She further stated that every time, she heard a scenario from IHP about increases in enrollment, but she had not seen that reflected in enrollment numbers.

Discussion.

Commissioner Stivers stated she thought it was frustrating for the Committee, as well as IHP, for the uncertainty around enrollment numbers. She further stated that the County could always lower the amount of the millage that was levied, as she would rather have too much allowed, than not enough and leave people in the community to fall through the safety net.

Commissioner Sebolt stated that he also would like to see the 0.7 mill amount and then if it was not needed, the County would not collect as much. He further stated he did not want to see a lower rate and then have a catastrophic need.

Commissioner Naeyaert stated the difference was the need CMH had, versus the fund balance IHP had.

Commissioner Trubac stated he thought that most constituents who went to the ballot and saw the millage language assumed the County would levy the amount specified.

Discussion.

Lori Noyer, IHP Executive Director, stated that each year, IHP was spending down its fund balance in an effort to offset services provided by the millage. She further stated that with this millage opportunity, IHP would be able to fund services not currently supported by the millage funds, and continue to stretch services further.

Ms. Noyer stated that scenarios might come down the pike that the County or IHP had not been planning for.

Commissioner Slaughter stated he supported the 0.7 mill amount, as there were a lot of IHP clients in his district that needed the services provided.

Chairperson Tennis stated he would have left the millage rate at 0.52 mills and levied the full amount. He further stated that he was willing to go along with expanding the services, though he worried about reaching the threshold that the population would bear for millages.

Ms. Noyer stated that there were some IHP members that were not able to access CMH, because their diagnosis was mild to moderate, which then caused them to use community providers

instead. She further stated that with the addition of mental health services to the millage language, she planned to come back to the Committee to discuss this issue with them at a future date.

THE MOTION TO AMEND THE RESOLUTION FAILED. **Yeas:** Naeyaert, Trubac
Nays: Tennis, Morgan, Sebolt, Slaughter, Stivers **Absent:** None

MOVED BY COMM. STIVERS, SUPPORTED BY COMM. TENNIS, TO AMEND THE RESOLUTION AS FOLLOWS:

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate at the primary election to be held on ~~March 10~~**August 4**, 2020.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to place the proposal on the ~~March 10~~**August 4**, 2020 ballot and to be prepared and distributed in the manner required by law.

Commissioner Stivers stated she would like to change the date of this millage for the same reason as the others, to accommodate Williamstown Township's request to not put new County millages on the March 2020 ballot.

THE MOTION TO AMEND THE RESOLUTION FAILED. **Yeas:** Stivers, Tennis
Nays: Morgan, Naeyaert, Sebolt, Slaughter, Trubac **Absent:** None

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY.

6. Health Department

n. Resolution to Authorize Agreement with St. Vincent Catholic Charities

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. SLAUGHTER, TO APPROVE THE RESOLUTION.

Commissioner Sebolt disclosed he had a relative that was employed by St. Vincent Catholic Charities (SVCC). He further stated that he did not support this resolution, as the organization was outwardly against allowing same-sex couples to adopt, and he did not have faith that they would not be discriminatory in this agreement.

Commissioner Stivers stated she stood with Commissioner Sebolt.

Chairperson Tennis asked what the impact would be if the agreement was not renewed.

Linda Vail, Health Department Health Officer, stated that SVCC was the designated resettlement agency for the State of Michigan, so whether the County wanted it or not, that was the agency refugees went through. She further stated that it could be detrimental to remove the agreement,

because as refugees came to the Health Department for health care and screenings, they would be disconnected from the translation and case management services SVCC provided to them.

Ms. Vail stated if that was not a strong enough argument to continue the agreement, then the Health Department would need more time to transfer services to another organization. She further stated that some SVCC staff was almost at the Health Department full-time assisting with refugees, and the Health Department staff knew them well and they worked well together.

Anne Scott, Ingham Community Health Centers Executive Director and Deputy Health Officer, stated she shared Commissioner Sebolt's concerns, and the concerns had been discussed in the Community Health Centers (CHC) Board meetings. She further stated that the CHC Board had ultimately approved the agreement, because the refugees served were often LGBT individuals seeking asylum.

Ms. Scott stated that it was a challenge of principle, but the translation and case management services provided were to the benefit of those refugees.

Chairperson Tennis stated that this was not the first time an issue had been raised with SVCC, as the organization had previously been unwilling to abide by the County's Living Wage Policy. He further stated about seven years ago, the County had discussed bringing the services in-house due to the ongoing issue of the difference of ideology and treatment of community members.

Commissioner Stivers stated she appreciated some work that had been done by the organization and she assumed not everyone at SVCC was anti-LGBT, however the organization had also been implicated in the separation of families at the border. She further stated that she wished the Health Department had more time, but on principle she could not support working with the organization.

Commissioner Slaughter asked if there were any other organizations that provided translation services in the area.

Ms. Vail stated that the use of telephone interpreters had been tried in the past, but it had not worked as well as an in-person translator.

Ms. Vail stated that the Health Department also worked with Family and Community Development Services to provide translation services.

Commissioner Morgan stated he noticed on the staff report for the resolution that it stated there were no alternatives. He further stated he preferred to have staff allude to alternatives or list them in the staff report, as he was not glad to see there were no alternatives listed.

Commissioner Stivers asked if the resolution could be tabled to give staff more time to find alternatives.

Chairperson Tennis stated the agreement was already past its deadline. He stated he would like to approve the resolution and ask staff to come back with options for other options in the future.

Chairperson Tennis stated that in the past when the County had considered other options for services, it had galvanized SVCC to agree to the County's terms. He further stated that by approving the current agreement, it would give staff more time to find options and would not put refugees' health in jeopardy.

Commissioner Sebolt stated the Board of Commissioners could not table a resolution that had come from the CHC Board, it could only be approved or rejected. He further stated that in other states, charities were agreeing to these terms, but SVCC chose not to.

Commissioner Trubac asked if there would be a lapse in services needed by refugees if the resolution was rejected.

Ms. Scott stated if the SVCC contract was not continued, then the other interpreter services could not fill in to provide services immediately. She further stated that the case management services provided by SVCC were also important to make sure patients got to their appointments and understood what follow ups were needed.

Ms. Scott stated that this service was initially part of the Medicaid outreach, and the health centers relied on the services provided by SVCC. She further stated that the health centers would struggle to provide patient care without the resource, and there would be a concern of how to stabilize the refugee population without it.

Commissioner Trubac stated he lamented that the contract had not come before the Board of Commissioners sooner. He further stated that if the resolution was rejected, it would affect a sensitive population.

Commissioner Naeyaert stated she wanted to support her fellow colleagues, and she suggested to shorten the contract length to give SVCC the opportunity to change the organization policy if they wanted to work with the County within the County's policies. She further stated this option would not cause the services to be lost now, but it would give another opportunity for SVCC to comply with the County policies.

Jared Cypher, Deputy Controller, stated previously, the Committee had amended contracts from one year to six months. He further stated he had spoken with Jim Hudgins, Purchasing Director, and procured recent contracts signed by SVCC, which did include the Living Wage Policy and Anti-Discrimination Policy.

Mr. Cypher stated that the enforcement of contractors following the County's policies was not proactive, but if a complaint was brought to the County that they were not following the policies, it would be investigated.

MOVED BY COMM. STIVERS, SUPPORTED BY COMM. NAEYAERT, TO ASK THE HEALTH DEPARTMENT AND STAFF TO RESEARCH ALTERNATIVE ORGANIZATIONS TO PROVIDE SERVICES AND AMEND THE RESOLUTION AS FOLLOWS:

WHEREAS, Ingham County Health Department's (ICHHD) Community Health Centers (CHCs) wish to enter into an agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management services effective October 1, 2019 through ~~September 30~~ **March 31**, 2020; and

WHEREAS, the term of the agreement shall not exceed ~~\$12864,000~~ and ICHHD will cover up to ~~\$70,537~~ **35,268.50** of services which support client's services throughout non-health center/public health programs through the Fiscal Year 2020 general fund budget; and

WHEREAS, the remaining cost (~~\$57,463~~ **28,731.50**) will be covered through 340B savings as a reinvestment of funds to support enhanced patient care through the CHCs; and

WHEREAS, the Ingham Community Health Center Board of Directors supports entering into an agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management effective October 1, 2019 through ~~September 30~~ **March 31**, 2020; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management effective October 1, 2019 through ~~September 30~~ **March 31**, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement not to exceed ~~\$12864,000~~ with St. Vincent Catholic Charities (SVCC) to sustain interpreter/translation services and supportive case management effective October 1, 2019 through ~~September 30~~ **March 31**, 2020.

Ms. Vail stated she apologized that the contracts had not come before the Board of Commissioners sooner, but they needed to go through the CHC Board and the Board of Commissioners, and with the summer schedules of the boards it was difficult to have much time to get the contracts in place.

Chairperson Tennis stated he supported changing the contract length. He further stated that there were always alternatives, and Ms. Vail's explanation for why no alternatives were listed in the staff report was spot on.

Chairperson Tennis stated that there were only two agencies offering these services in the area, and the choice was either to go with them or not. He further stated he did not think there was any intent for staff to pull the wool over the Committee's eyes.

THE MOTION TO AMEND THE RESOLUTION CARRIED. **Yeas:** Tennis, Trubac, Naeyaert, Slaughter, Stivers **Nays:** Morgan, Sebolt **Absent:** None.

Chairperson Tennis stated it was unusual for the Board of Commissioners to take action that second-guessed the CHC Board, because the CHC Board was in charge of the operation of the health centers. He further stated that the CHC Board might be unhappy with the change the Board of Commissioners made, but it was not something that the Board of Commissioners did lightly or made a habit of, because the federal regulating agencies reviewed whether the CHC was truly independent from the County government.

THE MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED.

Yeas: Tennis, Trubac, Naeyaert, Slaughter, Stivers **Nays:** Morgan, Sebolt

Absent: None.

7. Board Referral – Letter from Brett Kaschinske, Lansing Parks and Recreation Department Director, Requesting an Increase in Budget for the Grand River North Section, Moore River Drive Trail, and Overlay and Reconstruction

Chairperson Tennis referred to the Parks Commission.

Commissioner Announcements

Chairperson Tennis stated he would not be present at the next Committee meeting, which was when community agencies presented to the Committee.

Commissioner Morgan left at 7:58 p.m.

Chairperson Tennis stated he had had some concerns about the organization WAI-IAM, Inc. & Rise Recovery Community and their reported outcomes, patient base and services provided in the past. He further stated that he had done some research and had spoken with members of the WAI-IAM, Inc. Board of Directors and he now felt more comfortable with the organization.

Chairperson Tennis stated he would like more information about WAI-IAM, Inc. & Rise Recovery Community outcomes of their patient base in the future.

Commissioner Naeyaert asked that staff send an update to Commissioners about what election each millage would be on, before the meeting on Tuesday, November 12, 2019.

Commissioner Stivers asked staff to also include the amount currently levied by each millage and how much of an increase the Board of Commissioners was allowed to make.

Public Comment

None.

Adjournment

The meeting was adjourned at 8:01 p.m.

NOVEMBER 18, 2019 HUMAN SERVICES AGENDA STAFF REVIEW SUMMARY

ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions

1. Community Agencies – *Resolution Authorizing 2020 Agreements for Community Agencies*

This resolution approves community agency funding for FY 2020. Each application was evaluated making the “meeting basic needs” criteria a priority as approved in Board of Commissioners resolution #19-243. For 2020, Thirty two (32) applications were received, requesting a total of \$297,950; and \$200,000 is included in the 2020 budget for community agency funding. Each funded agency included in the recommendation is funded either at their request, or at what they received last year, with the exception of the new applications and Northwest Initiative (application received after deadline). Total recommended funding is \$217,300. If the resolution is approved as recommended, the additional \$17,300 could be utilized from the 2020 contingency fund.

2. Facilities Department - *Resolution to Authorize a Contract Renewal with Safety Systems, Inc. for Alarm Monitoring Services at Forest Community Health Center*

This resolution renews the contract with Safety Systems, Inc. for alarm monitoring services at Forest Community Health Center. The agreement term will be for 60 months at \$90.00 per month for burglary, temperature sensors and fire alarm monitoring. Funds are available in the Community Health Center budget.

3. Parks Department

a. *Resolution to Authorize an Amendment to the Contract with Spicer Group, Inc.*

This resolution authorizes an amendment to the contract with Spicer Group not to exceed \$30,000 in funding to complete additional tasks. Funding is available from the Trails & Parks Millage.

b. *Resolution to Authorize an Amendment to the City of Lansing Trails and Parks Millage Agreements*

This resolution authorizes an additional \$769,527 for the following agreements:

Contract Title	Project #	Original Amount Authorized	Original Match Provided by the City of Lansing	Additional Amount Authorized
Moores River Drive Trail Repair	TR006	\$368,160	\$0	\$312,325
Grand River North Section - Bank Stabilization	TR029	\$100,000	\$0	\$226,945
Bank Stabilization-Washington Avenue	TR038	\$55,000	\$15,000(21%)	\$230,257

The Moores River Drive and Grand River North agreements are also extended through August 31, 2020.

4. Health Department

a. *Resolution to Authorize a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development (MDARD)*

This resolution authorizes the Clean Sweep agreement to provide funding to cover costs of the disposal of pesticides and herbicides collected throughout the year. MDARD has proposed to provide ICHD with up to \$24,000 in funding for FY 2020 to be used for the disposal of pesticides and herbicides.

b. Resolution to Authorize an Agreement with Redhead Design Studio for Dissemination of Mass Media Campaign to Reduce HIV Stigma

This resolution an agreement with Redhead Design Studio for the period of November 1, 2019 through September 30, 2020 in an amount not to exceed \$10,000 for the dissemination of an HIV anti-stigma mass media campaign. Funding for this agreement is included in the budget.

c. Resolution to Authorize Agreements for the Region 7 Perinatal Collaborative

This resolution authorizes agreements with Eaton and Clinton Counties and contract with Larder Data Consulting, LLC to help reduce infant and maternal mortality rates in Eaton, Clinton and Ingham Counties to be effective upon execution through September 30, 2020. To fund this collaborative work, MDHHS has given ICHD \$50,000 to be received through amendment one of the FY 19/20 master agreement.

TO: Human Services and Finance Committees
FROM: Jared Cypher, Deputy Controller
DATE: October 22, 2019
SUBJECT: Resolution Authorizing 2020 Agreements for Community Agencies

For the meeting agendas of November 4 and November 6

BACKGROUND

Attached is the resolution approving community agency funding for FY 2020. Each application was evaluated making the “meeting basic needs” criteria a priority as approved in Board of Commissioners resolution #19-243.

ALTERNATIVES

Community agency contracts are an efficient way to ensure that the basic needs of Ingham County’s vulnerable citizens are being taken care of. The County could hire staff for additional programming in these areas, but that would prove to be more costly in the long run.

FINANCIAL IMPACT

For 2020, Thirty two (32) applications were received, requesting a total of \$297,950; and \$200,000 is included in the 2020 budget for community agency funding. Each funded agency included in the recommendation is funded either at their request, or at what they received last year, with the exception of the new applications and Northwest Initiative (application received after deadline). Total recommended funding is \$217,300. If the resolution is approved as recommended, the additional \$17,300 could be utilized from the 2020 contingency fund.

Binders containing the applications of each agency have been previously distributed to you. Please bring those with you to the meeting, as they will provide helpful information for your discussions.

STRATEGIC PLANNING IMPACT

This resolution addresses the County’s overarching long-term objective of “Meeting Basic Needs”, such as food, clothing, and shelter.

OTHER CONSIDERATIONS

N/A.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2020 AGREEMENTS FOR COMMUNITY AGENCIES

WHEREAS, the 2020 Ingham County Budget has been approved by the Board of Commissioners; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning objective to Ingham County residents; and

WHEREAS, the 2020 budget includes \$200,000 allocated for community agencies; and

WHEREAS, the Controller/Administrator has provided recommended funding levels for each agency that were determined using the criteria set forth in Resolution #19-243.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2020 through December 31, 2020, in the amount specified for each community agency listed on the attached, for the services to Ingham County residents previously approved by the Human Services and Finance Committees.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to \$17,300 from the 2020 contingency fund to the community agency fund.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

ORGANIZATION	PROGRAM	2019 AMT. RECEIVED	2020 REQUEST	2020 CONTROLLER RECOMMENDED	2020 HUMAN SERVICES RECOMMENDED	2020 FINANCE RECOMMENDED
Advent House	Provides food, shelter, and advocacy services to those who struggle with homelessness and poverty in the community	\$15,000.00	\$15,000.00	\$15,000.00		
Allen Neighborhood	Distributes over 200 lbs of bread and 800-1,200 lbs of fruits and vegetables each week to approximately 120 neighbors	N/A	\$2,500.00	\$1,500.00		
Boys & Girls Club	Serves lunch to more than 300 youth ages 6-18 during summer and snacks to 270 youth after school and dinner to approx. 30 children still at B&G after 7:00 pm	\$5,200.00	\$5,200.00	\$5,200.00		
Capital Area Community Services	Provides direct home heating assistance on behalf of low income homes	\$5,000.00	\$10,000.00	\$5,000.00		
Capital Area Housing Partnership - Ballentine Apartments	Provides housing for low-income and homeless populations	\$8,000.00	\$10,000.00	\$8,000.00		
Capital Area Housing Partnership - Tuesday Toolmen	Provides free home repairs and modifications (wheelchair access, grab bar installation, smoke detector repair, etc) to help people remain safely in their homes	\$3,800.00	\$5,000.00	\$3,800.00		
Capital Area Housing Partnership - Walnut Street & Ferris Manor Support Services	Provides housing for low-income and homeless populations	N/A	\$10,000.00	\$5,000.00		
Cristo Rey Community Center - Community Kitchen	Provides daily hot meals Monday through Friday, twice a day, to those in need	\$4,250.00	\$4,250.00	\$4,250.00		
Cristo Rey Community Center - Food Pantry	Provides eligible community members monthly with fresh and non-perishable items for their household as well as baked items daily for anyone in need	\$9,000.00	\$9,000.00	\$9,000.00		
Cristo Rey Community Center - Prescription Assistance	Provides services and bilingual staff to navigate the application process necessary for obtaining access to discounted and free prescriptions offered by pharmaceutical companies	\$6,750.00	\$6,750.00	\$6,750.00		
Edgewood	Supports Americorps member service on property focused on food insecurity, healthy eating, and care in the vulnerable populations and helping to amnange resources associated with the education and support of young children	\$3,100.00	\$12,000.00	\$3,100.00		
EVE Inc	Provides safe shelter, supplies, security, facility repairs and maintenance, waste removal, telephone, and shelter insurance	N/A	\$20,000.00	\$10,000.00		
Gateway - Child and Family Services	Provides stable and safe living accomodations in a structured and supervised environment for children	\$15,300.00	\$20,000.00	\$15,300.00		
Greater Lansing Food Bank	Provides registering and orienting new home & community gardeners, lends gardening tools, assists in diverse array of seed packets each growing season, distributes 40,000+ starter plants	\$11,500.00	\$20,000.00	\$11,500.00		

Greater Lansing Homeless Resolution Network	Provides direct assistance with basic needs and referral to area agencies to assist in development of individual service plan and support to access resources quickly and ensure success for households in need of assistance with rent, utilities, food, and advocacy services to build stability and prevent homelessness	\$7,500.00	\$12,000.00	\$7,500.00		
Haven House	Provides food to homeless Ingham County residents while they stay in the shelter	\$13,500.00	\$15,000.00	\$13,500.00		
Lansing Area AIDS Network	Provides direct client assistance in form of housing, utilities, medical/mental health assistance for care and treatment, and transportation assistance toward improved medical outcomes	\$5,000.00	\$5,000.00	\$5,000.00		
Leslie Outreach	Provides for personal needs items such as soap, toothbrushes, shampoo, toilet paper, etc for clients as well as help cover some of the cost for building rental	\$1,400.00	\$1,500.00	\$1,400.00		
Listening Ear	Provides 12 hour/day crisis line to provide crisis intervention, emotional support, and information/referrals; hopes to provide 24-hour service by new year	\$2,000.00	\$2,000.00	\$2,000.00		
MSU Safe Place	Provides services related to basic needs of survivors of domestic violence and stalking, including minor children, such as food and supplies, advocacy assistance funds, and shelter telephone service	\$12,500.00	\$12,500.00	\$12,500.00		
Northwest Initiative	Provides services to all incarcerated individuals returning to Ingham County with focus on reducing and eliminating substance abuse with emphasis on opioids by helping clients navigate systems that will reduce barriers that originally brought them to the criminal justice system	\$5,000.00	\$15,000.00	\$5,000.00		
Refugee Development Center	Provides food and clothing to alleviate immediate suffering, orientation on resource location in community at reduced costs, English vocabulary necessary to access resources and communicate, education regarding steps to become self-sufficient	\$8,500.00	\$12,250.00	\$8,500.00		
RSVP	Provides transportation to medical appointments and telephone reassurance services to provide assistance and social calls to elderly	\$5,000.00	\$5,000.00	\$5,000.00		
Rural Family Services	Provides food bank and food and nutritional information, limited medical screening and services, clothing, furniture, and housing assistance, promotion and participation in community projects for betterment of community in rural Ingham County areas	N/A	\$14,000.00	\$14,000.00		

Southside Community Coalition	Provides after school healthy and nutritious snacks to school children, monthly luncheons to seniors, bi-monthly food distribution days with GLFB, Thanksgiving baskets, breakfast/lunch/snack to children in summer, educates children on food cultivation, and helps seniors complete food stamp applications	\$6,500.00	\$10,000.00	\$6,500.00		
Southside Community Kitchen	Provides well-balanced and generous meals M-Th to those in need	\$3,500.00	\$4,000.00	\$3,500.00		
St. Vincent Catholic Charities	Provides classes called "Living in America" to refugees including home/purchasing/home maintenance, small business development, academic ESOL, and computer literacy	\$4,500.00	\$10,000.00	\$4,500.00		
Stockbridge Community Outreach	Assists clients with utility prevention assistance	\$4,500.00	\$5,000.00	\$4,500.00		
Tri-County Office on Aging	Provides year-round 24-hour emergency response assistance to seniors experience crisis impacting basic needs and community-based services such as Meals on Wheels, Information and Assistance, housing assistance, evidence-based health and caregiver support programs, and elder abuse prevention and crisis services	\$4,500.00	\$6,000.00	\$4,500.00		
WAI-IAM - Care Unit	Offers a supervised environment to house individuals while working with care coordinators and a treatment team for stabilization	\$4,500.00	\$4,500.00	\$4,500.00		
WAI-IAM - Recovery Community	Provides 5-phase program to slowly transition recovering addicts back into society on a solid foundation of sobriety with stable housing, activities, peer support services, and accountability	\$10,500.00	\$10,000.00	\$10,000.00		
YMCA Downtown Lansing	Provides students with meals during mentoring program meetings that help students gain understanding of current job market and skills needed for successful employment	\$1,500.00	\$4,500.00	\$1,500.00		

\$297,950.00

\$217,300.00

Agenda Item 2

TO: Board of Commissioners, Human Services, County Services & Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: November 4, 2019

RE: Resolution Authorizing a Contract Renewal with Safety Systems, Inc. for Alarm Monitoring Services at Forest Community Health Center

For the meeting agendas of: November 19 & 20

BACKGROUND

The Facilities Department would like to renew the contract with Safety Systems, Inc. for alarm monitoring services at Forest Community Health Center. The agreement term will be for 60 months at \$90.00 per month for burglary, temperature sensors and fire alarm monitoring. The increase includes the additional equipment added.

ALTERNATIVES

There are no alternatives for this project.

FINANCIAL IMPACT

Funds are available in line item number 511-61580-931000-02013.

OTHER CONSIDERATIONS

There are no other considerations for this project.

RECOMMENDATION

Based on the information presented, the Facilities Department respectfully recommends approval of the attached resolution to support a contract renewal with Safety Systems Inc. for alarm monitoring at Forest Community Health Center.

Agenda Item 2

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT RENEWAL WITH SAFETY SYSTEMS, INC.
FOR ALARM MONITORING SERVICES AT FOREST COMMUNITY HEALTH CENTER**

WHEREAS, the alarm agreement with Safety Systems, Inc. will need to be renewed; and

WHEREAS, the term of the agreement is for a period of 60 months; and

WHEREAS, it is the recommendation of the Facilities Department to renew the contract with Safety Systems, Inc. for the amount of \$90.00 per month which includes burglary, temperature sensors and fire alarm monitoring; and

WHEREAS, funds are available through line item number 511-61580-931000-02013.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract renewal with Safety Systems, Inc. 2075 Glenn St. Lansing, MI 48906, for the alarm monitoring services at Forest Community Health Center for the term of 60 months at \$90.00 per month.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Melissa Buzzard, Trails and Parks Millage Coordinator
DATE: November 4, 2019
SUBJECT: Consulting Services for the Trails and Parks Millage
For the meeting agenda of 11/18/19 Human Services and 11/2019 Finance

BACKGROUND

The Board of Commissioners passed Resolution #16-524 to authorize a two year contract with Spicer Group Inc., for the purpose of providing consulting services to and assisting the Ingham County Parks staff with the delivery of millage related items. Resolution #18-469 authorized extending the contract by two years. This resolution requests an additional not to exceed \$30,000 in funding to complete additional tasks within the current contract scope. These tasks include providing validating cost estimates are accurate, project viability reporting, follow-up and monitoring of projects, post audit completion, bridge and engineering expertise, wayfinding program, professional services design and grants assistance, and mapping and updates to the comprehensive report as needed.

ALTERNATIVES

Ingham County Park staff does not have the engineering expertise that the consultant is be able to provide.

FINANCIAL IMPACT

The cost of the renewal was an estimated third-year cost of \$99,883.00 and an estimated fourth-year cost of \$101,873.00 for a combined two-year total not to exceed \$201,756.00.

We are requesting an additional not to exceed \$30,000.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) - Maintain and improve existing parkland, facilities and features, 1 (g) - Work to improve accessibility for visitors of all ages and abilities and 1(h)- Enhance existing trails and blueways, and develop new multi-use trails and blueways, that connect parks with recreational, residential, cultural and business centers throughout Ingham County.

OTHER CONSIDERATIONS

N/A.

RECOMMENDATION

Based on the information presented, I respectfully recommend the resolution authorizing an amendment to the contract with Spicer Group, Inc. be approved.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE
CONTRACT WITH SPICER GROUP, INC.**

WHEREAS, the Board of Commissioners passed Resolution #16-524 to authorize a two year contract with Spicer Group Inc., for the purpose of providing consulting services to and assisting the Ingham County Parks staff of millage related items; and

WHEREAS, the Board of Commissioners passed Resolution #18-469 authorized extending the contract by two years; and

WHEREAS, an additional \$30,000 from the Trails and Parks Millage fund balance will be necessary to complete additional tasks within the current contract scope.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Contract with Spicer Group, Inc. to provide additional consulting services to and assist the Ingham County Parks staff with the delivery of certain millage related items within the current contract scope, to include providing validating cost estimates are accurate, project viability reporting, follow-up and monitoring of projects, post audit completion, bridge and engineering expertise, wayfinding program, professional services design and grants assistance, and mapping and updates to the comprehensive report as needed.

BE IT FURTHER RESOLVED, the Board of Commissioners authorize an additional not to exceed \$30,000 from the Trails and Parks Millage fund balance and the Controller/Administrator is authorized to transfer \$30,000 from the Trails and Parks Millage fund balance into line item # 228-62800-802000.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services & Finance Committees
FROM: Melissa Buzzard, Trails and Parks Millage Coordinator
DATE: November 4, 2019
SUBJECT: Amendment to City of Lansing Millage Agreements
 For the meeting agenda of 11/18/19 Human Services and 11/20/19 Finance

BACKGROUND

Board of Commissioners Resolution #16-328, #17-109 and #18-110 authorized entering into a contract with the City of Lansing for Agreement TR006 Moores River Drive Trail Repair, and TR029 Grand River North Section - Bank Stabilization and TR038 Washington Ave. Bank Stabilization. The City of Lansing is requesting an increase in their budget for these projects due to unforeseen circumstances as detailed in Exhibit A.

The Park Commission, wanting to emphasize the importance match has played in millage grants, and when applicable they would like communities when requesting additional funds, to supply the same percentage of match that they supplied for the original grant. Within this request, the City of Lansing supplied 21% match for project TR038 and are requesting \$291,465 in additional funding. To comply with the Park Commission’s request to supply 21% matching funds, the City of Lansing will need to supply \$61,208, resulting in the request for additional millage funds decreasing to \$230,257.

Additionally, agreements TR006, and TR029 expire on December 31, 2019 and need to be extended to August 31, 2020.

ALTERNATIVES

The Park Commission considered this request at their October 28th meeting and recommended this approach.

FINANCIAL IMPACT

This resolution requests an additional \$769,527 for the following agreements:

Contract Title	Project #	Original Amount Authorized	Original Match Provided by the City of Lansing	Additional Amount Authorized
Moores River Drive Trail Repair	TR006	\$368,160	\$0	\$312,325
Grand River North Section - Bank Stabilization	TR029	\$100,000	\$0	\$226,945
Bank Stabilization-Washington Avenue	TR038	\$55,000	\$15,000(21%)	\$230,257

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of striving to make facilities and services user-friendly, specifically Section A. 1(f) - Maintain and improve existing parkland, facilities and features, 1(g) - Work to improve accessibility for visitors of all ages and abilities and 1(h)- Enhance existing trails and blueways, and develop new multi-use trails and blueways, that connect parks with recreational, residential, cultural and business centers throughout Ingham County.

OTHER CONSIDERATIONS

The Ingham County Park Commission supported this resolution at their October 28, 2019 meeting.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution.

Exhibit A:

Brett Kaschinske
Director



Andy Schor, Mayor

Parks and Recreation Department
200 N. Foster Avenue
Lansing, Michigan 48911
PH: 517.483.4277 – FAX: 517.377.0180
TDD: 517.483.4473
www.lansingmi.gov/parks

October 25, 2019

Mr. Bryan Crenshaw, Chairperson
Board of Commissioners
P.O. Box 319
Mason, MI 48854

Mr. Timothy Morgan, Director
Ingham County Parks
P.O. Box 178
Mason, MI 48854

Ms. Melissa Buzzard
Trails & Parks Millage Coordinator
P.O. Box 178
Mason, MI 48854

Dear Chairperson Crenshaw, Ms. Buzzard and Mr. Morgan:

The City has been entrusted with grant funds from Ingham County and I want to ensure the City is being a wise steward of millage dollars and performing our due diligence for long-term repair to prevent further deterioration and provide a safe regional River Trail.

The purpose of this letter is to request an increase in our budget for the following projects, Grand River North Section (TR-029), Moores River Drive Trail (TR-006), and Washington Avenue (TR038). The city is asking for additional funding over the awarded grant amounts to encompass the additional costs of the projects, which is estimated to be \$830,735. This amount is due to a number of unforeseen circumstances related to the projects. There were additional DEQ permits and the threat to endangered aquatic species at all three project sites, resulting in delays and further research studies resulting in the detection of endangered species at Washington Avenue and Grand River North. There were severe issues involving all of the projects along the riverbank that resulted in significant changes and additional costs for bank stabilization.

The additional funds requested for each project are as follows: TR038 \$291,465, TR-006 \$312,325 and TR-029 \$226,945.

I understand the request for additional funds is substantial; however, I do believe the funds are being used appropriately. While the extra work was unforeseen, I do see it as a necessity to provide a secure trail to safeguard the public and avoid deterioration in the near future.

Thank you for your consideration and I look forward to hearing from you should you have any questions or if I may provide any additional information.

Sincerely,

A handwritten signature in black ink that reads "Brett Kaschinske".

Brett Kaschinske, Director

"Equal Opportunity Employer"

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CITY OF LANSING
TRAILS AND PARKS MILLAGE AGREEMENTS**

WHEREAS, Board of Commissioners Resolution #16-328 authorized entering into a contract with the City of Lansing for Agreement TR006 Moores River Drive Trail Repair; and

WHEREAS, Board of Commissioners Resolution #17-109 authorized entering into a contract with the City of Lansing for Agreement TR029 Grand River North Section - Bank Stabilization; and

WHEREAS, Board of Commissioners Resolution #18-110 authorized entering into a contract with the City of Lansing for Agreement TR038 Washington Ave. - Bank Stabilization; and

WHEREAS, due to unforeseen circumstances the City of Lansing is requesting an amendment to Agreements TR038, TR006, and TR029 to increase the budget by, \$312,325 for TR006, \$226,945 for TR029 and \$230,257 for TR038; and

WHEREAS, the Board of Commissioners requests that the City of Lansing supplies an additional \$61,208 for Agreement TR038 Washington Ave. - Bank Stabilization; and

WHEREAS, Agreement TR006 and TR029 expire on December 31, 2019 and needs to be extended to complete the project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of Lansing:

Contract Title	Project #	Additional Amount Authorized	New Completion Date
Moores River Drive Trail Repair	TR006	\$312,325	8/31/2020
Grand River North Section - Bank Stabilization	TR029	\$226,945	8/31/2020
Washington Ave.-Bank Stabilization*	TR038	\$230,257	-

*contingent on City of Lansing supplying \$61,208

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes an additional \$312,325 from the Trails and Parks Millage fund balance for the TR006 Moores River Drive Trail Repair project and the Controller is authorized to transfer \$312,325 from the Trails and Parks Millage fund balance into line item #228-62800-967000-TR006.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes an additional \$226,945 from the Trails and Parks Millage fund balance for the TR029 Grand River North Section - Bank Stabilization project and the Controller is authorized to transfer \$226,945 from the Trails and Parks Millage fund balance into line item #228-62800-967000-TR029.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes an additional \$230,257 from the Trails and Parks Millage fund balance for the TR038 Washington Ave. Bank Stabilization project contingent on the City of Lansing supplying \$61,208 and the Controller is authorized to transfer \$230,257 from the Trails and Parks Millage fund balance into line item #228-62800-967000-TR038.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension for Agreement TR006 and TR029 to August 31,2020.

BE IT FURTHER RESOLVED, that all other terms and conditions Agreement TR006, TR029, and TR038 shall remain unchanged.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: October 29, 2019
SUBJECT: Agreement with Michigan Department of Agriculture and Rural Development
For the meeting agendas of November 18 and November 20, 2019

BACKGROUND

Ingham County Health Department's (ICHD's) Environmental Health (EH) Division wishes to accept up to \$24,000 in grant funds from the Michigan Department of Agriculture and Rural Development (MDARD) effective October 1, 2019 through September 30, 2020. EH operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal. This program is open to all Ingham county residents free of charge. Annually, MDARD contracts with ICHD under the Clean Sweep agreement to provide funding to cover costs of the disposal of pesticides and herbicides collected throughout the year. MDARD has proposed to provide ICHD with up to \$24,000 in funding for FY 2020 to be used for the disposal of pesticides and herbicides.

ALTERNATIVES

There are no alternatives.

FINANCIAL IMPACT

The MDARD grant funding of up to \$24,000 was anticipated and has been included in the proposed FY 2020 budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of Promoting service to Residents: Provide easy access to quality, innovative, cost-effective services that promote well-being and quality of life for the residents of Ingham County. Strategy 1. Strive to make facilities and services user-friendly. k. Provide for collection and proper disposal of household hazardous waste through the Health Department Environmental Health Division.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend approval of the attached resolution to enter into a Clean Sweep agreement with MDARD for up to \$24,000 effective October 1, 2019 through September 30, 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MICHIGAN AGRICULTURE
ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP) CLEAN SWEEP PROGRAM
AGREEMENT WITH THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL
DEVELOPMENT (MDARD)**

WHEREAS, Ingham County Health Department's (ICHD's) Environmental Health (EH) Division wishes to accept up to \$24,000 in grant funds from the Michigan Department of Agriculture and Rural Development (MDARD) effective October 1, 2019 through September 30, 2020; and

WHEREAS, EH operates a Household Hazardous Waste Program (HHW) that accepts hazardous waste for disposal; and

WHEREAS, this program is open to all Ingham county residents free of charge; and

WHEREAS, annually, MDARD contracts with ICHD under the Clean Sweep agreement to provide funding to cover costs of the disposal of pesticides and herbicides collected throughout the year; and

WHEREAS, MDARD has proposed to provide ICHD with up to \$24,000 in funding for FY 2020 to be used for the disposal of pesticides and herbicides; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a MAEAP Clean Sweep Program agreement with MDARD for up to \$24,000 effective October 1, 2019 through September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an MAEAP Clean Sweep Program agreement with MDARD for up to \$24,000 effective October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

TO: Board of Commissioners Human Services and Finance Committees
FROM: Linda S. Vail, MPA, Health Officer
DATE: November 5, 2019
SUBJECT: Resolution to Enter into Agreement with Redhead Design Studio for the Placement/Dissemination of Mass Media Campaign to Reduce HIV Stigma For meeting agendas of November 18th and November 20th, 2019

BACKGROUND

In summer 2019, the Ingham County Health Department (ICHD) entered into a contract with Redhead Design Studio (see resolution #19-311.) for the development of a campaign to reduce community-level HIV stigma and stigma experienced by people living with HIV. Although the campaign has been created, it has not yet been disseminated. Funding for dissemination of the campaign became available October 1, 2019. To ease the dissemination process and expedite media buys and printing, ICHD seeks to contract with Redhead Design Studio in an amount not to exceed \$10,000 so that RDS may assist ICHD with these functions. All dollars will be spent on services such as advertising and printing.

ALTERNATIVES

There are no alternatives. ICHD previously selected Redhead Design Studio for campaign development through the RFP process.

FINANCIAL IMPACT

The amount of this agreement will not exceed \$10,000. These funds will come from the general fund communications budget.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objectives to “Expand programming to identify and address the prevalence of STDs in the community, particularly HIV/AIDS,” and “Secure funding for mass media campaign around education, prevention, and treatment of HIV and STIs,” respectively sections A.1(d) and B.1(b) of the Action Plan.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

Based on the information presented, I respectfully recommend that the Board of Commissioners approve the attached form authorizing an agreement with Redhead Design Studio for the period of November 1, 2019 through September 30, 2020 in an amount not to exceed \$10,000 for the dissemination of an HIV anti-stigma mass media campaign.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REDHEAD DESIGN STUDIO FOR
DISSEMINATION OF MASS MEDIA CAMPAIGN TO REDUCE HIV STIGMA**

WHEREAS, Ingham County Health Department (ICHHD) entered into an agreement with Redhead Design Studio (RDS) in the summer of 2019 for the development of an HIV anti-stigma campaign as detailed in resolution #19-311; and

WHEREAS, these funds include \$18,900 from the HIV Care Coordination grant and \$10,000 from the general fund communication budget; and

WHEREAS, funds to disseminate the campaign were not available until October 1, 2019; and

WHEREAS, ICHHD seeks to contract with Redhead Design Studio in an amount not to exceed \$10,000 so that RDS may assist ICHHD with these functions for the dissemination of the campaign, which includes advertising and printing; and

WHEREAS, the agreement with Redhead Design Studio will not exceed \$10,000, all of which will be funded by the approved general fund communication budget; and

WHEREAS, the Health Officer recommends authorization of an agreement between Redhead Design Studio and ICHHD in an amount not to exceed \$10,000 for the period of November 1, 2019 to September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a grant agreement with Redhead Design Studio for the dissemination of a mass media campaign to reduce HIV stigma, in an amount not to exceed \$10,000 for the period of November 1, 2019 to September 30, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

TO: Human Services and Finance Committees

FROM: Linda S. Vail, MPA, Health Officer

DATE: 10/31/2019

SUBJECT: Resolution Authorizing Agreements for the Region 7 Perinatal Collaborative

For the Meeting agendas of November 18, 19 and 20, 2019

BACKGROUND

Ingham County Health Department (ICHD) wishes to contract with Larder Data Consulting, LLC to provide regional collaboration support, direction, data analysis, and assistance with family and community engagement activities in an amount not to exceed \$17,000. ICHD has partnered with the Michigan Department of Health and Human Services (MDHHS) to be a partner and fiduciary for the Region 7 Perinatal Collaborative. This regional collaborative focuses on reducing infant and maternal mortality rates in Ingham, Eaton, and Clinton County areas. To fund this collaborative work, MDHHS has given ICHD \$50,000 to be received through amendment one of the FY 19/20 master agreement. ICHD will also contract with Eaton and Clinton counties in an amount up to \$8000 per county, to cover costs which allow staff to participate, attend, and travel for the execution of regional goals. These three agreements will be effective through September 30, 2020.

ALTERNATIVES

There are no other alternatives.

FINANCIAL IMPACT

These funds are included in amendment one of the master agreement.

STRATEGIC PLANNING IMPACT

This resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured.

OTHER CONSIDERATIONS

There are no other considerations.

RECOMMENDATION

I respectfully recommend the approval of the attached resolution to allow ICHD to enter into agreements with Eaton and Clinton Counties and contract with Larder Data Consulting, LLC to help reduce infant and maternal mortality rates in Eaton, Clinton and Ingham Counties to be effective upon execution through September 30, 2020.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AGREEMENTS FOR THE
REGION 7 PERINATAL COLLABORATIVE**

WHEREAS, Ingham County Health Department (ICHHD) has partnered with the Michigan Department of Health and Human Services (MDHHS) to be a partner and fiduciary for the Region 7 Perinatal Collaborative; and

WHEREAS, this regional collaborative focuses on reducing infant and maternal mortality rates in the Ingham, Eaton, and Clinton County areas; and

WHEREAS, to fund this collaborative work, MDHHS has given ICHD \$50,000 to be received through amendment one of the FY 19/20 master agreement; and

WHEREAS, in order to meet collaborative goals, ICHD wishes to contract with Larder Data Consulting, LLC to provide regional collaboration assistance, direction, data analysis and to assist with family and community engagement activities and events in an amount not to exceed \$17,000; and

WHEREAS, ICHD will also contract with Eaton and Clinton counties in an amount up to \$8000 per county, to cover costs which allow staff to participate, attend, and travel for the execution of regional goals; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorizes contracting with Larder Data Consulting, LLC to provide regional collaboration assistance, direction, data analysis and to assist with family and community engagement activities and events in an amount not to exceed \$17,000; and to contract with Eaton and Clinton Counties to provide staff support in an amount not to exceed \$8,000 to be effective through September 30, 2020.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Larder Data Consulting, LLC to provide regional collaboration assistance, direction, data analysis and to assist with family and community engagement activities and events in an amount not to exceed \$17,000; and to contract with Eaton and Clinton Counties to provide staff support in an amount not to exceed \$8,000 to be effective through September 30, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract agreement upon approval as to form by the County Attorney.